

APPROVED Minutes

Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus
Monday, May 20, 2024, 1:00 p.m.

Trustees Present: Yvonne Monfils (OC), Chris Croatt (OC), Tom Swan (WC), Walt Ulbricht (WC), Steve Binder (WC-ALT), John Cuff (WC-ALT)

Others Present: Tracy Schwartz, Pam Massey, Kurt Leibold, Ron Klemp, Tom Frantz, Jim Perry, Rebecca Nichols, Paul Ferrel, Mike Elder, Brian Kerhin

1. *Call to order* 1:00pm by Chair Monfils
2. *Introduction of new 2024-2026 Board of Trustees*

Outagamie County

Yvonne Monfils

Chris Croatt

Lee Hammen (alternate)

John Cuff (alternate)

Winnebago County

Tom Swan

Walt Ulbricht

Steve Binder (alternate)

3. *Election of Chair and Vice Chair:* Croatt nominated Swan as chair, Ulbricht seconded. Monfils nominated Croatt as Vice Chair, Swan seconded. 0 opposed, 0 abstentions. Motions pass.
4. *Public participation:* Ron Klemp asked the question regarding the Menards 11% rebates, who gets the money? Facilities has just started submitting for rebates, but all rebate money will go back to the counties.

Tom Frantz and Jim Perry spoke to the future of the Fox Cities campus. They applaud the counties for looking to the future of the campus with ideas they've stated. They also said that there are community members that are willing to help the Fox Cities campus remain a UW campus.
5. *Approval of April 1, 2024 minutes:* Monfils made the motion to approve, Croatt seconded. 0 opposed, 0 abstentions. Motion passes.
6. *Brief history of UWO-FC Cooperative:* Yvonne Monfils provided a brief synopsis of the history of the campus and the counties, in regard to the current MOU. She provided some enrollment numbers showing the drastic decline. She also stated the trustees responsibility was to review the campus improvement budget and be the communicator between the campus and counties regarding facilities.
7. *Presentation of bills:* Tracy Schwartz presented the April invoices. The question was asked if the Menards rebate program was worthwhile? Concluded that yes it is, and rebates should continue to be submitted.
8. *Review of current maintenance projects:* Tracy Schwartz went through a monthly condition report for the campus.

9. *Review of CIP projects:* Tracy Schwartz stated the Food Service project is on hold; the flooring for the CAC is in the works; the RFP for the boiler system is in progress; the library flooring project is on hold until the penthouse repairs are completed; an RFP for the art and music wing is under way; and there will be 12 interior and 4 exterior security cameras installed across campus (purchased by UWO). It was stated that at this time we should only be looking at absolute needs of the campus regarding facility maintenance and repairs.
10. *Review of need for campus parking permits and enforcement position.* Kurt Leibold reported in 2022-23 there were 434 permits sold, 168 annual passes, 150 fall passes, and 115 spring passes. The revenue brought in was \$16,800. 97 citations were also issued over the year for a total of \$2,200. Discussion ensued,; the recommendation is to end the requirement for parking passes. Action will be taken regarding this at the June BoT meeting.
11. *“Plan to Grow” and MOU update:* Chancellor Leavitt and Provost Martini were unable to attend; the chancellor sent a short report to be shared with the trustees which was read by Kurt Leibold. It was shared the Board of Regents is meeting the first week of June, and hopefully there will be more news/information coming from that meeting regarding the future of the Fox Cities campus. Yvonne Monfils shared that Outagamie County Executive Tom Nelson has a proposed plan he would like to put forward which includes the Counties managing a multi-tenant leasing of the Campus space for educational use.
12. *Campus report:* Pam Massey shared the campus received the Tree Campus designation for the 12th year; a tree was planted on campus in memory of Martin Rudd; there will be an Open House June 25th from 3:00-7:30pm in coordination with the City of Menasha 150th celebration; the Menasha Public Library will be using the Fox Cities campus as their temporary home from June 1 – Dec. 31, 2024.
13. *Schedule and agenda items for June meeting:* June 24, 2024 1:00 p.m. is the next meeting. The board will take action regarding the parking permits; and an UWO update would be shared.
14. *Adjournment:* Motion to adjourn by Monfils, seconded by Croatt. 0 opposed, 0 abstentions. Motion passes to adjourn at 2:30pm.