

# Winnebago County, WI



## Adopted Budget 2022



**Wetland Restoration**



**Managed Grazing Field Day**



**Farmer Assistance**



**Youth Education**



**Livestock Waste Storage**



**Waterway System**



**Riparian Buffer**



**Shoreline Restoration**



**Soil Health Practices**



**Vegetated Offshore Breakwall Structure**



**Offshore Breakwall Structure Construction on Ice**



## **About Our Cover.....**

### **Land & Water Conservation Department (LWCD)**

The LWCD is dedicated to provide competent, professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

The Winnebago System represents 17% of the State's surface water and is a treasured resource in our backyard that provides tremendous value to our community and to our economy. Sediments and other pollutants contained in runoff from the urban/rural and agricultural landscapes, along with mismanagement of land resources, are the most significant impacts to the soil and water resources of Winnebago County.

The LWCD manages a variety of funding sources to install numerous Best Management Practices (BMP's) to improve and protect water quality, some of which are represented in the cover photos. The LWCD works a great deal with agriculture and rural landowners to design and oversee the installation of BMP's that may include; wetland restorations, waterway systems, barnyard runoff systems, livestock waste storage facilities, diversions, managed grazing, riparian buffers, and a variety of other water quality projects. The LWCD assists agricultural producers on their cropping practices. This includes nutrient management planning and soil health principles that include no-till planting and the use of diverse cover crops. The LWCD also works with riparian landowners on many different projects to help protect our lakes and streams including shoreline/streambank protection and restoration projects. BMP's within urban areas typically include shoreline and streambank protection, native buffers, and rain gardens that help stop erosion, filter runoff, and reduce stormwater.

Sharing information and educating the citizens and youth of Winnebago County on what they can do to help protect and improve water quality in the County is a priority for our department and some examples of these efforts are shown on the cover photos. Whether it is meeting one on one with a farmer, teaching a fourth-grade class on the importance of water quality, getting the word out on social media, conducting demonstration field days, etc., all are vital steps in getting the information out that will make the changes to protect and preserve our natural resources.

All of the work that the LWCD does to protect the County's natural resources helps to improve the local economy and enhances the quality of life for everyone in Winnebago County.

*Photos Credit: Winnebago County LWCD*

**FISCAL YEAR 2022**  
**ANNUAL BUDGET FOR THE**  
**COUNTY OF WINNEBAGO**

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**

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Jon Doemel  
County Executive



**Winnebago County**  
Office of the County Executive

*The Wave of the Future*

## **2022 Adopted Budget Message**

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Oshkosh, Wisconsin 54903-2808

Oshkosh (920) 232-3450  
Fox Cities (920) 727-2880  
Fax (920) 232-3429

**"We must consult our means rather than our wishes."**

*~ George Washington*

*1<sup>st</sup> President of the United States*



***Jon Doemel, County Executive***

### **Honorable Members of the Winnebago County Board and Citizens of Winnebago County:**

We will see another year of equalized property tax rate reduction in 2022. Departments were very responsible in preparing their 2022 budget requests and we are able to present a budget with a reduction in the equalized tax rate of 29-cents. This results in an equalized tax rate of \$4.66, the lowest in decades. We can only increase our levy by the percent of net new construction from the last complete calendar year (2020), which allows for a 1.15% increase, or \$680,871, from the 2021 budget. The Executive Budget was presented without taking the net new construction which would allow Winnebago County to claw back and use it within 5 years. The County Board presented and passed a budget amendment to utilize the net new construction to reduce the amount of general fund undesignated fund balance for 2022. So many of our citizens have tightened their belts. We need to do the same. While the impact on property tax will vary, the majority of homeowners should see declining County taxes on their property tax bill.

## **2022 BUDGET HIGHLIGHTS**

### **OVERALL:**

As stated above, the total equalized tax rate of \$4.66 is down 29-cents from 2021. This equalized tax rate is a blended rate that includes some services that do not apply to all municipalities in the County. These include Public Health, Property Lister, Bridge and Culvert Aid and the Library tax.

Departments were given a goal of allowing their tax levy to increase for the costs of a 3.0% in wages, including related fringes, and no increase to their non-labor expenditures, they did a very good job of meeting this objective. In larger departments, we budget wage and fringe turnover savings to more accurately project labor costs. This is due to the fact that these departments have higher turnover, more retirements and the fringe benefits are budgeted at family coverage for vacant positions.

The ongoing presence of the COVID-19 pandemic in the County has impacted the County's short-term priorities and the way business is conducted, but it has not had a significant impact on County finances thus far. The same may not be said about the future.

### **EXPENDITURE CATEGORY:**

#### ***Labor***

The labor area of the budget accounts for a large portion of the increase in levy from 2021 to 2022.

Total county wages are projected to be \$64,650,574 for 2022, which is an increase of \$1,976,931, or 3.15%, from 2021. Part of this increase is the result of average normal wage increases of 3.0% that have been included in this budget. Individual increases by employee will be determined based on performance evaluations as part of our merit pay program. New positions in the budget also account for some of the increase. The net changes to the table of organization in the 2022 budget are one (1) additional full-time position and a reduction of two (2) part-time positions. There has been a net increase of three (3) full-time positions and a net decrease of five (5) part-time positions that has occurred since the 2021 adopted budget. More details related to this can be found later in the overview section of this book.

Fringe benefits are projected to be \$27,602,241 for 2022, up \$494,110, or 1.82%, from 2021. FICA Medicare costs are increasing \$188,016, or 3.90%. This increase is due to the 3.15% increase in wages for 2022, plus an additional full-time position was added to the Table of Organization. Health Insurance costs are up \$643,528, or 4.03% over 2021, which is due to the vacant positions being budgeted at full family plan costs. There was no increase in health insurance contributions for the employee share in 2022. Workers Compensation costs are increasing \$18,961 or 3.23% over 2021.

The largest investment this year is in our people. With a shrinking workforce and an extremely competitive private sector we are at risk of losing employees at a high rate. We must find a way to become competitive or we will no longer have the ability to be selective. We must encourage the very best people to be our employees. We need to find a way to make Winnebago County a desirable employer that loyalty is deserved. Our people are by far our best and most precious asset.

### ***Travel***

Travel expenditures are projected to be \$877,666, which is an increase of \$43,998, or 5.28%, from 2021. A large portion of the travel budget is associated with mileage reimbursements we give employees for using their personal vehicles for County business. Seminars and conferences are also a substantial part of travel, and will continue to be attended locally or virtually in 2022 whenever possible. We must encourage our people to continue the education in their fields. We hope to find new ways for us to be more efficient and effective going forward. These measures should ensure our staff the ability to maintain professional licensures and certification standards as well as learning new ways to address old problems.

### ***Capital Outlay***

Capital outlay budget for 2022 is \$2,780,784, reflecting a decrease of \$189,875, or 6.39%, from 2021. A detailed list of capital expenditures is included in the “overview” section of this book. These are capital items that do not qualify as bonded capital projects.

### ***Other Expenditures***

Other expenditures are projected to be \$90,276,392 for 2022, which is a decrease of \$5,266,629, or 5.51%, from 2021. One reason for this large decrease was due to paying off two callable bonds totaling \$2,865,000 in 2021. This payment was transferred from the undesignated general fund to the Debt Service, Airport and Park View Health Center funds

In addition, the Debt Service expenses decreased by \$3,532,000, or 29.83%, under 2021 due to lower borrowings for a short-term.

### **BY DIVISION:**

#### ***Administration***

The tax levy in this division is \$11,530,430, an increase of \$484,626, or 4.39%, from 2021. This is attributable to a normal wage increase of 3.0% included in this division's budget for 2022. The Finance department increased levy by \$111,337, or 13.99% from 2021 due to an Accountant position that was added in 2021. The Technology Replacement fund increased levy by \$116,000, or 13.12% from 2021 in order to keep up with the computer rotations as technology continues to grow. There was also a significant increase of \$100,731, or 148.92% in the Elections department for 2022, as there are four (4) elections in fiscal year 2022 versus two (2) in fiscal year 2021.

#### ***Public Safety***

The tax levy in this division is \$26,343,256, an increase of \$584,817, or 2.27%, from 2021. Most of the increase is attributable to the Sheriff's Office, which has a levy increase of \$587,449, or 2.70%. This increase is the result of average normal wage increases of 3.0% that has been included in this division's budget.



### ***Transportation***

The tax levy in this division is \$2,217,374, a decrease of \$499,336, or 18.38%, from 2021. The majority of this is due to a \$498,000 decrease in Debt Service for our Airport due to coming in \$1,500,000 under budget for the terminal project.

### ***Health and Human Services***

The tax levy in this division is \$21,916,998, a decrease of \$187,412, or 0.85%, under 2021. This decrease is due in large part to the Human Services levy decreasing \$256,578. Several changes comprise this decrease. First, there was an increase of \$817,471 in intergovernmental revenues because Medicaid revenues increased based on prior years' performance and anticipated increases in levels of activity. There was a decrease of \$737,510 in contractual services expenses due to residential inpatient AODA decreasing, the emergency energy services being eliminated to be directly administered by the State, and family training skills and youth wrap around services decreased based on recent trends. These were offset by an increase in labor of \$1,322,011, which results from average normal wage increases of 3.0% that has been included in this division's budget and the addition of six (6) new positions.

### ***Education, Culture and Recreation***

The tax levy in this division is \$2,151,293, an increase of \$67,628, or 3.25%, over 2021. This increase is the result of average normal wage increases of 3.0% that has been included in this budget.

### ***Planning and Environment***

The tax levy in this division is \$1,080,357, a decrease of \$27,705 or 2.50%, under 2021. Register of Deeds increased the amount that is returned to levy by \$12,875, or 2.77%, due to an increased volume of bulk document sales. Land and Water Conservation decreased levy by \$40,306, or 6.80% over 2021, this is due to an increase of grants without associated expenditures. Land and Water also added one (1) full-time Watershed Specialist position in their Table of Organization, which was done by budget amendment and supported by General Fund Undesignated fund balance.

### ***Non-Divisional Budgets***

This area shows a net surplus of \$2,897,916, an increase of \$276,097, or 10.53%, over 2021. Of this increase, approximately \$1,227,993 is due to additional undesignated general fund balance being applied to stay within levy limits, which includes an increase of \$1,112,111 in the salary contingency reserve account. This account will cover unknown raises for employees under the bargaining units with labor contracts, additional funds to cover the merit pool pay increase for all employees, and any wage increases that are presented due to the wage study being completed in 2022.

The budget under the Miscellaneous and Unclassified accounts is for all other items that don't fit into another specific department or category. Expenditures include the Library Tax, Regional Planning Commission allocation, an interfund transfer to the Industrial Development Board and others.

### ***Capital Projects***

The 2021 borrowing for capital projects will be \$4,000,000. The larger projects to be funded in this bond issue include Courthouse and Highway shop masonry \$995,100, Sheriff evidence storage building \$305,500, District Attorney's office remodel \$190,000, Orrin King and Nee nah Human Services building roofs \$503,000, Expo center campus improvements \$1,636,200 and Sheriff's microwave network upgrade \$360,200. Each capital project must come before the county board twice for consideration and approval.

### ***Debt Service***

The 2022 net levy supported debt service is \$7,868,000 a decrease of \$150,000 or 1.87% under 2021. All County debt is paid off within 10 years or less. The Debt Service tax levy is decreasing by \$.08, or by 12.90%, under 2021. The County continues to keep outstanding debt low, Winnebago County's debt at 4.2% of the allowable debt limit. There was \$2,865,000 of the general fund balance used in 2021 to pay off the full principal balance of callable 2012C and 2014A bond issues, which was approved as a budget amendment during the budget presentation by the County Board.

### ***Table of Organization***

This budget (in total) versus last year's adopted budget has a net increase of four (4) additional full-time positions and a reduction of seven (7) part-time positions. In the 2021 adopted budget we showed a total of 1,051 full-time positions, which didn't include the Solid Waste department. The 2022 table of organization shows a beginning total of 1,067, which includes the sixteen (16) Solid Waste positions. We feel this is a more truthful representation of our County's workforce. Solid Waste's budget is not consolidated into the Overview section, but can be found in a separate section near the end of the budget document.

Detail of the changes can be seen on the "Table of Organization of Classified Positions" in the "Overview" section of this budget book. A schedule showing the fiscal impact of those changes also follows that section.

### ***Levy Limits***

Our operating levy for 2022 has been limited by State legislation that was enacted back in 2007. We can only increase our levy by the percent of net new construction from the last complete calendar year (2020), which allows for a 1.15% increase from the 2021 budget. We have applied \$7,211,002 of all fund reserves to the budget to stay within this operating levy limit.

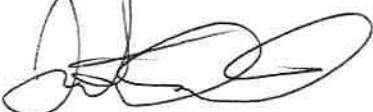
The Finance Director believes that this budget complies with the operating levy limit.

## **CONCLUSION**

Great effort has been made to improve the efficiency of the County while preserving the valuable services the County provides. The total equalized tax rate has been reduced in recent years, in part, by carefully managing County debt. Continued pressure in the form of levy limits will inevitably force the County to seek alternative revenues or to abandon some services valued by this community. We must focus on what our purpose is and excel in our role. We will also be looking to collaborate with the private sector businesses and communities to fill any programs that we may no longer find to be our mission. In essence, we will have the ability to increase programs through partnerships. There is no shame in referring a citizen to someone else that can help.

I thank and commend the management and support staff of all the departments who assisted in preparing this budget document.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jon Doemel', with a large, stylized flourish at the end.

Jon Doemel  
Winnebago County Executive



# **WINNEBAGO COUNTY**

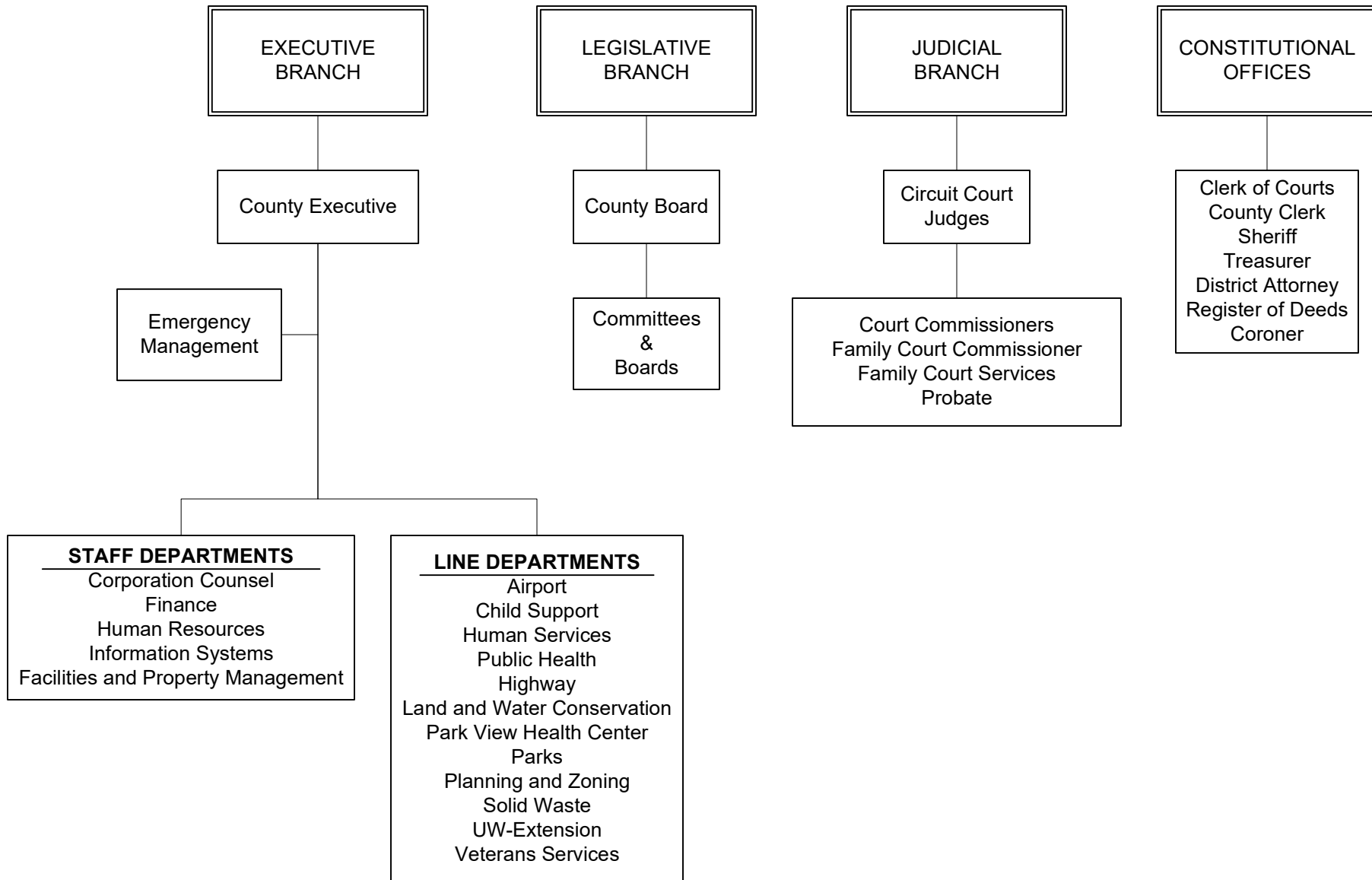
## **MISSION STATEMENT**

**The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.**

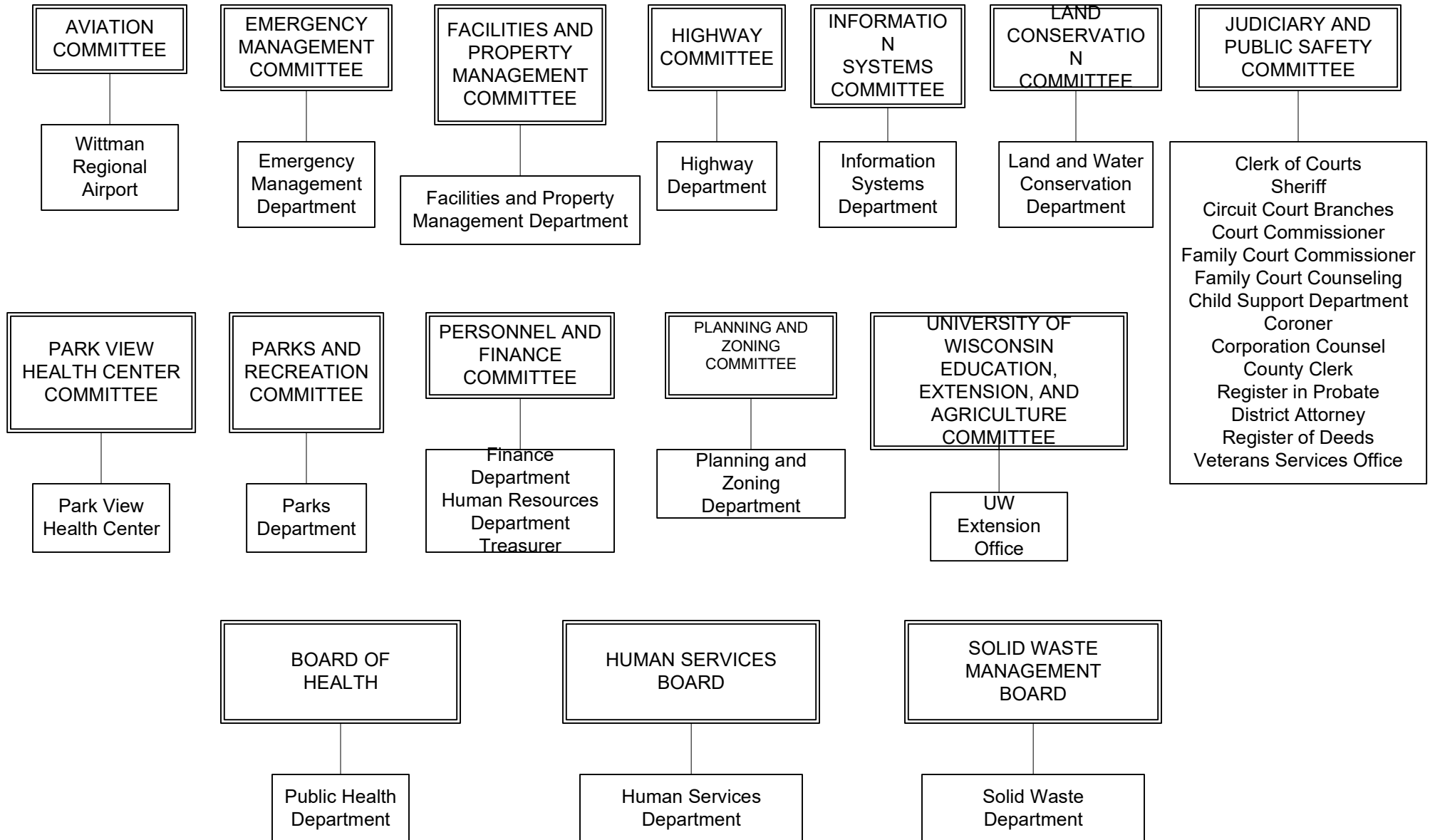
**To carry out this mission, the following roles are required:**

- **To serve as an agent for the Federal and State Government to fulfill mandated programs.**
- **To provide optional community services as determined by the County Board.**
- **To provide programs and services in the most cost-effective manner.**
- **To encourage citizens awareness, participation, and involvement in county government.**
- **To encourage cooperation among business, government, labor, and education to solve common problems.**
- **To utilize community resources as a vehicle for good government.**

# WINNEBAGO COUNTY



# COUNTY BOARD COMMITTEES AND BOARDS OF JURISDICTION





## BUDGET AND FINANCIAL POLICIES

### **ORGANIZATION OF BUDGET DOCUMENT:**

The Winnebago County Budget is organized to provide pertinent information regarding the County's administrative structure, programs, and related financial information. The County's financial accounting system is set up on a fund basis. The funds are described later. The budget document is divided into program areas as follows:

- Administration
- Public Safety
- Transportation
- Human Services
- Education, Culture and Recreation
- Planning and Environment
- Non-divisional
- Debt Service
- Capital Projects
- Solid Waste

### **THE BUDGET PREPARATION PROCESS:**

Preparation of the County budget document is delegated to the Finance Director by the County Executive. The budget process begins early in the year when the Finance Director reviews forms and procedures and recommends changes to the County Executive. Upon the Executives approval, budget forms and instructions are printed and distributed to department heads in the beginning of May.

| <u>Dates</u>     | <u>Event</u>   |
|------------------|--|
| 05/31/2021       | Forms and Instructions made available for budget preparation                   |
| 07/16-07/30/2021 | Budget worksheets and all materials due from departments to Finance Department |
| 08/02-08/27/2021 | Executive holds meetings with departments to review budgets                    |
| 09/24/2021       | Finalized budget sent out for printing and assembly                            |
| 10/18/2020       | Budget delivered to County Board Supervisors                                   |
| 11/01-11/04/2021 | County Board to deliberate on and adopt final budget                           |

## **BUDGET POLICIES:**

### **REVENUES:**

Revenues are budgeted by source. These include (a) taxes, (b) intergovernmental, (c) licenses, fines and permits, (d) public services, (e) Interfund and (f) other (which include interest income from investments).

#### **Taxes:**

The State of Wisconsin, with the Governor's approval has enacted property tax levy limits. These limits are described under the "Property Tax Rate Limits and Levy Limits" section of the budget book. The County relies heavily on property taxes as a revenue source (39.8% of the revenue budget).

#### **Intergovernmental Revenues:**

These represent grants, aides, and state and federal funding for programs and services. This revenue source is also relied on heavily to fund County programs (32.3% of the revenue budget).

#### **Public Charges:**

This source represents fees and charges made to users of certain government services. This revenue source makes up 8.0% of our revenue budget.

#### **Licenses and Permits:**

This is a small revenue source comprising 0.6% of the County revenue budget.

#### **Interfund Revenues:**

This category includes charges from one County department to another. It comprises 15.9% of total revenue.

#### **Other Revenues:**

This category includes State Shared Revenues, interest income, and other revenue sources that do not fit into the other categories. Most of the revenue in this category is from State Shared Revenues and interest income. This revenue source makes up 3.4% of the total revenue budget.

The projection is that the breakdown of revenue sources by percent will remain the same.

## EXPENDITURES:

The County Board adopts the expense category totals of (1) Labor, (2) Travel, (3) Capital Outlay, and (4) Other operating expenses. The complete listing of each recommended line item is considered as substantiating detail used to arrive at the totals. Transfers can be made during the year between line items but not between categories unless rules established by the County Board are followed. The budget adjustment process is described in more detail later. The four categories are described in more detail below:

Labor: This category includes all costs of wages, per diem, and fringe benefits, which is 49.9% of the total expenditure budget. Fringe benefits include health insurance, life insurance, dental insurance, long-term disability insurance, retirement, Social Security/Medicare (FICA) and workers compensation insurance.

Travel: This category includes all costs for travel and training of County employees and elected officials. This includes registration and tuition, automobile allowance, vehicle lease, airfare, meals, lodging, and other incidental travel expenses. Jury, witness, and other non-employee travel expenses are included elsewhere. This makes up .5% of the expenditure budget.

Capital Outlay: This category includes all purchases of property, equipment and vehicles having a cost of \$5,000 or more and a useful life exceeding one year, which is 1.5% of the expenditure budget. In proprietary funds, these assets are depreciated over their estimated useful lives. In governmental funds these assets are expensed in the year of purchase. In general, capital items are budgeted as part of the operating budget with the exception of major capital expenditures and capital projects. A separate document (Capital Improvements Plan 5-Year Plan) is prepared as described later.

Other Operating: This category includes all other expenses not included above. It includes costs related to office supplies, operating expenses, repairs and maintenance, contractual services, rental expenses and fixed costs such as insurance and depreciation. This makes up 48.1% of the expenditure budget.

## **CAPITAL IMPROVEMENTS PLAN (Five Year Plan):**

The County Executive submits a separate capital improvement plan to the County Board each year. This document lists major capital projects over a five-year period, describes recommendations as to funding the projects, recommends those projects that should be included in the current year bond issue and describes those projects in detail. It also provides detail as to the current outstanding indebtedness, briefly describes capital projects within the 5-year planning horizon, and includes graphs and tables outlining the County's current debt service, future debt service, and current and future debt service property tax mill rates. This document is presented to the County Board at its January session and represents a planning tool for review of projects. The document is available for inspection in either the County Clerk's or Finance Director's offices and is also available on the internet at the Winnebago County Wisconsin web site.

Projects within the capital improvements plan are not approved as part of the annual operating budget but must be voted on individually, during the year after being reviewed by the County Board at a separate "presentation" session. The purpose of this separate approval process is to make sure projects are reviewed in more detail prior to approval. Once approved, they are included in the annual budget under the "Capital Projects" section and debt service is included in the "Debt Service" section.



## **DEBT SERVICE:**

The County has followed a policy of not borrowing for periods of greater than 10 years. Our objective is to maintain level debt service payments each year while leaving room in later years to accommodate new debt.

## **THE BUDGET ADJUSTMENT PROCESS:**

State statutes and County Board rules outline the procedures for obtaining budget adjustments after the budget has been adopted. They are briefly explained below:

Transfers between budget categories within a department's budget require the approval of the County Executive, Committee of Jurisdiction, Personnel & Finance Committee and County Board (only if the transfer is for more than \$15,000).

A department requesting to increase their total approved department appropriations must obtain approval from the County Executive, Committee of Jurisdiction, Personnel & Finance Committee, and County Board (only if the transfer is for more than \$15,000). These additional appropriations are typically requested from; (a) unanticipated revenues received, (b) the contingency fund, or (c) undesignated fund balance.

## **BUDGETARY CONTROL:**

The County does maintain an encumbrance accounting system. Department operating results are reviewed on a monthly basis for potential budget revenue shortfalls or expense overruns. Projected problems are brought to the attention of the applicable department head and appropriate actions are taken to remedy the situation. Projected budget overruns are resolved through adjustments as soon as possible. The County has not experienced any significant budget overrun problems.

## **FUNDS:**

Agency funds, the General Fixed Asset Account Group and the General Long-Term Debt Account Group are funds that do not require annual County appropriations. Therefore, these funds are not included in the budget document. All other County funds are included. The fund types and descriptions are described below:

General Fund: Accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund: Account for the proceeds from special revenue sources that are legally restricted to expenditures for special purposes. Winnebago County has one special revenue fund: Human Services.

Debt Service Fund: Account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

Capital Project Fund: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than general capital outlays and construction related to the proprietary funds) which are financed primarily through general obligation debt.

Proprietary Funds - Enterprise Type: Account for operations that are financed and operated in a manner similar to a private business enterprise - where intent of the County Board of Supervisors is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Debt service on County debt issued to construct facilities relating to these operations is accounted for through the enterprise fund. County enterprise funds include: Park View Health Center, Highway, Airport and Solid Waste.

Proprietary Funds - Internal Service Type: Account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. County internal service funds include: Self Insurance and General Services Funds.

Agency Funds: Account for assets held by the County as an agent. Receipts and disbursements of these funds do not represent County activity; therefore, budgets are not applicable to them. Winnebago County agency funds include: Litigant Deposits, Family Support Fund, MEG Unit, Patient Funds – Park View Health Center, and Burial Trust Fund.

## **BASIS OF BUDGETING:**

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the accounts and reported in the financial statements of the entity. Governmental units follow Governmental GAAP (Generally Accepted Accounting Principles) which are primarily established by the GASB (Governmental Accounting Standards Board). Winnebago County Budgets are prepared in accordance with these standards with the exception of capital outlay for proprietary funds as noted in #2 below:

1. The General Fund, Special Revenue Fund, Debt Service Funds, Capital Project Funds, and Agency Funds are considered governmental funds, and follow the modified accrual basis of accounting. This means that expenses are recorded in the period incurred and revenues are recorded when measurable and available to meet current year obligations. Generally, any revenue that is earned in the current fiscal year and will be received within 60 days after the fiscal period ends would be recorded as current year revenue. The budgets for these funds are prepared using this same basis.
  - a. Debt service funds budget principal and interest in the year paid. Interest is not budgeted nor reported on an accrual basis.
  - b. Capital outlay is budgeted in the year expended. Depreciation is not an expenditure of a capital project fund.
2. Proprietary funds include enterprise funds (such as Airport, Park View Health Center, Highway Department and Solid Waste) and internal service funds (such as General Services and Self-Insurance) follow the full accrual basis of accounting for financial reporting purposes. Under this basis of accounting, revenues are recognized and recorded when earned, regardless of when they are received. Expenditures are also recognized and recorded when incurred, regardless of when paid. Capital assets are expensed over their useful life through annual depreciation charges, not when purchased. Our budgetary basis is the same with the exception of capital outlay which is included as expenditure.
  - a. Proprietary funds report depreciation on a GAAP basis. Depreciation is reversed out for the purpose of calculating the tax levy support where necessary in proprietary funds because it is a non-monetary expenditure.
  - b. Capital outlay is shown as an operating expenditure for budgetary purposes even though not for GAAP financial reporting purposes. This is a budgetary requirement of the County Board. Capital outlay is included in the tax levy support calculation for proprietary funds that require tax levy support.

## **FUND RESERVES - PRACTICES:**

The County compares reserve balances against our reserve policies annually. In general, we strive to meet the following objectives:

- 1) The Special Revenue Fund only maintains sufficient fund balance to pay for carryovers and open invoices as of the end of the fiscal year. Tax levy dollars not needed to fund current year operations are not transferred to these funds but remain as part of general fund undesignated fund balance.
- 2) The General Fund undesignated fund balance policy sets a goal County. It is the goal of the County to achieve and maintain an unrestricted fund balance in the general fund equal to a target range of 16% - 20% of the governmental fund's (excluding capital and debt service funds) subsequent year's budgeted expenditures. The General Fund Unreserved Fund Balance is projected to be around \$38.5 million at the end of 2022, which puts it above the target unrestricted fund balance for the general fund.

## INFORMATION ABOUT WINNEBAGO COUNTY

### PROFILE

Located in East Central Wisconsin, bordered on the east by Lake Winnebago, Winnebago County anchors the southern half of the Fox River Valley -- one of the largest metropolitan areas in Wisconsin. The County is close to the urban centers of Chicago, Milwaukee, and Minneapolis-St. Paul, and is known for stability, progress, and growth.

Winnebago County is also known as the County of "big lakes". Five large lakes make up the majority of water area, ranging in size from Lake Winnebago (137,708 acres) to Little Lake Butte des Morts (1,306 acres). The Fox and Wolf are important rivers that provided early transportation and were an early power source for development of local industries. Abundant water resources have assisted the County in being ranked in the top eight industrial counties in the State.

These water resources also provide for excellent recreational activities. The lakes and rivers provide sailing and boating plus excellent fishing during both summer and winter. Ducks and geese provide local sport in the fall.

The County also hosts the Annual Experimental Aircraft Association Fly-In every July. Due to COVID-19, the event was cancelled in 2020. In 2021, attendance was approximately 608,000 as opposed to 642,000 in 2019.

The County's economy is most noted for the stable industrialized base that centers on the paper industry. Kimberly-Clark Corporation began its operations here and remains as one of the largest paper product companies in the world. Other major business sectors include specialized trucks, woodworking, metal work and machine manufacturing.

Five major highways and Wittman Regional Airport make travel, shipping, and delivery to and from Winnebago County convenient and economical.

The County has a population of about 170,400. The majority of people reside in five urban areas ranging in population from over 65,840 in Oshkosh, the County seat, to the Village of Winneconne with 2,502 people. The County provides a variety of living options. One can live in a rural or urban setting or experience a river or lake setting.

The residents work hard, play hard, and are well educated. The County boasts excellent private and public schools, a four-year university, a two-year university, and a technical college.

# PROPERTY TAX RATE LIMITS AND LEVY LIMITS

OPERATING LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) operating mill rate. The Wisconsin legislature permanently eliminated this limit with the passage of the state biennial 2014/2015 budget.

DEBT SERVICE LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) debt services mill rate. That limit was 31 cents per thousand of equalized value. Winnebago County's debt service levy has exceeded this limit through use of the allowable exception that such excess be approved by a 75% vote of the County Board. This rate limit remains in effect.

SPECIAL PURPOSE LEVIES: No limitations were placed on these rates. For Winnebago County this includes the levies for libraries, public health and culvert and bridge aid.

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## PROPERTY TAX LEVY LIMIT 2007

### LEGISLATIVE HISTORY:

During the 2007 State Legislative session, the legislature with the Governor's approval enacted the following:

#### Section 66.0602 Local Levy Limits:

1. Except as provided in subs. (3), (4), and (5), no political subdivision may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor. The valuation factor is a percentage equal to the political subdivision's January 1 equalized value due to net new construction which is new construction less improvements removed between the previous year and the current year.
2. For the 2012 and subsequent years budgets, the State further restricted the levy by using the prior year actual levy as the base rather than the prior year levy limit.

3. Debt service continues to be exempt from the levy limit freeze for all debt issued prior to July 1, 2005. Debt issued after July 1, 2005 will also be exempt if certain conditions are met. One of those is that the governing body can approve the bond issue by a  $\frac{3}{4}$  vote. Winnebago County has used this provision to exceed rate limits in the past and will likely continue to do so.
  4. Penalties will be imposed upon any governing body that exceeds these levy limits.
- 

**The Finance Director has reviewed the limits and believes that this budget complies with the tax levy limits.**



# SIGNIFICANT INFORMATION – 2022 BUDGET

Fund reserves are being applied to reduce the tax levy. All reserves are compared against our reserve policies annually. The application of reserves below is consistent with these policies.

|  |   |              |
|--|---|--------------|
| <b>General Fund - Undesignated Fund Reserve</b>  |   |              |
|  | To reduce the tax levy to meet the levy limit requirements.                     | \$ 3,141,002 |
| <b>General Fund - Designated Fund Reserves</b>   |   |              |
|  | Public Health Designated Fund Balance - to reduce the levy for the department   | 800,000      |
|  | Property Lister Designated Fund Balance - to reduce the levy for the department | 20,000       |
| <b>Park View Health Center Unrestricted Reserve</b>  |   |              |
|  | To reduce the levy for the facility   | 3,250,000    |
| <p><b><i>Note regarding fund balances being applied:</i></b></p> <p>Fund balances build up as departments close out the year and have surplus's. Often times these balance are applied in future years for purposes including: paying down debt, applying to capital projects to avoid borrowing, or returning the surplus's to taxpayers through applying them to subsequent budgets, as we are doing here.</p> |   |              |

1. Total equalized value (as reduced by Tax Incremental Districts (TID)) in the County increased 6.23% from 2021. This consists of a 1.15% growth in new or improved property and 5.08% market valuation increase.
2. Total County wages are up \$1,976,931 or 3.15%. The merit pay pool for 2022 based on regular wages is \$1,426,772. This represents an average merit increase of 3.0% for those employees who will be eligible for a merit increase. The executive budget also reflects an expected adjustment of 2.0% to the compensation schedule, increasing the minimum pay in each grade by that amount, but this adjustment will not result in pay increases for employees except for those who are at the minimum for their grade and who are not eligible for a merit increase. It also includes a negotiated across-the-board increase of 2.25% for members of the deputies' association bargaining unit. The County Board also presented a budget amendment for \$50,000 to do a wage study in 2022 in order to draw more qualified candidates to vacant positions and retain employees to offer them a more competitive wage to keep them in Winnebago County.

**Winnebago County, Wisconsin**  
**Fringe Benefits - Components**

| <b>Employer Share of Fringe Benefits -</b> | <b>2018<br/>ACTUALS</b> | <b>2019<br/>ACTUALS</b> | <b>2020<br/>ACTUALS</b> | <b>2021<br/>ADOPTED<br/>BUDGET</b> | <b>2022<br/>ADOPTED<br/>BUDGET</b> | <b>2022 TO 2021<br/>BUDGET<br/>CHANGE</b> |
|--|-------------------------|-------------------------|-------------------------|------------------------------------|------------------------------------|---|
| FICA Medicare                              | 4,130,806               | 4,258,540               | 4,356,325               | 4,822,797                          | 5,010,813                          | 188,016                                   |
| Health Insurance                           | 13,681,799              | 13,696,110              | 14,403,350              | 15,982,077                         | 16,625,605                         | 643,528                                   |
| Dental Insurance                           | 748,818                 | 740,960                 | 747,998                 | 819,459                            | 851,432                            | 31,973                                    |
| Workers Compensation                       | 847,049                 | 460,951                 | 258,660                 | 586,829                            | 605,790                            | 18,961                                    |
| Unemployment Compensation                  | 88,962                  | 60,956                  | 136,570                 | 71,000                             | 62,680                             | (8,320)                                   |
| Wisconsin Retirement                       | 4,375,656               | 4,374,660               | 4,634,729               | 4,815,330                          | 4,867,686                          | 52,356                                    |
| Life / Long Term Disability                | 276,515                 | 285,070                 | 292,035                 | 352,964                            | 351,750                            | (1,214)                                   |
| Fringe Turnover Savings                    | N/A                     | N/A                     | N/A                     | (342,325)                          | (773,515)                          | (431,190)                                 |
|  | <b>24,149,605</b>       | <b>23,877,246</b>       | <b>24,829,667</b>       | <b>27,108,131</b>                  | <b>27,602,241</b>                  | <b>494,110</b>                            |
| <b>Employee Share of Fringe Benefits -</b> |                         |                         |                         |                                    |                                    |   |
| Health Insurance                           | 2,040,335               | 2,050,850               | 2,146,698               | 2,179,374                          | 2,835,480                          |   |
| Wisconsin Retirement                       | 3,449,339               | 3,542,351               | 3,694,075               | 3,870,731                          | 3,949,477                          |   |

1 **2021 ANNUAL BUDGET SESSION TO ADOPT 2022 ANNUAL COUNTY BUDGET**

2  
3  
4 **228-112021**

5  
6 **RESOLUTION: Adopt 2022 Annual Budget for Winnebago County**

7  
8  
9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **BE IT RESOLVED** by the Winnebago County Board of Supervisors that the 2022 Annual County Budget, a  
11  
12 copy of which is incorporated herein by reference, be and same is hereby adopted.

13  
14  
15 Submitted by:

16  
17 **PERSONNEL AND FINANCE COMMITTEE**

18  
19 Vote Required for Passage:  
20 **Majority of Those Present**

21  
22  
23 **County Board Rule 4.5**

24  
25  
26  
27 Approved by the Winnebago County Executive this 11<sup>th</sup> day of November, 2021.

28  
29  
30   
31 \_\_\_\_\_  
32 Jonathan D. Doemel  
Winnebago County Executive

**2022 ADOPTED BUDGET  
SUMMARY OF COUNTY BOARD ACTIONS**

| DEPARTMENT                      | LINE ITEM                                    | DETAIL  | EXPENDITURES | REVENUES | GENERAL FUND<br>BALANCE<br>APPLIED (Note) | LEVY       |
|---------------------------------|--|---|--------------|----------|---|------------|
|                                 |  | Levy per Executive Budget Book                                      |              |          |   | 69,528,877 |
|                                 |  | Use full levy amount allowed for Adopted Budget                     | -            | -        | 44  | 69,528,921 |
| <b>COUNTY BOARD ACTIONS:</b>    |  |   |              |          |   |            |
| Land & Water<br>Conservation    | Wages, Fringes, Travel &<br>Small Equip Tech | Add Watershed Specialist Position                                   | 87,967       | -        | (87,967)                                  | 69,528,921 |
| County Executive                | Wages & Fringes                              | Remove Policy Director Position                                     | (117,861)    | -        | 117,861                                   | 69,528,921 |
| County Board                    | Print Duplicate & Professional<br>Services   | Diversity Affairs Commission Professional Speakers and<br>Brochures | 2,500        | -        | (2,500)                                   | 69,528,921 |
| Miscellaneous &<br>Unclassified | Salary Contingency                           | Use Net New Construction not used in Executive Budget               | 680,871      | -        | -   | 70,209,792 |
| Miscellaneous &<br>Unclassified | Salary Contingency                           | Recruitment & Retention of Sheriff's Office employees               | 786,240      |          | (786,240)                                 | 70,209,792 |
| County Board                    | Capital Equipment<br>Technology              | Open Meetings/Roll Call Voting Software Upgrade                     | 23,000       |          | (23,000)                                  | 70,209,792 |
| Human Resources                 | Professional Services                        | Wage Study  | 50,000       | -        | (50,000)                                  | 70,209,792 |
| Totals                          |  |   | 1,512,717    | -        | (831,846)                                 | 70,209,792 |

**NOTE: The County Board elected to reduce fund balance for the expenditure increases, as no additional tax levy was available. Positive expenditures represent decreases to fund balance, negative expenditures represent increases to fund balance.**

## WINNEBAGO COUNTY 2022 BUDGET SUMMARY

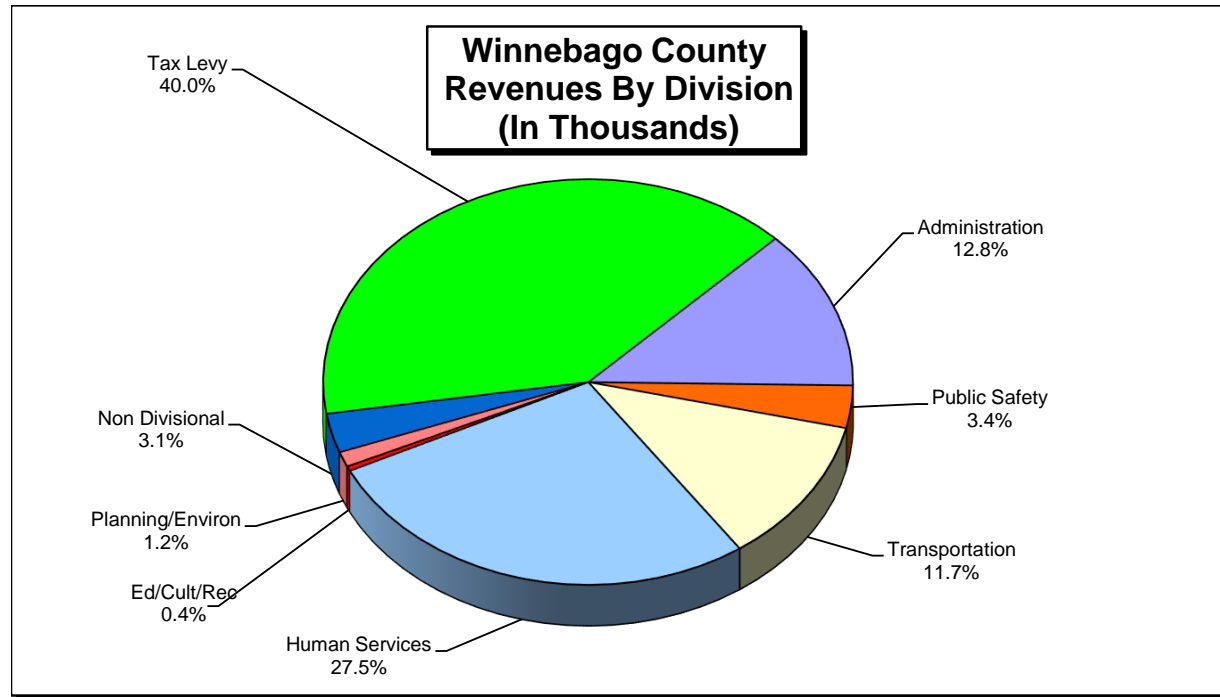
| <b>DIVISION:</b>                 | <u>Revenue</u>               | <u>Expense</u>               | <u>Adjustments</u>            | <u>Levy</u>                 |
|----------------------------------|------------------------------|------------------------------|-------------------------------|-----------------------------|
| Administration                   | \$ 22,397,460                | \$ 34,701,599                | \$ (773,709)                  | \$ 11,530,430               |
| Public Safety                    | 5,946,566                    | 32,306,630                   | (16,808)                      | 26,343,256                  |
| Transportation                   | 20,485,917                   | 24,755,436                   | (2,052,145)                   | 2,217,374                   |
| Health & Human Services          | 48,214,004                   | 74,823,869                   | (4,692,867)                   | 21,916,998                  |
| Education, Culture, & Recreation | 666,735                      | 2,803,985                    | 14,043                        | 2,151,293                   |
| Planning & Environment           | 2,116,251                    | 3,327,443                    | (130,835)                     | 1,080,357                   |
| <b>Divisional Total</b>          | <b>\$ <u>99,826,933</u></b>  | <b>\$ <u>172,718,962</u></b> | <b>\$ <u>(7,652,321)</u></b>  | <b>\$ <u>65,239,708</u></b> |
| <b>OTHER:</b>                    |                              |                              |                               |                             |
| Board of Supervisors             | \$ -                         | \$ 282,507                   | \$ (25,500)                   | \$ 257,007                  |
| Scholarship Program              | 650                          | 9,000                        | 650                           | 9,000                       |
| Unclassified                     | 5,384,576                    | 5,198,188                    | (2,977,535)                   | (3,163,923)                 |
| Debt Service                     | 111,000                      | 7,979,000                    | -                             | 7,868,000                   |
| <b>Other Total</b>               | <b>\$ <u>5,496,226</u></b>   | <b>\$ <u>13,468,695</u></b>  | <b>\$ <u>(3,002,385)</u></b>  | <b>\$ <u>4,970,084</u></b>  |
| <b>Grand Total</b>               | <b>\$ <u>105,323,159</u></b> | <b>\$ <u>186,187,657</u></b> | <b>\$ <u>(10,654,706)</u></b> | <b>\$ <u>70,209,792</u></b> |

## 2022 APPROPRIATIONS FOR WINNEBAGO COUNTY

|                                     | REVENUES          |                   |                   |                   |                   | EXPENDITURES      |                   |                   |                   |                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                     | 2020              | 2021              | 2021              | 2021              | 2022              | 2020              | 2021              | 2021              | 2021              | 2022              |
| Department                          | Actual            | Estimated         | Budget            | Revised           | Budget            | Actual            | Estimated         | Budget            | Revised           | Budget            |
| <b>ADMINISTRATION</b>               |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| County Executive                    | 6,000             | 6,000             | 6,000             | 6,000             | 6,000             | 246,752           | 256,381           | 258,571           | 258,571           | 271,948           |
| Corporation Counsel                 | 67,340            | 149,246           | 116,600           | 116,600           | 99,400            | 631,295           | 704,038           | 697,644           | 704,144           | 751,880           |
| County Clerk                        | 34,417            | 44,000            | 59,050            | 59,050            | 47,400            | 262,547           | 278,192           | 270,159           | 271,159           | 278,719           |
| Elections                           | 51,853            | 50,123            | 23,000            | 45,997            | 30,680            | 208,249           | 100,476           | 90,643            | 113,640           | 199,054           |
| Dog License                         | 4,404             | 4,300             | 4,300             | 4,300             | 4,400             | 4,404             | 4,300             | 4,300             | 4,300             | 4,400             |
| Treasurer                           | 896,371           | 916,250           | 832,050           | 832,050           | 868,050           | 363,460           | 412,947           | 390,496           | 408,296           | 428,778           |
| Human Resources                     | 15,347            | 14,650            | 14,650            | 14,650            | 15,050            | 940,762           | 950,235           | 1,020,287         | 1,020,287         | 1,096,550         |
| Workers Compensation Fund           | 400,829           | 594,734           | 630,371           | 630,371           | 678,698           | 760,633           | 776,199           | 949,188           | 949,188           | 997,242           |
| Self Funded Health Insurance        | 17,570,323        | 17,492,832        | 17,859,877        | 17,859,877        | 17,672,923        | 15,127,144        | 18,312,014        | 18,750,915        | 18,750,915        | 18,341,121        |
| Self Funded Dental Insurance        | 896,911           | 908,522           | 888,019           | 888,019           | 892,000           | 755,494           | 911,318           | 864,953           | 864,953           | 853,380           |
| Property & Liability Insurance Fund | 650,617           | 931,046           | 938,400           | 938,400           | 1,189,360         | 993,462           | 1,031,845         | 1,045,462         | 1,055,462         | 1,081,111         |
| Finance                             | 55,886            | 47,100            | 47,100            | 47,100            | 49,200            | 819,713           | 886,208           | 842,871           | 894,972           | 956,308           |
| General Services                    | 390,375           | 371,904           | 385,800           | 385,800           | 378,400           | 355,231           | 363,363           | 368,859           | 368,859           | 377,327           |
| Information Systems                 | 166,554           | 89,295            | 89,295            | 89,295            | 88,381            | 1,928,677         | 2,061,678         | 1,982,116         | 2,117,529         | 2,000,349         |
| Technology Replacement              | 625,937           | -                 | -                 | -                 | 221,162           | 1,158,433         | 994,547           | 1,189,903         | 1,209,903         | 1,106,071         |
| Facilities & Property Management    | 288,120           | 207,005           | 226,661           | 226,661           | 156,356           | 5,137,648         | 5,227,944         | 6,023,423         | 6,220,205         | 5,957,361         |
|                                     | <b>22,121,284</b> | <b>21,827,007</b> | <b>22,121,173</b> | <b>22,144,170</b> | <b>22,397,460</b> | <b>29,693,904</b> | <b>33,271,685</b> | <b>34,749,790</b> | <b>35,212,383</b> | <b>34,701,599</b> |
| <b>PUBLIC SAFETY</b>                |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| District Attorney                   | 582,702           | 562,872           | 562,872           | 562,872           | 646,482           | 1,759,283         | 1,820,223         | 1,828,265         | 1,828,265         | 1,948,798         |
| Clerk of Courts & Courts            | 2,573,325         | 2,403,708         | 2,326,838         | 2,326,838         | 2,430,788         | 4,032,744         | 4,417,829         | 4,498,308         | 4,523,498         | 4,581,483         |
| Sheriff                             | 3,701,202         | 3,504,989         | 3,371,573         | 3,520,373         | 2,335,044         | 22,713,480        | 24,429,246        | 25,089,440        | 26,008,728        | 24,640,360        |
| Jail Improvements                   | 125,704           | 160,700           | 160,700           | 160,700           | 160,700           | 120,645           | 187,730           | 182,696           | 182,696           | 177,508           |
| Coroner                             | 215,346           | 170,000           | 170,025           | 170,025           | 170,000           | 527,042           | 517,871           | 559,889           | 559,889           | 556,061           |
| Emergency Management                | 170,700           | 169,319           | 143,456           | 220,048           | 203,552           | 808,629           | 342,647           | 357,301           | 443,893           | 402,420           |
|                                     | <b>7,368,979</b>  | <b>6,971,588</b>  | <b>6,735,464</b>  | <b>6,960,856</b>  | <b>5,946,566</b>  | <b>29,961,823</b> | <b>31,715,546</b> | <b>32,515,899</b> | <b>33,546,969</b> | <b>32,306,630</b> |
| <b>TRANSPORTATION</b>               |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Airport                             | 960,164           | 1,060,522         | 1,087,687         | 1,156,687         | 1,170,918         | 2,956,827         | 3,324,811         | 3,192,934         | 3,416,093         | 3,258,449         |
| Airport Debt                        | -                 | 32,000            | 32,000            | 32,000            | -                 | 263,495           | 838,206           | 859,000           | 859,000           | 329,000           |
| Highway Department                  | 16,425,810        | 15,968,338        | 17,106,012        | 17,376,012        | 16,989,404        | 16,989,162        | 17,316,395        | 17,515,741        | 18,621,073        | 17,662,929        |
| County Road Maintenance             | 2,166,827         | 2,315,597         | 2,315,597         | 2,315,597         | 2,325,595         | 2,966,979         | 3,874,371         | 3,495,060         | 3,874,371         | 3,505,058         |
|                                     | <b>19,552,801</b> | <b>19,376,457</b> | <b>20,541,296</b> | <b>20,880,296</b> | <b>20,485,917</b> | <b>23,176,463</b> | <b>25,353,783</b> | <b>25,062,735</b> | <b>26,770,537</b> | <b>24,755,436</b> |

## 2022 APPROPRIATIONS FOR WINNEBAGO COUNTY

|   | REVENUES           |                    |                    |                    |                    | EXPENDITURES       |                    |                    |                    |                    |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|   | 2020               | 2021               | 2021               | 2021               | 2022               | 2020               | 2021               | 2021               | 2021               | 2022               |
| Department                                  | Actual             | Estimated          | Budget             | Revised            | Budget             | Actual             | Estimated          | Budget             | Revised            | Budget             |
| <b>HEALTH &amp; HUMAN SERVICES</b>          |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| Public Health                               | 4,087,515          | 3,741,147          | 2,243,143          | 4,800,079          | 3,556,761          | 4,987,716          | 5,740,680          | 4,691,635          | 7,248,571          | 6,219,227          |
| Child Support                               | 1,543,822          | 1,610,950          | 1,528,000          | 1,528,000          | 1,647,575          | 1,596,939          | 1,841,831          | 1,841,233          | 1,841,233          | 1,877,762          |
| Veterans                                    | 16,463             | 16,000             | 16,000             | 16,000             | 17,300             | 600,786            | 659,349            | 680,081            | 680,081            | 631,860            |
| Human Services                              | 31,491,734         | 27,384,147         | 27,048,465         | 27,048,465         | 27,950,122         | 43,674,778         | 41,702,243         | 45,554,162         | 45,576,289         | 46,199,241         |
| Park View Health Center                     | 16,308,492         | 14,421,839         | 15,319,010         | 15,319,010         | 15,042,246         | 19,240,283         | 18,846,311         | 19,478,917         | 19,820,052         | 19,895,779         |
| Park View Health Center Debt                | -                  | 19,000             | 19,000             | 19,000             | -                  | 194,566            | 37,221             | 38,000             | 38,000             | -                  |
|   | <b>53,448,026</b>  | <b>47,193,083</b>  | <b>46,173,618</b>  | <b>48,730,554</b>  | <b>48,214,004</b>  | <b>70,295,068</b>  | <b>68,827,635</b>  | <b>72,284,028</b>  | <b>75,204,226</b>  | <b>74,823,869</b>  |
| <b>EDUCATION, CULTURE, &amp; RECREATION</b> |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| UWO-Fox Cities Campus                       | 121,944            | 171,924            | 171,924            | 171,924            | 158,992            | 233,520            | 358,448            | 320,548            | 409,735            | 307,616            |
| University Extension                        | 49,888             | 40,000             | 44,500             | 44,500             | 74,500             | 597,769            | 654,047            | 663,274            | 686,724            | 708,862            |
| Parks                                       | 145,625            | 238,369            | 335,143            | 335,143            | 313,243            | 1,544,130          | 2,046,259          | 1,701,410          | 2,327,838          | 1,681,550          |
| Boat Landing                                | 113,112            | 120,000            | 231,500            | 231,500            | 120,000            | 176,645            | 149,320            | 414,795            | 423,339            | 105,957            |
|   | <b>430,569</b>     | <b>570,293</b>     | <b>783,067</b>     | <b>783,067</b>     | <b>666,735</b>     | <b>2,552,064</b>   | <b>3,208,074</b>   | <b>3,100,027</b>   | <b>3,847,636</b>   | <b>2,803,985</b>   |
| <b>PLANNING &amp; ENVIRONMENT</b>           |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| Register of Deeds                           | 1,351,474          | 1,210,000          | 1,077,000          | 1,077,000          | 1,085,000          | 570,969            | 597,148            | 612,048            | 612,048            | 632,923            |
| Planning                                    | 277,829            | 292,125            | 292,950            | 292,950            | 302,125            | 998,217            | 1,063,703          | 1,071,132          | 1,071,132          | 1,074,987          |
| Property Lister                             | 777                | 600                | 600                | 600                | 600                | 212,563            | 222,864            | 222,854            | 222,854            | 227,900            |
| Land Records Modernization                  | 356,003            | 245,000            | 245,000            | 245,000            | 255,000            | 209,101            | 244,517            | 244,517            | 244,517            | 277,868            |
| Land & Water Conservation                   | 447,814            | 450,469            | 416,081            | 511,319            | 473,526            | 948,324            | 1,211,311          | 1,008,659          | 1,273,711          | 1,113,765          |
|   | <b>2,433,897</b>   | <b>2,198,194</b>   | <b>2,031,631</b>   | <b>2,126,869</b>   | <b>2,116,251</b>   | <b>2,939,174</b>   | <b>3,339,543</b>   | <b>3,159,210</b>   | <b>3,424,262</b>   | <b>3,327,443</b>   |
| <b>NON-DIVISIONAL BUDGETS</b>               |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| County Board                                | 6,964              | -                  | -                  | -                  | -                  | 181,954            | 213,518            | 267,330            | 267,330            | 282,507            |
| Scholarship                                 | 1,474              | 650                | 650                | 650                | 650                | 8,500              | 9,000              | 9,000              | 9,000              | 9,000              |
| Unclassified                                | 7,272,142          | 5,242,376          | 5,321,650          | 5,321,650          | 5,384,576          | 1,345,557          | 8,479,760          | 4,591,534          | 9,012,688          | 2,766,774          |
| Library Aid                                 | -                  | -                  | -                  | -                  | -                  | 2,303,682          | 2,288,017          | 2,288,017          | 2,288,017          | 2,381,414          |
| Bridge & Culvert Aid                        | -                  | -                  | -                  | -                  | -                  | 79,288             | 158,552            | 158,552            | 158,552            | 50,000             |
| Debt Service                                | 2,210,060          | 10,943,000         | 2,925,000          | 2,814,000          | 111,000            | 8,685,259          | 10,943,000         | 10,943,000         | 10,943,000         | 7,979,000          |
| Depreciation adjustments                    | 3,227,308          | 3,407,752          | 3,407,752          | 3,407,752          | 3,460,142          | -                  | -                  | -                  | -                  | -                  |
| General Fund Balance applied                | 3,474,893          | 12,587,824         | 5,124,602          | 12,587,824         | 3,141,002          | -                  | -                  | -                  | -                  | -                  |
| Other fund adjustments                      | 3,472,279          | 4,713,641          | 3,749,948          | 4,713,641          | 4,053,562          | -                  | -                  | -                  | -                  | -                  |
| Tax Levy                                    | 69,553,455         | 70,213,271         | 70,213,271         | 70,213,271         | 70,209,792         | -                  | -                  | -                  | -                  | -                  |
|   | <b>89,218,575</b>  | <b>107,108,514</b> | <b>90,742,873</b>  | <b>99,058,788</b>  | <b>86,360,724</b>  | <b>12,604,240</b>  | <b>22,091,847</b>  | <b>18,257,433</b>  | <b>22,678,587</b>  | <b>13,468,695</b>  |
|   | <b>194,574,131</b> | <b>205,245,136</b> | <b>189,129,122</b> | <b>200,684,600</b> | <b>186,187,657</b> | <b>171,222,736</b> | <b>187,808,113</b> | <b>189,129,122</b> | <b>200,684,600</b> | <b>186,187,657</b> |

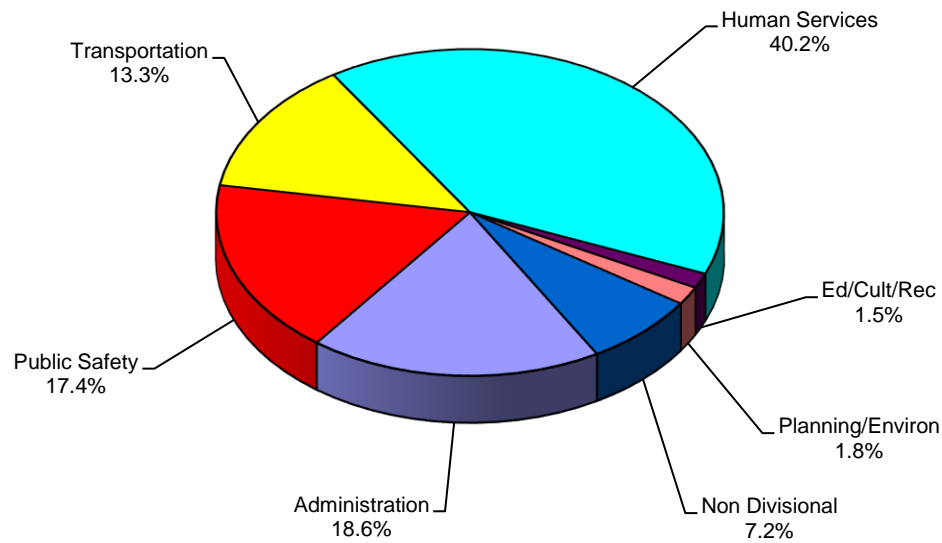


|                              | 2021           | 2022           | Change         | Percent       |
|------------------------------|----------------|----------------|----------------|---------------|
| Administration               | 22,121         | 22,397         | 276            | 1.25          |
| Public Safety                | 6,735          | 5,947          | (788)          | (11.70)       |
| Transportation               | 20,541         | 20,486         | (55)           | (0.27)        |
| Human Services               | 46,174         | 48,214         | 2,040          | 4.42          |
| Ed/Cult/Rec                  | 783            | 667            | (116)          | (14.81)       |
| Planning/Environ             | 2,032          | 2,116          | 84             | 4.13          |
| Non Divisional               | 8,247          | 5,496          | (2,751)        | (33.36)       |
| Tax Levy                     | 70,213         | 70,210         | (3)            | 0.00          |
|                              | 176,846        | 175,533        | (1,313)        | (0.74)        |
| Depreciation adjustments     | 3,408          | 3,460          | 52             | 1.53          |
| General Fund Balance applied | 5,125          | 3,141          | (1,984)        | (38.71)       |
| Other Fund adjustments       | 3,750          | 4,054          | 304            | 8.11          |
|                              | <u>189,129</u> | <u>186,188</u> | <u>(2,941)</u> | <u>(1.56)</u> |

\*Decrease to Fund Balances represent savings being used to reduce the tax levy.



**Winnebago County  
Expenditures By Division  
(In Thousands)**

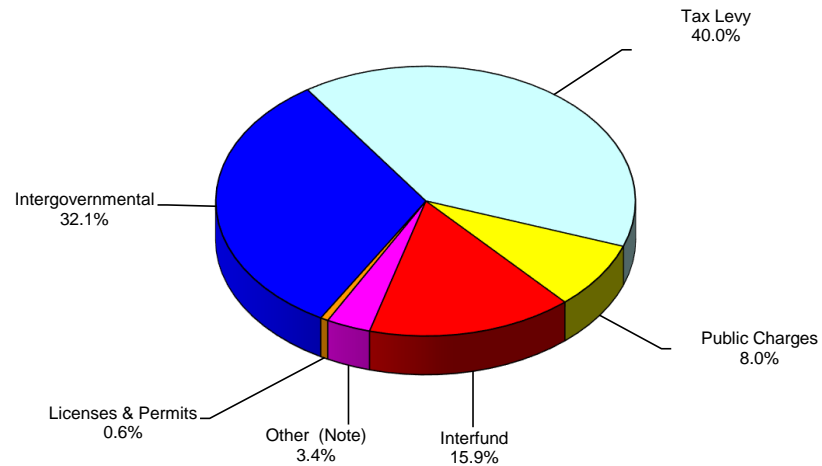


| Human Services Exp breakdown | 2022<br>(Thousands) |
|------------------------------|---------------------|
| Public Health                | \$ 6,219            |
| Child Support                | 1,878               |
| Veterans                     | 632                 |
| Human Services               | 46,199              |
| Park View                    | 19,896              |
| <b>Total</b>                 | <b>\$ 74,824</b>    |

|                  | 2021           | 2022           | Change         | Percent       |
|------------------|----------------|----------------|----------------|---------------|
| Administration   | 34,750         | 34,702         | (48)           | (0.14)        |
| Public Safety    | 32,516         | 32,307         | (209)          | (0.64)        |
| Transportation   | 25,063         | 24,755         | (308)          | (1.23)        |
| Human Services   | 72,284         | 74,824         | 2,540          | 3.51          |
| Ed/Cult/Rec      | 3,100          | 2,804          | (296)          | (9.55)        |
| Planning/Environ | 3,159          | 3,327          | 168            | 5.32          |
| Non Divisional   | 18,257         | 13,469         | (4,788)        | (26.23)       |
|                  | <u>189,129</u> | <u>186,188</u> | <u>(2,941)</u> | <u>(1.56)</u> |

\* Note: Non Divisional includes County Board, Scholarship Program, Library pass through levy, Operating Grants and Debt Service

**Winnebago County  
Where The Funds Come From  
(In Thousands)**



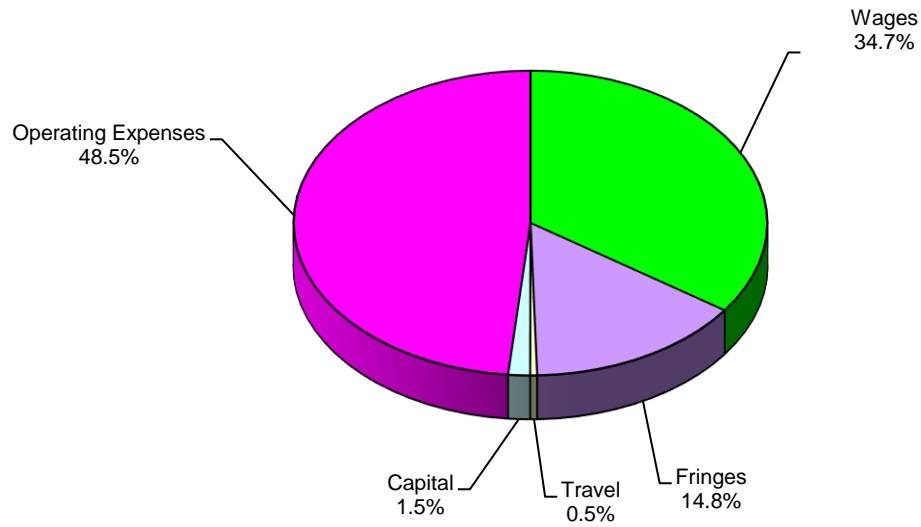
| Intergov Revenue         | 2022<br>(Thousands) |
|--------------------------|---------------------|
| Basic County allocation  | 7,801               |
| Youth aids               | 1,830               |
| Childrens waiver revenue | 1,027               |
| Income maintenance       | 2,300               |
| ADRC                     | 2,033               |
| Other Human Services     | 18,756              |
| Medicaid                 | 5,612               |
| State shared revenue     | 4,005               |
| Transportation aids      | 2,243               |
| Hwy maint state          | 5,000               |
| Hwy maint municipal      | 2,476               |
| Other general            | 3,315               |
| <b>Total</b>             | <b>56,398</b>       |

|                              | 2021           | 2022           | Change         | Percent       | % of Total<br>Excluding<br>Interfund |
|------------------------------|----------------|----------------|----------------|---------------|--------------------------------------|
| Intergovernmental            | 54,466         | 56,398         | 1,932          | 3.55          | 32.1%                                |
| Tax Levy                     | 70,213         | 70,210         | (3)            | -             | 40.0%                                |
| Public Charges               | 14,883         | 14,054         | (829)          | (5.57)        | 8.0%                                 |
| Interfund                    | 27,174         | 27,823         | 649            | 2.39          | 15.9%                                |
| Other (Note)                 | 9,028          | 5,989          | (3,039)        | (33.66)       | 3.4%                                 |
| Licenses & Permits           | 1,082          | 1,059          | (23)           | (2.13)        | 0.6%                                 |
|                              | <u>176,846</u> | <u>175,533</u> | <u>(1,313)</u> | <u>(0.74)</u> | <u>100.0%</u>                        |
| Depreciation adjustments     | 3,408          | 3,460          | 52             | 1.53          |                                      |
| General Fund Balance applied | 5,125          | 3,141          | (1,984)        | (38.71)       |                                      |
| Other Fund adjustments       | <u>3,750</u>   | <u>4,054</u>   | <u>304</u>     | <u>8.11</u>   |                                      |
|                              | <u>189,129</u> | <u>186,188</u> | <u>(2,941)</u> | <u>(1.56)</u> |                                      |

\*\*Decrease to Fund Balances represent savings being used to reduce the tax levy.

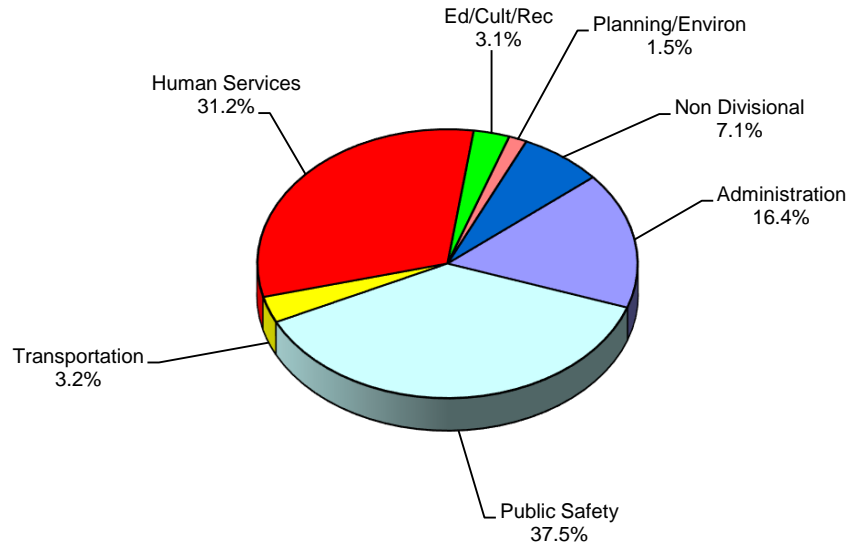
NOTE: " Other" category consists of other taxes, interest on investments, and other miscellaneous revenues such as rental, nonoperating grants, and sale of property and equipment.

**Winnebago County  
Where The Funds Go  
(In Thousands)**



|                           | 2021           | 2022           | Change         | Percent       |
|---------------------------|----------------|----------------|----------------|---------------|
| <b>Wages</b>              | 62,673         | 64,651         | 1,978          | 3.16          |
| <b>Fringes</b>            | 27,108         | 27,602         | 494            | 1.82          |
| <b>Travel</b>             | 834            | 878            | 44             | 5.28          |
| <b>Capital</b>            | 2,971          | 2,781          | (190)          | (6.40)        |
| <b>Operating Expenses</b> | 95,543         | 90,276         | (5,267)        | (5.51)        |
|                           | <u>189,129</u> | <u>186,188</u> | <u>(2,941)</u> | <u>(1.56)</u> |

### Winnebago County Levy By Division (In Thousands)



### 2022 Human Services Levy (Thousands)

|                |               |
|----------------|---------------|
| Public Health  | 1,862         |
| Child Support  | 230           |
| Veterans       | 615           |
| Human Services | 18,249        |
| Park View      | 961           |
| Park View Debt | -             |
| <b>Total</b>   | <b>21,917</b> |

### 2022 Non Divisional Levy (Thousands)

|              |              |
|--------------|--------------|
| Debt Service | 7,868        |
| Library      | 2,381        |
| Board        | 257          |
| Scholarship  | 9            |
| Misc         | (5,544)      |
| <b>Total</b> | <b>4,971</b> |

|                  | 2021          | 2022          | Change     | Percent  |
|------------------|---------------|---------------|------------|----------|
| Administration   | 11,046        | 11,531        | 485        | 4.39     |
| Public Safety    | 25,758        | 26,343        | 585        | 2.27     |
| Transportation   | 2,717         | 2,217         | (500)      | (18.40)  |
| Human Services   | 22,104        | 21,917        | (187)      | (0.85)   |
| Ed/Cult/Rec      | 2,084         | 2,151         | 67         | 3.21     |
| Planning/Environ | 1,108         | 1,080         | (28)       | (2.53)   |
| Non Divisional   | 5,396         | 4,971         | (425)      | (7.88)   |
|                  | <b>70,213</b> | <b>70,210</b> | <b>(3)</b> | <b>-</b> |

Note: Levy by division reflects the allocation of indirect revenues from the "Non-Divisional" category to each division.

## FINANCIAL COMPARISON - TOTAL

|                                   | 2021<br>Budget        | 2022<br>Budget        | Increase/<br>(Decrease) | Percent<br>Increase/<br>-Decrease |
|-----------------------------------|-----------------------|-----------------------|-------------------------|-----------------------------------|
| Wages                             | \$ 62,673,643         | \$ 64,650,574         | \$ 1,976,931            | 3.15%                             |
| Fringe Benefits                   | 27,108,131            | 27,602,241            | 494,110                 | 1.82%                             |
| Travel & Meetings                 | 833,668               | 877,666               | 43,998                  | 5.28%                             |
| Capital Outlay                    | 2,970,659             | 2,780,784             | (189,875)               | -6.39%                            |
| Other operating expenses          | <u>95,543,021</u>     | <u>90,276,392</u>     | <u>(5,266,629)</u>      | <u>-5.51%</u>                     |
| Total Expenditures                | 189,129,122           | 186,187,657           | (2,941,465)             | -1.56%                            |
| Revenues                          | 98,787,076            | 100,541,392           | 1,754,316               | 1.78%                             |
| Non operating revenues            | <u>7,846,473</u>      | <u>4,781,767</u>      | <u>(3,064,706)</u>      | <u>-39.06%</u>                    |
| Levy before adjustments           | 82,495,573            | 80,864,498            | (1,631,075)             | -1.98%                            |
| Depreciation adjustments (Note 3) | (3,407,752)           | (3,460,142)           | (52,390)                | 1.54%                             |
| Fund balance adjustments (Note 2) | <u>(8,874,550)</u>    | <u>(7,194,564)</u>    | <u>1,679,986</u>        | <u>-18.93%</u>                    |
| Levy                              | <u>70,213,271</u>     | <u>70,209,792</u>     | <u>(3,479)</u>          | <u>-0.01%</u>                     |
| Equalized value (TID Out)         | <u>14,197,530,100</u> | <u>15,082,216,100</u> | <u>884,686,000</u>      | <u>6.23%</u>                      |
| Tax Rate (Note 1)                 | \$ <u>4.95</u>        | \$ <u>4.66</u>        | \$ <u>(0.29)</u>        | <u>-5.86%</u>                     |

**Note 1:**

The total tax rate does not equal the sum of the individual rates because the rates are calculated based on different total property valuations. Some municipalities do not have the Library tax or Public Health tax so those rates are calculated without the non-chargeable municipalities. The above rate is a blended rate and only represents an estimate.

The 2022 tax mill rate is 29-cents lower than the 2021 rate based on equalized property values. The tax rate for operating expenses is \$3.81 per thousand dollars of equalized value.

Taxes are actually allocated to individual properties based on assessed valuation. The County experienced real growth in property value (from new construction) of about **1.15%**. **Existing property values increased by an average of 5.08%**.

It is not possible to determine the impact on individual property owners because of differences in assessment among municipalities in Winnebago County.

**Note 2:**

These are special purpose funds that must be applied to their designated purpose. An example is debt service funds. These funds must be applied to debt service if not used for capital projects.

**Note 3:**

Depreciation is backed out of the levy number for all enterprise funds (Airport, Park View and Highway).

## FINANCIAL COMPARISON - OPERATING

|                           | <u>2021<br/>Budget</u> | <u>2022<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>Percent<br/>Increase/<br/>-Decrease</u> |
|---------------------------|------------------------|------------------------|---------------------------------|--|
| Wages                     | \$ 59,668,215          | \$ 61,022,876          | \$ 1,354,661                    | 2.27%                                      |
| Fringe Benefits           | 25,838,593             | 26,140,224             | 301,631                         | 1.17%                                      |
| Travel & Meetings         | 769,318                | 813,316                | 43,998                          | 5.72%                                      |
| Capital Outlay            | 2,970,659              | 2,750,784              | (219,875)                       | -7.40%                                     |
| Other operating expenses  | <u>80,681,279</u>      | <u>78,273,916</u>      | <u>(2,407,363)</u>              | <u>-2.98%</u>                              |
| Total Expenditures        | 169,928,064            | 169,001,116            | (926,948)                       | -0.55%                                     |
| Revenues                  | 96,555,333             | 96,986,431             | 431,098                         | 0.45%                                      |
| Non operating revenues    | <u>4,858,473</u>       | <u>4,668,367</u>       | <u>(190,106)</u>                | <u>-3.91%</u>                              |
| Levy before adjustments   | 68,514,258             | 67,346,318             | (1,167,940)                     | -1.71%                                     |
| Depreciation adjustments  | (3,407,752)            | (3,460,142)            | (52,390)                        | 1.54%                                      |
| Fund balance adjustments  | <u>(8,414,550)</u>     | <u>(6,236,597)</u>     | <u>2,177,953</u>                | <u>-25.88%</u>                             |
| Levy                      | <u>56,691,956</u>      | <u>57,649,579</u>      | <u>957,623</u>                  | <u>1.69%</u>                               |
| Equalized value (TID Out) | <u>14,197,530,100</u>  | <u>15,082,216,100</u>  | <u>884,686,000</u>              | <u>6.23%</u>                               |
| Tax Rate                  | \$ <u>3.99</u>         | \$ <u>3.82</u>         | \$ <u>(0.17)</u>                | <u>-4.26%</u>                              |

## FINANCIAL COMPARISON - DEBT SERVICE

|                           | <u>2021<br/>Budget</u> | <u>2022<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>Percent<br/>Increase/<br/>-Decrease</u> |
|---------------------------|------------------------|------------------------|---------------------------------|--|
| Wages                     | \$ -                   | \$ -                   | \$ -                            | 0.00%                                      |
| Fringe Benefits           | -                      | -                      | -                               | 0.00%                                      |
| Travel & Meetings         | -                      | -                      | -                               | 0.00%                                      |
| Capital Outlay            | -                      | -                      | -                               | 0.00%                                      |
| Other operating expenses  | <u>11,840,000</u>      | <u>8,308,000</u>       | <u>(3,532,000)</u>              | <u>-29.83%</u>                             |
| Total Expenditures        | <u>11,840,000</u>      | <u>8,308,000</u>       | <u>(3,532,000)</u>              | <u>-29.83%</u>                             |
| Revenues                  | -                      | -                      | -                               | 0.00%                                      |
| Non operating revenues    | <u>2,976,000</u>       | <u>111,000</u>         | <u>(2,865,000)</u>              | <u>-96.27%</u>                             |
| Levy before adjustments   | 8,864,000              | 8,197,000              | (667,000)                       | -7.53%                                     |
| Depreciation adjustments  | -                      | -                      | -                               | 0.00%                                      |
| Fund balance adjustments  | <u>-</u>               | <u>-</u>               | <u>-</u>                        | <u>0.00%</u>                               |
| Levy                      | <u>8,864,000</u>       | <u>8,197,000</u>       | <u>(667,000)</u>                | <u>-7.53%</u>                              |
| Equalized value (TID Out) | <u>14,197,530,100</u>  | <u>15,082,216,100</u>  | <u>884,686,000</u>              | <u>6.23%</u>                               |
| Tax Rate                  | \$ <u>0.62</u>         | \$ <u>0.54</u>         | \$ <u>(0.08)</u>                | <u>-12.90%</u>                             |

## FINANCIAL COMPARISON - OTHER

(Consists of Libraries, Public Health, Bridge and Culvert Aid and Property Lister)

|                          | <u>2021<br/>Budget</u> | <u>2022<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>Percent<br/>Increase/<br/>-Decrease</u> |
|--------------------------|------------------------|------------------------|---------------------------------|--|
| Wages                    | \$ 3,005,428           | \$ 3,627,698           | \$ 622,270                      | 20.71%                                     |
| Fringe Benefits          | 1,269,538              | 1,462,017              | 192,479                         | 15.16%                                     |
| Travel & Meetings        | 64,350                 | 64,350                 | -                               | 0.00%                                      |
| Capital Outlay           | -                      | 30,000                 | 30,000                          | 0.00%                                      |
| Other operating expenses | <u>3,021,742</u>       | <u>3,694,476</u>       | <u>672,734</u>                  | <u>22.26%</u>                              |
| Total Expenditures       | 7,361,058              | 8,878,541              | 1,517,483                       | 20.62%                                     |
| Revenues                 | 2,231,743              | 3,554,961              | 1,323,218                       | 59.29%                                     |
| Non operating revenues   | <u>12,000</u>          | <u>2,400</u>           | <u>(9,600)</u>                  | <u>0.00%</u>                               |
| Levy before adjustments  | 5,117,315              | 5,321,180              | 203,865                         | 3.98%                                      |
| Depreciation adjustments | -                      | -                      | -                               | 0.00%                                      |
| Fund balance adjustments | <u>(460,000)</u>       | <u>(820,000)</u>       | <u>(360,000)</u>                | <u>78.26%</u>                              |
| Levy                     | <u>4,657,315</u>       | <u>4,501,180</u>       | <u>(156,135)</u>                | <u>-3.35%</u>                              |

**Note: A tax rate is not calculated for this section because each area (Libraries, Public Health, etc.) has a different formula for apportionment of these taxes. Calculating a blended rate would not be meaningful.**



**WINNEBAGO COUNTY, WISCONSIN  
INFORMATION ON COUNTY TAX RATES**

| Year | Equalized<br>Value (000)<br>(TID Out) | TAX LEVY   |            |                 |                 | TAX RATE          |           |                 |                 |
|------|---------------------------------------|------------|------------|-----------------|-----------------|-------------------|-----------|-----------------|-----------------|
|      |                                       | Total      | Operating  | Debt<br>Service | Note 2<br>Other | Equalized<br>Rate | Operating | Debt<br>Service | Note 3<br>Other |
| 2012 | 11,452,052                            | 67,745,029 | 53,341,482 | 11,606,000      | 2,797,547       | 5.92              | 4.66      | 1.01            | NA              |
| 2013 | 11,167,428                            | 67,288,060 | 52,674,767 | 11,113,000      | 3,500,293       | 6.03              | 4.72      | 1.00            | NA              |
| 2014 | 11,252,938                            | 64,786,199 | 54,224,096 | 6,800,000       | 3,762,103       | 5.76              | 4.82      | 0.60            | NA              |
| 2015 | 11,396,366                            | 65,494,165 | 55,330,678 | 6,508,000       | 3,655,487       | 5.75              | 4.86      | 0.57            | NA              |
| 2016 | 11,583,546                            | 65,062,977 | 53,211,905 | 7,904,000       | 3,947,072       | 5.62              | 4.59      | 0.68            | NA              |
| 2017 | 11,798,033                            | 65,906,930 | 53,887,127 | 8,026,000       | 3,993,803       | 5.59              | 4.57      | 0.68            | NA              |
| 2018 | 12,315,791                            | 67,285,709 | 54,313,978 | 8,558,000       | 4,413,731       | 5.46              | 4.41      | 0.69            | NA              |
| 2019 | 12,969,909                            | 68,169,992 | 55,030,041 | 8,677,000       | 4,462,951       | 5.26              | 4.24      | 0.67            | NA              |
| 2020 | 13,655,711                            | 69,224,589 | 55,769,156 | 8,897,000       | 4,558,433       | 5.07              | 4.08      | 0.65            | NA              |
| 2021 | 14,197,530                            | 70,213,271 | 56,691,956 | 8,864,000       | 4,657,315       | 4.95              | 3.99      | 0.62            | NA              |
| 2022 | 15,082,216                            | 70,209,792 | 57,649,579 | 8,197,000       | 4,501,180       | 4.66              | 3.82      | 0.54            | NA              |

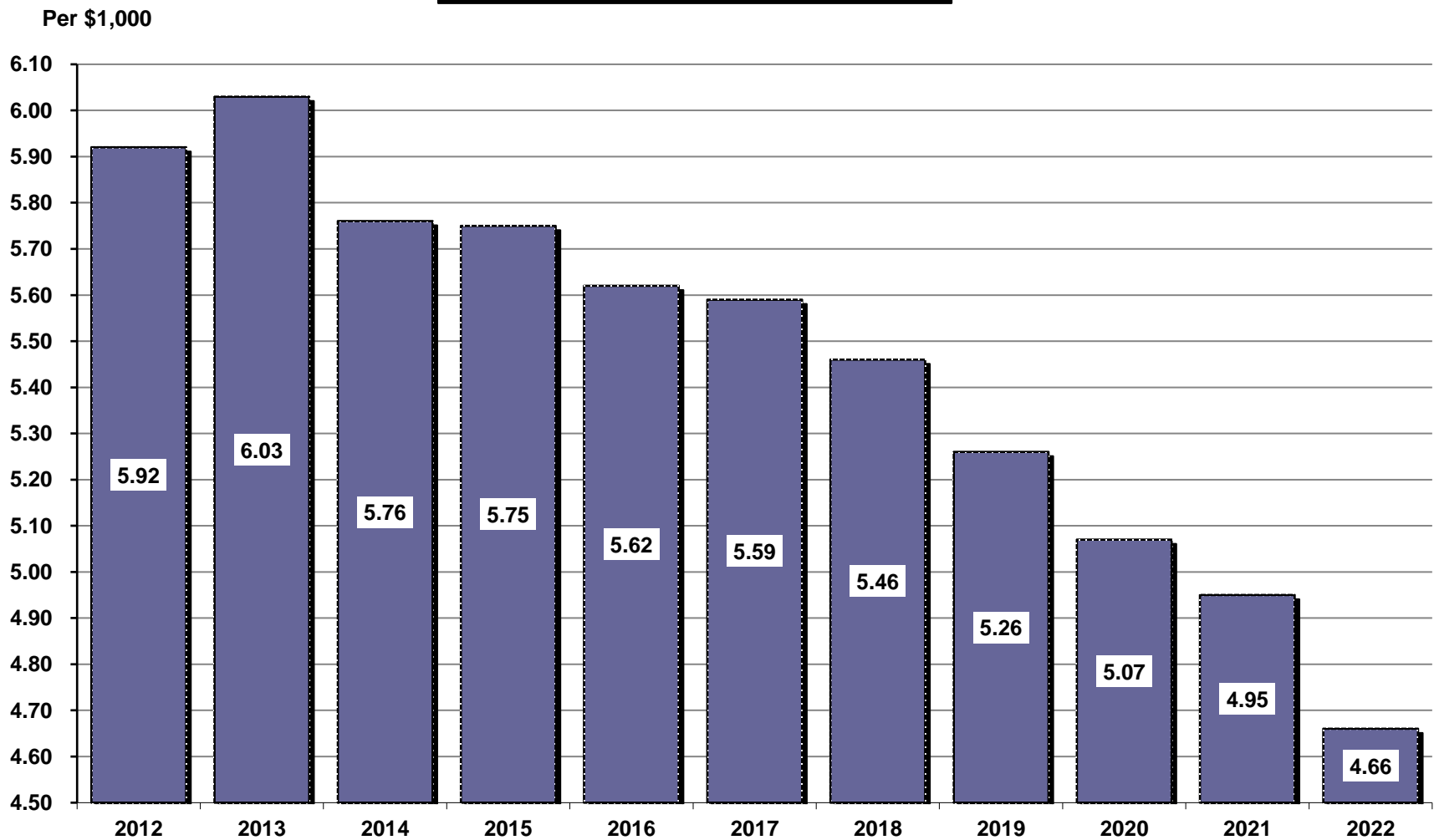
**Note 1:** Graphs for the above data are shown on the following pages.

**Note 2:** Other consists of Library tax, Bridge and Culvert aid, Public Health and Property Lister.

A rate is not available for this area because each of the taxes that make up this area have a different

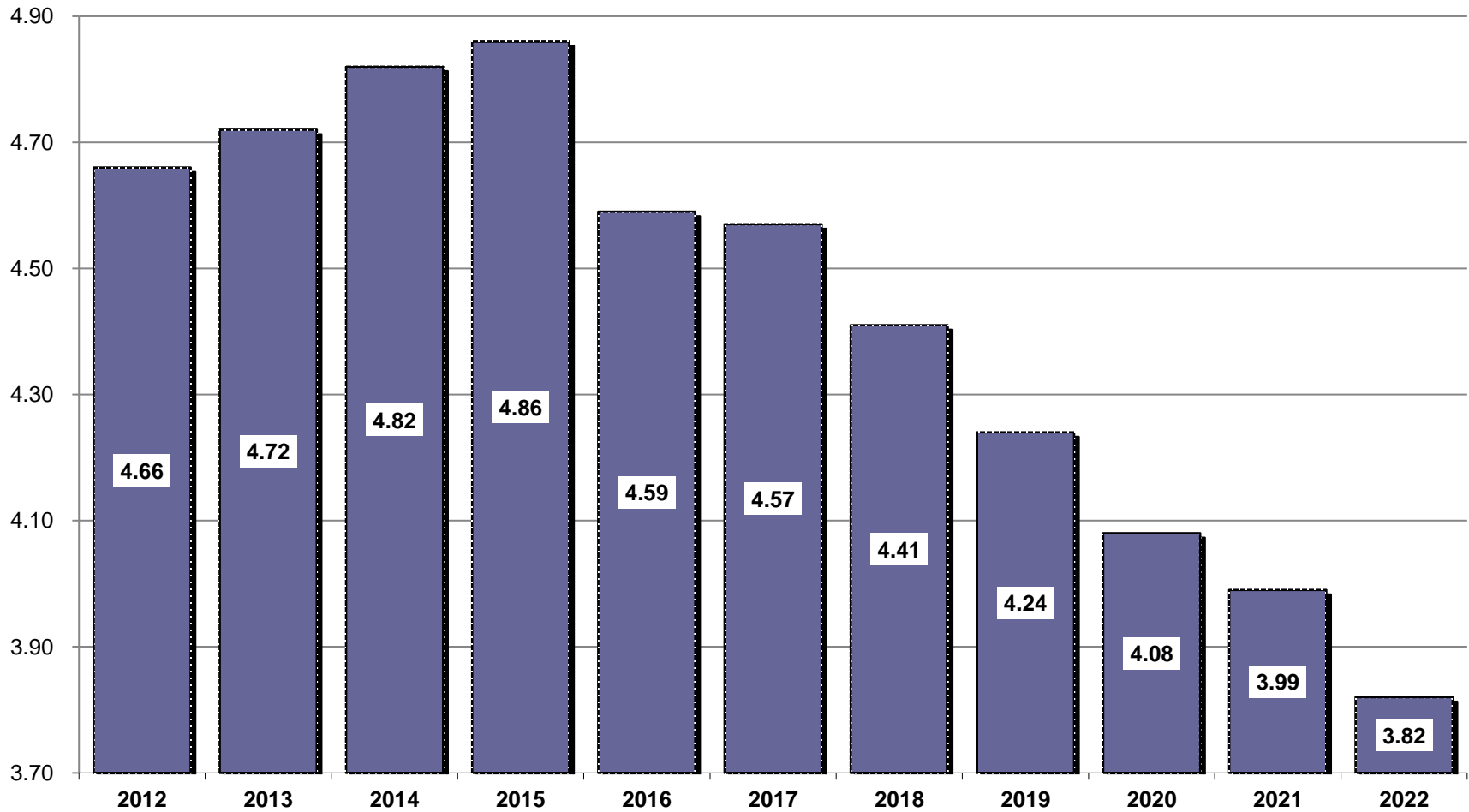
**Note 3:** apportionment basis.

**Winnebago County  
Recap of Total Tax Levy  
(Rate per \$1,000 of Valuation)**

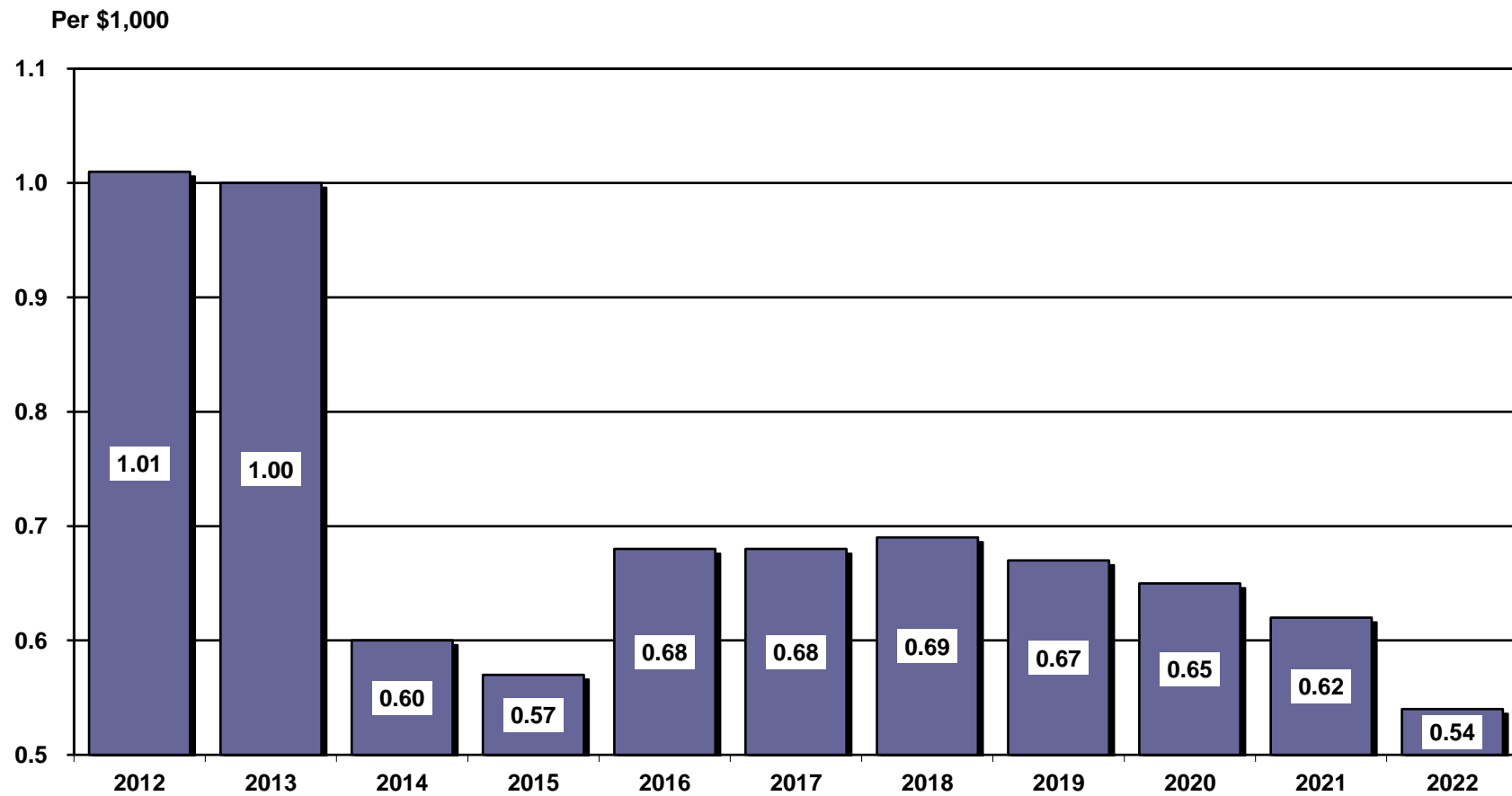


**Winnebago County  
Recap of Operating Levy  
(Rate per \$1,000 of Valuation)**

Per \$1,000



**Winnebago County  
Recap of Debt Service Levy  
(Rate per \$1,000 of Valuation)**



**WINNEBAGO COUNTY, WISCONSIN**  
**APPORTIONMENT OF TAXES AND SPECIAL CHARGES - 2022**

|                                       | Equalized<br>Value<br>(TID out) | Public<br>Health    | County<br>Library<br>Tax | Bridge &<br>Culvert<br>Aid | Property<br>Lister | Total               | All Other<br>County<br>Taxes | Charitable<br>& Penal<br>Charges | Total Other<br>County<br>Taxes | Tax<br>Apportionment |
|---------------------------------------|---------------------------------|---------------------|--------------------------|----------------------------|--------------------|---------------------|------------------------------|----------------------------------|--------------------------------|----------------------|
| <b>Towns</b>                          |                                 |                     |                          |                            |                    |                     |                              |                                  |                                |                      |
| Algoma                                | 788,364,500                     | 104,350.54          | 277,582.42               | 8,120.19                   | 22,471.79          | 412,524.94          | 3,441,591.81                 | (6,839.46)                       | 3,434,752.35                   | 3,847,277.29         |
| Black Wolf                            | 336,620,100                     | 44,556.15           | 118,523.63               | 3,467.21                   | 9,595.12           | 176,142.11          | 1,469,509.32                 | (2,920.35)                       | 1,466,588.97                   | 1,642,731.08         |
| Clayton                               | 601,737,200                     | 79,647.93           | 211,871.12               | 6,197.93                   | 17,152.11          | 314,869.09          | 2,626,873.51                 | (5,220.37)                       | 2,621,653.14                   | 2,936,522.23         |
| Neenah                                | 509,228,700                     | 67,403.20           | 179,298.96               | 5,245.09                   | 14,515.21          | 266,462.46          | 2,223,029.23                 | (4,417.82)                       | 2,218,611.41                   | 2,485,073.87         |
| Nekimi                                | 173,455,200                     | 22,959.11           | 61,073.42                | 1,786.60                   | 4,944.22           | 90,763.35           | 757,215.73                   | (1,504.81)                       | 755,710.92                     | 846,474.27           |
| Nepeuskun                             | 73,966,900                      | 9,790.50            | 26,043.68                | 761.86                     | 2,108.38           | 38,704.42           | 322,901.24                   | (641.70)                         | 322,259.54                     | 360,963.96           |
| Omro                                  | 283,647,400                     | 37,544.51           | 99,871.99                | 2,921.59                   | 8,085.17           | 148,423.26          | 1,238,257.90                 | (2,460.78)                       | 1,235,797.12                   | 1,384,220.38         |
| Oshkosh                               | 408,491,200                     | 54,069.25           | 143,829.38               | 4,207.48                   | 11,643.76          | 213,749.87          | 1,783,261.39                 | (3,543.87)                       | 1,779,717.52                   | 1,993,467.39         |
| Poygan                                | 208,918,100                     | 27,653.09           | 73,559.87                | 2,151.87                   | 5,955.07           | 109,319.90          | 912,028.41                   | (1,812.47)                       | 910,215.94                     | 1,019,535.84         |
| Rushford                              | 151,332,800                     | 20,030.91           | 53,284.14                | 1,558.74                   | 4,313.64           | 79,187.43           | 660,640.76                   | (1,312.89)                       | 659,327.87                     | 738,515.30           |
| Utica                                 | 162,521,100                     | 21,511.83           | 57,223.53                | 1,673.98                   | 4,632.55           | 85,041.89           | 709,483.10                   | (1,409.95)                       | 708,073.15                     | 793,115.04           |
| Vinland                               | 286,747,700                     | 37,954.88           | 100,963.60               | 2,953.52                   | 8,173.55           | 150,045.55          | 1,251,792.21                 | (2,487.68)                       | 1,249,304.53                   | 1,399,350.08         |
| Winchester                            | 197,391,600                     | 26,127.41           | 69,501.40                | 2,033.15                   | 5,626.51           | 103,288.47          | 861,709.67                   | (1,712.47)                       | 859,997.20                     | 963,285.67           |
| Winneconne                            | 444,133,600                     | 58,787.00           | 156,379.04               | 4,574.60                   | 12,659.72          | 232,400.36          | 1,938,857.68                 | (3,853.08)                       | 1,935,004.60                   | 2,167,404.96         |
| Wolf River                            | 227,783,900                     | 30,150.23           | 80,202.50                | 2,346.19                   | 6,492.82           | 119,191.74          | 994,386.74                   | (1,976.14)                       | 992,410.60                     | 1,111,602.34         |
| <b>Total Towns</b>                    | <b>4,854,340,000</b>            | <b>642,536.54</b>   | <b>1,709,208.68</b>      | <b>50,000.00</b>           | <b>138,369.62</b>  | <b>2,540,114.84</b> | <b>21,191,538.70</b>         | <b>(42,113.84)</b>               | <b>21,149,424.86</b>           | <b>23,689,539.70</b> |
| <b>Villages</b>                       |                                 |                     |                          |                            |                    |                     |                              |                                  |                                |                      |
| Fox Crossing                          | 1,909,136,700                   | 252,699.66          | 672,205.32               | -                          | 54,418.63          | 979,323.61          | 8,334,303.79                 | (16,562.72)                      | 8,317,741.07                   | 9,297,064.68         |
| Winneconne                            | 231,684,100                     | 30,666.48           | -                        | -                          | 6,604.00           | 37,270.48           | 1,011,413.00                 | (2,009.98)                       | 1,009,403.02                   | 1,046,673.50         |
| <b>Total Villages</b>                 | <b>2,140,820,800</b>            | <b>283,366.14</b>   | <b>672,205.32</b>        | <b>-</b>                   | <b>61,022.63</b>   | <b>1,016,594.09</b> | <b>9,345,716.79</b>          | <b>(18,572.70)</b>               | <b>9,327,144.09</b>            | <b>10,343,738.18</b> |
| <b>Cities</b>                         |                                 |                     |                          |                            |                    |                     |                              |                                  |                                |                      |
| Appleton                              | 77,613,500                      | -                   | -                        | -                          | -                  | -                   | 338,820.41                   | (673.34)                         | 338,147.07                     | 338,147.07           |
| Menasha                               | 933,740,100                     | -                   | -                        | -                          | -                  | -                   | 4,076,226.52                 | (8,100.67)                       | 4,068,125.85                   | 4,068,125.85         |
| Neenah                                | 2,295,215,500                   | 303,802.33          | -                        | -                          | -                  | 303,802.33          | 10,019,724.22                | (19,912.15)                      | 9,999,812.07                   | 10,303,614.40        |
| Omro                                  | 217,782,900                     | 28,826.47           | -                        | -                          | 6,207.75           | 35,034.22           | 950,727.55                   | (1,889.38)                       | 948,838.17                     | 983,872.39           |
| Oshkosh                               | 4,562,703,300                   | 603,934.52          | -                        | -                          | -                  | 603,934.52          | 19,918,403.65                | (39,583.76)                      | 19,878,819.89                  | 20,482,754.41        |
| <b>Total Cities</b>                   | <b>8,087,055,300</b>            | <b>936,563.32</b>   | <b>-</b>                 | <b>-</b>                   | <b>6,207.75</b>    | <b>942,771.07</b>   | <b>35,303,902.35</b>         | <b>(70,159.30)</b>               | <b>35,233,743.05</b>           | <b>36,176,514.12</b> |
| <b>Total all taxing<br/>Districts</b> | <b>15,082,216,100</b>           | <b>1,862,466.00</b> | <b>2,381,414.00</b>      | <b>50,000.00</b>           | <b>205,600.00</b>  | <b>4,499,480.00</b> | <b>65,841,157.84</b>         | <b>(130,845.84)</b>              | <b>65,710,312.00</b>           | <b>70,209,792.00</b> |

**WINNEBAGO COUNTY, WISCONSIN**  
**APPORTIONMENT OF COUNTY TAXES - 2022**

|                                       | Equalized<br>Value<br>(TID out) | Public<br>Health    | County<br>Library<br>Tax | Bridge &<br>Culvert<br>Aid | Property Lister<br>& Data<br>Processing | All Other<br>County<br>Taxes | Tax<br>Apportionment | 2022<br>Tax<br>Rate | 2021<br>Tax<br>Rate |
|---------------------------------------|---------------------------------|---------------------|--------------------------|----------------------------|---|------------------------------|----------------------|---------------------|---------------------|
| <b>Towns</b>                          |                                 |                     |                          |                            |   |                              |                      |                     |                     |
| Algoma                                | 788,364,500                     | 104,350.54          | 277,582.42               | 8,120.19                   | 22,471.79                               | 3,434,752.35                 | 3,847,277.29         | 4.880               | 5.191               |
| Black Wolf                            | 336,620,100                     | 44,556.15           | 118,523.63               | 3,467.21                   | 9,595.12                                | 1,466,588.97                 | 1,642,731.08         | 4.880               | 5.191               |
| Clayton                               | 601,737,200                     | 79,647.93           | 211,871.12               | 6,197.93                   | 17,152.11                               | 2,621,653.14                 | 2,936,522.23         | 4.880               | 5.191               |
| Neenah                                | 509,228,700                     | 67,403.20           | 179,298.96               | 5,245.09                   | 14,515.21                               | 2,218,611.41                 | 2,485,073.87         | 4.880               | 5.191               |
| Nekimi                                | 173,455,200                     | 22,959.11           | 61,073.42                | 1,786.60                   | 4,944.22                                | 755,710.92                   | 846,474.27           | 4.880               | 5.191               |
| Nepeuskun                             | 73,966,900                      | 9,790.50            | 26,043.68                | 761.86                     | 2,108.38                                | 322,259.54                   | 360,963.96           | 4.880               | 5.191               |
| Omro                                  | 283,647,400                     | 37,544.51           | 99,871.99                | 2,921.59                   | 8,085.17                                | 1,235,797.12                 | 1,384,220.38         | 4.880               | 5.191               |
| Oshkosh                               | 408,491,200                     | 54,069.25           | 143,829.38               | 4,207.48                   | 11,643.76                               | 1,779,717.52                 | 1,993,467.39         | 4.880               | 5.191               |
| Poygan                                | 208,918,100                     | 27,653.09           | 73,559.87                | 2,151.87                   | 5,955.07                                | 910,215.94                   | 1,019,535.84         | 4.880               | 5.191               |
| Rushford                              | 151,332,800                     | 20,030.91           | 53,284.14                | 1,558.74                   | 4,313.64                                | 659,327.87                   | 738,515.30           | 4.880               | 5.191               |
| Utica                                 | 162,521,100                     | 21,511.83           | 57,223.53                | 1,673.98                   | 4,632.55                                | 708,073.15                   | 793,115.04           | 4.880               | 5.191               |
| Vinland                               | 286,747,700                     | 37,954.88           | 100,963.60               | 2,953.52                   | 8,173.55                                | 1,249,304.53                 | 1,399,350.08         | 4.880               | 5.191               |
| Winchester                            | 197,391,600                     | 26,127.41           | 69,501.40                | 2,033.15                   | 5,626.51                                | 859,997.20                   | 963,285.67           | 4.880               | 5.191               |
| Winneconne                            | 444,133,600                     | 58,787.00           | 156,379.04               | 4,574.60                   | 12,659.72                               | 1,935,004.60                 | 2,167,404.96         | 4.880               | 5.191               |
| Wolf River                            | 227,783,900                     | 30,150.23           | 80,202.50                | 2,346.19                   | 6,492.82                                | 992,410.60                   | 1,111,602.34         | 4.880               | 5.191               |
| <b>Total Towns</b>                    | <b>4,854,340,000</b>            | <b>642,536.54</b>   | <b>1,709,208.68</b>      | <b>50,000.00</b>           | <b>138,369.62</b>                       | <b>21,149,424.86</b>         | <b>23,689,539.70</b> |                     |                     |
| <b>Villages</b>                       |                                 |                     |                          |                            |   |                              |                      |                     |                     |
| Fox Crossing                          | 1,909,136,700                   | 252,699.66          | 672,205.32               | -                          | 54,418.63                               | 8,317,741.07                 | 9,297,064.68         | 4.870               | 5.156               |
| Winneconne                            | 231,684,100                     | 30,666.48           | -                        | -                          | 6,604.00                                | 1,009,403.02                 | 1,046,673.50         | 4.518               | 4.799               |
| <b>Total Villages</b>                 | <b>2,140,820,800</b>            | <b>283,366.14</b>   | <b>672,205.32</b>        | <b>-</b>                   | <b>61,022.63</b>                        | <b>9,327,144.09</b>          | <b>10,343,738.18</b> |                     |                     |
| <b>Cities</b>                         |                                 |                     |                          |                            |   |                              |                      |                     |                     |
| Appleton                              | 77,613,500                      | -                   | -                        | -                          | -                                       | 338,147.07                   | 338,147.07           | 4.357               | 4.618               |
| Menasha                               | 933,740,100                     | -                   | -                        | -                          | -                                       | 4,068,125.85                 | 4,068,125.85         | 4.357               | 4.618               |
| Neenah                                | 2,295,215,500                   | 303,802.33          | -                        | -                          | -                                       | 9,999,812.07                 | 10,303,614.40        | 4.489               | 4.769               |
| Omro                                  | 217,782,900                     | 28,826.47           | -                        | -                          | 6,207.75                                | 948,838.17                   | 983,872.39           | 4.518               | 4.799               |
| Oshkosh                               | 4,562,703,300                   | 603,934.52          | -                        | -                          | -                                       | 19,878,819.89                | 20,482,754.41        | 4.489               | 4.769               |
| <b>Total Cities</b>                   | <b>8,087,055,300</b>            | <b>936,563.32</b>   | <b>-</b>                 | <b>-</b>                   | <b>6,207.75</b>                         | <b>35,233,743.05</b>         | <b>36,176,514.12</b> |                     |                     |
| <b>Total all taxing<br/>Districts</b> | <b>15,082,216,100</b>           | <b>1,862,466.00</b> | <b>2,381,414.00</b>      | <b>50,000.00</b>           | <b>205,600.00</b>                       | <b>65,710,312.00</b>         | <b>70,209,792.00</b> |                     |                     |

**WINNEBAGO COUNTY, WISCONSIN**  
**COMPARISON OF APPORTIONMENT**

|                                   | Tax Apportionment    |                      |                         |               | Equalized Value (TID Out) |                       |                         |             |
|-----------------------------------|----------------------|----------------------|-------------------------|---------------|---------------------------|-----------------------|-------------------------|-------------|
|                                   | 2022                 | 2021                 | Increase/<br>(Decrease) | Percent       | 2022                      | 2021                  | Increase/<br>(Decrease) | Percent     |
| <b>Towns</b>                      |                      |                      |                         |               |                           |                       |                         |             |
| Algoma                            | 3,847,277.29         | 3,801,729.53         | 45,547.76               | 1.20          | 788,364,500               | 732,428,500           | 55,936,000.00           | 7.64        |
| Black Wolf                        | 1,642,731.08         | 1,632,160.08         | 10,571.00               | 0.65          | 336,620,100               | 314,446,500           | 22,173,600              | 7.05        |
| Clayton                           | 2,936,522.23         | 2,954,024.58         | (17,502.35)             | (0.59)        | 601,737,200               | 569,112,500           | 32,624,700              | 5.73        |
| Neenah                            | 2,485,073.87         | 2,617,962.48         | (132,888.61)            | (5.08)        | 509,228,700               | 504,367,900           | 4,860,800               | 0.96        |
| Nekimi                            | 846,474.27           | 840,539.86           | 5,934.41                | 0.71          | 173,455,200               | 161,935,600           | 11,519,600              | 7.11        |
| Nepeuskun                         | 360,963.96           | 370,436.72           | (9,472.76)              | (2.56)        | 73,966,900                | 71,367,100            | 2,599,800               | 3.64        |
| Omro                              | 1,384,220.38         | 1,371,399.81         | 12,820.57               | 0.93          | 283,647,400               | 264,209,300           | 19,438,100              | 7.36        |
| Oshkosh                           | 1,993,467.39         | 1,976,501.65         | 16,965.74               | 0.86          | 408,491,200               | 380,786,200           | 27,705,000              | 7.28        |
| Poygan                            | 1,019,535.84         | 1,017,036.75         | 2,499.09                | 0.25          | 208,918,100               | 195,938,900           | 12,979,200              | 6.62        |
| Rushford                          | 738,515.30           | 742,501.20           | (3,985.90)              | (0.54)        | 151,332,800               | 143,047,800           | 8,285,000               | 5.79        |
| Utica                             | 793,115.04           | 798,563.62           | (5,448.58)              | (0.68)        | 162,521,100               | 153,848,600           | 8,672,500               | 5.64        |
| Vinland                           | 1,399,350.08         | 1,407,086.59         | (7,736.51)              | (0.55)        | 286,747,700               | 271,084,600           | 15,663,100              | 5.78        |
| Winchester                        | 963,285.67           | 996,665.27           | (33,379.60)             | (3.35)        | 197,391,600               | 192,014,200           | 5,377,400               | 2.80        |
| Winneconne                        | 2,167,404.96         | 2,087,026.77         | 80,378.19               | 3.85          | 444,133,600               | 402,079,600           | 42,054,000              | 10.46       |
| Wolf River                        | 1,111,602.34         | 1,118,415.03         | (6,812.69)              | (0.61)        | 227,783,900               | 215,470,100           | 12,313,800              | 5.71        |
| <b>Total Towns</b>                | <b>23,689,539.70</b> | <b>23,732,049.94</b> | <b>(42,510.24)</b>      | <b>(0.18)</b> | <b>4,854,340,000</b>      | <b>4,572,137,400</b>  | <b>282,202,600</b>      | <b>6.17</b> |
| <b>Villages</b>                   |                      |                      |                         |               |                           |                       |                         |             |
| Fox Crossing                      | 9,297,064.68         | 9,445,105.28         | (148,040.60)            | (1.57)        | 1,909,136,700             | 1,831,901,200         | 77,235,500              | 4.22        |
| Winneconne                        | 1,046,673.50         | 1,051,549.78         | (4,876.28)              | (0.46)        | 231,684,100               | 219,135,600           | 12,548,500              | 5.73        |
| <b>Total Villages</b>             | <b>10,343,738.18</b> | <b>10,496,655.06</b> | <b>(152,916.88)</b>     | <b>(1.46)</b> | <b>2,140,820,800</b>      | <b>2,051,036,800</b>  | <b>89,784,000</b>       | <b>4.38</b> |
| <b>Cities</b>                     |                      |                      |                         |               |                           |                       |                         |             |
| Appleton                          | 338,147.07           | 341,600.95           | (3,453.88)              | (1.01)        | 77,613,500                | 73,979,000            | 3,634,500               | 4.91        |
| Menasha                           | 4,068,125.85         | 4,085,819.21         | (17,693.36)             | (0.43)        | 933,740,100               | 884,847,700           | 48,892,400              | 5.53        |
| Neenah                            | 10,303,614.40        | 10,382,707.51        | (79,093.11)             | (0.76)        | 2,295,215,500             | 2,177,009,100         | 118,206,400             | 5.43        |
| Omro                              | 983,872.39           | 982,237.00           | 1,635.39                | 0.17          | 217,782,900               | 204,691,300           | 13,091,600              | 6.40        |
| Oshkosh                           | 20,482,754.41        | 20,192,201.33        | 290,553.08              | 1.44          | 4,562,703,300             | 4,233,828,800         | 328,874,500             | 7.77        |
| <b>Total Cities</b>               | <b>36,176,514.12</b> | <b>35,984,566.00</b> | <b>191,948.12</b>       | <b>0.53</b>   | <b>8,087,055,300</b>      | <b>7,574,355,900</b>  | <b>512,699,400</b>      | <b>6.77</b> |
| <b>Total all taxing Districts</b> | <b>70,209,792.00</b> | <b>70,213,271.00</b> | <b>(3,479.00)</b>       | <b>0.00</b>   | <b>15,082,216,100</b>     | <b>14,197,530,100</b> | <b>884,686,000</b>      | <b>6.23</b> |

## 2022 Budget Information on a Fund Accounting Basis

The following pages show fund balance projections along with summaries of revenues and expenditures summarized on a fund basis. Revenues are also displayed by major revenue source and by fund.

### FUND PROJECTIONS:

General fund balance is maintained at a level as defined by the General Fund policy adopted by Winnebago County Board. The purpose of this policy is to establish a key element of the financial stability of Winnebago County (County) by setting guidelines for the general fund balance. Fund balance is an important measure of economic stability. It is essential that the County maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance provides cash flow liquidity for the general operations of the County. It is the goal of the County to achieve and maintain an unrestricted fund balance in the general fund equal to a target range of 16% - 20% of the governmental fund's (excluding capital and debt service funds) subsequent year's budgeted expenditures.

It is our practice to maintain minimal fund reserves in the other governmental type funds.

### REVENUE SOURCES:

Property taxes and intergovernmental revenues continue to be the primary funding sources for County government. Intergovernmental revenues consist of state and federal grants that support various programs, many of them mandated (required) by those other governmental units. We have seen a trend where the state and federal government are cutting back their funding of their programs resulting in the County having to pick up more of the costs. Thus, the proportion of our revenues that come from the County property tax is rising in relation to the intergovernmental source. This trend, although small, can be seen on the revenue source chart that follows.

### EXPENDITURES:

Expenditures are broken out by four categories in the budget that is adopted by the Winnebago County Board. All of the individual line items are shown in the budget for informational purposes to support the category totals. Wages and benefits (labor category) are the primary use of funds. The proportion of total labor is 49% of total expenditures. The four categories in the budget consist of the following:

1. Labor (wages and fringe)
2. Travel
3. Capital outlay
4. Other operating expenses, which include, but are not limited to, the following:

|                                  |   |
|----------------------------------|---|
| Office expenses                  | Publications, dues and subscriptions                              |
| Repairs and maintenance          | Contracted services   |
| Utilities                        | Insurance   |
| Other general operating expenses | Debt service costs – for debt service funds and proprietary funds |



**FUND PROJECTIONS  
2020 Through 2022**

| FUND                                    | Fund Balance<br>12/31/20 | Estimated<br>Surplus /<br>(Deficit)<br>2021 | Balance<br>12/31/21  | Revenues<br>2022      | Tax Levy<br>2022     | Expenses<br>2022        | Note 1<br>Depreciation<br>2022 | Note 2<br>General Fund<br>Balance<br>Applied<br>2022 | Note 3 Other<br>Fund<br>Balances<br>Applied<br>2022 | Estimated<br>Surplus /<br>(Deficit)<br>2022 | Total Fund<br>Balance<br>12/31/22 | Note 4<br>Available<br>Resources<br>12/31/22 |
|---|--------------------------|---|----------------------|-----------------------|----------------------|-------------------------|--------------------------------|--|---|---|-----------------------------------|--|
| <b>General Fund</b>                     |                          |   |                      |                       |                      |                         |                                |  |   |   |                                   |  |
| Designated Fund Balance                 | 7,403,013                | (7,403,013)                                 | -                    | -                     | -                    | -                       | -                              | -  | -   | -   | -                                 | -  |
| Undesignated Fund Balance               | 43,524,459               | (2,759,047)                                 | 40,765,412           | 18,933,215            | 39,015,330           | (61,089,547)            | -                              | 3,141,002  | -   | -   | 37,624,410                        | 37,624,410                                   |
| Technology Replacement Fund             | 847,612                  | (110,547)                                   | 737,065              | 221,162               | 1,000,000            | (1,106,071)             | -                              | -  | -   | 115,091                                     | 852,156                           | 852,156                                      |
| Public Health                           | 2,505,412                | (440,000)                                   | 2,065,412            | 3,556,761             | 1,862,466            | (6,219,227)             | -                              | -  | 800,000   | -   | 1,265,412                         | 1,265,412                                    |
| Scholarship Fund                        | 43,292                   | 650   | 43,942               | 650                   | 9,000                | (9,000)                 | -                              | -  | -   | 650   | 44,592                            | 44,592                                       |
| Boat Launch Fees                        | 131,692                  | (29,320)                                    | 102,372              | 120,000               | -                    | (105,957)               | -                              | -  | -   | 14,043                                      | 116,415                           | 116,415                                      |
| Land Records Modernization              | 378,877                  | 483   | 379,360              | 255,000               | -                    | (277,868)               | -                              | -  | -   | (22,868)                                    | 356,492                           | 356,492                                      |
| Property Lister                         | 162,697                  | (20,000)                                    | 142,697              | 600                   | 207,300              | (227,900)               | -                              | -  | 20,000  | -   | 122,697                           | 122,697                                      |
| Jail Improvements                       | 217,653                  | (27,030)                                    | 190,623              | 160,700               | -                    | (177,508)               | -                              | -  | -   | (16,808)                                    | 173,815                           | 173,815                                      |
| <b>TOTAL GENERAL FUND</b>               | <b>55,214,707</b>        | <b>(10,787,824)</b>                         | <b>44,426,883</b>    | <b>23,248,088</b>     | <b>42,094,096</b>    | <b>(69,213,078)</b>     | <b>-</b>                       | <b>3,141,002</b>                                     | <b>820,000</b>                                      | <b>90,108</b>                               | <b>40,555,989</b>                 | <b>40,555,989</b>                            |
| <b>Special Revenue</b>                  |                          |   |                      |                       |                      |                         |                                |  |   |   |                                   |  |
| Human Services                          | 902,990                  | (902,990)                                   | 0                    | 27,950,122            | 18,249,119           | (46,199,241)            | -                              | -  | -   | -   | 0                                 | 0  |
| <b>Proprietary Funds (Unrestricted)</b> |                          |   |                      |                       |                      |                         |                                |  |   |   |                                   |  |
| Airport                                 | 2,664,518                | (965,248)                                   | 1,699,270            | 1,170,918             | 1,037,911            | (3,587,449)             | 1,378,620                      | -  | -   | -   | 1,699,270                         | 1,699,270                                    |
| Parkview Health Center                  | 7,779,625                | (282,785)                                   | 7,496,840            | 15,042,246            | 960,666              | (19,895,779)            | 642,867                        | -  | 3,250,000   | -   | 4,246,840                         | 4,246,840                                    |
| Highway                                 | 1,601,385                | (1,348,057)                                 | 253,328              | 16,989,404            | -                    | (17,662,929)            | 1,438,655                      | -  | -   | 765,130                                     | 1,018,458                         | 1,018,458                                    |
| General Services                        | 202,561                  | 8,541                                       | 211,102              | 378,400               | -                    | (377,327)               | -                              | -  | -   | 1,073                                       | 212,175                           | 212,175                                      |
| Workers Compensation Insurance          | 2,380,055                | (181,465)                                   | 2,198,590            | 678,698               | -                    | (997,242)               | -                              | -  | -   | (318,544)                                   | 1,880,046                         | 272,992                                      |
| Property & Liability Insurance          | 787,637                  | (100,799)                                   | 686,838              | 1,189,360             | -                    | (1,081,111)             | -                              | -  | -   | 108,249                                     | 795,087                           | 442,053                                      |
| Self Funded Health Insurance            | 5,356,069                | (819,182)                                   | 4,536,887            | 17,672,923            | -                    | (18,341,121)            | -                              | -  | -   | (668,198)                                   | 3,868,689                         | 2,261,948                                    |
| Self Funded Dental Insurance            | 719,948                  | (2,796)                                     | 717,152              | 892,000               | -                    | (853,380)               | -                              | -  | -   | 38,620                                      | 755,772                           | 708,582                                      |
| <b>TOTAL PROPRIETARY FUNDS</b>          | <b>21,491,798</b>        | <b>(3,691,791)</b>                          | <b>17,800,007</b>    | <b>54,013,949</b>     | <b>1,998,577</b>     | <b>(62,796,338)</b>     | <b>3,460,142</b>               | <b>-</b>   | <b>3,250,000</b>                                    | <b>(73,670)</b>                             | <b>14,476,337</b>                 | <b>10,862,318</b>                            |
| <b>Other Funds (Equity)</b>             |                          |   |                      |                       |                      |                         |                                |  |   |   |                                   |  |
| Debt Service                            | 3,452,223                | (2,814,000)                                 | 638,223              | 111,000               | 7,868,000            | (7,979,000)             | -                              | -  | -   | -   | 638,223                           | 638,223                                      |
| <b>TOTALS</b>                           | <b>\$ 81,061,718</b>     | <b>\$ (18,196,605)</b>                      | <b>\$ 62,865,113</b> | <b>\$ 105,323,159</b> | <b>\$ 70,209,792</b> | <b>\$ (186,187,657)</b> | <b>\$ 3,460,142</b>            | <b>\$ 3,141,002</b>                                  | <b>\$ 4,070,000</b>                                 | <b>\$ 16,438</b>                            | <b>\$ 55,670,549</b>              | <b>\$ 52,056,530</b>                         |

**Note 1:**

The County levies for the proprietary funds based on funds needed or cash flow basis. As a result, depreciation is added back to determine the levy since it is not a cash flow item. Capital outlay and debt principal are also budgeted in the proprietary funds and funds are levied to cover these cash flow items.

**Note 2:**

General Fund Undesignated Fund balance of \$2,309,200 is being applied to the General Fund to meet the levy limit requirements.

**Note 3:**

Other Fund balances applied that are not part of the Undesignated General Fund balance are: Public Health \$800,000, Property Lister \$20,000 and Park View Health Center \$3,250,000. These are being applied to meet the levy limit targets.

**Note 4:**

Available resources is a better measure of cash reserves available for appropriation. It backs out all non-cash equivalents such as inventory, undepreciated assets and accrued expenditures leaving the available cash.

**WINNEBAGO COUNTY**  
**SOURCES OF REVENUE BY FUND**

|                                | Funding Sources - 2022 Budget |                        |                                |                   |            |           |           | 2022<br>Adopted<br>Budget | 2021<br>Adopted<br>Budget | Change-2022<br>Over/(Under)<br>2021 | Percent |
|--------------------------------|-------------------------------|------------------------|--------------------------------|-------------------|------------|-----------|-----------|---------------------------|---------------------------|-------------------------------------|---------|
|                                | Taxes                         | Inter-<br>Governmental | Licenses,<br>Fines,<br>Permits | Public<br>Charges | Interfund  | Interest  | Other     |                           |                           |                                     |         |
| General Fund                   | 42,094,096                    | 14,048,212             | 1,041,720                      | 4,170,812         | 554,196    | 1,718,150 | 1,714,998 | 65,342,184                | 63,933,328                | 1,408,856                           | 2.2     |
| Human Services                 | 18,249,119                    | 26,223,936             | -                              | 1,636,800         | -          | -         | 89,386    | 46,199,241                | 45,554,162                | 645,079                             | 1.42    |
| Debt Service                   | 7,868,000                     | -                      | -                              | -                 | -          | -         | 111,000   | 7,979,000                 | 10,943,000                | (2,964,000)                         | -27.09  |
| Airport                        | 1,037,911                     | 74,000                 | -                              | 1,094,218         | -          | -         | 2,700     | 2,208,829                 | 2,656,934                 | (448,105)                           | -16.87  |
| Park View Health Center        | 960,666                       | 8,550,633              | -                              | 4,375,308         | 25,550     | -         | 2,090,755 | 16,002,912                | 15,950,917                | 51,995                              | 0.33    |
| Highway                        | -                             | 7,499,702              | 17,000                         | 3,000             | 9,385,474  | 20,000    | 64,228    | 16,989,404                | 17,106,012                | (116,608)                           | -0.68   |
| General Services               | -                             | 2,000                  | -                              | 800               | 373,600    | 2,000     | -         | 378,400                   | 385,800                   | (7,400)                             | -1.92   |
| Workers Comp Insurance         | -                             | -                      | -                              | -                 | 618,698    | 60,000    | -         | 678,698                   | 630,371                   | 48,327                              | 7.67    |
| Property & Liability Insurance | -                             | -                      | -                              | -                 | 1,183,360  | 6,000     | -         | 1,189,360                 | 938,400                   | 250,960                             | 26.74   |
| Self Funded Health Insurance   | -                             | -                      | -                              | 2,635,938         | 14,936,985 | 100,000   | -         | 17,672,923                | 17,859,877                | (186,954)                           | -1.05   |
| Self Funded Dental Insurance   | -                             | -                      | -                              | 137,352           | 744,648    | 10,000    | -         | 892,000                   | 888,019                   | 3,981                               | 0.45    |
|                                | 70,209,792                    | 56,398,483             | 1,058,720                      | 14,054,228        | 27,822,511 | 1,916,150 | 4,073,067 | 175,532,951               | 176,846,820               | (1,313,869)                         | -0.74   |

**WINNEBAGO COUNTY**  
**SOURCES OF REVENUE BY YEAR**

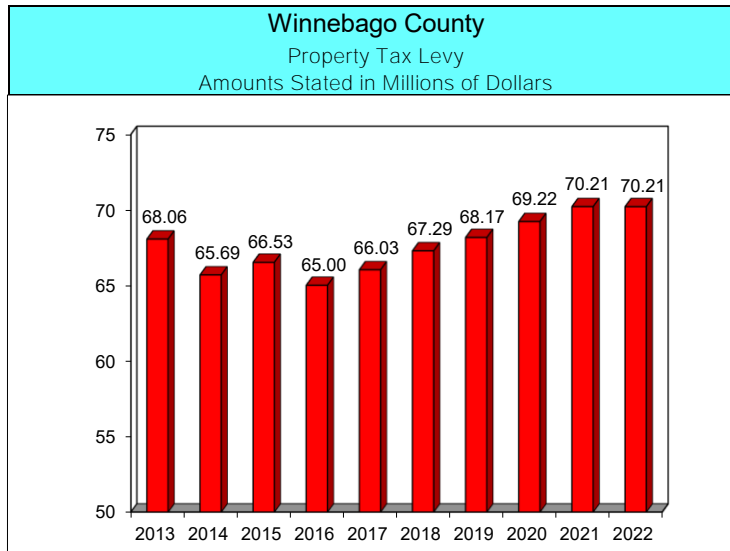
|                          | <b>Actual<br/>2018</b> | <b>Actual<br/>2019</b> | <b>Actual<br/>2020</b> | <b>Adopted<br/>2021</b> | <b>Adopted<br/>2022</b> | <b>2022 Over/(Under) 2021<br/>Amount</b> | <b>Percent</b> |
|--------------------------|------------------------|------------------------|------------------------|-------------------------|-------------------------|--|----------------|
| Taxes                    | 67,430,910             | 68,300,022             | 70,978,269             | 70,213,271              | 70,209,792              | (3,479)                                  | 0              |
| Intergovernmental        | 52,189,394             | 56,975,841             | 63,571,828             | 54,465,763              | 56,398,483              | 1,932,720                                | 3.55           |
| Licenses, Fines, Permits | 1,134,176              | 1,223,087              | 1,011,517              | 1,081,738               | 1,058,720               | (23,018)                                 | -2.13          |
| Public Charges           | 15,088,886             | 14,516,219             | 14,352,020             | 14,882,851              | 14,054,228              | (828,623)                                | -5.57          |
| Interfund                | 24,474,749             | 25,451,582             | 25,132,518             | 27,174,274              | 27,822,511              | 648,237                                  | 2.39           |
| Interest                 | 1,723,000              | 4,016,163              | 3,867,567              | 1,988,250               | 1,916,150               | (72,100)                                 | -3.63          |
| Other                    | 5,172,461              | 6,194,931              | 15,660,411             | 7,040,673               | 4,073,067               | (2,967,606)                              | -42.15         |
| Total                    | 167,213,576            | 176,677,845            | 194,574,131            | 176,846,820             | 175,532,951             | (1,313,869)                              | -0.74          |

**WINNEBAGO COUNTY  
EXPENDITURES BY FUND**

|                                | <b>Expenditure Type - 2022</b> |               |                |   | <b>2022 Adopted<br/>Budget</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>Change 2022<br/>Over/(Under)<br/>2021</b> | <b>Percent</b> |
|--------------------------------|--------------------------------|---------------|----------------|---|--------------------------------|------------------------------------|--|----------------|
|                                | <b>Labor</b>                   | <b>Travel</b> | <b>Capital</b> | <b>Other<br/>Operating<br/>Expenses</b> |                                |                                    |  |                |
| General Fund                   | 43,908,074                     | 391,801       | 1,204,384      | 23,708,819                              | 69,213,078                     | 69,567,991                         | (354,913)                                    | -0.51          |
| Human Services                 | 24,789,899                     | 446,570       | 13,000         | 20,949,772                              | 46,199,241                     | 45,554,162                         | 645,079                                      | 1.42           |
| Debt Service Funds             | -                              | -             | -              | 7,979,000                               | 7,979,000                      | 10,943,000                         | (2,964,000)                                  | -27.09         |
| Airport Fund                   | 821,392                        | 17,805        | -              | 2,748,252                               | 3,587,449                      | 4,051,934                          | (464,485)                                    | -11.46         |
| Park View Health Center        | 15,455,827                     | 13,900        | 100,400        | 4,325,652                               | 19,895,779                     | 19,516,917                         | 378,862                                      | 1.94           |
| Highway Fund                   | 7,125,836                      | 6,625         | 1,463,000      | 9,067,468                               | 17,662,929                     | 17,515,741                         | 147,188                                      | 0.84           |
| General Services               | 56,220                         | -             | -              | 321,107                                 | 377,327                        | 368,859                            | 8,468  | 2.30           |
| Workers Compensation Insurance | 66,144                         | 900           | -              | 930,198                                 | 997,242                        | 949,188                            | 48,054                                       | 5.06           |
| Property & Liability Insurance | 28,346                         | 65            | -              | 1,052,700                               | 1,081,111                      | 1,045,462                          | 35,649                                       | 3.41           |
| Self Funded Health Insurance   | 1,077                          | -             | -              | 18,340,044                              | 18,341,121                     | 18,750,915                         | (409,794)                                    | 100.00         |
| Self Funded Dental Insurance   | -                              | -             | -              | 853,380                                 | 853,380                        | 864,953                            | (11,573)                                     | -1.34          |
|                                | 92,252,815                     | 877,666       | 2,780,784      | 90,276,392                              | 186,187,657                    | 189,129,122                        | (2,941,465)                                  | -1.56          |

**WINNEBAGO COUNTY  
EXPENDITURES BY YEAR**

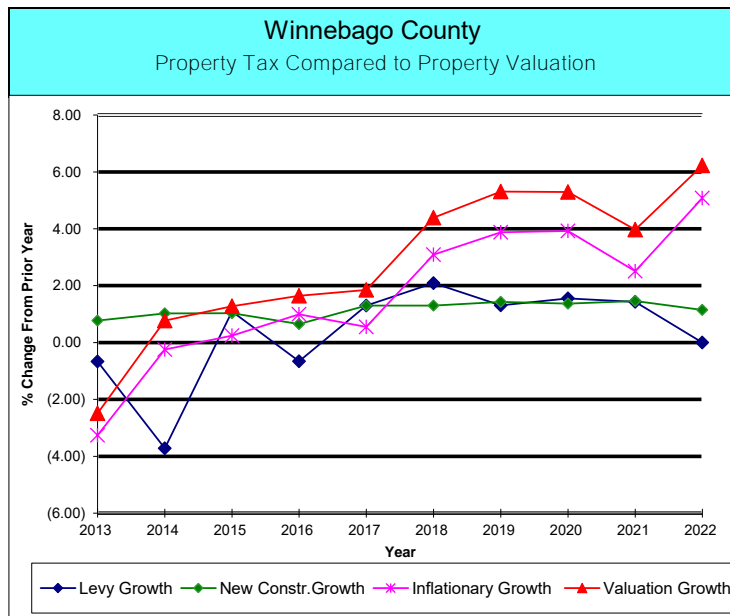
|                 | <b>Actual<br/>2018</b> | <b>Actual<br/>2019</b> | <b>Actual<br/>2020</b> | <b>Adopted<br/>2020</b> | <b>Adopted<br/>2021</b> | <b>Adopted<br/>2022</b> | <b>2022 Over/(Under) 2021</b> |                |
|-----------------|------------------------|------------------------|------------------------|-------------------------|-------------------------|-------------------------|-------------------------------|----------------|
|                 |                        |                        |                        |                         |                         |                         | <b>Amount</b>                 | <b>Percent</b> |
| Labor           | 80,953,146             | 83,853,682             | 84,807,843             | 88,877,357              | 89,781,774              | 92,252,815              | 2,471,041                     | 2.75%          |
| Travel          | 715,827                | 770,349                | 356,457                | 912,677                 | 833,668                 | 877,666                 | 43,998                        | 5.28%          |
| Capital         | 2,633,391              | 3,123,651              | 2,817,039              | 2,356,019               | 2,970,659               | 2,780,784               | (189,875)                     | -6.39%         |
| Other Operating | 81,246,437             | 88,882,173             | 83,241,397             | 88,490,935              | 95,543,021              | 90,276,392              | (5,266,629)                   | -5.51%         |
|                 | 165,548,801            | 176,629,854            | 171,222,736            | 180,636,988             | 189,129,122             | 186,187,657             | (2,941,465)                   | -1.56%         |



PROPERTY TAX REVENUES include taxes levied on real and personal property. The levy amount is the difference between the projected expenditures and revenues for all levy supported County operations. Continuing in 2013 the County is limited to increasing property taxes by the increase in new construction. The rate of increase or decrease is tied directly to the increase in new construction.

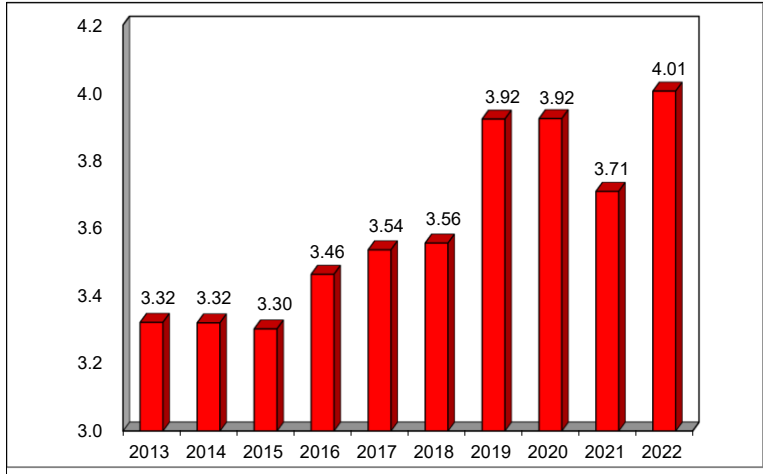
2021 figure represents the actual levy.

2022 figures are budgeted.



GROWTH IN TAX LEVY-This chart compares growth in the property tax levy to total growth in valuation. It further breaks down the valuation growth into construction/ improvements and inflationary growth. When the rate of increase in the tax levy is less than the increase due to new construction, the average taxpayer could expect to see a smaller county tax bill.

**General Fund**  
State Shared Tax  
Amounts Stated in Millions of Dollars

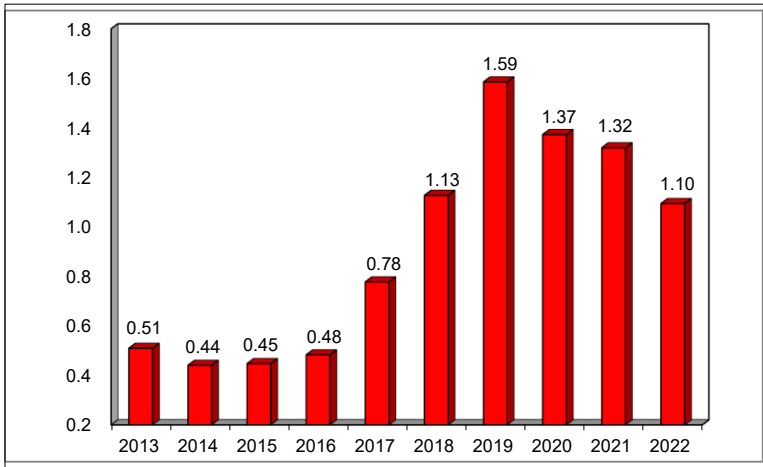


STATE SHARED TAX is distributed by the State based on a formula of spending effort and equalized values. Budget estimates are based on determinations by the State.

2021 figures are estimates.

2022 figures are budgeted.

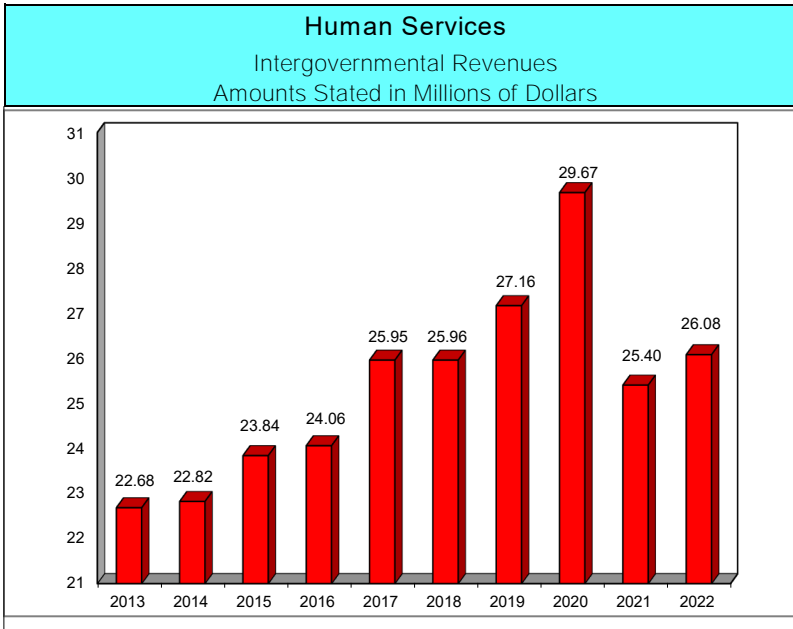
**General Fund**  
Interest Income Investments  
Amounts Stated in Millions of Dollars



INTEREST INCOME is the revenue earned on invested funds. Fluctuations are primarily the result of changes in the amount of funds available to invest and interest rates over the years. Estimates are based on anticipated market interest rates.

2021 figures are estimates.

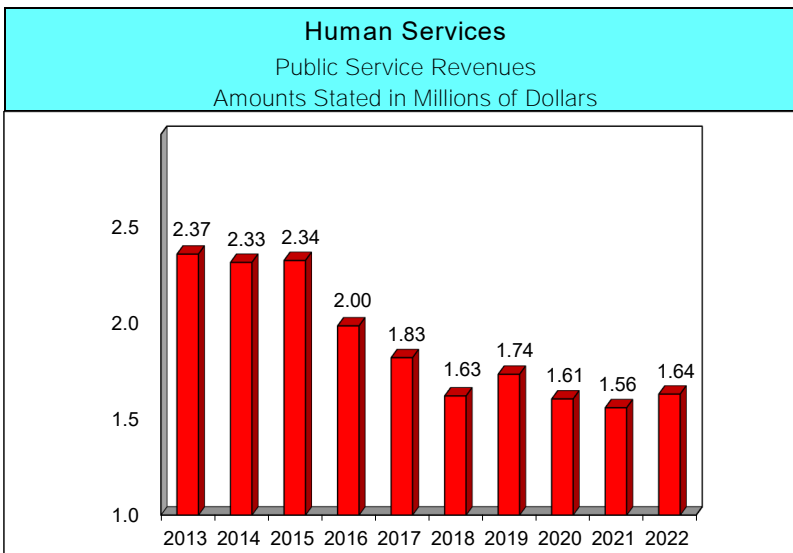
2022 figures are budgeted.



HUMAN SERVICES INTERGOVERNMENTAL REVENUES are revenues received from either the state or federal government in the form of grants and aids. Revenue estimates are based on an allocation from the state.

2021 figures are estimates.

2022 figures are budgeted.

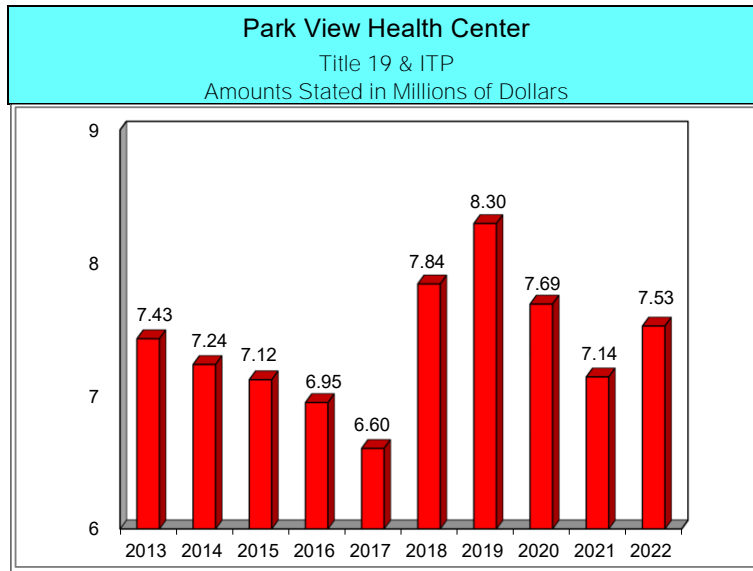


HUMAN SERVICES PUBLIC SERVICE REVENUES include revenues received from individual and third party payers for services rendered by the County.

2021 figures are estimates.

2022 figures are budgeted.

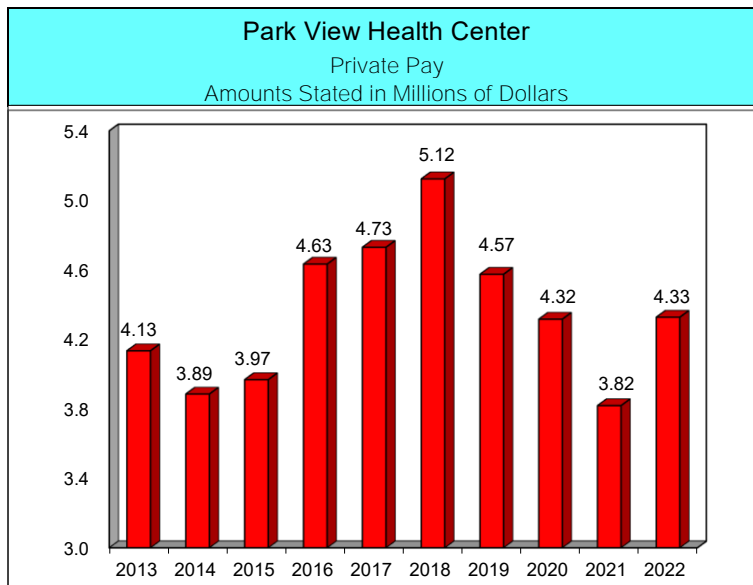




PARK VIEW HEALTH CENTER TITLE 19 MEDICAL ASSISTANCE revenue is based on a daily rate approved by the State. The decrease since 2012 is due to the number of medical assistance census going down and private pay census increasing. The spikes in 2018 and 2019 is due to one time payments for certified public expenditures for reduced patient days across the state.

2021 figures are estimates.

2022 figures are budgeted.



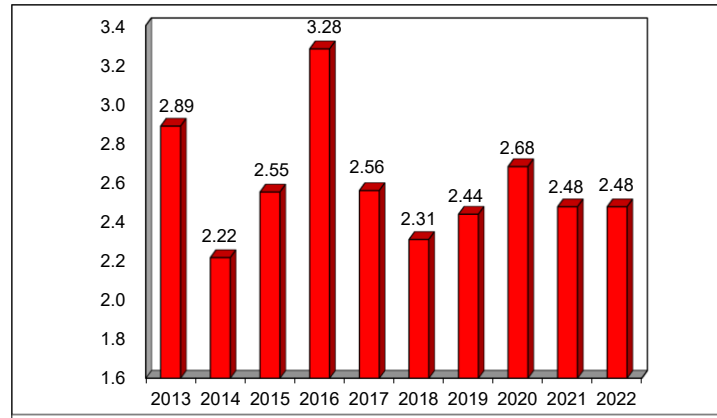
PARK VIEW HEALTH CENTER PRIVATE PAY revenue is derived from a daily rate which reflects actual operating expenses incurred for private pay residents. Fluctuations are caused by changes in the census and rate increases.

2021 figures are estimates.

2022 figures are budgeted.

## Highway

Local Government  
Amounts Stated in Millions of Dollars



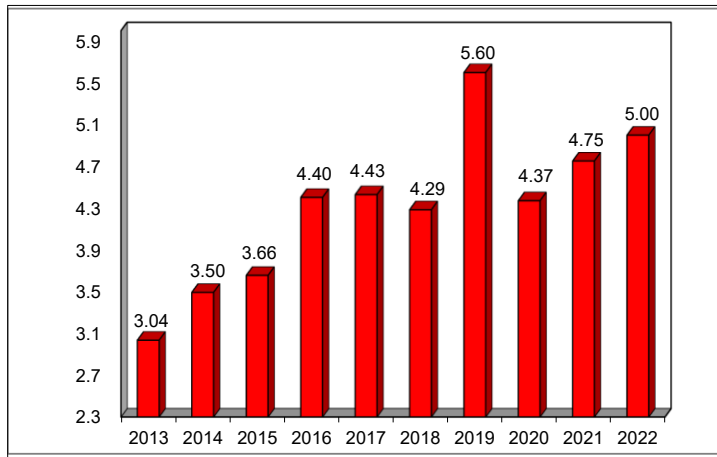
**HIGHWAY- LOCAL GOVERNMENTAL REVENUES**  
The Highway Department does various maintenance and construction projects for local municipalities. The expenses incurred on these projects are fully reimbursed to the County by the municipality requesting the work.

2021 figures are estimates.

2022 figures are budgeted.

## Highway

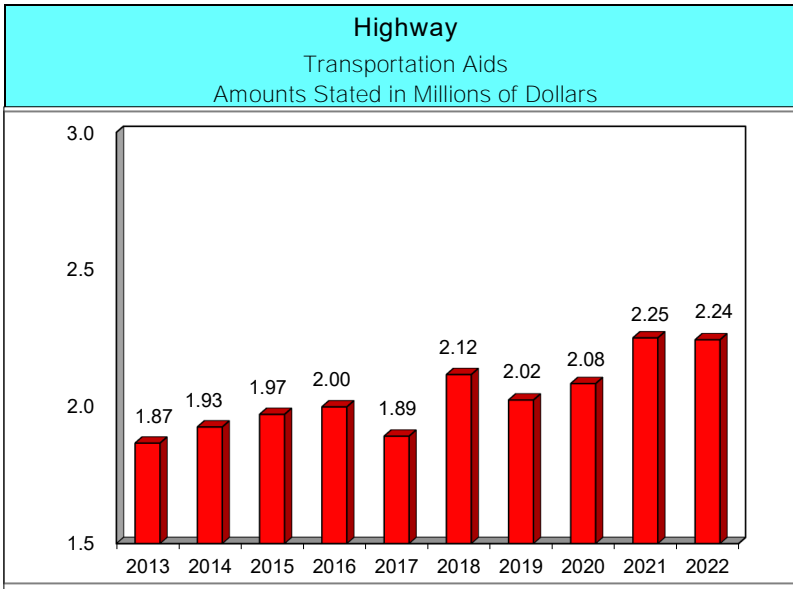
State Government  
Amounts Stated in Millions of Dollars



**HIGHWAY- STATE GOVERNMENTAL REVENUES**  
The Highway Department does various maintenance and construction projects for the State of Wisconsin. The expenses incurred on these projects are fully reimbursed to the County by the State.

2021 figures are estimates.

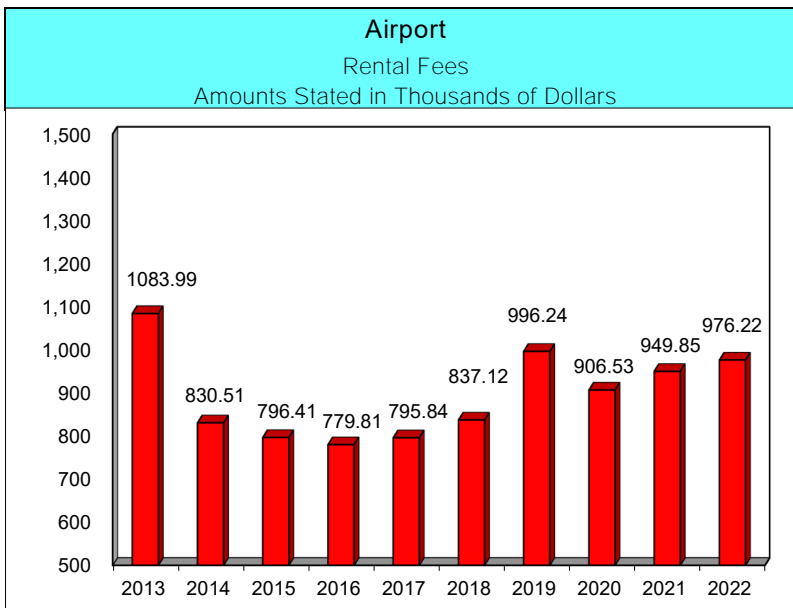
2022 figures are budgeted.



HIGHWAY- TRANSPORTATION AIDS are based on prior years expenditures incurred by the Highway and Sheriff Departments and on total county trunk highway miles.

2021 figures are estimates.

2022 figures are budgeted.



AIRPORT RENTAL FEES are generated from lease agreements. The increases are the result of new hanger and other building projects and increases in hanger and other building projects and increases in rental rates. The large decreases from 2012 to 2014 are the result of the US government decreasing the number of vehicles stored on airport land.

2021 figures are estimates.

2022 figures are budgeted.

## CHANGES TO TABLE OF ORGANIZATION

|                             |  |
|-----------------------------|--|
| Corporation Counsel –       | Replace one (1) Part-time Administrative Associate III position with one (1) Full-time Administrative Associate III position   |
| Human Services -            | <u>Administrative Services</u><br>Replace one (1) Full-time Administrative IV position with one (1) Full-time Paralegal position<br><br><u>Behavioral Health Services</u><br>Add one (1) Full-time Deputy Division Manager – Behavioral Health position<br>Replace one (1) Full-time Case Manager position with one (1) Full-time Case Manager – Lead position<br>Add one (1) Full-time Administrative Associate II position<br>Add two (2) Full-time Case Manager - Justice Programs positions<br>Add one (1) Full-time Peer Support Specialist position<br>Add one (1) Full-time Substance Use Disorder Counselor position |
| Land & Water Conservation – | Add one (1) Full-time Watershed Specialist position  |
| Park View Health Center –   | Add one (1) Full-time Lead Cook position<br>Add one (1) Full-time Lead Food Service Assistant position<br>Eliminate one (1) Full-time Food Service Supervisor position<br>Reduce Cook position by 0.6 FTE<br>Reduce Food Service Assistant position by 0.4 FTE   |
| Parks -                     | Replace one (1) Full-time Administrative Associate – Parks position with one (1) Full-time Program and Marketing Coordinator position<br>Replace one (1) Full-time Parks Manager position with one (1) Full-time Parks and Expo Grounds Manager position<br>Replace one (1) Full-time Parks Maintenance Supervisor position with one (1) Full-time Parks Maintenance Foreman position  |
| Public Health -             | Add one (1) Full-time Community Health Strategist position<br>Replace one (1) Part-time Public Health Aide position with one (1) Full-time Public Health Aide position<br>Replace one (1) Full-time WIC Program Manager position with one (1) Full-time WIC Program Nutritionist - Lead position<br>Add one (1) Part-time WIC Breastfeeding Peer Counselor position  |
| Sheriff's Office -          | Eliminate eight (8) Full-time Corrections Officer positions<br>Eliminate one (1) Full-time Inmate Classification Associate position  |
| Veterans Service Office –   | Eliminate one (1) Full-time Veterans Benefits Specialist position  |

## Table of Organization Changes 2022 Adopted Budget - Fiscal Summary

| Title                                       | Department                | Quant<br>FT | Quant<br>PT | Change<br>in FTE | Wages           | Fringe<br>Benefits | Other<br>Costs | Cost<br>Reductions | Revenue<br>Gain (Loss) | Net Cost<br>(Savings) |
|---|---------------------------|-------------|-------------|------------------|-----------------|--------------------|----------------|--------------------|------------------------|-----------------------|
| Administrative Associate III                | Corporation Counsel       | 1           | -1          | 0.50             | 18,886          | 14,790             |                |                    |                        | 33,676                |
| Paralegal                                   | Human Services - AD       | 1           |             | 1.00             | 41,379          | 15,919             |                |                    |                        | 57,298                |
| Administrative Associate IV                 | Human Services - AD       | -1          |             | (1.00)           | (39,020)        | (15,570)           |                |                    |                        | (54,590)              |
| Deputy Division Manager - Behavioral Health | Human Services - BH       | 1           |             | 1.00             | 77,709          | 36,504             |                |                    |                        | 114,213               |
| Case Manager                                | Human Services - BH       | -1          |             | (1.00)           | (71,475)        | (20,565)           |                |                    |                        | (92,040)              |
| Case Manager - Lead                         | Human Services - BH       | 1           |             | 1.00             | 75,503          | 21,724             |                |                    | 5,187                  | 92,040                |
| Administrative Associate II                 | Human Services - BH       | 1           |             | 1.00             | 35,963          | 29,787             |                |                    |                        | 65,750                |
| Case Manager - Justice Programs             | Human Services - BH       | 2           |             | 2.00             | 109,179         | 40,134             |                |                    |                        | 149,313               |
| Peer Support Specialist                     | Human Services - BH       | 1           |             | 1.00             | 39,270          | 30,320             |                |                    |                        | 69,590                |
| Substance Use Disorder Counselor            | Human Services - BH       | 1           |             | 1.00             | 56,186          | 32,303             |                |                    |                        | 88,489                |
| Watershed Specialist                        | Land & Water Conservation | 1           |             | 1.00             | 53,005          | 32,662             |                |                    |                        | 85,667                |
| Lead Cook                                   | Park View Health Center   | 1           |             | 1.00             | 57,054          | 26,586             |                |                    |                        | 83,640                |
| Lead Food Service Assistant                 | Park View Health Center   | 1           |             | 1.00             | 44,138          | 29,801             |                |                    |                        | 73,939                |
| Food Service Supervisor                     | Park View Health Center   |             | -1          | (1.00)           | (57,054)        | (26,586)           |                |                    |                        | (83,640)              |
| Cook  | Park View Health Center   |             | -1          | (0.60)           | (18,545)        | (20,869)           |                |                    |                        | (39,414)              |
| Food Service Assistant                      | Park View Health Center   |             | -1          | (0.40)           | (11,781)        | (13,926)           |                |                    |                        | (25,707)              |
| Program and Marketing Coordinator           | Parks                     | 1           |             | 1.00             | 52,020          | 32,528             |                |                    |                        | 84,548                |
| Administrative Associate - Parks            | Parks                     | -1          |             | (1.00)           | (39,020)        | (14,929)           |                |                    |                        | (53,949)              |
| Parks and Expo Grounds Manager              | Parks                     | 1           |             | 1.00             | 75,810          | 30,585             |                |                    |                        | 106,395               |
| Parks Manager                               | Parks                     | -1          |             | (1.00)           | (75,810)        | (30,585)           |                |                    |                        | (106,395)             |
| Parks Maintenance Foreman                   | Parks                     | 1           |             | 1.00             | 52,998          | 31,226             |                |                    |                        | 84,224                |
| Parks Maintenance Supervisor                | Parks                     | -1          |             | (1.00)           | (59,870)        | (32,332)           |                |                    |                        | (92,202)              |
| Community Health Strategist                 | Public Health             | 1           |             | 1.00             | 52,998          | 32,528             |                |                    |                        | 85,526                |
| Public Health Aide                          | Public Health             | 1           | -1          | 0.20             | 6,457           | 1,919              |                |                    |                        | 8,376                 |
| WIC Program Manager                         | Public Health             | -1          |             | (1.00)           | (68,786)        | (35,436)           |                |                    |                        | (104,222)             |
| WIC Program Nutritionist - Lead             | Public Health             | 1           |             | 1.00             | 53,498          | 32,609             |                |                    |                        | 86,107                |
| WIC Breastfeeding Peer Counselor            | Public Health             |             | 1           | 0.50             | 15,866          | 2,345              |                |                    |                        | 18,211                |
| Corrections Officer*                        | Sheriff                   | -8          |             | (8.00)           | (462,608)       | (279,168)          |                |                    | (962,230)              | 220,454               |
| Inmate Classification Associate             | Sheriff                   | -1          |             | (1.00)           | (43,770)        | (15,527)           |                |                    |                        | (59,297)              |
| Veterans Benefits Specialist                | Veterans Service          | -1          |             | (1.00)           | (45,552)        | (6,731)            |                |                    |                        | (52,283)              |
| <b>Total 2022 budget changes</b>            |                           | <b>2</b>    | <b>-4</b>   | <b>(0.80)</b>    | <b>(75,372)</b> | <b>(37,954)</b>    | <b>-</b>       | <b>-</b>           | <b>(957,043)</b>       | <b>843,717</b>        |

### NOTES:

Title changes having no fiscal impact are excluded.

\*For 2022 budget, the Jail will be closing two pods due to reducing the amount of state contract inmates housed by 60.

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|                                    | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|------------------------------------|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|                                    | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>AIRPORT</b>                     |                        |    |                                       |    |  |    |                          |    |
| Airport Director                   | 1                      |    |                                       |    |  |    | 1                        |    |
| Deputy Airport Director            | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate - Airport | 1                      |    |                                       |    |  |    | 1                        |    |
| Maintenance & Operations Manager   | 1                      |    |                                       |    |  |    | 1                        |    |
| Maintenance Equipment Operator     | 4                      |    |                                       |    |  |    | 4                        |    |
| Mechanic                           | 1                      |    |                                       |    |  |    | 1                        |    |
|                                    |                        |    |                                       |    |  |    |                          |    |
| <b>TOTAL</b>                       | 9                      | 0  | 0                                     | 0  | 0                                      | 0  | 9                        | 0  |
| <b>CHILD SUPPORT</b>               |                        |    |                                       |    |  |    |                          |    |
| Director of Child Support          | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Aide                | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate I         | 4                      |    |                                       |    |  |    | 4                        |    |
| Assistant Child Support Attorney   | 1                      |    |                                       |    |  |    | 1                        |    |
| Child Support Attorney             | 1                      |    |                                       |    |  |    | 1                        |    |
| Child Support Specialist           | 13                     |    |                                       |    |  |    | 13                       |    |
| Child Support Specialist - Lead    | 1                      |    |                                       |    |  |    | 1                        |    |
| Financial Associate II             | 3                      |    |                                       |    |  |    | 3                        |    |
| Office Supervisor                  | 1                      |    |                                       |    |  |    | 1                        |    |
|                                    |                        |    |                                       |    |  |    |                          |    |
| <b>TOTAL</b>                       | 26                     | 0  | 0                                     | 0  | 0                                      | 0  | 26                       | 0  |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|  | 2021 Adopted<br>Budget |          | Position Changes<br>After 2021 Budget |          | Position Changes<br>During 2022 Budget |          | 2022 Executive<br>Budget |          |
|--|------------------------|----------|---------------------------------------|----------|--|----------|--------------------------|----------|
|  | FT                     | PT       | FT                                    | PT       | FT                                     | PT       | FT                       | PT       |
| <b>CIRCUIT COURTS</b>                              |                        |          |                                       |          |  |          |                          |          |
| Court Commissioner                                 | 1                      |          |                                       |          |  |          | 1                        |          |
| Deputy Register in Probate                         | 1                      |          |                                       |          |  |          | 1                        |          |
| Register in Probate                                | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate III                       | 1                      |          | -1                                    |          |  |          |                          |          |
| <b>CLERK OF COURTS</b>                             |                        |          |                                       |          |  |          |                          |          |
| Clerk of Courts                                    | 1                      |          |                                       |          |  |          | 1                        |          |
| Accounting Supervisor                              | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate I                         | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate II/III                    | 2                      | 2        |                                       |          |  |          | 2                        | 2        |
| Administrative Associate III                       | 6                      |          | 1                                     |          |  |          | 7                        |          |
| Administrative Associate V                         | 1                      |          |                                       |          |  |          | 1                        |          |
| Chief Deputy Clerk of Courts                       | 1                      |          |                                       |          |  |          | 1                        |          |
| Court Assistant                                    | 9                      |          |                                       |          |  |          | 9                        |          |
| Court Record Coordinator                           | 1                      |          |                                       |          |  |          | 1                        |          |
| Financial Associate II                             | 1                      |          |                                       |          |  |          | 1                        |          |
| Judicial Associate - Lead                          | 6                      |          |                                       |          |  |          | 6                        |          |
| <b>FAMILY COURT COMMISSIONER</b>                   |                        |          |                                       |          |  |          |                          |          |
| Family Court Commissioner                          | 1                      |          |                                       |          |  |          | 1                        |          |
| Court Commissioner                                 | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate III                       | 2                      |          |                                       |          |  |          | 2                        |          |
| <b>FAMILY COURT SERVICES</b>                       |                        |          |                                       |          |  |          |                          |          |
| Family Court Services Manager                      | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate II                        | 1                      |          |                                       |          |  |          | 1                        |          |
| Family Court Services Mediator                     | 2                      |          |                                       |          |  |          | 2                        |          |
| <b>TOTAL -Clerk of Courts &amp; Related Depts.</b> | <b>42</b>              | <b>2</b> | <b>0</b>                              | <b>0</b> | <b>0</b>                               | <b>0</b> | <b>42</b>                | <b>2</b> |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|   | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|---|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|   | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>CORONER</b>                            |                        |    |                                       |    |  |    |                          |    |
| Coroner                                   | 1                      |    |                                       |    |  |    | 1                        |    |
| Chief Deputy Coroner                      | 1                      |    |                                       |    |  |    | 1                        |    |
| Deputy Coroner                            |                        | 1  |                                       |    |  |    |                          | 1  |
| Administrative Associate - County Coroner |                        | 1  |                                       |    |  |    |                          | 1  |
| <b>TOTAL</b>                              | 2                      | 2  | 0                                     | 0  | 0                                      | 0  | 2                        | 2  |
| <b>CORPORATION COUNSEL</b>                |                        |    |                                       |    |  |    |                          |    |
| Corporation Counsel                       | 1                      |    |                                       |    |  |    | 1                        |    |
| Assistant Corporation Counsel             | 2                      |    |                                       |    |  |    | 2                        |    |
| Paralegal                                 | 3                      |    |                                       |    |  |    | 3                        |    |
| Administrative Associate III              |                        | 1  |                                       |    | 1                                      | -1 | 1                        |    |
| <b>TOTAL</b>                              | 6                      | 1  | 0                                     | 0  | 1                                      | -1 | 7                        | 0  |
| <b>COUNTY CLERK</b>                       |                        |    |                                       |    |  |    |                          |    |
| County Clerk                              | 1                      |    |                                       |    |  |    | 1                        |    |
| Deputy County Clerk                       | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate II               |                        | 1  |                                       |    |  |    |                          | 1  |
| Administrative Associate III              | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                              | 3                      | 1  | 0                                     | 0  | 0                                      | 0  | 3                        | 1  |
| <b>COUNTY EXECUTIVE</b>                   |                        |    |                                       |    |  |    |                          |    |
| County Executive                          | 1                      |    |                                       |    |  |    | 1                        |    |
| Executive Assistant                       | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                              | 2                      | 0  | 0                                     | 0  | 0                                      | 0  | 2                        | 0  |



## TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|   | 2021 Adopted<br>Budget |          | Position Changes<br>After 2021 Budget |          | Position Changes<br>During 2022 Budget |          | 2022 Executive<br>Budget |          |
|---|------------------------|----------|---------------------------------------|----------|--|----------|--------------------------|----------|
|   | FT                     | PT       | FT                                    | PT       | FT                                     | PT       | FT                       | PT       |
| <b>DISTRICT ATTORNEY</b>                |                        |          |                                       |          |  |          |                          |          |
| Administrative Associate I              | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate V              | 2                      |          |                                       |          |  |          | 2                        |          |
| Crime Data Analyst                      | 1                      |          |                                       |          |  |          | 1                        |          |
| Diversion Program Coordinator           | 1                      |          |                                       |          |  |          | 1                        |          |
| Investigator                            | 1                      |          |                                       |          |  |          | 1                        |          |
| Legal Secretary                         | 1                      |          |                                       |          |  |          | 1                        |          |
| Office Supervisor                       | 1                      |          |                                       |          |  |          | 1                        |          |
| Paralegal                               | 4                      |          |                                       |          |  |          | 4                        |          |
| Risk Assessment Specialist              | 1                      |          |                                       |          |  |          | 1                        |          |
| Special Investigator                    | 1                      |          |                                       |          |  |          | 1                        |          |
| Victim Witness Program Coordinator      | 1                      |          |                                       |          |  |          | 1                        |          |
| Victim Witness Specialist               | 3                      |          |                                       |          |  |          | 3                        |          |
| <b>TOTAL</b>                            | <b>18</b>              | <b>0</b> | <b>0</b>                              | <b>0</b> | <b>0</b>                               | <b>0</b> | <b>18</b>                | <b>0</b> |
| <b>EMERGENCY MANAGEMENT</b>             |                        |          |                                       |          |  |          |                          |          |
| Director of Emergency Management        | 1                      |          |                                       |          |  |          | 1                        |          |
| Deputy Director of Emergency Management | 1                      |          |                                       |          |  |          | 1                        |          |
| Emergency Management Specialist         |                        |          |                                       | 1        |  |          |                          | 1        |
| Emergency Management Associate          |                        | 1        |                                       | -1       |  |          |                          |          |
| <b>TOTAL</b>                            | <b>2</b>               | <b>1</b> | <b>0</b>                              | <b>0</b> | <b>0</b>                               | <b>0</b> | <b>2</b>                 | <b>1</b> |
| <b>FACILITIES</b>                       |                        |          |                                       |          |  |          |                          |          |
| Director of Facilities                  | 1                      |          |                                       |          |  |          | 1                        |          |
| Accounting Associate                    | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate I              | 1                      |          |                                       |          |  |          | 1                        |          |
| Carpenter                               | 1                      |          |                                       |          |  |          | 1                        |          |
| Custodian                               | 5                      |          |                                       |          |  |          | 5                        |          |
| Electrician                             | 2                      |          |                                       |          |  |          | 2                        |          |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|                            | 2021 Adopted<br>Budget |          | Position Changes<br>After 2021 Budget |          | Position Changes<br>During 2022 Budget |          | 2022 Executive<br>Budget |          |
|----------------------------|------------------------|----------|---------------------------------------|----------|--|----------|--------------------------|----------|
|                            | FT                     | PT       | FT                                    | PT       | FT                                     | PT       | FT                       | PT       |
| <b>FACILITIES (cont.)</b>  |                        |          |                                       |          |  |          |                          |          |
| Facilities Assistant       | 10                     |          |                                       |          |  |          | 10                       |          |
| Facilities Specialist      | 3                      |          |                                       |          |  |          | 3                        |          |
| Facilities Superintendent  | 2                      |          |                                       |          |  |          | 2                        |          |
| HVAC Specialist            | 2                      |          |                                       |          |  |          | 2                        |          |
| Maintenance Supervisor     | 2                      |          |                                       |          |  |          | 2                        |          |
| Maintenance Technician     | 7                      |          |                                       |          |  |          | 7                        |          |
| Painter - Facilities       | 1                      |          |                                       |          |  |          | 1                        |          |
| Plumber                    | 1                      |          |                                       |          |  |          | 1                        |          |
| <b>TOTAL</b>               | <b>39</b>              | <b>0</b> | <b>0</b>                              | <b>0</b> | <b>0</b>                               | <b>0</b> | <b>39</b>                | <b>0</b> |
| <b>FINANCE</b>             |                        |          |                                       |          |  |          |                          |          |
| Director of Finance        | 1                      |          |                                       |          |  |          | 1                        |          |
| Assistant Finance Director | 1                      |          |                                       |          |  |          | 1                        |          |
| Accountant                 |                        |          | 1                                     |          |  |          | 1                        |          |
| Accounting Supervisor      | 1                      |          | -1                                    |          |  |          |                          |          |
| Budget Manager             |                        |          | 1                                     |          |  |          | 1                        |          |
| Financial Associate II     | 2                      |          |                                       |          |  |          | 2                        |          |
| Purchasing Manager         | 1                      |          |                                       |          |  |          | 1                        |          |
| <b>TOTAL</b>               | <b>6</b>               | <b>0</b> | <b>1</b>                              | <b>0</b> | <b>0</b>                               | <b>0</b> | <b>7</b>                 | <b>0</b> |
| <b>GENERAL SERVICES</b>    |                        |          |                                       |          |  |          |                          |          |
| Administrative Associate I | 1                      |          |                                       |          |  |          | 1                        |          |
| <b>TOTAL</b>               | <b>1</b>               | <b>0</b> | <b>0</b>                              | <b>0</b> | <b>0</b>                               | <b>0</b> | <b>1</b>                 | <b>0</b> |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|                                    | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|------------------------------------|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|                                    | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>HIGHWAY</b>                     |                        |    |                                       |    |  |    |                          |    |
| Highway Commissioner               | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate III       | 1                      |    |                                       |    |  |    | 1                        |    |
| Bridge and Engineering Manager     | 1                      |    |                                       |    |  |    | 1                        |    |
| Bridgetender                       | 12                     | 2  |                                       |    |  |    | 12                       | 2  |
| Equipment Operator I               | 41                     |    |                                       |    |  |    | 41                       |    |
| Equipment Operator II              | 10                     |    |                                       |    |  |    | 10                       |    |
| Financial Associate I              | 1                      |    |                                       |    |  |    | 1                        |    |
| Foreman                            | 4                      |    |                                       |    |  |    | 4                        |    |
| Highway Equipment Superintendent   | 1                      |    |                                       |    |  |    | 1                        |    |
| Highway Maintenance Superintendent | 2                      |    |                                       |    |  |    | 2                        |    |
| Highway Maintenance Supervisor     | 2                      |    |                                       |    |  |    | 2                        |    |
| Mechanic                           | 6                      |    |                                       |    |  |    | 6                        |    |
| Office Supervisor                  | 1                      |    |                                       |    |  |    | 1                        |    |
| Stockroom Coordinator              | 1                      |    |                                       |    |  |    | 1                        |    |
| Traffic Operations Supervisor      | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                       | 85                     | 2  | 0                                     | 0  | 0                                      | 0  | 85                       | 2  |
| <b>HUMAN RESOURCES</b>             |                        |    |                                       |    |  |    |                          |    |
| Director of Human Resources        | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate III       |                        | 2  |                                       |    |  |    |                          | 2  |
| Human Resource Advisor             | 1                      |    |                                       |    |  |    | 1                        |    |
| Human Resource Associate I         | 1                      |    |                                       |    |  |    | 1                        |    |
| Human Resource Associate II        | 1                      |    |                                       |    |  |    | 1                        |    |
| Human Resource Generalist          | 1                      |    |                                       |    |  |    | 1                        |    |
| Human Resource Manager             | 1                      |    |                                       |    |  |    | 1                        |    |
| Payroll and Benefits Manager       | 1                      |    |                                       |    |  |    | 1                        |    |
| Payroll and Benefits Specialist    | 1                      |    |                                       |    |  |    | 1                        |    |
| Risk Manager                       | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                       | 9                      | 2  | 0                                     | 0  | 0                                      | 0  | 9                        | 2  |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|  | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|--|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|  | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>HUMAN SERVICES-ADMINISTRATIVE SERVICES</b>    |                        |    |                                       |    |  |    |                          |    |
| Director of Human Services                       | 1                      |    |                                       |    |  |    | 1                        |    |
| Deputy Director of Human Services                | 1                      |    |                                       |    |  |    | 1                        |    |
| Division Manager - Administrative Services       |                        |    | 1                                     |    |  |    | 1                        |    |
| Accountant                                       | 2                      |    | -1                                    |    |  |    | 1                        |    |
| Accounting Associate                             |                        |    | 1                                     |    |  |    | 1                        |    |
| Administrative Associate - Human Services        | 3                      | 1  |                                       |    |  |    | 3                        | 1  |
| Administrative Associate I                       | 4                      |    |                                       |    |  |    | 4                        |    |
| Administrative Associate III                     | 4                      | 1  |                                       |    |  |    | 4                        | 1  |
| Administrative Associate IV                      | 4                      |    |                                       |    | -1                                     |    | 3                        |    |
| Administrative Associate IV - SUD                | 2                      |    |                                       |    |  |    | 2                        |    |
| Financial Associate II                           | 2                      | 1  | -1                                    |    |  |    | 1                        | 1  |
| Financial Supervisor                             | 1                      |    |                                       |    |  |    | 1                        |    |
| Office Supervisor                                | 2                      |    |                                       |    |  |    | 2                        |    |
| Paralegal  |                        |    |                                       |    | 1                                      |    | 1                        |    |
| Special Projects Coordinator                     | 1                      |    |                                       |    |  |    | 1                        |    |
| Transcriptionist Associate                       | 3                      | 2  |                                       |    |  |    | 3                        | 2  |
| <b>HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES</b> |                        |    |                                       |    |  |    |                          |    |
| Division Manager Behavioral Health               | 1                      |    |                                       |    |  |    | 1                        |    |
| Deputy Division Manager Behavioral Health        |                        |    |                                       |    | 1                                      |    | 1                        |    |
| Administrative Associate II                      |                        |    |                                       |    | 1                                      |    | 1                        |    |
| Advanced Practice Nurse Prescriber               | 1                      | 1  |                                       |    |  |    | 1                        | 1  |
| Case Manager                                     | 16                     |    |                                       |    | -1                                     |    | 15                       |    |
| Case Manager - Justice Programs                  | 1                      |    |                                       |    | 2                                      |    | 3                        |    |
| Case Manager - Lead                              |                        |    |                                       |    | 1                                      |    | 1                        |    |
| Case Manager - Safe Streets                      | 1                      |    |                                       |    |  |    | 1                        |    |
| Clinical Diversion Programs Supervisor           | 1                      |    |                                       |    |  |    | 1                        |    |
| Clinical Supervisor                              | 1                      |    |                                       |    |  |    | 1                        |    |
| Crisis Center Professional                       | 3                      |    |                                       |    |  |    | 3                        |    |
| Crisis Center Specialist                         | 8                      | 3  |                                       |    |  |    | 8                        | 3  |
| Crisis Center Specialist-Lead                    | 1                      |    |                                       |    |  |    | 1                        |    |

## TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|  | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|--|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|  | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES (cont.)</b> |                        |    |                                       |    |  |    |                          |    |
| Crisis Center Supervisor                                 | 2                      |    |                                       |    |  |    | 2                        |    |
| Crisis Prevention Specialist                             | 1                      |    |                                       |    |  |    | 1                        |    |
| CSP/CCS Supervisor                                       | 2                      |    |                                       |    |  |    | 2                        |    |
| Intensive In-Home Case Specialist                        | 3                      |    |                                       |    |  |    | 3                        |    |
| LPN-Psychiatric Nurse                                    | 1                      |    |                                       |    |  |    | 1                        |    |
| Mental Health Crisis Specialist                          | 4                      | 4  |                                       |    |  |    | 4                        | 4  |
| Mental Health Technician                                 | 2                      | 3  |                                       |    |  |    | 2                        | 3  |
| Mental Health Technician - Lead                          | 1                      |    |                                       |    |  |    | 1                        |    |
| Peer Support Specialist                                  | 1                      | 1  |                                       |    | 1                                      |    | 2                        | 1  |
| Prevention Services Coordinator                          | 1                      |    |                                       |    |  |    | 1                        |    |
| Psychiatric Nurse  | 2                      |    |                                       |    |  |    | 2                        |    |
| Psychotherapist  | 15                     | 1  |                                       |    |  |    | 15                       | 1  |
| Staff Psychiatrist                                       | 2                      |    |                                       |    |  |    | 2                        |    |
| Substance Use Disorder Counselor                         | 6                      |    |                                       |    | 1                                      |    | 7                        |    |
| Youth CCS Case Specialist                                | 3                      |    |                                       |    |  |    | 3                        |    |
| Youth CCS Lead Specialist                                | 1                      |    |                                       |    |  |    | 1                        |    |
| Youth Mental Health Supervisor                           | 2                      |    |                                       |    |  |    | 2                        |    |
| <b>HUMAN SERVICES – CHILD WELFARE SERVICES</b>           |                        |    |                                       |    |  |    |                          |    |
| Division Manager-Child Welfare                           | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate III                             | 6                      | 2  |                                       |    |  |    | 6                        | 2  |
| Case Aide  | 1                      |    |                                       |    |  |    | 1                        |    |
| Family Support Crisis Worker                             | 2                      |    |                                       |    |  |    | 2                        |    |
| Home Consultant  | 8                      |    |                                       |    |  |    | 8                        |    |
| Juvenile Intake Specialist                               | 2                      |    |                                       |    |  |    | 2                        |    |
| Juvenile Restitution Program Coordinator                 | 1                      |    |                                       |    |  |    | 1                        |    |
| Program Supervisor                                       | 9                      |    |                                       |    |  |    | 9                        |    |
| Social Work Specialist                                   | 53                     |    |                                       |    |  |    | 53                       |    |

## TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|   | 2021 Adopted<br>Budget |           | Position Changes<br>After 2021 Budget |          | Position Changes<br>During 2022 Budget |          | 2022 Executive<br>Budget |           |
|---|------------------------|-----------|---------------------------------------|----------|--|----------|--------------------------|-----------|
|   | FT                     | PT        | FT                                    | PT       | FT                                     | PT       | FT                       | PT        |
| <b>HUMAN SERVICES – ECONOMIC SUPPORT</b>  |                        |           |                                       |          |  |          |                          |           |
| Division Manager - Economic Support       | 1                      |           |                                       |          |  |          | 1                        |           |
| Administrative Associate I                | 2                      |           |                                       |          |  |          | 2                        |           |
| Economic Support Specialist - Lead        | 2                      |           |                                       |          |  |          | 2                        |           |
| Economic Support Specialist I / II        | 33                     | 4         |                                       |          |  |          | 33                       | 4         |
| Economic Support Supervisor               | 1                      |           |                                       |          |  |          | 1                        |           |
| Problem Resolution Specialist             | 1                      |           |                                       |          |  |          | 1                        |           |
| Staff Development Specialist              | 1                      |           |                                       |          |  |          | 1                        |           |
| <b>HUMAN SERVICES – LONG TERM SUPPORT</b> |                        |           |                                       |          |  |          |                          |           |
| Division Manager - Long Term Support      | 1                      |           |                                       |          |  |          | 1                        |           |
| Administrative Associate III              | 2                      |           |                                       |          |  |          | 2                        |           |
| ADRC Specialist                           | 10                     |           |                                       |          |  |          | 10                       |           |
| APS Specialist                            | 4                      |           |                                       |          |  |          | 4                        |           |
| Dementia Care Specialist                  | 1                      |           |                                       |          |  |          | 1                        |           |
| Disability Benefit Specialist             | 2                      |           |                                       |          |  |          | 2                        |           |
| Elder Benefit Specialist                  | 2                      |           |                                       |          |  |          | 2                        |           |
| Program Supervisor                        | 3                      |           |                                       |          |  |          | 3                        |           |
| Social Work Specialist                    | 7                      |           |                                       |          |  |          | 7                        |           |
| <b>TOTAL HUMAN SERVICES</b>               | <b>269</b>             | <b>24</b> | <b>0</b>                              | <b>0</b> | <b>6</b>                               | <b>0</b> | <b>275</b>               | <b>24</b> |
| <b>INFORMATION SYSTEMS</b>                |                        |           |                                       |          |  |          |                          |           |
| Director of Information Systems           | 1                      |           |                                       |          |  |          | 1                        |           |
| Cyber Security Architect                  | 1                      |           |                                       |          |  |          | 1                        |           |
| Development Supervisor                    | 1                      |           |                                       |          |  |          | 1                        |           |
| IS Accountant                             | 1                      |           |                                       |          |  |          | 1                        |           |
| Network Administrator                     | 1                      |           |                                       |          |  |          | 1                        |           |
| Network Technician                        | 3                      |           | 1                                     |          |  |          | 4                        |           |
| Systems Analyst                           | 3                      |           |                                       |          |  |          | 3                        |           |
| Systems Analyst - Lead                    | 1                      |           |                                       |          |  |          | 1                        |           |

## TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|   | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|---|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|   | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>INFORMATION SYSTEMS (cont.)</b>      |                        |    |                                       |    |  |    |                          |    |
| Technical Support Supervisor            | 1                      |    |                                       |    |  |    | 1                        |    |
| Telecommunications Specialist           | 1                      |    | -1                                    |    |  |    |                          |    |
| User Support Specialist                 | 3                      |    |                                       |    |  |    | 3                        |    |
| User Support Specialist - Lead          | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                            | 18                     | 0  | 0                                     | 0  | 0                                      | 0  | 18                       | 0  |
| <b>LAND &amp; WATER CONSERVATION</b>    |                        |    |                                       |    |  |    |                          |    |
| Director of Land and Water Conservation | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate - LWCD         | 1                      |    |                                       |    |  |    | 1                        |    |
| Agronomist                              | 1                      |    |                                       |    |  |    | 1                        |    |
| Conservation Technician                 | 2                      |    |                                       |    |  |    | 2                        |    |
| GIS Specialist / Technician             | 1                      |    |                                       |    |  |    | 1                        |    |
| Resource Conservationist                | 1                      |    |                                       |    |  |    | 1                        |    |
| Watershed Specialist                    |                        |    |                                       |    | 1                                      |    | 1                        |    |
| <b>TOTAL</b>                            | 7                      | 0  | 0                                     | 0  | 1                                      | 0  | 8                        | 0  |
| <b>PARK VIEW HEALTH CENTER</b>          |                        |    |                                       |    |  |    |                          |    |
| Administrator                           | 1                      |    |                                       |    |  |    | 1                        |    |
| Accounting Associate                    | 2                      |    |                                       |    |  |    | 2                        |    |
| Activity Specialist                     | 8                      |    |                                       |    |  |    | 8                        |    |
| Activity Specialist - Lead              | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Aide                     |                        | 1  |                                       |    |  |    |                          | 1  |
| Administrative Coordinator              | 1                      |    |                                       |    |  |    | 1                        |    |
| Admissions Coordinator                  | 1                      |    |                                       |    |  |    | 1                        |    |
| C.N.A. Coordinator                      | 1                      |    |                                       |    |  |    | 1                        |    |
| C.N.A.                                  | 96                     | 1  | -1                                    |    |  |    | 95                       | 1  |
| Clinical Dietitian                      | 1                      |    |                                       |    |  |    | 1                        |    |
| Cook                                    | 3                      | 1  |                                       |    |  | -1 | 3                        |    |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|  | 2021 Adopted<br>Budget |          | Position Changes<br>After 2021 Budget |          | Position Changes<br>During 2022 Budget |           | 2022 Executive<br>Budget |          |
|--|------------------------|----------|---------------------------------------|----------|--|-----------|--------------------------|----------|
|  | FT                     | PT       | FT                                    | PT       | FT                                     | PT        | FT                       | PT       |
| <b>PARK VIEW HEALTH CENTER (cont.)</b> |                        |          |                                       |          |  |           |                          |          |
| Custodian                              | 11                     |          |                                       |          |  |           | 11                       |          |
| Director of Nursing                    | 1                      |          |                                       |          |  |           | 1                        |          |
| Environmental Services Supervisor      | 1                      |          |                                       |          |  |           | 1                        |          |
| Financial Associate II                 | 1                      |          |                                       |          |  |           | 1                        |          |
| Financial Services Manager             | 1                      |          |                                       |          |  |           | 1                        |          |
| Food and Nutrition Services Manager    | 1                      |          |                                       |          |  |           | 1                        |          |
| Food Service Assistant                 | 13                     | 1        |                                       |          | -1                                     |           | 12                       | 1        |
| Food Service Supervisor                | 1                      |          |                                       |          | -1                                     |           |                          |          |
| Hospitality Aide                       | 16                     |          | 1                                     |          |  |           | 17                       |          |
| Lead Cook                              |                        |          |                                       |          | 1                                      |           | 1                        |          |
| Lead Food Service Assistant            |                        |          |                                       |          | 1                                      |           | 1                        |          |
| LPN - Unit Assistant                   | 1                      |          |                                       |          |  |           | 1                        |          |
| Medical Records Associate              | 1                      |          |                                       |          |  |           | 1                        |          |
| Nursing Scheduler                      | 1                      |          |                                       |          |  |           | 1                        |          |
| Painter                                |                        | 1        |                                       |          |  |           |                          | 1        |
| Purchasing Associate                   | 1                      |          |                                       |          |  |           | 1                        |          |
| RN Quality Assurance Supervisor        | 1                      |          |                                       |          |  |           | 1                        |          |
| Registered Nurse / LPN                 | 34                     | 1        |                                       |          |  |           | 34                       | 1        |
| Restorative Aide                       | 1                      |          |                                       |          |  |           | 1                        |          |
| RN Neighborhood Supervisor             | 4                      |          |                                       |          |  |           | 4                        |          |
| RN Shift Supervisor                    | 3                      |          |                                       |          |  |           | 3                        |          |
| Social Wellness Manager                | 1                      |          |                                       |          |  |           | 1                        |          |
| Social Worker - Medical                | 3                      | 2        |                                       |          |  |           | 3                        | 2        |
| Staff Development Coordinator          | 1                      |          |                                       |          |  |           | 1                        |          |
| Transportation Aide                    | 1                      |          |                                       |          |  |           | 1                        |          |
| Unit Assistant                         | 3                      |          |                                       |          |  |           | 3                        |          |
| <b>TOTAL</b>                           | <b>217</b>             | <b>8</b> | <b>0</b>                              | <b>0</b> | <b>0</b>                               | <b>-1</b> | <b>217</b>               | <b>7</b> |



## TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|                                     | 2021 Adopted<br>Budget |          | Position Changes<br>After 2021 Budget |          | Position Changes<br>During 2022 Budget |          | 2022 Executive<br>Budget |          |
|-------------------------------------|------------------------|----------|---------------------------------------|----------|--|----------|--------------------------|----------|
|                                     | FT                     | PT       | FT                                    | PT       | FT                                     | PT       | FT                       | PT       |
| <b>PARKS</b>                        |                        |          |                                       |          |  |          |                          |          |
| Director of Parks and Expo Center   | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate - Parks    | 1                      |          |                                       |          | -1                                     |          |                          |          |
| Expo Manager                        | 1                      |          |                                       |          |  |          | 1                        |          |
| Parks and Expo Grounds Manager      |                        |          |                                       |          | 1                                      |          | 1                        |          |
| Parks Caretaker                     | 4                      | 2        |                                       |          |  |          | 4                        | 2        |
| Parks Maintenance Foreman           |                        |          |                                       |          | 1                                      |          | 1                        |          |
| Parks Maintenance Supervisor        | 1                      |          |                                       |          | -1                                     |          |                          |          |
| Parks Manager                       | 1                      |          |                                       |          | -1                                     |          |                          |          |
| Program and Marketing Coordinator   |                        |          |                                       |          | 1                                      |          | 1                        |          |
| <b>TOTAL</b>                        | <u>9</u>               | <u>2</u> | <u>0</u>                              | <u>0</u> | <u>0</u>                               | <u>0</u> | <u>9</u>                 | <u>2</u> |
| <b>PLANNING &amp; ZONING</b>        |                        |          |                                       |          |  |          |                          |          |
| Director of Planning and Zoning     | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate - Planning | 1                      |          |                                       |          |  |          | 1                        |          |
| Code Enforcement Officer            | 2                      |          |                                       |          |  |          | 2                        |          |
| Erosion Control Technician          | 1                      |          |                                       |          |  |          | 1                        |          |
| GIS Administrator                   | 1                      |          |                                       |          |  |          | 1                        |          |
| GIS Specialist I                    | 1                      |          |                                       |          |  |          | 1                        |          |
| GIS Specialist II                   | 1                      |          |                                       |          |  |          | 1                        |          |
| Land Use Planner                    | 1                      |          |                                       |          |  |          | 1                        |          |
| Real Property Listing Supervisor    | 1                      |          |                                       |          |  |          | 1                        |          |
| Tax Listing Associate               | 1                      |          |                                       |          |  |          | 1                        |          |
| Tax Listing Specialist              | 1                      |          |                                       |          |  |          | 1                        |          |
| Zoning Administrator                | 1                      |          |                                       |          |  |          | 1                        |          |
| Zoning Associate                    | 1                      |          |                                       |          |  |          | 1                        |          |
| <b>TOTAL</b>                        | <u>14</u>              | <u>0</u> | <u>0</u>                              | <u>0</u> | <u>0</u>                               | <u>0</u> | <u>14</u>                | <u>0</u> |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|  | 2021 Adopted<br>Budget |          | Position Changes<br>After 2021 Budget |          | Position Changes<br>During 2022 Budget |          | 2022 Executive<br>Budget |          |
|--|------------------------|----------|---------------------------------------|----------|--|----------|--------------------------|----------|
|  | FT                     | PT       | FT                                    | PT       | FT                                     | PT       | FT                       | PT       |
| <b>PUBLIC HEALTH</b>                   |                        |          |                                       |          |  |          |                          |          |
| Director of Public Health              | 1                      |          |                                       |          |  |          | 1                        |          |
| Accounting Associate                   | 1                      |          |                                       |          |  |          | 1                        |          |
| Administrative Associate III           | 1                      |          |                                       |          |  |          | 1                        |          |
| Communications Specialist              | 1                      |          |                                       |          |  |          | 1                        |          |
| Community Health Strategist            | 7                      | 1        | -1                                    |          | 1                                      |          | 7                        | 1        |
| Environmental Health Manager           | 1                      |          |                                       |          |  |          | 1                        |          |
| Environmental Health Specialist I / II | 4                      |          |                                       |          |  |          | 4                        |          |
| Epidemiologist                         | 1                      |          |                                       |          |  |          | 1                        |          |
| Health Programs Evaluator              | 1                      |          |                                       |          |  |          | 1                        |          |
| Lead Abatement Project Coordinator     | 1                      |          |                                       |          |  |          | 1                        |          |
| Mental Health Project Coordinator      | 1                      |          |                                       |          |  |          | 1                        |          |
| Policy and Equity Coordinator          | 1                      |          |                                       |          |  |          | 1                        |          |
| Public Health Aide                     | 2                      | 1        |                                       |          | 1                                      | -1       | 3                        |          |
| Public Health Nurse                    | 9                      | 2        |                                       |          |  |          | 9                        | 2        |
| Public Health Planner                  | 1                      |          |                                       |          |  |          | 1                        |          |
| Public Health Preparedness Specialist  | 1                      |          |                                       |          |  |          | 1                        |          |
| Public Health Supervisor               | 4                      |          |                                       |          |  |          | 4                        |          |
| Suicide Prevention Project Coordinator | 1                      |          |                                       |          |  |          | 1                        |          |
| WI Well Woman Program Specialist       | 1                      | 1        |                                       |          |  |          | 1                        | 1        |
| WIC Breastfeeding Peer Counselor       | 1                      |          | -1                                    |          |  | 1        |                          | 1        |
| WIC Program Manager                    | 1                      |          |                                       |          | -1                                     |          |                          |          |
| WIC Program Nutritionist - Lead        |                        |          |                                       |          | 1                                      |          | 1                        |          |
| WIC Program Nutritionist               |                        | 4        |                                       |          |  |          |                          | 4        |
| <b>TOTAL</b>                           | <b>42</b>              | <b>9</b> | <b>-2</b>                             | <b>0</b> | <b>2</b>                               | <b>0</b> | <b>42</b>                | <b>9</b> |
| <b>REGISTER OF DEEDS</b>               |                        |          |                                       |          |  |          |                          |          |
| Register of Deeds                      | 1                      |          |                                       |          |  |          | 1                        |          |
| Register of Deeds Supervisor           | 1                      |          |                                       |          |  |          | 1                        |          |
| Records Associate                      | 4                      |          |                                       |          |  |          | 4                        |          |
| Records Specialist                     | 1                      |          |                                       |          |  |          | 1                        |          |
| <b>TOTAL</b>                           | <b>7</b>               | <b>0</b> | <b>0</b>                              | <b>0</b> | <b>0</b>                               | <b>0</b> | <b>7</b>                 | <b>0</b> |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|   | 2021 Adopted<br>Budget |          | Position Changes<br>After 2021 Budget |           | Position Changes<br>During 2022 Budget |          | 2022 Executive<br>Budget |          |
|---|------------------------|----------|---------------------------------------|-----------|--|----------|--------------------------|----------|
|   | FT                     | PT       | FT                                    | PT        | FT                                     | PT       | FT                       | PT       |
| <b>SHERIFF</b>                              |                        |          |                                       |           |  |          |                          |          |
| Sheriff                                     | 1                      |          |                                       |           |  |          | 1                        |          |
| Chief Deputy Sheriff                        | 1                      |          |                                       |           |  |          | 1                        |          |
| Accountant                                  | 1                      |          |                                       |           |  |          | 1                        |          |
| Booking Security Associate                  | 14                     |          |                                       |           |  |          | 14                       |          |
| Captain                                     | 4                      |          |                                       |           |  |          | 4                        |          |
| Civil Process Associate                     | 1                      |          |                                       |           |  |          | 1                        |          |
| Corporal                                    | 6                      |          | -6                                    |           |  |          |                          |          |
| Corrections Financial Associate             | 2                      |          |                                       |           |  |          | 2                        |          |
| Corrections Officer                         | 59                     | 5        | 5                                     | -5        | -8                                     |          | 56                       |          |
| Detective                                   | 7                      |          |                                       |           |  |          | 7                        |          |
| Dispatcher                                  | 31                     |          |                                       |           |  |          | 31                       |          |
| Evidence and Records Supervisor             | 1                      |          |                                       |           |  |          | 1                        |          |
| Financial Associate I                       | 1                      |          |                                       |           |  |          | 1                        |          |
| GPS Coordinator                             | 1                      |          |                                       |           |  |          | 1                        |          |
| Inmate Classification Associate             | 2                      |          |                                       |           | -1                                     |          | 1                        |          |
| Internet Crime Investigator                 | 1                      |          |                                       |           |  |          | 1                        |          |
| Lieutenant                                  | 15                     |          |                                       |           |  |          | 15                       |          |
| Police Officer                              | 37                     |          |                                       |           |  |          | 37                       |          |
| Police Officer - Court Services             | 3                      |          |                                       |           |  |          | 3                        |          |
| Public Safety Application Administrator     | 1                      |          | 1                                     |           |  |          | 2                        |          |
| Public Safety Application Associate         | 1                      |          | -1                                    |           |  |          |                          |          |
| Public Safety Records Associate             | 1                      |          | -1                                    |           |  |          |                          |          |
| Records Administrative Supervisor           | 1                      |          |                                       |           |  |          | 1                        |          |
| Records and Transcription Associate         | 1                      |          |                                       |           |  |          | 1                        |          |
| Sergeant                                    | 6                      |          | 6                                     |           |  |          | 12                       |          |
| Traffic and Warrant Associate               | 1                      |          |                                       |           |  |          | 1                        |          |
| Warrant and Electronic Monitoring Associate | 1                      |          |                                       |           |  |          | 1                        |          |
| Work Release Unit Supervisor                | 1                      |          |                                       |           |  |          | 1                        |          |
| <b>TOTAL</b>                                | <b>202</b>             | <b>5</b> | <b>4</b>                              | <b>-5</b> | <b>-9</b>                              | <b>0</b> | <b>197</b>               | <b>0</b> |

# TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|   | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|---|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|   | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>SOLID WASTE MANAGEMENT</b>                   |                        |    |                                       |    |  |    |                          |    |
| Director of Solid Waste                         | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate - Solid Waste          | 1                      |    | -1                                    |    |  |    |                          |    |
| Communications & Program Development Specialist |                        |    | 1                                     |    |  |    | 1                        |    |
| Environmental Manager                           | 1                      |    |                                       |    |  |    | 1                        |    |
| Environmental Technician                        | 2                      |    |                                       |    |  |    | 2                        |    |
| Equipment Operator                              | 4                      |    |                                       |    |  |    | 4                        |    |
| Foreman   | 1                      |    |                                       |    |  |    | 1                        |    |
| Office Supervisor                               |                        |    | 1                                     |    |  |    | 1                        |    |
| Recycling Program Manager                       | 1                      |    | -1                                    |    |  |    |                          |    |
| Solid Waste Associate                           | 2                      |    |                                       |    |  |    | 2                        |    |
| Solid Waste Mechanical Technician               | 2                      |    |                                       |    |  |    | 2                        |    |
| Solid Waste Operations Manager                  | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                                    | 16                     | 0  | 0                                     | 0  | 0                                      | 0  | 16                       | 0  |
| <b>TREASURER</b>                                |                        |    |                                       |    |  |    |                          |    |
| County Treasurer                                | 1                      |    |                                       |    |  |    | 1                        |    |
| Deputy County Treasurer                         | 1                      |    |                                       |    |  |    | 1                        |    |
| Financial Associate I                           | 1                      |    |                                       |    |  |    | 1                        |    |
| Financial Associate II                          | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                                    | 4                      | 0  | 0                                     | 0  | 0                                      | 0  | 4                        | 0  |
| <b>UNIVERSITY EXTENSION</b>                     |                        |    |                                       |    |  |    |                          |    |
| Administrative Associate - UW Extension         | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate III                    | 2                      |    |                                       |    |  |    | 2                        |    |
| Educator - 4-H Youth and Science                | 1                      |    |                                       |    |  |    | 1                        |    |
| Grandparents Raising Grandchildren Coordinator  |                        | 1  |                                       |    |  |    |                          | 1  |
| <b>TOTAL</b>                                    | 4                      | 1  | 0                                     | 0  | 0                                      | 0  | 4                        | 1  |

## TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2022

|  | 2021 Adopted<br>Budget |    | Position Changes<br>After 2021 Budget |    | Position Changes<br>During 2022 Budget |    | 2022 Executive<br>Budget |    |
|--|------------------------|----|---------------------------------------|----|--|----|--------------------------|----|
|  | FT                     | PT | FT                                    | PT | FT                                     | PT | FT                       | PT |
| <b>VETERANS SERVICE OFFICE</b>         |                        |    |                                       |    |  |    |                          |    |
| Director of Veterans' Services         | 1                      |    |                                       |    |  |    | 1                        |    |
| Administrative Associate IV - Veterans | 1                      |    |                                       |    |  |    | 1                        |    |
| Veterans Benefits Specialist           | 5                      |    |                                       |    | -1                                     |    | 4                        |    |
| Veterans Services Supervisor           | 1                      |    |                                       |    |  |    | 1                        |    |
| <b>TOTAL</b>                           | 8                      | 0  | 0                                     | 0  | -1                                     | 0  | 7                        | 0  |
| <b>GRAND TOTAL</b>                     | 1067                   | 60 | 3                                     | -5 | 0                                      | -2 | 1070                     | 53 |

For the Adopted 2021 Budget, the Solid Waste Department was not included in this schedule.

