

WINNEBAGO COUNTY HIGHWAY DEPARTMENT

SINGLE TRIP PERMIT APPLICATION

To Transport a Nondivisible Load Exceeding Statutory Size and/or Weight
MV2604 1/2003 s.348.26(2). (3) Wis. Stats.

901 W. County Rd. Y
Oshkosh, WI 54901
Ph: (920) 232-1700
Fax: (920) 424-7790

APPLICANT – owner or lessee of vehicle

PERMIT FEE \$100.00 - MAKE CHECK PAYABLE TO WINNEBAGO COUNTY

NAME:		DATE OF MOVE:	TIME OF MOVE:
ADDRESS:		INSURANCE COMPANY:	
CITY:	STATE:	ZIP:	INS CO ADDRESS:
TELEPHONE NUMBER: ()	FAX NUMBER: ()	POLICY NUMBER:	
LOAD (Article(s) to be Transported):		Weight of Article(s):	POLICY EXPIRATION DATE:

NOTE: Single trip permits are issued by the Wisconsin Department of Transportation at Madison, and by its district offices for movements on the State Trunk Highway System only; by the County Highway Departments for movement on County Trunk Highways in their respective counties; and by the officer in charge of maintenance for movements on highways and streets in their respective jurisdictions.

Permit Requested for: <input type="checkbox"/> Overlength <input type="checkbox"/> Overwidth <input type="checkbox"/> Overheight <input type="checkbox"/> Overweight	Towing Vehicle: <input type="checkbox"/> Truck <input type="checkbox"/> Other _____ <input type="checkbox"/> Truck-tractor		Towed Vehicle: <input type="checkbox"/> Semi-trailer <input type="checkbox"/> Other _____ <input type="checkbox"/> Full trailer <input type="checkbox"/> Dollies					
	Make:		# of Axles:					
	License or Veh Identification No:		State					
	License or Veh Identification No:		State					
Sizes	Towing Vehicle		Towed Vehicle		Load		Overall Dimensions Vehicle(s) & Load	
	Feet	Inches	Feet	Inches	Feet	Inches	Feet	Inches
Length								
Width								
Height								
Total Weight – Vehicle(s) and Load								

Weight – Axle Spacing – Tires – by axle, front to rear

Axle Number	1(front)	2	3	4	5	6	7	8	9
Number of Pneumatic Tires									
Requested Gross Axle Weight When Loaded (lbs.)									
Spacing Between Axles									

TRIP INFORMATION

Route Loaded Trip	FROM: (City, Village, Township, Etc.)	TO: (City, Village, Township, Etc.)
	VIA: (Highways)	
Return If Different From Above Route In Reverse	FROM: (City, Village, Township, Etc.)	TO: (City, Village, Township, Etc.)
	VIA: (Highways)	

- ☐ Yes ☐ No Local law enforcement has been contacted and has agreed to enforce traffic control?
☐ Yes ☐ No Trip/Load will be escorted?
☐ Yes ☐ No Sufficient insurance coverage in full force & effect? List Coverage: _____

This permit allows you to travel the following County Trunk Highway(s) **ONLY**: _____

ACCEPTANCE OF CONDITIONS:

I, the applicant, certify that the statements contained in this application are true and correct, that I have read and understand the conditions stated in Ch. Hy. 30.02 and, if granted a permit, will comply with all terms and conditions which apply.

Signature of Authorized Agent _____ Date _____

Please Print Name _____

WINNEBAGO COUNTY APPROVAL:

Signature of Authorized Agent _____ Date _____

County Employee Job Title _____

Permit Number _____

WINNEBAGO COUNTY HIGHWAY DEPARTMENT

SINGLE TRIP PERMIT GENERAL CONDITIONS

To Transport Nondivisible Loads Exceeding Statutory Size and/or Weight Limits

The following conditions apply to operations under all single trip permits issued under s.348.26(2) Wisconsin Statutes and Ch. Trans 254 Wisconsin Administrative Code, unless an exemption is specifically stated.

