



WINNEBAGO COUNTY

ENVIRONMENTAL HEALTH FOOD SAFETY AND RECREATIONAL LICENSING PROGRAM



WINNEBAGO COUNTY ORDINANCE 11.11, Appendix A

2023/2024 Establishment License Application

Establishment Information:

| | |
|-------------------------------|----------------|
| Establishment Name/DBA Name: | |
| Establishment Street Address: | |
| City: | ZIP: |
| Phone: | Fax: |
| Website: | Email address: |

Utility Information:

| | |
|--|--|
| Water Source: Public <input type="checkbox"/> Private <input type="checkbox"/> | Sewage Service: Public <input type="checkbox"/> Private <input type="checkbox"/> |
| Proposed Opening Date: | |

Legal Entity Information:

| | | |
|--|--------|------------------|
| Legal Entity (sole proprietor, partnership, LLC, LLP, Inc) | | |
| Legal Entity Mailing Address: | | |
| City: | State: | ZIP: |
| Phone: | | |
| Email address: | | |
| Certified Food Manager (If required) | | |
| Name: | | Expiration Date: |

Contact Information:

| | |
|-----------------|--------|
| Contact person: | Title: |
| Phone number: | Email: |

| License Code | License Description | Fee |
|---|---------------------|------------------------|
| | | |
| | | |
| | | |
| | | |
| The undersigned hereby certifies that this is a true, complete and accurate application for the Establishment License under Wis. Stat § 97.30. | | Total Amount \$ |

Print Name

Signature

Date

Make payment to and submit to:
Winnebago County Health Dept
 112 Otter Avenue – PO Box 2808
 Oshkosh WI 54903-2808
health@winnebagoountywi.gov

FOR OFFICE USE ONLY

| | | |
|----------------|----------------|---|
| Amount Paid: | Date: | <input type="checkbox"/> New <input type="checkbox"/> Reinstate <input type="checkbox"/> Change of Operator <input type="checkbox"/> Other |
| Permit Issued: | Account Clerk: | |



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| FOOD FACILITIES | | | |
|---|----------------------|-------------|----------|
| RETAIL FOOD ESTABLISHMENT (RFE) and MOBILE RFE – SERVING MEALS* | | | |
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| FRP | Prepackaged TCS Food | Prepackaged | \$209.00 |
| FRL | Simple | Simple | \$398.00 |
| FRM | Moderate | Medium | \$495.00 |
| FRC | Complex | Complex | \$602.00 |
| *total meal sales exceed 50% of all retail food sales. | | | |

| RETAIL FOOD ESTABLISHMENT (RFE) and MOBILE RFE – NOT SERVING MEALS** | | | |
|---|--------------------------------|-------------------------------|-----------|
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| 70-55 | Prepackaged - TCS Food | No exposed food | \$135.00 |
| 70-44 | Simple – Final product Non TCS | Does not require temp control | \$204.00 |
| 70-33 | Simple – TCS Food | Requires temp control | \$364.00 |
| 70-22 | Moderate | | \$612.00 |
| 70-11 | Complex | | \$1306.00 |
| **the total non-meal sales exceed 50% of all retail food sales | | | |

| RETAIL FOOD ESTABLISHMENT (RFE) - MICROMARKET | | | |
|---|--------------|--------------------|---------|
| 70-MM | Micro market | 1 unit in building | \$44.40 |
| 70-MM2 | Micro market | 2+ in same bldg | \$66.60 |

| RETAIL FOOD ESTABLISHMENT (RFE) - SERVICE BASE | | | |
|--|---------------------------------|------------------|----------|
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| FBP | Mobile Retail Food Service Base | No food prep/pre | \$209.00 |
| FBS | Mobile Retail Food Service Base | Simple | \$398.00 |
| FBM | Mobile Retail Food Service Base | Moderate | \$495.00 |
| FBC | Mobile Retail Food Service Base | Complex | \$602.00 |

| TRANSIENT RETAIL FOOD ESTABLISHMENTS (RFE) - SPECIAL EVENT FOOD SALES | | | |
|---|------------------------------------|-------------------|----------|
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| | TRF Processing - TCS – for profit | Temp R for profit | \$190.00 |
| | TRF Processing TCS –non profit | TR>3 days nonpft | \$102.00 |
| | Temporary Inspection Fee | Inspection only | \$60.00 |
| | TRF Processing - NON TCS food | Temp Retail | \$99.00 |
| | Transient Retail Food –Prepackage | Prepackaged | \$99.00 |
| | Temporary Event - Late Application | Double Permit fee | |

