

Document Number/ Plan I.D. No.	HOLDING TANK AGREEMENT This agreement is made between the governmental unit and holding tank owner(s)
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Return to:

Winnebago County Zoning Department

Parcel identifier number (PIN)	Agreement Date
Governmental Unit	Holding Tank Owner(s)

We acknowledge that application is being made for the installation of (a) holding tank(s) on the following property: (Provide legal land description. Use reverse side if additional space is needed)

The property cannot be served by a municipal sewer, or any other type of private system as permitted under Ch. SPS 383, Wis. Adm. Code, or Ch. 145, Stats.

As inducement to the **County of Winnebago** to issue a sanitary permit for the above described property, we agree to do the following:

- Owner agrees to conform to all applicable requirements of Ch. SPS 383, Wis Adm. Code relating to holding tanks. If the owner fails to have holding tank properly serviced in response to orders issued by the governmental unit to prevent or abate a human health hazard as described in s.254.59, Stats., the governmental unit may enter upon the property and service the tank or cause to have the tank to be served and charge the owner by placing the charges on the tax bill as a special assessment for current services rendered. The charges will be assessed as prescribed by s.66.60, Stats.
- The owner agrees, if ordered by the Governmental Unit, to have a water meter installed in the building being serviced by this holding tank. The water meter shall be installed by a plumber authorized by the State of Wisconsin to conduct such installations, with said installation complying with State regulations and manufacturers specifications. The owner agrees to be fully responsible for the purchase, installation, maintenance, and repair of the water meter, and agrees to allow the governmental unit to enter the above described property on a regular basis to read and/or inspect the water meter.
- Owner agrees to pay all charges and costs incurred by the governmental unit for inspection, pumping, hauling, or otherwise servicing and maintaining the holding tank in such a manner as to prevent or abate any human health hazard caused by the holding tank. The governmental unit shall notify the owner of any costs. Costs shall be paid by owner within thirty (30) days of the date of notice. In the event the owner does not pay the costs within thirty (30) days, the owner specifically agrees that all the costs and charges may be placed on the tax roll as a special assessment for the abatement of a human health hazard, and the tax shall be collected as provided by law.
- The owner, except as provided by s.146.20(3)(d), Stats., agrees to contract with a person who is licensed under Ch. NR 113, Wis. Adm. Code, to have the holding tank serviced and to file a copy of the contract or the owner's registration with the governmental unit. The owner further agrees to file a copy of any changes to the service contract, or a copy of a new service contract with the governmental unit within ten (10) business days from the date of change to the service contract.
- The owner agrees to contract with a person licensed under Ch. NR113, Wis. Adm. Code, who shall submit to the governmental unit and the county a report in accordance with SPS 383.55 Wis. Adm. Code, for the servicing of the holding tank within 30 calendar days of the maintenance event unless an alternate deadline is established by the governmental unit. In the case of registration under s.146.20 (3) (d), Stats., the owner shall submit the report to the governmental unit and the county. The governmental unit or county may enter upon the property to investigate the condition of the holding tank when pumping reports or meter readings may indicate that the holding tank is not being properly maintained.
- This agreement will remain in effect only until the governmental unit responsible for the regulation of private sewage systems certifies that the property is served by either a municipal sewer or a soil absorption system that complies with SPS 383, Wis. Adm. Code. In addition, this agreement may be cancelled by executing and recording said certification with reference to this agreement in such manner which will permit the existence of the certification to be determined by reference to the property.
- This agreement shall be binding upon all owner(s), heirs of the owner(s), and assignees of the owner(s). The owner(s) shall submit the agreement to the Winnebago County Register of Deeds, and the agreement shall be recorded by the Register of Deeds in a manner which will permit the existence of the agreement to be determined by reference to the property where the holding tank is installed.

Owner(s) Name(s) –Please Print	Governmental Unit Official Name –Please Print	Subscribed and sworn to before me on this date:
Notarized Owner(s) Signature(s)	Governmental Unit Official Title –Please Print Code Enforcement Officer	Notary Public
	Governmental Unit Official Signature	My Commission Expires