**WINNEBAGO COUNTY  
CAPITAL OUTLAY - 2022**

| <u>Department</u>          | <u>Description</u>  | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|----------------------------|---|-----------------|------------------|-----------------------|
| County Board               |   |                 |                  |                       |
|                            | Open Meeting/Roll Call Voting Software Upgrade                  | 1               | 23,000           | 23,000                |
|                            |   | 1               |                  | 23,000                |
| County Clerk - Elections - |   |                 |                  |                       |
|                            | Election Management System Express Server Kit                   | 1               | 5,000            | 5,000                 |
|                            |   | 1               |                  | 5,000                 |
| Technology Replacement -   |   |                 |                  |                       |
|                            | Average Server  | 3               | 13,000           | 39,000                |
|                            | Large Server  | 5               | 23,000           | 115,000               |
|                            | EMC / SAN   | 2               | 28,000           | 56,000                |
|                            | Storage / EMC / DD  | 1               | 60,000           | 60,000                |
|                            | Large Switch  | 3               | 8,000            | 24,000                |
|                            | RazorSafe / Intradyn  | 1               | 14,000           | 14,000                |
|                            |   | 15              |                  | 308,000               |
| Facilities -               |   |                 |                  |                       |
|                            | Neenah DHS Chiller Replacement                                  | 1               | 93,000           | 93,000                |
|                            | Cab and chassis with contractor body                            | 1               | 47,000           | 47,000                |
|                            | Contractor van with ladder truck, partition, and warning lights | 1               | 49,000           | 49,000                |
|                            | Zero turn mower with accessories                                | 1               | 7,500            | 7,500                 |
|                            | Truck cap for MNT-30 vehicle                                    | 1               | 6,000            | 6,000                 |
|                            | Burnisher for Law Enforcement Center                            | 1               | 8,000            | 8,000                 |
|                            |   | 6               |                  | 210,500               |

**WINNEBAGO COUNTY  
CAPITAL OUTLAY - 2022**

| <u>Department</u> | <u>Description</u>                            | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|---|-----------------|------------------|-----------------------|
| Clerk of Courts - |   |                 |                  |                       |
|                   | Branch 4 Video Conference System Replacement  | 1               | 93,000           | 93,000                |
|                   |   | 1               |                  | 93,000                |
| Sheriff -         |   |                 |                  |                       |
| Patrol -          | SUV Squad Cars w/ changeovers                 | 6               | 45,564           | 273,384               |
|                   | Accident Recon and Crime Scene Scanner Kit    | 1               | 42,500           | 42,500                |
|                   | Forensic Receiver Kit                         | 1               | 11,000           | 11,000                |
| Jail -            | Intercom System Upgrade                       | 1               | 128,000          | 128,000               |
|                   |   | 9               |                  | 454,884               |
| Coroner -         |   |                 |                  |                       |
|                   | Vehicle                                       | 1               | 30,000           | 30,000                |
|                   |   | 1               |                  | 30,000                |
| Highway -         |   |                 |                  |                       |
|                   | RT Vision Timecard System with implementation | 1               | 13,000           | 13,000                |
|                   | Tri-Axle Dump Trucks                          | 3               | 310,000          | 930,000               |
|                   | 1 Ton Patrol Truck                            | 2               | 75,000           | 150,000               |
|                   | Sign Truck                                    | 1               | 80,000           | 80,000                |
|                   | 35 Ton Trailer                                | 1               | 50,000           | 50,000                |
|                   | 5 Ton Steel Drum Vibratory Roller             | 1               | 90,000           | 90,000                |
|                   | Foreman Trucks                                | 2               | 75,000           | 150,000               |
|                   |   | 11              |                  | 1,463,000             |
| Public Health -   |   |                 |                  |                       |
|                   | Van   | 1               | 30,000           | 30,000                |
|                   |   | 1               |                  | 30,000                |

**WINNEBAGO COUNTY  
CAPITAL OUTLAY - 2022**

| <u>Department</u> | <u>Description</u>          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|-----------------------------|-----------------|------------------|-----------------------|
| Human Services -  |                             |                 |                  |                       |
|                   | Security System with camera | 1               | 13,000           | 13,000                |
|                   |                             | 1               |                  | 13,000                |
| Park View         |                             |                 |                  |                       |
| Health Center -   |                             |                 |                  |                       |
|                   | Dishwasher Flight Type      | 1               | 100,400          | 100,400               |
|                   |                             | 1               |                  | 100,400               |
| Parks -           |                             |                 |                  |                       |
| Admin -           | Pick Up Truck               | 1               | 40,000           | 40,000                |
|                   | Plow                        | 1               | 10,000           | 10,000                |
|                   |                             | 2               |                  | 50,000                |
|                   |                             | 50              |                  | 2,780,784             |



## SUMMARY BY DIVISION

|                                     | <u>Revenues</u>      | <u>Expenses</u>      | <u>Adjustments</u>  | <u>Levy</u>          |
|-------------------------------------|----------------------|----------------------|---------------------|----------------------|
| <b>ADMINISTRATION</b>               |                      |                      |                     |                      |
| County Executive                    | \$ 6,000             | \$ 271,948           | \$ 117,861          | \$ 383,809           |
| Corporation Counsel                 | 99,400               | 751,880              | -                   | 652,480              |
| County Clerk                        | 47,400               | 278,719              | -                   | 231,319              |
| Elections                           | 30,680               | 199,054              | -                   | 168,374              |
| Dog License                         | 4,400                | 4,400                | -                   | -                    |
| Treasurer                           | 868,050              | 428,778              | -                   | (439,272)            |
| Human Resources and Payroll         | 15,050               | 1,096,550            | (50,000)            | 1,031,500            |
| Workers Compensation Fund           | 678,698              | 997,242              | (318,544)           | -                    |
| Self Funded Health Insurance        | 17,672,923           | 18,341,121           | (668,198)           | -                    |
| Self Funded Dental Insurance        | 892,000              | 853,380              | 38,620              | -                    |
| Property & Liability Insurance Fund | 1,189,360            | 1,081,111            | 108,249             | -                    |
| Finance                             | 49,200               | 956,308              | -                   | 907,108              |
| General Services                    | 378,400              | 377,327              | 1,073               | -                    |
| Information Systems                 | 88,381               | 2,000,349            | -                   | 1,911,968            |
| Technology Replacement              | 221,162              | 1,106,071            | 115,091             | 1,000,000            |
| Facilities & Property Management    | 156,356              | 5,957,361            | -                   | 5,801,005            |
|                                     | <u>\$ 22,397,460</u> | <u>\$ 34,701,599</u> | <u>\$ (655,848)</u> | <u>\$ 11,648,291</u> |

# COUNTY EXECUTIVE

General Fund – Department: 004

2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Jon Doemel  
**LOCATION:** Winnebago County Executive  
County Administration Building  
112 Otter Avenue, Fourth Floor  
Oshkosh, WI 54901

**TELEPHONE:** 232-3450

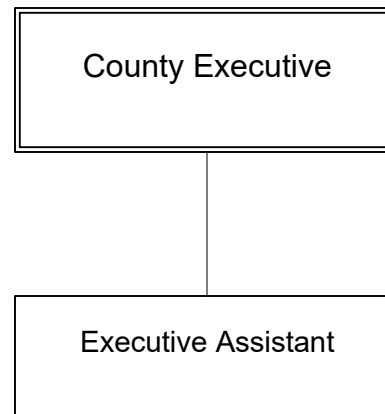
## MISSION STATEMENT:

Provide leadership, supervision and direction of the County; formulate and administer the County budget; participate in the County legislative process; represent the County in inter-governmental relations and act as spokesperson on behalf of the County.

## PROGRAM DESCRIPTION:

1. Provide overall administration and management of the County.
2. Execute contracts/agreements/leases/internal personnel documents, etc. on behalf of the County.
3. Supervise the directors of all County departments except those elected.
4. Meet with all department heads frequently.
5. Respond to the concerns of the general citizenry and help to communicate the County's message.
6. Represent the county, attend meetings with other governmental entities throughout the County and the State in addition to attending County Board and related County committee meetings.
7. Help the County to maximize collaboration among our residents, businesses, municipalities and neighboring counties.

# COUNTY EXECUTIVE



# COUNTY EXECUTIVE

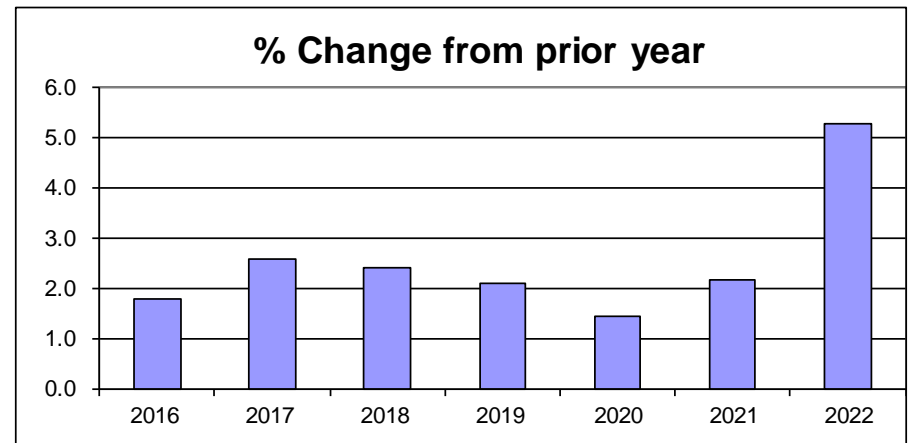
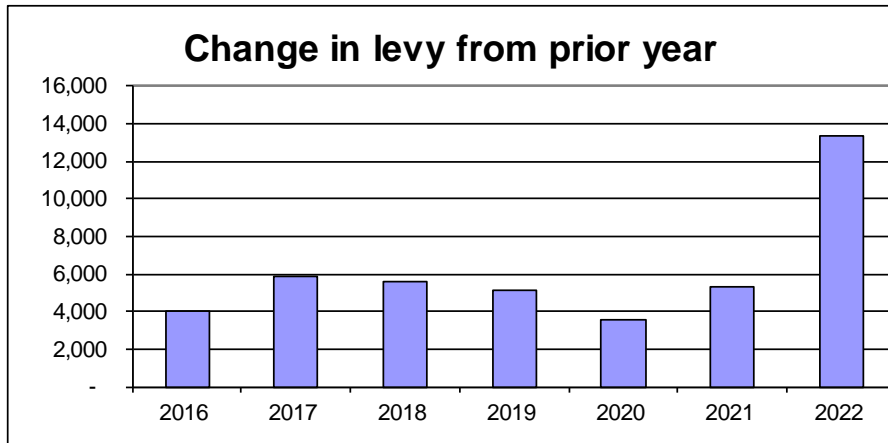
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The tax levy for 2022 is \$265,948 an increase of \$13,377 or 5.3% over 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Executive

| Account                           | Amount     | Description   |
|-----------------------------------|------------|---|
| Significant changes from 2021     |            |   |
| Tax Levy 2021                     | \$ 252,571 |   |
| Revenue Changes - impact on levy: |            |   |
| None                              | -          |   |
| Expense Changes - impact on levy: |            |   |
| Temporary Employees               | 15,000     | Increase for the acquisition of a UW-Oshkosh intern to handle the Communication needs for the County Executive office, including website and social media communications. |
| Other small changes               | (1,623)    | This is a combination of small increases and decreases to revenue and expense accounts.   |
| Tax Levy 2022                     | \$ 265,948 |   |

# Financial Summary County Executive

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 3,500                     | 6,000                        | 6,000                     | 6,000                      | 6,000                     |
| Labor              | 161,979                   | 252,088                      | 252,088                   | 252,088                    | 257,718                   |
| Travel             | 11                        | 750                          | 2,165                     | 2,165                      | 6,250                     |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 4,160                     | 3,543                        | 4,318                     | 4,318                      | 7,980                     |
| Total Expenditures | 166,150                   | 256,381                      | 258,571                   | 258,571                    | 271,948                   |
| Levy               |                           |                              | 252,571                   |                            | 265,948                   |

# Winnebago County

## Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 004 - Executive</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Interfund Revenue:</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Professional Services               | 63002  | 6,000          | 6,000          | 6,000          | 6,000           | 6,000           | 6,000             | 6,000           | 6,000             | 6,000           | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b>  |        | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>    | <b>6,000</b>    | <b>6,000</b>      | <b>6,000</b>    | <b>6,000</b>      | <b>6,000</b>    | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                     |        | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>    | <b>6,000</b>    | <b>6,000</b>      | <b>6,000</b>    | <b>6,000</b>      | <b>6,000</b>    | <b>0.00%</b>                         |
| <b>Revenue Total:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                     |        | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>   | <b>6,000</b>    | <b>6,000</b>    | <b>6,000</b>      | <b>6,000</b>    | <b>6,000</b>      | <b>6,000</b>    | <b>0.00%</b>                         |
| <b>Expense</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                         | 51100  | 172,816        | 176,293        | 179,540        | 186,494         | 196,670         | 186,494           | 329,362         | 263,174           | 173,755         | -6.83%                               |
| Temporary Employees                 | 51101  | 0              | 0              | 0              | 0               | 1,261           | 0                 | 0               | 15,000            | 15,000          | 100.00%                              |
| <b>Wages Subtotal:</b>              |        | <b>172,816</b> | <b>176,293</b> | <b>179,540</b> | <b>186,494</b>  | <b>197,931</b>  | <b>186,494</b>    | <b>329,362</b>  | <b>278,174</b>    | <b>188,755</b>  | <b>1.21%</b>                         |
| <b>Fringes Benefits:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                       | 51200  | 12,922         | 13,129         | 13,513         | 14,267          | 14,267          | 14,267            | 25,197          | 21,281            | 14,440          | 1.21%                                |
| Health Insurance                    | 51201  | 37,243         | 32,827         | 34,623         | 34,602          | 34,602          | 34,602            | 86,043          | 54,545            | 40,348          | 16.61%                               |
| Dental Insurance                    | 51202  | 2,174          | 2,174          | 2,174          | 2,174           | 2,174           | 2,174             | 4,348           | 2,522             | 1,783           | -17.99%                              |
| Workers Compensation                | 51203  | 357            | 186            | 105            | 229             | 229             | 229               | 300             | 235               | 125             | -45.41%                              |
| WI Retirement                       | 51206  | 11,579         | 11,547         | 12,119         | 12,588          | 12,588          | 12,588            | 21,763          | 17,330            | 11,294          | -10.28%                              |
| Fringe Benefits Other               | 51207  | 1,666          | 1,662          | 1,693          | 1,734           | 1,734           | 1,734             | 1,873           | 1,492             | 973             | -43.89%                              |
| <b>Fringes Benefits Subtotal:</b>   |        | <b>65,942</b>  | <b>61,525</b>  | <b>64,228</b>  | <b>65,594</b>   | <b>65,594</b>   | <b>65,594</b>     | <b>139,524</b>  | <b>97,405</b>     | <b>68,963</b>   | <b>5.14%</b>                         |
| <b>Total Labor:</b>                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                     |        | <b>238,757</b> | <b>237,818</b> | <b>243,768</b> | <b>252,088</b>  | <b>263,525</b>  | <b>252,088</b>    | <b>468,886</b>  | <b>375,579</b>    | <b>257,718</b>  | <b>2.23%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 004 - Executive</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                | 52001  | 40             | 175            | 0              | 325             | 325             | 300               | 1,500           | 1,750             | 1,750           | 438.46%                              |
| Automobile Allowance                | 52002  | 1,197          | 1,203          | 383            | 1,200           | 1,200           | 200               | 1,200           | 1,000             | 1,000           | -16.67%                              |
| Commercial Travel                   | 52004  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,000           | 1,250             | 1,250           | 100.00%                              |
| Meals                               | 52005  | 23             | 12             | 0              | 50              | 50              | 50                | 400             | 500               | 500             | 900.00%                              |
| Lodging                             | 52006  | 558            | 226            | 129            | 550             | 550             | 200               | 1,000           | 1,750             | 1,750           | 218.18%                              |
| Other Travel Exp                    | 52007  | 0              | 7              | 15             | 40              | 40              | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Travel Subtotal:</b>             |        | <b>1,817</b>   | <b>1,623</b>   | <b>527</b>     | <b>2,165</b>    | <b>2,165</b>    | <b>750</b>        | <b>5,100</b>    | <b>6,250</b>      | <b>6,250</b>    | <b>188.68%</b>                       |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                |        | <b>1,817</b>   | <b>1,623</b>   | <b>527</b>     | <b>2,165</b>    | <b>2,165</b>    | <b>750</b>        | <b>5,100</b>    | <b>6,250</b>      | <b>6,250</b>    | <b>188.68%</b>                       |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                     | 53000  | 46             | 16             | 13             | 50              | 50              | 50                | 500             | 500               | 500             | 900.00%                              |
| Printing Supplies                   | 53002  | 26             | 0              | 31             | 40              | 40              | 65                | 40              | 40                | 40              | 0.00%                                |
| Print Duplicate                     | 53003  | 0              | 22             | 0              | 40              | 40              | 300               | 40              | 40                | 40              | 0.00%                                |
| Telephone                           | 53008  | 368            | 373            | 362            | 450             | 450             | 650               | 700             | 700               | 700             | 55.56%                               |
| Print Duplicate                     | 73003  | 231            | 170            | 236            | 400             | 400             | 250               | 400             | 400               | 400             | 0.00%                                |
| Postage and Box Rent                | 73004  | 58             | 23             | 35             | 50              | 50              | 40                | 200             | 200               | 200             | 300.00%                              |
| Computer Licensing Charge           | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 389             | 389               | 389             | 100.00%                              |
| <b>Office Subtotal:</b>             |        | <b>729</b>     | <b>604</b>     | <b>677</b>     | <b>1,030</b>    | <b>1,030</b>    | <b>1,355</b>      | <b>2,269</b>    | <b>2,269</b>      | <b>2,269</b>    | <b>120.29%</b>                       |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                       | 53501  | 378            | 412            | 0              | 500             | 500             | 100               | 250             | 250               | 250             | -50.00%                              |
| Membership Dues                     | 53502  | 644            | 462            | 373            | 650             | 650             | 350               | 650             | 650               | 650             | 0.00%                                |
| Food                                | 53520  | 264            | 0              | 0              | 0               | 0               | 200               | 500             | 500               | 500             | 100.00%                              |
| Spec Service Awards                 | 53566  | 945            | 996            | 861            | 1,400           | 1,400           | 800               | 1,400           | 1,400             | 1,400           | 0.00%                                |
| Small Equipment Technology          | 53580  | 0              | 0              | 0              | 0               | 0               | 0                 | 0               | 2,000             | 2,000           | 100.00%                              |
| <b>Operating Subtotal:</b>          |        | <b>2,231</b>   | <b>1,870</b>   | <b>1,234</b>   | <b>2,550</b>    | <b>2,550</b>    | <b>1,450</b>      | <b>2,800</b>    | <b>4,800</b>      | <b>4,800</b>    | <b>88.24%</b>                        |



# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 004 - Executive</b>  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Technology Repair and Maintain       | 74029  | 66               | 66               | 66               | 66               | 66               | 66                | 66               | 66                | 66               | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>66</b>        | <b>66</b>        | <b>66</b>        | <b>66</b>        | <b>66</b>        | <b>66</b>         | <b>66</b>        | <b>66</b>         | <b>66</b>        | <b>0.00%</b>                         |
|                                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                  | 76000  | 840              | 456              | 480              | 672              | 672              | 672               | 845              | 845               | 845              | 25.74%                               |
| <b>Insurance Expenses Subtotal:</b>  |        | <b>840</b>       | <b>456</b>       | <b>480</b>       | <b>672</b>       | <b>672</b>       | <b>672</b>        | <b>845</b>       | <b>845</b>        | <b>845</b>       | <b>25.74%</b>                        |
|                                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>        |        | <b>3,866</b>     | <b>2,996</b>     | <b>2,457</b>     | <b>4,318</b>     | <b>4,318</b>     | <b>3,543</b>      | <b>5,980</b>     | <b>7,980</b>      | <b>7,980</b>     | <b>84.81%</b>                        |
|                                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                |        | <b>244,440</b>   | <b>242,437</b>   | <b>246,752</b>   | <b>258,571</b>   | <b>270,008</b>   | <b>256,381</b>    | <b>479,966</b>   | <b>389,809</b>    | <b>271,948</b>   | <b>5.17%</b>                         |
|                                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Executive Net/(Levy):</b>         |        | <b>(238,440)</b> | <b>(236,437)</b> | <b>(240,752)</b> | <b>(252,571)</b> | <b>(264,008)</b> | <b>(250,381)</b>  | <b>(473,966)</b> | <b>(383,809)</b>  | <b>(265,948)</b> | <b>5.30%</b>                         |

# CORPORATION COUNSEL

General Fund – Department: 010  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Mary Anne Mueller  
**LOCATION:** Winnebago County Corporation Counsel  
Orrin King Building  
448 Algoma Boulevard, First Floor  
Oshkosh, WI 54901

**TELEPHONE:** (920) 236-4750  
(920) 236-4752

## MISSION STATEMENT:

To provide legal counsel and representation to all Winnebago County Departments, Committees, Commissions, Boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive.

## PROGRAM DESCRIPTION:

**LEGAL COUNSEL:** Serves as legal counsel to all Winnebago County Departments, Committees, Commissions, Boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive. Represents Winnebago County in civil litigation in the Circuit and Supreme Courts, in state administrative hearings, and in labor matters.

**CHILDREN IN NEED OF PROTECTION OR SERVICES:** Prosecutes child neglect and abuse, and guardianship, matters under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work, license revocation, and denial proceedings. Addresses Fair Hearing questions and provides representation.

**TERMINATION OF PARENTAL RIGHTS:** Represents the Winnebago County Department of Human Services when it petitions to terminate the parental rights of unfit parents under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work.

**GUARDIANSHIP & PROTECTIVE PLACEMENT ACTIONS:** Represents Winnebago County Department of Human Services in actions brought on behalf of individuals for guardianship and protective placements under Chapters 54 and 55, Wisconsin Statutes. Handles all appellate work.

**MENTAL HEALTH COMMITMENTS:** Represents Winnebago County in all actions brought in connection with the commitment of individuals suffering with mental health issues under Chapter 51, Wisconsin Statutes. Handles all appellate work.

**980 PLACEMENTS:** Represents Winnebago County in identifying appropriate Winnebago County residential options while a person is on supervised release.

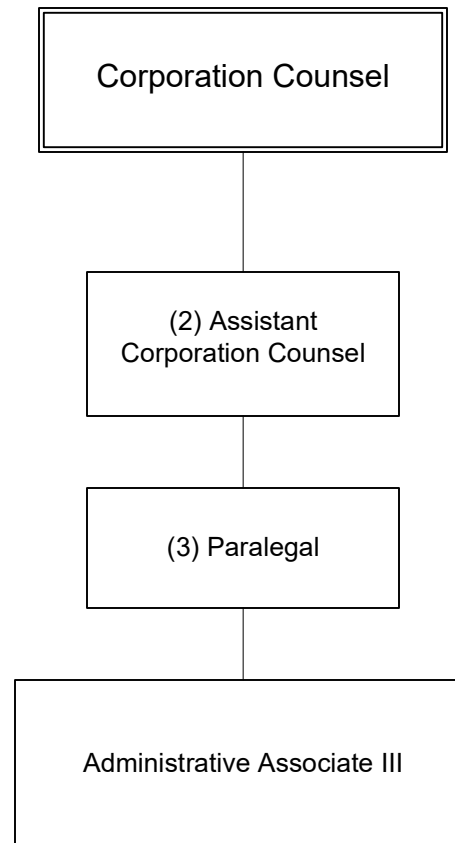
**IN-REM TAX FORECLOSURES:** Represents Winnebago County in In-Rem Tax Foreclosure Proceedings.

**ORDERS TO SHOW CAUSE:** Represents Winnebago County in collection of Delinquent Supervisory Fees.

**ZONING VIOLATIONS:** Represents Winnebago County in prosecuting Zoning Violations.

**CIVIL FORFEITURES:** Represents Winnebago County in recovering monies confiscated based on illegal activities.

# CORPORATION COUNSEL



# CORPORATION COUNSEL

General Fund –Department: 010  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Anne Mueller  
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448 Algoma Boulevard, First Floor  
Oshkosh, WI 54901

TELEPHONE: (920) 236-4750  
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## 2021 ACCOMPLISHMENTS:

The provision of effective legal counsel and representation to all Winnebago County Departments (27), Committees, Commissions, Boards, the Winnebago County Board, and the Winnebago County Executive. For the first half of 2021, the Winnebago County Office of Corporation Counsel received and reviewed the following types of cases. This is in addition to the office's current case load coupled with additional cases handled by independent contractors.

|  |     |
|--|-----|
| Guardianships                              | 31  |
| Guardianships and Protective Placements    | 18  |
| Juvenile Guardianships                     | 3   |
| Children in Need of Protection or Services | 30  |
| Termination of Parental Rights             | 4   |
| Commitments                                |     |
| Mental Health Commitments                  | 295 |
| Mental Health Juvenile Commitments         | 28  |
| 980 Placements                             | 1   |
| Zoning Violations                          | 3   |
| Orders to Show Cause                       | 5   |

## 2022 GOALS & OBJECTIVES:

To continue to provide effective legal representation and counsel to Winnebago County in a cost-effective manner.

# CORPORATION COUNSEL

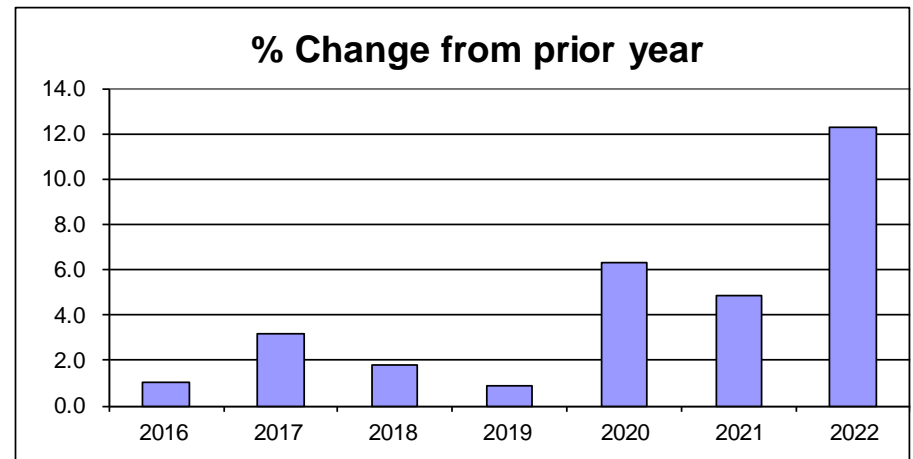
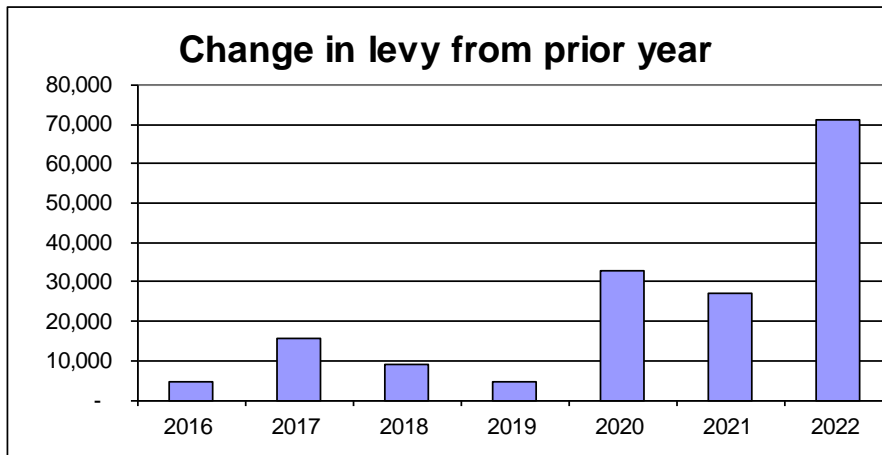
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 6    | 6    | 7    |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 1    | 0    |
| Total     | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 6    | 7    | 7    |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) part-time Administrative Associate III has been converted to full-time in the Table of Organization of Classified Positions schedule.

**COUNTY LEVY:** The 2022 tax levy is \$652,480, an increase of \$71,436 or 12.29% over 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Corporation Counsel

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 581,044</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| Cost Share Municipalities                | 15,000            | This decrease in revenue is the result of a \$50,000 carryover for a 2020 out of county Mental Commitment case that was not billed until 2021. Cases of first impression, brought before the Supreme Court, such as the case referenced, are a rarity. |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Regular Pay                              | 20,077            | Increase due to the Administrative Associate III position being converted from part-time to full-time.   |
| Health Insurance                         | 25,654            | Increase due to the Administrative Associate III position being converted from part-time to full-time which increases the County's share of health insurance premiums.   |
| <b>Other small changes</b>               | 10,705            | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 652,480</b> |  |

## Financial Summary Corporation Counsel

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 142,085                   | 149,246                      | 116,600                   | 116,600                    | 99,400                    |
| Labor              | 353,879                   | 637,206                      | 637,206                   | 637,206                    | 685,723                   |
| Travel             | 565                       | 2,650                        | 2,650                     | 2,650                      | 4,475                     |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 22,250                    | 64,182                       | 57,788                    | 64,288                     | 61,682                    |
| Total Expenditures | 376,694                   | 704,038                      | 697,644                   | 704,144                    | 751,880                   |
| Levy               |                           |                              | 581,044                   |                            | 652,480                   |



## Winnebago County

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|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 010 - Corporation Counsel</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                     | 42002  | 0              | 0              | 9,077          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                 |        | <b>0</b>       | <b>0</b>       | <b>9,077</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Public Services:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                                    | 45002  | 17,620         | 5,404          | 9,384          | 11,000          | 11,000          | 3,000             | 9,000           | 9,000             | 9,000           | -18.18%                              |
| Client Cost Shares Fees                       | 45035  | 0              | 0              | 0              | 200             | 200             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Service Fees                                  | 45074  | 0              | 100            | 0              | 400             | 400             | 400               | 400             | 400               | 400             | 0.00%                                |
| <b>Public Services Subtotal:</b>              |        | <b>17,620</b>  | <b>5,504</b>   | <b>9,384</b>   | <b>11,600</b>   | <b>11,600</b>   | <b>3,400</b>      | <b>9,400</b>    | <b>9,400</b>      | <b>9,400</b>    | <b>-18.97%</b>                       |
| <b>Intergov Services:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Cost Share Municipalities                     | 43016  | 0              | 59,307         | 34,371         | 90,000          | 90,000          | 130,846           | 75,000          | 75,000            | 75,000          | -16.67%                              |
| <b>Intergov Services Subtotal:</b>            |        | <b>0</b>       | <b>59,307</b>  | <b>34,371</b>  | <b>90,000</b>   | <b>90,000</b>   | <b>130,846</b>    | <b>75,000</b>   | <b>75,000</b>     | <b>75,000</b>   | <b>-16.67%</b>                       |
| <b>Interfund Revenue:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Legal Services                                | 65086  | 15,000         | 14,508         | 14,508         | 15,000          | 15,000          | 15,000            | 15,000          | 15,000            | 15,000          | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b>            |        | <b>15,000</b>  | <b>14,508</b>  | <b>14,508</b>  | <b>15,000</b>   | <b>15,000</b>   | <b>15,000</b>     | <b>15,000</b>   | <b>15,000</b>     | <b>15,000</b>   | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>               |        | <b>32,620</b>  | <b>79,319</b>  | <b>67,340</b>  | <b>116,600</b>  | <b>116,600</b>  | <b>149,246</b>    | <b>99,400</b>   | <b>99,400</b>     | <b>99,400</b>   | <b>-14.75%</b>                       |
| <b>Revenue Total:</b>                         |        | <b>32,620</b>  | <b>79,319</b>  | <b>67,340</b>  | <b>116,600</b>  | <b>116,600</b>  | <b>149,246</b>    | <b>99,400</b>   | <b>99,400</b>     | <b>99,400</b>   | <b>-14.75%</b>                       |

# Winnebago County

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|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 010 - Corporation Counsel</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>                                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                                   | 51100  | 284,502        | 324,837        | 431,893        | 447,779         | 447,779         | 447,779           | 467,856         | 467,856           | 467,856         | 4.48%                                |
| Overtime                                      | 51105  | 8,754          | 23,789         | 3,309          | 7,500           | 7,500           | 7,500             | 7,500           | 7,500             | 7,500           | 0.00%                                |
| <b>Wages Subtotal:</b>                        |        | <b>293,256</b> | <b>348,626</b> | <b>435,203</b> | <b>455,279</b>  | <b>455,279</b>  | <b>455,279</b>    | <b>475,356</b>  | <b>475,356</b>    | <b>475,356</b>  | <b>4.41%</b>                         |
| <b>Fringes Benefits:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                                 | 51200  | 21,534         | 25,817         | 31,697         | 34,830          | 34,830          | 34,830            | 36,365          | 36,365            | 36,365          | 4.41%                                |
| Health Insurance                              | 51201  | 50,667         | 55,323         | 93,378         | 106,217         | 106,217         | 106,217           | 131,871         | 131,871           | 131,871         | 24.15%                               |
| Dental Insurance                              | 51202  | 3,247          | 4,030          | 5,693          | 6,327           | 6,327           | 6,327             | 7,609           | 7,609             | 7,609           | 20.26%                               |
| Workers Compensation                          | 51203  | 560            | 361            | 246            | 560             | 560             | 560               | 315             | 315               | 315             | -43.75%                              |
| WI Retirement                                 | 51206  | 18,644         | 22,827         | 28,534         | 30,732          | 30,732          | 30,732            | 30,898          | 30,898            | 30,898          | 0.54%                                |
| Fringe Benefits Other                         | 51207  | 1,720          | 2,365          | 2,940          | 3,261           | 3,261           | 3,261             | 3,309           | 3,309             | 3,309           | 1.47%                                |
| <b>Fringes Benefits Subtotal:</b>             |        | <b>96,372</b>  | <b>110,723</b> | <b>162,489</b> | <b>181,927</b>  | <b>181,927</b>  | <b>181,927</b>    | <b>210,367</b>  | <b>210,367</b>    | <b>210,367</b>  | <b>15.63%</b>                        |
| <b>Total Labor:</b>                           |        | <b>389,627</b> | <b>459,349</b> | <b>597,692</b> | <b>637,206</b>  | <b>637,206</b>  | <b>637,206</b>    | <b>685,723</b>  | <b>685,723</b>    | <b>685,723</b>  | <b>7.61%</b>                         |
| <b>Travel:</b>                                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                          | 52001  | 663            | 294            | 318            | 750             | 750             | 750               | 1,000           | 1,000             | 1,000           | 33.33%                               |
| Automobile Allowance                          | 52002  | 692            | 628            | 321            | 800             | 800             | 800               | 800             | 2,550             | 2,550           | 218.75%                              |
| Meals   | 52005  | 36             | 41             | 61             | 200             | 200             | 200               | 250             | 250               | 250             | 25.00%                               |
| Lodging                                       | 52006  | 186            | 314            | 82             | 750             | 750             | 750               | 1,000           | 500               | 500             | -33.33%                              |
| Other Travel Exp                              | 52007  | 5              | 0              | 51             | 50              | 50              | 50                | 100             | 100               | 100             | 100.00%                              |
| Taxable Benefit                               | 52008  | 9              | 35             | 55             | 100             | 100             | 100               | 75              | 75                | 75              | -25.00%                              |
| <b>Travel Subtotal:</b>                       |        | <b>1,591</b>   | <b>1,312</b>   | <b>889</b>     | <b>2,650</b>    | <b>2,650</b>    | <b>2,650</b>      | <b>3,225</b>    | <b>4,475</b>      | <b>4,475</b>    | <b>68.87%</b>                        |
| <b>Total Travel:</b>                          |        | <b>1,591</b>   | <b>1,312</b>   | <b>889</b>     | <b>2,650</b>    | <b>2,650</b>    | <b>2,650</b>      | <b>3,225</b>    | <b>4,475</b>      | <b>4,475</b>    | <b>68.87%</b>                        |

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|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 010 - Corporation Counsel</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                               | 53000  | 1,011          | 1,111          | 1,738          | 2,000           | 2,000           | 2,500             | 2,500           | 2,500             | 2,500           | 25.00%                               |
| Stationery and Forms                          | 53001  | 383            | 0              | 625            | 700             | 700             | 800               | 800             | 800               | 800             | 14.29%                               |
| Printing Supplies                             | 53002  | 1,826          | 1,880          | 1,723          | 2,200           | 2,200           | 2,200             | 2,500           | 2,200             | 2,200           | 0.00%                                |
| Postage and Box Rent                          | 53004  | 178            | 260            | 226            | 300             | 300             | 500               | 300             | 300               | 300             | 0.00%                                |
| Computer Supplies                             | 53005  | 0              | 35             | 332            | 50              | 50              | 50                | 100             | 100               | 100             | 100.00%                              |
| Computer Software                             | 53006  | 0              | 0              | 0              | 100             | 100             | 100               | 400             | 400               | 400             | 300.00%                              |
| Telephone                                     | 53008  | 771            | 1,002          | 999            | 1,056           | 1,056           | 1,650             | 1,250           | 1,250             | 1,250           | 18.37%                               |
| Print Duplicate                               | 73003  | 6,557          | 10,246         | 9,804          | 10,000          | 10,000          | 10,000            | 10,000          | 10,000            | 10,000          | 0.00%                                |
| Postage and Box Rent                          | 73004  | 3,883          | 2,626          | 2,289          | 3,000           | 3,000           | 3,000             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| Computer Licensing Charge                     | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,361           | 1,361             | 1,361           | 100.00%                              |
| <b>Office Subtotal:</b>                       |        | <b>14,610</b>  | <b>17,160</b>  | <b>17,736</b>  | <b>19,406</b>   | <b>19,406</b>   | <b>20,800</b>     | <b>22,211</b>   | <b>21,911</b>     | <b>21,911</b>   | <b>12.91%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                                 | 53501  | 240            | 315            | 323            | 4,000           | 4,000           | 4,000             | 4,000           | 4,000             | 4,000           | 0.00%                                |
| Membership Dues                               | 53502  | 743            | 1,255          | 1,725          | 1,850           | 1,850           | 1,850             | 1,850           | 1,850             | 1,850           | 0.00%                                |
| Publish Legal Notices                         | 53503  | 0              | 0              | 0              | 300             | 300             | 200               | 200             | 200               | 200             | -33.33%                              |
| Food  | 53520  | 0              | 71             | 14             | 0               | 0               | 0                 | 50              | 50                | 50              | 100.00%                              |
| Small Equipment                               | 53522  | 0              | 9,867          | 12             | 400             | 6,900           | 6,900             | 2,500           | 2,000             | 2,000           | 400.00%                              |
| Legal Fees                                    | 53530  | 1,729          | 2,391          | 516            | 2,750           | 2,750           | 2,000             | 2,500           | 2,500             | 2,500           | -9.09%                               |
| Other Operating Supplies                      | 53533  | 0              | 0              | 285            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Witness Expense                               | 53535  | 59             | 0              | 0              | 1,000           | 1,000           | 500               | 500             | 500               | 500             | -50.00%                              |
| Operating Licenses Fees                       | 53553  | 0              | 20             | 40             | 20              | 20              | 150               | 0               | 0                 | 0               | -100.00%                             |
| Small Equipment Technology                    | 53580  | 0              | 3,918          | 9,160          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Legal Fees                                    | 73041  | 0              | 0              | 165            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Operating Subtotal:</b>                    |        | <b>2,771</b>   | <b>17,837</b>  | <b>12,239</b>  | <b>10,320</b>   | <b>16,820</b>   | <b>15,600</b>     | <b>11,600</b>   | <b>11,100</b>     | <b>11,100</b>   | <b>7.56%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                                   | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 010 - Corporation Counsel</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Maintenance Equipment                         | 54022  | 86               | 86               | 129              | 150              | 150              | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Equipment Repairs                             | 54029  | 0                | 0                | 0                | 100              | 100              | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Technology Repair and Maintain                | 74029  | 198              | 198              | 264              | 264              | 264              | 264               | 297              | 297               | 297              | 12.50%                               |
| <b>Repairs &amp; Maint Subtotal:</b>          |        | <b>284</b>       | <b>284</b>       | <b>393</b>       | <b>514</b>       | <b>514</b>       | <b>264</b>        | <b>297</b>       | <b>297</b>        | <b>297</b>       | <b>-42.22%</b>                       |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Legal Services                                | 55001  | 90,061           | 68,948           | 0                | 25,000           | 25,000           | 25,000            | 25,000           | 25,000            | 25,000           | 0.00%                                |
| Transcription Services                        | 55009  | 30               | 267              | 1,017            | 750              | 750              | 750               | 1,000            | 1,000             | 1,000            | 33.33%                               |
| Professional Service                          | 55014  | 0                | 0                | 151              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Other Contract Serv                           | 55030  | 0                | 195              | 39               | 200              | 200              | 200               | 200              | 200               | 200              | 0.00%                                |
| <b>Contractual Services Subtotal:</b>         |        | <b>90,091</b>    | <b>69,410</b>    | <b>1,207</b>     | <b>25,950</b>    | <b>25,950</b>    | <b>25,950</b>     | <b>26,200</b>    | <b>26,200</b>     | <b>26,200</b>    | <b>0.96%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                           | 56000  | 0                | 30               | 60               | 30               | 30               | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Prop Liab Insurance                           | 76000  | 1,764            | 1,044            | 1,080            | 1,568            | 1,568            | 1,568             | 2,174            | 2,174             | 2,174            | 38.65%                               |
| <b>Insurance Expenses Subtotal:</b>           |        | <b>1,764</b>     | <b>1,074</b>     | <b>1,140</b>     | <b>1,598</b>     | <b>1,598</b>     | <b>1,568</b>      | <b>2,174</b>     | <b>2,174</b>      | <b>2,174</b>     | <b>36.05%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                 |        | <b>109,520</b>   | <b>105,765</b>   | <b>32,715</b>    | <b>57,788</b>    | <b>64,288</b>    | <b>64,182</b>     | <b>62,482</b>    | <b>61,682</b>     | <b>61,682</b>    | <b>6.74%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                         |        | <b>500,738</b>   | <b>566,426</b>   | <b>631,295</b>   | <b>697,644</b>   | <b>704,144</b>   | <b>704,038</b>    | <b>751,430</b>   | <b>751,880</b>    | <b>751,880</b>   | <b>7.77%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Corporation Counsel Net/(Levy):</b>        |        | <b>(468,117)</b> | <b>(487,107)</b> | <b>(563,955)</b> | <b>(581,044)</b> | <b>(587,544)</b> | <b>(554,792)</b>  | <b>(652,030)</b> | <b>(652,480)</b>  | <b>(652,480)</b> | <b>12.29%</b>                        |

# COUNTY CLERK

General Fund – Departments: 006-008  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Susan T. Ertmer  
**LOCATION:** Winnebago County Clerk  
County Administration Building  
112 Otter Avenue, First Floor  
Oshkosh, WI 54901

**TELEPHONE:** 232-3430

## **MISSION STATEMENT:**

The mission of the County Clerk's office is to maintain records of the Winnebago County Board of Supervisors, elections, marriage license applications and related documents, dog licensing information, titles to all county-owned vehicles, work permit applications and other records as directed by Wisconsin statutes; to administer elections and provide other office-related services to the County Board of Supervisors, citizens and municipalities within Winnebago County.

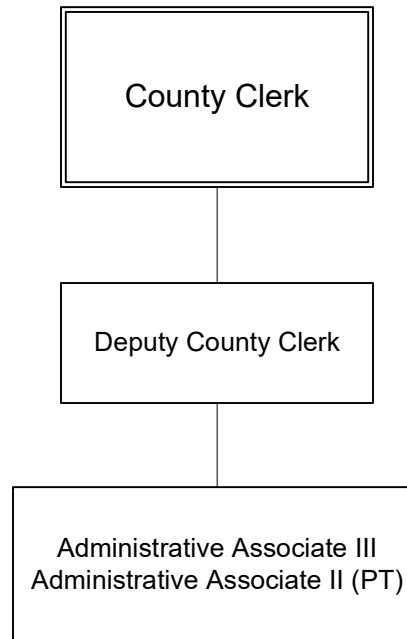
## **PROGRAM DESCRIPTION:**

**COUNTY CLERK** Provides service and assistance to the public, county staff and County Board. Issues marriage licenses and maintains marriage application records; submits appropriate fees and reports to the State of Wisconsin. Stores and maintains statutorily required documents. Provides notary services, issues work permits to minors, issues county boat launch parking permits and provides a variety of other duties in keeping with the statutory duties of the office. Provides secretarial service to the County Board; distributes meeting notices and minutes for the County Board of Supervisors and County Board committees, commissions and boards, and maintains records of same. Receives summons and notices of claims on behalf of Winnebago County and processes them accordingly.

**ELECTIONS** Acts as Chief Election Official for Winnebago County. Provides election information, election materials and ballots for the county's municipal clerks. Holds informational meetings on election procedures. Coordinates election programming between municipal clerks and voting equipment vendor. Insures each election's data base is correct and then prepares memory devices for all voting equipment in the county. Prepares and publishes all legal notices as required by statute. Records election results on election night and maintains records of same. Conducts county canvass of elections. Prepares and files appropriate election reports with the Wisconsin Elections Commission. Provides candidates and the public with election-related information. Maintains election and financial records of candidates and election committees. Sets up elections in the state's WisVote program.

**DOG LICENSE FUND** Distributes dog licenses to all municipalities in the county. Maintains the records of dog licenses sold and fees collected. Submits reports and proper fees to the State. Provides license information on missing or stray dogs to local law enforcement, animal shelters and the public. Maintains records of same.

# COUNTY CLERK



# COUNTY CLERK

General Fund – Departments: 006-008  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Susan T. Ertmer  
LOCATION: Winnebago County Clerk  
County Administration Building  
112 Otter Avenue, First Floor  
Oshkosh, WI 54901

TELEPHONE: 232-3430

## 2021 ACCOMPLISHMENTS:

1. Prepared for and conducted the Spring Elections.
2. Continued to work with the Wisconsin Elections Commission and other agencies to follow COVID-19 procedures in conducting elections and the other functions of our office.
3. Worked with numerous groups and citizens to address their concerns about elections and election security.
4. Coordinated virtual meetings for the County Board of Supervisors and their committees.
5. Responded to numerous open-records requests.
6. Provided secretarial services and other assistance to the County Board of Supervisors.
7. Provided notary public, work permit and other services to the general public and county personnel.
8. Issued approximately 1,000 marriage licenses.

## 2022 GOALS & OBJECTIVES:

1. Prepare for and conduct the Spring and Fall Gubernatorial Elections.
2. Assist and direct the newly-elected County Board of Supervisors.
3. Continue to work on improving election procedures and security.
4. Begin using the IMS imaging program.
5. Be responsive to the needs of Winnebago County's citizens and fellow county employees by providing them with efficient, courteous and compassionate services in a way.

# COUNTY CLERK

## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| Part Time | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    |
| Total     | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    |

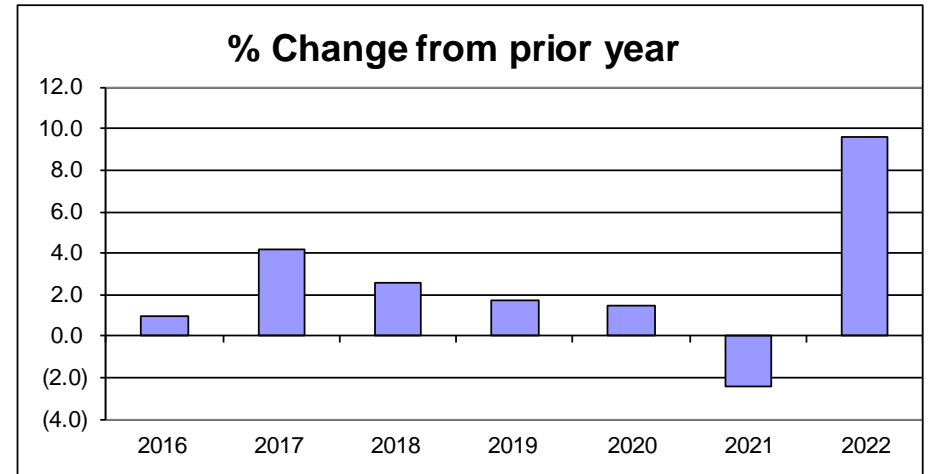
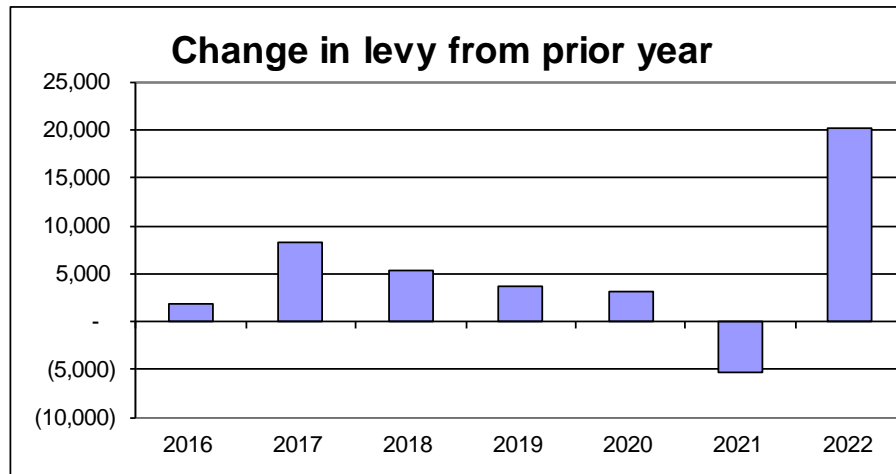
There is no change to the staffing table for 2022.

**COUNTY LEVY:** County Clerk is split into two sections, one for Clerk and one for Elections. This is being done because the Elections section will go up or down depending on how many and the types of elections are handled in the year. If the two sections were combined the results for the department would be difficult to compare between years.

The tax levy for Clerk for 2022 is \$231,319, an increase of \$20,210 or 9.57% over 2021. A schedule of significant changes follows.

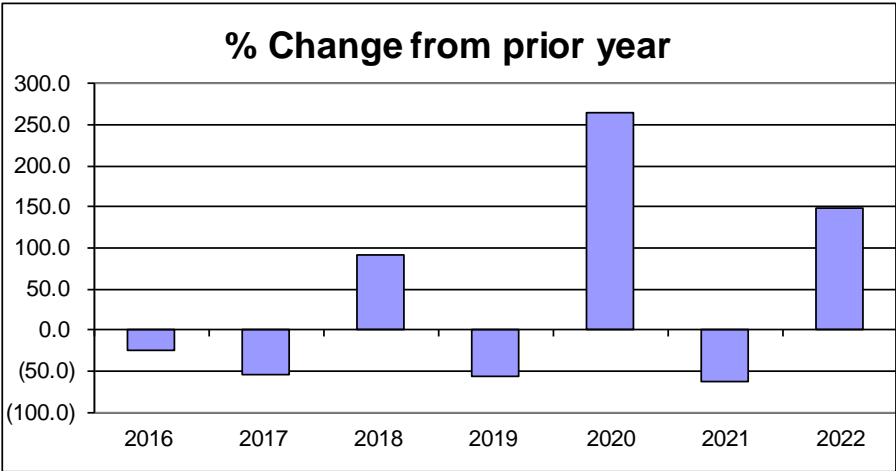
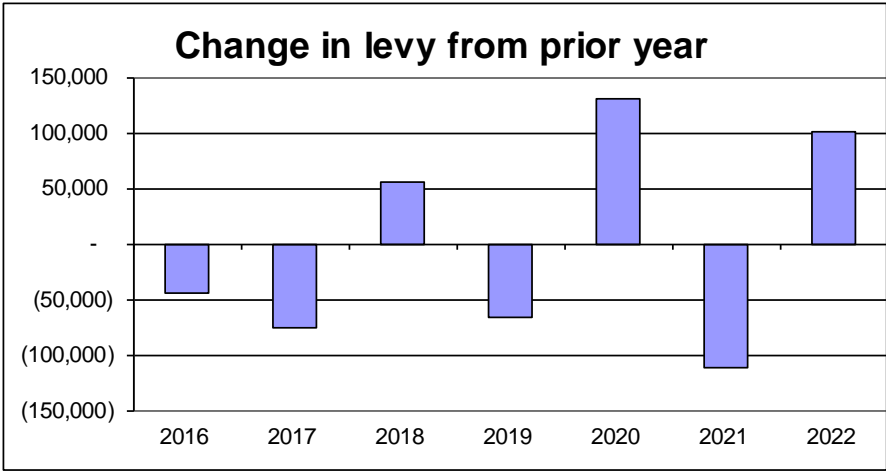
The tax levy for Elections for 2022 is \$168,374, an increase of \$100,731 or 148.92% over 2021. The increase is based on having only four elections in 2022, while only two elections were held in 2021. A schedule of significant changes follows.

This graph shows the County Clerk budget without the election cost center.





This graph shows the County Clerk election data:



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Clerk & Elections

| Account                           | Amount     |            |              | Description  |
|-----------------------------------|------------|------------|--------------|--|
| Significant changes from 2021     | Clerk      | Elections  | Dog Licenses |  |
| Tax Levy 2021                     | \$ 211,109 | \$ 67,643  | \$ -         |  |
| Revenue Changes - impact on levy: |            |            |              |  |
| Marriage Licenses                 | 12,000     | -          | -            | Decrease based on history of revenue for marriage licenses, the amount we retain is increasing from \$40.00 to \$45.00/marriage license sold. However, the 2022 budget is factoring in the average amount of marriage licenses sold/year from history. |
| Other Grantor Agencies            | -          | (10,680)   | -            | Increase due to a three-year maintenance cost for the Albert Sensor that is monitored by Information Systems for election security, which includes deferred revenue to cover expense.  |
| Other Fees                        | -          | 3,000      | -            | Decrease based on four elections in even number years (2022) being primarily at the county's expense, so reimbursement from municipalities and school districts are less.  |
| Expense Changes - impact on levy: |            |            |              |  |
| Other Per Diem                    | -          | (8,000)    |              | Decrease based on lack of election recall counts anticipated that would be our cost.   |
| Capital - Equipment Technology    | -          | 5,000      | -            | Increase to replace election computer server.  |
| Print Duplicate                   | -          | 70,000     | -            | Increase due to four elections in 2022, one of which is for Governor. Larger voter participation is anticipated.   |
| Subscriptions                     | -          | 10,680     | -            | Increase due to a three-year maintenance cost for the Albert Sensor that is monitored by Information Systems for election security.  |
| Publish Legal Notices             | -          | 3,000      | -            | Increase due to four elections in 2022, one of which is for Governor. Larger voter participation is anticipated.   |
| Small Equipment Technology        | -          | 4,150      | -            | Increase for the purchase of Election Management System Express Listener Kit (firewall) for \$2,700 and a firewall fire box \$2,050.   |
| Data Processing                   | -          | 20,000     | -            | Increase due to four elections in 2022, one of which is for Governor. Larger voter participation is anticipated.   |
| Other Contracted Services         | -          | 4,390      |              | Increase due to an additional day of installation of equipment and training/support of the Election Management System software and hardware.   |
| Other small changes               | 8,210      | (809)      | -            | This is a combination of small increases and decreases to revenue and expense accounts.  |
| Tax Levy 2022                     | \$ 231,319 | \$ 168,374 | \$ -         |  |

# Financial Summary County Clerk

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 22,262                    | 44,000                       | 59,050                    | 59,050                     | 47,400                    |
| Labor              | 149,688                   | 267,444                      | 261,292                   | 261,292                    | 266,244                   |
| Travel             | 735                       | 1,230                        | 1,310                     | 1,310                      | 1,255                     |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 5,291                     | 9,518                        | 7,557                     | 8,557                      | 11,220                    |
| Total Expenditures | 155,714                   | 278,192                      | 270,159                   | 271,159                    | 278,719                   |
| Levy               |                           |                              | 211,109                   |                            | 231,319                   |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 006 - Clerk</b>     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Licenses:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Marriage Licenses                   | 44000  | 39,000         | 37,120         | 31,800         | 54,000          | 54,000          | 40,000            | 54,000          | 42,000            | 42,000          | -22.22%                              |
| Marriage License Waiver             | 44001  | 3,075          | 2,675          | 2,200          | 3,900           | 3,900           | 2,600             | 3,900           | 3,900             | 3,900           | 0.00%                                |
| Work Permits                        | 44004  | 475            | 490            | 180            | 500             | 500             | 700               | 800             | 800               | 800             | 60.00%                               |
| Domestic Partnership                | 44011  | 70             | 70             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Licenses Subtotal:</b>           |        | <b>42,620</b>  | <b>40,355</b>  | <b>34,180</b>  | <b>58,400</b>   | <b>58,400</b>   | <b>43,300</b>     | <b>58,700</b>   | <b>46,700</b>     | <b>46,700</b>   | <b>-20.03%</b>                       |
| <b>Public Services:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                          | 45002  | 136            | 78             | 12             | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| Forms Copies Etc                    | 45003  | 61             | 112            | 155            | 250             | 250             | 500               | 500             | 500               | 500             | 100.00%                              |
| Telephone                           | 45009  | 1              | 4              | 2              | 25              | 25              | 25                | 25              | 25                | 25              | 0.00%                                |
| Mail Service Revenue                | 45015  | 15             | 1              | 16             | 25              | 25              | 25                | 25              | 25                | 25              | 0.00%                                |
| <b>Public Services Subtotal:</b>    |        | <b>212</b>     | <b>196</b>     | <b>185</b>     | <b>450</b>      | <b>450</b>      | <b>700</b>        | <b>700</b>      | <b>700</b>        | <b>700</b>      | <b>55.56%</b>                        |
| <b>Total Operating Revenue:</b>     |        | <b>42,832</b>  | <b>40,551</b>  | <b>34,365</b>  | <b>58,850</b>   | <b>58,850</b>   | <b>44,000</b>     | <b>59,400</b>   | <b>47,400</b>     | <b>47,400</b>   | <b>-19.46%</b>                       |
| <b>Misc Revenues:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Material Sales                      | 48105  | 208            | 85             | 53             | 200             | 200             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Misc Revenues Subtotal:</b>      |        | <b>208</b>     | <b>85</b>      | <b>53</b>      | <b>200</b>      | <b>200</b>      | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |
| <b>Total Non-Operating Revenue:</b> |        | <b>208</b>     | <b>85</b>      | <b>53</b>      | <b>200</b>      | <b>200</b>      | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |
| <b>Revenue Total:</b>               |        | <b>43,040</b>  | <b>40,636</b>  | <b>34,417</b>  | <b>59,050</b>   | <b>59,050</b>   | <b>44,000</b>     | <b>59,400</b>   | <b>47,400</b>     | <b>47,400</b>   | <b>-19.73%</b>                       |

## Winnebago County

### Budget Detail - 2022

| Description                       | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 006 - Clerk</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                       | 51100  | 171,323        | 174,170        | 178,291        | 187,203         | 187,203         | 188,742           | 188,742         | 188,742           | 188,742         | 0.82%                                |
| Temporary Employees               | 51101  | 63             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Overtime                          | 51105  | 675            | 194            | 1,333          | 617             | 617             | 500               | 500             | 500               | 500             | -18.96%                              |
| Comp Time                         | 51108  | 0              | 0              | 0              | 0               | 0               | 1,200             | 0               | 0                 | 0               | 0.00%                                |
| <b>Wages Subtotal:</b>            |        | <b>172,062</b> | <b>174,364</b> | <b>179,624</b> | <b>187,820</b>  | <b>187,820</b>  | <b>190,442</b>    | <b>189,242</b>  | <b>189,242</b>    | <b>189,242</b>  | <b>0.76%</b>                         |
| <b>Fringes Benefits:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                     | 51200  | 12,593         | 12,802         | 12,896         | 14,368          | 14,368          | 14,477            | 14,477          | 14,477            | 14,477          | 0.76%                                |
| Health Insurance                  | 51201  | 44,870         | 41,111         | 43,278         | 43,319          | 43,319          | 46,694            | 46,694          | 46,694            | 46,694          | 7.79%                                |
| Dental Insurance                  | 51202  | 2,522          | 2,522          | 2,522          | 2,522           | 2,522           | 3,066             | 3,066           | 3,066             | 3,066           | 21.57%                               |
| Workers Compensation              | 51203  | 345            | 182            | 104            | 231             | 231             | 126               | 126             | 126               | 126             | -45.45%                              |
| WI Retirement                     | 51206  | 11,325         | 10,349         | 11,056         | 11,523          | 11,523          | 11,122            | 11,122          | 11,122            | 11,122          | -3.48%                               |
| Fringe Benefits Other             | 51207  | 1,385          | 1,436          | 1,491          | 1,509           | 1,509           | 1,517             | 1,517           | 1,517             | 1,517           | 0.53%                                |
| <b>Fringes Benefits Subtotal:</b> |        | <b>73,040</b>  | <b>68,402</b>  | <b>71,348</b>  | <b>73,472</b>   | <b>73,472</b>   | <b>77,002</b>     | <b>77,002</b>   | <b>77,002</b>     | <b>77,002</b>   | <b>4.80%</b>                         |
| <b>Total Labor:</b>               |        | <b>245,102</b> | <b>242,766</b> | <b>250,972</b> | <b>261,292</b>  | <b>261,292</b>  | <b>267,444</b>    | <b>266,244</b>  | <b>266,244</b>    | <b>266,244</b>  | <b>1.90%</b>                         |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 006 - Clerk</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition            | 52001  | 300            | 200            | 0              | 290             | 290             | 125               | 125             | 125               | 125             | -56.90%                              |
| Automobile Allowance            | 52002  | 447            | 1,069          | 0              | 450             | 450             | 325               | 350             | 350               | 350             | -22.22%                              |
| Meals                           | 52005  | 44             | 103            | 0              | 90              | 90              | 100               | 100             | 100               | 100             | 11.11%                               |
| Lodging                         | 52006  | 676            | 650            | 218            | 400             | 400             | 600               | 600             | 600               | 600             | 50.00%                               |
| Other Travel Exp                | 52007  | 10             | 68             | 40             | 60              | 60              | 60                | 60              | 60                | 60              | 0.00%                                |
| Taxable Benefit                 | 52008  | 26             | 32             | 0              | 20              | 20              | 20                | 20              | 20                | 20              | 0.00%                                |
| <b>Travel Subtotal:</b>         |        | <b>1,503</b>   | <b>2,121</b>   | <b>258</b>     | <b>1,310</b>    | <b>1,310</b>    | <b>1,230</b>      | <b>1,255</b>    | <b>1,255</b>      | <b>1,255</b>    | <b>-4.20%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>            |        | <b>1,503</b>   | <b>2,121</b>   | <b>258</b>     | <b>1,310</b>    | <b>1,310</b>    | <b>1,230</b>      | <b>1,255</b>    | <b>1,255</b>      | <b>1,255</b>    | <b>-4.20%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Technology            | 58003  | 0              | 7,500          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Equipment                       | 58004  | 0              | 0              | 1,688          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b> |        | <b>0</b>       | <b>7,500</b>   | <b>1,688</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>           |        | <b>0</b>       | <b>7,500</b>   | <b>1,688</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 006 - Clerk</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                 | 53000  | 877            | 647            | 1,054          | 500             | 500             | 1,000             | 1,000           | 1,000             | 1,000           | 100.00%                              |
| Stationery and Forms            | 53001  | 185            | 79             | 0              | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Printing Supplies               | 53002  | 732            | 572            | 258            | 200             | 200             | 100               | 100             | 100               | 100             | -50.00%                              |
| Print Duplicate                 | 53003  | 0              | 0              | 0              | 0               | 0               | 81                | 0               | 0                 | 0               | 0.00%                                |
| Postage and Box Rent            | 53004  | 13             | 0              | 8              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Telephone                       | 53008  | 3,105          | 3,793          | 1,907          | 2,500           | 2,500           | 1,100             | 1,100           | 1,100             | 1,100           | -56.00%                              |
| Print Duplicate                 | 73003  | 2,813          | 2,808          | 2,948          | 2,000           | 2,000           | 3,400             | 3,400           | 3,400             | 3,400           | 70.00%                               |
| Postage and Box Rent            | 73004  | 658            | 752            | 421            | 500             | 500             | 600               | 600             | 600               | 600             | 20.00%                               |
| Computer Licensing Charge       | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,758           | 1,758             | 1,758           | 100.00%                              |
| <b>Office Subtotal:</b>         |        | <b>8,382</b>   | <b>8,651</b>   | <b>6,596</b>   | <b>5,750</b>    | <b>5,750</b>    | <b>6,331</b>      | <b>8,008</b>    | <b>8,008</b>      | <b>8,008</b>    | <b>39.27%</b>                        |
| <b>Operating:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                   | 53501  | 0              | 0              | 44             | 0               | 0               | 200               | 200             | 200               | 200             | 100.00%                              |
| Membership Dues                 | 53502  | 125            | 125            | 125            | 125             | 125             | 125               | 125             | 125               | 125             | 0.00%                                |
| Publish Legal Notices           | 53503  | 29             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Food                            | 53520  | 142            | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment                 | 53522  | 0              | 0              | 0              | 0               | 0               | 1,000             | 500             | 500               | 500             | 100.00%                              |
| Other Operating Supplies        | 53533  | 0              | 18             | 56             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Interpreter Fees                | 53537  | 141            | 120            | 120            | 200             | 200             | 200               | 200             | 200               | 200             | 0.00%                                |
| Operating Licenses Fees         | 53553  | 40             | 90             | 20             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology      | 53580  | 0              | 0              | 344            | 0               | 1,000           | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Operating Subtotal:</b>      |        | <b>477</b>     | <b>353</b>     | <b>709</b>     | <b>325</b>      | <b>1,325</b>    | <b>1,525</b>      | <b>1,025</b>    | <b>1,025</b>      | <b>1,025</b>    | <b>215.38%</b>                       |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 006 - Clerk</b>       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Technology Repair and Maintain        | 74029  | 429              | 429              | 462              | 462              | 462              | 462               | 462              | 462               | 462              | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>  |        | <b>429</b>       | <b>429</b>       | <b>462</b>       | <b>462</b>       | <b>462</b>       | <b>462</b>        | <b>462</b>       | <b>462</b>        | <b>462</b>       | <b>0.00%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Data Processing                       | 55013  | 0                | 0                | 1,125            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Professional Service                  | 55014  | 0                | 0                | 0                | 0                | 0                | 180               | 0                | 0                 | 0                | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>0</b>         | <b>0</b>         | <b>1,125</b>     | <b>0</b>         | <b>0</b>         | <b>180</b>        | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                   | 56000  | 0                | 0                | 30               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Prop Liab Insurance                   | 76000  | 1,584            | 684              | 708              | 1,020            | 1,020            | 1,020             | 1,725            | 1,725             | 1,725            | 69.12%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>1,584</b>     | <b>684</b>       | <b>738</b>       | <b>1,020</b>     | <b>1,020</b>     | <b>1,020</b>      | <b>1,725</b>     | <b>1,725</b>      | <b>1,725</b>     | <b>69.12%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>         |        | <b>10,872</b>    | <b>10,117</b>    | <b>9,630</b>     | <b>7,557</b>     | <b>8,557</b>     | <b>9,518</b>      | <b>11,220</b>    | <b>11,220</b>     | <b>11,220</b>    | <b>48.47%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                 |        | <b>257,477</b>   | <b>262,504</b>   | <b>262,547</b>   | <b>270,159</b>   | <b>271,159</b>   | <b>278,192</b>    | <b>278,719</b>   | <b>278,719</b>    | <b>278,719</b>   | <b>3.17%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Clerk Net/(Levy):</b>              |        | <b>(214,437)</b> | <b>(221,868)</b> | <b>(228,130)</b> | <b>(211,109)</b> | <b>(212,109)</b> | <b>(234,192)</b>  | <b>(219,319)</b> | <b>(231,319)</b>  | <b>(231,319)</b> | <b>9.57%</b>                         |



## Financial Summary Elections

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 50,490                    | 50,123                       | 23,000                    | 45,997                     | 30,680                    |
| Labor              | 360                       | 360                          | 10,000                    | 10,000                     | 2,000                     |
| Travel             | 438                       | 439                          | 500                       | 500                        | 500                       |
| Capital            | -                         | -                            | -                         | -                          | 5,000                     |
| Other Expenditures | 96,473                    | 99,677                       | 80,143                    | 103,140                    | 191,554                   |
| Total Expenditures | 97,271                    | 100,476                      | 90,643                    | 113,640                    | 199,054                   |
| Levy               |                           |                              | 67,643                    |                            | 168,374                   |

# Winnebago County

## Budget Detail - 2022

| Description                  | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 007 - Elections |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Intergov Rev:                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Grantor Agencies       | 42019  | 0              | 0              | 32,863         | 0               | 22,997          | 22,364            | 10,680          | 10,680            | 10,680          | 100.00%                              |
| Intergov Rev Subtotal:       |        | 0              | 0              | 32,863         | 0               | 22,997          | 22,364            | 10,680          | 10,680            | 10,680          | 100.00%                              |
| Intergov Services:           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                   | 43001  | 17,667         | 32,986         | 18,990         | 23,000          | 23,000          | 27,759            | 20,000          | 20,000            | 20,000          | -13.04%                              |
| Intergov Services Subtotal:  |        | 17,667         | 32,986         | 18,990         | 23,000          | 23,000          | 27,759            | 20,000          | 20,000            | 20,000          | -13.04%                              |
| Total Operating Revenue:     |        | 17,667         | 32,986         | 51,853         | 23,000          | 45,997          | 50,123            | 30,680          | 30,680            | 30,680          | 33.39%                               |
| Revenue Total:               |        | 17,667         | 32,986         | 51,853         | 23,000          | 45,997          | 50,123            | 30,680          | 30,680            | 30,680          | 33.39%                               |
| Expense                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Wages:                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Per Diem               | 51107  | 1,070          | 180            | 930            | 10,000          | 10,000          | 360               | 10,000          | 2,000             | 2,000           | -80.00%                              |
| Wages Subtotal:              |        | 1,070          | 180            | 930            | 10,000          | 10,000          | 360               | 10,000          | 2,000             | 2,000           | -80.00%                              |
| Total Labor:                 |        | 1,070          | 180            | 930            | 10,000          | 10,000          | 360               | 10,000          | 2,000             | 2,000           | -80.00%                              |

# Winnebago County

## Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 007 - Elections</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Automobile Allowance                | 52002  | 133            | 126            | 561            | 500             | 500             | 356               | 500             | 500               | 500             | 0.00%                                |
| Meals                               | 52005  | 0              | 0              | 78             | 0               | 0               | 78                | 0               | 0                 | 0               | 0.00%                                |
| Lodging                             | 52006  | 0              | 0              | 204            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Travel Exp                    | 52007  | 0              | 0              | 36             | 0               | 0               | 5                 | 0               | 0                 | 0               | 0.00%                                |
| Taxable Benefit                     | 52008  | 0              | 13             | 10             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>             |        | <b>133</b>     | <b>139</b>     | <b>889</b>     | <b>500</b>      | <b>500</b>      | <b>439</b>        | <b>500</b>      | <b>500</b>        | <b>500</b>      | <b>0.00%</b>                         |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                |        | <b>133</b>     | <b>139</b>     | <b>889</b>     | <b>500</b>      | <b>500</b>      | <b>439</b>        | <b>500</b>      | <b>500</b>        | <b>500</b>      | <b>0.00%</b>                         |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Technology                | 58003  | 0              | 0              | 0              | 0               | 0               | 0                 | 5,000           | 5,000             | 5,000           | 100.00%                              |
| Equipment                           | 58004  | 0              | 0              | 17,745         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>     |        | <b>0</b>       | <b>0</b>       | <b>17,745</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>5,000</b>    | <b>5,000</b>      | <b>5,000</b>    | <b>100.00%</b>                       |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>               |        | <b>0</b>       | <b>0</b>       | <b>17,745</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>5,000</b>    | <b>5,000</b>      | <b>5,000</b>    | <b>100.00%</b>                       |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                     | 53000  | 195            | 345            | 2,008          | 1,400           | 1,400           | 1,000             | 1,000           | 1,000             | 1,000           | -28.57%                              |
| Stationery and Forms                | 53001  | 674            | 0              | 561            | 650             | 650             | 500               | 500             | 500               | 500             | -23.08%                              |
| Print Duplicate                     | 53003  | 74,936         | 21,583         | 106,883        | 30,000          | 30,000          | 36,536            | 100,000         | 100,000           | 100,000         | 233.33%                              |
| Postage and Box Rent                | 53004  | 0              | 0              | 127            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Telephone                           | 53008  | 0              | 0              | 6,075          | 2,000           | 2,000           | 1,600             | 3,200           | 3,200             | 3,200           | 60.00%                               |
| Print Duplicate                     | 73003  | 211            | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>             |        | <b>76,015</b>  | <b>21,928</b>  | <b>115,653</b> | <b>34,050</b>   | <b>34,050</b>   | <b>39,636</b>     | <b>104,700</b>  | <b>104,700</b>    | <b>104,700</b>  | <b>207.49%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual  | 2020<br>Actual   | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|-----------------|------------------|-----------------|-----------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 007 - Elections</b>   |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| <b>Operating:</b>                     |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| Subscriptions                         | 53501  | 0                | 0               | 3,570            | 0               | 10,680          | 10,680            | 10,680           | 10,680            | 10,680           | 100.00%                              |
| Publish Legal Notices                 | 53503  | 23,138           | 4,365           | 10,555           | 9,000           | 9,000           | 5,000             | 12,000           | 12,000            | 12,000           | 33.33%                               |
| Food                                  | 53520  | 355              | 31              | 426              | 1,300           | 1,300           | 0                 | 1,300            | 500               | 500              | -61.54%                              |
| Small Equipment                       | 53522  | 0                | 0               | 0                | 400             | 400             | 0                 | 400              | 400               | 400              | 0.00%                                |
| Other Operating Supplies              | 53533  | 326              | 1               | 513              | 0               | 0               | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Operating Licenses Fees               | 53553  | 13,889           | 14,134          | 13,899           | 14,558          | 14,558          | 13,899            | 13,899           | 13,899            | 13,899           | -4.53%                               |
| Small Equipment Technology            | 53580  | 928              | 665             | 11,547           | 600             | 12,917          | 11,684            | 4,750            | 4,750             | 4,750            | 691.67%                              |
| <b>Operating Subtotal:</b>            |        | <b>38,636</b>    | <b>19,196</b>   | <b>40,510</b>    | <b>25,858</b>   | <b>48,855</b>   | <b>41,263</b>     | <b>43,029</b>    | <b>42,229</b>     | <b>42,229</b>    | <b>63.31%</b>                        |
|                                       |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>           |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| Equipment Repairs                     | 54029  | 245              | 0               | 235              | 235             | 235             | 235               | 235              | 235               | 235              | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>  |        | <b>245</b>       | <b>0</b>        | <b>235</b>       | <b>235</b>      | <b>235</b>      | <b>235</b>        | <b>235</b>       | <b>235</b>        | <b>235</b>       | <b>0.00%</b>                         |
|                                       |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>          |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| Data Processing                       | 55013  | 34,166           | 18,613          | 32,286           | 20,000          | 20,000          | 18,543            | 40,000           | 40,000            | 40,000           | 100.00%                              |
| Other Contract Serv                   | 55030  | 0                | 0               | 0                | 0               | 0               | 0                 | 4,390            | 4,390             | 4,390            | 100.00%                              |
| <b>Contractual Services Subtotal:</b> |        | <b>34,166</b>    | <b>18,613</b>   | <b>32,286</b>    | <b>20,000</b>   | <b>20,000</b>   | <b>18,543</b>     | <b>44,390</b>    | <b>44,390</b>     | <b>44,390</b>    | <b>121.95%</b>                       |
|                                       |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>         |        | <b>149,061</b>   | <b>59,737</b>   | <b>188,685</b>   | <b>80,143</b>   | <b>103,140</b>  | <b>99,677</b>     | <b>192,354</b>   | <b>191,554</b>    | <b>191,554</b>   | <b>139.02%</b>                       |
|                                       |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                 |        | <b>150,264</b>   | <b>60,055</b>   | <b>208,249</b>   | <b>90,643</b>   | <b>113,640</b>  | <b>100,476</b>    | <b>207,854</b>   | <b>199,054</b>    | <b>199,054</b>   | <b>119.60%</b>                       |
|                                       |        |                  |                 |                  |                 |                 |                   |                  |                   |                  |                                      |
| <b>Elections Net/(Levy):</b>          |        | <b>(132,597)</b> | <b>(27,069)</b> | <b>(156,396)</b> | <b>(67,643)</b> | <b>(67,643)</b> | <b>(50,353)</b>   | <b>(177,174)</b> | <b>(168,374)</b>  | <b>(168,374)</b> | <b>148.92%</b>                       |

# Financial Summary

## Dog License Fund

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | -                         | 4,300                        | 4,300                     | 4,300                      | 4,400                     |
| Labor              | -                         | -                            | -                         | -                          | -                         |
| Travel             | -                         | -                            | -                         | -                          | -                         |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 1,150                     | 4,300                        | 4,300                     | 4,300                      | 4,400                     |
| Total Expenditures | 1,150                     | 4,300                        | 4,300                     | 4,300                      | 4,400                     |
| Levy               |                           |                              | -                         |                            | -                         |

# Winnebago County

## Budget Detail - 2022

| Description                            | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 008 - Dog licenses</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Licenses:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Dog License                            | 44002  | 4,595          | 7,356          | 4,404          | 4,300           | 4,300           | 4,300             | 4,400           | 4,400             | 4,400           | 2.33%                                |
| <b>Licenses Subtotal:</b>              |        | <b>4,595</b>   | <b>7,356</b>   | <b>4,404</b>   | <b>4,300</b>    | <b>4,300</b>    | <b>4,300</b>      | <b>4,400</b>    | <b>4,400</b>      | <b>4,400</b>    | <b>2.33%</b>                         |
| <b>Total Operating Revenue:</b>        |        | <b>4,595</b>   | <b>7,356</b>   | <b>4,404</b>   | <b>4,300</b>    | <b>4,300</b>    | <b>4,300</b>      | <b>4,400</b>    | <b>4,400</b>      | <b>4,400</b>    | <b>2.33%</b>                         |
| <b>Revenue Total:</b>                  |        | <b>4,595</b>   | <b>7,356</b>   | <b>4,404</b>   | <b>4,300</b>    | <b>4,300</b>    | <b>4,300</b>      | <b>4,400</b>    | <b>4,400</b>      | <b>4,400</b>    | <b>2.33%</b>                         |
| <b>Expense</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                        | 53000  | 1,027          | 1,119          | 1,444          | 1,550           | 1,550           | 1,550             | 1,550           | 1,550             | 1,550           | 0.00%                                |
| <b>Office Subtotal:</b>                |        | <b>1,027</b>   | <b>1,119</b>   | <b>1,444</b>   | <b>1,550</b>    | <b>1,550</b>    | <b>1,550</b>      | <b>1,550</b>    | <b>1,550</b>      | <b>1,550</b>    | <b>0.00%</b>                         |
| <b>Operating:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Publish Legal Notices                  | 53503  | 468            | 502            | 700            | 700             | 700             | 700               | 700             | 700               | 700             | 0.00%                                |
| <b>Operating Subtotal:</b>             |        | <b>468</b>     | <b>502</b>     | <b>700</b>     | <b>700</b>      | <b>700</b>      | <b>700</b>        | <b>700</b>      | <b>700</b>        | <b>700</b>      | <b>0.00%</b>                         |
| <b>Contractual Services:</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Contract Serv                    | 55030  | 3,100          | 5,735          | 2,260          | 2,050           | 2,050           | 2,050             | 2,150           | 2,150             | 2,150           | 4.88%                                |
| <b>Contractual Services Subtotal:</b>  |        | <b>3,100</b>   | <b>5,735</b>   | <b>2,260</b>   | <b>2,050</b>    | <b>2,050</b>    | <b>2,050</b>      | <b>2,150</b>    | <b>2,150</b>      | <b>2,150</b>    | <b>4.88%</b>                         |
| <b>Total Other Operating:</b>          |        | <b>4,595</b>   | <b>7,356</b>   | <b>4,404</b>   | <b>4,300</b>    | <b>4,300</b>    | <b>4,300</b>      | <b>4,400</b>    | <b>4,400</b>      | <b>4,400</b>    | <b>2.33%</b>                         |
| <b>Expense Total:</b>                  |        | <b>4,595</b>   | <b>7,356</b>   | <b>4,404</b>   | <b>4,300</b>    | <b>4,300</b>    | <b>4,300</b>      | <b>4,400</b>    | <b>4,400</b>      | <b>4,400</b>    | <b>2.33%</b>                         |
| <b>Dog licenses Net/(Levy):</b>        |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u>          | <u>Description</u>                            | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|----------------------------|---|-----------------|------------------|-----------------------|
| County Clerk - Elections - |   |                 |                  |                       |
|                            | Election Management System Express Server Kit | 1               | 5,000            | 5,000                 |
|                            |   | 1               |                  | 5,000                 |

**COUNTY CLERK  
PROGRAM BUDGETS**

| NAME                | ORG  | LABOR          | TRAVEL &<br>MEETINGS | CAPITAL      | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES      | TOTALS BY YEAR  |                 |                 | ANNUAL<br>PERCENT INCREASES |                      |
|---------------------|------|----------------|----------------------|--------------|-------------------|-------------------|---------------|-----------------|-----------------|-----------------|-----------------------------|----------------------|
|                     |      |                |                      |              |                   |                   |               | 2022<br>ADOPTED | 2021<br>ADOPTED | 2020<br>ADOPTED | 2022<br>OVER<br>2021        | 2021<br>OVER<br>2020 |
| County Clerk        | 1006 | 266,244        | 1,255                | -            | 11,220            | 278,719           |               | 278,719         | 270,159         | 263,944         | 3.2                         | 2.4                  |
| Revenues            | 1006 |                |                      |              |                   |                   | 47,400        | (47,400)        | (59,050)        | (47,540)        | (19.7)                      | 24.2                 |
| Elections           | 1007 | 2,000          | 500                  | 5,000        | 191,554           | 199,054           |               | 199,054         | 90,643          | 200,071         | 119.6                       | (54.7)               |
| Revenues            | 1007 |                |                      |              |                   |                   | 30,680        | (30,680)        | (23,000)        | (20,000)        | 33.4                        | 15.0                 |
| Dog License Fund    | 1008 | -              | -                    | -            | 4,400             | 4,400             |               | 4,400           | 4,300           | 4,300           | 2.3                         | -                    |
| Revenues            | 1008 |                |                      |              |                   |                   | 4,400         | (4,400)         | (4,300)         | (4,300)         | 2.3                         | -                    |
| <b>Grand Totals</b> |      | <u>268,244</u> | <u>1,755</u>         | <u>5,000</u> | <u>207,174</u>    | <u>482,173</u>    | <u>82,480</u> | <u>399,693</u>  | <u>278,752</u>  | <u>396,475</u>  | 43.4                        | (29.7)               |



# TREASURER

General Fund – Department: 009  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Krueger  
LOCATION: Winnebago County Treasurer  
County Administration Building  
112 Otter Avenue, First Floor  
Oshkosh, WI 54901

TELEPHONE: 232-3420

## MISSION STATEMENT:

To receive and disburse all County funds, settle with the taxing jurisdictions and the state for all tax collections, collect postponed and delinquent taxes, and foreclose and sell properties when delinquent taxes are not paid.

## PROGRAM DESCRIPTION:

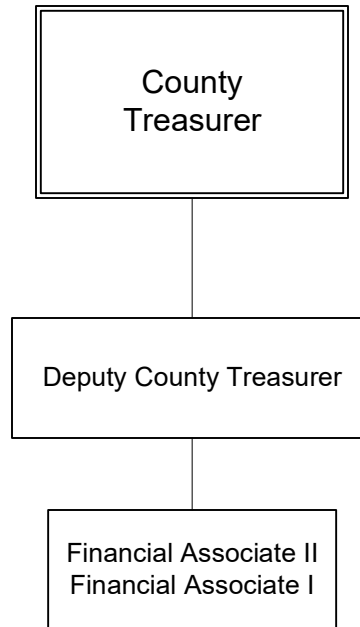
**RECEIPTS AND DISBURSEMENTS** Receive all funds due the county and disburse all payments made by the county.

**TAX SETTLEMENTS** Reconcile the tax rolls and tax collections, and settle with the taxing jurisdictions and the state for all tax collections.

**TAX COLLECTIONS** Collect all postponed and delinquent taxes returned to the county.

**FORECLOSE TAX DELINQUENT PROPERTY** Foreclose on properties for non-payment of taxes and sell the foreclosed properties to recover the unpaid taxes.

# TREASURER



# **TREASURER**

**General Fund – Organization: 1009  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Mary E. Krueger  
**LOCATION:** Winnebago County Treasurer  
County Administration Building  
112 Otter Avenue, First Floor  
Oshkosh, WI 54901

**TELEPHONE: 232-3420**

## **2021 ACCOMPLISHMENTS:**

1. Accepting credit/debit/eCheck payments in the office for real estate taxes.
2. Set up other county departments to accept credit/debit/eCheck payments in their offices.
3. Completed sale of tax deed properties using an online auction site (previously by sealed bid).
4. Attended seminars and continuing education classes. Speakers included the Department of Revenue, State Treasurer, Financial Advisors and others that are essential to the duties of the Treasurer's Office.

## **2022 GOALS & OBJECTIVES:**

1. Explore the ability for customers to pay their account online (credit/debit/eCheck payments). This would include but not limited to general billing invoices, family court services and Ag Use Conversion Charge.
2. Continue our outreach efforts to administer the Lottery and Gaming Credit to eligible property owners.
3. Continue to aid municipal treasurers in the tax collection and settlement processes.
4. Continue to discover more efficiencies within Transcendent Technologies/Ascent Land Records Suite (tax system/public website) and MUNIS (financial system). Thus, streamlining and automating office functions. Also, assist other departments using those programs.
5. Attend continuing education classes and seminars.

# TREASURER

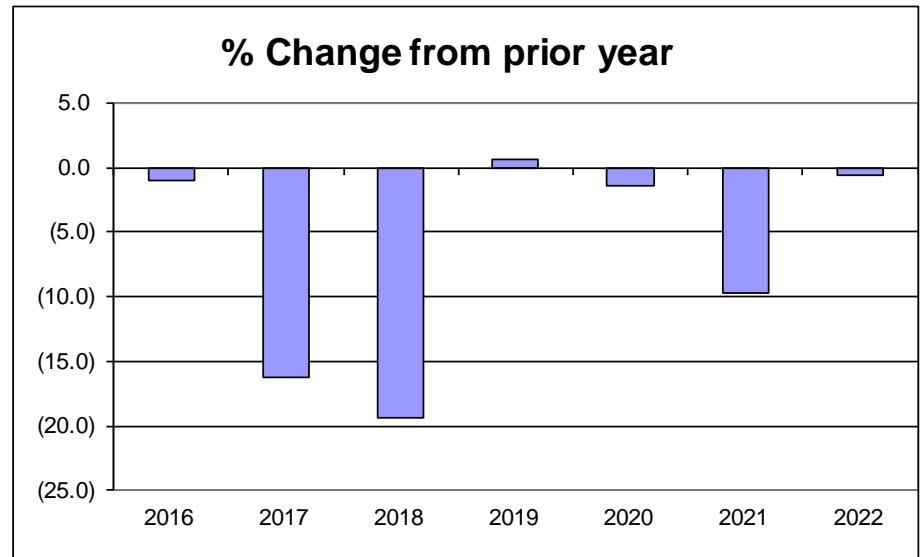
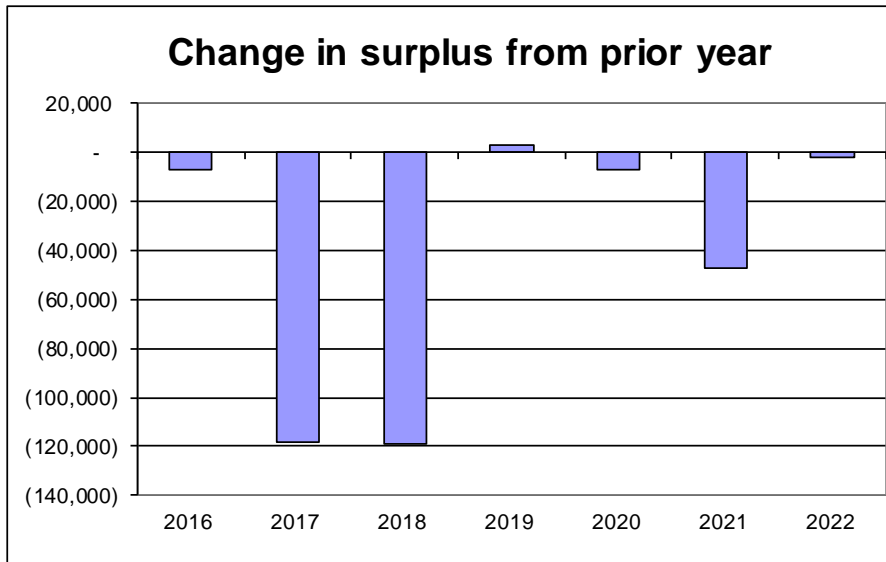
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    | 4    |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The Treasurer's office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2022 is projected to be \$439,272 a decrease of \$2,282 or 0.52% under 2021 This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Treasurer

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ (441,554)</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| Other Fees                               | (5,000)             | Increase in acres being removed from agriculture assessment. When this happens the owner is charged an Agriculture Use Value Conversion Charge for the acres removed. The fee per acre is provided by the Dept. of Revenue. |
| Search Notice Fees                       | (5,000)             | Increase based on anticipating 100+ parcels to be included in the tax foreclosure action. The cost per search & notice fee is \$200. In 2021, only 75 parcels were budgeted.  |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Health Insurance                         | 8,584               | Increase based on an enrollment change, one staff changed from employee to employee +1 coverage.  |
| Accounting Auditing                      | 20,000              | Increase for banking fees, which are offset by interest earned and the interest rates have been low.  |
| <b>Other small changes</b>               | (16,302)            | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ (439,272)</b> |   |

# Financial Summary

## Treasurer

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 533,072                   | 916,250                      | 832,050                   | 832,050                    | 868,050                   |
| Labor              | 183,914                   | 309,238                      | 309,338                   | 309,338                    | 324,524                   |
| Travel             | -                         | 295                          | 1,396                     | 1,396                      | 1,396                     |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 60,792                    | 103,414                      | 79,762                    | 97,562                     | 102,858                   |
| Total Expenditures | 244,706                   | 412,947                      | 390,496                   | 408,296                    | 428,778                   |
| Levy               |                           |                              | (441,554)                 |                            | (439,272)                 |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual  | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|------------------|------------------|-----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 009 - Treasurer</b> |        |                  |                  |                 |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                      |        |                  |                  |                 |                 |                 |                   |                 |                   |                 |                                      |
| <b>Taxes:</b>                       |        |                  |                  |                 |                 |                 |                   |                 |                   |                 |                                      |
| Interest on Taxes                   | 41002  | 853,062          | 901,741          | 878,657         | 750,000         | 750,000         | 775,000           | 775,000         | 775,000           | 775,000         | 3.33%                                |
| <b>Taxes Subtotal:</b>              |        | <b>853,062</b>   | <b>901,741</b>   | <b>878,657</b>  | <b>750,000</b>  | <b>750,000</b>  | <b>775,000</b>    | <b>775,000</b>  | <b>775,000</b>    | <b>775,000</b>  | <b>3.33%</b>                         |
| <b>Intergov Rev:</b>                |        |                  |                  |                 |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration           | 42002  | 0                | 0                | 72              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>       |        | <b>0</b>         | <b>0</b>         | <b>72</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Public Services:</b>             |        |                  |                  |                 |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                          | 45002  | 37,671           | 30,042           | 20,038          | 25,000          | 25,000          | 37,000            | 30,000          | 30,000            | 30,000          | 20.00%                               |
| Forms Copies Etc                    | 45003  | 24               | 22               | 39              | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Search Notice Fees                  | 45008  | 19,250           | 9,600            | 6,000           | 15,000          | 15,000          | 22,200            | 20,000          | 20,000            | 20,000          | 33.33%                               |
| <b>Public Services Subtotal:</b>    |        | <b>56,945</b>    | <b>39,665</b>    | <b>26,078</b>   | <b>40,050</b>   | <b>40,050</b>   | <b>59,250</b>     | <b>50,050</b>   | <b>50,050</b>     | <b>50,050</b>   | <b>24.97%</b>                        |
| <b>Interfund Revenue:</b>           |        |                  |                  |                 |                 |                 |                   |                 |                   |                 |                                      |
| Professional Services               | 63002  | 6,996            | 8,400            | 8,400           | 9,000           | 9,000           | 9,000             | 10,000          | 10,000            | 10,000          | 11.11%                               |
| <b>Interfund Revenue Subtotal:</b>  |        | <b>6,996</b>     | <b>8,400</b>     | <b>8,400</b>    | <b>9,000</b>    | <b>9,000</b>    | <b>9,000</b>      | <b>10,000</b>   | <b>10,000</b>     | <b>10,000</b>   | <b>11.11%</b>                        |
| <b>Total Operating Revenue:</b>     |        | <b>917,004</b>   | <b>949,806</b>   | <b>913,207</b>  | <b>799,050</b>  | <b>799,050</b>  | <b>843,250</b>    | <b>835,050</b>  | <b>835,050</b>    | <b>835,050</b>  | <b>4.51%</b>                         |
| <b>Misc Revenues:</b>               |        |                  |                  |                 |                 |                 |                   |                 |                   |                 |                                      |
| Sale Of Tax Deeds Gain Loss         | 48103  | 135,531          | 88,259           | (18,342)        | 30,000          | 30,000          | 70,000            | 30,000          | 30,000            | 30,000          | 0.00%                                |
| Other Miscellaneous Revenues        | 48109  | 1,200            | 4,501            | 1,506           | 3,000           | 3,000           | 3,000             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>      |        | <b>136,731</b>   | <b>92,760</b>    | <b>(16,836)</b> | <b>33,000</b>   | <b>33,000</b>   | <b>73,000</b>     | <b>33,000</b>   | <b>33,000</b>     | <b>33,000</b>   | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b> |        | <b>136,731</b>   | <b>92,760</b>    | <b>(16,836)</b> | <b>33,000</b>   | <b>33,000</b>   | <b>73,000</b>     | <b>33,000</b>   | <b>33,000</b>     | <b>33,000</b>   | <b>0.00%</b>                         |
| <b>Revenue Total:</b>               |        | <b>1,053,735</b> | <b>1,042,566</b> | <b>896,371</b>  | <b>832,050</b>  | <b>832,050</b>  | <b>916,250</b>    | <b>868,050</b>  | <b>868,050</b>    | <b>868,050</b>  | <b>4.33%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 009 - Treasurer</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                         | 51100  | 192,329        | 197,826        | 200,753        | 207,979         | 207,979         | 207,979           | 213,454         | 213,454           | 213,454         | 2.63%                                |
| Overtime                            | 51105  | 0              | 51             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Per Diem                      | 51107  | 0              | 184            | 0              | 100             | 100             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Wages Subtotal:</b>              |        | <b>192,329</b> | <b>198,061</b> | <b>200,753</b> | <b>208,079</b>  | <b>208,079</b>  | <b>207,979</b>    | <b>213,454</b>  | <b>213,454</b>    | <b>213,454</b>  | <b>2.58%</b>                         |
| <b>Fringes Benefits:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                       | 51200  | 13,960         | 14,237         | 14,162         | 15,910          | 15,910          | 15,910            | 16,329          | 16,329            | 16,329          | 2.63%                                |
| Health Insurance                    | 51201  | 63,037         | 62,836         | 66,969         | 66,233          | 66,233          | 66,233            | 74,817          | 74,817            | 74,817          | 12.96%                               |
| Dental Insurance                    | 51202  | 3,262          | 3,262          | 3,352          | 3,261           | 3,261           | 3,261             | 4,348           | 4,348             | 4,348           | 33.33%                               |
| Workers Compensation                | 51203  | 390            | 207            | 117            | 255             | 255             | 255               | 142             | 142               | 142             | -44.31%                              |
| WI Retirement                       | 51206  | 12,891         | 12,952         | 13,562         | 14,038          | 14,038          | 14,038            | 13,873          | 13,873            | 13,873          | -1.18%                               |
| Fringe Benefits Other               | 51207  | 1,298          | 1,445          | 1,552          | 1,562           | 1,562           | 1,562             | 1,561           | 1,561             | 1,561           | -0.06%                               |
| <b>Fringes Benefits Subtotal:</b>   |        | <b>94,837</b>  | <b>94,938</b>  | <b>99,715</b>  | <b>101,259</b>  | <b>101,259</b>  | <b>101,259</b>    | <b>111,070</b>  | <b>111,070</b>    | <b>111,070</b>  | <b>9.69%</b>                         |
| <b>Total Labor:</b>                 |        | <b>287,166</b> | <b>293,000</b> | <b>300,468</b> | <b>309,338</b>  | <b>309,338</b>  | <b>309,238</b>    | <b>324,524</b>  | <b>324,524</b>    | <b>324,524</b>  | <b>4.91%</b>                         |
| <b>Travel:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                | 52001  | 325            | 325            | 75             | 325             | 325             | 125               | 325             | 325               | 325             | 0.00%                                |
| Automobile Allowance                | 52002  | 232            | 469            | 95             | 356             | 356             | 0                 | 276             | 276               | 276             | -22.47%                              |
| Lodging                             | 52006  | 747            | 840            | 218            | 715             | 715             | 170               | 795             | 795               | 795             | 11.19%                               |
| Other Travel Exp                    | 52007  | 0              | 0              | 30             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>             |        | <b>1,304</b>   | <b>1,634</b>   | <b>418</b>     | <b>1,396</b>    | <b>1,396</b>    | <b>295</b>        | <b>1,396</b>    | <b>1,396</b>      | <b>1,396</b>    | <b>0.00%</b>                         |
| <b>Total Travel:</b>                |        | <b>1,304</b>   | <b>1,634</b>   | <b>418</b>     | <b>1,396</b>    | <b>1,396</b>    | <b>295</b>        | <b>1,396</b>    | <b>1,396</b>      | <b>1,396</b>    | <b>0.00%</b>                         |



## Winnebago County

### Budget Detail - 2022

| Description                          | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 009 - Treasurer</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                      | 53000  | 396            | 429            | 422            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Stationery and Forms                 | 53001  | 3,110          | 2,721          | 2,426          | 3,000           | 3,000           | 3,000             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| Printing Supplies                    | 53002  | 651            | 625            | 248            | 750             | 750             | 750               | 750             | 750               | 750             | 0.00%                                |
| Postage and Box Rent                 | 53004  | 2,743          | 2,757          | 1,596          | 3,250           | 4,850           | 4,500             | 4,500           | 4,500             | 4,500           | 38.46%                               |
| Computer Supplies                    | 53005  | 0              | 0              | 0              | 0               | 0               | 45                | 0               | 0                 | 0               | 0.00%                                |
| Telephone                            | 53008  | 380            | 531            | 532            | 600             | 600             | 930               | 600             | 600               | 600             | 0.00%                                |
| Print Duplicate                      | 73003  | 1,963          | 1,911          | 1,876          | 2,000           | 2,000           | 2,000             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Postage and Box Rent                 | 73004  | 11,040         | 10,824         | 11,271         | 11,000          | 11,000          | 11,000            | 11,000          | 11,000            | 11,000          | 0.00%                                |
| Computer Licensing Charge            | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,217           | 1,217             | 1,217           | 100.00%                              |
| <b>Office Subtotal:</b>              |        | <b>20,282</b>  | <b>19,797</b>  | <b>18,370</b>  | <b>21,100</b>   | <b>22,700</b>   | <b>22,725</b>     | <b>23,567</b>   | <b>23,567</b>     | <b>23,567</b>   | <b>11.69%</b>                        |
| <b>Operating:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Membership Dues                      | 53502  | 100            | 100            | 100            | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Publish Legal Notices                | 53503  | 13,133         | 11,983         | 0              | 13,000          | 25,000          | 12,000            | 12,000          | 12,000            | 12,000          | -7.69%                               |
| Small Equipment                      | 53522  | 3,324          | 1,054          | 0              | 200             | 200             | 187               | 1,600           | 1,600             | 1,600           | 700.00%                              |
| Legal Fees                           | 53530  | 100            | 3              | 225            | 300             | 300             | 165               | 300             | 300               | 300             | 0.00%                                |
| Tax Deed Expense                     | 53531  | 14,901         | 44,523         | 9,566          | 15,000          | 15,000          | 15,000            | 15,000          | 15,000            | 15,000          | 0.00%                                |
| Operating Licenses Fees              | 53553  | 40             | 0              | 40             | 0               | 0               | 0                 | 40              | 40                | 40              | 100.00%                              |
| Other Miscellaneous                  | 53568  | 12             | 32             | 13             | 100             | 100             | 75                | 50              | 50                | 50              | -50.00%                              |
| Small Equipment Technology           | 53580  | 0              | 3,122          | 72             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Operating Subtotal:</b>           |        | <b>31,610</b>  | <b>60,818</b>  | <b>10,015</b>  | <b>28,700</b>   | <b>40,700</b>   | <b>27,527</b>     | <b>29,090</b>   | <b>29,090</b>     | <b>29,090</b>   | <b>1.36%</b>                         |
| <b>Repairs &amp; Maint:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Technology Repair and Maintain       | 74029  | 429            | 429            | 429            | 429             | 429             | 429               | 429             | 429               | 429             | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>429</b>     | <b>429</b>     | <b>429</b>     | <b>429</b>      | <b>429</b>      | <b>429</b>        | <b>429</b>      | <b>429</b>        | <b>429</b>      | <b>0.00%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 009 - Treasurer</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Contractual Services:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Accounting Auditing                   | 55012  | (858)          | (798)          | 31,096         | 20,000          | 20,000          | 43,000            | 40,000          | 40,000            | 40,000          | 100.00%                              |
| Professional Service                  | 55014  | 1,104          | 1,386          | 924            | 1,200           | 1,200           | 1,200             | 1,200           | 1,200             | 1,200           | 0.00%                                |
| Abstractor Services                   | 55018  | 4,885          | 3,120          | 0              | 6,000           | 10,200          | 6,200             | 7,500           | 7,500             | 7,500           | 25.00%                               |
| Other Contract Services               | 75030  | 60             | 30             | 60             | 60              | 60              | 60                | 60              | 60                | 60              | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>5,191</b>   | <b>3,738</b>   | <b>32,080</b>  | <b>27,260</b>   | <b>31,460</b>   | <b>50,460</b>     | <b>48,760</b>   | <b>48,760</b>     | <b>48,760</b>   | <b>78.87%</b>                        |
| <b>Insurance Expenses:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Prop Liab Insurance                   | 56000  | 40             | 0              | 60             | 0               | 0               | 0                 | 60              | 60                | 60              | 100.00%                              |
| Prop Liab Insurance                   | 76000  | 2,640          | 1,560          | 1,620          | 2,273           | 2,273           | 2,273             | 952             | 952               | 952             | -58.12%                              |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>2,680</b>   | <b>1,560</b>   | <b>1,680</b>   | <b>2,273</b>    | <b>2,273</b>    | <b>2,273</b>      | <b>1,012</b>    | <b>1,012</b>      | <b>1,012</b>    | <b>-55.48%</b>                       |
| <b>Total Other Operating:</b>         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                       |        | <b>60,192</b>  | <b>86,342</b>  | <b>62,574</b>  | <b>79,762</b>   | <b>97,562</b>   | <b>103,414</b>    | <b>102,858</b>  | <b>102,858</b>    | <b>102,858</b>  | <b>28.96%</b>                        |
| <b>Expense Total:</b>                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                       |        | <b>348,662</b> | <b>380,975</b> | <b>363,460</b> | <b>390,496</b>  | <b>408,296</b>  | <b>412,947</b>    | <b>428,778</b>  | <b>428,778</b>    | <b>428,778</b>  | <b>9.80%</b>                         |
| <b>Treasurer Net/(Levy):</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                       |        | <b>705,073</b> | <b>661,591</b> | <b>532,911</b> | <b>441,554</b>  | <b>423,754</b>  | <b>503,303</b>    | <b>439,272</b>  | <b>439,272</b>    | <b>439,272</b>  | <b>-0.52%</b>                        |

# HUMAN RESOURCES

General Fund – Division: 012  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard  
LOCATION: Winnebago County Human Resources  
County Administration Building  
112 Otter Avenue, Fourth Floor  
Oshkosh, WI 54901

TELEPHONE: 232-3460

## MISSION STATEMENT:

The Winnebago County Human Resources Department strives to provide effective and responsible human resources and labor relations services to other County departments through a comprehensive human resource program.

## PROGRAM DESCRIPTION:

**RECRUITMENT** Coordinates position refill requests, recruits and advertises for open positions, collects and screens job applications, interviews and tests candidates for positions, assists department managers in hiring decisions, and issues offer letters.

**COMPENSATION ADMINISTRATION** Designs and administers compensation plans for represented and non-represented employees in all County departments.

**BUDGETS** Prepares labor cost estimates for the annual budget, updates tables of organization for County departments, reviews new position requests, and projects costs for health and dental coverage.

**LABOR RELATIONS** Negotiates, interprets, and administers collective bargaining agreements in accordance with collective bargaining laws; processes grievances and work rule reviews.

**ORGANIZATIONAL STUDIES** Performs organizational studies for departments as needed to determine if changes can be made to gain operating efficiencies.

**BENEFITS ADMINISTRATION** Administers group health plans, retirement program, social security, disability, deferred compensation, flexible benefits, retirement system contributions, and life insurance.

**TRAINING** Performs orientation sessions for new employees, coordinates the County's safety training program, collaborates on management training and ongoing group training programs on various topics.

**PAYROLL PROCESSING** Prepares payrolls, generates checks and maintain payroll records in accordance with State, Federal, and Internal Revenue Service requirements.

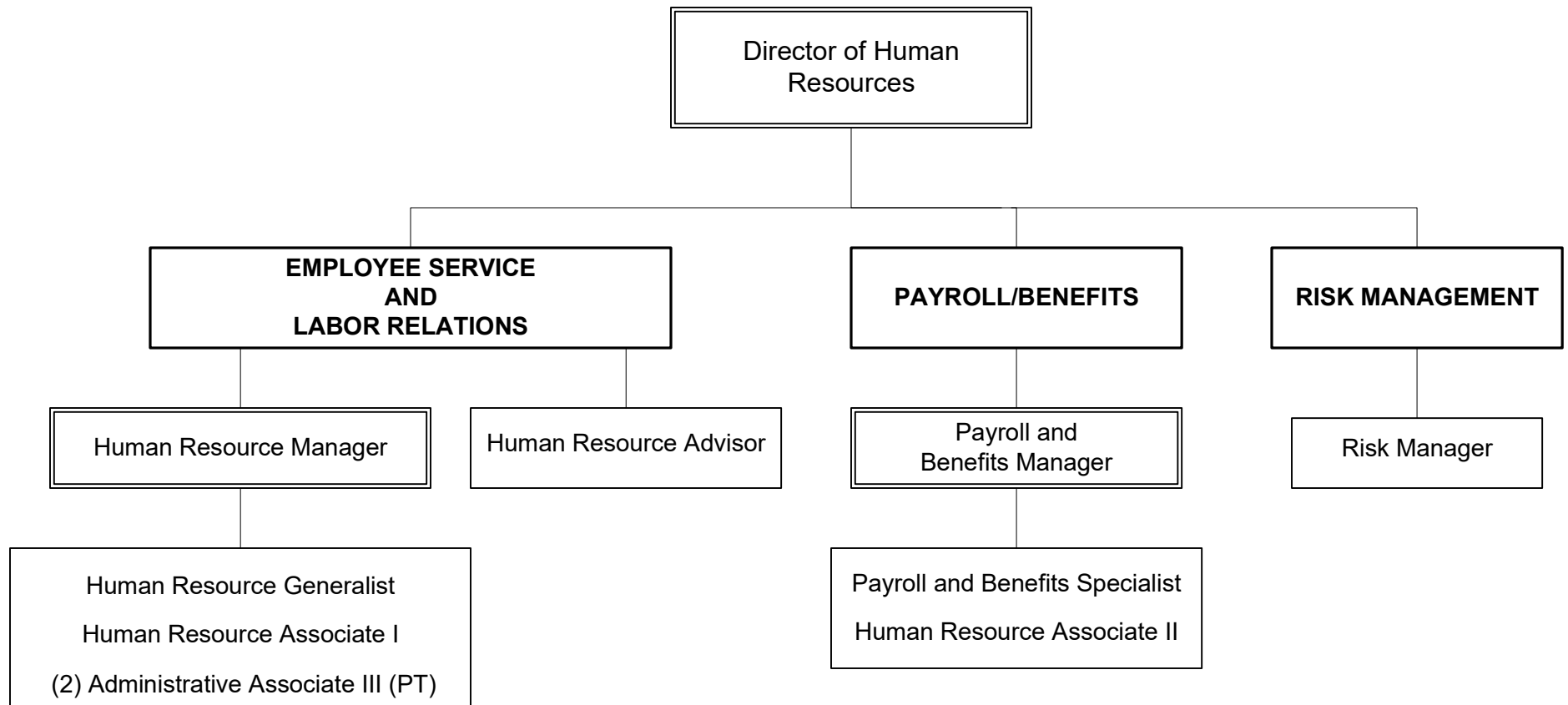
**PAYROLL REPORTING** Prepares labor distribution reports and Federal and State Payroll Tax reports.

**WORKERS COMPENSATION** Manages self-funded program including budgeting, claims processing and payment approval, case management and litigation management through third-party partner.

**SAFETY** Oversees administration of county-wide safety and safety training programs.

**PROPERTY AND LIABILITY INSURANCE** Administers the County's property and liability insurance coverages.

# HUMAN RESOURCES



# **HUMAN RESOURCES**

**General Fund – Division: 012  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Michael Collard  
**LOCATION:** Winnebago County Human Resources  
County Administration Building  
112 Otter Avenue, Fourth Floor  
Oshkosh, WI 54901

**TELEPHONE: 232-3466**

## **2021 ACCOMPLISHMENTS:**

- 1. Recruited and hired a total of 332 new employees in calendar year 2020, which is probably the most ever hired by Winnebago County in one year. (In 2015, we hired a total of 175 new employees.)**
- 2. Handled recruitments and onboarding of four new department heads entirely in-house.**
- 3. Negotiated successor collective bargaining agreement with Winnebago County Deputies' Association, obtained ratification of agreement by membership and by County Board, and implemented its terms.**
- 4. Obtained reauthorization for self-funded workers' compensation program, which saves the County a minimum of \$350,000 per year.**
- 5. Handled fraud issues and claim appeals for self-funded unemployment compensation program.**
- 6. Revised merit pay program to provide greater flexibility to departments.**
- 7. Handled numerous issues relating to the COVID-19 pandemic and its effects on departments and employees.**
- 8. Managed self-funded health plan with a very substantial positive cash flow for calendar year 2020. Evaluated proposals for fully insured plans but elected to remain self-funded.**
- 9. Developed partial reorganization plans or table of organization changes for at least seven departments.**
- 10. Worked with Park View Health Center to develop compensation changes to address recruiting crisis in nursing department.**
- 11. Assumed responsibility for managing the county's property and liability insurance programs.**

## **2022 GOALS & OBJECTIVES:**

- 1. Prepare and seek approval of revisions to Winnebago County Human Resources Policy Manual.**
- 2. Develop new strategies to improve recruitment in a very challenging labor market, particularly with regard to hard-to-fill positions.**
- 3. Select a vendor for continued operation of the Three Waves Health Clinic & Wellness Center, which serves employees of Winnebago County, the Oshkosh Area School District, and the City of Oshkosh.**
- 4. Complete review of pay rules and propose and implement a more consistent set of pay rules governing non-union employee groups.**
- 5. Improve training offered to new supervisors.**
- 6. Implement some method of gathering and evaluating employee feedback.**

# HUMAN RESOURCES

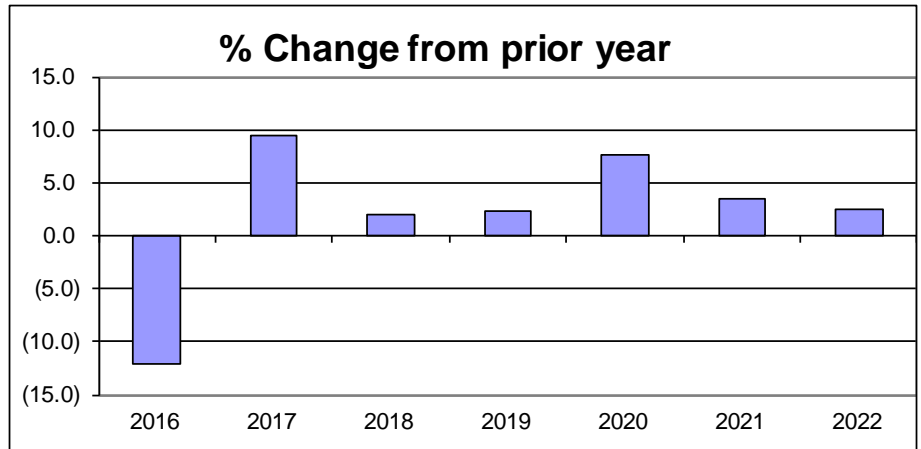
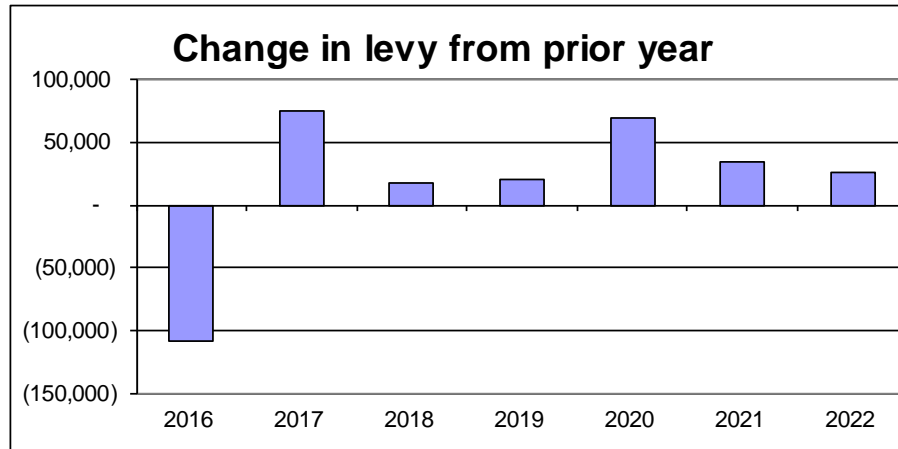
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 7    | 7    | 7    | 7    | 8    | 8    | 8    | 9    | 9    | 9    |
| Part Time | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 1    | 2    | 2    |
| Total     | 9    | 9    | 9    | 9    | 10   | 10   | 10   | 10   | 11   | 11   |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The tax levy for 2022 is \$1,031,500, an increase of \$25,863 or 2.57% over 2021. A schedule of significant changes follows.





## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Human Resources

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 1,005,637</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| None                                     | -                   |   |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Professional Service                     | 37,338              | Increase of \$50,000 for a wage study that was addressed as a budget amendment by the County Board during budget sessions. Also the slight decrease is based on a reduction in training expenses. |
| General Fund Balance applied             | (50,000)            | A \$50,000 wage study was added to the budget from a budget amendment by the County Board, which included using General Fund Undesignated fund balance to offset this expense.                    |
| <b>Other small changes</b>               | 38,525              | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ 1,031,500</b> |   |

## Financial Summary Human Resources

| Items                                  | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                         | 8,519                     | 14,650                       | 14,650                    | 14,650                     | 15,050                    |
| Labor                                  | 501,664                   | 812,930                      | 867,837                   | 867,837                    | 899,527                   |
| Travel                                 | 684                       | 2,136                        | 2,934                     | 2,934                      | 2,620                     |
| Capital                                | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                     | 72,809                    | 135,169                      | 149,516                   | 149,516                    | 194,403                   |
| Total Expenditures                     | 575,157                   | 950,235                      | 1,020,287                 | 1,020,287                  | 1,096,550                 |
| Levy Before Fund Balance Adjustment    |                           |                              | 1,005,637                 |                            | 1,081,500                 |
| General Fund Balance applied           |                           |                              | -                         |                            | (50,000)                  |
| Net Levy After Fund Balance Adjustment |                           |                              | 1,005,637                 |                            | 1,031,500                 |

## Winnebago County

### Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 012 - Human Resources</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                 | 42002  | 0              | 0              | 1,115          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>             |        | <b>0</b>       | <b>0</b>       | <b>1,115</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Public Services:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Forms Copies Etc                          | 45003  | 89             | 113            | 36             | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| <b>Public Services Subtotal:</b>          |        | <b>89</b>      | <b>113</b>     | <b>36</b>      | <b>50</b>       | <b>50</b>       | <b>50</b>         | <b>50</b>       | <b>50</b>         | <b>50</b>       | <b>0.00%</b>                         |
| <b>Interfund Revenue:</b>                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Professional Services                     | 63002  | 16,500         | 14,196         | 14,196         | 14,600          | 14,600          | 14,600            | 15,000          | 15,000            | 15,000          | 2.74%                                |
| <b>Interfund Revenue Subtotal:</b>        |        | <b>16,500</b>  | <b>14,196</b>  | <b>14,196</b>  | <b>14,600</b>   | <b>14,600</b>   | <b>14,600</b>     | <b>15,000</b>   | <b>15,000</b>     | <b>15,000</b>   | <b>2.74%</b>                         |
| <b>Total Operating Revenue:</b>           |        | <b>16,589</b>  | <b>14,309</b>  | <b>15,347</b>  | <b>14,650</b>   | <b>14,650</b>   | <b>14,650</b>     | <b>15,050</b>   | <b>15,050</b>     | <b>15,050</b>   | <b>2.73%</b>                         |
| <b>Revenue Total:</b>                     |        | <b>16,589</b>  | <b>14,309</b>  | <b>15,347</b>  | <b>14,650</b>   | <b>14,650</b>   | <b>14,650</b>     | <b>15,050</b>   | <b>15,050</b>     | <b>15,050</b>   | <b>2.73%</b>                         |
| <b>Expense</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                               | 51100  | 547,847        | 558,354        | 573,688        | 614,093         | 614,093         | 567,456           | 643,429         | 643,429           | 643,429         | 4.78%                                |
| Temporary Employees                       | 51101  | 0              | 0              | 10,407         | 0               | 0               | 312               | 0               | 0                 | 0               | 0.00%                                |
| <b>Wages Subtotal:</b>                    |        | <b>547,847</b> | <b>558,354</b> | <b>584,094</b> | <b>614,093</b>  | <b>614,093</b>  | <b>567,768</b>    | <b>643,429</b>  | <b>643,429</b>    | <b>643,429</b>  | <b>4.78%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 012 - Human Resources</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                             | 51200  | 39,465         | 40,373         | 41,849         | 46,979          | 46,979          | 41,270            | 49,223          | 49,223            | 49,223          | 4.78%                                |
| Health Insurance                          | 51201  | 124,285        | 128,248        | 148,412        | 153,029         | 153,029         | 153,102           | 153,029         | 153,029           | 153,029         | 0.00%                                |
| Dental Insurance                          | 51202  | 7,934          | 7,357          | 8,015          | 8,270           | 8,270           | 8,236             | 8,270           | 8,270             | 8,270           | 0.00%                                |
| Workers Compensation                      | 51203  | 1,108          | 576            | 337            | 755             | 755             | 702               | 429             | 429               | 429             | -43.18%                              |
| WI Retirement                             | 51206  | 35,503         | 35,518         | 38,743         | 40,462          | 40,462          | 37,610            | 40,833          | 40,833            | 40,833          | 0.92%                                |
| Fringe Benefits Other                     | 51207  | 3,700          | 3,821          | 4,046          | 4,249           | 4,249           | 4,242             | 4,314           | 4,314             | 4,314           | 1.53%                                |
| <b>Fringes Benefits Subtotal:</b>         |        | <b>211,995</b> | <b>215,894</b> | <b>241,401</b> | <b>253,744</b>  | <b>253,744</b>  | <b>245,162</b>    | <b>256,098</b>  | <b>256,098</b>    | <b>256,098</b>  | <b>0.93%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>                       |        | <b>759,843</b> | <b>774,248</b> | <b>825,495</b> | <b>867,837</b>  | <b>867,837</b>  | <b>812,930</b>    | <b>899,527</b>  | <b>899,527</b>    | <b>899,527</b>  | <b>3.65%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                      | 52001  | 585            | 899            | 475            | 900             | 900             | 750               | 750             | 750               | 750             | -16.67%                              |
| Automobile Allowance                      | 52002  | 1,047          | 938            | 50             | 1,000           | 1,000           | 750               | 900             | 900               | 900             | -10.00%                              |
| Meals                                     | 52005  | 53             | 13             | 0              | 50              | 50              | 0                 | 50              | 50                | 50              | 0.00%                                |
| Lodging                                   | 52006  | 740            | 574            | 492            | 984             | 984             | 636               | 920             | 920               | 920             | -6.50%                               |
| Other Travel Exp                          | 52007  | 0              | 0              | 30             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>                   |        | <b>2,425</b>   | <b>2,425</b>   | <b>1,047</b>   | <b>2,934</b>    | <b>2,934</b>    | <b>2,136</b>      | <b>2,620</b>    | <b>2,620</b>      | <b>2,620</b>    | <b>-10.70%</b>                       |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                      |        | <b>2,425</b>   | <b>2,425</b>   | <b>1,047</b>   | <b>2,934</b>    | <b>2,934</b>    | <b>2,136</b>      | <b>2,620</b>    | <b>2,620</b>      | <b>2,620</b>    | <b>-10.70%</b>                       |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 012 - Human Resources</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                           | 53000  | 1,162          | 2,019          | 1,584          | 1,700           | 1,700           | 2,542             | 2,200           | 2,200             | 2,200           | 29.41%                               |
| Stationery and Forms                      | 53001  | 1,665          | 1,745          | 2,010          | 750             | 750             | 1,000             | 1,000           | 1,000             | 1,000           | 33.33%                               |
| Printing Supplies                         | 53002  | 1,125          | 1,329          | 1,231          | 1,200           | 1,200           | 640               | 1,200           | 1,200             | 1,200           | 0.00%                                |
| Postage and Box Rent                      | 53004  | 115            | 110            | 118            | 75              | 75              | 50                | 75              | 75                | 75              | 0.00%                                |
| Computer Software                         | 53006  | 804            | 301            | 1,803          | 800             | 800             | 450               | 800             | 800               | 800             | 0.00%                                |
| Telephone                                 | 53008  | 947            | 935            | 1,644          | 1,250           | 1,250           | 1,894             | 1,900           | 1,900             | 1,900           | 52.00%                               |
| Print Duplicate                           | 73003  | 9,631          | 10,649         | 10,276         | 9,000           | 9,000           | 8,780             | 10,000          | 10,000            | 10,000          | 11.11%                               |
| Postage and Box Rent                      | 73004  | 5,502          | 5,179          | 5,023          | 5,500           | 5,500           | 5,500             | 5,500           | 5,500             | 5,500           | 0.00%                                |
| Computer Licensing Charge                 | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 2,533           | 2,533             | 2,533           | 100.00%                              |
| Computer Server Charge                    | 73030  | 0              | 3,503          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>                   |        | <b>20,950</b>  | <b>25,769</b>  | <b>23,689</b>  | <b>20,275</b>   | <b>20,275</b>   | <b>20,856</b>     | <b>25,208</b>   | <b>25,208</b>     | <b>25,208</b>   | <b>24.33%</b>                        |
| <b>Operating:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                               | 53500  | 8,643          | 6,915          | 5,548          | 7,000           | 7,000           | 7,000             | 7,000           | 7,000             | 7,000           | 0.00%                                |
| Subscriptions                             | 53501  | 0              | 150            | 231            | 400             | 400             | 480               | 500             | 500               | 500             | 25.00%                               |
| Membership Dues                           | 53502  | 369            | 384            | 174            | 400             | 400             | 391               | 400             | 400               | 400             | 0.00%                                |
| Small Equipment                           | 53522  | 379            | 0              | 0              | 400             | 400             | 400               | 400             | 400               | 400             | 0.00%                                |
| Medical Supplies                          | 53524  | 2,214          | 3,052          | 0              | 1,100           | 1,100           | 1,100             | 1,100           | 1,100             | 1,100           | 0.00%                                |
| Small Equipment Technology                | 53580  | 884            | 574            | 2,952          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Operating Subtotal:</b>                |        | <b>12,489</b>  | <b>11,075</b>  | <b>8,905</b>   | <b>9,300</b>    | <b>9,300</b>    | <b>9,371</b>      | <b>9,400</b>    | <b>9,400</b>      | <b>9,400</b>    | <b>1.08%</b>                         |
| <b>Repairs &amp; Maint:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Repairs                         | 54029  | 43             | 43             | 43             | 250             | 250             | 250               | 250             | 250               | 250             | 0.00%                                |
| Technology Repair and Maintain            | 74029  | 528            | 495            | 495            | 495             | 495             | 495               | 528             | 528               | 528             | 6.67%                                |
| <b>Repairs &amp; Maint Subtotal:</b>      |        | <b>571</b>     | <b>538</b>     | <b>538</b>     | <b>745</b>      | <b>745</b>      | <b>745</b>        | <b>778</b>      | <b>778</b>        | <b>778</b>      | <b>4.43%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|--------------------|--------------------|-------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Department - 012 - Human Resources</b> |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Contractual Services:</b>              |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| Medical and Dental                        | 55000  | 3,315            | 3,264            | 2,704            | 4,000              | 4,000              | 3,500             | 3,500              | 3,500              | 3,500              | -12.50%                              |
| Data Processing                           | 55013  | 46,974           | 47,273           | 49,482           | 55,979             | 55,979             | 51,979            | 58,190             | 58,190             | 58,190             | 3.95%                                |
| Professional Service                      | 55014  | 29,221           | 27,138           | 27,160           | 56,743             | 56,743             | 46,244            | 44,084             | 44,084             | 94,084             | 65.81%                               |
| <b>Contractual Services Subtotal:</b>     |        | <b>79,510</b>    | <b>77,675</b>    | <b>79,346</b>    | <b>116,722</b>     | <b>116,722</b>     | <b>101,723</b>    | <b>105,774</b>     | <b>105,774</b>     | <b>155,774</b>     | <b>33.46%</b>                        |
|   |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Insurance Expenses:</b>                |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| Prop Liab Insurance                       | 56000  | 0                | 0                | 50               | 0                  | 0                  | 0                 | 0                  | 0                  | 0                  | 0.00%                                |
| Prop Liab Insurance                       | 76000  | 2,676            | 1,620            | 1,692            | 2,474              | 2,474              | 2,474             | 3,243              | 3,243              | 3,243              | 31.08%                               |
| <b>Insurance Expenses Subtotal:</b>       |        | <b>2,676</b>     | <b>1,620</b>     | <b>1,742</b>     | <b>2,474</b>       | <b>2,474</b>       | <b>2,474</b>      | <b>3,243</b>       | <b>3,243</b>       | <b>3,243</b>       | <b>31.08%</b>                        |
|   |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Total Other Operating:</b>             |        | <b>116,195</b>   | <b>116,677</b>   | <b>114,220</b>   | <b>149,516</b>     | <b>149,516</b>     | <b>135,169</b>    | <b>144,403</b>     | <b>144,403</b>     | <b>194,403</b>     | <b>30.02%</b>                        |
|   |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Expense Total:</b>                     |        | <b>878,463</b>   | <b>893,350</b>   | <b>940,762</b>   | <b>1,020,287</b>   | <b>1,020,287</b>   | <b>950,235</b>    | <b>1,046,550</b>   | <b>1,046,550</b>   | <b>1,096,550</b>   | <b>7.47%</b>                         |
|   |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Human Resources Net/(Levy):</b>        |        | <b>(861,873)</b> | <b>(879,041)</b> | <b>(925,415)</b> | <b>(1,005,637)</b> | <b>(1,005,637)</b> | <b>(935,585)</b>  | <b>(1,031,500)</b> | <b>(1,031,500)</b> | <b>(1,081,500)</b> | <b>7.54%</b>                         |
|   |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| General Fund Balance Applied:             |        | 0                | 0                | 0                | 0                  | 0                  | 0                 | 0                  | 0                  | 50,000             | 100.00%                              |
|   |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Human Resources Net/(Levy):</b>        |        | <b>(861,873)</b> | <b>(879,041)</b> | <b>(925,415)</b> | <b>(1,005,637)</b> | <b>(1,005,637)</b> | <b>(935,585)</b>  | <b>(1,031,500)</b> | <b>(1,031,500)</b> | <b>(1,031,500)</b> | <b>2.57%</b>                         |

# WORKERS COMPENSATION FUND

## 2022 BUDGET NARRATIVE HIGHLIGHTS

The County self insures for workers compensation and it is accounted for through an internal service fund. An internal service fund is used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

### **FUND MANAGEMENT:**

The fund is managed by the Human Resources Director and Finance Director. The Human Resources Department administers claims. The Finance Department administers the general finances and reviews fund reserves for propriety. Other functions such as purchase of stop-loss insurance, aggregate and deductible limits for the fund are reviewed jointly.

### **SUMMARY OF ACTIVITY 2022:**

The fund shows a deficit of \$318,544 for 2022. Funds are maintained to handle any unexpected large claims that we may have to pay up to our stop loss amount. The stop loss for this fund is \$500,000 per occurrence, at which time our excess insurance takes over. We have been trying to maintain enough in fund reserves to cover several unanticipated large losses in a single year. We have determined the fund balance is higher than it needs to be, so we are applying \$318,544 of the fund balance by reducing the amount charged to departments for 2022. In 2021, \$318,817 was used from fund balance.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Workers Comp Insurance

| Significant changes from 2021           | Effect on Budget           | Effect on Surplus / (Deficit) | Total               |  |
|---|----------------------------|-------------------------------|---------------------|--|
| <b>2021 Budgeted Surplus (Deficit)</b>  |                            |                               | <b>\$ (318,817)</b> |  |
| <b>Significant changes to revenues:</b> |                            |                               |                     |  |
| <b>Account</b>                          | <b>Incr/(Decr) Revenue</b> |                               |                     | <b>Description</b>   |
| Insurance Charges                       | 33,327                     | 33,327                        |                     | A small increase in charges to departments is needed due to an expected increase in costs for stop-loss coverage and a combination of other small expense increases. |
| Interest Investments                    | 15,000                     | 15,000                        |                     | Increase due to trend of investment interest income increasing.  |
| <b>Total revenue changes</b>            | <b>48,327</b>              |                               |                     |  |
|   |                            |                               |                     |  |
| <b>Significant changes to expenses:</b> |                            |                               |                     |  |
| <b>Account</b>                          | <b>Incr/(Decr) Expense</b> |                               |                     | <b>Description</b>   |
| Health Insurance                        | (3,929)                    | 3,929                         |                     | Decrease due to the Risk Manager position's change in health insurance enrollment.   |
| Legal Services                          | 5,000                      | (5,000)                       |                     | Increase from claim litigation increasing costs.   |
| Stop Loss Insurance Premium             | 45,000                     | (45,000)                      |                     | Increase is budgeted based on a volatile reinsurance market and actual rates are uncertain.  |
| <b>Other small changes</b>              | <b>1,983</b>               | <b>(1,983)</b>                |                     | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Total expense changes</b>            | <b>48,054</b>              |                               |                     |  |
| <b>2022 Budgeted Surplus (Deficit)</b>  |                            |                               | <b>\$ (318,544)</b> |  |



## Financial Summary

### Workers Compensation Insurance

| Items                                     | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|---|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                            | 361,602                   | 594,734                      | 630,371                   | 630,371                    | 678,698                   |
| Labor                                     | 37,256                    | 60,460                       | 68,667                    | 68,667                     | 66,144                    |
| Travel                                    | 109                       | 105                          | 800                       | 800                        | 900                       |
| Capital                                   | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                        | 403,585                   | 715,634                      | 879,721                   | 879,721                    | 930,198                   |
| Total Expenditures                        | 440,950                   | 776,199                      | 949,188                   | 949,188                    | 997,242                   |
| (Surplus) / Deficit before adjustments    |                           |                              | 318,817                   |                            | 318,544                   |
| Increase / (Decrease) fund balance        |                           |                              | (318,817)                 |                            | (318,544)                 |
| Net (Surplus) / Deficit after adjustments |                           |                              | -                         |                            | -                         |

# Winnebago County

## Budget Detail - 2022

| Description                                      | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 630 - Workers Comp Insurance (WCI)</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Interfund Revenue:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Insurance Charges                                | 63001  | 859,191        | 467,585        | 262,620        | 585,371         | 585,371         | 544,462           | 618,698         | 618,698           | 618,698         | 5.69%                                |
| <b>Interfund Revenue Subtotal:</b>               |        | <b>859,191</b> | <b>467,585</b> | <b>262,620</b> | <b>585,371</b>  | <b>585,371</b>  | <b>544,462</b>    | <b>618,698</b>  | <b>618,698</b>    | <b>618,698</b>  | <b>5.69%</b>                         |
| <b>Total Operating Revenue:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Interest:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Interest Investments                             | 48000  | 67,377         | 102,471        | 75,368         | 45,000          | 45,000          | 50,272            | 60,000          | 60,000            | 60,000          | 33.33%                               |
| Investment Mark to Market                        | 48002  | (6,311)        | 48,998         | 62,841         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Interest Subtotal:</b>                        |        | <b>61,066</b>  | <b>151,469</b> | <b>138,209</b> | <b>45,000</b>   | <b>45,000</b>   | <b>50,272</b>     | <b>60,000</b>   | <b>60,000</b>     | <b>60,000</b>   | <b>33.33%</b>                        |
| <b>Total Non-Operating Revenue:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue Total:</b>                            |        | <b>920,257</b> | <b>619,054</b> | <b>400,829</b> | <b>630,371</b>  | <b>630,371</b>  | <b>594,734</b>    | <b>678,698</b>  | <b>678,698</b>    | <b>678,698</b>  | <b>7.67%</b>                         |
| <b>Expense</b>                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                                      | 51100  | 27,520         | 28,216         | 35,060         | 45,061          | 45,061          | 41,594            | 46,413          | 46,413            | 46,413          | 3.00%                                |
| <b>Wages Subtotal:</b>                           |        | <b>27,520</b>  | <b>28,216</b>  | <b>35,060</b>  | <b>45,061</b>   | <b>45,061</b>   | <b>41,594</b>     | <b>46,413</b>   | <b>46,413</b>     | <b>46,413</b>   | <b>3.00%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                                      | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 630 - Workers Comp Insurance (WCI)</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                                    | 51200  | 1,954          | 2,004          | 2,554          | 3,447           | 3,447           | 2,966             | 3,551           | 3,551             | 3,551           | 3.02%                                |
| Health Insurance                                 | 51201  | 7,430          | 7,611          | 8,719          | 16,040          | 16,040          | 12,124            | 12,111          | 12,111            | 12,111          | -24.50%                              |
| Dental Insurance                                 | 51202  | 381            | 381            | 476            | 761             | 761             | 762               | 761             | 761               | 761             | 0.00%                                |
| Workers Compensation                             | 51203  | 56             | 29             | 20             | 55              | 55              | 52                | 31              | 31                | 31              | -43.64%                              |
| WI Retirement                                    | 51206  | 1,844          | 1,848          | 2,367          | 3,042           | 3,042           | 2,808             | 3,017           | 3,017             | 3,017           | -0.82%                               |
| Fringe Benefits Other                            | 51207  | 155            | 158            | 95             | 261             | 261             | 154               | 260             | 260               | 260             | -0.38%                               |
| <b>Fringes Benefits Subtotal:</b>                |        | <b>11,819</b>  | <b>12,031</b>  | <b>14,230</b>  | <b>23,606</b>   | <b>23,606</b>   | <b>18,866</b>     | <b>19,731</b>   | <b>19,731</b>     | <b>19,731</b>   | <b>-16.42%</b>                       |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>                              |        | <b>39,339</b>  | <b>40,247</b>  | <b>49,290</b>  | <b>68,667</b>   | <b>68,667</b>   | <b>60,460</b>     | <b>66,144</b>   | <b>66,144</b>     | <b>66,144</b>   | <b>-3.67%</b>                        |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                             | 52001  | 25             | 0              | 25             | 500             | 500             | 25                | 500             | 500               | 500             | 0.00%                                |
| Automobile Allowance                             | 52002  | 92             | 81             | 136            | 300             | 300             | 80                | 400             | 400               | 400             | 33.33%                               |
| <b>Travel Subtotal:</b>                          |        | <b>117</b>     | <b>81</b>      | <b>161</b>     | <b>800</b>      | <b>800</b>      | <b>105</b>        | <b>900</b>      | <b>900</b>        | <b>900</b>      | <b>12.50%</b>                        |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                             |        | <b>117</b>     | <b>81</b>      | <b>161</b>     | <b>800</b>      | <b>800</b>      | <b>105</b>        | <b>900</b>      | <b>900</b>        | <b>900</b>      | <b>12.50%</b>                        |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Print Duplicate                                  | 53003  | 0              | 0              | 0              | 25              | 25              | 25                | 100             | 100               | 100             | 300.00%                              |
| <b>Office Subtotal:</b>                          |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>25</b>       | <b>25</b>       | <b>25</b>         | <b>100</b>      | <b>100</b>        | <b>100</b>      | <b>300.00%</b>                       |

## Winnebago County

### Budget Detail - 2022

| Description                                      | Object | 2018<br>Actual | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 630 - Workers Comp Insurance (WCI)</b> |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Operating:</b>                                |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Subscriptions                                    | 53501  | 663            | 995              | 0                | 1,000            | 1,000            | 250               | 500              | 500               | 500              | -50.00%                              |
| Membership Dues                                  | 53502  | 150            | 150              | 0                | 150              | 150              | 150               | 300              | 300               | 300              | 100.00%                              |
| Small Equipment                                  | 53522  | 779            | 0                | 0                | 2,100            | 2,100            | 0                 | 2,100            | 2,100             | 2,100            | 0.00%                                |
| Medical Supplies                                 | 53524  | 0              | 579              | 104              | 800              | 800              | 800               | 800              | 800               | 800              | 0.00%                                |
| <b>Operating Subtotal:</b>                       |        | <b>1,591</b>   | <b>1,724</b>     | <b>104</b>       | <b>4,050</b>     | <b>4,050</b>     | <b>1,200</b>      | <b>3,700</b>     | <b>3,700</b>      | <b>3,700</b>     | <b>-8.64%</b>                        |
| <b>Contractual Services:</b>                     |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical and Dental                               | 55000  | 2,812          | 2,563            | 2,146            | 5,000            | 5,000            | 2,500             | 5,000            | 5,000             | 5,000            | 0.00%                                |
| Legal Services                                   | 55001  | 27,587         | 16,290           | 25,762           | 25,000           | 25,000           | 36,804            | 30,000           | 30,000            | 30,000           | 20.00%                               |
| Professional Service                             | 55014  | 36,288         | 30,538           | 7,213            | 15,000           | 15,000           | 10,000            | 15,000           | 15,000            | 15,000           | 0.00%                                |
| Management Services                              | 55020  | 34,548         | 30,239           | 30,964           | 39,000           | 39,000           | 35,546            | 40,000           | 40,000            | 40,000           | 2.56%                                |
| Administration Fee                               | 55037  | 15,394         | 49,997           | 47,468           | 40,000           | 40,000           | 30,000            | 40,000           | 40,000            | 40,000           | 0.00%                                |
| <b>Contractual Services Subtotal:</b>            |        | <b>116,628</b> | <b>129,627</b>   | <b>113,553</b>   | <b>124,000</b>   | <b>124,000</b>   | <b>114,850</b>    | <b>130,000</b>   | <b>130,000</b>    | <b>130,000</b>   | <b>4.84%</b>                         |
| <b>Insurance Expenses:</b>                       |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Stop Loss Insurance Premium                      | 56001  | 82,375         | 87,514           | 87,514           | 95,000           | 95,000           | 118,553           | 140,000          | 140,000           | 140,000          | 47.37%                               |
| Claim Payments                                   | 56002  | 314,601        | 836,082          | 515,449          | 656,646          | 656,646          | 500,000           | 656,398          | 656,398           | 656,398          | -0.04%                               |
| Insurance Recoveries                             | 56003  | (344,962)      | (11,110)         | (5,438)          | 0                | 0                | (18,994)          | 0                | 0                 | 0                | 0.00%                                |
| <b>Insurance Expenses Subtotal:</b>              |        | <b>52,013</b>  | <b>912,486</b>   | <b>597,525</b>   | <b>751,646</b>   | <b>751,646</b>   | <b>599,559</b>    | <b>796,398</b>   | <b>796,398</b>    | <b>796,398</b>   | <b>5.95%</b>                         |
| <b>Total Other Operating:</b>                    |        | <b>170,232</b> | <b>1,043,838</b> | <b>711,182</b>   | <b>879,721</b>   | <b>879,721</b>   | <b>715,634</b>    | <b>930,198</b>   | <b>930,198</b>    | <b>930,198</b>   | <b>5.74%</b>                         |
| <b>Expense Total:</b>                            |        | <b>209,688</b> | <b>1,084,166</b> | <b>760,633</b>   | <b>949,188</b>   | <b>949,188</b>   | <b>776,199</b>    | <b>997,242</b>   | <b>997,242</b>    | <b>997,242</b>   | <b>5.06%</b>                         |
| <b>WCI Net Surplus (Deficit):</b>                |        | <b>710,569</b> | <b>(465,113)</b> | <b>(359,804)</b> | <b>(318,817)</b> | <b>(318,817)</b> | <b>(181,465)</b>  | <b>(318,544)</b> | <b>(318,544)</b>  | <b>(318,544)</b> | <b>-0.09%</b>                        |

NOTE: A deficit will result in the draw down of fund balance. A surplus will increase the ending fund balance.

# SELF FUNDED HEALTH INSURANCE

## 2022 BUDGET NARRATIVE

### HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

There is no direct tax levy for this function. The fund charges County departments premiums which in turn are reflected in the tax levy of each department. Employees also pay a share which is reflected as income to this department.

This fund was created in 2000 to account for the new self-funded health insurance. It was later discontinued when better health insurance options were available. The fund was started up again in 2017 due to changes in the health insurance market which we believe makes this option better for the County.

The County has purchased stop loss insurance, which takes over when medical expenses for an individual exceed \$300,000 in a plan year.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year.

The plan is administered by a third party administrator so there is no County staff assigned solely to this activity.

Our actual claims experience will determine if additional changes to plan design or employee insurance premiums are required over time.

#### **FUND BALANCE:**

We have determined that the fund balance is higher than it needs to be, so we are applying \$668,198 in fund balance to reduce the amounts charged to departments and employees as premiums in 2022. We anticipate no increase in health premiums for 2022. In 2021, \$891,038 of fund balance was applied.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the Table of Contents.

# SIGNIFICANT CHANGES FROM 2021 ADOPTED - Self Funded Health Insurance

| Significant changes from 2021           | Effect on Budget           | Effect on Surplus (Deficit) | Total               |  |
|---|----------------------------|-----------------------------|---------------------|--|
| <b>2021 Budgeted Surplus (Deficit)</b>  |                            |                             | <b>\$ (891,038)</b> |  |
| <b>Significant changes to revenues:</b> |                            |                             |                     |  |
| <b>Account</b>                          | <b>Incr/(Decr) Revenue</b> |                             |                     | <b>Description</b>   |
| Insurance Charges                       | (410,581)                  | (410,581)                   |                     | Decrease based on a budgeted increase in admin rates that did not occur.   |
| Interest Investments                    | 20,000                     | 20,000                      |                     | Increase due to trend of investment interest income increasing.  |
| <b>Total revenue changes</b>            | <b>(390,581)</b>           |                             |                     |  |
|   |                            |                             |                     |  |
| <b>Significant changes to expenses:</b> |                            |                             |                     |  |
| <b>Account</b>                          | <b>Incr/(Decr) Expense</b> |                             |                     | <b>Description</b>   |
| Clinic Expense                          | 125,484                    | (125,484)                   |                     | Increase based on clinic usage increase, re-negotiation of provider contract, and higher charges at Neenah clinic. |
| Employee Wellness                       | (10,000)                   | 10,000                      |                     | Decrease to incentive payments and a small portion was moved to object code 51201 Health Insurance.                |
| Stop Loss Insurance Premium             | 136,526                    | (136,526)                   |                     | Increase based on volatile stop-loss market and renewal rates being uncertain.                                     |
| Claim Payments                          | (650,868)                  | 650,868                     |                     | Decrease based on trend of claim payments decreasing.  |
| Other small changes                     | (214,563)                  | 214,563                     |                     | This is a combination of small increases and decreases to revenue and expense accounts.                            |
| <b>Total expense changes</b>            | <b>(613,421)</b>           |                             |                     |  |
| <b>2022 Budgeted Surplus (Deficit)</b>  |                            |                             | <b>\$ (668,198)</b> |  |

## Financial Summary Self Funded Health Insurance

| Items                                     | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|---|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                            | 10,188,328                | 17,492,832                   | 17,859,877                | 17,859,877                 | 17,672,923                |
| Labor                                     | 725                       | 1,000                        | 1,000                     | 1,000                      | 1,077                     |
| Travel                                    | -                         | -                            | -                         | -                          | -                         |
| Capital                                   | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                        | 9,876,492                 | 18,311,014                   | 18,749,915                | 18,749,915                 | 18,340,044                |
| Total Expenditures                        | 9,877,217                 | 18,312,014                   | 18,750,915                | 18,750,915                 | 18,341,121                |
| (Surplus) / Deficit before adjustments    |                           |                              | 891,038                   |                            | 668,198                   |
| Increase / (Decrease) fund balance        |                           |                              | (891,038)                 |                            | (668,198)                 |
| Net (Surplus) / Deficit after adjustments |                           |                              | -                         |                            | -                         |

# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 650 - Health Insurance Self Funded (SFHI)</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Revenue</b>  |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Intergov Rev:</b>                                    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| WI Dept of Administration                               | 42002  | 0                 | 0                 | 900               | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                           |        | <b>0</b>          | <b>0</b>          | <b>900</b>        | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |
| <b>Public Services:</b>                                 |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Fees  | 45002  | 1,250             | 1,050             | 1,275             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Insurance Charges                                       | 45067  | 2,875,283         | 2,598,843         | 3,669,413         | 3,046,519         | 3,046,519         | 2,752,454         | 2,635,938         | 2,635,938         | 2,635,938         | -13.48%                              |
| <b>Public Services Subtotal:</b>                        |        | <b>2,876,533</b>  | <b>2,599,893</b>  | <b>3,670,688</b>  | <b>3,046,519</b>  | <b>3,046,519</b>  | <b>2,752,454</b>  | <b>2,635,938</b>  | <b>2,635,938</b>  | <b>2,635,938</b>  | <b>-13.48%</b>                       |
| <b>Interfund Revenue:</b>                               |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Insurance Charges                                       | 63001  | 13,876,223        | 13,833,029        | 13,657,068        | 14,733,358        | 14,733,358        | 14,632,144        | 14,936,985        | 14,936,985        | 14,936,985        | 1.38%                                |
| <b>Interfund Revenue Subtotal:</b>                      |        | <b>13,876,223</b> | <b>13,833,029</b> | <b>13,657,068</b> | <b>14,733,358</b> | <b>14,733,358</b> | <b>14,632,144</b> | <b>14,936,985</b> | <b>14,936,985</b> | <b>14,936,985</b> | <b>1.38%</b>                         |
| <b>Total Operating Revenue:</b>                         |        | <b>16,752,756</b> | <b>16,432,922</b> | <b>17,328,656</b> | <b>17,779,877</b> | <b>17,779,877</b> | <b>17,384,598</b> | <b>17,572,923</b> | <b>17,572,923</b> | <b>17,572,923</b> | <b>-1.16%</b>                        |
| <b>Interest:</b>  |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Interest Investments                                    | 48000  | 97,299            | 131,777           | 131,786           | 80,000            | 80,000            | 108,234           | 100,000           | 100,000           | 100,000           | 25.00%                               |
| Investment Mark to Market                               | 48002  | (9,114)           | 63,019            | 109,881           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Interest Subtotal:</b>                               |        | <b>88,185</b>     | <b>194,796</b>    | <b>241,667</b>    | <b>80,000</b>     | <b>80,000</b>     | <b>108,234</b>    | <b>100,000</b>    | <b>100,000</b>    | <b>100,000</b>    | <b>25.00%</b>                        |
| <b>Misc Revenues:</b>                                   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Miscellaneous Revenues                            | 48109  | 0                 | 84                | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>                          |        | <b>0</b>          | <b>84</b>         | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |



# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 650 - Health Insurance Self Funded (SFHI)</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Transfers In:</b>                                    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Transfers In                                      | 49501  | 0                 | 824,000           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Transfers In Subtotal:</b>                           |        | <b>0</b>          | <b>824,000</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Non-Operating Revenue:</b>                     |        | <b>88,185</b>     | <b>1,018,880</b>  | <b>241,667</b>    | <b>80,000</b>     | <b>80,000</b>     | <b>108,234</b>    | <b>100,000</b>    | <b>100,000</b>    | <b>100,000</b>    | <b>25.00%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Revenue Total:</b>                                   |        | <b>16,840,941</b> | <b>17,451,802</b> | <b>17,570,323</b> | <b>17,859,877</b> | <b>17,859,877</b> | <b>17,492,832</b> | <b>17,672,923</b> | <b>17,672,923</b> | <b>17,672,923</b> | <b>-1.05%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Expense</b>  |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Fringes Benefits:</b>                                |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| FICA Medicare   | 51200  | 0                 | 0                 | 58                | 0                 | 0                 | 0                 | 77                | 77                | 77                | 100.00%                              |
| Health Insurance  | 51201  | 0                 | 0                 | 1,024             | 1,000             | 1,000             | 1,000             | 1,000             | 1,000             | 1,000             | 0.00%                                |
| Dental Insurance  | 51202  | 0                 | 0                 | 9                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Workers Compensation                                    | 51203  | 0                 | 0                 | 4                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Fringe Benefits Other                                   | 51207  | 0                 | 0                 | 5                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Fringes Benefits Subtotal:</b>                       |        | <b>0</b>          | <b>0</b>          | <b>1,100</b>      | <b>1,000</b>      | <b>1,000</b>      | <b>1,000</b>      | <b>1,077</b>      | <b>1,077</b>      | <b>1,077</b>      | <b>7.70%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Labor:</b>                                     |        | <b>0</b>          | <b>0</b>          | <b>1,100</b>      | <b>1,000</b>      | <b>1,000</b>      | <b>1,000</b>      | <b>1,077</b>      | <b>1,077</b>      | <b>1,077</b>      | <b>7.70%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Contractual Services:</b>                            |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Professional Service                                    | 55014  | 4,368             | 538               | 4,767             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Other Contract Serv                                     | 55030  | 0                 | 15,000            | 0                 | 5,824             | 5,824             | 5,824             | 6,254             | 6,254             | 6,254             | 7.38%                                |
| Administration Fee                                      | 55037  | 418,423           | 458,214           | 418,954           | 452,528           | 452,528           | 431,870           | 439,400           | 439,400           | 439,400           | -2.90%                               |
| Consulting Services                                     | 55201  | 102,600           | 104,136           | 110,264           | 108,315           | 108,315           | 109,815           | 110,000           | 110,000           | 110,000           | 1.56%                                |
| Clinic Expense  | 55203  | 0                 | 0                 | 0                 | 424,516           | 424,516           | 458,122           | 550,000           | 550,000           | 550,000           | 29.56%                               |
| Health Risk Assessments                                 | 55205  | 86,340            | 81,927            | 81,608            | 125,000           | 125,000           | 125,000           | 125,000           | 125,000           | 125,000           | 0.00%                                |
| Employee Wellness                                       | 55207  | 6,927             | 8,643             | 5,144             | 20,000            | 20,000            | 10,000            | 10,000            | 10,000            | 10,000            | -50.00%                              |
| <b>Contractual Services Subtotal:</b>                   |        | <b>618,658</b>    | <b>668,457</b>    | <b>620,738</b>    | <b>1,136,183</b>  | <b>1,136,183</b>  | <b>1,140,631</b>  | <b>1,240,654</b>  | <b>1,240,654</b>  | <b>1,240,654</b>  | <b>9.19%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 650 - Health Insurance Self Funded (SFHI)</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Insurance Expenses:</b>                              |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Stop Loss Insurance Premium                             | 56001  | 757,212           | 807,637           | 895,591           | 1,072,210         | 1,072,210         | 1,040,898         | 1,208,736         | 1,208,736         | 1,208,736         | 12.73%                               |
| Claim Payments  | 56002  | 15,616,802        | 17,466,938        | 15,774,997        | 16,541,522        | 16,541,522        | 15,900,520        | 15,890,654        | 15,890,654        | 15,890,654        | -3.93%                               |
| Insurance Recoveries                                    | 56003  | (370,017)         | (1,885,146)       | (2,165,281)       | 0                 | 0                 | 228,965           | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Insurance Expenses Subtotal:</b>                     |        | <b>16,003,997</b> | <b>16,389,429</b> | <b>14,505,306</b> | <b>17,613,732</b> | <b>17,613,732</b> | <b>17,170,383</b> | <b>17,099,390</b> | <b>17,099,390</b> | <b>17,099,390</b> | <b>-2.92%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Other Operating:</b>                           |        | <b>16,622,655</b> | <b>17,057,886</b> | <b>15,126,044</b> | <b>18,749,915</b> | <b>18,749,915</b> | <b>18,311,014</b> | <b>18,340,044</b> | <b>18,340,044</b> | <b>18,340,044</b> | <b>-2.19%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Expense Total:</b>                                   |        | <b>16,622,655</b> | <b>17,057,886</b> | <b>15,127,144</b> | <b>18,750,915</b> | <b>18,750,915</b> | <b>18,312,014</b> | <b>18,341,121</b> | <b>18,341,121</b> | <b>18,341,121</b> | <b>-2.19%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>SFHI Net Surplus (Deficit):</b>                      |        | <b>218,286</b>    | <b>393,916</b>    | <b>2,443,179</b>  | <b>(891,038)</b>  | <b>(891,038)</b>  | <b>(819,182)</b>  | <b>(668,198)</b>  | <b>(668,198)</b>  | <b>(668,198)</b>  | <b>-25.01%</b>                       |

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# SELF FUNDED DENTAL INSURANCE

## 2022 BUDGET NARRATIVE

### HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year. Premiums are also collected from employees as payroll deductions for the employee share.

The plan is administered by a third party administrator so there are no County staff assigned solely to this activity.

#### **Summary of Fund Activity:**

The fund has a budgeted surplus of \$38,620 for 2022, an increase of \$15,554 over 2021.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

# **SIGNIFICANT CHANGES FROM 2021 ADOPTED - Self Funded Dental Insurance**

| Significant changes from 2021    | Effect on Budget    | Effect on Surplus (Deficit) | Total     |   |
|----------------------------------|---------------------|-----------------------------|-----------|---|
| 2021 Budgeted Surplus (Deficit)  |                     |                             | \$ 23,066 |   |
| Significant changes to revenues: |                     |                             |           |   |
| Account                          | Incr/(Decr) Revenue |                             |           | Description   |
| Insurance Charges                | 7,377               | 7,377                       |           | Increase due to changes in enrollment.  |
| Total revenue changes            | 7,377               |                             |           |   |
|                                  |                     |                             |           |   |
| Significant changes to expenses: |                     |                             |           |   |
| Account                          | Incr/(Decr) Expense |                             |           | Description   |
| None                             | -                   |                             |           |   |
| Other small changes              | (8,177)             | 8,177                       |           | This is a combination of small increases and decreases to revenue and expense accounts. |
| Total expense changes            | (8,177)             |                             |           |   |
| 2022 Budgeted Surplus (Deficit)  |                     |                             | \$ 38,620 |   |

## Financial Summary Self Funded Dental Insurance

| Items                                     | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|---|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                            | 514,950                   | 908,522                      | 888,019                   | 888,019                    | 892,000                   |
| Labor                                     | -                         | -                            | -                         | -                          | -                         |
| Travel                                    | -                         | -                            | -                         | -                          | -                         |
| Capital                                   | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                        | 512,251                   | 911,318                      | 864,953                   | 864,953                    | 853,380                   |
| Total Expenditures                        | 512,251                   | 911,318                      | 864,953                   | 864,953                    | 853,380                   |
| (Surplus) / Deficit before adjustments    |                           |                              | (23,066)                  |                            | (38,620)                  |
| Increase / (Decrease) fund balance        |                           |                              | 23,066                    |                            | 38,620                    |
| Net (Surplus) / Deficit after adjustments |                           |                              | -                         |                            | -                         |

# Winnebago County

## Budget Detail - 2022

| Description                                      | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Fund - 660 - Dental Insurance Self Funded (SFDI) |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Public Services:                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Insurance Charges                                | 45067  | 122,695        | 174,519        | 163,590        | 129,975         | 129,975         | 136,476           | 137,352         | 137,352           | 137,352         | 5.68%                                |
| Public Services Subtotal:                        |        | 122,695        | 174,519        | 163,590        | 129,975         | 129,975         | 136,476           | 137,352         | 137,352           | 137,352         | 5.68%                                |
| Interfund Revenue:                               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Insurance Charges                                | 63001  | 760,955        | 700,211        | 707,628        | 750,044         | 750,044         | 761,446           | 744,648         | 744,648           | 744,648         | -0.72%                               |
| Interfund Revenue Subtotal:                      |        | 760,955        | 700,211        | 707,628        | 750,044         | 750,044         | 761,446           | 744,648         | 744,648           | 744,648         | -0.72%                               |
| Total Operating Revenue:                         |        | 883,649        | 874,730        | 871,218        | 880,019         | 880,019         | 897,922           | 882,000         | 882,000           | 882,000         | 0.23%                                |
| Interest:  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Interest Investments                             | 48000  | 9,634          | 14,571         | 14,011         | 8,000           | 8,000           | 10,600            | 10,000          | 10,000            | 10,000          | 25.00%                               |
| Investment Mark to Market                        | 48002  | (902)          | 6,968          | 11,682         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Interest Subtotal:                               |        | 8,731          | 21,538         | 25,693         | 8,000           | 8,000           | 10,600            | 10,000          | 10,000            | 10,000          | 25.00%                               |
| Total Non-Operating Revenue:                     |        | 8,731          | 21,538         | 25,693         | 8,000           | 8,000           | 10,600            | 10,000          | 10,000            | 10,000          | 25.00%                               |
| Revenue Total:                                   |        | 892,380        | 896,268        | 896,911        | 888,019         | 888,019         | 908,522           | 892,000         | 892,000           | 892,000         | 0.45%                                |

# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 660 - Dental Insurance Self Funded (SFDI)</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Contractual Services:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Professional Service                                    | 55014  | 1,747          | 215            | 1,907          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Administration Fee                                      | 55037  | 50,455         | 50,216         | 50,684         | 50,993          | 50,993          | 52,200            | 51,162          | 51,162            | 51,162          | 0.33%                                |
| <b>Contractual Services Subtotal:</b>                   |        | <b>52,202</b>  | <b>50,431</b>  | <b>52,591</b>  | <b>50,993</b>   | <b>50,993</b>   | <b>52,200</b>     | <b>51,162</b>   | <b>51,162</b>     | <b>51,162</b>   | <b>0.33%</b>                         |
| <b>Insurance Expenses:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Claim Payments  | 56002  | 778,707        | 736,929        | 702,903        | 813,960         | 813,960         | 859,118           | 802,218         | 802,218           | 802,218         | -1.44%                               |
| <b>Insurance Expenses Subtotal:</b>                     |        | <b>778,707</b> | <b>736,929</b> | <b>702,903</b> | <b>813,960</b>  | <b>813,960</b>  | <b>859,118</b>    | <b>802,218</b>  | <b>802,218</b>    | <b>802,218</b>  | <b>-1.44%</b>                        |
| <b>Total Other Operating:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        | <b>830,909</b> | <b>787,361</b> | <b>755,494</b> | <b>864,953</b>  | <b>864,953</b>  | <b>911,318</b>    | <b>853,380</b>  | <b>853,380</b>    | <b>853,380</b>  | <b>-1.34%</b>                        |
| <b>Expense Total:</b>                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        | <b>830,909</b> | <b>787,361</b> | <b>755,494</b> | <b>864,953</b>  | <b>864,953</b>  | <b>911,318</b>    | <b>853,380</b>  | <b>853,380</b>    | <b>853,380</b>  | <b>-1.34%</b>                        |
| <b>SFDI Net Surplus (Deficit):</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        | <b>61,471</b>  | <b>108,908</b> | <b>141,417</b> | <b>23,066</b>   | <b>23,066</b>   | <b>(2,796)</b>    | <b>38,620</b>   | <b>38,620</b>     | <b>38,620</b>   | <b>67.43%</b>                        |

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# PROPERTY & LIABILITY INSURANCE

Property and Liability Fund: 640  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard  
LOCATION: Winnebago County  
112 Otter Avenue, Fourth Floor  
Oshkosh, WI 54901

TELEPHONE: 232-3460

## MISSION STATEMENT:

To provide adequate property and liability coverage to all County departments. To act as a source to pay property and liability losses, deductibles, and self-insured exposures.

## PROGRAM DESCRIPTION:

Insurance is purchased from various outside insurance agencies to cover things such as buildings, contents, mobile equipment, certain motor vehicles, builders risk, comprehensive liability, errors and omissions and other coverage's. Premiums are charged back to County departments. Losses are processed through this department. Different deductible limits are set for various types of losses. Deductible payments are made through this department and get charged back to user departments as additional insurance charges. All departments are charged for a portion of the deductibles based on their loss histories. The staff in this department follows up on losses and obtains funds from the damaging party's insurance companies (called subrogation) where possible.



# PROPERTY & LIABILITY INSURANCE

## 2022 BUDGET NARRATIVE HIGHLIGHTS

Winnebago County along with the majority of other Wisconsin counties participates in Wisconsin County Mutual Insurance Corporation (WCMIC), a risk-sharing pool, for its liability insurance. Premiums are paid to WCMIC annually, there is a \$100,000 deductible per incident with a policy limit of \$10,000,000 per occurrence. This insurance covers general liability, personal injury liability, automobile liability, law enforcement liability and public official errors and omission liability. Dividends by policy year, if available, are based on profit of the entity. The County also self-insures for some miscellaneous items through this fund. This is an internal service fund and as such pays all of the related insurance expenses directly from this fund and in turn charges all departments a "premium" for this coverage which is recognized as revenue in this fund.

Property insurance is purchased through various companies for the different facilities. Again, premiums are charged back to the various departments covered by the policies. Departments are also charged back for a portion of deductible payments based on past history and projections of current year expenses.

The fund is managed by the Risk Management in the Human Resources Department. Claims covered by the liability insurance program are handled by WCMIC. All self-insured claims are handled by the Finance Department.