| OTHER FEES | | | |
|------------|----------------------------------|-------------------|----------|
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| FDS | School DPI food | Satellite | \$211.00 |
| FDM | School DPI food | Full Service | \$375.00 |
| 100 | Beverage Only/ No Food | | \$161.00 |
| 100A | Additional Beverage Only | | \$62.00 |
| CFPM | Operating without a CFPM | | \$172.00 |
| | Exempt Facility Inspection Fee | | \$63.00 |
| 101A | Pre-Inspection –Change/New Owner | | \$202.00 |
| 101B | Pre-Inspection – New Construct | | \$352.00 |
| 102-1 | Re-Inspection: 1st | | \$172.00 |
| 102-2 | Re-Inspection: 2nd | | \$237.00 |
| 103 | Penalty Fee | | \$161.00 |
| 104 | Duplicate Permit | | \$29.00 |
| | Operating w/o Permit/License Fee | Double Permit Fee | |

| RECREATIONAL FACILITIES | | | |
|-------------------------|-----------------------|-------------------|----------|
| LODGING | | | |
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| LBB | Bed & Breakfast | 8 rooms or less | \$144.00 |
| LTR | Tourist Rooming House | 1-4 rooms | \$144.00 |
| LH1 | Hotel / Motel | 5-30 rooms | \$347.00 |
| LH2 | Hotel / Motel | 31-99 rooms | \$463.00 |
| LH3 | Hotel / Motel | 100-199 rooms | \$515.00 |
| LH4 | Hotel / Motel | 200 or more rooms | \$599.00 |

| CAMPS/CAMPGROUNDS | | | |
|-------------------|--------------------------|-------------------|----------|
| CODE | LICENSE TYPES: | Description | FEE |
| RRE | Recreational / Ed. Camp | | \$316.00 |
| RC1 | Campground | 1-25 sites | \$281.00 |
| RC2 | Campground | 26-50 sites | \$350.00 |
| RC3 | Campground | 51-99 sites | \$428.00 |
| RC4 | Campground | 100-199 sites | \$492.00 |
| RC5 | Campground | 200 or more sites | \$563.00 |
| RT1 | Special Event Campground | 1-25 sites | \$215.00 |
| RT2 | Special Event Campground | 26-50 sites | \$289.00 |
| RT3 | Special Event Campground | 51-99 sites | \$359.00 |
| RT4 | Special Event Campground | 100-199 sites | \$430.00 |
| RT5 | Special Event Campground | 200 - 499 sites | \$501.00 |
| RT6 | Special Event Campground | 500 + sites | \$622.00 |

| WATER ATTRACTIONS | | | |
|-------------------|------------------------|-----------------------------|----------|
| CODE | LICENSE TYPES: | Description | FEE |
| RPP | Swimming Pool | | \$377.00 |
| RWI | Water Attraction | | \$381.00 |
| RWT | Water Attraction | Up to 2 slides/basin | \$389.00 |
| RWT(A) | Additional Water Slide | Per slide more than 2slides | \$242.00 |

| TATTOO & BODY PIERCING | | | |
|------------------------|------------------------------------|-------------|----------|
| CODE | LICENSE TYPES: | Description | FEE |
| BTP | Tattoo Establishment | | \$209.00 |
| BPP | Body Piercing Establishment | | \$209.00 |
| BCP | Combined Tattoo/Body-Piercing | | \$284.00 |
| BTT | Temporary Tattoo Establishment | | \$174.00 |
| BPT | Temporary Body-Piercing | | \$174.00 |
| BCT | Comb Temporary Tattoo/ Body Pierce | | \$209.00 |

| MOBILE HOME PARKS | | | |
|-------------------|-----------------------------|---------------|----------|
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| 150 | Manufactured Home Community | 1-20 sites | \$188.00 |
| 151 | Manufactured Home Community | 21-50 sites | \$348.00 |
| 152 | Manufactured Home Community | 51-100 sites | \$497.00 |
| 153 | Manufactured Home Community | 101-175 sites | \$636.00 |
| 154 | Manufactured Home Community | > 175 sites | \$722.00 |

| ANIMAL FACILITIES | | | |
|-------------------|----------------------------|-------------|---------|
| CODE | LICENSE TYPES: | DESCRIPTION | FEE |
| PS | Pet Store | | \$91.00 |
| GS | Grooming Salon | | \$81.00 |
| KL | Commercial/Boarding Kennel | | \$91.00 |

Information requested on this application must be provided to obtain a retail food establishment license. Personal information that you provide may be used for purposes other than that for which it was originally collected (Wis. Stat § 15.04(1)(m).) Operating without a license is a violation of Wisconsin Law. If you are operating without a license, you will be required to pay an operating without a license fee in addition to the license fee. Licenses are not transferable between persons or locations. Licenses expire annually on June 30, unless issued after April 1st, which will expire on June 30th of the following year. The license fee is not prorated for partial license years. The Winnebago County Health Department may inspect premises at any reasonable time. You are not licensed to operate until the department conducts an inspection.