



Winnebago County, WI Adopted Budget 2021



Window Visits



Sun-Catcher Crafting



Window Visits



Virtual Visits



Tree of Wisdom



Park View 15 News



"I promise to wear a mask... can I come back?"



Community Correspondence



Pet Visits at Windows



Silly Mask Contest



Special Treats



Televised Exercise

About Our Cover...

Park View Health Center (PVHC)

Our cover photos showcase the COVID-19 pandemic and how it has been a time of great trial and perseverance at Park View Health Center. Life has been dramatically altered in a once-active residential facility. With COVID regulations having been put into effect since the beginning of March that restrict visitors and volunteers from entering the building and prevent residents from normal access outside their living spaces, PVHC staff have stepped up to not only provide extraordinary care in each of their fields, they have also increased their efforts in being available on a *social level*. It is only direct-care staff who residents have any regular face-to-face, social contact. Imagine that for a minute...*for over half a year now*, residents and staff have been functioning in this capacity.

For contact with families/friends, residents have: 1) closed-window visits (they speak via phone while at the residents' windows); 2) virtual visits through the use of tablets/phones; and 3) supervised outdoor visits with strict practices in place.

Staff have creatively kept residents engaged during COVID-19, as well. The use of closed circuit channel 15 has been providing substitute activities, such as: 1) church services streamed via local churches; 2) "Park View News," which has become a regular service on channel 15 as a means to share information with residents - all provided in an uplifting and, at times, "tongue in cheek" format (i.e., "*Elizabeth Manek*" and "*Tim Petoniak*" of PVHC 15 News!); 3) exercise classes; 4) "Park View Lotto," which has taken the place of the popular bingo times residents attended together in the Great Room; 5) virtual visits to national zoos, museums, oceans, astronomy lessons, and many more tours, all streamed into their own rooms; and 5) special music and sing-alongs performed by staff, rather than area musicians and entertainers who typically and regularly perform in the Great Room.

Fresh ideas in crafting such as making sun-catchers (see cover), additional pen pal programs, and neighborhood writing classes based on a photo or picture have been some of what makes up residents' days during COVID. During National Skilled Care Week in May, staff had a "decorated masks" contest (see cover), and Mismatched Clothes/Socks and Crazy Hair/Hat Days in order to liven up the neighborhoods. Activities staff created a "Tree of Wisdom" and residents wrote one-word insights on leaf cut-outs that hung on the ceiling above the trunk (see cover).

Food & Nutrition Services has become resourceful in providing extra goodie services to brighten residents' days while in safety precaution. Special treats are distributed such as smiley cookies (see cover), ice cream shakes, charcuterie/snack carts, etc. While these types of services aren't new, they've been "amped up" during COVID restrictions.

A loss felt by residents AND staff during the pandemic is seeing beloved "Figgy." Fig is Park View's "pet volunteer" who had been growing up before our eyes and hanging out with residents daily for several months until COVID hit and forced Fig's visits to halt abruptly. It's a loss felt by all of Park View, and one felt by Fig as well (see her photo on cover). Fig brought immense joy to everyone. It is uncertain when she will be able to return to her duties, as it is uncertain when there will be a lifting of regulations currently in place.

Of significant importance to staff and residents has been the incredible community support. From the moment we knew we were going to be dealing with something bigger than we've seen in a lifetime, there was an outpouring of crafting and sewing volunteers working diligently to make cloth masks for residents and staff. We stopped counting at over 1,800 handmade, cloth masks delivered; all have been distributed to residents and staff. Filters were donated from someone who had bulk filter materials at home and she cut each of them to fit in our cloth masks. Approximately six local businesses donated hand sanitizer at a time we could not order from our usual vendors as they had none for purchase, *even for a health care facility*. Winnebago Community Credit Union gave several large, colorful banners that have been a source of encouragement to staff each time they enter and exit the parking lots. Other vendors had elves who must have slipped in unnoticed and posted signs thanking our staff. MANY area restaurants donated meals to staff who have been taxed with long, stressful hours protecting and keeping our residents safe. PVHC families have been extremely generous in providing surprises for residents and staff to vivify their days. And the list goes on and on...

Through all the uncertainty of 2020, the dedicated staff of Park View Health Center remains focused and committed in doing what is essential for the protection of residents – all with the tenacity, spirit, and drive that proves that authentic individuals make up the Park View Team.

FISCAL YEAR 2021
ANNUAL BUDGET FOR THE
COUNTY OF WINNEBAGO

WINNEBAGO COUNTY BOARD OF SUPERVISORS

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Mark L. Harris
County Executive



Winnebago County
Office of the County Executive

The Wave of the Future

112 OTTER AVE, PO BOX 2808
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429

2021 BUDGET MESSAGE

Adopted Budget

“The test of our progress is not whether we add more to the abundance of those who have much; it is whether we provide enough for those who have too little.”

~ *Franklin D. Roosevelt*
32nd President of the United States



Mark L. Harris

Honorable Members of the Winnebago County Board and Citizens of Winnebago County:

We will see another year of equalized property tax rate reduction in 2021. Growth in net new construction was 1.455% restricting our ability to increase the operating tax levy. Departments were very responsible in preparing their 2021 budget requests and we are able to present a budget with a reduction in the equalized tax rate of 12-cents. This results in an equalized tax rate of \$4.95, the lowest in decades. While the impact on property tax will vary, the majority of homeowners should see stable or slightly declining County taxes on their property tax bill

2021 BUDGET HIGHLIGHTS

OVERALL:

As stated above, the total equalized tax rate of \$4.95 is down 12-cents from 2020. This equalized tax rate is a blended rate that includes some services that do not apply to all municipalities in the County. These include Public Health, Property Lister, Bridge and Culvert Aid and the Library tax.

Departments were given a goal of allowing their tax levy to increase for the costs of wages and benefits and no increase to their non-labor expenditures, they did a very good job of meeting this objective. There are often additional State or Federal revenues to cover increases in costs where they appear in departments budgets.

The ongoing presence of the COVID-19 pandemic in the County has impacted the County's short-term priorities and the way business is conducted, but it has not had a significant impact on County finances.

REVIEW BY EXPENDITURE CATEGORY:

Labor

The labor area of the budget accounts for a large portion of the increase in levy from 2020 to 2021.

Total county wages are projected to increase \$938,043, or 1.52%, over 2020. Part of this increase is the result of average normal wage increases of 1.75% that have been included in this budget. Individual increases by employee will be determined based on performance evaluations as part of our merit pay program. New positions in the budget also account for some of the increase. The net changes to the table of organization in the 2021 budget are five additional full-time positions and three part time positions. There has been a net increase of seven full time positions and a net decrease of one part time position that has occurred since the first of this year. More details related to this can be found later in the overview section of this book.

Fringe benefits are down \$33,626, or 0.12%, from 2020. FICA Medicare costs are increasing \$73,758, or 1.55%. Health Insurance costs are down \$379,542, or 2.32 % under 2020. There was no increase in health insurance for 2021, and the decrease can be attributed to a shift in employees' elections of coverage type. Workers Compensation costs are increasing \$328,150, or 126.86%, this is due to the self-funded Workers Compensation fund balance not being as strong this year, so approximately \$319,000 will be subsidized this in the 2021 budget for the workers compensation insurance costs to the departments, versus approximately \$492,000 that was subsidized in 2020.

A budget amendment was approved to increase the merit pool pay by \$250,000 during the budget presentation by the County Board. This increase will show in the Miscellaneous and Unclassified section in the Salary Contingency account. This amount will increase the overall merit pool percentage for all staff. The original amount was projected at an average of 1.75%, with this increase it should increase the average to 2.25%.

Travel

Travel expenditures are projected to decrease \$79,009, or 8.66%, under 2020. We are continuing to hold these costs down to the minimum that allows our staff to maintain adequate training levels. A large portion of the travel budget is associated with mileage reimbursements we give employees for using their personal vehicles for County business. Seminars and conferences will continue to be attended locally or virtually in 2021 whenever possible. These measures should ensure our staff the ability to maintain professional licensures and certification standards. The decrease for 2021 is mostly related to COVID-19 and the shift to virtual meetings and training versus in-person. This is expected to continue into much of 2021.

Capital Outlay

Capital outlay budget for 2021 is \$2,970,659 reflecting an increase of \$614,640, or 26.09%, over 2020. A detailed list of capital expenditures is included in the “overview” section of this book. These are capital items that do not qualify as bonded capital projects.

Other Expenditures

Other operating expenditures are projected to increase by \$7,052,086, or 7.97%, over 2020. The Debt Service fund is paying off the Callable 2012C and 2014A Bond issues, in the amount of \$2,865,000, which will be offset by use of undesignated general fund balance. The highway department increased operating expenses by \$934,613, or 11.00% over 2020. This increase is mostly due to an additional \$660,000 needed for architect and engineering services needed for capital improvement projects on infrastructure. The remainder of the increases in the highway department is based on three-year averages of expenditures.

REVIEW BY DIVISION:

Administration

The tax levy in this division is \$11,045,804, an increase of \$80,485, or 0.73%, over 2020. This is attributable to a normal wage increase of 1.75% included in this division's budget for 2021. There was also a significant decrease of \$112,428, or 62.44% in the Elections department for 2021, as there are only two (2) in fiscal year 2021 versus four (4) in fiscal year 2020.

Public Safety

The tax levy in this division is \$25,758,439, an increase of \$262,202, or 1.03%, over 2020. Most of the increase is attributable to the Sheriff's Office, which has a levy increase of \$150,581. This increase is the result of average normal wage increases of 1.75% that has been included in this division's budget. In addition, the Coroner has a levy increase of \$36,649, which is mainly due to the one-time purchase of a new vehicle for the department.

Transportation

The tax levy in this division is \$2,716,710, an increase of \$642,059, or 30.95%, over 2020. The majority of this is due to a \$569,000 increase in debt service for our airport due to borrowing for the new general aviation terminal project approved in 2020. The remainder of the increase is the result of average normal wage increases of 1.75% that has been included in this division's budget.

Health and Human Services

The tax levy in this division is \$22,104,410, a decrease of \$39,468, or 0.18%, under 2020. Park View Health Center's debt service decreased by \$178,000, which is due to the payoff of their main facility. In addition, Human Services has a levy increase of \$123,663. This increase is the result of average normal wage increases of 1.75% that has been included in this budget.

Education, Culture and Recreation

The tax levy in this division is \$2,083,665, an increase of \$4,289, or 0.21%, over 2020. This is a very modest increase. Departments have done an excellent job in holding their levies down.

Planning and Environment

The tax levy in this division is \$1,108,062, a decrease of \$36,035 or 3.15%, under 2020. Register of Deeds increased the amount that is returned to levy by \$62,464, or 15.52%. This is due to increases in volumes from on-line documents from Tapestry and Laredo prints. Planning and Zoning increased levy by \$13,512, or 1.77% over 2020, which is due to a decrease in County revenue from the State conducting half of the plan review for sanitation permits. Lastly, Land and Water Conservation increased levy by \$10,141, or 1.74% over 2020, this is due to an average normal wage increases of 1.75% that has been included in this division's budget.

Non-Divisional Budgets

This area shows a net surplus of \$2,621,819, a decrease of \$499,150, or 15.99%, under 2020. One reason for this decrease is that the bridge and culvert aids for 2021 increased by \$113,552, thus creating a higher expense. In addition, a decrease of \$260,000 for interest income on investments is being realized due to the rapid market decline caused by the COVID-19 pandemic. An additional \$250,000 of Salary Contingency funds is budgeted in the Miscellaneous and Unclassified section to allow a higher percentage of merit pool pay increases for all staff, which was approved as a budget amendment during the budget presentation by the County Board.

The budget under the Miscellaneous and Unclassified accounts is for all other items that don't fit into another specific department or category. Expenditures include the Library Tax, Regional Planning Commission allocation, an interfund transfer to the Industrial Development Board and others.

Capital Projects

The 2020 borrowing for capital projects will be \$11,500,000. The larger projects to be funded in this bond issue include the road and bridge projects \$5,703,805, courthouse window replacement and elevator upgrade \$3,363,795, the airport's new general aviation terminal \$1,800,000 and a few other projects. Each capital project must come before the county board twice for consideration and approval.

Debt Service

The 2021 net levy supported debt service is \$8,018,000, a decrease of \$424,000 or 5.02% under 2020. All County debt is paid off within 10 years or less. The debt service tax levy is decreasing by \$.03, or by 4.62%, under 2020. The County continues to keep outstanding debt low, Winnebago County's debt is less than 6% of the allowable debt limit. \$2,865,000 of the general fund balance will be used to pay off the full principal balance of callable 2012C and 2014A bond issues in 2021, which was approved as a budget amendment during the budget presentation by the County Board.

Table of Organization

This budget (in total) versus last year's adopted budget has a net increase of twelve additional full-time positions and two part time positions. Detail of the changes can be seen on the "Table of Organization of Classified Positions" in the "Overview" section of this budget book. A schedule showing the fiscal impact of those changes also follows that section.

Levy Limits

Our operating levy for 2021 has been limited by State legislation that was enacted back in 2007. We can only increase our levy by the percent of net new construction from the last complete calendar year (2019), which allows for a 1.455% increase in the 2021 budget. In addition, the starting point is last year's actual levy. This severely restricts our ability to raise funds needed to continue programs at the service levels Winnebago County residents have come to expect. However, this budget DOES maintain service levels while staying within the operating levy limits imposed by the State. We have applied \$8,925,550 of all fund reserves to the budget to stay within this operating levy limit.

The Finance Director believes that this budget complies with the operating levy limit.

CONCLUSION

Great effort has been made to improve the efficiency of the County while preserving the valuable services the County provides. The total equalized tax rate has been reduced in recent years, in part, by carefully managing County debt. Continued pressure in the form of levy limits will inevitably force the County to seek alternative revenues or to abandon some services valued by this community.

I thank and commend the management and support staff of all the departments who assisted in preparing this budget document.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mark L. Harris".

Mark L. Harris
Winnebago County Executive

WINNEBAGO COUNTY

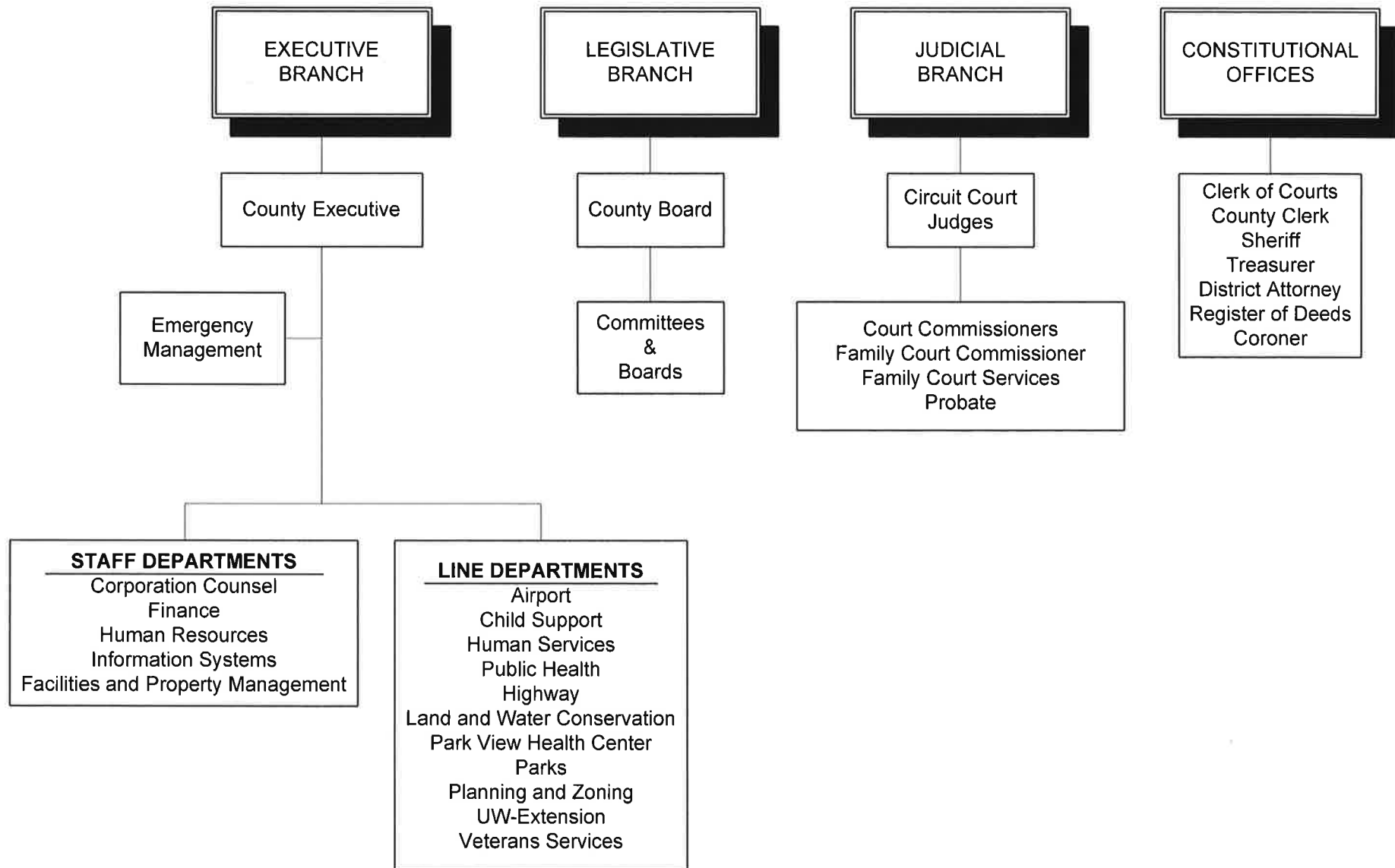
MISSION STATEMENT

The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.

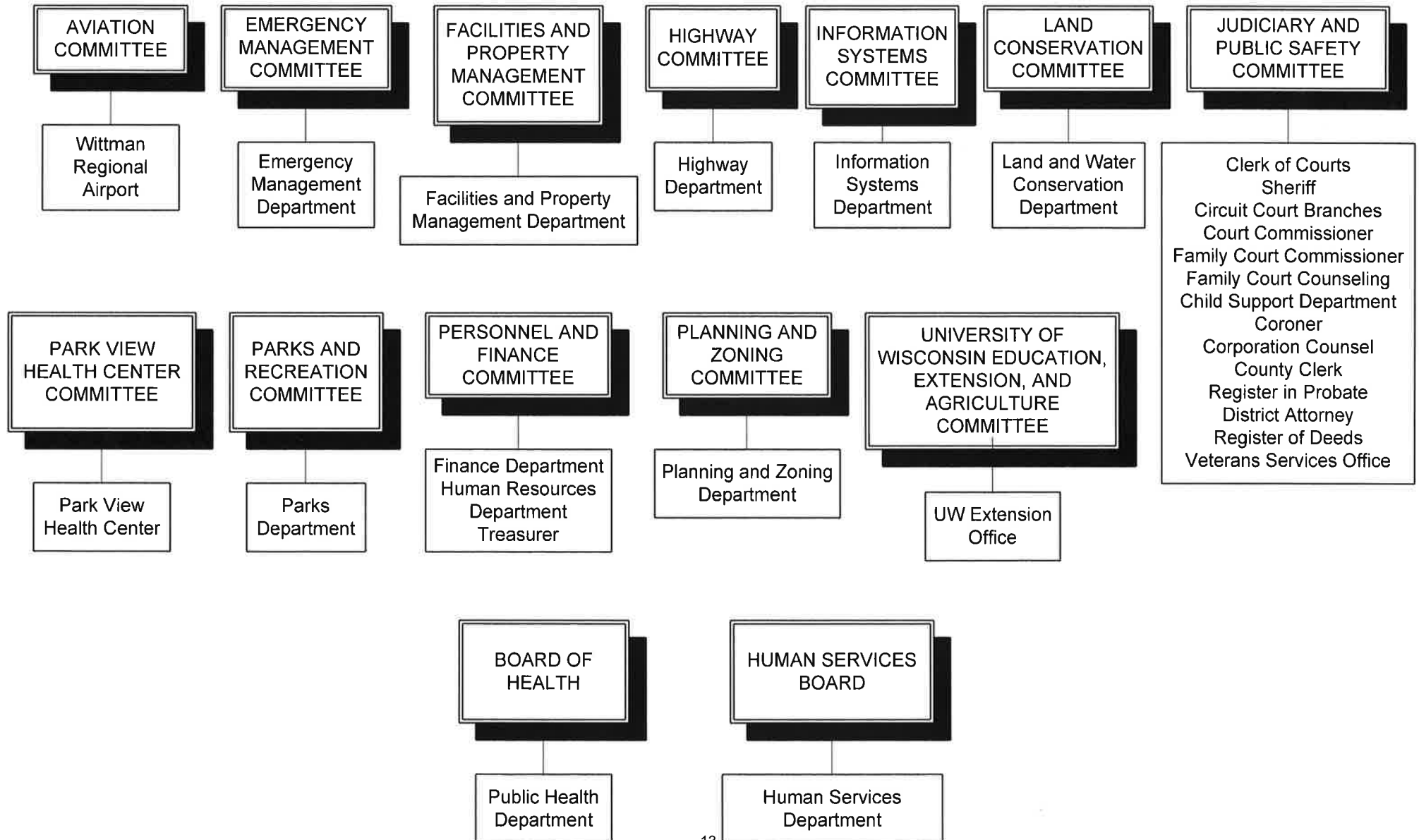
To carry out this mission, the following roles are required:

- **To serve as an agent for the Federal and State Government to fulfill mandated programs.**
- **To provide optional community services as determined by the County Board.**
- **To provide programs and services in the most cost-effective manner.**
- **To encourage citizens awareness, participation, and involvement in county government.**
- **To encourage cooperation among business, government, labor, and education to solve common problems.**
- **To utilize community resources as a vehicle for good government.**

WINNEBAGO COUNTY



COUNTY BOARD COMMITTEES AND BOARDS OF JURISDICTION



BUDGET AND FINANCIAL POLICIES

ORGANIZATION OF BUDGET DOCUMENT:

The Winnebago County Budget is organized to provide pertinent information regarding the County's administrative structure, programs, and related financial information. The County's financial accounting system is set up on a fund basis. The funds are described later. The budget document is divided into program areas as follows:

- Administration
- Public Safety
- Transportation
- Human Services
- Education, Culture and Recreation
- Planning and Environment
- Non-divisional
- Debt Service
- Capital Projects
- Solid Waste

THE BUDGET PREPARATION PROCESS:

Preparation of the County budget document is delegated to the Finance Director by the County Executive. The budget process begins early in the year when the Finance Director reviews forms and procedures and recommends changes to the County Executive. Upon the Executives approval, budget forms and instructions are printed and distributed to department heads in the beginning of May.

<u>Dates</u>	<u>Event</u>
05/29/2020	Forms and Instructions made available for budget preparation
07/17-07/31/2020	Budget worksheets and all materials due from departments to Finance Department
08/03-08/28/2020	Executive holds meetings with departments to review budgets
09/18/2020	Finalized budget sent out for printing and assembly
10/12/2020	Budget delivered to County Board Supervisors
10/26-10/29/2020	County Board to deliberate on and adopt final budget

BUDGET POLICIES:

REVENUES:

Revenues are budgeted by source. These include (a) taxes, (b) intergovernmental, (c) licenses, fines and permits, (d) public services, (e) Interfund and (f) other (which include interest income from investments).

Taxes:

The State of Wisconsin, with the Governor's approval has enacted property tax levy limits. These limits are described under the "Property Tax Rate Limits and Levy Limits" section of the budget book. The County relies heavily on property taxes as a revenue source (about 40.4% of the revenue budget).

Intergovernmental Revenues:

These represent grants, aides, and state and federal funding for programs and services. This revenue source is also relied on heavily to fund County programs (about 31.3% of the revenue budget).

Public Charges:

This source represents fees and charges made to users of certain government services. This revenue source makes up about 8.6% of our revenue budget.

Licenses and Permits:

This is a small revenue source comprising about 0.6% of the County revenue budget.

Interfund Revenues:

This category includes charges from one County department to another. It comprises about 15.6% of total revenue.

Other Revenues:

This category includes State Shared Revenues, interest income, and other revenue sources that do not fit into the other categories. Most of the revenue in this category is from State Shared Revenues and interest income. This revenue source makes up about 3.5% of the total revenue budget.

The projection is that the breakdown of revenue sources by percent will remain the same.

EXPENDITURES:

The County Board adopts the expense category totals of (1) Labor, (2) Travel, (3) Capital Outlay, and (4) Other operating expenses. The complete listing of each recommended line item is considered as substantiating detail used to arrive at the totals. Transfers can be made during the year between line items but not between categories unless rules established by the County Board are followed. The budget adjustment process is described in more detail later. The four categories are described in more detail below:

Labor: This category includes all costs of wages, per diem, and fringe benefits. Fringe benefits include health insurance, life insurance, dental insurance, long-term disability insurance, retirement, Social Security/Medicare (FICA) and workers compensation insurance.

Travel: This category includes all costs for travel and training of County employees and elected officials. This includes registration and tuition, automobile allowance, vehicle lease, airfare, meals, lodging, and other incidental travel expenses. Jury, witness, and other non-employee travel expenses are included elsewhere.

Capital Outlay: This category includes all purchases of property, equipment and vehicles having a cost of \$5,000 or more and a useful life exceeding one year. In proprietary funds, these assets are depreciated over their estimated useful lives. In governmental funds these assets are expensed in the year of purchase. In general, capital items are budgeted as part of the operating budget with the exception of major capital expenditures and capital projects. A separate document (Capital Improvements Plan 5-Year Plan) is prepared as described later.

Other Operating: This category includes all other expenses not included above. It includes costs related to office supplies, operating expenses, repairs and maintenance, contractual services, rental expenses and fixed costs such as insurance and depreciation.

CAPITAL IMPROVEMENTS PLAN (Five Year Plan):

The County Executive submits a separate capital improvement plan to the County Board each year. This document lists major capital projects over a five-year period, describes recommendations as to funding the projects, recommends those projects that should be included in the current year bond issue and describes those projects in detail. It also provides detail as to the current outstanding indebtedness, briefly describes capital projects within the 5-year planning horizon, and includes graphs and tables outlining the County's current debt service, future debt service, and current and future debt service property tax mill rates. This document is presented to the County Board at its January session and represents a planning tool for review of projects. The document is available for inspection in either the County Clerk's or Finance Director's offices and is also available on the internet at the Winnebago County Wisconsin web site.

Projects within the capital improvements plan are not approved as part of the annual operating budget but must be voted on individually, during the year after being reviewed by the County Board at a separate "presentation" session. The purpose of this separate approval process is to make sure projects are reviewed in more detail prior to approval. Once approved, they are included in the annual budget under the "Capital Projects" section and debt service is included in the "Debt Service" section.

DEBT SERVICE:

The County has followed a policy of not borrowing for periods of greater than 10 years. Our objective is to maintain level debt service payments each year while leaving room in later years to accommodate new debt.

THE BUDGET ADJUSTMENT PROCESS:

State statutes and County Board rules outline the procedures for obtaining budget adjustments after the budget has been adopted. They are briefly explained below:

Transfers between budget categories within a department's budget require the approval of the County Executive, Committee of Jurisdiction, Personnel & Finance Committee and County Board (only if the transfer is for more than \$15,000).

A department requesting to increase their total approved department appropriations must obtain approval from the County Executive, Committee of Jurisdiction, Personnel & Finance Committee, and County Board (only if the transfer is for more than \$15,000). These additional appropriations are typically requested from; (a) unanticipated revenues received, (b) the contingency fund, or (c) undesignated fund balance.

BUDGETARY CONTROL:

The County does maintain an encumbrance accounting system. Department operating results are reviewed on a monthly basis for potential budget revenue shortfalls or expense overruns. Projected problems are brought to the attention of the applicable department head and appropriate actions are taken to remedy the situation. Projected budget overruns are resolved through adjustments as soon as possible. The County has not experienced any significant budget overrun problems.

FUNDS:

Agency funds, the General Fixed Asset Account Group and the General Long-Term Debt Account Group are funds that do not require annual County appropriations. Therefore, these funds are not included in the budget document. All other County funds are included. The fund types and descriptions are described below:

General Fund: Accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund: Account for the proceeds from special revenue sources that are legally restricted to expenditures for special purposes. Winnebago County has one special revenue fund: Human Services.

Debt Service Fund: Account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

Capital Project Fund: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than general capital outlays and construction related to the proprietary funds) which are financed primarily through general obligation debt.

Proprietary Funds - Enterprise Type: Account for operations that are financed and operated in a manner similar to a private business enterprise - where intent of the County Board of Supervisors is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Debt service on County debt issued to construct facilities relating to these operations is accounted for through the enterprise fund. County enterprise funds include: Park View Health Center, Highway, Airport and Solid Waste.

Proprietary Funds - Internal Service Type: Account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. County internal service funds include: Self Insurance and General Services Funds.

Agency Funds: Account for assets held by the County as an agent. Receipts and disbursements of these funds do not represent County activity; therefore, budgets are not applicable to them. Winnebago County agency funds include: Litigant Deposits, Family Support Fund, MEG Unit, Patient Funds – Park View Health Center, and Burial Trust Fund.

BASIS OF BUDGETING:

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the accounts and reported in the financial statements of the entity. Governmental units follow Governmental GAAP (Generally Accepted Accounting Principles) which are primarily established by the GASB (Governmental Accounting Standards Board). Winnebago County Budgets are prepared in accordance with these standards with the exception of capital outlay for proprietary funds as noted in #2 below:

1. The General Fund, Special Revenue Fund, Debt Service Funds, Capital Project Funds, and Agency Funds are considered governmental funds, and follow the modified accrual basis of accounting. This means that expenses are recorded in the period incurred and revenues are recorded when measurable and available to meet current year obligations. Generally, any revenue that is earned in the current fiscal year and will be received within 60 days after the fiscal period ends would be recorded as current year revenue. The budgets for these funds are prepared using this same basis.
 - a. Debt service funds budget principal and interest in the year paid. Interest is not budgeted nor reported on an accrual basis.
 - b. Capital outlay is budgeted in the year expended. Depreciation is not an expenditure of a capital project fund.
2. Proprietary funds include enterprise funds (such as Airport, Park View Health Center, Highway Department and Solid Waste) and internal service funds (such as General Services and Self-Insurance) follow the full accrual basis of accounting for financial reporting purposes. Under this basis of accounting, revenues are recognized and recorded when earned, regardless of when they are received. Expenditures are also recognized and recorded when incurred, regardless of when paid. Capital assets are expensed over their useful life through annual depreciation charges, not when purchased. Our budgetary basis is the same with the exception of capital outlay which is included as expenditure.
 - a. Proprietary funds report depreciation on a GAAP basis. Depreciation is reversed out for the purpose of calculating the tax levy support where necessary in proprietary funds because it is a non-monetary expenditure.
 - b. Capital outlay is shown as an operating expenditure for budgetary purposes even though not for GAAP financial reporting purposes. This is a budgetary requirement of the County Board. Capital outlay is included in the tax levy support calculation for proprietary funds that require tax levy support.

FUND RESERVES - PRACTICES:

The County compares reserve balances against our reserve policies annually. In general, we strive to meet the following objectives:

- 1) The Special Revenue Fund only maintains sufficient fund balance to pay for carryovers and open invoices as of the end of the fiscal year. Tax levy dollars not needed to fund current year operations are not transferred to these funds but remain as part of general fund undesignated fund balance.
- 2) The General Fund undesignated fund balance policy sets a goal County. It is the goal of the County to achieve and maintain an unrestricted fund balance in the general fund equal to a target range of 16% - 20% of the governmental fund's (excluding capital and debt service funds) subsequent year's budgeted expenditures. The General Fund Unreserved Fund Balance is projected to be around \$39.2 million at the end of 2020, which puts it above the target unrestricted fund balance for the general fund.

INFORMATION ABOUT WINNEBAGO COUNTY

PROFILE

Located in East Central Wisconsin, bordered on the east by Lake Winnebago, Winnebago County anchors the southern half of the Fox River Valley -- one of the largest metropolitan areas in Wisconsin. The County is close to the urban centers of Chicago, Milwaukee, and Minneapolis-St. Paul, and is known for stability, progress, and growth.

Winnebago County is also known as the County of "big lakes". Five large lakes make up the majority of water area, ranging in size from Lake Winnebago (137,708 acres) to Little Lake Butte des Morts (1,306 acres). The Fox and Wolf are important rivers that provided early transportation and were an early power source for development of local industries. Abundant water resources have assisted the County in being ranked in the top eight industrial counties in the State.

These water resources also provide for excellent recreational activities. The lakes and rivers provide sailing and boating plus excellent fishing during both summer and winter. Ducks and geese provide local sport in the fall.

The County also hosts the Annual Experimental Aircraft Association Fly-In every July, but due to COVID-19 was cancelled in 2020. In 2019, attendance was approximately 642,000.

The County's economy is most noted for the stable industrialized base that centers on the paper industry. Kimberly-Clark Corporation began its operations here and remains as one of the largest paper product companies in the world. Other major business sectors include specialized trucks, woodworking, metal work and machine manufacturing.

Five major highways and Wittman Regional Airport make travel, shipping, and delivery to and from Winnebago County convenient and economical.

The County has a population of about 170,580. The majority of people reside in five urban areas ranging in population from over 67,004 in Oshkosh, the County seat, to the Village of Winneconne with 2,484 people. The County provides a variety of living options. One can live in a rural or urban setting or experience a river or lake setting.

The residents work hard, play hard, and are well educated. The County boasts excellent private and public schools, a four-year university, a two-year university, and a technical college.

PROPERTY TAX RATE LIMITS AND LEVY LIMITS

OPERATING LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) operating mill rate. The Wisconsin legislature permanently eliminated this limit with the passage of the state biennial 2014/2015 budget.

DEBT SERVICE LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) debt services mill rate. That limit was 31 cents per thousand of equalized value. Winnebago County's debt service levy has exceeded this limit through use of the allowable exception that such excess be approved by a 75% vote of the County Board. This rate limit remains in effect.

SPECIAL PURPOSE LEVYS: No limitations were placed on these rates. For Winnebago County this includes the levies for libraries, public health and culvert and bridge aid.

PROPERTY TAX LEVY LIMIT 2007

LEGISLATIVE HISTORY:

During the 2007 State Legislative session, the legislature with the Governor's approval enacted the following:

Section 66.0602 Local Levy Limits:

1. Except as provided in subs. (3), (4), and (5), no political subdivision may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor. The valuation factor is a percentage equal to the political subdivision's January 1 equalized value due to net new construction which is new construction less improvements removed between the previous year and the current year.
2. For the 2012 and subsequent years budgets, the State further restricted the levy by using the prior year actual levy as the base rather than the prior year levy limit.

3. Debt service continues to be exempt from the levy limit freeze for all debt issued prior to July 1, 2005. Debt issued after July 1, 2005 will also be exempt if certain conditions are met. One of those is that the governing body can approve the bond issue by a $\frac{3}{4}$ vote. Winnebago County has used this provision to exceed rate limits in the past and will likely continue to do so.
 4. Penalties will be imposed upon any governing body that exceeds these levy limits.
-

The Finance Director has reviewed the limits and believes that this budget is in compliance with the tax levy limits.

SIGNIFICANT INFORMATION – 2021 BUDGET

Fund reserves are being applied to reduce the tax levy. All reserves are compared against our reserve policies annually. The application of reserves below is consistent with these policies.

General Fund - Undesignated Fund Reserve		
	To reduce the tax levy to meet the levy limit requirements.	\$ 1,499,602
	Parks Preparation of Land for the Natural Way Entranceway Arbor and signage (budget amendment)	\$ 50,000
	Miscellaneous & Unclassified Salary Contingency for higher merit pool increase (budget amendment)	\$ 250,000
	Debt Service Fund Principal Payoff of Callable 2012C and 2014A Bond Issues (budget amendment)	\$ 2,814,000
	Airport Fund Principal Payoff of Callable 2012C and 2014A Bond Issues (budget amendment)	\$ 32,000
	PVHC Fund Principal Payoff of Callable 2012C and 2014A Bond Issues (budget amendment)	\$ 19,000
General Fund - Designated Fund Reserves		
	Public Health Designated Fund Balance - to reduce the levy for the department	440,000
	Property Lister Designated Fund Balance - to reduce the levy for the department	20,000
Park View Health Center Unrestricted Reserve		
	To reduce the levy for the facility	2,950,000
Note regarding fund balances being applied: Fund balances build up as departments close out the year and have surplus's. Often times these balance are applied in future years for purposes including: paying down debt, applying to capital projects to avoid borrowing, or returning the surplus's to taxpayers through applying them to subsequent budgets, as we are doing here.		

1. Total equalized value (as reduced by Tax Incremental Districts (TID)) in the County increased 3.968% from 2020. This consists of a 1.455% growth in new or improved property and 2.513% market valuation increase.
2. Total County wages are up \$938,043 or 1.52%, this does not include the amount approved by County Board amendment to increase the merit pool from 1.75% to approximately 2.25%, increasing by \$250,000. Actual pay increases are dependent on performance reviews as part of the merit pay plan. The higher overall increase in wages is due to the addition of new employees. The merit pay pool for 2021 based on regular wages was \$830,406, but now is increased by \$250,000 which is budgeted in the Miscellaneous & Unclassified Salary Contingency account 1039-59503.

Winnebago County, Wisconsin
Fringe Benefits - Components

Employer Share of Fringe Benefits -	2017 ACTUALS	2018 ACTUALS	2019 ACTUALS	2020 ADOPTED BUDGET	2021 ADOPTED BUDGET	2021 TO 2020 BUDGET CHANGE
FICA Medicare	3,985,908	4,130,806	4,258,540	4,749,039	4,822,797	73,758
Health Insurance	13,251,735	13,681,799	13,696,110	16,361,619	15,982,077	(379,542)
Dental Insurance	741,592	748,818	740,960	827,327	819,459	(7,868)
Workers Compensation	628,913	847,049	460,951	258,679	586,829	328,150
Unemployment Compensation	98,024	88,962	60,956	70,000	71,000	1,000
Wisconsin Retirement	4,251,273	4,375,656	4,374,660	4,820,054	4,815,330	(4,724)
Life / Long Term Disability	268,558	276,515	285,070	359,357	352,964	(6,393)
Fringe Turnover Savings	N/A	N/A	N/A	(304,318)	(342,325)	(38,007)
	23,226,002	24,149,605	23,877,246	27,141,757	27,108,131	(33,626)
Employee Share of Fringe Benefits -						
Health Insurance	1,763,048	2,040,335	2,050,850	2,231,130	2,179,374	
Wisconsin Retirement	3,362,278	3,449,339	3,542,351	4,074,435	3,870,731	

1 2020 ANNUAL BUDGET SESSION TO ADOPT 2021 ANNUAL COUNTY BUDGET

2
3 098-102020
4

5 **RESOLUTION: Adopt 2021 Annual Budget for Winnebago County**

6
7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9
10

11 **BE IT RESOLVED** by the Winnebago County Board of Supervisors that the 2021 Annual County Budget, a
12 copy of which is incorporated herein by reference, be and same is hereby adopted.

13
14

Submitted by:

15
16

PERSONNEL AND FINANCE COMMITTEE

17
18

Vote Required for Passage:

19 Majority of Those Present

20
21

22 **County Board Rule 4.5**

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Approved by the Winnebago County Executive this 7th day of November, 2020.

27
28

Mark L. Harris
Mark L. Harris
Winnebago County Executive

29
30

31

**Resolution No. 098-102020 -
Adopt 2021 Annual Budget
for Winnebago County**

<u>SUPERVISOR</u>	<u>DISTRICT</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>
Thomas Konetzke	1	✓		
Michael Brunn	2	✓		
Thomas Borchart	3	✓		
Paul Eisen	4	✓	✓	
Shiloh Ramos	5	✓		
Brian Defferding	6	✓		
Steve Lenz	7	✓		
Nicole Neuhoﬀ	8	✓		
Donald Nussbaum	9	✓		
Stephanie Spellman	10	✓		
David W. Albrecht	11	✓		
Maribeth Gabert	12	✓		
Steven Binder	13	✓		
Kevin Konrad	14	✓		
Vicki Schorse	15	✓		
Alyssa Bolante	16	✓		
Julie Gordon	17	✓		
Bill Wingren	18	✓		
Larry Lautenschlager	19	✓		
Michael Norton	20	✓		
Robert Warnke	21	✓		
Doug Zellmer	22	✓		
Koby Schellenger	23	✓		
Andy Buck	24	✓		
Karen D. Powers	25	✓		
Susan Locke	26	✓		
Morris Cox	27	✓		
Jerry Finch	28	✓		
Rachel Youngquist	29	✓		
Chuck Farrey	30	✓		
Joel Rasmussen	31	✓		
Robert Keller	32	✓		
Thomas Egan	33	✓		
Thomas Ellis	34	✓		
Tom Snider	35	✓		
Ben Joas	36	✓		

33 - 0 CARRIED

2021 ADOPTED BUDGET
SUMMARY OF COUNTY BOARD ACTIONS

DEPARTMENT	LINE ITEM	DETAIL	EXPENDITURES	REVENUES	GENERAL FUND BALANCE APPLIED (Note)	LEVY
		Levy per Executive Budget Book				70,212,873
		Use full levy amount allowed for Adopted Budget	-	-	398	70,213,271
COUNTY BOARD ACTIONS:						
Parks	Capital - Land	Preparation of Land for the Natural Way Entranceway Arbor and Signage	50,000	-	(50,000)	70,213,271
Miscellaneous & Unclassified	Salary Contingency	Increase the 2021 Merit Pool Pay	250,000	-	(250,000)	70,213,271
Miscellaneous & Unclassified	Other Transfers Out to Airport Fund	Expend \$2.865 million of General Fund Balance to pay full principal balance of Callable 2012C and 2014A Bond issues	32,000	-	(32,000)	70,213,271
Miscellaneous & Unclassified	Other Transfers Out to PVHC Fund	Expend \$2.865 million of General Fund Balance to pay full principal balance of Callable 2012C and 2014A Bond issues	19,000	-	(19,000)	70,213,271
Debt Service	Debt Principal Payments	Expend \$2.865 million of General Fund Balance to pay full principal balance of Callable 2012C and 2014A Bond issues	2,814,000	-	(2,814,000)	70,213,271
Totals			3,165,000	-	(3,165,000)	70,213,271

NOTE: The County Board elected to reduce fund balance for the expenditure increases, as no additional tax levy was available. Positive expenditures represent decreases to fund balance, negative expenditures represent increases to fund balance.

WINNEBAGO COUNTY 2021 BUDGET SUMMARY

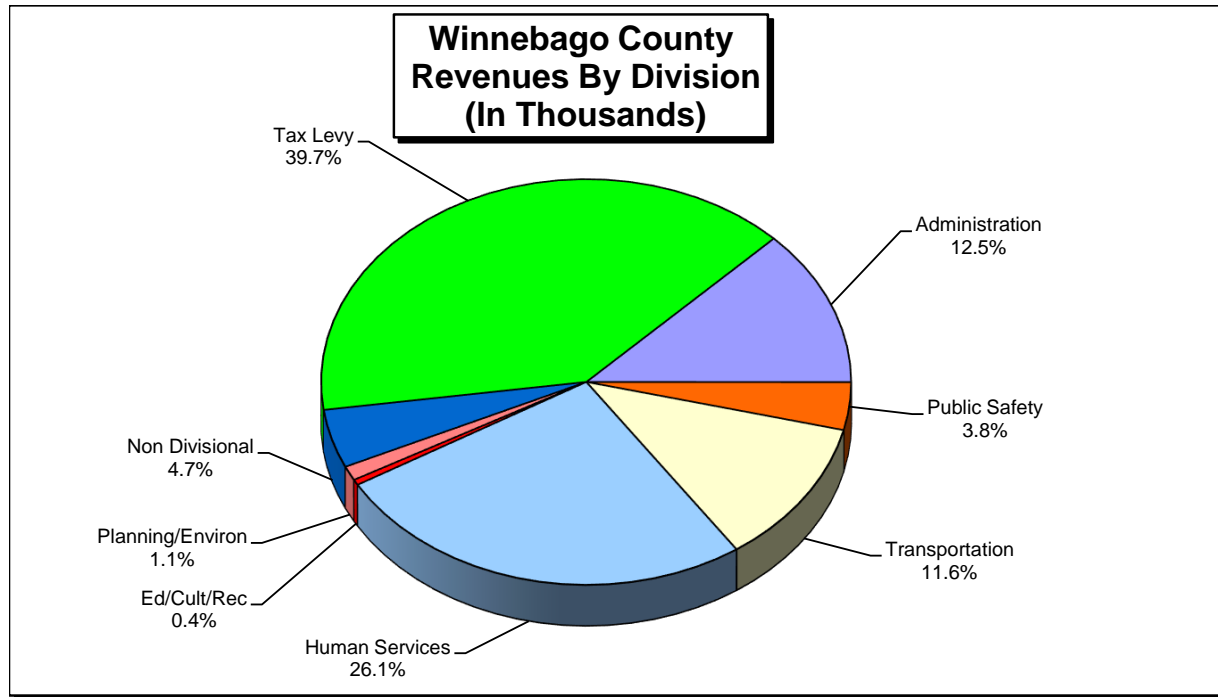
DIVISION:	<u>Revenue</u>	<u>Expense</u>	<u>Adjustments</u>	<u>Levy</u>
Administration	\$ 22,121,173	\$ 34,749,790	\$ (1,582,813)	\$ 11,045,804
Public Safety	6,735,464	32,515,899	(21,996)	25,758,439
Transportation	20,541,296	25,062,735	(1,804,729)	2,716,710
Health & Human Services	46,173,618	72,284,028	(4,006,000)	22,104,410
Education, Culture, & Recreation	783,067	3,100,027	(233,295)	2,083,665
Planning & Environment	2,031,631	3,159,210	(19,517)	1,108,062
Divisional Total	\$ <u>98,386,249</u>	\$ <u>170,871,689</u>	\$ <u>(7,668,350)</u>	\$ <u>64,817,090</u>
OTHER:				
Board of Supervisors	\$ -	\$ 267,330	\$ -	\$ 267,330
Scholarship Program	650	9,000	650	9,000
Unclassified	5,321,650	7,038,103	(4,614,602)	(2,898,149)
Debt Service	2,925,000	10,943,000	-	8,018,000
Other Total	\$ <u>8,247,300</u>	\$ <u>18,257,433</u>	\$ <u>(4,613,952)</u>	\$ <u>5,396,181</u>
Grand Total	\$ <u>106,633,549</u>	\$ <u>189,129,122</u>	\$ <u>(12,282,302)</u>	\$ <u>70,213,271</u>

2021 APPROPRIATIONS FOR WINNEBAGO COUNTY

	REVENUES					EXPENDITURES				
	2019	2020	2020	2020	2021	2019	2020	2020	2020	2021
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
ADMINISTRATION										
County Executive	6,000	6,000	6,000	6,000	6,000	242,437	251,714	253,214	253,214	258,571
Corporation Counsel	79,319	60,600	76,100	76,100	116,600	566,426	659,845	630,181	645,744	697,644
County Clerk	40,636	33,540	47,540	47,540	59,050	262,504	265,232	263,944	265,632	270,159
Elections	32,986	20,000	20,000	20,000	23,000	60,055	211,669	200,071	200,071	90,643
Dog License	7,356	4,300	4,300	4,300	4,300	7,356	4,300	4,300	4,300	4,300
Treasurer	1,042,566	832,450	855,475	855,475	832,050	380,975	396,464	366,549	366,549	390,496
Human Resources	14,309	14,250	14,250	14,250	14,650	893,350	953,592	985,148	985,148	1,020,287
Workers Compensation Fund	619,054	310,443	316,302	316,302	630,371	1,084,166	853,979	808,521	813,288	949,188
Self Funded Health Insurance	17,451,802	17,749,873	17,729,873	17,729,873	17,859,877	17,057,886	16,745,441	17,728,627	17,733,394	18,750,915
Self Funded Dental Insurance	896,268	885,197	883,206	883,206	888,019	787,361	776,297	904,541	906,448	864,953
Property & Liability Insurance Fund	658,794	643,036	646,314	646,314	938,400	1,232,552	910,683	1,019,975	1,025,310	1,045,462
Finance	44,700	44,700	44,700	44,700	47,100	770,179	824,174	831,745	841,245	842,871
General Services	406,187	387,100	404,500	404,500	385,800	369,944	363,802	405,056	405,056	368,859
Information Systems	89,017	92,103	92,103	92,103	89,295	1,819,633	2,130,510	1,999,730	2,150,098	1,982,116
Technology Replacement	14,010	-	-	-	-	786,040	684,547	639,271	684,547	1,189,903
Facilities & Property Management	107,984	244,345	114,115	114,115	226,661	5,446,282	5,898,531	5,901,020	6,138,781	6,023,423
	21,510,988	21,327,937	21,254,778	21,254,778	22,121,173	31,767,146	31,930,780	32,941,893	33,418,825	34,749,790
PUBLIC SAFETY										
District Attorney	209,254	622,743	547,743	622,743	562,872	1,381,488	1,878,909	1,804,779	1,887,179	1,828,265
Clerk of Courts & Courts	3,352,063	2,273,838	2,313,838	2,313,838	2,326,838	4,074,989	4,385,766	4,456,977	4,472,056	4,498,308
Sheriff	3,322,032	2,852,214	3,409,369	3,484,377	3,371,573	23,187,599	23,816,269	24,976,655	25,052,803	25,089,440
Jail Improvements	257,355	155,000	155,000	155,000	160,700	267,709	166,956	166,956	166,956	182,696
Coroner	157,478	175,025	160,100	160,100	170,025	487,534	528,903	513,315	513,315	559,889
Emergency Management	144,912	168,456	143,456	168,456	143,456	318,993	833,637	350,517	835,517	357,301
	7,443,094	6,247,276	6,729,506	6,904,514	6,735,464	29,718,312	31,610,440	32,269,199	32,927,826	32,515,899
TRANSPORTATION										
Airport	1,127,738	983,700	1,100,303	1,100,303	1,087,687	3,406,377	3,633,162	3,515,684	3,675,346	3,192,934
Airport Debt	-	-	-	-	32,000	122,189	258,000	258,000	258,000	859,000
Highway Department	17,509,420	12,580,638	15,193,023	15,193,023	17,106,012	17,869,472	16,236,799	16,141,219	16,240,619	17,515,741
County Road Maintenance	2,142,068	2,293,495	2,293,495	2,293,495	2,315,597	2,859,982	3,260,573	3,472,958	3,472,958	3,495,060
	20,779,226	15,857,833	18,586,821	18,586,821	20,541,296	24,258,020	23,388,534	23,387,861	23,646,923	25,062,735

2021 APPROPRIATIONS FOR WINNEBAGO COUNTY

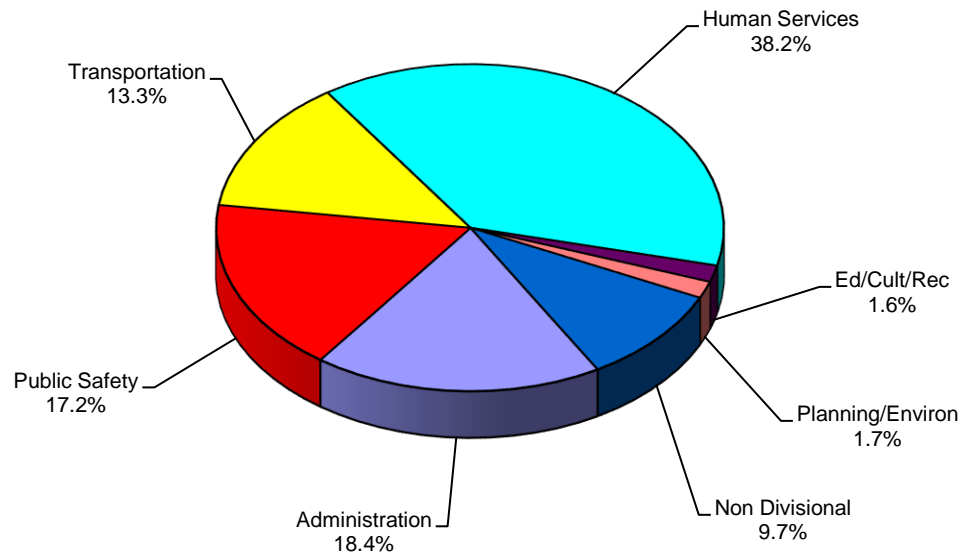
	REVENUES					EXPENDITURES				
	2019	2020	2020	2020	2021	2019	2020	2020	2020	2021
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
HEALTH & HUMAN SERVICES										
Public Health	2,513,501	2,527,012	2,258,858	3,187,417	2,243,143	4,330,204	4,165,271	4,419,008	5,372,365	4,691,635
Child Support	1,520,040	1,522,000	1,532,000	1,532,000	1,528,000	1,692,623	1,828,049	1,828,265	1,828,265	1,841,233
Veterans	14,895	15,000	16,000	16,000	16,000	557,800	651,168	703,628	703,628	680,081
Human Services	28,949,027	30,030,790	27,935,313	28,997,016	27,048,465	44,586,442	44,517,256	46,488,526	47,403,787	45,554,162
Park View Health Center	16,178,678	15,871,063	15,203,536	15,203,536	15,319,010	18,857,292	19,868,968	19,374,337	20,484,992	19,478,917
Park View Health Center Debt	-	-	-	-	19,000	335,743	197,000	197,000	197,000	38,000
	49,176,141	49,965,865	46,945,707	48,935,969	46,173,618	70,360,104	71,227,712	73,010,764	75,990,037	72,284,028
EDUCATION, CULTURE, & RECREATION										
UWO-Fox Cities Campus	162,830	205,911	158,992	205,911	171,924	315,291	401,454	307,616	401,454	320,548
University Extension	62,298	40,101	39,500	39,500	44,500	606,837	666,960	661,505	698,862	663,274
Parks	351,533	223,342	427,130	530,286	335,143	1,920,907	1,936,976	1,735,877	2,077,978	1,701,410
Boat Landing	123,402	131,500	133,000	133,000	231,500	220,846	201,510	205,010	229,420	414,795
	700,063	600,854	758,622	908,697	783,067	3,063,881	3,206,900	2,910,008	3,407,714	3,100,027
PLANNING & ENVIRONMENT										
Register of Deeds	1,122,899	1,130,000	1,022,000	1,022,000	1,077,000	520,824	616,212	619,512	674,512	612,048
Planning	250,193	298,950	298,950	298,950	292,950	976,426	1,063,370	1,063,620	1,063,620	1,071,132
Property Lister	750	600	600	600	600	208,626	220,178	220,078	220,078	222,854
Land Records Modernization	232,217	251,600	251,600	251,600	245,000	194,282	255,387	249,687	261,604	244,517
Land & Water Conservation	283,343	563,856	524,748	664,477	416,081	779,093	1,311,306	1,107,185	1,414,227	1,008,659
	1,889,402	2,245,006	2,097,898	2,237,627	2,031,631	2,679,251	3,466,453	3,260,082	3,634,041	3,159,210
NON-DIVISIONAL BUDGETS										
County Board	-	-	-	-	-	248,629	215,741	303,196	303,196	267,330
Scholarship	1,476	800	700	700	650	7,500	9,000	9,000	9,000	9,000
Unclassified	6,567,403	5,471,733	5,463,150	5,463,150	5,321,650	3,806,696	1,071,709	1,426,180	1,581,796	4,591,534
Library Aid	-	-	-	-	-	2,213,392	2,303,805	2,303,805	2,303,805	2,288,017
Bridge & Culvert Aid	-	-	-	-	-	17,030	45,000	45,000	45,000	158,552
Debt Service	310,031	128,000	128,000	128,000	2,925,000	8,489,893	8,770,000	8,770,000	8,770,000	10,943,000
Depreciation adjustments	2,385,072	3,623,181	3,623,181	3,623,181	3,407,752	-	-	-	-	-
General Fund Balance applied	8,059,509	3,441,094	2,197,679	3,441,094	5,124,602	-	-	-	-	-
Other fund adjustments	3,239,768	4,346,346	3,626,357	5,329,043	3,749,948	-	-	-	-	-
Tax Levy	68,300,022	69,224,589	69,224,589	69,224,589	70,213,271	-	-	-	-	-
	88,863,281	86,235,743	84,263,656	87,209,757	90,742,873	14,783,140	12,415,255	12,857,181	13,012,797	18,257,433
	190,362,195	182,480,514	180,636,988	186,038,163	189,129,122	176,629,854	177,246,074	180,636,988	186,038,163	189,129,122



	2020	2021	Change	Percent
Administration	21,255	22,121	866	4.07
Public Safety	6,729	6,735	6	0.09
Transportation	18,587	20,541	1,954	10.51
Human Services	46,946	46,174	(772)	(1.65)
Ed/Cult/Rec	759	783	24	3.16
Planning/Environ	2,098	2,032	(66)	(3.15)
Non Divisional	5,591	8,247	2,656	47.50
Tax Levy	69,225	70,213	988	1.43
	171,190	176,846	5,656	3.30
Depreciation adjustments	3,623	3,408	(215)	(5.93)
General Fund Balance applied	2,198	5,125	2,927	133.17
Other Fund adjustments	3,626	3,750	124	3.42
	<u>180,637</u>	<u>189,129</u>	<u>8,492</u>	<u>4.70</u>

*Decrease to Fund Balances represent savings being used to reduce the tax levy.

**Winnebago County
Expenditures By Division
(In Thousands)**

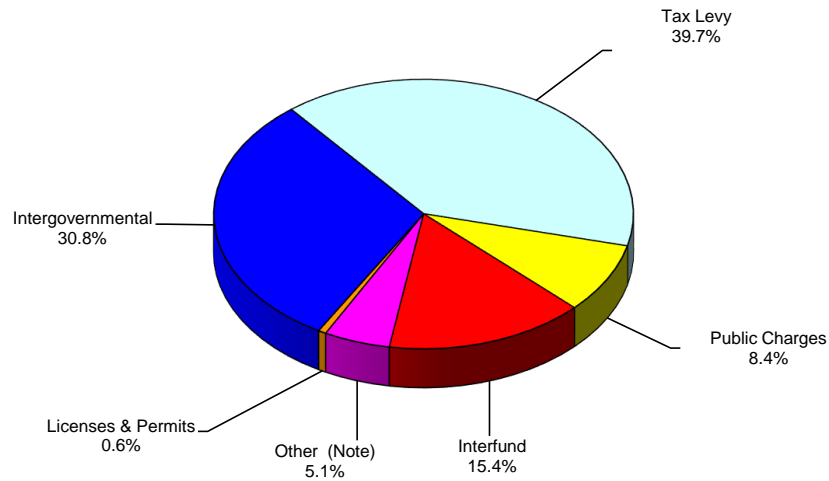


Human Services Exp breakdown	2021 (Thousands)
Public Health	\$ 4,692
Child Support	1,841
Veterans	680
Human Services	45,554
Park View	19,517
Total	\$ 72,284

	2020	2021	Change	Percent
Administration	32,942	34,750	1,808	5.49
Public Safety	32,269	32,516	247	0.77
Transportation	23,388	25,063	1,675	7.16
Human Services	73,011	72,284	(727)	(1.00)
Ed/Cult/Rec	2,910	3,100	190	6.53
Planning/Environ	3,260	3,159	(101)	(3.10)
Non Divisional	12,857	18,257	5,400	42.00
	<u>180,637</u>	<u>189,129</u>	<u>8,492</u>	<u>4.70</u>

* Note: Non Divisional includes County Board, Scholarship Program, Library pass through levy, Operating Grants and Debt Service

**Winnebago County
Where The Funds Come From
(In Thousands)**



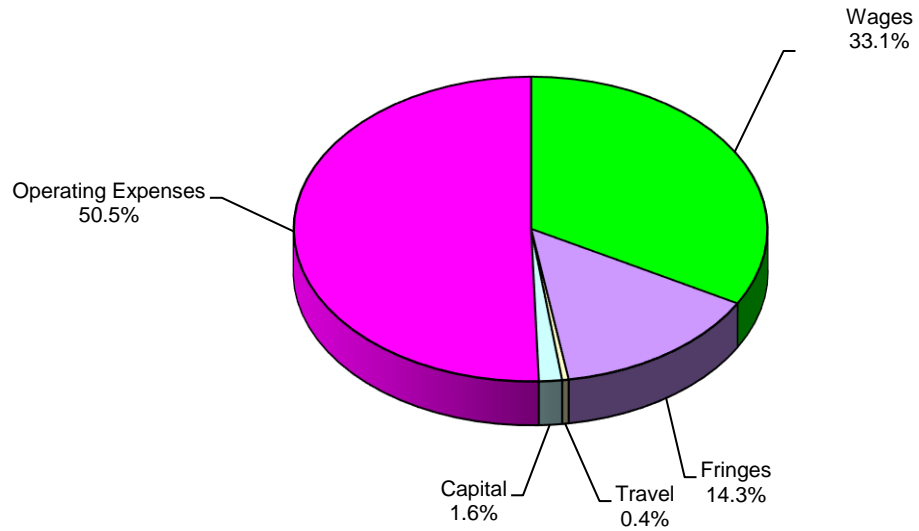
Intergov Revenue	2021 (Thousands)
Basic County allocation	7,790
Youth aids	1,730
Childrens waiver revenue	928
Income maintenance	2,300
ADRC	1,860
Other Human Services	17,140
Medicaid	5,179
State shared revenue	3,709
Transportation aids	2,250
Hwy maint state	5,000
Hwy maint municipal	2,500
Other general	4,080
Total	54,466

	2020	2021	Change	Percent	% of Total Excluding Interfund
Intergovernmental	54,528	54,466	(62)	(0.11)	30.8%
Tax Levy	69,225	70,213	988	1.43	39.7%
Public Charges	14,825	14,883	58	0.39	8.4%
Interfund	25,330	27,174	1,844	7.28	15.4%
Other (Note)	6,200	9,028	2,828	45.61	5.1%
Licenses & Permits	1,082	1,082	0	-	0.6%
	171,190	176,846	5,656	3.30	100.0%
Depreciation adjustments	3,623	3,408	(215)	(5.93)	
General Fund Balance applied	2,198	5,125	2,927	133.17	
Other Fund adjustments	3,626	3,750	124	3.42	
	180,637	189,129	8,492	4.70	

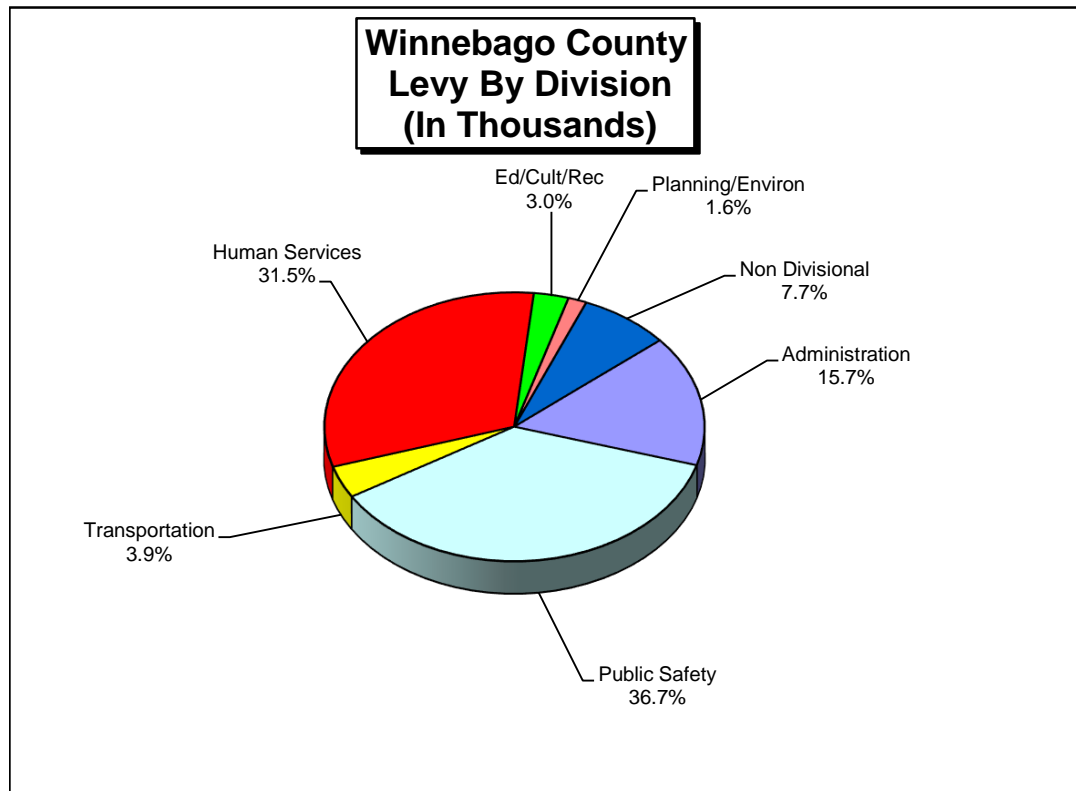
**Decrease to Fund Balances represent savings being used to reduce the tax levy.

NOTE: " Other" category consists of other taxes, interest on investments, and other miscellaneous revenues such as rental, nonoperating grants, and sale of property and equipment.

**Winnebago County
Where The Funds Go
(In Thousands)**



	2020	2021	Change	Percent
Wages	61,735	62,673	938	1.52
Fringes	27,142	27,108	(34)	(0.13)
Travel	913	834	(79)	(8.65)
Capital	2,356	2,971	615	26.10
Operating Expenses	88,491	95,543	7,052	7.97
	<u>180,637</u>	<u>189,129</u>	<u>8,492</u>	<u>4.70</u>



**2021
Human Services Levy (Thousands)**

Public Health	2,008
Child Support	313
Veterans	664
Human Services	18,506
Park View	594
Park View Debt	19
Total	22,104

**2021
Non Divisional Levy (Thousands)**

Debt Service	8,018
Library	2,288
Board	267
Scholarship	9
Misc	(5,186)
Total	5,396

	2020	2021	Change	Percent
Administration	10,965	11,046	81	0.74
Public Safety	25,496	25,758	262	1.03
Transportation	2,075	2,717	642	30.94
Human Services	22,144	22,104	(40)	(0.18)
Ed/Cult/Rec	2,080	2,084	4	0.19
Planning/Environ	1,144	1,108	(36)	(3.15)
Non Divisional	5,321	5,396	75	1.41
	69,225	70,213	988	1.43

Note: Levy by division reflects the allocation of indirect revenues from the "Non-Divisional" category to each division.

FINANCIAL COMPARISON - TOTAL

	2020 Budget	2021 Budget	Increase/ (Decrease)	Percent Increase/ -Decrease
Wages	\$ 61,735,600	\$ 62,673,643	\$ 938,043	1.52%
Fringe Benefits	27,141,757	27,108,131	(33,626)	-0.12%
Travel & Meetings	912,677	833,668	(79,009)	-8.66%
Capital Outlay	2,356,019	2,970,659	614,640	26.09%
Other operating expenses	<u>88,490,935</u>	<u>95,543,021</u>	<u>7,052,086</u>	<u>7.97%</u>
Total Expenditures	180,636,988	189,129,122	8,492,134	4.70%
Revenues	96,953,615	98,787,076	1,833,461	1.89%
Non operating revenues	<u>5,011,567</u>	<u>7,846,473</u>	<u>2,834,906</u>	<u>56.57%</u>
Levy before adjustments	78,671,806	82,495,573	3,823,767	4.86%
Depreciation adjustments (Note 3)	(3,623,181)	(3,407,752)	215,429	-5.95%
Fund balance adjustments (Note 2)	<u>(5,824,036)</u>	<u>(8,874,550)</u>	<u>(3,050,514)</u>	<u>52.38%</u>
Levy	<u>69,224,589</u>	<u>70,213,271</u>	<u>988,682</u>	<u>1.43%</u>
Equalized value (TID Out)	<u>13,655,711,100</u>	<u>14,197,530,100</u>	<u>541,819,000</u>	<u>3.97%</u>
Tax Rate (Note 1)	\$ <u>5.07</u>	\$ <u>4.95</u>	\$ <u>(0.12)</u>	<u>-2.37%</u>

Note 1:

The total tax rate does not equal the sum of the individual rates because the rates are calculated based on different total property valuations. Some municipalities do not have the Library tax or Public Health tax so those rates are calculated without the non-chargeable municipalities. The above rate is a blended rate and only represents an estimate.

The 2021 tax mill rate is 12-cents lower than the 2020 rate based on equalized property values. The tax rate for operating expenses is \$3.99 per thousand dollars of equalized value.

Taxes are actually allocated to individual properties based on assessed valuation. The County experienced real growth in property value (from new construction) of about **1.455%**. **Existing property values increased by an average of 2.513%**.

It is not possible to determine the impact on individual property owners because of differences in assessment among municipalities in Winnebago County.

Note 2:

These are special purpose funds that must be applied to their designated purpose. An example is debt service funds. These funds must be applied to debt service if not used for capital projects.

Note 3:

Depreciation is backed out of the levy number for all enterprise funds (Airport, Park View and Highway).

FINANCIAL COMPARISON - OPERATING

	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 58,886,214	\$ 59,668,215	\$ 782,001	1.33%
Fringe Benefits	25,992,328	25,838,593	(153,735)	-0.59%
Travel & Meetings	842,327	769,318	(73,009)	-8.67%
Capital Outlay	2,356,019	2,970,659	614,640	26.09%
Other operating expenses	<u>76,347,209</u>	<u>80,681,279</u>	<u>4,334,070</u>	<u>5.68%</u>
Total Expenditures	164,424,097	169,928,064	5,503,967	3.35%
Revenues	94,706,157	96,555,333	1,849,176	1.95%
Non operating revenues	<u>4,871,567</u>	<u>4,858,473</u>	<u>(13,094)</u>	<u>-0.27%</u>
Levy before adjustments	64,846,373	68,514,258	3,667,885	5.66%
Depreciation adjustments	(3,623,181)	(3,407,752)	215,429	-5.95%
Fund balance adjustments	<u>(5,454,036)</u>	<u>(8,414,550)</u>	<u>(2,960,514)</u>	<u>54.28%</u>
Levy	<u>55,769,156</u>	<u>56,691,956</u>	<u>922,800</u>	<u>1.66%</u>
Equalized value (TID Out)	<u>13,655,711,100</u>	<u>14,197,530,100</u>	<u>541,819,000</u>	<u>3.97%</u>
Tax Rate	\$ <u>4.08</u>	\$ <u>3.99</u>	\$ <u>(0.09)</u>	<u>-2.21%</u>

FINANCIAL COMPARISON - DEBT SERVICE

	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ -	\$ -	\$ -	0.00%
Fringe Benefits	-	-	-	0.00%
Travel & Meetings	-	-	-	0.00%
Capital Outlay	-	-	-	0.00%
Other operating expenses	<u>9,225,000</u>	<u>11,840,000</u>	<u>2,615,000</u>	<u>28.35%</u>
Total Expenditures	<u>9,225,000</u>	<u>11,840,000</u>	<u>2,615,000</u>	<u>28.35%</u>
Revenues	-	-	-	0.00%
Non operating revenues	<u>128,000</u>	<u>2,976,000</u>	<u>2,848,000</u>	<u>2225.00%</u>
Levy before adjustments	9,097,000	8,864,000	(233,000)	-2.56%
Depreciation adjustments	-	-	-	0.00%
Fund balance adjustments	<u>(200,000)</u>	<u>-</u>	<u>200,000</u>	<u>-100.00%</u>
Levy	<u>8,897,000</u>	<u>8,864,000</u>	<u>(33,000)</u>	<u>-0.37%</u>
Equalized value (TID Out)	<u>13,655,711,100</u>	<u>14,197,530,100</u>	<u>541,819,000</u>	<u>3.97%</u>
Tax Rate	\$ <u>0.65</u>	\$ <u>0.62</u>	\$ <u>(0.03)</u>	<u>-4.62%</u>

FINANCIAL COMPARISON - OTHER

(Consists of Libraries, Public Health, Bridge and Culvert Aid and Property Lister)

	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 2,849,386	\$ 3,005,428	\$ 156,042	5.48%
Fringe Benefits	1,149,429	1,269,538	120,109	10.45%
Travel & Meetings	70,350	64,350	(6,000)	-8.53%
Capital Outlay	-	-	-	0.00%
Other operating expenses	<u>2,918,726</u>	<u>3,021,742</u>	<u>103,016</u>	<u>3.53%</u>
Total Expenditures	6,987,891	7,361,058	373,167	5.34%
Revenues	2,247,458	2,231,743	(15,715)	-0.70%
Non operating revenues	<u>12,000</u>	<u>12,000</u>	<u>-</u>	<u>0.00%</u>
Levy before adjustments	4,728,433	5,117,315	388,882	8.22%
Depreciation adjustments	-	-	-	0.00%
Fund balance adjustments	<u>(170,000)</u>	<u>(460,000)</u>	<u>(290,000)</u>	<u>170.59%</u>
Levy	<u>4,558,433</u>	<u>4,657,315</u>	<u>98,882</u>	<u>2.17%</u>

Note: A tax rate is not calculated for this section because each area (Libraries, Public Health, etc.) has a different formula for apportionment of these taxes. Calculating a blended rate would not be meaningful.

**WINNEBAGO COUNTY, WISCONSIN
INFORMATION ON COUNTY TAX RATES**

Year	Equalized Value (000) (TID Out)	TAX LEVY				TAX RATE			
		Total	Operating	Debt Service	Note 2 Other	Equalized Rate	Operating	Debt Service	Note 3 Other
2011	11,439,687	68,590,592	53,105,518	12,263,000	3,222,074	6.00	4.64	1.07	NA
2012	11,452,052	67,745,029	53,341,482	11,606,000	2,797,547	5.92	4.66	1.01	NA
2013	11,167,428	67,288,060	52,674,767	11,113,000	3,500,293	6.03	4.72	1.00	NA
2014	11,252,938	64,786,199	54,224,096	6,800,000	3,762,103	5.76	4.82	0.60	NA
2015	11,396,366	65,494,165	55,330,678	6,508,000	3,655,487	5.75	4.86	0.57	NA
2016	11,583,546	65,062,977	53,211,905	7,904,000	3,947,072	5.62	4.59	0.68	NA
2017	11,798,033	65,906,930	53,887,127	8,026,000	3,993,803	5.59	4.57	0.68	NA
2018	12,315,791	67,285,709	54,313,978	8,558,000	4,413,731	5.46	4.41	0.69	NA
2019	12,969,909	68,169,992	55,030,041	8,677,000	4,462,951	5.26	4.24	0.67	NA
2020	13,655,711	69,224,589	55,769,156	8,897,000	4,558,433	5.07	4.08	0.65	NA
2021	14,197,530	70,213,271	56,691,956	8,864,000	4,657,315	4.95	3.99	0.62	NA

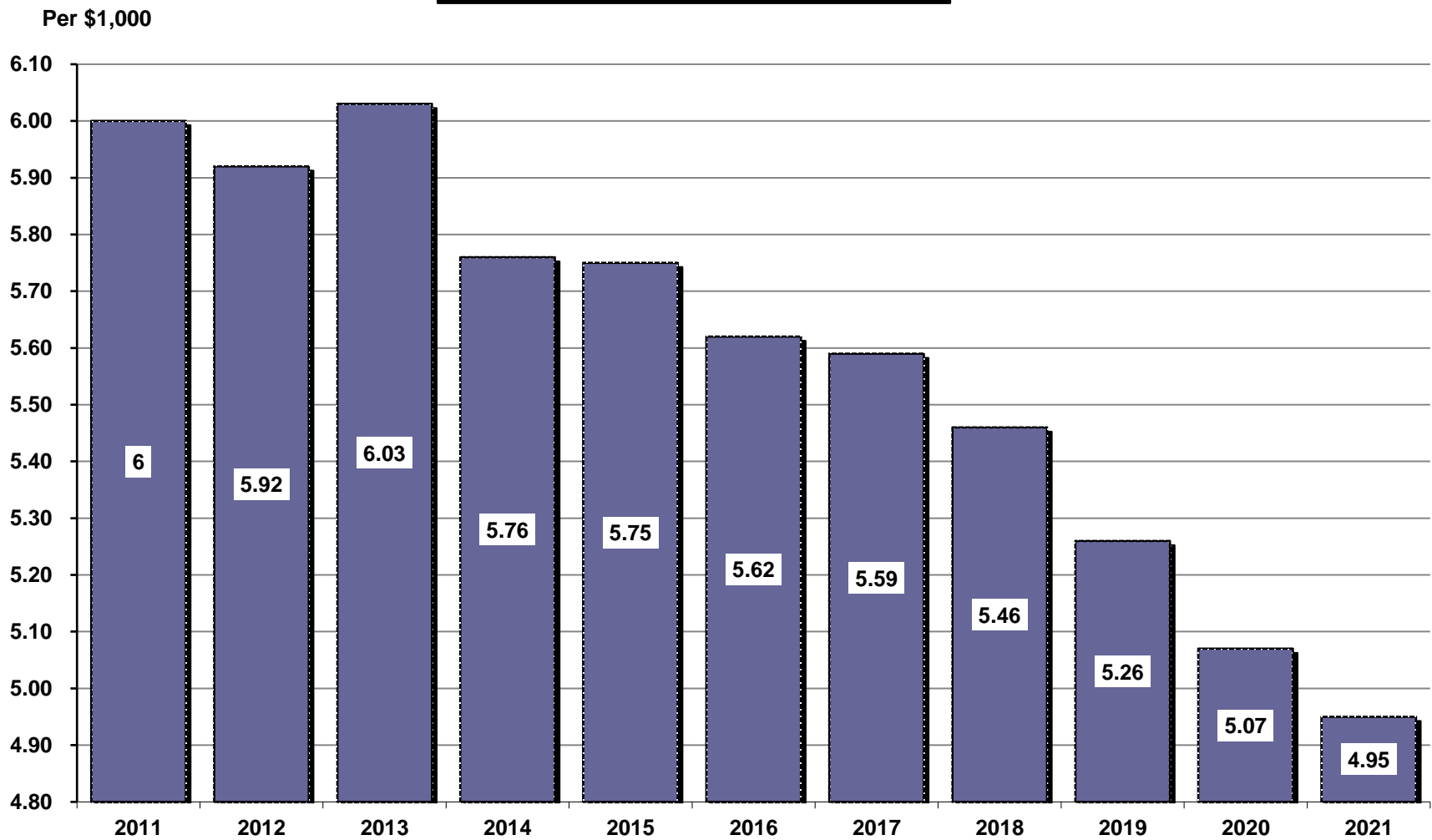
Note 1: Graphs for the above data are shown on the following pages.

Note 2: Other consists of Library tax, Bridge and Culvert aid, Public Health and Property Lister.

A rate is not available for this area because each of the taxes that make up this area have a different

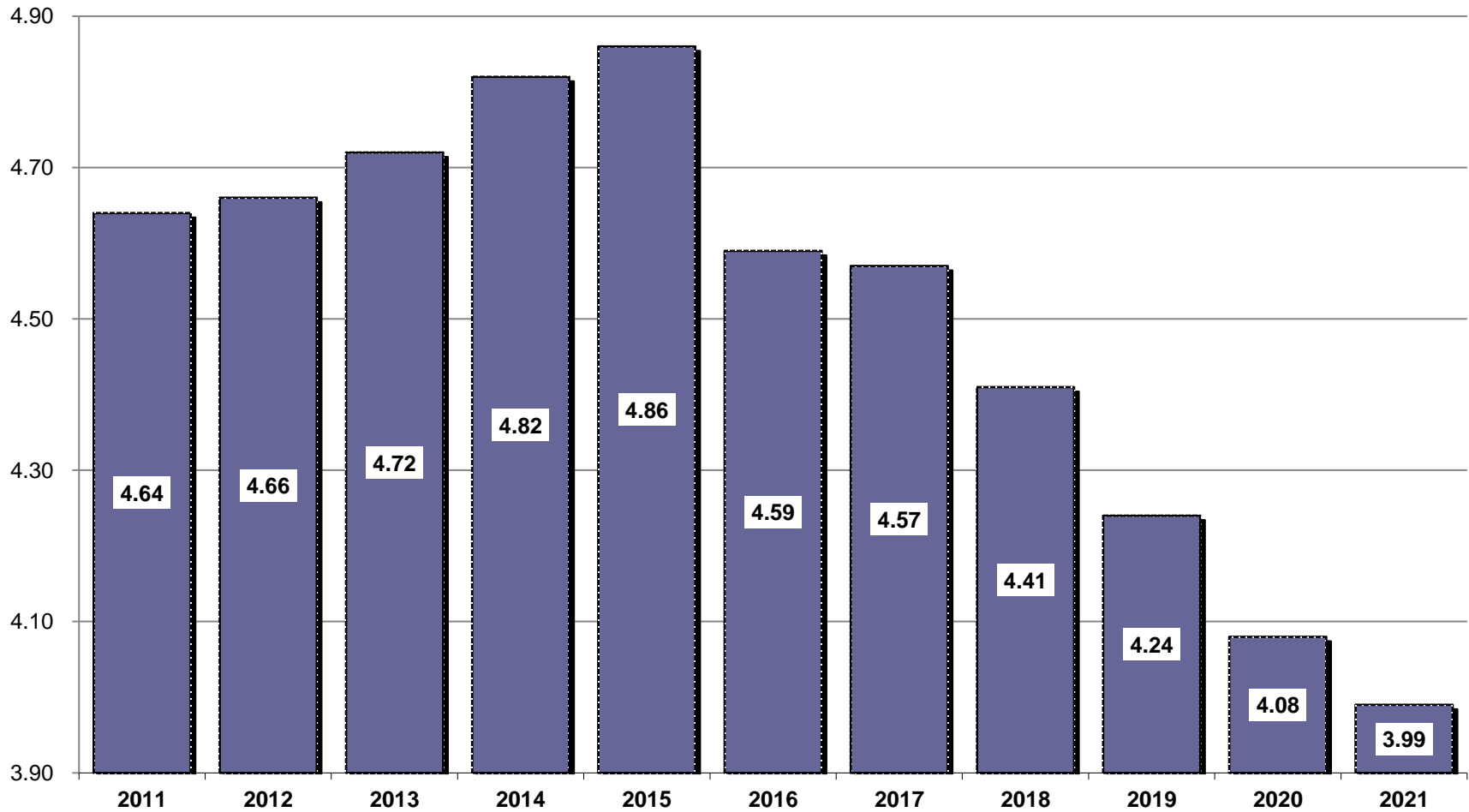
Note 3: apportionment basis.

