

Winnebago County, WI



Executive Budget 2022



Wetland Restoration



Managed Grazing Field Day



Farmer Assistance



Youth Education



Livestock Waste Storage



Waterway System



Riparian Buffer



Shoreline Restoration



Soil Health Practices



Vegetated Offshore Breakwall Structure



Offshore Breakwall Structure Construction on Ice

About Our Cover.....

Land & Water Conservation Department (LWCD)

The LWCD is dedicated to provide competent, professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

The Winnebago System represents 17% of the State's surface water and is a treasured resource in our backyard that provides tremendous value to our community and to our economy. Sediments and other pollutants contained in runoff from the urban/rural and agricultural landscapes, along with mismanagement of land resources, are the most significant impacts to the soil and water resources of Winnebago County.

The LWCD manages a variety of funding sources to install numerous Best Management Practices (BMP's) to improve and protect water quality, some of which are represented in the cover photos. The LWCD works a great deal with agriculture and rural landowners to design and oversee the installation of BMP's that may include; wetland restorations, waterway systems, barnyard runoff systems, livestock waste storage facilities, diversions, managed grazing, riparian buffers, and a variety of other water quality projects. The LWCD assists agricultural producers on their cropping practices. This includes nutrient management planning and soil health principles that include no-till planting and the use of diverse cover crops. The LWCD also works with riparian landowners on many different projects to help protect our lakes and streams including shoreline/streambank protection and restoration projects. BMP's within urban areas typically include shoreline and streambank protection, native buffers, and rain gardens that help stop erosion, filter runoff, and reduce stormwater.

Sharing information and educating the citizens and youth of Winnebago County on what they can do to help protect and improve water quality in the County is a priority for our department and some examples of these efforts are shown on the cover photos. Whether it is meeting one on one with a farmer, teaching a fourth-grade class on the importance of water quality, getting the word out on social media, conducting demonstration field days, etc., all are vital steps in getting the information out that will make the changes to protect and preserve our natural resources.

All of the work that the LWCD does to protect the County's natural resources helps to improve the local economy and enhances the quality of life for everyone in Winnebago County.

Photos Credit: Winnebago County LWCD

FISCAL YEAR 2022
ANNUAL BUDGET FOR THE
COUNTY OF WINNEBAGO

WINNEBAGO COUNTY BOARD OF SUPERVISORS

Shiloh Ramos, Chair

David Albrecht
Steven Binder
Alyssa R. Bolante
Thomas Borchart
Michael A. Brunn
Andy Buck
Morris J. Cox
Brian Defferding
Thomas J. Egan

Paul Eisen
W. Thomas Ellis
Chuck Farrey
Jerry Finch
Maribeth Gabert
Julie A. Gordon
Ben Joas
Robert Keller
Thomas J. Konetzke

Kevin Konrad
Larry Lautenschlager
Steven Lenz
Susan Locke
Michael Norton
Donald Nussbaum
Karen D. Powers
Shiloh Ramos
Joel Rasmussen

Koby Schellenger
Vicki S. Schorse
Tom Snider
Bryan Stafford
VACANT (Dist. 8)
VACANT (Dist. 21)
Bill Wingren
Rachel A. Youngquist
Doug Zellmer

TABLE OF CONTENTS

DESCRIPTION	PAGE	DESCRIPTION	PAGE
OVERVIEW		DIVISION OF PUBLIC SAFETY (cont.)	
Budget Message.....	5	Sheriff.....	245
Mission Statement.....	11	Jail Improvements Fund.....	263
Table of Organization.....	12	Coroner.....	268
Budget & Financial Policies.....	14	Emergency Management.....	280
Information about Winnebago County.....	21	DIVISION OF TRANSPORTATION	
Property Tax Rate Limits and Levy Limits.....	22	Summary by Division - Transportation.....	293
Significant Information.....	24	Airport.....	294
Fringe Benefit Components.....	25	Highway Fund.....	310
Budget Summary.....	26	County Road Maintenance.....	328
Appropriations.....	27	DIVISION OF HEALTH & HUMAN SERVICES	
Revenue and Expense Graphs.....	29	Summary by Division - Health & Human Services.....	332
Levy by Division Graph.....	33	Public Health.....	333
Financial Comparisons.....	34	Child Support.....	353
County Tax Rate Info and Graphs.....	38	Veterans Services.....	363
Apportionment.....	42	Human Services.....	374
Information About Fund Accounting.....	44	Park View Health Center.....	436
Fund Projections.....	45	DIVISION OF EDUCATION, CULTURE, & RECREATION	
Revenue By Fund.....	46	Summary by Division - Education, Culture & Recreation.....	455
Revenue By Year.....	47	UWO-Fox Cities Campus.....	456
Expenditures By Fund.....	48	University Extension.....	465
Expenditures By Year.....	49	Parks.....	479
Revenue Projections.....	50	Boat Launch Program.....	494
Table of Organization Changes - Positions	56	DIVISION OF PLANNING & ENVIRONMENT	
Table of Organization Changes - Fiscal Impact.....	57	Summary by Division - Planning & Environment.....	501
Table of Organization - Classified Positions.....	58	Register of Deeds.....	502
Capital Outlay.....	74	Planning and Zoning.....	513
DIVISION OF ADMINISTRATION		Property Lister.....	527
Summary by Division - Administration.....	77	Land Records Modernization.....	531
County Executive.....	78	Land and Water Conservation.....	537
Corporation Counsel.....	86	NON-DIVISIONAL BUDGETS	
County Clerk.....	97	Summary by Division - Non-Divisional.....	550
Treasurer	117	County Board.....	551
Human Resources.....	127	Scholarship Program.....	559
Workers Compensation Fund.....	139	Miscellaneous and Unclassified.....	561
Self Funded Health Insurance.....	145	Miscellaneous Operating Grant Schedule.....	569
Self Funded Dental Insurance.....	151	Library Levy Request.....	570
Prop & Liab Insurance Fund.....	156	DEBT SERVICE	
Finance.....	163	Debt Service.....	571
General Services.....	176	CAPITAL PROJECTS	
Information Systems.....	184	Capital Projects.....	594
Technology Replacement.....	196	APPENDIX	
Facilities.....	201	Demographic Statistics.....	597
DIVISION OF PUBLIC SAFETY		SOLID WASTE	598
Summary by Division - Public Safety.....	215	GLOSSARY	618
District Attorney.....	216	INDEX	622
Clerk of Courts.....	228		

Jon Doemel
County Executive



Winnebago County
Office of the County Executive

The Wave of the Future

2022 Executive Budget Message

112 Otter Ave, PO Box 2808
Oshkosh, Wisconsin 54903-2808

Oshkosh (920) 232-3450
Fox Cities (920) 727-2880
Fax (920) 232-3429

"We must consult our means rather than our wishes."

~ George Washington

1st President of the United States



Jon Doemel, County Executive

Honorable Members of the Winnebago County Board and Citizens of Winnebago County:

We will see another year of equalized property tax rate reduction in 2022. Departments were very responsible in preparing their 2022 budget requests and we are able to present a budget with a reduction in the equalized tax rate of 34-cents. This results in an equalized tax rate of \$4.61, the lowest in decades. We can only increase our levy by the percent of net new construction from the last complete calendar year (2020), which allows for a 1.15% increase from the 2021 budget. In this budget, we have chosen not to take the increase allowed for net new construction, instead we will use the same amount of operating levy allowed last year. So many of our citizens have tightened their belts. We need to do the same. While the impact on property tax will vary, the majority of homeowners should see declining County taxes on their property tax bill.

2022 BUDGET HIGHLIGHTS

OVERALL:

As stated above, the total equalized tax rate of \$4.61 is down 34-cents from 2021. This equalized tax rate is a blended rate that includes some services that do not apply to all municipalities in the County. These include Public Health, Property Lister, Bridge and Culvert Aid and the Library tax.

Departments were given a goal of allowing their tax levy to increase for the costs of a 3.0% in wages, including related fringes, and no increase to their non-labor expenditures, they did a very good job of meeting this objective. In larger departments, we budget wage and fringe turnover savings to more accurately project labor costs. This is due to the fact that these departments have higher turnover, more retirements and the fringe benefits are budgeted at family coverage for vacant positions.

The ongoing presence of the COVID-19 pandemic in the County has impacted the County's short-term priorities and the way business is conducted, but it has not had a significant impact on County finances thus far. The same may not be said about the future.

EXPENDITURE CATEGORY:

Labor

The labor area of the budget accounts for a large portion of the increase in levy from 2021 to 2022.

Total county wages are projected to be \$64,686,988 for 2022, which is an increase of \$2,013,345, or 3.21%, from 2021. Part of this increase is the result of average normal wage increases of 3.0% that have been included in this budget. Individual increases by employee will be determined based on performance evaluations as part of our merit pay program. New positions in the budget also account for some of the increase. The net changes to the table of organization in the 2022 budget are no additional full-time positions and a reduction of two (2) part-time positions. There has been a net increase of three (3) full-time positions and a net decrease of five (5) part-time positions that has occurred since the 2021 adopted budget. More details related to this can be found later in the overview section of this book.

Fringe benefits are projected to be \$27,598,021 for 2022, up \$489,890, or 1.81%, from 2021. FICA Medicare costs are increasing \$190,802, or 3.96%. This increase is due to the 3.21% increase in wages for 2022. Health Insurance costs are up \$634,811, or 3.97% over 2021, which is due to the vacant positions being budgeted at full family plan costs. There was no increase in health insurance contributions for the employee share in 2022. Workers Compensation costs are increasing \$18,340 or 3.13% over 2021.

The largest investment this year is in our people. With a shrinking workforce and an extremely competitive private sector we are at risk of losing employees at a high rate. We must find a way to become competitive or we will no longer have the ability to be selective. We must encourage the very best people to be our employees. We need to find a way to make Winnebago County a desirable employer that loyalty is deserved. Our people are by far our best and most precious asset.

Travel

Travel expenditures are projected to be \$877,166, which is an increase of \$43,498, or 5.22%, from 2021. A large portion of the travel budget is associated with mileage reimbursements we give employees for using their personal vehicles for County business. Seminars and conferences are also a substantial part of travel, and will continue to be attended locally or virtually in 2022 whenever possible. We must encourage our people to continue the education in their fields. We hope to find new ways for us to be more efficient and effective going forward. These measures should ensure our staff the ability to maintain professional licensures and certification standards as well as learning new ways to address old problems.

Capital Outlay

Capital outlay budget for 2022 is \$2,757,784, reflecting a decrease of \$212,875, or 7.17%, from 2021. A detailed list of capital expenditures is included in the “overview” section of this book. These are capital items that do not qualify as bonded capital projects.

Other Expenditures

Other expenditures are projected to be \$88,755,981 for 2022, which is a decrease of \$6,787,040, or 7.10%, from 2021. One reason for this large decrease was due to paying off two callable bonds totaling \$2,865,000 in 2021. This payment was transferred from the undesignated general fund to the Debt Service, Airport and Park View Health Center funds

In addition, the Debt Service expenses decreased by \$3,532,000, or 29.83%, under 2021 due to lower borrowings for a short-term.

BY DIVISION:

Administration

The tax levy in this division is \$11,648,291, an increase of \$602,487, or 5.45%, from 2021. This is attributable to a normal wage increase of 3.0% included in this division's budget for 2022. The County Executive's Office has an increase of \$131,238, or 51.96% over 2021. This increase is attributed to the addition of a Policy Director position and to increased travel expenses for conferences and training. The idea is to make the Executives office more responsive and involved with County Supervisors and our County Stakeholders. The Finance department increased levy by \$111,337, or 13.99% from 2021 due to an Accountant position that was added in 2021. The Technology Replacement fund increased levy by \$116,000, or 13.12% from 2021 in order to keep up with the computer rotations as technology continues to grow. There was also a significant increase of \$100,731, or 148.92% in the Elections department for 2022, as there are four (4) elections in fiscal year 2022 versus two (2) in fiscal year 2021.

Public Safety

The tax levy in this division is \$26,343,256, an increase of \$584,817, or 2.27%, from 2021. Most of the increase is attributable to the Sheriff's Office, which has a levy increase of \$587,449, or 2.70%. This increase is the result of average normal wage increases of 3.0% that has been included in this division's budget.

Transportation

The tax levy in this division is \$2,217,374, a decrease of \$499,336, or 18.38%, from 2021. The majority of this is due to a \$498,000 decrease in Debt Service for our Airport due to coming in \$1,500,000 under budget for the terminal project.

Health and Human Services

The tax levy in this division is \$21,916,998, a decrease of \$187,412, or 0.85%, under 2021. This decrease is due in large part to the Human Services levy decreasing \$256,578. Several changes comprise this decrease. First, there was an increase of \$817,471 in intergovernmental revenues because Medicaid revenues increased based on prior years' performance and anticipated increases in levels of activity. There was a decrease of \$737,510 in contractual services expenses due to residential inpatient AODA decreasing, the emergency energy services being eliminated to be directly administered by the State, and family training skills and youth wrap around services decreased based on recent trends. These were offset by an increase in labor of \$1,322,011, which results from average normal wage increases of 3.0% that has been included in this division's budget and the addition of six (6) new positions.

Education, Culture and Recreation

The tax levy in this division is \$2,151,293, an increase of \$67,628, or 3.25%, over 2021. This increase is the result of average normal wage increases of 3.0% that has been included in this budget.

Planning and Environment

The tax levy in this division is \$1,080,357, a decrease of \$27,705 or 2.50%, under 2021. Register of Deeds increased the amount that is returned to levy by \$12,875, or 2.77%, due to an increased volume of bulk document sales. Land and Water Conservation decreased levy by \$40,306, or 6.80% over 2021, this is due to an increase of grants without associated expenditures.

Non-Divisional Budgets

This area shows a net surplus of \$3,696,692, an increase of \$1,074,873, or 41.0%, over 2021. Of this increase, approximately \$560,000 is due to additional undesignated general fund balance being applied to stay within levy limits, while planning on not taking additional net new construction growth of 1.15% in the operating levy. In addition, the salary contingency reserve account decreased by \$355,000 due to additional funds budgeted in 2021 to cover unknown raises for employees under the bargaining units with labor contracts and additional funds to cover the merit pool pay increase for all employees. In 2022, the budget will only include an area to cover labor shortages throughout the year for any unplanned labor changes.

The budget under the Miscellaneous and Unclassified accounts is for all other items that don't fit into another specific department or category. Expenditures include the Library Tax, Regional Planning Commission allocation, an interfund transfer to the Industrial Development Board and others.

Capital Projects

The 2021 borrowing for capital projects will be \$4,000,000. The larger projects to be funded in this bond issue include Courthouse and Highway shop masonry \$995,100, Sheriff evidence storage building \$305,500, District Attorney's office remodel \$190,000, Orrin King and Neenah Human Services building roofs \$503,000, Expo center campus improvements \$1,636,200 and Sheriff's microwave network upgrade \$360,200. Each capital project must come before the county board twice for consideration and approval.

Debt Service

The 2022 net levy supported debt service is \$7,868,000 a decrease of \$150,000 or 1.87% under 2021. All County debt is paid off within 10 years or less. The Debt Service tax levy is decreasing by \$.08, or by 12.90%, under 2021. The County continues to keep outstanding debt low, Winnebago County's debt at 4.2% of the allowable debt limit. There was \$2,865,000 of the general fund balance used in 2021 to pay off the full principal balance of callable 2012C and 2014A bond issues, which was approved as a budget amendment during the budget presentation by the County Board.

Table of Organization

This budget (in total) versus last year's adopted budget has a net increase of three (3) additional full-time positions and a reduction of seven (7) part-time positions. In the 2021 adopted budget we showed a total of 1,051 full-time positions, which didn't include the Solid Waste department. The 2022 table of organization shows a beginning total of 1,067, which includes the sixteen (16) Solid Waste positions. We feel this is a more truthful representation of our County's workforce. Solid Waste's budget is not consolidated into the Overview section, but can be found in a separate section near the end of the budget document.

Detail of the changes can be seen on the "Table of Organization of Classified Positions" in the "Overview" section of this budget book. A schedule showing the fiscal impact of those changes also follows that section.

Levy Limits

Our operating levy for 2022 has been limited by State legislation that was enacted back in 2007. We can only increase our levy by the percent of net new construction from the last complete calendar year (2020), which allows for a 1.15% increase from the 2021 budget. In this budget, we have chosen not to take the increase allowed for net new construction, instead we will use the same amount of operating levy allowed last year. This severely restricts our ability to raise funds needed to continue programs at the service levels Winnebago County residents have come to expect. However, this budget DOES maintain service levels while staying within the operating levy limits imposed by the State. We have applied \$6,379,200 of all fund reserves to the budget to stay within this operating levy limit. Levy can be clawed back per the State Statue within a 5-year timeframe if needed.

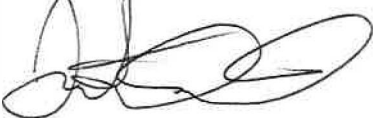
The Finance Director believes that this budget complies with the operating levy limit.

CONCLUSION

Great effort has been made to improve the efficiency of the County while preserving the valuable services the County provides. The total equalized tax rate has been reduced in recent years, in part, by carefully managing County debt. Continued pressure in the form of levy limits will inevitably force the County to seek alternative revenues or to abandon some services valued by this community. We must focus on what our purpose is and excel in our role. We will also be looking to collaborate with the private sector businesses and communities to fill any programs that we may no longer find to be our mission. In essence, we will have the ability to increase programs through partnerships. There is no shame in referring a citizen to someone else that can help.

I thank and commend the management and support staff of all the departments who assisted in preparing this budget document.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jon Doemel', with a large, stylized flourish at the end.

Jon Doemel
Winnebago County Executive

WINNEBAGO COUNTY

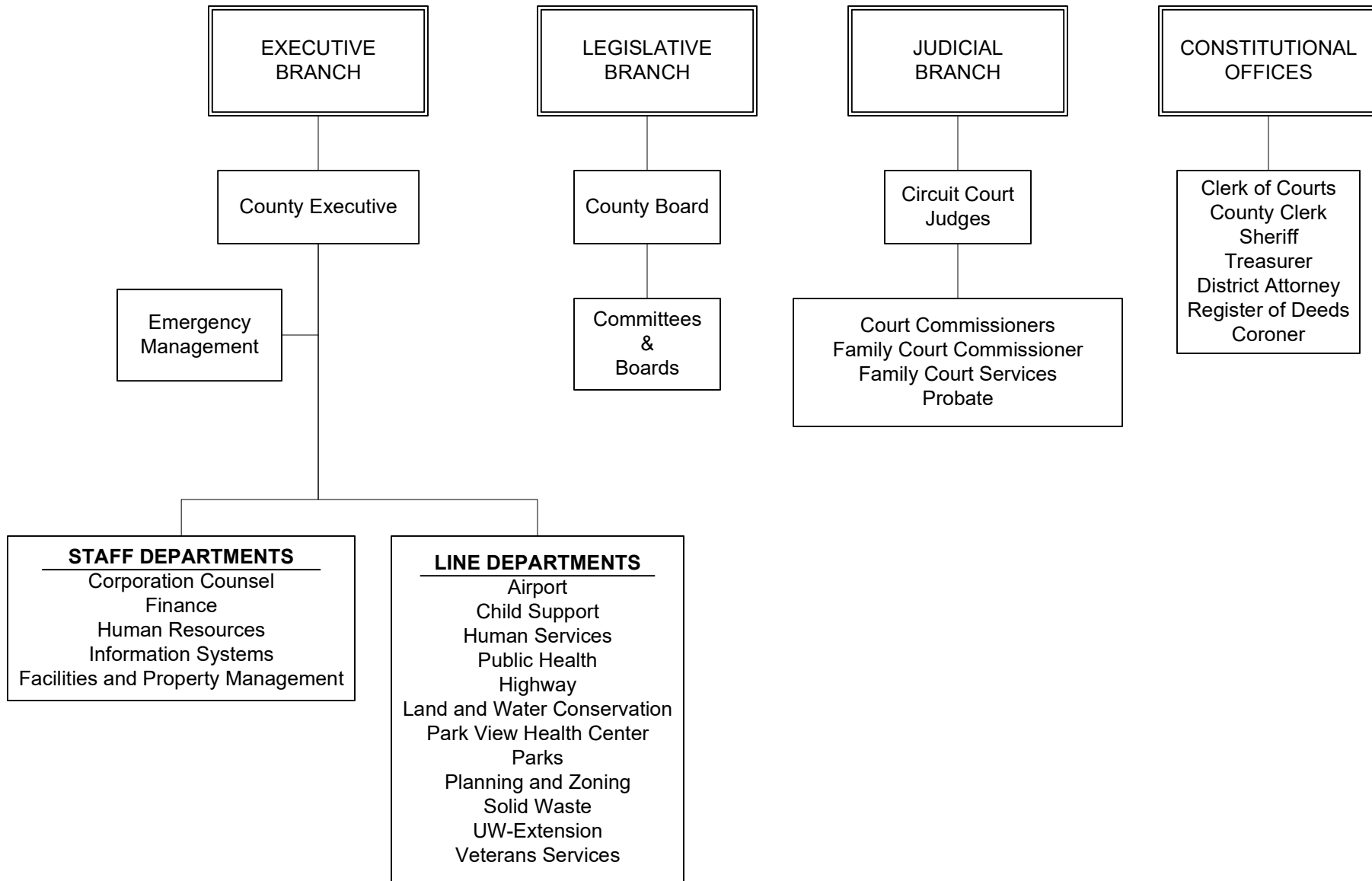
MISSION STATEMENT

The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.

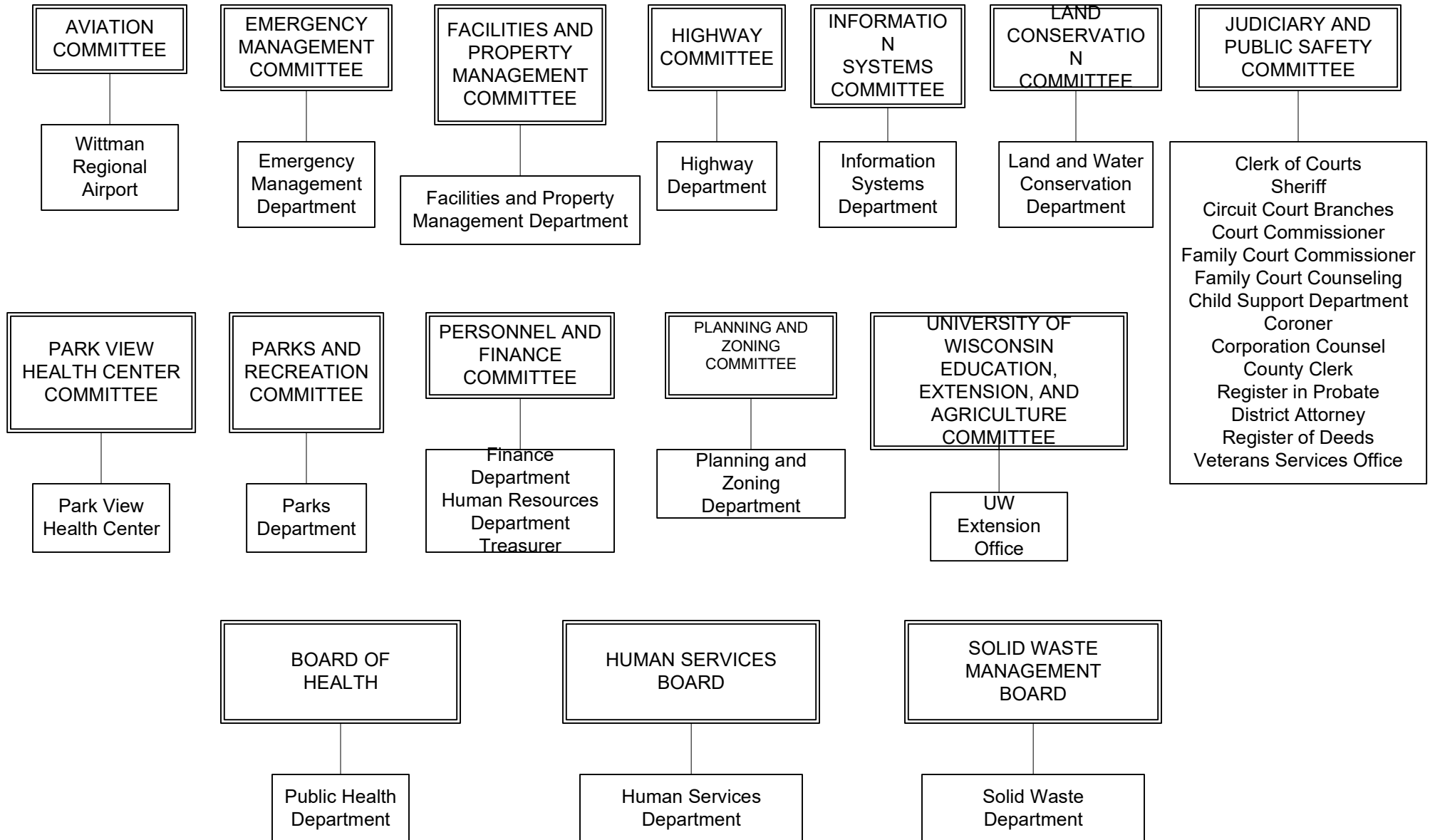
To carry out this mission, the following roles are required:

- **To serve as an agent for the Federal and State Government to fulfill mandated programs.**
- **To provide optional community services as determined by the County Board.**
- **To provide programs and services in the most cost-effective manner.**
- **To encourage citizens awareness, participation, and involvement in county government.**
- **To encourage cooperation among business, government, labor, and education to solve common problems.**
- **To utilize community resources as a vehicle for good government.**

WINNEBAGO COUNTY



COUNTY BOARD COMMITTEES AND BOARDS OF JURISDICTION



BUDGET AND FINANCIAL POLICIES

ORGANIZATION OF BUDGET DOCUMENT:

The Winnebago County Budget is organized to provide pertinent information regarding the County's administrative structure, programs, and related financial information. The County's financial accounting system is set up on a fund basis. The funds are described later. The budget document is divided into program areas as follows:

- Administration
- Public Safety
- Transportation
- Human Services
- Education, Culture and Recreation
- Planning and Environment
- Non-divisional
- Debt Service
- Capital Projects
- Solid Waste

THE BUDGET PREPARATION PROCESS:

Preparation of the County budget document is delegated to the Finance Director by the County Executive. The budget process begins early in the year when the Finance Director reviews forms and procedures and recommends changes to the County Executive. Upon the Executives approval, budget forms and instructions are printed and distributed to department heads in the beginning of May.

<u>Dates</u>	<u>Event</u>
05/31/2021	Forms and Instructions made available for budget preparation
07/16-07/30/2021	Budget worksheets and all materials due from departments to Finance Department
08/02-08/27/2021	Executive holds meetings with departments to review budgets
09/24/2021	Finalized budget sent out for printing and assembly
10/18/2020	Budget delivered to County Board Supervisors
11/01-11/04/2021	County Board to deliberate on and adopt final budget

BUDGET POLICIES:

REVENUES:

Revenues are budgeted by source. These include (a) taxes, (b) intergovernmental, (c) licenses, fines and permits, (d) public services, (e) Interfund and (f) other (which include interest income from investments).

Taxes:

The State of Wisconsin, with the Governor's approval has enacted property tax levy limits. These limits are described under the "Property Tax Rate Limits and Levy Limits" section of the budget book. The County relies heavily on property taxes as a revenue source (39.8% of the revenue budget).

Intergovernmental Revenues:

These represent grants, aides, and state and federal funding for programs and services. This revenue source is also relied on heavily to fund County programs (32.3% of the revenue budget).

Public Charges:

This source represents fees and charges made to users of certain government services. This revenue source makes up 8.0% of our revenue budget.

Licenses and Permits:

This is a small revenue source comprising 0.6% of the County revenue budget.

Interfund Revenues:

This category includes charges from one County department to another. It comprises 15.9% of total revenue.

Other Revenues:

This category includes State Shared Revenues, interest income, and other revenue sources that do not fit into the other categories. Most of the revenue in this category is from State Shared Revenues and interest income. This revenue source makes up 3.4% of the total revenue budget.

The projection is that the breakdown of revenue sources by percent will remain the same.

EXPENDITURES:

The County Board adopts the expense category totals of (1) Labor, (2) Travel, (3) Capital Outlay, and (4) Other operating expenses. The complete listing of each recommended line item is considered as substantiating detail used to arrive at the totals. Transfers can be made during the year between line items but not between categories unless rules established by the County Board are followed. The budget adjustment process is described in more detail later. The four categories are described in more detail below:

Labor: This category includes all costs of wages, per diem, and fringe benefits, which is 49.9% of the total expenditure budget. Fringe benefits include health insurance, life insurance, dental insurance, long-term disability insurance, retirement, Social Security/Medicare (FICA) and workers compensation insurance.

Travel: This category includes all costs for travel and training of County employees and elected officials. This includes registration and tuition, automobile allowance, vehicle lease, airfare, meals, lodging, and other incidental travel expenses. Jury, witness, and other non-employee travel expenses are included elsewhere. This makes up .5% of the expenditure budget.

Capital Outlay: This category includes all purchases of property, equipment and vehicles having a cost of \$5,000 or more and a useful life exceeding one year, which is 1.5% of the expenditure budget. In proprietary funds, these assets are depreciated over their estimated useful lives. In governmental funds these assets are expensed in the year of purchase. In general, capital items are budgeted as part of the operating budget with the exception of major capital expenditures and capital projects. A separate document (Capital Improvements Plan 5-Year Plan) is prepared as described later.

Other Operating: This category includes all other expenses not included above. It includes costs related to office supplies, operating expenses, repairs and maintenance, contractual services, rental expenses and fixed costs such as insurance and depreciation. This makes up 48.1% of the expenditure budget.

CAPITAL IMPROVEMENTS PLAN (Five Year Plan):

The County Executive submits a separate capital improvement plan to the County Board each year. This document lists major capital projects over a five-year period, describes recommendations as to funding the projects, recommends those projects that should be included in the current year bond issue and describes those projects in detail. It also provides detail as to the current outstanding indebtedness, briefly describes capital projects within the 5-year planning horizon, and includes graphs and tables outlining the County's current debt service, future debt service, and current and future debt service property tax mill rates. This document is presented to the County Board at its January session and represents a planning tool for review of projects. The document is available for inspection in either the County Clerk's or Finance Director's offices and is also available on the internet at the Winnebago County Wisconsin web site.

Projects within the capital improvements plan are not approved as part of the annual operating budget but must be voted on individually, during the year after being reviewed by the County Board at a separate "presentation" session. The purpose of this separate approval process is to make sure projects are reviewed in more detail prior to approval. Once approved, they are included in the annual budget under the "Capital Projects" section and debt service is included in the "Debt Service" section.

DEBT SERVICE:

The County has followed a policy of not borrowing for periods of greater than 10 years. Our objective is to maintain level debt service payments each year while leaving room in later years to accommodate new debt.

THE BUDGET ADJUSTMENT PROCESS:

State statutes and County Board rules outline the procedures for obtaining budget adjustments after the budget has been adopted. They are briefly explained below:

Transfers between budget categories within a department's budget require the approval of the County Executive, Committee of Jurisdiction, Personnel & Finance Committee and County Board (only if the transfer is for more than \$15,000).

A department requesting to increase their total approved department appropriations must obtain approval from the County Executive, Committee of Jurisdiction, Personnel & Finance Committee, and County Board (only if the transfer is for more than \$15,000). These additional appropriations are typically requested from; (a) unanticipated revenues received, (b) the contingency fund, or (c) undesignated fund balance.

BUDGETARY CONTROL:

The County does maintain an encumbrance accounting system. Department operating results are reviewed on a monthly basis for potential budget revenue shortfalls or expense overruns. Projected problems are brought to the attention of the applicable department head and appropriate actions are taken to remedy the situation. Projected budget overruns are resolved through adjustments as soon as possible. The County has not experienced any significant budget overrun problems.

FUNDS:

Agency funds, the General Fixed Asset Account Group and the General Long-Term Debt Account Group are funds that do not require annual County appropriations. Therefore, these funds are not included in the budget document. All other County funds are included. The fund types and descriptions are described below:

General Fund: Accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund: Account for the proceeds from special revenue sources that are legally restricted to expenditures for special purposes. Winnebago County has one special revenue fund: Human Services.

Debt Service Fund: Account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

Capital Project Fund: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than general capital outlays and construction related to the proprietary funds) which are financed primarily through general obligation debt.

Proprietary Funds - Enterprise Type: Account for operations that are financed and operated in a manner similar to a private business enterprise - where intent of the County Board of Supervisors is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Debt service on County debt issued to construct facilities relating to these operations is accounted for through the enterprise fund. County enterprise funds include: Park View Health Center, Highway, Airport and Solid Waste.

Proprietary Funds - Internal Service Type: Account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. County internal service funds include: Self Insurance and General Services Funds.

Agency Funds: Account for assets held by the County as an agent. Receipts and disbursements of these funds do not represent County activity; therefore, budgets are not applicable to them. Winnebago County agency funds include: Litigant Deposits, Family Support Fund, MEG Unit, Patient Funds – Park View Health Center, and Burial Trust Fund.

BASIS OF BUDGETING:

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the accounts and reported in the financial statements of the entity. Governmental units follow Governmental GAAP (Generally Accepted Accounting Principles) which are primarily established by the GASB (Governmental Accounting Standards Board). Winnebago County Budgets are prepared in accordance with these standards with the exception of capital outlay for proprietary funds as noted in #2 below:

1. The General Fund, Special Revenue Fund, Debt Service Funds, Capital Project Funds, and Agency Funds are considered governmental funds, and follow the modified accrual basis of accounting. This means that expenses are recorded in the period incurred and revenues are recorded when measurable and available to meet current year obligations. Generally, any revenue that is earned in the current fiscal year and will be received within 60 days after the fiscal period ends would be recorded as current year revenue. The budgets for these funds are prepared using this same basis.
 - a. Debt service funds budget principal and interest in the year paid. Interest is not budgeted nor reported on an accrual basis.
 - b. Capital outlay is budgeted in the year expended. Depreciation is not an expenditure of a capital project fund.
2. Proprietary funds include enterprise funds (such as Airport, Park View Health Center, Highway Department and Solid Waste) and internal service funds (such as General Services and Self-Insurance) follow the full accrual basis of accounting for financial reporting purposes. Under this basis of accounting, revenues are recognized and recorded when earned, regardless of when they are received. Expenditures are also recognized and recorded when incurred, regardless of when paid. Capital assets are expensed over their useful life through annual depreciation charges, not when purchased. Our budgetary basis is the same with the exception of capital outlay which is included as expenditure.
 - a. Proprietary funds report depreciation on a GAAP basis. Depreciation is reversed out for the purpose of calculating the tax levy support where necessary in proprietary funds because it is a non-monetary expenditure.
 - b. Capital outlay is shown as an operating expenditure for budgetary purposes even though not for GAAP financial reporting purposes. This is a budgetary requirement of the County Board. Capital outlay is included in the tax levy support calculation for proprietary funds that require tax levy support.

FUND RESERVES - PRACTICES:

The County compares reserve balances against our reserve policies annually. In general, we strive to meet the following objectives:

- 1) The Special Revenue Fund only maintains sufficient fund balance to pay for carryovers and open invoices as of the end of the fiscal year. Tax levy dollars not needed to fund current year operations are not transferred to these funds but remain as part of general fund undesignated fund balance.
- 2) The General Fund undesignated fund balance policy sets a goal County. It is the goal of the County to achieve and maintain an unrestricted fund balance in the general fund equal to a target range of 16% - 20% of the governmental fund's (excluding capital and debt service funds) subsequent year's budgeted expenditures. The General Fund Unreserved Fund Balance is projected to be around \$38.5 million at the end of 2022, which puts it above the target unrestricted fund balance for the general fund.

INFORMATION ABOUT WINNEBAGO COUNTY

PROFILE

Located in East Central Wisconsin, bordered on the east by Lake Winnebago, Winnebago County anchors the southern half of the Fox River Valley -- one of the largest metropolitan areas in Wisconsin. The County is close to the urban centers of Chicago, Milwaukee, and Minneapolis-St. Paul, and is known for stability, progress, and growth.

Winnebago County is also known as the County of "big lakes". Five large lakes make up the majority of water area, ranging in size from Lake Winnebago (137,708 acres) to Little Lake Butte des Morts (1,306 acres). The Fox and Wolf are important rivers that provided early transportation and were an early power source for development of local industries. Abundant water resources have assisted the County in being ranked in the top eight industrial counties in the State.

These water resources also provide for excellent recreational activities. The lakes and rivers provide sailing and boating plus excellent fishing during both summer and winter. Ducks and geese provide local sport in the fall.

The County also hosts the Annual Experimental Aircraft Association Fly-In every July. Due to COVID-19, the event was cancelled in 2020. In 2021, attendance was approximately 608,000 as opposed to 642,000 in 2019.

The County's economy is most noted for the stable industrialized base that centers on the paper industry. Kimberly-Clark Corporation began its operations here and remains as one of the largest paper product companies in the world. Other major business sectors include specialized trucks, woodworking, metal work and machine manufacturing.

Five major highways and Wittman Regional Airport make travel, shipping, and delivery to and from Winnebago County convenient and economical.

The County has a population of about 170,400. The majority of people reside in five urban areas ranging in population from over 65,840 in Oshkosh, the County seat, to the Village of Winneconne with 2,502 people. The County provides a variety of living options. One can live in a rural or urban setting or experience a river or lake setting.

The residents work hard, play hard, and are well educated. The County boasts excellent private and public schools, a four-year university, a two-year university, and a technical college.

PROPERTY TAX RATE LIMITS AND LEVY LIMITS

OPERATING LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) operating mill rate. The Wisconsin legislature permanently eliminated this limit with the passage of the state biennial 2014/2015 budget.

DEBT SERVICE LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) debt services mill rate. That limit was 31 cents per thousand of equalized value. Winnebago County's debt service levy has exceeded this limit through use of the allowable exception that such excess be approved by a 75% vote of the County Board. This rate limit remains in effect.

SPECIAL PURPOSE LEVIES: No limitations were placed on these rates. For Winnebago County this includes the levies for libraries, public health and culvert and bridge aid.

PROPERTY TAX LEVY LIMIT 2007

LEGISLATIVE HISTORY:

During the 2007 State Legislative session, the legislature with the Governor's approval enacted the following:

Section 66.0602 Local Levy Limits:

1. Except as provided in subs. (3), (4), and (5), no political subdivision may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor. The valuation factor is a percentage equal to the political subdivision's January 1 equalized value due to net new construction which is new construction less improvements removed between the previous year and the current year.
2. For the 2012 and subsequent years budgets, the State further restricted the levy by using the prior year actual levy as the base rather than the prior year levy limit.

3. Debt service continues to be exempt from the levy limit freeze for all debt issued prior to July 1, 2005. Debt issued after July 1, 2005 will also be exempt if certain conditions are met. One of those is that the governing body can approve the bond issue by a $\frac{3}{4}$ vote. Winnebago County has used this provision to exceed rate limits in the past and will likely continue to do so.
 4. Penalties will be imposed upon any governing body that exceeds these levy limits.
-

The Finance Director has reviewed the limits and believes that this budget complies with the tax levy limits.

SIGNIFICANT INFORMATION – 2022 BUDGET

Fund reserves are being applied to reduce the tax levy. All reserves are compared against our reserve policies annually. The application of reserves below is consistent with these policies.

General Fund - Undesignated Fund Reserve		
	To reduce the tax levy to meet the levy limit requirements.	\$ 2,309,200
General Fund - Designated Fund Reserves		
	Public Health Designated Fund Balance - to reduce the levy for the department	800,000
	Property Lister Designated Fund Balance - to reduce the levy for the department	20,000
Park View Health Center Unrestricted Reserve		
	To reduce the levy for the facility	3,250,000
<i>Note regarding fund balances being applied:</i> Fund balances build up as departments close out the year and have surplus's. Often times these balance are applied in future years for purposes including: paying down debt, applying to capital projects to avoid borrowing, or returning the surplus's to taxpayers through applying them to subsequent budgets, as we are doing here.		

1. Total equalized value (as reduced by Tax Incremental Districts (TID)) in the County increased 6.23% from 2021. This consists of a 1.15% growth in new or improved property and 5.08% market valuation increase.
2. Total County wages are up \$2,013,345 or 3.21%. The merit pay pool for 2022 based on regular wages is \$1,426,772. This represents an average merit increase of 3.0% for those employees who will be eligible for a merit increase. The executive budget also reflects an expected adjustment of 2.0% to the compensation schedule, increasing the minimum pay in each grade by that amount, but this adjustment will not result in pay increases for employees except for those who are at the minimum for their grade and who are not eligible for a merit increase. It also includes a negotiated across-the-board increase of 2.25% for members of the deputies' association bargaining unit.

Winnebago County, Wisconsin
Fringe Benefits - Components

Employer Share of Fringe Benefits -	2018 ACTUALS	2019 ACTUALS	2020 ACTUALS	2021 ADOPTED BUDGET	2022 EXECUTIVE BUDGET	2022 TO 2021 BUDGET CHANGE
FICA Medicare	4,130,806	4,258,540	4,356,325	4,822,797	5,013,599	190,802
Health Insurance	13,681,799	13,696,110	14,403,350	15,982,077	16,616,888	634,811
Dental Insurance	748,818	740,960	747,998	819,459	851,084	31,625
Workers Compensation	847,049	460,951	258,660	586,829	605,169	18,340
Unemployment Compensation	88,962	60,956	136,570	71,000	62,680	(8,320)
Wisconsin Retirement	4,375,656	4,374,660	4,634,729	4,815,330	4,870,144	54,814
Life / Long Term Disability	276,515	285,070	292,035	352,964	351,972	(992)
Fringe Turnover Savings	N/A	N/A	N/A	(342,325)	(773,515)	(431,190)
	24,149,605	23,877,246	24,829,667	27,108,131	27,598,021	489,890
Employee Share of Fringe Benefits -						
Health Insurance	2,040,335	2,050,850	2,146,698	2,179,374	2,833,993	
Wisconsin Retirement	3,449,339	3,542,351	3,694,075	3,870,731	3,949,477	

WINNEBAGO COUNTY 2022 BUDGET SUMMARY

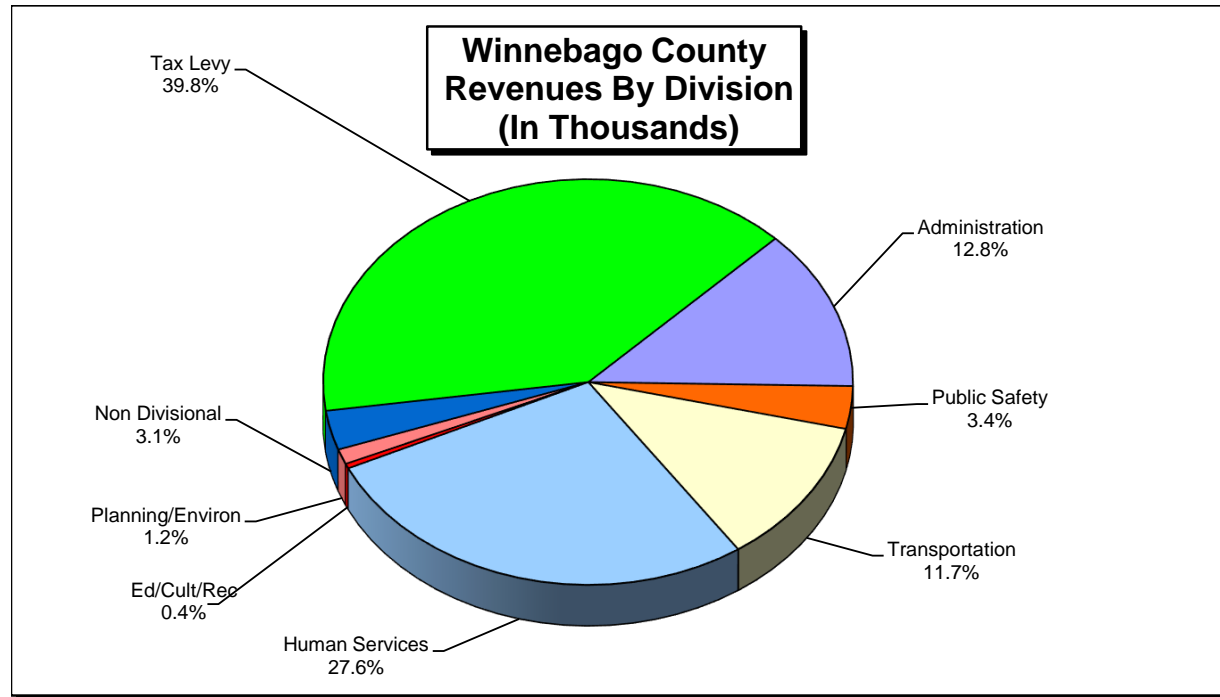
DIVISION:	<u>Revenue</u>	<u>Expense</u>	<u>Adjustments</u>	<u>Levy</u>
Administration	\$ 22,397,460	\$ 34,769,460	\$ (723,709)	\$ 11,648,291
Public Safety	5,946,566	32,306,630	(16,808)	26,343,256
Transportation	20,485,917	24,755,436	(2,052,145)	2,217,374
Health & Human Services	48,214,004	74,823,869	(4,692,867)	21,916,998
Education, Culture, & Recreation	666,735	2,803,985	14,043	2,151,293
Planning & Environment	2,116,251	3,239,476	(42,868)	1,080,357
Divisional Total	\$ <u>99,826,933</u>	\$ <u>172,698,856</u>	\$ <u>(7,514,354)</u>	\$ <u>65,357,569</u>
OTHER:				
Board of Supervisors	\$ -	\$ 257,007	\$ -	\$ 257,007
Scholarship Program	650	10,000	(350)	9,000
Unclassified	5,384,576	3,731,077	(2,309,200)	(3,962,699)
Debt Service	111,000	7,979,000	-	7,868,000
Other Total	\$ <u>5,496,226</u>	\$ <u>11,977,084</u>	\$ <u>(2,309,550)</u>	\$ <u>4,171,308</u>
Grand Total	\$ <u>105,323,159</u>	\$ <u>184,675,940</u>	\$ <u>(9,823,904)</u>	\$ <u>69,528,877</u>

2022 APPROPRIATIONS FOR WINNEBAGO COUNTY

	REVENUES					EXPENDITURES				
	2020	2021	2021	2021	2022	2020	2021	2021	2021	2022
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
ADMINISTRATION										
County Executive	6,000	6,000	6,000	6,000	6,000	246,752	256,381	258,571	258,571	389,809
Corporation Counsel	67,340	149,246	116,600	116,600	99,400	631,295	704,038	697,644	704,144	751,880
County Clerk	34,417	44,000	59,050	59,050	47,400	262,547	278,192	270,159	271,159	278,719
Elections	51,853	50,123	23,000	45,997	30,680	208,249	100,476	90,643	113,640	199,054
Dog License	4,404	4,300	4,300	4,300	4,400	4,404	4,300	4,300	4,300	4,400
Treasurer	896,371	916,250	832,050	832,050	868,050	363,460	412,947	390,496	408,296	428,778
Human Resources	15,347	14,650	14,650	14,650	15,050	940,762	950,235	1,020,287	1,020,287	1,046,550
Workers Compensation Fund	400,829	594,734	630,371	630,371	678,698	760,633	776,199	949,188	949,188	997,242
Self Funded Health Insurance	17,570,323	17,492,832	17,859,877	17,859,877	17,672,923	15,127,144	18,312,014	18,750,915	18,750,915	18,341,121
Self Funded Dental Insurance	896,911	908,522	888,019	888,019	892,000	755,494	911,318	864,953	864,953	853,380
Property & Liability Insurance Fund	650,617	931,046	938,400	938,400	1,189,360	993,462	1,031,845	1,045,462	1,055,462	1,081,111
Finance	55,886	47,100	47,100	47,100	49,200	819,713	886,208	842,871	894,972	956,308
General Services	390,375	371,904	385,800	385,800	378,400	355,231	363,363	368,859	368,859	377,327
Information Systems	166,554	89,295	89,295	89,295	88,381	1,928,677	2,061,678	1,982,116	2,117,529	2,000,349
Technology Replacement	625,937	-	-	-	221,162	1,158,433	994,547	1,189,903	1,209,903	1,106,071
Facilities & Property Management	288,120	207,005	226,661	226,661	156,356	5,137,648	5,227,944	6,023,423	6,220,205	5,957,361
	22,121,284	21,827,007	22,121,173	22,144,170	22,397,460	29,693,904	33,271,685	34,749,790	35,212,383	34,769,460
PUBLIC SAFETY										
District Attorney	582,702	562,872	562,872	562,872	646,482	1,759,283	1,820,223	1,828,265	1,828,265	1,948,798
Clerk of Courts & Courts	2,573,325	2,403,708	2,326,838	2,326,838	2,430,788	4,032,744	4,417,829	4,498,308	4,523,498	4,581,483
Sheriff	3,701,202	3,504,989	3,371,573	3,520,373	2,335,044	22,713,480	24,429,246	25,089,440	26,008,728	24,640,360
Jail Improvements	125,704	160,700	160,700	160,700	160,700	120,645	187,730	182,696	182,696	177,508
Coroner	215,346	170,000	170,025	170,025	170,000	527,042	517,871	559,889	559,889	556,061
Emergency Management	170,700	169,319	143,456	220,048	203,552	808,629	342,647	357,301	443,893	402,420
	7,368,979	6,971,588	6,735,464	6,960,856	5,946,566	29,961,823	31,715,546	32,515,899	33,546,969	32,306,630
TRANSPORTATION										
Airport	960,164	1,060,522	1,087,687	1,156,687	1,170,918	2,956,827	3,324,811	3,192,934	3,416,093	3,258,449
Airport Debt	-	32,000	32,000	32,000	-	263,495	838,206	859,000	859,000	329,000
Highway Department	16,425,810	15,968,338	17,106,012	17,376,012	16,989,404	16,989,162	17,316,395	17,515,741	18,621,073	17,662,929
County Road Maintenance	2,166,827	2,315,597	2,315,597	2,315,597	2,325,595	2,966,979	3,874,371	3,495,060	3,874,371	3,505,058
	19,552,801	19,376,457	20,541,296	20,880,296	20,485,917	23,176,463	25,353,783	25,062,735	26,770,537	24,755,436

2022 APPROPRIATIONS FOR WINNEBAGO COUNTY

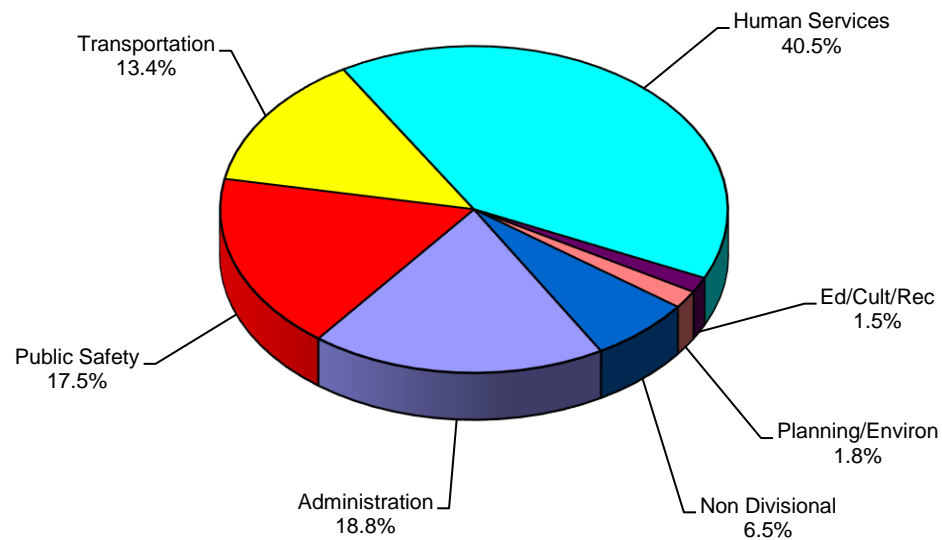
	REVENUES					EXPENDITURES				
	2020	2021	2021	2021	2022	2020	2021	2021	2021	2022
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
HEALTH & HUMAN SERVICES										
Public Health	4,087,515	3,741,147	2,243,143	4,800,079	3,556,761	4,987,716	5,740,680	4,691,635	7,248,571	6,219,227
Child Support	1,543,822	1,610,950	1,528,000	1,528,000	1,647,575	1,596,939	1,841,831	1,841,233	1,841,233	1,877,762
Veterans	16,463	16,000	16,000	16,000	17,300	600,786	659,349	680,081	680,081	631,860
Human Services	31,491,734	27,384,147	27,048,465	27,048,465	27,950,122	43,674,778	41,702,243	45,554,162	45,576,289	46,199,241
Park View Health Center	16,308,492	14,421,839	15,319,010	15,319,010	15,042,246	19,240,283	18,846,311	19,478,917	19,820,052	19,895,779
Park View Health Center Debt	-	19,000	19,000	19,000	-	194,566	37,221	38,000	38,000	-
	53,448,026	47,193,083	46,173,618	48,730,554	48,214,004	70,295,068	68,827,635	72,284,028	75,204,226	74,823,869
EDUCATION, CULTURE, & RECREATION										
UWO-Fox Cities Campus	121,944	171,924	171,924	171,924	158,992	233,520	358,448	320,548	409,735	307,616
University Extension	49,888	40,000	44,500	44,500	74,500	597,769	654,047	663,274	686,724	708,862
Parks	145,625	238,369	335,143	335,143	313,243	1,544,130	2,046,259	1,701,410	2,327,838	1,681,550
Boat Landing	113,112	120,000	231,500	231,500	120,000	176,645	149,320	414,795	423,339	105,957
	430,569	570,293	783,067	783,067	666,735	2,552,064	3,208,074	3,100,027	3,847,636	2,803,985
PLANNING & ENVIRONMENT										
Register of Deeds	1,351,474	1,210,000	1,077,000	1,077,000	1,085,000	570,969	597,148	612,048	612,048	632,923
Planning	277,829	292,125	292,950	292,950	302,125	998,217	1,063,703	1,071,132	1,071,132	1,074,987
Property Lister	777	600	600	600	600	212,563	222,864	222,854	222,854	227,900
Land Records Modernization	356,003	245,000	245,000	245,000	255,000	209,101	244,517	244,517	244,517	277,868
Land & Water Conservation	447,814	450,469	416,081	511,319	473,526	948,324	1,211,311	1,008,659	1,273,711	1,025,798
	2,433,897	2,198,194	2,031,631	2,126,869	2,116,251	2,939,174	3,339,543	3,159,210	3,424,262	3,239,476
NON-DIVISIONAL BUDGETS										
County Board	6,964	-	-	-	-	181,954	213,518	267,330	267,330	257,007
Scholarship	1,474	650	650	650	650	8,500	9,000	9,000	9,000	10,000
Unclassified	7,272,142	5,242,376	5,321,650	5,321,650	5,384,576	1,345,557	8,479,760	4,591,534	9,012,688	1,299,663
Library Aid	-	-	-	-	-	2,303,682	2,288,017	2,288,017	2,288,017	2,381,414
Bridge & Culvert Aid	-	-	-	-	-	79,288	158,552	158,552	158,552	50,000
Debt Service	2,210,060	10,943,000	2,925,000	2,814,000	111,000	8,685,259	10,943,000	10,943,000	10,943,000	7,979,000
Depreciation adjustments	3,227,308	3,407,752	3,407,752	3,407,752	3,460,142	-	-	-	-	-
General Fund Balance applied	3,474,893	12,587,824	5,124,602	12,587,824	2,309,200	-	-	-	-	-
Other fund adjustments	3,472,279	4,713,641	3,749,948	4,713,641	4,054,562	-	-	-	-	-
Tax Levy	69,553,455	70,213,271	70,213,271	70,213,271	69,528,877	-	-	-	-	-
	89,218,575	107,108,514	90,742,873	99,058,788	84,849,007	12,604,240	22,091,847	18,257,433	22,678,587	11,977,084
	194,574,131	205,245,136	189,129,122	200,684,600	184,675,940	171,222,736	187,808,113	189,129,122	200,684,600	184,675,940



	2021	2022	Change	Percent
Administration	22,121	22,397	276	1.25
Public Safety	6,735	5,947	(788)	(11.70)
Transportation	20,541	20,486	(55)	(0.27)
Human Services	46,174	48,214	2,040	4.42
Ed/Cult/Rec	783	667	(116)	(14.81)
Planning/Environ	2,032	2,116	84	4.13
Non Divisional	8,247	5,496	(2,751)	(33.36)
Tax Levy	70,213	69,529	(684)	(0.97)
	176,846	174,852	(1,994)	(1.13)
Depreciation adjustments	3,408	3,460	52	1.53
General Fund Balance applied	5,125	2,309	(2,816)	(54.95)
Other Fund adjustments	3,750	4,055	305	8.13
	189,129	184,676	(4,453)	(2.35)

*Decrease to Fund Balances represent savings being used to reduce the tax levy.

**Winnebago County
Expenditures By Division
(In Thousands)**

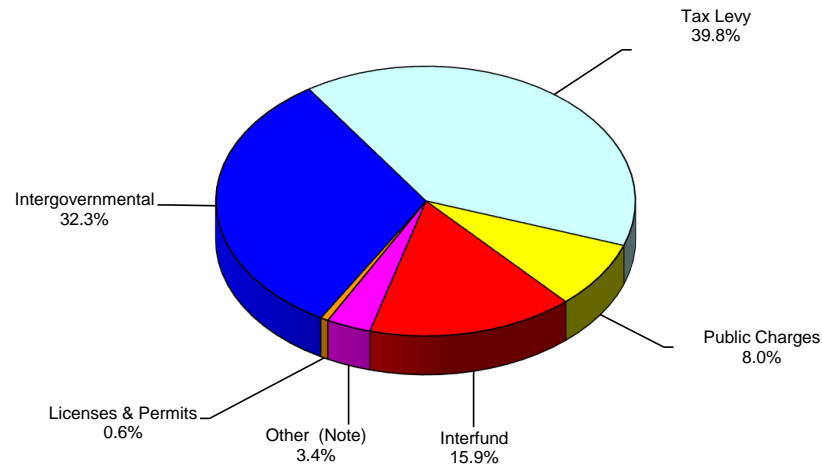


Human Services Exp breakdown	2022 (Thousands)
Public Health	\$ 6,219
Child Support	1,878
Veterans	632
Human Services	46,199
Park View	19,896
Total	\$ 74,824

	2021	2022	Change	Percent
Administration	34,750	34,769	19	0.05
Public Safety	32,516	32,307	(209)	(0.64)
Transportation	25,063	24,755	(308)	(1.23)
Human Services	72,284	74,824	2,540	3.51
Ed/Cult/Rec	3,100	2,804	(296)	(9.55)
Planning/Environ	3,159	3,240	81	2.56
Non Divisional	18,257	11,977	(6,280)	(34.40)
	<u>189,129</u>	<u>184,676</u>	<u>(4,453)</u>	<u>(2.35)</u>

* Note: Non Divisional includes County Board, Scholarship Program, Library pass through levy, Operating Grants and Debt Service

**Winnebago County
Where The Funds Come From
(In Thousands)**



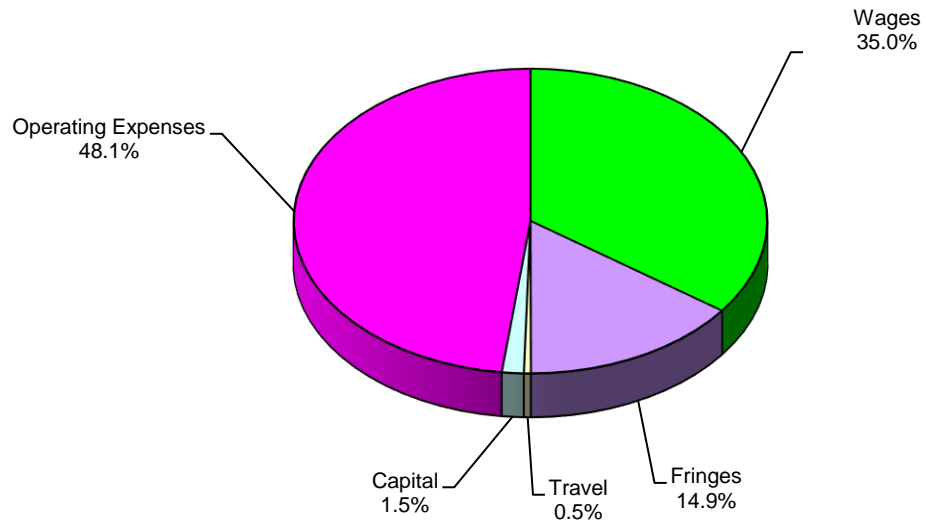
Intergov Revenue	2022 (Thousands)
Basic County allocation	7,801
Youth aids	1,830
Childrens waiver revenue	1,027
Income maintenance	2,300
ADRC	2,033
Other Human Services	18,756
Medicaid	5,612
State shared revenue	4,005
Transportation aids	2,243
Hwy maint state	5,000
Hwy maint municipal	2,476
Other general	3,315
Total	56,398

	2021	2022	Change	Percent	% of Total Excluding Interfund
Intergovernmental	54,466	56,398	1,932	3.55	32.3%
Tax Levy	70,213	69,529	(684)	(0.97)	39.8%
Public Charges	14,883	14,054	(829)	(5.57)	8.0%
Interfund	27,174	27,823	649	2.39	15.9%
Other (Note)	9,028	5,989	(3,039)	(33.66)	3.4%
Licenses & Permits	1,082	1,059	(23)	(2.13)	0.6%
	<u>176,846</u>	<u>174,852</u>	<u>(1,994)</u>	<u>(1.13)</u>	<u>100.0%</u>
Depreciation adjustments	3,408	3,460	52	1.53	
General Fund Balance applied	5,125	2,309	(2,816)	(54.95)	
Other Fund adjustments	<u>3,750</u>	<u>4,055</u>	<u>305</u>	<u>8.13</u>	
	<u>189,129</u>	<u>184,676</u>	<u>(4,453)</u>	<u>(2.35)</u>	

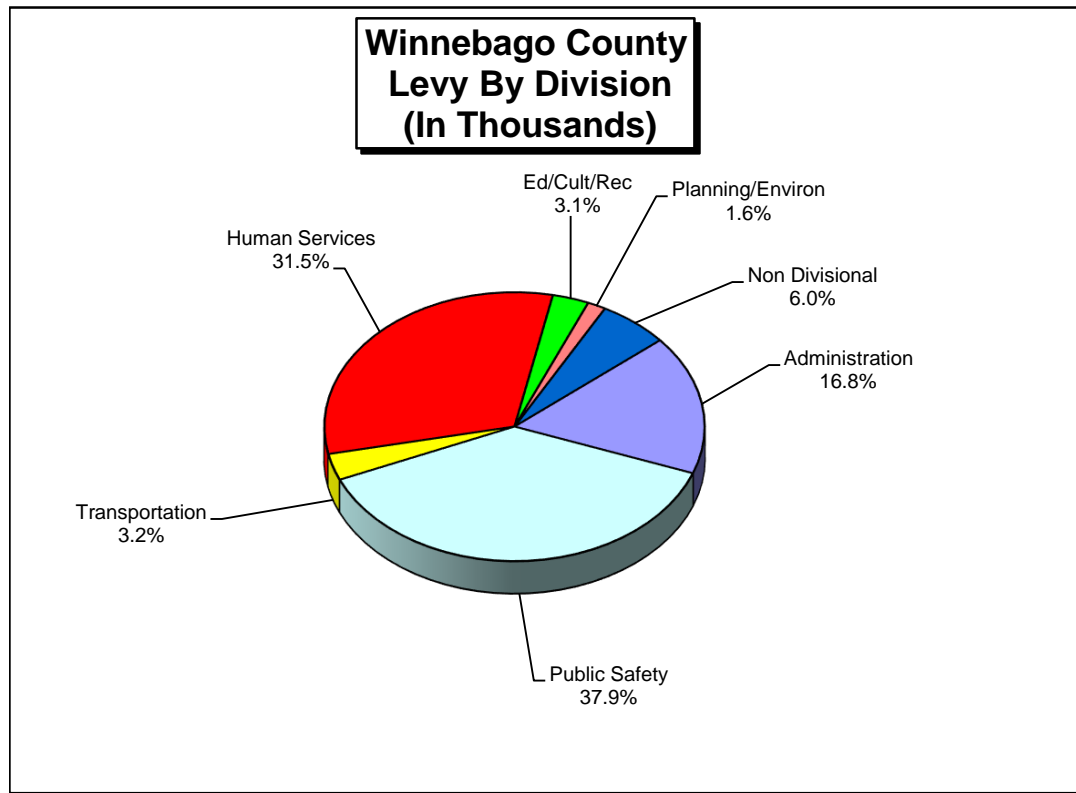
**Decrease to Fund Balances represent savings being used to reduce the tax levy.

NOTE: " Other" category consists of other taxes, interest on investments, and other miscellaneous revenues such as rental, nonoperating grants, and sale of property and equipment.

**Winnebago County
Where The Funds Go
(In Thousands)**



	2021	2022	Change	Percent
Wages	62,673	64,687	2,014	3.21
Fringes	27,108	27,598	490	1.81
Travel	834	877	43	5.16
Capital	2,971	2,758	(213)	(7.17)
Operating Expenses	95,543	88,756	(6,787)	(7.10)
	<u>189,129</u>	<u>184,676</u>	<u>(4,453)</u>	<u>(2.35)</u>



**2022
Human Services Levy (Thousands)**

Public Health	1,862
Child Support	230
Veterans	615
Human Services	18,249
Park View	961
Park View Debt	-
Total	21,917

**2022
Non Divisional Levy (Thousands)**

Debt Service	7,868
Library	2,381
Board	257
Scholarship	9
Misc	(6,343)
Total	4,172

	2021	2022	Change	Percent
Administration	11,046	11,648	602	5.45
Public Safety	25,758	26,343	585	2.27
Transportation	2,717	2,218	(499)	(18.37)
Human Services	22,104	21,917	(187)	(0.85)
Ed/Cult/Rec	2,084	2,151	67	3.21
Planning/Environ	1,108	1,080	(28)	(2.53)
Non Divisional	5,396	4,172	(1,224)	(22.68)
	70,213	69,529	(684)	(0.97)

Note: Levy by division reflects the allocation of indirect revenues from the "Non-Divisional" category to each division.

FINANCIAL COMPARISON - TOTAL

	2021 Budget	2022 Budget	Increase/ (Decrease)	Percent Increase/ -Decrease
Wages	\$ 62,673,643	\$ 64,686,988	\$ 2,013,345	3.21%
Fringe Benefits	27,108,131	27,598,021	489,890	1.81%
Travel & Meetings	833,668	877,166	43,498	5.22%
Capital Outlay	2,970,659	2,757,784	(212,875)	-7.17%
Other operating expenses	<u>95,543,021</u>	<u>88,755,981</u>	<u>(6,787,040)</u>	<u>-7.10%</u>
Total Expenditures	189,129,122	184,675,940	(4,453,182)	-2.36%
Revenues	98,787,076	100,541,392	1,754,316	1.78%
Non operating revenues	<u>7,846,473</u>	<u>4,781,767</u>	<u>(3,064,706)</u>	<u>-39.06%</u>
Levy before adjustments	82,495,573	79,352,781	(3,142,792)	-3.81%
Depreciation adjustments (Note 3)	(3,407,752)	(3,460,142)	(52,390)	1.54%
Fund balance adjustments (Note 2)	<u>(8,874,550)</u>	<u>(6,363,762)</u>	<u>2,510,788</u>	<u>-28.29%</u>
Levy	<u>70,213,271</u>	<u>69,528,877</u>	<u>(684,394)</u>	<u>-0.98%</u>
Equalized value (TID Out)	<u>14,197,530,100</u>	<u>15,082,216,100</u>	<u>884,686,000</u>	<u>6.23%</u>
Tax Rate (Note 1)	\$ <u>4.95</u>	\$ <u>4.61</u>	\$ <u>(0.34)</u>	<u>-6.87%</u>

Note 1:

The total tax rate does not equal the sum of the individual rates because the rates are calculated based on different total property valuations. Some municipalities do not have the Library tax or Public Health tax so those rates are calculated without the non-chargeable municipalities. The above rate is a blended rate and only represents an estimate.

The 2022 tax mill rate is 34-cents lower than the 2021 rate based on equalized property values. The tax rate for operating expenses is \$3.77 per thousand dollars of equalized value.

Taxes are actually allocated to individual properties based on assessed valuation. The County experienced real growth in property value (from new construction) of about **1.15%**. **Existing property values increased by an average of 5.08%**.

It is not possible to determine the impact on individual property owners because of differences in assessment among municipalities in Winnebago County.

Note 2:

These are special purpose funds that must be applied to their designated purpose. An example is debt service funds. These funds must be applied to debt service if not used for capital projects.

Note 3:

Depreciation is backed out of the levy number for all enterprise funds (Airport, Park View and Highway).

FINANCIAL COMPARISON - OPERATING

	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 59,668,215	\$ 61,059,290	\$ 1,391,075	2.33%
Fringe Benefits	25,838,593	26,136,004	297,411	1.15%
Travel & Meetings	769,318	812,816	43,498	5.65%
Capital Outlay	2,970,659	2,727,784	(242,875)	-8.18%
Other operating expenses	<u>80,681,279</u>	<u>76,753,505</u>	<u>(3,927,774)</u>	<u>-4.87%</u>
Total Expenditures	169,928,064	167,489,399	(2,438,665)	-1.44%
Revenues	96,555,333	96,986,431	431,098	0.45%
Non operating revenues	<u>4,858,473</u>	<u>4,668,367</u>	<u>(190,106)</u>	<u>-3.91%</u>
Levy before adjustments	68,514,258	65,834,601	(2,679,657)	-3.91%
Depreciation adjustments	(3,407,752)	(3,460,142)	(52,390)	1.54%
Fund balance adjustments	<u>(8,414,550)</u>	<u>(5,543,762)</u>	<u>2,870,788</u>	<u>-34.12%</u>
Levy	<u>56,691,956</u>	<u>56,830,697</u>	<u>138,741</u>	<u>0.25%</u>
Equalized value (TID Out)	<u>14,197,530,100</u>	<u>15,082,216,100</u>	<u>884,686,000</u>	<u>6.23%</u>
Tax Rate	\$ <u>3.99</u>	\$ <u>3.77</u>	\$ <u>(0.22)</u>	<u>-5.51%</u>

FINANCIAL COMPARISON - DEBT SERVICE

	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ -	\$ -	\$ -	0.00%
Fringe Benefits	-	-	-	0.00%
Travel & Meetings	-	-	-	0.00%
Capital Outlay	-	-	-	0.00%
Other operating expenses	<u>11,840,000</u>	<u>8,308,000</u>	<u>(3,532,000)</u>	<u>-29.83%</u>
Total Expenditures	<u>11,840,000</u>	<u>8,308,000</u>	<u>(3,532,000)</u>	<u>-29.83%</u>
Revenues	-	-	-	0.00%
Non operating revenues	<u>2,976,000</u>	<u>111,000</u>	<u>(2,865,000)</u>	<u>-96.27%</u>
Levy before adjustments	8,864,000	8,197,000	(667,000)	-7.53%
Depreciation adjustments	-	-	-	0.00%
Fund balance adjustments	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>
Levy	<u>8,864,000</u>	<u>8,197,000</u>	<u>(667,000)</u>	<u>-7.53%</u>
Equalized value (TID Out)	<u>14,197,530,100</u>	<u>15,082,216,100</u>	<u>884,686,000</u>	<u>6.23%</u>
Tax Rate	\$ <u>0.62</u>	\$ <u>0.54</u>	\$ <u>(0.08)</u>	<u>-12.90%</u>

FINANCIAL COMPARISON - OTHER

(Consists of Libraries, Public Health, Bridge and Culvert Aid and Property Lister)

	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 3,005,428	\$ 3,627,698	\$ 622,270	20.71%
Fringe Benefits	1,269,538	1,462,017	192,479	15.16%
Travel & Meetings	64,350	64,350	-	0.00%
Capital Outlay	-	30,000	30,000	0.00%
Other operating expenses	<u>3,021,742</u>	<u>3,694,476</u>	<u>672,734</u>	<u>22.26%</u>
Total Expenditures	7,361,058	8,878,541	1,517,483	20.62%
Revenues	2,231,743	3,554,961	1,323,218	59.29%
Non operating revenues	<u>12,000</u>	<u>2,400</u>	<u>(9,600)</u>	<u>0.00%</u>
Levy before adjustments	5,117,315	5,321,180	203,865	3.98%
Depreciation adjustments	-	-	-	0.00%
Fund balance adjustments	<u>(460,000)</u>	<u>(820,000)</u>	<u>(360,000)</u>	<u>78.26%</u>
Levy	<u>4,657,315</u>	<u>4,501,180</u>	<u>(156,135)</u>	<u>-3.35%</u>

Note: A tax rate is not calculated for this section because each area (Libraries, Public Health, etc.) has a different formula for apportionment of these taxes. Calculating a blended rate would not be meaningful.

**WINNEBAGO COUNTY, WISCONSIN
INFORMATION ON COUNTY TAX RATES**

Year	Equalized Value (000) (TID Out)	TAX LEVY				TAX RATE			
		Total	Operating	Debt Service	Note 2 Other	Equalized Rate	Operating	Debt Service	Note 3 Other
2012	11,452,052	67,745,029	53,341,482	11,606,000	2,797,547	5.92	4.66	1.01	NA
2013	11,167,428	67,288,060	52,674,767	11,113,000	3,500,293	6.03	4.72	1.00	NA
2014	11,252,938	64,786,199	54,224,096	6,800,000	3,762,103	5.76	4.82	0.60	NA
2015	11,396,366	65,494,165	55,330,678	6,508,000	3,655,487	5.75	4.86	0.57	NA
2016	11,583,546	65,062,977	53,211,905	7,904,000	3,947,072	5.62	4.59	0.68	NA
2017	11,798,033	65,906,930	53,887,127	8,026,000	3,993,803	5.59	4.57	0.68	NA
2018	12,315,791	67,285,709	54,313,978	8,558,000	4,413,731	5.46	4.41	0.69	NA
2019	12,969,909	68,169,992	55,030,041	8,677,000	4,462,951	5.26	4.24	0.67	NA
2020	13,655,711	69,224,589	55,769,156	8,897,000	4,558,433	5.07	4.08	0.65	NA
2021	14,197,530	70,213,271	56,691,956	8,864,000	4,657,315	4.95	3.99	0.62	NA
2022	15,082,216	69,528,877	56,830,697	8,197,000	4,501,180	4.61	3.77	0.54	NA

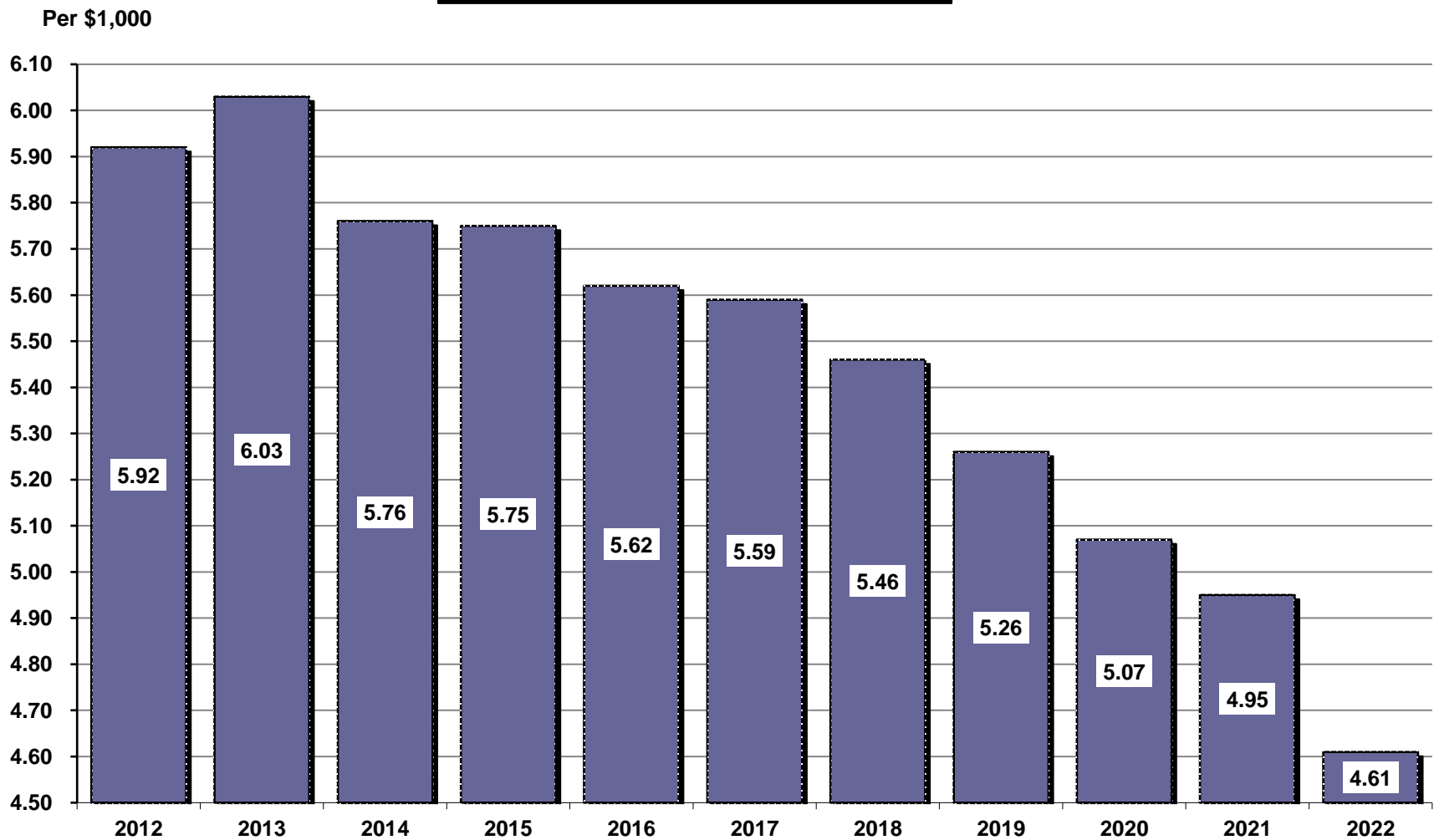
Note 1: Graphs for the above data are shown on the following pages.

Note 2: Other consists of Library tax, Bridge and Culvert aid, Public Health and Property Lister.

A rate is not available for this area because each of the taxes that make up this area have a different

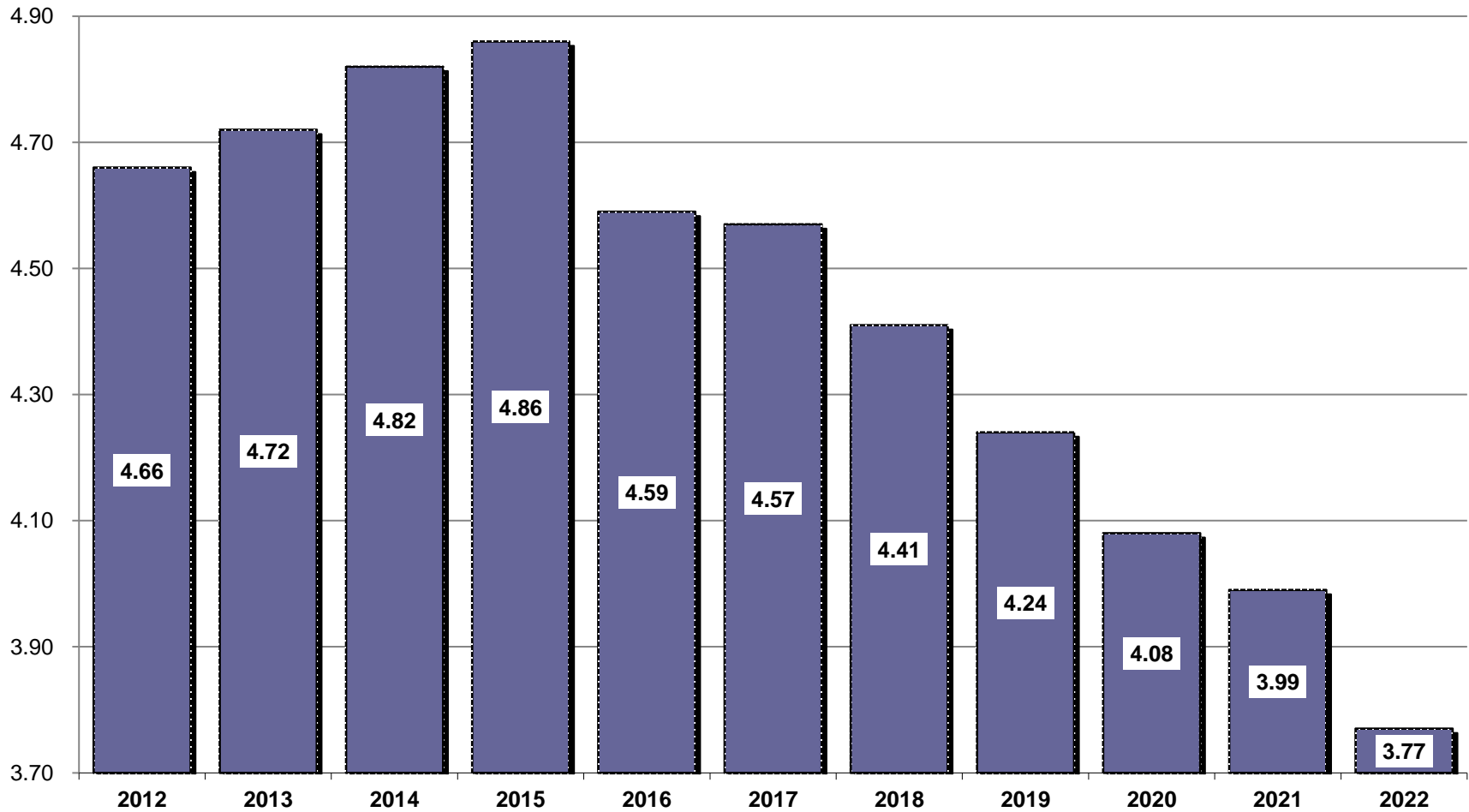
Note 3: apportionment basis.

**Winnebago County
Recap of Total Tax Levy
(Rate per \$1,000 of Valuation)**

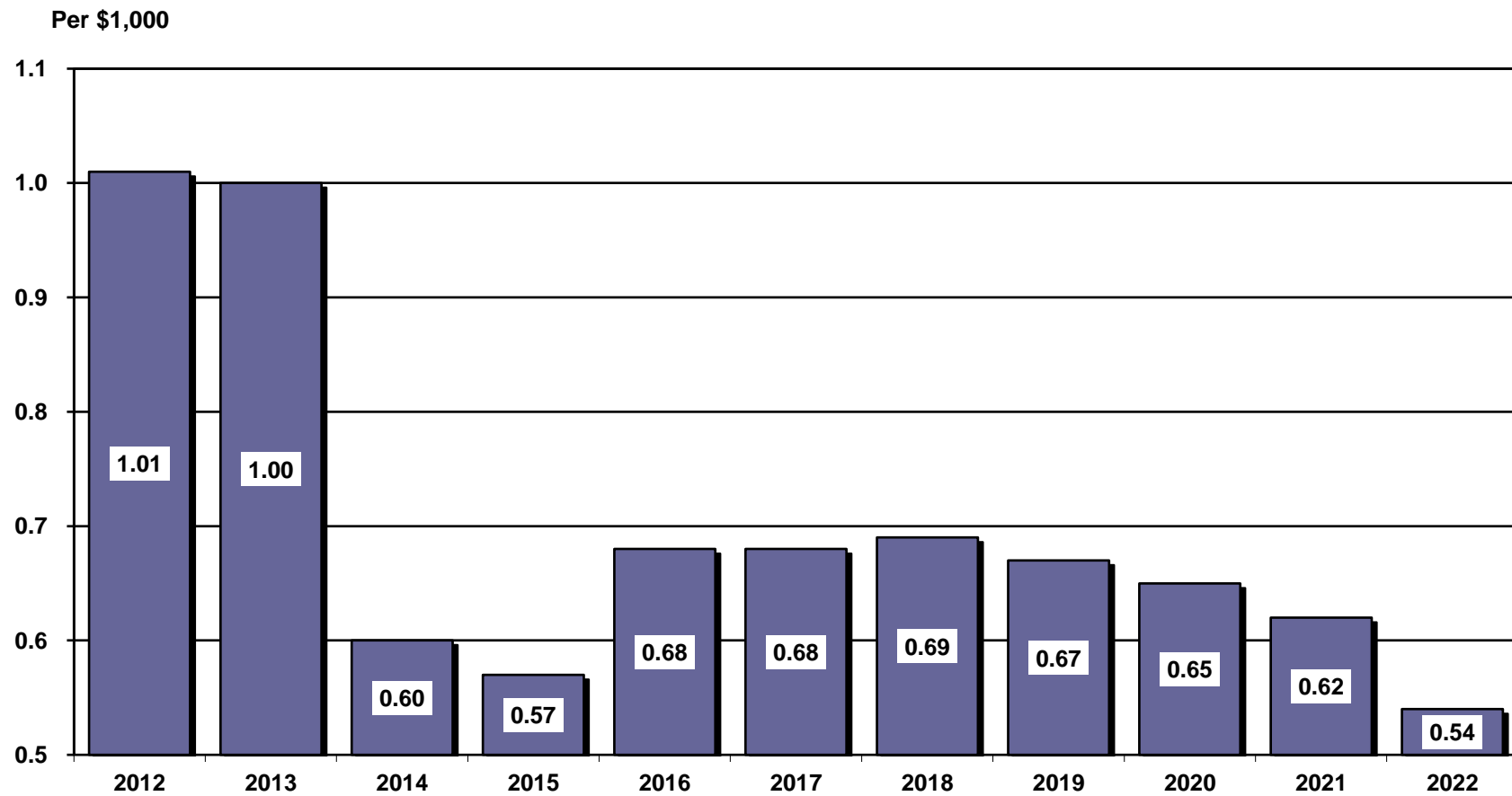


**Winnebago County
Recap of Operating Levy
(Rate per \$1,000 of Valuation)**

Per \$1,000



**Winnebago County
Recap of Debt Service Levy
(Rate per \$1,000 of Valuation)**



WINNEBAGO COUNTY, WISCONSIN
APPORTIONMENT OF TAXES AND SPECIAL CHARGES - 2022

	Equalized Value (TID out)	Public Health	County Library Tax	Bridge & Culvert Aid	Property Lister	Total	All Other County Taxes	Charitable & Penal Charges	Total Other County Taxes	Tax Apportionment
Towns										
Algoma	788,364,500	104,350.54	277,582.42	8,120.19	22,471.79	412,524.94	3,405,999.62	(6,839.46)	3,399,160.16	3,811,685.10
Black Wolf	336,620,100	44,556.15	118,523.63	3,467.21	9,595.12	176,142.11	1,454,311.97	(2,920.35)	1,451,391.62	1,627,533.73
Clayton	601,737,200	79,647.93	211,871.12	6,197.93	17,152.11	314,869.09	2,599,706.95	(5,220.37)	2,594,486.58	2,909,355.67
Neenah	509,228,700	67,403.20	179,298.96	5,245.09	14,515.21	266,462.46	2,200,039.14	(4,417.82)	2,195,621.32	2,462,083.78
Nekimi	173,455,200	22,959.11	61,073.42	1,786.60	4,944.22	90,763.35	749,384.76	(1,504.81)	747,879.95	838,643.30
Nepeuskun	73,966,900	9,790.50	26,043.68	761.86	2,108.38	38,704.42	319,561.87	(641.70)	318,920.17	357,624.59
Omro	283,647,400	37,544.51	99,871.99	2,921.59	8,085.17	148,423.26	1,225,452.10	(2,460.78)	1,222,991.32	1,371,414.58
Oshkosh	408,491,200	54,069.25	143,829.38	4,207.48	11,643.76	213,749.87	1,764,819.28	(3,543.87)	1,761,275.41	1,975,025.28
Poygan	208,918,100	27,653.09	73,559.87	2,151.87	5,955.07	109,319.90	902,596.41	(1,812.47)	900,783.94	1,010,103.84
Rushford	151,332,800	20,030.91	53,284.14	1,558.74	4,313.64	79,187.43	653,808.56	(1,312.89)	652,495.67	731,683.10
Utica	162,521,100	21,511.83	57,223.53	1,673.98	4,632.55	85,041.89	702,145.78	(1,409.95)	700,735.83	785,777.72
Vinland	286,747,700	37,954.88	100,963.60	2,953.52	8,173.55	150,045.55	1,238,846.44	(2,487.68)	1,236,358.76	1,386,404.31
Winchester	197,391,600	26,127.41	69,501.40	2,033.15	5,626.51	103,288.47	852,798.06	(1,712.47)	851,085.59	954,374.06
Winneconne	444,133,600	58,787.00	156,379.04	4,574.60	12,659.72	232,400.36	1,918,806.43	(3,853.08)	1,914,953.35	2,147,353.71
Wolf River	227,783,900	30,150.23	80,202.50	2,346.19	6,492.82	119,191.74	984,103.01	(1,976.14)	982,126.87	1,101,318.61
Total Towns	4,854,340,000	642,536.54	1,709,208.68	50,000.00	138,369.62	2,540,114.84	20,972,380.38	(42,113.84)	20,930,266.54	23,470,381.38
Villages										
Fox Crossing	1,909,136,700	252,699.66	672,205.32	-	54,418.63	979,323.61	8,248,112.22	(16,562.72)	8,231,549.50	9,210,873.11
Winneconne	231,684,100	30,666.48	-	-	6,604.00	37,270.48	1,000,953.18	(2,009.98)	998,943.20	1,036,213.68
Total Villages	2,140,820,800	283,366.14	672,205.32	-	61,022.63	1,016,594.09	9,249,065.40	(18,572.70)	9,230,492.70	10,247,086.79
Cities										
Appleton	77,613,500	-	-	-	-	-	335,316.41	(673.34)	334,643.07	334,643.07
Menasha	933,740,100	-	-	-	-	-	4,034,071.07	(8,100.67)	4,025,970.40	4,025,970.40
Neenah	2,295,215,500	303,802.33	-	-	-	303,802.33	9,916,102.41	(19,912.15)	9,896,190.26	10,199,992.59
Omro	217,782,900	28,826.47	-	-	6,207.75	35,034.22	940,895.33	(1,889.38)	939,005.95	974,040.17
Oshkosh	4,562,703,300	603,934.52	-	-	-	603,934.52	19,712,411.84	(39,583.76)	19,672,828.08	20,276,762.60
Total Cities	8,087,055,300	936,563.32	-	-	6,207.75	942,771.07	34,938,797.06	(70,159.30)	34,868,637.76	35,811,408.83
Total all taxing Districts	15,082,216,100	1,862,466.00	2,381,414.00	50,000.00	205,600.00	4,499,480.00	65,160,242.84	(130,845.84)	65,029,397.00	69,528,877.00

WINNEBAGO COUNTY, WISCONSIN
COMPARISON OF APPORTIONMENT

	Tax Apportionment				Equalized Value (TID Out)			
	2022	2021	Increase/ (Decrease)	Percent	2022	2021	Increase/ (Decrease)	Percent
Towns								
Algoma	3,811,685.10	3,801,729.53	9,955.57	0.26	788,364,500	732,428,500	55,936,000.00	7.64
Black Wolf	1,627,533.73	1,632,160.08	(4,626.35)	(0.28)	336,620,100	314,446,500	22,173,600	7.05
Clayton	2,909,355.67	2,954,024.58	(44,668.91)	(1.51)	601,737,200	569,112,500	32,624,700	5.73
Neenah	2,462,083.78	2,617,962.48	(155,878.70)	(5.95)	509,228,700	504,367,900	4,860,800	0.96
Nekimi	838,643.30	840,539.86	(1,896.56)	(0.23)	173,455,200	161,935,600	11,519,600	7.11
Nepeuskun	357,624.59	370,436.72	(12,812.13)	(3.46)	73,966,900	71,367,100	2,599,800	3.64
Omro	1,371,414.58	1,371,399.81	14.77	0.00	283,647,400	264,209,300	19,438,100	7.36
Oshkosh	1,975,025.28	1,976,501.65	(1,476.37)	(0.07)	408,491,200	380,786,200	27,705,000	7.28
Poygan	1,010,103.84	1,017,036.75	(6,932.91)	(0.68)	208,918,100	195,938,900	12,979,200	6.62
Rushford	731,683.10	742,501.20	(10,818.10)	(1.46)	151,332,800	143,047,800	8,285,000	5.79
Utica	785,777.72	798,563.62	(12,785.90)	(1.60)	162,521,100	153,848,600	8,672,500	5.64
Vinland	1,386,404.31	1,407,086.59	(20,682.28)	(1.47)	286,747,700	271,084,600	15,663,100	5.78
Winchester	954,374.06	996,665.27	(42,291.21)	(4.24)	197,391,600	192,014,200	5,377,400	2.80
Winneconne	2,147,353.71	2,087,026.77	60,326.94	2.89	444,133,600	402,079,600	42,054,000	10.46
Wolf River	1,101,318.61	1,118,415.03	(17,096.42)	(1.53)	227,783,900	215,470,100	12,313,800	5.71
Total Towns	23,470,381.38	23,732,049.94	(261,668.56)	(1.10)	4,854,340,000	4,572,137,400	282,202,600	6.17
Villages								
Fox Crossing	9,210,873.11	9,445,105.28	(234,232.17)	(2.48)	1,909,136,700	1,831,901,200	77,235,500	4.22
Winneconne	1,036,213.68	1,051,549.78	(15,336.10)	(1.46)	231,684,100	219,135,600	12,548,500	5.73
Total Villages	10,247,086.79	10,496,655.06	(249,568.27)	(2.38)	2,140,820,800	2,051,036,800	89,784,000	4.38
Cities								
Appleton	334,643.07	341,600.95	(6,957.88)	(2.04)	77,613,500	73,979,000	3,634,500	4.91
Menasha	4,025,970.40	4,085,819.21	(59,848.81)	(1.46)	933,740,100	884,847,700	48,892,400	5.53
Neenah	10,199,992.59	10,382,707.51	(182,714.92)	(1.76)	2,295,215,500	2,177,009,100	118,206,400	5.43
Omro	974,040.17	982,237.00	(8,196.83)	(0.83)	217,782,900	204,691,300	13,091,600	6.40
Oshkosh	20,276,762.60	20,192,201.33	84,561.27	0.42	4,562,703,300	4,233,828,800	328,874,500	7.77
Total Cities	35,811,408.83	35,984,566.00	(173,157.17)	(0.48)	8,087,055,300	7,574,355,900	512,699,400	6.77
Total all taxing Districts	69,528,877.00	70,213,271.00	(684,394.00)	(0.97)	15,082,216,100	14,197,530,100	884,686,000	6.23

2022 Budget Information on a Fund Accounting Basis

The following pages show fund balance projections along with summaries of revenues and expenditures summarized on a fund basis. Revenues are also displayed by major revenue source and by fund.

FUND PROJECTIONS:

General fund balance is maintained at a level as defined by the General Fund policy adopted by Winnebago County Board. The purpose of this policy is to establish a key element of the financial stability of Winnebago County (County) by setting guidelines for the general fund balance. Fund balance is an important measure of economic stability. It is essential that the County maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance provides cash flow liquidity for the general operations of the County. It is the goal of the County to achieve and maintain an unrestricted fund balance in the general fund equal to a target range of 16% - 20% of the governmental fund's (excluding capital and debt service funds) subsequent year's budgeted expenditures.

It is our practice to maintain minimal fund reserves in the other governmental type funds.

REVENUE SOURCES:

Property taxes and intergovernmental revenues continue to be the primary funding sources for County government. Intergovernmental revenues consist of state and federal grants that support various programs, many of them mandated (required) by those other governmental units. We have seen a trend where the state and federal government are cutting back their funding of their programs resulting in the County having to pick up more of the costs. Thus, the proportion of our revenues that come from the County property tax is rising in relation to the intergovernmental source. This trend, although small, can be seen on the revenue source chart that follows.

EXPENDITURES:

Expenditures are broken out by four categories in the budget that is adopted by the Winnebago County Board. All of the individual line items are shown in the budget for informational purposes to support the category totals. Wages and benefits (labor category) are the primary use of funds. The proportion of total labor is 49% of total expenditures. The four categories in the budget consist of the following:

1. Labor (wages and fringe)
2. Travel
3. Capital outlay
4. Other operating expenses, which include, but are not limited to, the following:

Office expenses	Publications, dues and subscriptions
Repairs and maintenance	Contracted services
Utilities	Insurance
Other general operating expenses	Debt service costs – for debt service funds and proprietary funds

**FUND PROJECTIONS
2020 Through 2022**

FUND	Fund Balance 12/31/20	Estimated Surplus / (Deficit) 2021	Balance 12/31/21	Revenues 2022	Tax Levy 2022	Expenses 2022	Note 1 Depreciation 2022	Note 2 General Fund Balance Applied 2022	Note 3 Other Fund Balances Applied 2022	Estimated Surplus / (Deficit) 2022	Total Fund Balance 12/31/22	Note 4 Available Resources 12/31/22
General Fund												
Designated Fund Balance	7,403,013	(7,403,013)	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	43,524,459	(2,759,047)	40,765,412	18,933,215	38,334,415	(59,576,830)	-	2,309,200	-	-	38,456,212	38,456,212
Technology Replacement Fund	847,612	(110,547)	737,065	221,162	1,000,000	(1,106,071)	-	-	-	115,091	852,156	852,156
Public Health	2,505,412	(440,000)	2,065,412	3,556,761	1,862,466	(6,219,227)	-	-	800,000	-	1,265,412	1,265,412
Scholarship Fund	43,292	650	43,942	650	9,000	(10,000)	-	-	-	(350)	43,592	43,592
Boat Launch Fees	131,692	(29,320)	102,372	120,000	-	(105,957)	-	-	-	14,043	116,415	116,415
Land Records Modernization	378,877	483	379,360	255,000	-	(277,868)	-	-	-	(22,868)	356,492	356,492
Property Lister	162,697	(20,000)	142,697	600	207,300	(227,900)	-	-	20,000	-	122,697	122,697
Jail Improvements	217,653	(27,030)	190,623	160,700	-	(177,508)	-	-	-	(16,808)	173,815	173,815
TOTAL GENERAL FUND	55,214,707	(10,787,824)	44,426,883	23,248,088	41,413,181	(67,701,361)	-	2,309,200	820,000	89,108	41,386,791	41,386,791
Special Revenue												
Human Services	902,990	(902,990)	0	27,950,122	18,249,119	(46,199,241)	-	-	-	-	0	0
Proprietary Funds (Unrestricted)												
Airport	2,664,518	(965,248)	1,699,270	1,170,918	1,037,911	(3,587,449)	1,378,620	-	-	-	1,699,270	1,699,270
Parkview Health Center	7,779,625	(282,785)	7,496,840	15,042,246	960,666	(19,895,779)	642,867	-	3,250,000	-	4,246,840	4,246,840
Highway	1,601,385	(1,348,057)	253,328	16,989,404	-	(17,662,929)	1,438,655	-	-	765,130	1,018,458	1,018,458
General Services	202,561	8,541	211,102	378,400	-	(377,327)	-	-	-	1,073	212,175	212,175
Workers Compensation Insurance	2,380,055	(181,465)	2,198,590	678,698	-	(997,242)	-	-	-	(318,544)	1,880,046	272,992
Property & Liability Insurance	787,637	(100,799)	686,838	1,189,360	-	(1,081,111)	-	-	-	108,249	795,087	442,053
Self Funded Health Insurance	5,356,069	(819,182)	4,536,887	17,672,923	-	(18,341,121)	-	-	-	(668,198)	3,868,689	2,261,948
Self Funded Dental Insurance	719,948	(2,796)	717,152	892,000	-	(853,380)	-	-	-	38,620	755,772	708,582
TOTAL PROPRIETARY FUNDS	21,491,798	(3,691,791)	17,800,007	54,013,949	1,998,577	(62,796,338)	3,460,142	-	3,250,000	(73,670)	14,476,337	10,862,318
Other Funds (Equity)												
Debt Service	3,452,223	(2,814,000)	638,223	111,000	7,868,000	(7,979,000)	-	-	-	-	638,223	638,223
TOTALS	\$ 81,061,718	\$ (18,196,605)	\$ 62,865,113	\$ 105,323,159	\$ 69,528,877	\$ (184,675,940)	\$ 3,460,142	\$ 2,309,200	\$ 4,070,000	\$ 15,438	\$ 56,501,351	\$ 52,887,332

Note 1:

The County levies for the proprietary funds based on funds needed or cash flow basis. As a result, depreciation is added back to determine the levy since it is not a cash flow item. Capital outlay and debt principal are also budgeted in the proprietary funds and funds are levied to cover these cash flow items.

Note 2:

General Fund Undesignated Fund balance of \$2,309,200 is being applied to the General Fund to meet the levy limit requirements, without taking the net new construction increase of 1.15%.

Note 3:

Other Fund balances applied that are not part of the Undesignated General Fund balance are: Public Health \$800,000, Property Lister \$20,000 and Park View Health Center \$3,250,000. These are being applied to meet the levy limit targets.

Note 4:

Available resources is a better measure of cash reserves available for appropriation. It backs out all non-cash equivalents such as inventory, undepreciated assets and accrued expenditures leaving the available cash.

WINNEBAGO COUNTY
SOURCES OF REVENUE BY FUND

	Funding Sources - 2022 Budget							2022 Executive Budget	2021 Adopted Budget	Change-2022 Over/(Under) 2021	Percent
	Taxes	Inter- Governmental	Licenses, Fines, Permits	Public Charges	Interfund	Interest	Other				
General Fund	41,413,181	14,048,212	1,041,720	4,170,812	554,196	1,718,150	1,714,998	64,661,269	63,933,328	727,941	1.14
Human Services	18,249,119	26,223,936	-	1,636,800	-	-	89,386	46,199,241	45,554,162	645,079	1.42
Debt Service	7,868,000	-	-	-	-	-	111,000	7,979,000	10,943,000	(2,964,000)	-27.09
Airport	1,037,911	74,000	-	1,094,218	-	-	2,700	2,208,829	2,656,934	(448,105)	-16.87
Park View Health Center	960,666	8,550,633	-	4,375,308	25,550	-	2,090,755	16,002,912	15,950,917	51,995	0.33
Highway	-	7,499,702	17,000	3,000	9,385,474	20,000	64,228	16,989,404	17,106,012	(116,608)	-0.68
General Services	-	2,000	-	800	373,600	2,000	-	378,400	385,800	(7,400)	-1.92
Workers Comp Insurance	-	-	-	-	618,698	60,000	-	678,698	630,371	48,327	7.67
Property & Liability Insurance	-	-	-	-	1,183,360	6,000	-	1,189,360	938,400	250,960	26.74
Self Funded Health Insurance	-	-	-	2,635,938	14,936,985	100,000	-	17,672,923	17,859,877	(186,954)	-1.05
Self Funded Dental Insurance	-	-	-	137,352	744,648	10,000	-	892,000	888,019	3,981	0.45
	69,528,877	56,398,483	1,058,720	14,054,228	27,822,511	1,916,150	4,073,067	174,852,036	176,846,820	(1,994,784)	-1.13

WINNEBAGO COUNTY
SOURCES OF REVENUE BY YEAR

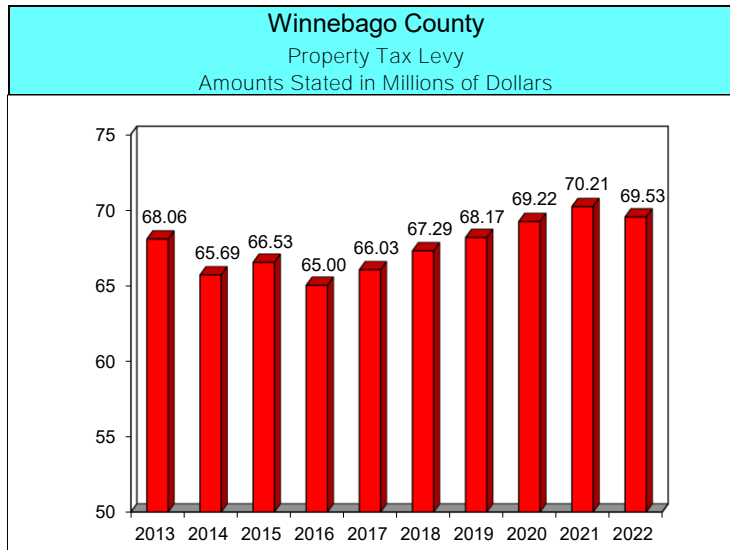
	Actual 2018	Actual 2019	Actual 2020	Adopted 2021	Executive 2022	2022 Over/(Under) 2021 Amount	Percent
Taxes	67,430,910	68,300,022	70,978,269	70,213,271	69,528,877	(684,394)	-0.97
Intergovernmental	52,189,394	56,975,841	63,571,828	54,465,763	56,398,483	1,932,720	3.55
Licenses, Fines, Permits	1,134,176	1,223,087	1,011,517	1,081,738	1,058,720	(23,018)	-2.13
Public Charges	15,088,886	14,516,219	14,352,020	14,882,851	14,054,228	(828,623)	-5.57
Interfund	24,474,749	25,451,582	25,132,518	27,174,274	27,822,511	648,237	2.39
Interest	1,723,000	4,016,163	3,867,567	1,988,250	1,916,150	(72,100)	-3.63
Other	5,172,461	6,194,931	15,660,411	7,040,673	4,073,067	(2,967,606)	-42.15
Total	167,213,576	176,677,845	194,574,131	176,846,820	174,852,036	(1,994,784)	-1.13

**WINNEBAGO COUNTY
EXPENDITURES BY FUND**

	Expenditure Type - 2022				2022 Executive Budget	2021 Adopted Budget	Change 2022 Over/(Under) 2021	Percent
	Labor	Travel	Capital	Other Operating Expenses				
General Fund	43,940,268	391,301	1,181,384	22,188,408	67,701,361	69,567,991	(1,866,630)	-2.68
Human Services	24,789,899	446,570	13,000	20,949,772	46,199,241	45,554,162	645,079	1.42
Debt Service Funds	-	-	-	7,979,000	7,979,000	10,943,000	(2,964,000)	-27.09
Airport Fund	821,392	17,805	-	2,748,252	3,587,449	4,051,934	(464,485)	-11.46
Park View Health Center	15,455,827	13,900	100,400	4,325,652	19,895,779	19,516,917	378,862	1.94
Highway Fund	7,125,836	6,625	1,463,000	9,067,468	17,662,929	17,515,741	147,188	0.84
General Services	56,220	-	-	321,107	377,327	368,859	8,468	2.30
Workers Compensation Insurance	66,144	900	-	930,198	997,242	949,188	48,054	5.06
Property & Liability Insurance	28,346	65	-	1,052,700	1,081,111	1,045,462	35,649	3.41
Self Funded Health Insurance	1,077	-	-	18,340,044	18,341,121	18,750,915	(409,794)	100.00
Self Funded Dental Insurance	-	-	-	853,380	853,380	864,953	(11,573)	-1.34
	92,285,009	877,166	2,757,784	88,755,981	184,675,940	189,129,122	(4,453,182)	-2.35

**WINNEBAGO COUNTY
EXPENDITURES BY YEAR**

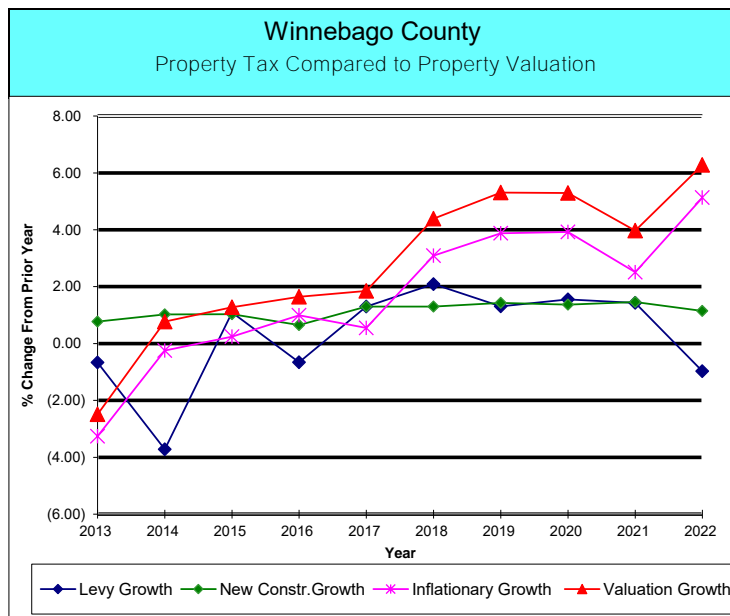
	Actual 2018	Actual 2019	Actual 2020	Adopted 2020	Adopted 2021	Executive 2022	2022 Over/(Under) 2021	
							Amount	Percent
Labor	80,953,146	83,853,682	84,807,843	88,877,357	89,781,774	92,285,009	2,503,235	2.79%
Travel	715,827	770,349	356,457	912,677	833,668	877,166	43,498	5.22%
Capital	2,633,391	3,123,651	2,817,039	2,356,019	2,970,659	2,757,784	(212,875)	-7.17%
Other Operating	81,246,437	88,882,173	83,241,397	88,490,935	95,543,021	88,755,981	(6,787,040)	-7.10%
	165,548,801	176,629,854	171,222,736	180,636,988	189,129,122	184,675,940	(4,453,182)	-2.35%



PROPERTY TAX REVENUES include taxes levied on real and personal property. The levy amount is the difference between the projected expenditures and revenues for all levy supported County operations. Continuing in 2013 the County is limited to increasing property taxes by the increase in new construction. The rate of increase or decrease is tied directly to the increase in new construction.

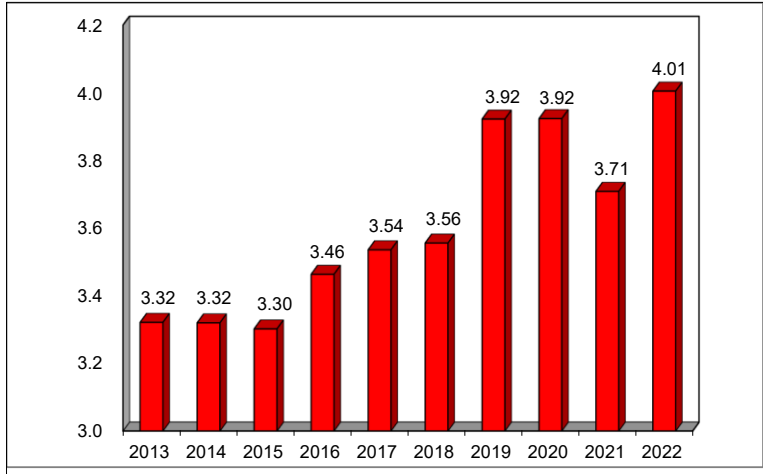
2021 figure represents the actual levy.

2022 figures are budgeted.



GROWTH IN TAX LEVY-This chart compares growth in the property tax levy to total growth in valuation. It further breaks down the valuation growth into construction/ improvements and inflationary growth. When the rate of increase in the tax levy is less than the increase due to new construction, the average taxpayer could expect to see a smaller county tax bill.

General Fund
State Shared Tax
Amounts Stated in Millions of Dollars

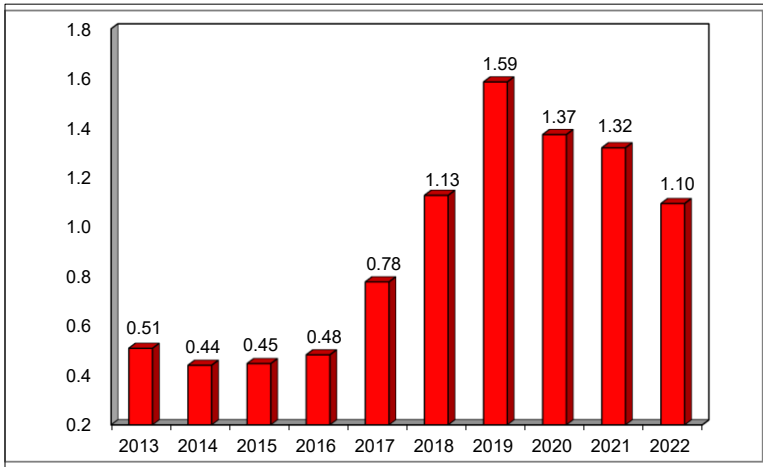


STATE SHARED TAX is distributed by the State based on a formula of spending effort and equalized values. Budget estimates are based on determinations by the State.

2021 figures are estimates.

2022 figures are budgeted.

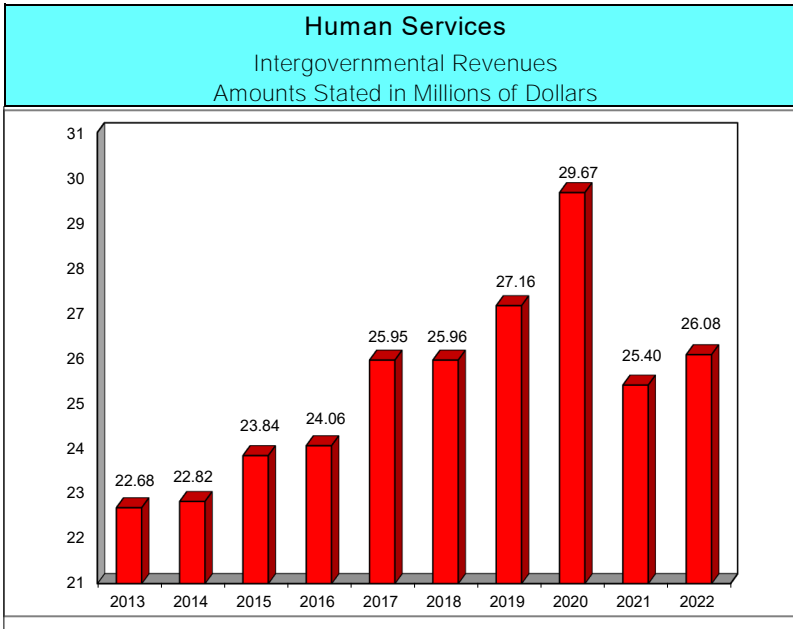
General Fund
Interest Income Investments
Amounts Stated in Millions of Dollars



INTEREST INCOME is the revenue earned on invested funds. Fluctuations are primarily the result of changes in the amount of funds available to invest and interest rates over the years. Estimates are based on anticipated market interest rates.

2021 figures are estimates.

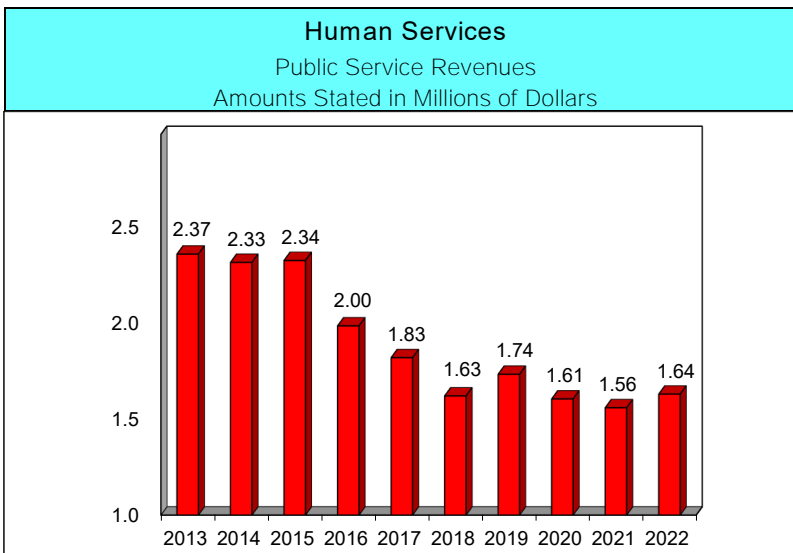
2022 figures are budgeted.



HUMAN SERVICES INTERGOVERNMENTAL REVENUES are revenues received from either the state or federal government in the form of grants and aids. Revenue estimates are based on an allocation from the state.

2021 figures are estimates.

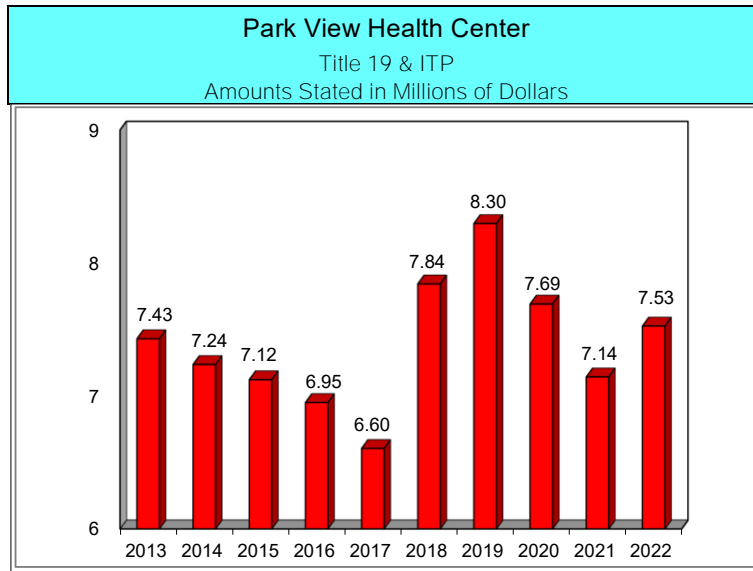
2022 figures are budgeted.



HUMAN SERVICES PUBLIC SERVICE REVENUES include revenues received from individual and third party payers for services rendered by the County.

2021 figures are estimates.

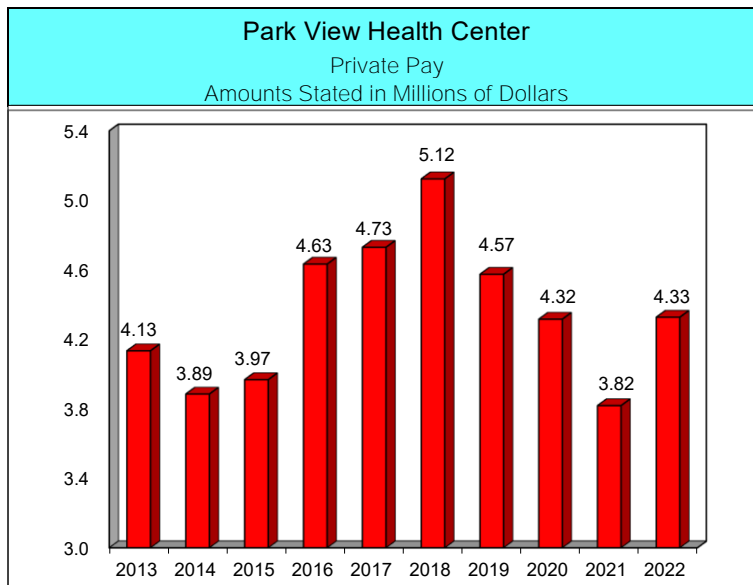
2022 figures are budgeted.



PARK VIEW HEALTH CENTER TITLE 19 MEDICAL ASSISTANCE revenue is based on a daily rate approved by the State. The decrease since 2012 is due to the number of medical assistance census going down and private pay census increasing. The spikes in 2018 and 2019 is due to one time payments for certified public expenditures for reduced patient days across the state.

2021 figures are estimates.

2022 figures are budgeted.



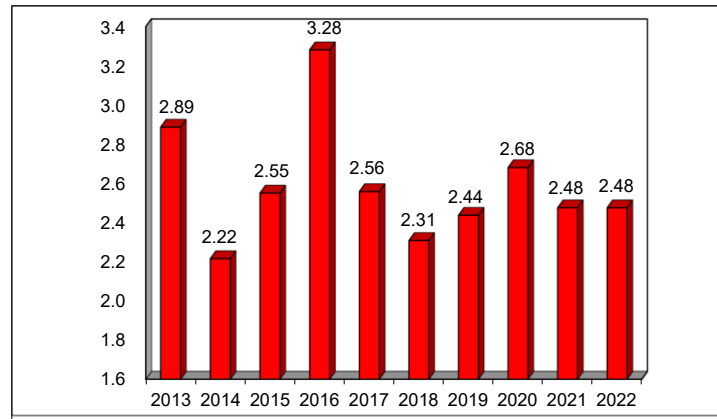
PARK VIEW HEALTH CENTER PRIVATE PAY revenue is derived from a daily rate which reflects actual operating expenses incurred for private pay residents. Fluctuations are caused by changes in the census and rate increases.

2021 figures are estimates.

2022 figures are budgeted.

Highway

Local Government
Amounts Stated in Millions of Dollars



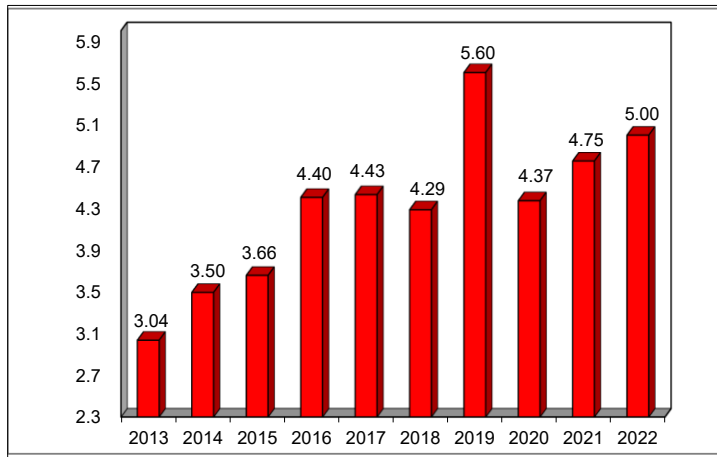
HIGHWAY- LOCAL GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for local municipalities. The expenses incurred on these projects are fully reimbursed to the County by the municipality requesting the work.

2021 figures are estimates.

2022 figures are budgeted.

Highway

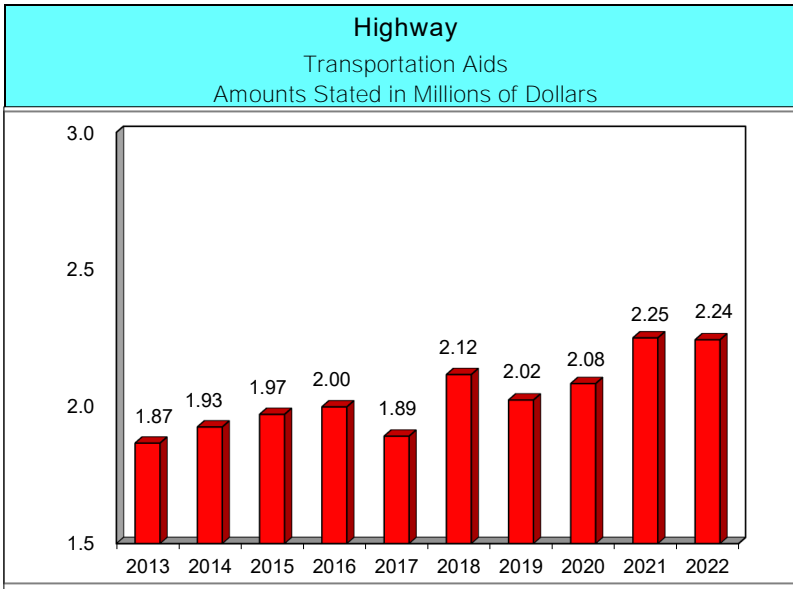
State Government
Amounts Stated in Millions of Dollars



HIGHWAY- STATE GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for the State of Wisconsin. The expenses incurred on these projects are fully reimbursed to the County by the State.

2021 figures are estimates.

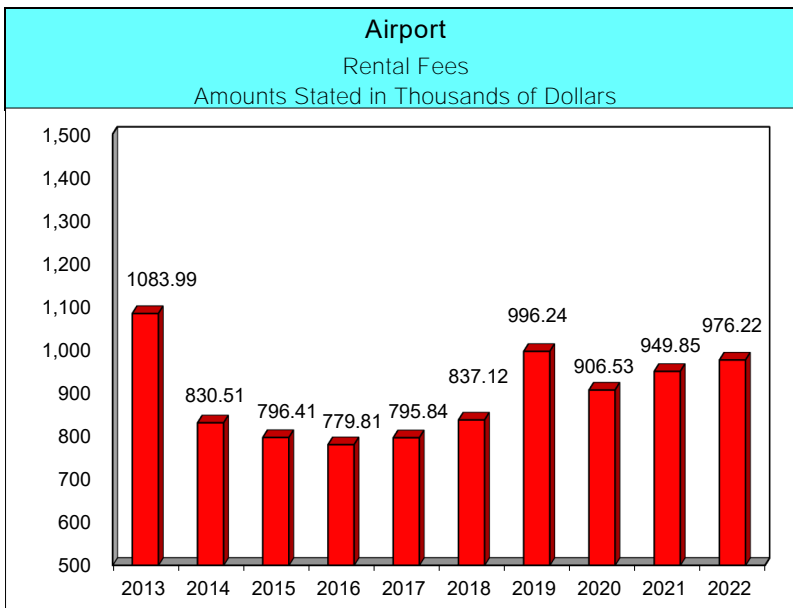
2022 figures are budgeted.



HIGHWAY- TRANSPORTATION AIDS are based on prior years expenditures incurred by the Highway and Sheriff Departments and on total county trunk highway miles.

2021 figures are estimates.

2022 figures are budgeted.



AIRPORT RENTAL FEES are generated from lease agreements. The increases are the result of new hanger and other building projects and increases in hanger and other building projects and increases in rental rates. The large decreases from 2012 to 2014 are the result of the US government decreasing the number of vehicles stored on airport land.

2021 figures are estimates.

2022 figures are budgeted.

CHANGES TO TABLE OF ORGANIZATION

Corporation Counsel –	Replace one (1) Part-time Administrative Associate III position with one (1) Full-time Administrative Associate III position
County Executive -	Add one (1) Full-time Policy Director position
Human Services -	<u>Administrative Services</u> Replace one (1) Full-time Administrative IV position with one (1) Full-time Paralegal position <u>Behavioral Health Services</u> Add one (1) Full-time Deputy Division Manager – Behavioral Health position Replace one (1) Full-time Case Manager position with one (1) Full-time Case Manager – Lead position Add one (1) Full-time Administrative Associate II position Add two (2) Full-time Case Manager - Justice Programs positions Add one (1) Full-time Peer Support Specialist position Add one (1) Full-time Substance Use Disorder Counselor position
Park View Health Center –	Add one (1) Full-time Lead Cook position Add one (1) Full-time Lead Food Service Assistant position Eliminate one (1) Full-time Food Service Supervisor position Reduce Cook position by 0.6 FTE Reduce Food Service Assistant position by 0.4 FTE
Parks -	Replace one (1) Full-time Administrative Associate – Parks position with one (1) Full-time Program and Marketing Coordinator position Replace one (1) Full-time Parks Manager position with one (1) Full-time Parks and Expo Grounds Manager position Replace one (1) Full-time Parks Maintenance Supervisor position with one (1) Full-time Parks Maintenance Foreman position
Public Health -	Add one (1) Full-time Community Health Strategist position Replace one (1) Part-time Public Health Aide position with one (1) Full-time Public Health Aide position Replace one (1) Full-time WIC Program Manager position with one (1) Full-time WIC Program Nutritionist - Lead position Add one (1) Part-time WIC Breastfeeding Peer Counselor position
Sheriff's Office -	Eliminate eight (8) Full-time Corrections Officer positions Eliminate one (1) Full-time Inmate Classification Associate position
Veterans Service Office –	Eliminate one (1) Full-time Veterans Benefits Specialist position

Table of Organization Changes 2022 Executive Budget - Fiscal Summary

Title	Department	Quant FT	Quant PT	Change in FTE	Wages	Fringe Benefits	Other Costs	Cost Reductions	Revenue Gain (Loss)	Net Cost (Savings)
Administrative Associate III	Corporation Counsel	1	-1	0.50	18,886	14,790				33,676
Policy Director	County Executive	1		1.00	89,419	22,571				111,990
Paralegal	Human Services - AD	1		1.00	41,379	15,919				57,298
Administrative Associate IV	Human Services - AD	-1		(1.00)	(39,020)	(15,570)				(54,590)
Deputy Division Manager - Behavioral Health	Human Services - BH	1		1.00	77,709	36,504				114,213
Case Manager	Human Services - BH	-1		(1.00)	(71,475)	(20,565)				(92,040)
Case Manager - Lead	Human Services - BH	1		1.00	75,503	21,724			5,187	92,040
Administrative Associate II	Human Services - BH	1		1.00	35,963	29,787				65,750
Case Manager - Justice Programs	Human Services - BH	2		2.00	109,179	40,134				149,313
Peer Support Specialist	Human Services - BH	1		1.00	39,270	30,320				69,590
Substance Use Disorder Counselor	Human Services - BH	1		1.00	56,186	32,303				88,489
Lead Cook	Park View Health Center	1		1.00	57,054	26,586				83,640
Lead Food Service Assistant	Park View Health Center	1		1.00	44,138	29,801				73,939
Food Service Supervisor	Park View Health Center		-1	(1.00)	(57,054)	(26,586)				(83,640)
Cook	Park View Health Center		-1	(0.60)	(18,545)	(20,869)				(39,414)
Food Service Assistant	Park View Health Center		-1	(0.40)	(11,781)	(13,926)				(25,707)
Program and Marketing Coordinator	Parks	1		1.00	52,020	32,528				84,548
Administrative Associate - Parks	Parks	-1		(1.00)	(39,020)	(14,929)				(53,949)
Parks and Expo Grounds Manager	Parks	1		1.00	75,810	30,585				106,395
Parks Manager	Parks	-1		(1.00)	(75,810)	(30,585)				(106,395)
Parks Maintenance Foreman	Parks	1		1.00	52,998	31,226				84,224
Parks Maintenance Supervisor	Parks	-1		(1.00)	(59,870)	(32,332)				(92,202)
Community Health Strategist	Public Health	1		1.00	52,998	32,528				85,526
Public Health Aide	Public Health	1	-1	0.20	6,457	1,919				8,376
WIC Program Manager	Public Health	-1		(1.00)	(68,786)	(35,436)				(104,222)
WIC Program Nutritionist - Lead	Public Health	1		1.00	53,498	32,609				86,107
WIC Breastfeeding Peer Counselor	Public Health		1	0.50	15,866	2,345				18,211
Corrections Officer*	Sheriff	-8		(8.00)	(462,608)	(279,168)			(962,230)	220,454
Inmate Classification Associate	Sheriff	-1		(1.00)	(43,770)	(15,527)				(59,297)
Veterans Benefits Specialist	Veterans Service	-1		(1.00)	(45,552)	(6,731)				(52,283)
Total 2022 budget changes		2	-4	(0.80)	(38,958)	(48,045)	-	-	(957,043)	870,040

NOTES:

Title changes having no fiscal impact are excluded.