### **SUMMARY OF 2022 ACTIVITY:**

Insurance coverage for 2022 will remain the same as it was in 2021. Claim payments are projected to remain relatively stable as will insurance recoveries. However, these are difficult to forecast. The premium that is charged out to the various departments will be reduced by \$108,249 this year to allow for a drawdown of the fund balance that is higher than our policy has set for this fund. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Property & Liability Insurance

| Significant changes from 2021    | Effect on Budget    | Effect on Surplus / (Deficit) | Total        |  |
|----------------------------------|---------------------|-------------------------------|--------------|--|
| 2021 Budgeted Surplus (Deficit)  |                     |                               | \$ (107,062) |  |
| Significant changes to revenues: |                     |                               |              |  |
| Account                          | Incr/(Decr) Revenue |                               |              | Description  |
| Insurance Charges                | 259,960             | 259,960                       |              | The Property & Liability Insurance Fund balance has been decreasing. The past few years the fund balance was growing so departments saw a cost-savings by being able to apply fund balance. This is no longer the case, the fund balance has been slowly decreasing and we are no longer able to apply fund balance to lower department costs, this results in more interfund revenue from departments for their premiums. |
| Interest Investments             | (9,000)             | (9,000)                       |              | Decrease based on trend of investment interest income decreasing and the fund balance decreasing which lowers the share of the income from investments.  |
| Total revenue changes            | 250,960             |                               |              |  |
|                                  |                     |                               |              |  |
| Significant changes to expenses: |                     |                               |              |  |
| Account                          | Incr/(Decr) Expense |                               |              | Description  |
| Claim Payments                   | 33,000              | (33,000)                      |              | Increase due to retained exposure for auto damage increasing.  |
| Other small changes              | 2,649               | (2,649)                       |              | This is a combination of small increases and decreases to revenue and expense accounts.  |
| Total expense changes            | 35,649              |                               |              |  |
| 2022 Budgeted Surplus (Deficit)  |                     |                               | \$ 108,249   |  |

## Financial Summary

### Property & Liability Insurance

| Items                                     | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|---|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                            | 543,016                   | 931,046                      | 938,400                   | 938,400                    | 1,189,360                 |
| Labor                                     | 15,967                    | 25,912                       | 29,429                    | 29,429                     | 28,346                    |
| Travel                                    | -                         | 65                           | 65                        | 65                         | 65                        |
| Capital                                   | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                        | 496,783                   | 1,005,868                    | 1,015,968                 | 1,025,968                  | 1,052,700                 |
| Total Expenditures                        | 512,750                   | 1,031,845                    | 1,045,462                 | 1,055,462                  | 1,081,111                 |
| (Surplus) / Deficit before adjustments    |                           |                              | 107,062                   |                            | (108,249)                 |
| Increase / (Decrease) fund balance        |                           |                              | (107,062)                 |                            | 108,249                   |
| Net (Surplus) / Deficit after adjustments |                           |                              | -                         |                            | -                         |

# Winnebago County

## Budget Detail - 2022

| Description  | Object | 2018<br>Actual   | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|----------------|----------------|-----------------|-----------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 640 - Prop &amp; Liability Insurance (P&amp;L Ins)</b> |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| <b>Revenue</b>   |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| <b>Interfund Revenue:</b>  |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| Insurance Charges  | 63001  | 998,820          | 602,220        | 621,012        | 923,400         | 923,400         | 923,400           | 1,183,360        | 1,183,360         | 1,183,360        | 28.15%                               |
| <b>Interfund Revenue Subtotal:</b>                               |        | <b>998,820</b>   | <b>602,220</b> | <b>621,012</b> | <b>923,400</b>  | <b>923,400</b>  | <b>923,400</b>    | <b>1,183,360</b> | <b>1,183,360</b>  | <b>1,183,360</b> | <b>28.15%</b>                        |
| <b>Total Operating Revenue:</b>                                  |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| <b>Interest:</b>   |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| Interest Investments   | 48000  | 26,050           | 38,275         | 16,588         | 15,000          | 15,000          | 7,646             | 6,000            | 6,000             | 6,000            | -60.00%                              |
| Investment Mark to Market  | 48002  | (2,440)          | 18,299         | 13,017         | 0               | 0               | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Interest Subtotal:</b>  |        | <b>23,611</b>    | <b>56,574</b>  | <b>29,605</b>  | <b>15,000</b>   | <b>15,000</b>   | <b>7,646</b>      | <b>6,000</b>     | <b>6,000</b>      | <b>6,000</b>     | <b>-60.00%</b>                       |
| <b>Total Non-Operating Revenue:</b>                              |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| <b>Revenue Total:</b>  |        | <b>1,022,431</b> | <b>658,794</b> | <b>650,617</b> | <b>938,400</b>  | <b>938,400</b>  | <b>931,046</b>    | <b>1,189,360</b> | <b>1,189,360</b>  | <b>1,189,360</b> | <b>26.74%</b>                        |
| <b>Expense</b>   |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| <b>Wages:</b>  |        |                  |                |                |                 |                 |                   |                  |                   |                  |                                      |
| Regular Pay  | 51100  | 16,358           | 18,905         | 19,112         | 19,312          | 19,312          | 17,826            | 19,891           | 19,891            | 19,891           | 3.00%                                |
| <b>Wages Subtotal:</b>   |        | <b>16,358</b>    | <b>18,905</b>  | <b>19,112</b>  | <b>19,312</b>   | <b>19,312</b>   | <b>17,826</b>     | <b>19,891</b>    | <b>19,891</b>     | <b>19,891</b>    | <b>3.00%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description  | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 640 - Prop &amp; Liability Insurance (P&amp;L Ins)</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare  | 51200  | 1,190          | 1,376          | 1,400          | 1,477           | 1,477           | 1,272             | 1,522           | 1,522             | 1,522           | 3.05%                                |
| Health Insurance   | 51201  | 3,716          | 4,349          | 4,406          | 6,874           | 6,874           | 5,196             | 5,190           | 5,190             | 5,190           | -24.50%                              |
| Dental Insurance   | 51202  | 199            | 217            | 236            | 326             | 326             | 326               | 326             | 326               | 326             | 0.00%                                |
| Workers Compensation   | 51203  | 33             | 20             | 11             | 24              | 24              | 22                | 13              | 13                | 13              | -45.83%                              |
| WI Retirement  | 51206  | 1,096          | 1,238          | 1,290          | 1,304           | 1,304           | 1,204             | 1,293           | 1,293             | 1,293           | -0.84%                               |
| Fringe Benefits Other  | 51207  | 83             | 96             | 57             | 112             | 112             | 66                | 111             | 111               | 111             | -0.89%                               |
| <b>Fringes Benefits Subtotal:</b>                                |        | <b>6,317</b>   | <b>7,297</b>   | <b>7,400</b>   | <b>10,117</b>   | <b>10,117</b>   | <b>8,086</b>      | <b>8,455</b>    | <b>8,455</b>      | <b>8,455</b>    | <b>-16.43%</b>                       |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>  |        | <b>22,676</b>  | <b>26,201</b>  | <b>26,512</b>  | <b>29,429</b>   | <b>29,429</b>   | <b>25,912</b>     | <b>28,346</b>   | <b>28,346</b>     | <b>28,346</b>   | <b>-3.68%</b>                        |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Automobile Allowance   | 52002  | 0              | 0              | 0              | 65              | 65              | 65                | 65              | 65                | 65              | 0.00%                                |
| <b>Travel Subtotal:</b>  |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>65</b>       | <b>65</b>       | <b>65</b>         | <b>65</b>       | <b>65</b>         | <b>65</b>       | <b>0.00%</b>                         |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>   |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>65</b>       | <b>65</b>       | <b>65</b>         | <b>65</b>       | <b>65</b>         | <b>65</b>       | <b>0.00%</b>                         |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Membership Dues  | 53502  | 100            | 100            | 100            | 100             | 100             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Operating Subtotal:</b>                                       |        | <b>100</b>     | <b>100</b>     | <b>100</b>     | <b>100</b>      | <b>100</b>      | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |

# Winnebago County

## Budget Detail - 2022

| Description  | Object | 2018<br>Actual | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 640 - Prop &amp; Liability Insurance (P&amp;L Ins)</b> |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                                       |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance  | 56000  | 680,887        | 709,013          | 777,700          | 772,513          | 772,513          | 772,513           | 779,700          | 779,700           | 779,700          | 0.93%                                |
| Claim Payments   | 56002  | 275,029        | 739,448          | 271,355          | 280,000          | 290,000          | 290,000           | 313,000          | 313,000           | 313,000          | 11.79%                               |
| Insurance Recoveries   | 56003  | (298,661)      | (243,879)        | (83,933)         | (40,000)         | (40,000)         | (60,000)          | (40,000)         | (40,000)          | (40,000)         | 0.00%                                |
| Prop Liab Insurance  | 76000  | 2,448          | 1,668            | 1,728            | 3,355            | 3,355            | 3,355             | 0                | 0                 | 0                | -100.00%                             |
| <b>Insurance Expenses Subtotal:</b>                              |        | <b>659,704</b> | <b>1,206,251</b> | <b>966,850</b>   | <b>1,015,868</b> | <b>1,025,868</b> | <b>1,005,868</b>  | <b>1,052,700</b> | <b>1,052,700</b>  | <b>1,052,700</b> | <b>3.63%</b>                         |
|  |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                                    |        | <b>659,804</b> | <b>1,206,351</b> | <b>966,950</b>   | <b>1,015,968</b> | <b>1,025,968</b> | <b>1,005,868</b>  | <b>1,052,700</b> | <b>1,052,700</b>  | <b>1,052,700</b> | <b>3.62%</b>                         |
|  |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>  |        | <b>682,479</b> | <b>1,232,552</b> | <b>993,462</b>   | <b>1,045,462</b> | <b>1,055,462</b> | <b>1,031,845</b>  | <b>1,081,111</b> | <b>1,081,111</b>  | <b>1,081,111</b> | <b>3.41%</b>                         |
|  |        |                |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>P&amp;L Ins Net Surplus (Deficit):</b>                        |        | <b>339,951</b> | <b>(573,758)</b> | <b>(342,845)</b> | <b>(107,062)</b> | <b>(117,062)</b> | <b>(100,799)</b>  | <b>108,249</b>   | <b>108,249</b>    | <b>108,249</b>   | <b>-201.11%</b>                      |

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# FINANCE

General Fund – Division: 015  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA  
LOCATION: Winnebago County Finance  
County Administration Building  
112 Otter Avenue, Fourth Floor  
Oshkosh, WI 54901

TELEPHONE: 232-3443

## MISSION STATEMENT:

To provide financial information that is timely, accurate and useful to County management and the general public.

To procure equipment, supplies, and services for the County at the best possible quality and price.

## PROGRAM DESCRIPTION:

**ACCOUNTS PAYABLE** Receive and pay all obligations of the County. Maintain detailed records of outstanding payable balances.

**ACCOUNTS RECEIVABLE** Record all receipts of the County, prepare billings, customer and client statements, perform collections of past due accounts, and report on balances, and aging.

**FIXED ASSETS** Maintain records of all fixed assets of the County. Record depreciation of assets and record transfers and disposals of fixed assets. Maintain records and reconcile to actual assets by doing occasional fixed asset inventories.

**FINANCIAL REPORTING** Prepare monthly and annual financial reports on the County's financial position and results of operations.

**GRANT REPORTING** Prepare grant reports for various departments.

**AUDIT** Coordinate the year-end audit, close the County's books, prepare all audit schedules for the auditors and prepare the County's Comprehensive Annual Financial Report.

**INTERNAL AUDIT** Perform internal audits of departments with cash handling functions.

**BUDGET** Coordinate and prepare the annual budget for the County Executive.

**BONDING** Coordinate the issuance of County debt with the financial advisors, bond counsel, and rating agency.

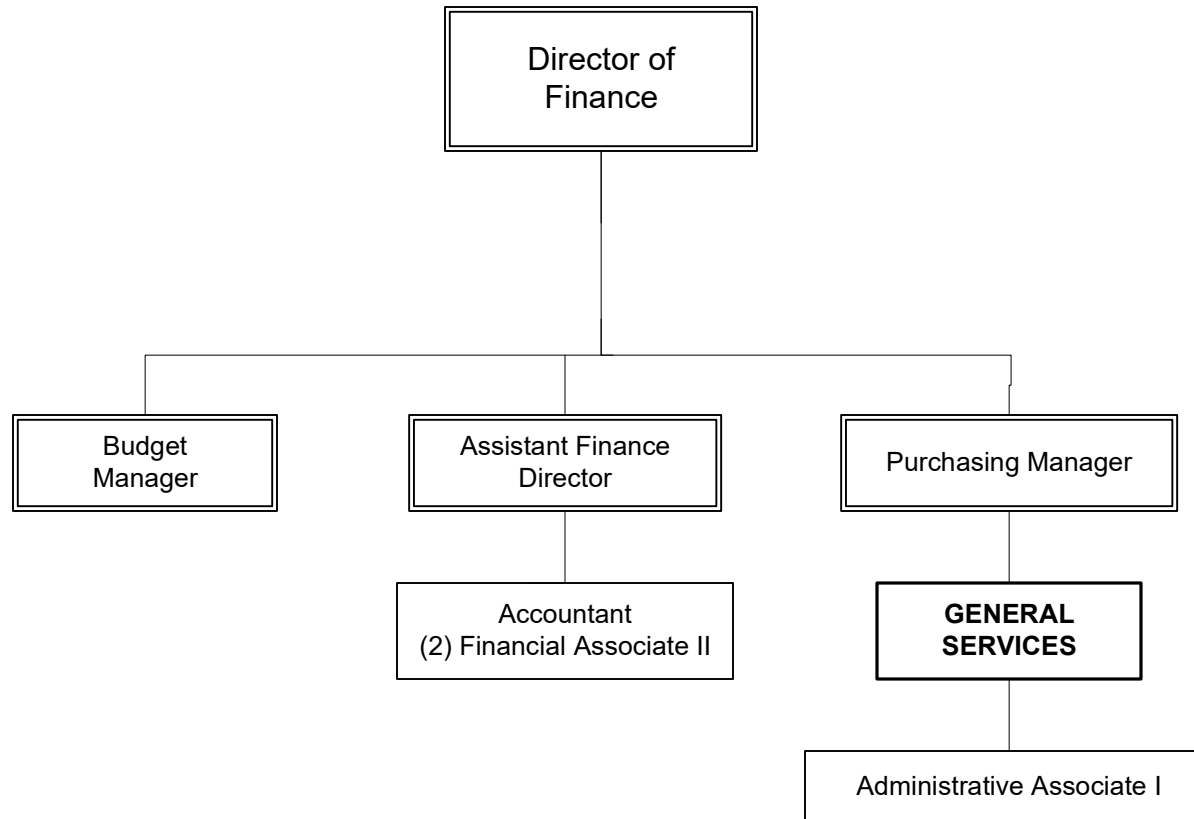
**CAPITAL IMPROVEMENTS PROGRAM** Coordinate and prepare the annual update to the County Capital Improvements - 5 Year Plan.

**PURCHASING** Coordinate the purchasing of goods and services for all County departments and construction projects. Monitor departments' purchases for compliance with County requirements and provide technical assistance to departments regarding all purchasing matters.

**INVESTMENTS** Invest all County funds ensuring minimum risk and schedule maturities to meet the cash flow needs of the County.



# FINANCE



# **FINANCE**

**General Fund – Division: 015  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Vicky K. Fitzgerald, CPA  
**LOCATION:** Winnebago County Finance  
County Administration Building  
112 Otter Avenue, Fourth Floor  
Oshkosh, WI 54901

**TELEPHONE: 232-3443**

## **2021 ACCOMPLISHMENTS:**

1. Implemented a credit card payment program for all departments that accept payments. All departments are using the same merchant services which lowered the fees. This included credit card payments in person.
2. Obtained an unqualified opinion on the 2020 CAFR.
3. Maintained an AA1 Moody's bond rating.
4. Developed the annual County adopted budget book consistent with all applicable state limitations.
5. Completed the 5-year capital improvements plan for 2021 – 2025.
6. Successfully managed the CARES "Routes to Recovery" grant for the COVID-19 pandemic.
7. Implemented GASB statement #87 for Leases.

## **2022 GOALS & OBJECTIVES:**

1. Implement Tyler Munis software electronic workflow approval s of accounts payable invoices, which will create paper reduction, timely payments and overall efficiencies in the process.
2. Perform our departments' programs in a timely, accurate and efficient manner.
3. Maintain an AA1 Moody's bond rating.
4. Obtain an unqualified opinion on the 2021 CAFR.
5. Develop the annual County adopted budget book consistent with all applicable state limitations.

- 6. Complete the update of the 5-year capital improvements plan and deliver to County Board by the January 2022 meeting.**
- 7. Complete a minimum of two cash handling internal audits of different County departments.**
- 8. Update the financial section of the Winnebago County Code, with County Board approval, to reflect current practices.**
- 9. Update Finance policies and procedures manual to reflect current practices, policy changes, ERP documentation and centralizing the location of financial forms.**
- 10. Update the thresholds for competitive purchasing requirements which involves updating the County's general code.**
- 11. Meet quarterly with financial staff and department heads throughout the County to keep them up-to-date on changes to finance practices and new financial standards.**
- 12. Work with vendors to receive invoices electronically.**
- 13. Upgrade Munis financial software with training for decentralized users.**
- 14. Work in conjunction with the County Executive's office to implement a Strategic Plan, which will allow the County to incorporate Priority Based Budgeting within 1-2 years.**

# FINANCE

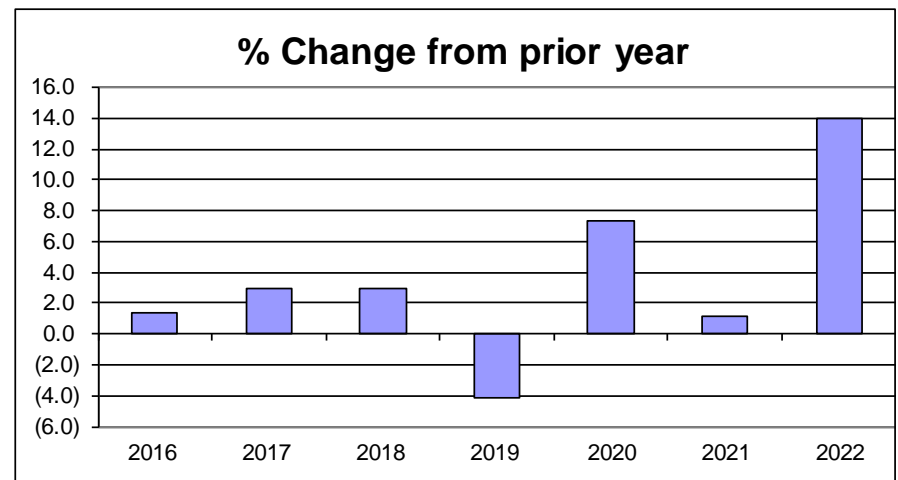
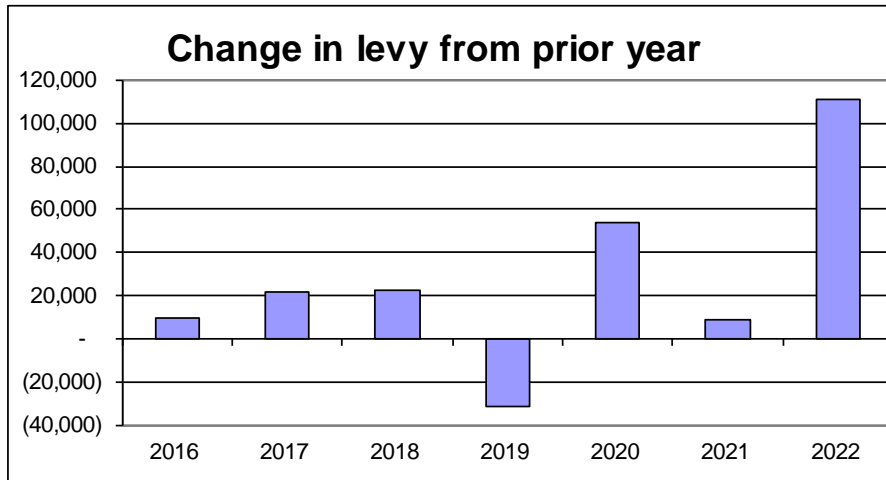
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 6    | 6    | 6    | 6    | 6    | 6    | 6    | 6    | 6    | 7    |
| Part Time | 1    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 7    | 6    | 6    | 6    | 6    | 6    | 6    | 6    | 6    | 7    |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Budget Manager position and one (1) full-time Accountant position have been added and one (1) full-time Accounting Supervisor has been removed from the Table of Organization of Classified Positions schedule.

**COUNTY LEVY:** The tax levy for 2022 is \$907,108 an increase of \$111,337 or 13.99% over 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Finance

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 795,771</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| None                                     | -                 |  |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Regular Pay                              | 74,771            | Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.  |
| FICA Medicare                            | 5,721             | Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range. These regular pay changes impact the amount of FICA to be paid.        |
| Health Insurance                         | 22,914            | Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. The net new position in Finance is budgeted based on the employee being hired with family plan premiums.   |
| WI Retirement                            | 4,095             | Increase due to table of organization changes after the 2021 budget process, adding one (1) full-time Budget Manager and one (1) full-time Accountant and removing one (1) full-time Accounting Supervisor. An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range. These regular pay changes impact the amount of retirement to increase. |
| <b>Other small changes</b>               | <b>3,836</b>      | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 907,108</b> |  |

## Financial Summary Finance

| <b>Items</b>       | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|--------------------|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues     | 27,475                             | 47,100                                | 47,100                             | 47,100                              | 49,200                             |
| Labor              | 350,796                            | 653,265                               | 606,218                            | 653,319                             | 714,945                            |
| Travel             | 189                                | 950                                   | 2,640                              | 2,640                               | 3,007                              |
| Capital            | -                                  | -                                     | -                                  | -                                   | -                                  |
| Other Expenditures | 165,868                            | 231,993                               | 234,013                            | 239,013                             | 238,356                            |
| Total Expenditures | 516,853                            | 886,208                               | 842,871                            | 894,972                             | 956,308                            |
| Levy               |                                    |                                       | 795,771                            |                                     | 907,108                            |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 015 - Finance</b>    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration          | 42002  | 0              | 0              | 11,186         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>0</b>       | <b>0</b>       | <b>11,186</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Interfund Revenue:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Professional Services              | 63002  | 6,000          | 4,596          | 4,596          | 6,000           | 6,000           | 6,000             | 7,000           | 7,000             | 7,000           | 16.67%                               |
| Financial Services                 | 65083  | 29,208         | 40,104         | 40,104         | 41,100          | 41,100          | 41,100            | 42,200          | 42,200            | 42,200          | 2.68%                                |
| <b>Interfund Revenue Subtotal:</b> |        | <b>35,208</b>  | <b>44,700</b>  | <b>44,700</b>  | <b>47,100</b>   | <b>47,100</b>   | <b>47,100</b>     | <b>49,200</b>   | <b>49,200</b>     | <b>49,200</b>   | <b>4.46%</b>                         |
| <b>Total Operating Revenue:</b>    |        | <b>35,208</b>  | <b>44,700</b>  | <b>55,886</b>  | <b>47,100</b>   | <b>47,100</b>   | <b>47,100</b>     | <b>49,200</b>   | <b>49,200</b>     | <b>49,200</b>   | <b>4.46%</b>                         |
| <b>Revenue Total:</b>              |        | <b>35,208</b>  | <b>44,700</b>  | <b>55,886</b>  | <b>47,100</b>   | <b>47,100</b>   | <b>47,100</b>     | <b>49,200</b>   | <b>49,200</b>     | <b>49,200</b>   | <b>4.46%</b>                         |
| <b>Expense</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                        | 51100  | 388,888        | 396,862        | 418,826        | 437,137         | 469,369         | 469,425           | 511,908         | 511,908           | 511,908         | 17.10%                               |
| <b>Wages Subtotal:</b>             |        | <b>388,888</b> | <b>396,862</b> | <b>418,826</b> | <b>437,137</b>  | <b>469,369</b>  | <b>469,425</b>    | <b>511,908</b>  | <b>511,908</b>    | <b>511,908</b>  | <b>17.10%</b>                        |

## Winnebago County

### Budget Detail - 2022

| Description                       | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 015 - Finance</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                     | 51200  | 28,375         | 28,697         | 30,251         | 33,441          | 35,907          | 35,809            | 39,162          | 39,162            | 39,162          | 17.11%                               |
| Health Insurance                  | 51201  | 85,155         | 92,974         | 96,693         | 97,864          | 107,412         | 107,412           | 120,778         | 120,778           | 120,778         | 23.41%                               |
| Dental Insurance                  | 51202  | 4,573          | 4,827          | 4,918          | 5,044           | 5,497           | 5,497             | 6,131           | 6,131             | 6,131           | 21.55%                               |
| Workers Compensation              | 51203  | 753            | 413            | 241            | 538             | 578             | 578               | 341             | 341               | 341             | -36.62%                              |
| WI Retirement                     | 51206  | 25,286         | 25,989         | 28,279         | 29,507          | 31,682          | 31,685            | 33,602          | 33,602            | 33,602          | 13.88%                               |
| Fringe Benefits Other             | 51207  | 1,633          | 2,247          | 2,362          | 2,687           | 2,874           | 2,859             | 3,023           | 3,023             | 3,023           | 12.50%                               |
| <b>Fringes Benefits Subtotal:</b> |        | <b>145,776</b> | <b>155,147</b> | <b>162,744</b> | <b>169,081</b>  | <b>183,950</b>  | <b>183,840</b>    | <b>203,037</b>  | <b>203,037</b>    | <b>203,037</b>  | <b>20.08%</b>                        |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>               |        | <b>534,664</b> | <b>552,009</b> | <b>581,569</b> | <b>606,218</b>  | <b>653,319</b>  | <b>653,265</b>    | <b>714,945</b>  | <b>714,945</b>    | <b>714,945</b>  | <b>17.94%</b>                        |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition              | 52001  | 585            | 1,235          | 195            | 1,180           | 1,180           | 600               | 1,290           | 1,290             | 1,290           | 9.32%                                |
| Automobile Allowance              | 52002  | 701            | 970            | 139            | 700             | 700             | 60                | 800             | 800               | 800             | 14.29%                               |
| Meals                             | 52005  | 29             | 32             | 0              | 160             | 160             | 40                | 150             | 150               | 150             | -6.25%                               |
| Lodging                           | 52006  | 100            | 748            | 89             | 600             | 600             | 250               | 767             | 767               | 767             | 27.83%                               |
| Taxable Benefit                   | 52008  | 20             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>           |        | <b>1,435</b>   | <b>2,985</b>   | <b>423</b>     | <b>2,640</b>    | <b>2,640</b>    | <b>950</b>        | <b>3,007</b>    | <b>3,007</b>      | <b>3,007</b>    | <b>13.90%</b>                        |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>              |        | <b>1,435</b>   | <b>2,985</b>   | <b>423</b>     | <b>2,640</b>    | <b>2,640</b>    | <b>950</b>        | <b>3,007</b>    | <b>3,007</b>      | <b>3,007</b>    | <b>13.90%</b>                        |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |



## Winnebago County

### Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 015 - Finance</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                       | 58004  | 0              | 0              | 8,081          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b> |        | <b>0</b>       | <b>0</b>       | <b>8,081</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>           |        | <b>0</b>       | <b>0</b>       | <b>8,081</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                 | 53000  | 273            | 164            | 1,287          | 330             | 330             | 275               | 330             | 330               | 330             | 0.00%                                |
| Stationery and Forms            | 53001  | 238            | 293            | 200            | 535             | 535             | 500               | 300             | 300               | 300             | -43.93%                              |
| Printing Supplies               | 53002  | 484            | 300            | 202            | 400             | 400             | 250               | 350             | 350               | 350             | -12.50%                              |
| Postage and Box Rent            | 53004  | 40             | 38             | 28             | 50              | 50              | 35                | 50              | 50                | 50              | 0.00%                                |
| Computer Supplies               | 53005  | 268            | 0              | 86             | 100             | 100             | 0                 | 100             | 100               | 100             | 0.00%                                |
| Computer Software               | 53006  | 912            | 311            | 0              | 300             | 300             | 0                 | 300             | 300               | 300             | 0.00%                                |
| Telephone                       | 53008  | 1,131          | 1,239          | 1,851          | 1,600           | 1,600           | 1,874             | 1,575           | 1,575             | 1,575           | -1.56%                               |
| Print Duplicate                 | 73003  | 3,588          | 3,952          | 3,970          | 4,010           | 4,010           | 4,000             | 3,635           | 3,635             | 3,635           | -9.35%                               |
| Postage and Box Rent            | 73004  | 1,483          | 1,274          | 1,325          | 1,570           | 1,570           | 1,160             | 1,570           | 1,570             | 1,570           | 0.00%                                |
| Computer Licensing Charge       | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,411           | 1,411             | 1,411           | 100.00%                              |
| Computer Server Charge          | 73030  | 0              | 3,503          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>         |        | <b>8,418</b>   | <b>11,074</b>  | <b>8,949</b>   | <b>8,895</b>    | <b>8,895</b>    | <b>8,094</b>      | <b>9,621</b>    | <b>9,621</b>      | <b>9,621</b>    | <b>8.16%</b>                         |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                   | 53501  | 12             | 28             | 198            | 50              | 50              | 20                | 80              | 80                | 80              | 60.00%                               |
| Membership Dues                 | 53502  | 1,357          | 1,247          | 1,512          | 1,575           | 1,575           | 1,598             | 1,615           | 1,615             | 1,615           | 2.54%                                |
| Publish Legal Notices           | 53503  | 1,833          | 2,498          | 1,754          | 2,100           | 2,100           | 1,500             | 2,050           | 2,050             | 2,050           | -2.38%                               |
| Food                            | 53520  | 42             | 38             | 0              | 50              | 50              | 0                 | 50              | 50                | 50              | 0.00%                                |
| Small Equipment                 | 53522  | 807            | 0              | 264            | 300             | 5,300           | 2,500             | 500             | 500               | 500             | 66.67%                               |
| Operating Licenses Fees         | 53553  | 830            | 54             | 0              | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Small Equipment Technology      | 53580  | 884            | 0              | 3,447          | 0               | 0               | 1,000             | 0               | 0                 | 0               | 0.00%                                |
| <b>Operating Subtotal:</b>      |        | <b>5,765</b>   | <b>3,865</b>   | <b>7,176</b>   | <b>4,125</b>    | <b>9,125</b>    | <b>6,668</b>      | <b>4,345</b>    | <b>4,345</b>      | <b>4,345</b>    | <b>5.33%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 015 - Finance</b>       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Technology Repair and Maintain        | 74029  | 396              | 429              | 429              | 462              | 462              | 462               | 429              | 429               | 429              | -7.14%                               |
| <b>Repairs &amp; Maint Subtotal:</b>  |        | <b>396</b>       | <b>429</b>       | <b>429</b>       | <b>462</b>       | <b>462</b>       | <b>462</b>        | <b>429</b>       | <b>429</b>        | <b>429</b>       | <b>-7.14%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Accounting Auditing                   | 55012  | 83,500           | 84,250           | 85,000           | 87,000           | 87,000           | 87,000            | 90,000           | 90,000            | 90,000           | 3.45%                                |
| Data Processing                       | 55013  | 105,997          | 112,769          | 121,651          | 126,000          | 126,000          | 126,000           | 125,960          | 125,960           | 125,960          | -0.03%                               |
| Professional Service                  | 55014  | 4,385            | 1,232            | 4,569            | 4,610            | 4,610            | 1,250             | 4,700            | 4,700             | 4,700            | 1.95%                                |
| Collection Services                   | 55015  | 918              | 139              | 379              | 800              | 800              | 400               | 500              | 500               | 500              | -37.50%                              |
| <b>Contractual Services Subtotal:</b> |        | <b>194,801</b>   | <b>198,390</b>   | <b>211,599</b>   | <b>218,410</b>   | <b>218,410</b>   | <b>214,650</b>    | <b>221,160</b>   | <b>221,160</b>    | <b>221,160</b>   | <b>1.26%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                   | 76000  | 2,640            | 1,428            | 1,488            | 2,121            | 2,121            | 2,119             | 2,801            | 2,801             | 2,801            | 32.06%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>2,640</b>     | <b>1,428</b>     | <b>1,488</b>     | <b>2,121</b>     | <b>2,121</b>     | <b>2,119</b>      | <b>2,801</b>     | <b>2,801</b>      | <b>2,801</b>     | <b>32.06%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>         |        | <b>212,019</b>   | <b>215,186</b>   | <b>229,640</b>   | <b>234,013</b>   | <b>239,013</b>   | <b>231,993</b>    | <b>238,356</b>   | <b>238,356</b>    | <b>238,356</b>   | <b>1.86%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                 |        | <b>748,118</b>   | <b>770,179</b>   | <b>819,713</b>   | <b>842,871</b>   | <b>894,972</b>   | <b>886,208</b>    | <b>956,308</b>   | <b>956,308</b>    | <b>956,308</b>   | <b>13.46%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Finance Net/(Levy):</b>            |        | <b>(712,910)</b> | <b>(725,479)</b> | <b>(763,827)</b> | <b>(795,771)</b> | <b>(847,872)</b> | <b>(839,108)</b>  | <b>(907,108)</b> | <b>(907,108)</b>  | <b>(907,108)</b> | <b>13.99%</b>                        |

**FINANCE  
PROGRAM BUDGETS**

| NAME                | ORG  | LABOR          | TRAVEL &<br>MEETINGS | CAPITAL  | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES      | TOTALS BY YEAR |                |                | ANNUAL<br>PERCENT INCREASES |              |
|---------------------|------|----------------|----------------------|----------|-------------------|-------------------|---------------|----------------|----------------|----------------|-----------------------------|--------------|
|                     |      |                |                      |          |                   |                   |               | 2022           | 2021           | 2020           | 2022                        | 2021         |
|                     |      |                |                      |          |                   |                   |               | ADOPTED        | ADOPTED        | ADOPTED        | OVER<br>2021                | OVER<br>2020 |
| Finance             | 1015 | 618,248        | 2,210                | -        | 236,162           | 856,620           |               | 856,620        | 745,905        | 736,406        | 14.8                        | 1.3          |
| Revenues            | 1015 |                |                      |          |                   |                   | 42,200        | (42,200)       | (41,100)       | (40,100)       | 2.7                         | 2.5          |
| Purchasing          | 1019 | 96,697         | 797                  | -        | 2,194             | 99,688            |               | 99,688         | 96,966         | 95,339         | 2.8                         | 1.7          |
| Revenues            | 1019 |                |                      |          |                   |                   | 7,000         | (7,000)        | (6,000)        | (4,600)        | 16.7                        | 30.4         |
| <b>Grand Totals</b> |      | <u>714,945</u> | <u>3,007</u>         | <u>-</u> | <u>238,356</u>    | <u>956,308</u>    | <u>49,200</u> | <u>907,108</u> | <u>795,771</u> | <u>787,045</u> | <u>14.0</u>                 | <u>1.1</u>   |
| Tax levy            |      |                |                      |          |                   |                   |               | <u>907,108</u> | <u>795,771</u> | <u>787,045</u> | <u>14.00</u>                | <u>1.10</u>  |

# GENERAL SERVICES

General Services Fund: 620  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Vicky K. Fitzgerald, CPA  
**LOCATION:** Winnebago County General Services  
Courthouse  
415 Jackson Street, Room 56  
Oshkosh, Wisconsin 54901

**TELEPHONE:** 232-3443

## **MISSION STATEMENT:**

To provide quality centralized printing and mail services to other County departments in a timely and cost-effective manner.

## **PROGRAM DESCRIPTION:**

**PRINTING:** Provides large volume professional printing services to County departments at a competitive price and maintains an inventory of paper for use by departments within the County.

**MAILROOM:** Process County departments' incoming and outgoing letters and packages.

# **GENERAL SERVICES**

**General Services Fund: 620  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Vicky K. Fitzgerald, CPA  
**LOCATION:** Winnebago County General Services  
Courthouse  
415 Jackson Street, Room 56  
Oshkosh, WI 54901

**TELEPHONE: 232-3443**

## **2021 ACCOMPLISHMENTS:**

- 1. Eliminated the need to carry large volumes of paper in inventory to supply County departments by finding a low-cost way to have departments order paper along with their office supplies and get "desktop" delivery. This also saves Facilities & Property Management from having to deliver paper to outlying buildings.**
- 2. Worked with some departments to convert mailings from USPS to a lower priced UPS option.**
- 3. Provided quality printing and mail services to County departments**

## **2022 GOALS & OBJECTIVES:**

- 1. To continue to provide quality printing services in a cost-efficient manner.**
- 2. To continue to work with departments to maximize savings on postage.**

# GENERAL SERVICES

## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 2    | 2    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 2    | 2    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The General Services Fund is a proprietary activity and as such, generally operates with very little or no tax levy. Most of the department's costs are charged back to user departments. We are expecting to run a surplus for 2022 of \$1,073. The surplus for 2021 was budgeted at \$16,941. A schedule of significant changes follows.

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - General Services

| Significant changes from 2021    | Effect on Budget    | Effect on Surplus / (Deficit) | Total     |  |
|----------------------------------|---------------------|-------------------------------|-----------|--|
| 2021 Budgeted Surplus (Deficit)  |                     |                               | \$ 16,941 |  |
| Significant changes to revenues: |                     |                               |           |  |
| Account                          | Incr/(Decr) Revenue |                               |           | Description  |
| Forms Copies Etc.                | (15,000)            | (15,000)                      |           | Decrease in revenue for printing based on more electronic submissions due to remote work from COVID-19 originally but seems to be the new trend going forward.                                       |
| Mail Service Revenue             | 8,000               | 8,000                         |           | Increase based on 2021 budget being understated from a one year drop in mail in 2019, but 2020 and 2021 year-to-date have shown increases.   |
| Total revenue changes            | (7,000)             |                               |           |  |
|                                  |                     |                               |           |  |
| Significant changes to expenses: |                     |                               |           |  |
| Account                          | Incr/(Decr) Expense |                               |           | Description  |
| Postage and Box Rent             | 8,000               | (8,000)                       |           | Increase based on 2021 budget being understated from a one year drop in mail in 2019, but 2020 and 2021 year-to-date have shown increases. In addition, postage prices will increase in August 2021. |
| Other small changes              | 868                 | (868)                         |           | This is a combination of small increases and decreases to revenue and expense accounts.  |
| Total expense changes            | 8,868               |                               |           |  |
| 2022 Budgeted Surplus (Deficit)  |                     |                               | \$ 1,073  |  |

## Financial Summary General Services

| Items                                     | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|---|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                            | 207,953                   | 371,904                      | 385,800                   | 385,800                    | 378,400                   |
| Labor                                     | 31,676                    | 54,803                       | 54,941                    | 54,941                     | 56,220                    |
| Travel                                    | -                         | -                            | -                         | -                          | -                         |
| Capital                                   | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                        | 164,300                   | 308,560                      | 313,918                   | 313,918                    | 321,107                   |
| Total Expenditures                        | 195,976                   | 363,363                      | 368,859                   | 368,859                    | 377,327                   |
| (Surplus) / Deficit before adjustments    |                           |                              | (16,941)                  |                            | (1,073)                   |
| Increase / (Decrease) fund balance        |                           |                              | 16,941                    |                            | 1,073                     |
| Net (Surplus) / Deficit after adjustments |                           |                              | -                         |                            | -                         |



# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 620 - General Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Public Services:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Offset Revenue                       | 45013  | 1,129          | 1,613          | 721            | 1,300           | 1,300           | 700               | 800             | 800               | 800             | -38.46%                              |
| <b>Public Services Subtotal:</b>     |        | <b>1,129</b>   | <b>1,613</b>   | <b>721</b>     | <b>1,300</b>    | <b>1,300</b>    | <b>700</b>        | <b>800</b>      | <b>800</b>        | <b>800</b>      | <b>-38.46%</b>                       |
| <b>Intergov Services:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Mail Service Revenue                 | 43003  | 3,458          | 2,868          | 1,537          | 2,500           | 2,500           | 2,000             | 2,000           | 2,000             | 2,000           | -20.00%                              |
| <b>Intergov Services Subtotal:</b>   |        | <b>3,458</b>   | <b>2,868</b>   | <b>1,537</b>   | <b>2,500</b>    | <b>2,500</b>    | <b>2,000</b>      | <b>2,000</b>    | <b>2,000</b>      | <b>2,000</b>    | <b>-20.00%</b>                       |
| <b>Interfund Revenue:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Forms Copies Etc                     | 65003  | 212,702        | 215,390        | 184,526        | 200,000         | 200,000         | 180,000           | 185,000         | 185,000           | 185,000         | -7.50%                               |
| Photocopy Revenue                    | 65014  | 38,164         | 33,064         | 33,641         | 30,000          | 30,000          | 26,000            | 30,000          | 30,000            | 30,000          | 0.00%                                |
| Mail Service Revenue                 | 65015  | 169,895        | 147,593        | 163,257        | 150,000         | 150,000         | 160,000           | 158,000         | 158,000           | 158,000         | 5.33%                                |
| DP Services                          | 65085  | 696            | 504            | 504            | 500             | 500             | 504               | 600             | 600               | 600             | 20.00%                               |
| <b>Interfund Revenue Subtotal:</b>   |        | <b>421,456</b> | <b>396,551</b> | <b>381,928</b> | <b>380,500</b>  | <b>380,500</b>  | <b>366,504</b>    | <b>373,600</b>  | <b>373,600</b>    | <b>373,600</b>  | <b>-1.81%</b>                        |
| <b>Total Operating Revenue:</b>      |        | <b>426,043</b> | <b>401,032</b> | <b>384,187</b> | <b>384,300</b>  | <b>384,300</b>  | <b>369,204</b>    | <b>376,400</b>  | <b>376,400</b>    | <b>376,400</b>  | <b>-2.06%</b>                        |
| <b>Interest:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Interest Investments                 | 48000  | 2,509          | 3,487          | 3,374          | 1,500           | 1,500           | 2,700             | 2,000           | 2,000             | 2,000           | 33.33%                               |
| Investment Mark to Market            | 48002  | (235)          | 1,667          | 2,814          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Interest Subtotal:</b>            |        | <b>2,274</b>   | <b>5,154</b>   | <b>6,188</b>   | <b>1,500</b>    | <b>1,500</b>    | <b>2,700</b>      | <b>2,000</b>    | <b>2,000</b>      | <b>2,000</b>    | <b>33.33%</b>                        |
| <b>Total Non-Operating Revenue:</b>  |        | <b>2,274</b>   | <b>5,154</b>   | <b>6,188</b>   | <b>1,500</b>    | <b>1,500</b>    | <b>2,700</b>      | <b>2,000</b>    | <b>2,000</b>      | <b>2,000</b>    | <b>33.33%</b>                        |
| <b>Revenue Total:</b>                |        | <b>428,317</b> | <b>406,187</b> | <b>390,375</b> | <b>385,800</b>  | <b>385,800</b>  | <b>371,904</b>    | <b>378,400</b>  | <b>378,400</b>    | <b>378,400</b>  | <b>-1.92%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 620 - General Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                          | 51100  | 38,776         | 38,748         | 39,886         | 40,287          | 40,287          | 40,289            | 41,516          | 41,516            | 41,516          | 3.05%                                |
| <b>Wages Subtotal:</b>               |        | <b>38,776</b>  | <b>38,748</b>  | <b>39,886</b>  | <b>40,287</b>   | <b>40,287</b>   | <b>40,289</b>     | <b>41,516</b>   | <b>41,516</b>     | <b>41,516</b>   | <b>3.05%</b>                         |
| <b>Fringes Benefits:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                        | 51200  | 2,835          | 2,839          | 2,920          | 3,082           | 3,082           | 2,940             | 3,176           | 3,176             | 3,176           | 3.05%                                |
| Health Insurance                     | 51201  | 7,826          | 7,795          | 8,221          | 8,221           | 8,221           | 8,221             | 8,221           | 8,221             | 8,221           | 0.00%                                |
| Dental Insurance                     | 51202  | 358            | 348            | 348            | 348             | 348             | 348               | 348             | 348               | 348             | 0.00%                                |
| Workers Compensation                 | 51203  | 78             | 40             | 23             | 50              | 50              | 46                | 28              | 28                | 28              | -44.00%                              |
| Compensated Absences Expense         | 51205  | (195)          | (257)          | 271            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Retirement                        | 51206  | 2,600          | 2,535          | 2,696          | 2,719           | 2,719           | 2,719             | 2,699           | 2,699             | 2,699           | -0.74%                               |
| Fringe Benefits Other                | 51207  | 235            | 234            | 238            | 234             | 234             | 240               | 232             | 232               | 232             | -0.85%                               |
| GASB OPEB Adjustment                 | 51214  | (1,257)        | 497            | (3,358)        | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Fringes Benefits Subtotal:</b>    |        | <b>12,480</b>  | <b>14,031</b>  | <b>11,360</b>  | <b>14,654</b>   | <b>14,654</b>   | <b>14,514</b>     | <b>14,704</b>   | <b>14,704</b>     | <b>14,704</b>   | <b>0.34%</b>                         |
| <b>Total Labor:</b>                  |        | <b>51,255</b>  | <b>52,779</b>  | <b>51,246</b>  | <b>54,941</b>   | <b>54,941</b>   | <b>54,803</b>     | <b>56,220</b>   | <b>56,220</b>     | <b>56,220</b>   | <b>2.33%</b>                         |
| <b>Office:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                      | 53000  | 294            | 381            | 231            | 350             | 350             | 150               | 250             | 250               | 250             | -28.57%                              |
| Printing Supplies                    | 53002  | 5,522          | 2,971          | 2,717          | 6,000           | 6,000           | 3,000             | 4,000           | 4,000             | 4,000           | -33.33%                              |
| Postage and Box Rent                 | 53004  | 140,566        | 119,843        | 131,318        | 130,000         | 130,000         | 136,000           | 138,000         | 138,000           | 138,000         | 6.15%                                |
| Telephone                            | 53008  | 245            | 77             | 94             | 250             | 250             | 107               | 150             | 150               | 150             | -40.00%                              |
| Computer Licensing Charge            | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 195             | 195               | 195             | 100.00%                              |
| <b>Office Subtotal:</b>              |        | <b>146,627</b> | <b>123,271</b> | <b>134,360</b> | <b>136,600</b>  | <b>136,600</b>  | <b>139,257</b>    | <b>142,595</b>  | <b>142,595</b>    | <b>142,595</b>  | <b>4.39%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 620 - General Services</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Small Equipment                                | 53522  | 0              | 0              | 4,397          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Equipment Rental                               | 53551  | 156,933        | 150,431        | 118,595        | 130,000         | 130,000         | 122,000           | 130,000         | 130,000           | 130,000         | 0.00%                                |
| <b>Operating Subtotal:</b>                     |        | <b>156,933</b> | <b>150,431</b> | <b>122,992</b> | <b>130,000</b>  | <b>130,000</b>  | <b>122,000</b>    | <b>130,000</b>  | <b>130,000</b>    | <b>130,000</b>  | <b>0.00%</b>                         |
| <b>Repairs &amp; Maint:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Equipment                          | 54022  | 0              | 262            | 262            | 275             | 275             | 262               | 275             | 275               | 275             | 0.00%                                |
| Equipment Repairs                              | 54029  | 262            | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Technology Repair and Maintain                 | 74029  | 33             | 33             | 33             | 33              | 33              | 33                | 33              | 33                | 33              | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>           |        | <b>295</b>     | <b>295</b>     | <b>295</b>     | <b>308</b>      | <b>308</b>      | <b>295</b>        | <b>308</b>      | <b>308</b>        | <b>308</b>      | <b>0.00%</b>                         |
| <b>Contractual Services:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Contract Serv                            | 55030  | 42,679         | 42,364         | 45,498         | 46,000          | 46,000          | 46,000            | 47,000          | 47,000            | 47,000          | 2.17%                                |
| <b>Contractual Services Subtotal:</b>          |        | <b>42,679</b>  | <b>42,364</b>  | <b>45,498</b>  | <b>46,000</b>   | <b>46,000</b>   | <b>46,000</b>     | <b>47,000</b>   | <b>47,000</b>     | <b>47,000</b>   | <b>2.17%</b>                         |
| <b>Insurance Expenses:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Prop Liab Insurance                            | 76000  | 1,500          | 804            | 840            | 1,010           | 1,010           | 1,008             | 1,204           | 1,204             | 1,204           | 19.21%                               |
| <b>Insurance Expenses Subtotal:</b>            |        | <b>1,500</b>   | <b>804</b>     | <b>840</b>     | <b>1,010</b>    | <b>1,010</b>    | <b>1,008</b>      | <b>1,204</b>    | <b>1,204</b>      | <b>1,204</b>    | <b>19.21%</b>                        |
| <b>Total Other Operating:</b>                  |        | <b>348,033</b> | <b>317,165</b> | <b>303,985</b> | <b>313,918</b>  | <b>313,918</b>  | <b>308,560</b>    | <b>321,107</b>  | <b>321,107</b>    | <b>321,107</b>  | <b>2.29%</b>                         |
| <b>Expense Total:</b>                          |        | <b>399,288</b> | <b>369,944</b> | <b>355,231</b> | <b>368,859</b>  | <b>368,859</b>  | <b>363,363</b>    | <b>377,327</b>  | <b>377,327</b>    | <b>377,327</b>  | <b>2.30%</b>                         |
| <b>General Services Net Surplus (Deficit):</b> |        | <b>29,029</b>  | <b>36,242</b>  | <b>35,144</b>  | <b>16,941</b>   | <b>16,941</b>   | <b>8,541</b>      | <b>1,073</b>    | <b>1,073</b>      | <b>1,073</b>    | <b>-93.67%</b>                       |

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# INFORMATION SYSTEMS

General Fund – Department: 022  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Patty Francour  
**LOCATION:** Winnebago County Information Systems  
County Administration Building  
112 Otter Avenue, First Floor  
Oshkosh, WI 54901

**TELEPHONE:** 232-3491

## **MISSION STATEMENT:**

To provide excellent customer service and support to all Winnebago County information technology users, to protect Winnebago County assets and data, and to ensure Winnebago County's information technology investment is strategically positioned for the future.

## **PROGRAM DESCRIPTION:**

**USER SUPPORT** Operate and maintain computer and telecommunications systems and supply support and training to sustain usability on related devices and software.

**INVENTORY** Maintain detailed records of all county computer hardware, software, and telecommunications equipment.

**BUDGET** Determine needs/requirements for computer and telecommunication requests as part of the annual budget process. Assist throughout the year in the actual purchases of these budgeted items.

**NETWORK INFRASTRUCTURE** Maintain the network connectivity, including Internet access, and the core network equipment and software in support of services provided by the County.

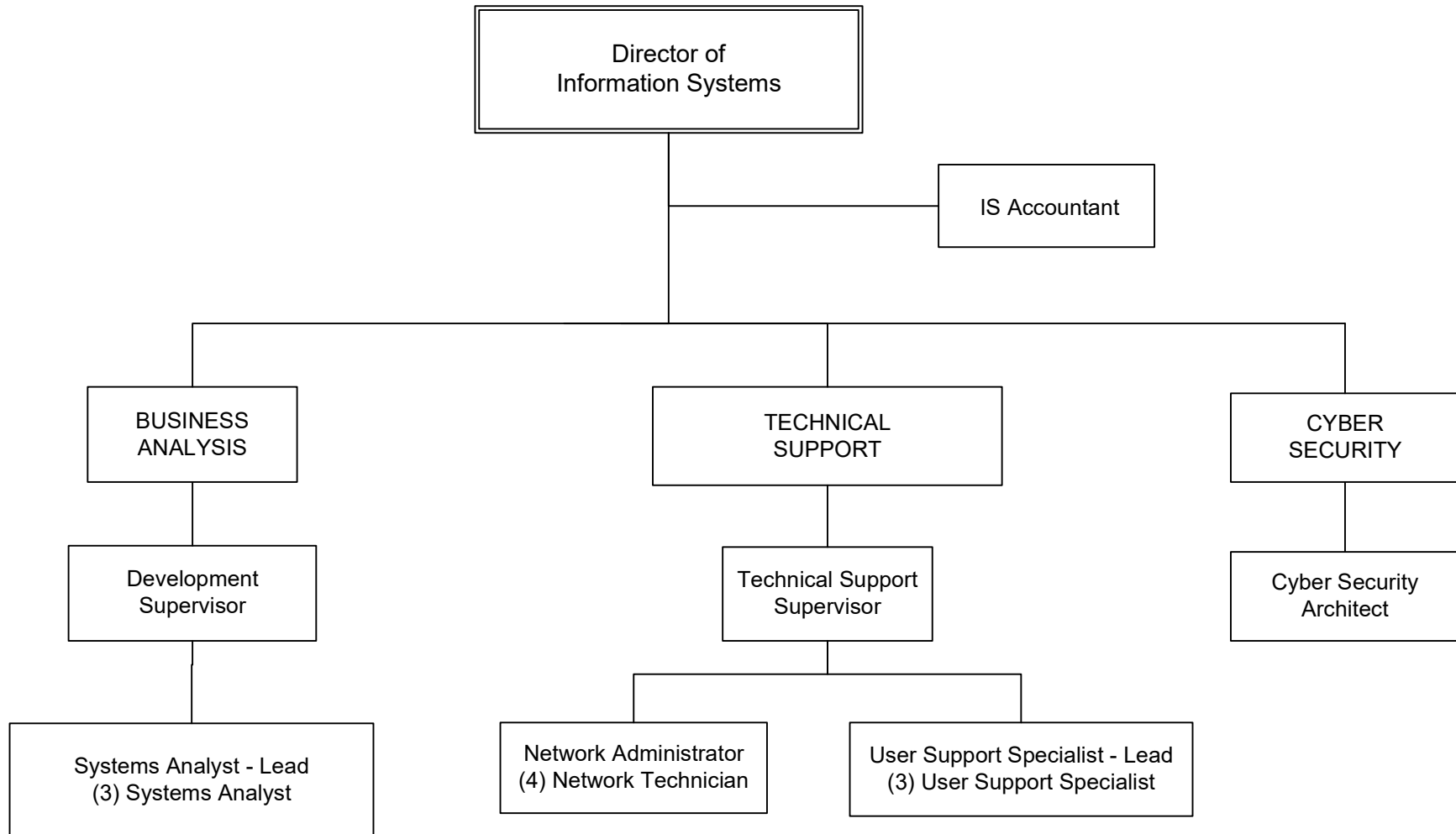
**PUBLIC SAFETY** Maintain and support the Public Safety Systems within Winnebago County.

**SYSTEM DESIGN & DEVELOPMENT** Design and develop custom applications based on departmental requests or IS observations where efficiencies can be gained.

**PROJECT MANAGEMENT** Manage resources necessary for both the acquisition and complete implementation of 'off-the-shelf' software or the 'in-house' development of custom applications.

**TELECOMMUNICATION SUPPORT** Determine and monitor County needs and maintain installed systems.

# INFORMATION SYSTEMS



# **INFORMATION SYSTEMS**

**General Fund – Department: 022  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Patty Francour  
**LOCATION:** Winnebago County Information Systems  
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112 Otter Avenue, First Floor  
Oshkosh, WI 54901

**TELEPHONE: 232-3491**

## **2021 ACCOMPLISHMENTS:**

- 1. Completed the 2015 certification of the Human Services in-house written application (delayed from 2020).**
- 2. Resolved a Human Services issue through software programming after an agency made payments on closed accounts.**
- 3. Updated the Intranet and Internet servers to stay secure on current operation systems.**
- 4. Completed the fiber connection to the new airport terminal.**
- 5. Assisted in the setup for the annual special events including: EAA, Lifest.**
- 6. Finished the deployment of 450 laptops (purchased in Oct 2020) during the pandemic for remote work purposes.**
- 7. Completed the conversion of the Sheriff's Office to an in-house written timecard application.**
- 8. Participated in the installation of credit card payment devices throughout multiple departments.**
- 9. Created isolation and greater security for the election-related equipment in conjunction with County Clerk.**
- 10. Worked closely with Human Resources on all aspects of the Kronos upgrade.**
- 11. Determined how to shift away from Citrix to local device due to the laptop rollout.**
- 12. Completed the fiber relocation on County Road A due to road construction changes.**
- 13. Determined Microsoft licensing and executed renewal for 3-year period.**
- 14. Continue to investigate two-factor authentication for all network users.**
- 15. On-boarded several new employees in the IS department.**
- 16. Continue to work with Park View on the potential new Training Center.**
- 17. Continued to assist with virtual County Board meetings.**

**2022 GOALS & OBJECTIVES:**

- 1. Complete the biennial refresh for cellular phones.**
- 2. Investigate and test Microsoft Cloud options prior to the next contract renewal.**
- 3. Continue to enhance and fortify cyber security regarding County infrastructure.**
- 4. Continue to upgrade hardware scheduled via the technology replacement fund.**
- 5. Continue to provide assistance and training to users for our standard software.**
- 6. Monitor and manage data storage as requirements continue to grow.**
- 7. Monitor and manage County technology costs as inventory continues to expand to the best of our abilities.**
- 8. Continue to provide high quality technical support behind friendly, responsive customer service.**
- 9. Continue to work on IS specific policies and procedures.**

# INFORMATION SYSTEMS

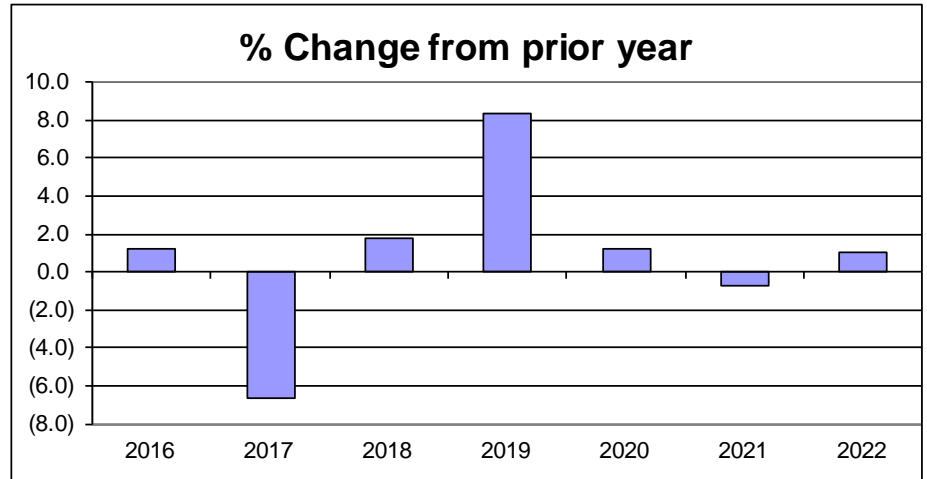
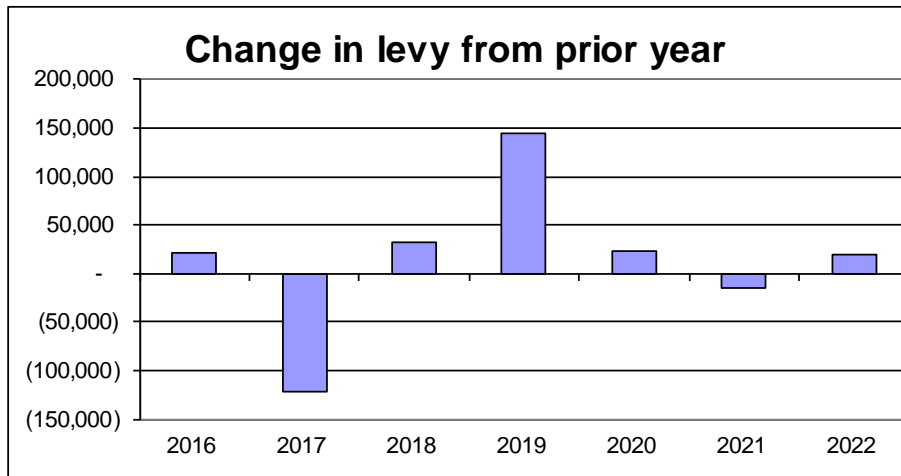
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 16   | 16   | 17   | 17   | 17   | 17   | 18   | 18   | 18   | 18   |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 16   | 16   | 17   | 17   | 17   | 17   | 18   | 18   | 18   | 18   |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The tax levy for 2022 is \$1,911,968, an increase of \$19,147 or 1.01% over 2021. A schedule of significant changes follows.





**TECHNOLOGY REPLACEMENT FUND:**

The technology replacement fund was established in 2000. This fund was established to accumulate funds for the replacement of personal computers, desktop software, servers and other devices related to our computer network. Rather than borrowing for these rather short-term items, it would be more appropriate to accumulate funds and pay as we go. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents. We have expanded the fund to include more of the technology items. The 2022 tax levy for the technology fund will increase to \$1,000,000 from \$884,000 in 2021, an increase of \$116,000 or 13.12%. This will result in an increase of \$131,651 to fund balance for 2022. In 2021, \$305,903 was used from fund balance. In 2022, the technology replacement fund will begin charging an interfund charge to departments for their Microsoft license renewal fees, which is charged per device.

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Information Systems

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 1,892,821</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| Computer Maintenance                     | 3,003               | Decrease in inventory due to mandating one device/user, thus reducing the amount of revenue coming in from other departments for the maintenance services.        |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Equipment Repairs                        | (3,003)             | Decrease in inventory due to mandating one device/user, thus reducing the cost of the equipment repairs needed.   |
| Prop Liab Insurance                      | 4,477               | Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs. |
| <b>Other small changes</b>               | 14,670              | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ 1,911,968</b> |   |

## Financial Summary Information Systems

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 56,224                    | 89,295                       | 89,295                    | 89,295                     | 88,381                    |
| Labor              | 943,492                   | 1,713,349                    | 1,714,852                 | 1,714,852                  | 1,730,761                 |
| Travel             | 11,610                    | 22,400                       | 29,150                    | 29,150                     | 29,250                    |
| Capital            | 84,276                    | 130,000                      | -                         | 135,413                    | -                         |
| Other Expenditures | 78,023                    | 195,929                      | 238,114                   | 238,114                    | 240,338                   |
| Total Expenditures | 1,117,401                 | 2,061,678                    | 1,982,116                 | 2,117,529                  | 2,000,349                 |
| Levy               |                           |                              | 1,892,821                 |                            | 1,911,968                 |

## Winnebago County

### Budget Detail - 2022

| Description                                   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 022 - Information Systems</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                     | 42002  | 0              | 0              | 60,184         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                 |        | <b>0</b>       | <b>0</b>       | <b>60,184</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Public Services:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Offset Revenue                                | 45013  | 0              | 0              | 0              | 0               | 0               | 0                 | 488             | 488               | 488             | 100.00%                              |
| <b>Public Services Subtotal:</b>              |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>488</b>      | <b>488</b>        | <b>488</b>      | <b>100.00%</b>                       |
| <b>Interfund Revenue:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Computer Maintenance                          | 65029  | 47,784         | 48,939         | 48,477         | 49,995          | 49,995          | 49,995            | 46,893          | 46,893            | 46,893          | -6.20%                               |
| DP Services                                   | 65085  | 14,004         | 19,404         | 19,404         | 16,300          | 16,300          | 16,300            | 18,000          | 18,000            | 18,000          | 10.43%                               |
| <b>Interfund Revenue Subtotal:</b>            |        | <b>61,788</b>  | <b>68,343</b>  | <b>67,881</b>  | <b>66,295</b>   | <b>66,295</b>   | <b>66,295</b>     | <b>64,893</b>   | <b>64,893</b>     | <b>64,893</b>   | <b>-2.11%</b>                        |
| <b>Total Operating Revenue:</b>               |        | <b>61,788</b>  | <b>68,343</b>  | <b>128,065</b> | <b>66,295</b>   | <b>66,295</b>   | <b>66,295</b>     | <b>65,381</b>   | <b>65,381</b>     | <b>65,381</b>   | <b>-1.38%</b>                        |
| <b>Misc Revenues:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Sale Of Prop Equip                            | 48104  | 53             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Miscellaneous Revenues                  | 48109  | 0              | 3,050          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Cost Sharing Allocations                      | 48110  | 24,762         | 17,624         | 38,489         | 23,000          | 23,000          | 23,000            | 23,000          | 23,000            | 23,000          | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>                |        | <b>24,815</b>  | <b>20,674</b>  | <b>38,489</b>  | <b>23,000</b>   | <b>23,000</b>   | <b>23,000</b>     | <b>23,000</b>   | <b>23,000</b>     | <b>23,000</b>   | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b>           |        | <b>24,815</b>  | <b>20,674</b>  | <b>38,489</b>  | <b>23,000</b>   | <b>23,000</b>   | <b>23,000</b>     | <b>23,000</b>   | <b>23,000</b>     | <b>23,000</b>   | <b>0.00%</b>                         |
| <b>Revenue Total:</b>                         |        | <b>86,603</b>  | <b>89,017</b>  | <b>166,554</b> | <b>89,295</b>   | <b>89,295</b>   | <b>89,295</b>     | <b>88,381</b>   | <b>88,381</b>     | <b>88,381</b>   | <b>-1.02%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                                   | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 022 - Information Systems</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                                   | 51100  | 1,088,145        | 1,173,354        | 1,186,190        | 1,224,344        | 1,224,344        | 1,222,300         | 1,235,869        | 1,235,869         | 1,235,869        | 0.94%                                |
| Overtime                                      | 51105  | 516              | 2,825            | 4,680            | 3,100            | 3,100            | 3,000             | 3,100            | 3,100             | 3,100            | 0.00%                                |
| Payroll Sundry Account                        | 51190  | 0                | 0                | 0                | 0                | 0                | 812               | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>                        |        | <b>1,088,662</b> | <b>1,176,179</b> | <b>1,190,871</b> | <b>1,227,444</b> | <b>1,227,444</b> | <b>1,226,112</b>  | <b>1,238,969</b> | <b>1,238,969</b>  | <b>1,238,969</b> | <b>0.94%</b>                         |
| <b>Fringes Benefits:</b>                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                                 | 51200  | 78,785           | 85,339           | 86,228           | 93,899           | 93,899           | 93,800            | 94,780           | 94,780            | 94,780           | 0.94%                                |
| Health Insurance                              | 51201  | 261,285          | 280,348          | 282,390          | 285,046          | 285,046          | 285,000           | 291,522          | 291,522           | 291,522          | 2.27%                                |
| Dental Insurance                              | 51202  | 16,264           | 16,431           | 15,529           | 15,523           | 15,523           | 15,500            | 15,523           | 15,523            | 15,523           | 0.00%                                |
| Workers Compensation                          | 51203  | 4,042            | 2,191            | 1,240            | 2,722            | 2,722            | 2,722             | 2,237            | 2,237             | 2,237            | -17.82%                              |
| Unemployment Comp                             | 51204  | 0                | 0                | 559              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                                 | 51206  | 72,828           | 75,932           | 79,449           | 82,853           | 82,853           | 82,850            | 80,535           | 80,535            | 80,535           | -2.80%                               |
| Fringe Benefits Other                         | 51207  | 6,028            | 6,298            | 6,470            | 7,365            | 7,365            | 7,365             | 7,195            | 7,195             | 7,195            | -2.31%                               |
| <b>Fringes Benefits Subtotal:</b>             |        | <b>439,233</b>   | <b>466,539</b>   | <b>471,865</b>   | <b>487,408</b>   | <b>487,408</b>   | <b>487,237</b>    | <b>491,792</b>   | <b>491,792</b>    | <b>491,792</b>   | <b>0.90%</b>                         |
| <b>Total Labor:</b>                           |        | <b>1,527,895</b> | <b>1,642,718</b> | <b>1,662,736</b> | <b>1,714,852</b> | <b>1,714,852</b> | <b>1,713,349</b>  | <b>1,730,761</b> | <b>1,730,761</b>  | <b>1,730,761</b> | <b>0.93%</b>                         |
| <b>Travel:</b>                                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Registration Tuition                          | 52001  | 9,524            | 16,606           | (2,154)          | 25,000           | 25,000           | 20,000            | 25,000           | 25,000            | 25,000           | 0.00%                                |
| Automobile Allowance                          | 52002  | 729              | 1,337            | 38               | 1,100            | 1,100            | 500               | 1,200            | 1,200             | 1,200            | 9.09%                                |
| Meals   | 52005  | 218              | 0                | 0                | 600              | 600              | 200               | 600              | 600               | 600              | 0.00%                                |
| Lodging                                       | 52006  | 833              | 656              | 492              | 2,000            | 2,000            | 1,500             | 2,000            | 2,000             | 2,000            | 0.00%                                |
| Other Travel Exp                              | 52007  | 41               | 26               | 0                | 150              | 150              | 100               | 150              | 150               | 150              | 0.00%                                |
| Taxable Benefit                               | 52008  | 0                | 0                | 0                | 300              | 300              | 100               | 300              | 300               | 300              | 0.00%                                |
| <b>Travel Subtotal:</b>                       |        | <b>11,344</b>    | <b>18,625</b>    | <b>(1,624)</b>   | <b>29,150</b>    | <b>29,150</b>    | <b>22,400</b>     | <b>29,250</b>    | <b>29,250</b>     | <b>29,250</b>    | <b>0.34%</b>                         |
| <b>Total Travel:</b>                          |        | <b>11,344</b>    | <b>18,625</b>    | <b>(1,624)</b>   | <b>29,150</b>    | <b>29,150</b>    | <b>22,400</b>     | <b>29,250</b>    | <b>29,250</b>     | <b>29,250</b>    | <b>0.34%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                                   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 022 - Information Systems</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                                     | 58004  | 0              | 0              | 37,548         | 0               | 135,413         | 130,000           | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>               |        | <b>0</b>       | <b>0</b>       | <b>37,548</b>  | <b>0</b>        | <b>135,413</b>  | <b>130,000</b>    | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>                         |        | <b>0</b>       | <b>0</b>       | <b>37,548</b>  | <b>0</b>        | <b>135,413</b>  | <b>130,000</b>    | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                               | 53000  | 1,087          | 1,006          | 1,355          | 1,200           | 1,200           | 900               | 1,200           | 1,200             | 1,200           | 0.00%                                |
| Printing Supplies                             | 53002  | 54             | 114            | 70             | 250             | 250             | 200               | 250             | 250               | 250             | 0.00%                                |
| Postage and Box Rent                          | 53004  | 75             | 38             | 121            | 300             | 300             | 300               | 300             | 300               | 300             | 0.00%                                |
| Computer Supplies                             | 53005  | 1,349          | 537            | 446            | 2,200           | 2,200           | 2,100             | 2,200           | 2,200             | 2,200           | 0.00%                                |
| Computer Software                             | 53006  | 50,656         | 40,494         | 73,714         | 50,300          | 50,300          | 45,000            | 50,300          | 50,300            | 50,300          | 0.00%                                |
| Telephone                                     | 53008  | 15,367         | 12,082         | 14,817         | 21,500          | 21,500          | 16,000            | 21,000          | 21,000            | 21,000          | -2.33%                               |
| Telephone Supplies                            | 53009  | 5,778          | 3,861          | 2,421          | 2,100           | 2,100           | 2,000             | 2,100           | 2,100             | 2,100           | 0.00%                                |
| Fiber pole rental locates                     | 53015  | 31,462         | 25,546         | 31,347         | 34,000          | 34,000          | 32,000            | 34,000          | 34,000            | 34,000          | 0.00%                                |
| Print Duplicate                               | 73003  | 862            | 846            | 901            | 1,000           | 1,000           | 500               | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Postage and Box Rent                          | 73004  | 50             | 30             | 33             | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| <b>Office Subtotal:</b>                       |        | <b>106,741</b> | <b>84,555</b>  | <b>125,225</b> | <b>112,900</b>  | <b>112,900</b>  | <b>99,050</b>     | <b>112,400</b>  | <b>112,400</b>    | <b>112,400</b>  | <b>-0.44%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                                 | 53501  | 265            | 954            | 1,212          | 2,120           | 2,120           | 2,100             | 2,120           | 2,120             | 2,120           | 0.00%                                |
| Membership Dues                               | 53502  | 50             | 250            | 250            | 260             | 260             | 260               | 260             | 260               | 260             | 0.00%                                |
| Small Equipment                               | 53522  | 399            | 535            | 0              | 19,000          | 19,000          | 0                 | 19,000          | 19,000            | 19,000          | 0.00%                                |
| Motor Fuel                                    | 53548  | 0              | 6              | 0              | 100             | 100             | 80                | 100             | 100               | 100             | 0.00%                                |
| Loss on Disposition of Assets                 | 53569  | 0              | 442            | 156            | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Small Equipment Technology                    | 53580  | 19,377         | 17,743         | 26,493         | 0               | 0               | 12,000            | 0               | 0                 | 0               | 0.00%                                |
| Motor Fuel                                    | 73548  | 532            | 512            | 264            | 1,300           | 1,300           | 600               | 1,300           | 1,300             | 1,300           | 0.00%                                |
| <b>Operating Subtotal:</b>                    |        | <b>20,623</b>  | <b>20,442</b>  | <b>28,376</b>  | <b>22,830</b>   | <b>22,830</b>   | <b>15,090</b>     | <b>22,830</b>   | <b>22,830</b>     | <b>22,830</b>   | <b>0.00%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                                   | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Department - 022 - Information Systems</b> |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Repairs &amp; Maint:</b>                   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Equipment Repairs                             | 54029  | 24,871             | 23,844             | 31,276             | 49,995             | 49,995             | 35,000             | 46,992             | 46,992             | 46,992             | -6.01%                               |
| Maintenance Vehicles                          | 74023  | 247                | 195                | 92                 | 400                | 400                | 300                | 400                | 400                | 400                | 0.00%                                |
| Technology Repair and Maintain                | 74029  | 0                  | 127                | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>          |        | <b>25,118</b>      | <b>24,166</b>      | <b>31,368</b>      | <b>50,395</b>      | <b>50,395</b>      | <b>35,300</b>      | <b>47,392</b>      | <b>47,392</b>      | <b>47,392</b>      | <b>-5.96%</b>                        |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Contractual Services:</b>                  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Data Processing                               | 55013  | 18,494             | 18,951             | 17,934             | 20,000             | 20,000             | 19,500             | 21,250             | 21,250             | 21,250             | 6.25%                                |
| Professional Service                          | 55014  | 19,096             | 3,480              | 20,155             | 20,000             | 20,000             | 15,000             | 20,000             | 20,000             | 20,000             | 0.00%                                |
| <b>Contractual Services Subtotal:</b>         |        | <b>37,591</b>      | <b>22,431</b>      | <b>38,089</b>      | <b>40,000</b>      | <b>40,000</b>      | <b>34,500</b>      | <b>41,250</b>      | <b>41,250</b>      | <b>41,250</b>      | <b>3.13%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Insurance Expenses:</b>                    |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Prop Liab Insurance                           | 76000  | 11,652             | 6,696              | 6,960              | 11,989             | 11,989             | 11,989             | 16,466             | 16,466             | 16,466             | 37.34%                               |
| <b>Insurance Expenses Subtotal:</b>           |        | <b>11,652</b>      | <b>6,696</b>       | <b>6,960</b>       | <b>11,989</b>      | <b>11,989</b>      | <b>11,989</b>      | <b>16,466</b>      | <b>16,466</b>      | <b>16,466</b>      | <b>37.34%</b>                        |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Total Other Operating:</b>                 |        | <b>201,724</b>     | <b>158,290</b>     | <b>230,018</b>     | <b>238,114</b>     | <b>238,114</b>     | <b>195,929</b>     | <b>240,338</b>     | <b>240,338</b>     | <b>240,338</b>     | <b>0.93%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Expense Total:</b>                         |        | <b>1,740,963</b>   | <b>1,819,633</b>   | <b>1,928,677</b>   | <b>1,982,116</b>   | <b>2,117,529</b>   | <b>2,061,678</b>   | <b>2,000,349</b>   | <b>2,000,349</b>   | <b>2,000,349</b>   | <b>0.92%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Information Systems Net/(Levy):</b>        |        | <b>(1,654,361)</b> | <b>(1,730,616)</b> | <b>(1,762,123)</b> | <b>(1,892,821)</b> | <b>(2,028,234)</b> | <b>(1,972,383)</b> | <b>(1,911,968)</b> | <b>(1,911,968)</b> | <b>(1,911,968)</b> | <b>1.01%</b>                         |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Technology Replacement

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 884,000</b>   |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| Computer Licensing Charge                | (221,162)           | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Capital - Equipment                      | (164,000)           | Decrease in capital outlay equipment needs due to inventory life cycle and aging out equipment during 2022.   |
| Small Equipment Technology               | 58,428              | Increase in small equipment technology needs due to inventory life cycle and aging out equipment during 2022, this includes the replacement of thirty-six (36) iPads for County Board Supervisors.          |
| Data Processing                          | 32,551              | Increase due to maintenance costs for network support increasing.   |
| Fund balance applied                     | 420,994             | The 2021 budget included using \$305,903 from the fund balance. The 2022 budget includes adding an additional \$115,091 from the general fund to increase the Technology Replacement Fund balance.          |
| <b>Other small changes</b>               | <b>(10,811)</b>     | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ 1,000,000</b> |   |



## Financial Summary Technology Replacement

| Items                                  | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                         | -                         | -                            | -                         | -                          | 221,162                   |
| Labor                                  | -                         | -                            | -                         | -                          | -                         |
| Travel                                 | -                         | -                            | -                         | -                          | -                         |
| Capital                                | 76,117                    | 340,000                      | 472,000                   | 472,000                    | 308,000                   |
| Other Expenditures                     | 528,128                   | 654,547                      | 717,903                   | 737,903                    | 798,071                   |
| Total Expenditures                     | 604,245                   | 994,547                      | 1,189,903                 | 1,209,903                  | 1,106,071                 |
| Levy Before Fund Balance Adjustment    |                           |                              | 1,189,903                 |                            | 884,909                   |
| Increase / (Decrease) fund balance     |                           |                              | (305,903)                 |                            | 115,091                   |
| Net Levy After Fund Balance Adjustment |                           |                              | 884,000                   |                            | 1,000,000                 |

## Winnebago County

### Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 023 - Technology Replacement |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Intergov Rev:                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                 | 42002  | 0              | 0              | 616,648        | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Intergov Rev Subtotal:                    |        | 0              | 0              | 616,648        | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Interfund Revenue:                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Computer Licensing Charge                 | 63006  | 0              | 0              | 0              | 0               | 0               | 0                 | 221,162         | 221,162           | 221,162         | 100.00%                              |
| Computer Server Charge                    | 65030  | 0              | 14,010         | 9,289          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Interfund Revenue Subtotal:               |        | 0              | 14,010         | 9,289          | 0               | 0               | 0                 | 221,162         | 221,162           | 221,162         | 100.00%                              |
| Total Operating Revenue:                  |        | 0              | 14,010         | 625,937        | 0               | 0               | 0                 | 221,162         | 221,162           | 221,162         | 100.00%                              |
| Revenue Total:                            |        | 0              | 14,010         | 625,937        | 0               | 0               | 0                 | 221,162         | 221,162           | 221,162         | 100.00%                              |
| Expense                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Capital Outlay:                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                                 | 58004  | 197,796        | 224,318        | 83,952         | 472,000         | 472,000         | 340,000           | 308,000         | 308,000           | 308,000         | -34.75%                              |
| Capital Outlay Subtotal:                  |        | 197,796        | 224,318        | 83,952         | 472,000         | 472,000         | 340,000           | 308,000         | 308,000           | 308,000         | -34.75%                              |
| Total Capital:                            |        | 197,796        | 224,318        | 83,952         | 472,000         | 472,000         | 340,000           | 308,000         | 308,000           | 308,000         | -34.75%                              |

# Winnebago County

## Budget Detail - 2022

| Description                                      | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|------------------|------------------|--------------------|--------------------|-------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Department - 023 - Technology Replacement</b> |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Office:</b>                                   |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| Computer Software                                | 53006  | 256,215          | 248,400          | 232,119          | 331,316            | 351,316            | 325,000           | 320,505            | 320,505            | 320,505            | -3.26%                               |
| <b>Office Subtotal:</b>                          |        | <b>256,215</b>   | <b>248,400</b>   | <b>232,119</b>   | <b>331,316</b>     | <b>351,316</b>     | <b>325,000</b>    | <b>320,505</b>     | <b>320,505</b>     | <b>320,505</b>     | <b>-3.26%</b>                        |
| <b>Operating:</b>                                |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| Small Equipment                                  | 53522  | (20,786)         | (1,274)          | 0                | 0                  | 0                  | 0                 | 0                  | 0                  | 0                  | 0.00%                                |
| Small Equipment Technology                       | 53580  | 118,695          | 147,544          | 604,231          | 148,082            | 148,082            | 80,000            | 206,510            | 206,510            | 206,510            | 39.46%                               |
| <b>Operating Subtotal:</b>                       |        | <b>97,909</b>    | <b>146,270</b>   | <b>604,231</b>   | <b>148,082</b>     | <b>148,082</b>     | <b>80,000</b>     | <b>206,510</b>     | <b>206,510</b>     | <b>206,510</b>     | <b>39.46%</b>                        |
| <b>Contractual Services:</b>                     |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| Data Processing                                  | 55013  | 179,571          | 167,052          | 238,131          | 238,505            | 238,505            | 249,547           | 271,056            | 271,056            | 271,056            | 13.65%                               |
| <b>Contractual Services Subtotal:</b>            |        | <b>179,571</b>   | <b>167,052</b>   | <b>238,131</b>   | <b>238,505</b>     | <b>238,505</b>     | <b>249,547</b>    | <b>271,056</b>     | <b>271,056</b>     | <b>271,056</b>     | <b>13.65%</b>                        |
| <b>Total Other Operating:</b>                    |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Total Other Operating:</b>                    |        | <b>533,694</b>   | <b>561,722</b>   | <b>1,074,481</b> | <b>717,903</b>     | <b>737,903</b>     | <b>654,547</b>    | <b>798,071</b>     | <b>798,071</b>     | <b>798,071</b>     | <b>11.17%</b>                        |
| <b>Expense Total:</b>                            |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Expense Total:</b>                            |        | <b>731,491</b>   | <b>786,040</b>   | <b>1,158,433</b> | <b>1,189,903</b>   | <b>1,209,903</b>   | <b>994,547</b>    | <b>1,106,071</b>   | <b>1,106,071</b>   | <b>1,106,071</b>   | <b>-7.05%</b>                        |
| <b>Technology Replacement Net/(Levy):</b>        |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Technology Replacement Net/(Levy):</b>        |        | <b>(731,491)</b> | <b>(772,030)</b> | <b>(532,496)</b> | <b>(1,189,903)</b> | <b>(1,209,903)</b> | <b>(994,547)</b>  | <b>(884,909)</b>   | <b>(884,909)</b>   | <b>(884,909)</b>   | <b>-25.63%</b>                       |
| <b>Fund balance applied (Note):</b>              |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Fund balance applied (Note):</b>              |        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>305,903</b>     | <b>305,903</b>     | <b>305,903</b>    | <b>(115,091)</b>   | <b>(115,091)</b>   | <b>(115,091)</b>   | <b>-137.62%</b>                      |
| <b>Technology Replacement Net/(Levy):</b>        |        |                  |                  |                  |                    |                    |                   |                    |                    |                    |                                      |
| <b>Technology Replacement Net/(Levy):</b>        |        | <b>(731,491)</b> | <b>(772,030)</b> | <b>(532,496)</b> | <b>(884,000)</b>   | <b>(904,000)</b>   | <b>(688,644)</b>  | <b>(1,000,000)</b> | <b>(1,000,000)</b> | <b>(1,000,000)</b> | <b>10.62%</b>                        |

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u>        | <u>Description</u>   | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|--------------------------|----------------------|-----------------|------------------|-----------------------|
| Technology Replacement - |                      |                 |                  |                       |
|                          | Average Server       | 3               | 13,000           | 39,000                |
|                          | Large Server         | 5               | 23,000           | 115,000               |
|                          | EMC / SAN            | 2               | 28,000           | 56,000                |
|                          | Storage / EMC / DD   | 1               | 60,000           | 60,000                |
|                          | Large Switch         | 3               | 8,000            | 24,000                |
|                          | RazorSafe / Intradyn | 1               | 14,000           | 14,000                |
|                          |                      | 15              |                  | 308,000               |

# **FACILITIES**

**General Fund – Division: 025  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Michael Elder  
**LOCATION:** Winnebago County Facilities  
1221 Knapp Street  
Oshkosh, WI 54901

**TELEPHONE: 236-4790**

## **MISSION STATEMENT:**

To provide a safe, efficient environment for the administration and operation of the County programs and services. To use efficient and cost-effective facility management practices to provide adequate workspace for the staff and efficient access to services by the public.

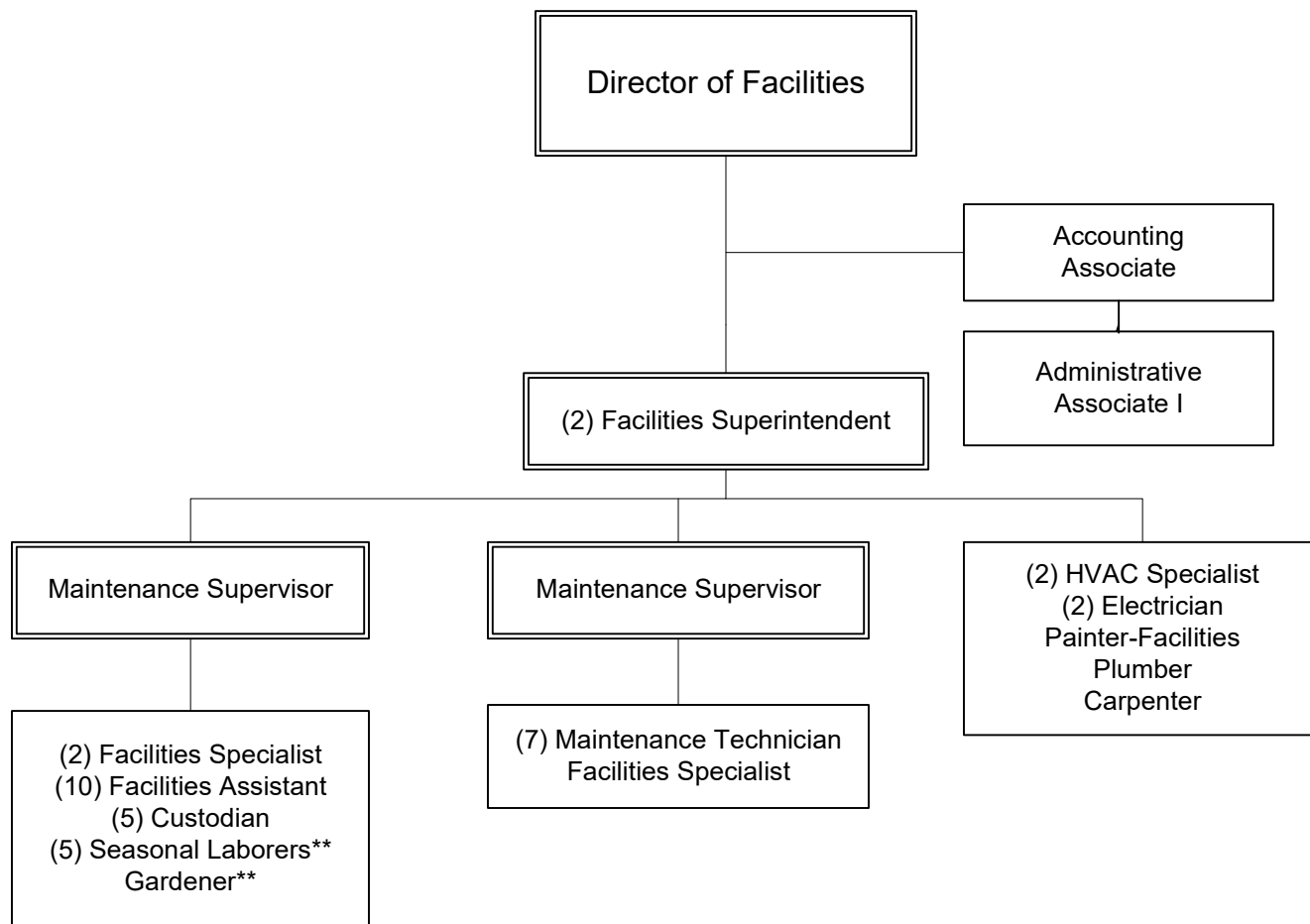
## **PROGRAM DESCRIPTION:**

The Winnebago County Facility Management Department services over 1,000,000 square feet of buildings and their respective grounds. Major services of the department include:

1. climate control,
2. space planning,
3. energy management,
4. preventive maintenance,
5. mechanical/electrical repairs,
6. light construction,
7. housekeeping,
8. liaison with contracted services,
9. grounds and lots maintenance,
10. signage, building security and lock services.

These services are being monitored through a computerized facilities management program to assure control of priorities and efficient labor use. In addition to the previous services, the department provides consultation to other departments and directors and manages major construction/renovation projects with architects and contractors.

# FACILITIES



\*\* Unclassified Position

# **FACILITIES**

**General Fund – Division: 025  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Michael Elder  
**LOCATION:** Winnebago County Facilities  
1221 Knapp Street  
Oshkosh, WI 54901

**TELEPHONE: 236-4790**

## **2021 ACCOMPLISHMENTS:**

1. Developed the design and put out to bid the remodel of the Second and Third floors of the Orrin King Building for the District Attorney
2. Developed the design and put out for bid the tuckpointing of the Courthouse
3. Remodeled the entrance to Branch 5 Chambers
4. Developed the design for 980 transitional housing
5. Completed the Courthouse elevator modernization
6. Completed the design and put out for bid a Training and Storage Facility for Park View Health Center
7. Completed the design for a replacement boathouse for the Sheriff
8. Completed the installation of household rangehoods at Park View Health Center
9. Completed the design for a fall protection system for the Courthouse

## **2022 GOALS & OBJECTIVES:**

1. Complete the repairs to the Sheriff's Boathouse
2. Design and construct an Evidence Building for the Sheriff
3. Construct a 980 transitional house facility
4. Complete the remodel of the second and third floors of the Orrin King Building for the District Attorney
5. Construct the Training and Storage Facility for Park View
6. Design and replace the Neenah Human Services roof replacement

# FACILITIES

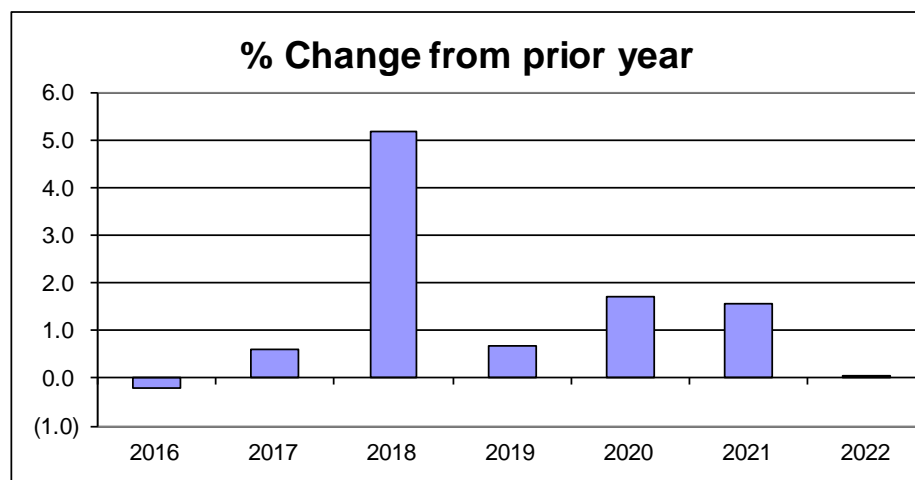
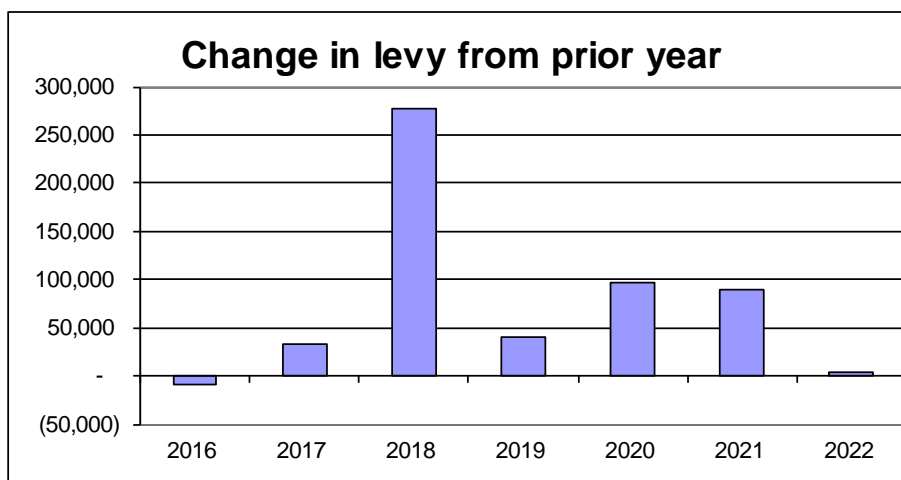
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 37   | 37   | 37   | 38   | 39   | 39   | 39   | 39   | 39   | 39   |
| Part Time | 1    | 1    | 1    | 1    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 38   | 38   | 38   | 39   | 39   | 39   | 39   | 39   | 39   | 39   |

There is no change to the staffing table for 2022

**COUNTY LEVY:** The tax levy for 2022 is \$5,801,005, an increase of \$4,243 or 0.07% over 2021. A schedule of significant changes follows.





## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Facilities

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 5,796,762</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| Rental Building                          | 73,055              | Decrease due to loss of rent from Carters for the 206 State Street property.                                |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Temporary Employees                      | (13,800)            | Decrease due to reduced funding for seasonal workers, 10 weeks instead of 26.                               |
| Overtime                                 | 5,880               | Increase based on consistent vacancies of 3-4 staff members/year.   |
| Registration Tuition                     | 5,825               | Increase for additional training opportunities, online nad rescheduled 2021 training.                       |
| Capital - Improvements                   | 93,000              | Increase for improvements projected needed, replacement of Neenah AC chiller.                               |
| Capital - Equipment                      | (42,000)            | Decrease based on less equipment needing replacement in 2022.   |
| Computer Software                        | 32,660              | Increase for additional facilities supported by Legionella program, migrating to a hosted CMMS application. |
| Household Supplies                       | (5,000)             | Decrease to reflect 5 year average expenses.  |
| Small Equipment                          | 3,860               | Increase due to replacement of bigger tool items, grounds trailers, table and band saw.                     |
| Motor Fuel - interfund                   | (4,000)             | Decrease due to trend of less fuel usage plus more commuting to buildings.                                  |
| Maintenance Grounds                      | 8,500               | Increase for purchasing additional trees, mulch, and plants.  |
| Maintenance Vehicles                     | (3,500)             | Decrease due to less vehicle maintenance done by Facilities staff.  |
| Heat                                     | (57,540)            | Decrease due to improved operations and more efficient equipment.   |
| Power and Light                          | (60,600)            | Decrease due to improved operations and more efficient equipment.   |
| Water and Sewer                          | (66,200)            | Decrease due to improved operations and more efficient equipment.   |
| Refuse Collection                        | (6,454)             | Decrease due to new hauler and lower fees.  |
| Snow Removal                             | (5,000)             | Decrease due to milder winters and less snow.   |
| Vehicles Repairs                         | (8,000)             | Decrease due to less contracted work and newer vehicles.  |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Facilities

| Account                    | Amount              | Description  |
|----------------------------|---------------------|--|
| Grounds Maintenance        | 3,160               | Increase due to plan for more planting of trees/maintenance throughout the County.   |
| Building Repairs           | (33,043)            | Decrease due to less contracted work.  |
| Professional Service       | 85,100              | Increase due to more projects planned requiring professional services.   |
| Janitorial Services        | 7,850               | Increase due to contracted services for USDA offices.  |
| Snow Removal - interfund   | (28,000)            | Decrease due to milder winters and less snow.  |
| Prop Liability Insurance   | 19,000              | Increase due to additional buildings and the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs. |
| <b>Other small changes</b> | (510)               | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>       | <b>\$ 5,801,005</b> |  |

## Financial Summary Facilities

| <b>Items</b>       | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|--------------------|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues     | 115,916                            | 207,005                               | 226,661                            | 226,661                             | 156,356                            |
| Labor              | 1,563,822                          | 2,552,304                             | 3,062,694                          | 3,062,694                           | 3,051,854                          |
| Travel             | 2,092                              | 2,283                                 | 4,510                              | 4,510                               | 9,875                              |
| Capital            | 27,634                             | 126,090                               | 159,500                            | 164,185                             | 210,500                            |
| Other Expenditures | 1,123,088                          | 2,547,267                             | 2,796,719                          | 2,988,816                           | 2,685,132                          |
| Total Expenditures | 2,716,636                          | 5,227,944                             | 6,023,423                          | 6,220,205                           | 5,957,361                          |
| Levy               |                                    |                                       | 5,796,762                          |                                     | 5,801,005                          |

# Winnebago County

## Budget Detail - 2022

| Description                  | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Division - 025 - Facilities  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Intergov Rev:                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration    | 42002  | 0              | 0              | 40,292         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Intergov Rev Subtotal:       |        | 0              | 0              | 40,292         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Public Services:             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                   | 45002  | 0              | 0              | 31             | 0               | 0               | 175               | 0               | 0                 | 0               | 0.00%                                |
| Public Services Subtotal:    |        | 0              | 0              | 31             | 0               | 0               | 175               | 0               | 0                 | 0               | 0.00%                                |
| Intergov Services:           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                   | 43001  | 9,996          | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Intergov Services Subtotal:  |        | 9,996          | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Interfund Revenue:           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Rental Revenue               | 65011  | 40,200         | 40,200         | 50,400         | 50,700          | 50,700          | 50,700            | 50,700          | 50,700            | 50,700          | 0.00%                                |
| Other Department Charges     | 65081  | 0              | 6,000          | 6,000          | 10,500          | 10,500          | 10,500            | 12,500          | 12,500            | 12,500          | 19.05%                               |
| Interfund Revenue Subtotal:  |        | 40,200         | 46,200         | 56,400         | 61,200          | 61,200          | 61,200            | 63,200          | 63,200            | 63,200          | 3.27%                                |
| Total Operating Revenue:     |        | 50,196         | 46,200         | 96,723         | 61,200          | 61,200          | 61,375            | 63,200          | 63,200            | 63,200          | 3.27%                                |
| Misc Revenues:               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Rental Building              | 48100  | 45,964         | 46,665         | 139,645        | 155,717         | 155,717         | 128,014           | 82,662          | 82,662            | 82,662          | -46.92%                              |
| Sale of Scrap                | 48106  | 6,561          | 3,734          | 3,682          | 3,000           | 3,000           | 2,814             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| Other Miscellaneous Revenues | 48109  | 12,691         | 11,385         | 48,070         | 6,744           | 6,744           | 14,802            | 7,494           | 7,494             | 7,494           | 11.12%                               |
| Misc Revenues Subtotal:      |        | 65,215         | 61,784         | 191,397        | 165,461         | 165,461         | 145,630           | 93,156          | 93,156            | 93,156          | -43.70%                              |
| Total Non-Operating Revenue: |        | 65,215         | 61,784         | 191,397        | 165,461         | 165,461         | 145,630           | 93,156          | 93,156            | 93,156          | -43.70%                              |
| Revenue Total:               |        | 115,411        | 107,984        | 288,120        | 226,661         | 226,661         | 207,005           | 156,356         | 156,356           | 156,356         | -31.02%                              |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 025 - Facilities</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                        | 51100  | 1,703,193        | 1,770,272        | 1,769,865        | 1,947,098        | 1,947,098        | 1,666,367         | 1,970,358        | 1,970,358         | 1,970,358        | 1.19%                                |
| Temporary Employees                | 51101  | 11,242           | 24,415           | 16,943           | 36,800           | 36,800           | 3,930             | 23,000           | 23,000            | 23,000           | -37.50%                              |
| Overtime                           | 51105  | 17,739           | 14,250           | 39,887           | 26,061           | 26,061           | 18,982            | 31,941           | 31,941            | 31,941           | 22.56%                               |
| Comp Time                          | 51108  | 261              | 430              | 36               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>             |        | <b>1,732,435</b> | <b>1,809,367</b> | <b>1,826,731</b> | <b>2,009,959</b> | <b>2,009,959</b> | <b>1,689,279</b>  | <b>2,025,299</b> | <b>2,025,299</b>  | <b>2,025,299</b> | <b>0.76%</b>                         |
| <b>Fringes Benefits:</b>           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                      | 51200  | 125,775          | 131,897          | 131,829          | 153,760          | 153,760          | 122,416           | 154,933          | 154,933           | 154,933          | 0.76%                                |
| Health Insurance                   | 51201  | 636,040          | 629,210          | 611,675          | 693,814          | 693,814          | 569,866           | 669,822          | 669,822           | 669,822          | -3.46%                               |
| Dental Insurance                   | 51202  | 34,866           | 32,634           | 31,404           | 35,785           | 35,785           | 28,888            | 33,611           | 33,611            | 33,611           | -6.08%                               |
| Workers Compensation               | 51203  | 35,268           | 19,151           | 10,677           | 24,582           | 24,582           | 20,508            | 26,612           | 26,612            | 26,612           | 8.26%                                |
| Unemployment Comp                  | 51204  | 434              | 1,834            | 1,514            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                      | 51206  | 114,652          | 116,431          | 121,481          | 133,005          | 133,005          | 111,721           | 129,970          | 129,970           | 129,970          | -2.28%                               |
| Fringe Benefits Other              | 51207  | 9,554            | 9,853            | 9,970            | 11,789           | 11,789           | 9,626             | 11,607           | 11,607            | 11,607           | -1.54%                               |
| <b>Fringes Benefits Subtotal:</b>  |        | <b>956,589</b>   | <b>941,010</b>   | <b>918,550</b>   | <b>1,052,735</b> | <b>1,052,735</b> | <b>863,025</b>    | <b>1,026,555</b> | <b>1,026,555</b>  | <b>1,026,555</b> | <b>-2.49%</b>                        |
| <b>Total Labor:</b>                |        | <b>2,689,024</b> | <b>2,750,377</b> | <b>2,745,281</b> | <b>3,062,694</b> | <b>3,062,694</b> | <b>2,552,304</b>  | <b>3,051,854</b> | <b>3,051,854</b>  | <b>3,051,854</b> | <b>-0.35%</b>                        |
| <b>Travel:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Registration Tuition               | 52001  | 3,170            | 3,136            | 619              | 3,500            | 3,500            | 2,283             | 9,325            | 9,325             | 9,325            | 166.43%                              |
| Automobile Allowance               | 52002  | 652              | 299              | 0                | 500              | 500              | 0                 | 200              | 200               | 200              | -60.00%                              |
| Meals                              | 52005  | 0                | 132              | 0                | 250              | 250              | 0                 | 100              | 100               | 100              | -60.00%                              |
| Lodging                            | 52006  | 0                | 471              | 0                | 250              | 250              | 0                 | 250              | 250               | 250              | 0.00%                                |
| Other Travel Exp                   | 52007  | 0                | 14               | 5                | 10               | 10               | 0                 | 0                | 0                 | 0                | -100.00%                             |
| <b>Travel Subtotal:</b>            |        | <b>3,822</b>     | <b>4,052</b>     | <b>625</b>       | <b>4,510</b>     | <b>4,510</b>     | <b>2,283</b>      | <b>9,875</b>     | <b>9,875</b>      | <b>9,875</b>     | <b>118.96%</b>                       |
| <b>Total Travel:</b>               |        | <b>3,822</b>     | <b>4,052</b>     | <b>625</b>       | <b>4,510</b>     | <b>4,510</b>     | <b>2,283</b>      | <b>9,875</b>     | <b>9,875</b>      | <b>9,875</b>     | <b>118.96%</b>                       |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 025 - Facilities</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Buildings                          | 58001  | 0              | 162,471        | 9,771          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Improvements                       | 58002  | 0              | 0              | 99,336         | 0               | 4,685           | 3,348             | 93,000          | 93,000            | 93,000          | 100.00%                              |
| Equipment Technology               | 58003  | 0              | 0              | 0              | 0               | 5,295           | 5,295             | 0               | 0                 | 0               | 0.00%                                |
| Equipment                          | 58004  | 102,583        | 95,672         | 89,371         | 159,500         | 175,675         | 117,447           | 117,500         | 117,500           | 117,500         | -26.33%                              |
| <b>Capital Outlay Subtotal:</b>    |        | <b>102,583</b> | <b>258,143</b> | <b>198,479</b> | <b>159,500</b>  | <b>185,655</b>  | <b>126,090</b>    | <b>210,500</b>  | <b>210,500</b>    | <b>210,500</b>  | <b>31.97%</b>                        |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>              |        | <b>102,583</b> | <b>258,143</b> | <b>198,479</b> | <b>159,500</b>  | <b>185,655</b>  | <b>126,090</b>    | <b>210,500</b>  | <b>210,500</b>    | <b>210,500</b>  | <b>31.97%</b>                        |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                    | 53000  | 1,290          | 1,782          | 1,650          | 2,000           | 2,000           | 1,759             | 1,800           | 1,800             | 1,800           | -10.00%                              |
| Printing Supplies                  | 53002  | 968            | 559            | 1,913          | 1,500           | 1,500           | 2,306             | 1,700           | 1,700             | 1,700           | 13.33%                               |
| Postage and Box Rent               | 53004  | 157            | 313            | 197            | 230             | 230             | 313               | 275             | 275               | 275             | 19.57%                               |
| Computer Software                  | 53006  | 7,760          | 7,425          | 18,381         | 32,500          | 35,500          | 32,500            | 65,160          | 65,160            | 65,160          | 100.49%                              |
| Telephone                          | 53008  | 11,987         | 9,046          | 10,074         | 12,000          | 12,000          | 11,964            | 12,500          | 12,500            | 12,500          | 4.17%                                |
| Print Duplicate                    | 73003  | 2,493          | 2,409          | 2,511          | 3,000           | 3,000           | 1,327             | 2,750           | 2,750             | 2,750           | -8.33%                               |
| Postage and Box Rent               | 73004  | 38             | 26             | 33             | 50              | 50              | 9                 | 50              | 50                | 50              | 0.00%                                |
| Computer Licensing Charge          | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 5,848           | 5,848             | 5,848           | 100.00%                              |
| <b>Office Subtotal:</b>            |        | <b>24,693</b>  | <b>21,559</b>  | <b>34,761</b>  | <b>51,280</b>   | <b>54,280</b>   | <b>50,178</b>     | <b>90,083</b>   | <b>90,083</b>     | <b>90,083</b>   | <b>75.67%</b>                        |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                      | 53501  | 2,098          | 1,021          | 2,810          | 2,150           | 2,150           | 1,720             | 5,000           | 5,000             | 5,000           | 132.56%                              |
| Membership Dues                    | 53502  | 213            | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Household Supplies                 | 53516  | 62,949         | 55,617         | 63,440         | 69,000          | 69,000          | 54,034            | 64,000          | 64,000            | 64,000          | -7.25%                               |
| Uniforms Tools Allowance           | 53517  | 11,736         | 10,031         | 10,359         | 13,800          | 13,800          | 13,800            | 13,800          | 13,800            | 13,800          | 0.00%                                |
| Small Equipment                    | 53522  | 7,319          | 19,614         | 31,830         | 26,200          | 26,200          | 39,533            | 30,760          | 30,060            | 30,060          | 14.73%                               |

# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 025 - Facilities</b>   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Shop Supplies                        | 53523  | 3,472            | 5,327            | 5,301            | 6,000            | 6,000            | 5,187             | 6,000            | 6,000             | 6,000            | 0.00%                                |
| Building Rental                      | 53550  | 42,951           | 19,200           | 14,400           | 14,400           | 14,400           | 14,400            | 14,400           | 14,400            | 14,400           | 0.00%                                |
| Equipment Rental                     | 53551  | 1,816            | 1,141            | 1,642            | 2,000            | 2,000            | 2,000             | 2,000            | 2,000             | 2,000            | 0.00%                                |
| Operating Licenses Fees              | 53553  | 3,253            | 2,775            | 3,274            | 6,832            | 6,832            | 6,832             | 5,566            | 5,566             | 5,566            | -18.53%                              |
| Small Equipment Technology           | 53580  | 9,201            | 0                | 72               | 1,200            | 1,200            | 0                 | 4,200            | 1,200             | 1,200            | 0.00%                                |
| Motor Fuel                           | 73548  | 23,077           | 23,781           | 17,400           | 24,000           | 24,000           | 13,433            | 20,000           | 20,000            | 20,000           | -16.67%                              |
| <b>Operating Subtotal:</b>           |        | <b>168,086</b>   | <b>138,506</b>   | <b>150,527</b>   | <b>165,582</b>   | <b>165,582</b>   | <b>150,939</b>    | <b>165,726</b>   | <b>162,026</b>    | <b>162,026</b>   | <b>-2.15%</b>                        |
|                                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Maintenance Buildings                | 54020  | 380,482          | 460,116          | 361,860          | 534,530          | 651,269          | 663,865           | 547,600          | 547,600           | 547,600          | 2.45%                                |
| Maintenance Grounds                  | 54021  | 5,652            | 6,047            | 7,777            | 7,000            | 7,000            | 3,705             | 15,500           | 15,500            | 15,500           | 121.43%                              |
| Maintenance Equipment                | 54022  | 266,190          | 327,148          | 328,203          | 264,300          | 264,300          | 233,411           | 251,150          | 251,150           | 251,150          | -4.98%                               |
| Maintenance Vehicles                 | 54023  | 1,220            | 2,123            | 991              | 3,500            | 3,500            | 2,000             | 0                | 0                 | 0                | -100.00%                             |
| Equipment Repairs                    | 54029  | 1,831            | 4,575            | 3,813            | 2,394            | 2,394            | 2,394             | 2,850            | 2,850             | 2,850            | 19.05%                               |
| Maintenance Grounds                  | 74021  | 279              | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Maintenance Vehicles                 | 74023  | 14,847           | 12,028           | 13,626           | 14,500           | 14,500           | 10,000            | 12,750           | 12,750            | 12,750           | -12.07%                              |
| Technology Repair and Maintain       | 74029  | 990              | 1,188            | 1,188            | 1,188            | 1,188            | 1,188             | 1,155            | 1,155             | 1,155            | -2.78%                               |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>671,490</b>   | <b>813,225</b>   | <b>717,458</b>   | <b>827,412</b>   | <b>944,151</b>   | <b>916,563</b>    | <b>831,005</b>   | <b>831,005</b>    | <b>831,005</b>   | <b>0.43%</b>                         |
|                                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Utilities:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Heat                                 | 54700  | 297,005          | 295,195          | 234,723          | 320,540          | 320,540          | 287,558           | 263,000          | 263,000           | 263,000          | -17.95%                              |
| Power and Light                      | 54701  | 642,124          | 572,561          | 556,680          | 620,600          | 620,600          | 471,041           | 560,000          | 560,000           | 560,000          | -9.76%                               |
| Water and Sewer                      | 54702  | 239,665          | 266,548          | 219,739          | 301,200          | 301,200          | 210,079           | 235,000          | 235,000           | 235,000          | -21.98%                              |
| Refuse Collection                    | 54703  | 24,711           | 26,742           | 27,664           | 30,430           | 30,430           | 25,114            | 23,976           | 23,976            | 23,976           | -21.21%                              |
| Refuse Collection                    | 74703  | 2,117            | 1,617            | 2,890            | 3,000            | 3,000            | 1,538             | 2,500            | 2,500             | 2,500            | -16.67%                              |
| <b>Utilities Subtotal:</b>           |        | <b>1,205,621</b> | <b>1,162,663</b> | <b>1,041,696</b> | <b>1,275,770</b> | <b>1,275,770</b> | <b>995,330</b>    | <b>1,084,476</b> | <b>1,084,476</b>  | <b>1,084,476</b> | <b>-14.99%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Division - 025 - Facilities</b>    |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Contractual Services:</b>          |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Pest Extermination                    | 55002  | 3,422              | 2,631              | 1,978              | 3,000              | 3,000              | 6,001              | 2,800              | 2,800              | 2,800              | -6.67%                               |
| Snow Removal                          | 55003  | 14,290             | 18,710             | 9,347              | 18,500             | 18,500             | 13,016             | 13,500             | 13,500             | 13,500             | -27.03%                              |
| Vehicle Repairs                       | 55005  | 42                 | 1,506              | 4,771              | 10,000             | 10,000             | 5,000              | 2,000              | 2,000              | 2,000              | -80.00%                              |
| Grounds Maintenance                   | 55007  | 30,877             | 12,229             | 12,414             | 20,700             | 27,654             | 15,000             | 23,860             | 23,860             | 23,860             | 15.27%                               |
| Building Repairs                      | 55008  | 49,241             | 62,365             | 58,362             | 81,373             | 81,373             | 81,373             | 48,330             | 48,330             | 48,330             | -40.61%                              |
| Professional Service                  | 55014  | 31,838             | 59,144             | 49,404             | 174,100            | 239,504            | 151,930            | 259,200            | 259,200            | 259,200            | 48.88%                               |
| Janitorial Services                   | 55016  | 7,722              | 8,389              | 8,002              | 4,400              | 4,400              | 9,493              | 12,250             | 12,250             | 12,250             | 178.41%                              |
| Snow Removal                          | 75003  | 66,334             | 85,513             | 55,379             | 90,000             | 90,000             | 77,840             | 62,000             | 62,000             | 62,000             | -31.11%                              |
| <b>Contractual Services Subtotal:</b> |        | <b>203,767</b>     | <b>250,488</b>     | <b>199,658</b>     | <b>402,073</b>     | <b>474,431</b>     | <b>359,653</b>     | <b>423,940</b>     | <b>423,940</b>     | <b>423,940</b>     | <b>5.44%</b>                         |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Insurance Expenses:</b>            |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Prop Liab Insurance                   | 76000  | 74,088             | 47,268             | 49,164             | 74,602             | 74,602             | 74,604             | 93,602             | 93,602             | 93,602             | 25.47%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>74,088</b>      | <b>47,268</b>      | <b>49,164</b>      | <b>74,602</b>      | <b>74,602</b>      | <b>74,604</b>      | <b>93,602</b>      | <b>93,602</b>      | <b>93,602</b>      | <b>25.47%</b>                        |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Total Other Operating:</b>         |        | <b>2,347,746</b>   | <b>2,433,710</b>   | <b>2,193,263</b>   | <b>2,796,719</b>   | <b>2,988,816</b>   | <b>2,547,267</b>   | <b>2,688,832</b>   | <b>2,685,132</b>   | <b>2,685,132</b>   | <b>-3.99%</b>                        |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Expense Total:</b>                 |        | <b>5,143,176</b>   | <b>5,446,282</b>   | <b>5,137,648</b>   | <b>6,023,423</b>   | <b>6,241,675</b>   | <b>5,227,944</b>   | <b>5,961,061</b>   | <b>5,957,361</b>   | <b>5,957,361</b>   | <b>-1.10%</b>                        |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Facilities Net/(Levy):</b>         |        | <b>(5,027,765)</b> | <b>(5,338,298)</b> | <b>(4,849,528)</b> | <b>(5,796,762)</b> | <b>(6,015,014)</b> | <b>(5,020,939)</b> | <b>(5,804,705)</b> | <b>(5,801,005)</b> | <b>(5,801,005)</b> | <b>0.07%</b>                         |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| General Fund Balance Applied:         |        | 0                  | 0                  | 80,000             | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | -100.00%                             |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Facilities Net/(Levy):</b>         |        | <b>(5,027,765)</b> | <b>(5,338,298)</b> | <b>(4,769,528)</b> | <b>(5,796,762)</b> | <b>(6,015,014)</b> | <b>(5,020,939)</b> | <b>(5,804,705)</b> | <b>(5,801,005)</b> | <b>(5,801,005)</b> | <b>0.07%</b>                         |



# WINNEBAGO COUNTY

## CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u>  | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|---|-----------------|------------------|-----------------------|
| Facilities -      |   |                 |                  |                       |
|                   | Neenah DHS Chiller Replacement                                  | 1               | 93,000           | 93,000                |
|                   | Cab and chassis with contractor body                            | 1               | 47,000           | 47,000                |
|                   | Contractor van with ladder truck, partition, and warning lights | 1               | 49,000           | 49,000                |
|                   | Zero turn mower with accessories                                | 1               | 7,500            | 7,500                 |
|                   | Truck cap for MNT-30 vehicle                                    | 1               | 6,000            | 6,000                 |
|                   | Burnisher for Law Enforcement Center                            | 1               | 8,000            | 8,000                 |
|                   |   | 6               |                  | 210,500               |

**FACILITIES  
PROGRAM BUDGETS**

| NAME                         | ORG  | LABOR            | TRAVEL &<br>MEETINGS | CAPITAL        | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES       | TOTALS BY YEAR   |                  |                  | ANNUAL<br>PERCENT INCREASES |              |
|------------------------------|------|------------------|----------------------|----------------|-------------------|-------------------|----------------|------------------|------------------|------------------|-----------------------------|--------------|
|                              |      |                  |                      |                |                   |                   |                | 2022             | 2021             | 2020             | 2022                        | 2021         |
|                              |      |                  |                      |                |                   |                   |                | ADOPTED          | ADOPTED          | ADOPTED          | OVER<br>2021                | OVER<br>2020 |
| Other County Facilities      | 1025 | 3,051,854        | 9,875                | 210,500        | 2,521,632         | 5,793,861         |                | 5,793,861        | 5,864,083        | 5,723,620        | (1.2)                       | 2.5          |
| Revenues                     | 1025 |                  |                      |                |                   |                   | 120,356        | (120,356)        | (202,661)        | (114,115)        | (40.6)                      | 77.6         |
| SP Residential Facility      | 1028 | -                | -                    | -              | -                 | -                 |                | -                | 3,840            | -                | 0.0                         | (100.0)      |
| Revenues                     | 1028 |                  |                      |                |                   |                   | 36,000         | (36,000)         | (24,000)         | -                | N/A                         | N/A          |
| Facilities-Other Depts.      | 1029 | -                | -                    | -              | 163,500           | 163,500           |                | 163,500          | 155,500          | 177,400          | 5.1                         | (12.3)       |
| Revenues                     | 1029 |                  |                      |                |                   |                   | -              | -                | -                | -                | N/A                         | N/A          |
| <b>Grand Totals</b>          |      | <u>3,051,854</u> | <u>9,875</u>         | <u>210,500</u> | <u>2,685,132</u>  | <u>5,957,361</u>  | <u>156,356</u> | <u>5,801,005</u> | <u>5,796,762</u> | <u>5,786,905</u> | 0.1                         | 0.2          |
| General fund balance applied |      |                  |                      |                |                   |                   |                | -                | -                | (80,000)         | 100.0                       | 0.0          |
| Tax levy                     |      |                  |                      |                |                   |                   |                | <u>5,801,005</u> | <u>5,796,762</u> | <u>5,706,905</u> | <u>0.10</u>                 | <u>1.60</u>  |

## SUMMARY BY DIVISION

|                          | <u>Revenues</u>     | <u>Expenses</u>      | <u>Adjustments</u> | <u>Levy</u>          |
|--------------------------|---------------------|----------------------|--------------------|----------------------|
| <b>PUBLIC SAFETY</b>     |                     |                      |                    |                      |
| District Attorney        | \$ 646,482          | \$ 1,948,798         | \$ -               | \$ 1,302,316         |
| Clerk of Courts & Courts | 2,430,788           | 4,581,483            | -                  | 2,150,695            |
| Sheriff                  | 2,335,044           | 24,640,360           | -                  | 22,305,316           |
| Jail Improvements        | 160,700             | 177,508              | (16,808)           | -                    |
| Coroner                  | 170,000             | 556,061              | -                  | 386,061              |
| Emergency Management     | 203,552             | 402,420              | -                  | 198,868              |
|                          | <u>\$ 5,946,566</u> | <u>\$ 32,306,630</u> | <u>\$ (16,808)</u> | <u>\$ 26,343,256</u> |

# **DISTRICT ATTORNEY**

**General Fund – Department: 101  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Christian Gossett  
**LOCATION:** Winnebago County District Attorney  
Orrin King Building  
448 Algoma Boulevard, Second and Third Floors  
Oshkosh, WI 54901

**TELEPHONE:** 236-4977

## **MISSION STATEMENT:**

The Winnebago County District Attorney's Office is dedicated to the pursuit of truth and justice by maintaining the highest ethical standards, safeguarding the rights of all members of our community, protecting the community through vigorous prosecution of criminal offenders, and providing compassionate services to the victims of crime.

To accomplish this mission we hereby resolve that:

1. We will promote the highest standards of integrity and professional conduct for ourselves and for those we work with.
2. We will serve our communities with competent professional legal representation.
3. We will treat all persons with whom we have contact with in a professional and respectful manner.
4. We will hold ourselves accountable both individually and collectively for ensuring the policies of the office and the needs of the community are served.
5. We will be forthright in our communications with all persons.
6. We will work in a collaborative manner with law enforcement and our communities to address the needs of and promote the highest possible quality of life for the citizens of Winnebago County.
7. We will show compassion and understanding to victims of crime and ensure that they are treated with dignity and respect.
8. We will put the needs and best interests of the community before the personal or political interests of any individual or individuals.

**PROGRAM DESCRIPTION:**

**PROSECUTION:** Twelve person prosecution staff providing expert representation of citizens in all matters concerning the criminal justice system.

**INVESTIGATION:** Two investigators who help prepare cases for court or non-prosecution through a variety of investigative means. Maintain security for office staff and victims/witnesses who are subpoenaed and appear in court. Locate and serve all victims/witnesses and cancel those whose cases have settled. Document previous police contacts and criminal records of all clients referred for charges to DA's Office and update and verify warrants for courts and County Clerk's Office.

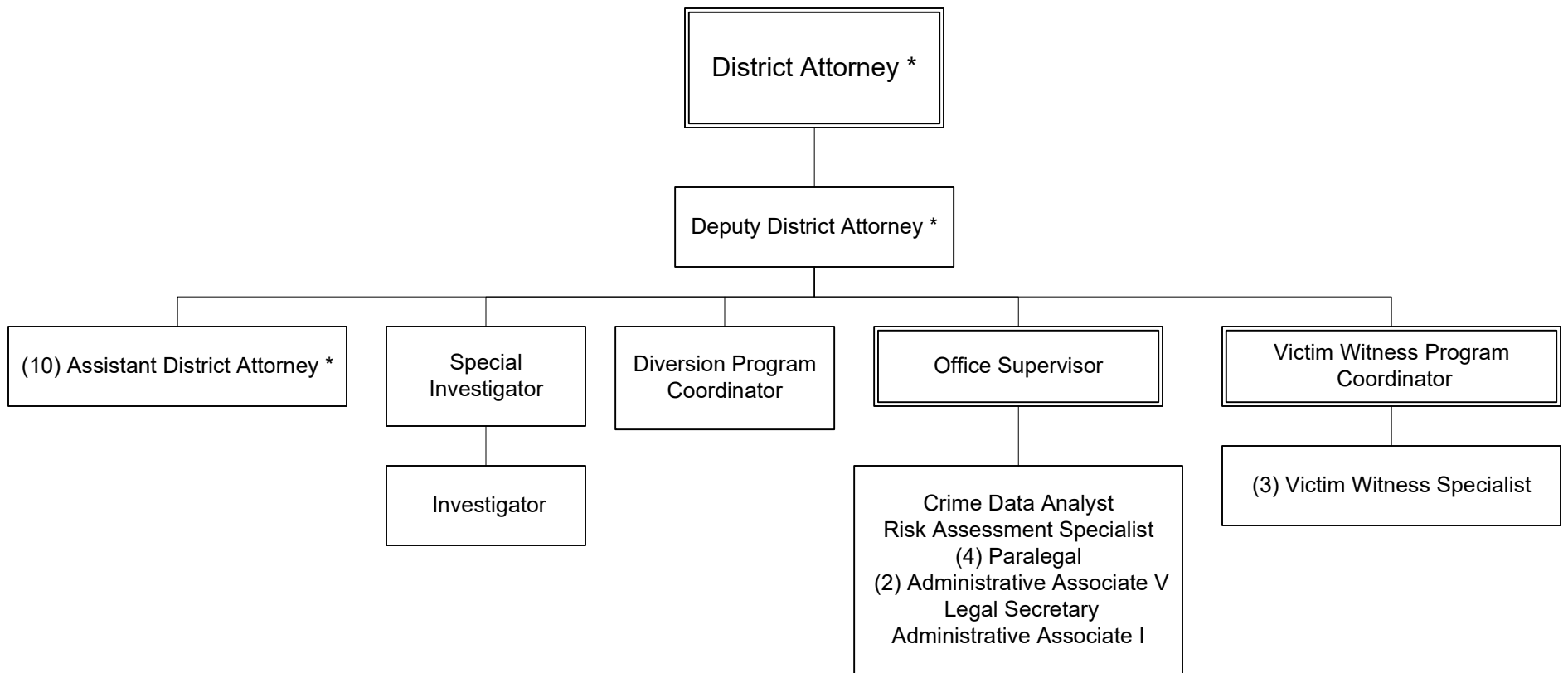
**VICTIM/WITNESS:** Full-time Victim/Witness Coordinator and three full-time victim witness assistants acting as liaison between victims and witnesses of crime and the District Attorney's Office staff attorneys.

**DIVERSION PROGRAM(S):** Full-time Program Coordinator, Full-time Risk Assessment Coordinator, Crime Data Analyst and two full-time Administrative Assistants who work together to evaluate participants and monitor alternative and diversion programs as well as study and evaluate program effectiveness.

**SUPPORT STAFF:** Experienced paralegals, secretaries and receptionist involved in the preparation of search/arrest warrants, motion papers, trial memoranda, briefs, and miscellaneous legal documents, as well as the coordination.

**INTERN PROGRAM:** Utilization of both college and law school students to serve as interns in the District Attorney's Office for assistance in processing and prosecuting various civil and criminal matters.

# DISTRICT ATTORNEY



\* State Employee

# **DISTRICT ATTORNEY**

**General Fund – Department: 101  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Christian Gossett  
**LOCATION:** Winnebago County District Attorney  
Orrin King Building  
448 Algoma Boulevard, Second and Third Floors  
Oshkosh, WI 54901

**TELEPHONE: 236-4977**

## **2021 ACCOMPLISHMENTS:**

- 1. Implemented a Methamphetamine and Opioid Intervention plan.**
- 2. Implemented new protocols and procedures to better serve victims and to comply with Marsy's Law.**
- 3. Implemented a fully accessible remote office while continuing to provide all essential services for staff and the public.**

## **2022 GOALS & OBJECTIVES:**

- 1. Implementation of Winnebago County Connect to maintain a lower jail population and provide more immediate services for individuals including mental health treatment, AODA assessments and follow-up, and economic support in order to recognize government benefits that are available for treatment programs, job skills, housing assistance, and suicide prevention.**
- 2. Expand treatment opportunities for the Methamphetamine and Opioid Intervention plan.**
- 3. Eliminate externally stored files in order to free up county space for other uses.**
- 4. Complete a program analysis for all pre-existing diversion programs.**

# DISTRICT ATTORNEY

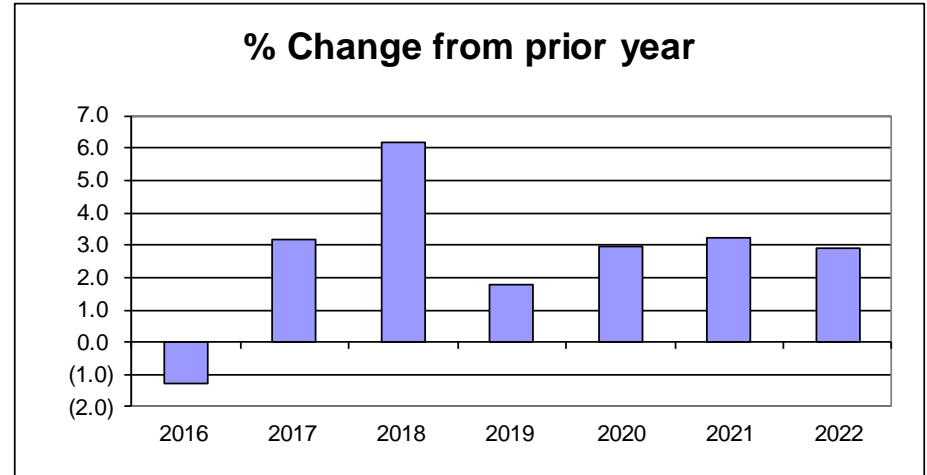
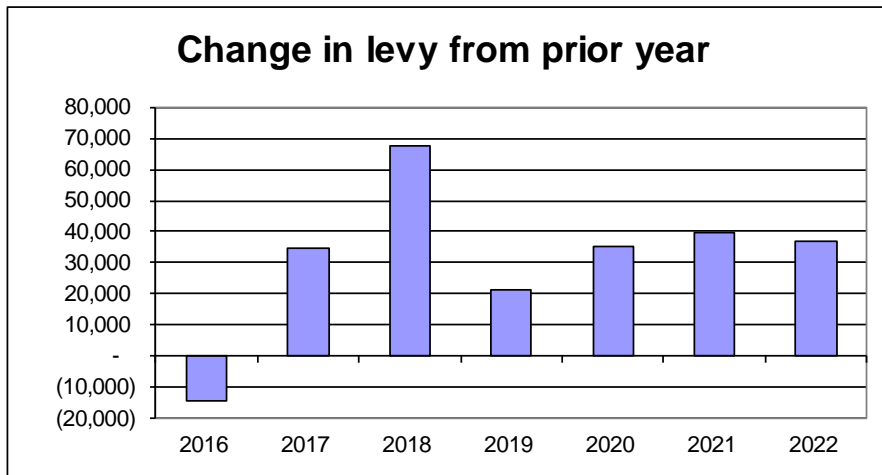
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 18   | 18   | 18   | 18   | 18   | 18   | 17   | 17   | 18   | 18   |
| Part Time | 0    | 0    | 1    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 18   | 18   | 19   | 18   | 18   | 18   | 17   | 17   | 18   | 18   |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The tax levy for 2022 is \$1,302,316, an increase of \$36,923 or 2.92% over 2021. A schedule of significant changes follows.





## SIGNIFICANT CHANGES FROM 2021 ADOPTED - District Attorney

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 1,265,393</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| WI Dept of Justice                       | (83,610)            | Increase due to the final reimbursement year of the medication assisted treatment grant through the Department of Justice that was originally from 2019-2021, but was given a one-year extension due to COVID-19. This grant covers medication and treatment of Opioid addiction and there was not too many expenses in 2020 or 2021 due to COVID-19. |
| Other Fees                               | 30,000              | Decrease to adjust revenue account being used for diversion payments.   |
| Diversion Program Fees                   | (30,000)            | Increase to adjust revenue account being used for diversion payments.   |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Health Insurance                         | (37,992)            | Decrease based on 2021's budget having three vacancies and those vacancies were budgeted with the assumption of family coverage. Of the three vacancies, one waived coverage, one took employee only coverage and one took family coverage; this results in a cost-savings.   |
| Travel Category                          | 3,217               | Increase due to the District Attorney and the other Prosecutors not being able to complete their CLE credits due to COVID-19. Also, medication assisted treatment grant requires conference travel which was also halted during 2020/2021. Therefore, more registration costs and travel costs are needed in 2022.                                    |
| Medical Supplies                         | 79,410              | Increase due to the final year of the medication assisted treatment grant that was originally from 2019-2021, but was given a one-year extension due to COVID-19. This grant covers medication and treatment of Opioid addiction and there was not too many expenses in 2020 or 2021 due to COVID-19.   |
| Small Equipment Technology               | 10,000              | Increase due to the purchase of a smart board and desktop computer funded by the medication assisted treatment grant.   |
| Professional Service                     | 3,000               | Increase for diversion related services.  |
| Other Contracted Services                | (77,064)            | Decrease in the medication assisted treatment grant for NYU (New York University) which is used as the research partner for this grant.   |
| Other Contracted Services - Interfund    | (4,000)             | Decrease as this account was being used in error. The electronic GPS monitoring payments are split between the District Attorney's office and the Sheriff's office. A provider is paid for these services, therefore it does not classify as an interfund expense.  |
| Medical Detoxification                   | 115,056             | Increase due to the final year of the medication assisted treatment grant that was originally from 2019-2021, but was given a one-year extension due to COVID-19. This grant covers medication and treatment of Opioid addiction and there was not too many expenses in 2020 or 2021 due to COVID-19.   |
| <b>Other small changes</b>               | <b>28,906</b>       | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ 1,302,316</b> |   |

# **Financial Summary** **District Attorney**

| <b>Items</b>       | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|--------------------|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues     | 300,821                            | 562,872                               | 562,872                            | 562,872                             | 646,482                            |
| Labor              | 778,784                            | 1,450,276                             | 1,450,276                          | 1,450,276                           | 1,445,604                          |
| Travel             | 62                                 | 7,030                                 | 8,080                              | 8,080                               | 11,297                             |
| Capital            | -                                  | -                                     | -                                  | -                                   | -                                  |
| Other Expenditures | 119,132                            | 362,917                               | 369,909                            | 369,909                             | 491,897                            |
| Total Expenditures | 897,978                            | 1,820,223                             | 1,828,265                          | 1,828,265                           | 1,948,798                          |
| Levy               |                                    |                                       | 1,265,393                          |                                     | 1,302,316                          |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 101 - District Attorney</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                   | 42002  | 136,621        | 96,876         | 150,986        | 145,000         | 145,000         | 145,000           | 145,000         | 145,000           | 145,000         | 0.00%                                |
| WI Dept of Justice                          | 42018  | 0              | 8,612          | 330,589        | 276,872         | 276,872         | 276,872           | 360,482         | 360,482           | 360,482         | 30.20%                               |
| <b>Intergov Rev Subtotal:</b>               |        | <b>136,621</b> | <b>105,488</b> | <b>481,575</b> | <b>421,872</b>  | <b>421,872</b>  | <b>421,872</b>    | <b>505,482</b>  | <b>505,482</b>    | <b>505,482</b>  | <b>19.82%</b>                        |
| <b>Licenses:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Victim Witness Surcharge                    | 44009  | 55,935         | 42,101         | 42,782         | 40,000          | 40,000          | 40,000            | 40,000          | 40,000            | 40,000          | 0.00%                                |
| <b>Licenses Subtotal:</b>                   |        | <b>55,935</b>  | <b>42,101</b>  | <b>42,782</b>  | <b>40,000</b>   | <b>40,000</b>   | <b>40,000</b>     | <b>40,000</b>   | <b>40,000</b>     | <b>40,000</b>   | <b>0.00%</b>                         |
| <b>Public Services:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                                  | 45002  | 16,952         | 8,107          | 3,782          | 35,000          | 35,000          | 25,000            | 20,000          | 5,000             | 5,000           | -85.71%                              |
| Forms Copies Etc                            | 45003  | 26,655         | 3,364          | 1,161          | 1,000           | 1,000           | 1,000             | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Diversion Program Fees                      | 45005  | 54,995         | 47,784         | 49,263         | 65,000          | 65,000          | 75,000            | 80,000          | 95,000            | 95,000          | 46.15%                               |
| Program Fees                                | 45055  | 5,775          | 2,410          | 3,755          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Public Services Subtotal:</b>            |        | <b>104,377</b> | <b>61,665</b>  | <b>57,961</b>  | <b>101,000</b>  | <b>101,000</b>  | <b>101,000</b>    | <b>101,000</b>  | <b>101,000</b>    | <b>101,000</b>  | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>             |        | <b>296,933</b> | <b>209,254</b> | <b>582,317</b> | <b>562,872</b>  | <b>562,872</b>  | <b>562,872</b>    | <b>646,482</b>  | <b>646,482</b>    | <b>646,482</b>  | <b>14.85%</b>                        |
| <b>Misc Revenues:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Miscellaneous Revenues                | 48109  | 0              | 0              | 385            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>              |        | <b>0</b>       | <b>0</b>       | <b>385</b>     | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b>         |        | <b>0</b>       | <b>0</b>       | <b>385</b>     | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Revenue Total:</b>                       |        | <b>296,933</b> | <b>209,254</b> | <b>582,702</b> | <b>562,872</b>  | <b>562,872</b>  | <b>562,872</b>    | <b>646,482</b>  | <b>646,482</b>    | <b>646,482</b>  | <b>14.85%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 101 - District Attorney</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                               |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                                 | 51100  | 833,786          | 843,621          | 879,419          | 964,050          | 964,050          | 964,050           | 998,181          | 998,181           | 998,181          | 3.54%                                |
| Temporary Employees                         | 51101  | 0                | 0                | 2,500            | 6,000            | 6,000            | 6,000             | 6,000            | 6,000             | 6,000            | 0.00%                                |
| Overtime                                    | 51105  | 2,248            | 1,060            | 1,033            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Comp Time                                   | 51108  | 0                | 0                | 344              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>                      |        | <b>836,034</b>   | <b>844,681</b>   | <b>883,296</b>   | <b>970,050</b>   | <b>970,050</b>   | <b>970,050</b>    | <b>1,004,181</b> | <b>1,004,181</b>  | <b>1,004,181</b> | <b>3.52%</b>                         |
| <b>Fringes Benefits:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                               | 51200  | 59,947           | 60,256           | 63,437           | 74,209           | 74,209           | 74,209            | 76,820           | 76,820            | 76,820           | 3.52%                                |
| Health Insurance                            | 51201  | 252,622          | 262,225          | 257,309          | 320,486          | 320,486          | 320,486           | 282,494          | 282,494           | 282,494          | -11.85%                              |
| Dental Insurance                            | 51202  | 14,956           | 14,982           | 14,136           | 16,726           | 16,726           | 16,726            | 15,146           | 15,146            | 15,146           | -9.45%                               |
| Workers Compensation                        | 51203  | 4,347            | 2,170            | 1,227            | 3,644            | 3,644            | 3,644             | 3,179            | 3,179             | 3,179            | -12.76%                              |
| Unemployment Comp                           | 51204  | 478              | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                               | 51206  | 48,750           | 49,648           | 53,714           | 59,569           | 59,569           | 59,569            | 58,195           | 58,195            | 58,195           | -2.31%                               |
| Fringe Benefits Other                       | 51207  | 3,889            | 4,398            | 4,482            | 5,592            | 5,592            | 5,592             | 5,589            | 5,589             | 5,589            | -0.05%                               |
| <b>Fringes Benefits Subtotal:</b>           |        | <b>384,988</b>   | <b>393,679</b>   | <b>394,305</b>   | <b>480,226</b>   | <b>480,226</b>   | <b>480,226</b>    | <b>441,423</b>   | <b>441,423</b>    | <b>441,423</b>   | <b>-8.08%</b>                        |
| <b>Total Labor:</b>                         |        | <b>1,221,022</b> | <b>1,238,359</b> | <b>1,277,601</b> | <b>1,450,276</b> | <b>1,450,276</b> | <b>1,450,276</b>  | <b>1,445,604</b> | <b>1,445,604</b>  | <b>1,445,604</b> | <b>-0.32%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 101 - District Attorney</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                        | 52001  | 700            | 1,770          | 675            | 2,000           | 2,000           | 1,000             | 3,028           | 3,028             | 3,028           | 51.40%                               |
| Automobile Allowance                        | 52002  | 3,080          | 3,255          | 200            | 2,000           | 2,000           | 2,000             | 2,112           | 2,112             | 2,112           | 5.60%                                |
| Commercial Travel                           | 52004  | 0              | 485            | 394            | 900             | 900             | 900               | 1,209           | 1,209             | 1,209           | 34.33%                               |
| Meals                                       | 52005  | 614            | 454            | 61             | 963             | 963             | 963               | 1,798           | 1,798             | 1,798           | 86.71%                               |
| Lodging                                     | 52006  | 492            | 1,498          | 870            | 1,500           | 1,500           | 1,500             | 2,822           | 2,822             | 2,822           | 88.13%                               |
| Other Travel Exp                            | 52007  | 429            | 260            | 36             | 467             | 467             | 467               | 128             | 128               | 128             | -72.59%                              |
| Taxable Benefit                             | 52008  | 102            | 274            | 9              | 250             | 250             | 200               | 200             | 200               | 200             | -20.00%                              |
| <b>Travel Subtotal:</b>                     |        | <b>5,416</b>   | <b>7,996</b>   | <b>2,245</b>   | <b>8,080</b>    | <b>8,080</b>    | <b>7,030</b>      | <b>11,297</b>   | <b>11,297</b>     | <b>11,297</b>   | <b>39.81%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                        |        | <b>5,416</b>   | <b>7,996</b>   | <b>2,245</b>   | <b>8,080</b>    | <b>8,080</b>    | <b>7,030</b>      | <b>11,297</b>   | <b>11,297</b>     | <b>11,297</b>   | <b>39.81%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                                   | 58004  | 0              | 29,133         | 39,700         | 0               | 0               | 0                 | 36,600          | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>             |        | <b>0</b>       | <b>29,133</b>  | <b>39,700</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>36,600</b>   | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>                       |        | <b>0</b>       | <b>29,133</b>  | <b>39,700</b>  | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>36,600</b>   | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 101 - District Attorney</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                             | 53000  | 8,797          | 9,615          | 11,946         | 12,640          | 12,640          | 10,000            | 10,000          | 9,000             | 9,000           | -28.80%                              |
| Stationery and Forms                        | 53001  | 526            | 463            | 519            | 1,000           | 1,000           | 1,000             | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Printing Supplies                           | 53002  | 6,546          | 3,771          | 1,177          | 4,000           | 4,000           | 2,000             | 2,500           | 2,500             | 2,500           | -37.50%                              |
| Postage and Box Rent                        | 53004  | 180            | 64             | 1              | 400             | 400             | 250               | 400             | 400               | 400             | 0.00%                                |
| Computer Supplies                           | 53005  | 117            | 62             | 162            | 150             | 150             | 200               | 200             | 200               | 200             | 33.33%                               |
| Computer Software                           | 53006  | 72             | 229            | 0              | 625             | 625             | 625               | 2,125           | 2,125             | 2,125           | 240.00%                              |
| Telephone                                   | 53008  | 17,636         | 17,705         | 21,332         | 24,696          | 24,696          | 24,696            | 24,696          | 24,696            | 24,696          | 0.00%                                |
| Telephone Supplies                          | 53009  | 57             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Print Duplicate                             | 73003  | 5,674          | 2,285          | 1,099          | 4,000           | 4,000           | 2,000             | 2,000           | 2,000             | 2,000           | -50.00%                              |
| Postage and Box Rent                        | 73004  | 8,971          | 6,907          | 7,600          | 9,000           | 9,000           | 9,000             | 9,000           | 6,500             | 6,500           | -27.78%                              |
| Computer Licensing Charge                   | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 198             | 198               | 198             | 100.00%                              |
| <b>Office Subtotal:</b>                     |        | <b>48,575</b>  | <b>41,100</b>  | <b>43,835</b>  | <b>56,511</b>   | <b>56,511</b>   | <b>49,771</b>     | <b>52,119</b>   | <b>48,619</b>     | <b>48,619</b>   | <b>-13.97%</b>                       |
| <b>Operating:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Membership Dues                             | 53502  | 5,666          | 5,470          | 5,810          | 6,400           | 6,400           | 6,148             | 8,400           | 8,400             | 8,400           | 31.25%                               |
| Food  | 53520  | 10             | 0              | 0              | 250             | 250             | 250               | 250             | 250               | 250             | 0.00%                                |
| Small Equipment                             | 53522  | 773            | 763            | 19,659         | 5,400           | 5,400           | 5,400             | 6,000           | 5,000             | 5,000           | -7.41%                               |
| Medical Supplies                            | 53524  | 43             | 30             | 144            | 100             | 100             | 100               | 79,510          | 79,510            | 79,510          | 79,410.00%                           |
| Legal Fees                                  | 53530  | 40             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Investigation Expense                       | 53532  | 6,871          | 6,456          | 3,290          | 8,000           | 8,000           | 8,000             | 8,000           | 6,000             | 6,000           | -25.00%                              |
| Witness Expense                             | 53535  | 1,244          | 3,959          | 3,157          | 3,500           | 3,500           | 3,500             | 3,500           | 3,500             | 3,500           | 0.00%                                |
| Motor Fuel                                  | 53548  | 0              | 0              | 0              | 1,000           | 1,000           | 1,000             | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Operating Licenses Fees                     | 53553  | 0              | 0              | 50             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology                  | 53580  | 2,471          | 1,685          | 15,762         | 4,500           | 4,500           | 4,500             | 14,500          | 14,500            | 14,500          | 222.22%                              |
| Motor Fuel                                  | 73548  | 2,993          | 3,615          | 2,343          | 3,500           | 3,500           | 3,500             | 3,500           | 3,500             | 3,500           | 0.00%                                |
| <b>Operating Subtotal:</b>                  |        | <b>20,113</b>  | <b>21,977</b>  | <b>50,216</b>  | <b>32,650</b>   | <b>32,650</b>   | <b>32,398</b>     | <b>124,660</b>  | <b>121,660</b>    | <b>121,660</b>  | <b>272.62%</b>                       |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Department - 101 - District Attorney</b> |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Repairs &amp; Maint:</b>                 |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Maintenance Equipment                       | 54022  | 145                | 361                | 222                | 350                | 350                | 350                | 350                | 350                | 350                | 0.00%                                |
| Equipment Repairs                           | 54029  | 120                | 0                  | 155                | 250                | 250                | 250                | 250                | 250                | 250                | 0.00%                                |
| Technology Repair and Maintain              | 74029  | 297                | 297                | 198                | 264                | 264                | 264                | 330                | 330                | 330                | 25.00%                               |
| <b>Repairs &amp; Maint Subtotal:</b>        |        | <b>561</b>         | <b>658</b>         | <b>575</b>         | <b>864</b>         | <b>864</b>         | <b>864</b>         | <b>930</b>         | <b>930</b>         | <b>930</b>         | <b>7.64%</b>                         |
| <b>Contractual Services:</b>                |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Vehicle Repairs                             | 55005  | 1,546              | 1,802              | 1,652              | 3,000              | 3,000              | 3,000              | 3,000              | 3,000              | 3,000              | 0.00%                                |
| Transcription Services                      | 55009  | 1,673              | 1,414              | 1,217              | 2,000              | 2,000              | 2,000              | 3,000              | 3,000              | 3,000              | 50.00%                               |
| Professional Service                        | 55014  | 53,731             | 33,406             | 32,067             | 41,000             | 41,000             | 41,000             | 44,000             | 44,000             | 44,000             | 7.32%                                |
| Other Contract Serv                         | 55030  | 0                  | 0                  | 232,783            | 84,064             | 84,064             | 84,064             | 3,400              | 7,000              | 7,000              | -91.67%                              |
| Medical Detoxification                      | 55066  | 0                  | 0                  | 71,296             | 140,000            | 140,000            | 140,000            | 255,056            | 255,056            | 255,056            | 82.18%                               |
| Other Contract Services                     | 75030  | 4,349              | 1,683              | 1,980              | 4,000              | 4,000              | 4,000              | 4,000              | 0                  | 0                  | -100.00%                             |
| <b>Contractual Services Subtotal:</b>       |        | <b>61,298</b>      | <b>38,304</b>      | <b>340,995</b>     | <b>274,064</b>     | <b>274,064</b>     | <b>274,064</b>     | <b>312,456</b>     | <b>312,056</b>     | <b>312,056</b>     | <b>13.86%</b>                        |
| <b>Insurance Expenses:</b>                  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Prop Liab Insurance                         | 76000  | 6,684              | 3,960              | 4,116              | 5,820              | 5,820              | 5,820              | 8,632              | 8,632              | 8,632              | 48.32%                               |
| <b>Insurance Expenses Subtotal:</b>         |        | <b>6,684</b>       | <b>3,960</b>       | <b>4,116</b>       | <b>5,820</b>       | <b>5,820</b>       | <b>5,820</b>       | <b>8,632</b>       | <b>8,632</b>       | <b>8,632</b>       | <b>48.32%</b>                        |
| <b>Total Other Operating:</b>               |        | <b>137,231</b>     | <b>106,000</b>     | <b>439,737</b>     | <b>369,909</b>     | <b>369,909</b>     | <b>362,917</b>     | <b>498,797</b>     | <b>491,897</b>     | <b>491,897</b>     | <b>32.98%</b>                        |
| <b>Expense Total:</b>                       |        | <b>1,363,669</b>   | <b>1,381,488</b>   | <b>1,759,283</b>   | <b>1,828,265</b>   | <b>1,828,265</b>   | <b>1,820,223</b>   | <b>1,992,298</b>   | <b>1,948,798</b>   | <b>1,948,798</b>   | <b>6.59%</b>                         |
| <b>District Attorney Net/(Levy):</b>        |        | <b>(1,066,736)</b> | <b>(1,172,234)</b> | <b>(1,176,580)</b> | <b>(1,265,393)</b> | <b>(1,265,393)</b> | <b>(1,257,351)</b> | <b>(1,345,816)</b> | <b>(1,302,316)</b> | <b>(1,302,316)</b> | <b>2.92%</b>                         |
| General Fund Balance Applied:               |        | 0                  | 0                  | 31,500             | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0.00%                                |
| <b>District Attorney Net/(Levy):</b>        |        | <b>(1,066,736)</b> | <b>(1,172,234)</b> | <b>(1,145,080)</b> | <b>(1,265,393)</b> | <b>(1,265,393)</b> | <b>(1,257,351)</b> | <b>(1,345,816)</b> | <b>(1,302,316)</b> | <b>(1,302,316)</b> | <b>2.92%</b>                         |

# CLERK OF COURTS & COURTS

General Fund – Division: 130  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Tara Berry  
LOCATION: Winnebago County Clerk of Courts  
Courthouse  
415 Jackson Street, First Floor  
Oshkosh, WI 54901

TELEPHONE: 236-4849

## MISSION STATEMENT:

To provide efficient dispensation of justice in all legal matters brought before the Courts. The Court System employees strive for excellent customer service; it is through their dedication and professionalism the system is able to implement the policies and procedures established by the judiciary and legislature. The Court System is dedicated to ensuring equal access to court services and enhancing public confidence in the justice system.

## PROGRAM DESCRIPTION:

**CLERK OF COURTS:** The Clerk of Courts (COC) maintains all official court records filed with the Court. Additionally, the COC is responsible for jury management, exhibit management, annual reports, budgeting for the courts and related functions, collections of monies owed to the County and State, annual court calendars, as well as provide an administrative link between the Judiciary, County Executive, County Board and the public.

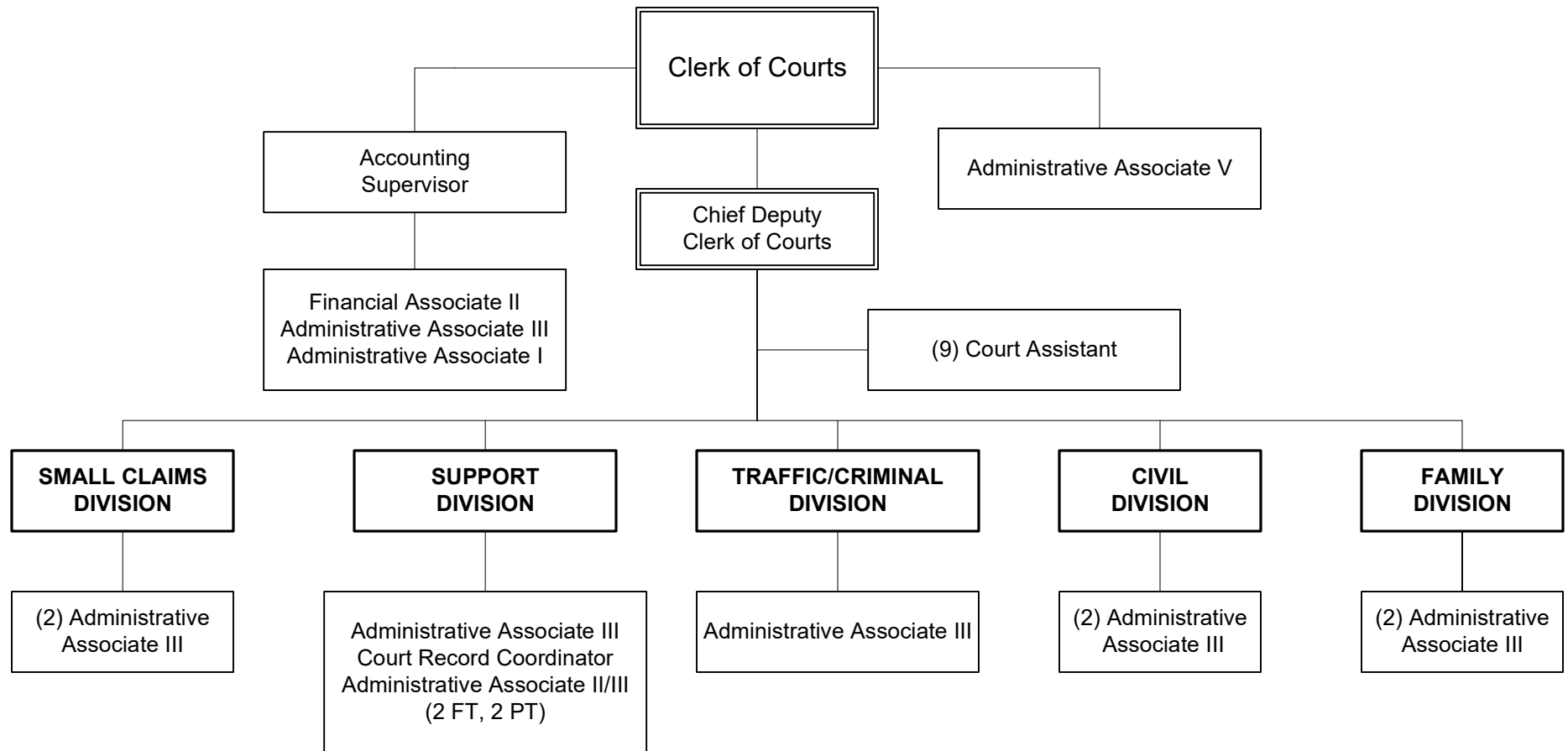
**FAMILY COURT COMMISSIONER:** Hears family actions, temporary hearings, default divorce hearings, post judgment hearings and assists the public with family actions including restraining order hearings and other statutory requirements.

**COURT COMMISSIONER:** Provides assistance to the Circuit Courts by hearing initial appearances, preliminary and various other hearings on criminal, traffic, ordinance, small claims, juvenile, paternity, and mental and alcohol matters.

**CIRCUIT COURTS:** Provide for the efficient dispensation of justice in all legal matters brought before them.

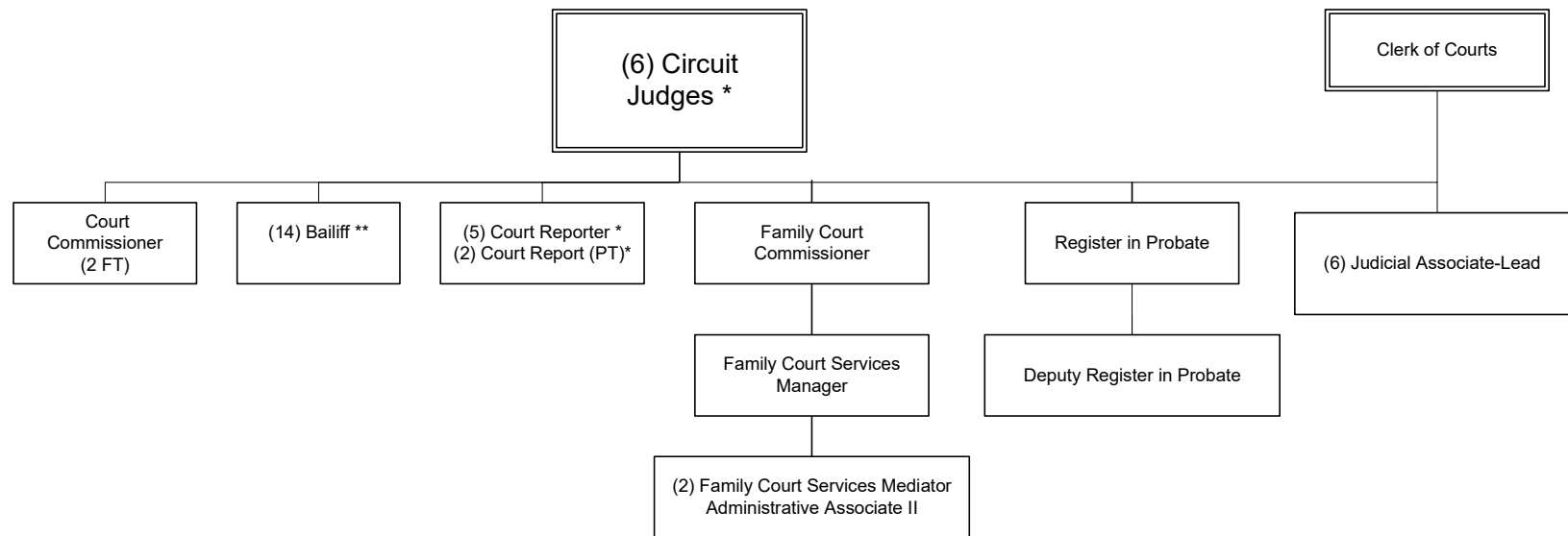


# CLERK OF COURTS



\* State Employee

# CIRCUIT COURTS



\* State Employee  
\*\* Unclassified Employee

# CLERK OF COURTS & COURTS

General Fund – Division: 130  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Tara Berry  
LOCATION: Winnebago County Clerk of Courts  
Courthouse  
415 Jackson Street, First Floor  
Oshkosh, WI 54901

TELEPHONE: 236-4849

## 2021 ACCOMPLISHMENTS:

1. Due to the consolidation efforts, the Clerk of Courts was able to provide excellent customer service for anyone coming into the Courthouse that needs service or direction; this was especially important through the COVID-19 pandemic.
2. The COC worked diligently to come up with creative and effective ways to work with customers during the COVID-19 pandemic. We will continue to use as many of those avenues as possible to safely and efficiently serve our customers.
3. Pre-COVID-19, we created a greeter duty that staff in the Clerk of Courts shared in being prepared to help the front line as needed. This continued to be used to efficiently assist customers to avoid unnecessary wait time for service.
4. The COC and Court staff worked with a multitude of agencies to continue to provide access to justice during the COVID-19 pandemic in creative ways. Video conferencing systems were heavily utilized and assisted with the movement of cases through remote means.
5. We were able to stay within the allotted 2020 budget despite a very fiscally challenging year.
  - a. Even though the Department of Revenue (SDC) stopped collecting on new accounts due to the COVID-19 pandemic, we met budget largely due to all the work that was done leading up to the pandemic to successfully establish accounts with the DOR.
  - b. The COC was able to stay well within the allotted 2020 budget through continual monitoring of the respective individual budgets within this department. We also worked closely with the Finance Department to actively pursue any costs that could be reimbursed through the CARES Act.

6. The COC continues to work with the County, State, and the Courts in order to facilitate the installation of Digital Audio Recording Systems (DARS) in each Courtroom. As of July 2021, 4 of the 9 Courtrooms have fully functional DARS installed. There is a national shortage of Court Reporters and the DARS will assist when Winnebago County has a shortage in the future.
7. We continue improving the COC website with additional user-friendly resources for the public to assist them with questions they have as they navigate the legal system. Many of these additions were related to COVID-19 practices and protocols that were maintained as we moved through the year.
8. Initiated discussion of various sections of the Winnebago County Clerk of Courts Handbook during staff meetings.

#### **2022 GOALS & OBJECTIVES:**

1. Due to the COVID-19 pandemic, the goals for 2022 will remain similar to the 2021 goals. Although the goals in 2021 were great goals, we need more time to focus on them due to our efforts of adapting and responding to changing the way we did business and stayed healthy in 2021.
2. To further improve the COC and Courts website with additional user-friendly resources. This will assist the public as they navigate the legal system. Though we continue to evaluate the resources available to customers, progress can always be made to improve online resources.
3. To implement a formal internship program for students enrolled at FVTC or UW-Oshkosh. The process to set up the internships has been started; but there is more work to be done to make it a formal program. This continues to be a goal, one I hope we can achieve in 2022.
4. To implement a formal training process for the Clerk of Courts employees. 'Position Specific Manuals' are being created through a joint effort with management and the staff. These manuals will be used to ensure all employees are getting the same training and are consistent and following the "best practices" for the record keeping process in Winnebago County. To continue to revisit sections of the Winnebago County Clerk of Courts Handbook during staff meetings.

#### **ONGOING GOALS & OBJECTIVES:**

1. Continue to develop the Financial Division created by the COC to work with the Department of Revenue to collect monies for fines and unpaid judgments regardless of the age of the receivable in order to increase revenue for the County and the State.
2. Work with Victim-Witness to locate victims owed restitution that the Clerk of Courts collects.
3. Continually evaluate the workflow and workload of the staff and continue to cross-train staff in order to better serve the public and keep employees engaged for employee retention.

- 4. Encourage staff to be actively engaged in wellness events organized by the County Wellness Committee.**
- 5. Continue work on file retention and purging old files at Butler storage with the long-range plan of having all of the files at the Courthouse.**
- 6. Meet regularly with court staff and business partners to continue to develop procedures that maintain our current high standard for court processing and continue to improve customer service.**
- 7. Continue back scanning of old files to increase availability of records, security of records and decrease long-term storage costs to the County.**

# CLERK OF COURTS & COURTS

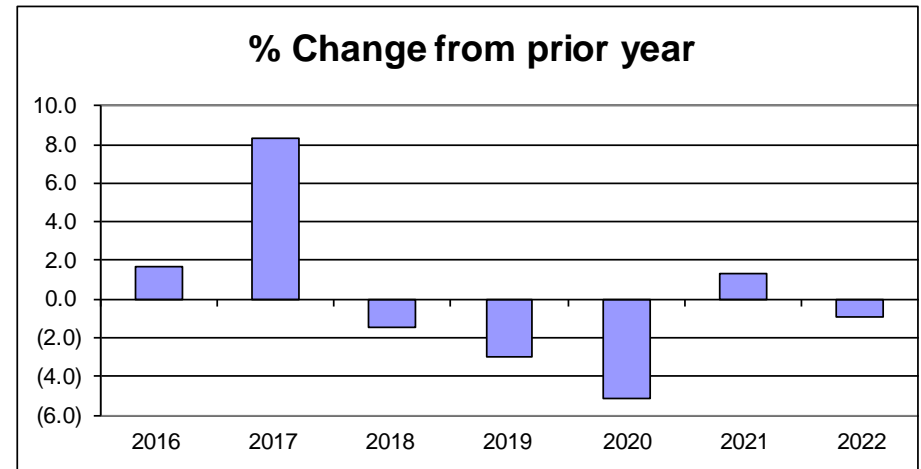
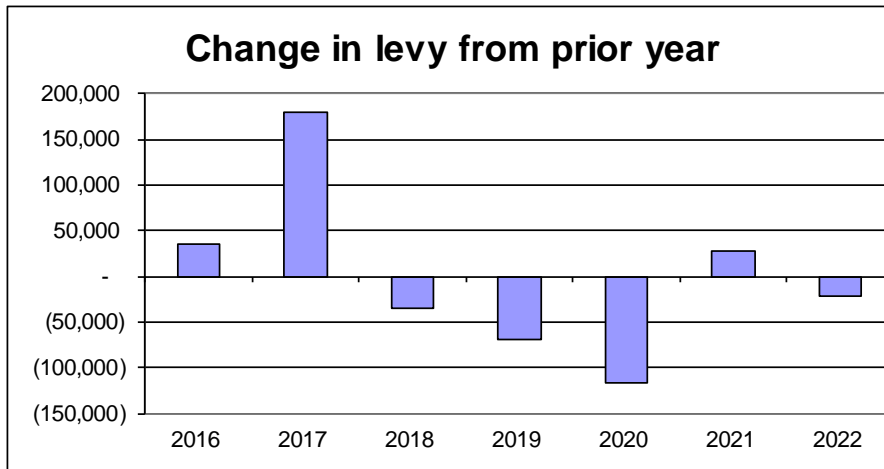
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 44   | 44   | 44   | 43   | 43   | 43   | 42   | 42   | 42   | 42   |
| Part Time | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    |
| Total     | 46   | 46   | 46   | 45   | 45   | 45   | 44   | 44   | 44   | 44   |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The tax levy for 2022 is \$2,150,695, a decrease of \$20,775 or 0.96% under 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Clerk of Courts & Courts

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 2,171,470</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| County Fines                             | (15,000)            | Increase due to resuming collections on new accounts.   |
| Municipal Forfeiture                     | 5,000               | Increase due to resuming collections on new accounts.   |
| Bail Bond Forfeiture                     | 15,000              | Decrease due to Failure to Appear decreasing resulting in decreased forfeited bonds collected.  |
| Other Fees                               | 15,000              | Decrease based on filing trends.  |
| Search Notice Fees                       | 4,000               | Decrease due to availability at Public Access.  |
| Legal Fees Reimbursed                    | (12,000)            | Increase due to resuming collections on new accounts.   |
| Interest Income on Fines                 | (120,000)           | Increase due to resuming collections on new accounts.   |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Baliff and Matrol                        | (15,000)            | Decrease based on jury trends.  |
| Capital - Equipment Technology           | 93,000              | In 2022, \$93,000 is budgeted for Branch 4 Video Conference System replacement.   |
| Capital - Equipment                      | (100,000)           | In 2021, \$100,000 was budgeted for Branch 3 Video Conference System. In 2022, \$93,000 is budgeted in Capital - Equipment Technology for Branch 4 Video Conference System replacement. |
| Telephone                                | 3,900               | Increase due to technology usage post-pandemic.   |
| Other Contracted Services                | 6,000               | Increase for the video conferencing maintenance contract.   |
| <b>Other small changes</b>               | 99,325              | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ 2,150,695</b> |   |

# **Financial Summary** **Clerk of Courts & Courts**

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 1,598,595                 | 2,403,708                    | 2,326,838                 | 2,326,838                  | 2,430,788                 |
| Labor              | 1,791,193                 | 3,262,925                    | 3,304,345                 | 3,304,345                  | 3,379,661                 |
| Travel             | 3,891                     | 15,039                       | 16,479                    | 16,479                     | 16,637                    |
| Capital            | 20,810                    | 103,000                      | 100,000                   | 120,000                    | 93,000                    |
| Other Expenditures | 477,509                   | 1,036,865                    | 1,077,484                 | 1,082,674                  | 1,092,185                 |
| Total Expenditures | 2,293,403                 | 4,417,829                    | 4,498,308                 | 4,523,498                  | 4,581,483                 |
| Levy               |                           |                              | 2,171,470                 |                            | 2,150,695                 |



## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 130 - Courts</b>     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration          | 42002  | 0              | 0              | 41,107         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Children and Families           | 42005  | 73,583         | 105,075        | 137,008        | 125,000         | 125,000         | 125,000           | 125,000         | 125,000           | 125,000         | 0.00%                                |
| WI Dept of Justice                 | 42018  | 662,223        | 705,657        | 690,619        | 647,328         | 647,328         | 647,328           | 647,328         | 647,328           | 647,328         | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>735,806</b> | <b>810,732</b> | <b>868,734</b> | <b>772,328</b>  | <b>772,328</b>  | <b>772,328</b>    | <b>772,328</b>  | <b>772,328</b>    | <b>772,328</b>  | <b>0.00%</b>                         |
| <b>Licenses:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Marriage Licenses                  | 44000  | 29,250         | 27,840         | 23,850         | 25,000          | 25,000          | 20,000            | 25,000          | 25,000            | 25,000          | 0.00%                                |
| Occupational Drivers Licenses      | 44005  | 100            | 20             | 40             | 160             | 160             | 180               | 160             | 160               | 160             | 0.00%                                |
| <b>Licenses Subtotal:</b>          |        | <b>29,350</b>  | <b>27,860</b>  | <b>23,890</b>  | <b>25,160</b>   | <b>25,160</b>   | <b>20,180</b>     | <b>25,160</b>   | <b>25,160</b>     | <b>25,160</b>   | <b>0.00%</b>                         |
| <b>Fines and Permits:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| County Fines                       | 44100  | 159,935        | 210,554        | 143,771        | 155,000         | 155,000         | 180,000           | 170,000         | 170,000           | 170,000         | 9.68%                                |
| State Fines                        | 44101  | 257,558        | 345,619        | 261,239        | 250,000         | 250,000         | 225,000           | 250,000         | 250,000           | 250,000         | 0.00%                                |
| Municipal Forfeiture               | 44109  | 37,790         | 36,265         | 24,975         | 25,000          | 25,000          | 23,000            | 20,000          | 20,000            | 20,000          | -20.00%                              |
| Bail Bond Forfeiture               | 44110  | 86,727         | 42,300         | 44,000         | 50,000          | 50,000          | 35,000            | 35,000          | 35,000            | 35,000          | -30.00%                              |
| <b>Fines and Permits Subtotal:</b> |        | <b>542,009</b> | <b>634,738</b> | <b>473,985</b> | <b>480,000</b>  | <b>480,000</b>  | <b>463,000</b>    | <b>475,000</b>  | <b>475,000</b>    | <b>475,000</b>  | <b>-1.04%</b>                        |
| <b>Public Services:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Probate Fees                       | 45001  | 43,681         | 50,019         | 51,818         | 41,000          | 41,000          | 37,000            | 42,000          | 42,000            | 42,000          | 2.44%                                |
| Other Fees                         | 45002  | 269,949        | 290,021        | 206,951        | 234,000         | 234,000         | 215,000           | 219,000         | 219,000           | 219,000         | -6.41%                               |
| Forms Copies Etc                   | 45003  | 30,117         | 27,748         | 19,640         | 25,000          | 25,000          | 25,000            | 25,000          | 25,000            | 25,000          | 0.00%                                |
| Support Filing Applic              | 45006  | 2,570          | 2,360          | 2,050          | 2,650           | 2,650           | 2,200             | 2,100           | 2,100             | 2,100           | -20.75%                              |
| Mediation                          | 45007  | 23,061         | 27,072         | 18,828         | 20,000          | 20,000          | 16,000            | 20,000          | 20,000            | 20,000          | 0.00%                                |
| Search Notice Fees                 | 45008  | 9,588          | 9,334          | 5,906          | 9,000           | 9,000           | 5,000             | 5,000           | 5,000             | 5,000           | -44.44%                              |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 130 - Courts</b>      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Legal Fees Reimbursed               | 45026  | 142,424          | 247,227          | 182,599          | 128,000          | 128,000          | 155,000           | 140,000          | 140,000           | 140,000          | 9.38%                                |
| Other Public Charges                | 45057  | 24,461           | 27,969           | 21,868           | 22,000           | 22,000           | 20,000            | 21,000           | 21,000            | 21,000           | -4.55%                               |
| Custody Study                       | 45070  | 16,181           | 26,341           | 7,770            | 15,000           | 15,000           | 13,000            | 15,000           | 15,000            | 15,000           | 0.00%                                |
| Jury Demand Fees                    | 45071  | 10,440           | 11,098           | 8,748            | 8,000            | 8,000            | 8,500             | 8,500            | 8,500             | 8,500            | 6.25%                                |
| Payment Plan Fees                   | 45072  | 7,860            | 7,640            | 3,750            | 7,500            | 7,500            | 3,400             | 5,000            | 5,000             | 5,000            | -33.33%                              |
| Restitution 5 Percent               | 45073  | 13,905           | 15,930           | 10,815           | 12,000           | 12,000           | 10,000            | 11,000           | 11,000            | 11,000           | -8.33%                               |
| Medical Cost Reimbursed             | 45076  | 350              | 183              | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Witness Fees Reimbursed             | 45077  | 2,127            | 3,918            | 2,084            | 2,500            | 2,500            | 2,100             | 2,100            | 2,100             | 2,100            | -16.00%                              |
| Juvenile Legal Fees Reimbursed      | 45078  | 4,807            | 7,135            | 4,349            | 4,200            | 4,200            | 4,000             | 4,100            | 4,100             | 4,100            | -2.38%                               |
| <b>Public Services Subtotal:</b>    |        | <b>601,520</b>   | <b>753,996</b>   | <b>547,176</b>   | <b>530,850</b>   | <b>530,850</b>   | <b>516,200</b>    | <b>519,800</b>   | <b>519,800</b>    | <b>519,800</b>   | <b>-2.08%</b>                        |
| <b>Intergov Services:</b>           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Family Court Services               | 43000  | 17,670           | 24,348           | 8,209            | 18,500           | 18,500           | 32,000            | 18,500           | 18,500            | 18,500           | 0.00%                                |
| <b>Intergov Services Subtotal:</b>  |        | <b>17,670</b>    | <b>24,348</b>    | <b>8,209</b>     | <b>18,500</b>    | <b>18,500</b>    | <b>32,000</b>     | <b>18,500</b>    | <b>18,500</b>     | <b>18,500</b>    | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|                                     |        | <b>1,926,356</b> | <b>2,251,674</b> | <b>1,921,993</b> | <b>1,826,838</b> | <b>1,826,838</b> | <b>1,803,708</b>  | <b>1,810,788</b> | <b>1,810,788</b>  | <b>1,810,788</b> | <b>-0.88%</b>                        |
| <b>Interest:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Interest Income on Fines            | 48003  | 453,686          | 1,100,389        | 651,332          | 500,000          | 500,000          | 600,000           | 620,000          | 620,000           | 620,000          | 24.00%                               |
| <b>Interest Subtotal:</b>           |        | <b>453,686</b>   | <b>1,100,389</b> | <b>651,332</b>   | <b>500,000</b>   | <b>500,000</b>   | <b>600,000</b>    | <b>620,000</b>   | <b>620,000</b>    | <b>620,000</b>   | <b>24.00%</b>                        |
| <b>Total Non-Operating Revenue:</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|                                     |        | <b>453,686</b>   | <b>1,100,389</b> | <b>651,332</b>   | <b>500,000</b>   | <b>500,000</b>   | <b>600,000</b>    | <b>620,000</b>   | <b>620,000</b>    | <b>620,000</b>   | <b>24.00%</b>                        |
| <b>Revenue Total:</b>               |        | <b>2,380,042</b> | <b>3,352,063</b> | <b>2,573,325</b> | <b>2,326,838</b> | <b>2,326,838</b> | <b>2,403,708</b>  | <b>2,430,788</b> | <b>2,430,788</b>  | <b>2,430,788</b> | <b>4.47%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                       | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 130 - Courts</b>    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                       | 51100  | 2,035,775        | 2,100,999        | 2,109,103        | 2,173,906        | 2,173,906        | 2,173,906         | 2,253,593        | 2,253,593         | 2,253,593        | 3.67%                                |
| Temporary Employees               | 51101  | 0                | 0                | 0                | 6,000            | 6,000            | 6,000             | 6,000            | 6,000             | 6,000            | 0.00%                                |
| Bailiff And Matron                | 51104  | 109,360          | 112,240          | 55,360           | 115,000          | 115,000          | 85,000            | 100,000          | 100,000           | 100,000          | -13.04%                              |
| Overtime                          | 51105  | 11,059           | 7,508            | 14,032           | 7,025            | 7,025            | 7,700             | 6,950            | 6,950             | 6,950            | -1.07%                               |
| Comp Time                         | 51108  | 468              | 536              | 44               | 3,000            | 3,000            | 3,000             | 3,000            | 3,000             | 3,000            | 0.00%                                |
| Payroll Sundry Account            | 51190  | 15               | 10               | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>            |        | <b>2,156,678</b> | <b>2,221,294</b> | <b>2,178,538</b> | <b>2,304,931</b> | <b>2,304,931</b> | <b>2,275,606</b>  | <b>2,369,543</b> | <b>2,369,543</b>  | <b>2,369,543</b> | <b>2.80%</b>                         |
| <b>Fringes Benefits:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                     | 51200  | 155,467          | 160,030          | 155,199          | 167,296          | 167,296          | 167,295           | 173,391          | 173,391           | 173,391          | 3.64%                                |
| Health Insurance                  | 51201  | 564,746          | 595,932          | 599,920          | 636,404          | 636,404          | 622,207           | 640,747          | 640,747           | 640,747          | 0.68%                                |
| Dental Insurance                  | 51202  | 30,302           | 29,714           | 29,605           | 31,122           | 31,122           | 31,122            | 31,231           | 31,231            | 31,231           | 0.35%                                |
| Workers Compensation              | 51203  | 8,004            | 4,279            | 2,366            | 5,125            | 5,125            | 5,628             | 4,271            | 4,271             | 4,271            | -16.66%                              |
| Unemployment Comp                 | 51204  | 6,605            | 5,859            | 6,967            | 0                | 0                | 1,600             | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                     | 51206  | 136,515          | 136,895          | 141,498          | 146,013          | 146,013          | 146,013           | 146,936          | 146,936           | 146,936          | 0.63%                                |
| Fringe Benefits Other             | 51207  | 11,625           | 11,974           | 11,549           | 13,454           | 13,454           | 13,454            | 13,542           | 13,542            | 13,542           | 0.65%                                |
| <b>Fringes Benefits Subtotal:</b> |        | <b>913,264</b>   | <b>944,684</b>   | <b>947,102</b>   | <b>999,414</b>   | <b>999,414</b>   | <b>987,319</b>    | <b>1,010,118</b> | <b>1,010,118</b>  | <b>1,010,118</b> | <b>1.07%</b>                         |
| <b>Total Labor:</b>               |        | <b>3,069,942</b> | <b>3,165,978</b> | <b>3,125,641</b> | <b>3,304,345</b> | <b>3,304,345</b> | <b>3,262,925</b>  | <b>3,379,661</b> | <b>3,379,661</b>  | <b>3,379,661</b> | <b>2.28%</b>                         |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 130 - Courts</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition            | 52001  | 2,029          | 3,062          | 1,202          | 4,080           | 4,080           | 3,930             | 4,080           | 4,080             | 4,080           | 0.00%                                |
| Automobile Allowance            | 52002  | 3,375          | 6,226          | 1,437          | 5,420           | 5,420           | 5,170             | 5,578           | 5,578             | 5,578           | 2.92%                                |
| Meals                           | 52005  | 189            | 103            | 145            | 1,469           | 1,469           | 1,170             | 1,469           | 1,469             | 1,469           | 0.00%                                |
| Lodging                         | 52006  | 1,653          | 2,026          | 328            | 5,010           | 5,010           | 4,460             | 5,010           | 5,010             | 5,010           | 0.00%                                |
| Other Travel Exp                | 52007  | 0              | 74             | 11             | 500             | 500             | 300               | 500             | 500               | 500             | 0.00%                                |
| Taxable Benefit                 | 52008  | 10             | 60             | 32             | 0               | 0               | 9                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>         |        | <b>7,257</b>   | <b>11,551</b>  | <b>3,155</b>   | <b>16,479</b>   | <b>16,479</b>   | <b>15,039</b>     | <b>16,637</b>   | <b>16,637</b>     | <b>16,637</b>   | <b>0.96%</b>                         |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>            |        | <b>7,257</b>   | <b>11,551</b>  | <b>3,155</b>   | <b>16,479</b>   | <b>16,479</b>   | <b>15,039</b>     | <b>16,637</b>   | <b>16,637</b>     | <b>16,637</b>   | <b>0.96%</b>                         |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Improvements                    | 58002  | 0              | 0              | 20,476         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Equipment Technology            | 58003  | 0              | 0              | 0              | 0               | 0               | 0                 | 93,000          | 93,000            | 93,000          | 100.00%                              |
| Equipment                       | 58004  | 237,369        | 44,458         | 70,167         | 100,000         | 120,000         | 103,000           | 0               | 0                 | 0               | -100.00%                             |
| <b>Capital Outlay Subtotal:</b> |        | <b>237,369</b> | <b>44,458</b>  | <b>90,643</b>  | <b>100,000</b>  | <b>120,000</b>  | <b>103,000</b>    | <b>93,000</b>   | <b>93,000</b>     | <b>93,000</b>   | <b>-7.00%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>           |        | <b>237,369</b> | <b>44,458</b>  | <b>90,643</b>  | <b>100,000</b>  | <b>120,000</b>  | <b>103,000</b>    | <b>93,000</b>   | <b>93,000</b>     | <b>93,000</b>   | <b>-7.00%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 130 - Courts</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                | 53000  | 13,476         | 11,005         | 12,706         | 14,100          | 14,100          | 13,144            | 14,100          | 14,100            | 14,100          | 0.00%                                |
| Stationery and Forms           | 53001  | 4,196          | 4,631          | 4,899          | 9,350           | 9,350           | 8,400             | 9,450           | 9,450             | 9,450           | 1.07%                                |
| Printing Supplies              | 53002  | 12,396         | 12,153         | 13,812         | 13,300          | 13,300          | 13,300            | 13,450          | 13,450            | 13,450          | 1.13%                                |
| Postage and Box Rent           | 53004  | 99             | 71             | 43             | 360             | 360             | 360               | 360             | 360               | 360             | 0.00%                                |
| Computer Supplies              | 53005  | 0              | 0              | 273            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Computer Software              | 53006  | 0              | 0              | 460            | 0               | 0               | 400               | 400             | 400               | 400             | 100.00%                              |
| Telephone                      | 53008  | 13,369         | 15,321         | 17,476         | 14,400          | 14,400          | 18,050            | 18,300          | 18,300            | 18,300          | 27.08%                               |
| Telephone Supplies             | 53009  | 0              | 0              | 510            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Print Duplicate                | 73003  | 16,295         | 15,310         | 12,280         | 18,400          | 18,400          | 15,850            | 18,400          | 18,400            | 18,400          | 0.00%                                |
| Postage and Box Rent           | 73004  | 59,878         | 48,860         | 54,874         | 68,620          | 68,620          | 68,332            | 68,620          | 68,620            | 68,620          | 0.00%                                |
| Computer Licensing Charge      | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 2,932           | 2,932             | 2,932           | 100.00%                              |
| <b>Office Subtotal:</b>        |        | <b>119,708</b> | <b>107,353</b> | <b>117,333</b> | <b>139,030</b>  | <b>139,030</b>  | <b>138,336</b>    | <b>146,512</b>  | <b>146,512</b>    | <b>146,512</b>  | <b>5.38%</b>                         |
| <b>Operating:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                    | 53500  | 0              | 75             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Subscriptions                  | 53501  | 1,698          | 1,623          | 1,846          | 2,530           | 2,530           | 2,360             | 2,530           | 2,530             | 2,530           | 0.00%                                |
| Membership Dues                | 53502  | 3,216          | 3,440          | 2,269          | 3,450           | 3,450           | 4,015             | 3,482           | 3,482             | 3,482           | 0.93%                                |
| Publish Legal Notices          | 53503  | 0              | 0              | 0              | 200             | 200             | 200               | 200             | 200               | 200             | 0.00%                                |
| Small Equipment                | 53522  | 28,532         | 36,364         | 10,705         | 19,678          | 24,078          | 20,868            | 22,650          | 22,650            | 22,650          | 15.10%                               |
| Witness Expense                | 53535  | 2,398          | 6,565          | 1,122          | 4,090           | 4,090           | 4,395             | 4,090           | 4,090             | 4,090           | 0.00%                                |
| Jury Expense                   | 53536  | 44,911         | 59,940         | 19,958         | 89,000          | 89,000          | 75,000            | 86,000          | 86,000            | 86,000          | -3.37%                               |
| Interpreter Fees               | 53537  | 27,907         | 29,035         | 15,294         | 36,100          | 36,100          | 31,075            | 36,100          | 36,100            | 36,100          | 0.00%                                |
| Small Equipment Technology     | 53580  | 412            | 5,835          | 4,046          | 3,600           | 3,600           | 4,750             | 2,600           | 2,600             | 2,600           | -27.78%                              |
| <b>Operating Subtotal:</b>     |        | <b>109,074</b> | <b>142,876</b> | <b>55,239</b>  | <b>158,648</b>  | <b>163,048</b>  | <b>142,663</b>    | <b>157,652</b>  | <b>157,652</b>    | <b>157,652</b>  | <b>-0.63%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual     | 2019<br>Actual   | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|--------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Division - 130 - Courts</b>        |        |                    |                  |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Repairs &amp; Maint:</b>           |        |                    |                  |                    |                    |                    |                    |                    |                    |                    |                                      |
| Maintenance Equipment                 | 54022  | 876                | 0                | 15                 | 4,250              | 4,250              | 4,250              | 4,316              | 4,316              | 4,316              | 1.55%                                |
| Equipment Repairs                     | 54029  | 3,988              | 2,935            | 2,148              | 5,700              | 6,490              | 5,550              | 5,700              | 5,700              | 5,700              | 0.00%                                |
| Technology Repair and Maintain        | 74029  | 825                | 726              | 726                | 660                | 660                | 669                | 792                | 792                | 792                | 20.00%                               |
| <b>Repairs &amp; Maint Subtotal:</b>  |        | <b>5,688</b>       | <b>3,661</b>     | <b>2,889</b>       | <b>10,610</b>      | <b>11,400</b>      | <b>10,469</b>      | <b>10,808</b>      | <b>10,808</b>      | <b>10,808</b>      | <b>1.87%</b>                         |
| <b>Contractual Services:</b>          |        |                    |                  |                    |                    |                    |                    |                    |                    |                    |                                      |
| Medical and Dental                    | 55000  | 197,355            | 165,943          | 176,060            | 182,000            | 182,000            | 182,000            | 182,000            | 182,000            | 182,000            | 0.00%                                |
| Legal Services                        | 55001  | 317,110            | 322,719          | 343,834            | 455,600            | 455,600            | 443,500            | 454,950            | 454,950            | 454,950            | -0.14%                               |
| Transcription Services                | 55009  | 7,867              | 5,837            | 5,154              | 9,200              | 9,200              | 7,800              | 9,200              | 9,200              | 9,200              | 0.00%                                |
| Professional Service                  | 55014  | 20,329             | 21,848           | 29,720             | 35,700             | 35,700             | 25,400             | 35,700             | 35,700             | 35,700             | 0.00%                                |
| Other Contract Serv                   | 55030  | 19,361             | 0                | 0                  | 0                  | 0                  | 0                  | 6,000              | 6,000              | 6,000              | 100.00%                              |
| Mediation Services                    | 55038  | 65,000             | 75,000           | 75,000             | 75,000             | 75,000             | 75,000             | 75,000             | 75,000             | 75,000             | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>627,021</b>     | <b>591,347</b>   | <b>629,767</b>     | <b>757,500</b>     | <b>757,500</b>     | <b>733,700</b>     | <b>762,850</b>     | <b>762,850</b>     | <b>762,850</b>     | <b>0.71%</b>                         |
| <b>Insurance Expenses:</b>            |        |                    |                  |                    |                    |                    |                    |                    |                    |                    |                                      |
| Prop Liab Insurance                   | 76000  | 14,112             | 7,764            | 8,076              | 11,696             | 11,696             | 11,696             | 14,363             | 14,363             | 14,363             | 22.80%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>14,112</b>      | <b>7,764</b>     | <b>8,076</b>       | <b>11,696</b>      | <b>11,696</b>      | <b>11,696</b>      | <b>14,363</b>      | <b>14,363</b>      | <b>14,363</b>      | <b>22.80%</b>                        |
| <b>Total Other Operating:</b>         |        |                    |                  |                    |                    |                    |                    |                    |                    |                    |                                      |
|                                       |        | <b>875,604</b>     | <b>853,002</b>   | <b>813,305</b>     | <b>1,077,484</b>   | <b>1,082,674</b>   | <b>1,036,865</b>   | <b>1,092,185</b>   | <b>1,092,185</b>   | <b>1,092,185</b>   | <b>1.36%</b>                         |
| <b>Expense Total:</b>                 |        | <b>4,190,171</b>   | <b>4,074,989</b> | <b>4,032,744</b>   | <b>4,498,308</b>   | <b>4,523,498</b>   | <b>4,417,829</b>   | <b>4,581,483</b>   | <b>4,581,483</b>   | <b>4,581,483</b>   | <b>1.85%</b>                         |
| <b>Courts Net/(Levy):</b>             |        |                    |                  |                    |                    |                    |                    |                    |                    |                    |                                      |
|                                       |        | <b>(1,810,129)</b> | <b>(722,925)</b> | <b>(1,459,419)</b> | <b>(2,171,470)</b> | <b>(2,196,660)</b> | <b>(2,014,121)</b> | <b>(2,150,695)</b> | <b>(2,150,695)</b> | <b>(2,150,695)</b> | <b>-0.96%</b>                        |

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u>                           | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--|-----------------|------------------|-----------------------|
| Clerk of Courts - |  |                 |                  |                       |
|                   | Branch 4 Video Conference System Replacement | 1               | 93,000           | 93,000                |
|                   |  | 1               |                  | 93,000                |

# CLERK OF COURTS & COURTS PROGRAM BUDGETS

| NAME                                  | ORG  | LABOR            | TRAVEL &<br>MEETINGS | CAPITAL       | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES         | TOTALS BY YEAR           |                          |                          | ANNUAL<br>PERCENT INCREASES |                      |
|---------------------------------------|------|------------------|----------------------|---------------|-------------------|-------------------|------------------|--------------------------|--------------------------|--------------------------|-----------------------------|----------------------|
|                                       |      |                  |                      |               |                   |                   |                  | 2022<br>ADOPTED          | 2021<br>ADOPTED          | 2020<br>ADOPTED          | 2022<br>OVER<br>2021        | 2021<br>OVER<br>2020 |
| Clerk of Courts<br>Revenues           | 1130 | 2,019,199        | 7,280                | -             | 296,108           | 2,322,587         | 2,298,288        | 2,322,587<br>(2,298,288) | 2,170,691<br>(2,194,338) | 2,148,650<br>(2,186,338) | 7.0<br>4.7                  | 1.0<br>0.4           |
| Circuit Court I<br>Revenues           | 1131 | 80,630           | -                    | -             | 105,400           | 186,030           | -                | 186,030<br>-             | 188,144<br>-             | 182,684<br>-             | (1.1)<br>N/A                | 3.0<br>N/A           |
| Circuit Court II<br>Revenues          | 1132 | 73,997           | -                    | -             | 108,348           | 182,345           | -                | 182,345<br>-             | 181,514<br>-             | 180,109<br>-             | 0.5<br>N/A                  | 0.8<br>N/A           |
| Circuit Court III<br>Revenues         | 1133 | 69,997           | -                    | -             | 105,419           | 175,416           | -                | 175,416<br>-             | 272,960<br>-             | 171,356<br>-             | (35.7)<br>N/A               | 59.3<br>N/A          |
| Circuit Court IV<br>Revenues          | 1134 | 59,382           | -                    | 93,000        | 111,756           | 264,138           | -                | 264,138<br>-             | 183,551<br>-             | 181,995<br>-             | 43.9<br>N/A                 | 0.9<br>N/A           |
| Circuit Court V<br>Revenues           | 1135 | 77,891           | -                    | -             | 105,682           | 183,573           | -                | 183,573<br>-             | 180,981<br>-             | 259,406<br>-             | 1.4<br>N/A                  | (30.2)<br>N/A        |
| Circuit Court VI<br>Revenues          | 1136 | 79,976           | -                    | -             | 105,395           | 185,371           | -                | 185,371<br>-             | 183,179<br>-             | 181,814<br>-             | 1.2<br>N/A                  | 0.8<br>N/A           |
| Family Court Commissioner<br>Revenues | 1142 | 267,999          | 1,982                | -             | 102,862           | 372,843           | 35,000           | 372,843<br>(35,000)      | 364,338<br>(35,000)      | 368,969<br>(30,000)      | 2.3<br>0.0                  | (1.3)<br>16.7        |
| Court Commissioner<br>Revenues        | 1143 | 134,750          | 1,675                | -             | 23,483            | 159,908           | -                | 159,908<br>-             | 153,272<br>-             | 149,581<br>-             | 4.3<br>N/A                  | 2.5<br>N/A           |
| Probate<br>Revenues                   | 1146 | 164,120          | 1,150                | -             | 15,875            | 181,145           | -                | 181,145<br>-             | 255,505<br>-             | 253,651<br>-             | (29.1)<br>N/A               | 0.7<br>N/A           |
| Family Court Counseling<br>Revenues   | 1149 | 351,720          | 4,550                | -             | 11,857            | 368,127           | 97,500           | 368,127<br>(97,500)      | 364,173<br>(97,500)      | 378,562<br>(97,500)      | 1.1<br>0.0                  | (3.8)<br>0.0         |
| <b>Grand Totals</b>                   |      | <u>3,379,661</u> | <u>16,637</u>        | <u>93,000</u> | <u>1,092,185</u>  | <u>4,581,483</u>  | <u>2,430,788</u> | <u>2,150,695</u>         | <u>2,171,470</u>         | <u>2,142,939</u>         | <u>(1.0)</u>                | <u>1.3</u>           |



# SHERIFF

General Fund – Division: 110  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Sheriff John Matz  
LOCATION: Winnebago County Sheriff  
Law Enforcement Center Building  
4311 Jackson Street  
Oshkosh, WI 5901

TELEPHONE: 236-7300

## MISSION STATEMENT:

The Winnebago County Sheriff's Office is committed to providing comprehensive public safety services in partnership with its citizens to promote a safe and secure community.