**Winnebago County
Recap of Total Tax Levy
(Rate per \$1,000 of Valuation)**

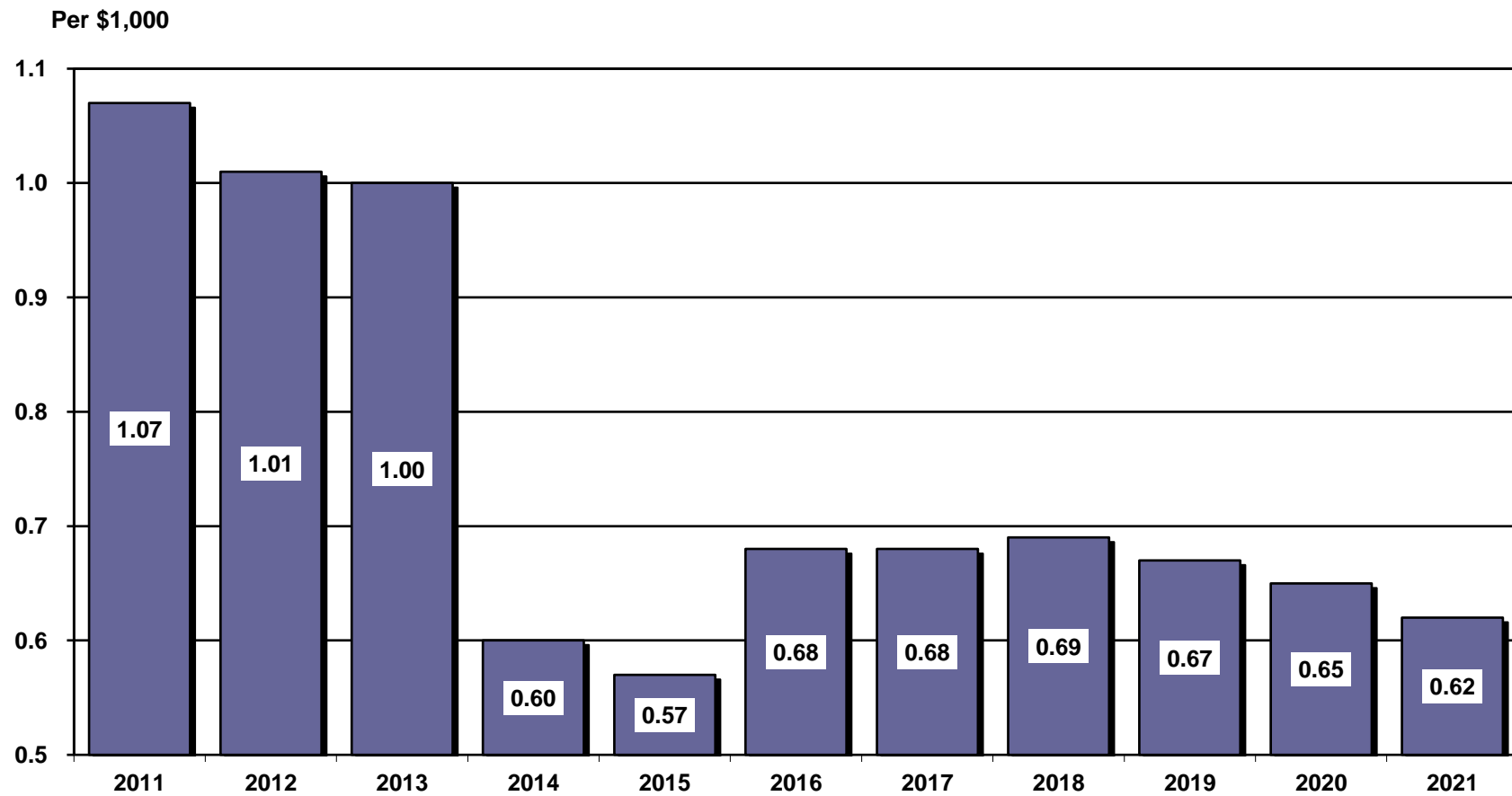


**Winnebago County
Recap of Operating Levy
(Rate per \$1,000 of Valuation)**

Per \$1,000



**Winnebago County
Recap of Debt Service Levy
(Rate per \$1,000 of Valuation)**



WINNEBAGO COUNTY, WISCONSIN
APPORTIONMENT OF TAXES AND SPECIAL CHARGES - 2021

	Equalized Value (TID out)	Public Health	County Library Tax	Bridge & Culvert Aid	Property Lister	Total	All Other County Taxes	Charitable & Penal Charges	Total Other County Taxes	Tax Apportionment
Towns										
Algoma	732,428,500	111,119.40	261,680.01	25,399.06	21,513.53	419,712.00	3,386,866.20	(4,848.67)	3,382,017.53	3,801,729.53
Black Wolf	314,446,500	47,705.83	112,344.57	10,904.34	9,236.20	180,190.94	1,454,050.77	(2,081.63)	1,451,969.14	1,632,160.08
Clayton	569,112,500	86,342.13	203,330.92	19,735.61	16,716.47	326,125.13	2,631,666.97	(3,767.52)	2,627,899.45	2,954,024.58
Neenah	504,367,900	76,519.49	180,199.15	17,490.41	14,814.73	289,023.78	2,332,277.61	(3,338.91)	2,328,938.70	2,617,962.48
Nekimi	161,935,600	24,567.84	57,855.90	5,615.58	4,756.51	92,795.83	748,816.04	(1,072.01)	747,744.03	840,539.86
Nepeuskun	71,367,100	10,827.36	25,497.84	2,474.86	2,096.26	40,896.32	330,012.85	(472.45)	329,540.40	370,436.72
Omro	264,209,300	40,084.16	94,395.96	9,162.22	7,760.59	151,402.93	1,221,745.94	(1,749.06)	1,219,996.88	1,371,399.81
Oshkosh	380,786,200	57,770.46	136,046.23	13,204.86	11,184.78	218,206.33	1,760,816.12	(2,520.80)	1,758,295.32	1,976,501.65
Poygan	195,938,900	29,726.61	70,004.50	6,794.74	5,755.29	112,281.14	906,052.72	(1,297.11)	904,755.61	1,017,036.75
Rushford	143,047,800	21,702.30	51,107.72	4,960.59	4,201.72	81,972.33	661,475.84	(946.97)	660,528.87	742,501.20
Utica	153,848,600	23,340.93	54,966.60	5,335.14	4,518.97	88,161.64	711,420.46	(1,018.48)	710,401.98	798,563.62
Vinland	271,084,600	41,127.23	96,852.35	9,400.64	7,962.53	155,342.75	1,253,538.42	(1,794.58)	1,251,743.84	1,407,086.59
Winchester	192,014,200	29,131.17	68,602.30	6,658.64	5,640.01	110,032.12	887,904.28	(1,271.13)	886,633.15	996,665.27
Winneconne	402,079,600	61,000.96	143,653.87	13,943.27	11,810.23	230,408.33	1,859,280.20	(2,661.76)	1,856,618.44	2,087,026.77
Wolf River	215,470,100	32,689.76	76,982.55	7,472.04	6,328.98	123,473.33	996,368.11	(1,426.41)	994,941.70	1,118,415.03
Total Towns	4,572,137,400	693,655.63	1,633,520.47	158,552.00	134,296.80	2,620,024.90	21,142,292.53	(30,267.49)	21,112,025.04	23,732,049.94
Villages										
Fox Crossing	1,831,901,200	277,924.42	654,496.53	-	53,808.19	986,229.14	8,471,003.31	(12,127.17)	8,458,876.14	9,445,105.28
Winneconne	219,135,600	33,245.86	-	-	6,436.64	39,682.50	1,013,317.96	(1,450.68)	1,011,867.28	1,051,549.78
Total Villages	2,051,036,800	311,170.28	654,496.53	-	60,244.83	1,025,911.64	9,484,321.27	(13,577.85)	9,470,743.42	10,496,655.06
Cities										
Appleton	73,979,000	-	-	-	-	-	342,090.69	(489.74)	341,600.95	341,600.95
Menasha	884,847,700	-	-	-	-	-	4,091,676.89	(5,857.68)	4,085,819.21	4,085,819.21
Neenah	2,177,009,100	330,282.01	-	-	-	330,282.01	10,066,837.28	(14,411.78)	10,052,425.50	10,382,707.51
Omro	204,691,300	31,054.46	-	-	6,012.37	37,066.83	946,525.22	(1,355.05)	945,170.17	982,237.00
Oshkosh	4,233,828,800	642,329.62	-	-	-	642,329.62	19,577,899.61	(28,027.90)	19,549,871.71	20,192,201.33
Total Cities	7,574,355,900	1,003,666.09	-	-	6,012.37	1,009,678.46	35,025,029.69	(50,142.15)	34,974,887.54	35,984,566.00
Total all taxing Districts	14,197,530,100	2,008,492.00	2,288,017.00	158,552.00	200,554.00	4,655,615.00	65,651,643.49	(93,987.49)	65,557,656.00	70,213,271.00

WINNEBAGO COUNTY, WISCONSIN
APPORTIONMENT OF COUNTY TAXES - 2021

	Equalized Value (TID out)	Public Health	County Library Tax	Bridge & Culvert Aid	Property Lister & Data Processing	All Other County Taxes	Tax Apportionment	2021 Tax Rate	2020 Tax Rate
Towns									
Algoma	732,428,500	111,119.40	261,680.01	25,399.06	21,513.53	3,382,017.53	3,801,729.53	5.191	5.309
Black Wolf	314,446,500	47,705.83	112,344.57	10,904.34	9,236.20	1,451,969.14	1,632,160.08	5.191	5.309
Clayton	569,112,500	86,342.13	203,330.92	19,735.61	16,716.47	2,627,899.45	2,954,024.58	5.191	5.309
Neenah	504,367,900	76,519.49	180,199.15	17,490.41	14,814.73	2,328,938.70	2,617,962.48	5.191	5.309
Nekimi	161,935,600	24,567.84	57,855.90	5,615.58	4,756.51	747,744.03	840,539.86	5.191	5.309
Nepeuskun	71,367,100	10,827.36	25,497.84	2,474.86	2,096.26	329,540.40	370,436.72	5.191	5.309
Omro	264,209,300	40,084.16	94,395.96	9,162.22	7,760.59	1,219,996.88	1,371,399.81	5.191	5.309
Oshkosh	380,786,200	57,770.46	136,046.23	13,204.86	11,184.78	1,758,295.32	1,976,501.65	5.191	5.309
Poygan	195,938,900	29,726.61	70,004.50	6,794.74	5,755.29	904,755.61	1,017,036.75	5.191	5.309
Rushford	143,047,800	21,702.30	51,107.72	4,960.59	4,201.72	660,528.87	742,501.20	5.191	5.309
Utica	153,848,600	23,340.93	54,966.60	5,335.14	4,518.97	710,401.98	798,563.62	5.191	5.309
Vinland	271,084,600	41,127.23	96,852.35	9,400.64	7,962.53	1,251,743.84	1,407,086.59	5.191	5.309
Winchester	192,014,200	29,131.17	68,602.30	6,658.64	5,640.01	886,633.15	996,665.27	5.191	5.309
Winneconne	402,079,600	61,000.96	143,653.87	13,943.27	11,810.23	1,856,618.44	2,087,026.77	5.191	5.309
Wolf River	215,470,100	32,689.76	76,982.55	7,472.04	6,328.98	994,941.70	1,118,415.03	5.191	5.309
Total Towns	4,572,137,400	693,655.63	1,633,520.47	158,552.00	134,296.80	21,112,025.04	23,732,049.94		
Villages									
Fox Crossing	1,831,901,200	277,924.42	654,496.53	-	53,808.19	8,458,876.14	9,445,105.28	5.156	5.299
Winneconne	219,135,600	33,245.86	-	-	6,436.64	1,011,867.28	1,051,549.78	4.799	4.924
Total Villages	2,051,036,800	311,170.28	654,496.53	-	60,244.83	9,470,743.42	10,496,655.06		
Cities									
Appleton	73,979,000	-	-	-	-	341,600.95	341,600.95	4.618	4.736
Menasha	884,847,700	-	-	-	-	4,085,819.21	4,085,819.21	4.618	4.736
Neenah	2,177,009,100	330,282.01	-	-	-	10,052,425.50	10,382,707.51	4.769	4.893
Omro	204,691,300	31,054.46	-	-	6,012.37	945,170.17	982,237.00	4.799	4.924
Oshkosh	4,233,828,800	642,329.62	-	-	-	19,549,871.71	20,192,201.33	4.769	4.893
Total Cities	7,574,355,900	1,003,666.09	-	-	6,012.37	34,974,887.54	35,984,566.00		
Total all taxing Districts	14,197,530,100	2,008,492.00	2,288,017.00	158,552.00	200,554.00	65,557,656.00	70,213,271.00		

WINNEBAGO COUNTY, WISCONSIN
COMPARISON OF APPORTIONMENT

	Tax Apportionment				Equalized Value (TID Out)			
	2021	2020	Increase/ (Decrease)	Percent	2021	2020	Increase/ (Decrease)	Percent
Towns								
Algoma	3,801,729.53	3,813,451.41	(11,721.88)	(0.31)	732,428,500	718,259,200	14,169,300.00	1.97
Black Wolf	1,632,160.08	1,654,072.73	(21,912.65)	(1.32)	314,446,500	311,542,700	2,903,800	0.93
Clayton	2,954,024.58	2,951,764.19	2,260.39	0.08	569,112,500	555,961,400	13,151,100	2.37
Neenah	2,617,962.48	2,537,434.62	80,527.86	3.17	504,367,900	477,922,900	26,445,000	5.53
Nekimi	840,539.86	814,948.96	25,590.90	3.14	161,935,600	153,494,700	8,440,900	5.50
Nepeuskun	370,436.72	358,335.09	12,101.63	3.38	71,367,100	67,492,000	3,875,100	5.74
Omro	1,371,399.81	1,309,180.26	62,219.55	4.75	264,209,300	246,582,600	17,626,700	7.15
Oshkosh	1,976,501.65	1,915,155.30	61,346.35	3.20	380,786,200	360,717,300	20,068,900	5.56
Poygan	1,017,036.75	955,580.02	61,456.73	6.43	195,938,900	179,982,400	15,956,500	8.87
Rushford	742,501.20	737,843.63	4,657.57	0.63	143,047,800	138,972,000	4,075,800	2.93
Utica	798,563.62	791,512.12	7,051.50	0.89	153,848,600	149,080,400	4,768,200	3.20
Vinland	1,407,086.59	1,360,572.67	46,513.92	3.42	271,084,600	256,262,300	14,822,300	5.78
Winchester	996,665.27	940,492.59	56,172.68	5.97	192,014,200	177,140,700	14,873,500	8.40
Winneconne	2,087,026.77	1,997,208.88	89,817.89	4.50	402,079,600	376,172,000	25,907,600	6.89
Wolf River	1,118,415.03	1,129,421.27	(11,006.24)	(0.97)	215,470,100	212,725,200	2,744,900	1.29
Total Towns	23,732,049.94	23,266,973.74	465,076.20	2.00	4,572,137,400	4,382,307,800	189,829,600	4.33
Villages								
Fox Crossing	9,445,105.28	9,307,667.64	137,437.64	1.48	1,831,901,200	1,756,485,700	75,415,500	4.29
Winneconne	1,051,549.78	992,918.39	58,631.39	5.90	219,135,600	201,659,300	17,476,300	8.67
Total Villages	10,496,655.06	10,300,586.03	196,069.03	1.90	2,051,036,800	1,958,145,000	92,891,800	4.74
Cities								
Appleton	341,600.95	355,658.47	(14,057.52)	(3.95)	73,979,000	75,103,300	(1,124,300)	(1.50)
Menasha	4,085,819.21	4,026,196.69	59,622.52	1.48	884,847,700	850,199,500	34,648,200	4.08
Neenah	10,382,707.51	10,557,558.22	(174,850.71)	(1.66)	2,177,009,100	2,157,469,200	19,539,900	0.91
Omro	982,237.00	973,044.20	9,192.80	0.94	204,691,300	197,622,900	7,068,400	3.58
Oshkosh	20,192,201.33	19,744,571.65	447,629.68	2.27	4,233,828,800	4,034,863,400	198,965,400	4.93
Total Cities	35,984,566.00	35,657,029.23	327,536.77	0.92	7,574,355,900	7,315,258,300	259,097,600	3.54
Total all taxing Districts	70,213,271.00	69,224,589.00	988,682.00	1.43	14,197,530,100	13,655,711,100	541,819,000	3.97

2021 Budget Information on a Fund Accounting Basis

The following pages show fund balance projections along with summaries of revenues and expenditures summarized on a fund basis. Revenues are also displayed by major revenue source and by fund.

FUND PROJECTIONS:

General fund balance is maintained at a level as defined by the General Fund policy adopted by Winnebago County Board. The purpose of this policy is to establish a key element of the financial stability of Winnebago County (County) by setting guidelines for the general fund balance. Fund balance is an important measure of economic stability. It is essential that the County maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance provides cash flow liquidity for the general operations of the County. It is the goal of the County to achieve and maintain an unrestricted fund balance in the general fund equal to a target range of 16% - 20% of the governmental fund's (excluding capital and debt service funds) subsequent year's budgeted expenditures.

It is our practice to maintain minimal fund reserves in the other governmental type funds.

REVENUE SOURCES:

Property taxes and intergovernmental revenues continue to be the primary funding sources for County government. Intergovernmental revenues consist of state and federal grants that support various programs, many of them mandated (required) by those other governmental units. We have seen a trend where the state and federal government are cutting back their funding of their programs resulting in the County having to pick up more of the costs. Thus, the proportion of our revenues that come from the County property tax is rising in relation to the intergovernmental source. This trend, although small, can be seen on the revenue source chart that follows.

EXPENDITURES:

Expenditures are broken out by four categories in the budget that is adopted by the Winnebago County Board. All of the individual line items are shown in the budget for informational purposes to support the category totals. Wages and benefits (labor category) are the primary use of funds. The proportion of total labor is 49% of total expenditures. The four categories in the budget consist of the following:

1. Labor (wages and fringe)
2. Travel
3. Capital outlay
4. Other operating expenses – some of which are:

Office expenses	Publications, dues and subscriptions
Repairs and maintenance	Contracted services
Utilities	Insurance
Other general operating expenses	Debt service costs – for debt service funds and proprietary funds

**FUND PROJECTIONS
2019 Through 2021**

FUND	Fund Balance 12/31/19	Estimated Surplus / (Deficit) 2020	Balance 12/31/20	Revenues 2021	Tax Levy 2021	Expenses 2021	Note 1 Depreciation 2021	Note 2 General Fund Balance Applied	Note 3 Other Fund Balances Applied	Estimated Surplus / (Deficit) 2021	Total Fund Balance 12/31/21	Note 4 Available Resources 12/31/21
General Fund												
Designated Fund Balance	7,240,630	(7,240,630)	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	32,445,475	6,810,500	39,255,975	19,512,315	38,435,674	(62,612,591)	-	4,664,602	-	-	34,591,373	34,591,373
Technology Replacement Fund	496,108	(25,276)	470,832	-	884,000	(1,189,903)	-	-	-	(305,903)	164,929	164,929
Public Health	1,395,457	550,000	1,945,457	2,243,143	2,008,492	(4,691,635)	-	-	440,000	-	1,505,457	1,505,457
Scholarship Fund	41,318	800	42,118	650	9,000	(9,000)	-	-	-	650	42,768	42,768
Boat Launch Fees	195,224	(70,010)	125,214	231,500	-	(414,795)	-	-	-	(183,295)	(58,081)	(58,081)
Land Records Modernization	231,975	(3,787)	228,188	245,000	-	(244,517)	-	-	-	483	228,671	228,671
Property Lister	175,008	(20,000)	155,008	600	202,254	(222,854)	-	-	20,000	-	135,008	135,008
Jail Improvements	212,594	(11,956)	200,638	160,700	-	(182,696)	-	-	-	(21,996)	178,642	178,642
TOTAL GENERAL FUND	42,433,789	(10,359)	42,423,430	22,393,908	41,539,420	(69,567,991)	-	4,664,602	460,000	(510,061)	36,788,767	36,788,767
Special Revenue												
Human Services	66,560	45,000	111,560	27,048,465	18,505,697	(45,554,162)	-	-	-	-	111,560	111,560
Proprietary Funds (Unrestricted)												
Airport	2,942,149	(74,419)	2,867,730	1,119,687	1,537,247	(4,051,934)	1,395,000	-	-	-	2,867,730	2,867,730
Parkview Health Center	10,737,823	1,283,551	12,021,374	15,338,010	612,907	(19,516,917)	616,000	-	2,950,000	-	9,071,374	9,071,374
Highway	2,510,193	(2,345,150)	165,043	17,106,012	-	(17,515,741)	1,396,752	-	-	987,023	1,152,066	1,152,066
General Services	167,417	23,298	190,715	385,800	-	(368,859)	-	-	-	16,941	207,656	207,656
Workers Compensation Insurance	2,735,092	(543,536)	2,191,556	630,371	-	(949,188)	-	-	-	(318,817)	1,872,739	312,492
Property & Liability Insurance	1,135,147	(267,647)	867,500	938,400	-	(1,045,462)	-	-	-	(107,062)	760,438	427,387
Self Funded Health Insurance	2,908,123	1,004,432	3,912,555	17,859,877	-	(18,750,915)	-	-	-	(891,038)	3,021,517	1,476,574
Self Funded Dental Insurance	576,624	108,900	685,524	888,019	-	(864,953)	-	-	-	23,066	708,590	668,985
TOTAL PROPRIETARY FUNDS	23,712,568	(810,571)	22,901,997	54,266,176	2,150,154	(63,063,969)	3,407,752	-	2,950,000	(289,887)	19,662,110	16,184,264
Other Funds (Equity)												
Debt Service	1,122,965	(200,000)	922,965	2,976,000	8,018,000	(10,994,000)	-	-	-	-	922,965	922,965
TOTALS	\$ 67,335,882	\$ (975,930)	\$ 66,359,952	\$ 106,684,549	\$ 70,213,271	\$ (189,180,122)	\$ 3,407,752	\$ 4,664,602	\$ 3,410,000	\$ (799,948)	\$ 57,485,402	\$ 54,007,556

Note 1:

The County levies for the proprietary funds based on funds needed or cash flow basis. As a result, depreciation is added back to determine the levy since it is not a cash flow item. Capital outlay and debt principal are also budgeted in the proprietary funds and funds are levied to cover these cash flow items.

Note 2:

General Fund Undesignated Fund balance of \$1,799,602 is being applied to the General Fund to meet the levy limit requirements, which includes budget amendments of \$50,000 for parks capital project and \$250,000 for merit pool pay increase. Also, a budget amendment was approved to apply \$2,865,000 of General Fund Undesignated Fund balance to pay full principal balance of Callable 2012C and 2014A Bond issues from Debt Service fund.

Note 3:

Other Fund balances applied that are not part of the Undesignated General Fund balance are: Public Health \$440,000, Property Lister \$20,000 and Park View Health Center \$2,950,000. These are being applied to meet the levy limit targets.

Note 4:

Available resources is a better measure of cash reserves available for appropriation. It backs out all non-cash equivalents such as inventory, undepreciated assets and accrued expenditures leaving the available cash.

WINNEBAGO COUNTY
SOURCES OF REVENUE BY FUND

	Funding Sources - 2021 Budget							2021 Adopted Budget	2020 Adopted Budget	Change-2021 Over/(Under) 2020	Percent
	Taxes	Inter- Governmental	Licenses, Fines, Permits	Public Charges	Interfund	Interest	Other				
General Fund	41,539,420	13,162,473	1,063,845	4,221,090	332,324	1,823,150	1,791,026	63,933,328	63,162,378	770,950	1.22
Human Services	18,505,697	25,416,465	-	1,564,900	-	-	67,100	45,554,162	46,317,347	(763,185)	-1.65
Debt Service	8,018,000	-	-	-	-	-	2,925,000	10,943,000	8,570,000	2,373,000	27.69
Airport	1,537,247	5,000	-	1,079,987	-	-	34,700	2,656,934	1,995,491	661,443	33.15
Park View Health Center	612,907	8,354,325	-	4,838,080	25,550	-	2,120,055	15,950,917	15,971,337	(20,420)	-0.13
Highway	-	7,525,000	17,893	1,000	9,443,727	15,600	102,792	17,106,012	15,193,023	1,912,989	12.59
General Services	-	2,500	-	1,300	380,500	1,500	-	385,800	404,500	(18,700)	-4.62
Workers Comp Insurance	-	-	-	-	585,371	45,000	-	630,371	316,302	314,069	99.29
Property & Liability Insurance	-	-	-	-	923,400	15,000	-	938,400	646,314	292,086	45.19
Self Funded Health Insurance	-	-	-	3,046,519	14,733,358	80,000	-	17,859,877	17,729,873	130,004	0.73
Self Funded Dental Insurance	-	-	-	129,975	750,044	8,000	-	888,019	883,206	4,813	0.54
	70,213,271	54,465,763	1,081,738	14,882,851	27,174,274	1,988,250	7,040,673	176,846,820	171,189,771	5,657,049	3.3

WINNEBAGO COUNTY
SOURCES OF REVENUE BY YEAR

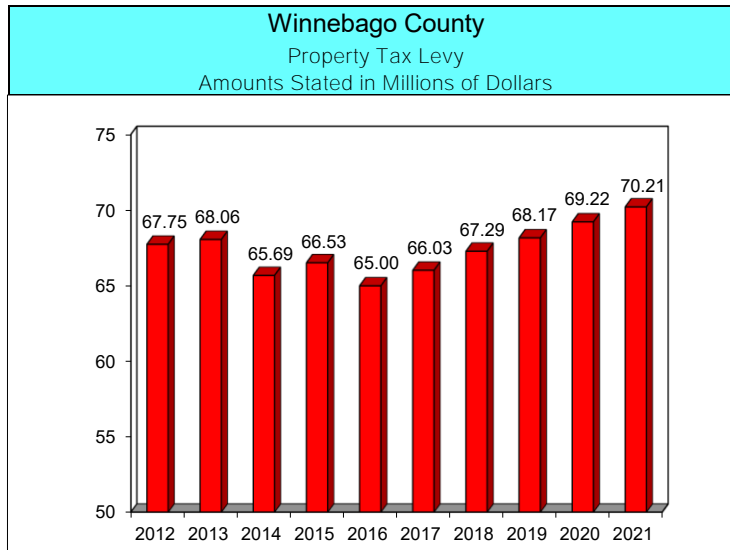
	Actual 2017	Actual 2018	Actual 2019	Adopted 2020	Adopted 2021	2021 Over/(Under) 2020 Amount	Percent
Taxes	66,030,403	67,430,910	68,300,022	69,224,589	70,213,271	988,682	1.43
Intergovernmental	53,007,709	52,189,394	56,975,841	54,527,744	54,465,763	(61,981)	-0.11
Licenses, Fines, Permits	1,022,767	1,134,176	1,223,087	1,081,878	1,081,738	(140)	-0.01
Public Charges	14,341,922	15,088,886	14,516,219	14,825,546	14,882,851	57,305	0.39
Interfund	22,842,321	24,474,749	25,451,582	25,330,497	27,174,274	1,843,777	7.28
Interest	932,140	1,723,000	4,016,163	2,285,700	1,988,250	(297,450)	-13.01
Other	3,878,427	5,172,461	6,194,931	3,913,817	7,040,673	3,126,856	79.89
Total	162,055,689	167,213,576	176,677,845	171,189,771	176,846,820	5,657,049	3.3

**WINNEBAGO COUNTY
EXPENDITURES BY FUND**

	Expenditure Type - 2021				2021 Adopted Budget	2020 Adopted Budget	Change 2021 Over/(Under) 2020	Percent
	Labor	Travel	Capital	Other Operating Expenses				
General Fund	43,381,434	347,438	1,693,159	24,145,960	69,567,991	65,025,502	4,542,489	6.99
Human Services	23,467,888	452,720	27,000	21,606,554	45,554,162	46,488,526	(934,364)	-2.01
Debt Service Funds	-	-	-	10,943,000	10,943,000	8,770,000	2,173,000	24.78
Airport Fund	783,823	12,675	30,000	3,225,436	4,051,934	3,773,684	278,250	7.37
Park View Health Center	15,086,478	14,125	95,500	4,320,814	19,516,917	19,571,337	(54,420)	-0.28
Highway Fund	6,908,114	5,845	1,075,000	9,526,782	17,515,741	16,141,219	1,374,522	8.52
General Services	54,941	-	-	313,918	368,859	405,056	(36,197)	-8.94
Workers Compensation Insurance	68,667	800	-	879,721	949,188	808,521	140,667	17.40
Property & Liability Insurance	29,429	65	-	1,015,968	1,045,462	1,019,975	25,487	2.50
Self Funded Health Insurance	1,000	-	-	18,749,915	18,750,915	17,728,627	1,022,288	100.00
Self Funded Dental Insurance	-	-	-	864,953	864,953	904,541	(39,588)	-4.38
	89,781,774	833,668	2,920,659	95,593,021	189,129,122	180,636,988	8,492,134	4.70

**WINNEBAGO COUNTY
EXPENDITURES BY YEAR**

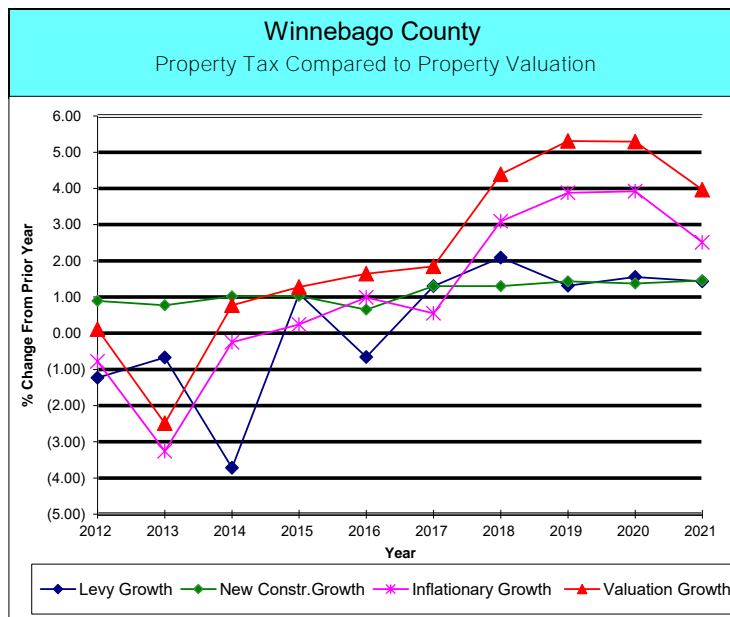
	Actual 2017	Actual 2018	Actual 2019	Adopted 2019	Adopted 2020	Adopted 2021	2021 Over/(Under) 2020	
							Amount	Percent
Labor	78,711,599	80,953,146	83,853,682	85,695,624	88,877,357	89,781,774	904,417	1.02%
Travel	703,025	715,827	770,349	855,413	912,677	833,668	(79,009)	-8.66%
Capital	2,645,877	2,633,391	3,123,651	2,605,640	2,356,019	2,970,659	614,640	26.09%
Other Operating	79,099,927	81,246,437	88,882,173	86,764,348	88,490,935	95,543,021	7,052,086	7.97%
	161,160,428	165,548,801	176,629,854	175,921,025	180,636,988	189,129,122	8,492,134	4.70%



PROPERTY TAX REVENUES include taxes levied on real and personal property. The levy amount is the difference between the projected expenditures and revenues for all levy supported County operations. Continuing in 2012 the County is limited to increasing property taxes by the increase in new construction. The rate of increase or decrease is tied directly to the increase in new construction.

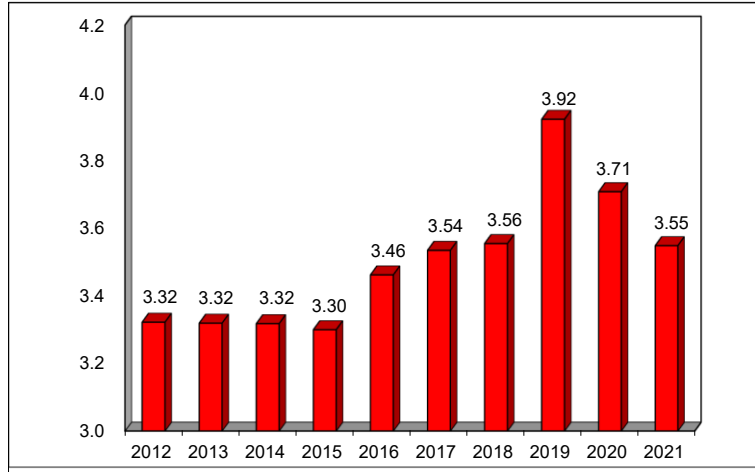
2020 figure represents the actual levy.

2021 figures are budgeted.



GROWTH IN TAX LEVY-This chart compares growth in the property tax levy to total growth in valuation. It further breaks down the valuation growth into construction/ improvements and inflationary growth. When the rate of increase in the tax levy is less than the increase due to new construction, the average taxpayer could expect to see a smaller county tax bill.

General Fund
State Shared Tax
Amounts Stated in Millions of Dollars

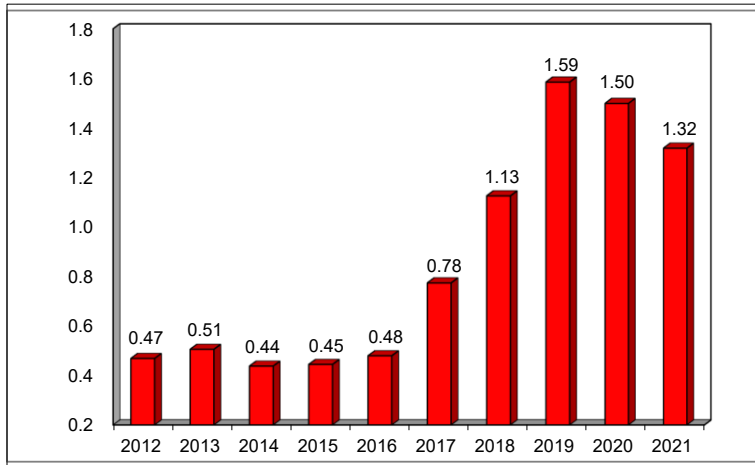


STATE SHARED TAX is distributed by the State based on a formula of spending effort and equalized values. Budget estimates are based on determinations by the State.

2020 figures are estimates.

2021 figures are budgeted.

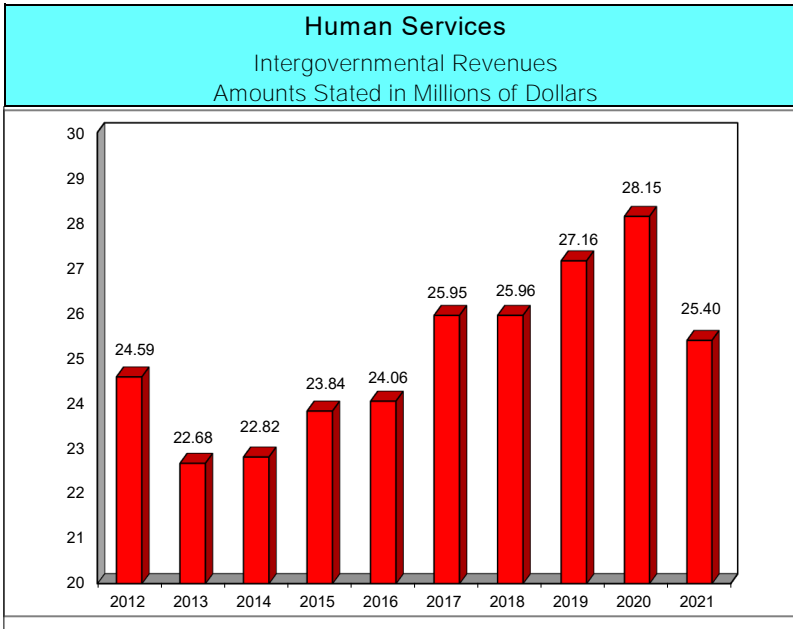
General Fund
Interest Income Investments
Amounts Stated in Millions of Dollars



INTEREST INCOME is the revenue earned on invested funds. Fluctuations are primarily the result of changes in the amount of funds available to invest and interest rates over the years. Estimates are based on anticipated market interest rates.

2020 figures are estimates.

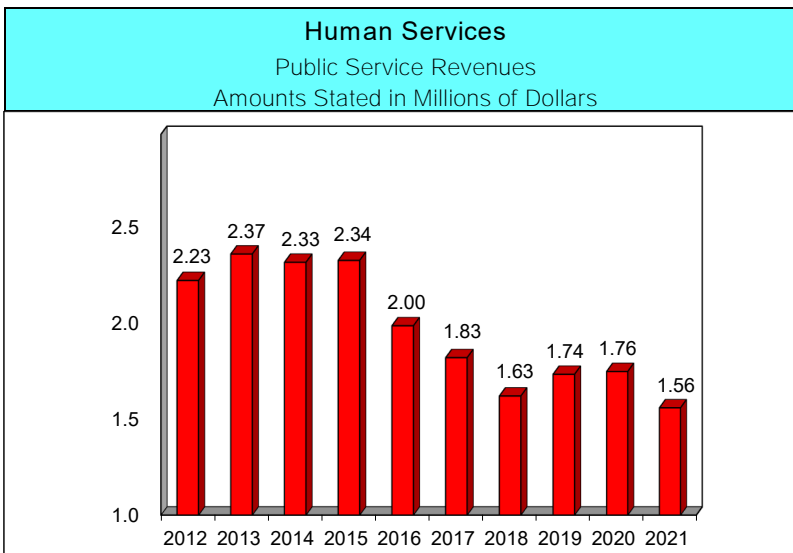
2021 figures are budgeted.



HUMAN SERVICES INTERGOVERNMENTAL REVENUES are revenues received from either the state or federal government in the form of grants and aids. Revenue estimates are based on an allocation from the state.

2020 figures are estimates.

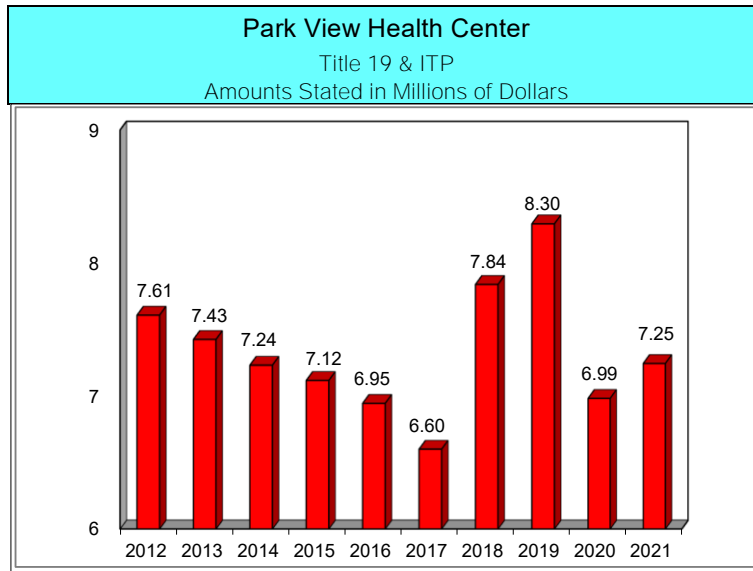
2021 figures are budgeted.



HUMAN SERVICES PUBLIC SERVICE REVENUES include revenues received from individual and third party payers for services rendered by the County. payers for services rendered by the County.

2020 figures are estimates.

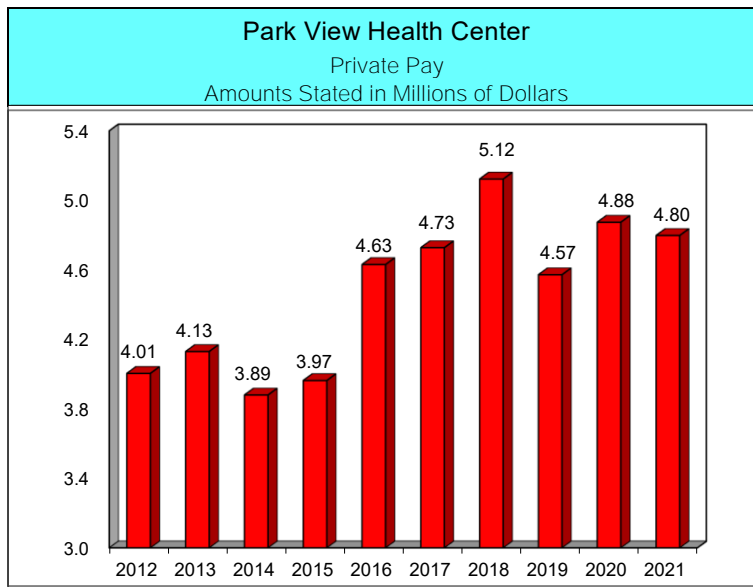
2021 figures are budgeted.



PARK VIEW HEALTH CENTER TITLE 19 MEDICAL ASSISTANCE revenue is based on a daily rate approved by the State. The decrease since 2012 is due to the number of medical assistance census going down and private pay census increasing. The spikes in 2018 and 2019 is due to one time payments for certified public expenditures for reduced patient days across the state.

2020 figures are estimates.

2021 figures are budgeted.



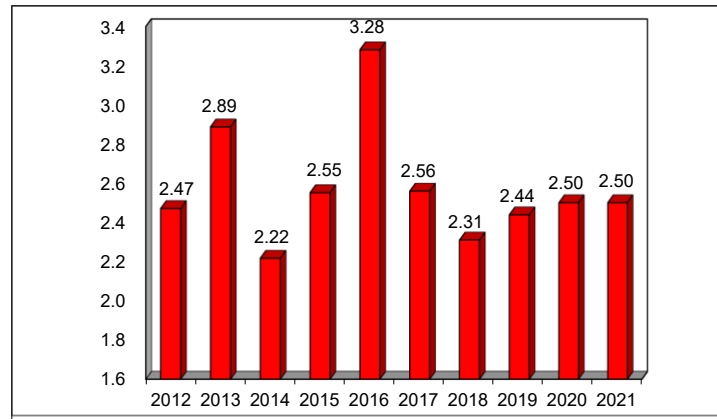
PARK VIEW HEALTH CENTER PRIVATE PAY revenue is derived from a daily rate which reflects actual operating expenses incurred for private pay residents. Fluctuations are caused by changes in the census and rate increases.

2020 figures are estimates.

2021 figures are budgeted.

Highway

Local Government
Amounts Stated in Millions of Dollars



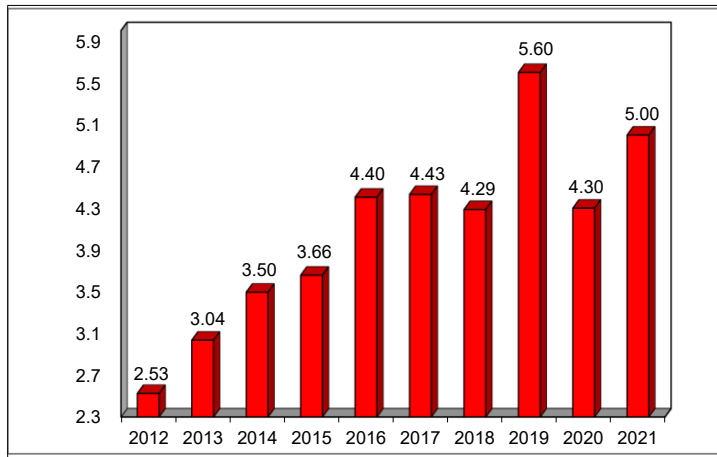
HIGHWAY- LOCAL GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for local municipalities. The expenses incurred on these projects are fully reimbursed to the County by the municipality requesting the work.

2020 figures are estimates.

2021 figures are budgeted.

Highway

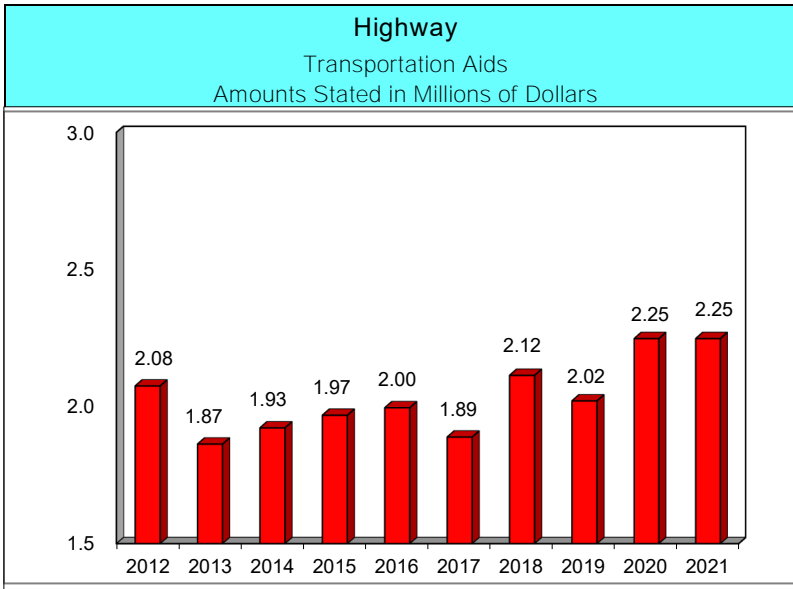
State Government
Amounts Stated in Millions of Dollars



HIGHWAY- STATE GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for the State of Wisconsin. The expenses incurred on these projects are fully reimbursed to the County by the State.

2020 figures are estimates.

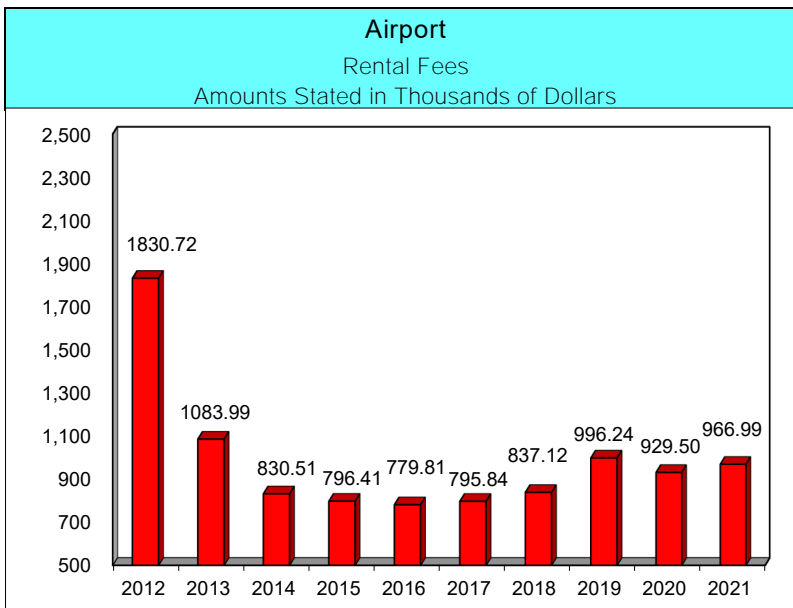
2021 figures are budgeted.



HIGHWAY- TRANSPORTATION AIDS are based on prior years expenditures incurred by the Highway and Sheriff Departments and on total county trunk highway miles.

2020 figures are estimates.

2021 figures are budgeted.



AIRPORT RENTAL FEES are generated from lease agreements. The increases are the result of new hanger and other building projects and increases in rental rates. The large decreases from 2012 to 2014 are the result of the US government decreasing the number of vehicles stored on airport land.

2020 figures are estimates.

2021 figures are budgeted.

CHANGES TO TABLE OF ORGANIZATION

Airport –	Remove one (1) Full-time Forman position and add one (1) Full-time Maintenance Equipment Operator position
Child Support -	Eliminate one (1) Full-time Paralegal position Add one (1) Full-time Child Support Attorney position
Clerk of Courts –	Change title of one (1) Full-time Jury Clerk position to one (1) Full-time Administrative Associate III position Change title of one (1) Full-time Court Record Associate position to one (1) Full-time Court Record Coordinator position
Coroner –	Change one (1) Chief Deputy Coroner position (unclassified) to one (1) regular Full-time position Change one (1) Deputy Coroner position (unclassified) to one (1) regular Part-time position
Corporation Counsel -	Add one (1) Part-time Administrative Associate III position
District Attorney -	Change title of one (1) Full-time Legal Secretary position to one (1) Full-time Administrative Associate V position Add one (1) Full-time Victim Witness Specialist position
Facilities –	Eliminate one (1) Full-time Administrative Associate– Facilities position and replace with one (1) Full-time Accounting Associate position Eliminate one (1) Full-time Facilities and Ground Manger position and one (1) Full-time Maintenance Supervisor position and replace with two (2) Full-time Facilities Superintendent positions
Human Resources -	Add one (1) Part-time Administrative Associate III position
Human Services -	<u>Administrative Services</u> Add one (1) Full-time Administrative IV position <u>Behavioral Health Services</u> Eliminate one (1) Full-time Crisis Intervention Manager position Add one (1) Full-time Crisis Center Specialist-Lead position, one (1) Full-time Crisis Prevention Specialist position, one (1) Full-time Psychotherapist position, and one (1) Full-time Youth CCS Case Specialist position <u>Child Welfare Services</u> Add one (1) Full-time Home Consultant position & one (1) Full-time Social Worker Specialist position
Park View Health Center –	Eliminate two (2) Full-time C.N.A. positions Eliminate one (1) Part-time Housekeeping Supervisor position Eliminate one (1) Part-time Medical Director position (will be a contracted position) Add one (1) Full-time C.N.A. Coordinator position Add one (1) Full-time Environmental Services Supervisor position Add one (1) Full-time Restorative Aide position

Parks -	Change title from one (1) Full-time Program Manager position to one (1) Full-time Expo Manager position
Public Health -	Add one (1) Full-time Community Health Strategist position Add one (1) Full-time Epidemiologist position Add one (1) Full-time Lead Abatement Project Coordinator position Add one (1) Full-time Suicide Prevention Project Coordinator position
Sheriff's Office -	Eliminate one (1) Full-time Records and Transcription Associate position & three (3) Full-time Corrections Officer positions Add three (3) Full-time Police Officer-Court Services positions
UW-Extension –	Add one (1) Part-time Grandparents Raising Grandchildren Coordinator position

Table of Organization Changes - Fiscal Summary

2021 Budget changes

Title	Department	Quant FT	Quant PT	Change in FTE	Wages	Fringe Benefits	Other Costs	Cost Reductions	Revenues Generated	Net Cost (Savings)
Maintenance Equipment Operator	Airport	1		1.00	45,011	31,480				76,491
Foreman	Airport	-1		(1.00)	(51,958)	(32,625)				(84,583)
Chief Deputy Coroner	Coroner	1		1.00	62,000	19,123		(85,142)		(4,019)
Deputy Coroner	Coroner		1	0.50	28,000	7,184		(57,529)		(22,345)
Administrative Associate III	Corporation Counsel		1	0.50	18,335	14,771				33,106
Victim Witness Specialist	District Attorney	1		1.00	42,848	30,623	290			73,761
Facilities and Grounds Manager	Facilities	-1		(1.00)	(76,207)	(36,398)				(112,605)
Maintenance Supervisor	Facilities	-1		(1.00)	(62,270)	(19,412)				(81,682)
Facilities Superintendent	Facilities	2		2.00	141,423	56,071				197,494
Administrative Associate III	Human Resources		1	0.43	14,668	1,225				15,893
Administrative Associate IV	Human Services - AD	1		1.00	34,457	15,128	300			49,885
Crisis Prevention Specialist	Human Services - BH	1		1.00	55,099	32,964			(73,436)	14,627
Youth CCS Case Specialist	Human Services - BH	1		1.00	51,786	32,606	2,350		(101,000)	(14,258)
Medical Director	Park View Health Center		-1	(0.20)	(53,833)	(4,472)				(58,305)
Epidemiologist	Public Health	1		1.00	64,228	34,449	2,400			101,077
Records and Transcription Associate	Sheriff	-1		(1.00)	(40,273)	(6,000)				(46,273)
Grandparents Raising Grandchildren Coordinator	UW Extension		1	0.14	4,936	384				5,320
Total 2021 budget changes		5	3	6.37	278,250	177,101	5,340	(142,671)	(174,436)	143,584

Table of Organization Changes - Fiscal Summary

2020 Calendar year changes

Title	Department	Quant FT	Quant PT	Change in FTE	Wages	Fringe Benefits	Other Costs	Cost Reductions	Revenues Generated	Net Cost (Savings)
Child Support Attorney	Child Support	1		1.00	69,600	28,900				98,500
Paralegal	Child Support	-1		(1.00)	(46,222)	(25,369)				(71,591)
Accounting Associate	Facilities	1		1.00	49,499	25,862				75,361
Administrative Associate - Facilities	Facilities	-1		(1.00)	(47,148)	(25,506)				(72,654)
Crisis Center Specialist - Lead	Human Services - BH	1		1.00	51,966	32,454				84,420
Crisis Intervention Manager	Human Services - BH	-1		(1.00)	(81,434)	(36,700)				(118,134)
Psychotherapist	Human Services - BH	1		1.00	64,228	34,449				98,677
Home Consultant	Human Services - CW	1		1.00	40,170	15,599				55,769
Social Work Specialist	Human Services - CW	1		1.00	51,656	32,405				84,061
CNA Coordinator	Park View Health Center	1		1.00	43,597	16,157				59,754
CNA	Park View Health Center	-1		(1.00)	(31,346)	(29,100)				(60,446)
Environmental Services Supervisor	Park View Health Center	1		1.00	50,357	26,579				76,936
Housekeeping Supervisor	Park View Health Center		-1	(0.80)	(47,670)	(16,258)				(63,928)
Community Health Strategist	Public Health	1		1.00	52,875	8,602				61,477
Lead Abatement Project Coordinator	Public Health	1		1.00	59,411	33,666				93,077
Suicide Prevention Project Coordinator	Public Health	1		1.00	59,411	33,874				93,285
Total 2020 calendar year changes		7	-1	6.20	338,950	155,614				494,564
<i>Total 2021 budget changes</i>		5	3	6.37	278,250	177,101	5,340	(142,671)	(174,436)	143,584
<i>Total 2020 calendar year changes</i>		7	-1	6.20	338,950	155,614				494,564
GRAND TOTAL		12	2	12.57	617,200	332,715	5,340	(142,671)	(174,436)	638,148

NOTES:

Title changes having no fiscal impact are excluded.

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
AIRPORT								
Airport Director	1						1	
Deputy Airport Director	1						1	
Administrative Associate - Airport	1						1	
Foreman	1				-1			
Maintenance & Operations Manager	1						1	
Maintenance Equipment Operator	3				1		4	
Mechanic	1						1	
TOTAL	9	0	0	0	0	0	9	0
CHILD SUPPORT								
Director of Child Support	1						1	
Administrative Aide	1						1	
Administrative Associate I	4						4	
Assistant Child Support Attorney	1						1	
Child Support Attorney			1				1	
Child Support Specialist	13						13	
Child Support Specialist - Lead	1						1	
Financial Associate II	3						3	
Office Supervisor	1						1	
Paralegal	1		-1					
TOTAL	26	0	0	0	0	0	26	0
CIRCUIT COURTS								
Court Commissioner	1						1	
Deputy Register in Probate	1						1	
Register in Probate	1						1	
Administrative Associate III	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
CLERK OF COURTS								
Clerk of Courts	1						1	
Accounting Supervisor	1						1	
Administrative Associate I	1						1	
Administrative Associate II/III	2	2					2	2
Administrative Associate III	5				1		6	
Administrative Associate V	1						1	
Chief Deputy Clerk of Courts	1						1	
Court Assistant	9						9	
Court Record Associate	1				-1			
Court Record Coordinator					1		1	
Financial Associate II	1						1	
Judicial Associate - Lead	6						6	
Jury Clerk	1				-1			
FAMILY COURT COMMISSIONER								
Family Court Commissioner	1						1	
Court Commissioner	1						1	
Administrative Associate III	2						2	
FAMILY COURT SERVICES								
Family Court Services Manager	1						1	
Administrative Associate II	1						1	
Family Court Services Mediator	2						2	
TOTAL -Clerk of Courts & Related Depts.	42	2	0	0	0	0	42	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
CORONER								
Coroner	1						1	
Chief Deputy Coroner					1		1	
Deputy Coroner						1		1
Administrative Associate - County Coroner		1						1
TOTAL	1	1	0	0	1	1	2	2
CORPORATION COUNSEL								
Corporation Counsel	1						1	
Assistant Corporation Counsel	2						2	
Paralegal	3						3	
Administrative Associate III						1		1
TOTAL	6	0	0	0	0	1	6	1
COUNTY CLERK								
County Clerk	1						1	
Deputy County Clerk	1						1	
Administrative Associate II		1						1
Administrative Associate III	1						1	
TOTAL	3	1	0	0	0	0	3	1
COUNTY EXECUTIVE								
County Executive	1						1	
Executive Assistant	1						1	
TOTAL	2	0	0	0	0	0	2	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
DISTRICT ATTORNEY								
Administrative Associate I	1						1	
Administrative Associate V	1				1		2	
Crime Data Analyst	1						1	
Diversion Program Coordinator	1						1	
Investigator	1						1	
Legal Secretary	2				-1		1	
Office Supervisor	1						1	
Paralegal	4						4	
Risk Assessment Specialist	1						1	
Special Investigator	1						1	
Victim Witness Program Coordinator	1						1	
Victim Witness Specialist	2				1		3	
TOTAL	<u>17</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>18</u>	<u>0</u>
EMERGENCY MANAGEMENT								
Director of Emergency Management	1						1	
Deputy Director of Emergency Management	1						1	
Emergency Management Associate		1						1
TOTAL	<u>2</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>1</u>

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
FACILITIES								
Director of Facilities	1						1	
Accounting Associate			1				1	
Administrative Associate - Facilities	1		-1					
Administrative Associate I	1						1	
Carpenter	1						1	
Custodian	5						5	
Electrician	2						2	
Facilities and Grounds Manager	1				-1			
Facilities Assistant	10						10	
Facilities Specialist	3						3	
Facilities Superintendent					2		2	
HVAC Specialist	2						2	
Maintenance Supervisor	3				-1		2	
Maintenance Technician	7						7	
Painter - Facilities	1						1	
Plumber	1						1	
TOTAL	39	0	0	0	0	0	39	0
FINANCE								
Director of Finance	1						1	
Assistant Finance Director	1						1	
Accounting Supervisor	1						1	
Financial Associate II	2						2	
Purchasing Manager	1						1	
TOTAL	6	0	0	0	0	0	6	0
GENERAL SERVICES								
Administrative Associate I	1						1	
TOTAL	1	0	0	0	0	0	1	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HIGHWAY								
Highway Commissioner	1						1	
Administrative Associate III	1						1	
Bridge and Engineering Manager	1						1	
Bridgetender	12	2					12	2
Equipment Operator I	41						41	
Equipment Operator II	10						10	
Financial Associate I	1						1	
Foreman	4						4	
Highway Equipment Superintendent	1						1	
Highway Maintenance Superintendent	2						2	
Highway Maintenance Supervisor	2						2	
Mechanic	6						6	
Office Supervisor	1						1	
Stockroom Coordinator	1						1	
Traffic Operations Supervisor	1						1	
TOTAL	85	2	0	0	0	0	85	2
HUMAN RESOURCES								
Director of Human Resources	1						1	
Administrative Associate III		1				1		2
Human Resource Advisor	1						1	
Human Resource Associate I	1						1	
Human Resource Associate II	1						1	
Human Resource Generalist	1						1	
Human Resource Manager	1						1	
Payroll and Benefits Manager	1						1	
Payroll and Benefits Specialist	1						1	
Risk Manager	1						1	
TOTAL	9	1	0	0	0	1	9	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES-ADMINISTRATIVE SERVICES								
Director of Human Services	1						1	
Deputy Director of Human Services	1						1	
Accountant	2						2	
Administrative Associate - Human Services	3	1					3	1
Administrative Associate I	4						4	
Administrative Associate III	12	3					12	3
Administrative Associate IV	3				1		4	
Administrative Associate IV - AODA	2						2	
Financial Associate II	2	1					2	1
Financial Supervisor	1						1	
Office Supervisor	2						2	
Special Projects Coordinator	1						1	
Transcriptionist Associate	3	2					3	2
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES								
Division Manager Behavioral Health	1						1	
Adult AODA Supervisor	1						1	
Advanced Practice Nurse Prescriber	1	1					1	1
AODA Counselor	6						6	
Case Manager - CSP	6						6	
Case Manager - Justice Programs	1						1	
Case Manager - Team Services	10						10	
Case Manager - Safe Streets	1						1	
Clinical Supervisor	1						1	
Crisis Center Professional	3						3	
Crisis Center Specialist	8	3					8	3
Crisis Center Specialist-Lead			1				1	
Crisis Center Supervisor	2						2	
Crisis Intervention Manager	1		-1					
Crisis Prevention Specialist					1		1	
CSP/CCS Supervisor	2						2	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES (cont.)								
Family Support Crisis Worker	2						2	
Intensive In-Home Case Specialist	3						3	
LPN-Psychiatric Nurse	1						1	
Mental Health Crisis Specialist	4	4					4	4
Mental Health Technician	2	3					2	3
Mental Health Technician - Lead	1						1	
Peer Support Specialist	1	1					1	1
Prevention Services Coordinator	1						1	
Psychiatric Nurse	2						2	
Psychotherapist	14	1	1				15	1
Staff Psychiatrist	2						2	
Youth CCS Case Specialist	2				1		3	
Youth CCS Lead Specialist	1						1	
Youth Mental Health Supervisor	2						2	
HUMAN SERVICES – CHILD WELFARE SERVICES								
Division Manager-Child Welfare	1						1	
Case Aide	1						1	
Home Consultant	7		1				8	
Juvenile Intake Specialist	2						2	
Juvenile Restitution Program Coordinator	1						1	
Program Supervisor	9						9	
Social Work Specialist	52		1				53	
HUMAN SERVICES – ECONOMIC SUPPORT								
Division Manager - Economic Support	1						1	
Administrative Associate I	2						2	
Economic Support Specialist - Lead	2						2	
Economic Support Specialist I / II	33	4					33	4
Economic Support Supervisor	1						1	
Problem Resolution Specialist	1						1	
Staff Development Specialist	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES – LONG TERM SUPPORT								
Division Manager - Long Term Support	1						1	
ADRC Specialist	10						10	
APS Specialist	4						4	
Dementia Care Specialist	1						1	
Disability Benefit Specialist	2						2	
Elder Benefit Specialist	2						2	
Program Supervisor	3						3	
Social Work Specialist	7						7	
TOTAL HUMAN SERVICES	263	24	3	0	3	0	269	24
INFORMATION SYSTEMS								
Director of Information Systems	1						1	
Cyber Security Architect	1						1	
Development Supervisor	1						1	
IS Accountant	1						1	
Network Administrator	1						1	
Network Technician	3						3	
Systems Analyst	3						3	
Systems Analyst - Lead	1						1	
Technical Support Supervisor	1						1	
Telecommunications Specialist	1						1	
User Support Specialist	3						3	
User Support Specialist - Lead	1						1	
TOTAL	18	0	0	0	0	0	18	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
LAND & WATER CONSERVATION								
Director of Land and Water Conservation	1						1	
Administrative Associate - LWCD	1						1	
Agronomist	1						1	
Conservation Technician	2						2	
GIS Specialist / Technician	1						1	
Resource Conservationist	1						1	
TOTAL	7	0	0	0	0	0	7	0
PARK VIEW HEALTH CENTER								
Administrator	1						1	
Accounting Associate	2						2	
Activity Specialist	8						8	
Activity Specialist - Lead	1						1	
Administrative Aide		1						1
Administrative Coordinator	1						1	
Admissions Coordinator	1						1	
C.N.A. Coordinator			1				1	
C.N.A.	98	1	-1		-1		96	1
Clinical Dietitian	1						1	
Cook	3	1					3	1
Custodian	11						11	
Director of Nursing	1						1	
Environmental Services Supervisor			1				1	
Financial Associate II	1						1	
Financial Services Manager	1						1	
Food and Nutrition Services Manager	1						1	
Food Service Assistant	13	1					13	1
Food Service Supervisor	1						1	
Hospitality Aide	16						16	
Housekeeping Supervisor		1		-1				

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
PARK VIEW HEALTH CENTER (cont.)								
LPN - Unit Assistant	1						1	
Medical Director		1				-1		
Medical Records Associate	1						1	
Nursing Scheduler	1						1	
Painter		1						1
Purchasing Associate	1						1	
RN Quality Assurance Supervisor	1						1	
Registered Nurse / LPN	34	1					34	1
Restorative Aide					1		1	
RN Neighborhood Supervisor	4						4	
RN Shift Supervisor	3						3	
Social Wellness Manager	1						1	
Social Worker - Medical	3	2					3	2
Staff Development Coordinator	1						1	
Transportation Aide	1						1	
Unit Assistant	3						3	
TOTAL	216	10	1	-1	0	-1	217	8
PARKS								
Director of Parks and Expo Center	1						1	
Administrative Associate - Parks	1						1	
Expo Manager					1		1	
Parks Caretaker	4	2					4	2
Parks Maintenance Supervisor	1						1	
Parks Manager	1						1	
Program Manager	1				-1			
TOTAL	9	2	0	0	0	0	9	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
PLANNING & ZONING								
Director of Planning and Zoning	1						1	
Administrative Associate - Planning	1						1	
Code Enforcement Officer	2						2	
Erosion Control Technician	1						1	
GIS Administrator	1						1	
GIS Specialist I	1						1	
GIS Specialist II	1						1	
Land Use Planner	1						1	
Real Property Listing Supervisor	1						1	
Tax Listing Associate	1						1	
Tax Listing Specialist	1						1	
Zoning Administrator	1						1	
Zoning Associate	1						1	
TOTAL	14	0	0	0	0	0	14	0
PUBLIC HEALTH								
Director of Public Health	1						1	
Accounting Associate	1						1	
Administrative Associate III	1						1	
Communications Specialist	1						1	
Community Health Strategist	6	1	1				7	1
Environmental Health Manager	1						1	
Environmental Health Specialist I / II	4						4	
Epidemiologist					1		1	
Health Programs Evaluator	1						1	
Lead Abatement Project Coordinator			1				1	
Mental Health Project Coordinator	1						1	
Public Health Aide	2	1					2	1
Public Health Nurse	9	2					9	2
Public Health Planner	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
PUBLIC HEALTH (cont.)								
Public Health Policy Coordinator	1						1	
Public Health Preparedness Specialist	1						1	
Public Health Supervisor	4						4	
Suicide Prevention Project Coordinator			1				1	
WI Well Woman Program Specialist	1	1					1	1
WIC Breastfeeding Peer Counselor	1						1	
WIC Program Manager	1						1	
WIC Program Nutritionist		4						4
TOTAL	38	9	3	0	1	0	42	9
REGISTER OF DEEDS								
Register of Deeds	1						1	
Register of Deeds Supervisor	1						1	
Records Associate	4						4	
Records Specialist	1						1	
TOTAL	7	0	0	0	0	0	7	0
SHERIFF								
Sheriff	1						1	
Chief Deputy Sheriff	1						1	
Accountant	1						1	
Booking Security Associate	14						14	
Captain	4						4	
Civil Process Associate	1						1	
Corporal	6						6	
Corrections Financial Associate	2						2	
Corrections Officer	62	5			-3		59	5
Detective	7						7	
Dispatcher	31						31	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
SHERIFF (cont.)								
Evidence and Records Supervisor	1						1	
Financial Associate I	1						1	
GPS Coordinator	1						1	
Inmate Classification Associate	2						2	
Internet Crime Investigator	1						1	
Lieutenant	15						15	
Police Officer	37						37	
Police Officer - Court Services					3		3	
Public Safety Application Administrator	1						1	
Public Safety Application Associate	1						1	
Public Safety Records Associate	1						1	
Records Administrative Supervisor	1						1	
Records and Transcription Associate	2				-1		1	
Sergeant	6						6	
Traffic and Warrant Associate	1						1	
Warrant and Electronic Monitoring Associate	1						1	
Work Release Unit Supervisor	1						1	
TOTAL	203	5	0	0	-1	0	202	5
TREASURER								
County Treasurer	1						1	
Deputy County Treasurer	1						1	
Financial Associate I	1						1	
Financial Associate II	1						1	
TOTAL	4	0	0	0	0	0	4	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2021

	2020 Adopted Budget		Position Changes After 2020 Budget		Position Changes During 2021 Budget		2021 Adopted Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
UNIVERSITY EXTENSION								
Administrative Associate - UW Extension	1						1	
Administrative Associate III	2						2	
Educator - 4-H Youth and Science	1						1	
Grandparents Raising Grandchildren Coordinator						1		1
TOTAL	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>4</u>	<u>1</u>
VETERANS SERVICE OFFICE								
Director of Veterans' Services	1						1	
Administrative Associate IV - Veterans	1						1	
Veterans Benefits Specialist	5						5	
Veterans Services Supervisor	1						1	
TOTAL	<u>8</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8</u>	<u>0</u>
GRAND TOTAL	<u>1039</u>	<u>58</u>	<u>7</u>	<u>-1</u>	<u>5</u>	<u>3</u>	<u>1051</u>	<u>60</u>

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Technology Replacement -				
	Average Server	7	13,000	91,000
	Large Server	11	23,000	253,000
	EMC	1	28,000	28,000
	Small Storage	4	10,000	40,000
	EMC / Data Domain	1	60,000	60,000
		24		472,000
Facilities -				
	Large Plotter / Scanner	1	6,500	6,500
	MP2 Upgrade to EAM	1	55,000	55,000
	UTV	1	12,000	12,000
	Floor burnisher	1	11,000	11,000
	Replacement cab and chassis for Grounds truck	1	40,000	40,000
	Replacement van and equipment	1	35,000	35,000
		6		159,500
Clerk of Courts -				
Branch 3 -	Video Conferencing Equipment	1	80,000	80,000
	Portable Video Conferencing Equipment	1	20,000	20,000
		2		100,000

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

Department	Description	Quantity	Unit Cost	Capital Outlay
Sheriff -				
Patrol -	Patrol Vehicles	5	54,674	273,370
	Supervisor Patrol Vehicle	1	51,539	51,539
	K9	1	20,000	20,000
Detective -	Detective Vehicle	1	26,525	26,525
	Voice to Transcription Project	1	50,000	50,000
911 -	Tower Base Radio Replacement	1	34,000	34,000
Boat Patrol -	Boat Trailer	1	5,500	5,500
Training -	ATV Trailer	1	6,725	6,725
Jail -	Surveillance Cameras and Cabling	4	3,000	12,000
	Body Camera Project (30 cameras w/ docks & license)	1	44,000	44,000
	Body Camera Storage Server	1	16,000	16,000
		18		539,659
Coroner -				
	Vehicle - Chevy Equinox or equivalent	1	30,000	30,000
		1		30,000
Airport -				
	Tower Window Panel Replacement	1	30,000	30,000
		1		30,000

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Highway -				
	Epoxy Floor	1	80,000	80,000
	Overhead Door Loops - Auto Open	3	5,000	15,000
	Tri Axle Dump / Plow Truck	1	340,000	340,000
	5yd Single Axle Dump / Plow Truck (replaces #006)	1	250,000	250,000
	Superintendent Trucks (replaces #355A & #101A)	2	40,000	80,000
	Tow Plow	1	160,000	160,000
	Crash Trailer	1	65,000	65,000
	Snow push plow for skid steer	1	5,000	5,000
	Survey equipment	1	30,000	30,000
	Unforeseen building & equipment needs	1	50,000	50,000
		13		1,075,000
Human Services -				
	Vehicle	1	27,000	27,000
		1		27,000
Park View				
Health Center -				
	Replace 4 Neighborhood Dining Room Floors	4	21,000	84,000
	Volaro sit to stand lift - 500 lb capacity	1	5,400	5,400
	Volaro full body lift with scale - 450 lb capacity	1	6,100	6,100
		6		95,500

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
UWO-Fox Cities Campus -				
	Geology Lab Flooring Replacement	1	20,205	20,205
	Repair south wall/windows on science wing	1	11,795	11,795
	Card Access Upgrades	1	18,000	18,000
		3		50,000
Parks -				
Admin -	Track Skid Steer	1	55,000	55,000
	Bobcat Toolcat	1	45,000	45,000
Recreation Trails -	Preparation of Land for the Natural Way Entranceway Arbor and Signage	1	50,000	50,000
Exhibition Site -	Expo Building Roof recovering	1	42,000	42,000
		4		192,000
Boat Landing -				
	Grundman Boat Landing Parking Lot Improvements	1	200,000	200,000
		1		200,000
		80		2,970,659

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
ADMINISTRATION				
County Executive	\$ 6,000	\$ 258,571	\$ -	\$ 252,571
Corporation Counsel	116,600	697,644	-	581,044
County Clerk	59,050	270,159	-	211,109
Dog License	23,000	90,643	-	67,643
Elections	4,300	4,300	-	-
Treasurer	832,050	390,496	-	(441,554)
Human Resources and Payroll	14,650	1,020,287	-	1,005,637
Workers Compensation Fund	630,371	949,188	(318,817)	-
Self Funded Health Insurance	17,859,877	18,750,915	(891,038)	-
Self Funded Dental Insurance	888,019	864,953	23,066	-
Property & Liability Insurance Fund	938,400	1,045,462	(107,062)	-
Finance	47,100	842,871	-	795,771
General Services	385,800	368,859	16,941	-
Information Systems	89,295	1,982,116	-	1,892,821
Technology Replacement	-	1,189,903	(305,903)	884,000
Facilities & Property Management	226,661	6,023,423	-	5,796,762
	<u>\$ 22,121,173</u>	<u>\$ 34,749,790</u>	<u>\$ (1,582,813)</u>	<u>\$ 11,045,804</u>

COUNTY EXECUTIVE

General Fund – Department: 004
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Mark Harris
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3450

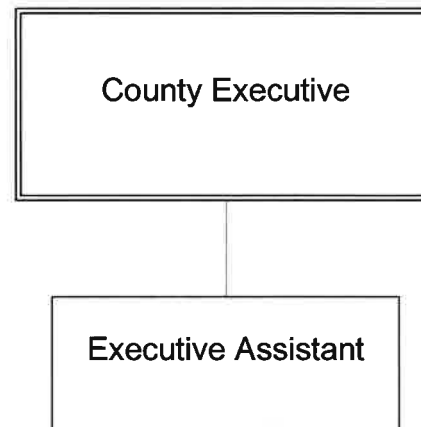
MISSION STATEMENT:

Provide leadership, supervision and direction of County departments; formulate and administer the County budget; participate in the County legislative process; represent the County in inter-governmental relations and act as spokesperson on behalf of the County.

PROGRAM DESCRIPTION:

1. Provide overall administration and management of the County on a daily basis.
2. Execute contracts/agreements/leases/internal personnel documents, etc. on behalf of the County.
3. Supervise the directors of all County departments except those elected.
4. Meet with all department heads as necessary.
5. Respond to the concerns of the general citizenry with follow-up as required.
6. Represent the county, attend meetings with other governmental entities throughout the County and the State in addition to attending County Board and related County committee meetings.
7. Develop the annual County budget proposal consistent with all applicable state limitations and budget constraints.

COUNTY EXECUTIVE



COUNTY EXECUTIVE

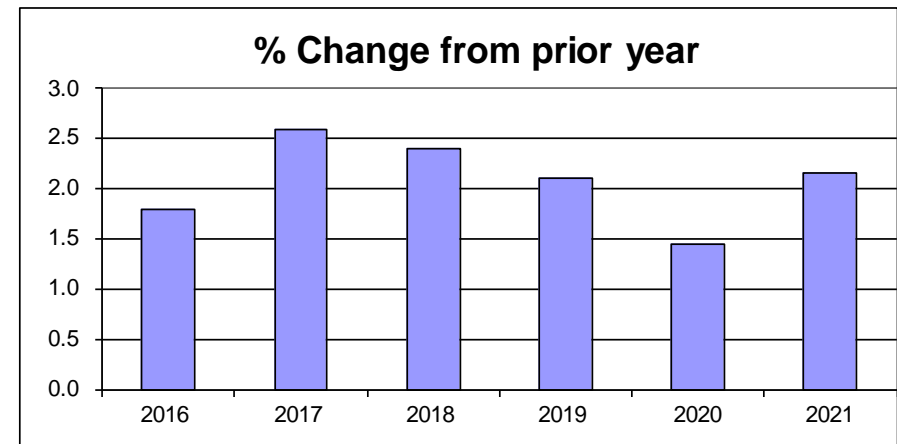
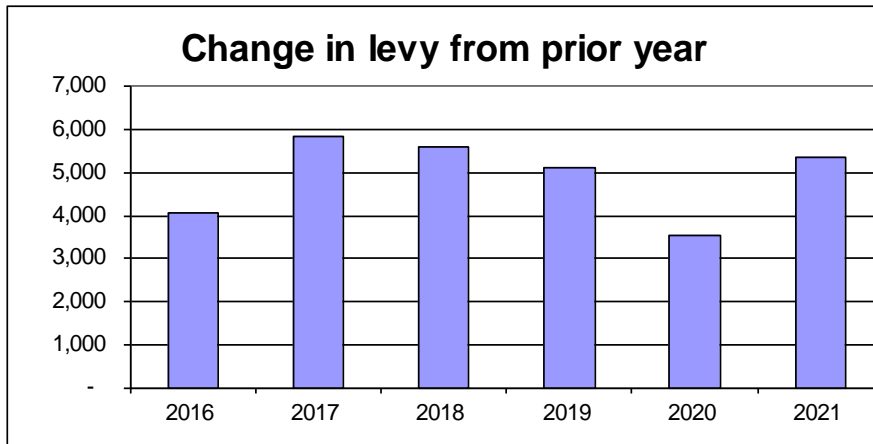
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	2	2	2	2	2	2	2	2	2	2
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	2	2	2	2	2	2	2

There is no change to the staffing table for 2021.

COUNTY LEVY: The tax levy for 2021 is \$252,571, an increase of \$5,357 or 2.17% over 2020. There are no significant changes.



Financial Summary County Executive

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	3,500	6,000	6,000	6,000	6,000
Labor	143,784	246,574	246,574	246,574	252,088
Travel	524	1,255	2,515	2,515	2,165
Capital	-	-	-	-	-
Other Expenditures	1,372	3,885	4,125	4,125	4,318
Total Expenditures	145,680	251,714	253,214	253,214	258,571
Levy			247,214		252,571

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 004 - Executive											
Revenue											
Interfund Revenue:											
Professional Services	63002	6,792	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Interfund Revenue Subtotal:		6,792	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Total Operating Revenue:											
Revenue Total:		6,792	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Expense											
Wages:											
Regular Pay	51100	169,932	172,816	176,293	181,786	181,786	181,786	186,494	186,494	186,494	2.59%
Wages Subtotal:		169,932	172,816	176,293	181,786	181,786	181,786	186,494	186,494	186,494	2.59%
Fringes Benefits:											
FICA Medicare	51200	13,148	12,922	13,129	13,907	13,907	13,907	14,267	14,267	14,267	2.59%
Health Insurance	51201	35,673	37,243	32,827	34,602	34,602	34,602	34,602	34,602	34,602	0.00%
Dental Insurance	51202	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	0.00%
Workers Compensation	51203	268	357	186	103	103	103	229	229	229	122.33%
WI Retirement	51206	11,555	11,579	11,547	12,270	12,270	12,270	12,588	12,588	12,588	2.59%
Fringe Benefits Other	51207	1,697	1,666	1,662	1,732	1,732	1,732	1,734	1,734	1,734	0.12%
Fringes Benefits Subtotal:		64,516	65,942	61,525	64,788	64,788	64,788	65,594	65,594	65,594	1.24%
Total Labor:											
		234,448	238,757	237,818	246,574	246,574	246,574	252,088	252,088	252,088	2.24%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 004 - Executive											
Travel:											
Registration Tuition	52001	175	40	175	325	325	200	325	325	325	0.00%
Automobile Allowance	52002	998	1,197	1,203	1,500	1,500	600	1,500	1,200	1,200	-20.00%
Meals	52005	18	23	12	50	50	25	50	50	50	0.00%
Lodging	52006	476	558	226	600	600	400	600	550	550	-8.33%
Other Travel Exp	52007	20	0	7	40	40	30	40	40	40	0.00%
Travel Subtotal:		1,687	1,817	1,623	2,515	2,515	1,255	2,515	2,165	2,165	-13.92%
Total Travel:		1,687	1,817	1,623	2,515	2,515	1,255	2,515	2,165	2,165	-13.92%
Office:											
Office Supplies	53000	48	46	16	50	50	50	50	50	50	0.00%
Printing Supplies	53002	25	26	0	40	40	40	40	40	40	0.00%
Print Duplicate	53003	54	0	22	40	40	40	40	40	40	0.00%
Telephone	53008	360	368	373	450	450	480	450	450	450	0.00%
Office Subtotal:		487	440	411	580	580	610	580	580	580	0.00%
Operating:											
Subscriptions	53501	374	378	412	500	500	400	500	500	500	0.00%
Membership Dues	53502	404	644	462	650	650	650	650	650	650	0.00%
Food	53520	0	264	0	0	0	0	0	0	0	0.00%
Spec Service Awards	53566	1,205	945	996	1,400	1,400	1,400	1,400	1,400	1,400	0.00%
Print Duplicate	73003	197	231	170	400	400	230	400	400	400	0.00%
Postage and Box Rent	73004	23	58	23	50	50	50	50	50	50	0.00%
Operating Subtotal:		2,203	2,519	2,064	3,000	3,000	2,730	3,000	3,000	3,000	0.00%

Winnebago County**Budget Detail - 2021**

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 004 - Executive											
Repairs & Maint:											
Equipment Repairs	74029	66	66	66	66	66	66	66	66	66	0.00%
Repairs & Maint Subtotal:		66	66	66	66	66	66	66	66	66	0.00%
Insurance Expenses:											
Prop Liab Insurance	76000	852	840	456	479	479	479	672	672	672	40.29%
Insurance Expenses Subtotal:		852	840	456	479	479	479	672	672	672	40.29%
Total Other Operating:		3,609	3,866	2,996	4,125	4,125	3,885	4,318	4,318	4,318	4.68%
Expense Total:		239,744	244,440	242,437	253,214	253,214	251,714	258,921	258,571	258,571	2.12%
Executive Net/(Levy):		(232,952)	(238,440)	(236,437)	(247,214)	(247,214)	(245,714)	(252,921)	(252,571)	(252,571)	2.17%

CORPORATION COUNSEL

General Fund – Department: 010
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Anne Mueller
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4752

MISSION STATEMENT:

To provide legal counsel and representation to all Winnebago County Departments, Committees, Commissions, Boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive.

PROGRAM DESCRIPTION:

LEGAL COUNSEL: Serves as legal counsel to all Winnebago County Departments, Committees, Commissions, Boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive. Represents Winnebago County in civil litigation in the Courts, in state administrative hearings, and in labor matters.

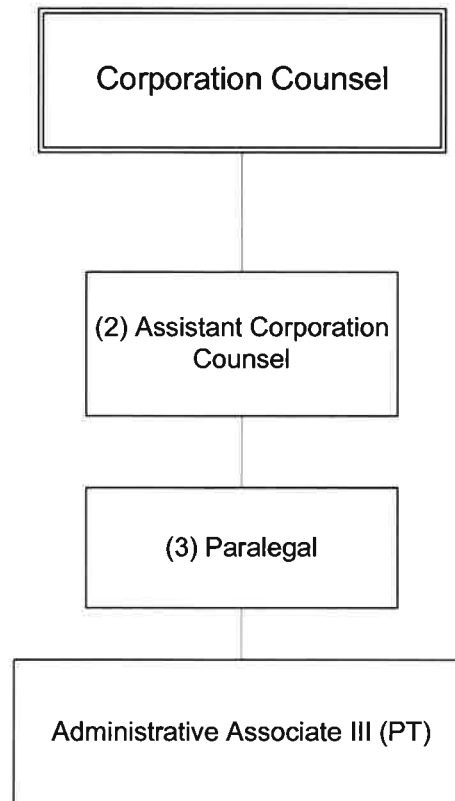
CHILDREN IN NEED OF PROTECTION OR SERVICES: Prosecutes child neglect and abuse, and guardianship, matters under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work, license revocation, and denial proceedings. Addresses Fair Hearing questions and provides representation.

TERMINATION OF PARENTAL RIGHTS: Represents the Winnebago County Department of Human Services when it petitions to terminate the parental rights of unfit parents under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work.

GUARDIANSHIP & PROTECTIVE PLACEMENT ACTIONS: Represents Winnebago County Department of Human Services in actions brought on behalf of individuals for guardianship and protective placements under Chapters 54 and 55, Wisconsin Statutes. Handles all appellate work.

MENTAL HEALTH COMMITMENTS: Represents Winnebago County in all actions brought in connection with the commitment of individuals suffering with mental health issues under Chapter 51, Wisconsin Statutes. Handles all appellate work.

CORPORATION COUNSEL



CORPORATION COUNSEL

**General Fund –Department: 010
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Mary Anne Mueller
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4752

2020 ACCOMPLISHMENTS:

The continued provision of effective legal counsel and representation to all Winnebago County Departments, Committees, Commissions, Boards, the Winnebago County Board, and the Winnebago County Executive.

2021 GOALS & OBJECTIVES:

To continue to provide effective legal representation and counsel to Winnebago County in a cost-effective manner.

CORPORATION COUNSEL

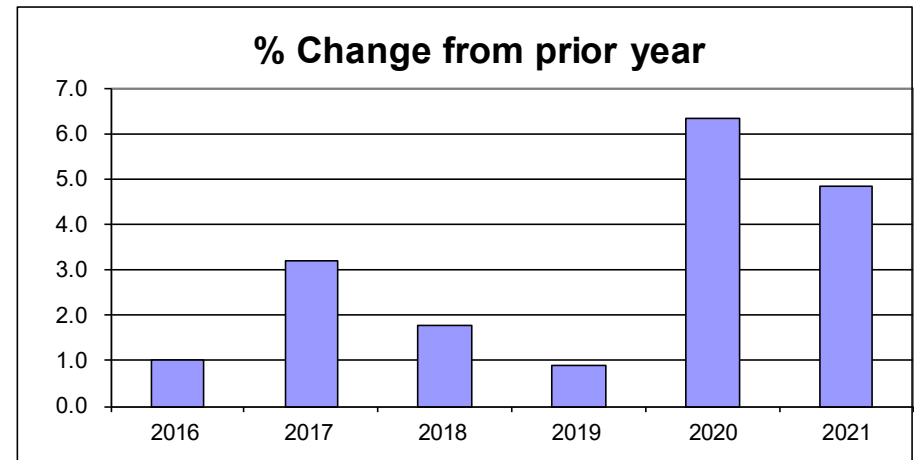
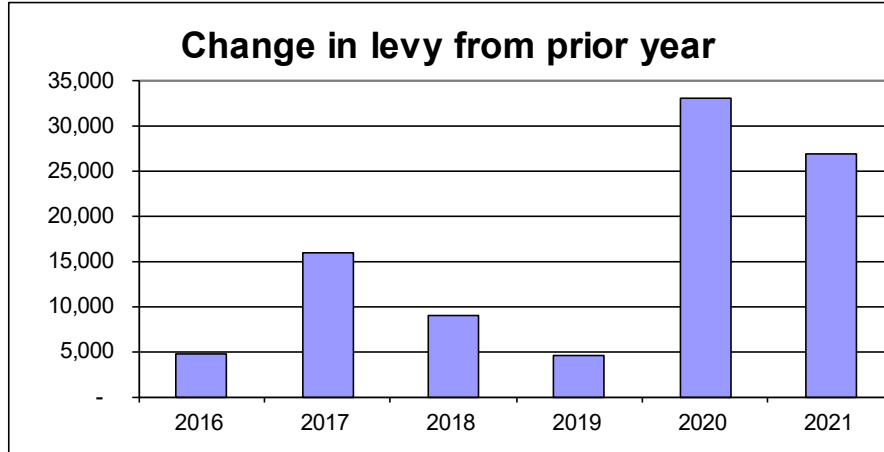
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	4	4	4	4	4	4	4	4	6	6
Part Time	0	0	0	0	0	0	0	0	0	1
Total	4	4	4	4	4	4	4	4	6	7

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) part-time Administrative Associate III has been added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The 2021 tax levy is \$581,044, an increase of \$26,963 or 4.87% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Corporation Counsel

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 554,081	
Revenue Changes - impact on levy:		
Cost Share Municipalities	(40,000)	Increase based on increased Mental Health Cases and revenue coming in from the State of Wisconsin.
Expense Changes - impact on levy:		
Regular Pay	43,419	Increase based on the addition of one (1) part-time Administrative Associate III and a 1.75% overall increase of pay, dependent on where employees fall into their pay schedules and their performance review scores.
Health Insurance	11,457	Increase based on the addition of one (1) part-time Administrative Associate III.
Subscriptions	3,650	Increase to add legal research service for attorneys.
Postage and Box Rent	(3,000)	Decrease based on 3 year history.
Other small changes	11,437	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 581,044	

Financial Summary Corporation Counsel

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	14,251	60,600	76,100	76,100	116,600
Labor	351,372	597,006	572,081	587,644	637,206
Travel	655	2,195	2,195	2,195	2,650
Capital	-	-	-	-	-
Other Expenditures	14,875	60,644	55,905	55,905	57,788
Total Expenditures	366,902	659,845	630,181	645,744	697,644
Levy			554,081		581,044

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel											
Revenue											
Public Services:											
Other Fees	45002	14,944	17,620	5,404	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
Client Cost Shares Fees	45035	0	0	0	200	200	200	200	200	200	0.00%
Service Fees	45074	436	0	100	400	400	400	400	400	400	0.00%
Public Services Subtotal:		15,380	17,620	5,504	11,600	11,600	11,600	11,600	11,600	11,600	0.00%
Intergov Services:											
Cost Share Municipalities	43016	0	0	59,307	50,000	50,000	34,500	50,000	90,000	90,000	80.00%
Intergov Services Subtotal:		0	0	59,307	50,000	50,000	34,500	50,000	90,000	90,000	80.00%
Interfund Revenue:											
Legal Services	65086	14,004	15,000	14,508	14,500	14,500	14,500	15,000	15,000	15,000	3.45%
Interfund Revenue Subtotal:		14,004	15,000	14,508	14,500	14,500	14,500	15,000	15,000	15,000	3.45%
Total Operating Revenue:		29,384	32,620	79,319	76,100	76,100	60,600	76,600	116,600	116,600	53.22%
Revenue Total:		29,384	32,620	79,319	76,100	76,100	60,600	76,600	116,600	116,600	53.22%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel											
Expense											
Wages:											
Regular Pay	51100	300,319	284,502	324,837	404,360	417,886	424,004	447,779	447,779	447,779	10.74%
Overtime	51105	4,358	8,754	23,789	5,000	5,000	5,000	10,000	7,500	7,500	50.00%
Wages Subtotal:		304,677	293,256	348,626	409,360	422,886	429,004	457,779	455,279	455,279	11.22%
Fringes Benefits:											
FICA Medicare	51200	22,424	21,534	25,817	31,316	32,351	32,819	35,021	34,830	34,830	11.22%
Health Insurance	51201	58,779	50,667	55,323	94,760	94,760	96,923	106,217	106,217	106,217	12.09%
Dental Insurance	51202	3,609	3,247	4,030	5,783	5,783	5,919	6,327	6,327	6,327	9.41%
Workers Compensation	51203	474	560	361	233	241	249	563	560	560	140.34%
WI Retirement	51206	20,719	18,644	22,827	27,631	28,544	28,978	30,902	30,732	30,732	11.22%
Fringe Benefits Other	51207	2,518	1,720	2,365	2,998	3,079	3,114	3,261	3,261	3,261	8.77%
Fringes Benefits Subtotal:		108,523	96,372	110,723	162,721	164,758	168,002	182,291	181,927	181,927	11.80%
Total Labor:		413,200	389,627	459,349	572,081	587,644	597,006	640,070	637,206	637,206	11.38%
Travel:											
Registration Tuition	52001	70	663	294	500	500	500	750	750	750	50.00%
Automobile Allowance	52002	684	692	628	800	800	800	800	800	800	0.00%
Meals	52005	13	36	41	200	200	200	200	200	200	0.00%
Lodging	52006	0	186	314	600	600	600	750	750	750	25.00%
Other Travel Exp	52007	0	5	0	20	20	20	50	50	50	150.00%
Taxable Benefit	52008	0	9	35	75	75	75	100	100	100	33.33%
Travel Subtotal:		766	1,591	1,312	2,195	2,195	2,195	2,650	2,650	2,650	20.73%
Total Travel:		766	1,591	1,312	2,195	2,195	2,195	2,650	2,650	2,650	20.73%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel											
Office:											
Office Supplies	53000	886	1,011	1,111	1,750	1,750	2,000	2,500	2,000	2,000	14.29%
Stationery and Forms	53001	351	383	0	700	700	700	700	700	700	0.00%
Printing Supplies	53002	1,442	1,826	1,880	2,200	2,200	2,200	2,200	2,200	2,200	0.00%
Postage and Box Rent	53004	192	178	260	175	175	175	300	300	300	71.43%
Computer Supplies	53005	0	0	35	50	50	50	150	50	50	0.00%
Computer Software	53006	0	0	0	0	0	0	0	100	100	100.00%
Telephone	53008	845	771	1,002	950	950	1,425	1,056	1,056	1,056	11.16%
Office Subtotal:		3,716	4,169	4,288	5,825	5,825	6,550	6,906	6,406	6,406	9.97%
Operating:											
Subscriptions	53501	142	240	315	350	350	350	4,000	4,000	4,000	1,042.86%
Membership Dues	53502	1,265	743	1,255	1,700	1,700	1,700	1,850	1,850	1,850	8.82%
Publish Legal Notices	53503	0	0	0	300	300	300	300	300	300	0.00%
Food	53520	0	0	71	0	0	0	0	0	0	0.00%
Small Equipment	53522	0	0	9,867	400	400	2,000	400	400	400	0.00%
Legal Fees	53530	1,593	1,729	2,391	2,750	2,750	2,750	2,750	2,750	2,750	0.00%
Witness Expense	53535	1,430	59	0	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Operating Licenses Fees	53553	0	0	20	20	20	20	20	20	20	0.00%
Small Equipment Technology	53580	0	0	3,918	0	0	2,250	0	0	0	0.00%
Print Duplicate	73003	4,887	6,557	10,246	10,000	10,000	10,000	10,000	10,000	10,000	0.00%
Postage and Box Rent	73004	4,376	3,883	2,626	6,000	6,000	6,000	3,000	3,000	3,000	-50.00%
Operating Subtotal:		13,693	13,212	30,709	22,520	22,520	26,370	23,320	23,320	23,320	3.55%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel											
Repairs & Maint:											
Maintenance Equipment	54022	86	86	86	300	300	300	300	150	150	-50.00%
Equipment Repairs	54029	95	0	0	100	100	100	100	100	100	0.00%
Equipment Repairs	74029	198	198	198	100	100	264	264	264	264	164.00%
Repairs & Maint Subtotal:		379	284	284	500	500	664	664	514	514	2.80%
Contractual Services:											
Legal Services	55001	106,909	90,061	68,948	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
Transcription Services	55009	0	30	267	750	750	750	750	750	750	0.00%
Other Contract Serv	55030	0	0	195	200	200	200	200	200	200	0.00%
Contractual Services Subtotal:		106,909	90,091	69,410	25,950	25,950	25,950	25,950	25,950	25,950	0.00%
Insurance Expenses:											
Prop Liab Insurance	56000	0	0	30	30	30	30	30	30	30	0.00%
Prop Liab Insurance	76000	1,872	1,764	1,044	1,080	1,080	1,080	1,568	1,568	1,568	45.19%
Insurance Expenses Subtotal:		1,872	1,764	1,074	1,110	1,110	1,110	1,598	1,598	1,598	43.96%
Total Other Operating:		126,568	109,520	105,765	55,905	55,905	60,644	58,438	57,788	57,788	3.37%
Expense Total:		540,534	500,738	566,426	630,181	645,744	659,845	701,158	697,644	697,644	10.71%
Corporation Counsel Net/(Levy):		(511,150)	(468,117)	(487,107)	(554,081)	(569,644)	(599,245)	(624,558)	(581,044)	(581,044)	4.87%

COUNTY CLERK

General Fund – Departments: 006-008
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Susan T. Ertmer
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3430

MISSION STATEMENT:

The mission of the County Clerk's office is to maintain records of the Winnebago County Board of Supervisors, elections, marriage license applications and related documents, dog licensing information, titles to all county-owned vehicles, work permit applications and other records as directed by Wisconsin statutes; to administer elections and provide other office-related services to the County Board of Supervisors, citizens and municipalities within Winnebago County.