1. PERMIT APPLICATION. (1) An application for a permit for the use of a county trunk highway within the geographical boundaries of a local authority shall be submitted to the applicable local authority in the manner prescribed by the local authority; (2) a request for an extension of a permit may be made anytime until the 3rd day after the permit's expiration date.
2. SUFFICIENCY. The issuance of a permit is not a guarantee of the sufficiency of any highway or structure for the transporting of the vehicle, load, or vehicle and load.
3. VEHICLE COMBINATIONS. A permit may not authorize the operation of more than 2 vehicles in combination. This does not prohibit the use of dollies to support or assist in supporting one or both ends of a trailer.
4. PERMIT VALIDITY. (1) A permit is valid only for the vehicle described in the application and permit; (2) a permit is valid only on the route specified in the permit; (3) a permit may not be used in combination with a multiple trip permit to authorize the movement of an oversize or overweight vehicle, load or vehicle and load; and (4) an oversize or overweight vehicle may not be operated on a highway, whether loaded or empty, at any time that the permit is not valid.
5. RETURN TRIP. A permit is valid only for the movement specified in the permit, which may include the return trip on the reverse route if requested and approved, and which includes the movement of the empty vehicle, whether or not oversize or overweight, to and from the place of pickup or delivery of the permitted load.
6. ROADWAY LIMITATIONS. (1) An issuing authority may suspend a permit, or any of its conditions, because of seasonal highway conditions. Examples of seasonal highway conditions include spring thaw, flooding and traffic congestion; (2) a permit is not valid during periods when adverse weather or road conditions, such as fog, smoke, heavy rain, snow or ice, or wind velocity impair the safety of a movement under the permit.
7. POSTED ROADS AND BRIDGES. No condition of a permit may modify any law or regulation limiting loads because of local conditions, including load limits on bridges and highways, seasonal weight restrictions, or load limits imposed because of construction
8. VEHICLE REGISTRATION. (1) A vehicle operating under a permit shall be registered as required by Wisconsin Statutes, and shall be registered at not less than the permit weight or at the maximum available registration weight, whichever is less; (2) all other operational permits required by the Department, the office of the commission of transportation, or other agencies having jurisdiction shall be obtained.
9. CARRY PERMIT. The driver of a vehicle operating under a permit shall carry the permit in the vehicle to which it applies and shall have the permit available for inspection by any police officer, representative of the issuing authority, or person in charge of the maintenance of the highway being used.
10. OPERATING REQUIREMENTS. (1) The driver of a vehicle operating under a permit shall, whenever reasonable and practicable, maintain a distance of not less than 1,000 feet between the permitted vehicle and any vehicle the driver is following, unless actually engaged in overtaking and passing another vehicle; (2) the driver of a vehicle operating under a permit shall allow traffic approaching or overtaking the permitted vehicle to pass, where it is safe to do so; and (3) the right wheels of the towed unit may not leave the roadway, except to allow traffic to pass. A "roadway" does not include paved or unpaved shoulders.
11. SPEED. Except as provided in Condition 12, or unless a lower speed is specified in the permit, a vehicle operating under a permit may be operated at the posted speed.
12. SPEED RESTRICTION FOR LOADS 16 FEET OR WIDER. The maximum speed of any vehicle with a load 16 feet or wider operating on highways without paved shoulders is 35 miles per hour.
13. DIMENSIONS. (1) The maximum size, axle, axle combination, and total weight limitations authorized by a permit may not be exceeded; (2) property transported under a permit shall be loaded to minimize its size and weight; (3) an oversize vehicle used for transporting loads under a permit shall be reduced to legal size whenever possible when being operated without load; and (4) a load transported under a permit may not extend beyond the front of the power unit, beyond the left fender line of the transporting vehicle, or more than 6 inches beyond the right fender of the transporting vehicle, unless the overhang is minimized by suitable positioning of the load upon the vehicle.
14. LOADING LIMITATIONS. (1) Vehicles and loads which, when reasonably divided, would not be oversize or overweight, may not be transported under the permit; (2) loads which, when reasonable repositioned on the transporting vehicle would not be oversize or overweight may not be transported under the permit; (3) loads consisting of more than one article, none of which are oversize, may not be transported under the permit; (4) loads consisting of more than one article, one or more of which are oversize, may be transported under a permit only if (a) the vehicle and load is not overweight, and (b) the other articles transported do not cause the vehicle and load to be oversize in any manner differently from the largest single article; (5) the load shall be properly secured and fastened to the transporting vehicle; and (6) wheels on one side of the transporting vehicle may not carry more than 60% of the total gross load.
15. LIGHTING. (1) All required lamps shall be illuminated whenever a vehicle is operated during hours of darkness; (2) all lamps shall be visible at a distance of 500 feet; and (3) an oversize vehicle, or a vehicle with an oversize load operating during the hours of darkness, shall be equipped with the following additional lamps:

OVERWIDTH vehicle or vehicle/load: (a) at the outermost extremity of the foremost edge of the projecting load, an amber lamp visible from the front and side; (b) at the outermost extremity at the rearmost edge of the projecting load, a red lamp visible from the rear and side; (c) any portion of an overwidth load extending beyond the width of the foremost of rearmost edge of the vehicle or load shall be marked with an amber lamp visible from the front, both sides and rear; and (d) the overwidth portion of a load measuring 3 feet or less from the front to the rear, shall be marked with an amber lamp visible from the front, both sides and rear, except that if the overwidth projection is located at or near the rear, it shall be marked by a red lamp visible from front, both sides and rear.

OVERLENGTH vehicle or oversize load which extends more than 4 feet beyond the rear of the vehicle: (a) one each side of the projecting load, 1 red lamp, visible from the side, located so as to indicate maximum overhang; and (b) on the rear of the projecting load, 2 red lamps visible from the rear, 1 at each side and 2 red reflectors visible from the rear, 1 at each side, located so as to indicate maximum width.
16. WARNING LAMPS. When required by a permit, warning lamps shall be operated as required by Ch. Trans 254.10(2) Wis. Admin. Code.

