

# Zoom Instructions

## **Zoom App**

From the Zoom App, select [Join Meeting]. On the pop-up window, enter the meeting ID provided above and enter your name under screen name for identification purposes. Once in the meeting enable your microphone via internet/device by selecting the microphone icon or follow the call in by telephone instructions. Please see attached screenshot on how to activate microphone.

## **View from browser**

Using **Google Chrome** browser, click the link provided and download the Zoom program or click view in browser. Chrome is the only browser that works. Once in the meeting enable your microphone via internet/device by selecting the microphone icon or follow the call in by telephone instructions. Please see attached screenshot on how to activate microphone.

## **From Telephone**

Dial (312) 626-6799 and enter the meeting ID above when prompted. If you are already participating in the meeting by computer and using the call in feature for a microphone, enter your participant ID. If you are participating only by telephone, do not enter an ID.

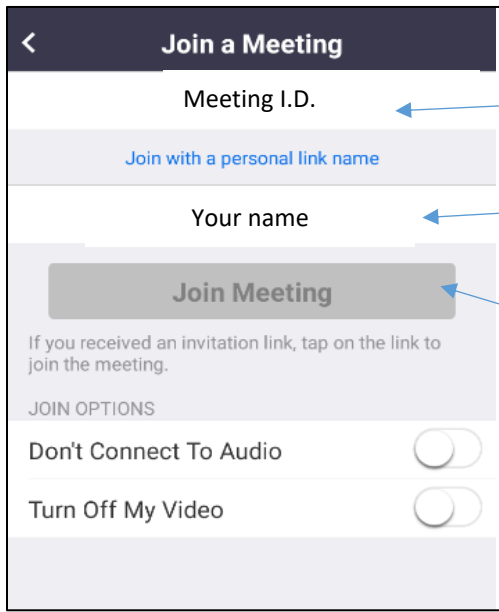
## **Meeting procedures:**

The Winnebago County Planning and Zoning Committee and County Staff will have a live microphone and camera the entire meeting. All other participants will have a muted microphone and disabled camera. If you have a question or you wish to speak for or against an agenda item, please use the raise hand feature of the application, or message the Winnebago County Planning and Zoning Department within the application. For individuals who wish to speak, their microphones and/or cameras will be activated one at a time when the committee opens the floor for comments.

Please note in an effort to reduce any technological issues, any testimony that was given at a previous hearing on the agenda item is still on the record and will be considered by the committee.

Please do not use the chat feature for anything other than to communicate to the host (Winnebago County Planning and Zoning Department) that you would like to speak.

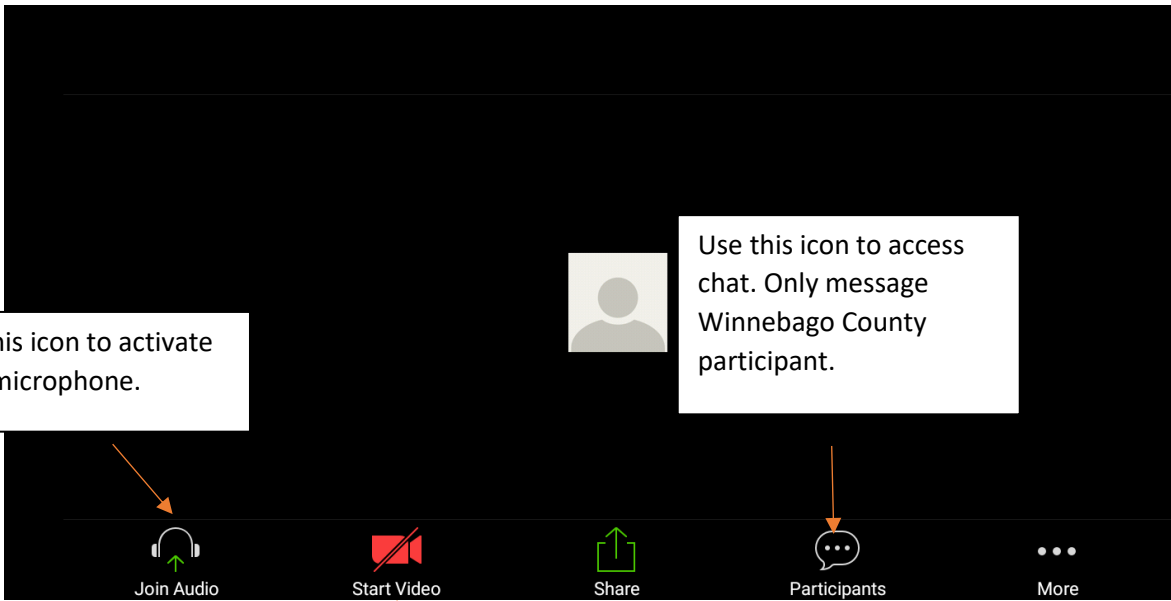
If you are having technological issues and are unable to provide testimony at this virtual hearing, please mail in your comments to the Winnebago County Zoning Department at 112 Otter Ave., PO Box 2808, Oshkosh WI 54903-2808, or email any comments to [zoningdepartment@co.winnebago.wi.us](mailto:zoningdepartment@co.winnebago.wi.us). Your comments will be distributed to the Committee before the deliberation date.



Enter Meeting ID here

Enter your name here

Click to join meeting



Use this icon to activate your microphone.

Use this icon to access chat. Only message Winnebago County participant.

Use this icon to activate your camera.

Use this icon for more options. Raise hand etc.