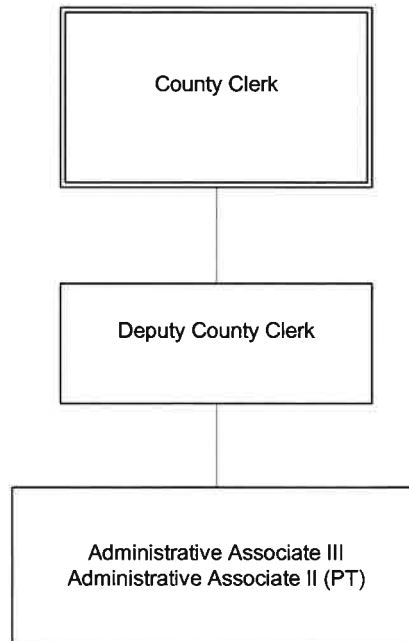
PROGRAM DESCRIPTION:

COUNTY CLERK Provides service and assistance to the public, county staff and County Board. Issues marriage licenses and maintains marriage application records; submits appropriate fees and reports to the State of Wisconsin. Stores and maintains statutorily required documents. Provides notary services, issues work permits to minors, issues county boat launch parking permits and provides a variety of other duties in keeping with the statutory duties of the office. Provides secretarial service to the County Board; distributes meeting notices and minutes for the County Board of Supervisors and County Board committees, commissions and boards, and maintains records of same. Receives summons and notices of claims on behalf of Winnebago County and processes them accordingly.

ELECTIONS Acts as Chief Election Official for Winnebago County. Provides election information, election materials and ballots for the county's municipal clerks. Holds informational meetings on election procedures. Coordinates election programming between municipal clerks and voting equipment vendor. Insures each election's data base is correct and then prepares memory devices for all voting equipment in the county. Prepares and publishes all legal notices as required by statute. Records election results on election night and maintains records of same. Conducts county canvass of elections. Prepares and files appropriate election reports with the Wisconsin Elections Commission. Provides candidates and the public with election-related information. Maintains election and financial records of candidates and election committees. Sets up elections in the state's WisVote program.

DOG LICENSE FUND Distributes dog licenses to all municipalities in the county. Maintains the records of dog licenses sold and fees collected. Submits reports and proper fees to the State. Provides license information on missing or stray dogs to local law enforcement, animal shelters and the public. Maintains records of same.

COUNTY CLERK



COUNTY CLERK

General Fund – Departments: 006-008
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Susan T. Ertmer
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3430

2020 ACCOMPLISHMENTS:

1. Prepared for and conducted the Spring and Fall elections under difficult conditions caused by the COVID-19 pandemic.
2. Worked with the Wisconsin Elections Commission to coordinate and deliver personal protection equipment (PPE) to the county's municipalities for their polling places for three of the year's four elections.
3. Worked with the Wisconsin National Guard to arrange and assign guard members to polling places as requested by municipal clerks.
4. Coordinated the setup of virtual (ZOOM) county board meetings so that county board meetings/business could continue to be conducted while meeting the social distancing requirements during the COVID-19 pandemic.
5. Applied for and received Help American Vote Act (HAVA) Elections Security Grant from the Wisconsin Elections Commission.
6. Provided secretarial services and other assistance to the County Board of Supervisors.
7. Provided notary public and other services to the general public and county personnel.
8. Issued approximately 950 marriage licenses.

2021 GOALS & OBJECTIVES:

1. Prepare for and conduct Spring Elections with the anticipation that COVID-19 will still be an issue.
2. Continue to work with the Wisconsin Elections Commission and other agencies on election security and other election concerns.
3. Perform the duties and services of this office in a cost-effective and efficient manner.
4. Be responsive to the needs of Winnebago County's citizens and employees by providing them with professional and courteous service.

COUNTY CLERK

2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	3	3	3	3	3	3	3	3	3	3
Part Time	1	1	1	1	1	1	1	1	1	1
Total	4	4	4	4	4	4	4	4	4	4

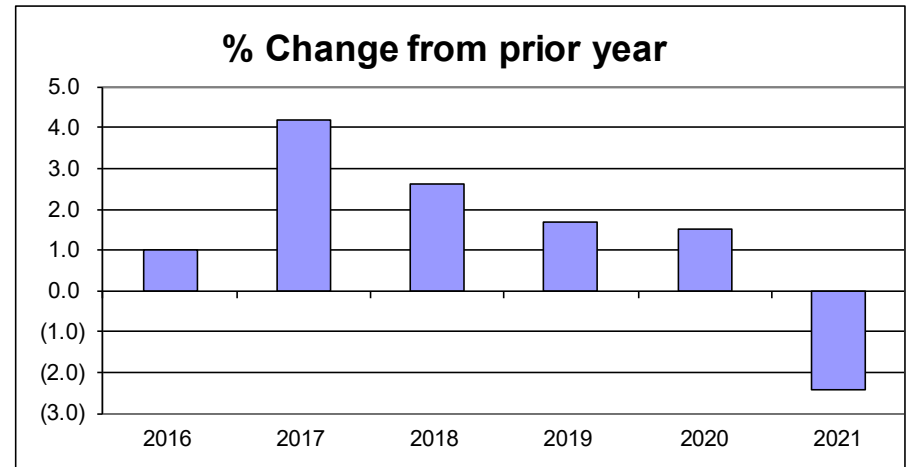
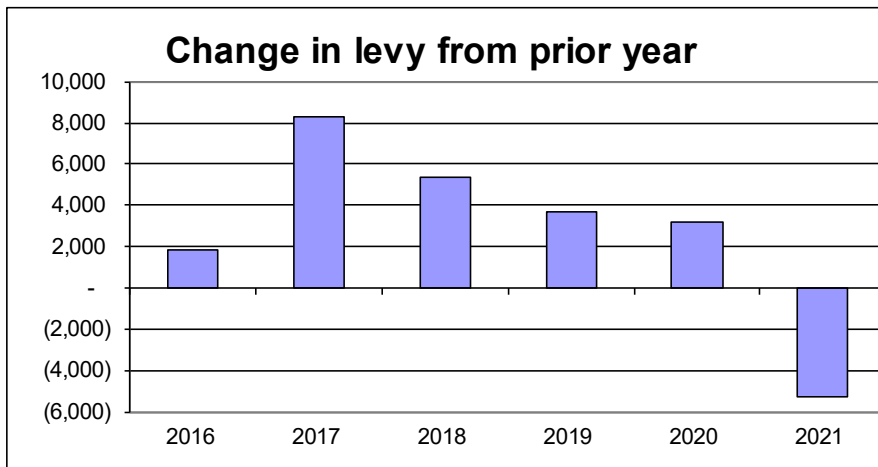
There is no change to the staffing table for 2021.

COUNTY LEVY: County Clerk is split into two sections, one for Clerk and one for Elections. This is being done because the Elections section will go up or down depending on how many and the types of elections are handled in the year. If the two sections were combined the results for the department would be difficult to compare between years.

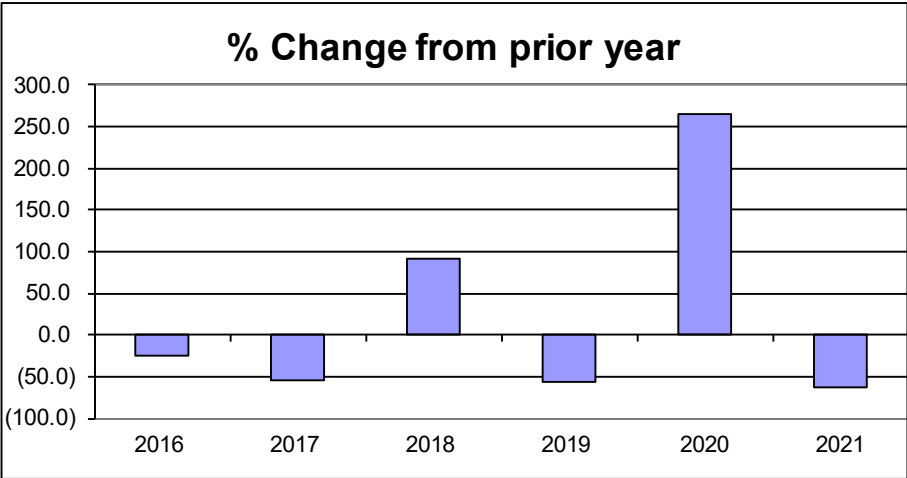
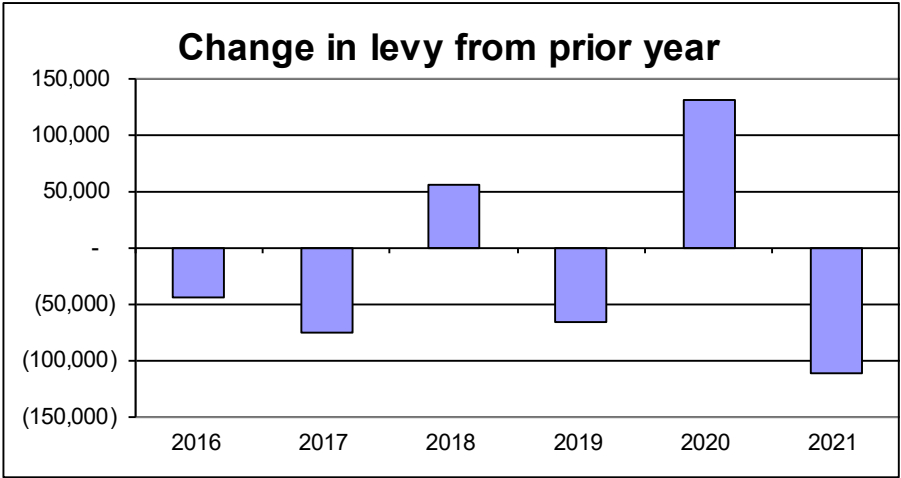
The tax levy for Clerk for 2021 is \$211,109, a decrease of \$5,295 or 2.45% under 2020. A schedule of significant changes follows.

The tax levy for Elections for 2021 is \$67,643, a decrease of \$112,428 or 62.44% under 2020. The decrease is based on having only two elections in 2021, while four elections were held in 2020. A schedule of significant changes follows.

This graph shows the County Clerk budget without the election cost center.



This graph shows the County Clerk election data:



SIGNIFICANT CHANGES FROM 2020 ADOPTED - County Clerk & Elections

Account	Amount			Description
Significant changes from 2020	Clerk	Elections	Dog Licenses	
Tax Levy 2020	\$ 216,404	\$ 180,071	\$ -	
Revenue Changes - impact on levy:				
Marriage Licenses	(11,500)			Increase based on the increasing amounts of marriage licenses coming in.
Other Fees	-	(3,000)	-	Increase in election costs and reimbursement from municipalities.
Expense Changes - impact on levy:				
Other Per Diem	-	(15,000)	-	Decrease based on fewer elections in 2021.
Print Duplicate	-	(60,000)	-	Decrease based on fewer elections in 2021.
Publish Legal Notices	-	(16,000)	-	Decrease based on fewer elections in 2021.
Data Processing	-	(18,000)	-	Decrease based on fewer elections in 2021.
Other small changes	6,205	(428)	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 211,109	\$ 67,643	\$ -	

Financial Summary County Clerk

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	16,148	33,540	47,540	47,540	59,050
Labor	149,929	254,485	254,485	254,485	261,292
Travel	258	1,310	1,660	1,660	1,310
Capital	1,688	1,688	-	1,688	-
Other Expenditures	5,827	7,749	7,799	7,799	7,557
Total Expenditures	157,702	265,232	263,944	265,632	270,159
Levy			216,404		211,109

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 006 - Clerk											
Revenue											
Licenses:											
Marriage Licenses	44000	41,960	39,000	37,120	42,500	42,500	30,000	44,000	54,000	54,000	27.06%
Marriage License Waiver	44001	4,000	3,075	2,675	3,900	3,900	2,700	3,900	3,900	3,900	0.00%
Work Permits	44004	813	475	490	500	500	100	500	500	500	0.00%
Domestic Partnership	44011	0	70	70	140	140	140	0	0	0	-100.00%
Licenses Subtotal:		46,773	42,620	40,355	47,040	47,040	32,940	48,400	58,400	58,400	24.15%
Public Services:											
Other Fees	45002	107	136	78	150	150	150	150	150	150	0.00%
Forms Copies Etc	45003	108	61	112	100	100	200	250	250	250	150.00%
Telephone	45009	4	1	4	25	25	25	25	25	25	0.00%
Mail Service Revenue	45015	2	15	1	25	25	25	25	25	25	0.00%
Public Services Subtotal:		221	212	196	300	300	400	450	450	450	50.00%
Total Operating Revenue:		46,993	42,832	40,551	47,340	47,340	33,340	48,850	58,850	58,850	24.31%
Misc Revenues:											
Material Sales	48105	194	208	85	200	200	200	200	200	200	0.00%
Misc Revenues Subtotal:		194	208	85	200	200	200	200	200	200	0.00%
Total Non-Operating Revenue:		194	208	85	200	200	200	200	200	200	0.00%
Revenue Total:		47,187	43,040	40,636	47,540	47,540	33,540	49,050	59,050	59,050	24.21%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 006 - Clerk											
Expense											
Wages:											
Regular Pay	51100	165,248	171,323	174,170	181,583	181,583	181,583	187,203	187,203	187,203	3.10%
Temporary Employees	51101	0	63	0	0	0	0	0	0	0	0.00%
Overtime	51105	259	675	194	617	617	617	617	617	617	0.00%
Wages Subtotal:		165,507	172,062	174,364	182,200	182,200	182,200	187,820	187,820	187,820	3.08%
Fringes Benefits:											
FICA Medicare	51200	12,209	12,593	12,802	13,940	13,940	13,940	14,368	14,368	14,368	3.07%
Health Insurance	51201	43,421	44,870	41,111	43,319	43,319	43,319	43,319	43,319	43,319	0.00%
Dental Insurance	51202	2,528	2,522	2,522	2,522	2,522	2,522	2,522	2,522	2,522	0.00%
Workers Compensation	51203	257	345	182	104	104	104	231	231	231	122.12%
WI Retirement	51206	11,255	11,325	10,349	10,894	10,894	10,894	11,523	11,523	11,523	5.77%
Fringe Benefits Other	51207	1,315	1,385	1,436	1,506	1,506	1,506	1,509	1,509	1,509	0.20%
Fringes Benefits Subtotal:		70,984	73,040	68,402	72,285	72,285	72,285	73,472	73,472	73,472	1.64%
Total Labor:		236,491	245,102	242,766	254,485	254,485	254,485	261,292	261,292	261,292	2.67%
Travel:											
Registration Tuition	52001	385	300	200	290	290	290	290	290	290	0.00%
Automobile Allowance	52002	886	447	1,069	450	450	450	450	450	450	0.00%
Meals	52005	105	44	103	90	90	90	90	90	90	0.00%
Lodging	52006	682	676	650	800	800	400	400	400	400	-50.00%
Other Travel Exp	52007	13	10	68	10	10	60	60	60	60	500.00%
Taxable Benefit	52008	0	26	32	20	20	20	20	20	20	0.00%
Travel Subtotal:		2,071	1,503	2,121	1,660	1,660	1,310	1,310	1,310	1,310	-21.08%
Total Travel:		2,071	1,503	2,121	1,660	1,660	1,310	1,310	1,310	1,310	-21.08%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 006 - Clerk											
Capital Outlay:											
Equipment Technology	58003	0	0	7,500	0	0	0	0	0	0	0.00%
Equipment	58004	0	0	0	0	1,688	1,688	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	7,500	0	1,688	1,688	0	0	0	0.00%
Total Capital:		0	0	7,500	0	1,688	1,688	0	0	0	0.00%
Office:											
Office Supplies	53000	973	877	647	700	700	700	500	500	500	-28.57%
Stationery and Forms	53001	91	185	79	150	150	150	50	50	50	-66.67%
Printing Supplies	53002	310	732	572	300	300	300	200	200	200	-33.33%
Postage and Box Rent	53004	0	13	0	0	0	0	0	0	0	0.00%
Telephone	53008	2,461	3,105	3,793	2,500	2,500	2,500	2,500	2,500	2,500	0.00%
Office Subtotal:		3,835	4,911	5,091	3,650	3,650	3,650	3,250	3,250	3,250	-10.96%
Operating:											
Membership Dues	53502	125	125	125	125	125	125	125	125	125	0.00%
Publish Legal Notices	53503	0	29	0	0	0	0	0	0	0	0.00%
Food	53520	0	142	0	0	0	0	0	0	0	0.00%
Small Equipment	53522	3,188	0	0	0	0	0	0	0	0	0.00%
Other Operating Supplies	53533	98	0	18	100	100	100	0	0	0	-100.00%
Interpreter Fees	53537	0	141	120	150	150	200	200	200	200	33.33%
Operating Licenses Fees	53553	0	40	90	40	40	40	0	0	0	-100.00%
Small Equipment Technology	53580	1,947	0	0	0	0	0	0	0	0	0.00%
Print Duplicate	73003	2,643	2,813	2,808	2,000	2,000	2,000	1,000	2,000	2,000	0.00%
Postage and Box Rent	73004	2,238	658	752	600	600	500	300	500	500	-16.67%
Operating Subtotal:		10,240	3,948	3,913	3,015	3,015	2,965	1,625	2,825	2,825	-6.30%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 006 - Clerk											
Repairs & Maint:											
Equipment Repairs	54029	43	0	0	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	396	429	429	429	429	429	462	462	462	7.69%
Repairs & Maint Subtotal:		439	429	429	429	429	429	462	462	462	7.69%
Insurance Expenses:											
Prop Liab Insurance	76000	1,620	1,584	684	705	705	705	1,020	1,020	1,020	44.68%
Insurance Expenses Subtotal:		1,620	1,584	684	705	705	705	1,020	1,020	1,020	44.68%
Total Other Operating:		16,134	10,872	10,117	7,799	7,799	7,749	6,357	7,557	7,557	-3.10%
Expense Total:		254,696	257,477	262,504	263,944	265,632	265,232	268,959	270,159	270,159	2.35%
Clerk Net/(Levy):		(207,508)	(214,437)	(221,868)	(216,404)	(218,092)	(231,692)	(219,909)	(211,109)	(211,109)	-2.45%

Financial Summary Elections

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	18,990	20,000	20,000	20,000	23,000
Labor	280	25,000	25,000	25,000	10,000
Travel	348	513	100	100	500
Capital	-	-	-	-	-
Other Expenditures	114,025	186,156	174,971	174,971	80,143
Total Expenditures	114,653	211,669	200,071	200,071	90,643
Levy			180,071		67,643

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 007 - Elections											
Revenue											
Intergov Services:											
Other Fees	43001	22,709	17,667	32,986	20,000	20,000	20,000	23,000	23,000	23,000	15.00%
Intergov Services Subtotal:		22,709	17,667	32,986	20,000	20,000	20,000	23,000	23,000	23,000	15.00%
Total Operating Revenue:											
Revenue Total:		22,709	17,667	32,986	20,000	20,000	20,000	23,000	23,000	23,000	15.00%
Expense											
Wages:											
Other Per Diem	51107	200	1,070	180	25,000	25,000	25,000	10,000	10,000	10,000	-60.00%
Wages Subtotal:		200	1,070	180	25,000	25,000	25,000	10,000	10,000	10,000	-60.00%
Total Labor:											
Total Labor:		200	1,070	180	25,000	25,000	25,000	10,000	10,000	10,000	-60.00%
Travel:											
Automobile Allowance	52002	37	133	126	100	100	500	500	500	500	400.00%
Meals	52005	0	0	0	0	0	13	0	0	0	0.00%
Taxable Benefit	52008	0	0	13	0	0	0	0	0	0	0.00%
Travel Subtotal:		37	133	139	100	100	513	500	500	500	400.00%
Total Travel:											
Total Travel:		37	133	139	100	100	513	500	500	500	400.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 007 - Elections											
Office:											
Office Supplies	53000	30	195	345	500	500	2,000	2,000	1,400	1,400	180.00%
Stationery and Forms	53001	0	674	0	500	500	650	650	650	650	30.00%
Print Duplicate	53003	21,535	74,936	21,583	90,000	90,000	100,000	40,000	30,000	30,000	-66.67%
Telephone	53008	0	0	0	3,037	3,037	3,037	2,000	2,000	2,000	-34.15%
Office Subtotal:		21,565	75,804	21,928	94,037	94,037	105,687	44,650	34,050	34,050	-63.79%
Operating:											
Publish Legal Notices	53503	7,855	23,138	4,365	25,000	25,000	25,000	9,000	9,000	9,000	-64.00%
Food	53520	2,693	355	31	2,600	2,600	2,600	1,300	1,300	1,300	-50.00%
Small Equipment	53522	0	0	0	0	0	0	400	400	400	100.00%
Other Operating Supplies	53533	14	326	1	500	500	500	0	0	0	-100.00%
Operating Licenses Fees	53553	13,899	13,889	14,134	14,134	14,134	14,134	14,558	14,558	14,558	3.00%
Small Equipment Technology	53580	0	928	665	500	500	0	0	600	600	20.00%
Print Duplicate	73003	17	211	0	200	200	0	0	0	0	-100.00%
Operating Subtotal:		24,478	38,846	19,196	42,934	42,934	42,234	25,258	25,858	25,858	-39.77%
Repairs & Maint:											
Equipment Repairs	54029	239	245	0	0	0	235	235	235	235	100.00%
Repairs & Maint Subtotal:		239	245	0	0	0	235	235	235	235	100.00%
Contractual Services:											
Data Processing	55013	13,722	34,166	18,613	38,000	38,000	38,000	20,000	20,000	20,000	-47.37%
Contractual Services Subtotal:		13,722	34,166	18,613	38,000	38,000	38,000	20,000	20,000	20,000	-47.37%
Total Other Operating:		60,004	149,061	59,737	174,971	174,971	186,156	90,143	80,143	80,143	-54.20%
Expense Total:		60,240	150,264	60,055	200,071	200,071	211,669	100,643	90,643	90,643	-54.69%
Elections Net/(Levy):		(37,532)	(132,597)	(27,069)	(180,071)	(180,071)	(191,669)	(77,643)	(67,643)	(67,643)	-62.44%

Financial Summary **Dog License Fund**

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	-	4,300	4,300	4,300	4,300
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,924	4,300	4,300	4,300	4,300
Total Expenditures	2,924	4,300	4,300	4,300	4,300
Levy			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 008 - Dog licenses											
Revenue											
Licenses:											
Dog License	44002	2,328	4,595	7,356	4,300	4,300	4,300	4,300	4,300	4,300	0.00%
Licenses Subtotal:		2,328	4,595	7,356	4,300	4,300	4,300	4,300	4,300	4,300	0.00%
Total Operating Revenue:											
		2,328	4,595	7,356	4,300	4,300	4,300	4,300	4,300	4,300	0.00%
Revenue Total:											
		2,328	4,595	7,356	4,300	4,300	4,300	4,300	4,300	4,300	0.00%
Expense											
Office:											
Office Supplies	53000	769	1,027	1,119	1,200	1,200	1,450	1,550	1,550	1,550	29.17%
Office Subtotal:		769	1,027	1,119	1,200	1,200	1,450	1,550	1,550	1,550	29.17%
Operating:											
Publish Legal Notices	53503	704	468	502	550	550	700	700	700	700	27.27%
Operating Subtotal:		704	468	502	550	550	700	700	700	700	27.27%
Contractual Services:											
Other Contract Serv	55030	855	3,100	5,735	2,550	2,550	2,150	2,050	2,050	2,050	-19.61%
Contractual Services Subtotal:		855	3,100	5,735	2,550	2,550	2,150	2,050	2,050	2,050	-19.61%
Total Other Operating:											
		2,328	4,595	7,356	4,300	4,300	4,300	4,300	4,300	4,300	0.00%
Expense Total:											
		2,328	4,595	7,356	4,300	4,300	4,300	4,300	4,300	4,300	0.00%
Dog licenses Net/(Levy):											
		0	0	0	0	0	0	0	0	0	0.00%

COUNTY CLERK PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
County Clerk	1006	261,292	1,310	-	7,557	270,159		270,159	263,944	260,605	2.4	1.3
Revenues	1006						59,050	(59,050)	(47,540)	(47,400)	24.2	0.3
Elections	1007	10,000	500	-	80,143	90,643		90,643	200,071	72,194	(54.7)	177.1
Revenues	1007						23,000	(23,000)	(20,000)	(23,000)	15.0	(13.0)
Dog License Fund	1008	-	-	-	4,300	4,300		4,300	4,300	4,300	0.0	-
Revenues	1008						4,300	(4,300)	(4,300)	(4,300)	0.0	-
Grand Totals		<u>271,292</u>	<u>1,810</u>	<u>-</u>	<u>92,000</u>	<u>365,102</u>	<u>86,350</u>	<u>278,752</u>	<u>396,475</u>	<u>262,399</u>	(29.7)	51.1

TREASURER

General Fund – Department: 009
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Krueger
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3420

MISSION STATEMENT:

To receive and disburse all County funds, settle with the taxing jurisdictions and the state for all tax collections, collect postponed and delinquent taxes, and foreclose and sell properties when delinquent taxes are not paid.

PROGRAM DESCRIPTION:

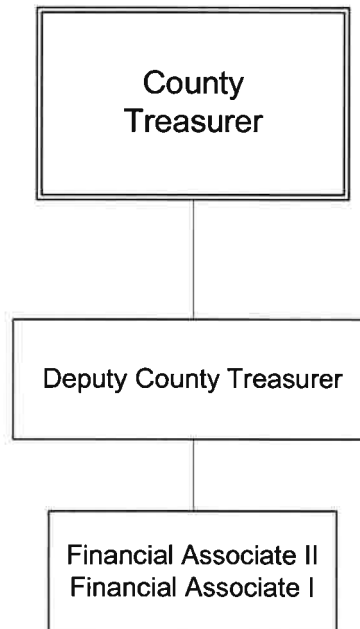
RECEIPTS AND DISBURSEMENTS Receive all funds due the county and disburse all payments made by the county.

TAX SETTLEMENTS Reconcile the tax rolls and tax collections, and settle with the taxing jurisdictions and the state for all tax collections.

TAX COLLECTIONS Collect all postponed and delinquent taxes returned to the county.

FORECLOSE TAX DELINQUENT PROPERTY Foreclose on properties for non-payment of taxes and sell the foreclosed properties to recover the unpaid taxes.

TREASURER



TREASURER

**General Fund – Organization: 1009
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Mary E. Krueger
LOCATION: Winnebago County
112 Otter Ave
Oshkosh, WI 54901

TELEPHONE: 232-3420

2020 ACCOMPLISHMENTS:

1. Added Sales History and Assessment Detail to the Ascent Land Records Suite (public website).
2. Assisted the Finance Department with the selection and implementation of MSB as our county wide credit/debit card processing company.
3. Prepared the set-up of the public lobby area of the CAB during the building closure due to Covid 19. The Treasurer's Office took over responsibility of accepting deliveries during the building closure. The lock box that the Treasurer's Office had installed in 2019 was a great asset for multiple departments within the building.
4. Completed a county wide audit of the Lottery and Gaming Credit additions and removals.
5. Provided notary public services to the public and county personnel.
6. Attended seminars and continuing education classes. Speakers included the Department of Revenue, State Treasurer, Financial Advisors, and others that are essential to the duties of the Treasurer's Office functions.

2021 GOALS & OBJECTIVES:

1. Explore the ability to accept credit/debit/eCheck payments in the office.
2. Provide assistance to municipal treasurers.
3. Continue to discover more efficiencies within Transcendent Technologies/Ascent Land Records Suite (tax system/public website) and MUNIS (financial system). Thus, streamlining and automating office functions. Also, assist other departments using those programs.
4. Attend continuing education classes and seminars.
5. Be responsive to the needs of the citizens of Winnebago County and provide efficient and courteous service.

TREASURER

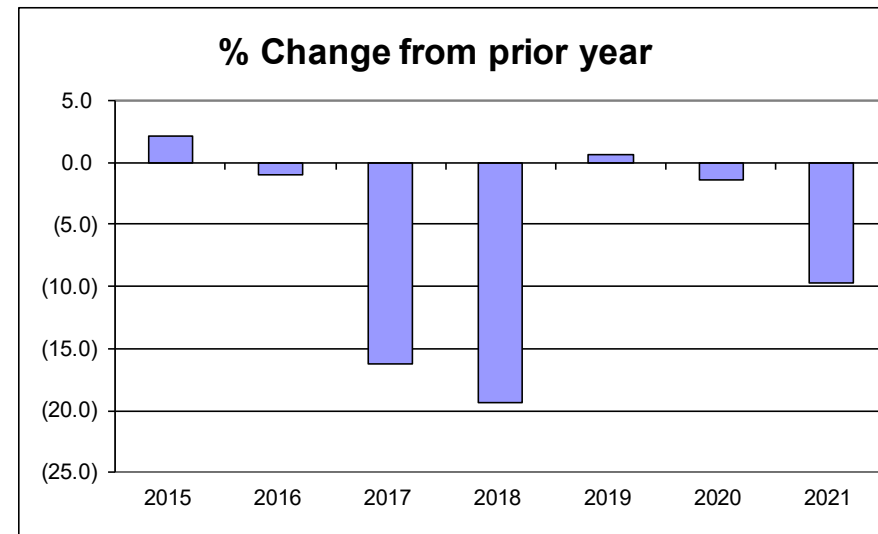
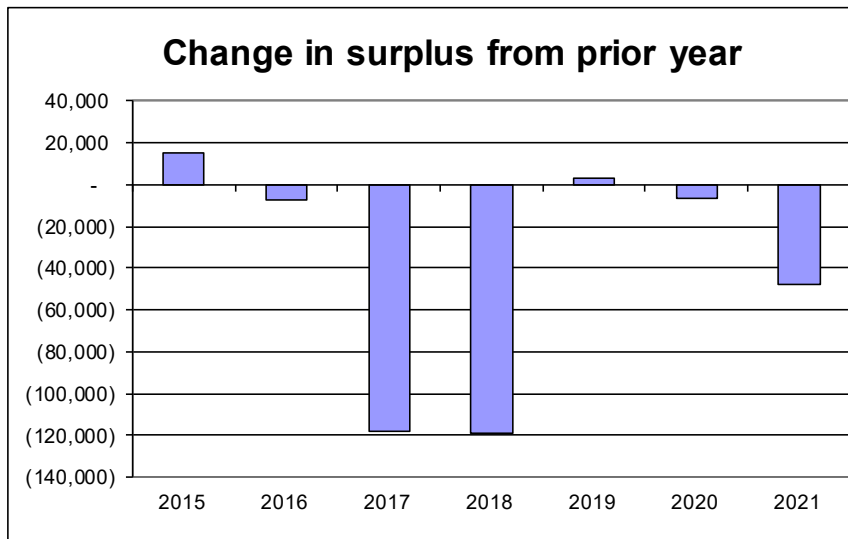
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	4	4	4	4	4	4	4	4	4	4
Part Time	0	0	0	0	0	0	0	0	0	0
Total	4	4	4	4	4	4	4	4	4	4

There is no change to the staffing table for 2021.

COUNTY LEVY: The Treasurer's office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2021 is projected to be \$441,554 a decrease of \$47,372 or 9.69% under 2020. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Treasurer

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ (488,926)	
Revenue Changes - impact on levy:		
Other Miscellaneous Revenues	6,000	Decrease from banking fees - due to decrease in interest rates (COVID-19), banking fees have increased (interest offsets charges).
Expense Changes - impact on levy:		
Accounting Auditing	14,000	Increase from banking fees - due to decrease in interest rates (COVID-19), banking fees have increased (interest offsets charges).
Other small changes	27,372	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ (441,554)	

Financial Summary

Treasurer

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	430,251	832,450	855,475	855,475	832,050
Labor	178,359	302,871	302,871	302,871	309,338
Travel	418	982	1,442	1,442	1,396
Capital	-	-	-	-	-
Other Expenditures	33,191	92,611	62,236	62,236	79,762
Total Expenditures	211,968	396,464	366,549	366,549	390,496
Levy			(488,926)		(441,554)

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer											
Revenue											
Taxes:											
Interest on Taxes	41002	903,279	853,062	901,741	770,000	770,000	750,000	750,000	750,000	750,000	-2.60%
Taxes Subtotal:		903,279	853,062	901,741	770,000	770,000	750,000	750,000	750,000	750,000	-2.60%
Public Services:											
Other Fees	45002	17,954	37,671	30,042	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
Forms Copies Etc	45003	83	24	22	75	75	50	50	50	50	-33.33%
Search Notice Fees	45008	14,550	19,250	9,600	13,000	13,000	17,000	15,000	15,000	15,000	15.38%
Public Services Subtotal:		32,587	56,945	39,665	38,075	38,075	42,050	40,050	40,050	40,050	5.19%
Interfund Revenue:											
Professional Services	63002	8,292	6,996	8,400	8,400	8,400	8,400	9,000	9,000	9,000	7.14%
Interfund Revenue Subtotal:		8,292	6,996	8,400	8,400	8,400	8,400	9,000	9,000	9,000	7.14%
Total Operating Revenue:		944,158	917,004	949,806	816,475	816,475	800,450	799,050	799,050	799,050	-2.13%
Misc Revenues:											
Sale Of Tax Deeds Gain Loss	48103	(9,408)	135,531	88,259	30,000	30,000	30,000	30,000	30,000	30,000	0.00%
Other Miscellaneous Revenues	48109	3,868	1,200	4,501	9,000	9,000	2,000	3,000	3,000	3,000	-66.67%
Misc Revenues Subtotal:		(5,540)	136,731	92,760	39,000	39,000	32,000	33,000	33,000	33,000	-15.38%
Total Non-Operating Revenue:		(5,540)	136,731	92,760	39,000	39,000	32,000	33,000	33,000	33,000	-15.38%
Revenue Total:		938,618	1,053,735	1,042,566	855,475	855,475	832,450	832,050	832,050	832,050	-2.74%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer											
Expense											
Wages:											
Regular Pay	51100	186,773	192,329	197,826	202,442	202,442	202,442	207,979	207,979	207,979	2.74%
Overtime	51105	0	0	51	0	0	0	0	0	0	0.00%
Other Per Diem	51107	125	0	184	100	100	100	100	100	100	0.00%
Wages Subtotal:		186,899	192,329	198,061	202,542	202,542	202,542	208,079	208,079	208,079	2.73%
Fringes Benefits:											
FICA Medicare	51200	13,575	13,960	14,237	15,488	15,488	15,488	15,910	15,910	15,910	2.72%
Health Insurance	51201	63,716	63,037	62,836	66,233	66,233	66,233	66,233	66,233	66,233	0.00%
Dental Insurance	51202	3,262	3,262	3,262	3,261	3,261	3,261	3,261	3,261	3,261	0.00%
Workers Compensation	51203	290	390	207	116	116	116	255	255	255	119.83%
WI Retirement	51206	12,700	12,891	12,952	13,665	13,665	13,665	14,038	14,038	14,038	2.73%
Fringe Benefits Other	51207	1,259	1,298	1,445	1,566	1,566	1,566	1,562	1,562	1,562	-0.26%
Fringes Benefits Subtotal:		94,802	94,837	94,938	100,329	100,329	100,329	101,259	101,259	101,259	0.93%
Total Labor:		281,701	287,166	293,000	302,871	302,871	302,871	309,338	309,338	309,338	2.14%
Travel:											
Registration Tuition	52001	325	325	325	325	325	200	325	325	325	0.00%
Automobile Allowance	52002	335	232	469	332	332	282	406	356	356	7.23%
Lodging	52006	827	747	840	785	785	500	800	715	715	-8.92%
Other Travel Exp	52007	30	0	0	0	0	0	0	0	0	0.00%
Travel Subtotal:		1,517	1,304	1,634	1,442	1,442	982	1,531	1,396	1,396	-3.19%
Total Travel:		1,517	1,304	1,634	1,442	1,442	982	1,531	1,396	1,396	-3.19%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer											
Office:											
Office Supplies	53000	536	396	429	500	500	500	500	500	500	0.00%
Stationery and Forms	53001	2,076	3,110	2,721	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Printing Supplies	53002	300	651	625	750	750	750	750	750	750	0.00%
Postage and Box Rent	53004	3,466	2,743	2,757	3,250	3,250	3,500	3,250	3,250	3,250	0.00%
Telephone	53008	428	380	531	425	425	600	425	600	600	41.18%
Office Subtotal:		6,806	7,280	7,062	7,925	7,925	8,350	7,925	8,100	8,100	2.21%
Operating:											
Membership Dues	53502	100	100	100	100	100	100	100	100	100	0.00%
Publish Legal Notices	53503	25,897	13,133	11,983	12,000	12,000	12,000	13,000	13,000	13,000	8.33%
Small Equipment	53522	0	3,324	1,054	0	0	0	200	200	200	100.00%
Legal Fees	53530	183	100	3	150	150	300	300	300	300	100.00%
Tax Deed Expense	53531	14,252	14,901	44,523	15,000	15,000	15,000	15,000	15,000	15,000	0.00%
Operating Licenses Fees	53553	0	40	0	40	40	40	0	0	0	-100.00%
Other Miscellaneous	53568	174	12	32	125	125	125	100	100	100	-20.00%
Small Equipment Technology	53580	0	0	3,122	0	0	0	0	0	0	0.00%
Print Duplicate	73003	2,344	1,963	1,911	2,300	2,300	2,000	2,000	2,000	2,000	-13.04%
Postage and Box Rent	73004	13,308	11,040	10,824	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
Operating Subtotal:		56,258	44,613	73,553	40,715	40,715	40,565	41,700	41,700	41,700	2.42%
Repairs & Maint:											
Equipment Repairs	74029	429	429	429	429	429	429	429	429	429	0.00%
Repairs & Maint Subtotal:		429	429	429	429	429	429	429	429	429	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer											
Contractual Services:											
Accounting Auditing	55012	28,231	(858)	(798)	6,000	6,000	30,000	20,000	20,000	20,000	233.33%
Professional Service	55014	1,134	1,104	1,386	1,200	1,200	1,000	1,200	1,200	1,200	0.00%
Abstractor Services	55018	5,160	4,885	3,120	4,200	4,200	10,500	6,000	6,000	6,000	42.86%
Security Service	55028	4,589	0	0	0	0	0	0	0	0	0.00%
Other Contract Services	75030	120	60	30	90	90	90	60	60	60	-33.33%
Contractual Services Subtotal:		39,234	5,191	3,738	11,490	11,490	41,590	27,260	27,260	27,260	137.25%
Insurance Expenses:											
Prop Liab Insurance	56000	0	40	0	60	60	60	0	0	0	-100.00%
Prop Liab Insurance	76000	2,796	2,640	1,560	1,617	1,617	1,617	2,273	2,273	2,273	40.57%
Insurance Expenses Subtotal:		2,796	2,680	1,560	1,677	1,677	1,677	2,273	2,273	2,273	35.54%
Total Other Operating:		105,523	60,192	86,342	62,236	62,236	92,611	79,587	79,762	79,762	28.16%
Expense Total:		388,740	348,662	380,975	366,549	366,549	396,464	390,456	390,496	390,496	6.53%
Treasurer Net/(Levy):		549,878	705,073	661,591	488,926	488,926	435,986	441,594	441,554	441,554	-9.69%

HUMAN RESOURCES

General Fund – Division: 012
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3460

MISSION STATEMENT:

The Winnebago County Human Resources Department strives to provide effective and responsible human resources and labor relations services to other County departments through a comprehensive human resource program.

PROGRAM DESCRIPTION:

RECRUITMENT Coordinates position refill requests, recruits and advertises for open positions, collects and screens job applications, interviews and tests candidates for positions, assists department managers in hiring decisions, and issues offer letters.

COMPENSATION ADMINISTRATION Designs and administers compensation plans for represented and non-represented employees in all County departments.

BUDGETS Prepares labor cost estimates for the annual budget, updates tables of organization for County departments, reviews new position requests, and projects costs for health and dental coverage.

LABOR RELATIONS Negotiates, interprets, and administers collective bargaining agreements in accordance with collective bargaining laws; processes grievances and work rule reviews.

ORGANIZATIONAL STUDIES Performs organizational studies for departments as needed to determine if changes can be made to gain operating efficiencies.

BENEFITS ADMINISTRATION Administers group health plans, retirement program, social security, disability, deferred compensation, flexible benefits, retirement system contributions, and life insurance.

TRAINING Performs orientation sessions for new employees, coordinates the County's safety training program, collaborates on management training and ongoing group training programs on various topics.

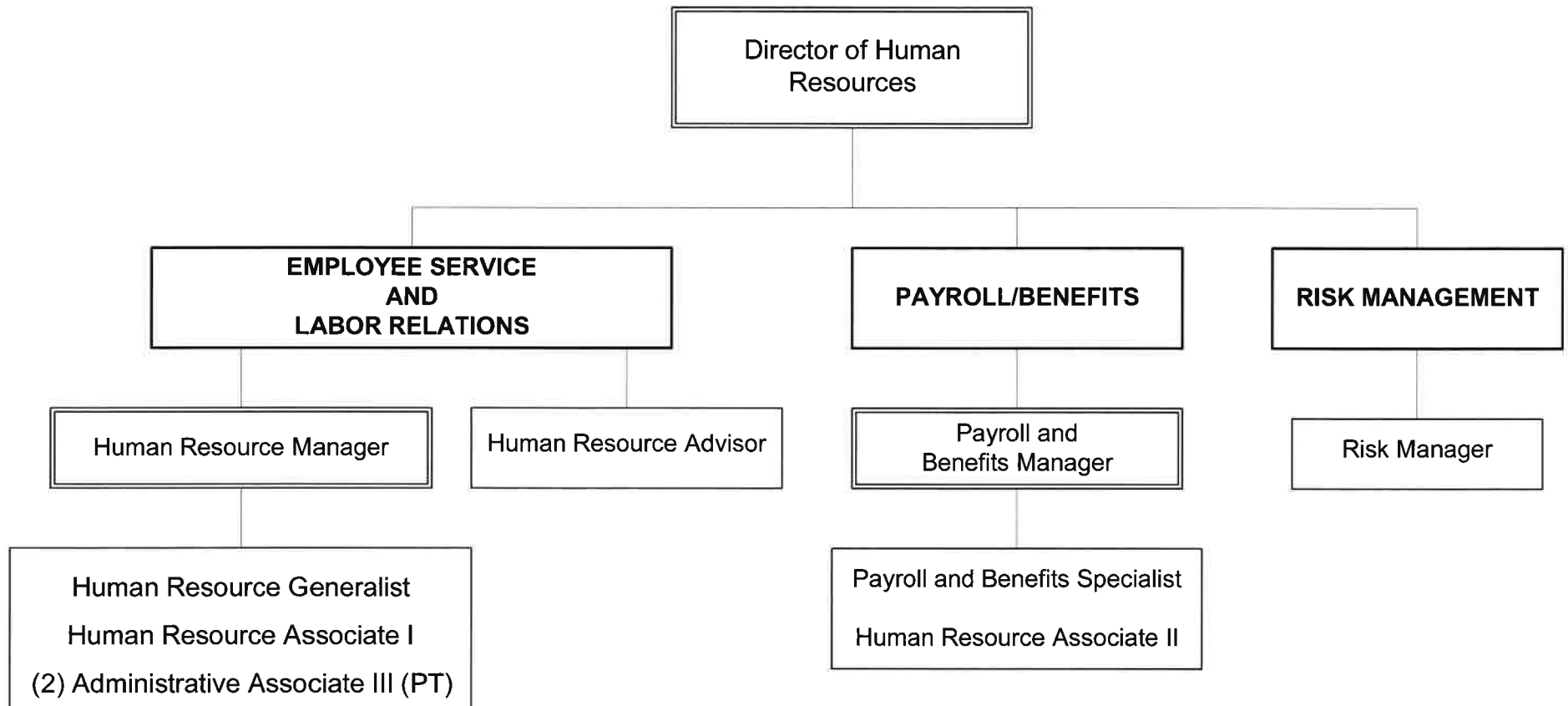
PAYROLL PROCESSING Prepares payrolls, generates checks and maintain payroll records in accordance with State, Federal, and Internal Revenue Service requirements.

PAYROLL REPORTING Prepares labor distribution reports and Federal and State Payroll Tax reports.

WORKERS COMPENSATION Manages self-funded program including budgeting, claims processing and payment approval, case management and litigation management through third-party partner.

SAFETY Oversees administration of county-wide safety and safety training programs.

HUMAN RESOURCES



HUMAN RESOURCES

General Fund – Division: 012
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3466

2020 ACCOMPLISHMENTS:

1. Improved employee recruitment efforts:

- a. Hired 180 new County employees in first six months of 2020. By way of comparison, in 2015, we hired a total of 175 employees for the entire calendar year.
- b. Handled recruitments of two new department heads and numerous other positions entirely in-house.
- c. Maintained reasonable staffing levels in areas which are in crisis mode in some other organizations, particularly the Sheriff's Office and Park View Health Center.

2. Responded to COVID-19 emergency

- a. Initiated a COVID-19 Core Groups of key county managers, and developed and administered COVID-19 Management Plan.
- b. Developed emergency procedures for allowing employees to work from home and reviewed, approved over 245 work from home requests.
- c. Responded to Safer at Home Orders by helping departments prepare lists of employees needed to provide Essential Government Functions and determine how to continue to provide Essential Government Functions with available resources.
- d. Managed response to federal Families First Coronavirus Response Act by interpreting and analyzing statutory and regulatory provisions, developing and implementing a Families First Coronavirus Response Act policy, which provided two entirely new employee benefits: Emergency Paid Sick Leave, and Expanded Emergency Family and Medical Leave. Developed entirely new forms and procedures, and handled well over 150 employee leave requests.
- e. Prepared lists of employees and positions to be classified as "emergency responders" and "health care providers" under the federal FFCRA, and prepared a new County Emergency Paid Sick Leave Policy, which partially replaces federal FFCRA benefits for those employees who are

not eligible.

- f. **Handled many transitional issues upon expiration of Safer at Home Orders, and developed directives regarding social distancing and wearing of masks in county buildings.**
- g. **Proposed and obtained approval for amendment of Vacation policy to allow for additional carryovers.**

3. Administered Winnebago County Compensation Plan:

- a. **Analyzed reclassification requests from departments and presented to Personnel & Finance Committee.**
- b. **Coordinated employee performance appraisals and calculated merit increases for over 800 employees.**
- c. **Recommended and obtained Board approval for 1.5% increases in compensation schedule levels.**
- d. **Worked with federal Department of Labor in a two-year audit methods of calculating overtime rates at Park View Health Center; were assessed no penalties and asked to pay only a small amount of back pay.**

4. Administered County position descriptions and tables of organization:

- a. **Created new Risk Manager function within Human Resources, to take over functions previously performed by two other senior managers and reducing reliance on outside consultants.**
- b. **Revised and updated position descriptions for numerous County positions.**
- c. **Assisted many departments with staffing issues, temporary help requests, and changes to table of organization.**

5. Administered County Human Resource-related budgets:

- a. **Prepared draft 2021 labor budgets for all County departments.**
- b. **Kept 2019 and 2020 (to date) expenses for Human Resources within budgeted levels.**

6. Administered County's labor relations program:

- a. **Administered collective bargaining agreement covering 2019-2020 with Deputies' Association, and prepared for negotiation of new agreement for 2021 and beyond.**
- b. **Reached agreeable resolutions of other union matters.**

7. Administered County's employee benefits programs:

- a. **Continued successful management of County's self-funded health plan, with no premium increase projected for 2021.**
- b. **Made shared employee health clinic operated by City of Neenah available to County employees.**
- c. **Improved availability of health coach at Three Waves Clinic for County employees.**

2021 GOALS & OBJECTIVES:

- 1. Improve service to County departments in recruiting and handling employee issues.**
- 2. Analyze employee retirement trends and improve succession planning in departments.**
- 3. Complete review of pay rules and propose and implement a more consistent set of pay rules governing all non-union employee groups.**
- 4. Prepare and seek approval of revisions to Winnebago County Human Resources Policy Manual.**
- 5. Negotiate a successor collective bargaining agreement with the Winnebago County Deputies' Association that is in the best interest of Winnebago County.**
- 6. Retain consultant to perform a five-year review of the Winnebago County Compensation Schedule.**

HUMAN RESOURCES

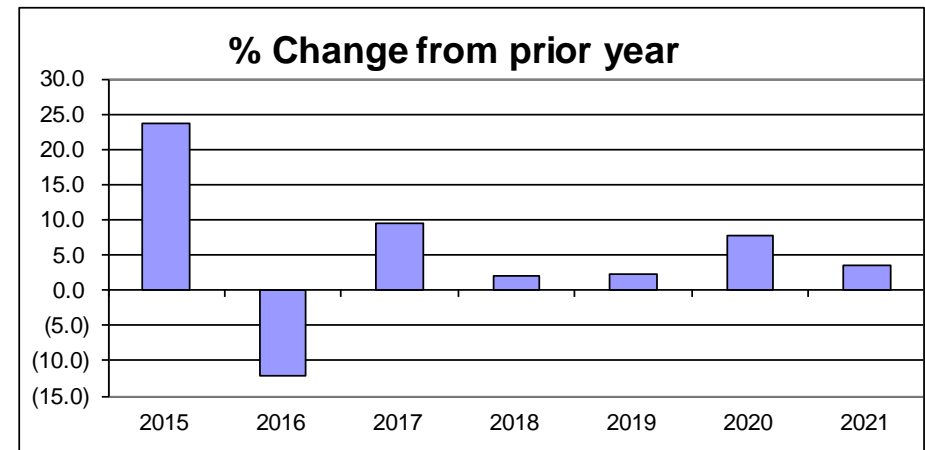
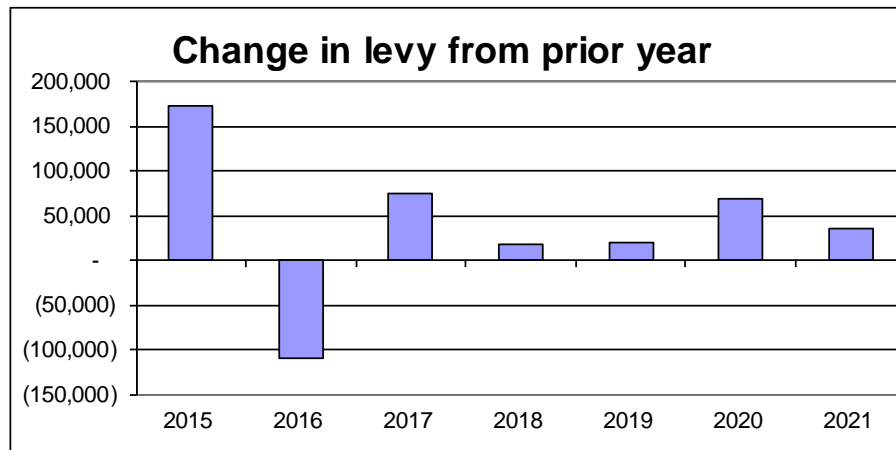
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	8	7	7	7	7	8	8	8	9	9
Part Time	0	2	2	2	2	2	2	2	1	2
Total	8	9	9	9	9	10	10	10	10	11

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) part-time Administrative Associate III will be added to the Table of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2021 is \$1,005,637, an increase of \$34,739 or 3.58% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Human Resources

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 970,898	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Temporary Employees	(6,240)	Decrease due to temporary employee converting to new regular part-time position.
Data Processing	3,218	Increase for HR staff training.
Professional Service	21,000	Increase for a consultant review and update of compensation plan.
Other small changes	16,761	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 1,005,637	

Financial Summary Human Resources

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	8,292	14,250	14,250	14,250	14,650
Labor	473,190	830,784	856,296	856,296	867,837
Travel	1,021	2,238	3,348	3,348	2,934
Capital	-	-	-	-	-
Other Expenditures	71,655	120,570	125,504	125,504	149,516
Total Expenditures	545,866	953,592	985,148	985,148	1,020,287
Levy			970,898		1,005,637

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 012 - Human Resources											
Revenue											
Public Services:											
Forms Copies Etc	45003	100	89	113	50	50	50	50	50	50	0.00%
Public Services Subtotal:		100	89	113	50	50	50	50	50	50	0.00%
Interfund Revenue:											
Professional Services	63002	15,000	16,500	14,196	14,200	14,200	14,200	14,600	14,600	14,600	2.82%
Interfund Revenue Subtotal:		15,000	16,500	14,196	14,200	14,200	14,200	14,600	14,600	14,600	2.82%
Total Operating Revenue:		15,100	16,589	14,309	14,250	14,250	14,250	14,650	14,650	14,650	2.81%
Revenue Total:		15,100	16,589	14,309	14,250	14,250	14,250	14,650	14,650	14,650	2.81%
Expense											
Wages:											
Regular Pay	51100	523,114	547,847	558,354	598,565	598,565	585,000	614,093	614,093	614,093	2.59%
Temporary Employees	51101	0	0	0	6,240	6,240	6,240	0	0	0	-100.00%
Wages Subtotal:		523,114	547,847	558,354	604,805	604,805	591,240	614,093	614,093	614,093	1.54%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 012 - Human Resources											
Fringes Benefits:											
FICA Medicare	51200	37,471	39,465	40,373	46,267	46,267	42,267	46,979	46,979	46,979	1.54%
Health Insurance	51201	121,321	124,285	128,248	153,029	153,029	145,082	153,029	153,029	153,029	0.00%
Dental Insurance	51202	7,958	7,934	7,357	7,183	7,183	7,183	8,270	8,270	8,270	15.13%
Workers Compensation	51203	811	1,108	576	339	339	339	755	755	755	122.71%
WI Retirement	51206	34,378	35,503	35,518	40,404	40,404	40,404	40,462	40,462	40,462	0.14%
Fringe Benefits Other	51207	3,481	3,700	3,821	4,269	4,269	4,269	4,249	4,249	4,249	-0.47%
Fringes Benefits Subtotal:		205,421	211,995	215,894	251,491	251,491	239,544	253,744	253,744	253,744	0.90%
Total Labor:		728,535	759,843	774,248	856,296	856,296	830,784	867,837	867,837	867,837	1.35%
Travel:											
Registration Tuition	52001	490	585	899	900	900	900	900	900	900	0.00%
Automobile Allowance	52002	1,037	1,047	938	1,200	1,200	600	1,000	1,000	1,000	-16.67%
Meals	52005	0	53	13	100	100	0	50	50	50	-50.00%
Lodging	52006	164	740	574	1,148	1,148	738	984	984	984	-14.29%
Travel Subtotal:		1,691	2,425	2,425	3,348	3,348	2,238	2,934	2,934	2,934	-12.37%
Total Travel:		1,691	2,425	2,425	3,348	3,348	2,238	2,934	2,934	2,934	-12.37%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 012 - Human Resources											
Office:											
Office Supplies	53000	1,739	1,162	2,019	1,700	1,700	1,700	1,700	1,700	1,700	0.00%
Stationery and Forms	53001	1,293	1,665	1,745	450	450	672	750	750	750	66.67%
Printing Supplies	53002	1,144	1,125	1,329	1,200	1,200	1,136	1,200	1,200	1,200	0.00%
Postage and Box Rent	53004	14	115	110	50	50	57	75	75	75	50.00%
Computer Software	53006	0	804	301	438	438	809	0	800	800	82.65%
Telephone	53008	1,183	947	935	1,250	1,250	1,250	1,250	1,250	1,250	0.00%
Office Subtotal:		5,372	5,817	6,439	5,088	5,088	5,624	4,975	5,775	5,775	13.50%
Operating:											
Advertising	53500	4,889	8,643	6,915	6,500	6,500	5,064	7,000	7,000	7,000	7.69%
Subscriptions	53501	0	0	150	400	400	400	400	400	400	0.00%
Membership Dues	53502	369	369	384	400	400	324	400	400	400	0.00%
Small Equipment	53522	0	379	0	400	400	400	400	400	400	0.00%
Medical Supplies	53524	0	2,214	3,052	900	900	1,100	1,100	1,100	1,100	22.22%
Small Equipment Technology	53580	0	884	574	1,815	1,815	1,500	0	0	0	-100.00%
Print Duplicate	73003	9,739	9,631	10,649	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Postage and Box Rent	73004	5,518	5,502	5,179	6,000	6,000	6,000	5,500	5,500	5,500	-8.33%
Computer Server Charge	73030	0	0	3,503	0	0	0	0	0	0	0.00%
Operating Subtotal:		20,514	27,622	30,406	25,415	25,415	23,788	23,800	23,800	23,800	-6.35%
Repairs & Maint:											
Equipment Repairs	54029	43	43	43	250	250	150	250	250	250	0.00%
Equipment Repairs	74029	528	528	495	561	561	561	495	495	495	-11.76%
Repairs & Maint Subtotal:		571	571	538	811	811	711	745	745	745	-8.14%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 012 - Human Resources											
Contractual Services:											
Medical and Dental	55000	3,125	3,315	3,264	4,000	4,000	4,000	4,000	4,000	4,000	0.00%
Data Processing	55013	45,465	46,974	47,273	52,761	52,761	52,761	55,979	55,979	55,979	6.10%
Professional Service	55014	7,197	29,221	27,138	35,743	35,743	32,000	56,743	56,743	56,743	58.75%
Contractual Services Subtotal:		55,787	79,510	77,675	92,504	92,504	88,761	116,722	116,722	116,722	26.18%
Insurance Expenses:											
Prop Liab Insurance	76000	2,700	2,676	1,620	1,686	1,686	1,686	2,474	2,474	2,474	46.74%
Insurance Expenses Subtotal:		2,700	2,676	1,620	1,686	1,686	1,686	2,474	2,474	2,474	46.74%
Total Other Operating:		84,944	116,195	116,677	125,504	125,504	120,570	148,716	149,516	149,516	19.13%
Expense Total:		815,170	878,463	893,350	985,148	985,148	953,592	1,019,487	1,020,287	1,020,287	3.57%
Human Resources Net/(Levy):		(800,070)	(861,873)	(879,041)	(970,898)	(970,898)	(939,342)	(1,004,837)	(1,005,637)	(1,005,637)	3.58%

WORKERS COMPENSATION FUND

2021 BUDGET NARRATIVE HIGHLIGHTS

The County self insures for workers compensation and it is accounted for through an internal service fund. An internal service fund is used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

FUND MANAGEMENT:

The fund is managed jointly by the Human Resources Director and Finance Director. The Human Resources Department administers claims. The Finance Department administers the general finances and reviews fund reserves for propriety. Other functions such as purchase of stop-loss insurance, aggregate and deductible limits for the fund are reviewed jointly.

SUMMARY OF ACTIVITY 2021:

The fund shows a deficit of \$318,817 for 2021. Funds are maintained to handle any unexpected large claims that we may have to pay up to our stop loss amount. The stop loss for this fund is \$500,000 per occurrence, at which time our excess insurance takes over. We have been trying to maintain enough in fund reserves to cover several unanticipated large losses in a single year. We have determined the fund balance is higher than it needs to be, so we are applying \$318,817 of the fund balance by reducing the amount charged to departments for 2021.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Workers Comp Insurance

Significant changes from 2020	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2020 Budgeted Surplus (Deficit)			\$ (492,219)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	324,069	324,069		Increase due to less fund balance to apply, resulting in increased charges to departments.
Interest Investments	(10,000)	(10,000)		Decrease due to lower interest rates.
Total revenue changes	314,069			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Regular Pay	4,191	(4,191)		Increase based on hiring Risk Manager at a higher wage than budgeted for 2020.
Professional Service	15,000	(15,000)		Increase for Millman study needed and some assistance to Risk Manager by consultant.
Administrative Fee	5,000	(5,000)		Increased bill review activity, resulting in greater savings.
Claim Payments	111,175	(111,175)		Increase based on a 4-year rolling average with 6% trend for claims projected.
Other small changes	5,301	(5,301)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	140,667			
2021 Budgeted Surplus (Deficit)			\$ (318,817)	

Financial Summary

Workers Compensation Insurance

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	200,989	310,443	316,302	316,302	630,371
Labor	24,571	40,372	63,825	63,825	68,667
Travel	25	250	800	800	800
Capital	-	-	-	-	-
Other Expenditures	451,599	813,357	743,896	748,663	879,721
Total Expenditures	476,195	853,979	808,521	813,288	949,188
(Surplus) / Deficit before adjustments			492,219		318,817
Increase / (Decrease) fund balance			(492,219)		(318,817)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance (WCI)											
Revenue											
Interfund Revenue:											
Insurance Charges	63001	638,228	859,191	467,585	261,302	261,302	248,446	585,371	585,371	585,371	124.02%
Interfund Revenue Subtotal:		638,228	859,191	467,585	261,302	261,302	248,446	585,371	585,371	585,371	124.02%
Total Operating Revenue:											
		638,228	859,191	467,585	261,302	261,302	248,446	585,371	585,371	585,371	124.02%
Interest:											
Interest Investments	48000	46,347	67,377	102,471	55,000	55,000	61,997	45,000	45,000	45,000	-18.18%
Investment Mark to Market	48002	(6,725)	(6,311)	48,998	0	0	0	0	0	0	0.00%
Interest Subtotal:		39,621	61,066	151,469	55,000	55,000	61,997	45,000	45,000	45,000	-18.18%
Total Non-Operating Revenue:											
		39,621	61,066	151,469	55,000	55,000	61,997	45,000	45,000	45,000	-18.18%
Revenue Total:		677,849	920,257	619,054	316,302	316,302	310,443	630,371	630,371	630,371	99.29%
Expense											
Wages:											
Regular Pay	51100	26,880	27,520	28,216	40,870	40,870	27,906	45,061	45,061	45,061	10.25%
Wages Subtotal:		26,880	27,520	28,216	40,870	40,870	27,906	45,061	45,061	45,061	10.25%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance (WCI)											
Fringes Benefits:											
FICA Medicare	51200	1,955	1,954	2,004	3,127	3,127	1,994	3,447	3,447	3,447	10.23%
Health Insurance	51201	7,117	7,430	7,611	16,040	16,040	8,026	16,040	16,040	16,040	0.00%
Dental Insurance	51202	381	381	381	761	761	380	761	761	761	0.00%
Workers Compensation	51203	42	56	29	23	23	20	55	55	55	139.13%
WI Retirement	51206	1,828	1,844	1,848	2,759	2,759	1,884	3,042	3,042	3,042	10.26%
Fringe Benefits Other	51207	151	155	158	245	245	162	261	261	261	6.53%
Fringes Benefits Subtotal:		11,472	11,819	12,031	22,955	22,955	12,466	23,606	23,606	23,606	2.84%
Total Labor:		38,353	39,339	40,247	63,825	63,825	40,372	68,667	68,667	68,667	7.59%
Travel:											
Registration Tuition	52001	0	25	0	500	500	150	500	500	500	0.00%
Automobile Allowance	52002	21	92	81	300	300	100	300	300	300	0.00%
Travel Subtotal:		21	117	81	800	800	250	800	800	800	0.00%
Total Travel:		21	117	81	800	800	250	800	800	800	0.00%
Office:											
Print Duplicate	53003	0	0	0	25	25	25	25	25	25	0.00%
Office Subtotal:		0	0	0	25	25	25	25	25	25	0.00%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance (WCI)											
Operating:											
Subscriptions	53501	133	663	995	1,000	1,000	800	1,000	1,000	1,000	0.00%
Membership Dues	53502	263	150	150	500	500	150	150	150	150	-70.00%
Small Equipment	53522	0	779	0	2,100	2,100	500	2,100	2,100	2,100	0.00%
Medical Supplies	53524	175	0	579	800	800	500	800	800	800	0.00%
Operating Subtotal:		570	1,591	1,724	4,400	4,400	1,950	4,050	4,050	4,050	-7.95%
Contractual Services:											
Medical and Dental	55000	4,216	2,812	2,563	5,000	5,000	1,500	5,000	5,000	5,000	0.00%
Legal Services	55001	2,500	27,587	16,290	25,000	25,000	22,000	25,000	25,000	25,000	0.00%
Professional Service	55014	27,334	36,288	30,538	0	4,767	9,000	15,000	15,000	15,000	100.00%
Management Services	55020	35,065	34,548	30,239	39,000	39,000	37,000	39,000	39,000	39,000	0.00%
Administration Fee	55037	22,532	15,394	49,997	35,000	35,000	60,000	40,000	40,000	40,000	14.29%
Contractual Services Subtotal:		91,646	116,628	129,627	104,000	108,767	129,500	124,000	124,000	124,000	19.23%
Insurance Expenses:											
Stop Loss Insurance Premium	56001	82,375	82,375	87,514	90,000	90,000	87,514	95,000	95,000	95,000	5.56%
Claim Payments	56002	(19,744)	314,601	836,082	545,471	545,471	594,368	656,646	656,646	656,646	20.38%
Insurance Recoveries	56003	(4,822)	(344,962)	(11,110)	0	0	0	0	0	0	0.00%
Insurance Expenses Subtotal:		57,808	52,013	912,486	635,471	635,471	681,882	751,646	751,646	751,646	18.28%
Total Other Operating:		150,024	170,232	1,043,838	743,896	748,663	813,357	879,721	879,721	879,721	18.26%
Expense Total:		188,398	209,688	1,084,166	808,521	813,288	853,979	949,188	949,188	949,188	17.40%
WCI Net Surplus (Deficit):		489,451	710,569	(465,113)	(492,219)	(496,986)	(543,536)	(318,817)	(318,817)	(318,817)	-35.23%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

SELF FUNDED HEALTH INSURANCE

2021 BUDGET NARRATIVE

HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

There is no direct tax levy for this function. The fund charges County departments premiums which in turn are reflected in the tax levy of each department. Employees also pay a share which is reflected as income to this department.

This fund was created in 2000 to account for the new self-funded health insurance. It was later discontinued when better health insurance options were available. The fund was started up again in 2017 due to changes in the health insurance market which we believe makes this option better for the County.

The County has purchased stop loss insurance, which takes over when medical expenses for an individual exceed \$300,000 in a plan year.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year.

The plan is administered by a third party administrator so there is no County staff assigned solely to this activity.

Our actual claims experience will determine if additional changes to plan design or employee insurance premiums are required over time.

FUND BALANCE:

The fund has a budgeted deficit of \$891,038 for 2021.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the Table of Contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Self Funded Health Insurance

Significant changes from 2020	Effect on Budget	Effect on Surplus (Deficit)	Total	
2020 Budgeted Surplus (Deficit)			\$ 1,246	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Interest Investments	(20,000)	(20,000)		Decrease based on lower interest rates.
Total revenue changes	(20,000)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Other Contracted Services	5,824	(5,824)		Increase to move the PCORI fee, in years past it was budgeted in Administrative Fee 55037.
Health Risk Assessments	20,000	(20,000)		Increase in rates and adding A1C testing for diabetes.
Stop Loss Insurance Premium	251,077	(251,077)		Significantly higher stop-loss insurance rates are expected, based on large claim experience.
Claim Payments	741,983	(741,983)		Increase due to health inflation, utilization, and slightly higher projected enrollment.
Other small changes	(146,600)	146,600		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	872,284			
2021 Budgeted Surplus (Deficit)			\$ (891,038)	

Financial Summary Self Funded Health Insurance

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	10,166,545	17,749,873	17,729,873	17,729,873	17,859,877
Labor	625	1,000	-	-	1,000
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	8,723,684	16,744,441	17,728,627	17,733,394	18,749,915
Total Expenditures	8,724,309	16,745,441	17,728,627	17,733,394	18,750,915
(Surplus) / Deficit before adjustments			(1,246)		891,038
Increase / (Decrease) fund balance			1,246		(891,038)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded (SFHI)											
Revenue											
Public Services:											
Other Fees	45002	1,075	1,250	1,050	0	0	0	0	0	0	0.00%
Insurance Charges	45067	2,613,862	2,875,283	2,598,843	2,909,645	2,909,645	2,909,645	3,046,519	3,046,519	3,046,519	4.70%
Public Services Subtotal:		2,614,937	2,876,533	2,599,893	2,909,645	2,909,645	2,909,645	3,046,519	3,046,519	3,046,519	4.70%
Interfund Revenue:											
Insurance Charges	63001	13,330,678	13,876,223	13,833,029	14,720,228	14,720,228	14,720,228	14,733,358	14,733,358	14,733,358	0.09%
Interfund Revenue Subtotal:		13,330,678	13,876,223	13,833,029	14,720,228	14,720,228	14,720,228	14,733,358	14,733,358	14,733,358	0.09%
Total Operating Revenue:		15,945,615	16,752,756	16,432,922	17,629,873	17,629,873	17,629,873	17,779,877	17,779,877	17,779,877	0.85%
Interest:											
Interest Investments	48000	65,071	97,299	131,777	100,000	100,000	120,000	80,000	80,000	80,000	-20.00%
Investment Mark to Market	48002	(9,442)	(9,114)	63,019	0	0	0	0	0	0	0.00%
Interest Subtotal:		55,629	88,185	194,796	100,000	100,000	120,000	80,000	80,000	80,000	-20.00%
Misc Revenues:											
Other Miscellaneous Revenues	48109	0	0	84	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		0	0	84	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded (SFHI)											
Transfers In:											
Other Transfers In	49501	0	0	824,000	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	824,000	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		55,629	88,185	1,018,880	100,000	100,000	120,000	80,000	80,000	80,000	-20.00%
Revenue Total:		16,001,244	16,840,941	17,451,802	17,729,873	17,729,873	17,749,873	17,859,877	17,859,877	17,859,877	0.73%
Expense											
Fringes Benefits:											
Health Insurance	51201	0	0	0	0	0	1,000	1,000	1,000	1,000	100.00%
Fringes Benefits Subtotal:		0	0	0	0	0	1,000	1,000	1,000	1,000	100.00%
Total Labor:		0	0	0	0	0	1,000	1,000	1,000	1,000	100.00%
Contractual Services:											
Professional Service	55014	632	4,368	538	0	4,767	4,420	0	0	0	0.00%
Other Contract Serv	55030	0	0	15,000	0	0	5,488	5,824	5,824	5,824	100.00%
Administration Fee	55037	404,190	418,423	458,214	444,452	444,452	444,452	452,528	452,528	452,528	1.82%
Consulting Services	55201	102,600	102,600	104,136	106,191	106,191	106,191	108,315	108,315	108,315	2.00%
Clinic Expense	55203	102,085	0	0	432,312	432,312	400,000	424,516	424,516	424,516	-1.80%
Health Risk Assessments	55205	83,810	86,340	81,927	105,000	105,000	105,000	125,000	125,000	125,000	19.05%
Employee Wellness	55207	9,375	6,927	8,643	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Contractual Services Subtotal:		702,693	618,658	668,457	1,107,955	1,112,722	1,085,551	1,136,183	1,136,183	1,136,183	2.55%

Winnebago County
Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded (SFHI)											
Insurance Expenses:											
Stop Loss Insurance Premium	56001	738,657	757,212	807,637	821,133	821,133	821,133	1,072,210	1,072,210	1,072,210	30.58%
Claim Payments	56002	14,771,704	15,616,802	17,466,938	15,799,539	15,799,539	14,837,757	16,541,522	16,541,522	16,541,522	4.70%
Insurance Recoveries	56003	(44,888)	(370,017)	(1,885,146)	0	0	0	0	0	0	0.00%
Insurance Expenses Subtotal:		15,465,472	16,003,997	16,389,429	16,620,672	16,620,672	15,658,890	17,613,732	17,613,732	17,613,732	5.97%
Total Other Operating:		16,168,165	16,622,655	17,057,886	17,728,627	17,733,394	16,744,441	18,749,915	18,749,915	18,749,915	5.76%
Expense Total:		16,168,165	16,622,655	17,057,886	17,728,627	17,733,394	16,745,441	18,750,915	18,750,915	18,750,915	5.77%
SFHI - Net Surplus (Deficit):		(166,921)	218,286	393,916	1,246	(3,521)	1,004,432	(891,038)	(891,038)	(891,038)	-71,611.88%

SELF FUNDED DENTAL INSURANCE

2021 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year. Premiums are also collected from employees as payroll deductions for the employee share.

The plan is administered by a third party administrator so there are no County staff assigned solely to this activity.

Summary of Fund Activity:

The fund has a budgeted surplus of \$23,066 for 2021. There are no significant changes from 2020.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

Financial Summary Self Funded Dental Insurance

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	512,327	885,197	883,206	883,206	888,019
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	397,848	776,297	904,541	906,448	864,953
Total Expenditures	397,848	776,297	904,541	906,448	864,953
(Surplus) / Deficit before adjustments			21,335		(23,066)
Increase / (Decrease) fund balance			(21,335)		23,066
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 660 - Dental Insurance Self Funded (SFDI)											
Revenue											
Public Services:											
Insurance Charges	45067	115,435	122,695	174,519	129,009	129,009	129,000	129,975	129,975	129,975	0.75%
Public Services Subtotal:		115,435	122,695	174,519	129,009	129,009	129,000	129,975	129,975	129,975	0.75%
Interfund Revenue:											
Insurance Charges	63001	690,556	760,955	700,211	744,197	744,197	744,197	750,044	750,044	750,044	0.79%
Interfund Revenue Subtotal:		690,556	760,955	700,211	744,197	744,197	744,197	750,044	750,044	750,044	0.79%
Total Operating Revenue:		805,990	883,649	874,730	873,206	873,206	873,197	880,019	880,019	880,019	0.78%
Interest:											
Interest Investments	48000	6,033	9,634	14,571	10,000	10,000	12,000	8,000	8,000	8,000	-20.00%
Investment Mark to Market	48002	(875)	(902)	6,968	0	0	0	0	0	0	0.00%
Interest Subtotal:		5,158	8,731	21,538	10,000	10,000	12,000	8,000	8,000	8,000	-20.00%
Total Non-Operating Revenue:		5,158	8,731	21,538	10,000	10,000	12,000	8,000	8,000	8,000	-20.00%
Revenue Total:		811,148	892,380	896,268	883,206	883,206	885,197	888,019	888,019	888,019	0.54%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 660 - Dental Insurance Self Funded (SFDI)											
Expense											
Contractual Services:											
Professional Service	55014	253	1,747	215	0	1,907	1,907	0	0	0	0.00%
Administration Fee	55037	47,761	50,455	50,216	50,600	50,600	50,600	50,993	50,993	50,993	0.78%
Contractual Services Subtotal:		48,014	52,202	50,431	50,600	52,507	52,507	50,993	50,993	50,993	0.78%
Insurance Expenses:											
Claim Payments	56002	748,664	778,707	736,929	853,941	853,941	723,790	813,960	813,960	813,960	-4.68%
Insurance Expenses Subtotal:		748,664	778,707	736,929	853,941	853,941	723,790	813,960	813,960	813,960	-4.68%
Total Other Operating:		796,678	830,909	787,361	904,541	906,448	776,297	864,953	864,953	864,953	-4.38%
Expense Total:		796,678	830,909	787,361	904,541	906,448	776,297	864,953	864,953	864,953	-4.38%
SFDI - Net Surplus (Deficit):		14,470	61,471	108,908	(21,335)	(23,242)	108,900	23,066	23,066	23,066	-208.11%

PROPERTY & LIABILITY INSURANCE

Property and Liability Fund: 640
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3460

MISSION STATEMENT:

To provide adequate property and liability coverage to all County departments. To act as a source to pay property and liability losses, deductibles, and self-insured exposures.

PROGRAM DESCRIPTION:

Insurance is purchased from various outside insurance agencies to cover things such as buildings, contents, mobile equipment, certain motor vehicles, builders risk, comprehensive liability, errors and omissions and other coverage's. Premiums are charged back to County departments. Losses are processed through this department. Different deductible limits are set for various types of losses. Deductible payments are made through this department and get charged back to user departments as additional insurance charges. All departments are charged for a portion of the deductibles based on their loss histories. The staff in this department follows up on losses and obtains funds from the damaging party's insurance companies (called subrogation) where possible.

PROPERTY & LIABILITY INSURANCE

2021 BUDGET NARRATIVE HIGHLIGHTS

Winnebago County along with the majority of other Wisconsin counties participates in Wisconsin County Mutual Insurance Corporation (WCMIC), a risk-sharing pool, for its liability insurance. Premiums are paid to WCMIC annually, there is a \$100,000 deductible per incident with a policy limit of \$10,000,000 per occurrence. This insurance covers general liability, personal injury liability, automobile liability, law enforcement liability and public official errors and omission liability. Dividends by policy year, if available, are based on profit of the entity. The County also self-insures for some miscellaneous items through this fund. This is an internal service fund and as such pays all of the related insurance expenses directly from this fund and in turn charges all departments a "premium" for this coverage which is recognized as revenue in this fund.

Property insurance is purchased through various companies for the different facilities. Again, premiums are charged back to the various departments covered by the policies. Departments are also charged back for a portion of deductible payments based on past history and projections of current year expenses.

The fund is managed by the Risk Management in the Human Resources Department. Claims covered by the liability insurance program are handled by WCMIC. All self-insured claims are handled by the Finance Department.

SUMMARY OF 2021 ACTIVITY:

Insurance coverage for 2021 will remain the same as it was in 2020. Claim payments are projected to remain relatively stable as will insurance recoveries. However, these are difficult to forecast. The premium that is charged out to the various departments will be reduced by \$107,062 this year to allow for a drawdown of the fund balance that is higher than our policy has set for this fund. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Property & Liability Insurance

Significant changes from 2020	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2020 Budgeted Surplus (Deficit)			\$ (373,661)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges - Interfund	297,086	297,086		Increased charges to departments for fund balance to be closer to target.
Interest Investments	(5,000)	(5,000)		Decrease based on lower interest rates expected.
Total revenue changes	292,086			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Prop Liab Insurance	36,786	(36,786)		Increase due to projected increase in trend.
Insurance Recoveries	(15,000)	15,000		This expense account is a contra account for insurance recoveries and is increasing due to trend.
Other small changes	3,701	(3,701)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	25,487			
2021 Budgeted Surplus (Deficit)			\$ (107,062)	

Financial Summary Property & Liability Insurance

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	371,760	643,036	646,314	646,314	938,400
Labor	15,918	26,108	27,353	27,353	29,429
Travel	-	65	65	65	65
Capital	-	-	-	-	-
Other Expenditures	556,921	884,510	992,557	997,892	1,015,968
Total Expenditures	572,839	910,683	1,019,975	1,025,310	1,045,462
(Surplus) / Deficit before adjustments			373,661		107,062
Increase / (Decrease) fund balance			(373,661)		(107,062)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance (P&L Ins)											
Revenue											
Interfund Revenue:											
Insurance Charges	63001	994,740	998,820	602,220	626,314	626,314	626,314	923,400	923,400	923,400	47.43%
Interfund Revenue Subtotal:		994,740	998,820	602,220	626,314	626,314	626,314	923,400	923,400	923,400	47.43%
Total Operating Revenue:											
Interest:											
Interest Investments	48000	16,730	26,050	38,275	20,000	20,000	16,722	15,000	15,000	15,000	-25.00%
Investment Mark to Market	48002	(2,147)	(2,440)	18,299	0	0	0	0	0	0	0.00%
Interest Subtotal:		14,583	23,611	56,574	20,000	20,000	16,722	15,000	15,000	15,000	-25.00%
Total Non-Operating Revenue:											
Revenue Total:		1,009,323	1,022,431	658,794	646,314	646,314	643,036	938,400	938,400	938,400	45.19%
Expense											
Wages:											
Regular Pay	51100	17,440	16,358	18,905	17,516	17,516	18,600	19,312	19,312	19,312	10.25%
Wages Subtotal:		17,440	16,358	18,905	17,516	17,516	18,600	19,312	19,312	19,312	10.25%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance (P&L Ins)											
Fringes Benefits:											
FICA Medicare	51200	1,274	1,190	1,376	1,340	1,340	1,340	1,477	1,477	1,477	10.22%
Health Insurance	51201	4,067	3,716	4,349	6,874	6,874	4,586	6,874	6,874	6,874	0.00%
Dental Insurance	51202	217	199	217	326	326	218	326	326	326	0.00%
Workers Compensation	51203	27	33	20	10	10	10	24	24	24	140.00%
WI Retirement	51206	1,186	1,096	1,238	1,182	1,182	1,256	1,304	1,304	1,304	10.32%
Fringe Benefits Other	51207	89	83	96	105	105	98	112	112	112	6.67%
Fringes Benefits Subtotal:		6,860	6,317	7,297	9,837	9,837	7,508	10,117	10,117	10,117	2.85%
Total Labor:		24,301	22,676	26,201	27,353	27,353	26,108	29,429	29,429	29,429	7.59%
Travel:											
Automobile Allowance	52002	0	0	0	65	65	65	65	65	65	0.00%
Travel Subtotal:		0	0	0	65	65	65	65	65	65	0.00%
Total Travel:		0	0	0	65	65	65	65	65	65	0.00%
Operating:											
Membership Dues	53502	100	100	100	100	100	100	100	100	100	0.00%
Operating Subtotal:		100	100	100	100	100	100	100	100	100	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance (P&L Ins)											
Contractual Services:											
Collection Services	55015	34	0	0	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		34	0	0	0	0	0	0	0	0	0.00%
Insurance Expenses:											
Prop Liab Insurance	56000	669,220	680,887	709,013	735,727	735,727	766,380	772,513	772,513	772,513	5.00%
Claim Payments	56002	195,992	275,029	739,448	280,000	285,335	157,698	280,000	280,000	280,000	0.00%
Insurance Recoveries	56003	(15,981)	(298,661)	(243,879)	(25,000)	(25,000)	(41,398)	(40,000)	(40,000)	(40,000)	60.00%
Prop Liab Insurance	76000	2,448	2,448	1,668	1,730	1,730	1,730	3,355	3,355	3,355	93.93%
Insurance Expenses Subtotal:		851,679	659,704	1,206,251	992,457	997,792	884,410	1,015,868	1,015,868	1,015,868	2.36%
Total Other Operating:		851,812	659,804	1,206,351	992,557	997,892	884,510	1,015,968	1,015,968	1,015,968	2.36%
Expense Total:		876,113	682,479	1,232,552	1,019,975	1,025,310	910,683	1,045,462	1,045,462	1,045,462	2.50%
P&L Ins Net Surplus (Deficit):		133,210	339,951	(573,758)	(373,661)	(378,996)	(267,647)	(107,062)	(107,062)	(107,062)	-71.35%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

FINANCE

General Fund – Division: 015
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide financial information that is timely, accurate and useful to County management and the general public.

