



# WINNEBAGO COUNTY

## ENVIRONMENTAL HEALTH FOOD SAFETY AND RECREATIONAL LICENSING PROGRAM



97.30, 254.61, Wis. Stats; WI ADMIN CODE ATPC 75; WINNEBAGO COUNTY ORDINANCE 11.11

### 2022/2023 APPLICATION FOR TRANSIENT RETAIL FOOD ESTABLISHMENT

Before completing this application, read [Temporary Food Service Guidelines](#).

Do you have a current state license or do you plan to operate in multiple jurisdictions? IF YES, PLEASE CONTACT US PRIOR TO FILLING OUT THIS FORM.

Completed applications should be received (with all applicable fees) by the Winnebago County Health Department at least 1 week before the event. Late fees may apply if not received one week prior to event. Please print neatly.

Name of Organization:			Contact Person:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:			Phone:		
			Email:		
Use this address for mailing permit → <input type="checkbox"/>			Use this address for mailing permit → <input type="checkbox"/>		

#### Non- Profit Organizations Only

Qualifying non-profit organizations under Wisconsin Administrative Code includes churches, service clubs and religious, youth, patriotic and civic organizations. A Transient Retail Food Establishment must be obtained when an organization operates for more than 3 days during a licensing year. Licensing year runs July 1<sup>st</sup> to June 30<sup>th</sup>.

Check One	FOR PROFIT PERMIT	Fee	Check One	NON-PROFIT PERMIT	Fee
	<b>Transient Retail – TCS</b> (hot and cold food, egg rolls, hot dogs, hamburgers, pizza, dip/soft serve ice cream, etc)	<b>\$184.00</b>		<b>Transient Retail – TCS</b> (More than 3 days –hot and cold food, hot dogs, hamburgers, brats, pizza, egg rolls, dip/soft serve ice cream etc)	<b>\$99.00</b>
	<b>Transient Retail – NON TCS/ Prepackaged TCS</b> (cotton candy, popcorn, kettle corn, prepackaged ice cream, etc.)	<b>\$97.00</b>		<b>1-3 Days – NO PERMIT NEEDED</b>	
	TEMPORARY (Transient) INSPECTION FEE	<b>\$56.00</b>		TCS = time/temperature controlled for safety previously potentially hazardous foods	

#### Make Check Payable To: Winnebago County Health Department

Submit To: Winnebago County Health Department  
112 Otter Ave, PO Box 2808  
Oshkosh, WI 54903-2808

[www.co.winnebago.wi.us/health](http://www.co.winnebago.wi.us/health)  
[health@co.winnebago.wi.us](mailto:health@co.winnebago.wi.us)  
Phone: 920-232-3000 Fax: 920-232-3370

Date	Event Name	Location of Food Service Event	Time