## PROGRAM DESCRIPTION:

**BOAT PATROL:** Patrol the waterways within Winnebago County and enforce state boating laws and county ordinances. Investigate boating accidents and respond to emergencies and boaters in distress. Work in conjunction with local fire departments to provide rescue and recovery operations on both open and frozen bodies of water.

**COMMUNICATIONS - E911:** Receive emergency and non-emergency calls for service. Dispatch and coordinate the response of Law Enforcement, Fire Fighters, EMS and Emergency Management. Monitor activities of emergency personnel and provide logistical support to facilitate their efforts.

**CORRECTIONS:** Manage the Winnebago County Jail in accordance with Wisconsin State Statutes and Administrative Code. Ensure incarcerated citizens are secure and provide resources that aid in their rehabilitation. Administer alternatives to incarceration and court ordered programming that allows individuals to remain in the community.

**COURT SERVICES:** Provide security to the campus of the Winnebago County Courthouse. Tend to the Courts' transporting of prisoners, service of civil process and apprehension of persons with outstanding arrest warrants. Support all divisions within the Sheriff's Office by documenting, maintaining and dispensing records and reports.

**CRIME PREVENTION AND COMMUNITY SERVICES:** Advocate pro-active crime prevention and educational initiatives using collaborative community efforts. Partnerships include Neighborhood and Business Watch, on site security surveys, PAWS (Potentially Abusive Workplace Situations), D.A.R.E., and the 911 emergency phone program. The Sheriff's Office is also involved extensively in multi-jurisdictional community coalitions such as Re:Th!nk, Fox Valley Safe Kids, No Time For Crime, Crime Stoppers, and WATCH (Winnebago Area Teen Coalition for Health).

**DETECTIVE:** Conduct complex investigations requiring specialized training and experience to apprehend individuals who have violated local, state and federal laws. Maximize efficiency and effectiveness through peer networking and incorporating traditional investigative techniques with the most current technological resources available. Actions are focused on advocating victim's rights, enhancing the safety and security of citizens, and working for the greater good.

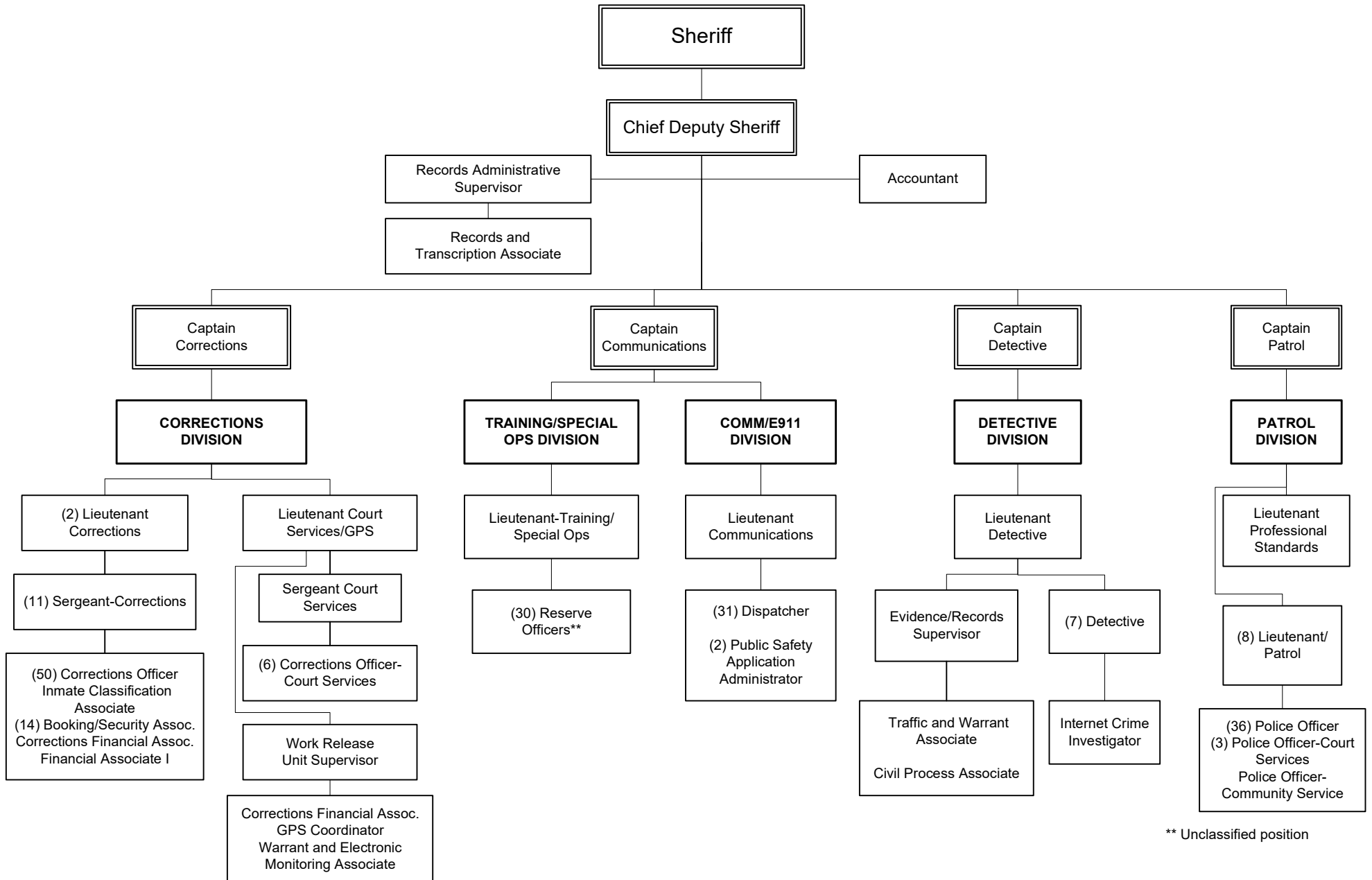
**PATROL:** Provide proactive law enforcement and protection services to the citizens of Winnebago County. Thoroughly investigate complaints and traffic crashes with fair and neutral application of state and local laws. Resolve calls for service and conflicts using problem solving strategies and mediation techniques. Focus enforcement efforts on initiatives that improve highway safety and overall quality of life within Winnebago County. Use education and community-based policing strategies to garner citizen support and deter crime.

**RESERVES:** Support the Sheriff's Office mission by providing supplemental personnel to conduct traffic control, crowd control, event security, courthouse security and boat patrol. Provides cost effective law enforcement and security solutions for those individuals and organizations choosing to contract directly for these services.

**SNOW PATROL:** Patrol the public trails and frozen waterways within Winnebago County during the winter months enforcing state laws and county ordinances. Work in cooperation with the DNR and local interest groups in an effort to provide safe and courteous use of natural resources.

**TRAINING:** Ensure that staff members are prepared to provide quality service to the citizens of Winnebago County. Instructs employees on the core competencies of their position and provides advanced continuing education. Manages risk by adopting standards and policies that meet or exceed the professional requirements of the position. Adapts to the ever-evolving criminal justice system by providing the most current, relevant and realistic training germane to the employee's position.

# SHERIFF



\*\* Unclassified position

# **SHERIFF**

**General Fund – Division: 110  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** John Matz  
**LOCATION:** Sheriff's Office  
4311 Jackson Street  
Oshkosh, WI 54901

**TELEPHONE: 236-7300**

## **2021 ACCOMPLISHMENTS:**

- 1. Achieved reaccreditation through the Wisconsin Law Enforcement Accreditation Group.**
- 2. Enhanced Jail medical services by providing 24-hour onsite medical coverage.**
- 3. Expanded protections afforded to persons incarcerated in Jail by demonstrating compliance with Prison Rape Elimination Act certification requirements.**
- 4. Focused on de-escalation strategies and multi-cultural awareness when providing annual use of force training to deputies.**
- 5. Partnered with Human Services and the Opiate Fatality Review Committee to make naloxone available to all inmates upon their release from Jail.**
- 6. Enacted Body Worn Cameras within the Jail to enhance transparency and protect the County from liability.**
- 7. Shifted to a new clean energy fuel source by transitioning squad cars to a hybrid-electric platform.**
- 8. Implemented agency-wide voice activated transcription software to streamline completion of incident reports and reduce staffing needs.**
- 9. Began the transition to Next Generation 911 by using grant funds to upgrade hardware and software infrastructure components.**
- 10. Ensured Radio System performance and reliability by replacing the microwave repeaters and completing the base station replacement project for each radio tower.**

**2022 GOALS AND OBJECTIVES:**

- 1. Begin the multi-year process of obtaining Jail medical services accreditation by the National Commission on Correctional Health Care.**
- 2. Utilize available grant funds to remodel select Jail cells to limit the spread of COVID-19 and comply with quarantine requirements.**
- 3. Expand services afforded to inmates within the Jail by providing no cost video visitation.**
- 4. Reduce Jail fees that are incurred by inmates resulting from incarceration.**
- 5. Work with the Facilities Department to plan, design, and construct a storage building that meets evidentiary requirements.**
- 6. Enhance child predation investigations by obtaining secret security credentialing which permits greater access to FBI resources.**
- 7. Collaborate with city officials, town officials, and festival promoters to expedite the return of special events at Ford Live Park.**
- 8. Replace retiring K9 Unit using community donated monies to fund the purchase.**

# SHERIFF

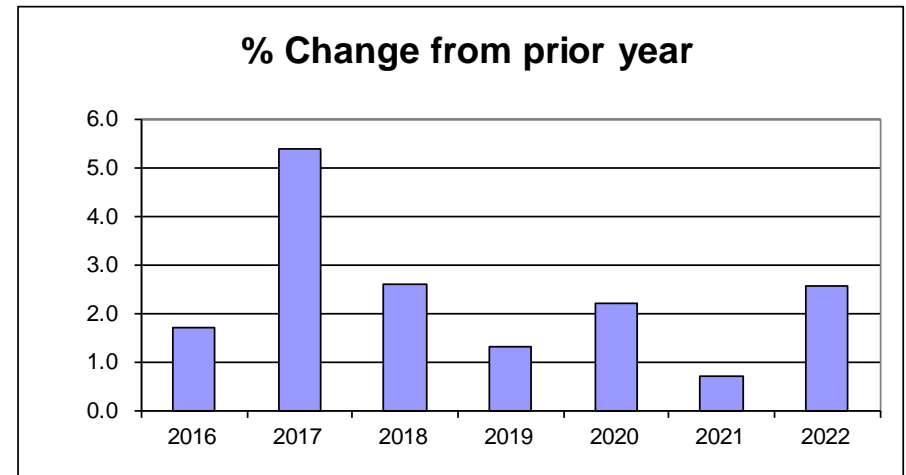
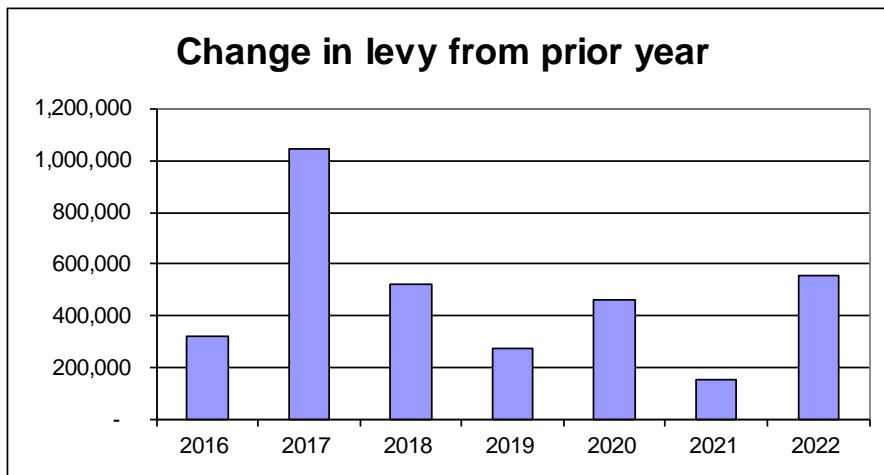
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 191  | 194  | 195  | 198  | 198  | 198  | 203  | 203  | 202  | 197  |
| Part Time | 8    | 8    | 8    | 10   | 10   | 10   | 5    | 5    | 5    | 0    |
| Total     | 199  | 202  | 203  | 208  | 208  | 208  | 208  | 208  | 207  | 197  |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, five (5) part-time Correction Officer positions were converted to full-time, six (6) full-time Corporals were removed and replaced with six (6) full-time Sergeants, one (1) full-time Public Safety Application Associate and one (1) full-time Public Safety Records Associate were removed and one (1) full-time Public Safety Application Administrator was added to the Table of Organization of Classified Positions schedule. For the 2022 budget, eight (8) full-time Corrections Officer and one (1) full-time Inmate Classification Associate positions have been removed from the Table of Organization of Classified Positions schedule.

**COUNTY LEVY:** The tax levy for 2022 is \$22,305,316, an increase of \$587,449 or 2.70% over 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Sheriff

| Account                                  | Amount               | Description   |
|--|----------------------|---|
| <b>Significant changes from 2021</b>     |                      |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 21,717,867</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                      |   |
| WI Natural Resources                     | (19,814)             | Increase based on new boat depreciation.  |
| Dept of Transportation                   | 20,000               | Decrease in revenue due to decreased allocation from State of Wisconsin.  |
| WI Dept of Justice                       | (24,360)             | Increase due to additional Homeland Security grants.  |
| Telephone                                | 68,650               | Decrease in telephone revenue that will be received from inmates based on a reduction of sixty (60) state contract inmates.   |
| Concession Revenue                       | 11,092               | Decrease in concession revenue that will be received from inmates based on a reduction of sixty (60) state contract inmates.  |
| Board of Prisoners                       | 962,230              | Decrease in governmental revenue for housing state inmates that will be received from inmates based on a reduction of sixty (60) state contract inmates.  |
| Sale of Prop Equip                       | 9,500                | Decrease based on sending fewer squads to auction in 2022.  |
| <b>Expense Changes - impact on levy:</b> |                      |   |
| Regular Pay                              | (73,562)             | Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate positions from the Table of Organization of Classified Positions. In addition, an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly |
| Overtime                                 | (96,111)             | Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate, which also removes their position's portion of the department's overtime amounts.  |
| Wage Turnover Savings                    | (100,000)            | This account is used to reduce the wage category based on trend of staff turnover and vacancies. When staff leave employment, there is a cost savings on wages. When positions are unfilled for a portion of time, there is also a cost savings on wages.   |
| Health Insurance                         | (216,755)            | Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate positions from the Table of Organization of Classified Positions.   |
| Workers Compensation                     | (17,464)             | Decrease due to removing eight (8) Correction Officer and one (1) full-time Inmate Classification Associate positions from the Table of Organization of Classified Positions.   |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Sheriff

| Account                    | Amount               | Description  |
|----------------------------|----------------------|--|
| Fringe Turnover Savings    | (100,000)            | This account is used to reduce the fringe benefits category based on trend of staff turnover and vacancies. When staff leave employment, there could potentially be cost savings on insurance premiums if newly hired staff waive coverage or take employee or employee +1 coverage. When positions are unfilled for a portion of time, there is also cost savings on each fringe benefit line item. |
| Capital - Equipment        | (84,775)             | Decrease based on less vehicle and other equipment needs in 2022.  |
| Telephone                  | 15,000               | Increase based on projections from Information Systems.  |
| Small Equipment            | 56,500               | Increase based on small equipment needs in 2022, previously smaller equipment projects were being budgeted in capital - equipment even though they didn't meet the criteria for fixed asset value.   |
| Small Equipment Technology | (12,050)             | Decrease based on fewer technology replacements needed in 2022.  |
| Computer Licensing Charge  | 37,949               | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.   |
| Medical and Dental         | 4,800                | Increase based on increasing applicant medical/psychological testing fees.   |
| Professional Service       | 29,108               | Increase based on additional inmates on electronic monitoring.   |
| Food Service               | (17,706)             | Decrease based on reduction in jail population , which is slightly offset by an increase in inmate meals, rising from \$1.068/meal to \$1.218/meal.  |
| Other Contracted Services  | 97,789               | Increase based on the Jail medical healthcare contract increasing 5% and the County phone system contract will also increase in 2022.  |
| Prop Liab Insurance        | 45,145               | Increase due to additional buildings and the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.   |
| <b>Other small changes</b> | (7,717)              | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>       | <b>\$ 22,305,316</b> |  |



## Financial Summary Sheriff

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 1,669,614                 | 3,504,989                    | 3,371,573                 | 3,520,373                  | 2,335,044                 |
| Labor              | 10,853,913                | 18,856,598                   | 20,045,521                | 20,227,908                 | 19,410,049                |
| Travel             | 60,563                    | 79,545                       | 81,505                    | 81,505                     | 81,505                    |
| Capital            | 476,535                   | 1,110,383                    | 539,659                   | 1,263,005                  | 454,884                   |
| Other Expenditures | 2,406,649                 | 4,382,720                    | 4,422,755                 | 4,436,310                  | 4,693,922                 |
| Total Expenditures | 13,797,660                | 24,429,246                   | 25,089,440                | 26,008,728                 | 24,640,360                |
| Levy               |                           |                              | 21,717,867                |                            | 22,305,316                |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual   | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|------------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 110 - Sheriff</b>    |        |                |                |                  |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                     |        |                |                |                  |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>               |        |                |                |                  |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration          | 42002  | 0              | 0              | 854,122          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Office of Justice Assistance       | 42003  | 11,410         | 8,000          | 5,330            | 10,860          | 159,660         | 10,860            | 9,754           | 9,754             | 9,754           | -10.18%                              |
| WI Military Affairs                | 42008  | 4,943          | 0              | 93,616           | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Natural Resources               | 42009  | 59,669         | 57,654         | 65,358           | 59,586          | 59,586          | 61,463            | 79,400          | 79,400            | 79,400          | 33.25%                               |
| Dept of Transportation             | 42011  | 121,992        | 125,614        | 114,138          | 231,000         | 231,000         | 200,000           | 211,000         | 211,000           | 211,000         | -8.66%                               |
| WI Dept of Justice                 | 42018  | 49,359         | 84,434         | 129,538          | 146,100         | 146,100         | 136,400           | 170,460         | 170,460           | 170,460         | 16.67%                               |
| Other Grantor Agencies             | 42019  | 12,000         | 20,315         | 2,000            | 0               | 0               | 2,475             | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>259,373</b> | <b>296,018</b> | <b>1,264,103</b> | <b>447,546</b>  | <b>596,346</b>  | <b>411,198</b>    | <b>470,614</b>  | <b>470,614</b>    | <b>470,614</b>  | <b>5.15%</b>                         |
| <b>Fines and Permits:</b>          |        |                |                |                  |                 |                 |                   |                 |                   |                 |                                      |
| Parking Violations                 | 44103  | 5,425          | 5,255          | 1,855            | 5,500           | 5,500           | 4,000             | 5,500           | 5,500             | 5,500           | 0.00%                                |
| Drug Seizures                      | 44104  | 7,914          | 8,325          | 5,833            | 3,000           | 3,000           | 13,000            | 3,000           | 3,000             | 3,000           | 0.00%                                |
| <b>Fines and Permits Subtotal:</b> |        | <b>13,339</b>  | <b>13,580</b>  | <b>7,688</b>     | <b>8,500</b>    | <b>8,500</b>    | <b>17,000</b>     | <b>8,500</b>    | <b>8,500</b>      | <b>8,500</b>    | <b>0.00%</b>                         |
| <b>Public Services:</b>            |        |                |                |                  |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                         | 45002  | 5,494          | 7,422          | 4,405            | 7,000           | 7,000           | 8,825             | 7,200           | 7,200             | 7,200           | 2.86%                                |
| Forms Copies Etc                   | 45003  | 1,527          | 660            | 372              | 1,500           | 1,500           | 1,500             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Warrant Fees                       | 45005  | 18,606         | 15,737         | 12,785           | 18,000          | 18,000          | 18,000            | 18,000          | 18,000            | 18,000          | 0.00%                                |
| Telephone                          | 45009  | 288,477        | 253,025        | 216,499          | 265,000         | 265,000         | 265,000           | 255,000         | 196,350           | 196,350         | -25.91%                              |
| Civil Process Fees                 | 45019  | 94,301         | 95,150         | 75,045           | 100,000         | 100,000         | 100,000           | 100,000         | 100,000           | 100,000         | 0.00%                                |
| Board of Prisoners                 | 45020  | 239,498        | 193,581        | 34,537           | 208,780         | 208,780         | 100,000           | 208,780         | 208,780           | 208,780         | 0.00%                                |
| Restitution                        | 45022  | 2,033          | 3,856          | 6,915            | 2,700           | 2,700           | 2,700             | 3,700           | 3,700             | 3,700           | 37.04%                               |
| Police Services                    | 45023  | 224,789        | 218,959        | 1,417            | 242,500         | 242,500         | 121,500           | 242,500         | 242,500           | 242,500         | 0.00%                                |
| Photographic Revenue               | 45024  | 205            | 358            | 365              | 250             | 250             | 750               | 250             | 250               | 250             | 0.00%                                |
| Donations                          | 45034  | 500            | 0              | 0                | 1,500           | 1,500           | 500               | 1,500           | 1,500             | 1,500           | 0.00%                                |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 110 - Sheriff</b>     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical MA Co Pay                   | 45043  | 22,495           | 20,240           | 19,746           | 20,000           | 20,000           | 20,000            | 20,000           | 20,000            | 20,000           | 0.00%                                |
| Monitoring Fees                     | 45044  | 385,943          | 374,115          | 299,839          | 425,223          | 425,223          | 400,000           | 417,998          | 417,998           | 417,998          | -1.70%                               |
| Concession Revenue                  | 45050  | 167,309          | 152,242          | 139,882          | 150,000          | 150,000          | 150,000           | 180,400          | 138,908           | 138,908          | -7.39%                               |
| Intake Booking Fees                 | 45063  | 96,924           | 95,416           | 101,896          | 92,000           | 92,000           | 150,000           | 91,000           | 91,000            | 91,000           | -1.09%                               |
| Damages to Monitor Equipment        | 45064  | 70               | 171              | 38               | 500              | 500              | 500               | 400              | 400               | 400              | -20.00%                              |
| Energy Rebates                      | 45079  | 0                | 0                | 14,693           | 5,000            | 5,000            | 5,000             | 5,000            | 5,000             | 5,000            | 0.00%                                |
| <b>Public Services Subtotal:</b>    |        | <b>1,548,172</b> | <b>1,430,932</b> | <b>928,433</b>   | <b>1,539,953</b> | <b>1,539,953</b> | <b>1,344,275</b>  | <b>1,553,228</b> | <b>1,453,086</b>  | <b>1,453,086</b> | <b>-5.64%</b>                        |
|                                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Services:</b>           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Board of Prisoners                  | 43006  | 493,286          | 1,297,529        | 1,429,995        | 1,253,985        | 1,253,985        | 1,600,000         | 1,418,728        | 291,755           | 291,755          | -76.73%                              |
| Incentives                          | 43009  | 22,800           | 18,600           | 14,800           | 23,000           | 23,000           | 20,000            | 22,000           | 22,000            | 22,000           | -4.35%                               |
| Cost Share Municipalities           | 43016  | 233,138          | 230,207          | 51,516           | 54,589           | 54,589           | 51,516            | 54,589           | 54,589            | 54,589           | 0.00%                                |
| <b>Intergov Services Subtotal:</b>  |        | <b>749,224</b>   | <b>1,546,336</b> | <b>1,496,312</b> | <b>1,331,574</b> | <b>1,331,574</b> | <b>1,671,516</b>  | <b>1,495,317</b> | <b>368,344</b>    | <b>368,344</b>   | <b>-72.34%</b>                       |
|                                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Operating Revenue:</b>     |        | <b>2,570,108</b> | <b>3,286,865</b> | <b>3,696,536</b> | <b>3,327,573</b> | <b>3,476,373</b> | <b>3,443,989</b>  | <b>3,527,659</b> | <b>2,300,544</b>  | <b>2,300,544</b> | <b>-30.86%</b>                       |
|                                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Misc Revenues:</b>               |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Sale Of Prop Equip                  | 48104  | 54,816           | 33,806           | 4,109            | 42,500           | 42,500           | 54,000            | 33,000           | 33,000            | 33,000           | -22.35%                              |
| Other Miscellaneous Revenues        | 48109  | 2,686            | 1,360            | 558              | 1,500            | 1,500            | 7,000             | 1,500            | 1,500             | 1,500            | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>      |        | <b>57,502</b>    | <b>35,166</b>    | <b>4,667</b>     | <b>44,000</b>    | <b>44,000</b>    | <b>61,000</b>     | <b>34,500</b>    | <b>34,500</b>     | <b>34,500</b>    | <b>-21.59%</b>                       |
|                                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Non-Operating Revenue:</b> |        | <b>57,502</b>    | <b>35,166</b>    | <b>4,667</b>     | <b>44,000</b>    | <b>44,000</b>    | <b>61,000</b>     | <b>34,500</b>    | <b>34,500</b>     | <b>34,500</b>    | <b>-21.59%</b>                       |
|                                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue Total:</b>               |        | <b>2,627,610</b> | <b>3,322,032</b> | <b>3,701,202</b> | <b>3,371,573</b> | <b>3,520,373</b> | <b>3,504,989</b>  | <b>3,562,159</b> | <b>2,335,044</b>  | <b>2,335,044</b> | <b>-30.74%</b>                       |
|                                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                       | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Division - 110 - Sheriff</b>   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Expense</b>                    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Wages:</b>                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Regular Pay                       | 51100  | 11,481,356        | 11,696,002        | 11,972,919        | 12,756,766        | 12,909,519        | 12,256,758        | 13,400,420        | 12,683,204        | 12,683,204        | -0.58%                               |
| Temporary Employees               | 51101  | 85,632            | 67,436            | 18,347            | 91,336            | 91,336            | 20,000            | 91,336            | 91,336            | 91,336            | 0.00%                                |
| Overtime                          | 51105  | 1,245,266         | 1,188,401         | 728,987           | 987,953           | 987,953           | 734,247           | 948,860           | 891,842           | 891,842           | -9.73%                               |
| Comp Time                         | 51108  | 49,332            | 126,229           | 91,618            | 78,188            | 78,188            | 73,524            | 85,294            | 81,895            | 81,895            | 4.74%                                |
| Wage Turnover Savings             | 51150  | 0                 | 0                 | 0                 | (50,000)          | (50,000)          | 0                 | 0                 | (150,000)         | (150,000)         | 200.00%                              |
| Payroll Sundry Account            | 51190  | 494               | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Wages Subtotal:</b>            |        | <b>12,862,080</b> | <b>13,078,067</b> | <b>12,811,871</b> | <b>13,864,243</b> | <b>14,016,996</b> | <b>13,084,529</b> | <b>14,525,910</b> | <b>13,598,277</b> | <b>13,598,277</b> | <b>-1.92%</b>                        |
| <b>Fringes Benefits:</b>          |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| FICA Medicare                     | 51200  | 941,593           | 963,113           | 937,419           | 1,064,448         | 1,076,133         | 961,554           | 1,111,241         | 1,051,749         | 1,051,749         | -1.19%                               |
| Health Insurance                  | 51201  | 2,832,561         | 2,820,150         | 2,917,738         | 3,127,655         | 3,127,655         | 2,828,740         | 3,124,144         | 2,910,900         | 2,910,900         | -6.93%                               |
| Dental Insurance                  | 51202  | 126,027           | 128,878           | 130,493           | 139,983           | 139,983           | 135,000           | 150,174           | 140,254           | 140,254           | 0.19%                                |
| Workers Compensation              | 51203  | 209,256           | 109,956           | 59,595            | 136,538           | 136,538           | 131,420           | 127,325           | 119,074           | 119,074           | -12.79%                              |
| Unemployment Comp                 | 51204  | 0                 | 0                 | 2,405             | 0                 | 0                 | 9,500             | 0                 | 0                 | 0                 | 0.00%                                |
| WI Retirement                     | 51206  | 1,556,666         | 1,520,081         | 1,610,302         | 1,688,166         | 1,706,115         | 1,638,682         | 1,760,930         | 1,668,250         | 1,668,250         | -1.18%                               |
| Fringe Benefits Other             | 51207  | 57,587            | 58,817            | 60,771            | 74,488            | 74,488            | 67,173            | 75,565            | 71,545            | 71,545            | -3.95%                               |
| Fringe Turnover Savings           | 51250  | 0                 | 0                 | 0                 | (50,000)          | (50,000)          | 0                 | 0                 | (150,000)         | (150,000)         | 200.00%                              |
| <b>Fringes Benefits Subtotal:</b> |        | <b>5,723,689</b>  | <b>5,600,996</b>  | <b>5,718,723</b>  | <b>6,181,278</b>  | <b>6,210,912</b>  | <b>5,772,069</b>  | <b>6,349,379</b>  | <b>5,811,772</b>  | <b>5,811,772</b>  | <b>-5.98%</b>                        |
| <b>Total Labor:</b>               |        | <b>18,585,770</b> | <b>18,679,063</b> | <b>18,530,595</b> | <b>20,045,521</b> | <b>20,227,908</b> | <b>18,856,598</b> | <b>20,875,289</b> | <b>19,410,049</b> | <b>19,410,049</b> | <b>-3.17%</b>                        |
|                                   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
|                                   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|------------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 110 - Sheriff</b> |        |                |                |                |                 |                  |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                  |        |                |                |                |                 |                  |                   |                 |                   |                 |                                      |
| Registration Tuition            | 52001  | 57,310         | 54,936         | 61,182         | 54,695          | 54,695           | 54,695            | 54,695          | 54,695            | 54,695          | 0.00%                                |
| Automobile Allowance            | 52002  | 53             | 116            | 0              | 1,100           | 1,100            | 950               | 1,100           | 1,100             | 1,100           | 0.00%                                |
| Vehicle Lease                   | 52003  | 0              | 0              | 511            | 0               | 0                | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Commercial Travel               | 52004  | 0              | 0              | 313            | 4,050           | 4,050            | 2,000             | 4,050           | 4,050             | 4,050           | 0.00%                                |
| Meals                           | 52005  | 4,789          | 4,501          | 1,747          | 8,200           | 8,200            | 6,200             | 8,200           | 8,200             | 8,200           | 0.00%                                |
| Lodging                         | 52006  | 6,801          | 14,455         | 3,441          | 13,200          | 13,200           | 13,200            | 13,200          | 13,200            | 13,200          | 0.00%                                |
| Other Travel Exp                | 52007  | 283            | 617            | 276            | 260             | 260              | 500               | 260             | 260               | 260             | 0.00%                                |
| Taxable Benefit                 | 52008  | 61             | 5,007          | 824            | 0               | 0                | 2,000             | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>         |        | <b>69,297</b>  | <b>79,632</b>  | <b>68,294</b>  | <b>81,505</b>   | <b>81,505</b>    | <b>79,545</b>     | <b>81,505</b>   | <b>81,505</b>     | <b>81,505</b>   | <b>0.00%</b>                         |
|                                 |        |                |                |                |                 |                  |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>            |        | <b>69,297</b>  | <b>79,632</b>  | <b>68,294</b>  | <b>81,505</b>   | <b>81,505</b>    | <b>79,545</b>     | <b>81,505</b>   | <b>81,505</b>     | <b>81,505</b>   | <b>0.00%</b>                         |
|                                 |        |                |                |                |                 |                  |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>          |        |                |                |                |                 |                  |                   |                 |                   |                 |                                      |
| Buildings                       | 58001  | 0              | 0              | 0              | 0               | 322,850          | 322,850           | 0               | 0                 | 0               | 0.00%                                |
| Improvements                    | 58002  | 0              | 0              | 0              | 0               | 148,800          | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Equipment Technology            | 58003  | 0              | 0              | 0              | 0               | 0                | 0                 | 26,000          | 0                 | 0               | 0.00%                                |
| Equipment                       | 58004  | 498,703        | 685,663        | 625,760        | 539,659         | 791,355          | 787,533           | 454,884         | 454,884           | 454,884         | -15.71%                              |
| <b>Capital Outlay Subtotal:</b> |        | <b>498,703</b> | <b>685,663</b> | <b>625,760</b> | <b>539,659</b>  | <b>1,263,005</b> | <b>1,110,383</b>  | <b>480,884</b>  | <b>454,884</b>    | <b>454,884</b>  | <b>-15.71%</b>                       |
|                                 |        |                |                |                |                 |                  |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>           |        | <b>498,703</b> | <b>685,663</b> | <b>625,760</b> | <b>539,659</b>  | <b>1,263,005</b> | <b>1,110,383</b>  | <b>480,884</b>  | <b>454,884</b>    | <b>454,884</b>  | <b>-15.71%</b>                       |
|                                 |        |                |                |                |                 |                  |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 110 - Sheriff</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                 | 53000  | 12,807         | 11,707         | 15,236         | 14,400          | 14,400          | 14,400            | 14,400          | 14,400            | 14,400          | 0.00%                                |
| Stationery and Forms            | 53001  | 1,257          | 1,330          | 1,112          | 2,000           | 2,000           | 2,200             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Printing Supplies               | 53002  | 13,610         | 13,561         | 11,218         | 14,400          | 14,400          | 12,750            | 14,400          | 14,400            | 14,400          | 0.00%                                |
| Print Duplicate                 | 53003  | 150            | 577            | 0              | 475             | 475             | 475               | 475             | 475               | 475             | 0.00%                                |
| Postage and Box Rent            | 53004  | 130            | 30             | 24             | 250             | 250             | 250               | 250             | 250               | 250             | 0.00%                                |
| Computer Supplies               | 53005  | 696            | 4,333          | 565            | 1,500           | 1,500           | 1,500             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Computer Software               | 53006  | 10,691         | 4,546          | 7,173          | 7,750           | 7,750           | 13,879            | 9,627           | 9,627             | 9,627           | 24.22%                               |
| Telephone                       | 53008  | 96,149         | 98,798         | 104,166        | 105,000         | 105,000         | 108,288           | 120,000         | 120,000           | 120,000         | 14.29%                               |
| Print Duplicate                 | 73003  | 46,757         | 41,234         | 34,040         | 47,650          | 47,650          | 47,650            | 46,650          | 46,650            | 46,650          | -2.10%                               |
| Postage and Box Rent            | 73004  | 6,986          | 7,760          | 7,193          | 8,250           | 8,250           | 7,750             | 8,250           | 8,250             | 8,250           | 0.00%                                |
| Computer Licensing Charge       | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 37,949          | 37,949            | 37,949          | 100.00%                              |
| Computer Server Charge          | 73030  | 0              | 0              | 4,645          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>         |        | <b>189,232</b> | <b>183,875</b> | <b>185,372</b> | <b>201,675</b>  | <b>201,675</b>  | <b>209,142</b>    | <b>255,501</b>  | <b>255,501</b>    | <b>255,501</b>  | <b>26.69%</b>                        |
| <b>Operating:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                     | 53500  | 0              | 0              | 0              | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Subscriptions                   | 53501  | 510            | 356            | 180            | 710             | 710             | 810               | 710             | 710               | 710             | 0.00%                                |
| Membership Dues                 | 53502  | 4,936          | 3,459          | 3,310          | 4,500           | 4,500           | 4,600             | 3,700           | 3,700             | 3,700           | -17.78%                              |
| Household Supplies              | 53516  | 0              | 0              | 2,145          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Uniforms Tools Allowance        | 53517  | 66,734         | 49,425         | 56,841         | 79,687          | 79,687          | 76,687            | 80,137          | 80,137            | 80,137          | 0.56%                                |
| Professional Supplies           | 53518  | 82,896         | 83,969         | 107,890        | 108,825         | 117,881         | 117,881           | 108,825         | 108,825           | 108,825         | 0.00%                                |
| Food                            | 53520  | 1,675          | 1,629          | 250            | 1,500           | 1,500           | 1,500             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Small Equipment                 | 53522  | 87,664         | 146,467        | 111,493        | 191,321         | 195,820         | 195,820           | 247,821         | 247,821           | 247,821         | 29.53%                               |
| Medical Supplies                | 53524  | 1,314          | 2,306          | 3,815          | 3,600           | 3,600           | 3,600             | 3,600           | 3,600             | 3,600           | 0.00%                                |
| Investigation Expense           | 53532  | 35,111         | 27,024         | 24,375         | 31,500          | 31,500          | 31,500            | 32,500          | 32,500            | 32,500          | 3.17%                                |
| Motor Fuel                      | 53548  | 188,953        | 192,172        | 132,535        | 219,283         | 219,283         | 182,400           | 229,657         | 229,657           | 229,657         | 4.73%                                |
| Other Rents and Leases          | 53552  | 2,334          | 1,650          | 1,600          | 6,100           | 6,100           | 6,100             | 6,100           | 6,100             | 6,100           | 0.00%                                |
| Operating Licenses Fees         | 53553  | 86             | 111            | 111            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 110 - Sheriff</b>       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Operating Grants                      | 53565  | 90,979           | 90,979           | 93,709           | 90,979           | 90,979           | 90,979            | 90,979           | 90,979            | 90,979           | 0.00%                                |
| Spec Service Awards                   | 53566  | 672              | 1,351            | 25               | 1,000            | 1,000            | 1,245             | 2,000            | 2,000             | 2,000            | 100.00%                              |
| Other Miscellaneous                   | 53568  | 371              | 0                | 1,368            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Employee Benefit Taxable Other        | 53578  | 0                | 287              | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Small Equipment Technology            | 53580  | 19,932           | 6,017            | 8,334            | 51,500           | 51,500           | 55,500            | 39,450           | 39,450            | 39,450           | -23.40%                              |
| <b>Operating Subtotal:</b>            |        | <b>584,166</b>   | <b>607,201</b>   | <b>547,981</b>   | <b>791,005</b>   | <b>804,560</b>   | <b>769,122</b>    | <b>847,479</b>   | <b>847,479</b>    | <b>847,479</b>   | <b>7.14%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Small Hardware                        | 54008  | 807              | 254              | 248              | 650              | 650              | 650               | 650              | 650               | 650              | 0.00%                                |
| Lubricants                            | 54016  | 2,049            | 2,656            | 1,702            | 3,450            | 3,450            | 3,450             | 3,450            | 3,450             | 3,450            | 0.00%                                |
| Tires Batteries                       | 54018  | 15,127           | 16,345           | 19,481           | 18,950           | 18,950           | 19,650            | 19,950           | 19,950            | 19,950           | 5.28%                                |
| Equipment Repairs                     | 54029  | 54,266           | 44,064           | 41,286           | 72,450           | 72,450           | 72,450            | 69,450           | 69,450            | 69,450           | -4.14%                               |
| Technology Repair and Maintain        | 74029  | 6,105            | 6,600            | 6,336            | 6,666            | 6,666            | 6,666             | 6,897            | 6,897             | 6,897            | 3.47%                                |
| <b>Repairs &amp; Maint Subtotal:</b>  |        | <b>78,354</b>    | <b>69,919</b>    | <b>69,053</b>    | <b>102,166</b>   | <b>102,166</b>   | <b>102,866</b>    | <b>100,397</b>   | <b>100,397</b>    | <b>100,397</b>   | <b>-1.73%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Utilities:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Power and Light                       | 54701  | 375              | 375              | 808              | 650              | 650              | 875               | 650              | 650               | 650              | 0.00%                                |
| <b>Utilities Subtotal:</b>            |        | <b>375</b>       | <b>375</b>       | <b>808</b>       | <b>650</b>       | <b>650</b>       | <b>875</b>        | <b>650</b>       | <b>650</b>        | <b>650</b>       | <b>0.00%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical and Dental                    | 55000  | 57,596           | 67,937           | 30,332           | 67,000           | 67,000           | 67,000            | 71,800           | 71,800            | 71,800           | 7.16%                                |
| Pest Extermination                    | 55002  | 1,024            | 1,260            | 1,500            | 1,400            | 1,400            | 1,400             | 1,400            | 1,400             | 1,400            | 0.00%                                |
| Vehicle Repairs                       | 55005  | 49,444           | 60,411           | 55,989           | 71,172           | 71,172           | 69,672            | 71,672           | 71,672            | 71,672           | 0.70%                                |
| Professional Service                  | 55014  | 228,473          | 235,722          | 195,479          | 237,540          | 237,540          | 238,540           | 266,648          | 266,648           | 266,648          | 12.25%                               |
| Collection Services                   | 55015  | 16,700           | 13,267           | 21,412           | 17,000           | 17,000           | 30,000            | 20,000           | 20,000            | 20,000           | 17.65%                               |
| Food Service                          | 55029  | 340,017          | 329,757          | 272,195          | 339,144          | 339,144          | 300,000           | 373,438          | 321,438           | 321,438          | -5.22%                               |
| Other Contract Serv                   | 55030  | 1,896,856        | 2,044,709        | 1,978,222        | 2,389,482        | 2,389,482        | 2,389,582         | 2,487,271        | 2,487,271         | 2,487,271        | 4.09%                                |
| Medical and Dental                    | 75000  | 5,585            | 3,334            | 0                | 7,000            | 7,000            | 7,000             | 7,000            | 7,000             | 7,000            | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>2,595,695</b> | <b>2,756,399</b> | <b>2,555,129</b> | <b>3,129,738</b> | <b>3,129,738</b> | <b>3,103,194</b>  | <b>3,299,229</b> | <b>3,247,229</b>  | <b>3,247,229</b> | <b>3.75%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual      | 2019<br>Actual      | 2020<br>Actual      | 2021<br>Adopted     | 2021<br>Revised     | 2021<br>Projected   | 2022<br>Request     | 2022<br>Executive   | 2022<br>Adopted     | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------------|
| <b>Division - 110 - Sheriff</b>     |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Insurance Expenses:</b>          |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| Prop Liab Insurance                 | 76000  | 217,224             | 125,472             | 130,488             | 197,521             | 197,521             | 197,521             | 242,666             | 242,666             | 242,666             | 22.86%                               |
| <b>Insurance Expenses Subtotal:</b> |        | <b>217,224</b>      | <b>125,472</b>      | <b>130,488</b>      | <b>197,521</b>      | <b>197,521</b>      | <b>197,521</b>      | <b>242,666</b>      | <b>242,666</b>      | <b>242,666</b>      | <b>22.86%</b>                        |
|                                     |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Total Other Operating:</b>       |        | <b>3,665,045</b>    | <b>3,743,240</b>    | <b>3,488,831</b>    | <b>4,422,755</b>    | <b>4,436,310</b>    | <b>4,382,720</b>    | <b>4,745,922</b>    | <b>4,693,922</b>    | <b>4,693,922</b>    | <b>6.13%</b>                         |
|                                     |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Expense Total:</b>               |        | <b>22,818,815</b>   | <b>23,187,599</b>   | <b>22,713,480</b>   | <b>25,089,440</b>   | <b>26,008,728</b>   | <b>24,429,246</b>   | <b>26,183,600</b>   | <b>24,640,360</b>   | <b>24,640,360</b>   | <b>-1.79%</b>                        |
|                                     |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Sheriff Net/(Levy):</b>          |        | <b>(20,191,205)</b> | <b>(19,865,567)</b> | <b>(19,012,278)</b> | <b>(21,717,867)</b> | <b>(22,488,355)</b> | <b>(20,924,257)</b> | <b>(22,621,441)</b> | <b>(22,305,316)</b> | <b>(22,305,316)</b> | <b>2.70%</b>                         |



# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u>                         | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--|-----------------|------------------|-----------------------|
| Sheriff -         |  |                 |                  |                       |
| Patrol -          | SUV Squad Cars w/ changeovers              | 6               | 45,564           | 273,384               |
|                   | Accident Recon and Crime Scene Scanner Kit | 1               | 42,500           | 42,500                |
|                   | Forensic Receiver Kit                      | 1               | 11,000           | 11,000                |
| Jail -            | Intercom System Upgrade                    | 1               | 128,000          | 128,000               |
|                   |  | 9               |                  | 454,884               |

**SHERIFF  
PROGRAM BUDGETS**

| NAME                | ORG  | LABOR             | TRAVEL &<br>MEETINGS | CAPITAL        | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES         | TOTALS BY YEAR    |                   |                   | ANNUAL<br>PERCENT INCREASES |              |
|---------------------|------|-------------------|----------------------|----------------|-------------------|-------------------|------------------|-------------------|-------------------|-------------------|-----------------------------|--------------|
|                     |      |                   |                      |                |                   |                   |                  | 2022              | 2021              | 2020              | 2022                        | 2021         |
|                     |      |                   |                      |                |                   |                   |                  | ADOPTED           | ADOPTED           | ADOPTED           | OVER<br>2021                | OVER<br>2020 |
| Administrative      | 1110 | 563,789           | 500                  | -              | 389,325           | 953,614           |                  | 953,614           | 914,339           | 879,481           | 4.30                        | 4.00         |
| Revenues            | 1110 |                   |                      |                |                   |                   | 124,250          | (124,250)         | (124,250)         | (126,250)         | 0.00                        | (1.60)       |
| Patrol              | 1112 | 5,573,104         | -                    | 326,884        | 568,820           | 6,468,808         |                  | 6,468,808         | 6,021,823         | 6,000,245         | 7.40                        | 0.40         |
| Revenues            | 1112 |                   |                      |                |                   |                   | 388,700          | (388,700)         | (416,000)         | (431,500)         | (6.60)                      | (3.60)       |
| Detective           | 1113 | 1,464,492         | -                    | -              | 205,774           | 1,670,266         |                  | 1,670,266         | 1,770,246         | 1,701,448         | (5.60)                      | 4.00         |
| Revenues            | 1113 |                   |                      |                |                   |                   | 54,400           | (54,400)          | (56,400)          | (26,700)          | (3.50)                      | 111.20       |
| Reserves            | 1115 | 99,336            | -                    | -              | 11,500            | 110,836           |                  | 110,836           | 110,707           | 92,562            | 0.10                        | 19.60        |
| Revenues            | 1115 |                   |                      |                |                   |                   | 49,500           | (49,500)          | (49,500)          | (49,500)          | 0.00                        | 0.00         |
| 911                 | 1116 | 3,126,665         | -                    | -              | 1,199,217         | 4,325,882         |                  | 4,325,882         | 4,164,091         | 4,348,719         | 3.90                        | (4.20)       |
| Revenues            | 1116 |                   |                      |                |                   |                   | 69,589           | (69,589)          | (69,589)          | (213,519)         | N/A                         | N/A          |
| Boat Patrol         | 1117 | -                 | -                    | -              | 29,340            | 29,340            |                  | 29,340            | 35,209            | 202,840           | (16.70)                     | (82.60)      |
| Revenues            | 1117 |                   |                      |                |                   |                   | 70,000           | (70,000)          | (50,186)          | (49,000)          | 39.50                       | 2.40         |
| Snow Patrol         | 1118 | -                 | -                    | -              | 5,453             | 5,453             |                  | 5,453             | 5,509             | 5,550             | 100.00                      | 0.00         |
| Revenues            | 1118 |                   |                      |                |                   |                   | 9,400            | (9,400)           | (9,400)           | (9,400)           | 100.00                      | 0.00         |
| Training            | 1119 | -                 | 81,005               | -              | 287,159           | 368,164           |                  | 368,164           | 349,928           | 243,946           | 5.20                        | 43.40        |
| Revenues            | 1119 |                   |                      |                |                   |                   | 127,560          | (127,560)         | (103,200)         | (29,640)          | 23.60                       | 248.20       |
| Jail                | 1120 | 8,549,238         | -                    | 128,000        | 1,997,334         | 10,674,572        |                  | 10,707,997        | 11,717,588        | 11,501,864        | (8.60)                      | 1.90         |
| Revenues            | 1120 |                   |                      |                |                   |                   | 1,441,645        | (1,441,645)       | (2,493,048)       | (2,473,860)       | (42.20)                     | 0.80         |
| <b>Grand Totals</b> |      | <u>19,376,624</u> | <u>81,505</u>        | <u>454,884</u> | <u>4,693,922</u>  | <u>24,606,935</u> | <u>2,335,044</u> | <u>22,305,316</u> | <u>21,717,867</u> | <u>21,567,286</u> | 2.70                        | 0.70         |

# JAIL IMPROVEMENTS FUND

## 2022 BUDGET NARRATIVE

### HIGHLIGHTS

**DESCRIPTION:** The Jail Improvements Fund is a separate fund created under Wisconsin Statutes which receives money when fines and fees are assessed for things such as traffic violations. Monies accumulated in the fund can only be used for jail construction, improvements and any other costs that directly are of benefit to prisoners. The funds can also be used to retire debt incurred for that purpose.

**COUNTY LEVY:** There is no property tax levy for this activity.

**FUND BALANCE:** A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

## **SIGNIFICANT CHANGES FROM 2021 ADOPTED - Jail Improvements Fund**

| <b>Account</b>                           | <b>Amount</b> | <b>Description</b>   |
|--|---------------|--|
| <b>Significant changes from 2021</b>     |               |  |
| <b>Deficit 2021</b>                      | \$ 21,996     |  |
| <b>Revenue Changes - impact on levy:</b> |               |  |
| None                                     | -             |  |
| <b>Expense Changes - impact on levy:</b> |               |  |
| Other Contracted Services                | (9,561)       | Decrease is based on the PREA compliance assessment only being required every three years and that was done in 2021. |
| <b>Other small changes</b>               | 4,373         | This is a combination of small increases and decreases to revenue and expense accounts.                              |
| <b>Deficit 2022</b>                      | \$ 16,808     |  |

**The deficit will be covered with funds from the programs Fund Balance.**

# **Financial Summary** **Jail Improvements Fund**

| Items                                  | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                         | 77,659                    | 160,700                      | 160,700                   | 160,700                    | 160,700                   |
| Labor                                  | -                         | -                            | -                         | -                          | -                         |
| Travel                                 | -                         | -                            | -                         | -                          | -                         |
| Capital                                | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                     | 93,109                    | 187,730                      | 182,696                   | 182,696                    | 177,508                   |
| Total Expenditures                     | 93,109                    | 187,730                      | 182,696                   | 182,696                    | 177,508                   |
| Levy Before Fund Balance Adjustment    |                           |                              | 21,996                    |                            | 16,808                    |
| Decrease fund balance                  |                           |                              | (21,996)                  |                            | (16,808)                  |
| Net Levy After Fund Balance Adjustment |                           |                              | -                         |                            | -                         |

# Winnebago County

## Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 125 - Jail Improvement Fund</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| US Dept of Justice                              | 42013  | 9,981          | 75,258         | 0              | 10,700          | 10,700          | 10,700            | 10,700          | 10,700            | 10,700          | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                   |        | <b>9,981</b>   | <b>75,258</b>  | <b>0</b>       | <b>10,700</b>   | <b>10,700</b>   | <b>10,700</b>     | <b>10,700</b>   | <b>10,700</b>     | <b>10,700</b>   | <b>0.00%</b>                         |
| <b>Fines and Permits:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Jail Assessments                                | 44102  | 154,069        | 182,097        | 125,704        | 150,000         | 150,000         | 150,000           | 150,000         | 150,000           | 150,000         | 0.00%                                |
| <b>Fines and Permits Subtotal:</b>              |        | <b>154,069</b> | <b>182,097</b> | <b>125,704</b> | <b>150,000</b>  | <b>150,000</b>  | <b>150,000</b>    | <b>150,000</b>  | <b>150,000</b>    | <b>150,000</b>  | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>                 |        | <b>164,050</b> | <b>257,355</b> | <b>125,704</b> | <b>160,700</b>  | <b>160,700</b>  | <b>160,700</b>    | <b>160,700</b>  | <b>160,700</b>    | <b>160,700</b>  | <b>0.00%</b>                         |
| <b>Revenue Total:</b>                           |        | <b>164,050</b> | <b>257,355</b> | <b>125,704</b> | <b>160,700</b>  | <b>160,700</b>  | <b>160,700</b>    | <b>160,700</b>  | <b>160,700</b>    | <b>160,700</b>  | <b>0.00%</b>                         |
| <b>Expense</b>                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                                       | 58004  | 14,500         | 148,999        | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>                 |        | <b>14,500</b>  | <b>148,999</b> | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Total Capital:</b>                           |        | <b>14,500</b>  | <b>148,999</b> | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual | 2019<br>Actual  | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|-----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 125 - Jail Improvement Fund</b> |        |                |                 |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                                  |        |                |                 |                |                 |                 |                   |                 |                   |                 |                                      |
| Print Duplicate                                 | 73003  | 0              | 0               | 0              | 3,826           | 3,826           | 3,826             | 3,940           | 3,940             | 3,940           | 2.98%                                |
| <b>Office Subtotal:</b>                         |        | <b>0</b>       | <b>0</b>        | <b>0</b>       | <b>3,826</b>    | <b>3,826</b>    | <b>3,826</b>      | <b>3,940</b>    | <b>3,940</b>      | <b>3,940</b>    | <b>2.98%</b>                         |
| <b>Operating:</b>                               |        |                |                 |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                                   | 53501  | 5,330          | 5,959           | 4,839          | 4,885           | 4,885           | 4,885             | 5,050           | 5,050             | 5,050           | 3.38%                                |
| Household Supplies                              | 53516  | 39,122         | 22,044          | 9,643          | 28,391          | 28,391          | 25,000            | 29,226          | 29,226            | 29,226          | 2.94%                                |
| Uniforms Tools Allowance                        | 53517  | 20,953         | 18,927          | 6,682          | 31,340          | 31,340          | 30,000            | 32,186          | 32,186            | 32,186          | 2.70%                                |
| Linen   | 53519  | 11,462         | 8,904           | 12,887         | 16,418          | 16,418          | 20,000            | 16,985          | 16,985            | 16,985          | 3.45%                                |
| Dishes and Utensils                             | 53521  | 3,900          | 5,961           | 5,548          | 4,976           | 4,976           | 5,000             | 5,102           | 5,102             | 5,102           | 2.53%                                |
| Small Equipment                                 | 53522  | 1,706          | 886             | 6,746          | 17,466          | 17,466          | 17,466            | 17,994          | 17,994            | 17,994          | 3.02%                                |
| Hygiene Supplies                                | 53528  | 27,124         | 21,379          | 44,369         | 24,026          | 24,026          | 30,000            | 24,745          | 24,745            | 24,745          | 2.99%                                |
| Commercial Travel Other                         | 53540  | 500            | 350             | 350            | 315             | 315             | 500               | 325             | 325               | 325             | 3.17%                                |
| <b>Operating Subtotal:</b>                      |        | <b>110,097</b> | <b>84,411</b>   | <b>91,065</b>  | <b>127,817</b>  | <b>127,817</b>  | <b>132,851</b>    | <b>131,613</b>  | <b>131,613</b>    | <b>131,613</b>  | <b>2.97%</b>                         |
| <b>Repairs &amp; Maint:</b>                     |        |                |                 |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Repairs                               | 54029  | 0              | 431             | 391            | 3,183           | 3,183           | 3,183             | 3,280           | 3,280             | 3,280           | 3.05%                                |
| <b>Repairs &amp; Maint Subtotal:</b>            |        | <b>0</b>       | <b>431</b>      | <b>391</b>     | <b>3,183</b>    | <b>3,183</b>    | <b>3,183</b>      | <b>3,280</b>    | <b>3,280</b>      | <b>3,280</b>    | <b>3.05%</b>                         |
| <b>Contractual Services:</b>                    |        |                |                 |                |                 |                 |                   |                 |                   |                 |                                      |
| Professional Service                            | 55014  | 7,115          | 13,762          | 6,191          | 11,279          | 11,279          | 11,279            | 11,645          | 11,645            | 11,645          | 3.24%                                |
| Other Contract Serv                             | 55030  | 19,577         | 20,106          | 22,999         | 36,591          | 36,591          | 36,591            | 27,030          | 27,030            | 27,030          | -26.13%                              |
| <b>Contractual Services Subtotal:</b>           |        | <b>26,692</b>  | <b>33,868</b>   | <b>29,190</b>  | <b>47,870</b>   | <b>47,870</b>   | <b>47,870</b>     | <b>38,675</b>   | <b>38,675</b>     | <b>38,675</b>   | <b>-19.21%</b>                       |
| <b>Total Other Operating:</b>                   |        | <b>136,788</b> | <b>118,710</b>  | <b>120,645</b> | <b>182,696</b>  | <b>182,696</b>  | <b>187,730</b>    | <b>177,508</b>  | <b>177,508</b>    | <b>177,508</b>  | <b>-2.84%</b>                        |
| <b>Expense Total:</b>                           |        | <b>151,288</b> | <b>267,709</b>  | <b>120,645</b> | <b>182,696</b>  | <b>182,696</b>  | <b>187,730</b>    | <b>177,508</b>  | <b>177,508</b>    | <b>177,508</b>  | <b>-2.84%</b>                        |
| <b>Jail Improvement Fund Surplus (Deficit):</b> |        | <b>12,762</b>  | <b>(10,354)</b> | <b>5,059</b>   | <b>(21,996)</b> | <b>(21,996)</b> | <b>(27,030)</b>   | <b>(16,808)</b> | <b>(16,808)</b>   | <b>(16,808)</b> | <b>-23.59%</b>                       |

NOTE: A deficit will result in a draw NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# **CORONER**

**General Fund – Department: 105  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Cheryl Brehmer  
**LOCATION:** Winnebago County Coroner  
County Administration Building  
112 Otter Avenue, Third Floor  
Oshkosh, WI 54901

**TELEPHONE:** 232-3300

## **MISSION STATEMENT:**

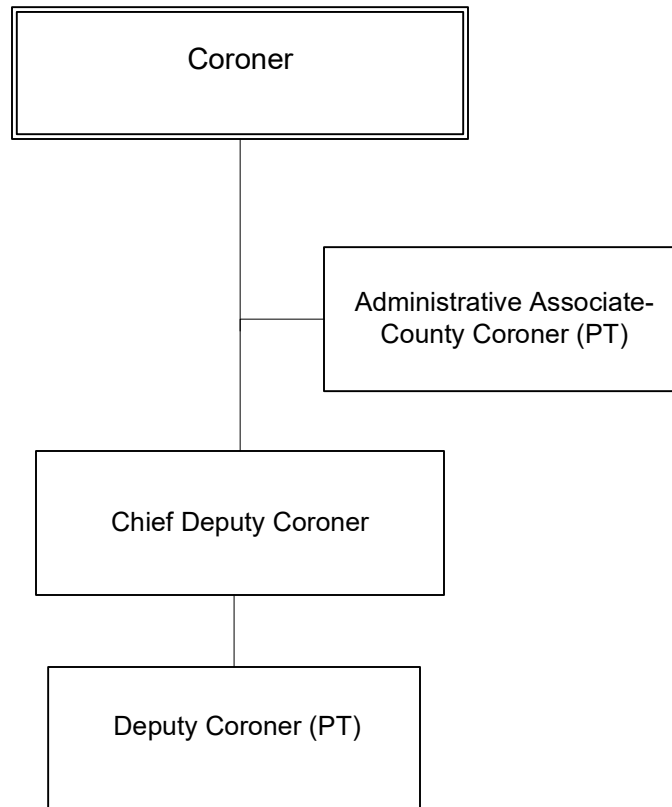
To monitor compliance with state statutes by medical facilities, funeral directors, law enforcement agencies, and the public regarding reportable deaths; to investigate and document all causes of death in reportable cases; to work with medical and legal agencies to protect and serve our community in all reportable deaths; to educate, and thereby prevent, hazardous conditions which put our County at risk; and to provide support, medical, or spiritual referrals to survivors of a deceased.

## **PROGRAM DESCRIPTION:**

- Investigate all deaths within the County which meet reportability guidelines, as established by State Statute and office policy.
- Ensure that the medical and legal community is in compliance with reporting.
- Respond to the scene of reportable deaths.
- To assist and support the family during their time of loss.
- Continue offering organ, tissue and eye donation to the family as an option.
- Community support/training (educational/informative presentations).
- Continue working with Community for Hope to reduce suicides.
- Continue working with Child Death Review Committee and the Infant Death Center.
- Educate and work with other agencies within the County and State to reduce the abuse of heroin and other opiate use in Winnebago county.
- Continue working with the Overdose Fatality Review Team.
- Continue working with the Winnebago County Health Department for further suicide investigations and support to the family.
- Continue supporting and assisting with training of volunteers with the Victim Crisis Support Team



# CORONER



# **CORONER**

**General Fund – Department: 105  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Cheryl Brehmer  
**LOCATION:** Winnebago County Coroner  
County Administration Building  
112 Otter Avenue, Third Floor  
Oshkosh, WI 54901

**TELEPHONE: 232-3300**

## **2021 ACCOMPLISHMENTS:**

1. Upgraded outdated toxicology reference books.
2. Implemented specific week days for cremation examinations to allow for better time and mileage management.
3. Upgraded investigation equipment replacing an outdated camera.
4. Changed chief deputy and deputy positions from per diem to salary allowing for better control of labor budget.
5. Researched and negotiated cost of body bags, implementing multiple cost saving options depending on the type of scene.
6. Acquired a county vehicle allowing for all necessary equipment to be readily available for scene response.
7. Continued staff training and participation through webinar-based education opportunities.
8. Remained an integral part of the Overdose Fatality Review Team.
9. Continued to work with the Victim Crisis Response Team on their expansion to include Oshkosh in their program.
10. Established a reporting protocol on confirmed COVID-19 fatalities to the Department of Health Services including Winnebago County, City of Menasha, and surrounding counties.

## **2022 GOALS & OBJECTIVES:**

- 1. Implement a standard report writing system for consistency throughout all cases.**
- 2. Upgrade final outdated camera to aide with quality scene documentation at all times.**
- 3. Continued to upgrade outdated reference materials, some of which are from the 1980s.**
- 4. Research toxicology laboratories to ensure our office is using the most cost effective yet proficient lab available.**
- 5. Research additional resources to assist with locating estranged family members for the purpose of death notifications.**
- 6. Establish a stronger relationship with Winnebago Co. Human Services focusing on mental health.**
- 7. Continue working with the Victim Crisis Response Team to build a stronger resource presence for those in need.**
- 8. Remain actively involved in Overdose Fatality and Child Death Review Teams in the effort of prevention.**
- 9. Continue working with Community for Hope and the Department of Health related to suicide prevention.**
- 10. Continue implementing changes to help smoothly transition to a medical examiner system.**

# CORONER

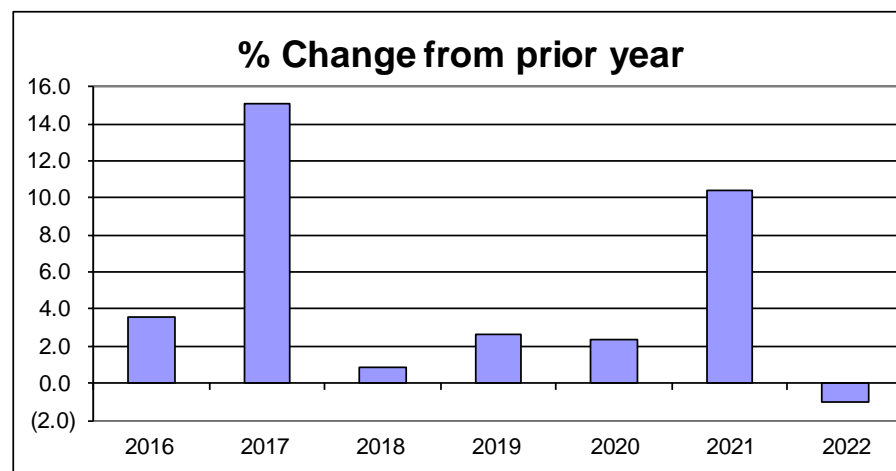
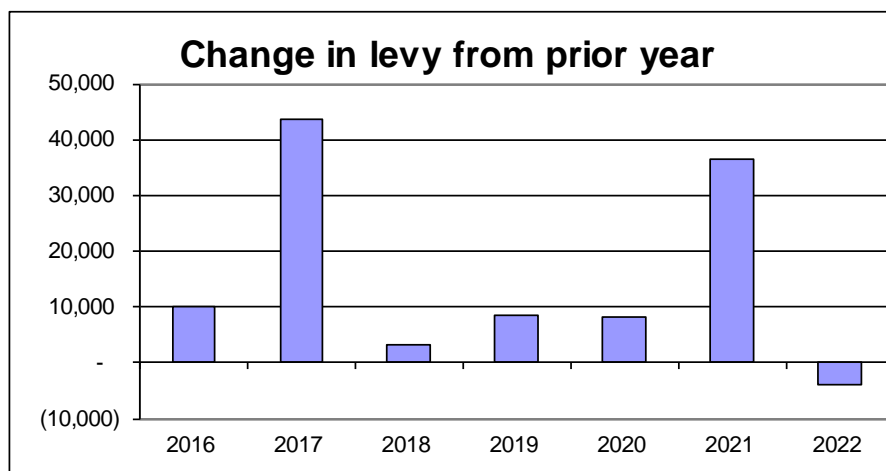
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 2    | 2    |
| Part Time | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 2    | 2    |
| Total     | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 4    | 4    |

There is no change to the staffing table for 2022, however, one (1) part-time Deputy Coroner has been increased from 50% to 80%.

**COUNTY LEVY:** The tax levy for 2022 is \$386,061, a decrease of \$3,803 or 0.98% under 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Coroner

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 389,864</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| None                                     | -                 |  |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Regular Pay                              | 19,606            | Increasing one (1) part-time Deputy Coroner from 50% to 80%. The increase also includes an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the |
| Temporary Employees                      | (20,000)          | Decrease due to removing a temporary employee.   |
| Health Insurance                         | 16,265            | Increasing one employee from 50% to 80%, which increases the premium paid by the County to a higher amount.  |
| Pathology Services                       | (10,000)          | Decrease based on projections for decreasing autopsies.  |
| Transportation                           | (5,000)           | Decrease based on projections for decreasing autopsies.  |
| <b>Other small changes</b>               | <b>(4,674)</b>    | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 386,061</b> |  |

## Financial Summary Coroner

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 99,350                    | 170,000                      | 170,025                   | 170,025                    | 170,000                   |
| Labor              | 165,509                   | 279,516                      | 296,861                   | 296,861                    | 311,811                   |
| Travel             | 3,837                     | 6,000                        | 11,500                    | 11,500                     | 9,450                     |
| Capital            | 24,587                    | 24,587                       | 30,000                    | 30,000                     | 30,000                    |
| Other Expenditures | 102,050                   | 207,768                      | 221,528                   | 221,528                    | 204,800                   |
| Total Expenditures | 295,983                   | 517,871                      | 559,889                   | 559,889                    | 556,061                   |
| Levy               |                           |                              | 389,864                   |                            | 386,061                   |

## Winnebago County

### Budget Detail - 2022

| Description                       | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 105 - Coroner</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration         | 42002  | 0              | 0              | 5,639          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Grantor Agencies            | 42019  | 0              | 2,000          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>     |        | <b>0</b>       | <b>2,000</b>   | <b>5,639</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Public Services:</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                        | 45002  | 153,950        | 155,450        | 209,707        | 170,000         | 170,000         | 170,000           | 170,000         | 170,000           | 170,000         | 0.00%                                |
| Forms Copies Etc                  | 45003  | 175            | 28             | 0              | 25              | 25              | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Public Services Subtotal:</b>  |        | <b>154,125</b> | <b>155,478</b> | <b>209,707</b> | <b>170,025</b>  | <b>170,025</b>  | <b>170,000</b>    | <b>170,000</b>  | <b>170,000</b>    | <b>170,000</b>  | <b>-0.01%</b>                        |
| <b>Total Operating Revenue:</b>   |        | <b>154,125</b> | <b>157,478</b> | <b>215,346</b> | <b>170,025</b>  | <b>170,025</b>  | <b>170,000</b>    | <b>170,000</b>  | <b>170,000</b>    | <b>170,000</b>  | <b>-0.01%</b>                        |
| <b>Revenue Total:</b>             |        | <b>154,125</b> | <b>157,478</b> | <b>215,346</b> | <b>170,025</b>  | <b>170,025</b>  | <b>170,000</b>    | <b>170,000</b>  | <b>170,000</b>    | <b>170,000</b>  | <b>-0.01%</b>                        |
| <b>Expense</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                       | 51100  | 97,338         | 104,594        | 105,986        | 199,312         | 199,312         | 199,312           | 218,918         | 218,918           | 218,918         | 9.84%                                |
| Temporary Employees               | 51101  | 0              | 0              | 0              | 20,000          | 20,000          | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Other Per Diem                    | 51107  | 120,260        | 112,635        | 104,203        | 0               | 0               | 2,655             | 0               | 0                 | 0               | 0.00%                                |
| <b>Wages Subtotal:</b>            |        | <b>217,598</b> | <b>217,229</b> | <b>210,189</b> | <b>219,312</b>  | <b>219,312</b>  | <b>201,967</b>    | <b>218,918</b>  | <b>218,918</b>    | <b>218,918</b>  | <b>-0.18%</b>                        |

|                                   |       |                |                |                |                |                |                |                |                |                |                |
|-----------------------------------|-------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Fringes Benefits:</b>          |       |                |                |                |                |                |                |                |                |                |                |
| FICA Medicare                     | 51200 | 15,934         | 16,100         | 15,488         | 16,777         | 16,777         | 16,777         | 16,747         | 16,747         | 16,747         | -0.18%         |
| Health Insurance                  | 51201 | 24,207         | 26,781         | 29,340         | 42,415         | 42,415         | 42,415         | 58,680         | 58,680         | 58,680         | 38.35%         |
| Dental Insurance                  | 51202 | 1,168          | 1,189          | 1,218          | 1,849          | 1,849          | 1,849          | 2,654          | 2,654          | 2,654          | 43.54%         |
| Workers Compensation              | 51203 | 3,944          | 1,968          | 1,041          | 2,342          | 2,342          | 2,342          | 2,060          | 2,060          | 2,060          | -12.04%        |
| Unemployment Comp                 | 51204 | 0              | 370            | 0              | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| WI Retirement                     | 51206 | 9,536          | 7,266          | 9,662          | 12,914         | 12,914         | 12,914         | 11,418         | 11,418         | 11,418         | -11.58%        |
| Fringe Benefits Other             | 51207 | 512            | 506            | 531            | 1,252          | 1,252          | 1,252          | 1,334          | 1,334          | 1,334          | 6.55%          |
| <b>Fringes Benefits Subtotal:</b> |       | <b>55,300</b>  | <b>54,180</b>  | <b>57,279</b>  | <b>77,549</b>  | <b>77,549</b>  | <b>77,549</b>  | <b>92,893</b>  | <b>92,893</b>  | <b>92,893</b>  | <b>19.79%</b>  |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
| <b>Total Labor:</b>               |       | <b>272,898</b> | <b>271,409</b> | <b>267,469</b> | <b>296,861</b> | <b>296,861</b> | <b>279,516</b> | <b>311,811</b> | <b>311,811</b> | <b>311,811</b> | <b>5.04%</b>   |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
| <b>Travel:</b>                    |       |                |                |                |                |                |                |                |                |                |                |
| Registration Tuition              | 52001 | 1,721          | 300            | 795            | 1,500          | 1,500          | 0              | 1,500          | 1,500          | 1,500          | 0.00%          |
| Automobile Allowance              | 52002 | 22,680         | 19,640         | 10,921         | 8,000          | 8,000          | 6,000          | 6,000          | 6,000          | 6,000          | -25.00%        |
| Meals                             | 52005 | 620            | 12             | 0              | 450            | 450            | 0              | 450            | 450            | 450            | 0.00%          |
| Lodging                           | 52006 | 1,569          | 246            | 246            | 1,500          | 1,500          | 0              | 1,500          | 1,500          | 1,500          | 0.00%          |
| Other Travel Exp                  | 52007 | 13             | 0              | 0              | 0              | 0              | 0              | 0              | 0              | 0              | 0.00%          |
| Taxable Benefit                   | 52008 | 118            | 0              | 0              | 50             | 50             | 0              | 0              | 0              | 0              | -100.00%       |
| <b>Travel Subtotal:</b>           |       | <b>26,721</b>  | <b>20,198</b>  | <b>11,962</b>  | <b>11,500</b>  | <b>11,500</b>  | <b>6,000</b>   | <b>9,450</b>   | <b>9,450</b>   | <b>9,450</b>   | <b>-17.83%</b> |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
| <b>Total Travel:</b>              |       | <b>26,721</b>  | <b>20,198</b>  | <b>11,962</b>  | <b>11,500</b>  | <b>11,500</b>  | <b>6,000</b>   | <b>9,450</b>   | <b>9,450</b>   | <b>9,450</b>   | <b>-17.83%</b> |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
| <b>Capital Outlay:</b>            |       |                |                |                |                |                |                |                |                |                |                |
| Equipment                         | 58004 | 0              | 0              | 0              | 30,000         | 30,000         | 24,587         | 30,000         | 30,000         | 30,000         | 0.00%          |
| <b>Capital Outlay Subtotal:</b>   |       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>30,000</b>  | <b>30,000</b>  | <b>24,587</b>  | <b>30,000</b>  | <b>30,000</b>  | <b>30,000</b>  | <b>0.00%</b>   |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
| <b>Total Capital:</b>             |       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>30,000</b>  | <b>30,000</b>  | <b>24,587</b>  | <b>30,000</b>  | <b>30,000</b>  | <b>30,000</b>  | <b>0.00%</b>   |
|                                   |       |                |                |                |                |                |                |                |                |                |                |
|                                   |       |                |                |                |                |                |                |                |                |                |                |



|                                |       |              |              |               |               |               |               |               |               |               |              |
|--------------------------------|-------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| <b>Office:</b>                 |       |              |              |               |               |               |               |               |               |               |              |
| Office Supplies                | 53000 | 492          | 338          | 651           | 450           | 450           | 500           | 500           | 500           | 500           | 11.11%       |
| Stationery and Forms           | 53001 | 42           | 232          | 39            | 200           | 200           | 50            | 100           | 100           | 100           | -50.00%      |
| Printing Supplies              | 53002 | 84           | 104          | 248           | 150           | 150           | 150           | 150           | 150           | 150           | 0.00%        |
| Computer Supplies              | 53005 | 0            | 72           | 0             | 100           | 100           | 0             | 100           | 100           | 100           | 0.00%        |
| Telephone                      | 53008 | 6,241        | 6,777        | 7,553         | 8,500         | 8,500         | 8,500         | 8,500         | 8,500         | 8,500         | 0.00%        |
| Telephone Supplies             | 53009 | 0            | 73           | 0             | 100           | 100           | 0             | 0             | 0             | 0             | -100.00%     |
| Printing Supplies              | 73002 | 0            | 0            | 0             | 75            | 75            | 0             | 0             | 0             | 0             | -100.00%     |
| Print Duplicate                | 73003 | 816          | 801          | 1,163         | 700           | 700           | 700           | 700           | 700           | 700           | 0.00%        |
| Postage and Box Rent           | 73004 | 139          | 186          | 132           | 150           | 150           | 100           | 150           | 150           | 150           | 0.00%        |
| Computer Licensing Charge      | 73006 | 0            | 0            | 0             | 0             | 0             | 0             | 778           | 778           | 778           | 100.00%      |
| <b>Office Subtotal:</b>        |       | <b>7,814</b> | <b>8,582</b> | <b>9,786</b>  | <b>10,425</b> | <b>10,425</b> | <b>10,000</b> | <b>10,978</b> | <b>10,978</b> | <b>10,978</b> | <b>5.30%</b> |
|                                |       |              |              |               |               |               |               |               |               |               |              |
| <b>Operating:</b>              |       |              |              |               |               |               |               |               |               |               |              |
| Membership Dues                | 53502 | 92           | 140          | 0             | 300           | 300           | 0             | 300           | 300           | 300           | 0.00%        |
| Photo Processing               | 53504 | 0            | 98           | 0             | 150           | 150           | 0             | 100           | 100           | 100           | -33.33%      |
| Uniforms Tools Allowance       | 53517 | 679          | 732          | 306           | 700           | 700           | 400           | 700           | 700           | 700           | 0.00%        |
| Professional Supplies          | 53518 | 115          | 2,676        | 2,299         | 2,000         | 2,000         | 2,500         | 2,000         | 2,000         | 2,000         | 0.00%        |
| Food                           | 53520 | 44           | 0            | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0.00%        |
| Small Equipment                | 53522 | 72           | 0            | 0             | 1,200         | 1,200         | 1,800         | 1,200         | 1,200         | 1,200         | 0.00%        |
| Medical Supplies               | 53524 | 4,445        | 2,916        | 4,980         | 5,000         | 5,000         | 7,000         | 5,500         | 5,500         | 5,500         | 10.00%       |
| Investigation Expense          | 53532 | 384          | 610          | 674           | 900           | 900           | 900           | 900           | 900           | 900           | 0.00%        |
| Interpreter Fees               | 53537 | 0            | 128          | 0             | 150           | 150           | 50            | 150           | 150           | 150           | 0.00%        |
| Motor Fuel                     | 53548 | 0            | 0            | 802           | 3,000         | 3,000         | 3,000         | 3,000         | 2,000         | 2,000         | -33.33%      |
| Other Miscellaneous            | 53568 | 0            | 0            | 0             | 0             | 0             | 15            | 0             | 0             | 0             | 0.00%        |
| Employee Benefit Taxable Other | 53578 | 0            | 54           | 0             | 100           | 100           | 0             | 0             | 0             | 0             | -100.00%     |
| Small Equipment Technology     | 53580 | 0            | 0            | 1,310         | 100           | 100           | 100           | 700           | 700           | 700           | 600.00%      |
| Indigent Expenses              | 53600 | 0            | 0            | 1,479         | 2,000         | 2,000         | 2,000         | 2,000         | 3,000         | 3,000         | 50.00%       |
| Motor Fuel                     | 73548 | 0            | 0            | 77            | 200           | 200           | 100           | 200           | 200           | 200           | 0.00%        |
| <b>Operating Subtotal:</b>     |       | <b>5,830</b> | <b>7,353</b> | <b>11,926</b> | <b>15,800</b> | <b>15,800</b> | <b>17,865</b> | <b>16,750</b> | <b>16,750</b> | <b>16,750</b> | <b>6.01%</b> |
|                                |       |              |              |               |               |               |               |               |               |               |              |

|                                       |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
|---------------------------------------|-------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| <b>Repairs &amp; Maint:</b>           |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| Technology Repair and Maintain        | 74029 | 132              | 132              | 132              | 132              | 132              | 132              | 165              | 165              | 165              | 25.00%        |
| <b>Repairs &amp; Maint Subtotal:</b>  |       | <b>132</b>       | <b>132</b>       | <b>132</b>       | <b>132</b>       | <b>132</b>       | <b>132</b>       | <b>165</b>       | <b>165</b>       | <b>165</b>       | <b>25.00%</b> |
|                                       |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| <b>Contractual Services:</b>          |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| Medical and Dental                    | 55000 | 52,791           | 53,036           | 26,754           | 25,000           | 25,000           | 25,000           | 22,000           | 22,000           | 22,000           | -12.00%       |
| Vehicle Repairs                       | 55005 | 0                | 0                | 440              | 500              | 500              | 100              | 250              | 250              | 250              | -50.00%       |
| Pathology Services                    | 55010 | 121,511          | 125,935          | 168,238          | 140,000          | 140,000          | 130,000          | 130,000          | 130,000          | 130,000          | -7.14%        |
| Transportation                        | 55026 | 0                | 0                | 29,410           | 27,000           | 27,000           | 22,000           | 22,000           | 22,000           | 22,000           | -18.52%       |
| <b>Contractual Services Subtotal:</b> |       | <b>174,302</b>   | <b>178,971</b>   | <b>224,842</b>   | <b>192,500</b>   | <b>192,500</b>   | <b>177,100</b>   | <b>174,250</b>   | <b>174,250</b>   | <b>174,250</b>   | <b>-9.48%</b> |
|                                       |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| <b>Insurance Expenses:</b>            |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| Prop Liab Insurance                   | 76000 | 1,644            | 888              | 924              | 2,671            | 2,671            | 2,671            | 2,657            | 2,657            | 2,657            | -0.52%        |
| <b>Insurance Expenses Subtotal:</b>   |       | <b>1,644</b>     | <b>888</b>       | <b>924</b>       | <b>2,671</b>     | <b>2,671</b>     | <b>2,671</b>     | <b>2,657</b>     | <b>2,657</b>     | <b>2,657</b>     | <b>-0.52%</b> |
|                                       |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| <b>Total Other Operating:</b>         |       | <b>189,721</b>   | <b>195,926</b>   | <b>247,611</b>   | <b>221,528</b>   | <b>221,528</b>   | <b>207,768</b>   | <b>204,800</b>   | <b>204,800</b>   | <b>204,800</b>   | <b>-7.55%</b> |
|                                       |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| <b>Expense Total:</b>                 |       | <b>489,341</b>   | <b>487,534</b>   | <b>527,042</b>   | <b>559,889</b>   | <b>559,889</b>   | <b>517,871</b>   | <b>556,061</b>   | <b>556,061</b>   | <b>556,061</b>   | <b>-0.68%</b> |
|                                       |       |                  |                  |                  |                  |                  |                  |                  |                  |                  |               |
| <b>Coroner Net/(Levy):</b>            |       | <b>(335,216)</b> | <b>(330,056)</b> | <b>(311,695)</b> | <b>(389,864)</b> | <b>(389,864)</b> | <b>(347,871)</b> | <b>(386,061)</b> | <b>(386,061)</b> | <b>(386,061)</b> | <b>-0.98%</b> |

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u> | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--------------------|-----------------|------------------|-----------------------|
| Coroner -         |                    |                 |                  |                       |
|                   | Vehicle            | 1               | 30,000           | 30,000                |
|                   |                    | 1               |                  | 30,000                |

# EMERGENCY MANAGEMENT

General Fund – Department: 107  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Eric Rasmussen  
LOCATION: Winnebago County Emergency Management  
4311 Jackson Street  
Oshkosh, WI 54901

TELEPHONE: 236-7463

## MISSION STATEMENT:

Emergency Management strives to safeguard communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

## PROGRAM DESCRIPTION:

**GENERAL:** Coordinate efforts within Winnebago County to minimize the effects of natural and manmade disasters by taking steps to eliminate or lessen their impact.

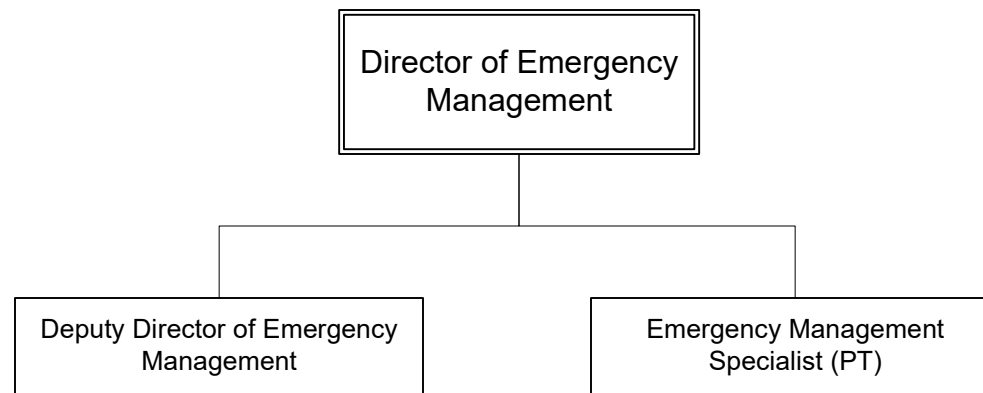
**PREPAREDNESS:** Encompasses all of the actions required to establish and sustain the level of proficiency necessary to execute a wide range of incident management operations. Comprising actions taken to plan, organize, equip, train and exercise to build and sustain the capabilities necessary to ensure a safer community.

**PLANNING:** Develop and update emergency plans with current required actions, written procedures, and the resources available. Plans include the Emergency Response Plan, Offsite Facility Plans, and Hazard Mitigation Plan.

**RESPONSE:** Maintain two emergency notification systems; a tornado warning siren system and an emergency telephone notification system. Coordinate with Red Cross in providing shelters during disasters. Maintain the Emergency Operations Center for Winnebago County.

**RECOVERY:** Actions taken to return a community to normal surroundings, including the restoration of basic services and the repair of physical, social and economic damages. Typical recovery actions include debris cleanup, financial assistance to individuals and governments, rebuilding of roads and bridges and key facilities, and sustained mass care for displaced human and animal populations.

# EMERGENCY MANAGEMENT



# EMERGENCY MANAGEMENT

General Fund – Department: 107  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Eric Rasmussen  
LOCATION: Winnebago County Emergency Management  
4311 Jackson Street  
Oshkosh, WI 54901

TELEPHONE: 236-7463

## 2021 ACCOMPLISHMENTS:

1. Emergency Management played an integral part in the Child Abduction Response Team (CART) project to achieve national credentialing.
2. The Winnebago County Emergency Response Plan, including all Emergency Support Functions, was updated.
3. All required EPCRA offsite plans were created and updated for facilities in Winnebago County that met the quantity threshold of extremely hazardous chemicals.
4. The annual update of the Winnebago County County-wide Hazardous Materials Strategic Plan was completed.
5. Emergency preparedness information was promoted using social media, television, talks and presentations throughout Winnebago County.
6. Collaboration with county school districts continued the efforts of emergency preparedness.
7. Emergency Management staff continued training per state-mandated standards.
8. We maintained and operated tornado sirens. A siren was installed on the South side of Oshkosh that will serve an area that previously did not have siren coverage; this area includes a portion of the EAA Grounds and the Ford Park Live Grounds. Completed 5-year maintenance on all sirens.
9. A training program for the new Mobile Command Post was developed and implemented for all responder agencies.
10. Director Rasmussen served on a regional Healthcare Emergency Readiness Coalition (HERC), a collaboration of private and public partners working together to prepare for, respond to, and recover from emergencies.
11. Director Rasmussen served on the EPCRA Advisory Group that works with Wisconsin Emergency Management to improve state grant programs and issues related to the Wisconsin Hazmat Online Planning & Reporting System (WHOPRS).

12. Promotion and implementation of WI-CAMS, the state credentialing program, to first responder groups in Winnebago County continued throughout the year.
13. The implementation of WebEOC has continued for Emergency Management and Director Rasmussen continued to train other agencies in use of the virtual EOC software.
14. Emergency Management scheduled various trainings to first responder groups, health department officials and public information personnel to improve emergency response for Winnebago County residents.
15. Completed a federally required update of the five-year Hazard Mitigation Plan, which included securing of grant funds for the hire of a contractor to assist our staff in the update process.
16. Actively participated in the response to the COVID-19 pandemic including distribution of PPE and the operation of a community testing and vaccination facility.
17. Shared a Virtual Weather Spotter Training by the National Weather Service to replace the live, annually-hosted event that was cancelled due to the COVID-19 pandemic.
18. The Winnebago County Debris Management Plan was updated.
19. Completed all requirements issued in the 2021 Plan of Work from the State of Wisconsin Department of Military Affairs to secure funding from the Emergency Management Performance Grant (EMPG) and Emergency Planning Community Right-to-Know Act (EPCRA) program grants.
20. Applied for and accepted a Homeland Security exercise grant for an exercise series with the Village of Fox Crossing.
21. Coordinated Emergency Operation Center (EOC) training, a table top exercise, and a functional exercise with the Village of Fox Crossing.
22. Coordinated Emergency Operation Center (EOC) and Incident Command System (ICS) training for Winnebago County Department Heads.
23. Facilitated Emergency Preparedness Training for Local Elected Officials.
24. Facilitated a workshop for local municipalities about utilizing State and Federal mitigation funds for municipal projects.
25. Trained users on a new Alertsense emergency alerting platform.

## **2022 GOALS & OBJECTIVES:**

- 1. Update the Winnebago County Emergency Response Plan and all Emergency Support Functions.**
- 2. Update the Winnebago County County-wide Hazardous Materials Strategic Plan.**
- 3. Meet State of Wisconsin requirements for EPCRA offsite plans by updating and creating plans for facilities that exceed the threshold quantity of hazardous chemicals.**
- 4. Continue to sell and promote NOAA Weather Radios as well as self-registration of cellphones to the emergency telephone notification system, AlertSense.**
- 5. Continue active participation with school districts in progressive emergency planning efforts.**
- 6. Maintain the existing 50 outdoor tornado-warning sirens and the siren software program.**
- 7. Continue implementation of WI-CAMS, the state credentialing system, to first responder agencies in Winnebago County.**
- 8. Host a National Weather Service Severe Weather Spotter Training for the general public and continue to sponsor/host trainings for first responder agencies.**
- 9. Participate in professional development training and exercises to enhance response skills and comply with state and federal requirements.**
- 10. Continue to improve and exercise the Winnebago County Child Abduction Response Team (CART).**
- 11. Plan, coordinate, and participate in a full-scale exercise including a hazmat response with the Village of Fox Crossing to meet state and federal requirements during the four-year EPCRA cycle ending in FFY2023.**
- 12. Continue to utilize and promote WebEOC to all responder agencies in Winnebago County.**
- 13. Meet requirements issued in the 2022 Plan of Work from the State of Wisconsin Department of Military Affairs. Plan of Work requirements are not issued until October for the following budget year.**
- 14. Maintain the 2020 Mobile Command Post and deploy it for training and emergency response incidents.**
- 15. Continue training and provide refresher training on the Mobile Command Post for all responder agencies.**
- 16. Continue to provide leadership support as needed during the ongoing COVID-19 pandemic response in Winnebago County.**
- 17. Continue to provide preparedness outreach and education to Winnebago County communities.**
- 18. Provide Continuity of Operations / Continuity of Government (COOP / COG) training for all Winnebago County Departments.**
- 19. Enter into IPAWS MOU's with adjacent Counties to allow for cross jurisdictional emergency notifications and back-up alerting capabilities.**
- 20. Assist in the coordination of volunteers and volunteer organizations within the County.**



# EMERGENCY MANAGEMENT

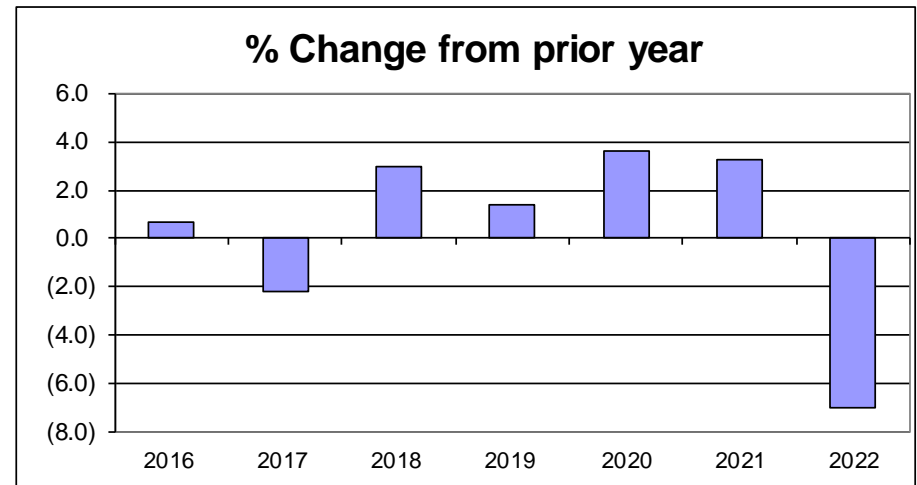
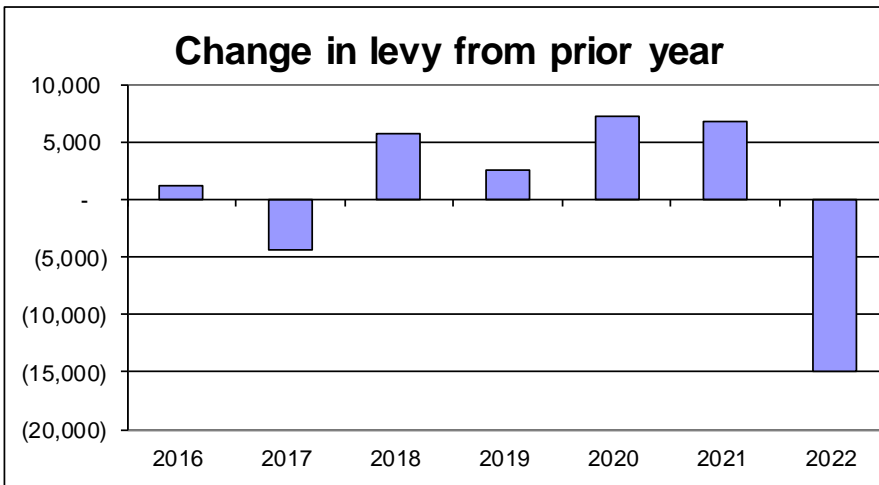
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 1    | 1    | 1    | 2    | 2    | 2    | 2    | 2    | 2    | 2    |
| Part Time | 2    | 2    | 2    | 1    | 1    | 1    | 1    | 1    | 1    | 1    |
| Total     | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |

There is no change to the staffing table for 2022. After the 2021 budget process, one (1) part-time Emergency Management Associate was removed and one (1) part-time Emergency Management Specialist was added to the Table of Organization of Classified Positions schedule.

**COUNTY LEVY:** The tax levy for 2022 is \$198,868, a decrease of \$14,977 or 7.00% under 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Emergency Management

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 213,845</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| WI Military Affairs                      | (60,096)          | Increase based on the EMPG (Emergency Management Performance Grant/FEMA) has a one-time increase of approximately \$25,000, plus budgeting \$35,000 of potential training/exercising grants.   |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Health Insurance                         | (18,589)          | Decrease based on a the new Emergency Management Specialist position declining health insurance coverage.  |
| Equipment Repairs                        | 3,000             | The cost of siren relocation and maintenance increasing, along with battery failures and the cost to replace these batteries are \$1,000/siren. Keeping the emergency management system functioning properly is critical to warning residents of danger.   |
| Professional Service                     | 44,000            | The Emergency Management department plans to increase readiness and preparedness in the County. COVID-19 and the lack of training available during the pandemic have increased the demand for training and exercising. \$35,000 of the WI Military Affairs revenue grant is being budgeted to allow for grant funding expenses here, budgeting a revenue and expense during the budget process allows the department to accept them without requiring a budget transfer. In 2020-2021 we were awarded nearly \$25,000 in training/exercise grants. There is a potential for increased grant opportunities for preparedness as a result of COVID-19. This expense will only be utilized if there is grant funding from WI Military Affairs, which will result in no net increase in the budget. |
| <b>Other small changes</b>               | <b>16,708</b>     | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 198,868</b> |  |

## Financial Summary Emergency Management

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 26,975                    | 169,319                      | 143,456                   | 220,048                    | 203,552                   |
| Labor              | 114,420                   | 206,223                      | 259,126                   | 259,126                    | 238,495                   |
| Travel             | 88                        | 3,636                        | 4,300                     | 4,300                      | 5,000                     |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 44,857                    | 132,788                      | 93,875                    | 180,467                    | 158,925                   |
| Total Expenditures | 159,365                   | 342,647                      | 357,301                   | 443,893                    | 402,420                   |
| Levy               |                           |                              | 213,845                   |                            | 198,868                   |

## Winnebago County

### Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 107 - Emergency Management</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                      | 42002  | 0              | 0              | 25,637         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Military Affairs                            | 42008  | 145,446        | 142,117        | 144,848        | 143,456         | 220,048         | 169,319           | 203,552         | 203,552           | 203,552         | 41.89%                               |
| <b>Intergov Rev Subtotal:</b>                  |        | <b>145,446</b> | <b>142,117</b> | <b>170,485</b> | <b>143,456</b>  | <b>220,048</b>  | <b>169,319</b>    | <b>203,552</b>  | <b>203,552</b>    | <b>203,552</b>  | <b>41.89%</b>                        |
| <b>Intergov Services:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Cost Share Municipalities                      | 43016  | 25             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Services Subtotal:</b>             |        | <b>25</b>      | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>                |        | <b>145,470</b> | <b>142,117</b> | <b>170,485</b> | <b>143,456</b>  | <b>220,048</b>  | <b>169,319</b>    | <b>203,552</b>  | <b>203,552</b>    | <b>203,552</b>  | <b>41.89%</b>                        |
| <b>Misc Revenues:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Material Sales                                 | 48105  | 75             | 225            | 75             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Cost Sharing Allocations                       | 48110  | 350            | 2,569          | 140            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>                 |        | <b>425</b>     | <b>2,794</b>   | <b>215</b>     | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b>            |        | <b>425</b>     | <b>2,794</b>   | <b>215</b>     | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Revenue Total:</b>                          |        | <b>145,895</b> | <b>144,912</b> | <b>170,700</b> | <b>143,456</b>  | <b>220,048</b>  | <b>169,319</b>    | <b>203,552</b>  | <b>203,552</b>    | <b>203,552</b>  | <b>41.89%</b>                        |

## Winnebago County

### Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 107 - Emergency Management</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                                    | 51100  | 148,740        | 160,830        | 168,269        | 171,280         | 171,280         | 142,605           | 170,827         | 170,827           | 170,827         | -0.26%                               |
| <b>Wages Subtotal:</b>                         |        | <b>148,740</b> | <b>160,830</b> | <b>168,269</b> | <b>171,280</b>  | <b>171,280</b>  | <b>142,605</b>    | <b>170,827</b>  | <b>170,827</b>    | <b>170,827</b>  | <b>-0.26%</b>                        |
| <b>Fringes Benefits:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                                  | 51200  | 10,065         | 11,049         | 11,363         | 13,103          | 13,103          | 11,007            | 13,069          | 13,069            | 13,069          | -0.26%                               |
| Health Insurance                               | 51201  | 54,449         | 55,792         | 56,935         | 58,804          | 58,804          | 39,494            | 40,215          | 40,215            | 40,215          | -31.61%                              |
| Dental Insurance                               | 51202  | 2,827          | 2,827          | 2,736          | 2,826           | 2,826           | 2,102             | 2,174           | 2,174             | 2,174           | -23.07%                              |
| Workers Compensation                           | 51203  | 302            | 169            | 97             | 211             | 211             | 177               | 114             | 114               | 114             | -45.97%                              |
| WI Retirement                                  | 51206  | 9,967          | 10,533         | 11,360         | 11,562          | 11,562          | 9,712             | 11,104          | 11,104            | 11,104          | -3.96%                               |
| Fringe Benefits Other                          | 51207  | 1,007          | 1,078          | 1,233          | 1,340           | 1,340           | 1,126             | 992             | 992               | 992             | -25.97%                              |
| <b>Fringes Benefits Subtotal:</b>              |        | <b>78,617</b>  | <b>81,447</b>  | <b>83,725</b>  | <b>87,846</b>   | <b>87,846</b>   | <b>63,618</b>     | <b>67,668</b>   | <b>67,668</b>     | <b>67,668</b>   | <b>-22.97%</b>                       |
| <b>Total Labor:</b>                            |        | <b>227,357</b> | <b>242,277</b> | <b>251,993</b> | <b>259,126</b>  | <b>259,126</b>  | <b>206,223</b>    | <b>238,495</b>  | <b>238,495</b>    | <b>238,495</b>  | <b>-7.96%</b>                        |
| <b>Travel:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                           | 52001  | 900            | 775            | 750            | 1,200           | 1,200           | 450               | 1,200           | 1,200             | 1,200           | 0.00%                                |
| Automobile Allowance                           | 52002  | 995            | 979            | 387            | 1,800           | 1,800           | 600               | 1,500           | 1,500             | 1,500           | -16.67%                              |
| Meals  | 52005  | 268            | 43             | 65             | 300             | 300             | 810               | 765             | 765               | 765             | 155.00%                              |
| Lodging  | 52006  | 0              | 164            | 246            | 700             | 700             | 1,476             | 1,400           | 1,400             | 1,400           | 100.00%                              |
| Other Travel Exp                               | 52007  | 15             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Taxable Benefit                                | 52008  | 24             | 284            | 57             | 300             | 300             | 300               | 135             | 135               | 135             | -55.00%                              |
| <b>Travel Subtotal:</b>                        |        | <b>2,203</b>   | <b>2,244</b>   | <b>1,505</b>   | <b>4,300</b>    | <b>4,300</b>    | <b>3,636</b>      | <b>5,000</b>    | <b>5,000</b>      | <b>5,000</b>    | <b>16.28%</b>                        |
| <b>Total Travel:</b>                           |        | <b>2,203</b>   | <b>2,244</b>   | <b>1,505</b>   | <b>4,300</b>    | <b>4,300</b>    | <b>3,636</b>      | <b>5,000</b>    | <b>5,000</b>      | <b>5,000</b>    | <b>16.28%</b>                        |

## Winnebago County

### Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 107 - Emergency Management</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                                      | 58004  | 13,048         | 0              | 448,287        | 0               | 0               | 0                 | 35,000          | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>                |        | <b>13,048</b>  | <b>0</b>       | <b>448,287</b> | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>35,000</b>   | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>                          |        | <b>13,048</b>  | <b>0</b>       | <b>448,287</b> | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>35,000</b>   | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                                | 53000  | 1,106          | 1,353          | 3,164          | 1,575           | 2,825           | 1,575             | 3,000           | 2,500             | 2,500           | 58.73%                               |
| Stationery and Forms                           | 53001  | 0              | 0              | 0              | 0               | 0               | 67                | 0               | 0                 | 0               | 0.00%                                |
| Printing Supplies                              | 53002  | 353            | 623            | 345            | 600             | 600             | 600               | 1,000           | 1,000             | 1,000           | 66.67%                               |
| Postage and Box Rent                           | 53004  | 11             | 4              | 0              | 0               | 0               | 0                 | 20              | 20                | 20              | 100.00%                              |
| Telephone                                      | 53008  | 4,339          | 4,513          | 5,176          | 5,956           | 5,956           | 8,934             | 7,500           | 7,000             | 7,000           | 17.53%                               |
| Telephone Supplies                             | 53009  | 0              | 0              | 97             | 0               | 0               | 75                | 500             | 500               | 500             | 100.00%                              |
| Print Duplicate                                | 73003  | 2,159          | 3,099          | 4,044          | 2,500           | 2,500           | 2,500             | 3,500           | 3,000             | 3,000           | 20.00%                               |
| Postage and Box Rent                           | 73004  | 172            | 271            | 325            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Computer Licensing Charge                      | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 2,778           | 2,778             | 2,778           | 100.00%                              |
| <b>Office Subtotal:</b>                        |        | <b>8,140</b>   | <b>9,864</b>   | <b>13,151</b>  | <b>11,131</b>   | <b>12,381</b>   | <b>14,251</b>     | <b>18,798</b>   | <b>17,298</b>     | <b>17,298</b>   | <b>55.40%</b>                        |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                                  | 53501  | 869            | 834            | 1,714          | 1,350           | 1,350           | 1,590             | 1,500           | 1,500             | 1,500           | 11.11%                               |
| Publish Legal Notices                          | 53503  | 41             | 55             | 155            | 160             | 160             | 54                | 160             | 160               | 160             | 0.00%                                |
| Food   | 53520  | 422            | 503            | 1,139          | 600             | 600             | 244               | 600             | 600               | 600             | 0.00%                                |
| Small Equipment                                | 53522  | 4,396          | 2,453          | 2,930          | 10,000          | 14,400          | 10,000            | 11,000          | 11,000            | 11,000          | 10.00%                               |
| Other Operating Supplies                       | 53533  | 0              | 3,465          | 400            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Safety Supplies                                | 53543  | 0              | 97             | 25             | 0               | 0               | 130               | 500             | 500               | 500             | 100.00%                              |
| Materials for Resale                           | 53545  | 687            | (299)          | 100            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Motor Fuel                                     | 53548  | 1,387          | 1,470          | 817            | 1,500           | 1,500           | 500               | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Operating Licenses Fees                        | 53553  | 500            | 300            | 300            | 300             | 300             | 720               | 300             | 300               | 300             | 0.00%                                |

## Winnebago County

### Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 107 - Emergency Management</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Operating Grants                               | 53565  | 9,000          | 9,000          | 9,000          | 9,000           | 9,000           | 9,000             | 9,000           | 9,000             | 9,000           | 0.00%                                |
| Small Equipment Technology                     | 53580  | 4,749          | 2,078          | 4,374          | 2,750           | 2,750           | 1,506             | 2,000           | 2,000             | 2,000           | -27.27%                              |
| Motor Fuel                                     | 73548  | 0              | 0              | 80             | 0               | 0               | 1,000             | 1,500           | 1,500             | 1,500           | 100.00%                              |
| <b>Operating Subtotal:</b>                     |        | <b>22,051</b>  | <b>19,955</b>  | <b>21,033</b>  | <b>25,660</b>   | <b>30,060</b>   | <b>24,744</b>     | <b>28,060</b>   | <b>28,060</b>     | <b>28,060</b>   | <b>9.35%</b>                         |
| <b>Repairs &amp; Maint:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Equipment                          | 54022  | 1,917          | 1,674          | 1,477          | 1,500           | 8,185           | 1,500             | 3,000           | 3,000             | 3,000           | 100.00%                              |
| Maintenance Vehicles                           | 54023  | 0              | 0              | 234            | 1,200           | 4,650           | 1,200             | 3,000           | 3,000             | 3,000           | 150.00%                              |
| Equipment Repairs                              | 54029  | 17,149         | 12,710         | 25,501         | 17,000          | 32,750          | 27,900            | 21,000          | 20,000            | 20,000          | 17.65%                               |
| Lubricants                                     | 74016  | 64             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Maintenance Vehicles                           | 74023  | 1,410          | 2,129          | 46             | 1,500           | 1,500           | 1,500             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Technology Repair and Maintain                 | 74029  | 858            | 858            | 891            | 924             | 924             | 924               | 759             | 759               | 759             | -17.86%                              |
| <b>Repairs &amp; Maint Subtotal:</b>           |        | <b>21,398</b>  | <b>17,370</b>  | <b>28,148</b>  | <b>22,124</b>   | <b>48,009</b>   | <b>33,024</b>     | <b>29,259</b>   | <b>28,259</b>     | <b>28,259</b>   | <b>27.73%</b>                        |
| <b>Utilities:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Power and Light                                | 54701  | 10,237         | 10,445         | 10,350         | 11,000          | 11,000          | 11,000            | 13,500          | 13,500            | 13,500          | 22.73%                               |
| <b>Utilities Subtotal:</b>                     |        | <b>10,237</b>  | <b>10,445</b>  | <b>10,350</b>  | <b>11,000</b>   | <b>11,000</b>   | <b>11,000</b>     | <b>13,500</b>   | <b>13,500</b>     | <b>13,500</b>   | <b>22.73%</b>                        |
| <b>Contractual Services:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Vehicle Repairs                                | 55005  | 64             | 375            | 795            | 500             | 940             | 500               | 1,500           | 1,000             | 1,000           | 100.00%                              |
| Data Processing                                | 55013  | 4,979          | 5,009          | 4,920          | 5,076           | 5,076           | 5,885             | 6,000           | 6,000             | 6,000           | 18.20%                               |
| Professional Service                           | 55014  | 13,408         | 9,342          | 22,637         | 15,000          | 69,617          | 40,000            | 60,000          | 59,000            | 59,000          | 293.33%                              |
| Other Contract Serv                            | 55030  | 0              | 0              | 3,601          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Contractual Services Subtotal:</b>          |        | <b>18,451</b>  | <b>14,726</b>  | <b>31,953</b>  | <b>20,576</b>   | <b>75,633</b>   | <b>46,385</b>     | <b>67,500</b>   | <b>66,000</b>     | <b>66,000</b>   | <b>220.76%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 107 - Emergency Management</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                            | 76000  | 3,720            | 2,112            | 2,208            | 3,384            | 3,384            | 3,384             | 5,808            | 5,808             | 5,808            | 71.63%                               |
| <b>Insurance Expenses Subtotal:</b>            |        | <b>3,720</b>     | <b>2,112</b>     | <b>2,208</b>     | <b>3,384</b>     | <b>3,384</b>     | <b>3,384</b>      | <b>5,808</b>     | <b>5,808</b>      | <b>5,808</b>     | <b>71.63%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                  |        | <b>83,997</b>    | <b>74,472</b>    | <b>106,844</b>   | <b>93,875</b>    | <b>180,467</b>   | <b>132,788</b>    | <b>162,925</b>   | <b>158,925</b>    | <b>158,925</b>   | <b>69.29%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                          |        | <b>326,604</b>   | <b>318,993</b>   | <b>808,629</b>   | <b>357,301</b>   | <b>443,893</b>   | <b>342,647</b>    | <b>441,420</b>   | <b>402,420</b>    | <b>402,420</b>   | <b>12.63%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Emergency Management Net/(Levy):</b>        |        | <b>(180,709)</b> | <b>(174,082)</b> | <b>(637,930)</b> | <b>(213,845)</b> | <b>(223,845)</b> | <b>(173,328)</b>  | <b>(237,868)</b> | <b>(198,868)</b>  | <b>(198,868)</b> | <b>-7.00%</b>                        |



## SUMMARY BY DIVISION

|                         | <u>Revenues</u>      | <u>Expenses</u>      | <u>Adjustments</u>    | <u>Levy</u>         |
|-------------------------|----------------------|----------------------|-----------------------|---------------------|
| <b>TRANSPORTATION</b>   |                      |                      |                       |                     |
| Airport                 | \$ 1,170,918         | \$ 3,258,449         | \$ (1,378,620)        | \$ 708,911          |
| Airport Debt            | -                    | 329,000              | -                     | 329,000             |
| Highway Department      | 16,989,404           | 17,662,929           | (673,525)             | -                   |
| County Road Maintenance | 2,325,595            | 3,505,058            | -                     | 1,179,463           |
|                         | <u>\$ 20,485,917</u> | <u>\$ 24,755,436</u> | <u>\$ (2,052,145)</u> | <u>\$ 2,217,374</u> |

# AIRPORT

Airport Fund: 510  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Jim Schell  
**LOCATION:** Wittman Regional Airport  
525 W. 20<sup>th</sup> Avenue  
Oshkosh, WI 54902-6871

**TELEPHONE:** 236-4930

## **MISSION STATEMENT:**

To provide modern facilities and support services for Aviation-related activities that will enhance sustainable economic development of the region.

## **PROGRAM DESCRIPTION:**

**ADMINISTRATION:** Handle accounting and record keeping, conduct correspondence, administer leases, negotiate and write contracts, collect and assemble operations statistics, update operations and security manuals, manage personnel, plan and direct airport development, promote and market airport services, oversee daily airport operations.

**FIELD MAINTENANCE:** Maintain a safe operating Airport in compliance with Federal and State regulations and directives. Field Maintenance Operations include turf mowing, snow plowing, lighting & signage systems maintenance and pavement maintenance. Conduct FAA-required inspections and correct deficiencies.

**MAINTENANCE SHOP:** Perform routine and preventative maintenance on the airport's fleet of turf mowers, snow plows and blowers, vehicles, and other specialized equipment.

**FIRE STATION:** Maintain the airport-owned fire station, staffed by City of Oshkosh firefighters in a joint-use facility. Provide training required by the FAA. Upgrade equipment and the facility as necessary.

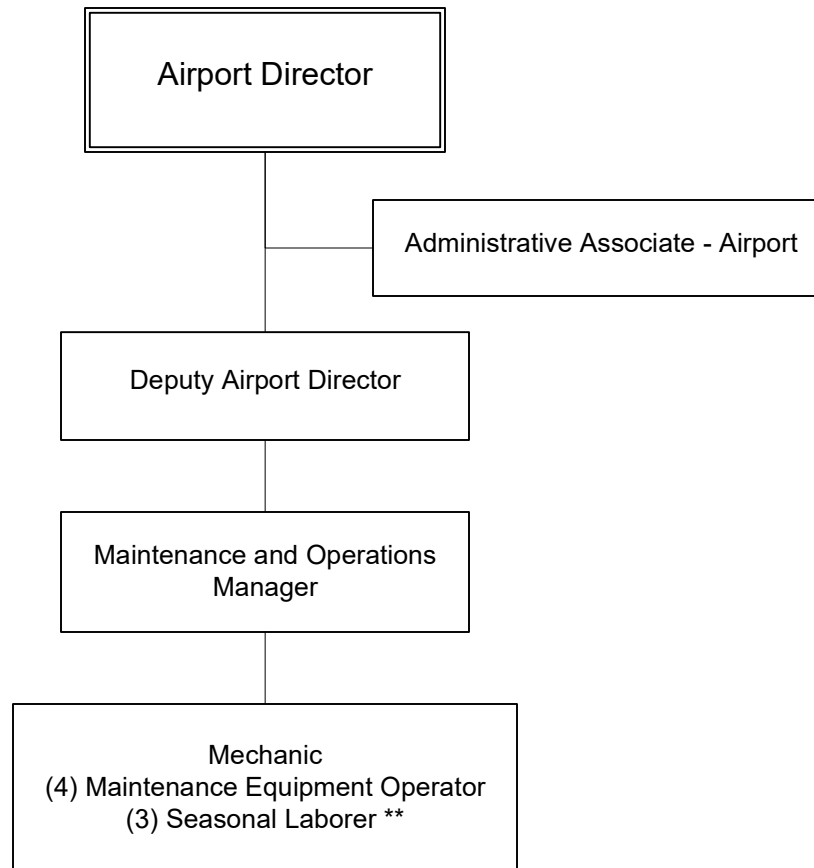
**TOWER:** Maintain a facility to provide contracted and FAA air traffic control services, and provide a regional FAA equipment repair base.

**TERMINAL BUILDING:** Central airport facility essential for the provision of services to various different aeronautical activities including transient and based airport users. Hosts space for Airport Administration and Operations Offices. Rent available space to the Airport's Fixed Base Operator, Basler Flight Service, other tenants and the general public as requested.

**OTHER BUILDINGS:** Fulfill contractual obligations by maintaining over thirty county-owned buildings. These buildings include T-hangars, multi-aircraft storage hangars, and fixed base operator leased facilities. Provide hangar facilities to meet all aspects of general aviation.

**UNCLASSIFIED EXPENSE:** Track capital outlay, including Federal and State grant programs.

# AIRPORT



\*\* Unclassified position

# **AIRPORT**

**Airport Fund: 510**  
**2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Jim Schell  
**LOCATION:** Wittman Regional Airport  
525 W. 20<sup>th</sup> Avenue  
Oshkosh, WI 54902-6871

**TELEPHONE: 236-4930**

## **2021 ACCOMPLISHMENTS:**

1. Completed the construction of a new General Aviation Terminal Facility both on time and under budget.
2. Partnered with the Experimental Aircraft Association to ensure the successful return of AirVenture 2021.
3. Continued development efforts for the Aviation Business Park and other available airport property.
4. Continued partnership with Oshkosh Corporation for vehicle testing programs utilizing the airfield.
5. Maintained over 95% hangar occupancy rate.
6. Strengthened communication methods with Airport users and stakeholders.
7. Completed the Airport Master Plan Update.

## **2022 GOALS & OBJECTIVES:**

1. Continue to create additional, sustainable revenue sources, both aeronautical and non-aeronautical, to improve the Airport's financial position.
2. Maximize the use of Federal and State funding for development to put Wittman Regional Airport in the best financially competitive and marketable position.
3. Continue development efforts of Aviation Business Park land and other parcels of the airport through a unified approach with our economic development partners.
4. Pursue funding authorization and construct new hangar facilities in order to accommodate current and future demand.
5. Maintain a strong partnership with EAA to ensure a viable and successful AirVenture event and other year-round EAA-hosted activities.
6. Continue pavement maintenance through internal and external programs to extend life of airport pavements.
7. Continue a public awareness campaign to promote the benefits of the Airport to the community and region.
8. Secure a rental car tenant to serve the transportation needs of the local and flying public from the new General Aviation terminal.

# AIRPORT

## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

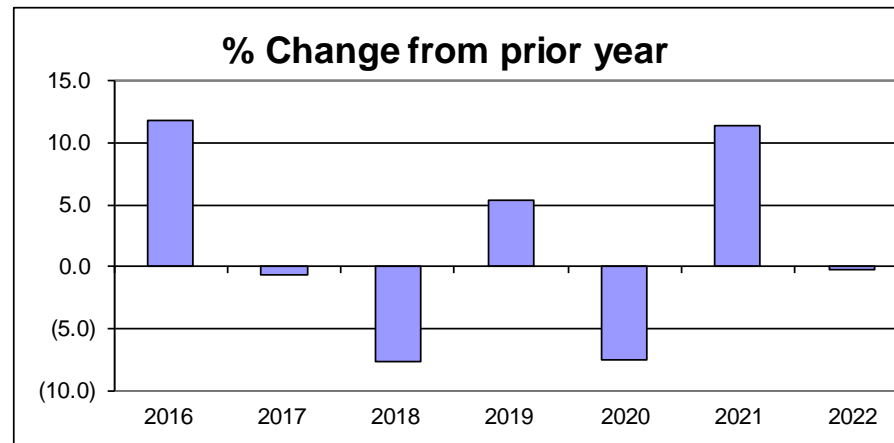
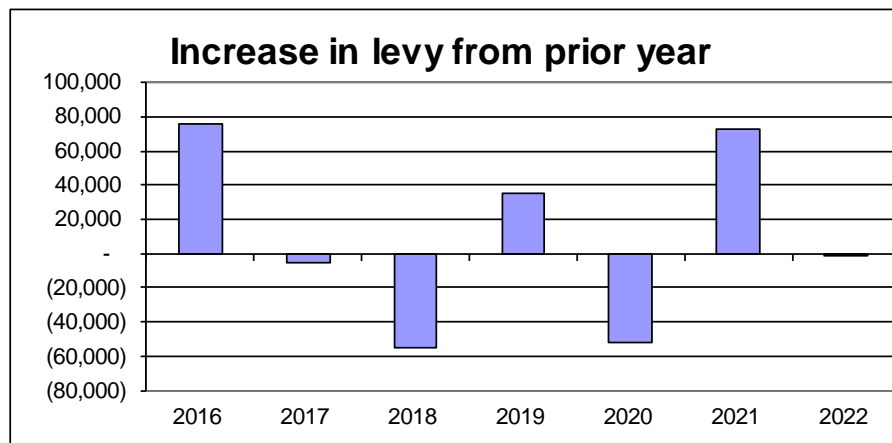
|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 7    | 7    | 7    | 8    | 8    | 8    | 8    | 9    | 9    | 9    |
| Part Time | 1    | 1    | 1    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 8    | 8    | 8    | 8    | 8    | 8    | 8    | 9    | 9    | 9    |

There is no change to the staffing table for 2022.

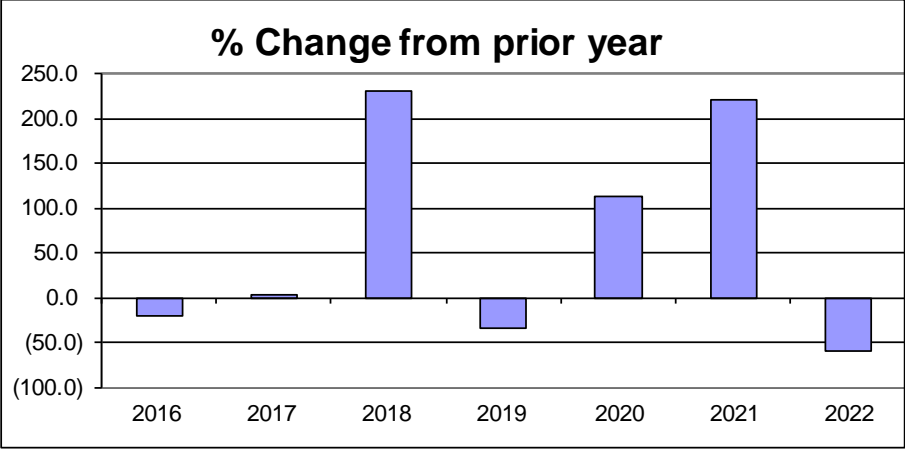
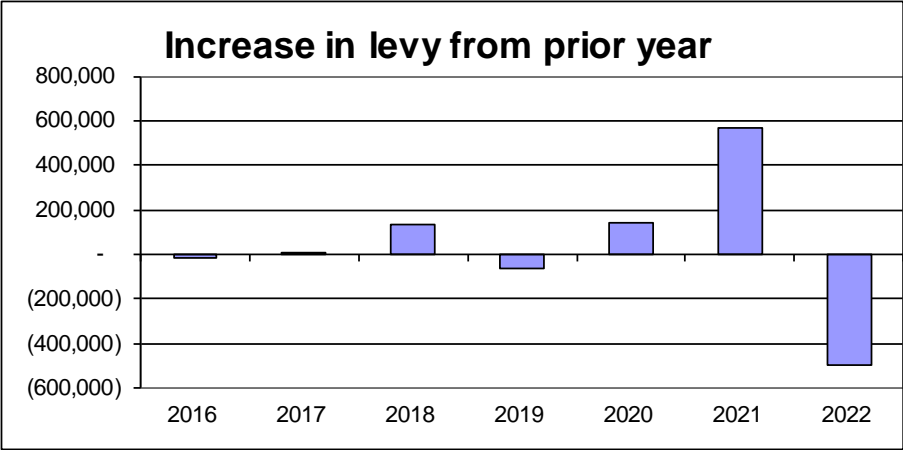
**COUNTY LEVY:** The net operating levy for 2022 is \$708,911 a decrease of \$1,336 or 0.19% under 2021. A schedule of significant changes follows.

The levy for Airport debt service for 2022 is \$329,000, a decrease of \$498,000 or 60.22% under 2020. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Airport

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 710,247</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| WI Dept of Transportation                | (69,000)          | Increase based on COVID-19 funding that will be carried over to 2022.  |
| Fuel Flowage Fee                         | (5,000)           | Increase based on revenue trends from 2019 and prior, 2020 was lower to due COVID-19.  |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Health Insurance                         | 22,463            | Increase based on changes in enrollment with new staff.  |
| Workers Compensation                     | 4,781             | Increase based on projections from Human Resources.  |
| Capital - Improvements                   | (30,000)          | Decrease based on no new improvement projects from capital outlay scheduled for 2022.  |
| Promotions Airport                       | 5,000             | Increase in promotion of business park and Airport.  |
| Small Equipment                          | (10,700)          | Decrease based on shifting purchases that are consumable from small equipment to other operating supplies.                     |
| Other Operating Supplies                 | 14,150            | Increase based on shifting purchases that are consumable from small equipment to other operating supplies.                     |
| Maintenance Buildings                    | 58,000            | Increase for the hangar maintenance project (painting buildings A & B), which is offset by grant revenue.                      |
| Maintenance Vehicles                     | 3,000             | Increase based on required vehicle maintenance needed in 2022.   |
| Heat                                     | (18,000)          | Decrease based on the old terminal being torn down and a new terminal building being more cost-efficient with these utilities. |
| Power and Light                          | (24,000)          | Decrease based on the old terminal being torn down and a new terminal building being more cost-efficient with these utilities. |
| Water and Sewer                          | 16,775            | Increase based on city stormwater increases.   |
| Building Repairs                         | (7,000)           | Decrease based on less maintenance needed to building with the new terminal building.  |
| Janitorial Services                      | 11,900            | Increase for the need for cleaning services in the new terminal, which will be outsourced.                                     |

## **SIGNIFICANT CHANGES FROM 2021 ADOPTED - Airport**

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

| <b>Account</b>                    | <b>Amount</b>     | <b>Description</b>  |
|-----------------------------------|-------------------|---|
| Prop Liab Insurance               | 22,709            | Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs. |
| <b>Other small changes:</b>       | 3,586             | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>2022 Levy (Excluding Debt)</b> | <b>\$ 708,911</b> |   |

**Note:** Shown differently than Highway Department because this fund requires a tax levy.



## Financial Summary Airport Fund

| Items                         | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|-------------------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Operating Revenues            | 1,592,335                 | 1,060,522                    | 1,087,687                 | 1,156,687                  | 1,170,918                 |
| Debt Revenues                 | 32,000                    | 32,000                       | 32,000                    | 32,000                     | -                         |
| Total Revenues                | 1,624,335                 | 1,092,522                    | 1,119,687                 | 1,188,687                  | 1,170,918                 |
| Labor                         | 425,732                   | 761,266                      | 783,823                   | 783,823                    | 821,392                   |
| Travel                        | 1,582                     | 14,720                       | 12,675                    | 16,567                     | 17,805                    |
| Capital                       | -                         | 148,575                      | 30,000                    | 148,575                    | -                         |
| Other Operating               | 1,292,707                 | 2,400,250                    | 2,366,436                 | 2,467,128                  | 2,419,252                 |
| Non-Operating - Debt Expenses | 838,205                   | 838,206                      | 859,000                   | 859,000                    | 329,000                   |
| Total Expenditures            | 2,558,226                 | 4,163,017                    | 4,051,934                 | 4,275,093                  | 3,587,449                 |
| Levy Before Adjustments       | 2,526,226                 | 3,070,495                    | 2,932,247                 |                            | 2,416,531                 |
| Adjustments                   |                           |                              |                           |                            |                           |
| Back out depreciation         |                           |                              | (1,395,000)               |                            | (1,378,620)               |
| Back out debt expense         |                           |                              | (859,000)                 |                            | (329,000)                 |
| Back out debt revenue         |                           |                              | 32,000                    |                            | -                         |
| Net Levy After Adjustments    |                           |                              | 710,247                   |                            | 708,911                   |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual   | 2020<br>Actual | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|------------------|----------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 510 - Airport</b>        |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                     |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>               |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| WI Dept of Administration          | 42002  | 0              | 0                | 2,190          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Dept of Transportation             | 42011  | 0              | 0                | 0              | 0                | 69,000           | 0                 | 0                | 69,000            | 69,000           | 100.00%                              |
| <b>Intergov Rev Subtotal:</b>      |        | <b>0</b>       | <b>0</b>         | <b>2,190</b>   | <b>0</b>         | <b>69,000</b>    | <b>0</b>          | <b>0</b>         | <b>69,000</b>     | <b>69,000</b>    | <b>100.00%</b>                       |
| <b>Public Services:</b>            |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| Other Fees                         | 45002  | 25,333         | 24,868           | 0              | 29,000           | 29,000           | 29,000            | 29,000           | 29,000            | 29,000           | 0.00%                                |
| Rental Revenues                    | 45011  | 29,809         | 24,478           | 5,359          | 14,000           | 14,000           | 12,000            | 12,000           | 12,000            | 12,000           | -14.29%                              |
| Airport Landing Fees               | 45048  | 5,410          | 4,166            | 189            | 4,000            | 4,000            | 4,000             | 4,000            | 4,000             | 4,000            | 0.00%                                |
| Fuel Flowage Fee                   | 45049  | 89,677         | 90,692           | 45,356         | 80,000           | 80,000           | 70,000            | 85,000           | 85,000            | 85,000           | 6.25%                                |
| Land Rental - Airport              | 45059  | 526,857        | 672,562          | 622,131        | 658,133          | 658,133          | 643,000           | 658,962          | 658,962           | 658,962          | 0.13%                                |
| Building Rental Airport            | 45060  | 280,449        | 299,204          | 279,024        | 294,854          | 294,854          | 294,854           | 305,256          | 305,256           | 305,256          | 3.53%                                |
| <b>Public Services Subtotal:</b>   |        | <b>957,534</b> | <b>1,115,970</b> | <b>952,060</b> | <b>1,079,987</b> | <b>1,079,987</b> | <b>1,052,854</b>  | <b>1,094,218</b> | <b>1,094,218</b>  | <b>1,094,218</b> | <b>1.32%</b>                         |
| <b>Intergov Services:</b>          |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| Other Fees                         | 43001  | 5,000          | 5,000            | 5,000          | 5,000            | 5,000            | 5,000             | 5,000            | 5,000             | 5,000            | 0.00%                                |
| <b>Intergov Services Subtotal:</b> |        | <b>5,000</b>   | <b>5,000</b>     | <b>5,000</b>   | <b>5,000</b>     | <b>5,000</b>     | <b>5,000</b>      | <b>5,000</b>     | <b>5,000</b>      | <b>5,000</b>     | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>    |        | <b>962,534</b> | <b>1,120,970</b> | <b>959,250</b> | <b>1,084,987</b> | <b>1,153,987</b> | <b>1,057,854</b>  | <b>1,099,218</b> | <b>1,168,218</b>  | <b>1,168,218</b> | <b>7.67%</b>                         |
| <b>Misc Revenues:</b>              |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| Sale of Scrap                      | 48106  | 214            | 165              | 120            | 200              | 200              | 668               | 200              | 200               | 200              | 0.00%                                |
| Other Miscellaneous Revenues       | 48109  | 3,070          | 2,454            | 794            | 2,500            | 2,500            | 2,000             | 2,500            | 2,500             | 2,500            | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>     |        | <b>3,284</b>   | <b>2,618</b>     | <b>914</b>     | <b>2,700</b>     | <b>2,700</b>     | <b>2,668</b>      | <b>2,700</b>     | <b>2,700</b>      | <b>2,700</b>     | <b>0.00%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual   | 2020<br>Actual | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|------------------|----------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 510 - Airport</b>         |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Transfers In:</b>                |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| Other Transfers In                  | 49501  | 0              | 4,150            | 0              | 32,000           | 32,000           | 32,000            | 0                | 0                 | 0                | -100.00%                             |
| <b>Transfers In Subtotal:</b>       |        | <b>0</b>       | <b>4,150</b>     | <b>0</b>       | <b>32,000</b>    | <b>32,000</b>    | <b>32,000</b>     | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>-100.00%</b>                      |
|                                     |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Non-Operating Revenue:</b> |        | <b>3,284</b>   | <b>6,768</b>     | <b>914</b>     | <b>34,700</b>    | <b>34,700</b>    | <b>34,668</b>     | <b>2,700</b>     | <b>2,700</b>      | <b>2,700</b>     | <b>-92.22%</b>                       |
|                                     |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue Total:</b>               |        | <b>965,818</b> | <b>1,127,738</b> | <b>960,164</b> | <b>1,119,687</b> | <b>1,188,687</b> | <b>1,092,522</b>  | <b>1,101,918</b> | <b>1,170,918</b>  | <b>1,170,918</b> | <b>4.58%</b>                         |
|                                     |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                      |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
|                                     |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                       |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                         | 51100  | 461,663        | 460,035          | 471,505        | 528,087          | 528,087          | 516,000           | 537,478          | 536,563           | 536,563          | 1.61%                                |
| Temporary Employees                 | 51101  | 15,063         | 19,593           | 28,692         | 20,000           | 20,000           | 20,000            | 20,000           | 20,000            | 20,000           | 0.00%                                |
| Overtime                            | 51105  | 4,712          | 2,630            | 36             | 6,500            | 6,500            | 6,500             | 6,500            | 6,500             | 6,500            | 0.00%                                |
| <b>Wages Subtotal:</b>              |        | <b>481,438</b> | <b>482,258</b>   | <b>500,234</b> | <b>554,587</b>   | <b>554,587</b>   | <b>542,500</b>    | <b>563,978</b>   | <b>563,063</b>    | <b>563,063</b>   | <b>1.53%</b>                         |
|                                     |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Fringes Benefits:</b>            |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                       | 51200  | 35,597         | 35,712           | 36,269         | 42,426           | 42,426           | 40,296            | 43,144           | 43,074            | 43,074           | 1.53%                                |
| Health Insurance                    | 51201  | 103,757        | 96,134           | 108,932        | 134,123          | 134,123          | 123,459           | 142,389          | 156,586           | 156,586          | 16.75%                               |
| Dental Insurance                    | 51202  | 4,913          | 4,653            | 4,628          | 5,742            | 5,742            | 5,457             | 7,221            | 7,960             | 7,960            | 38.63%                               |
| Workers Compensation                | 51203  | 10,007         | 5,463            | 3,099          | 7,550            | 7,550            | 7,550             | 12,332           | 12,331            | 12,331           | 63.32%                               |
| Unemployment Comp                   | 51204  | 0              | 0                | 2,960          | 0                | 0                | 6,660             | 0                | 0                 | 0                | 0.00%                                |
| Compensated Absences Expense        | 51205  | (35,831)       | 31,670           | 2,736          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                       | 51206  | 29,118         | 30,100           | 31,370         | 36,085           | 36,085           | 32,560            | 35,357           | 35,297            | 35,297           | -2.18%                               |
| Fringe Benefits Other               | 51207  | 2,156          | 2,535            | 2,411          | 3,310            | 3,310            | 2,784             | 3,086            | 3,081             | 3,081            | -6.92%                               |
| GASB OPEB Adjustment                | 51214  | (27,006)       | 6,967            | (19,113)       | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| GASB WRS Life Adjustment            | 51215  | 4,134          | 3,371            | (1,191)        | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| GASB WRS 68 Adjustment              | 51216  | 9,502          | 35,700           | 3,159          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Fringes Benefits Subtotal:</b>   |        | <b>136,347</b> | <b>252,305</b>   | <b>175,258</b> | <b>229,236</b>   | <b>229,236</b>   | <b>218,766</b>    | <b>243,529</b>   | <b>258,329</b>    | <b>258,329</b>   | <b>12.69%</b>                        |
|                                     |        |                |                  |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Labor:</b>                 |        | <b>617,786</b> | <b>734,563</b>   | <b>675,491</b> | <b>783,823</b>   | <b>783,823</b>   | <b>761,266</b>    | <b>807,507</b>   | <b>821,392</b>    | <b>821,392</b>   | <b>4.79%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 510 - Airport</b>     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition            | 52001  | 181            | 1,423          | 780            | 10,100          | 11,620          | 11,620            | 11,030          | 11,030            | 11,030          | 9.21%                                |
| Automobile Allowance            | 52002  | 0              | 0              | 0              | 200             | 400             | 0                 | 500             | 500               | 500             | 150.00%                              |
| Commercial Travel               | 52004  | 0              | 747            | 203            | 600             | 997             | 700               | 1,800           | 1,800             | 1,800           | 200.00%                              |
| Meals                           | 52005  | 219            | 48             | 0              | 100             | 200             | 150               | 300             | 300               | 300             | 200.00%                              |
| Lodging                         | 52006  | 240            | 1,250          | 0              | 1,500           | 3,000           | 2,000             | 4,000           | 4,000             | 4,000           | 166.67%                              |
| Other Travel Exp                | 52007  | 0              | 48             | 0              | 100             | 200             | 100               | 100             | 100               | 100             | 0.00%                                |
| Taxable Benefit                 | 52008  | 0              | 54             | 0              | 75              | 150             | 150               | 75              | 75                | 75              | 0.00%                                |
| <b>Travel Subtotal:</b>         |        | <b>640</b>     | <b>3,568</b>   | <b>983</b>     | <b>12,675</b>   | <b>16,567</b>   | <b>14,720</b>     | <b>17,805</b>   | <b>17,805</b>     | <b>17,805</b>   | <b>40.47%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>            |        | <b>640</b>     | <b>3,568</b>   | <b>983</b>     | <b>12,675</b>   | <b>16,567</b>   | <b>14,720</b>     | <b>17,805</b>   | <b>17,805</b>     | <b>17,805</b>   | <b>40.47%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Buildings                       | 58001  | 0              | 0              | 0              | 0               | 116,603         | 116,603           | 0               | 0                 | 0               | 0.00%                                |
| Improvements                    | 58002  | 0              | 13,179         | 527            | 30,000          | 31,972          | 31,972            | 0               | 0                 | 0               | -100.00%                             |
| Equipment                       | 58004  | 31,495         | 12,958         | 24,500         | 0               | 19,000          | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b> |        | <b>31,495</b>  | <b>26,137</b>  | <b>25,027</b>  | <b>30,000</b>   | <b>167,575</b>  | <b>148,575</b>    | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>           |        | <b>31,495</b>  | <b>26,137</b>  | <b>25,027</b>  | <b>30,000</b>   | <b>167,575</b>  | <b>148,575</b>    | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 510 - Airport</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies             | 53000  | 501            | 347            | 479            | 550             | 550             | 550               | 550             | 550               | 550             | 0.00%                                |
| Stationery and Forms        | 53001  | 186            | 83             | 83             | 150             | 150             | 75                | 150             | 150               | 150             | 0.00%                                |
| Printing Supplies           | 53002  | 56             | 103            | 101            | 150             | 150             | 75                | 150             | 150               | 150             | 0.00%                                |
| Postage and Box Rent        | 53004  | 12             | 25             | 29             | 25              | 25              | 25                | 150             | 150               | 150             | 500.00%                              |
| Computer Software           | 53006  | 0              | 0              | 0              | 0               | 0               | 0                 | 500             | 500               | 500             | 100.00%                              |
| Telephone                   | 53008  | 7,523          | 7,048          | 7,683          | 10,000          | 10,000          | 8,000             | 10,680          | 7,800             | 7,800           | -22.00%                              |
| Print Duplicate             | 73003  | 447            | 409            | 445            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Postage and Box Rent        | 73004  | 126            | 141            | 111            | 200             | 200             | 100               | 100             | 100               | 100             | -50.00%                              |
| Computer Licensing Charge   | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,265           | 1,265             | 1,265           | 100.00%                              |
| <b>Office Subtotal:</b>     |        | <b>8,851</b>   | <b>8,157</b>   | <b>8,932</b>   | <b>11,575</b>   | <b>11,575</b>   | <b>9,325</b>      | <b>14,045</b>   | <b>11,165</b>     | <b>11,165</b>   | <b>-3.54%</b>                        |
|                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                 | 53500  | 0              | 0              | 56             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Membership Dues             | 53502  | 1,650          | 1,170          | 1,700          | 1,950           | 1,950           | 1,950             | 1,950           | 1,950             | 1,950           | 0.00%                                |
| Promotions Airport          | 53505  | 51,828         | 39,612         | 4,198          | 25,000          | 68,600          | 40,000            | 30,000          | 30,000            | 30,000          | 20.00%                               |
| Food                        | 53520  | 14             | 0              | 0              | 0               | 0               | 210               | 250             | 250               | 250             | 100.00%                              |
| Small Equipment             | 53522  | 21,565         | 23,085         | 24,019         | 26,650          | 26,650          | 22,000            | 15,950          | 15,950            | 15,950          | -40.15%                              |
| Other Operating Supplies    | 53533  | 5,240          | 3,990          | 5,558          | 6,550           | 7,537           | 7,537             | 20,700          | 20,700            | 20,700          | 216.03%                              |
| Motor Fuel                  | 53548  | 29,895         | 31,566         | 32,439         | 32,550          | 32,550          | 32,550            | 30,000          | 30,000            | 30,000          | -7.83%                               |
| Operating Licenses Fees     | 53553  | 170            | 255            | 255            | 400             | 400             | 645               | 600             | 600               | 600             | 50.00%                               |
| Bad Debts Expense           | 53561  | 597            | 2,909          | (2,357)        | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Taxes & Assessments         | 53562  | 503            | 497            | 503            | 550             | 550             | 550               | 550             | 550               | 550             | 0.00%                                |
| Small Equipment Technology  | 53580  | 1,206          | 0              | 2,020          | 700             | 700             | 3,500             | 600             | 600               | 600             | -14.29%                              |
| Legal Fees                  | 73041  | 0              | 0              | 49             | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| <b>Operating Subtotal:</b>  |        | <b>112,669</b> | <b>103,084</b> | <b>68,440</b>  | <b>94,400</b>   | <b>138,987</b>  | <b>108,992</b>    | <b>100,650</b>  | <b>100,650</b>    | <b>100,650</b>  | <b>6.62%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 510 - Airport</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Repairs &amp; Maint:</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Buildings                 | 54020  | 69,163         | 28,939         | 38,053         | 22,600          | 22,600          | 22,600            | 80,600          | 80,600            | 80,600          | 256.64%                              |
| Maintenance Grounds                   | 54021  | 32,220         | 64,161         | 31,589         | 44,000          | 47,079          | 35,000            | 44,000          | 44,000            | 44,000          | 0.00%                                |
| Maintenance Equipment                 | 54022  | 2,181          | 4,195          | 1,833          | 2,100           | 2,100           | 2,100             | 2,100           | 2,100             | 2,100           | 0.00%                                |
| Maintenance Vehicles                  | 54023  | 41,258         | 44,122         | 43,545         | 40,000          | 40,000          | 40,000            | 43,000          | 43,000            | 43,000          | 7.50%                                |
| Sign Parts Supplies                   | 54027  | 460            | 592            | 700            | 5,000           | 5,000           | 5,000             | 5,000           | 5,000             | 5,000           | 0.00%                                |
| Equipment Repairs                     | 54029  | 8,237          | 13,179         | 4,662          | 7,100           | 7,100           | 7,100             | 6,850           | 6,850             | 6,850           | -3.52%                               |
| Maintenance Grounds                   | 74021  | 7,904          | 35,182         | 16,482         | 15,000          | 35,000          | 15,000            | 15,000          | 15,000            | 15,000          | 0.00%                                |
| Technology Repair and Maintain        | 74029  | 297            | 297            | 264            | 330             | 330             | 330               | 297             | 297               | 297             | -10.00%                              |
| <b>Repairs &amp; Maint Subtotal:</b>  |        | <b>161,720</b> | <b>190,668</b> | <b>137,129</b> | <b>136,130</b>  | <b>159,209</b>  | <b>127,130</b>    | <b>196,847</b>  | <b>196,847</b>    | <b>196,847</b>  | <b>44.60%</b>                        |
|                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Utilities:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Heat                                  | 54700  | 42,538         | 41,288         | 30,180         | 39,200          | 39,200          | 36,000            | 21,200          | 21,200            | 21,200          | -45.92%                              |
| Power and Light                       | 54701  | 101,391        | 97,007         | 96,672         | 85,500          | 85,500          | 95,500            | 61,500          | 61,500            | 61,500          | -28.07%                              |
| Water and Sewer                       | 54702  | 343,225        | 370,087        | 393,946        | 403,500         | 403,500         | 402,500           | 420,275         | 420,275           | 420,275         | 4.16%                                |
| Refuse Collection                     | 54703  | 2,325          | 2,372          | 2,842          | 4,245           | 4,245           | 4,245             | 4,500           | 4,500             | 4,500           | 6.01%                                |
| <b>Utilities Subtotal:</b>            |        | <b>489,479</b> | <b>510,755</b> | <b>523,640</b> | <b>532,445</b>  | <b>532,445</b>  | <b>538,245</b>    | <b>507,475</b>  | <b>507,475</b>    | <b>507,475</b>  | <b>-4.69%</b>                        |
|                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Contractual Services:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Medical and Dental                    | 55000  | 716            | 697            | 628            | 600             | 600             | 600               | 600             | 600               | 600             | 0.00%                                |
| Vehicle Repairs                       | 55005  | 18,735         | 15,853         | 17,565         | 18,000          | 18,000          | 18,000            | 18,000          | 18,000            | 18,000          | 0.00%                                |
| Grounds Maintenance                   | 55007  | 42,538         | 180,396        | 39,736         | 72,500          | 64,361          | 83,000            | 72,500          | 72,500            | 72,500          | 0.00%                                |
| Building Repairs                      | 55008  | 34,249         | 21,934         | 13,550         | 31,000          | 44,472          | 44,472            | 24,000          | 24,000            | 24,000          | -22.58%                              |
| Transcription Services                | 55009  | 0              | 0              | 0              | 300             | 300             | 0                 | 300             | 300               | 300             | 0.00%                                |
| Janitorial Services                   | 55016  | 1,444          | 1,326          | 1,478          | 1,400           | 1,400           | 1,400             | 3,300           | 13,300            | 13,300          | 850.00%                              |
| Architect Engineer                    | 55019  | 683            | 1,039          | 18,268         | 5,000           | 13,693          | 6,000             | 5,000           | 5,000             | 5,000           | 0.00%                                |
| Other Contract Serv                   | 55030  | 2,500          | 0              | 43             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>100,866</b> | <b>221,244</b> | <b>91,268</b>  | <b>128,800</b>  | <b>142,826</b>  | <b>153,472</b>    | <b>123,700</b>  | <b>133,700</b>    | <b>133,700</b>  | <b>3.80%</b>                         |
|                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Fund - 510 - Airport</b>                     |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Insurance Expenses:</b>                      |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Prop Liab Insurance                             | 76000  | 65,064             | 42,048             | 43,728             | 68,086             | 68,086             | 68,086             | 90,795             | 90,795             | 90,795             | 33.35%                               |
| <b>Insurance Expenses Subtotal:</b>             |        | <b>65,064</b>      | <b>42,048</b>      | <b>43,728</b>      | <b>68,086</b>      | <b>68,086</b>      | <b>68,086</b>      | <b>90,795</b>      | <b>90,795</b>      | <b>90,795</b>      | <b>33.35%</b>                        |
| <b>Deprec &amp; Amort:</b>                      |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Depreciation Expense                            | 56503  | 1,624,865          | 1,566,153          | 1,382,190          | 1,395,000          | 1,395,000          | 1,395,000          | 1,378,620          | 1,378,620          | 1,378,620          | -1.17%                               |
| <b>Deprec &amp; Amort Subtotal:</b>             |        | <b>1,624,865</b>   | <b>1,566,153</b>   | <b>1,382,190</b>   | <b>1,395,000</b>   | <b>1,395,000</b>   | <b>1,395,000</b>   | <b>1,378,620</b>   | <b>1,378,620</b>   | <b>1,378,620</b>   | <b>-1.17%</b>                        |
| <b>Total Other Operating:</b>                   |        | <b>2,563,513</b>   | <b>2,642,109</b>   | <b>2,255,325</b>   | <b>2,366,436</b>   | <b>2,448,128</b>   | <b>2,400,250</b>   | <b>2,412,132</b>   | <b>2,419,252</b>   | <b>2,419,252</b>   | <b>2.23%</b>                         |
| <b>Debt Payments:</b>                           |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Debt Principal Payments                         | 57000  | 168,422            | 105,532            | 234,579            | 810,000            | 810,000            | 810,211            | 283,000            | 283,000            | 283,000            | -65.06%                              |
| Debt Interest Payments                          | 57001  | 15,980             | 16,657             | 28,916             | 49,000             | 49,000             | 27,995             | 46,000             | 46,000             | 46,000             | -6.12%                               |
| <b>Debt Payments Subtotal:</b>                  |        | <b>184,401</b>     | <b>122,189</b>     | <b>263,495</b>     | <b>859,000</b>     | <b>859,000</b>     | <b>838,206</b>     | <b>329,000</b>     | <b>329,000</b>     | <b>329,000</b>     | <b>-61.70%</b>                       |
| <b>Total Non-Operating Expense:</b>             |        | <b>184,401</b>     | <b>122,189</b>     | <b>263,495</b>     | <b>859,000</b>     | <b>859,000</b>     | <b>838,206</b>     | <b>329,000</b>     | <b>329,000</b>     | <b>329,000</b>     | <b>-61.70%</b>                       |
| <b>Expense Total:</b>                           |        | <b>3,397,835</b>   | <b>3,528,566</b>   | <b>3,220,322</b>   | <b>4,051,934</b>   | <b>4,275,093</b>   | <b>4,163,017</b>   | <b>3,566,444</b>   | <b>3,587,449</b>   | <b>3,587,449</b>   | <b>-11.46%</b>                       |
| <b>Airport Net/(Levy) prior to adjustments:</b> |        | <b>(2,432,016)</b> | <b>(2,400,827)</b> | <b>(2,260,159)</b> | <b>(2,932,247)</b> | <b>(3,086,406)</b> | <b>(3,070,495)</b> | <b>(2,464,526)</b> | <b>(2,416,531)</b> | <b>(2,416,531)</b> | <b>-17.59%</b>                       |
| Back out depreciation budgeted:                 |        | 1,624,865          | 1,566,153          | 1,382,190          | 1,395,000          | 1,395,000          | 1,395,000          | 1,378,620          | 1,378,620          | 1,378,620          | -1.17%                               |
| Airport fund balance applied (Note):            |        | 1,160,000          | 13,850             | 66,023             | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0.00%                                |
| <b>Airport Net (Levy) after adjustments:</b>    |        | <b>352,849</b>     | <b>(820,824)</b>   | <b>(811,946)</b>   | <b>(1,537,247)</b> | <b>(1,691,406)</b> | <b>(1,675,495)</b> | <b>(1,085,906)</b> | <b>(1,037,911)</b> | <b>(1,037,911)</b> | <b>-32.48%</b>                       |
| Back out debt service expense                   |        | 184,401            | 122,189            | 263,495            | 859,000            | 859,000            | 838,206            | 329,000            | 329,000            | 329,000            | -61.70%                              |
| Back out debt service revenue                   |        | 0                  | 0                  | 0                  | (32,000)           | (32,000)           | (32,000)           | 0                  | 0                  | 0                  | -100.00%                             |
| <b>Airport Net/(Levy) removing Debt:</b>        |        | <b>537,250</b>     | <b>(698,636)</b>   | <b>(548,451)</b>   | <b>(710,247)</b>   | <b>(864,406)</b>   | <b>(869,289)</b>   | <b>(756,906)</b>   | <b>(708,911)</b>   | <b>(708,911)</b>   | <b>-0.19%</b>                        |

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

## AIRPORT PROGRAM BUDGETS

| NAME                              | ORG   | LABOR          | TRAVEL &<br>MEETINGS | CAPITAL  | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES         | TOTALS BY YEAR  |                 |                 | ANNUAL<br>PERCENT INCREASES |                      |
|-----------------------------------|-------|----------------|----------------------|----------|-------------------|-------------------|------------------|-----------------|-----------------|-----------------|-----------------------------|----------------------|
|                                   |       |                |                      |          |                   |                   |                  | 2022<br>ADOPTED | 2021<br>ADOPTED | 2020<br>ADOPTED | 2022<br>OVER<br>2021        | 2021<br>OVER<br>2020 |
| AIRPORT                           |       |                |                      |          |                   |                   | 1,170,918        | (1,170,918)     | (1,087,687)     | (1,100,303)     | 7.70                        | (1.10)               |
| Administration                    | 51701 | 416,037        | 9,805                | -        | 1,519,947         | 1,945,789         | -                | 1,945,789       | 1,909,144       | 2,202,923       | 1.90                        | (13.30)              |
| Field Maintenance                 | 51703 | 306,087        | -                    | -        | 653,375           | 959,462           | -                | 959,462         | 916,553         | 842,599         | 4.70                        | 8.80                 |
| Maintenance Shop                  | 51705 | 75,799         | -                    | -        | 40,280            | 116,079           | -                | 116,079         | 118,649         | 116,911         | (2.20)                      | 1.50                 |
| Fire Station                      | 51707 | -              | 8,000                | -        | 43,700            | 51,700            | -                | 51,700          | 51,700          | 47,000          | 0.00                        | 10.00                |
| Tower                             | 51709 | -              | -                    | -        | 39,100            | 39,100            | -                | 39,100          | 38,100          | 37,500          | 2.60                        | 1.60                 |
| Terminal Building                 | 51711 | 7,285          | -                    | -        | 40,650            | 47,935            | -                | 47,935          | 88,648          | 166,369         | (45.90)                     | (46.70)              |
| West Terminal Wing                | 51713 | -              | -                    | -        | -                 | -                 | -                | -               | -               | 5,250           | NA                          | (100.00)             |
| Other Buildings                   | 51715 | 16,184         | -                    | -        | 82,200            | 98,384            | -                | 98,384          | 40,140          | 56,407          | 145.10                      | (28.80)              |
| Unclassified                      | 51717 | -              | -                    | -        | -                 | -                 | -                | -               | 30,000          | 40,725          | (100.00)                    | (26.30)              |
| Debt Revenue                      |       | -              | -                    | -        | -                 | -                 | -                | -               | (32,000)        | -               | (100.00)                    | NA                   |
| Debt Principal                    |       | -              | -                    | -        | 283,000           | 283,000           | -                | 283,000         | 810,000         | 235,000         | (65.10)                     | 244.70               |
| Debt Interest                     |       | -              | -                    | -        | 46,000            | 46,000            | -                | 46,000          | 49,000          | 23,000          | (6.10)                      | 113.00               |
| <b>Grand Totals</b>               |       | <u>821,392</u> | <u>17,805</u>        | <u>-</u> | <u>2,748,252</u>  | <u>3,587,449</u>  | <u>1,170,918</u> | 2,416,531       | 2,932,247       | 2,673,381       | (17.60)                     | 9.70                 |
| Decrease fund balance             |       |                |                      |          |                   |                   |                  | -               | -               | (66,023)        | NA                          | (100.00)             |
| Back out depreciation             |       |                |                      |          |                   |                   |                  | (1,378,620)     | (1,395,000)     | (1,712,170)     | (1.20)                      | (18.50)              |
| Back out debt expense             |       |                |                      |          |                   |                   |                  | (329,000)       | (859,000)       | (258,000)       | (61.70)                     | 232.90               |
| Back out debt revenue             |       |                |                      |          |                   |                   |                  | -               | 32,000          | -               | (100.00)                    | NA                   |
| Airport Net/(Levy) removing Debt: |       |                |                      |          |                   |                   |                  | <u>708,911</u>  | <u>710,247</u>  | <u>637,188</u>  | (0.20)                      | 11.50                |



# HIGHWAY DEPARTMENT

Highway Fund: 540  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert Doemel,  
LOCATION: Winnebago County Highway Department  
901 W. County Rd Y  
Oshkosh, WI 54901

TELEPHONE: 920-232-1700

## MISSION STATEMENT:

Provide a high level of public service to residents of Winnebago County and the public in general, through cost effective management, repair and construction of the County system of highways; by assisting the towns in Winnebago County with town road maintenance services and by providing maintenance and oversight services on the state and interstate highway system on behalf of the State Department of Transportation.

## PROGRAM DESCRIPTION:

**COUNTY ROAD MAINTENANCE:** Overall management and administration of the County highway system including budgeting and financials, planning, engineering and system operations. Plan and provide highway routine maintenance, snow and ice control, pavement rehabilitation and construction, bridge maintenance, traffic control and all highway and right of way related activities. The department provides safe, cost effective and high quality services to the county trunk highway system for County residents and travelers throughout Winnebago County.

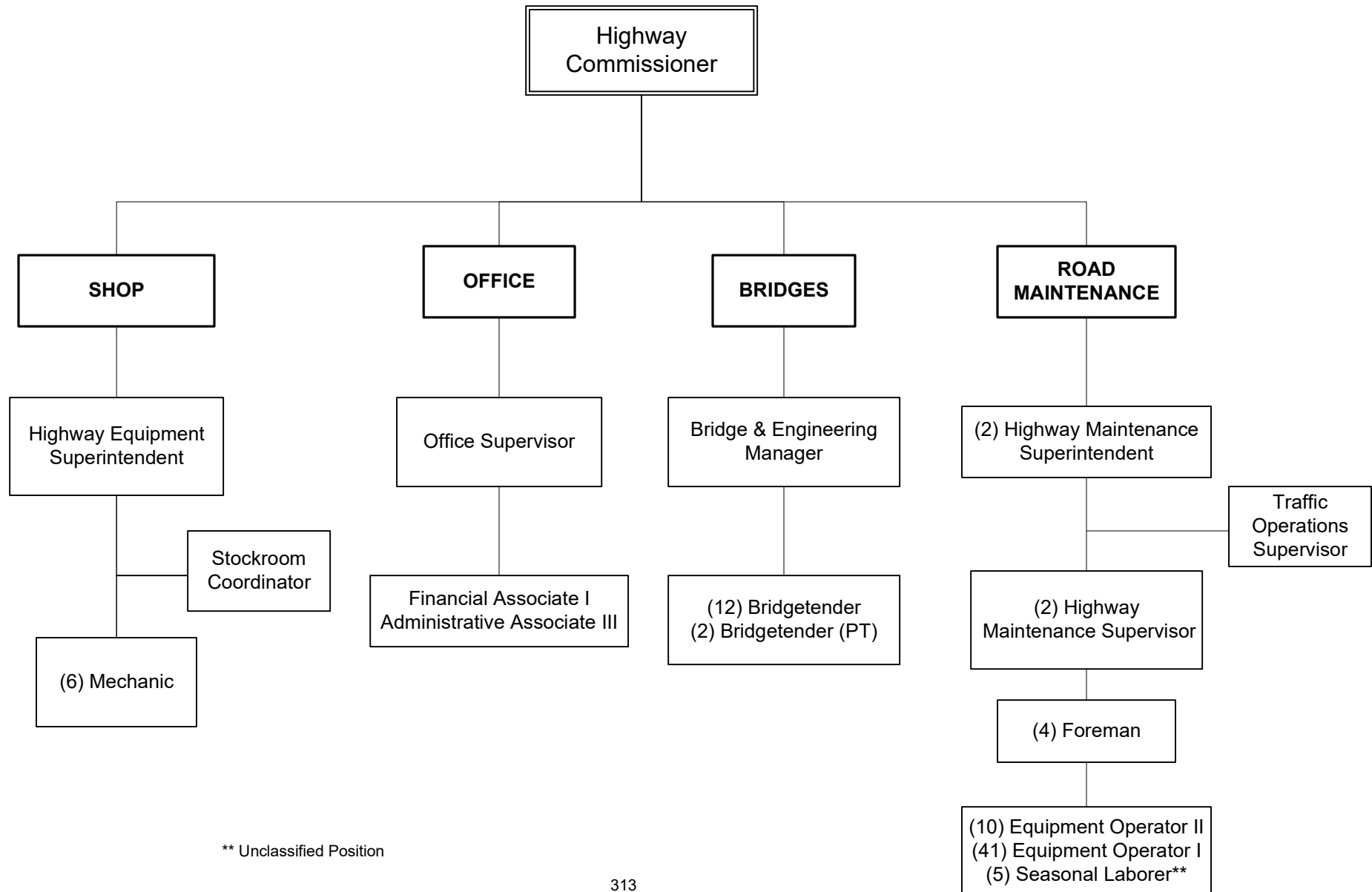
**STATE ROAD MAINTENANCE:** The County provides highway maintenance operations on a contractual basis including winter snow and ice control, lift bridge oversight and operations, daily routine roadway maintenance and special maintenance, incident management and response assistance along with assisting with construction projects. Activities include sign maintenance, drainage, structure maintenance, traffic control, plowing, salting, patching and patrolling.

**LOCAL ROAD MAINTENANCE:** The County provides daily and special maintenance to many of the towns of Winnebago County on a pre-arranged basis, by letter of agreement. Provides winter and routine road maintenance, drainage and ditch maintenance and special improvements projects. We provide assistance to the towns on improvement projects and help towns plan and coordinate with the State on special funding programs. Provide financial assistance and guidance for culvert/bridge aid projects.

**COUNTY ROAD MAJOR IMPROVEMENTS:** Provides expertise in the planning and design of needed reconstruction of County roads utilizing available Federal and State funding.

**UNDERGROUND STORAGE TANK PROGRAM:** Manages the County's underground storage tanks to comply with applicable DNR regulations.

# HIGHWAY



\*\* Unclassified Position

# HIGHWAY DEPARTMENT

Highway Fund: 540  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert Doemel  
LOCATION: Winnebago County Highway Department  
901 W. County Rd. Y  
Oshkosh, WI 54901

TELEPHONE: 920-232-1700

## 2021 ACCOMPLISHMENTS:

1. Performed highway maintenance activities consisting of repaving, patching, crack filling, chip sealing, ditching and drainage improvements, traffic signing & control, line painting, and shouldering on county trunk highway, local municipalities roads, and State highways to preserve and extend pavement life.
2. Partnered with the City of Menasha, Village of Fox Crossing, and Menasha Joint Schools District to install new signalized cross walks on CTH-AP (Midway Rd.) to improve the safety of students crossing the road in the school zone.
3. Completed design and right of way acquisitions for the Pioneer Rd. (future CTH-T) project.
4. Completed design and right of way acquisitions for the CTH-CB and CTH-JJ roundabout project.
5. Completed two epoxy bridge overlays on STH-45 over Daggetts Creek for the Wisconsin Department of Transportation (WisDOT).
6. Completed Remote Bridge Operations upgrade to three Bascule lift Bridges within the City of Oshkosh for WisDOT.
7. Completed asphalt pulverizing, road widening, and paving of CTH-Y from US-41 to STH-76.
8. Completed asphalt pulverizing and paving of CTH-V from the west county line to CTH-E.
9. Completed asphalt pulverizing and paving of CTH-G from CTH-M to STH-45.
10. Completed the reconstruction of CTH-Y from CTH-T to US-41/CTH-T to CTH-S.
11. Completed mill and overlay of CTH-II from CTH-CB to Clayton Ave.
12. Completed mill and overlay of CTH-CB from Shady Lane to American Dr.
13. Completed mill and overlay of CTH-CB from CTH-O to CTH-JJ.

14. Completed safety upgrade to beam guard on CTH-Y, south of Green Valley Rd.
15. Completed sealing coating operations to extend pavement life on 38 miles of County Roads as an annual maintenance program.
16. Completed repaving portions of Sheriff's Department parking lot.
17. Completed safety upgrades to floor drains in Hwy Dept's warm storage building.
18. Completed reconstruction of portion of Winchester Salt Shed Facilities parking lot.
19. Performed routine maintenance and repaired concrete failures on US-10 for WisDOT.
20. Performed maintenance and construction activities for 11 local Townships.

#### **2022 GOALS & OBJECTIVES:**

1. Conduct County business in a moral and ethical manner at all times.
2. Implement new safety training videos/"Tool Box Talks" to ensure our crews work in a safe manner.
3. Continue to provide an excellent level of service to the customers of Winnebago County and outside agencies.
4. Continue to service and upgrade an aging fleet of equipment in order to provide cost effective and safe operations.
5. Oversee and implement the County Capital Improvement Program related to Highway Improvements.
6. Continue to perform highway maintenance activities consisting of snow removal, bridge repairs, repaving, patching, crack filling, chip sealing, ditching & drainage improvements, traffic signing, line painting, and shouldering on the county trunk system.
7. Preserve pavement life of approximately 20 miles of County Trunk Roads by seal coating operations.
8. Complete WISLR road ratings on the County System.
9. Construct a roundabout at CTH-CB and CTH-JJ.
10. Construct Pioneer Road (future CTH-T).
11. Construct CTH-II at Pioneer Road (future CTH-T) intersection.
12. Complete design and implement road diet on CTH-AP (Midway Road) from Earl St. to Oneida St.
13. Repave CTH-G from CTH-T to CTH-M.
14. Repave CTH-JJ from CTH-CB to STH-76.
15. Repave CTH-HH from CTH-AH to West County Line.
16. Complete design of Waukau Ave. from Poberezney Road to Airport Gate.

- 17. Complete design and engineering of CTH-P from CTH-AP (Midway Rd.) to STH-47 (Construction 2023).**
- 18. Complete design and engineering of CTH-I from Ripple Ave. to 35<sup>th</sup> St. (Construction 2024).**
- 19. Begin design and engineering for CTH-N from CTH-FF to STH-44.**
- 20. Begin Right of Way acquisition on CTH-P from CTH-AP (Midway Rd.) to STH-47.**
- 21. Begin design of CTH-FF & Zoar Rd. intersection. (Construction 2023)**

# HIGHWAY

## 2022 BUDGET NARRATIVE HIGHLIGHTS

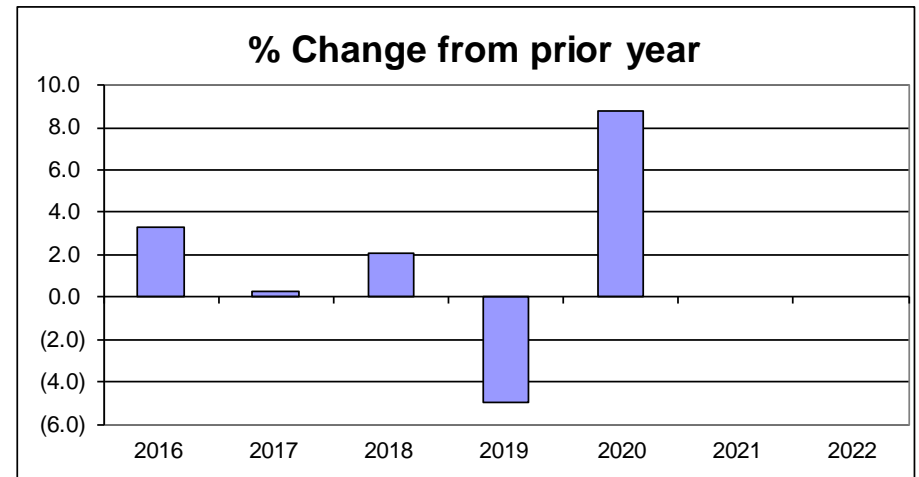
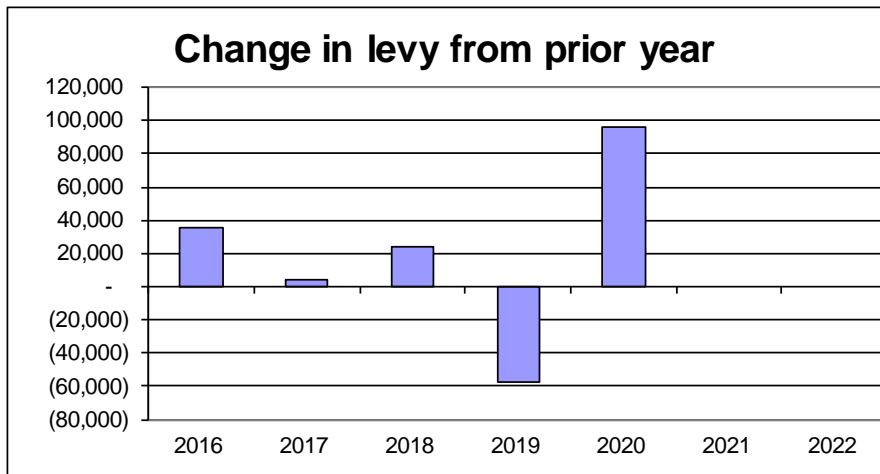
### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 77   | 78   | 80   | 80   | 83   | 83   | 84   | 85   | 85   | 85   |
| Part Time | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    |
| Total     | 79   | 80   | 82   | 82   | 85   | 85   | 86   | 87   | 87   | 87   |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The Highway Department operates as a proprietary type activity and as such does not have a direct tax levy. The department provides county road maintenance, which is charged back to the general fund. The department also does work for the State and other municipalities within Winnebago County and bills those units of government for services provided.