To procure equipment, supplies, and services for the County at the best possible quality and price.

PROGRAM DESCRIPTION:

ACCOUNTS PAYABLE Receive and pay all obligations of the County. Maintain detailed records of outstanding payable balances.

ACCOUNTS RECEIVABLE Record all receipts of the County, prepare billings, customer and client statements, perform collections of past due accounts, and report on balances, and aging.

FIXED ASSETS Maintain records of all fixed assets of the County. Record depreciation of assets and record transfers and disposals of fixed assets. Maintain records and reconcile to actual assets by doing occasional fixed asset inventories.

FINANCIAL REPORTING Prepare monthly and annual financial reports on the County's financial position and results of operations.

GRANT REPORTING Prepare grant reports for various departments.

AUDIT Coordinate the year-end audit, close the County's books, prepare all audit schedules for the auditors and prepare the County's Comprehensive Annual Financial Report.

INTERNAL AUDIT Perform internal audits of departments with cash handling functions.

BUDGET Coordinate and prepare the annual budget for the County Executive.

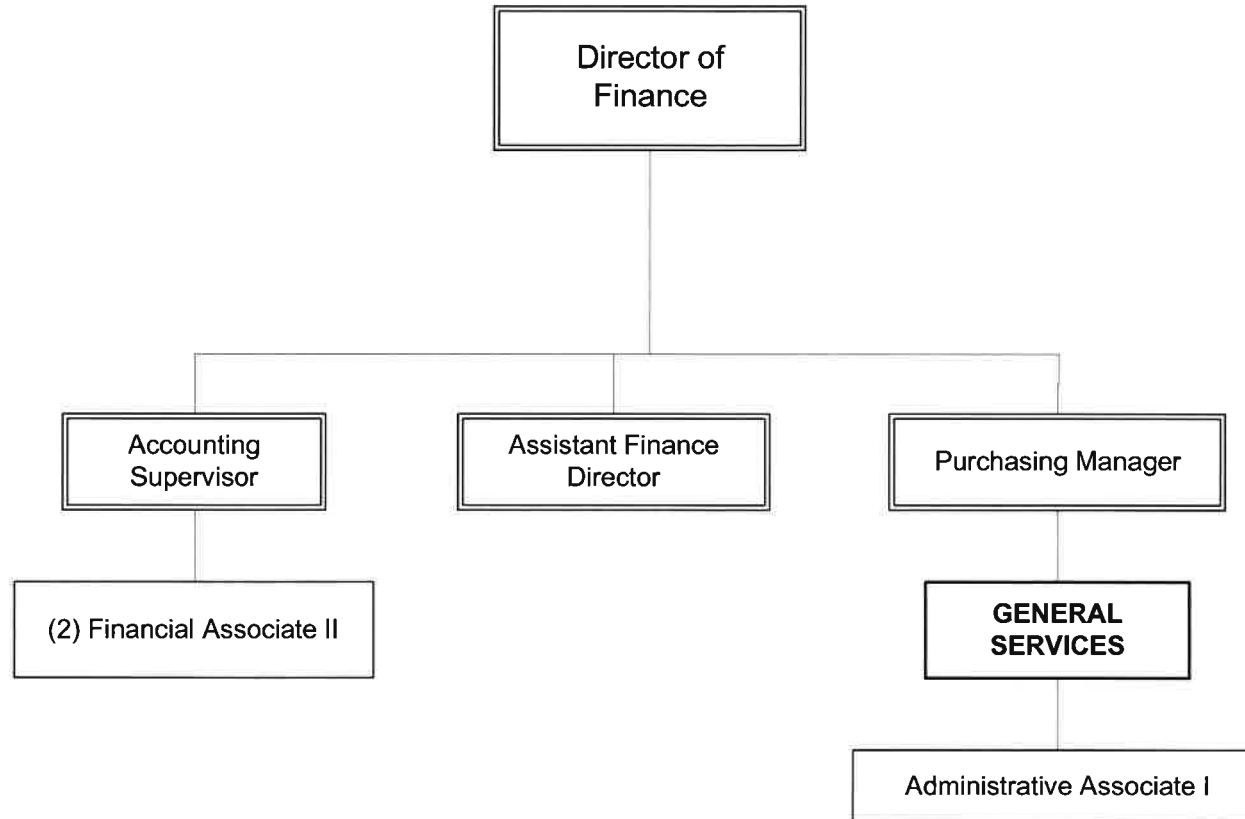
BONDING Coordinate the issuance of County debt with the financial advisors, bond counsel, and rating agency.

CAPITAL IMPROVEMENTS PROGRAM Coordinate and prepare the annual update to the County Capital Improvements - 5 Year Plan.

PURCHASING Coordinate the purchasing of goods and services for all County departments and construction projects. Monitor departments' purchases for compliance with County requirements and provide technical assistance to departments regarding all purchasing matters.

INVESTMENTS Invest all County funds ensuring minimum risk and schedule maturities to meet the cash flow needs of the County.

FINANCE



FINANCE

**General Fund – Division: 015
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3443

2020 ACCOMPLISHMENTS:

- 1. Obtained an unqualified opinion on the 2019 CAFR.**
- 2. Maintained an AA1 Moody's bond rating.**
- 3. Developed the annual County adopted budget book consistent with all applicable state limitations.**
- 4. Completed the 5-year capital improvements plan for 2020 – 2024.**
- 5. Created a formal General Fund policy that was approved by the Winnebago County Board.**
- 6. Implemented the use of P-cards for accounts payable department to pay more invoices with credit card when applicable to obtain larger purchasing card rebates.**
- 7. Awarded a County-wide contract for merchant services to accept credit cards.**
- 8. Met quarterly with financial staff and department heads throughout the County to keep them up-to-date on changes to finance practices and new financial standards.**

2021 GOALS & OBJECTIVES:

- 1. Perform our departments' programs in a timely, accurate and efficient manner.**
- 2. Maintain an AA1 Moody's bond rating.**
- 3. Obtain an unqualified opinion on the 2020 CAFR.**
- 4. Develop the annual County adopted budget book consistent with all applicable state limitations.**
- 5. Complete the update of the 5-year capital improvements plan and deliver to County Board by the February 2021 meeting.**

- 6. Complete a minimum of two cash handling internal audits of different County departments.**
- 7. Implement a credit card payment program for all departments that accept payments. The goal is to get all departments using the same merchant services and lower the fees. This will include credit card payments in person, over the phone, and/or online payments.**
- 8. De-centralize payment entry for larger departments into the Munis financial software system. This will allow the Treasurer's department the opportunity to be involved with the credit card payment program, in a joint effort with our department.**
- 9. Update the financial section of the Winnebago County Code, with County Board approval, to reflect current practices.**
- 10. Update Finance policies and procedures manual to reflect current practices, policy changes, ERP documentation and centralizing the location of financial forms.**
- 11. Update the thresholds for competitive purchasing requirements which involves updating the County's general code.**
- 12. Meet quarterly with financial staff and department heads throughout the County to keep them up-to-date on changes to finance practices and new financial standards.**
- 13. Work with vendors to receive invoices electronically.**

FINANCE

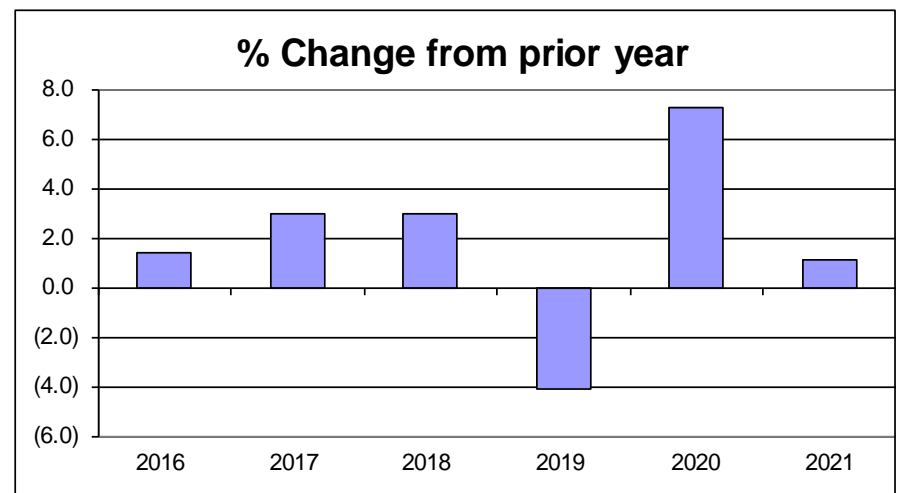
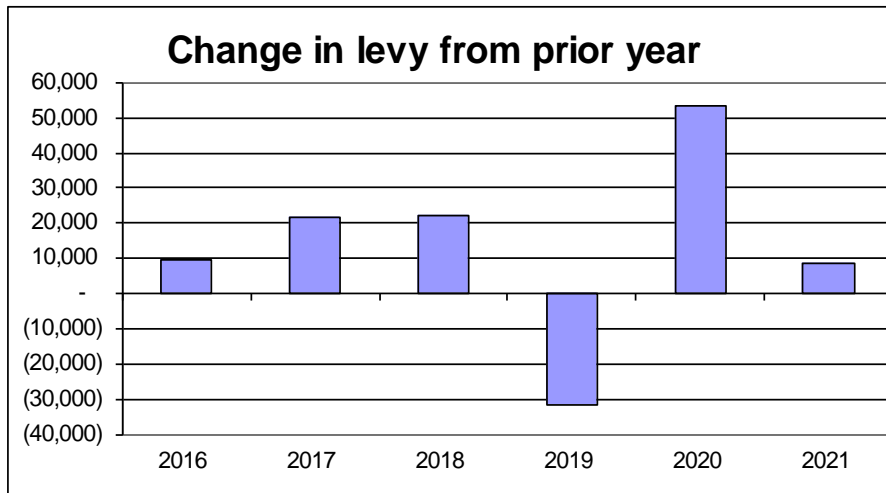
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	7	6	6	6	6	6	6	6	6	6
Part Time	1	1	0	0	0	0	0	0	0	0
Total	8	7	6	6	6	6	6	6	6	6

There is no change to the staffing table for 2021.

COUNTY LEVY: The tax levy for 2021 is \$795,771, an increase of \$8,726 or 1.11% over 2020. There are no significant changes from 2020.



Financial Summary Finance

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	26,075	44,700	44,700	44,700	47,100
Labor	339,422	598,426	598,471	598,471	606,218
Travel	253	1,606	3,110	3,110	2,640
Capital	-	-	-	-	-
Other Expenditures	168,599	224,142	230,164	239,664	234,013
Total Expenditures	508,274	824,174	831,745	841,245	842,871
Levy			787,045		795,771

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 015 - Finance											
Revenue											
Interfund Revenue:											
Professional Services	63002	4,896	6,000	4,596	4,600	4,600	4,600	6,000	6,000	6,000	30.43%
Financial Services	65083	29,196	29,208	40,104	40,100	40,100	40,100	41,100	41,100	41,100	2.49%
Interfund Revenue Subtotal:		34,092	35,208	44,700	44,700	44,700	44,700	47,100	47,100	47,100	5.37%
Total Operating Revenue:		34,092	35,208	44,700	44,700	44,700	44,700	47,100	47,100	47,100	5.37%
Revenue Total:		34,092	35,208	44,700	44,700	44,700	44,700	47,100	47,100	47,100	5.37%
Expense											
Wages:											
Regular Pay	51100	391,419	388,888	396,862	425,705	425,705	425,854	437,137	437,137	437,137	2.69%
Wages Subtotal:		391,419	388,888	396,862	425,705	425,705	425,854	437,137	437,137	437,137	2.69%
Fringes Benefits:											
FICA Medicare	51200	28,631	28,375	28,697	32,566	32,566	32,374	33,441	33,441	33,441	2.69%
Health Insurance	51201	89,053	85,155	92,974	103,477	103,477	103,495	97,864	97,864	97,864	-5.42%
Dental Insurance	51202	5,566	4,573	4,827	5,044	5,044	5,044	5,044	5,044	5,044	0.00%
Workers Compensation	51203	608	753	413	242	242	243	538	538	538	122.31%
WI Retirement	51206	26,616	25,286	25,989	28,737	28,737	28,747	29,507	29,507	29,507	2.68%
Fringe Benefits Other	51207	2,857	1,633	2,247	2,700	2,700	2,669	2,687	2,687	2,687	-0.48%
Fringes Benefits Subtotal:		153,332	145,776	155,147	172,766	172,766	172,572	169,081	169,081	169,081	-2.13%
Total Labor:		544,751	534,664	552,009	598,471	598,471	598,426	606,218	606,218	606,218	1.29%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 015 - Finance											
Travel:											
Registration Tuition	52001	390	585	1,235	1,150	1,150	620	1,180	1,180	1,180	2.61%
Automobile Allowance	52002	387	701	970	980	980	500	950	700	700	-28.57%
Meals	52005	29	29	32	180	180	95	160	160	160	-11.11%
Lodging	52006	164	100	748	800	800	391	755	600	600	-25.00%
Other Travel Exp	52007	10	0	0	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	0	20	0	0	0	0	0	0	0	0.00%
Travel Subtotal:		981	1,435	2,985	3,110	3,110	1,606	3,045	2,640	2,640	-15.11%
Total Travel:		981	1,435	2,985	3,110	3,110	1,606	3,045	2,640	2,640	-15.11%
Office:											
Office Supplies	53000	85	273	164	230	230	320	330	330	330	43.48%
Stationery and Forms	53001	1,889	238	293	825	825	500	535	535	535	-35.15%
Printing Supplies	53002	250	484	300	400	400	300	400	400	400	0.00%
Postage and Box Rent	53004	76	40	38	50	50	50	50	50	50	0.00%
Computer Supplies	53005	0	268	0	100	100	100	100	100	100	0.00%
Computer Software	53006	295	912	311	300	300	300	300	300	300	0.00%
Telephone	53008	865	1,131	1,239	1,250	1,250	1,618	1,600	1,600	1,600	28.00%
Office Subtotal:		3,460	3,346	2,346	3,155	3,155	3,188	3,315	3,315	3,315	5.07%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 015 - Finance											
Operating:											
Subscriptions	53501	53	12	28	50	50	190	50	50	50	0.00%
Membership Dues	53502	1,572	1,357	1,247	1,700	1,700	1,890	1,575	1,575	1,575	-7.35%
Publish Legal Notices	53503	1,830	1,833	2,498	1,900	1,900	1,900	2,100	2,100	2,100	10.53%
Household Supplies	53516	23	0	0	0	0	0	0	0	0	0.00%
Food	53520	0	42	38	50	50	50	50	50	50	0.00%
Small Equipment	53522	0	807	0	300	300	200	300	300	300	0.00%
Operating Licenses Fees	53553	0	830	54	10	10	500	50	50	50	400.00%
Other Miscellaneous	53568	24	0	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	884	0	1,000	1,000	1,000	1,000	0	0	-100.00%
Print Duplicate	73003	4,110	3,588	3,952	4,055	4,055	4,050	4,010	4,010	4,010	-1.11%
Postage and Box Rent	73004	1,755	1,483	1,274	1,930	1,930	1,260	1,570	1,570	1,570	-18.65%
Computer Server Charge	73030	0	0	3,503	0	0	0	0	0	0	0.00%
Operating Subtotal:		9,368	10,836	12,593	10,995	10,995	11,040	10,705	9,705	9,705	-11.73%
Repairs & Maint:											
Equipment Repairs	74029	396	396	429	429	429	429	462	462	462	7.69%
Repairs & Maint Subtotal:		396	396	429	429	429	429	462	462	462	7.69%
Contractual Services:											
Accounting Auditing	55012	79,600	83,500	84,250	87,000	87,000	85,000	87,000	87,000	87,000	0.00%
Data Processing	55013	100,122	105,997	112,769	121,000	130,500	118,000	126,000	126,000	126,000	4.13%
Professional Service	55014	850	4,385	1,232	4,600	4,600	4,500	4,610	4,610	4,610	0.22%
Collection Services	55015	1,062	918	139	1,500	1,500	500	800	800	800	-46.67%
Contractual Services Subtotal:		181,633	194,801	198,390	214,100	223,600	208,000	218,410	218,410	218,410	2.01%

Winnebago County**Budget Detail - 2021**

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 015 - Finance											
Insurance Expenses:											
Prop Liab Insurance	76000	2,652	2,640	1,428	1,485	1,485	1,485	2,121	2,121	2,121	42.83%
Insurance Expenses Subtotal:		2,652	2,640	1,428	1,485	1,485	1,485	2,121	2,121	2,121	42.83%
Total Other Operating:		197,509	212,019	215,186	230,164	239,664	224,142	235,013	234,013	234,013	1.67%
Expense Total:		743,241	748,118	770,179	831,745	841,245	824,174	844,276	842,871	842,871	1.34%
Finance Net/(Levy):		(709,149)	(712,910)	(725,479)	(787,045)	(796,545)	(779,474)	(797,176)	(795,771)	(795,771)	1.11%

GENERAL SERVICES

General Services Fund: 620
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide quality centralized printing and mail services to other County departments in a timely and cost effective manner.

PROGRAM DESCRIPTION:

PRINTING: Provides large volume professional printing services to County departments at a competitive price and maintains an inventory of paper for use by departments within the County.

MAILROOM: Process County departments' incoming and outgoing letters and packages.

GENERAL SERVICES

**General Services Fund: 620
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

2020 ACCOMPLISHMENTS:

- 1. Provided quality printing and mail service to County departments in a cost-effective manner.**
- 2. Converted more paper purchases to recycled stock.**

2021 GOALS & OBJECTIVES:

- 1. To continue to promote the printing capabilities of the department to eliminate the outsourcing of print jobs.**
- 2. To continue to work with departments to maximize savings on postage.**

GENERAL SERVICES

2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	2	2	2	1	1	1	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	1	1	1	1	1	1	1

There is no change to the staffing table for 2021.

COUNTY LEVY: The General Services Fund is a proprietary activity and as such, generally operates with very little or no tax levy. Most of the department's costs are charged back to user departments. We are expecting to run a surplus for 2021 of \$16,941. The deficit for 2020 was budgeted at \$556. A schedule of significant changes follows.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - General Services

Significant changes from 2020	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2020 Budgeted Surplus (Deficit)			\$ (556)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Photocopy Revenue	(5,000)	(5,000)		Decrease in print orders due to electronic and online forms.
Mail Service Revenue	(10,000)	(10,000)		Decrease in mail due to more electronic submissions and emails.
Total revenue changes	(15,000)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Postage and Box Rent	(5,000)	5,000		Decrease in mail due to more electronic submissions and emails.
Equipment Rental	(30,000)	30,000		Decrease based on new copier contract monthly charges being 27% less than last contract and costs per copy went down minimally.
Other small changes	2,503	(2,503)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(32,497)			
2021 Budgeted Surplus (Deficit)			\$ 16,941	

Financial Summary General Services

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	207,798	387,100	404,500	404,500	385,800
Labor	32,891	53,929	54,265	54,265	54,941
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	167,104	309,873	350,791	350,791	313,918
Total Expenditures	199,995	363,802	405,056	405,056	368,859
(Surplus) / Deficit before adjustments			556		(16,941)
Increase / (Decrease) fund balance			(556)		16,941
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 620 - General Services											
Revenue											
Public Services:											
Offset Revenue	45013	1,691	1,129	1,613	1,800	1,800	1,200	1,300	1,300	1,300	-27.78%
Public Services Subtotal:		1,691	1,129	1,613	1,800	1,800	1,200	1,300	1,300	1,300	-27.78%
Intergov Services:											
Mail Service Revenue	43003	3,068	3,458	2,868	3,200	3,200	2,000	2,500	2,500	2,500	-21.88%
Intergov Services Subtotal:		3,068	3,458	2,868	3,200	3,200	2,000	2,500	2,500	2,500	-21.88%
Interfund Revenue:											
Forms Copies Etc	65003	219,954	212,702	215,390	202,000	202,000	195,000	200,000	200,000	200,000	-0.99%
Photocopy Revenue	65014	37,637	38,164	33,064	35,000	35,000	30,000	30,000	30,000	30,000	-14.29%
Mail Service Revenue	65015	199,577	169,895	147,593	160,000	160,000	155,000	150,000	150,000	150,000	-6.25%
DP Services	65085	696	696	504	500	500	500	500	500	500	0.00%
Interfund Revenue Subtotal:		457,865	421,456	396,551	397,500	397,500	380,500	380,500	380,500	380,500	-4.28%
Total Operating Revenue:		462,624	426,043	401,032	402,500	402,500	383,700	384,300	384,300	384,300	-4.52%
Interest:											
Interest Investments	48000	1,314	2,509	3,487	2,000	2,000	3,400	0	1,500	1,500	-25.00%
Investment Mark to Market	48002	(191)	(235)	1,667	0	0	0	0	0	0	0.00%
Interest Subtotal:		1,123	2,274	5,154	2,000	2,000	3,400	0	1,500	1,500	-25.00%
Total Non-Operating Revenue:		1,123	2,274	5,154	2,000	2,000	3,400	0	1,500	1,500	-25.00%
Revenue Total:		463,747	428,317	406,187	404,500	404,500	387,100	384,300	385,800	385,800	-4.62%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 620 - General Services											
Expense											
Wages:											
Regular Pay	51100	38,214	38,776	38,748	39,716	39,716	39,540	40,287	40,287	40,287	1.44%
Wages Subtotal:		38,214	38,776	38,748	39,716	39,716	39,540	40,287	40,287	40,287	1.44%
Fringes Benefits:											
FICA Medicare	51200	2,817	2,835	2,839	3,038	3,038	2,890	3,082	3,082	3,082	1.45%
Health Insurance	51201	7,371	7,826	7,795	8,221	8,221	8,221	8,221	8,221	8,221	0.00%
Dental Insurance	51202	352	358	348	348	348	348	348	348	348	0.00%
Workers Compensation	51203	59	78	40	23	23	23	50	50	50	117.39%
Compensated Absences Expense	51205	672	(195)	(257)	0	0	0	0	0	0	0.00%
WI Retirement	51206	2,598	2,600	2,535	2,681	2,681	2,670	2,719	2,719	2,719	1.42%
Fringe Benefits Other	51207	650	235	234	238	238	237	234	234	234	-1.68%
GASB OPEB Adjustment	51214	0	(1,257)	497	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		14,520	12,480	14,031	14,549	14,549	14,389	14,654	14,654	14,654	0.72%
Total Labor:		52,734	51,255	52,779	54,265	54,265	53,929	54,941	54,941	54,941	1.25%
Office:											
Office Supplies	53000	500	294	381	350	350	280	350	350	350	0.00%
Printing Supplies	53002	5,258	5,522	2,971	8,000	8,000	6,000	6,000	6,000	6,000	-25.00%
Postage and Box Rent	53004	161,909	140,566	119,843	135,000	135,000	129,000	130,000	130,000	130,000	-3.70%
Telephone	53008	287	245	77	300	300	160	250	250	250	-16.67%
Office Subtotal:		167,953	146,627	123,271	143,650	143,650	135,440	136,600	136,600	136,600	-4.91%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 620 - General Services											
Operating:											
Small Equipment	53522	0	0	0	0	0	4,500	0	0	0	0.00%
Equipment Rental	53551	155,339	156,933	150,431	160,000	160,000	125,000	130,000	130,000	130,000	-18.75%
Operating Subtotal:		155,339	156,933	150,431	160,000	160,000	129,500	130,000	130,000	130,000	-18.75%
Repairs & Maint:											
Maintenance Equipment	54022	262	0	262	270	270	262	275	275	275	1.85%
Equipment Repairs	54029	0	262	0	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	33	33	33	33	33	33	33	33	33	0.00%
Repairs & Maint Subtotal:		295	295	295	303	303	295	308	308	308	1.65%
Contractual Services:											
Other Contract Serv	55030	44,880	42,679	42,364	46,000	46,000	43,800	46,000	46,000	46,000	0.00%
Contractual Services Subtotal:		44,880	42,679	42,364	46,000	46,000	43,800	46,000	46,000	46,000	0.00%
Insurance Expenses:											
Prop Liab Insurance	76000	1,536	1,500	804	838	838	838	1,010	1,010	1,010	20.53%
Insurance Expenses Subtotal:		1,536	1,500	804	838	838	838	1,010	1,010	1,010	20.53%
Total Other Operating:		370,002	348,033	317,165	350,791	350,791	309,873	313,918	313,918	313,918	-10.51%
Expense Total:		422,736	399,288	369,944	405,056	405,056	363,802	368,859	368,859	368,859	-8.94%
General Services Net Surplus/(Deficit):		41,011	29,029	36,242	(556)	(556)	23,298	15,441	16,941	16,941	-3,146.94%

INFORMATION SYSTEMS

General Fund – Department: 022
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3491

MISSION STATEMENT:

To provide excellent customer service and support to all Winnebago County information technology users, to protect Winnebago County assets and data, and to ensure Winnebago County's information technology investment is strategically positioned for the future.

PROGRAM DESCRIPTION:

USER SUPPORT Operate and maintain computer and telecommunications systems and supply support and training to sustain usability on related devices and software.

INVENTORY Maintain detailed records of all county computer hardware, software, and telecommunications equipment.

BUDGET Determine needs/requirements for computer and telecommunication requests as part of the annual budget process. Assist throughout the year in the actual purchases of these budgeted items.

NETWORK INFRASTRUCTURE Maintain the network connectivity, including Internet access, and the core network equipment and software in support of services provided by the County.

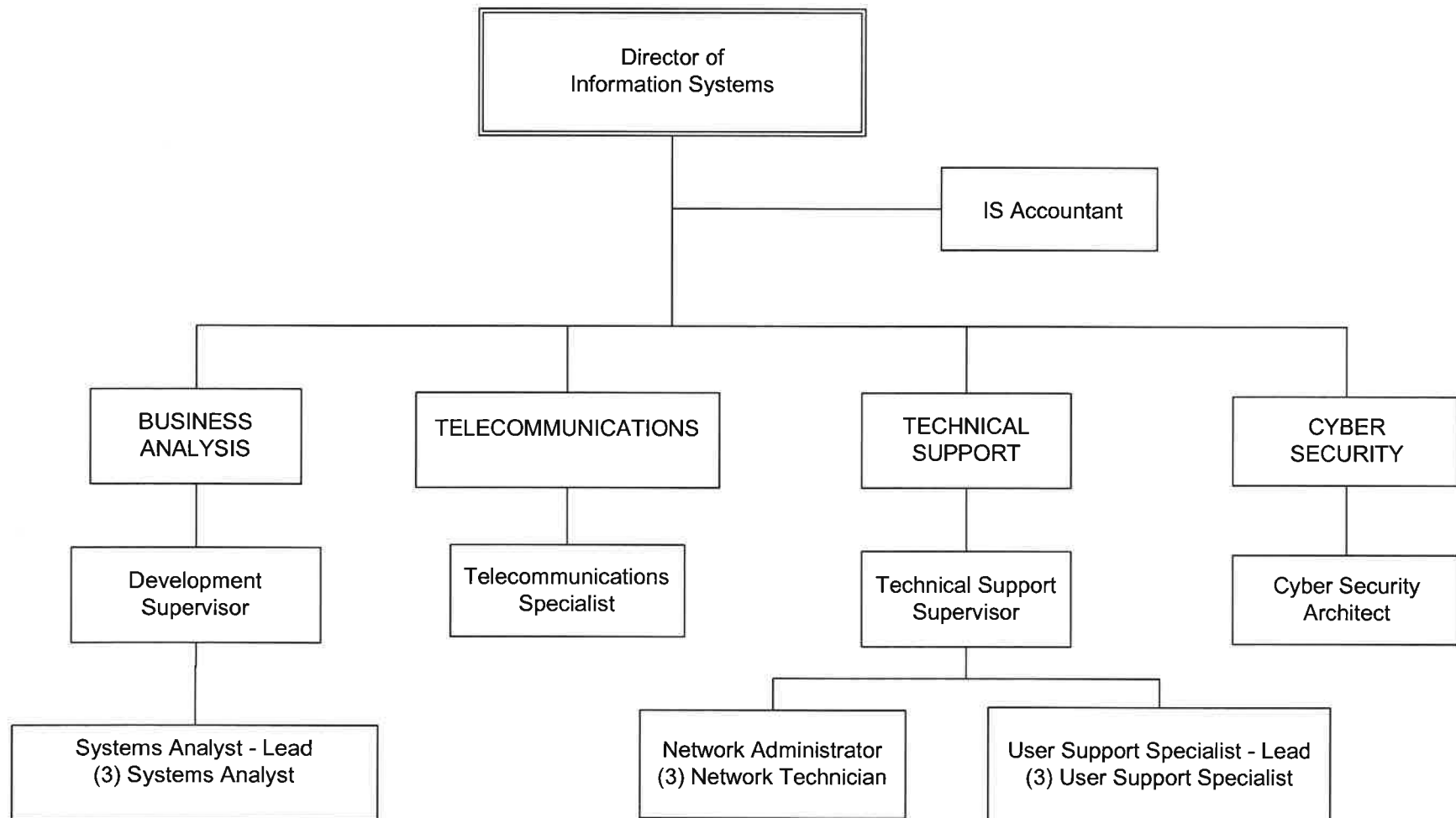
PUBLIC SAFETY Maintain and support the Public Safety Systems within Winnebago County.

SYSTEM DESIGN & DEVELOPMENT Design and develop custom applications based on departmental requests or IS observations where efficiencies can be gained.

PROJECT MANAGEMENT Manage resources necessary for both the acquisition and complete implementation of 'off-the-shelf' software or the 'in-house' development of custom applications.

TELECOMMUNICATION SUPPORT Determine and monitor County needs and maintain installed systems.

INFORMATION SYSTEMS



INFORMATION SYSTEMS

**General Fund – Department: 022
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3491

2020 ACCOMPLISHMENTS:

- 1. Created the work-from-home environment necessary to comply with COVID-19 needs.**
- 2. Implemented mandatory COVID-19 related Medicaid and private insurance billing changes for Human Services.**
- 3. Made federally mandated payroll changes for COVID-19 (FFCRA) to in-house timecard system.**
- 4. Processed many purchase requests from departments for hardware to allow work-from-home.**
- 5. Assisted with tracking and providing documentation for CARES Act reimbursement requests.**
- 6. Completed the planned hardware refresh per the Technology Replacement Fund.**
- 7. Upgraded our Citrix environment.**
- 8. Converted all County buildings to a new telephone service – from Primary Rate Interface to Session Initiation Protocol. This change was driven primarily by AT&T, but it should result in savings over time.**
- 9. Completed the biennial refresh for cellular phones.**
- 10. Worked with the Sheriff's Office on several public safety application projects as well as the two-factor authentication requirement by CJIS.**
- 11. Completed the conversion of legacy jail data to the County's standard database platform with internal staff. This accomplishment eliminates the cost of a server, server operating system license, and an Oracle database license from future budgets.**
- 12. Assisted with the County-wide credit card system project.**
- 13. Upgraded the content management software on the Internet and Intranet servers to improve security and stability.**
- 14. Continued to train an internally promoted IS employee as well as on-board a new Helpdesk employee.**
- 15. Participated in the planning and fiber connectivity requirements for the Airport.**
- 16. Coordinated the completion of the fiber connectivity for CBRF and Solid Waste.**

17. Performed training sessions for the technology-related staff at the Sheriff's Office to utilize their assistance with several current IS tasks.
18. Completed a migration to new telephone system software as ShoreTel was bought out by Mitel.
19. Completed the 2015 certification of our in-house written Human Services application.
20. Implemented state mandated changes to Human Services software for the Long Term Support program.
21. Assisted with several camera system installations for various departments.
22. Coordinated a large, unexpected fiber project along County Rd A.
23. County IS staff assisted with the City of Oshkosh's recovery from a cyber attack.
24. Assisted with all of the remote County Board meetings.
25. Researched and implemented a new module for the imaging system, assisted in copier refresh, assisted with new command vehicle setup, updated our email software, worked on several timecard/Kronos changes related to changing pay rules, and continued to offer training classes to County users.

2021 GOALS & OBJECTIVES:

1. Continue to enhance and fortify cyber security regarding County infrastructure.
2. Continue to upgrade hardware and software scheduled via the technology replacement fund.
3. Continue to provide user training on our standard applications as well as some department-specific software.
4. Participate in the planning for the fiber connectivity requirements for the new Park View building.
5. Monitor and manage data storage as requirements continue to grow.
6. Monitor and manage County technology costs to the best of our abilities as inventory continues to rapidly expand.
7. Continue to provide high quality technical support behind friendly, responsive customer service.
8. Complete a refresh of Information Systems specific policies and procedures.

INFORMATION SYSTEMS

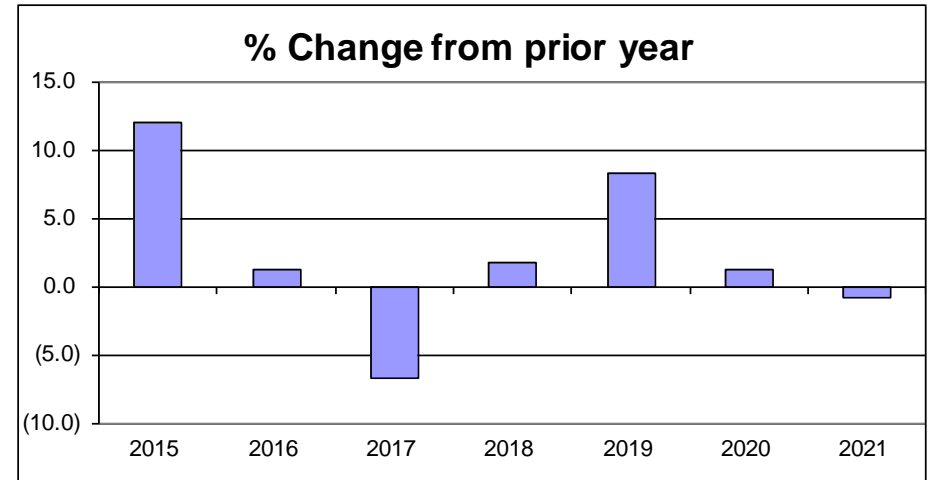
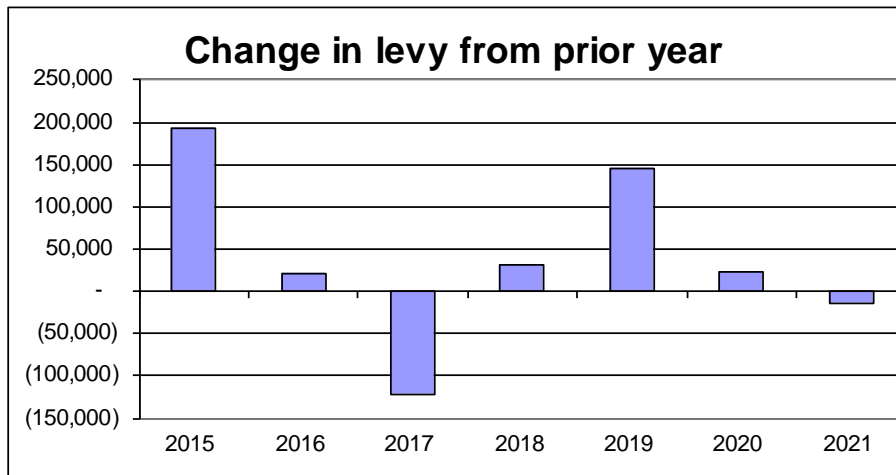
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	16	16	16	17	17	17	17	18	18	18
Part Time	0	0	0	0	0	0	0	0	0	0
Total	16	16	16	17	17	17	17	18	18	18

There is no change to the staffing table for 2021.

COUNTY LEVY: The tax levy for 2021 is \$1,892,821, a decrease of \$14,806 or 0.78% under 2020. A schedule of significant changes follows.



TECHNOLOGY REPLACEMENT FUND:

The technology replacement fund was established in 2000. This fund was established to accumulate funds for the replacement of personal computers, desktop software, servers and other devices related to our computer network. Rather than borrowing for these rather short-term items, it would be more appropriate to accumulate funds and pay as we go. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents. We have expanded the fund to include more of the technology items. The tax levy for the technology fund will use \$305,903 in fund balance to remain at \$884,000 in 2021, the same as 2020.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Information Systems

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 1,907,627	
Revenue Changes - impact on levy:		
DP Services - Interfund	3,600	Decrease in revenue to be received from Solid Waste based on Sequoia Consulting analysis of services provided.
Expense Changes - impact on levy:		
Health Insurance	(29,023)	Decrease from staff turnover and health insurance plans selected at lower costs.
Capital - Equipment	(23,600)	Decrease, no budget in 2021. In 2020, Information Systems purchased a vehicle.
Telephone	3,500	Increase due to consulting services for design/implentation for county communication system.
Equipment Repairs	4,995	Increase in county equipment to maintain.
Prop Liab Insurance	5,028	Increase based on significant increase in property insurance premiums.
Other small changes	20,694	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 1,892,821	

Financial Summary Information Systems

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	65,424	92,103	92,103	92,103	89,295
Labor	1,008,033	1,720,581	1,720,581	1,720,581	1,714,852
Travel	1,189	11,370	30,958	30,958	29,150
Capital	22,961	173,600	23,600	173,600	-
Other Expenditures	102,534	224,959	224,591	224,959	238,114
Total Expenditures	1,134,717	2,130,510	1,999,730	2,150,098	1,982,116
Levy			1,907,627		1,892,821

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 022 - Information Systems											
Revenue											
Interfund Revenue:											
Computer Maintenance	65029	42,735	47,784	48,939	49,203	49,203	49,203	49,995	49,995	49,995	1.61%
DP Services	65085	17,004	14,004	19,404	19,900	19,900	19,900	16,300	16,300	16,300	-18.09%
Interfund Revenue Subtotal:		59,739	61,788	68,343	69,103	69,103	69,103	66,295	66,295	66,295	-4.06%
Total Operating Revenue:		59,739	61,788	68,343	69,103	69,103	69,103	66,295	66,295	66,295	-4.06%
Misc Revenues:											
Sale Of Prop Equip	48104	0	53	0	0	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	0	0	3,050	0	0	0	0	0	0	0.00%
Cost Sharing Allocations	48110	19,307	24,762	17,624	23,000	23,000	23,000	23,000	23,000	23,000	0.00%
Misc Revenues Subtotal:		19,307	24,815	20,674	23,000	23,000	23,000	23,000	23,000	23,000	0.00%
Total Non-Operating Revenue:		19,307	24,815	20,674	23,000	23,000	23,000	23,000	23,000	23,000	0.00%
Revenue Total:		79,046	86,603	89,017	92,103	92,103	92,103	89,295	89,295	89,295	-3.05%
Expense											
Wages:											
Regular Pay	51100	1,051,359	1,088,145	1,173,354	1,204,530	1,204,530	1,204,530	1,224,344	1,224,344	1,224,344	1.64%
Overtime	51105	411	516	2,825	2,800	2,800	2,800	3,100	3,100	3,100	10.71%
Wages Subtotal:		1,051,770	1,088,662	1,176,179	1,207,330	1,207,330	1,207,330	1,227,444	1,227,444	1,227,444	1.67%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 022 - Information Systems											
Fringes Benefits:											
FICA Medicare	51200	76,262	78,785	85,339	92,362	92,362	92,362	93,899	93,899	93,899	1.66%
Health Insurance	51201	266,956	261,285	280,348	314,069	314,069	314,069	285,046	285,046	285,046	-9.24%
Dental Insurance	51202	16,206	16,264	16,431	16,610	16,610	16,610	15,523	15,523	15,523	-6.54%
Workers Compensation	51203	3,012	4,042	2,191	1,232	1,232	1,232	2,722	2,722	2,722	120.94%
WI Retirement	51206	71,404	72,828	75,932	81,495	81,495	81,495	82,853	82,853	82,853	1.67%
Fringe Benefits Other	51207	5,773	6,028	6,298	7,483	7,483	7,483	7,365	7,365	7,365	-1.58%
Fringes Benefits Subtotal:		439,613	439,233	466,539	513,251	513,251	513,251	487,408	487,408	487,408	-5.04%
Total Labor:		1,491,383	1,527,895	1,642,718	1,720,581	1,720,581	1,720,581	1,714,852	1,714,852	1,714,852	-0.33%
Travel:											
Registration Tuition	52001	8,992	9,524	16,606	25,000	25,000	10,000	25,000	25,000	25,000	0.00%
Automobile Allowance	52002	1,411	729	1,337	1,690	1,690	200	1,690	1,100	1,100	-34.91%
Meals	52005	42	218	0	818	818	100	800	600	600	-26.65%
Lodging	52006	0	833	656	3,000	3,000	1,000	3,000	2,000	2,000	-33.33%
Other Travel Exp	52007	28	41	26	150	150	20	150	150	150	0.00%
Taxable Benefit	52008	0	0	0	300	300	50	300	300	300	0.00%
Travel Subtotal:		10,473	11,344	18,625	30,958	30,958	11,370	30,940	29,150	29,150	-5.84%
Total Travel:		10,473	11,344	18,625	30,958	30,958	11,370	30,940	29,150	29,150	-5.84%
Capital Outlay:											
Equipment	58004	0	0	0	23,600	173,600	173,600	0	0	0	-100.00%
Capital Outlay Subtotal:		0	0	0	23,600	173,600	173,600	0	0	0	-100.00%
Total Capital:		0	0	0	23,600	173,600	173,600	0	0	0	-100.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 022 - Information Systems											
Office:											
Office Supplies	53000	997	1,087	1,006	1,200	1,200	1,200	1,200	1,200	1,200	0.00%
Printing Supplies	53002	50	54	114	250	250	250	250	250	250	0.00%
Postage and Box Rent	53004	60	75	38	300	300	300	300	300	300	0.00%
Computer Supplies	53005	1,709	1,349	537	2,200	2,200	2,200	2,200	2,200	2,200	0.00%
Computer Software	53006	34,115	50,656	40,494	50,300	50,300	50,300	50,300	50,300	50,300	0.00%
Telephone	53008	8,976	15,367	12,082	18,000	18,000	18,000	21,500	21,500	21,500	19.44%
Telephone Supplies	53009	2,064	5,778	3,861	2,100	2,100	2,100	2,100	2,100	2,100	0.00%
Fiber pole rental locates	53015	29,344	31,462	25,546	34,000	34,000	34,000	34,000	34,000	34,000	0.00%
Office Subtotal:		77,314	105,828	83,679	108,350	108,350	108,350	111,850	111,850	111,850	3.23%
Operating:											
Subscriptions	53501	553	265	954	2,120	2,120	2,120	2,120	2,120	2,120	0.00%
Membership Dues	53502	200	50	250	260	260	260	260	260	260	0.00%
Small Equipment	53522	22,368	399	535	19,000	19,000	19,000	19,000	19,000	19,000	0.00%
Motor Fuel	53548	0	0	6	100	100	100	100	100	100	0.00%
Loss on Disposition of Assets	53569	0	0	442	50	50	50	50	50	50	0.00%
Small Equipment Technology	53580	2,367	19,377	17,743	0	0	0	0	0	0	0.00%
Print Duplicate	73003	896	862	846	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Postage and Box Rent	73004	24	50	30	50	50	50	50	50	50	0.00%
Motor Fuel	73548	459	532	512	1,300	1,300	1,300	1,300	1,300	1,300	0.00%
Operating Subtotal:		26,868	21,536	21,319	23,880	23,880	23,880	23,880	23,880	23,880	0.00%
Repairs & Maint:											
Equipment Repairs	54029	39,669	24,871	23,844	45,000	45,368	45,368	49,995	49,995	49,995	11.10%
Maintenance Vehicles	74023	806	247	195	400	400	400	400	400	400	0.00%
Equipment Repairs	74029	0	0	127	0	0	0	0	0	0	0.00%
Repairs & Maint Subtotal:		40,475	25,118	24,166	45,400	45,768	45,768	50,395	50,395	50,395	11.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 022 - Information Systems											
Contractual Services:											
Data Processing	55013	22,770	18,494	18,951	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Professional Service	55014	14,381	19,096	3,480	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Contractual Services Subtotal:		37,152	37,591	22,431	40,000	40,000	40,000	40,000	40,000	40,000	0.00%
Insurance Expenses:											
Prop Liab Insurance	76000	11,436	11,652	6,696	6,961	6,961	6,961	11,989	11,989	11,989	72.23%
Insurance Expenses Subtotal:		11,436	11,652	6,696	6,961	6,961	6,961	11,989	11,989	11,989	72.23%
Total Other Operating:		193,245	201,724	158,290	224,591	224,959	224,959	238,114	238,114	238,114	6.02%
Expense Total:		1,695,101	1,740,963	1,819,633	1,999,730	2,150,098	2,130,510	1,983,906	1,982,116	1,982,116	-0.88%
Information Systems Net/(Levy):		(1,616,055)	(1,654,361)	(1,730,616)	(1,907,627)	(2,057,995)	(2,038,407)	(1,894,611)	(1,892,821)	(1,892,821)	-0.78%

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Technology Replacement

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 884,000	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Capital - Equipment	379,000	Increase in equipment capital outlay needs for 2021, which include seven (7) average servers at \$13,000/each, eleven (11) large servers at \$23,000/each, an EMC for \$28,000, four (4) small storages at \$10,000/each, and an EMC/Data Domain at \$60,000.
Computer Software	48,493	Increase is based on Microsoft license and additional inventory added in 2020.
Small Equipment	(60,408)	Decrease to move the technology equipment to Small Equipment Technology below.
Small Equipment Technology	148,082	Increase from moving the technology equipment from Small Equipment above and 2021 needs increasing due to inventory life cycle and aging out equipment during 2021.
Data Processing	35,465	Increased county wide inventory results in higher costs of network maintenance and licenses.
Fund balance applied	(550,632)	In 2020, \$244,729 was placed into the fund balance. In 2020, \$305,903 will be used from the fund balance.
Tax Levy 2021	\$ 884,000	

Financial Summary Technology Replacement

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	9,289	-	-	-	-
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	45,278	93,000	93,000	93,000	472,000
Other Expenditures	486,178	591,547	546,271	591,547	717,903
Total Expenditures	531,456	684,547	639,271	684,547	1,189,903
Levy Before Fund Balance Adjustment			639,271		1,189,903
Increase / (Decrease) fund balance			244,729		(305,903)
Net Levy After Fund Balance Adjustment			884,000		884,000

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 023 - Technology Replacement											
Revenue											
Interfund Revenue:											
Computer Server Charge	65030	2,749	0	14,010	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		2,749	0	14,010	0	0	0	0	0	0	0.00%
Total Operating Revenue:											
		2,749	0	14,010	0	0	0	0	0	0	0.00%
Revenue Total:											
		2,749	0	14,010	0	0	0	0	0	0	0.00%
Expense											
Capital Outlay:											
Equipment	58004	162,585	197,796	224,318	93,000	93,000	93,000	472,000	472,000	472,000	407.53%
Capital Outlay Subtotal:		162,585	197,796	224,318	93,000	93,000	93,000	472,000	472,000	472,000	407.53%
Total Capital:											
		162,585	197,796	224,318	93,000	93,000	93,000	472,000	472,000	472,000	407.53%
Office:											
Computer Software	53006	318,292	256,215	248,400	282,823	282,823	282,823	331,316	331,316	331,316	17.15%
Office Subtotal:		318,292	256,215	248,400	282,823	282,823	282,823	331,316	331,316	331,316	17.15%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 023 - Technology Replacement											
Operating:											
Small Equipment	53522	22,979	(20,786)	(1,274)	60,408	60,408	60,408	0	0	0	-100.00%
Small Equipment Technology	53580	47,725	118,695	147,544	0	45,276	45,276	148,082	148,082	148,082	100.00%
Operating Subtotal:		70,704	97,909	146,270	60,408	105,684	105,684	148,082	148,082	148,082	145.14%
Contractual Services:											
Data Processing	55013	146,308	179,571	167,052	203,040	203,040	203,040	238,505	238,505	238,505	17.47%
Contractual Services Subtotal:		146,308	179,571	167,052	203,040	203,040	203,040	238,505	238,505	238,505	17.47%
Total Other Operating:		535,303	533,694	561,722	546,271	591,547	591,547	717,903	717,903	717,903	31.42%
Expense Total:		697,888	731,491	786,040	639,271	684,547	684,547	1,189,903	1,189,903	1,189,903	86.13%
Technology Replacement Net/(Levy):		(695,139)	(731,491)	(772,030)	(639,271)	(684,547)	(684,547)	(1,189,903)	(1,189,903)	(1,189,903)	86.13%
Fund balance applied (Note):		0	0	0	(244,729)	(224,729)	(244,729)	305,903	305,903	305,903	-225.00%
Technology Replacement Net/(Levy):		(695,139)	(731,491)	(772,030)	(884,000)	(909,276)	(929,276)	(884,000)	(884,000)	(884,000)	0.00%

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Technology Replacement -				
	Average Server	7	13,000	91,000
	Large Server	11	23,000	253,000
	EMC	1	28,000	28,000
	Small Storage	4	10,000	40,000
	EMC / Data Domain	1	60,000	60,000
		<hr/>		
		24		472,000
		<hr/>		

FACILITIES

**General Fund – Division: 025
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

MISSION STATEMENT:

To provide a safe, efficient environment for the administration and operation of the County programs and services. To use efficient and cost-effective facility management practices to provide adequate workspace for the staff and efficient access to services by the public.

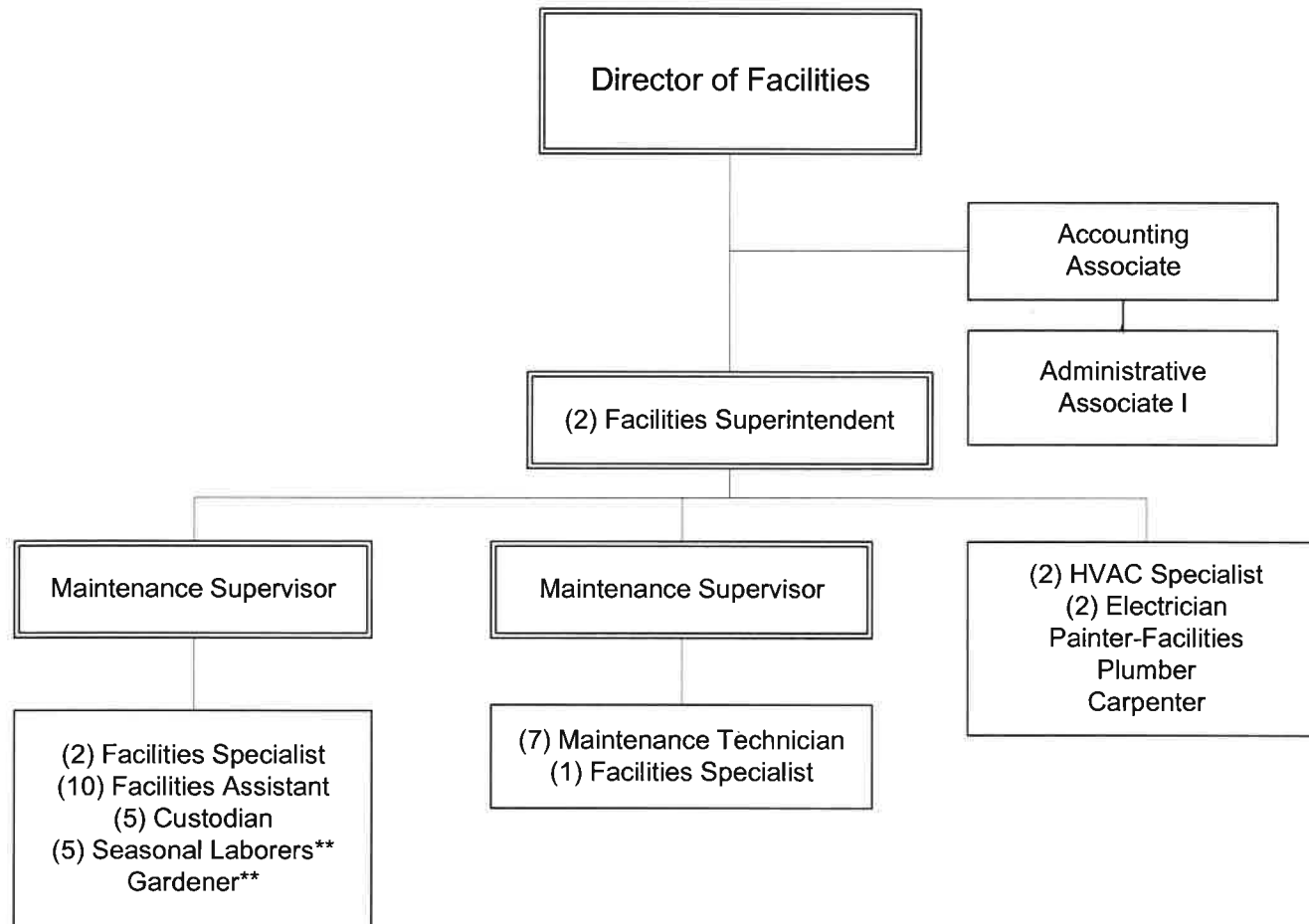
PROGRAM DESCRIPTION:

The Winnebago County Facility Management Department services over 1,000,000 square feet of buildings and their respective grounds. Major services of the department include:

1. climate control,
2. space planning,
3. energy management,
4. preventive maintenance,
5. mechanical/electrical repairs,
6. light construction,
7. housekeeping,
8. liaison with contracted services,
9. grounds and lots maintenance,
10. signage, building security and lock services.

These services are being monitored through a computerized facilities management program to assure control of priorities and efficient labor use. In addition to the previous services, the department provides consultation to other departments and directors and manages major construction/renovation projects with architects and contractors.

FACILITIES



** Unclassified Position

FACILITIES

**General Fund – Division: 025
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

2020 ACCOMPLISHMENTS:

- 1. Completed the construction of the Community Based Residential Facility (CBRF)**
- 2. Completed the upgrade of the courthouse elevators**
- 3. Completed the replacement of the courthouse windows**
- 4. Completed the repairs to the airport electrical vault**
- 5. Completed the repairs to the Oshkosh human services utility vault**
- 6. Completed the tuckpointing of the Orrin King building**
- 7. Completed the remodeling of the Orrin King building for the jail diversion program**
- 8. Completed the installation rangehoods on the neighborhoods at Park View**
- 9. Completed the schematic plan for the ancillary training facility at Park View**

2021 GOALS & OBJECTIVES:

- 1. Develop the design and remodel the second and third floors of the Orrin King building for the district attorney**
- 2. Develop the design for the tuckpointing of the courthouse**
- 3. Remodel the entrance to branch 5 chambers**
- 4. Develop the design for the replacement of the courthouse heating and cooling plant**
- 5. Develop the design and replace the roof at Neenah human services building**

FACILITIES

2021 BUDGET NARRATIVE HIGHLIGHTS

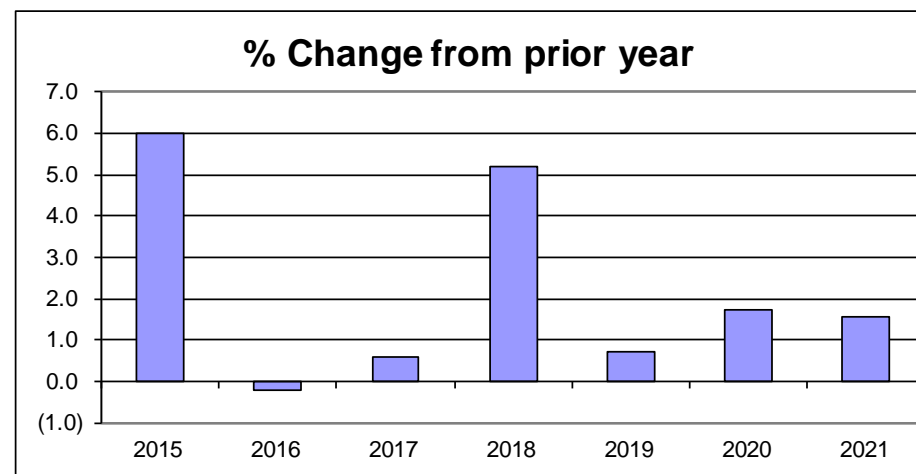
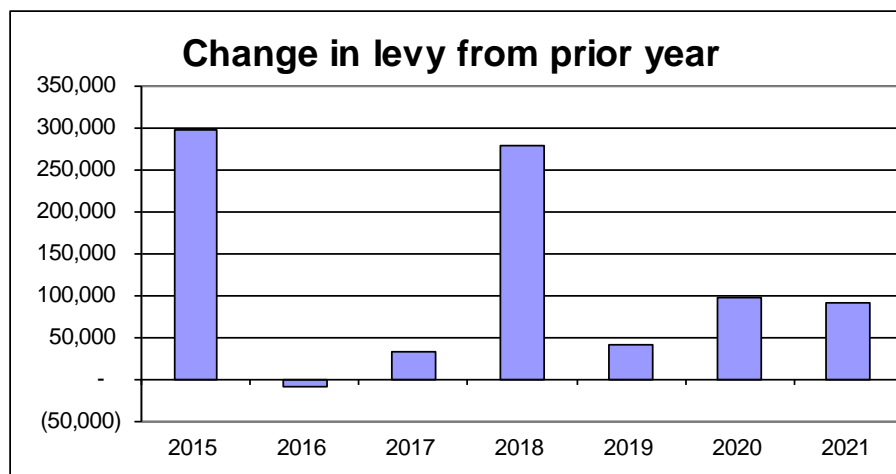
DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	37	37	37	37	38	39	39	39	39	39
Part Time	1	1	1	1	1	0	0	0	0	0
Total	38	38	38	38	39	39	39	39	39	39

There is no change to the staffing table for 2021.

After the 2020 budget process, one (1) full-time position was reclassified from Administrative Associate – Facilities to one (1) full-time Accounting Associate, this change is shown on the Table of Organization of Classified Positions schedule. During the 2021 budget process, one (1) full-time Facilities and Grounds Manager and one (1) full-time Maintenance Supervisor were converted to two (2) full-time Facilities Superintendents, this change is shown on the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2021 is \$5,796,762, an increase of \$89,857 or 1.57% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Facilities

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 5,706,905	
Revenue Changes - impact on levy:		
Other Department Charges	(4,500)	Increase due to additional work performed for Solid Waste.
Rental Building	(109,052)	Increase in rent received from Oshkosh B'Gosh and Sexual Predator residence.
Expense Changes - impact on levy:		
Overtime	(18,939)	Decrease due to work hours being increased to 40 hours/week.
Workers Compensation	13,498	Increase based on workers compensation premiums doubling county-wide.
Capital - Improvements	(80,000)	Decrease - nothing is budgeted for Improvements in 2021. Last year, we budgeted \$80,000 to remodel the basement of the Orrin King Building for the District Attorney and Human Services to have a space for the Diversion Program.
Capital - Equipment	42,500	Increase due to more equipment needs anticipated in 2021, requests include: one (1) large format plotter/scanner, an upgrade to the maintenance software application, one (1) UTV, one (1) floor burnisher, one (1) replacement cab and chassis for truck, and one (1) replacement van with equipment.
Computer Software	(7,400)	Decrease based on less software needs for 2021 and the maintenance software application upgrade in capital - equipment.
Telephone	(5,280)	Decrease due to fewer landlines being used from more internet usage.
Household Supplies	7,000	Increase due to Community Based Residential Facility (CBRF) being online and COVID needs.
Small Equipment	(11,250)	Decrease due to less replacement of small equipment items.
Building Rental	(4,800)	Decrease due to fewer parking space rental.
Motor Fuel	6,000	Increase due to higher fuel costs and more miles driven.
Maintenance Buildings	189,030	Increase from additional building repairs planned.
Maintenance Equipment	(80,800)	Decrease due to fewer larger repairs planned.
Equipment Repairs	(5,432)	Decrease from savings in radio maintenance by Sheriff's Office.
Heat	22,540	Increase due to CBRF and Sexual Predator residence being completed.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Facilities

Account	Amount	Description
Refuse Collection - Interfund	3,000	Increase due to tipping fees for materials delivered by Solid Waste.
Vehicle Repairs	7,000	Increase based on aging fleet.
Building Repairs	(5,127)	Decrease due to lower prices from contractors for services.
Janitorial Services	(5,200)	Decrease due to lower prices from contractors for services.
Snow Removal	15,000	Increase based on returned cost history from Highway.
Prop Liab Insurance	25,439	Increase based on significant increase in property insurance premiums.
Fund Balance Applied	80,000	In the 2020 budget process, General Fund Balance was applied for the Capital - Improvements cost to renovate the Orrin King Building for the District Attorney and Human Services space for Diversion program.
Other small changes	16,630	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 5,796,762	

Financial Summary Facilities

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	181,442	244,345	114,115	114,115	226,661
Labor	1,689,653	2,802,943	3,039,347	3,039,347	3,062,694
Travel	487	1,010	7,750	7,750	4,510
Capital	28,307	211,574	197,000	211,574	159,500
Other Expenditures	1,099,770	2,883,004	2,656,923	2,880,110	2,796,719
Total Expenditures	2,818,217	5,898,531	5,901,020	6,138,781	6,023,423
Levy Before Fund Balance Adjustment			5,786,905		5,796,762
Decrease fund balance			(80,000)		-
Net Levy After Fund Balance Adjustment			5,706,905		5,796,762

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities											
Revenue											
Intergov Services:											
Other Fees	43001	12,000	9,996	0	0	0	0	0	0	0	0.00%
Intergov Services Subtotal:		12,000	9,996	0	0	0	0	0	0	0	0.00%
Interfund Revenue:											
Rental Revenue	65011	43,200	40,200	40,200	50,700	50,700	50,700	50,700	50,700	50,700	0.00%
Other Department Charges	65081	0	0	6,000	6,000	6,000	6,000	10,500	10,500	10,500	75.00%
Interfund Revenue Subtotal:		43,200	40,200	46,200	56,700	56,700	56,700	61,200	61,200	61,200	7.94%
Total Operating Revenue:		55,200	50,196	46,200	56,700	56,700	56,700	61,200	61,200	61,200	7.94%
Misc Revenues:											
Rental Building	48100	42,665	45,964	46,665	46,665	46,665	137,645	155,717	155,717	155,717	233.69%
Sale Of Prop Equip	48104	3,278	0	0	0	0	0	0	0	0	0.00%
Sale of Scrap	48106	5,070	6,561	3,734	4,000	4,000	5,000	3,000	3,000	3,000	-25.00%
Other Miscellaneous Revenues	48109	34,374	12,691	11,385	6,750	6,750	45,000	6,744	6,744	6,744	-0.09%
Misc Revenues Subtotal:		85,387	65,215	61,784	57,415	57,415	187,645	165,461	165,461	165,461	188.18%
Total Non-Operating Revenue:		85,387	65,215	61,784	57,415	57,415	187,645	165,461	165,461	165,461	188.18%
Revenue Total:		140,587	115,411	107,984	114,115	114,115	244,345	226,661	226,661	226,661	98.63%

Winnebago County
Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities											
Expense											
Wages:											
Regular Pay	51100	1,608,639	1,703,193	1,770,272	1,921,831	1,921,831	1,827,008	1,944,152	1,947,098	1,947,098	1.31%
Temporary Employees	51101	22,017	11,242	24,415	35,200	35,200	7,036	36,800	36,800	36,800	4.55%
Overtime	51105	29,546	17,739	14,250	45,000	45,000	19,000	26,061	26,061	26,061	-42.09%
Comp Time	51108	399	261	430	0	0	75	0	0	0	0.00%
Wages Subtotal:		1,660,601	1,732,435	1,809,367	2,002,031	2,002,031	1,853,119	2,007,013	2,009,959	2,009,959	0.40%
Fringes Benefits:											
FICA Medicare	51200	121,614	125,775	131,897	153,154	153,154	133,911	153,536	153,760	153,760	0.40%
Health Insurance	51201	579,931	636,040	629,210	697,272	697,272	637,108	693,814	693,814	693,814	-0.50%
Dental Insurance	51202	33,415	34,866	32,634	34,307	34,307	33,000	35,785	35,785	35,785	4.31%
Workers Compensation	51203	26,089	35,268	19,151	11,046	11,046	10,618	24,544	24,582	24,582	122.54%
Unemployment Comp	51204	0	434	1,834	0	0	1,162	0	0	0	0.00%
WI Retirement	51206	110,770	114,652	116,431	129,537	129,537	123,623	132,806	133,005	133,005	2.68%
Fringe Benefits Other	51207	8,694	9,554	9,853	12,000	12,000	10,402	11,771	11,789	11,789	-1.76%
Fringes Benefits Subtotal:		880,512	956,589	941,010	1,037,316	1,037,316	949,824	1,052,256	1,052,735	1,052,735	1.49%
Total Labor:		2,541,113	2,689,024	2,750,377	3,039,347	3,039,347	2,802,943	3,059,269	3,062,694	3,062,694	0.77%

Winnebago County **Budget Detail - 2021**

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities											
Travel:											
Registration Tuition	52001	2,060	3,170	3,136	6,400	6,400	1,000	6,000	3,500	3,500	-45.31%
Automobile Allowance	52002	522	652	299	500	500	0	500	500	500	0.00%
Meals	52005	0	0	132	250	250	0	250	250	250	0.00%
Lodging	52006	0	0	471	600	600	0	250	250	250	-58.33%
Other Travel Exp	52007	0	0	14	0	0	10	10	10	10	100.00%
Travel Subtotal:		2,582	3,822	4,052	7,750	7,750	1,010	7,010	4,510	4,510	-41.81%
Total Travel:		2,582	3,822	4,052	7,750	7,750	1,010	7,010	4,510	4,510	-9.55%
Capital Outlay:											
Land	58000	43,000	0	0	0	0	0	0	0	0	0.00%
Buildings	58001	0	0	162,471	0	14,574	14,574	0	0	0	0.00%
Improvements	58002	5,200	0	0	80,000	80,000	80,000	0	0	0	-100.00%
Equipment	58004	91,417	102,583	95,672	117,000	117,000	117,000	98,000	159,500	159,500	36.32%
Capital Outlay Subtotal:		139,617	102,583	258,143	197,000	211,574	211,574	98,000	159,500	159,500	-19.04%
Total Capital:		139,617	102,583	258,143	197,000	211,574	211,574	98,000	159,500	159,500	-19.04%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities											
Office:											
Office Supplies	53000	1,532	1,290	1,782	2,100	2,100	2,100	2,000	2,000	2,000	-4.76%
Printing Supplies	53002	1,791	968	559	1,200	1,200	2,000	1,500	1,500	1,500	25.00%
Postage and Box Rent	53004	130	157	313	150	150	230	230	230	230	53.33%
Computer Software	53006	11,589	7,760	7,425	39,900	42,900	39,900	87,500	32,500	32,500	-18.55%
Telephone	53008	13,813	11,987	9,046	17,280	17,280	10,000	12,000	12,000	12,000	-30.56%
Office Subtotal:		28,855	22,162	19,125	60,630	63,630	54,230	103,230	48,230	48,230	-20.45%
Operating:											
Subscriptions	53501	1,020	2,098	1,021	2,100	2,100	2,100	2,150	2,150	2,150	2.38%
Membership Dues	53502	674	213	0	450	450	0	0	0	0	-100.00%
Household Supplies	53516	63,556	62,949	55,617	62,000	62,000	64,000	69,000	69,000	69,000	11.29%
Uniforms Tools Allowance	53517	7,219	11,736	10,031	15,800	15,800	15,800	15,800	13,800	13,800	-12.66%
Small Equipment	53522	37,434	7,319	19,614	37,450	37,450	39,950	26,200	26,200	26,200	-30.04%
Shop Supplies	53523	3,632	3,472	5,327	4,000	4,000	6,616	6,000	6,000	6,000	50.00%
Medical Supplies	53524	0	0	0	250	250	0	0	0	0	-100.00%
Land Rental	53549	4,000	0	0	0	0	0	0	0	0	0.00%
Building Rental	53550	80,043	42,951	19,200	19,200	19,200	14,400	14,400	14,400	14,400	-25.00%
Equipment Rental	53551	1,294	1,816	1,141	2,000	2,000	2,000	2,000	2,000	2,000	0.00%
Operating Licenses Fees	53553	1,829	3,253	2,775	6,376	6,376	6,376	6,832	6,832	6,832	7.15%
Small Equipment Technology	53580	3,000	9,201	0	0	0	0	7,700	1,200	1,200	0.00%
Print Duplicate	73003	2,852	2,493	2,409	3,000	3,000	2,500	3,000	3,000	3,000	0.00%
Postage and Box Rent	73004	69	38	26	50	50	50	50	50	50	0.00%
Motor Fuel	73548	18,567	23,077	23,781	18,000	18,000	13,000	24,000	24,000	24,000	33.33%
Operating Subtotal:		225,190	170,617	140,940	170,676	170,676	166,792	177,132	168,632	168,632	-1.20%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities											
Repairs & Maint:											
Maintenance Buildings	54020	372,417	380,482	460,116	345,500	541,600	542,100	550,530	534,530	534,530	54.71%
Maintenance Grounds	54021	5,867	5,652	6,047	7,000	7,000	11,013	7,000	7,000	7,000	0.00%
Maintenance Equipment	54022	203,575	266,190	327,148	345,100	352,622	352,222	281,900	264,300	264,300	-23.41%
Maintenance Vehicles	54023	1,614	1,220	2,123	3,500	3,500	3,500	3,500	3,500	3,500	0.00%
Equipment Repairs	54029	10,801	1,831	4,575	7,826	7,826	7,826	2,394	2,394	2,394	-69.41%
Maintenance Grounds	74021	58	279	0	0	0	0	0	0	0	0.00%
Maintenance Vehicles	74023	14,011	14,847	12,028	13,000	13,000	13,000	14,500	14,500	14,500	11.54%
Equipment Repairs	74029	957	990	1,188	1,188	1,188	1,188	1,188	1,188	1,188	0.00%
Repairs & Maint Subtotal:		609,300	671,490	813,225	723,114	926,736	930,849	861,012	827,412	827,412	14.42%
Utilities:											
Heat	54700	297,364	297,005	295,195	298,000	298,000	320,300	320,540	320,540	320,540	7.56%
Power and Light	54701	657,950	642,124	572,561	643,000	643,000	629,284	620,600	620,600	620,600	-3.48%
Water and Sewer	54702	229,610	239,665	266,548	290,000	290,000	290,500	301,200	301,200	301,200	3.86%
Refuse Collection	54703	16	24,711	26,742	30,240	30,240	30,240	30,430	30,430	30,430	0.63%
Refuse Collection	74703	26,414	2,117	1,617	0	0	3,061	3,000	3,000	3,000	100.00%
Utilities Subtotal:		1,211,353	1,205,621	1,162,663	1,261,240	1,261,240	1,273,385	1,275,770	1,275,770	1,275,770	1.15%
Contractual Services:											
Pest Extermination	55002	2,723	3,422	2,631	3,000	3,000	2,000	3,000	3,000	3,000	0.00%
Snow Removal	55003	12,730	14,290	18,710	17,500	17,500	17,500	18,500	18,500	18,500	5.71%
Vehicle Repairs	55005	0	42	1,506	3,000	3,000	9,541	10,000	10,000	10,000	233.33%
Grounds Maintenance	55007	22,228	30,877	12,229	22,500	29,552	29,552	20,700	20,700	20,700	-8.00%
Building Repairs	55008	32,254	49,241	62,365	86,500	86,500	80,879	81,373	81,373	81,373	-5.93%
Professional Service	55014	48,297	31,838	59,144	175,000	184,513	184,513	174,100	174,100	174,100	-0.51%
Janitorial Services	55016	8,210	7,722	8,389	9,600	9,600	9,600	4,400	4,400	4,400	-54.17%
Snow Removal	75003	42,440	66,334	85,513	75,000	75,000	75,000	90,000	90,000	90,000	20.00%
Contractual Services Subtotal:		168,881	203,767	250,488	392,100	408,665	408,585	402,073	402,073	402,073	2.54%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities											
Insurance Expenses:											
Prop Liab Insurance	76000	70,704	74,088	47,268	49,163	49,163	49,163	74,602	74,602	74,602	51.74%
Insurance Expenses Subtotal:		70,704	74,088	47,268	49,163	49,163	49,163	74,602	74,602	74,602	51.74%
Total Other Operating:		2,314,283	2,347,746	2,433,710	2,656,923	2,880,110	2,883,004	2,893,819	2,796,719	2,796,719	8.92%
Expense Total:		4,997,596	5,143,176	5,446,282	5,901,020	6,138,781	5,898,531	6,058,098	6,023,423	6,023,423	2.07%
Facilities Net/(Levy):		(4,857,009)	(5,027,765)	(5,338,298)	(5,786,905)	(6,024,666)	(5,654,186)	(5,831,437)	(5,796,762)	(5,796,762)	0.17%
General Fund Balance Applied:		0	0	0	80,000	80,000	80,000	0	0	0	-100.00%
Facilities Net/(Levy):		(4,857,009)	(5,027,765)	(5,338,298)	(5,706,905)	(5,944,666)	(5,574,186)	(5,831,437)	(5,796,762)	(5,796,762)	1.57%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2021**

Department	Description	Quantity	Unit Cost	Capital Outlay
Facilities -				
	Large Plotter / Scanner	1	6,500	6,500
	MP2 Upgrade to EAM	1	55,000	55,000
	UTV	1	12,000	12,000
	Floor burnisher	1	11,000	11,000
	Replacement cab and chassis for Grounds truck	1	40,000	40,000
	Replacement van and equipment	1	35,000	35,000
		6		159,500

FACILITIES PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
Other County Facilities	1025	3,062,694	4,510	159,500	2,637,379	5,864,083		5,864,083	5,723,620	5,471,278	2.5	4.6
Revenues	1025						202,661	(202,661)	(114,115)	(112,815)	77.6	1.2
Safety Building Maintenance	1027	-	-	-	-	-		-	-	-	0.0	(100.0)
Revenues	1027						-	-	-	-	N/A	N/A
SP Residential Facility	1028	-	-	-	3,840	3,840		3,840	-	-	0.0	(100.0)
Revenues	1028						24,000	(24,000)	-	-	N/A	N/A
Facilities-Other Depts.	1029	-	-	-	155,500	155,500		155,500	177,400	251,500	(12.3)	(29.5)
Revenues	1029						-	-	-	-	N/A	N/A
Grand Totals		<u>3,062,694</u>	<u>4,510</u>	<u>159,500</u>	<u>2,796,719</u>	<u>6,023,423</u>	<u>226,661</u>	<u>5,796,762</u>	<u>5,786,905</u>	<u>5,609,963</u>	<u>0.2</u>	<u>3.2</u>
General fund balance applied								0	(80,000)	-	100.0	0.0
Tax levy								<u>5,796,762</u>	<u>5,706,905</u>	<u>5,609,963</u>	<u>1.60</u>	<u>1.70</u>

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PUBLIC SAFETY				
District Attorney	\$ 562,872	\$ 1,828,265	\$ -	\$ 1,265,393
Clerk of Courts & Courts	2,326,838	4,498,308	-	2,171,470
Sheriff	3,371,573	25,089,440	-	21,717,867
Jail Improvements	160,700	182,696	(21,996)	-
Coroner	170,025	559,889	-	389,864
Emergency Management	143,456	357,301	-	213,845
	<u>\$ 6,735,464</u>	<u>\$ 32,515,899</u>	<u>\$ (21,996)</u>	<u>\$ 25,758,439</u>

DISTRICT ATTORNEY

**General Fund – Department: 101
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4977

MISSION STATEMENT:

The Winnebago County District Attorney's Office is dedicated to the pursuit of truth and justice by maintaining the highest ethical standards, safeguarding the rights of all members of our community, protecting the community through vigorous prosecution of criminal offenders, and providing compassionate services to the victims of crime.

To accomplish this mission we hereby resolve that:

1. We will promote the highest standards of integrity and professional conduct for ourselves and for those we work with.
2. We will serve our communities with competent professional legal representation.
3. We will treat all persons with whom we have contact with in a professional and respectful manner.
4. We will hold ourselves accountable both individually and collectively for ensuring the policies of the office and the needs of the community are served.
5. We will be forthright in our communications with all persons.
6. We will work in a collaborative manner with law enforcement and our communities to address the needs of and promote the highest possible quality of life for the citizens of Winnebago County.
7. We will show compassion and understanding to victims of crime and ensure that they are treated with dignity and respect.
8. We will put the needs and best interests of the community before the personal or political interests of any individual or individuals.

PROGRAM DESCRIPTION:

PROSECUTION: Twelve person prosecution staff providing expert representation of citizens in all matters concerning the criminal justice system.

INVESTIGATION: Two investigators who help prepare cases for court or non-prosecution through a variety of investigative means. Maintain security for office staff and victims/witnesses who are subpoenaed and appear in court. Locate and serve all victims/witnesses and cancel those whose cases have settled. Document previous police contacts and criminal records of all clients referred for charges to DA's Office and update and verify warrants for courts and County Clerk's Office.

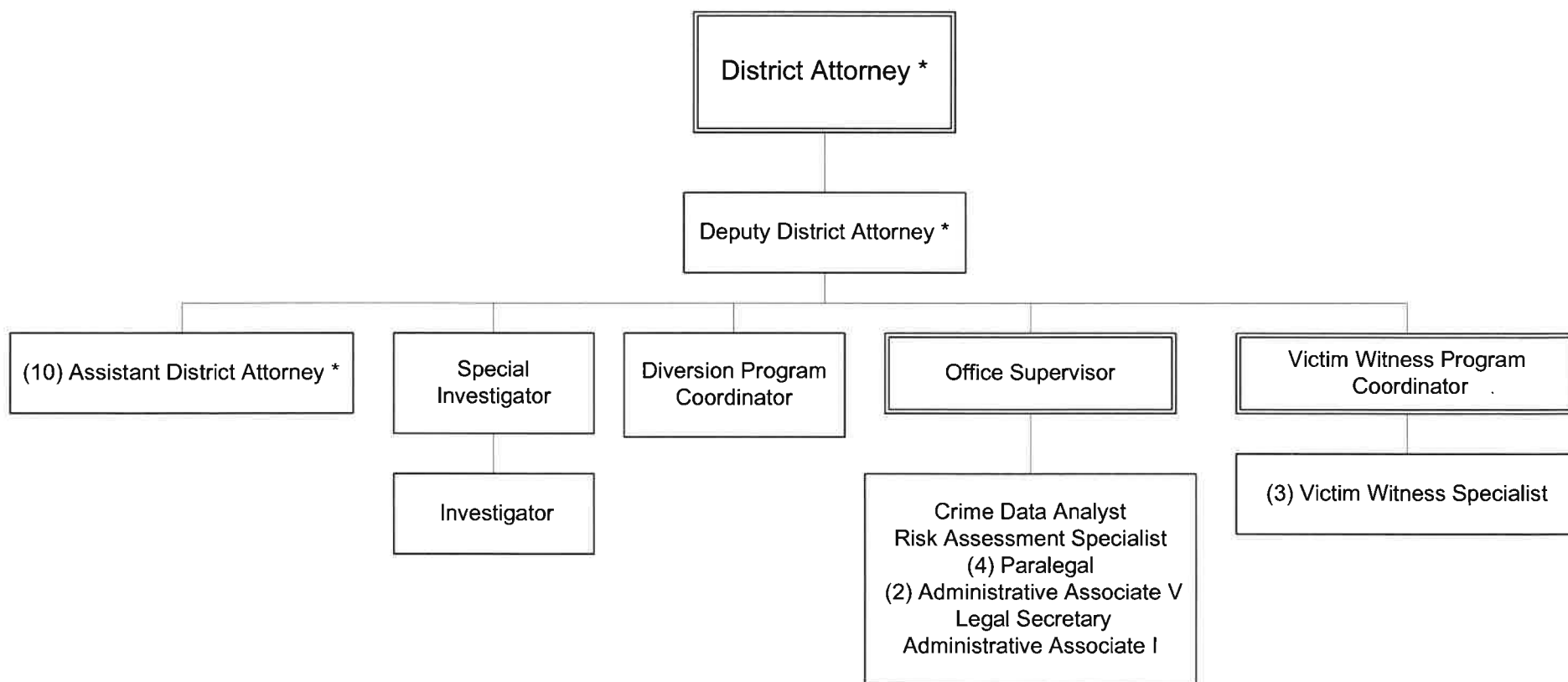
VICTIM/WITNESS: Full-time Victim/Witness Coordinator and three full-time victim witness assistants acting as liaison between victims and witnesses of crime and the District Attorney's Office staff attorneys.

DIVERSION PROGRAM(S): Full-time Program Coordinator, Full-time Risk Assessment Coordinator, Crime Data Analyst and two full-time Administrative Assistants who work together to evaluate participants and monitor alternative and diversion programs as well as study and evaluate program effectiveness.

SUPPORT STAFF: Experienced paralegals, secretaries and receptionist involved in the preparation of search/arrest warrants, motion papers, trial memoranda, briefs, and miscellaneous legal documents, as well as the coordination.

INTERN PROGRAM: Utilization of both college and law school students to serve as interns in the District Attorney's Office for assistance in processing and prosecuting various civil and criminal matters.

DISTRICT ATTORNEY



* State Employee

DISTRICT ATTORNEY

**General Fund – Department: 101
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
Orrin King Building
448 Algoma Blvd.
Oshkosh, WI 54901

TELEPHONE: 236-4977

2020 ACCOMPLISHMENTS:

1. Finalized a model for Winnebago County Connect that would maintain a lower jail population and provide more immediate services for individuals.
2. Creation of an Opioid Intervention plan.
3. District Attorney Gossett, as a result of progressive criminal justice initiatives instituted by the Winnebago County District Attorney's Office, was a recipient of two separate awards recognizing the District Attorney's Office's work in program development and criminal justice reform. District Attorney Gossett was awarded the Academy Leadership and Innovation Award from the Academy of Criminal Justice Sciences as well as the Practitioner of the Year from the Midwest Criminal Justice Association.

2021 GOALS & OBJECTIVES:

1. Implementation of Winnebago County Connect to maintain a lower jail population and provide more immediate services for individuals including mental health treatment, AODA assessments and follow-up, and economic support in order to recognize government benefits that are available for treatment programs, job skills, housing assistance, suicide prevention.
2. Implement Opioid Intervention plan.
3. Continue to consolidate and eliminate stored files in order to free up county storage space for other uses.
4. Continue to implement added measurement analysis for program effectiveness and initiatives.
5. Continue to work with national organizations and entities to create tools to analyze various intervention strategies that impact recidivism.