*For 2022 budget, the Jail will be closing two pods due to reducing the amount of state contract inmates housed by 60.

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
AIRPORT								
Airport Director	1						1	
Deputy Airport Director	1						1	
Administrative Associate - Airport	1						1	
Maintenance & Operations Manager	1						1	
Maintenance Equipment Operator	4						4	
Mechanic	1						1	
TOTAL	9	0	0	0	0	0	9	0
CHILD SUPPORT								
Director of Child Support	1						1	
Administrative Aide	1						1	
Administrative Associate I	4						4	
Assistant Child Support Attorney	1						1	
Child Support Attorney	1						1	
Child Support Specialist	13						13	
Child Support Specialist - Lead	1						1	
Financial Associate II	3						3	
Office Supervisor	1						1	
TOTAL	26	0	0	0	0	0	26	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
CIRCUIT COURTS								
Court Commissioner	1						1	
Deputy Register in Probate	1						1	
Register in Probate	1						1	
Administrative Associate III	1		-1					
CLERK OF COURTS								
Clerk of Courts	1						1	
Accounting Supervisor	1						1	
Administrative Associate I	1						1	
Administrative Associate II/III	2	2					2	2
Administrative Associate III	6		1				7	
Administrative Associate V	1						1	
Chief Deputy Clerk of Courts	1						1	
Court Assistant	9						9	
Court Record Coordinator	1						1	
Financial Associate II	1						1	
Judicial Associate - Lead	6						6	
FAMILY COURT COMMISSIONER								
Family Court Commissioner	1						1	
Court Commissioner	1						1	
Administrative Associate III	2						2	
FAMILY COURT SERVICES								
Family Court Services Manager	1						1	
Administrative Associate II	1						1	
Family Court Services Mediator	2						2	
TOTAL -Clerk of Courts & Related Depts.	42	2	0	0	0	0	42	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
CORONER								
Coroner	1						1	
Chief Deputy Coroner	1						1	
Deputy Coroner		1						1
Administrative Associate - County Coroner		1						1
TOTAL	2	2	0	0	0	0	2	2
CORPORATION COUNSEL								
Corporation Counsel	1						1	
Assistant Corporation Counsel	2						2	
Paralegal	3						3	
Administrative Associate III		1			1	-1	1	
TOTAL	6	1	0	0	1	-1	7	0
COUNTY CLERK								
County Clerk	1						1	
Deputy County Clerk	1						1	
Administrative Associate II		1						1
Administrative Associate III	1						1	
TOTAL	3	1	0	0	0	0	3	1
COUNTY EXECUTIVE								
County Executive	1						1	
Policy Director					1		1	
Executive Assistant	1						1	
TOTAL	2	0	0	0	1	0	3	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
DISTRICT ATTORNEY								
Administrative Associate I	1						1	
Administrative Associate V	2						2	
Crime Data Analyst	1						1	
Diversion Program Coordinator	1						1	
Investigator	1						1	
Legal Secretary	1						1	
Office Supervisor	1						1	
Paralegal	4						4	
Risk Assessment Specialist	1						1	
Special Investigator	1						1	
Victim Witness Program Coordinator	1						1	
Victim Witness Specialist	3						3	
TOTAL	18	0	0	0	0	0	18	0
EMERGENCY MANAGEMENT								
Director of Emergency Management	1						1	
Deputy Director of Emergency Management	1						1	
Emergency Management Specialist				1				1
Emergency Management Associate		1		-1				
TOTAL	2	1	0	0	0	0	2	1
FACILITIES								
Director of Facilities	1						1	
Accounting Associate	1						1	
Administrative Associate I	1						1	
Carpenter	1						1	
Custodian	5						5	
Electrician	2						2	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
FACILITIES (cont.)								
Facilities Assistant	10						10	
Facilities Specialist	3						3	
Facilities Superintendent	2						2	
HVAC Specialist	2						2	
Maintenance Supervisor	2						2	
Maintenance Technician	7						7	
Painter - Facilities	1						1	
Plumber	1						1	
TOTAL	39	0	0	0	0	0	39	0
FINANCE								
Director of Finance	1						1	
Assistant Finance Director	1						1	
Accountant			1				1	
Accounting Supervisor	1		-1					
Budget Manager			1				1	
Financial Associate II	2						2	
Purchasing Manager	1						1	
TOTAL	6	0	1	0	0	0	7	0
GENERAL SERVICES								
Administrative Associate I	1						1	
TOTAL	1	0	0	0	0	0	1	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HIGHWAY								
Highway Commissioner	1						1	
Administrative Associate III	1						1	
Bridge and Engineering Manager	1						1	
Bridgetender	12	2					12	2
Equipment Operator I	41						41	
Equipment Operator II	10						10	
Financial Associate I	1						1	
Foreman	4						4	
Highway Equipment Superintendent	1						1	
Highway Maintenance Superintendent	2						2	
Highway Maintenance Supervisor	2						2	
Mechanic	6						6	
Office Supervisor	1						1	
Stockroom Coordinator	1						1	
Traffic Operations Supervisor	1						1	
TOTAL	85	2	0	0	0	0	85	2
HUMAN RESOURCES								
Director of Human Resources	1						1	
Administrative Associate III		2						2
Human Resource Advisor	1						1	
Human Resource Associate I	1						1	
Human Resource Associate II	1						1	
Human Resource Generalist	1						1	
Human Resource Manager	1						1	
Payroll and Benefits Manager	1						1	
Payroll and Benefits Specialist	1						1	
Risk Manager	1						1	
TOTAL	9	2	0	0	0	0	9	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES-ADMINISTRATIVE SERVICES								
Director of Human Services	1						1	
Deputy Director of Human Services	1						1	
Division Manager - Administrative Services			1				1	
Accountant	2		-1				1	
Accounting Associate			1				1	
Administrative Associate - Human Services	3	1					3	1
Administrative Associate I	4						4	
Administrative Associate III	4	1					4	1
Administrative Associate IV	4				-1		3	
Administrative Associate IV - SUD	2						2	
Financial Associate II	2	1	-1				1	1
Financial Supervisor	1						1	
Office Supervisor	2						2	
Paralegal					1		1	
Special Projects Coordinator	1						1	
Transcriptionist Associate	3	2					3	2
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES								
Division Manager Behavioral Health	1						1	
Deputy Division Manager Behavioral Health					1		1	
Administrative Associate II					1		1	
Advanced Practice Nurse Prescriber	1	1					1	1
Case Manager	16				-1		15	
Case Manager - Justice Programs	1				2		3	
Case Manager - Lead					1		1	
Case Manager - Safe Streets	1						1	
Clinical Diversion Programs Supervisor	1						1	
Clinical Supervisor	1						1	
Crisis Center Professional	3						3	
Crisis Center Specialist	8	3					8	3
Crisis Center Specialist-Lead	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES (cont.)								
Crisis Center Supervisor	2						2	
Crisis Prevention Specialist	1						1	
CSP/CCS Supervisor	2						2	
Intensive In-Home Case Specialist	3						3	
LPN-Psychiatric Nurse	1						1	
Mental Health Crisis Specialist	4	4					4	4
Mental Health Technician	2	3					2	3
Mental Health Technician - Lead	1						1	
Peer Support Specialist	1	1			1		2	1
Prevention Services Coordinator	1						1	
Psychiatric Nurse	2						2	
Psychotherapist	15	1					15	1
Staff Psychiatrist	2						2	
Substance Use Disorder Counselor	6				1		7	
Youth CCS Case Specialist	3						3	
Youth CCS Lead Specialist	1						1	
Youth Mental Health Supervisor	2						2	
HUMAN SERVICES – CHILD WELFARE SERVICES								
Division Manager-Child Welfare	1						1	
Administrative Associate III	6	2					6	2
Case Aide	1						1	
Family Support Crisis Worker	2						2	
Home Consultant	8						8	
Juvenile Intake Specialist	2						2	
Juvenile Restitution Program Coordinator	1						1	
Program Supervisor	9						9	
Social Work Specialist	53						53	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES – ECONOMIC SUPPORT								
Division Manager - Economic Support	1						1	
Administrative Associate I	2						2	
Economic Support Specialist - Lead	2						2	
Economic Support Specialist I / II	33	4					33	4
Economic Support Supervisor	1						1	
Problem Resolution Specialist	1						1	
Staff Development Specialist	1						1	
HUMAN SERVICES – LONG TERM SUPPORT								
Division Manager - Long Term Support	1						1	
Administrative Associate III	2						2	
ADRC Specialist	10						10	
APS Specialist	4						4	
Dementia Care Specialist	1						1	
Disability Benefit Specialist	2						2	
Elder Benefit Specialist	2						2	
Program Supervisor	3						3	
Social Work Specialist	7						7	
TOTAL HUMAN SERVICES	269	24	0	0	6	0	275	24
INFORMATION SYSTEMS								
Director of Information Systems	1						1	
Cyber Security Architect	1						1	
Development Supervisor	1						1	
IS Accountant	1						1	
Network Administrator	1						1	
Network Technician	3		1				4	
Systems Analyst	3						3	
Systems Analyst - Lead	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
INFORMATION SYSTEMS (cont.)								
Technical Support Supervisor	1						1	
Telecommunications Specialist	1		-1					
User Support Specialist	3						3	
User Support Specialist - Lead	1						1	
TOTAL	18	0	0	0	0	0	18	0
LAND & WATER CONSERVATION								
Director of Land and Water Conservation	1						1	
Administrative Associate - LWCD	1						1	
Agronomist	1						1	
Conservation Technician	2						2	
GIS Specialist / Technician	1						1	
Resource Conservationist	1						1	
TOTAL	7	0	0	0	0	0	7	0
PARK VIEW HEALTH CENTER								
Administrator	1						1	
Accounting Associate	2						2	
Activity Specialist	8						8	
Activity Specialist - Lead	1						1	
Administrative Aide		1						1
Administrative Coordinator	1						1	
Admissions Coordinator	1						1	
C.N.A. Coordinator	1						1	
C.N.A.	96	1	-1				95	1
Clinical Dietitian	1						1	
Cook	3	1				-1	3	
Custodian	11						11	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
PARK VIEW HEALTH CENTER (cont.)								
Director of Nursing	1						1	
Environmental Services Supervisor	1						1	
Financial Associate II	1						1	
Financial Services Manager	1						1	
Food and Nutrition Services Manager	1						1	
Food Service Assistant	13	1			-1		12	1
Food Service Supervisor	1				-1			
Hospitality Aide	16		1				17	
Lead Cook					1		1	
Lead Food Service Assistant					1		1	
LPN - Unit Assistant	1						1	
Medical Records Associate	1						1	
Nursing Scheduler	1						1	
Painter		1						1
Purchasing Associate	1						1	
RN Quality Assurance Supervisor	1						1	
Registered Nurse / LPN	34	1					34	1
Restorative Aide	1						1	
RN Neighborhood Supervisor	4						4	
RN Shift Supervisor	3						3	
Social Wellness Manager	1						1	
Social Worker - Medical	3	2					3	2
Staff Development Coordinator	1						1	
Transportation Aide	1						1	
Unit Assistant	3						3	
TOTAL	217	8	0	0	0	-1	217	7

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
PARKS								
Director of Parks and Expo Center	1						1	
Administrative Associate - Parks	1				-1			
Expo Manager	1						1	
Parks and Expo Grounds Manager					1		1	
Parks Caretaker	4	2					4	2
Parks Maintenance Foreman					1		1	
Parks Maintenance Supervisor	1				-1			
Parks Manager	1				-1			
Program and Marketing Coordinator					1		1	
TOTAL	<u>9</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9</u>	<u>2</u>
PLANNING & ZONING								
Director of Planning and Zoning	1						1	
Administrative Associate - Planning	1						1	
Code Enforcement Officer	2						2	
Erosion Control Technician	1						1	
GIS Administrator	1						1	
GIS Specialist I	1						1	
GIS Specialist II	1						1	
Land Use Planner	1						1	
Real Property Listing Supervisor	1						1	
Tax Listing Associate	1						1	
Tax Listing Specialist	1						1	
Zoning Administrator	1						1	
Zoning Associate	1						1	
TOTAL	<u>14</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>14</u>	<u>0</u>

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
PUBLIC HEALTH								
Director of Public Health	1						1	
Accounting Associate	1						1	
Administrative Associate III	1						1	
Communications Specialist	1						1	
Community Health Strategist	7	1	-1		1		7	1
Environmental Health Manager	1						1	
Environmental Health Specialist I / II	4						4	
Epidemiologist	1						1	
Health Programs Evaluator	1						1	
Lead Abatement Project Coordinator	1						1	
Mental Health Project Coordinator	1						1	
Policy and Equity Coordinator	1						1	
Public Health Aide	2	1			1	-1	3	
Public Health Nurse	9	2					9	2
Public Health Planner	1						1	
Public Health Preparedness Specialist	1						1	
Public Health Supervisor	4						4	
Suicide Prevention Project Coordinator	1						1	
WI Well Woman Program Specialist	1	1					1	1
WIC Breastfeeding Peer Counselor	1		-1			1		1
WIC Program Manager	1				-1			
WIC Program Nutritionist - Lead					1		1	
WIC Program Nutritionist		4						4
TOTAL	42	9	-2	0	2	0	42	9
REGISTER OF DEEDS								
Register of Deeds	1						1	
Register of Deeds Supervisor	1						1	
Records Associate	4						4	
Records Specialist	1						1	
TOTAL	7	0	0	0	0	0	7	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
SHERIFF								
Sheriff	1						1	
Chief Deputy Sheriff	1						1	
Accountant	1						1	
Booking Security Associate	14						14	
Captain	4						4	
Civil Process Associate	1						1	
Corporal	6		-6					
Corrections Financial Associate	2						2	
Corrections Officer	59	5	5	-5	-8		56	
Detective	7						7	
Dispatcher	31						31	
Evidence and Records Supervisor	1						1	
Financial Associate I	1						1	
GPS Coordinator	1						1	
Inmate Classification Associate	2				-1		1	
Internet Crime Investigator	1						1	
Lieutenant	15						15	
Police Officer	37						37	
Police Officer - Court Services	3						3	
Public Safety Application Administrator	1		1				2	
Public Safety Application Associate	1		-1					
Public Safety Records Associate	1		-1					
Records Administrative Supervisor	1						1	
Records and Transcription Associate	1						1	
Sergeant	6		6				12	
Traffic and Warrant Associate	1						1	
Warrant and Electronic Monitoring Associate	1						1	
Work Release Unit Supervisor	1						1	
TOTAL	202	5	4	-5	-9	0	197	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
SOLID WASTE MANAGEMENT								
Director of Solid Waste	1						1	
Administrative Associate - Solid Waste	1		-1					
Communications & Program Development Specialist			1				1	
Environmental Manager	1						1	
Environmental Technician	2						2	
Equipment Operator	4						4	
Foreman	1						1	
Office Supervisor			1				1	
Recycling Program Manager	1		-1					
Solid Waste Associate	2						2	
Solid Waste Mechanical Technician	2						2	
Solid Waste Operations Manager	1						1	
TOTAL	16	0	0	0	0	0	16	0
TREASURER								
County Treasurer	1						1	
Deputy County Treasurer	1						1	
Financial Associate I	1						1	
Financial Associate II	1						1	
TOTAL	4	0	0	0	0	0	4	0
UNIVERSITY EXTENSION								
Administrative Associate - UW Extension	1						1	
Administrative Associate III	2						2	
Educator - 4-H Youth and Science	1						1	
Grandparents Raising Grandchildren Coordinator		1						1
TOTAL	4	1	0	0	0	0	4	1

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

	2021 Adopted Budget		Position Changes After 2021 Budget		Position Changes During 2022 Budget		2022 Executive Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
VETERANS SERVICE OFFICE								
Director of Veterans' Services	1						1	
Administrative Associate IV - Veterans	1						1	
Veterans Benefits Specialist	5				-1		4	
Veterans Services Supervisor	1						1	
TOTAL	8	0	0	0	-1	0	7	0
GRAND TOTAL	1067	60	3	-5	0	-2	1070	53

For the Adopted 2021 Budget, the Solid Waste Department was not included in this schedule.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
County Clerk - Elections -				
	Election Management System Express Server Kit	1	5,000	5,000
		1		5,000
Technology Replacement -				
	Average Server	3	13,000	39,000
	Large Server	5	23,000	115,000
	EMC / SAN	2	28,000	56,000
	Storage / EMC / DD	1	60,000	60,000
	Large Switch	3	8,000	24,000
	RazorSafe / Intradyn	1	14,000	14,000
		15		308,000
Facilities -				
	Neenah DHS Chiller Replacement	1	93,000	93,000
	Cab and chassis with contractor body	1	47,000	47,000
	Contractor van with ladder truck, partition, and warning lights	1	49,000	49,000
	Zero turn mower with accessories	1	7,500	7,500
	Truck cap for MNT-30 vehicle	1	6,000	6,000
	Burnisher for Law Enforcement Center	1	8,000	8,000
		6		210,500

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Clerk of Courts -				
	Branch 4 Video Conference System Replacement	1	93,000	93,000
		1		93,000
Sheriff -				
Patrol -	SUV Squad Cars w/ changeovers	6	45,564	273,384
	Accident Recon and Crime Scene Scanner Kit	1	42,500	42,500
	Forensic Receiver Kit	1	11,000	11,000
Jail -	Intercom System Upgrade	1	128,000	128,000
		9		454,884
Coroner -				
	Vehicle	1	30,000	30,000
		1		30,000
Highway -				
	RT Vision Timecard System with implementation	1	13,000	13,000
	Tri-Axle Dump Trucks	3	310,000	930,000
	1 Ton Patrol Truck	2	75,000	150,000
	Sign Truck	1	80,000	80,000
	35 Ton Trailer	1	50,000	50,000
	5 Ton Steel Drum Vibratory Roller	1	90,000	90,000
	Foreman Trucks	2	75,000	150,000
		11		1,463,000

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

Department	Description	Quantity	Unit Cost	Capital Outlay
Public Health -				
	Van	1	30,000	30,000
		1		30,000
Human Services -				
	Security System with camera	1	13,000	13,000
		1		13,000
Park View				
Health Center -				
	Dishwasher Flight Type	1	100,400	100,400
		1		100,400
Parks -				
Admin -	Pick Up Truck	1	40,000	40,000
	Plow	1	10,000	10,000
		2		50,000
		49		2,757,784

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
ADMINISTRATION				
County Executive	\$ 6,000	\$ 389,809	\$ -	\$ 383,809
Corporation Counsel	99,400	751,880	-	652,480
County Clerk	47,400	278,719	-	231,319
Dog License	30,680	199,054	-	168,374
Elections	4,400	4,400	-	-
Treasurer	868,050	428,778	-	(439,272)
Human Resources and Payroll	15,050	1,046,550	-	1,031,500
Workers Compensation Fund	678,698	997,242	(318,544)	-
Self Funded Health Insurance	17,672,923	18,341,121	(668,198)	-
Self Funded Dental Insurance	892,000	853,380	38,620	-
Property & Liability Insurance Fund	1,189,360	1,081,111	108,249	-
Finance	49,200	956,308	-	907,108
General Services	378,400	377,327	1,073	-
Information Systems	88,381	2,000,349	-	1,911,968
Technology Replacement	221,162	1,106,071	115,091	1,000,000
Facilities & Property Management	156,356	5,957,361	-	5,801,005
	<u>\$ 22,397,460</u>	<u>\$ 34,769,460</u>	<u>\$ (723,709)</u>	<u>\$ 11,648,291</u>

COUNTY EXECUTIVE

General Fund – Department: 004

2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jon Doemel
LOCATION: Winnebago County Executive
County Administration Building
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3450

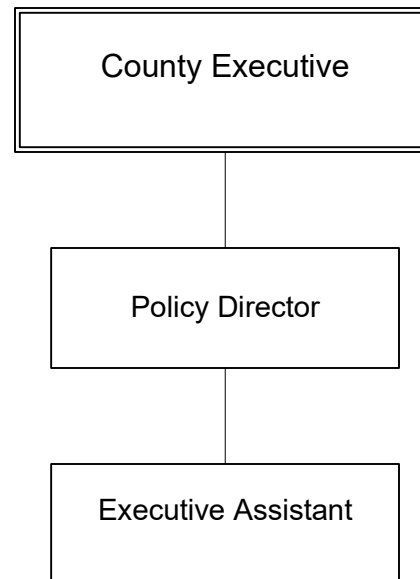
MISSION STATEMENT:

Provide leadership, supervision and direction of the County; formulate and administer the County budget; participate in the County legislative process; represent the County in inter-governmental relations and act as spokesperson on behalf of the County.

PROGRAM DESCRIPTION:

1. Provide overall administration and management of the County.
2. Execute contracts/agreements/leases/internal personnel documents, etc. on behalf of the County.
3. Supervise the directors of all County departments except those elected.
4. Meet with all department heads frequently.
5. Respond to the concerns of the general citizenry and help to communicate the County's message.
6. Represent the county, attend meetings with other governmental entities throughout the County and the State in addition to attending County Board and related County committee meetings.
7. Help the County to maximize collaboration among our residents, businesses, municipalities and neighboring counties.

COUNTY EXECUTIVE



COUNTY EXECUTIVE

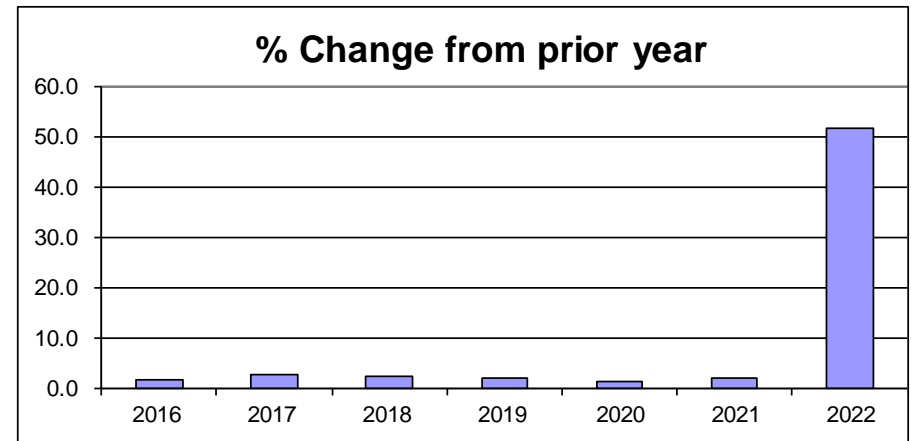
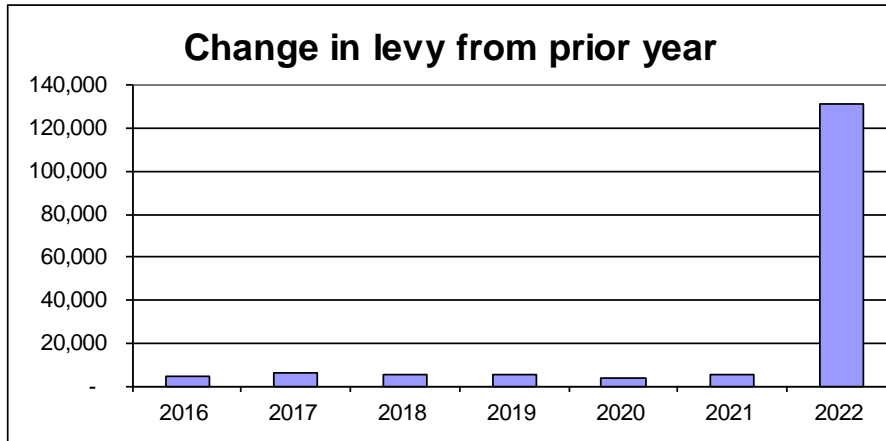
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	2	2	2	2	2	2	2	2	2	3
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	2	2	2	2	2	2	3

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) full-time Policy Director position has been added from the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2022 is \$383,809 an increase of \$131,238 or 51.96% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Executive

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 252,571	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	76,680	Increase due to table of organization changes, requesting to add one (1) full-time Policy Director. An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.
Temporary Employees	15,000	Increase for the acquisition of a UW-Oshkosh intern to handle the Communication needs for the County Executive office, including website and social media communications.
FICA Medicare	7,014	Increase due to table of organization changes, requesting to add one (1) full-time Policy Director plus 3% increase proposed County-wide.
Health Insurance	19,943	Increase due to table of organization changes, requesting to add one (1) full-time Policy Director plus 3% increase proposed County-wide. New positions are budgeted with family coverage.
WI Retirement	4,742	Increase due to table of organization changes, requesting to add one (1) full-time Policy Director plus 3% increase proposed County-wide.
Other small changes	7,859	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 383,809	

Financial Summary County Executive

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	3,500	6,000	6,000	6,000	6,000
Labor	161,979	252,088	252,088	252,088	375,579
Travel	11	750	2,165	2,165	6,250
Capital	-	-	-	-	-
Other Expenditures	4,160	3,543	4,318	4,318	7,980
Total Expenditures	166,150	256,381	258,571	258,571	389,809
Levy			252,571		383,809

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 004 - Executive										
Revenue										
Interfund Revenue:										
Professional Services	63002	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Interfund Revenue Subtotal:		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Total Operating Revenue:										
		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Revenue Total:										
		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Expense										
Wages:										
Regular Pay	51100	172,816	176,293	179,540	186,494	186,494	186,494	329,362	263,174	41.12%
Temporary Employees	51101	0	0	0	0	0	0	0	15,000	100.00%
Wages Subtotal:		172,816	176,293	179,540	186,494	186,494	186,494	329,362	278,174	49.16%
Fringes Benefits:										
FICA Medicare	51200	12,922	13,129	13,513	14,267	14,267	14,267	25,197	21,281	49.16%
Health Insurance	51201	37,243	32,827	34,623	34,602	34,602	34,602	86,043	54,545	57.64%
Dental Insurance	51202	2,174	2,174	2,174	2,174	2,174	2,174	4,348	2,522	16.01%
Workers Compensation	51203	357	186	105	229	229	229	300	235	2.62%
WI Retirement	51206	11,579	11,547	12,119	12,588	12,588	12,588	21,763	17,330	37.67%
Fringe Benefits Other	51207	1,666	1,662	1,693	1,734	1,734	1,734	1,873	1,492	-13.96%
Fringes Benefits Subtotal:		65,942	61,525	64,228	65,594	65,594	65,594	139,524	97,405	48.50%
Total Labor:										
		238,757	237,818	243,768	252,088	252,088	252,088	468,886	375,579	48.99%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 004 - Executive										
Travel:										
Registration Tuition	52001	40	175	0	325	325	300	1,500	1,750	438.46%
Automobile Allowance	52002	1,197	1,203	383	1,200	1,200	200	1,200	1,000	-16.67%
Commercial Travel	52004	0	0	0	0	0	0	1,000	1,250	100.00%
Meals	52005	23	12	0	50	50	50	400	500	900.00%
Lodging	52006	558	226	129	550	550	200	1,000	1,750	218.18%
Other Travel Exp	52007	0	7	15	40	40	0	0	0	-100.00%
Travel Subtotal:		1,817	1,623	527	2,165	2,165	750	5,100	6,250	188.68%
Total Travel:		1,817	1,623	527	2,165	2,165	750	5,100	6,250	188.68%
Office:										
Office Supplies	53000	46	16	13	50	50	50	500	500	900.00%
Printing Supplies	53002	26	0	31	40	40	65	40	40	0.00%
Print Duplicate	53003	0	22	0	40	40	300	40	40	0.00%
Telephone	53008	368	373	362	450	450	650	700	700	55.56%
Office Subtotal:		440	411	406	580	580	1,065	1,280	1,280	120.69%
Operating:										
Subscriptions	53501	378	412	0	500	500	100	250	250	-50.00%
Membership Dues	53502	644	462	373	650	650	350	650	650	0.00%
Food	53520	264	0	0	0	0	200	500	500	100.00%
Spec Service Awards	53566	945	996	861	1,400	1,400	800	1,400	1,400	0.00%
Small Equipment Technology	53580	0	0	0	0	0	0	0	2,000	100.00%
Print Duplicate	73003	231	170	236	400	400	250	400	400	0.00%
Postage and Box Rent	73004	58	23	35	50	50	40	200	200	300.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	389	389	100.00%
Operating Subtotal:		2,519	2,064	1,505	3,000	3,000	1,740	3,789	5,789	92.97%

Winnebago County										
Budget Detail - 2022										
Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 004 - Executive										
Repairs & Maint:										
Technology Repair and Maintain	74029	66	66	66	66	66	66	66	66	0.00%
Repairs & Maint Subtotal:		66	66	66	66	66	66	66	66	0.00%
Insurance Expenses:										
Prop Liab Insurance	76000	840	456	480	672	672	672	845	845	25.74%
Insurance Expenses Subtotal:		840	456	480	672	672	672	845	845	25.74%
Total Other Operating:										
		3,866	2,996	2,457	4,318	4,318	3,543	5,980	7,980	84.81%
Expense Total:										
		244,440	242,437	246,752	258,571	258,571	256,381	479,966	389,809	50.76%
Executive Net/(Levy):										
		(238,440)	(236,437)	(240,752)	(252,571)	(252,571)	(250,381)	(473,966)	(383,809)	51.96%

CORPORATION COUNSEL

General Fund – Department: 010
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Anne Mueller
LOCATION: Winnebago County Corporation Counsel
Orrin King Building
448 Algoma Boulevard, First Floor
Oshkosh, WI 54901

TELEPHONE: (920) 236-4750
(920) 236-4752

MISSION STATEMENT:

To provide legal counsel and representation to all Winnebago County Departments, Committees, Commissions, Boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive.

PROGRAM DESCRIPTION:

LEGAL COUNSEL: Serves as legal counsel to all Winnebago County Departments, Committees, Commissions, Boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive. Represents Winnebago County in civil litigation in the Circuit and Supreme Courts, in state administrative hearings, and in labor matters.

CHILDREN IN NEED OF PROTECTION OR SERVICES: Prosecutes child neglect and abuse, and guardianship, matters under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work, license revocation, and denial proceedings. Addresses Fair Hearing questions and provides representation.

TERMINATION OF PARENTAL RIGHTS: Represents the Winnebago County Department of Human Services when it petitions to terminate the parental rights of unfit parents under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work.

GUARDIANSHIP & PROTECTIVE PLACEMENT ACTIONS: Represents Winnebago County Department of Human Services in actions brought on behalf of individuals for guardianship and protective placements under Chapters 54 and 55, Wisconsin Statutes. Handles all appellate work.

MENTAL HEALTH COMMITMENTS: Represents Winnebago County in all actions brought in connection with the commitment of individuals suffering with mental health issues under Chapter 51, Wisconsin Statutes. Handles all appellate work.

980 PLACEMENTS: Represents Winnebago County in identifying appropriate Winnebago County residential options while a person is on supervised release.

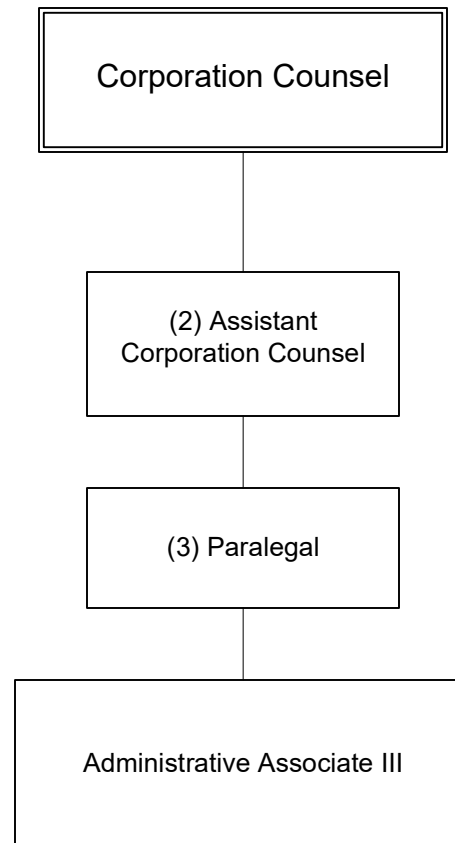
IN-REM TAX FORECLOSURES: Represents Winnebago County in In-Rem Tax Foreclosure Proceedings.

ORDERS TO SHOW CAUSE: Represents Winnebago County in collection of Delinquent Supervisory Fees.

ZONING VIOLATIONS: Represents Winnebago County in prosecuting Zoning Violations.

CIVIL FORFEITURES: Represents Winnebago County in recovering monies confiscated based on illegal activities.

CORPORATION COUNSEL



CORPORATION COUNSEL

General Fund –Department: 010
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Anne Mueller
LOCATION: Winnebago County Corporation Counsel
Orrin King Building
448 Algoma Boulevard, First Floor
Oshkosh, WI 54901

TELEPHONE: (920) 236-4750
(920) 236-4752

2021 ACCOMPLISHMENTS:

The provision of effective legal counsel and representation to all Winnebago County Departments (27), Committees, Commissions, Boards, the Winnebago County Board, and the Winnebago County Executive. For the first half of 2021, the Winnebago County Office of Corporation Counsel received and reviewed the following types of cases. This is in addition to the office's current case load coupled with additional cases handled by independent contractors.

Guardianships	31
Guardianships and Protective Placements	18
Juvenile Guardianships	3
Children in Need of Protection or Services	30
Termination of Parental Rights	4
Commitments	
Mental Health Commitments	295
Mental Health Juvenile Commitments	28
980 Placements	1
Zoning Violations	3
Orders to Show Cause	5

2022 GOALS & OBJECTIVES:

To continue to provide effective legal representation and counsel to Winnebago County in a cost-effective manner.

CORPORATION COUNSEL

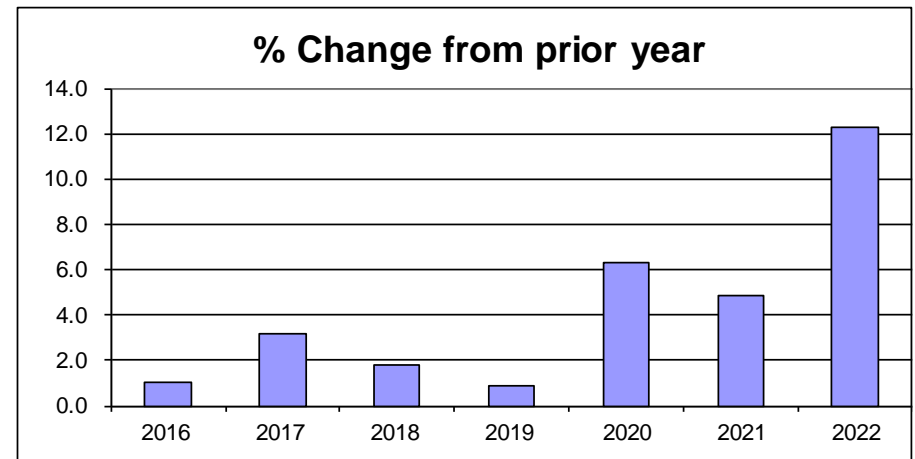
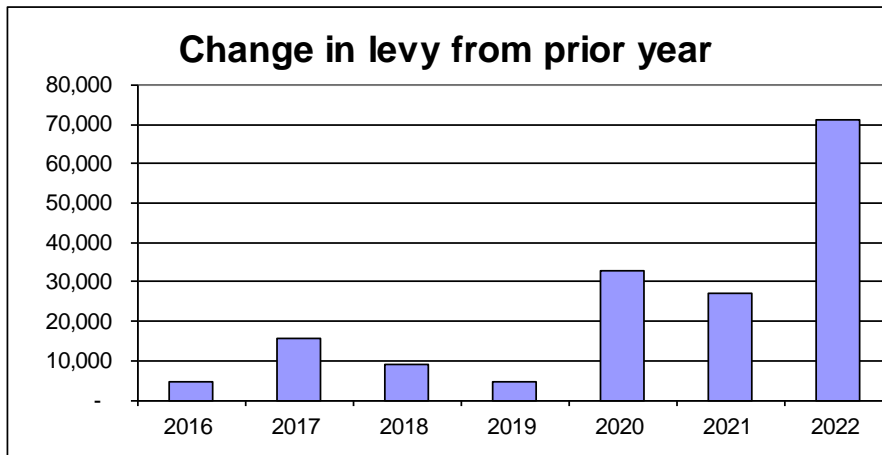
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	4	4	4	4	4	4	4	6	6	7
Part Time	0	0	0	0	0	0	0	0	1	0
Total	4	4	4	4	4	4	4	6	7	7

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) part-time Administrative Associate III has been converted to full-time in the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The 2022 tax levy is \$652,480, an increase of \$71,436 or 12.29% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Corporation Counsel

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 581,044	
Revenue Changes - impact on levy:		
Cost Share Municipalities	15,000	This decrease in revenue is the result of a \$50,000 carryover for a 2020 out of county Mental Commitment case that was not billed until 2021. Cases of first impression, brought before the Supreme Court, such as the case referenced, are a rarity.
Expense Changes - impact on levy:		
Regular Pay	20,077	Increase due to the Administrative Associate III position being converted from part-time to full-time.
Health Insurance	25,654	Increase due to the Administrative Associate III position being converted from part-time to full-time which increases the County's share of health insurance premiums.
Other small changes	10,705	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 652,480	

Financial Summary Corporation Counsel

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	142,085	149,246	116,600	116,600	99,400
Labor	353,879	637,206	637,206	637,206	685,723
Travel	565	2,650	2,650	2,650	4,475
Capital	-	-	-	-	-
Other Expenditures	22,250	64,182	57,788	64,288	61,682
Total Expenditures	376,694	704,038	697,644	704,144	751,880
Levy			581,044		652,480

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	9,077	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	9,077	0	0	0	0	0	0.00%
Public Services:										
Other Fees	45002	17,620	5,404	9,384	11,000	11,000	3,000	9,000	9,000	-18.18%
Client Cost Shares Fees	45035	0	0	0	200	200	0	0	0	-100.00%
Service Fees	45074	0	100	0	400	400	400	400	400	0.00%
Public Services Subtotal:		17,620	5,504	9,384	11,600	11,600	3,400	9,400	9,400	-18.97%
Intergov Services:										
Cost Share Municipalities	43016	0	59,307	34,371	90,000	90,000	130,846	75,000	75,000	-16.67%
Intergov Services Subtotal:		0	59,307	34,371	90,000	90,000	130,846	75,000	75,000	-16.67%
Interfund Revenue:										
Legal Services	65086	15,000	14,508	14,508	15,000	15,000	15,000	15,000	15,000	0.00%
Interfund Revenue Subtotal:		15,000	14,508	14,508	15,000	15,000	15,000	15,000	15,000	0.00%
Total Operating Revenue:		32,620	79,319	67,340	116,600	116,600	149,246	99,400	99,400	-14.75%
Revenue Total:		32,620	79,319	67,340	116,600	116,600	149,246	99,400	99,400	-14.75%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Expense										
Wages:										
Regular Pay	51100	284,502	324,837	431,893	447,779	447,779	447,779	467,856	467,856	4.48%
Overtime	51105	8,754	23,789	3,309	7,500	7,500	7,500	7,500	7,500	0.00%
Wages Subtotal:		293,256	348,626	435,203	455,279	455,279	455,279	475,356	475,356	4.41%
Fringes Benefits:										
FICA Medicare	51200	21,534	25,817	31,697	34,830	34,830	34,830	36,365	36,365	4.41%
Health Insurance	51201	50,667	55,323	93,378	106,217	106,217	106,217	131,871	131,871	24.15%
Dental Insurance	51202	3,247	4,030	5,693	6,327	6,327	6,327	7,609	7,609	20.26%
Workers Compensation	51203	560	361	246	560	560	560	315	315	-43.75%
WI Retirement	51206	18,644	22,827	28,534	30,732	30,732	30,732	30,898	30,898	0.54%
Fringe Benefits Other	51207	1,720	2,365	2,940	3,261	3,261	3,261	3,309	3,309	1.47%
Fringes Benefits Subtotal:		96,372	110,723	162,489	181,927	181,927	181,927	210,367	210,367	15.63%
Total Labor:		389,627	459,349	597,692	637,206	637,206	637,206	685,723	685,723	7.61%
Travel:										
Registration Tuition	52001	663	294	318	750	750	750	1,000	1,000	33.33%
Automobile Allowance	52002	692	628	321	800	800	800	800	2,550	218.75%
Meals	52005	36	41	61	200	200	200	250	250	25.00%
Lodging	52006	186	314	82	750	750	750	1,000	500	-33.33%
Other Travel Exp	52007	5	0	51	50	50	50	100	100	100.00%
Taxable Benefit	52008	9	35	55	100	100	100	75	75	-25.00%
Travel Subtotal:		1,591	1,312	889	2,650	2,650	2,650	3,225	4,475	68.87%
Total Travel:		1,591	1,312	889	2,650	2,650	2,650	3,225	4,475	68.87%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Office:										
Office Supplies	53000	1,011	1,111	1,738	2,000	2,000	2,500	2,500	2,500	25.00%
Stationery and Forms	53001	383	0	625	700	700	800	800	800	14.29%
Printing Supplies	53002	1,826	1,880	1,723	2,200	2,200	2,200	2,500	2,200	0.00%
Postage and Box Rent	53004	178	260	226	300	300	500	300	300	0.00%
Computer Supplies	53005	0	35	332	50	50	50	100	100	100.00%
Computer Software	53006	0	0	0	100	100	100	400	400	300.00%
Telephone	53008	771	1,002	999	1,056	1,056	1,650	1,250	1,250	18.37%
Office Subtotal:		4,169	4,288	5,643	6,406	6,406	7,800	7,850	7,550	17.86%
Operating:										
Subscriptions	53501	240	315	323	4,000	4,000	4,000	4,000	4,000	0.00%
Membership Dues	53502	743	1,255	1,725	1,850	1,850	1,850	1,850	1,850	0.00%
Publish Legal Notices	53503	0	0	0	300	300	200	200	200	-33.33%
Food	53520	0	71	14	0	0	0	50	50	100.00%
Small Equipment	53522	0	9,867	12	400	6,900	6,900	2,500	2,000	400.00%
Legal Fees	53530	1,729	2,391	516	2,750	2,750	2,000	2,500	2,500	-9.09%
Other Operating Supplies	53533	0	0	285	0	0	0	0	0	0.00%
Witness Expense	53535	59	0	0	1,000	1,000	500	500	500	-50.00%
Operating Licenses Fees	53553	0	20	40	20	20	150	0	0	-100.00%
Small Equipment Technology	53580	0	3,918	9,160	0	0	0	0	0	0.00%
Print Duplicate	73003	6,557	10,246	9,804	10,000	10,000	10,000	10,000	10,000	0.00%
Postage and Box Rent	73004	3,883	2,626	2,289	3,000	3,000	3,000	3,000	3,000	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	1,361	1,361	100.00%
Legal Fees	73041	0	0	165	0	0	0	0	0	0.00%
Operating Subtotal:		13,212	30,709	24,332	23,320	29,820	28,600	25,961	25,461	9.18%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Repairs & Maint:										
Maintenance Equipment	54022	86	86	129	150	150	0	0	0	-100.00%
Equipment Repairs	54029	0	0	0	100	100	0	0	0	-100.00%
Technology Repair and Maintain	74029	198	198	264	264	264	264	297	297	12.50%
Repairs & Maint Subtotal:		284	284	393	514	514	264	297	297	-42.22%
Contractual Services:										
Legal Services	55001	90,061	68,948	0	25,000	25,000	25,000	25,000	25,000	0.00%
Transcription Services	55009	30	267	1,017	750	750	750	1,000	1,000	33.33%
Professional Service	55014	0	0	151	0	0	0	0	0	0.00%
Other Contract Serv	55030	0	195	39	200	200	200	200	200	0.00%
Contractual Services Subtotal:		90,091	69,410	1,207	25,950	25,950	25,950	26,200	26,200	0.96%
Insurance Expenses:										
Prop Liab Insurance	56000	0	30	60	30	30	0	0	0	-100.00%
Prop Liab Insurance	76000	1,764	1,044	1,080	1,568	1,568	1,568	2,174	2,174	38.65%
Insurance Expenses Subtotal:		1,764	1,074	1,140	1,598	1,598	1,568	2,174	2,174	36.05%
Total Other Operating:		109,520	105,765	32,715	57,788	64,288	64,182	62,482	61,682	6.74%
Expense Total:		500,738	566,426	631,295	697,644	704,144	704,038	751,430	751,880	7.77%
Corporation Counsel Net/(Levy):		(468,117)	(487,107)	(563,955)	(581,044)	(587,544)	(554,792)	(652,030)	(652,480)	12.29%

COUNTY CLERK

General Fund – Departments: 006-008
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Susan T. Ertmer
LOCATION: Winnebago County Clerk
County Administration Building
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3430

MISSION STATEMENT:

The mission of the County Clerk's office is to maintain records of the Winnebago County Board of Supervisors, elections, marriage license applications and related documents, dog licensing information, titles to all county-owned vehicles, work permit applications and other records as directed by Wisconsin statutes; to administer elections and provide other office-related services to the County Board of Supervisors, citizens and municipalities within Winnebago County.

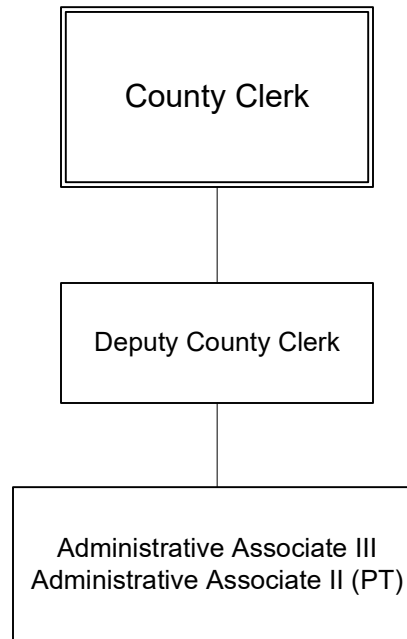
PROGRAM DESCRIPTION:

COUNTY CLERK Provides service and assistance to the public, county staff and County Board. Issues marriage licenses and maintains marriage application records; submits appropriate fees and reports to the State of Wisconsin. Stores and maintains statutorily required documents. Provides notary services, issues work permits to minors, issues county boat launch parking permits and provides a variety of other duties in keeping with the statutory duties of the office. Provides secretarial service to the County Board; distributes meeting notices and minutes for the County Board of Supervisors and County Board committees, commissions and boards, and maintains records of same. Receives summons and notices of claims on behalf of Winnebago County and processes them accordingly.

ELECTIONS Acts as Chief Election Official for Winnebago County. Provides election information, election materials and ballots for the county's municipal clerks. Holds informational meetings on election procedures. Coordinates election programming between municipal clerks and voting equipment vendor. Insures each election's data base is correct and then prepares memory devices for all voting equipment in the county. Prepares and publishes all legal notices as required by statute. Records election results on election night and maintains records of same. Conducts county canvass of elections. Prepares and files appropriate election reports with the Wisconsin Elections Commission. Provides candidates and the public with election-related information. Maintains election and financial records of candidates and election committees. Sets up elections in the state's WisVote program.

DOG LICENSE FUND Distributes dog licenses to all municipalities in the county. Maintains the records of dog licenses sold and fees collected. Submits reports and proper fees to the State. Provides license information on missing or stray dogs to local law enforcement, animal shelters and the public. Maintains records of same.

COUNTY CLERK



COUNTY CLERK

General Fund – Departments: 006-008

2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Susan T. Ertmer
LOCATION: Winnebago County Clerk
County Administration Building
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3430

2021 ACCOMPLISHMENTS:

1. Prepared for and conducted the Spring Elections.
2. Continued to work with the Wisconsin Elections Commission and other agencies to follow COVID-19 procedures in conducting elections and the other functions of our office.
3. Worked with numerous groups and citizens to address their concerns about elections and election security.
4. Coordinated virtual meetings for the County Board of Supervisors and their committees.
5. Responded to numerous open-records requests.
6. Provided secretarial services and other assistance to the County Board of Supervisors.
7. Provided notary public, work permit and other services to the general public and county personnel.
8. Issued approximately 1,000 marriage licenses.

2022 GOALS & OBJECTIVES:

1. Prepare for and conduct the Spring and Fall Gubernatorial Elections.
2. Assist and direct the newly-elected County Board of Supervisors.
3. Continue to work on improving election procedures and security.
4. Begin using the IMS imaging program.
5. Be responsive to the needs of Winnebago County's citizens and fellow county employees by providing them with efficient, courteous and compassionate services in a way.

COUNTY CLERK

2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	3	3	3	3	3	3	3	3	3	3
Part Time	1	1	1	1	1	1	1	1	1	1
Total	4	4	4	4	4	4	4	4	4	4

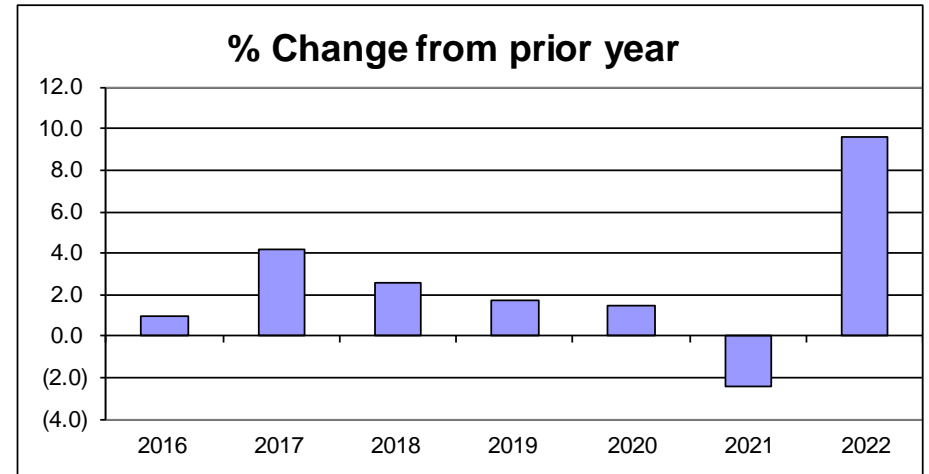
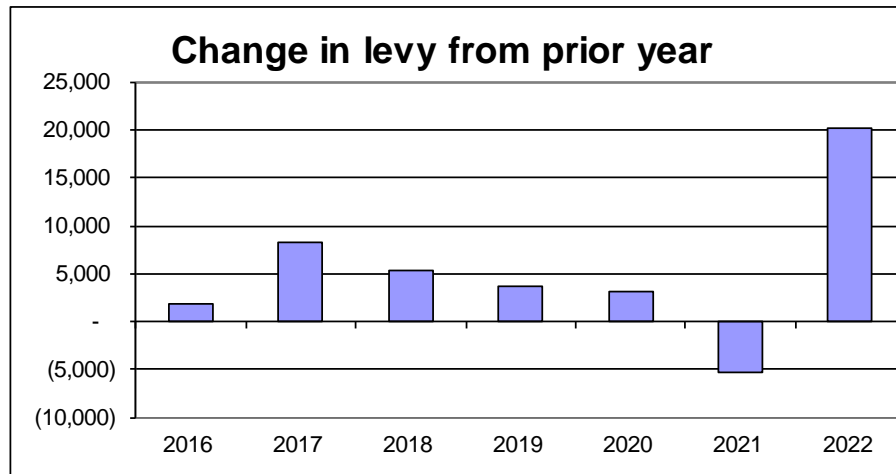
There is no change to the staffing table for 2022.

COUNTY LEVY: County Clerk is split into two sections, one for Clerk and one for Elections. This is being done because the Elections section will go up or down depending on how many and the types of elections are handled in the year. If the two sections were combined the results for the department would be difficult to compare between years.

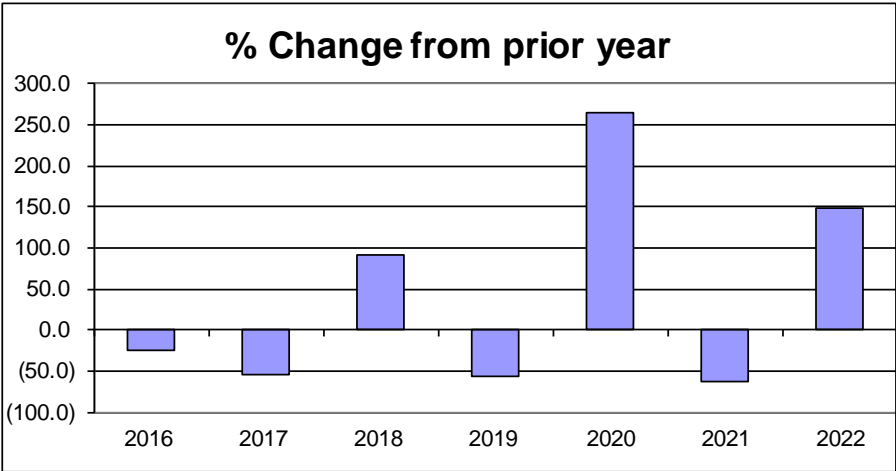
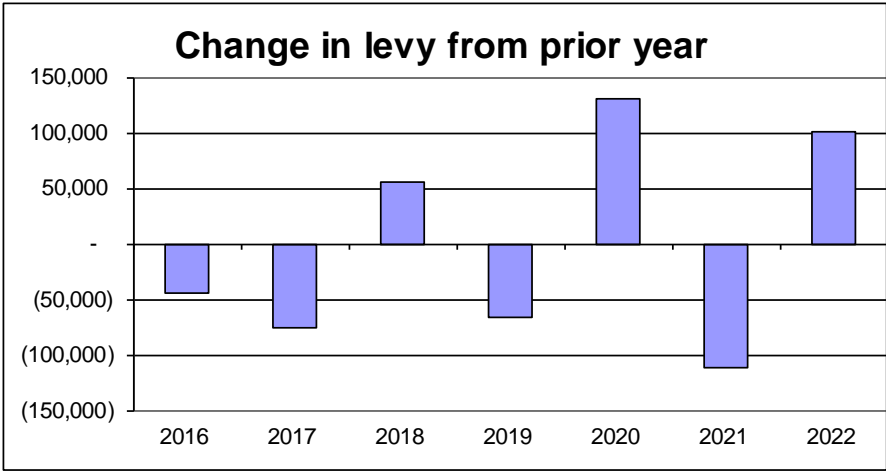
The tax levy for Clerk for 2022 is \$231,319, an increase of \$20,210 or 9.57% over 2021. A schedule of significant changes follows.

The tax levy for Elections for 2022 is \$168,374, an increase of \$100,731 or 148.92% over 2021. The increase is based on having only four elections in 2022, while only two elections were held in 2021. A schedule of significant changes follows.

This graph shows the County Clerk budget without the election cost center.



This graph shows the County Clerk election data:



SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Clerk & Elections

Account	Amount			Description
Significant changes from 2021	Clerk	Elections	Dog Licenses	
Tax Levy 2021	\$ 211,109	\$ 67,643	\$ -	
Revenue Changes - impact on levy:				
Marriage Licenses	12,000	-	-	Decrease based on history of revenue for marriage licenses, the amount we retain is increasing from \$40.00 to \$45.00/marriage license sold. However, the 2022 budget is factoring in the average amount of marriage licenses sold/year from history.
Other Grantor Agencies	-	(10,680)	-	Increase due to a three-year maintenance cost for the Albert Sensor that is monitored by Information Systems for election security, which includes deferred revenue to cover expense.
Other Fees	-	3,000	-	Decrease based on four elections in even number years (2022) being primarily at the county's expense, so reimbursement from municipalities and school districts are less.
Expense Changes - impact on levy:				
Other Per Diem	-	(8,000)		Decrease based on lack of election recall counts anticipated that would be our cost.
Capital - Equipment Technology	-	5,000	-	Increase to replace election computer server.
Print Duplicate	-	70,000	-	Increase due to four elections in 2022, one of which is for Governor. Larger voter participation is anticipated.
Subscriptions	-	10,680	-	Increase due to a three-year maintenance cost for the Albert Sensor that is monitored by Information Systems for election security.
Publish Legal Notices	-	3,000	-	Increase due to four elections in 2022, one of which is for Governor. Larger voter participation is anticipated.
Small Equipment Technology	-	4,150	-	Increase for the purchase of Election Management System Express Listener Kit (firewall) for \$2,700 and a firewall fire box \$2,050.
Data Processing	-	20,000	-	Increase due to four elections in 2022, one of which is for Governor. Larger voter participation is anticipated.
Other Contracted Services	-	4,390		Increase due to an additional day of installation of equipment and training/support of the Election Management System software and hardware.
Other small changes	8,210	(809)	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 231,319	\$ 168,374	\$ -	

Financial Summary County Clerk

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	22,262	44,000	59,050	59,050	47,400
Labor	149,688	267,444	261,292	261,292	266,244
Travel	735	1,230	1,310	1,310	1,255
Capital	-	-	-	-	-
Other Expenditures	5,291	9,518	7,557	8,557	11,220
Total Expenditures	155,714	278,192	270,159	271,159	278,719
Levy			211,109		231,319

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Revenue										
Licenses:										
Marriage Licenses	44000	39,000	37,120	31,800	54,000	54,000	40,000	54,000	42,000	-22.22%
Marriage License Waiver	44001	3,075	2,675	2,200	3,900	3,900	2,600	3,900	3,900	0.00%
Work Permits	44004	475	490	180	500	500	700	800	800	60.00%
Domestic Partnership	44011	70	70	0	0	0	0	0	0	0.00%
Licenses Subtotal:		42,620	40,355	34,180	58,400	58,400	43,300	58,700	46,700	-20.03%
Public Services:										
Other Fees	45002	136	78	12	150	150	150	150	150	0.00%
Forms Copies Etc	45003	61	112	155	250	250	500	500	500	100.00%
Telephone	45009	1	4	2	25	25	25	25	25	0.00%
Mail Service Revenue	45015	15	1	16	25	25	25	25	25	0.00%
Public Services Subtotal:		212	196	185	450	450	700	700	700	55.56%
Total Operating Revenue:		42,832	40,551	34,365	58,850	58,850	44,000	59,400	47,400	-19.46%
Misc Revenues:										
Material Sales	48105	208	85	53	200	200	0	0	0	-100.00%
Misc Revenues Subtotal:		208	85	53	200	200	0	0	0	-100.00%
Total Non-Operating Revenue:		208	85	53	200	200	0	0	0	-100.00%
Revenue Total:		43,040	40,636	34,417	59,050	59,050	44,000	59,400	47,400	-19.73%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Expense										
Wages:										
Regular Pay	51100	171,323	174,170	178,291	187,203	187,203	188,742	188,742	188,742	0.82%
Temporary Employees	51101	63	0	0	0	0	0	0	0	0.00%
Overtime	51105	675	194	1,333	617	617	500	500	500	-18.96%
Comp Time	51108	0	0	0	0	0	1,200	0	0	0.00%
Wages Subtotal:		172,062	174,364	179,624	187,820	187,820	190,442	189,242	189,242	0.76%
Fringes Benefits:										
FICA Medicare	51200	12,593	12,802	12,896	14,368	14,368	14,477	14,477	14,477	0.76%
Health Insurance	51201	44,870	41,111	43,278	43,319	43,319	46,694	46,694	46,694	7.79%
Dental Insurance	51202	2,522	2,522	2,522	2,522	2,522	3,066	3,066	3,066	21.57%
Workers Compensation	51203	345	182	104	231	231	126	126	126	-45.45%
WI Retirement	51206	11,325	10,349	11,056	11,523	11,523	11,122	11,122	11,122	-3.48%
Fringe Benefits Other	51207	1,385	1,436	1,491	1,509	1,509	1,517	1,517	1,517	0.53%
Fringes Benefits Subtotal:		73,040	68,402	71,348	73,472	73,472	77,002	77,002	77,002	4.80%
Total Labor:		245,102	242,766	250,972	261,292	261,292	267,444	266,244	266,244	1.90%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Travel:										
Registration Tuition	52001	300	200	0	290	290	125	125	125	-56.90%
Automobile Allowance	52002	447	1,069	0	450	450	325	350	350	-22.22%
Meals	52005	44	103	0	90	90	100	100	100	11.11%
Lodging	52006	676	650	218	400	400	600	600	600	50.00%
Other Travel Exp	52007	10	68	40	60	60	60	60	60	0.00%
Taxable Benefit	52008	26	32	0	20	20	20	20	20	0.00%
Travel Subtotal:		1,503	2,121	258	1,310	1,310	1,230	1,255	1,255	-4.20%
Total Travel:		1,503	2,121	258	1,310	1,310	1,230	1,255	1,255	-4.20%
Capital Outlay:										
Equipment Technology	58003	0	7,500	0	0	0	0	0	0	0.00%
Equipment	58004	0	0	1,688	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	7,500	1,688	0	0	0	0	0	0.00%
Total Capital:		0	7,500	1,688	0	0	0	0	0	0.00%
Office:										
Office Supplies	53000	877	647	1,054	500	500	1,000	1,000	1,000	100.00%
Stationery and Forms	53001	185	79	0	50	50	50	50	50	0.00%
Printing Supplies	53002	732	572	258	200	200	100	100	100	-50.00%
Print Duplicate	53003	0	0	0	0	0	81	0	0	0.00%
Postage and Box Rent	53004	13	0	8	0	0	0	0	0	0.00%
Telephone	53008	3,105	3,793	1,907	2,500	2,500	1,100	1,100	1,100	-56.00%
Office Subtotal:		4,911	5,091	3,227	3,250	3,250	2,331	2,250	2,250	-30.77%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Operating:										
Subscriptions	53501	0	0	44	0	0	200	200	200	100.00%
Membership Dues	53502	125	125	125	125	125	125	125	125	0.00%
Publish Legal Notices	53503	29	0	0	0	0	0	0	0	0.00%
Food	53520	142	0	0	0	0	0	0	0	0.00%
Small Equipment	53522	0	0	0	0	0	1,000	500	500	100.00%
Other Operating Supplies	53533	0	18	56	0	0	0	0	0	0.00%
Interpreter Fees	53537	141	120	120	200	200	200	200	200	0.00%
Operating Licenses Fees	53553	40	90	20	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	344	0	1,000	0	0	0	0.00%
Print Duplicate	73003	2,813	2,808	2,948	2,000	2,000	3,400	3,400	3,400	70.00%
Postage and Box Rent	73004	658	752	421	500	500	600	600	600	20.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	1,758	1,758	100.00%
Operating Subtotal:		3,948	3,913	4,078	2,825	3,825	5,525	6,783	6,783	140.11%
Repairs & Maint:										
Technology Repair and Maintain	74029	429	429	462	462	462	462	462	462	0.00%
Repairs & Maint Subtotal:		429	429	462	462	462	462	462	462	0.00%
Contractual Services:										
Data Processing	55013	0	0	1,125	0	0	0	0	0	0.00%
Professional Service	55014	0	0	0	0	0	180	0	0	0.00%
Contractual Services Subtotal:		0	0	1,125	0	0	180	0	0	0.00%

Winnebago County**Budget Detail - 2022**

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Insurance Expenses:										
Prop Liab Insurance	56000	0	0	30	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	1,584	684	708	1,020	1,020	1,020	1,725	1,725	69.12%
Insurance Expenses Subtotal:		1,584	684	738	1,020	1,020	1,020	1,725	1,725	69.12%
Total Other Operating:		10,872	10,117	9,630	7,557	8,557	9,518	11,220	11,220	48.47%
Expense Total:		257,477	262,504	262,547	270,159	271,159	278,192	278,719	278,719	3.17%
Clerk Net/(Levy):		(214,437)	(221,868)	(228,130)	(211,109)	(212,109)	(234,192)	(219,319)	(231,319)	9.57%

Financial Summary Elections

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	50,490	50,123	23,000	45,997	30,680
Labor	360	360	10,000	10,000	2,000
Travel	438	439	500	500	500
Capital	-	-	-	-	5,000
Other Expenditures	96,473	99,677	80,143	103,140	191,554
Total Expenditures	97,271	100,476	90,643	113,640	199,054
Levy			67,643		168,374

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 007 - Elections										
Revenue										
Intergov Rev:										
Other Grantor Agencies	42019	0	0	32,863	0	22,997	22,364	10,680	10,680	100.00%
Intergov Rev Subtotal:		0	0	32,863	0	22,997	22,364	10,680	10,680	100.00%
Intergov Services:										
Other Fees	43001	17,667	32,986	18,990	23,000	23,000	27,759	20,000	20,000	-13.04%
Intergov Services Subtotal:		17,667	32,986	18,990	23,000	23,000	27,759	20,000	20,000	-13.04%
Total Operating Revenue:		17,667	32,986	51,853	23,000	45,997	50,123	30,680	30,680	33.39%
Revenue Total:		17,667	32,986	51,853	23,000	45,997	50,123	30,680	30,680	33.39%
Expense										
Wages:										
Other Per Diem	51107	1,070	180	930	10,000	10,000	360	10,000	2,000	-80.00%
Wages Subtotal:		1,070	180	930	10,000	10,000	360	10,000	2,000	-80.00%
Total Labor:		1,070	180	930	10,000	10,000	360	10,000	2,000	-80.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 007 - Elections										
Travel:										
Automobile Allowance	52002	133	126	561	500	500	356	500	500	0.00%
Meals	52005	0	0	78	0	0	78	0	0	0.00%
Lodging	52006	0	0	204	0	0	0	0	0	0.00%
Other Travel Exp	52007	0	0	36	0	0	5	0	0	0.00%
Taxable Benefit	52008	0	13	10	0	0	0	0	0	0.00%
Travel Subtotal:		133	139	889	500	500	439	500	500	0.00%
Total Travel:		133	139	889	500	500	439	500	500	0.00%
Capital Outlay:										
Equipment Technology	58003	0	0	0	0	0	0	5,000	5,000	100.00%
Equipment	58004	0	0	17,745	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	17,745	0	0	0	5,000	5,000	100.00%
Total Capital:		0	0	17,745	0	0	0	5,000	5,000	100.00%
Office:										
Office Supplies	53000	195	345	2,008	1,400	1,400	1,000	1,000	1,000	-28.57%
Stationery and Forms	53001	674	0	561	650	650	500	500	500	-23.08%
Print Duplicate	53003	74,936	21,583	106,883	30,000	30,000	36,536	100,000	100,000	233.33%
Postage and Box Rent	53004	0	0	127	0	0	0	0	0	0.00%
Telephone	53008	0	0	6,075	2,000	2,000	1,600	3,200	3,200	60.00%
Office Subtotal:		75,804	21,928	115,653	34,050	34,050	39,636	104,700	104,700	207.49%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 007 - Elections										
Operating:										
Subscriptions	53501	0	0	3,570	0	10,680	10,680	10,680	10,680	100.00%
Publish Legal Notices	53503	23,138	4,365	10,555	9,000	9,000	5,000	12,000	12,000	33.33%
Food	53520	355	31	426	1,300	1,300	0	1,300	500	-61.54%
Small Equipment	53522	0	0	0	400	400	0	400	400	0.00%
Other Operating Supplies	53533	326	1	513	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	13,889	14,134	13,899	14,558	14,558	13,899	13,899	13,899	-4.53%
Small Equipment Technology	53580	928	665	11,547	600	12,917	11,684	4,750	4,750	691.67%
Print Duplicate	73003	211	0	0	0	0	0	0	0	0.00%
Operating Subtotal:		38,846	19,196	40,510	25,858	48,855	41,263	43,029	42,229	63.31%
Repairs & Maint:										
Equipment Repairs	54029	245	0	235	235	235	235	235	235	0.00%
Repairs & Maint Subtotal:		245	0	235	235	235	235	235	235	0.00%
Contractual Services:										
Data Processing	55013	34,166	18,613	32,286	20,000	20,000	18,543	40,000	40,000	100.00%
Other Contract Serv	55030	0	0	0	0	0	0	4,390	4,390	100.00%
Contractual Services Subtotal:		34,166	18,613	32,286	20,000	20,000	18,543	44,390	44,390	121.95%
Total Other Operating:		149,061	59,737	188,685	80,143	103,140	99,677	192,354	191,554	139.02%
Expense Total:		150,264	60,055	208,249	90,643	113,640	100,476	207,854	199,054	119.60%
Elections Net/(Levy):		(132,597)	(27,069)	(156,396)	(67,643)	(67,643)	(50,353)	(177,174)	(168,374)	148.92%

Financial Summary **Dog License Fund**

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	-	4,300	4,300	4,300	4,400
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	1,150	4,300	4,300	4,300	4,400
Total Expenditures	1,150	4,300	4,300	4,300	4,400
Levy			-		-

Winnebago County										
Budget Detail - 2022										
Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 008 - Dog licenses										
Revenue										
Licenses:										
Dog License	44002	4,595	7,356	4,404	4,300	4,300	4,300	4,400	4,400	2.33%
Licenses Subtotal:		4,595	7,356	4,404	4,300	4,300	4,300	4,400	4,400	2.33%
Total Operating Revenue:										
Revenue Total:		4,595	7,356	4,404	4,300	4,300	4,300	4,400	4,400	2.33%
Expense										
Office:										
Office Supplies	53000	1,027	1,119	1,444	1,550	1,550	1,550	1,550	1,550	0.00%
Office Subtotal:		1,027	1,119	1,444	1,550	1,550	1,550	1,550	1,550	0.00%
Operating:										
Publish Legal Notices	53503	468	502	700	700	700	700	700	700	0.00%
Operating Subtotal:		468	502	700	700	700	700	700	700	0.00%
Contractual Services:										
Other Contract Serv	55030	3,100	5,735	2,260	2,050	2,050	2,050	2,150	2,150	4.88%
Contractual Services Subtotal:		3,100	5,735	2,260	2,050	2,050	2,050	2,150	2,150	4.88%
Total Other Operating:										
Expense Total:		4,595	7,356	4,404	4,300	4,300	4,300	4,400	4,400	2.33%
Dog licenses Net/(Levy):										
		0	0	0	0	0	0	0	0	0.00%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
County Clerk - Elections -				
	Election Management System Express Server Kit	1	5,000	5,000
		1		5,000

COUNTY CLERK PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022 EXECUTIVE	2021 ADOPTED	2020 ADOPTED	2022 OVER 2021	2021 OVER 2020
County Clerk	1006	266,244	1,255	-	11,220	278,719		278,719	270,159	263,944	3.2	2.4
Revenues	1006						47,400	(47,400)	(59,050)	(47,540)	(19.7)	24.2
Elections	1007	2,000	500	5,000	191,554	199,054		199,054	90,643	200,071	119.6	(54.7)
Revenues	1007						30,680	(30,680)	(23,000)	(20,000)	33.4	15.0
Dog License Fund	1008	-	-	-	4,400	4,400		4,400	4,300	4,300	2.3	-
Revenues	1008						4,400	(4,400)	(4,300)	(4,300)	2.3	-
Grand Totals		<u>268,244</u>	<u>1,755</u>	<u>5,000</u>	<u>207,174</u>	<u>482,173</u>	<u>82,480</u>	<u>399,693</u>	<u>278,752</u>	<u>396,475</u>	43.4	(29.7)

TREASURER

General Fund – Department: 009
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Krueger
LOCATION: Winnebago County Treasurer
County Administration Building
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3420

MISSION STATEMENT:

To receive and disburse all County funds, settle with the taxing jurisdictions and the state for all tax collections, collect postponed and delinquent taxes, and foreclose and sell properties when delinquent taxes are not paid.

PROGRAM DESCRIPTION:

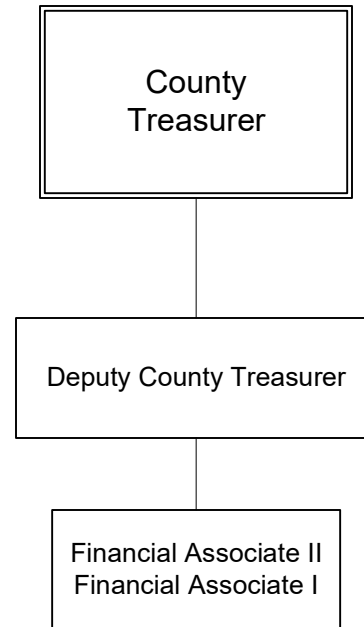
RECEIPTS AND DISBURSEMENTS Receive all funds due the county and disburse all payments made by the county.

TAX SETTLEMENTS Reconcile the tax rolls and tax collections, and settle with the taxing jurisdictions and the state for all tax collections.

TAX COLLECTIONS Collect all postponed and delinquent taxes returned to the county.

FORECLOSE TAX DELINQUENT PROPERTY Foreclose on properties for non-payment of taxes and sell the foreclosed properties to recover the unpaid taxes.

TREASURER



TREASURER

**General Fund – Organization: 1009
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Mary E. Krueger
LOCATION: Winnebago County Treasurer
County Administration Building
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3420

2021 ACCOMPLISHMENTS:

1. Accepting credit/debit/eCheck payments in the office for real estate taxes.
2. Set up other county departments to accept credit/debit/eCheck payments in their offices.
3. Completed sale of tax deed properties using an online auction site (previously by sealed bid).
4. Attended seminars and continuing education classes. Speakers included the Department of Revenue, State Treasurer, Financial Advisors and others that are essential to the duties of the Treasurer's Office.

2022 GOALS & OBJECTIVES:

1. Explore the ability for customers to pay their account online (credit/debit/eCheck payments). This would include but not limited to general billing invoices, family court services and Ag Use Conversion Charge.
2. Continue our outreach efforts to administer the Lottery and Gaming Credit to eligible property owners.
3. Continue to aid municipal treasurers in the tax collection and settlement processes.
4. Continue to discover more efficiencies within Transcendent Technologies/Ascent Land Records Suite (tax system/public website) and MUNIS (financial system). Thus, streamlining and automating office functions. Also, assist other departments using those programs.
5. Attend continuing education classes and seminars.

TREASURER

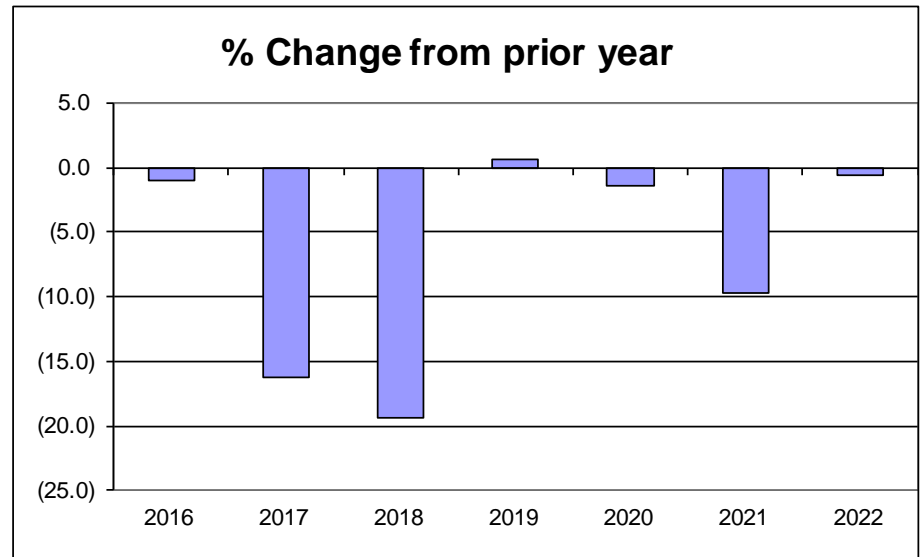
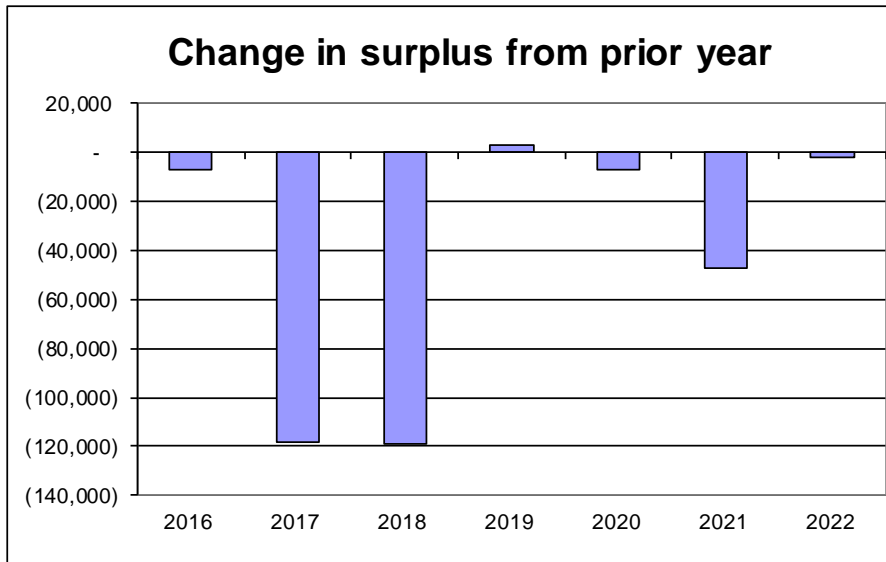
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	4	4	4	4	4	4	4	4	4	4
Part Time	0	0	0	0	0	0	0	0	0	0
Total	4	4	4	4	4	4	4	4	4	4

There is no change to the staffing table for 2022.

COUNTY LEVY: The Treasurer's office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2022 is projected to be \$439,272 a decrease of \$2,282 or 0.52% under 2021. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Treasurer

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ (441,554)	
Revenue Changes - impact on levy:		
Other Fees	(5,000)	Increase in acres being removed from agriculture assessment. When this happens the owner is charged an Agriculture Use Value Conversion Charge for the acres removed. The fee per acre is provided by the Dept. of Revenue.
Search Notice Fees	(5,000)	Increase based on anticipating 100+ parcels to be included in the tax foreclosure action. The cost per search & notice fee is \$200. In 2021, only 75 parcels were budgeted.
Expense Changes - impact on levy:		
Health Insurance	8,584	Increase based on an enrollment change, one staff changed from employee to employee +1 coverage.
Accounting Auditing	20,000	Increase for banking fees, which are offset by interest earned and the interest rates have been low.
Other small changes	(16,302)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ (439,272)	

Financial Summary **Treasurer**

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	533,072	916,250	832,050	832,050	868,050
Labor	183,914	309,238	309,338	309,338	324,524
Travel	-	295	1,396	1,396	1,396
Capital	-	-	-	-	-
Other Expenditures	60,792	103,414	79,762	97,562	102,858
Total Expenditures	244,706	412,947	390,496	408,296	428,778
Levy			(441,554)		(439,272)

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Revenue										
Taxes:										
Interest on Taxes	41002	853,062	901,741	878,657	750,000	750,000	775,000	775,000	775,000	3.33%
Taxes Subtotal:		853,062	901,741	878,657	750,000	750,000	775,000	775,000	775,000	3.33%
Intergov Rev:										
WI Dept of Administration	42002	0	0	72	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	72	0	0	0	0	0	0.00%
Public Services:										
Other Fees	45002	37,671	30,042	20,038	25,000	25,000	37,000	30,000	30,000	20.00%
Forms Copies Etc	45003	24	22	39	50	50	50	50	50	0.00%
Search Notice Fees	45008	19,250	9,600	6,000	15,000	15,000	22,200	20,000	20,000	33.33%
Public Services Subtotal:		56,945	39,665	26,078	40,050	40,050	59,250	50,050	50,050	24.97%
Interfund Revenue:										
Professional Services	63002	6,996	8,400	8,400	9,000	9,000	9,000	10,000	10,000	11.11%
Interfund Revenue Subtotal:		6,996	8,400	8,400	9,000	9,000	9,000	10,000	10,000	11.11%
Total Operating Revenue:		917,004	949,806	913,207	799,050	799,050	843,250	835,050	835,050	4.51%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Misc Revenues:										
Sale Of Tax Deeds Gain Loss	48103	135,531	88,259	(18,342)	30,000	30,000	70,000	30,000	30,000	0.00%
Other Miscellaneous Revenues	48109	1,200	4,501	1,506	3,000	3,000	3,000	3,000	3,000	0.00%
Misc Revenues Subtotal:		136,731	92,760	(16,836)	33,000	33,000	73,000	33,000	33,000	0.00%
Total Non-Operating Revenue:		136,731	92,760	(16,836)	33,000	33,000	73,000	33,000	33,000	0.00%
Revenue Total:		1,053,735	1,042,566	896,371	832,050	832,050	916,250	868,050	868,050	4.33%
Expense										
Wages:										
Regular Pay	51100	192,329	197,826	200,753	207,979	207,979	207,979	213,454	213,454	2.63%
Overtime	51105	0	51	0	0	0	0	0	0	0.00%
Other Per Diem	51107	0	184	0	100	100	0	0	0	-100.00%
Wages Subtotal:		192,329	198,061	200,753	208,079	208,079	207,979	213,454	213,454	2.58%
Fringes Benefits:										
FICA Medicare	51200	13,960	14,237	14,162	15,910	15,910	15,910	16,329	16,329	2.63%
Health Insurance	51201	63,037	62,836	66,969	66,233	66,233	66,233	74,817	74,817	12.96%
Dental Insurance	51202	3,262	3,262	3,352	3,261	3,261	3,261	4,348	4,348	33.33%
Workers Compensation	51203	390	207	117	255	255	255	142	142	-44.31%
WI Retirement	51206	12,891	12,952	13,562	14,038	14,038	14,038	13,873	13,873	-1.18%
Fringe Benefits Other	51207	1,298	1,445	1,552	1,562	1,562	1,562	1,561	1,561	-0.06%
Fringes Benefits Subtotal:		94,837	94,938	99,715	101,259	101,259	101,259	111,070	111,070	9.69%
Total Labor:		287,166	293,000	300,468	309,338	309,338	309,238	324,524	324,524	4.91%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Travel:										
Registration Tuition	52001	325	325	75	325	325	125	325	325	0.00%
Automobile Allowance	52002	232	469	95	356	356	0	276	276	-22.47%
Lodging	52006	747	840	218	715	715	170	795	795	11.19%
Other Travel Exp	52007	0	0	30	0	0	0	0	0	0.00%
Travel Subtotal:		1,304	1,634	418	1,396	1,396	295	1,396	1,396	0.00%
Total Travel:		1,304	1,634	418	1,396	1,396	295	1,396	1,396	0.00%
Office:										
Office Supplies	53000	396	429	422	500	500	500	500	500	0.00%
Stationery and Forms	53001	3,110	2,721	2,426	3,000	3,000	3,000	3,000	3,000	0.00%
Printing Supplies	53002	651	625	248	750	750	750	750	750	0.00%
Postage and Box Rent	53004	2,743	2,757	1,596	3,250	4,850	4,500	4,500	4,500	38.46%
Computer Supplies	53005	0	0	0	0	0	45	0	0	0.00%
Telephone	53008	380	531	532	600	600	930	600	600	0.00%
Office Subtotal:		7,280	7,062	5,223	8,100	9,700	9,725	9,350	9,350	15.43%
Operating:										
Membership Dues	53502	100	100	100	100	100	100	100	100	0.00%
Publish Legal Notices	53503	13,133	11,983	0	13,000	25,000	12,000	12,000	12,000	-7.69%
Small Equipment	53522	3,324	1,054	0	200	200	187	1,600	1,600	700.00%
Legal Fees	53530	100	3	225	300	300	165	300	300	0.00%
Tax Deed Expense	53531	14,901	44,523	9,566	15,000	15,000	15,000	15,000	15,000	0.00%
Operating Licenses Fees	53553	40	0	40	0	0	0	40	40	100.00%
Other Miscellaneous	53568	12	32	13	100	100	75	50	50	-50.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Small Equipment Technology	53580	0	3,122	72	0	0	0	0	0	0.00%
Print Duplicate	73003	1,963	1,911	1,876	2,000	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	73004	11,040	10,824	11,271	11,000	11,000	11,000	11,000	11,000	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	1,217	1,217	100.00%
Operating Subtotal:		44,613	73,553	23,162	41,700	53,700	40,527	43,307	43,307	3.85%
Repairs & Maint:										
Technology Repair and Maintain	74029	429	429	429	429	429	429	429	429	0.00%
Repairs & Maint Subtotal:		429	429	429	429	429	429	429	429	0.00%
Contractual Services:										
Accounting Auditing	55012	(858)	(798)	31,096	20,000	20,000	43,000	40,000	40,000	100.00%
Professional Service	55014	1,104	1,386	924	1,200	1,200	1,200	1,200	1,200	0.00%
Abstractor Services	55018	4,885	3,120	0	6,000	10,200	6,200	7,500	7,500	25.00%
Other Contract Services	75030	60	30	60	60	60	60	60	60	0.00%
Contractual Services Subtotal:		5,191	3,738	32,080	27,260	31,460	50,460	48,760	48,760	78.87%
Insurance Expenses:										
Prop Liab Insurance	56000	40	0	60	0	0	0	60	60	100.00%
Prop Liab Insurance	76000	2,640	1,560	1,620	2,273	2,273	2,273	952	952	-58.12%
Insurance Expenses Subtotal:		2,680	1,560	1,680	2,273	2,273	2,273	1,012	1,012	-55.48%
Total Other Operating:		60,192	86,342	62,574	79,762	97,562	103,414	102,858	102,858	28.96%
Expense Total:		348,662	380,975	363,460	390,496	408,296	412,947	428,778	428,778	9.80%
Treasurer Net/(Levy):		705,073	661,591	532,911	441,554	423,754	503,303	439,272	439,272	-0.52%

HUMAN RESOURCES

General Fund – Division: 012
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County Human Resources
County Administration Building
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3460

MISSION STATEMENT:

The Winnebago County Human Resources Department strives to provide effective and responsible human resources and labor relations services to other County departments through a comprehensive human resource program.

PROGRAM DESCRIPTION:

RECRUITMENT Coordinates position refill requests, recruits and advertises for open positions, collects and screens job applications, interviews and tests candidates for positions, assists department managers in hiring decisions, and issues offer letters.

COMPENSATION ADMINISTRATION Designs and administers compensation plans for represented and non-represented employees in all County departments.

BUDGETS Prepares labor cost estimates for the annual budget, updates tables of organization for County departments, reviews new position requests, and projects costs for health and dental coverage.

LABOR RELATIONS Negotiates, interprets, and administers collective bargaining agreements in accordance with collective bargaining laws; processes grievances and work rule reviews.

ORGANIZATIONAL STUDIES Performs organizational studies for departments as needed to determine if changes can be made to gain operating efficiencies.

BENEFITS ADMINISTRATION Administers group health plans, retirement program, social security, disability, deferred compensation, flexible benefits, retirement system contributions, and life insurance.

TRAINING Performs orientation sessions for new employees, coordinates the County's safety training program, collaborates on management training and ongoing group training programs on various topics.

PAYROLL PROCESSING Prepares payrolls, generates checks and maintain payroll records in accordance with State, Federal, and Internal Revenue Service requirements.

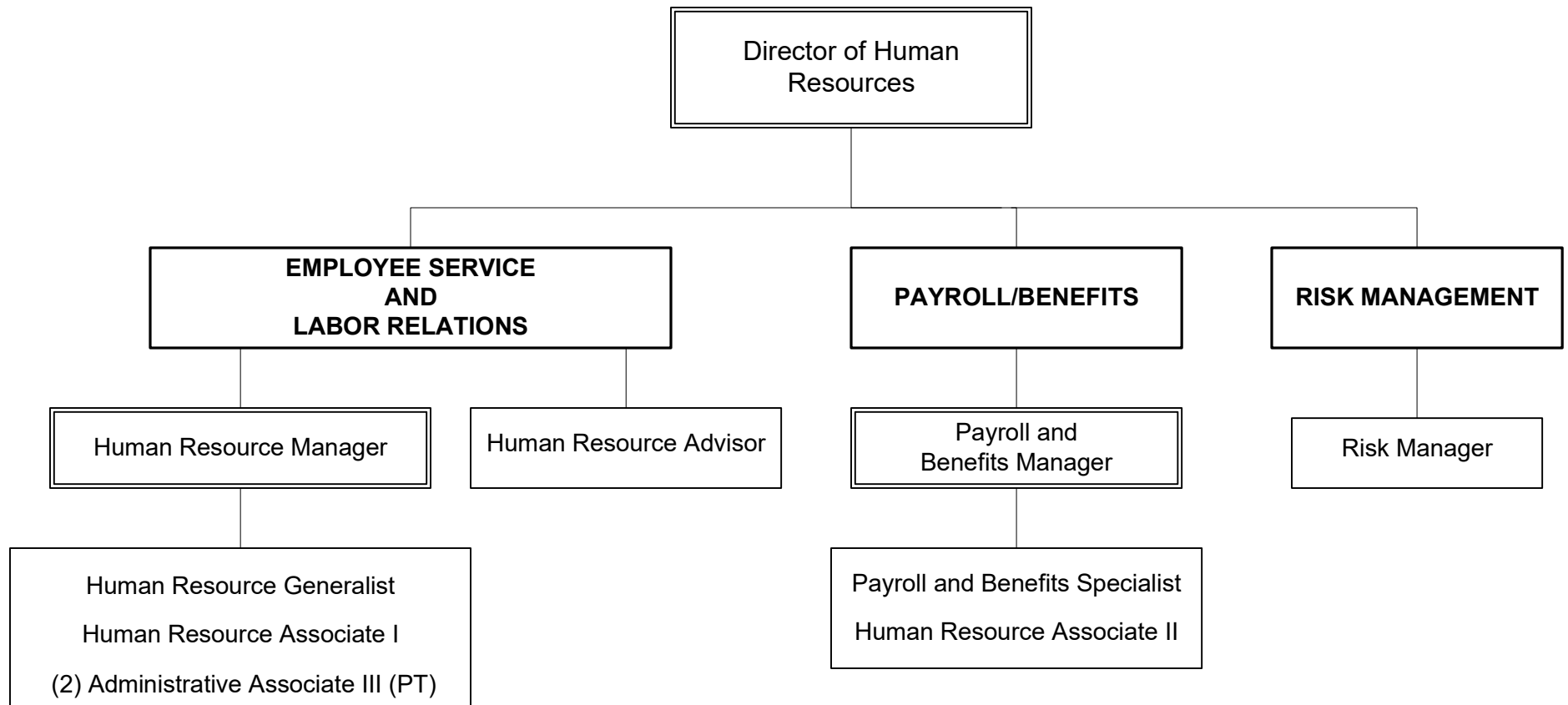
PAYROLL REPORTING Prepares labor distribution reports and Federal and State Payroll Tax reports.

WORKERS COMPENSATION Manages self-funded program including budgeting, claims processing and payment approval, case management and litigation management through third-party partner.

SAFETY Oversees administration of county-wide safety and safety training programs.

PROPERTY AND LIABILITY INSURANCE Administers the County's property and liability insurance coverages.

HUMAN RESOURCES



HUMAN RESOURCES

General Fund – Division: 012
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County Human Resources
County Administration Building
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3466

2021 ACCOMPLISHMENTS:

1. Recruited and hired a total of 332 new employees in calendar year 2020, which is probably the most ever hired by Winnebago County in one year. (In 2015, we hired a total of 175 new employees.)
2. Handled recruitments and onboarding of four new department heads entirely in-house.
3. Negotiated successor collective bargaining agreement with Winnebago County Deputies' Association, obtained ratification of agreement by membership and by County Board, and implemented its terms.
4. Obtained reauthorization for self-funded workers' compensation program, which saves the County a minimum of \$350,000 per year.
5. Handled fraud issues and claim appeals for self-funded unemployment compensation program.
6. Revised merit pay program to provide greater flexibility to departments.
7. Handled numerous issues relating to the COVID-19 pandemic and its effects on departments and employees.
8. Managed self-funded health plan with a very substantial positive cash flow for calendar year 2020. Evaluated proposals for fully insured plans but elected to remain self-funded.
9. Developed partial reorganization plans or table of organization changes for at least seven departments.
10. Worked with Park View Health Center to develop compensation changes to address recruiting crisis in nursing department.
11. Assumed responsibility for managing the county's property and liability insurance programs.

2022 GOALS & OBJECTIVES:

- 1. Prepare and seek approval of revisions to Winnebago County Human Resources Policy Manual.**
- 2. Develop new strategies to improve recruitment in a very challenging labor market, particularly with regard to hard-to-fill positions.**
- 3. Select a vendor for continued operation of the Three Waves Health Clinic & Wellness Center, which serves employees of Winnebago County, the Oshkosh Area School District, and the City of Oshkosh.**
- 4. Complete review of pay rules and propose and implement a more consistent set of pay rules governing non-union employee groups.**
- 5. Improve training offered to new supervisors.**
- 6. Implement some method of gathering and evaluating employee feedback.**

HUMAN RESOURCES

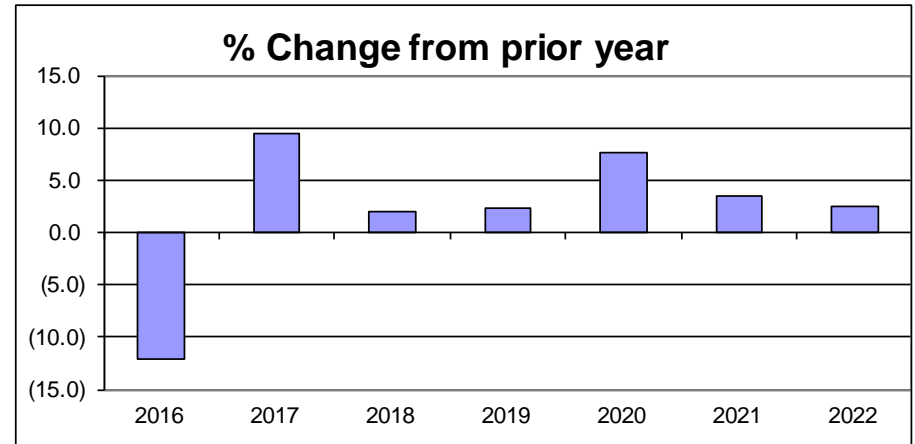
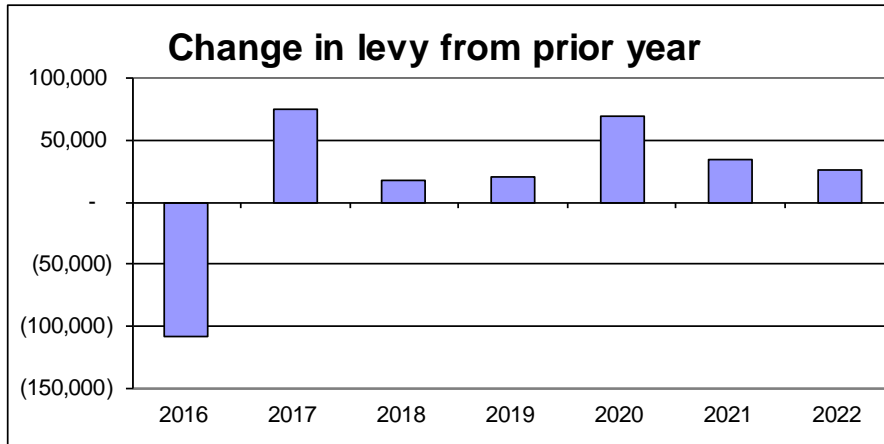
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	7	7	7	7	8	8	8	9	9	9
Part Time	2	2	2	2	2	2	2	1	2	2
Total	9	9	9	9	10	10	10	10	11	11

There is no change to the staffing table for 2022.

COUNTY LEVY: The tax levy for 2022 is \$1,031,500, an increase of \$25,863 or 2.57% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Human Resources

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 1,005,637	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Professional Service	(12,659)	Decrease based on reductions in training and compensation consultant expenses.
Other small changes	38,522	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 1,031,500	

Financial Summary Human Resources

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	8,519	14,650	14,650	14,650	15,050
Labor	501,664	812,930	867,837	867,837	899,527
Travel	684	2,136	2,934	2,934	2,620
Capital	-	-	-	-	-
Other Expenditures	72,809	135,169	149,516	149,516	144,403
Total Expenditures	575,157	950,235	1,020,287	1,020,287	1,046,550
Levy			1,005,637		1,031,500

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	1,115	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	1,115	0	0	0	0	0	0.00%
Public Services:										
Forms Copies Etc	45003	89	113	36	50	50	50	50	50	0.00%
Public Services Subtotal:		89	113	36	50	50	50	50	50	0.00%
Interfund Revenue:										
Professional Services	63002	16,500	14,196	14,196	14,600	14,600	14,600	15,000	15,000	2.74%
Interfund Revenue Subtotal:		16,500	14,196	14,196	14,600	14,600	14,600	15,000	15,000	2.74%
Total Operating Revenue:		16,589	14,309	15,347	14,650	14,650	14,650	15,050	15,050	2.73%
Revenue Total:		16,589	14,309	15,347	14,650	14,650	14,650	15,050	15,050	2.73%
Expense										
Wages:										
Regular Pay	51100	547,847	558,354	573,688	614,093	614,093	567,456	643,429	643,429	4.78%
Temporary Employees	51101	0	0	10,407	0	0	312	0	0	0.00%
Wages Subtotal:		547,847	558,354	584,094	614,093	614,093	567,768	643,429	643,429	4.78%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Fringes Benefits:										
FICA Medicare	51200	39,465	40,373	41,849	46,979	46,979	41,270	49,223	49,223	4.78%
Health Insurance	51201	124,285	128,248	148,412	153,029	153,029	153,102	153,029	153,029	0.00%
Dental Insurance	51202	7,934	7,357	8,015	8,270	8,270	8,236	8,270	8,270	0.00%
Workers Compensation	51203	1,108	576	337	755	755	702	429	429	-43.18%
WI Retirement	51206	35,503	35,518	38,743	40,462	40,462	37,610	40,833	40,833	0.92%
Fringe Benefits Other	51207	3,700	3,821	4,046	4,249	4,249	4,242	4,314	4,314	1.53%
Fringes Benefits Subtotal:		211,995	215,894	241,401	253,744	253,744	245,162	256,098	256,098	0.93%
Total Labor:		759,843	774,248	825,495	867,837	867,837	812,930	899,527	899,527	3.65%
Travel:										
Registration Tuition	52001	585	899	475	900	900	750	750	750	-16.67%
Automobile Allowance	52002	1,047	938	50	1,000	1,000	750	900	900	-10.00%
Meals	52005	53	13	0	50	50	0	50	50	0.00%
Lodging	52006	740	574	492	984	984	636	920	920	-6.50%
Other Travel Exp	52007	0	0	30	0	0	0	0	0	0.00%
Travel Subtotal:		2,425	2,425	1,047	2,934	2,934	2,136	2,620	2,620	-10.70%
Total Travel:		2,425	2,425	1,047	2,934	2,934	2,136	2,620	2,620	-10.70%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Office:										
Office Supplies	53000	1,162	2,019	1,584	1,700	1,700	2,542	2,200	2,200	29.41%
Stationery and Forms	53001	1,665	1,745	2,010	750	750	1,000	1,000	1,000	33.33%
Printing Supplies	53002	1,125	1,329	1,231	1,200	1,200	640	1,200	1,200	0.00%
Postage and Box Rent	53004	115	110	118	75	75	50	75	75	0.00%
Computer Software	53006	804	301	1,803	800	800	450	800	800	0.00%
Telephone	53008	947	935	1,644	1,250	1,250	1,894	1,900	1,900	52.00%
Office Subtotal:		5,817	6,439	8,390	5,775	5,775	6,576	7,175	7,175	24.24%
Operating:										
Advertising	53500	8,643	6,915	5,548	7,000	7,000	7,000	7,000	7,000	0.00%
Subscriptions	53501	0	150	231	400	400	480	500	500	25.00%
Membership Dues	53502	369	384	174	400	400	391	400	400	0.00%
Small Equipment	53522	379	0	0	400	400	400	400	400	0.00%
Medical Supplies	53524	2,214	3,052	0	1,100	1,100	1,100	1,100	1,100	0.00%
Small Equipment Technology	53580	884	574	2,952	0	0	0	0	0	0.00%
Print Duplicate	73003	9,631	10,649	10,276	9,000	9,000	8,780	10,000	10,000	11.11%
Postage and Box Rent	73004	5,502	5,179	5,023	5,500	5,500	5,500	5,500	5,500	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	2,533	2,533	100.00%
Computer Server Charge	73030	0	3,503	0	0	0	0	0	0	0.00%
Operating Subtotal:		27,622	30,406	24,204	23,800	23,800	23,651	27,433	27,433	15.26%
Repairs & Maint:										
Equipment Repairs	54029	43	43	43	250	250	250	250	250	0.00%
Technology Repair and Maintain	74029	528	495	495	495	495	495	528	528	6.67%
Repairs & Maint Subtotal:		571	538	538	745	745	745	778	778	4.43%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Contractual Services:										
Medical and Dental	55000	3,315	3,264	2,704	4,000	4,000	3,500	3,500	3,500	-12.50%
Data Processing	55013	46,974	47,273	49,482	55,979	55,979	51,979	58,190	58,190	3.95%
Professional Service	55014	29,221	27,138	27,160	56,743	56,743	46,244	44,084	44,084	-22.31%
Contractual Services Subtotal:		79,510	77,675	79,346	116,722	116,722	101,723	105,774	105,774	-9.38%
Insurance Expenses:										
Prop Liab Insurance	56000	0	0	50	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	2,676	1,620	1,692	2,474	2,474	2,474	3,243	3,243	31.08%
Insurance Expenses Subtotal:		2,676	1,620	1,742	2,474	2,474	2,474	3,243	3,243	31.08%
Total Other Operating:		116,195	116,677	114,220	149,516	149,516	135,169	144,403	144,403	-3.42%
Expense Total:		878,463	893,350	940,762	1,020,287	1,020,287	950,235	1,046,550	1,046,550	2.57%
Human Resources Net/(Levy):		(861,873)	(879,041)	(925,415)	(1,005,637)	(1,005,637)	(935,585)	(1,031,500)	(1,031,500)	2.57%

WORKERS COMPENSATION FUND

2022 BUDGET NARRATIVE HIGHLIGHTS

The County self insures for workers compensation and it is accounted for through an internal service fund. An internal service fund is used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

FUND MANAGEMENT:

The fund is managed by the Human Resources Director and Finance Director. The Human Resources Department administers claims. The Finance Department administers the general finances and reviews fund reserves for propriety. Other functions such as purchase of stop-loss insurance, aggregate and deductible limits for the fund are reviewed jointly.

SUMMARY OF ACTIVITY 2022:

The fund shows a deficit of \$318,544 for 2022. Funds are maintained to handle any unexpected large claims that we may have to pay up to our stop loss amount. The stop loss for this fund is \$500,000 per occurrence, at which time our excess insurance takes over. We have been trying to maintain enough in fund reserves to cover several unanticipated large losses in a single year. We have determined the fund balance is higher than it needs to be, so we are applying \$318,544 of the fund balance by reducing the amount charged to departments for 2022. In 2021, \$318,817 was used from fund balance.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Workers Comp Insurance

Significant changes from 2021	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2021 Budgeted Surplus (Deficit)			\$ (318,817)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	33,327	33,327		A small increase in charges to departments is needed due to an expected increase in costs for stop-loss coverage and a combination of other small expense increases.
Interest Investments	15,000	15,000		Increase due to trend of investment interest income increasing.
Total revenue changes	48,327			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Health Insurance	(3,929)	3,929		Decrease due to the Risk Manager position's change in health insurance enrollment.
Legal Services	5,000	(5,000)		Increase from claim litigation increasing costs.
Stop Loss Insurance Premium	45,000	(45,000)		Increase is budgeted based on a volatile reinsurance market and actual rates are uncertain.
Other small changes	1,983	(1,983)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	48,054			
2022 Budgeted Surplus (Deficit)			\$ (318,544)	

Financial Summary

Workers Compensation Insurance

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	361,602	594,734	630,371	630,371	678,698
Labor	37,256	60,460	68,667	68,667	66,144
Travel	109	105	800	800	900
Capital	-	-	-	-	-
Other Expenditures	403,585	715,634	879,721	879,721	930,198
Total Expenditures	440,950	776,199	949,188	949,188	997,242
(Surplus) / Deficit before adjustments			318,817		318,544
Increase / (Decrease) fund balance			(318,817)		(318,544)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance (WCI)										
Revenue										
Interfund Revenue:										
Insurance Charges	63001	859,191	467,585	262,620	585,371	585,371	544,462	618,698	618,698	5.69%
Interfund Revenue Subtotal:		859,191	467,585	262,620	585,371	585,371	544,462	618,698	618,698	5.69%
Total Operating Revenue:										
		859,191	467,585	262,620	585,371	585,371	544,462	618,698	618,698	5.69%
Interest:										
Interest Investments	48000	67,377	102,471	75,368	45,000	45,000	50,272	60,000	60,000	33.33%
Investment Mark to Market	48002	(6,311)	48,998	62,841	0	0	0	0	0	0.00%
Interest Subtotal:		61,066	151,469	138,209	45,000	45,000	50,272	60,000	60,000	33.33%
Total Non-Operating Revenue:										
		61,066	151,469	138,209	45,000	45,000	50,272	60,000	60,000	33.33%
Revenue Total:		920,257	619,054	400,829	630,371	630,371	594,734	678,698	678,698	7.67%
Expense										
Wages:										
Regular Pay	51100	27,520	28,216	35,060	45,061	45,061	41,594	46,413	46,413	3.00%
Wages Subtotal:		27,520	28,216	35,060	45,061	45,061	41,594	46,413	46,413	3.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance (WCI)										
Fringes Benefits:										
FICA Medicare	51200	1,954	2,004	2,554	3,447	3,447	2,966	3,551	3,551	3.02%
Health Insurance	51201	7,430	7,611	8,719	16,040	16,040	12,124	12,111	12,111	-24.50%
Dental Insurance	51202	381	381	476	761	761	762	761	761	0.00%
Workers Compensation	51203	56	29	20	55	55	52	31	31	-43.64%
WI Retirement	51206	1,844	1,848	2,367	3,042	3,042	2,808	3,017	3,017	-0.82%
Fringe Benefits Other	51207	155	158	95	261	261	154	260	260	-0.38%
Fringes Benefits Subtotal:		11,819	12,031	14,230	23,606	23,606	18,866	19,731	19,731	-16.42%
Total Labor:		39,339	40,247	49,290	68,667	68,667	60,460	66,144	66,144	-3.67%
Travel:										
Registration Tuition	52001	25	0	25	500	500	25	500	500	0.00%
Automobile Allowance	52002	92	81	136	300	300	80	400	400	33.33%
Travel Subtotal:		117	81	161	800	800	105	900	900	12.50%
Total Travel:		117	81	161	800	800	105	900	900	12.50%
Office:										
Print Duplicate	53003	0	0	0	25	25	25	100	100	300.00%
Office Subtotal:		0	0	0	25	25	25	100	100	300.00%

Winnebago County										
Budget Detail - 2022										
Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance (WCI)										
Operating:										
Subscriptions	53501	663	995	0	1,000	1,000	250	500	500	-50.00%
Membership Dues	53502	150	150	0	150	150	150	300	300	100.00%
Small Equipment	53522	779	0	0	2,100	2,100	0	2,100	2,100	0.00%
Medical Supplies	53524	0	579	104	800	800	800	800	800	0.00%
Operating Subtotal:		1,591	1,724	104	4,050	4,050	1,200	3,700	3,700	-8.64%
Contractual Services:										
Medical and Dental	55000	2,812	2,563	2,146	5,000	5,000	2,500	5,000	5,000	0.00%
Legal Services	55001	27,587	16,290	25,762	25,000	25,000	36,804	30,000	30,000	20.00%
Professional Service	55014	36,288	30,538	7,213	15,000	15,000	10,000	15,000	15,000	0.00%
Management Services	55020	34,548	30,239	30,964	39,000	39,000	35,546	40,000	40,000	2.56%
Administration Fee	55037	15,394	49,997	47,468	40,000	40,000	30,000	40,000	40,000	0.00%
Contractual Services Subtotal:		116,628	129,627	113,553	124,000	124,000	114,850	130,000	130,000	4.84%
Insurance Expenses:										
Stop Loss Insurance Premium	56001	82,375	87,514	87,514	95,000	95,000	118,553	140,000	140,000	47.37%
Claim Payments	56002	314,601	836,082	515,449	656,646	656,646	500,000	656,398	656,398	-0.04%
Insurance Recoveries	56003	(344,962)	(11,110)	(5,438)	0	0	(18,994)	0	0	0.00%
Insurance Expenses Subtotal:		52,013	912,486	597,525	751,646	751,646	599,559	796,398	796,398	5.95%
Total Other Operating:		170,232	1,043,838	711,182	879,721	879,721	715,634	930,198	930,198	5.74%
Expense Total:		209,688	1,084,166	760,633	949,188	949,188	776,199	997,242	997,242	5.06%
WCI Net Surplus (Deficit):		710,569	(465,113)	(359,804)	(318,817)	(318,817)	(181,465)	(318,544)	(318,544)	-0.09%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

SELF FUNDED HEALTH INSURANCE

2022 BUDGET NARRATIVE

HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

There is no direct tax levy for this function. The fund charges County departments premiums which in turn are reflected in the tax levy of each department. Employees also pay a share which is reflected as income to this department.

This fund was created in 2000 to account for the new self-funded health insurance. It was later discontinued when better health insurance options were available. The fund was started up again in 2017 due to changes in the health insurance market which we believe makes this option better for the County.

The County has purchased stop loss insurance, which takes over when medical expenses for an individual exceed \$300,000 in a plan year.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year.

The plan is administered by a third party administrator so there is no County staff assigned solely to this activity.

Our actual claims experience will determine if additional changes to plan design or employee insurance premiums are required over time.

FUND BALANCE:

We have determined that the fund balance is higher than it needs to be, so we are applying \$668,198 in fund balance to reduce the amounts charged to departments and employees as premiums in 2022. We anticipate no increase in health premiums for 2022. In 2021, \$891,038 of fund balance was applied.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the Table of Contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Self Funded Health Insurance

Significant changes from 2021	Effect on Budget	Effect on Surplus (Deficit)	Total	
2021 Budgeted Surplus (Deficit)			\$ (891,038)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	(410,581)	(410,581)		Decrease based on a budgeted increase in admin rates that did not occur.
Interest Investments	20,000	20,000		Increase due to trend of investment interest income increasing.
Total revenue changes	(390,581)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Clinic Expense	125,484	(125,484)		Increase based on clinic usage increase, re-negotiation of provider contract, and higher charges at Neenah clinic.
Employee Wellness	(10,000)	10,000		Decrease to incentive payments and a small portion was moved to object code 51201 Health Insurance.
Stop Loss Insurance Premium	136,526	(136,526)		Increase based on volatile stop-loss market and renewal rates being uncertain.
Claim Payments	(650,868)	650,868		Decrease based on trend of claim payments decreasing.
Other small changes	(214,563)	214,563		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(613,421)			
2022 Budgeted Surplus (Deficit)			\$ (668,198)	

Financial Summary Self Funded Health Insurance

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	10,188,328	17,492,832	17,859,877	17,859,877	17,672,923
Labor	725	1,000	1,000	1,000	1,077
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	9,876,492	18,311,014	18,749,915	18,749,915	18,340,044
Total Expenditures	9,877,217	18,312,014	18,750,915	18,750,915	18,341,121
(Surplus) / Deficit before adjustments			891,038		668,198
Increase / (Decrease) fund balance			(891,038)		(668,198)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded (SFHI)										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	900	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	900	0	0	0	0	0	0.00%
Public Services:										
Other Fees	45002	1,250	1,050	1,275	0	0	0	0	0	0.00%
Insurance Charges	45067	2,875,283	2,598,843	3,669,413	3,046,519	3,046,519	2,752,454	2,635,938	2,635,938	-13.48%
Public Services Subtotal:		2,876,533	2,599,893	3,670,688	3,046,519	3,046,519	2,752,454	2,635,938	2,635,938	-13.48%
Interfund Revenue:										
Insurance Charges	63001	13,876,223	13,833,029	13,657,068	14,733,358	14,733,358	14,632,144	14,936,985	14,936,985	1.38%
Interfund Revenue Subtotal:		13,876,223	13,833,029	13,657,068	14,733,358	14,733,358	14,632,144	14,936,985	14,936,985	1.38%
Total Operating Revenue:		16,752,756	16,432,922	17,328,656	17,779,877	17,779,877	17,384,598	17,572,923	17,572,923	-1.16%
Interest:										
Interest Investments	48000	97,299	131,777	131,786	80,000	80,000	108,234	100,000	100,000	25.00%
Investment Mark to Market	48002	(9,114)	63,019	109,881	0	0	0	0	0	0.00%
Interest Subtotal:		88,185	194,796	241,667	80,000	80,000	108,234	100,000	100,000	25.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded (SFHI)										
Misc Revenues:										
Other Miscellaneous Revenues	48109	0	84	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		0	84	0	0	0	0	0	0	0.00%
Transfers In:										
Other Transfers In	49501	0	824,000	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		0	824,000	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		88,185	1,018,880	241,667	80,000	80,000	108,234	100,000	100,000	25.00%
Revenue Total:		16,840,941	17,451,802	17,570,323	17,859,877	17,859,877	17,492,832	17,672,923	17,672,923	-1.05%
Expense										
Fringes Benefits:										
FICA Medicare	51200	0	0	58	0	0	0	77	77	100.00%
Health Insurance	51201	0	0	1,024	1,000	1,000	1,000	1,000	1,000	0.00%
Dental Insurance	51202	0	0	9	0	0	0	0	0	0.00%
Workers Compensation	51203	0	0	4	0	0	0	0	0	0.00%
Fringe Benefits Other	51207	0	0	5	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		0	0	1,100	1,000	1,000	1,000	1,077	1,077	7.70%
Total Labor:		0	0	1,100	1,000	1,000	1,000	1,077	1,077	7.70%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded (SFHI)										
Contractual Services:										
Professional Service	55014	4,368	538	4,767	0	0	0	0	0	0.00%
Other Contract Serv	55030	0	15,000	0	5,824	5,824	5,824	6,254	6,254	7.38%
Administration Fee	55037	418,423	458,214	418,954	452,528	452,528	431,870	439,400	439,400	-2.90%
Consulting Services	55201	102,600	104,136	110,264	108,315	108,315	109,815	110,000	110,000	1.56%
Clinic Expense	55203	0	0	0	424,516	424,516	458,122	550,000	550,000	29.56%
Health Risk Assessments	55205	86,340	81,927	81,608	125,000	125,000	125,000	125,000	125,000	0.00%
Employee Wellness	55207	6,927	8,643	5,144	20,000	20,000	10,000	10,000	10,000	-50.00%
Contractual Services Subtotal:		618,658	668,457	620,738	1,136,183	1,136,183	1,140,631	1,240,654	1,240,654	9.19%
Insurance Expenses:										
Stop Loss Insurance Premium	56001	757,212	807,637	895,591	1,072,210	1,072,210	1,040,898	1,208,736	1,208,736	12.73%
Claim Payments	56002	15,616,802	17,466,938	15,774,997	16,541,522	16,541,522	15,900,520	15,890,654	15,890,654	-3.93%
Insurance Recoveries	56003	(370,017)	(1,885,146)	(2,165,281)	0	0	228,965	0	0	0.00%
Insurance Expenses Subtotal:		16,003,997	16,389,429	14,505,306	17,613,732	17,613,732	17,170,383	17,099,390	17,099,390	-2.92%
Total Other Operating:		16,622,655	17,057,886	15,126,044	18,749,915	18,749,915	18,311,014	18,340,044	18,340,044	-2.19%
Expense Total:		16,622,655	17,057,886	15,127,144	18,750,915	18,750,915	18,312,014	18,341,121	18,341,121	-2.19%
SFHI - Net Surplus (Deficit):		218,286	393,916	2,443,179	(891,038)	(891,038)	(819,182)	(668,198)	(668,198)	-25.01%

SELF FUNDED DENTAL INSURANCE

2022 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year. Premiums are also collected from employees as payroll deductions for the employee share.

The plan is administered by a third party administrator so there are no County staff assigned solely to this activity.

Summary of Fund Activity:

The fund has a budgeted surplus of \$38,620 for 2022, an increase of \$15,554 over 2021.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Self Funded Dental Insurance

Significant changes from 2021	Effect on Budget	Effect on Surplus (Deficit)	Total	
2021 Budgeted Surplus (Deficit)			\$ 23,066	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	7,377	7,377		Increase due to changes in enrollment.
Total revenue changes	7,377			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
None	-			
Other small changes	(8,177)	8,177		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(8,177)			
2022 Budgeted Surplus (Deficit)			\$ 38,620	

Financial Summary Self Funded Dental Insurance

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	514,950	908,522	888,019	888,019	892,000
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	512,251	911,318	864,953	864,953	853,380
Total Expenditures	512,251	911,318	864,953	864,953	853,380
(Surplus) / Deficit before adjustments			(23,066)		(38,620)
Increase / (Decrease) fund balance			23,066		38,620
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 660 - Dental Insurance Self Funded (SFDI)										
Revenue										
Public Services:										
Insurance Charges	45067	122,695	174,519	163,590	129,975	129,975	136,476	137,352	137,352	5.68%
Public Services Subtotal:		122,695	174,519	163,590	129,975	129,975	136,476	137,352	137,352	5.68%
Interfund Revenue:										
Insurance Charges	63001	760,955	700,211	707,628	750,044	750,044	761,446	744,648	744,648	-0.72%
Interfund Revenue Subtotal:		760,955	700,211	707,628	750,044	750,044	761,446	744,648	744,648	-0.72%
Total Operating Revenue:		883,649	874,730	871,218	880,019	880,019	897,922	882,000	882,000	0.23%
Interest:										
Interest Investments	48000	9,634	14,571	14,011	8,000	8,000	10,600	10,000	10,000	25.00%
Investment Mark to Market	48002	(902)	6,968	11,682	0	0	0	0	0	0.00%
Interest Subtotal:		8,731	21,538	25,693	8,000	8,000	10,600	10,000	10,000	25.00%
Total Non-Operating Revenue:		8,731	21,538	25,693	8,000	8,000	10,600	10,000	10,000	25.00%
Revenue Total:		892,380	896,268	896,911	888,019	888,019	908,522	892,000	892,000	0.45%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 660 - Dental Insurance Self Funded (SFDI)										
Expense										
Contractual Services:										
Professional Service	55014	1,747	215	1,907	0	0	0	0	0	0.00%
Administration Fee	55037	50,455	50,216	50,684	50,993	50,993	52,200	51,162	51,162	0.33%
Contractual Services Subtotal:		52,202	50,431	52,591	50,993	50,993	52,200	51,162	51,162	0.33%
Insurance Expenses:										
Claim Payments	56002	778,707	736,929	702,903	813,960	813,960	859,118	802,218	802,218	-1.44%
Insurance Expenses Subtotal:		778,707	736,929	702,903	813,960	813,960	859,118	802,218	802,218	-1.44%
Total Other Operating:		830,909	787,361	755,494	864,953	864,953	911,318	853,380	853,380	-1.34%
Expense Total:		830,909	787,361	755,494	864,953	864,953	911,318	853,380	853,380	-1.34%
SFDI - Net Surplus (Deficit):		61,471	108,908	141,417	23,066	23,066	(2,796)	38,620	38,620	67.43%

PROPERTY & LIABILITY INSURANCE

Property and Liability Fund: 640
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3460

MISSION STATEMENT:

To provide adequate property and liability coverage to all County departments. To act as a source to pay property and liability losses, deductibles, and self-insured exposures.

PROGRAM DESCRIPTION:

Insurance is purchased from various outside insurance agencies to cover things such as buildings, contents, mobile equipment, certain motor vehicles, builders risk, comprehensive liability, errors and omissions and other coverage's. Premiums are charged back to County departments. Losses are processed through this department. Different deductible limits are set for various types of losses. Deductible payments are made through this department and get charged back to user departments as additional insurance charges. All departments are charged for a portion of the deductibles based on their loss histories. The staff in this department follows up on losses and obtains funds from the damaging party's insurance companies (called subrogation) where possible.

PROPERTY & LIABILITY INSURANCE

2022 BUDGET NARRATIVE HIGHLIGHTS

Winnebago County along with the majority of other Wisconsin counties participates in Wisconsin County Mutual Insurance Corporation (WCMIC), a risk-sharing pool, for its liability insurance. Premiums are paid to WCMIC annually, there is a \$100,000 deductible per incident with a policy limit of \$10,000,000 per occurrence. This insurance covers general liability, personal injury liability, automobile liability, law enforcement liability and public official errors and omission liability. Dividends by policy year, if available, are based on profit of the entity. The County also self-insures for some miscellaneous items through this fund. This is an internal service fund and as such pays all of the related insurance expenses directly from this fund and in turn charges all departments a "premium" for this coverage which is recognized as revenue in this fund.

Property insurance is purchased through various companies for the different facilities. Again, premiums are charged back to the various departments covered by the policies. Departments are also charged back for a portion of deductible payments based on past history and projections of current year expenses.

The fund is managed by the Risk Management in the Human Resources Department. Claims covered by the liability insurance program are handled by WCMIC. All self-insured claims are handled by the Finance Department.

SUMMARY OF 2022 ACTIVITY:

Insurance coverage for 2022 will remain the same as it was in 2021. Claim payments are projected to remain relatively stable as will insurance recoveries. However, these are difficult to forecast. The premium that is charged out to the various departments will be reduced by \$108,249 this year to allow for a drawdown of the fund balance that is higher than our policy has set for this fund. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Property & Liability Insurance

Significant changes from 2021	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2021 Budgeted Surplus (Deficit)			\$ (107,062)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	259,960	259,960		The Property & Liability Insurance Fund balance has been decreasing. The past few years the fund balance was growing so departments saw a cost-savings by being able to apply fund balance. This is no longer the case, the fund balance has been slowly decreasing and we are no longer able to apply fund balance to lower department costs, this results in more interfund revenue from departments for their premiums.
Interest Investments	(9,000)	(9,000)		Decrease based on trend of investment interest income decreasing and the fund balance decreasing which lowers the share of the income from investments.
Total revenue changes	250,960			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Claim Payments	33,000	(33,000)		Increase due to retained exposure for auto damage increasing.
Other small changes	2,649	(2,649)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	35,649			
2022 Budgeted Surplus (Deficit)			\$ 108,249	

Financial Summary

Property & Liability Insurance

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	543,016	931,046	938,400	938,400	1,189,360
Labor	15,967	25,912	29,429	29,429	28,346
Travel	-	65	65	65	65
Capital	-	-	-	-	-
Other Expenditures	496,783	1,005,868	1,015,968	1,025,968	1,052,700
Total Expenditures	512,750	1,031,845	1,045,462	1,055,462	1,081,111
(Surplus) / Deficit before adjustments			107,062		(108,249)
Increase / (Decrease) fund balance			(107,062)		108,249
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance (P&L Ins)										
Revenue										
Interfund Revenue:										
Insurance Charges	63001	998,820	602,220	621,012	923,400	923,400	923,400	1,183,360	1,183,360	28.15%
Interfund Revenue Subtotal:		998,820	602,220	621,012	923,400	923,400	923,400	1,183,360	1,183,360	28.15%
Total Operating Revenue:										
		998,820	602,220	621,012	923,400	923,400	923,400	1,183,360	1,183,360	28.15%
Interest:										
Interest Investments	48000	26,050	38,275	16,588	15,000	15,000	7,646	6,000	6,000	-60.00%
Investment Mark to Market	48002	(2,440)	18,299	13,017	0	0	0	0	0	0.00%
Interest Subtotal:		23,611	56,574	29,605	15,000	15,000	7,646	6,000	6,000	-60.00%
Total Non-Operating Revenue:		23,611	56,574	29,605	15,000	15,000	7,646	6,000	6,000	-60.00%
Revenue Total:		1,022,431	658,794	650,617	938,400	938,400	931,046	1,189,360	1,189,360	26.74%
Expense										
Wages:										
Regular Pay	51100	16,358	18,905	19,112	19,312	19,312	17,826	19,891	19,891	3.00%
Wages Subtotal:		16,358	18,905	19,112	19,312	19,312	17,826	19,891	19,891	3.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance (P&L Ins)										
Fringes Benefits:										
FICA Medicare	51200	1,190	1,376	1,400	1,477	1,477	1,272	1,522	1,522	3.05%
Health Insurance	51201	3,716	4,349	4,406	6,874	6,874	5,196	5,190	5,190	-24.50%
Dental Insurance	51202	199	217	236	326	326	326	326	326	0.00%
Workers Compensation	51203	33	20	11	24	24	22	13	13	-45.83%
WI Retirement	51206	1,096	1,238	1,290	1,304	1,304	1,204	1,293	1,293	-0.84%
Fringe Benefits Other	51207	83	96	57	112	112	66	111	111	-0.89%
Fringes Benefits Subtotal:		6,317	7,297	7,400	10,117	10,117	8,086	8,455	8,455	-16.43%
Total Labor:		22,676	26,201	26,512	29,429	29,429	25,912	28,346	28,346	-3.68%
Travel:										
Automobile Allowance	52002	0	0	0	65	65	65	65	65	0.00%
Travel Subtotal:		0	0	0	65	65	65	65	65	0.00%
Total Travel:		0	0	0	65	65	65	65	65	0.00%
Operating:										
Membership Dues	53502	100	100	100	100	100	0	0	0	-100.00%
Operating Subtotal:		100	100	100	100	100	0	0	0	-100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance (P&L Ins)										
Insurance Expenses:										
Prop Liab Insurance	56000	680,887	709,013	777,700	772,513	772,513	772,513	779,700	779,700	0.93%
Claim Payments	56002	275,029	739,448	271,355	280,000	290,000	290,000	313,000	313,000	11.79%
Insurance Recoveries	56003	(298,661)	(243,879)	(83,933)	(40,000)	(40,000)	(60,000)	(40,000)	(40,000)	0.00%
Prop Liab Insurance	76000	2,448	1,668	1,728	3,355	3,355	3,355	0	0	-100.00%
Insurance Expenses Subtotal:		659,704	1,206,251	966,850	1,015,868	1,025,868	1,005,868	1,052,700	1,052,700	3.63%
Total Other Operating:		659,804	1,206,351	966,950	1,015,968	1,025,968	1,005,868	1,052,700	1,052,700	3.62%
Expense Total:		682,479	1,232,552	993,462	1,045,462	1,055,462	1,031,845	1,081,111	1,081,111	3.41%
P&L Ins Net Surplus (Deficit):		339,951	(573,758)	(342,845)	(107,062)	(117,062)	(100,799)	108,249	108,249	-201.11%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

FINANCE

General Fund – Division: 015
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County Finance
County Administration Building
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide financial information that is timely, accurate and useful to County management and the general public.

To procure equipment, supplies, and services for the County at the best possible quality and price.

PROGRAM DESCRIPTION:

ACCOUNTS PAYABLE Receive and pay all obligations of the County. Maintain detailed records of outstanding payable balances.

ACCOUNTS RECEIVABLE Record all receipts of the County, prepare billings, customer and client statements, perform collections of past due accounts, and report on balances, and aging.

FIXED ASSETS Maintain records of all fixed assets of the County. Record depreciation of assets and record transfers and disposals of fixed assets. Maintain records and reconcile to actual assets by doing occasional fixed asset inventories.

FINANCIAL REPORTING Prepare monthly and annual financial reports on the County's financial position and results of operations.

GRANT REPORTING Prepare grant reports for various departments.

AUDIT Coordinate the year-end audit, close the County's books, prepare all audit schedules for the auditors and prepare the County's Comprehensive Annual Financial Report.

INTERNAL AUDIT Perform internal audits of departments with cash handling functions.

BUDGET Coordinate and prepare the annual budget for the County Executive.