**COUNTY ROAD MAINTENANCE:** The 2022 tax levy in the General Fund for County Road Maintenance is \$1,179,463, a zero increase from 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Highway

| Significant changes from 2021           | Effect on Budget           | Effect on Surplus / (Deficit) | Total             |  |
|---|----------------------------|-------------------------------|-------------------|--|
| <b>2021 Budgeted Surplus (Deficit)</b>  |                            |                               | <b>\$ 987,023</b> |  |
| <b>Significant changes to revenues:</b> |                            |                               |                   |  |
| <b>Account</b>                          | <b>Incr/(Decr) Revenue</b> |                               |                   |  |
| Hwy Maint Municipal                     | (108,552)                  | (108,552)                     |                   | Decrease based on 3 year average of revenues.  |
| Interest Investments                    | 4,400                      | 4,400                         |                   | Increase based on Finance projections.   |
| Other Misc Revenues                     | (36,984)                   | (36,984)                      |                   | Decrease based on 3 year average of revenues.  |
| <b>Total revenue changes</b>            | <b>(141,136)</b>           |                               |                   |  |
|   |                            |                               |                   |  |
| <b>Significant changes to expenses:</b> |                            |                               |                   |  |
| <b>Account</b>                          | <b>Incr/(Decr) Expense</b> |                               |                   | <b>Description</b>   |
| Temporary Employees                     | 32,360                     | (32,360)                      |                   | Increase due to anticipating needing to pay higher wages to attract seasonal employees.  |
| Overtime                                | 25,000                     | (25,000)                      |                   | Increase due to anticipated overtime needs.  |
| Workers Compensation                    | 5,184                      | (5,184)                       |                   | Increase based on projected amounts from Human Resources, which highway workers are in a higher premium group.   |
| Unemployment Compensation               | (7,320)                    | 7,320                         |                   | Decrease based on unemployment applications decreasing due to expiration of federal and state supplementary benefits.  |
| Capital - Buildings                     | (95,000)                   | 95,000                        |                   | Decrease based on 2021 having a one-time expenses for new epoxy flooring \$80,000 and three (3) overhead door loops-auto open for \$15,000/each. No requests for 2022.                                       |
| Capital - Equipment Technology          | 13,000                     | (13,000)                      |                   | Increase for the purchase of RT Vision time card system with installation.   |
| Capital - Equipment                     | 470,000                    | (470,000)                     |                   | Increase based on increased equipment needs in 2022.   |
| Computer Licensing Charge               | 3,119                      | (3,119)                       |                   | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments. |
| Sodium Chloride                         | (45,242)                   | 45,242                        |                   | Decrease based on a 3 year average of expenses.  |
| Machine Equip Parts                     | 42,000                     | (42,000)                      |                   | Increase based on a 3 year average of expenses.  |
| Heat                                    | 10,000                     | (10,000)                      |                   | Increase based on 2021 being under budgeted.   |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Highway

| Significant changes from 2021          | Effect on Budget | Effect on Surplus / (Deficit) | Total             |   |
|--|------------------|-------------------------------|-------------------|---|
| Power and Light                        | 10,660           | (10,660)                      |                   | Increase based on a 3 year average of expenses.   |
| Building Repairs                       | 8,000            | (8,000)                       |                   | Increase based on 2020 reflected state lift bridge repairs and maintenance.   |
| Professional Service                   | (459,055)        | 459,055                       |                   | Decrease based on a 3 year average of expenses.   |
| Prop Liab Insurance                    | 63,621           | (63,621)                      |                   | Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs. |
| <b>Other small changes</b>             | 4,430            | (4,430)                       |                   | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Total expense changes</b>           | <b>80,757</b>    |                               |                   |   |
| <b>2022 Budgeted Surplus (Deficit)</b> |                  |                               | <b>\$ 765,130</b> |   |



## Financial Summary Highway

| Items                                      | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                             | 9,358,658                 | 15,968,338                   | 17,106,012                | 17,376,012                 | 16,989,404                |
| Labor                                      | 3,706,472                 | 6,171,435                    | 6,908,114                 | 6,908,114                  | 7,125,836                 |
| Travel                                     | -                         | 2,446                        | 5,845                     | 5,845                      | 6,625                     |
| Capital                                    | 416,580                   | 1,112,447                    | 1,075,000                 | 1,207,447                  | 1,463,000                 |
| Other Operating Expenses                   | 4,727,937                 | 9,844,067                    | 9,340,782                 | 10,313,667                 | 8,983,468                 |
| Non-Operating - Debt expenses              | 180,219                   | 186,000                      | 186,000                   | 186,000                    | 84,000                    |
| Total Expenditures                         | 9,031,208                 | 17,316,395                   | 17,515,741                | 18,621,073                 | 17,662,929                |
| (Surplus) deficit before adjustments       |                           |                              | 409,729                   |                            | 673,525                   |
| <i>Adjustments:</i>                        |                           |                              |                           |                            |                           |
| Back out depreciation                      |                           |                              | (1,396,752)               |                            | (1,438,655)               |
| Net (surplus) deficit on a budgetary basis |                           |                              | (987,023)                 |                            | (765,130)                 |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 540 - Highway</b>        |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Revenue</b>                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Intergov Rev:</b>               |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| WI Dept of Administration          | 42002  | 0                 | 0                 | 3,101             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>0</b>          | <b>0</b>          | <b>3,101</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |
| <b>Licenses:</b>                   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Permit Fees                        | 44003  | 16,396            | 13,376            | 16,400            | 17,893            | 17,893            | 15,391            | 17,000            | 17,000            | 17,000            | -4.99%                               |
| <b>Licenses Subtotal:</b>          |        | <b>16,396</b>     | <b>13,376</b>     | <b>16,400</b>     | <b>17,893</b>     | <b>17,893</b>     | <b>15,391</b>     | <b>17,000</b>     | <b>17,000</b>     | <b>17,000</b>     | <b>-4.99%</b>                        |
| <b>Public Services:</b>            |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Highway Services                   | 45000  | 84,119            | 3,380             | 17,981            | 1,000             | 1,000             | 35,160            | 3,000             | 3,000             | 3,000             | 200.00%                              |
| <b>Public Services Subtotal:</b>   |        | <b>84,119</b>     | <b>3,380</b>      | <b>17,981</b>     | <b>1,000</b>      | <b>1,000</b>      | <b>35,160</b>     | <b>3,000</b>      | <b>3,000</b>      | <b>3,000</b>      | <b>200.00%</b>                       |
| <b>Intergov Services:</b>          |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Hwy Maint State                    | 43005  | 4,286,867         | 5,599,115         | 4,373,047         | 5,000,000         | 5,000,000         | 4,753,010         | 5,000,000         | 5,000,000         | 5,000,000         | 0.00%                                |
| Hwy Maint Municipal                | 43008  | 2,309,267         | 2,438,046         | 2,681,124         | 2,500,000         | 2,500,000         | 2,476,146         | 2,476,146         | 2,476,146         | 2,476,146         | -0.95%                               |
| Hwy Culture Rec Ed Revenues        | 43013  | 3,126             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Hwy Conservation Dev Revenue       | 43014  | 20,633            | 31,991            | 18,044            | 25,000            | 25,000            | 23,556            | 23,556            | 23,556            | 23,556            | -5.78%                               |
| <b>Intergov Services Subtotal:</b> |        | <b>6,619,893</b>  | <b>8,069,152</b>  | <b>7,072,214</b>  | <b>7,525,000</b>  | <b>7,525,000</b>  | <b>7,252,712</b>  | <b>7,499,702</b>  | <b>7,499,702</b>  | <b>7,499,702</b>  | <b>-0.34%</b>                        |
| <b>Interfund Revenue:</b>          |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Hwy Maint Municipal                | 63008  | 52,021            | 17,030            | 26,776            | 158,552           | 158,552           | 31,942            | 50,000            | 50,000            | 50,000            | -68.46%                              |
| Highway Services                   | 65000  | 7,212,525         | 9,063,038         | 9,172,816         | 9,285,175         | 9,285,175         | 8,482,793         | 9,335,474         | 9,335,474         | 9,335,474         | 0.54%                                |
| <b>Interfund Revenue Subtotal:</b> |        | <b>7,264,546</b>  | <b>9,080,068</b>  | <b>9,199,592</b>  | <b>9,443,727</b>  | <b>9,443,727</b>  | <b>8,514,735</b>  | <b>9,385,474</b>  | <b>9,385,474</b>  | <b>9,385,474</b>  | <b>-0.62%</b>                        |
| <b>Total Operating Revenue:</b>    |        | <b>13,984,954</b> | <b>17,165,976</b> | <b>16,309,289</b> | <b>16,987,620</b> | <b>16,987,620</b> | <b>15,817,998</b> | <b>16,905,176</b> | <b>16,905,176</b> | <b>16,905,176</b> | <b>-0.49%</b>                        |

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|-------------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 540 - Highway</b>         |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Interest:</b>                    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Interest Investments                | 48000  | 13,676            | 31,197            | 40,925            | 15,600            | 15,600            | 28,599            | 20,000            | 20,000            | 20,000            | 28.21%                               |
| Investment Mark to Market           | 48002  | (1,281)           | 14,912            | 34,123            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Interest Subtotal:</b>           |        | <b>12,395</b>     | <b>46,110</b>     | <b>75,048</b>     | <b>15,600</b>     | <b>15,600</b>     | <b>28,599</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>20,000</b>     | <b>28.21%</b>                        |
| <b>Misc Revenues:</b>               |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Sale Of Prop Equip                  | 48104  | 26,970            | (75,450)          | 3,271             | 1,000             | 1,000             | 15,070            | 1,000             | 1,000             | 1,000             | 0.00%                                |
| Sale of Scrap                       | 48106  | 18,290            | 143,895           | 8,165             | 14,808            | 14,808            | 56,783            | 13,228            | 13,228            | 13,228            | -10.67%                              |
| Insurance Recoveries                | 48107  | 0                 | 161,901           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Other Miscellaneous Revenues        | 48109  | 52,638            | 66,988            | 30,038            | 86,984            | 86,984            | 49,888            | 50,000            | 50,000            | 50,000            | -42.52%                              |
| <b>Misc Revenues Subtotal:</b>      |        | <b>97,897</b>     | <b>297,334</b>    | <b>41,473</b>     | <b>102,792</b>    | <b>102,792</b>    | <b>121,741</b>    | <b>64,228</b>     | <b>64,228</b>     | <b>64,228</b>     | <b>-37.52%</b>                       |
| <b>Transfers In:</b>                |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Transfers In                  | 49501  | 0                 | 0                 | 0                 | 0                 | 270,000           | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Transfers In Subtotal:</b>       |        | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>270,000</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b> |        | <b>110,292</b>    | <b>343,444</b>    | <b>116,521</b>    | <b>118,392</b>    | <b>388,392</b>    | <b>150,340</b>    | <b>84,228</b>     | <b>84,228</b>     | <b>84,228</b>     | <b>-28.86%</b>                       |
| <b>Revenue Total:</b>               |        | <b>14,095,246</b> | <b>17,509,420</b> | <b>16,425,810</b> | <b>17,106,012</b> | <b>17,376,012</b> | <b>15,968,338</b> | <b>16,989,404</b> | <b>16,989,404</b> | <b>16,989,404</b> | <b>-0.68%</b>                        |
| <b>Expense</b>                      |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Wages:</b>                       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Regular Pay                         | 51100  | 3,537,502         | 3,667,035         | 4,023,646         | 4,282,903         | 4,282,903         | 3,742,727         | 4,379,112         | 4,379,112         | 4,379,112         | 2.25%                                |
| Temporary Employees                 | 51101  | 0                 | 0                 | 0                 | 55,000            | 55,000            | 0                 | 87,360            | 87,360            | 87,360            | 58.84%                               |
| Overtime                            | 51105  | 427,131           | 578,122           | 271,149           | 350,000           | 350,000           | 425,467           | 375,000           | 375,000           | 375,000           | 7.14%                                |
| Payout Wages                        | 51120  | 9,364             | 1,218             | 18,611            | 0                 | 0                 | 9,731             | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Wages Subtotal:</b>              |        | <b>3,973,997</b>  | <b>4,246,375</b>  | <b>4,313,405</b>  | <b>4,687,903</b>  | <b>4,687,903</b>  | <b>4,177,925</b>  | <b>4,841,472</b>  | <b>4,841,472</b>  | <b>4,841,472</b>  | <b>3.28%</b>                         |

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|-----------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 540 - Highway</b>       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Fringes Benefits:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                     | 51200  | 330,003          | 311,643          | 354,205          | 358,630          | 358,630          | 331,950           | 370,373          | 370,373           | 370,373          | 3.27%                                |
| Health Insurance                  | 51201  | 1,117,793        | 1,175,680        | 1,244,324        | 1,341,251        | 1,341,251        | 1,179,266         | 1,398,393        | 1,398,393         | 1,398,393        | 4.26%                                |
| Dental Insurance                  | 51202  | 58,393           | 63,159           | 66,280           | 70,440           | 70,440           | 62,611            | 73,745           | 73,745            | 73,745           | 4.69%                                |
| Workers Compensation              | 51203  | 78,504           | 43,732           | 23,318           | 51,956           | 51,956           | 48,518            | 57,140           | 57,140            | 57,140           | 9.98%                                |
| Unemployment Comp                 | 51204  | 65,750           | 48,586           | 77,258           | 70,000           | 70,000           | 63,865            | 62,680           | 62,680            | 62,680           | -10.46%                              |
| WI Retirement                     | 51206  | 274,829          | 288,208          | 301,522          | 302,941          | 302,941          | 288,186           | 297,232          | 297,232           | 297,232          | -1.88%                               |
| Fringe Benefits Other             | 51207  | 18,241           | 19,163           | 19,939           | 24,993           | 24,993           | 19,114            | 24,801           | 24,801            | 24,801           | -0.77%                               |
| GASB OPEB Adjustment              | 51214  | 114,069          | (38,069)         | (52,473)         | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| GASB WRS Life Adjustment          | 51215  | 28,520           | 23,263           | 38,275           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| GASB WRS 68 Adjustment            | 51216  | 79,732           | 287,921          | 37,911           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Fringes Benefits Subtotal:</b> |        | <b>2,165,834</b> | <b>2,223,286</b> | <b>2,110,559</b> | <b>2,220,211</b> | <b>2,220,211</b> | <b>1,993,510</b>  | <b>2,284,364</b> | <b>2,284,364</b>  | <b>2,284,364</b> | <b>2.89%</b>                         |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Labor:</b>               |        | <b>6,139,832</b> | <b>6,469,660</b> | <b>6,423,964</b> | <b>6,908,114</b> | <b>6,908,114</b> | <b>6,171,435</b>  | <b>7,125,836</b> | <b>7,125,836</b>  | <b>7,125,836</b> | <b>3.15%</b>                         |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Travel:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Registration Tuition              | 52001  | 2,238            | 1,469            | 480              | 4,200            | 4,200            | 1,396             | 3,001            | 5,000             | 5,000            | 19.05%                               |
| Automobile Allowance              | 52002  | 0                | 390              | 0                | 0                | 0                | 130               | 0                | 0                 | 0                | 0.00%                                |
| Meals                             | 52005  | 47               | 615              | 0                | 600              | 600              | 221               | 600              | 600               | 600              | 0.00%                                |
| Lodging                           | 52006  | 444              | 1,199            | 407              | 1,000            | 1,000            | 683               | 1,000            | 1,000             | 1,000            | 0.00%                                |
| Other Travel Exp                  | 52007  | 2                | 0                | 15               | 25               | 25               | 6                 | 25               | 25                | 25               | 0.00%                                |
| Taxable Benefit                   | 52008  | 0                | 31               | 0                | 20               | 20               | 10                | 0                | 0                 | 0                | -100.00%                             |
| <b>Travel Subtotal:</b>           |        | <b>2,731</b>     | <b>3,704</b>     | <b>902</b>       | <b>5,845</b>     | <b>5,845</b>     | <b>2,446</b>      | <b>4,626</b>     | <b>6,625</b>      | <b>6,625</b>     | <b>13.34%</b>                        |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Travel:</b>              |        | <b>2,731</b>     | <b>3,704</b>     | <b>902</b>       | <b>5,845</b>     | <b>5,845</b>     | <b>2,446</b>      | <b>4,626</b>     | <b>6,625</b>      | <b>6,625</b>     | <b>13.34%</b>                        |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

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|---------------------------------|--------|----------------|----------------|----------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 540 - Highway</b>     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Capital Outlay:</b>          |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| Buildings                       | 58001  | 0              | 0              | 0              | 95,000           | 95,000           | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Improvements                    | 58002  | 0              | 98,132         | 128,725        | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Equipment Technology            | 58003  | 0              | 0              | 0              | 0                | 0                | 0                 | 13,000           | 13,000            | 13,000           | 100.00%                              |
| Equipment                       | 58004  | 935,418        | 899,039        | 607,882        | 980,000          | 1,112,447        | 1,112,447         | 1,500,000        | 1,450,000         | 1,450,000        | 47.96%                               |
| <b>Capital Outlay Subtotal:</b> |        | <b>935,418</b> | <b>997,171</b> | <b>736,607</b> | <b>1,075,000</b> | <b>1,207,447</b> | <b>1,112,447</b>  | <b>1,513,000</b> | <b>1,463,000</b>  | <b>1,463,000</b> | <b>36.09%</b>                        |
|                                 |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Capital:</b>           |        | <b>935,418</b> | <b>997,171</b> | <b>736,607</b> | <b>1,075,000</b> | <b>1,207,447</b> | <b>1,112,447</b>  | <b>1,513,000</b> | <b>1,463,000</b>  | <b>1,463,000</b> | <b>36.09%</b>                        |
|                                 |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Office:</b>                  |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| Office Supplies                 | 53000  | 4,324          | 3,030          | 1,087          | 4,500            | 4,500            | 2,814             | 4,200            | 4,200             | 4,200            | -6.67%                               |
| Printing Supplies               | 53002  | 353            | 564            | 784            | 400              | 400              | 567               | 415              | 415               | 415              | 3.75%                                |
| Print Duplicate                 | 53003  | 883            | 463            | 449            | 400              | 400              | 598               | 415              | 415               | 415              | 3.75%                                |
| Postage and Box Rent            | 53004  | 12             | 531            | 371            | 300              | 300              | 305               | 300              | 300               | 300              | 0.00%                                |
| Computer Supplies               | 53005  | 0              | 0              | 0              | 100              | 100              | 0                 | 100              | 100               | 100              | 0.00%                                |
| Computer Software               | 53006  | 0              | 1,520          | 1,795          | 1,500            | 1,500            | 1,105             | 1,550            | 1,550             | 1,550            | 3.33%                                |
| Telephone                       | 53008  | 9,043          | 10,723         | 11,532         | 10,500           | 10,500           | 10,433            | 10,820           | 10,820            | 10,820           | 3.05%                                |
| Telephone Supplies              | 53009  | 0              | 25             | 439            | 20               | 20               | 155               | 20               | 20                | 20               | 0.00%                                |
| Wireless                        | 53012  | 8,372          | 5,381          | 12,123         | 8,469            | 8,469            | 8,626             | 8,626            | 8,626             | 8,626            | 1.85%                                |
| Print Duplicate                 | 73003  | 4,247          | 7,078          | 6,902          | 5,500            | 5,500            | 6,076             | 6,075            | 6,075             | 6,075            | 10.45%                               |
| Postage and Box Rent            | 73004  | 616            | 728            | 695            | 700              | 700              | 680               | 700              | 700               | 700              | 0.00%                                |
| Computer Licensing Charge       | 73006  | 0              | 0              | 0              | 0                | 0                | 0                 | 3,119            | 3,119             | 3,119            | 100.00%                              |
| <b>Office Subtotal:</b>         |        | <b>27,850</b>  | <b>30,044</b>  | <b>36,177</b>  | <b>32,389</b>    | <b>32,389</b>    | <b>31,359</b>     | <b>36,340</b>    | <b>36,340</b>     | <b>36,340</b>    | <b>12.20%</b>                        |

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|-----------------------------|--------|------------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 540 - Highway</b> |        |                  |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>           |        |                  |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                 | 53500  | 53               | 29             | 45             | 100             | 100             | 43                | 100             | 100               | 100             | 0.00%                                |
| Subscriptions               | 53501  | 240              | 240            | 328            | 400             | 400             | 269               | 350             | 350               | 350             | -12.50%                              |
| Membership Dues             | 53502  | 0                | 0              | 0              | 200             | 200             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Household Supplies          | 53516  | 4,574            | 4,076          | 5,302          | 4,500           | 4,500           | 4,651             | 4,635           | 4,635             | 4,635           | 3.00%                                |
| Food                        | 53520  | 1,878            | 1,508          | 16             | 2,000           | 2,000           | 1,134             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Small Equipment             | 53522  | 49,729           | 61,602         | 60,458         | 55,477          | 61,409          | 57,263            | 57,264          | 57,264            | 57,264          | 3.22%                                |
| Shop Supplies               | 53523  | 57,411           | 69,338         | 55,218         | 57,500          | 57,500          | 60,656            | 59,000          | 59,000            | 59,000          | 2.61%                                |
| Medical Supplies            | 53524  | 785              | 206            | 1,250          | 400             | 400             | 747               | 400             | 400               | 400             | 0.00%                                |
| Other Operating Supplies    | 53533  | 2,590            | 106            | 1,307          | 3,500           | 3,500           | 1,334             | 3,500           | 3,500             | 3,500           | 0.00%                                |
| Safety Supplies             | 53543  | 8,728            | 3,626          | 11,471         | 8,000           | 8,000           | 7,942             | 7,950           | 7,950             | 7,950           | -0.63%                               |
| Motor Fuel                  | 53548  | 524,848          | 544,678        | 390,794        | 550,000         | 550,000         | 486,773           | 550,000         | 550,000           | 550,000         | 0.00%                                |
| Equipment Rental            | 53551  | 149,647          | 112,262        | 99,420         | 75,000          | 75,000          | 120,443           | 74,999          | 74,999            | 74,999          | 0.00%                                |
| Operating Licenses Fees     | 53553  | 1,766            | 497            | 570            | 1,000           | 1,000           | 944               | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Other Miscellaneous         | 53568  | 0                | 92             | 6,544          | 100             | 100             | 2,212             | 100             | 100               | 100             | 0.00%                                |
| Machinery Rental            | 53570  | 0                | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Fuel Handling               | 53571  | 219              | 0              | 1,007          | 0               | 0               | 409               | 0               | 0                 | 0               | 0.00%                                |
| Close to Assets Lia         | 53572  | 207,455          | (18,568)       | (575,315)      | (55,434)        | (55,434)        | 0                 | (100,818)       | (100,818)         | (100,818)       | 81.87%                               |
| Building Space Cost         | 53574  | 5,290            | 0              | 18,423         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Field Small Tools           | 53575  | 0                | 0              | 122            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Shop Services               | 53576  | 0                | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Employee Benefits           | 53577  | 0                | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology  | 53580  | 2,039            | 4,955          | 1,221          | 2,200           | 2,200           | 2,739             | 2,290           | 2,290             | 2,290           | 4.09%                                |
| <b>Operating Subtotal:</b>  |        | <b>1,017,251</b> | <b>784,648</b> | <b>78,181</b>  | <b>704,943</b>  | <b>710,875</b>  | <b>747,559</b>    | <b>662,770</b>  | <b>662,770</b>    | <b>662,770</b>  | <b>-5.98%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 540 - Highway</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Sodium Chloride                      | 54002  | 349,677          | 328,828          | 235,768          | 350,000          | 350,000          | 304,758           | 304,758          | 304,758           | 304,758          | -12.93%                              |
| Calcium Chloride                     | 54003  | 10               | 0                | (302)            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Small Hardware                       | 54008  | 2,259            | 565              | 1,257            | 3,000            | 3,000            | 1,361             | 1,361            | 1,361             | 1,361            | -54.63%                              |
| Other Elect Products                 | 54012  | 61               | 0                | 31               | 100              | 100              | 31                | 100              | 100               | 100              | 0.00%                                |
| Other Plumbing Prod.                 | 54014  | 252              | 5                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Other Building Materials             | 54015  | 105,397          | 219,572          | 41,738           | 122,075          | 122,075          | 122,236           | 122,250          | 122,250           | 122,250          | 0.14%                                |
| Lubricants                           | 54016  | 18,671           | 34,140           | 34,901           | 30,000           | 30,000           | 29,237            | 29,250           | 29,250            | 29,250           | -2.50%                               |
| Machine Equip Parts                  | 54017  | 494,499          | 748,656          | 683,913          | 600,000          | 600,000          | 642,356           | 642,000          | 642,000           | 642,000          | 7.00%                                |
| Tires Batteries                      | 54018  | 80,748           | 75,500           | 69,873           | 72,000           | 72,000           | 75,374            | 72,000           | 72,000            | 72,000           | 0.00%                                |
| Road Maintenance Materials           | 54019  | 4,218,815        | 3,904,223        | 4,144,411        | 4,000,000        | 4,001,713        | 4,089,150         | 3,990,396        | 3,990,396         | 3,990,396        | -0.24%                               |
| Maintenance Buildings                | 54020  | 2,346            | 7,683            | 3,209            | 2,000            | 2,000            | 4,413             | 2,000            | 2,000             | 2,000            | 0.00%                                |
| Maintenance Grounds                  | 54021  | 10               | 0                | 162              | 200              | 200              | 57                | 200              | 200               | 200              | 0.00%                                |
| Maintenance Equipment                | 54022  | 3,977            | 9,923            | 8,512            | 5,700            | 5,700            | 7,471             | 5,700            | 5,700             | 5,700            | 0.00%                                |
| Consumable Tools                     | 54026  | 5,048            | 5,789            | 8,754            | 5,500            | 5,500            | 6,531             | 5,500            | 5,500             | 5,500            | 0.00%                                |
| Equipment Repairs                    | 54029  | (33,335)         | 11,890           | 7,326            | 40,000           | 40,000           | 9,608             | 39,143           | 39,143            | 39,143           | -2.14%                               |
| Maintenance Grounds                  | 74021  | 30,604           | 19,888           | 17,428           | 25,000           | 25,000           | 22,640            | 25,000           | 25,000            | 25,000           | 0.00%                                |
| Maintenance Equipment                | 74022  | 0                | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Technology Repair and Maintain       | 74029  | 768              | 534              | 726              | 759              | 759              | 759               | 759              | 759               | 759              | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>5,279,808</b> | <b>5,367,194</b> | <b>5,257,707</b> | <b>5,256,334</b> | <b>5,258,047</b> | <b>5,315,982</b>  | <b>5,240,417</b> | <b>5,240,417</b>  | <b>5,240,417</b> | <b>-0.30%</b>                        |
| <b>Utilities:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Heat                                 | 54700  | 10,534           | 24,070           | 30,441           | 15,000           | 15,000           | 25,000            | 25,000           | 25,000            | 25,000           | 66.67%                               |
| Power and Light                      | 54701  | 66,964           | 72,201           | 57,823           | 55,000           | 55,000           | 65,000            | 65,660           | 65,660            | 65,660           | 19.38%                               |
| Water and Sewer                      | 54702  | 75,711           | 96,425           | 76,019           | 90,000           | 90,000           | 82,500            | 90,000           | 90,000            | 90,000           | 0.00%                                |
| Refuse Collection                    | 54703  | 4,311            | 4,977            | 5,449            | 4,000            | 4,000            | 5,000             | 5,001            | 5,001             | 5,001            | 25.03%                               |
| Heat                                 | 74700  | 5,233            | 2,574            | 83               | 5,500            | 5,500            | 5,500             | 5,500            | 5,500             | 5,500            | 0.00%                                |
| Refuse Collection                    | 74703  | 23,020           | 29,501           | 31,154           | 25,000           | 25,000           | 30,000            | 27,895           | 27,895            | 27,895           | 11.58%                               |
| <b>Utilities Subtotal:</b>           |        | <b>185,773</b>   | <b>229,748</b>   | <b>200,970</b>   | <b>194,500</b>   | <b>194,500</b>   | <b>213,000</b>    | <b>219,056</b>   | <b>219,056</b>    | <b>219,056</b>   | <b>12.63%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual    | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|-------------------|------------------|------------------|-------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 540 - Highway</b>           |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>          |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
| Medical and Dental                    | 55000  | 6,590            | 6,188             | 7,571            | 6,000            | 6,000             | 6,500             | 6,000            | 6,000             | 6,000            | 0.00%                                |
| Other Repair Maint Streets            | 55004  | 556,261          | 1,394,218         | 1,835,974        | 558,000          | 1,252,145         | 1,262,151         | 575,000          | 575,000           | 575,000          | 3.05%                                |
| Building Repairs                      | 55008  | 27,482           | 19,709            | 463,301          | 42,000           | 42,000            | 170,000           | 50,000           | 50,000            | 50,000           | 19.05%                               |
| Data Processing                       | 55013  | 0                | 77                | 0                | 0                | 0                 | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Professional Service                  | 55014  | 108,774          | 1,008,017         | 506,050          | 1,000,000        | 1,270,000         | 550,000           | 540,945          | 540,945           | 540,945          | -45.91%                              |
| Janitorial Services                   | 55016  | 0                | 0                 | 13,140           | 13,200           | 14,295            | 14,000            | 14,000           | 14,000            | 14,000           | 6.06%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>699,106</b>   | <b>2,428,209</b>  | <b>2,826,035</b> | <b>1,619,200</b> | <b>2,584,440</b>  | <b>2,002,651</b>  | <b>1,185,945</b> | <b>1,185,945</b>  | <b>1,185,945</b> | <b>-26.76%</b>                       |
|                                       |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>            |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
| Insurance Recoveries                  | 56003  | 0                | (29,527)          | 0                | 0                | 0                 | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Prop Liab Insurance                   | 76000  | 158,544          | 87,900            | 91,440           | 136,664          | 136,664           | 136,664           | 200,285          | 200,285           | 200,285          | 46.55%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>158,544</b>   | <b>58,373</b>     | <b>91,440</b>    | <b>136,664</b>   | <b>136,664</b>    | <b>136,664</b>    | <b>200,285</b>   | <b>200,285</b>    | <b>200,285</b>   | <b>46.55%</b>                        |
|                                       |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
| <b>Deprec &amp; Amort:</b>            |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
| Depreciation Expense                  | 56503  | 1,248,582        | 1,343,861         | 1,245,987        | 1,396,752        | 1,396,752         | 1,396,852         | 1,438,655        | 1,438,655         | 1,438,655        | 3.00%                                |
| <b>Deprec &amp; Amort Subtotal:</b>   |        | <b>1,248,582</b> | <b>1,343,861</b>  | <b>1,245,987</b> | <b>1,396,752</b> | <b>1,396,752</b>  | <b>1,396,852</b>  | <b>1,438,655</b> | <b>1,438,655</b>  | <b>1,438,655</b> | <b>3.00%</b>                         |
|                                       |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>         |        | <b>8,616,914</b> | <b>10,242,076</b> | <b>9,736,496</b> | <b>9,340,782</b> | <b>10,313,667</b> | <b>9,844,067</b>  | <b>8,983,468</b> | <b>8,983,468</b>  | <b>8,983,468</b> | <b>-3.83%</b>                        |
|                                       |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |
|                                       |        |                  |                   |                  |                  |                   |                   |                  |                   |                  |                                      |



# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual     | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---|--------|--------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 540 - Highway</b>                           |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| <b>Debt Payments:</b>                                 |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| Debt Principal Payments                               | 57000  | 111,202            | 145,446           | 80,866            | 173,000           | 173,000            | 173,000            | 73,000            | 73,000            | 73,000            | -57.80%                              |
| Debt Interest Payments                                | 57001  | 11,917             | 11,415            | 10,327            | 13,000            | 13,000             | 13,000             | 11,000            | 11,000            | 11,000            | -15.38%                              |
| <b>Debt Payments Subtotal:</b>                        |        | <b>123,119</b>     | <b>156,861</b>    | <b>91,193</b>     | <b>186,000</b>    | <b>186,000</b>     | <b>186,000</b>     | <b>84,000</b>     | <b>84,000</b>     | <b>84,000</b>     | <b>-54.84%</b>                       |
|   |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| <b>Total Non-Operating Expense:</b>                   |        | <b>123,119</b>     | <b>156,861</b>    | <b>91,193</b>     | <b>186,000</b>    | <b>186,000</b>     | <b>186,000</b>     | <b>84,000</b>     | <b>84,000</b>     | <b>84,000</b>     | <b>-54.84%</b>                       |
|   |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| <b>Expense Total:</b>                                 |        | <b>15,818,013</b>  | <b>17,869,472</b> | <b>16,989,162</b> | <b>17,515,741</b> | <b>18,621,073</b>  | <b>17,316,395</b>  | <b>17,710,930</b> | <b>17,662,929</b> | <b>17,662,929</b> | <b>0.84%</b>                         |
|   |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| <b>Surplus / (Deficit) prior to adjustments:</b>      |        | <b>(1,722,767)</b> | <b>(360,052)</b>  | <b>(563,353)</b>  | <b>(409,729)</b>  | <b>(1,245,061)</b> | <b>(1,348,057)</b> | <b>(721,526)</b>  | <b>(673,525)</b>  | <b>(673,525)</b>  | <b>64.38%</b>                        |
|   |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| <b>Adjustments:</b>                                   |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| Back out depreciation                                 |        | 1,248,582          | 1,343,861         | 1,245,987         | 1,396,752         | 1,396,752          | 1,396,852          | 1,438,655         | 1,438,655         | 1,438,655         | 3.00%                                |
|   |        |                    |                   |                   |                   |                    |                    |                   |                   |                   |                                      |
| <b>Highway Surplus / (Deficit) - budgetary basis:</b> |        | <b>(474,185)</b>   | <b>983,808</b>    | <b>682,634</b>    | <b>987,023</b>    | <b>151,691</b>     | <b>48,795</b>      | <b>717,129</b>    | <b>765,130</b>    | <b>765,130</b>    | <b>-22.48%</b>                       |

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u>                            | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|---|-----------------|------------------|-----------------------|
| Highway -         |   |                 |                  |                       |
|                   | RT Vision Timecard System with implementation | 1               | 13,000           | 13,000                |
|                   | Tri-Axle Dump Trucks                          | 3               | 310,000          | 930,000               |
|                   | 1 Ton Patrol Truck                            | 2               | 75,000           | 150,000               |
|                   | Sign Truck                                    | 1               | 80,000           | 80,000                |
|                   | 35 Ton Trailer                                | 1               | 50,000           | 50,000                |
|                   | 5 Ton Steel Drum Vibratory Roller             | 1               | 90,000           | 90,000                |
|                   | Foreman Trucks                                | 2               | 75,000           | 150,000               |
|                   |   | 11              |                  | 1,463,000             |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Road Maintenance

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 1,179,463</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| Material Sales                           | (9,994)             | Increase based on a 3 year average.   |
| Insurance Recoveries                     | (7,009)             | Increase based on a 3 year average.   |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| None                                     | -                   |   |
| <b>Other small changes</b>               | 17,003              | This is a combination of small increases and decreases to revenue and expense accounts. |
| <b>Tax Levy 2022</b>                     | <b>\$ 1,179,463</b> |   |

## Financial Summary County Road Maintenance

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 1,615,836                 | 2,315,597                    | 2,315,597                 | 2,315,597                  | 2,325,595                 |
| Labor              | -                         | -                            | -                         | -                          | -                         |
| Travel             | -                         | -                            | -                         | -                          | -                         |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 2,708,958                 | 3,874,371                    | 3,495,060                 | 3,874,371                  | 3,505,058                 |
| Total Expenditures | 2,708,958                 | 3,874,371                    | 3,495,060                 | 3,874,371                  | 3,505,058                 |
| Levy               |                           |                              | 1,179,463                 |                            | 1,179,463                 |

# Winnebago County

## Budget Detail - 2022

| Description                                | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 040 - County Road Maintenance |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Intergov Rev:                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Transportation Aids                        | 42015  | 2,116,161      | 2,023,333      | 2,083,373      | 2,250,000       | 2,250,000       | 2,250,000         | 2,242,995       | 2,242,995         | 2,242,995       | -0.31%                               |
| Intergov Rev Subtotal:                     |        | 2,116,161      | 2,023,333      | 2,083,373      | 2,250,000       | 2,250,000       | 2,250,000         | 2,242,995       | 2,242,995         | 2,242,995       | -0.31%                               |
| Interfund Revenue:                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Material Sales                             | 68105  | 35,225         | 104,437        | 49,634         | 53,106          | 53,106          | 53,106            | 63,100          | 63,100            | 63,100          | 18.82%                               |
| Interfund Revenue Subtotal:                |        | 35,225         | 104,437        | 49,634         | 53,106          | 53,106          | 53,106            | 63,100          | 63,100            | 63,100          | 18.82%                               |
| Total Operating Revenue:                   |        | 2,151,386      | 2,127,770      | 2,133,007      | 2,303,106       | 2,303,106       | 2,303,106         | 2,306,095       | 2,306,095         | 2,306,095       | 0.13%                                |
| Misc Revenues:                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Insurance Recoveries                       | 48107  | 10,617         | 14,298         | 33,820         | 12,491          | 12,491          | 12,491            | 19,500          | 19,500            | 19,500          | 56.11%                               |
| Misc Revenues Subtotal:                    |        | 10,617         | 14,298         | 33,820         | 12,491          | 12,491          | 12,491            | 19,500          | 19,500            | 19,500          | 56.11%                               |
| Total Non-Operating Revenue:               |        | 10,617         | 14,298         | 33,820         | 12,491          | 12,491          | 12,491            | 19,500          | 19,500            | 19,500          | 56.11%                               |
| Revenue Total:                             |        | 2,162,002      | 2,142,068      | 2,166,827      | 2,315,597       | 2,315,597       | 2,315,597         | 2,325,595       | 2,325,595         | 2,325,595       | 0.43%                                |

# Winnebago County

## Budget Detail - 2022

| Description                                | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 040 - County Road Maintenance |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Expense                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Repairs & Maint:                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Repair Maint Streets                       | 75806  | 1,675,961      | 1,931,315      | 2,251,304      | 2,632,274       | 2,932,274       | 2,932,274         | 2,640,060       | 2,640,060         | 2,640,060       | 0.30%                                |
| Snow Removal Streets                       | 75807  | 739,199        | 923,303        | 710,106        | 855,000         | 934,311         | 934,311           | 855,000         | 855,000           | 855,000         | 0.00%                                |
| Repairs & Maint Subtotal:                  |        | 2,415,160      | 2,854,618      | 2,961,411      | 3,487,274       | 3,866,585       | 3,866,585         | 3,495,060       | 3,495,060         | 3,495,060       | 0.22%                                |
| Insurance Expenses:                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Prop Liab Insurance                        | 76000  | 8,604          | 5,364          | 5,568          | 7,786           | 7,786           | 7,786             | 9,998           | 9,998             | 9,998           | 28.41%                               |
| Insurance Expenses Subtotal:               |        | 8,604          | 5,364          | 5,568          | 7,786           | 7,786           | 7,786             | 9,998           | 9,998             | 9,998           | 28.41%                               |
| Total Other Operating:                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | 2,423,764      | 2,859,982      | 2,966,979      | 3,495,060       | 3,874,371       | 3,874,371         | 3,505,058       | 3,505,058         | 3,505,058       | 0.29%                                |
| Expense Total:                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | 2,423,764      | 2,859,982      | 2,966,979      | 3,495,060       | 3,874,371       | 3,874,371         | 3,505,058       | 3,505,058         | 3,505,058       | 0.29%                                |
| County Road Maintenance Net/(Levy):        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | (261,762)      | (717,914)      | (800,152)      | (1,179,463)     | (1,558,774)     | (1,558,774)       | (1,179,463)     | (1,179,463)       | (1,179,463)     | 0.00%                                |

## SUMMARY BY DIVISION

|                                    | <u>Revenues</u>      | <u>Expenses</u>      | <u>Adjustments</u>    | <u>Levy</u>          |
|------------------------------------|----------------------|----------------------|-----------------------|----------------------|
| <b>HEALTH &amp; HUMAN SERVICES</b> |                      |                      |                       |                      |
| Public Health Department           | \$ 3,556,761         | \$ 6,219,227         | \$ (800,000)          | \$ 1,862,466         |
| Child Support                      | 1,647,575            | 1,877,762            | -                     | 230,187              |
| Veterans                           | 17,300               | 631,860              | -                     | 614,560              |
| Human Services                     | 27,950,122           | 46,199,241           | -                     | 18,249,119           |
| Park View Health Center            | 15,042,246           | 19,895,779           | (3,892,867)           | 960,666              |
| Park View Health Center Debt       | -                    | -                    | -                     | -                    |
|                                    | <u>\$ 48,214,004</u> | <u>\$ 74,823,869</u> | <u>\$ (4,692,867)</u> | <u>\$ 21,916,998</u> |

# PUBLIC HEALTH

General Fund – Division: 052  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Doug Gieryn

**HEALTH LOCATIONS:** Winnebago County Public Health Department  
County Administration Building  
112 Otter Avenue, Second Floor  
Oshkosh, WI 54901

Winnebago County Neenah Human Services Building  
211 North Commercial Street  
Neenah, WI 54956

**TELEPHONE:** 920-232-3000

**FAX:** 920-232-3370

**EMAIL:** [health@co.winnebago.wi.us](mailto:health@co.winnebago.wi.us)

**WEB:** [www.winnebagopublichealth.org](http://www.winnebagopublichealth.org)

**SOCIAL:** [@WinnebagoHealth](https://www.facebook.com/WinnebagoHealth)

**VISION STATEMENT:** Healthy people building thriving communities.

**MISSION STATEMENT:** The Winnebago County Health Department protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

## **DIVISION DESCRIPTIONS:**

**ADMINISTRATION:** Provides departmental leadership, planning, supervision, programmatic oversight, support staffing, accounting and budget. Responsible for communications, health assessment, policies, enforcement, data management, community partnership, planning, preparedness, fund seeking and workforce development. Programs include:

- **Communications:** create, maintain and execute comprehensive communications strategies to advance the department's outreach, visibility and engagement within the community.
- **Planning:** assist with the development, maintenance, execution and evaluation of department, division and community plans. Preparation for and maintenance of readiness for national accreditations. Provides grant writing and other administrative support to staff and divisions.
- **Preparedness:** Community preparedness planning and exercises to respond to crisis and/or disaster including pandemics, mass clinic operation, nuclear/biological/chemical accident or terrorism, participation in regional healthcare emergency response coalition (HERC) activities and overall 24/7/365 availability of health department staff.
- **Policy and Equity:** assures local and community policies are or will become inclusive of the promotion and equitable opportunity for overall health and determinants of healthy living, including but not limited to income, education, housing, transportation, location and discrimination. Assists internal staff with issues related to policy development and awareness as it relates to division programs.
- **Epidemiology:** Conducts epidemiological and investigative work by leading and assisting in the design, implementation, analysis and interpretation of community disease and health surveillance data and other identified data sets that impact health and well-being.



**COMMUNICABLE DISEASE:** Prevents and minimizes the spread of disease in Winnebago County and provides information and services, monitoring and surveillance in the following areas:

- **Communicable disease prevention and control:** communicable disease surveillance and containment, disease outbreak investigation and response, school illness surveillance, and community and health provider education.
- **Immunizations:** Provision and monitoring of required immunizations to help prevent vaccine preventable diseases in children. Vaccines for adults on a fee for service basis. Monitor seasonal influenza, provide public education and provide flu vaccines to county employees and contracted agencies.
- **HIV partner referral/counseling and testing.**
- **Lifepoint Needle Exchange:** a harm reduction needle exchange program to reduce the transmission of HIV, hepatitis C and other potential harms associated with injection drug use in partnership with Vivent Health.

**COMMUNITY HEALTH & PREVENTION:** Contributes to improvement in health outcomes by working at the community level to create more equitable conditions, fostering partnerships and influencing policy to shift cultural norms and attitudes about unhealthy conditions. Seeks to help assure basic needs are available and accessible to all residents. Areas of current focus include:

- **Housing:** Identify gaps in access to safe and affordable housing and work with community partners to reduce homelessness and increase housing stability.
- **Transportation:** Work with community partners to increase access to local transportation systems in order to meet basic needs and access community services.
- **Substance Use:**
  - **Break Water: A Community Together:** community-led coalition supported by Winnebago County Health Department focused on preventing and reducing substance use, specifically alcohol and marijuana use in adolescents.
  - **Overdose Fatality Review:** Review of overdose deaths to identify and recommend opportunities for prevention to the community. Engage in pilot programs to implement the prevention strategies identified. There are roughly 50 partners represented in the work of OFR.
- **Social Connectedness:** Reduce the negative impact of social isolation by collecting and analyzing data and building community engagement to improve the sense of strong relationships, belongingness and meaningful opportunities in the community.
- **Suicide Prevention:** Identify and understanding factors that increase the incidence of suicide attempts and death by suicide. Engage with Northeast Wisconsin Mental Health Connection and Zero Suicide coalition to prevent death by suicide, including QPR, lethal means restriction, Strong Minds 4 Men and Child Death Review.
- **Healthy Teen Minds:** an initiative to reduce youth depression in collaboration with the Northeast Wisconsin Mental Health Connection.
- **Fox Valley Thrives:** is a strategic alliance between community organizers and public health professionals supported by Winnebago County Health Department focused on addressing issues of health equity and access to transportation.

**ENVIRONMENTAL HEALTH:** Ensures an environment that protects and promotes health by assessing, correcting, controlling and preventing those factors in the environment that can potentially adversely affect the health of individuals and the community. Programs include:

- **Environmental Health:** Inspection, consultation and education to prevent and minimize adverse environmental exposures from air, water, housing, occupation, toxic materials, vector control, human health hazards and nuisances.

- **Sanitarian:** Inspection, consultation and code enforcement and licensure of food service establishments, campgrounds, temporary restaurants, swimming pools, hotels/motels, bed and breakfast, animal grooming establishments, manufactured home parks, transient non-community wells and tattoo parlors.
- **Lead Hazard Reduction and Healthy Homes:** Reducing the burden and negative health consequences of lead poisoning in children by increasing the number of lead safe homes through lead abatement grant assistance to property owners. Reduction of indoor air hazards that contribute to childhood asthma and other improvements to reduce illness and injury of occupants.

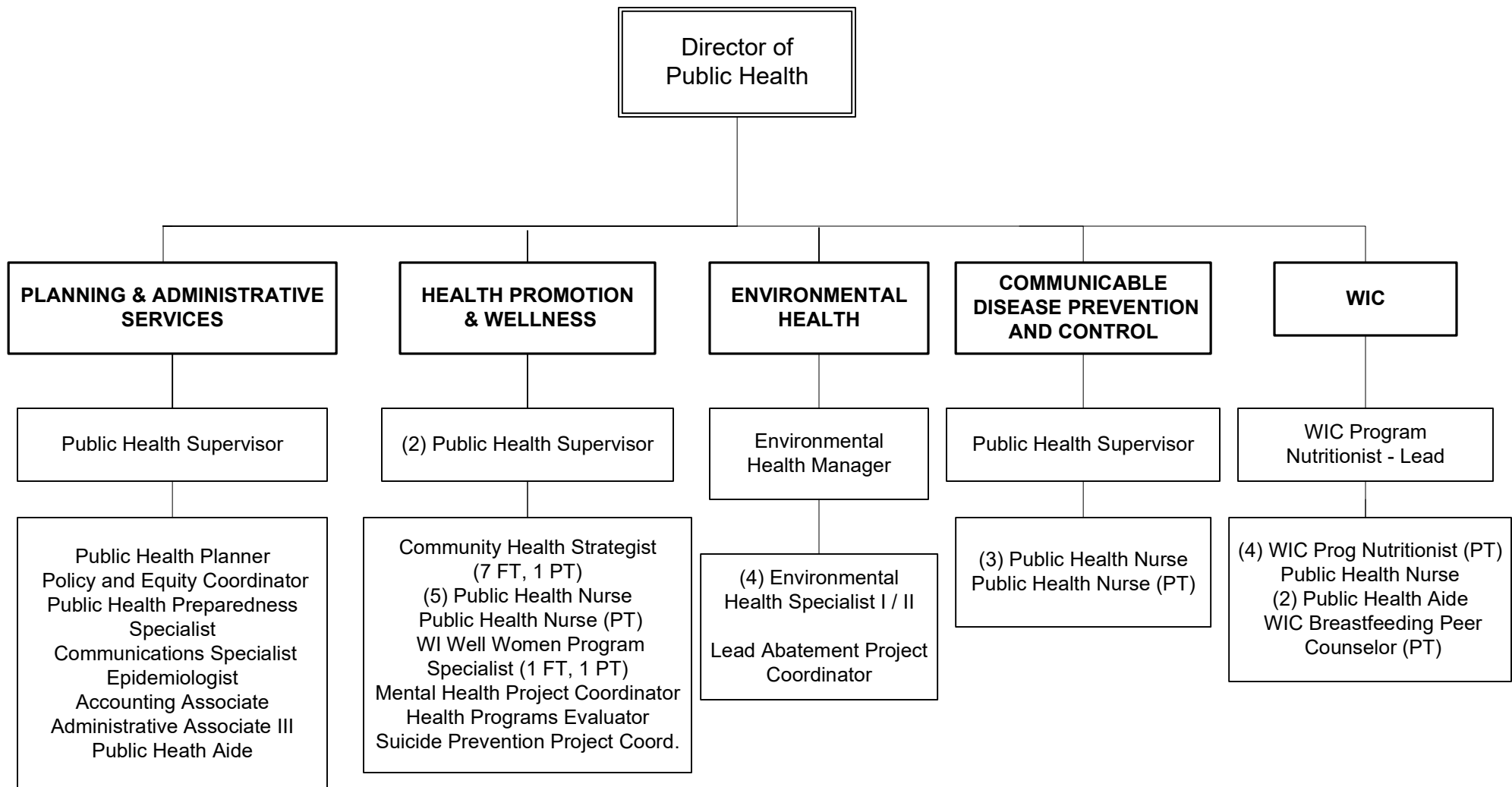
**HEALTHY LIFESPAN:** Empowers Winnebago County residents by promoting health, preventing harm, and protecting the quality of life through the provision of direct services, programs, population assessment and community engagement. Programs include:

- **Family and Child Health (FCH):** providing coordinated health care services and prenatal care coordination (PNCC) to women and families during and after pregnancy through assessment, planning, monitoring, education and referral. PNCC is a Medicaid program providing case management services for low income high risk pregnant women and their families to improve birth outcomes. Promotion of breastfeeding friendly environments by supporting new and existing breastfeeding friendly worksites and child care centers.
- **Housing Authority:** provision of nursing services including assessment, referral, medication set up, health monitoring and service coordination to Housing Authority residents in Omro, Winneconne, Winneconne and Oshkosh via a contractual agreement between the two agencies.
- **Lead Poisoning Prevention:** prevention, education and screening activities to families with children under 6 years of age.
- **Promoting Healthy Aging:** reducing falls by raising awareness of fall risks through in-home assessments by engaging community residents and service organizations in fall prevention programs and by participating in community efforts to reduce falls. Also includes nurse home visits to referred individuals needing assistance not available through other community services.
- **Wellness Plus:** initiates and coordinates the provision of evidence based self-management programs for health and wellbeing for Winnebago County adults.
- **Wisconsin Well Woman Program (WWWP):** provides breast and cervical cancer screenings services to women with little or no health insurance coverage.

**WOMEN, INFANTS, AND CHILDREN (WIC):** A federally funded food supplement and nutrition education program offered to eligible pregnant women, breastfeeding women, women who have had a baby in the last six months, infants and children up to the age of five. Services include:

- Vouchers for healthy food redeemable at local grocers – over \$1M per year spent in Winnebago County.
- Farmers Market vouchers seasonally redeemable at local farmers markets for fresh vegetables and fruits - tens of thousands of dollars to local farmers.
- Nutrition education and counseling to help assure healthy pregnancies and infant/child nutritional health.
- Referrals to community resources to help families with basic needs.
- **Breastfeeding Support and Education Grant:** Peer counselors assist mothers with issues related to breastfeeding and infant feeding education.
- **Fit Families Grant:** Assisting families to identify healthy habits for improvement including physical activity, healthy beverage choices, increasing fruit/vegetable intake and mentoring good practices. Provide monthly coaching contacts supporting families making healthy lifestyles changes. Develop partnerships with community resources to share Fit Families messages through newsletters, bulletin board displays and other educational resources.

# PUBLIC HEALTH



\*\*1 full-time position that works .5 @ WIC & .5 @PH

# PUBLIC HEALTH

General Fund – Division: 052  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Doug Gieryn

**HEALTH LOCATIONS:** Winnebago County Public Health Department  
County Administration Building  
112 Otter Avenue, Second Floor  
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**TELEPHONE:** 920-232-3000

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**SOCIAL:** [@WinnebagoHealth](#)

## 2021 ACCOMPLISHMENTS:

### COVID-19 Related Accomplishments as of Early July 2021:

1. Established one of four enduring COVID-19 testing sites in the state in collaboration with the Wisconsin National Guard (WING) and the WI Department of Public Health providing nearly 55,000 COVID-19 tests to the community since its inception in August 2020.
2. Established one of the first state mass vaccination clinics in collaboration with WING and other county departments at Sunnyview Expo that has administered over 25,000 doses of vaccine. Sunnyview remains the only tri-county area mass vaccination site still in operation. Provided at least 18 additional vaccination opportunities at sites across the County from February 2021 and assisted with many additional community COVID-19 vaccine sites.
3. Partnered with Advocate Aurora Health Care, and UW-Oshkosh to coordinate a COVID-19 vaccination clinic at UW-Oshkosh Culver Center which provided over 25,000 vaccinations. Additionally we provided assistance to the Appleton Expo vaccination site.
4. Created a vaccine equity/access team that works to identify community barriers to vaccine and implement strategies to increase vaccination among underrepresented groups.
5. In collaboration with regional partners, developed guidance and procedures and established regional COVID-19 isolation and quarantine sites in Winnebago County. Fortunately only a handful of persons/families required health department sponsored residential assistance to help prevent the spread of COVID-19 within their households or other current living situations.

- 6. Established a COVID-19 hotline to better address the community's questions and concerns. Over 11,000 calls were received from March 2020 to end of June 2021.**
- 7. Department contact tracers reached out to over 18,000 COVID-19 confirmed and probable reported cases and an additional estimated 14,000 reported close contacts, since the pandemic began locally in March 2020.**
- 8. Department staff sent out 38 press releases and completed about 185 media interviews (radio, television, and print media).**
- 9. Since the start of the pandemic a total of 72 temporary, project or contract staff were hired to assist with contact tracing, vaccination clinics and other COVID-19 response work.**
- 10. Compiled data and developed guidance for area residents and local officials through daily website updates and weekly data reports specific to county, municipal and school districts boundaries to help the community make well informed decisions.**
- 11. Created a COVID-19 vaccine specific website which was used regionally and attracted over 38,000 site visitors from March 2021 to date.**
- 12. Enhanced Facebook presence with nearly 1000 Facebook posts and experienced a 520% increase in Facebook followers from March 2020 to end of June 2021 – over 64,000 engagements and over 13,000 comments.**
- 13. Sent over 500 COVID-19 Constant Contact updates since March 10, 2020 reaching over 7000 persons totaling over 1.3 million e-mails sent since the start of the pandemic.**
- 14. Increased mobility and flexibility of staff through technology (Zoom /Google) to be better able to work effectively from any location with internet access.**
- 15. Adapted all in person Women, Infant and Children (WIC) services to virtual and telephone visits to assure continued benefit issuance and education.**
- 16. Strengthened working collaborations with community partners such as businesses, health care systems, schools and colleges, daycares and more to assist with pandemic response and education.**
- 17. Adapted office processes for needle exchange clients to continue to meet their needs during the pandemic and adhere to COVID-19 mitigation/prevention protocols.**
- 18. In collaboration with county's emergency management department, coordinated the distribution of state/federal stockpiled Personal Protective Equipment (PPE) to other county departments and community partners.**
- 19. The WCHD environmental health division continued to conduct inspections at licensed establishments during the majority of the pandemic and was the primary source of consultation for businesses to help them operate safely.**

**Additional Public Health Accomplishments for 2021:**

- 1. Successfully completed DHS 140 review to recertify department as a Level III public health agency with the state of Wisconsin.**
- 2. The Women, Infants and Children (WIC) division embarked on work consolidating the Winnebago and Outagamie County WIC programs for increased efficiency and efficacy in serving clients from both counties.**
- 3. Updated WCHD's health equity action plan which guides work to build health equity into the internal infrastructure of the department, to ensure health outcomes for county residents are not determined by social identity or socially determined group status such as but not limited to ability, gender identify, geography, income or race.**
- 4. Worked with the city of Oshkosh on training staff in Health in all Policies (HiAP) and piloted the use of a HiAP tool.**
- 5. Created an alcohol outlet density map for the county and continued to advocate for alcohol policies that support public health.**
- 6. Engaged in and facilitated the Winnebago County Eviction Prevention Task Force which connected various housing advocates and stakeholders to develop immediate communication needs for rental assistance resources throughout the COVID-19 pandemic. This task force will continue to work to create an eviction prevention and diversion program.**
- 7. The Winnebago County Drug and Alcohol Coalition (WCDAC) rebranded to become Breakwater for a more positive and community inviting brand that better supports the mission of the coalition.**
- 8. The Winnebago County Overdose Fatality Review (OFR) team was named a national Bureau of Justice Assistance peer mentor site. Staff have begun to mentor two teams outside of Wisconsin. Additionally, staff presented OFR work and findings at national and state conferences as well as local boards and councils.**
- 9. Secured a \$75,000 grant from the state Department of Health Services to continue social connectedness work in 2021-2022.**
- 10. In collaboration with the North East Wisconsin Mental Health Connection (NEWMHC) launched the Strong Minds 4 Men campaign aimed at connecting men to relatable mental health information and support in an effort to prevent suicides among middle aged men.**
- 11. Assisted with the launch of a tri-county Mental Health Navigator Pilot which will be used by law enforcement to assist in connecting individuals with mental health services.**
- 12. Increased caseload of WIC clients, averaging and estimate of 2000 clients a month which is the highest level of clients served since 2016.**
- 13. Environmental Health division implemented new food code and rules and updated licensing categories to align with the state and developed a new quarterly newsletter for establishment operators.**
- 14. Secured lead grant to improve local housing safety through lead mitigation, and updated process of investigation to include all children with blood lead levels at or over 5 mg/dL rather than 10 mg/dL.**

15. Published the Winnebago County [State of the Child Report](#) in early 2020.
16. Published a Falls Prevention Report as a final deliverable for an Oshkosh Area Foundation grant to assess and advise on for the leading causes of injury for Winnebago County aging adults.
17. Developed virtual breastfeeding classes which aims at increasing reach to clients.

#### **2022 GOALS & OBJECTIVES:**

1. Hire an epidemiologist to lead and assist in the design, implementation, analysis and interpretation of community disease and health surveillance data and other identified data sets that impact health and well-being.
2. Hire a Lead Abatement Grant coordinator to help establish a healthy home program to make area housing safer for children.
3. Increase public health workforce capacity to fulfill department's mission and goals and to better address community preparedness and resilience for crisis, including technological skills of staff.
4. Update an Emergency Preparedness (EP) assessment of staff to ascertain level of understanding of the EP role to better serve the needs of the department and community.
5. Utilize inequities identified from COVID-19 as a springboard to increase focus on equity to identify gaps in basic needs for Winnebago County residents.
6. To inform the American Rescue Plan Act (ARPA) funding allocation decision to assist in COVID-19 recovery and community resilience building.
7. Reprioritize and reassess direct service delivery toward a focus on identifying the root cause of needs for such services and assure department is provider of last resort.
8. Establish a scalable electronic medical record system to improve staff efficiency, HIPAA compliance, record keeping and billing.
9. Focus on increasing staff understanding of equity, cultural competence and address the Racism as a Public Health crisis goals.
10. Increase communication capacity to enhance community reach and engagement and increase utilization of social media platforms for improved social media communication with county residents.
11. Implement additional recommendations from the Overdose Fatality Review Team with the goal to reduce overdose deaths and to eliminate barriers between mental health and substance use treatment providers.
12. Establish a suicide death review team to analyze data and provide recommendations for suicide prevention.

- 13. Develop a Food Advisory Group comprised of food establishment operators in Winnebago County to better serve licensed establishments and improve food safety.**
- 14. Enhance technological capacity for hybrid in person and remote meeting participation.**
- 15. Conduct a post COVID-19 assessment of young family and healthy aging service providers to identify service gaps, opportunities for improvement and regional alignment of services.**
- 16. Complete an after action report of our response to COVID-19 to learn**



# PUBLIC HEALTH

## 2022 BUDGET NARRATIVE HIGHLIGHTS

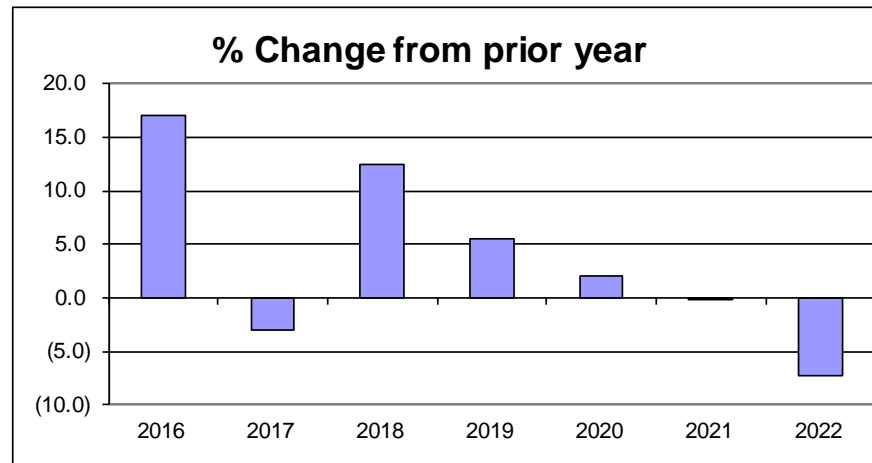
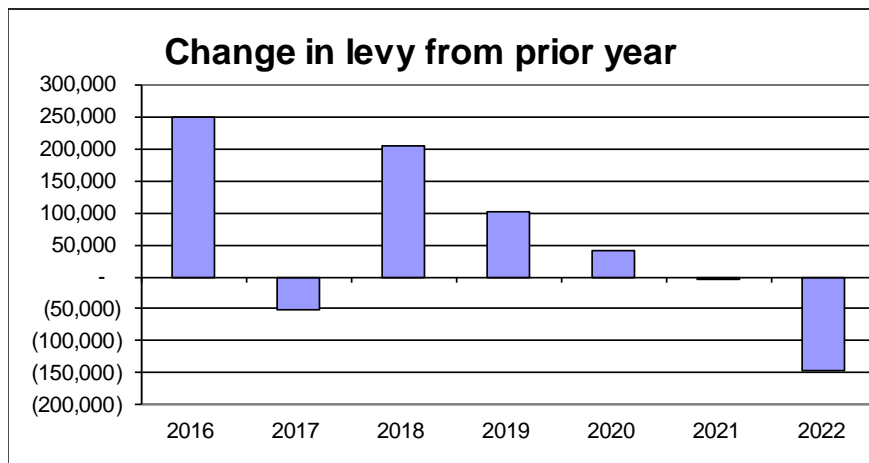
### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 33   | 34   | 33   | 35   | 36   | 36   | 36   | 38   | 42   | 42   |
| Part Time | 8    | 8    | 9    | 9    | 9    | 9    | 9    | 9    | 9    | 9    |
| Total     | 41   | 42   | 42   | 44   | 45   | 45   | 45   | 47   | 51   | 51   |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Community Health Strategist and one (1) full-time WIC Breastfeeding Peer Counselor were removed from the Table of Organization of Classified Positions schedule. For the 2022 budget, one (1) full-time Community Health Strategist was added back, one (1) part-time WIC Breastfeeding Peer Counselor was added, one (1) part-time Public Health Aide was converted to full-time and one (1) full-time WIC Program Manager was removed and replaced with one (1) full-time WIC Program Nutritionist – Lead position in the Table of Organization of Classified Positions schedule.

**COUNTY LEVY:** The net tax levy for the department for 2022 is \$1,862,466 a decrease of \$146,026 or 7.27% under 2021. A schedule of significant changes follows. In 2022, we are applying \$800,000 of the designated Public Health fund balance to reduce the levy. During 2021, we applied \$440,000 to reduce the levy.

Public Health is a special levy because not all municipalities participate. Cities can elect to not be covered if they have their own Health Department. Because of this, the surplus or deficit of the Health Department does not close out to General Fund balance at year end. It is closed out to its own fund balance.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Public Health

| Account                                  | Amount              | Description  |
|--|---------------------|--|
| <b>Significant changes from 2021</b>     |                     |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 2,008,492</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                     |  |
| WI Children and Families                 | (102,074)           | Increase based on additional WIC funding anticipated, which includes revenue for the WIC Program Nutritionist position labor costs.  |
| WI Health Services                       | (1,065,734)         | Increase based on COVID-19 funding, which includes expenses for labor and other operating expenses.  |
| Dept of Transportation                   | 6,250               | Decrease due to DOT car seat grant not being received in 2022.   |
| Other Grantor Agencies                   | (145,796)           | Increase due to moving the Drug Free Communities Coalition grant for \$125,000 along with other small grant increases.   |
| Inspection Fees                          | (30,000)            | Increase based on additional business licenses expected in 2022.   |
| Client Cost Share Fees                   | 3,000               | Decrease based on suspending nail care services and influenza vaccinations for the public due to COVID-19.   |
| Nursing Services                         | 14,762              | Decrease based on not resuming nursing services that are billed and are not intending on resuming in 2022.   |
| Other Miscellaneous Revenues             | 9,600               | Decrease due to not receiving any re:Th!nk incentive funds.  |
| <b>Expense Changes - impact on levy:</b> |                     |  |
| Regular Pay                              | 113,031             | Increase based on one (1) part-time Public Health Aide being converted to full-time, one (1) full-time WIC Breastfeeding Peer Counselor was removed and replaced with one (1) part-time position, and one (1) full-time WIC Program Manager was removed and replaced with one (1) full-time WIC Program Nutritionist – Lead position. In addition, an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range. |
| Temporary Employees                      | 505,000             | Increase in temporary staff due to COVID-19.   |
| FICA Medicare                            | 47,280              | Increase based on changes in staff indicated above in Regular Pay, along with an overall 3% average merit pay increase proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range. Also, FICA will increase for the increase in temporary employees budgeted for 2022.   |
| Health Insurance                         | 140,165             | Increase based on changes in staff indicated above in Regular Pay, along with an increase of \$100,000 for project positions that are eligible for health insurance.   |
| Workers Compensation                     | 3,344               | Increase based on projections from Human Resources.  |
| Capital - Equipment                      | 30,000              | Increase to purchase a van.  |
| Computer Software                        | 30,500              | Increase based on the \$30,000 HWPP grant for the annual hosting and website maintenance.  |
| Telephone                                | 27,000              | Increase based on cell phones required for temporary staff.  |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Public Health

| Account                     | Amount              | Description  |
|-----------------------------|---------------------|--|
| Other Operating Supplies    | 352,975             | Increase for COVID-19 related expenses for funding shown above.  |
| Print Duplicate - interfund | (11,000)            | Decrease due to increases in printing volume, types of printing needs and rapid turnaround required due to COVID-19 we have been using other local businesses for this work which is shown above in Print Duplicate. |
| Computer Licensing Charge   | 17,640              | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.         |
| Other Contracted Services   | 274,829             | Increase for COVID-19 related expenses for funding shown above.  |
| Interpreter                 | (4,000)             | Decrease based on no longer offering refugee health screenings and less direct services requiring an interpreter due to COVID-19.  |
| Prop Liab Insurance         | 5,364               | Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.  |
| Fund balance applied        | (360,000)           | Increase in fund balance applied for 2022 budget.  |
| <b>Other small changes</b>  | (8,162)             | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>        | <b>\$ 1,862,466</b> |  |

## Financial Summary Public Health

| Items                                  | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                         | 1,680,175                 | 3,741,147                    | 2,243,143                 | 4,800,079                  | 3,556,761                 |
| Labor                                  | 2,857,380                 | 5,035,607                    | 4,058,866                 | 4,935,483                  | 4,869,202                 |
| Travel                                 | 11,104                    | 18,500                       | 64,200                    | 64,200                     | 64,200                    |
| Capital                                | -                         | -                            | -                         | -                          | 30,000                    |
| Other Expenditures                     | 488,960                   | 686,573                      | 568,569                   | 2,248,888                  | 1,255,825                 |
| Total Expenditures                     | 3,357,444                 | 5,740,680                    | 4,691,635                 | 7,248,571                  | 6,219,227                 |
| Levy Before Fund Balance Adjustment    |                           |                              | 2,448,492                 |                            | 2,662,466                 |
| Decrease fund balance                  |                           |                              | (440,000)                 |                            | (800,000)                 |
| Net Levy After Fund Balance Adjustment |                           |                              | 2,008,492                 |                            | 1,862,466                 |

**WINNEBAGO COUNTY  
CAPITAL OUTLAY - 2022**

| <u>Department</u> | <u>Description</u> | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--------------------|-----------------|------------------|-----------------------|
| Public Health -   |                    |                 |                  |                       |
|                   | Van                | 1               | 30,000           | 30,000                |
|                   |                    | 1               |                  | 30,000                |

# CHILD SUPPORT

General Fund – Department: 050

2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Julie Mabry  
**LOCATION:** Winnebago County Child Support  
Courthouse  
415 Jackson Street, Room 170  
Oshkosh, WI 54901

**TELEPHONE:** 236-1135

## MISSION STATEMENT:

To serve the children and families of Winnebago County by encouraging responsible parenting through promoting the involvement of both parents and/or guardians and ensuring children receive the support they need and deserve.

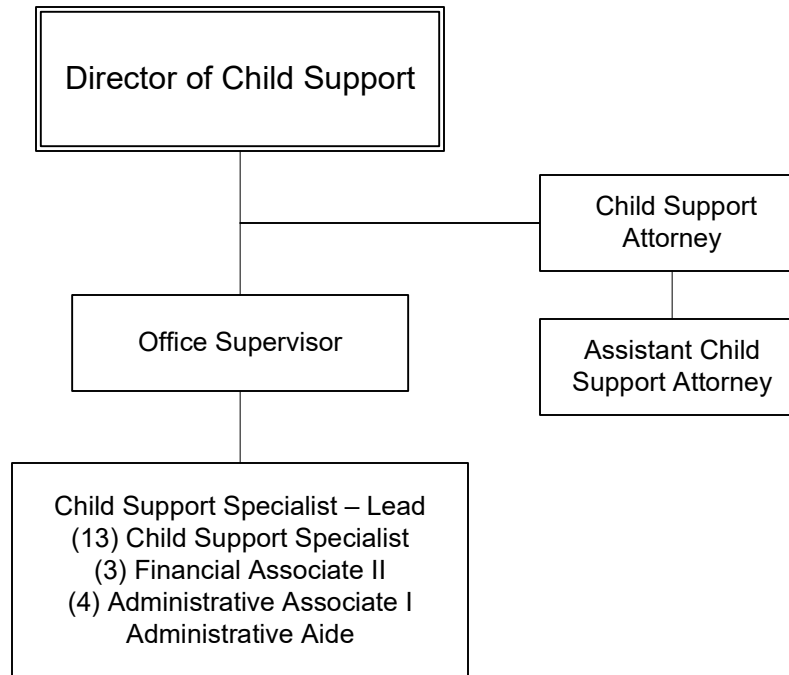
### Values:

- Respect – ourselves, those we work with, those we serve, those we partner with
- Service – dedication to our mission and clients, responsible stewards of our resources entrusted to us through state and federal funding
- Innovation – leveraging our creativity, passion, and technology to elevate our program and the way we fulfill our mission
- Communication – convey program information and policies in an accurate, timely and cost effective manner to those we work with and those we serve
- Excellence – in our performance, in the professional manner in which we provide services, in the attitude we bring, the knowledge we obtain and relationships we build

## PROGRAM DESCRIPTION:

1. Establish paternity
2. Obtain Court Orders for the financial and medical support of children
3. Enforce Child Support Orders
4. Collaborate with state agencies and community organizations to serve Wisconsin families holistically

# CHILD SUPPORT



# **CHILD SUPPORT**

**General Fund - Department: 050**

**2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Julie Mabry  
**LOCATION:** Winnebago County Child Support  
Courthouse  
415 Jackson Street, Room 170  
Oshkosh, WI 54901

**TELEPHONE: 236-1135**

## **2021 ACCOMPLISHMENTS:**

- 1. Begun to move forward with the backlog of cases that were caused due to COVID 19**
- 2. Have created a closer relationship with the Bureau of Regional Operations and have begun utilizing them as a resource for training**
- 3. Implemented regular identified smaller group meetings for the department**

## **2022 GOALS & OBJECTIVES:**

- 1. Create a strong proactive working environment with collaboration from all employees**
- 2. Create standard work policies and procedures in order to effectively train, mentor and maintain staff**
- 3. Increase collaboration and partnerships with other agencies**



# CHILD SUPPORT

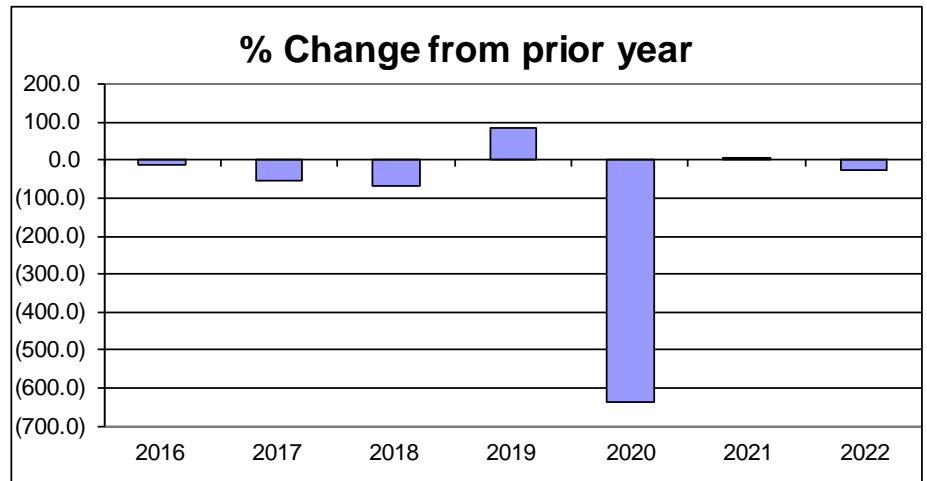
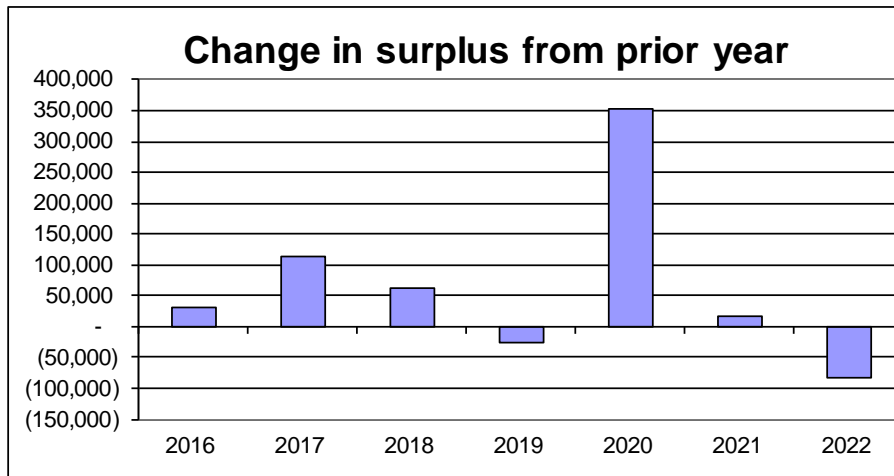
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 21   | 23   | 23   | 24   | 24   | 26   | 26   | 26   | 26   | 26   |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 21   | 23   | 23   | 24   | 24   | 26   | 26   | 26   | 26   | 26   |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The tax levy for 2022 is \$230,187 a decrease of \$83,046 or 26.51% under 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Child Support

| Account                                  | Amount              | Description  |
|--|---------------------|--|
| <b>Significant changes from 2021</b>     |                     |  |
| <b>Tax Levy 2021</b>                     | <b>\$ (313,233)</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                     |  |
| WI Dept of Administration                | 117,575             | Increase to revenue based on expenses and performance measures increasing for 2022.  |
| <b>Expense Changes - impact on levy:</b> |                     |  |
| Temporary Employees                      | (5,000)             | In 2021, this amount was budgeted to bring on a temporary employee for a scanning project. If the work cannot be completed this year as budgeted, a budget carryover will be requested for 2022.   |
| Fringe Turnover Savings                  | (14,000)            | In 2021, a fringe turnover savings was budgeted because so many positions were vacant and the health insurance is budgeted at a family coverage plan and there is a cost saving when new employees only take employee or employee +1 coverage. No fringe turnover savings will be budgeted for 2022. |
| Computer Licensing Charge                | 5,353               | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.   |
| Medical and Dental                       | 8,000               | Increase due to administrative paternity now requiring more DNA testing.   |
| <b>Other small changes</b>               | <b>(28,882)</b>     | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ (230,187)</b> |  |

## Financial Summary Child Support

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 784,850                   | 1,610,950                    | 1,528,000                 | 1,528,000                  | 1,647,575                 |
| Labor              | 916,569                   | 1,726,265                    | 1,712,067                 | 1,712,067                  | 1,737,771                 |
| Travel             | 588                       | 3,400                        | 8,049                     | 8,049                      | 8,049                     |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 50,926                    | 112,166                      | 121,117                   | 121,117                    | 131,942                   |
| Total Expenditures | 968,083                   | 1,841,831                    | 1,841,233                 | 1,841,233                  | 1,877,762                 |
| Levy               |                           |                              | 313,233                   |                            | 230,187                   |

## Winnebago County

### Budget Detail - 2022

| Description                             | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 050 - Child Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| WI Dept of Administration               | 42002  | 0                | 0                | 3,558            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Children and Families                | 42005  | 1,504,583        | 1,494,108        | 1,516,479        | 1,500,000        | 1,500,000        | 1,581,626         | 1,617,575        | 1,617,575         | 1,617,575        | 7.84%                                |
| <b>Intergov Rev Subtotal:</b>           |        | <b>1,504,583</b> | <b>1,494,108</b> | <b>1,520,037</b> | <b>1,500,000</b> | <b>1,500,000</b> | <b>1,581,626</b>  | <b>1,617,575</b> | <b>1,617,575</b>  | <b>1,617,575</b> | <b>7.84%</b>                         |
| <b>Public Services:</b>                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Blood Tests                             | 45016  | 8,594            | 6,111            | 7,090            | 10,000           | 10,000           | 9,324             | 10,000           | 10,000            | 10,000           | 0.00%                                |
| Sheriff Fees                            | 45017  | 21,397           | 19,821           | 16,695           | 18,000           | 18,000           | 20,000            | 20,000           | 20,000            | 20,000           | 11.11%                               |
| <b>Public Services Subtotal:</b>        |        | <b>29,991</b>    | <b>25,932</b>    | <b>23,785</b>    | <b>28,000</b>    | <b>28,000</b>    | <b>29,324</b>     | <b>30,000</b>    | <b>30,000</b>     | <b>30,000</b>    | <b>7.14%</b>                         |
| <b>Total Operating Revenue:</b>         |        | <b>1,534,574</b> | <b>1,520,040</b> | <b>1,543,822</b> | <b>1,528,000</b> | <b>1,528,000</b> | <b>1,610,950</b>  | <b>1,647,575</b> | <b>1,647,575</b>  | <b>1,647,575</b> | <b>7.83%</b>                         |
| <b>Revenue Total:</b>                   |        | <b>1,534,574</b> | <b>1,520,040</b> | <b>1,543,822</b> | <b>1,528,000</b> | <b>1,528,000</b> | <b>1,610,950</b>  | <b>1,647,575</b> | <b>1,647,575</b>  | <b>1,647,575</b> | <b>7.83%</b>                         |
| <b>Expense</b>                          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                             | 51100  | 1,008,959        | 1,098,018        | 1,019,332        | 1,156,575        | 1,156,575        | 1,160,952         | 1,176,683        | 1,176,683         | 1,176,683        | 1.74%                                |
| Temporary Employees                     | 51101  | 0                | 11,820           | 7,560            | 5,000            | 5,000            | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Overtime                                | 51105  | 266              | 48               | 5,503            | 0                | 0                | 4,484             | 0                | 0                 | 0                | 0.00%                                |
| Comp Time                               | 51108  | 0                | 0                | 341              | 0                | 0                | 19                | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>                  |        | <b>1,009,224</b> | <b>1,109,886</b> | <b>1,032,736</b> | <b>1,161,575</b> | <b>1,161,575</b> | <b>1,165,455</b>  | <b>1,176,683</b> | <b>1,176,683</b>  | <b>1,176,683</b> | <b>1.30%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                             | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 050 - Child Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Fringes Benefits:</b>                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                           | 51200  | 72,784           | 79,994           | 71,263           | 88,860           | 88,860           | 83,880            | 90,016           | 90,016            | 90,016           | 1.30%                                |
| Health Insurance                        | 51201  | 275,591          | 294,341          | 301,119          | 368,409          | 368,409          | 368,531           | 367,107          | 367,107           | 367,107          | -0.35%                               |
| Dental Insurance                        | 51202  | 17,979           | 18,272           | 17,771           | 20,958           | 20,958           | 20,619            | 19,871           | 19,871            | 19,871           | -5.19%                               |
| Workers Compensation                    | 51203  | 2,020            | 1,133            | 605              | 1,431            | 1,431            | 1,411             | 783              | 783               | 783              | -45.28%                              |
| Unemployment Comp                       | 51204  | 0                | 0                | 18,007           | 0                | 0                | 602               | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                           | 51206  | 67,433           | 68,364           | 68,054           | 78,069           | 78,069           | 79,094            | 76,646           | 76,646            | 76,646           | -1.82%                               |
| Fringe Benefits Other                   | 51207  | 5,120            | 5,806            | 5,429            | 6,765            | 6,765            | 6,673             | 6,665            | 6,665             | 6,665            | -1.48%                               |
| Fringe Turnover Savings                 | 51250  | 0                | 0                | 0                | (14,000)         | (14,000)         | 0                 | 0                | 0                 | 0                | -100.00%                             |
| <b>Fringes Benefits Subtotal:</b>       |        | <b>440,926</b>   | <b>467,911</b>   | <b>482,248</b>   | <b>550,492</b>   | <b>550,492</b>   | <b>560,810</b>    | <b>561,088</b>   | <b>561,088</b>    | <b>561,088</b>   | <b>1.92%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Labor:</b>                     |        | <b>1,450,150</b> | <b>1,577,796</b> | <b>1,514,984</b> | <b>1,712,067</b> | <b>1,712,067</b> | <b>1,726,265</b>  | <b>1,737,771</b> | <b>1,737,771</b>  | <b>1,737,771</b> | <b>1.50%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Travel:</b>                          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Registration Tuition                    | 52001  | 1,569            | 1,260            | 350              | 3,049            | 3,049            | 1,000             | 3,049            | 3,049             | 3,049            | 0.00%                                |
| Automobile Allowance                    | 52002  | 1,070            | 1,745            | 247              | 1,700            | 1,700            | 1,000             | 1,700            | 1,700             | 1,700            | 0.00%                                |
| Meals                                   | 52005  | 627              | 400              | 42               | 500              | 500              | 200               | 500              | 500               | 500              | 0.00%                                |
| Lodging                                 | 52006  | 2,006            | 1,902            | 164              | 2,200            | 2,200            | 1,000             | 2,200            | 2,200             | 2,200            | 0.00%                                |
| Other Travel Exp                        | 52007  | 102              | 87               | 20               | 100              | 100              | 50                | 100              | 100               | 100              | 0.00%                                |
| Taxable Benefit                         | 52008  | 29               | 246              | 35               | 500              | 500              | 150               | 500              | 500               | 500              | 0.00%                                |
| <b>Travel Subtotal:</b>                 |        | <b>5,404</b>     | <b>5,641</b>     | <b>858</b>       | <b>8,049</b>     | <b>8,049</b>     | <b>3,400</b>      | <b>8,049</b>     | <b>8,049</b>      | <b>8,049</b>     | <b>0.00%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Travel:</b>                    |        | <b>5,404</b>     | <b>5,641</b>     | <b>858</b>       | <b>8,049</b>     | <b>8,049</b>     | <b>3,400</b>      | <b>8,049</b>     | <b>8,049</b>      | <b>8,049</b>     | <b>0.00%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                             | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 050 - Child Support</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                         | 53000  | 5,475          | 4,139          | 4,706          | 5,500           | 5,500           | 5,093             | 5,500           | 5,500             | 5,500           | 0.00%                                |
| Printing Supplies                       | 53002  | 5,927          | 6,877          | 6,233          | 7,000           | 7,000           | 5,000             | 7,000           | 7,000             | 7,000           | 0.00%                                |
| Postage and Box Rent                    | 53004  | 263            | 209            | 46             | 300             | 300             | 3                 | 0               | 0                 | 0               | -100.00%                             |
| Computer Software                       | 53006  | 3,309          | 809            | 0              | 1,000           | 1,000           | 0                 | 2,500           | 0                 | 0               | -100.00%                             |
| Telephone                               | 53008  | 2,350          | 2,500          | 4,332          | 4,000           | 4,000           | 5,098             | 6,160           | 6,160             | 6,160           | 54.00%                               |
| Telephone Supplies                      | 53009  | 0              | 363            | 66             | 250             | 250             | 100               | 250             | 250               | 250             | 0.00%                                |
| Print Duplicate                         | 73003  | 2,093          | 2,357          | 1,395          | 2,500           | 2,500           | 1,500             | 2,500           | 2,500             | 2,500           | 0.00%                                |
| Postage and Box Rent                    | 73004  | 24,190         | 21,365         | 20,113         | 25,000          | 25,000          | 23,978            | 25,000          | 25,000            | 25,000          | 0.00%                                |
| Computer Licensing Charge               | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 5,353           | 5,353             | 5,353           | 100.00%                              |
| <b>Office Subtotal:</b>                 |        | <b>43,606</b>  | <b>38,619</b>  | <b>36,891</b>  | <b>45,550</b>   | <b>45,550</b>   | <b>40,772</b>     | <b>54,263</b>   | <b>51,763</b>     | <b>51,763</b>   | <b>13.64%</b>                        |
| <b>Operating:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                           | 53501  | 145            | 145            | 302            | 150             | 150             | 158               | 158             | 158               | 158             | 5.33%                                |
| Membership Dues                         | 53502  | 1,657          | 360            | 1,062          | 1,500           | 1,500           | 1,500             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Food                                    | 53520  | 43             | 60             | 70             | 100             | 100             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Small Equipment                         | 53522  | 117,816        | 1,363          | 1,716          | 3,600           | 3,600           | 2,183             | 2,000           | 2,000             | 2,000           | -44.44%                              |
| Legal Fees                              | 53530  | 42,022         | 51,246         | 22,353         | 49,000          | 49,000          | 40,000            | 49,000          | 49,000            | 49,000          | 0.00%                                |
| Operating Licenses Fees                 | 53553  | 240            | 254            | 521            | 300             | 300             | 300               | 300             | 300               | 300             | 0.00%                                |
| Small Equipment Technology              | 53580  | 2,583          | 2,997          | 2,919          | 2,000           | 2,000           | 1,000             | 0               | 0                 | 0               | -100.00%                             |
| <b>Operating Subtotal:</b>              |        | <b>164,506</b> | <b>56,425</b>  | <b>28,944</b>  | <b>56,650</b>   | <b>56,650</b>   | <b>45,141</b>     | <b>52,958</b>   | <b>52,958</b>     | <b>52,958</b>   | <b>-6.52%</b>                        |
| <b>Repairs &amp; Maint:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Repairs                       | 54029  | 754            | 1,098          | 1,055          | 1,200           | 1,200           | 1,200             | 1,200           | 1,200             | 1,200           | 0.00%                                |
| Technology Repair and Maintain          | 74029  | 1,683          | 1,815          | 1,881          | 1,881           | 1,881           | 1,881             | 1,815           | 1,815             | 1,815           | -3.51%                               |
| <b>Repairs &amp; Maint Subtotal:</b>    |        | <b>2,437</b>   | <b>2,913</b>   | <b>2,936</b>   | <b>3,081</b>    | <b>3,081</b>    | <b>3,081</b>      | <b>3,015</b>    | <b>3,015</b>      | <b>3,015</b>    | <b>-2.14%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                             | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 050 - Child Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical and Dental                      | 55000  | 7,392            | 6,694            | 8,611            | 10,000           | 10,000           | 17,812            | 18,000           | 18,000            | 18,000           | 80.00%                               |
| Professional Service                    | 55014  | 609              | 1,355            | 361              | 576              | 576              | 300               | 300              | 300               | 300              | -47.92%                              |
| Interpreter                             | 55041  | 560              | 168              | 223              | 500              | 500              | 300               | 300              | 300               | 300              | -40.00%                              |
| <b>Contractual Services Subtotal:</b>   |        | <b>8,561</b>     | <b>8,217</b>     | <b>9,195</b>     | <b>11,076</b>    | <b>11,076</b>    | <b>18,412</b>     | <b>18,600</b>    | <b>18,600</b>     | <b>18,600</b>    | <b>67.93%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                     | 76000  | 5,136            | 3,012            | 3,132            | 4,760            | 4,760            | 4,760             | 5,606            | 5,606             | 5,606            | 17.77%                               |
| <b>Insurance Expenses Subtotal:</b>     |        | <b>5,136</b>     | <b>3,012</b>     | <b>3,132</b>     | <b>4,760</b>     | <b>4,760</b>     | <b>4,760</b>      | <b>5,606</b>     | <b>5,606</b>      | <b>5,606</b>     | <b>17.77%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>           |        | <b>224,246</b>   | <b>109,186</b>   | <b>81,097</b>    | <b>121,117</b>   | <b>121,117</b>   | <b>112,166</b>    | <b>134,442</b>   | <b>131,942</b>    | <b>131,942</b>   | <b>8.94%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                   |        | <b>1,679,800</b> | <b>1,692,623</b> | <b>1,596,939</b> | <b>1,841,233</b> | <b>1,841,233</b> | <b>1,841,831</b>  | <b>1,880,262</b> | <b>1,877,762</b>  | <b>1,877,762</b> | <b>1.98%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Child Support Net/(Levy):</b>        |        | <b>(145,226)</b> | <b>(172,583)</b> | <b>(53,117)</b>  | <b>(313,233)</b> | <b>(313,233)</b> | <b>(230,881)</b>  | <b>(232,687)</b> | <b>(230,187)</b>  | <b>(230,187)</b> | <b>-26.51%</b>                       |

# VETERANS' SERVICES

General Fund – Department: 059  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Jeffery Bucholtz  
**LOCATION:** Winnebago County Veterans' Services  
County Administration Building  
112 Otter Avenue, Third Floor  
Oshkosh, WI 54901

**TELEPHONE:** (920) 232-3400

## **MISSION STATEMENT:**

We believe the mission of the Winnebago County Veterans Office is to honor and support veterans and their dependents in Winnebago County by providing advocacy and professional services to assist veterans in pursuing all obtainable benefits. We will be the veteran's guide through the complexities of the application process to ensure they are connected with their benefits. Our Vision: Improving the quality of life for Winnebago County veterans and their dependents through accessing all available benefits that were earned by the sacrifice and service to their country.

## **PROGRAM DESCRIPTION:**

**OUTREACH:** Advertising VA benefits through social media, e-mail, website, targeted mail outs and community events.

**GRANTS:** Major programs including educational, subsistence, medical, job retaining, relief and rehabilitation for the homeless.

**MEDICAL:** Assist veterans accessing major VA hospitals, outpatient clinics, short-term/custodial/skilled care Veteran Homes and Vet Centers.

**COMPENSATION:** Program for service connected disabled veterans to receive disability compensation for injuries incurred during their service.

**PENSION:** Low income subsidy program for non-serviced connected disabilities to offset medical expenses for veterans and their dependents.

**INSURANCE:** Insurance programs, life and medical, to include applications, conversions, beneficiary change, cash surrender and loan.

**EDUCATION:** Educational programs, including Post 911 & Forever G.I. Bill, Vocational Rehabilitation, Wisconsin G.I. Bill and Retraining Grant.

**APPEALS:** Programs including notice of disagreements, substantive appeals, waivers and hearings.

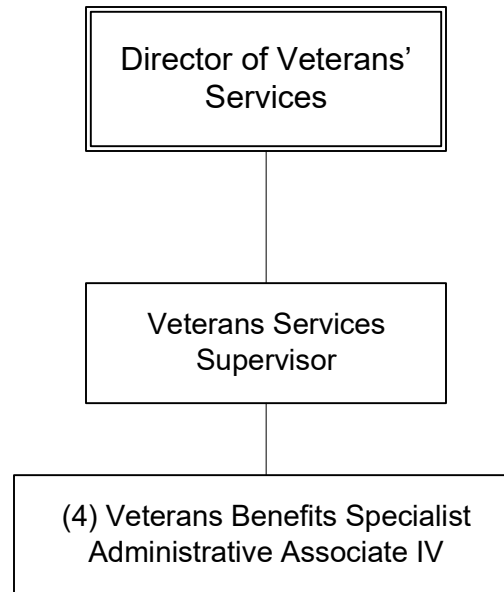
**BURIAL:** Programs including care of veteran's graves, headstones, cemetery flag holder, presidential memorial certificates, burial & plot allowances.

**COUNSELING:** Programs for counseling veterans in the areas of mental health due to Post Traumatic Stress Disorder (PTSD) or Military Sexual Trauma (MST) through VA Health Care or the Green Bay Vet Center.

**WI DEPT. OF REVENUE & NATURAL RESOURCES & TRANSPORTATION:** Property tax credit, state parks pass and WisDOT Identifier.



# VETERANS' SERVICES



# VETERANS' SERVICES

General Fund – Department: 059  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jeffery Bucholtz  
LOCATION: Winnebago County Veterans' Services  
County Administration Building  
112 Otter Avenue, Third Floor  
Oshkosh, WI 54901

TELEPHONE: (920) 232-3400

## 2021 ACCOMPLISHMENTS:

1. Winnebago County saw a small decrease in veteran population totals, but total Veterans Administration (VA) federal expenditures continue to rise significantly. Total VA Compensation & Pension payouts for Winnebago County are now at \$44 million dollars, a \$4.7 million dollar increase over the previous year. Total Veterans Administration federal expenditures in Winnebago County are now at \$81.3 million dollars, which equates to a 11% increase over the previous year.
2. Partnered with the Fox Valley Veterans Council to streamline and enhance emergency economic assistance to local veterans and their families. 109 veterans were assisted with eviction prevention, utility disconnect prevention, critical car repairs, or essential grocery assistance.
3. Two staff members attended the National Association of County Veterans Service Officer Advanced Appeals Course. This training prepares Accredited Service Officers to navigate the appeal process and to represent veterans before the Board of Veterans Appeals.
4. All staff completed their Continuing Education Units (CEU) to maintain both National and State Accreditations. Additionally, all staff attended a Musculoskeletal Disabilities virtual seminar hosted by the National Veterans Legal Services Program (NVLSP).
5. Collaborated with Valley Transit and the Mayor of Appleton to begin offering free bus rides for Service Connected Disabled Veterans. This enables disabled Oshkosh, Neenah and Menasha veterans to ride the Valley Transit bus for free to the Appleton VA clinic for their medical appointments.
6. Expanded Council of Commanders monthly meetings, invited additional organizations that have a shared goal of helping veterans.
7. Continued outreach efforts despite COVID-19 pandemic concerns. Conducted mass mail-outs targeting WWII and Korea War veterans who are residents of local Assisted Living and Skilled Nursing facilities to promote the VA's Pension with Aid & Attendance financial assistance benefit.

8. **Started a Veteran's Mental Health Library at both the Oshkosh and Neenah office locations. Library consist of self-help books, brochures, and resources tailored towards helping veterans identify, understand, and recover from mental health struggles.**

#### **2022 GOALS & OBJECTIVES:**

1. **Our office actively works for the protection of veterans' benefits. We will continue to provide professional claims representation and advocacy services to ensure proper adjudication of claims by state and federal veterans' agencies.**
2. **Continue to promote the Winnebago County Veterans' Services office through Facebook, weekly emails, monthly newsletter and our website. We strive to keep veterans and their family members informed of all pertinent information through the use of our available technologies.**
3. **Continue our referral service to the Green Bay Vet Center which provides individual mental health counseling and group counseling to Winnebago County Veterans in both our Oshkosh and Neenah offices.**
4. **Staff will attend at least one regularly scheduled meeting for each Veteran Service Organization to give updates on VA issues and answer questions.**
5. **Continue to support the District Attorney's Winnebago County Diversion Program. This program identifies veterans who are charged with misdemeanors and allows those charges to be diverted if they enter to an agreement and follow the CVSO Office recommendation of entering VA Healthcare, counseling, and compensation services to bring resolution to their issues that were created while serving in the military.**
6. **COVID-19 significantly limited the amount of outreach events/activities for 2021. Staff will continue to seek out outreach events. CVSO will visit all of the local Veteran Service Organizations and develop a plan to expand outreach to include remote service in more rural areas.**
7. **Continue bi-weekly visits to the UW Oshkosh Veteran resource center, to assist the veteran students attending UWO with benefit applications.**
8. **Continue monthly visits to Oshkosh Correctional Institution - continue to assist incarcerated veterans with reintegration objectives.**
9. **Continue to work with the State's Veterans Outreach and Recovery Program coordinators to identify, monitor, and assist any homeless veterans that are discovered in Winnebago County.**

# VETERANS' SERVICES

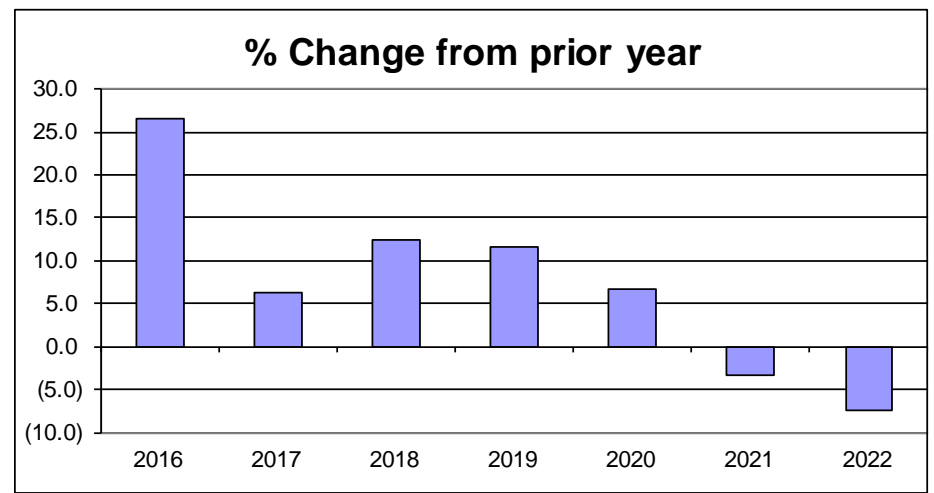
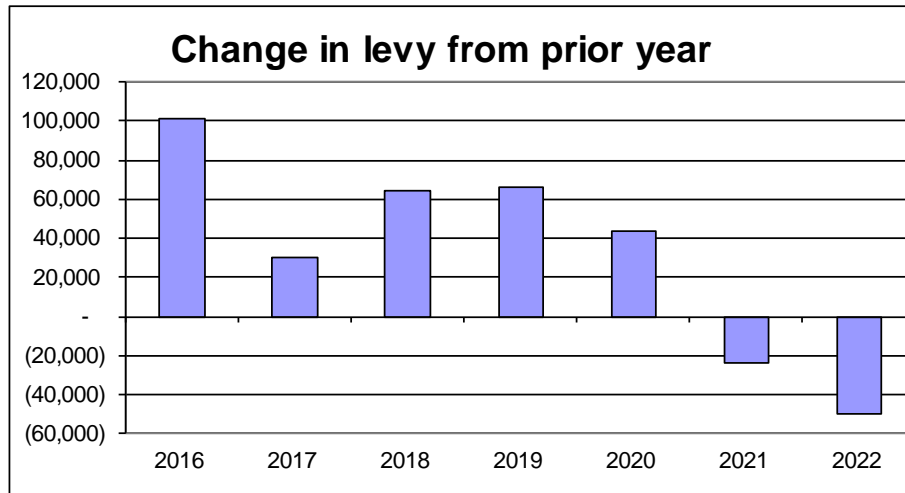
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 4    | 4    | 4    | 6    | 7    | 7    | 8    | 8    | 8    | 7    |
| Part Time | 2    | 2    | 2    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 6    | 6    | 6    | 6    | 7    | 7    | 8    | 8    | 8    | 7    |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. For the 2022 budget, one (1) full-time Veterans Benefit Specialist has been removed from the Table of Organization of Classified Positions schedule.

**COUNTY LEVY:** The tax levy for 2022 is \$614,560, a decrease of \$49,521 or 7.46% under 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Veterans' Services

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 664,081</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| None                                     | -                 |  |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Regular Pay                              | (32,868)          | Decrease based on removing one (1) full-time Veterans Benefit Specialist position from the Table of Organization of Classified Positions schedule.   |
| Fringe Benefits                          | (6,176)           | Decrease based on removing one (1) full-time Veterans Benefit Specialist position from the Table of Organization of Classified Positions schedule.   |
| Veterans Relief Assistance               | (3,000)           | The Veteran's office has partnered with a Veteran Non-Profit Organization that provides emergency aid to veterans in Winnebago County, this partnership has resulted in less relief assistance funds needed through County funding.  |
| Veterans Graves                          | (4,000)           | The last 3 years the Veteran's office has been working with the County's Cemetery Officials to ensure Wisconsin State Statute 45.84 Care of Graves is being followed in regards to the charges to the County for the care of Veterans Graves. This has resulted in a decline in expense charges from the Cemetery Officials. |
| <b>Other small changes</b>               | <b>(3,477)</b>    | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 614,560</b> |  |

## Financial Summary Veterans' Services

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 13,906                    | 16,000                       | 16,000                    | 16,000                     | 17,300                    |
| Labor              | 336,116                   | 577,040                      | 577,040                   | 577,040                    | 537,996                   |
| Travel             | 1,350                     | 2,443                        | 10,790                    | 10,790                     | 8,330                     |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 35,344                    | 79,866                       | 92,251                    | 92,251                     | 85,534                    |
| Total Expenditures | 372,810                   | 659,349                      | 680,081                   | 680,081                    | 631,860                   |
| Levy               |                           |                              | 664,081                   |                            | 614,560                   |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 059 - Veterans Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                   | 42002  | 0              | 0              | 1,336          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Military Affairs                         | 42008  | 0              | 13,000         | 13,000         | 13,000          | 13,000          | 13,000            | 14,300          | 14,300            | 14,300          | 10.00%                               |
| Transportation Aids                         | 42015  | 0              | 443            | 327            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>               |        | <b>0</b>       | <b>13,443</b>  | <b>14,663</b>  | <b>13,000</b>   | <b>13,000</b>   | <b>13,000</b>     | <b>14,300</b>   | <b>14,300</b>     | <b>14,300</b>   | <b>10.00%</b>                        |
| <b>Public Services:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                                  | 45002  | 519            | 60             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Donations                                   | 45034  | 3,030          | 1,392          | 1,800          | 3,000           | 3,000           | 3,000             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| <b>Public Services Subtotal:</b>            |        | <b>3,549</b>   | <b>1,452</b>   | <b>1,800</b>   | <b>3,000</b>    | <b>3,000</b>    | <b>3,000</b>      | <b>3,000</b>    | <b>3,000</b>      | <b>3,000</b>    | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>             |        | <b>3,549</b>   | <b>14,895</b>  | <b>16,463</b>  | <b>16,000</b>   | <b>16,000</b>   | <b>16,000</b>     | <b>17,300</b>   | <b>17,300</b>     | <b>17,300</b>   | <b>8.13%</b>                         |
| <b>Revenue Total:</b>                       |        | <b>3,549</b>   | <b>14,895</b>  | <b>16,463</b>  | <b>16,000</b>   | <b>16,000</b>   | <b>16,000</b>     | <b>17,300</b>   | <b>17,300</b>     | <b>17,300</b>   | <b>8.13%</b>                         |
| <b>Expense</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                                 | 51100  | 322,964        | 338,274        | 381,050        | 406,443         | 406,443         | 406,443           | 373,575         | 373,575           | 373,575         | -8.09%                               |
| Overtime                                    | 51105  | 28             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Wages Subtotal:</b>                      |        | <b>322,992</b> | <b>338,274</b> | <b>381,050</b> | <b>406,443</b>  | <b>406,443</b>  | <b>406,443</b>    | <b>373,575</b>  | <b>373,575</b>    | <b>373,575</b>  | <b>-8.09%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 059 - Veterans Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                               | 51200  | 22,778         | 24,492         | 27,845         | 31,093          | 31,093          | 31,093            | 28,579          | 28,579            | 28,579          | -8.09%                               |
| Health Insurance                            | 51201  | 115,034        | 90,895         | 103,002        | 102,981         | 102,981         | 102,981           | 102,981         | 102,981           | 102,981         | 0.00%                                |
| Dental Insurance                            | 51202  | 6,045          | 5,135          | 5,588          | 6,131           | 6,131           | 6,131             | 6,131           | 6,131             | 6,131           | 0.00%                                |
| Workers Compensation                        | 51203  | 641            | 350            | 221            | 501             | 501             | 501               | 248             | 248               | 248             | -50.50%                              |
| WI Retirement                               | 51206  | 21,256         | 21,769         | 25,743         | 27,436          | 27,436          | 27,436            | 24,283          | 24,283            | 24,283          | -11.49%                              |
| Fringe Benefits Other                       | 51207  | 1,827          | 1,633          | 2,031          | 2,455           | 2,455           | 2,455             | 2,199           | 2,199             | 2,199           | -10.43%                              |
| <b>Fringes Benefits Subtotal:</b>           |        | <b>167,581</b> | <b>144,275</b> | <b>164,430</b> | <b>170,597</b>  | <b>170,597</b>  | <b>170,597</b>    | <b>164,421</b>  | <b>164,421</b>    | <b>164,421</b>  | <b>-3.62%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>                         |        | <b>490,573</b> | <b>482,549</b> | <b>545,480</b> | <b>577,040</b>  | <b>577,040</b>  | <b>577,040</b>    | <b>537,996</b>  | <b>537,996</b>    | <b>537,996</b>  | <b>-6.77%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                        | 52001  | 1,540          | 1,585          | 1,260          | 3,500           | 3,500           | 1,650             | 1,025           | 1,025             | 1,025           | -70.71%                              |
| Automobile Allowance                        | 52002  | 4,315          | 1,565          | 0              | 1,050           | 1,050           | 200               | 940             | 1,440             | 1,440           | 37.14%                               |
| Commercial Travel                           | 52004  | 1,314          | 914            | 0              | 0               | 0               | 0                 | 800             | 800               | 800             | 100.00%                              |
| Meals                                       | 52005  | 1,883          | 1,147          | 0              | 1,900           | 1,900           | 593               | 1,765           | 1,765             | 1,765           | -7.11%                               |
| Lodging                                     | 52006  | 5,613          | 4,275          | 0              | 3,840           | 3,840           | 0                 | 2,800           | 2,800             | 2,800           | -27.08%                              |
| Other Travel Exp                            | 52007  | 218            | 41             | 0              | 500             | 500             | 0                 | 500             | 500               | 500             | 0.00%                                |
| Taxable Benefit                             | 52008  | 57             | 29             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>                     |        | <b>14,939</b>  | <b>9,556</b>   | <b>1,260</b>   | <b>10,790</b>   | <b>10,790</b>   | <b>2,443</b>      | <b>7,830</b>    | <b>8,330</b>      | <b>8,330</b>    | <b>-22.80%</b>                       |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                        |        | <b>14,939</b>  | <b>9,556</b>   | <b>1,260</b>   | <b>10,790</b>   | <b>10,790</b>   | <b>2,443</b>      | <b>7,830</b>    | <b>8,330</b>      | <b>8,330</b>    | <b>-22.80%</b>                       |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |



## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 059 - Veterans Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                             | 53000  | 3,822          | 853            | 1,099          | 1,200           | 1,200           | 1,000             | 1,200           | 1,200             | 1,200           | 0.00%                                |
| Stationery and Forms                        | 53001  | 1,315          | 204            | 204            | 350             | 350             | 275               | 300             | 300               | 300             | -14.29%                              |
| Printing Supplies                           | 53002  | 614            | 508            | 453            | 600             | 600             | 550               | 550             | 550               | 550             | -8.33%                               |
| Postage and Box Rent                        | 53004  | 0              | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Telephone                                   | 53008  | 1,758          | 1,911          | 2,222          | 2,450           | 2,450           | 2,450             | 2,500           | 2,500             | 2,500           | 2.04%                                |
| Print Duplicate                             | 73003  | 4,558          | 3,130          | 2,120          | 3,200           | 3,200           | 2,600             | 3,000           | 3,000             | 3,000           | -6.25%                               |
| Postage and Box Rent                        | 73004  | 1,647          | 1,447          | 1,807          | 1,700           | 1,700           | 1,700             | 1,700           | 1,700             | 1,700           | 0.00%                                |
| Computer Licensing Charge                   | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 2,045           | 2,045             | 2,045           | 100.00%                              |
| <b>Office Subtotal:</b>                     |        | <b>13,713</b>  | <b>8,053</b>   | <b>7,905</b>   | <b>9,500</b>    | <b>9,500</b>    | <b>8,575</b>      | <b>11,295</b>   | <b>11,295</b>     | <b>11,295</b>   | <b>18.89%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                                 | 53500  | 425            | 553            | 560            | 850             | 850             | 700               | 800             | 800               | 800             | -5.88%                               |
| Membership Dues                             | 53502  | 350            | 400            | 450            | 400             | 400             | 400               | 450             | 450               | 450             | 12.50%                               |
| Food  | 53520  | 75             | 118            | 117            | 150             | 150             | 90                | 120             | 120               | 120             | -20.00%                              |
| Small Equipment                             | 53522  | 1,400          | 0              | 0              | 200             | 200             | 100               | 200             | 200               | 200             | 0.00%                                |
| Other Operating Supplies                    | 53533  | 18,137         | 8,675          | 7,720          | 10,000          | 10,000          | 8,000             | 9,000           | 9,000             | 9,000           | -10.00%                              |
| Automobile Allowance-Other                  | 53538  | 0              | 214            | 137            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Auto Allowance Taxable                      | 53546  | 0              | 673            | 424            | 1,000           | 1,000           | 1,000             | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Operating Licenses Fees                     | 53553  | 40             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Veterans Relief Assistance                  | 53559  | 38,511         | 34,182         | 27,790         | 38,000          | 38,000          | 36,000            | 35,000          | 35,000            | 35,000          | -7.89%                               |
| Veterans Graves                             | 53560  | 19,787         | 6,674          | 1,211          | 10,000          | 10,000          | 5,000             | 6,000           | 6,000             | 6,000           | -40.00%                              |
| Operating Grants                            | 53565  | 0              | 0              | 0              | 13,000          | 13,000          | 13,000            | 14,300          | 14,300            | 14,300          | 10.00%                               |
| Small Equipment Technology                  | 53580  | 1,517          | 0              | 1,125          | 2,150           | 2,150           | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Operating Subtotal:</b>                  |        | <b>80,243</b>  | <b>51,490</b>  | <b>39,533</b>  | <b>75,750</b>   | <b>75,750</b>   | <b>64,290</b>     | <b>66,870</b>   | <b>66,870</b>     | <b>66,870</b>   | <b>-11.72%</b>                       |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 059 - Veterans Services</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Technology Repair and Maintain              | 74029  | 594              | 660              | 627              | 627              | 627              | 627               | 528              | 528               | 528              | -15.79%                              |
| <b>Repairs &amp; Maint Subtotal:</b>        |        | <b>594</b>       | <b>660</b>       | <b>627</b>       | <b>627</b>       | <b>627</b>       | <b>627</b>        | <b>528</b>       | <b>528</b>        | <b>528</b>       | <b>-15.79%</b>                       |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Contract Serv                         | 55030  | 7,976            | 4,485            | 4,925            | 4,820            | 4,820            | 4,820             | 5,000            | 5,000             | 5,000            | 3.73%                                |
| <b>Contractual Services Subtotal:</b>       |        | <b>7,976</b>     | <b>4,485</b>     | <b>4,925</b>     | <b>4,820</b>     | <b>4,820</b>     | <b>4,820</b>      | <b>5,000</b>     | <b>5,000</b>      | <b>5,000</b>     | <b>3.73%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                         | 76000  | 1,644            | 1,008            | 1,056            | 1,554            | 1,554            | 1,554             | 1,841            | 1,841             | 1,841            | 18.47%                               |
| <b>Insurance Expenses Subtotal:</b>         |        | <b>1,644</b>     | <b>1,008</b>     | <b>1,056</b>     | <b>1,554</b>     | <b>1,554</b>     | <b>1,554</b>      | <b>1,841</b>     | <b>1,841</b>      | <b>1,841</b>     | <b>18.47%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>               |        | <b>104,170</b>   | <b>65,696</b>    | <b>54,046</b>    | <b>92,251</b>    | <b>92,251</b>    | <b>79,866</b>     | <b>85,534</b>    | <b>85,534</b>     | <b>85,534</b>    | <b>-7.28%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                       |        | <b>609,682</b>   | <b>557,800</b>   | <b>600,786</b>   | <b>680,081</b>   | <b>680,081</b>   | <b>659,349</b>    | <b>631,360</b>   | <b>631,860</b>    | <b>631,860</b>   | <b>-7.09%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Veterans Services Net/(Levy):</b>        |        | <b>(606,133)</b> | <b>(542,906)</b> | <b>(584,323)</b> | <b>(664,081)</b> | <b>(664,081)</b> | <b>(643,349)</b>  | <b>(614,060)</b> | <b>(614,560)</b>  | <b>(614,560)</b> | <b>-7.46%</b>                        |

# HUMAN SERVICES

## Human Services Fund: 200 2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Dr. Bill Topel

**TELEPHONE:** 236-1195

**LOCATION:** Winnebago County Human Services  
220 Washington Avenue  
Oshkosh, WI 54901  
  
Winnebago County Human Services  
211 North Commercial St.  
Neenah, WI 54956

**Mission:**

To serve our clients with professional, trauma informed quality and cost-effective services that focus on prevention, protection, mental health, family integration, self-determination, and recovery, with respect for and in partnership with individuals, families, caregivers and the community.

**Vision:**

To be a leader in Human Services by fostering healthy, self-reliant and productive individuals and families.

**Division Missions:**

**Administration:**

To provide department-wide leadership and sustained sound advances including: budgeting, contracting, financial, electronic and data processing systems, strategic planning, and quality service delivery.

**Behavioral Health:**

To develop a comprehensive range of services offering continuity of care for persons with substance use disorder and/or mental illness. These services shall focus on prevention, community-based treatment and shall strive to enhance the individual's independence and recovery. Services are provided based on individual needs, utilizing the most normalized, cost efficient and least restrictive settings whenever possible.

**Long Term Support:**

To develop, promote and provide for supports and services that meet identified outcomes for Winnebago County citizens with long term support needs.

**Aging and Disability Resource Center (ADRC):**

To empower and support seniors, people with disabilities and their families, by providing useful information and finding the help people seek so they may live with dignity and security, and achieve maximum independence and quality of life.

**Economic Support:**

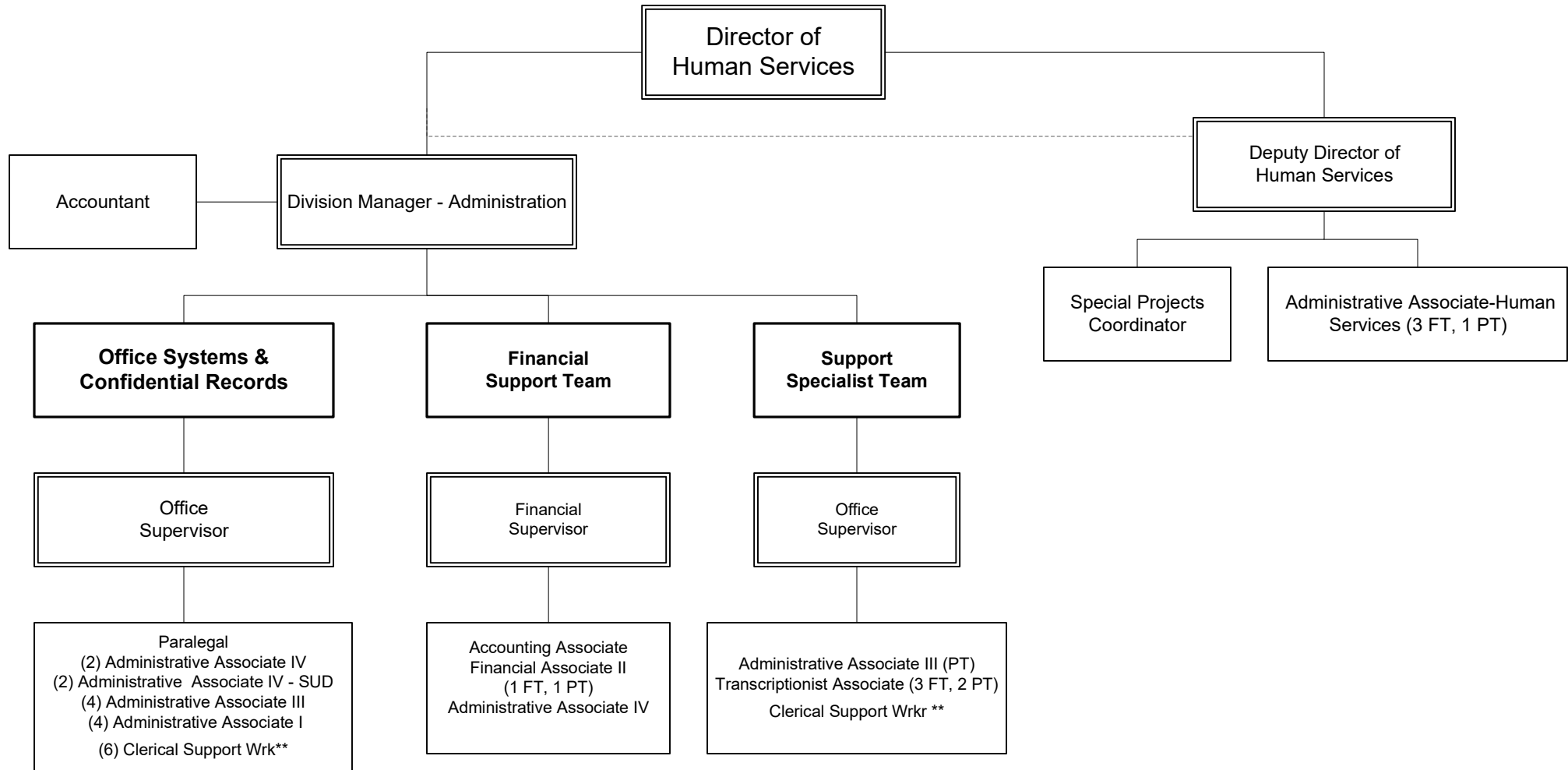
To compassionately provide services and benefits to all residents of Winnebago County as part of the East Central Income Maintenance Partnership (ECIMP) as promptly, accurately and as efficiently as possible. ECIMP is comprised of Calumet, Green Lake, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara and Winnebago Counties.

**Child Welfare:**

Dedicated to strengthening and preserving families. To support, enhance and advocate for the safety and well-being of children, youth, and families. Through respectful, trauma-sensitive, supportive interventions, we foster resiliency and independence in the individuals and families we serve.

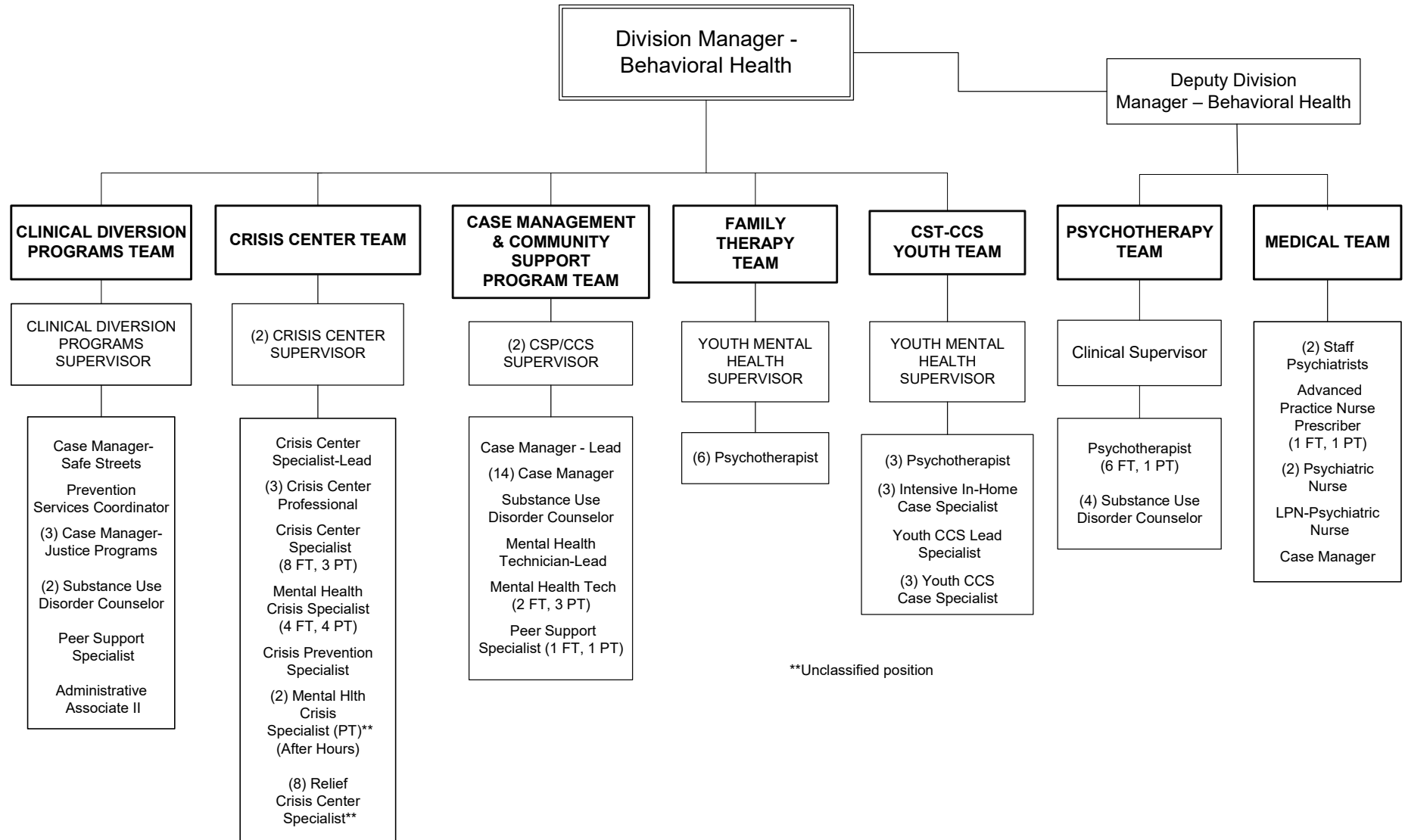
# HUMAN SERVICES

## Administrative Services



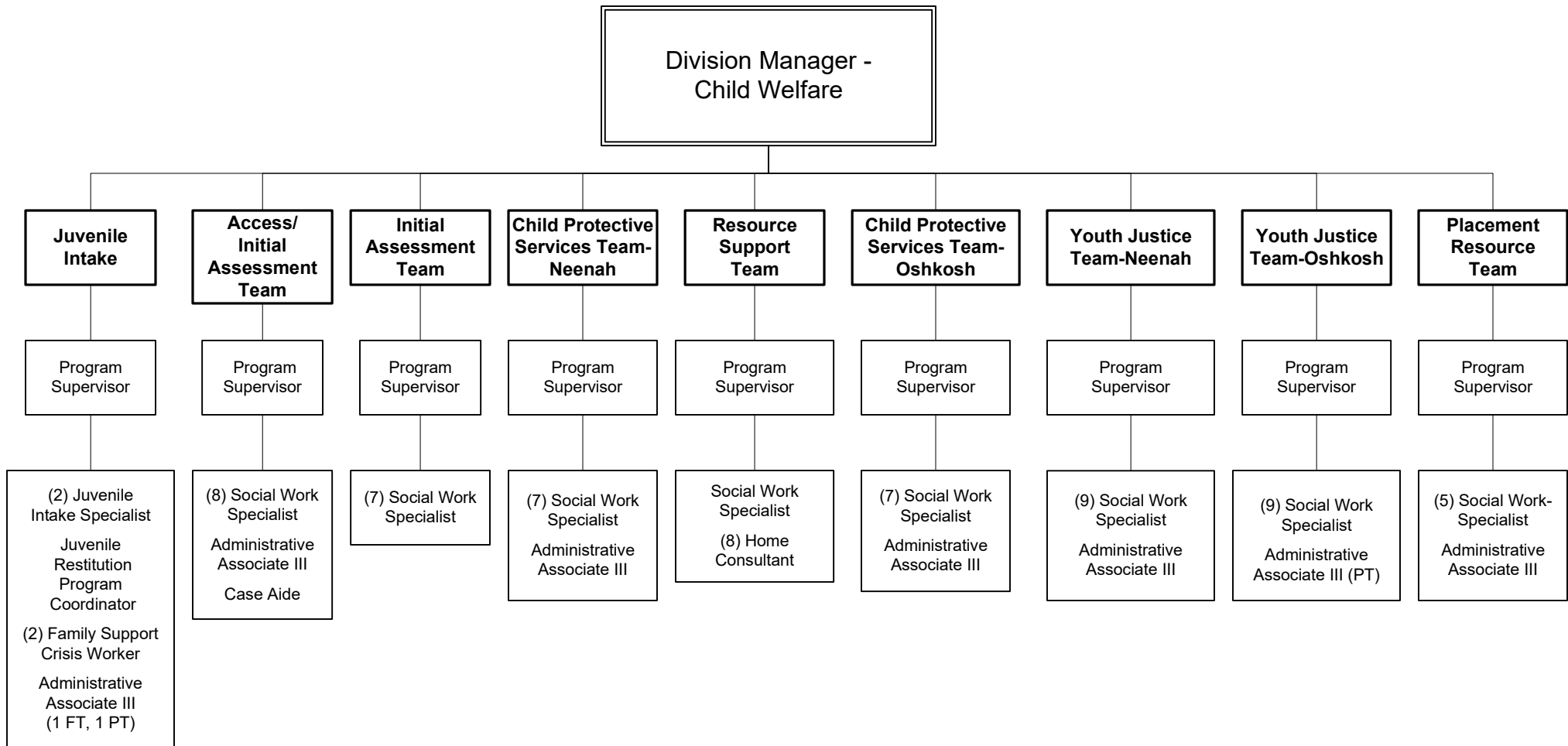
# HUMAN SERVICES

## Behavioral Health Services



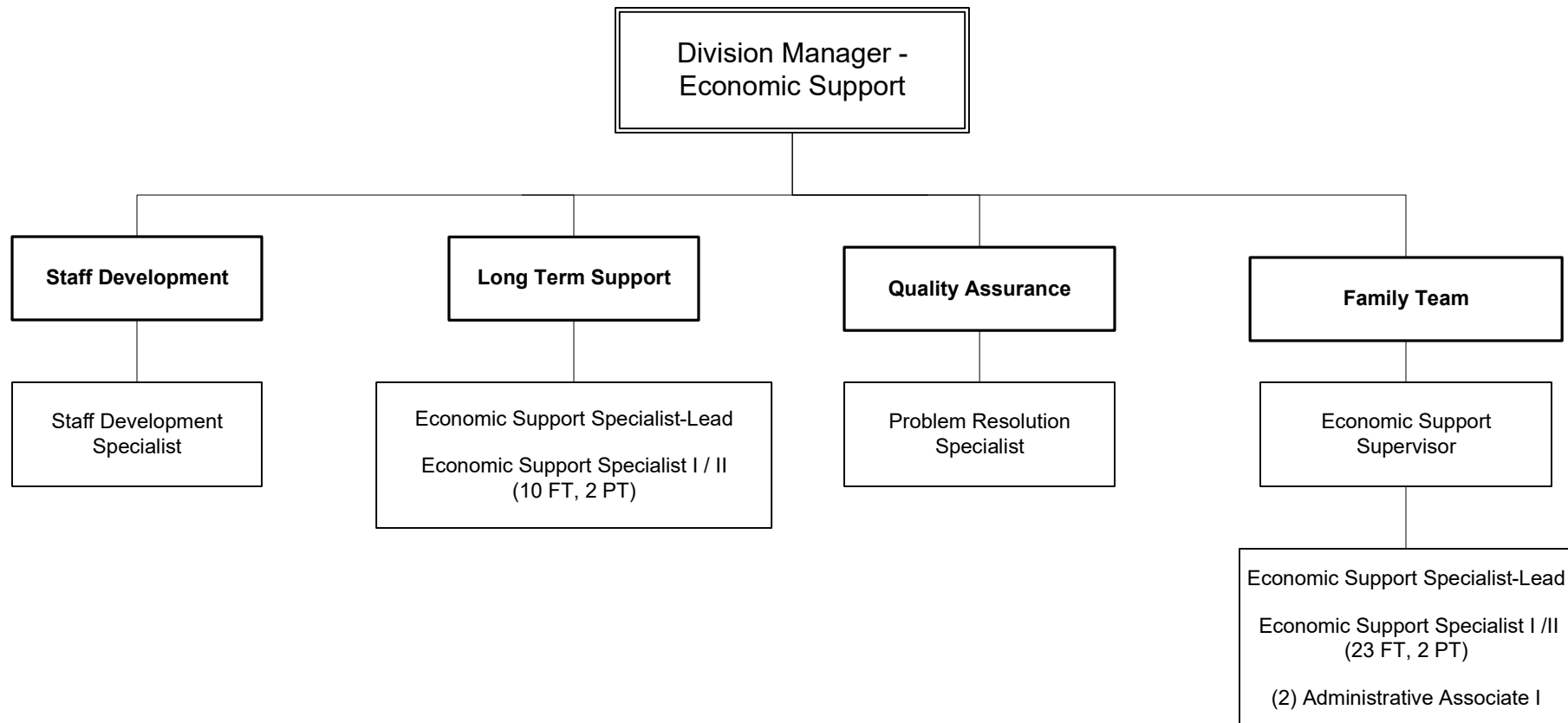
# HUMAN SERVICES

## Child Welfare Services



# HUMAN SERVICES

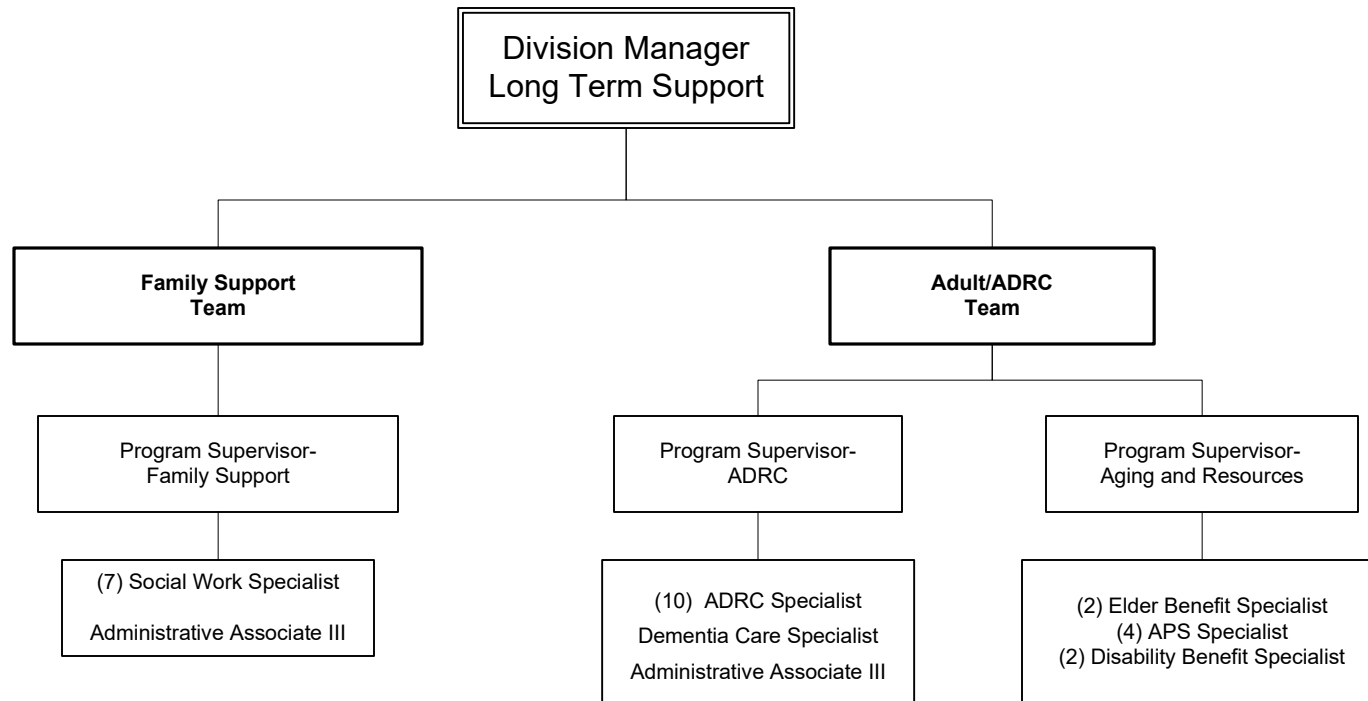
## Economic Support Services





# HUMAN SERVICES

## Long Term Support Services



# HUMAN SERVICES

Human Services Fund: 200  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Dr. Bill Topel

**TELEPHONE:** 236-1195

**LOCATION:** Winnebago County Human Services  
220 Washington Avenue  
Oshkosh, WI 54901

Winnebago County Human Services  
211 North Commercial Street  
Neenah, WI 54956

## 2021 ACCOMPLISHMENTS:

### Administrative Services Division

1. Completed department-wide "Compassion Fatigue" training with an emphasis on mitigating the physical and mental exhaustion among that can lead to burnout.
2. Fully implemented Employee Training reports available to staff via the Report & Application Launcher (RAL) program software.
3. Provided regular data-driven reports to department management summarizing staff productivity and revenue generation in an effort to facilitate improvements and enhancements.
4. Developed a financial summary dashboard in conjunction with monthly financial projections to standardize the presentation of department financial status.
5. Completed the Family Support, ADRC and Economic Support areas of our website and continue to work on Behavioral Health and Birth to 3 website updates.
6. Completed a Stay Interview process to determine what motivates staff to continue their employment with Human Services thus expanding positive attributes for staff retention.
7. Provided updated Emergency Guide and appointed Safety Advocates to assist and direct staff during emergency situations.
8. Implemented new billing procedures for Substance Use Disorder services including a new Medicaid Residential Substance Use Disorder benefit.

9. Implemented a new system for distributing and managing the use of tax-exempt cards within the department.
10. All staff offered an opportunity for COVID-19 vaccination coordinated through us.

#### **Behavioral Health Division**

1. Our substance use disorder services have expanded to add treatment services. We are now providing outpatient individual and group substance abuse treatment. Formerly, we provided assessments and referrals for services outside of our agency.
2. Our division continues to partner with other departments in an attempt to expand and enhance local diversion programs. We will be taking over and providing substance use disorder treatment to individuals in the 24/7 drug program. This is a diversion program that has been run out of the Winnebago County jail. We added an additional staff member to case manage the CONNECT program, a diversion program in conjunction with the District Attorney's office.
3. We are partnering with Care Management Organizations to establish creative ways to minimize crisis situations and allow members to remain in the community.
4. We continue to use a Trauma Informed practice when working with adults, youth and their families.
5. Additional therapist dedicated to parents struggling with substance use disorders. The aim is to connect with parents that have been reluctant to engage in services with the goal of reunification with their children.
6. Staff were provided with equipment to successfully telework during the pandemic. Productivity, quality and morale improved or remained the same.

#### **Child Welfare Division**

1. We have one foster care coordinator dedicated to Family Find efforts in the division. We continue to increase our use of relatives and natural supports for placements and supporting children, youth and families in their homes.
2. We were able to increase supervised visit staff which has allowed us to maintain a high level of contact between the parents and children while children are placed outside of the home.
3. We have a therapist specialized in substance use disorder services and mental health services dedicated to assist families with accessing treatment and services. Additionally, we have the ability to connect parents with staff who have a background in recovery and can support parents through their recovery along with enhancing parenting skills.
4. We continue to strengthen the social worker's skills and knowledge related to innovative and creative ideas to support and assist families.
5. We have continued to offer trainings and professional development opportunities to enhance the skills and knowledge of all staff.
6. We continue to prioritize offering families opportunities to take the lead on their own plans and goals.

7. Developed a workgroup to review racial disparity within child welfare with the end goal of identifying solutions to address this disparity.
8. We have dedicated more staff and more staff time to shelter care to assist with programming and services.
9. We hired two Family Mobile Team workers to provide assistance to families in crisis after hours, which supports keeping youth in their homes.

#### **Economic Support Division**

1. Staff were provided with equipment to successfully telework during the pandemic. Productivity, quality and morale improved or remained the same.
2. Economic Support programs had many special rules for COVID. Training happened very quickly to ensure that staff followed the new and temporary protocols correctly.

#### **Long Term Support (LTS)**

1. Service options are still limited due to workforce shortages and COVID. We have new providers who are willing to provide medically related support but are not Medicaid entities.
2. A survey was sent to all families enrolled in Children's Long-Term Support.
3. A monthly newsletter is sent to over 150 people.
4. There have been many benefits to using technology, such as caregiver supports done via Zoom for those who cannot attend in person and partnering with the Oshkosh Senior Center to help people connect with technology. Smart phones allow for texting families who may not respond to phone calls or emails and/or prefer communicating this way.
5. All staff participated in Compassion Fatigue training and discussions.

### **2022 GOALS & OBJECTIVES:**

#### **Administrative Services Division**

1. Continue with Strategic Plan 2023 Initiatives:
  - a. Create a Serving Leaders/Employee Engagement Resource Toolkit.
  - b. Develop and complete a staff survey regarding meaningful recognition.
  - c. Develop a Peer Mentoring Program within the department.
  - d. Continue website enhancements to ensure up-to-date content and easy navigation for visitors.
2. Complete an analysis of billing procedures to ensure revenue maximization.

3. **Deliver more personalized customer service via changes to the Appointments windows in LUNA.**
4. **Add external providers to LUNA to allow them to enter information directly.**
5. **Add an accounts payable component to LUNA to enhance reporting capabilities.**
6. **Continue to engage staff in compassion fatigue/resiliency efforts through enhanced communication.**
7. **Update and revise administrative and financial policies and procedures focusing on improved documentation of departmental practices.**
8. **Complete Civil Rights reporting utilizing a streamlined reporting system to gather data.**

#### **Behavioral Health Division**

1. **We will utilize tools from the agency-wide Compassion Fatigue and Cultural Humility trainings to enhance our services and support for one another, and the individuals we serve.**
2. **With the expansion of our substance use disorder services and the diversion programs, we will continue enhancing peer support programming for individuals in treatment.**
3. **Continue to educate and strengthen relationships within our department, community partners, and contracted providers.**
4. **Continue to train staff in Dialectal Behavioral Therapy (DBT), an evidence-based psychotherapy that helps individuals reach emotional and cognitive regulation.**
5. **Continue to review evidence-based practices that meet the needs of our community.**

#### **Child Welfare Division**

1. **Continue to increase our use of relatives and informal natural supports for assistance and support for children, youth, and families. Increase the number of children/youths placed with relatives and like-kin. When placement in a foster home is needed, continue to support co-parenting between the placement provider and parents.**
2. **Continue to strengthen the Mental Health and Substance Use Disorder services available to parents and children involved with Child Welfare.**
3. **Continue to be innovative, creative and use a variety of supports and services to safely keep children/youth in their homes.**
4. **Assess housing and transportation needs and options.**
5. **Continue to educate and collaborate with community partners to support the community.**
6. **Continue to support and guide employees in a variety of ways. Offer training opportunities to assist in professional development. Continue to offer Trauma Informed Care training as well as additional training related to working with the judicial system, preparing to testify and developing court reports.**

- 7. Continue to offer opportunities for families to take the lead in their own plans and goals.**
- 8. Continue to work with Corporation Counsel to move TPR's (termination of parental rights) through the legal process timely. Support staff in navigating and understanding legal processes.**
- 9. Continue to strengthen and enhance Family Mobile Team services to assist families and keep youth/children in their home safely.**
- 10. Evaluate and reform Shelter Care programming and services as needed**
- 11. Continue to utilize staff workgroups to determine and implement solutions to address racial disparity.**
- 12. Continue to collaborate with all divisions in the agency serving children, youth, and families.**

#### **Economic Support Division**

- 1. Establish long term telework policies and processes that will provide a balance between staff working in the office to meet the needs of the walk-in customers and working from home.**
- 2. Continue to offer training and support to foster resiliency and understanding of Trauma Informed Care.**
- 3. Provide the necessary training and support for staff to transition from temporary COVID-19 policies back to regular policies and procedures.**

#### **Long Term Support (LTS)**

- 1. Increase caregiver support and the amount of available supports.**
- 2. Implement targeted outreach to diverse populations, including expanding languages brochures, ADRC tours, and updating the Family Support website to increase the number of minority people in our community.**
- 3. Continue addressing Compassion Fatigue by providing opportunities for staff to increase resiliency, building peer supports, and affirmations.**
- 4. Provide and promote intergenerational opportunities by working with community partners and school districts with the intent to increase awareness and understanding of dementia, creating more natural supports, and addressing needs of people caring for both their children and their parents.**

**WINNEBAGO COUNTY DEPARTMENT OF HUMAN SERVICES  
2022 ESTIMATED FEE SCHEDULE**

| <b>Behavioral Health</b>           | <b>Hourly</b> | <b>Daily</b> | <b>Service</b> |
|------------------------------------|---------------|--------------|----------------|
| AODA                               | \$142.17      |              |                |
| Advanced Practice Nurse Prescriber | \$208.14      |              |                |
| RN Nurse                           | \$127.12      |              |                |
| LPN Nurse                          | \$126.94      |              |                |
| MH Technicians Program Specialists | \$82.73       |              |                |
| Psychiatrist                       | \$310.49      |              |                |
| Case manager/Crisis Worker         | \$139.88      |              |                |
| Therapist                          | \$162.24      |              |                |
| WC Crisis Center                   |               | \$340.00     |                |
| OWI Assessment                     |               |              | \$250.00       |
| OWI Amended Plan                   |               |              | \$125.00       |
| OWI No show/2nd Cancel             |               |              | \$125.00       |
| AODA no show/2nd Cancel            |               |              | \$15.00        |
| Options Treatment class - Adult    |               |              | \$225.00       |
| Options Treatment class - Juvenile |               |              | \$50.00        |
| Good Choices Program               |               |              | \$50.00        |
| Drug Court                         |               |              | \$750.00       |
| Teen Court                         |               |              | \$10.00        |
| Safe Streets (charged to DA)       |               |              | \$200.00       |

| <b>Child Welfare</b>                  | <b>Hourly</b> | <b>Daily</b> | <b>Service</b> |
|---------------------------------------|---------------|--------------|----------------|
| Shelter Care                          |               |              | \$240.00       |
| Electronic Monitoring                 |               |              | \$5.00         |
| Juvenile Detention                    |               |              | \$152.00       |
| Home Consultant                       | \$46.00       |              |                |
| <b>Long Term Support</b>              | <b>Hourly</b> | <b>Daily</b> | <b>Service</b> |
| Service Coordinator                   | \$92.16       |              |                |
| <b>Department Photocopies</b>         |               |              |                |
| Per page up to 25 pages               | \$0.25        |              |                |
| Per page for pages 26-100             | \$0.10        |              |                |
| Per page for pages 101 and up         | \$0.05        |              |                |
| Certified copy certification fee      | \$8.00        |              |                |
| Social Security & Disability Requests | \$26.00       |              |                |

# HUMAN SERVICES

## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 245  | 246  | 251  | 253  | 253  | 257  | 262  | 263  | 269  | 275  |
| Part Time | 19   | 22   | 22   | 24   | 25   | 25   | 23   | 24   | 24   | 24   |
| Total     | 264  | 268  | 273  | 277  | 278  | 282  | 285  | 287  | 293  | 299  |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Division Manager - Administrative Services and one (1) full-time Accounting Associate position were added to the Table of Organization of Classified Positions schedule for the Administrative Division. Also, one (1) full-time Financial Associate II and one (1) full-time Accountant were removed from the Table of Organization of Classified Positions schedule for the Administrative Division. For the 2022 budget, one (1) full-time Administrative Associate IV will be removed and one (1) full-time Paralegal will be added to the Table of Organization of Classified Positions schedule for the Administrative Division. For the 2022 budget, one (1) full-time Deputy Division Manager Behavioral Health, one (1) full-time Administrative Associate II, two (2) full-time Case Manager-Justice Programs, one (1) full-time Case Manager-Lead, one (1) full-time Peer Support Specialist, and one (1) Substance Use Disorder Counselor will be added to the Table of Organization of Classified Positions schedule for the Behavioral Health Division. For the 2022 budget, one (1) full-time Case Manager will be removed from the Table of Organization of Classified Positions schedule for the Behavioral Health Division.

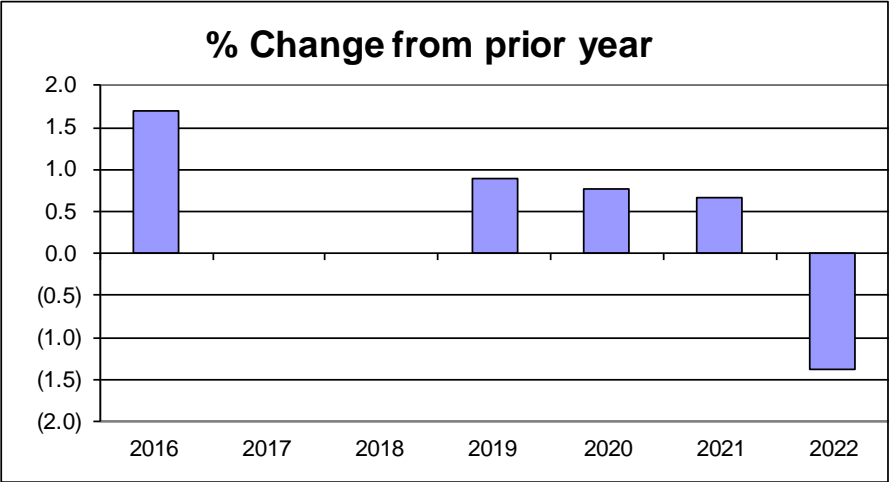
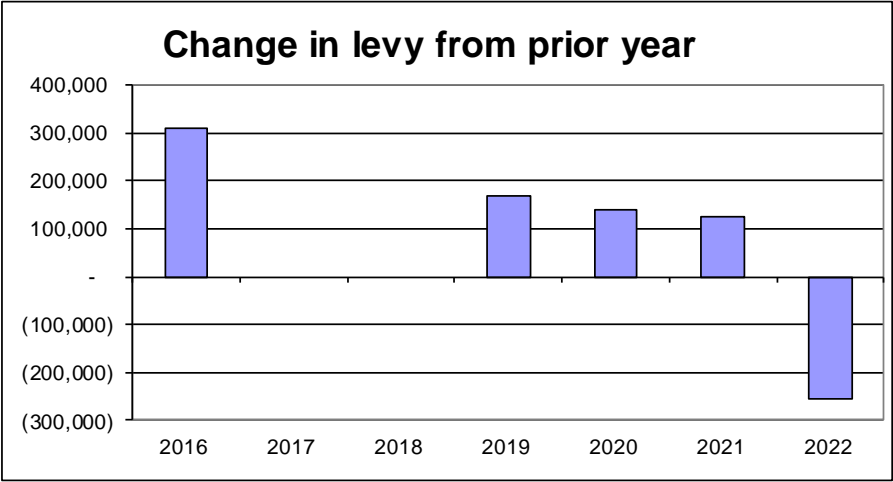
**COUNTY LEVY:** The tax levy for 2022 is \$18,249,119, a decrease of \$256,578 or 1.39% under 2021. The Human Services Fund is made up of five (5) Divisions: Administration, Behavioral Health, Long Term Support, Economic Support, and Child Welfare. Below is a list of their revenues/expenses by division with their portion of the \$256,578 levy decrease:

| Division          | Revenues          | Expenses          | 2022 Levy           | 2021 Levy           | Difference       |
|-------------------|-------------------|-------------------|---------------------|---------------------|------------------|
| Administration    | 5,012,800         | 3,370,857         | 1,641,943           | 1,366,392           | (275,551)        |
| Behavioral Health | 7,534,073         | 15,112,681        | (7,578,608)         | (7,942,051)         | (363,443)        |
| Long Term Support | 5,749,061         | 9,335,447         | (3,586,386)         | (3,606,349)         | (19,963)         |
| Economic Support  | 2,856,774         | 3,469,552         | (612,778)           | (478,502)           | 134,276          |
| Child Welfare     | 6,797,414         | 14,910,704        | (8,113,290)         | (7,845,187)         | 268,103          |
|                   |                   |                   |                     |                     |                  |
|                   | <b>27,950,122</b> | <b>46,199,241</b> | <b>(18,249,119)</b> | <b>(18,505,697)</b> | <b>(256,578)</b> |

A schedule of significant changes follows by Fund. Divisional significant changes are shown after the Fund schedules.



Human Services Levy:



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Human Services

| Account                                  | Amount               | Description  |
|--|----------------------|--|
| <b>Significant changes from 2020</b>     |                      |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 18,505,697</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                      |  |
| Intergovernmental Revenues               | (817,471)            | Medicaid revenue budget increased based on prior years' performance and anticipated increases in levels of activities (\$500,000); ADRC funding increase expected (\$173,438); anticipated increase in Youth Aids funding (\$100,000)  |
| Public Services                          | (71,900)             | Increase in client cost share fees with anticipated levels of activity returning to pre-pandemic volumes (\$48,500); increase expected in Child Support revenue due to continued enhanced partnering with Child Support Department (\$25,000)  |
| <b>Expense Changes - impact on levy:</b> |                      |  |
| Labor                                    | 1,322,011            | Anticipated wage (\$934,227) and fringe (\$387,784) increases per Human Resources Department; new Records position in Admin; new Behavioral Health positions for Justice Clinical program and Deputy Division Manager  |
| Travel                                   | (6,150)              | Decreased lodging costs with the anticipated continuation of some virtual trainings/meetings (\$6000)  |
| Capital                                  | (14,000)             | No new replacement vehicle requested (\$27,000); includes security system upgrade for OHS parking lot (\$13,000)   |
| Operating Expenses                       | 68,442               | New interfund Computer Licensing Charge from Info Systems Department (\$70,441)  |
| Contractual Services                     | (737,510)            | Residential Inpatient AODA decreased due to new State Medicaid program that reimburses facilities directly (\$200,000); Emergency Energy Services eliminated as program will now be administered directly by the State (\$344,000); Family Training Skills and Youth Wrap Around Services decreased based on recent trends (\$342,305) |
| <b>Tax Levy 2022</b>                     | <b>\$ 18,249,119</b> |  |

## Financial Summary Human Services

| <b>Items</b>       | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|--------------------|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues     | 12,780,633                         | 27,384,147                            | 27,048,465                         | 27,048,465                          | 27,950,122                         |
| Labor              | 13,521,330                         | 23,015,964                            | 23,467,888                         | 23,467,888                          | 24,789,899                         |
| Travel             | 106,738                            | 207,269                               | 452,720                            | 452,720                             | 446,570                            |
| Capital            | -                                  | 27,350                                | 27,000                             | 27,400                              | 13,000                             |
| Other Expenditures | 9,660,175                          | 18,451,660                            | 21,606,554                         | 21,628,281                          | 20,949,772                         |
| Total Expenditures | 23,288,243                         | 41,702,243                            | 45,554,162                         | 45,576,289                          | 46,199,241                         |
| Levy               |                                    |                                       | 18,505,697                         |                                     | 18,249,119                         |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Medicaid Title 19                  | 42000  | 0              | 0              | 0              | 0               | 0               | 64,039            | 0               | 0                 | 0               | 0.00%                                |
| WI Health Services                 | 42007  | 25,500         | 25,500         | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Grantor Agencies             | 42019  | 0              | 0              | 1,000          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| State Pharmact Asst Prg SPAP       | 42100  | 11,963         | 9,727          | 0              | 9,700           | 9,700           | 0                 | 9,700           | 9,700             | 9,700           | 0.00%                                |
| MA Comprehensive Comm Serv         | 42102  | 1,570,119      | 1,949,837      | 2,539,281      | 1,850,000       | 1,850,000       | 1,741,353         | 2,450,000       | 2,450,000         | 2,450,000       | 32.43%                               |
| MA Crisis MH Srvs                  | 42104  | 493,480        | 437,347        | 413,164        | 479,500         | 479,500         | 323,506           | 479,500         | 479,500           | 479,500         | 0.00%                                |
| CLTS - Childrens Waiver            | 42106  | 2,576,807      | 2,983,066      | 3,320,694      | 928,145         | 928,145         | 1,091,182         | 1,027,000       | 1,027,000         | 1,027,000       | 10.65%                               |
| BCA State                          | 42108  | 6,841,989      | 6,864,579      | 7,723,941      | 7,790,524       | 7,790,524       | 6,893,687         | 7,700,621       | 7,800,621         | 7,800,621       | 0.13%                                |
| State-County Match                 | 42110  | 681,455        | 683,233        | 754,863        | 681,455         | 681,455         | 757,055           | 681,433         | 681,433           | 681,433         | 0.00%                                |
| Aging Dis Resource Ctr ADRC        | 42112  | 1,825,045      | 1,971,112      | 1,989,451      | 1,860,000       | 1,860,000       | 2,055,441         | 2,033,438       | 2,033,438         | 2,033,438       | 9.32%                                |
| Adult Protective Service APS       | 42114  | 144,966        | 144,966        | 144,966        | 144,966         | 144,966         | 144,966           | 200,053         | 200,053           | 200,053         | 38.00%                               |
| IIIE Grant                         | 42116  | 20,606         | 34,541         | 117,652        | 60,000          | 60,000          | 146,077           | 70,000          | 70,000            | 70,000          | 16.67%                               |
| Elderly Handicapped 85.21          | 42118  | 380,912        | 388,663        | 435,392        | 390,000         | 390,000         | 441,016           | 440,000         | 440,000           | 440,000         | 12.82%                               |
| Birth to Three                     | 42122  | 300,856        | 300,856        | 344,657        | 351,548         | 351,548         | 351,548           | 400,000         | 400,000           | 400,000         | 13.78%                               |
| OPIOID State Targeted Response     | 42125  | 148,738        | 167,355        | 398,334        | 400,000         | 400,000         | 400,000           | 425,000         | 425,000           | 425,000         | 6.25%                                |
| State Hlth Insur Asst Prg SHIP     | 42126  | 4,308          | 4,308          | 3,829          | 4,300           | 4,300           | 3,829             | 4,000           | 4,000             | 4,000           | -6.98%                               |
| Substance Abuse Block Grant Su     | 42127  | 0              | 0              | 86,494         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Block Grnt AODA                    | 42128  | 252,577        | 253,212        | 253,027        | 366,889         | 366,889         | 366,889           | 300,000         | 300,000           | 300,000         | -18.23%                              |
| Block Grant MI                     | 42130  | 88,961         | 101,886        | 165,936        | 83,961          | 83,961          | 83,961            | 100,000         | 100,000           | 100,000         | 19.10%                               |
| Community Mental Health            | 42133  | 834,687        | 834,687        | 834,687        | 884,687         | 884,687         | 884,687           | 834,687         | 834,687           | 834,687         | -5.65%                               |
| Non Resident                       | 42134  | 0              | 0              | 18,687         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Coordinated Services Team Init     | 42135  | 60,000         | 60,000         | 60,000         | 60,000          | 60,000          | 60,000            | 60,000          | 60,000            | 60,000          | 0.00%                                |
| Fraud Investigation                | 42136  | 193,658        | 187,322        | 181,836        | 115,588         | 115,588         | 147,454           | 136,053         | 136,053           | 136,053         | 17.71%                               |
| Early Intervention Grant           | 42138  | 31,700         | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| IMD Rebalancing Initiative         | 42139  | 123,641        | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other State Adjustments            | 42148  | 2,376          | 400            | 4,651          | 0               | 0               | 8,600             | 4,000           | 4,000             | 4,000           | 100.00%                              |
| Alz Family Caregiver               | 42152  | 55,183         | 61,673         | 64,198         | 64,505          | 64,505          | 32,977            | 64,200          | 64,200            | 64,200          | -0.47%                               |
| Act 260 Foster Parent              | 42153  | 0              | 10,261         | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Youth Aids                         | 42154  | 1,626,868      | 1,716,050      | 1,611,182      | 1,700,000       | 1,700,000       | 1,700,000         | 1,800,000       | 1,800,000         | 1,800,000       | 5.88%                                |
| Youth Aids AODA                    | 42156  | 23,854         | 23,780         | 23,780         | 30,000          | 30,000          | 11,890            | 30,000          | 30,000            | 30,000          | 0.00%                                |
| Sex Trafficking                    | 42159  | 0              | 1,983          | 73,347         | 100,000         | 100,000         | 139,920           | 100,000         | 100,000           | 100,000         | 0.00%                                |
| Elder Abuse                        | 42160  | 20,810         | 28,430         | 48,861         | 48,861          | 48,861          | 6,413             | 48,861          | 48,861            | 48,861          | 0.00%                                |
| Children Community Option          | 42163  | 633,350        | 634,079        | 633,350        | 633,350         | 633,350         | 633,350           | 633,350         | 633,350           | 633,350         | 0.00%                                |
| Safe & Stable Families             | 42164  | 57,103         | 57,103         | 42,597         | 57,000          | 57,000          | 57,103            | 57,000          | 57,000            | 57,000          | 0.00%                                |
| Kinship Care Grant                 | 42166  | 491,532        | 508,387        | 477,377        | 518,000         | 518,000         | 539,801           | 525,000         | 525,000           | 525,000         | 1.35%                                |
| Income Maint Admin                 | 42168  | 2,209,343      | 2,250,922      | 2,352,535      | 2,300,000       | 2,300,000       | 2,310,223         | 2,300,000       | 2,300,000         | 2,300,000       | 0.00%                                |
| IIID Grant                         | 42172  | 11,124         | 11,068         | 13,144         | 11,068          | 11,068          | 11,068            | 11,100          | 11,100            | 11,100          | 0.29%                                |
| Community Intervention             | 42174  | 100,091        | 103,919        | 80,207         | 80,962          | 80,962          | 80,962            | 100,000         | 125,000           | 125,000         | 54.39%                               |
| Low Inc Energy Asst Prg LIEAP      | 42176  | 337,870        | 279,433        | 323,289        | 344,000         | 344,000         | 338,000           | 0               | 0                 | 0               | -100.00%                             |
| Child Care Administration          | 42188  | 451,949        | 431,503        | 387,279        | 435,940         | 435,940         | 401,135           | 411,721         | 411,721           | 411,721         | -5.56%                               |
| SS MultiPurpose                    | 42190  | 134,735        | 134,343        | 141,946        | 134,000         | 134,000         | 134,000           | 134,000         | 134,000           | 134,000         | 0.00%                                |
| Nutr Congregate C1                 | 42192  | 221,152        | 214,675        | 50,145         | 220,000         | 220,000         | 220,000           | 220,000         | 220,000           | 220,000         | 0.00%                                |
| Nutr Home Delv C2                  | 42194  | 104,296        | 106,043        | 433,529        | 107,000         | 107,000         | 107,000           | 107,000         | 107,000           | 107,000         | 0.00%                                |
| Nutr Services Incent Prog          | 42196  | 85,143         | 88,332         | 86,499         | 89,000          | 89,000          | 89,000            | 87,000          | 87,000            | 87,000          | -2.25%                               |
| State Senior Comm                  | 42198  | 9,859          | 9,859          | 9,859          | 9,859           | 9,859           | 9,859             | 9,859           | 9,859             | 9,859           | 0.00%                                |
| Benefit Specialist                 | 42200  | 33,438         | 33,438         | 0              | 33,438          | 33,438          | 33,438            | 0               | 0                 | 0               | -100.00%                             |
| Transportation Aid                 | 42202  | 234,251        | 255,527        | 210,486        | 260,000         | 260,000         | 210,486           | 220,000         | 220,000           | 220,000         | -15.38%                              |
| MA Targeted Case Mgmt              | 42204  | 99,400         | 77,740         | 100,432        | 51,000          | 51,000          | 86,697            | 64,000          | 64,000            | 64,000          | 25.49%                               |
| MA CSP Funds                       | 42206  | 304,067        | 321,119        | 365,760        | 310,000         | 310,000         | 372,397           | 300,000         | 300,000           | 300,000         | -3.23%                               |
| MA Community Recovery              | 42207  | 0              | 16,053         | 9,464          | 0               | 0               | 18                | 0               | 0                 | 0               | 0.00%                                |
| MA Outpatient                      | 42210  | 273,618        | 304,325        | 308,484        | 310,000         | 310,000         | 350,000           | 310,000         | 328,000           | 328,000         | 5.81%                                |
| MA Inpatient                       | 42212  | 143,205        | 204,657        | 188,138        | 201,000         | 201,000         | 194,298           | 200,000         | 200,000           | 200,000         | -0.50%                               |
| WI Law Foundation Grant- Teen      | 42215  | 0              | 2,200          | 1,200          | 2,000           | 2,000           | 2,000             | 0               | 0                 | 0               | -100.00%                             |
| Intoxicated Driver Program         | 42218  | 39,340         | 0              | 0              | 30,000          | 30,000          | 0                 | 0               | 0                 | 0               | -100.00%                             |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Regional Foster Care Training      | 42220  | 1,455             | 974               | 391               | 3,160             | 3,160             | 3,160             | 3,160             | 3,160             | 3,160             | 0.00%                                |
| Wis MA Cost Reporting WIMCR        | 42226  | 758,554           | 690,546           | 708,355           | 600,000           | 600,000           | 600,000           | 700,000           | 700,000           | 700,000           | 16.67%                               |
| Prior Year Intergovt               | 42230  | 602,670           | 1,036,803         | 761,249           | 0                 | 0                 | 319,775           | 0                 | 0                 | 0                 | 0.00%                                |
| TPR Adoption Federal               | 42234  | 2,354             | 12,874            | 3,194             | 34,200            | 34,200            | 35,100            | 34,200            | 34,200            | 34,200            | 0.00%                                |
| OWI Municipality Fee               | 42236  | 37,331            | 0                 | 0                 | 18,000            | 18,000            | 18,000            | 15,000            | 15,000            | 15,000            | -16.67%                              |
| Med Impv Patient Prv Act MIPPA     | 42240  | 9,040             | 9,959             | 10,227            | 9,959             | 9,959             | 9,205             | 10,000            | 10,000            | 10,000            | 0.41%                                |
| Post Reunification Program         | 42242  | 173,929           | 43,067            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Targeted Safety Support Funds      | 42247  | 0                 | 0                 | 165,616           | 193,900           | 193,900           | 130,100           | 225,000           | 225,000           | 225,000           | 16.04%                               |
| In Home Safety Services            | 42248  | 54,196            | 78,026            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| CoVid Revenue                      | 42999  | 0                 | 0                 | 189,835           | 0                 | 0                 | 7,605             | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>25,955,453</b> | <b>27,161,749</b> | <b>29,668,496</b> | <b>25,401,465</b> | <b>25,401,465</b> | <b>25,160,270</b> | <b>26,075,936</b> | <b>26,218,936</b> | <b>26,218,936</b> | <b>3.22%</b>                         |
| <b>Public Services:</b>            |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Fees                         | 45002  | 3,745             | 600               | 550               | 600               | 600               | 350               | 500               | 500               | 500               | -16.67%                              |
| Forms Copies Etc                   | 45003  | 8,628             | 7,385             | 4,783             | 7,800             | 7,800             | 2,528             | 7,800             | 7,800             | 7,800             | 0.00%                                |
| OWI Assessment Fees                | 45030  | 237,500           | 207,510           | 173,165           | 225,000           | 225,000           | 270,936           | 220,000           | 220,000           | 220,000           | -2.22%                               |
| Third Party Insurance              | 45033  | 535,435           | 714,187           | 591,969           | 600,000           | 600,000           | 992,434           | 600,000           | 603,500           | 603,500           | 0.58%                                |
| Client Cost Shares Fees            | 45035  | 373,858           | 321,168           | 285,241           | 300,000           | 300,000           | 384,972           | 345,000           | 348,500           | 348,500           | 16.17%                               |
| State Fee Collections              | 45037  | 122,952           | 213,787           | 151,715           | 120,000           | 120,000           | 185,398           | 120,000           | 120,000           | 120,000           | 0.00%                                |
| Prior Year Contractual             | 45039  | 38,814            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Child Support                      | 45041  | 155,902           | 143,346           | 239,598           | 150,000           | 150,000           | 118,431           | 175,000           | 175,000           | 175,000           | 16.67%                               |
| Child Welfare Reimbursement        | 45062  | 180               | 1,050             | 1,289             | 1,500             | 1,500             | 9,168             | 1,500             | 1,500             | 1,500             | 0.00%                                |
| Collection Agency                  | 45066  | 150,030           | 132,109           | 162,930           | 160,000           | 160,000           | 235,624           | 160,000           | 160,000           | 160,000           | 0.00%                                |
| <b>Public Services Subtotal:</b>   |        | <b>1,627,045</b>  | <b>1,741,142</b>  | <b>1,611,238</b>  | <b>1,564,900</b>  | <b>1,564,900</b>  | <b>2,199,841</b>  | <b>1,629,800</b>  | <b>1,636,800</b>  | <b>1,636,800</b>  | <b>4.59%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                         | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b>  |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Intergov Services:</b>           |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Incentives                          | 43009  | 27,308            | 35,648            | 40,805            | 15,000            | 15,000            | 23,936            | 5,000             | 5,000             | 5,000             | -66.67%                              |
| <b>Intergov Services Subtotal:</b>  |        | <b>27,308</b>     | <b>35,648</b>     | <b>40,805</b>     | <b>15,000</b>     | <b>15,000</b>     | <b>23,936</b>     | <b>5,000</b>      | <b>5,000</b>      | <b>5,000</b>      | <b>-66.67%</b>                       |
|                                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Interfund Revenue:</b>           |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Grant Revenue Allocation            | 62000  | (1,115,607)       | (1,235,351)       | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Grant - Income Maintenance          | 62106  | 447,569           | 558,210           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Grant-Long Term Supp Admin          | 62110  | 557,955           | 567,058           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Grant - Child Care Admin            | 62112  | 110,083           | 110,083           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b>  |        | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |
|                                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Operating Revenue:</b>     |        | <b>27,609,806</b> | <b>28,938,538</b> | <b>31,320,539</b> | <b>26,981,365</b> | <b>26,981,365</b> | <b>27,384,047</b> | <b>27,710,736</b> | <b>27,860,736</b> | <b>27,860,736</b> | <b>3.26%</b>                         |
|                                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Misc Revenues:</b>               |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Miscellaneous Revenues        | 48109  | 1                 | 10,489            | 16                | 67,100            | 67,100            | 100               | 89,386            | 89,386            | 89,386            | 33.21%                               |
| <b>Misc Revenues Subtotal:</b>      |        | <b>1</b>          | <b>10,489</b>     | <b>16</b>         | <b>67,100</b>     | <b>67,100</b>     | <b>100</b>        | <b>89,386</b>     | <b>89,386</b>     | <b>89,386</b>     | <b>33.21%</b>                        |
|                                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Transfers In:</b>                |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Transfers In                  | 49501  | 0                 | 0                 | 171,179           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Transfers In Subtotal:</b>       |        | <b>0</b>          | <b>0</b>          | <b>171,179</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |
|                                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Non-Operating Revenue:</b> |        | <b>1</b>          | <b>10,489</b>     | <b>171,195</b>    | <b>67,100</b>     | <b>67,100</b>     | <b>100</b>        | <b>89,386</b>     | <b>89,386</b>     | <b>89,386</b>     | <b>33.21%</b>                        |
|                                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Revenue Total:</b>               |        | <b>27,609,807</b> | <b>28,949,027</b> | <b>31,491,734</b> | <b>27,048,465</b> | <b>27,048,465</b> | <b>27,384,147</b> | <b>27,800,122</b> | <b>27,950,122</b> | <b>27,950,122</b> | <b>3.33%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Expense</b>                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Wages:</b>                      |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Regular Pay                        | 51100  | 14,961,698        | 15,553,407        | 15,894,042        | 16,422,144        | 16,422,144        | 16,292,754        | 17,152,488        | 17,463,520        | 17,463,520        | 6.34%                                |
| Temporary Employees                | 51101  | 137,873           | 120,860           | 69,798            | 127,000           | 127,000           | 100,176           | 128,050           | 128,050           | 128,050           | 0.83%                                |
| Labor Fringes Match                | 51102  | 0                 | (5,000)           | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Overtime                           | 51105  | 105,912           | 93,120            | 58,900            | 94,500            | 94,500            | 35,620            | 103,500           | 103,500           | 103,500           | 9.52%                                |
| Citizen Board Per Diem             | 51106  | 625               | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Comp Time                          | 51108  | 6,969             | 11,349            | 14,842            | 10,100            | 10,100            | 14,829            | 0                 | 0                 | 0                 | -100.00%                             |
| Wage Turnover Savings              | 51150  | 0                 | 0                 | 0                 | (122,711)         | (122,711)         | 0                 | 0                 | (229,810)         | (229,810)         | 87.28%                               |
| Payroll Sundry Account             | 51190  | 1,018             | 337               | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Wages Subtotal:</b>             |        | <b>15,214,095</b> | <b>15,774,074</b> | <b>16,037,582</b> | <b>16,531,033</b> | <b>16,531,033</b> | <b>16,443,379</b> | <b>17,384,038</b> | <b>17,465,260</b> | <b>17,465,260</b> | <b>5.65%</b>                         |
| <b>Fringes Benefits:</b>           |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| FICA Medicare                      | 51200  | 1,088,537         | 1,131,018         | 1,146,651         | 1,274,025         | 1,274,025         | 1,105,373         | 1,329,877         | 1,353,670         | 1,353,670         | 6.25%                                |
| Health Insurance                   | 51201  | 3,664,876         | 3,719,266         | 3,918,993         | 4,175,384         | 4,175,384         | 4,008,923         | 4,269,225         | 4,420,100         | 4,420,100         | 5.86%                                |
| Dental Insurance                   | 51202  | 215,138           | 213,735           | 213,608           | 225,876           | 225,876           | 218,691           | 230,717           | 237,978           | 237,978           | 5.36%                                |
| Workers Compensation               | 51203  | 232,973           | 127,186           | 73,453            | 163,233           | 163,233           | 148,547           | 179,270           | 182,223           | 182,223           | 11.63%                               |
| Unemployment Comp                  | 51204  | 5,550             | 870               | 2,526             | 0                 | 0                 | 2,335             | 0                 | 0                 | 0                 | 0.00%                                |
| WI Retirement                      | 51206  | 997,509           | 1,004,769         | 1,056,980         | 1,102,325         | 1,102,325         | 1,003,811         | 1,107,066         | 1,127,284         | 1,127,284         | 2.26%                                |
| Fringe Benefits Other              | 51207  | 79,346            | 80,416            | 81,846            | 96,012            | 96,012            | 84,905            | 96,833            | 98,574            | 98,574            | 2.67%                                |
| Fringe Turnover Savings            | 51250  | 0                 | 0                 | 0                 | (100,000)         | (100,000)         | 0                 | 0                 | (95,190)          | (95,190)          | -4.81%                               |
| <b>Fringes Benefits Subtotal:</b>  |        | <b>6,283,930</b>  | <b>6,277,260</b>  | <b>6,494,058</b>  | <b>6,936,855</b>  | <b>6,936,855</b>  | <b>6,572,585</b>  | <b>7,212,988</b>  | <b>7,324,639</b>  | <b>7,324,639</b>  | <b>5.59%</b>                         |
| <b>Total Labor:</b>                |        | <b>21,498,024</b> | <b>22,051,333</b> | <b>22,531,640</b> | <b>23,467,888</b> | <b>23,467,888</b> | <b>23,015,964</b> | <b>24,597,026</b> | <b>24,789,899</b> | <b>24,789,899</b> | <b>5.63%</b>                         |
|                                    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
|                                    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |



# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition               | 52001  | 51,669         | 49,494         | 30,099         | 69,000          | 69,000          | 37,968            | 68,500          | 68,500            | 68,500          | -0.72%                               |
| Automobile Allowance               | 52002  | 312,441        | 328,789        | 161,211        | 335,400         | 335,400         | 157,766           | 336,650         | 336,650           | 336,650         | 0.37%                                |
| Commercial Travel                  | 52004  | 1,718          | 343            | 384            | 2,500           | 2,500           | 750               | 2,500           | 2,500             | 2,500           | 0.00%                                |
| Meals                              | 52005  | 7,102          | 3,923          | 176            | 2,700           | 2,700           | 732               | 3,300           | 3,300             | 3,300           | 22.22%                               |
| Lodging                            | 52006  | 21,624         | 26,726         | 1,334          | 33,700          | 33,700          | 7,320             | 27,700          | 27,700            | 27,700          | -17.80%                              |
| Other Travel Exp                   | 52007  | 1,079          | 1,035          | 163            | 1,520           | 1,520           | 375               | 1,520           | 1,520             | 1,520           | 0.00%                                |
| Taxable Benefit                    | 52008  | 978            | 4,220          | 739            | 7,900           | 7,900           | 2,358             | 6,400           | 6,400             | 6,400           | -18.99%                              |
| <b>Travel Subtotal:</b>            |        | <b>396,611</b> | <b>414,530</b> | <b>194,107</b> | <b>452,720</b>  | <b>452,720</b>  | <b>207,269</b>    | <b>446,570</b>  | <b>446,570</b>    | <b>446,570</b>  | <b>-1.36%</b>                        |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>               |        | <b>396,611</b> | <b>414,530</b> | <b>194,107</b> | <b>452,720</b>  | <b>452,720</b>  | <b>207,269</b>    | <b>446,570</b>  | <b>446,570</b>    | <b>446,570</b>  | <b>-1.36%</b>                        |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Technology               | 58003  | 0              | 29,533         | 0              | 0               | 0               | 0                 | 13,000          | 13,000            | 13,000          | 100.00%                              |
| Equipment                          | 58004  | 22,185         | 22,973         | 63,200         | 27,000          | 27,400          | 27,350            | 0               | 0                 | 0               | -100.00%                             |
| <b>Capital Outlay Subtotal:</b>    |        | <b>22,185</b>  | <b>52,505</b>  | <b>63,200</b>  | <b>27,000</b>   | <b>27,400</b>   | <b>27,350</b>     | <b>13,000</b>   | <b>13,000</b>     | <b>13,000</b>   | <b>-51.85%</b>                       |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>              |        | <b>22,185</b>  | <b>52,505</b>  | <b>63,200</b>  | <b>27,000</b>   | <b>27,400</b>   | <b>27,350</b>     | <b>13,000</b>   | <b>13,000</b>     | <b>13,000</b>   | <b>-51.85%</b>                       |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                    | 53000  | 50,314         | 45,653         | 61,146         | 50,750          | 50,750          | 33,422            | 51,250          | 51,250            | 51,250          | 0.99%                                |
| Printing Supplies                  | 53002  | 7,441          | 10,082         | 5,776          | 10,000          | 11,177          | 7,318             | 8,000           | 8,000             | 8,000           | -20.00%                              |
| Print Duplicate                    | 53003  | 7,781          | 3,887          | 3,546          | 5,640           | 5,640           | 5,807             | 4,550           | 4,550             | 4,550           | -19.33%                              |
| Postage and Box Rent               | 53004  | 551            | 480            | 992            | 600             | 600             | 1,963             | 600             | 600               | 600             | 0.00%                                |
| Computer Software                  | 53006  | 8,438          | 19,883         | 2,800          | 18,000          | 18,000          | 4,400             | 14,000          | 14,000            | 14,000          | -22.22%                              |
| Telephone                          | 53008  | 93,699         | 90,144         | 113,621        | 188,100         | 188,100         | 166,940           | 196,200         | 196,200           | 196,200         | 4.31%                                |
| Telephone Supplies                 | 53009  | 0              | 0              | 16             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Fiber pole rental locates          | 53015  | 240            | 240            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Print Duplicate                    | 73003  | 68,227         | 67,367         | 54,986         | 70,000          | 70,000          | 68,794            | 70,000          | 70,000            | 70,000          | 0.00%                                |
| Postage and Box Rent               | 73004  | 31,691         | 26,819         | 35,707         | 32,000          | 32,000          | 36,194            | 35,000          | 35,000            | 35,000          | 9.38%                                |
| Computer Licensing Charge          | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 70,441          | 70,441            | 70,441          | 100.00%                              |
| Computer Server Charge             | 73030  | 0              | 7,005          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>            |        | <b>268,384</b> | <b>271,560</b> | <b>278,589</b> | <b>375,090</b>  | <b>376,267</b>  | <b>324,838</b>    | <b>450,041</b>  | <b>450,041</b>    | <b>450,041</b>  | <b>19.98%</b>                        |
| <b>Operating:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                        | 53500  | 12,113         | 6,966          | 2,410          | 9,700           | 9,700           | 3,827             | 8,600           | 8,600             | 8,600           | -11.34%                              |
| Subscriptions                      | 53501  | 2,112          | 2,307          | 5,896          | 2,500           | 2,500           | 8,069             | 11,000          | 11,000            | 11,000          | 340.00%                              |
| Membership Dues                    | 53502  | 31,243         | 34,357         | 23,674         | 30,300          | 30,300          | 17,311            | 29,200          | 29,200            | 29,200          | -3.63%                               |
| Publish Legal Notices              | 53503  | 886            | 349            | 3,194          | 1,325           | 1,325           | 989               | 1,650           | 1,650             | 1,650           | 24.53%                               |
| Emergency Rent Assistance          | 53508  | 96,479         | 120,712        | 90,069         | 150,000         | 150,000         | 72,890            | 125,000         | 125,000           | 125,000         | -16.67%                              |
| Registration Tuition Other         | 53509  | 3,638          | 2,409          | 976            | 7,900           | 7,900           | 804               | 7,900           | 7,900             | 7,900           | 0.00%                                |
| Consumer Program Expenses          | 53510  | 347,640        | 335,515        | 284,967        | 420,000         | 420,000         | 167,956           | 390,350         | 390,350           | 390,350         | -7.06%                               |
| Consumer Outreach                  | 53511  | 161,514        | 173,324        | 141,302        | 152,000         | 152,000         | 137,194           | 155,000         | 155,000           | 155,000         | 1.97%                                |
| Education Training                 | 53513  | 7,955          | 24,994         | 11,060         | 21,000          | 21,000          | 13,706            | 22,000          | 22,000            | 22,000          | 4.76%                                |
| Consumer Transportation            | 53514  | 139,023        | 157,499        | 105,271        | 133,000         | 133,000         | 67,342            | 128,400         | 128,400           | 128,400         | -3.46%                               |
| Household Supplies                 | 53516  | 13,194         | 11,494         | 5,673          | 10,000          | 10,000          | 4,286             | 10,000          | 10,000            | 10,000          | 0.00%                                |
| Food                               | 53520  | 39,668         | 41,626         | 18,659         | 42,050          | 42,050          | 19,910            | 41,750          | 21,750            | 21,750          | -48.28%                              |
| Small Equipment                    | 53522  | 41,151         | 45,430         | 23,314         | 38,635          | 38,235          | 36,100            | 23,000          | 23,000            | 23,000          | -40.47%                              |
| Medical Supplies                   | 53524  | 15,879         | 17,083         | 12,516         | 17,000          | 17,000          | 12,331            | 16,600          | 16,600            | 16,600          | -2.35%                               |

# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b>   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Automobile Allowance-Other           | 53538  | 7,629            | 6,535            | 4,469            | 8,000            | 8,000            | 5,767             | 7,500            | 7,500             | 7,500            | -6.25%                               |
| Meals Other                          | 53541  | 20               | 75               | 33               | 100              | 100              | 24                | 100              | 100               | 100              | 0.00%                                |
| Lodging Other                        | 53542  | 0                | 82               | 0                | 100              | 100              | 0                 | 100              | 100               | 100              | 0.00%                                |
| Auto Allowance Taxable               | 53546  | 21,408           | 20,421           | 13,885           | 23,000           | 23,000           | 17,321            | 22,000           | 22,000            | 22,000           | -4.35%                               |
| Motor Fuel                           | 53548  | 16,361           | 14,748           | 9,566            | 19,000           | 19,000           | 15,446            | 19,000           | 19,000            | 19,000           | 0.00%                                |
| Building Rental                      | 53550  | 104,964          | 115,529          | 51,152           | 40,000           | 40,000           | 40,000            | 40,000           | 40,000            | 40,000           | 0.00%                                |
| Equipment Rental                     | 53551  | 28,971           | 30,460           | 33,510           | 30,000           | 30,000           | 8,658             | 30,000           | 30,000            | 30,000           | 0.00%                                |
| Operating Licenses Fees              | 53553  | 13,233           | 16,615           | 17,008           | 15,950           | 15,950           | 7,961             | 15,500           | 15,500            | 15,500           | -2.82%                               |
| Bad Debts Expense                    | 53561  | 1,631            | 393              | 13               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Operating Grants                     | 53565  | 69,008           | 81,152           | 114,409          | 72,115           | 72,115           | 103,912           | 72,150           | 114,150           | 114,150          | 58.29%                               |
| Family Care Contribution             | 53567  | 1,594,624        | 1,594,624        | 1,594,624        | 1,594,624        | 1,594,624        | 1,594,624         | 1,594,624        | 1,594,624         | 1,594,624        | 0.00%                                |
| Other Miscellaneous                  | 53568  | 1,200            | 1,210            | 2,300            | 2,400            | 2,400            | 1,200             | 2,400            | 2,400             | 2,400            | 0.00%                                |
| Employee Benefit Taxable Other       | 53578  | 89               | 677              | 75               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Maintenance of Effort                | 53579  | 0                | 0                | 0                | 793,725          | 793,725          | 793,725           | 793,725          | 793,725           | 793,725          | 0.00%                                |
| Small Equipment Technology           | 53580  | 30,873           | 29,272           | 42,024           | 20,000           | 20,000           | 20,000            | 30,000           | 30,000            | 30,000           | 50.00%                               |
| COVID Mortgage Assistance            | 53950  | 0                | 0                | 7,670            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| CoVid Expenditures                   | 53999  | 0                | 0                | 23,508           | 0                | 0                | 2,000             | 0                | 0                 | 0                | 0.00%                                |
| Legal Fees                           | 73041  | 1,866            | 1,654            | 1,113            | 1,500            | 1,500            | 364               | 1,500            | 1,500             | 1,500            | 0.00%                                |
| Food                                 | 73520  | 0                | 0                | 0                | 0                | 0                | 0                 | 0                | 20,000            | 20,000           | 100.00%                              |
| Motor Fuel                           | 73548  | 1,696            | 1,527            | 836              | 2,000            | 2,000            | 1,414             | 2,000            | 2,000             | 2,000            | 0.00%                                |
| <b>Operating Subtotal:</b>           |        | <b>2,806,066</b> | <b>2,889,039</b> | <b>2,645,176</b> | <b>3,657,924</b> | <b>3,657,524</b> | <b>3,175,131</b>  | <b>3,601,049</b> | <b>3,643,049</b>  | <b>3,643,049</b> | <b>-0.41%</b>                        |
| <b>Repairs &amp; Maint:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Maintenance Buildings                | 54020  | 330              | 2,093            | 4,018            | 6,000            | 6,000            | 2,500             | 2,500            | 2,500             | 2,500            | -58.33%                              |
| Maintenance Equipment                | 54022  | 6,043            | 6,393            | 3,089            | 7,000            | 7,000            | 3,089             | 7,000            | 7,000             | 7,000            | 0.00%                                |
| Equipment Repairs                    | 54029  | 4,554            | 0                | 0                | 5,000            | 5,000            | 2,000             | 1,000            | 1,000             | 1,000            | -80.00%                              |
| Maintenance Vehicles                 | 74023  | 6,697            | 4,910            | 6,999            | 7,000            | 7,000            | 6,545             | 7,000            | 7,000             | 7,000            | 0.00%                                |
| Technology Repair and Maintain       | 74029  | 17,094           | 17,556           | 17,886           | 18,876           | 18,876           | 18,876            | 14,487           | 14,487            | 14,487           | -23.25%                              |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>34,719</b>    | <b>30,952</b>    | <b>31,992</b>    | <b>43,876</b>    | <b>43,876</b>    | <b>33,010</b>     | <b>31,987</b>    | <b>31,987</b>     | <b>31,987</b>    | <b>-27.10%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Utilities:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Heat                               | 54700  | 3,578          | 3,681          | 1,032          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Power and Light                    | 54701  | 9,142          | 7,098          | 1,410          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Water and Sewer                    | 54702  | 6,844          | 8,117          | 2,236          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Refuse Collection                  | 54703  | 1,903          | 1,703          | 2,004          | 2,200           | 2,200           | 1,975             | 2,200           | 2,200             | 2,200           | 0.00%                                |
| <b>Utilities Subtotal:</b>         |        | <b>21,468</b>  | <b>20,599</b>  | <b>6,683</b>   | <b>2,200</b>    | <b>2,200</b>    | <b>1,975</b>      | <b>2,200</b>    | <b>2,200</b>      | <b>2,200</b>    | <b>0.00%</b>                         |
| <b>Contractual Services:</b>       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Medical and Dental                 | 55000  | 283,775        | 374,287        | 190,541        | 385,584         | 385,584         | 206,777           | 358,500         | 358,500           | 358,500         | -7.02%                               |
| Vehicle Repairs                    | 55005  | 1,245          | 1,349          | 1,638          | 2,000           | 2,000           | 1,762             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Data Processing                    | 55013  | 52,912         | 65,495         | 28,536         | 61,400          | 61,400          | 31,404            | 36,900          | 36,900            | 36,900          | -39.90%                              |
| Professional Service               | 55014  | 255,415        | 371,274        | 412,107        | 405,000         | 405,000         | 447,235           | 367,500         | 367,500           | 367,500         | -9.26%                               |
| Collection Services                | 55015  | 32,797         | 29,387         | 34,629         | 36,000          | 36,000          | 56,549            | 36,000          | 36,000            | 36,000          | 0.00%                                |
| Community Residential Svcs         | 55021  | 273,863        | 87,772         | 106,498        | 98,080          | 98,080          | 73,043            | 50,000          | 50,000            | 50,000          | -49.02%                              |
| Community Treatment                | 55022  | 89,404         | 80,475         | 8,224          | 0               | 0               | 0                 | 1,000           | 1,000             | 1,000           | 100.00%                              |
| Supportive Home Care               | 55023  | 268,316        | 500,892        | 780,013        | 98,080          | 98,080          | 110,847           | 120,000         | 120,000           | 120,000         | 22.35%                               |
| Work related and Day Services      | 55024  | 276,357        | 89,903         | 875            | 0               | 0               | 0                 | 1,000           | 1,000             | 1,000           | 100.00%                              |
| Supervised Family Visitation       | 55025  | 211,917        | 213,882        | 271,475        | 446,097         | 446,097         | 276,950           | 455,000         | 455,000           | 455,000         | 2.00%                                |
| Specialized Transportation         | 55027  | 790,406        | 839,046        | 933,268        | 845,000         | 845,000         | 961,339           | 942,866         | 942,866           | 942,866         | 11.58%                               |
| Other Contract Serv                | 55030  | 170,671        | 446,398        | 383,974        | 531,318         | 552,268         | 324,554           | 448,000         | 448,000           | 448,000         | -15.68%                              |
| Respite Care                       | 55032  | 107,175        | 103,598        | 67,302         | 106,112         | 106,112         | 71,258            | 105,000         | 105,000           | 105,000         | -1.05%                               |
| Receiving Home Bed Hold            | 55033  | 18,036         | 19,080         | 11,184         | 25,000          | 25,000          | 9,850             | 25,000          | 25,000            | 25,000          | 0.00%                                |
| Recruitment Non Staff              | 55034  | (903)          | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Foster Care Recog Retention        | 55035  | 4,296          | 2,816          | 2,959          | 5,000           | 5,000           | 5,683             | 5,000           | 5,000             | 5,000           | 0.00%                                |
| Child Care                         | 55036  | 46,424         | 100,404        | 22,470         | 95,000          | 95,000          | 47,249            | 95,000          | 95,000            | 95,000          | 0.00%                                |
| Mentoring                          | 55039  | 334,845        | 386,568        | 344,177        | 434,071         | 434,071         | 371,116           | 400,000         | 400,000           | 400,000         | -7.85%                               |
| Counseling Consumer/Family         | 55040  | 25,535         | 25,377         | 12,288         | 30,000          | 30,000          | 25,000            | 25,000          | 25,000            | 25,000          | -16.67%                              |
| Interpreter                        | 55041  | 79,250         | 74,572         | 85,447         | 83,500          | 83,500          | 75,478            | 84,500          | 84,500            | 84,500          | 1.20%                                |
| Child Foster Care                  | 55045  | 1,245,294      | 1,324,931      | 1,272,589      | 1,400,000       | 1,400,000       | 1,123,971         | 1,300,000       | 1,300,000         | 1,300,000       | -7.14%                               |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b>    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Group Homes                           | 55046  | 636,099           | 517,342           | 571,998           | 600,000           | 600,000           | 564,049           | 600,000           | 600,000           | 600,000           | 0.00%                                |
| Child Residential Care Centers        | 55047  | 97,389            | 351,655           | 251,031           | 325,000           | 325,000           | 556,734           | 735,000           | 735,000           | 735,000           | 126.15%                              |
| Kinship Care                          | 55052  | 456,060           | 469,450           | 435,326           | 500,000           | 500,000           | 394,716           | 525,000           | 525,000           | 525,000           | 5.00%                                |
| Nutrition Programs                    | 55053  | 1,231,025         | 1,263,584         | 1,254,014         | 1,265,000         | 1,265,000         | 1,202,556         | 1,285,000         | 1,285,000         | 1,285,000         | 1.58%                                |
| Adoption Assessments                  | 55057  | 4,290             | 2,160             | 360               | 4,000             | 4,000             | 4,320             | 0                 | 0                 | 0                 | -100.00%                             |
| Truancy Intervention Preventio        | 55058  | 65,850            | 67,175            | 68,350            | 69,717            | 69,717            | 69,717            | 71,111            | 71,111            | 71,111            | 2.00%                                |
| Outpatient Services                   | 55059  | 61,086            | 67,798            | 13,453            | 65,000            | 65,000            | 11,705            | 55,000            | 55,000            | 55,000            | -15.38%                              |
| General Hospital Psychiatric          | 55060  | 94,167            | 101,860           | 141,744           | 160,000           | 160,000           | 83,510            | 160,000           | 160,000           | 160,000           | 0.00%                                |
| Residential Inpatient AODA            | 55061  | 746,022           | 656,885           | 323,822           | 600,000           | 600,000           | 295,721           | 400,000           | 400,000           | 400,000           | -33.33%                              |
| Specialty Inpatient Hospitals         | 55062  | 1,350,764         | 1,747,782         | 1,683,598         | 1,675,000         | 1,675,000         | 1,698,943         | 1,700,000         | 1,700,000         | 1,700,000         | 1.49%                                |
| Supported Employment                  | 55063  | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            | 20,000            | 0.00%                                |
| Supported Living                      | 55064  | 2,649,963         | 2,769,713         | 2,763,276         | 546,840           | 546,840           | 622,276           | 604,217           | 604,217           | 604,217           | 10.49%                               |
| Comm Based Res Facility               | 55065  | 1,919,219         | 1,909,937         | 1,350,028         | 2,000,000         | 2,000,000         | 1,256,921         | 1,900,000         | 1,900,000         | 1,900,000         | -5.00%                               |
| Medical Detoxification                | 55066  | 3,524             | 15,473            | 0                 | 10,000            | 10,000            | 3,000             | 8,000             | 8,000             | 8,000             | -20.00%                              |
| Birth 3 Early Intervention            | 55067  | 745,193           | 743,032           | 765,640           | 740,000           | 740,000           | 791,710           | 740,000           | 740,000           | 740,000           | 0.00%                                |
| Contracted Case Mgmt                  | 55068  | 90,000            | 121,798           | 348,746           | 80,000            | 80,000            | 87,733            | 80,000            | 80,000            | 80,000            | 0.00%                                |
| Secure Juvenile Detention             | 55070  | 377,529           | 308,435           | 313,347           | 295,000           | 295,000           | 228,900           | 240,000           | 240,000           | 240,000           | -18.64%                              |
| Family Training Skills                | 55071  | 611,275           | 647,685           | 552,368           | 873,145           | 873,145           | 664,158           | 650,000           | 650,000           | 650,000           | -25.56%                              |
| Youth Wrap Around Services            | 55072  | 575,772           | 524,433           | 550,313           | 719,160           | 719,160           | 577,380           | 600,000           | 600,000           | 600,000           | -16.57%                              |
| Alternative School                    | 55073  | 92,422            | 59,363            | 50,865            | 50,865            | 50,865            | 50,865            | 50,865            | 50,865            | 50,865            | 0.00%                                |
| Juvenile Shelter Care                 | 55075  | 816,944           | 622,380           | 599,679           | 760,000           | 760,000           | 666,566           | 760,000           | 760,000           | 760,000           | 0.00%                                |
| Juvenile Restitution                  | 55076  | (30)              | 408               | 0                 | 1,000             | 1,000             | 200               | 1,000             | 1,000             | 1,000             | 0.00%                                |
| Juvenile Correctional Institut        | 55078  | 0                 | 0                 | 0                 | 120,000           | 120,000           | 10,000            | 120,000           | 120,000           | 120,000           | 0.00%                                |
| Emergency Energy Services             | 55079  | 333,382           | 274,861           | 319,350           | 344,000           | 344,000           | 344,000           | 0                 | 0                 | 0                 | -100.00%                             |
| Prior Year Community Treatment        | 55080  | 4,678             | 12,971            | 8,373             | 0                 | 0                 | 0                 | 10,000            | 10,000            | 10,000            | 100.00%                              |
| Behavioral Health Unit                | 55081  | 534,638           | 342,104           | 453,535           | 450,000           | 450,000           | 324,716           | 450,000           | 450,000           | 450,000           | 0.00%                                |
| Medical and Dental                    | 75000  | 217               | 403               | 62                | 300               | 300               | 50                | 300               | 300               | 300               | 0.00%                                |
| Building Rental                       | 75042  | 0                 | 0                 | 10,200            | 10,200            | 10,200            | 10,200            | 10,200            | 10,200            | 10,200            | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>18,084,511</b> | <b>18,756,191</b> | <b>17,819,675</b> | <b>17,371,469</b> | <b>17,392,419</b> | <b>14,760,711</b> | <b>16,633,959</b> | <b>16,633,959</b> | <b>16,633,959</b> | <b>-4.25%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                         | Object | 2018<br>Actual      | 2019<br>Actual      | 2020<br>Actual      | 2021<br>Adopted     | 2021<br>Revised     | 2021<br>Projected   | 2022<br>Request     | 2022<br>Executive   | 2022<br>Adopted     | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------------|
| <b>Fund - 200 - Human Services</b>  |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Insurance Expenses:</b>          |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| Prop Liab Insurance                 | 56000  | 4,320               | 0                   | 0                   | 5,000               | 5,000               | 5,000               | 5,000               | 5,000               | 5,000               | 0.00%                                |
| Prop Liab Insurance                 | 76000  | 164,208             | 99,732              | 103,716             | 150,995             | 150,995             | 150,995             | 183,536             | 183,536             | 183,536             | 21.55%                               |
| <b>Insurance Expenses Subtotal:</b> |        | <b>168,528</b>      | <b>99,732</b>       | <b>103,716</b>      | <b>155,995</b>      | <b>155,995</b>      | <b>155,995</b>      | <b>188,536</b>      | <b>188,536</b>      | <b>188,536</b>      | <b>20.86%</b>                        |
|                                     |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Total Other Operating:</b>       |        | <b>21,383,675</b>   | <b>22,068,073</b>   | <b>20,885,831</b>   | <b>21,606,554</b>   | <b>21,628,281</b>   | <b>18,451,660</b>   | <b>20,907,772</b>   | <b>20,949,772</b>   | <b>20,949,772</b>   | <b>-3.04%</b>                        |
|                                     |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Expense Total:</b>               |        | <b>43,300,495</b>   | <b>44,586,442</b>   | <b>43,674,778</b>   | <b>45,554,162</b>   | <b>45,576,289</b>   | <b>41,702,243</b>   | <b>45,964,368</b>   | <b>46,199,241</b>   | <b>46,199,241</b>   | <b>1.42%</b>                         |
|                                     |        |                     |                     |                     |                     |                     |                     |                     |                     |                     |                                      |
| <b>Human Services Net/(Levy):</b>   |        | <b>(15,690,688)</b> | <b>(15,637,415)</b> | <b>(12,183,045)</b> | <b>(18,505,697)</b> | <b>(18,527,824)</b> | <b>(14,318,096)</b> | <b>(18,164,246)</b> | <b>(18,249,119)</b> | <b>(18,249,119)</b> | <b>-1.39%</b>                        |

**WINNEBAGO COUNTY  
CAPITAL OUTLAY - 2022**

| <u>Department</u> | <u>Description</u>          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|-----------------------------|-----------------|------------------|-----------------------|
| Human Services -  |                             |                 |                  |                       |
|                   | Security System with camera | 1               | 13,000           | 13,000                |
|                   |                             | 1               |                  | 13,000                |

## **SIGNIFICANT CHANGES FROM 2021 ADOPTED - ADMINISTRATIVE SERVICES DIVISION**

### **MISSION STATEMENT**

To provide Department-wide leadership and sustained sound advances including; budgeting, contractual, financial, electronic, and data processing systems, strategic planning, and quality service delivery. To organize human services information and systems, making it accessible and useful to unlock human potential, empowering every person to achieve more. Ensure that services delivered by the Department are in accordance with established requirements, while being good stewards of taxpayer dollars.

