

## Winnefox Library System Board of Trustees

### July 30, 2025 Agenda

Packwaukee Public Library, N3511 State Street, Packwaukee, WI 53953

**A tour of the Packwaukee Public Library will be given at 4:15 p.m.**

This tour is being noticed as there is a potential for a quorum at that time

**To Join by Zoom** <https://us02web.zoom.us/j/83811790257?pwd=ZTg2UTcyb0xJcGwvbE5XYktKYk9lZz09>

**Meeting ID:** 838 1179 0257

**Password:** Winnefox24

**To Join by Telephone Dial** 312-626-6799

**Meeting ID:** 838 1179 0257

**Password:** 7991100829

	<b><u>Action Required</u></b>	<b><u>Page</u></b>
<b><u>Call to Order:</u></b> 4:30 p.m.		
<b><u>Roll Call and Introductions</u></b>		
<b><u>Public Comments</u></b>		
<b><u>Unapproved Minutes</u></b>		
• Board Meeting – May 28, 2025	Yes	98
<b><u>Financial Statements</u></b>		
• Statement of Revenue	No	99
• Statement of Expenditures by Program	No	100
• Statement of Expenditures by Account	No	101
• Balance Sheet	No	102 - 104
• Statement of Changes in Fiduciary Net Assets	No	105
• Grant Reporting	No	106
• Classification of Invoices Previously Paid May – June 2025	Yes	107-111
<b><u>Staff Guest</u></b>		
• Staff Guest – Stephen Geelan, Winnefox's Accountant, will be talking about how he has crafted the position to meet the needs of the four library systems Winnefox contracts with and what processes he has implemented to streamline and standardize their accounting practices.	No	
<b><u>New Business</u></b>		
1. <b><u>Resolution of Appreciation:</u></b> Departing Trustee, Allison McCormick – <b>Exhibit A</b> <b>Action Requested:</b> Approve the resolution included in <b>Exhibit A</b> .	Yes	112
2. <b><u>Continuing Education Agreement</u></b> Made by and between the Manitowoc-Calumet Library System (MCLS), Nicolet Federated Library System (NFLS), Outagamie Waupaca Library System (OWLS), and Winnefox Library System (WLS). <b>Exhibit B</b> . <b>Action Requested:</b> Approve the resolution included in <b>Exhibit B</b> .	Yes	113 - 117

3. **Revisions/Updates to Winnefox Library System Personnel Policy**

The Winnefox Library System Personnel Policy revisions/updates. **Exhibit C.**

**Action Requested:** Approve Winnefox Library System revised Personnel Policy as included in **Exhibit C.**

Yes

118 - 119

**Reports**

- System Activities Report **Exhibit D.**

No

120 - 121

- 2026 Library Reimbursement Across County Lines – **Exhibit E.**

No

122 - 125

**Adjournment**

**Next Meetings Scheduled:**

- September 24, 2025, at 4:30 p.m. at Patterson Memorial Library – Wild Rose