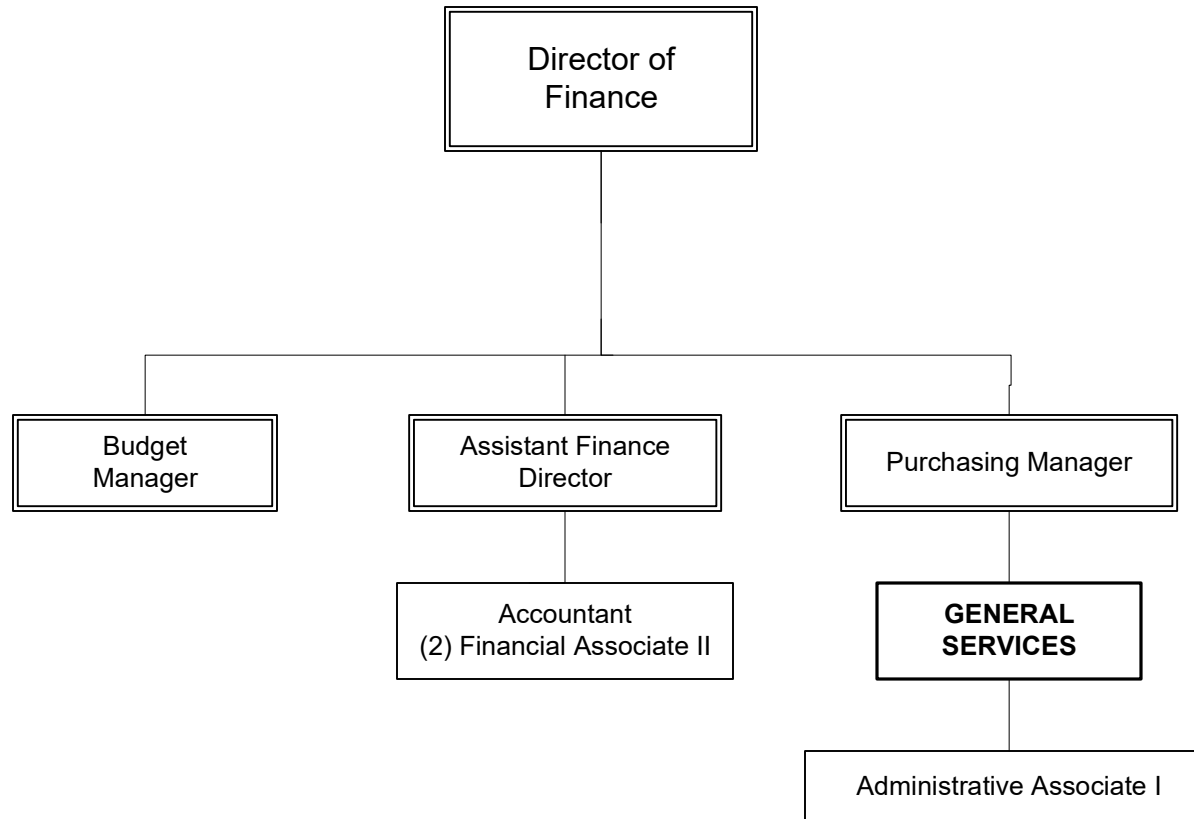
BONDING Coordinate the issuance of County debt with the financial advisors, bond counsel, and rating agency.

CAPITAL IMPROVEMENTS PROGRAM Coordinate and prepare the annual update to the County Capital Improvements - 5 Year Plan.

PURCHASING Coordinate the purchasing of goods and services for all County departments and construction projects. Monitor departments' purchases for compliance with County requirements and provide technical assistance to departments regarding all purchasing matters.

INVESTMENTS Invest all County funds ensuring minimum risk and schedule maturities to meet the cash flow needs of the County.

FINANCE



FINANCE

**General Fund – Division: 015
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County Finance
County Administration Building
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3443

2021 ACCOMPLISHMENTS:

1. Implemented a credit card payment program for all departments that accept payments. All departments are using the same merchant services which lowered the fees. This included credit card payments in person.
2. Obtained an unqualified opinion on the 2020 CAFR.
3. Maintained an AA1 Moody's bond rating.
4. Developed the annual County adopted budget book consistent with all applicable state limitations.
5. Completed the 5-year capital improvements plan for 2021 – 2025.
6. Successfully managed the CARES "Routes to Recovery" grant for the COVID-19 pandemic.
7. Implemented GASB statement #87 for Leases.

2022 GOALS & OBJECTIVES:

1. Implement Tyler Munis software electronic workflow approval s of accounts payable invoices, which will create paper reduction, timely payments and overall efficiencies in the process.
2. Perform our departments' programs in a timely, accurate and efficient manner.
3. Maintain an AA1 Moody's bond rating.
4. Obtain an unqualified opinion on the 2021 CAFR.
5. Develop the annual County adopted budget book consistent with all applicable state limitations.

- 6. Complete the update of the 5-year capital improvements plan and deliver to County Board by the January 2022 meeting.**
- 7. Complete a minimum of two cash handling internal audits of different County departments.**
- 8. Update the financial section of the Winnebago County Code, with County Board approval, to reflect current practices.**
- 9. Update Finance policies and procedures manual to reflect current practices, policy changes, ERP documentation and centralizing the location of financial forms.**
- 10. Update the thresholds for competitive purchasing requirements which involves updating the County's general code.**
- 11. Meet quarterly with financial staff and department heads throughout the County to keep them up-to-date on changes to finance practices and new financial standards.**
- 12. Work with vendors to receive invoices electronically.**
- 13. Upgrade Munis financial software with training for decentralized users.**
- 14. Work in conjunction with the County Executive's office to implement a Strategic Plan, which will allow the County to incorporate Priority Based Budgeting within 1-2 years.**

FINANCE

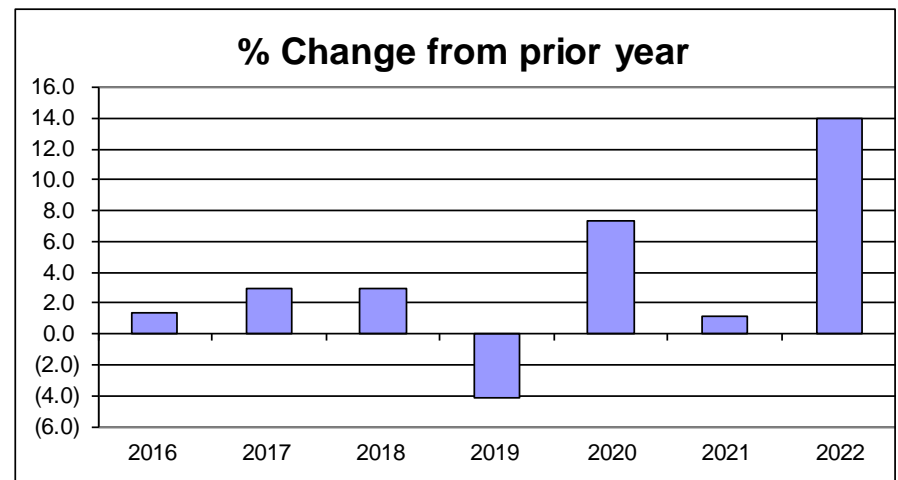
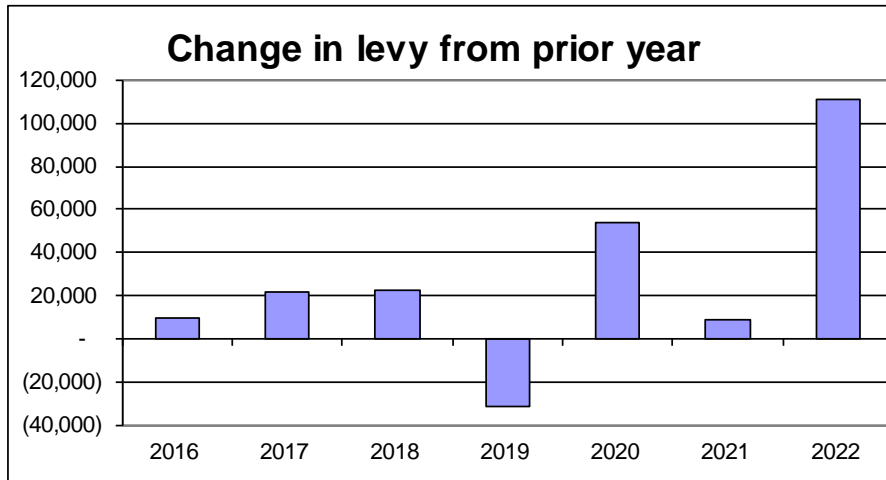
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	6	6	6	6	6	6	6	6	6	7
Part Time	1	0	0	0	0	0	0	0	0	0
Total	7	6	6	6	6	6	6	6	6	7

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Budget Manager position and one (1) full-time Accountant position have been added and one (1) full-time Accounting Supervisor has been removed from the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2022 is \$907,108 an increase of \$111,337 or 13.99% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Finance

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 795,771	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	74,771	Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.
FICA Medicare	5,721	Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range. These regular pay changes impact the amount of FICA to be paid.
Health Insurance	22,914	Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. The net new position in Finance is budgeted based on the employee being hired with family plan premiums.
WI Retirement	4,095	Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range. These regular pay changes impact the amount of retirement to increase.
Other small changes	3,836	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 907,108	

Financial Summary Finance

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	27,475	47,100	47,100	47,100	49,200
Labor	350,796	653,265	606,218	653,319	714,945
Travel	189	950	2,640	2,640	3,007
Capital	-	-	-	-	-
Other Expenditures	165,868	231,993	234,013	239,013	238,356
Total Expenditures	516,853	886,208	842,871	894,972	956,308
Levy			795,771		907,108

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 015 - Finance										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	11,186	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	11,186	0	0	0	0	0	0.00%
Interfund Revenue:										
Professional Services	63002	6,000	4,596	4,596	6,000	6,000	6,000	7,000	7,000	16.67%
Financial Services	65083	29,208	40,104	40,104	41,100	41,100	41,100	42,200	42,200	2.68%
Interfund Revenue Subtotal:		35,208	44,700	44,700	47,100	47,100	47,100	49,200	49,200	4.46%
Total Operating Revenue:		35,208	44,700	55,886	47,100	47,100	47,100	49,200	49,200	4.46%
Revenue Total:		35,208	44,700	55,886	47,100	47,100	47,100	49,200	49,200	4.46%
Expense										
Wages:										
Regular Pay	51100	388,888	396,862	418,826	437,137	469,369	469,425	511,908	511,908	17.10%
Wages Subtotal:		388,888	396,862	418,826	437,137	469,369	469,425	511,908	511,908	17.10%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 015 - Finance										
Fringes Benefits:										
FICA Medicare	51200	28,375	28,697	30,251	33,441	35,907	35,809	39,162	39,162	17.11%
Health Insurance	51201	85,155	92,974	96,693	97,864	107,412	107,412	120,778	120,778	23.41%
Dental Insurance	51202	4,573	4,827	4,918	5,044	5,497	5,497	6,131	6,131	21.55%
Workers Compensation	51203	753	413	241	538	578	578	341	341	-36.62%
WI Retirement	51206	25,286	25,989	28,279	29,507	31,682	31,685	33,602	33,602	13.88%
Fringe Benefits Other	51207	1,633	2,247	2,362	2,687	2,874	2,859	3,023	3,023	12.50%
Fringes Benefits Subtotal:		145,776	155,147	162,744	169,081	183,950	183,840	203,037	203,037	20.08%
Total Labor:		534,664	552,009	581,569	606,218	653,319	653,265	714,945	714,945	17.94%
Travel:										
Registration Tuition	52001	585	1,235	195	1,180	1,180	600	1,290	1,290	9.32%
Automobile Allowance	52002	701	970	139	700	700	60	800	800	14.29%
Meals	52005	29	32	0	160	160	40	150	150	-6.25%
Lodging	52006	100	748	89	600	600	250	767	767	27.83%
Taxable Benefit	52008	20	0	0	0	0	0	0	0	0.00%
Travel Subtotal:		1,435	2,985	423	2,640	2,640	950	3,007	3,007	13.90%
Total Travel:		1,435	2,985	423	2,640	2,640	950	3,007	3,007	13.90%
Capital Outlay:										
Equipment	58004	0	0	8,081	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	8,081	0	0	0	0	0	0.00%
Total Capital:		0	0	8,081	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 015 - Finance										
Office:										
Office Supplies	53000	273	164	1,287	330	330	275	330	330	0.00%
Stationery and Forms	53001	238	293	200	535	535	500	300	300	-43.93%
Printing Supplies	53002	484	300	202	400	400	250	350	350	-12.50%
Postage and Box Rent	53004	40	38	28	50	50	35	50	50	0.00%
Computer Supplies	53005	268	0	86	100	100	0	100	100	0.00%
Computer Software	53006	912	311	0	300	300	0	300	300	0.00%
Telephone	53008	1,131	1,239	1,851	1,600	1,600	1,874	1,575	1,575	-1.56%
Office Subtotal:		3,346	2,346	3,653	3,315	3,315	2,934	3,005	3,005	-9.35%
Operating:										
Subscriptions	53501	12	28	198	50	50	20	80	80	60.00%
Membership Dues	53502	1,357	1,247	1,512	1,575	1,575	1,598	1,615	1,615	2.54%
Publish Legal Notices	53503	1,833	2,498	1,754	2,100	2,100	1,500	2,050	2,050	-2.38%
Food	53520	42	38	0	50	50	0	50	50	0.00%
Small Equipment	53522	807	0	264	300	5,300	2,500	500	500	66.67%
Operating Licenses Fees	53553	830	54	0	50	50	50	50	50	0.00%
Small Equipment Technology	53580	884	0	3,447	0	0	1,000	0	0	0.00%
Print Duplicate	73003	3,588	3,952	3,970	4,010	4,010	4,000	3,635	3,635	-9.35%
Postage and Box Rent	73004	1,483	1,274	1,325	1,570	1,570	1,160	1,570	1,570	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	1,411	1,411	100.00%
Computer Server Charge	73030	0	3,503	0	0	0	0	0	0	0.00%
Operating Subtotal:		10,836	12,593	12,471	9,705	14,705	11,828	10,961	10,961	12.94%
Repairs & Maint:										
Technology Repair and Maintain	74029	396	429	429	462	462	462	429	429	-7.14%
Repairs & Maint Subtotal:		396	429	429	462	462	462	429	429	-7.14%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 015 - Finance										
Contractual Services:										
Accounting Auditing	55012	83,500	84,250	85,000	87,000	87,000	87,000	90,000	90,000	3.45%
Data Processing	55013	105,997	112,769	121,651	126,000	126,000	126,000	125,960	125,960	-0.03%
Professional Service	55014	4,385	1,232	4,569	4,610	4,610	1,250	4,700	4,700	1.95%
Collection Services	55015	918	139	379	800	800	400	500	500	-37.50%
Contractual Services Subtotal:		194,801	198,390	211,599	218,410	218,410	214,650	221,160	221,160	1.26%
Insurance Expenses:										
Prop Liab Insurance	76000	2,640	1,428	1,488	2,121	2,121	2,119	2,801	2,801	32.06%
Insurance Expenses Subtotal:		2,640	1,428	1,488	2,121	2,121	2,119	2,801	2,801	32.06%
Total Other Operating:		212,019	215,186	229,640	234,013	239,013	231,993	238,356	238,356	1.86%
Expense Total:		748,118	770,179	819,713	842,871	894,972	886,208	956,308	956,308	13.46%
Finance Net/(Levy):		(712,910)	(725,479)	(763,827)	(795,771)	(847,872)	(839,108)	(907,108)	(907,108)	13.99%

FINANCE PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022	2021	2020	2022	2021
								EXECUTIVE	ADOPTED	ADOPTED	OVER 2021	OVER 2020
Finance	1015	618,248	2,210	-	236,162	856,620		856,620	745,905	736,406	14.8	1.3
Revenues	1015						42,200	(42,200)	(41,100)	(40,100)	2.7	2.5
Purchasing	1019	96,697	797	-	2,194	99,688		99,688	96,966	95,339	2.8	1.7
Revenues	1019						7,000	(7,000)	(6,000)	(4,600)	16.7	30.4
Grand Totals		<u>714,945</u>	<u>3,007</u>	<u>-</u>	<u>238,356</u>	<u>956,308</u>	<u>49,200</u>	<u>907,108</u>	<u>795,771</u>	<u>787,045</u>	<u>14.0</u>	<u>1.1</u>
Tax levy								<u>907,108</u>	<u>795,771</u>	<u>787,045</u>	<u>14.00</u>	<u>1.10</u>

GENERAL SERVICES

General Services Fund: 620
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County General Services
Courthouse
415 Jackson Street, Room 56
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide quality centralized printing and mail services to other County departments in a timely and cost-effective manner.

PROGRAM DESCRIPTION:

PRINTING: Provides large volume professional printing services to County departments at a competitive price and maintains an inventory of paper for use by departments within the County.

MAILROOM: Process County departments' incoming and outgoing letters and packages.

GENERAL SERVICES

**General Services Fund: 620
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County General Services
Courthouse
415 Jackson Street, Room 56
Oshkosh, WI 54901

TELEPHONE: 232-3443

2021 ACCOMPLISHMENTS:

- 1. Eliminated the need to carry large volumes of paper in inventory to supply County departments by finding a low-cost way to have departments order paper along with their office supplies and get "desktop" delivery. This also saves Facilities & Property Management from having to deliver paper to outlying buildings.**
- 2. Worked with some departments to convert mailings from USPS to a lower priced UPS option.**
- 3. Provided quality printing and mail services to County departments**

2022 GOALS & OBJECTIVES:

- 1. To continue to provide quality printing services in a cost-efficient manner.**
- 2. To continue to work with departments to maximize savings on postage.**

GENERAL SERVICES

2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	2	2	1	1	1	1	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	1	1	1	1	1	1	1	1

There is no change to the staffing table for 2022.

COUNTY LEVY: The General Services Fund is a proprietary activity and as such, generally operates with very little or no tax levy. Most of the department's costs are charged back to user departments. We are expecting to run a surplus for 2022 of \$1,073. The surplus for 2021 was budgeted at \$16,941. A schedule of significant changes follows.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - General Services

Significant changes from 2021	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2021 Budgeted Surplus (Deficit)			\$ 16,941	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Forms Copies Etc.	(15,000)	(15,000)		Decrease in revenue for printing based on more electronic submissions due to remote work from COVID-19 originally but seems to be the new trend going forward.
Mail Service Revenue	8,000	8,000		Increase based on 2021 budget being understated from a one year drop in mail in 2019, but 2020 and 2021 year-to-date have shown increases.
Total revenue changes	(7,000)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Postage and Box Rent	8,000	(8,000)		Increase based on 2021 budget being understated from a one year drop in mail in 2019, but 2020 and 2021 year-to-date have shown increases. In addition, postage prices will increase in August 2021.
Other small changes	868	(868)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	8,868			
2022 Budgeted Surplus (Deficit)			\$ 1,073	

Financial Summary General Services

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	207,953	371,904	385,800	385,800	378,400
Labor	31,676	54,803	54,941	54,941	56,220
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	164,300	308,560	313,918	313,918	321,107
Total Expenditures	195,976	363,363	368,859	368,859	377,327
(Surplus) / Deficit before adjustments			(16,941)		(1,073)
Increase / (Decrease) fund balance			16,941		1,073
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 620 - General Services										
Revenue										
Public Services:										
Offset Revenue	45013	1,129	1,613	721	1,300	1,300	700	800	800	-38.46%
Public Services Subtotal:		1,129	1,613	721	1,300	1,300	700	800	800	-38.46%
Intergov Services:										
Mail Service Revenue	43003	3,458	2,868	1,537	2,500	2,500	2,000	2,000	2,000	-20.00%
Intergov Services Subtotal:		3,458	2,868	1,537	2,500	2,500	2,000	2,000	2,000	-20.00%
Interfund Revenue:										
Forms Copies Etc	65003	212,702	215,390	184,526	200,000	200,000	180,000	185,000	185,000	-7.50%
Photocopy Revenue	65014	38,164	33,064	33,641	30,000	30,000	26,000	30,000	30,000	0.00%
Mail Service Revenue	65015	169,895	147,593	163,257	150,000	150,000	160,000	158,000	158,000	5.33%
DP Services	65085	696	504	504	500	500	504	600	600	20.00%
Interfund Revenue Subtotal:		421,456	396,551	381,928	380,500	380,500	366,504	373,600	373,600	-1.81%
Total Operating Revenue:		426,043	401,032	384,187	384,300	384,300	369,204	376,400	376,400	-2.06%
Interest:										
Interest Investments	48000	2,509	3,487	3,374	1,500	1,500	2,700	2,000	2,000	33.33%
Investment Mark to Market	48002	(235)	1,667	2,814	0	0	0	0	0	0.00%
Interest Subtotal:		2,274	5,154	6,188	1,500	1,500	2,700	2,000	2,000	33.33%
Total Non-Operating Revenue:		2,274	5,154	6,188	1,500	1,500	2,700	2,000	2,000	33.33%
Revenue Total:		428,317	406,187	390,375	385,800	385,800	371,904	378,400	378,400	-1.92%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 620 - General Services										
Expense										
Wages:										
Regular Pay	51100	38,776	38,748	39,886	40,287	40,287	40,289	41,516	41,516	3.05%
Wages Subtotal:		38,776	38,748	39,886	40,287	40,287	40,289	41,516	41,516	3.05%
Fringes Benefits:										
FICA Medicare	51200	2,835	2,839	2,920	3,082	3,082	2,940	3,176	3,176	3.05%
Health Insurance	51201	7,826	7,795	8,221	8,221	8,221	8,221	8,221	8,221	0.00%
Dental Insurance	51202	358	348	348	348	348	348	348	348	0.00%
Workers Compensation	51203	78	40	23	50	50	46	28	28	-44.00%
Compensated Absences Expense	51205	(195)	(257)	271	0	0	0	0	0	0.00%
WI Retirement	51206	2,600	2,535	2,696	2,719	2,719	2,719	2,699	2,699	-0.74%
Fringe Benefits Other	51207	235	234	238	234	234	240	232	232	-0.85%
GASB OPEB Adjustment	51214	(1,257)	497	(3,358)	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		12,480	14,031	11,360	14,654	14,654	14,514	14,704	14,704	0.34%
Total Labor:		51,255	52,779	51,246	54,941	54,941	54,803	56,220	56,220	2.33%
Office:										
Office Supplies	53000	294	381	231	350	350	150	250	250	-28.57%
Printing Supplies	53002	5,522	2,971	2,717	6,000	6,000	3,000	4,000	4,000	-33.33%
Postage and Box Rent	53004	140,566	119,843	131,318	130,000	130,000	136,000	138,000	138,000	6.15%
Telephone	53008	245	77	94	250	250	107	150	150	-40.00%
Office Subtotal:		146,627	123,271	134,360	136,600	136,600	139,257	142,400	142,400	4.25%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 620 - General Services										
Operating:										
Small Equipment	53522	0	0	4,397	0	0	0	0	0	0.00%
Equipment Rental	53551	156,933	150,431	118,595	130,000	130,000	122,000	130,000	130,000	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	195	195	100.00%
Operating Subtotal:		156,933	150,431	122,992	130,000	130,000	122,000	130,195	130,195	0.15%
Repairs & Maint:										
Maintenance Equipment	54022	0	262	262	275	275	262	275	275	0.00%
Equipment Repairs	54029	262	0	0	0	0	0	0	0	0.00%
Technology Repair and Maintain	74029	33	33	33	33	33	33	33	33	0.00%
Repairs & Maint Subtotal:		295	295	295	308	308	295	308	308	0.00%
Contractual Services:										
Other Contract Serv	55030	42,679	42,364	45,498	46,000	46,000	46,000	47,000	47,000	2.17%
Contractual Services Subtotal:		42,679	42,364	45,498	46,000	46,000	46,000	47,000	47,000	2.17%
Insurance Expenses:										
Prop Liab Insurance	76000	1,500	804	840	1,010	1,010	1,008	1,204	1,204	19.21%
Insurance Expenses Subtotal:		1,500	804	840	1,010	1,010	1,008	1,204	1,204	19.21%
Total Other Operating:		348,033	317,165	303,985	313,918	313,918	308,560	321,107	321,107	2.29%
Expense Total:		399,288	369,944	355,231	368,859	368,859	363,363	377,327	377,327	2.30%
General Services Net Surplus/(Deficit):		29,029	36,242	35,144	16,941	16,941	8,541	1,073	1,073	-93.67%

INFORMATION SYSTEMS

General Fund – Department: 022
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County Information Systems
County Administration Building
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3491

MISSION STATEMENT:

To provide excellent customer service and support to all Winnebago County information technology users, to protect Winnebago County assets and data, and to ensure Winnebago County's information technology investment is strategically positioned for the future.

PROGRAM DESCRIPTION:

USER SUPPORT Operate and maintain computer and telecommunications systems and supply support and training to sustain usability on related devices and software.

INVENTORY Maintain detailed records of all county computer hardware, software, and telecommunications equipment.

BUDGET Determine needs/requirements for computer and telecommunication requests as part of the annual budget process. Assist throughout the year in the actual purchases of these budgeted items.

NETWORK INFRASTRUCTURE Maintain the network connectivity, including Internet access, and the core network equipment and software in support of services provided by the County.

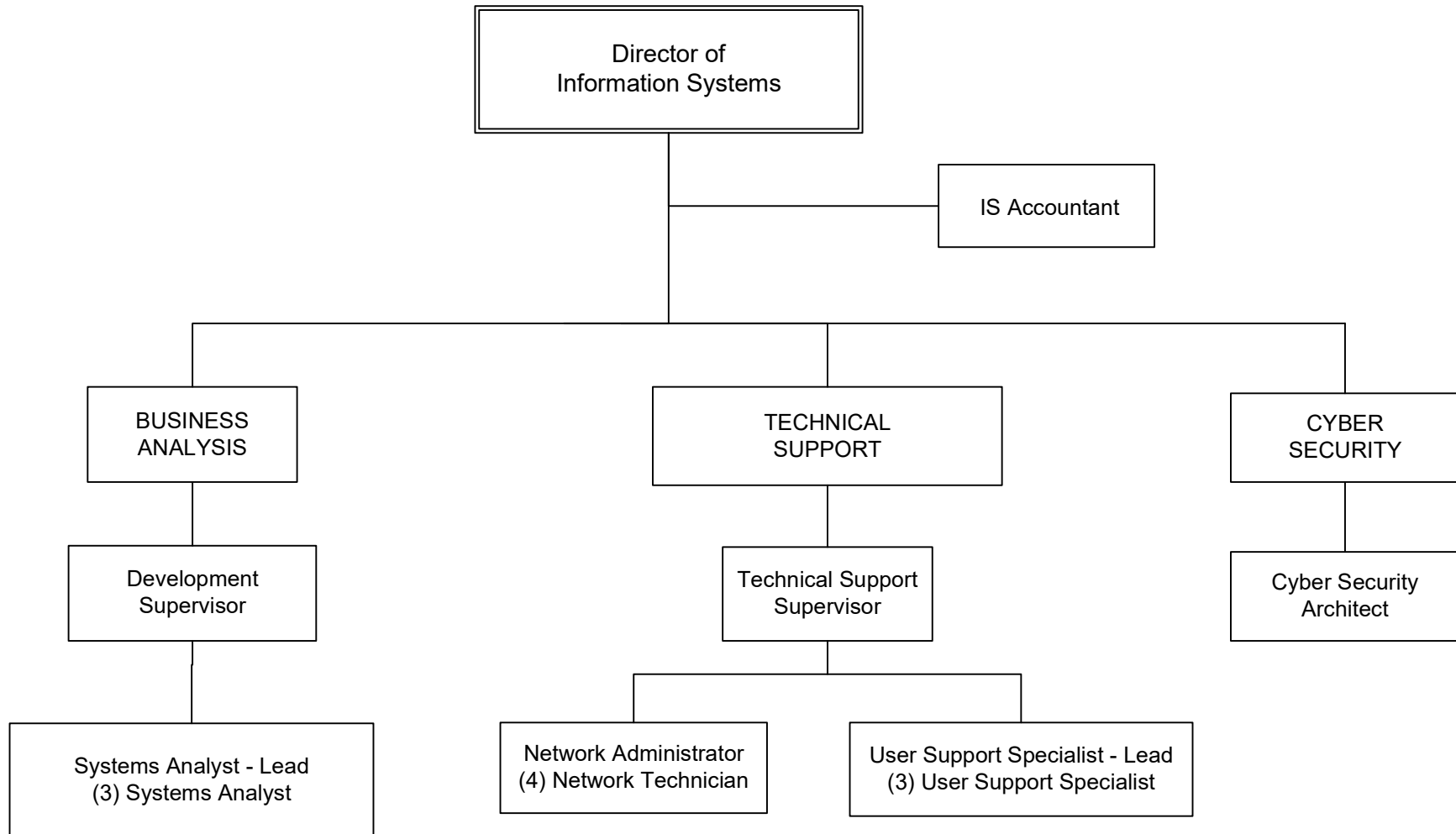
PUBLIC SAFETY Maintain and support the Public Safety Systems within Winnebago County.

SYSTEM DESIGN & DEVELOPMENT Design and develop custom applications based on departmental requests or IS observations where efficiencies can be gained.

PROJECT MANAGEMENT Manage resources necessary for both the acquisition and complete implementation of 'off-the-shelf' software or the 'in-house' development of custom applications.

TELECOMMUNICATION SUPPORT Determine and monitor County needs and maintain installed systems.

INFORMATION SYSTEMS



INFORMATION SYSTEMS

**General Fund – Department: 022
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County Information Systems
County Administration Building
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3491

2021 ACCOMPLISHMENTS:

- 1. Completed the 2015 certification of the Human Services in-house written application (delayed from 2020).**
- 2. Resolved a Human Services issue through software programming after an agency made payments on closed accounts.**
- 3. Updated the Intranet and Internet servers to stay secure on current operation systems.**
- 4. Completed the fiber connection to the new airport terminal.**
- 5. Assisted in the setup for the annual special events including: EAA, Lifest.**
- 6. Finished the deployment of 450 laptops (purchased in Oct 2020) during the pandemic for remote work purposes.**
- 7. Completed the conversion of the Sheriff's Office to an in-house written timecard application.**
- 8. Participated in the installation of credit card payment devices throughout multiple departments.**
- 9. Created isolation and greater security for the election-related equipment in conjunction with County Clerk.**
- 10. Worked closely with Human Resources on all aspects of the Kronos upgrade.**
- 11. Determined how to shift away from Citrix to local device due to the laptop rollout.**
- 12. Completed the fiber relocation on County Road A due to road construction changes.**
- 13. Determined Microsoft licensing and executed renewal for 3-year period.**
- 14. Continue to investigate two-factor authentication for all network users.**
- 15. On-boarded several new employees in the IS department.**
- 16. Continue to work with Park View on the potential new Training Center.**
- 17. Continued to assist with virtual County Board meetings.**

2022 GOALS & OBJECTIVES:

- 1. Complete the biennial refresh for cellular phones.**
- 2. Investigate and test Microsoft Cloud options prior to the next contract renewal.**
- 3. Continue to enhance and fortify cyber security regarding County infrastructure.**
- 4. Continue to upgrade hardware scheduled via the technology replacement fund.**
- 5. Continue to provide assistance and training to users for our standard software.**
- 6. Monitor and manage data storage as requirements continue to grow.**
- 7. Monitor and manage County technology costs as inventory continues to expand to the best of our abilities.**
- 8. Continue to provide high quality technical support behind friendly, responsive customer service.**
- 9. Continue to work on IS specific policies and procedures.**

INFORMATION SYSTEMS

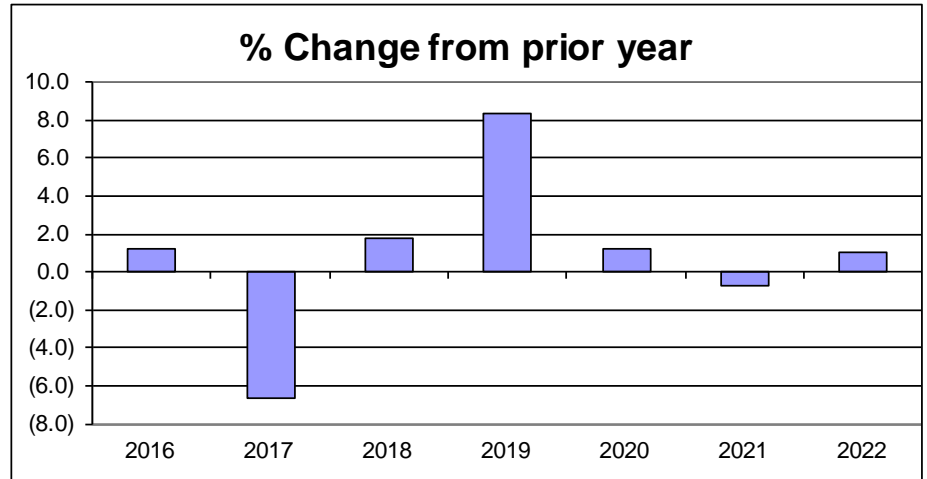
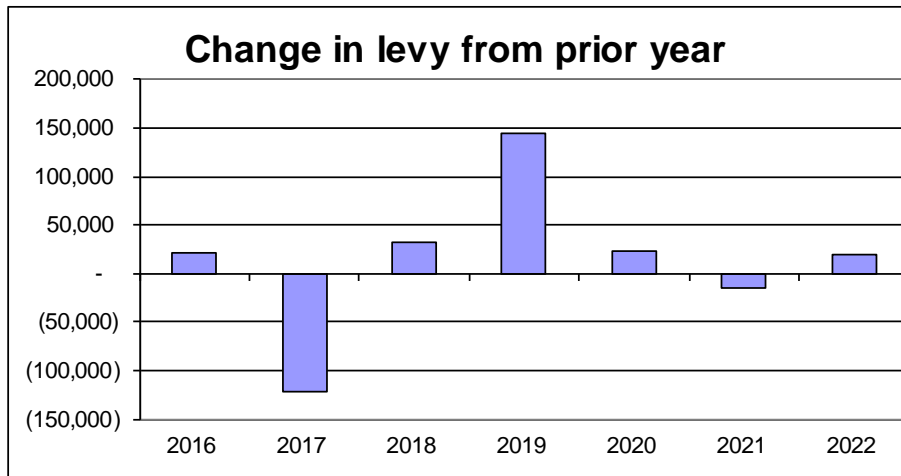
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	16	16	17	17	17	17	18	18	18	18
Part Time	0	0	0	0	0	0	0	0	0	0
Total	16	16	17	17	17	17	18	18	18	18

There is no change to the staffing table for 2022.

COUNTY LEVY: The tax levy for 2022 is \$1,911,968, an increase of \$19,147 or 1.01% over 2021. A schedule of significant changes follows.



TECHNOLOGY REPLACEMENT FUND:

The technology replacement fund was established in 2000. This fund was established to accumulate funds for the replacement of personal computers, desktop software, servers and other devices related to our computer network. Rather than borrowing for these rather short-term items, it would be more appropriate to accumulate funds and pay as we go. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents. We have expanded the fund to include more of the technology items. The 2022 tax levy for the technology fund will increase to \$1,000,000 from \$884,000 in 2021, an increase of \$116,000 or 13.12%. This will result in an increase of \$131,651 to fund balance for 2022. In 2021, \$305,903 was used from fund balance. In 2022, the technology replacement fund will begin charging an interfund charge to departments for their Microsoft license renewal fees, which is charged per device.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Information Systems

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 1,892,821	
Revenue Changes - impact on levy:		
Computer Maintenance	3,003	Decrease in inventory due to mandating one device/user, thus reducing the amount of revenue coming in from other departments for the maintenance services.
Expense Changes - impact on levy:		
Equipment Repairs	(3,003)	Decrease in inventory due to mandating one device/user, thus reducing the cost of the equipment repairs needed.
Prop Liab Insurance	4,477	Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.
Other small changes	14,670	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 1,911,968	

Financial Summary Information Systems

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	56,224	89,295	89,295	89,295	88,381
Labor	943,492	1,713,349	1,714,852	1,714,852	1,730,761
Travel	11,610	22,400	29,150	29,150	29,250
Capital	84,276	130,000	-	135,413	-
Other Expenditures	78,023	195,929	238,114	238,114	240,338
Total Expenditures	1,117,401	2,061,678	1,982,116	2,117,529	2,000,349
Levy			1,892,821		1,911,968

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	60,184	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	60,184	0	0	0	0	0	0.00%
Public Services:										
Offset Revenue	45013	0	0	0	0	0	0	488	488	100.00%
Public Services Subtotal:		0	0	0	0	0	0	488	488	100.00%
Interfund Revenue:										
Computer Maintenance	65029	47,784	48,939	48,477	49,995	49,995	49,995	46,893	46,893	-6.20%
DP Services	65085	14,004	19,404	19,404	16,300	16,300	16,300	18,000	18,000	10.43%
Interfund Revenue Subtotal:		61,788	68,343	67,881	66,295	66,295	66,295	64,893	64,893	-2.11%
Total Operating Revenue:		61,788	68,343	128,065	66,295	66,295	66,295	65,381	65,381	-1.38%
Misc Revenues:										
Sale Of Prop Equip	48104	53	0	0	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	0	3,050	0	0	0	0	0	0	0.00%
Cost Sharing Allocations	48110	24,762	17,624	38,489	23,000	23,000	23,000	23,000	23,000	0.00%
Misc Revenues Subtotal:		24,815	20,674	38,489	23,000	23,000	23,000	23,000	23,000	0.00%
Total Non-Operating Revenue:		24,815	20,674	38,489	23,000	23,000	23,000	23,000	23,000	0.00%
Revenue Total:		86,603	89,017	166,554	89,295	89,295	89,295	88,381	88,381	-1.02%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Expense										
Wages:										
Regular Pay	51100	1,088,145	1,173,354	1,186,190	1,224,344	1,224,344	1,222,300	1,235,869	1,235,869	0.94%
Overtime	51105	516	2,825	4,680	3,100	3,100	3,000	3,100	3,100	0.00%
Payroll Sundry Account	51190	0	0	0	0	0	812	0	0	0.00%
Wages Subtotal:		1,088,662	1,176,179	1,190,871	1,227,444	1,227,444	1,226,112	1,238,969	1,238,969	0.94%
Fringes Benefits:										
FICA Medicare	51200	78,785	85,339	86,228	93,899	93,899	93,800	94,780	94,780	0.94%
Health Insurance	51201	261,285	280,348	282,390	285,046	285,046	285,000	291,522	291,522	2.27%
Dental Insurance	51202	16,264	16,431	15,529	15,523	15,523	15,500	15,523	15,523	0.00%
Workers Compensation	51203	4,042	2,191	1,240	2,722	2,722	2,722	2,237	2,237	-17.82%
Unemployment Comp	51204	0	0	559	0	0	0	0	0	0.00%
WI Retirement	51206	72,828	75,932	79,449	82,853	82,853	82,850	80,535	80,535	-2.80%
Fringe Benefits Other	51207	6,028	6,298	6,470	7,365	7,365	7,365	7,195	7,195	-2.31%
Fringes Benefits Subtotal:		439,233	466,539	471,865	487,408	487,408	487,237	491,792	491,792	0.90%
Total Labor:		1,527,895	1,642,718	1,662,736	1,714,852	1,714,852	1,713,349	1,730,761	1,730,761	0.93%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Travel:										
Registration Tuition	52001	9,524	16,606	(2,154)	25,000	25,000	20,000	25,000	25,000	0.00%
Automobile Allowance	52002	729	1,337	38	1,100	1,100	500	1,200	1,200	9.09%
Meals	52005	218	0	0	600	600	200	600	600	0.00%
Lodging	52006	833	656	492	2,000	2,000	1,500	2,000	2,000	0.00%
Other Travel Exp	52007	41	26	0	150	150	100	150	150	0.00%
Taxable Benefit	52008	0	0	0	300	300	100	300	300	0.00%
Travel Subtotal:		11,344	18,625	(1,624)	29,150	29,150	22,400	29,250	29,250	0.34%
Total Travel:		11,344	18,625	(1,624)	29,150	29,150	22,400	29,250	29,250	0.34%
Capital Outlay:										
Equipment	58004	0	0	37,548	0	135,413	130,000	0	0	0.00%
Capital Outlay Subtotal:		0	0	37,548	0	135,413	130,000	0	0	0.00%
Total Capital:		0	0	37,548	0	135,413	130,000	0	0	0.00%
Office:										
Office Supplies	53000	1,087	1,006	1,355	1,200	1,200	900	1,200	1,200	0.00%
Printing Supplies	53002	54	114	70	250	250	200	250	250	0.00%
Postage and Box Rent	53004	75	38	121	300	300	300	300	300	0.00%
Computer Supplies	53005	1,349	537	446	2,200	2,200	2,100	2,200	2,200	0.00%
Computer Software	53006	50,656	40,494	73,714	50,300	50,300	45,000	50,300	50,300	0.00%
Telephone	53008	15,367	12,082	14,817	21,500	21,500	16,000	21,000	21,000	-2.33%
Telephone Supplies	53009	5,778	3,861	2,421	2,100	2,100	2,000	2,100	2,100	0.00%
Fiber pole rental locates	53015	31,462	25,546	31,347	34,000	34,000	32,000	34,000	34,000	0.00%
Office Subtotal:		105,828	83,679	124,291	111,850	111,850	98,500	111,350	111,350	-0.45%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Operating:										
Subscriptions	53501	265	954	1,212	2,120	2,120	2,100	2,120	2,120	0.00%
Membership Dues	53502	50	250	250	260	260	260	260	260	0.00%
Small Equipment	53522	399	535	0	19,000	19,000	0	19,000	19,000	0.00%
Motor Fuel	53548	0	6	0	100	100	80	100	100	0.00%
Loss on Disposition of Assets	53569	0	442	156	50	50	50	50	50	0.00%
Small Equipment Technology	53580	19,377	17,743	26,493	0	0	12,000	0	0	0.00%
Print Duplicate	73003	862	846	901	1,000	1,000	500	1,000	1,000	0.00%
Postage and Box Rent	73004	50	30	33	50	50	50	50	50	0.00%
Motor Fuel	73548	532	512	264	1,300	1,300	600	1,300	1,300	0.00%
Operating Subtotal:		21,536	21,319	29,310	23,880	23,880	15,640	23,880	23,880	0.00%
Repairs & Maint:										
Equipment Repairs	54029	24,871	23,844	31,276	49,995	49,995	35,000	46,992	46,992	-6.01%
Maintenance Vehicles	74023	247	195	92	400	400	300	400	400	0.00%
Technology Repair and Maintain	74029	0	127	0	0	0	0	0	0	0.00%
Repairs & Maint Subtotal:		25,118	24,166	31,368	50,395	50,395	35,300	47,392	47,392	-5.96%
Contractual Services:										
Data Processing	55013	18,494	18,951	17,934	20,000	20,000	19,500	21,250	21,250	6.25%
Professional Service	55014	19,096	3,480	20,155	20,000	20,000	15,000	20,000	20,000	0.00%
Contractual Services Subtotal:		37,591	22,431	38,089	40,000	40,000	34,500	41,250	41,250	3.13%
Insurance Expenses:										
Prop Liab Insurance	76000	11,652	6,696	6,960	11,989	11,989	11,989	16,466	16,466	37.34%
Insurance Expenses Subtotal:		11,652	6,696	6,960	11,989	11,989	11,989	16,466	16,466	37.34%
Total Other Operating:		201,724	158,290	230,018	238,114	238,114	195,929	240,338	240,338	0.93%
Expense Total:		1,740,963	1,819,633	1,928,677	1,982,116	2,117,529	2,061,678	2,000,349	2,000,349	0.92%
Information Systems Net/(Levy):		(1,654,361)	(1,730,616)	(1,762,123)	(1,892,821)	(2,028,234)	(1,972,383)	(1,911,968)	(1,911,968)	1.01%

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Technology Replacement

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 884,000	
Revenue Changes - impact on levy:		
Computer Licensing Charge	(221,162)	Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments
Expense Changes - impact on levy:		
Capital - Equipment	(164,000)	Decrease in capital outlay equipment needs due to inventory life cycle and aging out equipment during 2022.
Small Equipment Technology	58,428	Increase in small equipment technology needs due to inventory life cycle and aging out equipment during 2022, this includes the replacement of thirty-six (36) iPads for County Board Supervisors.
Data Processing	32,551	Increase due to maintenance costs for network support increasing.
Fund balance applied	420,994	The 2021 budget included using \$305,903 from the fund balance. The 2022 budget includes adding an additional \$115,091 from the general fund to increase the Technology Replacement Fund balance.
Other small changes	(10,811)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 1,000,000	

Financial Summary Technology Replacement

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	-	-	-	-	221,162
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	76,117	340,000	472,000	472,000	308,000
Other Expenditures	528,128	654,547	717,903	737,903	798,071
Total Expenditures	604,245	994,547	1,189,903	1,209,903	1,106,071
Levy Before Fund Balance Adjustment			1,189,903		884,909
Increase / (Decrease) fund balance			(305,903)		115,091
Net Levy After Fund Balance Adjustment			884,000		1,000,000

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 023 - Technology Replacement										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	616,648	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	616,648	0	0	0	0	0	0.00%
Interfund Revenue:										
Computer Licensing Charge	63006	0	0	0	0	0	0	221,162	221,162	100.00%
Computer Server Charge	65030	0	14,010	9,289	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		0	14,010	9,289	0	0	0	221,162	221,162	100.00%
Total Operating Revenue:		0	14,010	625,937	0	0	0	221,162	221,162	100.00%
Revenue Total:		0	14,010	625,937	0	0	0	221,162	221,162	100.00%
Expense										
Capital Outlay:										
Equipment	58004	197,796	224,318	83,952	472,000	472,000	340,000	308,000	308,000	-34.75%
Capital Outlay Subtotal:		197,796	224,318	83,952	472,000	472,000	340,000	308,000	308,000	-34.75%
Total Capital:		197,796	224,318	83,952	472,000	472,000	340,000	308,000	308,000	-34.75%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 023 - Technology Replacement										
Office:										
Computer Software	53006	256,215	248,400	232,119	331,316	351,316	325,000	320,505	320,505	-3.26%
Office Subtotal:		256,215	248,400	232,119	331,316	351,316	325,000	320,505	320,505	-3.26%
Operating:										
Small Equipment	53522	(20,786)	(1,274)	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	118,695	147,544	604,231	148,082	148,082	80,000	206,510	206,510	39.46%
Operating Subtotal:		97,909	146,270	604,231	148,082	148,082	80,000	206,510	206,510	39.46%
Contractual Services:										
Data Processing	55013	179,571	167,052	238,131	238,505	238,505	249,547	271,056	271,056	13.65%
Contractual Services Subtotal:		179,571	167,052	238,131	238,505	238,505	249,547	271,056	271,056	13.65%
Total Other Operating:		533,694	561,722	1,074,481	717,903	737,903	654,547	798,071	798,071	11.17%
Expense Total:		731,491	786,040	1,158,433	1,189,903	1,209,903	994,547	1,106,071	1,106,071	-7.05%
Technology Replacement Net/(Levy):		(731,491)	(772,030)	(532,496)	(1,189,903)	(1,209,903)	(994,547)	(884,909)	(884,909)	-27.02%
Fund balance applied (Note):		0	0	0	305,903	305,903	305,903	(115,091)	(115,091)	-137.62%
Technology Replacement Net/(Levy):		(731,491)	(772,030)	(532,496)	(884,000)	(904,000)	(688,644)	(1,000,000)	(1,000,000)	13.12%

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Technology Replacement -				
	Average Server	3	13,000	39,000
	Large Server	5	23,000	115,000
	EMC / SAN	2	28,000	56,000
	Storage / EMC / DD	1	60,000	60,000
	Large Switch	3	8,000	24,000
	RazorSafe / Intradyn	1	14,000	14,000
		15		308,000

FACILITIES

**General Fund – Division: 025
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County Facilities
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

MISSION STATEMENT:

To provide a safe, efficient environment for the administration and operation of the County programs and services. To use efficient and cost-effective facility management practices to provide adequate workspace for the staff and efficient access to services by the public.

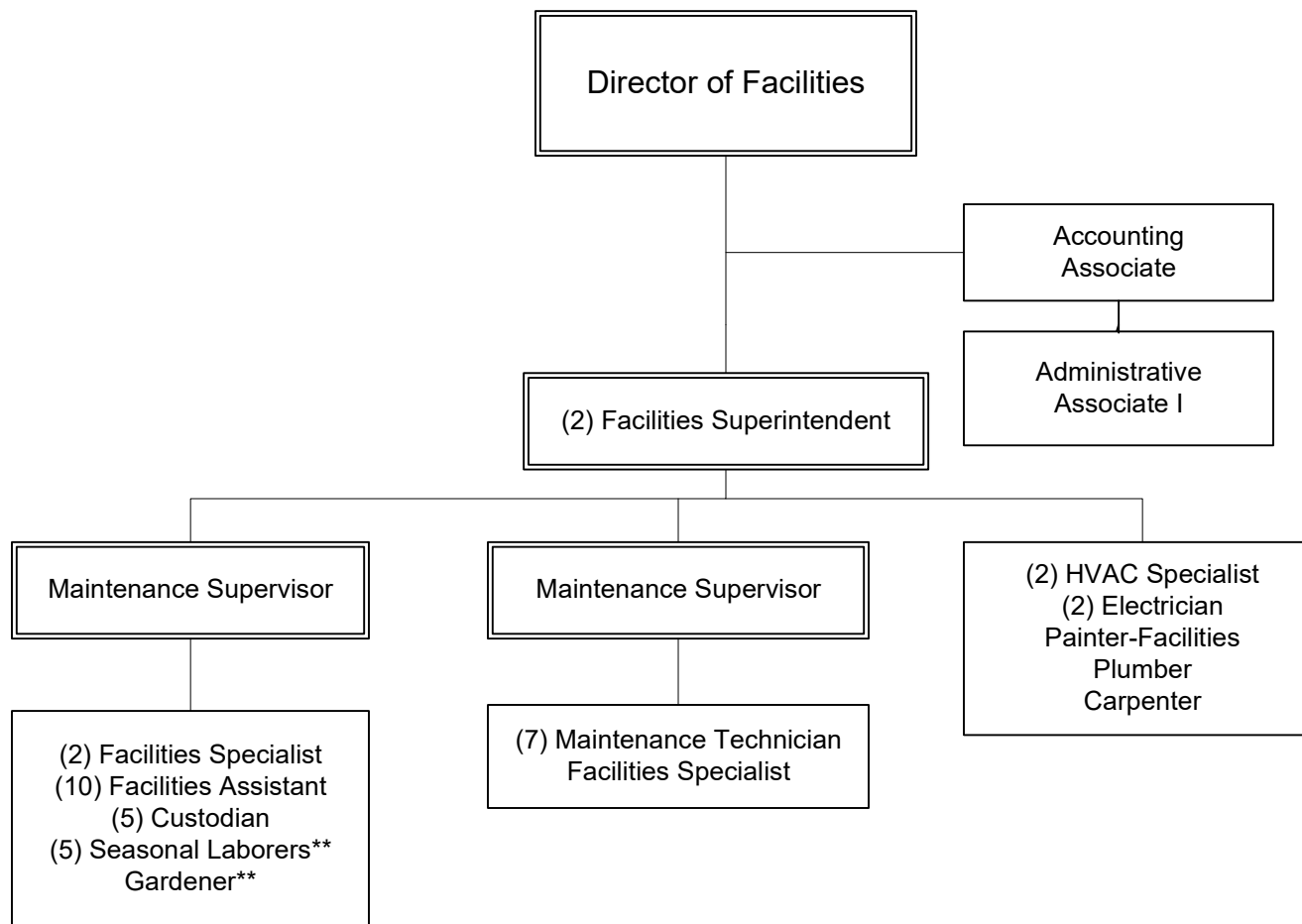
PROGRAM DESCRIPTION:

The Winnebago County Facility Management Department services over 1,000,000 square feet of buildings and their respective grounds. Major services of the department include:

1. climate control,
2. space planning,
3. energy management,
4. preventive maintenance,
5. mechanical/electrical repairs,
6. light construction,
7. housekeeping,
8. liaison with contracted services,
9. grounds and lots maintenance,
10. signage, building security and lock services.

These services are being monitored through a computerized facilities management program to assure control of priorities and efficient labor use. In addition to the previous services, the department provides consultation to other departments and directors and manages major construction/renovation projects with architects and contractors.

FACILITIES



** Unclassified Position

FACILITIES

**General Fund – Division: 025
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County Facilities
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

2021 ACCOMPLISHMENTS:

- 1. Developed the design and put out to bid the remodel of the Second and Third floors of the Orrin King Building for the District Attorney**
- 2. Developed the design and put out for bid the tuckpointing of the Courthouse**
- 3. Remodeled the entrance to Branch 5 Chambers**
- 4. Developed the design for 980 transitional housing**
- 5. Completed the Courthouse elevator modernization**
- 6. Completed the design and put out for bid a Training and Storage Facility for Park View Health Center**
- 7. Completed the design for a replacement boathouse for the Sheriff**
- 8. Completed the installation of household rangehoods at Park View Health Center**
- 9. Completed the design for a fall protection system for the Courthouse**

2022 GOALS & OBJECTIVES:

- 1. Complete the repairs to the Sheriff's Boathouse**
- 2. Design and construct an Evidence Building for the Sheriff**
- 3. Construct a 980 transitional house facility**
- 4. Complete the remodel of the second and third floors of the Orrin King Building for the District Attorney**
- 5. Construct the Training and Storage Facility for Park View**
- 6. Design and replace the Neenah Human Services roof replacement**

FACILITIES

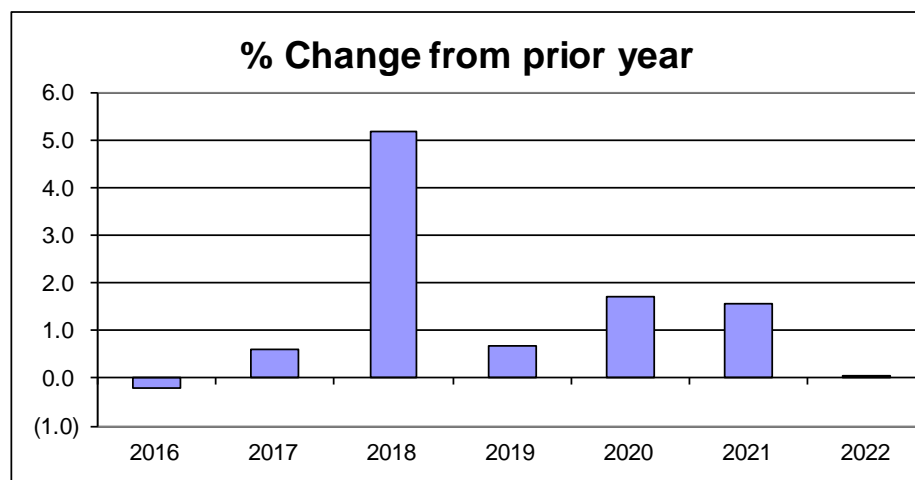
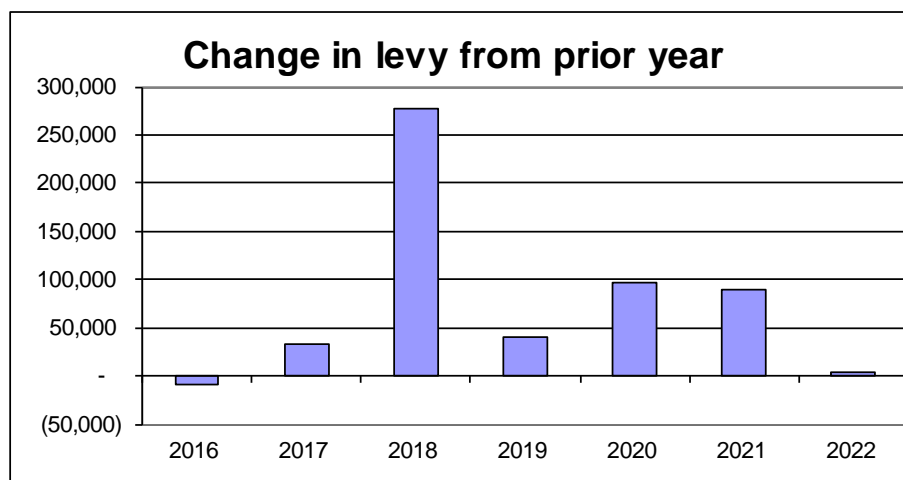
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	37	37	37	38	39	39	39	39	39	39
Part Time	1	1	1	1	0	0	0	0	0	0
Total	38	38	38	39	39	39	39	39	39	39

There is no change to the staffing table for 2022

COUNTY LEVY: The tax levy for 2022 is \$5,801,005, an increase of \$4,243 or 0.07% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Facilities

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 5,796,762	
Revenue Changes - impact on levy:		
Rental Building	73,055	Decrease due to loss of rent from Carters for the 206 State Street property.
Expense Changes - impact on levy:		
Temporary Employees	(13,800)	Decrease due to reduced funding for seasonal workers, 10 weeks instead of 26.
Overtime	5,880	Increase based on consistent vacancies of 3-4 staff members/year.
Registration Tuition	5,825	Increase for additional training opportunities, online nad rescheduled 2021 training.
Capital - Improvements	93,000	Increase for improvements projected needed, replacement of Neenah AC chiller.
Capital - Equipment	(42,000)	Decrease based on less equipment needing replacement in 2022.
Computer Software	32,660	Increase for additional facilities supported by Legionella program, migrating to a hosted CMMS application.
Household Supplies	(5,000)	Decrease to reflect 5 year average expenses.
Small Equipment	3,860	Increase due to replacement of bigger tool items, grounds trailers, table and band saw.
Motor Fuel - interfund	(4,000)	Decrease due to trend of less fuel usage plus more commuting to buildings.
Maintenance Grounds	8,500	Increase for purchasing additional trees, mulch, and plants.
Maintenance Vehicles	(3,500)	Decrease due to less vehicle maintenance done by Facilities staff.
Heat	(57,540)	Decrease due to improved operations and more efficient equipment.
Power and Light	(60,600)	Decrease due to improved operations and more efficient equipment.
Water and Sewer	(66,200)	Decrease due to improved operations and more efficient equipment.
Refuse Collection	(6,454)	Decrease due to new hauler and lower fees.
Snow Removal	(5,000)	Decrease due to milder winters and less snow.
Vehicles Repairs	(8,000)	Decrease due to less contracted work and newer vehicles.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Facilities

Account	Amount	Description
Grounds Maintenance	3,160	Increase due to plan for more planting of trees/maintenance throughout the County.
Building Repairs	(33,043)	Decrease due to less contracted work.
Professional Service	85,100	Increase due to more projects planned requiring professional services.
Janitorial Services	7,850	Increase due to contracted services for USDA offices.
Snow Removal - interfund	(28,000)	Decrease due to milder winters and less snow.
Prop Liability Insurance	19,000	Increase due to additional buildings and the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.
Other small changes	(510)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 5,801,005	

Financial Summary Facilities

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	115,916	207,005	226,661	226,661	156,356
Labor	1,563,822	2,552,304	3,062,694	3,062,694	3,051,854
Travel	2,092	2,283	4,510	4,510	9,875
Capital	27,634	126,090	159,500	164,185	210,500
Other Expenditures	1,123,088	2,547,267	2,796,719	2,988,816	2,685,132
Total Expenditures	2,716,636	5,227,944	6,023,423	6,220,205	5,957,361
Levy			5,796,762		5,801,005

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	40,292	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	40,292	0	0	0	0	0	0.00%
Public Services:										
Other Fees	45002	0	0	31	0	0	175	0	0	0.00%
Public Services Subtotal:		0	0	31	0	0	175	0	0	0.00%
Intergov Services:										
Other Fees	43001	9,996	0	0	0	0	0	0	0	0.00%
Intergov Services Subtotal:		9,996	0	0	0	0	0	0	0	0.00%
Interfund Revenue:										
Rental Revenue	65011	40,200	40,200	50,400	50,700	50,700	50,700	50,700	50,700	0.00%
Other Department Charges	65081	0	6,000	6,000	10,500	10,500	10,500	12,500	12,500	19.05%
Interfund Revenue Subtotal:		40,200	46,200	56,400	61,200	61,200	61,200	63,200	63,200	3.27%
Total Operating Revenue:		50,196	46,200	96,723	61,200	61,200	61,375	63,200	63,200	3.27%
Misc Revenues:										
Rental Building	48100	45,964	46,665	139,645	155,717	155,717	128,014	82,662	82,662	-46.92%
Sale of Scrap	48106	6,561	3,734	3,682	3,000	3,000	2,814	3,000	3,000	0.00%
Other Miscellaneous Revenues	48109	12,691	11,385	48,070	6,744	6,744	14,802	7,494	7,494	11.12%
Misc Revenues Subtotal:		65,215	61,784	191,397	165,461	165,461	145,630	93,156	93,156	-43.70%
Total Non-Operating Revenue:		65,215	61,784	191,397	165,461	165,461	145,630	93,156	93,156	-43.70%
Revenue Total:		115,411	107,984	288,120	226,661	226,661	207,005	156,356	156,356	-31.02%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Expense										
Wages:										
Regular Pay	51100	1,703,193	1,770,272	1,769,865	1,947,098	1,947,098	1,666,367	1,970,358	1,970,358	1.19%
Temporary Employees	51101	11,242	24,415	16,943	36,800	36,800	3,930	23,000	23,000	-37.50%
Overtime	51105	17,739	14,250	39,887	26,061	26,061	18,982	31,941	31,941	22.56%
Comp Time	51108	261	430	36	0	0	0	0	0	0.00%
Wages Subtotal:		1,732,435	1,809,367	1,826,731	2,009,959	2,009,959	1,689,279	2,025,299	2,025,299	0.76%
Fringes Benefits:										
FICA Medicare	51200	125,775	131,897	131,829	153,760	153,760	122,416	154,933	154,933	0.76%
Health Insurance	51201	636,040	629,210	611,675	693,814	693,814	569,866	669,822	669,822	-3.46%
Dental Insurance	51202	34,866	32,634	31,404	35,785	35,785	28,888	33,611	33,611	-6.08%
Workers Compensation	51203	35,268	19,151	10,677	24,582	24,582	20,508	26,612	26,612	8.26%
Unemployment Comp	51204	434	1,834	1,514	0	0	0	0	0	0.00%
WI Retirement	51206	114,652	116,431	121,481	133,005	133,005	111,721	129,970	129,970	-2.28%
Fringe Benefits Other	51207	9,554	9,853	9,970	11,789	11,789	9,626	11,607	11,607	-1.54%
Fringes Benefits Subtotal:		956,589	941,010	918,550	1,052,735	1,052,735	863,025	1,026,555	1,026,555	-2.49%
Total Labor:		2,689,024	2,750,377	2,745,281	3,062,694	3,062,694	2,552,304	3,051,854	3,051,854	-0.35%
Travel:										
Registration Tuition	52001	3,170	3,136	619	3,500	3,500	2,283	9,325	9,325	166.43%
Automobile Allowance	52002	652	299	0	500	500	0	200	200	-60.00%
Meals	52005	0	132	0	250	250	0	100	100	-60.00%
Lodging	52006	0	471	0	250	250	0	250	250	0.00%
Other Travel Exp	52007	0	14	5	10	10	0	0	0	-100.00%
Travel Subtotal:		3,822	4,052	625	4,510	4,510	2,283	9,875	9,875	118.96%
Total Travel:		3,822	4,052	625	4,510	4,510	2,283	9,875	9,875	118.96%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Capital Outlay:										
Buildings	58001	0	162,471	9,771	0	0	0	0	0	0.00%
Improvements	58002	0	0	99,336	0	4,685	3,348	93,000	93,000	100.00%
Equipment Technology	58003	0	0	0	0	5,295	5,295	0	0	0.00%
Equipment	58004	102,583	95,672	89,371	159,500	154,205	117,447	117,500	117,500	-26.33%
Capital Outlay Subtotal:		102,583	258,143	198,479	159,500	164,185	126,090	210,500	210,500	31.97%
Total Capital:		102,583	258,143	198,479	159,500	164,185	126,090	210,500	210,500	31.97%
Office:										
Office Supplies	53000	1,290	1,782	1,650	2,000	2,000	1,759	1,800	1,800	-10.00%
Printing Supplies	53002	968	559	1,913	1,500	1,500	2,306	1,700	1,700	13.33%
Postage and Box Rent	53004	157	313	197	230	230	313	275	275	19.57%
Computer Software	53006	7,760	7,425	18,381	32,500	35,500	32,500	65,160	65,160	100.49%
Telephone	53008	11,987	9,046	10,074	12,000	12,000	11,964	12,500	12,500	4.17%
Office Subtotal:		22,162	19,125	32,216	48,230	51,230	48,842	81,435	81,435	68.85%
Operating:										
Subscriptions	53501	2,098	1,021	2,810	2,150	2,150	1,720	5,000	5,000	132.56%
Membership Dues	53502	213	0	0	0	0	0	0	0	0.00%
Household Supplies	53516	62,949	55,617	63,440	69,000	69,000	54,034	64,000	64,000	-7.25%
Uniforms Tools Allowance	53517	11,736	10,031	10,359	13,800	13,800	13,800	13,800	13,800	0.00%
Small Equipment	53522	7,319	19,614	31,830	26,200	26,200	39,533	30,760	30,060	14.73%
Shop Supplies	53523	3,472	5,327	5,301	6,000	6,000	5,187	6,000	6,000	0.00%
Building Rental	53550	42,951	19,200	14,400	14,400	14,400	14,400	14,400	14,400	0.00%
Equipment Rental	53551	1,816	1,141	1,642	2,000	2,000	2,000	2,000	2,000	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Operating Licenses Fees	53553	3,253	2,775	3,274	6,832	6,832	6,832	5,566	5,566	-18.53%
Small Equipment Technology	53580	9,201	0	72	1,200	1,200	0	4,200	1,200	0.00%
Print Duplicate	73003	2,493	2,409	2,511	3,000	3,000	1,327	2,750	2,750	-8.33%
Postage and Box Rent	73004	38	26	33	50	50	9	50	50	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	5,848	5,848	100.00%
Motor Fuel	73548	23,077	23,781	17,400	24,000	24,000	13,433	20,000	20,000	-16.67%
Operating Subtotal:		170,617	140,940	153,072	168,632	168,632	152,275	174,374	170,674	1.21%
Repairs & Maint:										
Maintenance Buildings	54020	380,482	460,116	361,860	534,530	651,269	663,865	547,600	547,600	2.45%
Maintenance Grounds	54021	5,652	6,047	7,777	7,000	7,000	3,705	15,500	15,500	121.43%
Maintenance Equipment	54022	266,190	327,148	328,203	264,300	264,300	233,411	251,150	251,150	-4.98%
Maintenance Vehicles	54023	1,220	2,123	991	3,500	3,500	2,000	0	0	-100.00%
Equipment Repairs	54029	1,831	4,575	3,813	2,394	2,394	2,394	2,850	2,850	19.05%
Maintenance Grounds	74021	279	0	0	0	0	0	0	0	0.00%
Maintenance Vehicles	74023	14,847	12,028	13,626	14,500	14,500	10,000	12,750	12,750	-12.07%
Technology Repair and Maintain	74029	990	1,188	1,188	1,188	1,188	1,188	1,155	1,155	-2.78%
Repairs & Maint Subtotal:		671,490	813,225	717,458	827,412	944,151	916,563	831,005	831,005	0.43%
Utilities:										
Heat	54700	297,005	295,195	234,723	320,540	320,540	287,558	263,000	263,000	-17.95%
Power and Light	54701	642,124	572,561	556,680	620,600	620,600	471,041	560,000	560,000	-9.76%
Water and Sewer	54702	239,665	266,548	219,739	301,200	301,200	210,079	235,000	235,000	-21.98%
Refuse Collection	54703	24,711	26,742	27,664	30,430	30,430	25,114	23,976	23,976	-21.21%
Refuse Collection	74703	2,117	1,617	2,890	3,000	3,000	1,538	2,500	2,500	-16.67%
Utilities Subtotal:		1,205,621	1,162,663	1,041,696	1,275,770	1,275,770	995,330	1,084,476	1,084,476	-14.99%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Contractual Services:										
Pest Extermination	55002	3,422	2,631	1,978	3,000	3,000	6,001	2,800	2,800	-6.67%
Snow Removal	55003	14,290	18,710	9,347	18,500	18,500	13,016	13,500	13,500	-27.03%
Vehicle Repairs	55005	42	1,506	4,771	10,000	10,000	5,000	2,000	2,000	-80.00%
Grounds Maintenance	55007	30,877	12,229	12,414	20,700	27,654	15,000	23,860	23,860	15.27%
Building Repairs	55008	49,241	62,365	58,362	81,373	81,373	81,373	48,330	48,330	-40.61%
Professional Service	55014	31,838	59,144	49,404	174,100	239,504	151,930	259,200	259,200	48.88%
Janitorial Services	55016	7,722	8,389	8,002	4,400	4,400	9,493	12,250	12,250	178.41%
Snow Removal	75003	66,334	85,513	55,379	90,000	90,000	77,840	62,000	62,000	-31.11%
Contractual Services Subtotal:		203,767	250,488	199,658	402,073	474,431	359,653	423,940	423,940	5.44%
Insurance Expenses:										
Prop Liab Insurance	76000	74,088	47,268	49,164	74,602	74,602	74,604	93,602	93,602	25.47%
Insurance Expenses Subtotal:		74,088	47,268	49,164	74,602	74,602	74,604	93,602	93,602	25.47%
Total Other Operating:		2,347,746	2,433,710	2,193,263	2,796,719	2,988,816	2,547,267	2,688,832	2,685,132	-3.99%
Expense Total:		5,143,176	5,446,282	5,137,648	6,023,423	6,220,205	5,227,944	5,961,061	5,957,361	-1.10%
Facilities Net/(Levy):		(5,027,765)	(5,338,298)	(4,849,528)	(5,796,762)	(5,993,544)	(5,020,939)	(5,804,705)	(5,801,005)	0.07%
General Fund Balance Applied:		0	0	80,000	0	0	0	0	0	-100.00%
Facilities Net/(Levy):		(5,027,765)	(5,338,298)	(4,769,528)	(5,796,762)	(5,993,544)	(5,020,939)	(5,804,705)	(5,801,005)	0.07%

WINNEBAGO COUNTY

CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Facilities -				
	Neenah DHS Chiller Replacement	1	93,000	93,000
	Cab and chassis with contractor body	1	47,000	47,000
	Contractor van with ladder truck, partition, and warning lights	1	49,000	49,000
	Zero turn mower with accessories	1	7,500	7,500
	Truck cap for MNT-30 vehicle	1	6,000	6,000
	Burnisher for Law Enforcement Center	1	8,000	8,000
		6		210,500

**FACILITIES
PROGRAM BUDGETS**

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022	2021	2020	2022	2021
								EXECUTIVE	ADOPTED	ADOPTED	OVER 2021	OVER 2020
Other County Facilities	1025	3,051,854	9,875	210,500	2,521,632	5,793,861		5,793,861	5,864,083	5,723,620	(1.2)	2.5
Revenues	1025						120,356	(120,356)	(202,661)	(114,115)	(40.6)	77.6
SP Residential Facility	1028	-	-	-	-	-		-	3,840	-	0.0	(100.0)
Revenues	1028						36,000	(36,000)	(24,000)	-	N/A	N/A
Facilities-Other Depts.	1029	-	-	-	163,500	163,500		163,500	155,500	177,400	5.1	(12.3)
Revenues	1029						-	-	-	-	N/A	N/A
Grand Totals		<u>3,051,854</u>	<u>9,875</u>	<u>210,500</u>	<u>2,685,132</u>	<u>5,957,361</u>	<u>156,356</u>	<u>5,801,005</u>	<u>5,796,762</u>	<u>5,786,905</u>	0.1	0.2
General fund balance applied								-	-	(80,000)	100.0	0.0
Tax levy								<u>5,801,005</u>	<u>5,796,762</u>	<u>5,706,905</u>	<u>0.10</u>	<u>1.60</u>

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PUBLIC SAFETY				
District Attorney	\$ 646,482	\$ 1,948,798	\$ -	\$ 1,302,316
Clerk of Courts & Courts	2,430,788	4,581,483	-	2,150,695
Sheriff	2,335,044	24,640,360	-	22,305,316
Jail Improvements	160,700	177,508	(16,808)	-
Coroner	170,000	556,061	-	386,061
Emergency Management	203,552	402,420	-	198,868
	<u>\$ 5,946,566</u>	<u>\$ 32,306,630</u>	<u>\$ (16,808)</u>	<u>\$ 26,343,256</u>

DISTRICT ATTORNEY

**General Fund – Department: 101
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County District Attorney
Orrin King Building
448 Algoma Boulevard, Second and Third Floors
Oshkosh, WI 54901

TELEPHONE: 236-4977

MISSION STATEMENT:

The Winnebago County District Attorney's Office is dedicated to the pursuit of truth and justice by maintaining the highest ethical standards, safeguarding the rights of all members of our community, protecting the community through vigorous prosecution of criminal offenders, and providing compassionate services to the victims of crime.

To accomplish this mission we hereby resolve that:

1. We will promote the highest standards of integrity and professional conduct for ourselves and for those we work with.
2. We will serve our communities with competent professional legal representation.
3. We will treat all persons with whom we have contact with in a professional and respectful manner.
4. We will hold ourselves accountable both individually and collectively for ensuring the policies of the office and the needs of the community are served.
5. We will be forthright in our communications with all persons.
6. We will work in a collaborative manner with law enforcement and our communities to address the needs of and promote the highest possible quality of life for the citizens of Winnebago County.
7. We will show compassion and understanding to victims of crime and ensure that they are treated with dignity and respect.
8. We will put the needs and best interests of the community before the personal or political interests of any individual or individuals.

PROGRAM DESCRIPTION:

PROSECUTION: Twelve person prosecution staff providing expert representation of citizens in all matters concerning the criminal justice system.

INVESTIGATION: Two investigators who help prepare cases for court or non-prosecution through a variety of investigative means. Maintain security for office staff and victims/witnesses who are subpoenaed and appear in court. Locate and serve all victims/witnesses and cancel those whose cases have settled. Document previous police contacts and criminal records of all clients referred for charges to DA's Office and update and verify warrants for courts and County Clerk's Office.

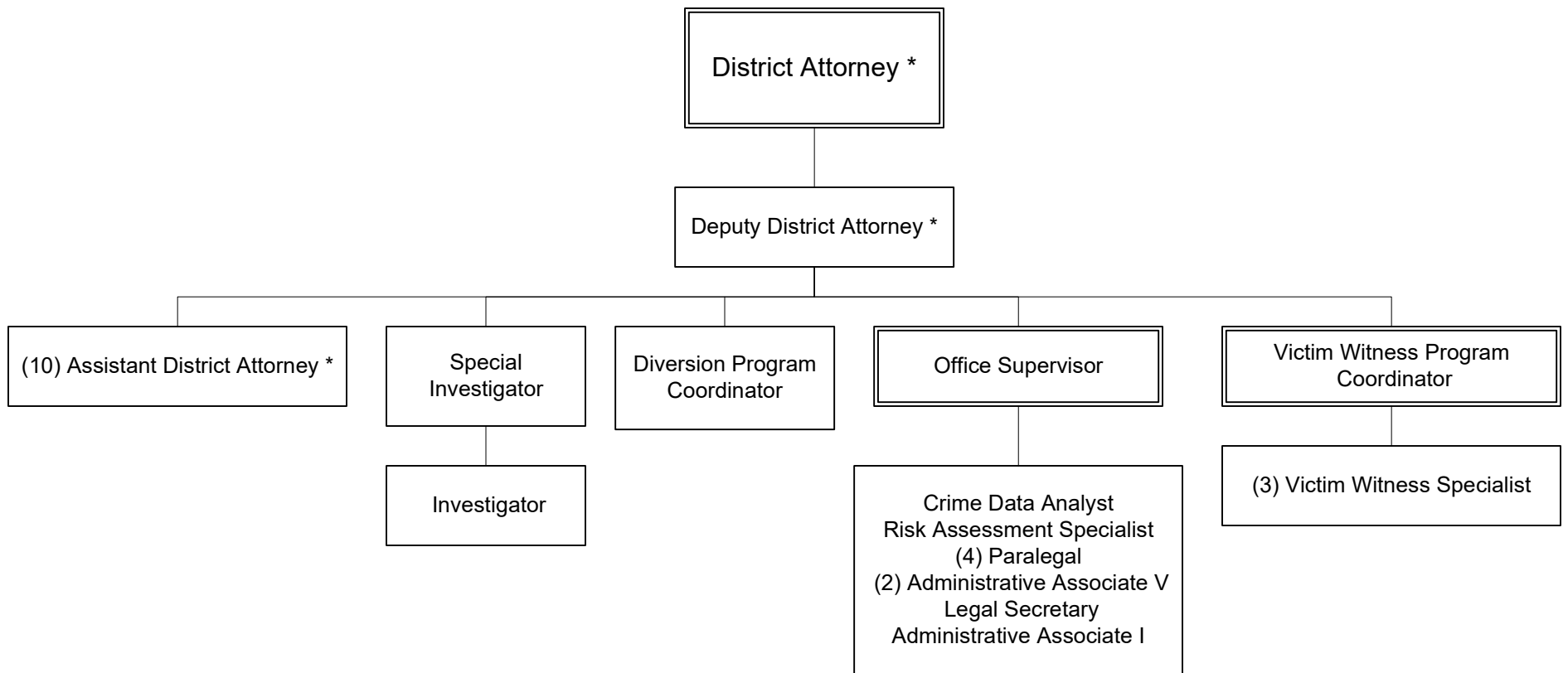
VICTIM/WITNESS: Full-time Victim/Witness Coordinator and three full-time victim witness assistants acting as liaison between victims and witnesses of crime and the District Attorney's Office staff attorneys.

DIVERSION PROGRAM(S): Full-time Program Coordinator, Full-time Risk Assessment Coordinator, Crime Data Analyst and two full-time Administrative Assistants who work together to evaluate participants and monitor alternative and diversion programs as well as study and evaluate program effectiveness.

SUPPORT STAFF: Experienced paralegals, secretaries and receptionist involved in the preparation of search/arrest warrants, motion papers, trial memoranda, briefs, and miscellaneous legal documents, as well as the coordination.

INTERN PROGRAM: Utilization of both college and law school students to serve as interns in the District Attorney's Office for assistance in processing and prosecuting various civil and criminal matters.

DISTRICT ATTORNEY



* State Employee

DISTRICT ATTORNEY

**General Fund – Department: 101
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County District Attorney
Orrin King Building
448 Algoma Boulevard, Second and Third Floors
Oshkosh, WI 54901

TELEPHONE: 236-4977

2021 ACCOMPLISHMENTS:

- 1. Implemented a Methamphetamine and Opioid Intervention plan.**
- 2. Implemented new protocols and procedures to better serve victims and to comply with Marsy's Law.**
- 3. Implemented a fully accessible remote office while continuing to provide all essential services for staff and the public.**

2022 GOALS & OBJECTIVES:

- 1. Implementation of Winnebago County Connect to maintain a lower jail population and provide more immediate services for individuals including mental health treatment, AODA assessments and follow-up, and economic support in order to recognize government benefits that are available for treatment programs, job skills, housing assistance, and suicide prevention.**
- 2. Expand treatment opportunities for the Methamphetamine and Opioid Intervention plan.**
- 3. Eliminate externally stored files in order to free up county space for other uses.**
- 4. Complete a program analysis for all pre-existing diversion programs.**

DISTRICT ATTORNEY

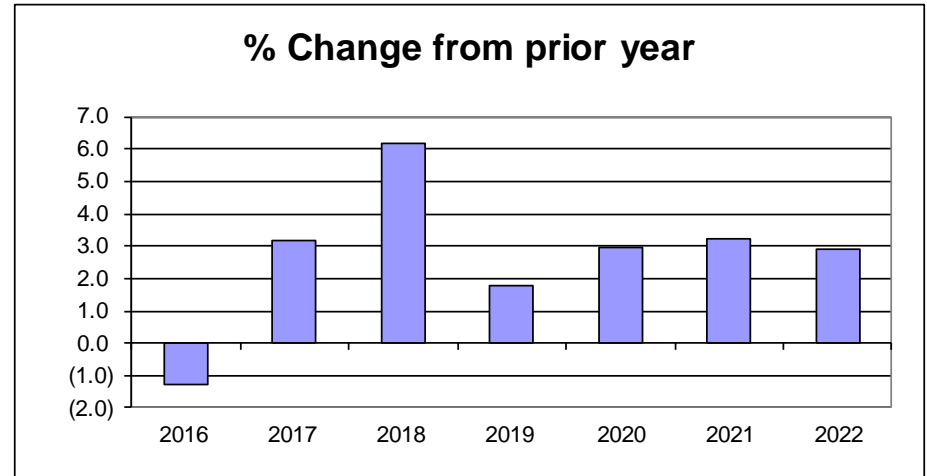
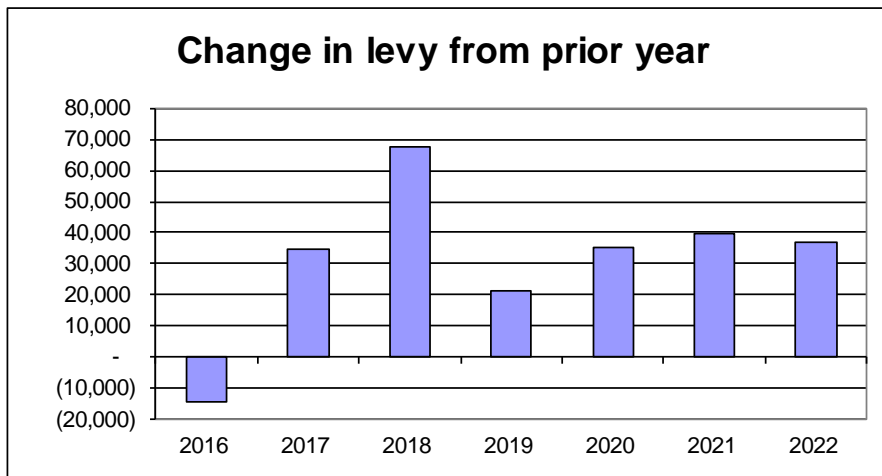
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	18	18	18	18	18	18	17	17	18	18
Part Time	0	0	1	0	0	0	0	0	0	0
Total	18	18	19	18	18	18	17	17	18	18

There is no change to the staffing table for 2022.

COUNTY LEVY: The tax levy for 2022 is \$1,302,316, an increase of \$36,923 or 2.92% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - District Attorney

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 1,265,393	
Revenue Changes - impact on levy:		
WI Dept of Justice	(83,610)	Increase due to the final reimbursement year of the medication assisted treatment grant through the Department of Justice that was originally from 2019-2021, but was given a one-year extension due to COVID-19. This grant covers medication and treatment of Opioid addiction and there was not too many expenses in 2020 or 2021 due to COVID-19.
Other Fees	30,000	Decrease to adjust revenue account being used for diversion payments.
Diversion Program Fees	(30,000)	Increase to adjust revenue account being used for diversion payments.
Expense Changes - impact on levy:		
Health Insurance	(37,992)	Decrease based on 2021's budget having three vacancies and those vacancies were budgeted with the assumption of family coverage. Of the three vacancies, one waived coverage, one took employee only coverage and one took family coverage; this results in a cost-savings.
Travel Category	3,217	Increase due to the District Attorney and the other Prosecutors not being able to complete their CLE credits due to COVID-19. Also, medication assisted treatment grant requires conference travel which was also halted during 2020/2021. Therefore, more registration costs and travel costs are needed in 2022.
Medical Supplies	79,410	Increase due to the final year of the medication assisted treatment grant that was originally from 2019-2021, but was given a one-year extension due to COVID-19. This grant covers medication and treatment of Opioid addiction and there was not too many expenses in 2020 or 2021 due to COVID-19.
Small Equipment Technology	10,000	Increase due to the purchase of a smart board and desktop computer funded by the medication assisted treatment grant.
Professional Service	3,000	Increase for diversion related services.
Other Contracted Services	(77,064)	Decrease in the medication assisted treatment grant for NYU (New York University) which is used as the research partner for this grant.
Other Contracted Services - Interfund	(4,000)	Decrease as this account was being used in error. The electronic GPS monitoring payments are split between the District Attorney's office and the Sheriff's office. A provider is paid for these services, therefore it does not classify as an interfund expense.
Medical Detoxification	115,056	Increase due to the final year of the medication assisted treatment grant that was originally from 2019-2021, but was given a one-year extension due to COVID-19. This grant covers medication and treatment of Opioid addiction and there was not too many expenses in 2020 or 2021 due to COVID-19.
Other small changes	28,906	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 1,302,316	

Financial Summary **District Attorney**

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	300,821	562,872	562,872	562,872	646,482
Labor	778,784	1,450,276	1,450,276	1,450,276	1,445,604
Travel	62	7,030	8,080	8,080	11,297
Capital	-	-	-	-	-
Other Expenditures	119,132	362,917	369,909	369,909	491,897
Total Expenditures	897,978	1,820,223	1,828,265	1,828,265	1,948,798
Levy			1,265,393		1,302,316

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	136,621	96,876	150,986	145,000	145,000	145,000	145,000	145,000	0.00%
WI Dept of Justice	42018	0	8,612	330,589	276,872	276,872	276,872	360,482	360,482	30.20%
Intergov Rev Subtotal:		136,621	105,488	481,575	421,872	421,872	421,872	505,482	505,482	19.82%
Licenses:										
Victim Witness Surcharge	44009	55,935	42,101	42,782	40,000	40,000	40,000	40,000	40,000	0.00%
Licenses Subtotal:		55,935	42,101	42,782	40,000	40,000	40,000	40,000	40,000	0.00%
Public Services:										
Other Fees	45002	16,952	8,107	3,782	35,000	35,000	25,000	20,000	5,000	-85.71%
Forms Copies Etc	45003	26,655	3,364	1,161	1,000	1,000	1,000	1,000	1,000	0.00%
Diversion Program Fees	45005	54,995	47,784	49,263	65,000	65,000	75,000	80,000	95,000	46.15%
Program Fees	45055	5,775	2,410	3,755	0	0	0	0	0	0.00%
Public Services Subtotal:		104,377	61,665	57,961	101,000	101,000	101,000	101,000	101,000	0.00%
Total Operating Revenue:		296,933	209,254	582,317	562,872	562,872	562,872	646,482	646,482	14.85%
Misc Revenues:										
Other Miscellaneous Revenues	48109	0	0	385	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		0	0	385	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		0	0	385	0	0	0	0	0	0.00%
Revenue Total:		296,933	209,254	582,702	562,872	562,872	562,872	646,482	646,482	14.85%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Expense										
Wages:										
Regular Pay	51100	833,786	843,621	879,419	964,050	964,050	964,050	998,181	998,181	3.54%
Temporary Employees	51101	0	0	2,500	6,000	6,000	6,000	6,000	6,000	0.00%
Overtime	51105	2,248	1,060	1,033	0	0	0	0	0	0.00%
Comp Time	51108	0	0	344	0	0	0	0	0	0.00%
Wages Subtotal:		836,034	844,681	883,296	970,050	970,050	970,050	1,004,181	1,004,181	3.52%
Fringes Benefits:										
FICA Medicare	51200	59,947	60,256	63,437	74,209	74,209	74,209	76,820	76,820	3.52%
Health Insurance	51201	252,622	262,225	257,309	320,486	320,486	320,486	282,494	282,494	-11.85%
Dental Insurance	51202	14,956	14,982	14,136	16,726	16,726	16,726	15,146	15,146	-9.45%
Workers Compensation	51203	4,347	2,170	1,227	3,644	3,644	3,644	3,179	3,179	-12.76%
Unemployment Comp	51204	478	0	0	0	0	0	0	0	0.00%
WI Retirement	51206	48,750	49,648	53,714	59,569	59,569	59,569	58,195	58,195	-2.31%
Fringe Benefits Other	51207	3,889	4,398	4,482	5,592	5,592	5,592	5,589	5,589	-0.05%
Fringes Benefits Subtotal:		384,988	393,679	394,305	480,226	480,226	480,226	441,423	441,423	-8.08%
Total Labor:		1,221,022	1,238,359	1,277,601	1,450,276	1,450,276	1,450,276	1,445,604	1,445,604	-0.32%
Travel:										
Registration Tuition	52001	700	1,770	675	2,000	2,000	1,000	3,028	3,028	51.40%
Automobile Allowance	52002	3,080	3,255	200	2,000	2,000	2,000	2,112	2,112	5.60%
Commercial Travel	52004	0	485	394	900	900	900	1,209	1,209	34.33%
Meals	52005	614	454	61	963	963	963	1,798	1,798	86.71%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Lodging	52006	492	1,498	870	1,500	1,500	1,500	2,822	2,822	88.13%
Other Travel Exp	52007	429	260	36	467	467	467	128	128	-72.59%
Taxable Benefit	52008	102	274	9	250	250	200	200	200	-20.00%
Travel Subtotal:		5,416	7,996	2,245	8,080	8,080	7,030	11,297	11,297	39.81%
Total Travel:		5,416	7,996	2,245	8,080	8,080	7,030	11,297	11,297	39.81%
Capital Outlay:										
Equipment	58004	0	29,133	39,700	0	0	0	36,600	0	0.00%
Capital Outlay Subtotal:		0	29,133	39,700	0	0	0	36,600	0	0.00%
Total Capital:		0	29,133	39,700	0	0	0	36,600	0	0.00%
Office:										
Office Supplies	53000	8,797	9,615	11,946	12,640	12,640	10,000	10,000	9,000	-28.80%
Stationery and Forms	53001	526	463	519	1,000	1,000	1,000	1,000	1,000	0.00%
Printing Supplies	53002	6,546	3,771	1,177	4,000	4,000	2,000	2,500	2,500	-37.50%
Postage and Box Rent	53004	180	64	1	400	400	250	400	400	0.00%
Computer Supplies	53005	117	62	162	150	150	200	200	200	33.33%
Computer Software	53006	72	229	0	625	625	625	2,125	2,125	240.00%
Telephone	53008	17,636	17,705	21,332	24,696	24,696	24,696	24,696	24,696	0.00%
Telephone Supplies	53009	57	0	0	0	0	0	0	0	0.00%
Office Subtotal:		33,931	31,909	35,136	43,511	43,511	38,771	40,921	39,921	-8.25%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Operating:										
Membership Dues	53502	5,666	5,470	5,810	6,400	6,400	6,148	8,400	8,400	31.25%
Food	53520	10	0	0	250	250	250	250	250	0.00%
Small Equipment	53522	773	763	19,659	5,400	5,400	5,400	6,000	5,000	-7.41%
Medical Supplies	53524	43	30	144	100	100	100	79,510	79,510	79,410.00%
Legal Fees	53530	40	0	0	0	0	0	0	0	0.00%
Investigation Expense	53532	6,871	6,456	3,290	8,000	8,000	8,000	8,000	6,000	-25.00%
Witness Expense	53535	1,244	3,959	3,157	3,500	3,500	3,500	3,500	3,500	0.00%
Motor Fuel	53548	0	0	0	1,000	1,000	1,000	1,000	1,000	0.00%
Operating Licenses Fees	53553	0	0	50	0	0	0	0	0	0.00%
Small Equipment Technology	53580	2,471	1,685	15,762	4,500	4,500	4,500	14,500	14,500	222.22%
Print Duplicate	73003	5,674	2,285	1,099	4,000	4,000	2,000	2,000	2,000	-50.00%
Postage and Box Rent	73004	8,971	6,907	7,600	9,000	9,000	9,000	9,000	6,500	-27.78%
Computer Licensing Charge	73006	0	0	0	0	0	0	198	198	100.00%
Motor Fuel	73548	2,993	3,615	2,343	3,500	3,500	3,500	3,500	3,500	0.00%
Operating Subtotal:		34,757	31,169	58,915	45,650	45,650	43,398	135,858	130,358	185.56%
Repairs & Maint:										
Maintenance Equipment	54022	145	361	222	350	350	350	350	350	0.00%
Equipment Repairs	54029	120	0	155	250	250	250	250	250	0.00%
Technology Repair and Maintain	74029	297	297	198	264	264	264	330	330	25.00%
Repairs & Maint Subtotal:		561	658	575	864	864	864	930	930	7.64%
Contractual Services:										
Vehicle Repairs	55005	1,546	1,802	1,652	3,000	3,000	3,000	3,000	3,000	0.00%
Transcription Services	55009	1,673	1,414	1,217	2,000	2,000	2,000	3,000	3,000	50.00%
Professional Service	55014	53,731	33,406	32,067	41,000	41,000	41,000	44,000	44,000	7.32%
Other Contract Serv	55030	0	0	232,783	84,064	84,064	84,064	3,400	7,000	-91.67%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Medical Detoxification	55066	0	0	71,296	140,000	140,000	140,000	255,056	255,056	82.18%
Other Contract Services	75030	4,349	1,683	1,980	4,000	4,000	4,000	4,000	0	-100.00%
Contractual Services Subtotal:		61,298	38,304	340,995	274,064	274,064	274,064	312,456	312,056	13.86%
Insurance Expenses:										
Prop Liab Insurance	76000	6,684	3,960	4,116	5,820	5,820	5,820	8,632	8,632	48.32%
Insurance Expenses Subtotal:		6,684	3,960	4,116	5,820	5,820	5,820	8,632	8,632	48.32%
Total Other Operating:		137,231	106,000	439,737	369,909	369,909	362,917	498,797	491,897	32.98%
Expense Total:		1,363,669	1,381,488	1,759,283	1,828,265	1,828,265	1,820,223	1,992,298	1,948,798	6.59%
District Attorney Net/(Levy):		(1,066,736)	(1,172,234)	(1,176,580)	(1,265,393)	(1,265,393)	(1,257,351)	(1,345,816)	(1,302,316)	2.92%
General Fund Balance Applied:		0	0	31,500	0	0	0	0	0	0.00%
District Attorney Net/(Levy):		(1,066,736)	(1,172,234)	(1,145,080)	(1,265,393)	(1,265,393)	(1,257,351)	(1,345,816)	(1,302,316)	2.92%

CLERK OF COURTS & COURTS

General Fund – Division: 130
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Melissa Pingel
LOCATION: Winnebago County Clerk of Courts
Courthouse
415 Jackson Street, First Floor
Oshkosh, WI 54901

TELEPHONE: 236-4849

MISSION STATEMENT:

To provide efficient dispensation of justice in all legal matters brought before the Courts. The Court System employees strive for excellent customer service; it is through their dedication and professionalism the system is able to implement the policies and procedures established by the judiciary and legislature. The Court System is dedicated to ensuring equal access to court services and enhancing public confidence in the justice system.

PROGRAM DESCRIPTION:

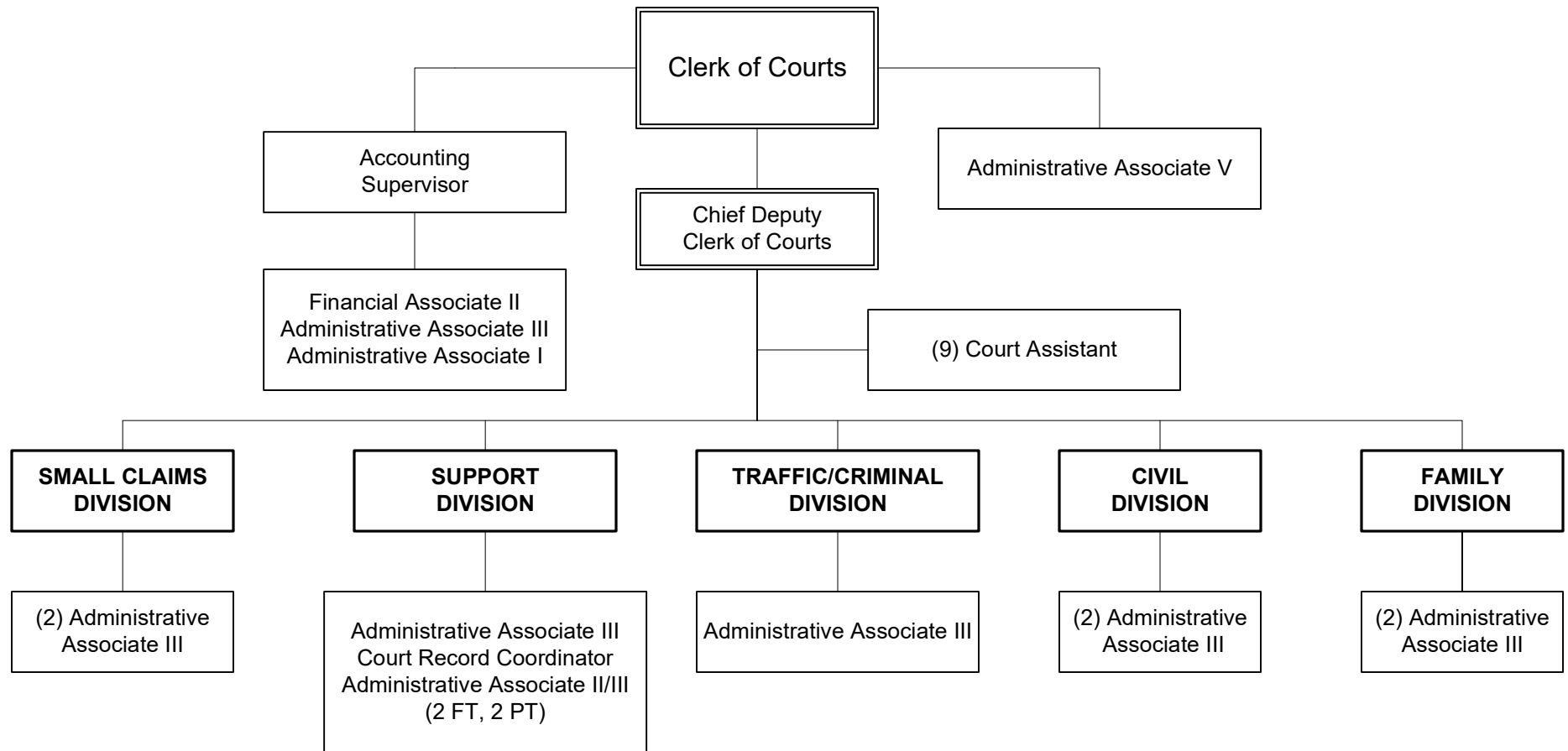
CLERK OF COURTS: The Clerk of Courts (COC) maintains all official court records filed with the Court. Additionally, the COC is responsible for jury management, exhibit management, annual reports, budgeting for the courts and related functions, collections of monies owed to the County and State, annual court calendars, as well as provide an administrative link between the Judiciary, County Executive, County Board and the public.

FAMILY COURT COMMISSIONER: Hears family actions, temporary hearings, default divorce hearings, post judgment hearings and assists the public with family actions including restraining order hearings and other statutory requirements.

COURT COMMISSIONER: Provides assistance to the Circuit Courts by hearing initial appearances, preliminary and various other hearings on criminal, traffic, ordinance, small claims, juvenile, paternity, and mental and alcohol matters.

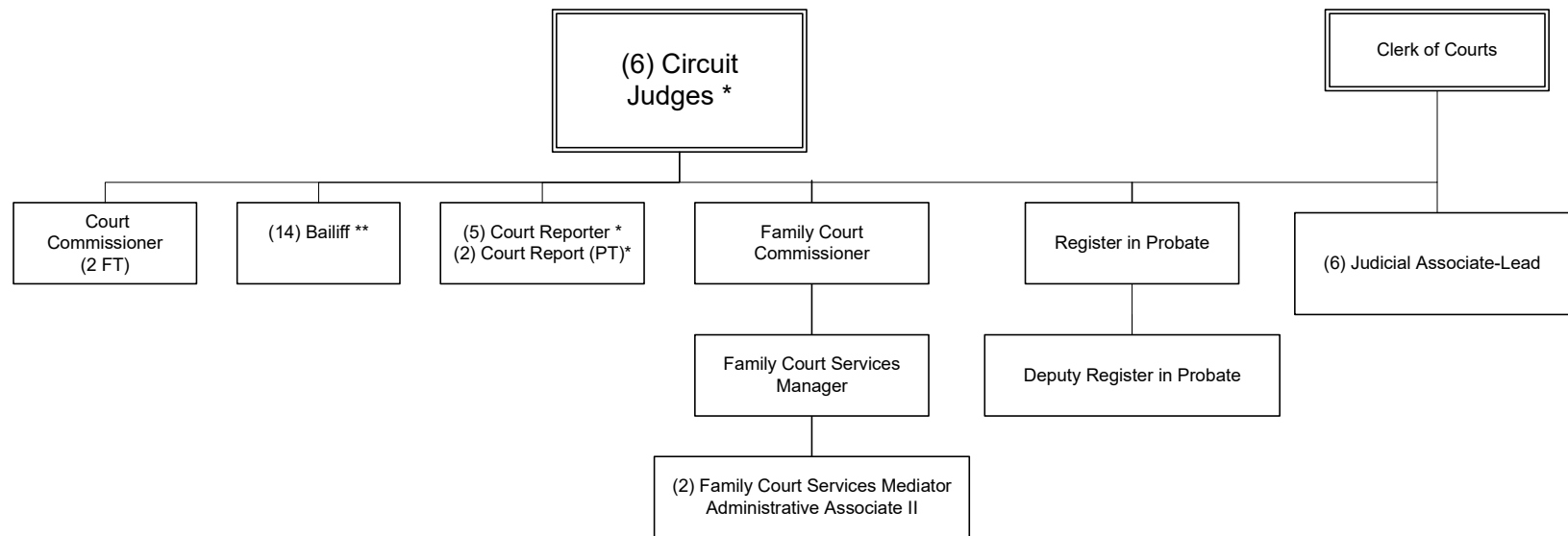
CIRCUIT COURTS: Provide for the efficient dispensation of justice in all legal matters brought before them.

CLERK OF COURTS



* State Employee

CIRCUIT COURTS



* State Employee
** Unclassified Employee

CLERK OF COURTS & COURTS

**General Fund – Division: 130
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Melissa M. Pingel
LOCATION: Winnebago County Clerk of Courts
Courthouse
415 Jackson Street, First Floor
Oshkosh, WI 54901

TELEPHONE: 236-4849

2021 ACCOMPLISHMENTS:

- 1. Due to the consolidation efforts, the Clerk of Courts was able to provide excellent customer service for anyone coming into the Courthouse that needs service or direction; this was especially important through the COVID-19 pandemic.**
- 2. The COC worked diligently to come up with creative and effective ways to work with customers during the COVID-19 pandemic. We will continue to use as many of those avenues as possible to safely and efficiently serve our customers.**
- 3. Pre-COVID-19, we created a greeter duty that staff in the Clerk of Courts shared in being prepared to help the front line as needed. This continued to be used to efficiently assist customers to avoid unnecessary wait time for service.**
- 4. The COC and Court staff worked with a multitude of agencies to continue to provide access to justice during the COVID-19 pandemic in creative ways. Video conferencing systems were heavily utilized and assisted with the movement of cases through remote means.**
- 5. We were able to stay within the allotted 2020 budget despite a very fiscally challenging year.**
 - a. Even though the Department of Revenue (SDC) stopped collecting on new accounts due to the COVID-19 pandemic, we met budget largely due to all the work that was done leading up to the pandemic to successfully establish accounts with the DOR.**
 - b. The COC was able to stay well within the allotted 2020 budget through continual monitoring of the respective individual budgets within this department. We also worked closely with the Finance Department to actively pursue any costs that could be reimbursed through the CARES Act.**

6. The COC continues to work with the County, State, and the Courts in order to facilitate the installation of Digital Audio Recording Systems (DARS) in each Courtroom. As of July 2021, 4 of the 9 Courtrooms have fully functional DARS installed. There is a national shortage of Court Reporters and the DARS will assist when Winnebago County has a shortage in the future.
7. We continue improving the COC website with additional user-friendly resources for the public to assist them with questions they have as they navigate the legal system. Many of these additions were related to COVID-19 practices and protocols that were maintained as we moved through the year.
8. Initiated discussion of various sections of the Winnebago County Clerk of Courts Handbook during staff meetings.

2022 GOALS & OBJECTIVES:

1. Due to the COVID-19 pandemic, the goals for 2022 will remain similar to the 2021 goals. Although the goals in 2021 were great goals, we need more time to focus on them due to our efforts of adapting and responding to changing the way we did business and stayed healthy in 2021.
2. To further improve the COC and Courts website with additional user-friendly resources. This will assist the public as they navigate the legal system. Though we continue to evaluate the resources available to customers, progress can always be made to improve online resources.
3. To implement a formal internship program for students enrolled at FVTC or UW-Oshkosh. The process to set up the internships has been started; but there is more work to be done to make it a formal program. This continues to be a goal, one I hope we can achieve in 2022.
4. To implement a formal training process for the Clerk of Courts employees. 'Position Specific Manuals' are being created through a joint effort with management and the staff. These manuals will be used to ensure all employees are getting the same training and are consistent and following the "best practices" for the record keeping process in Winnebago County. To continue to revisit sections of the Winnebago County Clerk of Courts Handbook during staff meetings.

ONGOING GOALS & OBJECTIVES:

1. Continue to develop the Financial Division created by the COC to work with the Department of Revenue to collect monies for fines and unpaid judgments regardless of the age of the receivable in order to increase revenue for the County and the State.
2. Work with Victim-Witness to locate victims owed restitution that the Clerk of Courts collects.
3. Continually evaluate the workflow and workload of the staff and continue to cross-train staff in order to better serve the public and keep employees engaged for employee retention.

- 4. Encourage staff to be actively engaged in wellness events organized by the County Wellness Committee.**
- 5. Continue work on file retention and purging old files at Butler storage with the long-range plan of having all of the files at the Courthouse.**
- 6. Meet regularly with court staff and business partners to continue to develop procedures that maintain our current high standard for court processing and continue to improve customer service.**
- 7. Continue back scanning of old files to increase availability of records, security of records and decrease long-term storage costs to the County.**

CLERK OF COURTS & COURTS

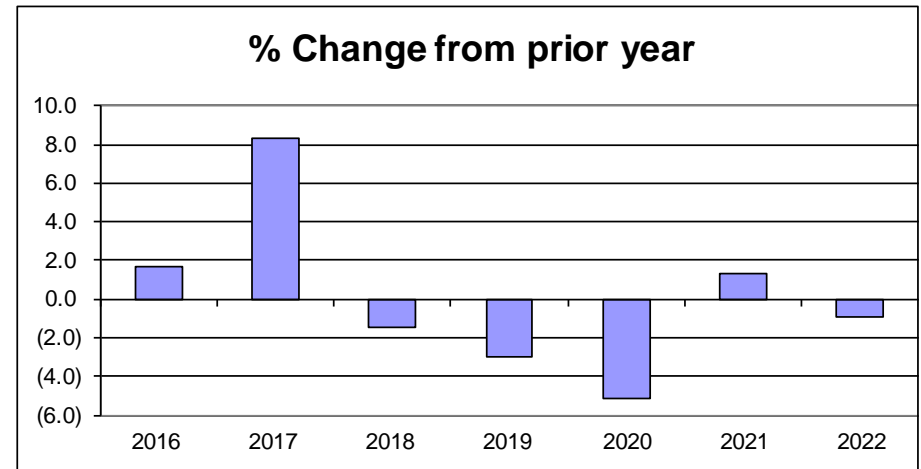
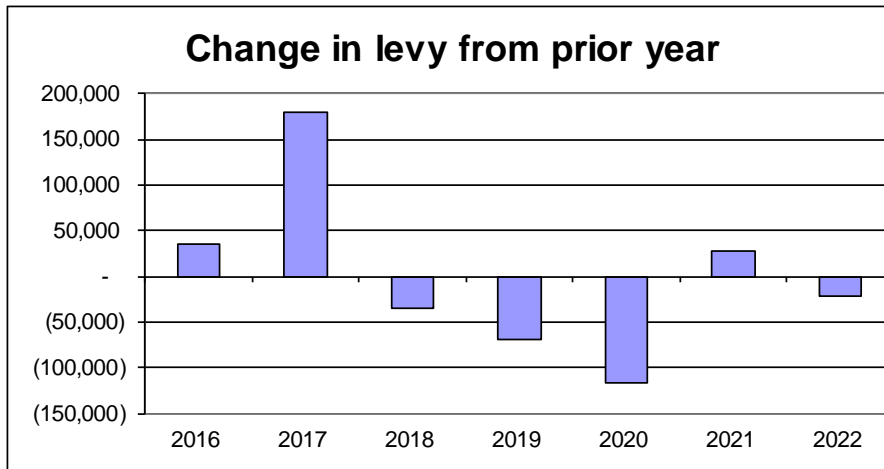
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	44	44	44	43	43	43	42	42	42	42
Part Time	2	2	2	2	2	2	2	2	2	2
Total	46	46	46	45	45	45	44	44	44	44

There is no change to the staffing table for 2022.

COUNTY LEVY: The tax levy for 2022 is \$2,150,695, a decrease of \$20,775 or 0.96% under 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Clerk of Courts & Courts

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 2,171,470	
Revenue Changes - impact on levy:		
County Fines	(15,000)	Increase due to resuming collections on new accounts.
Municipal Forfeiture	5,000	Increase due to resuming collections on new accounts.
Bail Bond Forfeiture	15,000	Decrease due to Failure to Appear decreasing resulting in decreased forfeited bonds collected.
Other Fees	15,000	Decrease based on filing trends.
Search Notice Fees	4,000	Decrease due to availability at Public Access.
Legal Fees Reimbursed	(12,000)	Increase due to resuming collections on new accounts.
Interest Income on Fines	(120,000)	Increase due to resuming collections on new accounts.
Expense Changes - impact on levy:		
Baliff and Matrol	(15,000)	Decrease based on jury trends.
Capital - Equipment Technology	93,000	In 2022, \$93,000 is budgeted for Branch 4 Video Conference System replacement.
Capital - Equipment	(100,000)	In 2021, \$100,000 was budgeted for Branch 3 Video Conference System. In 2022, \$93,000 is budgeted in Capital - Equipment Technology for Branch 4 Video Conference System replacement.
Telephone	3,900	Increase due to technology usage post-pandemic.
Other Contracted Services	6,000	Increase for the video conferencing maintenance contract.
Other small changes	99,325	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 2,150,695	

Financial Summary **Clerk of Courts & Courts**

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	1,598,595	2,403,708	2,326,838	2,326,838	2,430,788
Labor	1,791,193	3,262,925	3,304,345	3,304,345	3,379,661
Travel	3,891	15,039	16,479	16,479	16,637
Capital	20,810	103,000	100,000	120,000	93,000
Other Expenditures	477,509	1,036,865	1,077,484	1,082,674	1,092,185
Total Expenditures	2,293,403	4,417,829	4,498,308	4,523,498	4,581,483
Levy			2,171,470		2,150,695

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	41,107	0	0	0	0	0	0.00%
WI Children and Families	42005	73,583	105,075	137,008	125,000	125,000	125,000	125,000	125,000	0.00%
WI Dept of Justice	42018	662,223	705,657	690,619	647,328	647,328	647,328	647,328	647,328	0.00%
Intergov Rev Subtotal:		735,806	810,732	868,734	772,328	772,328	772,328	772,328	772,328	0.00%
Licenses:										
Marriage Licenses	44000	29,250	27,840	23,850	25,000	25,000	20,000	25,000	25,000	0.00%
Occupational Drivers Licenses	44005	100	20	40	160	160	180	160	160	0.00%
Licenses Subtotal:		29,350	27,860	23,890	25,160	25,160	20,180	25,160	25,160	0.00%
Fines and Permits:										
County Fines	44100	159,935	210,554	143,771	155,000	155,000	180,000	170,000	170,000	9.68%
State Fines	44101	257,558	345,619	261,239	250,000	250,000	225,000	250,000	250,000	0.00%
Municipal Forfeiture	44109	37,790	36,265	24,975	25,000	25,000	23,000	20,000	20,000	-20.00%
Bail Bond Forfeiture	44110	86,727	42,300	44,000	50,000	50,000	35,000	35,000	35,000	-30.00%
Fines and Permits Subtotal:		542,009	634,738	473,985	480,000	480,000	463,000	475,000	475,000	-1.04%
Public Services:										
Probate Fees	45001	43,681	50,019	51,818	41,000	41,000	37,000	42,000	42,000	2.44%
Other Fees	45002	269,949	290,021	206,951	234,000	234,000	215,000	219,000	219,000	-6.41%
Forms Copies Etc	45003	30,117	27,748	19,640	25,000	25,000	25,000	25,000	25,000	0.00%
Support Filing Applic	45006	2,570	2,360	2,050	2,650	2,650	2,200	2,100	2,100	-20.75%
Mediation	45007	23,061	27,072	18,828	20,000	20,000	16,000	20,000	20,000	0.00%
Search Notice Fees	45008	9,588	9,334	5,906	9,000	9,000	5,000	5,000	5,000	-44.44%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Legal Fees Reimbursed	45026	142,424	247,227	182,599	128,000	128,000	155,000	140,000	140,000	9.38%
Other Public Charges	45057	24,461	27,969	21,868	22,000	22,000	20,000	21,000	21,000	-4.55%
Custody Study	45070	16,181	26,341	7,770	15,000	15,000	13,000	15,000	15,000	0.00%
Jury Demand Fees	45071	10,440	11,098	8,748	8,000	8,000	8,500	8,500	8,500	6.25%
Payment Plan Fees	45072	7,860	7,640	3,750	7,500	7,500	3,400	5,000	5,000	-33.33%
Restitution 5 Percent	45073	13,905	15,930	10,815	12,000	12,000	10,000	11,000	11,000	-8.33%
Medical Cost Reimbursed	45076	350	183	0	0	0	0	0	0	0.00%
Witness Fees Reimbursed	45077	2,127	3,918	2,084	2,500	2,500	2,100	2,100	2,100	-16.00%
Juvenile Legal Fees Reimbursed	45078	4,807	7,135	4,349	4,200	4,200	4,000	4,100	4,100	-2.38%
Public Services Subtotal:		601,520	753,996	547,176	530,850	530,850	516,200	519,800	519,800	-2.08%
Intergov Services:										
Family Court Services	43000	17,670	24,348	8,209	18,500	18,500	32,000	18,500	18,500	0.00%
Intergov Services Subtotal:		17,670	24,348	8,209	18,500	18,500	32,000	18,500	18,500	0.00%
Total Operating Revenue:		1,926,356	2,251,674	1,921,993	1,826,838	1,826,838	1,803,708	1,810,788	1,810,788	-0.88%
Interest:										
Interest Income on Fines	48003	453,686	1,100,389	651,332	500,000	500,000	600,000	620,000	620,000	24.00%
Interest Subtotal:		453,686	1,100,389	651,332	500,000	500,000	600,000	620,000	620,000	24.00%
Total Non-Operating Revenue:		453,686	1,100,389	651,332	500,000	500,000	600,000	620,000	620,000	24.00%
Revenue Total:		2,380,042	3,352,063	2,573,325	2,326,838	2,326,838	2,403,708	2,430,788	2,430,788	4.47%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Expense										
Wages:										
Regular Pay	51100	2,035,775	2,100,999	2,109,103	2,173,906	2,173,906	2,173,906	2,253,593	2,253,593	3.67%
Temporary Employees	51101	0	0	0	6,000	6,000	6,000	6,000	6,000	0.00%
Bailiff And Matron	51104	109,360	112,240	55,360	115,000	115,000	85,000	100,000	100,000	-13.04%
Overtime	51105	11,059	7,508	14,032	7,025	7,025	7,700	6,950	6,950	-1.07%
Comp Time	51108	468	536	44	3,000	3,000	3,000	3,000	3,000	0.00%
Payroll Sundry Account	51190	15	10	0	0	0	0	0	0	0.00%
Wages Subtotal:		2,156,678	2,221,294	2,178,538	2,304,931	2,304,931	2,275,606	2,369,543	2,369,543	2.80%
Fringes Benefits:										
FICA Medicare	51200	155,467	160,030	155,199	167,296	167,296	167,295	173,391	173,391	3.64%
Health Insurance	51201	564,746	595,932	599,920	636,404	636,404	622,207	640,747	640,747	0.68%
Dental Insurance	51202	30,302	29,714	29,605	31,122	31,122	31,122	31,231	31,231	0.35%
Workers Compensation	51203	8,004	4,279	2,366	5,125	5,125	5,628	4,271	4,271	-16.66%
Unemployment Comp	51204	6,605	5,859	6,967	0	0	1,600	0	0	0.00%
WI Retirement	51206	136,515	136,895	141,498	146,013	146,013	146,013	146,936	146,936	0.63%
Fringe Benefits Other	51207	11,625	11,974	11,549	13,454	13,454	13,454	13,542	13,542	0.65%
Fringes Benefits Subtotal:		913,264	944,684	947,102	999,414	999,414	987,319	1,010,118	1,010,118	1.07%
Total Labor:		3,069,942	3,165,978	3,125,641	3,304,345	3,304,345	3,262,925	3,379,661	3,379,661	2.28%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Travel:										
Registration Tuition	52001	2,029	3,062	1,202	4,080	4,080	3,930	4,080	4,080	0.00%
Automobile Allowance	52002	3,375	6,226	1,437	5,420	5,420	5,170	5,578	5,578	2.92%
Meals	52005	189	103	145	1,469	1,469	1,170	1,469	1,469	0.00%
Lodging	52006	1,653	2,026	328	5,010	5,010	4,460	5,010	5,010	0.00%
Other Travel Exp	52007	0	74	11	500	500	300	500	500	0.00%
Taxable Benefit	52008	10	60	32	0	0	9	0	0	0.00%
Travel Subtotal:		7,257	11,551	3,155	16,479	16,479	15,039	16,637	16,637	0.96%
Total Travel:		7,257	11,551	3,155	16,479	16,479	15,039	16,637	16,637	0.96%
Capital Outlay:										
Improvements	58002	0	0	20,476	0	0	0	0	0	0.00%
Equipment Technology	58003	0	0	0	0	0	0	93,000	93,000	100.00%
Equipment	58004	237,369	44,458	70,167	100,000	120,000	103,000	0	0	-100.00%
Capital Outlay Subtotal:		237,369	44,458	90,643	100,000	120,000	103,000	93,000	93,000	-7.00%
Total Capital:		237,369	44,458	90,643	100,000	120,000	103,000	93,000	93,000	-7.00%
Office:										
Office Supplies	53000	13,476	11,005	12,706	14,100	14,100	13,144	14,100	14,100	0.00%
Stationery and Forms	53001	4,196	4,631	4,899	9,350	9,350	8,400	9,450	9,450	1.07%
Printing Supplies	53002	12,396	12,153	13,812	13,300	13,300	13,300	13,450	13,450	1.13%
Postage and Box Rent	53004	99	71	43	360	360	360	360	360	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Computer Supplies	53005	0	0	273	0	0	0	0	0	0.00%
Computer Software	53006	0	0	460	0	0	400	400	400	100.00%
Telephone	53008	13,369	15,321	17,476	14,400	14,400	18,050	18,300	18,300	27.08%
Telephone Supplies	53009	0	0	510	500	500	500	500	500	0.00%
Office Subtotal:		43,536	43,182	50,179	52,010	52,010	54,154	56,560	56,560	8.75%
Operating:										
Advertising	53500	0	75	0	0	0	0	0	0	0.00%
Subscriptions	53501	1,698	1,623	1,846	2,530	2,530	2,360	2,530	2,530	0.00%
Membership Dues	53502	3,216	3,440	2,269	3,450	3,450	4,015	3,482	3,482	0.93%
Publish Legal Notices	53503	0	0	0	200	200	200	200	200	0.00%
Small Equipment	53522	28,532	36,364	10,705	19,678	24,078	20,868	22,650	22,650	15.10%
Witness Expense	53535	2,398	6,565	1,122	4,090	4,090	4,395	4,090	4,090	0.00%
Jury Expense	53536	44,911	59,940	19,958	89,000	89,000	75,000	86,000	86,000	-3.37%
Interpreter Fees	53537	27,907	29,035	15,294	36,100	36,100	31,075	36,100	36,100	0.00%
Small Equipment Technology	53580	412	5,835	4,046	3,600	3,600	4,750	2,600	2,600	-27.78%
Print Duplicate	73003	16,295	15,310	12,280	18,400	18,400	15,850	18,400	18,400	0.00%
Postage and Box Rent	73004	59,878	48,860	54,874	68,620	68,620	68,332	68,620	68,620	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	2,932	2,932	100.00%
Operating Subtotal:		185,247	207,047	122,393	245,668	250,068	226,845	247,604	247,604	0.79%
Repairs & Maint:										
Maintenance Equipment	54022	876	0	15	4,250	4,250	4,250	4,316	4,316	1.55%
Equipment Repairs	54029	3,988	2,935	2,148	5,700	6,490	5,550	5,700	5,700	0.00%
Technology Repair and Maintain	74029	825	726	726	660	660	669	792	792	20.00%
Repairs & Maint Subtotal:		5,688	3,661	2,889	10,610	11,400	10,469	10,808	10,808	1.87%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Contractual Services:										
Medical and Dental	55000	197,355	165,943	176,060	182,000	182,000	182,000	182,000	182,000	0.00%
Legal Services	55001	317,110	322,719	343,834	455,600	455,600	443,500	454,950	454,950	-0.14%
Transcription Services	55009	7,867	5,837	5,154	9,200	9,200	7,800	9,200	9,200	0.00%
Professional Service	55014	20,329	21,848	29,720	35,700	35,700	25,400	35,700	35,700	0.00%
Other Contract Serv	55030	19,361	0	0	0	0	0	6,000	6,000	100.00%
Mediation Services	55038	65,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	0.00%
Contractual Services Subtotal:		627,021	591,347	629,767	757,500	757,500	733,700	762,850	762,850	0.71%
Insurance Expenses:										
Prop Liab Insurance	76000	14,112	7,764	8,076	11,696	11,696	11,696	14,363	14,363	22.80%
Insurance Expenses Subtotal:		14,112	7,764	8,076	11,696	11,696	11,696	14,363	14,363	22.80%
Total Other Operating:		875,604	853,002	813,305	1,077,484	1,082,674	1,036,865	1,092,185	1,092,185	1.36%
Expense Total:		4,190,171	4,074,989	4,032,744	4,498,308	4,523,498	4,417,829	4,581,483	4,581,483	1.85%
Courts Net/(Levy):		(1,810,129)	(722,925)	(1,459,419)	(2,171,470)	(2,196,660)	(2,014,121)	(2,150,695)	(2,150,695)	-0.96%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Clerk of Courts -				
	Branch 4 Video Conference System Replacement	1	93,000	93,000
		1		93,000

CLERK OF COURTS & COURTS PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022	2021	2020	2022 OVER	2021 OVER
								EXECUTIVE	ADOPTED	ADOPTED	2021	2020
Clerk of Courts Revenues	1130	2,019,199	7,280	-	296,108	2,322,587	2,298,288	2,322,587 (2,298,288)	2,170,691 (2,194,338)	2,148,650 (2,186,338)	7.0 4.7	1.0 0.4
Circuit Court I Revenues	1131	80,630	-	-	105,400	186,030	-	186,030 -	188,144 -	182,684 -	(1.1) N/A	3.0 N/A
Circuit Court II Revenues	1132	73,997	-	-	108,348	182,345	-	182,345 -	181,514 -	180,109 -	0.5 N/A	0.8 N/A
Circuit Court III Revenues	1133	69,997	-	-	105,419	175,416	-	175,416 -	272,960 -	171,356 -	(35.7) N/A	59.3 N/A
Circuit Court IV Revenues	1134	59,382	-	93,000	111,756	264,138	-	264,138 -	183,551 -	181,995 -	43.9 N/A	0.9 N/A
Circuit Court V Revenues	1135	77,891	-	-	105,682	183,573	-	183,573 -	180,981 -	259,406 -	1.4 N/A	(30.2) N/A
Circuit Court VI Revenues	1136	79,976	-	-	105,395	185,371	-	185,371 -	183,179 -	181,814 -	1.2 N/A	0.8 N/A
Family Court Commissioner Revenues	1142	267,999	1,982	-	102,862	372,843	35,000	372,843 (35,000)	364,338 (35,000)	368,969 (30,000)	2.3 0.0	(1.3) 16.7
Court Commissioner Revenues	1143	134,750	1,675	-	23,483	159,908	-	159,908 -	153,272 -	149,581 -	4.3 N/A	2.5 N/A
Probate Revenues	1146	164,120	1,150	-	15,875	181,145	-	181,145 -	255,505 -	253,651 -	(29.1) N/A	0.7 N/A
Family Court Counseling Revenues	1149	351,720	4,550	-	11,857	368,127	97,500	368,127 (97,500)	364,173 (97,500)	378,562 (97,500)	1.1 0.0	(3.8) 0.0
Grand Totals		<u>3,379,661</u>	<u>16,637</u>	<u>93,000</u>	<u>1,092,185</u>	<u>4,581,483</u>	<u>2,430,788</u>	<u>2,150,695</u>	<u>2,171,470</u>	<u>2,142,939</u>	<u>(1.0)</u>	<u>1.3</u>

SHERIFF

General Fund – Division: 110
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Sheriff John Matz
LOCATION: Winnebago County Sheriff
Law Enforcement Center Building
4311 Jackson Street
Oshkosh, WI 5901

TELEPHONE: 236-7300

MISSION STATEMENT:

The Winnebago County Sheriff's Office is committed to providing comprehensive public safety services in partnership with its citizens to promote a safe and secure community.

PROGRAM DESCRIPTION:

BOAT PATROL: Patrol the waterways within Winnebago County and enforce state boating laws and county ordinances. Investigate boating accidents and respond to emergencies and boaters in distress. Work in conjunction with local fire departments to provide rescue and recovery operations on both open and frozen bodies of water.

COMMUNICATIONS - E911: Receive emergency and non-emergency calls for service. Dispatch and coordinate the response of Law Enforcement, Fire Fighters, EMS and Emergency Management. Monitor activities of emergency personnel and provide logistical support to facilitate their efforts.

CORRECTIONS: Manage the Winnebago County Jail in accordance with Wisconsin State Statutes and Administrative Code. Ensure incarcerated citizens are secure and provide resources that aid in their rehabilitation. Administer alternatives to incarceration and court ordered programming that allows individuals to remain in the community.

COURT SERVICES: Provide security to the campus of the Winnebago County Courthouse. Tend to the Courts' transporting of prisoners, service of civil process and apprehension of persons with outstanding arrest warrants. Support all divisions within the Sheriff's Office by documenting, maintaining and dispensing records and reports.

CRIME PREVENTION AND COMMUNITY SERVICES: Advocate pro-active crime prevention and educational initiatives using collaborative community efforts. Partnerships include Neighborhood and Business Watch, on site security surveys, PAWS (Potentially Abusive Workplace Situations), D.A.R.E., and the 911 emergency phone program. The Sheriff's Office is also involved extensively in multi-jurisdictional community coalitions such as Re:Th!nk, Fox Valley Safe Kids, No Time For Crime, Crime Stoppers, and WATCH (Winnebago Area Teen Coalition for Health).

DETECTIVE: Conduct complex investigations requiring specialized training and experience to apprehend individuals who have violated local, state and federal laws. Maximize efficiency and effectiveness through peer networking and incorporating traditional investigative techniques with the most current technological resources available. Actions are focused on advocating victim's rights, enhancing the safety and security of citizens, and working for the greater good.

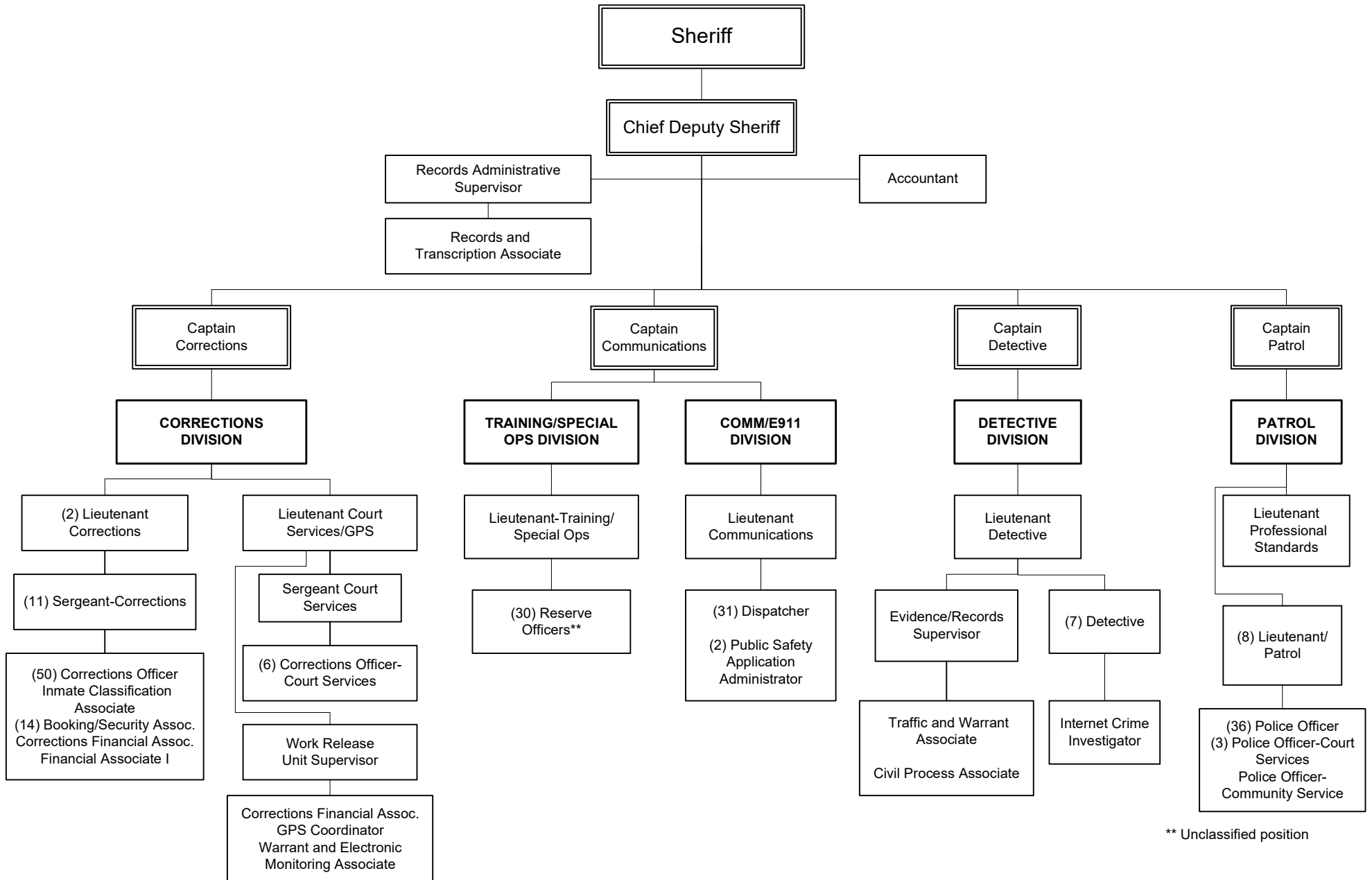
PATROL: Provide proactive law enforcement and protection services to the citizens of Winnebago County. Thoroughly investigate complaints and traffic crashes with fair and neutral application of state and local laws. Resolve calls for service and conflicts using problem solving strategies and mediation techniques. Focus enforcement efforts on initiatives that improve highway safety and overall quality of life within Winnebago County. Use education and community-based policing strategies to garner citizen support and deter crime.