### **HIGHLIGHTS**

The Administration Division shows a budget-to-budget levy decrease of \$275,551 or 20.2%. Most of this decrease is due to an organizational change as support positions that were formerly budgeted in the Administration Division are now budgeted in the divisions being supported, Long Term Support and Child Welfare. There is an offsetting labor cost increase in these divisions. Additionally, with the Administration Division reorganization late last year, one Accountant position was removed. This budget also includes the addition of a project Records Associate position due to the increased volume and complexity of records requests. The department is not requesting a replacement vehicle in the 2022 budget. The only capital expenditure included is an upgraded parking lot security camera system for the Oshkosh building, budgeted at a cost of \$13,000. Operating expenses have increased by \$54,518 over the 2021 adopted budget. Interfund charges are now assigned to each department for Microsoft licensing (\$70,441). This is a new expense for 2022.

A small increase is budgeted for Basic County Allocation revenue (\$10,075 or 0.2%).

Staffing changes in the 2022 budget include: upgrade of an Administrative IV position to a Paralegal; upgrade of a Financial Associate II to an Accounting Associate; new Records Associate project position



## Winnebago County

### Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 210 - Administrative Services</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| WI Health Services                              | 42007  | 25,500           | 25,500           | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| BCA State                                       | 42108  | 6,841,989        | 6,864,579        | 7,723,941        | 4,499,903        | 4,499,903        | 4,505,063         | 4,510,000        | 4,510,000         | 4,510,000        | 0.22%                                |
| State-County Match                              | 42110  | 681,455          | 683,233          | 754,863          | 495,022          | 495,022          | 494,892           | 495,000          | 495,000           | 495,000          | 0.00%                                |
| Wis MA Cost Reporting WIMCR                     | 42226  | 758,554          | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| CoVid Revenue                                   | 42999  | 0                | 0                | 90,884           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                   |        | <b>8,307,498</b> | <b>7,573,312</b> | <b>8,569,688</b> | <b>4,994,925</b> | <b>4,994,925</b> | <b>4,999,955</b>  | <b>5,005,000</b> | <b>5,005,000</b>  | <b>5,005,000</b> | <b>0.20%</b>                         |
| <b>Public Services:</b>                         |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Forms Copies Etc                                | 45003  | 8,628            | 7,385            | 4,783            | 7,800            | 7,800            | 2,528             | 7,800            | 7,800             | 7,800            | 0.00%                                |
| <b>Public Services Subtotal:</b>                |        | <b>8,628</b>     | <b>7,385</b>     | <b>4,783</b>     | <b>7,800</b>     | <b>7,800</b>     | <b>2,528</b>      | <b>7,800</b>     | <b>7,800</b>      | <b>7,800</b>     | <b>0.00%</b>                         |
| <b>Interfund Revenue:</b>                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Grant - Income Maintenance                      | 62106  | 447,569          | 558,210          | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Grant-Long Term Supp Admin                      | 62110  | 557,955          | 567,058          | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Grant - Child Care Admin                        | 62112  | 110,083          | 110,083          | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b>              |        | <b>1,115,607</b> | <b>1,235,351</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>                 |        | <b>9,431,733</b> | <b>8,816,048</b> | <b>8,574,471</b> | <b>5,002,725</b> | <b>5,002,725</b> | <b>5,002,483</b>  | <b>5,012,800</b> | <b>5,012,800</b>  | <b>5,012,800</b> | <b>0.20%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 210 - Administrative Services</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Misc Revenues:</b>                           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Miscellaneous Revenues                    | 48109  | 1                | 510              | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>                  |        | <b>1</b>         | <b>510</b>       | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Transfers In:</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Transfers In                              | 49501  | 0                | 0                | 171,179          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Transfers In Subtotal:</b>                   |        | <b>0</b>         | <b>0</b>         | <b>171,179</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b>             |        | <b>1</b>         | <b>510</b>       | <b>171,179</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Revenue Total:</b>                           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        | <b>9,431,734</b> | <b>8,816,558</b> | <b>8,745,650</b> | <b>5,002,725</b> | <b>5,002,725</b> | <b>5,002,483</b>  | <b>5,012,800</b> | <b>5,012,800</b>  | <b>5,012,800</b> | <b>0.20%</b>                         |
| <b>Expense</b>                                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                                     | 51100  | 1,834,973        | 1,903,068        | 1,880,799        | 1,985,448        | 1,985,448        | 1,689,032         | 1,745,680        | 1,791,387         | 1,791,387        | -9.77%                               |
| Temporary Employees                             | 51101  | 45,930           | 20,637           | 22,687           | 35,000           | 35,000           | 28,786            | 36,050           | 36,050            | 36,050           | 3.00%                                |
| Labor Fringes Match                             | 51102  | (24,773)         | (13,451)         | (11,604)         | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Overtime  | 51105  | 387              | 459              | 76               | 1,000            | 1,000            | 609               | 1,000            | 1,000             | 1,000            | 0.00%                                |
| Comp Time                                       | 51108  | 16               | 58               | 0                | 100              | 100              | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Wage Turnover Savings                           | 51150  | 0                | 0                | 0                | (13,083)         | (13,083)         | 0                 | 0                | (23,190)          | (23,190)         | 77.25%                               |
| <b>Wages Subtotal:</b>                          |        | <b>1,856,534</b> | <b>1,910,770</b> | <b>1,891,958</b> | <b>2,008,465</b> | <b>2,008,465</b> | <b>1,718,427</b>  | <b>1,782,730</b> | <b>1,805,247</b>  | <b>1,805,247</b> | <b>-10.12%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 210 - Administrative Services</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Fringes Benefits:</b>                        |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                                   | 51200  | 137,417          | 140,913          | 137,845          | 154,648          | 154,648          | 115,191           | 136,379          | 139,875           | 139,875          | -9.55%                               |
| Health Insurance                                | 51201  | 449,478          | 443,716          | 473,031          | 517,047          | 517,047          | 392,738           | 409,656          | 445,961           | 445,961          | -13.75%                              |
| Dental Insurance                                | 51202  | 28,239           | 29,118           | 29,257           | 31,264           | 31,264           | 26,366            | 26,959           | 28,785            | 28,785           | -7.93%                               |
| Workers Compensation                            | 51203  | 6,920            | 3,627            | 2,013            | 3,751            | 3,751            | 4,680             | 4,635            | 4,666             | 4,666            | 24.39%                               |
| Unemployment Comp                               | 51204  | 5,550            | 870              | 323              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                                   | 51206  | 122,041          | 122,193          | 123,303          | 130,296          | 130,296          | 102,902           | 110,915          | 113,887           | 113,887          | -12.59%                              |
| Fringe Benefits Other                           | 51207  | 10,455           | 10,845           | 11,097           | 12,272           | 12,272           | 9,783             | 10,552           | 10,807            | 10,807           | -11.94%                              |
| Fringe Turnover Savings                         | 51250  | 0                | 0                | 0                | (12,126)         | (12,126)         | 0                 | 0                | (9,605)           | (9,605)          | -20.79%                              |
| <b>Fringes Benefits Subtotal:</b>               |        | <b>760,101</b>   | <b>751,282</b>   | <b>776,868</b>   | <b>837,152</b>   | <b>837,152</b>   | <b>651,660</b>    | <b>699,096</b>   | <b>734,376</b>    | <b>734,376</b>   | <b>-12.28%</b>                       |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Labor:</b>                             |        | <b>2,616,635</b> | <b>2,662,052</b> | <b>2,668,826</b> | <b>2,845,617</b> | <b>2,845,617</b> | <b>2,370,087</b>  | <b>2,481,826</b> | <b>2,539,623</b>  | <b>2,539,623</b> | <b>-10.75%</b>                       |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Travel:</b>                                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Registration Tuition                            | 52001  | 3,415            | 3,435            | 799              | 4,500            | 4,500            | 1,690             | 4,500            | 4,500             | 4,500            | 0.00%                                |
| Automobile Allowance                            | 52002  | 12,382           | 10,771           | 4,960            | 12,000           | 12,000           | 2,910             | 12,000           | 12,000            | 12,000           | 0.00%                                |
| Commercial Travel                               | 52004  | 0                | 0                | 384              | 500              | 500              | 0                 | 500              | 500               | 500              | 0.00%                                |
| Meals   | 52005  | 525              | 110              | 111              | 200              | 200              | 100               | 200              | 200               | 200              | 0.00%                                |
| Lodging   | 52006  | 738              | 956              | 304              | 1,200            | 1,200            | 600               | 1,200            | 1,200             | 1,200            | 0.00%                                |
| Other Travel Exp                                | 52007  | 124              | 72               | 130              | 120              | 120              | 50                | 120              | 120               | 120              | 0.00%                                |
| Taxable Benefit                                 | 52008  | 85               | 286              | 49               | 400              | 400              | 100               | 400              | 400               | 400              | 0.00%                                |
| <b>Travel Subtotal:</b>                         |        | <b>17,269</b>    | <b>15,630</b>    | <b>6,736</b>     | <b>18,920</b>    | <b>18,920</b>    | <b>5,450</b>      | <b>18,920</b>    | <b>18,920</b>     | <b>18,920</b>    | <b>0.00%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Travel:</b>                            |        | <b>17,269</b>    | <b>15,630</b>    | <b>6,736</b>     | <b>18,920</b>    | <b>18,920</b>    | <b>5,450</b>      | <b>18,920</b>    | <b>18,920</b>     | <b>18,920</b>    | <b>0.00%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 210 - Administrative Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Technology                            | 58003  | 0              | 29,533         | 0              | 0               | 0               | 0                 | 13,000          | 13,000            | 13,000          | 100.00%                              |
| Equipment                                       | 58004  | 22,185         | 22,973         | 63,200         | 27,000          | 27,400          | 27,350            | 0               | 0                 | 0               | -100.00%                             |
| <b>Capital Outlay Subtotal:</b>                 |        | <b>22,185</b>  | <b>52,505</b>  | <b>63,200</b>  | <b>27,000</b>   | <b>27,400</b>   | <b>27,350</b>     | <b>13,000</b>   | <b>13,000</b>     | <b>13,000</b>   | <b>-51.85%</b>                       |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>                           |        | <b>22,185</b>  | <b>52,505</b>  | <b>63,200</b>  | <b>27,000</b>   | <b>27,400</b>   | <b>27,350</b>     | <b>13,000</b>   | <b>13,000</b>     | <b>13,000</b>   | <b>-51.85%</b>                       |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                                 | 53000  | 49,381         | 45,261         | 57,835         | 50,000          | 50,000          | 32,664            | 50,000          | 50,000            | 50,000          | 0.00%                                |
| Printing Supplies                               | 53002  | 7,441          | 10,082         | 5,776          | 10,000          | 11,177          | 7,318             | 8,000           | 8,000             | 8,000           | -20.00%                              |
| Print Duplicate                                 | 53003  | 7,734          | 3,841          | 3,546          | 5,600           | 5,600           | 5,767             | 4,500           | 4,500             | 4,500           | -19.64%                              |
| Postage and Box Rent                            | 53004  | 551            | 480            | 992            | 600             | 600             | 1,963             | 600             | 600               | 600             | 0.00%                                |
| Computer Software                               | 53006  | 3,314          | 19,271         | 2,800          | 12,000          | 12,000          | 2,400             | 8,000           | 8,000             | 8,000           | -33.33%                              |
| Telephone                                       | 53008  | 78,028         | 75,325         | 104,082        | 172,000         | 172,000         | 159,790           | 180,000         | 180,000           | 180,000         | 4.65%                                |
| Fiber pole rental locates                       | 53015  | 240            | 240            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Print Duplicate                                 | 73003  | 68,227         | 67,367         | 54,986         | 70,000          | 70,000          | 68,794            | 70,000          | 70,000            | 70,000          | 0.00%                                |
| Postage and Box Rent                            | 73004  | 31,691         | 26,819         | 35,707         | 32,000          | 32,000          | 36,194            | 35,000          | 35,000            | 35,000          | 9.38%                                |
| Computer Licensing Charge                       | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 70,441          | 70,441            | 70,441          | 100.00%                              |
| Computer Server Charge                          | 73030  | 0              | 7,005          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>                         |        | <b>246,609</b> | <b>255,690</b> | <b>265,724</b> | <b>352,200</b>  | <b>353,377</b>  | <b>314,890</b>    | <b>426,541</b>  | <b>426,541</b>    | <b>426,541</b>  | <b>21.11%</b>                        |

## Winnebago County

### Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 210 - Administrative Services</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                                     | 53500  | 47             | 0              | 48             | 200             | 200             | 100               | 100             | 100               | 100             | -50.00%                              |
| Subscriptions                                   | 53501  | 1,075          | 1,315          | 5,170          | 1,500           | 1,500           | 7,519             | 10,000          | 10,000            | 10,000          | 566.67%                              |
| Membership Dues                                 | 53502  | 5,600          | 4,183          | 4,459          | 5,800           | 5,800           | 4,340             | 5,000           | 5,000             | 5,000           | -13.79%                              |
| Publish Legal Notices                           | 53503  | 136            | 161            | 293            | 175             | 175             | 273               | 200             | 200               | 200             | 14.29%                               |
| Consumer Program Expenses                       | 53510  | 28             | 0              | (3)            | 0               | 0               | 172               | 0               | 0                 | 0               | 0.00%                                |
| Education Training                              | 53513  | 7,925          | 18,785         | 11,060         | 19,000          | 19,000          | 13,206            | 20,000          | 20,000            | 20,000          | 5.26%                                |
| Food  | 53520  | 714            | 1,039          | 35             | 1,000           | 1,000           | 200               | 250             | 250               | 250             | -75.00%                              |
| Small Equipment                                 | 53522  | 41,151         | 44,057         | 15,816         | 35,000          | 34,600          | 34,600            | 20,000          | 20,000            | 20,000          | -42.86%                              |
| Medical Supplies                                | 53524  | 78             | 224            | 80             | 1,000           | 1,000           | 309               | 600             | 600               | 600             | -40.00%                              |
| Motor Fuel                                      | 53548  | 16,330         | 14,748         | 9,566          | 19,000          | 19,000          | 15,446            | 19,000          | 19,000            | 19,000          | 0.00%                                |
| Operating Licenses Fees                         | 53553  | 320            | 285            | 136            | 950             | 950             | 310               | 500             | 500               | 500             | -47.37%                              |
| Bad Debts Expense                               | 53561  | 0              | 393            | 13             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Miscellaneous                             | 53568  | 1,200          | 1,210          | 2,300          | 2,400           | 2,400           | 1,200             | 2,400           | 2,400             | 2,400           | 0.00%                                |
| Employee Benefit Taxable Other                  | 53578  | 0              | 37             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology                      | 53580  | 29,410         | 26,562         | 40,860         | 20,000          | 20,000          | 20,000            | 30,000          | 30,000            | 30,000          | 50.00%                               |
| CoVid Expenditures                              | 53999  | 0              | 0              | 8,491          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Motor Fuel                                      | 73548  | 1,696          | 1,527          | 836            | 2,000           | 2,000           | 1,414             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| <b>Operating Subtotal:</b>                      |        | <b>105,709</b> | <b>114,525</b> | <b>99,162</b>  | <b>108,025</b>  | <b>107,625</b>  | <b>99,089</b>     | <b>110,050</b>  | <b>110,050</b>    | <b>110,050</b>  | <b>1.87%</b>                         |
| <b>Repairs &amp; Maint:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Buildings                           | 54020  | 330            | 2,093          | 460            | 6,000           | 6,000           | 2,500             | 2,500           | 2,500             | 2,500           | -58.33%                              |
| Maintenance Equipment                           | 54022  | 6,043          | 6,393          | 3,089          | 7,000           | 7,000           | 3,089             | 7,000           | 7,000             | 7,000           | 0.00%                                |
| Equipment Repairs                               | 54029  | 4,554          | 0              | 0              | 5,000           | 5,000           | 2,000             | 1,000           | 1,000             | 1,000           | -80.00%                              |
| Maintenance Vehicles                            | 74023  | 6,697          | 4,910          | 6,999          | 7,000           | 7,000           | 6,545             | 7,000           | 7,000             | 7,000           | 0.00%                                |
| Technology Repair and Maintain                  | 74029  | 17,094         | 17,556         | 17,886         | 18,876          | 18,876          | 18,876            | 14,487          | 14,487            | 14,487          | -23.25%                              |
| <b>Repairs &amp; Maint Subtotal:</b>            |        | <b>34,719</b>  | <b>30,952</b>  | <b>28,434</b>  | <b>43,876</b>   | <b>43,876</b>   | <b>33,010</b>     | <b>31,987</b>   | <b>31,987</b>     | <b>31,987</b>   | <b>-27.10%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 210 - Administrative Services</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Utilities:</b>                               |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Refuse Collection                               | 54703  | 1,903            | 1,703            | 2,004            | 2,200            | 2,200            | 1,975             | 2,200            | 2,200             | 2,200            | 0.00%                                |
| <b>Utilities Subtotal:</b>                      |        | <b>1,903</b>     | <b>1,703</b>     | <b>2,004</b>     | <b>2,200</b>     | <b>2,200</b>     | <b>1,975</b>      | <b>2,200</b>     | <b>2,200</b>      | <b>2,200</b>     | <b>0.00%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical and Dental                              | 55000  | 3,349            | 3,374            | 1,179            | 4,000            | 4,000            | 1,762             | 3,500            | 3,500             | 3,500            | -12.50%                              |
| Vehicle Repairs                                 | 55005  | 1,245            | 1,349            | 1,638            | 2,000            | 2,000            | 1,762             | 2,000            | 2,000             | 2,000            | 0.00%                                |
| Data Processing                                 | 55013  | 51,106           | 64,114           | 26,243           | 61,000           | 61,000           | 31,000            | 36,500           | 36,500            | 36,500           | -40.16%                              |
| Professional Service                            | 55014  | 1,545            | 22,726           | 33,974           | 20,000           | 20,000           | 5,000             | 2,500            | 2,500             | 2,500            | -87.50%                              |
| Other Contract Serv                             | 55030  | 0                | 0                | 10,000           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Interpreter                                     | 55041  | 982              | 386              | 70               | 500              | 500              | 250               | 500              | 500               | 500              | 0.00%                                |
| <b>Contractual Services Subtotal:</b>           |        | <b>58,227</b>    | <b>91,949</b>    | <b>73,104</b>    | <b>87,500</b>    | <b>87,500</b>    | <b>39,774</b>     | <b>45,000</b>    | <b>45,000</b>     | <b>45,000</b>    | <b>-48.57%</b>                       |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                             | 76000  | 164,208          | 99,732           | 103,716          | 150,995          | 150,995          | 150,995           | 183,536          | 183,536           | 183,536          | 21.55%                               |
| <b>Insurance Expenses Subtotal:</b>             |        | <b>164,208</b>   | <b>99,732</b>    | <b>103,716</b>   | <b>150,995</b>   | <b>150,995</b>   | <b>150,995</b>    | <b>183,536</b>   | <b>183,536</b>    | <b>183,536</b>   | <b>21.55%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                   |        | <b>611,374</b>   | <b>594,553</b>   | <b>572,144</b>   | <b>744,796</b>   | <b>745,573</b>   | <b>639,733</b>    | <b>799,314</b>   | <b>799,314</b>    | <b>799,314</b>   | <b>7.32%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                           |        | <b>3,267,463</b> | <b>3,324,741</b> | <b>3,310,906</b> | <b>3,636,333</b> | <b>3,637,510</b> | <b>3,042,620</b>  | <b>3,313,060</b> | <b>3,370,857</b>  | <b>3,370,857</b> | <b>-7.30%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Administrative Services Net/(Levy):</b>      |        | <b>6,164,271</b> | <b>5,491,817</b> | <b>5,434,743</b> | <b>1,366,392</b> | <b>1,365,215</b> | <b>1,959,863</b>  | <b>1,699,740</b> | <b>1,641,943</b>  | <b>1,641,943</b> | <b>20.17%</b>                        |

## **SIGNIFICANT CHANGES FROM 2021 ADOPTED - BEHAVIORAL HEALTH SERVICES DIVISION**

### **MISSION STATEMENT**

To develop a comprehensive range of services offering continuity of care for persons with substance use disorder and/or mental illness. These services shall focus on prevention, community based treatment and shall strive to enhance the individual's independence and recovery. Services are provided based on individual needs, utilizing the most normalized, cost efficient and least restrictive settings whenever possible.

### **HIGHLIGHTS**

The Behavioral Health Division shows a budget-to-budget levy decrease of \$363,443 or 4.6%. Labor is increasing \$559,128 per wage and fringe figures provided by the Human Resources Department. Two project positions are reclassified as permanent, one position has been reclassified from AODA Supervisor to Justice Program Clinical Supervisor, and a Deputy Division Manager position has been added. Additionally, in conjunction with the County Executive and the District Attorney support, 3 additional positions are in this budget for a new program targeting persons with substance use disorders who are also involved with the justice system. Budgeted labor costs for these positions is \$223,829. The Other Operating Expenses category has been reduced by \$342,385 or 5.6%. The Residential Inpatient AODA line item reflects a reduction of \$200,000. This is primarily due to a new Medical Assistance benefit that provides reimbursement directly to facilities that offer substance use disorder treatment with counties responsible for payment of room and board only.

Additionally, this budget includes a \$584,936 or 8.4% increase in revenues. This is based on historical Medical Assistance reimbursement rates and an increase in opioid grant funding.

Staffing changes in the 2022 budget include the conversion of 2 Case Manager project positions to regular, permanent positions to support the Connect program in conjunction with the DA's office. New positions included in this budget are the Deputy Division Manager and positions to support the new justice clinical program: Administrative Associate II, Peer Support Specialist, and AODA Counselor.

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 230 - Behavioral Health</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medicaid Title 19                         | 42000  | 0                | 0                | 0                | 0                | 0                | 64,039            | 0                | 0                 | 0                | 0.00%                                |
| MA Comprehensive Comm Serv                | 42102  | 1,570,119        | 1,949,837        | 2,539,281        | 1,850,000        | 1,850,000        | 1,741,353         | 2,450,000        | 2,450,000         | 2,450,000        | 32.43%                               |
| MA Crisis MH Srvs                         | 42104  | 466,377          | 410,937          | 393,275          | 445,000          | 445,000          | 299,823           | 445,000          | 445,000           | 445,000          | 0.00%                                |
| BCA State                                 | 42108  | 0                | 0                | 0                | 100,000          | 100,000          | 0                 | 0                | 0                 | 0                | -100.00%                             |
| OPIOID State Targeted Response            | 42125  | 148,738          | 167,355          | 398,334          | 400,000          | 400,000          | 400,000           | 425,000          | 425,000           | 425,000          | 6.25%                                |
| Substance Abuse Block Grant Su            | 42127  | 0                | 0                | 86,494           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Block Grnt AODA                           | 42128  | 252,577          | 253,212          | 253,027          | 366,889          | 366,889          | 366,889           | 300,000          | 300,000           | 300,000          | -18.23%                              |
| Block Grant MI                            | 42130  | 88,961           | 101,886          | 165,936          | 83,961           | 83,961           | 83,961            | 100,000          | 100,000           | 100,000          | 19.10%                               |
| Community Mental Health                   | 42133  | 834,687          | 834,687          | 834,687          | 884,687          | 884,687          | 884,687           | 834,687          | 834,687           | 834,687          | -5.65%                               |
| Non Resident                              | 42134  | 0                | 0                | 18,687           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Coordinated Services Team Init            | 42135  | 60,000           | 60,000           | 60,000           | 60,000           | 60,000           | 60,000            | 60,000           | 60,000            | 60,000           | 0.00%                                |
| IMD Rebalancing Initiative                | 42139  | 123,641          | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| MA Targeted Case Mgmt                     | 42204  | 20,347           | 25,894           | 46,744           | 30,000           | 30,000           | 58,671            | 45,000           | 45,000            | 45,000           | 50.00%                               |
| MA CSP Funds                              | 42206  | 304,067          | 321,119          | 365,760          | 310,000          | 310,000          | 372,397           | 300,000          | 300,000           | 300,000          | -3.23%                               |
| MA Community Recovery                     | 42207  | 0                | 16,053           | 9,464            | 0                | 0                | 18                | 0                | 0                 | 0                | 0.00%                                |
| MA Outpatient                             | 42210  | 273,618          | 304,325          | 308,484          | 310,000          | 310,000          | 350,000           | 310,000          | 328,000           | 328,000          | 5.81%                                |
| MA Inpatient                              | 42212  | 143,205          | 204,657          | 188,138          | 201,000          | 201,000          | 194,298           | 200,000          | 200,000           | 200,000          | -0.50%                               |
| WI Law Foundation Grant- Teen             | 42215  | 0                | 2,200            | 1,200            | 2,000            | 2,000            | 2,000             | 0                | 0                 | 0                | -100.00%                             |
| Intoxicated Driver Program                | 42218  | 39,340           | 0                | 0                | 30,000           | 30,000           | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Wis MA Cost Reporting WIMCR               | 42226  | 0                | 690,546          | 708,355          | 600,000          | 600,000          | 600,000           | 700,000          | 700,000           | 700,000          | 16.67%                               |
| Prior Year Intergovt                      | 42230  | 0                | 5,265            | 250              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| OWI Municipality Fee                      | 42236  | 37,331           | 0                | 0                | 18,000           | 18,000           | 18,000            | 15,000           | 15,000            | 15,000           | -16.67%                              |
| CoVid Revenue                             | 42999  | 0                | 0                | 1,562            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>             |        | <b>4,363,008</b> | <b>5,347,972</b> | <b>6,379,679</b> | <b>5,691,537</b> | <b>5,691,537</b> | <b>5,496,136</b>  | <b>6,184,687</b> | <b>6,202,687</b>  | <b>6,202,687</b> | <b>8.98%</b>                         |



# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 230 - Behavioral Health</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Public Services:</b>                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| OWI Assessment Fees                       | 45030  | 237,500          | 207,510          | 173,165          | 225,000          | 225,000          | 270,936           | 220,000          | 220,000           | 220,000          | -2.22%                               |
| Third Party Insurance                     | 45033  | 535,435          | 714,187          | 591,969          | 600,000          | 600,000          | 992,434           | 600,000          | 603,500           | 603,500          | 0.58%                                |
| Client Cost Shares Fees                   | 45035  | 212,710          | 198,962          | 174,321          | 150,000          | 150,000          | 259,454           | 195,000          | 198,500           | 198,500          | 32.33%                               |
| State Fee Collections                     | 45037  | 122,952          | 213,787          | 151,715          | 120,000          | 120,000          | 185,398           | 120,000          | 120,000           | 120,000          | 0.00%                                |
| Prior Year Contractual                    | 45039  | 6,740            | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Collection Agency                         | 45066  | 102,522          | 96,178           | 114,917          | 100,000          | 100,000          | 162,930           | 100,000          | 100,000           | 100,000          | 0.00%                                |
| <b>Public Services Subtotal:</b>          |        | <b>1,217,859</b> | <b>1,430,624</b> | <b>1,206,087</b> | <b>1,195,000</b> | <b>1,195,000</b> | <b>1,871,152</b>  | <b>1,235,000</b> | <b>1,242,000</b>  | <b>1,242,000</b> | <b>3.93%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Operating Revenue:</b>           |        | <b>5,580,867</b> | <b>6,778,597</b> | <b>7,585,766</b> | <b>6,886,537</b> | <b>6,886,537</b> | <b>7,367,288</b>  | <b>7,419,687</b> | <b>7,444,687</b>  | <b>7,444,687</b> | <b>8.10%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Misc Revenues:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Miscellaneous Revenues              | 48109  | 0                | 9,963            | 0                | 62,600           | 62,600           | 0                 | 89,386           | 89,386            | 89,386           | 42.79%                               |
| <b>Misc Revenues Subtotal:</b>            |        | <b>0</b>         | <b>9,963</b>     | <b>0</b>         | <b>62,600</b>    | <b>62,600</b>    | <b>0</b>          | <b>89,386</b>    | <b>89,386</b>     | <b>89,386</b>    | <b>42.79%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Non-Operating Revenue:</b>       |        | <b>0</b>         | <b>9,963</b>     | <b>0</b>         | <b>62,600</b>    | <b>62,600</b>    | <b>0</b>          | <b>89,386</b>    | <b>89,386</b>     | <b>89,386</b>    | <b>42.79%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue Total:</b>                     |        | <b>5,580,867</b> | <b>6,788,560</b> | <b>7,585,766</b> | <b>6,949,137</b> | <b>6,949,137</b> | <b>7,367,288</b>  | <b>7,509,073</b> | <b>7,534,073</b>  | <b>7,534,073</b> | <b>8.42%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 230 - Behavioral Health</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                             |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                               | 51100  | 5,449,304        | 5,748,092        | 5,893,979        | 6,213,943        | 6,213,943        | 6,052,555         | 6,328,453        | 6,593,778         | 6,593,778        | 6.11%                                |
| Temporary Employees                       | 51101  | 65,339           | 60,866           | 34,650           | 50,000           | 50,000           | 63,863            | 50,000           | 50,000            | 50,000           | 0.00%                                |
| Labor Fringes Match                       | 51102  | 0                | 19,736           | (53,792)         | 0                | 0                | (25,957)          | 0                | 0                 | 0                | 0.00%                                |
| Overtime                                  | 51105  | 11,467           | 13,246           | 13,716           | 12,000           | 12,000           | 6,283             | 12,000           | 12,000            | 12,000           | 0.00%                                |
| Citizen Board Per Diem                    | 51106  | 625              | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Comp Time                                 | 51108  | 80               | 0                | 0                | 0                | 0                | 37                | 0                | 0                 | 0                | 0.00%                                |
| Wage Turnover Savings                     | 51150  | 0                | 0                | 0                | (54,538)         | (54,538)         | 0                 | 0                | (82,026)          | (82,026)         | 50.40%                               |
| Payroll Sundry Account                    | 51190  | 54               | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>                    |        | <b>5,526,868</b> | <b>5,841,941</b> | <b>5,888,552</b> | <b>6,221,405</b> | <b>6,221,405</b> | <b>6,096,781</b>  | <b>6,390,453</b> | <b>6,573,752</b>  | <b>6,573,752</b> | <b>5.66%</b>                         |
| <b>Fringes Benefits:</b>                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                             | 51200  | 389,878          | 411,512          | 421,368          | 480,114          | 480,114          | 409,361           | 488,866          | 509,163           | 509,163          | 6.05%                                |
| Health Insurance                          | 51201  | 1,146,445        | 1,156,250        | 1,188,499        | 1,318,690        | 1,318,690        | 1,222,304         | 1,357,554        | 1,472,124         | 1,472,124        | 11.64%                               |
| Dental Insurance                          | 51202  | 69,113           | 66,903           | 65,118           | 71,078           | 71,078           | 66,350            | 72,006           | 77,441            | 77,441           | 8.95%                                |
| Workers Compensation                      | 51203  | 113,227          | 60,636           | 33,738           | 76,652           | 76,652           | 67,985            | 83,195           | 86,117            | 86,117           | 12.35%                               |
| Unemployment Comp                         | 51204  | 0                | 0                | 1,271            | 0                | 0                | 1,308             | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                             | 51206  | 357,460          | 363,966          | 385,013          | 412,144          | 412,144          | 362,555           | 402,740          | 419,986           | 419,986          | 1.90%                                |
| Fringe Benefits Other                     | 51207  | 28,913           | 29,501           | 29,775           | 36,040           | 36,040           | 31,126            | 35,438           | 36,924            | 36,924           | 2.45%                                |
| Fringe Turnover Savings                   | 51250  | 0                | 0                | 0                | (33,720)         | (33,720)         | 0                 | 0                | (33,976)          | (33,976)         | 0.76%                                |
| <b>Fringes Benefits Subtotal:</b>         |        | <b>2,105,036</b> | <b>2,088,768</b> | <b>2,124,783</b> | <b>2,360,998</b> | <b>2,360,998</b> | <b>2,160,989</b>  | <b>2,439,799</b> | <b>2,567,779</b>  | <b>2,567,779</b> | <b>8.76%</b>                         |
| <b>Total Labor:</b>                       |        | <b>7,631,904</b> | <b>7,930,709</b> | <b>8,013,335</b> | <b>8,582,403</b> | <b>8,582,403</b> | <b>8,257,770</b>  | <b>8,830,252</b> | <b>9,141,531</b>  | <b>9,141,531</b> | <b>6.51%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 230 - Behavioral Health</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                      | 52001  | 29,495         | 30,301         | 17,226         | 36,000          | 36,000          | 27,942            | 40,000          | 40,000            | 40,000          | 11.11%                               |
| Automobile Allowance                      | 52002  | 92,304         | 94,434         | 36,149         | 102,400         | 102,400         | 40,674            | 102,650         | 102,650           | 102,650         | 0.24%                                |
| Commercial Travel                         | 52004  | 1,718          | 343            | 0              | 2,000           | 2,000           | 750               | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Meals                                     | 52005  | 2,108          | 1,669          | 0              | 1,000           | 1,000           | 100               | 1,500           | 1,500             | 1,500           | 50.00%                               |
| Lodging                                   | 52006  | 10,019         | 14,039         | 0              | 15,000          | 15,000          | 5,000             | 15,000          | 15,000            | 15,000          | 0.00%                                |
| Other Travel Exp                          | 52007  | 304            | 688            | 0              | 1,000           | 1,000           | 250               | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Taxable Benefit                           | 52008  | 393            | 867            | 76             | 2,500           | 2,500           | 1,200             | 2,500           | 2,500             | 2,500           | 0.00%                                |
| <b>Travel Subtotal:</b>                   |        | <b>136,340</b> | <b>142,341</b> | <b>53,451</b>  | <b>159,900</b>  | <b>159,900</b>  | <b>75,916</b>     | <b>164,650</b>  | <b>164,650</b>    | <b>164,650</b>  | <b>2.97%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                      |        | <b>136,340</b> | <b>142,341</b> | <b>53,451</b>  | <b>159,900</b>  | <b>159,900</b>  | <b>75,916</b>     | <b>164,650</b>  | <b>164,650</b>    | <b>164,650</b>  | <b>2.97%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                           | 53000  | 142            | 163            | 2,811          | 250             | 250             | 266               | 250             | 250               | 250             | 0.00%                                |
| Computer Software                         | 53006  | 5,124          | 612            | 0              | 6,000           | 6,000           | 2,000             | 6,000           | 6,000             | 6,000           | 0.00%                                |
| Telephone                                 | 53008  | 14,294         | 13,318         | 6,613          | 14,600          | 14,600          | 5,460             | 14,500          | 14,500            | 14,500          | -0.68%                               |
| <b>Office Subtotal:</b>                   |        | <b>19,560</b>  | <b>14,093</b>  | <b>9,424</b>   | <b>20,850</b>   | <b>20,850</b>   | <b>7,726</b>      | <b>20,750</b>   | <b>20,750</b>     | <b>20,750</b>   | <b>-0.48%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                             | 53501  | 1,028          | 716            | 675            | 1,000           | 1,000           | 500               | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Membership Dues                           | 53502  | 13,531         | 19,103         | 10,440         | 15,000          | 15,000          | 9,372             | 15,000          | 15,000            | 15,000          | 0.00%                                |
| Consumer Program Expenses                 | 53510  | 8,647          | 10,062         | 26,864         | 10,000          | 10,000          | 24,310            | 10,350          | 10,350            | 10,350          | 3.50%                                |
| Education Training                        | 53513  | 30             | 6,209          | 0              | 2,000           | 2,000           | 500               | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Consumer Transportation                   | 53514  | 7,959          | 7,797          | 7,398          | 8,000           | 8,000           | 7,973             | 8,000           | 8,000             | 8,000           | 0.00%                                |
| Household Supplies                        | 53516  | 13,231         | 11,494         | 5,673          | 10,000          | 10,000          | 4,286             | 10,000          | 10,000            | 10,000          | 0.00%                                |
| Food                                      | 53520  | 38,726         | 39,500         | 18,575         | 40,000          | 40,000          | 19,390            | 40,000          | 20,000            | 20,000          | -50.00%                              |
| Small Equipment                           | 53522  | 0              | 550            | 7,498          | 3,635           | 3,635           | 1,500             | 3,000           | 3,000             | 3,000           | -17.47%                              |

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 230 - Behavioral Health</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Medical Supplies                          | 53524  | 15,801         | 16,859         | 12,436         | 16,000          | 16,000          | 12,022            | 16,000          | 16,000            | 16,000          | 0.00%                                |
| Motor Fuel                                | 53548  | 31             | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Building Rental                           | 53550  | 72,000         | 79,277         | 14,900         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Operating Licenses Fees                   | 53553  | 12,913         | 16,330         | 16,872         | 15,000          | 15,000          | 7,651             | 15,000          | 15,000            | 15,000          | 0.00%                                |
| Operating Grants                          | 53565  | 53,400         | 58,400         | 53,400         | 53,400          | 53,400          | 53,400            | 53,400          | 53,400            | 53,400          | 0.00%                                |
| Employee Benefit Taxable Other            | 53578  | 70             | 20             | 25             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology                | 53580  | 0              | 2,029          | 1,164          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| CoVid Expenditures                        | 53999  | 0              | 0              | 230            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Food                                      | 73520  | 0              | 0              | 0              | 0               | 0               | 0                 | 0               | 20,000            | 20,000          | 100.00%                              |
| <b>Operating Subtotal:</b>                |        | <b>237,367</b> | <b>268,346</b> | <b>176,150</b> | <b>174,035</b>  | <b>174,035</b>  | <b>140,904</b>    | <b>173,750</b>  | <b>173,750</b>    | <b>173,750</b>  | <b>-0.16%</b>                        |
| <b>Repairs &amp; Maint:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Buildings                     | 54020  | 0              | 0              | 3,558          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>      |        | <b>0</b>       | <b>0</b>       | <b>3,558</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Utilities:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Heat                                      | 54700  | 3,578          | 3,681          | 1,032          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Power and Light                           | 54701  | 9,142          | 7,098          | 1,410          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Water and Sewer                           | 54702  | 6,844          | 8,117          | 2,236          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Utilities Subtotal:</b>                |        | <b>19,565</b>  | <b>18,896</b>  | <b>4,679</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Contractual Services:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Medical and Dental                        | 55000  | 44,240         | 173,458        | 49,451         | 200,000         | 200,000         | 66,175            | 185,000         | 185,000           | 185,000         | -7.50%                               |
| Data Processing                           | 55013  | 1,113          | 968            | 379            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Professional Service                      | 55014  | 190,933        | 187,158        | 170,712        | 195,000         | 195,000         | 164,565           | 195,000         | 195,000           | 195,000         | 0.00%                                |
| Collection Services                       | 55015  | 23,239         | 22,020         | 25,087         | 24,000          | 24,000          | 39,103            | 24,000          | 24,000            | 24,000          | 0.00%                                |
| Other Contract Serv                       | 55030  | 81,709         | 339,231        | 286,543        | 400,000         | 420,950         | 250,468           | 360,000         | 360,000           | 360,000         | -10.00%                              |
| Interpreter                               | 55041  | 22,676         | 17,105         | 15,691         | 20,000          | 20,000          | 12,206            | 20,000          | 20,000            | 20,000          | 0.00%                                |
| Outpatient Services                       | 55059  | 61,086         | 67,798         | 13,453         | 65,000          | 65,000          | 11,705            | 55,000          | 55,000            | 55,000          | -15.38%                              |

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Division - 230 - Behavioral Health</b> |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| General Hospital Psychiatric              | 55060  | 94,167             | 101,860            | 141,744            | 160,000            | 160,000            | 83,510             | 160,000            | 160,000            | 160,000            | 0.00%                                |
| Residential Inpatient AODA                | 55061  | 746,022            | 656,885            | 323,822            | 600,000            | 600,000            | 295,721            | 400,000            | 400,000            | 400,000            | -33.33%                              |
| Specialty Inpatient Hospitals             | 55062  | 1,350,764          | 1,692,902          | 1,561,834          | 1,675,000          | 1,675,000          | 1,619,149          | 1,700,000          | 1,700,000          | 1,700,000          | 1.49%                                |
| Supported Employment                      | 55063  | 20,000             | 20,000             | 20,000             | 20,000             | 20,000             | 20,000             | 20,000             | 20,000             | 20,000             | 0.00%                                |
| Supported Living                          | 55064  | 161,971            | 129,446            | 146,080            | 130,000            | 130,000            | 96,113             | 130,000            | 130,000            | 130,000            | 0.00%                                |
| Comm Based Res Facility                   | 55065  | 1,919,219          | 1,909,937          | 1,350,028          | 2,000,000          | 2,000,000          | 1,256,921          | 1,900,000          | 1,900,000          | 1,900,000          | -5.00%                               |
| Medical Detoxification                    | 55066  | 3,524              | 15,473             | 0                  | 10,000             | 10,000             | 3,000              | 8,000              | 8,000              | 8,000              | -20.00%                              |
| Behavioral Health Unit                    | 55081  | 534,638            | 342,104            | 453,535            | 450,000            | 450,000            | 324,716            | 450,000            | 450,000            | 450,000            | 0.00%                                |
| <b>Contractual Services Subtotal:</b>     |        | <b>5,255,302</b>   | <b>5,676,344</b>   | <b>4,558,358</b>   | <b>5,949,000</b>   | <b>5,969,950</b>   | <b>4,243,352</b>   | <b>5,607,000</b>   | <b>5,607,000</b>   | <b>5,607,000</b>   | <b>-5.75%</b>                        |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Insurance Expenses:</b>                |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Prop Liab Insurance                       | 56000  | 4,320              | 0                  | 0                  | 5,000              | 5,000              | 5,000              | 5,000              | 5,000              | 5,000              | 0.00%                                |
| <b>Insurance Expenses Subtotal:</b>       |        | <b>4,320</b>       | <b>0</b>           | <b>0</b>           | <b>5,000</b>       | <b>5,000</b>       | <b>5,000</b>       | <b>5,000</b>       | <b>5,000</b>       | <b>5,000</b>       | <b>0.00%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Total Other Operating:</b>             |        | <b>5,536,113</b>   | <b>5,977,679</b>   | <b>4,752,169</b>   | <b>6,148,885</b>   | <b>6,169,835</b>   | <b>4,396,982</b>   | <b>5,806,500</b>   | <b>5,806,500</b>   | <b>5,806,500</b>   | <b>-5.57%</b>                        |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Expense Total:</b>                     |        | <b>13,304,358</b>  | <b>14,050,728</b>  | <b>12,818,955</b>  | <b>14,891,188</b>  | <b>14,912,138</b>  | <b>12,730,668</b>  | <b>14,801,402</b>  | <b>15,112,681</b>  | <b>15,112,681</b>  | <b>1.49%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Behavioral Health Net/(Levy):</b>      |        | <b>(7,723,491)</b> | <b>(7,262,168)</b> | <b>(5,233,189)</b> | <b>(7,942,051)</b> | <b>(7,963,001)</b> | <b>(5,363,380)</b> | <b>(7,292,329)</b> | <b>(7,578,608)</b> | <b>(7,578,608)</b> | <b>-4.58%</b>                        |

## **SIGNIFICANT CHANGES FROM 2021 ADOPTED - LONG TERM SUPPORT DIVISION**

### **MISSION STATEMENT**

Long Term Support Division: To develop, promote and provide for supports and services that meet identified outcomes for Winnebago County citizens with long term support needs.

ADRC: The mission of the Aging & Disability Resource Center of Winnebago County is to empower and support seniors, people with disabilities and their families, by providing useful information and finding the help people seek so they may live with dignity and security, and achieve maximum independence and quality of life.

### **HIGHLIGHTS**

The Long Term Support Division shows a budget-to-budget levy decrease of \$19,963 or 0.6%.

Budgeted revenues are \$357,762 or 6.6% above the 2021 adopted budget. This represents anticipated levels of State funding for ADRC, Adult Protective Services and Children's' Long Term Support. Labor expenses increased by \$189,921 or 7.1% which reflects wage and fringe estimates from the Human Resources Department and 2 support positions being moved from the Administration Division to the Long Term Support Division to be consistent with the division's table of organization. There is a decrease in the Administration Division labor budget as an offset. The travel budget has increased as pre-pandemic levels of activity are expected to resume in 2022. Other operating expenses have increased by \$144,478 in the 2022 proposed budget. These are increases in budgets supporting children and adults eligible for a variety of assistance. These increases are revenue-offset.

There are no staffing changes requested in the 2022 budget.

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 240 - Long Term Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Grantor Agencies                    | 42019  | 0                | 0                | 1,000            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| State Pharmact Asst Prg SPAP              | 42100  | 11,963           | 9,727            | 0                | 9,700            | 9,700            | 0                 | 9,700            | 9,700             | 9,700            | 0.00%                                |
| CLTS - Childrens Waiver                   | 42106  | 2,576,807        | 2,983,066        | 3,320,694        | 928,145          | 928,145          | 1,091,182         | 1,027,000        | 1,027,000         | 1,027,000        | 10.65%                               |
| Aging Dis Resource Ctr ADRC               | 42112  | 1,825,045        | 1,971,112        | 1,989,451        | 1,860,000        | 1,860,000        | 2,055,441         | 2,033,438        | 2,033,438         | 2,033,438        | 9.32%                                |
| Adult Protective Service APS              | 42114  | 144,966          | 144,966          | 144,966          | 144,966          | 144,966          | 144,966           | 200,053          | 200,053           | 200,053          | 38.00%                               |
| IIIE Grant                                | 42116  | 20,606           | 34,541           | 117,652          | 60,000           | 60,000           | 146,077           | 70,000           | 70,000            | 70,000           | 16.67%                               |
| Elderly Handicapped 85.21                 | 42118  | 380,912          | 388,663          | 435,392          | 390,000          | 390,000          | 441,016           | 440,000          | 440,000           | 440,000          | 12.82%                               |
| Birth to Three                            | 42122  | 300,856          | 300,856          | 344,657          | 351,548          | 351,548          | 351,548           | 400,000          | 400,000           | 400,000          | 13.78%                               |
| State Hlth Insur Asst Prg SHIP            | 42126  | 4,308            | 4,308            | 3,829            | 4,300            | 4,300            | 3,829             | 4,000            | 4,000             | 4,000            | -6.98%                               |
| Alz Family Caregiver                      | 42152  | 55,183           | 61,673           | 64,198           | 64,505           | 64,505           | 32,977            | 64,200           | 64,200            | 64,200           | -0.47%                               |
| Elder Abuse                               | 42160  | 20,810           | 28,430           | 48,861           | 48,861           | 48,861           | 6,413             | 48,861           | 48,861            | 48,861           | 0.00%                                |
| Children Community Option                 | 42163  | 633,350          | 634,079          | 633,350          | 633,350          | 633,350          | 633,350           | 633,350          | 633,350           | 633,350          | 0.00%                                |
| IIID Grant                                | 42172  | 11,124           | 11,068           | 13,144           | 11,068           | 11,068           | 11,068            | 11,100           | 11,100            | 11,100           | 0.29%                                |
| SS MultiPurpose                           | 42190  | 134,735          | 134,343          | 141,946          | 134,000          | 134,000          | 134,000           | 134,000          | 134,000           | 134,000          | 0.00%                                |
| Nutr Congregate C1                        | 42192  | 221,152          | 214,675          | 50,145           | 220,000          | 220,000          | 220,000           | 220,000          | 220,000           | 220,000          | 0.00%                                |
| Nutr Home Delv C2                         | 42194  | 104,296          | 106,043          | 433,529          | 107,000          | 107,000          | 107,000           | 107,000          | 107,000           | 107,000          | 0.00%                                |
| Nutr Services Incent Prog                 | 42196  | 85,143           | 88,332           | 86,499           | 89,000           | 89,000           | 89,000            | 87,000           | 87,000            | 87,000           | -2.25%                               |
| State Senior Comm                         | 42198  | 9,859            | 9,859            | 9,859            | 9,859            | 9,859            | 9,859             | 9,859            | 9,859             | 9,859            | 0.00%                                |
| Benefit Specialist                        | 42200  | 33,438           | 33,438           | 0                | 33,438           | 33,438           | 33,438            | 0                | 0                 | 0                | -100.00%                             |
| Transportation Aid                        | 42202  | 234,251          | 255,527          | 210,486          | 260,000          | 260,000          | 210,486           | 220,000          | 220,000           | 220,000          | -15.38%                              |
| MA Targeted Case Mgmt                     | 42204  | 79,052           | 51,846           | 53,688           | 21,000           | 21,000           | 28,026            | 19,000           | 19,000            | 19,000           | -9.52%                               |
| Prior Year Intergovt                      | 42230  | 326,648          | 331,887          | 273,105          | 0                | 0                | 98,403            | 0                | 0                 | 0                | 0.00%                                |
| Med Impv Patient Prv Act MIPPA            | 42240  | 9,040            | 9,959            | 10,227           | 9,959            | 9,959            | 9,205             | 10,000           | 10,000            | 10,000           | 0.41%                                |
| CoVid Revenue                             | 42999  | 0                | 0                | 515              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>             |        | <b>7,223,544</b> | <b>7,808,398</b> | <b>8,387,192</b> | <b>5,390,699</b> | <b>5,390,699</b> | <b>5,857,284</b>  | <b>5,748,561</b> | <b>5,748,561</b>  | <b>5,748,561</b> | <b>6.64%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 240 - Long Term Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Public Services:</b>                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Fees                                | 45002  | 3,745            | 600              | 550              | 600              | 600              | 350               | 500              | 500               | 500              | -16.67%                              |
| Client Cost Shares Fees                   | 45035  | 2,115            | 1                | (8)              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Public Services Subtotal:</b>          |        | <b>5,860</b>     | <b>601</b>       | <b>542</b>       | <b>600</b>       | <b>600</b>       | <b>350</b>        | <b>500</b>       | <b>500</b>        | <b>500</b>       | <b>-16.67%</b>                       |
| <b>Interfund Revenue:</b>                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Grant Revenue Allocation                  | 62000  | (557,955)        | (567,058)        | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b>        |        | <b>(557,955)</b> | <b>(567,058)</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>           |        | <b>6,671,449</b> | <b>7,241,941</b> | <b>8,387,734</b> | <b>5,391,299</b> | <b>5,391,299</b> | <b>5,857,634</b>  | <b>5,749,061</b> | <b>5,749,061</b>  | <b>5,749,061</b> | <b>6.64%</b>                         |
| <b>Misc Revenues:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Miscellaneous Revenues              | 48109  | 0                | 0                | 16               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>            |        | <b>0</b>         | <b>0</b>         | <b>16</b>        | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b>       |        | <b>0</b>         | <b>0</b>         | <b>16</b>        | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Revenue Total:</b>                     |        | <b>6,671,449</b> | <b>7,241,941</b> | <b>8,387,750</b> | <b>5,391,299</b> | <b>5,391,299</b> | <b>5,857,634</b>  | <b>5,749,061</b> | <b>5,749,061</b>  | <b>5,749,061</b> | <b>6.64%</b>                         |



# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 240 - Long Term Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                             |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                               | 51100  | 1,737,995        | 1,829,061        | 1,855,193        | 1,874,559        | 1,874,559        | 1,951,957         | 2,026,425        | 2,026,425         | 2,026,425        | 8.10%                                |
| Temporary Employees                       | 51101  | 7,575            | 0                | 2,126            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Labor Fringes Match                       | 51102  | 0                | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Overtime                                  | 51105  | 1,518            | 356              | 2,229            | 500              | 500              | 605               | 500              | 500               | 500              | 0.00%                                |
| Comp Time                                 | 51108  | 0                | 0                | 0                | 0                | 0                | 271               | 0                | 0                 | 0                | 0.00%                                |
| Wage Turnover Savings                     | 51150  | 0                | 0                | 0                | (12,482)         | (12,482)         | 0                 | 0                | (27,162)          | (27,162)         | 117.61%                              |
| <b>Wages Subtotal:</b>                    |        | <b>1,747,087</b> | <b>1,829,417</b> | <b>1,859,548</b> | <b>1,862,577</b> | <b>1,862,577</b> | <b>1,952,833</b>  | <b>2,026,925</b> | <b>1,999,763</b>  | <b>1,999,763</b> | <b>7.37%</b>                         |
| <b>Fringes Benefits:</b>                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                             | 51200  | 125,653          | 132,160          | 134,074          | 143,444          | 143,444          | 132,311           | 155,060          | 155,060           | 155,060          | 8.10%                                |
| Health Insurance                          | 51201  | 436,873          | 461,573          | 476,858          | 479,240          | 479,240          | 487,870           | 511,048          | 511,048           | 511,048          | 6.64%                                |
| Dental Insurance                          | 51202  | 26,136           | 26,799           | 28,456           | 28,567           | 28,567           | 28,830            | 30,002           | 30,002            | 30,002           | 5.02%                                |
| Workers Compensation                      | 51203  | 32,207           | 17,719           | 10,313           | 22,205           | 22,205           | 20,169            | 24,094           | 24,094            | 24,094           | 8.51%                                |
| Unemployment Comp                         | 51204  | 0                | 0                | 199              | 0                | 0                | 959               | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                             | 51206  | 116,441          | 118,435          | 125,062          | 126,565          | 126,565          | 119,323           | 131,749          | 131,749           | 131,749          | 4.10%                                |
| Fringe Benefits Other                     | 51207  | 9,884            | 9,739            | 10,052           | 10,874           | 10,874           | 9,931             | 11,350           | 11,350            | 11,350           | 4.38%                                |
| Fringe Turnover Savings                   | 51250  | 0                | 0                | 0                | (11,578)         | (11,578)         | 0                 | 0                | (11,251)          | (11,251)         | -2.82%                               |
| <b>Fringes Benefits Subtotal:</b>         |        | <b>747,195</b>   | <b>766,425</b>   | <b>785,013</b>   | <b>799,317</b>   | <b>799,317</b>   | <b>799,393</b>    | <b>863,303</b>   | <b>852,052</b>    | <b>852,052</b>   | <b>6.60%</b>                         |
| <b>Total Labor:</b>                       |        | <b>2,494,282</b> | <b>2,595,842</b> | <b>2,644,560</b> | <b>2,661,894</b> | <b>2,661,894</b> | <b>2,752,226</b>  | <b>2,890,228</b> | <b>2,851,815</b>  | <b>2,851,815</b> | <b>7.13%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 240 - Long Term Support</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                      | 52001  | 4,338          | 2,551          | 1,405          | 4,000           | 4,000           | 1,754             | 3,000           | 3,000             | 3,000           | -25.00%                              |
| Automobile Allowance                      | 52002  | 41,076         | 42,187         | 11,431         | 37,000          | 37,000          | 11,478            | 42,000          | 42,000            | 42,000          | 13.51%                               |
| Meals                                     | 52005  | 888            | 273            | 0              | 400             | 400             | 200               | 400             | 400               | 400             | 0.00%                                |
| Lodging                                   | 52006  | 1,913          | 842            | 0              | 1,500           | 1,500           | 500               | 1,000           | 1,000             | 1,000           | -33.33%                              |
| Other Travel Exp                          | 52007  | 81             | 52             | 0              | 100             | 100             | 25                | 100             | 100               | 100             | 0.00%                                |
| Taxable Benefit                           | 52008  | 66             | 318            | 63             | 600             | 600             | 300               | 500             | 500               | 500             | -16.67%                              |
| <b>Travel Subtotal:</b>                   |        | <b>48,361</b>  | <b>46,222</b>  | <b>12,900</b>  | <b>43,600</b>   | <b>43,600</b>   | <b>14,257</b>     | <b>47,000</b>   | <b>47,000</b>     | <b>47,000</b>   | <b>7.80%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                      |        | <b>48,361</b>  | <b>46,222</b>  | <b>12,900</b>  | <b>43,600</b>   | <b>43,600</b>   | <b>14,257</b>     | <b>47,000</b>   | <b>47,000</b>     | <b>47,000</b>   | <b>7.80%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                           | 53000  | 791            | 169            | 987            | 500             | 500             | 492               | 1,000           | 1,000             | 1,000           | 100.00%                              |
| Print Duplicate                           | 53003  | 43             | 38             | 0              | 40              | 40              | 40                | 50              | 50                | 50              | 25.00%                               |
| Telephone                                 | 53008  | 1,377          | 1,502          | 1,672          | 1,500           | 1,500           | 1,690             | 1,700           | 1,700             | 1,700           | 13.33%                               |
| <b>Office Subtotal:</b>                   |        | <b>2,211</b>   | <b>1,709</b>   | <b>2,659</b>   | <b>2,040</b>    | <b>2,040</b>    | <b>2,222</b>      | <b>2,750</b>    | <b>2,750</b>      | <b>2,750</b>    | <b>34.80%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                               | 53500  | 11,716         | 6,966          | 2,011          | 8,000           | 8,000           | 3,377             | 7,000           | 7,000             | 7,000           | -12.50%                              |
| Subscriptions                             | 53501  | 0              | 0              | 50             | 0               | 0               | 50                | 0               | 0                 | 0               | 0.00%                                |
| Membership Dues                           | 53502  | 1,264          | 1,703          | 1,047          | 1,500           | 1,500           | 599               | 1,200           | 1,200             | 1,200           | -20.00%                              |
| Publish Legal Notices                     | 53503  | 23             | 147            | 262            | 150             | 150             | 75                | 200             | 200               | 200             | 33.33%                               |
| Registration Tuition Other                | 53509  | 0              | 10             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Consumer Program Expenses                 | 53510  | 61,065         | 56,749         | 94,308         | 60,000          | 60,000          | 18,384            | 80,000          | 80,000            | 80,000          | 33.33%                               |
| Consumer Outreach                         | 53511  | 161,514        | 173,324        | 141,302        | 152,000         | 152,000         | 137,194           | 155,000         | 155,000           | 155,000         | 1.97%                                |

## Winnebago County

### Budget Detail - 2022

| Description                               | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 240 - Long Term Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Consumer Transportation                   | 53514  | 27,543           | 37,830           | 28,340           | 0                | 0                | 1,354             | 400              | 400               | 400              | 100.00%                              |
| Food                                      | 53520  | 94               | 191              | 18               | 200              | 200              | 100               | 200              | 200               | 200              | 0.00%                                |
| Small Equipment                           | 53522  | 0                | 823              | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Automobile Allowance-Other                | 53538  | 7,629            | 6,498            | 4,469            | 8,000            | 8,000            | 5,767             | 7,500            | 7,500             | 7,500            | -6.25%                               |
| Meals Other                               | 53541  | 20               | 75               | 33               | 100              | 100              | 24                | 100              | 100               | 100              | 0.00%                                |
| Lodging Other                             | 53542  | 0                | 82               | 0                | 100              | 100              | 0                 | 100              | 100               | 100              | 0.00%                                |
| Auto Allowance Taxable                    | 53546  | 21,408           | 20,421           | 13,885           | 23,000           | 23,000           | 17,321            | 22,000           | 22,000            | 22,000           | -4.35%                               |
| Operating Grants                          | 53565  | 5,608            | 12,752           | 41,009           | 8,715            | 8,715            | 21,312            | 8,750            | 8,750             | 8,750            | 0.40%                                |
| Family Care Contribution                  | 53567  | 1,594,624        | 1,594,624        | 1,594,624        | 1,594,624        | 1,594,624        | 1,594,624         | 1,594,624        | 1,594,624         | 1,594,624        | 0.00%                                |
| Employee Benefit Taxable Other            | 53578  | 0                | 8                | 50               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Maintenance of Effort                     | 53579  | 0                | 0                | 0                | 793,725          | 793,725          | 793,725           | 793,725          | 793,725           | 793,725          | 0.00%                                |
| Small Equipment Technology                | 53580  | 1,464            | 178              | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| CoVid Expenditures                        | 53999  | 0                | 0                | 44               | 0                | 0                | 2,000             | 0                | 0                 | 0                | 0.00%                                |
| <b>Operating Subtotal:</b>                |        | <b>1,893,970</b> | <b>1,912,381</b> | <b>1,921,452</b> | <b>2,650,114</b> | <b>2,650,114</b> | <b>2,595,906</b>  | <b>2,670,799</b> | <b>2,670,799</b>  | <b>2,670,799</b> | <b>0.78%</b>                         |
| <b>Contractual Services:</b>              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical and Dental                        | 55000  | 60,082           | 66,446           | 65,409           | 67,000           | 67,000           | 49,555            | 67,000           | 67,000            | 67,000           | 0.00%                                |
| Professional Service                      | 55014  | 20,654           | 76,240           | 83,535           | 100,000          | 100,000          | 81,710            | 60,000           | 60,000            | 60,000           | -40.00%                              |
| Community Residential Svcs                | 55021  | 273,863          | 87,772           | 106,498          | 98,080           | 98,080           | 73,043            | 50,000           | 50,000            | 50,000           | -49.02%                              |
| Community Treatment                       | 55022  | 89,404           | 80,475           | 8,224            | 0                | 0                | 0                 | 1,000            | 1,000             | 1,000            | 100.00%                              |
| Supportive Home Care                      | 55023  | 268,316          | 500,892          | 780,013          | 98,080           | 98,080           | 110,847           | 120,000          | 120,000           | 120,000          | 22.35%                               |
| Work related and Day Services             | 55024  | 276,357          | 89,903           | 875              | 0                | 0                | 0                 | 1,000            | 1,000             | 1,000            | 100.00%                              |
| Specialized Transportation                | 55027  | 790,406          | 839,046          | 933,268          | 845,000          | 845,000          | 961,339           | 942,866          | 942,866           | 942,866          | 11.58%                               |
| Other Contract Serv                       | 55030  | 0                | 0                | 2,419            | 0                | 0                | 0                 | 3,000            | 3,000             | 3,000            | 100.00%                              |
| Interpreter                               | 55041  | 11,339           | 15,498           | 7,917            | 10,000           | 10,000           | 4,685             | 9,000            | 9,000             | 9,000            | -10.00%                              |
| Nutrition Programs                        | 55053  | 1,231,025        | 1,263,584        | 1,254,014        | 1,265,000        | 1,265,000        | 1,202,556         | 1,285,000        | 1,285,000         | 1,285,000        | 1.58%                                |
| Specialty Inpatient Hospitals             | 55062  | 0                | 54,880           | 121,764          | 0                | 0                | 79,794            | 0                | 0                 | 0                | 0.00%                                |

# Winnebago County

## Budget Detail - 2022

| Description                               | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Division - 240 - Long Term Support</b> |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Supported Living                          | 55064  | 2,487,992          | 2,640,266          | 2,617,196          | 416,840            | 416,840            | 526,163            | 474,217            | 474,217            | 474,217            | 13.76%                               |
| Birth 3 Early Intervention                | 55067  | 745,193            | 743,032            | 765,640            | 740,000            | 740,000            | 791,710            | 740,000            | 740,000            | 740,000            | 0.00%                                |
| Contracted Case Mgmt                      | 55068  | 0                  | 34,998             | 265,146            | 0                  | 0                  | 3,733              | 0                  | 0                  | 0                  | 0.00%                                |
| Prior Year Community Treatment            | 55080  | 4,678              | 12,971             | 8,373              | 0                  | 0                  | 0                  | 10,000             | 10,000             | 10,000             | 100.00%                              |
| <b>Contractual Services Subtotal:</b>     |        | <b>6,259,310</b>   | <b>6,506,003</b>   | <b>7,020,291</b>   | <b>3,640,000</b>   | <b>3,640,000</b>   | <b>3,885,135</b>   | <b>3,763,083</b>   | <b>3,763,083</b>   | <b>3,763,083</b>   | <b>3.38%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Total Other Operating:</b>             |        | <b>8,155,491</b>   | <b>8,420,094</b>   | <b>8,944,402</b>   | <b>6,292,154</b>   | <b>6,292,154</b>   | <b>6,483,263</b>   | <b>6,436,632</b>   | <b>6,436,632</b>   | <b>6,436,632</b>   | <b>2.30%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Expense Total:</b>                     |        | <b>10,698,134</b>  | <b>11,062,158</b>  | <b>11,601,862</b>  | <b>8,997,648</b>   | <b>8,997,648</b>   | <b>9,249,746</b>   | <b>9,373,860</b>   | <b>9,335,447</b>   | <b>9,335,447</b>   | <b>3.75%</b>                         |
|   |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Long Term Support Net/(Levy):</b>      |        | <b>(4,026,686)</b> | <b>(3,820,217)</b> | <b>(3,214,112)</b> | <b>(3,606,349)</b> | <b>(3,606,349)</b> | <b>(3,392,112)</b> | <b>(3,624,799)</b> | <b>(3,586,386)</b> | <b>(3,586,386)</b> | <b>-0.55%</b>                        |

# **SIGNIFICANT CHANGES FROM 2021 ADOPTED - ECONOMIC SUPPORT DIVISION**

## **MISSION STATEMENT**

To provide services and benefits with compassion to all residents of Winnebago County as part of the East Central Income Maintenance Partnership (ECIMP) as promptly, accurately and as efficiently as possible. ECIMP is comprised of Calumet, Green Lake, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara and Winnebago Counties.

## **HIGHLIGHTS**

The Economic Support Division shows a budget-to-budget levy increase of \$134,276 or 28.1%. The revenue budget represents a decrease of \$353,754 due to the elimination of the Energy Assistance grant which is now contracted directly with the State with no change in services available to consumers. Labor costs are increased by \$131,440 or 4.4% per wage and fringe information provided by the Human Resources Department. The travel budget was decreased by \$5800 or 44.3%. There is minimal travel in this division. Operating grants have increased by \$42,000 due to support for Advocap being transferred from the County Executive's budget to the Human Services Department for 2022. Overall, other operating expenses reflect a proposed 2022 budget decrease of \$345,118 or 52.6%. This is primarily due to the Energy Assistance program being moved to the State. There is a corresponding revenue decrease as noted.

There are no staffing changes requested in the 2022 budget.

## Winnebago County

### Budget Detail - 2022

| Description                              | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 250 - Economic Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Fraud Investigation                      | 42136  | 193,658          | 187,322          | 181,836          | 115,588          | 115,588          | 147,454           | 136,053          | 136,053           | 136,053          | 17.71%                               |
| Other State Adjustments                  | 42148  | 2,376            | 400              | 4,651            | 0                | 0                | 8,600             | 4,000            | 4,000             | 4,000            | 100.00%                              |
| Income Maint Admin                       | 42168  | 2,209,343        | 2,250,922        | 2,352,535        | 2,300,000        | 2,300,000        | 2,310,223         | 2,300,000        | 2,300,000         | 2,300,000        | 0.00%                                |
| Low Inc Energy Asst Prg LIEAP            | 42176  | 337,870          | 279,433          | 323,289          | 344,000          | 344,000          | 338,000           | 0                | 0                 | 0                | -100.00%                             |
| Child Care Administration                | 42188  | 451,949          | 431,503          | 387,279          | 435,940          | 435,940          | 401,135           | 411,721          | 411,721           | 411,721          | -5.56%                               |
| Prior Year Intergovt                     | 42230  | 276,022          | 679,967          | 376,376          | 0                | 0                | 78,558            | 0                | 0                 | 0                | 0.00%                                |
| CoVid Revenue                            | 42999  | 0                | 0                | 17,555           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>            |        | <b>3,471,218</b> | <b>3,829,546</b> | <b>3,643,521</b> | <b>3,195,528</b> | <b>3,195,528</b> | <b>3,283,970</b>  | <b>2,851,774</b> | <b>2,851,774</b>  | <b>2,851,774</b> | <b>-10.76%</b>                       |
| <b>Intergov Services:</b>                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Incentives                               | 43009  | 27,308           | 35,648           | 40,805           | 15,000           | 15,000           | 23,936            | 5,000            | 5,000             | 5,000            | -66.67%                              |
| <b>Intergov Services Subtotal:</b>       |        | <b>27,308</b>    | <b>35,648</b>    | <b>40,805</b>    | <b>15,000</b>    | <b>15,000</b>    | <b>23,936</b>     | <b>5,000</b>     | <b>5,000</b>      | <b>5,000</b>     | <b>-66.67%</b>                       |
| <b>Interfund Revenue:</b>                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Grant Revenue Allocation                 | 62000  | (557,652)        | (668,293)        | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b>       |        | <b>(557,652)</b> | <b>(668,293)</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>          |        | <b>2,940,874</b> | <b>3,196,901</b> | <b>3,684,325</b> | <b>3,210,528</b> | <b>3,210,528</b> | <b>3,307,906</b>  | <b>2,856,774</b> | <b>2,856,774</b>  | <b>2,856,774</b> | <b>-11.02%</b>                       |
| <b>Revenue Total:</b>                    |        | <b>2,940,874</b> | <b>3,196,901</b> | <b>3,684,325</b> | <b>3,210,528</b> | <b>3,210,528</b> | <b>3,307,906</b>  | <b>2,856,774</b> | <b>2,856,774</b>  | <b>2,856,774</b> | <b>-11.02%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                              | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 250 - Economic Support</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                              | 51100  | 1,759,833        | 1,858,879        | 1,894,656        | 1,955,138        | 1,955,138        | 1,815,580         | 2,049,233        | 2,049,233         | 2,049,233        | 4.81%                                |
| Temporary Employees                      | 51101  | 3,050            | 3,160            | 3,768            | 4,000            | 4,000            | 5,932             | 4,000            | 4,000             | 4,000            | 0.00%                                |
| Labor Fringes Match                      | 51102  | 0                | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Overtime                                 | 51105  | 63,530           | 50,497           | 31,961           | 50,000           | 50,000           | 9,936             | 50,000           | 50,000            | 50,000           | 0.00%                                |
| Wage Turnover Savings                    | 51150  | 0                | 0                | 0                | (12,995)         | (12,995)         | 0                 | 0                | (29,904)          | (29,904)         | 130.12%                              |
| <b>Wages Subtotal:</b>                   |        | <b>1,826,414</b> | <b>1,912,536</b> | <b>1,930,385</b> | <b>1,996,143</b> | <b>1,996,143</b> | <b>1,831,448</b>  | <b>2,103,233</b> | <b>2,073,329</b>  | <b>2,073,329</b> | <b>3.87%</b>                         |
| <b>Fringes Benefits:</b>                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                            | 51200  | 129,735          | 136,550          | 135,463          | 153,703          | 153,703          | 128,510           | 160,895          | 160,895           | 160,895          | 4.68%                                |
| Health Insurance                         | 51201  | 619,340          | 637,277          | 717,981          | 697,815          | 697,815          | 741,378           | 740,440          | 740,440           | 740,440          | 6.11%                                |
| Dental Insurance                         | 51202  | 35,164           | 36,909           | 38,730           | 38,351           | 38,351           | 40,038            | 40,090           | 40,090            | 40,090           | 4.53%                                |
| Workers Compensation                     | 51203  | 6,020            | 2,870            | 1,616            | 3,564            | 3,564            | 3,242             | 2,650            | 2,650             | 2,650            | -25.65%                              |
| Unemployment Comp                        | 51204  | 0                | 0                | 491              | 0                | 0                | 68                | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                            | 51206  | 121,439          | 123,427          | 128,472          | 134,026          | 134,026          | 121,462           | 135,060          | 135,060           | 135,060          | 0.77%                                |
| Fringe Benefits Other                    | 51207  | 8,934            | 9,684            | 10,120           | 11,342           | 11,342           | 10,552            | 11,475           | 11,475            | 11,475           | 1.17%                                |
| Fringe Turnover Savings                  | 51250  | 0                | 0                | 0                | (14,832)         | (14,832)         | 0                 | 0                | (12,387)          | (12,387)         | -16.48%                              |
| <b>Fringes Benefits Subtotal:</b>        |        | <b>920,632</b>   | <b>946,717</b>   | <b>1,032,873</b> | <b>1,023,969</b> | <b>1,023,969</b> | <b>1,045,250</b>  | <b>1,090,610</b> | <b>1,078,223</b>  | <b>1,078,223</b> | <b>5.30%</b>                         |
| <b>Total Labor:</b>                      |        | <b>2,747,046</b> | <b>2,859,253</b> | <b>2,963,259</b> | <b>3,020,112</b> | <b>3,020,112</b> | <b>2,876,698</b>  | <b>3,193,843</b> | <b>3,151,552</b>  | <b>3,151,552</b> | <b>4.35%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                              | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 250 - Economic Support</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                     | 52001  | 1,509          | 1,696          | 150            | 2,000           | 2,000           | 500               | 1,000           | 1,000             | 1,000           | -50.00%                              |
| Automobile Allowance                     | 52002  | 6,610          | 8,205          | 975            | 9,000           | 9,000           | 1,000             | 5,000           | 5,000             | 5,000           | -44.44%                              |
| Meals                                    | 52005  | 447            | 61             | 0              | 100             | 100             | 25                | 200             | 200               | 200             | 100.00%                              |
| Lodging                                  | 52006  | 410            | 256            | 0              | 1,000           | 1,000           | 200               | 500             | 500               | 500             | -50.00%                              |
| Other Travel Exp                         | 52007  | 95             | 68             | 0              | 100             | 100             | 20                | 100             | 100               | 100             | 0.00%                                |
| Taxable Benefit                          | 52008  | 68             | 434            | 13             | 900             | 900             | 300               | 500             | 500               | 500             | -44.44%                              |
| <b>Travel Subtotal:</b>                  |        | <b>9,139</b>   | <b>10,720</b>  | <b>1,138</b>   | <b>13,100</b>   | <b>13,100</b>   | <b>2,045</b>      | <b>7,300</b>    | <b>7,300</b>      | <b>7,300</b>    | <b>-44.27%</b>                       |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                     |        | <b>9,139</b>   | <b>10,720</b>  | <b>1,138</b>   | <b>13,100</b>   | <b>13,100</b>   | <b>2,045</b>      | <b>7,300</b>    | <b>7,300</b>      | <b>7,300</b>    | <b>-44.27%</b>                       |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Food                                     | 53520  | 52             | 0              | 0              | 100             | 100             | 20                | 300             | 300               | 300             | 200.00%                              |
| Operating Grants                         | 53565  | 10,000         | 10,000         | 20,000         | 10,000          | 10,000          | 29,200            | 10,000          | 52,000            | 52,000          | 420.00%                              |
| COVID Mortgage Assistance                | 53950  | 0              | 0              | 7,670          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Operating Subtotal:</b>               |        | <b>10,052</b>  | <b>10,000</b>  | <b>27,670</b>  | <b>10,100</b>   | <b>10,100</b>   | <b>29,220</b>     | <b>10,300</b>   | <b>52,300</b>     | <b>52,300</b>   | <b>417.82%</b>                       |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Contractual Services:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Medical and Dental                       | 55000  | 100,984        | 76,106         | 52,587         | 60,000          | 60,000          | 60,000            | 53,000          | 53,000            | 53,000          | -11.67%                              |
| Data Processing                          | 55013  | 693            | 413            | 1,914          | 400             | 400             | 404               | 400             | 400               | 400             | 0.00%                                |
| Professional Service                     | 55014  | 0              | 0              | 0              | 0               | 0               | 0                 | 10,000          | 10,000            | 10,000          | 100.00%                              |
| Other Contract Serv                      | 55030  | 88,962         | 107,167        | 85,013         | 131,318         | 131,318         | 74,086            | 85,000          | 85,000            | 85,000          | -35.27%                              |
| Child Care                               | 55036  | 10,084         | 2,528          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Interpreter                              | 55041  | 21,052         | 21,673         | 22,181         | 30,000          | 30,000          | 19,421            | 30,000          | 30,000            | 30,000          | 0.00%                                |
| Contracted Case Mgmt                     | 55068  | 90,000         | 86,800         | 83,600         | 80,000          | 80,000          | 84,000            | 80,000          | 80,000            | 80,000          | 0.00%                                |
| Emergency Energy Services                | 55079  | 333,382        | 274,861        | 319,350        | 344,000         | 344,000         | 344,000           | 0               | 0                 | 0               | -100.00%                             |
| <b>Contractual Services Subtotal:</b>    |        | <b>645,157</b> | <b>569,548</b> | <b>564,646</b> | <b>645,718</b>  | <b>645,718</b>  | <b>581,911</b>    | <b>258,400</b>  | <b>258,400</b>    | <b>258,400</b>  | <b>-59.98%</b>                       |



**Winnebago County****Budget Detail - 2022**

| Description                       | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Division - 250 - Economic Support |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Total Other Operating:            |        | 655,209        | 579,548        | 592,316        | 655,818         | 655,818         | 611,131           | 268,700         | 310,700           | 310,700         | -52.62%                              |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Expense Total:                    |        | 3,411,394      | 3,449,521      | 3,556,712      | 3,689,030       | 3,689,030       | 3,489,874         | 3,469,843       | 3,469,552         | 3,469,552       | -5.95%                               |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Economic Support Net/(Levy):      |        | (470,520)      | (252,620)      | 127,613        | (478,502)       | (478,502)       | (181,968)         | (613,069)       | (612,778)         | (612,778)       | 28.06%                               |

# **SIGNIFICANT CHANGES FROM 2021 ADOPTED - CHILD WELFARE DIVISION**

## **MISSION STATEMENT**

Through active partnering and respectful, trauma sensitive interactions, Child Welfare empowers families to utilize their strengths and overcome barriers to achieve enhanced safety, well-being, resiliency, and self-sufficiency. Child Welfare works together with families to heal and grow through the development of positive, effective skills and healthy interpersonal connections and to provide safe and supportive care for their children.

## **HIGHLIGHTS**

The Child Welfare Division shows a budget-to-budget levy increase of \$268,103 or 3.4%. Revenue is expected to increase by \$302,638 or 4.7% primarily due to anticipated increases in Child Welfare Basic County Allocation (BCA) and Youth Aids funds. Labor is increased by \$747,516 or 11.8%. This reflects support positions moved from the Administration Division to Child Welfare and the creation of the Family Mobile Crisis Team with 2 positions moved from the Behavioral Health Division to Child Welfare. The labor budget is now consistent with the division's table of organization. Wage and fringe information has been provided by the Human Resources Department. The travel budget shows a decrease over the 2021 adopted budget of \$8500 or 3.9%. It is anticipated that some meetings and trainings will continue to be held virtually. Other operating expenses are decreased by \$168,275 or 2.2% in the proposed 2022 budget. Decreases in the Child Foster Care, Family Training Skills and Youth Wrap Around Services line items are being budgeted in part to offset an increase in the Child Residential Care Center line item which has been increased due to costs associated with a child in an out-of-State placement.

There are no staffing changes requested in the 2022 budget.

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 260 - Child Welfare</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                        |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| MA Crisis MH Srvs                     | 42104  | 27,104           | 26,410           | 19,889           | 34,500           | 34,500           | 23,683            | 34,500           | 34,500            | 34,500           | 0.00%                                |
| BCA State                             | 42108  | 0                | 0                | 0                | 3,190,621        | 3,190,621        | 2,388,624         | 3,190,621        | 3,290,621         | 3,290,621        | 3.13%                                |
| State-County Match                    | 42110  | 0                | 0                | 0                | 186,433          | 186,433          | 262,163           | 186,433          | 186,433           | 186,433          | 0.00%                                |
| Early Intervention Grant              | 42138  | 31,700           | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Act 260 Foster Parent                 | 42153  | 0                | 10,261           | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Youth Aids                            | 42154  | 1,626,868        | 1,716,050        | 1,611,182        | 1,700,000        | 1,700,000        | 1,700,000         | 1,800,000        | 1,800,000         | 1,800,000        | 5.88%                                |
| Youth Aids AODA                       | 42156  | 23,854           | 23,780           | 23,780           | 30,000           | 30,000           | 11,890            | 30,000           | 30,000            | 30,000           | 0.00%                                |
| Sex Trafficking                       | 42159  | 0                | 1,983            | 73,347           | 100,000          | 100,000          | 139,920           | 100,000          | 100,000           | 100,000          | 0.00%                                |
| Safe & Stable Families                | 42164  | 57,103           | 57,103           | 42,597           | 57,000           | 57,000           | 57,103            | 57,000           | 57,000            | 57,000           | 0.00%                                |
| Kinship Care Grant                    | 42166  | 491,532          | 508,387          | 477,377          | 518,000          | 518,000          | 539,801           | 525,000          | 525,000           | 525,000          | 1.35%                                |
| Community Intervention                | 42174  | 100,091          | 103,919          | 80,207           | 80,962           | 80,962           | 80,962            | 100,000          | 125,000           | 125,000          | 54.39%                               |
| Regional Foster Care Training         | 42220  | 1,455            | 974              | 391              | 3,160            | 3,160            | 3,160             | 3,160            | 3,160             | 3,160            | 0.00%                                |
| Prior Year Intergovt                  | 42230  | 0                | 19,684           | 111,518          | 0                | 0                | 142,814           | 0                | 0                 | 0                | 0.00%                                |
| TPR Adoption Federal                  | 42234  | 2,354            | 12,874           | 3,194            | 34,200           | 34,200           | 35,100            | 34,200           | 34,200            | 34,200           | 0.00%                                |
| Post Reunification Program            | 42242  | 173,929          | 43,067           | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Targeted Safety Support Funds         | 42247  | 0                | 0                | 165,616          | 193,900          | 193,900          | 130,100           | 225,000          | 225,000           | 225,000          | 16.04%                               |
| In Home Safety Services               | 42248  | 54,196           | 78,026           | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| CoVid Revenue                         | 42999  | 0                | 0                | 79,319           | 0                | 0                | 7,605             | 0                | 0                 | 0                | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>         |        | <b>2,590,186</b> | <b>2,602,520</b> | <b>2,688,417</b> | <b>6,128,776</b> | <b>6,128,776</b> | <b>5,522,925</b>  | <b>6,285,914</b> | <b>6,410,914</b>  | <b>6,410,914</b> | <b>4.60%</b>                         |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 260 - Child Welfare</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Public Services:</b>               |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Client Cost Shares Fees               | 45035  | 159,034          | 122,205          | 110,928          | 150,000          | 150,000          | 125,518           | 150,000          | 150,000           | 150,000          | 0.00%                                |
| Prior Year Contractual                | 45039  | 32,074           | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Child Support                         | 45041  | 155,902          | 143,346          | 239,598          | 150,000          | 150,000          | 118,431           | 175,000          | 175,000           | 175,000          | 16.67%                               |
| Child Welfare Reimbursement           | 45062  | 180              | 1,050            | 1,289            | 1,500            | 1,500            | 9,168             | 1,500            | 1,500             | 1,500            | 0.00%                                |
| Collection Agency                     | 45066  | 47,508           | 35,931           | 48,012           | 60,000           | 60,000           | 72,694            | 60,000           | 60,000            | 60,000           | 0.00%                                |
| <b>Public Services Subtotal:</b>      |        | <b>394,698</b>   | <b>302,532</b>   | <b>399,827</b>   | <b>361,500</b>   | <b>361,500</b>   | <b>325,811</b>    | <b>386,500</b>   | <b>386,500</b>    | <b>386,500</b>   | <b>6.92%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Operating Revenue:</b>       |        | <b>2,984,884</b> | <b>2,905,052</b> | <b>3,088,243</b> | <b>6,490,276</b> | <b>6,490,276</b> | <b>5,848,736</b>  | <b>6,672,414</b> | <b>6,797,414</b>  | <b>6,797,414</b> | <b>4.73%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Misc Revenues:</b>                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Miscellaneous Revenues          | 48109  | 0                | 16               | 0                | 4,500            | 4,500            | 100               | 0                | 0                 | 0                | -100.00%                             |
| <b>Misc Revenues Subtotal:</b>        |        | <b>0</b>         | <b>16</b>        | <b>0</b>         | <b>4,500</b>     | <b>4,500</b>     | <b>100</b>        | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>-100.00%</b>                      |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Non-Operating Revenue:</b>   |        | <b>0</b>         | <b>16</b>        | <b>0</b>         | <b>4,500</b>     | <b>4,500</b>     | <b>100</b>        | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>-100.00%</b>                      |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue Total:</b>                 |        | <b>2,984,884</b> | <b>2,905,068</b> | <b>3,088,243</b> | <b>6,494,776</b> | <b>6,494,776</b> | <b>5,848,836</b>  | <b>6,672,414</b> | <b>6,797,414</b>  | <b>6,797,414</b> | <b>4.66%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 260 - Child Welfare</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                        |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                         |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                           | 51100  | 4,179,593        | 4,214,306        | 4,369,415        | 4,393,056        | 4,393,056        | 4,783,630         | 5,002,697        | 5,002,697         | 5,002,697        | 13.88%                               |
| Temporary Employees                   | 51101  | 15,979           | 36,196           | 6,566            | 38,000           | 38,000           | 1,595             | 38,000           | 38,000            | 38,000           | 0.00%                                |
| Labor Fringes Match                   | 51102  | 24,773           | (11,284)         | 65,396           | 0                | 0                | 25,957            | 0                | 0                 | 0                | 0.00%                                |
| Overtime                              | 51105  | 29,010           | 28,562           | 10,919           | 31,000           | 31,000           | 18,187            | 40,000           | 40,000            | 40,000           | 29.03%                               |
| Comp Time                             | 51108  | 6,873            | 11,291           | 14,842           | 10,000           | 10,000           | 14,521            | 0                | 0                 | 0                | -100.00%                             |
| Wage Turnover Savings                 | 51150  | 0                | 0                | 0                | (29,613)         | (29,613)         | 0                 | 0                | (67,528)          | (67,528)         | 128.03%                              |
| Payroll Sundry Account                | 51190  | 964              | 337              | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>                |        | <b>4,257,192</b> | <b>4,279,409</b> | <b>4,467,139</b> | <b>4,442,443</b> | <b>4,442,443</b> | <b>4,843,890</b>  | <b>5,080,697</b> | <b>5,013,169</b>  | <b>5,013,169</b> | <b>12.85%</b>                        |
| <b>Fringes Benefits:</b>              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                         | 51200  | 305,854          | 309,883          | 317,900          | 342,116          | 342,116          | 320,000           | 388,677          | 388,677           | 388,677          | 13.61%                               |
| Health Insurance                      | 51201  | 1,012,740        | 1,020,450        | 1,062,624        | 1,162,592        | 1,162,592        | 1,164,633         | 1,250,527        | 1,250,527         | 1,250,527        | 7.56%                                |
| Dental Insurance                      | 51202  | 56,485           | 54,005           | 52,047           | 56,616           | 56,616           | 57,107            | 61,660           | 61,660            | 61,660           | 8.91%                                |
| Workers Compensation                  | 51203  | 74,599           | 42,335           | 25,775           | 57,061           | 57,061           | 52,471            | 64,696           | 64,696            | 64,696           | 13.38%                               |
| Unemployment Comp                     | 51204  | 0                | 0                | 242              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                         | 51206  | 280,128          | 276,749          | 295,130          | 299,294          | 299,294          | 297,569           | 326,602          | 326,602           | 326,602          | 9.12%                                |
| Fringe Benefits Other                 | 51207  | 21,159           | 20,647           | 20,803           | 25,484           | 25,484           | 23,513            | 28,018           | 28,018            | 28,018           | 9.94%                                |
| Fringe Turnover Savings               | 51250  | 0                | 0                | 0                | (27,744)         | (27,744)         | 0                 | 0                | (27,971)          | (27,971)         | 0.82%                                |
| <b>Fringes Benefits Subtotal:</b>     |        | <b>1,750,965</b> | <b>1,724,068</b> | <b>1,774,521</b> | <b>1,915,419</b> | <b>1,915,419</b> | <b>1,915,293</b>  | <b>2,120,180</b> | <b>2,092,209</b>  | <b>2,092,209</b> | <b>9.23%</b>                         |
| <b>Total Labor:</b>                   |        | <b>6,008,157</b> | <b>6,003,477</b> | <b>6,241,660</b> | <b>6,357,862</b> | <b>6,357,862</b> | <b>6,759,183</b>  | <b>7,200,877</b> | <b>7,105,378</b>  | <b>7,105,378</b> | <b>11.76%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 260 - Child Welfare</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                  | 52001  | 12,913         | 11,511         | 10,520         | 22,500          | 22,500          | 6,082             | 20,000          | 20,000            | 20,000          | -11.11%                              |
| Automobile Allowance                  | 52002  | 160,070        | 173,192        | 107,696        | 175,000         | 175,000         | 101,704           | 175,000         | 175,000           | 175,000         | 0.00%                                |
| Meals                                 | 52005  | 3,134          | 1,811          | 66             | 1,000           | 1,000           | 307               | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Lodging                               | 52006  | 8,544          | 10,633         | 1,030          | 15,000          | 15,000          | 1,020             | 10,000          | 10,000            | 10,000          | -33.33%                              |
| Other Travel Exp                      | 52007  | 475            | 155            | 34             | 200             | 200             | 30                | 200             | 200               | 200             | 0.00%                                |
| Taxable Benefit                       | 52008  | 366            | 2,315          | 538            | 3,500           | 3,500           | 458               | 2,500           | 2,500             | 2,500           | -28.57%                              |
| <b>Travel Subtotal:</b>               |        | <b>185,502</b> | <b>199,617</b> | <b>119,882</b> | <b>217,200</b>  | <b>217,200</b>  | <b>109,601</b>    | <b>208,700</b>  | <b>208,700</b>    | <b>208,700</b>  | <b>-3.91%</b>                        |
|                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                  |        | <b>185,502</b> | <b>199,617</b> | <b>119,882</b> | <b>217,200</b>  | <b>217,200</b>  | <b>109,601</b>    | <b>208,700</b>  | <b>208,700</b>    | <b>208,700</b>  | <b>-3.91%</b>                        |
|                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                       | 53000  | 0              | 60             | (488)          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Print Duplicate                       | 53003  | 4              | 8              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Telephone                             | 53008  | 0              | 0              | 1,254          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Telephone Supplies                    | 53009  | 0              | 0              | 16             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>               |        | <b>4</b>       | <b>68</b>      | <b>781</b>     | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                           | 53500  | 350            | 0              | 351            | 1,500           | 1,500           | 350               | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Subscriptions                         | 53501  | 10             | 275            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Membership Dues                       | 53502  | 10,848         | 9,368          | 7,728          | 8,000           | 8,000           | 3,000             | 8,000           | 8,000             | 8,000           | 0.00%                                |
| Publish Legal Notices                 | 53503  | 727            | 42             | 2,639          | 1,000           | 1,000           | 641               | 1,250           | 1,250             | 1,250           | 25.00%                               |
| Emergency Rent Assistance             | 53508  | 96,479         | 120,712        | 90,069         | 150,000         | 150,000         | 72,890            | 125,000         | 125,000           | 125,000         | -16.67%                              |
| Registration Tuition Other            | 53509  | 3,638          | 2,399          | 976            | 7,900           | 7,900           | 804               | 7,900           | 7,900             | 7,900           | 0.00%                                |
| Consumer Program Expenses             | 53510  | 277,900        | 268,704        | 163,798        | 350,000         | 350,000         | 125,090           | 300,000         | 300,000           | 300,000         | -14.29%                              |
| Consumer Transportation               | 53514  | 103,520        | 111,872        | 69,533         | 125,000         | 125,000         | 58,015            | 120,000         | 120,000           | 120,000         | -4.00%                               |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 260 - Child Welfare</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Household Supplies                    | 53516  | (37)           | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Food                                  | 53520  | 82             | 896            | 31             | 750             | 750             | 200               | 1,000           | 1,000             | 1,000           | 33.33%                               |
| Automobile Allowance-Other            | 53538  | 0              | 37             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Building Rental                       | 53550  | 32,964         | 36,252         | 36,252         | 40,000          | 40,000          | 40,000            | 40,000          | 40,000            | 40,000          | 0.00%                                |
| Equipment Rental                      | 53551  | 28,971         | 30,460         | 33,510         | 30,000          | 30,000          | 8,658             | 30,000          | 30,000            | 30,000          | 0.00%                                |
| Bad Debts Expense                     | 53561  | 1,631          | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Employee Benefit Taxable Other        | 53578  | 19             | 612            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology            | 53580  | 0              | 503            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| CoVid Expenditures                    | 53999  | 0              | 0              | 14,743         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Legal Fees                            | 73041  | 1,866          | 1,654          | 1,113          | 1,500           | 1,500           | 364               | 1,500           | 1,500             | 1,500           | 0.00%                                |
| <b>Operating Subtotal:</b>            |        | <b>558,969</b> | <b>583,787</b> | <b>420,743</b> | <b>715,650</b>  | <b>715,650</b>  | <b>310,012</b>    | <b>636,150</b>  | <b>636,150</b>    | <b>636,150</b>  | <b>-11.11%</b>                       |
|                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Contractual Services:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Medical and Dental                    | 55000  | 75,120         | 54,903         | 21,915         | 54,584          | 54,584          | 29,285            | 50,000          | 50,000            | 50,000          | -8.40%                               |
| Professional Service                  | 55014  | 42,282         | 85,150         | 123,887        | 90,000          | 90,000          | 195,960           | 100,000         | 100,000           | 100,000         | 11.11%                               |
| Collection Services                   | 55015  | 9,559          | 7,367          | 9,542          | 12,000          | 12,000          | 17,446            | 12,000          | 12,000            | 12,000          | 0.00%                                |
| Supervised Family Visitation          | 55025  | 211,917        | 213,882        | 271,475        | 446,097         | 446,097         | 276,950           | 455,000         | 455,000           | 455,000         | 2.00%                                |
| Respite Care                          | 55032  | 107,175        | 103,598        | 67,302         | 106,112         | 106,112         | 71,258            | 105,000         | 105,000           | 105,000         | -1.05%                               |
| Receiving Home Bed Hold               | 55033  | 18,036         | 19,080         | 11,184         | 25,000          | 25,000          | 9,850             | 25,000          | 25,000            | 25,000          | 0.00%                                |
| Recruitment Non Staff                 | 55034  | (903)          | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Foster Care Recog Retention           | 55035  | 4,296          | 2,816          | 2,959          | 5,000           | 5,000           | 5,683             | 5,000           | 5,000             | 5,000           | 0.00%                                |
| Child Care                            | 55036  | 36,339         | 97,876         | 22,470         | 95,000          | 95,000          | 47,249            | 95,000          | 95,000            | 95,000          | 0.00%                                |
| Mentoring                             | 55039  | 334,845        | 386,568        | 344,177        | 434,071         | 434,071         | 371,116           | 400,000         | 400,000           | 400,000         | -7.85%                               |
| Counseling Consumer/Family            | 55040  | 25,535         | 25,377         | 12,288         | 30,000          | 30,000          | 25,000            | 25,000          | 25,000            | 25,000          | -16.67%                              |
| Interpreter                           | 55041  | 23,201         | 19,910         | 39,588         | 23,000          | 23,000          | 38,916            | 25,000          | 25,000            | 25,000          | 8.70%                                |
| Child Foster Care                     | 55045  | 1,245,294      | 1,324,931      | 1,272,589      | 1,400,000       | 1,400,000       | 1,123,971         | 1,300,000       | 1,300,000         | 1,300,000       | -7.14%                               |
| Group Homes                           | 55046  | 636,099        | 517,342        | 571,998        | 600,000         | 600,000         | 564,049           | 600,000         | 600,000           | 600,000         | 0.00%                                |
| Child Residential Care Centers        | 55047  | 97,389         | 351,655        | 251,031        | 325,000         | 325,000         | 556,734           | 735,000         | 735,000           | 735,000         | 126.15%                              |
| Kinship Care                          | 55052  | 456,060        | 469,450        | 435,326        | 500,000         | 500,000         | 394,716           | 525,000         | 525,000           | 525,000         | 5.00%                                |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Division - 260 - Child Welfare</b> |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Adoption Assessments                  | 55057  | 4,290              | 2,160              | 360                | 4,000              | 4,000              | 4,320              | 0                  | 0                  | 0                  | -100.00%                             |
| Truancy Intervention Preventio        | 55058  | 65,850             | 67,175             | 68,350             | 69,717             | 69,717             | 69,717             | 71,111             | 71,111             | 71,111             | 2.00%                                |
| Secure Juvenile Detention             | 55070  | 377,529            | 308,435            | 313,347            | 295,000            | 295,000            | 228,900            | 240,000            | 240,000            | 240,000            | -18.64%                              |
| Family Training Skills                | 55071  | 611,275            | 647,685            | 552,368            | 873,145            | 873,145            | 664,158            | 650,000            | 650,000            | 650,000            | -25.56%                              |
| Youth Wrap Around Services            | 55072  | 575,772            | 524,433            | 550,313            | 719,160            | 719,160            | 577,380            | 600,000            | 600,000            | 600,000            | -16.57%                              |
| Alternative School                    | 55073  | 92,422             | 59,363             | 50,865             | 50,865             | 50,865             | 50,865             | 50,865             | 50,865             | 50,865             | 0.00%                                |
| Juvenile Shelter Care                 | 55075  | 816,944            | 622,380            | 599,679            | 760,000            | 760,000            | 666,566            | 760,000            | 760,000            | 760,000            | 0.00%                                |
| Juvenile Restitution                  | 55076  | (30)               | 408                | 0                  | 1,000              | 1,000              | 200                | 1,000              | 1,000              | 1,000              | 0.00%                                |
| Juvenile Correctional Institut        | 55078  | 0                  | 0                  | 0                  | 120,000            | 120,000            | 10,000             | 120,000            | 120,000            | 120,000            | 0.00%                                |
| Medical and Dental                    | 75000  | 217                | 403                | 62                 | 300                | 300                | 50                 | 300                | 300                | 300                | 0.00%                                |
| Building Rental                       | 75042  | 0                  | 0                  | 10,200             | 10,200             | 10,200             | 10,200             | 10,200             | 10,200             | 10,200             | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>5,866,515</b>   | <b>5,912,346</b>   | <b>5,603,277</b>   | <b>7,049,251</b>   | <b>7,049,251</b>   | <b>6,010,539</b>   | <b>6,960,476</b>   | <b>6,960,476</b>   | <b>6,960,476</b>   | <b>-1.26%</b>                        |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Total Other Operating:</b>         |        | <b>6,425,487</b>   | <b>6,496,200</b>   | <b>6,024,801</b>   | <b>7,764,901</b>   | <b>7,764,901</b>   | <b>6,320,551</b>   | <b>7,596,626</b>   | <b>7,596,626</b>   | <b>7,596,626</b>   | <b>-2.17%</b>                        |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Expense Total:</b>                 |        | <b>12,619,146</b>  | <b>12,699,295</b>  | <b>12,386,343</b>  | <b>14,339,963</b>  | <b>14,339,963</b>  | <b>13,189,335</b>  | <b>15,006,203</b>  | <b>14,910,704</b>  | <b>14,910,704</b>  | <b>3.98%</b>                         |
|                                       |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Child Welfare Net/(Levy):</b>      |        | <b>(9,634,263)</b> | <b>(9,794,227)</b> | <b>(9,298,100)</b> | <b>(7,845,187)</b> | <b>(7,845,187)</b> | <b>(7,340,499)</b> | <b>(8,333,789)</b> | <b>(8,113,290)</b> | <b>(8,113,290)</b> | <b>3.42%</b>                         |



# PARK VIEW HEALTH CENTER (PVHC)

Park View Fund: 530  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Kara Gruber  
LOCATION: Winnebago County Park View Health Center  
725 Butler Avenue  
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

## MISSION STATEMENT:

Park View Health Center is a county owned skilled nursing facility dedicated to providing services to residents of the Winnebago County community in need of long-term care, short-term rehabilitative care and specialized behavioral services.

## PROGRAM DESCRIPTION:

NURSING: Provides specialized quality care for residents with long and short-term needs.

ACTIVITIES/VOLUNTEER SERVICES: Provides an ongoing program of resident activities that meets the interests and well being of each resident. Coordinates volunteers to assist in providing resident activities and to facilitate quality of life for residents.

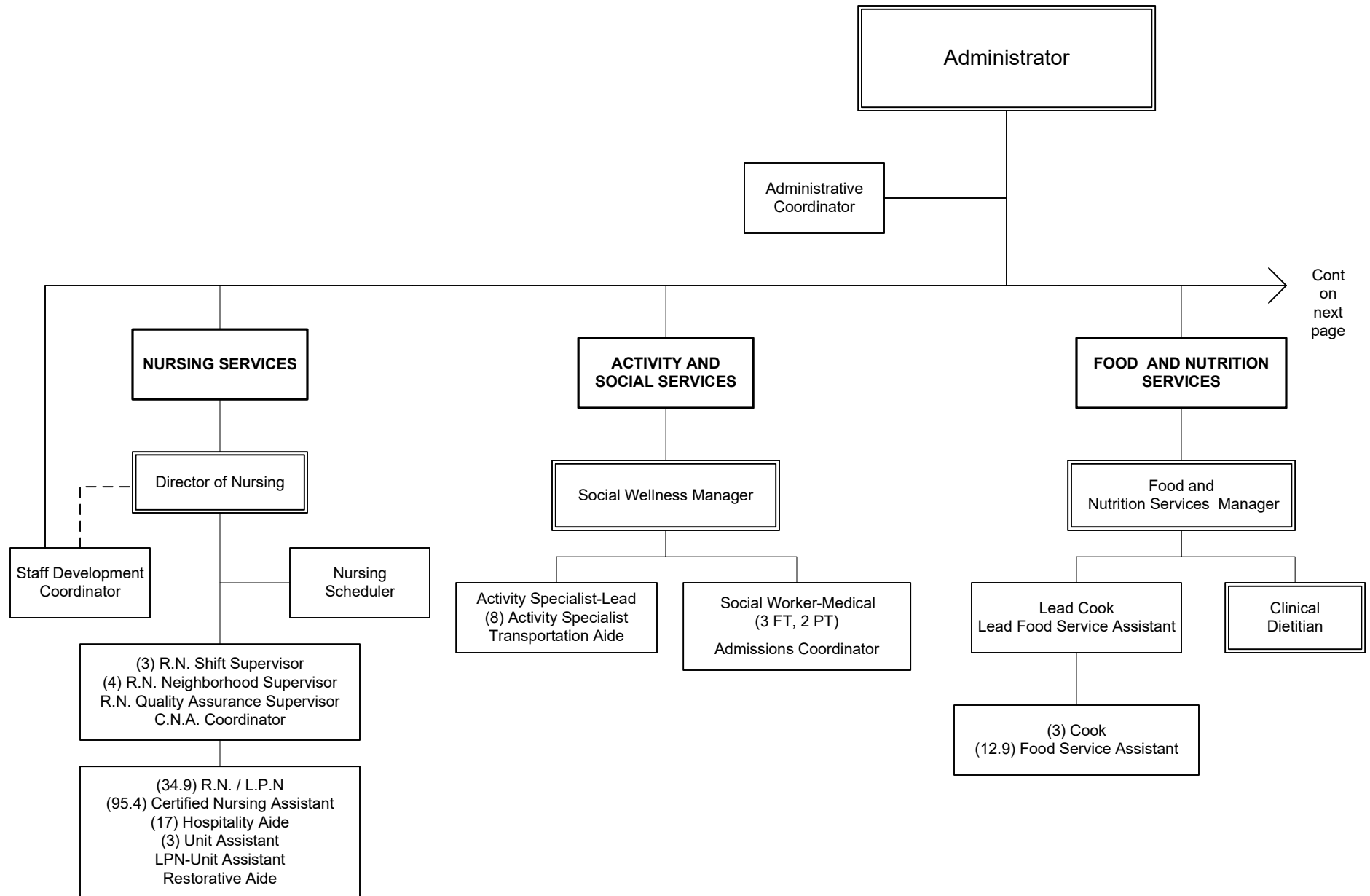
SOCIAL SERVICES: Responds to each individual's psychosocial needs to ensure a high quality of life for each resident while maintaining the highest level of function.

FOOD & NUTRITION: Provides each resident with a nourishing, palatable, well-balanced diet that meets the daily nutritional and therapeutic dietary needs.

HOUSEKEEPING: Provides a clean and homelike environment meeting all sanitation and infection control regulations.

ADMINISTRATION: Administration provides safe keeping of resident's personal accounts, billing, financial reports for Medical Assistance and Medicare reimbursement rates. Purchase facility supplies and equipment to meet resident needs. Maintains residents' medical records in compliance with State and Federal codes. Prepares annual budget and maintains an efficient operation within budgetary monies. Coordinates yearly mandatory programs and keeps all in-service records of all employees. Responsible for adhering to all State and Federal regulations.

# PARK VIEW HEALTH CENTER

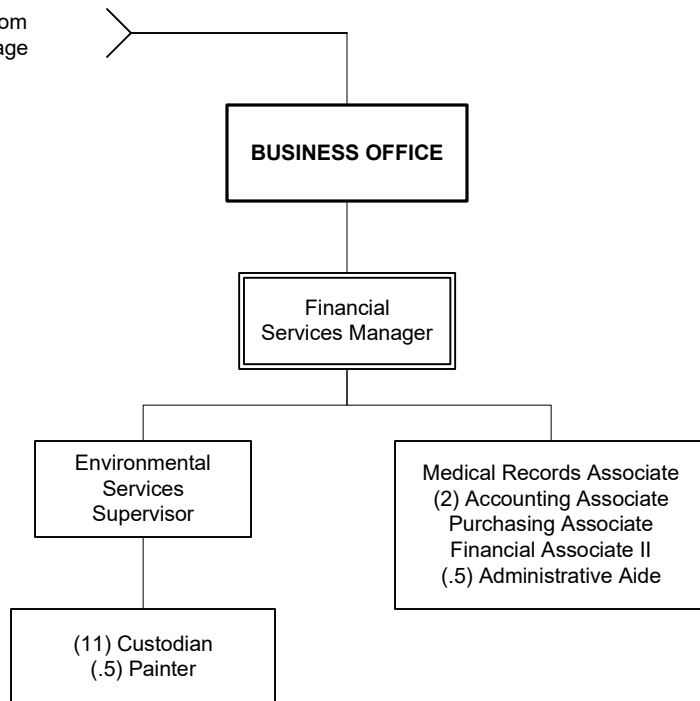


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Note: Nursing, Food, and Activity Services positions are in terms of full time Equivalents.

# PARK VIEW HEALTH CENTER

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# **PARK VIEW HEALTH CENTER (PVHC)**

**Park View Fund: 530  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Kara Gruber  
**LOCATION:** Winnebago County Park View Health Center  
725 Butler Avenue  
Oshkosh, WI 54901-8149

**TELEPHONE:** 237-6900

## **2021 ACCOMPLISHMENTS:**

- 1. Maintained emergency response operations for continued COVID-19 pandemic.**
- 2. Received grant and donation monies in the amount of \$20,500 through June of 2021.**
- 3. Continued facility-based Emergency CNA Training Program through state emergency orders and began process to become permanent training facility.**
- 4. Installed neighborhood kitchen ranges and began neighborhood-based meal service to phase out re-therm carts.**
- 5. Completed necessary education, training, and supply coordination to add TPN (Total Parenteral Nutrition) to service line.**
- 6. Completed creation of restorative nursing program to assist in maintaining resident functional levels to increase reimbursement.**

## **2022 GOALS & OBJECTIVES:**

- 1. Complete construction for Ancillary Building on PVHC grounds which will include classroom, garage, and additional storage space.**
- 2. Finalize facility-based permanent CNA training program.**
- 3. Transition all neighborhoods and all meals to neighborhood-based meal service to completely phase out re-therm carts.**
- 4. Complete Weber Memorial Garden space.**
- 5. Transition Parkside 2 from locked unit to secured unit.**
- 6. Upgrade audio/visual system in PVHC Great Room to continue to accommodate new forms of activity involvement for residents.**
- 7. Replace dining room flooring on all neighborhoods.**

# PARK VIEW HEALTH CENTER (PVHC)

## 2022 BUDGET NARRATIVE HIGHLIGHTS

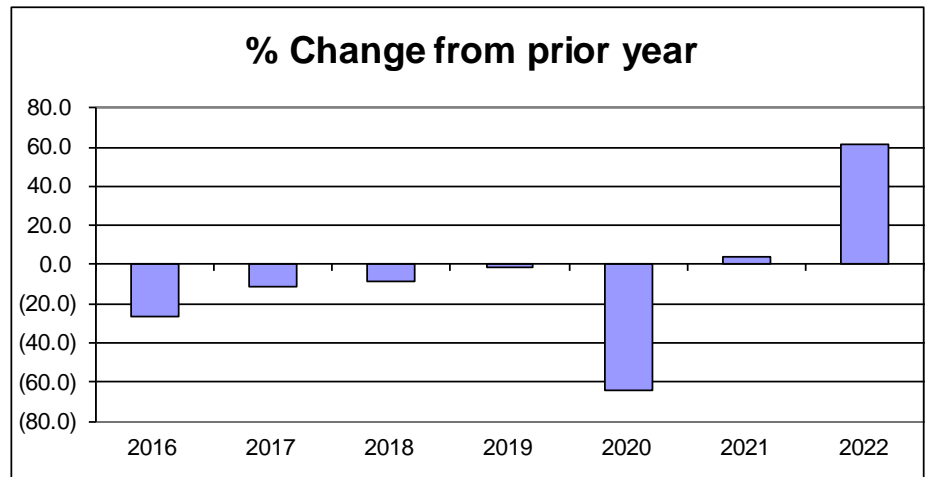
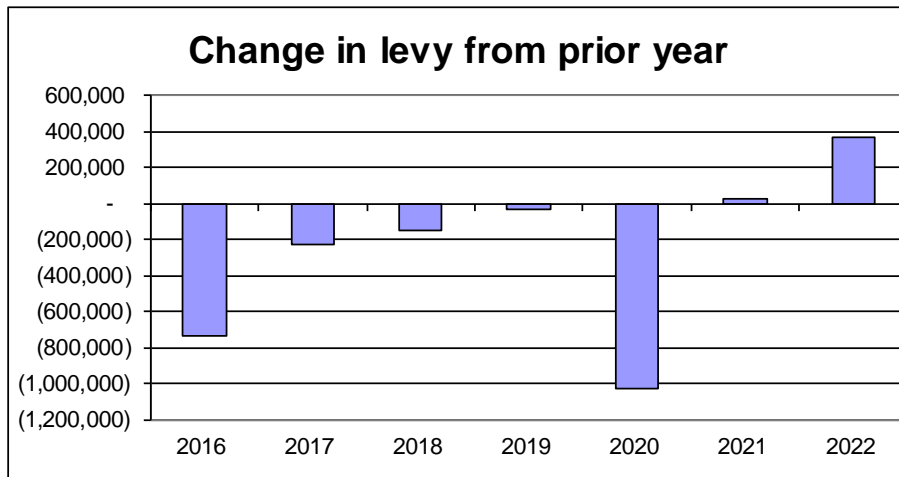
### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 216  | 215  | 215  | 215  | 215  | 215  | 215  | 216  | 217  | 217  |
| Part Time | 9    | 10   | 10   | 10   | 10   | 10   | 10   | 10   | 8    | 7    |
| Total     | 225  | 225  | 225  | 225  | 225  | 225  | 225  | 226  | 225  | 224  |

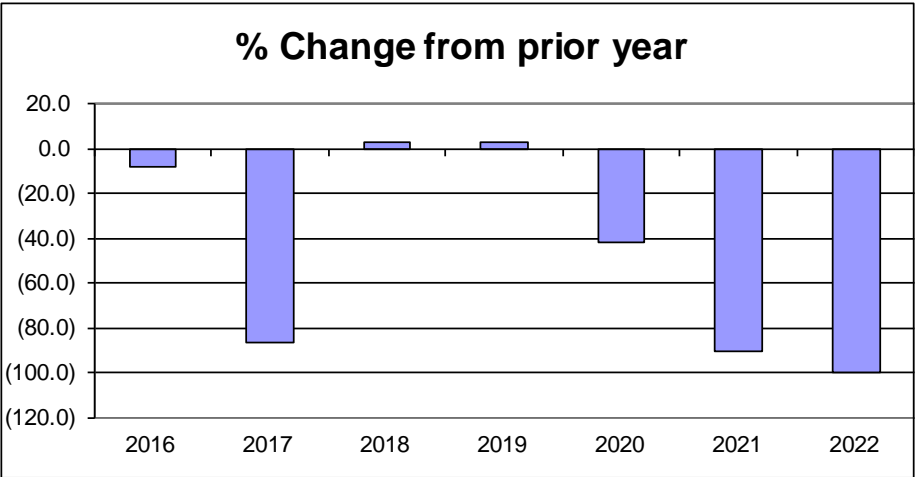
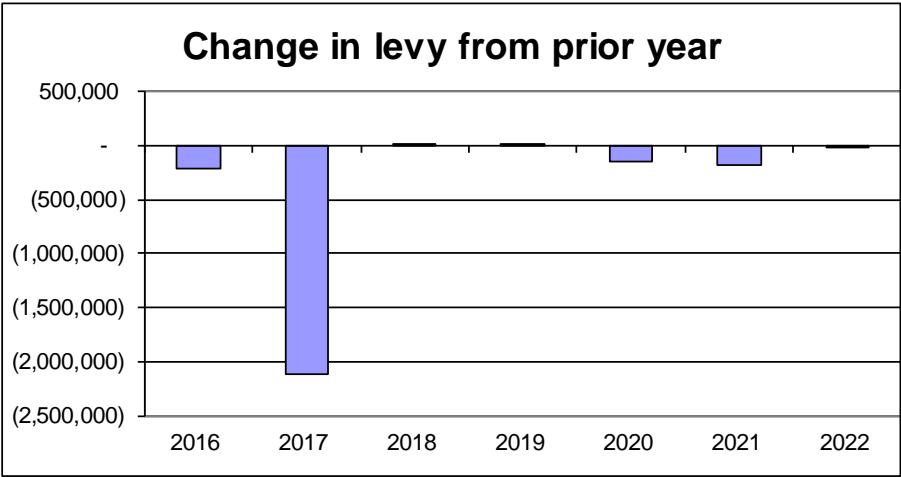
The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full-time Hospitality Aide was added and one (1) full-time Certified Nursing Assistant (C.N.A.) position was eliminated from Table of Organization of Classified Positions. For the 2022 budget, one (1) part-time Cook, one (1) full-time Food Service Assistant, and one (1) full-time Food Service Supervisor will be eliminated and one (1) full-time Lead Cook and one (1) part-time Lead Food Service Assistant will be added to the Table of Organization of Classified Positions.

**COUNTY LEVY:** The net operating tax levy for Park View for 2022 is \$960,666 an increase of \$366,759 or 61.75% over 2021. In 2022 we are applying \$3,250,000 of Park View Fund Balance to reduce the levy. During 2021 we applied \$2,950,000 to reduce the levy. There will be no debt service levy for Park View for 2022. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 593,907</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| Medicaid Title 19                        | (431,002)         | Increase due to higher projected Medicaid rates.   |
| WI Health Services                       | 197,100           | Decrease due to fewer family care residents.   |
| Medicare Title 18                        | (61,250)          | Increase due to slightly higher Medicare patient days.   |
| Med Adv Rm Brd                           | 98,844            | Decrease due to lower patient days projected for Medicare Advantage plans.   |
| Donations                                | (5,000)           | Increase based on previous years donations/grants history.   |
| Private Pay Fees                         | 467,272           | Decrease due to lower Private Pay patient days.  |
| Non Operating Grant Revenues             | 155,300           | Decrease due to projecting higher Medical Assistant supplement payment but patient days were down by approx 4,500 days due to Covid.   |
| Other Miscellaneous Revenues             | (145,000)         | Increase due to a capitated rate for residents enrolled in Optum/UHC for clinical quality measures.  |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Regular Pay                              | 503,112           | Increase due to the starting wage increase for C.N.A.'s by two grades, \$1.88/hour, for over 100 positions . Also, an overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.   |
| Temporary Employees                      | 31,700            | Increase in pool of temporary casual call C.N.A.'s and R.N.'s.   |
| Overtime                                 | (73,700)          | Decrease projected as vacancies are filled throughout the year.  |
| Wage Turover Savings                     | (250,000)         | This account was created to show the savings in the fund for staff turnover. When one employee leaves employment, the replacement employee starts at a lower rate of pay and there are period of time when the positions are vacant. For 2022, the amount budgeted for turnover savings used will be \$500,000, which is \$250,000 more than 2021 budget. This amount is based on the trend in actuals in their wages account. |
| Health Insurance                         | 392,441           | Increase based on vacancies filled and the coverage staff elect to enroll.   |
| Dental Insurance                         | 11,948            | Increase based on vacancies filled and the coverage staff elect to enroll.   |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

| Account  | Amount            | Description   |
|--|-------------------|---|
| WI Retirement  | 62,299            | Increase due to the starting wage increase across the board for C.N.A.'s, along with An overall 3% average merit pay increase is proposed across the County, with actual percentages for each employee based on performance evaluations and where the employee falls into the salary/hourly range.  |
| Fringe Turnover Savings                              | (350,000)         | This account was created to show the savings in the fund for staff turnover. When one employee leaves employment, the replacement employee starts at a lower rate of pay and there are period of time when the positions are vacant. For 2022, the amount budgeted for turnover savings used will be \$500,000, which is \$350,000 more than 2021 budget. This amount is based on the trend in actuals in their fringes account. Vacant positions are budgeted with family health insurance coverage and some new employees waive health insurance, go with employee only or employee plus one which is a lower amount than what they are budgeted at for health insurance premium costs. |
| Capital - Improvements                               | (84,000)          | Decrease based on no improvement projects in 2022. In 2021, the four (4) Neighborhood Dining Room Floor replacements were budgeted for \$84,000.  |
| Capital - Equipment                                  | 88,900            | Increase to purchase a new dishwasher, purchase cost \$100,400. In 2021, \$11,500 was only budgeted to purchase a Volaro sit to stand and a Volaro full body lift with scale.   |
| Small Equipment                                      | 7,275             | Increase due to the need for more bariatric equipment.  |
| Donated Goods Services                               | 5,000             | Increase based on previous years donations/grants history.  |
| Equipment Rental                                     | 5,200             | Increase due to wound vac equipment rental and speciality beds due to higher resident acuity levels.  |
| Computer Licensing Charge                            | 38,351            | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.  |
| Heat   | (8,000)           | Decrease based on expense trend and usage history.  |
| Prop Liab Ins  | 20,135            | Increase due to the fund balance for the Property & Liability Insurance Fund has been decreasing and are unable to apply fund balance to offset department costs.   |
| <b>Other small changes:</b>                          | (310,166)         | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>2022 Levy (Excluding Debt &amp; Depreciation)</b> | <b>\$ 960,666</b> |   |

**Note:** Shown differently than Highway Department because this fund requires a tax levy.



**Financial Summary**  
**Park View Health Center (PVHC)**

| <b>Items</b>                    | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|---------------------------------|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Operating Revenues              | 8,980,184                          | 14,421,840                            | 15,319,010                         | 15,319,010                          | 15,042,246                         |
| Debt Revenues                   | 19,000                             | 19,000                                | 19,000                             | 19,000                              | -                                  |
| Total Revenues                  | 8,999,184                          | 14,440,840                            | 15,338,010                         | 15,338,010                          | 15,042,246                         |
| Labor                           | 8,089,306                          | 14,281,855                            | 15,086,478                         | 15,086,478                          | 15,455,827                         |
| Travel                          | 3,724                              | 8,720                                 | 14,125                             | 14,125                              | 13,900                             |
| Capital                         | 189,777                            | 350,835                               | 95,500                             | 434,840                             | 100,400                            |
| Other Operating                 | 2,335,081                          | 4,204,901                             | 4,282,814                          | 4,284,609                           | 4,325,652                          |
| Non - Operating - Debt Expenses | 37,307                             | 37,221                                | 38,000                             | 38,000                              | -                                  |
| Total Expenditures              | 10,655,195                         | 18,883,532                            | 19,516,917                         | 19,858,052                          | 19,895,779                         |
| Levy Before Adjustments         | 1,656,011                          | 4,442,692                             | 4,178,907                          |                                     | 4,853,533                          |
| <i>Adjustments:</i>             |                                    |                                       |                                    |                                     |                                    |
| Back out depreciation           |                                    |                                       | (616,000)                          |                                     | (642,867)                          |
| Back out debt expense           |                                    |                                       | (38,000)                           |                                     | -                                  |
| Back out debt revenue           |                                    |                                       | 19,000                             |                                     | -                                  |
| Decrease fund balance           |                                    |                                       | (2,950,000)                        |                                     | (3,250,000)                        |
| Net Levy After Adjustments      |                                    |                                       | 593,907                            |                                     | 960,666                            |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 530 - Park View Health Center</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Revenue</b>                              |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Intergov Rev:</b>                        |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Medicaid Title 19                           | 42000  | 4,990,585         | 5,395,133         | 5,028,395         | 5,167,981         | 5,167,981         | 4,319,000         | 5,598,983         | 5,598,983         | 5,598,983         | 8.34%                                |
| WI Dept of Administration                   | 42002  | 0                 | 0                 | 100,678           | 0                 | 0                 | 1,357             | 0                 | 0                 | 0                 | 0.00%                                |
| WI Health Services                          | 42007  | 597,768           | 736,337           | 737,973           | 657,000           | 657,000           | 425,000           | 459,900           | 459,900           | 459,900           | -30.00%                              |
| US Health and Human Services                | 42014  | 0                 | 0                 | 988,013           | 0                 | 0                 | 123,310           | 0                 | 0                 | 0                 | 0.00%                                |
| Other Grantor Agencies                      | 42019  | 0                 | 0                 | 590               | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Medicare Title 18                           | 45031  | 1,103,840         | 868,428           | 992,685           | 981,250           | 981,250           | 1,180,000         | 1,042,500         | 1,042,500         | 1,042,500         | 6.24%                                |
| Med Adv Rm Brd                              | 45032  | 1,401,297         | 1,649,153         | 1,406,641         | 1,548,094         | 1,548,094         | 1,520,000         | 1,449,250         | 1,449,250         | 1,449,250         | -6.38%                               |
| <b>Intergov Rev Subtotal:</b>               |        | <b>8,093,490</b>  | <b>8,649,051</b>  | <b>9,254,975</b>  | <b>8,354,325</b>  | <b>8,354,325</b>  | <b>7,568,667</b>  | <b>8,550,633</b>  | <b>8,550,633</b>  | <b>8,550,633</b>  | <b>2.35%</b>                         |
| <b>Public Services:</b>                     |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Donations                                   | 45034  | 50,697            | 27,696            | 64,251            | 35,000            | 35,000            | 50,000            | 40,000            | 40,000            | 40,000            | 14.29%                               |
| Medical Asst Fees                           | 45045  | 0                 | 432               | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Private Pay Fees                            | 45046  | 5,123,454         | 4,574,982         | 4,316,629         | 4,800,080         | 4,800,080         | 3,819,000         | 4,332,808         | 4,332,808         | 4,332,808         | -9.73%                               |
| Dietary Fees                                | 45047  | 4,010             | 4,100             | 378               | 3,000             | 3,000             | 500               | 2,500             | 2,500             | 2,500             | -16.67%                              |
| <b>Public Services Subtotal:</b>            |        | <b>5,178,161</b>  | <b>4,607,211</b>  | <b>4,381,258</b>  | <b>4,838,080</b>  | <b>4,838,080</b>  | <b>3,869,500</b>  | <b>4,375,308</b>  | <b>4,375,308</b>  | <b>4,375,308</b>  | <b>-9.57%</b>                        |
| <b>Interfund Revenue:</b>                   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Food Service                                | 65082  | 254               | 0                 | 0                 | 25,550            | 25,550            | 0                 | 25,550            | 25,550            | 25,550            | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b>          |        | <b>254</b>        | <b>0</b>          | <b>0</b>          | <b>25,550</b>     | <b>25,550</b>     | <b>0</b>          | <b>25,550</b>     | <b>25,550</b>     | <b>25,550</b>     | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>             |        | <b>13,271,905</b> | <b>13,256,262</b> | <b>13,636,233</b> | <b>13,217,955</b> | <b>13,217,955</b> | <b>11,438,167</b> | <b>12,951,491</b> | <b>12,951,491</b> | <b>12,951,491</b> | <b>-2.02%</b>                        |
| <b>Misc Revenues:</b>                       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Non Operating Grant Revenues                | 48102  | 2,851,170         | 2,901,245         | 2,640,641         | 2,081,055         | 2,081,055         | 2,823,673         | 1,925,755         | 1,925,755         | 1,925,755         | -7.46%                               |
| Other Miscellaneous Revenues                | 48109  | 12,661            | 21,171            | 31,617            | 20,000            | 20,000            | 160,000           | 165,000           | 165,000           | 165,000           | 725.00%                              |
| <b>Misc Revenues Subtotal:</b>              |        | <b>2,863,831</b>  | <b>2,922,416</b>  | <b>2,672,258</b>  | <b>2,101,055</b>  | <b>2,101,055</b>  | <b>2,983,673</b>  | <b>2,090,755</b>  | <b>2,090,755</b>  | <b>2,090,755</b>  | <b>-0.49%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 530 - Park View Health Center</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Transfers In:</b>                        |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Other Transfers In                          | 49501  | 0                 | 0                 | 0                 | 19,000            | 19,000            | 19,000            | 0                 | 0                 | 0                 | -100.00%                             |
| <b>Transfers In Subtotal:</b>               |        | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>19,000</b>     | <b>19,000</b>     | <b>19,000</b>     | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>-100.00%</b>                      |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Non-Operating Revenue:</b>         |        | <b>2,863,831</b>  | <b>2,922,416</b>  | <b>2,672,258</b>  | <b>2,120,055</b>  | <b>2,120,055</b>  | <b>3,002,673</b>  | <b>2,090,755</b>  | <b>2,090,755</b>  | <b>2,090,755</b>  | <b>-1.38%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Revenue Total:</b>                       |        | <b>16,135,736</b> | <b>16,178,678</b> | <b>16,308,492</b> | <b>15,338,010</b> | <b>15,338,010</b> | <b>14,440,840</b> | <b>15,042,246</b> | <b>15,042,246</b> | <b>15,042,246</b> | <b>-1.93%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Expense</b>                              |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Wages:</b>                               |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Regular Pay                                 | 51100  | 8,814,743         | 8,896,882         | 9,255,555         | 9,971,612         | 9,971,612         | 9,317,800         | 10,474,724        | 10,474,724        | 10,474,724        | 5.05%                                |
| Temporary Employees                         | 51101  | 210,642           | 338,812           | 291,979           | 210,200           | 210,200           | 257,500           | 241,900           | 241,900           | 241,900           | 15.08%                               |
| Overtime                                    | 51105  | 695,563           | 846,177           | 796,514           | 760,700           | 760,700           | 659,800           | 687,000           | 687,000           | 687,000           | -9.69%                               |
| Wage Turnover Savings                       | 51150  | 0                 | 0                 | 0                 | (250,000)         | (250,000)         | 0                 | 0                 | (500,000)         | (500,000)         | 100.00%                              |
| Payroll Sundry Account                      | 51190  | 89                | 1,322             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Wages Subtotal:</b>                      |        | <b>9,721,036</b>  | <b>10,083,192</b> | <b>10,344,048</b> | <b>10,692,512</b> | <b>10,692,512</b> | <b>10,235,100</b> | <b>11,403,624</b> | <b>10,903,624</b> | <b>10,903,624</b> | <b>1.97%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Fringes Benefits:</b>                    |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| FICA Medicare                               | 51200  | 705,288           | 736,910           | 753,614           | 837,110           | 837,110           | 767,950           | 872,370           | 872,370           | 872,370           | 4.21%                                |
| Health Insurance                            | 51201  | 2,144,500         | 2,030,967         | 2,197,678         | 2,737,330         | 2,737,330         | 2,345,500         | 3,129,771         | 3,129,771         | 3,129,771         | 14.34%                               |
| Dental Insurance                            | 51202  | 130,168           | 120,608           | 121,826           | 145,166           | 145,166           | 122,600           | 157,114           | 157,114           | 157,114           | 8.23%                                |
| Workers Compensation                        | 51203  | 187,668           | 104,481           | 57,012            | 133,678           | 133,678           | 120,175           | 139,118           | 139,118           | 139,118           | 4.07%                                |
| Unemployment Comp                           | 51204  | 9,042             | 3,437             | 12,727            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Compensated Absences Expense                | 51205  | (202,364)         | 163,169           | (18,818)          | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| WI Retirement                               | 51206  | 614,785           | 614,285           | 650,858           | 634,379           | 634,379           | 642,800           | 696,678           | 696,678           | 696,678           | 9.82%                                |
| Fringe Benefits Other                       | 51207  | 41,613            | 41,889            | 43,450            | 56,303            | 56,303            | 47,730            | 57,152            | 57,152            | 57,152            | 1.51%                                |
| GASB OPEB Adjustment                        | 51214  | (104,189)         | (71,938)          | 82,327            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 530 - Park View Health Center</b> |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| GASB WRS Life Adjustment                    | 51215  | 53,493            | 43,632            | 34,195            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| GASB WRS 68 Adjustment                      | 51216  | 252,319           | 809,148           | 59,908            | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Fringe Turnover Savings                     | 51250  | 0                 | 0                 | 0                 | (150,000)         | (150,000)         | 0                 | 0                 | (500,000)         | (500,000)         | 233.33%                              |
| <b>Fringes Benefits Subtotal:</b>           |        | <b>3,832,322</b>  | <b>4,596,588</b>  | <b>3,994,778</b>  | <b>4,393,966</b>  | <b>4,393,966</b>  | <b>4,046,755</b>  | <b>5,052,203</b>  | <b>4,552,203</b>  | <b>4,552,203</b>  | <b>3.60%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Labor:</b>                         |        | <b>13,553,358</b> | <b>14,679,781</b> | <b>14,338,825</b> | <b>15,086,478</b> | <b>15,086,478</b> | <b>14,281,855</b> | <b>16,455,827</b> | <b>15,455,827</b> | <b>15,455,827</b> | <b>2.45%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Travel:</b>                              |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Registration Tuition                        | 52001  | 6,295             | 8,507             | 3,868             | 11,500            | 11,500            | 8,000             | 11,500            | 11,500            | 11,500            | 0.00%                                |
| Automobile Allowance                        | 52002  | 186               | 509               | 176               | 600               | 600               | 100               | 500               | 500               | 500               | -16.67%                              |
| Meals                                       | 52005  | 125               | 49                | 13                | 300               | 300               | 100               | 250               | 250               | 250               | -16.67%                              |
| Lodging                                     | 52006  | 936               | 1,220             | 230               | 1,400             | 1,400             | 400               | 1,400             | 1,400             | 1,400             | 0.00%                                |
| Other Travel Exp                            | 52007  | 12                | 12                | 20                | 50                | 50                | 20                | 50                | 50                | 50                | 0.00%                                |
| Taxable Benefit                             | 52008  | 221               | 235               | 11                | 275               | 275               | 100               | 200               | 200               | 200               | -27.27%                              |
| <b>Travel Subtotal:</b>                     |        | <b>7,775</b>      | <b>10,532</b>     | <b>4,317</b>      | <b>14,125</b>     | <b>14,125</b>     | <b>8,720</b>      | <b>13,900</b>     | <b>13,900</b>     | <b>13,900</b>     | <b>-1.59%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Travel:</b>                        |        | <b>7,775</b>      | <b>10,532</b>     | <b>4,317</b>      | <b>14,125</b>     | <b>14,125</b>     | <b>8,720</b>      | <b>13,900</b>     | <b>13,900</b>     | <b>13,900</b>     | <b>-1.59%</b>                        |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Capital Outlay:</b>                      |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Improvements                                | 58002  | 0                 | 2,193             | 39,750            | 84,000            | 165,800           | 140,000           | 0                 | 0                 | 0                 | -100.00%                             |
| Equipment Technology                        | 58003  | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 35,000            | 0                 | 0                 | 0.00%                                |
| Equipment                                   | 58004  | 19,435            | 38,948            | 136,939           | 11,500            | 269,040           | 210,835           | 100,400           | 100,400           | 100,400           | 773.04%                              |
| <b>Capital Outlay Subtotal:</b>             |        | <b>19,435</b>     | <b>41,141</b>     | <b>176,688</b>    | <b>95,500</b>     | <b>434,840</b>    | <b>350,835</b>    | <b>135,400</b>    | <b>100,400</b>    | <b>100,400</b>    | <b>5.13%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Capital:</b>                       |        | <b>19,435</b>     | <b>41,141</b>     | <b>176,688</b>    | <b>95,500</b>     | <b>434,840</b>    | <b>350,835</b>    | <b>135,400</b>    | <b>100,400</b>    | <b>100,400</b>    | <b>5.13%</b>                         |
|   |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 530 - Park View Health Center</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                             | 53000  | 11,883         | 11,092         | 11,254         | 13,000          | 13,000          | 12,000            | 13,000          | 13,000            | 13,000          | 0.00%                                |
| Printing Supplies                           | 53002  | 4,263          | 5,680          | 6,519          | 4,700           | 4,700           | 5,500             | 6,000           | 6,000             | 6,000           | 27.66%                               |
| Print Duplicate                             | 53003  | 2,121          | 758            | 1,467          | 1,400           | 1,400           | 1,300             | 1,400           | 1,400             | 1,400           | 0.00%                                |
| Postage and Box Rent                        | 53004  | 4,880          | 3,109          | 3,527          | 3,800           | 3,800           | 3,800             | 3,900           | 3,900             | 3,900           | 2.63%                                |
| Computer Supplies                           | 53005  | 233            | 93             | 334            | 300             | 300             | 300               | 350             | 350               | 350             | 16.67%                               |
| Computer Software                           | 53006  | 400            | 458            | 1,621          | 1,100           | 1,100           | 4,000             | 1,100           | 1,100             | 1,100           | 0.00%                                |
| Telephone                                   | 53008  | 20,593         | 20,747         | 33,417         | 30,000          | 30,000          | 27,000            | 28,000          | 28,000            | 28,000          | -6.67%                               |
| Print Duplicate                             | 73003  | 31,122         | 32,284         | 34,601         | 35,000          | 35,000          | 35,000            | 36,000          | 36,000            | 36,000          | 2.86%                                |
| Computer Licensing Charge                   | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 38,351          | 38,351            | 38,351          | 100.00%                              |
| <b>Office Subtotal:</b>                     |        | <b>75,495</b>  | <b>74,221</b>  | <b>92,740</b>  | <b>89,300</b>   | <b>89,300</b>   | <b>88,900</b>     | <b>128,101</b>  | <b>128,101</b>    | <b>128,101</b>  | <b>43.45%</b>                        |
| <b>Operating:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                               | 53501  | 592            | 1,164          | 458            | 700             | 700             | 600               | 700             | 700               | 700             | 0.00%                                |
| Membership Dues                             | 53502  | 23,223         | 29,356         | 20,511         | 28,000          | 28,000          | 27,000            | 28,000          | 28,000            | 28,000          | 0.00%                                |
| Education Training                          | 53513  | 16,941         | 17,364         | 17,798         | 18,600          | 18,600          | 17,150            | 16,650          | 16,650            | 16,650          | -10.48%                              |
| Agricultural Supplies                       | 53515  | 1,616          | 2,414          | 3,515          | 2,200           | 2,200           | 2,200             | 2,500           | 2,500             | 2,500           | 13.64%                               |
| Household Supplies                          | 53516  | 123,629        | 109,349        | 121,254        | 122,400         | 122,400         | 117,000           | 122,600         | 122,600           | 122,600         | 0.16%                                |
| Linen                                       | 53519  | 12,092         | 12,700         | 3,857          | 6,500           | 6,500           | 6,400             | 6,500           | 6,500             | 6,500           | 0.00%                                |
| Food  | 53520  | 421,845        | 450,169        | 438,799        | 448,000         | 448,000         | 410,000           | 440,000         | 440,000           | 440,000         | -1.79%                               |
| Dishes and Utensils                         | 53521  | 2,872          | 2,461          | 1,530          | 3,000           | 3,000           | 2,800             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| Small Equipment                             | 53522  | 73,000         | 50,870         | 87,323         | 104,650         | 106,445         | 99,000            | 111,925         | 111,925           | 111,925         | 6.95%                                |
| Shop Supplies                               | 53523  | 3,463          | 4,072          | 3,618          | 3,800           | 3,800           | 3,000             | 3,500           | 3,500             | 3,500           | -7.89%                               |
| Medical Supplies                            | 53524  | 404,376        | 474,469        | 457,356        | 464,900         | 464,900         | 428,080           | 453,500         | 453,500           | 453,500         | -2.45%                               |
| Medical Oxygen                              | 53525  | 16,457         | 15,925         | 16,155         | 19,600          | 19,600          | 15,800            | 18,100          | 18,100            | 18,100          | -7.65%                               |
| Incontinent Supplies                        | 53526  | 7,836          | 8,010          | 2,346          | 7,000           | 7,000           | 4,500             | 5,000           | 5,000             | 5,000           | -28.57%                              |
| Incontinent Products                        | 53527  | 50,927         | 51,856         | 50,581         | 57,000          | 57,000          | 51,000            | 56,000          | 56,000            | 56,000          | -1.75%                               |
| Recreation Supplies                         | 53529  | 1,684          | 1,635          | 1,268          | 2,400           | 2,400           | 2,300             | 2,400           | 2,400             | 2,400           | 0.00%                                |
| Other Operating Supplies                    | 53533  | 1,243          | 2,198          | 3,235          | 3,000           | 3,000           | 3,000             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| Donated Goods Services                      | 53534  | 52,709         | 20,400         | 37,543         | 35,000          | 35,000          | 50,000            | 40,000          | 40,000            | 40,000          | 14.29%                               |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 530 - Park View Health Center</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Motor Fuel                                  | 53548  | 984              | 510              | 584              | 800              | 800              | 793               | 900              | 900               | 900              | 12.50%                               |
| Equipment Rental                            | 53551  | 21,732           | 27,668           | 11,807           | 11,700           | 11,700           | 16,570            | 16,900           | 16,900            | 16,900           | 44.44%                               |
| Operating Licenses Fees                     | 53553  | 530              | 66               | 787              | 450              | 450              | 450               | 650              | 650               | 650              | 44.44%                               |
| Bad Debts Expense                           | 53561  | 5,632            | (2,152)          | (1,048)          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Taxes & Assessments                         | 53562  | 342,720          | 342,720          | 342,720          | 342,720          | 342,720          | 342,720           | 342,720          | 342,720           | 342,720          | 0.00%                                |
| Other Miscellaneous                         | 53568  | 6,162            | 6,392            | 6,439            | 7,500            | 7,500            | 7,000             | 5,000            | 5,000             | 5,000            | -33.33%                              |
| Small Equipment Technology                  | 53580  | 7,954            | 2,544            | 17,709           | 10,550           | 10,550           | 9,594             | 12,375           | 12,375            | 12,375           | 17.30%                               |
| Legal Settlement                            | 53700  | 0                | 0                | 20               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Motor Fuel                                  | 73548  | 4,025            | 4,662            | 2,942            | 4,200            | 4,200            | 4,200             | 4,400            | 4,400             | 4,400            | 4.76%                                |
| <b>Operating Subtotal:</b>                  |        | <b>1,604,244</b> | <b>1,636,822</b> | <b>1,649,103</b> | <b>1,704,670</b> | <b>1,706,465</b> | <b>1,621,157</b>  | <b>1,696,320</b> | <b>1,696,320</b>  | <b>1,696,320</b> | <b>-0.49%</b>                        |
| <b>Repairs &amp; Maint:</b>                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Calcium Chloride                            | 54003  | 632              | 71               | 150              | 500              | 500              | 200               | 250              | 250               | 250              | -50.00%                              |
| Small Hardware                              | 54008  | 400              | 1,007            | 418              | 800              | 800              | 600               | 700              | 700               | 700              | -12.50%                              |
| Lumber and Plywood                          | 54009  | 105              | 1,136            | 107              | 200              | 200              | 400               | 200              | 200               | 200              | 0.00%                                |
| Other Elect Products                        | 54012  | 4,277            | 5,166            | 3,679            | 4,800            | 4,800            | 4,600             | 5,000            | 5,000             | 5,000            | 4.17%                                |
| Other Plumbing Prod.                        | 54014  | 2,466            | 6,847            | 2,606            | 5,000            | 5,000            | 4,000             | 4,500            | 4,500             | 4,500            | -10.00%                              |
| Other Building Materials                    | 54015  | 1,576            | 2,403            | 1,209            | 2,100            | 2,100            | 1,900             | 2,000            | 2,000             | 2,000            | -4.76%                               |
| Lubricants                                  | 54016  | (711)            | 1,009            | (87)             | 200              | 200              | 150               | 175              | 175               | 175              | -12.50%                              |
| Machine Equip Parts                         | 54017  | 45,994           | 35,679           | 57,185           | 44,000           | 44,000           | 42,000            | 44,000           | 44,000            | 44,000           | 0.00%                                |
| Tires Batteries                             | 54018  | 5,858            | 3,569            | 11,178           | 8,000            | 8,000            | 8,500             | 9,000            | 9,000             | 9,000            | 12.50%                               |
| Painting Supplies                           | 54025  | 3,419            | 1,936            | 1,684            | 3,100            | 3,100            | 2,485             | 2,600            | 2,600             | 2,600            | -16.13%                              |
| Consumable Tools                            | 54026  | 216              | 18               | 166              | 200              | 200              | 175               | 200              | 200               | 200              | 0.00%                                |
| Sign Parts Supplies                         | 54027  | 71               | 258              | 0                | 300              | 300              | 200               | 200              | 200               | 200              | -33.33%                              |
| Other Maint Supplies                        | 54028  | 5,565            | 4,758            | 4,836            | 5,200            | 5,200            | 5,000             | 5,200            | 5,200             | 5,200            | 0.00%                                |
| Equipment Repairs                           | 54029  | 28,576           | 35,961           | 37,279           | 53,000           | 53,000           | 48,800            | 52,000           | 52,000            | 52,000           | -1.89%                               |
| Maintenance Vehicles                        | 74023  | 502              | 1,390            | 2,362            | 1,200            | 1,200            | 1,800             | 2,000            | 2,000             | 2,000            | 66.67%                               |
| Technology Repair and Maintain              | 74029  | 6,402            | 6,303            | 5,841            | 5,808            | 5,808            | 5,808             | 6,468            | 6,468             | 6,468            | 11.36%                               |
| <b>Repairs &amp; Maint Subtotal:</b>        |        | <b>105,347</b>   | <b>107,510</b>   | <b>128,613</b>   | <b>134,408</b>   | <b>134,408</b>   | <b>126,618</b>    | <b>134,493</b>   | <b>134,493</b>    | <b>134,493</b>   | <b>0.06%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 530 - Park View Health Center</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Utilities:</b>                           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Heat  | 54700  | 70,148           | 70,388           | 55,527           | 83,000           | 83,000           | 70,000            | 75,000           | 75,000            | 75,000           | -9.64%                               |
| Power and Light                             | 54701  | 206,316          | 190,688          | 191,614          | 215,000          | 215,000          | 205,000           | 210,000          | 210,000           | 210,000          | -2.33%                               |
| Water and Sewer                             | 54702  | 67,417           | 77,490           | 71,545           | 80,000           | 80,000           | 79,000            | 82,000           | 82,000            | 82,000           | 2.50%                                |
| Refuse Collection                           | 54703  | 12,465           | 13,161           | 14,036           | 19,000           | 19,000           | 16,000            | 17,000           | 17,000            | 17,000           | -10.53%                              |
| <b>Utilities Subtotal:</b>                  |        | <b>356,347</b>   | <b>351,728</b>   | <b>332,721</b>   | <b>397,000</b>   | <b>397,000</b>   | <b>370,000</b>    | <b>384,000</b>   | <b>384,000</b>    | <b>384,000</b>   | <b>-3.27%</b>                        |
| <b>Contractual Services:</b>                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical and Dental                          | 55000  | 23,590           | 31,311           | 27,977           | 21,000           | 21,000           | 21,000            | 23,000           | 23,000            | 23,000           | 9.52%                                |
| Pest Extermination                          | 55002  | 1,350            | 975              | 900              | 1,500            | 1,500            | 1,500             | 1,600            | 1,600             | 1,600            | 6.67%                                |
| Vehicle Repairs                             | 55005  | 0                | 0                | 0                | 100              | 100              | 100               | 100              | 100               | 100              | 0.00%                                |
| Building Repairs                            | 55008  | 43,046           | 55,541           | 45,802           | 55,600           | 55,600           | 51,000            | 54,500           | 54,500            | 54,500           | -1.98%                               |
| Transcription Services                      | 55009  | 1,805            | 2,388            | 1,880            | 1,900            | 1,900            | 1,900             | 2,000            | 2,000             | 2,000            | 5.26%                                |
| Accounting Auditing                         | 55012  | 1,800            | 1,800            | 1,800            | 1,900            | 1,900            | 1,800             | 1,900            | 1,900             | 1,900            | 0.00%                                |
| Data Processing                             | 55013  | 34,495           | 37,552           | 42,314           | 44,400           | 44,400           | 46,300            | 49,500           | 49,500            | 49,500           | 11.49%                               |
| Professional Service                        | 55014  | 1,037,336        | 1,156,593        | 986,331          | 1,123,500        | 1,123,500        | 1,167,090         | 1,094,600        | 1,094,600         | 1,094,600        | -2.57%                               |
| Medical and Dental                          | 75000  | 177              | 354              | 177              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Snow Removal                                | 75003  | 16,599           | 27,474           | 10,843           | 19,000           | 19,000           | 19,000            | 20,000           | 20,000            | 20,000           | 5.26%                                |
| <b>Contractual Services Subtotal:</b>       |        | <b>1,160,198</b> | <b>1,313,988</b> | <b>1,118,024</b> | <b>1,268,900</b> | <b>1,268,900</b> | <b>1,309,690</b>  | <b>1,247,200</b> | <b>1,247,200</b>  | <b>1,247,200</b> | <b>-1.71%</b>                        |
| <b>Insurance Expenses:</b>                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                         | 76000  | 78,372           | 49,152           | 51,120           | 72,536           | 72,536           | 72,536            | 92,671           | 92,671            | 92,671           | 27.76%                               |
| <b>Insurance Expenses Subtotal:</b>         |        | <b>78,372</b>    | <b>49,152</b>    | <b>51,120</b>    | <b>72,536</b>    | <b>72,536</b>    | <b>72,536</b>     | <b>92,671</b>    | <b>92,671</b>     | <b>92,671</b>    | <b>27.76%</b>                        |
| <b>Deprec &amp; Amort:</b>                  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Depreciation Expense                        | 56503  | 601,302          | 592,418          | 599,132          | 616,000          | 616,000          | 616,000           | 642,867          | 642,867           | 642,867          | 4.36%                                |
| <b>Deprec &amp; Amort Subtotal:</b>         |        | <b>601,302</b>   | <b>592,418</b>   | <b>599,132</b>   | <b>616,000</b>   | <b>616,000</b>   | <b>616,000</b>    | <b>642,867</b>   | <b>642,867</b>    | <b>642,867</b>   | <b>4.36%</b>                         |
| <b>Total Other Operating:</b>               |        | <b>3,981,305</b> | <b>4,125,838</b> | <b>3,971,452</b> | <b>4,282,814</b> | <b>4,284,609</b> | <b>4,204,901</b>  | <b>4,325,652</b> | <b>4,325,652</b>  | <b>4,325,652</b> | <b>1.00%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                                  | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|--|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Fund - 530 - Park View Health Center</b>  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Debt Payments:</b>                        |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Debt Principal Payments                      | 57000  | 169,922            | 329,073            | 192,775            | 37,000             | 37,000             | 36,852             | 0                  | 0                  | 0                  | -100.00%                             |
| Debt Interest Payments                       | 57001  | 13,150             | 6,670              | 1,790              | 1,000              | 1,000              | 369                | 0                  | 0                  | 0                  | -100.00%                             |
| <b>Debt Payments Subtotal:</b>               |        | <b>183,072</b>     | <b>335,743</b>     | <b>194,566</b>     | <b>38,000</b>      | <b>38,000</b>      | <b>37,221</b>      | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>-100.00%</b>                      |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Transfers Out:</b>                        |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Other Transfers Out                          | 59501  | 0                  | 0                  | 749,000            | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0.00%                                |
| <b>Transfers Out Subtotal:</b>               |        | <b>0</b>           | <b>0</b>           | <b>749,000</b>     | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0.00%</b>                         |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Total Non-Operating Expense:</b>          |        | <b>183,072</b>     | <b>335,743</b>     | <b>943,566</b>     | <b>38,000</b>      | <b>38,000</b>      | <b>37,221</b>      | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>-100.00%</b>                      |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Expense Total:</b>                        |        | <b>17,744,945</b>  | <b>19,193,035</b>  | <b>19,434,849</b>  | <b>19,516,917</b>  | <b>19,858,052</b>  | <b>18,883,532</b>  | <b>20,930,779</b>  | <b>19,895,779</b>  | <b>19,895,779</b>  | <b>1.94%</b>                         |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>PVHC Net/(Levy) prior to adjustments:</b> |        | <b>(1,609,209)</b> | <b>(3,014,357)</b> | <b>(3,126,357)</b> | <b>(4,178,907)</b> | <b>(4,520,042)</b> | <b>(4,442,692)</b> | <b>(5,888,533)</b> | <b>(4,853,533)</b> | <b>(4,853,533)</b> | <b>16.14%</b>                        |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Back out depreciation                        |        | 601,302            | 592,418            | 599,132            | 616,000            | 616,000            | 616,000            | 642,867            | 642,867            | 642,867            | 4.36%                                |
| Fund balance applied (Note 1)                |        | 2,212,461          | 1,700,000          | 3,000,000          | 2,950,000          | 2,950,000          | 2,950,000          | 3,250,000          | 3,250,000          | 3,250,000          | 10.17%                               |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>PVHC Net/(Levy) after adjustments:</b>    |        | <b>1,204,554</b>   | <b>(721,939)</b>   | <b>472,775</b>     | <b>(612,907)</b>   | <b>(954,042)</b>   | <b>(876,692)</b>   | <b>(1,995,666)</b> | <b>(960,666)</b>   | <b>(960,666)</b>   | <b>56.74%</b>                        |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Back out debt service expense                |        | 183,072            | 335,743            | 194,566            | 38,000             | 38,000             | 37,221             | -                  | -                  | -                  | -100.00%                             |
| Back out debt service revenue                |        | -                  | -                  | -                  | (19,000)           | (19,000)           | (19,000)           | -                  | -                  | -                  | -100.00%                             |
|  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>PVHC Net/(Levy) removing Debt:</b>        |        | <b>1,387,625</b>   | <b>(386,196)</b>   | <b>667,340</b>     | <b>(593,907)</b>   | <b>(935,042)</b>   | <b>(858,471)</b>   | <b>(1,995,666)</b> | <b>(960,666)</b>   | <b>(960,666)</b>   | <b>61.75%</b>                        |

Note 1: fund balance applied is a use of fund balance to reduce the levy for this operation.



# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u>     | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|------------------------|-----------------|------------------|-----------------------|
| Park View         |                        |                 |                  |                       |
| Health Center -   |                        |                 |                  |                       |
|                   | Dishwasher Flight Type | 1               | 100,400          | 100,400               |
|                   |                        | 1               |                  | 100,400               |

**PARK VIEW HEALTH CENTER (PVHC)  
PROGRAM BUDGETS**

| NAME                    | ORG   | LABOR             | TRAVEL &<br>MEETINGS | CAPITAL        | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES            | TOTALS BY YEAR   |                  |                  | ANNUAL<br>PERCENT INCREASES |                      |
|-------------------------|-------|-------------------|----------------------|----------------|-------------------|-------------------|---------------------|------------------|------------------|------------------|-----------------------------|----------------------|
|                         |       |                   |                      |                |                   |                   |                     | 2022<br>ADOPTED  | 2021<br>ADOPTED  | 2020<br>ADOPTED  | 2022<br>OVER<br>2021        | 2021<br>OVER<br>2020 |
| PARK VIEW HEALTH CENTER |       |                   |                      |                |                   |                   |                     | -                |                  |                  |                             |                      |
| REVENUES                |       |                   |                      |                |                   |                   | (15,042,246)        | (15,042,246)     | (15,319,010)     | (15,203,536)     | (1.80)                      | 0.80                 |
| Nursing                 | 53540 | 11,509,097        | 200                  | -              | 1,497,250         | 13,006,547        | -                   | 13,006,547       | 12,862,779       | 12,846,084       | 1.10                        | 0.10                 |
| Activities              | 53541 | 746,055           | -                    | -              | 4,775             | 750,830           | -                   | 750,830          | 718,888          | 698,001          | 4.40                        | 3.00                 |
| Social Services         | 53542 | 560,615           | -                    | -              | -                 | 560,615           | -                   | 560,615          | 534,974          | 535,159          | 4.80                        | 0.00                 |
| Food & Nutrition        | 53544 | 1,147,482         | -                    | -              | 524,500           | 1,671,982         | -                   | 1,671,982        | 1,612,464        | 1,597,327        | 3.70                        | 0.90                 |
| Maintenance             | 53545 | 9,813             | -                    | -              | 589,975           | 599,788           | -                   | 599,788          | 601,601          | 590,645          | (0.30)                      | 1.90                 |
| Housekeeping            | 53546 | 680,040           | -                    | -              | 129,875           | 809,915           | -                   | 809,915          | 755,598          | 760,153          | 7.20                        | (0.60)               |
| Laundry                 | 53547 | -                 | -                    | -              | 215,000           | 215,000           | -                   | 215,000          | 210,000          | 205,000          | 2.40                        | 2.40                 |
| Administration          | 53548 | 802,725           | 13,700               | -              | 721,410           | 1,537,835         | -                   | 1,537,835        | 1,471,113        | 1,456,468        | 4.50                        | 1.00                 |
| Unclassified            | 53559 | -                 | -                    | 100,400        | 642,867           | 743,267           | -                   | 743,267          | 711,500          | 685,500          | 4.50                        | 3.80                 |
| Debt Revenue            |       | -                 | -                    | -              | -                 | -                 | -                   | -                | (19,000)         | -                | 100.00                      | 0.00                 |
| Debt Principal          |       | -                 | -                    | -              | -                 | -                 | -                   | -                | 37,000           | 194,000          | (100.00)                    | (80.90)              |
| Debt Interest           |       | -                 | -                    | -              | -                 | -                 | -                   | -                | 1,000            | 3,000            | (100.00)                    | (66.70)              |
| <b>Grand Totals</b>     |       | <u>15,455,827</u> | <u>13,900</u>        | <u>100,400</u> | <u>4,325,652</u>  | <u>19,895,779</u> | <u>(15,042,246)</u> | <u>4,853,533</u> | <u>4,178,907</u> | <u>4,367,801</u> | 16.10                       | (4.30)               |
| Back out depreciation   |       |                   |                      |                |                   |                   |                     | (642,867)        | (616,000)        | (600,000)        | 4.40                        | 2.70                 |
| Back out debt           |       |                   |                      |                |                   |                   |                     | -                | (19,000)         | (197,000)        | (100.00)                    | (90.40)              |
| Decrease fund balance   |       |                   |                      |                |                   |                   |                     | (3,250,000)      | (2,950,000)      | (3,000,000)      | 0.00                        | 100.00               |
| Tax levy                |       |                   |                      |                |                   |                   |                     | <u>960,666</u>   | <u>593,907</u>   | <u>570,801</u>   | <u>61.80</u>                | <u>4.00</u>          |

## SUMMARY BY DIVISION

|   | <u>Revenues</u>   | <u>Expenses</u>     | <u>Adjustments</u> | <u>Levy</u>         |
|---|-------------------|---------------------|--------------------|---------------------|
| <b>EDUCATION, CULTURE, &amp; RECREATION</b> |                   |                     |                    |                     |
| UWO - Fox Cities Campus                     | \$ 158,992        | \$ 307,616          | \$ -               | \$ 148,624          |
| University Extension                        | 74,500            | 708,862             | -                  | 634,362             |
| Parks                                       | 313,243           | 1,681,550           | -                  | 1,368,307           |
| Boat Launch                                 | 120,000           | 105,957             | 14,043             | -                   |
|   | <u>\$ 666,735</u> | <u>\$ 2,803,985</u> | <u>\$ 14,043</u>   | <u>\$ 2,151,293</u> |

# **UWO-FOX CITIES CAMPUS**

**General Fund – Department: 062  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Martin Rudd  
**LOCATION:** UWO-Fox Cities Campus  
1478 Midway Road  
Menasha, WI 54952

**TELEPHONE:** 920 832 2610 (Martin Rudd)

## **MISSION STATEMENT:**

The University of Wisconsin Oshkosh (UWO)-Fox Cities Campus delivers accessible and high quality university education providing liberal arts and pre-professional instruction that engages students in baccalaureate and professional programs. The learning environment allows our students to seek and discover their potential for leadership, service, and responsible citizenship and encourages life-long learning. UWO-Fox Cities Campus serves our community through civic engagement by providing access to information, knowledge and cultural enrichment opportunities. The University of Oshkosh-Fox Cities Campus will be an innovative and responsive educational leader, providing superior education to undergraduate students and improving the quality of life and work in the region.

## **PROGRAM DESCRIPTION:**

Through an agreement made in 1959 with the State of Wisconsin, Winnebago County and Outagamie County jointly own the buildings and grounds of the campus of the University of Wisconsin Oshkosh – Fox Cities Campus. County funding provides for the maintenance and improvement of these campus facilities. The University of Wisconsin, with state, federal and program funds, provide the campus budget for salaries and program expenses, totaling \$7 million for the 2020-2021 fiscal year. The campus web site is <https://uwosh.edu/fox>

The UWO-Fox Cities Campus commits itself to the following goals:

- (a) To plan and deliver the freshman-sophomore years of baccalaureate programs and professional studies.
- (b) To place major emphasis on teaching excellence.
- (c) To support the development, testing, and use of effective teaching methods.
- (d) To assess the learning outcomes of our students.
- (e) To foster the development and provide collaborative bachelor's degree programs in high-demand areas for adult learners, including, Mechanical Engineering, Electrical Engineering, and Engineering Technology, in addition to the pursuit of new partnership degrees.
- (f) To provide an accelerated path for teacher certification and licensure.
- (g) To expect scholarly activity including research, scholarship and creative endeavor, that supports its programs at the associate degree level.
- (h) To serve the citizens in the UWO-Fox Cities Campus service area by (1) promoting the integration of the extension function and encouraging faculty and staff to participate in outreach activity through, for example, providing continuing educational programs, (2) facilitating the delivery of programs offered by other University of Wisconsin System institutions.

- (i) **To participate in inter-institutional relationships including but not limited to private colleges, public schools, other University of Wisconsin institutions, the College of the Menominee Nation, and the Wisconsin Technical College System in order to maximize educational opportunity and resources for the citizens of the area.**
- (j) **To serve the special needs of minority, disadvantaged, disabled and nontraditional students, especially those in immediate service areas.**
- (k) **To provide opportunities for cultural enrichment.**
- (l) **To make available, as a service to business, industry and the general public, the unique professional expertise of the faculty and staff.**

# **UWO-FOX CITIES CAMPUS**

**General Fund – Department: 062  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Martin Rudd  
**LOCATION:** UWO-Fox Cities Campus  
1478 Midway Road  
Menasha, WI 54952

**TELEPHONE:** 920-832-2610 (Martin Rudd)

## **2021 ACCOMPLISHMENTS:**

1. Successfully transitioned hundreds of academic courses and thousands of credit hours to an online format following decision to move operations away from campus due to COVID-19 for 2020-2021 academic year, including offering continuous professional development for faculty.
2. Finalized approval for new campus based and online Associate of Arts and Science degree for offering in 2021-2022.
3. Created a strong community of continuing education learners through online offerings including dozens of new “virtual travel” and “virtual cultural” experiences.
4. Celebrated 157 associate degree graduates with a safely distanced and masked series of commencements in May 2021, in addition to a fully virtual commencement in Dec 2020.
5. Maintained a strong relationship with our international students who were unable to return to campus for their in-person academic activities.
6. Opened re-branded and secured Community Gardens with the help of volunteer hours from Eagle Scout projects [fence] and increased usage .
7. UWO Fox Cities was designated by the Arbor Day Foundation as having achieved Tree Campus USA status (for 2020) recognizing the campus’ and counties’ commitment to effectively manages its trees; develop connectivity with the community beyond campus borders in order to foster healthy, urban forests; and to engage its student population to utilize service learning opportunities centered on the campus, community and forestry efforts. Participated in nationwide virtual conference to discuss the unique campus-university-municipal-county relationship that exists to support the sustainability efforts.
8. Led statewide effort to re-establish “Wisconsin Collegiate Sports League” with development of new club sports model at UWO Fox Cities.

## **2022 GOALS & OBJECTIVES:**

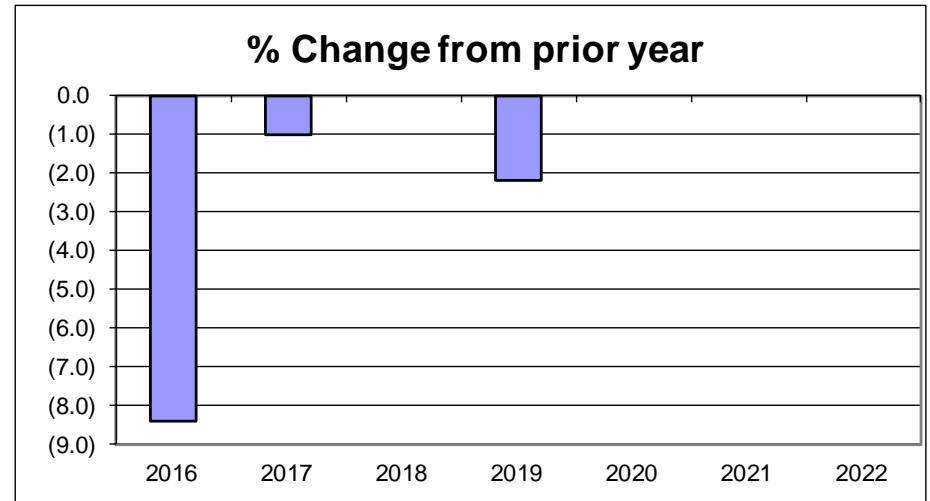
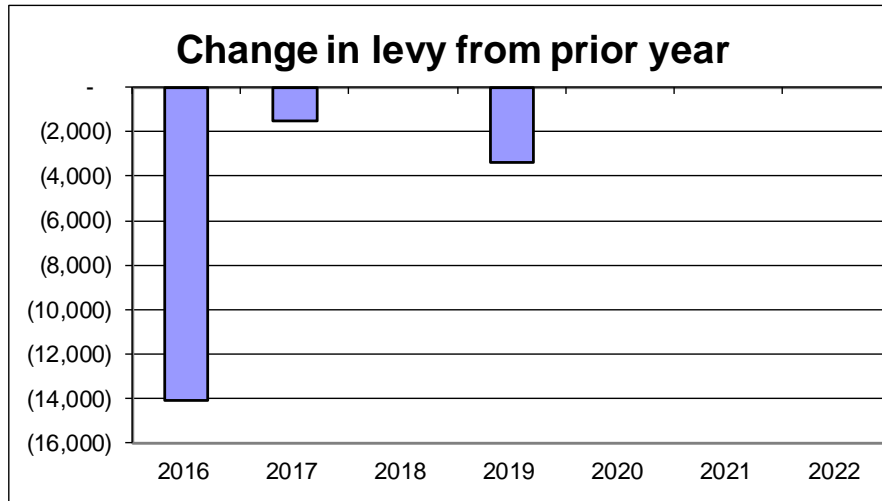
- 1. With a view to return to normalized operations while keeping a close eye on the emergence of COVID related variants, we will:**
  - Successfully transition faculty, staff and student operations, teaching, work and institutional activities back to campus by Aug 2. This also reflects that UWO recognizes the enhanced value of online teaching and learning and that the launch of a new AAS, available fully online, is marketed to new student audiences.**
  - Return to the use of the campus facilities for community participation in science education, fine arts and events.**
- 2. Child Care Center Addition. Finish design and undertake construction of University Children's Center in upcoming academic year.**
- 3. Academic Programming: Serve approximately 2,200 students with high-quality, close-to-home, and reasonably priced university education through the sophomore year, and assist those students in completing university degrees through successful transitions and transfer.**
- 4. Food Service and Student Development Space. Complete feasibility study leading to budget request for design and construction of updated and enlarged food service and commons to enable meal plan service for all students and employees, offer club / meeting rooms, flexible student event areas.**

# UWO-FOX CITIES CAMPUS

## 2022 BUDGET NARRATIVE HIGHLIGHTS

**DEPARTMENT STAFFING:** There are no County staff assigned to this facility.

**COUNTY LEVY:** The tax levy for 2022 is \$148,624, no change from 2021. A schedule of significant changes follows.





## SIGNIFICANT CHANGES FROM 2021 ADOPTED - UWO-Fox Cities Campus

| Account                                  | Amount            | Description   |
|--|-------------------|---|
| <b>Significant changes from 2021</b>     |                   |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 148,624</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                   |   |
| Other Miscellaneous Revenues             | 5,184             | This account is revenue from Cellular/PCS/Paging Contract that Verizon Wireless pays \$10,368 for the 1655 University Drive, Menasha location. All expenses are paid 50% by Outagamie County, as well as half of this revenue is returned to Outagamie County by a credit to the billing of half of the expenses billed. The actual amount of revenue is half of the contracted payment of \$10,368 that is recorded in this account. Going forward, we will budget this way.                           |
| Cost Sharing Allocations                 | 7,748             | This account is where the revenue comes in from Outagamie County for half of the expenses budgeted for UWO-Fox Cities Campus.   |
| <b>Expense Changes - impact on levy:</b> |                   |   |
| Capital - Improvements                   | (50,000)          | Decrease based on Finance's request to budget building repairs and equipment repairs to operating expenses, whereas in the past these smaller projects have been budgeted to capital improvements even though they are not classified as betterment (additional value by terms of 1) lengthening a capital asset's estimated useful life or 2) increasing a capital asset's ability to provide service (i.e., greater effectiveness or efficiency) as per our Generally Accepted Accounting Principles. |
| Maintenance Buildings                    | (5,500)           | Decrease due to trend of expenses and moving budget to repair maintenance supplies based on that expense trend.   |
| Maintenance Grounds - Interfund          | 10,247            | Increase to move expenses performed by the Highway Department to correct account and entails parking lot crack/pothole filling, sealing, and striping.  |
| Grounds Maintenance                      | (12,000)          | Decrease to move expenses to Maintenance Grounds - interfund and small increase in expenses.  |
| Building Repairs                         | 37,068            | Increase due to moving building repair costs from capital improvements, including fieldhouse flooring refinishing (\$16,000) and sidewalk repairs (\$22,000).   |
| Prop Liab Insurance                      | 7,253             | Increase due to less fund balance able to be applied, resulting in higher premiums for each department.   |
| <b>Other small changes</b>               | -                 | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ 148,624</b> |   |

## Financial Summary UWO-Fox Cities Campus

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 76,028                    | 171,924                      | 171,924                   | 171,924                    | 158,992                   |
| Labor              | -                         | -                            | -                         | -                          | -                         |
| Travel             | -                         | -                            | -                         | -                          | -                         |
| Capital            | -                         | 50,000                       | 50,000                    | 59,948                     | -                         |
| Other Expenditures | 141,688                   | 308,448                      | 270,548                   | 349,787                    | 307,616                   |
| Total Expenditures | 141,688                   | 358,448                      | 320,548                   | 409,735                    | 307,616                   |
| Levy               |                           |                              | 148,624                   |                            | 148,624                   |

# Winnebago County

## Budget Detail - 2022

| Description                              | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 062 - UWO-Fox Cities Campus |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Misc Revenues:                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Miscellaneous Revenues             | 48109  | 10,368         | 5,184          | 5,184          | 10,368          | 10,368          | 5,184             | 5,184           | 5,184             | 5,184           | -50.00%                              |
| Cost Sharing Allocations                 | 48110  | 391,633        | 157,646        | 116,760        | 161,556         | 161,556         | 161,556           | 160,274         | 153,808           | 153,808         | -4.80%                               |
| Misc Revenues Subtotal:                  |        | 402,001        | 162,830        | 121,944        | 171,924         | 171,924         | 166,740           | 165,458         | 158,992           | 158,992         | -7.52%                               |
| Total Non-Operating Revenue:             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | 402,001        | 162,830        | 121,944        | 171,924         | 171,924         | 166,740           | 165,458         | 158,992           | 158,992         | -7.52%                               |
| Revenue Total:                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | 402,001        | 162,830        | 121,944        | 171,924         | 171,924         | 166,740           | 165,458         | 158,992           | 158,992         | -7.52%                               |
| Expense                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Capital Outlay:                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Improvements                             | 58002  | 72,589         | 36,273         | 66,673         | 50,000          | 48,948          | 50,000            | 0               | 0                 | 0               | -100.00%                             |
| Capital Outlay Subtotal:                 |        | 72,589         | 36,273         | 66,673         | 50,000          | 48,948          | 50,000            | 0               | 0                 | 0               | -100.00%                             |
| Total Capital:                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | 72,589         | 36,273         | 66,673         | 50,000          | 48,948          | 50,000            | 0               | 0                 | 0               | -100.00%                             |
| Office:                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Computer Supplies                        | 53005  | 72             | 72             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Office Subtotal:                         |        | 72             | 72             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |

# Winnebago County

## Budget Detail - 2022

| Description                                     | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 062 - UWO-Fox Cities Campus</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Operating:</b>                               |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Agricultural Supplies                           | 53515  | 0                | 516              | 0                | 0                | 0                | 0                 | 2,200            | 2,200             | 2,200            | 100.00%                              |
| Small Equipment                                 | 53522  | 2,352            | 1,717            | 32               | 6,200            | 6,200            | 6,200             | 4,000            | 4,000             | 4,000            | -35.48%                              |
| Equipment Rental                                | 53551  | 0                | 1,156            | 0                | 1,000            | 1,000            | 1,000             | 0                | 0                 | 0                | -100.00%                             |
| <b>Operating Subtotal:</b>                      |        | <b>2,352</b>     | <b>3,389</b>     | <b>32</b>        | <b>7,200</b>     | <b>7,200</b>     | <b>7,200</b>      | <b>6,200</b>     | <b>6,200</b>      | <b>6,200</b>     | <b>-13.89%</b>                       |
| <b>Repairs &amp; Maint:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Maintenance Buildings                           | 54020  | 5,562            | 9,590            | 5,089            | 9,500            | 9,500            | 10,400            | 4,000            | 4,000             | 4,000            | -57.89%                              |
| Repair Maintenance Supplies                     | 54024  | 39,925           | 52,616           | 58,082           | 54,291           | 54,291           | 54,291            | 55,291           | 55,291            | 55,291           | 1.84%                                |
| Maintenance Grounds                             | 74021  | 0                | 3,420            | 0                | 0                | 0                | 0                 | 10,247           | 10,247            | 10,247           | 100.00%                              |
| <b>Repairs &amp; Maint Subtotal:</b>            |        | <b>45,486</b>    | <b>65,626</b>    | <b>63,171</b>    | <b>63,791</b>    | <b>63,791</b>    | <b>64,691</b>     | <b>69,538</b>    | <b>69,538</b>     | <b>69,538</b>    | <b>9.01%</b>                         |
| <b>Contractual Services:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Pest Extermination                              | 55002  | 1,425            | 2,321            | 1,214            | 3,200            | 3,200            | 3,200             | 3,200            | 3,200             | 3,200            | 0.00%                                |
| Snow Removal                                    | 55003  | 45,483           | 62,490           | 36,134           | 60,000           | 60,000           | 60,000            | 60,000           | 60,000            | 60,000           | 0.00%                                |
| Grounds Maintenance                             | 55007  | 11,411           | 23,692           | 1,093            | 12,000           | 12,000           | 7,000             | 0                | 0                 | 0                | -100.00%                             |
| Building Repairs                                | 55008  | 609,683          | 103,717          | 46,783           | 93,000           | 130,239          | 93,000            | 143,000          | 130,068           | 130,068          | 39.86%                               |
| Professional Service                            | 55014  | 0                | 0                | 0                | 0                | 53,000           | 42,000            | 0                | 0                 | 0                | 0.00%                                |
| <b>Contractual Services Subtotal:</b>           |        | <b>668,001</b>   | <b>192,220</b>   | <b>85,224</b>    | <b>168,200</b>   | <b>258,439</b>   | <b>205,200</b>    | <b>206,200</b>   | <b>193,268</b>    | <b>193,268</b>   | <b>14.90%</b>                        |
| <b>Insurance Expenses:</b>                      |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                             | 76000  | 24,864           | 17,712           | 18,420           | 31,357           | 31,357           | 31,357            | 38,610           | 38,610            | 38,610           | 23.13%                               |
| <b>Insurance Expenses Subtotal:</b>             |        | <b>24,864</b>    | <b>17,712</b>    | <b>18,420</b>    | <b>31,357</b>    | <b>31,357</b>    | <b>31,357</b>     | <b>38,610</b>    | <b>38,610</b>     | <b>38,610</b>    | <b>23.13%</b>                        |
| <b>Total Other Operating:</b>                   |        | <b>740,776</b>   | <b>279,018</b>   | <b>166,847</b>   | <b>270,548</b>   | <b>360,787</b>   | <b>308,448</b>    | <b>320,548</b>   | <b>307,616</b>    | <b>307,616</b>   | <b>13.70%</b>                        |
| <b>Expense Total:</b>                           |        | <b>813,365</b>   | <b>315,291</b>   | <b>233,520</b>   | <b>320,548</b>   | <b>409,735</b>   | <b>358,448</b>    | <b>320,548</b>   | <b>307,616</b>    | <b>307,616</b>   | <b>-4.03%</b>                        |
| <b>UWO-Fox Cities Campus Net/(Levy):</b>        |        | <b>(411,364)</b> | <b>(152,461)</b> | <b>(111,576)</b> | <b>(148,624)</b> | <b>(237,811)</b> | <b>(191,708)</b>  | <b>(155,090)</b> | <b>(148,624)</b>  | <b>(148,624)</b> | <b>0.00%</b>                         |

# UW - EXTENSION

General Fund – Department: 064  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD/

AREA EXTENSION DIRECTOR:

Chris Viau

LOCATION:

Winnebago County UW-Extension  
James P. Coughlin Center  
625 E. County Road Y, Suite 600  
Oshkosh, WI 54901-9774

TELEPHONE: 232-1973

## MISSION STATEMENT:

Extension Winnebago County provides residents with access to university resources engaging lifelong learners, wherever they live and work. Educational programs support the community, organizations, youth, families, and agriculture and meet local needs by utilizing input from residents and community leaders throughout Winnebago County.

## PROGRAM DESCRIPTION:

### AGRICULTURE, NATURAL RESOURCES, and COMMUNITY DEVELOPMENT PROGRAMS:

*Agriculture:* Programs provide farm operators, rural landowners, and youth with the latest information to empower them to improve crop and animal production practices, buildings and facilities, water quality, and marketing.

*Horticulture:* Programs provide best practices and technical assistance to home gardeners and green industry professionals improving economic and environmental sustainability for individuals, families, communities, and businesses. The Master Gardener Program educates, empowers, and supports volunteers to use university research-based information to extend the Wisconsin Idea, making a positive difference in lives and communities. Through the Community Gardens initiative, leadership and support are provided to garden sites so that people may be able to raise food for their families.

*Community and Organizational Development:* Programs provide educational programming to assist leaders, communities, and organizations in realizing their fullest potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education, and much more. In short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations.

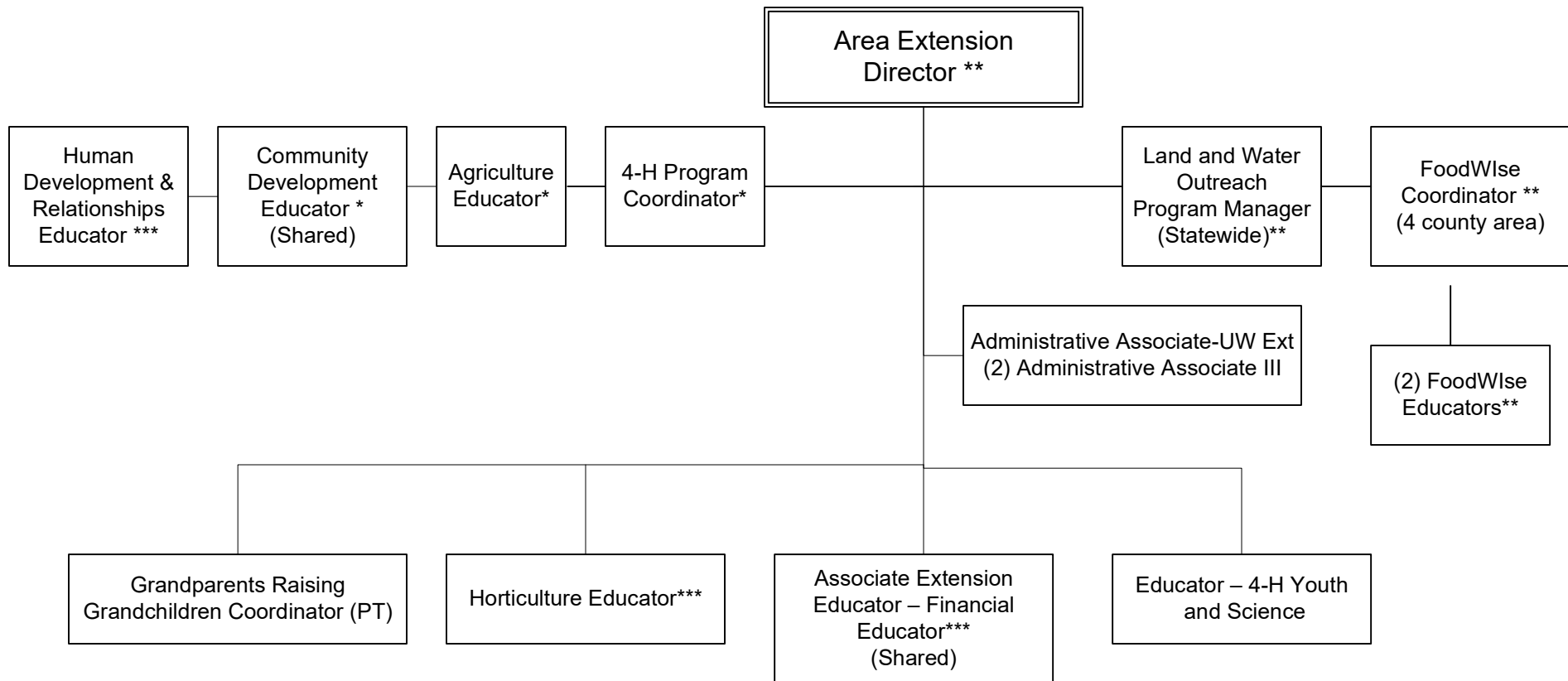
## **YOUTH, FAMILY, and HEALTH PROGRAMS:**

***4-H Positive Youth Development:*** Programs develop confident, capable, and caring youth with the life skills to thrive in today's world and succeed in their boldest dreams for tomorrow. By incorporating four essential elements of positive youth development (belonging, mastery, independence, and generosity) into all of its programming, youth ages 5-19 can learn important life skills like leadership, teamwork, critical thinking, and communication to help prepare them for successful futures. 4-H programming includes community clubs, camps, and educational travel experiences, delivered by youth and adult volunteers who are trained and supported by Extension staff. Community Youth Development programs also provide STEM programming and professional training to youth serving organizations.

***Human Development and Family Relationships:*** Programs provide education promoting family strengths and help communities become supportive environments for family life. Programs respond to issues identified by county needs assessments to help families and individuals make decisions about relationships, parenting, financial management, food safety, and housing. An additional emphasis is placed upon health during the lifespan, including programs in mental, physical, and social-emotional health, resilience skill building, and financial management. Our programs focus on leveraging community resources and strengthening community/family partnerships. Programs and collaborative efforts with agencies focus on building community capacity to deal with family issues and concerns.

***Health and Well-Being:*** The Wisconsin FoodWise program seeks to empower Wisconsin residents with limited incomes to make healthy choices to achieve healthy lives and reduce health disparities. Additionally, programming is focused upon stress management, holistic wellness, and suicide prevention.

# U.W. EXTENSION SERVICES



\* UW Position with County Supplement

\*\* State or Grant funded position

\*\*\* UW Position with full county funding  
(Rest of positions are fully county funded)

# **UW - EXTENSION**

**General Fund – Department: 064  
2022 BUDGET NARRATIVE**

**DEPT HEAD/**

**AREA EXTENSION DIRECTOR:**

**Chris Viau**

**LOCATION:**

**Winnebago County UW-Extension  
James P. Coughlin Center  
625 E. County Road Y, Suite 600  
Oshkosh, WI 54901-9774**

**TELEPHONE: 232-1973**

## **2021 ACCOMPLISHMENTS:**

**(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth, FW=FoodWise)**

- 1. HORT: Facilitated and implemented virtual Horticulture training opportunities in response to COVID-19.**
- 2. HORT: Advised, trained, and provided oversight for the Winnebago Co. Master Gardeners with virtual/distanced programs due to COVID-19.**
- 3. HORT: Led the efforts for implementing a new community garden site that will engage local citizens to grow their own produce.**
- 4. AG: Partnered with LWCD and USDA–NRCS to increase farmer awareness of soil health and cover crops.**
- 5. AG: Created timely educational videos for producers that were viewed via social media sites.**
- 6. HDR: Expanded Rent Smart programming by developing an online version of the curriculum for use statewide.**
- 7. HDR: Partnered with the Winnebago County Eviction Prevention Task Force to identify and create community responses to the eviction concerns in the county through outreach, education, and interagency partnerships.**
- 8. HDR: Offered new “Triple P Positive Parenting” program, Mental Health First Aid, 8 Dimensions of Wellness, and Compassion Resilience.**
- 9. HDR: Leveraged a partnership with Feeding America and St. Joe’s Food program to deliver food boxes to our Grandparents Raising Grandchildren support group members.**
- 10. CD: Continued to expand access to entrepreneurs of color by partnering with community organizations and the ColorBold Business Association to maintain and grow their presence despite the closure of the founding nonprofit Fit Oshkosh, Inc. Individual check-ins with business owners and Covid business grant writing support, coordinated virtual business development programs, and spurred the formation of the ColorBold Leadership Team. Secured a fiscal sponsor to hold the remaining funds dedicated to ColorBold from Fit Oshkosh.**



11. **CD:** Collaborated with urban farmers and local partners in Oshkosh to submit a proposal and address barriers to the City of Oshkosh's Request for Proposals for city lots being converted for community gardens.
12. **CD:** Launched a community garden map for Outagamie and Winnebago counties including community garden locations and information in the greater Fox Valley-Oshkosh area, which is available to the public.
13. **4-HY:** Adapted programs with established partners such as Boys & Girls Clubs and Oshkosh and Menasha after school programs to bring online and non-contact 4-H programs to diverse youth.
14. **4-HY:** Provided opportunities for continued expanding access initiatives and cultural literacy via 4-H virtual/distance programming.
15. **4-HY:** Adapted project days, officer training, and project learning workshops featuring various areas to virtual formats due to COVID -19.
16. **FW:** Brought together community partners to form a Fox Valley Food Security Effort, with a vision that all residents of Calumet, Outagamie, and Winnebago counties will have equitable access to safe, nutritious, and culturally appropriate food.
17. **FW:** Delivered nutrition education using virtual tools to 2nd and 5th grade students at income eligible elementary schools, where increased healthy behaviors such as eating more fruits and vegetables and drinking less sugar-sweetened beverages has been recorded.

