



Dear Valued Vendors and Suppliers,

Winnebago County has partnered with OpenGov and is excited to announce our upcoming transition on August 1, 2024, from a solely paper-based bid solicitation process to a fully automated web-based electronic bidding and vendor management system. To continue to receive bid notifications after July 31, 2024, you will want to check the Purchasing home page on our website and our new e-Procurement Portal located here: <https://procurement.opengov.com/portal/winnebagocountywi>.

Our new e-Procurement Portal will allow prospective Vendors and Suppliers the ability to:

- Register to receive notifications of future opportunities by signing up for our new e-Procurement Portal and selecting the “Subscribe” button to create an account.
- Follow along with updates to existing opportunities by finding the opportunity and clicking the “Follow” button. This will allow all interested bidders to receive amendments and addenda automatically.
- Submit questions and receive answers online regarding open bid opportunities.
- Use a guided process of responding electronically to bids to ensure your bids have been accurately completed.
- Receive timely support for bid questions.
- Have one location for all bid opportunities issued by Winnebago County.

There is no cost for vendors to register in OpenGov.

You may subscribe to our bids by navigating to <https://procurement.opengov.com/portal/winnebagocountywi> and clicking the “Subscribe” button. For more information about how to register, please click on the "?" located in the upper right corner on OpenGov's home page to access the Help Center.

Should you have any additional questions, please contact Shelly Schry, at sschry@winnebagocountywi.gov.

We look forward to receiving your bids!

Respectfully,

Shelly Schry - Contract & Procurement Manager