RESERVES: Support the Sheriff's Office mission by providing supplemental personnel to conduct traffic control, crowd control, event security, courthouse security and boat patrol. Provides cost effective law enforcement and security solutions for those individuals and organizations choosing to contract directly for these services.

SNOW PATROL: Patrol the public trails and frozen waterways within Winnebago County during the winter months enforcing state laws and county ordinances. Work in cooperation with the DNR and local interest groups in an effort to provide safe and courteous use of natural resources.

TRAINING: Ensure that staff members are prepared to provide quality service to the citizens of Winnebago County. Instructs employees on the core competencies of their position and provides advanced continuing education. Manages risk by adopting standards and policies that meet or exceed the professional requirements of the position. Adapts to the ever-evolving criminal justice system by providing the most current, relevant and realistic training germane to the employee's position.

SHERIFF



** Unclassified position

SHERIFF

**General Fund – Division: 110
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: John Matz
LOCATION: Sheriff's Office
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7300

2021 ACCOMPLISHMENTS:

- 1. Achieved reaccreditation through the Wisconsin Law Enforcement Accreditation Group.**
- 2. Enhanced Jail medical services by providing 24-hour onsite medical coverage.**
- 3. Expanded protections afforded to persons incarcerated in Jail by demonstrating compliance with Prison Rape Elimination Act certification requirements.**
- 4. Focused on de-escalation strategies and multi-cultural awareness when providing annual use of force training to deputies.**
- 5. Partnered with Human Services and the Opiate Fatality Review Committee to make naloxone available to all inmates upon their release from Jail.**
- 6. Enacted Body Worn Cameras within the Jail to enhance transparency and protect the County from liability.**
- 7. Shifted to a new clean energy fuel source by transitioning squad cars to a hybrid-electric platform.**
- 8. Implemented agency-wide voice activated transcription software to streamline completion of incident reports and reduce staffing needs.**
- 9. Began the transition to Next Generation 911 by using grant funds to upgrade hardware and software infrastructure components.**
- 10. Ensured Radio System performance and reliability by replacing the microwave repeaters and completing the base station replacement project for each radio tower.**

2022 GOALS AND OBJECTIVES:

- 1. Begin the multi-year process of obtaining Jail medical services accreditation by the National Commission on Correctional Health Care.**
- 2. Utilize available grant funds to remodel select Jail cells to limit the spread of COVID-19 and comply with quarantine requirements.**
- 3. Expand services afforded to inmates within the Jail by providing no cost video visitation.**
- 4. Reduce Jail fees that are incurred by inmates resulting from incarceration.**
- 5. Work with the Facilities Department to plan, design, and construct a storage building that meets evidentiary requirements.**
- 6. Enhance child predation investigations by obtaining secret security credentialing which permits greater access to FBI resources.**
- 7. Collaborate with city officials, town officials, and festival promoters to expedite the return of special events at Ford Live Park.**
- 8. Replace retiring K9 Unit using community donated monies to fund the purchase.**

SHERIFF

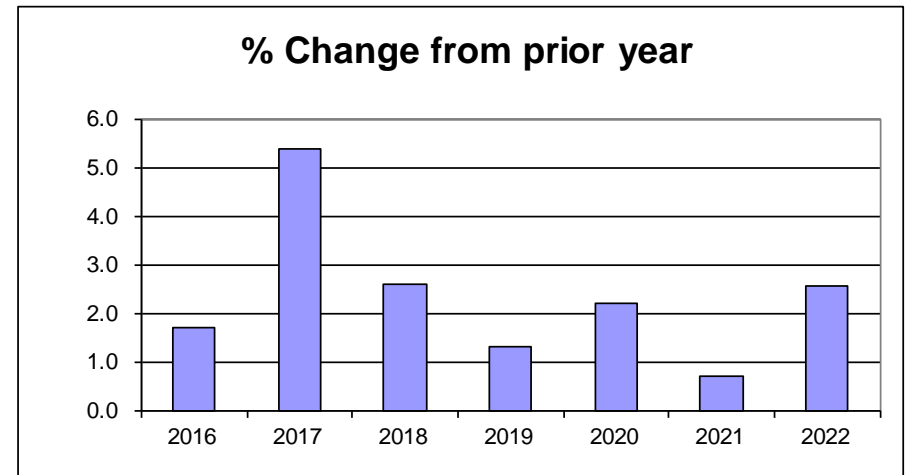
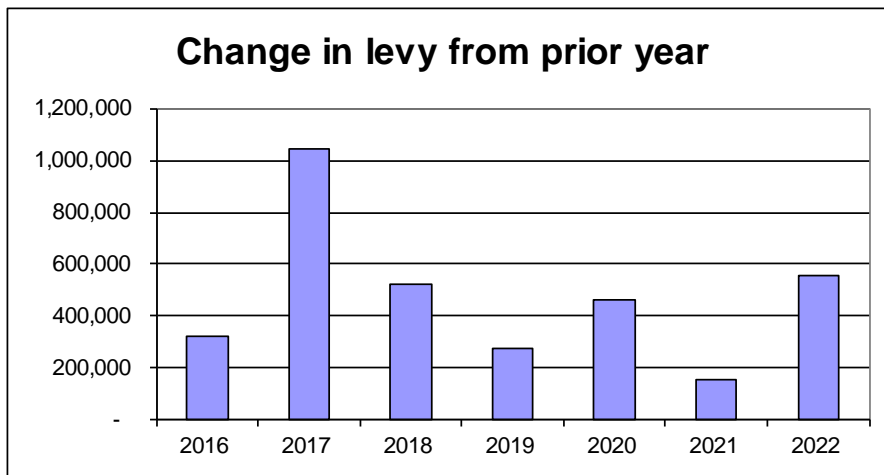
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	191	194	195	198	198	198	203	203	202	197
Part Time	8	8	8	10	10	10	5	5	5	0
Total	199	202	203	208	208	208	208	208	207	197

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, five (5) part-time Correction Officer positions were converted to full-time, six (6) full-time Corporals were removed and replaced with six (6) full-time Sergeants, one (1) full-time Public Safety Application Associate and one (1) full-time Public Safety Records Associate were removed and one (1) full-time Public Safety Application Administrator was added to the Table of Organization of Classified Positions schedule. For the 2022 budget, eight (8) full-time Corrections Officer and one (1) full-time Inmate Classification Associate positions have been removed from the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2022 is \$22,305,316, an increase of \$587,449 or 2.70% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Sheriff

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 21,717,867	
Revenue Changes - impact on levy:		
WI Natural Resources	(19,814)	Increase based on new boat depreciation.
Dept of Transportation	20,000	Decrease in revenue due to decreased allocation from State of Wisconsin.
WI Dept of Justice	(24,360)	Increase due to additional Homeland Security grants.
Telephone	68,650	Decrease in telephone revenue that will be received from inmates based on a reduction of sixty (60) state contract inmates.
Concession Revenue	11,092	Decrease in concession revenue that will be received from inmates based on a reduction of sixty (60) state contract inmates.
Board of Prisoners	962,230	Decrease in governmental revenue for housing state inmates that will be received from inmates based on a reduction of sixty (60) state contract inmates.
Sale of Prop Equip	9,500	Decrease based on sending fewer squads to auction in 2022.
Expense Changes - impact on levy:		
Regular Pay	(73,562)	Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate positions from the Table of Organization of Classified Positions. In addition, an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly
Overtime	(96,111)	Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate, which also removes their position's portion of the department's overtime amounts.
Wage Turnover Savings	(100,000)	This account is used to reduce the wage category based on trend of staff turnover and vacancies. When staff leave employment, there is a cost savings on wages. When positions are unfilled for a portion of time, there is also a cost savings on wages.
Health Insurance	(216,755)	Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate positions from the Table of Organization of Classified Positions.
Workers Compensation	(17,464)	Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate positions from the Table of Organization of Classified Positions.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Sheriff

Account	Amount	Description
Fringe Turnover Savings	(100,000)	This account is used to reduce the fringe benefits category based on trend of staff turnover and vacancies. When staff leave employment, there could potentially be cost savings on insurance premiums if newly hired staff waive coverage or take employee or employee +1 coverage. When positions are unfilled for a portion of time, there is also cost savings on each fringe benefit line item.
Capital - Equipment	(84,775)	Decrease based on less vehicle and other equipment needs in 2022.
Telephone	15,000	Increase based on projections from Information Systems.
Small Equipment	56,500	Increase based on small equipment needs in 2022, previously smaller equipment projects were being budgeted in capital - equipment even though they didn't meet the criteria for fixed asset value.
Small Equipment Technology	(12,050)	Decrease based on fewer technology replacements needed in 2022.
Computer Licensing Charge	37,949	Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.
Medical and Dental	4,800	Increase based on increasing applicant medical/psychological testing fees.
Professional Service	29,108	Increase based on additional inmates on electronic monitoring.
Food Service	(17,706)	Decrease based on reduction in jail population , which is slightly offset by an increase in inmate meals, rising from \$1.068/meal to \$1.218/meal.
Other Contracted Services	97,789	Increase based on the Jail medical healthcare contract increasing 5% and the County phone system contract will also increase in 2022.
Prop Liab Insurance	45,145	Increase due to additional buildings and the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.
Other small changes	(7,717)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 22,305,316	

Financial Summary Sheriff

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	1,669,614	3,504,989	3,371,573	3,520,373	2,335,044
Labor	10,853,913	18,856,598	20,045,521	20,227,908	19,410,049
Travel	60,563	79,545	81,505	81,505	81,505
Capital	476,535	1,110,383	539,659	1,263,005	454,884
Other Expenditures	2,406,649	4,382,720	4,422,755	4,436,310	4,693,922
Total Expenditures	13,797,660	24,429,246	25,089,440	26,008,728	24,640,360
Levy			21,717,867		22,305,316

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	854,122	0	0	0	0	0	0.00%
Office of Justice Assistance	42003	11,410	8,000	5,330	10,860	159,660	10,860	9,754	9,754	-10.18%
WI Military Affairs	42008	4,943	0	93,616	0	0	0	0	0	0.00%
WI Natural Resources	42009	59,669	57,654	65,358	59,586	59,586	61,463	79,400	79,400	33.25%
Dept of Transportation	42011	121,992	125,614	114,138	231,000	231,000	200,000	211,000	211,000	-8.66%
WI Dept of Justice	42018	49,359	84,434	129,538	146,100	146,100	136,400	170,460	170,460	16.67%
Other Grantor Agencies	42019	12,000	20,315	2,000	0	0	2,475	0	0	0.00%
Intergov Rev Subtotal:		259,373	296,018	1,264,103	447,546	596,346	411,198	470,614	470,614	5.15%
Fines and Permits:										
Parking Violations	44103	5,425	5,255	1,855	5,500	5,500	4,000	5,500	5,500	0.00%
Drug Seizures	44104	7,914	8,325	5,833	3,000	3,000	13,000	3,000	3,000	0.00%
Fines and Permits Subtotal:		13,339	13,580	7,688	8,500	8,500	17,000	8,500	8,500	0.00%
Public Services:										
Other Fees	45002	5,494	7,422	4,405	7,000	7,000	8,825	7,200	7,200	2.86%
Forms Copies Etc	45003	1,527	660	372	1,500	1,500	1,500	1,500	1,500	0.00%
Warrant Fees	45005	18,606	15,737	12,785	18,000	18,000	18,000	18,000	18,000	0.00%
Telephone	45009	288,477	253,025	216,499	265,000	265,000	265,000	255,000	196,350	-25.91%
Civil Process Fees	45019	94,301	95,150	75,045	100,000	100,000	100,000	100,000	100,000	0.00%
Board of Prisoners	45020	239,498	193,581	34,537	208,780	208,780	100,000	208,780	208,780	0.00%
Restitution	45022	2,033	3,856	6,915	2,700	2,700	2,700	3,700	3,700	37.04%
Police Services	45023	224,789	218,959	1,417	242,500	242,500	121,500	242,500	242,500	0.00%
Photographic Revenue	45024	205	358	365	250	250	750	250	250	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Donations	45034	500	0	0	1,500	1,500	500	1,500	1,500	0.00%
Medical MA Co Pay	45043	22,495	20,240	19,746	20,000	20,000	20,000	20,000	20,000	0.00%
Monitoring Fees	45044	385,943	374,115	299,839	425,223	425,223	400,000	417,998	417,998	-1.70%
Concession Revenue	45050	167,309	152,242	139,882	150,000	150,000	150,000	180,400	138,908	-7.39%
Intake Booking Fees	45063	96,924	95,416	101,896	92,000	92,000	150,000	91,000	91,000	-1.09%
Damages to Monitor Equipment	45064	70	171	38	500	500	500	400	400	-20.00%
Energy Rebates	45079	0	0	14,693	5,000	5,000	5,000	5,000	5,000	0.00%
Public Services Subtotal:		1,548,172	1,430,932	928,433	1,539,953	1,539,953	1,344,275	1,553,228	1,453,086	-5.64%
Intergov Services:										
Board of Prisoners	43006	493,286	1,297,529	1,429,995	1,253,985	1,253,985	1,600,000	1,418,728	291,755	-76.73%
Incentives	43009	22,800	18,600	14,800	23,000	23,000	20,000	22,000	22,000	-4.35%
Cost Share Municipalities	43016	233,138	230,207	51,516	54,589	54,589	51,516	54,589	54,589	0.00%
Intergov Services Subtotal:		749,224	1,546,336	1,496,312	1,331,574	1,331,574	1,671,516	1,495,317	368,344	-72.34%
Total Operating Revenue:		2,570,108	3,286,865	3,696,536	3,327,573	3,476,373	3,443,989	3,527,659	2,300,544	-30.86%
Misc Revenues:										
Sale Of Prop Equip	48104	54,816	33,806	4,109	42,500	42,500	54,000	33,000	33,000	-22.35%
Other Miscellaneous Revenues	48109	2,686	1,360	558	1,500	1,500	7,000	1,500	1,500	0.00%
Misc Revenues Subtotal:		57,502	35,166	4,667	44,000	44,000	61,000	34,500	34,500	-21.59%
Total Non-Operating Revenue:		57,502	35,166	4,667	44,000	44,000	61,000	34,500	34,500	-21.59%
Revenue Total:		2,627,610	3,322,032	3,701,202	3,371,573	3,520,373	3,504,989	3,562,159	2,335,044	-30.74%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Expense										
Wages:										
Regular Pay	51100	11,481,356	11,696,002	11,972,919	12,756,766	12,909,519	12,256,758	13,400,420	12,683,204	-0.58%
Temporary Employees	51101	85,632	67,436	18,347	91,336	91,336	20,000	91,336	91,336	0.00%
Overtime	51105	1,245,266	1,188,401	728,987	987,953	987,953	734,247	948,860	891,842	-9.73%
Comp Time	51108	49,332	126,229	91,618	78,188	78,188	73,524	85,294	81,895	4.74%
Wage Turnover Savings	51150	0	0	0	(50,000)	(50,000)	0	0	(150,000)	200.00%
Payroll Sundry Account	51190	494	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		12,862,080	13,078,067	12,811,871	13,864,243	14,016,996	13,084,529	14,525,910	13,598,277	-1.92%
Fringes Benefits:										
FICA Medicare	51200	941,593	963,113	937,419	1,064,448	1,076,133	961,554	1,111,241	1,051,749	-1.19%
Health Insurance	51201	2,832,561	2,820,150	2,917,738	3,127,655	3,127,655	2,828,740	3,124,144	2,910,900	-6.93%
Dental Insurance	51202	126,027	128,878	130,493	139,983	139,983	135,000	150,174	140,254	0.19%
Workers Compensation	51203	209,256	109,956	59,595	136,538	136,538	131,420	127,325	119,074	-12.79%
Unemployment Comp	51204	0	0	2,405	0	0	9,500	0	0	0.00%
WI Retirement	51206	1,556,666	1,520,081	1,610,302	1,688,166	1,706,115	1,638,682	1,760,930	1,668,250	-1.18%
Fringe Benefits Other	51207	57,587	58,817	60,771	74,488	74,488	67,173	75,565	71,545	-3.95%
Fringe Turnover Savings	51250	0	0	0	(50,000)	(50,000)	0	0	(150,000)	200.00%
Fringes Benefits Subtotal:		5,723,689	5,600,996	5,718,723	6,181,278	6,210,912	5,772,069	6,349,379	5,811,772	-5.98%
Total Labor:		18,585,770	18,679,063	18,530,595	20,045,521	20,227,908	18,856,598	20,875,289	19,410,049	-3.17%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Travel:										
Registration Tuition	52001	57,310	54,936	61,182	54,695	54,695	54,695	54,695	54,695	0.00%
Automobile Allowance	52002	53	116	0	1,100	1,100	950	1,100	1,100	0.00%
Vehicle Lease	52003	0	0	511	0	0	0	0	0	0.00%
Commercial Travel	52004	0	0	313	4,050	4,050	2,000	4,050	4,050	0.00%
Meals	52005	4,789	4,501	1,747	8,200	8,200	6,200	8,200	8,200	0.00%
Lodging	52006	6,801	14,455	3,441	13,200	13,200	13,200	13,200	13,200	0.00%
Other Travel Exp	52007	283	617	276	260	260	500	260	260	0.00%
Taxable Benefit	52008	61	5,007	824	0	0	2,000	0	0	0.00%
Travel Subtotal:		69,297	79,632	68,294	81,505	81,505	79,545	81,505	81,505	0.00%
Total Travel:		69,297	79,632	68,294	81,505	81,505	79,545	81,505	81,505	0.00%
Capital Outlay:										
Buildings	58001	0	0	0	0	322,850	322,850	0	0	0.00%
Improvements	58002	0	0	0	0	148,800	0	0	0	0.00%
Equipment Technology	58003	0	0	0	0	0	0	26,000	0	0.00%
Equipment	58004	498,703	685,663	625,760	539,659	791,355	787,533	454,884	454,884	-15.71%
Capital Outlay Subtotal:		498,703	685,663	625,760	539,659	1,263,005	1,110,383	480,884	454,884	-15.71%
Total Capital:		498,703	685,663	625,760	539,659	1,263,005	1,110,383	480,884	454,884	-15.71%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Office:										
Office Supplies	53000	12,807	11,707	15,236	14,400	14,400	14,400	14,400	14,400	0.00%
Stationery and Forms	53001	1,257	1,330	1,112	2,000	2,000	2,200	2,000	2,000	0.00%
Printing Supplies	53002	13,610	13,561	11,218	14,400	14,400	12,750	14,400	14,400	0.00%
Print Duplicate	53003	150	577	0	475	475	475	475	475	0.00%
Postage and Box Rent	53004	130	30	24	250	250	250	250	250	0.00%
Computer Supplies	53005	696	4,333	565	1,500	1,500	1,500	1,500	1,500	0.00%
Computer Software	53006	10,691	4,546	7,173	7,750	7,750	13,879	9,627	9,627	24.22%
Telephone	53008	96,149	98,798	104,166	105,000	105,000	108,288	120,000	120,000	14.29%
Office Subtotal:		135,489	134,880	139,494	145,775	145,775	153,742	162,652	162,652	11.58%
Operating:										
Advertising	53500	0	0	0	500	500	500	500	500	0.00%
Subscriptions	53501	510	356	180	710	710	810	710	710	0.00%
Membership Dues	53502	4,936	3,459	3,310	4,500	4,500	4,600	3,700	3,700	-17.78%
Household Supplies	53516	0	0	2,145	0	0	0	0	0	0.00%
Uniforms Tools Allowance	53517	66,734	49,425	56,841	79,687	79,687	76,687	80,137	80,137	0.56%
Professional Supplies	53518	82,896	83,969	107,890	108,825	117,881	117,881	108,825	108,825	0.00%
Food	53520	1,675	1,629	250	1,500	1,500	1,500	1,500	1,500	0.00%
Small Equipment	53522	87,664	146,467	111,493	191,321	195,820	195,820	247,821	247,821	29.53%
Medical Supplies	53524	1,314	2,306	3,815	3,600	3,600	3,600	3,600	3,600	0.00%
Investigation Expense	53532	35,111	27,024	24,375	31,500	31,500	31,500	32,500	32,500	3.17%
Motor Fuel	53548	188,953	192,172	132,535	219,283	219,283	182,400	229,657	229,657	4.73%
Other Rents and Leases	53552	2,334	1,650	1,600	6,100	6,100	6,100	6,100	6,100	0.00%
Operating Licenses Fees	53553	86	111	111	0	0	0	0	0	0.00%
Operating Grants	53565	90,979	90,979	93,709	90,979	90,979	90,979	90,979	90,979	0.00%
Spec Service Awards	53566	672	1,351	25	1,000	1,000	1,245	2,000	2,000	100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Other Miscellaneous	53568	371	0	1,368	0	0	0	0	0	0.00%
Employee Benefit Taxable Other	53578	0	287	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	19,932	6,017	8,334	51,500	51,500	55,500	39,450	39,450	-23.40%
Print Duplicate	73003	46,757	41,234	34,040	47,650	47,650	47,650	46,650	46,650	-2.10%
Postage and Box Rent	73004	6,986	7,760	7,193	8,250	8,250	7,750	8,250	8,250	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	37,949	37,949	100.00%
Computer Server Charge	73030	0	0	4,645	0	0	0	0	0	0.00%
Operating Subtotal:		637,909	656,195	593,859	846,905	860,460	824,522	940,328	940,328	11.03%
Repairs & Maint:										
Small Hardware	54008	807	254	248	650	650	650	650	650	0.00%
Lubricants	54016	2,049	2,656	1,702	3,450	3,450	3,450	3,450	3,450	0.00%
Tires Batteries	54018	15,127	16,345	19,481	18,950	18,950	19,650	19,950	19,950	5.28%
Equipment Repairs	54029	54,266	44,064	41,286	72,450	72,450	72,450	69,450	69,450	-4.14%
Technology Repair and Maintain	74029	6,105	6,600	6,336	6,666	6,666	6,666	6,897	6,897	3.47%
Repairs & Maint Subtotal:		78,354	69,919	69,053	102,166	102,166	102,866	100,397	100,397	-1.73%
Utilities:										
Power and Light	54701	375	375	808	650	650	875	650	650	0.00%
Utilities Subtotal:		375	375	808	650	650	875	650	650	0.00%
Contractual Services:										
Medical and Dental	55000	57,596	67,937	30,332	67,000	67,000	67,000	71,800	71,800	7.16%
Pest Extermination	55002	1,024	1,260	1,500	1,400	1,400	1,400	1,400	1,400	0.00%
Vehicle Repairs	55005	49,444	60,411	55,989	71,172	71,172	69,672	71,672	71,672	0.70%
Professional Service	55014	228,473	235,722	195,479	237,540	237,540	238,540	266,648	266,648	12.25%
Collection Services	55015	16,700	13,267	21,412	17,000	17,000	30,000	20,000	20,000	17.65%
Food Service	55029	340,017	329,757	272,195	339,144	339,144	300,000	373,438	321,438	-5.22%

Winnebago County										
Budget Detail - 2022										
Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Other Contract Serv	55030	1,896,856	2,044,709	1,978,222	2,389,482	2,389,482	2,389,582	2,487,271	2,487,271	4.09%
Medical and Dental	75000	5,585	3,334	0	7,000	7,000	7,000	7,000	7,000	0.00%
Contractual Services Subtotal:		2,595,695	2,756,399	2,555,129	3,129,738	3,129,738	3,103,194	3,299,229	3,247,229	3.75%
Insurance Expenses:										
Prop Liab Insurance	76000	217,224	125,472	130,488	197,521	197,521	197,521	242,666	242,666	22.86%
Insurance Expenses Subtotal:		217,224	125,472	130,488	197,521	197,521	197,521	242,666	242,666	22.86%
Total Other Operating:										
		3,665,045	3,743,240	3,488,831	4,422,755	4,436,310	4,382,720	4,745,922	4,693,922	6.13%
Expense Total:										
		22,818,815	23,187,599	22,713,480	25,089,440	26,008,728	24,429,246	26,183,600	24,640,360	-1.79%
Sheriff Net/(Levy):										
		(20,191,205)	(19,865,567)	(19,012,278)	(21,717,867)	(22,488,355)	(20,924,257)	(22,621,441)	(22,305,316)	2.70%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Sheriff -				
Patrol -	SUV Squad Cars w/ changeovers	6	45,564	273,384
	Accident Recon and Crime Scene Scanner Kit	1	42,500	42,500
	Forensic Receiver Kit	1	11,000	11,000
Jail -	Intercom System Upgrade	1	128,000	128,000
		9		454,884

**SHERIFF
PROGRAM BUDGETS**

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022	2021	2020	2022	2021
								EXECUTIVE	ADOPTED	ADOPTED	OVER 2021	OVER 2020
Administrative	1110	563,789	500	-	389,325	953,614		953,614	914,339	879,481	4.30	4.00
Revenues	1110						124,250	(124,250)	(124,250)	(126,250)	0.00	(1.60)
Patrol	1112	5,573,104	-	326,884	568,820	6,468,808		6,468,808	6,021,823	6,000,245	7.40	0.40
Revenues	1112						388,700	(388,700)	(416,000)	(431,500)	(6.60)	(3.60)
Detective	1113	1,464,492	-	-	205,774	1,670,266		1,670,266	1,770,246	1,701,448	(5.60)	4.00
Revenues	1113						54,400	(54,400)	(56,400)	(26,700)	(3.50)	111.20
Reserves	1115	99,336	-	-	11,500	110,836		110,836	110,707	92,562	0.10	19.60
Revenues	1115						49,500	(49,500)	(49,500)	(49,500)	0.00	0.00
911	1116	3,126,665	-	-	1,199,217	4,325,882		4,325,882	4,164,091	4,348,719	3.90	(4.20)
Revenues	1116						69,589	(69,589)	(69,589)	(213,519)	N/A	N/A
Boat Patrol	1117	-	-	-	29,340	29,340		29,340	35,209	202,840	(16.70)	(82.60)
Revenues	1117						70,000	(70,000)	(50,186)	(49,000)	39.50	2.40
Snow Patrol	1118	-	-	-	5,453	5,453		5,453	5,509	5,550	100.00	0.00
Revenues	1118						9,400	(9,400)	(9,400)	(9,400)	100.00	0.00
Training	1119	-	81,005	-	287,159	368,164		368,164	349,928	243,946	5.20	43.40
Revenues	1119						127,560	(127,560)	(103,200)	(29,640)	23.60	248.20
Jail	1120	8,549,238	-	128,000	1,997,334	10,674,572		10,707,997	11,717,588	11,501,864	(8.60)	1.90
Revenues	1120						1,441,645	(1,441,645)	(2,493,048)	(2,473,860)	(42.20)	0.80
Grand Totals		<u>19,376,624</u>	<u>81,505</u>	<u>454,884</u>	<u>4,693,922</u>	<u>24,606,935</u>	<u>2,335,044</u>	<u>22,305,316</u>	<u>21,717,867</u>	<u>21,567,286</u>	2.70	0.70

JAIL IMPROVEMENTS FUND

2022 BUDGET NARRATIVE

HIGHLIGHTS

DESCRIPTION: The Jail Improvements Fund is a separate fund created under Wisconsin Statutes which receives money when fines and fees are assessed for things such as traffic violations. Monies accumulated in the fund can only be used for jail construction, improvements and any other costs that directly are of benefit to prisoners. The funds can also be used to retire debt incurred for that purpose.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Jail Improvements Fund

Account	Amount	Description
Significant changes from 2021		
Deficit 2021	\$ 21,996	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Other Contracted Services	(9,561)	Decrease is based on the PREA compliance assessment only being required every three years and that was done in 2021.
Other small changes	4,373	This is a combination of small increases and decreases to revenue and expense accounts.
Deficit 2022	\$ 16,808	

The deficit will be covered with funds from the programs Fund Balance.

Financial Summary Jail Improvements Fund

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	<u>77,659</u>	<u>160,700</u>	<u>160,700</u>	<u>160,700</u>	<u>160,700</u>
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	<u>93,109</u>	<u>187,730</u>	<u>182,696</u>	<u>182,696</u>	<u>177,508</u>
Total Expenditures	93,109	187,730	182,696	182,696	177,508
Levy Before Fund Balance Adjustment			21,996		16,808
Decrease fund balance			<u>(21,996)</u>		<u>(16,808)</u>
Net Levy After Fund Balance Adjustment			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund										
Revenue										
Intergov Rev:										
US Dept of Justice	42013	9,981	75,258	0	10,700	10,700	10,700	10,700	10,700	0.00%
Intergov Rev Subtotal:		9,981	75,258	0	10,700	10,700	10,700	10,700	10,700	0.00%
Fines and Permits:										
Jail Assessments	44102	154,069	182,097	125,704	150,000	150,000	150,000	150,000	150,000	0.00%
Fines and Permits Subtotal:		154,069	182,097	125,704	150,000	150,000	150,000	150,000	150,000	0.00%
Total Operating Revenue:		164,050	257,355	125,704	160,700	160,700	160,700	160,700	160,700	0.00%
Revenue Total:		164,050	257,355	125,704	160,700	160,700	160,700	160,700	160,700	0.00%
Expense										
Capital Outlay:										
Equipment	58004	14,500	148,999	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		14,500	148,999	0	0	0	0	0	0	0.00%
Total Capital:		14,500	148,999	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund										
Operating:										
Subscriptions	53501	5,330	5,959	4,839	4,885	4,885	4,885	5,050	5,050	3.38%
Household Supplies	53516	39,122	22,044	9,643	28,391	28,391	25,000	29,226	29,226	2.94%
Uniforms Tools Allowance	53517	20,953	18,927	6,682	31,340	31,340	30,000	32,186	32,186	2.70%
Linen	53519	11,462	8,904	12,887	16,418	16,418	20,000	16,985	16,985	3.45%
Dishes and Utensils	53521	3,900	5,961	5,548	4,976	4,976	5,000	5,102	5,102	2.53%
Small Equipment	53522	1,706	886	6,746	17,466	17,466	17,466	17,994	17,994	3.02%
Hygiene Supplies	53528	27,124	21,379	44,369	24,026	24,026	30,000	24,745	24,745	2.99%
Commercial Travel Other	53540	500	350	350	315	315	500	325	325	3.17%
Print Duplicate	73003	0	0	0	3,826	3,826	3,826	3,940	3,940	2.98%
Operating Subtotal:		110,097	84,411	91,065	131,643	131,643	136,677	135,553	135,553	2.97%
Repairs & Maint:										
Equipment Repairs	54029	0	431	391	3,183	3,183	3,183	3,280	3,280	3.05%
Repairs & Maint Subtotal:		0	431	391	3,183	3,183	3,183	3,280	3,280	3.05%
Contractual Services:										
Professional Service	55014	7,115	13,762	6,191	11,279	11,279	11,279	11,645	11,645	3.24%
Other Contract Serv	55030	19,577	20,106	22,999	36,591	36,591	36,591	27,030	27,030	-26.13%
Contractual Services Subtotal:		26,692	33,868	29,190	47,870	47,870	47,870	38,675	38,675	-19.21%
Total Other Operating:		136,788	118,710	120,645	182,696	182,696	187,730	177,508	177,508	-2.84%
Expense Total:		151,288	267,709	120,645	182,696	182,696	187,730	177,508	177,508	-2.84%
Jail Improvement Fund Surplus (Deficit):		12,762	(10,354)	5,059	(21,996)	(21,996)	(27,030)	(16,808)	(16,808)	-23.59%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

CORONER

**General Fund – Department: 105
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Cheryl Brehmer
LOCATION: Winnebago County Coroner
County Administration Building
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: 232-3300

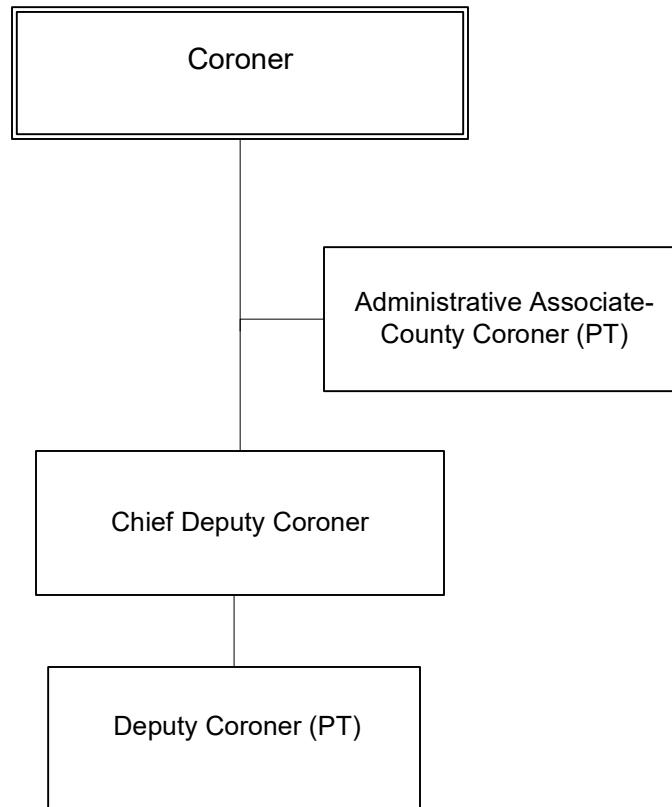
MISSION STATEMENT:

To monitor compliance with state statutes by medical facilities, funeral directors, law enforcement agencies, and the public regarding reportable deaths; to investigate and document all causes of death in reportable cases; to work with medical and legal agencies to protect and serve our community in all reportable deaths; to educate, and thereby prevent, hazardous conditions which put our County at risk; and to provide support, medical, or spiritual referrals to survivors of a deceased.

PROGRAM DESCRIPTION:

- Investigate all deaths within the County which meet reportability guidelines, as established by State Statute and office policy.
- Ensure that the medical and legal community is in compliance with reporting.
- Respond to the scene of reportable deaths.
- To assist and support the family during their time of loss.
- Continue offering organ, tissue and eye donation to the family as an option.
- Community support/training (educational/informative presentations).
- Continue working with Community for Hope to reduce suicides.
- Continue working with Child Death Review Committee and the Infant Death Center.
- Educate and work with other agencies within the County and State to reduce the abuse of heroin and other opiate use in Winnebago county.
- Continue working with the Overdose Fatality Review Team.
- Continue working with the Winnebago County Health Department for further suicide investigations and support to the family.
- Continue supporting and assisting with training of volunteers with the Victim Crisis Support Team

CORONER



CORONER

**General Fund – Department: 105
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Cheryl Brehmer
LOCATION: Winnebago County Coroner
County Administration Building
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: 232-3300

2021 ACCOMPLISHMENTS:

- 1. Upgraded outdated toxicology reference books.**
- 2. Implemented specific week days for cremation examinations to allow for better time and mileage management.**
- 3. Upgraded investigation equipment replacing an outdated camera.**
- 4. Changed chief deputy and deputy positions from per diem to salary allowing for better control of labor budget.**
- 5. Researched and negotiated cost of body bags, implementing multiple cost saving options depending on the type of scene.**
- 6. Acquired a county vehicle allowing for all necessary equipment to be readily available for scene response.**
- 7. Continued staff training and participation through webinar-based education opportunities.**
- 8. Remained an integral part of the Overdose Fatality Review Team.**
- 9. Continued to work with the Victim Crisis Response Team on their expansion to include Oshkosh in their program.**
- 10. Established a reporting protocol on confirmed COVID-19 fatalities to the Department of Health Services including Winnebago County, City of Menasha, and surrounding counties.**

2022 GOALS & OBJECTIVES:

- 1. Implement a standard report writing system for consistency throughout all cases.**
- 2. Upgrade final outdated camera to aide with quality scene documentation at all times.**
- 3. Continued to upgrade outdated reference materials, some of which are from the 1980s.**
- 4. Research toxicology laboratories to ensure our office is using the most cost effective yet proficient lab available.**
- 5. Research additional resources to assist with locating estranged family members for the purpose of death notifications.**
- 6. Establish a stronger relationship with Winnebago Co. Human Services focusing on mental health.**
- 7. Continue working with the Victim Crisis Response Team to build a stronger resource presence for those in need.**
- 8. Remain actively involved in Overdose Fatality and Child Death Review Teams in the effort of prevention.**
- 9. Continue working with Community for Hope and the Department of Health related to suicide prevention.**
- 10. Continue implementing changes to help smoothly transition to a medical examiner system.**

CORONER

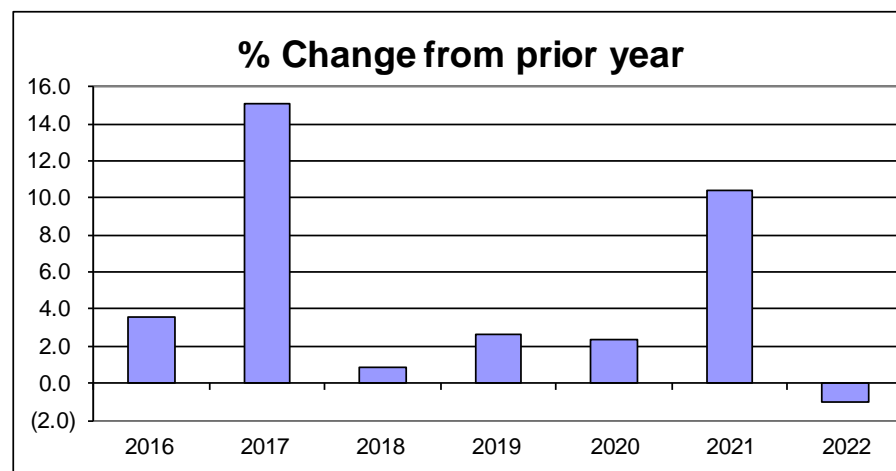
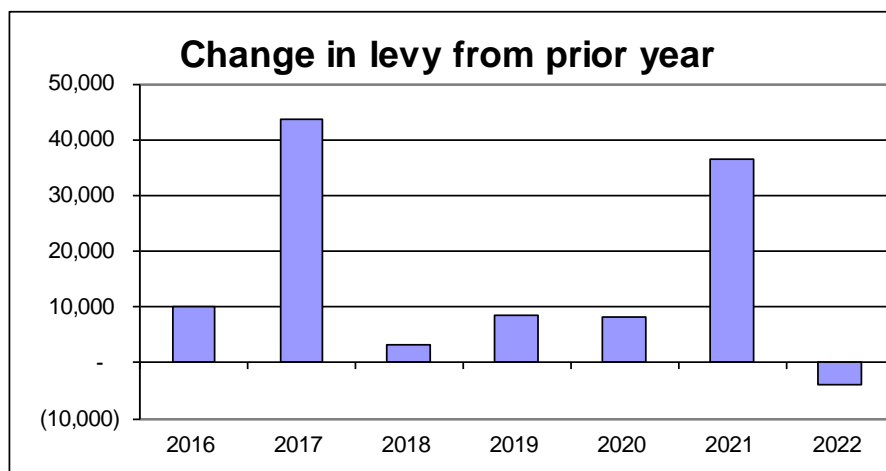
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	1	1	1	1	1	1	1	1	2	2
Part Time	1	1	1	1	1	1	1	1	2	2
Total	2	2	2	2	2	2	2	2	4	4

There is no change to the staffing table for 2022, however, one (1) part-time Deputy Coroner has been increased from 50% to 80%.

COUNTY LEVY: The tax levy for 2022 is \$386,061, a decrease of \$3,803 or 0.98% under 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Coroner

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 389,864	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	19,606	Increasing one (1) part-time Deputy Coroner from 50% to 80%. The increase also includes an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the
Temporary Employees	(20,000)	Decrease due to removing a temporary employee.
Health Insurance	16,265	Increasing one employee from 50% to 80%, which increases the premium paid by the County to a higher amount.
Pathology Services	(10,000)	Decrease based on projections for decreasing autopsies.
Transportation	(5,000)	Decrease based on projections for decreasing autopsies.
Other small changes	(4,674)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 386,061	

Financial Summary Coroner

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	99,350	170,000	170,025	170,025	170,000
Labor	165,509	279,516	296,861	296,861	311,811
Travel	3,837	6,000	11,500	11,500	9,450
Capital	24,587	24,587	30,000	30,000	30,000
Other Expenditures	102,050	207,768	221,528	221,528	204,800
Total Expenditures	295,983	517,871	559,889	559,889	556,061
Levy			389,864		386,061

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	5,639	0	0	0	0	0	0.00%
Other Grantor Agencies	42019	0	2,000	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	2,000	5,639	0	0	0	0	0	0.00%
Public Services:										
Other Fees	45002	153,950	155,450	209,707	170,000	170,000	170,000	170,000	170,000	0.00%
Forms Copies Etc	45003	175	28	0	25	25	0	0	0	-100.00%
Public Services Subtotal:		154,125	155,478	209,707	170,025	170,025	170,000	170,000	170,000	-0.01%
Total Operating Revenue:		154,125	157,478	215,346	170,025	170,025	170,000	170,000	170,000	-0.01%
Revenue Total:		154,125	157,478	215,346	170,025	170,025	170,000	170,000	170,000	-0.01%
Expense										
Wages:										
Regular Pay	51100	97,338	104,594	105,986	199,312	199,312	199,312	218,918	218,918	9.84%
Temporary Employees	51101	0	0	0	20,000	20,000	0	0	0	-100.00%
Other Per Diem	51107	120,260	112,635	104,203	0	0	2,655	0	0	0.00%
Wages Subtotal:		217,598	217,229	210,189	219,312	219,312	201,967	218,918	218,918	-0.18%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Fringes Benefits:										
FICA Medicare	51200	15,934	16,100	15,488	16,777	16,777	16,777	16,747	16,747	-0.18%
Health Insurance	51201	24,207	26,781	29,340	42,415	42,415	42,415	58,680	58,680	38.35%
Dental Insurance	51202	1,168	1,189	1,218	1,849	1,849	1,849	2,654	2,654	43.54%
Workers Compensation	51203	3,944	1,968	1,041	2,342	2,342	2,342	2,060	2,060	-12.04%
Unemployment Comp	51204	0	370	0	0	0	0	0	0	0.00%
WI Retirement	51206	9,536	7,266	9,662	12,914	12,914	12,914	11,418	11,418	-11.58%
Fringe Benefits Other	51207	512	506	531	1,252	1,252	1,252	1,334	1,334	6.55%
Fringes Benefits Subtotal:		55,300	54,180	57,279	77,549	77,549	77,549	92,893	92,893	19.79%
Total Labor:		272,898	271,409	267,469	296,861	296,861	279,516	311,811	311,811	5.04%
Travel:										
Registration Tuition	52001	1,721	300	795	1,500	1,500	0	1,500	1,500	0.00%
Automobile Allowance	52002	22,680	19,640	10,921	8,000	8,000	6,000	6,000	6,000	-25.00%
Meals	52005	620	12	0	450	450	0	450	450	0.00%
Lodging	52006	1,569	246	246	1,500	1,500	0	1,500	1,500	0.00%
Other Travel Exp	52007	13	0	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	118	0	0	50	50	0	0	0	-100.00%
Travel Subtotal:		26,721	20,198	11,962	11,500	11,500	6,000	9,450	9,450	-17.83%
Total Travel:		26,721	20,198	11,962	11,500	11,500	6,000	9,450	9,450	-17.83%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Capital Outlay:										
Equipment	58004	0	0	0	30,000	30,000	24,587	30,000	30,000	0.00%
Capital Outlay Subtotal:		0	0	0	30,000	30,000	24,587	30,000	30,000	0.00%
Total Capital:		0	0	0	30,000	30,000	24,587	30,000	30,000	0.00%
Office:										
Office Supplies	53000	492	338	651	450	450	500	500	500	11.11%
Stationery and Forms	53001	42	232	39	200	200	50	100	100	-50.00%
Printing Supplies	53002	84	104	248	150	150	150	150	150	0.00%
Computer Supplies	53005	0	72	0	100	100	0	100	100	0.00%
Telephone	53008	6,241	6,777	7,553	8,500	8,500	8,500	8,500	8,500	0.00%
Telephone Supplies	53009	0	73	0	100	100	0	0	0	-100.00%
Office Subtotal:		6,859	7,596	8,491	9,500	9,500	9,200	9,350	9,350	-1.58%
Operating:										
Membership Dues	53502	92	140	0	300	300	0	300	300	0.00%
Photo Processing	53504	0	98	0	150	150	0	100	100	-33.33%
Uniforms Tools Allowance	53517	679	732	306	700	700	400	700	700	0.00%
Professional Supplies	53518	115	2,676	2,299	2,000	2,000	2,500	2,000	2,000	0.00%
Food	53520	44	0	0	0	0	0	0	0	0.00%
Small Equipment	53522	72	0	0	1,200	1,200	1,800	1,200	1,200	0.00%
Medical Supplies	53524	4,445	2,916	4,980	5,000	5,000	7,000	5,500	5,500	10.00%
Investigation Expense	53532	384	610	674	900	900	900	900	900	0.00%
Interpreter Fees	53537	0	128	0	150	150	50	150	150	0.00%
Motor Fuel	53548	0	0	802	3,000	3,000	3,000	3,000	2,000	-33.33%
Other Miscellaneous	53568	0	0	0	0	0	15	0	0	0.00%
Employee Benefit Taxable Other	53578	0	54	0	100	100	0	0	0	-100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Small Equipment Technology	53580	0	0	1,310	100	100	100	700	700	600.00%
Indigent Expenses	53600	0	0	1,479	2,000	2,000	2,000	2,000	3,000	50.00%
Printing Supplies	73002	0	0	0	75	75	0	0	0	-100.00%
Print Duplicate	73003	816	801	1,163	700	700	700	700	700	0.00%
Postage and Box Rent	73004	139	186	132	150	150	100	150	150	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	778	778	100.00%
Motor Fuel	73548	0	0	77	200	200	100	200	200	0.00%
Operating Subtotal:		6,784	8,340	13,221	16,725	16,725	18,665	18,378	18,378	9.88%
Repairs & Maint:										
Technology Repair and Maintain	74029	132	132	132	132	132	132	165	165	25.00%
Repairs & Maint Subtotal:		132	132	132	132	132	132	165	165	25.00%
Contractual Services:										
Medical and Dental	55000	52,791	53,036	26,754	25,000	25,000	25,000	22,000	22,000	-12.00%
Vehicle Repairs	55005	0	0	440	500	500	100	250	250	-50.00%
Pathology Services	55010	121,511	125,935	168,238	140,000	140,000	130,000	130,000	130,000	-7.14%
Transportation	55026	0	0	29,410	27,000	27,000	22,000	22,000	22,000	-18.52%
Contractual Services Subtotal:		174,302	178,971	224,842	192,500	192,500	177,100	174,250	174,250	-9.48%
Insurance Expenses:										
Prop Liab Insurance	76000	1,644	888	924	2,671	2,671	2,671	2,657	2,657	-0.52%
Insurance Expenses Subtotal:		1,644	888	924	2,671	2,671	2,671	2,657	2,657	-0.52%
Total Other Operating:		189,721	195,926	247,611	221,528	221,528	207,768	204,800	204,800	-7.55%
Expense Total:		489,341	487,534	527,042	559,889	559,889	517,871	556,061	556,061	-0.68%
Coroner Net/(Levy):		(335,216)	(330,056)	(311,695)	(389,864)	(389,864)	(347,871)	(386,061)	(386,061)	-0.98%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Coroner -				
	Vehicle	1	30,000	30,000
		1		30,000

EMERGENCY MANAGEMENT

General Fund – Department: 107
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Eric Rasmussen
LOCATION: Winnebago County Emergency Management
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

MISSION STATEMENT:

Emergency Management strives to safeguard communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

PROGRAM DESCRIPTION:

GENERAL: Coordinate efforts within Winnebago County to minimize the effects of natural and manmade disasters by taking steps to eliminate or lessen their impact.

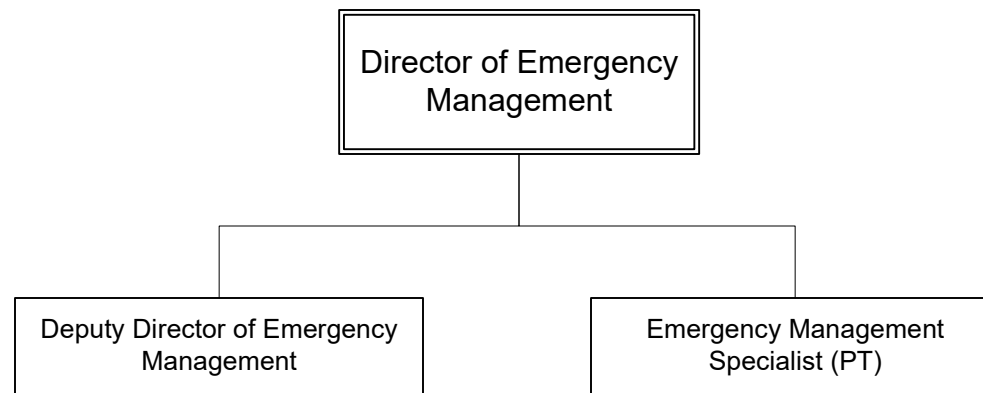
PREPAREDNESS: Encompasses all of the actions required to establish and sustain the level of proficiency necessary to execute a wide range of incident management operations. Comprising actions taken to plan, organize, equip, train and exercise to build and sustain the capabilities necessary to ensure a safer community.

PLANNING: Develop and update emergency plans with current required actions, written procedures, and the resources available. Plans include the Emergency Response Plan, Offsite Facility Plans, and Hazard Mitigation Plan.

RESPONSE: Maintain two emergency notification systems; a tornado warning siren system and an emergency telephone notification system. Coordinate with Red Cross in providing shelters during disasters. Maintain the Emergency Operations Center for Winnebago County.

RECOVERY: Actions taken to return a community to normal surroundings, including the restoration of basic services and the repair of physical, social and economic damages. Typical recovery actions include debris cleanup, financial assistance to individuals and governments, rebuilding of roads and bridges and key facilities, and sustained mass care for displaced human and animal populations.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

General Fund – Department: 107
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Eric Rasmussen
LOCATION: Winnebago County Emergency Management
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

2021 ACCOMPLISHMENTS:

1. Emergency Management played an integral part in the Child Abduction Response Team (CART) project to achieve national credentialing.
2. The Winnebago County Emergency Response Plan, including all Emergency Support Functions, was updated.
3. All required EPCRA offsite plans were created and updated for facilities in Winnebago County that met the quantity threshold of extremely hazardous chemicals.
4. The annual update of the Winnebago County County-wide Hazardous Materials Strategic Plan was completed.
5. Emergency preparedness information was promoted using social media, television, talks and presentations throughout Winnebago County.
6. Collaboration with county school districts continued the efforts of emergency preparedness.
7. Emergency Management staff continued training per state-mandated standards.
8. We maintained and operated tornado sirens. A siren was installed on the South side of Oshkosh that will serve an area that previously did not have siren coverage; this area includes a portion of the EAA Grounds and the Ford Park Live Grounds. Completed 5-year maintenance on all sirens.
9. A training program for the new Mobile Command Post was developed and implemented for all responder agencies.
10. Director Rasmussen served on a regional Healthcare Emergency Readiness Coalition (HERC), a collaboration of private and public partners working together to prepare for, respond to, and recover from emergencies.
11. Director Rasmussen served on the EPCRA Advisory Group that works with Wisconsin Emergency Management to improve state grant programs and issues related to the Wisconsin Hazmat Online Planning & Reporting System (WHOPRS).

- 12. Promotion and implementation of WI-CAMS, the state credentialing program, to first responder groups in Winnebago County continued throughout the year.**
- 13. The implementation of WebEOC has continued for Emergency Management and Director Rasmussen continued to train other agencies in use of the virtual EOC software.**
- 14. Emergency Management scheduled various trainings to first responder groups, health department officials and public information personnel to improve emergency response for Winnebago County residents.**
- 15. Completed a federally required update of the five-year Hazard Mitigation Plan, which included securing of grant funds for the hire of a contractor to assist our staff in the update process.**
- 16. Actively participated in the response to the COVID-19 pandemic including distribution of PPE and the operation of a community testing and vaccination facility.**
- 17. Shared a Virtual Weather Spotter Training by the National Weather Service to replace the live, annually-hosted event that was cancelled due to the COVID-19 pandemic.**
- 18. The Winnebago County Debris Management Plan was updated.**
- 19. Completed all requirements issued in the 2021 Plan of Work from the State of Wisconsin Department of Military Affairs to secure funding from the Emergency Management Performance Grant (EMPG) and Emergency Planning Community Right-to-Know Act (EPCRA) program grants.**
- 20. Applied for and accepted a Homeland Security exercise grant for an exercise series with the Village of Fox Crossing.**
- 21. Coordinated Emergency Operation Center (EOC) training, a table top exercise, and a functional exercise with the Village of Fox Crossing.**
- 22. Coordinated Emergency Operation Center (EOC) and Incident Command System (ICS) training for Winnebago County Department Heads.**
- 23. Facilitated Emergency Preparedness Training for Local Elected Officials.**
- 24. Facilitated a workshop for local municipalities about utilizing State and Federal mitigation funds for municipal projects.**
- 25. Trained users on a new Alertsense emergency alerting platform.**

2022 GOALS & OBJECTIVES:

- 1. Update the Winnebago County Emergency Response Plan and all Emergency Support Functions.**
- 2. Update the Winnebago County County-wide Hazardous Materials Strategic Plan.**
- 3. Meet State of Wisconsin requirements for EPCRA offsite plans by updating and creating plans for facilities that exceed the threshold quantity of hazardous chemicals.**
- 4. Continue to sell and promote NOAA Weather Radios as well as self-registration of cellphones to the emergency telephone notification system, AlertSense.**
- 5. Continue active participation with school districts in progressive emergency planning efforts.**
- 6. Maintain the existing 50 outdoor tornado-warning sirens and the siren software program.**
- 7. Continue implementation of WI-CAMS, the state credentialing system, to first responder agencies in Winnebago County.**
- 8. Host a National Weather Service Severe Weather Spotter Training for the general public and continue to sponsor/host trainings for first responder agencies.**
- 9. Participate in professional development training and exercises to enhance response skills and comply with state and federal requirements.**
- 10. Continue to improve and exercise the Winnebago County Child Abduction Response Team (CART).**
- 11. Plan, coordinate, and participate in a full-scale exercise including a hazmat response with the Village of Fox Crossing to meet state and federal requirements during the four-year EPCRA cycle ending in FFY2023.**
- 12. Continue to utilize and promote WebEOC to all responder agencies in Winnebago County.**
- 13. Meet requirements issued in the 2022 Plan of Work from the State of Wisconsin Department of Military Affairs. Plan of Work requirements are not issued until October for the following budget year.**
- 14. Maintain the 2020 Mobile Command Post and deploy it for training and emergency response incidents.**
- 15. Continue training and provide refresher training on the Mobile Command Post for all responder agencies.**
- 16. Continue to provide leadership support as needed during the ongoing COVID-19 pandemic response in Winnebago County.**
- 17. Continue to provide preparedness outreach and education to Winnebago County communities.**
- 18. Provide Continuity of Operations / Continuity of Government (COOP / COG) training for all Winnebago County Departments.**
- 19. Enter into IPAWS MOU's with adjacent Counties to allow for cross jurisdictional emergency notifications and back-up alerting capabilities.**
- 20. Assist in the coordination of volunteers and volunteer organizations within the County.**

EMERGENCY MANAGEMENT

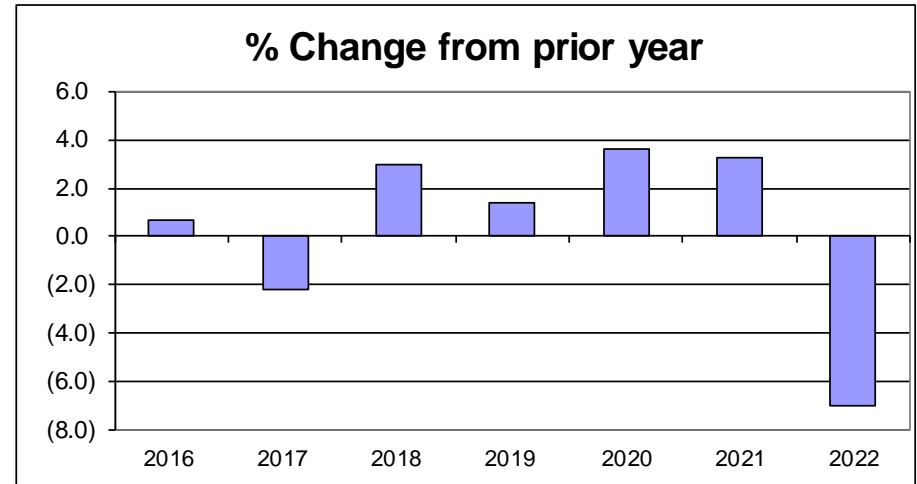
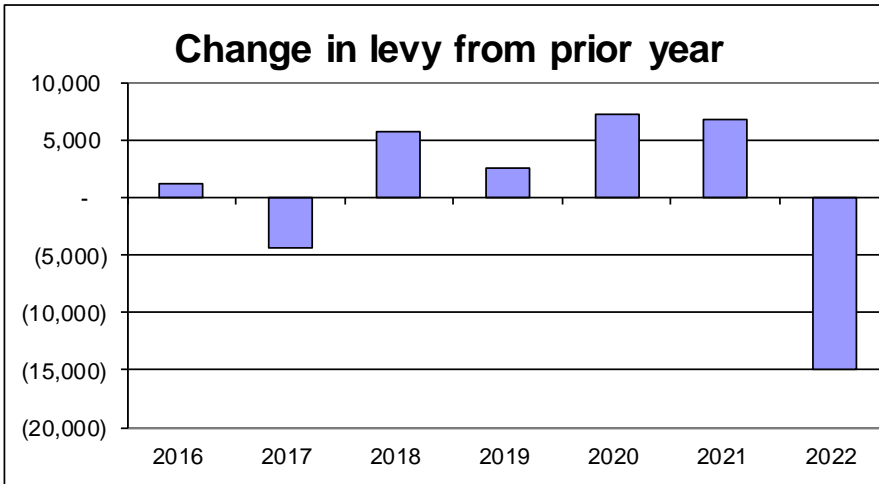
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	1	1	1	2	2	2	2	2	2	2
Part Time	2	2	2	1	1	1	1	1	1	1
Total	3	3	3	3	3	3	3	3	3	3

There is no change to the staffing table for 2022. After the 2021 budget process, one (1) part-time Emergency Management Associate was removed and one (1) part-time Emergency Management Specialist was added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2022 is \$198,868, a decrease of \$14,977 or 7.00% under 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Emergency Management

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 213,845	
Revenue Changes - impact on levy:		
WI Military Affairs	(60,096)	Increase based on the EMPG (Emergency Management Performance Grant/FEMA) has a one-time increase of approximately \$25,000, plus budgeting \$35,000 of potential training/exercising grants.
Expense Changes - impact on levy:		
Health Insurance	(18,589)	Decrease based on a the new Emergency Management Specialist position declining health insurance coverage.
Equipment Repairs	3,000	The cost of siren relocation and maintenance increasing, along with battery failures and the cost to replace these batteries are \$1,000/siren. Keeping the emergency management system functioning properly is critical to warning residents of danger.
Professional Service	44,000	The Emergency Management department plans to increase readiness and preparedness in the County. COVID-19 and the lack of training available during the pandemic have increased the demand for training and exercising. \$35,000 of the WI Military Affairs revenue grant is being budgeted to allow for grant funding expenses here, budgeting a revenue and expense during the budget process allows the department to accept them without requiring a budget transfer. In 2020-2021 we were awarded nearly \$25,000 in training/exercise grants. There is a potential for increased grant opportunities for preparedness as a result of COVID-19. This expense will only be utilized if there is grant funding from WI Military Affairs, which will result in no net increase in the budget.
Other small changes	16,708	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 198,868	

Financial Summary Emergency Management

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	26,975	169,319	143,456	220,048	203,552
Labor	114,420	206,223	259,126	259,126	238,495
Travel	88	3,636	4,300	4,300	5,000
Capital	-	-	-	-	-
Other Expenditures	44,857	132,788	93,875	180,467	158,925
Total Expenditures	159,365	342,647	357,301	443,893	402,420
Levy			213,845		198,868

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	25,637	0	0	0	0	0	0.00%
WI Military Affairs	42008	145,446	142,117	144,848	143,456	220,048	169,319	203,552	203,552	41.89%
Intergov Rev Subtotal:		145,446	142,117	170,485	143,456	220,048	169,319	203,552	203,552	41.89%
Intergov Services:										
Cost Share Municipalities	43016	25	0	0	0	0	0	0	0	0.00%
Intergov Services Subtotal:		25	0	0	0	0	0	0	0	0.00%
Total Operating Revenue:		145,470	142,117	170,485	143,456	220,048	169,319	203,552	203,552	41.89%
Misc Revenues:										
Material Sales	48105	75	225	75	0	0	0	0	0	0.00%
Cost Sharing Allocations	48110	350	2,569	140	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		425	2,794	215	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		425	2,794	215	0	0	0	0	0	0.00%
Revenue Total:		145,895	144,912	170,700	143,456	220,048	169,319	203,552	203,552	41.89%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Expense										
Wages:										
Regular Pay	51100	148,740	160,830	168,269	171,280	171,280	142,605	170,827	170,827	-0.26%
Wages Subtotal:		148,740	160,830	168,269	171,280	171,280	142,605	170,827	170,827	-0.26%
Fringes Benefits:										
FICA Medicare	51200	10,065	11,049	11,363	13,103	13,103	11,007	13,069	13,069	-0.26%
Health Insurance	51201	54,449	55,792	56,935	58,804	58,804	39,494	40,215	40,215	-31.61%
Dental Insurance	51202	2,827	2,827	2,736	2,826	2,826	2,102	2,174	2,174	-23.07%
Workers Compensation	51203	302	169	97	211	211	177	114	114	-45.97%
WI Retirement	51206	9,967	10,533	11,360	11,562	11,562	9,712	11,104	11,104	-3.96%
Fringe Benefits Other	51207	1,007	1,078	1,233	1,340	1,340	1,126	992	992	-25.97%
Fringes Benefits Subtotal:		78,617	81,447	83,725	87,846	87,846	63,618	67,668	67,668	-22.97%
Total Labor:		227,357	242,277	251,993	259,126	259,126	206,223	238,495	238,495	-7.96%
Travel:										
Registration Tuition	52001	900	775	750	1,200	1,200	450	1,200	1,200	0.00%
Automobile Allowance	52002	995	979	387	1,800	1,800	600	1,500	1,500	-16.67%
Meals	52005	268	43	65	300	300	810	765	765	155.00%
Lodging	52006	0	164	246	700	700	1,476	1,400	1,400	100.00%
Other Travel Exp	52007	15	0	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	24	284	57	300	300	300	135	135	-55.00%
Travel Subtotal:		2,203	2,244	1,505	4,300	4,300	3,636	5,000	5,000	16.28%
Total Travel:		2,203	2,244	1,505	4,300	4,300	3,636	5,000	5,000	16.28%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Capital Outlay:										
Equipment	58004	13,048	0	448,287	0	0	0	35,000	0	0.00%
Capital Outlay Subtotal:		13,048	0	448,287	0	0	0	35,000	0	0.00%
Total Capital:		13,048	0	448,287	0	0	0	35,000	0	0.00%
Office:										
Office Supplies	53000	1,106	1,353	3,164	1,575	2,825	1,575	3,000	2,500	58.73%
Stationery and Forms	53001	0	0	0	0	0	67	0	0	0.00%
Printing Supplies	53002	353	623	345	600	600	600	1,000	1,000	66.67%
Postage and Box Rent	53004	11	4	0	0	0	0	20	20	100.00%
Telephone	53008	4,339	4,513	5,176	5,956	5,956	8,934	7,500	7,000	17.53%
Telephone Supplies	53009	0	0	97	0	0	75	500	500	100.00%
Office Subtotal:		5,809	6,493	8,782	8,131	9,381	11,251	12,020	11,020	35.53%
Operating:										
Subscriptions	53501	869	834	1,714	1,350	1,350	1,590	1,500	1,500	11.11%
Publish Legal Notices	53503	41	55	155	160	160	54	160	160	0.00%
Food	53520	422	503	1,139	600	600	244	600	600	0.00%
Small Equipment	53522	4,396	2,453	2,930	10,000	14,400	10,000	11,000	11,000	10.00%
Other Operating Supplies	53533	0	3,465	400	0	0	0	0	0	0.00%
Safety Supplies	53543	0	97	25	0	0	130	500	500	100.00%
Materials for Resale	53545	687	(299)	100	0	0	0	0	0	0.00%
Motor Fuel	53548	1,387	1,470	817	1,500	1,500	500	1,500	1,500	0.00%
Operating Licenses Fees	53553	500	300	300	300	300	720	300	300	0.00%
Operating Grants	53565	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Small Equipment Technology	53580	4,749	2,078	4,374	2,750	2,750	1,506	2,000	2,000	-27.27%
Print Duplicate	73003	2,159	3,099	4,044	2,500	2,500	2,500	3,500	3,000	20.00%
Postage and Box Rent	73004	172	271	325	500	500	500	500	500	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	2,778	2,778	100.00%
Motor Fuel	73548	0	0	80	0	0	1,000	1,500	1,500	100.00%
Operating Subtotal:		24,382	23,326	25,402	28,660	33,060	27,744	34,838	34,338	19.81%
Repairs & Maint:										
Maintenance Equipment	54022	1,917	1,674	1,477	1,500	8,185	1,500	3,000	3,000	100.00%
Maintenance Vehicles	54023	0	0	234	1,200	4,650	1,200	3,000	3,000	150.00%
Equipment Repairs	54029	17,149	12,710	25,501	17,000	32,750	27,900	21,000	20,000	17.65%
Lubricants	74016	64	0	0	0	0	0	0	0	0.00%
Maintenance Vehicles	74023	1,410	2,129	46	1,500	1,500	1,500	1,500	1,500	0.00%
Technology Repair and Maintain	74029	858	858	891	924	924	924	759	759	-17.86%
Repairs & Maint Subtotal:		21,398	17,370	28,148	22,124	48,009	33,024	29,259	28,259	27.73%
Utilities:										
Power and Light	54701	10,237	10,445	10,350	11,000	11,000	11,000	13,500	13,500	22.73%
Utilities Subtotal:		10,237	10,445	10,350	11,000	11,000	11,000	13,500	13,500	22.73%
Contractual Services:										
Vehicle Repairs	55005	64	375	795	500	940	500	1,500	1,000	100.00%
Data Processing	55013	4,979	5,009	4,920	5,076	5,076	5,885	6,000	6,000	18.20%
Professional Service	55014	13,408	9,342	22,637	15,000	69,617	40,000	60,000	59,000	293.33%
Other Contract Serv	55030	0	0	3,601	0	0	0	0	0	0.00%
Contractual Services Subtotal:		18,451	14,726	31,953	20,576	75,633	46,385	67,500	66,000	220.76%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Insurance Expenses:										
Prop Liab Insurance	76000	3,720	2,112	2,208	3,384	3,384	3,384	5,808	5,808	71.63%
Insurance Expenses Subtotal:		3,720	2,112	2,208	3,384	3,384	3,384	5,808	5,808	71.63%
Total Other Operating:		83,997	74,472	106,844	93,875	180,467	132,788	162,925	158,925	69.29%
Expense Total:		326,604	318,993	808,629	357,301	443,893	342,647	441,420	402,420	12.63%
Emergency Management Net/(Levy):		(180,709)	(174,082)	(637,930)	(213,845)	(223,845)	(173,328)	(237,868)	(198,868)	-7.00%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
TRANSPORTATION				
Airport	\$ 1,170,918	\$ 3,258,449	\$ (1,378,620)	\$ 708,911
Airport Debt	-	329,000	-	329,000
Highway Department	16,989,404	17,662,929	(673,525)	-
County Road Maintenance	2,325,595	3,505,058	-	1,179,463
	<u>\$ 20,485,917</u>	<u>\$ 24,755,436</u>	<u>\$ (2,052,145)</u>	<u>\$ 2,217,374</u>

AIRPORT

Airport Fund: 510
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jim Schell
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

MISSION STATEMENT:

To provide modern facilities and support services for Aviation-related activities that will enhance sustainable economic development of the region.

PROGRAM DESCRIPTION:

ADMINISTRATION: Handle accounting and record keeping, conduct correspondence, administer leases, negotiate and write contracts, collect and assemble operations statistics, update operations and security manuals, manage personnel, plan and direct airport development, promote and market airport services, oversee daily airport operations.

FIELD MAINTENANCE: Maintain a safe operating Airport in compliance with Federal and State regulations and directives. Field Maintenance Operations include turf mowing, snow plowing, lighting & signage systems maintenance and pavement maintenance. Conduct FAA-required inspections and correct deficiencies.

MAINTENANCE SHOP: Perform routine and preventative maintenance on the airport's fleet of turf mowers, snow plows and blowers, vehicles, and other specialized equipment.

FIRE STATION: Maintain the airport-owned fire station, staffed by City of Oshkosh firefighters in a joint-use facility. Provide training required by the FAA. Upgrade equipment and the facility as necessary.

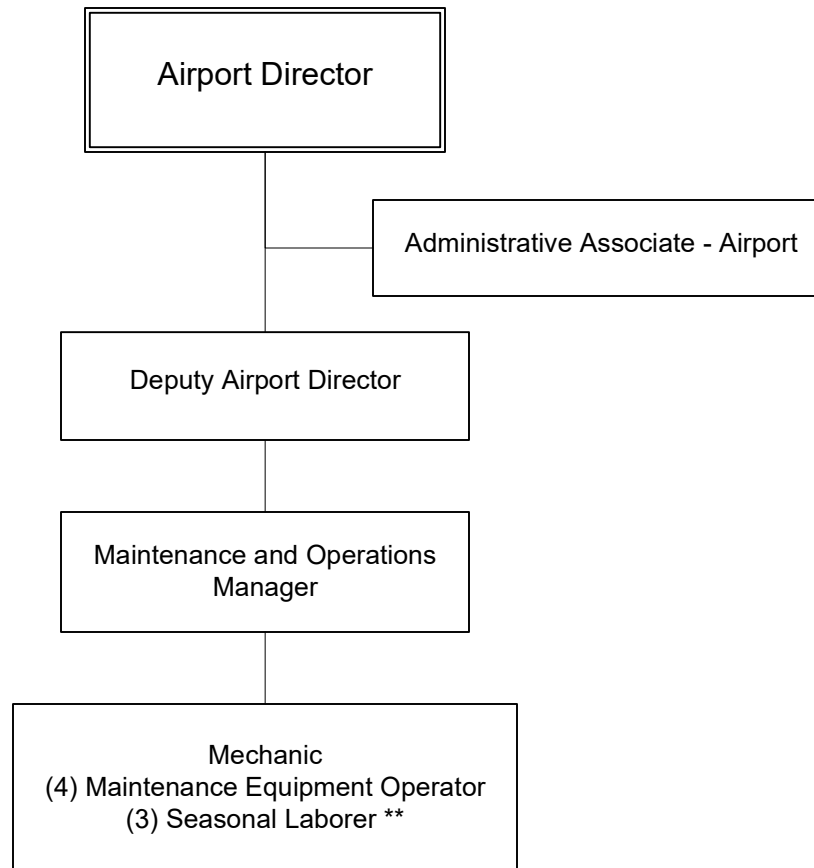
TOWER: Maintain a facility to provide contracted and FAA air traffic control services, and provide a regional FAA equipment repair base.

TERMINAL BUILDING: Central airport facility essential for the provision of services to various different aeronautical activities including transient and based airport users. Hosts space for Airport Administration and Operations Offices. Rent available space to the Airport's Fixed Base Operator, Basler Flight Service, other tenants and the general public as requested.

OTHER BUILDINGS: Fulfill contractual obligations by maintaining over thirty county-owned buildings. These buildings include T-hangars, multi-aircraft storage hangars, and fixed base operator leased facilities. Provide hangar facilities to meet all aspects of general aviation.

UNCLASSIFIED EXPENSE: Track capital outlay, including Federal and State grant programs.

AIRPORT



** Unclassified position

AIRPORT

Airport Fund: 510
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jim Schell
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

2021 ACCOMPLISHMENTS:

1. Completed the construction of a new General Aviation Terminal Facility both on time and under budget.
2. Partnered with the Experimental Aircraft Association to ensure the successful return of AirVenture 2021.
3. Continued development efforts for the Aviation Business Park and other available airport property.
4. Continued partnership with Oshkosh Corporation for vehicle testing programs utilizing the airfield.
5. Maintained over 95% hangar occupancy rate.
6. Strengthened communication methods with Airport users and stakeholders.
7. Completed the Airport Master Plan Update.

2022 GOALS & OBJECTIVES:

1. Continue to create additional, sustainable revenue sources, both aeronautical and non-aeronautical, to improve the Airport's financial position.
2. Maximize the use of Federal and State funding for development to put Wittman Regional Airport in the best financially competitive and marketable position.
3. Continue development efforts of Aviation Business Park land and other parcels of the airport through a unified approach with our economic development partners.
4. Pursue funding authorization and construct new hangar facilities in order to accommodate current and future demand.
5. Maintain a strong partnership with EAA to ensure a viable and successful AirVenture event and other year-round EAA-hosted activities.
6. Continue pavement maintenance through internal and external programs to extend life of airport pavements.
7. Continue a public awareness campaign to promote the benefits of the Airport to the community and region.
8. Secure a rental car tenant to serve the transportation needs of the local and flying public from the new General Aviation terminal.

AIRPORT

2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

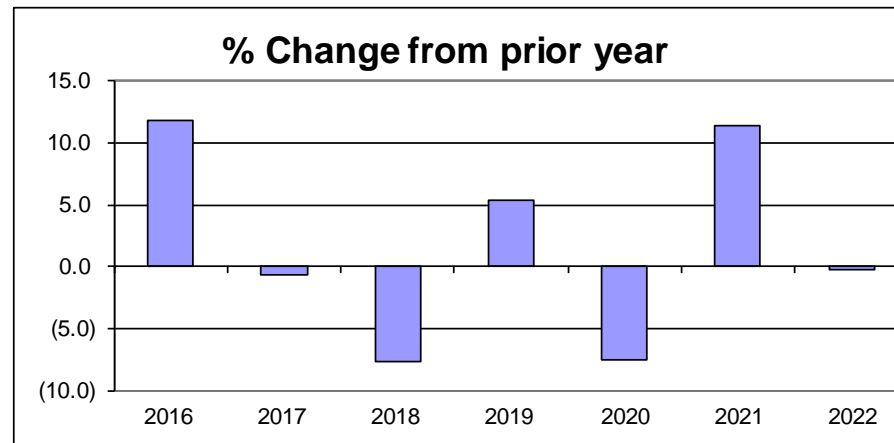
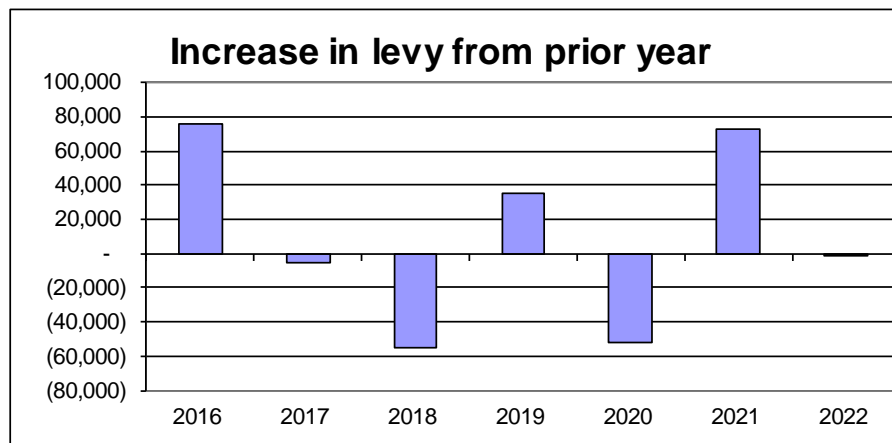
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	7	7	7	8	8	8	8	9	9	9
Part Time	1	1	1	0	0	0	0	0	0	0
Total	8	8	8	8	8	8	8	9	9	9

There is no change to the staffing table for 2022.

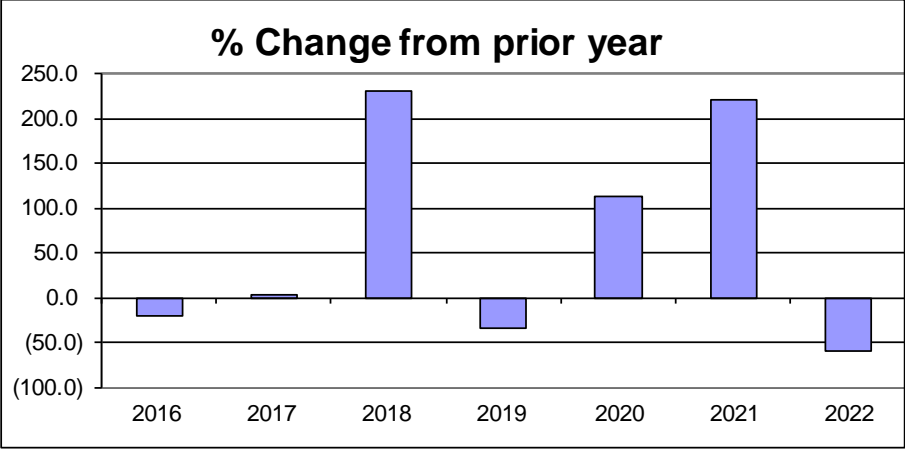
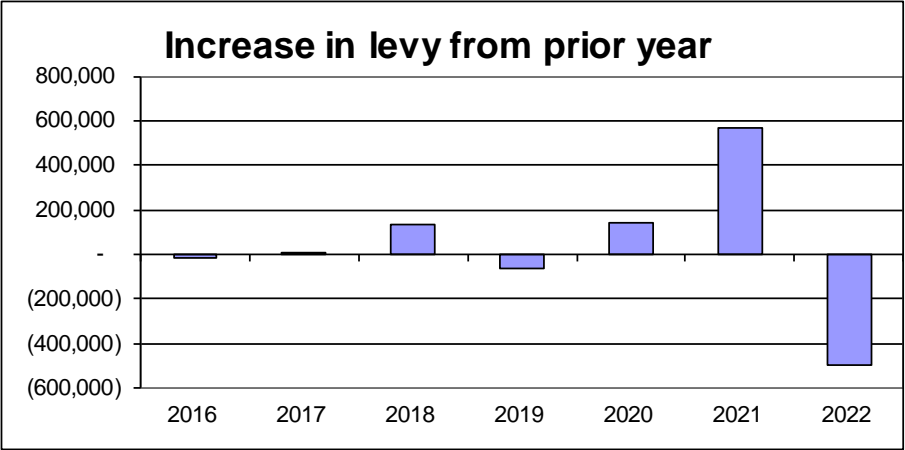
COUNTY LEVY: The net operating levy for 2022 is \$708,911 a decrease of \$1,336 or 0.19% under 2021. A schedule of significant changes follows.

The levy for Airport debt service for 2022 is \$329,000, a decrease of \$498,000 or 60.22% under 2020. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Airport

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 710,247	
Revenue Changes - impact on levy:		
WI Dept of Transportation	(69,000)	Increase based on COVID-19 funding that will be carried over to 2022.
Fuel Flowage Fee	(5,000)	Increase based on revenue trends from 2019 and prior, 2020 was lower to due COVID-19.
Expense Changes - impact on levy:		
Health Insurance	22,463	Increase based on changes in enrollment with new staff.
Workers Compensation	4,781	Increase based on projections from Human Resources.
Capital - Improvements	(30,000)	Decrease based on no new improvement projects from capital outlay scheduled for 2022.
Promotions Airport	5,000	Increase in promotion of business park and Airport.
Small Equipment	(10,700)	Decrease based on shifting purchases that are consumable from small equipment to other operating supplies.
Other Operating Supplies	14,150	Increase based on shifting purchases that are consumable from small equipment to other operating supplies.
Maintenance Buildings	58,000	Increase for the hangar maintenance project (painting buildings A & B), which is offset by grant revenue.
Maintenance Vehicles	3,000	Increase based on required vehicle maintenance needed in 2022.
Heat	(18,000)	Decrease based on the old terminal being torn down and a new terminal building being more cost-efficient with these utilities.
Power and Light	(24,000)	Decrease based on the old terminal being torn down and a new terminal building being more cost-efficient with these utilities.
Water and Sewer	16,775	Increase based on city stormwater increases.
Building Repairs	(7,000)	Decrease based on less maintenance needed to building with the new terminal building.
Janitorial Services	11,900	Increase for the need for cleaning services in the new terminal, which will be outsourced.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Airport

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

Account	Amount	Description
Prop Liab Insurance	22,709	Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.
Other small changes:	3,586	This is a combination of small increases and decreases to revenue and expense accounts.
2022 Levy (Excluding Debt)	\$ 708,911	

Note: Shown differently than Highway Department because this fund requires a tax levy.

Financial Summary Airport Fund

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Operating Revenues	1,592,335	1,060,522	1,087,687	1,156,687	1,170,918
Debt Revenues	32,000	32,000	32,000	32,000	-
Total Revenues	1,624,335	1,092,522	1,119,687	1,188,687	1,170,918
Labor	425,732	761,266	783,823	783,823	821,392
Travel	1,582	14,720	12,675	16,567	17,805
Capital	-	148,575	30,000	148,575	-
Other Operating	1,292,707	2,400,250	2,366,436	2,467,128	2,419,252
Non-Operating - Debt Expenses	838,205	838,206	859,000	859,000	329,000
Total Expenditures	2,558,226	4,163,017	4,051,934	4,275,093	3,587,449
Levy Before Adjustments	2,526,226	3,070,495	2,932,247		2,416,531
Adjustments					
Back out depreciation			(1,395,000)		(1,378,620)
Back out debt expense			(859,000)		(329,000)
Back out debt revenue			32,000		-
Net Levy After Adjustments			710,247		708,911

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	2,190	0	0	0	0	0	0.00%
Dept of Transportation	42011	0	0	0	0	69,000	0	0	69,000	100.00%
Intergov Rev Subtotal:		0	0	2,190	0	69,000	0	0	69,000	100.00%
Public Services:										
Other Fees	45002	25,333	24,868	0	29,000	29,000	29,000	29,000	29,000	0.00%
Rental Revenues	45011	29,809	24,478	5,359	14,000	14,000	12,000	12,000	12,000	-14.29%
Airport Landing Fees	45048	5,410	4,166	189	4,000	4,000	4,000	4,000	4,000	0.00%
Fuel Flowage Fee	45049	89,677	90,692	45,356	80,000	80,000	70,000	85,000	85,000	6.25%
Land Rental - Airport	45059	526,857	672,562	622,131	658,133	658,133	643,000	658,962	658,962	0.13%
Building Rental Airport	45060	280,449	299,204	279,024	294,854	294,854	294,854	305,256	305,256	3.53%
Public Services Subtotal:		957,534	1,115,970	952,060	1,079,987	1,079,987	1,052,854	1,094,218	1,094,218	1.32%
Intergov Services:										
Other Fees	43001	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Intergov Services Subtotal:		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Total Operating Revenue:		962,534	1,120,970	959,250	1,084,987	1,153,987	1,057,854	1,099,218	1,168,218	7.67%
Misc Revenues:										
Sale of Scrap	48106	214	165	120	200	200	668	200	200	0.00%
Other Miscellaneous Revenues	48109	3,070	2,454	794	2,500	2,500	2,000	2,500	2,500	0.00%
Misc Revenues Subtotal:		3,284	2,618	914	2,700	2,700	2,668	2,700	2,700	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Transfers In:										
Other Transfers In	49501	0	4,150	0	32,000	32,000	32,000	0	0	-100.00%
Transfers In Subtotal:		0	4,150	0	32,000	32,000	32,000	0	0	-100.00%
Total Non-Operating Revenue:		3,284	6,768	914	34,700	34,700	34,668	2,700	2,700	-92.22%
Revenue Total:		965,818	1,127,738	960,164	1,119,687	1,188,687	1,092,522	1,101,918	1,170,918	4.58%
Expense										
Wages:										
Regular Pay	51100	461,663	460,035	471,505	528,087	528,087	516,000	537,478	536,563	1.61%
Temporary Employees	51101	15,063	19,593	28,692	20,000	20,000	20,000	20,000	20,000	0.00%
Overtime	51105	4,712	2,630	36	6,500	6,500	6,500	6,500	6,500	0.00%
Wages Subtotal:		481,438	482,258	500,234	554,587	554,587	542,500	563,978	563,063	1.53%
Fringes Benefits:										
FICA Medicare	51200	35,597	35,712	36,269	42,426	42,426	40,296	43,144	43,074	1.53%
Health Insurance	51201	103,757	96,134	108,932	134,123	134,123	123,459	142,389	156,586	16.75%
Dental Insurance	51202	4,913	4,653	4,628	5,742	5,742	5,457	7,221	7,960	38.63%
Workers Compensation	51203	10,007	5,463	3,099	7,550	7,550	7,550	12,332	12,331	63.32%
Unemployment Comp	51204	0	0	2,960	0	0	6,660	0	0	0.00%
Compensated Absences Expense	51205	(35,831)	31,670	2,736	0	0	0	0	0	0.00%
WI Retirement	51206	29,118	30,100	31,370	36,085	36,085	32,560	35,357	35,297	-2.18%
Fringe Benefits Other	51207	2,156	2,535	2,411	3,310	3,310	2,784	3,086	3,081	-6.92%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
GASB OPEB Adjustment	51214	(27,006)	6,967	(19,113)	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	4,134	3,371	(1,191)	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	9,502	35,700	3,159	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		136,347	252,305	175,258	229,236	229,236	218,766	243,529	258,329	12.69%
Total Labor:		617,786	734,563	675,491	783,823	783,823	761,266	807,507	821,392	4.79%
Travel:										
Registration Tuition	52001	181	1,423	780	10,100	11,620	11,620	11,030	11,030	9.21%
Automobile Allowance	52002	0	0	0	200	400	0	500	500	150.00%
Commercial Travel	52004	0	747	203	600	997	700	1,800	1,800	200.00%
Meals	52005	219	48	0	100	200	150	300	300	200.00%
Lodging	52006	240	1,250	0	1,500	3,000	2,000	4,000	4,000	166.67%
Other Travel Exp	52007	0	48	0	100	200	100	100	100	0.00%
Taxable Benefit	52008	0	54	0	75	150	150	75	75	0.00%
Travel Subtotal:		640	3,568	983	12,675	16,567	14,720	17,805	17,805	40.47%
Total Travel:		640	3,568	983	12,675	16,567	14,720	17,805	17,805	40.47%
Capital Outlay:										
Buildings	58001	0	0	0	0	116,603	116,603	0	0	0.00%
Improvements	58002	0	13,179	527	30,000	31,972	31,972	0	0	-100.00%
Equipment	58004	31,495	12,958	24,500	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		31,495	26,137	25,027	30,000	148,575	148,575	0	0	-100.00%
Total Capital:		31,495	26,137	25,027	30,000	148,575	148,575	0	0	-100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Office:										
Office Supplies	53000	501	347	479	550	550	550	550	550	0.00%
Stationery and Forms	53001	186	83	83	150	150	75	150	150	0.00%
Printing Supplies	53002	56	103	101	150	150	75	150	150	0.00%
Postage and Box Rent	53004	12	25	29	25	25	25	150	150	500.00%
Computer Software	53006	0	0	0	0	0	0	500	500	100.00%
Telephone	53008	7,523	7,048	7,683	10,000	10,000	8,000	10,680	7,800	-22.00%
Office Subtotal:		8,278	7,606	8,376	10,875	10,875	8,725	12,180	9,300	-14.48%
Operating:										
Advertising	53500	0	0	56	0	0	0	0	0	0.00%
Membership Dues	53502	1,650	1,170	1,700	1,950	1,950	1,950	1,950	1,950	0.00%
Promotions Airport	53505	51,828	39,612	4,198	25,000	68,600	40,000	30,000	30,000	20.00%
Food	53520	14	0	0	0	0	210	250	250	100.00%
Small Equipment	53522	21,565	23,085	24,019	26,650	26,650	22,000	15,950	15,950	-40.15%
Other Operating Supplies	53533	5,240	3,990	5,558	6,550	7,537	7,537	20,700	20,700	216.03%
Motor Fuel	53548	29,895	31,566	32,439	32,550	32,550	32,550	30,000	30,000	-7.83%
Operating Licenses Fees	53553	170	255	255	400	400	645	600	600	50.00%
Bad Debts Expense	53561	597	2,909	(2,357)	0	0	0	0	0	0.00%
Taxes & Assessments	53562	503	497	503	550	550	550	550	550	0.00%
Small Equipment Technology	53580	1,206	0	2,020	700	700	3,500	600	600	-14.29%
Print Duplicate	73003	447	409	445	500	500	500	500	500	0.00%
Postage and Box Rent	73004	126	141	111	200	200	100	100	100	-50.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	1,265	1,265	100.00%
Legal Fees	73041	0	0	49	50	50	50	50	50	0.00%
Operating Subtotal:		113,241	103,635	68,996	95,100	139,687	109,592	102,515	102,515	7.80%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Repairs & Maint:										
Maintenance Buildings	54020	69,163	28,939	38,053	22,600	22,600	22,600	80,600	80,600	256.64%
Maintenance Grounds	54021	32,220	64,161	31,589	44,000	47,079	35,000	44,000	44,000	0.00%
Maintenance Equipment	54022	2,181	4,195	1,833	2,100	2,100	2,100	2,100	2,100	0.00%
Maintenance Vehicles	54023	41,258	44,122	43,545	40,000	40,000	40,000	43,000	43,000	7.50%
Sign Parts Supplies	54027	460	592	700	5,000	5,000	5,000	5,000	5,000	0.00%
Equipment Repairs	54029	8,237	13,179	4,662	7,100	7,100	7,100	6,850	6,850	-3.52%
Maintenance Grounds	74021	7,904	35,182	16,482	15,000	15,000	15,000	15,000	15,000	0.00%
Technology Repair and Maintain	74029	297	297	264	330	330	330	297	297	-10.00%
Repairs & Maint Subtotal:		161,720	190,668	137,129	136,130	139,209	127,130	196,847	196,847	44.60%
Utilities:										
Heat	54700	42,538	41,288	30,180	39,200	39,200	36,000	21,200	21,200	-45.92%
Power and Light	54701	101,391	97,007	96,672	85,500	85,500	95,500	61,500	61,500	-28.07%
Water and Sewer	54702	343,225	370,087	393,946	403,500	403,500	402,500	420,275	420,275	4.16%
Refuse Collection	54703	2,325	2,372	2,842	4,245	4,245	4,245	4,500	4,500	6.01%
Utilities Subtotal:		489,479	510,755	523,640	532,445	532,445	538,245	507,475	507,475	-4.69%
Contractual Services:										
Medical and Dental	55000	716	697	628	600	600	600	600	600	0.00%
Vehicle Repairs	55005	18,735	15,853	17,565	18,000	18,000	18,000	18,000	18,000	0.00%
Grounds Maintenance	55007	42,538	180,396	39,736	72,500	103,361	83,000	72,500	72,500	0.00%
Building Repairs	55008	34,249	21,934	13,550	31,000	44,472	44,472	24,000	24,000	-22.58%
Transcription Services	55009	0	0	0	300	300	0	300	300	0.00%
Janitorial Services	55016	1,444	1,326	1,478	1,400	1,400	1,400	3,300	13,300	850.00%
Architect Engineer	55019	683	1,039	18,268	5,000	13,693	6,000	5,000	5,000	0.00%
Other Contract Serv	55030	2,500	0	43	0	0	0	0	0	0.00%
Contractual Services Subtotal:		100,866	221,244	91,268	128,800	181,826	153,472	123,700	133,700	3.80%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Insurance Expenses:										
Prop Liab Insurance	76000	65,064	42,048	43,728	68,086	68,086	68,086	90,795	90,795	33.35%
Insurance Expenses Subtotal:		65,064	42,048	43,728	68,086	68,086	68,086	90,795	90,795	33.35%
Deprec & Amort:										
Depreciation Expense	56503	1,624,865	1,566,153	1,382,190	1,395,000	1,395,000	1,395,000	1,378,620	1,378,620	-1.17%
Deprec & Amort Subtotal:		1,624,865	1,566,153	1,382,190	1,395,000	1,395,000	1,395,000	1,378,620	1,378,620	-1.17%
Total Other Operating:		2,563,513	2,642,109	2,255,325	2,366,436	2,467,128	2,400,250	2,412,132	2,419,252	2.23%
Debt Payments:										
Debt Principal Payments	57000	168,422	105,532	234,579	810,000	810,000	810,211	283,000	283,000	-65.06%
Debt Interest Payments	57001	15,980	16,657	28,916	49,000	49,000	27,995	46,000	46,000	-6.12%
Debt Payments Subtotal:		184,401	122,189	263,495	859,000	859,000	838,206	329,000	329,000	-61.70%
Total Non-Operating Expense:		184,401	122,189	263,495	859,000	859,000	838,206	329,000	329,000	-61.70%
Expense Total:		3,397,835	3,528,566	3,220,322	4,051,934	4,275,093	4,163,017	3,566,444	3,587,449	-11.46%
Airport Net/(Levy) prior to adjustments:		(2,432,016)	(2,400,827)	(2,260,159)	(2,932,247)	(3,086,406)	(3,070,495)	(2,464,526)	(2,416,531)	-17.59%
Back out depreciation budgeted:		1,624,865	1,566,153	1,382,190	1,395,000	1,395,000	1,395,000	1,378,620	1,378,620	-1.17%
Airport fund balance applied (Note):		1,160,000	13,850	66,023	0	0	0	0	0	0.00%

Winnebago County**Budget Detail - 2022**

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Airport Net (Levy) after adjustments:		352,849	(820,824)	(811,946)	(1,537,247)	(1,691,406)	(1,675,495)	(1,085,906)	(1,037,911)	-32.48%
Back out debt service expense		184,401	122,189	263,495	859,000	859,000	838,206	329,000	329,000	-61.70%
Back out debt service revenue		0	0	0	(32,000)	(32,000)	(32,000)	0	0	-100.00%
Airport Net/(Levy) removing Debt:		537,250	(698,636)	(548,451)	(710,247)	(864,406)	(869,289)	(756,906)	(708,911)	-0.19%

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

AIRPORT PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022	2021	2020	2022	2021
								EXECUTIVE	ADOPTED	ADOPTED	OVER 2021	OVER 2020
AIRPORT							1,170,918	(1,170,918)	(1,087,687)	(1,100,303)	7.70	(1.10)
Administration	51701	416,037	9,805	-	1,519,947	1,945,789	-	1,945,789	1,909,144	2,202,923	1.90	(13.30)
Field Maintenance	51703	306,087	-	-	653,375	959,462	-	959,462	916,553	842,599	4.70	8.80
Maintenance Shop	51705	75,799	-	-	40,280	116,079	-	116,079	118,649	116,911	(2.20)	1.50
Fire Station	51707	-	8,000	-	43,700	51,700	-	51,700	51,700	47,000	0.00	10.00
Tower	51709	-	-	-	39,100	39,100	-	39,100	38,100	37,500	2.60	1.60
Terminal Building	51711	7,285	-	-	40,650	47,935	-	47,935	88,648	166,369	(45.90)	(46.70)
West Terminal Wing	51713	-	-	-	-	-	-	-	-	5,250	NA	(100.00)
Other Buildings	51715	16,184	-	-	82,200	98,384	-	98,384	40,140	56,407	145.10	(28.80)
Unclassified	51717	-	-	-	-	-	-	-	30,000	40,725	(100.00)	(26.30)
Debt Revenue		-	-	-	-	-	-	-	(32,000)	-	(100.00)	NA
Debt Principal		-	-	-	283,000	283,000	-	283,000	810,000	235,000	(65.10)	244.70
Debt Interest		-	-	-	46,000	46,000	-	46,000	49,000	23,000	(6.10)	113.00
Grand Totals		<u>821,392</u>	<u>17,805</u>	<u>-</u>	<u>2,748,252</u>	<u>3,587,449</u>	<u>1,170,918</u>	2,416,531	2,932,247	2,673,381	(17.60)	9.70
Decrease fund balance								-	-	(66,023)	NA	(100.00)
Back out depreciation								(1,378,620)	(1,395,000)	(1,712,170)	(1.20)	(18.50)
Back out debt expense								(329,000)	(859,000)	(258,000)	(61.70)	232.90
Back out debt revenue								-	32,000	-	(100.00)	NA
Airport Net/(Levy) removing Debt:								<u>708,911</u>	<u>710,247</u>	<u>637,188</u>	(0.20)	11.50

HIGHWAY DEPARTMENT

Highway Fund: 540
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert Doemel,
LOCATION: Winnebago County Highway Department
901 W. County Rd Y
Oshkosh, WI 54901

TELEPHONE: 920-232-1700

MISSION STATEMENT:

Provide a high level of public service to residents of Winnebago County and the public in general, through cost effective management, repair and construction of the County system of highways; by assisting the towns in Winnebago County with town road maintenance services and by providing maintenance and oversight services on the state and interstate highway system on behalf of the State Department of Transportation.

PROGRAM DESCRIPTION:

COUNTY ROAD MAINTENANCE: Overall management and administration of the County highway system including budgeting and financials, planning, engineering and system operations. Plan and provide highway routine maintenance, snow and ice control, pavement rehabilitation and construction, bridge maintenance, traffic control and all highway and right of way related activities. The department provides safe, cost effective and high quality services to the county trunk highway system for County residents and travelers throughout Winnebago County.

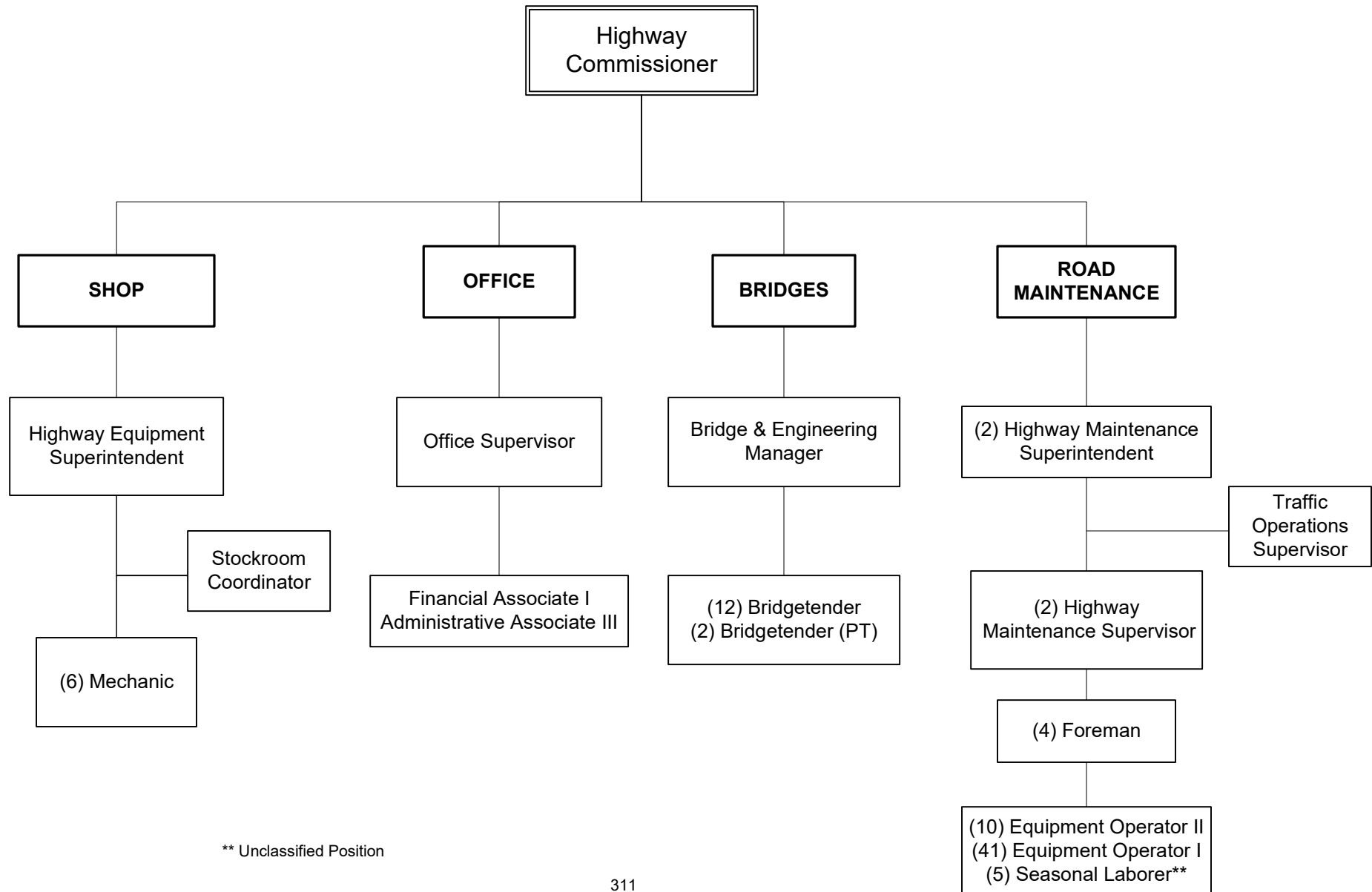
STATE ROAD MAINTENANCE: The County provides highway maintenance operations on a contractual basis including winter snow and ice control, lift bridge oversight and operations, daily routine roadway maintenance and special maintenance, incident management and response assistance along with assisting with construction projects. Activities include sign maintenance, drainage, structure maintenance, traffic control, plowing, salting, patching and patrolling.

LOCAL ROAD MAINTENANCE: The County provides daily and special maintenance to many of the towns of Winnebago County on a pre-arranged basis, by letter of agreement. Provides winter and routine road maintenance, drainage and ditch maintenance and special improvements projects. We provide assistance to the towns on improvement projects and help towns plan and coordinate with the State on special funding programs. Provide financial assistance and guidance for culvert/bridge aid projects.

COUNTY ROAD MAJOR IMPROVEMENTS: Provides expertise in the planning and design of needed reconstruction of County roads utilizing available Federal and State funding.

UNDERGROUND STORAGE TANK PROGRAM: Manages the County's underground storage tanks to comply with applicable DNR regulations.

HIGHWAY



** Unclassified Position

HIGHWAY DEPARTMENT

Highway Fund: 540
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert Doemel
LOCATION: Winnebago County Highway Department
901 W. County Rd. Y
Oshkosh, WI 54901

TELEPHONE: 920-232-1700

2021 ACCOMPLISHMENTS:

1. Performed highway maintenance activities consisting of repaving, patching, crack filling, chip sealing, ditching and drainage improvements, traffic signing & control, line painting, and shouldering on county trunk highway, local municipalities roads, and State highways to preserve and extend pavement life.
2. Partnered with the City of Menasha, Village of Fox Crossing, and Menasha Joint Schools District to install new signalized cross walks on CTH-AP (Midway Rd.) to improve the safety of students crossing the road in the school zone.
3. Completed design and right of way acquisitions for the Pioneer Rd. (future CTH-T) project.
4. Completed design and right of way acquisitions for the CTH-CB and CTH-JJ roundabout project.
5. Completed two epoxy bridge overlays on STH-45 over Daggetts Creek for the Wisconsin Department of Transportation (WisDOT).
6. Completed Remote Bridge Operations upgrade to three Bascule lift Bridges within the City of Oshkosh for WisDOT.
7. Completed asphalt pulverizing, road widening, and paving of CTH-Y from US-41 to STH-76.
8. Completed asphalt pulverizing and paving of CTH-V from the west county line to CTH-E.
9. Completed asphalt pulverizing and paving of CTH-G from CTH-M to STH-45.
10. Completed the reconstruction of CTH-Y from CTH-T to US-41/CTH-T to CTH-S.
11. Completed mill and overlay of CTH-II from CTH-CB to Clayton Ave.
12. Completed mill and overlay of CTH-CB from Shady Lane to American Dr.
13. Completed mill and overlay of CTH-CB from CTH-O to CTH-JJ.

- 14. Completed safety upgrade to beam guard on CTH-Y, south of Green Valley Rd.**
- 15. Completed sealing coating operations to extend pavement life on 38 miles of County Roads as an annual maintenance program.**
- 16. Completed repaving portions of Sheriff's Department parking lot.**
- 17. Completed safety upgrades to floor drains in Hwy Dept's warm storage building.**
- 18. Completed reconstruction of portion of Winchester Salt Shed Facilities parking lot.**
- 19. Performed routine maintenance and repaired concrete failures on US-10 for WisDOT.**
- 20. Performed maintenance and construction activities for 11 local Townships.**

2022 GOALS & OBJECTIVES:

- 1. Conduct County business in a moral and ethical manner at all times.**
- 2. Implement new safety training videos/"Tool Box Talks" to ensure our crews work in a safe manner.**
- 3. Continue to provide an excellent level of service to the customers of Winnebago County and outside agencies.**
- 4. Continue to service and upgrade an aging fleet of equipment in order to provide cost effective and safe operations.**
- 5. Oversee and implement the County Capital Improvement Program related to Highway Improvements.**
- 6. Continue to perform highway maintenance activities consisting of snow removal, bridge repairs, repaving, patching, crack filling, chip sealing, ditching & drainage improvements, traffic signing, line painting, and shouldering on the county trunk system.**
- 7. Preserve pavement life of approximately 20 miles of County Trunk Roads by seal coating operations.**
- 8. Complete WISLR road ratings on the County System.**
- 9. Construct a roundabout at CTH-CB and CTH-JJ.**
- 10. Construct Pioneer Road (future CTH-T).**
- 11. Construct CTH-II at Pioneer Road (future CTH-T) intersection.**
- 12. Complete design and implement road diet on CTH-AP (Midway Road) from Earl St. to Oneida St.**
- 13. Repave CTH-G from CTH-T to CTH-M.**
- 14. Repave CTH-JJ from CTH-CB to STH-76.**
- 15. Repave CTH-HH from CTH-AH to West County Line.**
- 16. Complete design of Waukau Ave. from Poberezney Road to Airport Gate.**

- 17. Complete design and engineering of CTH-P from CTH-AP (Midway Rd.) to STH-47 (Construction 2023).**
- 18. Complete design and engineering of CTH-I from Ripple Ave. to 35th St. (Construction 2024).**
- 19. Begin design and engineering for CTH-N from CTH-FF to STH-44.**
- 20. Begin Right of Way acquisition on CTH-P from CTH-AP (Midway Rd.) to STH-47.**
- 21. Begin design of CTH-FF & Zoar Rd. intersection. (Construction 2023)**

HIGHWAY

2022 BUDGET NARRATIVE HIGHLIGHTS

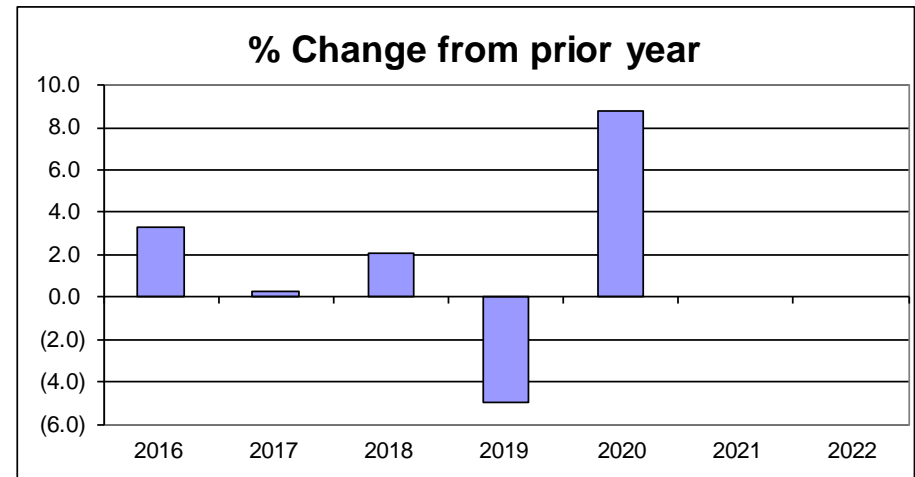
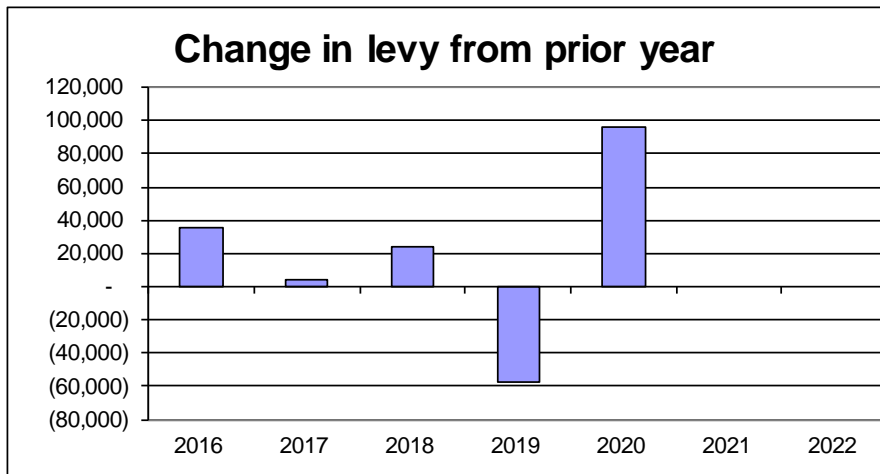
DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	77	78	80	80	83	83	84	85	85	85
Part Time	2	2	2	2	2	2	2	2	2	2
Total	79	80	82	82	85	85	86	87	87	87

There is no change to the staffing table for 2022.

COUNTY LEVY: The Highway Department operates as a proprietary type activity and as such does not have a direct tax levy. The department provides county road maintenance, which is charged back to the general fund. The department also does work for the State and other municipalities within Winnebago County and bills those units of government for services provided.

COUNTY ROAD MAINTENANCE: The 2022 tax levy in the General Fund for County Road Maintenance is \$1,179,463, a zero increase from 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Highway

Significant changes from 2021	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2021 Budgeted Surplus (Deficit)			\$ 987,023	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			
Hwy Maint Municipal	(108,552)	(108,552)		Decrease based on 3 year average of revenues.
Interest Investments	4,400	4,400		Increase based on Finance projections.
Other Misc Revenues	(36,984)	(36,984)		Decrease based on 3 year average of revenues.
Total revenue changes	(141,136)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Temporary Employees	32,360	(32,360)		Increase due to anticipating needing to pay higher wages to attract seasonal employees.
Overtime	25,000	(25,000)		Increase due to anticipated overtime needs.
Workers Compensation	5,184	(5,184)		Increase based on projected amounts from Human Resources, which highway workers are in a higher premium group.
Unemployment Compensation	(7,320)	7,320		Decrease based on unemployment applications decreasing due to expiration of federal and state supplementary benefits.
Capital - Buildings	(95,000)	95,000		Decrease based on 2021 having a one-time expenses for new epoxy flooring \$80,000 and three (3) overhead door loops-auto open for \$15,000/each. No requests for 2022.
Capital - Equipment Technology	13,000	(13,000)		Increase for the purchase of RT Vision time card system with installation.
Capital - Equipment	470,000	(470,000)		Increase based on increased equipment needs in 2022.
Computer Licensing Charge	3,119	(3,119)		Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.
Sodium Chloride	(45,242)	45,242		Decrease based on a 3 year average of expenses.
Machine Equip Parts	42,000	(42,000)		Increase based on a 3 year average of expenses.
Heat	10,000	(10,000)		Increase based on 2021 being under budgeted.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Highway

Significant changes from 2021	Effect on Budget	Effect on Surplus / (Deficit)	Total	
Power and Light	10,660	(10,660)		Increase based on a 3 year average of expenses.
Building Repairs	8,000	(8,000)		Increase based on 2020 reflected state lift bridge repairs and maintenance.
Professional Service	(459,055)	459,055		Decrease based on a 3 year average of expenses.
Prop Liab Insurance	63,621	(63,621)		Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.
Other small changes	4,430	(4,430)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	80,757			
2022 Budgeted Surplus (Deficit)			\$ 765,130	

Financial Summary Highway

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	9,358,658	15,968,338	17,106,012	17,376,012	16,989,404
Labor	3,706,472	6,171,435	6,908,114	6,908,114	7,125,836
Travel	-	2,446	5,845	5,845	6,625
Capital	416,580	1,112,447	1,075,000	1,207,447	1,463,000
Other Operating Expenses	4,727,937	9,844,067	9,340,782	10,313,667	8,983,468
Non-Operating - Debt expenses	180,219	186,000	186,000	186,000	84,000
Total Expenditures	9,031,208	17,316,395	17,515,741	18,621,073	17,662,929
(Surplus) deficit before adjustments			409,729		673,525
<i>Adjustments:</i>					
Back out depreciation			(1,396,752)		(1,438,655)
Net (surplus) deficit on a budgetary basis			(987,023)		(765,130)

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	3,101	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	3,101	0	0	0	0	0	0.00%
Licenses:										
Permit Fees	44003	16,396	13,376	16,400	17,893	17,893	15,391	17,000	17,000	-4.99%
Licenses Subtotal:		16,396	13,376	16,400	17,893	17,893	15,391	17,000	17,000	-4.99%
Public Services:										
Highway Services	45000	84,119	3,380	17,981	1,000	1,000	35,160	3,000	3,000	200.00%
Public Services Subtotal:		84,119	3,380	17,981	1,000	1,000	35,160	3,000	3,000	200.00%
Intergov Services:										
Hwy Maint State	43005	4,286,867	5,599,115	4,373,047	5,000,000	5,000,000	4,753,010	5,000,000	5,000,000	0.00%
Hwy Maint Municipal	43008	2,309,267	2,438,046	2,681,124	2,500,000	2,500,000	2,476,146	2,476,146	2,476,146	-0.95%
Hwy Culture Rec Ed Revenues	43013	3,126	0	0	0	0	0	0	0	0.00%
Hwy Conservation Dev Revenue	43014	20,633	31,991	18,044	25,000	25,000	23,556	23,556	23,556	-5.78%
Intergov Services Subtotal:		6,619,893	8,069,152	7,072,214	7,525,000	7,525,000	7,252,712	7,499,702	7,499,702	-0.34%
Interfund Revenue:										
Hwy Maint Municipal	63008	52,021	17,030	26,776	158,552	158,552	31,942	50,000	50,000	-68.46%
Highway Services	65000	7,212,525	9,063,038	9,172,816	9,285,175	9,285,175	8,482,793	9,335,474	9,335,474	0.54%
Interfund Revenue Subtotal:		7,264,546	9,080,068	9,199,592	9,443,727	9,443,727	8,514,735	9,385,474	9,385,474	-0.62%
Total Operating Revenue:		13,984,954	17,165,976	16,309,289	16,987,620	16,987,620	15,817,998	16,905,176	16,905,176	-0.49%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Interest:										
Interest Investments	48000	13,676	31,197	40,925	15,600	15,600	28,599	20,000	20,000	28.21%
Investment Mark to Market	48002	(1,281)	14,912	34,123	0	0	0	0	0	0.00%
Interest Subtotal:		12,395	46,110	75,048	15,600	15,600	28,599	20,000	20,000	28.21%
Misc Revenues:										
Sale Of Prop Equip	48104	26,970	(75,450)	3,271	1,000	1,000	15,070	1,000	1,000	0.00%
Sale of Scrap	48106	18,290	143,895	8,165	14,808	14,808	56,783	13,228	13,228	-10.67%
Insurance Recoveries	48107	0	161,901	0	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	52,638	66,988	30,038	86,984	86,984	49,888	50,000	50,000	-42.52%
Misc Revenues Subtotal:		97,897	297,334	41,473	102,792	102,792	121,741	64,228	64,228	-37.52%
Transfers In:										
Other Transfers In	49501	0	0	0	0	270,000	0	0	0	0.00%
Transfers In Subtotal:		0	0	0	0	270,000	0	0	0	0.00%
Total Non-Operating Revenue:		110,292	343,444	116,521	118,392	388,392	150,340	84,228	84,228	-28.86%
Revenue Total:		14,095,246	17,509,420	16,425,810	17,106,012	17,376,012	15,968,338	16,989,404	16,989,404	-0.68%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Expense										
Wages:										
Regular Pay	51100	3,537,502	3,667,035	4,023,646	4,282,903	4,282,903	3,742,727	4,379,112	4,379,112	2.25%
Temporary Employees	51101	0	0	0	55,000	55,000	0	87,360	87,360	58.84%
Overtime	51105	427,131	578,122	271,149	350,000	350,000	425,467	375,000	375,000	7.14%
Payout Wages	51120	9,364	1,218	18,611	0	0	9,731	0	0	0.00%
Wages Subtotal:		3,973,997	4,246,375	4,313,405	4,687,903	4,687,903	4,177,925	4,841,472	4,841,472	3.28%
Fringes Benefits:										
FICA Medicare	51200	330,003	311,643	354,205	358,630	358,630	331,950	370,373	370,373	3.27%
Health Insurance	51201	1,117,793	1,175,680	1,244,324	1,341,251	1,341,251	1,179,266	1,398,393	1,398,393	4.26%
Dental Insurance	51202	58,393	63,159	66,280	70,440	70,440	62,611	73,745	73,745	4.69%
Workers Compensation	51203	78,504	43,732	23,318	51,956	51,956	48,518	57,140	57,140	9.98%
Unemployment Comp	51204	65,750	48,586	77,258	70,000	70,000	63,865	62,680	62,680	-10.46%
WI Retirement	51206	274,829	288,208	301,522	302,941	302,941	288,186	297,232	297,232	-1.88%
Fringe Benefits Other	51207	18,241	19,163	19,939	24,993	24,993	19,114	24,801	24,801	-0.77%
GASB OPEB Adjustment	51214	114,069	(38,069)	(52,473)	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	28,520	23,263	38,275	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	79,732	287,921	37,911	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		2,165,834	2,223,286	2,110,559	2,220,211	2,220,211	1,993,510	2,284,364	2,284,364	2.89%
Total Labor:		6,139,832	6,469,660	6,423,964	6,908,114	6,908,114	6,171,435	7,125,836	7,125,836	3.15%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Travel:										
Registration Tuition	52001	2,238	1,469	480	4,200	4,200	1,396	3,001	5,000	19.05%
Automobile Allowance	52002	0	390	0	0	0	130	0	0	0.00%
Meals	52005	47	615	0	600	600	221	600	600	0.00%
Lodging	52006	444	1,199	407	1,000	1,000	683	1,000	1,000	0.00%
Other Travel Exp	52007	2	0	15	25	25	6	25	25	0.00%
Taxable Benefit	52008	0	31	0	20	20	10	0	0	-100.00%
Travel Subtotal:		2,731	3,704	902	5,845	5,845	2,446	4,626	6,625	13.34%
Total Travel:		2,731	3,704	902	5,845	5,845	2,446	4,626	6,625	13.34%
Capital Outlay:										
Buildings	58001	0	0	0	95,000	95,000	0	0	0	-100.00%
Improvements	58002	0	98,132	128,725	0	0	0	0	0	0.00%
Equipment Technology	58003	0	0	0	0	0	0	13,000	13,000	100.00%
Equipment	58004	935,418	899,039	607,882	980,000	1,112,447	1,112,447	1,500,000	1,450,000	47.96%
Capital Outlay Subtotal:		935,418	997,171	736,607	1,075,000	1,207,447	1,112,447	1,513,000	1,463,000	36.09%
Total Capital:		935,418	997,171	736,607	1,075,000	1,207,447	1,112,447	1,513,000	1,463,000	36.09%
Office:										
Office Supplies	53000	4,324	3,030	1,087	4,500	4,500	2,814	4,200	4,200	-6.67%
Printing Supplies	53002	353	564	784	400	400	567	415	415	3.75%
Print Duplicate	53003	883	463	449	400	400	598	415	415	3.75%
Postage and Box Rent	53004	12	531	371	300	300	305	300	300	0.00%
Computer Supplies	53005	0	0	0	100	100	0	100	100	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Computer Software	53006	0	1,520	1,795	1,500	1,500	1,105	1,550	1,550	3.33%
Telephone	53008	9,043	10,723	11,532	10,500	10,500	10,433	10,820	10,820	3.05%
Telephone Supplies	53009	0	25	439	20	20	155	20	20	0.00%
Wireless	53012	8,372	5,381	12,123	8,469	8,469	8,626	8,626	8,626	1.85%
Office Subtotal:		22,987	22,238	28,580	26,189	26,189	24,603	26,446	26,446	0.98%
Operating:										
Advertising	53500	53	29	45	100	100	43	100	100	0.00%
Subscriptions	53501	240	240	328	400	400	269	350	350	-12.50%
Membership Dues	53502	0	0	0	200	200	0	0	0	-100.00%
Household Supplies	53516	4,574	4,076	5,302	4,500	4,500	4,651	4,635	4,635	3.00%
Food	53520	1,878	1,508	16	2,000	2,000	1,134	2,000	2,000	0.00%
Small Equipment	53522	49,729	61,602	60,458	55,477	61,409	57,263	57,264	57,264	3.22%
Shop Supplies	53523	57,411	69,338	55,218	57,500	57,500	60,656	59,000	59,000	2.61%
Medical Supplies	53524	785	206	1,250	400	400	747	400	400	0.00%
Other Operating Supplies	53533	2,590	106	1,307	3,500	3,500	1,334	3,500	3,500	0.00%
Safety Supplies	53543	8,728	3,626	11,471	8,000	8,000	7,942	7,950	7,950	-0.63%
Motor Fuel	53548	524,848	544,678	390,794	550,000	550,000	486,773	550,000	550,000	0.00%
Equipment Rental	53551	149,647	112,262	99,420	75,000	75,000	120,443	74,999	74,999	0.00%
Operating Licenses Fees	53553	1,766	497	570	1,000	1,000	944	1,000	1,000	0.00%
Other Miscellaneous	53568	0	92	6,544	100	100	2,212	100	100	0.00%
Machinery Rental	53570	0	0	0	0	0	0	0	0	0.00%
Fuel Handling	53571	219	0	1,007	0	0	409	0	0	0.00%
Close to Assets Lia	53572	207,455	(18,568)	(575,315)	(55,434)	(55,434)	0	(100,818)	(100,818)	81.87%
Building Space Cost	53574	5,290	0	18,423	0	0	0	0	0	0.00%
Field Small Tools	53575	0	0	122	0	0	0	0	0	0.00%
Shop Services	53576	0	0	0	0	0	0	0	0	0.00%
Employee Benefits	53577	0	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	2,039	4,955	1,221	2,200	2,200	2,739	2,290	2,290	4.09%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Print Duplicate	73003	4,247	7,078	6,902	5,500	5,500	6,076	6,075	6,075	10.45%
Postage and Box Rent	73004	616	728	695	700	700	680	700	700	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	3,119	3,119	100.00%
Operating Subtotal:		1,022,114	792,454	85,778	711,143	717,075	754,315	672,664	672,664	-5.41%
Repairs & Maint:										
Sodium Chloride	54002	349,677	328,828	235,768	350,000	350,000	304,758	304,758	304,758	-12.93%
Calcium Chloride	54003	10	0	(302)	0	0	0	0	0	0.00%
Small Hardware	54008	2,259	565	1,257	3,000	3,000	1,361	1,361	1,361	-54.63%
Other Elect Products	54012	61	0	31	100	100	31	100	100	0.00%
Other Plumbing Prod.	54014	252	5	0	0	0	0	0	0	0.00%
Other Building Materials	54015	105,397	219,572	41,738	122,075	122,075	122,236	122,250	122,250	0.14%
Lubricants	54016	18,671	34,140	34,901	30,000	30,000	29,237	29,250	29,250	-2.50%
Machine Equip Parts	54017	494,499	748,656	683,913	600,000	600,000	642,356	642,000	642,000	7.00%
Tires Batteries	54018	80,748	75,500	69,873	72,000	72,000	75,374	72,000	72,000	0.00%
Road Maintenance Materials	54019	4,218,815	3,904,223	4,144,411	4,000,000	4,001,713	4,089,150	3,990,396	3,990,396	-0.24%
Maintenance Buildings	54020	2,346	7,683	3,209	2,000	2,000	4,413	2,000	2,000	0.00%
Maintenance Grounds	54021	10	0	162	200	200	57	200	200	0.00%
Maintenance Equipment	54022	3,977	9,923	8,512	5,700	5,700	7,471	5,700	5,700	0.00%
Consumable Tools	54026	5,048	5,789	8,754	5,500	5,500	6,531	5,500	5,500	0.00%
Equipment Repairs	54029	(33,335)	11,890	7,326	40,000	40,000	9,608	39,143	39,143	-2.14%
Maintenance Grounds	74021	30,604	19,888	17,428	25,000	25,000	22,640	25,000	25,000	0.00%
Maintenance Equipment	74022	0	0	0	0	0	0	0	0	0.00%
Technology Repair and Maintain	74029	768	534	726	759	759	759	759	759	0.00%
Repairs & Maint Subtotal:		5,279,808	5,367,194	5,257,707	5,256,334	5,258,047	5,315,982	5,240,417	5,240,417	-0.30%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Utilities:										
Heat	54700	10,534	24,070	30,441	15,000	15,000	25,000	25,000	25,000	66.67%
Power and Light	54701	66,964	72,201	57,823	55,000	55,000	65,000	65,660	65,660	19.38%
Water and Sewer	54702	75,711	96,425	76,019	90,000	90,000	82,500	90,000	90,000	0.00%
Refuse Collection	54703	4,311	4,977	5,449	4,000	4,000	5,000	5,001	5,001	25.03%
Heat	74700	5,233	2,574	83	5,500	5,500	5,500	5,500	5,500	0.00%
Refuse Collection	74703	23,020	29,501	31,154	25,000	25,000	30,000	27,895	27,895	11.58%
Utilities Subtotal:		185,773	229,748	200,970	194,500	194,500	213,000	219,056	219,056	12.63%
Contractual Services:										
Medical and Dental	55000	6,590	6,188	7,571	6,000	6,000	6,500	6,000	6,000	0.00%
Other Repair Maint Streets	55004	556,261	1,394,218	1,835,974	558,000	1,252,145	1,262,151	575,000	575,000	3.05%
Building Repairs	55008	27,482	19,709	463,301	42,000	42,000	170,000	50,000	50,000	19.05%
Data Processing	55013	0	77	0	0	0	0	0	0	0.00%
Professional Service	55014	108,774	1,008,017	506,050	1,000,000	1,270,000	550,000	540,945	540,945	-45.91%
Janitorial Services	55016	0	0	13,140	13,200	14,295	14,000	14,000	14,000	6.06%
Contractual Services Subtotal:		699,106	2,428,209	2,826,035	1,619,200	2,584,440	2,002,651	1,185,945	1,185,945	-26.76%
Insurance Expenses:										
Insurance Recoveries	56003	0	(29,527)	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	158,544	87,900	91,440	136,664	136,664	136,664	200,285	200,285	46.55%
Insurance Expenses Subtotal:		158,544	58,373	91,440	136,664	136,664	136,664	200,285	200,285	46.55%
Deprec & Amort:										
Depreciation Expense	56503	1,248,582	1,343,861	1,245,987	1,396,752	1,396,752	1,396,852	1,438,655	1,438,655	3.00%
Deprec & Amort Subtotal:		1,248,582	1,343,861	1,245,987	1,396,752	1,396,752	1,396,852	1,438,655	1,438,655	3.00%
Total Other Operating:		8,616,914	10,242,076	9,736,496	9,340,782	10,313,667	9,844,067	8,983,468	8,983,468	-3.83%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Debt Payments:										
Debt Principal Payments	57000	111,202	145,446	80,866	173,000	173,000	173,000	73,000	73,000	-57.80%
Debt Interest Payments	57001	11,917	11,415	10,327	13,000	13,000	13,000	11,000	11,000	-15.38%
Debt Payments Subtotal:		123,119	156,861	91,193	186,000	186,000	186,000	84,000	84,000	-54.84%
Total Non-Operating Expense:		123,119	156,861	91,193	186,000	186,000	186,000	84,000	84,000	-54.84%
Expense Total:		15,818,013	17,869,472	16,989,162	17,515,741	18,621,073	17,316,395	17,710,930	17,662,929	0.84%
Surplus / (Deficit) prior to adjustments:		(1,722,767)	(360,052)	(563,353)	(409,729)	(1,245,061)	(1,348,057)	(721,526)	(673,525)	64.38%
Adjustments:										
Back out depreciation		1,248,582	1,343,861	1,245,987	1,396,752	1,396,752	1,396,852	1,438,655	1,438,655	3.00%
Highway Surplus / (Deficit) - budgetary basis:		(474,185)	983,808	682,634	987,023	151,691	48,795	717,129	765,130	-22.48%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Highway -				
	RT Vision Timecard System with implementation	1	13,000	13,000
	Tri-Axle Dump Trucks	3	310,000	930,000
	1 Ton Patrol Truck	2	75,000	150,000
	Sign Truck	1	80,000	80,000
	35 Ton Trailer	1	50,000	50,000
	5 Ton Steel Drum Vibratory Roller	1	90,000	90,000
	Foreman Trucks	2	75,000	150,000
		11		1,463,000

SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Road Maintenance

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 1,179,463	
Revenue Changes - impact on levy:		
Material Sales	(9,994)	Increase based on a 3 year average.
Insurance Recoveries	(7,009)	Increase based on a 3 year average.
Expense Changes - impact on levy:		
None	-	
Other small changes	17,003	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 1,179,463	

Financial Summary **County Road Maintenance**

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	1,615,836	2,315,597	2,315,597	2,315,597	2,325,595
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,708,958	3,874,371	3,495,060	3,874,371	3,505,058
Total Expenditures	2,708,958	3,874,371	3,495,060	3,874,371	3,505,058
Levy			1,179,463		1,179,463

Winnebago County**Budget Detail - 2022**

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance										
Revenue										
Intergov Rev:										
Transportation Aids	42015	2,116,161	2,023,333	2,083,373	2,250,000	2,250,000	2,250,000	2,242,995	2,242,995	-0.31%
Intergov Rev Subtotal:		2,116,161	2,023,333	2,083,373	2,250,000	2,250,000	2,250,000	2,242,995	2,242,995	-0.31%
Interfund Revenue:										
Material Sales	68105	35,225	104,437	49,634	53,106	53,106	53,106	63,100	63,100	18.82%
Interfund Revenue Subtotal:		35,225	104,437	49,634	53,106	53,106	53,106	63,100	63,100	18.82%
Total Operating Revenue:		2,151,386	2,127,770	2,133,007	2,303,106	2,303,106	2,303,106	2,306,095	2,306,095	0.13%
Misc Revenues:										
Insurance Recoveries	48107	10,617	14,298	33,820	12,491	12,491	12,491	19,500	19,500	56.11%
Misc Revenues Subtotal:		10,617	14,298	33,820	12,491	12,491	12,491	19,500	19,500	56.11%
Total Non-Operating Revenue:		10,617	14,298	33,820	12,491	12,491	12,491	19,500	19,500	56.11%
Revenue Total:		2,162,002	2,142,068	2,166,827	2,315,597	2,315,597	2,315,597	2,325,595	2,325,595	0.43%

Winnebago County**Budget Detail - 2022**

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance										
Expense										
Repairs & Maint:										
Repair Maint Streets	75806	1,675,961	1,931,315	2,251,304	2,632,274	2,932,274	2,932,274	2,640,060	2,640,060	0.30%
Snow Removal Streets	75807	739,199	923,303	710,106	855,000	934,311	934,311	855,000	855,000	0.00%
Repairs & Maint Subtotal:		2,415,160	2,854,618	2,961,411	3,487,274	3,866,585	3,866,585	3,495,060	3,495,060	0.22%
Insurance Expenses:										
Prop Liab Insurance	76000	8,604	5,364	5,568	7,786	7,786	7,786	9,998	9,998	28.41%
Insurance Expenses Subtotal:		8,604	5,364	5,568	7,786	7,786	7,786	9,998	9,998	28.41%
Total Other Operating:										
		2,423,764	2,859,982	2,966,979	3,495,060	3,874,371	3,874,371	3,505,058	3,505,058	0.29%
Expense Total:										
		2,423,764	2,859,982	2,966,979	3,495,060	3,874,371	3,874,371	3,505,058	3,505,058	0.29%
County Road Maintenance Net/(L										
		(261,762)	(717,914)	(800,152)	(1,179,463)	(1,558,774)	(1,558,774)	(1,179,463)	(1,179,463)	0.00%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
HEALTH & HUMAN SERVICES				
Public Health Department	\$ 3,556,761	\$ 6,219,227	\$ (800,000)	\$ 1,862,466
Child Support	1,647,575	1,877,762	-	230,187
Veterans	17,300	631,860	-	614,560
Human Services	27,950,122	46,199,241	-	18,249,119
Park View Health Center	15,042,246	19,895,779	(3,892,867)	960,666
Park View Health Center Debt	-	-	-	-
	<u>\$ 48,214,004</u>	<u>\$ 74,823,869</u>	<u>\$ (4,692,867)</u>	<u>\$ 21,916,998</u>

PUBLIC HEALTH

General Fund – Division: 052
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn

HEALTH LOCATIONS: Winnebago County Public Health Department
County Administration Building
112 Otter Avenue, Second Floor
Oshkosh, WI 54901

Winnebago County Neenah Human Services Building
211 North Commercial Street
Neenah, WI 54956

TELEPHONE: 920-232-3000

FAX: 920-232-3370

EMAIL: health@co.winnebago.wi.us

WEB: www.winnebagopublichealth.org

SOCIAL: [@WinnebagoHealth](https://www.facebook.com/WinnebagoHealth)

VISION STATEMENT: Healthy people building thriving communities.