## **2022 GOALS & OBJECTIVES:**

(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth, FW=FoodWise)

1. **HORT:** Provide outreach education for green industry professionals, Master Gardeners, and consumers on horticulture, environment, and sustainability. This includes development or adaptation of virtual and remote programs.
2. **HORT:** Provide support to Extension Volunteers such as Master Gardener program (state and local), building capacity to provide horticulture diagnostics, education, and outreach.
3. **HORT:** Work with partners to improve and sustain a successful community garden at a new site location.
4. **AG:** Develop outreach educational programs to increase producers' use of cover crops to improve soil health.
5. **AG:** Continue to train private pesticide applicators.
6. **AG:** Educate producers about herbicide-resistant weeds and proper management to control them.
7. **AG:** Assist in hosting and teaching relevant and timely content-specific workshops using a variety of methods to reach the broadest audience.
8. **HDR:** Certify schools in the Sources of Strength Framework and adapt teaching methods to new formats.
9. **HDR:** Coordinate staff and community professional development in mental health topics using emerging formats.
10. **HDR:** Evaluate needs and offer relevant parenting programming for our community via technology.

- 11. HDR: Provide financial coaching services to encourage personal finance behavior changes in coaching participants.**
- 12. HDR: Develop a single-session Rent Smart curriculum for presentation to targeted neighborhoods and populations in conjunction with the Winnebago County Eviction Prevention Task Force.**
- 13. CD: Continue to expand access to Entrepreneurs of Color by partnering with ColorBold Business Association and African Heritage Inc. in capacity building, namely by preparing and being competitively awarded a capacity building grant through the Wisconsin Economic Development Corporation.**
- 14. CD: Deliver organizational capacity-building programming to select community organizations or Extension partners.**
- 15. CD: Co-lead New North's Equity, Diversity, and Inclusion (EDIB) effort to advance retention & attraction of small business owners of color in the region**
- 16. 4-HY: Expanding Access #1 – 4-H builds social capital with historically marginalized and underserved youth and emerging communities.**
- 17. 4-HY: Expanding Access #2 – High quality, culturally relevant youth development programs developed in cooperation with youth and community partners.**
- 18. 4-HY: Youth Adult Partnerships -Incorporate youth into governance and decision making processes with resources for youth to learn, work, plan, and lead.**
- 19. FW: Continue to coordinate the Fox Valley Food Security Effort, facilitating the process of moving from assessment to action planning and implementation in 2022.**
- 20. FW: Advance healthy eating habits, active lifestyles, and healthy community environments for Wisconsin residents with limited incomes through nutrition education at the individual, community, and systems levels.**

# UW-EXTENSION

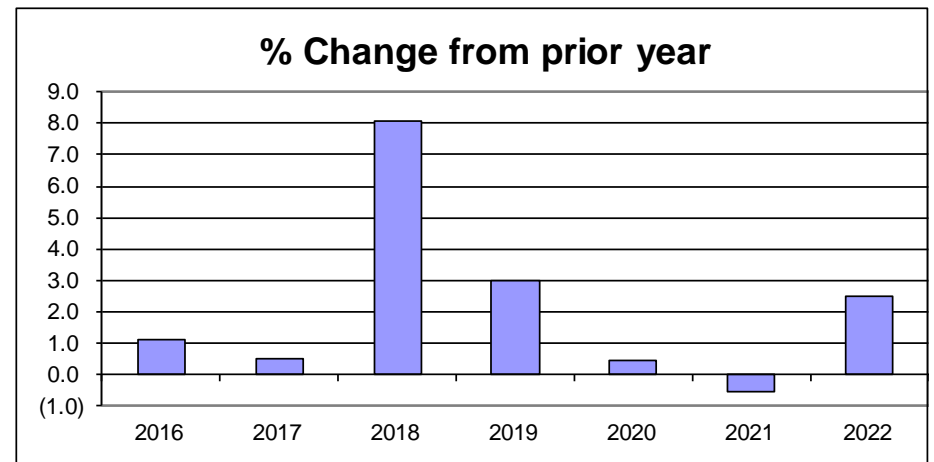
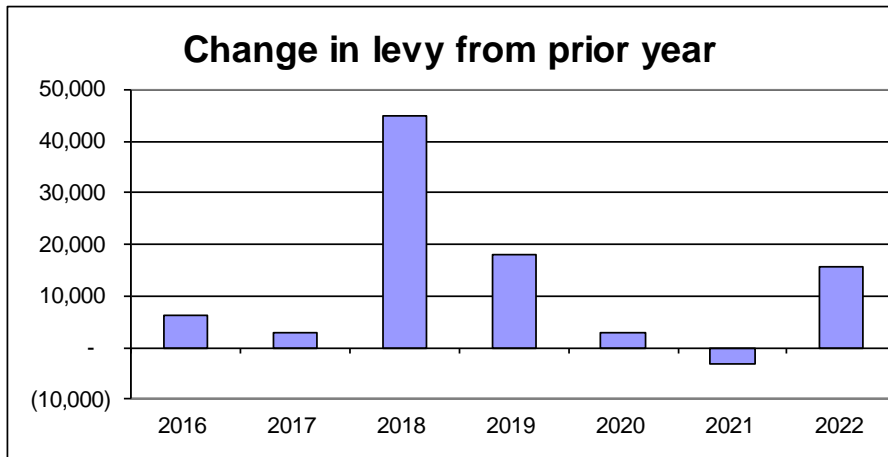
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 9    | 9    | 10   | 6    | 6    | 6    | 4    | 4    | 4    | 4    |
| Part Time | 0    | 1    | 0    | 0    | 0    | 0    | 0    | 0    | 1    | 1    |
| Total     | 9    | 10   | 10   | 6    | 6    | 6    | 4    | 4    | 5    | 5    |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The tax levy for 2022 is \$634,362, an increase of \$15,588, or 2.52% over 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - University Extension

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 618,774</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| Program Fees                             | (24,636)          | Increase for new 4-H programming revenues and expenses.  |
| Cost Share Municipalities                | (7,500)           | Increase for added schools for 2022 Sources of Strength program.   |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Registration Tuition                     | 7,600             | Increase for re-certification for Sources of Strength program coordinator.   |
| Registration Tuition Other               | 17,800            | Increase for new 4-H programming revenues and expenses.  |
| Other Operating Supplies                 | 5,000             | Increase for new 4-H programming revenues and expenses.  |
| Computer Licensing Charge                | 7,902             | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments. |
| Professional Service                     | 3,100             | Increase based on additional childcare needed for Grandparents Raising Grandchildren program and additional schools for Sources of Strength program.   |
| <b>Other small changes</b>               | <b>6,322</b>      | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 634,362</b> |  |

## Financial Summary University Extension

| Items              | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--------------------|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues     | 6,370                     | 40,000                       | 44,500                    | 44,500                     | 74,500                    |
| Labor              | 153,445                   | 268,751                      | 271,638                   | 271,638                    | 279,276                   |
| Travel             | 1,176                     | 17,575                       | 15,030                    | 19,730                     | 26,330                    |
| Capital            | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures | 166,030                   | 367,721                      | 376,606                   | 395,356                    | 403,256                   |
| Total Expenditures | 320,651                   | 654,047                      | 663,274                   | 686,724                    | 708,862                   |
| Levy               |                           |                              | 618,774                   |                            | 634,362                   |

# Winnebago County

## Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 064 - University Extension</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                      | 42002  | 4,737          | 0              | 8,572          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Dept of Justice                             | 42018  | 5,608          | 0              | 2,730          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Grantor Agencies                         | 42019  | 8,000          | 7,808          | 2,458          | 5,000           | 5,000           | 5,000             | 4,250           | 4,250             | 4,250           | -15.00%                              |
| Interdept Other Grant                          | 62019  | 0              | 18,732         | 6,068          | 8,308           | 8,308           | 8,308             | 8,308           | 8,308             | 8,308           | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                  |        | <b>18,345</b>  | <b>26,539</b>  | <b>19,828</b>  | <b>13,308</b>   | <b>13,308</b>   | <b>13,308</b>     | <b>12,558</b>   | <b>12,558</b>     | <b>12,558</b>   | <b>-5.64%</b>                        |
| <b>Public Services:</b>                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                                     | 45002  | 188            | 61             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Forms Copies Etc                               | 45003  | 2,242          | 2,221          | 900            | 750             | 750             | 400               | 529             | 529               | 529             | -29.47%                              |
| Mail Service Revenue                           | 45015  | 4,328          | 4,350          | 4,356          | 3,863           | 3,863           | 3,863             | 4,363           | 4,363             | 4,363           | 12.94%                               |
| Donations                                      | 45034  | 0              | 0              | 960            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Garden Fees                                    | 45054  | 2,045          | 1,853          | 1,533          | 1,665           | 1,665           | 1,929             | 0               | 0                 | 0               | -100.00%                             |
| Program Fees                                   | 45055  | 8,856          | 9,524          | 2,312          | 4,914           | 4,914           | 500               | 29,550          | 29,550            | 29,550          | 501.34%                              |
| <b>Public Services Subtotal:</b>               |        | <b>17,657</b>  | <b>18,009</b>  | <b>10,061</b>  | <b>11,192</b>   | <b>11,192</b>   | <b>6,692</b>      | <b>34,442</b>   | <b>34,442</b>     | <b>34,442</b>   | <b>207.74%</b>                       |
| <b>Intergov Services:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Cost Share Municipalities                      | 43016  | 0              | 17,750         | 20,000         | 20,000          | 20,000          | 20,000            | 27,500          | 27,500            | 27,500          | 37.50%                               |
| <b>Intergov Services Subtotal:</b>             |        | <b>0</b>       | <b>17,750</b>  | <b>20,000</b>  | <b>20,000</b>   | <b>20,000</b>   | <b>20,000</b>     | <b>27,500</b>   | <b>27,500</b>     | <b>27,500</b>   | <b>37.50%</b>                        |
| <b>Total Operating Revenue:</b>                |        | <b>36,003</b>  | <b>62,298</b>  | <b>49,888</b>  | <b>44,500</b>   | <b>44,500</b>   | <b>40,000</b>     | <b>74,500</b>   | <b>74,500</b>     | <b>74,500</b>   | <b>67.42%</b>                        |
| <b>Revenue Total:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | <b>36,003</b>  | <b>62,298</b>  | <b>49,888</b>  | <b>44,500</b>   | <b>44,500</b>   | <b>40,000</b>     | <b>74,500</b>   | <b>74,500</b>     | <b>74,500</b>   | <b>67.42%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 064 - University Extension</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                                    | 51100  | 179,159        | 146,189        | 165,300        | 178,273         | 178,273         | 176,683           | 185,345         | 185,345           | 185,345         | 3.97%                                |
| Temporary Employees                            | 51101  | 0              | 19,373         | 5,142          | 0               | 0               | 252               | 0               | 0                 | 0               | 0.00%                                |
| <b>Wages Subtotal:</b>                         |        | <b>179,159</b> | <b>165,561</b> | <b>170,441</b> | <b>178,273</b>  | <b>178,273</b>  | <b>176,935</b>    | <b>185,345</b>  | <b>185,345</b>    | <b>185,345</b>  | <b>3.97%</b>                         |
| <b>Fringes Benefits:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                                  | 51200  | 12,565         | 11,468         | 11,246         | 13,639          | 13,639          | 12,180            | 14,178          | 14,178            | 14,178          | 3.95%                                |
| Health Insurance                               | 51201  | 66,560         | 57,277         | 63,302         | 63,262          | 63,262          | 63,280            | 63,262          | 63,262            | 63,262          | 0.00%                                |
| Dental Insurance                               | 51202  | 4,153          | 2,754          | 2,870          | 2,870           | 2,870           | 2,870             | 2,870           | 2,870             | 2,870           | 0.00%                                |
| Workers Compensation                           | 51203  | 353            | 649            | 402            | 888             | 888             | 888               | 904             | 904               | 904             | 1.80%                                |
| WI Retirement                                  | 51206  | 11,822         | 9,478          | 11,170         | 11,701          | 11,701          | 11,593            | 11,679          | 11,679            | 11,679          | -0.19%                               |
| Fringe Benefits Other                          | 51207  | 952            | 736            | 913            | 1,005           | 1,005           | 1,005             | 1,038           | 1,038             | 1,038           | 3.28%                                |
| <b>Fringes Benefits Subtotal:</b>              |        | <b>96,405</b>  | <b>82,363</b>  | <b>89,903</b>  | <b>93,365</b>   | <b>93,365</b>   | <b>91,816</b>     | <b>93,931</b>   | <b>93,931</b>     | <b>93,931</b>   | <b>0.61%</b>                         |
| <b>Total Labor:</b>                            |        | <b>275,564</b> | <b>247,924</b> | <b>260,345</b> | <b>271,638</b>  | <b>271,638</b>  | <b>268,751</b>    | <b>279,276</b>  | <b>279,276</b>    | <b>279,276</b>  | <b>2.81%</b>                         |
| <b>Travel:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                           | 52001  | 1,055          | 1,306          | 1,420          | 5,600           | 6,350           | 8,850             | 13,200          | 13,200            | 13,200          | 135.71%                              |
| Automobile Allowance                           | 52002  | 4,552          | 7,854          | 2,654          | 5,050           | 8,250           | 5,160             | 7,500           | 7,500             | 7,500           | 48.51%                               |
| Commercial Travel                              | 52004  | 0              | 0              | 0              | 0               | 0               | 0                 | 750             | 750               | 750             | 100.00%                              |
| Meals  | 52005  | 97             | 49             | 0              | 400             | 400             | 200               | 400             | 400               | 400             | 0.00%                                |
| Lodging  | 52006  | 328            | 968            | 0              | 3,500           | 4,250           | 3,125             | 4,000           | 4,000             | 4,000           | 14.29%                               |
| Other Travel Exp                               | 52007  | 46             | 98             | 0              | 300             | 300             | 150               | 300             | 300               | 300             | 0.00%                                |
| Taxable Benefit                                | 52008  | 15             | 17             | 21             | 180             | 180             | 90                | 180             | 180               | 180             | 0.00%                                |
| <b>Travel Subtotal:</b>                        |        | <b>6,093</b>   | <b>10,292</b>  | <b>4,095</b>   | <b>15,030</b>   | <b>19,730</b>   | <b>17,575</b>     | <b>26,330</b>   | <b>26,330</b>     | <b>26,330</b>   | <b>75.18%</b>                        |
| <b>Total Travel:</b>                           |        | <b>6,093</b>   | <b>10,292</b>  | <b>4,095</b>   | <b>15,030</b>   | <b>19,730</b>   | <b>17,575</b>     | <b>26,330</b>   | <b>26,330</b>     | <b>26,330</b>   | <b>75.18%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 064 - University Extension</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                                | 53000  | 5,879          | 3,759          | 3,577          | 5,500           | 5,500           | 3,060             | 5,000           | 5,000             | 5,000           | -9.09%                               |
| Stationery and Forms                           | 53001  | 373            | 114            | 552            | 750             | 750             | 500               | 500             | 500               | 500             | -33.33%                              |
| Printing Supplies                              | 53002  | 1,255          | 1,193          | 855            | 1,700           | 1,700           | 1,101             | 1,500           | 1,500             | 1,500           | -11.76%                              |
| Print Duplicate                                | 53003  | 1,788          | 3,140          | 227            | 3,000           | 3,000           | 1,500             | 2,200           | 2,200             | 2,200           | -26.67%                              |
| Postage and Box Rent                           | 53004  | 3,595          | 3,705          | 3,757          | 4,200           | 4,200           | 3,863             | 4,000           | 4,000             | 4,000           | -4.76%                               |
| Computer Software                              | 53006  | 65             | 9,803          | 784            | 1,000           | 1,000           | 1,000             | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Telephone                                      | 53008  | 3,057          | 3,591          | 4,354          | 4,500           | 4,500           | 4,792             | 4,500           | 4,500             | 4,500           | 0.00%                                |
| Print Duplicate                                | 73003  | 11,687         | 11,637         | 5,132          | 15,000          | 15,000          | 10,000            | 13,000          | 10,000            | 10,000          | -33.33%                              |
| Postage and Box Rent                           | 73004  | 357            | 289            | 220            | 400             | 400             | 200               | 400             | 400               | 400             | 0.00%                                |
| Computer Licensing Charge                      | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 7,902           | 7,902             | 7,902           | 100.00%                              |
| <b>Office Subtotal:</b>                        |        | <b>28,055</b>  | <b>37,231</b>  | <b>19,458</b>  | <b>36,050</b>   | <b>36,050</b>   | <b>26,016</b>     | <b>40,002</b>   | <b>37,002</b>     | <b>37,002</b>   | <b>2.64%</b>                         |
| <b>Operating:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                                    | 53500  | 247            | 360            | 45             | 350             | 350             | 175               | 300             | 300               | 300             | -14.29%                              |
| Subscriptions                                  | 53501  | 2,972          | 712            | 575            | 2,000           | 2,750           | 1,375             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Membership Dues                                | 53502  | 1,177          | 702            | 825            | 1,500           | 1,500           | 1,500             | 2,000           | 2,000             | 2,000           | 33.33%                               |
| Registration Tuition Other                     | 53509  | 0              | 0              | 0              | 0               | 0               | 0                 | 17,800          | 17,800            | 17,800          | 100.00%                              |
| Consumer Transportation                        | 53514  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,200           | 1,200             | 1,200           | 100.00%                              |
| Agricultural Supplies                          | 53515  | 4,185          | 2,528          | 1,895          | 5,500           | 15,000          | 15,000            | 3,500           | 3,500             | 3,500           | -36.36%                              |
| Household Supplies                             | 53516  | 671            | 70             | 417            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Food   | 53520  | 4,161          | 6,288          | 1,880          | 9,500           | 12,200          | 6,100             | 8,000           | 8,000             | 8,000           | -15.79%                              |
| Small Equipment                                | 53522  | 574            | 2,412          | 1,870          | 1,500           | 1,500           | 1,500             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Other Operating Supplies                       | 53533  | 10,634         | 7,495          | 5,195          | 10,000          | 11,850          | 8,900             | 15,000          | 15,000            | 15,000          | 50.00%                               |
| Motor Fuel                                     | 53548  | 0              | 0              | 16             | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Other Rents and Leases                         | 53552  | 500            | 500            | 0              | 1,950           | 1,950           | 1,610             | 100             | 100               | 100             | -94.87%                              |
| Employee Benefit Taxable Other                 | 53578  | 93             | 169            | 17             | 200             | 400             | 200               | 200             | 200               | 200             | 0.00%                                |
| Small Equipment Technology                     | 53580  | 5,295          | 3,352          | 8,667          | 3,000           | 3,000           | 4,600             | 4,000           | 2,013             | 2,013           | -32.90%                              |
| Motor Fuel                                     | 73548  | 912            | 305            | 16             | 1,000           | 1,000           | 500               | 750             | 750               | 750             | -25.00%                              |
| <b>Operating Subtotal:</b>                     |        | <b>31,421</b>  | <b>24,891</b>  | <b>21,418</b>  | <b>37,100</b>   | <b>52,100</b>   | <b>42,060</b>     | <b>56,950</b>   | <b>54,963</b>     | <b>54,963</b>   | <b>48.15%</b>                        |



## Winnebago County

### Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 064 - University Extension</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Small Hardware                                 | 54008  | 48               | 0                | 26               | 49               | 49               | 49                | 16               | 16                | 16               | -67.35%                              |
| Maintenance Equipment                          | 54022  | 262              | 262              | 262              | 262              | 262              | 262               | 262              | 262               | 262              | 0.00%                                |
| Maintenance Vehicles                           | 54023  | 0                | 0                | 71               | 250              | 250              | 0                 | 250              | 250               | 250              | 0.00%                                |
| Equipment Repairs                              | 54029  | 0                | 0                | 0                | 500              | 500              | 250               | 250              | 250               | 250              | -50.00%                              |
| Maintenance Grounds                            | 74021  | 0                | 29,451           | 12,181           | 420              | 420              | 420               | 0                | 0                 | 0                | -100.00%                             |
| Maintenance Vehicles                           | 74023  | 320              | 612              | 682              | 500              | 500              | 500               | 350              | 350               | 350              | -30.00%                              |
| Technology Repair and Maintain                 | 74029  | 1,815            | 2,046            | 1,749            | 1,749            | 1,749            | 1,749             | 1,815            | 1,815             | 1,815            | 3.77%                                |
| <b>Repairs &amp; Maint Subtotal:</b>           |        | <b>2,445</b>     | <b>32,371</b>    | <b>14,971</b>    | <b>3,730</b>     | <b>3,730</b>     | <b>3,230</b>      | <b>2,943</b>     | <b>2,943</b>      | <b>2,943</b>     | <b>-21.10%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Data Processing                                | 55013  | 780              | 500              | 500              | 500              | 500              | 500               | 500              | 500               | 500              | 0.00%                                |
| Professional Service                           | 55014  | 181              | 5,484            | 529              | 6,000            | 9,750            | 4,875             | 9,100            | 9,100             | 9,100            | 51.67%                               |
| Other Contract Serv                            | 55030  | 167,160          | 246,068          | 274,295          | 290,060          | 290,060          | 287,872           | 306,639          | 294,605           | 294,605          | 1.57%                                |
| <b>Contractual Services Subtotal:</b>          |        | <b>168,122</b>   | <b>252,052</b>   | <b>275,323</b>   | <b>296,560</b>   | <b>300,310</b>   | <b>293,247</b>    | <b>316,239</b>   | <b>304,205</b>    | <b>304,205</b>   | <b>2.58%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                            | 56000  | 0                | 0                | 0                | 0                | 0                | 0                 | 1,000            | 1,000             | 1,000            | 100.00%                              |
| Prop Liab Insurance                            | 76000  | 3,648            | 2,076            | 2,160            | 3,166            | 3,166            | 3,168             | 3,143            | 3,143             | 3,143            | -0.73%                               |
| <b>Insurance Expenses Subtotal:</b>            |        | <b>3,648</b>     | <b>2,076</b>     | <b>2,160</b>     | <b>3,166</b>     | <b>3,166</b>     | <b>3,168</b>      | <b>4,143</b>     | <b>4,143</b>      | <b>4,143</b>     | <b>30.86%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                  |        | <b>233,690</b>   | <b>348,622</b>   | <b>333,330</b>   | <b>376,606</b>   | <b>395,356</b>   | <b>367,721</b>    | <b>420,277</b>   | <b>403,256</b>    | <b>403,256</b>   | <b>7.08%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                          |        | <b>515,347</b>   | <b>606,837</b>   | <b>597,769</b>   | <b>663,274</b>   | <b>686,724</b>   | <b>654,047</b>    | <b>725,883</b>   | <b>708,862</b>    | <b>708,862</b>   | <b>6.87%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>University Extension Net/(Levy):</b>        |        | <b>(479,345)</b> | <b>(544,539)</b> | <b>(547,881)</b> | <b>(618,774)</b> | <b>(642,224)</b> | <b>(614,047)</b>  | <b>(651,383)</b> | <b>(634,362)</b>  | <b>(634,362)</b> | <b>2.52%</b>                         |

# PARKS

General Fund – Division: 065  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Adam Breest  
**LOCATION:** Winnebago County Parks Department  
James P. Coughlin Center  
625 East County Road Y, Suite 500  
Oshkosh, WI 54901

**TELEPHONE:** 232-1961

## **MISSION STATEMENT:**

To provide for the physical maintenance and development of County-owned park lands; facilitate recreational programming; promote and encourage the recreational use of the County-owned park lands and facilities; provide access to, and navigation aids for, the major bodies of water; provide multi-use recreation trails; and promote the use of the County Exposition grounds for the annual County Fair and other special events.

## **PROGRAM DESCRIPTION:**

**PARKS:** Provide park sites that can serve as a destination with enough and varied support facilities to provide for a daylong recreation experience on the site.

**BOAT LANDINGS:** Provide quality boat launch sites on major bodies of water that possess site amenities and can serve as day use park sites for boaters and non-boaters alike.

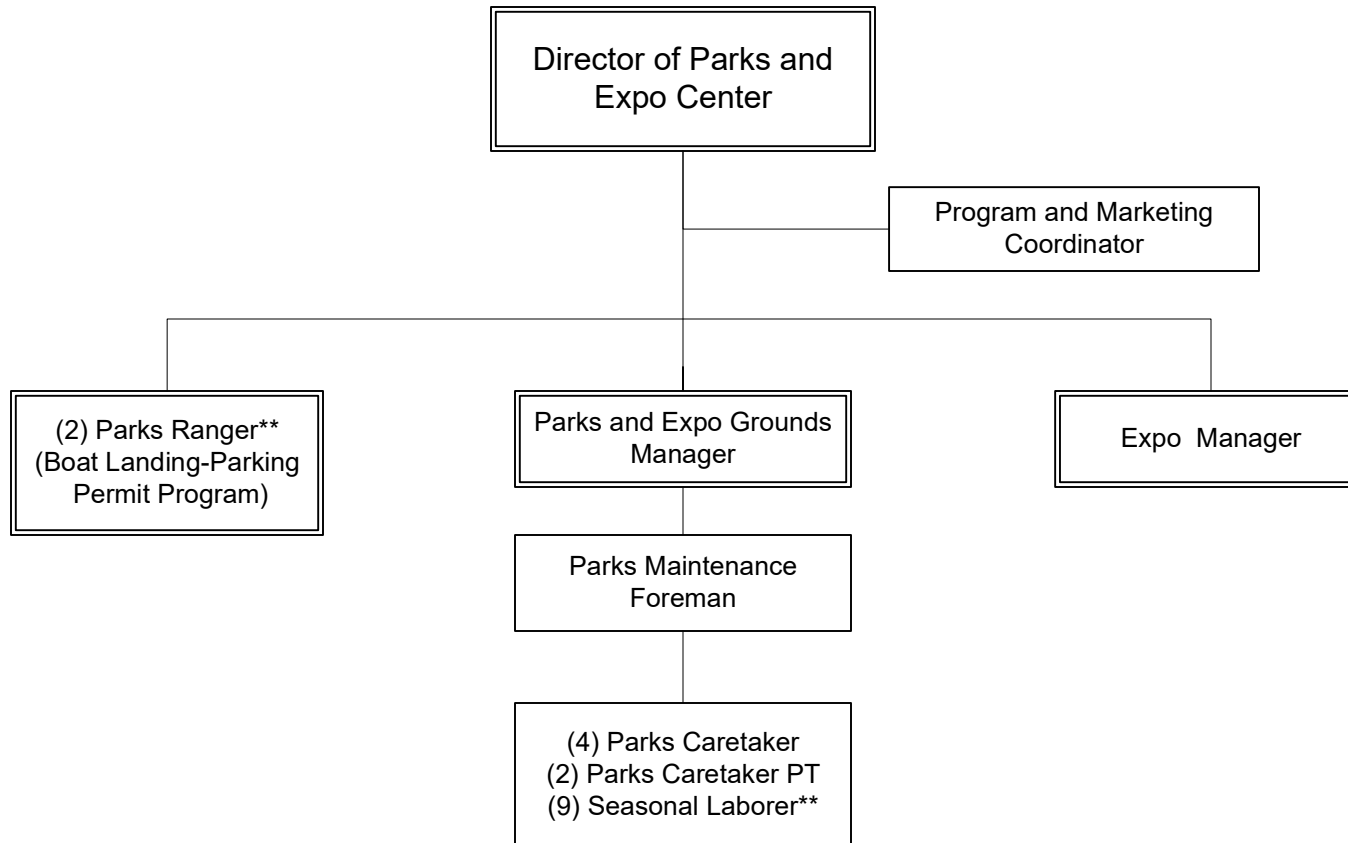
**NAVIGATION AIDS:** Mark major navigation channels throughout the Winnebago County lakes system with both lighted and unlighted buoys to assist boaters in reaching their destination.

**RECREATION TRAILS:** Provide multipurpose trail corridors through ownership and leasing for a variety of recreational and transit-oriented opportunities.

**EXPO CENTER:** Provide a facility where a wide variety of events, festivals, competitive shows and meeting/training sessions can occur.

**PRESERVATION AND CONSERVATION AREAS:** Provide for perpetuation of sensitive lands and areas of historical, archaeological or vegetative significance.

# PARKS



\*\* Unclassified Position

# **PARKS**

**General Fund – Division: 065  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Adam Breest  
**LOCATION:** Winnebago County Parks Department  
James P. Coughlin Center  
625 East County Road Y, Suite 500  
Oshkosh, WI 54901

**TELEPHONE: 232-1961**

## **2021 ACCOMPLISHMENTS:**

1. The department purchased and implemented a new online facility rental and program registration software for our boat launch passes and shelter rentals.
2. The Sunnyview Expo Center retained many of its events from 2019/2020. We also were able to add a few events that needed to find alternative locations for 2021.
3. Major roof repairs and maintenance were performed at the Sunnyview Expo Center and LED light conversions continue to take place as budget allowed.
4. New cameras, software, and monitors were installed at Sunnyview Expo Center and the Community Park to replace our previous camera system.
5. The department completed final design/permitting and began construction work on phase 1 of the Sunnyview Exposition project.
6. The department finalized the Grundman and Butte des Morts Boat Launch master plans.
7. Fox Crossing dog park construction completed and grand opening ceremony held.
8. Completed construction on the Bahling Arbor within the Natural Way at the Community Park.
9. Completed construction on the Asylum Park bridge and restored access to the lighthouse and island.
10. Requested proposals from venue managers/promoters for the Sunnyview Expo Center.
11. MSA completed initial investigation into the Waukau Dam and completed a site improvements and existing conditions report.
12. Work continued on extending the perimeter trails located around the Community Park to allow for more hiking, crossing country skiing and snowshoeing opportunities.

## **2022 GOALS AND OBJECTIVES:**

- 1. Work with the HWY Department to resurface the final 3 miles of the Wiouwash Trail to West Wind Road. Recondition the bridges along this route as well.**
- 2. Expand programming opportunities within the Community Park, nature areas, trail system, and other county park amenities.**
- 3. Expand our marketing and create more awareness of the departments park properties, amenities, and programs through new marketing opportunities such as Facebook live events, videos, maps, and information.**
- 4. Work with the City of Oshkosh to complete the Wiouwash Trail Swap.**
- 5. Rework the park's departments capital improvement plan process to be more efficient and thorough by providing more time for design, public input, fundraising, and permitting.**
- 6. Remove shelter 3 and playground and renovate the entire site with a new shelter with kitchen, splashpad, and parking area. This will support additional parking needs and the increased programming on the west end of the Community Park.**
- 7. Begin design, engineering, permitting, and grant writing for the Grundman Boat Launch. Work with the Parks and Recreation Committee to create a plan to address safety and facility needs at this location.**
- 8. Address needed repairs and LED light improvements at the Covered Arena.**
- 9. Continue to follow our equipment replacement schedule. Replace pickup truck P6 and the small tractor. Also, purchase a new plow for 38.**
- 10. Investigate solutions and implement a plan to fix the problem of leakage through the foundation of the Expo Building.**
- 11. Continue to investigate solutions at the Waukau Dam to prevent washout and dam blockage during heavy rain events.**
- 12. Continue to investigate parking solutions and wayfinding signage for Lasley Point.**
- 13. Work with all department staff to identify process improvements that can be made to our daily operations.**
- 14. Improve the parking lots at the Community Park in partnership with the HWY Department. Continually seek ways to improve drainage in problem areas throughout the park and on the soccer fields for allow for more use of the facility.**

# PARKS

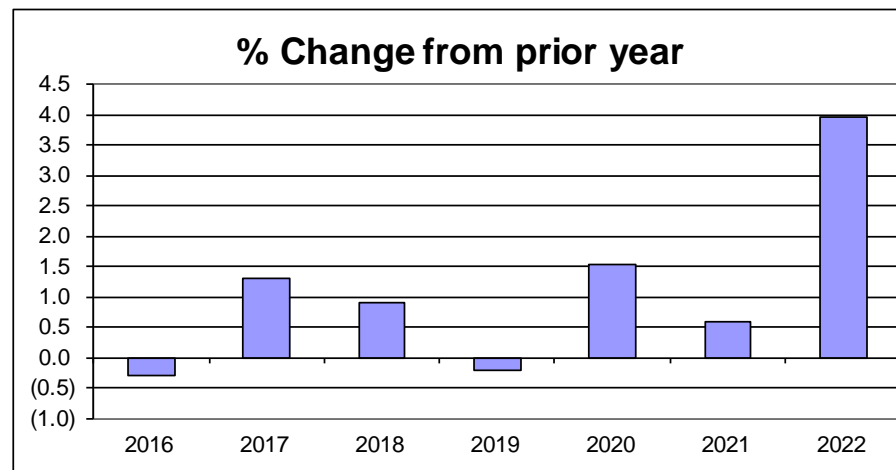
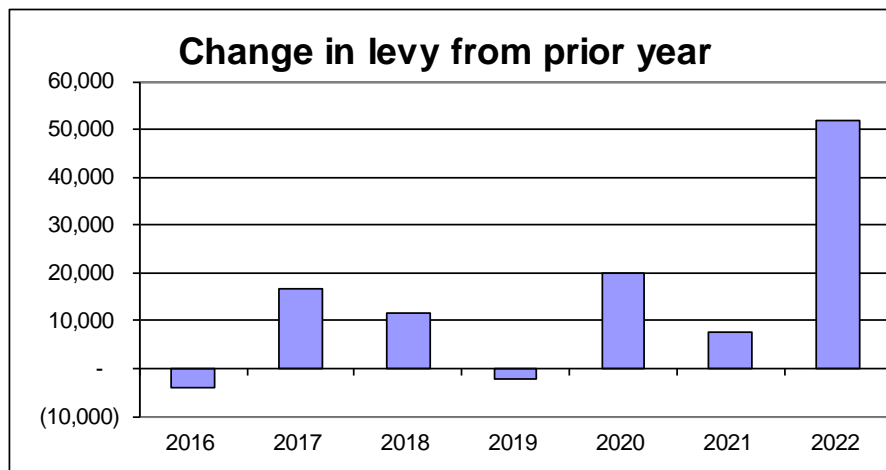
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 6    | 6    | 6    | 7    | 7    | 7    | 7    | 9    | 9    | 9    |
| Part Time | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    |
| Total     | 8    | 8    | 8    | 9    | 9    | 9    | 9    | 11   | 11   | 11   |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. For the 2022 budget, one (1) full-time Parks Manager has been removed and replaced with one (1) full-time Parks and Expo Grounds Manager, one (1) full-time Administrative Associate has been removed and replaced with one (1) full-time Program and Marketing Coordinator, and one (1) full-time Parks Maintenance Supervisor has been removed and replaced with one (1) full-time Parks Maintenance Foreman. These changes result in no change in overall staff totals in the Table of Organization of Classified Positions schedule.

**COUNTY LEVY:** The 2022 net levy is \$1,368,307, an increase of \$52,040 or 3.95% over 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Parks

| Account                                 | Amount              | Description   |
|---|---------------------|---|
| <b>Significant changes from 2021</b>    |                     |   |
| <b>Tax Levy 2021</b>                    | <b>\$ 1,316,267</b> |   |
| <b>Significant changes to revenues:</b> |                     |   |
| Rental Revenues                         | 25,000              | Decrease based on less expo rentals due to promoters not returning due to COVID-19, along with revenue trends.  |
| Other Fees                              | (3,000)             | Increase in revenues to charge DNR a portion of the plowing services provided in the Coughlin parking lot.  |
| <b>Significant changes to expenses:</b> |                     |   |
| Overtime                                | (6,000)             | Decrease based on no overtime being budgeted in 2022.   |
| Health Insurance                        | 22,294              | Increase based on enrollment changes for 2022.  |
| Capital - Improvements                  | (92,000)            | Decrease based on no new improvement projects in 2022. Two projects were budgeted in 2021, Expo Roof recovering (\$42,000) and Natural Way Entranceway Arbor & Signage project (\$50,000).  |
| Capital - Equipment                     | (50,000)            | Decrease in equipment needs for 2022. Parks will be requesting a Pickup Truck and a Plow for 2022.  |
| Computer Software                       | 5,100               | Increase based on annual maintenance of RecDesk Software, which was purchased in 2021. This software allows boaters buy their season pass online. This software also allows shelter renters to pay for their shelter online.                |
| Small Equipment                         | 13,150              | Increase due to Baseball Field Fence, LED Light Replacement for the Buoys, Trail Counters, and replacing speakers/amplifier at the covered arena.   |
| Maintenance Grounds                     | 7,800               | Increase based on the need to fix the steps at the Waukau Nature Preserve and allow for Bridge Repairs along the Wiouwash Trail.  |
| Maintenance Equipment                   | 17,400              | Increase for the maintenance of buoys performed by park staff being moved to Org 1068 and moving security equipment expenses to this account.   |
| Maintenance Grounds - interfund         | 12,500              | Increase to finish the last 3 miles of the Wiouwash trail maintenance and rehab program by the Highway Department.  |
| Maintenance Vehicles - interfund        | 45,000              | Increase to add this account for the cost to have Parks vehicles maintained by the Highway Department, was in Equipment Repairs - interfund previously which is designed for repair of technology related equipment by Information Systems. |

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Parks

| Account                                    | Amount              | Description   |
|--|---------------------|---|
| Technology Repair and Maintain - interfund | (49,604)            | Decrease to move the cost of vehicle maintenance by the Highway Department to Maintenance Vehicles - interfund and the remaining amount left in this budget (\$396) is for repair of technology related equipment by Information Systems. |
| Grounds Maintenance                        | 36,579              | Increase for moving the buoy installation and removal from 1070 Boat Landing to 1068 Navigational Aids org code, along with additional expenses for ash tree replacement plantings.   |
| Security Service                           | (6,000)             | Decrease to move security equipment out of 55028 security service, which is for security service provided by a service provider. The equipment will be budgeted in maintenance equipment 54022.   |
| Prop Liab Insurance                        | 5,577               | Increase because the fund balance for the Property & Liability Insurance Fund has been decreasing, which means there is no fund balance to apply to offset department costs.  |
| General Fund Balance applied               | 50,000              | The 2021 adopted budget included applying \$50,000 of general fund balance for the Natural Way Entranceway Arbor & Signage project. For 2022, no general fund balance will be applied.  |
| <b>Other small changes</b>                 | 18,244              | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                       | <b>\$ 1,368,307</b> |   |



**Financial Summary**  
**Parks (Excludes Boat Launch)**

| <b>Items</b>                           | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|--|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues                         | 157,544                            | 238,369                               | 335,143                            | 335,143                             | 313,243                            |
| Labor                                  | 461,840                            | 863,935                               | 906,499                            | 906,499                             | 931,907                            |
| Travel                                 | -                                  | 1,750                                 | 3,500                              | 3,500                               | 3,500                              |
| Capital                                | 249,897                            | 561,158                               | 192,000                            | 795,485                             | 50,000                             |
| Other Expenditures                     | 290,317                            | 619,416                               | 599,411                            | 622,354                             | 696,143                            |
| Total Expenditures                     | 1,002,054                          | 2,046,259                             | 1,701,410                          | 2,327,838                           | 1,681,550                          |
| Levy Before Fund Balance Adjustment    |                                    |                                       | 1,366,267                          |                                     | 1,368,307                          |
| Decrease fund balance                  |                                    |                                       | (50,000)                           |                                     | -                                  |
| Net Levy After Fund Balance Adjustment |                                    |                                       | 1,316,267                          |                                     | 1,368,307                          |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 065 - Parks</b>      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration          | 42002  | 0              | 0              | 20,777         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Natural Resources               | 42009  | 33,573         | 51,100         | 51,478         | 41,250          | 41,250          | 41,250            | 41,250          | 41,250            | 41,250          | 0.00%                                |
| Other Grantor Agencies             | 42019  | 0              | 30,000         | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>33,573</b>  | <b>81,100</b>  | <b>72,255</b>  | <b>41,250</b>   | <b>41,250</b>   | <b>41,250</b>     | <b>41,250</b>   | <b>41,250</b>     | <b>41,250</b>   | <b>0.00%</b>                         |
| <b>Public Services:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                         | 45002  | 2,695          | 0              | 0              | 2,943           | 2,943           | 2,943             | 2,943           | 2,943             | 2,943           | 0.00%                                |
| Rental Revenues                    | 45011  | 206,314        | 209,040        | 39,705         | 225,000         | 225,000         | 125,000           | 200,000         | 200,000           | 200,000         | -11.11%                              |
| Restitution                        | 45022  | 0              | 150            | 0              | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Donations                          | 45034  | 0              | 1,000          | 5,382          | 100             | 3,560           | 3,004             | 1,700           | 1,700             | 1,700           | 1,600.00%                            |
| Concession Revenue                 | 45050  | 34,485         | 35,701         | 7,623          | 32,300          | 32,300          | 32,300            | 32,300          | 32,300            | 32,300          | 0.00%                                |
| Park Reservations                  | 45056  | 13,485         | 15,535         | 60             | 15,000          | 15,000          | 15,000            | 15,000          | 15,000            | 15,000          | 0.00%                                |
| <b>Public Services Subtotal:</b>   |        | <b>256,980</b> | <b>261,426</b> | <b>52,770</b>  | <b>275,393</b>  | <b>278,853</b>  | <b>178,297</b>    | <b>251,993</b>  | <b>251,993</b>    | <b>251,993</b>  | <b>-8.50%</b>                        |
| <b>Intergov Services:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Fees                         | 43001  | 5,754          | 7,924          | 10,484         | 0               | 0               | 0                 | 0               | 3,000             | 3,000           | 100.00%                              |
| Landfill Fees                      | 43010  | 0              | 0              | 320            | 8,500           | 8,500           | 8,620             | 8,500           | 8,500             | 8,500           | 0.00%                                |
| <b>Intergov Services Subtotal:</b> |        | <b>5,754</b>   | <b>7,924</b>   | <b>10,804</b>  | <b>8,500</b>    | <b>8,500</b>    | <b>8,620</b>      | <b>8,500</b>    | <b>11,500</b>     | <b>11,500</b>   | <b>35.29%</b>                        |
| <b>Total Operating Revenue:</b>    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                    |        | <b>296,307</b> | <b>350,449</b> | <b>135,829</b> | <b>325,143</b>  | <b>328,603</b>  | <b>228,167</b>    | <b>301,743</b>  | <b>304,743</b>    | <b>304,743</b>  | <b>-6.27%</b>                        |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 065 - Parks</b>       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Misc Revenues:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Sale Of Prop Equip                  | 48104  | 0              | 0              | 6,745          | 4,000           | 4,000           | 4,000             | 4,000           | 2,000             | 2,000           | -50.00%                              |
| Sale of Scrap                       | 48106  | 133            | 0              | 112            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Miscellaneous Revenues        | 48109  | 5,061          | 1,084          | 2,940          | 5,000           | 5,000           | 5,202             | 500             | 5,000             | 5,000           | 0.00%                                |
| ATM Revenue                         | 48111  | 30             | 0              | 0              | 1,000           | 1,000           | 1,000             | 1,500           | 1,500             | 1,500           | 50.00%                               |
| <b>Misc Revenues Subtotal:</b>      |        | <b>5,223</b>   | <b>1,084</b>   | <b>9,797</b>   | <b>10,000</b>   | <b>10,000</b>   | <b>10,202</b>     | <b>6,000</b>    | <b>8,500</b>      | <b>8,500</b>    | <b>-15.00%</b>                       |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Non-Operating Revenue:</b> |        | <b>5,223</b>   | <b>1,084</b>   | <b>9,797</b>   | <b>10,000</b>   | <b>10,000</b>   | <b>10,202</b>     | <b>6,000</b>    | <b>8,500</b>      | <b>8,500</b>    | <b>-15.00%</b>                       |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue Total:</b>               |        | <b>301,530</b> | <b>351,533</b> | <b>145,625</b> | <b>335,143</b>  | <b>338,603</b>  | <b>238,369</b>    | <b>307,743</b>  | <b>313,243</b>    | <b>313,243</b>  | <b>-6.53%</b>                        |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                         | 51100  | 449,654        | 472,172        | 541,132        | 572,806         | 572,806         | 550,000           | 576,549         | 576,549           | 576,549         | 0.65%                                |
| Temporary Employees                 | 51101  | 87,082         | 75,910         | 77,964         | 70,000          | 70,000          | 57,800            | 70,000          | 70,000            | 70,000          | 0.00%                                |
| Overtime                            | 51105  | 5,454          | 5,122          | 3,075          | 6,000           | 6,000           | 6,000             | 0               | 5,000             | 5,000           | -16.67%                              |
| Comp Time                           | 51108  | 983            | 2,024          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Wages Subtotal:</b>              |        | <b>543,173</b> | <b>555,228</b> | <b>622,171</b> | <b>648,806</b>  | <b>648,806</b>  | <b>613,800</b>    | <b>646,549</b>  | <b>651,549</b>    | <b>651,549</b>  | <b>0.42%</b>                         |
|                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                       | 51200  | 40,172         | 41,076         | 45,602         | 49,633          | 49,633          | 42,075            | 49,461          | 49,844            | 49,844          | 0.43%                                |
| Health Insurance                    | 51201  | 130,150        | 131,854        | 136,207        | 150,611         | 150,611         | 150,611           | 172,905         | 172,905           | 172,905         | 14.80%                               |
| Dental Insurance                    | 51202  | 6,871          | 6,871          | 6,997          | 7,566           | 7,566           | 7,566             | 9,044           | 9,044             | 9,044           | 19.53%                               |
| Workers Compensation                | 51203  | 10,886         | 5,686          | 3,530          | 7,909           | 7,909           | 7,909             | 8,232           | 8,301             | 8,301           | 4.96%                                |
| Unemployment Comp                   | 51204  | 0              | 0              | 240            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |

## Winnebago County

### Budget Detail - 2022

| Description                       | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 065 - Parks</b>     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Retirement                     | 51206  | 29,266         | 29,948         | 35,647         | 38,074          | 38,074          | 38,074            | 36,641          | 36,966            | 36,966          | -2.91%                               |
| Fringe Benefits Other             | 51207  | 2,858          | 3,071          | 3,360          | 3,900           | 3,900           | 3,900             | 3,298           | 3,298             | 3,298           | -15.44%                              |
| <b>Fringes Benefits Subtotal:</b> |        | <b>220,203</b> | <b>218,507</b> | <b>231,583</b> | <b>257,693</b>  | <b>257,693</b>  | <b>250,135</b>    | <b>279,581</b>  | <b>280,358</b>    | <b>280,358</b>  | <b>8.80%</b>                         |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>               |        | <b>763,376</b> | <b>773,736</b> | <b>853,754</b> | <b>906,499</b>  | <b>906,499</b>  | <b>863,935</b>    | <b>926,130</b>  | <b>931,907</b>    | <b>931,907</b>  | <b>2.80%</b>                         |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition              | 52001  | 1,275          | 1,891          | 1,451          | 1,200           | 1,200           | 1,700             | 1,200           | 1,200             | 1,200           | 0.00%                                |
| Automobile Allowance              | 52002  | 0              | 13             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Meals                             | 52005  | 249            | 255            | 0              | 300             | 300             | 50                | 300             | 300               | 300             | 0.00%                                |
| Lodging                           | 52006  | 1,175          | 1,975          | 0              | 2,000           | 2,000           | 0                 | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Other Travel Exp                  | 52007  | 0              | 355            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Taxable Benefit                   | 52008  | 0              | 29             | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Travel Subtotal:</b>           |        | <b>2,699</b>   | <b>4,518</b>   | <b>1,451</b>   | <b>3,500</b>    | <b>3,500</b>    | <b>1,750</b>      | <b>3,500</b>    | <b>3,500</b>      | <b>3,500</b>    | <b>0.00%</b>                         |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>              |        | <b>2,699</b>   | <b>4,518</b>   | <b>1,451</b>   | <b>3,500</b>    | <b>3,500</b>    | <b>1,750</b>      | <b>3,500</b>    | <b>3,500</b>      | <b>3,500</b>    | <b>0.00%</b>                         |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Land                              | 58000  | 372,390        | 309,285        | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Improvements                      | 58002  | 0              | 116,238        | 16,155         | 92,000          | 516,245         | 465,485           | 0               | 0                 | 0               | -100.00%                             |
| Equipment                         | 58004  | 71,113         | 133,186        | 156,050        | 100,000         | 279,240         | 95,673            | 100,000         | 50,000            | 50,000          | -50.00%                              |
| <b>Capital Outlay Subtotal:</b>   |        | <b>443,504</b> | <b>558,709</b> | <b>172,205</b> | <b>192,000</b>  | <b>795,485</b>  | <b>561,158</b>    | <b>100,000</b>  | <b>50,000</b>     | <b>50,000</b>   | <b>-73.96%</b>                       |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>             |        | <b>443,504</b> | <b>558,709</b> | <b>172,205</b> | <b>192,000</b>  | <b>795,485</b>  | <b>561,158</b>    | <b>100,000</b>  | <b>50,000</b>     | <b>50,000</b>   | <b>-73.96%</b>                       |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 065 - Parks</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies               | 53000  | 1,419          | 940            | 800            | 800             | 800             | 800               | 800             | 800               | 800             | 0.00%                                |
| Stationery and Forms          | 53001  | 0              | 195            | 22             | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Printing Supplies             | 53002  | 126            | 181            | 98             | 200             | 200             | 200               | 200             | 200               | 200             | 0.00%                                |
| Print Duplicate               | 53003  | 30             | 0              | 0              | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Postage and Box Rent          | 53004  | 15             | 74             | 3              | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Computer Software             | 53006  | 360            | 0              | 0              | 200             | 200             | 7,300             | 5,300           | 5,300             | 5,300           | 2,550.00%                            |
| Telephone                     | 53008  | 5,338          | 5,594          | 7,213          | 6,200           | 6,200           | 6,700             | 6,700           | 6,700             | 6,700           | 8.06%                                |
| Printing Supplies             | 73002  | 0              | 0              | 0              | 100             | 100             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Print Duplicate               | 73003  | 2,413          | 2,389          | 1,514          | 2,400           | 2,400           | 2,422             | 2,400           | 2,400             | 2,400           | 0.00%                                |
| Postage and Box Rent          | 73004  | 242            | 211            | 89             | 500             | 500             | 500               | 400             | 400               | 400             | -20.00%                              |
| Computer Licensing Charge     | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 1,700           | 1,700             | 1,700           | 100.00%                              |
| <b>Office Subtotal:</b>       |        | <b>9,944</b>   | <b>9,584</b>   | <b>9,740</b>   | <b>10,650</b>   | <b>10,650</b>   | <b>18,172</b>     | <b>17,750</b>   | <b>17,750</b>     | <b>17,750</b>   | <b>66.67%</b>                        |
| <b>Operating:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                   | 53500  | 7,812          | 8,887          | 7,079          | 3,500           | 3,500           | 3,500             | 3,500           | 3,500             | 3,500           | 0.00%                                |
| Subscriptions                 | 53501  | 0              | 0              | 150            | 0               | 0               | 150               | 150             | 150               | 150             | 100.00%                              |
| Membership Dues               | 53502  | 955            | 1,017          | 1,062          | 1,300           | 1,300           | 1,300             | 1,300           | 1,300             | 1,300           | 0.00%                                |
| Household Supplies            | 53516  | 0              | 0              | 4,205          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Uniforms Tools Allowance      | 53517  | 344            | 583            | 1,690          | 800             | 800             | 800               | 1,000           | 1,000             | 1,000           | 25.00%                               |
| Food                          | 53520  | 364            | 87             | 0              | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Small Equipment               | 53522  | 19,433         | 28,524         | 18,643         | 14,700          | 18,160          | 14,700            | 27,850          | 27,850            | 27,850          | 89.46%                               |
| Recreation Supplies           | 53529  | 30,472         | 27,907         | 1,089          | 27,500          | 27,500          | 27,500            | 27,500          | 27,500            | 27,500          | 0.00%                                |
| Other Operating Supplies      | 53533  | 1,694          | 1,594          | 2,145          | 1,050           | 1,050           | 1,050             | 1,050           | 1,050             | 1,050           | 0.00%                                |
| Motor Fuel                    | 53548  | 10,867         | 10,060         | 5,560          | 11,000          | 11,000          | 10,000            | 10,000          | 10,000            | 10,000          | -9.09%                               |
| Building Rental               | 53550  | 0              | 0              | 0              | 5,000           | 5,000           | 0                 | 5,000           | 5,000             | 5,000           | 0.00%                                |
| Equipment Rental              | 53551  | 6,079          | 6,608          | 4,672          | 7,100           | 7,100           | 5,900             | 5,850           | 5,850             | 5,850           | -17.61%                              |
| Operating Licenses Fees       | 53553  | 639            | 686            | 953            | 1,040           | 1,040           | 1,068             | 1,070           | 1,070             | 1,070           | 2.88%                                |
| Taxes & Assessments           | 53562  | 74             | 2,978          | 134            | 140             | 140             | 140               | 140             | 140               | 140             | 0.00%                                |

## Winnebago County

### Budget Detail - 2022

| Description                          | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 065 - Parks</b>        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Employee Benefit Taxable Other       | 53578  | 488            | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology           | 53580  | 0              | 0              | 6,448          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Motor Fuel                           | 73548  | 12,298         | 11,924         | 9,478          | 13,000          | 13,000          | 13,000            | 13,000          | 13,000            | 13,000          | 0.00%                                |
| <b>Operating Subtotal:</b>           |        | <b>91,518</b>  | <b>100,855</b> | <b>63,307</b>  | <b>86,230</b>   | <b>89,690</b>   | <b>79,208</b>     | <b>97,510</b>   | <b>97,510</b>     | <b>97,510</b>   | <b>13.08%</b>                        |
| <b>Repairs &amp; Maint:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Buildings                | 54020  | 17,554         | 22,183         | 19,600         | 11,600          | 11,600          | 13,600            | 13,000          | 13,000            | 13,000          | 12.07%                               |
| Maintenance Grounds                  | 54021  | 33,490         | 21,664         | 25,215         | 12,700          | 12,700          | 13,800            | 20,500          | 20,500            | 20,500          | 61.42%                               |
| Maintenance Equipment                | 54022  | 5,907          | 2,409          | 3,515          | 1,600           | 1,600           | 8,500             | 19,000          | 19,000            | 19,000          | 1,087.50%                            |
| Sign Parts Supplies                  | 54027  | 0              | 0              | 60             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Maint Supplies                 | 54028  | 10             | 0              | 0              | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Equipment Repairs                    | 54029  | 0              | 0              | 2,218          | 500             | 500             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Maintenance Grounds                  | 74021  | 69,938         | 48,901         | 29,519         | 35,500          | 35,500          | 38,242            | 48,000          | 48,000            | 48,000          | 35.21%                               |
| Maintenance Vehicles                 | 74023  | 0              | 0              | 0              | 0               | 0               | 0                 | 45,000          | 45,000            | 45,000          | 100.00%                              |
| Technology Repair and Maintain       | 74029  | 46,504         | 46,750         | 29,539         | 50,000          | 50,000          | 45,000            | 396             | 396               | 396             | -99.21%                              |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>173,403</b> | <b>141,908</b> | <b>109,666</b> | <b>112,000</b>  | <b>112,000</b>  | <b>119,242</b>    | <b>145,996</b>  | <b>145,996</b>    | <b>145,996</b>  | <b>30.35%</b>                        |
| <b>Utilities:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Heat                                 | 54700  | 20,482         | 20,178         | 16,249         | 24,250          | 24,250          | 24,250            | 24,250          | 24,250            | 24,250          | 0.00%                                |
| Power and Light                      | 54701  | 93,009         | 77,771         | 56,416         | 89,200          | 89,200          | 89,700            | 89,700          | 89,700            | 89,700          | 0.56%                                |
| Water and Sewer                      | 54702  | 90,807         | 93,054         | 82,084         | 99,000          | 99,000          | 100,000           | 100,000         | 100,000           | 100,000         | 1.01%                                |
| Refuse Collection                    | 54703  | 8,967          | (3,437)        | 2,349          | 15,400          | 15,400          | 14,500            | 14,500          | 14,500            | 14,500          | -5.84%                               |
| Refuse Collection                    | 74703  | 368            | 487            | 620            | 1,100           | 1,100           | 1,100             | 1,100           | 1,100             | 1,100           | 0.00%                                |
| <b>Utilities Subtotal:</b>           |        | <b>213,633</b> | <b>188,053</b> | <b>157,719</b> | <b>228,950</b>  | <b>228,950</b>  | <b>229,550</b>    | <b>229,550</b>  | <b>229,550</b>    | <b>229,550</b>  | <b>0.26%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual     | 2019<br>Actual     | 2020<br>Actual     | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected  | 2022<br>Request    | 2022<br>Executive  | 2022<br>Adopted    | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|
| <b>Division - 065 - Parks</b>         |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| <b>Contractual Services:</b>          |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Medical and Dental                    | 55000  | 2,804              | 2,149              | 468                | 3,000              | 3,000              | 3,000              | 3,000              | 3,000              | 3,000              | 0.00%                                |
| Pest Extermination                    | 55002  | 275                | 475                | 0                  | 700                | 700                | 0                  | 300                | 300                | 300                | -57.14%                              |
| Vehicle Repairs                       | 55005  | 10,040             | 8,670              | 7,450              | 6,700              | 6,700              | 6,700              | 7,000              | 7,000              | 7,000              | 4.48%                                |
| Grounds Maintenance                   | 55007  | 77,589             | 82,783             | 92,131             | 83,750             | 102,600            | 89,050             | 120,329            | 120,329            | 120,329            | 43.68%                               |
| Building Repairs                      | 55008  | 9,788              | 10,337             | 13,674             | 13,200             | 13,200             | 15,000             | 15,000             | 15,000             | 15,000             | 13.64%                               |
| Professional Service                  | 55014  | 9,530              | 14,045             | 26,801             | 12,200             | 16,293             | 15,463             | 16,000             | 16,000             | 16,000             | 31.15%                               |
| Janitorial Services                   | 55016  | 1,213              | 2,735              | 4,700              | 1,700              | 1,700              | 3,700              | 3,800              | 3,800              | 3,800              | 123.53%                              |
| Management Services                   | 55020  | 0                  | 0                  | 98                 | 0                  | 0                  | 0                  | 0                  | 0                  | 0                  | 0.00%                                |
| Security Service                      | 55028  | 13,604             | 2,742              | 10,578             | 8,500              | 8,500              | 8,500              | 2,500              | 2,500              | 2,500              | -70.59%                              |
| <b>Contractual Services Subtotal:</b> |        | <b>124,843</b>     | <b>123,935</b>     | <b>155,901</b>     | <b>129,750</b>     | <b>152,693</b>     | <b>141,413</b>     | <b>167,929</b>     | <b>167,929</b>     | <b>167,929</b>     | <b>29.43%</b>                        |
| <b>Insurance Expenses:</b>            |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
| Prop Liab Insurance                   | 76000  | 33,600             | 19,608             | 20,388             | 31,831             | 31,831             | 31,831             | 37,408             | 37,408             | 37,408             | 17.52%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>33,600</b>      | <b>19,608</b>      | <b>20,388</b>      | <b>31,831</b>      | <b>31,831</b>      | <b>31,831</b>      | <b>37,408</b>      | <b>37,408</b>      | <b>37,408</b>      | <b>17.52%</b>                        |
| <b>Total Other Operating:</b>         |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
|                                       |        | <b>646,941</b>     | <b>583,944</b>     | <b>516,720</b>     | <b>599,411</b>     | <b>625,814</b>     | <b>619,416</b>     | <b>696,143</b>     | <b>696,143</b>     | <b>696,143</b>     | <b>16.14%</b>                        |
| <b>Expense Total:</b>                 |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
|                                       |        | <b>1,856,519</b>   | <b>1,920,907</b>   | <b>1,544,130</b>   | <b>1,701,410</b>   | <b>2,331,298</b>   | <b>2,046,259</b>   | <b>1,725,773</b>   | <b>1,681,550</b>   | <b>1,681,550</b>   | <b>-1.17%</b>                        |
| <b>Parks Net/(Levy):</b>              |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
|                                       |        | <b>(1,554,990)</b> | <b>(1,569,374)</b> | <b>(1,398,505)</b> | <b>(1,366,267)</b> | <b>(1,992,695)</b> | <b>(1,807,890)</b> | <b>(1,418,030)</b> | <b>(1,368,307)</b> | <b>(1,368,307)</b> | <b>0.15%</b>                         |
| <b>General Fund Balance Applied:</b>  |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
|                                       |        | 0                  | 0                  | 0                  | 50,000             | 50,000             | 50,000             | 0                  | 0                  | 0                  | -100.00%                             |
| <b>Parks Net/(Levy):</b>              |        |                    |                    |                    |                    |                    |                    |                    |                    |                    |                                      |
|                                       |        | <b>(1,554,990)</b> | <b>(1,569,374)</b> | <b>(1,398,505)</b> | <b>(1,316,267)</b> | <b>(1,942,695)</b> | <b>(1,757,890)</b> | <b>(1,418,030)</b> | <b>(1,368,307)</b> | <b>(1,368,307)</b> | <b>3.95%</b>                         |

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u> | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--------------------|-----------------|------------------|-----------------------|
| Parks -           |                    |                 |                  |                       |
| Admin -           | Pick Up Truck      | 1               | 40,000           | 40,000                |
|                   | Plow               | 1               | 10,000           | 10,000                |
|                   |                    | 2               |                  | 50,000                |



# BOAT LANDING

## 2022 BUDGET NARRATIVE HIGHLIGHTS

**DESCRIPTION:** The Boat Launch Fee program is a program that started several years ago. The County instituted a fee for people to launch boats onto Winnebago County waterways. The intent of this was to establish a program that would fund the maintenance of the boat launch's, docks and other boating related facilities therefore removing it from the general tax levy.

**COUNTY LEVY:** There is no tax levy for this function. It is self-supporting from boat launch fees.

**FUND BALANCE:** A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Boat Landing

| Account                                  | Amount           | Description  |
|--|------------------|--|
| <b>Significant changes from 2021</b>     |                  |  |
| <b>2021 Budgeted Surplus (Deficit)</b>   | \$ (183,295)     |  |
| <b>Revenue Changes - impact on levy:</b> |                  |  |
| WI Natural Resources                     | (100,000)        | Decrease based on a WI Department of Natural Resources grant budgeted in 2021 for Grundman Boat Landing. This project was moved from Capital - Improvements to Capital Project where a new grant will be set up in the capital project fund. |
| Boat Launching Fees                      | (11,500)         | Decrease based on actuals for the past three years.  |
| <b>Expense Changes - impact on levy:</b> |                  |  |
| Capital - Improvements                   | 200,000          | In 2021, the Grundman Boat Landing project was budgeted in this account for \$200,000. The project came to be a lot higher than originally anticipated and will now go through the Capital Improvement Program.                              |
| Maintenance Grounds - interfund          | 22,500           | Decrease based on no work to be completed by the Highway Department in 2022.   |
| Grounds Maintenance                      | 68,285           | Decrease to transfer the buoy maintenance outside of landing channel to Org 1068 Navigation Aids. This account also includes the dock installation and removal that was moved from Professional Service.                                     |
| Professional Service                     | 20,000           | Decrease to transfer the dock installation and removal to Grounds Maintenance.   |
| <b>Other small changes</b>               | (1,947)          | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>2022 Budgeted Surplus (Deficit)</b>   | <b>\$ 14,043</b> |  |

## Financial Summary Boat Landing

| Items                                     | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|---|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                            | 57,278                    | 120,000                      | 231,500                   | 231,500                    | 120,000                   |
| Labor                                     | 4,966                     | 8,820                        | 12,970                    | 12,970                     | 12,042                    |
| Travel                                    | -                         | -                            | -                         | -                          | -                         |
| Capital                                   | -                         | -                            | 200,000                   | 200,000                    | -                         |
| Other Expenditures                        | 62,692                    | 140,500                      | 201,825                   | 210,369                    | 93,915                    |
| Total Expenditures                        | 67,658                    | 149,320                      | 414,795                   | 423,339                    | 105,957                   |
| (Surplus) / Deficit before adjustments    |                           |                              | 183,295                   |                            | (14,043)                  |
| Increase / (Decrease) fund balance        |                           |                              | (183,295)                 |                            | 14,043                    |
| Net (Surplus) / Deficit after adjustments |                           |                              | -                         |                            | -                         |

# Winnebago County

## Budget Detail - 2022

| Description                            | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 070 - Boat Landing</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Natural Resources                   | 42009  | 0              | 0              | 0              | 100,000         | 100,000         | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Intergov Rev Subtotal:</b>          |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>100,000</b>  | <b>100,000</b>  | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |
| <b>Fines and Permits:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Boat Launching Fees                    | 44106  | 131,818        | 123,402        | 113,112        | 131,500         | 131,500         | 120,000           | 120,000         | 120,000           | 120,000         | -8.75%                               |
| <b>Fines and Permits Subtotal:</b>     |        | <b>131,818</b> | <b>123,402</b> | <b>113,112</b> | <b>131,500</b>  | <b>131,500</b>  | <b>120,000</b>    | <b>120,000</b>  | <b>120,000</b>    | <b>120,000</b>  | <b>-8.75%</b>                        |
| <b>Total Operating Revenue:</b>        |        | <b>131,818</b> | <b>123,402</b> | <b>113,112</b> | <b>231,500</b>  | <b>231,500</b>  | <b>120,000</b>    | <b>120,000</b>  | <b>120,000</b>    | <b>120,000</b>  | <b>-48.16%</b>                       |
| <b>Revenue Total:</b>                  |        | <b>131,818</b> | <b>123,402</b> | <b>113,112</b> | <b>231,500</b>  | <b>231,500</b>  | <b>120,000</b>    | <b>120,000</b>  | <b>120,000</b>    | <b>120,000</b>  | <b>-48.16%</b>                       |
| <b>Expense</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Temporary Employees                    | 51101  | 9,117          | 7,006          | 4,197          | 11,000          | 11,000          | 8,100             | 11,000          | 11,000            | 11,000          | 0.00%                                |
| <b>Wages Subtotal:</b>                 |        | <b>9,117</b>   | <b>7,006</b>   | <b>4,197</b>   | <b>11,000</b>   | <b>11,000</b>   | <b>8,100</b>      | <b>11,000</b>   | <b>11,000</b>     | <b>11,000</b>   | <b>0.00%</b>                         |
| <b>Fringes Benefits:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                          | 51200  | 697            | 536            | 321            | 770             | 770             | 620               | 842             | 842               | 842             | 9.35%                                |
| Workers Compensation                   | 51203  | 193            | 76             | 25             | 200             | 200             | 100               | 200             | 200               | 200             | 0.00%                                |
| Unemployment Comp                      | 51204  | 0              | 0              | 0              | 1,000           | 1,000           | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Fringes Benefits Subtotal:</b>      |        | <b>890</b>     | <b>612</b>     | <b>346</b>     | <b>1,970</b>    | <b>1,970</b>    | <b>720</b>        | <b>1,042</b>    | <b>1,042</b>      | <b>1,042</b>    | <b>-47.11%</b>                       |
| <b>Total Labor:</b>                    |        | <b>10,007</b>  | <b>7,619</b>   | <b>4,543</b>   | <b>12,970</b>   | <b>12,970</b>   | <b>8,820</b>      | <b>12,042</b>   | <b>12,042</b>     | <b>12,042</b>   | <b>-7.15%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                            | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 070 - Boat Landing</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Improvements                           | 58002  | 0              | 0              | 0              | 200,000         | 200,000         | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Capital Outlay Subtotal:</b>        |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>200,000</b>  | <b>200,000</b>  | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>                  |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>200,000</b>  | <b>200,000</b>  | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>-100.00%</b>                      |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                        | 53000  | 0              | 0              | 26             | 0               | 0               | 50                | 50              | 50                | 50              | 100.00%                              |
| Stationery and Forms                   | 53001  | 5,591          | 7,405          | 6,379          | 4,500           | 4,500           | 4,500             | 4,500           | 4,500             | 4,500           | 0.00%                                |
| Postage and Box Rent                   | 53004  | 0              | 0              | 0              | 0               | 0               | 200               | 200             | 200               | 200             | 100.00%                              |
| <b>Office Subtotal:</b>                |        | <b>5,591</b>   | <b>7,405</b>   | <b>6,405</b>   | <b>4,500</b>    | <b>4,500</b>    | <b>4,750</b>      | <b>4,750</b>    | <b>4,750</b>      | <b>4,750</b>    | <b>5.56%</b>                         |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                            | 53500  | 0              | 0              | 0              | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Small Equipment                        | 53522  | 850            | 2,536          | 2,793          | 3,500           | 3,500           | 3,500             | 4,500           | 4,500             | 4,500           | 28.57%                               |
| Equipment Rental                       | 53551  | 6,101          | 5,452          | 4,500          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Motor Fuel                             | 73548  | 0              | 0              | 0              | 1,500           | 1,500           | 0                 | 1,500           | 1,500             | 1,500           | 0.00%                                |
| <b>Operating Subtotal:</b>             |        | <b>6,951</b>   | <b>7,988</b>   | <b>7,293</b>   | <b>5,500</b>    | <b>5,500</b>    | <b>4,000</b>      | <b>6,500</b>    | <b>6,500</b>      | <b>6,500</b>    | <b>18.18%</b>                        |
|  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Repairs &amp; Maint:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Buildings                  | 54020  | 0              | 83             | 58             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Maintenance Grounds                    | 54021  | 25,710         | 2,315          | 1,503          | 0               | 0               | 500               | 1,000           | 1,000             | 1,000           | 100.00%                              |
| Maintenance Equipment                  | 54022  | 600            | 0              | 0              | 10,000          | 10,000          | 5,000             | 10,000          | 10,000            | 10,000          | 0.00%                                |
| Maintenance Grounds                    | 74021  | 21,860         | 18,425         | 41,703         | 22,500          | 22,500          | 22,500            | 0               | 0                 | 0               | -100.00%                             |
| <b>Repairs &amp; Maint Subtotal:</b>   |        | <b>48,170</b>  | <b>20,823</b>  | <b>43,264</b>  | <b>32,500</b>   | <b>32,500</b>   | <b>28,000</b>     | <b>11,000</b>   | <b>11,000</b>     | <b>11,000</b>   | <b>-66.15%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description                                | Object | 2018<br>Actual  | 2019<br>Actual  | 2020<br>Actual  | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|-----------------|-----------------|-----------------|------------------|------------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 070 - Boat Landing</b>     |        |                 |                 |                 |                  |                  |                   |                 |                   |                 |                                      |
| <b>Utilities:</b>                          |        |                 |                 |                 |                  |                  |                   |                 |                   |                 |                                      |
| Power and Light                            | 54701  | 7,244           | 7,306           | 7,182           | 7,000            | 7,000            | 7,250             | 7,250           | 7,250             | 7,250           | 3.57%                                |
| Water and Sewer                            | 54702  | 480             | 606             | 482             | 125              | 125              | 500               | 500             | 500               | 500             | 300.00%                              |
| <b>Utilities Subtotal:</b>                 |        | <b>7,724</b>    | <b>7,912</b>    | <b>7,664</b>    | <b>7,125</b>     | <b>7,125</b>     | <b>7,750</b>      | <b>7,750</b>    | <b>7,750</b>      | <b>7,750</b>    | <b>8.77%</b>                         |
| <b>Contractual Services:</b>               |        |                 |                 |                 |                  |                  |                   |                 |                   |                 |                                      |
| Grounds Maintenance                        | 55007  | 17,636          | 17,901          | 16,387          | 132,200          | 132,200          | 80,000            | 63,915          | 63,915            | 63,915          | -51.65%                              |
| Professional Service                       | 55014  | 81,323          | 151,197         | 91,089          | 20,000           | 28,544           | 16,000            | 0               | 0                 | 0               | -100.00%                             |
| <b>Contractual Services Subtotal:</b>      |        | <b>98,959</b>   | <b>169,098</b>  | <b>107,476</b>  | <b>152,200</b>   | <b>160,744</b>   | <b>96,000</b>     | <b>63,915</b>   | <b>63,915</b>     | <b>63,915</b>   | <b>-58.01%</b>                       |
| <b>Total Other Operating:</b>              |        |                 |                 |                 |                  |                  |                   |                 |                   |                 |                                      |
|  |        | <b>167,395</b>  | <b>213,227</b>  | <b>172,102</b>  | <b>201,825</b>   | <b>210,369</b>   | <b>140,500</b>    | <b>93,915</b>   | <b>93,915</b>     | <b>93,915</b>   | <b>-53.47%</b>                       |
| <b>Expense Total:</b>                      |        |                 |                 |                 |                  |                  |                   |                 |                   |                 |                                      |
|  |        | <b>177,402</b>  | <b>220,846</b>  | <b>176,645</b>  | <b>414,795</b>   | <b>423,339</b>   | <b>149,320</b>    | <b>105,957</b>  | <b>105,957</b>    | <b>105,957</b>  | <b>-74.46%</b>                       |
| <b>Boat Landing Net Surplus (Deficit):</b> |        |                 |                 |                 |                  |                  |                   |                 |                   |                 |                                      |
|  |        | <b>(45,584)</b> | <b>(97,444)</b> | <b>(63,532)</b> | <b>(183,295)</b> | <b>(191,839)</b> | <b>(29,320)</b>   | <b>14,043</b>   | <b>14,043</b>     | <b>14,043</b>   | <b>-107.66%</b>                      |

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# **PARKS PROGRAM BUDGETS**

| NAME                         | ORG  | LABOR          | TRAVEL &<br>MEETINGS | CAPITAL       | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES       | TOTALS BY YEAR   |                  |                  | ANNUAL<br>PERCENT INCREASES |                      |
|------------------------------|------|----------------|----------------------|---------------|-------------------|-------------------|----------------|------------------|------------------|------------------|-----------------------------|----------------------|
|                              |      |                |                      |               |                   |                   |                | 2022<br>ADOPTED  | 2021<br>ADOPTED  | 2020<br>ADOPTED  | 2022<br>OVER<br>2021        | 2021<br>OVER<br>2020 |
| Administration               | 1065 | 931,907        | 3,500                | 50,000        | 172,408           | 1,157,815         |                | 1,157,815        | 1,163,914        | 1,168,657        | (0.5)                       | (0.4)                |
| Revenues                     | 1065 |                |                      |               |                   |                   | 11,493         | (11,493)         | (8,893)          | (39,050)         | 29.2                        | (77.2)               |
| Swimming Lake                | 1066 | -              | -                    | -             | 90,130            | 90,130            |                | 90,130           | 86,100           | 85,650           | 4.7                         | 0.5                  |
| Revenues                     | 1066 |                |                      |               |                   |                   | 19,500         | (19,500)         | (19,500)         | (26,000)         | 0.0                         | 100.0                |
| Recreation Trails            | 1067 | -              | -                    | -             | 92,280            | 92,280            |                | 92,280           | 106,354          | 137,160          | (13.2)                      | (22.5)               |
| Revenues                     | 1067 |                |                      |               |                   |                   | 41,250         | (41,250)         | (41,250)         | (40,080)         | 0.0                         | 2.9                  |
| Navigational Aids            | 1068 | -              | -                    | -             | 74,179            | 74,179            |                | 74,179           | 22,000           | 25,900           | 237.2                       | (15.1)               |
| Revenues                     | 1068 |                |                      |               |                   |                   | -              | -                | -                | -                | 0.0                         | 0.0                  |
| Exhibition Site              | 1069 | -              | -                    | -             | 267,146           | 267,146           |                | 267,146          | 323,042          | 318,510          | (17.3)                      | 1.4                  |
| Revenues                     | 1069 |                |                      |               |                   |                   | 241,000        | (241,000)        | (265,500)        | (322,000)        | (9.2)                       | (17.5)               |
| Boat Landing                 | 1070 | 12,042         | -                    | -             | 93,915            | 105,957           |                | 105,957          | 414,795          | 205,010          | (74.5)                      | 102.3                |
| Revenues                     | 1070 |                |                      |               |                   |                   | 120,000        | (120,000)        | (231,500)        | (133,000)        | (48.2)                      | 74.1                 |
| <b>Grand Totals</b>          |      | <u>943,949</u> | <u>3,500</u>         | <u>50,000</u> | <u>790,058</u>    | <u>1,787,507</u>  | <u>433,243</u> | <u>1,354,264</u> | <u>1,549,562</u> | <u>1,380,757</u> | (12.6)                      | 12.2                 |
| Back out boat launch         |      |                |                      |               |                   |                   |                | 14,043           | (183,295)        | (72,010)         | (107.7)                     | 154.5                |
| General Fund Balance applied |      |                |                      |               |                   |                   |                | -                | (50,000)         | -                | 100.0                       | 0.0                  |
| Adjusted Levy                |      |                |                      |               |                   |                   |                | <u>1,368,307</u> | <u>1,316,267</u> | <u>1,308,747</u> | 4.0                         | 0.6                  |

## SUMMARY BY DIVISION

|                                   | <u>Revenues</u>     | <u>Expenses</u>     | <u>Adjustments</u>  | <u>Levy</u>         |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>PLANNING &amp; ENVIRONMENT</b> |                     |                     |                     |                     |
| Register of Deeds                 | \$ 1,085,000        | \$ 632,923          | \$ -                | \$ (452,077)        |
| Planning                          | 302,125             | 1,074,987           | -                   | 772,862             |
| Property Lister                   | 600                 | 227,900             | (20,000)            | 207,300             |
| Land Records Modernization        | 255,000             | 277,868             | (22,868)            | -                   |
| Land & Water Conservation         | 473,526             | 1,113,765           | (87,967)            | 552,272             |
|                                   | <u>\$ 2,116,251</u> | <u>\$ 3,327,443</u> | <u>\$ (130,835)</u> | <u>\$ 1,080,357</u> |



# REGISTER OF DEEDS

General Fund – Department: 080  
2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Natalie Strohmeier  
**LOCATION:** Winnebago County Register of Deeds  
County Administration Building  
112 Otter Avenue, Room 108  
Oshkosh, WI 54901

**TELEPHONE:** 232-3393

## **MISSION STATEMENT:**

Winnebago County Register of Deeds serves as the official county repository for land records and vital records. The office provides permanent storage, accurate indexing, and convenient public access for all real estate documents, federal tax liens, military discharges, vital records, and other instruments entitled to be recorded, as directed by the Wisconsin Statutes. Our office strives to serve customers in a timely and courteous manner.

## **PROGRAM DESCRIPTION:**

**LAND RECORDS:** Record, index, and maintain document history (tract index data and scanned images) of all lands located in Winnebago County and provide public access to those records.

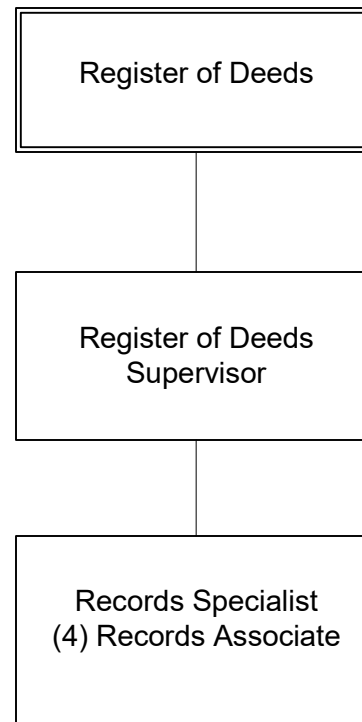
**VITAL RECORDS:** Process vital records including births, deaths, marriages, and issue certified and uncertified copies of both county and statewide records (based on date of event). Provide customers with information related to corrections and amendments to such records. Record and issue military discharge papers (DD-214) for veterans.

**UCC:** Record and provide copies of all realty-related Uniform Commercial Code documents; maintain and provide copies and searches for all additional filings prior to July 1, 2001.

**INTER-DEPARTMENTAL SERVICES:** Share resources with other departments.

**PRESERVATION:** Preserve historic documents through filming, scanning, and back indexing. Maintain replication servers off-site to enable recovery of documents in the event of a disaster.

# REGISTER OF DEEDS



# REGISTER OF DEEDS

General Fund – Department: 080

2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Natalie Strohmeyer  
**LOCATION:** Winnebago County Register of Deeds  
County Administration Building  
112 Otter Avenue, Room 108  
Oshkosh, WI 54901

**TELEPHONE:** 232-3393

## 2021 ACCOMPLISHMENTS:

1. Served on committees for the Wisconsin Register of Deeds Association (WRDA).
2. Continued verifying and updating historic land record indexing.
3. Promoted Property Fraud Alert (PFA), a free service to Winnebago County property owners to alert them of any documents recorded under their name.
4. Processed approximately 25,000 vital records and recorded approximately 35,000 real estate documents (land records increase of approximately 11% over last year).
5. Completed 100% mapping of lot and block parameters for Subdivisions/Condo plats and Certified Survey Maps within Anchor software.
6. Rotated in-office/work-from home staffing to allow for normal public access to office during COVID.
7. Continued rescanning subdivision plats for enhanced image quality/detail.
8. Implemented Laredo Connect service, which allows Laredo (remote access to county land records) subscribers to access/manage account information via web in real time.
9. Assessed and updated information on department's website.

## **2022 GOALS & OBJECTIVES**

- 1. Continue attending seminars and education classes.**
- 2. Complete enhancements to office website.**
- 3. Continue developing ways to streamline and automate office functions.**
- 4. Maintain daily recording and indexing of all records in a timely, accurate manner to provide the most up-to-date information possible.**
- 5. Continue back-indexing/verification/inspection of historic land record documents to improve public access and ensure historical preservation.**
- 6. Complete rescanning project for plats.**
- 7. Monitor all legislation affecting the office. Ensure that it is proactively addressed and communicated to the staff.**
- 8. Coordinate with GIS and Winnebago County municipalities to acquire municipal tax roll data as part of PINtegrity project.**
- 9. Continue cross-training all staff in duties of vital record issuance and real estate record processing/indexing.**

# REGISTER OF DEEDS

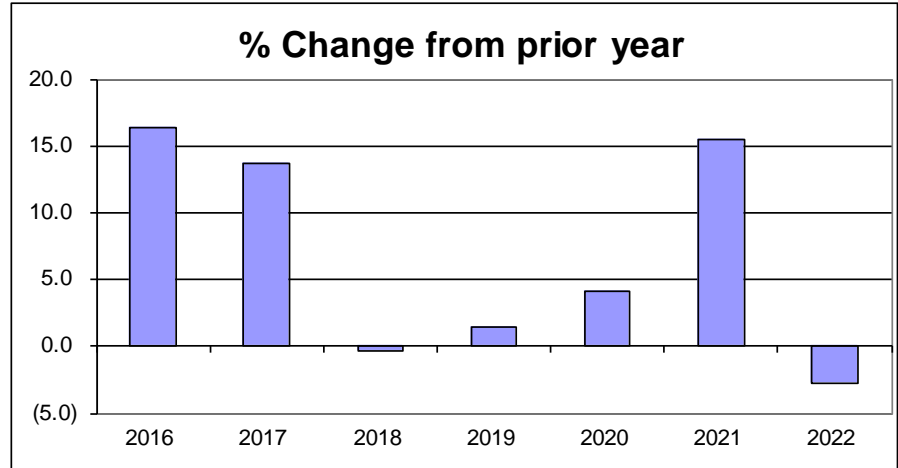
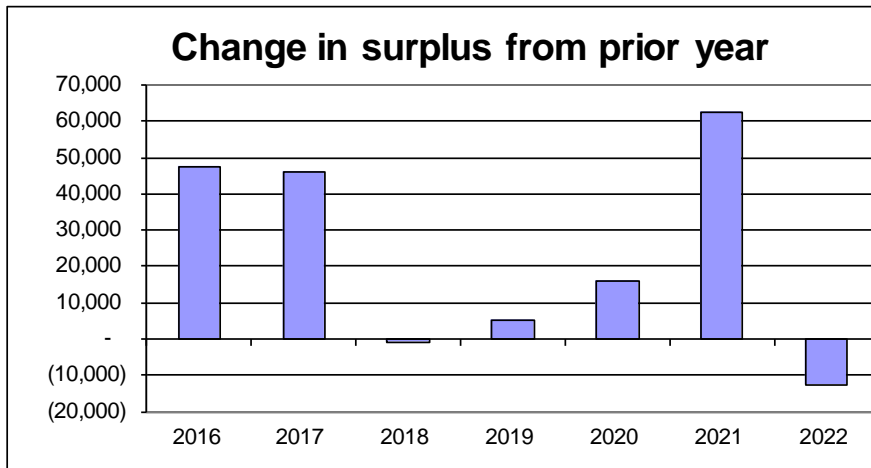
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    |

There is no change to the staffing table for 2022.

**COUNTY LEVY:** The Register of Deeds office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2022 is projected to be \$452,077, a reduction of surplus of \$12,875 or 2.77% under 2021. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Register of Deeds

| Account                                  | Amount              | Description   |
|--|---------------------|---|
| <b>Significant changes from 2021</b>     |                     |   |
| <b>Tax Levy 2021</b>                     | <b>\$ (464,952)</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                     |   |
| Other Fees                               | (10,000)            | Increase in revenue expected due to more demand of remote record access services.       |
| Forms Copies Etc.                        | (13,000)            | Increase in volume of bulk document sales.  |
| Recording Fees                           | 15,000              | Decrease from anticipated downturn in real estate recordings.                           |
| <b>Expense Changes - impact on levy:</b> |                     |   |
| Professional Service                     | 5,000               | Increase in fees for replication services.  |
| <b>Other small changes</b>               | 15,875              | This is a combination of small increases and decreases to revenue and expense accounts. |
| <b>Tax Levy 2022</b>                     | <b>\$ (452,077)</b> |   |

# **Financial Summary** **Register of Deeds**

| <b>Items</b>       | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|--------------------|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues     | 894,047                            | 1,210,000                             | 1,077,000                          | 1,077,000                           | 1,085,000                          |
| Labor              | 282,927                            | 490,042                               | 490,042                            | 490,042                             | 499,712                            |
| Travel             | 160                                | 2,600                                 | 4,200                              | 4,200                               | 4,200                              |
| Capital            | -                                  | -                                     | -                                  | -                                   | -                                  |
| Other Expenditures | 44,511                             | 104,506                               | 117,806                            | 117,806                             | 129,011                            |
| Total Expenditures | 327,598                            | 597,148                               | 612,048                            | 612,048                             | 632,923                            |
| Levy               |                                    |                                       | (464,952)                          |                                     | (452,077)                          |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 080 - Register of Deeds</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Taxes:</b>                               |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Transfer Tax                                | 41003  | 479,072          | 470,690          | 543,812          | 430,000          | 430,000          | 470,000           | 430,000          | 430,000           | 430,000          | 0.00%                                |
| <b>Taxes Subtotal:</b>                      |        | <b>479,072</b>   | <b>470,690</b>   | <b>543,812</b>   | <b>430,000</b>   | <b>430,000</b>   | <b>470,000</b>    | <b>430,000</b>   | <b>430,000</b>    | <b>430,000</b>   | <b>0.00%</b>                         |
| <b>Intergov Rev:</b>                        |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| WI Dept of Administration                   | 42002  | 0                | 0                | 3,536            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>               |        | <b>0</b>         | <b>0</b>         | <b>3,536</b>     | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
| <b>Public Services:</b>                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Fees                                  | 45002  | 87,470           | 100,507          | 140,699          | 110,000          | 110,000          | 145,000           | 120,000          | 120,000           | 120,000          | 9.09%                                |
| Forms Copies Etc                            | 45003  | 72,491           | 76,835           | 91,259           | 82,000           | 82,000           | 100,000           | 95,000           | 95,000            | 95,000           | 15.85%                               |
| Recording Fees                              | 45010  | 462,279          | 474,867          | 572,168          | 455,000          | 455,000          | 495,000           | 440,000          | 440,000           | 440,000          | -3.30%                               |
| <b>Public Services Subtotal:</b>            |        | <b>622,241</b>   | <b>652,209</b>   | <b>804,126</b>   | <b>647,000</b>   | <b>647,000</b>   | <b>740,000</b>    | <b>655,000</b>   | <b>655,000</b>    | <b>655,000</b>   | <b>1.24%</b>                         |
| <b>Total Operating Revenue:</b>             |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|   |        | <b>1,101,313</b> | <b>1,122,899</b> | <b>1,351,474</b> | <b>1,077,000</b> | <b>1,077,000</b> | <b>1,210,000</b>  | <b>1,085,000</b> | <b>1,085,000</b>  | <b>1,085,000</b> | <b>0.74%</b>                         |
| <b>Revenue Total:</b>                       |        | <b>1,101,313</b> | <b>1,122,899</b> | <b>1,351,474</b> | <b>1,077,000</b> | <b>1,077,000</b> | <b>1,210,000</b>  | <b>1,085,000</b> | <b>1,085,000</b>  | <b>1,085,000</b> | <b>0.74%</b>                         |
| <b>Expense</b>                              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                               |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                                 | 51100  | 292,122          | 302,159          | 311,568          | 318,098          | 318,098          | 318,098           | 327,415          | 327,415           | 327,415          | 2.93%                                |
| <b>Wages Subtotal:</b>                      |        | <b>292,122</b>   | <b>302,159</b>   | <b>311,568</b>   | <b>318,098</b>   | <b>318,098</b>   | <b>318,098</b>    | <b>327,415</b>   | <b>327,415</b>    | <b>327,415</b>   | <b>2.93%</b>                         |



## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 080 - Register of Deeds</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                               | 51200  | 20,986         | 21,702         | 22,307         | 24,334          | 24,334          | 24,334            | 25,048          | 25,048            | 25,048          | 2.93%                                |
| Health Insurance                            | 51201  | 117,009        | 117,070        | 117,694        | 117,674         | 117,674         | 117,674           | 117,674         | 117,674           | 117,674         | 0.00%                                |
| Dental Insurance                            | 51202  | 5,045          | 5,229          | 5,784          | 5,783           | 5,783           | 5,783             | 5,783           | 5,783             | 5,783           | 0.00%                                |
| Workers Compensation                        | 51203  | 589            | 314            | 182            | 391             | 391             | 391               | 217             | 217               | 217             | -44.50%                              |
| Unemployment Comp                           | 51204  | 1,103          | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Retirement                               | 51206  | 19,582         | 19,775         | 21,054         | 21,471          | 21,471          | 21,471            | 21,283          | 21,283            | 21,283          | -0.88%                               |
| Fringe Benefits Other                       | 51207  | 1,984          | 2,106          | 2,208          | 2,291           | 2,291           | 2,291             | 2,292           | 2,292             | 2,292           | 0.04%                                |
| <b>Fringes Benefits Subtotal:</b>           |        | <b>166,297</b> | <b>166,196</b> | <b>169,229</b> | <b>171,944</b>  | <b>171,944</b>  | <b>171,944</b>    | <b>172,297</b>  | <b>172,297</b>    | <b>172,297</b>  | <b>0.21%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>                         |        | <b>458,419</b> | <b>468,355</b> | <b>480,797</b> | <b>490,042</b>  | <b>490,042</b>  | <b>490,042</b>    | <b>499,712</b>  | <b>499,712</b>    | <b>499,712</b>  | <b>1.97%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                        | 52001  | 415            | 435            | 75             | 850             | 850             | 500               | 850             | 850               | 850             | 0.00%                                |
| Automobile Allowance                        | 52002  | 484            | 720            | 100            | 1,500           | 1,500           | 1,000             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Lodging                                     | 52006  | 816            | 922            | 218            | 1,700           | 1,700           | 1,000             | 1,700           | 1,700             | 1,700           | 0.00%                                |
| Other Travel Exp                            | 52007  | 0              | 36             | 0              | 150             | 150             | 100               | 150             | 150               | 150             | 0.00%                                |
| <b>Travel Subtotal:</b>                     |        | <b>1,715</b>   | <b>2,113</b>   | <b>393</b>     | <b>4,200</b>    | <b>4,200</b>    | <b>2,600</b>      | <b>4,200</b>    | <b>4,200</b>      | <b>4,200</b>    | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                        |        | <b>1,715</b>   | <b>2,113</b>   | <b>393</b>     | <b>4,200</b>    | <b>4,200</b>    | <b>2,600</b>      | <b>4,200</b>    | <b>4,200</b>      | <b>4,200</b>    | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                                   | 58004  | 0              | 0              | 7,194          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>             |        | <b>0</b>       | <b>0</b>       | <b>7,194</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>                       |        | <b>0</b>       | <b>0</b>       | <b>7,194</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                                 | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 080 - Register of Deeds</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                             | 53000  | 2,135          | 2,559          | 1,937          | 5,500           | 5,500           | 5,500             | 4,800           | 4,800             | 4,800           | -12.73%                              |
| Stationery and Forms                        | 53001  | 2,695          | 3,586          | 4,110          | 4,750           | 4,750           | 4,750             | 4,800           | 4,800             | 4,800           | 1.05%                                |
| Printing Supplies                           | 53002  | 2,209          | 1,676          | 675            | 2,000           | 2,000           | 2,000             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Postage and Box Rent                        | 53004  | 0              | 1              | 1              | 35              | 35              | 35                | 35              | 35                | 35              | 0.00%                                |
| Computer Supplies                           | 53005  | 0              | 0              | 210            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Telephone                                   | 53008  | 809            | 857            | 985            | 1,400           | 1,400           | 1,400             | 1,670           | 1,670             | 1,670           | 19.29%                               |
| Print Duplicate                             | 73003  | 2,826          | 2,795          | 2,864          | 3,200           | 3,200           | 3,200             | 3,200           | 3,200             | 3,200           | 0.00%                                |
| Postage and Box Rent                        | 73004  | 4,245          | 3,642          | 4,085          | 6,000           | 6,000           | 6,000             | 6,000           | 6,000             | 6,000           | 0.00%                                |
| Computer Licensing Charge                   | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 2,824           | 2,824             | 2,824           | 100.00%                              |
| <b>Office Subtotal:</b>                     |        | <b>14,919</b>  | <b>15,116</b>  | <b>14,866</b>  | <b>22,885</b>   | <b>22,885</b>   | <b>22,885</b>     | <b>25,329</b>   | <b>25,329</b>     | <b>25,329</b>   | <b>10.68%</b>                        |
| <b>Operating:</b>                           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                               | 53501  | 80             | 0              | 150            | 200             | 200             | 50                | 200             | 200               | 200             | 0.00%                                |
| Membership Dues                             | 53502  | 100            | 125            | 125            | 650             | 650             | 400               | 650             | 650               | 650             | 0.00%                                |
| Small Equipment                             | 53522  | 3,265          | 0              | 3,060          | 3,100           | 3,100           | 1,000             | 4,950           | 4,950             | 4,950           | 59.68%                               |
| Equipment Rental                            | 53551  | 1,675          | 1,117          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Miscellaneous                         | 53568  | 2              | (20)           | 2,175          | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Small Equipment Technology                  | 53580  | 2,043          | 2,180          | 113            | 0               | 0               | 0                 | 1,400           | 1,400             | 1,400           | 100.00%                              |
| <b>Operating Subtotal:</b>                  |        | <b>7,165</b>   | <b>3,401</b>   | <b>5,623</b>   | <b>4,000</b>    | <b>4,000</b>    | <b>1,500</b>      | <b>7,250</b>    | <b>7,250</b>      | <b>7,250</b>    | <b>81.25%</b>                        |
| <b>Repairs &amp; Maint:</b>                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Equipment                       | 54022  | 0              | 140            | 655            | 900             | 900             | 900               | 900             | 900               | 900             | 0.00%                                |
| Equipment Repairs                           | 54029  | 1,743          | 1,355          | 1,309          | 2,800           | 2,800           | 2,000             | 2,800           | 2,800             | 2,800           | 0.00%                                |
| Technology Repair and Maintain              | 74029  | 891            | 858            | 858            | 693             | 693             | 693               | 693             | 693               | 693             | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>        |        | <b>2,634</b>   | <b>2,353</b>   | <b>2,822</b>   | <b>4,393</b>    | <b>4,393</b>    | <b>3,593</b>      | <b>4,393</b>    | <b>4,393</b>      | <b>4,393</b>    | <b>0.00%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 080 - Register of Deeds |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Contractual Services:                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Professional Service                 | 55014  | 92,821         | 28,346         | 58,087         | 85,000          | 85,000          | 75,000            | 90,000          | 90,000            | 90,000          | 5.88%                                |
| Contractual Services Subtotal:       |        | 92,821         | 28,346         | 58,087         | 85,000          | 85,000          | 75,000            | 90,000          | 90,000            | 90,000          | 5.88%                                |
| Insurance Expenses:                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Prop Liab Insurance                  | 76000  | 1,692          | 1,140          | 1,188          | 1,528           | 1,528           | 1,528             | 2,039           | 2,039             | 2,039           | 33.44%                               |
| Insurance Expenses Subtotal:         |        | 1,692          | 1,140          | 1,188          | 1,528           | 1,528           | 1,528             | 2,039           | 2,039             | 2,039           | 33.44%                               |
| Total Other Operating:               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Total Other Operating:               |        | 119,230        | 50,356         | 82,585         | 117,806         | 117,806         | 104,506           | 129,011         | 129,011           | 129,011         | 9.51%                                |
| Expense Total:                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Expense Total:                       |        | 579,365        | 520,824        | 570,969        | 612,048         | 612,048         | 597,148           | 632,923         | 632,923           | 632,923         | 3.41%                                |
| Register of Deeds Net/(Levy):        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Register of Deeds Net/(Levy):        |        | 521,948        | 602,075        | 780,505        | 464,952         | 464,952         | 612,852           | 452,077         | 452,077           | 452,077         | -2.77%                               |

# PLANNING & ZONING

General Fund – Division: 086  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie  
LOCATION: Winnebago County Planning & Zoning  
County Administration Building  
112 Otter Avenue, Third Floor  
Oshkosh, WI 54903

TELEPHONE: 232-3340

## MISSION STATEMENT:

To ensure sound land use growth by implementing the goals of the Winnebago County Comprehensive Plan and providing comprehensive and technical planning assistance to Winnebago County's committees, departments and political subdivisions. To promote Winnebago County as a good place to live and do business. Implement land record modernization technology to reduce the cost of general-purpose government and provide better and more efficient access to land records for the public.

## PROGRAM DESCRIPTION:

**LAND USE PLANNING:** Prepare and implement ordinances and studies related to land use issues in Winnebago County.

**SUBDIVISION REVIEW:** Review subdivision plats and certified survey maps to conform to County ordinances and State Statutes.

**ZONING:** To assure sound land use growth through providing courteous and efficient staff assistance.

**STORMWATER AND EROSION CONTROL:** To assure development activity is done in a sound manner to maintain proper water runoff from sites.

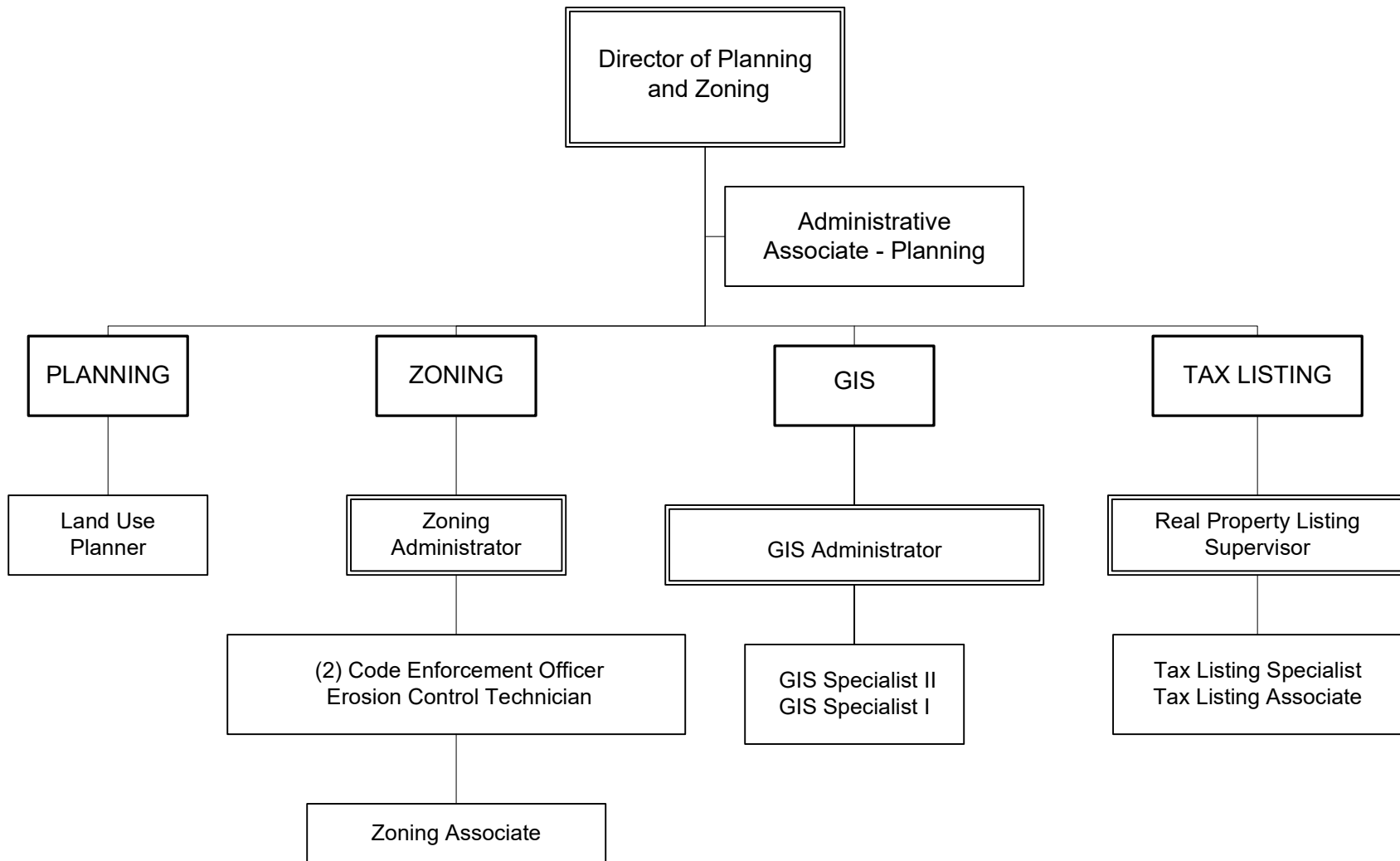
**GEOGRAPHIC INFORMATION SYSTEM (GIS):** To maintain the GIS database and provide data to all users.

**LAND RECORDS MODERNIZATION:** To provide efficient, low cost, and modernized land records for the public, government officials and private entities.

**PROPERTY LISTER:** To assist cities and towns in annual tax roll preparation and to provide general property listing services and information to the public. Provide to municipal assessors all deed transfers, partitions of land, name and address updates, acreage, assessment and legal description changes. Provide to municipal clerks updated totals for all municipal assessing.

**ECONOMIC DEVELOPMENT:** Develop industrial parks & economic development in the County & its local communities for the purposes of increasing the tax base & creating job opportunities through the Industrial Development Board Revolving Loan Fund & Per Capita Funding Programs.

# PLANNING AND ZONING



# **PLANNING & ZONING**

**General Fund – Division: 086  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Jerry Bougie  
**LOCATION:** Winnebago County Planning & Zoning  
County Administration Building  
112 Otter Avenue, Third Floor  
Oshkosh, WI 54901

**Telephone: 232-3340**

## **2021 ACCOMPLISHMENTS:**

- 1. Worked with Towns to conduct necessary A-1 zoning changes as a result of State certified County Farmland Preservation Plan.**
- 2. Adopted new 3-year County Land Information Plan as required by State Statute to participate in the grant programs offered by the Wisconsin Land Information Program.**
- 3. Completed Wisconsin ACT 20 benchmarks & standards to secure \$40,000 Strategic Initiative Grant from the Wis DOA Land Information Program.**
- 4. Provided essential monthly data updates to Sheriff Department's Computer Aided Dispatch system.**
- 5. Contracted with Engineering firm to update and reestablish Public Land Surveying System monuments and tie sheets to ensure accurate property boundary measurements.**
- 6. Worked with County Industrial Development Board Consulting firm and Highway Department to manage CDBG Close funding program to fund reconstruction of a one-mile segment of County Road Y in the Town of Oshkosh.**
- 7. Coordinated with County Industrial Development Board, Greater Oshkosh Economic Development Corporation and Oshkosh Chamber to manage a small business loan program for small businesses in Winnebago County impacted by the pandemic.**
- 8. Coordinated with the County Industrial Development Board and Greater Oshkosh Economic Development Corporation to establish a new rural small business loan program via the U.S. Department of Agriculture grant program for rural development programs.**
- 9. Successfully managed and notified approximately 1800 owners of private onsite wastewater treatment systems regarding the requirement by state law to have their septic tanks pumped out. Full compliance with state law was achieved.**
- 10. Successfully performed multiple new procedures for tax bill computations through Ascent Web applications.**

## **2022 GOALS & OBJECTIVES:**

- 1. Implement newly updated and adopted Land Information Plan for land records modernization as well as complete Wisconsin ACT 20 benchmarks and standards to secure a \$50,000 Strategic Initiative Grant from WisDOA, Land Information Program.**
- 2. Coordinate with County Sheriff's Department on NG911 data requirements for emergency dispatch and provide essential monthly updates to Sheriff's Department Computer Aided dispatch.**
- 3. Coordinate with the Industrial Development Board and Greater Oshkosh Economic Development Corporation to implement new US Department of Agriculture rural small business revolving loan program.**
- 4. Work with County Industrial Development Board on additional opportunities to better utilize the Board's funding efforts for economic development including partnering with local economic development entities.**
- 5. Update the Subdivision, Floodplain, Shoreland, Town/County Zoning Ordinances with necessary amendments to remain current with statutory changes and current development trends.**
- 6. Conduct additional outreach to licensed plumbers with regard to the County's delegated agent status to expedite sanitary plan approvals for their customers and bringing in additional revenue to the County.**
- 7. Coordinate with consultant working for the US Geological Survey on a cost share consortium with other area counties to obtain high accuracy and detailed LIDAR mapping data that would provide Winnebago County and public/private engineering entities with improved physical landscape mapping, surveying and construction capabilities.**
- 8. Work with DNR and FEMA on floodplain mandates to ensure Winnebago County participation in the Community Rating System Insurance program which allows reduction in flood insurance premiums for residents and businesses in the unincorporated floodplain areas of Winnebago County.**
- 9. Ensure the continued provision of quality, efficient and responsive Property Listing services to all 15 Towns, the City of Omro and Villages of Fox Crossing and Winneconne.**
- 10. Assist and collaborate with other county departments, county executive, and county committees to provide departmental expertise and resources to accomplish overall county priorities and goals.**

# PLANNING & ZONING

## 2022 BUDGET NARRATIVE HIGHLIGHTS

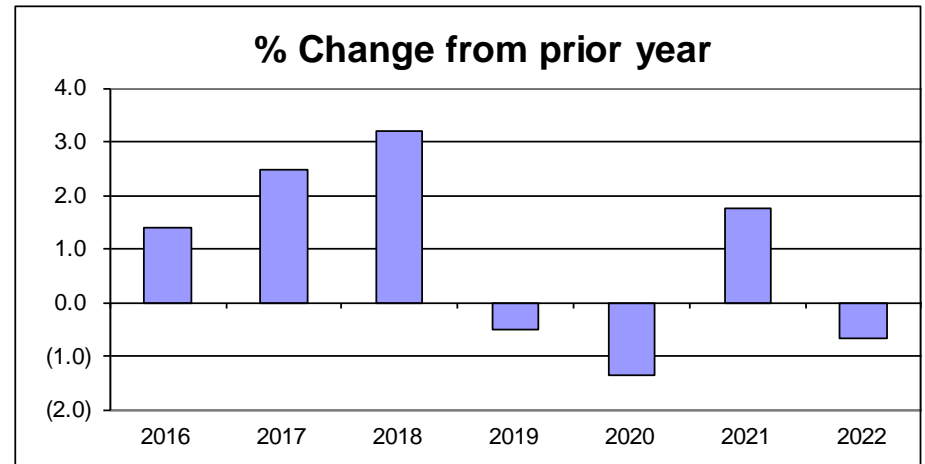
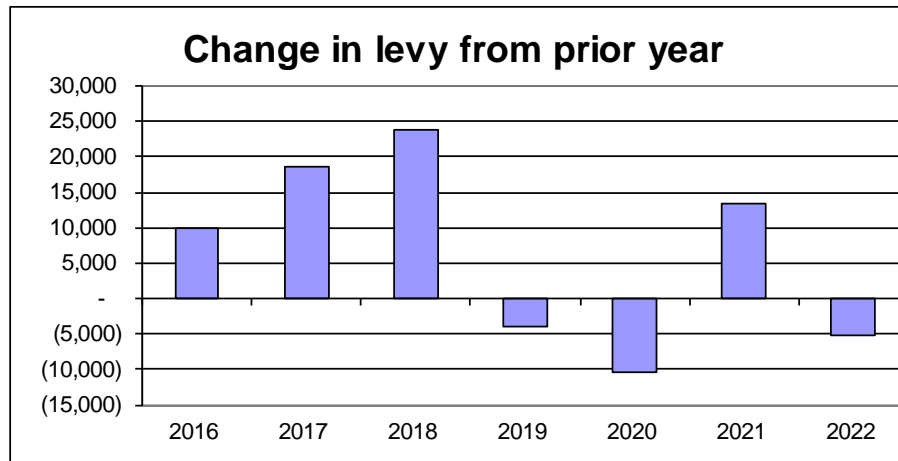
**NOTE:** This section contains Planning, Zoning, Geographic Information Systems (GIS), and Property Lister. All of these areas report to the County Planner. The financial information for Planning **excludes** the Property Lister from the totals. The Property Lister data is shown separately because it is a special apportionment.

### DEPARTMENT STAFFING (including Property Lister):

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 13   | 13   | 13   | 14   | 14   | 14   | 14   | 14   | 14   | 14   |
| Part Time | 1    | 1    | 1    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   |

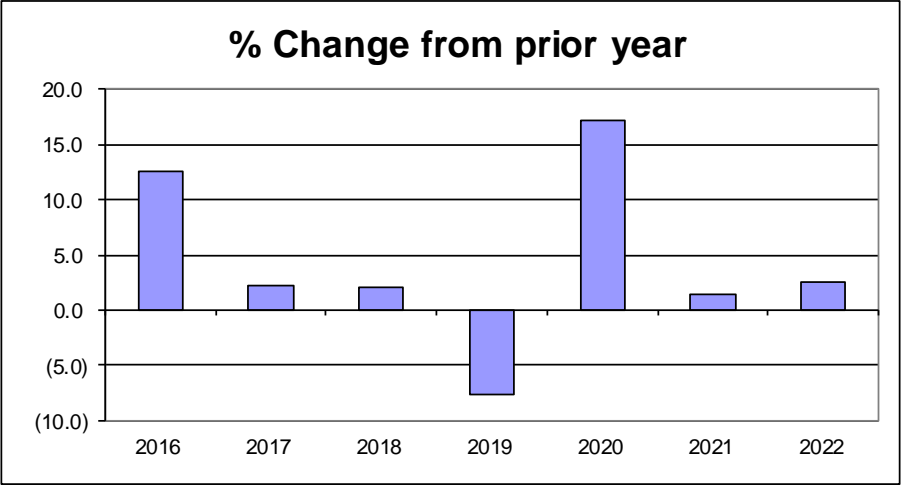
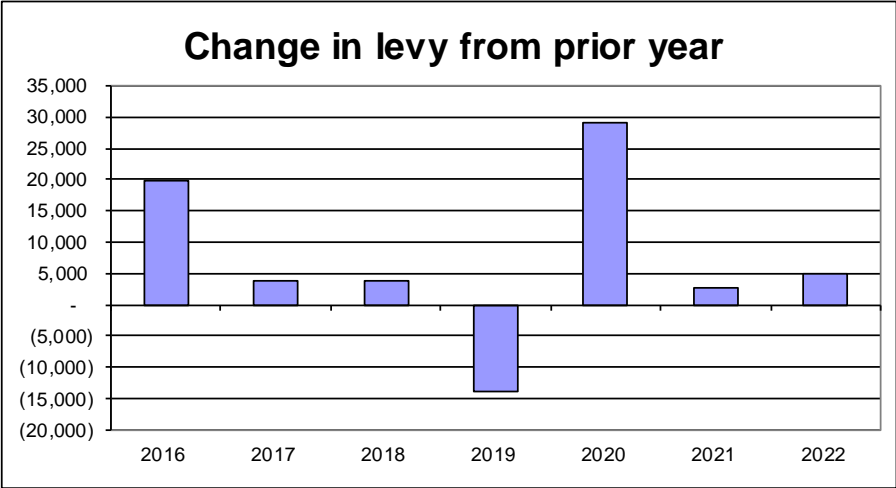
There is no change to the staffing table for 2022.

**COUNTY LEVY PLANNING DEPT (EXCLUDING PROPERTY LISTER):** The tax levy for 2022 is \$772,862, a decrease of \$5,320 or 0.68% under 2021. A schedule of significant changes follows.





**LEVY FOR PROPERTY LISTER:** The net tax levy for 2022 for this function is \$207,300 an increase of \$5,046, or 2.49% over 2021. This levy is a special apportionment and is not levied to all municipalities of the County. As such we must reserve any unused funds from that department at year end and carry them forward to be applied against the Property Lister levy in the succeeding or future years. There are no significant changes from 2021.



**FUND BALANCE – PROPERTY LISTER:** A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Planning & Zoning

| Account                                  | Amount            | Description   |
|--|-------------------|---|
| <b>Significant changes from 2021</b>     |                   |   |
| <b>Tax Levy 2021</b>                     | <b>\$ 778,182</b> |   |
| <b>Revenue Changes - impact on levy:</b> |                   |   |
| Sanitation Permits                       | (12,600)          | Increase based on additional sanitary plan reviews.   |
| Storm Water Permits                      | 8,110             | Decrease based on last two years of actual trend.   |
| <b>Expense Changes - impact on levy</b>  |                   |   |
| Overtime                                 | 5,000             | Increase due to NG911 data preparation needed to be completed in 2022.  |
| Health Insurance                         | (26,242)          | For the 2021 budget, one of the Code Enforcement Officer positions in the Zoning office was vacant and was bugeted at family coverage, the position was filled and that person waived coverage. Also, another position in Zoning office transitioned from Family to Employee +1 coverage, resulting in additional cost savings. |
| Computer Licensing Charge                | 3,015             | Historically the Technology Replacement Fund covered all the ongoing costs related to Microsoft licensing. Starting with 2022 and going forward the Microsoft cost will be itemized back to the departments.  |
| <b>Other small changes</b>               | <b>17,397</b>     | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Tax Levy 2022</b>                     | <b>\$ 772,862</b> |   |

**Financial Summary**  
**Planning & Zoning (Excludes Property Lister)**

| <b>Items</b>       | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|--------------------|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues     | 168,450                            | 292,125                               | 292,950                            | 292,950                             | 302,125                            |
| Labor              | 562,370                            | 1,021,458                             | 1,021,458                          | 1,021,458                           | 1,020,597                          |
| Travel             | 173                                | 2,625                                 | 2,800                              | 2,800                               | 2,725                              |
| Capital            | -                                  | -                                     | -                                  | -                                   | -                                  |
| Other Expenditures | 25,143                             | 39,620                                | 46,874                             | 46,874                              | 51,665                             |
| Total Expenditures | 587,686                            | 1,063,703                             | 1,071,132                          | 1,071,132                           | 1,074,987                          |
| Levy               |                                    |                                       | 778,182                            |                                     | 772,862                            |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 086 - Planning</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration          | 42002  | 0              | 0              | 570            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Grantor Agencies             | 42019  | 0              | 0              | 0              | 7,500           | 7,500           | 0                 | 7,500           | 7,500             | 7,500           | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>0</b>       | <b>0</b>       | <b>570</b>     | <b>7,500</b>    | <b>7,500</b>    | <b>0</b>          | <b>7,500</b>    | <b>7,500</b>      | <b>7,500</b>    | <b>0.00%</b>                         |
| <b>Licenses:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Zoning Permits                     | 44006  | 40,920         | 41,055         | 46,130         | 44,715          | 44,715          | 46,200            | 46,200          | 46,200            | 46,200          | 3.32%                                |
| Sanitation Permits                 | 44007  | 51,140         | 51,595         | 81,150         | 68,500          | 68,500          | 81,100            | 81,100          | 81,100            | 81,100          | 18.39%                               |
| Storm Water Permits                | 44008  | 50,120         | 38,660         | 41,000         | 49,270          | 49,270          | 41,160            | 41,160          | 41,160            | 41,160          | -16.46%                              |
| <b>Licenses Subtotal:</b>          |        | <b>142,180</b> | <b>131,310</b> | <b>168,280</b> | <b>162,485</b>  | <b>162,485</b>  | <b>168,460</b>    | <b>168,460</b>  | <b>168,460</b>    | <b>168,460</b>  | <b>3.68%</b>                         |
| <b>Fines and Permits:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| County Fines                       | 44100  | 1,865          | 6,912          | 1,092          | 3,000           | 3,000           | 3,000             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| <b>Fines and Permits Subtotal:</b> |        | <b>1,865</b>   | <b>6,912</b>   | <b>1,092</b>   | <b>3,000</b>    | <b>3,000</b>    | <b>3,000</b>      | <b>3,000</b>    | <b>3,000</b>      | <b>3,000</b>    | <b>0.00%</b>                         |
| <b>Public Services:</b>            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Forms Copies Etc                   | 45003  | 19,142         | 19,324         | 23,617         | 21,700          | 21,700          | 23,900            | 23,900          | 23,900            | 23,900          | 10.14%                               |
| Zoning Fees                        | 45012  | 20,655         | 24,480         | 20,840         | 32,265          | 32,265          | 32,265            | 32,265          | 32,265            | 32,265          | 0.00%                                |
| Inspection Fees                    | 45021  | 58,119         | 60,667         | 55,930         | 58,500          | 58,500          | 57,000            | 57,000          | 57,000            | 57,000          | -2.56%                               |
| <b>Public Services Subtotal:</b>   |        | <b>97,916</b>  | <b>104,471</b> | <b>100,388</b> | <b>112,465</b>  | <b>112,465</b>  | <b>113,165</b>    | <b>113,165</b>  | <b>113,165</b>    | <b>113,165</b>  | <b>0.62%</b>                         |
| <b>Total Operating Revenue:</b>    |        | <b>241,960</b> | <b>242,693</b> | <b>270,329</b> | <b>285,450</b>  | <b>285,450</b>  | <b>284,625</b>    | <b>292,125</b>  | <b>292,125</b>    | <b>292,125</b>  | <b>2.34%</b>                         |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                         | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|----------------|----------------|----------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Division - 086 - Planning</b>    |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Transfers In:</b>                |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| Other Transfers In                  | 49501  | 10,000         | 7,500          | 7,500          | 7,500            | 7,500            | 7,500             | 10,000           | 10,000            | 10,000           | 33.33%                               |
| <b>Transfers In Subtotal:</b>       |        | <b>10,000</b>  | <b>7,500</b>   | <b>7,500</b>   | <b>7,500</b>     | <b>7,500</b>     | <b>7,500</b>      | <b>10,000</b>    | <b>10,000</b>     | <b>10,000</b>    | <b>33.33%</b>                        |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Non-Operating Revenue:</b> |        | <b>10,000</b>  | <b>7,500</b>   | <b>7,500</b>   | <b>7,500</b>     | <b>7,500</b>     | <b>7,500</b>      | <b>10,000</b>    | <b>10,000</b>     | <b>10,000</b>    | <b>33.33%</b>                        |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue Total:</b>               |        | <b>251,960</b> | <b>250,193</b> | <b>277,829</b> | <b>292,950</b>   | <b>292,950</b>   | <b>292,125</b>    | <b>302,125</b>   | <b>302,125</b>    | <b>302,125</b>   | <b>3.13%</b>                         |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                      |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>                       |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay                         | 51100  | 658,653        | 674,073        | 683,169        | 702,698          | 702,698          | 702,698           | 721,928          | 721,928           | 721,928          | 2.74%                                |
| Overtime                            | 51105  | 29             | 491            | 0              | 0                | 0                | 0                 | 5,000            | 5,000             | 5,000            | 100.00%                              |
| Comp Time                           | 51108  | 0              | 0              | 751            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>              |        | <b>658,681</b> | <b>674,565</b> | <b>683,920</b> | <b>702,698</b>   | <b>702,698</b>   | <b>702,698</b>    | <b>726,928</b>   | <b>726,928</b>    | <b>726,928</b>   | <b>3.45%</b>                         |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Fringes Benefits:</b>            |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                       | 51200  | 47,208         | 48,694         | 48,256         | 53,756           | 53,756           | 53,756            | 55,613           | 55,613            | 55,613           | 3.45%                                |
| Health Insurance                    | 51201  | 178,541        | 165,096        | 174,261        | 201,432          | 201,432          | 201,432           | 175,190          | 175,190           | 175,190          | -13.03%                              |
| Dental Insurance                    | 51202  | 9,973          | 9,680          | 8,988          | 10,131           | 10,131           | 10,131            | 9,783            | 9,783             | 9,783            | -3.44%                               |
| Workers Compensation                | 51203  | 2,151          | 1,121          | 665            | 1,450            | 1,450            | 1,450             | 1,167            | 1,167             | 1,167            | -19.52%                              |
| Unemployment Comp                   | 51204  | 0              | 0              | 7,006          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                       | 51206  | 44,299         | 43,807         | 45,617         | 47,432           | 47,432           | 47,432            | 47,250           | 47,250            | 47,250           | -0.38%                               |
| Fringe Benefits Other               | 51207  | 4,096          | 3,951          | 3,971          | 4,559            | 4,559            | 4,559             | 4,666            | 4,666             | 4,666            | 2.35%                                |
| <b>Fringes Benefits Subtotal:</b>   |        | <b>286,269</b> | <b>272,349</b> | <b>288,764</b> | <b>318,760</b>   | <b>318,760</b>   | <b>318,760</b>    | <b>293,669</b>   | <b>293,669</b>    | <b>293,669</b>   | <b>-7.87%</b>                        |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Labor:</b>                 |        | <b>944,950</b> | <b>946,914</b> | <b>972,684</b> | <b>1,021,458</b> | <b>1,021,458</b> | <b>1,021,458</b>  | <b>1,020,597</b> | <b>1,020,597</b>  | <b>1,020,597</b> | <b>-0.08%</b>                        |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |
|                                     |        |                |                |                |                  |                  |                   |                  |                   |                  |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                      | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|----------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 086 - Planning</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition             | 52001  | 1,291          | 869            | 390            | 1,200           | 1,200           | 1,100             | 1,150           | 1,150             | 1,150           | -4.17%                               |
| Automobile Allowance             | 52002  | 505            | 457            | 488            | 775             | 775             | 700               | 750             | 750               | 750             | -3.23%                               |
| Meals                            | 52005  | 67             | 0              | 0              | 125             | 125             | 125               | 125             | 125               | 125             | 0.00%                                |
| Lodging                          | 52006  | 677            | 164            | 341            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Other Travel Exp                 | 52007  | 15             | 0              | 0              | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Taxable Benefit                  | 52008  | 30             | 92             | 80             | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| <b>Travel Subtotal:</b>          |        | <b>2,585</b>   | <b>1,582</b>   | <b>1,299</b>   | <b>2,800</b>    | <b>2,800</b>    | <b>2,625</b>      | <b>2,725</b>    | <b>2,725</b>      | <b>2,725</b>    | <b>-2.68%</b>                        |
|                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>             |        | <b>2,585</b>   | <b>1,582</b>   | <b>1,299</b>   | <b>2,800</b>    | <b>2,800</b>    | <b>2,625</b>      | <b>2,725</b>    | <b>2,725</b>      | <b>2,725</b>    | <b>-2.68%</b>                        |
|                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment                        | 58004  | 21,760         | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>  |        | <b>21,760</b>  | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>            |        | <b>21,760</b>  | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                  | 53000  | 2,208          | 2,270          | 1,765          | 2,275           | 2,275           | 2,475             | 2,275           | 2,275             | 2,275           | 0.00%                                |
| Stationery and Forms             | 53001  | 235            | 0              | 254            | 275             | 275             | 275               | 275             | 275               | 275             | 0.00%                                |
| Printing Supplies                | 53002  | 120            | 251            | 313            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Print Duplicate                  | 53003  | 0              | 0              | 0              | 25              | 25              | 25                | 25              | 25                | 25              | 0.00%                                |
| Postage and Box Rent             | 53004  | 0              | 0              | 4              | 50              | 50              | 25                | 50              | 50                | 50              | 0.00%                                |
| Computer Supplies                | 53005  | 69             | 42             | 0              | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Computer Software                | 53006  | 110            | 0              | 0              | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Telephone                        | 53008  | 2,812          | 2,953          | 3,650          | 3,550           | 3,550           | 2,700             | 3,550           | 3,550             | 3,550           | 0.00%                                |
| Print Duplicate                  | 73003  | 2,552          | 2,757          | 2,662          | 3,025           | 3,025           | 3,025             | 3,025           | 3,025             | 3,025           | 0.00%                                |
| Postage and Box Rent             | 73004  | 2,871          | 3,158          | 2,738          | 4,050           | 4,050           | 4,550             | 4,050           | 4,050             | 4,050           | 0.00%                                |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Division - 086 - Planning</b>      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Computer Licensing Charge             | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 3,015           | 3,015             | 3,015           | 100.00%                              |
| <b>Office Subtotal:</b>               |        | <b>10,978</b>  | <b>11,432</b>  | <b>11,386</b>  | <b>13,950</b>   | <b>13,950</b>   | <b>13,775</b>     | <b>16,965</b>   | <b>16,965</b>     | <b>16,965</b>   | <b>21.61%</b>                        |
| <b>Operating:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Subscriptions                         | 53501  | 449            | 252            | 522            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Membership Dues                       | 53502  | 2,508          | 2,748          | 2,133          | 2,650           | 2,650           | 2,600             | 2,600           | 2,600             | 2,600           | -1.89%                               |
| Publish Legal Notices                 | 53503  | 2,258          | 2,279          | 1,597          | 3,025           | 3,025           | 3,025             | 3,025           | 3,025             | 3,025           | 0.00%                                |
| Small Equipment                       | 53522  | 0              | 0              | 0              | 225             | 225             | 225               | 225             | 225               | 225             | 0.00%                                |
| Legal Fees                            | 53530  | 30             | 0              | 0              | 0               | 0               | 30                | 0               | 0                 | 0               | 0.00%                                |
| Motor Fuel                            | 53548  | 0              | 125            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Operating Licenses Fees               | 53553  | 454            | 587            | 183            | 380             | 380             | 640               | 640             | 640               | 640             | 68.42%                               |
| Operating Grants                      | 53565  | 0              | 0              | 0              | 7,500           | 7,500           | 0                 | 7,500           | 7,500             | 7,500           | 0.00%                                |
| Small Equipment Technology            | 53580  | 0              | 0              | 90             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Motor Fuel                            | 73548  | 1,259          | 1,514          | 1,287          | 1,400           | 1,400           | 1,500             | 1,500           | 1,500             | 1,500           | 7.14%                                |
| <b>Operating Subtotal:</b>            |        | <b>6,958</b>   | <b>7,505</b>   | <b>5,811</b>   | <b>15,680</b>   | <b>15,680</b>   | <b>8,520</b>      | <b>15,990</b>   | <b>15,990</b>     | <b>15,990</b>   | <b>1.98%</b>                         |
| <b>Repairs &amp; Maint:</b>           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Grounds                   | 54021  | 0              | 0              | 0              | 25              | 25              | 25                | 25              | 25                | 25              | 0.00%                                |
| Equipment Repairs                     | 54029  | 0              | 0              | 0              | 100             | 100             | 214               | 100             | 100               | 100             | 0.00%                                |
| Maintenance Vehicles                  | 74023  | 88             | 133            | 122            | 850             | 850             | 850               | 850             | 850               | 850             | 0.00%                                |
| Technology Repair and Maintain        | 74029  | 1,061          | 858            | 759            | 726             | 726             | 693               | 759             | 759               | 759             | 4.55%                                |
| <b>Repairs &amp; Maint Subtotal:</b>  |        | <b>1,148</b>   | <b>991</b>     | <b>881</b>     | <b>1,701</b>    | <b>1,701</b>    | <b>1,782</b>      | <b>1,734</b>    | <b>1,734</b>      | <b>1,734</b>    | <b>1.94%</b>                         |
| <b>Contractual Services:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Transcription Services                | 55009  | 1,850          | 2,433          | 1,100          | 2,750           | 2,750           | 2,750             | 2,750           | 2,750             | 2,750           | 0.00%                                |
| Other Contract Serv                   | 55030  | 0              | 0              | 0              | 4,500           | 4,500           | 4,500             | 4,500           | 4,500             | 4,500           | 0.00%                                |
| Other Contract Services               | 75030  | 2,566          | 1,994          | 1,337          | 2,800           | 2,800           | 2,800             | 2,800           | 2,800             | 2,800           | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>4,416</b>   | <b>4,427</b>   | <b>2,437</b>   | <b>10,050</b>   | <b>10,050</b>   | <b>10,050</b>     | <b>10,050</b>   | <b>10,050</b>     | <b>10,050</b>   | <b>0.00%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                  | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Division - 086 - Planning    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Insurance Expenses:          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Prop Liab Insurance          | 76000  | 5,880          | 3,576          | 3,720          | 5,493           | 5,493           | 5,493             | 6,926           | 6,926             | 6,926           | 26.09%                               |
| Insurance Expenses Subtotal: |        | 5,880          | 3,576          | 3,720          | 5,493           | 5,493           | 5,493             | 6,926           | 6,926             | 6,926           | 26.09%                               |
|                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Total Other Operating:       |        | 29,380         | 27,930         | 24,235         | 46,874          | 46,874          | 39,620            | 51,665          | 51,665            | 51,665          | 10.22%                               |
|                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Expense Total:               |        | 998,675        | 976,426        | 998,217        | 1,071,132       | 1,071,132       | 1,063,703         | 1,074,987       | 1,074,987         | 1,074,987       | 0.36%                                |
|                              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Planning Net/(Levy):         |        | (746,714)      | (726,234)      | (720,388)      | (778,182)       | (778,182)       | (771,578)         | (772,862)       | (772,862)         | (772,862)       | -0.68%                               |



**PLANNING & ZONING  
PROGRAM BUDGETS**

| NAME                | ORG  | LABOR            | TRAVEL &<br>MEETINGS | CAPITAL  | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES       | TOTALS BY YEAR  |                 |                 | ANNUAL<br>PERCENT INCREASES |                      |
|---------------------|------|------------------|----------------------|----------|-------------------|-------------------|----------------|-----------------|-----------------|-----------------|-----------------------------|----------------------|
|                     |      |                  |                      |          |                   |                   |                | 2022<br>ADOPTED | 2021<br>ADOPTED | 2020<br>ADOPTED | 2022<br>OVER<br>2021        | 2021<br>OVER<br>2020 |
| Planning            | 1086 | 324,175          | 600                  | -        | 11,197            | 335,972           |                | 335,972         | 325,840         | 321,481         | 3.1                         | 1.4                  |
| Revenues            | 1086 |                  |                      |          |                   |                   | -              | -               | -               | -               | N/A                         | N/A                  |
| Zoning              | 1087 | 409,888          | 1,225                | -        | 35,290            | 446,403           |                | 446,403         | 453,338         | 430,532         | (1.5)                       | 5.3                  |
| Revenues            | 1087 |                  |                      |          |                   |                   | 288,225        | (288,225)       | (281,550)       | (287,550)       | 2.4                         | (2.1)                |
| GIS                 | 1088 | 286,534          | 900                  | -        | 5,178             | 292,612           |                | 292,612         | 291,954         | 311,607         | 0.2                         | (6.3)                |
| Revenues            | 1088 |                  |                      |          |                   |                   | 13,900         | (13,900)        | (11,400)        | (11,400)        | 21.9                        | -                    |
| <b>Grand Totals</b> |      | <u>1,020,597</u> | <u>2,725</u>         | <u>-</u> | <u>51,665</u>     | <u>1,074,987</u>  | <u>302,125</u> | <u>772,862</u>  | <u>778,182</u>  | <u>764,670</u>  | <u>(0.7)</u>                | <u>1.8</u>           |

## Financial Summary Property Lister

| Items                                  | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                         | 60                        | 600                          | 600                       | 600                        | 600                       |
| Labor                                  | 124,496                   | 216,100                      | 216,100                   | 216,100                    | 220,513                   |
| Travel                                 | -                         | 150                          | 150                       | 150                        | 150                       |
| Capital                                | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                     | 1,068                     | 6,614                        | 6,604                     | 6,604                      | 7,237                     |
| Total Expenditures                     | 125,564                   | 222,864                      | 222,854                   | 222,854                    | 227,900                   |
| Levy Before Fund Balance Adjustment    |                           |                              | 222,254                   |                            | 227,300                   |
| Decrease fund balance                  |                           |                              | (20,000)                  |                            | (20,000)                  |
| Net Levy After Fund Balance Adjustment |                           |                              | 202,254                   |                            | 207,300                   |

## Winnebago County

### Budget Detail - 2022

| Description                        | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 089 - Property Lister |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Public Services:                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Forms Copies Etc                   | 45003  | 572            | 750            | 777            | 600             | 600             | 600               | 600             | 600               | 600             | 0.00%                                |
| Public Services Subtotal:          |        | 572            | 750            | 777            | 600             | 600             | 600               | 600             | 600               | 600             | 0.00%                                |
| Total Operating Revenue:           |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue Total:                     |        | 572            | 750            | 777            | 600             | 600             | 600               | 600             | 600               | 600             | 0.00%                                |
| Expense                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Wages:                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay                        | 51100  | 124,446        | 131,119        | 129,204        | 138,597         | 138,597         | 138,597           | 142,836         | 142,836           | 142,836         | 3.06%                                |
| Wages Subtotal:                    |        | 124,446        | 131,119        | 129,204        | 138,597         | 138,597         | 138,597           | 142,836         | 142,836           | 142,836         | 3.06%                                |
| Fringes Benefits:                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                      | 51200  | 8,648          | 8,958          | 8,624          | 10,602          | 10,602          | 10,602            | 10,927          | 10,927            | 10,927          | 3.07%                                |
| Health Insurance                   | 51201  | 39,462         | 51,284         | 54,090         | 54,049          | 54,049          | 54,049            | 54,049          | 54,049            | 54,049          | 0.00%                                |
| Dental Insurance                   | 51202  | 1,888          | 2,522          | 2,522          | 2,522           | 2,522           | 2,522             | 2,522           | 2,522             | 2,522           | 0.00%                                |
| Workers Compensation               | 51203  | 251            | 136            | 75             | 170             | 170             | 170               | 95              | 95                | 95              | -44.12%                              |
| Unemployment Comp                  | 51204  | 0              | 0              | 3,160          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| WI Retirement                      | 51206  | 8,163          | 8,584          | 8,728          | 9,356           | 9,356           | 9,356             | 9,284           | 9,284             | 9,284           | -0.77%                               |
| Fringe Benefits Other              | 51207  | 724            | 772            | 782            | 804             | 804             | 804               | 800             | 800               | 800             | -0.50%                               |
| Fringes Benefits Subtotal:         |        | 59,135         | 72,256         | 77,981         | 77,503          | 77,503          | 77,503            | 77,677          | 77,677            | 77,677          | 0.22%                                |
| Total Labor:                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                    |        | 183,582        | 203,375        | 207,185        | 216,100         | 216,100         | 216,100           | 220,513         | 220,513           | 220,513         | 2.04%                                |

## Winnebago County

### Budget Detail - 2022

| Description                               | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 089 - Property Lister</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Automobile Allowance                      | 52002  | 0              | 0              | 0              | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| <b>Travel Subtotal:</b>                   |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>150</b>      | <b>150</b>      | <b>150</b>        | <b>150</b>      | <b>150</b>        | <b>150</b>      | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                      |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>150</b>      | <b>150</b>      | <b>150</b>        | <b>150</b>      | <b>150</b>        | <b>150</b>      | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                            |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                           | 53000  | 1,011          | 1,455          | 1,460          | 1,700           | 1,700           | 1,700             | 1,700           | 1,700             | 1,700           | 0.00%                                |
| Printing Supplies                         | 53002  | 104            | 124            | 155            | 160             | 160             | 160               | 160             | 160               | 160             | 0.00%                                |
| Telephone                                 | 53008  | 368            | 387            | 454            | 600             | 600             | 600               | 600             | 600               | 600             | 0.00%                                |
| Print Duplicate                           | 73003  | 3,057          | 2,825          | 2,829          | 3,400           | 3,400           | 3,400             | 3,400           | 3,400             | 3,400           | 0.00%                                |
| Computer Licensing Charge                 | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 439             | 439               | 439             | 100.00%                              |
| <b>Office Subtotal:</b>                   |        | <b>4,540</b>   | <b>4,791</b>   | <b>4,898</b>   | <b>5,860</b>    | <b>5,860</b>    | <b>5,860</b>      | <b>6,299</b>    | <b>6,299</b>      | <b>6,299</b>    | <b>7.49%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>                         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Membership Dues                           | 53502  | 60             | 60             | 70             | 70              | 70              | 80                | 80              | 80                | 80              | 14.29%                               |
| <b>Operating Subtotal:</b>                |        | <b>60</b>      | <b>60</b>      | <b>70</b>      | <b>70</b>       | <b>70</b>       | <b>80</b>         | <b>80</b>       | <b>80</b>         | <b>80</b>       | <b>14.29%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Repairs &amp; Maint:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Technology Repair and Maintain            | 74029  | 99             | 99             | 99             | 99              | 99              | 99                | 99              | 99                | 99              | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>      |        | <b>99</b>      | <b>99</b>      | <b>99</b>      | <b>99</b>       | <b>99</b>       | <b>99</b>         | <b>99</b>       | <b>99</b>         | <b>99</b>       | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                                  | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 089 - Property Lister</b>    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                          | 76000  | 552              | 300              | 312              | 575              | 575              | 575               | 759              | 759               | 759              | 32.00%                               |
| <b>Insurance Expenses Subtotal:</b>          |        | <b>552</b>       | <b>300</b>       | <b>312</b>       | <b>575</b>       | <b>575</b>       | <b>575</b>        | <b>759</b>       | <b>759</b>        | <b>759</b>       | <b>32.00%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                |        | <b>5,251</b>     | <b>5,250</b>     | <b>5,379</b>     | <b>6,604</b>     | <b>6,604</b>     | <b>6,614</b>      | <b>7,237</b>     | <b>7,237</b>      | <b>7,237</b>     | <b>9.59%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                        |        | <b>188,832</b>   | <b>208,626</b>   | <b>212,563</b>   | <b>222,854</b>   | <b>222,854</b>   | <b>222,864</b>    | <b>227,900</b>   | <b>227,900</b>    | <b>227,900</b>   | <b>2.26%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Property Lister Suplus (Deficit):</b>     |        | <b>(188,261)</b> | <b>(207,876)</b> | <b>(211,787)</b> | <b>(222,254)</b> | <b>(222,254)</b> | <b>(222,264)</b>  | <b>(227,300)</b> | <b>(227,300)</b>  | <b>(227,300)</b> | <b>2.27%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Fund balance applied (Note):                 |        | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           | 20,000            | 20,000           | 20,000            | 20,000           | 0.00%                                |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Property Lister Net Suplus (Deficit):</b> |        | <b>(168,261)</b> | <b>(187,876)</b> | <b>(191,787)</b> | <b>(202,254)</b> | <b>(202,254)</b> | <b>(202,264)</b>  | <b>(207,300)</b> | <b>(207,300)</b>  | <b>(207,300)</b> | <b>2.49%</b>                         |

Note: fund balance applied will reduce ending fund balance.

# LAND RECORDS MODERNIZATION (LRM) FUND

## 2022 BUDGET NARRATIVE

### HIGHLIGHTS

**DESCRIPTION:** The Land Records Modernization Fund is a separate fund created under Wisconsin Statutes which receives money when people register documents at the Register of Deeds office. Monies accumulated in this fund can be used for land records modernization project costs which can include equipment and software purchases as well as training in their use. The funds can also be used to retire debt incurred to purchase and install these systems.

**COUNTY LEVY:** There is no property tax levy for this activity.

**FUND BALANCE:** A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

# SIGNIFICANT CHANGES FROM 2021 ADOPTED - Land Records Modernization (LRM) Fund

| Significant changes from 2021            | Effect on Budget    | Effect on Surplus / (Deficit) | Total              |   |
|--|---------------------|-------------------------------|--------------------|---|
| 2021 Budgeted Surplus / (Deficit)        |                     |                               | \$ 483             |   |
| Significant changes to revenues:         |                     |                               |                    |   |
| Account                                  | Incr/(Decr) Revenue |                               |                    | Description   |
| WI Dept of Administration                | 10,000              | 10,000                        |                    | 2022 WI Dept of Admin Strategic Initiative grants are increasing for counties.  |
| <b>Total revenue changes</b>             | <b>10,000</b>       |                               |                    |   |
|  |                     |                               |                    |   |
| Significant changes to expenses:         |                     |                               |                    |   |
| Account                                  | Incr/(Decr) Expense |                               |                    | Description   |
| Data Processing                          | (13,875)            | 13,875                        |                    | Decrease based on one-time project costs for PINtegrity Conversion for Register of Deeds and IMS21 online survey document access. |
| Professional Service                     | 45,550              | (45,550)                      |                    | Increase based on the elevation data collection project with the federal government.  |
| <b>Other small changes</b>               | <b>1,676</b>        | <b>(1,676)</b>                |                    | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Total expense changes</b>             | <b>33,351</b>       |                               |                    |   |
| <b>2022 Budgeted Surplus / (Deficit)</b> |                     |                               | <b>\$ (22,868)</b> |   |

**Financial Summary**  
**Land Records Modernization (LRM) Fund**

| <b>Items</b>                              | <b>2021<br/>7-Month<br/>Actual</b> | <b>2021<br/>12-Month<br/>Estimate</b> | <b>2021<br/>Adopted<br/>Budget</b> | <b>2021<br/>Adjusted<br/>Budget</b> | <b>2022<br/>Adopted<br/>Budget</b> |
|---|------------------------------------|---------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| Total Revenues                            | 193,267                            | 245,000                               | 245,000                            | 245,000                             | 255,000                            |
| Labor                                     | -                                  | -                                     | -                                  | -                                   | -                                  |
| Travel                                    | 1,200                              | 9,000                                 | 9,000                              | 9,000                               | 8,000                              |
| Capital                                   | -                                  | -                                     | -                                  | -                                   | -                                  |
| Other Expenditures                        | 154,363                            | 235,517                               | 235,517                            | 235,517                             | 269,868                            |
| Total Expenditures                        | 155,563                            | 244,517                               | 244,517                            | 244,517                             | 277,868                            |
| (Surplus) / Deficit before adjustments    |                                    |                                       | (483)                              |                                     | 22,868                             |
| Increase / (Decrease) fund balance        |                                    |                                       | 483                                |                                     | (22,868)                           |
| Net (Surplus) / Deficit after adjustments |                                    |                                       | -                                  |                                     | -                                  |



## Winnebago County

### Budget Detail - 2022

| Description  | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 081 - Land Records Modernization (LRM)</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                                  | 42002  | 51,000         | 26,000         | 66,000         | 41,000          | 41,000          | 41,000            | 51,000          | 51,000            | 51,000          | 24.39%                               |
| Agri Trade Consumer Protection                             | 42004  | 0              | 0              | 28,159         | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                              |        | <b>51,000</b>  | <b>26,000</b>  | <b>94,159</b>  | <b>41,000</b>   | <b>41,000</b>   | <b>41,000</b>     | <b>51,000</b>   | <b>51,000</b>     | <b>51,000</b>   | <b>24.39%</b>                        |
| <b>Public Services:</b>                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Recording Fees   | 45010  | 147,036        | 150,696        | 191,220        | 151,125         | 151,125         | 151,125           | 151,125         | 151,125           | 151,125         | 0.00%                                |
| Recording Fees   | 45068  | 49,012         | 50,232         | 63,740         | 50,375          | 50,375          | 50,375            | 50,375          | 50,375            | 50,375          | 0.00%                                |
| <b>Public Services Subtotal:</b>                           |        | <b>196,048</b> | <b>200,928</b> | <b>254,960</b> | <b>201,500</b>  | <b>201,500</b>  | <b>201,500</b>    | <b>201,500</b>  | <b>201,500</b>    | <b>201,500</b>  | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>                            |        | <b>247,048</b> | <b>226,928</b> | <b>349,119</b> | <b>242,500</b>  | <b>242,500</b>  | <b>242,500</b>    | <b>252,500</b>  | <b>252,500</b>    | <b>252,500</b>  | <b>4.12%</b>                         |
| <b>Interest:</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Interest Investments                                       | 48000  | 1,644          | 3,578          | 3,754          | 2,500           | 2,500           | 2,500             | 2,500           | 2,500             | 2,500           | 0.00%                                |
| Investment Mark to Market                                  | 48002  | (154)          | 1,711          | 3,130          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Interest Subtotal:</b>                                  |        | <b>1,490</b>   | <b>5,289</b>   | <b>6,884</b>   | <b>2,500</b>    | <b>2,500</b>    | <b>2,500</b>      | <b>2,500</b>    | <b>2,500</b>      | <b>2,500</b>    | <b>0.00%</b>                         |
| <b>Total Non-Operating Revenue:</b>                        |        | <b>1,490</b>   | <b>5,289</b>   | <b>6,884</b>   | <b>2,500</b>    | <b>2,500</b>    | <b>2,500</b>      | <b>2,500</b>    | <b>2,500</b>      | <b>2,500</b>    | <b>0.00%</b>                         |
| <b>Revenue Total:</b>                                      |        | <b>248,538</b> | <b>232,217</b> | <b>356,003</b> | <b>245,000</b>  | <b>245,000</b>  | <b>245,000</b>    | <b>255,000</b>  | <b>255,000</b>    | <b>255,000</b>  | <b>4.08%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description  | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 081 - Land Records Modernization (LRM)</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                                       | 52001  | 344            | 4,385          | 12,862         | 8,100           | 8,100           | 8,100             | 7,100           | 7,100             | 7,100           | -12.35%                              |
| Automobile Allowance                                       | 52002  | 0              | 119            | 0              | 300             | 300             | 300               | 300             | 300               | 300             | 0.00%                                |
| Commercial Travel  | 52004  | 0              | 677            | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Meals  | 52005  | 0              | 109            | 0              | 200             | 200             | 200               | 200             | 200               | 200             | 0.00%                                |
| Lodging  | 52006  | 88             | 0              | 0              | 300             | 300             | 300               | 300             | 300               | 300             | 0.00%                                |
| Other Travel Exp   | 52007  | 0              | 29             | 0              | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| <b>Travel Subtotal:</b>                                    |        | <b>432</b>     | <b>5,318</b>   | <b>12,862</b>  | <b>9,000</b>    | <b>9,000</b>    | <b>9,000</b>      | <b>8,000</b>    | <b>8,000</b>      | <b>8,000</b>    | <b>-11.11%</b>                       |
| <b>Total Travel:</b>                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | <b>432</b>     | <b>5,318</b>   | <b>12,862</b>  | <b>9,000</b>    | <b>9,000</b>    | <b>9,000</b>      | <b>8,000</b>    | <b>8,000</b>      | <b>8,000</b>    | <b>-11.11%</b>                       |
| <b>Capital Outlay:</b>                                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Technology                                       | 58003  | 0              | 13,500         | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>                            |        | <b>0</b>       | <b>13,500</b>  | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Total Capital:</b>                                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|  |        | <b>0</b>       | <b>13,500</b>  | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Office:</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Print Duplicate  | 53003  | 1,500          | 0              | 0              | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Computer Software  | 53006  | 4,125          | 10,766         | 2,073          | 12,000          | 12,000          | 12,000            | 10,000          | 10,000            | 10,000          | -16.67%                              |
| <b>Office Subtotal:</b>                                    |        | <b>5,625</b>   | <b>10,766</b>  | <b>2,073</b>   | <b>12,500</b>   | <b>12,500</b>   | <b>12,500</b>     | <b>10,500</b>   | <b>10,500</b>     | <b>10,500</b>   | <b>-16.00%</b>                       |

# Winnebago County

## Budget Detail - 2022

| Description  | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 081 - Land Records Modernization (LRM)</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Membership Dues  | 53502  | 0              | 0              | 200            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology                                 | 53580  | 12,309         | 17,494         | 578            | 4,000           | 4,000           | 4,000             | 5,000           | 5,000             | 5,000           | 25.00%                               |
| <b>Operating Subtotal:</b>                                 |        | <b>12,309</b>  | <b>17,494</b>  | <b>778</b>     | <b>4,000</b>    | <b>4,000</b>    | <b>4,000</b>      | <b>5,000</b>    | <b>5,000</b>      | <b>5,000</b>    | <b>25.00%</b>                        |
| <b>Contractual Services:</b>                               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Grounds Maintenance  | 55007  | 629            | 1,484          | 0              | 1,000           | 1,000           | 1,356             | 2,000           | 2,000             | 2,000           | 100.00%                              |
| Data Processing  | 55013  | 134,163        | 137,812        | 142,827        | 155,988         | 155,988         | 155,632           | 142,113         | 142,113           | 142,113         | -8.89%                               |
| Professional Service                                       | 55014  | 5,000          | 0              | 42,640         | 54,000          | 54,000          | 54,000            | 99,550          | 99,550            | 99,550          | 84.35%                               |
| <b>Contractual Services Subtotal:</b>                      |        | <b>139,793</b> | <b>139,296</b> | <b>185,467</b> | <b>210,988</b>  | <b>210,988</b>  | <b>210,988</b>    | <b>243,663</b>  | <b>243,663</b>    | <b>243,663</b>  | <b>15.49%</b>                        |
| <b>Insurance Expenses:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Prop Liab Insurance  | 76000  | 828            | 408            | 420            | 529             | 529             | 529               | 705             | 705               | 705             | 33.27%                               |
| <b>Insurance Expenses Subtotal:</b>                        |        | <b>828</b>     | <b>408</b>     | <b>420</b>     | <b>529</b>      | <b>529</b>      | <b>529</b>        | <b>705</b>      | <b>705</b>        | <b>705</b>      | <b>33.27%</b>                        |
| <b>Total Other Operating:</b>                              |        | <b>158,555</b> | <b>167,964</b> | <b>188,739</b> | <b>228,017</b>  | <b>228,017</b>  | <b>228,017</b>    | <b>259,868</b>  | <b>259,868</b>    | <b>259,868</b>  | <b>13.97%</b>                        |
| <b>Transfers Out:</b>                                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Other Transfers Out  | 59501  | 10,000         | 7,500          | 7,500          | 7,500           | 7,500           | 7,500             | 10,000          | 10,000            | 10,000          | 33.33%                               |
| <b>Transfers Out Subtotal:</b>                             |        | <b>10,000</b>  | <b>7,500</b>   | <b>7,500</b>   | <b>7,500</b>    | <b>7,500</b>    | <b>7,500</b>      | <b>10,000</b>   | <b>10,000</b>     | <b>10,000</b>   | <b>33.33%</b>                        |
| <b>Total Non-Operating Expense:</b>                        |        | <b>10,000</b>  | <b>7,500</b>   | <b>7,500</b>   | <b>7,500</b>    | <b>7,500</b>    | <b>7,500</b>      | <b>10,000</b>   | <b>10,000</b>     | <b>10,000</b>   | <b>33.33%</b>                        |
| <b>Expense Total:</b>                                      |        | <b>168,987</b> | <b>194,282</b> | <b>209,101</b> | <b>244,517</b>  | <b>244,517</b>  | <b>244,517</b>    | <b>277,868</b>  | <b>277,868</b>    | <b>277,868</b>  | <b>13.64%</b>                        |
| <b>LRM Net Surplus (Deficit):</b>                          |        | <b>79,552</b>  | <b>37,935</b>  | <b>146,902</b> | <b>483</b>      | <b>483</b>      | <b>483</b>        | <b>(22,868)</b> | <b>(22,868)</b>   | <b>(22,868)</b> | <b>-4,834.58%</b>                    |

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# LAND & WATER CONSERVATION

General Fund – Division: 082  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Chad M. Casper  
LOCATION: Winnebago County Land & Water Conservation  
James P. Coughlin Center  
625 East County Road Y, Suite 100  
Oshkosh, WI 54901

TELEPHONE: 232-1951

## MISSION STATEMENT:

To provide a full range of professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

## PROGRAM DESCRIPTION:

**LAND & WATER RESOURCE MANAGEMENT:** Land and water resource assessments, inventories, NR151/ATCP50 compliance reviews, management plans, training and information and education services provided to landowners on individual land parcels and units of government for site specific and regional concerns. Identify, secure and manage additional grant funds to support resource protection projects. Complete, maintain and revise the State mandated, Winnebago County Land and Water Resource Management Plan.

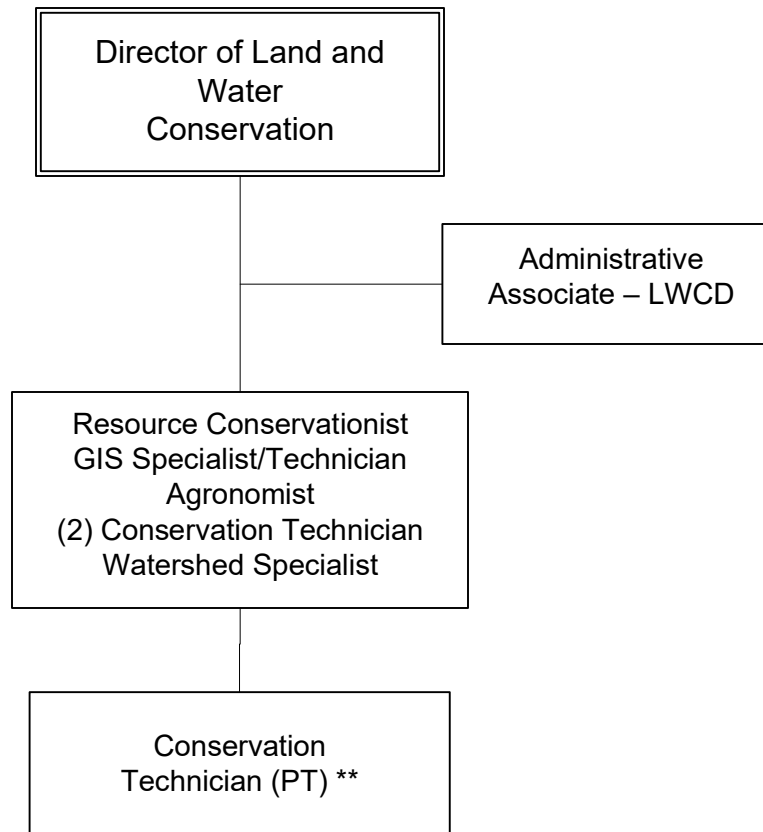
**RESOURCE PLAN REVIEWS:** Review surface drainage and agricultural land development projects and issue livestock waste management/erosion control permits and conduct onsite inspections of installed practices. These services are provided in accordance with the Winnebago County Livestock Waste Management and Stormwater/Erosion Control ordinances. Implement the State Agricultural Performance Standards with all county producers. Provide State MS4 compliance for all required county owned properties.

**DESIGN & CONSTRUCTION MANAGEMENT:** Design, estimate costs, layout, and construction oversight services for "best management practices" installed to improve and protect surface and ground water quality; prevent soil erosion; manage stormwater runoff; protect and expand woodland resources; restore and enhance wetlands and upland habitat and protect and restore streambanks and shorelines. This includes the administration and delivery of the USDA/WI Conservation Reserve Enhancement Program (CREP), the State mandated Agricultural Performance Standards and Prohibitions, the State Farmland Preservation Tax Credit Program (FPP) and the Multi-Discharger Variance (MDV) Program.

**SOIL & WATER RESOURCE MANAGEMENT PROGRAM:** source: WDATCP & WDNR, provides approximately \$278,000 for staff support (\$178,000) and cost sharing (\$100,000) to landowners for the installation of pollution abatement and water quality protection practices throughout the county.

**COUNTY WATER QUALITY IMPROVEMENT PROGRAM:** source: Winnebago County, provides \$85,000 to \$100,000 annually to cost-share the installation of best management practices for the abatement of non-point pollution, to educate citizens on the importance of natural resource protection and the financial/technical assistance available, and to leverage additional funds by providing matching or contributory dollars within grant requests.

# LAND AND WATER CONSERVATION



\*\* Unclassified Position

# **LAND & WATER CONSERVATION**

**General Fund – Organization: 1082  
2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** Chad M. Casper  
**LOCATION:** Winnebago County LWCD  
James P. Coughlin Center  
625 E. County Road Y, Suite 100  
Oshkosh, WI 54901-8131

**TELEPHONE:** 232-1951

## **2021 ACCOMPLISHMENTS:**

1. Technical assistance services provided on approximately 34 separate best management practices involving the planning, design and construction of land and water resource improvement, restoration and protection components. These include shoreline/streambank protection, waterway systems, water & sediment control basin, shoreline habitat restoration, critical area stabilization, prescribed grazing systems, stream crossings, wetland restorations and well abandonments.
2. Technical assistance services were provided approximately 336 times for non-farm individuals, 360 times for farmers and 378 times for units of government.
3. Approximately 71 cost-share contracts with landowners were processed, accounting for approx. \$593,000 in county, state & federal cost-share funds paid out or secured for the installation of non-point pollution abatement measures throughout the county.
4. Issued approximately 10 LWMO permits to various livestock operations around the county for new or expanded facilities. Continued the LWMO review program during permit issuance to inform livestock operators of the impacts of the ordinance on their operations.
5. Secured state & local grants for \$336,000 to support implementation of the LWCD's soil & water resource protection programs, including Land & Water Resource Management Plan implementation, the State Ag Performance Standards and locally identified resource concerns.
6. Approval of the Nine Key Element Watershed Plan, Healthy Land/Healthy Water and ongoing implementation of the Winnebago Waterways Lake Management Plan through the Winnebago Waterways Program.
7. Completed Farmland Preservation Program compliance certifications for 20 landowners, affecting 3,034 acres of cropland and providing an estimated \$22,755 in tax credits for county participants.

- 8. Continued implementation of the Ag Performance Standards in accordance with NR 151 and DATCP 50 targeting the FPP participants and MDV watersheds, and tracked compliance on the GIS based recording system.**
- 9. Managed \$261,000 of grant funds from the Natural Resource Damage Assessment (NRDA) & North American Wetlands Conservation Act (NAWCA) for the installation costs of two off-shore breakwall shoreline protection projects on the Winnebago System.**
- 10. Submitted the MS4 Annual Report and created a 5-year Public Education and Outreach Plan as part of fulfilling the MS4 permit requirements.**
- 11. Coordinated and conducted numerous I & E efforts including presentations, annual report, demonstration projects, newsletter articles and the Upper Fox-Wolf Demo Farms Network.**
- 12. Managed the Multi-Discharger Variance (MDV) Program and secured an additional \$8,900 for a total of approximately \$76,000 available for the installation of best management practices with ag-producers in Winnebago County.**

#### **2022 GOALS & OBJECTIVES:**

- 1. Secure \$300,000 in funding sources to support administrative and technical components of the department's soil and water resource protection programs including cost-sharing for pollution abatement measures installed by landowners throughout Winnebago County.**
- 2. Continue the County funded Water Quality Improvement Program, providing \$85,000 to \$100,000 in annual cost-share funds toward pollution abatement projects at high priority sites throughout the county.**
- 3. Continue implementation of the Winnebago Waterways Lake Management Plan and begin implementation of the approved Nine Key Element Watershed Plan, Healthy Land/Healthy Water by securing a Great Lakes Sediment & Nutrient Reduction Program grant to begin agricultural implementation in the Town of Dale-Rat River Watershed.**
- 4. Continue implementation of the Agricultural Performance Standards and TMDLs as identified in the Winnebago County Land & Water Resource Management Plan and required by State Law.**
- 5. Continue to improve interdepartmental and intergovernmental communication regarding ordinance enforcement, LWMO permits, the implementation/administration of NR216/MS4 – Stormwater Pollution Prevention Program, and Chapter 88 – Drainage of Lands, to better serve the Towns and Constituents of Winnebago County.**
- 6. Provide technical assistance on 30 conservation practices and sign 40-50 new cost share agreements for the installation of best management practices with the landowners in Winnebago County.**

- 7. Coordinate & conduct numerous I & E efforts including presentations, demo projects, Conservation Field Days, Soil Health Challenge and Field Days, Town meetings, Upper Fox-Wolf Demo Farms Network, LWMO and TMDL informational meetings and overall LWCD awareness presentations to Landowners, Local and Regional Organizations and Industry.**
- 8. Manage and utilize funds from the NRDA, NAWCA and MDV grants and programs. Seek out funding and grant sources to implement conservation practices on developed and undeveloped sites throughout Winnebago County.**
- 9. Develop the 2022 Winnebago County Plat Book & digital option that will provide levy reducing revenue.**



# LAND & WATER CONSERVATION

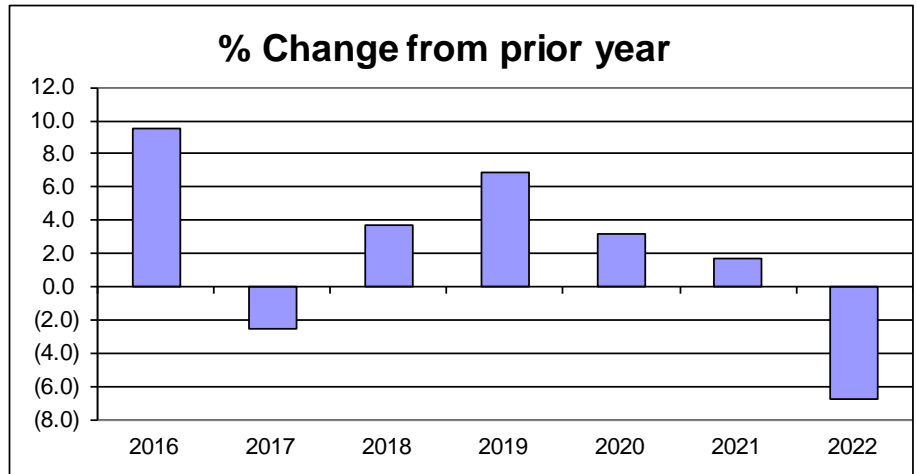
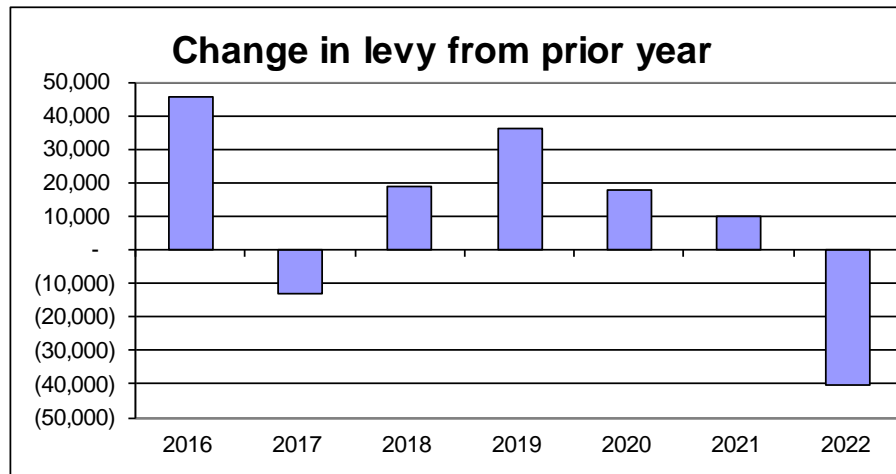
## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|           | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|------|------|------|------|------|
| Full Time | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 8    |
| Part Time | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| Total     | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 7    | 8    |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. The 2022 department budget included a request for one (1) full-time Watershed Specialist position to be added to the to the Table of Organization of Classified Positions schedule. The position was removed during the Executive budget meeting, but was added back in by the County Board during budget amendments and is funded by General Fund Undesignated fund balance.

**COUNTY LEVY:** The tax levy for 2022 is \$552,272, a decrease of \$40,306 or 6.80% under 2021. A schedule of significant changes follows.



## SIGNIFICANT CHANGES FROM 2021 ADOPTED - Land & Water Conservation

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 592,578</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| Agri Trade Consumer Protection           | (27,212)          | Increase in County conservation staffing & cost-share funds.   |
| Other Grantor Agencies                   | (25,653)          | Increase based on new grants.  |
| Material Sales                           | (3,500)           | Increase in plat book sales and mapping solutions revenue.   |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Regular Pay                              | 58,478            | Increase for adding a new full-time Watershed Specialist position.   |
| FICA Medicare                            | 4,474             | Increase for adding a new full-time Watershed Specialist position.   |
| Operating Grants                         | 21,653            | Increase to existing and new grants.   |
| Small Equipment Technology               | 3,300             | Increase for adding a new full-time Watershed Specialist position, which includes new computer equipment.  |
| General Fund Balance applied             | (87,967)          | The full-time Watershed Specialist position was added to the budget from the budget amendment by the County Board, which included using General Fund Undesignated fund balance to offset the expenses. |
| <b>Other small changes</b>               | <b>16,121</b>     | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 552,272</b> |  |

## Financial Summary Land & Water Conservation

| Items                                  | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                         | 69,127                    | 450,469                      | 416,081                   | 511,319                    | 473,526                   |
| Labor                                  | 346,883                   | 630,825                      | 630,825                   | 630,825                    | 699,779                   |
| Travel                                 | 1,036                     | 3,500                        | 5,300                     | 5,300                      | 6,300                     |
| Capital                                | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                     | 195,438                   | 576,986                      | 372,534                   | 637,586                    | 407,686                   |
| Total Expenditures                     | 543,357                   | 1,211,311                    | 1,008,659                 | 1,273,711                  | 1,113,765                 |
| Levy Before Fund Balance Adjustment    |                           |                              | 592,578                   |                            | 640,239                   |
| General Fund Balance applied           |                           |                              | -                         |                            | (87,967)                  |
| Net Levy After Fund Balance Adjustment |                           |                              | 592,578                   |                            | 552,272                   |

## Winnebago County

### Budget Detail - 2022

| Description   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 082 - Land &amp; Water Conservation</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>                                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration                               | 42002  | 0              | 12,196         | 895            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Agri Trade Consumer Protection                          | 42004  | 192,004        | 231,419        | 259,063        | 261,700         | 321,681         | 321,681           | 288,912         | 288,912           | 288,912         | 10.40%                               |
| WI Natural Resources                                    | 42009  | 13,371         | 13,175         | 13,937         | 15,800          | 15,800          | 15,800            | 15,500          | 15,500            | 15,500          | -1.90%                               |
| Other Grantor Agencies                                  | 42019  | 18,000         | 0              | 152,379        | 114,038         | 149,295         | 88,445            | 139,691         | 139,691           | 139,691         | 22.50%                               |
| <b>Intergov Rev Subtotal:</b>                           |        | <b>223,375</b> | <b>256,790</b> | <b>426,274</b> | <b>391,538</b>  | <b>486,776</b>  | <b>425,926</b>    | <b>444,103</b>  | <b>444,103</b>    | <b>444,103</b>  | <b>13.43%</b>                        |
| <b>Fines and Permits:</b>                               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| County Fines  | 44100  | 0              | 0              | 0              | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| <b>Fines and Permits Subtotal:</b>                      |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>500</b>      | <b>500</b>      | <b>500</b>        | <b>500</b>      | <b>500</b>        | <b>500</b>      | <b>0.00%</b>                         |
| <b>Public Services:</b>                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Forms Copies Etc  | 45003  | 0              | 4              | 0              | 20              | 20              | 20                | 20              | 20                | 20              | 0.00%                                |
| Conservation Services                                   | 45004  | 600            | 1,359          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Public Charges                                    | 45057  | 4,052          | 2,854          | 2,515          | 5,000           | 5,000           | 5,000             | 5,000           | 5,000             | 5,000           | 0.00%                                |
| <b>Public Services Subtotal:</b>                        |        | <b>4,652</b>   | <b>4,217</b>   | <b>2,515</b>   | <b>5,020</b>    | <b>5,020</b>    | <b>5,020</b>      | <b>5,020</b>    | <b>5,020</b>      | <b>5,020</b>    | <b>0.00%</b>                         |
| <b>Interfund Revenue:</b>                               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Conservation Services                                   | 65004  | 30,604         | 19,888         | 17,428         | 15,023          | 15,023          | 15,023            | 16,403          | 16,403            | 16,403          | 9.19%                                |
| <b>Interfund Revenue Subtotal:</b>                      |        | <b>30,604</b>  | <b>19,888</b>  | <b>17,428</b>  | <b>15,023</b>   | <b>15,023</b>   | <b>15,023</b>     | <b>16,403</b>   | <b>16,403</b>     | <b>16,403</b>   | <b>9.19%</b>                         |
| <b>Total Operating Revenue:</b>                         |        | <b>258,630</b> | <b>280,895</b> | <b>446,217</b> | <b>412,081</b>  | <b>507,319</b>  | <b>446,469</b>    | <b>466,026</b>  | <b>466,026</b>    | <b>466,026</b>  | <b>13.09%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 082 - Land &amp; Water Conservation</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Misc Revenues:</b>                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Rental Equipment  | 48101  | 414            | 330            | 170            | 1,000           | 1,000           | 1,000             | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Sale Of Prop Equip                                      | 48104  | 400            | 0              | 0              | 0               | 0               | 0                 | 6,000           | 0                 | 0               | 0.00%                                |
| Material Sales  | 48105  | 2,396          | 2,118          | 1,427          | 3,000           | 3,000           | 3,000             | 6,500           | 6,500             | 6,500           | 116.67%                              |
| <b>Misc Revenues Subtotal:</b>                          |        | <b>3,210</b>   | <b>2,448</b>   | <b>1,597</b>   | <b>4,000</b>    | <b>4,000</b>    | <b>4,000</b>      | <b>13,500</b>   | <b>7,500</b>      | <b>7,500</b>    | <b>87.50%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Non-Operating Revenue:</b>                     |        | <b>3,210</b>   | <b>2,448</b>   | <b>1,597</b>   | <b>4,000</b>    | <b>4,000</b>    | <b>4,000</b>      | <b>13,500</b>   | <b>7,500</b>      | <b>7,500</b>    | <b>87.50%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue Total:</b>                                   |        | <b>261,840</b> | <b>283,343</b> | <b>447,814</b> | <b>416,081</b>  | <b>511,319</b>  | <b>450,469</b>    | <b>479,526</b>  | <b>473,526</b>    | <b>473,526</b>  | <b>13.81%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Expense</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Regular Pay   | 51100  | 403,873        | 416,737        | 405,838        | 427,506         | 427,506         | 427,506           | 485,984         | 432,979           | 485,984         | 13.68%                               |
| <b>Wages Subtotal:</b>                                  |        | <b>403,873</b> | <b>416,737</b> | <b>405,838</b> | <b>427,506</b>  | <b>427,506</b>  | <b>427,506</b>    | <b>485,984</b>  | <b>432,979</b>    | <b>485,984</b>  | <b>13.68%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Fringes Benefits:</b>                                |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare   | 51200  | 28,681         | 29,777         | 29,312         | 32,705          | 32,705          | 32,705            | 37,179          | 33,124            | 37,179          | 13.68%                               |
| Health Insurance  | 51201  | 117,171        | 116,192        | 113,277        | 128,060         | 128,060         | 128,060           | 129,495         | 106,581           | 129,495         | 1.12%                                |
| Dental Insurance  | 51202  | 5,784          | 5,874          | 6,237          | 6,870           | 6,870           | 6,870             | 7,218           | 6,131             | 7,218           | 5.07%                                |
| Workers Compensation                                    | 51203  | 5,256          | 2,750          | 1,560          | 4,346           | 4,346           | 4,346             | 5,357           | 4,626             | 5,357           | 23.26%                               |
| WI Retirement   | 51206  | 27,064         | 27,289         | 26,508         | 28,858          | 28,858          | 28,858            | 31,721          | 28,143            | 31,721          | 9.92%                                |
| Fringe Benefits Other                                   | 51207  | 2,791          | 2,885          | 2,465          | 2,480           | 2,480           | 2,480             | 2,825           | 2,528             | 2,825           | 13.91%                               |
| <b>Fringes Benefits Subtotal:</b>                       |        | <b>186,746</b> | <b>184,768</b> | <b>179,358</b> | <b>203,319</b>  | <b>203,319</b>  | <b>203,319</b>    | <b>213,795</b>  | <b>181,133</b>    | <b>213,795</b>  | <b>5.15%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Labor:</b>                                     |        | <b>590,619</b> | <b>601,505</b> | <b>585,197</b> | <b>630,825</b>  | <b>630,825</b>  | <b>630,825</b>    | <b>699,779</b>  | <b>614,112</b>    | <b>699,779</b>  | <b>10.93%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 082 - Land &amp; Water Conservation</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition                                    | 52001  | 2,778          | 2,268          | 2,052          | 3,500           | 3,500           | 2,500             | 3,800           | 3,800             | 4,100           | 17.14%                               |
| Automobile Allowance                                    | 52002  | 0              | 0              | 0              | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| Meals   | 52005  | 172            | 86             | 70             | 300             | 300             | 150               | 300             | 300               | 300             | 0.00%                                |
| Lodging   | 52006  | 820            | 580            | 574            | 1,000           | 1,000           | 500               | 1,200           | 1,200             | 1,400           | 40.00%                               |
| Other Travel Exp  | 52007  | 22             | 0              | 21             | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Taxable Benefit   | 52008  | 0              | 56             | 12             | 300             | 300             | 150               | 300             | 300               | 300             | 0.00%                                |
| <b>Travel Subtotal:</b>                                 |        | <b>3,792</b>   | <b>2,990</b>   | <b>2,729</b>   | <b>5,300</b>    | <b>5,300</b>    | <b>3,500</b>      | <b>5,800</b>    | <b>5,800</b>      | <b>6,300</b>    | <b>18.87%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>                                    |        | <b>3,792</b>   | <b>2,990</b>   | <b>2,729</b>   | <b>5,300</b>    | <b>5,300</b>    | <b>3,500</b>      | <b>5,800</b>    | <b>5,800</b>      | <b>6,300</b>    | <b>18.87%</b>                        |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>                                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment   | 58004  | 23,007         | 0              | 0              | 0               | 0               | 0                 | 34,000          | 0                 | 0               | 0.00%                                |
| <b>Capital Outlay Subtotal:</b>                         |        | <b>23,007</b>  | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>34,000</b>   | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>                                   |        | <b>23,007</b>  | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>34,000</b>   | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
|   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies   | 53000  | 407            | 577            | 449            | 500             | 500             | 500               | 600             | 600               | 600             | 20.00%                               |
| Stationery and Forms                                    | 53001  | 0              | 84             | 43             | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| Printing Supplies                                       | 53002  | 19             | 152            | 75             | 280             | 280             | 280               | 280             | 280               | 280             | 0.00%                                |
| Print Duplicate   | 53003  | 0              | 0              | 0              | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| Postage and Box Rent                                    | 53004  | 100            | 9              | 0              | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| Computer Supplies                                       | 53005  | 11             | 0              | 22             | 150             | 150             | 150               | 200             | 200               | 200             | 33.33%                               |
| Computer Software                                       | 53006  | 3,103          | 4,297          | 3,608          | 5,000           | 5,000           | 5,000             | 6,600           | 6,600             | 6,600           | 32.00%                               |
| Telephone   | 53008  | 1,807          | 3,304          | 3,492          | 3,600           | 3,600           | 3,400             | 3,300           | 3,300             | 3,300           | -8.33%                               |
| Telephone Supplies                                      | 53009  | 150            | 0              | 50             | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Print Duplicate   | 73003  | 1,294          | 1,257          | 1,220          | 1,600           | 1,600           | 1,600             | 1,600           | 1,600             | 1,600           | 0.00%                                |

# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 082 - Land &amp; Water Conservation</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Postage and Box Rent                                    | 73004  | 332            | 224            | 278            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Computer Licensing Charge                               | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 2,386           | 2,386             | 2,386           | 100.00%                              |
| <b>Office Subtotal:</b>                                 |        | <b>7,222</b>   | <b>9,904</b>   | <b>9,237</b>   | <b>12,180</b>   | <b>12,180</b>   | <b>11,980</b>     | <b>16,016</b>   | <b>16,016</b>     | <b>16,016</b>   | <b>31.49%</b>                        |
| <b>Operating:</b>                                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising   | 53500  | 421            | 350            | 1,387          | 500             | 500             | 500               | 1,100           | 1,100             | 1,100           | 120.00%                              |
| Subscriptions   | 53501  | 252            | 257            | 229            | 300             | 300             | 450               | 300             | 300               | 300             | 0.00%                                |
| Membership Dues   | 53502  | 3,507          | 3,432          | 3,506          | 4,000           | 4,000           | 4,000             | 4,000           | 4,000             | 4,000           | 0.00%                                |
| Agricultural Supplies                                   | 53515  | 540            | 0              | 145            | 1,000           | 1,000           | 1,100             | 1,200           | 1,200             | 1,200           | 20.00%                               |
| Food  | 53520  | 182            | 117            | 39             | 370             | 370             | 370               | 350             | 350               | 350             | -5.41%                               |
| Small Equipment   | 53522  | 707            | 5,253          | 416            | 1,500           | 1,500           | 1,700             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Other Operating Supplies                                | 53533  | 230            | 362            | 393            | 500             | 500             | 500               | 600             | 600               | 600             | 20.00%                               |
| Motor Fuel  | 53548  | 23             | 28             | 35             | 200             | 200             | 200               | 200             | 200               | 200             | 0.00%                                |
| Operating Licenses Fees                                 | 53553  | 892            | 500            | 555            | 700             | 700             | 700               | 900             | 900               | 900             | 28.57%                               |
| Operating Grants  | 53565  | 120,206        | 106,733        | 304,072        | 301,538         | 566,590         | 505,740           | 323,191         | 323,191           | 323,191         | 7.18%                                |
| Employee Benefit Taxable Other                          | 53578  | 0              | 0              | 33             | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Small Equipment Technology                              | 53580  | 5,416          | 6,414          | 3,228          | 3,000           | 3,000           | 3,000             | 4,500           | 4,500             | 6,300           | 110.00%                              |
| Motor Fuel  | 73548  | 1,959          | 1,544          | 830            | 2,200           | 2,200           | 2,200             | 2,200           | 2,200             | 2,200           | 0.00%                                |
| Operating licenses fees                                 | 73553  | 240            | 180            | 330            | 500             | 500             | 500               | 600             | 600               | 600             | 20.00%                               |
| <b>Operating Subtotal:</b>                              |        | <b>134,574</b> | <b>125,170</b> | <b>315,200</b> | <b>316,308</b>  | <b>581,360</b>  | <b>520,960</b>    | <b>340,641</b>  | <b>340,641</b>    | <b>342,441</b>  | <b>8.26%</b>                         |
| <b>Repairs &amp; Maint:</b>                             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Maintenance Equipment                                   | 54022  | 201            | 197            | 174            | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Maintenance Vehicles                                    | 54023  | 600            | 820            | 256            | 646             | 646             | 646               | 600             | 600               | 600             | -7.12%                               |
| Equipment Repairs                                       | 54029  | 314            | 442            | 41             | 500             | 500             | 500               | 500             | 500               | 500             | 0.00%                                |
| Maintenance Vehicles                                    | 74023  | 245            | 435            | 1,019          | 1,200           | 1,200           | 1,200             | 1,200           | 1,700             | 1,700           | 41.67%                               |
| Technology Repair and Maintain                          | 74029  | 363            | 396            | 396            | 429             | 429             | 429               | 528             | 528               | 528             | 23.08%                               |
| <b>Repairs &amp; Maint Subtotal:</b>                    |        | <b>1,723</b>   | <b>2,289</b>   | <b>1,885</b>   | <b>3,275</b>    | <b>3,275</b>    | <b>3,275</b>      | <b>3,328</b>    | <b>3,828</b>      | <b>3,828</b>    | <b>16.89%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description   | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 082 - Land &amp; Water Conservation</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>                            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Vehicle Repairs   | 55005  | 0                | 29               | 0                | 500              | 500              | 500               | 500              | 500               | 500              | 0.00%                                |
| Other Contract Serv                                     | 55030  | 56,021           | 33,871           | 30,608           | 35,400           | 35,400           | 35,400            | 38,100           | 38,100            | 38,100           | 7.63%                                |
| <b>Contractual Services Subtotal:</b>                   |        | <b>56,021</b>    | <b>33,900</b>    | <b>30,608</b>    | <b>35,900</b>    | <b>35,900</b>    | <b>35,900</b>     | <b>38,600</b>    | <b>38,600</b>     | <b>38,600</b>    | <b>7.52%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                                     | 76000  | 6,048            | 3,336            | 3,468            | 4,871            | 4,871            | 4,871             | 6,801            | 6,801             | 6,801            | 39.62%                               |
| <b>Insurance Expenses Subtotal:</b>                     |        | <b>6,048</b>     | <b>3,336</b>     | <b>3,468</b>     | <b>4,871</b>     | <b>4,871</b>     | <b>4,871</b>      | <b>6,801</b>     | <b>6,801</b>      | <b>6,801</b>     | <b>39.62%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                           |        | <b>205,588</b>   | <b>174,599</b>   | <b>360,398</b>   | <b>372,534</b>   | <b>637,586</b>   | <b>576,986</b>    | <b>405,386</b>   | <b>405,886</b>    | <b>407,686</b>   | <b>9.44%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                                   |        | <b>823,007</b>   | <b>779,093</b>   | <b>948,324</b>   | <b>1,008,659</b> | <b>1,273,711</b> | <b>1,211,311</b>  | <b>1,144,965</b> | <b>1,025,798</b>  | <b>1,113,765</b> | <b>10.42%</b>                        |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Land &amp; Water Conservation Net/(Levy):</b>        |        | <b>(561,167)</b> | <b>(495,751)</b> | <b>(500,510)</b> | <b>(592,578)</b> | <b>(762,392)</b> | <b>(760,842)</b>  | <b>(665,439)</b> | <b>(552,272)</b>  | <b>(640,239)</b> | <b>8.04%</b>                         |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| General Fund Balance Applied:                           |        | 0                | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 87,967           | 100.00%                              |
|   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Land &amp; Water Conservation Net/(Levy):</b>        |        | <b>(561,167)</b> | <b>(495,751)</b> | <b>(500,510)</b> | <b>(592,578)</b> | <b>(762,392)</b> | <b>(760,842)</b>  | <b>(665,439)</b> | <b>(552,272)</b>  | <b>(552,272)</b> | <b>-6.80%</b>                        |



## SUMMARY BY DIVISION

|                               | <u>Revenues</u>     | <u>Expenses</u>     | <u>Adjustments</u>    | <u>Levy</u>           |
|-------------------------------|---------------------|---------------------|-----------------------|-----------------------|
| <b>NON-DIVISIONAL BUDGETS</b> |                     |                     |                       |                       |
| County Board                  | \$ -                | \$ 282,507          | \$ (25,500)           | \$ 257,007            |
| Scholarship Program           | 650                 | 9,000               | 650                   | 9,000                 |
| Unclassified                  | 5,384,576           | 5,198,188           | (2,977,535)           | (3,163,923)           |
|                               | <u>\$ 5,385,226</u> | <u>\$ 5,489,695</u> | <u>\$ (3,002,385)</u> | <u>\$ (2,897,916)</u> |

# COUNTY BOARD

General Fund – Department: 001

2022 BUDGET NARRATIVE

**DEPARTMENT HEAD:** Shiloh Ramos  
**LOCATION:** Winnebago County  
112 Otter Avenue  
Oshkosh, WI 54901

**TELEPHONE:** 232-3439

## MISSION STATEMENT:

The County Board aims to set broad policy with regards to the needs of the county taxpayer along with evaluating the results of these policies and ongoing programs. The County Board also reviews the effectiveness of the personnel assigned to oversee these policies and programs. Additionally, the County Board reviews and adopts the annual budget, and appropriates funding to support county services and programs.