DISTRICT ATTORNEY

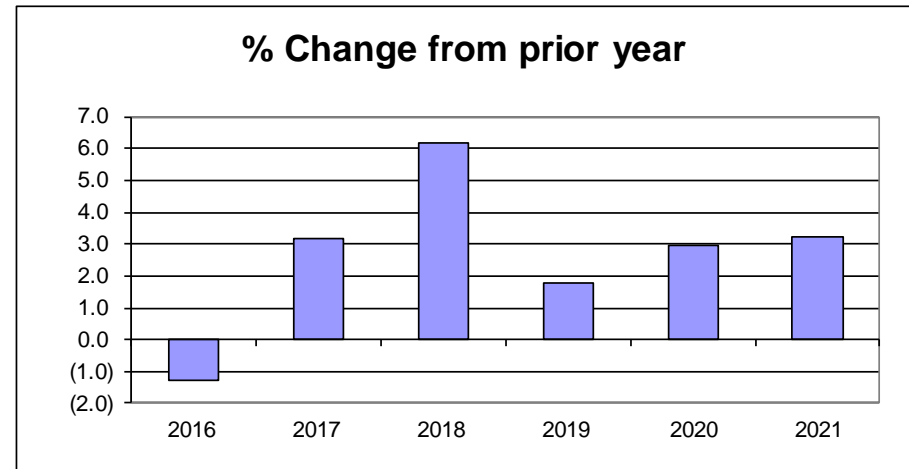
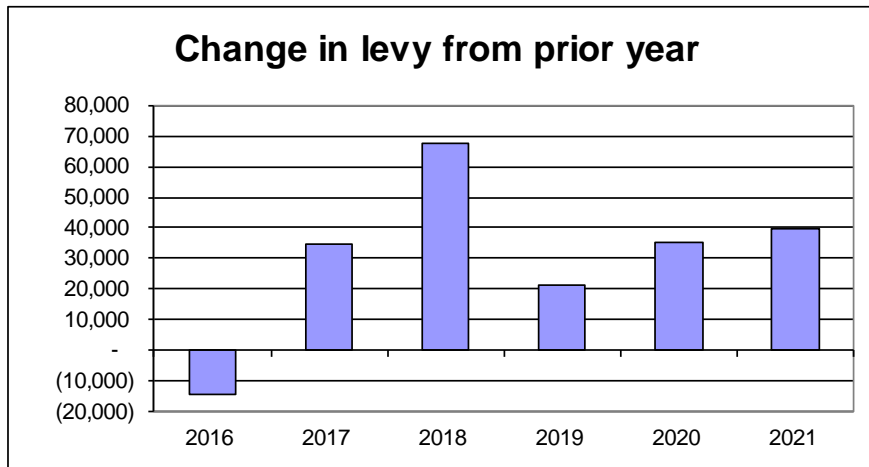
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	17	18	18	18	18	18	18	17	17	18
Part Time	0	0	0	1	0	0	0	0	0	0
Total	17	18	18	19	18	18	18	17	17	18

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) full-time Legal Secretary position had a title change to one (1) full-time Administrative Associate V and one (1) full-time Victim Witness Specialist was added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2021 is \$1,265,393, an increase of \$39,857 or 3.25% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - District Attorney

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 1,225,536	
Revenue Changes - impact on levy:		
WI Dept of Administration	27,000	Increase based on new Victim Witness position reimbursement.
Expense Changes - impact on levy:		
Small Equipment	(9,700)	Decrease based on a one-time purchase of new chairs last year.
Small Equipment Technology	(15,400)	Decrease based on 2020 one-time purchase of conference room TV's for zoom meetings and microphones and cameras for staff.
Other Contacted Services	(18,116)	Decrease based on 2020 expenses of a grant research partner.
General Fund Balance applied	31,500	For the 2020 budget, General Fund Balance was applied for the Office Supplies, Small Equipment, and Small Equipment Technology costs to renovate the Orrin King Building for the District Attorney and Human Services space for Diversion program.
Other small changes	24,573	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 1,265,393	

Financial Summary **District Attorney**

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	157,910	622,743	547,743	622,743	562,872
Labor	775,380	1,384,514	1,384,514	1,384,514	1,450,276
Travel	1,819	2,410	10,680	10,680	8,080
Capital	-	-	-	-	-
Other Expenditures	185,799	491,985	409,585	491,985	369,909
Total Expenditures	962,998	1,878,909	1,804,779	1,887,179	1,828,265
Levy Before Fund Balance Adjustment			1,257,036		1,265,393
Decrease fund balance			(31,500)		-
Net Levy After Fund Balance Adjustment			1,225,536		1,265,393

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney											
Revenue											
Intergov Rev:											
WI Dept of Administration	42002	144,435	136,621	96,876	118,000	118,000	118,000	145,000	145,000	145,000	22.88%
WI Dept of Justice	42018	0	0	8,612	288,743	363,743	363,743	276,872	276,872	276,872	-4.11%
Intergov Rev Subtotal:		144,435	136,621	105,488	406,743	481,743	481,743	421,872	421,872	421,872	3.72%
Licenses:											
Victim Witness Surcharge	44009	18,234	55,935	42,101	40,000	40,000	40,000	40,000	40,000	40,000	0.00%
Licenses Subtotal:		18,234	55,935	42,101	40,000	40,000	40,000	40,000	40,000	40,000	0.00%
Fines and Permits:											
Drug Seizures	44104	760	0	0	0	0	0	0	0	0	0.00%
Fines and Permits Subtotal:		760	0	0	0	0	0	0	0	0	0.00%
Public Services:											
Other Fees	45002	23,185	16,952	8,107	35,000	35,000	35,000	35,000	35,000	35,000	0.00%
Forms Copies Etc	45003	12,635	26,655	3,364	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Warrant Fees	45005	43,788	54,995	47,784	65,000	65,000	65,000	65,000	65,000	65,000	0.00%
Program Fees	45055	2,299	5,775	2,410	0	0	0	0	0	0	0.00%
Public Services Subtotal:		81,907	104,377	61,665	101,000	101,000	101,000	101,000	101,000	101,000	0.00%
Total Operating Revenue:		245,336	296,933	209,254	547,743	622,743	622,743	562,872	562,872	562,872	2.76%
Revenue Total:		245,336	296,933	209,254	547,743	622,743	622,743	562,872	562,872	562,872	2.76%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney											
Expense											
Wages:											
Regular Pay	51100	836,392	833,786	843,621	919,825	919,825	919,825	964,050	964,050	964,050	4.81%
Temporary Employees	51101	2,500	0	0	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Overtime	51105	1,697	2,248	1,060	0	0	0	0	0	0	0.00%
Wages Subtotal:		840,588	836,034	844,681	925,825	925,825	925,825	970,050	970,050	970,050	4.78%
Fringes Benefits:											
FICA Medicare	51200	60,607	59,947	60,256	70,826	70,826	70,826	74,209	74,209	74,209	4.78%
Health Insurance	51201	263,971	252,622	262,225	307,608	307,608	307,608	320,486	320,486	320,486	4.19%
Dental Insurance	51202	16,496	14,956	14,982	16,436	16,436	16,436	16,726	16,726	16,726	1.76%
Workers Compensation	51203	4,637	4,347	2,170	1,639	1,639	1,639	3,644	3,644	3,644	122.33%
Unemployment Comp	51204	0	478	0	0	0	0	0	0	0	0.00%
WI Retirement	51206	44,180	48,750	49,648	56,661	56,661	56,661	59,569	59,569	59,569	5.13%
Fringe Benefits Other	51207	4,411	3,889	4,398	5,519	5,519	5,519	5,592	5,592	5,592	1.32%
Fringes Benefits Subtotal:		394,302	384,988	393,679	458,689	458,689	458,689	480,226	480,226	480,226	4.70%
Total Labor:		1,234,890	1,221,022	1,238,359	1,384,514	1,384,514	1,384,514	1,450,276	1,450,276	1,450,276	4.75%
Travel:											
Registration Tuition	52001	129	700	1,770	2,000	2,000	500	2,000	2,000	2,000	0.00%
Automobile Allowance	52002	3,188	3,080	3,255	3,500	3,500	400	3,500	2,000	2,000	-42.86%
Commercial Travel	52004	676	0	485	1,350	1,350	400	1,350	900	900	-33.33%
Meals	52005	360	614	454	963	963	120	963	963	963	0.00%
Lodging	52006	1,623	492	1,498	2,150	2,150	900	2,150	1,500	1,500	-30.23%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney											
Other Travel Exp	52007	124	429	260	467	467	70	467	467	467	0.00%
Taxable Benefit	52008	0	102	274	250	250	20	250	250	250	0.00%
Travel Subtotal:		6,100	5,416	7,996	10,680	10,680	2,410	10,680	8,080	8,080	-24.34%
Total Travel:		6,100	5,416	7,996	10,680	10,680	2,410	10,680	8,080	8,080	-24.34%
Capital Outlay:											
Equipment	58004	0	0	29,133	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	29,133	0	0	0	0	0	0	0.00%
Total Capital:		0	0	29,133	0	0	0	0	0	0	0.00%
Office:											
Office Supplies	53000	12,607	8,797	9,615	12,640	12,640	12,640	12,640	12,640	12,640	0.00%
Stationery and Forms	53001	492	526	463	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Printing Supplies	53002	3,138	6,546	3,771	4,000	4,000	4,000	4,000	4,000	4,000	0.00%
Postage and Box Rent	53004	313	180	64	400	400	400	400	400	400	0.00%
Computer Supplies	53005	475	117	62	150	150	150	150	150	150	0.00%
Computer Software	53006	0	72	229	300	300	300	625	625	625	108.33%
Telephone	53008	20,184	17,636	17,705	24,696	24,696	24,696	24,696	24,696	24,696	0.00%
Telephone Supplies	53009	153	57	0	0	0	0	0	0	0	0.00%
Wireless	53012	200	0	0	0	0	0	0	0	0	0.00%
Office Subtotal:		37,561	33,931	31,909	43,186	43,186	43,186	43,511	43,511	43,511	0.75%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney											
Operating:											
Membership Dues	53502	5,346	5,666	5,470	6,400	6,400	6,400	6,400	6,400	6,400	0.00%
Food	53520	144	10	0	250	250	250	250	250	250	0.00%
Small Equipment	53522	495	773	763	15,100	22,500	22,500	40,500	5,400	5,400	-64.24%
Medical Supplies	53524	0	43	30	50	50	50	100	100	100	100.00%
Legal Fees	53530	0	40	0	0	0	0	0	0	0	0.00%
Investigation Expense	53532	9,505	6,871	6,456	8,000	8,000	8,000	8,000	8,000	8,000	0.00%
Witness Expense	53535	4,827	1,244	3,959	3,500	3,500	3,500	3,500	3,500	3,500	0.00%
Motor Fuel	53548	0	0	0	0	0	0	1,000	1,000	1,000	100.00%
Small Equipment Technology	53580	150	2,471	1,685	19,900	19,900	19,900	4,500	4,500	4,500	-77.39%
Print Duplicate	73003	7,483	5,674	2,285	6,000	6,000	6,000	4,000	4,000	4,000	-33.33%
Postage and Box Rent	73004	10,996	8,971	6,907	10,000	10,000	10,000	9,000	9,000	9,000	-10.00%
Motor Fuel	73548	3,206	2,993	3,615	3,500	3,500	3,500	3,500	3,500	3,500	0.00%
Operating Subtotal:		42,153	34,757	31,169	72,700	80,100	80,100	80,750	45,650	45,650	-37.21%
Repairs & Maint:											
Maintenance Equipment	54022	1,139	145	361	350	350	350	350	350	350	0.00%
Equipment Repairs	54029	85	120	0	250	250	250	250	250	250	0.00%
Equipment Repairs	74029	330	297	297	300	300	300	264	264	264	-12.00%
Repairs & Maint Subtotal:		1,555	561	658	900	900	900	864	864	864	-4.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney											
Contractual Services:											
Vehicle Repairs	55005	719	1,546	1,802	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Transcription Services	55009	1,834	1,673	1,414	2,000	2,000	2,000	2,000	2,000	2,000	0.00%
Professional Service	55014	15,921	53,731	33,406	41,500	41,500	41,500	41,000	41,000	41,000	-1.20%
Other Contract Serv	55030	0	0	0	102,180	177,180	177,180	84,064	84,064	84,064	-17.73%
Medical Detoxification	55066	0	0	0	136,000	136,000	136,000	140,000	140,000	140,000	2.94%
Other Contract Services	75030	1,206	4,349	1,683	4,000	4,000	4,000	4,000	4,000	4,000	0.00%
Contractual Services Subtotal:		19,679	61,298	38,304	288,680	363,680	363,680	274,064	274,064	274,064	-5.06%
Insurance Expenses:											
Prop Liab Insurance	76000	7,452	6,684	3,960	4,119	4,119	4,119	5,820	5,820	5,820	41.30%
Insurance Expenses Subtotal:		7,452	6,684	3,960	4,119	4,119	4,119	5,820	5,820	5,820	41.30%
Total Other Operating:		108,399	137,231	106,000	409,585	491,985	491,985	405,009	369,909	369,909	-9.69%
Expense Total:		1,349,390	1,363,669	1,381,488	1,804,779	1,887,179	1,878,909	1,865,965	1,828,265	1,828,265	1.30%
District Attorney Net/(Levy):		(1,104,054)	(1,066,736)	(1,172,234)	(1,257,036)	(1,264,436)	(1,256,166)	(1,303,093)	(1,265,393)	(1,265,393)	0.66%
General Fund Balance Applied:		0	0	0	31,500	31,500	31,500	0	0	0	-100.00%
District Attorney Net/(Levy):		(1,104,054)	(1,066,736)	(1,172,234)	(1,225,536)	(1,232,936)	(1,224,666)	(1,303,093)	(1,265,393)	(1,265,393)	3.25%

CLERK OF COURTS & COURTS

General Fund – Division: 130
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Melissa Pingel
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

MISSION STATEMENT:

The mission of the Clerk of Courts and Courts is to provide the efficient dispensation of justice in all legal matters brought before the Courts. The employees of the Court System strive for excellent service and it is through their dedication and professionalism the system is able to implement the policies and procedures established by the judiciary and legislature. The Court System is dedicated to ensuring equal access to court services and enhancing public confidence in the justice system.

PROGRAM DESCRIPTION:

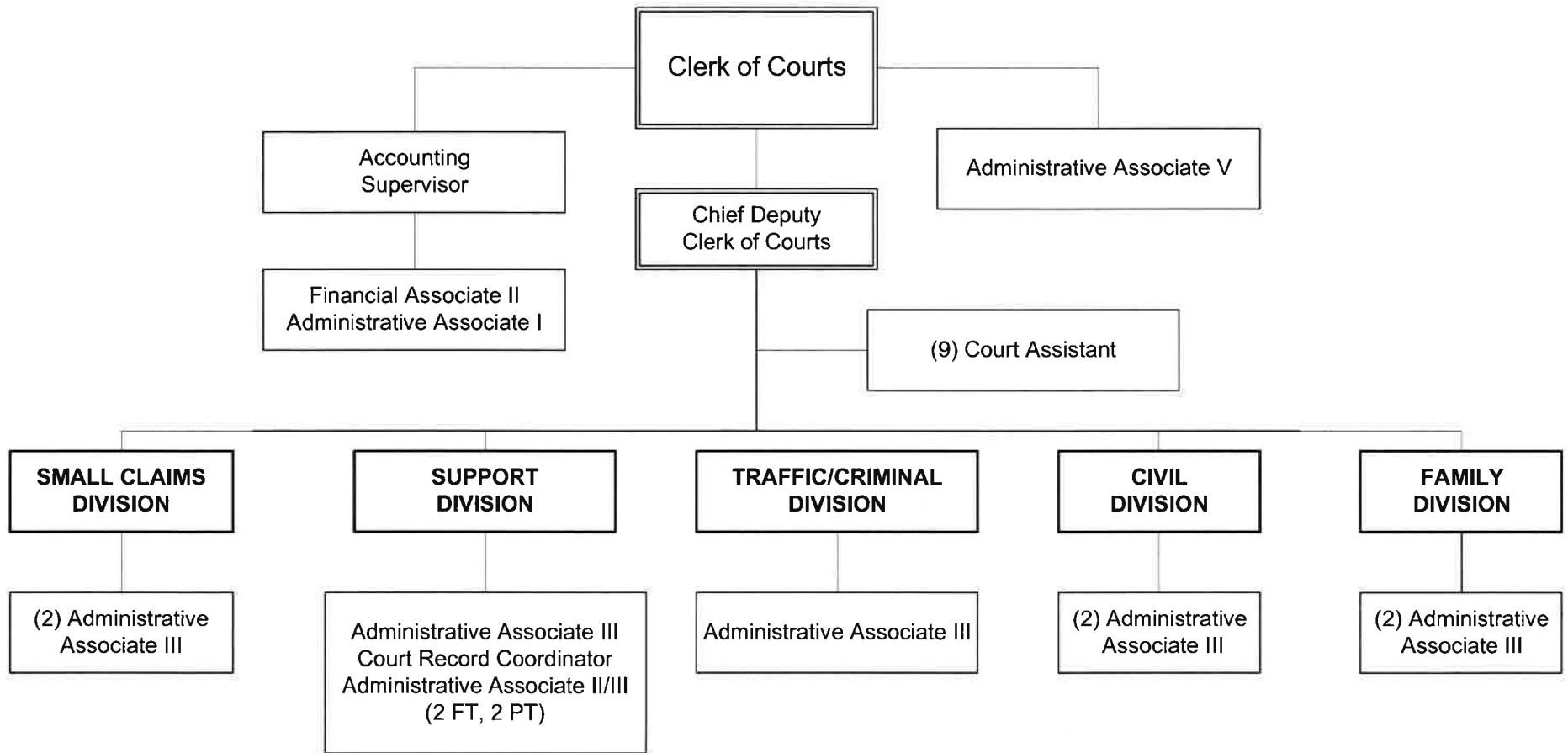
CLERK OF COURTS: The Clerk of Courts (COC) maintains all official court records filed with the Court. Additionally, the COC is responsible for jury management, exhibit management, annual reports, budgeting for the courts and related functions, collections of monies owed to the County and State, annual court calendars, as well as provide an administrative link between the Judiciary, County Executive, County Board and the public.

FAMILY COURT COMMISSIONER: Hears family actions, temporary hearings, default divorce hearings, post judgment hearings and assists the public with family actions including restraining order hearings and other statutory requirements.

COURT COMMISSIONER: Provides assistance to the Circuit Courts by hearing initial appearances, preliminary and various other hearings on criminal, traffic, ordinance, small claims, juvenile, paternity, and mental and alcohol matters.

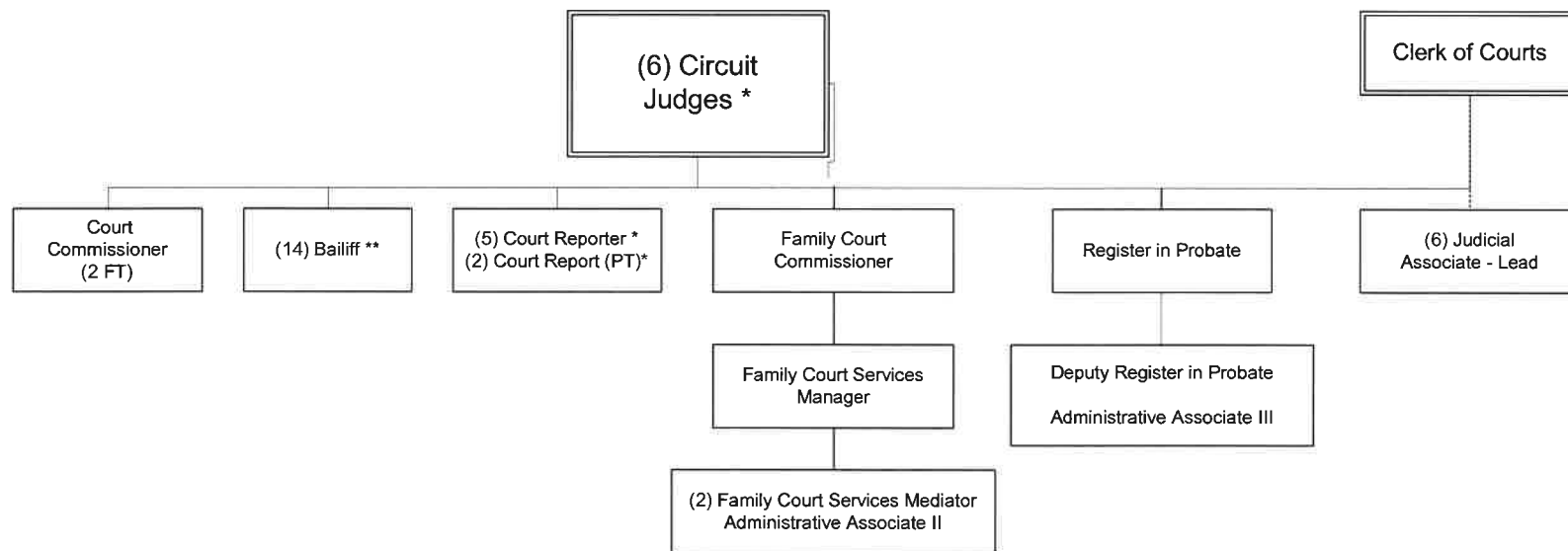
CIRCUIT COURTS: Provide for the efficient dispensation of justice in all legal matters brought before them.

CLERK OF COURTS



* State Employee

CIRCUIT COURTS



* State Employee
 ** Unclassified Employee

CLERK OF COURTS & COURTS

**General Fund – Division: 130
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Melissa M. Pingel
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

2020 ACCOMPLISHMENTS:

1. In 2019, the Clerk of Courts was able to create a “one-stop” shop for customers; a goal of the current Clerk of Courts since taking office in 2012. We are now able to provide excellent customer service for anyone coming into the Courthouse that needs service or direction.
2. Took over collection for the Department of Corrections on probation cases, this has been successful thus far.
3. The COC worked diligently to come up with creative and effective ways to work with customers during the covid-19 pandemic.
4. The Courts and Court staff worked with a multitude of agencies to continue to provide access to justice during the covid-19 pandemic in creative ways. The video conferencing system was utilized and assisted with the movement of cases through remote means.
5. The COC and Courts stayed well within the allotted 2019 budget through continual monitoring of the respective budgets and active pursuit of the collection of receivables owed to the County.
6. The COC and Courts have worked with multiple agencies in order to comply with a new law that came into effect, Marsy’s Law.
7. The COC is working with the County, State, and the Courts in order to facilitate getting Digital Audio Recording Systems in each Courtroom by the end of the year. There is a national shortage of Court Reporters and the DARS will assist when Winnebago County has a shortage.
8. Progress was made to improve the COC and Courts website with additional user-friendly resources for the public to assist them with questions they have as they navigate the legal system. Much of these additions were related to covid-19 and will be maintained as we move through the year.

2021 GOALS & OBJECTIVES:

- 1. Due to the covid-19 pandemic, the goals for 2021 will remain very similar due to the fact that much of our efforts went to changing the way we do business and staying healthy.**
- 2. To further improve the COC and Courts website with additional user-friendly resources for the public to assist them with questions they have as they navigate the legal system. Though progress has been made, we still have some work to do to improve the website.**
- 3. Create a formal internship program for students in the FVTC Paralegal Program within the COC and Courts. The process to set the internships has been started; but there is more work to be done to make it a formal program.**

ONGOING GOALS & OBJECTIVES:

- 1. Continue to develop the Financial Division recently created by the COC to work with the Department of Revenue to collect monies for fines and unpaid judgments regardless of the age of the receivable in order to increase revenue for the County and the State.**
- 2. Work with Victim-Witness to locate victims owed restitution that the Clerk of Courts collects.**
- 3. Continually evaluate the workflow and workload of the staff and continue to cross-train staff in order to better serve the public and keep employees engaged for employee retention.**
- 4. Encourage staff to be actively engaged in wellness events organized by the County Wellness Committee.**
- 5. Continue work on file retention and purging old files at Butler storage with the long-range plan of having all of the files at the Courthouse.**
- 6. Meet regularly with court staff and business partners to continue to develop procedures that maintain our current high standard for court processing and continue to improve customer service.**
- 7. Continue back scanning of old files to increase availability of records, security of records and decrease long-term storage costs to the County.**

CLERK OF COURTS & COURTS

2021 BUDGET NARRATIVE HIGHLIGHTS

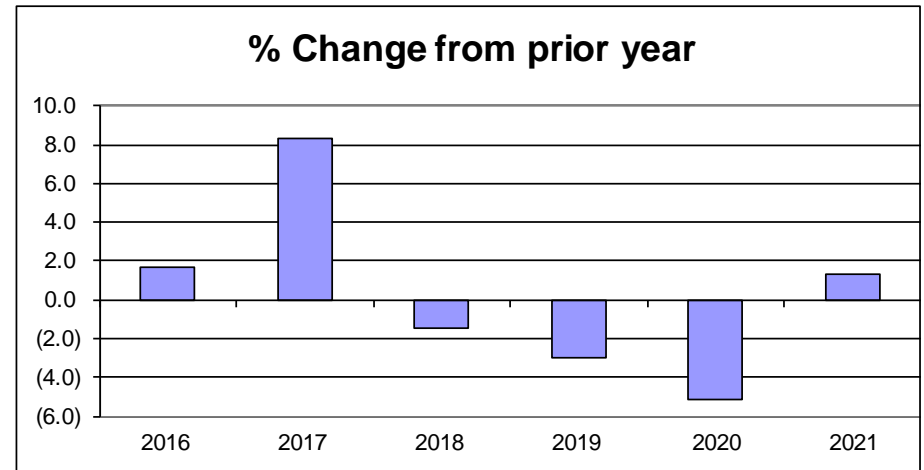
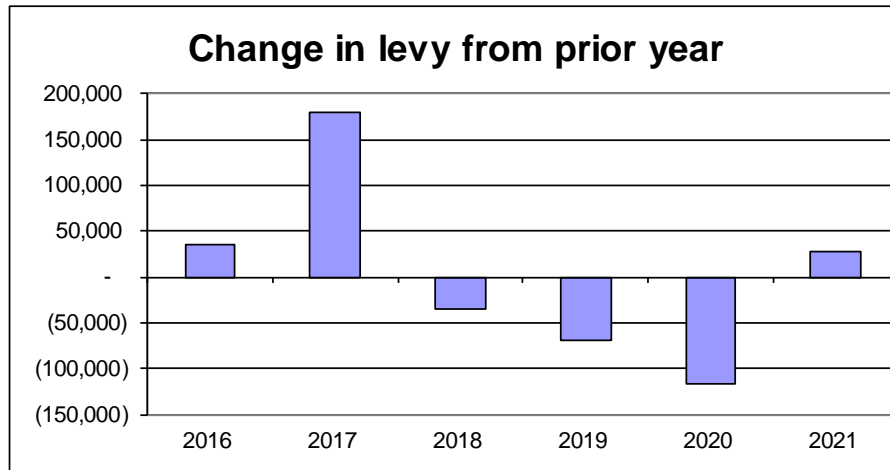
DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	43	44	44	44	43	43	43	42	42	42
Part Time	2	2	2	2	2	2	2	2	2	2
Total	45	46	46	46	45	45	45	44	44	44

There is no change to the staffing table for 2021.

One (1) full-time Jury Clerk had a title change to one (1) full-time Administrative Associate III. One (1) full-time Court Record Associate had a title change to one (1) full-time Court Record Coordinator. This change is shown on the Table of Organization of Classified Positions, but not on the Table of Organization Changes - Fiscal Summary as there is no fiscal impact to these title changes.

COUNTY LEVY: The tax levy for 2021 is \$2,171,470, an increase of \$28,331 or 1.32% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Clerk of Courts & Courts

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 2,143,139	
Revenue Changes - impact on levy:		
WI Children and Families	(20,000)	Increase based on a new time study done, changes in Child Support Agency processing requiring more staff time that is eligible for reimbursement from the State.
Municipal Forfeiture	5,000	Decrease based on trend.
Bail Bond Forfeiture	5,000	Decrease based on trend.
Restitution 5 Percent	(4,000)	Increase based on collections rising from using the SDC, which includes restitution payments.
Expense Changes - impact on levy:		
Small Equipment	4,353	Increase based on needs for ergonomic furniture for office spaces.
Professional Service	10,000	Increase in needs for 2021, which include shredding services, zoom meeting services, DAR servicing, and video conferencing services.
Prop Liab Insurance	3,621	Increase based on significant increase in property insurance premiums.
Other small changes	24,357	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 2,171,470	

Financial Summary **Clerk of Courts & Courts**

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	1,443,789	2,273,838	2,313,838	2,313,838	2,326,838
Labor	1,871,997	3,291,642	3,287,142	3,287,142	3,304,345
Travel	1,753	3,557	16,229	16,554	16,479
Capital	70,167	100,000	100,000	100,000	100,000
Other Expenditures	423,148	990,567	1,053,606	1,068,360	1,077,484
Total Expenditures	2,367,065	4,385,766	4,456,977	4,472,056	4,498,308
Levy			2,143,139		2,171,470

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 130 - Clerk of Courts & Courts											
Revenue											
Intergov Rev:											
WI Children and Families	42005	71,840	73,583	105,075	105,000	105,000	105,000	125,000	125,000	125,000	19.05%
WI Dept of Justice	42018	656,306	662,223	705,657	647,328	647,328	647,328	647,328	647,328	647,328	0.00%
Intergov Rev Subtotal:		728,145	735,806	810,732	752,328	752,328	752,328	772,328	772,328	772,328	2.66%
Licenses:											
Marriage Licenses	44000	31,470	29,250	27,840	25,000	25,000	20,000	25,000	25,000	25,000	0.00%
Occupational Drivers Licenses	44005	80	100	20	160	160	160	160	160	160	0.00%
Licenses Subtotal:		31,550	29,350	27,860	25,160	25,160	20,160	25,160	25,160	25,160	0.00%
Fines and Permits:											
County Fines	44100	153,869	159,935	210,554	155,000	155,000	155,000	155,000	155,000	155,000	0.00%
State Fines	44101	210,593	257,558	345,619	250,000	250,000	250,000	250,000	250,000	250,000	0.00%
Municipal Forfeiture	44109	40,625	37,790	36,265	30,000	30,000	25,000	25,000	25,000	25,000	-16.67%
Bail Bond Forfeiture	44110	64,900	86,727	42,300	55,000	55,000	40,000	50,000	50,000	50,000	-9.09%
Fines and Permits Subtotal:		469,987	542,009	634,738	490,000	490,000	470,000	480,000	480,000	480,000	-2.04%
Public Services:											
Probate Fees	45001	41,892	43,681	50,019	41,000	41,000	41,000	41,000	41,000	41,000	0.00%
Other Fees	45002	256,242	269,949	290,021	234,000	234,000	227,000	234,000	234,000	234,000	0.00%
Forms Copies Etc	45003	26,777	30,117	27,748	26,000	26,000	20,000	25,000	25,000	25,000	-3.85%
Support Filing Applic	45006	2,650	2,570	2,360	2,650	2,650	2,650	2,650	2,650	2,650	0.00%
Mediation	45007	20,251	23,061	27,072	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Search Notice Fees	45008	9,268	9,588	9,334	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Legal Fees Reimbursed	45026	105,099	142,424	247,227	128,000	128,000	128,000	128,000	128,000	128,000	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 130 - Clerk of Courts & Courts											
Other Public Charges	45057	22,286	24,461	27,969	22,000	22,000	20,000	22,000	22,000	22,000	0.00%
Custody Study	45070	21,765	16,181	26,341	15,000	15,000	15,000	15,000	15,000	15,000	0.00%
Jury Demand Fees	45071	11,100	10,440	11,098	8,000	8,000	8,000	8,000	8,000	8,000	0.00%
Payment Plan Fees	45072	8,420	7,860	7,640	7,500	7,500	7,000	7,500	7,500	7,500	0.00%
Restitution 5 Percent	45073	2,991	13,905	15,930	8,000	8,000	12,000	12,000	12,000	12,000	50.00%
Passport Fee	45075	26,175	0	0	0	0	0	0	0	0	0.00%
Medical Cost Reimbursed	45076	0	350	183	0	0	0	0	0	0	0.00%
Witness Fees Reimbursed	45077	3,700	2,127	3,918	2,500	2,500	2,500	2,500	2,500	2,500	0.00%
Juvenile Legal Fees Reimbursed	45078	3,468	4,807	7,135	4,200	4,200	4,200	4,200	4,200	4,200	0.00%
Public Services Subtotal:		562,083	601,520	753,996	527,850	527,850	516,350	530,850	530,850	530,850	0.57%
Intergov Services:											
Family Court Services	43000	19,250	17,670	24,348	18,500	18,500	15,000	18,500	18,500	18,500	0.00%
Intergov Services Subtotal:		19,250	17,670	24,348	18,500	18,500	15,000	18,500	18,500	18,500	0.00%
Total Operating Revenue:		1,811,016	1,926,356	2,251,674	1,813,838	1,813,838	1,773,838	1,826,838	1,826,838	1,826,838	0.72%
Interest:											
Interest Investments	48000	128,944	0	0	0	0	0	0	0	0	0.00%
Interest Income on Fines	48003	0	453,686	1,100,389	500,000	500,000	500,000	500,000	500,000	500,000	0.00%
Interest Subtotal:		128,944	453,686	1,100,389	500,000	500,000	500,000	500,000	500,000	500,000	0.00%
Total Non-Operating Revenue:		128,944	453,686	1,100,389	500,000	500,000	500,000	500,000	500,000	500,000	0.00%
Revenue Total:		1,939,961	2,380,042	3,352,063	2,313,838	2,313,838	2,273,838	2,326,838	2,326,838	2,326,838	0.56%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 130 - Clerk of Courts & Courts											
Expense											
Wages:											
Regular Pay	51100	1,987,459	2,035,775	2,100,999	2,165,981	2,165,981	2,165,981	2,173,906	2,173,906	2,173,906	0.37%
Temporary Employees	51101	5,212	0	0	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Bailiff And Matron	51104	115,920	109,360	112,240	115,000	115,000	115,000	115,000	115,000	115,000	0.00%
Overtime	51105	18,481	11,059	7,508	6,950	6,950	6,950	7,025	7,025	7,025	1.08%
Comp Time	51108	2,690	468	536	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Payroll Sundry Account	51190	0	15	10	0	0	0	0	0	0	0.00%
Wages Subtotal:		2,129,762	2,156,678	2,221,294	2,296,931	2,296,931	2,296,931	2,304,931	2,304,931	2,304,931	0.35%
Fringes Benefits:											
FICA Medicare	51200	154,179	155,467	160,030	166,690	166,690	166,690	167,296	167,296	167,296	0.36%
Health Insurance	51201	543,856	564,746	595,932	632,086	632,086	632,086	636,404	636,404	636,404	0.68%
Dental Insurance	51202	31,061	30,302	29,714	29,829	29,829	29,829	31,122	31,122	31,122	4.33%
Workers Compensation	51203	6,040	8,004	4,279	2,339	2,339	2,339	5,125	5,125	5,125	119.11%
Unemployment Comp	51204	4,907	6,605	5,859	0	0	4,500	0	0	0	0.00%
WI Retirement	51206	135,921	136,515	136,895	145,479	145,479	145,479	146,013	146,013	146,013	0.37%
Fringe Benefits Other	51207	10,933	11,625	11,974	13,788	13,788	13,788	13,454	13,454	13,454	-2.42%
Fringes Benefits Subtotal:		886,897	913,264	944,684	990,211	990,211	994,711	999,414	999,414	999,414	0.93%
Total Labor:		3,016,658	3,069,942	3,165,978	3,287,142	3,287,142	3,291,642	3,304,345	3,304,345	3,304,345	0.52%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 130 - Clerk of Courts & Courts											
Travel:											
Registration Tuition	52001	2,772	2,029	3,062	4,080	4,405	200	4,080	4,080	4,080	0.00%
Automobile Allowance	52002	4,169	3,375	6,226	5,420	5,420	2,300	5,420	5,420	5,420	0.00%
Meals	52005	411	189	103	1,399	1,399	300	1,469	1,469	1,469	5.00%
Lodging	52006	2,217	1,653	2,026	4,830	4,830	700	5,010	5,010	5,010	3.73%
Other Travel Exp	52007	37	0	74	500	500	25	500	500	500	0.00%
Taxable Benefit	52008	0	10	60	0	0	32	0	0	0	0.00%
Travel Subtotal:		9,606	7,257	11,551	16,229	16,554	3,557	16,479	16,479	16,479	1.54%
Total Travel:		9,606	7,257	11,551	16,229	16,554	3,557	16,479	16,479	16,479	1.54%
Capital Outlay:											
Equipment	58004	34,032	237,369	44,458	100,000	100,000	100,000	100,000	100,000	100,000	0.00%
Capital Outlay Subtotal:		34,032	237,369	44,458	100,000	100,000	100,000	100,000	100,000	100,000	0.00%
Total Capital:		34,032	237,369	44,458	100,000	100,000	100,000	100,000	100,000	100,000	0.00%
Office:											
Office Supplies	53000	10,122	13,476	11,005	12,750	12,750	12,800	14,100	14,100	14,100	10.59%
Stationery and Forms	53001	7,027	4,196	4,631	9,350	9,350	8,350	9,350	9,350	9,350	0.00%
Printing Supplies	53002	14,292	12,396	12,153	13,300	13,300	12,050	13,300	13,300	13,300	0.00%
Postage and Box Rent	53004	293	99	71	360	360	360	360	360	360	0.00%
Telephone	53008	13,032	13,369	15,321	14,550	14,550	14,550	14,400	14,400	14,400	-1.03%
Telephone Supplies	53009	0	0	0	500	500	500	500	500	500	0.00%
Voice and Data Cabling	53014	194	0	0	0	0	0	0	0	0	0.00%
Office Subtotal:		44,961	43,536	43,182	50,810	50,810	48,610	52,010	52,010	52,010	2.36%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 130 - Clerk of Courts & Courts											
Operating:											
Advertising	53500	0	0	75	0	0	0	0	0	0	0.00%
Subscriptions	53501	1,479	1,698	1,623	1,660	1,660	2,540	2,530	2,530	2,530	52.41%
Membership Dues	53502	2,763	3,216	3,440	3,450	3,450	3,450	3,450	3,450	3,450	0.00%
Publish Legal Notices	53503	0	0	0	200	200	200	200	200	200	0.00%
Small Equipment	53522	16,315	28,532	36,364	15,325	23,498	20,308	19,678	19,678	19,678	28.40%
Other Operating Supplies	53533	0	0	0	0	0	47	0	0	0	0.00%
Witness Expense	53535	2,950	2,398	6,565	4,090	4,090	4,463	4,090	4,090	4,090	0.00%
Jury Expense	53536	81,557	44,911	59,940	89,000	89,000	63,000	89,000	89,000	89,000	0.00%
Interpreter Fees	53537	32,001	27,907	29,035	34,100	34,100	31,100	36,100	36,100	36,100	5.87%
Operating Licenses Fees	53553	20	0	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	3,363	412	5,835	3,500	6,100	6,100	6,100	3,600	3,600	2.86%
Print Duplicate	73003	19,327	16,295	15,310	18,400	18,400	14,500	18,400	18,400	18,400	0.00%
Postage and Box Rent	73004	81,064	59,878	48,860	68,620	68,620	67,620	68,620	68,620	68,620	0.00%
Operating Subtotal:		240,839	185,247	207,047	238,345	249,118	213,328	248,168	245,668	245,668	3.07%
Repairs & Maint:											
Maintenance Equipment	54022	910	876	0	4,300	4,300	4,300	4,250	4,250	4,250	-1.16%
Equipment Repairs	54029	4,049	3,988	2,935	5,700	5,700	5,700	5,700	5,700	5,700	0.00%
Equipment Repairs	74029	792	825	726	726	726	726	660	660	660	-9.09%
Repairs & Maint Subtotal:		5,751	5,688	3,661	10,726	10,726	10,726	10,610	10,610	10,610	-1.08%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 130 - Clerk of Courts & Courts											
Contractual Services:											
Medical and Dental	55000	163,157	197,355	165,943	182,000	182,000	141,383	182,000	182,000	182,000	0.00%
Legal Services	55001	330,226	317,110	322,719	453,750	453,750	454,964	455,600	455,600	455,600	0.41%
Transcription Services	55009	7,197	7,867	5,837	9,200	9,200	8,800	9,200	9,200	9,200	0.00%
Professional Service	55014	20,780	20,329	21,848	25,700	29,681	29,681	35,700	35,700	35,700	38.91%
Other Contract Serv	55030	0	19,361	0	0	0	0	0	0	0	0.00%
Mediation Services	55038	65,000	65,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	0.00%
Interpreter	55041	115	0	0	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		586,474	627,021	591,347	745,650	749,631	709,828	757,500	757,500	757,500	1.59%
Insurance Expenses:											
Prop Liab Insurance	76000	14,268	14,112	7,764	8,075	8,075	8,075	11,696	11,696	11,696	44.84%
Insurance Expenses Subtotal:		14,268	14,112	7,764	8,075	8,075	8,075	11,696	11,696	11,696	44.84%
Total Other Operating:		892,293	875,604	853,002	1,053,606	1,068,360	990,567	1,079,984	1,077,484	1,077,484	2.27%
Expense Total:		3,952,590	4,190,171	4,074,989	4,456,977	4,472,056	4,385,766	4,500,808	4,498,308	4,498,308	0.93%
Courts Net/(Levy):		(2,012,630)	(1,810,129)	(722,925)	(2,143,139)	(2,158,218)	(2,111,928)	(2,173,970)	(2,171,470)	(2,171,470)	1.32%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2021**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Clerk of Courts -				
Branch 3 -	Video Conferencing Equipment	1	80,000	80,000
	Portable Video Conferencing Equipment	1	20,000	20,000
		<hr/>		
		2		100,000
		<hr/>		
		<hr/>		

CLERK OF COURTS & COURTS PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
Clerk of Courts Revenues	1130	1,876,682	7,280	-	286,729	2,170,691	2,194,338	2,170,691 (2,194,338)	2,148,650 (2,186,338)	2,067,346 (1,781,172)	1.0 0.4	3.9 22.7
Circuit Court I Revenues	1131	74,978	-	-	113,166	188,144	-	188,144 -	182,684 -	166,183 -	3.0 N/A	9.9 N/A
Circuit Court II Revenues	1132	72,337	-	-	109,177	181,514	-	181,514 -	180,109 -	185,134 -	0.8 N/A	(2.7) N/A
Circuit Court III Revenues	1133	68,112	-	100,000	104,848	272,960	-	272,960 -	171,356 -	162,175 -	59.3 N/A	5.7 N/A
Circuit Court IV Revenues	1134	78,664	-	-	104,887	183,551	-	183,551 -	181,995 -	168,507 -	0.9 N/A	8.0 N/A
Circuit Court V Revenues	1135	76,079	-	-	104,902	180,981	-	180,981 -	259,406 -	169,103 -	(30.2) N/A	53.4 N/A
Circuit Court VI Revenues	1136	78,215	-	-	104,964	183,179	-	183,179 -	181,814 -	169,328 -	0.8 N/A	7.4 N/A
Family Court Commissioner Revenues	1142	260,388	1,984	-	101,966	364,338	35,000	364,338 (35,000)	368,969 (30,000)	335,543 (50,000)	(1.3) 16.7	10.0 (40.0)
Court Commissioner Revenues	1143	131,232	1,675	-	20,365	153,272	-	153,272 -	149,581 -	149,321 -	2.5 N/A	0.2 N/A
Law Library Revenues	1144	-	-	-	-	-	-	- -	200 -	200 -	(100.0) N/A	0.0 N/A
Probate Revenues	1146	238,640	990	-	15,875	255,505	-	255,505 -	253,651 -	245,099 -	0.7 N/A	3.5 N/A
Family Court Counseling Revenues	1149	349,018	4,550	-	10,605	364,173	97,500	364,173 (97,500)	378,562 (97,500)	367,981 (95,500)	(3.8) 0.0	2.9 2.1
Grand Totals		<u>3,304,345</u>	<u>16,479</u>	<u>100,000</u>	<u>1,077,484</u>	<u>4,498,308</u>	<u>2,326,838</u>	<u>2,171,470</u>	<u>2,143,139</u>	<u>2,259,248</u>	1.3	(5.1)

SHERIFF

General Fund – Division: 110
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: John Matz
LOCATION: Sheriff's Office
4311 Jackson Street
Oshkosh, WI 5901

TELEPHONE: 236-7300

MISSION STATEMENT:

The Winnebago County Sheriff's Office is committed to providing comprehensive public safety services in partnership with its citizens to promote a safe and secure community.

PROGRAM DESCRIPTION:

BOAT PATROL: Patrol the waterways within Winnebago County and enforce state boating laws and county ordinances. Investigate boating accidents and respond to emergencies and boaters in distress. Work in conjunction with local fire departments to provide rescue and recovery operations on both open and frozen bodies of water.

COMMUNICATIONS - E911: Receive emergency and non-emergency calls for service. Dispatch and coordinate the response of Law Enforcement, Fire Fighters, EMS and Emergency Management. Monitor activities of emergency personnel and provide logistical support to facilitate their efforts.

CORRECTIONS: Manage the Winnebago County Jail in accordance with Wisconsin State Statutes and Administrative Code. Ensure incarcerated citizens are secure and provide resources that aid in their rehabilitation. Administer alternatives to incarceration and court ordered programming that allows individuals to remain in the community.

COURT SERVICES: Provide security to the campus of the Winnebago County Courthouse. Tend to the Courts' transporting of prisoners, service of civil process and apprehension of persons with outstanding arrest warrants. Support all divisions within the Sheriff's Office by documenting, maintaining and dispensing records and reports.

CRIME PREVENTION AND COMMUNITY SERVICES: Advocate pro-active crime prevention and educational initiatives using collaborative community efforts. Partnerships include Neighborhood and Business Watch, on site security surveys, PAWS (Potentially Abusive Workplace Situations), D.A.R.E., and the 911 emergency phone program. The Sheriff's Office is also involved extensively in multi-jurisdictional community coalitions such as Re:Th!nk, Fox Valley Safe Kids, No Time For Crime, Crime Stoppers, and WATCH (Winnebago Area Teen Coalition for Health).

DETECTIVE: Conduct complex investigations requiring specialized training and experience to apprehend individuals who have violated local, state and federal laws. Maximize efficiency and effectiveness through peer networking and incorporating traditional investigative techniques with the most current technological resources available. Actions are focused on advocating victim's rights, enhancing the safety and security of citizens, and working for the greater good.

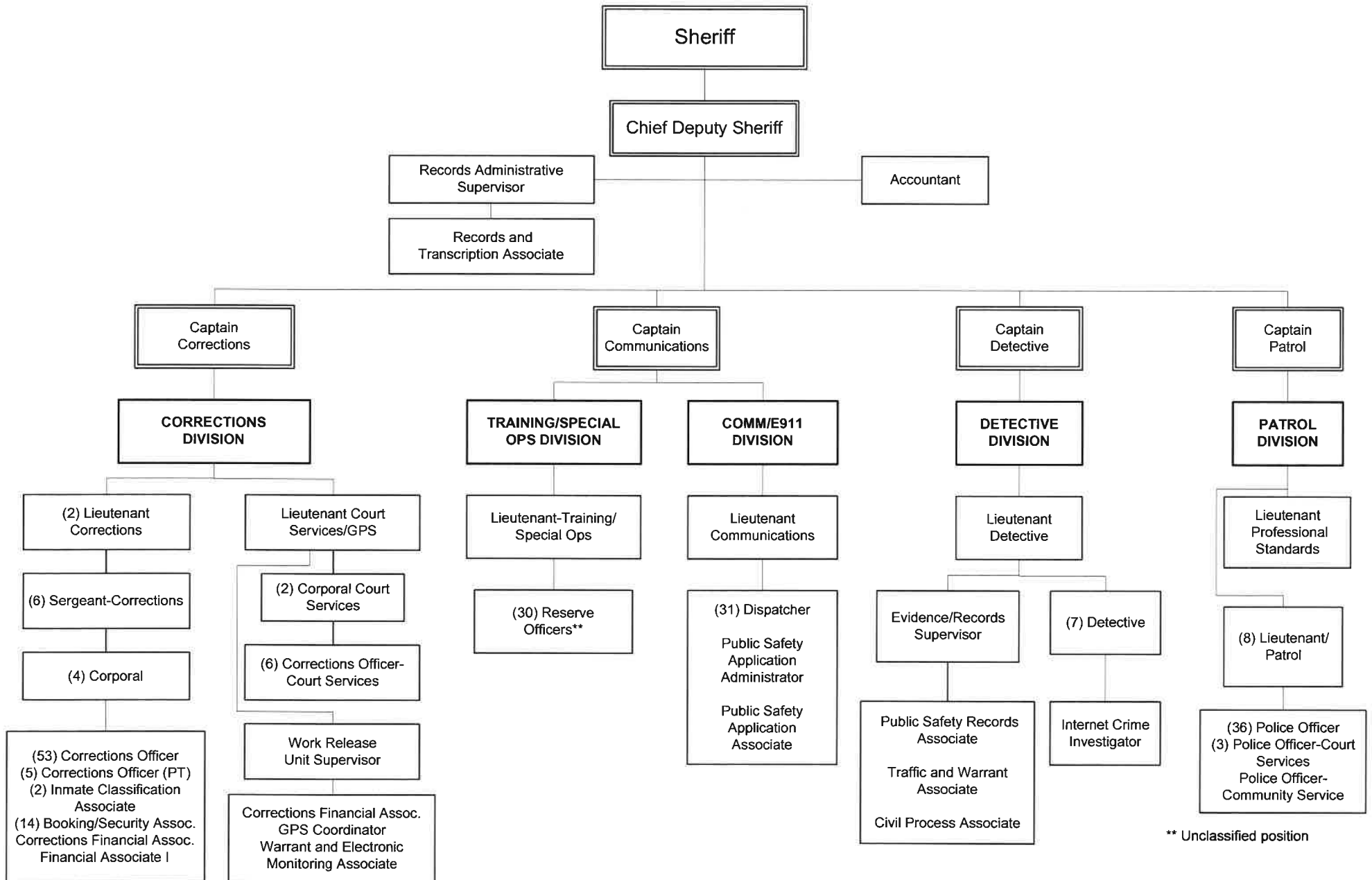
PATROL: Provide proactive law enforcement and protection services to the citizens of Winnebago County. Thoroughly investigate complaints and traffic crashes with fair and neutral application of state and local laws. Resolve calls for service and conflicts using problem solving strategies and mediation techniques. Focus enforcement efforts on initiatives that improve highway safety and overall quality of life within Winnebago County. Use education and community-based policing strategies to garner citizen support and deter crime.

RESERVES: Support the Sheriff's Office mission by providing supplemental personnel to conduct traffic control, crowd control, event security, courthouse security and boat patrol. Provides cost effective law enforcement and security solutions for those individuals and organizations choosing to contract directly for these services.

SNOW PATROL: Patrol the public trails and frozen waterways within Winnebago County during the winter months enforcing state laws and county ordinances. Work in cooperation with the DNR and local interest groups in an effort to provide safe and courteous use of natural resources.

TRAINING: Ensure that staff members are prepared to provide quality service to the citizens of Winnebago County. Instructs employees on the core competencies of their position and provides advanced continuing education. Manages risk by adopting standards and policies that meet or exceed the professional requirements of the position. Adapts to the ever-evolving criminal justice system by providing the most current, relevant and realistic training germane to the employee's position.

SHERIFF



** Unclassified position

SHERIFF

**General Fund – Division: 110
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: John Matz
LOCATION: Sheriff's Office
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7300

2020 ACCOMPLISHMENTS:

- 1. Enacted protocols and acquired equipment to limit the spread of COVID-19 within the Jail, 911 Communications Center, and the community at-large.**
- 2. Worked to impart greater understanding by providing multi-cultural education and implicit bias training to all staff.**
- 3. Formed a task force alliance with the FBI to proactively combat child exploitation and predation.**
- 4. Collaborated with Winnebago County Connect to divert individuals with underlying addiction and mental illness to treatment services in lieu of incarceration.**
- 5. Partnered with Public Health to expand medical and mental health services offered to persons in jail and following their release.**
- 6. Provided enhanced safeguards and afforded additional rights to crime victims in accordance with Marsy's Law.**
- 7. Prepared for Next Generation 911 by completing a full analysis of existing infrastructure and assessed our ability to interface with the State's Emergency Services Internet Protocol Network.**
- 8. Collaborated with the Winnebago County Supervised Release Program Committee to ensure community safety while complying with the residential requirements for Ch. 980 sex offenders released from civil commitments.**
- 9. Streamlined law enforcement accreditation by transitioning compliance files to a web based digital format.**
- 10. Offset budget expenditures by housing State of Wisconsin Department of Corrections inmates.**

2021 GOALS AND OBJECTIVES:

- 1. Achieve reaccreditation through the Wisconsin Law Enforcement Accreditation Group (WILEAG).**
- 2. Enhance Jail medical services by providing 24-hour onsite medical coverage.**
- 3. Expand protections afforded to incarcerated persons by obtaining Prison Rape Elimination Act (PREA) compliance certification.**
- 4. Focus on de-escalation strategies and multi-cultural awareness when providing annual use of force training to deputies.**
- 5. Shift to a new clean energy fuel source by transitioning squad cars to a hybrid-electric platform.**
- 6. Implement agency-wide voice activated transcription software to streamline completion of incident reports and reduce staffing needs.**
- 7. Begin transitioning to Next Generation 911 by using grant funds to upgrade hardware and software infrastructure components.**
- 8. Ensure Radio System performance and reliability by replacing the microwave repeaters and completing the base station replacement project for each radio tower.**

SHERIFF

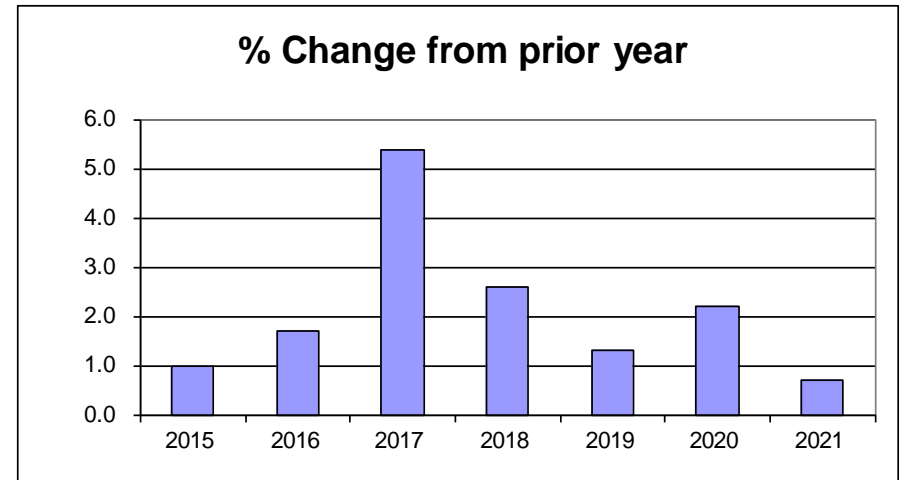
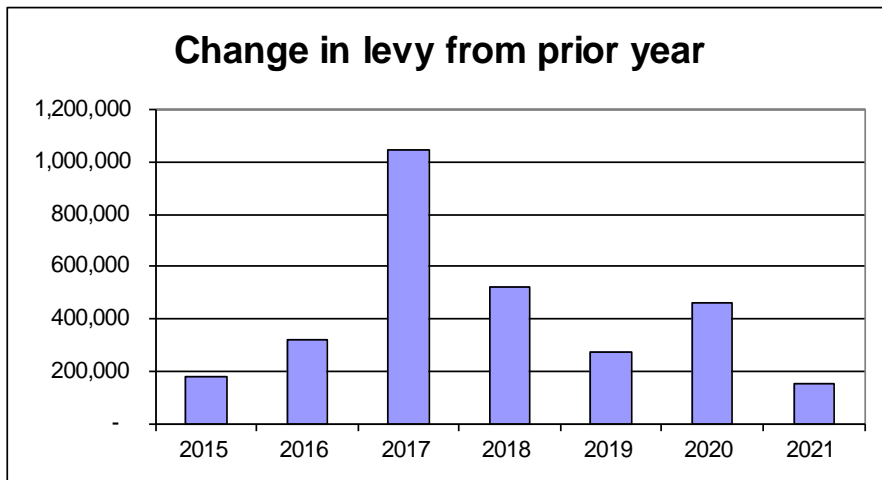
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	192	191	194	195	198	198	198	203	203	202
Part Time	8	8	8	8	10	10	10	5	5	5
Total	200	199	202	203	208	208	208	208	208	207

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Three (3) full-time Police Officer – Court Services positions have been added and three (3) full-time Correction Officers and one (1) full-time Records and Transcription Associate have been removed from the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2021 is \$21,717,867, an increase of \$150,581 or 0.70% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Sheriff

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 21,567,286	
Revenue Changes - impact on levy:		The 2021 Sheriff budget is taking an optimistic approach to revenues, meaning assumptions are made that events such as EAA Airventure, Rock USA, and Country USA will be held in July 2021. If COVID causes events to cancel, the revenues will be over budgeted in 2021.
WI Dept of Justice	(104,560)	Increase from the FBI ICAC reimbursement and additional equipment grants.
Telephone	15,000	Decrease based on the ADP reduction.
Police Services	16,500	Decreased based on reduction in staffing for special events.
Energy Rebates	5,000	Decrease based on the transition of fleet to hybrid vehicles.
Cost Share Municipalities	143,930	Decrease based on the reduction of LRMS maintenance billed to municipalities.
Expense Changes - impact on levy:		
Temporary Employees	16,336	Increase due to Reserve Deputies being paid for 24 hours of training in 2021.
Wage Turnover Savings	(50,000)	This account was created in the 2021 budget process to show the turnover savings for wages because Sheriff's Department has such high turnover in their department so there are many times where positions are not filled or takes into account the time it takes from an employee leaving and the new employee starting. This account will show this cost savings.
Workers Compensation	74,257	Increase based on workers compensation premiums doubling county-wide.
Fringe Turnover Savings	(50,000)	This account was created in the 2021 budget process to show the turnover savings for fringe benefits because Sheriff's Department has such high turnover in their department so there are many times where positions are not filled or takes into account the time it takes from an employee leaving and the new employee starting. This account will show this cost savings.
Capital - Equipment	(118,035)	Decrease based on decreased equipment capital outlay requests. 2021 request includes: Patrol - five (5) vehicles (\$54,674/each), one (1) supervisor vehicle (\$51,539), one (1) K9 (\$20,000), Detective - one (1) vehicle (\$26,525), one (1) voice to transcription project (\$50,000), one (1) tower base radio replacement (\$34,000), Boat Patrol - (1) boat trailer (\$5,500), Training - one ATV trailer (\$6,725), Jail - four (4) surveillance cameras and cabling (\$3,000/each), and one (1) body camera project (\$60,000).

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Sheriff

Account	Amount	Description
Small Equipment	82,838	Increase from pistol purchase due to transition to 9MM platform and additional equipment grants.
Small Equipment Technology	49,670	Increase from rotational replacement of computers per Information Systems direction, plus the purchase of 25 wireless modems for current fleet (6 of the wireless modems are included in 2021 capital equipment vehicles).
Print Duplicate - Interfund	(4,000)	Decrease from continuous shift from print to paperless documents.
Prop Liab Insurance	67,029	Increase based on significant increase in property insurance premiums.
Other small changes	6,616	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 21,717,867	

Financial Summary Sheriff

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	1,251,772	2,852,214	3,409,369	3,484,377	3,371,573
Labor	11,164,460	18,990,346	20,089,861	20,104,361	20,045,521
Travel	33,085	68,925	81,518	81,518	81,505
Capital	426,935	657,694	657,694	715,702	539,659
Other Expenditures	2,547,244	4,099,304	4,147,582	4,151,222	4,422,755
Total Expenditures	14,171,724	23,816,269	24,976,655	25,052,803	25,089,440
Levy			21,567,286		21,717,867

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff											
Revenue											
Intergov Rev:											
Office of Justice Assistance	42003	12,590	11,410	8,000	9,800	9,800	9,800	10,860	10,860	10,860	10.82%
WI Military Affairs	42008	0	4,943	0	0	0	0	0	0	0	0.00%
WI Natural Resources	42009	52,502	59,669	57,654	58,400	58,400	58,400	59,586	59,586	59,586	2.03%
Dept of Transportation	42011	122,331	121,992	125,614	231,000	231,000	175,000	231,000	231,000	231,000	0.00%
WI Dept of Justice	42018	277,666	49,359	84,434	41,540	102,048	102,048	71,100	146,100	146,100	251.71%
Other Grantor Agencies	42019	0	12,000	20,315	0	14,500	14,500	0	0	0	0.00%
Intergov Rev Subtotal:		465,089	259,373	296,018	340,740	415,748	359,748	372,546	447,546	447,546	31.35%
Fines and Permits:											
Parking Violations	44103	4,712	5,425	5,255	6,000	6,000	3,000	5,500	5,500	5,500	-8.33%
Drug Seizures	44104	13,664	7,914	8,325	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Fines and Permits Subtotal:		18,375	13,339	13,580	9,000	9,000	6,000	8,500	8,500	8,500	-5.56%
Public Services:											
Other Fees	45002	5,592	5,494	7,422	8,300	8,300	8,300	7,000	7,000	7,000	-15.66%
Forms Copies Etc	45003	2,554	1,527	660	1,500	1,500	1,500	1,500	1,500	1,500	0.00%
Warrant Fees	45005	20,093	18,606	15,737	19,000	19,000	19,000	18,000	18,000	18,000	-5.26%
Telephone	45009	261,443	288,477	253,025	280,000	280,000	200,000	265,000	265,000	265,000	-5.36%
Civil Process Fees	45019	101,598	94,301	95,150	100,000	100,000	100,000	100,000	100,000	100,000	0.00%
Board of Prisoners	45020	188,701	239,498	193,581	218,270	218,270	100,000	208,780	208,780	208,780	-4.35%
Restitution	45022	2,410	2,033	3,856	1,900	1,900	8,000	2,700	2,700	2,700	42.11%
Police Services	45023	214,924	224,789	218,959	259,000	259,000	116,250	242,500	242,500	242,500	-6.37%
Photographic Revenue	45024	193	205	358	250	250	250	250	250	250	0.00%
Donations	45034	6,828	500	0	1,500	1,500	1,500	1,500	1,500	1,500	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff											
Medical MA Co Pay	45043	19,558	22,495	20,240	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Monitoring Fees	45044	384,116	385,943	374,115	415,471	415,471	300,000	425,223	425,223	425,223	2.35%
Concession Revenue	45050	148,691	167,309	152,242	155,000	155,000	155,000	150,000	150,000	150,000	-3.23%
Intake Booking Fees	45063	74,234	96,924	95,416	90,000	90,000	140,000	92,000	92,000	92,000	2.22%
Damages to Monitor Equipment	45064	1,701	70	171	650	650	650	500	500	500	-23.08%
Energy Rebates	45079	0	0	0	10,000	10,000	10,000	5,000	5,000	5,000	-50.00%
Public Services Subtotal:		1,432,636	1,548,172	1,430,932	1,580,841	1,580,841	1,180,450	1,539,953	1,539,953	1,539,953	-2.59%
Intergov Services:											
Board of Prisoners	43006	759,635	493,286	1,297,529	1,212,769	1,212,769	1,088,516	1,253,985	1,253,985	1,253,985	3.40%
Incentives	43009	27,400	22,800	18,600	23,000	23,000	23,000	23,000	23,000	23,000	0.00%
Cost Share Municipalities	43016	229,198	233,138	230,207	198,519	198,519	150,000	54,589	54,589	54,589	-72.50%
Intergov Services Subtotal:		1,016,233	749,224	1,546,336	1,434,288	1,434,288	1,261,516	1,331,574	1,331,574	1,331,574	-7.16%
Total Operating Revenue:		2,932,332	2,570,108	3,286,865	3,364,869	3,439,877	2,807,714	3,252,573	3,327,573	3,327,573	-1.11%
Misc Revenues:											
Sale Of Prop Equip	48104	97,676	54,816	33,806	43,000	43,000	43,000	42,500	42,500	42,500	-1.16%
Other Miscellaneous Revenues	48109	9,461	2,686	1,360	1,500	1,500	1,500	1,500	1,500	1,500	0.00%
Misc Revenues Subtotal:		107,137	57,502	35,166	44,500	44,500	44,500	44,000	44,000	44,000	-1.12%
Total Non-Operating Revenue:		107,137	57,502	35,166	44,500	44,500	44,500	44,000	44,000	44,000	-1.12%
Revenue Total:		3,039,469	2,627,610	3,322,032	3,409,369	3,484,377	2,852,214	3,296,573	3,371,573	3,371,573	-1.11%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff											
Expense											
Wages:											
Regular Pay	51100	11,301,978	11,481,356	11,696,002	12,724,215	12,738,715	12,109,480	12,756,766	12,756,766	12,756,766	0.26%
Temporary Employees	51101	51,616	85,632	67,436	75,000	75,000	30,000	91,336	91,336	91,336	21.78%
Overtime	51105	1,132,367	1,245,266	1,188,401	977,498	977,498	762,750	987,953	987,953	987,953	1.07%
Comp Time	51108	75,783	49,332	126,229	76,358	76,358	76,358	78,188	78,188	78,188	2.40%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(50,000)	(50,000)	-100.00%
Payroll Sundry Account	51190	195	494	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		12,561,938	12,862,080	13,078,067	13,853,071	13,867,571	12,978,588	13,914,243	13,864,243	13,864,243	0.08%
Fringes Benefits:											
FICA Medicare	51200	924,146	941,593	963,113	1,059,767	1,059,767	1,010,719	1,064,448	1,064,448	1,064,448	0.44%
Health Insurance	51201	2,706,819	2,832,561	2,820,150	3,204,111	3,204,111	3,029,613	3,127,655	3,127,655	3,127,655	-2.39%
Dental Insurance	51202	123,892	126,027	128,878	138,976	138,976	137,669	139,983	139,983	139,983	0.72%
Workers Compensation	51203	157,031	209,256	109,956	62,281	62,281	62,002	136,538	136,538	136,538	119.23%
WI Retirement	51206	1,535,153	1,556,666	1,520,081	1,694,851	1,694,851	1,694,951	1,688,166	1,688,166	1,688,166	-0.39%
Fringe Benefits Other	51207	57,010	57,587	58,817	76,804	76,804	76,804	74,488	74,488	74,488	-3.02%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(50,000)	(50,000)	-100.00%
Fringes Benefits Subtotal:		5,504,051	5,723,689	5,600,996	6,236,790	6,236,790	6,011,758	6,231,278	6,181,278	6,181,278	-0.89%
Total Labor:		18,065,990	18,585,770	18,679,063	20,089,861	20,104,361	18,990,346	20,145,521	20,045,521	20,045,521	-0.22%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff											
Travel:											
Registration Tuition	52001	45,636	57,310	54,936	54,865	54,865	54,865	54,695	54,695	54,695	-0.31%
Automobile Allowance	52002	51	53	116	1,100	1,100	1,100	1,100	1,100	1,100	0.00%
Commercial Travel	52004	3,239	0	0	4,050	4,050	2,000	4,050	4,050	4,050	0.00%
Meals	52005	6,484	4,789	4,501	8,200	8,200	4,200	8,200	8,200	8,200	0.00%
Lodging	52006	13,221	6,801	14,455	13,043	13,043	6,500	13,200	13,200	13,200	1.20%
Other Travel Exp	52007	949	283	617	260	260	260	260	260	260	0.00%
Taxable Benefit	52008	0	61	5,007	0	0	0	0	0	0	0.00%
Travel Subtotal:		69,581	69,297	79,632	81,518	81,518	68,925	81,505	81,505	81,505	-0.02%
Total Travel:		69,581	69,297	79,632	81,518	81,518	68,925	81,505	81,505	81,505	-0.02%
Capital Outlay:											
Equipment	58004	781,436	498,703	685,663	657,694	715,702	657,694	539,659	539,659	539,659	-17.95%
Capital Outlay Subtotal:		781,436	498,703	685,663	657,694	715,702	657,694	539,659	539,659	539,659	-17.95%
Total Capital:		781,436	498,703	685,663	657,694	715,702	657,694	539,659	539,659	539,659	-17.95%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff											
Office:											
Office Supplies	53000	13,698	12,807	11,707	15,150	15,150	17,500	14,400	14,400	14,400	-4.95%
Stationery and Forms	53001	1,937	1,257	1,330	2,000	2,000	2,200	2,000	2,000	2,000	0.00%
Printing Supplies	53002	11,806	13,610	13,561	14,000	14,000	13,000	14,400	14,400	14,400	2.86%
Print Duplicate	53003	725	150	577	350	350	350	475	475	475	35.71%
Postage and Box Rent	53004	122	130	30	325	325	325	250	250	250	-23.08%
Computer Supplies	53005	1,158	696	4,333	1,500	1,500	1,500	1,500	1,500	1,500	0.00%
Computer Software	53006	3,608	10,691	4,546	9,500	9,500	10,500	7,750	7,750	7,750	-18.42%
Telephone	53008	96,208	96,149	98,798	105,000	105,000	115,500	105,000	105,000	105,000	0.00%
Office Subtotal:		129,262	135,489	134,880	147,825	147,825	160,875	145,775	145,775	145,775	-1.39%
Operating:											
Advertising	53500	0	0	0	500	500	500	500	500	500	0.00%
Subscriptions	53501	449	510	356	710	710	710	710	710	710	0.00%
Membership Dues	53502	4,833	4,936	3,459	4,500	4,500	5,200	4,500	4,500	4,500	0.00%
Uniforms Tools Allowance	53517	62,337	66,734	49,425	78,237	80,737	78,237	79,687	79,687	79,687	1.85%
Professional Supplies	53518	79,497	82,896	83,969	108,930	110,070	136,945	108,825	108,825	108,825	-0.10%
Food	53520	1,324	1,675	1,629	1,500	1,500	750	1,500	1,500	1,500	0.00%
Small Equipment	53522	102,764	87,664	146,467	108,483	108,483	108,583	116,321	191,321	191,321	76.36%
Medical Supplies	53524	2,306	1,314	2,306	3,600	3,600	6,600	3,600	3,600	3,600	0.00%
Investigation Expense	53532	24,845	35,111	27,024	30,100	30,100	29,100	31,500	31,500	31,500	4.65%
Motor Fuel	53548	162,510	188,953	192,172	226,243	226,243	150,100	219,283	219,283	219,283	-3.08%
Other Rents and Leases	53552	2,239	2,334	1,650	6,000	6,000	4,500	6,100	6,100	6,100	1.67%
Operating Licenses Fees	53553	86	86	111	0	0	0	0	0	0	0.00%
Operating Grants	53565	90,979	90,979	90,979	90,979	90,979	90,979	90,979	90,979	90,979	0.00%
Spec Service Awards	53566	982	672	1,351	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Other Miscellaneous	53568	0	371	0	0	0	3,000	0	0	0	0.00%
Employee Benefit Taxable Other	53578	0	0	287	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff											
Small Equipment Technology	53580	10,452	19,932	6,017	1,830	1,830	1,830	55,300	51,500	51,500	2,714.21%
Print Duplicate	73003	45,536	46,757	41,234	51,650	51,650	51,650	47,650	47,650	47,650	-7.74%
Postage and Box Rent	73004	6,823	6,986	7,760	8,500	8,500	8,500	8,250	8,250	8,250	-2.94%
Operating Subtotal:		597,961	637,909	656,195	722,762	726,402	678,184	775,705	846,905	846,905	17.18%
Repairs & Maint:											
Small Hardware	54008	461	807	254	850	850	850	650	650	650	-23.53%
Lubricants	54016	611	2,049	2,656	2,450	2,450	2,450	3,450	3,450	3,450	40.82%
Tires Batteries	54018	17,458	15,127	16,345	18,950	18,950	19,700	18,950	18,950	18,950	0.00%
Equipment Repairs	54029	42,051	54,266	44,064	73,950	73,950	75,950	72,450	72,450	72,450	-2.03%
Equipment Repairs	74029	5,346	6,105	6,600	6,798	6,798	6,798	6,666	6,666	6,666	-1.94%
Repairs & Maint Subtotal:		65,928	78,354	69,919	102,998	102,998	105,748	102,166	102,166	102,166	-0.81%
Utilities:											
Power and Light	54701	364	375	375	540	540	540	650	650	650	20.37%
Utilities Subtotal:		364	375	375	540	540	540	650	650	650	20.37%
Contractual Services:											
Medical and Dental	55000	44,598	57,596	67,937	65,000	71,000	61,000	67,000	67,000	67,000	3.08%
Pest Extermination	55002	1,020	1,024	1,260	1,300	1,300	1,300	1,400	1,400	1,400	7.69%
Vehicle Repairs	55005	44,301	49,444	60,411	71,000	71,000	59,000	71,172	71,172	71,172	0.24%
Professional Service	55014	208,059	228,473	235,722	235,637	235,637	235,637	237,540	237,540	237,540	0.81%
Collection Services	55015	12,184	16,700	13,267	17,500	17,500	20,000	17,000	17,000	17,000	-2.86%
Food Service	55029	358,508	340,017	329,757	350,838	350,838	350,838	339,144	339,144	339,144	-3.33%
Other Contract Serv	55030	1,880,988	1,896,856	2,044,709	2,294,190	2,294,190	2,294,190	2,389,482	2,389,482	2,389,482	4.15%
Medical and Dental	75000	5,446	5,585	3,334	7,500	1,500	1,500	7,000	7,000	7,000	-6.67%
Contractual Services Subtotal:		2,555,104	2,595,695	2,756,399	3,042,965	3,042,965	3,023,465	3,129,738	3,129,738	3,129,738	2.85%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff											
Insurance Expenses:											
Prop Liab Insurance	76000	217,452	217,224	125,472	130,492	130,492	130,492	197,521	197,521	197,521	51.37%
Insurance Expenses Subtotal:		217,452	217,224	125,472	130,492	130,492	130,492	197,521	197,521	197,521	51.37%
Total Other Operating:		3,566,071	3,665,045	3,743,240	4,147,582	4,151,222	4,099,304	4,351,555	4,422,755	4,422,755	6.63%
Expense Total:		22,483,077	22,818,815	23,187,599	24,976,655	25,052,803	23,816,269	25,118,240	25,089,440	25,089,440	0.45%
Sheriff Net/(Levy):		(19,443,608)	(20,191,205)	(19,865,567)	(21,567,286)	(21,568,426)	(20,964,055)	(21,821,667)	(21,717,867)	(21,717,867)	0.70%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

Department	Description	Quantity	Unit Cost	Capital Outlay
Sheriff -				
Patrol -	Patrol Vehicles	5	54,674	273,370
	Supervisor Patrol Vehicle	1	51,539	51,539
	K9	1	20,000	20,000
Detective -	Detective Vehicle	1	26,525	26,525
	Voice to Transcription Project	1	50,000	50,000
911 -	Tower Base Radio Replacement	1	34,000	34,000
Boat Patrol -	Boat Trailer	1	5,500	5,500
Training -	ATV Trailer	1	6,725	6,725
Jail -	Surveillance Cameras and Cabling	4	3,000	12,000
	Body Camera Project (30 cameras w/ docks & license)	1	44,000	44,000
	Body Camera Storage Server	1	16,000	16,000
		18		539,659

**SHERIFF
PROGRAM BUDGETS**

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
Administrative	1110	532,612	500	-	381,227	914,339		914,339	879,481	927,747	4.00	(5.20)
Revenues	1110						124,250	(124,250)	(126,250)	(126,250)	(1.60)	0.00
Patrol	1112	5,143,889	-	344,909	533,025	6,021,823		6,021,823	6,000,245	5,655,208	0.40	6.10
Revenues	1112						416,000	(416,000)	(431,500)	(391,750)	(3.60)	10.10
Detective	1113	1,497,582	-	76,525	196,139	1,770,246		1,770,246	1,701,448	1,641,423	4.00	3.70
Revenues	1113						56,400	(56,400)	(26,700)	(19,200)	111.20	39.10
Reserves	1115	99,457	-	-	11,250	110,707		110,707	92,562	92,777	19.60	(0.20)
Revenues	1115						49,500	(49,500)	(49,500)	(49,500)	0.00	0.00
911	1116	3,064,059	-	34,000	1,066,032	4,164,091		4,164,091	4,348,719	4,113,837	(4.20)	5.70
Revenues	1116						69,589	(69,589)	(213,519)	(245,207)	N/A	N/A
Boat Patrol	1117	-	-	5,500	29,709	35,209		35,209	202,840	26,890	(82.60)	654.30
Revenues	1117						50,186	(50,186)	(49,000)	(48,800)	2.40	0.40
Snow Patrol	1118	-	-	-	5,509	5,509		5,509	5,550	5,250	100.00	0.00
Revenues	1118						9,400	(9,400)	(9,400)	(9,400)	100.00	0.00
Training	1119	-	81,005	6,725	262,198	349,928		349,928	243,946	243,692	43.40	0.10
Revenues	1119						103,200	(103,200)	(29,640)	(29,320)	248.20	1.10
Jail	1120	9,707,922	-	72,000	1,937,666	11,717,588		11,717,588	11,501,864	11,319,078	1.90	1.60
Revenues	1120						2,493,048	(2,493,048)	(2,473,860)	(2,002,762)	0.80	23.50
Grand Totals		<u>20,045,521</u>	<u>81,505</u>	<u>539,659</u>	<u>4,422,755</u>	<u>25,089,440</u>	<u>3,371,573</u>	<u>21,717,867</u>	<u>21,567,286</u>	<u>21,103,713</u>	0.70	2.20

JAIL IMPROVEMENTS FUND

2021 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Jail Improvements Fund is a separate fund created under Wisconsin Statutes which receives money when fines and fees are assessed for things such as traffic violations. Monies accumulated in the fund can only be used for jail construction, improvements and any other costs that directly are of benefit to prisoners. The funds can also be used to retire debt incurred for that purpose.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Jail Improvements Fund

Account	Amount	Description
Significant changes from 2020		
Deficit 2020	\$ 11,956	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Other Contracted Services	11,453	Increase due to onsite certification for PREA (Prison Rape Elimination Act).
Other small changes	(1,413)	This is a combination of small increases and decreases to revenue and expense accounts.
Deficit 2021	\$ 21,996	

The deficit will be covered with funds from the programs Fund Balance.

Financial Summary Jail Improvements Fund

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	66,243	155,000	155,000	155,000	160,700
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	69,440	166,956	166,956	166,956	182,696
Total Expenditures	69,440	166,956	166,956	166,956	182,696
Levy Before Fund Balance Adjustment			11,956		21,996
Decrease fund balance			(11,956)		(21,996)
Net Levy After Fund Balance Adjustment			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund											
Revenue											
Intergov Rev:											
US Dept of Justice	42013	0	9,981	75,258	10,000	10,000	10,000	10,700	10,700	10,700	7.00%
Intergov Rev Subtotal:		0	9,981	75,258	10,000	10,000	10,000	10,700	10,700	10,700	7.00%
Jail Assessments											
Jail Assessments	44102	140,089	154,069	182,097	145,000	145,000	145,000	150,000	150,000	150,000	3.45%
Fines and Permits Subtotal:		140,089	154,069	182,097	145,000	145,000	145,000	150,000	150,000	150,000	3.45%
Total Operating Revenue:		140,089	164,050	257,355	155,000	155,000	155,000	160,700	160,700	160,700	3.68%
Revenue Total:		140,089	164,050	257,355	155,000	155,000	155,000	160,700	160,700	160,700	3.68%
Expense											
Capital Outlay:											
Equipment	58004	0	14,500	148,999	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	14,500	148,999	0	0	0	0	0	0	0.00%
Total Capital:		0	14,500	148,999	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund											
Operating:											
Subscriptions	53501	4,163	5,330	5,959	4,736	4,736	4,736	4,885	4,885	4,885	3.15%
Household Supplies	53516	48,808	39,122	22,044	27,562	27,562	27,562	28,391	28,391	28,391	3.01%
Uniforms Tools Allowance	53517	13,286	20,953	18,927	30,409	30,409	30,409	31,340	31,340	31,340	3.06%
Professional Supplies	53518	7	0	0	0	0	0	0	0	0	0.00%
Linen	53519	10,564	11,462	8,904	15,944	15,944	15,944	16,418	16,418	16,418	2.97%
Dishes and Utensils	53521	5,639	3,900	5,961	4,832	4,832	4,832	4,976	4,976	4,976	2.98%
Small Equipment	53522	3,920	1,706	886	16,959	16,959	16,959	17,466	17,466	17,466	2.99%
Hygiene Supplies	53528	21,972	27,124	21,379	23,322	23,322	23,322	24,026	24,026	24,026	3.02%
Commercial Travel Other	53540	250	500	350	305	305	305	315	315	315	3.28%
Print Duplicate	73003	0	0	0	3,714	3,714	3,714	3,826	3,826	3,826	3.02%
Operating Subtotal:		108,608	110,097	84,411	127,783	127,783	127,783	131,643	131,643	131,643	3.02%
Repairs & Maint:											
Equipment Repairs	54029	354	0	431	3,090	3,090	3,090	3,183	3,183	3,183	3.01%
Repairs & Maint Subtotal:		354	0	431	3,090	3,090	3,090	3,183	3,183	3,183	3.01%
Contractual Services:											
Professional Service	55014	6,299	7,115	13,762	10,945	10,945	10,945	11,279	11,279	11,279	3.05%
Other Contract Serv	55030	19,561	19,577	20,106	25,138	25,138	25,138	36,591	36,591	36,591	45.56%
Contractual Services Subtotal:		25,860	26,692	33,868	36,083	36,083	36,083	47,870	47,870	47,870	32.67%
Total Other Operating:		134,823	136,788	118,710	166,956	166,956	166,956	182,696	182,696	182,696	9.43%
Expense Total:		134,823	151,288	267,709	166,956	166,956	166,956	182,696	182,696	182,696	9.43%
Jail Improvement Fund Surplus (Deficit):		5,266	12,762	(10,354)	(11,956)	(11,956)	(11,956)	(21,996)	(21,996)	(21,996)	83.97%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

CORONER

**General Fund – Department: 105
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Cheryl Brehmer
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3300

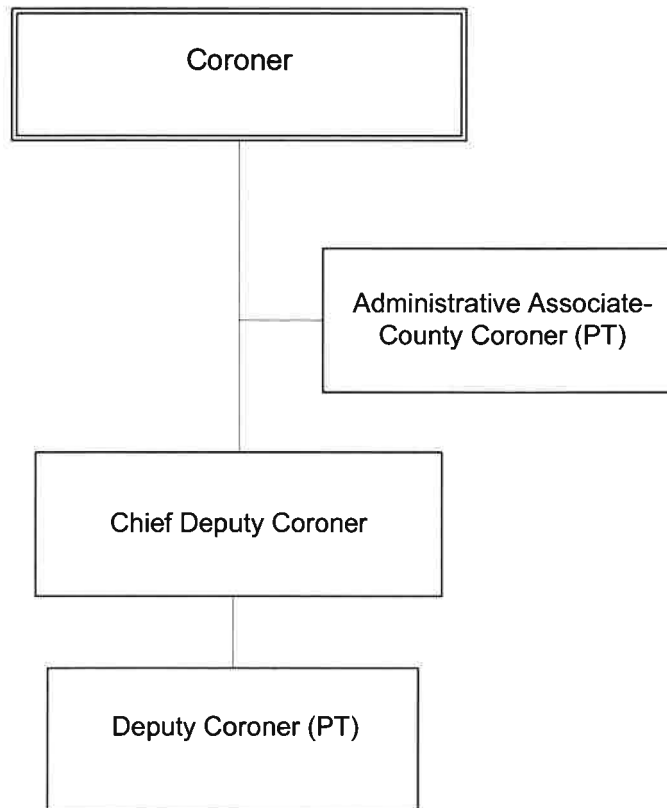
MISSION STATEMENT:

To monitor compliance with state statutes by medical facilities, funeral directors, law enforcement agencies, and the public regarding reportable deaths; to investigate and document all causes of death in reportable cases; to work with medical and legal agencies to protect and serve our community in all reportable deaths; to educate, and thereby prevent, hazardous conditions which put our County at risk; and to provide support, medical, or spiritual referrals to survivors of a deceased.

PROGRAM DESCRIPTION:

- Investigate all deaths within the County which meet reportability guidelines, as established by State Statute and office policy.
- Ensure that the medical and legal community is in compliance with reporting.
- Respond to the scene of reportable deaths.
- To assist and support the family during their time of loss.
- Continue offering organ, tissue and eye donation to the family as an option.
- Community support/training (educational/informative presentations).
- Continue prevention work on alcohol & drug abuse panels and involvement with ReThink of Winnebago County
- Continue working with Community for Hope to reduce suicides.
- Continue working with Child Death Review Committee and the Infant Death Center.
- Educate and work with other agencies within the County and state to reduce the abuse of heroin and other opiate use in Winnebago county.
- Continue working with the Overdose Fatality Review Team.
- Continue working with the Winnebago County Health Department for further suicide investigations and support to the family.