MISSION STATEMENT: The Winnebago County Health Department protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

DIVISION DESCRIPTIONS:

ADMINISTRATION: Provides departmental leadership, planning, supervision, programmatic oversight, support staffing, accounting and budget. Responsible for communications, health assessment, policies, enforcement, data management, community partnership, planning, preparedness, fund seeking and workforce development. Programs include:

- **Communications:** create, maintain and execute comprehensive communications strategies to advance the department's outreach, visibility and engagement within the community.
- **Planning:** assist with the development, maintenance, execution and evaluation of department, division and community plans. Preparation for and maintenance of readiness for national accreditations. Provides grant writing and other administrative support to staff and divisions.
- **Preparedness:** Community preparedness planning and exercises to respond to crisis and/or disaster including pandemics, mass clinic operation, nuclear/biological/chemical accident or terrorism, participation in regional healthcare emergency response coalition (HERC) activities and overall 24/7/365 availability of health department staff.
- **Policy and Equity:** assures local and community policies are or will become inclusive of the promotion and equitable opportunity for overall health and determinants of healthy living, including but not limited to income, education, housing, transportation, location and discrimination. Assists internal staff with issues related to policy development and awareness as it relates to division programs.
- **Epidemiology:** Conducts epidemiological and investigative work by leading and assisting in the design, implementation, analysis and interpretation of community disease and health surveillance data and other identified data sets that impact health and well-being.

COMMUNICABLE DISEASE: Prevents and minimizes the spread of disease in Winnebago County and provides information and services, monitoring and surveillance in the following areas:

- **Communicable disease prevention and control:** communicable disease surveillance and containment, disease outbreak investigation and response, school illness surveillance, and community and health provider education.
- **Immunizations:** Provision and monitoring of required immunizations to help prevent vaccine preventable diseases in children. Vaccines for adults on a fee for service basis. Monitor seasonal influenza, provide public education and provide flu vaccines to county employees and contracted agencies.
- **HIV partner referral/counseling and testing.**
- **Lifepoint Needle Exchange:** a harm reduction needle exchange program to reduce the transmission of HIV, hepatitis C and other potential harms associated with injection drug use in partnership with Vivent Health.

COMMUNITY HEALTH & PREVENTION: Contributes to improvement in health outcomes by working at the community level to create more equitable conditions, fostering partnerships and influencing policy to shift cultural norms and attitudes about unhealthy conditions. Seeks to help assure basic needs are available and accessible to all residents. Areas of current focus include:

- **Housing:** Identify gaps in access to safe and affordable housing and work with community partners to reduce homelessness and increase housing stability.
- **Transportation:** Work with community partners to increase access to local transportation systems in order to meet basic needs and access community services.
- **Substance Use:**
 - **Break Water: A Community Together:** community-led coalition supported by Winnebago County Health Department focused on preventing and reducing substance use, specifically alcohol and marijuana use in adolescents.
 - **Overdose Fatality Review:** Review of overdose deaths to identify and recommend opportunities for prevention to the community. Engage in pilot programs to implement the prevention strategies identified. There are roughly 50 partners represented in the work of OFR.
- **Social Connectedness:** Reduce the negative impact of social isolation by collecting and analyzing data and building community engagement to improve the sense of strong relationships, belongingness and meaningful opportunities in the community.
- **Suicide Prevention:** Identify and understanding factors that increase the incidence of suicide attempts and death by suicide. Engage with Northeast Wisconsin Mental Health Connection and Zero Suicide coalition to prevent death by suicide, including QPR, lethal means restriction, Strong Minds 4 Men and Child Death Review.
- **Healthy Teen Minds:** an initiative to reduce youth depression in collaboration with the Northeast Wisconsin Mental Health Connection.
- **Fox Valley Thrives:** is a strategic alliance between community organizers and public health professionals supported by Winnebago County Health Department focused on addressing issues of health equity and access to transportation.

ENVIRONMENTAL HEALTH: Ensures an environment that protects and promotes health by assessing, correcting, controlling and preventing those factors in the environment that can potentially adversely affect the health of individuals and the community. Programs include:

- **Environmental Health:** Inspection, consultation and education to prevent and minimize adverse environmental exposures from air, water, housing, occupation, toxic materials, vector control, human health hazards and nuisances.

- **Sanitarian:** Inspection, consultation and code enforcement and licensure of food service establishments, campgrounds, temporary restaurants, swimming pools, hotels/motels, bed and breakfast, animal grooming establishments, manufactured home parks, transient non-community wells and tattoo parlors.
- **Lead Hazard Reduction and Healthy Homes:** Reducing the burden and negative health consequences of lead poisoning in children by increasing the number of lead safe homes through lead abatement grant assistance to property owners. Reduction of indoor air hazards that contribute to childhood asthma and other improvements to reduce illness and injury of occupants.

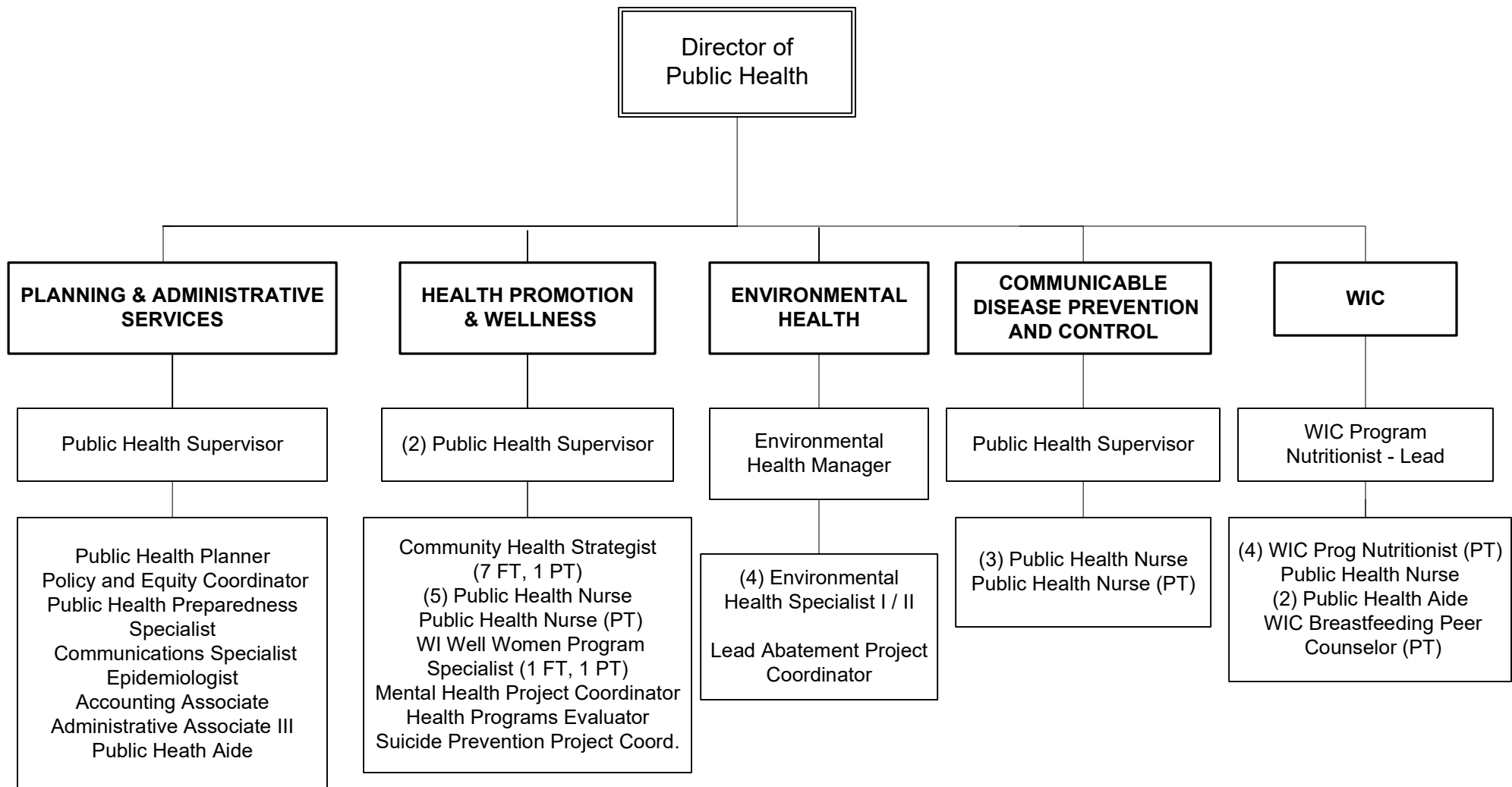
HEALTHY LIFESPAN: Empowers Winnebago County residents by promoting health, preventing harm, and protecting the quality of life through the provision of direct services, programs, population assessment and community engagement. Programs include:

- **Family and Child Health (FCH):** providing coordinated health care services and prenatal care coordination (PNCC) to women and families during and after pregnancy through assessment, planning, monitoring, education and referral. PNCC is a Medicaid program providing case management services for low income high risk pregnant women and their families to improve birth outcomes. Promotion of breastfeeding friendly environments by supporting new and existing breastfeeding friendly worksites and child care centers.
- **Housing Authority:** provision of nursing services including assessment, referral, medication set up, health monitoring and service coordination to Housing Authority residents in Omro, Winneconne, Winneconne and Oshkosh via a contractual agreement between the two agencies.
- **Lead Poisoning Prevention:** prevention, education and screening activities to families with children under 6 years of age.
- **Promoting Healthy Aging:** reducing falls by raising awareness of fall risks through in-home assessments by engaging community residents and service organizations in fall prevention programs and by participating in community efforts to reduce falls. Also includes nurse home visits to referred individuals needing assistance not available through other community services.
- **Wellness Plus:** initiates and coordinates the provision of evidence based self-management programs for health and wellbeing for Winnebago County adults.
- **Wisconsin Well Woman Program (WWWP):** provides breast and cervical cancer screenings services to women with little or no health insurance coverage.

WOMEN, INFANTS, AND CHILDREN (WIC): A federally funded food supplement and nutrition education program offered to eligible pregnant women, breastfeeding women, women who have had a baby in the last six months, infants and children up to the age of five. Services include:

- Vouchers for healthy food redeemable at local grocers – over \$1M per year spent in Winnebago County.
- Farmers Market vouchers seasonally redeemable at local farmers markets for fresh vegetables and fruits - tens of thousands of dollars to local farmers.
- Nutrition education and counseling to help assure healthy pregnancies and infant/child nutritional health.
- Referrals to community resources to help families with basic needs.
- **Breastfeeding Support and Education Grant:** Peer counselors assist mothers with issues related to breastfeeding and infant feeding education.
- **Fit Families Grant:** Assisting families to identify healthy habits for improvement including physical activity, healthy beverage choices, increasing fruit/vegetable intake and mentoring good practices. Provide monthly coaching contacts supporting families making healthy lifestyles changes. Develop partnerships with community resources to share Fit Families messages through newsletters, bulletin board displays and other educational resources.

PUBLIC HEALTH



**1 full-time position that works .5 @ WIC & .5 @PH

PUBLIC HEALTH

General Fund – Division: 052
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn

HEALTH LOCATIONS: Winnebago County Public Health Department
County Administration Building
112 Otter Avenue, Second Floor
Oshkosh, WI 54901

Winnebago County Neenah Human Services Building
211 North Commercial Street
Neenah, WI 54956

TELEPHONE: 920-232-3000

FAX: 920-232-3370

EMAIL: health@co.winnebago.wi.us

WEB: www.winnebagopublichealth.org

SOCIAL: [@WinnebagoHealth](#)

2021 ACCOMPLISHMENTS:

COVID-19 Related Accomplishments as of Early July 2021:

1. Established one of four enduring COVID-19 testing sites in the state in collaboration with the Wisconsin National Guard (WING) and the WI Department of Public Health providing nearly 55,000 COVID-19 tests to the community since its inception in August 2020.
2. Established one of the first state mass vaccination clinics in collaboration with WING and other county departments at Sunnyview Expo that has administered over 25,000 doses of vaccine. Sunnyview remains the only tri-county area mass vaccination site still in operation. Provided at least 18 additional vaccination opportunities at sites across the County from February 2021 and assisted with many additional community COVID-19 vaccine sites.
3. Partnered with Advocate Aurora Health Care, and UW-Oshkosh to coordinate a COVID-19 vaccination clinic at UW-Oshkosh Culver Center which provided over 25,000 vaccinations. Additionally we provided assistance to the Appleton Expo vaccination site.
4. Created a vaccine equity/access team that works to identify community barriers to vaccine and implement strategies to increase vaccination among underrepresented groups.
5. In collaboration with regional partners, developed guidance and procedures and established regional COVID-19 isolation and quarantine sites in Winnebago County. Fortunately only a handful of persons/families required health department sponsored residential assistance to help prevent the spread of COVID-19 within their households or other current living situations.

- 6. Established a COVID-19 hotline to better address the community's questions and concerns. Over 11,000 calls were received from March 2020 to end of June 2021.**
- 7. Department contact tracers reached out to over 18,000 COVID-19 confirmed and probable reported cases and an additional estimated 14,000 reported close contacts, since the pandemic began locally in March 2020.**
- 8. Department staff sent out 38 press releases and completed about 185 media interviews (radio, television, and print media).**
- 9. Since the start of the pandemic a total of 72 temporary, project or contract staff were hired to assist with contact tracing, vaccination clinics and other COVID-19 response work.**
- 10. Compiled data and developed guidance for area residents and local officials through daily website updates and weekly data reports specific to county, municipal and school districts boundaries to help the community make well informed decisions.**
- 11. Created a COVID-19 vaccine specific website which was used regionally and attracted over 38,000 site visitors from March 2021 to date.**
- 12. Enhanced Facebook presence with nearly 1000 Facebook posts and experienced a 520% increase in Facebook followers from March 2020 to end of June 2021 – over 64,000 engagements and over 13,000 comments.**
- 13. Sent over 500 COVID-19 Constant Contact updates since March 10, 2020 reaching over 7000 persons totaling over 1.3 million e-mails sent since the start of the pandemic.**
- 14. Increased mobility and flexibility of staff through technology (Zoom /Google) to be better able to work effectively from any location with internet access.**
- 15. Adapted all in person Women, Infant and Children (WIC) services to virtual and telephone visits to assure continued benefit issuance and education.**
- 16. Strengthened working collaborations with community partners such as businesses, health care systems, schools and colleges, daycares and more to assist with pandemic response and education.**
- 17. Adapted office processes for needle exchange clients to continue to meet their needs during the pandemic and adhere to COVID-19 mitigation/prevention protocols.**
- 18. In collaboration with county's emergency management department, coordinated the distribution of state/federal stockpiled Personal Protective Equipment (PPE) to other county departments and community partners.**
- 19. The WCHD environmental health division continued to conduct inspections at licensed establishments during the majority of the pandemic and was the primary source of consultation for businesses to help them operate safely.**

Additional Public Health Accomplishments for 2021:

- 1. Successfully completed DHS 140 review to recertify department as a Level III public health agency with the state of Wisconsin.**
- 2. The Women, Infants and Children (WIC) division embarked on work consolidating the Winnebago and Outagamie County WIC programs for increased efficiency and efficacy in serving clients from both counties.**
- 3. Updated WCHD's health equity action plan which guides work to build health equity into the internal infrastructure of the department, to ensure health outcomes for county residents are not determined by social identity or socially determined group status such as but not limited to ability, gender identify, geography, income or race.**
- 4. Worked with the city of Oshkosh on training staff in Health in all Policies (HiAP) and piloted the use of a HiAP tool.**
- 5. Created an alcohol outlet density map for the county and continued to advocate for alcohol policies that support public health.**
- 6. Engaged in and facilitated the Winnebago County Eviction Prevention Task Force which connected various housing advocates and stakeholders to develop immediate communication needs for rental assistance resources throughout the COVID-19 pandemic. This task force will continue to work to create an eviction prevention and diversion program.**
- 7. The Winnebago County Drug and Alcohol Coalition (WCDAC) rebranded to become Breakwater for a more positive and community inviting brand that better supports the mission of the coalition.**
- 8. The Winnebago County Overdose Fatality Review (OFR) team was named a national Bureau of Justice Assistance peer mentor site. Staff have begun to mentor two teams outside of Wisconsin. Additionally, staff presented OFR work and findings at national and state conferences as well as local boards and councils.**
- 9. Secured a \$75,000 grant from the state Department of Health Services to continue social connectedness work in 2021-2022.**
- 10. In collaboration with the North East Wisconsin Mental Health Connection (NEWMHC) launched the Strong Minds 4 Men campaign aimed at connecting men to relatable mental health information and support in an effort to prevent suicides among middle aged men.**
- 11. Assisted with the launch of a tri-county Mental Health Navigator Pilot which will be used by law enforcement to assist in connecting individuals with mental health services.**
- 12. Increased caseload of WIC clients, averaging and estimate of 2000 clients a month which is the highest level of clients served since 2016.**
- 13. Environmental Health division implemented new food code and rules and updated licensing categories to align with the state and developed a new quarterly newsletter for establishment operators.**
- 14. Secured lead grant to improve local housing safety through lead mitigation, and updated process of investigation to include all children with blood lead levels at or over 5 mg/dL rather than 10 mg/dL.**

15. Published the Winnebago County [State of the Child Report](#) in early 2020.
16. Published a Falls Prevention Report as a final deliverable for an Oshkosh Area Foundation grant to assess and advise on for the leading causes of injury for Winnebago County aging adults.
17. Developed virtual breastfeeding classes which aims at increasing reach to clients.

2022 GOALS & OBJECTIVES:

1. Hire an epidemiologist to lead and assist in the design, implementation, analysis and interpretation of community disease and health surveillance data and other identified data sets that impact health and well-being.
2. Hire a Lead Abatement Grant coordinator to help establish a healthy home program to make area housing safer for children.
3. Increase public health workforce capacity to fulfill department's mission and goals and to better address community preparedness and resilience for crisis, including technological skills of staff.
4. Update an Emergency Preparedness (EP) assessment of staff to ascertain level of understanding of the EP role to better serve the needs of the department and community.
5. Utilize inequities identified from COVID-19 as a springboard to increase focus on equity to identify gaps in basic needs for Winnebago County residents.
6. To inform the American Rescue Plan Act (ARPA) funding allocation decision to assist in COVID-19 recovery and community resilience building.
7. Reprioritize and reassess direct service delivery toward a focus on identifying the root cause of needs for such services and assure department is provider of last resort.
8. Establish a scalable electronic medical record system to improve staff efficiency, HIPAA compliance, record keeping and billing.
9. Focus on increasing staff understanding of equity, cultural competence and address the Racism as a Public Health crisis goals.
10. Increase communication capacity to enhance community reach and engagement and increase utilization of social media platforms for improved social media communication with county residents.
11. Implement additional recommendations from the Overdose Fatality Review Team with the goal to reduce overdose deaths and to eliminate barriers between mental health and substance use treatment providers.
12. Establish a suicide death review team to analyze data and provide recommendations for suicide prevention.

- 13. Develop a Food Advisory Group comprised of food establishment operators in Winnebago County to better serve licensed establishments and improve food safety.**
- 14. Enhance technological capacity for hybrid in person and remote meeting participation.**
- 15. Conduct a post COVID-19 assessment of young family and healthy aging service providers to identify service gaps, opportunities for improvement and regional alignment of services.**
- 16. Complete an after action report of our response to COVID-19 to learn**

PUBLIC HEALTH

2022 BUDGET NARRATIVE HIGHLIGHTS

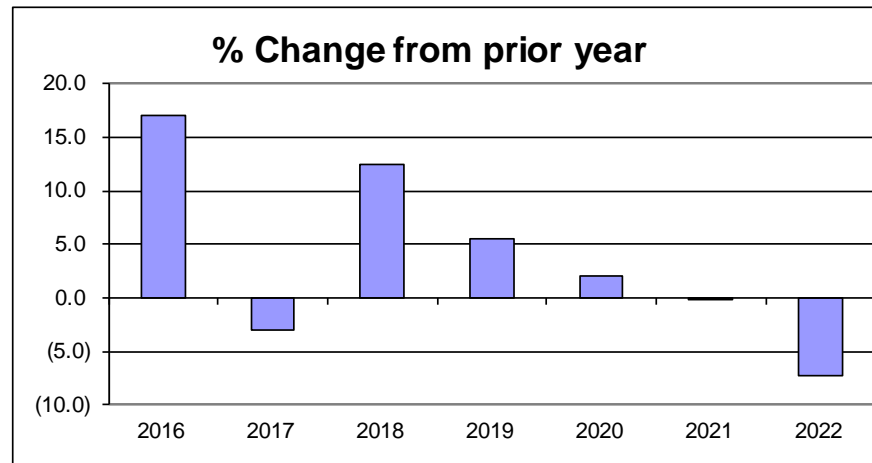
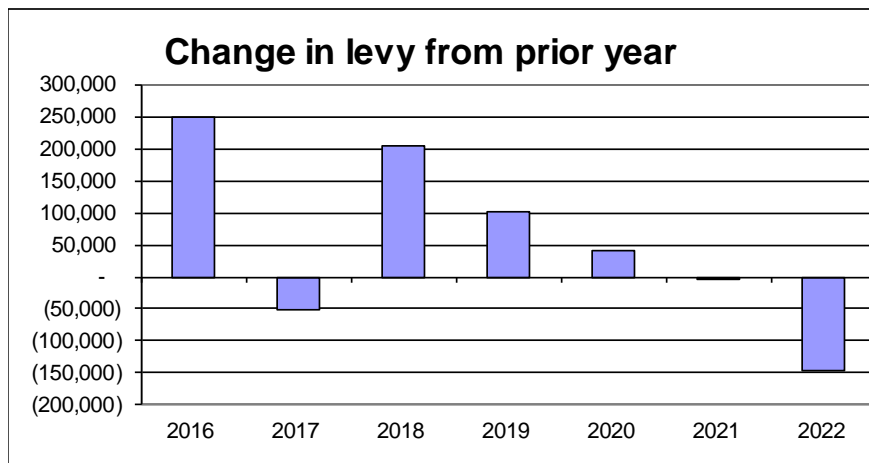
DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	33	34	33	35	36	36	36	38	42	42
Part Time	8	8	9	9	9	9	9	9	9	9
Total	41	42	42	44	45	45	45	47	51	51

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Community Health Strategist and one (1) full-time WIC Breastfeeding Peer Counselor were removed from the Table of Organization of Classified Positions schedule. For the 2022 budget, one (1) full-time Community Health Strategist was added back, one (1) part-time WIC Breastfeeding Peer Counselor was added, one (1) part-time Public Health Aide was converted to full-time and one (1) full-time WIC Program Manager was removed and replaced with one (1) full-time WIC Program Nutritionist – Lead position in the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The net tax levy for the department for 2022 is \$1,862,466 a decrease of \$146,026 or 7.27% under 2021. A schedule of significant changes follows. In 2022, we are applying \$800,000 of the designated Public Health fund balance to reduce the levy. During 2021, we applied \$440,000 to reduce the levy.

Public Health is a special levy because not all municipalities participate. Cities can elect to not be covered if they have their own Health Department. Because of this, the surplus or deficit of the Health Department does not close out to General Fund balance at year end. It is closed out to its own fund balance.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Public Health

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 2,008,492	
Revenue Changes - impact on levy:		
WI Children and Families	(102,074)	Increase based on additional WIC funding anticipated, which includes revenue for the WIC Program Nutritionist position labor costs.
WI Health Services	(1,065,734)	Increase based on COVID-19 funding, which includes expenses for labor and other operating expenses.
Dept of Transportation	6,250	Decrease due to DOT car seat grant not being received in 2022.
Other Grantor Agencies	(145,796)	Increase due to moving the Drug Free Communities Coalition grant for \$125,000 along with other small grant increases.
Inspection Fees	(30,000)	Increase based on additional business licenses expected in 2022.
Client Cost Share Fees	3,000	Decrease based on suspending nail care services and influenza vaccinations for the public due to COVID-19.
Nursing Services	14,762	Decrease based on not resuming nursing services that are billed and are not intending on resuming in 2022.
Other Miscellaneous Revenues	9,600	Decrease due to not receiving any re:Th!nk incentive funds.
Expense Changes - impact on levy:		
Regular Pay	113,031	Increase based on one (1) part-time Public Health Aide being converted to full-time, one (1) full-time WIC Breastfeeding Peer Counselor was removed and replaced with one (1) part-time position, and one (1) full-time WIC Program Manager was removed and replaced with one (1) full-time WIC Program Nutritionist – Lead position. In addition, an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.
Temporary Employees	505,000	Increase in temporary staff due to COVID-19.
FICA Medicare	47,280	Increase based on changes in staff indicated above in Regular Pay, along with an overall 3% average merit pay increase proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range. Also, FICA will increase for the increase in temporary employees budgeted for 2022.
Health Insurance	140,165	Increase based on changes in staff indicated above in Regular Pay, along with an increase of \$100,000 for project positions that are eligible for health insurance.
Workers Compensation	3,344	Increase based on projections from Human Resources.
Capital - Equipment	30,000	Increase to purchase a van.
Computer Software	30,500	Increase based on the \$30,000 HWPP grant for the annual hosting and website maintenance.
Telephone	27,000	Increase based on cell phones required for temporary staff.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Public Health

Account	Amount	Description
Other Operating Supplies	352,975	Increase for COVID-19 related expenses for funding shown above.
Print Duplicate - interfund	(11,000)	Decrease due to increases in printing volume, types of printing needs and rapid turnaround required due to COVID-19 we have been using other local businesses for this work which is shown above in Print Duplicate.
Computer Licensing Charge	17,640	Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.
Other Contracted Services	274,829	Increase for COVID-19 related expenses for funding shown above.
Interpreter	(4,000)	Decrease based on no longer offering refugee health screenings and less direct services requiring an interpreter due to COVID-19.
Prop Liab Insurance	5,364	Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.
Fund balance applied	(360,000)	Increase in fund balance applied for 2022 budget.
Other small changes	(8,162)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 1,862,466	

Financial Summary Public Health

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	1,680,175	3,741,147	2,243,143	4,800,079	3,556,761
Labor	2,857,380	5,035,607	4,058,866	4,935,483	4,869,202
Travel	11,104	18,500	64,200	64,200	64,200
Capital	-	-	-	-	30,000
Other Expenditures	488,960	686,573	568,569	2,248,888	1,255,825
Total Expenditures	3,357,444	5,740,680	4,691,635	7,248,571	6,219,227
Levy Before Fund Balance Adjustment			2,448,492		2,662,466
Decrease fund balance			(440,000)		(800,000)
Net Levy After Fund Balance Adjustment			2,008,492		1,862,466

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	9,467	14,778	4,922	11,000	11,000	0	13,000	13,000	18.18%
WI Dept of Administration	42002	0	0	559,910	0	0	0	0	0	0.00%
WI Children and Families	42005	517,354	513,705	500,676	501,390	501,390	517,626	603,464	603,464	20.36%
WI Health Services	42007	669,865	854,198	499,850	774,223	3,153,854	2,159,666	495,757	1,839,957	137.65%
Dept of Transportation	42011	6,253	6,774	4,015	6,250	6,250	0	0	0	-100.00%
US Health and Human Services	42014	0	0	1,398,135	0	159,805	141,564	0	0	0.00%
Other Grantor Agencies	42019	558,026	528,100	572,307	350,538	368,038	384,639	496,334	496,334	41.59%
Intergov Rev Subtotal:		1,760,965	1,917,556	3,539,814	1,643,401	4,200,337	3,203,495	1,608,555	2,952,755	79.67%
Public Services:										
Forms Copies Etc	45003	131	118	0	100	100	100	100	100	0.00%
Offset Revenue	45013	23,010	15,766	22,199	23,000	23,000	23,000	24,000	24,000	4.35%
Inspection Fees	45021	388,841	419,916	384,707	395,000	395,000	395,000	425,000	425,000	7.59%
Housing Authority	45028	99,957	106,612	107,263	107,492	107,492	107,492	108,568	108,568	1.00%
Donations	45034	306	90	0	200	200	0	0	0	-100.00%
Client Cost Shares Fees	45035	9,472	4,963	7,691	9,500	9,500	6,000	6,500	6,500	-31.58%
County Client Services	45036	764	775	312	700	700	700	700	700	0.00%
State Testing Reimbursements	45038	4,985	4,225	400	4,750	4,750	0	4,500	4,500	-5.26%
Private Pay Fees	45046	978	1,700	1,485	1,000	1,000	1,000	1,000	1,000	0.00%
Other Public Charges	45057	409	1,267	151	1,000	1,000	3,010	1,000	1,000	0.00%
Public Services Subtotal:		528,855	555,432	524,207	542,742	542,742	536,302	571,368	571,368	5.27%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Interfund Revenue:										
Nursing Services	65084	45,783	31,236	14,235	45,000	45,000	0	25,000	30,238	-32.80%
Interfund Revenue Subtotal:		45,783	31,236	14,235	45,000	45,000	0	25,000	30,238	-32.80%
Total Operating Revenue:		2,335,602	2,504,223	4,078,256	2,231,143	4,788,079	3,739,797	2,204,923	3,554,361	59.31%
Misc Revenues:										
Other Miscellaneous Revenues	48109	12,387	9,278	9,259	12,000	12,000	1,350	2,400	2,400	-80.00%
Misc Revenues Subtotal:		12,387	9,278	9,259	12,000	12,000	1,350	2,400	2,400	-80.00%
Total Non-Operating Revenue:		12,387	9,278	9,259	12,000	12,000	1,350	2,400	2,400	-80.00%
Revenue Total:		2,347,989	2,513,501	4,087,515	2,243,143	4,800,079	3,741,147	2,207,323	3,556,761	58.56%
Expense										
Wages:										
Regular Pay	51100	2,429,944	2,578,567	2,742,731	2,918,506	2,961,651	2,961,651	2,935,803	3,031,537	3.87%
Temporary Employees	51101	21,187	1,757	394,301	20,000	771,391	771,391	25,000	525,000	2,525.00%
Overtime	51105	560	358	15,860	0	0	17,357	0	0	0.00%
Payout Wages	51120	0	19,724	24,589	0	0	0	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	(71,675)	(71,675)	0	0	(71,675)	0.00%
Payroll Sundry Account	51190	0	98	0	0	0	0	0	0	0.00%
Wages Allocated	51199	0	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		2,451,692	2,600,505	3,177,481	2,866,831	3,661,367	3,750,399	2,960,803	3,484,862	21.56%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Fringes Benefits:										
FICA Medicare	51200	177,084	189,507	229,680	224,796	285,578	285,578	226,502	272,076	21.03%
Health Insurance	51201	560,299	546,260	609,441	709,488	726,674	709,488	703,825	849,653	19.76%
Dental Insurance	51202	31,297	30,694	32,036	36,557	37,372	36,557	36,004	38,178	4.43%
Workers Compensation	51203	46,377	25,828	16,991	35,115	35,307	35,115	37,484	38,459	9.52%
Unemployment Comp	51204	0	0	956	0	0	960	0	0	0.00%
WI Retirement	51206	161,781	167,510	183,975	197,206	200,118	200,118	190,821	197,044	-0.08%
Fringe Benefits Other	51207	12,717	13,705	13,746	17,198	17,392	17,392	16,719	17,255	0.33%
Fringe Turnover Savings	51250	0	0	0	(28,325)	(28,325)	0	0	(28,325)	0.00%
Fringes Allocated	51299	0	0	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		989,555	973,504	1,086,825	1,192,035	1,274,116	1,285,208	1,211,355	1,384,340	16.13%
Total Labor:		3,441,247	3,574,008	4,264,306	4,058,866	4,935,483	5,035,607	4,172,158	4,869,202	19.96%
Travel:										
Registration Tuition	52001	29,096	33,402	9,551	28,000	28,000	15,000	28,000	28,000	0.00%
Automobile Allowance	52002	11,697	13,853	2,734	13,000	13,000	3,500	13,000	13,000	0.00%
Vehicle Lease	52003	829	54	0	200	200	0	200	200	0.00%
Commercial Travel	52004	7,243	5,266	1,515	5,000	5,000	0	5,000	5,000	0.00%
Meals	52005	4,436	3,313	951	4,000	4,000	0	4,000	4,000	0.00%
Lodging	52006	14,180	15,823	2,640	13,000	13,000	0	13,000	13,000	0.00%
Other Travel Exp	52007	1,073	1,366	275	1,000	1,000	0	1,000	1,000	0.00%
Taxable Benefit	52008	552	1,741	112	0	0	0	0	0	0.00%
Travel Subtotal:		69,107	74,819	17,778	64,200	64,200	18,500	64,200	64,200	0.00%
Total Travel:		69,107	74,819	17,778	64,200	64,200	18,500	64,200	64,200	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Capital Outlay:										
Equipment	58004	0	0	17,563	0	0	0	30,000	30,000	100.00%
Capital Outlay Subtotal:		0	0	17,563	0	0	0	30,000	30,000	100.00%
Total Capital:		0	0	17,563	0	0	0	30,000	30,000	100.00%
Office:										
Office Supplies	53000	5,051	5,416	6,461	6,000	6,000	4,000	6,000	6,000	0.00%
Printing Supplies	53002	872	2,747	1,938	1,000	1,000	1,250	1,200	1,200	20.00%
Print Duplicate	53003	5,280	3,834	920	4,500	4,500	4,000	4,000	4,000	-11.11%
Postage and Box Rent	53004	271	1,244	967	500	500	600	750	750	50.00%
Computer Supplies	53005	346	236	40	300	300	0	300	300	0.00%
Computer Software	53006	390	358	31,919	500	500	31,000	31,000	31,000	6,100.00%
Telephone	53008	21,162	21,080	44,661	23,000	23,000	60,000	50,000	50,000	117.39%
Office Subtotal:		33,374	34,916	86,906	35,800	35,800	100,850	93,250	93,250	160.47%
Operating:										
Advertising	53500	178	1,657	1,505	1,000	1,000	20,000	1,000	1,000	0.00%
Subscriptions	53501	1,516	2,979	4,432	1,750	1,750	3,500	2,000	2,000	14.29%
Membership Dues	53502	1,928	3,060	3,114	2,500	2,500	3,000	4,000	4,000	60.00%
Food	53520	2,334	2,947	1,176	3,000	3,000	900	2,000	2,000	-33.33%
Small Equipment	53522	0	2,067	533	4,500	4,500	250	2,000	2,000	-55.56%
Medical Supplies	53524	16,252	21,045	15,634	17,000	17,000	12,500	15,000	15,000	-11.76%
Other Operating Supplies	53533	31,522	47,104	110,567	31,000	1,178,733	150,000	31,000	383,975	1,138.63%
Automobile Allowance-Other	53538	0	16	0	0	0	0	0	0	0.00%
Auto Allowance Taxable	53546	0	49	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Motor Fuel	53548	3,348	2,875	1,382	4,000	4,000	1,250	4,000	4,000	0.00%
Equipment Rental	53551	0	1,349	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	0	191	0	150	150	0	150	150	0.00%
Employee Benefit Taxable Other	53578	473	364	26	0	0	0	0	0	0.00%
Small Equipment Technology	53580	7,939	14,235	31,145	11,000	11,000	4,000	12,000	12,000	9.09%
Print Duplicate	73003	10,282	11,406	10,999	11,000	11,000	0	0	0	-100.00%
Postage and Box Rent	73004	3,871	3,782	5,811	4,000	4,000	6,000	4,000	4,000	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	17,640	17,640	100.00%
Motor Fuel	73548	451	230	29	600	600	0	0	0	-100.00%
Operating Subtotal:		80,094	115,356	186,354	91,500	1,239,233	201,400	94,790	447,765	389.36%
Repairs & Maint:										
Maintenance Equipment	54022	823	1,204	1,046	1,500	1,500	1,000	1,200	1,200	-20.00%
Maintenance Vehicles	54023	37	196	0	300	300	100	250	250	-16.67%
Technology Repair and Maintain	74029	4,548	4,001	3,300	3,465	3,465	3,465	3,663	3,663	5.71%
Repairs & Maint Subtotal:		5,409	5,400	4,346	5,265	5,265	4,565	5,113	5,113	-2.89%
Contractual Services:										
Vehicle Repairs	55005	0	0	58	0	0	0	0	0	0.00%
Professional Service	55014	0	5,983	13	2,500	2,500	0	0	0	-100.00%
Other Contract Serv	55030	381,676	442,237	331,217	348,146	880,732	300,000	270,000	622,975	78.94%
Administration Fee	55037	24,648	25,455	26,711	24,500	24,500	24,700	24,500	24,500	0.00%
Interpreter	55041	4,627	2,046	2,197	6,000	6,000	200	2,000	2,000	-66.67%
Building Rental	75042	40,200	40,200	40,200	40,200	40,200	40,200	40,200	40,200	0.00%
Contractual Services Subtotal:		451,152	515,921	400,396	421,346	953,932	365,100	336,700	689,675	63.68%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Insurance Expenses:										
Prop Liab Insurance	56000	0	100	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	14,916	9,684	10,068	14,658	14,658	14,658	20,022	20,022	36.59%
Insurance Expenses Subtotal:		14,916	9,784	10,068	14,658	14,658	14,658	20,022	20,022	36.59%
Total Other Operating:		584,944	681,377	688,069	568,569	2,248,888	686,573	549,875	1,255,825	120.87%
Expense Total:		4,095,299	4,330,204	4,987,716	4,691,635	7,248,571	5,740,680	4,816,233	6,219,227	32.56%
Public Health Net/(Levy):		(1,747,309)	(1,816,703)	(900,201)	(2,448,492)	(2,448,492)	(1,999,533)	(2,608,910)	(2,662,466)	8.74%
Fund balance applied (Note):		0	0	0	440,000	440,000	440,000	800,000	800,000	81.82%
Public Health Net/(Levy):		(1,747,309)	(1,816,703)	(900,201)	(2,008,492)	(2,008,492)	(1,559,533)	(1,808,910)	(1,862,466)	-7.27%

Note: fund balance applied will reduce ending fund balance.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Public Health -				
	Van	1	30,000	30,000
		1		30,000

CHILD SUPPORT

General Fund – Department: 050

2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Julie Mabry
LOCATION: Winnebago County Child Support
Courthouse
415 Jackson Street, Room 170
Oshkosh, WI 54901

TELEPHONE: 236-1135

MISSION STATEMENT:

To serve the children and families of Winnebago County by encouraging responsible parenting through promoting the involvement of both parents and/or guardians and ensuring children receive the support they need and deserve.

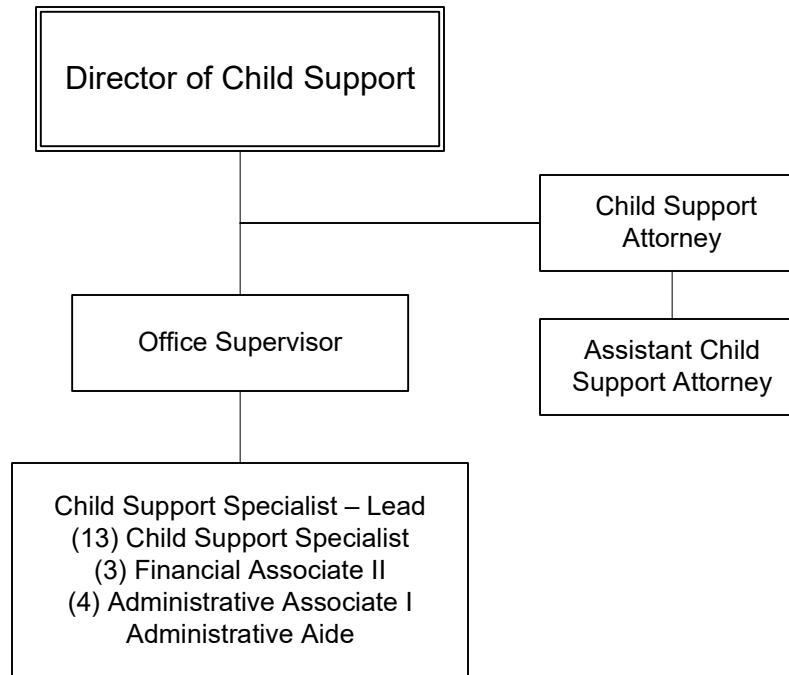
Values:

- Respect – ourselves, those we work with, those we serve, those we partner with
- Service – dedication to our mission and clients, responsible stewards of our resources entrusted to us through state and federal funding
- Innovation – leveraging our creativity, passion, and technology to elevate our program and the way we fulfill our mission
- Communication – convey program information and policies in an accurate, timely and cost effective manner to those we work with and those we serve
- Excellence – in our performance, in the professional manner in which we provide services, in the attitude we bring, the knowledge we obtain and relationships we build

PROGRAM DESCRIPTION:

1. Establish paternity
2. Obtain Court Orders for the financial and medical support of children
3. Enforce Child Support Orders
4. Collaborate with state agencies and community organizations to serve Wisconsin families holistically

CHILD SUPPORT



CHILD SUPPORT

General Fund - Department: 050

2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Julie Mabry
LOCATION: Winnebago County Child Support
Courthouse
415 Jackson Street, Room 170
Oshkosh, WI 54901

TELEPHONE: 236-1135

2021 ACCOMPLISHMENTS:

- 1. Begun to move forward with the backlog of cases that were caused due to COVID 19**
- 2. Have created a closer relationship with the Bureau of Regional Operations and have begun utilizing them as a resource for training**
- 3. Implemented regular identified smaller group meetings for the department**

2022 GOALS & OBJECTIVES:

- 1. Create a strong proactive working environment with collaboration from all employees**
- 2. Create standard work policies and procedures in order to effectively train, mentor and maintain staff**
- 3. Increase collaboration and partnerships with other agencies**

CHILD SUPPORT

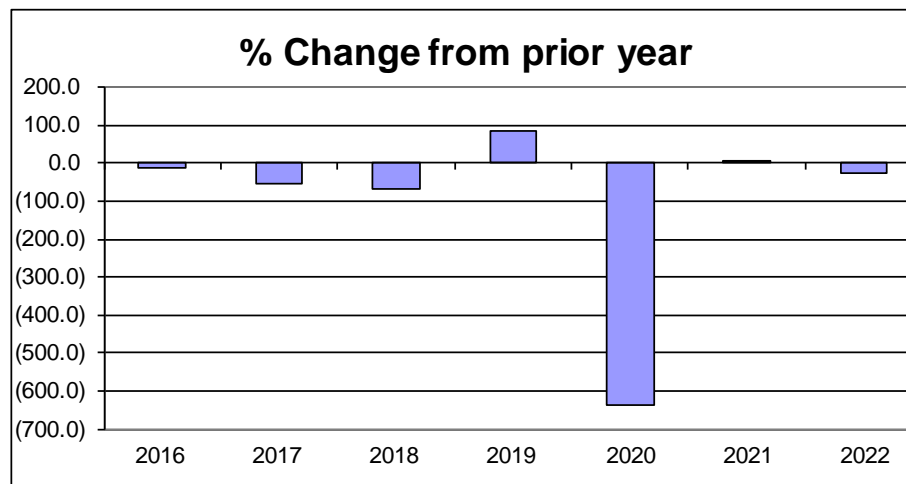
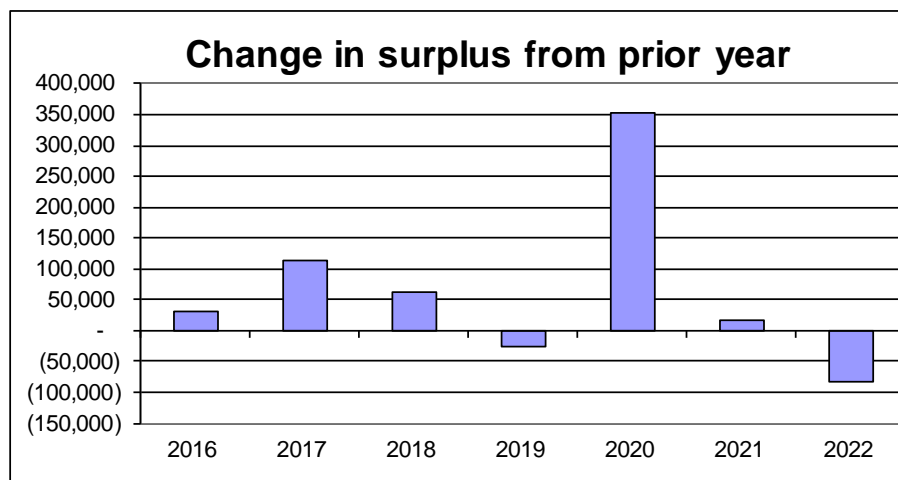
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	21	23	23	24	24	26	26	26	26	26
Part Time	0	0	0	0	0	0	0	0	0	0
Total	21	23	23	24	24	26	26	26	26	26

There is no change to the staffing table for 2022.

COUNTY LEVY: The tax levy for 2022 is \$230,187 a decrease of \$83,046 or 26.51% under 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Child Support

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ (313,233)	
Revenue Changes - impact on levy:		
WI Dept of Administration	117,575	Increase to revenue based on expenses and performance measures increasing for 2022.
Expense Changes - impact on levy:		
Temporary Employees	(5,000)	In 2021, this amount was budgeted to bring on a temporary employee for a scanning project. If the work cannot be completed this year as budgeted, a budget carryover will be requested for 2022.
Fringe Turnover Savings	(14,000)	In 2021, a fringe turnover savings was budgeted because so many positions were vacant and the health insurance is budgeted at a family coverage plan and there is a cost saving when new employees only take employee or employee +1 coverage. No fringe turnover savings will be budgeted for 2022.
Computer Licensing Charge	5,353	Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.
Medical and Dental	8,000	Increase due to administrative paternity now requiring more DNA testing.
Other small changes	(28,882)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ (230,187)	

Financial Summary Child Support

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	784,850	1,610,950	1,528,000	1,528,000	1,647,575
Labor	916,569	1,726,265	1,712,067	1,712,067	1,737,771
Travel	588	3,400	8,049	8,049	8,049
Capital	-	-	-	-	-
Other Expenditures	50,926	112,166	121,117	121,117	131,942
Total Expenditures	968,083	1,841,831	1,841,233	1,841,233	1,877,762
Levy			313,233		230,187

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	3,558	0	0	0	0	0	0.00%
WI Children and Families	42005	1,504,583	1,494,108	1,516,479	1,500,000	1,500,000	1,581,626	1,617,575	1,617,575	7.84%
Intergov Rev Subtotal:		1,504,583	1,494,108	1,520,037	1,500,000	1,500,000	1,581,626	1,617,575	1,617,575	7.84%
Public Services:										
Blood Tests	45016	8,594	6,111	7,090	10,000	10,000	9,324	10,000	10,000	0.00%
Sheriff Fees	45017	21,397	19,821	16,695	18,000	18,000	20,000	20,000	20,000	11.11%
Public Services Subtotal:		29,991	25,932	23,785	28,000	28,000	29,324	30,000	30,000	7.14%
Total Operating Revenue:		1,534,574	1,520,040	1,543,822	1,528,000	1,528,000	1,610,950	1,647,575	1,647,575	7.83%
Revenue Total:		1,534,574	1,520,040	1,543,822	1,528,000	1,528,000	1,610,950	1,647,575	1,647,575	7.83%
Expense										
Wages:										
Regular Pay	51100	1,008,959	1,098,018	1,019,332	1,156,575	1,156,575	1,160,952	1,176,683	1,176,683	1.74%
Temporary Employees	51101	0	11,820	7,560	5,000	5,000	0	0	0	-100.00%
Overtime	51105	266	48	5,503	0	0	4,484	0	0	0.00%
Comp Time	51108	0	0	341	0	0	19	0	0	0.00%
Wages Subtotal:		1,009,224	1,109,886	1,032,736	1,161,575	1,161,575	1,165,455	1,176,683	1,176,683	1.30%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Fringes Benefits:										
FICA Medicare	51200	72,784	79,994	71,263	88,860	88,860	83,880	90,016	90,016	1.30%
Health Insurance	51201	275,591	294,341	301,119	368,409	368,409	368,531	367,107	367,107	-0.35%
Dental Insurance	51202	17,979	18,272	17,771	20,958	20,958	20,619	19,871	19,871	-5.19%
Workers Compensation	51203	2,020	1,133	605	1,431	1,431	1,411	783	783	-45.28%
Unemployment Comp	51204	0	0	18,007	0	0	602	0	0	0.00%
WI Retirement	51206	67,433	68,364	68,054	78,069	78,069	79,094	76,646	76,646	-1.82%
Fringe Benefits Other	51207	5,120	5,806	5,429	6,765	6,765	6,673	6,665	6,665	-1.48%
Fringe Turnover Savings	51250	0	0	0	(14,000)	(14,000)	0	0	0	-100.00%
Fringes Benefits Subtotal:		440,926	467,911	482,248	550,492	550,492	560,810	561,088	561,088	1.92%
Total Labor:		1,450,150	1,577,796	1,514,984	1,712,067	1,712,067	1,726,265	1,737,771	1,737,771	1.50%
Travel:										
Registration Tuition	52001	1,569	1,260	350	3,049	3,049	1,000	3,049	3,049	0.00%
Automobile Allowance	52002	1,070	1,745	247	1,700	1,700	1,000	1,700	1,700	0.00%
Meals	52005	627	400	42	500	500	200	500	500	0.00%
Lodging	52006	2,006	1,902	164	2,200	2,200	1,000	2,200	2,200	0.00%
Other Travel Exp	52007	102	87	20	100	100	50	100	100	0.00%
Taxable Benefit	52008	29	246	35	500	500	150	500	500	0.00%
Travel Subtotal:		5,404	5,641	858	8,049	8,049	3,400	8,049	8,049	0.00%
Total Travel:		5,404	5,641	858	8,049	8,049	3,400	8,049	8,049	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Office:										
Office Supplies	53000	5,475	4,139	4,706	5,500	5,500	5,093	5,500	5,500	0.00%
Printing Supplies	53002	5,927	6,877	6,233	7,000	7,000	5,000	7,000	7,000	0.00%
Postage and Box Rent	53004	263	209	46	300	300	3	0	0	-100.00%
Computer Software	53006	3,309	809	0	1,000	1,000	0	2,500	0	-100.00%
Telephone	53008	2,350	2,500	4,332	4,000	4,000	5,098	6,160	6,160	54.00%
Telephone Supplies	53009	0	363	66	250	250	100	250	250	0.00%
Office Subtotal:		17,323	14,896	15,383	18,050	18,050	15,294	21,410	18,910	4.76%
Operating:										
Subscriptions	53501	145	145	302	150	150	158	158	158	5.33%
Membership Dues	53502	1,657	360	1,062	1,500	1,500	1,500	1,500	1,500	0.00%
Food	53520	43	60	70	100	100	0	0	0	-100.00%
Small Equipment	53522	117,816	1,363	1,716	3,600	3,600	2,183	2,000	2,000	-44.44%
Legal Fees	53530	42,022	51,246	22,353	49,000	49,000	40,000	49,000	49,000	0.00%
Operating Licenses Fees	53553	240	254	521	300	300	300	300	300	0.00%
Small Equipment Technology	53580	2,583	2,997	2,919	2,000	2,000	1,000	0	0	-100.00%
Print Duplicate	73003	2,093	2,357	1,395	2,500	2,500	1,500	2,500	2,500	0.00%
Postage and Box Rent	73004	24,190	21,365	20,113	25,000	25,000	23,978	25,000	25,000	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	5,353	5,353	100.00%
Operating Subtotal:		190,789	80,147	50,452	84,150	84,150	70,619	85,811	85,811	1.97%
Repairs & Maint:										
Equipment Repairs	54029	754	1,098	1,055	1,200	1,200	1,200	1,200	1,200	0.00%
Technology Repair and Maintain	74029	1,683	1,815	1,881	1,881	1,881	1,881	1,815	1,815	-3.51%
Repairs & Maint Subtotal:		2,437	2,913	2,936	3,081	3,081	3,081	3,015	3,015	-2.14%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Contractual Services:										
Medical and Dental	55000	7,392	6,694	8,611	10,000	10,000	17,812	18,000	18,000	80.00%
Professional Service	55014	609	1,355	361	576	576	300	300	300	-47.92%
Interpreter	55041	560	168	223	500	500	300	300	300	-40.00%
Contractual Services Subtotal:		8,561	8,217	9,195	11,076	11,076	18,412	18,600	18,600	67.93%
Insurance Expenses:										
Prop Liab Insurance	76000	5,136	3,012	3,132	4,760	4,760	4,760	5,606	5,606	17.77%
Insurance Expenses Subtotal:		5,136	3,012	3,132	4,760	4,760	4,760	5,606	5,606	17.77%
Total Other Operating:		224,246	109,186	81,097	121,117	121,117	112,166	134,442	131,942	8.94%
Expense Total:		1,679,800	1,692,623	1,596,939	1,841,233	1,841,233	1,841,831	1,880,262	1,877,762	1.98%
Child Support Net/(Levy):		(145,226)	(172,583)	(53,117)	(313,233)	(313,233)	(230,881)	(232,687)	(230,187)	-26.51%

VETERANS' SERVICES

General Fund – Department: 059
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jeffery Bucholtz
LOCATION: Winnebago County Veterans' Services
County Administration Building
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: (920) 232-3400

MISSION STATEMENT:

We believe the mission of the Winnebago County Veterans Office is to honor and support veterans and their dependents in Winnebago County by providing advocacy and professional services to assist veterans in pursuing all obtainable benefits. We will be the veteran's guide through the complexities of the application process to ensure they are connected with their benefits. Our Vision: Improving the quality of life for Winnebago County veterans and their dependents through accessing all available benefits that were earned by the sacrifice and service to their country.

PROGRAM DESCRIPTION:

OUTREACH: Advertising VA benefits through social media, e-mail, website, targeted mail outs and community events.

GRANTS: Major programs including educational, subsistence, medical, job retaining, relief and rehabilitation for the homeless.

MEDICAL: Assist veterans accessing major VA hospitals, outpatient clinics, short-term/custodial/skilled care Veteran Homes and Vet Centers.

COMPENSATION: Program for service connected disabled veterans to receive disability compensation for injuries incurred during their service.

PENSION: Low income subsidy program for non-serviced connected disabilities to offset medical expenses for veterans and their dependents.

INSURANCE: Insurance programs, life and medical, to include applications, conversions, beneficiary change, cash surrender and loan.

EDUCATION: Educational programs, including Post 911 & Forever G.I. Bill, Vocational Rehabilitation, Wisconsin G.I. Bill and Retraining Grant.

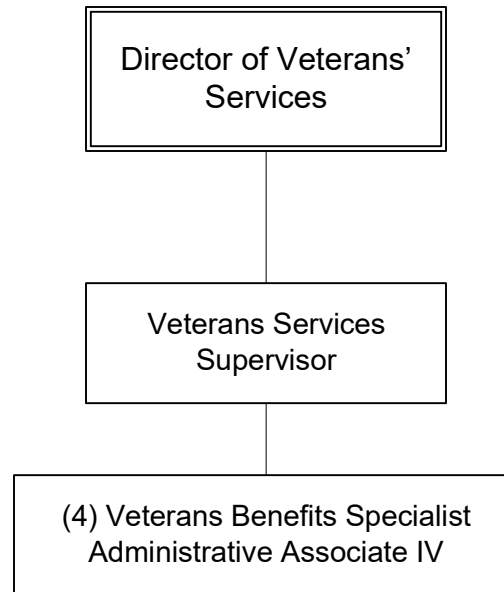
APPEALS: Programs including notice of disagreements, substantive appeals, waivers and hearings.

BURIAL: Programs including care of veteran's graves, headstones, cemetery flag holder, presidential memorial certificates, burial & plot allowances.

COUNSELING: Programs for counseling veterans in the areas of mental health due to Post Traumatic Stress Disorder (PTSD) or Military Sexual Trauma (MST) through VA Health Care or the Green Bay Vet Center.

WI DEPT. OF REVENUE & NATURAL RESOURCES & TRANSPORTATION: Property tax credit, state parks pass and WisDOT Identifier.

VETERANS' SERVICES



VETERANS' SERVICES

General Fund – Department: 059
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jeffery Bucholtz
LOCATION: Winnebago County Veterans' Services
County Administration Building
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: (920) 232-3400

2021 ACCOMPLISHMENTS:

1. Winnebago County saw a small decrease in veteran population totals, but total Veterans Administration (VA) federal expenditures continue to rise significantly. Total VA Compensation & Pension payouts for Winnebago County are now at \$44 million dollars, a \$4.7 million dollar increase over the previous year. Total Veterans Administration federal expenditures in Winnebago County are now at \$81.3 million dollars, which equates to a 11% increase over the previous year.
2. Partnered with the Fox Valley Veterans Council to streamline and enhance emergency economic assistance to local veterans and their families. 109 veterans were assisted with eviction prevention, utility disconnect prevention, critical car repairs, or essential grocery assistance.
3. Two staff members attended the National Association of County Veterans Service Officer Advanced Appeals Course. This training prepares Accredited Service Officers to navigate the appeal process and to represent veterans before the Board of Veterans Appeals.
4. All staff completed their Continuing Education Units (CEU) to maintain both National and State Accreditations. Additionally, all staff attended a Musculoskeletal Disabilities virtual seminar hosted by the National Veterans Legal Services Program (NVLSP).
5. Collaborated with Valley Transit and the Mayor of Appleton to begin offering free bus rides for Service Connected Disabled Veterans. This enables disabled Oshkosh, Neenah and Menasha veterans to ride the Valley Transit bus for free to the Appleton VA clinic for their medical appointments.
6. Expanded Council of Commanders monthly meetings, invited additional organizations that have a shared goal of helping veterans.
7. Continued outreach efforts despite COVID-19 pandemic concerns. Conducted mass mail-outs targeting WWII and Korea War veterans who are residents of local Assisted Living and Skilled Nursing facilities to promote the VA's Pension with Aid & Attendance financial assistance benefit.

8. **Started a Veteran's Mental Health Library at both the Oshkosh and Neenah office locations. Library consist of self-help books, brochures, and resources tailored towards helping veterans identify, understand, and recover from mental health struggles.**

2022 GOALS & OBJECTIVES:

1. **Our office actively works for the protection of veterans' benefits. We will continue to provide professional claims representation and advocacy services to ensure proper adjudication of claims by state and federal veterans' agencies.**
2. **Continue to promote the Winnebago County Veterans' Services office through Facebook, weekly emails, monthly newsletter and our website. We strive to keep veterans and their family members informed of all pertinent information through the use of our available technologies.**
3. **Continue our referral service to the Green Bay Vet Center which provides individual mental health counseling and group counseling to Winnebago County Veterans in both our Oshkosh and Neenah offices.**
4. **Staff will attend at least one regularly scheduled meeting for each Veteran Service Organization to give updates on VA issues and answer questions.**
5. **Continue to support the District Attorney's Winnebago County Diversion Program. This program identifies veterans who are charged with misdemeanors and allows those charges to be diverted if they enter to an agreement and follow the CVSO Office recommendation of entering VA Healthcare, counseling, and compensation services to bring resolution to their issues that were created while serving in the military.**
6. **COVID-19 significantly limited the amount of outreach events/activities for 2021. Staff will continue to seek out outreach events. CVSO will visit all of the local Veteran Service Organizations and develop a plan to expand outreach to include remote service in more rural areas.**
7. **Continue bi-weekly visits to the UW Oshkosh Veteran resource center, to assist the veteran students attending UWO with benefit applications.**
8. **Continue monthly visits to Oshkosh Correctional Institution - continue to assist incarcerated veterans with reintegration objectives.**
9. **Continue to work with the State's Veterans Outreach and Recovery Program coordinators to identify, monitor, and assist any homeless veterans that are discovered in Winnebago County.**

VETERANS' SERVICES

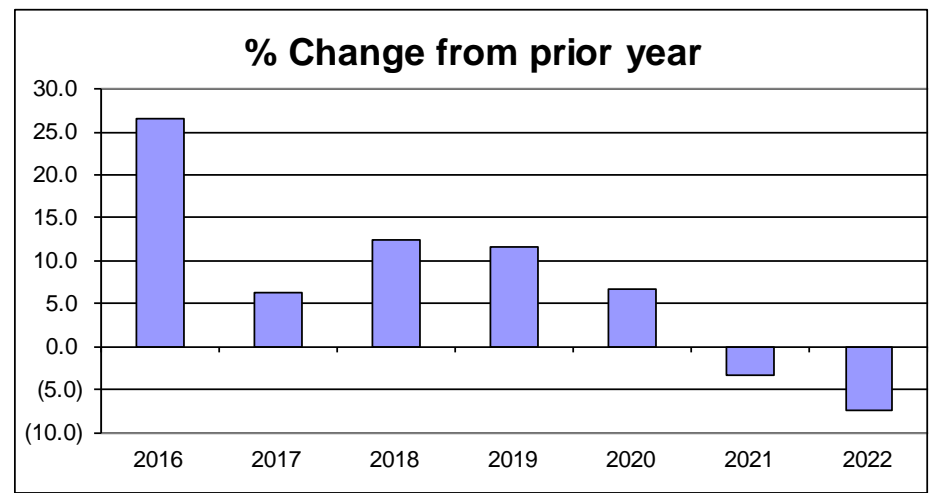
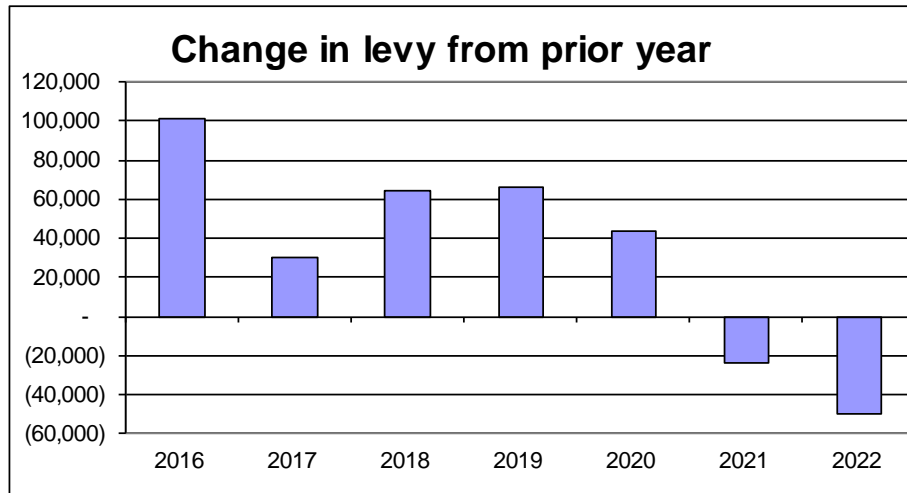
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	4	4	4	6	7	7	8	8	8	7
Part Time	2	2	2	0	0	0	0	0	0	0
Total	6	6	6	6	7	7	8	8	8	7

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. For the 2022 budget, one (1) full-time Veterans Benefit Specialist has been removed from the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2022 is \$614,560, a decrease of \$49,521 or 7.46% under 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Veterans' Services

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 664,081	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	(32,868)	Decrease based on removing one (1) full-time Veterans Benefit Specialist position from the Table of Organization of Classified Positions schedule.
Fringe Benefits	(6,176)	Decrease based on removing one (1) full-time Veterans Benefit Specialist position from the Table of Organization of Classified Positions schedule.
Veterans Relief Assistance	(3,000)	The Veteran's office has partnered with a Veteran Non-Profit Organization that provides emergency aid to veterans in Winnebago County, this partnership has resulted in less relief assistance funds needed through County funding.
Veterans Graves	(4,000)	The last 3 years the Veteran's office has been working with the County's Cemetery Officials to ensure Wisconsin State Statute 45.84 Care of Graves is being followed in regards to the charges to the County for the care of Veterans Graves. This has resulted in a decline in expense charges from the Cemetery Officials.
Other small changes	(3,477)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 614,560	

Financial Summary Veterans' Services

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	13,906	16,000	16,000	16,000	17,300
Labor	336,116	577,040	577,040	577,040	537,996
Travel	1,350	2,443	10,790	10,790	8,330
Capital	-	-	-	-	-
Other Expenditures	35,344	79,866	92,251	92,251	85,534
Total Expenditures	372,810	659,349	680,081	680,081	631,860
Levy			664,081		614,560

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	1,336	0	0	0	0	0	0.00%
WI Military Affairs	42008	0	13,000	13,000	13,000	13,000	13,000	14,300	14,300	10.00%
Transportation Aids	42015	0	443	327	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	13,443	14,663	13,000	13,000	13,000	14,300	14,300	10.00%
Public Services:										
Other Fees	45002	519	60	0	0	0	0	0	0	0.00%
Donations	45034	3,030	1,392	1,800	3,000	3,000	3,000	3,000	3,000	0.00%
Public Services Subtotal:		3,549	1,452	1,800	3,000	3,000	3,000	3,000	3,000	0.00%
Total Operating Revenue:		3,549	14,895	16,463	16,000	16,000	16,000	17,300	17,300	8.13%
Revenue Total:		3,549	14,895	16,463	16,000	16,000	16,000	17,300	17,300	8.13%
Expense										
Wages:										
Regular Pay	51100	322,964	338,274	381,050	406,443	406,443	406,443	373,575	373,575	-8.09%
Overtime	51105	28	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		322,992	338,274	381,050	406,443	406,443	406,443	373,575	373,575	-8.09%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Fringes Benefits:										
FICA Medicare	51200	22,778	24,492	27,845	31,093	31,093	31,093	28,579	28,579	-8.09%
Health Insurance	51201	115,034	90,895	103,002	102,981	102,981	102,981	102,981	102,981	0.00%
Dental Insurance	51202	6,045	5,135	5,588	6,131	6,131	6,131	6,131	6,131	0.00%
Workers Compensation	51203	641	350	221	501	501	501	248	248	-50.50%
WI Retirement	51206	21,256	21,769	25,743	27,436	27,436	27,436	24,283	24,283	-11.49%
Fringe Benefits Other	51207	1,827	1,633	2,031	2,455	2,455	2,455	2,199	2,199	-10.43%
Fringes Benefits Subtotal:		167,581	144,275	164,430	170,597	170,597	170,597	164,421	164,421	-3.62%
Total Labor:		490,573	482,549	545,480	577,040	577,040	577,040	537,996	537,996	-6.77%
Travel:										
Registration Tuition	52001	1,540	1,585	1,260	3,500	3,500	1,650	1,025	1,025	-70.71%
Automobile Allowance	52002	4,315	1,565	0	1,050	1,050	200	940	1,440	37.14%
Commercial Travel	52004	1,314	914	0	0	0	0	800	800	0.00%
Meals	52005	1,883	1,147	0	1,900	1,900	593	1,765	1,765	-7.11%
Lodging	52006	5,613	4,275	0	3,840	3,840	0	2,800	2,800	-27.08%
Other Travel Exp	52007	218	41	0	500	500	0	500	500	0.00%
Taxable Benefit	52008	57	29	0	0	0	0	0	0	0.00%
Travel Subtotal:		14,939	9,556	1,260	10,790	10,790	2,443	7,830	8,330	-22.80%
Total Travel:		14,939	9,556	1,260	10,790	10,790	2,443	7,830	8,330	-22.80%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Office:										
Office Supplies	53000	3,822	853	1,099	1,200	1,200	1,000	1,200	1,200	0.00%
Stationery and Forms	53001	1,315	204	204	350	350	275	300	300	-14.29%
Printing Supplies	53002	614	508	453	600	600	550	550	550	-8.33%
Postage and Box Rent	53004	0	0	0	0	0	0	0	0	0.00%
Telephone	53008	1,758	1,911	2,222	2,450	2,450	2,450	2,500	2,500	2.04%
Office Subtotal:		7,509	3,476	3,978	4,600	4,600	4,275	4,550	4,550	-1.09%
Operating:										
Advertising	53500	425	553	560	850	850	700	800	800	-5.88%
Membership Dues	53502	350	400	450	400	400	400	450	450	12.50%
Food	53520	75	118	117	150	150	90	120	120	-20.00%
Small Equipment	53522	1,400	0	0	200	200	100	200	200	0.00%
Other Operating Supplies	53533	18,137	8,675	7,720	10,000	10,000	8,000	9,000	9,000	-10.00%
Automobile Allowance-Other	53538	0	214	137	0	0	0	0	0	0.00%
Auto Allowance Taxable	53546	0	673	424	1,000	1,000	1,000	1,000	1,000	0.00%
Operating Licenses Fees	53553	40	0	0	0	0	0	0	0	0.00%
Veterans Relief Assistance	53559	38,511	34,182	27,790	38,000	38,000	36,000	35,000	35,000	-7.89%
Veterans Graves	53560	19,787	6,674	1,211	10,000	10,000	5,000	6,000	6,000	-40.00%
Operating Grants	53565	0	0	0	13,000	13,000	13,000	14,300	14,300	10.00%
Small Equipment Technology	53580	1,517	0	1,125	2,150	2,150	0	0	0	-100.00%
Print Duplicate	73003	4,558	3,130	2,120	3,200	3,200	2,600	3,000	3,000	-6.25%
Postage and Box Rent	73004	1,647	1,447	1,807	1,700	1,700	1,700	1,700	1,700	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	2,045	2,045	100.00%
Operating Subtotal:		86,447	56,066	43,460	80,650	80,650	68,590	73,615	73,615	-8.72%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Repairs & Maint:										
Technology Repair and Maintain	74029	594	660	627	627	627	627	528	528	-15.79%
Repairs & Maint Subtotal:		594	660	627	627	627	627	528	528	-15.79%
Contractual Services:										
Other Contract Serv	55030	7,976	4,485	4,925	4,820	4,820	4,820	5,000	5,000	3.73%
Contractual Services Subtotal:		7,976	4,485	4,925	4,820	4,820	4,820	5,000	5,000	3.73%
Insurance Expenses:										
Prop Liab Insurance	76000	1,644	1,008	1,056	1,554	1,554	1,554	1,841	1,841	18.47%
Insurance Expenses Subtotal:		1,644	1,008	1,056	1,554	1,554	1,554	1,841	1,841	18.47%
Total Other Operating:		104,170	65,696	54,046	92,251	92,251	79,866	85,534	85,534	-7.28%
Expense Total:		609,682	557,800	600,786	680,081	680,081	659,349	631,360	631,860	-7.09%
Veterans Services Net/(Levy):		(606,133)	(542,906)	(584,323)	(664,081)	(664,081)	(643,349)	(614,060)	(614,560)	-7.46%

HUMAN SERVICES

Human Services Fund: 200 2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Dr. Bill Topel

TELEPHONE: 236-1195

LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

Winnebago County Human Services
211 North Commercial St.
Neenah, WI 54956

Mission:

To serve our clients with professional, trauma informed quality and cost-effective services that focus on prevention, protection, mental health, family integration, self-determination, and recovery, with respect for and in partnership with individuals, families, caregivers and the community.

Vision:

To be a leader in Human Services by fostering healthy, self-reliant and productive individuals and families.

Division Missions:

Administration:

To provide department-wide leadership and sustained sound advances including: budgeting, contracting, financial, electronic and data processing systems, strategic planning, and quality service delivery.

Behavioral Health:

To develop a comprehensive range of services offering continuity of care for persons with substance use disorder and/or mental illness. These services shall focus on prevention, community-based treatment and shall strive to enhance the individual's independence and recovery. Services are provided based on individual needs, utilizing the most normalized, cost efficient and least restrictive settings whenever possible.

Long Term Support:

To develop, promote and provide for supports and services that meet identified outcomes for Winnebago County citizens with long term support needs.

Aging and Disability Resource Center (ADRC):

To empower and support seniors, people with disabilities and their families, by providing useful information and finding the help people seek so they may live with dignity and security, and achieve maximum independence and quality of life.

Economic Support:

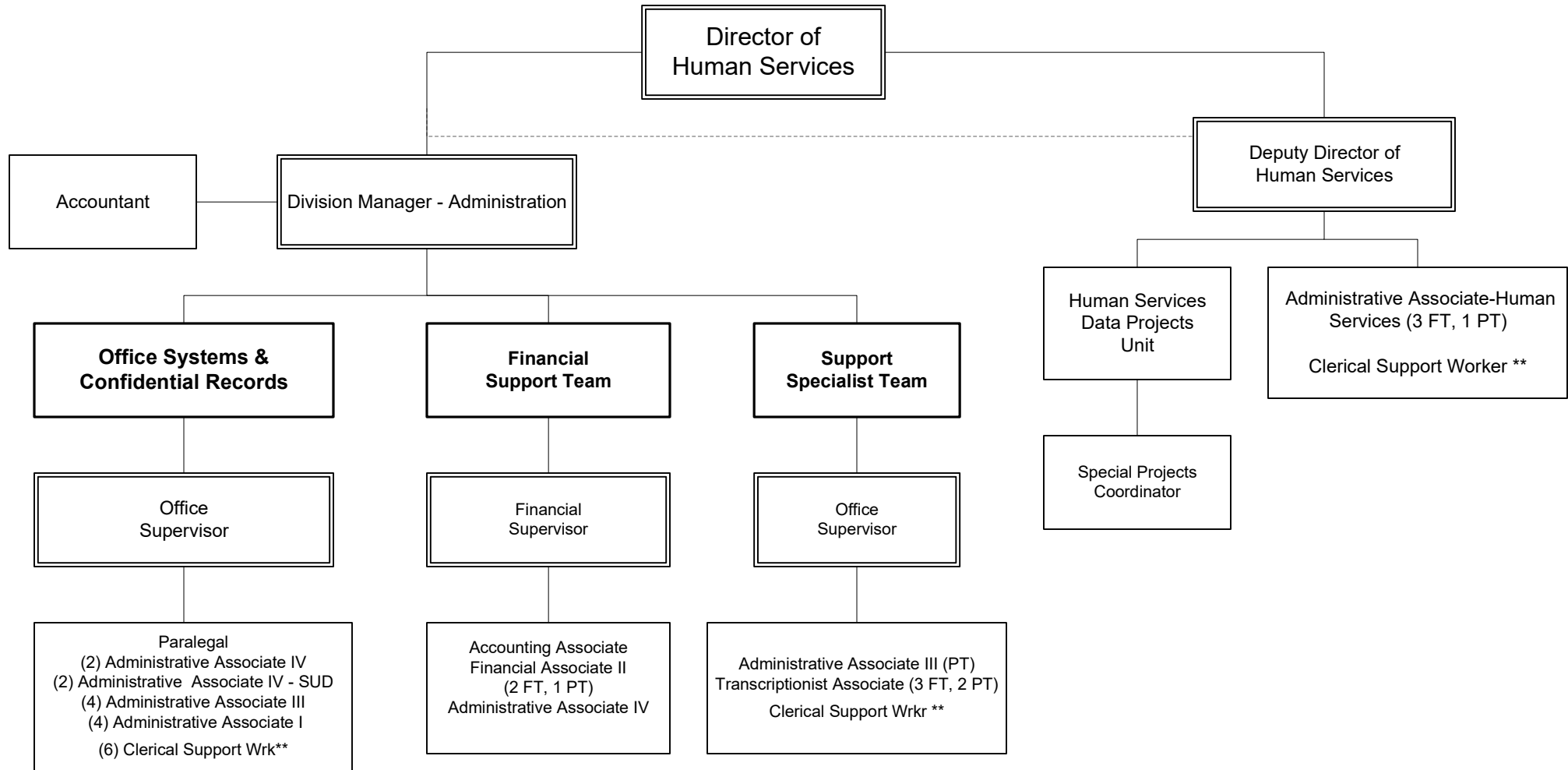
To compassionately provide services and benefits to all residents of Winnebago County as part of the East Central Income Maintenance Partnership (ECIMP) as promptly, accurately and as efficiently as possible. ECIMP is comprised of Calumet, Green Lake, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara and Winnebago Counties.

Child Welfare:

Dedicated to strengthening and preserving families. To support, enhance and advocate for the safety and well-being of children, youth, and families. Through respectful, trauma-sensitive, supportive interventions, we foster resiliency and independence in the individuals and families we serve.

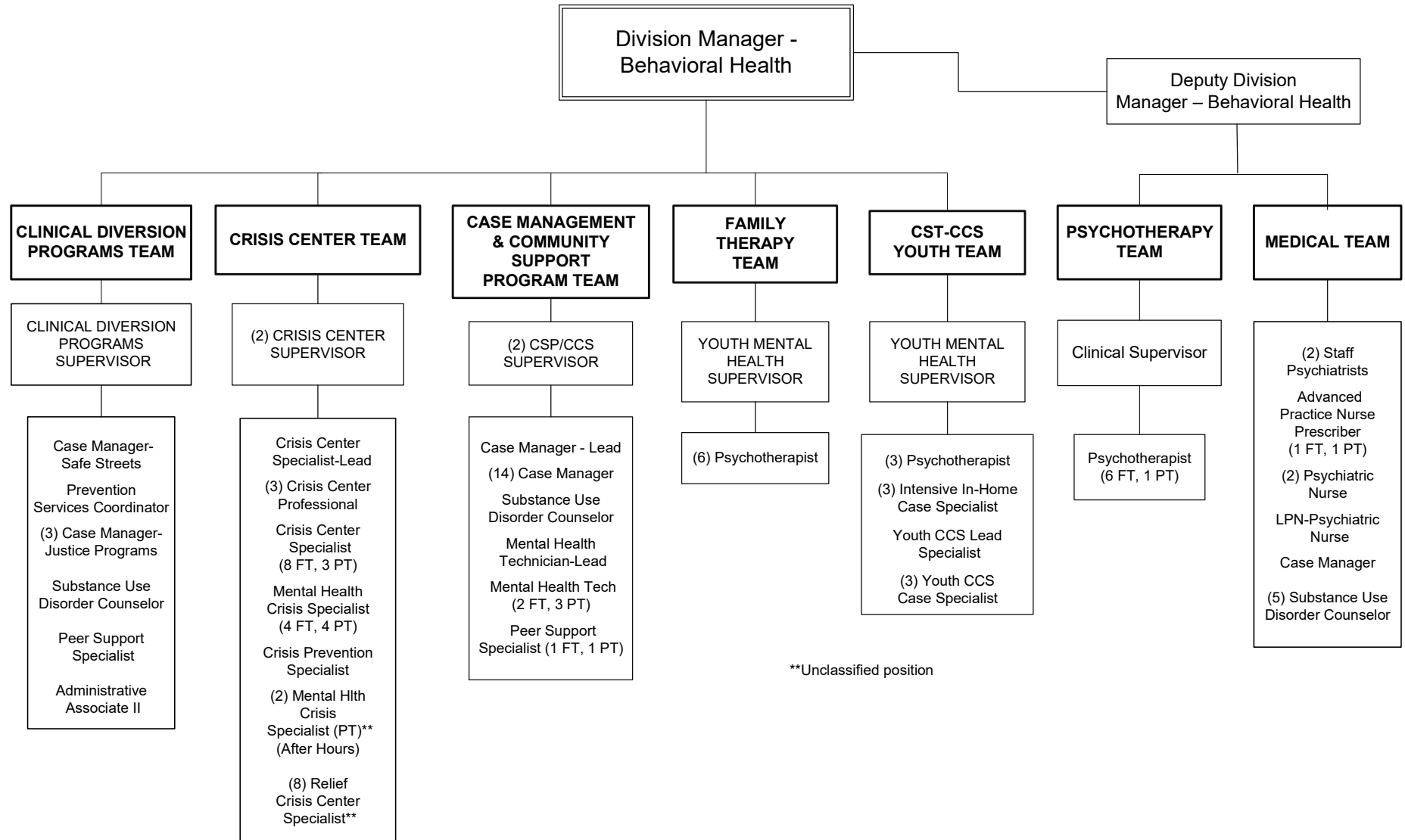
HUMAN SERVICES

Administrative Services



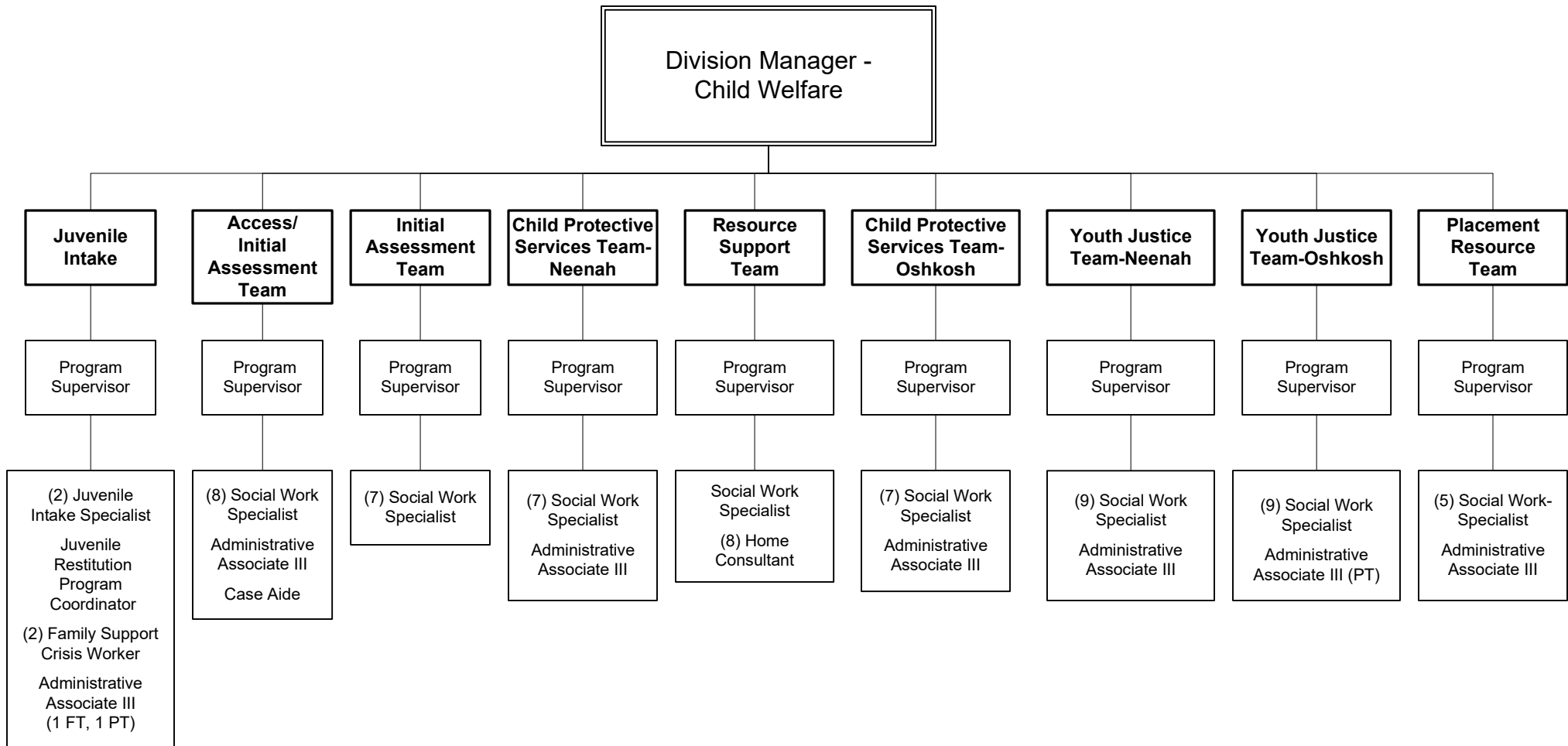
HUMAN SERVICES

Behavioral Health Services



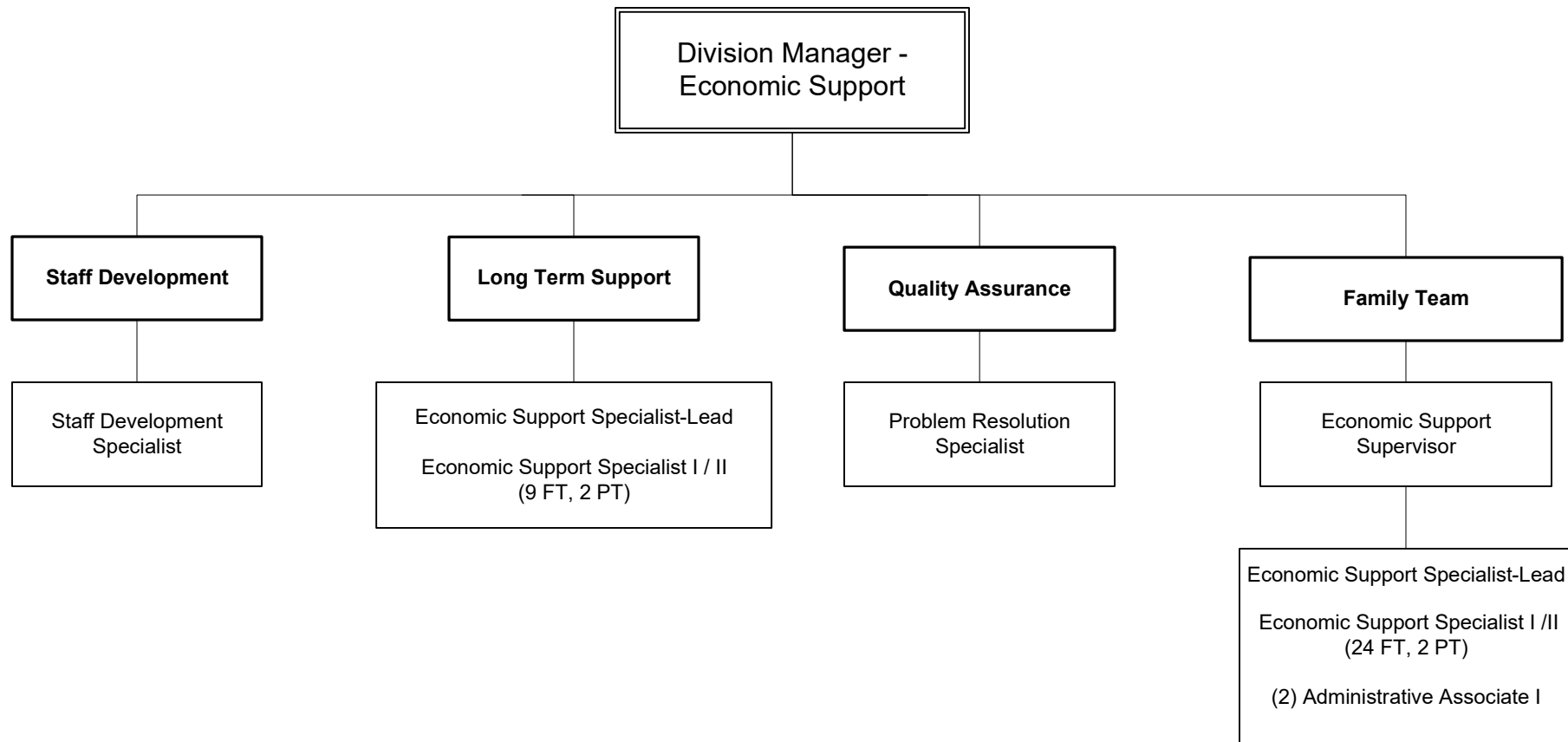
HUMAN SERVICES

Child Welfare Services



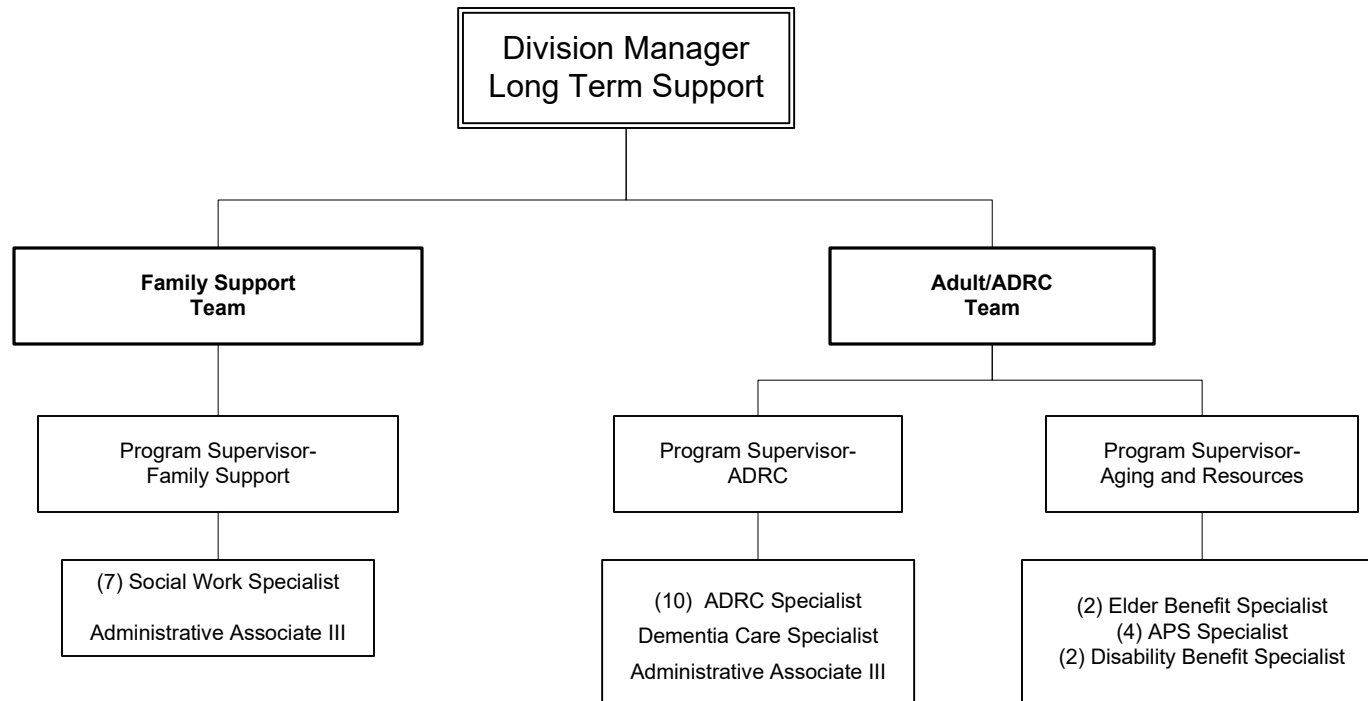
HUMAN SERVICES

Economic Support Services



HUMAN SERVICES

Long Term Support Services



HUMAN SERVICES

**Human Services Fund: 200
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Dr. Bill Topel

TELEPHONE: 236-1195

LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

Winnebago County Human Services
211 North Commercial Street
Neenah, WI 54956

2021 ACCOMPLISHMENTS:

Administrative Services Division

- 1. Completed department-wide "Compassion Fatigue" training with an emphasis on mitigating the physical and mental exhaustion among that can lead to burnout.**
- 2. Fully implemented Employee Training reports available to staff via the Report & Application Launcher (RAL) program software.**
- 3. Provided regular data-driven reports to department management summarizing staff productivity and revenue generation in an effort to facilitate improvements and enhancements.**
- 4. Developed a financial summary dashboard in conjunction with monthly financial projections to standardize the presentation of department financial status.**
- 5. Completed the Family Support, ADRC and Economic Support areas of our website and continue to work on Behavioral Health and Birth to 3 website updates.**
- 6. Completed a Stay Interview process to determine what motivates staff to continue their employment with Human Services thus expanding positive attributes for staff retention.**
- 7. Provided updated Emergency Guide and appointed Safety Advocates to assist and direct staff during emergency situations.**
- 8. Implemented new billing procedures for Substance Use Disorder services including a new Medicaid Residential Substance Use Disorder benefit.**

9. Implemented a new system for distributing and managing the use of tax-exempt cards within the department.
10. All staff offered an opportunity for COVID-19 vaccination coordinated through us.

Behavioral Health Division

1. Our substance use disorder services have expanded to add treatment services. We are now providing outpatient individual and group substance abuse treatment. Formerly, we provided assessments and referrals for services outside of our agency.
2. Our division continues to partner with other departments in an attempt to expand and enhance local diversion programs. We will be taking over and providing substance use disorder treatment to individuals in the 24/7 drug program. This is a diversion program that has been run out of the Winnebago County jail. We added an additional staff member to case manage the CONNECT program, a diversion program in conjunction with the District Attorney's office.
3. We are partnering with Care Management Organizations to establish creative ways to minimize crisis situations and allow members to remain in the community.
4. We continue to use a Trauma Informed practice when working with adults, youth and their families.
5. Additional therapist dedicated to parents struggling with substance use disorders. The aim is to connect with parents that have been reluctant to engage in services with the goal of reunification with their children.
6. Staff were provided with equipment to successfully telework during the pandemic. Productivity, quality and morale improved or remained the same.

Child Welfare Division

1. We have one foster care coordinator dedicated to Family Find efforts in the division. We continue to increase our use of relatives and natural supports for placements and supporting children, youth and families in their homes.
2. We were able to increase supervised visit staff which has allowed us to maintain a high level of contact between the parents and children while children are placed outside of the home.
3. We have a therapist specialized in substance use disorder services and mental health services dedicated to assist families with accessing treatment and services. Additionally, we have the ability to connect parents with staff who have a background in recovery and can support parents through their recovery along with enhancing parenting skills.
4. We continue to strengthen the social worker's skills and knowledge related to innovative and creative ideas to support and assist families.
5. We have continued to offer trainings and professional development opportunities to enhance the skills and knowledge of all staff.
6. We continue to prioritize offering families opportunities to take the lead on their own plans and goals.

7. Developed a workgroup to review racial disparity within child welfare with the end goal of identifying solutions to address this disparity.
8. We have dedicated more staff and more staff time to shelter care to assist with programming and services.
9. We hired two Family Mobile Team workers to provide assistance to families in crisis after hours, which supports keeping youth in their homes.

Economic Support Division

1. Staff were provided with equipment to successfully telework during the pandemic. Productivity, quality and morale improved or remained the same.
2. Economic Support programs had many special rules for COVID. Training happened very quickly to ensure that staff followed the new and temporary protocols correctly.

Long Term Support (LTS)

1. Service options are still limited due to workforce shortages and COVID. We have new providers who are willing to provide medically related support but are not Medicaid entities.
2. A survey was sent to all families enrolled in Children's Long-Term Support.
3. A monthly newsletter is sent to over 150 people.
4. There have been many benefits to using technology, such as caregiver supports done via Zoom for those who cannot attend in person and partnering with the Oshkosh Senior Center to help people connect with technology. Smart phones allow for texting families who may not respond to phone calls or emails and/or prefer communicating this way.
5. All staff participated in Compassion Fatigue training and discussions.

2022 GOALS & OBJECTIVES:

Administrative Services Division

1. Continue with Strategic Plan 2023 Initiatives:
 - a. Create a Serving Leaders/Employee Engagement Resource Toolkit.
 - b. Develop and complete a staff survey regarding meaningful recognition.
 - c. Develop a Peer Mentoring Program within the department.
 - d. Continue website enhancements to ensure up-to-date content and easy navigation for visitors.
2. Complete an analysis of billing procedures to ensure revenue maximization.

3. **Deliver more personalized customer service via changes to the Appointments windows in LUNA.**
4. **Add external providers to LUNA to allow them to enter information directly.**
5. **Add an accounts payable component to LUNA to enhance reporting capabilities.**
6. **Continue to engage staff in compassion fatigue/resiliency efforts through enhanced communication.**
7. **Update and revise administrative and financial policies and procedures focusing on improved documentation of departmental practices.**
8. **Complete Civil Rights reporting utilizing a streamlined reporting system to gather data.**

Behavioral Health Division

1. **We will utilize tools from the agency-wide Compassion Fatigue and Cultural Humility trainings to enhance our services and support for one another, and the individuals we serve.**
2. **With the expansion of our substance use disorder services and the diversion programs, we will continue enhancing peer support programming for individuals in treatment.**
3. **Continue to educate and strengthen relationships within our department, community partners, and contracted providers.**
4. **Continue to train staff in Dialectal Behavioral Therapy (DBT), an evidence-based psychotherapy that helps individuals reach emotional and cognitive regulation.**
5. **Continue to review evidence-based practices that meet the needs of our community.**

Child Welfare Division

1. **Continue to increase our use of relatives and informal natural supports for assistance and support for children, youth, and families. Increase the number of children/youths placed with relatives and like-kin. When placement in a foster home is needed, continue to support co-parenting between the placement provider and parents.**
2. **Continue to strengthen the Mental Health and Substance Use Disorder services available to parents and children involved with Child Welfare.**
3. **Continue to be innovative, creative and use a variety of supports and services to safely keep children/youth in their homes.**
4. **Assess housing and transportation needs and options.**
5. **Continue to educate and collaborate with community partners to support the community.**
6. **Continue to support and guide employees in a variety of ways. Offer training opportunities to assist in professional development. Continue to offer Trauma Informed Care training as well as additional training related to working with the judicial system, preparing to testify and developing court reports.**

- 7. Continue to offer opportunities for families to take the lead in their own plans and goals.**
- 8. Continue to work with Corporation Counsel to move TPR's (termination of parental rights) through the legal process timely. Support staff in navigating and understanding legal processes.**
- 9. Continue to strengthen and enhance Family Mobile Team services to assist families and keep youth/children in their home safely.**
- 10. Evaluate and reform Shelter Care programming and services as needed**
- 11. Continue to utilize staff workgroups to determine and implement solutions to address racial disparity.**
- 12. Continue to collaborate with all divisions in the agency serving children, youth, and families.**

Economic Support Division

- 1. Establish long term telework policies and processes that will provide a balance between staff working in the office to meet the needs of the walk-in customers and working from home.**
- 2. Continue to offer training and support to foster resiliency and understanding of Trauma Informed Care.**
- 3. Provide the necessary training and support for staff to transition from temporary COVID-19 policies back to regular policies and procedures.**

Long Term Support (LTS)

- 1. Increase caregiver support and the amount of available supports.**
- 2. Implement targeted outreach to diverse populations, including expanding languages brochures, ADRC tours, and updating the Family Support website to increase the number of minority people in our community.**
- 3. Continue addressing Compassion Fatigue by providing opportunities for staff to increase resiliency, building peer supports, and affirmations.**
- 4. Provide and promote intergenerational opportunities by working with community partners and school districts with the intent to increase awareness and understanding of dementia, creating more natural supports, and addressing needs of people caring for both their children and their parents.**

**WINNEBAGO COUNTY DEPARTMENT OF HUMAN SERVICES
2022 ESTIMATED FEE SCHEDULE**

Behavioral Health	Hourly	Daily	Service
AODA	\$142.17		
Advanced Practice Nurse Prescriber	\$208.14		
RN Nurse	\$127.12		
LPN Nurse	\$126.94		
MH Technicians Program Specialists	\$82.73		
Psychiatrist	\$310.49		
Case manager/Crisis Worker	\$139.88		
Therapist	\$162.24		
WC Crisis Center		\$340.00	
OWI Assessment			\$250.00
OWI Amended Plan			\$125.00
OWI No show/2nd Cancel			\$125.00
AODA no show/2nd Cancel			\$15.00
Options Treatment class - Adult			\$225.00
Options Treatment class - Juvenile			\$50.00
Good Choices Program			\$50.00
Drug Court			\$750.00
Teen Court			\$10.00
Safe Streets (charged to DA)			\$200.00

Child Welfare	Hourly	Daily	Service
Shelter Care		\$240.00	
Electronic Monitoring		\$5.00	
Juvenile Detention		\$152.00	
Home Consultant	\$46.00		
Long Term Support	Hourly	Daily	Service
Service Coordinator	\$92.16		
Department Photocopies			
Per page up to 25 pages	\$0.25		
Per page for pages 26-100	\$0.10		
Per page for pages 101 and up	\$0.05		
Certified copy certification fee	\$8.00		
Social Security & Disability Requests	\$26.00		

HUMAN SERVICES

2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	245	246	251	253	253	257	262	263	269	276
Part Time	19	22	22	24	25	25	23	24	24	24
Total	264	268	273	277	278	282	285	287	293	300

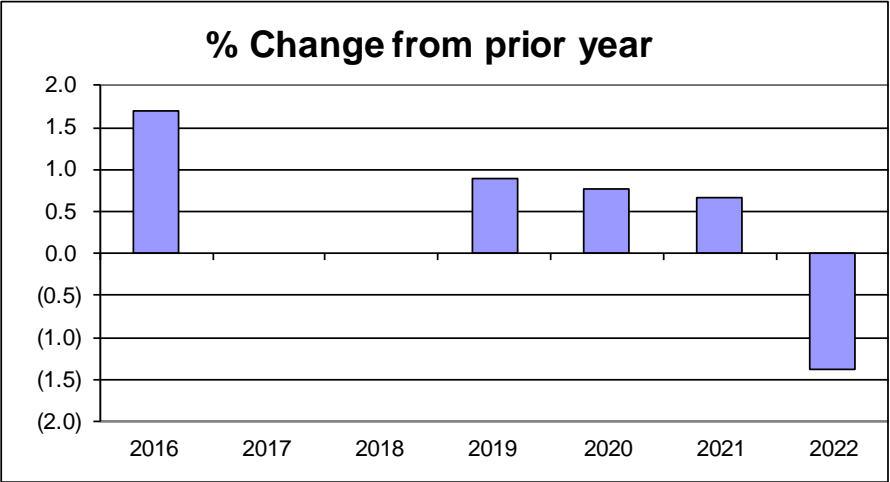
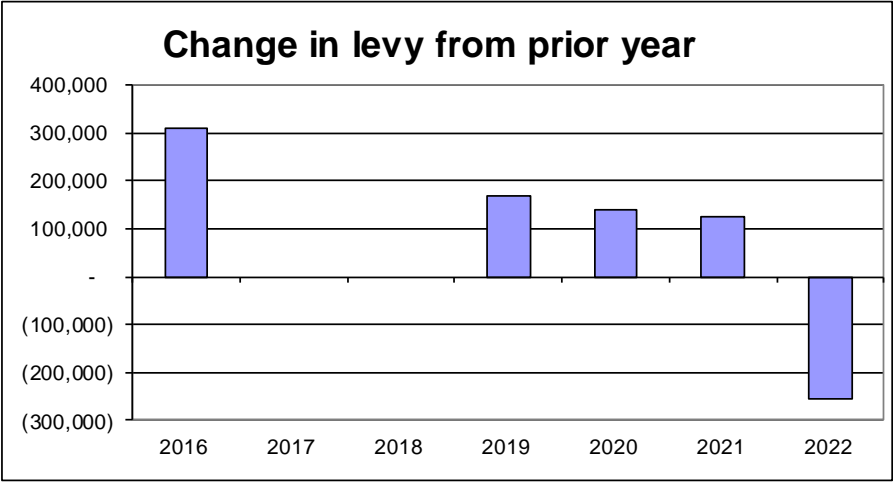
The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Division Manager - Administrative Services was added and one (1) full-time Accountant was removed and replaced with one (1) full-time Accounting Associate in the Table of Organization of Classified Positions schedule for the Administrative Division. For the 2022 budget, one (1) full-time Administrative Associate IV will be removed and one (1) full-time Paralegal will be added to the Table of Organization of Classified Positions schedule for the Administrative Division. For the 2022 budget, one (1) full-time Deputy Division Manager Behavioral Health, one (1) full-time Administrative Associate II, two (2) full-time Case Manager-Justice Programs, one (1) full-time Case Manager-Lead, one (1) full-time Peer Support Specialist, and one (1) Substance Use Disorder Counselor will be added to the Table of Organization of Classified Positions schedule for the Behavioral Health Division. For the 2022 budget, one (1) full-time Case Manager will be removed from the Table of Organization of Classified Positions schedule for the Behavioral Health Division.

COUNTY LEVY: The tax levy for 2022 is \$18,249,119, a decrease of \$256,578 or 1.39% under 2021. The Human Services Fund is made up of five (5) Divisions: Administration, Behavioral Health, Long Term Support, Economic Support, and Child Welfare. Below is a list of their revenues/expenses by division with their portion of the \$256,578 levy decrease:

Division	Revenues	Expenses	2022 Levy	2021 Levy	Difference
Administration	5,012,800	3,370,857	1,641,943	1,366,392	(275,551)
Behavioral Health	7,534,073	15,112,681	(7,578,608)	(7,942,051)	(363,443)
Long Term Support	5,749,061	9,335,447	(3,586,386)	(3,606,349)	(19,963)
Economic Support	2,856,774	3,469,552	(612,778)	(478,502)	134,276
Child Welfare	6,797,414	14,910,704	(8,113,290)	(7,845,187)	268,103
	27,950,122	46,199,241	(18,249,119)	(18,505,697)	(256,578)

A schedule of significant changes follows by Fund. Divisional significant changes are shown after the Fund schedules.

Human Services Levy:



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Human Services

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2021	\$ 18,505,697	
Revenue Changes - impact on levy:		
Intergovernmental Revenues	(817,471)	Medicaid revenue budget increased based on prior years' performance and anticipated increases in levels of activities (\$500,000); ADRC funding increase expected (\$173,438); anticipated increase in Youth Aids funding (\$100,000)
Public Services	(71,900)	Increase in client cost share fees with anticipated levels of activity returning to pre-pandemic volumes (\$48,500); increase expected in Child Support revenue due to continued enhanced partnering with Child Support Department (\$25,000)
Expense Changes - impact on levy:		
Labor	1,322,011	Anticipated wage (\$934,227) and fringe (\$387,784) increases per Human Resources Department; new Records position in Admin; new Behavioral Health positions for Justice Clinical program and Deputy Division Manager
Travel	(6,150)	Decreased lodging costs with the anticipated continuation of some virtual trainings/meetings (\$6000)
Capital	(14,000)	No new replacement vehicle requested (\$27,000); includes security system upgrade for OHS parking lot (\$13,000)
Operating Expenses	68,442	New interfund Computer Licensing Charge from Info Systems Department (\$70,441)
Contractual Services	(737,510)	Residential Inpatient AODA decreased due to new State Medicaid program that reimburses facilities directly (\$200,000); Emergency Energy Services eliminated as program will now be administered directly by the State (\$344,000); Family Training Skills and Youth Wrap Around Services decreased based on recent trends (\$342,305)
Tax Levy 2022	\$ 18,249,119	

Financial Summary Human Services

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	12,780,633	27,384,147	27,048,465	27,048,465	27,950,122
Labor	13,521,330	23,015,964	23,467,888	23,467,888	24,789,899
Travel	106,738	207,269	452,720	452,720	446,570
Capital	-	27,350	27,000	27,400	13,000
Other Expenditures	9,660,175	18,451,660	21,606,554	21,628,281	20,949,772
Total Expenditures	23,288,243	41,702,243	45,554,162	45,576,289	46,199,241
Levy			18,505,697		18,249,119

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	0	0	0	0	0	64,039	0	0	0.00%
WI Health Services	42007	25,500	25,500	0	0	0	0	0	0	0.00%
Other Grantor Agencies	42019	0	0	1,000	0	0	0	0	0	0.00%
State Pharmact Asst Prg SPAP	42100	11,963	9,727	0	9,700	9,700	0	9,700	9,700	0.00%
MA Comprehensive Comm Serv	42102	1,570,119	1,949,837	2,539,281	1,850,000	1,850,000	1,741,353	2,450,000	2,450,000	32.43%
MA Crisis MH Srvs	42104	493,480	437,347	413,164	479,500	479,500	323,506	479,500	479,500	0.00%
CLTS - Childrens Waiver	42106	2,576,807	2,983,066	3,320,694	928,145	928,145	1,091,182	1,027,000	1,027,000	10.65%
BCA State	42108	6,841,989	6,864,579	7,723,941	7,790,524	7,790,524	6,893,687	7,700,621	7,800,621	0.13%
State-County Match	42110	681,455	683,233	754,863	681,455	681,455	757,055	681,433	681,433	0.00%
Aging Dis Resource Ctr ADRC	42112	1,825,045	1,971,112	1,989,451	1,860,000	1,860,000	2,055,441	2,033,438	2,033,438	9.32%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	200,053	200,053	38.00%
IIIE Grant	42116	20,606	34,541	117,652	60,000	60,000	146,077	70,000	70,000	16.67%
Elderly Handicapped 85.21	42118	380,912	388,663	435,392	390,000	390,000	441,016	440,000	440,000	12.82%
Birth to Three	42122	300,856	300,856	344,657	351,548	351,548	351,548	400,000	400,000	13.78%
OPIOID State Targeted Response	42125	148,738	167,355	398,334	400,000	400,000	400,000	425,000	425,000	6.25%
State Hlth Insur Asst Prg SHIP	42126	4,308	4,308	3,829	4,300	4,300	3,829	4,000	4,000	-6.98%
Substance Abuse Block Grant Su	42127	0	0	86,494	0	0	0	0	0	0.00%
Block Grnt AODA	42128	252,577	253,212	253,027	366,889	366,889	366,889	300,000	300,000	-18.23%
Block Grant MI	42130	88,961	101,886	165,936	83,961	83,961	83,961	100,000	100,000	19.10%
Community Mental Health	42133	834,687	834,687	834,687	884,687	884,687	884,687	834,687	834,687	-5.65%
Non Resident	42134	0	0	18,687	0	0	0	0	0	0.00%
Coordinated Services Team Init	42135	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
Fraud Investigation	42136	193,658	187,322	181,836	115,588	115,588	147,454	136,053	136,053	17.71%
Early Intervention Grant	42138	31,700	0	0	0	0	0	0	0	0.00%
IMD Rebalancing Initiative	42139	123,641	0	0	0	0	0	0	0	0.00%
Other State Adjustments	42148	2,376	400	4,651	0	0	8,600	4,000	4,000	100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Alz Family Caregiver	42152	55,183	61,673	64,198	64,505	64,505	32,977	64,200	64,200	-0.47%
Act 260 Foster Parent	42153	0	10,261	0	0	0	0	0	0	0.00%
Youth Aids	42154	1,626,868	1,716,050	1,611,182	1,700,000	1,700,000	1,700,000	1,800,000	1,800,000	5.88%
Youth Aids AODA	42156	23,854	23,780	23,780	30,000	30,000	11,890	30,000	30,000	0.00%
Sex Trafficking	42159	0	1,983	73,347	100,000	100,000	139,920	100,000	100,000	0.00%
Elder Abuse	42160	20,810	28,430	48,861	48,861	48,861	6,413	48,861	48,861	0.00%
Children Community Option	42163	633,350	634,079	633,350	633,350	633,350	633,350	633,350	633,350	0.00%
Safe & Stable Families	42164	57,103	57,103	42,597	57,000	57,000	57,103	57,000	57,000	0.00%
Kinship Care Grant	42166	491,532	508,387	477,377	518,000	518,000	539,801	525,000	525,000	1.35%
Income Maint Admin	42168	2,209,343	2,250,922	2,352,535	2,300,000	2,300,000	2,310,223	2,300,000	2,300,000	0.00%
IIID Grant	42172	11,124	11,068	13,144	11,068	11,068	11,068	11,100	11,100	0.29%
Community Intervention	42174	100,091	103,919	80,207	80,962	80,962	80,962	100,000	125,000	54.39%
Low Inc Energy Asst Prg LIEAP	42176	337,870	279,433	323,289	344,000	344,000	338,000	0	0	-100.00%
Child Care Administration	42188	451,949	431,503	387,279	435,940	435,940	401,135	411,721	411,721	-5.56%
SS MultiPurpose	42190	134,735	134,343	141,946	134,000	134,000	134,000	134,000	134,000	0.00%
Nutr Congregate C1	42192	221,152	214,675	50,145	220,000	220,000	220,000	220,000	220,000	0.00%
Nutr Home Delv C2	42194	104,296	106,043	433,529	107,000	107,000	107,000	107,000	107,000	0.00%
Nutr Services Incent Prog	42196	85,143	88,332	86,499	89,000	89,000	89,000	87,000	87,000	-2.25%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	33,438	33,438	0	33,438	33,438	33,438	0	0	-100.00%
Transportation Aid	42202	234,251	255,527	210,486	260,000	260,000	210,486	220,000	220,000	-15.38%
MA Targeted Case Mgmt	42204	99,400	77,740	100,432	51,000	51,000	86,697	64,000	64,000	25.49%
MA CSP Funds	42206	304,067	321,119	365,760	310,000	310,000	372,397	300,000	300,000	-3.23%
MA Community Recovery	42207	0	16,053	9,464	0	0	18	0	0	0.00%
MA Outpatient	42210	273,618	304,325	308,484	310,000	310,000	350,000	310,000	328,000	5.81%
MA Inpatient	42212	143,205	204,657	188,138	201,000	201,000	194,298	200,000	200,000	-0.50%
WI Law Foundation Grant- Teen	42215	0	2,200	1,200	2,000	2,000	2,000	0	0	-100.00%
Intoxicated Driver Program	42218	39,340	0	0	30,000	30,000	0	0	0	-100.00%
Regional Foster Care Training	42220	1,455	974	391	3,160	3,160	3,160	3,160	3,160	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Wis MA Cost Reporting WIMCR	42226	758,554	690,546	708,355	600,000	600,000	600,000	700,000	700,000	16.67%
Prior Year Intergovt	42230	602,670	1,036,803	761,249	0	0	319,775	0	0	0.00%
TPR Adoption Federal	42234	2,354	12,874	3,194	34,200	34,200	35,100	34,200	34,200	0.00%
OWI Municipality Fee	42236	37,331	0	0	18,000	18,000	18,000	15,000	15,000	-16.67%
Med Impv Patient Prv Act MIPPA	42240	9,040	9,959	10,227	9,959	9,959	9,205	10,000	10,000	0.41%
Post Reunification Program	42242	173,929	43,067	0	0	0	0	0	0	0.00%
Targeted Safety Support Funds	42247	0	0	165,616	193,900	193,900	130,100	225,000	225,000	16.04%
In Home Safety Services	42248	54,196	78,026	0	0	0	0	0	0	0.00%
CoVid Revenue	42999	0	0	189,835	0	0	7,605	0	0	0.00%
Intergov Rev Subtotal:		25,955,453	27,161,749	29,668,496	25,401,465	25,401,465	25,160,270	26,075,936	26,218,936	3.22%
Public Services:										
Other Fees	45002	3,745	600	550	600	600	350	500	500	-16.67%
Forms Copies Etc	45003	8,628	7,385	4,783	7,800	7,800	2,528	7,800	7,800	0.00%
OWI Assessment Fees	45030	237,500	207,510	173,165	225,000	225,000	270,936	220,000	220,000	-2.22%
Third Party Insurance	45033	535,435	714,187	591,969	600,000	600,000	992,434	600,000	603,500	0.58%
Client Cost Shares Fees	45035	373,858	321,168	285,241	300,000	300,000	384,972	345,000	348,500	16.17%
State Fee Collections	45037	122,952	213,787	151,715	120,000	120,000	185,398	120,000	120,000	0.00%
Prior Year Contractual	45039	38,814	0	0	0	0	0	0	0	0.00%
Child Support	45041	155,902	143,346	239,598	150,000	150,000	118,431	175,000	175,000	16.67%
Child Welfare Reimbursement	45062	180	1,050	1,289	1,500	1,500	9,168	1,500	1,500	0.00%
Collection Agency	45066	150,030	132,109	162,930	160,000	160,000	235,624	160,000	160,000	0.00%
Public Services Subtotal:		1,627,045	1,741,142	1,611,238	1,564,900	1,564,900	2,199,841	1,629,800	1,636,800	4.59%
Intergov Services:										
Incentives	43009	27,308	35,648	40,805	15,000	15,000	23,936	5,000	5,000	-66.67%
Intergov Services Subtotal:		27,308	35,648	40,805	15,000	15,000	23,936	5,000	5,000	-66.67%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Interfund Revenue:										
Grant Revenue Allocation	62000	(1,115,607)	(1,235,351)	0	0	0	0	0	0	0.00%
Grant - Income Maintenance	62106	447,569	558,210	0	0	0	0	0	0	0.00%
Grant-Long Term Supp Admin	62110	557,955	567,058	0	0	0	0	0	0	0.00%
Grant - Child Care Admin	62112	110,083	110,083	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		0	0	0	0	0	0	0	0	0.00%
Total Operating Revenue:		27,609,806	28,938,538	31,320,539	26,981,365	26,981,365	27,384,047	27,710,736	27,860,736	3.26%
Misc Revenues:										
Other Miscellaneous Revenues	48109	1	10,489	16	67,100	67,100	100	89,386	89,386	33.21%
Misc Revenues Subtotal:		1	10,489	16	67,100	67,100	100	89,386	89,386	33.21%
Transfers In:										
Other Transfers In	49501	0	0	171,179	0	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	171,179	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		1	10,489	171,195	67,100	67,100	100	89,386	89,386	33.21%
Revenue Total:		27,609,807	28,949,027	31,491,734	27,048,465	27,048,465	27,384,147	27,800,122	27,950,122	3.33%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Expense										
Wages:										
Regular Pay	51100	14,961,698	15,553,407	15,894,042	16,422,144	16,422,144	16,292,754	17,152,488	17,463,520	6.34%
Temporary Employees	51101	137,873	120,860	69,798	127,000	127,000	100,176	128,050	128,050	0.83%
Labor Fringes Match	51102	0	(5,000)	0	0	0	0	0	0	0.00%
Overtime	51105	105,912	93,120	58,900	94,500	94,500	35,620	103,500	103,500	9.52%
Citizen Board Per Diem	51106	625	0	0	0	0	0	0	0	0.00%
Comp Time	51108	6,969	11,349	14,842	10,100	10,100	14,829	0	0	-100.00%
Wage Turnover Savings	51150	0	0	0	(122,711)	(122,711)	0	0	(229,810)	87.28%
Payroll Sundry Account	51190	1,018	337	0	0	0	0	0	0	0.00%
Wages Subtotal:		15,214,095	15,774,074	16,037,582	16,531,033	16,531,033	16,443,379	17,384,038	17,465,260	5.65%
Fringes Benefits:										
FICA Medicare	51200	1,088,537	1,131,018	1,146,651	1,274,025	1,274,025	1,105,373	1,329,877	1,353,670	6.25%
Health Insurance	51201	3,664,876	3,719,266	3,918,993	4,175,384	4,175,384	4,008,923	4,269,225	4,420,100	5.86%
Dental Insurance	51202	215,138	213,735	213,608	225,876	225,876	218,691	230,717	237,978	5.36%
Workers Compensation	51203	232,973	127,186	73,453	163,233	163,233	148,547	179,270	182,223	11.63%
Unemployment Comp	51204	5,550	870	2,526	0	0	2,335	0	0	0.00%
WI Retirement	51206	997,509	1,004,769	1,056,980	1,102,325	1,102,325	1,003,811	1,107,066	1,127,284	2.26%
Fringe Benefits Other	51207	79,346	80,416	81,846	96,012	96,012	84,905	96,833	98,574	2.67%
Fringe Turnover Savings	51250	0	0	0	(100,000)	(100,000)	0	0	(95,190)	-4.81%
Fringes Benefits Subtotal:		6,283,930	6,277,260	6,494,058	6,936,855	6,936,855	6,572,585	7,212,988	7,324,639	5.59%
Total Labor:		21,498,024	22,051,333	22,531,640	23,467,888	23,467,888	23,015,964	24,597,026	24,789,899	5.63%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Travel:										
Registration Tuition	52001	51,669	49,494	30,099	69,000	69,000	37,968	68,500	68,500	-0.72%
Automobile Allowance	52002	312,441	328,789	161,211	335,400	335,400	157,766	336,650	336,650	0.37%
Commercial Travel	52004	1,718	343	384	2,500	2,500	750	2,500	2,500	0.00%
Meals	52005	7,102	3,923	176	2,700	2,700	732	3,300	3,300	22.22%
Lodging	52006	21,624	26,726	1,334	33,700	33,700	7,320	27,700	27,700	-17.80%
Other Travel Exp	52007	1,079	1,035	163	1,520	1,520	375	1,520	1,520	0.00%
Taxable Benefit	52008	978	4,220	739	7,900	7,900	2,358	6,400	6,400	-18.99%
Travel Subtotal:		396,611	414,530	194,107	452,720	452,720	207,269	446,570	446,570	-1.36%
Total Travel:		396,611	414,530	194,107	452,720	452,720	207,269	446,570	446,570	-1.36%
Capital Outlay:										
Equipment Technology	58003	0	29,533	0	0	0	0	13,000	13,000	100.00%
Equipment	58004	22,185	22,973	63,200	27,000	27,400	27,350	0	0	-100.00%
Capital Outlay Subtotal:		22,185	52,505	63,200	27,000	27,400	27,350	13,000	13,000	-51.85%
Total Capital:		22,185	52,505	63,200	27,000	27,400	27,350	13,000	13,000	-51.85%
Office:										
Office Supplies	53000	50,314	45,653	61,146	50,750	50,750	33,422	51,250	51,250	0.99%
Printing Supplies	53002	7,441	10,082	5,776	10,000	11,177	7,318	8,000	8,000	-20.00%
Print Duplicate	53003	7,781	3,887	3,546	5,640	5,640	5,807	4,550	4,550	-19.33%
Postage and Box Rent	53004	551	480	992	600	600	1,963	600	600	0.00%
Computer Software	53006	8,438	19,883	2,800	18,000	18,000	4,400	14,000	14,000	-22.22%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Telephone	53008	93,699	90,144	113,621	188,100	188,100	166,940	196,200	196,200	4.31%
Telephone Supplies	53009	0	0	16	0	0	0	0	0	0.00%
Fiber pole rental locates	53015	240	240	0	0	0	0	0	0	0.00%
Office Subtotal:		168,465	170,369	187,896	273,090	274,267	219,850	274,600	274,600	0.55%
Operating:										
Advertising	53500	12,113	6,966	2,410	9,700	9,700	3,827	8,600	8,600	-11.34%
Subscriptions	53501	2,112	2,307	5,896	2,500	2,500	8,069	11,000	11,000	340.00%
Membership Dues	53502	31,243	34,357	23,674	30,300	30,300	17,311	29,200	29,200	-3.63%
Publish Legal Notices	53503	886	349	3,194	1,325	1,325	989	1,650	1,650	24.53%
Emergency Rent Assistance	53508	96,479	120,712	90,069	150,000	150,000	72,890	125,000	125,000	-16.67%
Registration Tuition Other	53509	3,638	2,409	976	7,900	7,900	804	7,900	7,900	0.00%
Consumer Program Expenses	53510	347,640	335,515	284,967	420,000	420,000	167,956	390,350	390,350	-7.06%
Consumer Outreach	53511	161,514	173,324	141,302	152,000	152,000	137,194	155,000	155,000	1.97%
Education Training	53513	7,955	24,994	11,060	21,000	21,000	13,706	22,000	22,000	4.76%
Consumer Transportation	53514	139,023	157,499	105,271	133,000	133,000	67,342	128,400	128,400	-3.46%
Household Supplies	53516	13,194	11,494	5,673	10,000	10,000	4,286	10,000	10,000	0.00%
Food	53520	39,668	41,626	18,659	42,050	42,050	19,910	41,750	21,750	-48.28%
Small Equipment	53522	41,151	45,430	23,314	38,635	38,235	36,100	23,000	23,000	-40.47%
Medical Supplies	53524	15,879	17,083	12,516	17,000	17,000	12,331	16,600	16,600	-2.35%
Automobile Allowance-Other	53538	7,629	6,535	4,469	8,000	8,000	5,767	7,500	7,500	-6.25%
Meals Other	53541	20	75	33	100	100	24	100	100	0.00%
Lodging Other	53542	0	82	0	100	100	0	100	100	0.00%
Auto Allowance Taxable	53546	21,408	20,421	13,885	23,000	23,000	17,321	22,000	22,000	-4.35%
Motor Fuel	53548	16,361	14,748	9,566	19,000	19,000	15,446	19,000	19,000	0.00%
Building Rental	53550	104,964	115,529	51,152	40,000	40,000	40,000	40,000	40,000	0.00%
Equipment Rental	53551	28,971	30,460	33,510	30,000	30,000	8,658	30,000	30,000	0.00%
Operating Licenses Fees	53553	13,233	16,615	17,008	15,950	15,950	7,961	15,500	15,500	-2.82%
Bad Debts Expense	53561	1,631	393	13	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Operating Grants	53565	69,008	81,152	114,409	72,115	72,115	103,912	72,150	114,150	58.29%
Family Care Contribution	53567	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	0.00%
Other Miscellaneous	53568	1,200	1,210	2,300	2,400	2,400	1,200	2,400	2,400	0.00%
Employee Benefit Taxable Other	53578	89	677	75	0	0	0	0	0	0.00%
Maintenance of Effort	53579	0	0	0	793,725	793,725	793,725	793,725	793,725	0.00%
Small Equipment Technology	53580	30,873	29,272	42,024	20,000	20,000	20,000	30,000	30,000	50.00%
COVID Mortgage Assistance	53950	0	0	7,670	0	0	0	0	0	0.00%
CoVid Expenditures	53999	0	0	23,508	0	0	2,000	0	0	0.00%
Print Duplicate	73003	68,227	67,367	54,986	70,000	70,000	68,794	70,000	70,000	0.00%
Postage and Box Rent	73004	31,691	26,819	35,707	32,000	32,000	36,194	35,000	35,000	9.38%
Computer Licensing Charge	73006	0	0	0	0	0	0	70,441	70,441	100.00%
Computer Server Charge	73030	0	7,005	0	0	0	0	0	0	0.00%
Legal Fees	73041	1,866	1,654	1,113	1,500	1,500	364	1,500	1,500	0.00%
Food	73520	0	0	0	0	0	0	0	20,000	100.00%
Motor Fuel	73548	1,696	1,527	836	2,000	2,000	1,414	2,000	2,000	0.00%
Operating Subtotal:		2,905,985	2,990,230	2,735,868	3,759,924	3,759,524	3,280,119	3,776,490	3,818,490	1.56%
Repairs & Maint:										
Maintenance Buildings	54020	330	2,093	4,018	6,000	6,000	2,500	2,500	2,500	-58.33%
Maintenance Equipment	54022	6,043	6,393	3,089	7,000	7,000	3,089	7,000	7,000	0.00%
Equipment Repairs	54029	4,554	0	0	5,000	5,000	2,000	1,000	1,000	-80.00%
Maintenance Vehicles	74023	6,697	4,910	6,999	7,000	7,000	6,545	7,000	7,000	0.00%
Technology Repair and Maintain	74029	17,094	17,556	17,886	18,876	18,876	18,876	14,487	14,487	-23.25%
Repairs & Maint Subtotal:		34,719	30,952	31,992	43,876	43,876	33,010	31,987	31,987	-27.10%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Utilities:										
Heat	54700	3,578	3,681	1,032	0	0	0	0	0	0.00%
Power and Light	54701	9,142	7,098	1,410	0	0	0	0	0	0.00%
Water and Sewer	54702	6,844	8,117	2,236	0	0	0	0	0	0.00%
Refuse Collection	54703	1,903	1,703	2,004	2,200	2,200	1,975	2,200	2,200	0.00%
Utilities Subtotal:		21,468	20,599	6,683	2,200	2,200	1,975	2,200	2,200	0.00%
Contractual Services:										
Medical and Dental	55000	283,775	374,287	190,541	385,584	385,584	206,777	358,500	358,500	-7.02%
Vehicle Repairs	55005	1,245	1,349	1,638	2,000	2,000	1,762	2,000	2,000	0.00%
Data Processing	55013	52,912	65,495	28,536	61,400	61,400	31,404	36,900	36,900	-39.90%
Professional Service	55014	255,415	371,274	412,107	405,000	405,000	447,235	367,500	367,500	-9.26%
Collection Services	55015	32,797	29,387	34,629	36,000	36,000	56,549	36,000	36,000	0.00%
Community Residential Svcs	55021	273,863	87,772	106,498	98,080	98,080	73,043	50,000	50,000	-49.02%
Community Treatment	55022	89,404	80,475	8,224	0	0	0	1,000	1,000	100.00%
Supportive Home Care	55023	268,316	500,892	780,013	98,080	98,080	110,847	120,000	120,000	22.35%
Work related and Day Services	55024	276,357	89,903	875	0	0	0	1,000	1,000	100.00%
Supervised Family Visitation	55025	211,917	213,882	271,475	446,097	446,097	276,950	455,000	455,000	2.00%
Specialized Transportation	55027	790,406	839,046	933,268	845,000	845,000	961,339	942,866	942,866	11.58%
Other Contract Serv	55030	170,671	446,398	383,974	531,318	552,268	324,554	448,000	448,000	-15.68%
Respite Care	55032	107,175	103,598	67,302	106,112	106,112	71,258	105,000	105,000	-1.05%
Receiving Home Bed Hold	55033	18,036	19,080	11,184	25,000	25,000	9,850	25,000	25,000	0.00%
Recruitment Non Staff	55034	(903)	0	0	0	0	0	0	0	0.00%
Foster Care Recog Retention	55035	4,296	2,816	2,959	5,000	5,000	5,683	5,000	5,000	0.00%
Child Care	55036	46,424	100,404	22,470	95,000	95,000	47,249	95,000	95,000	0.00%
Mentoring	55039	334,845	386,568	344,177	434,071	434,071	371,116	400,000	400,000	-7.85%
Counseling Consumer/Family	55040	25,535	25,377	12,288	30,000	30,000	25,000	25,000	25,000	-16.67%
Interpreter	55041	79,250	74,572	85,447	83,500	83,500	75,478	84,500	84,500	1.20%
Child Foster Care	55045	1,245,294	1,324,931	1,272,589	1,400,000	1,400,000	1,123,971	1,300,000	1,300,000	-7.14%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Group Homes	55046	636,099	517,342	571,998	600,000	600,000	564,049	600,000	600,000	0.00%
Child Residential Care Centers	55047	97,389	351,655	251,031	325,000	325,000	556,734	735,000	735,000	126.15%
Kinship Care	55052	456,060	469,450	435,326	500,000	500,000	394,716	525,000	525,000	5.00%
Nutrition Programs	55053	1,231,025	1,263,584	1,254,014	1,265,000	1,265,000	1,202,556	1,285,000	1,285,000	1.58%
Adoption Assessments	55057	4,290	2,160	360	4,000	4,000	4,320	0	0	-100.00%
Truancy Intervention Preventio	55058	65,850	67,175	68,350	69,717	69,717	69,717	71,111	71,111	2.00%
Outpatient Services	55059	61,086	67,798	13,453	65,000	65,000	11,705	55,000	55,000	-15.38%
General Hospital Psychiatric	55060	94,167	101,860	141,744	160,000	160,000	83,510	160,000	160,000	0.00%
Residential Inpatient AODA	55061	746,022	656,885	323,822	600,000	600,000	295,721	400,000	400,000	-33.33%
Specialty Inpatient Hospitals	55062	1,350,764	1,747,782	1,683,598	1,675,000	1,675,000	1,698,943	1,700,000	1,700,000	1.49%
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	2,649,963	2,769,713	2,763,276	546,840	546,840	622,276	604,217	604,217	10.49%
Comm Based Res Facility	55065	1,919,219	1,909,937	1,350,028	2,000,000	2,000,000	1,256,921	1,900,000	1,900,000	-5.00%
Medical Detoxification	55066	3,524	15,473	0	10,000	10,000	3,000	8,000	8,000	-20.00%
Birth 3 Early Intervention	55067	745,193	743,032	765,640	740,000	740,000	791,710	740,000	740,000	0.00%
Contracted Case Mgmt	55068	90,000	121,798	348,746	80,000	80,000	87,733	80,000	80,000	0.00%
Secure Juvenile Detention	55070	377,529	308,435	313,347	295,000	295,000	228,900	240,000	240,000	-18.64%
Family Training Skills	55071	611,275	647,685	552,368	873,145	873,145	664,158	650,000	650,000	-25.56%
Youth Wrap Around Services	55072	575,772	524,433	550,313	719,160	719,160	577,380	600,000	600,000	-16.57%
Alternative School	55073	92,422	59,363	50,865	50,865	50,865	50,865	50,865	50,865	0.00%
Juvenile Shelter Care	55075	816,944	622,380	599,679	760,000	760,000	666,566	760,000	760,000	0.00%
Juvenile Restitution	55076	(30)	408	0	1,000	1,000	200	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	0	0	0	120,000	120,000	10,000	120,000	120,000	0.00%
Emergency Energy Services	55079	333,382	274,861	319,350	344,000	344,000	344,000	0	0	-100.00%
Prior Year Community Treatment	55080	4,678	12,971	8,373	0	0	0	10,000	10,000	100.00%
Behavioral Health Unit	55081	534,638	342,104	453,535	450,000	450,000	324,716	450,000	450,000	0.00%
Medical and Dental	75000	217	403	62	300	300	50	300	300	0.00%
Building Rental	75042	0	0	10,200	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		18,084,511	18,756,191	17,819,675	17,371,469	17,392,419	14,760,711	16,633,959	16,633,959	-4.25%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Insurance Expenses:										
Prop Liab Insurance	56000	4,320	0	0	5,000	5,000	5,000	5,000	5,000	0.00%
Prop Liab Insurance	76000	164,208	99,732	103,716	150,995	150,995	150,995	183,536	183,536	21.55%
Insurance Expenses Subtotal:		168,528	99,732	103,716	155,995	155,995	155,995	188,536	188,536	20.86%
Total Other Operating:		21,383,675	22,068,073	20,885,831	21,606,554	21,628,281	18,451,660	20,907,772	20,949,772	-3.04%
Expense Total:		43,300,495	44,586,442	43,674,778	45,554,162	45,576,289	41,702,243	45,964,368	46,199,241	1.42%
Human Services Net/(Levy):		(15,690,688)	(15,637,415)	(12,183,045)	(18,505,697)	(18,527,824)	(14,318,096)	(18,164,246)	(18,249,119)	-1.39%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Human Services -				
	Security System with camera	1	13,000	13,000
		1		13,000

SIGNIFICANT CHANGES FROM 2021 ADOPTED - ADMINISTRATIVE SERVICES DIVISION

MISSION STATEMENT

To provide Department-wide leadership and sustained sound advances including; budgeting, contractual, financial, electronic, and data processing systems, strategic planning, and quality service delivery. To organize human services information and systems, making it accessible and useful to unlock human potential, empowering every person to achieve more. Ensure that services delivered by the Department are in accordance with established requirements, while being good stewards of taxpayer dollars.

