

Updating Your Comprehensive Plan

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What the law says

- Implementation element.
 - “The element shall include a process for updating the comprehensive plan. A comprehensive plan under this subsection shall be updated no less than once every 10 years.”
 - Wis. Stat. § 66.1001(2)(i).

Questions

- What is meant by an “update”?
 - Is an “update” the same as an “amendment”?
 - Is there a difference between making “major” changes to the plan versus a few “minor” changes?

Answers

- Look to the implementation element

Example:

Dane County Comprehensive Plan

- See excerpt from the Implementation Element included as Attachment “A”
- Includes a process for amending and updating the plan
- Creates two processes:
 - Minor amendments
 - Periodic updates

Example:

Dane County Comprehensive Plan

- Minor Amendments
 - typically consist of minor changes to the plan text or maps.
 - may be appropriate throughout the lifecycle of the plan, particularly if new issues emerge or trends change.
 - large-scale changes or significant shifts in policy should be deferred to the Periodic Update

Example:

Dane County Comprehensive Plan

- Periodic updates
 - Every five years:
 - solicit recommendations for amendments from the general public.
 - review annual reports.
 - evaluate progress in achieving plan goals/objectives.
 - review goals and objectives to ensure relevancy.
 - eliminate completed tasks and identify new approaches.
 - update timetables of actions, as needed.

Note

- The law does not mandate a total revision of the plan.
- Minor changes (amendments) might be all that is needed for an “update.”

Don't forget about the public participation plan

- It is required to address “every stage” of the comprehensive planning process including amendments/updates.
 - Wis. Stat. § 66.1001(4)(a).

Amending/Updating Your Comprehensive Plan

- Follows the same process as for initial Plan adoption under Wis. Stat. §66.1001(4):
 - Plan commission adopts resolution recommending adoption.
 - Public hearing/30 days notice.
 - Governing body enacts an ordinance adopting the plan.
 - Copies of amendments/update sent to adjacent communities, DOA, etc.

Keeping track of plan ordinances

me! TOWN OF HOLLAND

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TOWN ORDINANCES

- [ORDINANCE #6-2013 GARBAGE RECYCLING ORDINANCE](#)
TOWN OF HOLLAND SOLID WASTE AND GARBAGE DISPOSAL REGULATION ORDINANCE
- [ORDINANCE #5-2013 POOL ORDINANCE](#)
AN ORDINANCE TO REPLACE ORDINANCE #2-2002 CREATING REQUIREMENTS WHEN CONSTRUCTING A POOL WITHIN TOWNSHIP BOUNDARIES
- [ORDINANCE #4-2013 COMPREHENSIVE PLAN MAP AMENDMENT](#)
AN ORDINANCE TO ADOPT AN AMENDMENT TO THE COMPREHENSIVE PLAN MAP OF THE TOWN OF HOLLAND, WISCONSIN
- [ORDINANCE #3-2013 COMPREHENSIVE PLAN AMENDMENT](#)
AN ORDINANCE TO ADOPT AN AMENDMENT TO THE COMPREHENSIVE PLAN OF THE TOWN OF HOLLAND, WISCONSIN
- [ORDINANCE #2-2013: SPEED LIMIT](#)
AN ORDINANCE TO AMEND ORDINANCE #1-2006 SETTING SPEED LIMITS WITHIN TOWNSHIP BOUNDARIES.
- [ORDINANCE #1-2013: ROAD ORDINANCE](#)
AN ORDINANCE REGULATING THE PROTECTION OF TOWN ROADS WITHIN THE TOWN OF HOLLAND, LA CROSSE COUNTY, WISCONSIN.
- [ORDINANCE #3-2012: TOWN OFFICERS' TERMS](#)
This ordinance is intended to adjust the town officers' terms in response to Election Law changes as enacted by 2011 Wis.Act 115
- [ORDINANCE #2-2012 GOVERNING BODY](#)
An Ordinance to Adopt and Amendment to the Comprehensive Plan of the Town of Holland, Wisconsin
- [ORDINANCE #1-2012 COMPREHENSIVE PLAN AMENDMENT](#)
An Ordinance Regulating the Governing Body of the Town of Holland
- [ORDINANCE #1-2011 STREET NUMBER POSTING](#)

Keeping track of plan ordinances

Latest Amendment - August 26, 2014 (annual amendment process)

City of Fitchburg

The Comprehensive Plan contains data and background information on the numerous resources and services of the community, including land use, economic development, natural, cultural and agricultural resources, housing, public facilities, utilities and transportation. The plan also identifies the goals, objectives and policies that will help determine the city's use of resources and guide decisions for future development and preservation in the City of Fitchburg.

Amendment Documents

- [Adoption Ordinance \(2008-O-28\)](#)
- [Amendment Ordinance \(2010-O-10\)](#)
- [Amendments \(2010-O-10\)](#)
- [Amendment Ordinance \(2011-O-15\)](#)
- [Amendments \(2011-O-15\)](#)
- [Amendment Ordinance \(2012-O-10\)](#)
- [Amendments \(2012-O-10\)](#)
- [Amendment Ordinance \(2013-O-12\)](#)
- [Amendments \(2013-O-12\)](#)
- [Plan Commission Resolution \(PCR-01-08\)](#)
- [Amendment PC Resolution \(PCR-02-10\)](#)
- [Amendment PC Resolution \(PCR-03-11\)](#)
- [Amendment PC Resolution \(PCR-01-12\)](#)
- [Amendment PC Resolution \(PCR-02-13\)](#)
- [Committee Implementation Policy Table](#)
- [Amendment Ordinance \(2014-O-23\)](#)
- [Amendments\(2014-O-23\)](#)
- [Plan Commission Resolution \(PCR-01-14\)](#)