



WINNEBAGO COUNTY PARKS DEPARTMENT TRAIL AMBASSADOR PROGRAM



The Winnebago County Parks Department is pleased to announce the establishment of a Trail Ambassador Program.

MISSION: Participating groups serve as ambassadors of the Parks Department, helping to provide for the safety and well-being of users, by preserving and protecting trail resources, in order to promote an enjoyable experience for all trail users.

Specifically, Member Groups: Assist Parks staff in protecting, providing and maintaining:

- the cleanliness of the trail system via organized trail clean up days per official trail ambassador agreement;
- a good example of trail etiquette while instructing others to do so on an ongoing basis;
- the safety of the trail and trail users regularly;
- the plant, animal, geological, and historical resources of the trail system.

Educate trail users about:

- trail resources, and facilities;
- safe and courteous use of trails and other resources;
- trail rules and regulations.

Observe and Report:

- damage to trail resources or facilities;
- potentially unsafe conditions;
- incidents involving trail users;
- violations of rules and regulations.

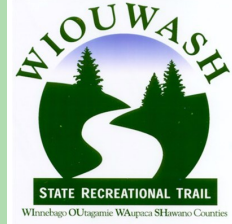
Trail Ambassadors monitor a portion of trail as specified in their official Trail Ambassador agreement on a regular basis. Official signage on that portion of the trail will state that the particular group is the Trail Ambassador for that trail segment.

This is a great way to help conserve and protect our natural resources and outdoor recreational opportunities within Winnebago County, while promoting physical fitness and tourism!

Picture Yourself in Winnebago County Parks!



**WINNEBAGO COUNTY PARKS DEPARTMENT
TRAIL AMBASSADOR PROGRAM
APPLICATION/PERMIT**



Please complete this form and submit it to the Winnebago County Parks Department. Send your completed form via email, the U.S Postal Service, or fax.

Email: WinnebagoCountyParks@co.winnebago.wi.us
 Mailing Address: 625 E. Cty. Rd. Y #500. Oshkosh WI 54901
 Fax: 920-424-1277
 Phone: 920-232-1960

| | |
|---|---|
| Group Name (as it should appear on Trail Ambassador sign) | Group web site (if applicable) |
| Mailing Address | (Area Code) Fax Number (Optional) |
| City, State, Zip Code | (Area Code) Telephone Number – Daytime |
| Contact Person Name (First, MI, Last) | (Area Code) Telephone Number – Evening |
| Contact Email Address | Group Email address (if applicable) |
| Contact Mailing Address | Approximate Number of People Participating in Each Cleanup |
| City, State, Zip Code | Number of Times Your Group Plans to Pick up Litter this Year (Min. 3 Times) |

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First enter the trail section you wish to be an ambassador for. Then list alternate sections in order of preference. Contact the Winnebago County Parks Department to confirm that the segment is available prior to submitting this application.

| PREFERENCE | TRAIL SEGMENT | FROM | TO |
|------------|---------------|------|----|
| 1 | | | |
| 2 | | | |
| 3 | | | |

By electronic signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on the page attached to this form. The Group understands there are no fees for participating in the program. This permit is valid until such time the Group notifies the Department of abandonment of their segment.

X

Signature of Authorized Group Representative - Must be 18 years or older

Date

Title

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL: The Department approves this permit for the Group to participate in the Trail Ambassador Program for the section identified above. The Group accepts the responsibility of picking up litter on this section of the trail. The Department reserves the right to modify or cancel this permit at any time. Please notify the Department with any group information change.

X

Signature of Winnebago County Parks Authorized Representative

Date

Title

The Winnebago County Parks Department (the "Department") and the volunteer group (the "Group") named on this application, recognize the value and the desirability of litter-free trails.

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TRAIL AMBASSADOR ADOPT-A-TRAIL PROGRAM TERMS AND CONDITIONS

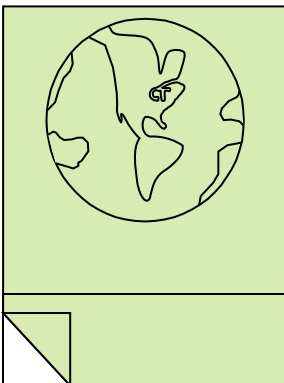
1. Members of the Group shall engage in correct and proper trail etiquette at all times, while instructing and encouraging other trail users to do so.
2. Members of the Group shall set a good example for other trail users that reflects well upon Winnebago County and the Group.
3. The Group and its members are to be considered as volunteers and not as officers, employees, or agents to the Winnebago County Parks Department or Winnebago County. Any injuries, claims, liabilities, suits or costs arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.
4. The Group agrees to indemnify and hold harmless the Winnebago County Parks Department and Winnebago County from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
5. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Department for special conditions that may exist on a particular adopted section.
6. The Group agrees to submit a completed clean up plan and Application before approval to begin. The Department will then complete and return the approved clean up plan to the address provided.
7. The Group shall pick up litter a minimum of three times a year between April 1 and November 1. The Group shall not work beyond its section limits.
8. The Group shall not pick up litter on or around other structures that would pose a danger.
9. The Group shall supply one adult supervisor for every 5 to 6 workers.
10. The Group leader shall review the safety procedures and proper trail etiquette with all participants before proceeding to the trail segment.
11. All participants shall be at least 18 years of age or accompanied by a parent or guardian if under age 18 to participate.
12. The Group shall work only during daylight hours and in good weather.
13. All participants shall wear safety vests.
14. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted on the group's cleanup report.
15. The Group shall place filled trash bags at the designated pickup site and shall recycle trash as required by the Department.
16. The Group shall order required supplies and materials from the Department, ie. trash bags, disposable gloves, and traffic vests.
17. Unused materials and supplies furnished by the Department may be retained by the Group during the agreement period, but at the end of the period must be returned as instructed by the Department. If the Group drops from the program, all materials must be returned to the Department.

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18. Within 24 hours of a collection, the Group shall email or mail the completed **Clean-Up Report Form**, to the Parks Office. Trail Patrol form submission is also appreciated on a regular basis whenever possible.
19. All vehicles shall be parked in designated parking lots or areas and not in the parking lots of businesses in the area. Parking along designated streets is permitted.
20. Recyclable materials are to be separated from trash and marked as such.
21. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.
22. 24. The Group shall notify the Department of abandonment of their segment. This permit is valid until such time the Group notifies the Department of abandonment.

The Department agrees to as follows:

1. Provide safety vests (4), trash bags, and disposable gloves.
2. Remove the filled trash bags as soon as possible after organized pick up day.
3. The Department reserves the right to refuse or revise acronyms of Group names when preparing signage.



Thank You!

On behalf of the
Winnebago County Parks
Department and the Citizens of
Winnebago County

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