HIGHLIGHTS

The Administration Division shows a budget-to-budget levy decrease of \$275,551 or 20.2%. Most of this decrease is due to an organizational change as support positions that were formerly budgeted in the Administration Division are now budgeted in the divisions being supported, Long Term Support and Child Welfare. There is an offsetting labor cost increase in these divisions. Additionally, with the Administration Division reorganization late last year, one Accountant position was removed. This budget also includes the addition of a project Records Associate position due to the increased volume and complexity of records requests. The department is not requesting a replacement vehicle in the 2022 budget. The only capital expenditure included is an upgraded parking lot security camera system for the Oshkosh building, budgeted at a cost of \$13,000. Operating expenses have increased by \$54,518 over the 2021 adopted budget. Interfund charges are now assigned to each department for Microsoft licensing (\$70,441). This is a new expense for 2022.

A small increase is budgeted for Basic County Allocation revenue (\$10,075 or 0.2%).

Staffing changes in the 2022 budget include: upgrade of an Administrative IV position to a Paralegal; upgrade of a Financial Associate II to an Accounting Associate; new Records Associate project position

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Revenue										
Intergov Rev:										
WI Health Services	42007	25,500	25,500	0	0	0	0	0	0	0.00%
BCA State	42108	6,841,989	6,864,579	7,723,941	4,499,903	4,499,903	4,505,063	4,510,000	4,510,000	0.22%
State-County Match	42110	681,455	683,233	754,863	495,022	495,022	494,892	495,000	495,000	0.00%
Wis MA Cost Reporting WIMCR	42226	758,554	0	0	0	0	0	0	0	0.00%
CoVid Revenue	42999	0	0	90,884	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		8,307,498	7,573,312	8,569,688	4,994,925	4,994,925	4,999,955	5,005,000	5,005,000	0.20%
Public Services:										
Forms Copies Etc	45003	8,628	7,385	4,783	7,800	7,800	2,528	7,800	7,800	0.00%
Public Services Subtotal:		8,628	7,385	4,783	7,800	7,800	2,528	7,800	7,800	0.00%
Interfund Revenue:										
Grant - Income Maintenance	62106	447,569	558,210	0	0	0	0	0	0	0.00%
Grant-Long Term Supp Admin	62110	557,955	567,058	0	0	0	0	0	0	0.00%
Grant - Child Care Admin	62112	110,083	110,083	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		1,115,607	1,235,351	0	0	0	0	0	0	0.00%
Total Operating Revenue:		9,431,733	8,816,048	8,574,471	5,002,725	5,002,725	5,002,483	5,012,800	5,012,800	0.20%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Misc Revenues:										
Other Miscellaneous Revenues	48109	1	510	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		1	510	0	0	0	0	0	0	0.00%
Transfers In:										
Other Transfers In	49501	0	0	171,179	0	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	171,179	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		1	510	171,179	0	0	0	0	0	0.00%
Revenue Total:		9,431,734	8,816,558	8,745,650	5,002,725	5,002,725	5,002,483	5,012,800	5,012,800	0.20%
Expense										
Wages:										
Regular Pay	51100	1,834,973	1,903,068	1,880,799	1,985,448	1,985,448	1,689,032	1,745,680	1,791,387	-9.77%
Temporary Employees	51101	45,930	20,637	22,687	35,000	35,000	28,786	36,050	36,050	3.00%
Labor Fringes Match	51102	(24,773)	(13,451)	(11,604)	0	0	0	0	0	0.00%
Overtime	51105	387	459	76	1,000	1,000	609	1,000	1,000	0.00%
Comp Time	51108	16	58	0	100	100	0	0	0	-100.00%
Wage Turnover Savings	51150	0	0	0	(13,083)	(13,083)	0	0	(23,190)	77.25%
Wages Subtotal:		1,856,534	1,910,770	1,891,958	2,008,465	2,008,465	1,718,427	1,782,730	1,805,247	-10.12%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Fringes Benefits:										
FICA Medicare	51200	137,417	140,913	137,845	154,648	154,648	115,191	136,379	139,875	-9.55%
Health Insurance	51201	449,478	443,716	473,031	517,047	517,047	392,738	409,656	445,961	-13.75%
Dental Insurance	51202	28,239	29,118	29,257	31,264	31,264	26,366	26,959	28,785	-7.93%
Workers Compensation	51203	6,920	3,627	2,013	3,751	3,751	4,680	4,635	4,666	24.39%
Unemployment Comp	51204	5,550	870	323	0	0	0	0	0	0.00%
WI Retirement	51206	122,041	122,193	123,303	130,296	130,296	102,902	110,915	113,887	-12.59%
Fringe Benefits Other	51207	10,455	10,845	11,097	12,272	12,272	9,783	10,552	10,807	-11.94%
Fringe Turnover Savings	51250	0	0	0	(12,126)	(12,126)	0	0	(9,605)	-20.79%
Fringes Benefits Subtotal:		760,101	751,282	776,868	837,152	837,152	651,660	699,096	734,376	-12.28%
Total Labor:		2,616,635	2,662,052	2,668,826	2,845,617	2,845,617	2,370,087	2,481,826	2,539,623	-10.75%
Travel:										
Registration Tuition	52001	3,415	3,435	799	4,500	4,500	1,690	4,500	4,500	0.00%
Automobile Allowance	52002	12,382	10,771	4,960	12,000	12,000	2,910	12,000	12,000	0.00%
Commercial Travel	52004	0	0	384	500	500	0	500	500	0.00%
Meals	52005	525	110	111	200	200	100	200	200	0.00%
Lodging	52006	738	956	304	1,200	1,200	600	1,200	1,200	0.00%
Other Travel Exp	52007	124	72	130	120	120	50	120	120	0.00%
Taxable Benefit	52008	85	286	49	400	400	100	400	400	0.00%
Travel Subtotal:		17,269	15,630	6,736	18,920	18,920	5,450	18,920	18,920	0.00%
Total Travel:		17,269	15,630	6,736	18,920	18,920	5,450	18,920	18,920	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Capital Outlay:										
Equipment Technology	58003	0	29,533	0	0	0	0	13,000	13,000	100.00%
Equipment	58004	22,185	22,973	63,200	27,000	27,400	27,350	0	0	-100.00%
Capital Outlay Subtotal:		22,185	52,505	63,200	27,000	27,400	27,350	13,000	13,000	-51.85%
Total Capital:		22,185	52,505	63,200	27,000	27,400	27,350	13,000	13,000	-51.85%
Office:										
Office Supplies	53000	49,381	45,261	57,835	50,000	50,000	32,664	50,000	50,000	0.00%
Printing Supplies	53002	7,441	10,082	5,776	10,000	11,177	7,318	8,000	8,000	-20.00%
Print Duplicate	53003	7,734	3,841	3,546	5,600	5,600	5,767	4,500	4,500	-19.64%
Postage and Box Rent	53004	551	480	992	600	600	1,963	600	600	0.00%
Computer Software	53006	3,314	19,271	2,800	12,000	12,000	2,400	8,000	8,000	-33.33%
Telephone	53008	78,028	75,325	104,082	172,000	172,000	159,790	180,000	180,000	4.65%
Fiber pole rental locates	53015	240	240	0	0	0	0	0	0	0.00%
Office Subtotal:		146,690	154,499	175,031	250,200	251,377	209,902	251,100	251,100	0.36%
Operating:										
Advertising	53500	47	0	48	200	200	100	100	100	-50.00%
Subscriptions	53501	1,075	1,315	5,170	1,500	1,500	7,519	10,000	10,000	566.67%
Membership Dues	53502	5,600	4,183	4,459	5,800	5,800	4,340	5,000	5,000	-13.79%
Publish Legal Notices	53503	136	161	293	175	175	273	200	200	14.29%
Consumer Program Expenses	53510	28	0	(3)	0	0	172	0	0	0.00%
Education Training	53513	7,925	18,785	11,060	19,000	19,000	13,206	20,000	20,000	5.26%
Food	53520	714	1,039	35	1,000	1,000	200	250	250	-75.00%
Small Equipment	53522	41,151	44,057	15,816	35,000	34,600	34,600	20,000	20,000	-42.86%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Medical Supplies	53524	78	224	80	1,000	1,000	309	600	600	-40.00%
Motor Fuel	53548	16,330	14,748	9,566	19,000	19,000	15,446	19,000	19,000	0.00%
Operating Licenses Fees	53553	320	285	136	950	950	310	500	500	-47.37%
Bad Debts Expense	53561	0	393	13	0	0	0	0	0	0.00%
Other Miscellaneous	53568	1,200	1,210	2,300	2,400	2,400	1,200	2,400	2,400	0.00%
Employee Benefit Taxable Other	53578	0	37	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	29,410	26,562	40,860	20,000	20,000	20,000	30,000	30,000	50.00%
CoVid Expenditures	53999	0	0	8,491	0	0	0	0	0	0.00%
Print Duplicate	73003	68,227	67,367	54,986	70,000	70,000	68,794	70,000	70,000	0.00%
Postage and Box Rent	73004	31,691	26,819	35,707	32,000	32,000	36,194	35,000	35,000	9.38%
Computer Licensing Charge	73006	0	0	0	0	0	0	70,441	70,441	100.00%
Computer Server Charge	73030	0	7,005	0	0	0	0	0	0	0.00%
Motor Fuel	73548	1,696	1,527	836	2,000	2,000	1,414	2,000	2,000	0.00%
Operating Subtotal:		205,627	215,717	189,855	210,025	209,625	204,077	285,491	285,491	35.93%
Repairs & Maint:										
Maintenance Buildings	54020	330	2,093	460	6,000	6,000	2,500	2,500	2,500	-58.33%
Maintenance Equipment	54022	6,043	6,393	3,089	7,000	7,000	3,089	7,000	7,000	0.00%
Equipment Repairs	54029	4,554	0	0	5,000	5,000	2,000	1,000	1,000	-80.00%
Maintenance Vehicles	74023	6,697	4,910	6,999	7,000	7,000	6,545	7,000	7,000	0.00%
Technology Repair and Maintain	74029	17,094	17,556	17,886	18,876	18,876	18,876	14,487	14,487	-23.25%
Repairs & Maint Subtotal:		34,719	30,952	28,434	43,876	43,876	33,010	31,987	31,987	-27.10%
Utilities:										
Refuse Collection	54703	1,903	1,703	2,004	2,200	2,200	1,975	2,200	2,200	0.00%
Utilities Subtotal:		1,903	1,703	2,004	2,200	2,200	1,975	2,200	2,200	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Contractual Services:										
Medical and Dental	55000	3,349	3,374	1,179	4,000	4,000	1,762	3,500	3,500	-12.50%
Vehicle Repairs	55005	1,245	1,349	1,638	2,000	2,000	1,762	2,000	2,000	0.00%
Data Processing	55013	51,106	64,114	26,243	61,000	61,000	31,000	36,500	36,500	-40.16%
Professional Service	55014	1,545	22,726	33,974	20,000	20,000	5,000	2,500	2,500	-87.50%
Other Contract Serv	55030	0	0	10,000	0	0	0	0	0	0.00%
Interpreter	55041	982	386	70	500	500	250	500	500	0.00%
Contractual Services Subtotal:		58,227	91,949	73,104	87,500	87,500	39,774	45,000	45,000	-48.57%
Insurance Expenses:										
Prop Liab Insurance	76000	164,208	99,732	103,716	150,995	150,995	150,995	183,536	183,536	21.55%
Insurance Expenses Subtotal:		164,208	99,732	103,716	150,995	150,995	150,995	183,536	183,536	21.55%
Total Other Operating:		611,374	594,553	572,144	744,796	745,573	639,733	799,314	799,314	7.32%
Expense Total:		3,267,463	3,324,741	3,310,906	3,636,333	3,637,510	3,042,620	3,313,060	3,370,857	-7.30%
Administrative Services Net/(Levy):		6,164,271	5,491,817	5,434,743	1,366,392	1,365,215	1,959,863	1,699,740	1,641,943	20.17%

SIGNIFICANT CHANGES FROM 2021 ADOPTED - BEHAVIORAL HEALTH SERVICES DIVISION

MISSION STATEMENT

To develop a comprehensive range of services offering continuity of care for persons with substance use disorder and/or mental illness. These services shall focus on prevention, community based treatment and shall strive to enhance the individual's independence and recovery. Services are provided based on individual needs, utilizing the most normalized, cost efficient and least restrictive settings whenever possible.

HIGHLIGHTS

The Behavioral Health Division shows a budget-to-budget levy decrease of \$363,443 or 4.6%. Labor is increasing \$559,128 per wage and fringe figures provided by the Human Resources Department. Two project positions are reclassified as permanent, one position has been reclassified from AODA Supervisor to Justice Program Clinical Supervisor, and a Deputy Division Manager position has been added. Additionally, in conjunction with the County Executive and the District Attorney support, 3 additional positions are in this budget for a new program targeting persons with substance use disorders who are also involved with the justice system. Budgeted labor costs for these positions is \$223,829. The Other Operating Expenses category has been reduced by \$342,385 or 5.6%. The Residential Inpatient AODA line item reflects a reduction of \$200,000. This is primarily due to a new Medical Assistance benefit that provides reimbursement directly to facilities that offer substance use disorder treatment with counties responsible for payment of room and board only.

Additionally, this budget includes a \$584,936 or 8.4% increase in revenues. This is based on historical Medical Assistance reimbursement rates and an increase in opioid grant funding.

Staffing changes in the 2022 budget include the conversion of 2 Case Manager project positions to regular, permanent positions to support the Connect program in conjunction with the DA's office. New positions included in this budget are the Deputy Division Manager and positions to support the new justice clinical program: Administrative Associate II, Peer Support Specialist, and AODA Counselor.

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	0	0	0	0	0	64,039	0	0	0.00%
MA Comprehensive Comm Serv	42102	1,570,119	1,949,837	2,539,281	1,850,000	1,850,000	1,741,353	2,450,000	2,450,000	32.43%
MA Crisis MH Srvs	42104	466,377	410,937	393,275	445,000	445,000	299,823	445,000	445,000	0.00%
BCA State	42108	0	0	0	100,000	100,000	0	0	0	-100.00%
OPIOID State Targeted Response	42125	148,738	167,355	398,334	400,000	400,000	400,000	425,000	425,000	6.25%
Substance Abuse Block Grant Su	42127	0	0	86,494	0	0	0	0	0	0.00%
Block Grnt AODA	42128	252,577	253,212	253,027	366,889	366,889	366,889	300,000	300,000	-18.23%
Block Grant MI	42130	88,961	101,886	165,936	83,961	83,961	83,961	100,000	100,000	19.10%
Community Mental Health	42133	834,687	834,687	834,687	884,687	884,687	884,687	834,687	834,687	-5.65%
Non Resident	42134	0	0	18,687	0	0	0	0	0	0.00%
Coordinated Services Team Init	42135	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
IMD Rebalancing Initiative	42139	123,641	0	0	0	0	0	0	0	0.00%
MA Targeted Case Mgmt	42204	20,347	25,894	46,744	30,000	30,000	58,671	45,000	45,000	50.00%
MA CSP Funds	42206	304,067	321,119	365,760	310,000	310,000	372,397	300,000	300,000	-3.23%
MA Community Recovery	42207	0	16,053	9,464	0	0	18	0	0	0.00%
MA Outpatient	42210	273,618	304,325	308,484	310,000	310,000	350,000	310,000	328,000	5.81%
MA Inpatient	42212	143,205	204,657	188,138	201,000	201,000	194,298	200,000	200,000	-0.50%
WI Law Foundation Grant- Teen	42215	0	2,200	1,200	2,000	2,000	2,000	0	0	-100.00%
Intoxicated Driver Program	42218	39,340	0	0	30,000	30,000	0	0	0	-100.00%
Wis MA Cost Reporting WIMCR	42226	0	690,546	708,355	600,000	600,000	600,000	700,000	700,000	16.67%
Prior Year Intergovt	42230	0	5,265	250	0	0	0	0	0	0.00%
OWI Municipality Fee	42236	37,331	0	0	18,000	18,000	18,000	15,000	15,000	-16.67%
CoVid Revenue	42999	0	0	1,562	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		4,363,008	5,347,972	6,379,679	5,691,537	5,691,537	5,496,136	6,184,687	6,202,687	8.98%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Public Services:										
OWI Assessment Fees	45030	237,500	207,510	173,165	225,000	225,000	270,936	220,000	220,000	-2.22%
Third Party Insurance	45033	535,435	714,187	591,969	600,000	600,000	992,434	600,000	603,500	0.58%
Client Cost Shares Fees	45035	212,710	198,962	174,321	150,000	150,000	259,454	195,000	198,500	32.33%
State Fee Collections	45037	122,952	213,787	151,715	120,000	120,000	185,398	120,000	120,000	0.00%
Prior Year Contractual	45039	6,740	0	0	0	0	0	0	0	0.00%
Collection Agency	45066	102,522	96,178	114,917	100,000	100,000	162,930	100,000	100,000	0.00%
Public Services Subtotal:		1,217,859	1,430,624	1,206,087	1,195,000	1,195,000	1,871,152	1,235,000	1,242,000	3.93%
Total Operating Revenue:		5,580,867	6,778,597	7,585,766	6,886,537	6,886,537	7,367,288	7,419,687	7,444,687	8.10%
Misc Revenues:										
Other Miscellaneous Revenues	48109	0	9,963	0	62,600	62,600	0	89,386	89,386	42.79%
Misc Revenues Subtotal:		0	9,963	0	62,600	62,600	0	89,386	89,386	42.79%
Total Non-Operating Revenue:		0	9,963	0	62,600	62,600	0	89,386	89,386	42.79%
Revenue Total:		5,580,867	6,788,560	7,585,766	6,949,137	6,949,137	7,367,288	7,509,073	7,534,073	8.42%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Expense										
Wages:										
Regular Pay	51100	5,449,304	5,748,092	5,893,979	6,213,943	6,213,943	6,052,555	6,328,453	6,593,778	6.11%
Temporary Employees	51101	65,339	60,866	34,650	50,000	50,000	63,863	50,000	50,000	0.00%
Labor Fringes Match	51102	0	19,736	(53,792)	0	0	(25,957)	0	0	0.00%
Overtime	51105	11,467	13,246	13,716	12,000	12,000	6,283	12,000	12,000	0.00%
Citizen Board Per Diem	51106	625	0	0	0	0	0	0	0	0.00%
Comp Time	51108	80	0	0	0	0	37	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	(54,538)	(54,538)	0	0	(82,026)	50.40%
Payroll Sundry Account	51190	54	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		5,526,868	5,841,941	5,888,552	6,221,405	6,221,405	6,096,781	6,390,453	6,573,752	5.66%
Fringes Benefits:										
FICA Medicare	51200	389,878	411,512	421,368	480,114	480,114	409,361	488,866	509,163	6.05%
Health Insurance	51201	1,146,445	1,156,250	1,188,499	1,318,690	1,318,690	1,222,304	1,357,554	1,472,124	11.64%
Dental Insurance	51202	69,113	66,903	65,118	71,078	71,078	66,350	72,006	77,441	8.95%
Workers Compensation	51203	113,227	60,636	33,738	76,652	76,652	67,985	83,195	86,117	12.35%
Unemployment Comp	51204	0	0	1,271	0	0	1,308	0	0	0.00%
WI Retirement	51206	357,460	363,966	385,013	412,144	412,144	362,555	402,740	419,986	1.90%
Fringe Benefits Other	51207	28,913	29,501	29,775	36,040	36,040	31,126	35,438	36,924	2.45%
Fringe Turnover Savings	51250	0	0	0	(33,720)	(33,720)	0	0	(33,976)	0.76%
Fringes Benefits Subtotal:		2,105,036	2,088,768	2,124,783	2,360,998	2,360,998	2,160,989	2,439,799	2,567,779	8.76%
Total Labor:		7,631,904	7,930,709	8,013,335	8,582,403	8,582,403	8,257,770	8,830,252	9,141,531	6.51%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Travel:										
Registration Tuition	52001	29,495	30,301	17,226	36,000	36,000	27,942	40,000	40,000	11.11%
Automobile Allowance	52002	92,304	94,434	36,149	102,400	102,400	40,674	102,650	102,650	0.24%
Commercial Travel	52004	1,718	343	0	2,000	2,000	750	2,000	2,000	0.00%
Meals	52005	2,108	1,669	0	1,000	1,000	100	1,500	1,500	50.00%
Lodging	52006	10,019	14,039	0	15,000	15,000	5,000	15,000	15,000	0.00%
Other Travel Exp	52007	304	688	0	1,000	1,000	250	1,000	1,000	0.00%
Taxable Benefit	52008	393	867	76	2,500	2,500	1,200	2,500	2,500	0.00%
Travel Subtotal:		136,340	142,341	53,451	159,900	159,900	75,916	164,650	164,650	2.97%
Total Travel:		136,340	142,341	53,451	159,900	159,900	75,916	164,650	164,650	2.97%
Office:										
Office Supplies	53000	142	163	2,811	250	250	266	250	250	0.00%
Computer Software	53006	5,124	612	0	6,000	6,000	2,000	6,000	6,000	0.00%
Telephone	53008	14,294	13,318	6,613	14,600	14,600	5,460	14,500	14,500	-0.68%
Office Subtotal:		19,560	14,093	9,424	20,850	20,850	7,726	20,750	20,750	-0.48%
Operating:										
Subscriptions	53501	1,028	716	675	1,000	1,000	500	1,000	1,000	0.00%
Membership Dues	53502	13,531	19,103	10,440	15,000	15,000	9,372	15,000	15,000	0.00%
Consumer Program Expenses	53510	8,647	10,062	26,864	10,000	10,000	24,310	10,350	10,350	3.50%
Education Training	53513	30	6,209	0	2,000	2,000	500	2,000	2,000	0.00%
Consumer Transportation	53514	7,959	7,797	7,398	8,000	8,000	7,973	8,000	8,000	0.00%
Household Supplies	53516	13,231	11,494	5,673	10,000	10,000	4,286	10,000	10,000	0.00%
Food	53520	38,726	39,500	18,575	40,000	40,000	19,390	40,000	20,000	-50.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Small Equipment	53522	0	550	7,498	3,635	3,635	1,500	3,000	3,000	-17.47%
Medical Supplies	53524	15,801	16,859	12,436	16,000	16,000	12,022	16,000	16,000	0.00%
Motor Fuel	53548	31	0	0	0	0	0	0	0	0.00%
Building Rental	53550	72,000	79,277	14,900	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	12,913	16,330	16,872	15,000	15,000	7,651	15,000	15,000	0.00%
Operating Grants	53565	53,400	58,400	53,400	53,400	53,400	53,400	53,400	53,400	0.00%
Employee Benefit Taxable Other	53578	70	20	25	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	2,029	1,164	0	0	0	0	0	0.00%
CoVid Expenditures	53999	0	0	230	0	0	0	0	0	0.00%
Food	73520	0	0	0	0	0	0	0	20,000	100.00%
Operating Subtotal:		237,367	268,346	176,150	174,035	174,035	140,904	173,750	173,750	-0.16%
Repairs & Maint:										
Maintenance Buildings	54020	0	0	3,558	0	0	0	0	0	0.00%
Repairs & Maint Subtotal:		0	0	3,558	0	0	0	0	0	0.00%
Utilities:										
Heat	54700	3,578	3,681	1,032	0	0	0	0	0	0.00%
Power and Light	54701	9,142	7,098	1,410	0	0	0	0	0	0.00%
Water and Sewer	54702	6,844	8,117	2,236	0	0	0	0	0	0.00%
Utilities Subtotal:		19,565	18,896	4,679	0	0	0	0	0	0.00%
Contractual Services:										
Medical and Dental	55000	44,240	173,458	49,451	200,000	200,000	66,175	185,000	185,000	-7.50%
Data Processing	55013	1,113	968	379	0	0	0	0	0	0.00%
Professional Service	55014	190,933	187,158	170,712	195,000	195,000	164,565	195,000	195,000	0.00%
Collection Services	55015	23,239	22,020	25,087	24,000	24,000	39,103	24,000	24,000	0.00%
Other Contract Serv	55030	81,709	339,231	286,543	400,000	420,950	250,468	360,000	360,000	-10.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Interpreter	55041	22,676	17,105	15,691	20,000	20,000	12,206	20,000	20,000	0.00%
Outpatient Services	55059	61,086	67,798	13,453	65,000	65,000	11,705	55,000	55,000	-15.38%
General Hospital Psychiatric	55060	94,167	101,860	141,744	160,000	160,000	83,510	160,000	160,000	0.00%
Residential Inpatient AODA	55061	746,022	656,885	323,822	600,000	600,000	295,721	400,000	400,000	-33.33%
Specialty Inpatient Hospitals	55062	1,350,764	1,692,902	1,561,834	1,675,000	1,675,000	1,619,149	1,700,000	1,700,000	1.49%
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	161,971	129,446	146,080	130,000	130,000	96,113	130,000	130,000	0.00%
Comm Based Res Facility	55065	1,919,219	1,909,937	1,350,028	2,000,000	2,000,000	1,256,921	1,900,000	1,900,000	-5.00%
Medical Detoxification	55066	3,524	15,473	0	10,000	10,000	3,000	8,000	8,000	-20.00%
Behavioral Health Unit	55081	534,638	342,104	453,535	450,000	450,000	324,716	450,000	450,000	0.00%
Contractual Services Subtotal:		5,255,302	5,676,344	4,558,358	5,949,000	5,969,950	4,243,352	5,607,000	5,607,000	-5.75%
Insurance Expenses:										
Prop Liab Insurance	56000	4,320	0	0	5,000	5,000	5,000	5,000	5,000	0.00%
Insurance Expenses Subtotal:		4,320	0	0	5,000	5,000	5,000	5,000	5,000	0.00%
Total Other Operating:										
		5,536,113	5,977,679	4,752,169	6,148,885	6,169,835	4,396,982	5,806,500	5,806,500	-5.57%
Expense Total:										
		13,304,358	14,050,728	12,818,955	14,891,188	14,912,138	12,730,668	14,801,402	15,112,681	1.49%
Behavioral Health Net/(Levy):										
		(7,723,491)	(7,262,168)	(5,233,189)	(7,942,051)	(7,963,001)	(5,363,380)	(7,292,329)	(7,578,608)	-4.58%

SIGNIFICANT CHANGES FROM 2021 ADOPTED - LONG TERM SUPPORT DIVISION

MISSION STATEMENT

Long Term Support Division: To develop, promote and provide for supports and services that meet identified outcomes for Winnebago County citizens with long term support needs.

ADRC: The mission of the Aging & Disability Resource Center of Winnebago County is to empower and support seniors, people with disabilities and their families, by providing useful information and finding the help people seek so they may live with dignity and security, and achieve maximum independence and quality of life.

HIGHLIGHTS

The Long Term Support Division shows a budget-to-budget levy decrease of \$19,963 or 0.6%.

Budgeted revenues are \$357,762 or 6.6% above the 2021 adopted budget. This represents anticipated levels of State funding for ADRC, Adult Protective Services and Children's' Long Term Support. Labor expenses increased by \$189,921 or 7.1% which reflects wage and fringe estimates from the Human Resources Department and 2 support positions being moved from the Administration Division to the Long Term Support Division to be consistent with the division's table of organization. There is a decrease in the Administration Division labor budget as an offset. The travel budget has increased as pre-pandemic levels of activity are expected to resume in 2022. Other operating expenses have increased by \$144,478 in the 2022 proposed budget. These are increases in budgets supporting children and adults eligible for a variety of assistance. These increases are revenue-offset.

There are no staffing changes requested in the 2022 budget.

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Revenue										
Intergov Rev:										
Other Grantor Agencies	42019	0	0	1,000	0	0	0	0	0	0.00%
State Pharmact Asst Prg SPAP	42100	11,963	9,727	0	9,700	9,700	0	9,700	9,700	0.00%
CLTS - Childrens Waiver	42106	2,576,807	2,983,066	3,320,694	928,145	928,145	1,091,182	1,027,000	1,027,000	10.65%
Aging Dis Resource Ctr ADRC	42112	1,825,045	1,971,112	1,989,451	1,860,000	1,860,000	2,055,441	2,033,438	2,033,438	9.32%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	200,053	200,053	38.00%
IIIE Grant	42116	20,606	34,541	117,652	60,000	60,000	146,077	70,000	70,000	16.67%
Elderly Handicapped 85.21	42118	380,912	388,663	435,392	390,000	390,000	441,016	440,000	440,000	12.82%
Birth to Three	42122	300,856	300,856	344,657	351,548	351,548	351,548	400,000	400,000	13.78%
State Hlth Insur Asst Prg SHIP	42126	4,308	4,308	3,829	4,300	4,300	3,829	4,000	4,000	-6.98%
Alz Family Caregiver	42152	55,183	61,673	64,198	64,505	64,505	32,977	64,200	64,200	-0.47%
Elder Abuse	42160	20,810	28,430	48,861	48,861	48,861	6,413	48,861	48,861	0.00%
Children Community Option	42163	633,350	634,079	633,350	633,350	633,350	633,350	633,350	633,350	0.00%
IIID Grant	42172	11,124	11,068	13,144	11,068	11,068	11,068	11,100	11,100	0.29%
SS MultiPurpose	42190	134,735	134,343	141,946	134,000	134,000	134,000	134,000	134,000	0.00%
Nutr Congregate C1	42192	221,152	214,675	50,145	220,000	220,000	220,000	220,000	220,000	0.00%
Nutr Home Delv C2	42194	104,296	106,043	433,529	107,000	107,000	107,000	107,000	107,000	0.00%
Nutr Services Incent Prog	42196	85,143	88,332	86,499	89,000	89,000	89,000	87,000	87,000	-2.25%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	33,438	33,438	0	33,438	33,438	33,438	0	0	-100.00%
Transportation Aid	42202	234,251	255,527	210,486	260,000	260,000	210,486	220,000	220,000	-15.38%
MA Targeted Case Mgmt	42204	79,052	51,846	53,688	21,000	21,000	28,026	19,000	19,000	-9.52%
Prior Year Intergovt	42230	326,648	331,887	273,105	0	0	98,403	0	0	0.00%
Med Impv Patient Prv Act MIPPA	42240	9,040	9,959	10,227	9,959	9,959	9,205	10,000	10,000	0.41%
CoVid Revenue	42999	0	0	515	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		7,223,544	7,808,398	8,387,192	5,390,699	5,390,699	5,857,284	5,748,561	5,748,561	6.64%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Public Services:										
Other Fees	45002	3,745	600	550	600	600	350	500	500	-16.67%
Client Cost Shares Fees	45035	2,115	1	(8)	0	0	0	0	0	0.00%
Public Services Subtotal:		5,860	601	542	600	600	350	500	500	-16.67%
Interfund Revenue:										
Grant Revenue Allocation	62000	(557,955)	(567,058)	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		(557,955)	(567,058)	0	0	0	0	0	0	0.00%
Total Operating Revenue:		6,671,449	7,241,941	8,387,734	5,391,299	5,391,299	5,857,634	5,749,061	5,749,061	6.64%
Misc Revenues:										
Other Miscellaneous Revenues	48109	0	0	16	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		0	0	16	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		0	0	16	0	0	0	0	0	0.00%
Revenue Total:		6,671,449	7,241,941	8,387,750	5,391,299	5,391,299	5,857,634	5,749,061	5,749,061	6.64%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Expense										
Wages:										
Regular Pay	51100	1,737,995	1,829,061	1,855,193	1,874,559	1,874,559	1,951,957	2,026,425	2,026,425	8.10%
Temporary Employees	51101	7,575	0	2,126	0	0	0	0	0	0.00%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0	0.00%
Overtime	51105	1,518	356	2,229	500	500	605	500	500	0.00%
Comp Time	51108	0	0	0	0	0	271	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	(12,482)	(12,482)	0	0	(27,162)	117.61%
Wages Subtotal:		1,747,087	1,829,417	1,859,548	1,862,577	1,862,577	1,952,833	2,026,925	1,999,763	7.37%
Fringes Benefits:										
FICA Medicare	51200	125,653	132,160	134,074	143,444	143,444	132,311	155,060	155,060	8.10%
Health Insurance	51201	436,873	461,573	476,858	479,240	479,240	487,870	511,048	511,048	6.64%
Dental Insurance	51202	26,136	26,799	28,456	28,567	28,567	28,830	30,002	30,002	5.02%
Workers Compensation	51203	32,207	17,719	10,313	22,205	22,205	20,169	24,094	24,094	8.51%
Unemployment Comp	51204	0	0	199	0	0	959	0	0	0.00%
WI Retirement	51206	116,441	118,435	125,062	126,565	126,565	119,323	131,749	131,749	4.10%
Fringe Benefits Other	51207	9,884	9,739	10,052	10,874	10,874	9,931	11,350	11,350	4.38%
Fringe Turnover Savings	51250	0	0	0	(11,578)	(11,578)	0	0	(11,251)	-2.82%
Fringes Benefits Subtotal:		747,195	766,425	785,013	799,317	799,317	799,393	863,303	852,052	6.60%
Total Labor:		2,494,282	2,595,842	2,644,560	2,661,894	2,661,894	2,752,226	2,890,228	2,851,815	7.13%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Travel:										
Registration Tuition	52001	4,338	2,551	1,405	4,000	4,000	1,754	3,000	3,000	-25.00%
Automobile Allowance	52002	41,076	42,187	11,431	37,000	37,000	11,478	42,000	42,000	13.51%
Meals	52005	888	273	0	400	400	200	400	400	0.00%
Lodging	52006	1,913	842	0	1,500	1,500	500	1,000	1,000	-33.33%
Other Travel Exp	52007	81	52	0	100	100	25	100	100	0.00%
Taxable Benefit	52008	66	318	63	600	600	300	500	500	-16.67%
Travel Subtotal:		48,361	46,222	12,900	43,600	43,600	14,257	47,000	47,000	7.80%
Total Travel:		48,361	46,222	12,900	43,600	43,600	14,257	47,000	47,000	7.80%
Office:										
Office Supplies	53000	791	169	987	500	500	492	1,000	1,000	100.00%
Print Duplicate	53003	43	38	0	40	40	40	50	50	25.00%
Telephone	53008	1,377	1,502	1,672	1,500	1,500	1,690	1,700	1,700	13.33%
Office Subtotal:		2,211	1,709	2,659	2,040	2,040	2,222	2,750	2,750	34.80%
Operating:										
Advertising	53500	11,716	6,966	2,011	8,000	8,000	3,377	7,000	7,000	-12.50%
Subscriptions	53501	0	0	50	0	0	50	0	0	0.00%
Membership Dues	53502	1,264	1,703	1,047	1,500	1,500	599	1,200	1,200	-20.00%
Publish Legal Notices	53503	23	147	262	150	150	75	200	200	33.33%
Registration Tuition Other	53509	0	10	0	0	0	0	0	0	0.00%
Consumer Program Expenses	53510	61,065	56,749	94,308	60,000	60,000	18,384	80,000	80,000	33.33%
Consumer Outreach	53511	161,514	173,324	141,302	152,000	152,000	137,194	155,000	155,000	1.97%
Consumer Transportation	53514	27,543	37,830	28,340	0	0	1,354	400	400	100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Food	53520	94	191	18	200	200	100	200	200	0.00%
Small Equipment	53522	0	823	0	0	0	0	0	0	0.00%
Automobile Allowance-Other	53538	7,629	6,498	4,469	8,000	8,000	5,767	7,500	7,500	-6.25%
Meals Other	53541	20	75	33	100	100	24	100	100	0.00%
Lodging Other	53542	0	82	0	100	100	0	100	100	0.00%
Auto Allowance Taxable	53546	21,408	20,421	13,885	23,000	23,000	17,321	22,000	22,000	-4.35%
Operating Grants	53565	5,608	12,752	41,009	8,715	8,715	21,312	8,750	8,750	0.40%
Family Care Contribution	53567	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	0.00%
Employee Benefit Taxable Other	53578	0	8	50	0	0	0	0	0	0.00%
Maintenance of Effort	53579	0	0	0	793,725	793,725	793,725	793,725	793,725	0.00%
Small Equipment Technology	53580	1,464	178	0	0	0	0	0	0	0.00%
CoVid Expenditures	53999	0	0	44	0	0	2,000	0	0	0.00%
Operating Subtotal:		1,893,970	1,912,381	1,921,452	2,650,114	2,650,114	2,595,906	2,670,799	2,670,799	0.78%
Contractual Services:										
Medical and Dental	55000	60,082	66,446	65,409	67,000	67,000	49,555	67,000	67,000	0.00%
Professional Service	55014	20,654	76,240	83,535	100,000	100,000	81,710	60,000	60,000	-40.00%
Community Residential Svcs	55021	273,863	87,772	106,498	98,080	98,080	73,043	50,000	50,000	-49.02%
Community Treatment	55022	89,404	80,475	8,224	0	0	0	1,000	1,000	100.00%
Supportive Home Care	55023	268,316	500,892	780,013	98,080	98,080	110,847	120,000	120,000	22.35%
Work related and Day Services	55024	276,357	89,903	875	0	0	0	1,000	1,000	100.00%
Specialized Transportation	55027	790,406	839,046	933,268	845,000	845,000	961,339	942,866	942,866	11.58%
Other Contract Serv	55030	0	0	2,419	0	0	0	3,000	3,000	100.00%
Interpreter	55041	11,339	15,498	7,917	10,000	10,000	4,685	9,000	9,000	-10.00%
Nutrition Programs	55053	1,231,025	1,263,584	1,254,014	1,265,000	1,265,000	1,202,556	1,285,000	1,285,000	1.58%
Specialty Inpatient Hospitals	55062	0	54,880	121,764	0	0	79,794	0	0	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Supported Living	55064	2,487,992	2,640,266	2,617,196	416,840	416,840	526,163	474,217	474,217	13.76%
Birth 3 Early Intervention	55067	745,193	743,032	765,640	740,000	740,000	791,710	740,000	740,000	0.00%
Contracted Case Mgmt	55068	0	34,998	265,146	0	0	3,733	0	0	0.00%
Prior Year Community Treatment	55080	4,678	12,971	8,373	0	0	0	10,000	10,000	100.00%
Contractual Services Subtotal:		6,259,310	6,506,003	7,020,291	3,640,000	3,640,000	3,885,135	3,763,083	3,763,083	3.38%
Total Other Operating:		8,155,491	8,420,094	8,944,402	6,292,154	6,292,154	6,483,263	6,436,632	6,436,632	2.30%
Expense Total:		10,698,134	11,062,158	11,601,862	8,997,648	8,997,648	9,249,746	9,373,860	9,335,447	3.75%
Long Term Support Net/(Levy):		(4,026,686)	(3,820,217)	(3,214,112)	(3,606,349)	(3,606,349)	(3,392,112)	(3,624,799)	(3,586,386)	-0.55%

SIGNIFICANT CHANGES FROM 2021 ADOPTED - ECONOMIC SUPPORT DIVISION

MISSION STATEMENT

To provide services and benefits with compassion to all residents of Winnebago County as part of the East Central Income Maintenance Partnership (ECIMP) as promptly, accurately and as efficiently as possible. ECIMP is comprised of Calumet, Green Lake, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara and Winnebago Counties.

HIGHLIGHTS

The Economic Support Division shows a budget-to-budget levy increase of \$134,276 or 28.1%. The revenue budget represents a decrease of \$353,754 due to the elimination of the Energy Assistance grant which is now contracted directly with the State with no change in services available to consumers. Labor costs are increased by \$131,440 or 4.4% per wage and fringe information provided by the Human Resources Department. The travel budget was decreased by \$5800 or 44.3%. There is minimal travel in this division. Operating grants have increased by \$42,000 due to support for Advocap being transferred from the County Executive's budget to the Human Services Department for 2022. Overall, other operating expenses reflect a proposed 2022 budget decrease of \$345,118 or 52.6%. This is primarily due to the Energy Assistance program being moved to the State. There is a corresponding revenue decrease as noted.

There are no staffing changes requested in the 2022 budget.

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Revenue										
Intergov Rev:										
Fraud Investigation	42136	193,658	187,322	181,836	115,588	115,588	147,454	136,053	136,053	17.71%
Other State Adjustments	42148	2,376	400	4,651	0	0	8,600	4,000	4,000	100.00%
Income Maint Admin	42168	2,209,343	2,250,922	2,352,535	2,300,000	2,300,000	2,310,223	2,300,000	2,300,000	0.00%
Low Inc Energy Asst Prg LIEAP	42176	337,870	279,433	323,289	344,000	344,000	338,000	0	0	-100.00%
Child Care Administration	42188	451,949	431,503	387,279	435,940	435,940	401,135	411,721	411,721	-5.56%
Prior Year Intergovt	42230	276,022	679,967	376,376	0	0	78,558	0	0	0.00%
CoVid Revenue	42999	0	0	17,555	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		3,471,218	3,829,546	3,643,521	3,195,528	3,195,528	3,283,970	2,851,774	2,851,774	-10.76%
Intergov Services:										
Incentives	43009	27,308	35,648	40,805	15,000	15,000	23,936	5,000	5,000	-66.67%
Intergov Services Subtotal:		27,308	35,648	40,805	15,000	15,000	23,936	5,000	5,000	-66.67%
Interfund Revenue:										
Grant Revenue Allocation	62000	(557,652)	(668,293)	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		(557,652)	(668,293)	0	0	0	0	0	0	0.00%
Total Operating Revenue:		2,940,874	3,196,901	3,684,325	3,210,528	3,210,528	3,307,906	2,856,774	2,856,774	-11.02%
Revenue Total:		2,940,874	3,196,901	3,684,325	3,210,528	3,210,528	3,307,906	2,856,774	2,856,774	-11.02%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Expense										
Wages:										
Regular Pay	51100	1,759,833	1,858,879	1,894,656	1,955,138	1,955,138	1,815,580	2,049,233	2,049,233	4.81%
Temporary Employees	51101	3,050	3,160	3,768	4,000	4,000	5,932	4,000	4,000	0.00%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0	0.00%
Overtime	51105	63,530	50,497	31,961	50,000	50,000	9,936	50,000	50,000	0.00%
Wage Turnover Savings	51150	0	0	0	(12,995)	(12,995)	0	0	(29,904)	130.12%
Wages Subtotal:		1,826,414	1,912,536	1,930,385	1,996,143	1,996,143	1,831,448	2,103,233	2,073,329	3.87%
Fringes Benefits:										
FICA Medicare	51200	129,735	136,550	135,463	153,703	153,703	128,510	160,895	160,895	4.68%
Health Insurance	51201	619,340	637,277	717,981	697,815	697,815	741,378	740,440	740,440	6.11%
Dental Insurance	51202	35,164	36,909	38,730	38,351	38,351	40,038	40,090	40,090	4.53%
Workers Compensation	51203	6,020	2,870	1,616	3,564	3,564	3,242	2,650	2,650	-25.65%
Unemployment Comp	51204	0	0	491	0	0	68	0	0	0.00%
WI Retirement	51206	121,439	123,427	128,472	134,026	134,026	121,462	135,060	135,060	0.77%
Fringe Benefits Other	51207	8,934	9,684	10,120	11,342	11,342	10,552	11,475	11,475	1.17%
Fringe Turnover Savings	51250	0	0	0	(14,832)	(14,832)	0	0	(12,387)	-16.48%
Fringes Benefits Subtotal:		920,632	946,717	1,032,873	1,023,969	1,023,969	1,045,250	1,090,610	1,078,223	5.30%
Total Labor:		2,747,046	2,859,253	2,963,259	3,020,112	3,020,112	2,876,698	3,193,843	3,151,552	4.35%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Travel:										
Registration Tuition	52001	1,509	1,696	150	2,000	2,000	500	1,000	1,000	-50.00%
Automobile Allowance	52002	6,610	8,205	975	9,000	9,000	1,000	5,000	5,000	-44.44%
Meals	52005	447	61	0	100	100	25	200	200	100.00%
Lodging	52006	410	256	0	1,000	1,000	200	500	500	-50.00%
Other Travel Exp	52007	95	68	0	100	100	20	100	100	0.00%
Taxable Benefit	52008	68	434	13	900	900	300	500	500	-44.44%
Travel Subtotal:		9,139	10,720	1,138	13,100	13,100	2,045	7,300	7,300	-44.27%
Total Travel:		9,139	10,720	1,138	13,100	13,100	2,045	7,300	7,300	-44.27%
Operating:										
Food	53520	52	0	0	100	100	20	300	300	200.00%
Operating Grants	53565	10,000	10,000	20,000	10,000	10,000	29,200	10,000	52,000	420.00%
COVID Mortgage Assistance	53950	0	0	7,670	0	0	0	0	0	0.00%
Operating Subtotal:		10,052	10,000	27,670	10,100	10,100	29,220	10,300	52,300	417.82%
Contractual Services:										
Medical and Dental	55000	100,984	76,106	52,587	60,000	60,000	60,000	53,000	53,000	-11.67%
Data Processing	55013	693	413	1,914	400	400	404	400	400	0.00%
Professional Service	55014	0	0	0	0	0	0	10,000	10,000	100.00%
Other Contract Serv	55030	88,962	107,167	85,013	131,318	131,318	74,086	85,000	85,000	-35.27%
Child Care	55036	10,084	2,528	0	0	0	0	0	0	0.00%
Interpreter	55041	21,052	21,673	22,181	30,000	30,000	19,421	30,000	30,000	0.00%
Contracted Case Mgmt	55068	90,000	86,800	83,600	80,000	80,000	84,000	80,000	80,000	0.00%
Emergency Energy Services	55079	333,382	274,861	319,350	344,000	344,000	344,000	0	0	-100.00%
Contractual Services Subtotal:		645,157	569,548	564,646	645,718	645,718	581,911	258,400	258,400	-59.98%

Winnebago County**Budget Detail - 2022**

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Total Other Operating:		655,209	579,548	592,316	655,818	655,818	611,131	268,700	310,700	-52.62%
Expense Total:		3,411,394	3,449,521	3,556,712	3,689,030	3,689,030	3,489,874	3,469,843	3,469,552	-5.95%
Economic Support Net/(Levy):		(470,520)	(252,620)	127,613	(478,502)	(478,502)	(181,968)	(613,069)	(612,778)	28.06%

SIGNIFICANT CHANGES FROM 2021 ADOPTED - CHILD WELFARE DIVISION

MISSION STATEMENT

Through active partnering and respectful, trauma sensitive interactions, Child Welfare empowers families to utilize their strengths and overcome barriers to achieve enhanced safety, well-being, resiliency, and self-sufficiency. Child Welfare works together with families to heal and grow through the development of positive, effective skills and healthy interpersonal connections and to provide safe and supportive care for their children.

HIGHLIGHTS

The Child Welfare Division shows a budget-to-budget levy increase of \$268,103 or 3.4%. Revenue is expected to increase by \$302,638 or 4.7% primarily due to anticipated increases in Child Welfare Basic County Allocation (BCA) and Youth Aids funds. Labor is increased by \$747,516 or 11.8%. This reflects support positions moved from the Administration Division to Child Welfare and the creation of the Family Mobile Crisis Team with 2 positions moved from the Behavioral Health Division to Child Welfare. The labor budget is now consistent with the division's table of organization. Wage and fringe information has been provided by the Human Resources Department. The travel budget shows a decrease over the 2021 adopted budget of \$8500 or 3.9%. It is anticipated that some meetings and trainings will continue to be held virtually. Other operating expenses are decreased by \$168,275 or 2.2% in the proposed 2022 budget. Decreases in the Child Foster Care, Family Training Skills and Youth Wrap Around Services line items are being budgeted in part to offset an increase in the Child Residential Care Center line item which has been increased due to costs associated with a child in an out-of-State placement.

There are no staffing changes requested in the 2022 budget.

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Revenue										
Intergov Rev:										
MA Crisis MH Srvs	42104	27,104	26,410	19,889	34,500	34,500	23,683	34,500	34,500	0.00%
BCA State	42108	0	0	0	3,190,621	3,190,621	2,388,624	3,190,621	3,290,621	3.13%
State-County Match	42110	0	0	0	186,433	186,433	262,163	186,433	186,433	0.00%
Early Intervention Grant	42138	31,700	0	0	0	0	0	0	0	0.00%
Act 260 Foster Parent	42153	0	10,261	0	0	0	0	0	0	0.00%
Youth Aids	42154	1,626,868	1,716,050	1,611,182	1,700,000	1,700,000	1,700,000	1,800,000	1,800,000	5.88%
Youth Aids AODA	42156	23,854	23,780	23,780	30,000	30,000	11,890	30,000	30,000	0.00%
Sex Trafficking	42159	0	1,983	73,347	100,000	100,000	139,920	100,000	100,000	0.00%
Safe & Stable Families	42164	57,103	57,103	42,597	57,000	57,000	57,103	57,000	57,000	0.00%
Kinship Care Grant	42166	491,532	508,387	477,377	518,000	518,000	539,801	525,000	525,000	1.35%
Community Intervention	42174	100,091	103,919	80,207	80,962	80,962	80,962	100,000	125,000	54.39%
Regional Foster Care Training	42220	1,455	974	391	3,160	3,160	3,160	3,160	3,160	0.00%
Prior Year Intergovt	42230	0	19,684	111,518	0	0	142,814	0	0	0.00%
TPR Adoption Federal	42234	2,354	12,874	3,194	34,200	34,200	35,100	34,200	34,200	0.00%
Post Reunification Program	42242	173,929	43,067	0	0	0	0	0	0	0.00%
Targeted Safety Support Funds	42247	0	0	165,616	193,900	193,900	130,100	225,000	225,000	16.04%
In Home Safety Services	42248	54,196	78,026	0	0	0	0	0	0	0.00%
CoVid Revenue	42999	0	0	79,319	0	0	7,605	0	0	0.00%
Intergov Rev Subtotal:		2,590,186	2,602,520	2,688,417	6,128,776	6,128,776	5,522,925	6,285,914	6,410,914	4.60%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Public Services:										
Client Cost Shares Fees	45035	159,034	122,205	110,928	150,000	150,000	125,518	150,000	150,000	0.00%
Prior Year Contractual	45039	32,074	0	0	0	0	0	0	0	0.00%
Child Support	45041	155,902	143,346	239,598	150,000	150,000	118,431	175,000	175,000	16.67%
Child Welfare Reimbursement	45062	180	1,050	1,289	1,500	1,500	9,168	1,500	1,500	0.00%
Collection Agency	45066	47,508	35,931	48,012	60,000	60,000	72,694	60,000	60,000	0.00%
Public Services Subtotal:		394,698	302,532	399,827	361,500	361,500	325,811	386,500	386,500	6.92%
Total Operating Revenue:		2,984,884	2,905,052	3,088,243	6,490,276	6,490,276	5,848,736	6,672,414	6,797,414	4.73%
Misc Revenues:										
Other Miscellaneous Revenues	48109	0	16	0	4,500	4,500	100	0	0	-100.00%
Misc Revenues Subtotal:		0	16	0	4,500	4,500	100	0	0	-100.00%
Total Non-Operating Revenue:		0	16	0	4,500	4,500	100	0	0	-100.00%
Revenue Total:		2,984,884	2,905,068	3,088,243	6,494,776	6,494,776	5,848,836	6,672,414	6,797,414	4.66%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Expense										
Wages:										
Regular Pay	51100	4,179,593	4,214,306	4,369,415	4,393,056	4,393,056	4,783,630	5,002,697	5,002,697	13.88%
Temporary Employees	51101	15,979	36,196	6,566	38,000	38,000	1,595	38,000	38,000	0.00%
Labor Fringes Match	51102	24,773	(11,284)	65,396	0	0	25,957	0	0	0.00%
Overtime	51105	29,010	28,562	10,919	31,000	31,000	18,187	40,000	40,000	29.03%
Comp Time	51108	6,873	11,291	14,842	10,000	10,000	14,521	0	0	-100.00%
Wage Turnover Savings	51150	0	0	0	(29,613)	(29,613)	0	0	(67,528)	128.03%
Payroll Sundry Account	51190	964	337	0	0	0	0	0	0	0.00%
Wages Subtotal:		4,257,192	4,279,409	4,467,139	4,442,443	4,442,443	4,843,890	5,080,697	5,013,169	12.85%
Fringes Benefits:										
FICA Medicare	51200	305,854	309,883	317,900	342,116	342,116	320,000	388,677	388,677	13.61%
Health Insurance	51201	1,012,740	1,020,450	1,062,624	1,162,592	1,162,592	1,164,633	1,250,527	1,250,527	7.56%
Dental Insurance	51202	56,485	54,005	52,047	56,616	56,616	57,107	61,660	61,660	8.91%
Workers Compensation	51203	74,599	42,335	25,775	57,061	57,061	52,471	64,696	64,696	13.38%
Unemployment Comp	51204	0	0	242	0	0	0	0	0	0.00%
WI Retirement	51206	280,128	276,749	295,130	299,294	299,294	297,569	326,602	326,602	9.12%
Fringe Benefits Other	51207	21,159	20,647	20,803	25,484	25,484	23,513	28,018	28,018	9.94%
Fringe Turnover Savings	51250	0	0	0	(27,744)	(27,744)	0	0	(27,971)	0.82%
Fringes Benefits Subtotal:		1,750,965	1,724,068	1,774,521	1,915,419	1,915,419	1,915,293	2,120,180	2,092,209	9.23%
Total Labor:		6,008,157	6,003,477	6,241,660	6,357,862	6,357,862	6,759,183	7,200,877	7,105,378	11.76%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Travel:										
Registration Tuition	52001	12,913	11,511	10,520	22,500	22,500	6,082	20,000	20,000	-11.11%
Automobile Allowance	52002	160,070	173,192	107,696	175,000	175,000	101,704	175,000	175,000	0.00%
Meals	52005	3,134	1,811	66	1,000	1,000	307	1,000	1,000	0.00%
Lodging	52006	8,544	10,633	1,030	15,000	15,000	1,020	10,000	10,000	-33.33%
Other Travel Exp	52007	475	155	34	200	200	30	200	200	0.00%
Taxable Benefit	52008	366	2,315	538	3,500	3,500	458	2,500	2,500	-28.57%
Travel Subtotal:		185,502	199,617	119,882	217,200	217,200	109,601	208,700	208,700	-3.91%
Total Travel:		185,502	199,617	119,882	217,200	217,200	109,601	208,700	208,700	-3.91%
Office:										
Office Supplies	53000	0	60	(488)	0	0	0	0	0	0.00%
Print Duplicate	53003	4	8	0	0	0	0	0	0	0.00%
Telephone	53008	0	0	1,254	0	0	0	0	0	0.00%
Telephone Supplies	53009	0	0	16	0	0	0	0	0	0.00%
Office Subtotal:		4	68	781	0	0	0	0	0	0.00%
Operating:										
Advertising	53500	350	0	351	1,500	1,500	350	1,500	1,500	0.00%
Subscriptions	53501	10	275	0	0	0	0	0	0	0.00%
Membership Dues	53502	10,848	9,368	7,728	8,000	8,000	3,000	8,000	8,000	0.00%
Publish Legal Notices	53503	727	42	2,639	1,000	1,000	641	1,250	1,250	25.00%
Emergency Rent Assistance	53508	96,479	120,712	90,069	150,000	150,000	72,890	125,000	125,000	-16.67%
Registration Tuition Other	53509	3,638	2,399	976	7,900	7,900	804	7,900	7,900	0.00%
Consumer Program Expenses	53510	277,900	268,704	163,798	350,000	350,000	125,090	300,000	300,000	-14.29%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Consumer Transportation	53514	103,520	111,872	69,533	125,000	125,000	58,015	120,000	120,000	-4.00%
Household Supplies	53516	(37)	0	0	0	0	0	0	0	0.00%
Food	53520	82	896	31	750	750	200	1,000	1,000	33.33%
Automobile Allowance-Other	53538	0	37	0	0	0	0	0	0	0.00%
Building Rental	53550	32,964	36,252	36,252	40,000	40,000	40,000	40,000	40,000	0.00%
Equipment Rental	53551	28,971	30,460	33,510	30,000	30,000	8,658	30,000	30,000	0.00%
Bad Debts Expense	53561	1,631	0	0	0	0	0	0	0	0.00%
Employee Benefit Taxable Other	53578	19	612	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	503	0	0	0	0	0	0	0.00%
CoVid Expenditures	53999	0	0	14,743	0	0	0	0	0	0.00%
Legal Fees	73041	1,866	1,654	1,113	1,500	1,500	364	1,500	1,500	0.00%
Operating Subtotal:		558,969	583,787	420,743	715,650	715,650	310,012	636,150	636,150	-11.11%
Contractual Services:										
Medical and Dental	55000	75,120	54,903	21,915	54,584	54,584	29,285	50,000	50,000	-8.40%
Professional Service	55014	42,282	85,150	123,887	90,000	90,000	195,960	100,000	100,000	11.11%
Collection Services	55015	9,559	7,367	9,542	12,000	12,000	17,446	12,000	12,000	0.00%
Supervised Family Visitation	55025	211,917	213,882	271,475	446,097	446,097	276,950	455,000	455,000	2.00%
Respite Care	55032	107,175	103,598	67,302	106,112	106,112	71,258	105,000	105,000	-1.05%
Receiving Home Bed Hold	55033	18,036	19,080	11,184	25,000	25,000	9,850	25,000	25,000	0.00%
Recruitment Non Staff	55034	(903)	0	0	0	0	0	0	0	0.00%
Foster Care Recog Retention	55035	4,296	2,816	2,959	5,000	5,000	5,683	5,000	5,000	0.00%
Child Care	55036	36,339	97,876	22,470	95,000	95,000	47,249	95,000	95,000	0.00%
Mentoring	55039	334,845	386,568	344,177	434,071	434,071	371,116	400,000	400,000	-7.85%
Counseling Consumer/Family	55040	25,535	25,377	12,288	30,000	30,000	25,000	25,000	25,000	-16.67%
Interpreter	55041	23,201	19,910	39,588	23,000	23,000	38,916	25,000	25,000	8.70%
Child Foster Care	55045	1,245,294	1,324,931	1,272,589	1,400,000	1,400,000	1,123,971	1,300,000	1,300,000	-7.14%
Group Homes	55046	636,099	517,342	571,998	600,000	600,000	564,049	600,000	600,000	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Child Residential Care Centers	55047	97,389	351,655	251,031	325,000	325,000	556,734	735,000	735,000	126.15%
Kinship Care	55052	456,060	469,450	435,326	500,000	500,000	394,716	525,000	525,000	5.00%
Adoption Assessments	55057	4,290	2,160	360	4,000	4,000	4,320	0	0	-100.00%
Truancy Intervention Preventio	55058	65,850	67,175	68,350	69,717	69,717	69,717	71,111	71,111	2.00%
Secure Juvenile Detention	55070	377,529	308,435	313,347	295,000	295,000	228,900	240,000	240,000	-18.64%
Family Training Skills	55071	611,275	647,685	552,368	873,145	873,145	664,158	650,000	650,000	-25.56%
Youth Wrap Around Services	55072	575,772	524,433	550,313	719,160	719,160	577,380	600,000	600,000	-16.57%
Alternative School	55073	92,422	59,363	50,865	50,865	50,865	50,865	50,865	50,865	0.00%
Juvenile Shelter Care	55075	816,944	622,380	599,679	760,000	760,000	666,566	760,000	760,000	0.00%
Juvenile Restitution	55076	(30)	408	0	1,000	1,000	200	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	0	0	0	120,000	120,000	10,000	120,000	120,000	0.00%
Medical and Dental	75000	217	403	62	300	300	50	300	300	0.00%
Building Rental	75042	0	0	10,200	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		5,866,515	5,912,346	5,603,277	7,049,251	7,049,251	6,010,539	6,960,476	6,960,476	-1.26%
Total Other Operating:		6,425,487	6,496,200	6,024,801	7,764,901	7,764,901	6,320,551	7,596,626	7,596,626	-2.17%
Expense Total:		12,619,146	12,699,295	12,386,343	14,339,963	14,339,963	13,189,335	15,006,203	14,910,704	3.98%
Child Welfare Net/(Levy):		(9,634,263)	(9,794,227)	(9,298,100)	(7,845,187)	(7,845,187)	(7,340,499)	(8,333,789)	(8,113,290)	3.42%

PARK VIEW HEALTH CENTER (PVHC)

Park View Fund: 530
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Kara Gruber
LOCATION: Winnebago County Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

MISSION STATEMENT:

Park View Health Center is a county owned skilled nursing facility dedicated to providing services to residents of the Winnebago County community in need of long-term care, short-term rehabilitative care and specialized behavioral services.

PROGRAM DESCRIPTION:

NURSING: Provides specialized quality care for residents with long and short-term needs.

ACTIVITIES/VOLUNTEER SERVICES: Provides an ongoing program of resident activities that meets the interests and well being of each resident. Coordinates volunteers to assist in providing resident activities and to facilitate quality of life for residents.

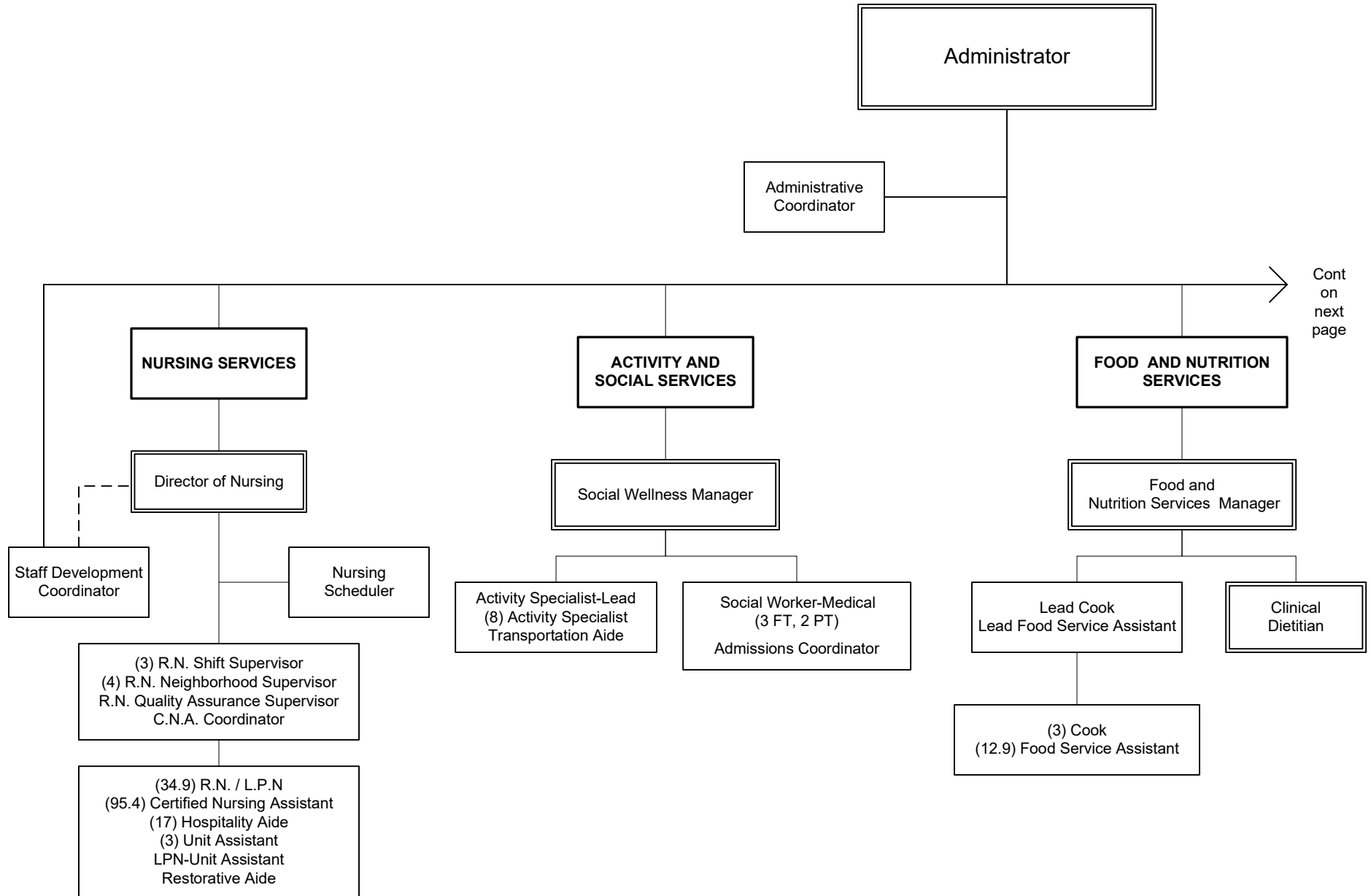
SOCIAL SERVICES: Responds to each individual's psychosocial needs to ensure a high quality of life for each resident while maintaining the highest level of function.

FOOD & NUTRITION: Provides each resident with a nourishing, palatable, well-balanced diet that meets the daily nutritional and therapeutic dietary needs.

HOUSEKEEPING: Provides a clean and homelike environment meeting all sanitation and infection control regulations.

ADMINISTRATION: Administration provides safe keeping of resident's personal accounts, billing, financial reports for Medical Assistance and Medicare reimbursement rates. Purchase facility supplies and equipment to meet resident needs. Maintains residents' medical records in compliance with State and Federal codes. Prepares annual budget and maintains an efficient operation within budgetary monies. Coordinates yearly mandatory programs and keeps all in-service records of all employees. Responsible for adhering to all State and Federal regulations.

PARK VIEW HEALTH CENTER

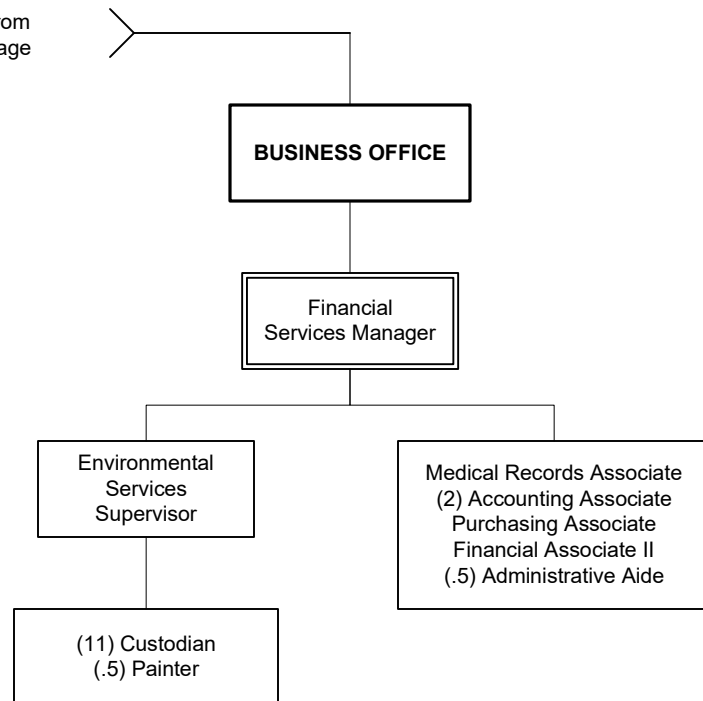


Cont
on
next
page

Note: Nursing, Food, and Activity Services positions are in terms of full time Equivalents.

PARK VIEW HEALTH CENTER

Cont from
prior page



PARK VIEW HEALTH CENTER (PVHC)

**Park View Fund: 530
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Kara Gruber
LOCATION: Winnebago County Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

2021 ACCOMPLISHMENTS:

- 1. Maintained emergency response operations for continued COVID-19 pandemic.**
- 2. Received grant and donation monies in the amount of \$20,500 through June of 2021.**
- 3. Continued facility-based Emergency CNA Training Program through state emergency orders and began process to become permanent training facility.**
- 4. Installed neighborhood kitchen ranges and began neighborhood-based meal service to phase out re-therm carts.**
- 5. Completed necessary education, training, and supply coordination to add TPN (Total Parenteral Nutrition) to service line.**
- 6. Completed creation of restorative nursing program to assist in maintaining resident functional levels to increase reimbursement.**

2022 GOALS & OBJECTIVES:

- 1. Complete construction for Ancillary Building on PVHC grounds which will include classroom, garage, and additional storage space.**
- 2. Finalize facility-based permanent CNA training program.**
- 3. Transition all neighborhoods and all meals to neighborhood-based meal service to completely phase out re-therm carts.**
- 4. Complete Weber Memorial Garden space.**
- 5. Transition Parkside 2 from locked unit to secured unit.**
- 6. Upgrade audio/visual system in PVHC Great Room to continue to accommodate new forms of activity involvement for residents.**
- 7. Replace dining room flooring on all neighborhoods.**

PARK VIEW HEALTH CENTER (PVHC)

2022 BUDGET NARRATIVE HIGHLIGHTS

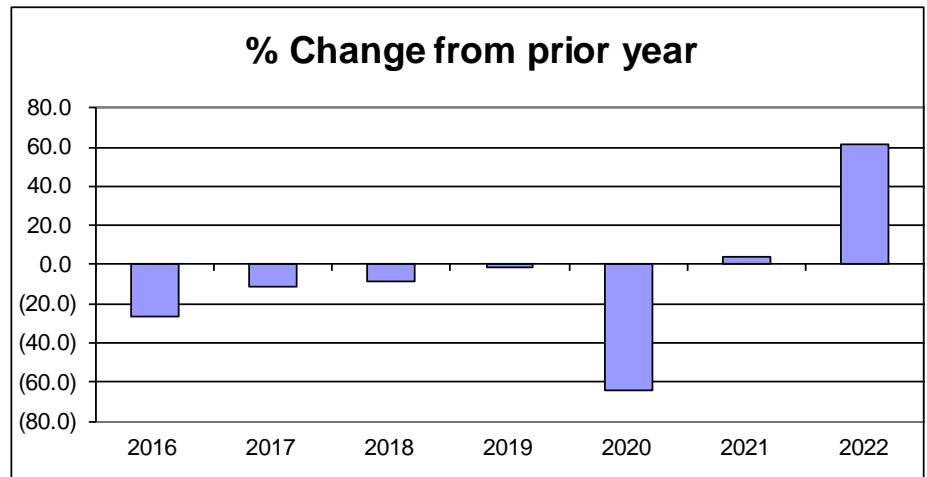
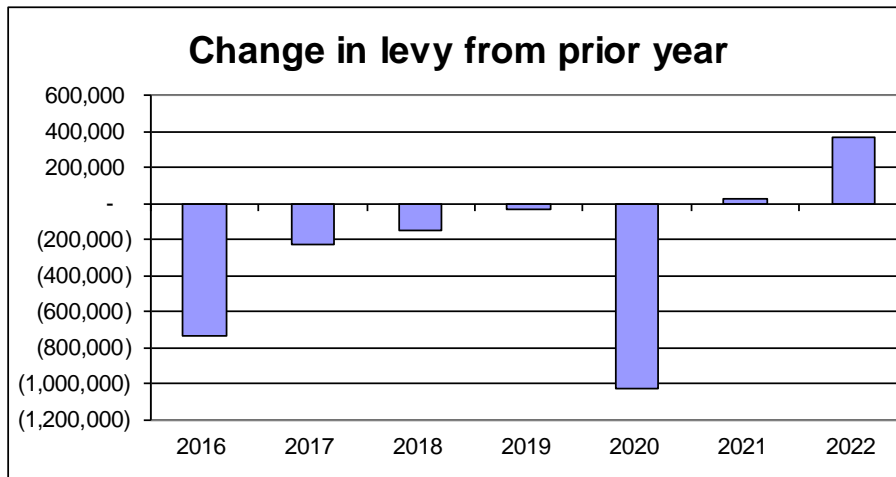
DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	216	215	215	215	215	215	215	216	217	217
Part Time	9	10	10	10	10	10	10	10	8	7
Total	225	225	225	225	225	225	225	226	225	224

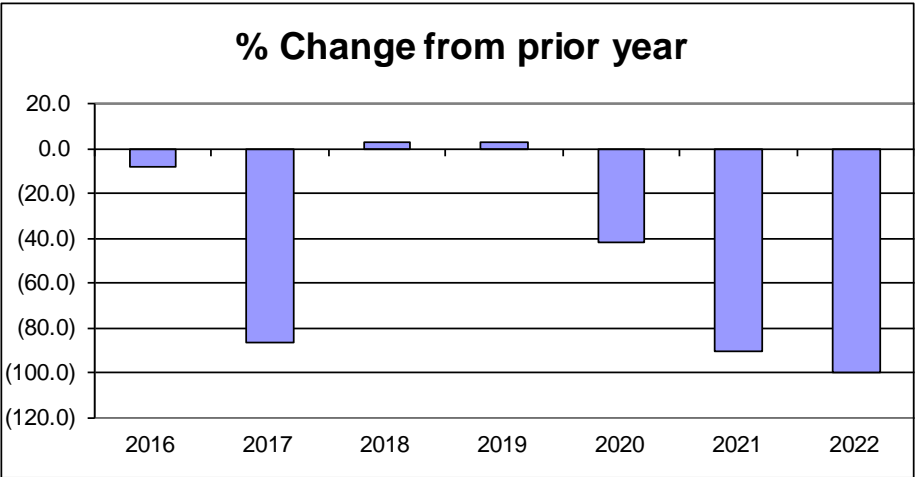
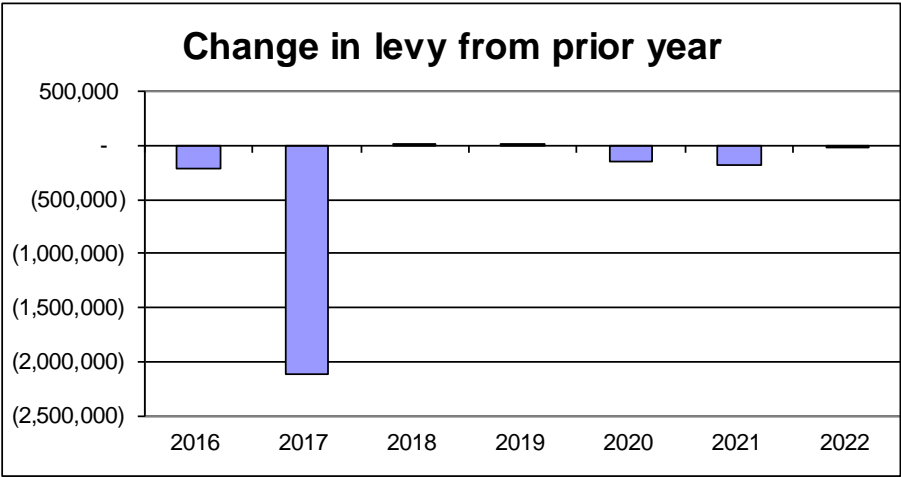
The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Hospitality Aide was added and one (1) full-time Certified Nursing Assistant (C.N.A.) position was eliminated from Table of Organization of Classified Positions. For the 2022 budget, one (1) part-time Cook, one (1) full-time Food Service Assistant, and one (1) full-time Food Service Supervisor will be eliminated and one (1) full-time Lead Cook and one (1) part-time Lead Food Service Assistant will be added to the Table of Organization of Classified Positions.

COUNTY LEVY: The net operating tax levy for Park View for 2022 is \$960,666 an increase of \$366,759 or 61.75% over 2021. In 2022 we are applying \$3,250,000 of Park View Fund Balance to reduce the levy. During 2021 we applied \$2,950,000 to reduce the levy. There will be no debt service levy for Park View for 2022. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 593,907	
Revenue Changes - impact on levy:		
Medicaid Title 19	(431,002)	Increase due to higher projected Medicaid rates.
WI Health Services	197,100	Decrease due to fewer family care residents.
Medicare Title 18	(61,250)	Increase due to slightly higher Medicare patient days.
Med Adv Rm Brd	98,844	Decrease due to lower patient days projected for Medicare Advantage plans.
Donations	(5,000)	Increase based on previous years donations/grants history.
Private Pay Fees	467,272	Decrease due to lower Private Pay patient days.
Non Operating Grant Revenues	155,300	Decrease due to projecting higher Medical Assistant supplement payment but patient days were down by approx 4,500 days due to Covid.
Other Miscellaneous Revenues	(145,000)	Increase due to a capitated rate for residents enrolled in Optum/UHC for clinical quality measures.
Expense Changes - impact on levy:		
Regular Pay	503,112	Increase due to the starting wage increase for C.N.A.'s by two grades, \$1.88/hour, for over 100 positions . Also, an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.
Temporary Employees	31,700	Increase in pool of temporary casual call C.N.A.'s and R.N.'s.
Overtime	(73,700)	Decrease projected as vacancies are filled throughout the year.
Wage Turover Savings	(250,000)	This account was created to show the savings in the fund for staff turnover. When one employee leaves employment, the replacement employee starts at a lower rate of pay and there are period of time when the positions are vacant. For 2022, the amount budgeted for turnover savings used will be \$500,000, which is \$250,000 more than 2021 budget. This amount is based on the trend in actuals in their wages account.
Health Insurance	392,441	Increase based on vacancies filled and the coverage staff elect to enroll.
Dental Insurance	11,948	Increase based on vacancies filled and the coverage staff elect to enroll.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

Account	Amount	Description
WI Retirement	62,299	Increase due to the starting wage increase across the board for C.N.A.'s, along with An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.
Fringe Turnover Savings	(350,000)	This account was created to show the savings in the fund for staff turnover. When one employee leaves employment, the replacement employee starts at a lower rate of pay and there are period of time when the positions are vacant. For 2022, the amount budgeted for turnover savings used will be \$500,000, which is \$350,000 more than 2021 budget. This amount is based on the trend in actuals in their fringes account. Vacant positions are budgeted with family health insurance coverage and some new employees waive health insurance, go with employee only or employee plus one which is a lower amount than what they are budgeted at for health insurance premium costs.
Capital - Improvements	(84,000)	Decrease based on no improvement projects in 2022. In 2021, the four (4) Neighborhood Dining Room Floor replacements were budgeted for \$84,000.
Capital - Equipment	88,900	Increase to purchase a new dishwasher, purchase cost \$100,400. In 2021, \$11,500 was only budgeted to purchase a Volaro sit to stand and a Volaro full body lift with scale.
Small Equipment	7,275	Increase due to the need for more bariatric equipment.
Donated Goods Services	5,000	Increase based on previous years donations/grants history.
Equipment Rental	5,200	Increase due to wound vac equipment rental and speciality beds due to higher resident acuity levels.
Computer Licensing Charge	38,351	Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.
Heat	(8,000)	Decrease based on expense trend and usage history.
Prop Liab Ins	20,135	Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.
Other small changes:	(310,166)	This is a combination of small increases and decreases to revenue and expense accounts.
2022 Levy (Excluding Debt & Depreciation)	\$ 960,666	

Note: Shown differently than Highway Department because this fund requires a tax levy.

Financial Summary
Park View Health Center (PVHC)

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Operating Revenues	8,980,184	14,421,840	15,319,010	15,319,010	15,042,246
Debt Revenues	19,000	19,000	19,000	19,000	-
Total Revenues	8,999,184	14,440,840	15,338,010	15,338,010	15,042,246
Labor	8,089,306	14,281,855	15,086,478	15,086,478	15,455,827
Travel	3,724	8,720	14,125	14,125	13,900
Capital	189,777	350,835	95,500	434,840	100,400
Other Operating	2,335,081	4,204,901	4,282,814	4,284,609	4,325,652
Non - Operating - Debt Expenses	37,307	37,221	38,000	38,000	-
Total Expenditures	10,655,195	18,883,532	19,516,917	19,858,052	19,895,779
Levy Before Adjustments	1,656,011	4,442,692	4,178,907		4,853,533
<i>Adjustments:</i>					
Back out depreciation			(616,000)		(642,867)
Back out debt expense			(38,000)		-
Back out debt revenue			19,000		-
Decrease fund balance			(2,950,000)		(3,250,000)
Net Levy After Adjustments			593,907		960,666

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	4,990,585	5,395,133	5,028,395	5,167,981	5,167,981	4,319,000	5,598,983	5,598,983	8.34%
WI Dept of Administration	42002	0	0	100,678	0	0	1,357	0	0	0.00%
WI Health Services	42007	597,768	736,337	737,973	657,000	657,000	425,000	459,900	459,900	-30.00%
US Health and Human Services	42014	0	0	988,013	0	0	123,310	0	0	0.00%
Other Grantor Agencies	42019	0	0	590	0	0	0	0	0	0.00%
Medicare Title 18	45031	1,103,840	868,428	992,685	981,250	981,250	1,180,000	1,042,500	1,042,500	6.24%
Med Adv Rm Brd	45032	1,401,297	1,649,153	1,406,641	1,548,094	1,548,094	1,520,000	1,449,250	1,449,250	-6.38%
Intergov Rev Subtotal:		8,093,490	8,649,051	9,254,975	8,354,325	8,354,325	7,568,667	8,550,633	8,550,633	2.35%
Public Services:										
Donations	45034	50,697	27,696	64,251	35,000	35,000	50,000	40,000	40,000	14.29%
Medical Asst Fees	45045	0	432	0	0	0	0	0	0	0.00%
Private Pay Fees	45046	5,123,454	4,574,982	4,316,629	4,800,080	4,800,080	3,819,000	4,332,808	4,332,808	-9.73%
Dietary Fees	45047	4,010	4,100	378	3,000	3,000	500	2,500	2,500	-16.67%
Public Services Subtotal:		5,178,161	4,607,211	4,381,258	4,838,080	4,838,080	3,869,500	4,375,308	4,375,308	-9.57%
Interfund Revenue:										
Food Service	65082	254	0	0	25,550	25,550	0	25,550	25,550	0.00%
Interfund Revenue Subtotal:		254	0	0	25,550	25,550	0	25,550	25,550	0.00%
Total Operating Revenue:										
		13,271,905	13,256,262	13,636,233	13,217,955	13,217,955	11,438,167	12,951,491	12,951,491	-2.02%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Misc Revenues:										
Non Operating Grant Revenues	48102	2,851,170	2,901,245	2,640,641	2,081,055	2,081,055	2,823,673	1,925,755	1,925,755	-7.46%
Other Miscellaneous Revenues	48109	12,661	21,171	31,617	20,000	20,000	160,000	165,000	165,000	725.00%
Misc Revenues Subtotal:		2,863,831	2,922,416	2,672,258	2,101,055	2,101,055	2,983,673	2,090,755	2,090,755	-0.49%
Transfers In:										
Other Transfers In	49501	0	0	0	19,000	19,000	19,000	0	0	-100.00%
Transfers In Subtotal:		0	0	0	19,000	19,000	19,000	0	0	-100.00%
Total Non-Operating Revenue:										
		2,863,831	2,922,416	2,672,258	2,120,055	2,120,055	3,002,673	2,090,755	2,090,755	-1.38%
Revenue Total:										
		16,135,736	16,178,678	16,308,492	15,338,010	15,338,010	14,440,840	15,042,246	15,042,246	-1.93%
Expense										
Wages:										
Regular Pay	51100	8,814,743	8,896,882	9,255,555	9,971,612	9,971,612	9,317,800	10,474,724	10,474,724	5.05%
Temporary Employees	51101	210,642	338,812	291,979	210,200	210,200	257,500	241,900	241,900	15.08%
Overtime	51105	695,563	846,177	796,514	760,700	760,700	659,800	687,000	687,000	-9.69%
Wage Turnover Savings	51150	0	0	0	(250,000)	(250,000)	0	0	(500,000)	100.00%
Payroll Sundry Account	51190	89	1,322	0	0	0	0	0	0	0.00%
Wages Subtotal:		9,721,036	10,083,192	10,344,048	10,692,512	10,692,512	10,235,100	11,403,624	10,903,624	1.97%
Fringes Benefits:										
FICA Medicare	51200	705,288	736,910	753,614	837,110	837,110	767,950	872,370	872,370	4.21%
Health Insurance	51201	2,144,500	2,030,967	2,197,678	2,737,330	2,737,330	2,345,500	3,129,771	3,129,771	14.34%
Dental Insurance	51202	130,168	120,608	121,826	145,166	145,166	122,600	157,114	157,114	8.23%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Workers Compensation	51203	187,668	104,481	57,012	133,678	133,678	120,175	139,118	139,118	4.07%
Unemployment Comp	51204	9,042	3,437	12,727	0	0	0	0	0	0.00%
Compensated Absences Expense	51205	(202,364)	163,169	(18,818)	0	0	0	0	0	0.00%
WI Retirement	51206	614,785	614,285	650,858	634,379	634,379	642,800	696,678	696,678	9.82%
Fringe Benefits Other	51207	41,613	41,889	43,450	56,303	56,303	47,730	57,152	57,152	1.51%
GASB OPEB Adjustment	51214	(104,189)	(71,938)	82,327	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	53,493	43,632	34,195	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	252,319	809,148	59,908	0	0	0	0	0	0.00%
Fringe Turnover Savings	51250	0	0	0	(150,000)	(150,000)	0	0	(500,000)	233.33%
Fringes Benefits Subtotal:		3,832,322	4,596,588	3,994,778	4,393,966	4,393,966	4,046,755	5,052,203	4,552,203	3.60%
Total Labor:		13,553,358	14,679,781	14,338,825	15,086,478	15,086,478	14,281,855	16,455,827	15,455,827	2.45%
Travel:										
Registration Tuition	52001	6,295	8,507	3,868	11,500	11,500	8,000	11,500	11,500	0.00%
Automobile Allowance	52002	186	509	176	600	600	100	500	500	-16.67%
Meals	52005	125	49	13	300	300	100	250	250	-16.67%
Lodging	52006	936	1,220	230	1,400	1,400	400	1,400	1,400	0.00%
Other Travel Exp	52007	12	12	20	50	50	20	50	50	0.00%
Taxable Benefit	52008	221	235	11	275	275	100	200	200	-27.27%
Travel Subtotal:		7,775	10,532	4,317	14,125	14,125	8,720	13,900	13,900	-1.59%
Total Travel:		7,775	10,532	4,317	14,125	14,125	8,720	13,900	13,900	-1.59%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Capital Outlay:										
Improvements	58002	0	2,193	39,750	84,000	165,800	140,000	0	0	-100.00%
Equipment Technology	58003	0	0	0	0	0	0	35,000	0	0.00%
Equipment	58004	19,435	38,948	136,939	11,500	269,040	210,835	100,400	100,400	773.04%
Capital Outlay Subtotal:		19,435	41,141	176,688	95,500	434,840	350,835	135,400	100,400	5.13%
Total Capital:		19,435	41,141	176,688	95,500	434,840	350,835	135,400	100,400	5.13%
Office:										
Office Supplies	53000	11,883	11,092	11,254	13,000	13,000	12,000	13,000	13,000	0.00%
Printing Supplies	53002	4,263	5,680	6,519	4,700	4,700	5,500	6,000	6,000	27.66%
Print Duplicate	53003	2,121	758	1,467	1,400	1,400	1,300	1,400	1,400	0.00%
Postage and Box Rent	53004	4,880	3,109	3,527	3,800	3,800	3,800	3,900	3,900	2.63%
Computer Supplies	53005	233	93	334	300	300	300	350	350	16.67%
Computer Software	53006	400	458	1,621	1,100	1,100	4,000	1,100	1,100	0.00%
Telephone	53008	20,593	20,747	33,417	30,000	30,000	27,000	28,000	28,000	-6.67%
Office Subtotal:		44,373	41,938	58,139	54,300	54,300	53,900	53,750	53,750	-1.01%
Operating:										
Subscriptions	53501	592	1,164	458	700	700	600	700	700	0.00%
Membership Dues	53502	23,223	29,356	20,511	28,000	28,000	27,000	28,000	28,000	0.00%
Education Training	53513	16,941	17,364	17,798	18,600	18,600	17,150	16,650	16,650	-10.48%
Agricultural Supplies	53515	1,616	2,414	3,515	2,200	2,200	2,200	2,500	2,500	13.64%
Household Supplies	53516	123,629	109,349	121,254	122,400	122,400	117,000	122,600	122,600	0.16%
Linen	53519	12,092	12,700	3,857	6,500	6,500	6,400	6,500	6,500	0.00%
Food	53520	421,845	450,169	438,799	448,000	448,000	410,000	440,000	440,000	-1.79%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Dishes and Utensils	53521	2,872	2,461	1,530	3,000	3,000	2,800	3,000	3,000	0.00%
Small Equipment	53522	73,000	50,870	87,323	104,650	106,445	99,000	111,925	111,925	6.95%
Shop Supplies	53523	3,463	4,072	3,618	3,800	3,800	3,000	3,500	3,500	-7.89%
Medical Supplies	53524	404,376	474,469	457,356	464,900	464,900	428,080	453,500	453,500	-2.45%
Medical Oxygen	53525	16,457	15,925	16,155	19,600	19,600	15,800	18,100	18,100	-7.65%
Incontinent Supplies	53526	7,836	8,010	2,346	7,000	7,000	4,500	5,000	5,000	-28.57%
Incontinent Products	53527	50,927	51,856	50,581	57,000	57,000	51,000	56,000	56,000	-1.75%
Recreation Supplies	53529	1,684	1,635	1,268	2,400	2,400	2,300	2,400	2,400	0.00%
Other Operating Supplies	53533	1,243	2,198	3,235	3,000	3,000	3,000	3,000	3,000	0.00%
Donated Goods Services	53534	52,709	20,400	37,543	35,000	35,000	50,000	40,000	40,000	14.29%
Motor Fuel	53548	984	510	584	800	800	793	900	900	12.50%
Equipment Rental	53551	21,732	27,668	11,807	11,700	11,700	16,570	16,900	16,900	44.44%
Operating Licenses Fees	53553	530	66	787	450	450	450	650	650	44.44%
Bad Debts Expense	53561	5,632	(2,152)	(1,048)	0	0	0	0	0	0.00%
Taxes & Assessments	53562	342,720	342,720	342,720	342,720	342,720	342,720	342,720	342,720	0.00%
Other Miscellaneous	53568	6,162	6,392	6,439	7,500	7,500	7,000	5,000	5,000	-33.33%
Small Equipment Technology	53580	7,954	2,544	17,709	10,550	10,550	9,594	12,375	12,375	17.30%
Legal Settlement	53700	0	0	20	0	0	0	0	0	0.00%
Print Duplicate	73003	31,122	32,284	34,601	35,000	35,000	35,000	36,000	36,000	2.86%
Computer Licensing Charge	73006	0	0	0	0	0	0	38,351	38,351	100.00%
Motor Fuel	73548	4,025	4,662	2,942	4,200	4,200	4,200	4,400	4,400	4.76%
Operating Subtotal:		1,635,366	1,669,106	1,683,704	1,739,670	1,741,465	1,656,157	1,770,671	1,770,671	1.78%
Repairs & Maint:										
Calcium Chloride	54003	632	71	150	500	500	200	250	250	-50.00%
Small Hardware	54008	400	1,007	418	800	800	600	700	700	-12.50%
Lumber and Plywood	54009	105	1,136	107	200	200	400	200	200	0.00%
Other Elect Products	54012	4,277	5,166	3,679	4,800	4,800	4,600	5,000	5,000	4.17%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Other Plumbing Prod.	54014	2,466	6,847	2,606	5,000	5,000	4,000	4,500	4,500	-10.00%
Other Building Materials	54015	1,576	2,403	1,209	2,100	2,100	1,900	2,000	2,000	-4.76%
Lubricants	54016	(711)	1,009	(87)	200	200	150	175	175	-12.50%
Machine Equip Parts	54017	45,994	35,679	57,185	44,000	44,000	42,000	44,000	44,000	0.00%
Tires Batteries	54018	5,858	3,569	11,178	8,000	8,000	8,500	9,000	9,000	12.50%
Painting Supplies	54025	3,419	1,936	1,684	3,100	3,100	2,485	2,600	2,600	-16.13%
Consumable Tools	54026	216	18	166	200	200	175	200	200	0.00%
Sign Parts Supplies	54027	71	258	0	300	300	200	200	200	-33.33%
Other Maint Supplies	54028	5,565	4,758	4,836	5,200	5,200	5,000	5,200	5,200	0.00%
Equipment Repairs	54029	28,576	35,961	37,279	53,000	53,000	48,800	52,000	52,000	-1.89%
Maintenance Vehicles	74023	502	1,390	2,362	1,200	1,200	1,800	2,000	2,000	66.67%
Technology Repair and Maintain	74029	6,402	6,303	5,841	5,808	5,808	5,808	6,468	6,468	11.36%
Repairs & Maint Subtotal:		105,347	107,510	128,613	134,408	134,408	126,618	134,493	134,493	0.06%
Utilities:										
Heat	54700	70,148	70,388	55,527	83,000	83,000	70,000	75,000	75,000	-9.64%
Power and Light	54701	206,316	190,688	191,614	215,000	215,000	205,000	210,000	210,000	-2.33%
Water and Sewer	54702	67,417	77,490	71,545	80,000	80,000	79,000	82,000	82,000	2.50%
Refuse Collection	54703	12,465	13,161	14,036	19,000	19,000	16,000	17,000	17,000	-10.53%
Utilities Subtotal:		356,347	351,728	332,721	397,000	397,000	370,000	384,000	384,000	-3.27%
Contractual Services:										
Medical and Dental	55000	23,590	31,311	27,977	21,000	21,000	21,000	23,000	23,000	9.52%
Pest Extermination	55002	1,350	975	900	1,500	1,500	1,500	1,600	1,600	6.67%
Vehicle Repairs	55005	0	0	0	100	100	100	100	100	0.00%
Building Repairs	55008	43,046	55,541	45,802	55,600	55,600	51,000	54,500	54,500	-1.98%
Transcription Services	55009	1,805	2,388	1,880	1,900	1,900	1,900	2,000	2,000	5.26%
Accounting Auditing	55012	1,800	1,800	1,800	1,900	1,900	1,800	1,900	1,900	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Data Processing	55013	34,495	37,552	42,314	44,400	44,400	46,300	49,500	49,500	11.49%
Professional Service	55014	1,037,336	1,156,593	986,331	1,123,500	1,123,500	1,167,090	1,094,600	1,094,600	-2.57%
Medical and Dental	75000	177	354	177	0	0	0	0	0	0.00%
Snow Removal	75003	16,599	27,474	10,843	19,000	19,000	19,000	20,000	20,000	5.26%
Contractual Services Subtotal:		1,160,198	1,313,988	1,118,024	1,268,900	1,268,900	1,309,690	1,247,200	1,247,200	-1.71%
Insurance Expenses:										
Prop Liab Insurance	76000	78,372	49,152	51,120	72,536	72,536	72,536	92,671	92,671	27.76%
Insurance Expenses Subtotal:		78,372	49,152	51,120	72,536	72,536	72,536	92,671	92,671	27.76%
Deprec & Amort:										
Depreciation Expense	56503	601,302	592,418	599,132	616,000	616,000	616,000	642,867	642,867	4.36%
Deprec & Amort Subtotal:		601,302	592,418	599,132	616,000	616,000	616,000	642,867	642,867	4.36%
Total Other Operating:										
		3,981,305	4,125,838	3,971,452	4,282,814	4,284,609	4,204,901	4,325,652	4,325,652	1.00%
Debt Payments:										
Debt Principal Payments	57000	169,922	329,073	192,775	37,000	37,000	36,852	0	0	-100.00%
Debt Interest Payments	57001	13,150	6,670	1,790	1,000	1,000	369	0	0	-100.00%
Debt Payments Subtotal:		183,072	335,743	194,566	38,000	38,000	37,221	0	0	-100.00%
Transfers Out:										
Other Transfers Out	59501	0	0	749,000	0	0	0	0	0	0.00%
Transfers Out Subtotal:		0	0	749,000	0	0	0	0	0	0.00%
Total Non-Operating Expense:										
		183,072	335,743	943,566	38,000	38,000	37,221	0	0	-100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center										
Expense Total:		17,744,945	19,193,035	19,434,849	19,516,917	19,858,052	18,883,532	20,930,779	19,895,779	1.94%
PVHC Net/(Levy) prior to adjustments:		(1,609,209)	(3,014,357)	(3,126,357)	(4,178,907)	(4,520,042)	(4,442,692)	(5,888,533)	(4,853,533)	16.14%
Back out depreciation		601,302	592,418	599,132	616,000	616,000	616,000	642,867	642,867	4.36%
Fund balance applied (Note 1)		2,212,461	1,700,000	3,000,000	2,950,000	2,950,000	2,950,000	3,250,000	3,250,000	10.17%
PVHC Net/(Levy) after adjustments:		1,204,554	(721,939)	472,775	(612,907)	(954,042)	(876,692)	(1,995,666)	(960,666)	56.74%
Back out debt service expense		183,072	335,743	194,566	38,000	38,000	37,221	-	-	-100.00%
Back out debt service revenue		-	-	-	(19,000)	(19,000)	(19,000)	-	-	-100.00%
PVHC Net/(Levy) removing Debt:		1,387,625	(386,196)	667,340	(593,907)	(935,042)	(858,471)	(1,995,666)	(960,666)	61.75%

Note 1: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Park View				
Health Center -				
	Dishwasher Flight Type	1	100,400	100,400
		1		100,400

**PARK VIEW HEALTH CENTER (PVHC)
PROGRAM BUDGETS**

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022 EXECUTIVE	2021 ADOPTED	2020 ADOPTED	2022 OVER 2021	2021 OVER 2020
PARK VIEW HEALTH CENTER								-				
REVENUES							(15,042,246)	(15,042,246)	(15,319,010)	(15,203,536)	(1.80)	0.80
Nursing	53540	11,509,097	200	-	1,497,250	13,006,547	-	13,006,547	12,862,779	12,846,084	1.10	0.10
Activities	53541	746,055	-	-	4,775	750,830	-	750,830	718,888	698,001	4.40	3.00
Social Services	53542	560,615	-	-	-	560,615	-	560,615	534,974	535,159	4.80	0.00
Food & Nutrition	53544	1,147,482	-	-	524,500	1,671,982	-	1,671,982	1,612,464	1,597,327	3.70	0.90
Maintenance	53545	9,813	-	-	589,975	599,788	-	599,788	601,601	590,645	(0.30)	1.90
Housekeeping	53546	680,040	-	-	129,875	809,915	-	809,915	755,598	760,153	7.20	(0.60)
Laundry	53547	-	-	-	215,000	215,000	-	215,000	210,000	205,000	2.40	2.40
Administration	53548	802,725	13,700	-	721,410	1,537,835	-	1,537,835	1,471,113	1,456,468	4.50	1.00
Unclassified	53559	-	-	100,400	642,867	743,267	-	743,267	711,500	685,500	4.50	3.80
Debt Revenue		-	-	-	-	-	-	-	(19,000)	-	100.00	0.00
Debt Principal		-	-	-	-	-	-	-	37,000	194,000	(100.00)	(80.90)
Debt Interest		-	-	-	-	-	-	-	1,000	3,000	(100.00)	(66.70)
Grand Totals		<u>15,455,827</u>	<u>13,900</u>	<u>100,400</u>	<u>4,325,652</u>	<u>19,895,779</u>	<u>(15,042,246)</u>	<u>4,853,533</u>	<u>4,178,907</u>	<u>4,367,801</u>	16.10	(4.30)
Back out depreciation								(642,867)	(616,000)	(600,000)	4.40	2.70
Back out debt								-	(19,000)	(197,000)	(100.00)	(90.40)
Decrease fund balance								(3,250,000)	(2,950,000)	(3,000,000)	0.00	100.00
Tax levy								<u>960,666</u>	<u>593,907</u>	<u>570,801</u>	<u>61.80</u>	<u>4.00</u>

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
EDUCATION, CULTURE, & RECREATION				
UWO - Fox Cities Campus	\$ 158,992	\$ 307,616	\$ -	\$ 148,624
University Extension	74,500	708,862	-	634,362
Parks	313,243	1,681,550	-	1,368,307
Boat Launch	120,000	105,957	14,043	-
	<u>\$ 666,735</u>	<u>\$ 2,803,985</u>	<u>\$ 14,043</u>	<u>\$ 2,151,293</u>

UWO-FOX CITIES CAMPUS

**General Fund – Department: 062
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: UWO-Fox Cities Campus
1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920 832 2610 (Martin Rudd)

MISSION STATEMENT:

The University of Wisconsin Oshkosh (UWO)-Fox Cities Campus delivers accessible and high quality university education providing liberal arts and pre-professional instruction that engages students in baccalaureate and professional programs. The learning environment allows our students to seek and discover their potential for leadership, service, and responsible citizenship and encourages life-long learning. UWO-Fox Cities Campus serves our community through civic engagement by providing access to information, knowledge and cultural enrichment opportunities. The University of Oshkosh-Fox Cities Campus will be an innovative and responsive educational leader, providing superior education to undergraduate students and improving the quality of life and work in the region.

PROGRAM DESCRIPTION:

Through an agreement made in 1959 with the State of Wisconsin, Winnebago County and Outagamie County jointly own the buildings and grounds of the campus of the University of Wisconsin Oshkosh – Fox Cities Campus. County funding provides for the maintenance and improvement of these campus facilities. The University of Wisconsin, with state, federal and program funds, provide the campus budget for salaries and program expenses, totaling \$7 million for the 2020-2021 fiscal year. The campus web site is <https://uwosh.edu/fox>

The UWO-Fox Cities Campus commits itself to the following goals:

- (a) To plan and deliver the freshman-sophomore years of baccalaureate programs and professional studies.
- (b) To place major emphasis on teaching excellence.
- (c) To support the development, testing, and use of effective teaching methods.
- (d) To assess the learning outcomes of our students.
- (e) To foster the development and provide collaborative bachelor's degree programs in high-demand areas for adult learners, including, Mechanical Engineering, Electrical Engineering, and Engineering Technology, in addition to the pursuit of new partnership degrees.
- (f) To provide an accelerated path for teacher certification and licensure.
- (g) To expect scholarly activity including research, scholarship and creative endeavor, that supports its programs at the associate degree level.
- (h) To serve the citizens in the UWO-Fox Cities Campus service area by (1) promoting the integration of the extension function and encouraging faculty and staff to participate in outreach activity through, for example, providing continuing educational programs, (2) facilitating the delivery of programs offered by other University of Wisconsin System institutions.

- (i) **To participate in inter-institutional relationships including but not limited to private colleges, public schools, other University of Wisconsin institutions, the College of the Menominee Nation, and the Wisconsin Technical College System in order to maximize educational opportunity and resources for the citizens of the area.**
- (j) **To serve the special needs of minority, disadvantaged, disabled and nontraditional students, especially those in immediate service areas.**
- (k) **To provide opportunities for cultural enrichment.**
- (l) **To make available, as a service to business, industry and the general public, the unique professional expertise of the faculty and staff.**

UWO-FOX CITIES CAMPUS

**General Fund – Department: 062
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: UWO-Fox Cities Campus
1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920-832-2610 (Martin Rudd)

2021 ACCOMPLISHMENTS:

1. Successfully transitioned hundreds of academic courses and thousands of credit hours to an online format following decision to move operations away from campus due to COVID-19 for 2020-2021 academic year, including offering continuous professional development for faculty.
2. Finalized approval for new campus based and online Associate of Arts and Science degree for offering in 2021-2022.
3. Created a strong community of continuing education learners through online offerings including dozens of new “virtual travel” and “virtual cultural” experiences.
4. Celebrated 157 associate degree graduates with a safely distanced and masked series of commencements in May 2021, in addition to a fully virtual commencement in Dec 2020.
5. Maintained a strong relationship with our international students who were unable to return to campus for their in-person academic activities.
6. Opened re-branded and secured Community Gardens with the help of volunteer hours from Eagle Scout projects [fence] and increased usage .
7. UWO Fox Cities was designated by the Arbor Day Foundation as having achieved Tree Campus USA status (for 2020) recognizing the campus’ and counties’ commitment to effectively manages its trees; develop connectivity with the community beyond campus borders in order to foster healthy, urban forests; and to engage its student population to utilize service learning opportunities centered on the campus, community and forestry efforts. Participated in nationwide virtual conference to discuss the unique campus-university-municipal-county relationship that exists to support the sustainability efforts.
8. Led statewide effort to re-establish “Wisconsin Collegiate Sports League” with development of new club sports model at UWO Fox Cities.

2022 GOALS & OBJECTIVES:

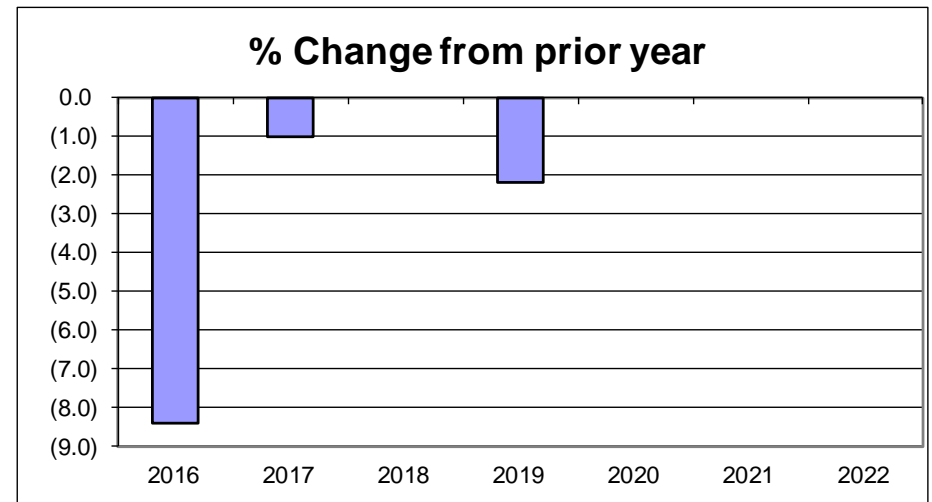
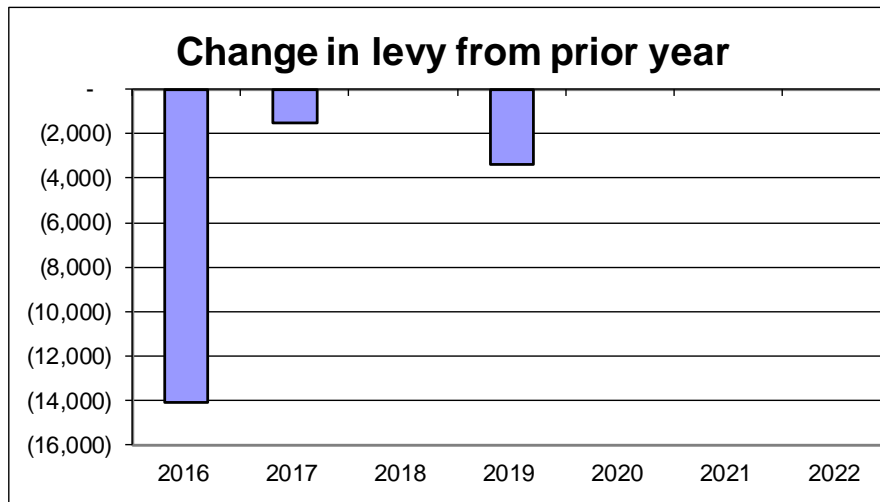
- 1. With a view to return to normalized operations while keeping a close eye on the emergence of COVID related variants, we will:**
 - Successfully transition faculty, staff and student operations, teaching, work and institutional activities back to campus by Aug 2. This also reflects that UWO recognizes the enhanced value of online teaching and learning and that the launch of a new AAS, available fully online, is marketed to new student audiences.**
 - Return to the use of the campus facilities for community participation in science education, fine arts and events.**
- 2. Child Care Center Addition. Finish design and undertake construction of University Children's Center in upcoming academic year.**
- 3. Academic Programming: Serve approximately 2,200 students with high-quality, close-to-home, and reasonably priced university education through the sophomore year, and assist those students in completing university degrees through successful transitions and transfer.**
- 4. Food Service and Student Development Space. Complete feasibility study leading to budget request for design and construction of updated and enlarged food service and commons to enable meal plan service for all students and employees, offer club / meeting rooms, flexible student event areas.**

UWO-FOX CITIES CAMPUS

2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING: There are no County staff assigned to this facility.

COUNTY LEVY: The tax levy for 2022 is \$148,624, no change from 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - UWO-Fox Cities Campus

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 148,624	
Revenue Changes - impact on levy:		
Other Miscellaneous Revenues	5,184	This account is revenue from Cellular/PCS/Paging Contract that Verizon Wireless pays \$10,368 for the 1655 University Drive, Menasha location. All expenses are paid 50% by Outagamie County, as well as half of this revenue is returned to Outagamie County by a credit to the billing of half of the expenses billed. The actual amount of revenue is half of the contracted payment of \$10,368 that is recorded in this account. Going forward, we will budget this way.
Cost Sharing Allocations	7,748	This account is where the revenue comes in from Outagamie County for half of the expenses budgeted for UWO-Fox Cities Campus.
Expense Changes - impact on levy:		
Capital - Improvements	(50,000)	Decrease based on Finance's request to budget building repairs and equipment repairs to operating expenses, whereas in the past these smaller projects have been budgeted to capital improvements even though they are not classified as betterment (additional value by terms of 1) lengthening a capital asset's estimated useful life or 2) increasing a capital asset's ability to provide service (i.e., greater effectiveness or efficiency) as per our Generally Accepted Accounting Principles.
Maintenance Buildings	(5,500)	Decrease due to trend of expenses and moving budget to repair maintenance supplies based on that expense trend.
Maintenance Grounds - Interfund	10,247	Increase to move expenses performed by the Highway Department to correct account and entails parking lot crack/pothole filling, sealing, and striping.
Grounds Maintenance	(12,000)	Decrease to move expenses to Maintenance Grounds - interfund and small increase in expenses.
Building Repairs	37,068	Increase due to moving building repair costs from capital improvements, including fieldhouse flooring refinishing (\$16,000) and sidewalk repairs (\$22,000).
Prop Liab Insurance	7,253	Increase due to less fund balance able to be applied, resulting in higher premiums for each department.
Other small changes	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 148,624	

Financial Summary UWO-Fox Cities Campus

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	76,028	171,924	171,924	171,924	158,992
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	50,000	50,000	59,948	-
Other Expenditures	141,688	308,448	270,548	349,787	307,616
Total Expenditures	141,688	358,448	320,548	409,735	307,616
Levy			148,624		148,624

Winnebago County										
Budget Detail - 2022										
Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 062 - UWO-Fox Cities Campus										
Revenue										
Misc Revenues:										
Other Miscellaneous Revenues	48109	10,368	5,184	5,184	10,368	10,368	10,368	5,184	5,184	-50.00%
Cost Sharing Allocations	48110	391,633	157,646	116,760	161,556	161,556	161,556	160,274	153,808	-4.80%
Misc Revenues Subtotal:		402,001	162,830	121,944	171,924	171,924	171,924	165,458	158,992	-7.52%
Total Non-Operating Revenue:										
		402,001	162,830	121,944	171,924	171,924	171,924	165,458	158,992	-7.52%
Revenue Total:										
		402,001	162,830	121,944	171,924	171,924	171,924	165,458	158,992	-7.52%
Expense										
Capital Outlay:										
Improvements	58002	72,589	36,273	66,673	50,000	59,948	50,000	0	0	-100.00%
Capital Outlay Subtotal:		72,589	36,273	66,673	50,000	59,948	50,000	0	0	-100.00%
Total Capital:										
		72,589	36,273	66,673	50,000	59,948	50,000	0	0	-100.00%
Office:										
Computer Supplies	53005	72	72	0	0	0	0	0	0	0.00%
Office Subtotal:		72	72	0	0	0	0	0	0	0.00%

Winnebago County										
Budget Detail - 2022										
Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 062 - UWO-Fox Cities Campus										
Operating:										
Agricultural Supplies	53515	0	516	0	0	0	0	2,200	2,200	100.00%
Small Equipment	53522	2,352	1,717	32	6,200	6,200	6,200	4,000	4,000	-35.48%
Equipment Rental	53551	0	1,156	0	1,000	1,000	1,000	0	0	-100.00%
Operating Subtotal:		2,352	3,389	32	7,200	7,200	7,200	6,200	6,200	-13.89%
Repairs & Maint:										
Maintenance Buildings	54020	5,562	9,590	5,089	9,500	9,500	10,400	4,000	4,000	-57.89%
Repair Maintenance Supplies	54024	39,925	52,616	58,082	54,291	54,291	54,291	55,291	55,291	1.84%
Maintenance Grounds	74021	0	3,420	0	0	0	0	10,247	10,247	100.00%
Repairs & Maint Subtotal:		45,486	65,626	63,171	63,791	63,791	64,691	69,538	69,538	9.01%
Contractual Services:										
Pest Extermination	55002	1,425	2,321	1,214	3,200	3,200	3,200	3,200	3,200	0.00%
Snow Removal	55003	45,483	62,490	36,134	60,000	60,000	60,000	60,000	60,000	0.00%
Grounds Maintenance	55007	11,411	23,692	1,093	12,000	12,000	7,000	0	0	-100.00%
Building Repairs	55008	609,683	103,717	46,783	93,000	130,239	93,000	143,000	130,068	39.86%
Professional Service	55014	0	0	0	0	42,000	42,000	0	0	0.00%
Contractual Services Subtotal:		668,001	192,220	85,224	168,200	247,439	205,200	206,200	193,268	14.90%
Insurance Expenses:										
Prop Liab Insurance	76000	24,864	17,712	18,420	31,357	31,357	31,357	38,610	38,610	23.13%
Insurance Expenses Subtotal:		24,864	17,712	18,420	31,357	31,357	31,357	38,610	38,610	23.13%
Total Other Operating:		740,776	279,018	166,847	270,548	349,787	308,448	320,548	307,616	13.70%
Expense Total:		813,365	315,291	233,520	320,548	409,735	358,448	320,548	307,616	-4.03%
UWO-Fox Cities Campus Net/(Levy):		(411,364)	(152,461)	(111,576)	(148,624)	(237,811)	(186,524)	(155,090)	(148,624)	0.00%

UW - EXTENSION

General Fund – Department: 064
2022 BUDGET NARRATIVE

DEPARTMENT HEAD/

AREA EXTENSION DIRECTOR:

Chris Viau

LOCATION:

Winnebago County UW-Extension
James P. Coughlin Center
625 E. County Road Y, Suite 600
Oshkosh, WI 54901-9774

TELEPHONE: 232-1973

MISSION STATEMENT:

Extension Winnebago County provides residents with access to university resources engaging lifelong learners, wherever they live and work. Educational programs support the community, organizations, youth, families, and agriculture and meet local needs by utilizing input from residents and community leaders throughout Winnebago County.

PROGRAM DESCRIPTION:

AGRICULTURE, NATURAL RESOURCES, and COMMUNITY DEVELOPMENT PROGRAMS:

Agriculture: Programs provide farm operators, rural landowners, and youth with the latest information to empower them to improve crop and animal production practices, buildings and facilities, water quality, and marketing.

Horticulture: Programs provide best practices and technical assistance to home gardeners and green industry professionals improving economic and environmental sustainability for individuals, families, communities, and businesses. The Master Gardener Program educates, empowers, and supports volunteers to use university research-based information to extend the Wisconsin Idea, making a positive difference in lives and communities. Through the Community Gardens initiative, leadership and support are provided to garden sites so that people may be able to raise food for their families.

Community and Organizational Development: Programs provide educational programming to assist leaders, communities, and organizations in realizing their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education, and much more. In short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations.

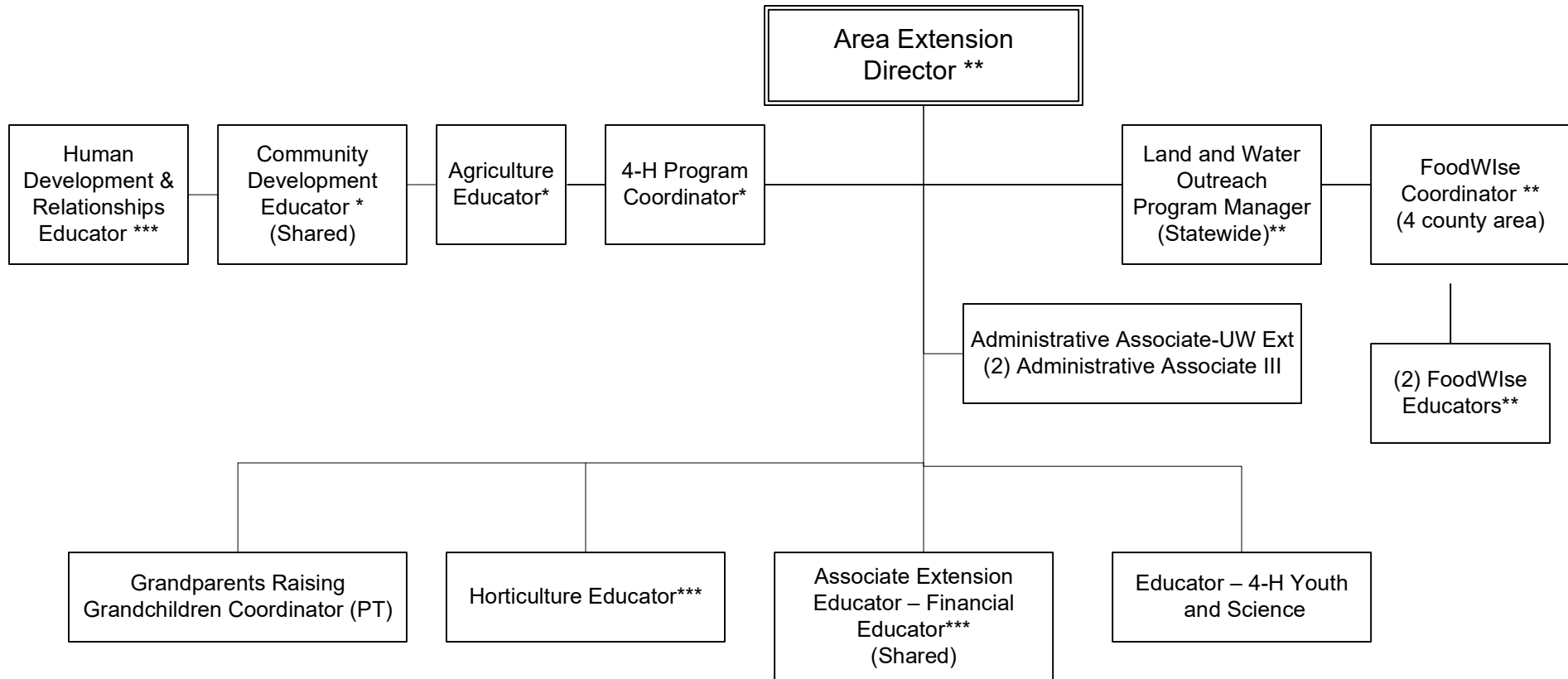
YOUTH, FAMILY, and HEALTH PROGRAMS:

4-H Positive Youth Development: Programs develop confident, capable, and caring youth with the life skills to thrive in today's world and succeed in their boldest dreams for tomorrow. By incorporating four essential elements of positive youth development (belonging, mastery, independence, and generosity) into all of its programming, youth ages 5-19 can learn important life skills like leadership, teamwork, critical thinking, and communication to help prepare them for successful futures. 4-H programming includes community clubs, camps, and educational travel experiences, delivered by youth and adult volunteers who are trained and supported by Extension staff. Community Youth Development programs also provide STEM programming and professional training to youth serving organizations.