17. **WARNING FLAGS.** (1) When a vehicle, load or vehicle and load is overlength, a single flag shall be fastened at the extreme rear of the load if the overlength or projecting portion is 2 feet wide or less; (2) When a vehicle, load, or vehicle and load is overlength, 2 flags shall be fastened at the rear of the load to indicate maximum width if the overlength or projecting portion is wider than 2 feet; (3) when a vehicle, load, or vehicle and load is overwidth, a flag shall be fastened at each front and rear corner of the load. In addition, if any part of the load is more than 4 inches wider than the width of the load or vehicle at the front or rear, a flag shall be placed at the widest point of the load; (4) each flag shall be solid red or orange in color, and not less than 18 inches square; and (5) in order to wave freely, flags shall be securely fastened by at least one corner or securely mounted on a staff.
18. **WARN SIGNS.** (1) When a vehicle, load, or vehicle and load is more than 10 feet wide or is overlength, 2 warning signs shall be displayed. One sign shall be fastened at the front of the power unit and the other at either the rear of the towed unit or the rear of the load; (2) each sign shall state, in black letters on a yellow background, *OVERSIZE LOAD*, and may not be less than 7 feet long and 18 inches high. The letters of the sign may not be less than 10 inches high with a brush stroke of not less than 1.4 inches; and (3) the sign message may not be displayed when the vehicle is not operating under the permit.
19. **HAZARD MARKERS.** (1) When required by the conditions of a permit, black and white or black and yellow diagonally striped reflectorized hazard markers, not less than 12 inches wide by 36 inches high, shall be fastened to, or in front of and behind the load, so as to be fully visible to traffic approaching from both the front and the rear of the vehicle; and (2) all hazard markers shall be located at right angles to the centerline of the vehicle so as to indicate the widest part of the load on each side of the vehicle.
20. **TIMES OF OPERATION - OVERWEIGHT.** Except as otherwise specified in a permit, a vehicle, load, or vehicle and load that is overweight, but not oversize, may operate 24 hours a day, including weekends and holidays.
21. **TIMES OF OPERATION - OVERWIDTH/12 FEET OR LESS.** Except as otherwise specified in a permit, no oversize vehicle or vehicle combination operating under a permit that is equal to or less than 12 feet in width 13½ feet in height, and 100 feet in length, may be operated (1) between 4:00 p.m. and 11:00 p.m. on Sunday; (2) between 4:00 p.m. and 11:00 p.m. on Friday between the 4th Friday in May and Labor Day; (3) between 4:00 p.m. and 11:00 p.m. on any holiday, or when Independence Day falls on Sunday, on the following Monday; or (4) between 4:00 p.m. and 11:00 p.m. on the day before any holiday, except that this restriction does not apply to Independence Day when it falls on a Sunday.
22. **TIMES OF OPERATION - OVERWIDTH/GREATER THAN 12 FEET.** In addition to the limitations provided in Condition 21, no oversize vehicle or vehicle combination operating under a permit that exceeds 12 feet in width 13½ feet in height, or 100 feet in length may operate (1) during the hours of darkness; or (2) during the period beginning at 12:00 noon on the day preceding and continuing until sunrise on the day following every Sunday and holiday.
23. **DISCRETIONARY AUTHORITY.** An issuing authority may issue a permit for times other than those specified in Conditions 20, 21, 22 or 23, under extraordinary circumstances when in the opinion of the issuing authority, public health and welfare are better served, and may impose additional conditions to promote the safe operation of the vehicle and load.
24. **LOCAL ROADS.** A permit issued by the Department for a movement which is partly on the County Highway System and partly on other classes of highways is valid only on county highways. (Permission must be obtained from local or state authorities to travel on local roads or state highways.)
25. **LIABILITY.** (1) In applying for and accepting a permit, a permittee agrees to: (a) pay any claim for any bodily injury or property damage resulting from operation under the permit for which the permittee is legally responsible; (b) hold Winnebago County, its subdivisions, officers, employees and agents harmless from any claim which may arise from operation over public highways under the permit; and (2) whether or not insurance, bond or deposit as set forth in Ch. Trans 254.14(7) Wis. Admin. Code is required, the permittee shall be liable for all damages which any highway or its appurtenances may sustain by reason of any operation under the permit.
26. **LIABILITY INSURANCE.** The following insurance amounts are required (1) When the permitted load does not exceed 12 feet in width, 13½ feet in height, or 100 feet in length and is not overweight by more than 25%:

Bodily injury liability – each person	\$150,000
Bodily injury liability – each accident	\$450,000
Property damage liability – each accident	\$300,000
OR \$750,000 combined single limit	

(2) When the permitted load exceeds the size or weight limitations in paragraph (1):

Bodily injury liability – each person	\$200,000
Bodily injury liability – each accident	\$600,000
Property damage liability – each accident	\$400,000
OR \$1,000,000 combined single limit	
27. **OVERHEIGHT – WIRES AND CABLES.** When a vehicle operating under a permit is overheight, the permittee shall give prior notice to the owner(s) of overhead wires, cables or other facilities which may be affected:

General size limitations

Width

- 8 feet 6 inches

Height

- 13 feet 6 inches

Length

- Single vehicle – 40 feet
- Combination – 65 feet



WIDE LOAD