CORONER



CORONER

**General Fund – Department: 105
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Cheryl Brehmer
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3300

2020 ACCOMPLISHMENTS:

- 1. Reestablished our relationship with the Fond du Lac County Medical Examiner's Office to perform our autopsies.**
- 2. Remained an integral part of the Overdose Fatality Review Team.**
- 3. Assisted with expanding the Victim Crisis Response Team to include the Oshkosh area. VCR Program will now service the entirety of Winnebago County.**
- 4. Established remote access for all deputies to allow for 24/7 access to case files allowing for better service to families and our supporting partners.**
- 5. Worked with Oshkosh Correctional Institute to establish protocols and reporting guidelines with the addition of their palliative care unit.**
- 6. Completed necessary updates to our COOP/COG reference books and distributed to staff.**
- 7. Completed necessary updates to our Mass Fatality and Pandemic Plans.**
- 8. Staff participation in weekly Mortuary Task Force meetings.**
- 9. Staff participation in CDC/COCA Webinar education opportunities.**
- 10. Continued communications with Department of Health Services related to COVID-19 fatality reporting.**

2021 GOALS & OBJECTIVES:

- 1. Continue providing the highest standards of death investigations to our community in the most respectful and cost-effective manner.**
- 2. To obtain the necessary tools and equipment needed to perform our responsibilities to the best of our ability.**
- 3. Provide continuing education opportunities to the staff through WCMEA or related organizations.**
- 4. Remain actively involved with Overdose Fatality Review Team.**
- 5. Continue to assist with training of volunteers for the Victim Crisis Response Program.**
- 6. Remain available to assist with the Heroin Task Force as needed.**
- 7. Restore our involvement with the Child Death Review Team once meetings resume.**
- 8. Continue working with Community for Hope on suicide prevention.**
- 9. Continue working with the Department of Health on expansive interviews related to suicide investigations.**
- 10. Continue implementing changes to help smoothly transition to a medical examiner system.**

CORONER

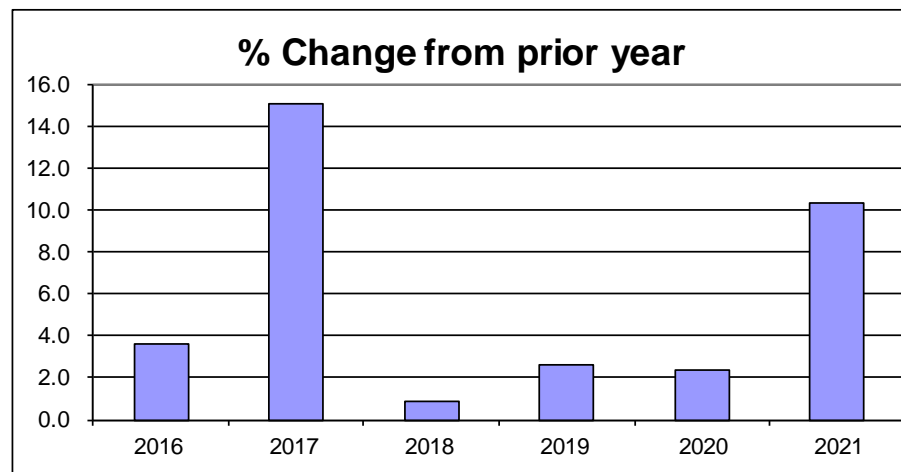
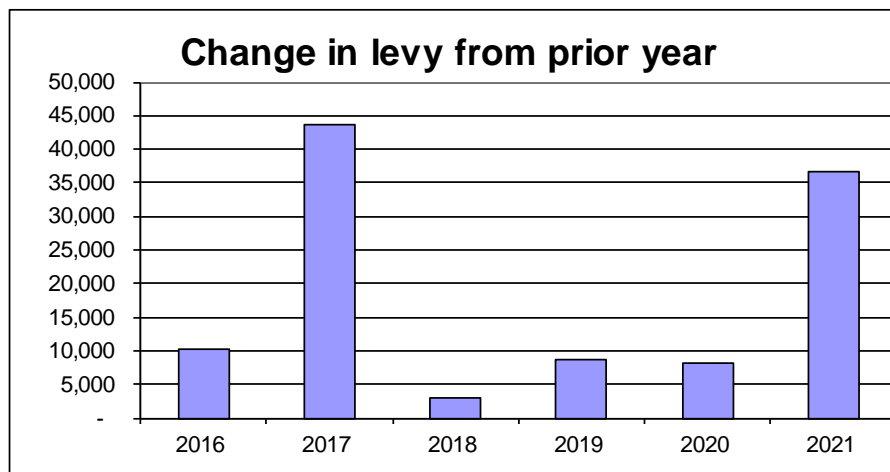
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	1	1	1	1	1	1	1	1	1	2
Part Time	1	1	1	1	1	1	1	1	1	2
Total	2	2	2	2	2	2	2	2	2	4

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) Chief Deputy Coroner has been converted from per diem pay to full-time regular pay and one (1) Deputy Coroner position has been converted from per diem pay to part-time regular pay. Both positions now appear in the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2021 is \$389,864, an increase of \$36,649 or 10.38% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Coroner

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 353,215	
Revenue Changes - impact on levy:		
Other Fees	(10,000)	Increase based on cremation fee revenues continuing to rise over the past few years
Expense Changes - impact on levy:		
Regular Pay	91,952	Increase based on converting two per diem staff to regular pay employees.
Temporary Employees	20,000	Increase based on the need for an additional deputy if needed.
Other Per Diem	(130,000)	Decrease based on converting two per diem staff to regular pay employees.
Health Insurance	13,571	Increase based on an additional full-time Chief Deputy employee versus per diem staff.
Automobile Allowance	(15,000)	Decrease based on acquiring a vehicle from the Sheriff's office and planning a 2021 purchase of a second vehicle for reporting to death calls instead of staff using their own personal vehicles and requesting reimbursement for automobile allowance.
Capital - Equipment	30,000	Increase for a vehicle purchase, which is a one-time purchase that we will see a savings in automobile allowance this year and years going forward.
Motor Fuel	3,000	Since two county-owned vehicles will be used to report to death calls, the County will pay for fuel instead of reimbursing staff for personal vehicle automobile allowance.
Medical and Dental	(15,000)	Decrease to move costs for transporting bodies out of medical and dental and into their own expense "Transportation".
Pathology Services	11,500	Increase based on growing number of autopsies being performed.
Transportation	27,000	This is a new account to split out the transportation of bodies from medical and dental expense account, which will be used strictly for forensic lab work.
Other small changes	9,626	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 389,864	

Financial Summary Coroner

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	103,900	175,025	160,100	160,100	170,025
Labor	153,431	298,247	298,247	298,247	296,861
Travel	5,671	10,846	27,000	27,000	11,500
Capital	-	-	-	-	30,000
Other Expenditures	132,766	219,810	188,068	188,068	221,528
Total Expenditures	291,868	528,903	513,315	513,315	559,889
Levy			353,215		389,864

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner											
Revenue											
Intergov Rev:											
Other Grantor Agencies	42019	0	0	2,000	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	2,000	0	0	0	0	0	0	0.00%
Public Services:											
Other Fees	45002	145,126	153,950	155,450	160,000	160,000	175,000	160,000	170,000	170,000	6.25%
Forms Copies Etc	45003	27	175	28	100	100	25	25	25	25	-75.00%
Public Services Subtotal:		145,152	154,125	155,478	160,100	160,100	175,025	160,025	170,025	170,025	6.20%
Total Operating Revenue:		145,152	154,125	157,478	160,100	160,100	175,025	160,025	170,025	170,025	6.20%
Revenue Total:		145,152	154,125	157,478	160,100	160,100	175,025	160,025	170,025	170,025	6.20%
Expense											
Wages:											
Regular Pay	51100	93,468	97,338	104,594	107,360	107,360	107,360	199,312	199,312	199,312	85.65%
Temporary Employees	51101	0	0	0	0	0	0	20,000	20,000	20,000	100.00%
Other Per Diem	51107	108,770	120,260	112,635	130,000	130,000	130,000	0	0	0	-100.00%
Wages Subtotal:		202,238	217,598	217,229	237,360	237,360	237,360	219,312	219,312	219,312	-7.60%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner											
Fringes Benefits:											
FICA Medicare	51200	14,807	15,934	16,100	18,158	18,158	18,158	16,777	16,777	16,777	-7.61%
Health Insurance	51201	22,964	24,207	26,781	28,844	28,844	28,844	42,415	42,415	42,415	47.05%
Dental Insurance	51202	1,163	1,168	1,189	1,327	1,327	1,327	1,849	1,849	1,849	39.34%
Workers Compensation	51203	2,822	3,944	1,968	517	517	517	2,342	2,342	2,342	353.00%
Unemployment Comp	51204	0	0	370	0	0	0	0	0	0	0.00%
WI Retirement	51206	8,954	9,536	7,266	10,616	10,616	10,616	12,914	12,914	12,914	21.65%
Fringe Benefits Other	51207	488	512	506	1,425	1,425	1,425	1,252	1,252	1,252	-12.14%
Fringes Benefits Subtotal:		51,198	55,300	54,180	60,887	60,887	60,887	77,549	77,549	77,549	27.37%
Total Labor:		253,436	272,898	271,409	298,247	298,247	298,247	296,861	296,861	296,861	-0.46%
Travel:											
Registration Tuition	52001	875	1,721	300	2,000	2,000	1,000	1,500	1,500	1,500	-25.00%
Automobile Allowance	52002	19,028	22,680	19,640	23,000	23,000	9,500	10,000	8,000	8,000	-65.22%
Meals	52005	93	620	12	450	450	100	450	450	450	0.00%
Lodging	52006	984	1,569	246	1,500	1,500	246	1,500	1,500	1,500	0.00%
Other Travel Exp	52007	5	13	0	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	0	118	0	50	50	0	50	50	50	0.00%
Travel Subtotal:		20,985	26,721	20,198	27,000	27,000	10,846	13,500	11,500	11,500	-57.41%
Total Travel:		20,985	26,721	20,198	27,000	27,000	10,846	13,500	11,500	11,500	-57.41%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner											
Capital Outlay:											
Equipment	58004	0	0	0	0	0	0	30,000	30,000	30,000	100.00%
Capital Outlay Subtotal:		0	0	0	0	0	0	30,000	30,000	30,000	100.00%
Total Capital:		0	0	0	0	0	0	30,000	30,000	30,000	100.00%
Office:											
Office Supplies	53000	310	492	338	400	400	400	450	450	450	12.50%
Stationery and Forms	53001	36	42	232	100	100	75	200	200	200	100.00%
Printing Supplies	53002	150	84	104	200	200	150	150	150	150	-25.00%
Postage and Box Rent	53004	0	0	0	48	48	0	0	0	0	-100.00%
Computer Supplies	53005	0	0	72	150	150	75	100	100	100	-33.33%
Telephone	53008	6,267	6,241	6,777	7,400	7,400	8,000	8,500	8,500	8,500	14.86%
Telephone Supplies	53009	0	0	73	200	200	200	100	100	100	-50.00%
Office Subtotal:		6,763	6,859	7,596	8,498	8,498	8,900	9,500	9,500	9,500	11.79%
Operating:											
Subscriptions	53501	0	0	0	100	100	0	0	0	0	-100.00%
Membership Dues	53502	217	92	140	320	320	300	300	300	300	-6.25%
Photo Processing	53504	0	0	98	200	200	100	150	150	150	-25.00%
Uniforms Tools Allowance	53517	890	679	732	700	700	700	700	700	700	0.00%
Professional Supplies	53518	780	115	2,676	1,000	1,000	2,500	2,000	2,000	2,000	100.00%
Food	53520	0	44	0	0	0	0	0	0	0	0.00%
Small Equipment	53522	281	72	0	1,200	1,200	1,200	1,200	1,200	1,200	0.00%
Medical Supplies	53524	3,875	4,445	2,916	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Investigation Expense	53532	306	384	610	300	300	600	900	900	900	200.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner											
Interpreter Fees	53537	0	0	128	0	0	0	150	150	150	100.00%
Motor Fuel	53548	0	0	0	0	0	1,500	4,000	3,000	3,000	100.00%
Other Miscellaneous	53568	12	0	0	100	100	0	0	0	0	-100.00%
Employee Benefit Taxable Other	53578	0	0	54	75	75	75	100	100	100	33.33%
Small Equipment Technology	53580	0	0	0	100	100	1,310	100	100	100	0.00%
Indigent Expenses	53600	0	0	0	0	0	2,500	2,000	2,000	2,000	100.00%
Printing Supplies	73002	0	0	0	75	75	25	75	75	75	0.00%
Print Duplicate	73003	723	816	801	600	600	700	700	700	700	16.67%
Postage and Box Rent	73004	126	139	186	250	250	150	150	150	150	-40.00%
Motor Fuel	73548	0	0	0	0	0	100	200	200	200	100.00%
Operating Subtotal:		7,211	6,784	8,340	10,020	10,020	16,760	17,725	16,725	16,725	66.92%
Repairs & Maint:											
Equipment Repairs	74029	132	132	132	132	132	132	132	132	132	0.00%
Repairs & Maint Subtotal:		132	132	132	132	132	132	132	132	132	0.00%
Contractual Services:											
Medical and Dental	55000	27,815	52,791	53,036	40,000	40,000	25,000	25,000	25,000	25,000	-37.50%
Vehicle Repairs	55005	0	0	0	0	0	100	500	500	500	100.00%
Pathology Services	55010	134,465	121,511	125,935	128,500	128,500	140,000	140,000	140,000	140,000	8.95%
Transportation	55026	0	0	0	0	0	28,000	30,000	27,000	27,000	100.00%
Contractual Services Subtotal:		162,280	174,302	178,971	168,500	168,500	193,100	195,500	192,500	192,500	14.24%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner											
Insurance Expenses:											
Prop Liab Insurance	76000	1,704	1,644	888	918	918	918	2,671	2,671	2,671	190.96%
Insurance Expenses Subtotal:		1,704	1,644	888	918	918	918	2,671	2,671	2,671	190.96%
Total Other Operating:		178,091	189,721	195,926	188,068	188,068	219,810	225,528	221,528	221,528	17.79%
Expense Total:		452,512	489,341	487,534	513,315	513,315	528,903	565,889	559,889	559,889	9.07%
Coroner Net/(Levy):		(307,360)	(335,216)	(330,056)	(353,215)	(353,215)	(353,878)	(405,864)	(389,864)	(389,864)	10.38%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2021**

Department	Description	Quantity	Unit Cost	Capital Outlay
Coroner -				
	Chevy Equinox or equivalent	1	30,000	30,000
		1		30,000

EMERGENCY MANAGEMENT

General Fund – Department: 107
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

MISSION STATEMENT:

Emergency Management strives to safeguard communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

PROGRAM DESCRIPTION:

GENERAL: Coordinate efforts within Winnebago County to minimize the effects of natural and manmade disasters by taking steps to eliminate or lessen their impact.

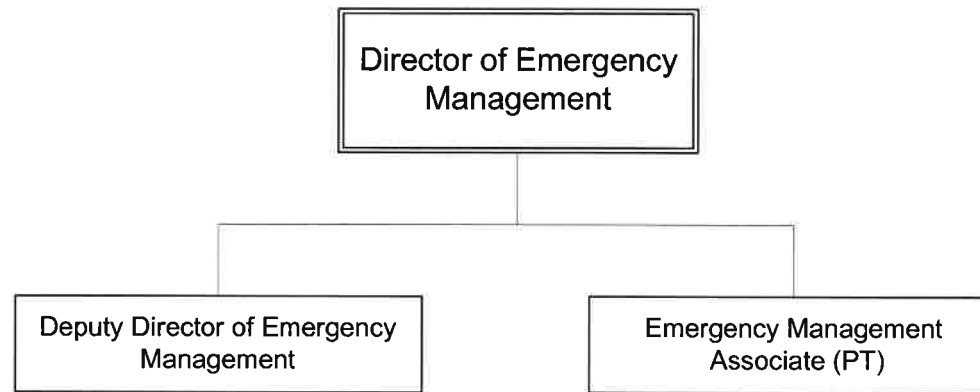
PREPAREDNESS: Encompasses all of the actions required to establish and sustain the level of proficiency necessary to execute a wide range of incident management operations. Comprising actions taken to plan, organize, equip, train and exercise to build and sustain the capabilities necessary to ensure a safer community.

PLANNING: Develop and update emergency plans with current required actions, written procedures, and the resources available. Plans include the Emergency Response Plan, Offsite Facility Plans, and Hazard Mitigation Plan.

RESPONSE: Maintain two emergency notification systems; a tornado warning siren system and an emergency telephone notification system. Coordinate with Red Cross in providing shelters during disasters. Maintain the Emergency Operations Center for Winnebago County.

RECOVERY: Actions taken to return a community to normal surroundings, including the restoration of basic services and the repair of physical, social and economic damages. Typical recovery actions include debris cleanup, financial assistance to individuals and governments, rebuilding of roads and bridges and key facilities, and sustained mass care for displaced human and animal populations.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

General Fund – Department: 107
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

2020 ACCOMPLISHMENTS:

1. Emergency Management played an integral part in the Child Abduction Response Team (CART) project to achieve national credentialing.
2. The Winnebago County Emergency Response Plan, including all Emergency Support Functions, was updated.
3. All required EPCRA offsite plans were created and updated for facilities that met the quantity threshold of extremely hazardous chemicals in Winnebago County.
4. The annual update of the Winnebago County County-wide Hazardous Materials Strategic Plan was completed.
5. Emergency preparedness information was promoted using social media, television, talks and presentations throughout Winnebago County.
6. Collaboration with county school districts continued the efforts of emergency preparedness.
7. Deputy Director Rasmussen obtained his certification as a Wisconsin Certified Emergency Manager. Completion of this goal means that our entire department is certified, an achievement that is not required by state standards but chosen to demonstrate our commitment to professionalism.
8. Emergency Management staff continued training per state-mandated standards.
9. We maintained and operated tornado sirens.
10. The 1996 Mobile Command Post was maintained and deployed for training and real emergency incidents until its replacement in August 2020.
11. The design and purchase of a new Mobile Command Post was completed.
12. A training program for the new Mobile Command Post was developed and implemented for all responder agencies.
13. Director Kollmann serves on a regional Healthcare Emergency Readiness Coalition (HERC), a collaboration of private and public partners working together to prepare for, respond to, and recover from emergencies.
14. Deputy Director Rasmussen is an active member of the EPCRA Advisory Group that works with Wisconsin Emergency Management to improve state grant programs and issues related to the Wisconsin Hazmat Online Planning & Reporting System (WHOPRS).

15. Promotion and implementation of WI-CAMS, the state credentialing program, to first responder groups in Winnebago County continued throughout the year.
16. The implementation of WebEOC has continued for Emergency Management and Deputy Director Rasmussen continued to train other agencies in use of the virtual EOC software.
17. Emergency Management scheduled various trainings to first responder groups, health department officials and public information personnel to improve emergency response for Winnebago County residents. All training opportunities have been cancelled or delayed due to the COVID-19 pandemic.
18. Continued work on a federally required update of the five-year Hazard Mitigation Plan, which included securing of grant funds for the hire of a contractor to assist our staff in the update process. Due to the pandemic, delays in completion of the update have occurred. The current Hazard Mitigation Plan expires in 2021.
19. Actively participated in the response to the COVID-19 pandemic, including participation in the Oshkosh EOC, distribution of PPE, operation of a community testing facility, coordination of an isolation center, and tracking of eligible costs for reimbursement through federal and/or state grants.
20. Shared a Virtual Weather Spotter Training by the National Weather Service to replace the live, annually-hosted event that was cancelled due to the COVID-19 pandemic.
21. The Winnebago County Debris Management Plan was updated.
22. Completed all requirements issued in the 2020 Plan of Work from the State of Wisconsin Department of Military Affairs to secure funding from the Emergency Management Performance Grant (EMPG) and Emergency Planning Community Right-to-Know Act (EPCRA) program grants.
23. Provided updated resource information to Winnebago County municipalities for flood preparedness, planning and response.

2021 GOALS & OBJECTIVES:

1. Update the Winnebago County Emergency Response Plan and all Emergency Support Functions.
2. Update the Winnebago County County-wide Hazardous Materials Strategic Plan.
3. Meet State of Wisconsin requirements for EPCRA offsite plans by updating and creating plans for facilities that exceed the threshold quantity of hazardous chemicals.
4. Continue to sell and promote NOAA Weather Radios as well as self-registration of cellphones to the emergency telephone notification system, AlertSense.
5. Continue active participation with school districts in progressive emergency planning efforts.

- 6. Maintain the existing 50 outdoor tornado-warning sirens and the siren software program.**
- 7. Continue implementation of WI-CAMS, the state credentialing system, to first responder agencies in Winnebago County.**
- 8. Host a National Weather Service Severe Weather Spotter Training for the general public and continue to sponsor/host trainings for first responder agencies.**
- 9. Participate in professional development training and exercises to enhance response skills and comply with state and federal requirements.**
- 10. Continue to improve and exercise the Winnebago County Child Abduction Response Team (CART).**
- 11. Plan an exercise series including a hazmat response to meet state and federal requirements during the four-year EPCRA cycle ending in FFY2022.**
- 12. Continue to utilize and promote WebEOC to all responder agencies in Winnebago County.**
- 13. Meet requirements issued in the 2021 Plan of Work from the State of Wisconsin Department of Military Affairs. Plan of Work requirements are not issued until October for the following budget year.**
- 14. Maintain the 2020 Mobile Command Post and deploy it for training and emergency response incidents.**
- 15. Continue training and provide refresher training on the Mobile Command Post for all responder agencies.**
- 16. Coordinate Emergency Operation Center (EOC) training and exercise with the Village of Fox Crossing.**
- 17. Continue to provide leadership support as needed during the ongoing COVID-19 pandemic response in Winnebago County.**
- 18. Continue tracking any expenses eligible for reimbursement through state and federal COVID-19 pandemic response funding.**
- 19. Continue to provide preparedness outreach and education to Winnebago County communities.**

EMERGENCY MANAGEMENT

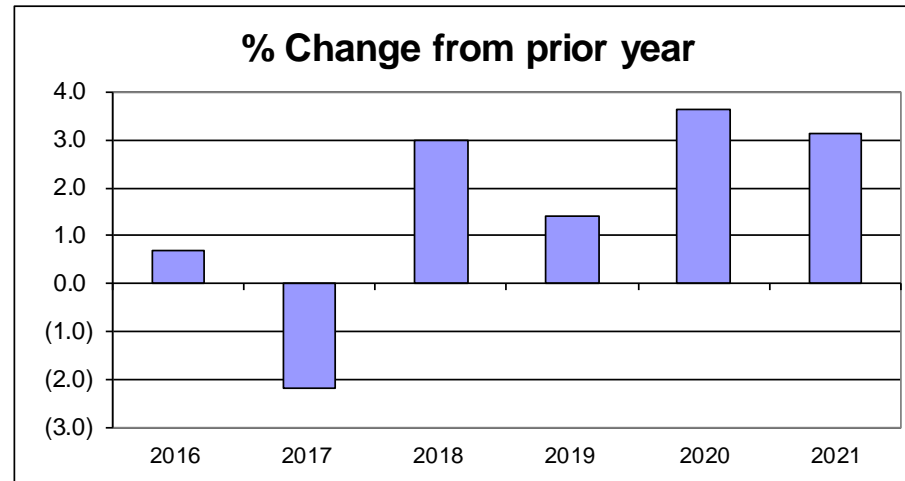
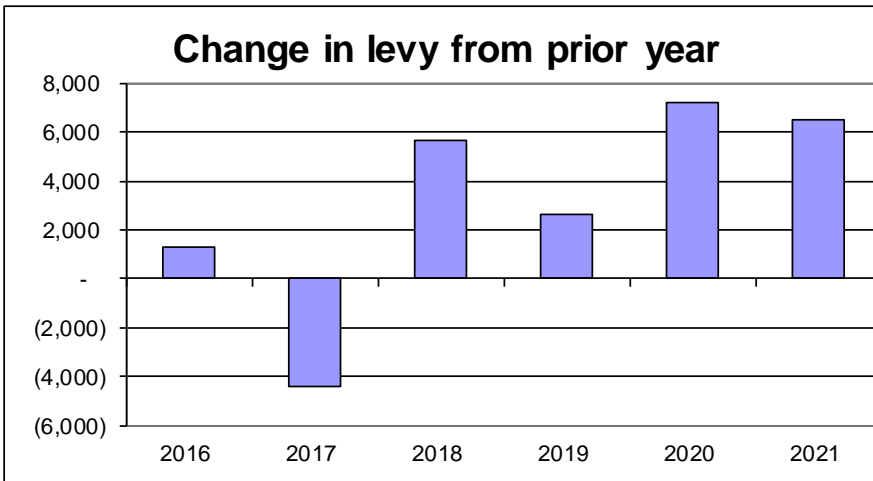
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	1	1	1	1	2	2	2	2	2	2
Part Time	2	2	2	2	1	1	1	1	1	1
Total	3	3	3	3	3	3	3	3	3	3

There is no change to the staffing table for 2021.

COUNTY LEVY: The tax levy for 2021 is \$213,845, an increase of \$6,784 or 3.28% over 2020. There are no significant changes from 2020.



Financial Summary Emergency Management

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	50	168,456	143,456	168,456	143,456
Labor	150,935	254,015	254,015	254,015	259,126
Travel	1,389	2,420	4,300	4,300	4,300
Capital	44	450,000	-	450,000	-
Other Expenditures	43,862	127,202	92,202	127,202	93,875
Total Expenditures	196,230	833,637	350,517	835,517	357,301
Levy			207,061		213,845

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management											
Revenue											
Intergov Rev:											
WI Military Affairs	42008	187,362	145,446	142,117	143,456	168,456	168,456	143,456	143,456	143,456	0.00%
Intergov Rev Subtotal:		187,362	145,446	142,117	143,456	168,456	168,456	143,456	143,456	143,456	0.00%
Intergov Services:											
Cost Share Municipalities	43016	0	25	0	0	0	0	0	0	0	0.00%
Intergov Services Subtotal:		0	25	0	0	0	0	0	0	0	0.00%
Total Operating Revenue:		187,362	145,470	142,117	143,456	168,456	168,456	143,456	143,456	143,456	0.00%
Misc Revenues:											
Material Sales	48105	374	75	225	0	0	0	0	0	0	0.00%
Cost Sharing Allocations	48110	191	350	2,569	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		565	425	2,794	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		565	425	2,794	0	0	0	0	0	0	0.00%
Revenue Total:		187,926	145,895	144,912	143,456	168,456	168,456	143,456	143,456	143,456	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management											
Expense											
Wages:											
Regular Pay	51100	152,561	148,740	160,830	167,053	167,053	167,053	171,280	171,280	171,280	2.53%
Wages Subtotal:		152,561	148,740	160,830	167,053	167,053	167,053	171,280	171,280	171,280	2.53%
Fringes Benefits:											
FICA Medicare	51200	10,932	10,065	11,049	12,781	12,781	12,781	13,103	13,103	13,103	2.52%
Health Insurance	51201	51,318	54,449	55,792	58,804	58,804	58,804	58,804	58,804	58,804	0.00%
Dental Insurance	51202	2,736	2,827	2,827	2,826	2,826	2,826	2,826	2,826	2,826	0.00%
Workers Compensation	51203	226	302	169	93	93	93	211	211	211	126.88%
WI Retirement	51206	9,881	9,967	10,533	11,277	11,277	11,277	11,562	11,562	11,562	2.53%
Fringe Benefits Other	51207	966	1,007	1,078	1,181	1,181	1,181	1,340	1,340	1,340	13.46%
Fringes Benefits Subtotal:		76,060	78,617	81,447	86,962	86,962	86,962	87,846	87,846	87,846	1.02%
Total Labor:		228,621	227,357	242,277	254,015	254,015	254,015	259,126	259,126	259,126	2.01%
Travel:											
Registration Tuition	52001	700	900	775	1,200	1,200	1,200	1,200	1,200	1,200	0.00%
Automobile Allowance	52002	1,343	995	979	1,800	1,800	800	1,800	1,800	1,800	0.00%
Meals	52005	361	268	43	600	600	100	300	300	300	-50.00%
Lodging	52006	364	0	164	700	700	300	700	700	700	0.00%
Other Travel Exp	52007	0	15	0	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	0	24	284	0	0	20	300	300	300	100.00%
Travel Subtotal:		2,768	2,203	2,244	4,300	4,300	2,420	4,300	4,300	4,300	0.00%
Total Travel:		2,768	2,203	2,244	4,300	4,300	2,420	4,300	4,300	4,300	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management											
Capital Outlay:											
Equipment	58004	0	13,048	0	0	450,000	450,000	0	0	0	0.00%
Capital Outlay Subtotal:		0	13,048	0	0	450,000	450,000	0	0	0	0.00%
Total Capital:		0	13,048	0	0	450,000	450,000	0	0	0	0.00%
Office:											
Office Supplies	53000	1,094	1,106	1,353	1,200	1,200	1,200	1,575	1,575	1,575	31.25%
Stationery and Forms	53001	127	0	0	100	100	100	0	0	0	-100.00%
Printing Supplies	53002	417	353	623	600	600	600	600	600	600	0.00%
Print Duplicate	53003	2,000	0	0	150	150	150	0	0	0	-100.00%
Postage and Box Rent	53004	4	11	4	0	0	0	0	0	0	0.00%
Telephone	53008	3,742	4,339	4,513	5,200	5,200	5,200	5,956	5,956	5,956	14.54%
Office Subtotal:		7,383	5,809	6,493	7,250	7,250	7,250	8,131	8,131	8,131	12.15%
Operating:											
Subscriptions	53501	831	869	834	850	850	850	1,350	1,350	1,350	58.82%
Membership Dues	53502	25	0	0	0	0	0	0	0	0	0.00%
Publish Legal Notices	53503	92	41	55	100	100	100	160	160	160	60.00%
Education Training	53513	375	0	0	0	0	0	0	0	0	0.00%
Food	53520	419	422	503	600	600	600	600	600	600	0.00%
Small Equipment	53522	211	4,396	2,453	10,000	10,000	10,000	12,750	10,000	10,000	0.00%
Other Operating Supplies	53533	0	0	3,465	0	0	0	0	0	0	0.00%
Safety Supplies	53543	0	0	97	0	0	0	0	0	0	0.00%
Materials for Resale	53545	349	687	(299)	0	0	0	0	0	0	0.00%
Motor Fuel	53548	1,214	1,387	1,470	1,300	1,300	1,300	1,500	1,500	1,500	15.38%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management											
Operating Licenses Fees	53553	339	500	300	300	300	300	300	300	300	0.00%
Operating Grants	53565	18,543	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Small Equipment Technology	53580	5,904	4,749	2,078	2,500	2,500	2,500	0	2,750	2,750	10.00%
Print Duplicate	73003	1,580	2,159	3,099	2,200	2,200	2,200	2,500	2,500	2,500	13.64%
Postage and Box Rent	73004	146	172	271	400	400	400	500	500	500	25.00%
Operating Subtotal:		30,027	24,382	23,326	27,250	27,250	27,250	28,660	28,660	28,660	5.17%
Repairs & Maint:											
Maintenance Equipment	54022	1,168	1,917	1,674	2,000	2,000	2,000	1,500	1,500	1,500	-25.00%
Maintenance Vehicles	54023	38	0	0	0	0	0	1,200	1,200	1,200	100.00%
Equipment Repairs	54029	17,572	17,149	12,710	17,000	22,000	22,000	17,000	17,000	17,000	0.00%
Lubricants	74016	367	64	0	0	0	0	0	0	0	0.00%
Maintenance Vehicles	74023	535	1,410	2,129	2,800	2,800	2,800	1,500	1,500	1,500	-46.43%
Equipment Repairs	74029	1,500	858	858	1,200	1,200	1,200	924	924	924	-23.00%
Repairs & Maint Subtotal:		21,180	21,398	17,370	23,000	28,000	28,000	22,124	22,124	22,124	-3.81%
Utilities:											
Power and Light	54701	10,413	10,237	10,445	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
Utilities Subtotal:		10,413	10,237	10,445	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
Contractual Services:											
Vehicle Repairs	55005	436	64	375	500	500	500	500	500	500	0.00%
Data Processing	55013	4,954	4,979	5,009	6,000	6,000	6,000	5,076	5,076	5,076	-15.40%
Professional Service	55014	11,803	13,408	9,342	15,000	45,000	45,000	15,000	15,000	15,000	0.00%
Contractual Services Subtotal:		17,194	18,451	14,726	21,500	51,500	51,500	20,576	20,576	20,576	-4.30%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management											
Insurance Expenses:											
Prop Liab Insurance	76000	3,684	3,720	2,112	2,202	2,202	2,202	3,384	3,384	3,384	53.68%
Insurance Expenses Subtotal:		3,684	3,720	2,112	2,202	2,202	2,202	3,384	3,384	3,384	53.68%
Total Other Operating:		89,881	83,997	74,472	92,202	127,202	127,202	93,875	93,875	93,875	1.81%
Expense Total:		321,271	326,604	318,993	350,517	835,517	833,637	357,301	357,301	357,301	1.94%
Emergency Management Net/(Levy):		(133,344)	(180,709)	(174,082)	(207,061)	(667,061)	(665,181)	(213,845)	(213,845)	(213,845)	3.28%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
TRANSPORTATION				
Airport	\$ 1,087,687	\$ 3,192,934	\$ (1,395,000)	\$ 710,247
Airport Debt	32,000	859,000	-	827,000
Highway Department	17,106,012	17,515,741	(409,729)	-
County Road Maintenance	2,315,597	3,495,060	-	1,179,463
	<u>\$ 20,541,296</u>	<u>\$ 25,062,735</u>	<u>\$ (1,804,729)</u>	<u>\$ 2,716,710</u>

AIRPORT

Airport Fund: 510
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Jim Schell
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

MISSION STATEMENT:

To provide modern facilities and support services for Aviation-related activities that will enhance sustainable economic development of the region.

PROGRAM DESCRIPTION:

ADMINISTRATION: Handle accounting and record keeping, conduct correspondence, administer leases, negotiate and write contracts, collect and assemble operations statistics, update operations and security manuals, manage personnel, plan and direct airport development, promote and market airport services, oversee daily airport operations.

FIELD MAINTENANCE: Maintain a safe operating Airport in compliance with Federal and State regulations and directives. Field Maintenance Operations include turf mowing, snow plowing, lighting & signage systems maintenance and pavement maintenance. Conduct FAA-required inspections and correct deficiencies.

MAINTENANCE SHOP: Perform routine and preventative maintenance on the airport's fleet of turf mowers, snow plows and blowers, vehicles, and other specialized equipment.

FIRE STATION: Maintain the airport-owned fire station, staffed by City of Oshkosh firefighters in a joint-use facility. Provide training required by the FAA. Upgrade equipment and the facility as necessary.

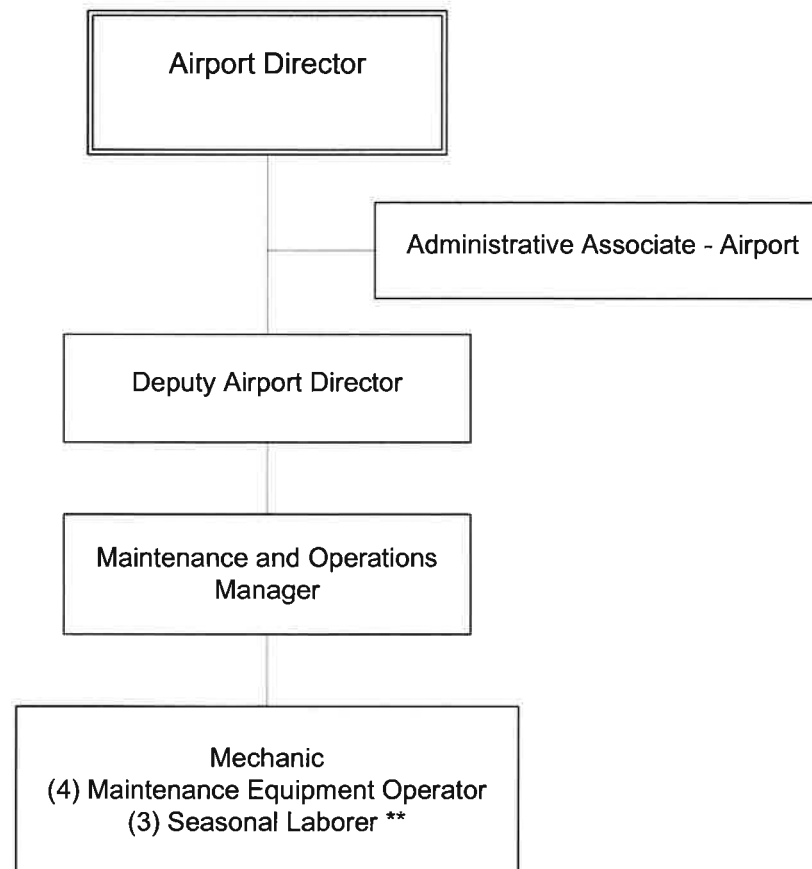
TOWER: Maintain a facility to provide contracted and FAA air traffic control services, and provide a regional FAA equipment repair base.

TERMINAL BUILDING: Central airport facility essential for the provision of services to various different aeronautical activities including transient and based airport users. Hosts space for Airport Administration and Operations Offices. Rent available space to the Airport's Fixed Base Operator, Basler Flight Service, other tenants and the general public as requested.

OTHER BUILDINGS: Fulfill contractual obligations by maintaining over thirty county-owned buildings. These buildings include T-hangars, multi-aircraft storage hangars, and fixed base operator leased facilities. Provide hangar facilities to meet all aspects of general aviation.

UNCLASSIFIED EXPENSE: Track capital outlay, including Federal and State grant programs.

AIRPORT



** Unclassified position

AIRPORT

Airport Fund: 510
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Jim Schell
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

2020 ACCOMPLISHMENTS:

1. Secured County approval, County and State grant funding to begin the new General Aviation (GA) Terminal Project.
2. Began construction work on the new GA Terminal Facility.
3. Completed all phases of the Taxiway Alpha Reconstruction Project.
4. Completed the Aviation Business Park Taxiway Connector, enhancing the viability for future development of the park.
5. Continued work with consultant team, airport users and various stakeholders on updating the Airport's Master Plan.
6. Continued development efforts for the Aviation Business Park and other available airport property.
7. Completed pavement and hangar maintenance projects vital to the operation of the Airport.
8. Finalized an Amendment to the Ground Lease with EAA to secure additional revenue as outlined in the amended lease agreement.
9. Maintained a hangar occupancy rate of over 95%

2021 GOALS & OBJECTIVES:

1. Continue to create additional, sustainable revenue sources, both aeronautical and non-aeronautical, to improve the Airport's financial position.
2. Maximize the use of Federal and State funding for development to put Wittman Regional Airport in the best financially competitive and marketable position.
3. Complete construction on the new General Aviation Terminal Facility.
4. Maintain a strong working relationship with EAA to ensure the viability of a successful return in 2021 of the AirVenture event and other year-round EAA hosted activities.
5. Attract an anchor tenant for the Aviation Business Park and continue development efforts for other available parcels of Airport property.

- 6. Complete the update to the Airport's Master Plan and implement future development initiatives from the plan into the Airport's long-range Capital Improvement Plan.**
- 7. Develop, fund and execute a plan for replacement of aging airport hangars and construction of new hangar facilities.**
- 8. Continue pavement maintenance through internal and external programs to extend life of airport pavements.**
- 9. Continue a public awareness campaign to promote the benefits of the Airport to the community and region.**

AIRPORT

2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

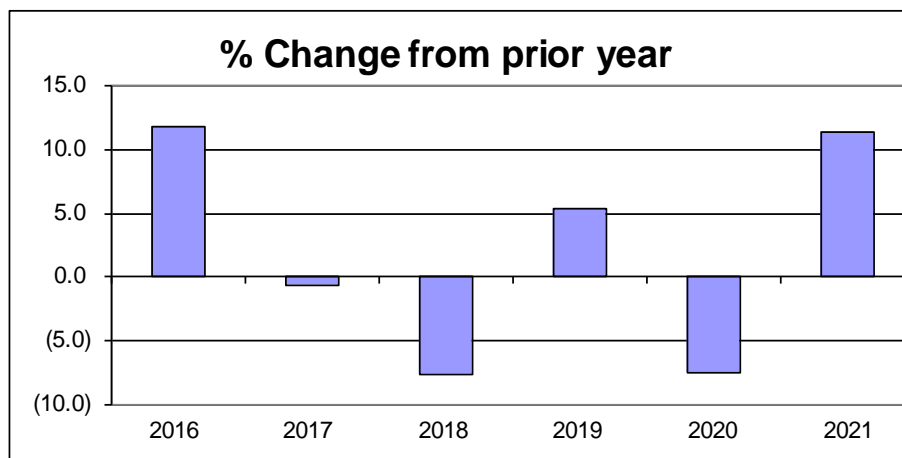
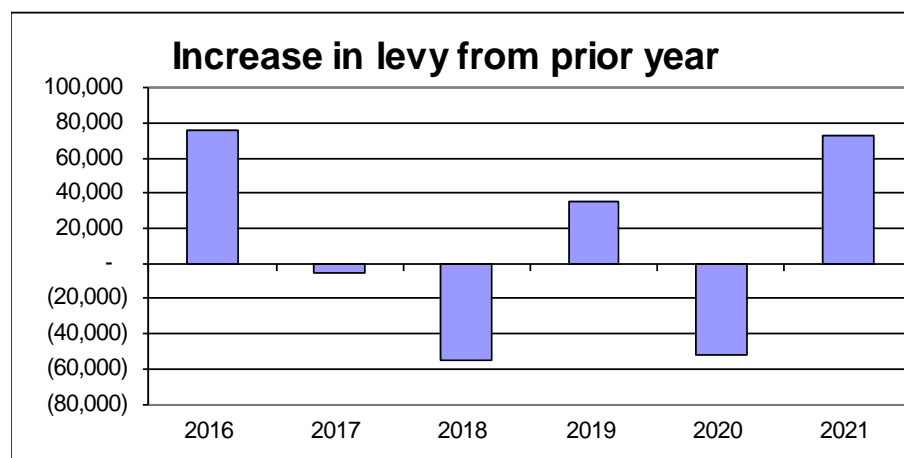
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	7	7	7	7	8	8	8	8	9	9
Part Time	1	1	1	1	0	0	0	0	0	0
Total	8	8	8	8	8	8	8	8	9	9

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. For the 2021 budget, one (1) full-time Foreman position was eliminated and one (1) full-time Maintenance Equipment Operator position was added to the Table of Organization of Classified Positions schedule.

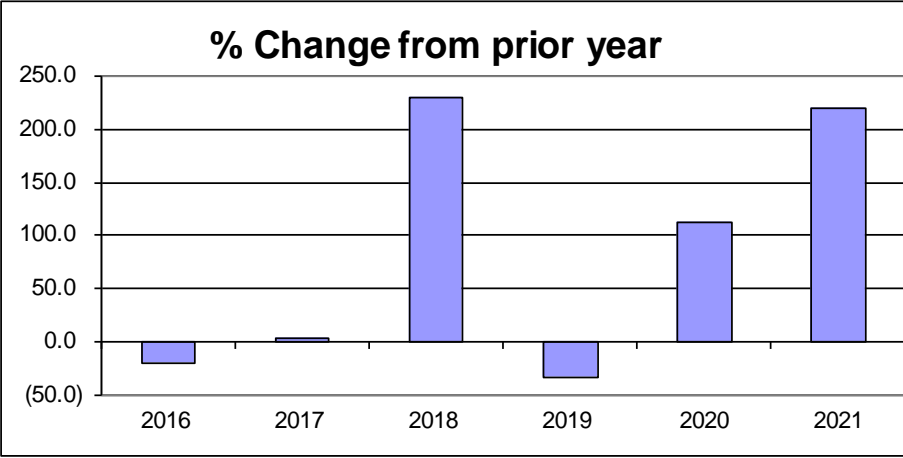
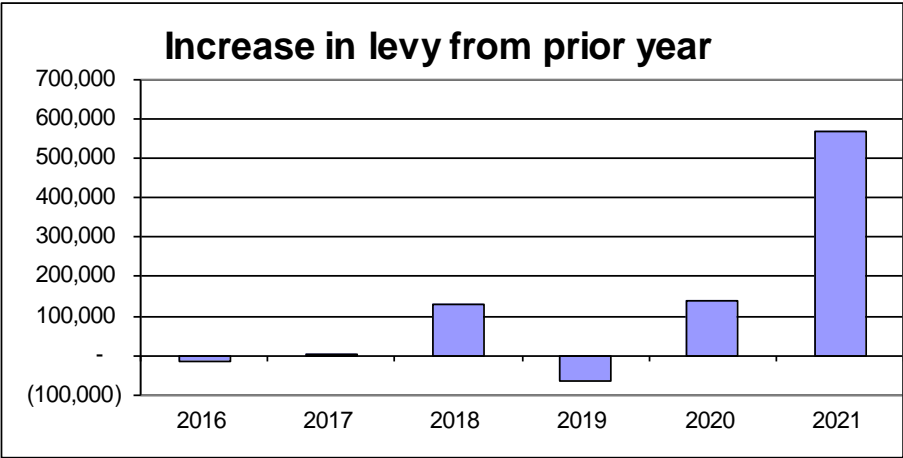
COUNTY LEVY: The net operating levy for 2021 is \$710,247 an increase of \$73,059 or 11.47% over 2020. A schedule of significant changes follows.

The levy for Airport debt service for 2021 is \$827,000, an increase of \$569,000 or 220.54% over 2020. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Airport

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 637,188	
Revenue Changes - impact on levy:		The 2021 Airport budget is taking an optimistic approach to revenues, meaning assumptions are made that EAA Airventure will be held in July 2021. If COVID causes events to cancel, the revenues will be over budgeted in 2021.
Other Fees	(8,000)	Increase due to additional reimbursable training expenses for 2021 AirVenture event.
Rental Revenues	11,000	Decrease due to COVID related downturn in revenue projections.
Fuel Flowage Fee	12,000	Decrease due to COVID related downturn in flight activity.
Expense Changes - impact on levy:		
Workers Compensation	4,103	Increase based on workers compensation premiums doubling county-wide.
Registration Tuition	7,800	Increase due to additional training required for AirVenture, which is reimbursable by EAA.
Capital - Improvements	30,000	Increase, no capital improvement projects were budgeted in 2020. In 2021, \$30,000 is budgeted for window panel replacement at the tower.
Capital - Equipment	(40,725)	Decrease based on no new capital equipment needs in 2021. In 2020, equipment modifications to the Oshkosh Striker truck and a used plow truck were budgeted.
Promotions Airport	(5,000)	Decrease due to reduced advertising expenses in 2020 creating a high account balance. Anticipating carryover request for 2021.
Maintenance Buildings	(17,400)	Decrease due to major maintenance being completed in 2020, next year's budget request is being reduced to normal budget amount request.
Sign Parts Supplies	4,000	Increase due to LED sign part replacements needed in 2021.
Heat	(13,800)	Decrease due to demolition of terminal building scheduled for August 2021, lowering overall annual heating cost.
Power and Light	(18,000)	Decrease due to demolition of terminal building scheduled for August 2021, lowering overall annual power cost.
Water and Sewer	23,500	Increase due to continuous stormwater run off fee increases to City.
Architect Engineer	(3,000)	Decrease due to lower required fees with Master Plan completion in early 2021.
Prop Liab Insurance	24,363	Increase based on significant increase in property insurance premiums.
Fund Balance applied	66,023	In 2020, \$66,023 was applied to help offset the cost of adding a new Airport Deputy Director position. No fund balance will be applied for 2021 budget.
Other small changes:	(3,805)	This is a combination of small increases and decreases to revenue and expense accounts.
2021 Levy (Excluding Debt)	\$ 710,247	

Note: Shown differently than Highway Department because this fund requires a tax levy.

Financial Summary Airport Fund

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Operating Revenues	605,395	983,700	1,100,303	1,100,303	1,087,687
Debt Revenues	-	-	-	-	32,000
Total Revenues	605,395	983,700	1,100,303	1,100,303	1,119,687
Labor	414,593	779,006	776,099	782,506	783,823
Travel	983	780	4,875	4,875	12,675
Capital	24,630	157,328	40,725	157,328	30,000
Other Operating	1,203,884	2,696,048	2,693,985	2,730,637	2,366,436
Non-Operating - Debt Expenses	246,721	258,000	258,000	258,000	859,000
Total Expenditures	1,890,811	3,891,162	3,773,684	3,933,346	4,051,934
Levy Before Adjustments	1,890,811	3,891,162	2,673,381		2,932,247
Adjustments					
Decrease fund balance			(66,023)		-
Back out depreciation			(1,712,170)		(1,395,000)
Back out debt expense			(258,000)		(859,000)
Back out debt revenue			-		32,000
Net Levy After Adjustments			637,188		710,247

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport											
Revenue											
Public Services:											
Other Fees	45002	45,616	25,333	24,868	21,000	21,000	0	29,000	29,000	29,000	38.10%
Rental Revenues	45011	19,856	29,809	24,478	25,000	25,000	10,000	14,000	14,000	14,000	-44.00%
Airport Landing Fees	45048	6,534	5,410	4,166	6,000	6,000	1,000	4,000	4,000	4,000	-33.33%
Fuel Flowage Fee	45049	90,016	89,677	90,692	92,000	92,000	92,000	80,000	80,000	80,000	-13.04%
Land Rental - Airport	45059	495,604	526,857	672,562	664,603	664,603	655,000	658,133	658,133	658,133	-0.97%
Building Rental Airport	45060	280,383	280,449	299,204	283,500	283,500	283,500	294,854	294,854	294,854	4.00%
Public Services Subtotal:		938,010	957,534	1,115,970	1,092,103	1,092,103	1,041,500	1,079,987	1,079,987	1,079,987	-1.11%
Intergov Services:											
Other Fees	43001	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Intergov Services Subtotal:		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Total Operating Revenue:		943,010	962,534	1,120,970	1,097,103	1,097,103	1,046,500	1,084,987	1,084,987	1,084,987	-1.10%
Misc Revenues:											
Sale of Scrap	48106	237	214	165	200	200	200	200	200	200	0.00%
Other Miscellaneous Revenues	48109	3,477	3,070	2,454	3,000	3,000	3,000	2,500	2,500	2,500	-16.67%
Misc Revenues Subtotal:		3,714	3,284	2,618	3,200	3,200	3,200	2,700	2,700	2,700	-15.63%
Transfers In:											
Other Transfers In	49501	0	0	4,150	0	0	0	0	0	32,000	100.00%
Transfers In Subtotal:		0	0	4,150	0	0	0	0	0	32,000	100.00%
Total Non-Operating Revenue:		3,714	3,284	6,768	3,200	3,200	3,200	2,700	2,700	34,700	984.38%
Revenue Total:		946,723	965,818	1,127,738	1,100,303	1,100,303	1,049,700	1,087,687	1,087,687	1,119,687	1.76%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport											
Expense											
Wages:											
Regular Pay	51100	437,476	461,663	460,035	529,033	529,033	529,033	528,087	528,087	528,087	-0.18%
Temporary Employees	51101	16,911	15,063	19,593	20,000	26,407	26,407	20,000	20,000	20,000	0.00%
Overtime	51105	6,109	4,712	2,630	6,500	6,500	3,000	6,500	6,500	6,500	0.00%
Wages Subtotal:		460,496	481,438	482,258	555,533	561,940	558,440	554,587	554,587	554,587	-0.17%
Fringes Benefits:											
FICA Medicare	51200	34,068	35,597	35,712	42,499	42,499	42,499	42,426	42,426	42,426	-0.17%
Health Insurance	51201	109,855	103,757	96,134	129,494	129,494	129,494	134,123	134,123	134,123	3.57%
Dental Insurance	51202	5,392	4,913	4,653	5,741	5,741	5,741	5,742	5,742	5,742	0.02%
Workers Compensation	51203	7,888	10,007	5,463	3,447	3,447	3,447	7,550	7,550	7,550	119.03%
Compensated Absences Expense	51205	(1,778)	(35,831)	31,670	0	0	0	0	0	0	0.00%
WI Retirement	51206	26,924	29,118	30,100	36,150	36,150	36,150	36,085	36,085	36,085	-0.18%
Fringe Benefits Other	51207	8,667	2,156	2,535	3,235	3,235	3,235	3,310	3,310	3,310	2.32%
GASB OPEB Adjustment	51214	0	(27,006)	6,967	0	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	4,134	3,371	0	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	26,165	9,502	35,700	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		217,181	136,347	252,305	220,566	220,566	220,566	229,236	229,236	229,236	3.93%
Total Labor:		677,676	617,786	734,563	776,099	782,506	779,006	783,823	783,823	783,823	1.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport											
Travel:											
Registration Tuition	52001	694	181	1,423	2,300	2,300	780	10,100	10,100	10,100	339.13%
Automobile Allowance	52002	0	0	0	200	200	0	200	200	200	0.00%
Commercial Travel	52004	708	0	747	600	600	0	600	600	600	0.00%
Meals	52005	10	219	48	100	100	0	100	100	100	0.00%
Lodging	52006	951	240	1,250	1,500	1,500	0	1,500	1,500	1,500	0.00%
Other Travel Exp	52007	101	0	48	100	100	0	100	100	100	0.00%
Taxable Benefit	52008	0	0	54	75	75	0	75	75	75	0.00%
Travel Subtotal:		2,463	640	3,568	4,875	4,875	780	12,675	12,675	12,675	160.00%
Total Travel:		2,463	640	3,568	4,875	4,875	780	12,675	12,675	12,675	160.00%
Capital Outlay:											
Buildings	58001	0	0	0	0	116,603	116,603	0	0	0	0.00%
Improvements	58002	0	0	13,179	0	0	0	30,000	30,000	30,000	100.00%
Equipment	58004	104,866	31,495	12,958	40,725	40,725	40,725	0	0	0	-100.00%
Capital Outlay Subtotal:		104,866	31,495	26,137	40,725	157,328	157,328	30,000	30,000	30,000	-26.34%
Total Capital:		104,866	31,495	26,137	40,725	157,328	157,328	30,000	30,000	30,000	-26.34%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport											
Office:											
Office Supplies	53000	545	501	347	550	550	550	550	550	550	0.00%
Stationery and Forms	53001	0	186	83	150	150	150	150	150	150	0.00%
Printing Supplies	53002	103	56	103	150	150	150	150	150	150	0.00%
Postage and Box Rent	53004	12	12	25	25	25	25	25	25	25	0.00%
Telephone	53008	8,334	7,523	7,048	10,000	10,000	10,000	10,000	10,000	10,000	0.00%
Office Subtotal:		8,994	8,278	7,606	10,875	10,875	10,875	10,875	10,875	10,875	0.00%
Operating:											
Advertising	53500	32	0	0	0	0	0	0	0	0	0.00%
Membership Dues	53502	1,640	1,650	1,170	1,675	1,675	1,675	1,950	1,950	1,950	16.42%
Promotions Airport	53505	63,919	51,828	39,612	30,000	47,691	18,000	25,000	25,000	25,000	-16.67%
Food	53520	0	14	0	0	0	0	0	0	0	0.00%
Small Equipment	53522	28,104	21,565	23,085	28,150	28,150	28,150	26,650	26,650	26,650	-5.33%
Other Operating Supplies	53533	5,388	5,240	3,990	6,550	6,550	6,550	6,550	6,550	6,550	0.00%
Motor Fuel	53548	32,101	29,895	31,566	32,550	32,550	32,550	32,550	32,550	32,550	0.00%
Operating Licenses Fees	53553	205	170	255	400	400	400	400	400	400	0.00%
Bad Debts Expense	53561	57	597	2,909	0	0	0	0	0	0	0.00%
Taxes & Assessments	53562	421	503	497	550	550	550	550	550	550	0.00%
Small Equipment Technology	53580	0	1,206	0	450	450	450	2,400	700	700	55.56%
Print Duplicate	73003	793	447	409	800	800	800	500	500	500	-37.50%
Postage and Box Rent	73004	210	126	141	300	300	300	200	200	200	-33.33%
Legal Fees	73041	0	0	0	0	0	0	50	50	50	100.00%
Operating Subtotal:		132,869	113,241	103,635	101,425	119,116	89,425	96,800	95,100	95,100	-6.24%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport											
Repairs & Maint:											
Maintenance Buildings	54020	57,435	69,163	28,939	40,000	40,000	39,217	22,600	22,600	22,600	-43.50%
Maintenance Grounds	54021	31,314	32,220	64,161	44,000	44,000	44,000	44,000	44,000	44,000	0.00%
Maintenance Equipment	54022	1,015	2,181	4,195	2,350	2,350	2,100	2,100	2,100	2,100	-10.64%
Maintenance Vehicles	54023	36,611	41,258	44,122	40,000	40,000	40,000	40,000	40,000	40,000	0.00%
Sign Parts Supplies	54027	532	460	592	1,000	1,000	1,000	5,000	5,000	5,000	400.00%
Equipment Repairs	54029	5,141	8,237	13,179	9,100	9,100	7,100	7,100	7,100	7,100	-21.98%
Maintenance Grounds	74021	25,832	7,904	35,182	15,000	15,000	15,000	15,000	15,000	15,000	0.00%
Equipment Repairs	74029	330	297	297	297	297	297	330	330	330	11.11%
Repairs & Maint Subtotal:		158,211	161,720	190,668	151,747	151,747	148,714	136,130	136,130	136,130	-10.29%
Utilities:											
Heat	54700	43,060	42,538	41,288	53,000	53,000	53,000	39,200	39,200	39,200	-26.04%
Power and Light	54701	102,045	101,391	97,007	103,500	103,500	103,500	85,500	85,500	85,500	-17.39%
Water and Sewer	54702	330,637	343,225	370,087	380,000	380,000	380,000	403,500	403,500	403,500	6.18%
Refuse Collection	54703	0	2,325	2,372	3,245	3,245	3,245	4,245	4,245	4,245	30.82%
Refuse Collection	74703	3,632	0	0	0	0	0	0	0	0	0.00%
Utilities Subtotal:		479,372	489,479	510,755	539,745	539,745	539,745	532,445	532,445	532,445	-1.35%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport											
Contractual Services:											
Medical and Dental	55000	503	716	697	600	600	600	600	600	600	0.00%
Vehicle Repairs	55005	20,534	18,735	15,853	18,000	18,000	18,000	18,000	18,000	18,000	0.00%
Grounds Maintenance	55007	77,951	42,538	180,396	74,000	74,000	73,000	72,500	72,500	72,500	-2.03%
Building Repairs	55008	24,769	34,249	21,934	32,000	32,000	31,135	31,000	31,000	31,000	-3.13%
Transcription Services	55009	304	0	0	300	300	300	300	300	300	0.00%
Collection Services	55015	257	0	0	0	0	0	0	0	0	0.00%
Janitorial Services	55016	798	1,444	1,326	1,400	1,400	1,400	1,400	1,400	1,400	0.00%
Architect Engineer	55019	1,138	683	1,039	8,000	26,961	26,961	5,000	5,000	5,000	-37.50%
Other Contract Serv	55030	0	2,500	0	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		126,254	100,866	221,244	134,300	153,261	151,396	128,800	128,800	128,800	-4.10%
Insurance Expenses:											
Prop Liab Insurance	76000	65,604	65,064	42,048	43,723	43,723	43,723	68,086	68,086	68,086	55.72%
Insurance Expenses Subtotal:		65,604	65,064	42,048	43,723	43,723	43,723	68,086	68,086	68,086	55.72%
Deprec & Amort:											
Depreciation Expense	56503	1,599,754	1,624,865	1,566,153	1,712,170	1,712,170	1,712,170	1,395,000	1,395,000	1,395,000	-18.52%
Deprec & Amort Subtotal:		1,599,754	1,624,865	1,566,153	1,712,170	1,712,170	1,712,170	1,395,000	1,395,000	1,395,000	-18.52%
Total Other Operating:		2,571,058	2,563,513	2,642,109	2,693,985	2,730,637	2,696,048	2,368,136	2,366,436	2,366,436	-12.16%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport											
Debt Payments:											
Debt Principal Payments	57000	601,807	168,422	105,532	235,000	235,000	235,000	778,000	778,000	810,000	244.68%
Debt Interest Payments	57001	17,424	15,980	16,657	23,000	23,000	23,000	49,000	49,000	49,000	113.04%
Debt Payments Subtotal:		619,232	184,401	122,189	258,000	258,000	258,000	827,000	827,000	859,000	232.95%
Total Non-Operating Expense:		619,232	184,401	122,189	258,000	258,000	258,000	827,000	827,000	859,000	232.95%
Expense Total:		3,975,295	3,397,835	3,528,566	3,773,684	3,933,346	3,891,162	4,021,634	4,019,934	4,051,934	7.37%
Airport Net/(Levy) prior to adjustments:		(3,028,572)	(2,432,016)	(2,400,827)	(2,673,381)	(2,833,043)	(2,841,462)	(2,933,947)	(2,932,247)	(2,932,247)	9.68%
Back out depreciation budgeted:		1,599,754	1,624,865	1,566,153	1,712,170	1,712,170	1,712,170	1,395,000	1,395,000	1,395,000	-18.52%
Airport fund balance applied (Note):		59,995	1,160,000	13,850	66,023	66,023	66,023	0	0	0	-100.00%
Airport Net (Levy) after adjustments:		(1,368,823)	352,849	(820,824)	(895,188)	(1,054,850)	(1,063,269)	(1,538,947)	(1,537,247)	(1,537,247)	71.72%
Back out debt service expense		619,232	184,401	122,189	258,000	258,000	258,000	827,000	827,000	859,000	232.95%
Back out debt service revenue										(32,000)	-100.00%
Airport Net/(Levy) removing Debt:		(749,591)	537,250	(698,636)	(637,188)	(796,850)	(805,269)	(711,947)	(710,247)	(710,247)	11.47%

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Airport -	Tower Window Panel Replacement	1	30,000	30,000
		1		30,000

AIRPORT PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
AIRPORT							1,087,687	(1,087,687)	(1,100,303)	(958,740)	(1.10)	14.80
Administration	51701	394,728	4,675	-	1,509,741	1,909,144		1,909,144	2,202,923	1,934,160	(13.30)	13.90
Field Maintenance	51703	286,553	-	-	630,000	916,553		916,553	842,599	879,689	8.80	(4.20)
Maintenance Shop	51705	73,404	-	-	45,245	118,649		118,649	116,911	111,358	1.50	5.00
Fire Station	51707	-	8,000	-	43,700	51,700		51,700	47,000	58,500	10.00	(19.70)
Tower	51709	-	-	-	38,100	38,100		38,100	37,500	39,000	1.60	(3.80)
Terminal Building	51711	13,448	-	-	75,200	88,648		88,648	166,369	114,862	(46.70)	44.80
West Terminal Wing	51713	-	-	-	-	-		-	5,250	6,250	(100.00)	(16.00)
Other Buildings	51715	15,690	-	-	24,450	40,140		40,140	56,407	50,587	(28.80)	11.50
Unclassified	51717	-	-	30,000	-	30,000		30,000	40,725	13,300	(26.30)	206.20
Debt Revenue		-	-	-	-	-	32,000	(32,000)	-	-	100.00	NA
Debt Principal		-	-	-	810,000	810,000		810,000	235,000	106,000	244.70	121.70
Debt Interest		-	-	-	49,000	49,000		49,000	23,000	15,000	113.00	53.30
Grand Totals		<u>783,823</u>	<u>12,675</u>	<u>30,000</u>	<u>3,225,436</u>	<u>4,051,934</u>	<u>1,119,687</u>	2,932,247	2,673,381	2,369,966	9.70	12.80
Decrease fund balance								-	(66,023)	(13,850)	(100.00)	100.00
Back out depreciation								(1,395,000)	(1,712,170)	(1,545,699)	(18.50)	101.00
Back out debt								(827,000)	(258,000)	(121,000)	220.50	102.00
Airport Net/(Levy) removing Debt:								<u>710,247</u>	<u>637,188</u>	<u>689,417</u>	11.50	(7.60)

HIGHWAY DEPARTMENT

Highway Fund: 540
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Raymond Palonen
LOCATION: Winnebago County Highway Department
901 W. County Rd Y
Oshkosh, WI 54901

TELEPHONE: 232-1700

MISSION STATEMENT:

Provide a high level of public service to residents of Winnebago County and the public in general, through cost effective management, repair and construction of the County system of highways; by assisting the towns in Winnebago County with town road maintenance services and by providing maintenance and oversight services on the state and interstate highway system on behalf of the State Department of Transportation.

PROGRAM DESCRIPTION:

COUNTY ROAD MAINTENANCE: Overall management and administration of the County highway system including budgeting and financials, planning, engineering and system operations. Plan and provide highway routine maintenance, snow and ice control, pavement rehabilitation and construction, bridge maintenance, traffic control and all highway and right of way related activities. The department provides safe, cost effective and high quality services to the county trunk highway system for County residents and travelers throughout Winnebago County.

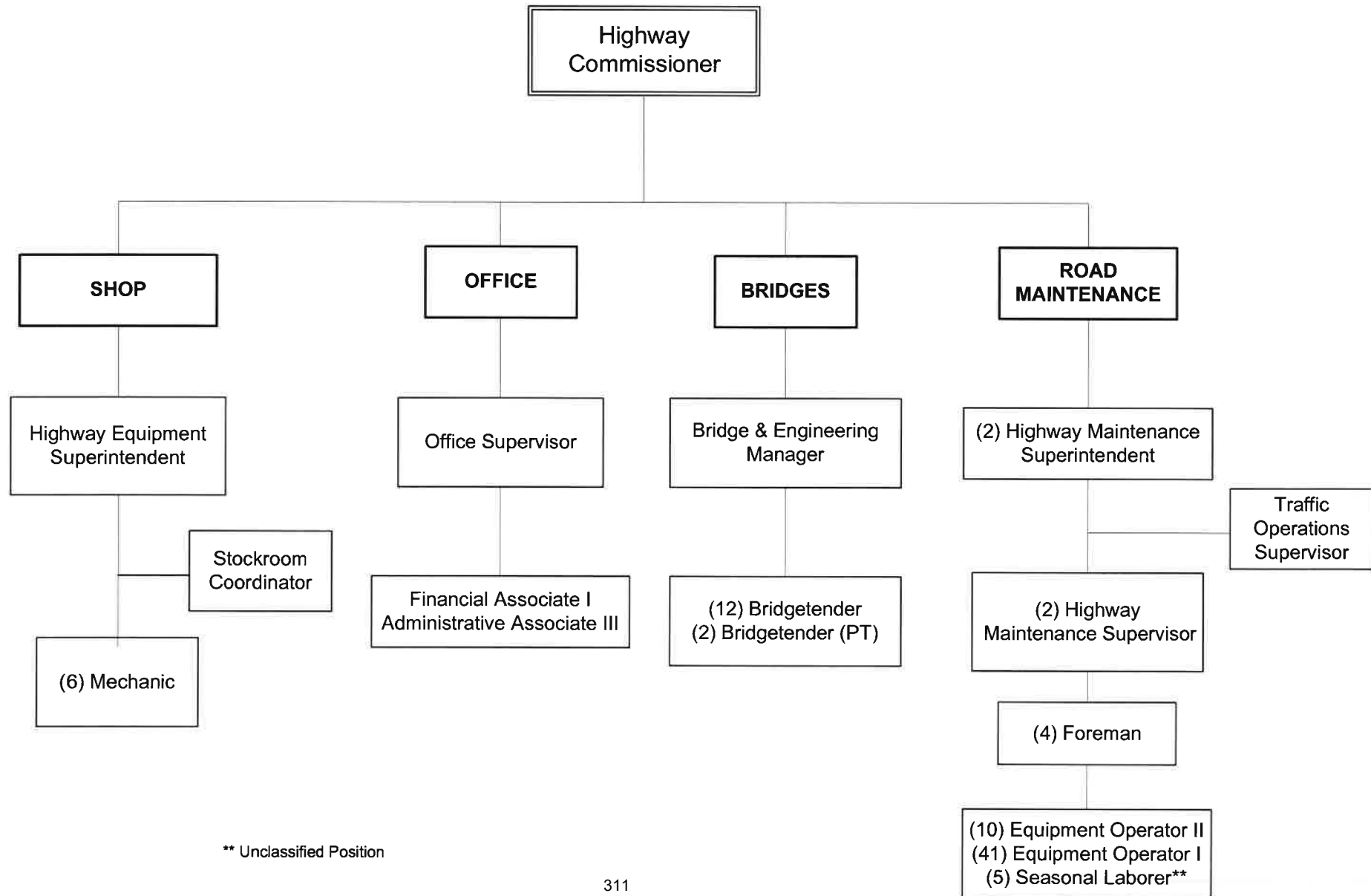
STATE ROAD MAINTENANCE: The County provides highway maintenance operations on a contractual basis including winter snow and ice control, lift bridge oversight and operations, daily routine roadway maintenance and special maintenance, incident management and response assistance along with assisting with construction projects. Activities include sign maintenance, drainage, structure maintenance, traffic control, plowing, salting, patching and patrolling.

LOCAL ROAD MAINTENANCE: The County provides daily and special maintenance to many of the towns of Winnebago County on a pre-arranged basis, by letter of agreement. Provides winter and routine road maintenance, drainage and ditch maintenance and special improvements projects. We provide assistance to the towns on improvement projects and help towns plan and coordinate with the State on special funding programs. Provide financial assistance and guidance for culvert/bridge aid projects.

COUNTY ROAD MAJOR IMPROVEMENTS: Provides expertise in the planning and design of needed reconstruction of County roads utilizing available Federal and State funding.

UNDERGROUND STORAGE TANK PROGRAM: Manages the County's underground storage tanks to comply with applicable DNR regulations.

HIGHWAY



** Unclassified Position

HIGHWAY DEPARTMENT

Highway Fund: 540
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Raymond Palonen
LOCATION: Winnebago County
901 W. County Rd. Y
Oshkosh, WI 54901

TELEPHONE: 232-1700

2020 ACCOMPLISHMENTS:

1. Performed highway maintenance activities consisting of repaving, patching, crack filling, chip sealing, ditching & drainage improvements, traffic signing, line painting, and shouldering on the county trunk highway system to preserve and extend pavement life.
2. Completed the reconstruction of CTH "A" between Indian Point Rd. and CTH "GG".
3. Completed the reconstruction of CTH "O" between CTH "II" and Green Bay Road.
4. Completed parking lot rehabilitations at the UW Fox Valley.
5. Began the engineering and design to correct safety and geometric deficiencies on the CTH "CB" & "JJ" intersection. This project is a joint project between Winnebago County and the City of Neenah. Roundabout construction planned for 2022.
6. Began the engineering and design to reconstruct Pioneer Road (Future CTH "T") between CTH "II" and CTH "T". This project will result in a jurisdictional transfer with the Town of Clayton upon completion. Construction planned for 2022.
7. Began the engineering and design to reconstruct CTH "Y" between Interstate "41" and CTH "T". Construction planned for 2021.
8. Completed a municipal agreement with the Village of Fox Crossing and City of Menasha to reconstruct CTH "P" from Midway Road to STH "47". This joint project between Winnebago County, the Village of Fox Crossing, and the City of Menasha. Construction is planned for 2023.
9. Completed a municipal agreement with the City of Oshkosh to reconstruct CTH "I" from Ripple Ave to 35th Street. This project is a joint project between Winnebago County and the City of Oshkosh. Construction is planned for 2024.
10. Completed the repaving of the Health and Human Services Crisis Center parking lot.
11. Completed sidewalk replacements at the Parkview Health Center garden.
12. Completed box culvert safety upgrades on CTH "II", this is joint project between the Winnebago County and the Village of Fox Crossing.
13. Installed an epoxy floor coating in the truck storage area to preserve the concrete floor from further deterioration.

14. Repaved phase 1 of the Hwy Dept. parking lot.
15. Repaved CTH “FF” from STH “21” to STH “91”.
16. Repaved CTH “G” from Woodenshoe Road to CTH “A”.
17. Installed beam guard safety upgrades on CTH “R” between USH “45” and South County Line.
18. Installed a chip seal on 22 Miles of county highway to extend pavement life as an annual maintenance program.
19. Performed routine maintenance and repaired concrete failures on USH “10” for WisDOT.
20. Performed maintenance and construction activities for 11 townships.

2021 GOALS & OBJECTIVES:

1. Continue to performed highway maintenance activities consisting of repaving, patching, crack filling, chip sealing, ditching & drainage improvements, traffic signing, line painting, and shouldering on the county trunk highway system.
2. Continue to update an aging fleet of equipment in order to maintain cost effective operations.
3. Oversee and implement the County Capital Improvement program related to highway improvements.
4. Purchase right of way to facilitate the construction of a roundabout at CTH “CB” & “JJ”.
5. Continue the design and engineering of CTH “P” from Midway Rd. to STH “47”.
6. Continue the design and engineering of CTH “I” from Ripple Ave. to 35th Street.
7. Purchase right of way for Pioneer Rd (future CTH “T”) from the Existing CTH “T” to CTH “II”.
8. Repave CTH “CB” from American Drive to Shady Lane.
9. Repave CTH “CB” from CTH “O” to CTH “JJ”.
10. Repave CTH “G” from STH “45” to CTH “M”.
11. Repave CTH “II” from CTH “CB” to Clayton Ave.
12. Repave CTH “V” from CTH “E” to West County Line.
13. Repave CTH “Y” from STH “76” to Interstate “41” / CTH “T” to CTH “S”
14. Reconstruct CTH “Y” from Interstate “41 to CTH “T”.
15. Begin the design of Waukau Ave from Poberenzney Rd. to Airport gate. (Future Construction)
16. Continue to provide cost effective maintenance and construction services to the Wisconsin Department of Transportation and local governments.

HIGHWAY

2021 BUDGET NARRATIVE HIGHLIGHTS

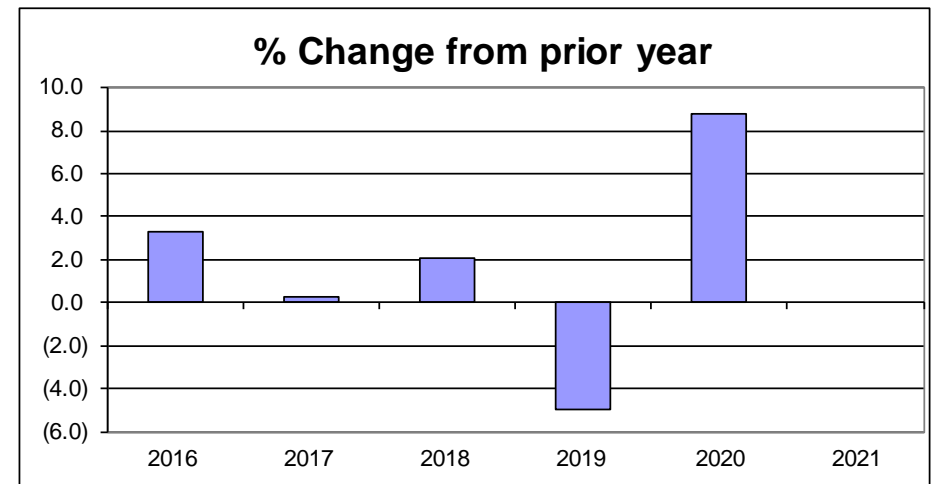
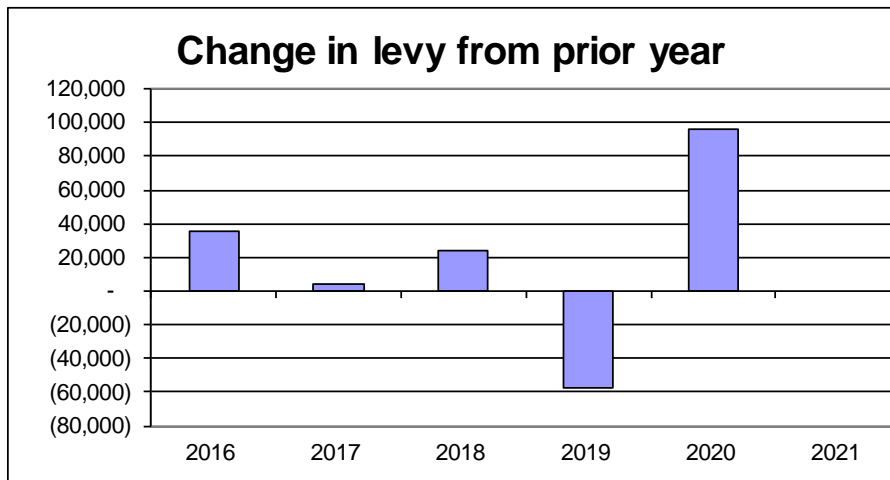
DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	78	77	78	80	80	83	83	84	85	85
Part Time	2	2	2	2	2	2	2	2	2	2
Total	80	79	80	82	82	85	85	86	87	87

There is no change to the staffing table for 2021.

COUNTY LEVY: The Highway Department operates as a proprietary type activity and as such does not have a direct tax levy. The department provides county road maintenance, which is charged back to the general fund. The department also does work for the State and other municipalities within Winnebago County and bills those units of government for services provided.

COUNTY ROAD MAINTENANCE: The 2021 tax levy in the General Fund for County Road Maintenance is \$1,179,463, a zero increase from 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Highway

Significant changes from 2020	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2020 Budgeted Surplus (Deficit)			\$ 362,815	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			
Hwy Maint State	700,000	700,000		Increase due to anticipated state revenue.
Hwy Maint Municipal - Interfund	113,552	113,552		Increase from bridge/culvert aid.
Highway Services - Interfund	1,085,175	1,085,175		Increase from general county maintenance, CIP, and other department revenue.
Sale of Scrap	4,608	4,608		Increase based on a two year average from 2017 and 2018. 2019 revenue was atypical.
Other Miscellaneous Revenues	9,054	9,054		Increase from county furnished materials.
Total revenue changes	1,912,389			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Temporary Employees	55,000	(55,000)		Increase due to correcting the summer help pay to get separated out of the Regular Pay account. The regular pay account is only showing 2.8% increase due to this.
Workers Compensation	28,996	(28,996)		Increase based on workers compensation premiums doubling county-wide.
Capital - Buildings	(45,000)	45,000		Decrease based on fewer building capital outlay requests. 2021 request includes: Epoxy Floor (\$80,000) and Overhead Door Loops - auto open (\$5,000 - qty: 3).
Capital - Equipment	150,000	(150,000)		Increase based on increased equipment capital outlay requests. 2021 request includes: Tri Axle Dump/Plow Truck (\$340,000), 5 yd Single Axle Dump/Plow Truck (\$250,000), Two (2) Superintendent Trucks (\$40,000/each), Tow Plow (\$160,000), Crash Trailer (\$65,000), Snow Push Plow for Skid Steer (\$5,000), Survey Equipment (\$30,000) and \$50,000 towards emergency equipment repairs and replacements.
Wireless	(3,031)	3,031		Decrease based on a three year average.
Small Equipment	5,477	(5,477)		Increase based on a three year average.
Equipment Rental	(25,000)	25,000		Decrease based on purchasing newer equipment (see Capital - Equipment) reduces the need for equipment rental.
Other Building Materials	72,075	(72,075)		Increase based on a three year average.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Highway

Significant changes from 2020	Effect on Budget	Effect on Surplus / (Deficit)	Total	
Machine Equipment Parts	67,000	(67,000)		Increase based on a three year average.
Equipment Repairs	5,000	(5,000)		Increase based on anticipated repairs due to aging fleet.
Heat	4,000	(4,000)		Increase based on a three year average.
Water and Sewer	10,000	(10,000)		Increase based on a three year average.
Power and Light	(15,000)	15,000		Decrease due to the State now paying for lift bridge expenses.
Building Repairs	7,000	(7,000)		Increase based on a three year average.
Professional Service	660,000	(660,000)		Increase for architect and engineering services needed for capital improvement projects.
Janitorial Services	13,200	(13,200)		Increase for using outside company (Servicemaster) for janitorial services.
Prop Liab Insurance	45,233	(45,233)		Increase based on significant increase in property insurance premiums.
Depreciation Expense	85,741	(85,741)		Increase based on new capital items being added to fixed asset inventory in 2021.
Debt Principal Payments	92,000	(92,000)		Increase based on current borrowing needs.
Debt Interest Payments	3,000	(3,000)		Increase based on current borrowing needs.
Other small changes	72,490	(72,490)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	1,288,181			
2021 Budgeted Surplus (Deficit)			\$ 987,023	

Financial Summary Highway

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	8,867,191	12,580,638	15,193,023	15,193,023	17,106,012
Labor	3,428,410	6,668,655	6,668,655	6,668,655	6,908,114
Travel	902	1,575	5,395	5,395	5,845
Capital	380,882	1,065,000	970,000	1,065,000	1,075,000
Other Operating Expenses	5,063,313	8,410,569	8,406,169	8,410,569	9,340,782
Non-Operating - Debt expenses	86,216	91,000	91,000	91,000	186,000
Total Expenditures	8,959,723	16,236,799	16,141,219	16,240,619	17,515,741
(Surplus) deficit before adjustments			948,196		409,729
<i>Adjustments:</i>					
Back out depreciation			(1,311,011)		(1,396,752)
Net (surplus) deficit on a budgetary basis			(362,815)		(987,023)

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Revenue											
Licenses:											
Permit Fees	44003	21,425	16,396	13,376	17,893	17,893	17,893	17,893	17,893	17,893	0.00%
Licenses Subtotal:		21,425	16,396	13,376	17,893	17,893	17,893	17,893	17,893	17,893	0.00%
Public Services:											
Highway Services	45000	509	84,119	3,380	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Rental Revenues	45011	350	0	0	0	0	0	0	0	0	0.00%
Public Services Subtotal:		859	84,119	3,380	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Intergov Services:											
Hwy Maint State	43005	4,431,217	4,286,867	5,599,115	4,300,000	4,300,000	4,300,000	5,000,000	5,000,000	5,000,000	16.28%
Hwy Maint Municipal	43008	2,559,058	2,309,267	2,438,046	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	0.00%
Hwy Health Agency Revenues	43012	24,465	0	0	0	0	0	0	0	0	0.00%
Hwy Culture Rec Ed Revenues	43013	9,994	3,126	0	0	0	0	0	0	0	0.00%
Hwy Conservation Dev Revenue	43014	5,057	20,633	31,991	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
Intergov Services Subtotal:		7,029,791	6,619,893	8,069,152	6,825,000	6,825,000	6,825,000	7,525,000	7,525,000	7,525,000	10.26%
Interfund Revenue:											
Hwy Maint Municipal	63008	16,422	52,021	17,030	45,000	45,000	45,000	77,600	158,552	158,552	252.34%
Highway Services	65000	6,456,361	7,212,525	9,063,038	8,200,000	8,200,000	5,587,615	9,285,175	9,285,175	9,285,175	13.23%
Interfund Revenue Subtotal:		6,472,783	7,264,546	9,080,068	8,245,000	8,245,000	5,632,615	9,362,775	9,443,727	9,443,727	14.54%
Total Operating Revenue:		13,524,858	13,984,954	17,165,976	15,088,893	15,088,893	12,476,508	16,906,668	16,987,620	16,987,620	12.58%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Interest:											
Interest Investments	48000	13,746	13,676	31,197	16,000	16,000	16,000	15,600	15,600	15,600	-2.50%
Investment Mark to Market	48002	(1,995)	(1,281)	14,912	0	0	0	0	0	0	0.00%
Interest Subtotal:		11,751	12,395	46,110	16,000	16,000	16,000	15,600	15,600	15,600	-2.50%
Misc Revenues:											
Sale Of Prop Equip	48104	4,599	26,970	(75,450)	0	0	0	1,000	1,000	1,000	100.00%
Sale of Scrap	48106	11,326	18,290	143,895	10,200	10,200	10,200	14,808	14,808	14,808	45.18%
Insurance Recoveries	48107	0	0	161,901	0	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	141,327	52,638	66,988	77,930	77,930	77,930	86,984	86,984	86,984	11.62%
Misc Revenues Subtotal:		157,252	97,897	297,334	88,130	88,130	88,130	102,792	102,792	102,792	16.64%
Total Non-Operating Revenue:		169,003	110,292	343,444	104,130	104,130	104,130	118,392	118,392	118,392	13.70%
Revenue Total:		13,693,861	14,095,246	17,509,420	15,193,023	15,193,023	12,580,638	17,025,060	17,106,012	17,106,012	12.59%
Expense											
Wages:											
Regular Pay	51100	3,481,629	3,537,502	3,667,035	4,166,344	4,166,344	4,166,344	4,282,903	4,282,903	4,282,903	2.80%
Temporary Employees	51101	0	0	0	0	0	0	55,000	55,000	55,000	100.00%
Overtime	51105	256,005	427,131	578,122	350,000	350,000	350,000	350,000	350,000	350,000	0.00%
Payout Wages	51120	36,808	9,364	1,218	0	0	0	0	0	0	0.00%
Wages Subtotal:		3,774,443	3,973,997	4,246,375	4,516,344	4,516,344	4,516,344	4,687,903	4,687,903	4,687,903	3.80%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Fringes Benefits:											
FICA Medicare	51200	320,364	330,003	311,643	345,504	345,504	345,504	358,630	358,630	358,630	3.80%
Health Insurance	51201	1,090,138	1,117,793	1,175,680	1,328,157	1,328,157	1,328,157	1,341,251	1,341,251	1,341,251	0.99%
Dental Insurance	51202	58,792	58,393	63,159	67,875	67,875	67,875	70,440	70,440	70,440	3.78%
Workers Compensation	51203	58,434	78,504	43,732	22,960	22,960	22,960	51,956	51,956	51,956	126.29%
Unemployment Comp	51204	70,527	65,750	48,586	70,000	70,000	70,000	70,000	70,000	70,000	0.00%
WI Retirement	51206	250,649	274,829	288,208	292,885	292,885	292,885	302,941	302,941	302,941	3.43%
Fringe Benefits Other	51207	(23,189)	18,241	19,163	24,930	24,930	24,930	24,993	24,993	24,993	0.25%
GASB OPEB Adjustment	51214	0	114,069	(38,069)	0	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	28,520	23,263	0	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	247,160	79,732	287,921	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		2,072,874	2,165,834	2,223,286	2,152,311	2,152,311	2,152,311	2,220,211	2,220,211	2,220,211	3.15%
Total Labor:		5,847,317	6,139,832	6,469,660	6,668,655	6,668,655	6,668,655	6,908,114	6,908,114	6,908,114	3.59%
Travel:											
Registration Tuition	52001	9,429	2,238	1,469	4,200	4,200	1,000	4,200	4,200	4,200	0.00%
Automobile Allowance	52002	144	0	390	0	0	0	0	0	0	0.00%
Meals	52005	298	47	615	150	150	50	600	600	600	300.00%
Lodging	52006	1,063	444	1,199	1,000	1,000	500	1,000	1,000	1,000	0.00%
Other Travel Exp	52007	22	2	0	25	25	25	25	25	25	0.00%
Taxable Benefit	52008	0	0	31	20	20	0	20	20	20	0.00%
Travel Subtotal:		10,957	2,731	3,704	5,395	5,395	1,575	5,845	5,845	5,845	8.34%
Total Travel:		10,957	2,731	3,704	5,395	5,395	1,575	5,845	5,845	5,845	8.34%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Capital Outlay:											
Buildings	58001	22,538	0	0	140,000	140,000	140,000	95,000	95,000	95,000	-32.14%
Improvements	58002	0	0	98,132	0	0	0	0	0	0	0.00%
Equipment	58004	1,016,681	935,418	899,039	830,000	925,000	925,000	980,000	980,000	980,000	18.07%
Capital Outlay Subtotal:		1,039,219	935,418	997,171	970,000	1,065,000	1,065,000	1,075,000	1,075,000	1,075,000	10.82%
Total Capital:		1,039,219	935,418	997,171	970,000	1,065,000	1,065,000	1,075,000	1,075,000	1,075,000	10.82%
Office:											
Office Supplies	53000	2,512	4,324	3,030	4,000	4,000	4,000	4,500	4,500	4,500	12.50%
Printing Supplies	53002	268	353	564	300	300	300	400	400	400	33.33%
Print Duplicate	53003	514	883	463	400	400	400	400	400	400	0.00%
Postage and Box Rent	53004	236	12	531	300	300	300	300	300	300	0.00%
Computer Supplies	53005	72	0	0	0	0	0	100	100	100	100.00%
Computer Software	53006	776	0	1,520	1,500	1,500	1,500	1,500	1,500	1,500	0.00%
Telephone	53008	13,214	9,043	10,723	10,000	10,000	10,000	10,500	10,500	10,500	5.00%
Telephone Supplies	53009	0	0	25	0	0	0	20	20	20	100.00%
Wireless	53012	11,654	8,372	5,381	11,500	11,500	11,500	8,469	8,469	8,469	-26.36%
Office Subtotal:		29,246	22,987	22,238	28,000	28,000	28,000	26,189	26,189	26,189	-6.47%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Operating:											
Advertising	53500	39	53	29	100	100	100	100	100	100	0.00%
Subscriptions	53501	505	240	240	400	400	400	400	400	400	0.00%
Membership Dues	53502	166	0	0	200	200	200	200	200	200	0.00%
Household Supplies	53516	3,622	4,574	4,076	4,000	4,000	4,000	4,500	4,500	4,500	12.50%
Food	53520	1,692	1,878	1,508	1,800	1,800	1,800	2,000	2,000	2,000	11.11%
Small Equipment	53522	55,099	49,729	61,602	50,000	50,000	50,000	55,477	55,477	55,477	10.95%
Shop Supplies	53523	54,655	57,411	69,338	57,500	57,500	57,500	57,500	57,500	57,500	0.00%
Medical Supplies	53524	298	785	206	400	400	400	400	400	400	0.00%
Other Operating Supplies	53533	5,062	2,590	106	3,500	3,500	3,500	3,500	3,500	3,500	0.00%
Safety Supplies	53543	6,462	8,728	3,626	7,000	7,000	7,000	8,000	8,000	8,000	14.29%
Motor Fuel	53548	395,480	524,848	544,678	550,000	550,000	550,000	550,000	550,000	550,000	0.00%
Equipment Rental	53551	63,619	149,647	112,262	100,000	104,400	104,400	75,000	75,000	75,000	-25.00%
Operating Licenses Fees	53553	644	1,766	497	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Other Miscellaneous	53568	0	0	92	0	0	0	100	100	100	100.00%
Machinery Rental	53570	0	0	0	0	0	0	0	0	0	0.00%
Fuel Handling	53571	1	219	0	0	0	0	0	0	0	0.00%
Close to Assets Lia	53572	(88,921)	207,455	(18,568)	(55,434)	(55,434)	(55,434)	(55,434)	(55,434)	(55,434)	0.00%
Building Space Cost	53574	0	5,290	0	0	0	0	0	0	0	0.00%
Field Small Tools	53575	7	0	0	0	0	0	0	0	0	0.00%
Shop Services	53576	(0)	0	0	0	0	0	0	0	0	0.00%
Employee Benefits	53577	0	0	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	499	2,039	4,955	4,500	4,500	4,500	2,200	2,200	2,200	-51.11%
Print Duplicate	73003	4,654	4,247	7,078	4,000	4,000	4,000	5,500	5,500	5,500	37.50%
Postage and Box Rent	73004	1,202	616	728	700	700	700	700	700	700	0.00%
Operating Subtotal:		504,782	1,022,114	792,454	729,666	734,066	734,066	711,143	711,143	711,143	-2.54%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Repairs & Maint:											
Sodium Chloride	54002	341,252	349,677	328,828	350,000	350,000	350,000	350,000	350,000	350,000	0.00%
Calcium Chloride	54003	0	10	0	0	0	0	0	0	0	0.00%
Small Hardware	54008	4,665	2,259	565	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Other Elect Products	54012	530	61	0	100	100	100	100	100	100	0.00%
Other Plumbing Prod.	54014	0	252	5	0	0	0	0	0	0	0.00%
Other Building Materials	54015	41,257	105,397	219,572	50,000	50,000	50,000	122,075	122,075	122,075	144.15%
Lubricants	54016	23,828	18,671	34,140	30,000	30,000	30,000	30,000	30,000	30,000	0.00%
Machine Equip Parts	54017	583,590	494,499	748,656	533,000	533,000	533,000	600,000	600,000	600,000	12.57%
Tires Batteries	54018	71,562	80,748	75,500	72,000	72,000	72,000	72,000	72,000	72,000	0.00%
Road Maintenance Materials	54019	3,688,256	4,218,815	3,904,223	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	0.00%
Maintenance Buildings	54020	1,975	2,346	7,683	1,500	1,500	1,500	2,000	2,000	2,000	33.33%
Maintenance Grounds	54021	120	10	0	200	200	200	200	200	200	0.00%
Maintenance Equipment	54022	9,471	3,977	9,923	5,700	5,700	5,700	5,700	5,700	5,700	0.00%
Consumable Tools	54026	7,753	5,048	5,789	5,500	5,500	5,500	5,500	5,500	5,500	0.00%
Equipment Repairs	54029	(190,688)	(33,335)	11,890	35,000	35,000	35,000	40,000	40,000	40,000	14.29%
Maintenance Grounds	74021	15,000	30,604	19,888	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
Equipment Repairs	74029	146,454	768	534	561	561	561	759	759	759	35.29%
Repairs & Maint Subtotal:		4,745,025	5,279,808	5,367,194	5,111,561	5,111,561	5,111,561	5,256,334	5,256,334	5,256,334	2.83%
Utilities:											
Heat	54700	12,763	10,534	24,070	11,000	11,000	11,000	15,000	15,000	15,000	36.36%
Power and Light	54701	76,204	66,964	72,201	70,000	70,000	70,000	55,000	55,000	55,000	-21.43%
Water and Sewer	54702	52,467	75,711	96,425	80,000	80,000	80,000	80,000	90,000	90,000	12.50%
Refuse Collection	54703	0	4,311	4,977	4,000	4,000	4,000	4,000	4,000	4,000	0.00%
Heat	74700	5,531	5,233	2,574	5,500	5,500	5,500	5,500	5,500	5,500	0.00%
Refuse Collection	74703	37,799	23,020	29,501	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
Utilities Subtotal:		184,764	185,773	229,748	195,500	195,500	195,500	184,500	194,500	194,500	-0.51%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Contractual Services:											
Medical and Dental	55000	6,194	6,590	6,188	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Other Repair Maint Streets	55004	374,550	556,261	1,394,218	558,000	558,000	558,000	558,000	558,000	558,000	0.00%
Building Repairs	55008	79,208	27,482	19,709	35,000	35,000	35,000	42,000	42,000	42,000	20.00%
Data Processing	55013	0	0	77	0	0	0	0	0	0	0.00%
Professional Service	55014	233,795	108,774	1,008,017	340,000	340,000	340,000	1,000,000	1,000,000	1,000,000	194.12%
Janitorial Services	55016	0	0	0	0	0	0	13,200	13,200	13,200	100.00%
Architect Engineer	55019	7,900	0	0	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		701,647	699,106	2,428,209	939,000	939,000	939,000	1,619,200	1,619,200	1,619,200	72.44%
Insurance Expenses:											
Insurance Recoveries	56003	0	0	(29,527)	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	159,300	158,544	87,900	91,431	91,431	91,431	136,664	136,664	136,664	49.47%
Insurance Expenses Subtotal:		159,300	158,544	58,373	91,431	91,431	91,431	136,664	136,664	136,664	49.47%
Deprec & Amort:											
Depreciation Expense	56503	1,123,119	1,248,582	1,343,861	1,311,011	1,311,011	1,311,011	1,396,752	1,396,752	1,396,752	6.54%
Deprec & Amort Subtotal:		1,123,119	1,248,582	1,343,861	1,311,011	1,311,011	1,311,011	1,396,752	1,396,752	1,396,752	6.54%
Total Other Operating:		7,447,883	8,616,914	10,242,076	8,406,169	8,410,569	8,410,569	9,330,782	9,340,782	9,340,782	11.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway											
Debt Payments:											
Debt Principal Payments	57000	690,912	111,202	145,446	81,000	81,000	81,000	173,000	173,000	173,000	113.58%
Debt Interest Payments	57001	17,431	11,917	11,415	10,000	10,000	10,000	13,000	13,000	13,000	30.00%
Debt Payments Subtotal:		708,344	123,119	156,861	91,000	91,000	91,000	186,000	186,000	186,000	104.40%
Total Non-Operating Expense:		708,344	123,119	156,861	91,000	91,000	91,000	186,000	186,000	186,000	104.40%
Expense Total:		15,053,719	15,818,013	17,869,472	16,141,219	16,240,619	16,236,799	17,505,741	17,515,741	17,515,741	8.52%
Surplus / (Deficit) prior to adjustments:		(1,359,858)	(1,722,767)	(360,052)	(948,196)	(1,047,596)	(3,656,161)	(480,681)	(409,729)	(409,729)	-56.79%
Adjustments:											
Back out depreciation		1,123,119	1,248,582	1,343,861	1,311,011	1,311,011	1,311,011	1,396,752	1,396,752	1,396,752	6.54%
Highway Surplus / (Deficit) - budgetary basis:		(236,738)	(474,185)	983,808	362,815	263,415	(2,345,150)	916,071	987,023	987,023	172.05%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Highway -				
	Epoxy Floor	1	80,000	80,000
	Overhead Door Loops - Auto Open	3	5,000	15,000
	Tri Axle Dump / Plow Truck	1	340,000	340,000
	5yd Single Axle Dump / Plow Truck (replaces #006)	1	250,000	250,000
	Superintendent Trucks (replaces #355A & #101A)	2	40,000	80,000
	Tow Plow	1	160,000	160,000
	Crash Trailer	1	65,000	65,000
	Snow push plow for skid steer	1	5,000	5,000
	Survey equipment	1	30,000	30,000
	Unforeseen building & equipment needs	1	50,000	50,000
		13		1,075,000

SIGNIFICANT CHANGES FROM 2020 ADOPTED - County Road Maintenance

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 1,179,463	
Revenue Changes - impact on levy:		
Material Sales	(18,731)	Increase based on a three year average of revenues received.
Insurance Recoveries	(3,371)	Increase based on a three year average of revenues received.
Expense Changes - impact on levy:		
None	-	
Other small changes	22,102	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 1,179,463	

Financial Summary County Road Maintenance

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	1,607,408	2,293,495	2,293,495	2,293,495	2,315,597
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,043,002	3,260,573	3,472,958	3,472,958	3,495,060
Total Expenditures	2,043,002	3,260,573	3,472,958	3,472,958	3,495,060
Levy			1,179,463		1,179,463

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance											
Revenue											
Intergov Rev:											
Transportation Aids	42015	1,891,666	2,116,161	2,023,333	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	0.00%
Intergov Rev Subtotal:		1,891,666	2,116,161	2,023,333	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	0.00%
Interfund Revenue:											
Material Sales	68105	19,656	35,225	104,437	34,375	34,375	34,375	53,106	53,106	53,106	54.49%
Interfund Revenue Subtotal:		19,656	35,225	104,437	34,375	34,375	34,375	53,106	53,106	53,106	54.49%
Total Operating Revenue:		1,911,322	2,151,386	2,127,770	2,284,375	2,284,375	2,284,375	2,303,106	2,303,106	2,303,106	0.82%
Misc Revenues:											
Insurance Recoveries	48107	12,559	10,617	14,298	9,120	9,120	9,120	12,491	12,491	12,491	36.96%
Misc Revenues Subtotal:		12,559	10,617	14,298	9,120	9,120	9,120	12,491	12,491	12,491	36.96%
Total Non-Operating Revenue:		12,559	10,617	14,298	9,120	9,120	9,120	12,491	12,491	12,491	36.96%
Revenue Total:		1,923,882	2,162,002	2,142,068	2,293,495	2,293,495	2,293,495	2,315,597	2,315,597	2,315,597	0.96%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance											
Expense											
Repairs & Maint:											
Repair Maint Streets	75806	2,075,045	1,675,961	1,931,315	2,612,385	2,612,385	2,400,000	2,632,274	2,632,274	2,632,274	0.76%
Snow Removal Streets	75807	740,492	739,199	923,303	855,000	855,000	855,000	855,000	855,000	855,000	0.00%
Repairs & Maint Subtotal:		2,815,537	2,415,160	2,854,618	3,467,385	3,467,385	3,255,000	3,487,274	3,487,274	3,487,274	0.57%
Insurance Expenses:											
Prop Liab Insurance	76000	8,736	8,604	5,364	5,573	5,573	5,573	7,786	7,786	7,786	39.71%
Insurance Expenses Subtotal:		8,736	8,604	5,364	5,573	5,573	5,573	7,786	7,786	7,786	39.71%
Total Other Operating:											
		2,824,273	2,423,764	2,859,982	3,472,958	3,472,958	3,260,573	3,495,060	3,495,060	3,495,060	0.64%
Expense Total:											
		2,824,273	2,423,764	2,859,982	3,472,958	3,472,958	3,260,573	3,495,060	3,495,060	3,495,060	0.64%
County Road Maintenance Net/(Levy):											
		(900,392)	(261,762)	(717,914)	(1,179,463)	(1,179,463)	(967,078)	(1,179,463)	(1,179,463)	(1,179,463)	0.00%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
HEALTH & HUMAN SERVICES				
Public Health Department	\$ 2,243,143	\$ 4,691,635	\$ (440,000)	\$ 2,008,492
Child Support	1,528,000	1,841,233	-	313,233
Veterans	16,000	680,081	-	664,081
Human Services	27,048,465	45,554,162	-	18,505,697
Park View Health Center	15,319,010	19,478,917	(3,566,000)	593,907
Park View Health Center Debt	19,000	38,000	-	19,000
	<u>\$ 46,173,618</u>	<u>\$ 72,284,028</u>	<u>\$ (4,006,000)</u>	<u>\$ 22,104,410</u>

PUBLIC HEALTH

General Fund – Division: 052
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn

HEALTH LOCATIONS: Winnebago County Health Department
112 Otter Avenue, Second Floor
Oshkosh, WI 54901

Winnebago County Neenah Human Services Building
211 North Commercial Street
Neenah, WI 54956

TELEPHONE: 920-232-3000

FAX: 920-232-3370

EMAIL: health@co.winnebago.wi.us

WEB: www.winnebagopublichealth.org

SOCIAL: [@WinnebagoHealth](https://www.facebook.com/WinnebagoHealth)

VISION STATEMENT: Healthy people building thriving communities

MISSION STATEMENT: The Winnebago County Health Department protects and promotes health through services, partnerships and equitable practices and policies so all can live their best life.

