

112 OTTER AVE, PO BOX 2808 OSHKOSH, WI 54903-2808

> OSHKOSH (920) 232-3344 FOX CITIES (920) 727-2880 FAX (920) 232-3347

zoningdepartment@co.winnebago.wi.us

The Wave of the Future

## **ZONING MAP AMENDMENT APPLICATION INSTRUCTIONS**

- 1. Application must be made for an entire parcel. If a Certified Survey Map has been prepared the application can reference the pending CSM provided the CSM is included with the application.
- 2. Application Requirements:

Section A: A-1: All property owners must complete and provide an original signature.

A-2: If applicable, the agent must complete and provide an original signature.

Section B: B-1 This information can be obtained from the tax bill, a deed, or the County's GIS Mapping System.

**B-2**: Identify the property by *address*, or *closest address* and directions (such as: North of 2222 Address Road).

B-3: Indicate current and proposed zoning.

**B-4**: Check if sanitary service is existing or required and if the property will be served by municipal sewer or a private sanitary system.

Section C: **C-1** thru **C-5**: To be completed in your own words.

3. The Petition for Amendment form must be completed, with an original signature, and filed with the zoning map amendment application.

**NOTE:** If you are re-zoning out of Farmland Preservation, there is an additional form that is required.

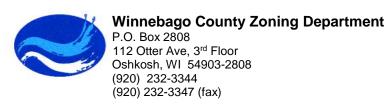
4. Prior to filing the application with the County, contact the Town to determine if your request will comply with the Town land use plan. If it does not, you may have to have the Town plan amended prior to proceeding with this application.

In addition, if you are within 3 miles of the Cities of Menasha, Neenah, or Oshkosh, or, 1 ½ miles of the City of Omro, Village of Fox Crossing or Village of Winneconne, you need to contact that community to determine if your request is in compliance with their land use plan. The County cannot approve a request not in compliance with that plan in the areas specified. Although the City or Village cannot approve or deny this request, any required Certified Survey Map may fall within their jurisdiction resulting in a denial of that map. If you are unsure of whether or not to contact someone, do so anyway to be on the safe side.

**NOTE:** Failure to contact the Town and City may result in the application being denied.

5. File the completed application, Petition for Amendment and fee with the Zoning Office by the date indicated on the schedule provided. **Incomplete applications may be delayed until all necessary information has been submitted.** 

If you have any questions concerning the application procedure, please contact the Zoning Office Monday through Friday, 8:00 a.m. to 4:30 p.m.



For office use only			
Checked FLUP Agreed			
Receipt #			
Application #:			

## **ZONING MAP AMENDMENT APPLICATION**

Please	e print or type. I	Please use black ink for duplicating purposes.)		⊢e Payable to: Wir	<b>e:</b> \$800.00 nnebago Count
٦.	PROPER	TY OWNER:			
	A-1 NAME:				
	Mailing A	Address:			
	Phone: _		E-mail:		
Pe re	ermission is emoval of hea	rty owners must sign application (husband hereby granted for appropriate County St tring notices and conducting inspections conclusion of the Public Hearing and is	taff to en prior to	ter upon the property for the plac hearing. Said permission is to re	ement and
Pr	roperty Owner	s' Signature		Date	
Pr	roperty Owner	s' Signature		Date	
		E-			
Age	nt's Original S	ignature:		Date:	
В.	PROPER	TY INFORMATION:			
	B-1 Tax Ke	y/Parcel #:			
	B-2 Locatio	n of affected property:			
	B-3 Current			Proposed Zoning:	
		Zoning Code	Legend		
		Agribusiness district		Local Service Business district	
		General Agriculture district		Community Business district	
		Rural Residential district		General Business district	
		Suburban Residential district		Light Industrial district	
		Two-family Residential district		Heavy Industrial district	
		Multifamily Residential district		Mixed-Use district	
	к-8	Manufactured/Mobile Home Community district	טטא	Planned Development district	
	B-4 SEWEI	R: Existing Required	YPE:	☐ Municipal ☐ Private System	

Responses may be typed on a separate sheet and attached to this form. **Describe Present Use(s):** C-1 **C-2 Describe Proposed Use(s): C-3** Describe the essential services (sewer, water, streets, etc.) for present and future uses: Describe why the proposed use would be the highest and best for the property: **C-4** Describe the proposed use(s) compatibility with surrounding land uses: C-5

NUMBER	<b>NUMBER</b>	
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## PETITION FOR ZONING AMENDMENT

TO: Winnebago County Board of Supervisors Winnebago County Courthouse 415 Jackson St Oshkosh, Wisconsin 54901

The undersigned owner(s) of the property herein described hereby petitions your honorable body for an amendment to the Winnebago County Town/County Zoning Code and Map to effect a change in the Zoning Classification of real estate in the Town of \_\_\_\_\_\_\_, Winnebago County, Wisconsin, more particularly described as follows, to-wit: From \_\_\_\_\_ zoning district to \_\_\_\_\_ zoning district. The land described above will be used for\_\_\_\_\_\_ \_\_\_\_\_ if the amendment is adopted. Dated this \_\_\_\_\_, 20 \_\_\_\_\_. Respectfully submitted: (Name) (Address)

(Legal Signature)