Human Development and Family Relationships: Programs provide education promoting family strengths and help communities become supportive environments for family life. Programs respond to issues identified by county needs assessments to help families and individuals make decisions about relationships, parenting, financial management, food safety, and housing. An additional emphasis is placed upon health during the lifespan, including programs in mental, physical, and social-emotional health, resilience skill building, and financial management. Our programs focus on leveraging community resources and strengthening community/family partnerships. Programs and collaborative efforts with agencies focus on building community capacity to deal with family issues and concerns.

Health and Well-Being: The Wisconsin FoodWise program seeks to empower Wisconsin residents with limited incomes to make healthy choices to achieve healthy lives and reduce health disparities. Additionally, programming is focused upon stress management, holistic wellness, and suicide prevention.

U.W. EXTENSION SERVICES



* UW Position with County Supplement

** State or Grant funded position

*** UW Position with full county funding
(Rest of positions are fully county funded)

UW - EXTENSION

**General Fund – Department: 064
2022 BUDGET NARRATIVE**

DEPT HEAD/

AREA EXTENSION DIRECTOR:

Chris Viau

LOCATION:

**Winnebago County UW-Extension
James P. Coughlin Center
625 E. County Road Y, Suite 600
Oshkosh, WI 54901-9774**

TELEPHONE: 232-1973

2021 ACCOMPLISHMENTS:

(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth, FW=FoodWise)

- 1. HORT: Facilitated and implemented virtual Horticulture training opportunities in response to COVID-19.**
- 2. HORT: Advised, trained, and provided oversight for the Winnebago Co. Master Gardeners with virtual/distanced programs due to COVID-19.**
- 3. HORT: Led the efforts for implementing a new community garden site that will engage local citizens to grow their own produce.**
- 4. AG: Partnered with LWCD and USDA–NRCS to increase farmer awareness of soil health and cover crops.**
- 5. AG: Created timely educational videos for producers that were viewed via social media sites.**
- 6. HDR: Expanded Rent Smart programming by developing an online version of the curriculum for use statewide.**
- 7. HDR: Partnered with the Winnebago County Eviction Prevention Task Force to identify and create community responses to the eviction concerns in the county through outreach, education, and interagency partnerships.**
- 8. HDR: Offered new “Triple P Positive Parenting” program, Mental Health First Aid, 8 Dimensions of Wellness, and Compassion Resilience.**
- 9. HDR: Leveraged a partnership with Feeding America and St. Joe’s Food program to deliver food boxes to our Grandparents Raising Grandchildren support group members.**
- 10. CD: Continued to expand access to entrepreneurs of color by partnering with community organizations and the ColorBold Business Association to maintain and grow their presence despite the closure of the founding nonprofit Fit Oshkosh, Inc. Individual check-ins with business owners and Covid business grant writing support, coordinated virtual business development programs, and spurred the formation of the ColorBold Leadership Team. Secured a fiscal sponsor to hold the remaining funds dedicated to ColorBold from Fit Oshkosh.**

11. **CD:** Collaborated with urban farmers and local partners in Oshkosh to submit a proposal and address barriers to the City of Oshkosh's Request for Proposals for city lots being converted for community gardens.
12. **CD:** Launched a community garden map for Outagamie and Winnebago counties including community garden locations and information in the greater Fox Valley-Oshkosh area, which is available to the public.
13. **4-HY:** Adapted programs with established partners such as Boys & Girls Clubs and Oshkosh and Menasha after school programs to bring online and non-contact 4-H programs to diverse youth.
14. **4-HY:** Provided opportunities for continued expanding access initiatives and cultural literacy via 4-H virtual/distance programming.
15. **4-HY:** Adapted project days, officer training, and project learning workshops featuring various areas to virtual formats due to COVID -19.
16. **FW:** Brought together community partners to form a Fox Valley Food Security Effort, with a vision that all residents of Calumet, Outagamie, and Winnebago counties will have equitable access to safe, nutritious, and culturally appropriate food.
17. **FW:** Delivered nutrition education using virtual tools to 2nd and 5th grade students at income eligible elementary schools, where increased healthy behaviors such as eating more fruits and vegetables and drinking less sugar-sweetened beverages has been recorded.

2022 GOALS & OBJECTIVES:

(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth, FW=FoodWise)

1. **HORT:** Provide outreach education for green industry professionals, Master Gardeners, and consumers on horticulture, environment, and sustainability. This includes development or adaptation of virtual and remote programs.
2. **HORT:** Provide support to Extension Volunteers such as Master Gardener program (state and local), building capacity to provide horticulture diagnostics, education, and outreach.
3. **HORT:** Work with partners to improve and sustain a successful community garden at a new site location.
4. **AG:** Develop outreach educational programs to increase producers' use of cover crops to improve soil health.
5. **AG:** Continue to train private pesticide applicators.
6. **AG:** Educate producers about herbicide-resistant weeds and proper management to control them.
7. **AG:** Assist in hosting and teaching relevant and timely content-specific workshops using a variety of methods to reach the broadest audience.
8. **HDR:** Certify schools in the Sources of Strength Framework and adapt teaching methods to new formats.
9. **HDR:** Coordinate staff and community professional development in mental health topics using emerging formats.
10. **HDR:** Evaluate needs and offer relevant parenting programming for our community via technology.

- 11. HDR: Provide financial coaching services to encourage personal finance behavior changes in coaching participants.**
- 12. HDR: Develop a single-session Rent Smart curriculum for presentation to targeted neighborhoods and populations in conjunction with the Winnebago County Eviction Prevention Task Force.**
- 13. CD: Continue to expand access to Entrepreneurs of Color by partnering with ColorBold Business Association and African Heritage Inc. in capacity building, namely by preparing and being competitively awarded a capacity building grant through the Wisconsin Economic Development Corporation.**
- 14. CD: Deliver organizational capacity-building programming to select community organizations or Extension partners.**
- 15. CD: Co-lead New North's Equity, Diversity, and Inclusion (EDIB) effort to advance retention & attraction of small business owners of color in the region**
- 16. 4-HY: Expanding Access #1 – 4-H builds social capital with historically marginalized and underserved youth and emerging communities.**
- 17. 4-HY: Expanding Access #2 – High quality, culturally relevant youth development programs developed in cooperation with youth and community partners.**
- 18. 4-HY: Youth Adult Partnerships -Incorporate youth into governance and decision making processes with resources for youth to learn, work, plan, and lead.**
- 19. FW: Continue to coordinate the Fox Valley Food Security Effort, facilitating the process of moving from assessment to action planning and implementation in 2022.**
- 20. FW: Advance healthy eating habits, active lifestyles, and healthy community environments for Wisconsin residents with limited incomes through nutrition education at the individual, community, and systems levels.**

UW-EXTENSION

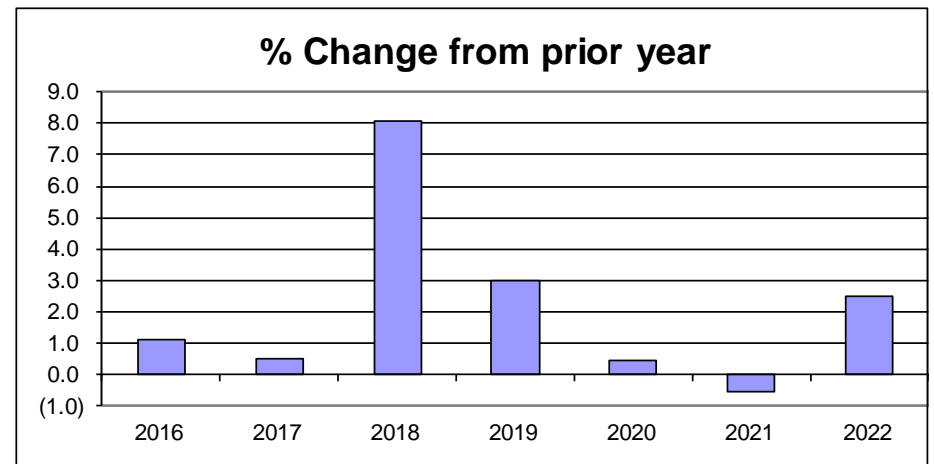
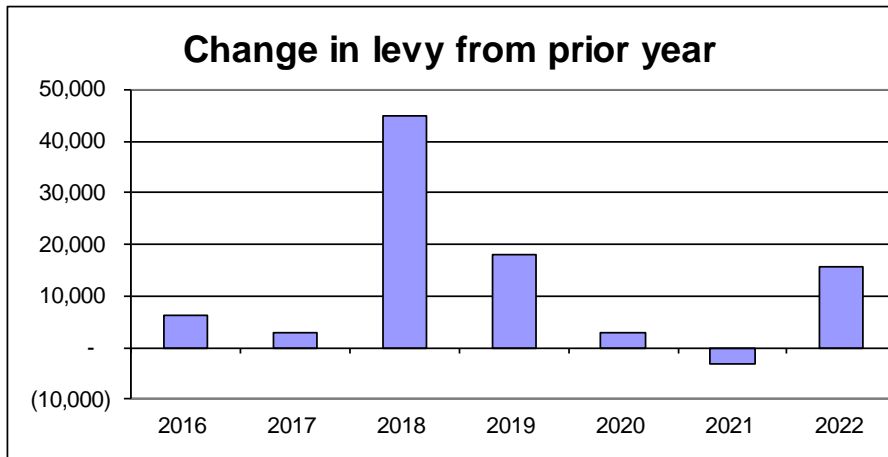
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	9	9	10	6	6	6	4	4	4	4
Part Time	0	1	0	0	0	0	0	0	1	1
Total	9	10	10	6	6	6	4	4	5	5

There is no change to the staffing table for 2022.

COUNTY LEVY: The tax levy for 2022 is \$634,362, an increase of \$15,588, or 2.52% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - University Extension

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 618,774	
Revenue Changes - impact on levy:		
Program Fees	(24,636)	Increase for new 4-H programming revenues and expenses.
Cost Share Municipalities	(7,500)	Increase for added schools for 2022 Sources of Strength program.
Expense Changes - impact on levy:		
Registration Tuition	7,600	Increase for re-certification for Sources of Strength program coordinator.
Registration Tuition Other	17,800	Increase for new 4-H programming revenues and expenses.
Other Operating Supplies	5,000	Increase for new 4-H programming revenues and expenses.
Computer Licensing Charge	7,902	Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.
Professional Service	3,100	Increase based on additional childcare needed for Grandparents Raising Grandchildren program and additional schools for Sources of Strength program.
Other small changes	6,322	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 634,362	

Financial Summary University Extension

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	6,370	40,000	44,500	44,500	74,500
Labor	153,445	268,751	271,638	271,638	279,276
Travel	1,176	17,575	15,030	19,730	26,330
Capital	-	-	-	-	-
Other Expenditures	166,030	367,721	376,606	395,356	403,256
Total Expenditures	320,651	654,047	663,274	686,724	708,862
Levy			618,774		634,362

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	4,737	0	8,572	0	0	0	0	0	0.00%
WI Dept of Justice	42018	5,608	0	2,730	0	0	0	0	0	0.00%
Other Grantor Agencies	42019	8,000	7,808	2,458	5,000	5,000	5,000	4,250	4,250	-15.00%
Interdept Other Grant	62019	0	18,732	6,068	8,308	8,308	8,308	8,308	8,308	0.00%
Intergov Rev Subtotal:		18,345	26,539	19,828	13,308	13,308	13,308	12,558	12,558	-5.64%
Public Services:										
Other Fees	45002	188	61	0	0	0	0	0	0	0.00%
Forms Copies Etc	45003	2,242	2,221	900	750	750	400	529	529	-29.47%
Mail Service Revenue	45015	4,328	4,350	4,356	3,863	3,863	3,863	4,363	4,363	12.94%
Donations	45034	0	0	960	0	0	0	0	0	0.00%
Garden Fees	45054	2,045	1,853	1,533	1,665	1,665	1,929	0	0	-100.00%
Program Fees	45055	8,856	9,524	2,312	4,914	4,914	500	29,550	29,550	501.34%
Public Services Subtotal:		17,657	18,009	10,061	11,192	11,192	6,692	34,442	34,442	207.74%
Intergov Services:										
Cost Share Municipalities	43016	0	17,750	20,000	20,000	20,000	20,000	27,500	27,500	37.50%
Intergov Services Subtotal:		0	17,750	20,000	20,000	20,000	20,000	27,500	27,500	37.50%
Total Operating Revenue:		36,003	62,298	49,888	44,500	44,500	40,000	74,500	74,500	67.42%
Revenue Total:		36,003	62,298	49,888	44,500	44,500	40,000	74,500	74,500	67.42%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Expense										
Wages:										
Regular Pay	51100	179,159	146,189	165,300	178,273	178,273	176,683	185,345	185,345	3.97%
Temporary Employees	51101	0	19,373	5,142	0	0	252	0	0	0.00%
Wages Subtotal:		179,159	165,561	170,441	178,273	178,273	176,935	185,345	185,345	3.97%
Fringes Benefits:										
FICA Medicare	51200	12,565	11,468	11,246	13,639	13,639	12,180	14,178	14,178	3.95%
Health Insurance	51201	66,560	57,277	63,302	63,262	63,262	63,280	63,262	63,262	0.00%
Dental Insurance	51202	4,153	2,754	2,870	2,870	2,870	2,870	2,870	2,870	0.00%
Workers Compensation	51203	353	649	402	888	888	888	904	904	1.80%
WI Retirement	51206	11,822	9,478	11,170	11,701	11,701	11,593	11,679	11,679	-0.19%
Fringe Benefits Other	51207	952	736	913	1,005	1,005	1,005	1,038	1,038	3.28%
Fringes Benefits Subtotal:		96,405	82,363	89,903	93,365	93,365	91,816	93,931	93,931	0.61%
Total Labor:										
		275,564	247,924	260,345	271,638	271,638	268,751	279,276	279,276	2.81%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Travel:										
Registration Tuition	52001	1,055	1,306	1,420	5,600	6,350	8,850	13,200	13,200	135.71%
Automobile Allowance	52002	4,552	7,854	2,654	5,050	8,250	5,160	7,500	7,500	48.51%
Commercial Travel	52004	0	0	0	0	0	0	750	750	100.00%
Meals	52005	97	49	0	400	400	200	400	400	0.00%
Lodging	52006	328	968	0	3,500	4,250	3,125	4,000	4,000	14.29%
Other Travel Exp	52007	46	98	0	300	300	150	300	300	0.00%
Taxable Benefit	52008	15	17	21	180	180	90	180	180	0.00%
Travel Subtotal:		6,093	10,292	4,095	15,030	19,730	17,575	26,330	26,330	75.18%
Total Travel:		6,093	10,292	4,095	15,030	19,730	17,575	26,330	26,330	75.18%
Office:										
Office Supplies	53000	5,879	3,759	3,577	5,500	5,500	3,060	5,000	5,000	-9.09%
Stationery and Forms	53001	373	114	552	750	750	500	500	500	-33.33%
Printing Supplies	53002	1,255	1,193	855	1,700	1,700	1,101	1,500	1,500	-11.76%
Print Duplicate	53003	1,788	3,140	227	3,000	3,000	1,500	2,200	2,200	-26.67%
Postage and Box Rent	53004	3,595	3,705	3,757	4,200	4,200	3,863	4,000	4,000	-4.76%
Computer Software	53006	65	9,803	784	1,000	1,000	1,000	1,000	1,000	0.00%
Telephone	53008	3,057	3,591	4,354	4,500	4,500	4,792	4,500	4,500	0.00%
Office Subtotal:		16,011	25,305	14,106	20,650	20,650	15,816	18,700	18,700	-9.44%
Operating:										
Advertising	53500	247	360	45	350	350	175	300	300	-14.29%
Subscriptions	53501	2,972	712	575	2,000	2,750	1,375	2,000	2,000	0.00%
Membership Dues	53502	1,177	702	825	1,500	1,500	1,500	2,000	2,000	33.33%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Registration Tuition Other	53509	0	0	0	0	0	0	17,800	17,800	100.00%
Consumer Transportation	53514	0	0	0	0	0	0	1,200	1,200	100.00%
Agricultural Supplies	53515	4,185	2,528	1,895	5,500	15,000	15,000	3,500	3,500	-36.36%
Household Supplies	53516	671	70	417	500	500	500	500	500	0.00%
Food	53520	4,161	6,288	1,880	9,500	12,200	6,100	8,000	8,000	-15.79%
Small Equipment	53522	574	2,412	1,870	1,500	1,500	1,500	1,500	1,500	0.00%
Other Operating Supplies	53533	10,634	7,495	5,195	10,000	11,850	8,900	15,000	15,000	50.00%
Motor Fuel	53548	0	0	16	100	100	100	100	100	0.00%
Other Rents and Leases	53552	500	500	0	1,950	1,950	1,610	100	100	-94.87%
Employee Benefit Taxable Other	53578	93	169	17	200	400	200	200	200	0.00%
Small Equipment Technology	53580	5,295	3,352	8,667	3,000	3,000	4,600	4,000	2,013	-32.90%
Print Duplicate	73003	11,687	11,637	5,132	15,000	15,000	10,000	13,000	10,000	-33.33%
Postage and Box Rent	73004	357	289	220	400	400	200	400	400	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	7,902	7,902	100.00%
Motor Fuel	73548	912	305	16	1,000	1,000	500	750	750	-25.00%
Operating Subtotal:		43,464	36,817	26,770	52,500	67,500	52,260	78,252	73,265	39.55%
Repairs & Maint:										
Small Hardware	54008	48	0	26	49	49	49	16	16	-67.35%
Maintenance Equipment	54022	262	262	262	262	262	262	262	262	0.00%
Maintenance Vehicles	54023	0	0	71	250	250	0	250	250	0.00%
Equipment Repairs	54029	0	0	0	500	500	250	250	250	-50.00%
Maintenance Grounds	74021	0	29,451	12,181	420	420	420	0	0	-100.00%
Maintenance Vehicles	74023	320	612	682	500	500	500	350	350	-30.00%
Technology Repair and Maintain	74029	1,815	2,046	1,749	1,749	1,749	1,749	1,815	1,815	3.77%
Repairs & Maint Subtotal:		2,445	32,371	14,971	3,730	3,730	3,230	2,943	2,943	-21.10%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Contractual Services:										
Data Processing	55013	780	500	500	500	500	500	500	500	0.00%
Professional Service	55014	181	5,484	529	6,000	9,750	4,875	9,100	9,100	51.67%
Other Contract Serv	55030	167,160	246,068	274,295	290,060	290,060	287,872	306,639	294,605	1.57%
Contractual Services Subtotal:		168,122	252,052	275,323	296,560	300,310	293,247	316,239	304,205	2.58%
Insurance Expenses:										
Prop Liab Insurance	56000	0	0	0	0	0	0	1,000	1,000	100.00%
Prop Liab Insurance	76000	3,648	2,076	2,160	3,166	3,166	3,168	3,143	3,143	-0.73%
Insurance Expenses Subtotal:		3,648	2,076	2,160	3,166	3,166	3,168	4,143	4,143	30.86%
Total Other Operating:		233,690	348,622	333,330	376,606	395,356	367,721	420,277	403,256	7.08%
Expense Total:		515,347	606,837	597,769	663,274	686,724	654,047	725,883	708,862	6.87%
University Extension Net/(Levy):		(479,345)	(544,539)	(547,881)	(618,774)	(642,224)	(614,047)	(651,383)	(634,362)	2.52%

PARKS

General Fund – Division: 065
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Adam Breest
LOCATION: Winnebago County Parks Department
James P. Coughlin Center
625 East County Road Y, Suite 500
Oshkosh, WI 54901

TELEPHONE: 232-1961

MISSION STATEMENT:

To provide for the physical maintenance and development of County-owned park lands; facilitate recreational programming; promote and encourage the recreational use of the County-owned park lands and facilities; provide access to, and navigation aids for, the major bodies of water; provide multi-use recreation trails; and promote the use of the County Exposition grounds for the annual County Fair and other special events.

PROGRAM DESCRIPTION:

PARKS: Provide park sites that can serve as a destination with enough and varied support facilities to provide for a daylong recreation experience on the site.

BOAT LANDINGS: Provide quality boat launch sites on major bodies of water that possess site amenities and can serve as day use park sites for boaters and non-boaters alike.

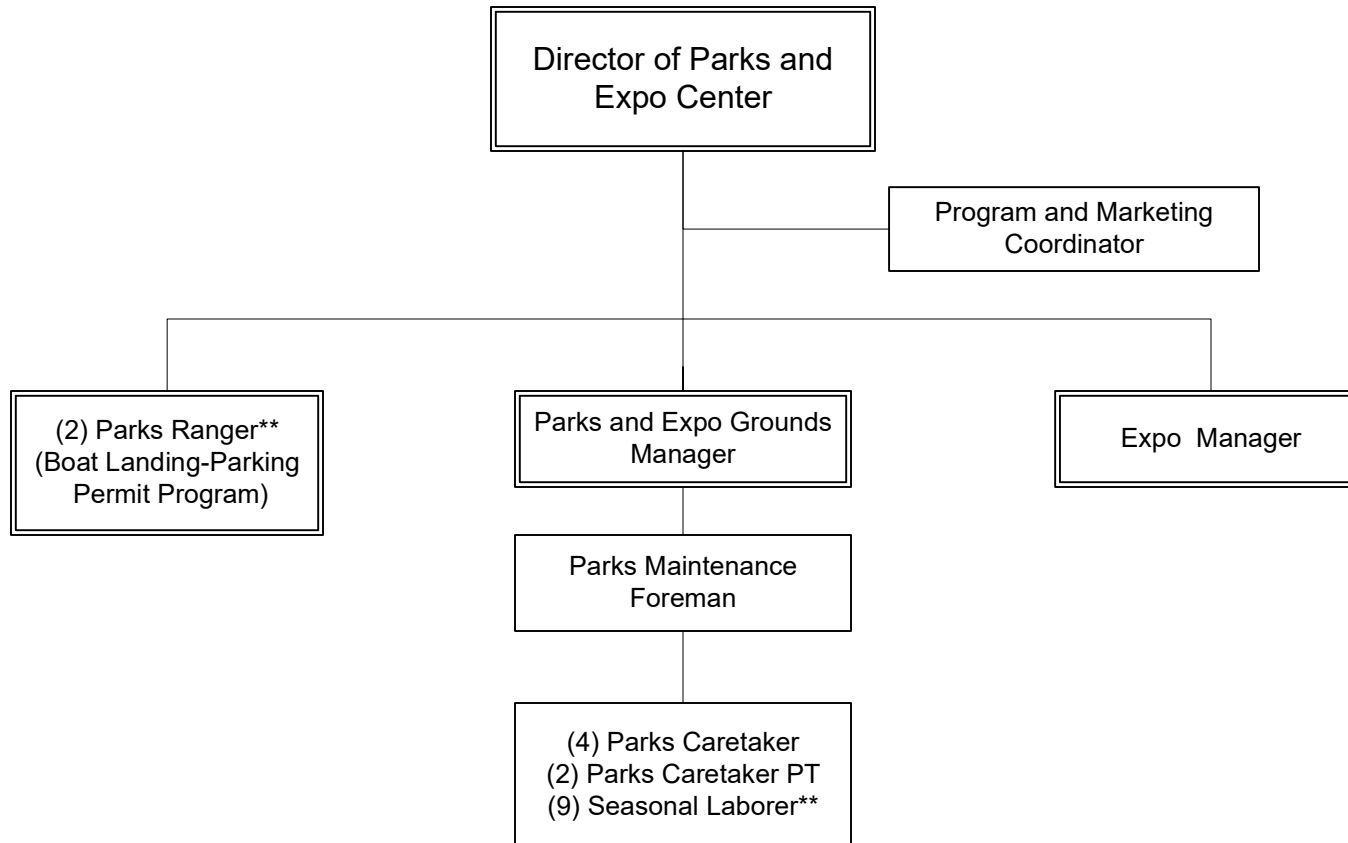
NAVIGATION AIDS: Mark major navigation channels throughout the Winnebago County lakes system with both lighted and unlighted buoys to assist boaters in reaching their destination.

RECREATION TRAILS: Provide multipurpose trail corridors through ownership and leasing for a variety of recreational and transit-oriented opportunities.

EXPO CENTER: Provide a facility where a wide variety of events, festivals, competitive shows and meeting/training sessions can occur.

PRESERVATION AND CONSERVATION AREAS: Provide for perpetuation of sensitive lands and areas of historical, archaeological or vegetative significance.

PARKS



** Unclassified Position

PARKS

**General Fund – Division: 065
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Adam Breest
LOCATION: Winnebago County Parks Department
James P. Coughlin Center
625 East County Road Y, Suite 500
Oshkosh, WI 54901

TELEPHONE: 232-1961

2021 ACCOMPLISHMENTS:

1. The department purchased and implemented a new online facility rental and program registration software for our boat launch passes and shelter rentals.
2. The Sunnyview Expo Center retained many of its events from 2019/2020. We also were able to add a few events that needed to find alternative locations for 2021.
3. Major roof repairs and maintenance were performed at the Sunnyview Expo Center and LED light conversions continue to take place as budget allowed.
4. New cameras, software, and monitors were installed at Sunnyview Expo Center and the Community Park to replace our previous camera system.
5. The department completed final design/permitting and began construction work on phase 1 of the Sunnyview Exposition project.
6. The department finalized the Grundman and Butte des Morts Boat Launch master plans.
7. Fox Crossing dog park construction completed and grand opening ceremony held.
8. Completed construction on the Bahling Arbor within the Natural Way at the Community Park.
9. Completed construction on the Asylum Park bridge and restored access to the lighthouse and island.
10. Requested proposals from venue managers/promoters for the Sunnyview Expo Center.
11. MSA completed initial investigation into the Waukau Dam and completed a site improvements and existing conditions report.
12. Work continued on extending the perimeter trails located around the Community Park to allow for more hiking, crossing country skiing and snowshoeing opportunities.

2022 GOALS AND OBJECTIVES:

- 1. Work with the HWY Department to resurface the final 3 miles of the Wiouwash Trail to West Wind Road. Recondition the bridges along this route as well.**
- 2. Expand programming opportunities within the Community Park, nature areas, trail system, and other county park amenities.**
- 3. Expand our marketing and create more awareness of the departments park properties, amenities, and programs through new marketing opportunities such as Facebook live events, videos, maps, and information.**
- 4. Work with the City of Oshkosh to complete the Wiouwash Trail Swap.**
- 5. Rework the park's departments capital improvement plan process to be more efficient and thorough by providing more time for design, public input, fundraising, and permitting.**
- 6. Remove shelter 3 and playground and renovate the entire site with a new shelter with kitchen, splashpad, and parking area. This will support additional parking needs and the increased programming on the west end of the Community Park.**
- 7. Begin design, engineering, permitting, and grant writing for the Grundman Boat Launch. Work with the Parks and Recreation Committee to create a plan to address safety and facility needs at this location.**
- 8. Address needed repairs and LED light improvements at the Covered Arena.**
- 9. Continue to follow our equipment replacement schedule. Replace pickup truck P6 and the small tractor. Also, purchase a new plow for 38.**
- 10. Investigate solutions and implement a plan to fix the problem of leakage through the foundation of the Expo Building.**
- 11. Continue to investigate solutions at the Waukau Dam to prevent washout and dam blockage during heavy rain events.**
- 12. Continue to investigate parking solutions and wayfinding signage for Lasley Point.**
- 13. Work with all department staff to identify process improvements that can be made to our daily operations.**
- 14. Improve the parking lots at the Community Park in partnership with the HWY Department. Continually seek ways to improve drainage in problem areas throughout the park and on the soccer fields for allow for more use of the facility.**

PARKS

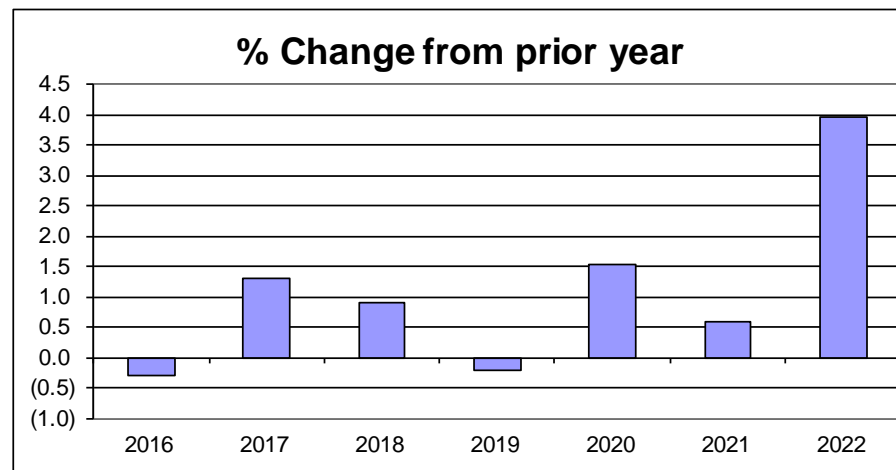
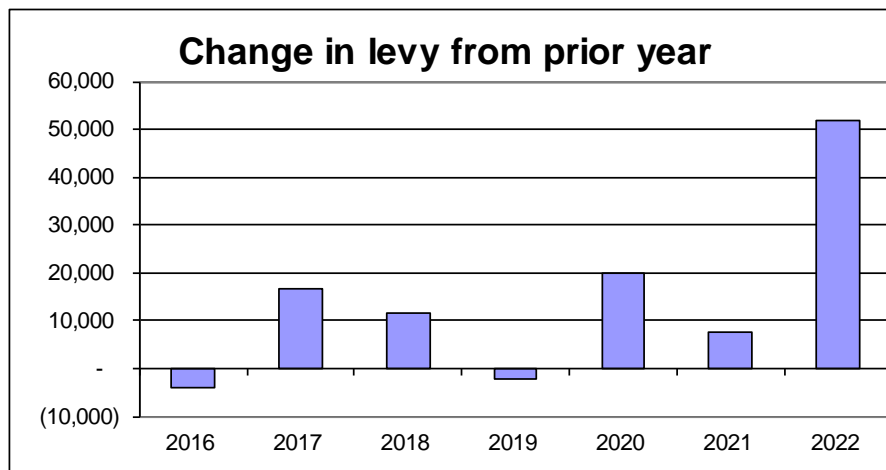
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	6	6	6	7	7	7	7	9	9	9
Part Time	2	2	2	2	2	2	2	2	2	2
Total	8	8	8	9	9	9	9	11	11	11

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. For the 2022 budget, one (1) full-time Parks Manager has been removed and replaced with one (1) full-time Parks and Expo Grounds Manager, one (1) full-time Administrative Associate has been removed and replaced with one (1) full-time Program and Marketing Coordinator, and one (1) full-time Parks Maintenance Supervisor has been removed and replaced with one (1) full-time Parks Maintenance Foreman. These changes result in no change in overall staff totals in the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The 2022 net levy is \$1,368,307, an increase of \$52,040 or 3.95% over 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Parks

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 1,316,267	
Significant changes to revenues:		
Rental Revenues	25,000	Decrease based on less expo rentals due to promoters not returning due to COVID-19, along with revenue trends.
Other Fees	(3,000)	Increase in revenues to charge DNR a portion of the plowing services provided in the Coughlin parking lot.
Significant changes to expenses:		
Overtime	(6,000)	Decrease based on no overtime being budgeted in 2022.
Health Insurance	22,294	Increase based on enrollment changes for 2022.
Capital - Improvements	(92,000)	Decrease based on no new improvement projects in 2022. Two projects were budgeted in 2021, Expo Roof recovering (\$42,000) and Natural Way Entranceway Arbor & Signage project (\$50,000).
Capital - Equipment	(50,000)	Decrease in equipment needs for 2022. Parks will be requesting a Pickup Truck and a Plow for 2022.
Computer Software	5,100	Increase based on annual maintenance of RecDesk Software, which was purchased in 2021. This software allows boaters buy their season pass online. This software also allows shelter renters to pay for their shelter online.
Small Equipment	13,150	Increase due to Baseball Field Fence, LED Light Replacement for the Buoys, Trail Counters, and replacing speakers/amplifier at the covered arena.
Maintenance Grounds	7,800	Increase based on the need to fix the steps at the Waukau Nature Preserve and allow for Bridge Repairs along the Wiouwash Trail.
Maintenance Equipment	17,400	Increase for the maintenance of buoys performed by park staff being moved to Org 1068 and moving security equipment expenses to this account.
Maintenance Grounds - interfund	12,500	Increase to finish the last 3 miles of the Wiouwash trail maintenance and rehab program by the Highway Department.
Maintenance Vehicles - interfund	45,000	Increase to add this account for the cost to have Parks vehicles maintained by the Highway Department, was in Equipment Repairs - interfund previously which is designed for repair of technology related equipment by Information Systems.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Parks

Account	Amount	Description
Technology Repair and Maintain - interfund	(49,604)	Decrease to move the cost of vehicle maintenance by the Highway Department to Maintenance Vehicles - interfund and the remaining amount left in this budget (\$396) is for repair of technology related equipment by Information Systems.
Grounds Maintenance	36,579	Increase for moving the buoy installation and removal from 1070 Boat Landing to 1068 Navigational Aids org code, along with additional expenses for ash tree replacement plantings.
Security Service	(6,000)	Decrease to move security equipment out of 55028 security service, which is for security service provided by a service provider. The equipment will be budgeted in maintenance equipment 54022.
Prop Liab Insurance	5,577	Increase because the fund balance for the Property & Liability Insurance Fund has been decreasing, which means there is no fund balance to apply to offset department costs.
General Fund Balance applied	50,000	The 2021 adopted budget included applying \$50,000 of general fund balance for the Natural Way Entranceway Arbor & Signage project. For 2022, no general fund balance will be applied.
Other small changes	18,244	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 1,368,307	

Financial Summary
Parks (Excludes Boat Launch)

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	157,544	238,369	335,143	335,143	313,243
Labor	461,840	863,935	906,499	906,499	931,907
Travel	-	1,750	3,500	3,500	3,500
Capital	249,897	561,158	192,000	795,485	50,000
Other Expenditures	290,317	619,416	599,411	622,354	696,143
Total Expenditures	1,002,054	2,046,259	1,701,410	2,327,838	1,681,550
Levy Before Fund Balance Adjustment			1,366,267		1,368,307
Decrease fund balance			(50,000)		-
Net Levy After Fund Balance Adjustment			1,316,267		1,368,307

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	20,777	0	0	0	0	0	0.00%
WI Natural Resources	42009	33,573	51,100	51,478	41,250	41,250	41,250	41,250	41,250	0.00%
Other Grantor Agencies	42019	0	30,000	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		33,573	81,100	72,255	41,250	41,250	41,250	41,250	41,250	0.00%
Public Services:										
Other Fees	45002	2,695	0	0	2,943	2,943	2,943	2,943	2,943	0.00%
Rental Revenues	45011	206,314	209,040	39,705	225,000	225,000	125,000	200,000	200,000	-11.11%
Restitution	45022	0	150	0	50	50	50	50	50	0.00%
Donations	45034	0	1,000	5,382	100	100	3,004	1,700	1,700	1,600.00%
Concession Revenue	45050	34,485	35,701	7,623	32,300	32,300	32,300	32,300	32,300	0.00%
Park Reservations	45056	13,485	15,535	60	15,000	15,000	15,000	15,000	15,000	0.00%
Public Services Subtotal:		256,980	261,426	52,770	275,393	275,393	178,297	251,993	251,993	-8.50%
Intergov Services:										
Other Fees	43001	5,754	7,924	10,484	0	0	0	0	3,000	100.00%
Landfill Fees	43010	0	0	320	8,500	8,500	8,620	8,500	8,500	0.00%
Intergov Services Subtotal:		5,754	7,924	10,804	8,500	8,500	8,620	8,500	11,500	35.29%
Total Operating Revenue:		296,307	350,449	135,829	325,143	325,143	228,167	301,743	304,743	-6.27%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Misc Revenues:										
Sale Of Prop Equip	48104	0	0	6,745	4,000	4,000	4,000	4,000	2,000	-50.00%
Sale of Scrap	48106	133	0	112	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	5,061	1,084	2,940	5,000	5,000	5,202	500	5,000	0.00%
ATM Revenue	48111	30	0	0	1,000	1,000	1,000	1,500	1,500	50.00%
Misc Revenues Subtotal:		5,223	1,084	9,797	10,000	10,000	10,202	6,000	8,500	-15.00%
Total Non-Operating Revenue:		5,223	1,084	9,797	10,000	10,000	10,202	6,000	8,500	-15.00%
Revenue Total:		301,530	351,533	145,625	335,143	335,143	238,369	307,743	313,243	-6.53%
Expense										
Wages:										
Regular Pay	51100	449,654	472,172	541,132	572,806	572,806	550,000	576,549	576,549	0.65%
Temporary Employees	51101	87,082	75,910	77,964	70,000	70,000	57,800	70,000	70,000	0.00%
Overtime	51105	5,454	5,122	3,075	6,000	6,000	6,000	0	5,000	-16.67%
Comp Time	51108	983	2,024	0	0	0	0	0	0	0.00%
Wages Subtotal:		543,173	555,228	622,171	648,806	648,806	613,800	646,549	651,549	0.42%
Fringes Benefits:										
FICA Medicare	51200	40,172	41,076	45,602	49,633	49,633	42,075	49,461	49,844	0.43%
Health Insurance	51201	130,150	131,854	136,207	150,611	150,611	150,611	172,905	172,905	14.80%
Dental Insurance	51202	6,871	6,871	6,997	7,566	7,566	7,566	9,044	9,044	19.53%
Workers Compensation	51203	10,886	5,686	3,530	7,909	7,909	7,909	8,232	8,301	4.96%
Unemployment Comp	51204	0	0	240	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
WI Retirement	51206	29,266	29,948	35,647	38,074	38,074	38,074	36,641	36,966	-2.91%
Fringe Benefits Other	51207	2,858	3,071	3,360	3,900	3,900	3,900	3,298	3,298	-15.44%
Fringes Benefits Subtotal:		220,203	218,507	231,583	257,693	257,693	250,135	279,581	280,358	8.80%
Total Labor:		763,376	773,736	853,754	906,499	906,499	863,935	926,130	931,907	2.80%
Travel:										
Registration Tuition	52001	1,275	1,891	1,451	1,200	1,200	1,700	1,200	1,200	0.00%
Automobile Allowance	52002	0	13	0	0	0	0	0	0	0.00%
Meals	52005	249	255	0	300	300	50	300	300	0.00%
Lodging	52006	1,175	1,975	0	2,000	2,000	0	2,000	2,000	0.00%
Other Travel Exp	52007	0	355	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	0	29	0	0	0	0	0	0	0.00%
Travel Subtotal:		2,699	4,518	1,451	3,500	3,500	1,750	3,500	3,500	0.00%
Total Travel:		2,699	4,518	1,451	3,500	3,500	1,750	3,500	3,500	0.00%
Capital Outlay:										
Land	58000	372,390	309,285	0	0	0	0	0	0	0.00%
Improvements	58002	0	116,238	16,155	92,000	516,245	465,485	0	0	-100.00%
Equipment	58004	71,113	133,186	156,050	100,000	279,240	95,673	100,000	50,000	-50.00%
Capital Outlay Subtotal:		443,504	558,709	172,205	192,000	795,485	561,158	100,000	50,000	-73.96%
Total Capital:		443,504	558,709	172,205	192,000	795,485	561,158	100,000	50,000	-73.96%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Office:										
Office Supplies	53000	1,419	940	800	800	800	800	800	800	0.00%
Stationery and Forms	53001	0	195	22	100	100	100	100	100	0.00%
Printing Supplies	53002	126	181	98	200	200	200	200	200	0.00%
Print Duplicate	53003	30	0	0	50	50	50	50	50	0.00%
Postage and Box Rent	53004	15	74	3	100	100	100	100	100	0.00%
Computer Software	53006	360	0	0	200	200	7,300	5,300	5,300	2,550.00%
Telephone	53008	5,338	5,594	7,213	6,200	6,200	6,700	6,700	6,700	8.06%
Office Subtotal:		7,288	6,983	8,136	7,650	7,650	15,250	13,250	13,250	73.20%
Operating:										
Advertising	53500	7,812	8,887	7,079	3,500	3,500	3,500	3,500	3,500	0.00%
Subscriptions	53501	0	0	150	0	0	150	150	150	100.00%
Membership Dues	53502	955	1,017	1,062	1,300	1,300	1,300	1,300	1,300	0.00%
Household Supplies	53516	0	0	4,205	0	0	0	0	0	0.00%
Uniforms Tools Allowance	53517	344	583	1,690	800	800	800	1,000	1,000	25.00%
Food	53520	364	87	0	100	100	100	100	100	0.00%
Small Equipment	53522	19,433	28,524	18,643	14,700	14,700	14,700	27,850	27,850	89.46%
Recreation Supplies	53529	30,472	27,907	1,089	27,500	27,500	27,500	27,500	27,500	0.00%
Other Operating Supplies	53533	1,694	1,594	2,145	1,050	1,050	1,050	1,050	1,050	0.00%
Motor Fuel	53548	10,867	10,060	5,560	11,000	11,000	10,000	10,000	10,000	-9.09%
Building Rental	53550	0	0	0	5,000	5,000	0	5,000	5,000	0.00%
Equipment Rental	53551	6,079	6,608	4,672	7,100	7,100	5,900	5,850	5,850	-17.61%
Operating Licenses Fees	53553	639	686	953	1,040	1,040	1,068	1,070	1,070	2.88%
Taxes & Assessments	53562	74	2,978	134	140	140	140	140	140	0.00%
Employee Benefit Taxable Other	53578	488	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	6,448	0	0	0	0	0	0.00%
Printing Supplies	73002	0	0	0	100	100	0	0	0	-100.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Print Duplicate	73003	2,413	2,389	1,514	2,400	2,400	2,422	2,400	2,400	0.00%
Postage and Box Rent	73004	242	211	89	500	500	500	400	400	-20.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	1,700	1,700	100.00%
Motor Fuel	73548	12,298	11,924	9,478	13,000	13,000	13,000	13,000	13,000	0.00%
Operating Subtotal:		94,174	103,456	64,911	89,230	89,230	82,130	102,010	102,010	14.32%
Repairs & Maint:										
Maintenance Buildings	54020	17,554	22,183	19,600	11,600	11,600	13,600	13,000	13,000	12.07%
Maintenance Grounds	54021	33,490	21,664	25,215	12,700	12,700	13,800	20,500	20,500	61.42%
Maintenance Equipment	54022	5,907	2,409	3,515	1,600	1,600	8,500	19,000	19,000	1,087.50%
Sign Parts Supplies	54027	0	0	60	0	0	0	0	0	0.00%
Other Maint Supplies	54028	10	0	0	100	100	100	100	100	0.00%
Equipment Repairs	54029	0	0	2,218	500	500	0	0	0	-100.00%
Maintenance Grounds	74021	69,938	48,901	29,519	35,500	35,500	38,242	48,000	48,000	35.21%
Maintenance Vehicles	74023	0	0	0	0	0	0	45,000	45,000	100.00%
Technology Repair and Maintain	74029	46,504	46,750	29,539	50,000	50,000	45,000	396	396	-99.21%
Repairs & Maint Subtotal:		173,403	141,908	109,666	112,000	112,000	119,242	145,996	145,996	30.35%
Utilities:										
Heat	54700	20,482	20,178	16,249	24,250	24,250	24,250	24,250	24,250	0.00%
Power and Light	54701	93,009	77,771	56,416	89,200	89,200	89,700	89,700	89,700	0.56%
Water and Sewer	54702	90,807	93,054	82,084	99,000	99,000	100,000	100,000	100,000	1.01%
Refuse Collection	54703	8,967	(3,437)	2,349	15,400	15,400	14,500	14,500	14,500	-5.84%
Refuse Collection	74703	368	487	620	1,100	1,100	1,100	1,100	1,100	0.00%
Utilities Subtotal:		213,633	188,053	157,719	228,950	228,950	229,550	229,550	229,550	0.26%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Contractual Services:										
Medical and Dental	55000	2,804	2,149	468	3,000	3,000	3,000	3,000	3,000	0.00%
Pest Extermination	55002	275	475	0	700	700	0	300	300	-57.14%
Vehicle Repairs	55005	10,040	8,670	7,450	6,700	6,700	6,700	7,000	7,000	4.48%
Grounds Maintenance	55007	77,589	82,783	92,131	83,750	102,600	89,050	120,329	120,329	43.68%
Building Repairs	55008	9,788	10,337	13,674	13,200	13,200	15,000	15,000	15,000	13.64%
Professional Service	55014	9,530	14,045	26,801	12,200	16,293	15,463	16,000	16,000	31.15%
Janitorial Services	55016	1,213	2,735	4,700	1,700	1,700	3,700	3,800	3,800	123.53%
Management Services	55020	0	0	98	0	0	0	0	0	0.00%
Security Service	55028	13,604	2,742	10,578	8,500	8,500	8,500	2,500	2,500	-70.59%
Contractual Services Subtotal:		124,843	123,935	155,901	129,750	152,693	141,413	167,929	167,929	29.43%
Insurance Expenses:										
Prop Liab Insurance	76000	33,600	19,608	20,388	31,831	31,831	31,831	37,408	37,408	17.52%
Insurance Expenses Subtotal:		33,600	19,608	20,388	31,831	31,831	31,831	37,408	37,408	17.52%
Total Other Operating:		646,941	583,944	516,720	599,411	622,354	619,416	696,143	696,143	16.14%
Expense Total:		1,856,519	1,920,907	1,544,130	1,701,410	2,327,838	2,046,259	1,725,773	1,681,550	-1.17%
Parks Net/(Levy):		(1,554,990)	(1,569,374)	(1,398,505)	(1,366,267)	(1,992,695)	(1,807,890)	(1,418,030)	(1,368,307)	0.15%
General Fund Balance Applied:		0	0	0	50,000	50,000	50,000	0	0	-100.00%
Parks Net/(Levy):		(1,554,990)	(1,569,374)	(1,398,505)	(1,316,267)	(1,942,695)	(1,757,890)	(1,418,030)	(1,368,307)	3.95%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

Department	Description	Quantity	Unit Cost	Capital Outlay
Parks -				
Admin -	Pick Up Truck	1	40,000	40,000
	Plow	1	10,000	10,000
		2		50,000

BOAT LANDING

2022 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Boat Launch Fee program is a program that started several years ago. The County instituted a fee for people to launch boats onto Winnebago County waterways. The intent of this was to establish a program that would fund the maintenance of the boat launch's, docks and other boating related facilities therefore removing it from the general tax levy.

COUNTY LEVY: There is no tax levy for this function. It is self-supporting from boat launch fees.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Boat Landing

Account	Amount	Description
Significant changes from 2021		
2021 Budgeted Surplus (Deficit)	\$ (183,295)	
Revenue Changes - impact on levy:		
WI Natural Resources	(100,000)	Decrease based on a WI Department of Natural Resources grant budgeted in 2021 for Grundman Boat Landing. This project was moved from Capital - Improvements to Capital Project where a new grant will be set up in the capital project fund.
Boat Launching Fees	(11,500)	Decrease based on actuals for the past three years.
Expense Changes - impact on levy:		
Capital - Improvements	200,000	In 2021, the Grundman Boat Landing project was budgeted in this account for \$200,000. The project came to be a lot higher than originally anticipated and will now go through the Capital Improvement Program.
Maintenance Grounds - interfund	22,500	Decrease based on no work to be completed by the Highway Department in 2022.
Grounds Maintenance	68,285	Decrease to transfer the buoy maintenance outside of landing channel to Org 1068 Navigation Aids. This account also includes the dock installation and removal that was moved from Professional Service.
Professional Service	20,000	Decrease to transfer the dock installation and removal to Grounds Maintenance.
Other small changes	(1,947)	This is a combination of small increases and decreases to revenue and expense accounts.
2022 Budgeted Surplus (Deficit)	\$ 14,043	

Financial Summary Boat Landing

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	57,278	120,000	231,500	231,500	120,000
Labor	4,966	8,820	12,970	12,970	12,042
Travel	-	-	-	-	-
Capital	-	-	200,000	200,000	-
Other Expenditures	62,692	140,500	201,825	210,369	93,915
Total Expenditures	67,658	149,320	414,795	423,339	105,957
(Surplus) / Deficit before adjustments			183,295		(14,043)
Increase / (Decrease) fund balance			(183,295)		14,043
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 070 - Boat Landing										
Revenue										
Intergov Rev:										
WI Natural Resources	42009	0	0	0	100,000	100,000	0	0	0	-100.00%
Intergov Rev Subtotal:		0	0	0	100,000	100,000	0	0	0	-100.00%
Fines and Permits:										
Boat Launching Fees	44106	131,818	123,402	113,112	131,500	131,500	120,000	120,000	120,000	-8.75%
Fines and Permits Subtotal:		131,818	123,402	113,112	131,500	131,500	120,000	120,000	120,000	-8.75%
Total Operating Revenue:		131,818	123,402	113,112	231,500	231,500	120,000	120,000	120,000	-48.16%
Revenue Total:		131,818	123,402	113,112	231,500	231,500	120,000	120,000	120,000	-48.16%
Expense										
Wages:										
Temporary Employees	51101	9,117	7,006	4,197	11,000	11,000	8,100	11,000	11,000	0.00%
Wages Subtotal:		9,117	7,006	4,197	11,000	11,000	8,100	11,000	11,000	0.00%
Fringes Benefits:										
FICA Medicare	51200	697	536	321	770	770	620	842	842	9.35%
Workers Compensation	51203	193	76	25	200	200	100	200	200	0.00%
Unemployment Comp	51204	0	0	0	1,000	1,000	0	0	0	-100.00%
Fringes Benefits Subtotal:		890	612	346	1,970	1,970	720	1,042	1,042	-47.11%
Total Labor:		10,007	7,619	4,543	12,970	12,970	8,820	12,042	12,042	-7.15%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 070 - Boat Landing										
Capital Outlay:										
Improvements	58002	0	0	0	200,000	200,000	0	0	0	-100.00%
Capital Outlay Subtotal:		0	0	0	200,000	200,000	0	0	0	-100.00%
Total Capital:										
		0	0	0	200,000	200,000	0	0	0	-100.00%
Office:										
Office Supplies	53000	0	0	26	0	0	50	50	50	100.00%
Stationery and Forms	53001	5,591	7,405	6,379	4,500	4,500	4,500	4,500	4,500	0.00%
Postage and Box Rent	53004	0	0	0	0	0	200	200	200	100.00%
Office Subtotal:		5,591	7,405	6,405	4,500	4,500	4,750	4,750	4,750	5.56%
Operating:										
Advertising	53500	0	0	0	500	500	500	500	500	0.00%
Small Equipment	53522	850	2,536	2,793	3,500	3,500	3,500	4,500	4,500	28.57%
Equipment Rental	53551	6,101	5,452	4,500	0	0	0	0	0	0.00%
Motor Fuel	73548	0	0	0	1,500	1,500	0	1,500	1,500	0.00%
Operating Subtotal:		6,951	7,988	7,293	5,500	5,500	4,000	6,500	6,500	18.18%
Repairs & Maint:										
Maintenance Buildings	54020	0	83	58	0	0	0	0	0	0.00%
Maintenance Grounds	54021	25,710	2,315	1,503	0	0	500	1,000	1,000	100.00%
Maintenance Equipment	54022	600	0	0	10,000	10,000	5,000	10,000	10,000	0.00%
Maintenance Grounds	74021	21,860	18,425	41,703	22,500	22,500	22,500	0	0	-100.00%
Repairs & Maint Subtotal:		48,170	20,823	43,264	32,500	32,500	28,000	11,000	11,000	-66.15%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 070 - Boat Landing										
Utilities:										
Power and Light	54701	7,244	7,306	7,182	7,000	7,000	7,250	7,250	7,250	3.57%
Water and Sewer	54702	480	606	482	125	125	500	500	500	300.00%
Utilities Subtotal:		7,724	7,912	7,664	7,125	7,125	7,750	7,750	7,750	8.77%
Contractual Services:										
Grounds Maintenance	55007	17,636	17,901	16,387	132,200	132,200	80,000	63,915	63,915	-51.65%
Professional Service	55014	81,323	151,197	91,089	20,000	28,544	16,000	0	0	-100.00%
Contractual Services Subtotal:		98,959	169,098	107,476	152,200	160,744	96,000	63,915	63,915	-58.01%
Total Other Operating:		167,395	213,227	172,102	201,825	210,369	140,500	93,915	93,915	-53.47%
Expense Total:		177,402	220,846	176,645	414,795	423,339	149,320	105,957	105,957	-74.46%
Boat Landing Net Surplus (Deficit):		(45,584)	(97,444)	(63,532)	(183,295)	(191,839)	(29,320)	14,043	14,043	-107.66%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

PARKS PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022 EXECUTIVE	2021 ADOPTED	2020 ADOPTED	2022 OVER 2021	2021 OVER 2020
Administration	1065	931,907	3,500	50,000	172,408	1,157,815		1,157,815	1,163,914	1,168,657	(0.5)	(0.4)
Revenues	1065						11,493	(11,493)	(8,893)	(39,050)	29.2	(77.2)
Swimming Lake	1066	-	-	-	90,130	90,130		90,130	86,100	85,650	4.7	0.5
Revenues	1066						19,500	(19,500)	(19,500)	(26,000)	0.0	100.0
Recreation Trails	1067	-	-	-	92,280	92,280		92,280	106,354	137,160	(13.2)	(22.5)
Revenues	1067						41,250	(41,250)	(41,250)	(40,080)	0.0	2.9
Navigational Aids	1068	-	-	-	74,179	74,179		74,179	22,000	25,900	237.2	(15.1)
Revenues	1068						-	-	-	-	0.0	0.0
Exhibition Site	1069	-	-	-	267,146	267,146		267,146	323,042	318,510	(17.3)	1.4
Revenues	1069						241,000	(241,000)	(265,500)	(322,000)	(9.2)	(17.5)
Boat Landing	1070	12,042	-	-	93,915	105,957		105,957	414,795	205,010	(74.5)	102.3
Revenues	1070						120,000	(120,000)	(231,500)	(133,000)	(48.2)	74.1
Grand Totals		<u>943,949</u>	<u>3,500</u>	<u>50,000</u>	<u>790,058</u>	<u>1,787,507</u>	<u>433,243</u>	<u>1,354,264</u>	<u>1,549,562</u>	<u>1,380,757</u>	(12.6)	12.2
Back out boat launch								14,043	(183,295)	(72,010)	(107.7)	154.5
General Fund Balance applied								-	(50,000)	-	100.0	0.0
Adjusted Levy								<u>1,368,307</u>	<u>1,316,267</u>	<u>1,308,747</u>	4.0	0.6

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PLANNING & ENVIRONMENT				
Register of Deeds	\$ 1,085,000	\$ 632,923	\$ -	\$ (452,077)
Planning	302,125	1,074,987	-	772,862
Property Lister	600	227,900	(20,000)	207,300
Land Records Modernization	255,000	277,868	(22,868)	-
Land & Water Conservation	473,526	1,025,798	-	552,272
	<u>\$ 2,116,251</u>	<u>\$ 3,239,476</u>	<u>\$ (42,868)</u>	<u>\$ 1,080,357</u>

REGISTER OF DEEDS

General Fund – Department: 080
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Natalie Strohmeier
LOCATION: Winnebago County Register of Deeds
County Administration Building
112 Otter Avenue, Room 108
Oshkosh, WI 54901

TELEPHONE: 232-3393

MISSION STATEMENT:

Winnebago County Register of Deeds serves as the official county repository for land records and vital records. The office provides permanent storage, accurate indexing, and convenient public access for all real estate documents, federal tax liens, military discharges, vital records, and other instruments entitled to be recorded, as directed by the Wisconsin Statutes. Our office strives to serve customers in a timely and courteous manner.

PROGRAM DESCRIPTION:

LAND RECORDS: Record, index, and maintain document history (tract index data and scanned images) of all lands located in Winnebago County and provide public access to those records.

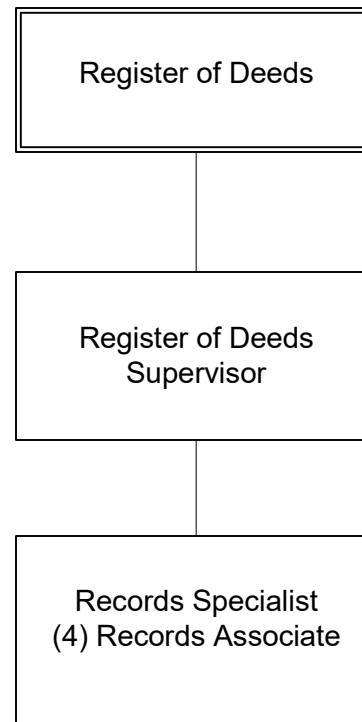
VITAL RECORDS: Process vital records including births, deaths, marriages, and issue certified and uncertified copies of both county and statewide records (based on date of event). Provide customers with information related to corrections and amendments to such records. Record and issue military discharge papers (DD-214) for veterans.

UCC: Record and provide copies of all realty-related Uniform Commercial Code documents; maintain and provide copies and searches for all additional filings prior to July 1, 2001.

INTER-DEPARTMENTAL SERVICES: Share resources with other departments.

PRESERVATION: Preserve historic documents through filming, scanning, and back indexing. Maintain replication servers off-site to enable recovery of documents in the event of a disaster.

REGISTER OF DEEDS



REGISTER OF DEEDS

General Fund – Department: 080

2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Natalie Strohmeyer
LOCATION: Winnebago County Register of Deeds
County Administration Building
112 Otter Avenue, Room 108
Oshkosh, WI 54901

TELEPHONE: 232-3393

2021 ACCOMPLISHMENTS:

1. Served on committees for the Wisconsin Register of Deeds Association (WRDA).
2. Continued verifying and updating historic land record indexing.
3. Promoted Property Fraud Alert (PFA), a free service to Winnebago County property owners to alert them of any documents recorded under their name.
4. Processed approximately 25,000 vital records and recorded approximately 35,000 real estate documents (land records increase of approximately 11% over last year).
5. Completed 100% mapping of lot and block parameters for Subdivisions/Condo plats and Certified Survey Maps within Anchor software.
6. Rotated in-office/work-from home staffing to allow for normal public access to office during COVID.
7. Continued rescanning subdivision plats for enhanced image quality/detail.
8. Implemented Laredo Connect service, which allows Laredo (remote access to county land records) subscribers to access/manage account information via web in real time.
9. Assessed and updated information on department's website.

2022 GOALS & OBJECTIVES

- 1. Continue attending seminars and education classes.**
- 2. Complete enhancements to office website.**
- 3. Continue developing ways to streamline and automate office functions.**
- 4. Maintain daily recording and indexing of all records in a timely, accurate manner to provide the most up-to-date information possible.**
- 5. Continue back-indexing/verification/inspection of historic land record documents to improve public access and ensure historical preservation.**
- 6. Complete rescanning project for plats.**
- 7. Monitor all legislation affecting the office. Ensure that it is proactively addressed and communicated to the staff.**
- 8. Coordinate with GIS and Winnebago County municipalities to acquire municipal tax roll data as part of PINtegrity project.**
- 9. Continue cross-training all staff in duties of vital record issuance and real estate record processing/indexing.**

REGISTER OF DEEDS

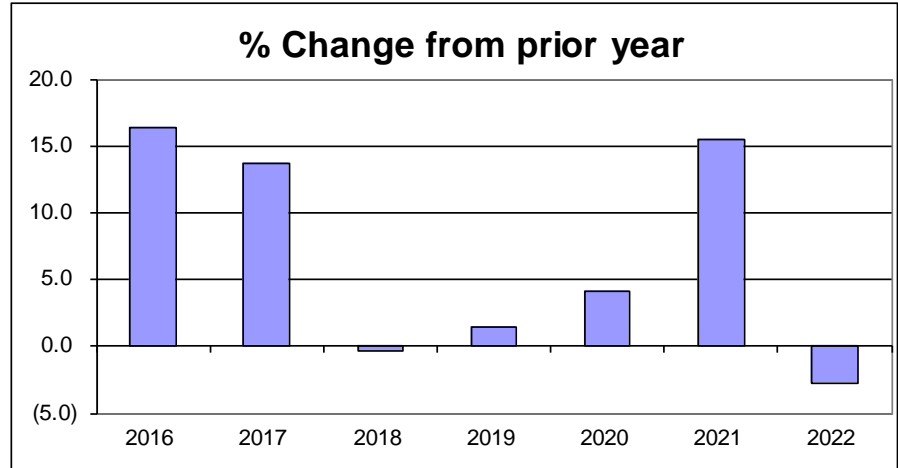
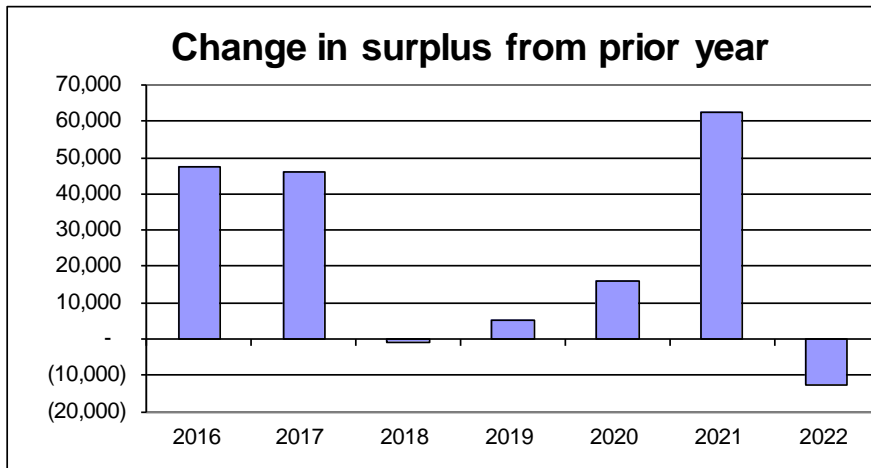
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	7	7	7	7	7	7	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	7	7	7	7	7	7	7	7	7	7

There is no change to the staffing table for 2022.

COUNTY LEVY: The Register of Deeds office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2022 is projected to be \$452,077, a reduction of surplus of \$12,875 or 2.77% under 2021. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Register of Deeds

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ (464,952)	
Revenue Changes - impact on levy:		
Other Fees	(10,000)	Increase in revenue expected due to more demand of remote record access services.
Forms Copies Etc.	(13,000)	Increase in volume of bulk document sales.
Recording Fees	15,000	Decrease from anticipated downturn in real estate recordings.
Expense Changes - impact on levy:		
Professional Service	5,000	Increase in fees for replication services.
Other small changes	15,875	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ (452,077)	

Financial Summary Register of Deeds

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	894,047	1,210,000	1,077,000	1,077,000	1,085,000
Labor	282,927	490,042	490,042	490,042	499,712
Travel	160	2,600	4,200	4,200	4,200
Capital	-	-	-	-	-
Other Expenditures	44,511	104,506	117,806	117,806	129,011
Total Expenditures	327,598	597,148	612,048	612,048	632,923
Levy			(464,952)		(452,077)

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Revenue										
Taxes:										
Transfer Tax	41003	479,072	470,690	543,812	430,000	430,000	470,000	430,000	430,000	0.00%
Taxes Subtotal:		479,072	470,690	543,812	430,000	430,000	470,000	430,000	430,000	0.00%
Intergov Rev:										
WI Dept of Administration	42002	0	0	3,536	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	3,536	0	0	0	0	0	0.00%
Public Services:										
Other Fees	45002	87,470	100,507	140,699	110,000	110,000	145,000	120,000	120,000	9.09%
Forms Copies Etc	45003	72,491	76,835	91,259	82,000	82,000	100,000	95,000	95,000	15.85%
Recording Fees	45010	462,279	474,867	572,168	455,000	455,000	495,000	440,000	440,000	-3.30%
Public Services Subtotal:		622,241	652,209	804,126	647,000	647,000	740,000	655,000	655,000	1.24%
Total Operating Revenue:		1,101,313	1,122,899	1,351,474	1,077,000	1,077,000	1,210,000	1,085,000	1,085,000	0.74%
Revenue Total:		1,101,313	1,122,899	1,351,474	1,077,000	1,077,000	1,210,000	1,085,000	1,085,000	0.74%
Expense										
Wages:										
Regular Pay	51100	292,122	302,159	311,568	318,098	318,098	318,098	327,415	327,415	2.93%
Wages Subtotal:		292,122	302,159	311,568	318,098	318,098	318,098	327,415	327,415	2.93%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Fringes Benefits:										
FICA Medicare	51200	20,986	21,702	22,307	24,334	24,334	24,334	25,048	25,048	2.93%
Health Insurance	51201	117,009	117,070	117,694	117,674	117,674	117,674	117,674	117,674	0.00%
Dental Insurance	51202	5,045	5,229	5,784	5,783	5,783	5,783	5,783	5,783	0.00%
Workers Compensation	51203	589	314	182	391	391	391	217	217	-44.50%
Unemployment Comp	51204	1,103	0	0	0	0	0	0	0	0.00%
WI Retirement	51206	19,582	19,775	21,054	21,471	21,471	21,471	21,283	21,283	-0.88%
Fringe Benefits Other	51207	1,984	2,106	2,208	2,291	2,291	2,291	2,292	2,292	0.04%
Fringes Benefits Subtotal:		166,297	166,196	169,229	171,944	171,944	171,944	172,297	172,297	0.21%
Total Labor:		458,419	468,355	480,797	490,042	490,042	490,042	499,712	499,712	1.97%
Travel:										
Registration Tuition	52001	415	435	75	850	850	500	850	850	0.00%
Automobile Allowance	52002	484	720	100	1,500	1,500	1,000	1,500	1,500	0.00%
Lodging	52006	816	922	218	1,700	1,700	1,000	1,700	1,700	0.00%
Other Travel Exp	52007	0	36	0	150	150	100	150	150	0.00%
Travel Subtotal:		1,715	2,113	393	4,200	4,200	2,600	4,200	4,200	0.00%
Total Travel:		1,715	2,113	393	4,200	4,200	2,600	4,200	4,200	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Capital Outlay:										
Equipment	58004	0	0	7,194	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	7,194	0	0	0	0	0	0.00%
Total Capital:		0	0	7,194	0	0	0	0	0	0.00%
Office:										
Office Supplies	53000	2,135	2,559	1,937	5,500	5,500	5,500	4,800	4,800	-12.73%
Stationery and Forms	53001	2,695	3,586	4,110	4,750	4,750	4,750	4,800	4,800	1.05%
Printing Supplies	53002	2,209	1,676	675	2,000	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	53004	0	1	1	35	35	35	35	35	0.00%
Computer Supplies	53005	0	0	210	0	0	0	0	0	0.00%
Telephone	53008	809	857	985	1,400	1,400	1,400	1,670	1,670	19.29%
Office Subtotal:		7,847	8,679	7,917	13,685	13,685	13,685	13,305	13,305	-2.78%
Operating:										
Subscriptions	53501	80	0	150	200	200	50	200	200	0.00%
Membership Dues	53502	100	125	125	650	650	400	650	650	0.00%
Small Equipment	53522	3,265	0	3,060	3,100	3,100	1,000	4,950	4,950	59.68%
Equipment Rental	53551	1,675	1,117	0	0	0	0	0	0	0.00%
Other Miscellaneous	53568	2	(20)	2,175	50	50	50	50	50	0.00%
Small Equipment Technology	53580	2,043	2,180	113	0	0	0	1,400	1,400	100.00%
Print Duplicate	73003	2,826	2,795	2,864	3,200	3,200	3,200	3,200	3,200	0.00%
Postage and Box Rent	73004	4,245	3,642	4,085	6,000	6,000	6,000	6,000	6,000	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	2,824	2,824	100.00%
Operating Subtotal:		14,236	9,838	12,572	13,200	13,200	10,700	19,274	19,274	46.02%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Repairs & Maint:										
Maintenance Equipment	54022	0	140	655	900	900	900	900	900	0.00%
Equipment Repairs	54029	1,743	1,355	1,309	2,800	2,800	2,000	2,800	2,800	0.00%
Technology Repair and Maintain	74029	891	858	858	693	693	693	693	693	0.00%
Repairs & Maint Subtotal:		2,634	2,353	2,822	4,393	4,393	3,593	4,393	4,393	0.00%
Contractual Services:										
Professional Service	55014	92,821	28,346	58,087	85,000	85,000	75,000	90,000	90,000	5.88%
Contractual Services Subtotal:		92,821	28,346	58,087	85,000	85,000	75,000	90,000	90,000	5.88%
Insurance Expenses:										
Prop Liab Insurance	76000	1,692	1,140	1,188	1,528	1,528	1,528	2,039	2,039	33.44%
Insurance Expenses Subtotal:		1,692	1,140	1,188	1,528	1,528	1,528	2,039	2,039	33.44%
Total Other Operating:		119,230	50,356	82,585	117,806	117,806	104,506	129,011	129,011	9.51%
Expense Total:		579,365	520,824	570,969	612,048	612,048	597,148	632,923	632,923	3.41%
Register of Deeds Net/(Levy):		521,948	602,075	780,505	464,952	464,952	612,852	452,077	452,077	-2.77%

PLANNING & ZONING

General Fund – Division: 086
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County Planning & Zoning
County Administration Building
112 Otter Avenue, Third Floor
Oshkosh, WI 54903

TELEPHONE: 232-3340

MISSION STATEMENT:

To ensure sound land use growth by implementing the goals of the Winnebago County Comprehensive Plan and providing comprehensive and technical planning assistance to Winnebago County's committees, departments and political subdivisions. To promote Winnebago County as a good place to live and do business. Implement land record modernization technology to reduce the cost of general-purpose government and provide better and more efficient access to land records for the public.

PROGRAM DESCRIPTION:

LAND USE PLANNING: Prepare and implement ordinances and studies related to land use issues in Winnebago County.

SUBDIVISION REVIEW: Review subdivision plats and certified survey maps to conform to County ordinances and State Statutes.

ZONING: To assure sound land use growth through providing courteous and efficient staff assistance.

STORMWATER AND EROSION CONTROL: To assure development activity is done in a sound manner to maintain proper water runoff from sites.

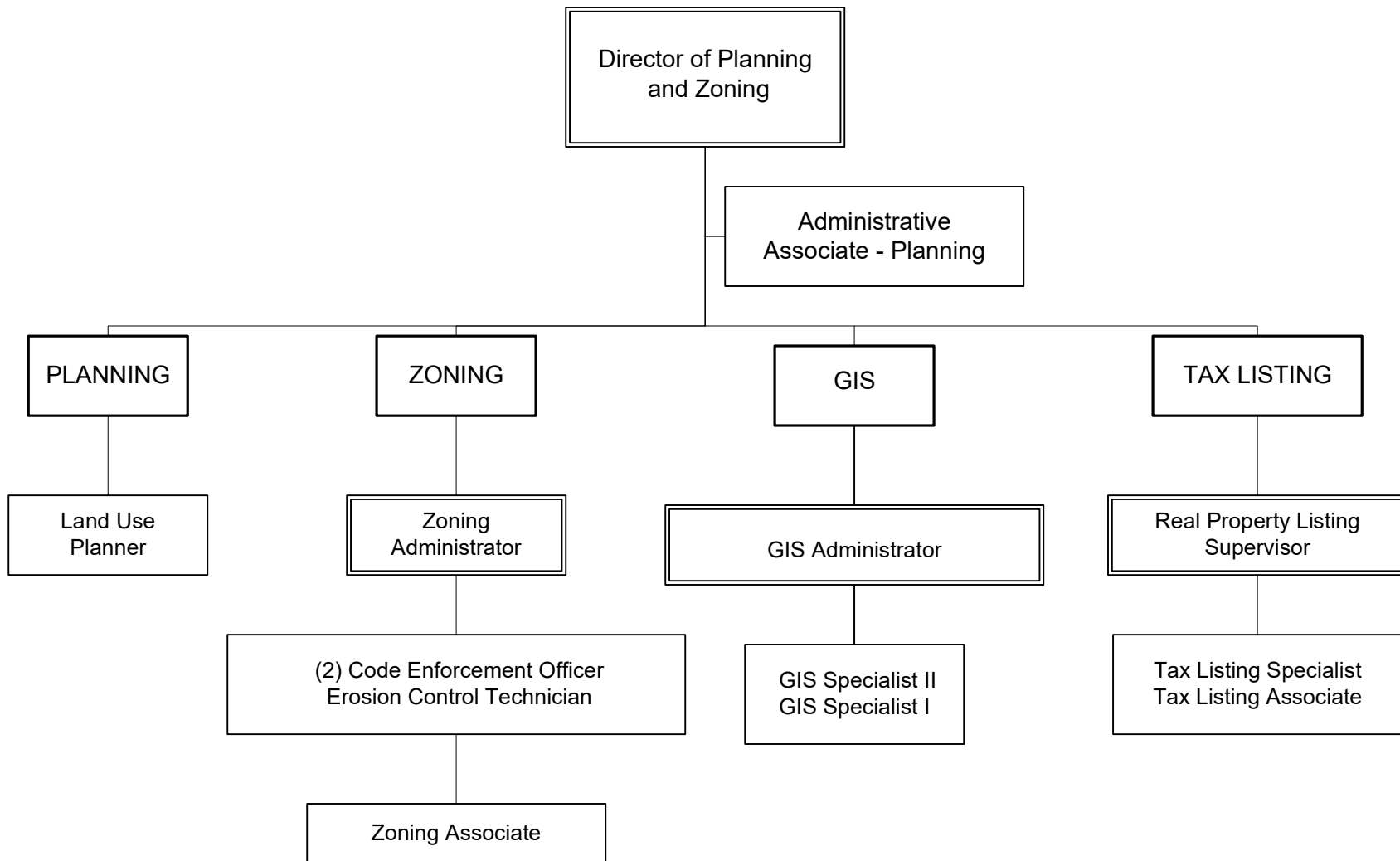
GEOGRAPHIC INFORMATION SYSTEM (GIS): To maintain the GIS database and provide data to all users.

LAND RECORDS MODERNIZATION: To provide efficient, low cost, and modernized land records for the public, government officials and private entities.

PROPERTY LISTER: To assist cities and towns in annual tax roll preparation and to provide general property listing services and information to the public. Provide to municipal assessors all deed transfers, partitions of land, name and address updates, acreage, assessment and legal description changes. Provide to municipal clerks updated totals for all municipal assessing.

ECONOMIC DEVELOPMENT: Develop industrial parks & economic development in the County & its local communities for the purposes of increasing the tax base & creating job opportunities through the Industrial Development Board Revolving Loan Fund & Per Capita Funding Programs.

PLANNING AND ZONING



PLANNING & ZONING

**General Fund – Division: 086
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County Planning & Zoning
County Administration Building
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

Telephone: 232-3340

2021 ACCOMPLISHMENTS:

- 1. Worked with Towns to conduct necessary A-1 zoning changes as a result of State certified County Farmland Preservation Plan.**
- 2. Adopted new 3-year County Land Information Plan as required by State Statute to participate in the grant programs offered by the Wisconsin Land Information Program.**
- 3. Completed Wisconsin ACT 20 benchmarks & standards to secure \$40,000 Strategic Initiative Grant from the Wis DOA Land Information Program.**
- 4. Provided essential monthly data updates to Sheriff Department's Computer Aided Dispatch system.**
- 5. Contracted with Engineering firm to update and reestablish Public Land Surveying System monuments and tie sheets to ensure accurate property boundary measurements.**
- 6. Worked with County Industrial Development Board Consulting firm and Highway Department to manage CDBG Close funding program to fund reconstruction of a one-mile segment of County Road Y in the Town of Oshkosh.**
- 7. Coordinated with County Industrial Development Board, Greater Oshkosh Economic Development Corporation and Oshkosh Chamber to manage a small business loan program for small businesses in Winnebago County impacted by the pandemic.**
- 8. Coordinated with the County Industrial Development Board and Greater Oshkosh Economic Development Corporation to establish a new rural small business loan program via the U.S. Department of Agriculture grant program for rural development programs.**
- 9. Successfully managed and notified approximately 1800 owners of private onsite wastewater treatment systems regarding the requirement by state law to have their septic tanks pumped out. Full compliance with state law was achieved.**
- 10. Successfully performed multiple new procedures for tax bill computations through Ascent Web applications.**

2022 GOALS & OBJECTIVES:

- 1. Implement newly updated and adopted Land Information Plan for land records modernization as well as complete Wisconsin ACT 20 benchmarks and standards to secure a \$50,000 Strategic Initiative Grant from WisDOA, Land Information Program.**
- 2. Coordinate with County Sheriff's Department on NG911 data requirements for emergency dispatch and provide essential monthly updates to Sheriff's Department Computer Aided dispatch.**
- 3. Coordinate with the Industrial Development Board and Greater Oshkosh Economic Development Corporation to implement new US Department of Agriculture rural small business revolving loan program.**
- 4. Work with County Industrial Development Board on additional opportunities to better utilize the Board's funding efforts for economic development including partnering with local economic development entities.**
- 5. Update the Subdivision, Floodplain, Shoreland, Town/County Zoning Ordinances with necessary amendments to remain current with statutory changes and current development trends.**
- 6. Conduct additional outreach to licensed plumbers with regard to the County's delegated agent status to expedite sanitary plan approvals for their customers and bringing in additional revenue to the County.**
- 7. Coordinate with consultant working for the US Geological Survey on a cost share consortium with other area counties to obtain high accuracy and detailed LIDAR mapping data that would provide Winnebago County and public/private engineering entities with improved physical landscape mapping, surveying and construction capabilities.**
- 8. Work with DNR and FEMA on floodplain mandates to ensure Winnebago County participation in the Community Rating System Insurance program which allows reduction in flood insurance premiums for residents and businesses in the unincorporated floodplain areas of Winnebago County.**
- 9. Ensure the continued provision of quality, efficient and responsive Property Listing services to all 15 Towns, the City of Omro and Villages of Fox Crossing and Winneconne.**
- 10. Assist and collaborate with other county departments, county executive, and county committees to provide departmental expertise and resources to accomplish overall county priorities and goals.**

PLANNING & ZONING

2022 BUDGET NARRATIVE HIGHLIGHTS

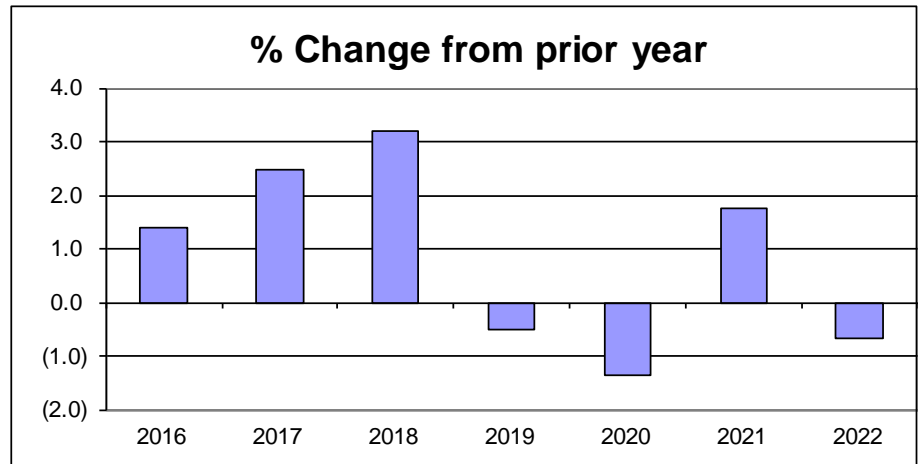
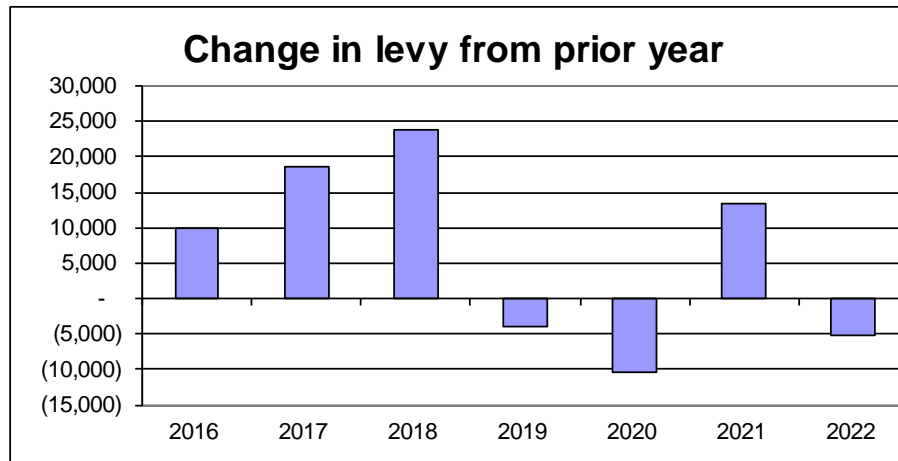
NOTE: This section contains Planning, Zoning, Geographic Information Systems (GIS), and Property Lister. All of these areas report to the County Planner. The financial information for Planning **excludes** the Property Lister from the totals. The Property Lister data is shown separately because it is a special apportionment.

DEPARTMENT STAFFING (including Property Lister):

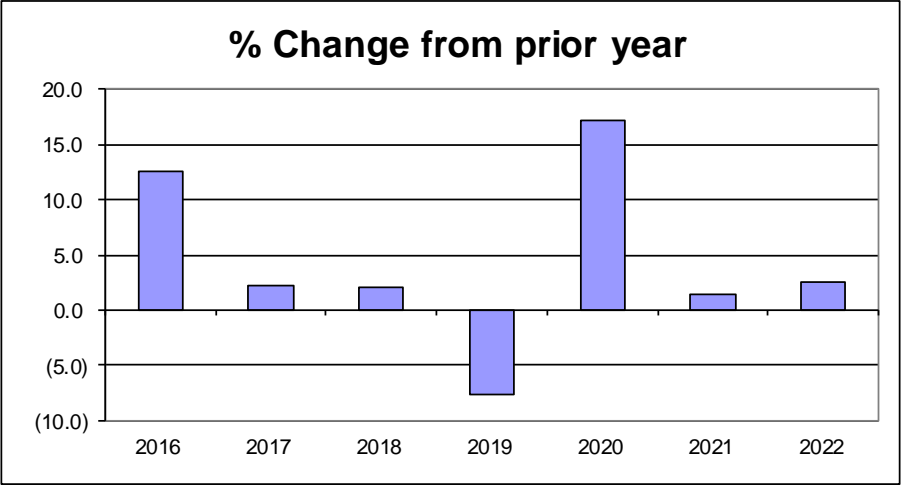
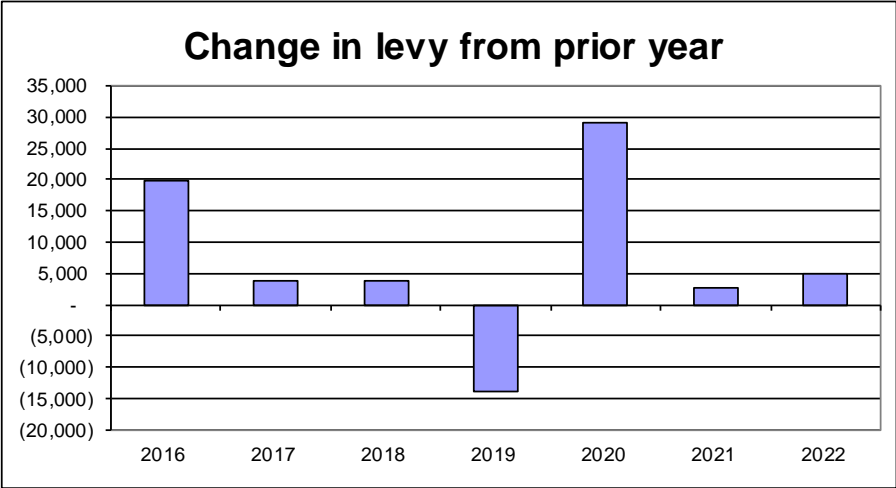
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	13	13	13	14	14	14	14	14	14	14
Part Time	1	1	1	0	0	0	0	0	0	0
Total	14	14	14	14	14	14	14	14	14	14

There is no change to the staffing table for 2022.

COUNTY LEVY PLANNING DEPT (EXCLUDING PROPERTY LISTER): The tax levy for 2022 is \$772,862, a decrease of \$5,320 or 0.68% under 2021. A schedule of significant changes follows.



LEVY FOR PROPERTY LISTER: The net tax levy for 2022 for this function is \$207,300 an increase of \$5,046, or 2.49% over 2021. This levy is a special apportionment and is not levied to all municipalities of the County. As such we must reserve any unused funds from that department at year end and carry them forward to be applied against the Property Lister levy in the succeeding or future years. There are no significant changes from 2021.



FUND BALANCE – PROPERTY LISTER: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Planning & Zoning

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 778,182	
Revenue Changes - impact on levy:		
Sanitation Permits	(12,600)	Increase based on additional sanitary plan reviews.
Storm Water Permits	8,110	Decrease based on last two years of actual trend.
Expense Changes - impact on levy		
Overtime	5,000	Increase due to NG911 data preparation needed to be completed in 2022.
Health Insurance	(26,242)	For the 2021 budget, one of the Code Enforcement Officer positions in the Zoning office was vacant and was bugeted at family coverage, the position was filled and that person waived coverage. Also, another position in Zoning office transitioned from Family to Employee +1 coverage, resulting in additional cost savings.
Computer Licensing Charge	3,015	Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.
Other small changes	17,397	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 772,862	

Financial Summary
Planning & Zoning (Excludes Property Lister)

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	168,450	292,125	292,950	292,950	302,125
Labor	562,370	1,021,458	1,021,458	1,021,458	1,020,597
Travel	173	2,625	2,800	2,800	2,725
Capital	-	-	-	-	-
Other Expenditures	25,143	39,620	46,874	46,874	51,665
Total Expenditures	587,686	1,063,703	1,071,132	1,071,132	1,074,987
Levy			778,182		772,862

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	570	0	0	0	0	0	0.00%
Other Grantor Agencies	42019	0	0	0	7,500	7,500	0	7,500	7,500	0.00%
Intergov Rev Subtotal:		0	0	570	7,500	7,500	0	7,500	7,500	0.00%
Licenses:										
Zoning Permits	44006	40,920	41,055	46,130	44,715	44,715	46,200	46,200	46,200	3.32%
Sanitation Permits	44007	51,140	51,595	81,150	68,500	68,500	81,100	81,100	81,100	18.39%
Storm Water Permits	44008	50,120	38,660	41,000	49,270	49,270	41,160	41,160	41,160	-16.46%
Licenses Subtotal:		142,180	131,310	168,280	162,485	162,485	168,460	168,460	168,460	3.68%
Fines and Permits:										
County Fines	44100	1,865	6,912	1,092	3,000	3,000	3,000	3,000	3,000	0.00%
Fines and Permits Subtotal:		1,865	6,912	1,092	3,000	3,000	3,000	3,000	3,000	0.00%
Public Services:										
Forms Copies Etc	45003	19,142	19,324	23,617	21,700	21,700	23,900	23,900	23,900	10.14%
Zoning Fees	45012	20,655	24,480	20,840	32,265	32,265	32,265	32,265	32,265	0.00%
Inspection Fees	45021	58,119	60,667	55,930	58,500	58,500	57,000	57,000	57,000	-2.56%
Public Services Subtotal:		97,916	104,471	100,388	112,465	112,465	113,165	113,165	113,165	0.62%
Total Operating Revenue:		241,960	242,693	270,329	285,450	285,450	284,625	292,125	292,125	2.34%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Transfers In:										
Other Transfers In	49501	10,000	7,500	7,500	7,500	7,500	7,500	10,000	10,000	33.33%
Transfers In Subtotal:		10,000	7,500	7,500	7,500	7,500	7,500	10,000	10,000	33.33%
Total Non-Operating Revenue:		10,000	7,500	7,500	7,500	7,500	7,500	10,000	10,000	33.33%
Revenue Total:		251,960	250,193	277,829	292,950	292,950	292,125	302,125	302,125	3.13%
Expense										
Wages:										
Regular Pay	51100	658,653	674,073	683,169	702,698	702,698	702,698	721,928	721,928	2.74%
Overtime	51105	29	491	0	0	0	0	5,000	5,000	100.00%
Comp Time	51108	0	0	751	0	0	0	0	0	0.00%
Wages Subtotal:		658,681	674,565	683,920	702,698	702,698	702,698	726,928	726,928	3.45%
Fringes Benefits:										
FICA Medicare	51200	47,208	48,694	48,256	53,756	53,756	53,756	55,613	55,613	3.45%
Health Insurance	51201	178,541	165,096	174,261	201,432	201,432	201,432	175,190	175,190	-13.03%
Dental Insurance	51202	9,973	9,680	8,988	10,131	10,131	10,131	9,783	9,783	-3.44%
Workers Compensation	51203	2,151	1,121	665	1,450	1,450	1,450	1,167	1,167	-19.52%
Unemployment Comp	51204	0	0	7,006	0	0	0	0	0	0.00%
WI Retirement	51206	44,299	43,807	45,617	47,432	47,432	47,432	47,250	47,250	-0.38%
Fringe Benefits Other	51207	4,096	3,951	3,971	4,559	4,559	4,559	4,666	4,666	2.35%
Fringes Benefits Subtotal:		286,269	272,349	288,764	318,760	318,760	318,760	293,669	293,669	-7.87%
Total Labor:		944,950	946,914	972,684	1,021,458	1,021,458	1,021,458	1,020,597	1,020,597	-0.08%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Travel:										
Registration Tuition	52001	1,291	869	390	1,200	1,200	1,100	1,150	1,150	-4.17%
Automobile Allowance	52002	505	457	488	775	775	700	750	750	-3.23%
Meals	52005	67	0	0	125	125	125	125	125	0.00%
Lodging	52006	677	164	341	500	500	500	500	500	0.00%
Other Travel Exp	52007	15	0	0	50	50	50	50	50	0.00%
Taxable Benefit	52008	30	92	80	150	150	150	150	150	0.00%
Travel Subtotal:		2,585	1,582	1,299	2,800	2,800	2,625	2,725	2,725	-2.68%
Total Travel:										
		2,585	1,582	1,299	2,800	2,800	2,625	2,725	2,725	-2.68%
Capital Outlay:										
Equipment	58004	21,760	0	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		21,760	0	0	0	0	0	0	0	0.00%
Total Capital:										
		21,760	0	0	0	0	0	0	0	0.00%
Office:										
Office Supplies	53000	2,208	2,270	1,765	2,275	2,275	2,475	2,275	2,275	0.00%
Stationery and Forms	53001	235	0	254	275	275	275	275	275	0.00%
Printing Supplies	53002	120	251	313	500	500	500	500	500	0.00%
Print Duplicate	53003	0	0	0	25	25	25	25	25	0.00%
Postage and Box Rent	53004	0	0	4	50	50	25	50	50	0.00%
Computer Supplies	53005	69	42	0	100	100	100	100	100	0.00%
Computer Software	53006	110	0	0	100	100	100	100	100	0.00%
Telephone	53008	2,812	2,953	3,650	3,550	3,550	2,700	3,550	3,550	0.00%
Office Subtotal:		5,555	5,516	5,986	6,875	6,875	6,200	6,875	6,875	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Operating:										
Subscriptions	53501	449	252	522	500	500	500	500	500	0.00%
Membership Dues	53502	2,508	2,748	2,133	2,650	2,650	2,600	2,600	2,600	-1.89%
Publish Legal Notices	53503	2,258	2,279	1,597	3,025	3,025	3,025	3,025	3,025	0.00%
Small Equipment	53522	0	0	0	225	225	225	225	225	0.00%
Legal Fees	53530	30	0	0	0	0	30	0	0	0.00%
Motor Fuel	53548	0	125	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	454	587	183	380	380	640	640	640	68.42%
Operating Grants	53565	0	0	0	7,500	7,500	0	7,500	7,500	0.00%
Small Equipment Technology	53580	0	0	90	0	0	0	0	0	0.00%
Print Duplicate	73003	2,552	2,757	2,662	3,025	3,025	3,025	3,025	3,025	0.00%
Postage and Box Rent	73004	2,871	3,158	2,738	4,050	4,050	4,550	4,050	4,050	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	3,015	3,015	100.00%
Motor Fuel	73548	1,259	1,514	1,287	1,400	1,400	1,500	1,500	1,500	7.14%
Operating Subtotal:		12,381	13,420	11,211	22,755	22,755	16,095	26,080	26,080	14.61%
Repairs & Maint:										
Maintenance Grounds	54021	0	0	0	25	25	25	25	25	0.00%
Equipment Repairs	54029	0	0	0	100	100	214	100	100	0.00%
Maintenance Vehicles	74023	88	133	122	850	850	850	850	850	0.00%
Technology Repair and Maintain	74029	1,061	858	759	726	726	693	759	759	4.55%
Repairs & Maint Subtotal:		1,148	991	881	1,701	1,701	1,782	1,734	1,734	1.94%
Contractual Services:										
Transcription Services	55009	1,850	2,433	1,100	2,750	2,750	2,750	2,750	2,750	0.00%
Other Contract Serv	55030	0	0	0	4,500	4,500	4,500	4,500	4,500	0.00%
Other Contract Services	75030	2,566	1,994	1,337	2,800	2,800	2,800	2,800	2,800	0.00%
Contractual Services Subtotal:		4,416	4,427	2,437	10,050	10,050	10,050	10,050	10,050	0.00%

Winnebago County**Budget Detail - 2022**

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Insurance Expenses:										
Prop Liab Insurance	76000	5,880	3,576	3,720	5,493	5,493	5,493	6,926	6,926	26.09%
Insurance Expenses Subtotal:		5,880	3,576	3,720	5,493	5,493	5,493	6,926	6,926	26.09%
Total Other Operating:		29,380	27,930	24,235	46,874	46,874	39,620	51,665	51,665	10.22%
Expense Total:		998,675	976,426	998,217	1,071,132	1,071,132	1,063,703	1,074,987	1,074,987	0.36%
Planning Net/(Levy):		(746,714)	(726,234)	(720,388)	(778,182)	(778,182)	(771,578)	(772,862)	(772,862)	-0.68%

PLANNING & ZONING PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022 EXECUTIVE	2021 ADOPTED	2020 ADOPTED	2022 OVER 2021	2021 OVER 2020
Planning	1086	324,175	600	-	11,197	335,972		335,972	325,840	321,481	3.1	1.4
Revenues	1086						-	-	-	-	N/A	N/A
Zoning	1087	409,888	1,225	-	35,290	446,403		446,403	453,338	430,532	(1.5)	5.3
Revenues	1087						288,225	(288,225)	(281,550)	(287,550)	2.4	(2.1)
GIS	1088	286,534	900	-	5,178	292,612		292,612	291,954	311,607	0.2	(6.3)
Revenues	1088						13,900	(13,900)	(11,400)	(11,400)	21.9	-
Grand Totals		<u>1,020,597</u>	<u>2,725</u>	<u>-</u>	<u>51,665</u>	<u>1,074,987</u>	<u>302,125</u>	<u>772,862</u>	<u>778,182</u>	<u>764,670</u>	<u>(0.7)</u>	<u>1.8</u>

Financial Summary Property Lister

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	60	600	600	600	600
Labor	124,496	216,100	216,100	216,100	220,513
Travel	-	150	150	150	150
Capital	-	-	-	-	-
Other Expenditures	1,068	6,614	6,604	6,604	7,237
Total Expenditures	125,564	222,864	222,854	222,854	227,900
Levy Before Fund Balance Adjustment			222,254		227,300
Decrease fund balance			(20,000)		(20,000)
Net Levy After Fund Balance Adjustment			202,254		207,300

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 089 - Property Lister										
Revenue										
Public Services:										
Forms Copies Etc	45003	572	750	777	600	600	600	600	600	0.00%
Public Services Subtotal:		572	750	777	600	600	600	600	600	0.00%
Total Operating Revenue:										
Revenue Total:		572	750	777	600	600	600	600	600	0.00%
Expense										
Wages:										
Regular Pay	51100	124,446	131,119	129,204	138,597	138,597	138,597	142,836	142,836	3.06%
Wages Subtotal:		124,446	131,119	129,204	138,597	138,597	138,597	142,836	142,836	3.06%
Fringes Benefits:										
FICA Medicare	51200	8,648	8,958	8,624	10,602	10,602	10,602	10,927	10,927	3.07%
Health Insurance	51201	39,462	51,284	54,090	54,049	54,049	54,049	54,049	54,049	0.00%
Dental Insurance	51202	1,888	2,522	2,522	2,522	2,522	2,522	2,522	2,522	0.00%
Workers Compensation	51203	251	136	75	170	170	170	95	95	-44.12%
Unemployment Comp	51204	0	0	3,160	0	0	0	0	0	0.00%
WI Retirement	51206	8,163	8,584	8,728	9,356	9,356	9,356	9,284	9,284	-0.77%
Fringe Benefits Other	51207	724	772	782	804	804	804	800	800	-0.50%
Fringes Benefits Subtotal:		59,135	72,256	77,981	77,503	77,503	77,503	77,677	77,677	0.22%
Total Labor:										
		183,582	203,375	207,185	216,100	216,100	216,100	220,513	220,513	2.04%

Winnebago County**Budget Detail - 2022**

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 089 - Property Lister										
Travel:										
Automobile Allowance	52002	0	0	0	150	150	150	150	150	0.00%
Travel Subtotal:		0	0	0	150	150	150	150	150	0.00%
Total Travel:		0	0	0	150	150	150	150	150	0.00%
Office:										
Office Supplies	53000	1,011	1,455	1,460	1,700	1,700	1,700	1,700	1,700	0.00%
Printing Supplies	53002	104	124	155	160	160	160	160	160	0.00%
Telephone	53008	368	387	454	600	600	600	600	600	0.00%
Office Subtotal:		1,483	1,966	2,069	2,460	2,460	2,460	2,460	2,460	0.00%
Operating:										
Membership Dues	53502	60	60	70	70	70	80	80	80	14.29%
Print Duplicate	73003	3,057	2,825	2,829	3,400	3,400	3,400	3,400	3,400	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	439	439	100.00%
Operating Subtotal:		3,117	2,885	2,899	3,470	3,470	3,480	3,919	3,919	12.94%
Repairs & Maint:										
Technology Repair and Maintain	74029	99	99	99	99	99	99	99	99	0.00%
Repairs & Maint Subtotal:		99	99	99	99	99	99	99	99	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 089 - Property Lister										
Insurance Expenses:										
Prop Liab Insurance	76000	552	300	312	575	575	575	759	759	32.00%
Insurance Expenses Subtotal:		552	300	312	575	575	575	759	759	32.00%
Total Other Operating:		5,251	5,250	5,379	6,604	6,604	6,614	7,237	7,237	9.59%
Expense Total:		188,832	208,626	212,563	222,854	222,854	222,864	227,900	227,900	2.26%
Property Lister Net/(Levy):		(188,261)	(207,876)	(211,787)	(222,254)	(222,254)	(222,264)	(227,300)	(227,300)	2.27%
Fund balance applied (Note):		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Property Lister Net/(Levy):		(168,261)	(187,876)	(191,787)	(202,254)	(202,254)	(202,264)	(207,300)	(207,300)	2.49%

Note: fund balance applied will reduce ending fund balance.

LAND RECORDS MODERNIZATION (LRM) FUND

2022 BUDGET NARRATIVE

HIGHLIGHTS

DESCRIPTION: The Land Records Modernization Fund is a separate fund created under Wisconsin Statutes which receives money when people register documents at the Register of Deeds office. Monies accumulated in this fund can be used for land records modernization project costs which can include equipment and software purchases as well as training in their use. The funds can also be used to retire debt incurred to purchase and install these systems.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Land Records Modernization (LRM) Fund

Significant changes from 2021	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2021 Budgeted Surplus / (Deficit)			\$ 483	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
WI Dept of Administration	10,000	10,000		2022 WI Dept of Admin Strategic Initiative grants are increasing for counties.
Total revenue changes	10,000			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Data Processing	(13,875)	13,875		Decrease based on one-time project costs for PINtegrity Conversion for Register of Deeds and IMS21 online survey document access.
Professional Service	45,550	(45,550)		Increase based on the elevation data collection project with the federal government.
Other small changes	1,676	(1,676)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	33,351			
2022 Budgeted Surplus / (Deficit)			\$ (22,868)	

Financial Summary
Land Records Modernization (LRM) Fund

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	193,267	245,000	245,000	245,000	255,000
Labor	-	-	-	-	-
Travel	1,200	9,000	9,000	9,000	8,000
Capital	-	-	-	-	-
Other Expenditures	154,363	235,517	235,517	235,517	269,868
Total Expenditures	155,563	244,517	244,517	244,517	277,868
(Surplus) / Deficit before adjustments			(483)		22,868
Increase / (Decrease) fund balance			483		(22,868)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization (LRM)										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	51,000	26,000	66,000	41,000	41,000	41,000	51,000	51,000	24.39%
Agri Trade Consumer Protection	42004	0	0	28,159	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		51,000	26,000	94,159	41,000	41,000	41,000	51,000	51,000	24.39%
Public Services:										
Recording Fees	45010	147,036	150,696	191,220	151,125	151,125	151,125	151,125	151,125	0.00%
Recording Fees	45068	49,012	50,232	63,740	50,375	50,375	50,375	50,375	50,375	0.00%
Public Services Subtotal:		196,048	200,928	254,960	201,500	201,500	201,500	201,500	201,500	0.00%
Total Operating Revenue:		247,048	226,928	349,119	242,500	242,500	242,500	252,500	252,500	4.12%
Interest:										
Interest Investments	48000	1,644	3,578	3,754	2,500	2,500	2,500	2,500	2,500	0.00%
Investment Mark to Market	48002	(154)	1,711	3,130	0	0	0	0	0	0.00%
Interest Subtotal:		1,490	5,289	6,884	2,500	2,500	2,500	2,500	2,500	0.00%
Total Non-Operating Revenue:		1,490	5,289	6,884	2,500	2,500	2,500	2,500	2,500	0.00%
Revenue Total:		248,538	232,217	356,003	245,000	245,000	245,000	255,000	255,000	4.08%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization (LRM)										
Expense										
Travel:										
Registration Tuition	52001	344	4,385	12,862	8,100	8,100	8,100	7,100	7,100	-12.35%
Automobile Allowance	52002	0	119	0	300	300	300	300	300	0.00%
Commercial Travel	52004	0	677	0	0	0	0	0	0	0.00%
Meals	52005	0	109	0	200	200	200	200	200	0.00%
Lodging	52006	88	0	0	300	300	300	300	300	0.00%
Other Travel Exp	52007	0	29	0	100	100	100	100	100	0.00%
Travel Subtotal:		432	5,318	12,862	9,000	9,000	9,000	8,000	8,000	-11.11%
Total Travel:		432	5,318	12,862	9,000	9,000	9,000	8,000	8,000	-11.11%
Capital Outlay:										
Equipment Technology	58003	0	13,500	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	13,500	0	0	0	0	0	0	0.00%
Total Capital:		0	13,500	0	0	0	0	0	0	0.00%
Office:										
Print Duplicate	53003	1,500	0	0	500	500	500	500	500	0.00%
Computer Software	53006	4,125	10,766	2,073	12,000	12,000	12,000	10,000	10,000	-16.67%
Office Subtotal:		5,625	10,766	2,073	12,500	12,500	12,500	10,500	10,500	-16.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization (LRM)										
Operating:										
Membership Dues	53502	0	0	200	0	0	0	0	0	0.00%
Small Equipment Technology	53580	12,309	17,494	578	4,000	4,000	4,000	5,000	5,000	25.00%
Operating Subtotal:		12,309	17,494	778	4,000	4,000	4,000	5,000	5,000	25.00%
Contractual Services:										
Grounds Maintenance	55007	629	1,484	0	1,000	1,000	1,356	2,000	2,000	100.00%
Data Processing	55013	134,163	137,812	142,827	155,988	155,988	155,632	142,113	142,113	-8.89%
Professional Service	55014	5,000	0	42,640	54,000	54,000	54,000	99,550	99,550	84.35%
Contractual Services Subtotal:		139,793	139,296	185,467	210,988	210,988	210,988	243,663	243,663	15.49%
Insurance Expenses:										
Prop Liab Insurance	76000	828	408	420	529	529	529	705	705	33.27%
Insurance Expenses Subtotal:		828	408	420	529	529	529	705	705	33.27%
Total Other Operating:		158,555	167,964	188,739	228,017	228,017	228,017	259,868	259,868	13.97%
Transfers Out:										
Other Transfers Out	59501	10,000	7,500	7,500	7,500	7,500	7,500	10,000	10,000	33.33%
Transfers Out Subtotal:		10,000	7,500	7,500	7,500	7,500	7,500	10,000	10,000	33.33%
Total Non-Operating Expense:		10,000	7,500	7,500	7,500	7,500	7,500	10,000	10,000	33.33%
Expense Total:		168,987	194,282	209,101	244,517	244,517	244,517	277,868	277,868	13.64%
LRM Net Surplus (Deficit):		79,552	37,935	146,902	483	483	483	(22,868)	(22,868)	-4,834.58%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

LAND & WATER CONSERVATION

General Fund – Division: 082
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Chad M. Casper
LOCATION: Winnebago County Land & Water Conservation
James P. Coughlin Center
625 East County Road Y, Suite 100
Oshkosh, WI 54901

TELEPHONE: 232-1951

MISSION STATEMENT:

To provide a full range of professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

PROGRAM DESCRIPTION:

LAND & WATER RESOURCE MANAGEMENT: Land and water resource assessments, inventories, NR151/ATCP50 compliance reviews, management plans, training and information and education services provided to landowners on individual land parcels and units of government for site specific and regional concerns. Identify, secure and manage additional grant funds to support resource protection projects. Complete, maintain and revise the State mandated, Winnebago County Land and Water Resource Management Plan.

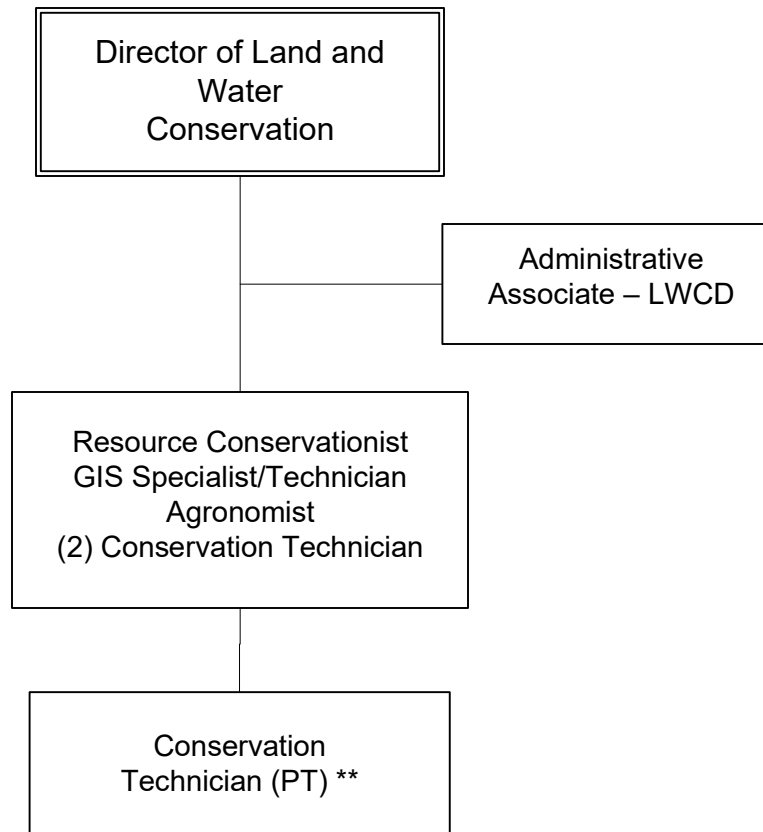
RESOURCE PLAN REVIEWS: Review surface drainage and agricultural land development projects and issue livestock waste management/erosion control permits and conduct onsite inspections of installed practices. These services are provided in accordance with the Winnebago County Livestock Waste Management and Stormwater/Erosion Control ordinances. Implement the State Agricultural Performance Standards with all county producers. Provide State MS4 compliance for all required county owned properties.

DESIGN & CONSTRUCTION MANAGEMENT: Design, estimate costs, layout, and construction oversight services for "best management practices" installed to improve and protect surface and ground water quality; prevent soil erosion; manage stormwater runoff; protect and expand woodland resources; restore and enhance wetlands and upland habitat and protect and restore streambanks and shorelines. This includes the administration and delivery of the USDA/WI Conservation Reserve Enhancement Program (CREP), the State mandated Agricultural Performance Standards and Prohibitions, the State Farmland Preservation Tax Credit Program (FPP) and the Multi-Discharger Variance (MDV) Program.

SOIL & WATER RESOURCE MANAGEMENT PROGRAM: source: WDATCP & WDNR, provides approximately \$278,000 for staff support (\$178,000) and cost sharing (\$100,000) to landowners for the installation of pollution abatement and water quality protection practices throughout the county.

COUNTY WATER QUALITY IMPROVEMENT PROGRAM: source: Winnebago County, provides \$85,000 to \$100,000 annually to cost-share the installation of best management practices for the abatement of non-point pollution, to educate citizens on the importance of natural resource protection and the financial/technical assistance available, and to leverage additional funds by providing matching or contributory dollars within grant requests.

LAND AND WATER CONSERVATION



** Unclassified Position

LAND & WATER CONSERVATION

**General Fund – Organization: 1082
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: Chad M. Casper
LOCATION: Winnebago County LWCD
James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901-8131

TELEPHONE: 232-1951

2021 ACCOMPLISHMENTS:

- 1. Technical assistance services provided on approximately 34 separate best management practices involving the planning, design and construction of land and water resource improvement, restoration and protection components. These include shoreline/streambank protection, waterway systems, water & sediment control basin, shoreline habitat restoration, critical area stabilization, prescribed grazing systems, stream crossings, wetland restorations and well abandonments.**
- 2. Technical assistance services were provided approximately 336 times for non-farm individuals, 360 times for farmers and 378 times for units of government.**
- 3. Approximately 71 cost-share contracts with landowners were processed, accounting for approx. \$593,000 in county, state & federal cost-share funds paid out or secured for the installation of non-point pollution abatement measures throughout the county.**
- 4. Issued approximately 10 LWMO permits to various livestock operations around the county for new or expanded facilities. Continued the LWMO review program during permit issuance to inform livestock operators of the impacts of the ordinance on their operations.**
- 5. Secured state & local grants for \$336,000 to support implementation of the LWCD's soil & water resource protection programs, including Land & Water Resource Management Plan implementation, the State Ag Performance Standards and locally identified resource concerns.**
- 6. Approval of the Nine Key Element Watershed Plan, Healthy Land/Healthy Water and ongoing implementation of the Winnebago Waterways Lake Management Plan through the Winnebago Waterways Program.**
- 7. Completed Farmland Preservation Program compliance certifications for 20 landowners, affecting 3,034 acres of cropland and providing an estimated \$22,755 in tax credits for county participants.**

- 8. Continued implementation of the Ag Performance Standards in accordance with NR 151 and DATCP 50 targeting the FPP participants and MDV watersheds, and tracked compliance on the GIS based recording system.**
- 9. Managed \$261,000 of grant funds from the Natural Resource Damage Assessment (NRDA) & North American Wetlands Conservation Act (NAWCA) for the installation costs of two off-shore breakwall shoreline protection projects on the Winnebago System.**
- 10. Submitted the MS4 Annual Report and created a 5-year Public Education and Outreach Plan as part of fulfilling the MS4 permit requirements.**
- 11. Coordinated and conducted numerous I & E efforts including presentations, annual report, demonstration projects, newsletter articles and the Upper Fox-Wolf Demo Farms Network.**
- 12. Managed the Multi-Discharger Variance (MDV) Program and secured an additional \$8,900 for a total of approximately \$76,000 available for the installation of best management practices with ag-producers in Winnebago County.**

2022 GOALS & OBJECTIVES:

- 1. Secure \$300,000 in funding sources to support administrative and technical components of the department's soil and water resource protection programs including cost-sharing for pollution abatement measures installed by landowners throughout Winnebago County.**
- 2. Continue the County funded Water Quality Improvement Program, providing \$85,000 to \$100,000 in annual cost-share funds toward pollution abatement projects at high priority sites throughout the county.**
- 3. Continue implementation of the Winnebago Waterways Lake Management Plan and begin implementation of the approved Nine Key Element Watershed Plan, Healthy Land/Healthy Water by securing a Great Lakes Sediment & Nutrient Reduction Program grant to begin agricultural implementation in the Town of Dale-Rat River Watershed.**
- 4. Continue implementation of the Agricultural Performance Standards and TMDLs as identified in the Winnebago County Land & Water Resource Management Plan and required by State Law.**
- 5. Continue to improve interdepartmental and intergovernmental communication regarding ordinance enforcement, LWMO permits, the implementation/administration of NR216/MS4 – Stormwater Pollution Prevention Program, and Chapter 88 – Drainage of Lands, to better serve the Towns and Constituents of Winnebago County.**
- 6. Provide technical assistance on 30 conservation practices and sign 40-50 new cost share agreements for the installation of best management practices with the landowners in Winnebago County.**

- 7. Coordinate & conduct numerous I & E efforts including presentations, demo projects, Conservation Field Days, Soil Health Challenge and Field Days, Town meetings, Upper Fox-Wolf Demo Farms Network, LWMO and TMDL informational meetings and overall LWCD awareness presentations to Landowners, Local and Regional Organizations and Industry.**
- 8. Manage and utilize funds from the NRDA, NAWCA and MDV grants and programs. Seek out funding and grant sources to implement conservation practices on developed and undeveloped sites throughout Winnebago County.**
- 9. Develop the 2022 Winnebago County Plat Book & digital option that will provide levy reducing revenue.**

LAND & WATER CONSERVATION

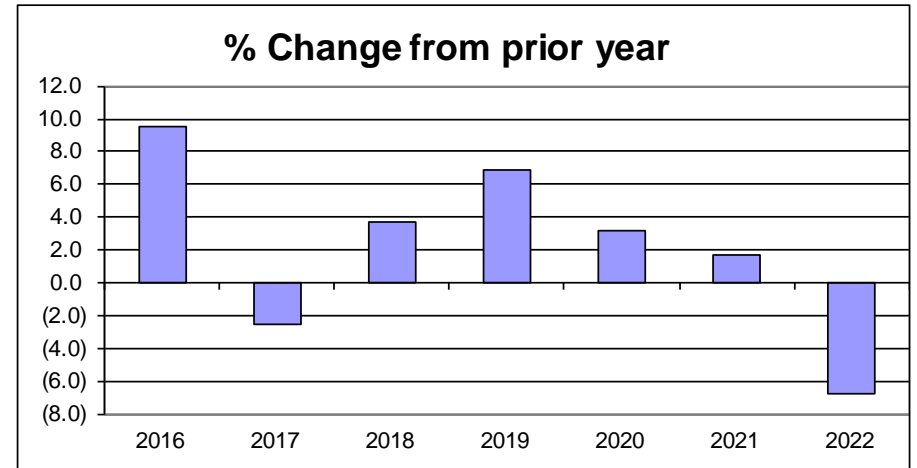
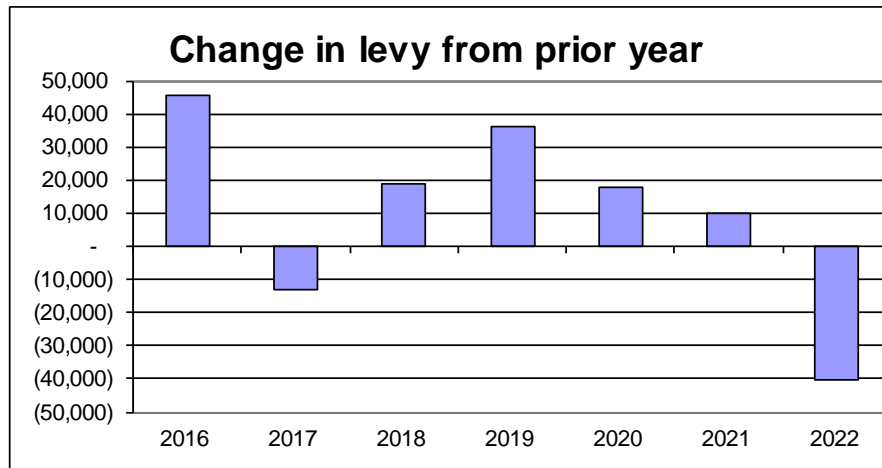
2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	7	7	7	7	7	7	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	7	7	7	7	7	7	7	7	7	7

There is no change to the staffing table for 2022.

COUNTY LEVY: The tax levy for 2022 is \$552,272, a decrease of \$40,306 or 6.80% under 2021. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2021 ADOPTED - Land & Water Conservation

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 592,578	
Revenue Changes - impact on levy:		
Agri Trade Consumer Protection	(27,212)	Increase in County conservation staffing & cost-share funds.
Other Grantor Agencies	(25,653)	Increase based on new grants.
Material Sales	(3,500)	Increase in plat book sales and mapping solutions revenue.
Expense Changes - impact on levy:		
Health Insurance	(21,479)	Decrease based on changes in enrollment.
Operating Grants	21,653	Increase to existing and new grants.
Other small changes	15,885	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 552,272	

Financial Summary Land & Water Conservation

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	69,127	450,469	416,081	511,319	473,526
Labor	346,883	630,825	630,825	630,825	614,112
Travel	1,036	3,500	5,300	5,300	5,800
Capital	-	-	-	-	-
Other Expenditures	195,438	576,986	372,534	637,586	405,886
Total Expenditures	543,357	1,211,311	1,008,659	1,273,711	1,025,798
Levy			592,578		552,272

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	12,196	895	0	0	0	0	0	0.00%
Agri Trade Consumer Protection	42004	192,004	231,419	259,063	261,700	321,681	321,681	288,912	288,912	10.40%
WI Natural Resources	42009	13,371	13,175	13,937	15,800	15,800	15,800	15,500	15,500	-1.90%
Other Grantor Agencies	42019	18,000	0	152,379	114,038	149,295	88,445	139,691	139,691	22.50%
Intergov Rev Subtotal:		223,375	256,790	426,274	391,538	486,776	425,926	444,103	444,103	13.43%
Fines and Permits:										
County Fines	44100	0	0	0	500	500	500	500	500	0.00%
Fines and Permits Subtotal:		0	0	0	500	500	500	500	500	0.00%
Public Services:										
Forms Copies Etc	45003	0	4	0	20	20	20	20	20	0.00%
Conservation Services	45004	600	1,359	0	0	0	0	0	0	0.00%
Other Public Charges	45057	4,052	2,854	2,515	5,000	5,000	5,000	5,000	5,000	0.00%
Public Services Subtotal:		4,652	4,217	2,515	5,020	5,020	5,020	5,020	5,020	0.00%
Interfund Revenue:										
Conservation Services	65004	30,604	19,888	17,428	15,023	15,023	15,023	16,403	16,403	9.19%
Interfund Revenue Subtotal:		30,604	19,888	17,428	15,023	15,023	15,023	16,403	16,403	9.19%
Total Operating Revenue:		258,630	280,895	446,217	412,081	507,319	446,469	466,026	466,026	13.09%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Misc Revenues:										
Rental Equipment	48101	414	330	170	1,000	1,000	1,000	1,000	1,000	0.00%
Sale Of Prop Equip	48104	400	0	0	0	0	0	6,000	0	0.00%
Material Sales	48105	2,396	2,118	1,427	3,000	3,000	3,000	6,500	6,500	116.67%
Misc Revenues Subtotal:		3,210	2,448	1,597	4,000	4,000	4,000	13,500	7,500	87.50%
Total Non-Operating Revenue:		3,210	2,448	1,597	4,000	4,000	4,000	13,500	7,500	87.50%
Revenue Total:		261,840	283,343	447,814	416,081	511,319	450,469	479,526	473,526	13.81%
Expense										
Wages:										
Regular Pay	51100	403,873	416,737	405,838	427,506	427,506	427,506	485,984	432,979	1.28%
Wages Subtotal:		403,873	416,737	405,838	427,506	427,506	427,506	485,984	432,979	1.28%
Fringes Benefits:										
FICA Medicare	51200	28,681	29,777	29,312	32,705	32,705	32,705	37,179	33,124	1.28%
Health Insurance	51201	117,171	116,192	113,277	128,060	128,060	128,060	129,495	106,581	-16.77%
Dental Insurance	51202	5,784	5,874	6,237	6,870	6,870	6,870	7,218	6,131	-10.76%
Workers Compensation	51203	5,256	2,750	1,560	4,346	4,346	4,346	5,357	4,626	6.44%
WI Retirement	51206	27,064	27,289	26,508	28,858	28,858	28,858	31,721	28,143	-2.48%
Fringe Benefits Other	51207	2,791	2,885	2,465	2,480	2,480	2,480	2,825	2,528	1.94%
Fringes Benefits Subtotal:		186,746	184,768	179,358	203,319	203,319	203,319	213,795	181,133	-10.91%
Total Labor:		590,619	601,505	585,197	630,825	630,825	630,825	699,779	614,112	-2.65%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Travel:										
Registration Tuition	52001	2,778	2,268	2,052	3,500	3,500	2,500	3,800	3,800	8.57%
Automobile Allowance	52002	0	0	0	150	150	150	150	150	0.00%
Meals	52005	172	86	70	300	300	150	300	300	0.00%
Lodging	52006	820	580	574	1,000	1,000	500	1,200	1,200	20.00%
Other Travel Exp	52007	22	0	21	50	50	50	50	50	0.00%
Taxable Benefit	52008	0	56	12	300	300	150	300	300	0.00%
Travel Subtotal:		3,792	2,990	2,729	5,300	5,300	3,500	5,800	5,800	9.43%
Total Travel:		3,792	2,990	2,729	5,300	5,300	3,500	5,800	5,800	9.43%
Capital Outlay:										
Equipment	58004	23,007	0	0	0	0	0	34,000	0	0.00%
Capital Outlay Subtotal:		23,007	0	0	0	0	0	34,000	0	0.00%
Total Capital:		23,007	0	0	0	0	0	34,000	0	0.00%
Office:										
Office Supplies	53000	407	577	449	500	500	500	600	600	20.00%
Stationery and Forms	53001	0	84	43	150	150	150	150	150	0.00%
Printing Supplies	53002	19	152	75	280	280	280	280	280	0.00%
Print Duplicate	53003	0	0	0	150	150	150	150	150	0.00%
Postage and Box Rent	53004	100	9	0	150	150	150	150	150	0.00%
Computer Supplies	53005	11	0	22	150	150	150	200	200	33.33%
Computer Software	53006	3,103	4,297	3,608	5,000	5,000	5,000	6,600	6,600	32.00%
Telephone	53008	1,807	3,304	3,492	3,600	3,600	3,400	3,300	3,300	-8.33%
Telephone Supplies	53009	150	0	50	100	100	100	100	100	0.00%
Office Subtotal:		5,596	8,423	7,739	10,080	10,080	9,880	11,530	11,530	14.38%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Operating:										
Advertising	53500	421	350	1,387	500	500	500	1,100	1,100	120.00%
Subscriptions	53501	252	257	229	300	300	450	300	300	0.00%
Membership Dues	53502	3,507	3,432	3,506	4,000	4,000	4,000	4,000	4,000	0.00%
Agricultural Supplies	53515	540	0	145	1,000	1,000	1,100	1,200	1,200	20.00%
Food	53520	182	117	39	370	370	370	350	350	-5.41%
Small Equipment	53522	707	5,253	416	1,500	1,500	1,700	1,500	1,500	0.00%
Other Operating Supplies	53533	230	362	393	500	500	500	600	600	20.00%
Motor Fuel	53548	23	28	35	200	200	200	200	200	0.00%
Operating Licenses Fees	53553	892	500	555	700	700	700	900	900	28.57%
Operating Grants	53565	120,206	106,733	304,072	301,538	566,590	505,740	323,191	323,191	7.18%
Employee Benefit Taxable Other	53578	0	0	33	0	0	0	0	0	0.00%
Small Equipment Technology	53580	5,416	6,414	3,228	3,000	3,000	3,000	4,500	4,500	50.00%
Print Duplicate	73003	1,294	1,257	1,220	1,600	1,600	1,600	1,600	1,600	0.00%
Postage and Box Rent	73004	332	224	278	500	500	500	500	500	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	2,386	2,386	100.00%
Motor Fuel	73548	1,959	1,544	830	2,200	2,200	2,200	2,200	2,200	0.00%
Operating licenses fees	73553	240	180	330	500	500	500	600	600	20.00%
Operating Subtotal:		136,200	126,650	316,698	318,408	583,460	523,060	345,127	345,127	8.39%
Repairs & Maint:										
Maintenance Equipment	54022	201	197	174	500	500	500	500	500	0.00%
Maintenance Vehicles	54023	600	820	256	646	646	646	600	600	-7.12%
Equipment Repairs	54029	314	442	41	500	500	500	500	500	0.00%
Maintenance Vehicles	74023	245	435	1,019	1,200	1,200	1,200	1,200	1,700	41.67%
Technology Repair and Maintain	74029	363	396	396	429	429	429	528	528	23.08%
Repairs & Maint Subtotal:		1,723	2,289	1,885	3,275	3,275	3,275	3,328	3,828	16.89%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Contractual Services:										
Vehicle Repairs	55005	0	29	0	500	500	500	500	500	0.00%
Other Contract Serv	55030	56,021	33,871	30,608	35,400	35,400	35,400	38,100	38,100	7.63%
Contractual Services Subtotal:		56,021	33,900	30,608	35,900	35,900	35,900	38,600	38,600	7.52%
Insurance Expenses:										
Prop Liab Insurance	76000	6,048	3,336	3,468	4,871	4,871	4,871	6,801	6,801	39.62%
Insurance Expenses Subtotal:		6,048	3,336	3,468	4,871	4,871	4,871	6,801	6,801	39.62%
Total Other Operating:		205,588	174,599	360,398	372,534	637,586	576,986	405,386	405,886	8.95%
Expense Total:		823,007	779,093	948,324	1,008,659	1,273,711	1,211,311	1,144,965	1,025,798	1.70%
Land & Water Conservation Net/(Levy):		(561,167)	(495,751)	(500,510)	(592,578)	(762,392)	(760,842)	(665,439)	(552,272)	-6.80%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
NON-DIVISIONAL BUDGETS				
County Board	\$ -	\$ 257,007	\$ -	\$ 257,007
Scholarship Program	650	10,000	(350)	9,000
Unclassified	5,384,576	3,731,077	(2,309,200)	(3,962,699)
	<u>\$ 5,385,226</u>	<u>\$ 3,998,084</u>	<u>\$ (2,309,550)</u>	<u>\$ (3,696,692)</u>

COUNTY BOARD

General Fund – Department: 001

2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Shiloh Ramos
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

MISSION STATEMENT:

The County Board aims to set broad policy with regards to the needs of the county taxpayer along with evaluating the results of these policies and ongoing programs. The County Board also reviews the effectiveness of the personnel assigned to oversee these policies and programs. Additionally, the County Board reviews and adopts the annual budget, and appropriates funding to support county services and programs.

COUNTY BOARD

General Fund –Department: 001
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Shiloh Ramos
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

2021 ACCOMPLISHMENTS:

1. Appropriated \$6,609,000 for the 2021 Highway Department's 2021 Annual Infrastructure Improvement Program.
2. Authorized the architectural/engineering design work for a future Park View Health Center training/storage facility.
3. Appropriated \$1,636,000 for improvements to the east Exposition campus (Expo) stormwater drainage, camping, and road infrastructure.
4. Authorized funding of \$305,500 to build a Sheriff's Office Evidence Storage Building.
5. Adopted the Winnebago Waterways program, Nine Key Elements Watershed plan, and Health Land/Healthy Water program.
6. Approved North County Dog Park site access agreement with the Village of Fox Crossing.
7. Approved the appointment of one (1) new County Board Supervisor to fill a vacancy.
8. Maintained open public access to County Board governance via the use of virtual, in-person, and combined modalities.