DIVISION DESCRIPTIONS:

ADMINISTRATION: Provides departmental leadership, planning, supervision, programmatic oversight, support staffing, accounting and budget. Responsible for communications, health assessment, policies, enforcement, data management, community partnership, planning, preparedness, fund seeking and workforce development. Programs include:

- **Communications:** create, maintain and execute comprehensive communications strategy to advance the department's outreach and community visibility and engagement.
- **Planning:** assist with the development, maintenance, execution and evaluation of department, division and community plans. Preparation for and maintenance of readiness for national accreditations. Provides grant writing and other administrative support to staff and divisions.
- **Preparedness:** Community preparedness planning and exercises to response to crisis or disasters including pandemics (Flu, COVID-19, etc.), mass clinic operation, nuclear/biological/chemical accident or terrorism, participation in regional healthcare emergency response coalition activities and overall 24/7/365 availability of health department staff.
- **Policy and Equity:** assures local and community policies are or will become inclusive of the promotion and equitable opportunity for overall health and determinants of health living, including but not limited to income, education, housing, transportation, location and discrimination. Assists internal staff with issues related to policy development and awareness as it related to division programs.

COMMUNICABLE DISEASE: Prevents and minimizes the spread of disease in Winnebago County and provides information and services, monitoring and surveillance in the following areas:

- Communicable disease prevention and control: communicable disease surveillance and containment, disease outbreak investigation and response, school illness surveillance, and community and health provider education.
- Immunizations: Provision and monitoring of required immunizations to help prevent vaccine preventable diseases in children. Vaccines for adults on a fee for service basis. Monitor seasonal influenza, provide public education and provide flu vaccines to county employees and contracted agencies.
- HIV partner referral/counseling and testing.
- Lifepoint Needle Exchange: a harm reduction needle exchange program to reduce the transmission of HIV, hepatitis C and other potential harms associated with injection drug use in partnership with Vivent Health.
- Refugee Health: health screenings for newly arrived refugees to Winnebago County.

COMMUNITY HEALTH & PREVENTION: Contributes to improvement in health outcomes by working at the community level on creating more equitable conditions, fostering partnerships, changing the environment, and influencing policy to shift cultural norms and attitudes about unhealthy conditions that make the healthy choice the easy choice. Focus areas include: mental health, physical activity and nutrition, substance use, tobacco, transportation, housing and other social/ecological determinants of health. Programs and coalitions include:

- Adolescent Suicide Prevention: efforts to prevent adolescent suicide, including QPR, lethal means restriction, Child Death Review and Zero Suicide.
- Healthy Teen Minds: an initiative of the Northeast Wisconsin Mental Health Connection, funded by a grant from the Healthier Wisconsin Partnership Program and supported by Winnebago County Health Department, to reduce youth depression in Calumet, Outagamie and Winnebago Counties.
- Bicycle and Pedestrian Planning: Coordinate and participate in bicycle and pedestrian planning efforts that increase opportunities for recreation and active transportation.
- Fox Valley Thrives: is a strategic alliance between community organizers and public health professionals supported by Winnebago County Health Department focused on addressing issues of health equity and access to transportation.
- Re:Th!NK: a coalition supported by Winnebago County Health Department to coordinate efforts with collaboration from local partners and community members to create a place where everyone has the opportunity to live the healthiest life possible. Current action teams are focused on active communities, health food and beverages and social/place connectedness.
- Winnebago County Drug and Alcohol Coalition: is a community-led coalition supported by Winnebago County Health Department focused on preventing and reducing substance use and misuse. Current efforts are focused on opiate use in the areas of prevention, awareness, treatment and recovery, communication and data. The coalition has representatives from 12 different community sectors.
- Overdose Fatality Review: Review of overdose deaths to identify opportunities for prevention.
- Be Well Fox Valley: a community health initiative promoting healthy weight in Calumet, Outagamie and Winnebago County, supported in part by a contractual agreement between Winnebago County Health Department and United Way Fox Valley.

ENVIRONMENTAL HEALTH: Ensures an environment that protects and promotes health by assessing, correcting, controlling and preventing those factors in the environment that can potentially adversely affect the health of individuals and the community. Programs include:

- **Environmental Health:** Inspection, consultation and education to prevent and minimize adverse environmental exposures from air, water, housing, occupation, toxic materials, vector control, human health hazards and nuisances.
- **Sanitarian:** Inspection, consultation and code enforcement and licensure of food service establishments, campgrounds, temporary restaurants, swimming pools, hotels/motels, bed and breakfast, animal grooming establishments, manufactured home parks, transient non-community wells and tattoo parlors.

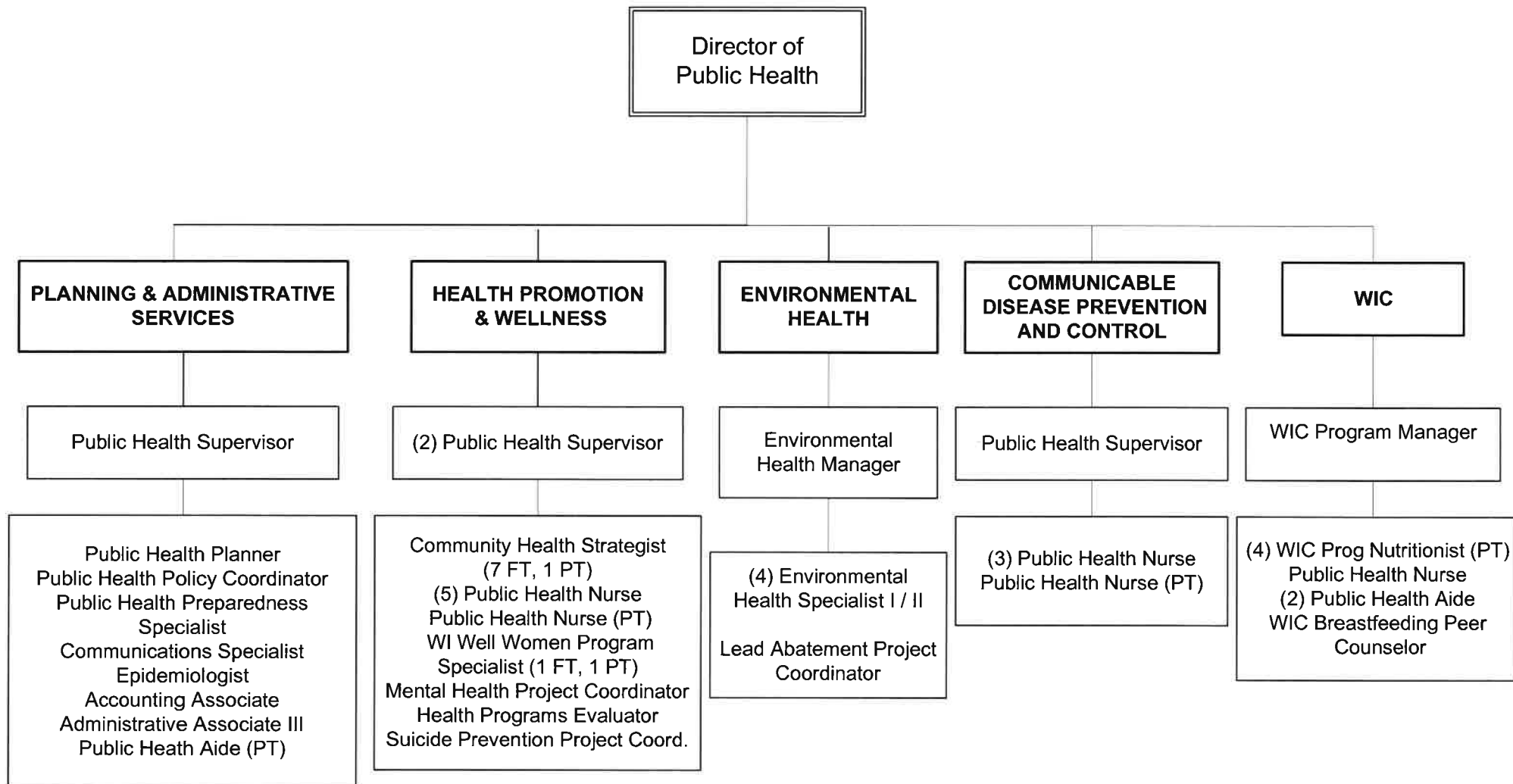
HEALTHY LIFESPAN: Empowers Winnebago County residents by promoting health, preventing harm, and protecting the quality of life through the provision of direct services, programs, population assessment and community engagement. Programs include:

- **Family and Child Health (FCH):** providing coordinated health care services and prenatal care coordination (PNCC) to women and families during and after pregnancy through assessment, planning, monitoring, education and referral. PNCC is a Medicaid program providing case management services for low income high risk pregnant women and their families to improve birth outcomes. Promotion of breastfeeding friendly environments by supporting new and existing breastfeeding friendly worksites and child care centers.
- **Housing Authority:** provision of nursing services including assessment, referral, medication set up, health monitoring and service coordination to Housing Authority residents in Omro, Winneconne, Winneconne and Oshkosh via a contractual agreement between the two agencies.
- **Lead Poisoning Prevention:** prevention, education and screening activities to families with children under 6 years of age.
- **Promoting Healthy Aging:** reducing falls by raising awareness of fall risks through in-home assessments by engaging community residents and service organizations in fall prevention programs and by participating in community efforts to reduce falls. Also includes nurse home visits to referred individuals needing assistance not available through other community services.
- **Wellness Plus:** initiates and coordinates the provision of evidence based self-management programs for health and wellbeing for Winnebago County adults.
- **Wisconsin Well Woman Program (WWWP):** provides breast and cervical cancer screenings services to women with little or no health insurance coverage.

WOMEN, INFANTS, AND CHILDREN (WIC): A food supplement and nutrition education program offered to eligible pregnant women, breastfeeding women, women who have had a baby in the last six months, infants and children up to the age of five. Services include a food benefit redeemed at local grocery stores, farmers market vouchers, nutrition and breastfeeding education and referrals to community resources. Programs include:

- **Breastfeeding Support:** Peer counselors assist mothers with issues related to breastfeeding and infant feeding education.
- **Fit Families:** Assisting families to identify healthy habits for improvement including physical activity, healthy beverage choices, increasing fruit/vegetable intake and mentoring good practices and provides monthly coaching contacts supporting families making healthy lifestyles changes. Develop partnerships with community resources to share Fit Families messages through newsletters, bulletin board displays and other educational resources.

PUBLIC HEALTH



**1 full-time position that works .5 @ WIC & .5 @ PH

PUBLIC HEALTH

General Fund – Division: 052
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn
LOCATION: Winnebago County Health Department
112 Otter Avenue, Second Floor
Oshkosh, WI 54903-2808

TELEPHONE: 920-232-3000
FAX: 920-232-3370
health@co.winnebago.wi.us
www.co.winnebago.wi.us/health

2020 ACCOMPLISHMENTS:

1. Converted Community Health Assessment Report to web-based platform instead of print.
2. Winnebago County Health Department is one of 12 counties in the state to be participating in a performance management pilot study coordinated by the State Health Department in conjunction with Clear Impact, a performance management vendor specializing in public health and based on the Results Based Accountability framework.
3. Solidified a working partnership with the Winnebago County Jail to establish a Hepatitis A and Hepatitis B immunization program. Completed a needs assessment of inmates for enhanced community referrals.
4. The Wisconsin County Drug and Alcohol Coalition (WCDAC) received a Drug Free Communities (DFC) grant of \$625,000 over 5 years to focus specifically on substance use prevention in youth.
5. Developed a departmental strategic plan including specific goals and metrics.
6. Developed process for Department of Health Administrative Code 140 review pre COVID-19. The final implementation and audit were postponed due to COVID-19.
7. Equity: Developed a health equity orientation for new staff and students. Conducted a health equity staff assessment which provided the basis for future equity work in the department. Finalized a Winnebago County health equity data report. Incorporated equity and policy into departmental plans including the strategic plan and the community health assessment.
8. Declared racism as a public health crisis.
9. Winnebago County Health Department has established itself as a public health teaching site as multiple staff serve as preceptors and mentors to a variety of students, interns and AmeriCorps and VISTA serving members.
10. First Five Fox Valley received requested funds to expand work on ASQ screenings through the Oshkosh Area Foundation Basic Needs Giving Fund.
11. Established process for revision of public health job descriptions to include public health competencies.
12. Developed community grief resources for 211 and the Northeast Wisconsin Mental Health Connection.
13. Worked with partners to support a free bussing program for Oshkosh students.
14. The Winnebago County Overdose Fatality Review Team has been recommended to be a nationally recognized mentor site in developing and strengthening new programs in other communities.
15. Department of Health grant funding was allocated to further social connectedness work.
16. Created a marketing campaign to create awareness of the Wellness Plus collaboration.
17. Increased home visits involving educational and visual assessment for lead prevention.

18. Established and equipped a lactation room at the Winnebago County Human Services Building in Neenah.
19. Drafted a health department specific handbook to complement the new internal staff orientation process and created a web based staff orientation tool for new hires.
20. Winnebago County Health Department worked with Winnebago Catch-a-Ride to apply and receive funding from the Basic Needs Partnership Grant.
21. Supported efforts by local governing boards to update definitions of tobacco in local ordinance to include electronic smoking devices.
22. Grew NARCAN distribution from a pilot site to a sustainable program at the Winnebago County Health Department.
23. Researched and published Winnebago County; State of the Child report in collaboration with many local partners.

COVID related accomplishments

24. Held a region wide COVID-19 tabletop exercise to enhance medical provider and public health response early in the pandemic.
25. Provided ways for staff to work remotely without sacrificing productivity during the COVID -19 response.
26. Established a robust and sound COVID-19 response and implemented timely and evidence-based revisions to the response. The response included effectively cross training non-communicable disease nurses and other staff to contribute to the COVID-19 response (WEDSS training, virtual meeting technology, etc.), establishing a process to recruit, hire and train local COVID-19 contact tracer staff, developing a communication tool to communicate fast changing information to county residents.
27. Developed a team for cohesive and nimble response to COVID-19 including serving vulnerable populations (housing authority residents, homeless, etc.)
28. Implemented remote processes for WIC clients to continue to receive services and benefits during the COVID -19 pandemic.
29. Established strong relationships with long term care facilities and community-based residential facilities to better respond to COVID-19.
30. Developed communication and resources for landlords and tenants during COVID, promoting and increasing availability of rental assistance funds and working to incorporate additional mediation resources during the eviction process.

2021 GOALS & OBJECTIVES:

1. Successfully complete the Department of Health 140 review.
2. Update and operationalize recently developed department strategic plan.
3. Solidify a performance management system for the department and engage community partners and residents to develop metrics to determine success of programs and interventions.
4. Incorporate public health competencies in all public health job descriptions.
5. Formalize onboarding orientation process for new hires for improved work transition and staff retention using newly created web based orientation tools.
6. Implement a community suicide prevention awareness campaign.
7. Re-designate five childcare centers as breastfeeding friendly and continue to support all centers with breastfeeding education and training.
8. Establish a COVID-19 vaccination plan and initiate immunizations when a vaccine is available.
9. Develop a strategy to receive feedback from community and partners about re:TH!NK priorities.
10. Reduce overdose deaths through recommendations from the Winnebago County Overdose Fatality Committee.
11. Collaborate with community partners to develop a regional structure to increase social connectedness in Winnebago County.
12. Support businesses in becoming Breastfeeding Friendly workplaces.

- 13. Increase women enrolled in the Wisconsin Well Woman Program by 5%.**
- 14. Implement technologically based services to WIC clients for better reach to and participation of clients in the program.**
- 15. Enhance written public health materials available to clients and ensure they are available in multiple languages.**
- 16. Incorporate equity outcomes into division work plans by disaggregating data to identify gaps and inequities.**
- 17. Create issue briefs with equitable policy strategies related to the department's priorities.**
- 18. Develop and utilize a social media management tool such as Hootsuite to more effectively manage social media communication to the public.**
- 19. Hire an epidemiologist.**

PUBLIC HEALTH

2021 BUDGET NARRATIVE HIGHLIGHTS

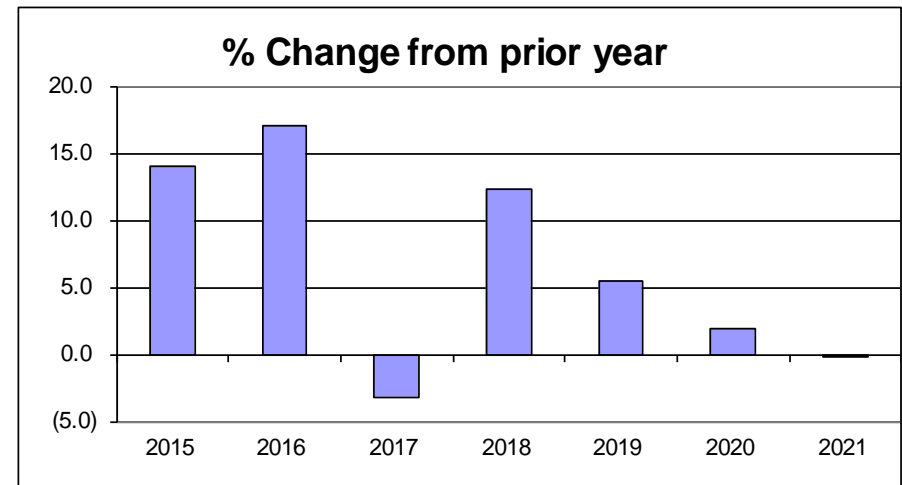
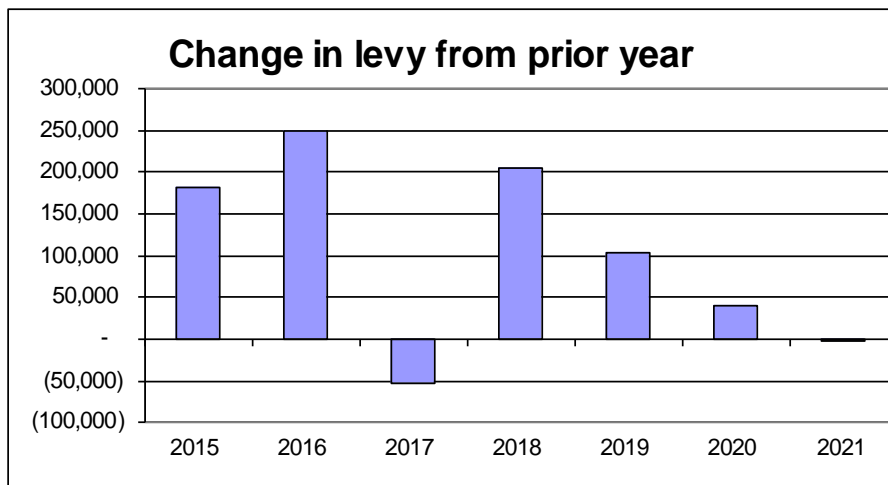
DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	29	33	34	33	35	36	36	36	38	42
Part Time	9	8	8	9	9	9	9	9	9	9
Total	38	41	42	42	44	45	45	45	47	51

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2020 budget process, one (1) full-time Community Health Strategist, one (1) full-time Lead Abatement Project Coordinator, and one (1) Suicide Prevention Project Coordinator were added to the Table of Organization of Classified Positions schedule. One (1) full-time Epidemiologist will be added to the Table of Organization of Classified Positions schedule for the 2021 budget.

COUNTY LEVY: The net tax levy for the department for 2021 is \$2,008,492 a decrease of \$1,658 or 0.08% under 2020. A schedule of significant changes follows. In 2021, we are applying \$440,000 of the designated Public Health fund balance to reduce the levy. During 2020, we applied \$150,000 to reduce the levy.

Public Health is a special levy because not all municipalities participate. Cities can elect to not be covered if they have their own Health Department. Because of this, the surplus or deficit of the Health Department does not close out to General Fund balance at year end. It is closed out to its own fund balance.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Public Health

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 2,010,150	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	152,221	Increase due to three (3) full-time positions added after the 2020 budget was adopted, along with one full-time Epidemiologist position requested for 2021.
FICA Medicare	13,307	Increase due to three (3) full-time positions added after the 2020 budget was adopted, along with one full-time Epidemiologist position requested for 2021.
Health Insurance	75,041	Increase due to three (3) full-time positions added after the 2020 budget was adopted, along with one full-time Epidemiologist position requested for 2021.
Workers Compensation	20,888	Increase due to three (3) full-time positions added after the 2020 budget was adopted, along with one full-time Epidemiologist position requested for 2021.
WI Retirement	10,480	Increase due to three (3) full-time positions added after the 2020 budget was adopted, along with one full-time Epidemiologist position requested for 2021.
Prop Liab Insurance	4,590	Increase based on significant increase in property insurance premiums.
Fund balance applied	(290,000)	Increase in fund balance applied for 2021 to reduce the total Public Health levy.
Other small changes	11,815	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 2,008,492	

Financial Summary Public Health

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	1,925,042	2,527,012	2,258,858	3,187,417	2,243,143
Labor	2,261,261	3,619,448	3,785,126	4,034,009	4,058,866
Travel	16,298	31,569	70,200	86,202	64,200
Capital	17,563	17,563	-	17,563	-
Other Expenditures	335,243	496,691	563,682	1,234,591	568,569
Total Expenditures	2,630,365	4,165,271	4,419,008	5,372,365	4,691,635
Levy Before Fund Balance Adjustment			2,160,150		2,448,492
Decrease fund balance			(150,000)		(440,000)
Net Levy After Fund Balance Adjustment			2,010,150		2,008,492

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health											
Revenue											
Intergov Rev:											
Medicaid Title 19	42000	13,363	9,467	14,778	11,000	11,000	9,843	11,000	11,000	11,000	0.00%
WI Children and Families	42005	518,582	517,354	513,705	501,390	501,390	501,390	501,390	501,390	501,390	0.00%
WI Health Services	42007	773,254	669,865	854,198	680,938	1,263,769	700,000	680,938	774,223	867,508	13.70%
Dept of Transportation	42011	18,523	6,253	6,774	6,250	6,250	8,029	6,250	6,250	6,250	0.00%
US Health and Human Services	42014	0	0	0	0	90,000	90,000	0	0	0	0.00%
Other Grantor Agencies	42019	404,112	558,026	528,100	459,538	706,112	706,112	459,538	350,538	241,538	-23.72%
Intergov Rev Subtotal:		1,727,833	1,760,965	1,917,556	1,659,116	2,578,521	2,015,374	1,659,116	1,643,401	1,627,686	-0.95%
Public Services:											
Forms Copies Etc	45003	45	131	118	100	100	100	100	100	100	0.00%
Offset Revenue	45013	23,377	23,010	15,766	23,000	23,000	23,377	23,000	23,000	23,000	0.00%
Inspection Fees	45021	374,641	388,841	419,916	395,000	395,000	402,504	395,000	395,000	395,000	0.00%
Housing Authority	45028	98,090	99,957	106,612	107,492	107,492	53,766	107,492	107,492	107,492	0.00%
Donations	45034	0	306	90	200	200	200	200	200	200	0.00%
Client Cost Shares Fees	45035	9,140	9,472	4,963	9,500	14,908	11,908	9,500	9,500	9,500	0.00%
County Client Services	45036	788	764	775	700	700	623	700	700	700	0.00%
State Testing Reimbursements	45038	3,290	4,985	4,225	4,750	4,750	800	4,750	4,750	4,750	0.00%
Private Pay Fees	45046	580	978	1,700	1,000	1,000	2,570	1,000	1,000	1,000	0.00%
Other Public Charges	45057	1,577	409	1,267	1,000	1,000	301	1,000	1,000	1,000	0.00%
Public Services Subtotal:		511,527	528,855	555,432	542,742	548,150	496,149	542,742	542,742	542,742	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health											
Interfund Revenue:											
Nursing Services	65084	38,947	45,783	31,236	45,000	45,000	7,619	45,000	45,000	45,000	0.00%
Interfund Revenue Subtotal:		38,947	45,783	31,236	45,000	45,000	7,619	45,000	45,000	45,000	0.00%
Total Operating Revenue:		2,278,307	2,335,602	2,504,223	2,246,858	3,171,671	2,519,142	2,246,858	2,231,143	2,215,428	-0.70%
Misc Revenues:											
Other Miscellaneous Revenues	48109	103,647	12,387	9,278	12,000	15,746	7,870	12,000	12,000	12,000	0.00%
Misc Revenues Subtotal:		103,647	12,387	9,278	12,000	15,746	7,870	12,000	12,000	12,000	0.00%
Total Non-Operating Revenue:		103,647	12,387	9,278	12,000	15,746	7,870	12,000	12,000	12,000	0.00%
Revenue Total:		2,381,954	2,347,989	2,513,501	2,258,858	3,187,417	2,527,012	2,258,858	2,243,143	2,227,428	-0.70%
Expense											
Wages:											
Regular Pay	51100	2,357,653	2,429,944	2,578,567	2,766,285	2,963,034	2,524,120	2,918,506	2,918,506	2,918,506	5.50%
Temporary Employees	51101	34,595	21,187	1,757	18,218	18,218	84,812	20,000	20,000	20,000	9.78%
Overtime	51105	427	560	358	0	0	4,159	0	0	0	0.00%
Payout Wages	51120	330	0	19,724	0	0	0	0	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	(71,675)	(71,675)	0	0	(71,675)	(71,675)	0.00%
Payroll Sundry Account	51190	9,154	0	98	0	0	230	0	0	0	0.00%
Wages Subtotal:		2,402,159	2,451,692	2,600,505	2,712,828	2,909,577	2,613,321	2,938,506	2,866,831	2,866,831	5.68%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health											
Fringes Benefits:											
FICA Medicare	51200	174,504	177,084	189,507	213,019	243,854	188,926	226,326	224,796	224,796	5.53%
Health Insurance	51201	539,497	560,299	546,260	634,447	651,633	587,008	709,488	709,488	709,488	11.83%
Dental Insurance	51202	32,444	31,297	30,694	35,079	35,894	31,539	36,557	36,557	36,557	4.21%
Workers Compensation	51203	35,277	46,377	25,828	14,485	14,677	14,182	35,373	35,115	35,115	142.42%
Unemployment Comp	51204	0	0	0	0	0	1,911	0	0	0	0.00%
WI Retirement	51206	160,626	161,781	167,510	186,726	189,638	169,209	197,206	197,206	197,206	5.61%
Fringe Benefits Other	51207	12,385	12,717	13,705	16,867	17,061	13,352	17,198	17,198	17,198	1.96%
Fringe Turnover Savings	51250	0	0	0	(28,325)	(28,325)	0	0	(28,325)	(28,325)	0.00%
Fringes Benefits Subtotal:		954,733	989,555	973,504	1,072,298	1,124,432	1,006,127	1,222,148	1,192,035	1,192,035	11.17%
Total Labor:		3,356,892	3,441,247	3,574,008	3,785,126	4,034,009	3,619,448	4,160,654	4,058,866	4,058,866	7.23%
Travel:											
Registration Tuition	52001	22,207	29,096	33,402	28,000	28,300	17,297	28,000	28,000	28,000	0.00%
Automobile Allowance	52002	15,932	11,697	13,853	15,000	16,350	3,051	15,000	13,000	13,000	-13.33%
Vehicle Lease	52003	141	829	54	200	200	0	200	200	200	0.00%
Commercial Travel	52004	3,651	7,243	5,266	7,000	20,452	3,030	7,000	5,000	5,000	-28.57%
Meals	52005	3,140	4,436	3,313	4,000	4,400	1,902	4,000	4,000	4,000	0.00%
Lodging	52006	17,074	14,180	15,823	15,000	15,500	5,478	15,000	13,000	13,000	-13.33%
Other Travel Exp	52007	662	1,073	1,366	1,000	1,000	550	1,000	1,000	1,000	0.00%
Taxable Benefit	52008	19	552	1,741	0	0	261	0	0	0	0.00%
Travel Subtotal:		62,827	69,107	74,819	70,200	86,202	31,569	70,200	64,200	64,200	-8.55%
Total Travel:		62,827	69,107	74,819	70,200	86,202	31,569	70,200	64,200	64,200	-8.55%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health											
Capital Outlay:											
Equipment	58004	20,012	0	0	0	17,563	17,563	0	0	0	0.00%
Capital Outlay Subtotal:		20,012	0	0	0	17,563	17,563	0	0	0	0.00%
Total Capital:		20,012	0	0	0	17,563	17,563	0	0	0	0.00%
Office:											
Office Supplies	53000	5,626	5,051	5,416	6,000	6,000	6,566	6,000	6,000	6,000	0.00%
Printing Supplies	53002	914	872	2,747	1,000	1,000	1,588	1,000	1,000	1,000	0.00%
Print Duplicate	53003	3,213	5,280	3,834	4,500	5,500	1,157	4,500	4,500	4,500	0.00%
Postage and Box Rent	53004	464	271	1,244	500	500	48	500	500	500	0.00%
Computer Supplies	53005	227	346	236	300	300	79	300	300	300	0.00%
Computer Software	53006	2,221	390	358	500	500	62,255	500	500	500	0.00%
Telephone	53008	21,535	21,162	21,080	23,000	23,000	31,289	23,000	23,000	23,000	0.00%
Telephone Supplies	53009	5	0	0	0	0	0	0	0	0	0.00%
Office Subtotal:		34,205	33,374	34,916	35,800	36,800	102,982	35,800	35,800	35,800	0.00%
Operating:											
Advertising	53500	1,102	178	1,657	1,000	1,000	284	1,000	1,000	1,000	0.00%
Subscriptions	53501	1,747	1,516	2,979	1,750	1,750	2,372	1,750	1,750	1,750	0.00%
Membership Dues	53502	3,546	1,928	3,060	2,500	2,500	2,758	2,500	2,500	2,500	0.00%
Food	53520	3,703	2,334	2,947	3,000	3,000	1,249	3,000	3,000	3,000	0.00%
Small Equipment	53522	2,945	0	2,067	4,500	6,100	1,067	4,500	4,500	4,500	0.00%
Medical Supplies	53524	20,935	16,252	21,045	17,000	17,000	9,837	17,000	17,000	17,000	0.00%
Other Operating Supplies	53533	30,552	31,522	47,104	31,000	83,709	41,577	31,000	31,000	31,000	0.00%
Automobile Allowance-Other	53538	201	0	16	0	0	0	0	0	0	0.00%
Auto Allowance Taxable	53546	0	0	49	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health											
Motor Fuel	53548	2,903	3,348	2,875	4,000	4,000	1,897	4,000	4,000	4,000	0.00%
Equipment Rental	53551	0	0	1,349	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	172	0	191	150	150	0	150	150	150	0.00%
Employee Benefit Taxable Other	53578	0	473	364	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	12,338	7,939	14,235	11,000	11,000	35,186	11,000	11,000	11,000	0.00%
Print Duplicate	73003	8,464	10,282	11,406	11,000	11,000	9,437	11,000	11,000	11,000	0.00%
Postage and Box Rent	73004	3,972	3,871	3,782	4,000	4,000	4,432	4,000	4,000	4,000	0.00%
Computer Server Charge	73030	2,749	0	0	0	0	0	0	0	0	0.00%
Motor Fuel	73548	444	451	230	600	600	57	600	600	600	0.00%
Operating Subtotal:		95,772	80,094	115,356	91,500	145,809	110,153	91,500	91,500	91,500	0.00%
Repairs & Maint:											
Maintenance Equipment	54022	1,229	823	1,204	1,500	1,500	1,567	1,500	1,500	1,500	0.00%
Maintenance Vehicles	54023	0	37	196	300	300	0	300	300	300	0.00%
Equipment Repairs	74029	8,121	4,548	4,001	3,168	3,168	3,300	3,465	3,465	3,465	9.38%
Repairs & Maint Subtotal:		9,351	5,409	5,400	4,968	4,968	4,867	5,265	5,265	5,265	5.98%
Contractual Services:											
Vehicle Repairs	55005	0	0	0	0	0	38	0	0	0	0.00%
Professional Service	55014	0	0	5,983	2,500	2,500	26	2,500	2,500	2,500	0.00%
Other Contract Serv	55030	414,871	381,676	442,237	348,146	963,746	202,857	348,146	348,146	348,146	0.00%
Administration Fee	55037	24,259	24,648	25,455	24,500	24,500	24,500	24,500	24,500	24,500	0.00%
Interpreter	55041	9,487	4,627	2,046	6,000	6,000	1,000	6,000	6,000	6,000	0.00%
Building Rental	75042	33,000	40,200	40,200	40,200	40,200	40,200	40,200	40,200	40,200	0.00%
Contractual Services Subtotal:		481,616	451,152	515,921	421,346	1,036,946	268,621	421,346	421,346	421,346	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health											
Insurance Expenses:											
Prop Liab Insurance	56000	0	0	100	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	14,640	14,916	9,684	10,068	10,068	10,068	14,658	14,658	14,658	45.59%
Insurance Expenses Subtotal:		14,640	14,916	9,784	10,068	10,068	10,068	14,658	14,658	14,658	45.59%
Total Other Operating:		635,584	584,944	681,377	563,682	1,234,591	496,691	568,569	568,569	568,569	0.87%
Expense Total:		4,075,315	4,095,299	4,330,204	4,419,008	5,372,365	4,165,271	4,799,423	4,691,635	4,691,635	6.35%
Public Health Net/(Levy):		(1,693,360)	(1,747,309)	(1,816,703)	(2,160,150)	(2,184,948)	(1,638,259)	(2,540,565)	(2,448,492)	(2,464,207)	13.35%
Fund balance applied (Note):		0	0	0	150,000	150,000	150,000	200,000	440,000	440,000	193.33%
Public Health Net/(Levy):		(1,693,360)	(1,747,309)	(1,816,703)	(2,010,150)	(2,034,948)	(1,488,259)	(2,340,565)	(2,008,492)	(2,024,207)	-0.08%

Note: fund balance applied will reduce ending fund balance.

CHILD SUPPORT

**General Fund – Department: 050
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Julie Mabry
LOCATION: Winnebago County Courthouse
415 Jackson Street, Room 170
Oshkosh, WI 54901

TELEPHONE: 236-1135

MISSION STATEMENT:

To serve the children and families of Winnebago County by encouraging responsible parenting through promoting the involvement of both parents and/or guardians and ensuring children receive the support they need and deserve.

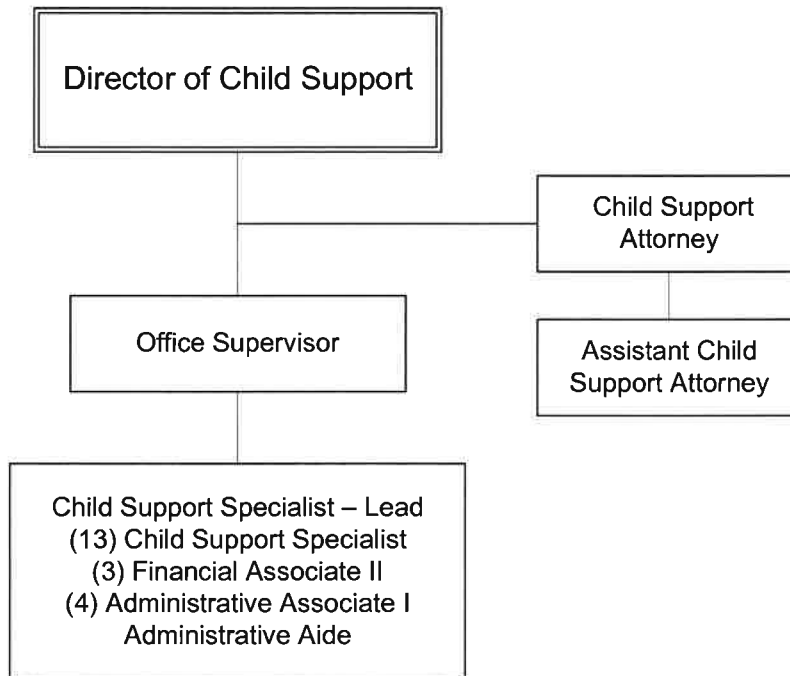
Values:

- **Respect** – ourselves, those we work with, those we serve, those we partner with
- **Service** – dedication to our mission and clients, responsible stewards of our resources entrusted to us through state and federal funding
- **Innovation** – leveraging our creativity, passion, and technology to elevate our program and the way we fulfill our mission
- **Communication** – convey program information and policies in an accurate, timely and cost effective manner to those we work with and those we serve
- **Excellence** – in our performance, in the professional manner in which we provide services, in the attitude we bring, the knowledge we obtain and relationships we build

PROGRAM DESCRIPTION:

1. **Establish paternity**
2. **Obtain Court Orders for the financial and medical support of children**
3. **Enforce Child Support Orders**
4. **Collaborate with state agencies and community organizations to serve Wisconsin families holistically**

CHILD SUPPORT



CHILD SUPPORT

General Fund - Department: 050

2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Julie Mabry
LOCATION: Winnebago County Courthouse
415 Jackson Street, Room 170
Oshkosh, WI 54901

TELEPHONE: 236-1135

2020 ACCOMPLISHMENTS:

- 1. Full leadership team**
- 2. Identified new direction for the department (through Mission, Values, Work, and Goals)**
- 3. Increased teamwork between Case Specialists, Clerks, and Financial Workers**

2021 GOALS & OBJECTIVES:

- 1. Effectively move forward with the backlog of cases due to the COVID-19 pandemic (change entire sentence so that it flows)**
- 2. Create a departmental emergency plan**
- 3. Create educational opportunities through outreach efforts**
- 4. Create standard work policies and procedures in order to effectively train, mentor and maintain staff**
- 5. Increase collaboration and partnerships with other agencies**

CHILD SUPPORT

2021 BUDGET NARRATIVE HIGHLIGHTS

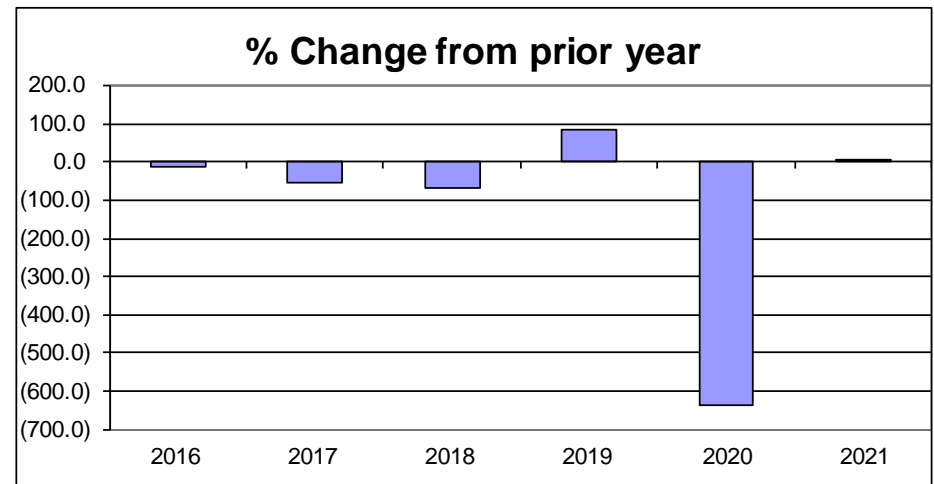
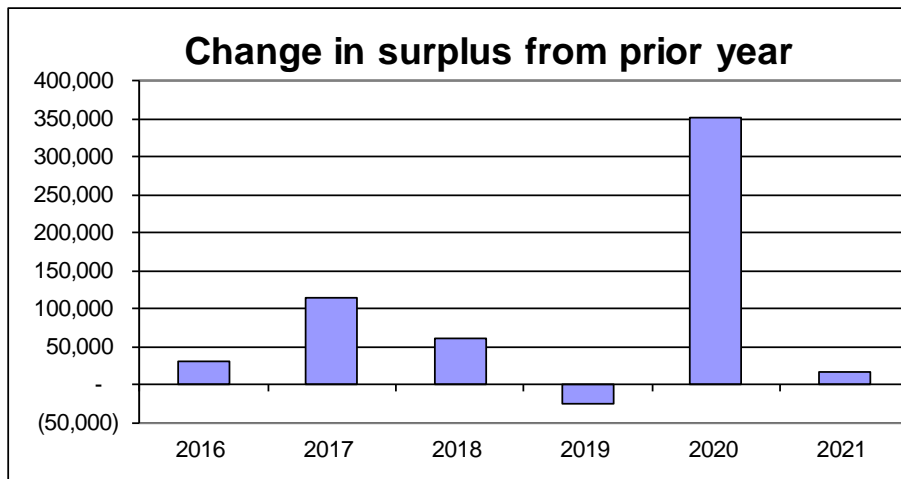
DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	21	21	23	23	24	24	26	26	26	26
Part Time	0	0	0	0	0	0	0	0	0	0
Total	21	21	23	23	24	24	26	26	26	26

There is no change to the staffing table for 2021.

After the 2020 budget process, one (1) full-time Child Support Attorney was added and one (1) full-time Paralegal was eliminated from the Table of Organization of Classified Positions Schedule.

COUNTY LEVY: The tax levy for 2021 is \$313,233 an increase of \$16,968 or 5.73% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Child Support

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ (296,265)	
Revenue Changes - impact on levy:		
Sheriff Fees	(4,000)	Decrease due to not serving participants during COVID, resulting in less process service orders & in addition the stimulus intercept has paid off some outstanding orders.
Expense Changes - impact on levy:		
Temporary Employees	(5,000)	Increase in budget for the need for a temporary imager to complete the project of imaging files in the office.
Fringe Turnover Savings	14,000	This account was created in the 2021 budget process to show the turnover savings for fringe benefits because Child Support has such high turnover in their department so there are many times were positions
Health Insurance	(24,216)	Increase based on two staff who are now taking family coverage (one vacancy that was filled and one change in coverage).
Printing Supplies	(4,500)	Increase from the new printers using higher cost toner cartridges.
Legal Fees	(6,000)	Increase in process service prices and increased need of process service due to administrative paternity law change.
Medical and Dental	(3,000)	Increase due to new DNA testing laws that will begin in September 2020.
Other small changes	15,748	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ (313,233)	

Financial Summary Child Support

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	721,707	1,522,000	1,532,000	1,532,000	1,528,000
Labor	903,761	1,733,243	1,707,258	1,707,258	1,712,067
Travel	509	509	9,389	9,389	8,049
Capital	-	-	-	-	-
Other Expenditures	39,175	94,297	111,618	111,618	121,117
Total Expenditures	943,445	1,828,049	1,828,265	1,828,265	1,841,233
(Net) / Levy			296,265		313,233

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 050 - Child Support											
Revenue											
Intergov Rev:											
WI Children and Families	42005	1,407,247	1,504,583	1,494,108	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0.00%
Intergov Rev Subtotal:		1,407,247	1,504,583	1,494,108	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	0.00%
Public Services:											
Other Fees	45002	(3)	0	0	0	0	0	0	0	0	0.00%
Blood Tests	45016	8,788	8,594	6,111	10,000	10,000	7,000	10,000	10,000	10,000	0.00%
Sheriff Fees	45017	18,301	21,397	19,821	22,000	22,000	15,000	15,000	18,000	18,000	-18.18%
Public Services Subtotal:		27,087	29,991	25,932	32,000	32,000	22,000	25,000	28,000	28,000	-12.50%
Total Operating Revenue:		1,434,333	1,534,574	1,520,040	1,532,000	1,532,000	1,522,000	1,525,000	1,528,000	1,528,000	-0.26%
Revenue Total:		1,434,333	1,534,574	1,520,040	1,532,000	1,532,000	1,522,000	1,525,000	1,528,000	1,528,000	-0.26%
Expense											
Wages:											
Regular Pay	51100	970,875	1,008,959	1,098,018	1,167,267	1,167,267	1,167,267	1,156,575	1,156,575	1,156,575	-0.92%
Temporary Employees	51101	4,263	0	11,820	0	0	7,560	7,560	5,000	5,000	100.00%
Overtime	51105	759	266	48	0	0	2,000	0	0	0	100.00%
Wages Subtotal:		975,897	1,009,224	1,109,886	1,167,267	1,167,267	1,176,827	1,164,135	1,161,575	1,161,575	-0.49%

Winnebago County

Budget Detail - 2021

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Department - 050 - Child Support											
Fringes Benefits:											
FICA Medicare	51200	69,953	72,784	79,994	89,295	89,295	89,295	89,055	88,860	88,860	-0.49%
Health Insurance	51201	293,875	275,591	294,341	344,193	344,193	344,193	368,409	368,409	368,409	7.04%
Dental Insurance	51202	20,514	17,979	18,272	19,871	19,871	19,871	20,958	20,958	20,958	5.47%
Workers Compensation	51203	1,491	2,020	1,133	659	659	659	1,431	1,431	1,431	117.15%
Unemployment Comp	51204	0	0	0	0	0	16,425	0	0	0	0.00%
WI Retirement	51206	65,088	67,433	68,364	78,792	78,792	78,792	78,069	78,069	78,069	-0.92%
Fringe Benefits Other	51207	5,458	5,120	5,806	7,181	7,181	7,181	6,765	6,765	6,765	-5.79%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(14,000)	(14,000)	100.00%
Fringes Benefits Subtotal:		456,378	440,926	467,911	539,991	539,991	556,416	564,687	550,492	550,492	1.94%
Total Labor:		1,432,275	1,450,150	1,577,796	1,707,258	1,707,258	1,733,243	1,728,822	1,712,067	1,712,067	0.28%
Travel:											
Registration Tuition	52001	1,275	1,569	1,260	3,049	3,049	0	3,049	3,049	3,049	0.00%
Automobile Allowance	52002	1,712	1,070	1,745	2,500	2,500	247	2,500	1,700	1,700	-32.00%
Meals	52005	799	627	400	500	500	42	500	500	500	0.00%
Lodging	52006	1,797	2,006	1,902	2,160	2,160	164	2,200	2,200	2,200	1.85%
Other Travel Exp	52007	83	102	87	680	680	21	100	100	100	-85.29%
Taxable Benefit	52008	0	29	246	500	500	35	500	500	500	0.00%
Travel Subtotal:		5,666	5,404	5,641	9,389	9,389	509	8,849	8,049	8,049	-14.27%
Total Travel:		5,666	5,404	5,641	9,389	9,389	509	8,849	8,049	8,049	-14.27%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 050 - Child Support											
Office:											
Office Supplies	53000	7,204	5,475	4,139	5,500	5,500	5,500	5,500	5,500	5,500	0.00%
Printing Supplies	53002	1,920	5,927	6,877	6,000	6,000	8,000	10,500	7,000	7,000	16.67%
Postage and Box Rent	53004	254	263	209	300	300	300	300	300	300	0.00%
Computer Software	53006	1,805	3,309	809	2,500	2,500	2,500	2,500	1,000	1,000	-60.00%
Telephone	53008	2,360	2,350	2,500	3,100	3,100	4,000	4,000	4,000	4,000	29.03%
Telephone Supplies	53009	0	0	363	250	250	250	250	250	250	0.00%
Office Subtotal:		13,542	17,323	14,896	17,650	17,650	20,550	23,050	18,050	18,050	2.27%
Operating:											
Subscriptions	53501	0	145	145	145	145	145	150	150	150	3.45%
Membership Dues	53502	1,354	1,657	360	1,503	1,503	1,062	1,500	1,500	1,500	-0.20%
Food	53520	125	43	60	100	100	100	100	100	100	0.00%
Small Equipment	53522	166	117,816	1,363	3,600	3,600	3,600	3,600	3,600	3,600	0.00%
Legal Fees	53530	37,024	42,022	51,246	43,000	43,000	25,000	51,000	49,000	49,000	13.95%
Operating Licenses Fees	53553	80	240	254	180	180	180	300	300	300	66.67%
Small Equipment Technology	53580	2,918	2,583	2,997	2,000	2,000	2,000	2,000	2,000	2,000	0.00%
Print Duplicate	73003	2,385	2,093	2,357	2,500	2,500	2,500	2,500	2,500	2,500	0.00%
Postage and Box Rent	73004	22,529	24,190	21,365	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
Operating Subtotal:		66,581	190,789	80,147	78,028	78,028	59,587	86,150	84,150	84,150	7.85%
Repairs & Maint:											
Equipment Repairs	54029	318	754	1,098	2,880	2,880	1,100	2,880	1,200	1,200	-58.33%
Equipment Repairs	74029	1,716	1,683	1,815	1,848	1,848	1,848	1,881	1,881	1,881	1.79%
Repairs & Maint Subtotal:		2,034	2,437	2,913	4,728	4,728	2,948	4,761	3,081	3,081	-34.84%

Winnebago County**Budget Detail - 2021**

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 050 - Child Support											
Contractual Services:											
Medical and Dental	55000	9,549	7,392	6,694	7,000	7,000	7,000	10,000	10,000	10,000	42.86%
Professional Service	55014	216	609	1,355	576	576	576	576	576	576	0.00%
Interpreter	55041	115	560	168	500	500	500	500	500	500	0.00%
Contractual Services Subtotal:		9,879	8,561	8,217	8,076	8,076	8,076	11,076	11,076	11,076	37.15%
Insurance Expenses:											
Prop Liab Insurance	76000	5,268	5,136	3,012	3,136	3,136	3,136	4,760	4,760	4,760	51.79%
Insurance Expenses Subtotal:		5,268	5,136	3,012	3,136	3,136	3,136	4,760	4,760	4,760	51.79%
Total Other Operating:											
		97,304	224,246	109,186	111,618	111,618	94,297	129,797	121,117	121,117	8.51%
Expense Total:											
		1,535,245	1,679,800	1,692,623	1,828,265	1,828,265	1,828,049	1,867,468	1,841,233	1,841,233	0.71%
Child Support Net/(Levy):											
		(100,912)	(145,226)	(172,583)	(296,265)	(296,265)	(306,049)	(342,468)	(313,233)	(313,233)	5.73%

VETERANS' SERVICES

General Fund – Department: 059
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Jeffery Bucholtz
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: (920) 232-3400

MISSION STATEMENT:

We believe the mission of the Winnebago County Veterans Office is to honor and support veterans and their dependents in Winnebago County by providing advocacy and professional services to assist veterans in pursuing all obtainable benefits. We will be the veteran's guide through the complexities of the application process to ensure they are connected with their benefits. Our Vision: Improving the quality of life for Winnebago County veterans and their dependents through accessing all available benefits that were earned by the sacrifice and service to their country.

PROGRAM DESCRIPTION:

OUTREACH: Advertising VA benefits through social media, e-mail, website, targeted mail outs and community events.

GRANTS: Major programs including educational, subsistence, medical, job retaining, relief and rehabilitation for the homeless.

MEDICAL: Assist veterans accessing major VA hospitals, outpatient clinics, short-term/custodial/skilled care Veteran Homes and Vet Centers.

COMPENSATION: Program for service connected disabled veterans to receive disability compensation for injuries incurred during their service.

PENSION: Low income subsidy program for non-serviced connected disabilities to offset medical expenses for veterans and their dependents.

INSURANCE: Insurance programs, life and medical, to include applications, conversions, beneficiary change, cash surrender and loan.

EDUCATION: Educational programs, including Post 911 & Forever G.I. Bill, Vocational Rehabilitation, Wisconsin G.I. Bill and Retraining Grant.

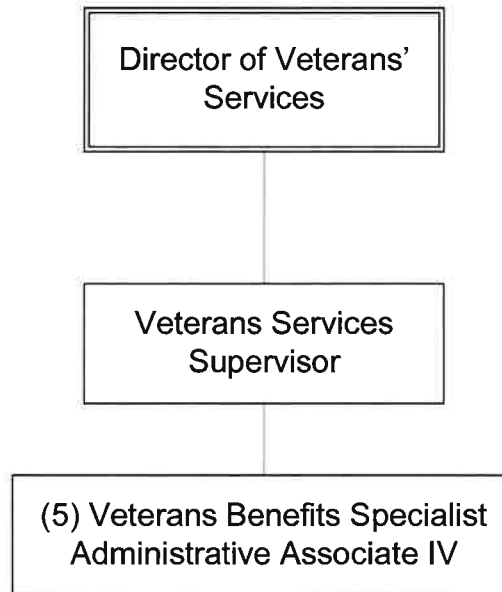
APPEALS: Programs including notice of disagreements, substantive appeals, waivers and hearings.

BURIAL: Programs including care of veteran's graves, headstones, cemetery flag holder, presidential memorial certificates, burial & plot allowances.

COUNSELING: Programs for counseling veterans in the areas of mental health due to Post Traumatic Stress Disorder (PTSD) or Military Sexual Trauma (MST) through VA Health Care or the Green Bay Vet Center.

WI DEPT. OF REVENUE & NATURAL RESOURCES & TRANSPORTATION: Property tax credit, state parks pass and WisDOT Identifier.

VETERANS' SERVICES



VETERANS' SERVICES

General Fund – Department: 059
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Jeffery Bucholtz
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: (920) 232-3400

2020 ACCOMPLISHMENTS:

1. Despite recent staff turn-over, the Veterans' Services Office saw its highest single year increase ever in Veterans Administration Compensation and Pension cash payouts. Total Compensation & Pension payouts for Winnebago County are now at \$39.3 million dollars, a \$5.4 million dollar increase over the previous year. Total Veterans Administration federal expenditures in Winnebago County are now at \$72.5 million dollars, which equates to a 12% increase over the previous year.
2. In conjunction with Veterans Service Commission, the Veterans' office provided emergency economic assistance to local veterans and their families. 103 veterans were assisted with eviction prevention, utility disconnect prevention, critical car repairs, or essential grocery assistance.
3. Established bi-weekly visits at the UW Oshkosh Veteran's Resource Center and monthly visits at the Fox Valley campus. Set up a satellite office to assist veteran students attending the UWO school system.
4. Coordinated monthly visits to Oshkosh Correctional Institution. Assisted incarcerated veterans with benefit applications and worked with OSCI social workers on inmate release/reintegration objectives.
5. Designed quick reference informational card & checklist for distribution to local assisted living and nursing home facilities. The card explains eligibility for the Pension with Aid & Attendance benefits along with a checklist of items needed to complete an application.
6. Two staff members attended National County Veterans Service Officer Organization accreditation training. This training allows for additional Service Organization accreditations and enhanced Power of Attorney representation.
7. Assisted the needs of homeless veterans by making referrals and coordinating with other agencies to assist them in obtaining housing.
8. Worked with the VA Release of Names and Addresses (RONA) office to provide outreach letters to newly discharged veterans who returned to Winnebago County.

2021 GOALS & OBJECTIVES:

- 1. Continue to provide professional claims representation and advocacy services to ensure proper adjudication of claims by state and federal veterans' agencies. Despite COVID-19 concerns all claims processing assistance will continue to be provided to ensure efficient and effective claims processing for state and federal benefits and programs.**
- 2. The National Association of County Veterans Service Officers annual training conference will be held in Madison WI in 2021. The goal is to have a majority of the staff attend this conference as it is rare for the conference to be held in Wisconsin and travel expenses would be significantly lower than normal.**
- 3. Outreach will be a focal point for 2021. COVID-19 significantly limited the amount of outreach events/activities for 2020. If safe, CVSO will visit all of the local Veteran Service Organizations and staff will resume attending community outreach events to expand our office footprint.**
- 4. Continue to promote the Winnebago County Veterans' Services office through Facebook, weekly emails, monthly newsletter and our website.**
- 5. Continue our referral service to the Green Bay Vet Center which provides individual mental health counseling and group counseling to Winnebago County Veterans in both our Oshkosh and Neenah offices.**
- 6. The Non-Service Connected Pension program applications remain high as WWII and Korean War Veterans and/or their surviving spouses, now in their 70's, 80's and 90's, are coming in to apply for benefits to help with costs of in-home or assisted living care. Our office will work to improve collaboration with the Aging & Disability Resource Center (ADRC) and the Lakeland Care (MCO) to better serve our customers.**
- 7. Assist veterans in coordinating with local medical providers to obtain nexus opinion letters for VA Disability Compensation claims.**
- 8. Continue to support the District Attorney's Winnebago County Diversion Program. This program identifies veterans who are charged with misdemeanors and allows those charges to be diverted if they enter into an agreement and follow the CVSO Office recommendation of entering VA Healthcare, counseling, and compensation services to bring resolution to their issues that were created while serving in the military.**
- 9. Our office would like to host an "Open House" in late spring/early summer of 2021. It has been several years since we have held an "Open House" and we believe it is important to show the veteran community that we are here for them. Consideration will be given to the guidance from health officials regarding COVID-19. This is a fluid goal/time frame as the health of the veteran community is our priority.**

VETERANS' SERVICES

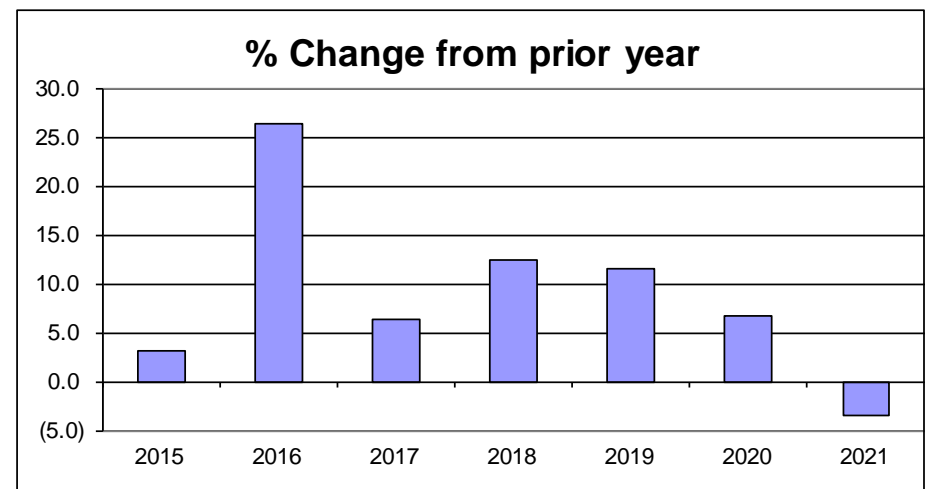
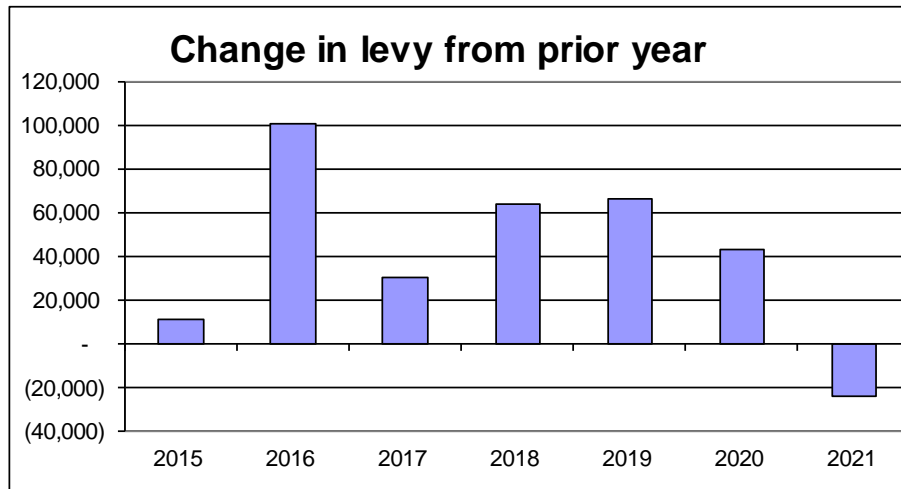
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	4	4	4	4	6	7	7	8	8	8
Part Time	2	2	2	2	0	0	0	0	0	0
Total	6	6	6	6	6	7	7	8	8	8

There is no change to the staffing table for 2021.

COUNTY LEVY: The tax levy for 2021 is \$664,081, a decrease of \$23,547 or 3.42% under 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Veterans' Services

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 687,628	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Health Insurance	(23,410)	Decrease based on new employee not enrolling in health insurance, but was assumed the vacant position would take family health coverage.
Veterans Graves	(10,000)	Over the last 2 years, the Veterans' Services Director has been working with the County's Cemetery Officials to ensure Wisconsin State Statute 45.84 Care of Graves is being followed in regards to the charges to the County for the care of Veterans Graves. This has resulted in a decline in expense charges from the Cemetery Officials.
Other small changes	9,863	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 664,081	

Financial Summary Veterans' Services

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	13,800	15,000	16,000	16,000	16,000
Labor	314,832	562,823	593,724	593,724	577,040
Travel	700	700	9,692	9,692	10,790
Capital	-	-	-	-	-
Other Expenditures	32,609	87,645	100,212	100,212	92,251
Total Expenditures	348,141	651,168	703,628	703,628	680,081
Levy			687,628		664,081

Winnebago County

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Department - 059 - Veterans' Services											
Intergov Rev:											
WI Military Affairs	42008	19,467	0	13,000	13,000	13,000	13,000	13,000	13,000	13,000	0.00%
Transportation Aids	42015	0	0	443	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		19,467	0	13,443	13,000	13,000	13,000	13,000	13,000	13,000	0.00%
Public Services:											
Other Fees	45002	1,355	519	60	0	0	0	0	0	0	0.00%
Donations	45034	4,531	3,030	1,392	3,000	3,000	2,000	3,000	3,000	3,000	0.00%
Public Services Subtotal:		5,886	3,549	1,452	3,000	3,000	2,000	3,000	3,000	3,000	0.00%
Total Operating Revenue:		25,353	3,549	14,895	16,000	16,000	15,000	16,000	16,000	16,000	0.00%
Revenue Total:		25,353	3,549	14,895	16,000	16,000	15,000	16,000	16,000	16,000	0.00%
Expense											
Wages:											
Regular Pay	51100	277,933	322,964	338,274	400,795	400,795	387,000	406,443	406,443	406,443	1.41%
Overtime	51105	0	28	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		277,933	322,992	338,274	400,795	400,795	387,000	406,443	406,443	406,443	1.41%

Winnebago County

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Department - 059 - Veterans' Services											
Fringes Benefits:											
FICA Medicare	51200	19,668	22,778	24,492	30,662	30,662	28,000	31,093	31,093	31,093	1.41%
Health Insurance	51201	102,689	115,034	90,895	126,391	126,391	113,000	125,895	102,981	102,981	-18.52%
Dental Insurance	51202	5,693	6,045	5,135	6,131	6,131	6,131	6,131	6,131	6,131	0.00%
Workers Compensation	51203	427	641	350	229	229	229	501	501	501	118.78%
WI Retirement	51206	18,895	21,256	21,769	27,053	27,053	26,000	27,436	27,436	27,436	1.42%
Fringe Benefits Other	51207	1,617	1,827	1,633	2,463	2,463	2,463	2,455	2,455	2,455	-0.32%
Fringes Benefits Subtotal:		148,990	167,581	144,275	192,929	192,929	175,823	193,511	170,597	170,597	-11.58%
Total Labor:		426,922	490,573	482,549	593,724	593,724	562,823	599,954	577,040	577,040	-2.81%
Travel:											
Registration Tuition	52001	1,480	1,540	1,585	730	730	700	3,500	3,500	3,500	379.45%
Automobile Allowance	52002	4,302	4,315	1,565	3,890	3,890	0	1,050	1,050	1,050	-73.01%
Commercial Travel	52004	2,242	1,314	914	0	0	0	0	0	0	0.00%
Meals	52005	1,853	1,883	1,147	1,920	1,920	0	1,900	1,900	1,900	-1.04%
Lodging	52006	4,663	5,613	4,275	2,952	2,952	0	3,840	3,840	3,840	30.08%
Other Travel Exp	52007	196	218	41	200	200	0	500	500	500	150.00%
Taxable Benefit	52008	0	57	29	0	0	0	0	0	0	0.00%
Travel Subtotal:		14,736	14,939	9,556	9,692	9,692	700	10,790	10,790	10,790	11.33%
Total Travel:		14,736	14,939	9,556	9,692	9,692	700	10,790	10,790	10,790	11.33%

Winnebago County

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Department - 059 - Veterans' Services											
Office:											
Office Supplies	53000	2,037	3,822	853	1,300	1,300	1,300	1,200	1,200	1,200	-7.69%
Stationery and Forms	53001	593	1,315	204	450	450	450	350	350	350	-22.22%
Printing Supplies	53002	1,292	614	508	550	550	550	600	600	600	9.09%
Postage and Box Rent	53004	10	0	0	0	0	0	0	0	0	0.00%
Telephone	53008	1,573	1,758	1,911	2,300	2,300	2,400	2,450	2,450	2,450	6.52%
Office Subtotal:		5,505	7,509	3,476	4,600	4,600	4,700	4,600	4,600	4,600	0.00%
Operating:											
Advertising	53500	457	425	553	500	500	700	850	850	850	70.00%
Membership Dues	53502	350	350	400	400	400	350	400	400	400	0.00%
Food	53520	156	75	118	150	150	100	150	150	150	0.00%
Small Equipment	53522	2,272	1,400	0	200	200	200	200	200	200	0.00%
Other Operating Supplies	53533	8,577	18,137	8,675	11,000	11,000	8,000	10,000	10,000	10,000	-9.09%
Automobile Allowance-Other	53538	0	0	214	0	0	0	0	0	0	0.00%
Auto Allowance Taxable	53546	2,000	0	673	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Operating Licenses Fees	53553	0	40	0	50	50	50	0	0	0	-100.00%
Veterans Relief Assistance	53559	31,792	38,511	34,182	38,000	38,000	38,000	38,000	38,000	38,000	0.00%
Veterans Graves	53560	17,067	19,787	6,674	20,000	20,000	10,000	10,000	10,000	10,000	-50.00%
Operating Grants	53565	0	0	0	13,000	13,000	13,000	13,000	13,000	13,000	0.00%
Small Equipment Technology	53580	0	1,517	0	0	0	0	2,150	2,150	2,150	100.00%
Print Duplicate	73003	3,797	4,558	3,130	3,500	3,500	3,300	3,200	3,200	3,200	-8.57%
Postage and Box Rent	73004	2,155	1,647	1,447	1,500	1,500	1,650	1,700	1,700	1,700	13.33%
Operating Subtotal:		68,623	86,447	56,066	89,300	89,300	76,350	80,650	80,650	80,650	-9.69%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 059 - Veterans' Services											
Repairs & Maint:											
Equipment Repairs	74029	594	594	660	660	660	660	627	627	627	-5.00%
Repairs & Maint Subtotal:		594	594	660	660	660	660	627	627	627	-5.00%
Contractual Services:											
Other Contract Serv	55030	3,787	7,976	4,485	4,600	4,600	4,883	4,820	4,820	4,820	4.78%
Contractual Services Subtotal:		3,787	7,976	4,485	4,600	4,600	4,883	4,820	4,820	4,820	4.78%
Insurance Expenses:											
Prop Liab Insurance	76000	1,440	1,644	1,008	1,052	1,052	1,052	1,554	1,554	1,554	47.72%
Insurance Expenses Subtotal:		1,440	1,644	1,008	1,052	1,052	1,052	1,554	1,554	1,554	47.72%
Total Other Operating:		79,950	104,170	65,696	100,212	100,212	87,645	92,251	92,251	92,251	-7.94%
Expense Total:		521,608	609,682	557,800	703,628	703,628	651,168	702,995	680,081	680,081	-3.35%
Veterans Services Net/(Levy):		(496,254)	(606,133)	(542,906)	(687,628)	(687,628)	(636,168)	(686,995)	(664,081)	(664,081)	-3.42%

HUMAN SERVICES

Human Services Fund: 200
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Dr. Bill Topel

TELEPHONE: 236-1195

LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

Winnebago County Human Services
211 North Commercial St.
Neenah, WI 54956

Mission:

To serve our clients with professional, trauma informed quality and cost-effective services that focus on prevention, protection, mental health, family integration, self-determination, and recovery, with respect for and in partnership with individuals, families, caregivers and the community.

Program Description:

Child Day Care – Crisis/Respite

Services to children that includes care in settings such as a day care center, the home of another, or in their own home. The purpose of these services is to meet crisis or respite needs, prevent or remedy abuse or neglect, alleviate stress in the family, or preserve the family unit.

Community Living/Support Services

Services providing support to consumers in order to maintain a natural living arrangement or aid in the adaptation to physical or communicative barriers. Skill development, adult day care, meal programs, respite care, interpreter services, adaptive equipment, housing and energy assistance, protective payment/guardianship, and the coordination of services.

Community Prevention, Access and Outreach

Services to at-risk population in the community to include persons likely to have a problem which can potentially be alleviated by the delivery of human services; handling individual inquiries for help; providing accessibility to community health programs; providing advocacy and providing prevention activities to enhance the physical health and improve social and community functioning by making constructive changes in community conditions; and providing public information and referral services to satisfy inquiries; and to identify specific resources in the human services delivery system.

Community Residential Services

Services to consumers in licensed adult family homes, child foster homes, group homes, shelter care and community-based residential facilities.

Community Support Program - The provision of a network of coordinated care and treatment services to adults with serious and persistent mental illness and to chronic alcoholic consumers. These services may occur in natural or supportive service settings delivered by an identified provider to ensure ongoing therapeutic involvement, reduce the disabling effects of mental illness or alcoholism and assist consumers to access and participate in the community.

Community Treatment Services - The provision of treatment services in outpatient medical settings, as well as supervision of juvenile justice consumers in the community and occupational and physical therapy, speech and language therapies. Services delivered in a mental health outpatient setting include treatment for the purpose of ameliorating the effects of various mental disorders and to improve personal, social and family functioning. Services delivered to youth in the juvenile justice system under formal or informal supervision or in restitution programs. Services are designed to monitor behavior, prevent continued delinquent activity, strengthen family ties, assist in successful involvement in the community and fulfill any obligations ordered by the court or other juvenile justice agency. AODA treatment services are designed to improve personal, social, vocational and family functioning and prevent further deterioration of physical health.

Comprehensive Community Services - Comprehensive Community Services (CCS) provides programming to people of all ages -- youth to elderly -- living with either a mental illness and/or substance use disorder. CCS is for individuals who need ongoing services beyond occasional outpatient care, but less than the intensive care provided in a hospital setting. The individual works with a dedicated team of service providers to develop a treatment and recovery plan to meet the individual's unique needs and goals.

Inpatient and Institutional Care - Services delivered in settings such as state mental health institutes, centers for developmental disabilities, general hospitals, CBRF's certified as inpatient treatment programs, residential care centers and juvenile correctional institutions. Inpatient treatment is for the purpose of providing treatment of mental and substance abuse disorders and restoring health, personal and social functioning. Also includes IMD (Institution for Mental Diseases) licensed nursing homes to persons with severe mental illness.

Investigations and Assessments - Services to consumers that includes screening, assessment, diagnosis, case planning or determining the existence or nature of a specific problem. Services include child abuse and neglect investigations, reports to the court required under Chapters 48, 51 and 55 Wisconsin Statutes, consumer intake assessments and activities related to procedures established by juvenile court guidelines.

Specialized Transportation - The provision of transportation and transportation related supervision to the elderly, handicapped or other persons with limited ability to access needed community resources. Includes transportation centered on improving a person's general mobility and ability to perform daily tasks independently such as shopping, visiting with friends, competitive employment, etc.

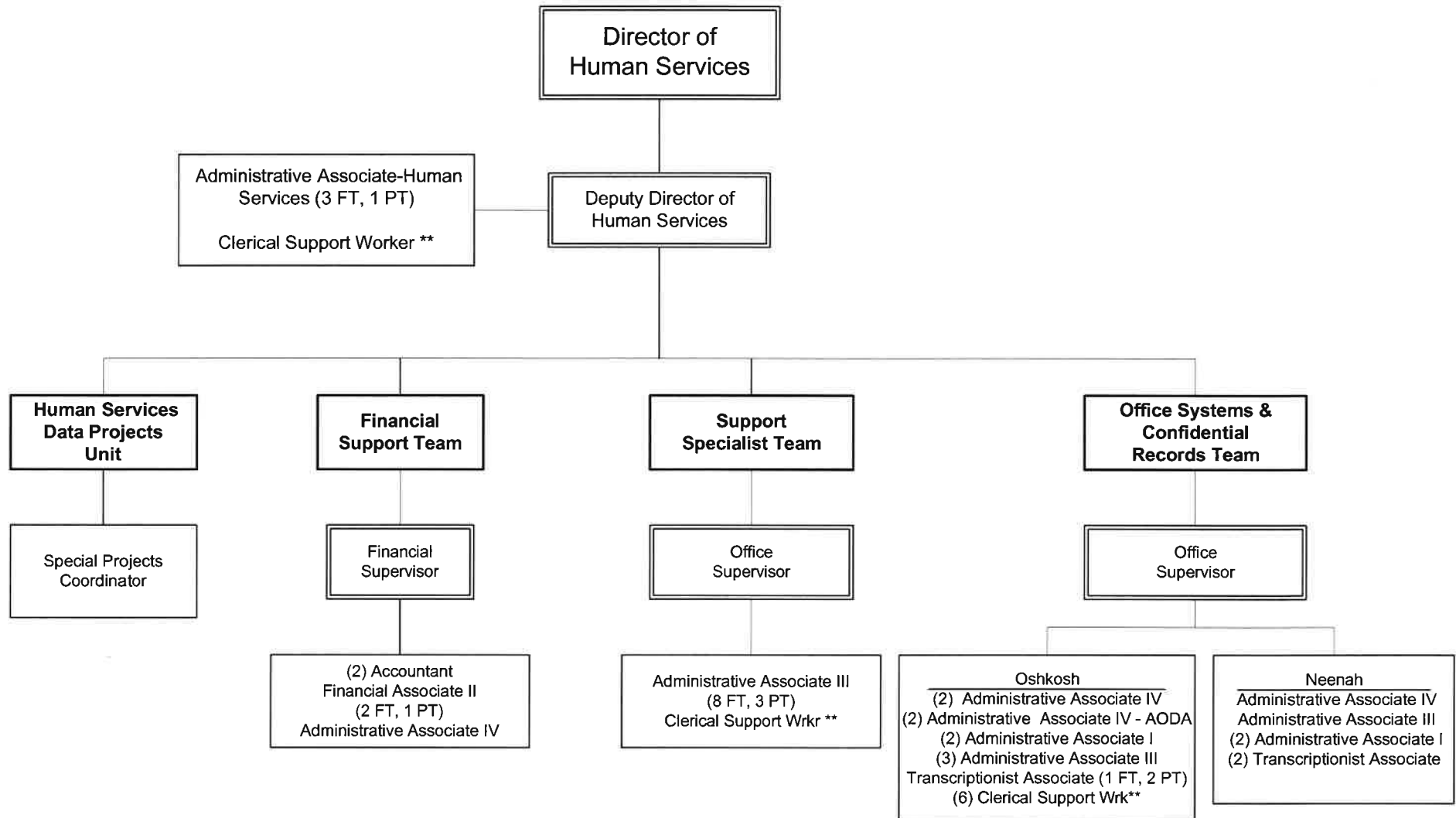
Supported Employment - Supported Employment is competitive work in an integrated work setting for individuals who, because of their handicaps, need ongoing and/or intensive support services to find and perform this work.

Supportive Home Care - The provision of services to maintain consumers in independent or supervised living in their home or the home of their friends or relatives that help them meet their daily living needs, ensure their well-being and/or reduce the likelihood that they will be placed into alternate living arrangements. Services may include, but are not limited to, household care, personal care and supervision. Includes supervised apartment living, senior companion activities, telephone reassurance, friendly visiting and home health care.

Work Related and Day Services - Services delivered for the purpose of promoting vocational participation and self-sufficiency. Services include vocational counseling or activities that promote participation in work or job placement services. Also included is day center services to persons to develop skills necessary for community living.

