

Neenah Public Library Board of Trustee Meeting Minutes—August 20, 2025

The meeting of the Neenah Public Library Board of Trustees held on August 20, in the Shattuck Community Room, was called to order by Fieldhack at 4:01 p.m.

Members present: Carol Codner, Tami Erickson (Aldermanic representative), Randy Fieldhack (President), Lisa Hemes, Elizabeth Irish, Michael Koller (VP), Joshua Kutney, Jenn McMahon (NJSD Rep), Patricia Rickman, Kate Hancock-Cooke (Winnebago County rep), Ben Frank (Winnebago County rep), and Kay Doiron (teen representative).

Members excused: Alivia Haller (teen representative)

Also present: Nicole Hardina-Wilhelm, director, Nancy Baird, circulation services manager, Katrina Wulff, youth services manager, Mehta Hess, adult services manager, and Frank Cuthbert.

Minutes

On a motion of Erickson, seconded by Irish, the Board approved the Library Board meeting minutes of July 16, 2025.

On a motion of Codner, seconded by Irish, the Board approved the Finance and Personnel Committee meeting minutes of August 13, 2025.

Director's and Technical Services Report

Hardina-Wilhelm shared that the Friends book sale was a great success and raised \$9,773.

Department Reports

Adult Services Department

Hess shared that Maggie Mueller will be starting full-time in September, and Hannah DCamp will be starting in the part-time position with the Adult Services department.

Circulation Services Department

Nancy shared that Summer Lunches continued to be especially popular throughout July, demonstrating the strong community interest in this valuable service. In June and July, staff and volunteers served 4,813 lunches to kids eighteen and under.

Youth Services Department

Wulff shared that Summer Reading is wrapping up August 22nd, and 93 more children signed up than last year, with a total of 2,957 kids registering.

Bills for Consideration

On the motion of Codner, seconded by Kutney, the Board unanimously approved payment of the August bills.

Budget Request – 2026 Operating Budget

On the motion of Rickman, seconded by Hemes, the board unanimously approved the 2026 Operating Budget request.

Air Handler Drive Expenses

On the motion of Fieldhack, seconded by Rickman, the board unanimously approved using \$3,326.25 of 2024 carry-forward funds to cover the insurance deductible and Suburban Enterprises service call costs.

Next regularly scheduled meeting

Wednesday, September 17, at 4:00 p.m. in the Shattuck Community Room.

Adjournment

On motion of Codner, seconded by Hemes, the Library Board adjourned at 5:30 p.m.

Respectfully submitted,



Mehta Hess