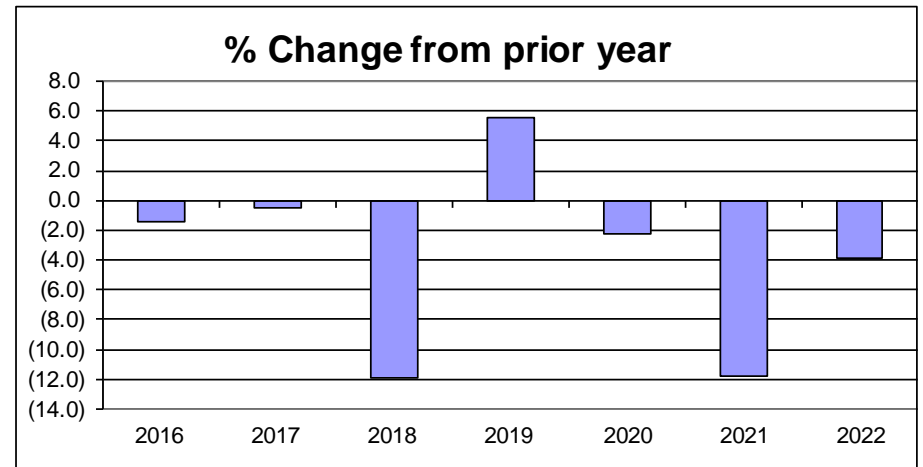
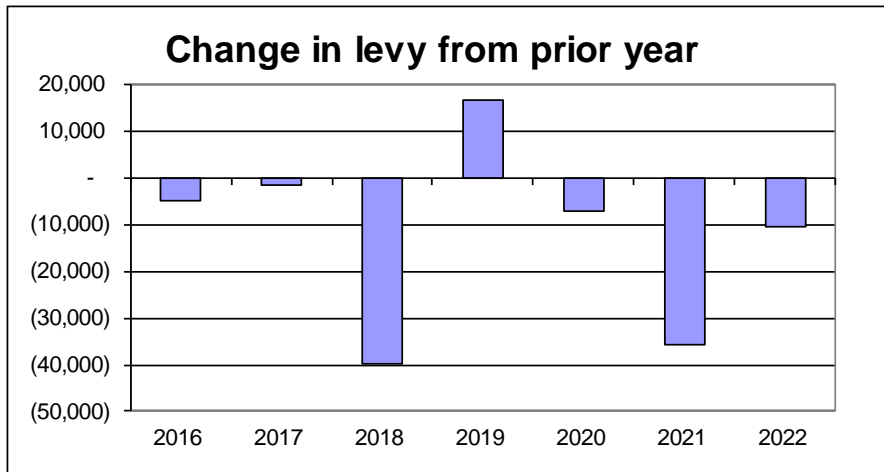
2022 GOALS & OBJECTIVES:

1. Continue to partner with Outagamie County to support UWO-Fox Cities Campus. Plan for long-range improvements to this facility by working with UWO-Fox Cities Campus.
2. Continue to serve Winnebago County in a fiscally responsible manner while providing services in an efficient, effective and compassionate manner
3. Develop, implement and/or fund policies, procedures and/or acquisitions to best manage the COVID-19 pandemic for all Winnebago County residents.
4. Work to ensure the appropriate resourcing for and finalization of the North County Dog Park.
5. Replace all County Board iPads and institute a plan for a replacement rotation cycle.
6. Explore IT modalities to optimize virtual/in-person combined meetings when needed.
7. Successfully implement a County Redistricting Plan based on the most recent census data.

COUNTY BOARD

2022 BUDGET NARRATIVE HIGHLIGHTS

COUNTY LEVY: The 2021 tax levy is \$257,007, a decrease of \$10,323 or 3.86% under 2021.



Scholarship Fund:

COUNTY LEVY: The tax levy for the scholarship program is \$9,000 for 2022, no change from 2021. In 2022, the scholarship payments will increase from \$1,000 to \$2,000 per recipient, which will increase each semester payment from \$500 to \$1,000.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Board

Account	Amount	Description
Significant changes from 2021		
Tax Levy 2021	\$ 267,330	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Registration Tuition	4,000	Increase based on allowing County Board Supervisors the opportunity to attend NaCO and WCA conferences and trainings, returning to pre-COVID costs.
Automobile Allowance	4,000	Increase based on allowing County Board Supervisors the opportunity to attend NaCO and WCA conferences and trainings, returning to pre-COVID costs.
Office Supplies	3,600	Increase based on the County Board replacing all their iPads in 2022, they will need to purchase new covers, keyboards, and other related components to the new iPads.
Small Equipment Technology	(10,000)	Decrease based on no new technology expenses within the County Board budget. Replacement of 36 iPads will be done in 2022 through the Technology Replacement Fund.
Professional Service	(10,000)	Decrease based on projecting less costs related to audio visual services for Zoom meetings.
Other small changes	(1,923)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2022	\$ 257,007	

Financial Summary County Board

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	-	-	-	-	-
Labor	71,374	137,150	137,150	137,150	138,150
Travel	9,452	28,800	55,300	55,300	62,500
Capital	-	-	-	-	-
Other Expenditures	34,577	47,568	74,880	74,880	56,357
Total Expenditures	115,403	213,518	267,330	267,330	257,007
Levy			267,330		257,007

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 001 - Board										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	6,964	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	6,964	0	0	0	0	0	0.00%
Total Operating Revenue:										
		0	0	6,964	0	0	0	0	0	0.00%
Revenue Total:										
		0	0	6,964	0	0	0	0	0	0.00%
Expense										
Wages:										
Elected Officials	51103	116,904	113,028	97,560	115,000	115,000	115,000	120,000	115,000	0.00%
Citizen Board Per Diem	51106	12,152	12,300	8,425	12,000	12,000	12,000	13,000	13,000	8.33%
Other Per Diem	51107	0	0	2,675	0	0	0	0	0	0.00%
Wages Subtotal:		129,056	125,328	108,660	127,000	127,000	127,000	133,000	128,000	0.79%
Fringes Benefits:										
FICA Medicare	51200	9,561	9,378	8,132	10,000	10,000	10,000	10,000	10,000	0.00%
Workers Compensation	51203	251	126	70	150	150	150	150	150	0.00%
Fringes Benefits Subtotal:		9,812	9,504	8,202	10,150	10,150	10,150	10,150	10,150	0.00%
Total Labor:										
		138,868	134,833	116,863	137,150	137,150	137,150	143,150	138,150	0.73%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 001 - Board										
Travel:										
Registration Tuition	52001	13,945	13,865	4,226	13,000	13,000	8,000	12,000	17,000	30.77%
Automobile Allowance	52002	26,242	26,180	8,811	22,000	22,000	10,000	22,000	26,000	18.18%
Commercial Travel	52004	2,628	2,991	1,402	3,000	3,000	1,000	3,000	3,000	0.00%
Meals	52005	2,002	1,428	587	2,000	2,000	500	1,500	1,500	-25.00%
Lodging	52006	19,311	19,062	7,092	14,000	14,000	9,000	14,000	14,000	0.00%
Other Travel Exp	52007	733	975	532	1,200	1,200	300	1,000	1,000	-16.67%
Taxable Benefit	52008	58	68	0	100	100	0	0	0	-100.00%
Travel Subtotal:		64,918	64,569	22,650	55,300	55,300	28,800	53,500	62,500	13.02%
Total Travel:		64,918	64,569	22,650	55,300	55,300	28,800	53,500	62,500	13.02%
Office:										
Office Supplies	53000	59	78	0	100	100	100	3,700	3,700	3,600.00%
Stationery and Forms	53001	105	61	151	100	100	100	100	100	0.00%
Print Duplicate	53003	2,171	2,205	2,186	1,500	1,500	1,500	1,500	1,500	0.00%
Postage and Box Rent	53004	948	1,674	2,110	1,500	1,500	3,000	1,000	1,000	-33.33%
Computer Software	53006	0	0	0	100	100	0	100	100	0.00%
Telephone	53008	263	206	221	250	250	100	0	0	-100.00%
Office Subtotal:		3,546	4,225	4,668	3,550	3,550	4,800	6,400	6,400	80.28%
Operating:										
Advertising	53500	0	0	0	500	500	0	500	500	0.00%
Subscriptions	53501	0	0	878	1,450	1,450	1,400	1,000	1,000	-31.03%
Membership Dues	53502	21,438	21,438	21,438	22,500	22,500	21,438	21,438	21,438	-4.72%
Publish Legal Notices	53503	16,462	19,809	8,155	17,000	17,000	10,000	16,000	16,000	-5.88%
Food	53520	246	319	0	250	250	100	250	250	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 001 - Board										
Small Equipment	53522	592	28	0	1,000	1,000	0	1,000	1,000	0.00%
Other Operating Supplies	53533	1,051	178	231	500	500	200	500	500	0.00%
Small Equipment Technology	53580	2,796	1,403	2,028	10,000	10,000	0	16,200	0	-100.00%
Print Duplicate	73003	1,452	1,790	2,357	2,000	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	73004	1,028	1,482	1,011	1,500	1,500	1,000	1,500	1,500	0.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	2,024	2,024	100.00%
Operating Subtotal:		45,064	46,447	36,098	56,700	56,700	36,138	62,412	46,212	-18.50%
Repairs & Maint:										
Equipment Repairs	54029	6,600	3,000	3,000	5,000	5,000	2,000	4,000	4,000	-20.00%
Technology Repair and Maintain	74029	1,320	1,386	1,353	1,386	1,386	1,386	1,551	1,551	11.90%
Repairs & Maint Subtotal:		7,920	4,386	4,353	6,386	6,386	3,386	5,551	5,551	-13.08%
Contractual Services:										
Professional Service	55014	0	0	4,341	20,000	20,000	10,000	10,000	10,000	-50.00%
Personnel Services	75800	(9,664)	(6,358)	(7,570)	(12,500)	(12,500)	(7,500)	(12,500)	(12,500)	0.00%
Contractual Services Subtotal:		(9,664)	(6,358)	(3,229)	7,500	7,500	2,500	(2,500)	(2,500)	-133.33%
Insurance Expenses:										
Prop Liab Insurance	76000	1,104	528	552	744	744	744	694	694	-6.72%
Insurance Expenses Subtotal:		1,104	528	552	744	744	744	694	694	-6.72%
Total Other Operating:		47,970	49,228	42,442	74,880	74,880	47,568	72,557	56,357	-24.74%
Expense Total:		251,756	248,629	181,954	267,330	267,330	213,518	269,207	257,007	-3.86%
Board Net/(Levy):		(251,756)	(248,629)	(174,990)	(267,330)	(267,330)	(213,518)	(269,207)	(257,007)	-3.86%

Financial Summary Scholarship Program

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	359	650	650	650	650
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	9,000	9,000	9,000	9,000	10,000
Total Expenditures	9,000	9,000	9,000	9,000	10,000
Levy Before Fund Balance Adjustments			8,350		9,350
Increase / (Decrease) fund balance			650		(350)
Net Levy After Fund Balance Adjustments			9,000		9,000

Winnebago County										
Budget Detail - 2022										
Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 060 - Scholarship										
Revenue										
Interest:										
Interest Investments	48000	722	999	804	650	650	650	650	650	0.00%
Investment Mark to Market	48002	(68)	478	670	0	0	0	0	0	0.00%
Interest Subtotal:		654	1,476	1,474	650	650	650	650	650	0.00%
Total Non-Operating Revenue:										
		654	1,476	1,474	650	650	650	650	650	0.00%
Revenue Total:										
		654	1,476	1,474	650	650	650	650	650	0.00%
Expense										
Operating:										
Operating Grants	53565	7,000	7,500	8,500	9,000	9,000	9,000	9,000	10,000	11.11%
Operating Subtotal:		7,000	7,500	8,500	9,000	9,000	9,000	9,000	10,000	11.11%
Total Other Operating:										
		7,000	7,500	8,500	9,000	9,000	9,000	9,000	10,000	11.11%
Expense Total:										
		7,000	7,500	8,500	9,000	9,000	9,000	9,000	10,000	11.11%
Scholarship Net/(Levy):										
		(6,346)	(6,024)	(7,026)	(8,350)	(8,350)	(8,350)	(8,350)	(9,350)	11.98%
Fund balance applied (Note):										
		(2,654)	(2,976)	(1,974)	(650)	(650)	(650)	(650)	350	0.00%
Scholarship Net/(Levy):										
		(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	0.00%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

MISCELLANEOUS AND UNCLASSIFIED

2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT DESCRIPTION: This area of the budget contains expenditures and revenues that cannot be assigned to a particular department. This includes contingency funds, operating grants, transfers to other funds, and other expenses in the expenditure area. The revenues are state-shared revenues, investment income, and indirect costs.

DEPARTMENT STAFFING: There is no county staffing charged to this department. Wage and benefit costs included are related to payouts to terminating employees.

OVERALL: The net overall increase to the surplus generated in this area is \$1,064,550. We plan to use \$2,309,200 of fund balance to reduce the 2022 tax levy. In 2021, we applied \$32,000 of the fund balance to be applied to offset Airport portion of a debt payoff, \$19,000 to offset Park View Health Center portion of debt payoff, \$2,814,000 to offset Debt Service fund portion of debt payoff, and \$1,749,602 to reduce the tax levy. A schedule of significant changes follows.

SIGNIFICANT CHANGES FROM 2021 ADOPTED - Miscellaneous & Unclassified

Account	Amount	Description
Significant changes from 2021		
Net Levy/(Surplus) 2021	\$ (2,898,149)	
Revenue Changes - impact on levy:		
State Shared Revenue	(295,976)	Increase due to an estimated increase in Utility Aid
Interest Investments	225,000	The interest rates in the market have declined since COVID-19 and will continue to be lower into 2022.
Sale of Prop Equipment	8,000	Decrease due to a policy that gains and losses over \$1,000 for department property being sold will go directly to the department's budget versus Miscellaneous and Unclassified
Expense Changes - impact on levy:		
Payout Wages	(25,000)	Decrease based on a 3 year trend.
Travel (Registration Tuition, Meals, Lodging)	15,000	Increase for department head training requested by the County Executive in 2022.
Bad Debts Expense	10,000	Increase due to the trend of more delinquent accounts.
Operating Grants	(66,568)	Decrease due to East Central Wisconsin Regional Planning Commission dues going down \$27,443, or 18% and the LiveWell Fox Valley Initiative not being funded in 2022 versus \$25,000 funding in 2021.
Taxes Assessments	(19,000)	Decrease due to the City of Oshkosh planning less sidewalk and road assessments for Winnebago County owned properties in 2022
Other Transfers Out	(2,865,000)	For the 2021 budget, \$2,865,000 was transferred out of the general fund from this account. \$2,814,000 was transferred to Debt Service fund, \$32,000 was transferred to Airport fund, and \$19,000 was transferred to Park View Health Center (PVHC) fund.
Salary Contingencies	(355,000)	For the 2021 budget, additional funds were budgeted to cover unknown raises for employees under the bargaining units with labor contracts and additional funds to cover the merit pool pay increase for all employees. In 2022, the budget will include an area to cover labor shortages throughout the year for any unplanned labor changes.
Fund balance applied - Debt Payoff	2,865,000	For the 2021 budget, a budget amendment was passed to pay off callable debt, this included \$2,814,000 from the Debt Service fund, \$32,000 from the Airport fund, and \$19,000 from the Park View Health Center (PVHC) fund.
General fund balance applied	(559,598)	In 2021 \$1,749,602 of undesignated general fund balance was applied to stay within levy limits. For the 2022 budget, \$2,309,200 will be applied to stay within levy limits. This amount increased because it is planned not to take the additional net new construction of 1.15% for the operating levy.
Other small changes	(1,408)	This is a combination of small increases and decreases to revenue and expense accounts.
Net Levy/ (Surplus) 2022	\$ (3,962,699)	Represents more revenue than expenses so this reduces the overall levy.

Financial Summary Miscellaneous & Unclassified

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	2,148,434	5,242,376	5,321,650	5,321,650	5,384,576
Labor	102,340	221,759	269,125	269,125	242,213
Travel	-	-	-	-	15,000
Capital	-	-	-	-	-
Other Expenditures	9,821,354	10,704,570	6,768,978	11,190,132	3,473,864
Total Expenditures	9,923,694	10,926,329	7,038,103	11,459,257	3,731,077
(Net)/Levy Before Fund Balance Adjustments			1,716,453		(1,653,499)
General Fund balalance applied for:					
Debt Service Fund - debt payoff			(2,814,000)		-
Airport Fund - debt payoff			(32,000)		-
Park View Health Center Fund - debt payoff			(19,000)		-
Balance tax levy			(1,749,602)		(2,309,200)
(Net)/Levy After Fund Balance Adjustments			(2,898,149)		(3,962,699)

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Revenue										
Taxes:										
Forest Crop Tax	41001	1,871	1,921	2,218	2,300	2,300	2,250	2,300	2,300	0.00%
Retained Sales Tax	41004	135	137	127	150	150	130	150	150	0.00%
Taxes Subtotal:		2,005	2,058	2,345	2,450	2,450	2,380	2,450	2,450	0.00%
Intergov Rev:										
State Shared Revenue	42001	3,556,231	3,922,412	3,923,791	3,709,000	3,709,000	3,888,326	4,004,976	4,004,976	7.98%
WI Dept of Administration	42002	0	0	505,585	0	0	0	0	0	0.00%
Indirect Cost	42020	132,996	170,827	161,103	165,000	165,000	170,000	165,000	165,000	0.00%
Intergov Rev Subtotal:		3,689,227	4,093,239	4,590,479	3,874,000	3,874,000	4,058,326	4,169,976	4,169,976	7.64%
Public Services:										
Other Public Charges	45057	150	120	105	200	200	100	150	150	-25.00%
Public Services Subtotal:		150	120	105	200	200	100	150	150	-25.00%
Total Operating Revenue:		3,691,383	4,095,417	4,592,929	3,876,650	3,876,650	4,060,806	4,172,576	4,172,576	7.63%
Interest:										
Interest Investments	48000	1,128,179	1,585,586	1,373,347	1,320,000	1,320,000	1,099,570	1,095,000	1,095,000	-17.05%
Investment Mark to Market	48002	(102,834)	762,879	1,145,074	0	0	0	0	0	0.00%
Interest Subtotal:		1,025,345	2,348,465	2,518,421	1,320,000	1,320,000	1,099,570	1,095,000	1,095,000	-17.05%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Misc Revenues:										
Sale Of Prop Equip	48104	11,842	22,481	21,001	15,000	15,000	7,000	7,000	7,000	-53.33%
Other Miscellaneous Revenues	48109	133,133	101,040	139,790	110,000	110,000	75,000	110,000	110,000	0.00%
Misc Revenues Subtotal:		144,975	123,521	160,792	125,000	125,000	82,000	117,000	117,000	-6.40%
Total Non-Operating Revenue:		1,170,320	2,471,986	2,679,213	1,445,000	1,445,000	1,181,570	1,212,000	1,212,000	-16.12%
Revenue Total:		4,861,703	6,567,403	7,272,142	5,321,650	5,321,650	5,242,376	5,384,576	5,384,576	1.18%
Expense										
Wages:										
Regular Pay	51100	(16,555)	(10,654)	17,701	0	0	0	0	0	0.00%
Payout Wages	51120	237,931	231,967	211,315	250,000	250,000	206,000	225,000	225,000	-10.00%
Payroll Sundry Account	51190	3,795	1,528	0	0	0	0	0	0	0.00%
Wages Subtotal:		225,171	222,841	229,016	250,000	250,000	206,000	225,000	225,000	-10.00%
Fringes Benefits:										
FICA Medicare	51200	7,821	8,614	10,736	19,125	19,125	15,759	17,213	17,213	-10.00%
Health Insurance	51201	1,110	282	0	0	0	0	0	0	0.00%
Dental Insurance	51202	111	1	0	0	0	0	0	0	0.00%
Workers Compensation	51203	86	18	0	0	0	0	0	0	0.00%
Unemployment Comp	51204	0	0	284	0	0	0	0	0	0.00%
WI Retirement	51206	(930)	(815)	1,392	0	0	0	0	0	0.00%
Fringe Benefits Other	51207	16	14	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		8,214	8,113	12,412	19,125	19,125	15,759	17,213	17,213	-10.00%
Total Labor:		233,385	230,954	241,428	269,125	269,125	221,759	242,213	242,213	-10.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Travel:										
Leadership Training	52000	0	0	0	0	0	0	15,000	15,000	100.00%
Travel Subtotal:		0	0	0	0	0	0	15,000	15,000	100.00%
Total Travel:		0	0	0	0	0	0	15,000	15,000	100.00%
Office:										
Office Supplies	53000	0	0	14,015	0	0	0	0	0	0.00%
Postage and Box Rent	53004	2	0	24	0	0	250	0	0	100.00%
Telephone	53008	0	0	3,864	0	0	14,000	0	0	100.00%
Office Subtotal:		2	0	17,903	0	0	14,250	0	0	100.00%
Operating:										
Household Supplies	53516	27	23	345	50	50	150	150	150	200.00%
Bad Debts Expense	53561	19,936	(17,788)	60,500	10,000	10,000	10,000	20,000	20,000	100.00%
Taxes & Assessments	53562	4,163	3,108	12,150	3,000	3,000	100	500	500	-83.33%
Tax Refunds	53564	13,423	8,605	86,784	40,000	40,000	0	40,000	40,000	0.00%
Operating Grants	53565	2,631,393	2,555,851	2,780,489	2,752,319	2,752,319	2,752,319	2,685,751	2,685,751	-2.42%
Other Miscellaneous	53568	2,396	498	1,111	2,000	2,000	2,000	2,000	2,000	0.00%
Small Equipment Technology	53580	0	0	17,253	0	0	0	0	0	0.00%
Operating Subtotal:		2,671,336	2,550,298	2,958,631	2,807,369	2,807,369	2,764,569	2,748,401	2,748,401	-2.10%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Repairs & Maint:										
Maintenance Grounds	74021	86,240	64,146	85,299	50,000	50,000	20,000	50,000	50,000	0.00%
Repairs & Maint Subtotal:		86,240	64,146	85,299	50,000	50,000	20,000	50,000	50,000	0.00%
Utilities:										
Water and Sewer	54702	20	0	154	15	15	15	50	50	233.33%
Utilities Subtotal:		20	0	154	15	15	15	50	50	233.33%
Contractual Services:										
Professional Service	55014	32,440	34,795	38,598	40,130	40,130	40,130	40,130	40,130	0.00%
Taxes Assessments	55054	28,941	222,679	0	34,000	34,000	120,000	15,000	15,000	-55.88%
Contractual Services Subtotal:		61,381	257,474	38,598	74,130	74,130	160,130	55,130	55,130	-25.63%
Insurance Expenses:										
Prop Liab Insurance	76000	9,456	6,096	6,336	8,464	8,464	8,464	11,283	11,283	33.31%
Insurance Expenses Subtotal:		9,456	6,096	6,336	8,464	8,464	8,464	11,283	11,283	33.31%
Total Other Operating:		2,828,434	2,878,014	3,106,921	2,939,978	2,939,978	2,967,428	2,864,864	2,864,864	-2.55%
Transfers Out:										
Other Transfers Out	59501	100,000	2,928,150	380,179	3,074,000	7,737,142	7,737,142	209,000	209,000	-93.20%
Transfers Out Subtotal:		100,000	2,928,150	380,179	3,074,000	7,737,142	7,737,142	209,000	209,000	-93.20%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Other Financing Uses:										
Res Contingencies	59502	0	0	0	300,000	287,500	0	300,000	300,000	0.00%
Res Salaries	59503	0	0	0	455,000	225,512	0	100,000	100,000	-78.02%
Other Financing Uses Subtotal:		0	0	0	755,000	513,012	0	400,000	400,000	-47.02%
Total Non-Operating Expense:		100,000	2,928,150	380,179	3,829,000	8,250,154	7,737,142	609,000	609,000	-84.10%
Expense Total:		3,161,820	6,037,118	3,728,527	7,038,103	11,459,257	10,926,329	3,731,077	3,731,077	-46.99%
Miscellaneous unclassified Net/(Levy):		1,699,884	530,285	3,543,614	(1,716,453)	(6,137,607)	(5,683,953)	1,653,499	1,653,499	-196.33%
General Fund applied:										
Street assessments		0	239,800		0	0	0	0	0	0.00%
Reach Counseling		0	0	40,000	0	0	0	0	0	0.00%
Tax Levy		3,096,000	2,685,000	1,705,000	1,749,602	1,749,602	1,749,602	2,000,000	2,309,200	31.98%
Airport portion of Debt Payoff		0	0	0	32,000	32,000	32,000	0	0	-100.00%
PVHC portion of Debt Payoff		0	0	0	19,000	19,000	19,000	0	0	-100.00%
Debt Service Fund portion of Debt payoff		0	0	0	2,814,000	2,814,000	2,814,000	0	0	-100.00%
Net Miscellaneous unclassified:		4,795,884	3,455,085	5,288,614	2,898,149	(1,523,005)	(1,069,351)	3,653,499	3,962,699	36.73%

Note: Fund balance applied in this cost center is a use of fund balance to reduce the overall levy for the county.

WINNEBAGO COUNTY
2022 BUDGET
SCHEDULE OF MISCELLANEOUS OPERATING GRANT PAYMENTS

	2020 Budget	2021 Budget	2022 Budget	Change 2022 over / (under) 2021	
				Amount	Percent
Library (See attached schedule)	\$ 2,253,505	\$ 2,229,370	\$ 2,326,557	\$ 97,187	4.36%
Library fees due for County resident usage of other library systems	50,300	58,647	54,857	(3,790)	-6%
Regional Planning Commission	205,871	153,750	126,307	(27,443)	-18%
ADVOCAP	39,000	39,000	-	(39,000)	-100%
County Fair Association	60,000	60,000	100,000	40,000	67%
Ambulance Service	3,734	3,000	3,030	30	1%
Railroad Consortium	25,000	25,000	25,000	-	0%
LiveWell Fox Valley Initiative (1)	25,000	25,000	-	(25,000)	100%
Reach Counseling	40,000	-	-	-	100%
Subtotal	2,702,410	2,593,767	2,635,751	41,984	2%
Culvert and Bridge Aide	45,000	158,552	50,000	(108,552)	-68%
Totals	\$ 2,747,410	\$ 2,752,319	\$ 2,685,751	\$ (66,568)	-2.00%

SCHEDULE OF MISCELLANEOUS INTERFUND TRANSFERS

Industrial Development Board Grant	\$ 209,000	\$ 209,000	\$ 209,000	-	0%
Totals	\$ 209,000	\$ 209,000	\$ 209,000	\$ -	0%

Note 1: The LiveWell Fox Valley is a tri-county partnership initiative to advance a culture of health and well-being for all residents in the Fox Valley.

**COUNTY LIBRARY LEVY REQUEST
COMPARATIVE DATA
LEVY ANALYSIS**

	<u>Used for 2021 library allocation</u>		2020 Library Allocation	2021 Library Allocation	2022 Library Allocation	<u>Change 2021 over / (under) 2020</u>	
	2021 Net Library Budget	Percent of County Users/Usage				Amount	Percent
<u>Operating:</u>							
Menasha	\$ 1,592,913	24.9% *	\$ 398,517	\$ 416,304	\$ 396,635	\$ (19,669)	-4.7%
Neenah	2,203,798	39.3% *	815,545	856,638	866,093	9,455	1.1%
Omro	217,006	49.6% *	107,182	104,200	107,635	3,435	3.3%
Oshkosh	3,414,896	22.6% *	625,160	642,196	771,766	129,571	20.2%
Winneconne	212,430	51.1% *	110,494	115,359	108,552	(6,808)	-5.9%
Total operating	<u>7,641,043</u>		<u>2,056,898</u>	<u>2,134,697</u>	<u>2,250,681</u>	<u>115,984</u>	<u>5.4%</u>
<u>Facilities:</u>							
Menasha	224,400	24.9% *	60,139	59,915	55,876	(4,039)	-6.7%
Neenah	-	39.3% *	113,376	14,758	-	(14,758)	-100.0%
Omro	-	49.6% *	-	-	-	-	0.0%
Oshkosh	-	22.6% *	-	-	-	-	0.0%
Winneconne	-	51.1% *	3,091	-	-	-	#DIV/0!
Total operating	<u>224,400</u>		<u>176,606</u>	<u>74,673</u>	<u>55,876</u>	<u>(18,797)</u>	<u>-25.2%</u>
<u>Special Project Grant (Note below)</u>			<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>0.0%</u>
Totals	\$ <u>7,865,443</u>		\$ <u>2,253,505</u>	\$ <u>2,229,370</u>	\$ <u>2,326,557</u>	\$ <u>97,187</u>	<u>4.4%</u>

* *Percent of actual circulation*

2021 Net Library Budget: The 2022 library tax levy is based on the 2021 net budget. The formula is always based on the past year budget because the municipalities do not prepare their library budgets for the next year until after the County has completed it's budget process.

Percent of County Users/Usage: The formula is set to allocate the County share of the library budget based on actual usage by County residents. This percent is based on the number of users outside of the municipality responsible for the library divided by the total of all usage of the facility.

Special Project Grant: The libraries are submitting one special project request this year, divided into two parts. The request is for \$20,000 toward the purchase of eBooks and eAudiobooks.

The libraries are requesting that half, \$10,000, is contributed to the Winnefox Overdrive Advantage Collection. This is the sixth year that funds for the Advantage Collection are being requested. This \$10,000 would supplement what the county libraries spend individually. In 2021, the five libraries contributed \$63,225 from their operating budgets. Then they contributed an additional \$12,300 during the libraries' closures in spring of this year.

The second \$10,000 will be divided evenly among the five libraries to be spent on local collections. Some libraries may choose to spend the funds on Hoopla, a complimentary service to Overdrive that allows patrons to borrow items immediately. Others may wish to spend the additional funds on other resources and/or electronic databases.

The desire is to use the \$20,000 to reach patrons even when they cannot physically be in the building. Use of electronic materials has been rising and the current pandemic crisis has highlighted just how important libraries are and need to be in the digital world as well as the physical.

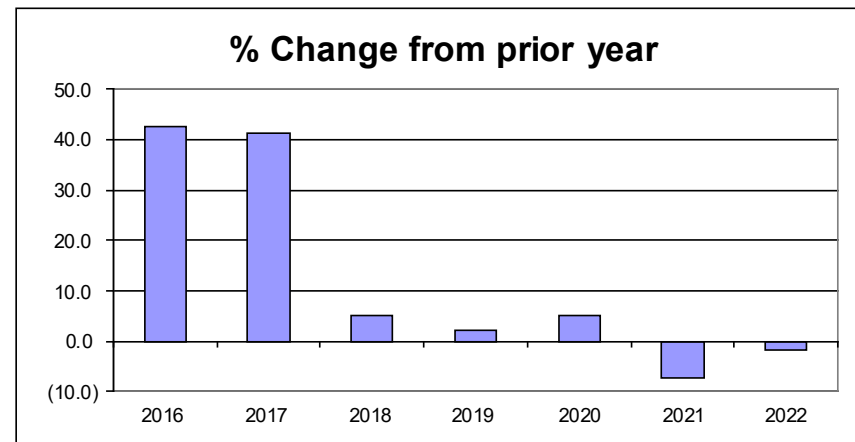
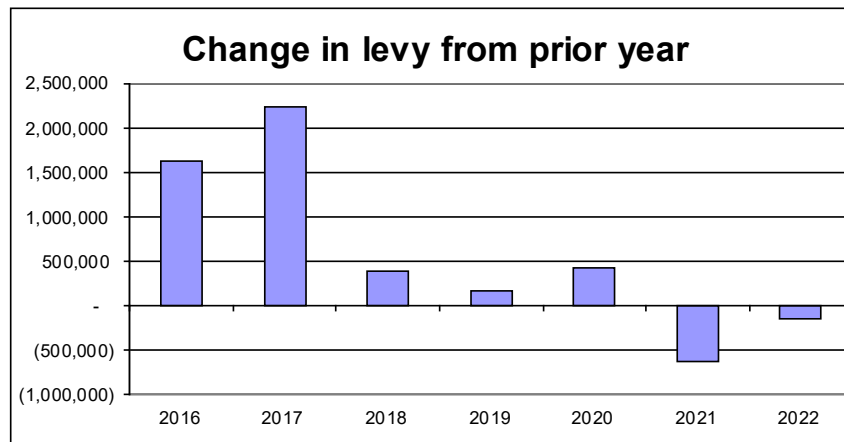
DEBT SERVICE

2022 BUDGET NARRATIVE HIGHLIGHTS

2022 BUDGET DETAIL:

NOTE: Debt of proprietary funds such as Airport and Highway department are reflected in the budgets of those departments and are backed out of the totals here. The debt service in this section only applies to the governmental funds. However, charts and graphs are prepared to include all debt so the reader can get a complete view of all debt.

The 2022 net levy supported debt service in this fund is \$7,868,000, a decrease of \$150,000 or 1.87% under 2021. There will be a borrowing for new projects in 2022 for an estimated \$10,000,000. Projects included in the 2022 borrowing are; various road resurfacing and reconstruction projects, courthouse boiler replacement, UW-O-Fox Cities Campus; student development, food service facility, and science wing flooring, Expo campus drainage and parking lot, and a variety of small projects throughout the County. Each of these projects must first be approved by the Winnebago County Board of Supervisors.



Borrowing that occurred during 2021 was \$4,000,000. These funds were borrowed for projects including; expo campus improvement phase 1, courthouse masonry, district attorney's office remodel, Orrin King roof, highway shop masonry, sheriff evidence storage building, microwave network upgrade, and Neenah human services building.

INDEBTEDNESS LIMITATIONS:

Total estimated outstanding debt is projected to be \$33,254,000 at the end of 2022. This is well below our debt limit of over \$790 million.

OUTSTANDING INDEBTEDNESS AND REPAYMENT:

Amounts of outstanding debt along with schedules of principal and interest due by year are on schedules that follow. All debt is fully retired after 10 years. The Levy and Non-Levy Debt graph that follows (a few pages later) shows our policy of maintaining level debt service payments each year while leaving room in the later years to accommodate new debt.

Debt service principal and interest on debt incurred to finance proprietary activities is accounted for in those proprietary funds. The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, for governmental funds. See the glossary at the end of the budget book for a definition of proprietary type activities. This section of the budget summarizes all debt service of the County and identifies that portion attributable to proprietary type activities. Explanations are only provided for those debt obligations that are still outstanding. These explanations are found later in this section just prior to debt service schedules.

Winnebago County
Budget Detail - 2022
Debt Service (Dollars in thousands)

	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget	2022 Request Budget
Reimbursements for pass through debt					
Housing Authority	110	110	110	111	111
East Central Regional Planning Commission	17	18	18	-	-
Investment income	-	-	-	-	-
TOTAL REVENUES	127	128	128	111	111
<u>Principal payments:</u>					
G.O. Notes, Series 2009 BAB	420	435	-	-	-
G.O. Notes, Series 2010 BAB	1,425	1,460	1,500	-	-
G.O. Notes, Series 2010C Trust Fund Loan	73	77	81	86	90
G.O. Notes, Series 2010D Trust Fund Loan	15	16	17	-	-
G.O. Notes, Series 2011 A	385	395	410	420	-
G.O. Notes, Series 2012 A	745	800	115	-	-
G.O. Notes, Series 2012 B	-	-	-	-	-
G.O. Notes, Series 2012 C	1,365	1,400	1,436	2,990	-
G.O. Notes, Series 2014 A	400	410	425	1,785	-
G.O. Notes, Series 2015 A	400	410	415	425	435
G.O. Notes, Series 2016 A	135	140	145	145	150
G.O. Notes, Series 2017 A	2,820	725	730	745	760
G.O. Notes, Series 2018 A	-	2,000	570	585	605
G.O. Notes, Series 2019 A	-		2,655	775	695
G.O. Notes, Series 2020 A	-			3,250	980
G.O. Notes, Series 2021 A	-			-	4,000
Total Principal	8,183	8,268	8,499	11,206	7,715

Winnebago County
Budget Detail - 2022
Debt Service (Dollars in thousands)

	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget	2022 Request Budget
<u>Interest payments:</u>					
G.O. Notes, Series 2009 BAB	19	7	-	-	-
G.O. Notes, Series 2010 BAB	78	48	17	-	-
G.O. Notes, Series 2010C Trust Fund Loan	37	33	29	25	21
G.O. Notes, Series 2010D Trust Fund Loan	2	2	1	-	-
G.O. Notes, Series 2011 A	35	26	16	6	-
G.O. Notes, Series 2012 A	25	10	1	-	-
G.O. Notes, Series 2012 B	-	-	-	-	-
G.O. Notes, Series 2012 C	130	103	75	45	-
G.O. Notes, Series 2014 A	63	55	47	38	-
G.O. Notes, Series 2015 A	65	57	49	41	32
G.O. Notes, Series 2016 A	30	28	25	22	18
G.O. Notes, Series 2017 A	161	165	150	128	98
G.O. Notes, Series 2018 A	-	175	206	180	156
G.O. Notes, Series 2019 A	-	-	203	185	170
G.O. Notes, Series 2020 A	-	-	-	150	155
G.O. Notes, Series 2021 A	-	-	-	-	27
Total Interest	645	709	819	820	677
TOTAL EXPENSES	8,828	8,977	9,318	12,026	8,392
Gross levy	8,701	8,849	9,190	11,915	8,281

Winnebago County
Budget Detail - 2022
Debt Service (Dollars in thousands)

	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget	2022 Request Budget
Less amounts charged to:					
Airport fund	(185)	(120)	(258)	(859)	(329)
Solid Waste fund	(18)	(18)	(3)	-	-
Park View Health center	(329)	(338)	(197)	(38)	-
Highway	(125)	(155)	(91)	(186)	(84)
Gross LEVY debt service fund	8,044	8,218	8,641	10,832	7,868
Fund balance applied (Note)	-	-	-	(2,865)	-
Fund balance applied (Note) Airport	-	-	-	32	-
Fund balance applied (Note) PVHC	-	-	-	19	-
Net LEVY debt service fund	8,044	8,218	8,641	8,018	7,868
Add back levy departments					
Airport fund	185	120	258	827	329
Park View Health Center	329	338	197	19	-
Fund balance applied (Debt Service Note)	-	-	(200)	-	-
Total all debt service levy	8,558	8,676	8,896	8,864	8,197

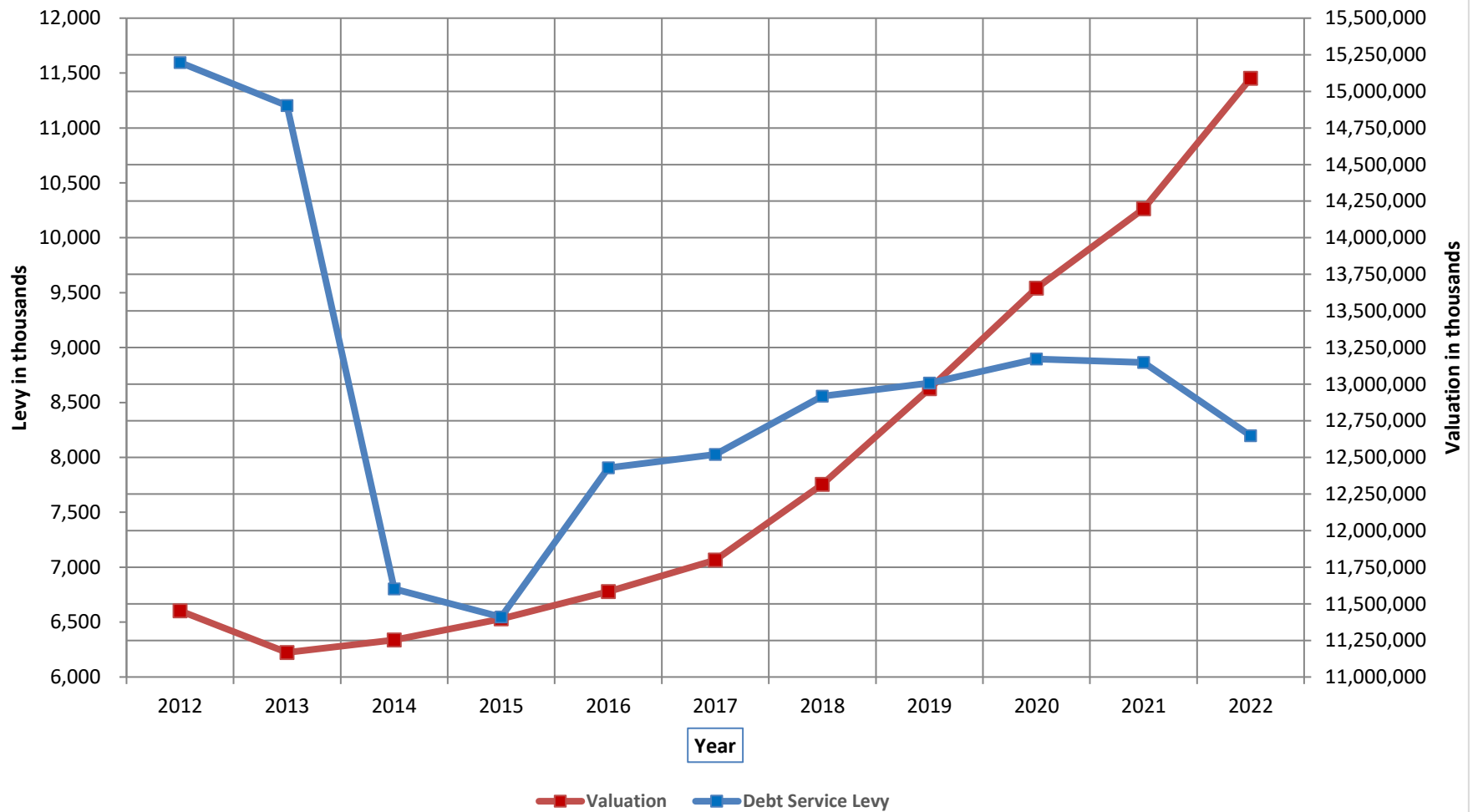
Note: Fund balance applied is a use of fund balance to reduce the levy for

WINNEBAGO COUNTY
OUTSTANDING INDEBTEDNESS - ALL

(Includes Solid Waste and Highway Debt because they are included in Debt Limit Calculations)

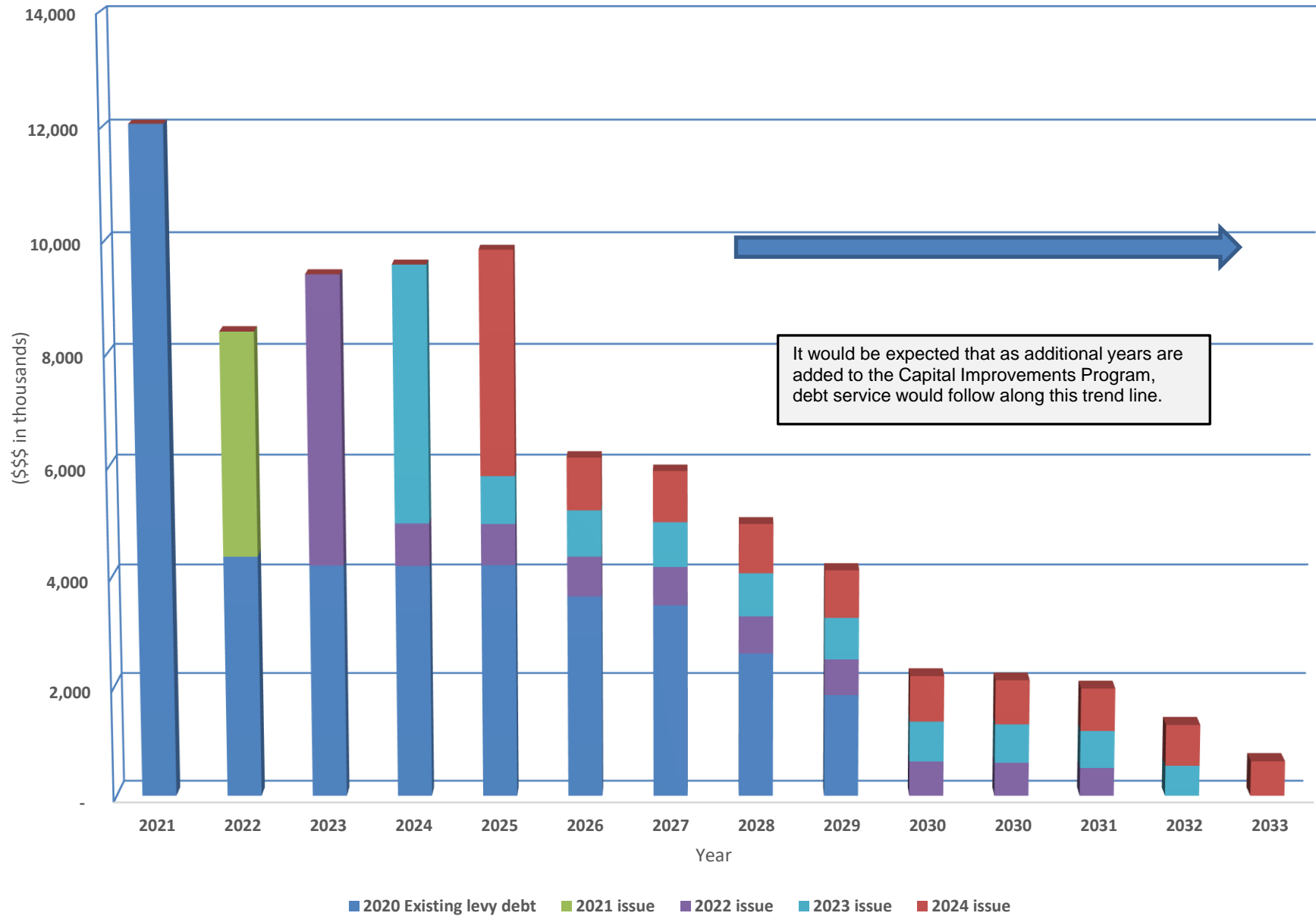
Notes:	ISSUE DATE	MATURITY DATE	NET EFFECTIVE INTEREST RATE	12/31/21 OUTSTANDING DEBT (Projected)	2022 PRINCIPAL PAID	2022 NEW DEBT	12/31/22 OUTSTANDING DEBT (Projected)
State of Wisconsin Trust Fund Loan Series 2010C	11/22/10	03/15/2025	5.2500%	389,000	90,000	-	299,000
General Obligation Notes Series 2015A	11/08/15	04/01/2025	2.7000%	1,805,000	435,000	-	1,370,000
General Obligation Notes Series 2016A	Nov 2016	04/01/2026	1.8100%	785,000	150,000	-	635,000
General Obligation Notes Series 2017A	Nov 2017	04/01/2027	1.8474%	4,850,000	760,000	-	4,090,000
General Obligation Notes Series 2018A	Nov 2018	04/01/2028	2.7893%	4,745,000	605,000	-	4,140,000
General Obligation Notes Series 2019A	Nov 2019	04/01/2029	2.0674%	6,145,000	695,000	-	5,450,000
General Obligation Notes Series 2020A	Nov 2020	04/01/2030	1.1510%	8,250,000	980,000	-	7,270,000
NEW ISSUES - FALL 2021:							
General Obligation Notes Series 2021A	Nov 2021	04/01/2031	Unknown	4,000,000	4,000,000	-	-
NEW ISSUES - FALL 2022:							
General Obligation Notes Series 2022A	Nov 2022	04/01/2032	Unknown	-	-	10,000,000	10,000,000
GRAND TOTALS				<u>\$ 30,969,000</u>	<u>\$ 7,715,000</u>	<u>\$ 10,000,000</u>	<u>\$ 33,254,000</u>

Growth in Valuation Vs Growth in Debt Levy

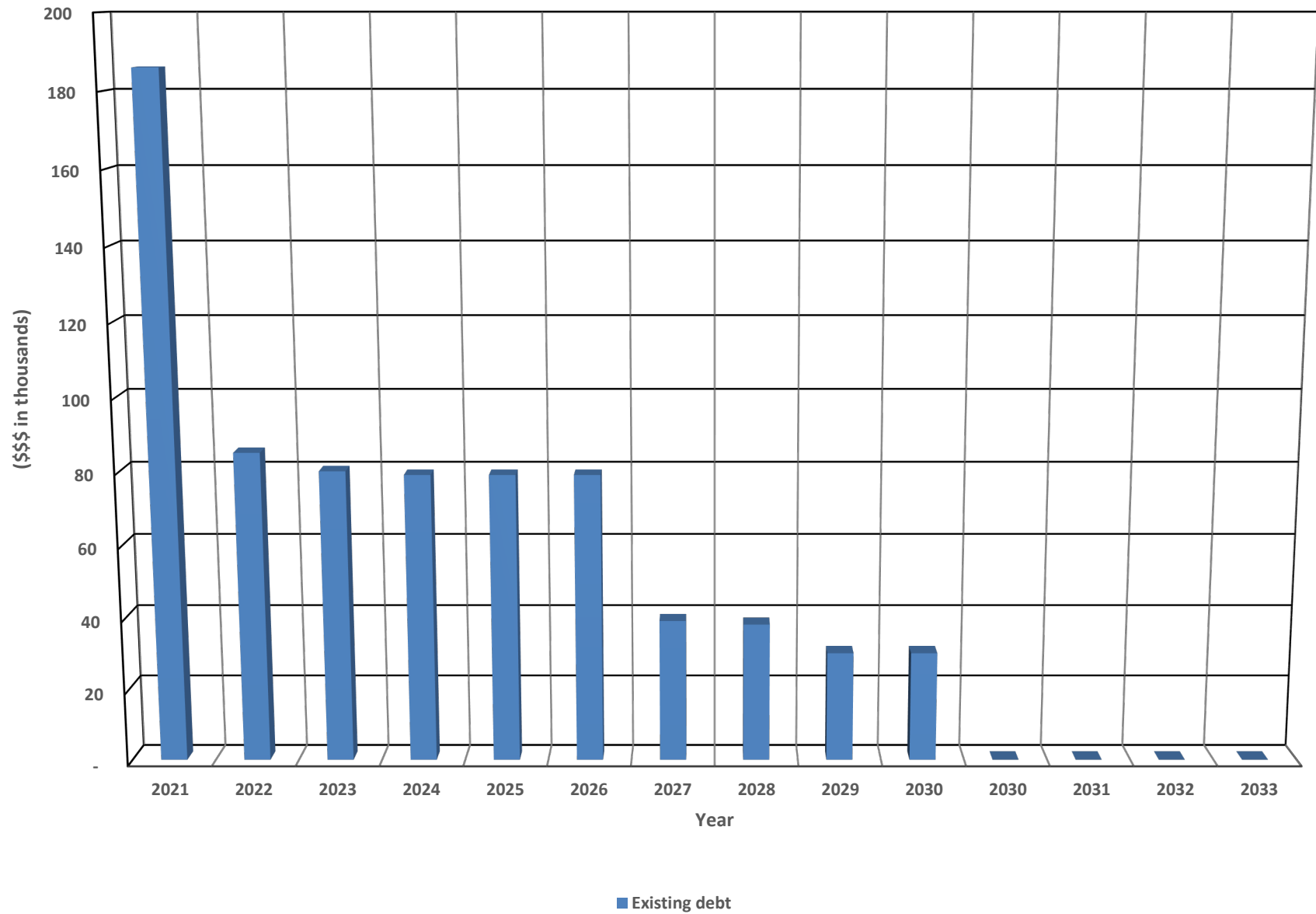


Note: This chart shows that debt service had dropped for several years. It started to rise again in 2016 due to larger projects requiring borrowing. Note that debt service is going up at about the same rate as valuation growth. This keeps the debt service rate relatively stable.

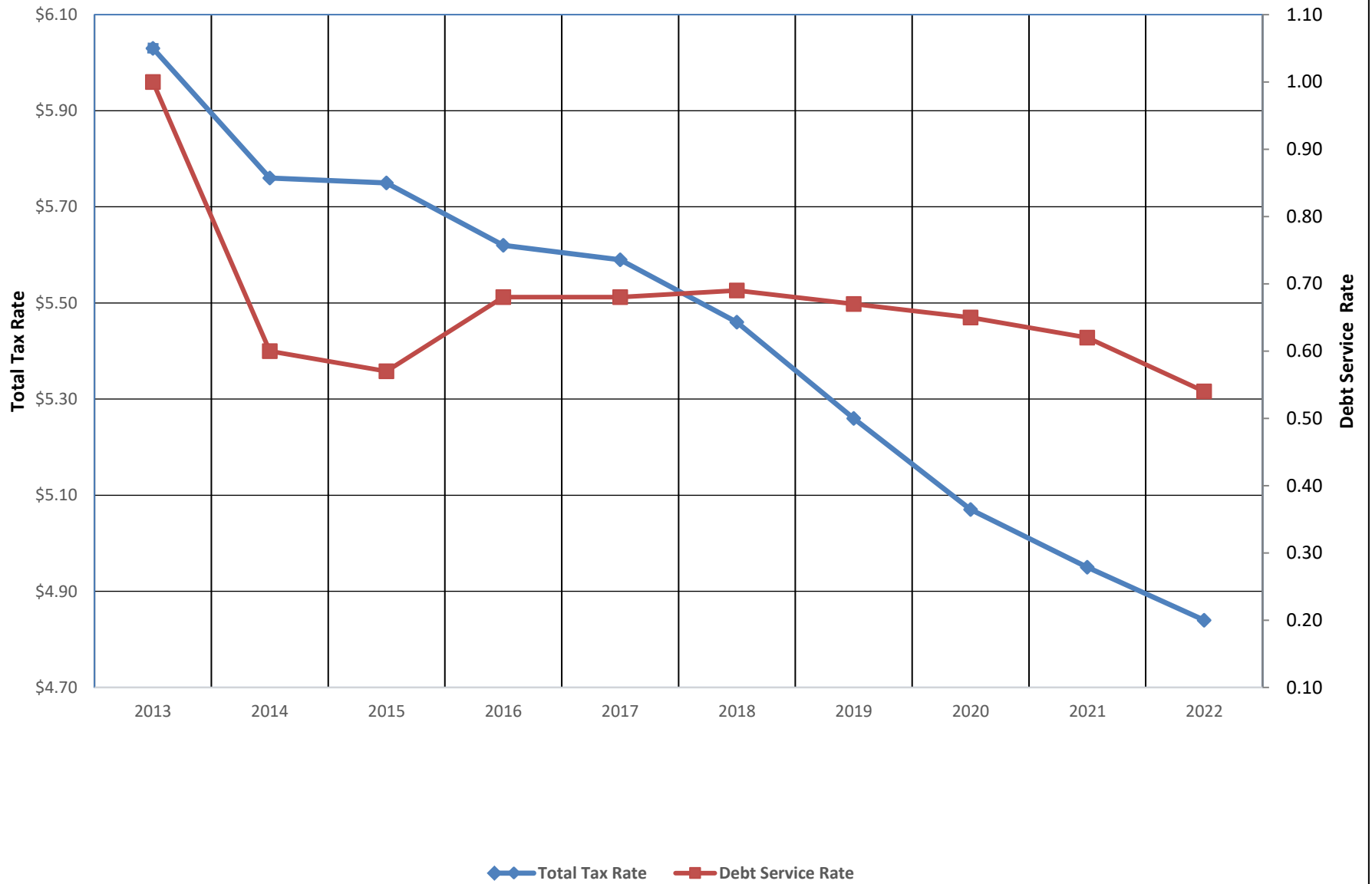
Levy Supported Debt Current and Future Payments



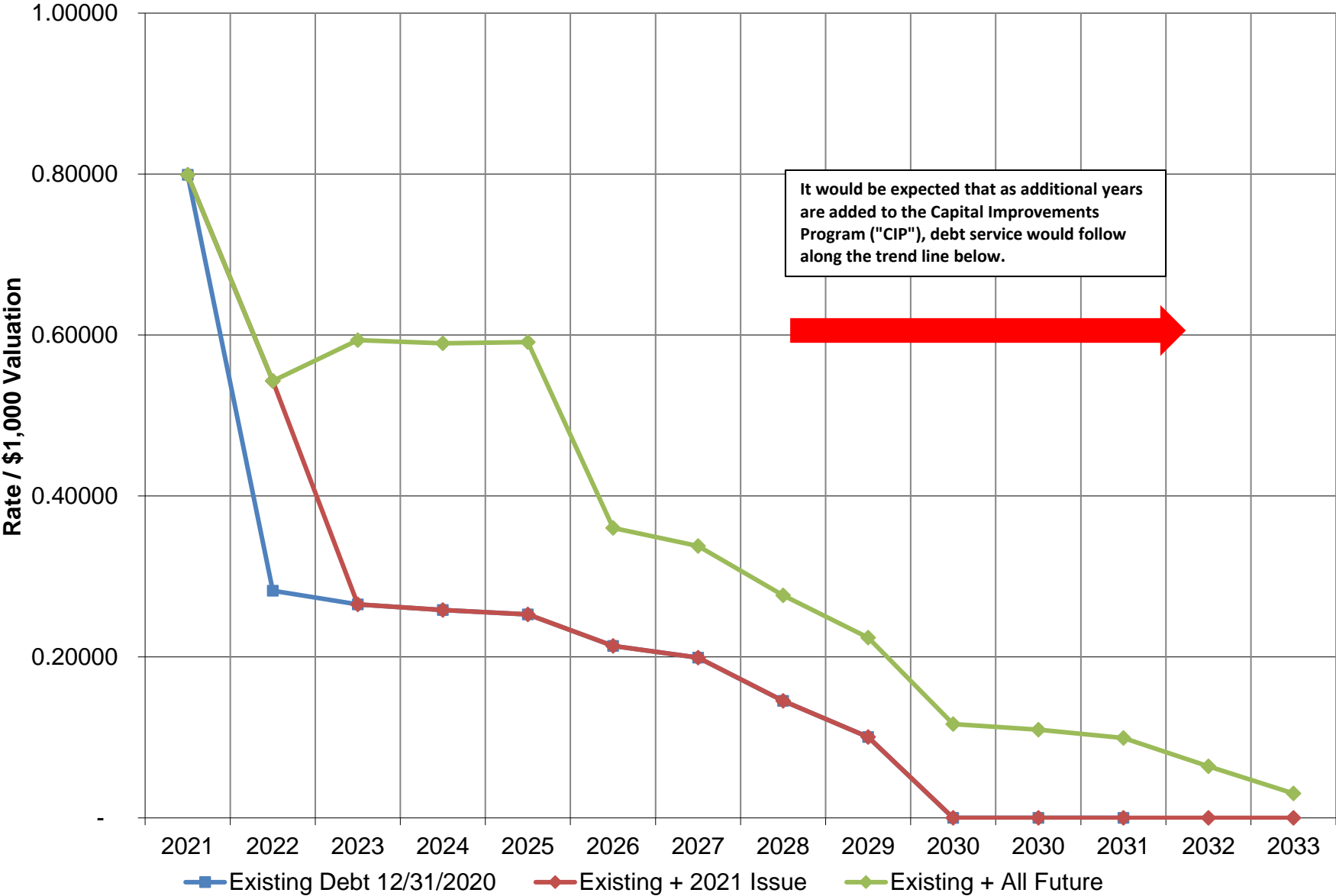
Non-Levy Supported Debt Service



Tax Rate Information - Historical



Debt Service Tax Rate - Current and Future Years



Note: Tax rate based on 2021 Equalized Valuations (TID-OUT) of \$15,080,798,100 with 2.50% annual growth thereafter.

Levy Funded Debt

Descriptions of Issues

Issue	Description
2010 C	This was a State Trust Fund loan we took out and "passed through" to the Winnebago County Housing Authority for remodeling of some low income housing units. They will be reimbursing us each year the amount that is due on this loan.
2015 A	This bond issue will finance the following projects: road resurface and reconstruction, E911 hardware, and courthouse window replacement.
2016 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, card access system, department relocation, Airport terminal building and Airport snow removal equipment.
2017 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, mental health crisis service center, courthouse window replacement, UWFV boiler replacement, courthouse security system, sheriff CAD/ RMS system upgrade, department relocation, Airport taxiway resurface.
2018 A	This bond issue will finance the following projects: road resurface and reconstruction, sheriff CAD/ RMS system upgrade, courthouse window replacement, courthouse elevator modernization, department relocation, roof replacement, obsolete building demolition, UWFV student development and food service facility, Airport taxiway extention.
2019 A	This bond issue will finance the following projects: road resurface and reconstruction, parks dump truck, parks soccer complex lighting, courthouse window replacement, courthouse elevator modernization, mental health crisis center, roof replacement, obsolete building demolition, Airport taxiway extention.
2020 A	This bond issue will finance the following projects: road resurface and reconstruction, parks front endloader, courthouse window replacement, courthouse elevator modernization, UWO-Fox Cities Child Care Center, UWO-Fox Cities South Parking Lot, Airport Terminal Replacement, and Airport Aviation Park Taxiway.
2021 A	This bond issue will finance the following projects: Parks expo campus improvements phase 1, courthouse masonry , Sheriff evidence storage building, District Attorney's office remodel, Orrion King roof, Neenah Human Service building, Highway shop masonry, and microwave network upgrade.

Principal Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 C	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	2021 A	Total
2022	90	435	114	760	598	695	950	4,000	7,642
2023	95	445	118	775	617	710	824	-	3,584
2024	99	455	118	795	642	730	834	-	3,673
2025	105	470	122	815	671	755	853	-	3,791
2026	-	-	126	840	696	780	873	-	3,315
2027	-	-	-	865	721	800	887	-	3,273
2028	-	-	-		741	825	907	-	2,473
2029	-	-	-		-	850	926	-	1,776
2030	-	-	-		-	-	945	-	945
2031	-	-	-		-	-	-	-	-
Totals	389	1,805	598	4,850	4,686	6,145	7,999	4,000	30,472

Interest Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 C	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	2021 A	Total
2022	21	32	14	98	154	170	150	27	666
2023	16	23	11	75	130	153	133	-	541
2024	11	14	7	59	104	131	116	-	442
2025	6	5	4	41	78	109	99	-	342
2026	-	-	1	26	54	86	83	-	250
2027	-	-	-	9	33	62	64	-	168
2028	-	-	-	-	11	38	46	-	95
2029	-	-	-	-	-	13	28	-	41
2030	-	-	-	-	-	-	10	-	10
2031	-	-	-	-	-	-	-	-	-
Totals	54	74	37	308	564	762	729	27	2,555

Total Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 C	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	2021 A	Total
2022	111	467	128	858	752	865	1,100	4,027	8,308
2023	111	468	129	850	747	863	957	-	4,125
2024	110	469	125	854	746	861	950	-	4,115
2025	111	475	126	856	749	864	952	-	4,133
2026	-	-	127	866	750	866	956	-	3,565
2027	-	-	-	874	754	862	951	-	3,441
2028	-	-	-	-	752	863	953	-	2,568
2029	-	-	-	-	-	863	954	-	1,817
2030	-	-	-	-	-	-	955	-	955
2031	-	-	-	-	-	-	-	-	-
Totals	443	1,879	635	5,158	5,250	6,907	8,728	4,027	33,027

Non Levy Funded Debt

Descriptions of Issues

Issue	Description
2016 A	This bond issue will finance the following projects: Highway roof replacement.
2018 A	This bond issue will finance the following projects: Highway material storage bins.
2020 A	This bond issue will finance the following projects: Highway parking lot resurface.

Principal Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2016A	2018A	2020A	Total
2022	-	36	7	30	73
2023	-	37	8	26	71
2024	-	37	8	26	71
2025	-	38	8	27	73
2026	-	39	9	27	75
2027	-	-	9	28	37
2028	-	-	10	28	38
2029	-	-	-	29	29
2030	-	-	-	30	30
Totals	-	187	59	251	497

Interest Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2016A	2018A	2020A	Total
2022	-	4	2	5	11
2023	-	3	2	4	9
2024	-	3	1	4	8
2025	-	2	1	3	6
2026	-	-	1	3	4
2027	-	-	-	2	2
2028	-	-	-	1	1
2029	-	-	-	1	1
2030	-	-	-	-	-
Totals	-	12	7	23	42

Total Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2016A	2018A	2020A	Total
2022	-	40	9	35	84
2023	-	40	10	30	80
2024	-	40	9	30	79
2025	-	40	9	30	79
2026	-	39	10	30	79
2027	-	-	9	30	39
2028	-	-	10	29	39
2029	-	-	10	29	39
2030	-	-	-	30	30
Totals	-	199	76	273	548

Principal Payment Schedule - All Debt

(In Thousands)

Year	2010 C	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	2021 A	Total
2022	90	435	150	760	605	695	980	4,000	7,715
2023	95	445	155	775	625	710	850	-	3,655
2024	99	455	155	795	650	730	860	-	3,744
2025	105	470	160	815	679	755	880	-	3,864
2026	-	-	165	840	705	780	900	-	3,390
2027	-	-	-	865	730	800	915	-	3,310
2028	-	-	-	-	751	825	935	-	2,511
2029	-	-	-	-	-	850	955	-	1,805
2030	-	-	-	-	-	-	975	-	975
2031	-	-	-	-	-	-	-	-	-
Totals	389	1,805	785	4,850	4,745	6,145	8,250	4,000	30,969
Less: 2021 principal retirement									(7,715)
Add: 2022 new issue									10,000
Net outstanding projected 12/31/2022									33,254

Interest Payment Schedule - All Debt

(In Thousands)

Year	2010 C	2015 A	2016 A	2017 A	2018 A	2019A	2020A	2021A	Total
2022	21	32	18	98	156	170	155	27	677
2023	16	23	14	75	132	153	137	-	550
2024	11	14	10	59	105	131	120	-	450
2025	6	5	6	41	79	109	102	-	348
2026	-	-	1	26	55	86	86	-	254
2027	-	-	-	9	33	62	66	-	170
2028	-	-	-	-	11	38	47	-	96
2029	-	-	-	-	-	13	29	-	42
2030	-	-	-	-	-	-	10	-	10
2031	-	-	-	-	-	-	-	-	-
Totals	54	74	49	308	571	762	752	27	2,597

Total Payment Schedule - All Debt

(In Thousands)

Year	2010 C	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	2021 A	Total
2022	111	467	168	858	761	865	1,135	4,027	8,392
2023	111	468	169	850	757	863	987	-	4,205
2024	110	469	165	854	755	861	980	-	4,194
2025	111	475	166	856	758	864	982	-	4,212
2026	-	-	166	866	760	866	986	-	3,644
2027	-	-	-	874	763	862	981	-	3,480
2028	-	-	-	-	762	863	982	-	2,607
2029	-	-	-	-	-	863	984	-	1,847
2029	-	-	-	-	-	-	985	-	985
2030	-	-	-	-	-	-	-	-	-
Totals	443	1,879	834	5,158	5,316	6,907	9,002	4,027	33,566

WINNEBAGO COUNTY, WISCONSIN
INDEBTEDNESS LIMITATIONS (Dollars in thousands)
DECEMBER 31, 2022 (Projected)

LEGAL DEBT LIMIT

Chapter 67, section .03 of Wisconsin Statutes reads: The aggregate amount of indebtedness, including existing indebtedness of any municipality shall not exceed 5% of the value of the taxable property located therein as equalized for State purposes.

2021

Equalized Value (includes TIF Districts)	\$ <u>15,795,068</u>
Debt Limit at 5%	789,753
Debt outstanding as of December 31, 2022 (projected)	33,254
Percent of debt limit used	<u>4.21%</u>
Remaining Debt Margin	\$ <u>756,499</u>

INFORMATION ON COUNTY TAX RATE AND DEBT SERVICE RATE:

BUDGET YEAR	EQUALIZED VALUE (000) (TID OUT)	TAX LEVY (in thousands)		TAX RATE	
		TOTAL	DEBT SERVICE	TOTAL	DEBT SERVICE
2012	11,452,052	67,745	11,596	5.92	1.01
2013	11,167,428	67,288	11,204	6.03	1.00
2014	11,252,938	64,786	6,801	5.76	0.60
2015	11,396,366	65,494	6,546	5.75	0.57
2016	11,583,546	65,063	7,904	5.62	0.68
2017	11,798,032	65,907	8,026	5.59	0.68
2018	12,315,791	67,286	8,558	5.46	0.69
2019	12,969,909	68,170	8,676	5.26	0.67
2020	13,655,748	69,225	8,896	5.07	0.65
2021	14,197,530	70,213	8,864	4.95	0.62
2022	15,088,655	69,529	8,197	4.61	0.54

CAPITAL PROJECT FUNDS

2022 BUDGET NARRATIVE

HIGHLIGHTS

Capital project funds are used to account for financial resources to be used for the acquisition, construction or improvements of major capital facilities which are financed primarily through general obligation debt. There is no tax levy being requested to fund any capital project costs this year other than debt service.

Generally, if there is any levy funding requested for capital projects, it would be included here. That could include small startup project costs or costs to fund furniture or other things the County would not desire to bond for. There is no funding being requested for any of these types of costs in this 2022 budget

WINNEBAGO COUNTY
2022 BUDGET
CAPITAL PROJECTS
(See Note 1 Below)

Project	Project Balance 12/31/20	External Funding 2021	Bonding 2021	Fund Balance Applied 2021 (Note 3)	Projected Spending 2021	External funding 2022 (Projected)	Bonding 2022 (Projected) Note 2	Projected Spending 2022	Projected Fund Balance 12/31/22
GOVERNMENTAL FUNDS:									
Existing Approved Projects:									
Road and bridge projects - Highway	534,244	-	-	-	(534,244)	-	-	-	-
Courthouse window replacement - Facilities	2,489	-	-	-	(2,489)	-	-	-	-
Courthouse elevator modernization - Facilities	580,450	-	-	-	(580,450)	-	-	-	-
Orrin King masonry work - Facilities	40,250	-	-	-	(40,250)	-	-	-	-
Obsolete building demolition	170,185	-	-	-	(170,185)	-	-	-	-
UWO- Fox Cities campus child care center - Facilities	267,300	-	-	-	(267,300)	-	-	-	-
CAD / RMS Sheriff's office systems	117,400	-	-	-	(117,400)	-	-	-	-
New projects approved during 2021:									
Road and bridge projects - Highway	-	2,031,720	-	4,577,280	(4,956,750)	-	-	(1,652,250)	-
Sheriff evidence storage building	-	-	305,500	-	(305,500)	-	-	-	-
Courthouse masonry	-	-	875,000	-	(875,000)	-	-	-	-
District Attorney's office remodel	-	-	190,000	-	(190,000)	-	-	-	-
Orrin King roof	-	-	227,000	-	(227,000)	-	-	-	-
Neenah Department Human Services building roof replacement	-	-	276,000	-	-	-	-	(276,000)	-
Highway shop masonry	-	12,000	120,100	-	-	-	29,900	(162,000)	-
Expo campus improvements phase I	-	-	1,636,200	-	(818,100)	-	-	(818,100)	-
Microwave network upgrade - Sheriff's Office	-	-	360,200	-	(360,200)	-	-	-	-
Next Generation 911 - Sheriff's Office	-	219,819	-	-	(219,819)	-	-	-	-
New projects to be proposed for 2022:									
Road and bridge projects	-	-	-	2,585,500	-	-	3,188,500	(4,330,500)	1,443,500
Courthouse boiler replacement - Facilities	-	-	-	-	-	-	300,000	(300,000)	-
Exposition center emergency generator installation	-	-	-	-	-	-	800,000	(800,000)	-
Orin King building window replacement - Facilities	-	-	-	-	-	-	34,580	(34,580)	-
Courthouse roof fall protection - Facilities	-	-	-	-	-	-	125,000	(125,000)	-
Courthouse fourth floor ceiling repair - Facilities	-	-	-	-	-	-	155,000	(155,000)	-
Redunant fiber loop - Information Systems	-	-	-	-	-	-	100,000	(100,000)	-
Jail intercom system repolacement - Sheriff's Office	-	-	-	-	-	-	130,000	(130,000)	-
Expo west campus drainage and parking lot infrastructure improvements phase II - Parks	-	-	-	-	-	-	3,414,260	(2,560,695)	853,565
UWO - Fox Cities campus nature center updates - Facilities	-	-	-	-	-	50,000	50,000	(100,000)	-
UWO - Fox Cities campus fume hood replacement in science rooms - Facilities	-	-	-	-	-	116,200	116,200	(232,400)	-
UWO - Fox Cities campus student development and food service center - Facilities	-	-	-	-	-	1,104,500	1,104,500	(2,209,000)	-
Governmental Fund Totals	1,712,318	2,263,539	3,990,000	7,162,780	(9,664,687)	1,270,700	9,547,940	(13,985,525)	2,297,065

WINNEBAGO COUNTY
2022 BUDGET
CAPITAL PROJECTS
(See Note 1 Below)

Project	Project Balance 12/31/20	External Funding 2021	Bonding 2021	Fund Balance Applied 2021 (Note 3)	Projected Spending 2021	External funding 2022 (Projected)	Bonding 2022 (Projected) Note 2	Projected Spending 2022	Projected Fund Balance 12/31/22
PROPRIETARY FUNDS:									
Taxiway B reconstruction phase I - Airport	212,289	6,175,000	-	-	(6,387,289)	-	-	-	-
Terminal replacement - Airport	3,439,891	2,050,000	-	-	(5,489,891)	-	-	-	-
Taxiway B reconstruction phase II - Airport	204,059	2,540,634	-	-	(2,744,693)	-	-	-	-
Taxiway A reconstruction - Airport	113,923	9,990,000	-	-	(10,103,923)	-	-	-	-
Aviation Park Taxiway - Airport	32,854	-	-	-	(32,854)	-	-	-	-
Highway Parking Lot - Phase I	17,590	-	-	-	(17,590)	-	-	-	-
ARFF Rapid Intervention Vehicle - Airport	-	-	-	-	-	-	250,000	(250,000)	-
Terminal Area Redevelopment Transient Hagar Facility- Airport	-	-	-	-	-	40,000	160,000	(200,000)	-
Park View Health Center Ancillary Building	-	-	-	758,000	(758,000)	-	-	-	-
Proprietary Fund Totals	4,020,606	20,755,634	-	758,000	(25,534,240)	40,000	410,000	(450,000)	-
Debt Issue Costs - Projected									
			10,000				42,060		
Totals	\$ 5,732,924	\$ 23,019,173	\$ 4,000,000	\$ 7,920,780	\$(35,198,927)	\$ 1,310,700	\$ 10,000,000	\$ (14,435,525)	\$ 2,297,065
<i>Less funds available in the capital project fund</i>									
Net Borrowing for 2021				\$ 4,000,000					

Note 1:
The approval of the County's Annual budget is not an approval of any capital project or borrowing shown above. All Capital projects and borrowings are approved by separate resolution of the County Board apart from the annual budget process.

Note 2:
The projects listed for 2022 are projects contemplated for that year. As is the case in the past, many of them will not likely move forward until a later year.

Note 3:
This is the amount of funding from the undesignated general fund balance for the governmental funds. The proprietary funds use their own fund balance.

WINNEBAGO COUNTY, WISCONSIN
DEMOGRAPHIC AND ECONOMIC STATISTICS

Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Population (1)</u>	<u>Per Capita Income (2)</u>	<u>Median Age (3)</u>	<u>Public School Enrollment (4)</u>	<u>Unemployment Rate (5)</u>
2011	167,245	38,444	37.7yrs.	23,014	6.6%
2012	167,782	39,485	38.0yrs.	22,764	6.4%
2013	167,862	40,569	37.6yrs.	22,419	5.1%
2014	168,216	40,498	38.0yrs.	21,658	5.3%
2015	168,526	42,399	37.7yrs.	21,938	4.3%
2016	169,032	43,641	37.9yrs.	21,923	3.7%
2017	169,053	45,852	38.0yrs.	21,966	3.0%
2018	170,025	48,101	38.8yrs.	22,104	2.7%
2019	170,580	49,276	37.9yrs.	22,261	3.0%
2020	169,861	(6)	(6)	21,361	5.4%

(1) Source: State of Wisconsin, Department of Administration - Bureau of Program Management, Demographic Services Center.

(2) Source: Wisconsin Department of Workforce Development.

(3) Source: Wisconsin Department of Workforce Development.

(4) Source: Local School Districts.

(5) Source: Wisconsin Department of Workforce Development, U.S. Bureau of Labor Statistics

(6) Per capita income, median age, and unemployment rate statistics are not yet available from the U.S. Department of Commerce and the State of Wisconsin, Department of Development.

SOLID WASTE

Solid Waste Fund: 520
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County Solid Waste Department
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 920-232-1800

MISSION STATEMENT:

Provide competitive, cost-efficient Solid Waste Management services for solid waste and recyclable materials from our Municipal partnerships and other Winnebago County customers. The Solid Waste Management Board owns and operates the Winnebago County Solid Waste/Recycling Transfer Facility, Sunnyview Landfill Co-Disposal and Sludge Sites (closed), Snell Road Landfill (closed), Household Hazardous Waste (HHW) Facility and Landfill Gas Collection/Utilization Facilities. The Solid Waste Management Board also co-owns/operates the Tri-County Recycling Facility along with partner Counties, Outagamie and Brown.

PROGRAM DESCRIPTIONS:

SOLID WASTE TRANSFER AND DISPOSAL – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), the Sunnyview Landfill reached capacity and solid waste disposal operations ended in July 2012. Winnebago County continues operation of a solid waste transfer facility and currently hauls material to the Outagamie County Landfill for disposal. In 2022, Winnebago County will begin hauling solid waste to both the Outagamie County and Brown County Landfills for disposal. Winnebago County also continues operation of a convenient material drop-off area at the Sunnyview Landfill (closed) for our residential customers.

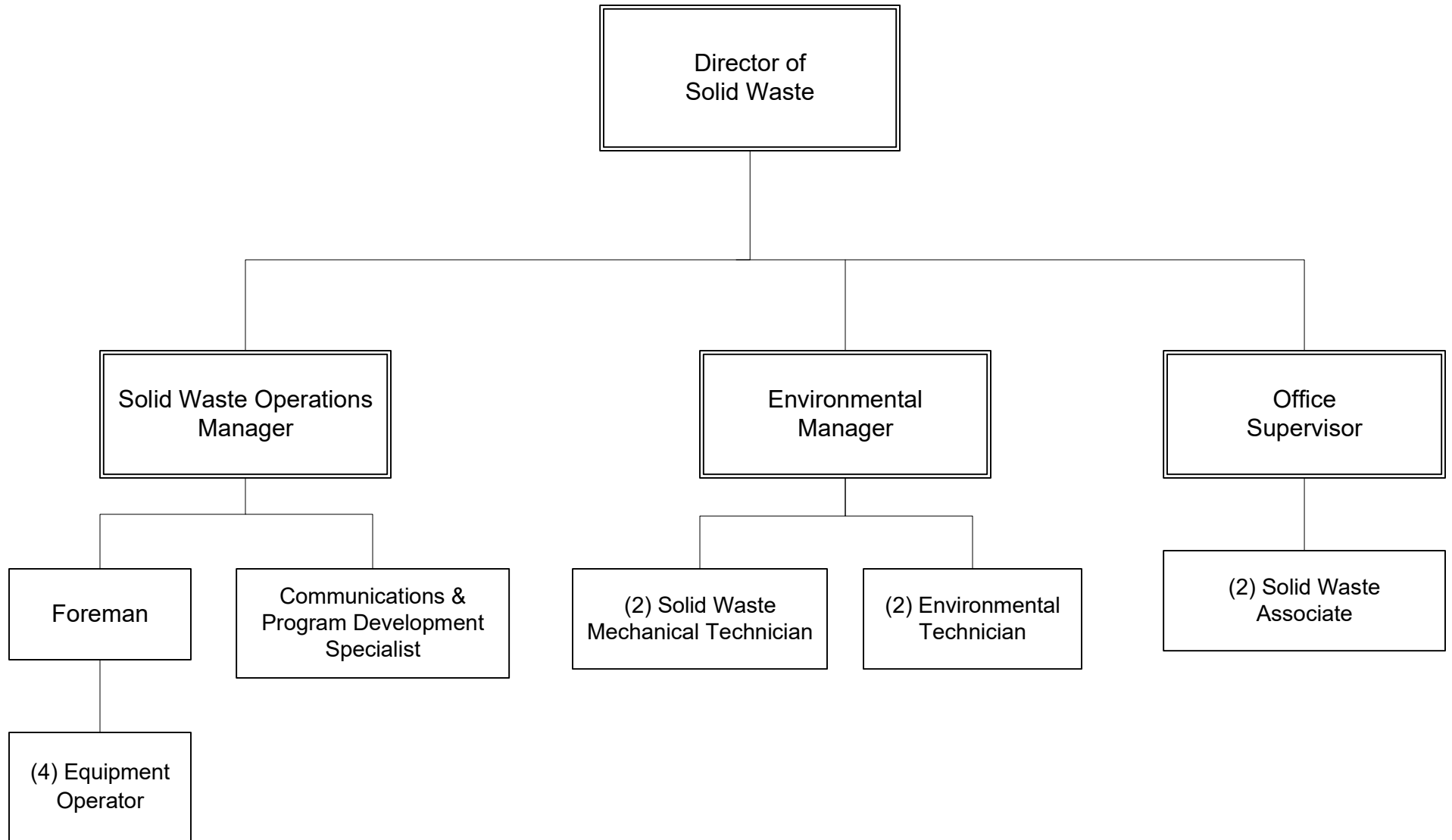
RECYCLING TRANSFER AND PROCESSING – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), Winnebago County continues operation of a recycling transfer facility (single stream recyclables) and hauls material to the Tri-County Recycling Facility (Outagamie County) for processing.

HHW FACILITY AND DIVERSION PROGRAMS – Operates a seasonal household hazardous waste facility providing safe/environmentally responsible disposal of various chemicals/pesticides from Winnebago County residents. Also, continues operation of various programs for recycling of various universal wastes such as: televisions/electronics/lamps, freon/non-freon containing appliances, scrap metal, tires, batteries and brush/yard waste/organics.

LANDFILL GAS COLLECTION AND UTILIZATION – Landfill gas from the Sunnyview Landfill Co-Disposal Site (closed) is collected for beneficial utilization. Landfill gas is converted to electrical energy in four (4) engine/generators and the electric power and environmental credits are sold to a local utility. Landfill gas is also directly utilized for heating in one (1) boiler at the Winnebago County Highway Department. Waste heat from one (1) engine/generator can also be utilized for heating at the Winnebago County Sheriff's Office/Law Enforcement Center. Landfill gas from the Snell Road Landfill (closed) is collected and combusted in a candlestick flare.

CLOSED LANDFILL ENVIRONMENTAL MONITORING/MAINTENANCE – Performs the required long-term care environmental monitoring and maintenance activities at the closed Snell Road Landfill and the closed Sunnyview Landfill Co-Disposal and Sludge Sites to maintain WDNR compliance.

SOLID WASTE



SOLID WASTE

**Solid Waste Fund: 520
2022 BUDGET NARRATIVE**

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County Solid Waste Department
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 920-232-1800

2021 ACCOMPLISHMENTS:

1. Completed department Table of Organization changes to better align staffing/duties for improved efficiency of services provided to our users.
2. Continued Tri-County Regional Program partnership (Brown, Outagamie and Winnebago Counties) which allows us to keep solid waste disposal (tipping) fees low for all our users.
3. Operated a solid waste transfer facility accepting waste materials from local customers and loading/hauling to the Outagamie County Landfill for disposal.
4. Completed partial concrete tipping floor replacement and push wall extension capital project on the solid waste portion of the transfer facility.
5. Operated a single stream recycling transfer facility accepting recyclable materials from local customers and loading/hauling to the Tri-County Recycling Facility (Outagamie County) for processing.
6. Assisted Tri-County Recycling Facility (Outagamie County) with operations, outreach, education and special projects as needed.
7. Performed Wisconsin Department of Natural Resources (WDNR) required closed landfill long-term care environmental monitoring and maintenance activities at the Snell Road Landfill and Sunnyview Landfill Co-Disposal and Sludge Sites.
8. Efficiently processed Signing Municipality single stream recycling materials and successfully marketed recycled material feedstocks through domestic sales, which allowed Signing Municipalities to comply with Wisconsin's recycling law and earn revenues to offset recycling program costs.
9. Operated landfill gas collection and utilization systems at the Sunnyview and Snell Road Landfills. Landfill gas collected from the Sunnyview Landfill is burned in four (4) engine/generators to generate electricity which is sold to a local utility, directly used in one (1) boiler at the Highway Department to offset heating costs, and any excess landfill gas is burned in a candlestick flare. Waste heat from one (1) engine/generator can be used for heating at the Sheriff's Office/Law Enforcement Center to reduce utility costs. Landfill gas collected from the Snell Road Landfill is burned in a candlestick flare.
10. Performed landfill gas pipeline compliance activities in accordance with current Public Service Commission (PSC) operation and safety requirements.
11. Operated a seasonal household hazardous waste collection facility (staffed by Veolia Environmental Services personnel) to provide environmentally safe disposal options for Winnebago County residents.
12. Operated electronic waste, household rechargeable battery and lamp recycling programs for Winnebago County residents.
13. Continued free deer carcass disposal program (noted on WDNR website) to minimize the spread of chronic wasting disease (CWD) in Wisconsin.
14. Continued partnership with UW-Oshkosh for beneficial reuse of yard waste/organics as a feedstock for their Anaerobic Digester.
15. Continued management of the Solid Waste Department Website and Facebook page.

16. Continued the coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill, including installation of benches, bird/waterfowl houses and educational signage made by Eagle Scout and Girl Scout.
17. Completed Sunnyview Landfill Park Master Plan Evaluation/Report to determine design features and location options for potential future development of a public park on perimeter areas of the closed Sunnyview Landfill.
18. Completed the Snell Road Landfill Maintenance Project to improve landfill gas collection system efficiency and maintain closed site long-term care regulatory compliance.
19. Completed the Sunnyview Landfill Co-Disposal Site Landfill Gas System evaluation to improve collection system efficiency/performance, maximize electric power generation and maintain regulatory compliance.
20. Completed stormwater assessment/credit evaluation for the Sunnyview Landfill. Snell Road Landfill and Transfer Station properties to accurately define stormwater conditions at each site and minimize City of Oshkosh Stormwater Utility charges.
21. Continued additional Snell Road Landfill groundwater investigation work tasks to comply with WDNR Plan Modification requirements.

2022 GOALS & OBJECTIVES:

1. Continue operation of the solid waste transfer facility, single stream recycling transfer facility, residential drop-off areas at the landfill, household hazardous waste facility and various other recycling/diversion programs.
2. Continue collaboration with Tri-County Regional Program staff to assist in developing long-term operational plans, financial planning estimates and capital projects for the efficient operation of solid waste and recycling programs.
3. Continue operation of landfill gas collection/utilization systems to generate revenues (to offset expenses) while maintaining WDNR air permit compliance.
4. Complete landfill gas-to-energy power purchase agreement extension negotiations with the local utility, including evaluation of other options for the beneficial use of landfill gas.
5. Continue landfill gas pipeline compliance activities in accordance with current PSC operation and safety requirements.
6. Continue performance of closed landfill long-term care environmental monitoring and maintenance activities.
7. Continue evaluation of yard waste/organics recycling programs and determine the most cost-efficient option for possible implementation.
8. Continue coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill.
9. Continue to work with Brown and Outagamie County Recycling Staff to develop a regional recycling and sustainability public outreach and education program.
10. Continue Snell Road Landfill groundwater investigation tasks and install alternative remedy to current, ineffective horizontal well groundwater extraction system.
11. Complete groundwater monitoring network reduction project at the Sunnyview Landfill (Co-Disposal and Sludge Sites) to eliminate redundant groundwater monitoring wells, reduce monitoring expenses and continue to maintain WDNR compliance.
12. Complete Snell Road Landfill lift station rehabilitation project to maintain operational/structural integrity and continue to maintain WDNR compliance.
13. Complete Snell Road Landfill equipment storage building construction project.
14. Complete security camera system additions at the Solid Waste Department Administration office and Transfer Facility.
15. Complete procurement of two, 40 cubic yard containers for use at the Sunnyview Landfill drop-off area (replace aging 30 cubic yard containers).
16. Continue to pursue the re-acquisition of the former Huber Facility property rights from Facilities & Property Management, for possible future public park entrance development and to facilitate installation of City of Oshkosh Welcome signage.

SOLID WASTE

2022 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Full Time	16	14	14	14	16	16	16	16	16	16
Part Time	0	0	0	0	0	0	0	0	0	0
Total	16	14	14	14	16	16	16	16	16	16

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full time Administrative Associate-Solid Waste was removed and replaced with one (1) full-time Office Supervisor and one (1) full-time Recycling Program Manager was removed and replaced with one (1) full-time Communications & Program Development Specialist.

DEPARTMENT SUMMARY: The Solid Waste Department operates as a proprietary-type activity (enterprise fund) and as such, does not have a direct effect on the tax levy. The department charges user (tipping) fees, which supports all operations. The 2022 net surplus is budgeted at \$16,097 with a \$2.00/ton increase to the solid waste tipping fee and a \$10.00/ton decrease to the recycling tipping fee.

SIGNIFICANT CHANGES:

Revenues:

Power Sales – Decrease of \$130,000 due to a planned decline in landfill gas flows and engine/generator operation.

Landfill Fees – Decrease of \$454,000 due to alternate daily cover/beneficial use waste materials now being shared tonnage in the Tri-County Solid Waste Program and tracked separately under a new revenue account.

Other Fees – Decrease of \$50,000 due lower planned recycling material hauling charges that are reimbursed by the Tri-County Recycling Program.

Landfill Fees (Intergov) – Increase of \$613,000 due to alternate daily cover/beneficial use waste materials now being shared tonnage in the Tri-County Solid Waste Program and tracked separately in this revenue account.

Refunds Municipal (Intergov) – Decrease of \$140,000 due to planned recycling commodity surplus revenue reimbursements for our Signing Municipalities (RUGs).

Cost Share Municipalities – Increase of \$4,500 due to a planned increase in recycling compactor electrical/maintenance cost sharing by the Tri-County Recycling Program.

Landfill Fees Out of County – Increase of \$384,000 due to out of County waste materials now being shared tonnage in the Tri-County Solid Waste Program and tracked separately in this new revenue account.

Transfer Station Cost Credit – Increase of \$700,000 resulting from a new revenue account created to track reimbursement of solid waste transfer station operational costs by the Tri-County Solid Waste Program.

Hauling Cost Credit – Increase of \$760,000 resulting from a new revenue account created to track reimbursement of solid waste material hauling costs by the Tri-County Solid Waste Program.

Landfill Fees (Interfund) – Increase of \$5,000 due to an increase in tonnages/tipping fees from other County departments.

Interest Investments – Decrease of \$249,000 based on projected fund interest rates provided by the Finance Department, and also that interest income from the WDNR Escrow account long-term care funds are now tracked in a new revenue account.

Interest Income LTC – Increase of \$150,000 resulting from the Finance Department creating a new revenue account to track interest income from the WDNR Escrow account long-term care funds.

Sale of Scrap – Increase of \$10,000 due to projected steel commodity markets.

Expenses:

Health Insurance – Increase of \$25,420 based on costs provided by the Human Resources Department.

Registration Tuition – Increase of \$3,145 for safety training, operator skills training, leadership training and customer service training for various department employees.

Buildings (Capital Outlay) – Increase of \$125,000 based on current planned capital outlay purchases.

Improvements (Capital Outlay) – Decrease of \$1,875,000 based on current planned capital outlay purchases.

Equipment Technology (Capital Outlay) – Increase of \$15,000 based on current planned capital outlay purchases.

Equipment (Capital Outlay) – Increase of \$207,000 based on current planned capital outlay purchases.

Small Equipment – Increase of \$9,850 due to planned environmental monitoring equipment purchases and office furniture improvements for the scale office.

Motor Fuel – Increase of \$6,100 due to planned fuel usage and current market pricing.

Equipment Rental – Increase of \$13,500 due to planned equipment rental for closed landfill maintenance projects.

Machinery Rental – Decrease of \$15,000 due to moving these expenses to the Equipment Rental account.

Computer Licensing Charge – Increase of \$3,311 due to a new account for Information Systems to charge Microsoft licensing fees to individual Departments.

Lubricants – Increase of \$15,000 due to planned usage and current market pricing.

Machine Equip Parts – Decrease of \$13,800 due to planned parts purchases for fixed and mobile equipment preventive maintenance/repairs.

Tires Batteries – Increase of \$10,800 due to planned tire replacements on a front-end loader, hook truck and tractor, and to bring in line annual needs.

Water and Sewer – Increase of \$35,200 due to higher leachate treatment/disposal costs and adjusted stormwater utility costs from the City of Oshkosh.

Grounds Maintenance – Increase of \$160,500 based on planned maintenance and long-term care projects at the closed landfills.

Building Repairs – Decrease of \$5,000 due to planned building maintenance and repairs.

Janitorial Services – Increase of \$4,800 due to new cleaning costs associated with the updated Solid Waste Department Administration office.

Architect Engineer – Increase of \$19,000 based on planned projects and ongoing operation, maintenance and monitoring needs.

Management Services – Increase of \$38,500 due to adding UW-Oshkosh biodigester feedstock/hauling charges to this account (moved from Landfill Fees).

Regional Fees – Increase of \$600,000 due to increased fees resulting from agreement changes associated with Tri-County Solid Waste Program operations.

Hauling Fees – Decrease of \$190,000 due to reduced charges associated with the new solid waste/recycling hauling services vendor contract.

Prop Liab Insurance – Increase of \$8,000 due to planned higher pollution liability insurance policy costs for the closed landfills.

Prop Liab Insurance (Interfund) – Increase of \$15,155 due to higher projected general liability insurance costs provided by the Finance Department.

Depreciation Expense – Decrease of \$57,429 due to current capital outlay expense schedule provided by the Finance Department.

Financial Summary Solid Waste

Items	2021 7-Month Actual	2021 12-Month Estimate	2021 Adopted Budget	2021 Adjusted Budget	2022 Executive Budget
Total Revenues	5,304,213	9,936,214	8,543,850	8,543,850	10,147,350
Labor	735,242	1,363,140	1,357,755	1,357,755	1,407,239
Travel	1,249	4,650	7,335	7,335	11,930
Capital	263,134	487,257	2,022,000	2,392,457	494,000
Other Operating Expenses	3,680,593	8,479,661	8,457,339	8,469,536	9,109,084
Non-Operating - Debt expenses	-	74,098	76,100	76,100	73,000
Total Expenditures	4,680,218	10,408,806	11,920,529	12,303,183	11,095,253
(Surplus) deficit before adjustments			3,376,679		947,903
<i>Adjustments:</i>					
Capital Outlay			(2,022,000)		(494,000)
Debt Principal Payments			(71,600)		(70,000)
Liability Account - Snell Road			(670,797)		-
Liability Account - Sunnyview Sludge			(100,000)		(100,000)
Liability Account - Sunnyview Co-Disposal			(300,000)		(300,000)
Net (surplus) deficit on a budgetary basis			212,282		(16,097)

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	6,813	0	0	0	0	0	0.00%
Agri Trade Consumer Protection	42004	17,300	16,201	16,413	15,000	15,000	18,364	15,000	15,000	0.00%
Intergov Rev Subtotal:		17,300	16,201	23,226	15,000	15,000	18,364	15,000	15,000	0.00%
Public Services:										
Rental Revenues	45011	29,459	18,098	2,023	0	0	0	0	0	0.00%
Power Sales	45029	2,042,906	2,000,670	1,891,318	1,650,000	1,650,000	1,650,000	1,520,000	1,520,000	-7.88%
Donations	45034	5	70	0	0	0	0	0	0	0.00%
Landfill Fees	45051	6,524,717	6,407,950	7,164,949	6,074,000	6,074,000	6,475,000	5,620,000	5,620,000	-7.47%
Other Public Charges	45057	175	(1,050)	5,575	350	350	350	350	350	0.00%
Public Services Subtotal:		8,597,261	8,425,738	9,063,865	7,724,350	7,724,350	8,125,350	7,140,350	7,140,350	-7.56%
Intergov Services:										
Other Fees	43001	1,059,002	484,839	1,139,126	180,000	180,000	160,000	130,000	130,000	-27.78%
Landfill Fees	43010	63,632	119,379	126,653	195,000	195,000	925,000	808,000	808,000	314.36%
Refunds Municipal	43015	(263,793)	(36,093)	0	0	0	(140,000)	(140,000)	(140,000)	100.00%
Cost Share Municipalities	43016	6,834	8,079	18,298	10,500	10,500	13,000	15,000	15,000	42.86%
Landfill Fees Out of County	43020	0	0	0	0	0	340,000	384,000	384,000	100.00%
Transfer Station Cost Credit	43021	0	0	0	0	0	0	700,000	700,000	100.00%
Hauling Cost Credit	43022	0	0	0	0	0	0	760,000	760,000	100.00%
Intergov Services Subtotal:		865,675	576,205	1,284,077	385,500	385,500	1,298,000	2,657,000	2,657,000	589.23%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Interfund Revenue:										
Landfill Fees	65051	26,983	31,394	35,546	35,000	35,000	40,000	40,000	40,000	14.29%
Other Department Charges	65081	62,573	59,709	57,115	60,000	60,000	60,000	60,000	60,000	0.00%
Interfund Revenue Subtotal:		89,557	91,103	92,661	95,000	95,000	100,000	100,000	100,000	5.26%
Total Operating Revenue:		9,569,794	9,109,247	10,463,829	8,219,850	8,219,850	9,541,714	9,912,350	9,912,350	20.59%
Interest:										
Interest Investments	48000	737,405	1,235,357	634,618	302,000	170,000	202,000	53,000	53,000	-82.45%
Investment Mark to Market	48002	(56,029)	387,407	529,134	0	0	0	0	0	0.00%
Interest Income -LTC	48004	0	0	345,049	0	132,000	100,000	150,000	150,000	100.00%
Interest Subtotal:		681,376	1,622,763	1,508,801	302,000	302,000	302,000	203,000	203,000	-32.78%
Misc Revenues:										
Sale Of Prop Equip	48104	63,351	2,361	0	0	0	50,000	0	0	0.00%
Sale of Scrap	48106	42,084	31,281	36,495	21,500	21,500	41,000	31,500	31,500	46.51%
Insurance Recoveries	48107	3,167	0	0	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	717	8,554	7,085	500	500	1,500	500	500	0.00%
Misc Revenues Subtotal:		109,319	42,196	43,579	22,000	22,000	92,500	32,000	32,000	45.45%
Total Non-Operating Revenue:		790,696	1,664,959	1,552,380	324,000	324,000	394,500	235,000	235,000	-27.47%
Revenue Total:		10,360,489	10,774,206	12,016,209	8,543,850	8,543,850	9,936,214	10,147,350	10,147,350	18.77%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Expense										
Wages:										
Regular Pay	51100	763,123	849,449	892,369	900,599	900,599	919,683	919,584	919,584	2.11%
Temporary Employees	51101	17,672	6,153	17,645	10,000	10,000	10,000	10,000	10,000	0.00%
Elected Officials	51103	7,652	4,813	3,100	3,750	3,750	3,750	3,750	3,750	0.00%
Overtime	51105	56,564	58,086	45,826	64,216	64,216	50,589	66,042	66,042	2.84%
Citizen Board Per Diem	51106	0	0	3,475	3,750	3,750	3,750	3,750	3,750	0.00%
Payout Wages	51120	5,072	8,121	0	0	0	0	0	0	0.00%
Wages Subtotal:		850,083	926,622	962,415	982,315	982,315	987,772	1,003,126	1,003,126	2.12%
Fringes Benefits:										
FICA Medicare	51200	62,123	68,780	70,411	74,572	74,572	74,555	76,168	76,168	2.14%
Health Insurance	51201	178,630	193,449	209,283	209,562	209,562	209,552	234,982	234,982	12.13%
Dental Insurance	51202	10,127	11,057	12,173	12,266	12,266	12,218	13,005	13,005	6.02%
Workers Compensation	51203	11,935	6,526	3,911	8,420	8,420	8,396	9,959	9,959	18.28%
Unemployment Comp	51204	0	0	0	0	0	150	0	0	0.00%
Compensated Absences Expense	51205	(43,659)	28,740	(2,392)	0	0	0	0	0	0.00%
WI Retirement	51206	53,993	58,743	63,425	65,124	65,124	65,100	64,365	64,365	-1.17%
Fringe Benefits Other	51207	4,045	4,328	4,854	5,496	5,496	5,397	5,634	5,634	2.51%
GASB OPEB Adjustment	51214	(3,203)	16,617	(5,086)	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	5,446	4,442	(14,415)	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	17,537	62,370	3,586	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		296,974	455,053	345,750	375,440	375,440	375,368	404,113	404,113	7.64%
Total Labor:										
		1,147,057	1,381,674	1,308,164	1,357,755	1,357,755	1,363,140	1,407,239	1,407,239	3.64%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Travel:										
Registration Tuition	52001	1,232	1,930	1,215	4,065	4,065	3,705	7,210	7,210	77.37%
Automobile Allowance	52002	2,785	2,401	603	700	700	750	2,400	2,400	242.86%
Commercial Travel	52004	0	0	0	800	800	0	800	800	0.00%
Meals	52005	193	0	43	310	310	170	485	485	56.45%
Lodging	52006	164	606	663	1,000	1,000	0	1,000	1,000	0.00%
Other Travel Exp	52007	0	0	0	435	435	0	10	10	-97.70%
Taxable Benefit	52008	15	55	0	25	25	25	25	25	0.00%
Travel Subtotal:		4,389	4,993	2,523	7,335	7,335	4,650	11,930	11,930	62.64%
Total Travel:										
		4,389	4,993	2,523	7,335	7,335	4,650	11,930	11,930	62.64%
Capital Outlay:										
Buildings	58001	52,546	907,477	734,728	65,000	224,320	58,000	190,000	190,000	192.31%
Improvements	58002	319,475	0	20,910	1,875,000	2,086,137	348,757	0	0	-100.00%
Equipment Technology	58003	0	0	0	0	0	0	15,000	15,000	100.00%
Equipment	58004	748,018	1,276,798	369,417	82,000	82,000	80,500	289,000	289,000	252.44%
Capital Outlay Subtotal:		1,120,038	2,184,275	1,125,055	2,022,000	2,392,457	487,257	494,000	494,000	-75.57%
Total Capital:										
		1,120,038	2,184,275	1,125,055	2,022,000	2,392,457	487,257	494,000	494,000	-75.57%
Office:										
Office Supplies	53000	3,922	6,026	13,093	3,800	3,800	3,950	3,800	3,800	0.00%
Stationery and Forms	53001	0	0	0	0	0	50	0	0	0.00%
Printing Supplies	53002	535	995	407	1,000	1,000	500	500	500	-50.00%
Print Duplicate	53003	4,176	4,046	4,006	6,500	6,500	6,000	6,300	6,300	-3.08%
Postage and Box Rent	53004	6,374	1,469	728	2,100	2,100	1,300	1,800	1,800	-14.29%
Computer Supplies	53005	0	109	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Computer Software	53006	911	1,379	13,244	2,000	2,000	2,000	2,650	2,650	32.50%
Telephone	53008	9,778	11,880	13,245	11,800	11,800	10,950	11,000	11,000	-6.78%
Office Subtotal:		25,697	25,906	44,723	27,200	27,200	24,750	26,050	26,050	-4.23%
Operating:										
Advertising	53500	6,767	5,327	4,104	8,400	8,400	8,500	9,000	9,000	7.14%
Subscriptions	53501	52	52	52	300	300	150	300	300	0.00%
Membership Dues	53502	1,101	939	954	1,468	1,468	1,668	1,685	1,685	14.78%
Publish Legal Notices	53503	166	247	111	325	325	225	225	225	-30.77%
Household Supplies	53516	410	389	1,468	400	400	1,150	1,350	1,350	237.50%
Uniforms Tools Allowance	53517	337	423	0	150	150	150	150	150	0.00%
Food	53520	59	47	10	200	200	100	350	350	75.00%
Small Equipment	53522	16,915	10,399	42,202	21,000	21,000	22,200	30,850	30,850	46.90%
Shop Supplies	53523	20,885	17,380	15,616	16,350	16,350	14,750	15,750	15,750	-3.67%
Medical Supplies	53524	565	556	702	700	700	450	750	750	7.14%
Other Operating Supplies	53533	809	738	24	400	400	0	0	0	-100.00%
Motor Fuel	53548	23,969	27,030	16,127	23,500	23,500	29,600	29,600	29,600	25.96%
Equipment Rental	53551	1,030	3,203	37,230	2,000	2,000	15,500	15,500	15,500	675.00%
Operating Licenses Fees	53553	12,032	12,649	23,984	18,650	18,650	21,900	20,350	20,350	9.12%
Bad Debts Expense	53561	42,137	38,404	0	0	0	0	0	0	0.00%
Other Miscellaneous	53568	3,010	215	18	500	500	100	100	100	-80.00%
Machinery Rental	53570	0	0	0	15,000	15,000	0	0	0	-100.00%
Small Equipment Technology	53580	150	191	14,966	5,000	5,000	3,000	3,000	3,000	-40.00%
Print Duplicate	73003	3,456	2,773	2,589	2,100	2,100	2,800	2,800	2,800	33.33%
Postage and Box Rent	73004	1,308	1,498	3,181	1,000	1,000	1,200	1,200	1,200	20.00%
Computer Licensing Charge	73006	0	0	0	0	0	0	3,311	3,311	100.00%
Computer Server Charge	73030	0	0	4,645	0	0	0	0	0	0.00%
Motor Fuel	73548	9,421	12,025	8,650	11,000	11,000	8,000	10,000	10,000	-9.09%
Operating Subtotal:		144,578	134,486	176,633	128,443	128,443	131,443	146,271	146,271	13.88%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Repairs & Maint:										
Crushed Stone	54000	2,569	10,123	13,573	6,250	6,250	6,250	6,250	6,250	0.00%
Calcium Chloride	54003	756	4,940	0	0	0	0	0	0	0.00%
Other Supplies and Expense	54004	2,679	8,239	7,697	8,500	8,500	8,000	9,000	9,000	5.88%
Electrical Products	54010	1,579	2,249	1,381	2,750	2,750	1,400	1,750	1,750	-36.36%
Other Elect Products	54012	46	0	47	50	50	50	50	50	0.00%
Lubricants	54016	71,358	58,612	63,205	58,500	58,500	62,500	73,500	73,500	25.64%
Machine Equip Parts	54017	286,334	271,423	240,010	183,000	183,000	166,500	169,200	169,200	-7.54%
Tires Batteries	54018	37,695	7,945	26,572	26,200	31,200	42,000	37,000	37,000	41.22%
Maintenance Buildings	54020	4,803	3,298	3,224	3,450	3,450	2,950	2,950	2,950	-14.49%
Maintenance Grounds	54021	4,071	1,648	7,036	3,750	3,750	2,915	3,250	3,250	-13.33%
Maintenance Equipment	54022	829	21,456	6,728	7,750	7,750	7,250	7,750	7,750	0.00%
Maintenance Vehicles	54023	1,372	469	726	1,000	1,000	1,000	1,000	1,000	0.00%
Repair Maintenance Supplies	54024	17,502	5,045	37,275	27,600	27,600	26,600	25,600	25,600	-7.25%
Sign Parts Supplies	54027	309	255	1,414	850	6,812	5,450	900	900	5.88%
Other Maint Supplies	54028	0	64	2,903	2,500	2,500	2,000	2,000	2,000	-20.00%
Equipment Repairs	54029	179,258	114,464	149,801	121,200	121,200	121,000	122,700	122,700	1.24%
Labor-Ldfl from Hwy	74018	23,033	85	0	2,600	2,600	100	1,100	1,100	-57.69%
Machinery-Ldfl from Hwy	74019	14,963	0	111	2,500	2,500	0	1,000	1,000	-60.00%
Maintenance Buildings	74020	9,984	6,024	8,256	10,500	10,500	12,000	12,500	12,500	19.05%
Maintenance Grounds	74021	55,813	280	4,343	1,650	1,650	650	650	650	-60.61%
Technology Repair and Maintain	74029	759	759	759	1,092	1,092	952	693	693	-36.54%
Repairs & Maint Subtotal:		715,712	517,377	575,061	471,692	482,654	469,567	478,843	478,843	1.52%
Utilities:										
Heat	54700	6,432	6,562	6,570	8,700	8,700	7,450	8,550	8,550	-1.72%
Power and Light	54701	118,779	106,026	102,607	110,600	110,600	104,000	107,700	107,700	-2.62%
Water and Sewer	54702	184,739	254,604	250,819	276,700	276,700	266,760	311,900	311,900	12.72%
Utilities Subtotal:		309,950	367,191	359,996	396,000	396,000	378,210	428,150	428,150	8.12%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Contractual Services:										
Medical and Dental	55000	1,047	975	100	1,100	1,100	1,000	1,000	1,000	-9.09%
Legal Services	55001	2,208	7,289	14,601	12,500	12,500	7,500	10,000	10,000	-20.00%
Pest Extermination	55002	2,176	2,100	3,050	2,200	2,200	3,200	3,200	3,200	45.45%
Vehicle Repairs	55005	8,982	1,048	135	7,500	7,500	5,000	5,000	5,000	-33.33%
Grounds Maintenance	55007	49,655	255,670	327,687	268,000	268,000	268,000	428,500	428,500	59.89%
Building Repairs	55008	69,513	56,971	32,665	40,200	41,435	35,200	35,200	35,200	-12.44%
Professional Service	55014	9,007	8,915	12,725	24,660	24,660	24,350	24,350	24,350	-1.26%
Collection Services	55015	190	0	522	150	150	150	150	150	0.00%
Janitorial Services	55016	19,783	18,384	19,965	17,500	17,500	22,000	22,300	22,300	27.43%
Architect Engineer	55019	322,395	353,570	364,483	283,000	283,000	322,250	302,000	302,000	6.71%
Management Services	55020	240,229	197,830	209,061	270,600	270,600	237,850	309,100	309,100	14.23%
Other Contract Serv	55030	22,989	31,681	19,263	13,750	13,750	18,564	16,700	16,700	21.45%
Regional Fees	55048	3,799,039	3,983,011	4,294,890	4,000,000	4,000,000	4,000,000	4,600,000	4,600,000	15.00%
Hauling Fees	55049	951,342	912,762	969,469	1,080,000	1,080,000	1,080,000	890,000	890,000	-17.59%
Accounting Auditing	75012	29,214	40,080	40,080	41,100	41,100	41,100	42,200	42,200	2.68%
Data Processing	75013	14,694	19,920	19,920	16,800	16,800	16,800	18,600	18,600	10.71%
Professional Services	75014	50,508	47,712	47,712	50,600	50,600	50,600	53,000	53,000	4.74%
Contractual Services Subtotal:		5,592,971	5,937,918	6,376,328	6,129,660	6,130,895	6,133,564	6,761,300	6,761,300	10.30%
Insurance Expenses:										
Prop Liab Insurance	56000	41,269	51,511	51,511	42,000	42,000	42,000	50,000	50,000	19.05%
Prop Liab Insurance	76000	65,292	37,848	39,696	51,315	51,315	51,315	66,470	66,470	29.53%
Insurance Expenses Subtotal:		106,561	89,359	91,207	93,315	93,315	93,315	116,470	116,470	24.81%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Deprec & Amort:										
Provision for Closing	56501	(269,540)	0	0	0	0	0	0	0	0.00%
Provision for Long Term Care	56502	285,449	(1,050,885)	(771,665)	0	0	0	0	0	0.00%
Depreciation Expense	56503	760,624	818,919	909,807	1,139,429	1,139,429	1,179,214	1,082,000	1,082,000	-5.04%
Amortization of SSR	56504	290,539	65,757	63,857	71,600	71,600	69,598	70,000	70,000	-2.23%
Deprec & Amort Subtotal:		1,067,072	(166,209)	201,999	1,211,029	1,211,029	1,248,812	1,152,000	1,152,000	-4.87%
Total Other Operating:		7,962,541	6,906,027	7,825,946	8,457,339	8,469,536	8,479,661	9,109,084	9,109,084	7.71%
Debt Payments:										
Debt Principal Payments	57000	17,061	18,320	2,634	71,600	71,600	69,598	70,000	70,000	-2.23%
Debt Interest Payments	57001	495	146	16	4,500	4,500	4,500	3,000	3,000	-33.33%
Debt Payments Subtotal:		17,555	18,466	2,649	76,100	76,100	74,098	73,000	73,000	-4.07%
Other Financing Uses:										
Loss on Disposition of Assets	59508	0	2,124	0	0	0	0	0	0	0.00%
Other Financing Uses Subtotal:		0	2,124	0	0	0	0	0	0	0.00%
Total Non-Operating Expense:		17,555	20,590	2,649	76,100	76,100	74,098	73,000	73,000	-4.07%
Expense Total:		10,251,582	10,497,560	10,264,338	11,920,529	12,303,183	10,408,806	11,095,253	11,095,253	-6.92%

Winnebago County

Budget Detail - 2022

Description	Object	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2021 Projected	2022 Request	2022 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Solid Waste Net Surplus / (Deficit):		108,907	276,646	1,751,872	(3,376,679)	(3,759,333)	(472,592)	(947,903)	(947,903)	-71.93%
Less:										
Capital Outlay		1,120,038	2,184,275	1,125,055	2,022,000	2,392,457	487,257	494,000	494,000	-75.57%
Debt Principal Payments		17,061	18,320	2,634	71,600	71,600	69,598	70,000	70,000	-2.23%
Less Liability Account - Snell Road		0	0	0	670,797	670,797	0	0	0	100.00%
Less Liability Account - Sunnyview Sludge		0	0	0	100,000	100,000	100,000	100,000	100,000	100.00%
Less Liability Account - Sunnyview Co-Disposal		0	0	0	300,000	300,000	300,000	300,000	300,000	100.00%
DNR Release of Escrow Funds		300,000	300,000	0	0	0	0	0	0	0.00%
Solid Waste Net Surplus / (Deficit):		1,546,006	2,779,242	2,879,560	(212,282)	(224,479)	484,263	16,097	16,097	-107.58%
Fund Adjustments		(1,546,006)	(2,779,242)	(2,879,560)	212,282	224,479	(484,263)	(16,097)	(16,097)	-107.58%
Net Solid Waste:		0	0	0	0	0	0	0	0	0.00%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Solid Waste -				
	Snell Road Equipment Storage Garage	1	65,000	65,000
	Snell Road Lift Station Rehabilitation	1	125,000	125,000
	Security Camera System Additions	1	15,000	15,000
	Replacement Front-End Loader	1	275,000	275,000
	40 Cubic Yard Containers	2	7,000	14,000
		6		494,000

SOLID WASTE PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2022	2021	2020	2022	2021
								EXECUTIVE	ADOPTED	ADOPTED	OVER 2021	OVER 2020
Administration	52801	233,804	9,675	29,000	645,379	917,858	(205,350)	712,508	2,492,523	456,161	(71.40)	446.40
Snell Road	52803	119,054	-	190,000	625,150	934,204	-	934,204	670,797	662,981	39.30	1.20
Sludge Cells	52805	41,302	-	-	88,350	129,652	-	129,652	119,320	59,559	8.70	100.30
Co-Disposal	52807	113,078	-	-	361,450	474,528	-	474,528	321,640	265,731	47.50	21.00
Hazardous Waste	52809	18,772	295	-	103,150	122,217	(15,000)	107,217	107,067	105,161	0.10	1.80
Recycling	52811	220,911	1,360	-	427,002	649,273	(720,000)	(70,727)	21,504	16,377	(428.90)	31.30
Recycling - Debt Principal	52811	-	-	-	70,000	70,000	-	70,000	71,600	80,000	(2.20)	(10.50)
Recycling - Debt Interest	52811	-	-	-	3,000	3,000	-	3,000	4,500	9,000	(33.30)	(50.00)
MSW Transfer Station	52813	398,626	-	275,000	5,817,232	6,490,858	(7,627,000)	(1,136,142)	(175,243)	(239,772)	548.30	(26.90)
Marketing and Collections	52815	-	-	-	-	-	-	-	-	(2,000)	0.00	(100.00)
Landfill Gas	52817	261,692	600	-	1,041,371	1,303,663	(1,580,000)	(276,337)	(257,029)	(589,215)	7.50	(56.40)
Grand Totals		<u>1,407,239</u>	<u>11,930</u>	<u>494,000</u>	<u>9,182,084</u>	<u>11,095,253</u>	<u>(10,147,350)</u>	<u>947,903</u>	<u>3,376,679</u>	<u>823,983</u>	<u>(71.90)</u>	<u>309.80</u>
Less Capital								(494,000)	(2,022,000)	(762,500)	(75.60)	165.20
Less Debt Principal								(70,000)	(71,600)	(80,000)	(2.20)	(10.50)
Less Liability - Snell Road								-	(670,797)	-	(100.00)	0.00
Less Liability - Sunnyview Sludge								(100,000)	(100,000)	-	0.00	100.00
Less Liability - Sunnyview Co-Disposal								(300,000)	(300,000)	-	0.00	100.00
Fund Adjustments - surplus / (deficit)								<u>16,097</u>	<u>(212,282)</u>	<u>18,517</u>	<u>(107.60)</u>	<u>(1246.40)</u>
Net Solid Waste								<u>-</u>	<u>-</u>	<u>-</u>	<u>0.00</u>	<u>0.00</u>

GLOSSARY

Accrual Accounting: A method of accounting in which revenues are recognized in the accounting period in which they are earned. Expenditures are recognized in the accounting period in which the liability is incurred. This method also is often contrasted with **Cash Accounting**.

Agency Fund: A **Fiduciary Fund** in which the government is a temporary agent.

Appropriations: The amount of money granted by the legislative body to units of local government for most activities in the coming **Fiscal Year**. Appropriations are usually reported in the budget by **Line Item**; and they allow governmental units to make new expenditures and incur new obligations up to the amount of the appropriation. Appropriations are also called budgeted expenditures.

Assessed Valuation: This is the value of the property that is available for taxation which is determined annually and is based on the ratio of the property's assessed value to its "fair market value." The process of determining a property's assessed value is called an **Assessment**, and assessors consider many factors when valuing properties. See **Equalized Assessed Valuation**.

Assets: As reported on a **Balance Sheet** for a given fund, assets include any financial resources available to government such as cash, expected tax revenues, payments due from other funds or governmental units, and inventories.

Balance Sheet: A periodic report on the government's **Assets**, **Liabilities**, and **Fund Equity**, and all **Governmental Funds**. The governmental financial officer or the Accounting division usually prepares these reports.

Bonds (Municipal): A method of issuing **long-term Debt** to local governments or semi-independent agencies associated with local government such as authorities or corporations. The two primary types of bonds are: General **Obligation** and **Revenue**. All municipal bonds are tax exempt, and therefore are usually bought by investors with high marginal tax rates such as commercial banks and high-income individuals. Investment patterns in municipal bonds have changed dramatically since the late 70's due to revenue limitations, radical changes in interest rates, and the national Tax Reform Act of 1986 that eliminated the benefits of using revenue bonds for "private purpose development."

Bond Rating: A judgement on the investment quality of the **Bond** which reflects the government's ability to repay the debt or its creditworthiness. The stronger the rating, the lower the interest rate assigned to the bond by the underwriters. There are three rating agencies: Moody's Investors Service, Standard & Poor's Corporation, and Fitch's. A variety of characteristics about the government and community are examined to determine its rating such as the strength of the local economy, the financial management practices of the government, debt factors, and administrative practices.

Budget: The budget is one of the primary financial documents of the government, in addition to the **Comprehensive Annual Financial Report**. The budget is prepared before the beginning of the **Fiscal Year** and documents expected **Revenues**, and **Appropriations** for the entire government and for the various departments and divisions of the government.

Cash Accounting: Different from accrual accounting in that both revenues and expenditures are not recognized until the cash transfers are actually made. This method of accounting is not recognized by **Generally Accepted Accounting Principles (GAAP)**.

Comprehensive Annual Financial Report (CAFR): In addition to the **Budget**, the CAFR is one of the primary financial documents of the government. The document is prepared at the end of the **Fiscal Year** and presents summaries of the government's fiscal activities in the past year (in comparison to previous years and the budget). Specifically, the document contains comprehensive (combined) **Balance Sheets**, statements of **Revenues** and **Expenditures** and changes in the **Fund Balance** for all **Governmental Funds**.

Current Assets: include any financial resource available to a government unit to meet any obligations due within a year. This would include non-cash assets that could be convertible to cash to meet obligations due within a year. For instance, receivables would be classified as a current asset if they would be collectible within one year.

Current Liabilities: include any amount owed to outside parties where the amounts must be repaid within a year. An example would include telephone and utility bills. These obligations are due within a year.

Debt Limit: The maximum amount of gross or net debt which is legally permitted by state mandate, constitution, or voter approval. These limits usually apply only to **General Obligation Bonds** rather than **Revenue Bonds**.

Debt Service Fund: A fund that accounts for the payment of principal and interest on the government's **long-term Debt**.

Depreciation: Expiration in the service of a **Fixed Asset** which is considered a portion of the total cost of the fixed asset and charged as an expense during a particular period.

Encumbrance: A commitment to expend funds for a particular purpose (even prior to establishing a legal obligation or liability). They are not recorded as **Expenditures**, **Appropriations**, or **Liabilities** but as a reduction in the **Fund Equity** (as reported on the **Balance Sheets**). Encumbrances become **Expenditures** when cash payments are actually made.

Enterprise Fund: A fund that accounts for services that are supported primarily by **User Charges** such as golf courses, swimming pools, or garbage collection.

Equalized Assessed Valuation: Because **Assessed Valuation** (and therefore the **Tax Rate**) may vary from market values of property in different communities, state governments establish an equalized assessed valuation of property to be used for taxation at other levels of government such as the county. In this case, the equalization ensures that taxpayers within the county will be taxed at the same level of market value, for the county's portion of the **Property Tax**, even though municipalities within the county will calculate **Assessed Valuation** of properties within their borders at different times and, therefore, have different estimates of market values.

Executive Budget: A type of budgeting process in which the **Chief Executive** has primary responsibility for preparing the budget and authority over budget that is presented to the legislative body for approval.

Expendable Fund: Accounting or budgeting funds in which authorization for new spending or incurring new obligations expires at the end of the **Fiscal Year**. **Governmental Funds** are usually expendable.

Expenditures: The actual cash payments of governmental units for all activities, which are monitored throughout the year, but are calculated for an entire **Line-item** or **Program** in the budget for a previous **Fiscal Year**.

Fiscal Year: A twelve-month period of time for which governmental activities are budgeted and the **Budget** is prepared. This is also the time allotted to record and present other summary financial statements such as the **Comprehensive Annual Financial Report**. Technically, a fiscal year can be any set of 12 months, but most municipalities operate on a January 1 to December 31 fiscal year.

Fixed Assets: Long-term assets that the government intends to use or hold for a relatively long period of time, such as land, buildings, machinery, and equipment.

Fund Balance: As defined in the **Balance Sheets** of all **Governmental Funds**, it is that part of the **Fund Equity** that is available for future commitment, expenditure, or appropriation. More specifically, it is that part of the fund equity that is not reserved for **Encumbrances**, and may be called the **Unreserved Fund Balance**.

Fund Equity: As reported in the **Balance Sheets** of all **Governmental Funds**, fund equity is defined as fund **Assets** minus fund **Liabilities**.

GAAP: Stands for Generally Accepted Accounting Principles. These are national standards of financial reporting as established by the Governmental Accounting and Standards Board (GASB).

General Fund: The fund that accounts for and supports most services in government.

General Obligation Bond: long-term Debt, which is secured by the government's full faith and credit (i.e. its taxing powers). These bonds usually have a lower rate of interest than **Revenue Bonds** because of lesser risk associated with a very secure source of repayment. They often require an affirming vote of the public, and their principal retired or repaid in the future from the **General Fund**. Once the debt is issued, payment of interest and principal is handled through a **Debt Service Fund**.

Goal: a long-term, attainable target for an organization – its vision of the future.

Governmental Funds: Four different accounting or budgetary groups which, generally, are unique to government and which account for most governmental activities. These funds are the: **General Fund**, **Capital Project Fund**, **Debt Service Fund**, and **Special Revenue Fund**.

Home Rule: State laws or constitutional stipulations regarding local government in the following areas: 1) its form; 2) the type or extent of services provided; 3) the range of revenues that they can levy, and tax, debt, or expenditure limitations.

Intergovernmental Revenue: Revenues that are transferred from other governments to the local government or are passed through the local government directly to individuals or other entities. There are three broad types of intergovernmental revenues: **Grants-in-Aid**, **Shared Revenues**, and **Transfer Payments**.

Internal Service Fund: A fund that accounts for the provision of goods and services from one agency or department to another within the government (e.g. maintenance on equipment, printing and copying, or information services).

Liabilities: As reported in the **Balance Sheet** for a given fund, liabilities include amounts owed to persons or organizations outside that fund. Examples of liabilities are: payable vouchers, amounts due to other funds or units, and deferred revenues.

Line-item Budget: Line-item budget presentations group expenditures according to the object of expenditure such as salaries, benefits, supplies, equipment, and maintenance. These categories, such as salaries, may be further divided into temporary wages, permanent wages, and overtime.

Long-Term Debt: A governmental unit may issue long-term debt to finance capital and infrastructure expenditures. In contrast to **Short-Term Debt**, it should not be used for regular operations. The two primary means of issuing or financing long-term debt are: **General Obligation Bonds** and **Revenue Bonds**.

Matching Grant: A specific type of **Conditional Grant** in which the local government must contribute some percentage of funds in order to receive the grant.

Millage: A term applied to the **Tax Rate** of a **Property Tax** which specifies the rate of taxation on a dollar of assessed value (or on a \$1,000). The term "20 mills" would mean two cents for every dollar of assessed value (or two dollars for every \$1,000).

NA: Not applicable or does not apply.

Objective: a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Other Operating Expenses: Within Winnebago County, this group of expenditures includes all expenses other than labor, capital outlay and travel. Examples of groups of items include office expenses such as supplies, stationery and forms, postage and others. Other expenses also includes publications, subscriptions, dues, telephone other operating expenses, repairs and supplies, utilities, contractual expenses such as accounting, and legal services. This category also includes rental expense and insurance.

Policy: a plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Program Budget: Programmatic budget presentations group the **Line-Items** into units that represent service objectives or functions such as crime prevention, fire education (Stop, Drop, & Roll), or small business incentive loans.

Proprietary Funds: General accounting or budgetary groups that are analogous to private commercial organizations. Government recognizes two types of proprietary funds: Enterprise **Funds** and **Internal Service Funds**.

Retained Earnings: is the cumulative amount by which revenues and operating transfer from other funds have exceeded expenses and transfers to other funds.

Revenues: All funds used by local government report revenues as the primary source of monetary input. There are six primary sources of revenues for **General Fund** of the local government: taxes, licenses and permits, **Intergovernmental Revenues**, **User Charges**, fines and forfeitures, and miscellaneous. Expected or budgeted revenues are those that are estimated for the coming fiscal year. Actual revenues represent the amount of money that was actually collected by the government.

Shared Revenues: A type of Intergovernmental Revenue in which revenues collected by another government which are distributed to a local government according to a formula such as number of children enrolled, population or per capita income.

Short-Term Debt: Debt that is issued for less than a year to ease temporary cash flow deficiencies until expected **Revenues** from taxes, bonds, or other governments are received.

Special Revenue Fund: A fund that accounts for specific services or projects that are funded through contractually or legally earmarked revenues.

Tax Incremental Finance (TIF) Districts: An area within the boundaries of a local government that is designated for redevelopment. Revenue from the incremental growth of the property tax base is used to provide additional funds for further redevelopment or for debt service on bonds issued for the original redevelopment efforts.

Unreserved Fund Balance: This is a component of the **Fund Balance**, which specifies money available for future commitments, expenditures, or appropriations.

Working Capital: is the excess of current assets over current liabilities. At the end of a fiscal year, working capital can represent the net available remaining current resources of an entity available after all obligations of the current fiscal period has ended. It can represent an estimate of an entity's undesignated financial resources, similar to undesignated fund balance.

Description	Page #
Administration - division summary	77
Airport - individual programs	309
Airport Fund	294
Ambulance Service	569
Apportionment comparison	43
Appropriations summary	27
Budget information on a fund acctg basis	44
Budget message	5
Budget summary	26
Capital outlay budget	74
Capital projects	594
Child Support	353
Clerk of Courts - individual courts	244
Clerk of Courts & Courts	228
Coroner	268
Corporation Counsel	86
County Board	551
County Clerk	97
County Clerk - individual programs	116
County Executive	78
County Road Maintenance	328
Debt service	571
Debt service levy - chart	41
Demographic statistics	597
District Attorney	216
Education, Culture & Recreation - division summary	455
Emergency Management	280
Equalized property value	38
Expenditure categories - chart	32
Expenditure summary - chart	30
Expenditures by fund	48
Expenditures by year	49
Facilities and Property Management	201
Facilities and Property Management - individual	214
Finance	163
Financial comparison - debt service	36
Financial comparison - operating expenses	35
Financial comparison - other	37

Description	Page #
Financial comparison - total	34
Fringe benefit components	25
Fund projections	45
General Services	176
Glossary	618
Health and Human Services - division summary	332
Highway	310
Human Resources	127
Human Services	374
Human Services - expenditures by program category	403
Industrial Development Board	569
Information about Winnebago County	21
Information Systems	184
Jail Improvement Fund	263
Land & Water Conservation	537
Land Records Modernization	531
Levy by division - chart	33
Library tax	570
Miscellaneous and Unclassified Fund	561
Mission statement	11
Non-divisional summary	550
Operating grants	569
Operating levy - chart	40
Outstanding debt	576
Park View Health Center	436
Park View Health Center - individual programs	454
Parks	479
Parks - Boat Launch	494
Parks - individual programs	500
Planning & Zoning	513
Planning & Zoning - individual programs	526
Planning and Environment - division summary	501
Policies - budget and financial	14
Property & Liability Insurance	156
Property Lister	527
Property tax rate limits and levy limits	22
Public Health	333
Public Safety-division summary	215

Description	Page #
Register of Deeds	502
Revenue - graphs	50
Revenue by fund	46
Revenue by year	47
Revenue sources - chart	31
Revenue summary - chart	29
Scholarship Program	559
Self Funded Dental Insurance	151
Self Funded Health Insurance	145
Sheriff	245
Sheriff - individual programs	262
Significant information - highlights	24
Solid Waste	598
Table of organization - classified positions	58
Table of organization - reporting structure	12
Table of organization changes - fiscal impact	57
Table of organization changes - positions	56
Tax apportionment- County	42
Technology Replacement	196
Total levy - chart	39
Transportation - division summary	293
Treasurer	117
University Extension	465
UWO-Fox Cities Campus	456
Veterans' Services	363
Workers Compensation Fund	139