# COUNTY BOARD

General Fund –Department: 001  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: Shiloh Ramos  
LOCATION: Winnebago County  
112 Otter Avenue  
Oshkosh, WI 54901

TELEPHONE: 232-3439

## 2021 ACCOMPLISHMENTS:

1. Appropriated \$6,609,000 for the 2021 Highway Department's 2021 Annual Infrastructure Improvement Program.
2. Authorized the architectural/engineering design work for a future Park View Health Center training/storage facility.
3. Appropriated \$1,636,000 for improvements to the east Exposition campus (Expo) stormwater drainage, camping, and road infrastructure.
4. Authorized funding of \$305,500 to build a Sheriff's Office Evidence Storage Building.
5. Adopted the Winnebago Waterways program, Nine Key Elements Watershed plan, and Health Land/Healthy Water program.
6. Approved North County Dog Park site access agreement with the Village of Fox Crossing.
7. Approved the appointment of one (1) new County Board Supervisor to fill a vacancy.
8. Maintained open public access to County Board governance via the use of virtual, in-person, and combined modalities.

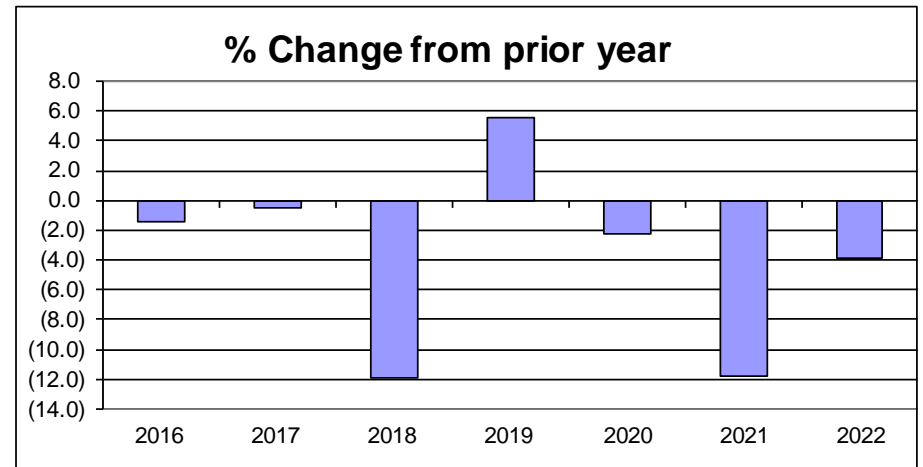
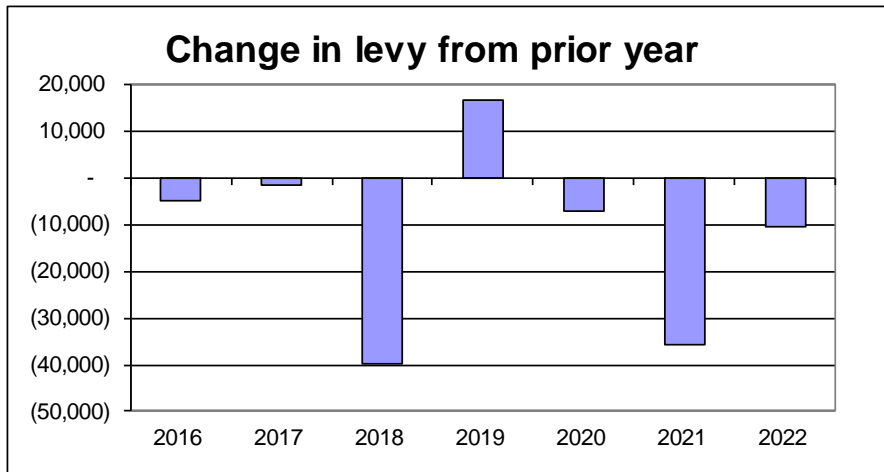
## 2022 GOALS & OBJECTIVES:

1. Continue to partner with Outagamie County to support UWO-Fox Cities Campus. Plan for long-range improvements to this facility by working with UWO-Fox Cities Campus.
2. Continue to serve Winnebago County in a fiscally responsible manner while providing services in an efficient, effective and compassionate manner
3. Develop, implement and/or fund policies, procedures and/or acquisitions to best manage the COVID-19 pandemic for all Winnebago County residents.
4. Work to ensure the appropriate resourcing for and finalization of the North County Dog Park.
5. Replace all County Board iPads and institute a plan for a replacement rotation cycle.
6. Explore IT modalities to optimize virtual/in-person combined meetings when needed.
7. Successfully implement a County Redistricting Plan based on the most recent census data.

# COUNTY BOARD

## 2022 BUDGET NARRATIVE HIGHLIGHTS

**COUNTY LEVY:** The 2021 tax levy is \$257,007, a decrease of \$10,323 or 3.86% under 2021.



### Scholarship Fund:

**COUNTY LEVY:** The tax levy for the scholarship program is \$9,000 for 2022, no change from 2021.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

## SIGNIFICANT CHANGES FROM 2021 ADOPTED - County Board

| Account                                  | Amount            | Description  |
|--|-------------------|--|
| <b>Significant changes from 2021</b>     |                   |  |
| <b>Tax Levy 2021</b>                     | <b>\$ 267,330</b> |  |
| <b>Revenue Changes - impact on levy:</b> |                   |  |
| None                                     | -                 |  |
| <b>Expense Changes - impact on levy:</b> |                   |  |
| Registration Tuition                     | 4,000             | Increase based on allowing County Board Supervisors the opportunity to attend NaCO and WCA conferences and trainings, returning to pre-COVID costs.  |
| Automobile Allowance                     | 4,000             | Increase based on allowing County Board Supervisors the opportunity to attend NaCO and WCA conferences and trainings, returning to pre-COVID costs.  |
| Capital Equipment Technology             | 23,000            | Increase for an upgrade to the Open Meetings/Roll Call Voting Software, this was added with a budget amendment by the County Board.  |
| Office Supplies                          | 3,600             | Increase based on the County Board replacing all their iPads in 2022, they will need to purchase new covers, keyboards, and other related components to the new iPads.   |
| Small Equipment Technology               | (10,000)          | Decrease based on no new technology expenses within the County Board budget. Replacement of 36 iPads will be done in 2022 through the Technology Replacement Fund.   |
| Professional Service                     | (10,000)          | Decrease based on projecting less costs related to audio visual services for Zoom meetings.  |
| General Fund Balance applied             | (25,500)          | The upgrade to the voting software above was added to the budget from a budget amendment by the County Board, which included using General Fund Undesignated fund balance to offset this expense. Also, a smaller amendment was added for \$2,500 for Diversity Affairs Commission Professional Speakers and Brochures using General Fund Undesignated fund balance. |
| <b>Other small changes</b>               | <b>577</b>        | This is a combination of small increases and decreases to revenue and expense accounts.  |
| <b>Tax Levy 2022</b>                     | <b>\$ 257,007</b> |  |

## Financial Summary County Board

| Items                                  | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                         | -                         | -                            | -                         | -                          | -                         |
| Labor                                  | 71,374                    | 137,150                      | 137,150                   | 137,150                    | 138,150                   |
| Travel                                 | 9,452                     | 28,800                       | 55,300                    | 55,300                     | 62,500                    |
| Capital                                | -                         | -                            | -                         | -                          | 23,000                    |
| Other Expenditures                     | 34,577                    | 47,568                       | 74,880                    | 74,880                     | 58,857                    |
| Total Expenditures                     | 115,403                   | 213,518                      | 267,330                   | 267,330                    | 282,507                   |
| Levy Before Fund Balance Adjustment    |                           |                              | 267,330                   |                            | 282,507                   |
| General Fund Balance applied           |                           |                              | -                         |                            | (25,500)                  |
| Net Levy After Fund Balance Adjustment |                           |                              | 267,330                   |                            | 257,007                   |

## Winnebago County

### Budget Detail - 2022

| Description                       | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 001 - Board</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Revenue</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Intergov Rev:</b>              |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| WI Dept of Administration         | 42002  | 0              | 0              | 6,964          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>     |        | <b>0</b>       | <b>0</b>       | <b>6,964</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Total Operating Revenue:</b>   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                   |        | <b>0</b>       | <b>0</b>       | <b>6,964</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Revenue Total:</b>             |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                   |        | <b>0</b>       | <b>0</b>       | <b>6,964</b>   | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0.00%</b>                         |
| <b>Expense</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Wages:</b>                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Elected Officials                 | 51103  | 116,904        | 113,028        | 97,560         | 115,000         | 115,000         | 115,000           | 120,000         | 115,000           | 115,000         | 0.00%                                |
| Citizen Board Per Diem            | 51106  | 12,152         | 12,300         | 8,425          | 12,000          | 12,000          | 12,000            | 13,000          | 13,000            | 13,000          | 8.33%                                |
| Other Per Diem                    | 51107  | 0              | 0              | 2,675          | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Wages Subtotal:</b>            |        | <b>129,056</b> | <b>125,328</b> | <b>108,660</b> | <b>127,000</b>  | <b>127,000</b>  | <b>127,000</b>    | <b>133,000</b>  | <b>128,000</b>    | <b>128,000</b>  | <b>0.79%</b>                         |
| <b>Fringes Benefits:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| FICA Medicare                     | 51200  | 9,561          | 9,378          | 8,132          | 10,000          | 10,000          | 10,000            | 10,000          | 10,000            | 10,000          | 0.00%                                |
| Workers Compensation              | 51203  | 251            | 126            | 70             | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| <b>Fringes Benefits Subtotal:</b> |        | <b>9,812</b>   | <b>9,504</b>   | <b>8,202</b>   | <b>10,150</b>   | <b>10,150</b>   | <b>10,150</b>     | <b>10,150</b>   | <b>10,150</b>     | <b>10,150</b>   | <b>0.00%</b>                         |
| <b>Total Labor:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                   |        | <b>138,868</b> | <b>134,833</b> | <b>116,863</b> | <b>137,150</b>  | <b>137,150</b>  | <b>137,150</b>    | <b>143,150</b>  | <b>138,150</b>    | <b>138,150</b>  | <b>0.73%</b>                         |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |

## Winnebago County

### Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 001 - Board</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Travel:</b>                  |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Registration Tuition            | 52001  | 13,945         | 13,865         | 4,226          | 13,000          | 13,000          | 8,000             | 12,000          | 17,000            | 17,000          | 30.77%                               |
| Automobile Allowance            | 52002  | 26,242         | 26,180         | 8,811          | 22,000          | 22,000          | 10,000            | 22,000          | 26,000            | 26,000          | 18.18%                               |
| Commercial Travel               | 52004  | 2,628          | 2,991          | 1,402          | 3,000           | 3,000           | 1,000             | 3,000           | 3,000             | 3,000           | 0.00%                                |
| Meals                           | 52005  | 2,002          | 1,428          | 587            | 2,000           | 2,000           | 500               | 1,500           | 1,500             | 1,500           | -25.00%                              |
| Lodging                         | 52006  | 19,311         | 19,062         | 7,092          | 14,000          | 14,000          | 9,000             | 14,000          | 14,000            | 14,000          | 0.00%                                |
| Other Travel Exp                | 52007  | 733            | 975            | 532            | 1,200           | 1,200           | 300               | 1,000           | 1,000             | 1,000           | -16.67%                              |
| Taxable Benefit                 | 52008  | 58             | 68             | 0              | 100             | 100             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| <b>Travel Subtotal:</b>         |        | <b>64,918</b>  | <b>64,569</b>  | <b>22,650</b>  | <b>55,300</b>   | <b>55,300</b>   | <b>28,800</b>     | <b>53,500</b>   | <b>62,500</b>     | <b>62,500</b>   | <b>13.02%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Travel:</b>            |        | <b>64,918</b>  | <b>64,569</b>  | <b>22,650</b>  | <b>55,300</b>   | <b>55,300</b>   | <b>28,800</b>     | <b>53,500</b>   | <b>62,500</b>     | <b>62,500</b>   | <b>13.02%</b>                        |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Technology            | 58003  | 0              | 0              | 0              | 0               | 0               | 0                 | 0               | 0                 | 23,000          | 100.00%                              |
| <b>Capital Outlay Subtotal:</b> |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>23,000</b>   | <b>100.00%</b>                       |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>           |        | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>        | <b>0</b>          | <b>0</b>        | <b>0</b>          | <b>23,000</b>   | <b>100.00%</b>                       |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |



## Winnebago County

### Budget Detail - 2022

| Description                          | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Department - 001 - Board</b>      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Office:</b>                       |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Office Supplies                      | 53000  | 59             | 78             | 0              | 100             | 100             | 100               | 3,700           | 3,700             | 3,700           | 3,600.00%                            |
| Stationery and Forms                 | 53001  | 105            | 61             | 151            | 100             | 100             | 100               | 100             | 100               | 100             | 0.00%                                |
| Print Duplicate                      | 53003  | 2,171          | 2,205          | 2,186          | 1,500           | 1,500           | 1,500             | 1,500           | 1,500             | 2,000           | 33.33%                               |
| Postage and Box Rent                 | 53004  | 948            | 1,674          | 2,110          | 1,500           | 1,500           | 3,000             | 1,000           | 1,000             | 1,000           | -33.33%                              |
| Computer Software                    | 53006  | 0              | 0              | 0              | 100             | 100             | 0                 | 100             | 100               | 100             | 0.00%                                |
| Telephone                            | 53008  | 263            | 206            | 221            | 250             | 250             | 100               | 0               | 0                 | 0               | -100.00%                             |
| Print Duplicate                      | 73003  | 1,452          | 1,790          | 2,357          | 2,000           | 2,000           | 2,000             | 2,000           | 2,000             | 2,000           | 0.00%                                |
| Postage and Box Rent                 | 73004  | 1,028          | 1,482          | 1,011          | 1,500           | 1,500           | 1,000             | 1,500           | 1,500             | 1,500           | 0.00%                                |
| Computer Licensing Charge            | 73006  | 0              | 0              | 0              | 0               | 0               | 0                 | 2,024           | 2,024             | 2,024           | 100.00%                              |
| <b>Office Subtotal:</b>              |        | <b>6,026</b>   | <b>7,496</b>   | <b>8,036</b>   | <b>7,050</b>    | <b>7,050</b>    | <b>7,800</b>      | <b>11,924</b>   | <b>11,924</b>     | <b>12,424</b>   | <b>76.23%</b>                        |
| <b>Operating:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                          | 53500  | 0              | 0              | 0              | 500             | 500             | 0                 | 500             | 500               | 500             | 0.00%                                |
| Subscriptions                        | 53501  | 0              | 0              | 878            | 1,450           | 1,450           | 1,400             | 1,000           | 1,000             | 1,000           | -31.03%                              |
| Membership Dues                      | 53502  | 21,438         | 21,438         | 21,438         | 22,500          | 22,500          | 21,438            | 21,438          | 21,438            | 21,438          | -4.72%                               |
| Publish Legal Notices                | 53503  | 16,462         | 19,809         | 8,155          | 17,000          | 17,000          | 10,000            | 16,000          | 16,000            | 16,000          | -5.88%                               |
| Food                                 | 53520  | 246            | 319            | 0              | 250             | 250             | 100               | 250             | 250               | 250             | 0.00%                                |
| Small Equipment                      | 53522  | 592            | 28             | 0              | 1,000           | 1,000           | 0                 | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Other Operating Supplies             | 53533  | 1,051          | 178            | 231            | 500             | 500             | 200               | 500             | 500               | 500             | 0.00%                                |
| Small Equipment Technology           | 53580  | 2,796          | 1,403          | 2,028          | 10,000          | 10,000          | 0                 | 16,200          | 0                 | 0               | -100.00%                             |
| <b>Operating Subtotal:</b>           |        | <b>42,584</b>  | <b>43,175</b>  | <b>32,730</b>  | <b>53,200</b>   | <b>53,200</b>   | <b>33,138</b>     | <b>56,888</b>   | <b>40,688</b>     | <b>40,688</b>   | <b>-23.52%</b>                       |
| <b>Repairs &amp; Maint:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Equipment Repairs                    | 54029  | 6,600          | 3,000          | 3,000          | 5,000           | 5,000           | 2,000             | 4,000           | 4,000             | 4,000           | -20.00%                              |
| Technology Repair and Maintain       | 74029  | 1,320          | 1,386          | 1,353          | 1,386           | 1,386           | 1,386             | 1,551           | 1,551             | 1,551           | 11.90%                               |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>7,920</b>   | <b>4,386</b>   | <b>4,353</b>   | <b>6,386</b>    | <b>6,386</b>    | <b>3,386</b>      | <b>5,551</b>    | <b>5,551</b>      | <b>5,551</b>    | <b>-13.08%</b>                       |

## Winnebago County

### Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 001 - Board</b>       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Professional Service                  | 55014  | 0                | 0                | 4,341            | 20,000           | 20,000           | 10,000            | 10,000           | 10,000            | 12,000           | -40.00%                              |
| Personnel Services                    | 75800  | (9,664)          | (6,358)          | (7,570)          | (12,500)         | (12,500)         | (7,500)           | (12,500)         | (12,500)          | (12,500)         | 0.00%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>(9,664)</b>   | <b>(6,358)</b>   | <b>(3,229)</b>   | <b>7,500</b>     | <b>7,500</b>     | <b>2,500</b>      | <b>(2,500)</b>   | <b>(2,500)</b>    | <b>(500)</b>     | <b>-106.67%</b>                      |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                   | 76000  | 1,104            | 528              | 552              | 744              | 744              | 744               | 694              | 694               | 694              | -6.72%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>1,104</b>     | <b>528</b>       | <b>552</b>       | <b>744</b>       | <b>744</b>       | <b>744</b>        | <b>694</b>       | <b>694</b>        | <b>694</b>       | <b>-6.72%</b>                        |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>         |        | <b>47,970</b>    | <b>49,228</b>    | <b>42,442</b>    | <b>74,880</b>    | <b>74,880</b>    | <b>47,568</b>     | <b>72,557</b>    | <b>56,357</b>     | <b>58,857</b>    | <b>-21.40%</b>                       |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense Total:</b>                 |        | <b>251,756</b>   | <b>248,629</b>   | <b>181,954</b>   | <b>267,330</b>   | <b>267,330</b>   | <b>213,518</b>    | <b>269,207</b>   | <b>257,007</b>    | <b>282,507</b>   | <b>5.68%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Board Net/(Levy):</b>              |        | <b>(251,756)</b> | <b>(248,629)</b> | <b>(174,990)</b> | <b>(267,330)</b> | <b>(267,330)</b> | <b>(213,518)</b>  | <b>(269,207)</b> | <b>(257,007)</b>  | <b>(282,507)</b> | <b>5.68%</b>                         |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| General Fund Balance Applied:         |        | 0                | 0                | 0                | 0                | 0                | 0                 | 0                | 0                 | 25,500           | 100.00%                              |
|                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Board Net/(Levy):</b>              |        | <b>(251,756)</b> | <b>(248,629)</b> | <b>(174,990)</b> | <b>(267,330)</b> | <b>(267,330)</b> | <b>(213,518)</b>  | <b>(269,207)</b> | <b>(257,007)</b>  | <b>(257,007)</b> | <b>-3.86%</b>                        |

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u>                             | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--|-----------------|------------------|-----------------------|
| County Board      |  |                 |                  |                       |
|                   | Open Meeting/Roll Call Voting Software Upgrade | 1               | 23,000           | 23,000                |
|                   |  | 1               |                  | 23,000                |

**WINNEBAGO COUNTY  
CAPITAL OUTLAY - 2022**

| <u>Department</u> | <u>Description</u> | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--------------------|-----------------|------------------|-----------------------|
|-------------------|--------------------|-----------------|------------------|-----------------------|

## Financial Summary Scholarship Program

| Items                                   | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|---|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                          | 359                       | 650                          | 650                       | 650                        | 650                       |
| Labor                                   | -                         | -                            | -                         | -                          | -                         |
| Travel                                  | -                         | -                            | -                         | -                          | -                         |
| Capital                                 | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                      | 9,000                     | 9,000                        | 9,000                     | 9,000                      | 9,000                     |
| Total Expenditures                      | 9,000                     | 9,000                        | 9,000                     | 9,000                      | 9,000                     |
| Levy Before Fund Balance Adjustments    |                           |                              | 8,350                     |                            | 8,350                     |
| Increase / (Decrease) fund balance      |                           |                              | 650                       |                            | 650                       |
| Net Levy After Fund Balance Adjustments |                           |                              | 9,000                     |                            | 9,000                     |

## Winnebago County

### Budget Detail - 2022

| Description                    | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| Department - 060 - Scholarship |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Revenue                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Interest:                      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Interest Investments           | 48000  | 722            | 999            | 804            | 650             | 650             | 650               | 650             | 650               | 650             | 0.00%                                |
| Investment Mark to Market      | 48002  | (68)           | 478            | 670            | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Interest Subtotal:             |        | 654            | 1,476          | 1,474          | 650             | 650             | 650               | 650             | 650               | 650             | 0.00%                                |
| Total Non-Operating Revenue:   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                |        | 654            | 1,476          | 1,474          | 650             | 650             | 650               | 650             | 650               | 650             | 0.00%                                |
| Revenue Total:                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                |        | 654            | 1,476          | 1,474          | 650             | 650             | 650               | 650             | 650               | 650             | 0.00%                                |
| Expense                        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Operating:                     |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Operating Grants               | 53565  | 7,000          | 7,500          | 8,500          | 9,000           | 9,000           | 9,000             | 9,000           | 10,000            | 9,000           | 11.11%                               |
| Operating Subtotal:            |        | 7,000          | 7,500          | 8,500          | 9,000           | 9,000           | 9,000             | 9,000           | 10,000            | 9,000           | 11.11%                               |
| Total Other Operating:         |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                |        | 7,000          | 7,500          | 8,500          | 9,000           | 9,000           | 9,000             | 9,000           | 10,000            | 9,000           | 11.11%                               |
| Expense Total:                 |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                |        | 7,000          | 7,500          | 8,500          | 9,000           | 9,000           | 9,000             | 9,000           | 10,000            | 9,000           | 11.11%                               |
| Scholarship Net/(Levy):        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                |        | (6,346)        | (6,024)        | (7,026)        | (8,350)         | (8,350)         | (8,350)           | (8,350)         | (9,350)           | (8,350)         | 11.98%                               |
| Fund balance applied (Note):   |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                |        | (2,654)        | (2,976)        | (1,974)        | (650)           | (650)           | (650)             | (650)           | 350               | (650)           | 0.00%                                |
| Scholarship Net/(Levy):        |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
|                                |        | (9,000)        | (9,000)        | (9,000)        | (9,000)         | (9,000)         | (9,000)           | (9,000)         | (9,000)           | (9,000)         | 0.00%                                |

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

# MISCELLANEOUS AND UNCLASSIFIED

## 2022 BUDGET NARRATIVE HIGHLIGHTS

**DEPARTMENT DESCRIPTION:** This area of the budget contains expenditures and revenues that cannot be assigned to a particular department. This includes contingency funds, operating grants, transfers to other funds, and other expenses in the expenditure area. The revenues are state-shared revenues, investment income, and indirect costs.

**DEPARTMENT STAFFING:** There is no county staffing charged to this department. Wage and benefit costs included are related to payouts to terminating employees.

**OVERALL:** The net overall increase to the surplus generated in this area is \$265,774. We plan to use \$3,141,002 of fund balance to reduce the 2022 tax levy. Of that \$3,141,002, the Miscellaneous & Unclassified department will use \$2,977,535, an increase of \$1,227,933 or 70.18% over 2021. The remaining \$163,467 of general fund balance used relates to budget amendments for Human Resources (\$50,000), Land & Water Conservation (\$87,967), and County Board (\$25,500).

In 2021, we applied \$32,000 of the fund balance to be applied to offset Airport portion of a debt payoff, \$19,000 to offset Park View Health Center portion of debt payoff, \$2,814,000 to offset Debt Service fund portion of debt payoff, and \$1,749,602 to reduce the tax levy. A schedule of significant changes follows.

# SIGNIFICANT CHANGES FROM 2021 ADOPTED - Miscellaneous & Unclassified

| Account                                       | Amount                | Description   |
|---|-----------------------|---|
| <b>Significant changes from 2021</b>          |                       |   |
| <b>Net Levy/(Surplus) 2021</b>                | <b>\$ (2,898,149)</b> |   |
| <b>Revenue Changes - impact on levy:</b>      |                       |   |
| State Shared Revenue                          | (295,976)             | Increase due to an estimated increase in Utility Aid  |
| Interest Investments                          | 225,000               | The interest rates in the market have declined since COVID-19 and will continue to be lower into 2022.  |
| Sale of Prop Equipment                        | 8,000                 | Decrease due to a policy that gains and losses over \$1,000 for department property being sold will go directly to the deparment's budget versus Miscellaneous and Unclassified   |
| <b>Expense Changes - impact on levy:</b>      |                       |   |
| Payout Wages                                  | (25,000)              | Decrease based on a 3 year trend.   |
| Travel (Registration Tuition, Meals, Lodging) | 15,000                | Increase for department head training requested by the County Executive in 2022.  |
| Bad Debts Expense                             | 10,000                | Increase due to the trend of more deliquent accounts.   |
| Operating Grants                              | (66,568)              | Decrease due to East Central Wisconsin Regional Planning Commission dues going down \$27,443, or 18% and the LivveWell Fox Valley Initiative not being funded in 2022 versuse \$25,0000 funding in 2021.  |
| Taxes Assessments                             | (19,000)              | Decrease due to the City of Oshkosh planning less sidewalk and road assessments for Winnebago County owned properties in 2022   |
| Other Transfers Out                           | (2,865,000)           | For the 2021 budget, \$2,865,000 was transferred out of the general fund from this account. \$2,814,000 was transferred to Debt Service fund, \$32,000 was transferred to Airport fund, and \$19,000 was transferred to Park View Health Center (PVHC) fund.  |
| Salary Contingencies                          | 1,112,111             | For the 2021 budget, additional funds were budgeted to cover unknown raises for employees under the bargaining units with labor contracts and additional funds to cover the merit pool pay increase for all employees. In 2022, the budget will include an area to cover labor shortages throughout the year for any unplanned labor changes, \$786,240 for Sheriff's office recruitment and retention, and using net new construction of \$680,871 for potential wage increases from the wage study. |
| Fund balance applied - Debt Payoff            | 2,865,000             | For the 2021 budget, a budget amendment was passed to pay off callable debt, this included \$2,814,000 from the Debt Service fund, \$32,000 from the Airport fund, and \$19,000 from the Park View Health Center (PVHC) fund.   |
| General fund balance applied                  | (1,227,933)           | In 2021 \$1,749,602 of undesignated general fund balance was applied to stay within levy limits. For the 2022 budget, \$3,141,002 will be applied to stay within levy limits, \$2,977,535 will be applied to the Miscellaneous & Unclassified budget.   |
| <b>Other small changes</b>                    | <b>(1,408)</b>        | This is a combination of small increases and decreases to revenue and expense accounts.   |
| <b>Net Levy/ (Surplus) 2022</b>               | <b>\$ (3,163,923)</b> | <b>Represents more revenue than expenses so this reduces the overall levy.</b>  |



## Financial Summary Miscellaneous & Unclassified

| Items                                      | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                             | 2,148,434                 | 5,242,376                    | 5,321,650                 | 5,321,650                  | 5,384,576                 |
| Labor                                      | 102,340                   | 221,759                      | 269,125                   | 269,125                    | 242,213                   |
| Travel                                     | -                         | -                            | -                         | -                          | 15,000                    |
| Capital                                    | -                         | -                            | -                         | -                          | -                         |
| Other Expenditures                         | 9,821,354                 | 10,704,570                   | 6,768,978                 | 11,190,132                 | 4,940,975                 |
| Total Expenditures                         | 9,923,694                 | 10,926,329                   | 7,038,103                 | 11,459,257                 | 5,198,188                 |
| (Net)/Levy Before Fund Balance Adjustments |                           |                              | 1,716,453                 |                            | (186,388)                 |
| General Fund balalance applied for:        |                           |                              |                           |                            |                           |
| Debt Service Fund - debt payoff            |                           |                              | (2,814,000)               |                            | -                         |
| Airport Fund - debt payoff                 |                           |                              | (32,000)                  |                            | -                         |
| Park View Health Center Fund - debt payoff |                           |                              | (19,000)                  |                            | -                         |
| Balance tax levy                           |                           |                              | (1,749,602)               |                            | (2,977,535)               |
| (Net)/Levy After Fund Balance Adjustments  |                           |                              | (2,898,149)               |                            | (3,163,923)               |

# Winnebago County

## Budget Detail - 2022

| Description                                   | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| Department - 039 - Miscellaneous unclassified |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Revenue                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Taxes:  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Forest Crop Tax                               | 41001  | 1,871            | 1,921            | 2,218            | 2,300            | 2,300            | 2,250             | 2,300            | 2,300             | 2,300            | 0.00%                                |
| Retained Sales Tax                            | 41004  | 135              | 137              | 127              | 150              | 150              | 130               | 150              | 150               | 150              | 0.00%                                |
| <b>Taxes Subtotal:</b>                        |        | <b>2,005</b>     | <b>2,058</b>     | <b>2,345</b>     | <b>2,450</b>     | <b>2,450</b>     | <b>2,380</b>      | <b>2,450</b>     | <b>2,450</b>      | <b>2,450</b>     | <b>0.00%</b>                         |
| Intergov Rev:                                 |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| State Shared Revenue                          | 42001  | 3,556,231        | 3,922,412        | 3,923,791        | 3,709,000        | 3,709,000        | 3,888,326         | 4,004,976        | 4,004,976         | 4,004,976        | 7.98%                                |
| WI Dept of Administration                     | 42002  | 0                | 0                | 505,585          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Indirect Cost                                 | 42020  | 132,996          | 170,827          | 161,103          | 165,000          | 165,000          | 170,000           | 165,000          | 165,000           | 165,000          | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>                 |        | <b>3,689,227</b> | <b>4,093,239</b> | <b>4,590,479</b> | <b>3,874,000</b> | <b>3,874,000</b> | <b>4,058,326</b>  | <b>4,169,976</b> | <b>4,169,976</b>  | <b>4,169,976</b> | <b>7.64%</b>                         |
| Public Services:                              |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Public Charges                          | 45057  | 150              | 120              | 105              | 200              | 200              | 100               | 150              | 150               | 150              | -25.00%                              |
| <b>Public Services Subtotal:</b>              |        | <b>150</b>       | <b>120</b>       | <b>105</b>       | <b>200</b>       | <b>200</b>       | <b>100</b>        | <b>150</b>       | <b>150</b>        | <b>150</b>       | <b>-25.00%</b>                       |
| <b>Total Operating Revenue:</b>               |        | <b>3,691,383</b> | <b>4,095,417</b> | <b>4,592,929</b> | <b>3,876,650</b> | <b>3,876,650</b> | <b>4,060,806</b>  | <b>4,172,576</b> | <b>4,172,576</b>  | <b>4,172,576</b> | <b>7.63%</b>                         |
| Interest:                                     |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Interest Investments                          | 48000  | 1,128,179        | 1,585,586        | 1,373,347        | 1,320,000        | 1,320,000        | 1,099,570         | 1,095,000        | 1,095,000         | 1,095,000        | -17.05%                              |
| Investment Mark to Market                     | 48002  | (102,834)        | 762,879          | 1,145,074        | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Interest Subtotal:</b>                     |        | <b>1,025,345</b> | <b>2,348,465</b> | <b>2,518,421</b> | <b>1,320,000</b> | <b>1,320,000</b> | <b>1,099,570</b>  | <b>1,095,000</b> | <b>1,095,000</b>  | <b>1,095,000</b> | <b>-17.05%</b>                       |

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|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 039 - Miscellaneous unclassified</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Misc Revenues:</b>                                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Sale Of Prop Equip                                   | 48104  | 11,842           | 22,481           | 21,001           | 15,000           | 15,000           | 7,000             | 7,000            | 7,000             | 7,000            | -53.33%                              |
| Other Miscellaneous Revenues                         | 48109  | 133,133          | 101,040          | 139,790          | 110,000          | 110,000          | 75,000            | 110,000          | 110,000           | 110,000          | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>                       |        | <b>144,975</b>   | <b>123,521</b>   | <b>160,792</b>   | <b>125,000</b>   | <b>125,000</b>   | <b>82,000</b>     | <b>117,000</b>   | <b>117,000</b>    | <b>117,000</b>   | <b>-6.40%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Non-Operating Revenue:</b>                  |        | <b>1,170,320</b> | <b>2,471,986</b> | <b>2,679,213</b> | <b>1,445,000</b> | <b>1,445,000</b> | <b>1,181,570</b>  | <b>1,212,000</b> | <b>1,212,000</b>  | <b>1,212,000</b> | <b>-16.12%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue Total:</b>                                |        | <b>4,861,703</b> | <b>6,567,403</b> | <b>7,272,142</b> | <b>5,321,650</b> | <b>5,321,650</b> | <b>5,242,376</b>  | <b>5,384,576</b> | <b>5,384,576</b>  | <b>5,384,576</b> | <b>1.18%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Expense</b>                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Wages:</b>  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Regular Pay  | 51100  | (16,555)         | (10,654)         | 17,701           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Payout Wages   | 51120  | 237,931          | 231,967          | 211,315          | 250,000          | 250,000          | 206,000           | 225,000          | 225,000           | 225,000          | -10.00%                              |
| Payroll Sundry Account                               | 51190  | 3,795            | 1,528            | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Wages Subtotal:</b>                               |        | <b>225,171</b>   | <b>222,841</b>   | <b>229,016</b>   | <b>250,000</b>   | <b>250,000</b>   | <b>206,000</b>    | <b>225,000</b>   | <b>225,000</b>    | <b>225,000</b>   | <b>-10.00%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Fringes Benefits:</b>                             |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare  | 51200  | 7,821            | 8,614            | 10,736           | 19,125           | 19,125           | 15,759            | 17,213           | 17,213            | 17,213           | -10.00%                              |
| Health Insurance                                     | 51201  | 1,110            | 282              | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Dental Insurance                                     | 51202  | 111              | 1                | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Workers Compensation                                 | 51203  | 86               | 18               | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Unemployment Comp                                    | 51204  | 0                | 0                | 284              | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement  | 51206  | (930)            | (815)            | 1,392            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Fringe Benefits Other                                | 51207  | 16               | 14               | 0                | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Fringes Benefits Subtotal:</b>                    |        | <b>8,214</b>     | <b>8,113</b>     | <b>12,412</b>    | <b>19,125</b>    | <b>19,125</b>    | <b>15,759</b>     | <b>17,213</b>    | <b>17,213</b>     | <b>17,213</b>    | <b>-10.00%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Labor:</b>                                  |        | <b>233,385</b>   | <b>230,954</b>   | <b>241,428</b>   | <b>269,125</b>   | <b>269,125</b>   | <b>221,759</b>    | <b>242,213</b>   | <b>242,213</b>    | <b>242,213</b>   | <b>-10.00%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

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|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 039 - Miscellaneous unclassified</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Travel:</b>                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Leadership Training                                  | 52000  | 0                | 0                | 0                | 0                | 0                | 0                 | 15,000           | 15,000            | 15,000           | 100.00%                              |
| <b>Travel Subtotal:</b>                              |        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>15,000</b>    | <b>15,000</b>     | <b>15,000</b>    | <b>100.00%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Travel:</b>                                 |        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>15,000</b>    | <b>15,000</b>     | <b>15,000</b>    | <b>100.00%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Office:</b>                                       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Office Supplies                                      | 53000  | 0                | 0                | 14,015           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Postage and Box Rent                                 | 53004  | 2                | 0                | 24               | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Telephone  | 53008  | 0                | 0                | 3,864            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Office Subtotal:</b>                              |        | <b>2</b>         | <b>0</b>         | <b>17,903</b>    | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Operating:</b>                                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Household Supplies                                   | 53516  | 27               | 23               | 345              | 50               | 50               | 150               | 150              | 150               | 150              | 200.00%                              |
| Bad Debts Expense                                    | 53561  | 19,936           | (17,788)         | 60,500           | 10,000           | 10,000           | 10,000            | 20,000           | 20,000            | 20,000           | 100.00%                              |
| Taxes & Assessments                                  | 53562  | 4,163            | 3,108            | 12,150           | 3,000            | 3,000            | 100               | 500              | 500               | 500              | -83.33%                              |
| Tax Refunds  | 53564  | 13,423           | 8,605            | 86,784           | 40,000           | 40,000           | 0                 | 40,000           | 40,000            | 40,000           | 0.00%                                |
| Operating Grants                                     | 53565  | 2,631,393        | 2,555,851        | 2,780,489        | 2,752,319        | 2,752,319        | 2,752,319         | 2,685,751        | 2,685,751         | 2,685,751        | -2.42%                               |
| Other Miscellaneous                                  | 53568  | 2,396            | 498              | 1,111            | 2,000            | 2,000            | 2,000             | 2,000            | 2,000             | 2,000            | 0.00%                                |
| Small Equipment Technology                           | 53580  | 0                | 0                | 17,253           | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Operating Subtotal:</b>                           |        | <b>2,671,336</b> | <b>2,550,298</b> | <b>2,958,631</b> | <b>2,807,369</b> | <b>2,807,369</b> | <b>2,764,569</b>  | <b>2,748,401</b> | <b>2,748,401</b>  | <b>2,748,401</b> | <b>-2.10%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Repairs &amp; Maint:</b>                          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Maintenance Grounds                                  | 74021  | 86,240           | 64,146           | 85,299           | 50,000           | 50,000           | 20,000            | 50,000           | 50,000            | 50,000           | 0.00%                                |
| <b>Repairs &amp; Maint Subtotal:</b>                 |        | <b>86,240</b>    | <b>64,146</b>    | <b>85,299</b>    | <b>50,000</b>    | <b>50,000</b>    | <b>20,000</b>     | <b>50,000</b>    | <b>50,000</b>     | <b>50,000</b>    | <b>0.00%</b>                         |

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|--|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Department - 039 - Miscellaneous unclassified</b> |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Utilities:</b>                                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Water and Sewer                                      | 54702  | 20               | 0                | 154              | 15               | 15               | 15                | 50               | 50                | 50               | 233.33%                              |
| <b>Utilities Subtotal:</b>                           |        | <b>20</b>        | <b>0</b>         | <b>154</b>       | <b>15</b>        | <b>15</b>        | <b>15</b>         | <b>50</b>        | <b>50</b>         | <b>50</b>        | <b>233.33%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>                         |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Professional Service                                 | 55014  | 32,440           | 34,795           | 38,598           | 40,130           | 40,130           | 40,130            | 40,130           | 40,130            | 40,130           | 0.00%                                |
| Taxes Assessments                                    | 55054  | 28,941           | 222,679          | 0                | 34,000           | 34,000           | 120,000           | 15,000           | 15,000            | 15,000           | -55.88%                              |
| <b>Contractual Services Subtotal:</b>                |        | <b>61,381</b>    | <b>257,474</b>   | <b>38,598</b>    | <b>74,130</b>    | <b>74,130</b>    | <b>160,130</b>    | <b>55,130</b>    | <b>55,130</b>     | <b>55,130</b>    | <b>-25.63%</b>                       |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Insurance Expenses:</b>                           |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                                  | 76000  | 9,456            | 6,096            | 6,336            | 8,464            | 8,464            | 8,464             | 11,283           | 11,283            | 11,283           | 33.31%                               |
| <b>Insurance Expenses Subtotal:</b>                  |        | <b>9,456</b>     | <b>6,096</b>     | <b>6,336</b>     | <b>8,464</b>     | <b>8,464</b>     | <b>8,464</b>      | <b>11,283</b>    | <b>11,283</b>     | <b>11,283</b>    | <b>33.31%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Other Operating:</b>                        |        | <b>2,828,434</b> | <b>2,878,014</b> | <b>3,106,921</b> | <b>2,939,978</b> | <b>2,939,978</b> | <b>2,967,428</b>  | <b>2,864,864</b> | <b>2,864,864</b>  | <b>2,864,864</b> | <b>-2.55%</b>                        |
|  |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Transfers Out:</b>                                |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Other Transfers Out                                  | 59501  | 100,000          | 2,928,150        | 380,179          | 3,074,000        | 7,737,142        | 7,737,142         | 209,000          | 209,000           | 209,000          | -19.62%                              |
| <b>Transfers Out Subtotal:</b>                       |        | <b>100,000</b>   | <b>2,928,150</b> | <b>380,179</b>   | <b>3,074,000</b> | <b>7,737,142</b> | <b>7,737,142</b>  | <b>209,000</b>   | <b>209,000</b>    | <b>209,000</b>   | <b>-19.62%</b>                       |

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| <b>Department - 039 - Miscellaneous unclassified</b> |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| <b>Other Financing Uses:</b>                         |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| Res Contingencies                                    | 59502  | 0                | 0                | 0                | 300,000            | 266,030            | 0                  | 300,000          | 300,000           | 300,000          | 0.00%                                |
| Res Salaries   | 59503  | 0                | 0                | 0                | 455,000            | 214,075            | 0                  | 100,000          | 100,000           | 1,567,111        | 244.42%                              |
| <b>Other Financing Uses Subtotal:</b>                |        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>755,000</b>     | <b>480,105</b>     | <b>0</b>           | <b>400,000</b>   | <b>400,000</b>    | <b>1,867,111</b> | <b>147.30%</b>                       |
|  |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| <b>Total Non-Operating Expense:</b>                  |        | <b>100,000</b>   | <b>2,928,150</b> | <b>380,179</b>   | <b>3,829,000</b>   | <b>8,217,247</b>   | <b>7,737,142</b>   | <b>609,000</b>   | <b>609,000</b>    | <b>2,076,111</b> | <b>104.54%</b>                       |
|  |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| <b>Expense Total:</b>                                |        | <b>3,161,820</b> | <b>6,037,118</b> | <b>3,728,527</b> | <b>7,038,103</b>   | <b>11,426,350</b>  | <b>10,912,079</b>  | <b>3,731,077</b> | <b>3,731,077</b>  | <b>5,198,188</b> | <b>23.06%</b>                        |
|  |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| <b>Miscellaneous unclassified Net/(Levy):</b>        |        | <b>1,699,884</b> | <b>530,285</b>   | <b>3,543,614</b> | <b>(1,716,453)</b> | <b>(6,104,700)</b> | <b>(5,669,703)</b> | <b>1,653,499</b> | <b>1,653,499</b>  | <b>186,388</b>   | <b>-83.02%</b>                       |
|  |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| General Fund applied:                                |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| Street assessments                                   |        | 0                | 239,800          |                  | 0                  | 0                  | 0                  | 0                | 0                 | 0                | 0.00%                                |
| Reach Counseling                                     |        | 0                | 0                | 40,000           | 0                  | 0                  | 0                  | 0                | 0                 | 0                | 0.00%                                |
| Tax Levy   |        | 3,096,000        | 2,685,000        | 1,705,000        | 1,749,602          | 1,749,602          | 1,749,602          | 2,000,000        | 2,309,200         | 2,977,535        | 70.18%                               |
| Airport portion of Debt Payoff                       |        | 0                | 0                | 0                | 32,000             | 32,000             | 32,000             | 0                | 0                 | 0                | -100.00%                             |
| PVHC portion of Debt Payoff                          |        | 0                | 0                | 0                | 19,000             | 19,000             | 19,000             | 0                | 0                 | 0                | -100.00%                             |
| Debt Service Fund portion of Debt payoff             |        | 0                | 0                | 0                | 2,814,000          | 2,814,000          | 2,814,000          | 0                | 0                 | 0                | -100.00%                             |
|  |        |                  |                  |                  |                    |                    |                    |                  |                   |                  |                                      |
| <b>Net Miscellaneous unclassified:</b>               |        | <b>4,795,884</b> | <b>3,455,085</b> | <b>5,288,614</b> | <b>2,898,149</b>   | <b>(1,490,098)</b> | <b>(1,055,101)</b> | <b>3,653,499</b> | <b>3,962,699</b>  | <b>3,163,923</b> | <b>9.17%</b>                         |

Note: Fund balance applied in this cost center is a use of fund balance to reduce the overall levy for the county.

**WINNEBAGO COUNTY**  
**2022 BUDGET**  
**SCHEDULE OF MISCELLANEOUS OPERATING GRANT PAYMENTS**

|   | <b>2020<br/>Budget</b> | <b>2021<br/>Budget</b> | <b>2022<br/>Budget</b> | <b>Change 2022 over /<br/>(under) 2021</b> |                |
|---|------------------------|------------------------|------------------------|--|----------------|
|   |                        |                        |                        | <b>Amount</b>                              | <b>Percent</b> |
| Library (See attached schedule)                                     | \$ 2,253,505           | \$ 2,229,370           | \$ 2,326,557           | \$ 97,187                                  | 4.36%          |
| Library fees due for County resident usage of other library systems | 50,300                 | 58,647                 | 54,857                 | (3,790)                                    | -6%            |
| Regional Planning Commission  | 205,871                | 153,750                | 126,307                | (27,443)                                   | -18%           |
| ADVOCAP   | 39,000                 | 39,000                 | -                      | (39,000)                                   | -100%          |
| County Fair Association   | 60,000                 | 60,000                 | 100,000                | 40,000                                     | 67%            |
| Ambulance Service   | 3,734                  | 3,000                  | 3,030                  | 30   | 1%             |
| Railroad Consortium   | 25,000                 | 25,000                 | 25,000                 | -  | 0%             |
| LiveWell Fox Valley Initiative (1)                                  | 25,000                 | 25,000                 | -                      | (25,000)                                   | 100%           |
| Reach Counseling  | 40,000                 | -                      | -                      | -  | 100%           |
| Subtotal  | 2,702,410              | 2,593,767              | 2,635,751              | 41,984                                     | 2%             |
| Culvert and Bridge Aide   | 45,000                 | 158,552                | 50,000                 | (108,552)                                  | -68%           |
| Totals  | \$ 2,747,410           | \$ 2,752,319           | \$ 2,685,751           | \$ (66,568)                                | -2.00%         |

**SCHEDULE OF MISCELLANEOUS INTERFUND TRANSFERS**

|                                    |            |            |            |      |    |
|------------------------------------|------------|------------|------------|------|----|
| Industrial Development Board Grant | \$ 209,000 | \$ 209,000 | \$ 209,000 | -    | 0% |
| Totals                             | \$ 209,000 | \$ 209,000 | \$ 209,000 | \$ - | 0% |

**Note 1:** The LiveWell Fox Valley is a tri-county partnership initiative to advance a culture of health and well-being for all residents in the Fox Valley.

**COUNTY LIBRARY LEVY REQUEST  
COMPARATIVE DATA  
LEVY ANALYSIS**

|   | <u>Used for 2021 library allocation</u> |                                     | 2020 Library<br>Allocation | 2021 Library<br>Allocation | 2022 Library<br>Allocation | <u>Change 2021 over /<br/>(under) 2020</u> |               |
|---|---|-------------------------------------|----------------------------|----------------------------|----------------------------|--|---------------|
|   | 2021 Net<br>Library<br>Budget           | Percent of<br>County<br>Users/Usage |                            |                            |                            | Amount                                     | Percent       |
| <b>Operating:</b>                         |   |                                     |                            |                            |                            |  |               |
| Menasha                                   | \$ 1,592,913                            | 24.9% *                             | \$ 398,517                 | \$ 416,304                 | \$ 396,635                 | \$ (19,669)                                | -4.7%         |
| Neenah                                    | 2,203,798                               | 39.3% *                             | 815,545                    | 856,638                    | 866,093                    | 9,455                                      | 1.1%          |
| Omro                                      | 217,006                                 | 49.6% *                             | 107,182                    | 104,200                    | 107,635                    | 3,435                                      | 3.3%          |
| Oshkosh                                   | 3,414,896                               | 22.6% *                             | 625,160                    | 642,196                    | 771,766                    | 129,571                                    | 20.2%         |
| Winneconne                                | 212,430                                 | 51.1% *                             | 110,494                    | 115,359                    | 108,552                    | (6,808)                                    | -5.9%         |
| Total operating                           | <u>7,641,043</u>                        |                                     | <u>2,056,898</u>           | <u>2,134,697</u>           | <u>2,250,681</u>           | <u>115,984</u>                             | <u>5.4%</u>   |
| <b>Facilities:</b>                        |   |                                     |                            |                            |                            |  |               |
| Menasha                                   | 224,400                                 | 24.9% *                             | 60,139                     | 59,915                     | 55,876                     | (4,039)                                    | -6.7%         |
| Neenah                                    | -                                       | 39.3% *                             | 113,376                    | 14,758                     | -                          | (14,758)                                   | -100.0%       |
| Omro                                      | -                                       | 49.6% *                             | -                          | -                          | -                          | -  | 0.0%          |
| Oshkosh                                   | -                                       | 22.6% *                             | -                          | -                          | -                          | -  | 0.0%          |
| Winneconne                                | -                                       | 51.1% *                             | 3,091                      | -                          | -                          | -  | #DIV/0!       |
| Total operating                           | <u>224,400</u>                          |                                     | <u>176,606</u>             | <u>74,673</u>              | <u>55,876</u>              | <u>(18,797)</u>                            | <u>-25.2%</u> |
| <b>Special Project Grant (Note below)</b> |   |                                     | <u>20,000</u>              | <u>20,000</u>              | <u>20,000</u>              | <u>-</u>                                   | <u>0.0%</u>   |
| Totals                                    | \$ <u>7,865,443</u>                     |                                     | \$ <u>2,253,505</u>        | \$ <u>2,229,370</u>        | \$ <u>2,326,557</u>        | \$ <u>97,187</u>                           | <u>4.4%</u>   |

\* *Percent of actual circulation*

**2021 Net Library Budget:** The 2022 library tax levy is based on the 2021 net budget. The formula is always based on the past year budget because the municipalities do not prepare their library budgets for the next year until after the County has completed it's budget process.

**Percent of County Users/Usage:** The formula is set to allocate the County share of the library budget based on actual usage by County residents. This percent is based on the number of users outside of the municipality responsible for the library divided by the total of all usage of the facility.

**Special Project Grant:** The libraries are submitting one special project request this year, divided into two parts. The request is for \$20,000 toward the purchase of eBooks and eAudiobooks.

The libraries are requesting that half, \$10,000, is contributed to the Winnefox Overdrive Advantage Collection. This is the sixth year that funds for the Advantage Collection are being requested. This \$10,000 would supplement what the county libraries spend individually. In 2021, the five libraries contributed \$63,225 from their operating budgets. Then they contributed an additional \$12,300 during the libraries' closures in spring of this year.

The second \$10,000 will be divided evenly among the five libraries to be spent on local collections. Some libraries may choose to spend the funds on Hoopla, a complimentary service to Overdrive that allows patrons to borrow items immediately. Others may wish to spend the additional funds on other resources and/or electronic databases.

The desire is to use the \$20,000 to reach patrons even when they cannot physically be in the building. Use of electronic materials has been rising and the current pandemic crisis has highlighted just how important libraries are and need to be in the digital world as well as the physical.



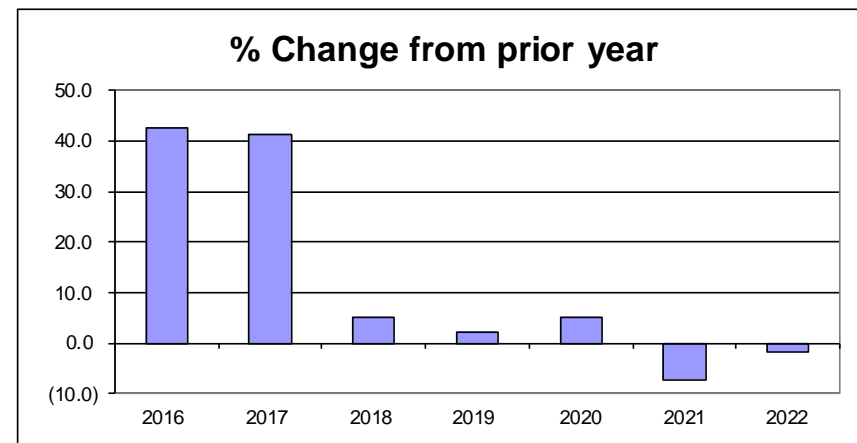
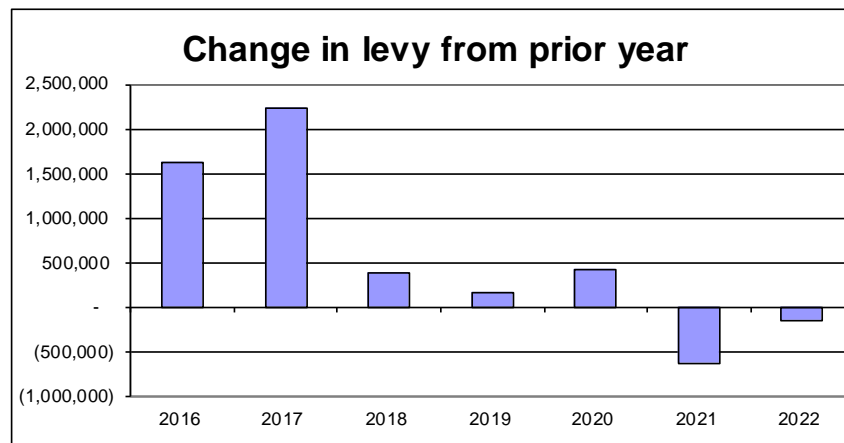
# DEBT SERVICE

## 2022 BUDGET NARRATIVE HIGHLIGHTS

### 2022 BUDGET DETAIL:

**NOTE:** Debt of proprietary funds such as Airport and Highway department are reflected in the budgets of those departments and are backed out of the totals here. The debt service in this section only applies to the governmental funds. However, charts and graphs are prepared to include all debt so the reader can get a complete view of all debt.

The 2022 net levy supported debt service in this fund is \$7,868,000, a decrease of \$150,000 or 1.87% under 2021. There will be a borrowing for new projects in 2022 for an estimated \$10,000,000. Projects included in the 2022 borrowing are; various road resurfacing and reconstruction projects, courthouse boiler replacement, UWO-Fox Cities Campus; student development, food service facility, and science wing flooring, Expo campus drainage and parking lot, and a variety of small projects throughout the County. Each of these projects must first be approved by the Winnebago County Board of Supervisors.



Borrowing that occurred during 2021 was \$4,000,000. These funds were borrowed for projects including; expo campus improvement phase 1, courthouse masonry, district attorney's office remodel, Orrin King roof, highway shop masonry, sheriff evidence storage building, microwave network upgrade, and Neenah human services building.

**INDEBTEDNESS LIMITATIONS:**

Total estimated outstanding debt is projected to be \$33,254,000 at the end of 2022. This is well below our debt limit of over \$790 million.

**OUTSTANDING INDEBTEDNESS AND REPAYMENT:**

Amounts of outstanding debt along with schedules of principal and interest due by year are on schedules that follow. All debt is fully retired after 10 years. The Levy and Non-Levy Debt graph that follows (a few pages later) shows our policy of maintaining level debt service payments each year while leaving room in the later years to accommodate new debt.

Debt service principal and interest on debt incurred to finance proprietary activities is accounted for in those proprietary funds. The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, for governmental funds. See the glossary at the end of the budget book for a definition of proprietary type activities. This section of the budget summarizes all debt service of the County and identifies that portion attributable to proprietary type activities. Explanations are only provided for those debt obligations that are still outstanding. These explanations are found later in this section just prior to debt service schedules.

**Winnebago County**  
**Budget Detail - 2022**  
**Debt Service (Dollars in thousands)**

|   | 2018 Adopted<br>Budget | 2019 Adopted<br>Budget | 2020 Adopted<br>Budget | 2021 Adopted<br>Budget | 2022 Request<br>Budget |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| Reimbursements for pass through debt      |                        |                        |                        |                        |                        |
| Housing Authority                         | 110                    | 110                    | 110                    | 111                    | 111                    |
| East Central Regional Planning Commission | 17                     | 18                     | 18                     | -                      | -                      |
| Investment income                         | -                      | -                      | -                      | -                      | -                      |
| <b>TOTAL REVENUES</b>                     | <b>127</b>             | <b>128</b>             | <b>128</b>             | <b>111</b>             | <b>111</b>             |
| <b><u>Principal payments:</u></b>         |                        |                        |                        |                        |                        |
| G.O. Notes, Series 2009 BAB               | 420                    | 435                    | -                      | -                      | -                      |
| G.O. Notes, Series 2010 BAB               | 1,425                  | 1,460                  | 1,500                  | -                      | -                      |
| G.O. Notes, Series 2010C Trust Fund Loan  | 73                     | 77                     | 81                     | 86                     | 90                     |
| G.O. Notes, Series 2010D Trust Fund Loan  | 15                     | 16                     | 17                     | -                      | -                      |
| G.O. Notes, Series 2011 A                 | 385                    | 395                    | 410                    | 420                    | -                      |
| G.O. Notes, Series 2012 A                 | 745                    | 800                    | 115                    | -                      | -                      |
| G.O. Notes, Series 2012 B                 | -                      | -                      | -                      | -                      | -                      |
| G.O. Notes, Series 2012 C                 | 1,365                  | 1,400                  | 1,436                  | 2,990                  | -                      |
| G.O. Notes, Series 2014 A                 | 400                    | 410                    | 425                    | 1,785                  | -                      |
| G.O. Notes, Series 2015 A                 | 400                    | 410                    | 415                    | 425                    | 435                    |
| G.O. Notes, Series 2016 A                 | 135                    | 140                    | 145                    | 145                    | 150                    |
| G.O. Notes, Series 2017 A                 | 2,820                  | 725                    | 730                    | 745                    | 760                    |
| G.O. Notes, Series 2018 A                 | -                      | 2,000                  | 570                    | 585                    | 605                    |
| G.O. Notes, Series 2019 A                 | -                      |                        | 2,655                  | 775                    | 695                    |
| G.O. Notes, Series 2020 A                 | -                      |                        |                        | 3,250                  | 980                    |
| G.O. Notes, Series 2021 A                 | -                      |                        |                        | -                      | 4,000                  |
| <b>Total Principal</b>                    | <b>8,183</b>           | <b>8,268</b>           | <b>8,499</b>           | <b>11,206</b>          | <b>7,715</b>           |

**Winnebago County**  
**Budget Detail - 2022**  
**Debt Service (Dollars in thousands)**

|  | 2018 Adopted<br>Budget | 2019 Adopted<br>Budget | 2020 Adopted<br>Budget | 2021 Adopted<br>Budget | 2022 Request<br>Budget |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| <b><u>Interest payments:</u></b>         |                        |                        |                        |                        |                        |
| G.O. Notes, Series 2009 BAB              | 19                     | 7                      | -                      | -                      | -                      |
| G.O. Notes, Series 2010 BAB              | 78                     | 48                     | 17                     | -                      | -                      |
| G.O. Notes, Series 2010C Trust Fund Loan | 37                     | 33                     | 29                     | 25                     | 21                     |
| G.O. Notes, Series 2010D Trust Fund Loan | 2                      | 2                      | 1                      | -                      | -                      |
| G.O. Notes, Series 2011 A                | 35                     | 26                     | 16                     | 6                      | -                      |
| G.O. Notes, Series 2012 A                | 25                     | 10                     | 1                      | -                      | -                      |
| G.O. Notes, Series 2012 B                | -                      | -                      | -                      | -                      | -                      |
| G.O. Notes, Series 2012 C                | 130                    | 103                    | 75                     | 45                     | -                      |
| G.O. Notes, Series 2014 A                | 63                     | 55                     | 47                     | 38                     | -                      |
| G.O. Notes, Series 2015 A                | 65                     | 57                     | 49                     | 41                     | 32                     |
| G.O. Notes, Series 2016 A                | 30                     | 28                     | 25                     | 22                     | 18                     |
| G.O. Notes, Series 2017 A                | 161                    | 165                    | 150                    | 128                    | 98                     |
| G.O. Notes, Series 2018 A                | -                      | 175                    | 206                    | 180                    | 156                    |
| G.O. Notes, Series 2019 A                | -                      | -                      | 203                    | 185                    | 170                    |
| G.O. Notes, Series 2020 A                | -                      | -                      | -                      | 150                    | 155                    |
| G.O. Notes, Series 2021 A                | -                      | -                      | -                      | -                      | 27                     |
| <b>Total Interest</b>                    | <b>645</b>             | <b>709</b>             | <b>819</b>             | <b>820</b>             | <b>677</b>             |
| <b>TOTAL EXPENSES</b>                    | <b>8,828</b>           | <b>8,977</b>           | <b>9,318</b>           | <b>12,026</b>          | <b>8,392</b>           |
| <b>Gross levy</b>                        | <b>8,701</b>           | <b>8,849</b>           | <b>9,190</b>           | <b>11,915</b>          | <b>8,281</b>           |

**Winnebago County**  
**Budget Detail - 2022**  
**Debt Service (Dollars in thousands)**

|  | 2018 Adopted<br>Budget | 2019 Adopted<br>Budget | 2020 Adopted<br>Budget | 2021 Adopted<br>Budget | 2022 Request<br>Budget |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| <b>Less amounts charged to:</b>          |                        |                        |                        |                        |                        |
| Airport fund                             | (185)                  | (120)                  | (258)                  | (859)                  | (329)                  |
| Solid Waste fund                         | (18)                   | (18)                   | (3)                    | -                      | -                      |
| Park View Health center                  | (329)                  | (338)                  | (197)                  | (38)                   | -                      |
| Highway                                  | (125)                  | (155)                  | (91)                   | (186)                  | (84)                   |
| <b>Gross LEVY debt service fund</b>      | <b>8,044</b>           | <b>8,218</b>           | <b>8,641</b>           | <b>10,832</b>          | <b>7,868</b>           |
| Fund balance applied (Note)              | -                      | -                      | -                      | (2,865)                | -                      |
| Fund balance applied (Note) Airport      | -                      | -                      | -                      | 32                     | -                      |
| Fund balance applied (Note) PVHC         | -                      | -                      | -                      | 19                     | -                      |
| <b>Net LEVY debt service fund</b>        | <b>8,044</b>           | <b>8,218</b>           | <b>8,641</b>           | <b>8,018</b>           | <b>7,868</b>           |
| Add back levy departments                |                        |                        |                        |                        |                        |
| Airport fund                             | 185                    | 120                    | 258                    | 827                    | 329                    |
| Park View Health Center                  | 329                    | 338                    | 197                    | 19                     | -                      |
| Fund balance applied (Debt Service Note) | -                      | -                      | (200)                  | -                      | -                      |
| <b>Total all debt service levy</b>       | <b>8,558</b>           | <b>8,676</b>           | <b>8,896</b>           | <b>8,864</b>           | <b>8,197</b>           |

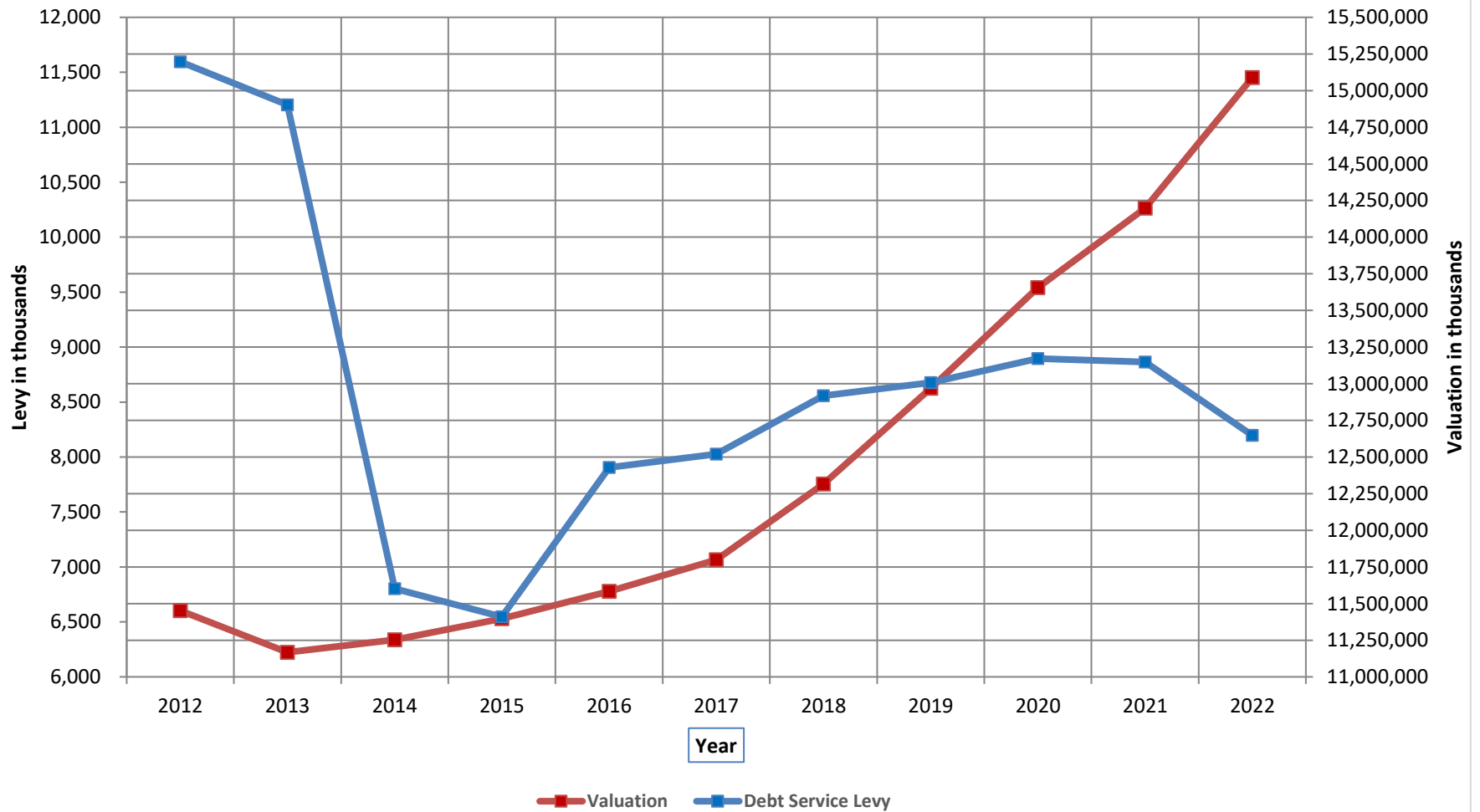
Note: Fund balance applied is a use of fund balance to reduce the levy for

**WINNEBAGO COUNTY**  
**OUTSTANDING INDEBTEDNESS - ALL**

(Includes Solid Waste and Highway Debt because they are included in Debt Limit Calculations)

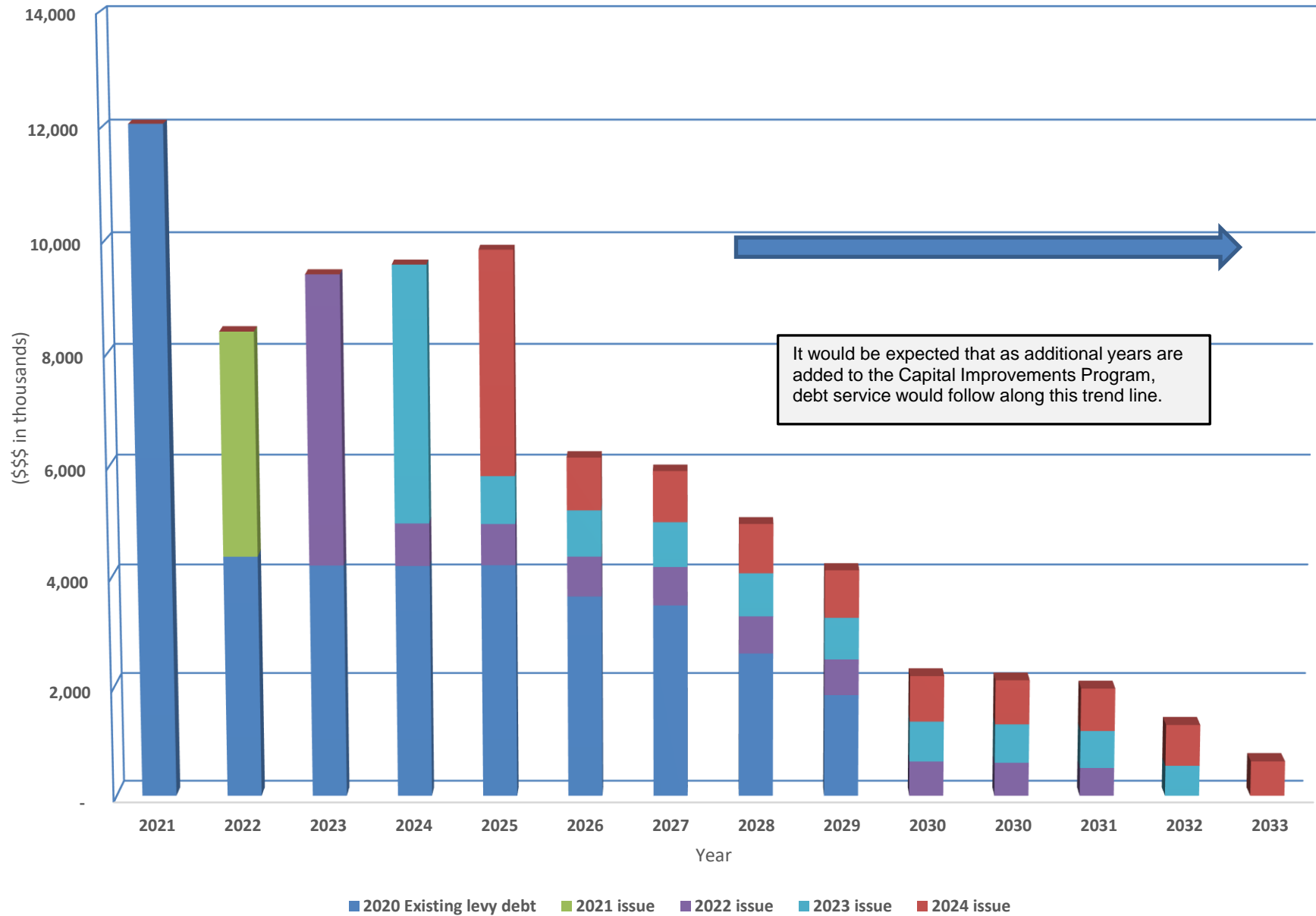
| <b>Notes:</b>                                   | <b>ISSUE<br/>DATE</b> | <b>MATURITY<br/>DATE</b> | <b>NET<br/>EFFECTIVE<br/>INTEREST<br/>RATE</b> | <b>12/31/21<br/>OUTSTANDING<br/>DEBT (Projected)</b> | <b>2022 PRINCIPAL<br/>PAID</b> | <b>2022 NEW<br/>DEBT</b> | <b>12/31/22<br/>OUTSTANDING DEBT<br/>(Projected)</b> |
|---|-----------------------|--------------------------|--|--|--------------------------------|--------------------------|--|
| State of Wisconsin Trust Fund Loan Series 2010C | 11/22/10              | 03/15/2025               | 5.2500%  | 389,000  | 90,000                         | -                        | 299,000  |
| General Obligation Notes Series 2015A           | 11/08/15              | 04/01/2025               | 2.7000%  | 1,805,000  | 435,000                        | -                        | 1,370,000  |
| General Obligation Notes Series 2016A           | Nov 2016              | 04/01/2026               | 1.8100%  | 785,000  | 150,000                        | -                        | 635,000  |
| General Obligation Notes Series 2017A           | Nov 2017              | 04/01/2027               | 1.8474%  | 4,850,000  | 760,000                        | -                        | 4,090,000  |
| General Obligation Notes Series 2018A           | Nov 2018              | 04/01/2028               | 2.7893%  | 4,745,000  | 605,000                        | -                        | 4,140,000  |
| General Obligation Notes Series 2019A           | Nov 2019              | 04/01/2029               | 2.0674%  | 6,145,000  | 695,000                        | -                        | 5,450,000  |
| General Obligation Notes Series 2020A           | Nov 2020              | 04/01/2030               | 1.1510%  | 8,250,000  | 980,000                        | -                        | 7,270,000  |
| <b>NEW ISSUES - FALL 2021:</b>                  |                       |                          |  |  |                                |                          |  |
| General Obligation Notes Series 2021A           | Nov 2021              | 04/01/2031               | Unknown  | 4,000,000  | 4,000,000                      | -                        | -  |
| <b>NEW ISSUES - FALL 2022:</b>                  |                       |                          |  |  |                                |                          |  |
| General Obligation Notes Series 2022A           | Nov 2022              | 04/01/2032               | Unknown  | -  | -                              | 10,000,000               | 10,000,000   |
| <b>GRAND TOTALS</b>                             |                       |                          |  | <u>\$ 30,969,000</u>                                 | <u>\$ 7,715,000</u>            | <u>\$ 10,000,000</u>     | <u>\$ 33,254,000</u>                                 |

## Growth in Valuation Vs Growth in Debt Levy



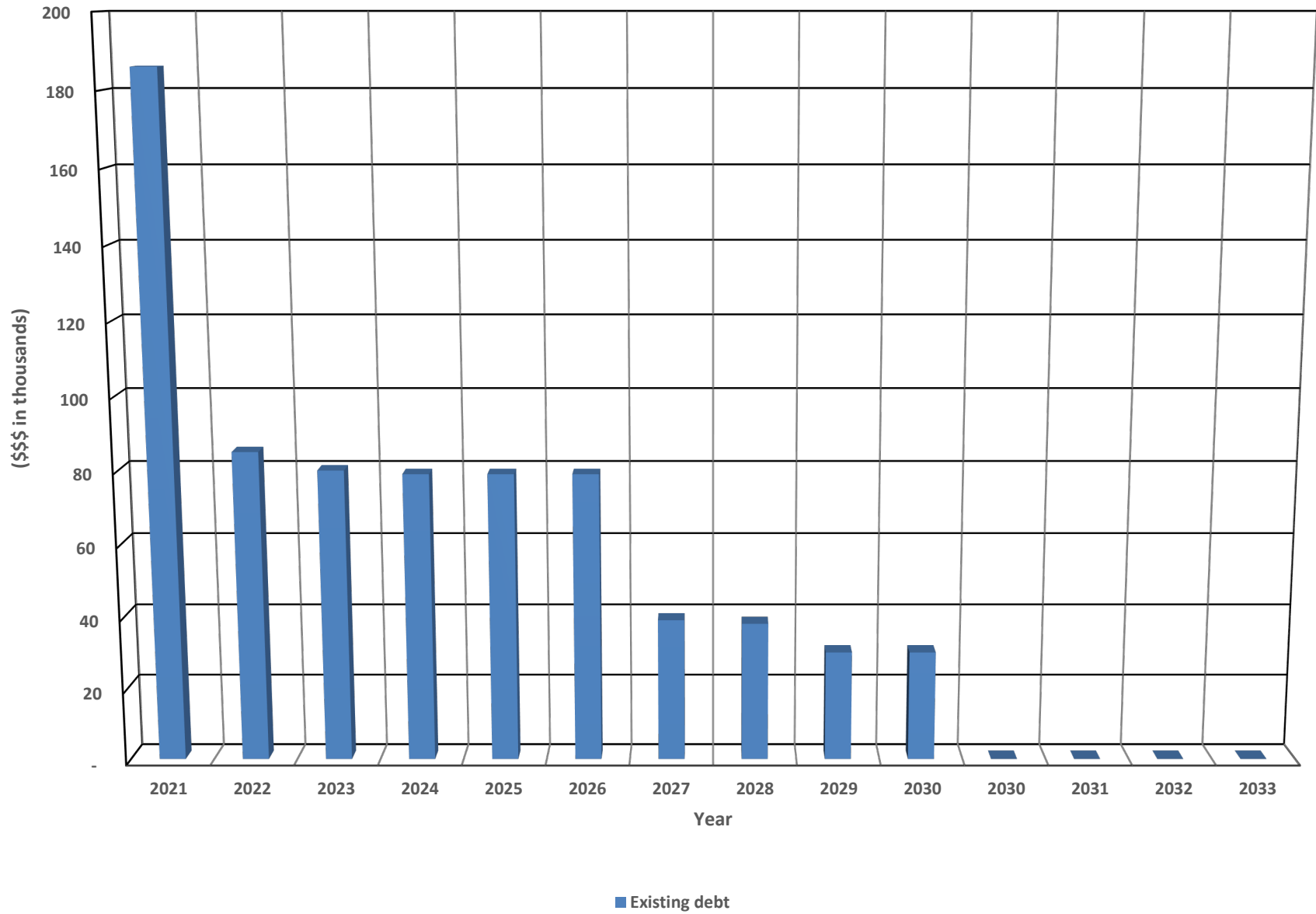
Note: This chart shows that debt service had dropped for several years. It started to rise again in 2016 due to larger projects requiring borrowing. Note that debt service is going up at about the same rate as valuation growth. This keeps the debt service rate relatively stable.

## Levy Supported Debt Current and Future Payments





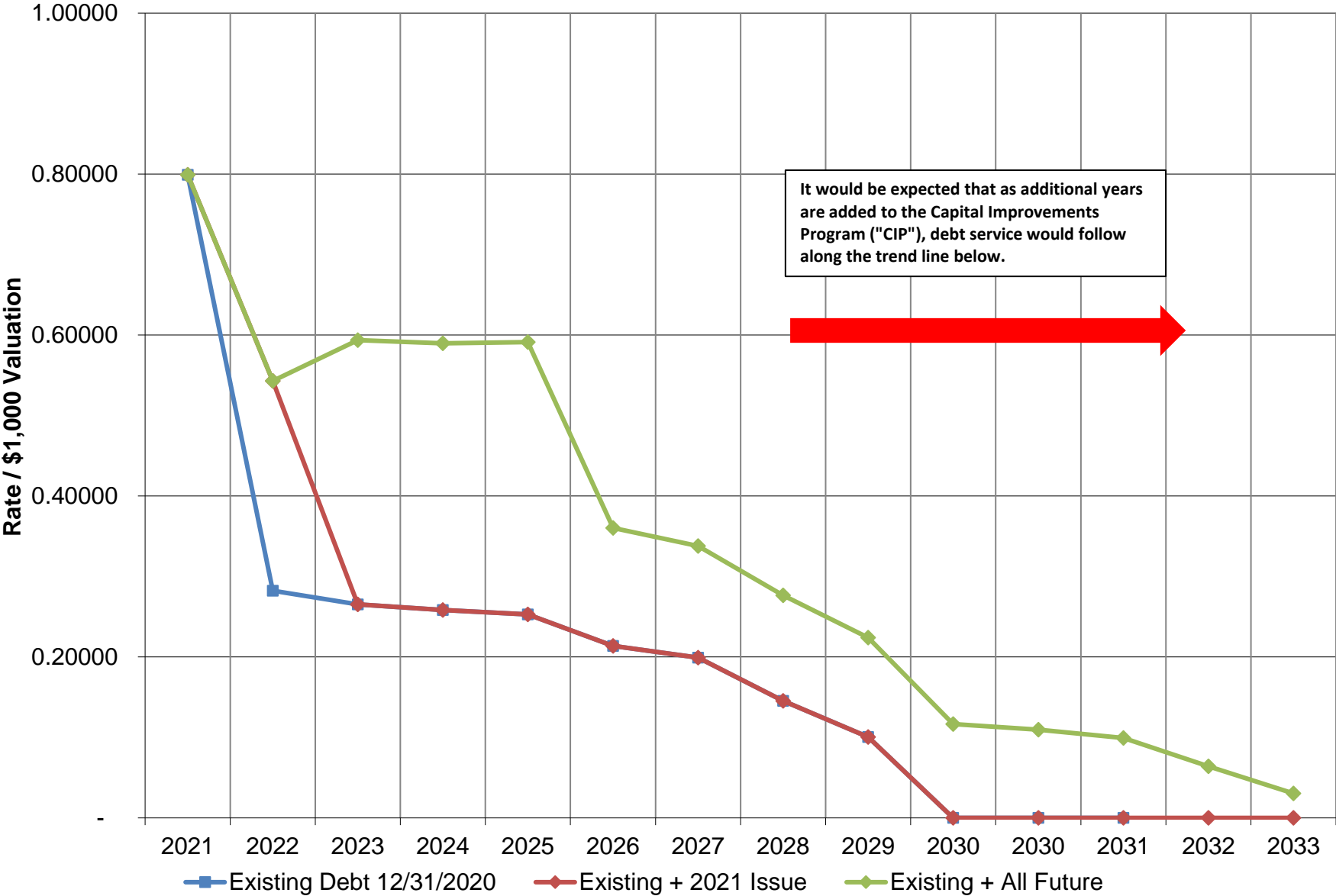
## Non-Levy Supported Debt Service



## Tax Rate Information - Historical



Debt Service Tax Rate - Current and Future Years



Note: Tax rate based on 2021 Equalized Valuations (TID-OUT) of \$15,080,798,100 with 2.50% annual growth thereafter.

## Levy Funded Debt

### Descriptions of Issues

| Issue  | Description  |
|--------|--|
| 2010 C | This was a State Trust Fund loan we took out and "passed through" to the Winnebago County Housing Authority for remodeling of some low income housing units. They will be reimbursing us each year the amount that is due on this loan.  |
| 2015 A | This bond issue will finance the following projects: road resurface and reconstruction, E911 hardware, and courthouse window replacement.  |
| 2016 A | This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, card access system, department relocation, Airport terminal building and Airport snow removal equipment.   |
| 2017 A | This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, mental health crisis service center, courthouse window replacement, UWFV boiler replacement, courthouse security system, sheriff CAD/ RMS system upgrade, department relocation, Airport taxiway resurface.                            |
| 2018 A | This bond issue will finance the following projects: road resurface and reconstruction, sheriff CAD/ RMS system upgrade, courthouse window replacement, courthouse elevator modernization, department relocation, roof replacement, obsolete building demolition, UWFV student development and food service facility, Airport taxiway extention. |
| 2019 A | This bond issue will finance the following projects: road resurface and reconstruction, parks dump truck, parks soccer complex lighting, courthouse window replacement, courthouse elevator modernization, mental health crisis center, roof replacement, obsolete building demolition, Airport taxiway extention.                               |
| 2020 A | This bond issue will finance the following projects: road resurface and reconstruction, parks front endloader, courthouse window replacement, courthouse elevator modernization, UWO-Fox Cities Child Care Center, UWO-Fox Cities South Parking Lot, Airport Terminal Replacement, and Airport Aviation Park Taxiway.                            |
| 2021 A | This bond issue will finance the following projects: Parks expo campus improvements phase 1, courthouse masonry , Sheriff evidence storage building, District Attorney's office remodel, Orrion King roof, Neenah Human Service building, Highway shop masonry, and microwave network upgrade.   |

## Principal Payment Schedule - Levy Funded Debt

(In Thousands)

| Year          | 2010 C     | 2015 A       | 2016 A     | 2017 A       | 2018 A       | 2019 A       | 2020 A       | 2021 A       | Total         |
|---------------|------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|---------------|
| 2022          | 90         | 435          | 114        | 760          | 598          | 695          | 950          | 4,000        | 7,642         |
| 2023          | 95         | 445          | 118        | 775          | 617          | 710          | 824          | -            | 3,584         |
| 2024          | 99         | 455          | 118        | 795          | 642          | 730          | 834          | -            | 3,673         |
| 2025          | 105        | 470          | 122        | 815          | 671          | 755          | 853          | -            | 3,791         |
| 2026          | -          | -            | 126        | 840          | 696          | 780          | 873          | -            | 3,315         |
| 2027          | -          | -            | -          | 865          | 721          | 800          | 887          | -            | 3,273         |
| 2028          | -          | -            | -          |              | 741          | 825          | 907          | -            | 2,473         |
| 2029          | -          | -            | -          |              | -            | 850          | 926          | -            | 1,776         |
| 2030          | -          | -            | -          |              | -            | -            | 945          | -            | 945           |
| 2031          | -          | -            | -          |              | -            | -            | -            | -            | -             |
| <b>Totals</b> | <b>389</b> | <b>1,805</b> | <b>598</b> | <b>4,850</b> | <b>4,686</b> | <b>6,145</b> | <b>7,999</b> | <b>4,000</b> | <b>30,472</b> |

## Interest Payment Schedule - Levy Funded Debt

(In Thousands)

| Year          | 2010 C | 2015 A | 2016 A | 2017 A | 2018 A | 2019 A | 2020 A | 2021 A | Total |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|-------|
| 2022          | 21     | 32     | 14     | 98     | 154    | 170    | 150    | 27     | 666   |
| 2023          | 16     | 23     | 11     | 75     | 130    | 153    | 133    | -      | 541   |
| 2024          | 11     | 14     | 7      | 59     | 104    | 131    | 116    | -      | 442   |
| 2025          | 6      | 5      | 4      | 41     | 78     | 109    | 99     | -      | 342   |
| 2026          | -      | -      | 1      | 26     | 54     | 86     | 83     | -      | 250   |
| 2027          | -      | -      | -      | 9      | 33     | 62     | 64     | -      | 168   |
| 2028          | -      | -      | -      | -      | 11     | 38     | 46     | -      | 95    |
| 2029          | -      | -      | -      | -      | -      | 13     | 28     | -      | 41    |
| 2030          | -      | -      | -      | -      | -      | -      | 10     | -      | 10    |
| 2031          | -      | -      | -      | -      | -      | -      | -      | -      | -     |
| <b>Totals</b> | 54     | 74     | 37     | 308    | 564    | 762    | 729    | 27     | 2,555 |

## Total Payment Schedule - Levy Funded Debt

(In Thousands)

| Year          | 2010 C     | 2015 A       | 2016 A     | 2017 A       | 2018 A       | 2019 A       | 2020 A       | 2021 A       | Total         |
|---------------|------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|---------------|
| 2022          | 111        | 467          | 128        | 858          | 752          | 865          | 1,100        | 4,027        | 8,308         |
| 2023          | 111        | 468          | 129        | 850          | 747          | 863          | 957          | -            | 4,125         |
| 2024          | 110        | 469          | 125        | 854          | 746          | 861          | 950          | -            | 4,115         |
| 2025          | 111        | 475          | 126        | 856          | 749          | 864          | 952          | -            | 4,133         |
| 2026          | -          | -            | 127        | 866          | 750          | 866          | 956          | -            | 3,565         |
| 2027          | -          | -            | -          | 874          | 754          | 862          | 951          | -            | 3,441         |
| 2028          | -          | -            | -          | -            | 752          | 863          | 953          | -            | 2,568         |
| 2029          | -          | -            | -          | -            | -            | 863          | 954          | -            | 1,817         |
| 2030          | -          | -            | -          | -            | -            | -            | 955          | -            | 955           |
| 2031          | -          | -            | -          | -            | -            | -            | -            | -            | -             |
| <b>Totals</b> | <b>443</b> | <b>1,879</b> | <b>635</b> | <b>5,158</b> | <b>5,250</b> | <b>6,907</b> | <b>8,728</b> | <b>4,027</b> | <b>33,027</b> |

## Non Levy Funded Debt

### Descriptions of Issues

| Issue  | Description   |
|--------|---|
| 2016 A | This bond issue will finance the following projects: Highway roof replacement.      |
| 2018 A | This bond issue will finance the following projects: Highway material storage bins. |
| 2020 A | This bond issue will finance the following projects: Highway parking lot resurface. |



**Principal Payment Schedule - Non Levy Funded Debt**  
**(In Thousands)**

| <b>Year</b>   | <b>2011A</b> | <b>2016A</b> | <b>2018A</b> | <b>2020A</b> | <b>Total</b> |
|---------------|--------------|--------------|--------------|--------------|--------------|
| 2022          | -            | 36           | 7            | 30           | 73           |
| 2023          | -            | 37           | 8            | 26           | 71           |
| 2024          | -            | 37           | 8            | 26           | 71           |
| 2025          | -            | 38           | 8            | 27           | 73           |
| 2026          | -            | 39           | 9            | 27           | 75           |
| 2027          | -            | -            | 9            | 28           | 37           |
| 2028          | -            | -            | 10           | 28           | 38           |
| 2029          | -            | -            | -            | 29           | 29           |
| 2030          | -            | -            | -            | 30           | 30           |
| <b>Totals</b> | -            | 187          | 59           | 251          | 497          |

**Interest Payment Schedule - Non Levy Funded Debt**  
**(In Thousands)**

| <b>Year</b>   | <b>2011A</b> | <b>2016A</b> | <b>2018A</b> | <b>2020A</b> | <b>Total</b> |
|---------------|--------------|--------------|--------------|--------------|--------------|
| 2022          | -            | 4            | 2            | 5            | 11           |
| 2023          | -            | 3            | 2            | 4            | 9            |
| 2024          | -            | 3            | 1            | 4            | 8            |
| 2025          | -            | 2            | 1            | 3            | 6            |
| 2026          | -            | -            | 1            | 3            | 4            |
| 2027          | -            | -            | -            | 2            | 2            |
| 2028          | -            | -            | -            | 1            | 1            |
| 2029          | -            | -            | -            | 1            | 1            |
| 2030          | -            | -            | -            | -            | -            |
| <b>Totals</b> | -            | 12           | 7            | 23           | 42           |

**Total Payment Schedule - Non Levy Funded Debt**  
**(In Thousands)**

| <b>Year</b>   | <b>2011A</b> | <b>2016A</b> | <b>2018A</b> | <b>2020A</b> | <b>Total</b> |
|---------------|--------------|--------------|--------------|--------------|--------------|
| 2022          | -            | 40           | 9            | 35           | 84           |
| 2023          | -            | 40           | 10           | 30           | 80           |
| 2024          | -            | 40           | 9            | 30           | 79           |
| 2025          | -            | 40           | 9            | 30           | 79           |
| 2026          | -            | 39           | 10           | 30           | 79           |
| 2027          | -            | -            | 9            | 30           | 39           |
| 2028          | -            | -            | 10           | 29           | 39           |
| 2029          | -            | -            | 10           | 29           | 39           |
| 2030          | -            | -            | -            | 30           | 30           |
| <b>Totals</b> | -            | 199          | 76           | 273          | 548          |

## Principal Payment Schedule - All Debt

(In Thousands)

| Year                                 | 2010 C     | 2015 A       | 2016 A     | 2017 A       | 2018 A       | 2019 A       | 2020 A       | 2021 A       | Total         |
|--------------------------------------|------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|---------------|
| 2022                                 | 90         | 435          | 150        | 760          | 605          | 695          | 980          | 4,000        | 7,715         |
| 2023                                 | 95         | 445          | 155        | 775          | 625          | 710          | 850          | -            | 3,655         |
| 2024                                 | 99         | 455          | 155        | 795          | 650          | 730          | 860          | -            | 3,744         |
| 2025                                 | 105        | 470          | 160        | 815          | 679          | 755          | 880          | -            | 3,864         |
| 2026                                 | -          | -            | 165        | 840          | 705          | 780          | 900          | -            | 3,390         |
| 2027                                 | -          | -            | -          | 865          | 730          | 800          | 915          | -            | 3,310         |
| 2028                                 | -          | -            | -          | -            | 751          | 825          | 935          | -            | 2,511         |
| 2029                                 | -          | -            | -          | -            | -            | 850          | 955          | -            | 1,805         |
| 2030                                 | -          | -            | -          | -            | -            | -            | 975          | -            | 975           |
| 2031                                 | -          | -            | -          | -            | -            | -            | -            | -            | -             |
| <b>Totals</b>                        | <b>389</b> | <b>1,805</b> | <b>785</b> | <b>4,850</b> | <b>4,745</b> | <b>6,145</b> | <b>8,250</b> | <b>4,000</b> | <b>30,969</b> |
| Less: 2021 principal retirement      |            |              |            |              |              |              |              |              | (7,715)       |
| Add: 2022 new issue                  |            |              |            |              |              |              |              |              | 10,000        |
| Net outstanding projected 12/31/2022 |            |              |            |              |              |              |              |              | 33,254        |

### Interest Payment Schedule - All Debt

(In Thousands)

| Year          | 2010 C | 2015 A | 2016 A | 2017 A | 2018 A | 2019A | 2020A | 2021A | Total |
|---------------|--------|--------|--------|--------|--------|-------|-------|-------|-------|
| 2022          | 21     | 32     | 18     | 98     | 156    | 170   | 155   | 27    | 677   |
| 2023          | 16     | 23     | 14     | 75     | 132    | 153   | 137   | -     | 550   |
| 2024          | 11     | 14     | 10     | 59     | 105    | 131   | 120   | -     | 450   |
| 2025          | 6      | 5      | 6      | 41     | 79     | 109   | 102   | -     | 348   |
| 2026          | -      | -      | 1      | 26     | 55     | 86    | 86    | -     | 254   |
| 2027          | -      | -      | -      | 9      | 33     | 62    | 66    | -     | 170   |
| 2028          | -      | -      | -      | -      | 11     | 38    | 47    | -     | 96    |
| 2029          | -      | -      | -      | -      | -      | 13    | 29    | -     | 42    |
| 2030          | -      | -      | -      | -      | -      | -     | 10    | -     | 10    |
| 2031          | -      | -      | -      | -      | -      | -     | -     | -     | -     |
| <b>Totals</b> | 54     | 74     | 49     | 308    | 571    | 762   | 752   | 27    | 2,597 |

### Total Payment Schedule - All Debt

(In Thousands)

| Year          | 2010 C | 2015 A | 2016 A | 2017 A | 2018 A | 2019 A | 2020 A | 2021 A | Total  |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2022          | 111    | 467    | 168    | 858    | 761    | 865    | 1,135  | 4,027  | 8,392  |
| 2023          | 111    | 468    | 169    | 850    | 757    | 863    | 987    | -      | 4,205  |
| 2024          | 110    | 469    | 165    | 854    | 755    | 861    | 980    | -      | 4,194  |
| 2025          | 111    | 475    | 166    | 856    | 758    | 864    | 982    | -      | 4,212  |
| 2026          | -      | -      | 166    | 866    | 760    | 866    | 986    | -      | 3,644  |
| 2027          | -      | -      | -      | 874    | 763    | 862    | 981    | -      | 3,480  |
| 2028          | -      | -      | -      | -      | 762    | 863    | 982    | -      | 2,607  |
| 2029          | -      | -      | -      | -      | -      | 863    | 984    | -      | 1,847  |
| 2029          | -      | -      | -      | -      | -      | -      | 985    | -      | 985    |
| 2030          | -      | -      | -      | -      | -      | -      | -      | -      | -      |
| <b>Totals</b> | 443    | 1,879  | 834    | 5,158  | 5,316  | 6,907  | 9,002  | 4,027  | 33,566 |

**WINNEBAGO COUNTY, WISCONSIN  
INDEBTEDNESS LIMITATIONS (Dollars in thousands)  
DECEMBER 31, 2022 (Projected)**

**LEGAL DEBT LIMIT**

Chapter 67, section .03 of Wisconsin Statutes reads: The aggregate amount of indebtedness, including existing indebtedness of any municipality shall not exceed 5% of the value of the taxable property located therein as equalized for State purposes.

2021

|  |                      |
|--|----------------------|
| Equalized Value (includes TIF Districts)             | \$ <u>15,795,068</u> |
| Debt Limit at 5%                                     | 789,753              |
| Debt outstanding as of December 31, 2022 (projected) | 33,254               |
| Percent of debt limit used                           | <u>4.21%</u>         |
| Remaining Debt Margin                                | \$ <u>756,499</u>    |

**INFORMATION ON COUNTY TAX RATE AND DEBT SERVICE RATE:**

| BUDGET<br>YEAR | EQUALIZED<br>VALUE (000)<br>(TID OUT) | <u>TAX LEVY (in thousands)</u> |                 | <u>TAX RATE</u> |                 |
|----------------|---------------------------------------|--------------------------------|-----------------|-----------------|-----------------|
|                |                                       | TOTAL                          | DEBT<br>SERVICE | TOTAL           | DEBT<br>SERVICE |
| 2012           | 11,452,052                            | 67,745                         | 11,596          | 5.92            | 1.01            |
| 2013           | 11,167,428                            | 67,288                         | 11,204          | 6.03            | 1.00            |
| 2014           | 11,252,938                            | 64,786                         | 6,801           | 5.76            | 0.60            |
| 2015           | 11,396,366                            | 65,494                         | 6,546           | 5.75            | 0.57            |
| 2016           | 11,583,546                            | 65,063                         | 7,904           | 5.62            | 0.68            |
| 2017           | 11,798,032                            | 65,907                         | 8,026           | 5.59            | 0.68            |
| 2018           | 12,315,791                            | 67,286                         | 8,558           | 5.46            | 0.69            |
| 2019           | 12,969,909                            | 68,170                         | 8,676           | 5.26            | 0.67            |
| 2020           | 13,655,748                            | 69,225                         | 8,896           | 5.07            | 0.65            |
| 2021           | 14,197,530                            | 70,213                         | 8,864           | 4.95            | 0.62            |
| 2022           | 15,088,655                            | 69,529                         | 8,197           | 4.61            | 0.54            |

# **CAPITAL PROJECT FUNDS**

## **2022 BUDGET NARRATIVE**

### **HIGHLIGHTS**

Capital project funds are used to account for financial resources to be used for the acquisition, construction or improvements of major capital facilities which are financed primarily through general obligation debt. There is no tax levy being requested to fund any capital project costs this year other than debt service.

Generally, if there is any levy funding requested for capital projects, it would be included here. That could include small startup project costs or costs to fund furniture or other things the County would not desire to bond for. There is no funding being requested for any of these types of costs in this 2022 budget



**WINNEBAGO COUNTY**  
**2022 BUDGET**  
**CAPITAL PROJECTS**  
*(See Note 1 Below)*

| Project  | Project<br>Balance<br>12/31/20 | External<br>Funding 2021 | Bonding 2021     | Fund Balance<br>Applied 2021<br>(Note 3) | Projected<br>Spending<br>2021 | External<br>funding 2022<br>(Projected) | Bonding 2022<br>(Projected)<br>Note 2 | Projected<br>Spending<br>2022 | Projected<br>Fund Balance<br>12/31/22 |
|--|--------------------------------|--------------------------|------------------|--|-------------------------------|---|---------------------------------------|-------------------------------|---------------------------------------|
| <b>GOVERNMENTAL FUNDS:</b>   |                                |                          |                  |  |                               |   |                                       |                               |                                       |
| <b>Existing Approved Projects:</b>   |                                |                          |                  |  |                               |   |                                       |                               |                                       |
| Road and bridge projects - Highway   | 534,244                        | -                        | -                | -  | (534,244)                     | -                                       | -                                     | -                             | -                                     |
| Courthouse window replacement - Facilities   | 2,489                          | -                        | -                | -  | (2,489)                       | -                                       | -                                     | -                             | -                                     |
| Courthouse elevator modernization - Facilities   | 580,450                        | -                        | -                | -  | (580,450)                     | -                                       | -                                     | -                             | -                                     |
| Orrin King masonry work - Facilities   | 40,250                         | -                        | -                | -  | (40,250)                      | -                                       | -                                     | -                             | -                                     |
| Obsolete building demolition   | 170,185                        | -                        | -                | -  | (170,185)                     | -                                       | -                                     | -                             | -                                     |
| UWO- Fox Cities campus child care center - Facilities                                  | 267,300                        | -                        | -                | -  | (267,300)                     | -                                       | -                                     | -                             | -                                     |
| CAD / RMS Sheriff's office systems   | 117,400                        | -                        | -                | -  | (117,400)                     | -                                       | -                                     | -                             | -                                     |
| <b>New projects approved during 2021:</b>  |                                |                          |                  |  |                               |   |                                       |                               |                                       |
| Road and bridge projects - Highway   | -                              | 2,031,720                | -                | 4,577,280                                | (4,956,750)                   | -                                       | -                                     | (1,652,250)                   | -                                     |
| Sheriff evidence storage building  | -                              | -                        | 305,500          | -  | (305,500)                     | -                                       | -                                     | -                             | -                                     |
| Courthouse masonry   | -                              | -                        | 875,000          | -  | (875,000)                     | -                                       | -                                     | -                             | -                                     |
| District Attorney's office remodel   | -                              | -                        | 190,000          | -  | (190,000)                     | -                                       | -                                     | -                             | -                                     |
| Orrin King roof  | -                              | -                        | 227,000          | -  | (227,000)                     | -                                       | -                                     | -                             | -                                     |
| Neenah Department Human Services building roof replacement                             | -                              | -                        | 276,000          | -  | -                             | -                                       | -                                     | (276,000)                     | -                                     |
| Highway shop masonry   | -                              | 12,000                   | 120,100          | -  | -                             | -                                       | 29,900                                | (162,000)                     | -                                     |
| Expo campus improvements phase I   | -                              | -                        | 1,636,200        | -  | (818,100)                     | -                                       | -                                     | (818,100)                     | -                                     |
| Microwave network upgrade - Sheriff's Office   | -                              | -                        | 360,200          | -  | (360,200)                     | -                                       | -                                     | -                             | -                                     |
| Next Generation 911 - Sheriff's Office   | -                              | 219,819                  | -                | -  | (219,819)                     | -                                       | -                                     | -                             | -                                     |
| <b>New projects to be proposed for 2022:</b>   |                                |                          |                  |  |                               |   |                                       |                               |                                       |
| Road and bridge projects   | -                              | -                        | -                | 2,585,500                                | -                             | -                                       | 3,188,500                             | (4,330,500)                   | 1,443,500                             |
| Courthouse boiler replacement - Facilities   | -                              | -                        | -                | -  | -                             | -                                       | 300,000                               | (300,000)                     | -                                     |
| Exposition center emergency generator installation                                     | -                              | -                        | -                | -  | -                             | -                                       | 800,000                               | (800,000)                     | -                                     |
| Orin King building window replacement - Facilities                                     | -                              | -                        | -                | -  | -                             | -                                       | 34,580                                | (34,580)                      | -                                     |
| Courthouse roof fall protection - Facilities   | -                              | -                        | -                | -  | -                             | -                                       | 125,000                               | (125,000)                     | -                                     |
| Courthouse fourth floor ceiling repair - Facilities                                    | -                              | -                        | -                | -  | -                             | -                                       | 155,000                               | (155,000)                     | -                                     |
| Redunant fiber loop - Information Systems  | -                              | -                        | -                | -  | -                             | -                                       | 100,000                               | (100,000)                     | -                                     |
| Jail intercom system repolacement - Sheriff's Office                                   | -                              | -                        | -                | -  | -                             | -                                       | 130,000                               | (130,000)                     | -                                     |
| Expo west campus drainage and parking lot infrastructure improvements phase II - Parks | -                              | -                        | -                | -  | -                             | -                                       | 3,414,260                             | (2,560,695)                   | 853,565                               |
| UWO - Fox Cities campus nature center updates - Facilities                             | -                              | -                        | -                | -  | -                             | 50,000                                  | 50,000                                | (100,000)                     | -                                     |
| UWO - Fox Cities campus fume hood replacement in science rooms - Facilities            | -                              | -                        | -                | -  | -                             | 116,200                                 | 116,200                               | (232,400)                     | -                                     |
| UWO - Fox Cities campus student development and food service center - Facilities       | -                              | -                        | -                | -  | -                             | 1,104,500                               | 1,104,500                             | (2,209,000)                   | -                                     |
| <b>Governmental Fund Totals</b>  | <b>1,712,318</b>               | <b>2,263,539</b>         | <b>3,990,000</b> | <b>7,162,780</b>                         | <b>(9,664,687)</b>            | <b>1,270,700</b>                        | <b>9,547,940</b>                      | <b>(13,985,525)</b>           | <b>2,297,065</b>                      |

**WINNEBAGO COUNTY**  
**2022 BUDGET**  
**CAPITAL PROJECTS**  
*(See Note 1 Below)*

| Project   | Project<br>Balance<br>12/31/20 | External<br>Funding 2021 | Bonding 2021        | Fund Balance<br>Applied 2021<br>(Note 3) | Projected<br>Spending<br>2021 | External<br>funding 2022<br>(Projected) | Bonding 2022<br>(Projected)<br>Note 2 | Projected<br>Spending<br>2022 | Projected<br>Fund Balance<br>12/31/22 |
|---|--------------------------------|--------------------------|---------------------|--|-------------------------------|---|---------------------------------------|-------------------------------|---------------------------------------|
| <b>PROPRIETARY FUNDS:</b>                                     |                                |                          |                     |  |                               |   |                                       |                               |                                       |
| Taxiway B reconstruction phase I - Airport                    | 212,289                        | 6,175,000                | -                   | -  | (6,387,289)                   | -                                       | -                                     | -                             | -                                     |
| Terminal replacement - Airport                                | 3,439,891                      | 2,050,000                | -                   | -  | (5,489,891)                   | -                                       | -                                     | -                             | -                                     |
| Taxiway B reconstruction phase II - Airport                   | 204,059                        | 2,540,634                | -                   | -  | (2,744,693)                   | -                                       | -                                     | -                             | -                                     |
| Taxiway A reconstruction - Airport                            | 113,923                        | 9,990,000                | -                   | -  | (10,103,923)                  | -                                       | -                                     | -                             | -                                     |
| Aviation Park Taxiway - Airport                               | 32,854                         | -                        | -                   | -  | (32,854)                      | -                                       | -                                     | -                             | -                                     |
| Highway Parking Lot - Phase I                                 | 17,590                         | -                        | -                   | -  | (17,590)                      | -                                       | -                                     | -                             | -                                     |
| ARFF Rapid Intervention Vehicle - Airport                     | -                              | -                        | -                   | -  | -                             | -                                       | 250,000                               | (250,000)                     | -                                     |
| Terminal Area Redevelopment Transient Hagar Facility- Airport | -                              | -                        | -                   | -  | -                             | 40,000                                  | 160,000                               | (200,000)                     | -                                     |
| Park View Health Center Ancillary Building                    | -                              | -                        | -                   | 758,000                                  | (758,000)                     | -                                       | -                                     | -                             | -                                     |
| <b>Proprietary Fund Totals</b>                                | <b>4,020,606</b>               | <b>20,755,634</b>        | <b>-</b>            | <b>758,000</b>                           | <b>(25,534,240)</b>           | <b>40,000</b>                           | <b>410,000</b>                        | <b>(450,000)</b>              | <b>-</b>                              |
| <b>Debt Issue Costs - Projected</b>                           |                                |                          |                     |  |                               |   |                                       |                               |                                       |
|   |                                |                          | <b>10,000</b>       |  |                               |   | <b>42,060</b>                         |                               |                                       |
| <b>Totals</b>   | <b>\$ 5,732,924</b>            | <b>\$ 23,019,173</b>     | <b>\$ 4,000,000</b> | <b>\$ 7,920,780</b>                      | <b>\$(35,198,927)</b>         | <b>\$ 1,310,700</b>                     | <b>\$ 10,000,000</b>                  | <b>\$ (14,435,525)</b>        | <b>\$ 2,297,065</b>                   |
| <i>Less funds available in the capital project fund</i>       |                                |                          |                     |  |                               |   |                                       |                               |                                       |
| <b>Net Borrowing for 2021</b>                                 |                                |                          |                     | <b>\$ 4,000,000</b>                      |                               |   |                                       |                               |                                       |

**Note 1:**

The approval of the County's Annual budget is not an approval of any capital project or borrowing shown above. All Capital projects and borrowings are approved by separate resolution of the County Board apart from the annual budget process.

**Note 2:**

The projects listed for 2022 are projects contemplated for that year. As is the case in the past, many of them will not likely move forward until a later year.

**Note 3:**

This is the amount of funding from the undesignated general fund balance for the governmental funds. The proprietary funds use their own fund balance.

**WINNEBAGO COUNTY, WISCONSIN**  
**DEMOGRAPHIC AND ECONOMIC STATISTICS**

Last Ten Fiscal Years

| <u>Fiscal<br/>Year</u> | <u>Population (1)</u> | <u>Per Capita<br/>Income (2)</u> | <u>Median<br/>Age (3)</u> | <u>Public School<br/>Enrollment (4)</u> | <u>Unemployment<br/>Rate (5)</u> |
|------------------------|-----------------------|----------------------------------|---------------------------|---|----------------------------------|
| 2011                   | 167,245               | 38,444                           | 37.7yrs.                  | 23,014                                  | 6.6%                             |
| 2012                   | 167,782               | 39,485                           | 38.0yrs.                  | 22,764                                  | 6.4%                             |
| 2013                   | 167,862               | 40,569                           | 37.6yrs.                  | 22,419                                  | 5.1%                             |
| 2014                   | 168,216               | 40,498                           | 38.0yrs.                  | 21,658                                  | 5.3%                             |
| 2015                   | 168,526               | 42,399                           | 37.7yrs.                  | 21,938                                  | 4.3%                             |
| 2016                   | 169,032               | 43,641                           | 37.9yrs.                  | 21,923                                  | 3.7%                             |
| 2017                   | 169,053               | 45,852                           | 38.0yrs.                  | 21,966                                  | 3.0%                             |
| 2018                   | 170,025               | 48,101                           | 38.8yrs.                  | 22,104                                  | 2.7%                             |
| 2019                   | 170,580               | 49,276                           | 37.9yrs.                  | 22,261                                  | 3.0%                             |
| 2020                   | 169,861               | (6)                              | (6)                       | 21,361                                  | 5.4%                             |

(1) Source: State of Wisconsin, Department of Administration - Bureau of Program Management, Demographic Services Center.

(2) Source: Wisconsin Department of Workforce Development.

(3) Source: Wisconsin Department of Workforce Development.

(4) Source: Local School Districts.

(5) Source: Wisconsin Department of Workforce Development, U.S. Bureau of Labor Statistics

(6) Per capita income, median age, and unemployment rate statistics are not yet available from the U.S. Department of Commerce and the State of Wisconsin, Department of Development.

# SOLID WASTE

Solid Waste Fund: 520  
2022 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.  
LOCATION: Winnebago County Solid Waste Department  
100 W. County Road Y  
Oshkosh, WI 54901

Telephone: 920-232-1800

## MISSION STATEMENT:

Provide competitive, cost-efficient Solid Waste Management services for solid waste and recyclable materials from our Municipal partnerships and other Winnebago County customers. The Solid Waste Management Board owns and operates the Winnebago County Solid Waste/Recycling Transfer Facility, Sunnyview Landfill Co-Disposal and Sludge Sites (closed), Snell Road Landfill (closed), Household Hazardous Waste (HHW) Facility and Landfill Gas Collection/Utilization Facilities. The Solid Waste Management Board also co-owns/operates the Tri-County Recycling Facility along with partner Counties, Outagamie and Brown.

## PROGRAM DESCRIPTIONS:

**SOLID WASTE TRANSFER AND DISPOSAL** – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), the Sunnyview Landfill reached capacity and solid waste disposal operations ended in July 2012. Winnebago County continues operation of a solid waste transfer facility and currently hauls material to the Outagamie County Landfill for disposal. In 2022, Winnebago County will begin hauling solid waste to both the Outagamie County and Brown County Landfills for disposal. Winnebago County also continues operation of a convenient material drop-off area at the Sunnyview Landfill (closed) for our residential customers.

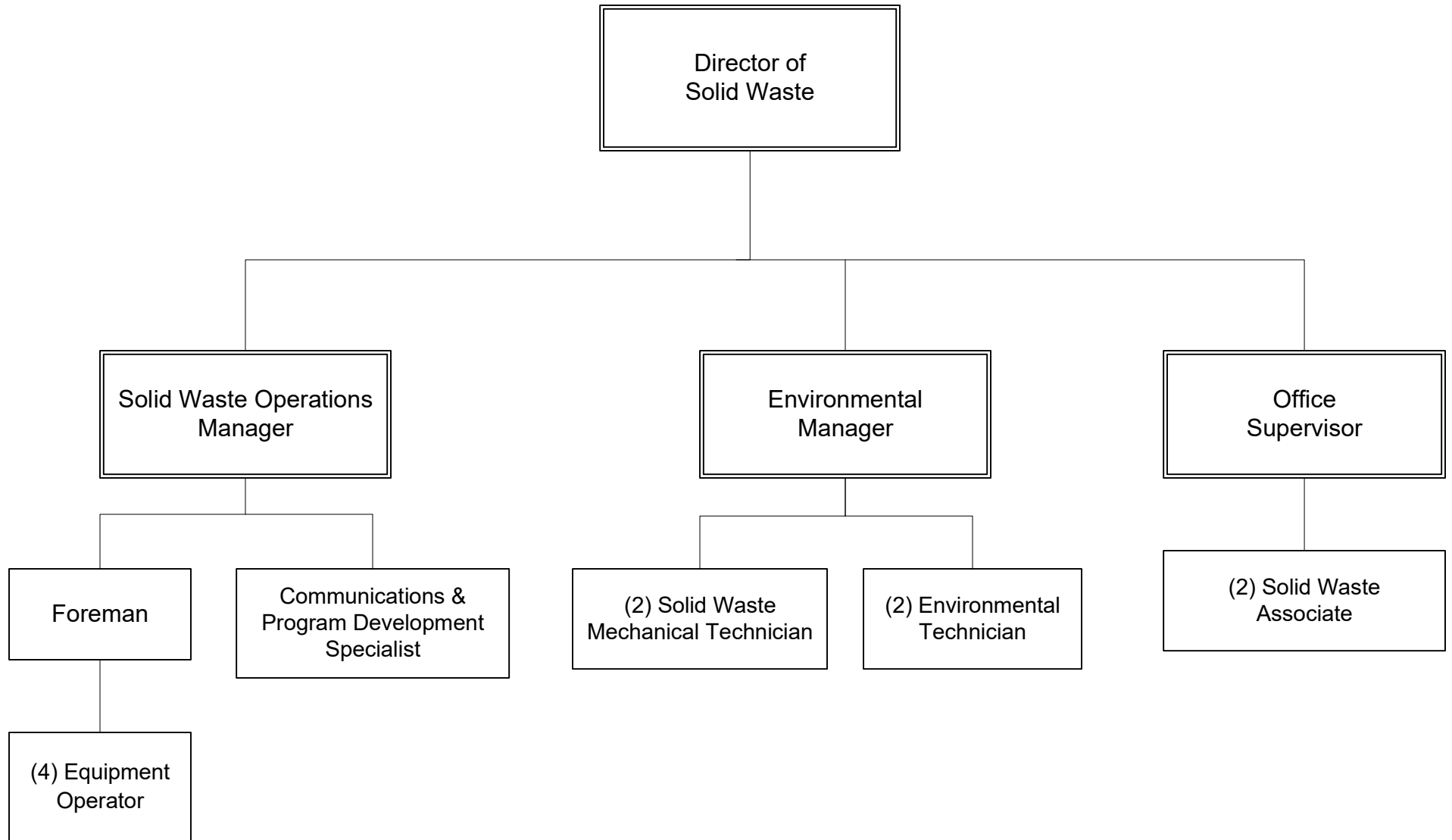
**RECYCLING TRANSFER AND PROCESSING** – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), Winnebago County continues operation of a recycling transfer facility (single stream recyclables) and hauls material to the Tri-County Recycling Facility (Outagamie County) for processing.

**HHW FACILITY AND DIVERSION PROGRAMS** – Operates a seasonal household hazardous waste facility providing safe/environmentally responsible disposal of various chemicals/pesticides from Winnebago County residents. Also, continues operation of various programs for recycling of various universal wastes such as: televisions/electronics/lamps, freon/non-freon containing appliances, scrap metal, tires, batteries and brush/yard waste/organics.

**LANDFILL GAS COLLECTION AND UTILIZATION** – Landfill gas from the Sunnyview Landfill Co-Disposal Site (closed) is collected for beneficial utilization. Landfill gas is converted to electrical energy in four (4) engine/generators and the electric power and environmental credits are sold to a local utility. Landfill gas is also directly utilized for heating in one (1) boiler at the Winnebago County Highway Department. Waste heat from one (1) engine/generator can also be utilized for heating at the Winnebago County Sheriff's Office/Law Enforcement Center. Landfill gas from the Snell Road Landfill (closed) is collected and combusted in a candlestick flare.

**CLOSED LANDFILL ENVIRONMENTAL MONITORING/MAINTENANCE** – Performs the required long-term care environmental monitoring and maintenance activities at the closed Snell Road Landfill and the closed Sunnyview Landfill Co-Disposal and Sludge Sites to maintain WDNR compliance.

# SOLID WASTE



# **SOLID WASTE**

## **Solid Waste Fund: 520 2022 BUDGET NARRATIVE**

**DEPARTMENT HEAD:** John M. Rabe, P.E.  
**LOCATION:** Winnebago County Solid Waste Department  
100 W. County Road Y  
Oshkosh, WI 54901

**Telephone:** 920-232-1800

### **2021 ACCOMPLISHMENTS:**

1. Completed department Table of Organization changes to better align staffing/duties for improved efficiency of services provided to our users.
2. Continued Tri-County Regional Program partnership (Brown, Outagamie and Winnebago Counties) which allows us to keep solid waste disposal (tipping) fees low for all our users.
3. Operated a solid waste transfer facility accepting waste materials from local customers and loading/hauling to the Outagamie County Landfill for disposal.
4. Completed partial concrete tipping floor replacement and push wall extension capital project on the solid waste portion of the transfer facility.
5. Operated a single stream recycling transfer facility accepting recyclable materials from local customers and loading/hauling to the Tri-County Recycling Facility (Outagamie County) for processing.
6. Assisted Tri-County Recycling Facility (Outagamie County) with operations, outreach, education and special projects as needed.
7. Performed Wisconsin Department of Natural Resources (WDNR) required closed landfill long-term care environmental monitoring and maintenance activities at the Snell Road Landfill and Sunnyview Landfill Co-Disposal and Sludge Sites.
8. Efficiently processed Signing Municipality single stream recycling materials and successfully marketed recycled material feedstocks through domestic sales, which allowed Signing Municipalities to comply with Wisconsin's recycling law and earn revenues to offset recycling program costs.
9. Operated landfill gas collection and utilization systems at the Sunnyview and Snell Road Landfills. Landfill gas collected from the Sunnyview Landfill is burned in four (4) engine/generators to generate electricity which is sold to a local utility, directly used in one (1) boiler at the Highway Department to offset heating costs, and any excess landfill gas is burned in a candlestick flare. Waste heat from one (1) engine/generator can be used for heating at the Sheriff's Office/Law Enforcement Center to reduce utility costs. Landfill gas collected from the Snell Road Landfill is burned in a candlestick flare.
10. Performed landfill gas pipeline compliance activities in accordance with current Public Service Commission (PSC) operation and safety requirements.
11. Operated a seasonal household hazardous waste collection facility (staffed by Veolia Environmental Services personnel) to provide environmentally safe disposal options for Winnebago County residents.
12. Operated electronic waste, household rechargeable battery and lamp recycling programs for Winnebago County residents.
13. Continued free deer carcass disposal program (noted on WDNR website) to minimize the spread of chronic wasting disease (CWD) in Wisconsin.
14. Continued partnership with UW-Oshkosh for beneficial reuse of yard waste/organics as a feedstock for their Anaerobic Digester.
15. Continued management of the Solid Waste Department Website and Facebook page.

16. Continued the coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill, including installation of benches, bird/waterfowl houses and educational signage made by Eagle Scout and Girl Scout.
17. Completed Sunnyview Landfill Park Master Plan Evaluation/Report to determine design features and location options for potential future development of a public park on perimeter areas of the closed Sunnyview Landfill.
18. Completed the Snell Road Landfill Maintenance Project to improve landfill gas collection system efficiency and maintain closed site long-term care regulatory compliance.
19. Completed the Sunnyview Landfill Co-Disposal Site Landfill Gas System evaluation to improve collection system efficiency/performance, maximize electric power generation and maintain regulatory compliance.
20. Completed stormwater assessment/credit evaluation for the Sunnyview Landfill. Snell Road Landfill and Transfer Station properties to accurately define stormwater conditions at each site and minimize City of Oshkosh Stormwater Utility charges.
21. Continued additional Snell Road Landfill groundwater investigation work tasks to comply with WDNR Plan Modification requirements.

#### **2022 GOALS & OBJECTIVES:**

1. Continue operation of the solid waste transfer facility, single stream recycling transfer facility, residential drop-off areas at the landfill, household hazardous waste facility and various other recycling/diversion programs.
2. Continue collaboration with Tri-County Regional Program staff to assist in developing long-term operational plans, financial planning estimates and capital projects for the efficient operation of solid waste and recycling programs.
3. Continue operation of landfill gas collection/utilization systems to generate revenues (to offset expenses) while maintaining WDNR air permit compliance.
4. Complete landfill gas-to-energy power purchase agreement extension negotiations with the local utility, including evaluation of other options for the beneficial use of landfill gas.
5. Continue landfill gas pipeline compliance activities in accordance with current PSC operation and safety requirements.
6. Continue performance of closed landfill long-term care environmental monitoring and maintenance activities.
7. Continue evaluation of yard waste/organics recycling programs and determine the most cost-efficient option for possible implementation.
8. Continue coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill.
9. Continue to work with Brown and Outagamie County Recycling Staff to develop a regional recycling and sustainability public outreach and education program.
10. Continue Snell Road Landfill groundwater investigation tasks and install alternative remedy to current, ineffective horizontal well groundwater extraction system.
11. Complete groundwater monitoring network reduction project at the Sunnyview Landfill (Co-Disposal and Sludge Sites) to eliminate redundant groundwater monitoring wells, reduce monitoring expenses and continue to maintain WDNR compliance.
12. Complete Snell Road Landfill lift station rehabilitation project to maintain operational/structural integrity and continue to maintain WDNR compliance.
13. Complete Snell Road Landfill equipment storage building construction project.
14. Complete security camera system additions at the Solid Waste Department Administration office and Transfer Facility.
15. Complete procurement of two, 40 cubic yard containers for use at the Sunnyview Landfill drop-off area (replace aging 30 cubic yard containers).
16. Continue to pursue the re-acquisition of the former Huber Facility property rights from Facilities & Property Management, for possible future public park entrance development and to facilitate installation of City of Oshkosh Welcome signage.



# SOLID WASTE

## 2022 BUDGET NARRATIVE HIGHLIGHTS

### DEPARTMENT STAFFING:

|                  | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|------------------|------|------|------|------|------|------|------|------|------|------|
| <b>Full Time</b> | 16   | 14   | 14   | 14   | 16   | 16   | 16   | 16   | 16   | 16   |
| <b>Part Time</b> | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    | 0    |
| <b>Total</b>     | 16   | 14   | 14   | 14   | 16   | 16   | 16   | 16   | 16   | 16   |

The changes in the 2022 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2021 budget process, one (1) full time Administrative Associate-Solid Waste was removed and replaced with one (1) full-time Office Supervisor and one (1) full-time Recycling Program Manager was removed and replaced with one (1) full-time Communications & Program Development Specialist.

**DEPARTMENT SUMMARY:** The Solid Waste Department operates as a proprietary-type activity (enterprise fund) and as such, does not have a direct effect on the tax levy. The department charges user (tipping) fees, which supports all operations. The 2022 net surplus is budgeted at \$16,097 with a \$2.00/ton increase to the solid waste tipping fee and a \$10.00/ton decrease to the recycling tipping fee.

### SIGNIFICANT CHANGES:

#### Revenues:

Power Sales – Decrease of \$130,000 due to a planned decline in landfill gas flows and engine/generator operation.

Landfill Fees – Decrease of \$454,000 due to alternate daily cover/beneficial use waste materials now being shared tonnage in the Tri-County Solid Waste Program and tracked separately under a new revenue account.

Other Fees – Decrease of \$50,000 due lower planned recycling material hauling charges that are reimbursed by the Tri-County Recycling Program.

Landfill Fees (Intergov) – Increase of \$613,000 due to alternate daily cover/beneficial use waste materials now being shared tonnage in the Tri-County Solid Waste Program and tracked separately in this revenue account.

Refunds Municipal (Intergov) – Decrease of \$140,000 due to planned recycling commodity surplus revenue reimbursements for our Signing Municipalities (RUGs).

Cost Share Municipalities – Increase of \$4,500 due to a planned increase in recycling compactor electrical/maintenance cost sharing by the Tri-County Recycling Program.

Landfill Fees Out of County – Increase of \$384,000 due to out of County waste materials now being shared tonnage in the Tri-County Solid Waste Program and tracked separately in this new revenue account.

Transfer Station Cost Credit – Increase of \$700,000 resulting from a new revenue account created to track reimbursement of solid waste transfer station operational costs by the Tri-County Solid Waste Program.

Hauling Cost Credit – Increase of \$760,000 resulting from a new revenue account created to track reimbursement of solid waste material hauling costs by the Tri-County Solid Waste Program.

Landfill Fees (Interfund) – Increase of \$5,000 due to an increase in tonnages/tipping fees from other County departments.

Interest Investments – Decrease of \$249,000 based on projected fund interest rates provided by the Finance Department, and also that interest income from the WDNR Escrow account long-term care funds are now tracked in a new revenue account.

Interest Income LTC – Increase of \$150,000 resulting from the Finance Department creating a new revenue account to track interest income from the WDNR Escrow account long-term care funds.

Sale of Scrap – Increase of \$10,000 due to projected steel commodity markets.

### **Expenses:**

Health Insurance – Increase of \$25,420 based on costs provided by the Human Resources Department.

Registration Tuition – Increase of \$3,145 for safety training, operator skills training, leadership training and customer service training for various department employees.

Buildings (Capital Outlay) – Increase of \$125,000 based on current planned capital outlay purchases.

Improvements (Capital Outlay) – Decrease of \$1,875,000 based on current planned capital outlay purchases.

Equipment Technology (Capital Outlay) – Increase of \$15,000 based on current planned capital outlay purchases.

Equipment (Capital Outlay) – Increase of \$207,000 based on current planned capital outlay purchases.

Small Equipment – Increase of \$9,850 due to planned environmental monitoring equipment purchases and office furniture improvements for the scale office.

Motor Fuel – Increase of \$6,100 due to planned fuel usage and current market pricing.

Equipment Rental – Increase of \$13,500 due to planned equipment rental for closed landfill maintenance projects.

Machinery Rental – Decrease of \$15,000 due to moving these expenses to the Equipment Rental account.

Computer Licensing Charge – Increase of \$3,311 due to a new account for Information Systems to charge Microsoft licensing fees to individual Departments.

Lubricants – Increase of \$15,000 due to planned usage and current market pricing.

Machine Equip Parts – Decrease of \$13,800 due to planned parts purchases for fixed and mobile equipment preventive maintenance/repairs.

Tires Batteries – Increase of \$10,800 due to planned tire replacements on a front-end loader, hook truck and tractor, and to bring in line annual needs.

Water and Sewer – Increase of \$35,200 due to higher leachate treatment/disposal costs and adjusted stormwater utility costs from the City of Oshkosh.

Grounds Maintenance – Increase of \$160,500 based on planned maintenance and long-term care projects at the closed landfills.

Building Repairs – Decrease of \$5,000 due to planned building maintenance and repairs.

Janitorial Services – Increase of \$4,800 due to new cleaning costs associated with the updated Solid Waste Department Administration office.

Architect Engineer – Increase of \$19,000 based on planned projects and ongoing operation, maintenance and monitoring needs.

Management Services – Increase of \$38,500 due to adding UW-Oshkosh biodigester feedstock/hauling charges to this account (moved from Landfill Fees).

Regional Fees – Increase of \$600,000 due to increased fees resulting from agreement changes associated with Tri-County Solid Waste Program operations.

Hauling Fees – Decrease of \$190,000 due to reduced charges associated with the new solid waste/recycling hauling services vendor contract.

Prop Liab Insurance – Increase of \$8,000 due to planned higher pollution liability insurance policy costs for the closed landfills.

Prop Liab Insurance (Interfund) – Increase of \$15,155 due to higher projected general liability insurance costs provided by the Finance Department.

Depreciation Expense – Decrease of \$57,429 due to current capital outlay expense schedule provided by the Finance Department.

## Financial Summary Solid Waste

| Items                                      | 2021<br>7-Month<br>Actual | 2021<br>12-Month<br>Estimate | 2021<br>Adopted<br>Budget | 2021<br>Adjusted<br>Budget | 2022<br>Adopted<br>Budget |
|--|---------------------------|------------------------------|---------------------------|----------------------------|---------------------------|
| Total Revenues                             | 5,304,213                 | 9,936,214                    | 8,543,850                 | 8,543,850                  | 10,147,350                |
| Labor                                      | 735,242                   | 1,363,140                    | 1,357,755                 | 1,357,755                  | 1,407,239                 |
| Travel                                     | 1,249                     | 4,650                        | 7,335                     | 7,335                      | 11,930                    |
| Capital                                    | 263,134                   | 487,257                      | 2,022,000                 | 2,392,457                  | 494,000                   |
| Other Operating Expenses                   | 3,680,593                 | 8,479,661                    | 8,457,339                 | 8,469,536                  | 9,109,084                 |
| Non-Operating - Debt expenses              | -                         | 74,098                       | 76,100                    | 76,100                     | 73,000                    |
| Total Expenditures                         | 4,680,218                 | 10,408,806                   | 11,920,529                | 12,303,183                 | 11,095,253                |
| (Surplus) deficit before adjustments       |                           |                              | 3,376,679                 |                            | 947,903                   |
| <i>Adjustments:</i>                        |                           |                              |                           |                            |                           |
| Capital Outlay                             |                           |                              | (2,022,000)               |                            | (494,000)                 |
| Debt Principal Payments                    |                           |                              | (71,600)                  |                            | (70,000)                  |
| Liability Account - Snell Road             |                           |                              | (670,797)                 |                            | -                         |
| Liability Account - Sunnyview Sludge       |                           |                              | (100,000)                 |                            | (100,000)                 |
| Liability Account - Sunnyview Co-Disposal  |                           |                              | (300,000)                 |                            | (300,000)                 |
| Net (surplus) deficit on a budgetary basis |                           |                              | 212,282                   |                            | (16,097)                  |

# Winnebago County

## Budget Detail - 2022

| Description                        | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual    | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|------------------------------------|--------|------------------|------------------|-------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b>    |        |                  |                  |                   |                  |                  |                   |                  |                   |                  |                                      |
| <b>Revenue</b>                     |        |                  |                  |                   |                  |                  |                   |                  |                   |                  |                                      |
| <b>Intergov Rev:</b>               |        |                  |                  |                   |                  |                  |                   |                  |                   |                  |                                      |
| WI Dept of Administration          | 42002  | 0                | 0                | 6,813             | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Agri Trade Consumer Protection     | 42004  | 17,300           | 16,201           | 16,413            | 15,000           | 15,000           | 18,364            | 15,000           | 15,000            | 15,000           | 0.00%                                |
| <b>Intergov Rev Subtotal:</b>      |        | <b>17,300</b>    | <b>16,201</b>    | <b>23,226</b>     | <b>15,000</b>    | <b>15,000</b>    | <b>18,364</b>     | <b>15,000</b>    | <b>15,000</b>     | <b>15,000</b>    | <b>0.00%</b>                         |
| <b>Public Services:</b>            |        |                  |                  |                   |                  |                  |                   |                  |                   |                  |                                      |
| Rental Revenues                    | 45011  | 29,459           | 18,098           | 2,023             | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Power Sales                        | 45029  | 2,042,906        | 2,000,670        | 1,891,318         | 1,650,000        | 1,650,000        | 1,650,000         | 1,520,000        | 1,520,000         | 1,520,000        | -7.88%                               |
| Donations                          | 45034  | 5                | 70               | 0                 | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| Landfill Fees                      | 45051  | 6,524,717        | 6,407,950        | 7,164,949         | 6,074,000        | 6,074,000        | 6,475,000         | 5,620,000        | 5,620,000         | 5,620,000        | -7.47%                               |
| Other Public Charges               | 45057  | 175              | (1,050)          | 5,575             | 350              | 350              | 350               | 350              | 350               | 350              | 0.00%                                |
| <b>Public Services Subtotal:</b>   |        | <b>8,597,261</b> | <b>8,425,738</b> | <b>9,063,865</b>  | <b>7,724,350</b> | <b>7,724,350</b> | <b>8,125,350</b>  | <b>7,140,350</b> | <b>7,140,350</b>  | <b>7,140,350</b> | <b>-7.56%</b>                        |
| <b>Intergov Services:</b>          |        |                  |                  |                   |                  |                  |                   |                  |                   |                  |                                      |
| Other Fees                         | 43001  | 1,059,002        | 484,839          | 1,139,126         | 180,000          | 180,000          | 160,000           | 130,000          | 130,000           | 130,000          | -27.78%                              |
| Landfill Fees                      | 43010  | 63,632           | 119,379          | 126,653           | 195,000          | 195,000          | 925,000           | 808,000          | 808,000           | 808,000          | 314.36%                              |
| Refunds Municipal                  | 43015  | (263,793)        | (36,093)         | 0                 | 0                | 0                | (140,000)         | (140,000)        | (140,000)         | (140,000)        | 100.00%                              |
| Cost Share Municipalities          | 43016  | 6,834            | 8,079            | 18,298            | 10,500           | 10,500           | 13,000            | 15,000           | 15,000            | 15,000           | 42.86%                               |
| Landfill Fees Out of County        | 43020  | 0                | 0                | 0                 | 0                | 0                | 340,000           | 384,000          | 384,000           | 384,000          | 100.00%                              |
| Transfer Station Cost Credit       | 43021  | 0                | 0                | 0                 | 0                | 0                | 0                 | 700,000          | 700,000           | 700,000          | 100.00%                              |
| Hauling Cost Credit                | 43022  | 0                | 0                | 0                 | 0                | 0                | 0                 | 760,000          | 760,000           | 760,000          | 100.00%                              |
| <b>Intergov Services Subtotal:</b> |        | <b>865,675</b>   | <b>576,205</b>   | <b>1,284,077</b>  | <b>385,500</b>   | <b>385,500</b>   | <b>1,298,000</b>  | <b>2,657,000</b> | <b>2,657,000</b>  | <b>2,657,000</b> | <b>589.23%</b>                       |
| <b>Interfund Revenue:</b>          |        |                  |                  |                   |                  |                  |                   |                  |                   |                  |                                      |
| Landfill Fees                      | 65051  | 26,983           | 31,394           | 35,546            | 35,000           | 35,000           | 40,000            | 40,000           | 40,000            | 40,000           | 14.29%                               |
| Other Department Charges           | 65081  | 62,573           | 59,709           | 57,115            | 60,000           | 60,000           | 60,000            | 60,000           | 60,000            | 60,000           | 0.00%                                |
| <b>Interfund Revenue Subtotal:</b> |        | <b>89,557</b>    | <b>91,103</b>    | <b>92,661</b>     | <b>95,000</b>    | <b>95,000</b>    | <b>100,000</b>    | <b>100,000</b>   | <b>100,000</b>    | <b>100,000</b>   | <b>5.26%</b>                         |
| <b>Total Operating Revenue:</b>    |        |                  |                  |                   |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Operating Revenue:</b>    |        | <b>9,569,794</b> | <b>9,109,247</b> | <b>10,463,829</b> | <b>8,219,850</b> | <b>8,219,850</b> | <b>9,541,714</b>  | <b>9,912,350</b> | <b>9,912,350</b>  | <b>9,912,350</b> | <b>20.59%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                         | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|-------------------------------------|--------|-------------------|-------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b>     |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| <b>Interest:</b>                    |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| Interest Investments                | 48000  | 737,405           | 1,235,357         | 634,618           | 302,000          | 170,000          | 202,000           | 53,000            | 53,000            | 53,000            | -82.45%                              |
| Investment Mark to Market           | 48002  | (56,029)          | 387,407           | 529,134           | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Interest Income -LTC                | 48004  | 0                 | 0                 | 345,049           | 0                | 132,000          | 100,000           | 150,000           | 150,000           | 150,000           | 100.00%                              |
| <b>Interest Subtotal:</b>           |        | <b>681,376</b>    | <b>1,622,763</b>  | <b>1,508,801</b>  | <b>302,000</b>   | <b>302,000</b>   | <b>302,000</b>    | <b>203,000</b>    | <b>203,000</b>    | <b>203,000</b>    | <b>-32.78%</b>                       |
|                                     |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| <b>Misc Revenues:</b>               |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| Sale Of Prop Equip                  | 48104  | 63,351            | 2,361             | 0                 | 0                | 0                | 50,000            | 0                 | 0                 | 0                 | 0.00%                                |
| Sale of Scrap                       | 48106  | 42,084            | 31,281            | 36,495            | 21,500           | 21,500           | 41,000            | 31,500            | 31,500            | 31,500            | 46.51%                               |
| Insurance Recoveries                | 48107  | 3,167             | 0                 | 0                 | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Other Miscellaneous Revenues        | 48109  | 717               | 8,554             | 7,085             | 500              | 500              | 1,500             | 500               | 500               | 500               | 0.00%                                |
| <b>Misc Revenues Subtotal:</b>      |        | <b>109,319</b>    | <b>42,196</b>     | <b>43,579</b>     | <b>22,000</b>    | <b>22,000</b>    | <b>92,500</b>     | <b>32,000</b>     | <b>32,000</b>     | <b>32,000</b>     | <b>45.45%</b>                        |
|                                     |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| <b>Total Non-Operating Revenue:</b> |        | <b>790,696</b>    | <b>1,664,959</b>  | <b>1,552,380</b>  | <b>324,000</b>   | <b>324,000</b>   | <b>394,500</b>    | <b>235,000</b>    | <b>235,000</b>    | <b>235,000</b>    | <b>-27.47%</b>                       |
|                                     |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| <b>Revenue Total:</b>               |        | <b>10,360,489</b> | <b>10,774,206</b> | <b>12,016,209</b> | <b>8,543,850</b> | <b>8,543,850</b> | <b>9,936,214</b>  | <b>10,147,350</b> | <b>10,147,350</b> | <b>10,147,350</b> | <b>18.77%</b>                        |
|                                     |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| <b>Expense</b>                      |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
|                                     |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| <b>Wages:</b>                       |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |
| Regular Pay                         | 51100  | 763,123           | 849,449           | 892,369           | 900,599          | 900,599          | 919,683           | 919,584           | 919,584           | 919,584           | 2.11%                                |
| Temporary Employees                 | 51101  | 17,672            | 6,153             | 17,645            | 10,000           | 10,000           | 10,000            | 10,000            | 10,000            | 10,000            | 0.00%                                |
| Elected Officials                   | 51103  | 7,652             | 4,813             | 3,100             | 3,750            | 3,750            | 3,750             | 3,750             | 3,750             | 3,750             | 0.00%                                |
| Overtime                            | 51105  | 56,564            | 58,086            | 45,826            | 64,216           | 64,216           | 50,589            | 66,042            | 66,042            | 66,042            | 2.84%                                |
| Citizen Board Per Diem              | 51106  | 0                 | 0                 | 3,475             | 3,750            | 3,750            | 3,750             | 3,750             | 3,750             | 3,750             | 0.00%                                |
| Payout Wages                        | 51120  | 5,072             | 8,121             | 0                 | 0                | 0                | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Wages Subtotal:</b>              |        | <b>850,083</b>    | <b>926,622</b>    | <b>962,415</b>    | <b>982,315</b>   | <b>982,315</b>   | <b>987,772</b>    | <b>1,003,126</b>  | <b>1,003,126</b>  | <b>1,003,126</b>  | <b>2.12%</b>                         |
|                                     |        |                   |                   |                   |                  |                  |                   |                   |                   |                   |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                       | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|-----------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b>   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Fringes Benefits:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| FICA Medicare                     | 51200  | 62,123           | 68,780           | 70,411           | 74,572           | 74,572           | 74,555            | 76,168           | 76,168            | 76,168           | 2.14%                                |
| Health Insurance                  | 51201  | 178,630          | 193,449          | 209,283          | 209,562          | 209,562          | 209,552           | 234,982          | 234,982           | 234,982          | 12.13%                               |
| Dental Insurance                  | 51202  | 10,127           | 11,057           | 12,173           | 12,266           | 12,266           | 12,218            | 13,005           | 13,005            | 13,005           | 6.02%                                |
| Workers Compensation              | 51203  | 11,935           | 6,526            | 3,911            | 8,420            | 8,420            | 8,396             | 9,959            | 9,959             | 9,959            | 18.28%                               |
| Unemployment Comp                 | 51204  | 0                | 0                | 0                | 0                | 0                | 150               | 0                | 0                 | 0                | 0.00%                                |
| Compensated Absences Expense      | 51205  | (43,659)         | 28,740           | (2,392)          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| WI Retirement                     | 51206  | 53,993           | 58,743           | 63,425           | 65,124           | 65,124           | 65,100            | 64,365           | 64,365            | 64,365           | -1.17%                               |
| Fringe Benefits Other             | 51207  | 4,045            | 4,328            | 4,854            | 5,496            | 5,496            | 5,397             | 5,634            | 5,634             | 5,634            | 2.51%                                |
| GASB OPEB Adjustment              | 51214  | (3,203)          | 16,617           | (5,086)          | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| GASB WRS Life Adjustment          | 51215  | 5,446            | 4,442            | (14,415)         | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| GASB WRS 68 Adjustment            | 51216  | 17,537           | 62,370           | 3,586            | 0                | 0                | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Fringes Benefits Subtotal:</b> |        | <b>296,974</b>   | <b>455,053</b>   | <b>345,750</b>   | <b>375,440</b>   | <b>375,440</b>   | <b>375,368</b>    | <b>404,113</b>   | <b>404,113</b>    | <b>404,113</b>   | <b>7.64%</b>                         |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Labor:</b>               |        | <b>1,147,057</b> | <b>1,381,674</b> | <b>1,308,164</b> | <b>1,357,755</b> | <b>1,357,755</b> | <b>1,363,140</b>  | <b>1,407,239</b> | <b>1,407,239</b>  | <b>1,407,239</b> | <b>3.64%</b>                         |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Travel:</b>                    |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Registration Tuition              | 52001  | 1,232            | 1,930            | 1,215            | 4,065            | 4,065            | 3,705             | 7,210            | 7,210             | 7,210            | 77.37%                               |
| Automobile Allowance              | 52002  | 2,785            | 2,401            | 603              | 700              | 700              | 750               | 2,400            | 2,400             | 2,400            | 242.86%                              |
| Commercial Travel                 | 52004  | 0                | 0                | 0                | 800              | 800              | 0                 | 800              | 800               | 800              | 0.00%                                |
| Meals                             | 52005  | 193              | 0                | 43               | 310              | 310              | 170               | 485              | 485               | 485              | 56.45%                               |
| Lodging                           | 52006  | 164              | 606              | 663              | 1,000            | 1,000            | 0                 | 1,000            | 1,000             | 1,000            | 0.00%                                |
| Other Travel Exp                  | 52007  | 0                | 0                | 0                | 435              | 435              | 0                 | 10               | 10                | 10               | -97.70%                              |
| Taxable Benefit                   | 52008  | 15               | 55               | 0                | 25               | 25               | 25                | 25               | 25                | 25               | 0.00%                                |
| <b>Travel Subtotal:</b>           |        | <b>4,389</b>     | <b>4,993</b>     | <b>2,523</b>     | <b>7,335</b>     | <b>7,335</b>     | <b>4,650</b>      | <b>11,930</b>    | <b>11,930</b>     | <b>11,930</b>    | <b>62.64%</b>                        |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Total Travel:</b>              |        | <b>4,389</b>     | <b>4,993</b>     | <b>2,523</b>     | <b>7,335</b>     | <b>7,335</b>     | <b>4,650</b>      | <b>11,930</b>    | <b>11,930</b>     | <b>11,930</b>    | <b>62.64%</b>                        |
|                                   |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |

# Winnebago County

## Budget Detail - 2022

| Description                     | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b> |        |                  |                  |                  |                  |                  |                   |                 |                   |                 |                                      |
| <b>Capital Outlay:</b>          |        |                  |                  |                  |                  |                  |                   |                 |                   |                 |                                      |
| Buildings                       | 58001  | 52,546           | 907,477          | 734,728          | 65,000           | 224,320          | 58,000            | 190,000         | 190,000           | 190,000         | 192.31%                              |
| Improvements                    | 58002  | 319,475          | 0                | 20,910           | 1,875,000        | 2,086,137        | 348,757           | 0               | 0                 | 0               | -100.00%                             |
| Equipment Technology            | 58003  | 0                | 0                | 0                | 0                | 0                | 0                 | 15,000          | 15,000            | 15,000          | 100.00%                              |
| Equipment                       | 58004  | 748,018          | 1,276,798        | 369,417          | 82,000           | 82,000           | 80,500            | 289,000         | 289,000           | 289,000         | 252.44%                              |
| <b>Capital Outlay Subtotal:</b> |        | <b>1,120,038</b> | <b>2,184,275</b> | <b>1,125,055</b> | <b>2,022,000</b> | <b>2,392,457</b> | <b>487,257</b>    | <b>494,000</b>  | <b>494,000</b>    | <b>494,000</b>  | <b>-75.57%</b>                       |
|                                 |        |                  |                  |                  |                  |                  |                   |                 |                   |                 |                                      |
| <b>Total Capital:</b>           |        | <b>1,120,038</b> | <b>2,184,275</b> | <b>1,125,055</b> | <b>2,022,000</b> | <b>2,392,457</b> | <b>487,257</b>    | <b>494,000</b>  | <b>494,000</b>    | <b>494,000</b>  | <b>-75.57%</b>                       |
|                                 |        |                  |                  |                  |                  |                  |                   |                 |                   |                 |                                      |
| <b>Office:</b>                  |        |                  |                  |                  |                  |                  |                   |                 |                   |                 |                                      |
| Office Supplies                 | 53000  | 3,922            | 6,026            | 13,093           | 3,800            | 3,800            | 3,950             | 3,800           | 3,800             | 3,800           | 0.00%                                |
| Stationery and Forms            | 53001  | 0                | 0                | 0                | 0                | 0                | 50                | 0               | 0                 | 0               | 0.00%                                |
| Printing Supplies               | 53002  | 535              | 995              | 407              | 1,000            | 1,000            | 500               | 500             | 500               | 500             | -50.00%                              |
| Print Duplicate                 | 53003  | 4,176            | 4,046            | 4,006            | 6,500            | 6,500            | 6,000             | 6,300           | 6,300             | 6,300           | -3.08%                               |
| Postage and Box Rent            | 53004  | 6,374            | 1,469            | 728              | 2,100            | 2,100            | 1,300             | 1,800           | 1,800             | 1,800           | -14.29%                              |
| Computer Supplies               | 53005  | 0                | 109              | 0                | 0                | 0                | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Computer Software               | 53006  | 911              | 1,379            | 13,244           | 2,000            | 2,000            | 2,000             | 2,650           | 2,650             | 2,650           | 32.50%                               |
| Telephone                       | 53008  | 9,778            | 11,880           | 13,245           | 11,800           | 11,800           | 10,950            | 11,000          | 11,000            | 11,000          | -6.78%                               |
| Print Duplicate                 | 73003  | 3,456            | 2,773            | 2,589            | 2,100            | 2,100            | 2,800             | 2,800           | 2,800             | 2,800           | 33.33%                               |
| Postage and Box Rent            | 73004  | 1,308            | 1,498            | 3,181            | 1,000            | 1,000            | 1,200             | 1,200           | 1,200             | 1,200           | 20.00%                               |
| Computer Licensing Charge       | 73006  | 0                | 0                | 0                | 0                | 0                | 0                 | 3,311           | 3,311             | 3,311           | 100.00%                              |
| Computer Server Charge          | 73030  | 0                | 0                | 4,645            | 0                | 0                | 0                 | 0               | 0                 | 0               | 0.00%                                |
| <b>Office Subtotal:</b>         |        | <b>30,461</b>    | <b>30,177</b>    | <b>55,138</b>    | <b>30,300</b>    | <b>30,300</b>    | <b>28,750</b>     | <b>33,361</b>   | <b>33,361</b>     | <b>33,361</b>   | <b>10.10%</b>                        |



# Winnebago County

## Budget Detail - 2022

| Description                     | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b> |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Operating:</b>               |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Advertising                     | 53500  | 6,767          | 5,327          | 4,104          | 8,400           | 8,400           | 8,500             | 9,000           | 9,000             | 9,000           | 7.14%                                |
| Subscriptions                   | 53501  | 52             | 52             | 52             | 300             | 300             | 150               | 300             | 300               | 300             | 0.00%                                |
| Membership Dues                 | 53502  | 1,101          | 939            | 954            | 1,468           | 1,468           | 1,668             | 1,685           | 1,685             | 1,685           | 14.78%                               |
| Publish Legal Notices           | 53503  | 166            | 247            | 111            | 325             | 325             | 225               | 225             | 225               | 225             | -30.77%                              |
| Household Supplies              | 53516  | 410            | 389            | 1,468          | 400             | 400             | 1,150             | 1,350           | 1,350             | 1,350           | 237.50%                              |
| Uniforms Tools Allowance        | 53517  | 337            | 423            | 0              | 150             | 150             | 150               | 150             | 150               | 150             | 0.00%                                |
| Food                            | 53520  | 59             | 47             | 10             | 200             | 200             | 100               | 350             | 350               | 350             | 75.00%                               |
| Small Equipment                 | 53522  | 16,915         | 10,399         | 42,202         | 21,000          | 24,650          | 22,200            | 30,850          | 30,850            | 30,850          | 46.90%                               |
| Shop Supplies                   | 53523  | 20,885         | 17,380         | 15,616         | 16,350          | 16,350          | 14,750            | 15,750          | 15,750            | 15,750          | -3.67%                               |
| Medical Supplies                | 53524  | 565            | 556            | 702            | 700             | 700             | 450               | 750             | 750               | 750             | 7.14%                                |
| Other Operating Supplies        | 53533  | 809            | 738            | 24             | 400             | 400             | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Motor Fuel                      | 53548  | 23,969         | 27,030         | 16,127         | 23,500          | 23,500          | 29,600            | 29,600          | 29,600            | 29,600          | 25.96%                               |
| Equipment Rental                | 53551  | 1,030          | 3,203          | 37,230         | 2,000           | 2,000           | 15,500            | 15,500          | 15,500            | 15,500          | 675.00%                              |
| Operating Licenses Fees         | 53553  | 12,032         | 12,649         | 23,984         | 18,650          | 18,650          | 21,900            | 20,350          | 20,350            | 20,350          | 9.12%                                |
| Bad Debts Expense               | 53561  | 42,137         | 38,404         | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Miscellaneous             | 53568  | 3,010          | 215            | 18             | 500             | 500             | 100               | 100             | 100               | 100             | -80.00%                              |
| Machinery Rental                | 53570  | 0              | 0              | 0              | 15,000          | 15,000          | 0                 | 0               | 0                 | 0               | -100.00%                             |
| Small Equipment Technology      | 53580  | 150            | 191            | 14,966         | 5,000           | 5,000           | 3,000             | 3,000           | 3,000             | 3,000           | -40.00%                              |
| Motor Fuel                      | 73548  | 9,421          | 12,025         | 8,650          | 11,000          | 11,000          | 8,000             | 10,000          | 10,000            | 10,000          | -9.09%                               |
| <b>Operating Subtotal:</b>      |        | <b>139,814</b> | <b>130,214</b> | <b>166,218</b> | <b>125,343</b>  | <b>128,993</b>  | <b>127,443</b>    | <b>138,960</b>  | <b>138,960</b>    | <b>138,960</b>  | <b>10.86%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                          | Object | 2018<br>Actual | 2019<br>Actual | 2020<br>Actual | 2021<br>Adopted | 2021<br>Revised | 2021<br>Projected | 2022<br>Request | 2022<br>Executive | 2022<br>Adopted | % Change<br>From Prior Yr<br>Adopted |
|--------------------------------------|--------|----------------|----------------|----------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b>      |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| <b>Repairs &amp; Maint:</b>          |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Crushed Stone                        | 54000  | 2,569          | 10,123         | 13,573         | 6,250           | 6,250           | 6,250             | 6,250           | 6,250             | 6,250           | 0.00%                                |
| Calcium Chloride                     | 54003  | 756            | 4,940          | 0              | 0               | 0               | 0                 | 0               | 0                 | 0               | 0.00%                                |
| Other Supplies and Expense           | 54004  | 2,679          | 8,239          | 7,697          | 8,500           | 8,500           | 8,000             | 9,000           | 9,000             | 9,000           | 5.88%                                |
| Electrical Products                  | 54010  | 1,579          | 2,249          | 1,381          | 2,750           | 2,750           | 1,400             | 1,750           | 1,750             | 1,750           | -36.36%                              |
| Other Elect Products                 | 54012  | 46             | 0              | 47             | 50              | 50              | 50                | 50              | 50                | 50              | 0.00%                                |
| Lubricants                           | 54016  | 71,358         | 58,612         | 63,205         | 58,500          | 58,500          | 62,500            | 73,500          | 73,500            | 73,500          | 25.64%                               |
| Machine Equip Parts                  | 54017  | 286,334        | 271,423        | 240,010        | 183,000         | 183,000         | 166,500           | 169,200         | 169,200           | 169,200         | -7.54%                               |
| Tires Batteries                      | 54018  | 37,695         | 7,945          | 26,572         | 26,200          | 31,200          | 42,000            | 37,000          | 37,000            | 37,000          | 41.22%                               |
| Maintenance Buildings                | 54020  | 4,803          | 3,298          | 3,224          | 3,450           | 3,450           | 2,950             | 2,950           | 2,950             | 2,950           | -14.49%                              |
| Maintenance Grounds                  | 54021  | 4,071          | 1,648          | 7,036          | 3,750           | 3,750           | 2,915             | 3,250           | 3,250             | 3,250           | -13.33%                              |
| Maintenance Equipment                | 54022  | 829            | 21,456         | 6,728          | 7,750           | 7,750           | 7,250             | 7,750           | 7,750             | 7,750           | 0.00%                                |
| Maintenance Vehicles                 | 54023  | 1,372          | 469            | 726            | 1,000           | 1,000           | 1,000             | 1,000           | 1,000             | 1,000           | 0.00%                                |
| Repair Maintenance Supplies          | 54024  | 17,502         | 5,045          | 37,275         | 27,600          | 27,600          | 26,600            | 25,600          | 25,600            | 25,600          | -7.25%                               |
| Sign Parts Supplies                  | 54027  | 309            | 255            | 1,414          | 850             | 6,812           | 5,450             | 900             | 900               | 900             | 5.88%                                |
| Other Maint Supplies                 | 54028  | 0              | 64             | 2,903          | 2,500           | 2,500           | 2,000             | 2,000           | 2,000             | 2,000           | -20.00%                              |
| Equipment Repairs                    | 54029  | 179,258        | 114,464        | 149,801        | 121,200         | 121,200         | 121,000           | 122,700         | 122,700           | 122,700         | 1.24%                                |
| Labor-Ldfl from Hwy                  | 74018  | 23,033         | 85             | 0              | 2,600           | 2,600           | 100               | 1,100           | 1,100             | 1,100           | -57.69%                              |
| Machinery-Ldfl from Hwy              | 74019  | 14,963         | 0              | 111            | 2,500           | 2,500           | 0                 | 1,000           | 1,000             | 1,000           | -60.00%                              |
| Maintenance Buildings                | 74020  | 9,984          | 6,024          | 8,256          | 10,500          | 10,500          | 12,000            | 12,500          | 12,500            | 12,500          | 19.05%                               |
| Maintenance Grounds                  | 74021  | 55,813         | 280            | 4,343          | 1,650           | 1,650           | 650               | 650             | 650               | 650             | -60.61%                              |
| Technology Repair and Maintain       | 74029  | 759            | 759            | 759            | 1,092           | 1,092           | 952               | 693             | 693               | 693             | -36.54%                              |
| <b>Repairs &amp; Maint Subtotal:</b> |        | <b>715,712</b> | <b>517,377</b> | <b>575,061</b> | <b>471,692</b>  | <b>482,654</b>  | <b>469,567</b>    | <b>478,843</b>  | <b>478,843</b>    | <b>478,843</b>  | <b>1.52%</b>                         |
| <b>Utilities:</b>                    |        |                |                |                |                 |                 |                   |                 |                   |                 |                                      |
| Heat                                 | 54700  | 6,432          | 6,562          | 6,570          | 8,700           | 8,700           | 7,450             | 8,550           | 8,550             | 8,550           | -1.72%                               |
| Power and Light                      | 54701  | 118,779        | 106,026        | 102,607        | 110,600         | 110,600         | 104,000           | 107,700         | 107,700           | 107,700         | -2.62%                               |
| Water and Sewer                      | 54702  | 184,739        | 254,604        | 250,819        | 276,700         | 276,700         | 266,760           | 311,900         | 311,900           | 311,900         | 12.72%                               |
| <b>Utilities Subtotal:</b>           |        | <b>309,950</b> | <b>367,191</b> | <b>359,996</b> | <b>396,000</b>  | <b>396,000</b>  | <b>378,210</b>    | <b>428,150</b>  | <b>428,150</b>    | <b>428,150</b>  | <b>8.12%</b>                         |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted  | 2021<br>Revised  | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b>       |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| <b>Contractual Services:</b>          |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Medical and Dental                    | 55000  | 1,047            | 975              | 100              | 1,100            | 1,100            | 1,000             | 1,000            | 1,000             | 1,000            | -9.09%                               |
| Legal Services                        | 55001  | 2,208            | 7,289            | 14,601           | 12,500           | 12,500           | 7,500             | 10,000           | 10,000            | 10,000           | -20.00%                              |
| Pest Extermination                    | 55002  | 2,176            | 2,100            | 3,050            | 2,200            | 2,200            | 3,200             | 3,200            | 3,200             | 3,200            | 45.45%                               |
| Vehicle Repairs                       | 55005  | 8,982            | 1,048            | 135              | 7,500            | 7,500            | 5,000             | 5,000            | 5,000             | 5,000            | -33.33%                              |
| Grounds Maintenance                   | 55007  | 49,655           | 255,670          | 327,687          | 268,000          | 268,000          | 268,000           | 428,500          | 428,500           | 428,500          | 59.89%                               |
| Building Repairs                      | 55008  | 69,513           | 56,971           | 32,665           | 40,200           | 41,435           | 35,200            | 35,200           | 35,200            | 35,200           | -12.44%                              |
| Professional Service                  | 55014  | 9,007            | 8,915            | 12,725           | 24,660           | 24,660           | 24,350            | 24,350           | 24,350            | 24,350           | -1.26%                               |
| Collection Services                   | 55015  | 190              | 0                | 522              | 150              | 150              | 150               | 150              | 150               | 150              | 0.00%                                |
| Janitorial Services                   | 55016  | 19,783           | 18,384           | 19,965           | 17,500           | 17,500           | 22,000            | 22,300           | 22,300            | 22,300           | 27.43%                               |
| Architect Engineer                    | 55019  | 322,395          | 353,570          | 364,483          | 283,000          | 283,000          | 322,250           | 302,000          | 302,000           | 302,000          | 6.71%                                |
| Management Services                   | 55020  | 240,229          | 197,830          | 209,061          | 270,600          | 270,600          | 237,850           | 309,100          | 309,100           | 309,100          | 14.23%                               |
| Other Contract Serv                   | 55030  | 22,989           | 31,681           | 19,263           | 13,750           | 13,750           | 18,564            | 16,700           | 16,700            | 16,700           | 21.45%                               |
| Regional Fees                         | 55048  | 3,799,039        | 3,983,011        | 4,294,890        | 4,000,000        | 4,000,000        | 4,000,000         | 4,600,000        | 4,600,000         | 4,600,000        | 15.00%                               |
| Hauling Fees                          | 55049  | 951,342          | 912,762          | 969,469          | 1,080,000        | 1,080,000        | 1,080,000         | 890,000          | 890,000           | 890,000          | -17.59%                              |
| Accounting Auditing                   | 75012  | 29,214           | 40,080           | 40,080           | 41,100           | 41,100           | 41,100            | 42,200           | 42,200            | 42,200           | 2.68%                                |
| Data Processing                       | 75013  | 14,694           | 19,920           | 19,920           | 16,800           | 16,800           | 16,800            | 18,600           | 18,600            | 18,600           | 10.71%                               |
| Professional Services                 | 75014  | 50,508           | 47,712           | 47,712           | 50,600           | 50,600           | 50,600            | 53,000           | 53,000            | 53,000           | 4.74%                                |
| <b>Contractual Services Subtotal:</b> |        | <b>5,592,971</b> | <b>5,937,918</b> | <b>6,376,328</b> | <b>6,129,660</b> | <b>6,130,895</b> | <b>6,133,564</b>  | <b>6,761,300</b> | <b>6,761,300</b>  | <b>6,761,300</b> | <b>10.30%</b>                        |
| <b>Insurance Expenses:</b>            |        |                  |                  |                  |                  |                  |                   |                  |                   |                  |                                      |
| Prop Liab Insurance                   | 56000  | 41,269           | 51,511           | 51,511           | 42,000           | 42,000           | 42,000            | 50,000           | 50,000            | 50,000           | 19.05%                               |
| Prop Liab Insurance                   | 76000  | 65,292           | 37,848           | 39,696           | 51,315           | 51,315           | 51,315            | 66,470           | 66,470            | 66,470           | 29.53%                               |
| <b>Insurance Expenses Subtotal:</b>   |        | <b>106,561</b>   | <b>89,359</b>    | <b>91,207</b>    | <b>93,315</b>    | <b>93,315</b>    | <b>93,315</b>     | <b>116,470</b>   | <b>116,470</b>    | <b>116,470</b>   | <b>24.81%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                           | Object | 2018<br>Actual    | 2019<br>Actual    | 2020<br>Actual    | 2021<br>Adopted   | 2021<br>Revised   | 2021<br>Projected | 2022<br>Request   | 2022<br>Executive | 2022<br>Adopted   | % Change<br>From Prior Yr<br>Adopted |
|---------------------------------------|--------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b>       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Deprec &amp; Amort:</b>            |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Provision for Closing                 | 56501  | (269,540)         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Provision for Long Term Care          | 56502  | 285,449           | (1,050,885)       | (771,665)         | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| Depreciation Expense                  | 56503  | 760,624           | 818,919           | 909,807           | 1,139,429         | 1,139,429         | 1,179,214         | 1,082,000         | 1,082,000         | 1,082,000         | -5.04%                               |
| Amortization of SSR                   | 56504  | 290,539           | 65,757            | 63,857            | 71,600            | 71,600            | 69,598            | 70,000            | 70,000            | 70,000            | -2.23%                               |
| <b>Deprec &amp; Amort Subtotal:</b>   |        | <b>1,067,072</b>  | <b>(166,209)</b>  | <b>201,999</b>    | <b>1,211,029</b>  | <b>1,211,029</b>  | <b>1,248,812</b>  | <b>1,152,000</b>  | <b>1,152,000</b>  | <b>1,152,000</b>  | <b>-4.87%</b>                        |
|                                       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Other Operating:</b>         |        | <b>7,962,541</b>  | <b>6,906,027</b>  | <b>7,825,946</b>  | <b>8,457,339</b>  | <b>8,473,186</b>  | <b>8,479,661</b>  | <b>9,109,084</b>  | <b>9,109,084</b>  | <b>9,109,084</b>  | <b>7.71%</b>                         |
|                                       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Debt Payments:</b>                 |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Debt Principal Payments               | 57000  | 17,061            | 18,320            | 2,634             | 71,600            | 71,600            | 69,598            | 70,000            | 70,000            | 70,000            | -2.23%                               |
| Debt Interest Payments                | 57001  | 495               | 146               | 16                | 4,500             | 4,500             | 4,500             | 3,000             | 3,000             | 3,000             | -33.33%                              |
| <b>Debt Payments Subtotal:</b>        |        | <b>17,555</b>     | <b>18,466</b>     | <b>2,649</b>      | <b>76,100</b>     | <b>76,100</b>     | <b>74,098</b>     | <b>73,000</b>     | <b>73,000</b>     | <b>73,000</b>     | <b>-4.07%</b>                        |
|                                       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Other Financing Uses:</b>          |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| Loss on Disposition of Assets         | 59508  | 0                 | 2,124             | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0.00%                                |
| <b>Other Financing Uses Subtotal:</b> |        | <b>0</b>          | <b>2,124</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0.00%</b>                         |
|                                       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Total Non-Operating Expense:</b>   |        | <b>17,555</b>     | <b>20,590</b>     | <b>2,649</b>      | <b>76,100</b>     | <b>76,100</b>     | <b>74,098</b>     | <b>73,000</b>     | <b>73,000</b>     | <b>73,000</b>     | <b>-4.07%</b>                        |
|                                       |        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                                      |
| <b>Expense Total:</b>                 |        | <b>10,251,582</b> | <b>10,497,560</b> | <b>10,264,338</b> | <b>11,920,529</b> | <b>12,306,833</b> | <b>10,408,806</b> | <b>11,095,253</b> | <b>11,095,253</b> | <b>11,095,253</b> | <b>-6.92%</b>                        |

# Winnebago County

## Budget Detail - 2022

| Description                                    | Object | 2018<br>Actual   | 2019<br>Actual   | 2020<br>Actual   | 2021<br>Adopted    | 2021<br>Revised    | 2021<br>Projected | 2022<br>Request  | 2022<br>Executive | 2022<br>Adopted  | % Change<br>From Prior Yr<br>Adopted |
|--|--------|------------------|------------------|------------------|--------------------|--------------------|-------------------|------------------|-------------------|------------------|--------------------------------------|
| <b>Fund - 520 - Solid Waste</b>                |        |                  |                  |                  |                    |                    |                   |                  |                   |                  |                                      |
| <b>Solid Waste Net Surplus / (Deficit):</b>    |        | <b>108,907</b>   | <b>276,646</b>   | <b>1,751,872</b> | <b>(3,376,679)</b> | <b>(3,762,983)</b> | <b>(472,592)</b>  | <b>(947,903)</b> | <b>(947,903)</b>  | <b>(947,903)</b> | <b>-71.93%</b>                       |
| <b>Less:</b>                                   |        |                  |                  |                  |                    |                    |                   |                  |                   |                  |                                      |
| Capital Outlay                                 |        | 1,120,038        | 2,184,275        | 1,125,055        | 2,022,000          | 2,392,457          | 487,257           | 494,000          | 494,000           | 494,000          | -75.57%                              |
| Debt Principal Payments                        |        | 17,061           | 18,320           | 2,634            | 71,600             | 71,600             | 69,598            | 70,000           | 70,000            | 70,000           | -2.23%                               |
| Less Liability Account - Snell Road            |        | 0                | 0                | 0                | 670,797            | 670,797            | 0                 | 0                | 0                 | 0                | -100.00%                             |
| Less Liability Account - Sunnyview Sludge      |        | 0                | 0                | 0                | 100,000            | 100,000            | 100,000           | 100,000          | 100,000           | 100,000          | 0.00%                                |
| Less Liability Account - Sunnyview Co-Disposal |        | 0                | 0                | 0                | 300,000            | 300,000            | 300,000           | 300,000          | 300,000           | 300,000          | 0.00%                                |
| DNR Release of Escrow Funds                    |        | 300,000          | 300,000          | 0                | 0                  | 0                  | 0                 | 0                | 0                 | 0                | 0.00%                                |
| <b>Solid Waste Net Surplus / (Deficit):</b>    |        | <b>1,546,006</b> | <b>2,779,242</b> | <b>2,879,560</b> | <b>(212,282)</b>   | <b>(228,129)</b>   | <b>484,263</b>    | <b>16,097</b>    | <b>16,097</b>     | <b>16,097</b>    | <b>-107.58%</b>                      |
| Fund Adjustments                               |        | (1,546,006)      | (2,779,242)      | (2,879,560)      | 212,282            | 228,129            | (484,263)         | (16,097)         | (16,097)          | (16,097)         | -107.58%                             |
| <b>Net Solid Waste:</b>                        |        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>           | <b>0</b>           | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0.00%</b>                         |

# WINNEBAGO COUNTY CAPITAL OUTLAY - 2022

| <u>Department</u> | <u>Description</u>                     | <u>Quantity</u> | <u>Unit Cost</u> | <u>Capital Outlay</u> |
|-------------------|--|-----------------|------------------|-----------------------|
| Solid Waste -     |  |                 |                  |                       |
|                   | Snell Road Equipment Storage Garage    | 1               | 65,000           | 65,000                |
|                   | Snell Road Lift Station Rehabilitation | 1               | 125,000          | 125,000               |
|                   | Security Camera System Additions       | 1               | 15,000           | 15,000                |
|                   | Replacement Front-End Loader           | 1               | 275,000          | 275,000               |
|                   | 40 Cubic Yard Containers               | 2               | 7,000            | 14,000                |
|                   |  | <b>6</b>        |                  | <b>494,000</b>        |

# SOLID WASTE PROGRAM BUDGETS

| NAME                                   | ORG   | LABOR            | TRAVEL &<br>MEETINGS | CAPITAL        | OTHER<br>EXPENSES | TOTAL<br>EXPENSES | REVENUES            | TOTALS BY YEAR  |                  |                 | ANNUAL<br>PERCENT INCREASES |                      |
|--|-------|------------------|----------------------|----------------|-------------------|-------------------|---------------------|-----------------|------------------|-----------------|-----------------------------|----------------------|
|  |       |                  |                      |                |                   |                   |                     | 2022<br>ADOPTED | 2021<br>ADOPTED  | 2020<br>ADOPTED | 2022<br>OVER<br>2021        | 2021<br>OVER<br>2020 |
| Administration                         | 52801 | 233,804          | 9,675                | 29,000         | 645,379           | 917,858           | (205,350)           | 712,508         | 2,492,523        | 456,161         | (71.40)                     | 446.40               |
| Snell Road                             | 52803 | 119,054          | -                    | 190,000        | 625,150           | 934,204           | -                   | 934,204         | 670,797          | 662,981         | 39.30                       | 1.20                 |
| Sludge Cells                           | 52805 | 41,302           | -                    | -              | 88,350            | 129,652           | -                   | 129,652         | 119,320          | 59,559          | 8.70                        | 100.30               |
| Co-Disposal                            | 52807 | 113,078          | -                    | -              | 361,450           | 474,528           | -                   | 474,528         | 321,640          | 265,731         | 47.50                       | 21.00                |
| Hazardous Waste                        | 52809 | 18,772           | 295                  | -              | 103,150           | 122,217           | (15,000)            | 107,217         | 107,067          | 105,161         | 0.10                        | 1.80                 |
| Recycling                              | 52811 | 220,911          | 1,360                | -              | 427,002           | 649,273           | (720,000)           | (70,727)        | 21,504           | 16,377          | (428.90)                    | 31.30                |
| Recycling - Debt Principal             | 52811 | -                | -                    | -              | 70,000            | 70,000            | -                   | 70,000          | 71,600           | 80,000          | (2.20)                      | (10.50)              |
| Recycling - Debt Interest              | 52811 | -                | -                    | -              | 3,000             | 3,000             | -                   | 3,000           | 4,500            | 9,000           | (33.30)                     | (50.00)              |
| MSW Transfer Station                   | 52813 | 398,626          | -                    | 275,000        | 5,817,232         | 6,490,858         | (7,627,000)         | (1,136,142)     | (175,243)        | (239,772)       | 548.30                      | (26.90)              |
| Marketing and Collections              | 52815 | -                | -                    | -              | -                 | -                 | -                   | -               | -                | (2,000)         | 0.00                        | (100.00)             |
| Landfill Gas                           | 52817 | 261,692          | 600                  | -              | 1,041,371         | 1,303,663         | (1,580,000)         | (276,337)       | (257,029)        | (589,215)       | 7.50                        | (56.40)              |
| <b>Grand Totals</b>                    |       | <b>1,407,239</b> | <b>11,930</b>        | <b>494,000</b> | <b>9,182,084</b>  | <b>11,095,253</b> | <b>(10,147,350)</b> | <b>947,903</b>  | <b>3,376,679</b> | <b>823,983</b>  | <b>(71.90)</b>              | <b>309.80</b>        |
| Less Capital                           |       |                  |                      |                |                   |                   |                     | (494,000)       | (2,022,000)      | (762,500)       | (75.60)                     | 165.20               |
| Less Debt Principal                    |       |                  |                      |                |                   |                   |                     | (70,000)        | (71,600)         | (80,000)        | (2.20)                      | (10.50)              |
| Less Liability - Snell Road            |       |                  |                      |                |                   |                   |                     | -               | (670,797)        | -               | (100.00)                    | 0.00                 |
| Less Liability - Sunnyview Sludge      |       |                  |                      |                |                   |                   |                     | (100,000)       | (100,000)        | -               | 0.00                        | 100.00               |
| Less Liability - Sunnyview Co-Disposal |       |                  |                      |                |                   |                   |                     | (300,000)       | (300,000)        | -               | 0.00                        | 100.00               |
| Fund Adjustments - surplus / (deficit) |       |                  |                      |                |                   |                   |                     | 16,097          | (212,282)        | 18,517          | (107.60)                    | (1246.40)            |
| Net Solid Waste                        |       |                  |                      |                |                   |                   |                     | -               | -                | -               | 0.00                        | 0.00                 |

## GLOSSARY

**Accrual Accounting:** A method of accounting in which revenues are recognized in the accounting period in which they are earned. Expenditures are recognized in the accounting period in which the liability is incurred. This method also is often contrasted with **Cash Accounting**.

**Agency Fund:** A **Fiduciary Fund** in which the government is a temporary agent.

**Appropriations:** The amount of money granted by the legislative body to units of local government for most activities in the coming **Fiscal Year**. Appropriations are usually reported in the budget by **Line Item**; and they allow governmental units to make new expenditures and incur new obligations up to the amount of the appropriation. Appropriations are also called budgeted expenditures.

**Assessed Valuation:** This is the value of the property that is available for taxation which is determined annually and is based on the ratio of the property's assessed value to its "fair market value." The process of determining a property's assessed value is called an **Assessment**, and assessors consider many factors when valuing properties. See **Equalized Assessed Valuation**.

**Assets:** As reported on a **Balance Sheet** for a given fund, assets include any financial resources available to government such as cash, expected tax revenues, payments due from other funds or governmental units, and inventories.

**Balance Sheet:** A periodic report on the government's **Assets**, **Liabilities**, and **Fund Equity**, and all **Governmental Funds**. The governmental financial officer or the Accounting division usually prepares these reports.

**Bonds (Municipal):** A method of issuing **long-term Debt** to local governments or semi-independent agencies associated with local government such as authorities or corporations. The two primary types of bonds are: General **Obligation** and **Revenue**. All municipal bonds are tax exempt, and therefore are usually bought by investors with high marginal tax rates such as commercial banks and high-income individuals. Investment patterns in municipal bonds have changed dramatically since the late 70's due to revenue limitations, radical changes in interest rates, and the national Tax Reform Act of 1986 that eliminated the benefits of using revenue bonds for "private purpose development."

**Bond Rating:** A judgement on the investment quality of the **Bond** which reflects the government's ability to repay the debt or its creditworthiness. The stronger the rating, the lower the interest rate assigned to the bond by the underwriters. There are three rating agencies: Moody's Investors Service, Standard & Poor's Corporation, and Fitch's. A variety of characteristics about the government and community are examined to determine its rating such as the strength of the local economy, the financial management practices of the government, debt factors, and administrative practices.

**Budget:** The budget is one of the primary financial documents of the government, in addition to the **Comprehensive Annual Financial Report**. The budget is prepared before the beginning of the **Fiscal Year** and documents expected **Revenues**, and **Appropriations** for the entire government and for the various departments and divisions of the government.

**Cash Accounting:** Different from accrual accounting in that both revenues and expenditures are not recognized until the cash transfers are actually made. This method of accounting is not recognized by **Generally Accepted Accounting Principles (GAAP)**.



**Comprehensive Annual Financial Report (CAFR):** In addition to the **Budget**, the CAFR is one of the primary financial documents of the government. The document is prepared at the end of the **Fiscal Year** and presents summaries of the government's fiscal activities in the past year (in comparison to previous years and the budget). Specifically, the document contains comprehensive (combined) **Balance Sheets**, statements of **Revenues** and **Expenditures** and changes in the **Fund Balance** for all **Governmental Funds**.

**Current Assets:** include any financial resource available to a government unit to meet any obligations due within a year. This would include non-cash assets that could be convertible to cash to meet obligations due within a year. For instance, receivables would be classified as a current asset if they would be collectible within one year.

**Current Liabilities:** include any amount owed to outside parties where the amounts must be repaid within a year. An example would include telephone and utility bills. These obligations are due within a year.

**Debt Limit:** The maximum amount of gross or net debt which is legally permitted by state mandate, constitution, or voter approval. These limits usually apply only to **General Obligation Bonds** rather than **Revenue Bonds**.

**Debt Service Fund:** A fund that accounts for the payment of principal and interest on the government's **long-term Debt**.

**Depreciation:** Expiration in the service of a **Fixed Asset** which is considered a portion of the total cost of the fixed asset and charged as an expense during a particular period.

**Encumbrance:** A commitment to expend funds for a particular purpose (even prior to establishing a legal obligation or liability). They are not recorded as **Expenditures**, **Appropriations**, or **Liabilities** but as a reduction in the **Fund Equity** (as reported on the **Balance Sheets**). Encumbrances become **Expenditures** when cash payments are actually made.

**Enterprise Fund:** A fund that accounts for services that are supported primarily by **User Charges** such as golf courses, swimming pools, or garbage collection.

**Equalized Assessed Valuation:** Because **Assessed Valuation** (and therefore the **Tax Rate**) may vary from market values of property in different communities, state governments establish an equalized assessed valuation of property to be used for taxation at other levels of government such as the county. In this case, the equalization ensures that taxpayers within the county will be taxed at the same level of market value, for the county's portion of the **Property Tax**, even though municipalities within the county will calculate **Assessed Valuation** of properties within their borders at different times and, therefore, have different estimates of market values.

**Executive Budget:** A type of budgeting process in which the **Chief Executive** has primary responsibility for preparing the budget and authority over budget that is presented to the legislative body for approval.

**Expendable Fund:** Accounting or budgeting funds in which authorization for new spending or incurring new obligations expires at the end of the **Fiscal Year**. **Governmental Funds** are usually expendable.

**Expenditures:** The actual cash payments of governmental units for all activities, which are monitored throughout the year, but are calculated for an entire **Line-item** or **Program** in the budget for a previous **Fiscal Year**.

**Fiscal Year:** A twelve-month period of time for which governmental activities are budgeted and the **Budget** is prepared. This is also the time allotted to record and present other summary financial statements such as the **Comprehensive Annual Financial Report**. Technically, a fiscal year can be any set of 12 months, but most municipalities operate on a January 1 to December 31 fiscal year.

**Fixed Assets:** Long-term assets that the government intends to use or hold for a relatively long period of time, such as land, buildings, machinery, and equipment.

**Fund Balance:** As defined in the **Balance Sheets** of all **Governmental Funds**, it is that part of the **Fund Equity** that is available for future commitment, expenditure, or appropriation. More specifically, it is that part of the fund equity that is not reserved for **Encumbrances**, and may be called the **Unreserved Fund Balance**.

**Fund Equity:** As reported in the **Balance Sheets** of all **Governmental Funds**, fund equity is defined as fund **Assets** minus fund **Liabilities**.

**GAAP:** Stands for Generally Accepted Accounting Principles. These are national standards of financial reporting as established by the Governmental Accounting and Standards Board (GASB).

**General Fund:** The fund that accounts for and supports most services in government.

**General Obligation Bond: long-term Debt**, which is secured by the government's full faith and credit (i.e. its taxing powers). These bonds usually have a lower rate of interest than **Revenue Bonds** because of lesser risk associated with a very secure source of repayment. They often require an affirming vote of the public, and their principal retired or repaid in the future from the **General Fund**. Once the debt is issued, payment of interest and principal is handled through a **Debt Service Fund**.

**Goal:** a long-term, attainable target for an organization – its vision of the future.

**Governmental Funds:** Four different accounting or budgetary groups which, generally, are unique to government and which account for most governmental activities. These funds are the: **General Fund**, **Capital Project Fund**, **Debt Service Fund**, and **Special Revenue Fund**.

**Home Rule:** State laws or constitutional stipulations regarding local government in the following areas: 1) its form; 2) the type or extent of services provided; 3) the range of revenues that they can levy, and tax, debt, or expenditure limitations.

**Intergovernmental Revenue:** Revenues that are transferred from other governments to the local government or are passed through the local government directly to individuals or other entities. There are three broad types of intergovernmental revenues: **Grants-in-Aid**, **Shared Revenues**, and **Transfer Payments**.

**Internal Service Fund:** A fund that accounts for the provision of goods and services from one agency or department to another within the government (e.g. maintenance on equipment, printing and copying, or information services).

**Liabilities:** As reported in the **Balance Sheet** for a given fund, liabilities include amounts owed to persons or organizations outside that fund. Examples of liabilities are: payable vouchers, amounts due to other funds or units, and deferred revenues.

**Line-item Budget:** Line-item budget presentations group expenditures according to the object of expenditure such as salaries, benefits, supplies, equipment, and maintenance. These categories, such as salaries, may be further divided into temporary wages, permanent wages, and overtime.

**Long-Term Debt:** A governmental unit may issue long-term debt to finance capital and infrastructure expenditures. In contrast to **Short-Term Debt**, it should not be used for regular operations. The two primary means of issuing or financing long-term debt are: **General Obligation Bonds** and **Revenue Bonds**.

**Matching Grant:** A specific type of **Conditional Grant** in which the local government must contribute some percentage of funds in order to receive the grant.

**Millage:** A term applied to the **Tax Rate** of a **Property Tax** which specifies the rate of taxation on a dollar of assessed value (or on a \$1,000). The term "20 mills" would mean two cents for every dollar of assessed value (or two dollars for every \$1,000).

**NA:** Not applicable or does not apply.

**Objective:** a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

**Other Operating Expenses:** Within Winnebago County, this group of expenditures includes all expenses other than labor, capital outlay and travel. Examples of groups of items include office expenses such as supplies, stationery and forms, postage and others. Other expenses also includes publications, subscriptions, dues, telephone other operating expenses, repairs and supplies, utilities, contractual expenses such as accounting, and legal services. This category also includes rental expense and insurance.

**Policy:** a plan, course of action or guiding principle, designed to set parameters for decisions and actions.

**Program Budget:** Programmatic budget presentations group the **Line-Items** into units that represent service objectives or functions such as crime prevention, fire education (Stop, Drop, & Roll), or small business incentive loans.

**Proprietary Funds:** General accounting or budgetary groups that are analogous to private commercial organizations. Government recognizes two types of proprietary funds: Enterprise **Funds** and **Internal Service Funds**.

**Retained Earnings:** is the cumulative amount by which revenues and operating transfer from other funds have exceeded expenses and transfers to other funds.

**Revenues:** All funds used by local government report revenues as the primary source of monetary input. There are six primary sources of revenues for **General Fund** of the local government: taxes, licenses and permits, **Intergovernmental Revenues**, **User Charges**, fines and forfeitures, and miscellaneous. Expected or budgeted revenues are those that are estimated for the coming fiscal year. Actual revenues represent the amount of money that was actually collected by the government.

**Shared Revenues:** A type of Intergovernmental Revenue in which revenues collected by another government which are distributed to a local government according to a formula such as number of children enrolled, population or per capita income.

**Short-Term Debt:** Debt that is issued for less than a year to ease temporary cash flow deficiencies until expected **Revenues** from taxes, bonds, or other governments are received.

**Special Revenue Fund:** A fund that accounts for specific services or projects that are funded through contractually or legally earmarked revenues.

**Tax Incremental Finance (TIF) Districts:** An area within the boundaries of a local government that is designated for redevelopment. Revenue from the incremental growth of the property tax base is used to provide additional funds for further redevelopment or for debt service on bonds issued for the original redevelopment efforts.

**Unreserved Fund Balance:** This is a component of the **Fund Balance**, which specifies money available for future commitments, expenditures, or appropriations.

**Working Capital:** is the excess of current assets over current liabilities. At the end of a fiscal year, working capital can represent the net available remaining current resources of an entity available after all obligations of the current fiscal period has ended. It can represent an estimate of an entity's undesignated financial resources, similar to undesignated fund balance.

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