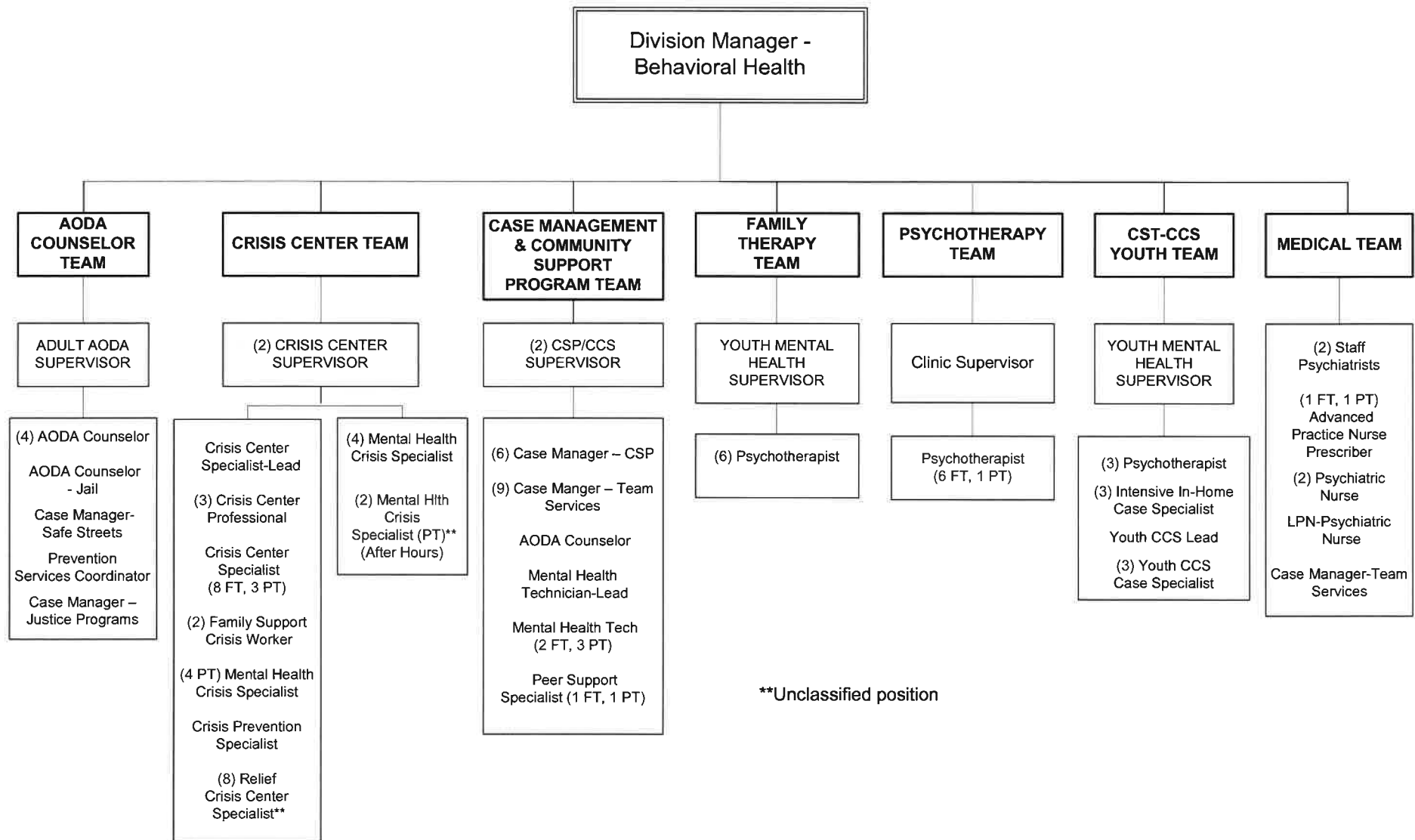
HUMAN SERVICES

Administrative Services



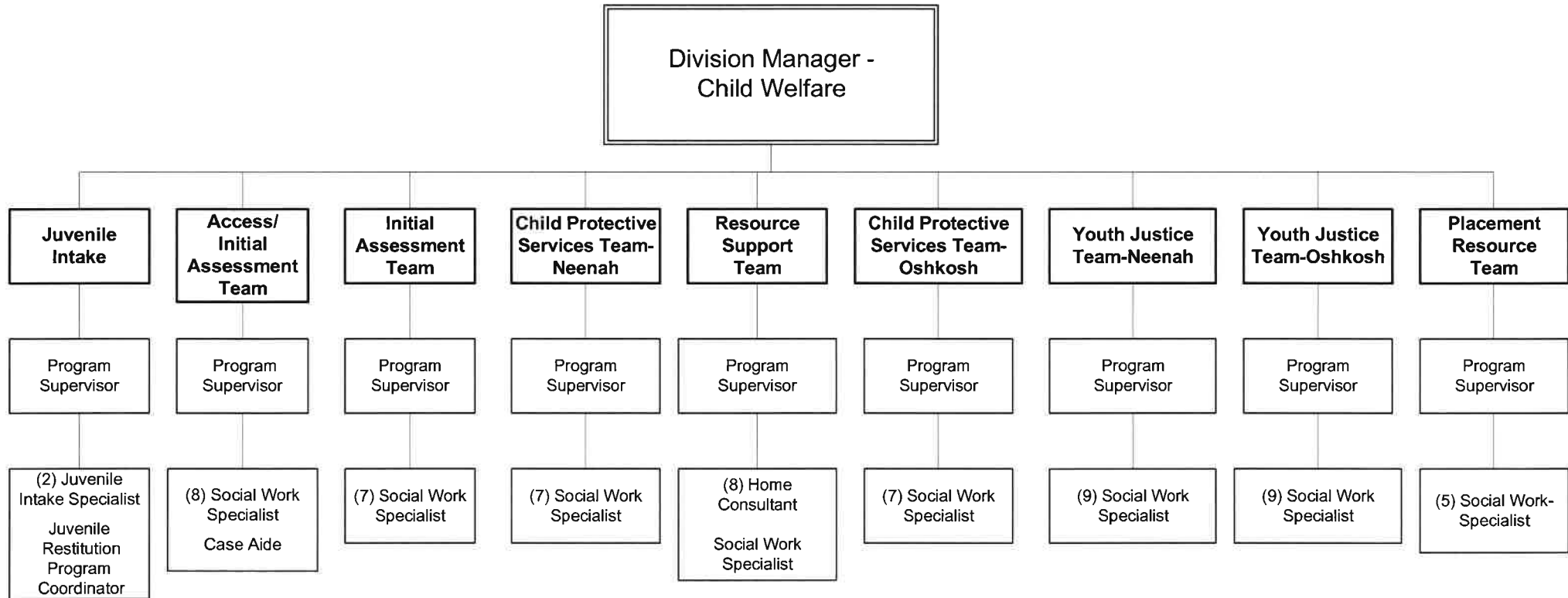
HUMAN SERVICES

Behavioral Health Services



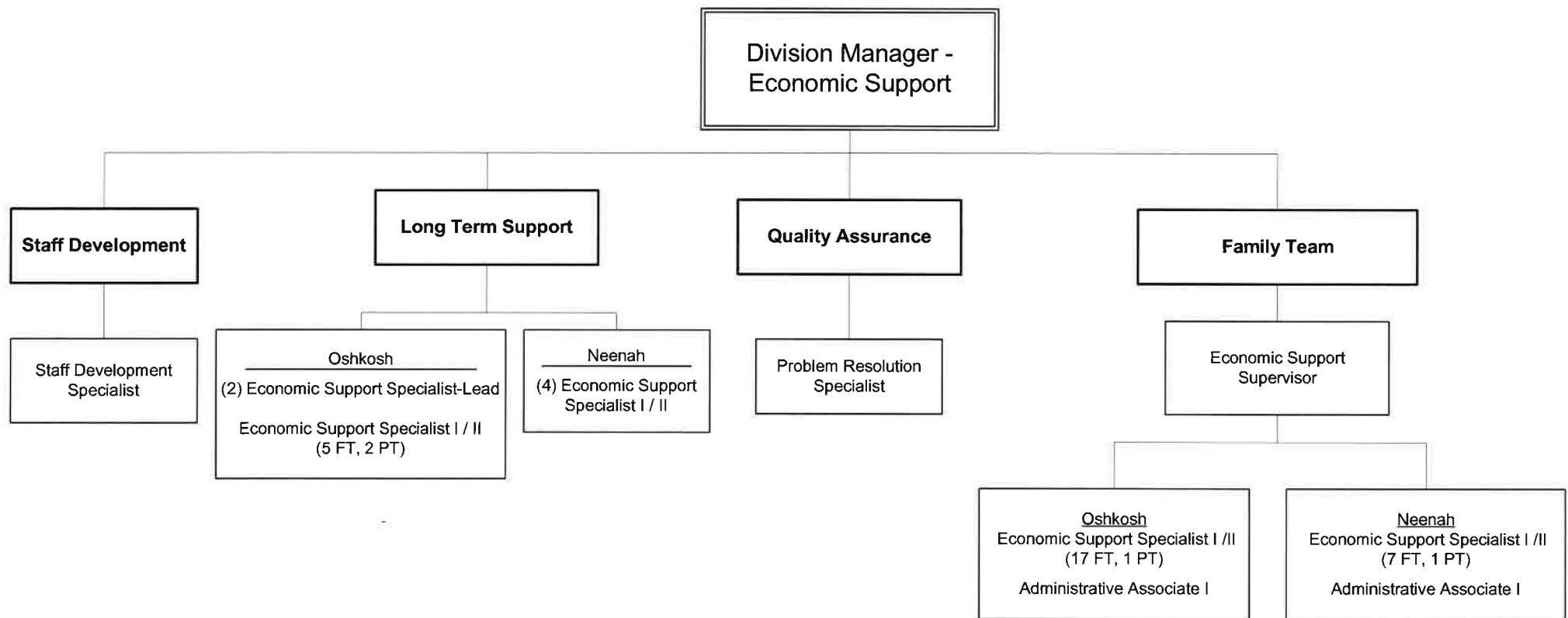
HUMAN SERVICES

Child Welfare Services



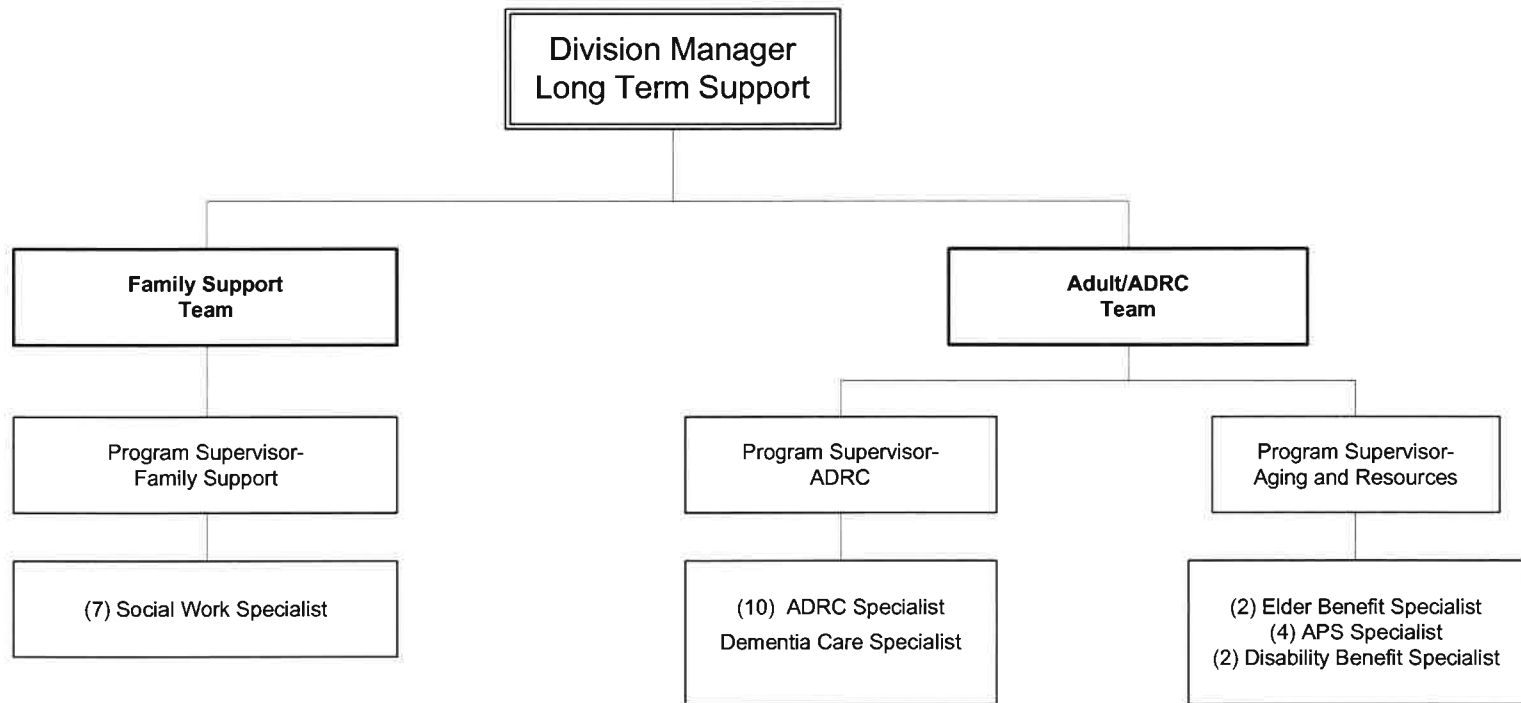
HUMAN SERVICES

Economic Support Services



HUMAN SERVICES

Long Term Support Services



HUMAN SERVICES

**Human Services Fund: 200
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Dr. Bill Topel
LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

TELEPHONE: 236-1195

Winnebago County Human Services
211 North Commercial Street
Neenah, WI 54956

2020 ACCOMPLISHMENTS:

Administrative Services Division

- 1. Identified Employee Engagement methods and implemented a variety of activities identified through various team processes. Shared with supervisors in other divisions.**
- 2. Explored changes and updates in technology and equipment and how we use it to our advantage, including additional employees having county issued computers and cell phones that allow for easy texting, streamlining some processes using electronic transmission, and approval of documents.**
- 3. Created a process to update the overall Human Services mission/vision and for each division to update their divisions' mission/vision.**
- 4. Explored ergonomic equipment for employees. Employees may request an assessment for proper seating and office set up to best accommodate their individual needs. We also made recommendations and changes such as cubicles/offices and space for file storage to better accommodate HIPAA and health and safety of our employees and visitors. Signage and physical changes and processes within our building encouraging physical distancing, and reducing congregating of people.**
- 5. Worked with the Training Work Group to provide Mediation Training; Dealing with Difficult People; Personal Safety/Self Defense training for office employees, and Self Care. We have offered more virtual training for our employees, creating a central location for resources, both electronically and physically.**
- 6. Regularly communicated Human Service happenings with employees. Requested all meeting agenda to include a communication with others plan. A weekly news bulletin to all employees continues to be emailed to all DHS employees with email addresses, and posted on each floor and all issues are retained online for all employees to access. During the pandemic, regular correspondence from Director and/or Deputy Director have been sent to**

employees either by email to all employees, or through Divisions Managers and/or supervisors.

7. Updated a portion of the Human Service website. This will continue to be an ongoing effort in collaboration with each division.
8. Enhanced resiliency and trauma informed care agency culture, providing for an intensive 10 week follow up cohort training to achieve better partnering and outcomes for our customers, community, and staff.

Behavioral Health Division

1. Currently our substance disorder services mostly provide assessment and referrals. We are working on expanding treatment services, beginning with existing counseling staff. The main target of in-house services are consumers that have continued to relapse after outpatient and/or inpatient services. Our clinic certification allows for county services provision; however, there are regulations around referring consumers to ourselves. We've seen a significant increase in addiction and those needing in-patient residential services. Our efforts to provide additional services aims to reduce the number of in-patient placements and increase community intensive services. Thus far this year, in-patient placements and referrals for outside services are below budget projections.
2. Behavioral Health Staff will have agency-based training DBT (dialectal behavioral therapy). One of our clinical supervisors and a retired DHS therapist will provide training. DBT is an evidence-based psychotherapy designed to help people suffering from borderline personality disorder. It has also been used to treat mood disorders as well as those who need to change patterns of behavior that are not helpful, such as self-harm, suicidal ideation, and substance abuse. This approach is designed to help people increase their emotional and cognitive regulation by learning about the triggers that lead to reactive states and helping to assess which coping skills to apply in the sequence of events, thoughts, feelings, and behaviors to help avoid undesired reactions. While a few of our therapists have been trained, evidence-based research supports that crisis staff, case management staff, social workers, and administrative staff can also greatly benefit from training. Given the size of our agency and the many different roles, we are tailoring specific training given the employee's role within our division and potentially agency wide. An additional benefit of learning skills is enhancement of professional practice by teaching strategies that all can use to improve their own mindfulness practice, tolerance for distress, emotion regulation and interpersonal effectiveness.

Child Welfare Division

1. We implemented a recruitment workgroup that includes staff and foster parents in an effort to increase the number and skill of foster homes. We have provided additional training and support related to partnering with birth parents and managing through the child welfare system.

2. We utilized a workgroup of staff and supervisors to improve and clarify our conditions of return for Child Protective Services families. We continue to collaborate with our legal partners to benefit the families we serve. We provide financial assistance to assist with processing TPR cases
3. We utilize creative, “out-of-the-box” thinking and collaboration within and outside of the division to best assist and support children, youth and families to improve and enhance their functioning.
4. We continued to reduce our out of home placements and reunify children as soon as it could safely occur.
5. We increased our use of relatives and informal supports for assistance and support for children, youth and families. We had more children placed with relatives and like-kin.
6. We continued to focus on and promote resiliency, trauma informed care culture to achieve better partnering and outcomes for our families, community and staff.
7. We continue to provide education and strengthen our relationships with our community partners with emphasis on the relationship with school districts in the county.
8. We implemented a new therapeutic approach to address mental health and AODA needs for CW families.
9. We improved our process for welcoming new staff to the division that includes improved training and matching new staff with a mentor.

Economic Support Division

1. The discrepancy backlog is diminishing. The majority of it will be eliminated in 2020.
2. Case error rates are at or below acceptable state and federal rates.

Long Term Support (LTS)

1. Family Support and Child Welfare worked with Oshkosh Area School District and several community agencies to reduce truancy by developing a Truancy Task Force. NAMI started a support group for teens; schools changed their approach to truancy; more focus was put on families at an earlier stage; and truancy data was reviewed.
2. By working with additional contracted agency, options for child care in the community increased for children with disabilities. Partnership was formed with Respite Care Association of Wisconsin, UW Nursing Department, and a new provider website to offer more private provider options.
3. The number of volunteer guardians increased and support for the volunteer guardians was provided by outreach and training. United Way is assisting with guardian recruitment.

4. Targeted outreach was analyzed and then coordinated efforts were made to include under represented populations referred to the ADRC. A group was formed to address Diversity outreach, and the website will be modified to be able to change to other languages. ADRC brochures were translated in Spanish and Hmong.
5. A Caregiver Coalition was not developed due to several smaller caregiver support groups being formed.

2021 GOALS & OBJECTIVES:

Administrative Services Division

1. Using the agency's Strategic Plan, continue to create and implement the ongoing and the identified 2021 goals, to include:
 - a. Use the practice of Reflective Supervision which focusses on strengths and skills. Provide supervisors with learning opportunities to enhance their abilities.
 - b. Assure people have the information they need and keep people up to date when introducing major initiatives, and when possible, provide training in advance through Communication Plan, Division Manager and all staff meetings. We recognize: Information is Power.
 - c. With management team, continue to create reliable and easy access reports for managers to best manage their division and "dashboard" to use and share data related to providing effective, efficient service delivery.
 - d. Continue to promote and enhance resiliency and a trauma informed care agency culture, providing for training, as needed, to achieve better partnering and outcomes for our customers, community and staff.
 - e. Work with Information Systems to customize LUNA per plan to personalize consumer appointments. When possible, to deliver personalized service, such as record special events for consumers when scheduling an appointment if it is near their birthday put it in the comments and be sure to wish them a Happy Birthday.
 - f. Continue to update the DHS website.
 - g. Offer Verbal Judo and other types of customer service training. Staff will be encouraged to support each other to provide the best possible customer service to all customers.
 - h. Provide for customer feedback regarding their visit, or recent communication with staff.

Behavioral Health Division

1. With the COVID-19 crisis, we quickly developed telehealth service delivery. Telehealth will allow real-time technology, including audio-only phone communication, for services that can be delivered with functional equivalency to the face-to-face service. Most of our contact has been phone

only however; there are cell phone applications as well as computer cameras that allow us to see each for “face to face” service. We’ve found that several of our clients prefer this type of communication and has significantly reduced the number of “no show” appointments. It’s possible that Medicaid and private insurers will continue to allow this type of service as billable when the crisis ends.

Child Welfare Division

1. Dedicate one foster care coordinator who will focus full-time on Family Find efforts for the division. With this new effort, continue to increase our use of relatives and informal supports for assistance and support for children, youth and families. Increase the number of children/youths placed with relatives and like-kin.
2. Increase supervised visit staff (Home Consultant and contracted staff) to maintain a high level of contact between parents and children while children are placed out of the home.
3. Strengthen the MH and AODA services provided to parents involved with child welfare.
4. Continue to educate and collaborate with our community partners in order to best work together to support the community.
5. Continue to use a variety of supports and services to safely keep children/youth in their homes.
6. Continue to support and guide the employees of Child Welfare in a variety of ways. Offer training opportunities to our staff and supervisors to assist in their professional development. Continue to offer our staff education and opportunities related to trauma informed care and self-care.
7. Continue to offer opportunities for families to take the lead in their own plans and goals.

Economic Support Division

1. Provide eligible staff the opportunity and equipment to telework part of the time which will free up office space and ease parking lot congestion.
2. Continue to stay current in casework while maintaining a high level of accuracy through training and other support provided to staff.

Long Term Support (LTS)

1. Family Support Team will increase service options in areas such as serving children with high medical needs and overnight respite.
2. A survey will be sent, and results shared regarding Children’s Long-Term Support coordination.
3. Communication and community learning opportunities will be developed, including a newsletter, and at least quarterly informational sessions.
4. Changes and updates in technology and equipment will be explored and we will take steps to use it to our advantage.
5. Training and support will be offered to increase resiliency and form a better understanding of Trauma Informed Care for staff and customers.

WINNEBAGO COUNTY DEPARTMENT OF HUMAN SERVICES
2021 ESTIMATED FEE SCHEDULE

Behavioral Health	Hourly	Daily	Service
AODA	\$124.12		
Advanced Practice Nurse Prescriber	\$204.31		
RN Nurse	\$121.21		
LPN Nurse	\$126.19		
MH Technicians Program Specialists	\$80.94		
Psychiatrist	\$276.73		
Case manager/Crisis Worker	\$139.28		
Therapist	\$162.57		
WC Crisis Center		\$330.00	
OWI Assessment			\$250.00
OWI Amended Plan			\$125.00
OWI No show/2nd Cancel			\$125.00
AODA no show/2nd Cancel			\$15.00
Options Treatment class - Adult			\$225.00
Options Treatment class - Juvenile			\$50.00
Good Choices Program			\$50.00
Drug Court			\$750.00
Teen Court			\$10.00
Safe Streets (charged to DA)			\$200.00

Child Welfare	Hourly	Daily	Service
Shelter Care			\$240.00
Electronic Monitoring			\$5.00
Juvenile Detention			\$152.00
Home Consultant	\$47.00		

Long Term Support	Hourly	Daily	Service
Service Coordinator	\$90.70		

Department Photocopies			
Per page up to 25 pages	\$0.25		
Per page for pages 26-100	\$0.10		
Per page for pages 101 and up	\$0.05		
Certified copy certification fee	\$8.00		

NOTE: Fees are not finalized until the County budget is adopted in October or November each year.

HUMAN SERVICES

2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	243	245	246	251	253	253	257	262	263	269
Part Time	18	19	22	22	24	25	25	23	24	24
Total	261	264	268	273	277	278	282	285	287	293

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes.

After the 2020 budget was passed, one (1) full-time Crisis Center Specialist-Lead position and one (1) full-time Psychotherapist position were added and one (1) full-time Crisis Intervention Manager was eliminated from the Behavioral Health Services Division. One (1) full-time Home Consultant position and one (1) full-time Social Work Specialist position were added to the Child Welfare Services Division in the Table of Organization of Classified Positions schedule.

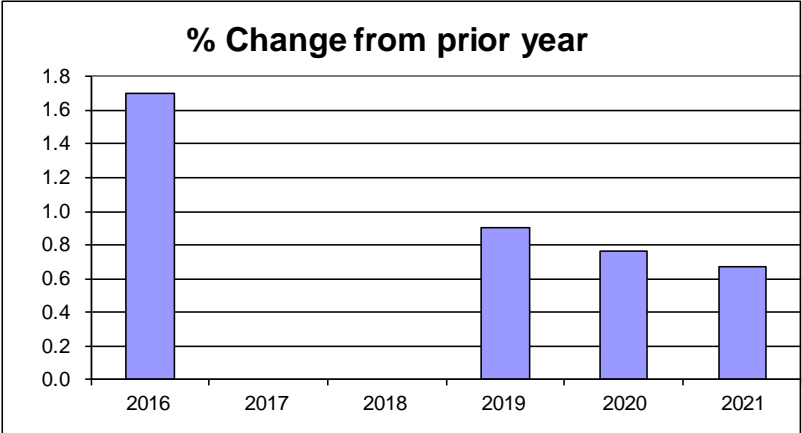
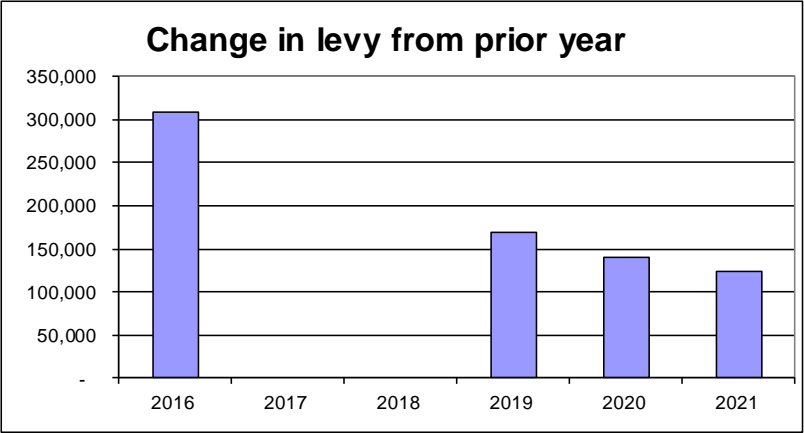
For the 2021 budget, one (1) full-time Administrative Associate IV will be added to the Administrative Services Division. One (1) Crisis Prevention Specialist and one (1) full-time Youth CCS Case Specialist will be added to the Behavioral Health Services Division in the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2021 is \$18,505,697, an increase of \$123,663 or 0.67% over 2020. The Human Services Fund is made up of five (5) Divisions: Administration, Behavioral Health, Long Term Support, Economic Support, and Child Welfare. Below is a list of their revenues/expenses by division with their portion of the \$123,663 levy increase:

Division	Revenues	Expenses	2021 Levy	2020 Levy	Difference
Administration	5,002,725	3,636,333	1,366,392	4,109,377	2,742,985
Behavioral Health	6,949,137	14,891,188	(7,942,051)	(7,832,275)	109,776
Long Term Support	5,391,299	8,997,648	(3,606,349)	(3,630,601)	(24,252)
Economic Support	3,210,528	3,689,030	(478,502)	(475,204)	3,298
Child Welfare	6,494,776	14,339,963	(7,845,187)	(10,553,331)	(2,708,144)
	27,048,465	45,554,162	(18,505,697)	(18,382,034)	123,663

A schedule of significant changes follows by Fund. Divisional significant changes are shown after the Fund schedules.

Human Services Levy:



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Human Services

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 18,382,034	
Revenue Changes - impact on levy:		
Intergovernmental Revenues	915,598	Decrease is primarily due to a change in how the State will be funding the CLTS waiver program (\$2.3M). There is a corresponding expense decrease. There are also increases budgeted in several line items including various Medical Assistance programs and the Opioid Grant.
Public Services	31,850	Child Support payments were budgeted with a decrease of \$30,000 based upon history and current year projections.
Expense Changes - impact on levy:		
Labor	360,408	Wages are estimated to increase 2.3% in the Human Services department. Part of this increase is the result of normal wage increases. Individual increases by employee will be determined on performance evaluations as part of a merit pay program. Fringe benefits are expected to increase by a modest 0.53% increase.
Travel	(31,931)	The travel budget has been decreased by 6.59% due to expectations that training and meetings will continue to be held virtually and that provision of services via telehealth will continue resulting in lower mileage reimbursement and travel costs.
Office	71,140	Increase due to cost of Mi-Fi hot spots and cell phones used to enable staff to work in the field. The increase in the telephone line item is \$71,900.
Operating Expenses	659,851	There is a new expense of Maintenance of Effort (MOE) (\$793,725) which is associated with the new State funding model for the CLTS waiver program. This is revenue offset.
Contractual Services	(2,039,919)	There is a large decrease in the Supported Living line item (\$2.48M) associated with the new State funding model for the CLTS waiver program. Conversely, there are increased budgets in the Medical & Dental, Supervised Family Visitation, Specialized Transportation, Mentoring and Foster Care line items throughout various divisions.
General Fund Balance Applied	171,179	In 2020, the DA proposed a Diversion Program and \$171,179 was added to the labor budget that incorporated adding two (2) full-time project employees. No general fund balance will be applied for the 2021 budget.
Other small changes	(14,513)	This is a combination of small increases and decreases to revenue and expense accounts including decreases in emergency rent assistance (\$50,000), group homes (\$50,000) and general hospital psych (\$20,000). Expense increases include residential inpatient AODA (\$30,000) and child foster care (\$100,000).
Tax Levy 2021	\$ 18,505,697	

Financial Summary Human Services

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	13,091,150	30,030,790	27,935,313	28,997,016	27,048,465
Labor	13,471,661	22,318,389	23,107,480	23,302,082	23,467,888
Travel	102,487	252,313	484,651	492,740	452,720
Capital	22,813	23,000	25,000	25,000	27,000
Other Expenditures	9,713,908	21,923,554	22,871,395	23,583,965	21,606,554
Total Expenditures	23,310,869	44,517,256	46,488,526	47,403,787	45,554,162
Levy Before Fund Balance Adjustment			18,553,213		18,505,697
Decrease general fund balance			(171,179)		-
Net Levy After Fund Balance Adjustment			18,382,034		18,505,697

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
Revenue											
Intergov Rev:											
Medicaid Title 19	42000	0	0	0	0	0	63,506	0	0	0	0.00%
WI Health Services	42007	85,000	25,500	25,500	0	0	0	0	0	0	0.00%
State Pharmact Asst Prg SPAP	42100	9,727	11,963	9,727	9,700	9,700	9,727	9,700	9,700	9,700	0.00%
Patient Prt Affrd Care PPACA	42101	84,950	0	0	0	0	0	0	0	0	0.00%
MA Comprehensive Comm Serv	42102	1,829,023	1,570,119	1,949,837	1,587,020	1,587,020	1,763,161	1,850,000	1,850,000	1,850,000	16.57%
MA Crisis MH Srvs	42104	514,884	493,480	437,347	464,500	464,500	458,050	479,500	479,500	479,500	3.23%
CLTS - Childrens Waiver	42106	2,502,491	2,576,807	2,983,066	3,233,455	3,233,455	3,178,472	928,145	928,145	928,145	-71.30%
BCA State	42108	6,674,955	6,841,989	6,864,579	6,900,000	7,790,524	7,694,282	7,790,524	7,790,524	7,790,524	12.91%
State-County Match	42110	665,984	681,455	683,233	681,455	681,455	683,233	681,455	681,455	681,455	0.00%
Aging Dis Resource Ctr ADRC	42112	1,716,936	1,825,045	1,971,112	1,860,000	1,860,000	2,095,340	1,860,000	1,860,000	1,860,000	0.00%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	144,966	144,966	144,966	0.00%
IIIE Grant	42116	43,824	20,606	34,541	60,000	60,000	84,843	60,000	60,000	60,000	0.00%
Elderly Handicapped 85.21	42118	382,372	380,912	388,663	396,436	396,436	433,382	390,000	390,000	390,000	-1.62%
Birth to Three	42122	300,856	300,856	300,856	322,348	322,348	322,348	351,548	351,548	351,548	9.06%
OPIOID State Targeted Response	42125	0	148,738	167,355	285,000	285,000	400,000	400,000	400,000	400,000	40.35%
State Hlth Insur Asst Prg SHIP	42126	5,259	4,308	4,308	4,300	4,300	3,829	4,300	4,300	4,300	0.00%
Block Grnt AODA	42128	253,027	252,577	253,212	366,889	366,889	366,889	366,889	366,889	366,889	0.00%
Block Grant MI	42130	68,961	88,961	101,886	68,961	68,961	100,061	83,961	83,961	83,961	21.75%
Community Mental Health	42133	834,687	834,687	834,687	884,687	884,687	884,687	884,687	884,687	884,687	0.00%
Coordinated Services Team Init	42135	0	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
Fraud Investigation	42136	127,334	193,658	187,322	140,000	140,000	144,084	115,588	115,588	115,588	-17.44%
Early Intervention Grant	42138	31,700	31,700	0	0	0	0	0	0	0	0.00%
IMD Rebalancing Initiative	42139	17,556	123,641	0	0	0	0	0	0	0	0.00%
Other State Adjustments	42148	7,700	2,376	400	0	0	0	0	0	0	0.00%

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Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
Alz Family Caregiver	42152	53,215	55,183	61,673	64,505	64,505	60,774	64,505	64,505	64,505	0.00%
Act 260 Foster Parent	42153	0	0	10,261	0	0	0	0	0	0	0.00%
Youth Aids	42154	1,535,306	1,626,868	1,716,050	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	0.00%
Youth Aids AODA	42156	27,844	23,854	23,780	30,000	30,000	23,780	30,000	30,000	30,000	0.00%
Sex Trafficking	42159	0	0	1,983	12,000	12,000	75,000	100,000	100,000	100,000	733.33%
Elder Abuse	42160	42,459	20,810	28,430	48,861	48,861	48,861	48,861	48,861	48,861	0.00%
Children Community Option	42163	633,350	633,350	634,079	633,350	633,350	551,354	633,350	633,350	633,350	0.00%
Safe & Stable Families	42164	53,570	57,103	57,103	57,000	57,000	57,103	57,000	57,000	57,000	0.00%
Kinship Care Grant	42166	516,159	491,532	508,387	518,000	518,000	508,387	518,000	518,000	518,000	0.00%
Income Maint Admin	42168	2,081,612	2,209,343	2,250,922	2,247,779	2,247,779	2,357,871	2,300,000	2,300,000	2,300,000	2.32%
IIID Grant	42172	9,030	11,124	11,068	11,068	11,068	11,068	11,068	11,068	11,068	0.00%
Community Intervention	42174	100,316	100,091	103,919	113,000	113,000	113,000	80,962	80,962	80,962	-28.35%
Low Inc Energy Asst Prg LIEAP	42176	311,448	337,870	279,433	344,000	344,000	338,000	344,000	344,000	344,000	0.00%
Child Care Administration	42188	431,473	451,949	431,503	458,538	458,538	369,054	435,940	435,940	435,940	-4.93%
SS MultiPurpose	42190	124,567	134,735	134,343	134,000	134,000	134,000	134,000	134,000	134,000	0.00%
Nutr Congregate C1	42192	121,311	221,152	214,675	318,000	318,000	318,000	220,000	220,000	220,000	-30.82%
Nutr Home Delv C2	42194	100,007	104,296	106,043	105,000	105,000	105,000	107,000	107,000	107,000	1.90%
Nutr Services Incent Prog	42196	73,522	85,143	88,332	76,629	76,629	76,629	89,000	89,000	89,000	16.14%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	43,349	33,438	33,438	33,438	33,438	33,438	33,438	33,438	33,438	0.00%
Transportation Aid	42202	263,259	234,251	255,527	275,000	275,000	255,527	260,000	260,000	260,000	-5.45%
MA Targeted Case Mgmt	42204	118,829	99,400	77,740	100,000	100,000	103,842	51,000	51,000	51,000	-49.00%
MA CSP Funds	42206	272,589	304,067	321,119	300,000	300,000	320,854	310,000	310,000	310,000	3.33%
MA Community Recovery	42207	0	0	16,053	0	0	203	0	0	0	0.00%
MA Outpatient	42210	206,777	273,618	304,325	275,000	275,000	444,716	310,000	310,000	310,000	12.73%
MA Inpatient	42212	256,080	143,205	204,657	175,000	175,000	210,000	201,000	201,000	201,000	14.86%
WI Law Foundation Grant- Teen	42215	2,000	0	2,200	2,000	2,000	2,000	2,000	2,000	2,000	0.00%
Intoxicated Driver Program	42218	24,345	39,340	0	30,000	30,000	20,000	30,000	30,000	30,000	0.00%
Regional Foster Care Training	42220	3,094	1,455	974	3,160	3,160	3,160	3,160	3,160	3,160	0.00%

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Fund - 200 - Human Services											
Wis MA Cost Reporting WIMCR	42226	779,382	758,554	690,546	585,000	585,000	585,000	600,000	600,000	600,000	2.56%
Prior Year Intergovt	42230	1,146,243	602,670	1,036,803	0	0	361,027	0	0	0	0.00%
TPR Adoption Federal	42234	9,162	2,354	12,874	34,200	34,200	1,000	34,200	34,200	34,200	0.00%
OWI Municipality Fee	42236	23,613	37,331	0	18,000	18,000	18,000	18,000	18,000	18,000	0.00%
Med Impv Patient Prv Act MIPPA	42240	0	9,040	9,959	9,959	9,959	10,227	9,959	9,959	9,959	0.00%
Post Reunification Program	42242	278,961	173,929	43,067	0	0	0	0	0	0	0.00%
Targeted Safety Support Funds	42247	0	0	0	0	0	28,040	193,900	193,900	193,900	100.00%
In Home Safety Services	42248	0	54,196	78,026	125,000	125,000	0	0	0	0	-100.00%
Intergov Rev Subtotal:		25,954,922	25,955,453	27,161,749	26,317,063	27,207,587	28,145,634	25,401,465	25,401,465	25,401,465	-3.48%
Public Services:											
Other Fees	45002	709	3,745	600	150	150	250	600	600	600	300.00%
Forms Copies Etc	45003	7,459	8,628	7,385	8,600	8,600	6,137	7,800	7,800	7,800	-9.30%
OWI Assessment Fees	45030	213,946	237,500	207,510	230,000	230,000	226,125	225,000	225,000	225,000	-2.17%
Third Party Insurance	45033	755,403	535,435	714,187	508,000	508,000	705,594	600,000	600,000	600,000	18.11%
Client Cost Shares Fees	45035	385,022	373,858	321,168	388,000	388,000	305,221	300,000	300,000	300,000	-22.68%
State Fee Collections	45037	122,013	122,952	213,787	120,000	120,000	186,906	120,000	120,000	120,000	0.00%
Prior Year Contractual	45039	(3,022)	38,814	0	0	0	0	0	0	0	0.00%
Child Support	45041	156,278	155,902	143,346	180,000	180,000	125,000	150,000	150,000	150,000	-16.67%
Child Welfare Reimbursement	45062	1,375	180	1,050	2,000	2,000	0	1,500	1,500	1,500	-25.00%
Collection Agency	45066	189,062	150,030	132,109	160,000	160,000	200,489	160,000	160,000	160,000	0.00%
Public Services Subtotal:		1,828,245	1,627,045	1,741,142	1,596,750	1,596,750	1,755,722	1,564,900	1,564,900	1,564,900	-1.99%
Intergov Services:											
Incentives	43009	19,400	27,308	35,648	17,000	17,000	17,681	15,000	15,000	15,000	-11.76%
Intergov Services Subtotal:		19,400	27,308	35,648	17,000	17,000	17,681	15,000	15,000	15,000	-11.76%

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Fund - 200 - Human Services											
Interfund Revenue:											
Grant Revenue Allocation	62000	(1,227,153)	(1,115,607)	(1,235,351)	0	0	0	0	0	0	0.00%
Grant - Income Maintenance	62106	453,024	447,569	558,210	0	0	0	0	0	0	0.00%
Grant-Long Term Supp Admin	62110	659,017	557,955	567,058	0	0	0	0	0	0	0.00%
Grant - Child Care Admin	62112	115,112	110,083	110,083	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		0	0	0	0	0	0	0	0	0	0.00%
Total Operating Revenue:		27,802,567	27,609,806	28,938,538	27,930,813	28,821,337	29,919,037	26,981,365	26,981,365	26,981,365	-3.40%
Misc Revenues:											
Other Miscellaneous Revenues	48109	633	1	10,489	4,500	4,500	111,753	67,100	67,100	67,100	1,391.11%
Misc Revenues Subtotal:		633	1	10,489	4,500	4,500	111,753	67,100	67,100	67,100	1,391.11%
Transfers In:											
Other Transfers In	49501	0	0	0	0	171,179	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	0	0	171,179	0	0	0	0	0.00%
Total Non-Operating Revenue:		633	1	10,489	4,500	175,679	111,753	67,100	67,100	67,100	1,391.11%
Revenue Total:		27,803,200	27,609,807	28,949,027	27,935,313	28,997,016	30,030,790	27,048,465	27,048,465	27,048,465	-3.17%

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Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
Expense											
Wages:											
Regular Pay	51100	14,100,128	14,961,698	15,553,407	16,054,027	16,175,660	15,702,992	16,422,144	16,422,144	16,422,144	2.29%
Temporary Employees	51101	209,636	137,873	120,860	174,650	174,650	74,178	127,000	127,000	127,000	-27.28%
Labor Fringes Match	51102	0	0	(5,000)	0	0	47,036	0	0	0	0.00%
Overtime	51105	103,004	105,912	93,120	95,250	95,250	22,716	94,500	94,500	94,500	-0.79%
Citizen Board Per Diem	51106	0	625	0	0	0	0	0	0	0	0.00%
Comp Time	51108	7,061	6,969	11,349	10,100	10,100	10,584	10,100	10,100	10,100	0.00%
Wage Turnover Savings	51150	0	0	0	(174,007)	(174,007)	0	0	(122,711)	(122,711)	-29.48%
Payroll Sundry Account	51190	164	1,018	337	0	0	0	0	0	0	0.00%
Wages Subtotal:		14,419,993	15,214,095	15,774,074	16,160,020	16,281,653	15,857,506	16,653,744	16,531,033	16,531,033	2.30%
Fringes Benefits:											
FICA Medicare	51200	1,037,434	1,088,537	1,131,018	1,249,556	1,258,860	1,147,029	1,274,025	1,274,025	1,274,025	1.96%
Health Insurance	51201	3,399,463	3,664,876	3,719,266	4,296,820	4,348,378	3,904,282	4,175,384	4,175,384	4,175,384	-2.83%
Dental Insurance	51202	208,382	215,138	213,735	228,695	231,140	213,162	225,876	225,876	225,876	-1.23%
Workers Compensation	51203	167,666	232,973	127,186	73,736	74,458	71,227	163,233	163,233	163,233	121.37%
Unemployment Comp	51204	15,685	5,550	870	0	0	126,842	0	0	0	0.00%
WI Retirement	51206	956,981	997,509	1,004,769	1,077,588	1,085,798	928,424	1,102,325	1,102,325	1,102,325	2.30%
Fringe Benefits Other	51207	73,650	79,346	80,416	97,058	97,788	69,917	96,012	96,012	96,012	-1.08%
Fringe Turnover Savings	51250	0	0	0	(75,993)	(75,993)	0	0	(100,000)	(100,000)	31.59%
Fringes Benefits Subtotal:		5,859,261	6,283,930	6,277,260	6,947,460	7,020,429	6,460,883	7,036,855	6,936,855	6,936,855	-0.15%
Total Labor:		20,279,254	21,498,024	22,051,333	23,107,480	23,302,082	22,318,389	23,690,599	23,467,888	23,467,888	1.56%

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Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
Travel:											
Registration Tuition	52001	59,372	51,669	49,494	74,700	76,722	32,149	69,000	69,000	69,000	-7.63%
Automobile Allowance	52002	285,308	312,441	328,789	333,500	333,500	206,597	335,400	335,400	335,400	0.57%
Commercial Travel	52004	1,305	1,718	343	2,500	2,500	384	2,500	2,500	2,500	0.00%
Meals	52005	8,880	7,102	3,923	3,200	3,200	1,533	2,700	2,700	2,700	-15.63%
Lodging	52006	25,748	21,624	26,726	49,700	55,767	6,884	33,700	33,700	33,700	-32.19%
Other Travel Exp	52007	920	1,079	1,035	12,100	12,100	1,590	1,520	1,520	1,520	-87.44%
Taxable Benefit	52008	32	978	4,220	8,951	8,951	3,176	7,900	7,900	7,900	-11.74%
Travel Subtotal:		381,565	396,611	414,530	484,651	492,740	252,313	452,720	452,720	452,720	-6.59%
Total Travel:		381,565	396,611	414,530	484,651	492,740	252,313	452,720	452,720	452,720	-6.59%
Capital Outlay:											
Equipment Technology	58003	0	0	29,533	0	0	0	0	0	0	0.00%
Equipment	58004	21,546	22,185	22,973	25,000	25,000	23,000	27,000	27,000	27,000	8.00%
Capital Outlay Subtotal:		21,546	22,185	52,505	25,000	25,000	23,000	27,000	27,000	27,000	8.00%
Total Capital:		21,546	22,185	52,505	25,000	25,000	23,000	27,000	27,000	27,000	8.00%
Office:											
Office Supplies	53000	46,567	50,314	45,653	58,600	58,600	70,422	50,750	50,750	50,750	-13.40%
Printing Supplies	53002	7,302	7,441	10,082	10,300	10,300	8,775	10,000	10,000	10,000	-2.91%
Print Duplicate	53003	4,795	7,781	3,887	7,000	7,076	4,914	5,640	5,640	5,640	-19.43%
Postage and Box Rent	53004	439	551	480	650	650	1,230	600	600	600	-7.69%
Computer Software	53006	6,934	8,438	19,883	9,200	9,200	2,815	18,000	18,000	18,000	95.65%
Telephone	53008	78,092	93,699	90,144	116,200	116,200	139,359	188,100	188,100	188,100	61.88%
Fiber pole rental locates	53015	0	240	240	0	0	0	0	0	0	0.00%
Office Subtotal:		144,128	168,465	170,369	201,950	202,026	227,515	273,090	273,090	273,090	35.23%

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Fund - 200 - Human Services											
Operating:											
Advertising	53500	18,677	12,113	6,966	14,000	14,000	5,537	9,700	9,700	9,700	-30.71%
Subscriptions	53501	2,275	2,112	2,307	2,200	2,200	5,778	2,500	2,500	2,500	13.64%
Membership Dues	53502	26,531	31,243	34,357	29,950	29,950	14,799	30,300	30,300	30,300	1.17%
Publish Legal Notices	53503	207	886	349	1,150	1,150	1,095	1,325	1,325	1,325	15.22%
Misc Child Welfare Prog Exps	53506	120	0	0	0	0	0	0	0	0	0.00%
Emergency Rent Assistance	53508	48,219	96,479	120,712	200,000	220,224	150,000	150,000	150,000	150,000	-25.00%
Registration Tuition Other	53509	7,545	3,638	2,409	7,900	7,900	1,602	7,900	7,900	7,900	0.00%
Consumer Program Expenses	53510	428,640	347,640	335,515	420,000	446,797	402,987	420,000	420,000	420,000	0.00%
Consumer Outreach	53511	159,034	161,514	173,324	164,000	164,000	155,254	152,000	152,000	152,000	-7.32%
Education Training	53513	6,582	7,955	24,994	10,000	10,000	4,055	21,000	21,000	21,000	110.00%
Consumer Transportation	53514	128,786	139,023	157,499	150,549	150,549	131,916	133,000	133,000	133,000	-11.66%
Household Supplies	53516	31,233	13,194	11,494	10,000	10,000	8,601	10,000	10,000	10,000	0.00%
Food	53520	40,196	39,668	41,626	44,250	44,250	29,987	42,050	42,050	42,050	-4.97%
Small Equipment	53522	38,451	41,151	45,430	87,000	91,710	52,222	38,635	38,635	38,635	-55.59%
Medical Supplies	53524	14,105	15,879	17,083	14,150	14,150	11,362	17,000	17,000	17,000	20.14%
Automobile Allowance-Other	53538	8,272	7,629	6,535	9,000	9,000	5,208	8,000	8,000	8,000	-11.11%
Meals Other	53541	126	20	75	0	0	0	100	100	100	100.00%
Lodging Other	53542	0	0	82	0	0	0	100	100	100	100.00%
Auto Allowance Taxable	53546	23,339	21,408	20,421	24,000	24,000	16,179	23,000	23,000	23,000	-4.17%
Motor Fuel	53548	14,562	16,361	14,748	19,000	19,000	25,226	19,000	19,000	19,000	0.00%
Building Rental	53550	98,592	104,964	115,529	36,500	36,500	36,500	40,000	40,000	40,000	9.59%
Equipment Rental	53551	28,947	28,971	30,460	30,000	30,000	13,455	30,000	30,000	30,000	0.00%
Operating Licenses Fees	53553	14,695	13,233	16,615	12,500	12,500	11,323	15,950	15,950	15,950	27.60%
Bad Debts Expense	53561	1,294	1,631	393	0	0	0	0	0	0	0.00%
Operating Grants	53565	68,665	69,008	81,152	69,000	69,000	74,000	72,115	72,115	72,115	4.51%
Family Care Contribution	53567	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	0.00%

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Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
Other Miscellaneous	53568	(4)	1,200	1,210	1,200	1,200	900	2,400	2,400	2,400	100.00%
Employee Benefit Taxable Other	53578	0	89	677	0	0	75	0	0	0	0.00%
Maintenance of Effort	53579	0	0	0	0	0	0	793,725	793,725	793,725	100.00%
Small Equipment Technology	53580	64,466	30,873	29,272	40,000	40,000	68,269	20,000	20,000	20,000	-50.00%
Print Duplicate	73003	67,171	68,227	67,367	72,500	72,500	58,854	70,000	70,000	70,000	-3.45%
Postage and Box Rent	73004	30,891	31,691	26,819	33,000	33,000	44,631	32,000	32,000	32,000	-3.03%
Computer Server Charge	73030	0	0	7,005	0	0	0	0	0	0	0.00%
Legal Fees	73041	1,626	1,866	1,654	1,200	1,200	0	1,500	1,500	1,500	25.00%
Motor Fuel	73548	1,322	1,696	1,527	2,400	2,400	1,164	2,000	2,000	2,000	-16.67%
Operating Subtotal:		2,969,188	2,905,985	2,990,230	3,100,073	3,151,804	2,925,603	3,759,924	3,759,924	3,759,924	21.29%
Repairs & Maint:											
Maintenance Buildings	54020	14,302	330	2,093	8,000	8,000	2,000	6,000	6,000	6,000	-25.00%
Maintenance Equipment	54022	6,043	6,043	6,393	8,000	8,000	5,000	7,000	7,000	7,000	-12.50%
Equipment Repairs	54029	3,301	4,554	0	5,000	5,000	1,000	5,000	5,000	5,000	0.00%
Maintenance Vehicles	74023	6,185	6,697	4,910	7,800	7,800	3,204	7,000	7,000	7,000	-10.26%
Equipment Repairs	74029	13,299	17,094	17,556	18,000	18,000	17,887	18,876	18,876	18,876	4.87%
Repairs & Maint Subtotal:		43,130	34,719	30,952	46,800	46,800	29,091	43,876	43,876	43,876	-6.25%
Utilities:											
Heat	54700	3,469	3,578	3,681	0	0	1,032	0	0	0	0.00%
Power and Light	54701	9,409	9,142	7,098	0	0	1,410	0	0	0	0.00%
Water and Sewer	54702	6,028	6,844	8,117	0	0	1,968	0	0	0	0.00%
Refuse Collection	54703	2,276	1,903	1,703	2,462	2,462	1,833	2,200	2,200	2,200	-10.64%
Utilities Subtotal:		21,183	21,468	20,599	2,462	2,462	6,243	2,200	2,200	2,200	-10.64%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
Contractual Services:											
Medical and Dental	55000	249,255	283,775	374,287	234,042	241,626	194,329	385,584	385,584	385,584	64.75%
Vehicle Repairs	55005	1,798	1,245	1,349	2,000	2,000	849	2,000	2,000	2,000	0.00%
Building Repairs	55008	0	0	0	5,000	5,000	1,000	0	0	0	-100.00%
Data Processing	55013	56,560	52,912	65,495	62,900	62,900	52,424	61,400	61,400	61,400	-2.38%
Professional Service	55014	347,515	255,415	371,274	405,000	405,000	367,496	405,000	405,000	405,000	0.00%
Collection Services	55015	43,437	32,797	29,387	38,000	38,000	48,117	36,000	36,000	36,000	-5.26%
Community Residential Svcs	55021	273,545	273,863	87,772	293,806	293,806	187,150	98,080	98,080	98,080	-66.62%
Community Treatment	55022	170,332	89,404	80,475	95,914	95,914	0	0	0	0	-100.00%
Supportive Home Care	55023	462,681	268,316	500,892	402,856	402,856	550,116	98,080	98,080	98,080	-75.65%
Work related and Day Services	55024	7,275	276,357	89,903	201,482	201,482	4,874	0	0	0	-100.00%
Supervised Family Visitation	55025	223,204	211,917	213,882	240,000	436,459	228,596	446,097	446,097	446,097	85.87%
Specialized Transportation	55027	771,723	790,406	839,046	810,000	810,000	1,083,063	845,000	845,000	845,000	4.32%
Other Contract Serv	55030	147,284	170,671	446,398	226,769	247,719	489,597	531,318	531,318	531,318	134.30%
Respite Care	55032	85,573	107,175	103,598	96,000	106,112	49,002	106,112	106,112	106,112	10.53%
Receiving Home Bed Hold	55033	12,756	18,036	19,080	25,000	25,000	10,584	25,000	25,000	25,000	0.00%
Recruitment Non Staff	55034	0	(903)	0	0	0	0	0	0	0	0.00%
Foster Care Recog Retention	55035	2,562	4,296	2,816	5,000	5,000	5,367	5,000	5,000	5,000	0.00%
Child Care	55036	66,977	46,424	100,404	96,000	106,112	45,810	95,000	95,000	95,000	-1.04%
Mentoring	55039	329,123	334,845	386,568	375,000	425,560	398,552	434,071	434,071	434,071	15.75%
Counseling Consumer/Family	55040	25,386	25,535	25,377	30,000	30,000	30,000	30,000	30,000	30,000	0.00%
Interpreter	55041	86,444	79,250	74,572	75,200	75,200	77,240	83,500	83,500	83,500	11.04%
Other State Adjustments	55044	7	0	0	0	0	0	0	0	0	0.00%
Child Foster Care	55045	1,349,278	1,245,294	1,324,931	1,300,000	1,300,000	1,387,947	1,400,000	1,400,000	1,400,000	7.69%
Group Homes	55046	527,047	636,099	517,342	650,000	650,000	573,924	600,000	600,000	600,000	-7.69%
Child Residential Care Centers	55047	178,229	97,389	351,655	301,000	301,000	327,037	325,000	325,000	325,000	7.97%
Kinship Care	55052	482,520	456,060	469,450	518,000	518,000	456,518	500,000	500,000	500,000	-3.47%
Nutrition Programs	55053	1,168,141	1,231,025	1,263,584	1,240,000	1,240,000	1,396,556	1,265,000	1,265,000	1,265,000	2.02%
Adoption Assessments	55057	3,200	4,290	2,160	4,000	4,000	1,200	4,000	4,000	4,000	0.00%
Truancy Intervention Preventio	55058	65,850	65,850	67,175	69,000	69,000	69,000	69,717	69,717	69,717	1.04%
Outpatient Services	55059	62,046	61,086	67,798	60,000	60,000	14,664	65,000	65,000	65,000	8.33%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
General Hospital Psychiatric	55060	61,145	94,167	101,860	180,000	180,000	147,840	160,000	160,000	160,000	-11.11%
Residential Inpatient AODA	55061	440,255	746,022	656,885	570,000	570,000	257,818	600,000	600,000	600,000	5.26%
Specialty Inpatient Hospitals	55062	1,794,914	1,350,764	1,747,782	1,667,817	1,667,817	1,469,651	1,675,000	1,675,000	1,675,000	0.43%
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	2,616,004	2,649,963	2,769,713	2,809,172	2,809,172	3,215,644	546,840	546,840	546,840	-80.53%
Comm Based Res Facility	55065	1,607,078	1,919,219	1,909,937	2,000,000	2,000,000	1,543,503	2,000,000	2,000,000	2,000,000	0.00%
Medical Detoxification	55066	8,132	3,524	15,473	0	0	0	10,000	10,000	10,000	100.00%
Birth 3 Early Intervention	55067	726,394	745,193	743,032	750,000	750,000	750,000	740,000	740,000	740,000	-1.33%
Contracted Case Mgmt	55068	88,000	90,000	121,798	294,000	294,000	301,000	80,000	80,000	80,000	-72.79%
Secure Juvenile Detention	55070	358,588	377,529	308,435	295,000	295,000	414,540	295,000	295,000	295,000	0.00%
Family Training Skills	55071	689,580	611,275	647,685	685,000	864,485	515,390	873,145	873,145	873,145	27.47%
Youth Wrap Around Services	55072	519,115	575,772	524,433	525,000	710,500	563,094	719,160	719,160	719,160	36.98%
Alternative School	55073	68,377	92,422	59,363	81,730	81,730	71,530	50,865	50,865	50,865	-37.76%
Juvenile Shelter Care	55075	818,702	816,944	622,380	750,000	750,000	540,056	760,000	760,000	760,000	1.33%
Juvenile Restitution	55076	179	(30)	408	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	191,084	0	0	120,000	120,000	20,000	120,000	120,000	120,000	0.00%
Emergency Energy Services	55079	306,837	333,382	274,861	340,000	340,000	340,000	344,000	344,000	344,000	1.18%
Prior Year Community Treatment	55080	2,682	4,678	12,971	0	0	0	0	0	0	0.00%
Behavioral Health Unit	55081	688,454	534,638	342,104	450,000	450,000	393,916	450,000	450,000	450,000	0.00%
Medical and Dental	75000	651	217	403	500	500	186	300	300	300	-40.00%
Building Rental	75042	10,200	0	0	10,200	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		18,216,118	18,084,511	18,756,191	19,411,388	20,072,150	18,626,380	17,371,469	17,371,469	17,371,469	-10.51%

Winnebago County
Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services											
Insurance Expenses:											
Prop Liab Insurance	56000	2,054	4,320	0	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Prop Liab Insurance	76000	166,716	164,208	99,732	103,722	103,722	103,722	150,995	150,995	150,995	45.58%
Insurance Expenses Subtotal:		168,770	168,528	99,732	108,722	108,722	108,722	155,995	155,995	155,995	43.48%
Total Other Operating:		21,562,518	21,383,675	22,068,073	22,871,395	23,583,965	21,923,554	21,606,554	21,606,554	21,606,554	-5.53%
Expense Total:		42,244,883	43,300,495	44,586,442	46,488,526	47,403,787	44,517,256	45,776,873	45,554,162	45,554,162	-2.01%
Human Services Net/(Levy):		(14,441,683)	(15,690,688)	(15,637,415)	(18,553,213)	(18,406,771)	(14,486,466)	(18,728,408)	(18,505,697)	(18,505,697)	-0.26%
General Fund Balance Applied:		0	0	0	171,179	171,179	0	0	0	0	-100.00%
Human Services Net/(Levy):		(14,441,683)	(15,690,688)	(15,637,415)	(18,382,034)	(18,235,592)	(14,486,466)	(18,728,408)	(18,505,697)	(18,505,697)	0.67%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Human Services -				
	Vehicle	1	27,000	27,000
		1		27,000

SIGNIFICANT CHANGES FROM 2020 ADOPTED - ADMINISTRATIVE SERVICES DIVISION

MISSION STATEMENT

To provide Department-wide leadership and sustained sound advances including; budgeting, contractual, financial, electronic, and data processing systems, strategic planning, and quality service delivery.

The Goal: To organize human services information and systems, making it accessible and useful to unlock human potential, empowering every person to achieve more. Ensure that services delivered by the Department are in accordance with established requirements, while being good stewards of taxpayer dollars.

HIGHLIGHTS

The Administration Division shows a budget-to-budget levy decrease of \$2,742,985 or 66.75% due to the division of BCA (Basic County Allocation) funding between the Administration and Child Welfare Divisions. This adjustment is because a certain portion of BCA funding is earmarked for Child Welfare activities, so the revenue has been properly budgeted to that division to offset its costs. This change was approved by the auditors and will have a \$0 net impact on the department's bottom line. Because the revenue was shifted from one division to another, the decrease in the Administration positive levy impact is offset by the reduction in levy support in the Child Welfare Division. This budget has a 3.97% increase for labor per HR wage and fringe estimates and the addition of an Admin Associate II project position. There is a \$4,880 decrease in the travel category due to the anticipated continuation of decreased travel due to COVID 19 and more virtual meetings and trainings. A modest operating expenses increase of 7.17% is primarily related to costs associated with additional staff I-phones.

Staffing changes in the 2021 budget include an Administrative Associate II project position and the conversion of an Administrative Associate IV project position to a regular full-time position on the table of organization.

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services											
Revenue											
Intergov Rev:											
WI Health Services	42007	85,000	25,500	25,500	0	0	0	0	0	0	0.00%
BCA State	42108	6,674,955	6,841,989	6,864,579	6,900,000	7,790,524	7,694,282	4,499,903	4,499,903	4,499,903	-34.78%
State-County Match	42110	665,984	681,455	683,233	681,455	681,455	683,233	495,022	495,022	495,022	-27.36%
Wis MA Cost Reporting WIMCR	42226	0	758,554	0	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		7,425,939	8,307,498	7,573,312	7,581,455	8,471,979	8,377,515	4,994,925	4,994,925	4,994,925	-34.12%
Public Services:											
Forms Copies Etc	45003	7,459	8,628	7,385	8,600	8,600	6,137	7,800	7,800	7,800	-9.30%
Public Services Subtotal:		7,459	8,628	7,385	8,600	8,600	6,137	7,800	7,800	7,800	-9.30%
Interfund Revenue:											
Grant - Income Maintenance	62106	453,024	447,569	558,210	0	0	0	0	0	0	0.00%
Grant-Long Term Supp Admin	62110	659,017	557,955	567,058	0	0	0	0	0	0	0.00%
Grant - Child Care Admin	62112	115,112	110,083	110,083	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		1,227,153	1,115,607	1,235,351	0	0	0	0	0	0	0.00%
Total Operating Revenue:		8,660,551	9,431,733	8,816,048	7,590,055	8,480,579	8,383,652	5,002,725	5,002,725	5,002,725	-34.09%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services											
Misc Revenues:											
Other Miscellaneous Revenues	48109	71	1	510	0	0	80,000	0	0	0	0.00%
Misc Revenues Subtotal:		71	1	510	0	0	80,000	0	0	0	0.00%
Transfers In:											
Other Transfers In	49501	0	0	0	0	171,179	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	0	0	171,179	0	0	0	0	0.00%
Total Non-Operating Revenue:		71	1	510	0	171,179	80,000	0	0	0	0.00%
Revenue Total:											
		8,660,621	9,431,734	8,816,558	7,590,055	8,651,758	8,463,652	5,002,725	5,002,725	5,002,725	-34.09%
Expense											
Wages:											
Regular Pay	51100	1,765,740	1,834,973	1,903,068	1,909,478	1,909,478	1,911,613	1,985,448	1,985,448	1,985,448	3.98%
Temporary Employees	51101	74,633	45,930	20,637	60,000	60,000	16,404	35,000	35,000	35,000	-41.67%
Labor Fringes Match	51102	(24,547)	(24,773)	(13,451)	(25,392)	(25,392)	(2,938)	0	0	0	-100.00%
Overtime	51105	2,152	387	459	2,000	2,000	66	1,000	1,000	1,000	-50.00%
Comp Time	51108	0	16	58	100	100	0	100	100	100	0.00%
Wage Turnover Savings	51150	0	0	0	(24,847)	(24,847)	0	0	(13,083)	(13,083)	-47.35%
Wages Subtotal:		1,817,978	1,856,534	1,910,770	1,921,339	1,921,339	1,925,145	2,021,548	2,008,465	2,008,465	4.53%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services											
Fringes Benefits:											
FICA Medicare	51200	133,729	137,417	140,913	150,825	150,825	139,854	154,648	154,648	154,648	2.53%
Health Insurance	51201	494,739	449,478	443,716	505,021	505,021	488,734	517,047	517,047	517,047	2.38%
Dental Insurance	51202	29,864	28,239	29,118	30,058	30,058	29,432	31,264	31,264	31,264	4.01%
Workers Compensation	51203	5,278	6,920	3,627	2,214	2,214	2,003	3,751	3,751	3,751	69.42%
Unemployment Comp	51204	15,685	5,550	870	0	0	126,842	0	0	0	0.00%
WI Retirement	51206	122,932	122,041	122,193	125,792	125,792	11,241	130,296	130,296	130,296	3.58%
Fringe Benefits Other	51207	10,290	10,455	10,845	12,192	12,192	0	12,272	12,272	12,272	0.66%
Fringe Turnover Savings	51250	0	0	0	(10,547)	(10,547)	0	0	(12,126)	(12,126)	14.97%
Fringes Benefits Subtotal:		812,517	760,101	751,282	815,555	815,555	798,106	849,278	837,152	837,152	2.65%
Total Labor:		2,630,495	2,616,635	2,662,052	2,736,894	2,736,894	2,723,251	2,870,826	2,845,617	2,845,617	3.97%
Travel:											
Registration Tuition	52001	6,533	3,415	3,435	7,200	7,200	1,152	4,500	4,500	4,500	-37.50%
Automobile Allowance	52002	12,014	12,382	10,771	13,500	13,500	9,151	12,000	12,000	12,000	-11.11%
Commercial Travel	52004	418	0	0	500	500	384	500	500	500	0.00%
Meals	52005	570	525	110	200	200	333	200	200	200	0.00%
Lodging	52006	1,545	738	956	1,700	1,700	912	1,200	1,200	1,200	-29.41%
Other Travel Exp	52007	131	124	72	200	200	390	120	120	120	-40.00%
Taxable Benefit	52008	0	85	286	500	500	147	400	400	400	-20.00%
Travel Subtotal:		21,210	17,269	15,630	23,800	23,800	12,469	18,920	18,920	18,920	-20.50%
Total Travel:		21,210	17,269	15,630	23,800	23,800	12,469	18,920	18,920	18,920	-20.50%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services											
Capital Outlay:											
Equipment Technology	58003	0	0	29,533	0	0	0	0	0	0	0.00%
Equipment	58004	21,546	22,185	22,973	25,000	25,000	23,000	27,000	27,000	27,000	8.00%
Capital Outlay Subtotal:		21,546	22,185	52,505	25,000	25,000	23,000	27,000	27,000	27,000	8.00%
Total Capital:		21,546	22,185	52,505	25,000	25,000	23,000	27,000	27,000	27,000	8.00%
Office:											
Office Supplies	53000	45,019	49,381	45,261	57,500	57,500	67,599	50,000	50,000	50,000	-13.04%
Printing Supplies	53002	7,302	7,441	10,082	10,300	10,300	8,775	10,000	10,000	10,000	-2.91%
Print Duplicate	53003	4,795	7,734	3,841	7,000	7,076	4,914	5,600	5,600	5,600	-20.00%
Postage and Box Rent	53004	438	551	480	650	650	1,230	600	600	600	-7.69%
Computer Software	53006	1,529	3,314	19,271	3,200	3,200	1,815	12,000	12,000	12,000	275.00%
Telephone	53008	63,842	78,028	75,325	105,000	105,000	128,496	172,000	172,000	172,000	63.81%
Fiber pole rental locates	53015	0	240	240	0	0	0	0	0	0	0.00%
Office Subtotal:		122,924	146,690	154,499	183,650	183,726	212,829	250,200	250,200	250,200	36.24%
Operating:											
Advertising	53500	161	47	0	500	500	0	200	200	200	-60.00%
Subscriptions	53501	1,051	1,075	1,315	1,200	1,200	4,665	1,500	1,500	1,500	25.00%
Membership Dues	53502	5,439	5,600	4,183	5,650	5,650	4,459	5,800	5,800	5,800	2.65%
Publish Legal Notices	53503	24	136	161	150	150	100	175	175	175	16.67%
Consumer Program Expenses	53510	223	28	0	0	0	10	0	0	0	0.00%
Education Training	53513	4,982	7,925	18,785	8,000	8,000	3,555	19,000	19,000	19,000	137.50%
Food	53520	495	714	1,039	700	700	87	1,000	1,000	1,000	42.86%
Small Equipment	53522	37,836	41,151	44,057	86,000	89,710	50,000	35,000	35,000	35,000	-59.30%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services											
Medical Supplies	53524	17	78	224	150	150	100	1,000	1,000	1,000	566.67%
Motor Fuel	53548	14,562	16,330	14,748	19,000	19,000	10,326	19,000	19,000	19,000	0.00%
Operating Licenses Fees	53553	920	320	285	500	500	100	950	950	950	90.00%
Bad Debts Expense	53561	0	0	393	0	0	0	0	0	0	0.00%
Other Miscellaneous	53568	(4)	1,200	1,210	1,200	1,200	900	2,400	2,400	2,400	100.00%
Employee Benefit Taxable Other	53578	0	0	37	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	47,475	29,410	26,562	40,000	40,000	68,269	20,000	20,000	20,000	-50.00%
Print Duplicate	73003	67,171	68,227	67,367	72,500	72,500	58,854	70,000	70,000	70,000	-3.45%
Postage and Box Rent	73004	30,891	31,691	26,819	33,000	33,000	44,631	32,000	32,000	32,000	-3.03%
Computer Server Charge	73030	0	0	7,005	0	0	0	0	0	0	0.00%
Motor Fuel	73548	1,322	1,696	1,527	2,400	2,400	1,164	2,000	2,000	2,000	-16.67%
Operating Subtotal:		212,564	205,627	215,717	270,950	274,660	247,220	210,025	210,025	210,025	-22.49%
Repairs & Maint:											
Maintenance Buildings	54020	14,302	330	2,093	8,000	8,000	2,000	6,000	6,000	6,000	-25.00%
Maintenance Equipment	54022	6,043	6,043	6,393	8,000	8,000	5,000	7,000	7,000	7,000	-12.50%
Equipment Repairs	54029	3,301	4,554	0	5,000	5,000	1,000	5,000	5,000	5,000	0.00%
Maintenance Vehicles	74023	6,185	6,697	4,910	7,800	7,800	3,204	7,000	7,000	7,000	-10.26%
Equipment Repairs	74029	13,299	17,094	17,556	18,000	18,000	17,887	18,876	18,876	18,876	4.87%
Repairs & Maint Subtotal:		43,130	34,719	30,952	46,800	46,800	29,091	43,876	43,876	43,876	-6.25%
Utilities:											
Refuse Collection	54703	2,276	1,903	1,703	2,462	2,462	1,833	2,200	2,200	2,200	-10.64%
Utilities Subtotal:		2,276	1,903	1,703	2,462	2,462	1,833	2,200	2,200	2,200	-10.64%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services											
Contractual Services:											
Medical and Dental	55000	3,414	3,349	3,374	4,000	4,000	2,553	4,000	4,000	4,000	0.00%
Vehicle Repairs	55005	1,087	1,245	1,349	2,000	2,000	849	2,000	2,000	2,000	0.00%
Data Processing	55013	55,412	51,106	64,114	61,000	61,000	50,000	61,000	61,000	61,000	0.00%
Professional Service	55014	12,245	1,545	22,726	20,000	20,000	38,000	20,000	20,000	20,000	0.00%
Interpreter	55041	9	982	386	200	200	200	500	500	500	150.00%
Medical and Dental	75000	0	0	0	200	200	0	0	0	0	-100.00%
Contractual Services Subtotal:		72,168	58,227	91,949	87,400	87,400	91,602	87,500	87,500	87,500	0.11%
Insurance Expenses:											
Prop Liab Insurance	76000	166,716	164,208	99,732	103,722	103,722	103,722	150,995	150,995	150,995	45.58%
Insurance Expenses Subtotal:		166,716	164,208	99,732	103,722	103,722	103,722	150,995	150,995	150,995	45.58%
Total Other Operating:											
		619,779	611,374	594,553	694,984	698,771	686,297	744,796	744,796	744,796	7.17%
Expense Total:											
		3,293,029	3,267,463	3,324,741	3,480,678	3,484,465	3,445,017	3,661,542	3,636,333	3,636,333	4.47%
Administrative Services Net/(Levy):											
		5,367,592	6,164,271	5,491,817	4,109,377	5,167,293	5,018,635	1,341,183	1,366,392	1,366,392	-66.75%

SIGNIFICANT CHANGES FROM 2020 ADOPTED - BEHAVIORAL HEALTH SERVICES DIVISION

MISSION STATEMENT

To develop a comprehensive range of services offering continuity of care for persons with substance use disorder and/or mental illness. These services shall focus on prevention, community based treatment and shall strive to enhance the individual's independence and recovery. Services are provided based on individual needs, utilizing the most normalized, cost efficient and least restrictive settings whenever possible.

HIGHLIGHTS

The Behavioral Health Division shows a budget-to-budget levy increase of \$109,776 or 1.40%.

The proposed operating budget actually shows a slight decrease; however, the overall budget as proposed shows a bottom line levy increase due to the applied fund balance in the 2020 adopted budget to offset the cost of the positions associated with the DA Connect Program. The applied fund balance is not included in the 2021 proposed budget.

The operating budget includes offsetting revenue (\$100,000) for a Psychotherapist position that was added in 2020 which will be providing services in conjunction with the Child Welfare Division and will be reimbursed via Child Welfare funding. Additional revenue is also budgeted for the State Opioid Response grant per the anticipated contract (\$115,000), and additional Medical Assistance reimbursement across various programs including Comprehensive Community Services (CCS) (\$262,980) based on current trends. There is a modest 1.88% labor increase based on HR wage and fringe estimates. Additionally, the labor budget includes the conversion of a Youth CCS Case Manager project position to a regular, full-time position and a new Crisis Prevention Specialist position which will be jointly funded via Lakeland Care Inc. The travel category has been decreased by 12.6% (\$23,100) to account for the increase in virtual activity including telehealth. Operating expenses are increased, primarily in the Other Contractual Services and Medical & Dental line items based on recent trends.

This budget includes the conversion of a Youth CCS Case manager from a project position to a regular, full-time position and a Mental Health Crisis Prevention Specialist position which will be jointly funded with Lakeland Care Inc.

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health											
Revenue											
Intergov Rev:											
Medicaid Title 19	42000	0	0	0	0	0	63,506	0	0	0	0.00%
MA Comprehensive Comm Serv	42102	1,829,023	1,570,119	1,949,837	1,587,020	1,587,020	1,763,161	1,850,000	1,850,000	1,850,000	16.57%
MA Crisis MH Srvs	42104	491,395	466,377	410,937	430,000	430,000	430,176	445,000	445,000	445,000	3.49%
BCA State	42108	0	0	0	0	0	0	100,000	100,000	100,000	100.00%
OPIOID State Targeted Response	42125	0	148,738	167,355	285,000	285,000	400,000	400,000	400,000	400,000	40.35%
Block Grnt AODA	42128	253,027	252,577	253,212	366,889	366,889	366,889	366,889	366,889	366,889	0.00%
Block Grant MI	42130	68,961	88,961	101,886	68,961	83,834	100,061	83,961	83,961	83,961	21.75%
Community Mental Health	42133	834,687	834,687	834,687	884,687	884,687	884,687	884,687	884,687	884,687	0.00%
Coordinated Services Team Init	42135	0	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
IMD Rebalancing Initiative	42139	17,556	123,641	0	0	0	0	0	0	0	0.00%
MA Targeted Case Mgmt	42204	12,027	20,347	25,894	30,000	30,000	50,000	30,000	30,000	30,000	0.00%
MA CSP Funds	42206	272,589	304,067	321,119	300,000	300,000	320,854	310,000	310,000	310,000	3.33%
MA Community Recovery	42207	0	0	16,053	0	0	203	0	0	0	0.00%
MA Outpatient	42210	206,777	273,618	304,325	275,000	275,000	444,716	310,000	310,000	310,000	12.73%
MA Inpatient	42212	256,080	143,205	204,657	175,000	175,000	210,000	201,000	201,000	201,000	14.86%
WI Law Foundation Grant- Teen	42215	2,000	0	2,200	2,000	2,000	2,000	2,000	2,000	2,000	0.00%
Intoxicated Driver Program	42218	24,345	39,340	0	30,000	30,000	20,000	30,000	30,000	30,000	0.00%
Wis MA Cost Reporting WIMCR	42226	779,382	0	690,546	585,000	585,000	585,000	600,000	600,000	600,000	2.56%
Prior Year Intergovt	42230	604,401	0	5,265	0	0	0	0	0	0	0.00%
OWI Municipality Fee	42236	23,613	37,331	0	18,000	18,000	18,000	18,000	18,000	18,000	0.00%
Intergov Rev Subtotal:		5,675,861	4,363,008	5,347,972	5,097,557	5,112,430	5,719,253	5,691,537	5,691,537	5,691,537	11.65%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health											
Public Services:											
OWI Assessment Fees	45030	213,946	237,500	207,510	230,000	230,000	226,125	225,000	225,000	225,000	-2.17%
Third Party Insurance	45033	753,456	535,435	714,187	507,000	507,000	705,594	600,000	600,000	600,000	18.34%
Client Cost Shares Fees	45035	230,882	212,710	198,962	210,000	210,000	189,500	150,000	150,000	150,000	-28.57%
State Fee Collections	45037	122,013	122,952	213,787	120,000	120,000	186,906	120,000	120,000	120,000	0.00%
Prior Year Contractual	45039	(5,979)	6,740	0	0	0	0	0	0	0	0.00%
Collection Agency	45066	127,491	102,522	96,178	100,000	100,000	96,200	100,000	100,000	100,000	0.00%
Public Services Subtotal:		1,441,809	1,217,859	1,430,624	1,167,000	1,167,000	1,404,325	1,195,000	1,195,000	1,195,000	2.40%
Total Operating Revenue:		7,117,670	5,580,867	6,778,597	6,264,557	6,279,430	7,123,578	6,886,537	6,886,537	6,886,537	9.93%
Misc Revenues:											
Other Miscellaneous Revenues	48109	500	0	9,963	0	0	0	62,600	62,600	62,600	100.00%
Misc Revenues Subtotal:		500	0	9,963	0	0	0	62,600	62,600	62,600	100.00%
Total Non-Operating Revenue:		500	0	9,963	0	0	0	62,600	62,600	62,600	100.00%
Revenue Total:		7,118,170	5,580,867	6,788,560	6,264,557	6,279,430	7,123,578	6,949,137	6,949,137	6,949,137	10.93%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health											
Expense											
Wages:											
Regular Pay	51100	5,000,322	5,449,304	5,748,092	6,023,751	6,071,924	5,760,498	6,213,943	6,213,943	6,213,943	3.16%
Temporary Employees	51101	75,433	65,339	60,866	50,000	50,000	42,503	50,000	50,000	50,000	0.00%
Labor Fringes Match	51102	0	0	19,736	0	0	227	0	0	0	0.00%
Overtime	51105	15,331	11,467	13,246	12,000	12,000	13,867	12,000	12,000	12,000	0.00%
Citizen Board Per Diem	51106	0	625	0	0	0	0	0	0	0	0.00%
Comp Time	51108	0	80	0	0	0	0	0	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	(48,354)	(48,354)	0	0	(54,538)	(54,538)	12.79%
Payroll Sundry Account	51190	0	54	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		5,091,086	5,526,868	5,841,941	6,037,397	6,085,570	5,817,095	6,275,943	6,221,405	6,221,405	3.05%
Fringes Benefits:											
FICA Medicare	51200	360,119	389,878	411,512	465,560	469,245	423,951	480,114	480,114	480,114	3.13%
Health Insurance	51201	1,030,398	1,146,445	1,156,250	1,395,913	1,413,099	1,187,479	1,318,690	1,318,690	1,318,690	-5.53%
Dental Insurance	51202	62,694	69,113	66,903	74,950	75,765	65,098	71,078	71,078	71,078	-5.17%
Workers Compensation	51203	78,648	113,227	60,636	34,438	34,724	32,815	76,652	76,652	76,652	122.58%
WI Retirement	51206	332,036	357,460	363,966	398,778	402,030	374,822	412,144	412,144	412,144	3.35%
Fringe Benefits Other	51207	25,558	28,913	29,501	36,146	36,435	29,796	36,040	36,040	36,040	-0.29%
Fringe Turnover Savings	51250	0	0	0	(18,800)	(18,800)	0	0	(33,720)	(33,720)	79.36%
Fringes Benefits Subtotal:		1,889,452	2,105,036	2,088,768	2,386,985	2,412,498	2,113,961	2,394,718	2,360,998	2,360,998	-1.09%
Total Labor:		6,980,538	7,631,904	7,930,709	8,424,382	8,498,068	7,931,056	8,670,661	8,582,403	8,582,403	1.88%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health											
Travel:											
Registration Tuition	52001	29,699	29,495	30,301	42,000	42,000	11,701	36,000	36,000	36,000	-14.29%
Automobile Allowance	52002	78,544	92,304	94,434	99,000	99,000	70,216	102,400	102,400	102,400	3.43%
Commercial Travel	52004	842	1,718	343	2,000	2,000	0	2,000	2,000	2,000	0.00%
Meals	52005	2,214	2,108	1,669	1,000	1,000	500	1,000	1,000	1,000	0.00%
Lodging	52006	8,777	10,019	14,039	25,000	25,000	2,000	15,000	15,000	15,000	-40.00%
Other Travel Exp	52007	161	304	688	11,500	11,500	1,000	1,000	1,000	1,000	-91.30%
Taxable Benefit	52008	9	393	867	2,500	2,500	1,000	2,500	2,500	2,500	0.00%
Travel Subtotal:		120,247	136,340	142,341	183,000	183,000	86,417	159,900	159,900	159,900	-12.62%
Total Travel:		120,247	136,340	142,341	183,000	183,000	86,417	159,900	159,900	159,900	-12.62%
Office:											
Office Supplies	53000	863	142	163	400	2,200	100	250	250	250	-37.50%
Computer Software	53006	5,405	5,124	612	6,000	6,000	1,000	6,000	6,000	6,000	0.00%
Telephone	53008	13,310	14,294	13,318	10,000	10,000	9,418	14,600	14,600	14,600	46.00%
Office Subtotal:		19,579	19,560	14,093	16,400	18,200	10,518	20,850	20,850	20,850	27.13%
Operating:											
Subscriptions	53501	844	1,028	716	1,000	1,754	1,113	1,000	1,000	1,000	0.00%
Membership Dues	53502	11,245	13,531	19,103	15,000	15,000	9,150	15,000	15,000	15,000	0.00%
Consumer Program Expenses	53510	15,906	8,647	10,062	10,000	10,000	25,686	10,000	10,000	10,000	0.00%
Education Training	53513	1,600	30	6,209	2,000	2,000	500	2,000	2,000	2,000	0.00%
Consumer Transportation	53514	8,479	7,959	7,797	2,000	2,000	12,630	8,000	8,000	8,000	300.00%
Household Supplies	53516	11,545	13,231	11,494	10,000	10,000	8,601	10,000	10,000	10,000	0.00%
Food	53520	38,883	38,726	39,500	42,500	42,500	29,046	40,000	40,000	40,000	-5.88%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health											
Small Equipment	53522	543	0	550	1,000	13,819	2,122	3,635	3,635	3,635	263.50%
Medical Supplies	53524	14,088	15,801	16,859	14,000	14,000	11,262	16,000	16,000	16,000	14.29%
Motor Fuel	53548	0	31	0	0	0	14,900	0	0	0	0.00%
Building Rental	53550	68,628	72,000	79,277	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	13,775	12,913	16,330	12,000	12,000	11,223	15,000	15,000	15,000	25.00%
Operating Grants	53565	53,400	53,400	58,400	53,400	53,400	53,400	53,400	53,400	53,400	0.00%
Employee Benefit Taxable Other	53578	0	70	20	0	0	25	0	0	0	0.00%
Small Equipment Technology	53580	0	0	2,029	0	0	0	0	0	0	0.00%
Operating Subtotal:		238,936	237,367	268,346	162,900	176,473	179,658	174,035	174,035	174,035	6.84%
Utilities:											
Heat	54700	3,469	3,578	3,681	0	0	1,032	0	0	0	0.00%
Power and Light	54701	8,560	9,142	7,098	0	0	1,410	0	0	0	0.00%
Water and Sewer	54702	6,028	6,844	8,117	0	0	1,968	0	0	0	0.00%
Utilities Subtotal:		18,058	19,565	18,896	0	0	4,410	0	0	0	0.00%
Contractual Services:											
Medical and Dental	55000	24,059	44,240	173,458	63,012	63,012	58,158	200,000	200,000	200,000	217.40%
Data Processing	55013	1,148	1,113	968	1,500	1,500	510	0	0	0	-100.00%
Professional Service	55014	215,756	190,933	187,158	195,000	195,000	172,600	195,000	195,000	195,000	0.00%
Collection Services	55015	30,266	23,239	22,020	24,000	24,000	23,088	24,000	24,000	24,000	0.00%
Other Contract Serv	55030	91,184	81,709	339,231	100,000	120,950	339,797	400,000	400,000	400,000	300.00%
Interpreter	55041	32,893	22,676	17,105	15,000	15,000	15,403	20,000	20,000	20,000	33.33%
Outpatient Services	55059	62,046	61,086	67,798	60,000	60,000	14,664	65,000	65,000	65,000	8.33%
General Hospital Psychiatric	55060	61,145	94,167	101,860	180,000	180,000	147,840	160,000	160,000	160,000	-11.11%
Residential Inpatient AODA	55061	440,255	746,022	656,885	570,000	570,000	257,818	600,000	600,000	600,000	5.26%
Specialty Inpatient Hospitals	55062	1,794,914	1,350,764	1,692,902	1,667,817	1,667,817	1,404,969	1,675,000	1,675,000	1,675,000	0.43%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health											
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	156,479	161,971	129,446	130,000	130,000	120,135	130,000	130,000	130,000	0.00%
Comm Based Res Facility	55065	1,607,078	1,919,219	1,909,937	2,000,000	2,000,000	1,543,503	2,000,000	2,000,000	2,000,000	0.00%
Medical Detoxification	55066	8,132	3,524	15,473	0	0	0	10,000	10,000	10,000	100.00%
Behavioral Health Unit	55081	688,454	534,638	342,104	450,000	450,000	393,916	450,000	450,000	450,000	0.00%
Contractual Services Subtotal:		5,233,808	5,255,302	5,676,344	5,476,329	5,497,279	4,512,401	5,949,000	5,949,000	5,949,000	8.63%
Insurance Expenses:											
Prop Liab Insurance	56000	2,054	4,320	0	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Insurance Expenses Subtotal:		2,054	4,320	0	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Total Other Operating:		5,512,435	5,536,113	5,977,679	5,660,629	5,696,952	4,711,987	6,148,885	6,148,885	6,148,885	8.63%
Expense Total:		12,613,220	13,304,358	14,050,728	14,268,011	14,378,020	12,729,460	14,979,446	14,891,188	14,891,188	4.37%
Behavioral Health Net/(Levy):		(5,495,049)	(7,723,491)	(7,262,168)	(8,003,454)	(8,098,590)	(5,605,882)	(8,030,309)	(7,942,051)	(7,942,051)	-0.77%
General Fund Balance Applied:		0	0	0	171,179	171,179	0	0	0	0	-100.00%
Human Services Net/(Levy):		(5,495,049)	(7,723,491)	(7,262,168)	(7,832,275)	(7,927,411)	(5,605,882)	(8,030,309)	(7,942,051)	(7,942,051)	1.40%

SIGNIFICANT CHANGES FROM 2020 ADOPTED - LONG TERM SUPPORT DIVISION

MISSION STATEMENT

Long Term Support Division: To develop, promote and provide for supports and services that meet identified outcomes for Winnebago County citizens with long term support needs.

ADRC: The mission of the Aging & Disability Resource Center of Winnebago County is to empower and support seniors, people with disabilities and their families, by providing useful information and finding the help people seek so they may live with dignity and security, and achieve maximum independence and quality of life.

HIGHLIGHTS

The Long Term Support Division shows a budget-to-budget levy decrease of \$24,252 or .67%.

In 2021, the State is significantly changing the CLTS Waiver funding and expense processing. The majority of the revenue and expenses will not be the responsibility of the County and will not show on the County income statement. It is anticipated that revenue will continue to offset remaining County service costs resulting in a net \$0 impact. This also includes the removal of the LSS contracted case management (\$214,000) as they will now be paid directly by the State. There is a minimal labor increase with HR wage & benefit estimates. Travel has been reduced by \$7,200 due the anticipation of continued virtual activity and less travel in 2021. The congregate meals funding has been decreased by \$98,000 to reflect the anticipated revenue offset.

There are no staffing changes included in the 2021 budget.

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support											
Revenue											
Intergov Rev:											
State Pharmact Asst Prg SPAP	42100	9,727	11,963	9,727	9,700	9,700	9,727	9,700	9,700	9,700	0.00%
CLTS - Childrens Waiver	42106	2,502,491	2,576,807	2,983,066	3,233,455	3,233,455	3,178,472	928,145	928,145	928,145	-71.30%
Aging Dis Resource Ctr ADRC	42112	1,716,936	1,825,045	1,971,112	1,860,000	1,876,173	2,095,340	1,860,000	1,860,000	1,860,000	0.00%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	144,966	144,966	144,966	0.00%
IIIE Grant	42116	43,824	20,606	34,541	60,000	101,070	84,843	60,000	60,000	60,000	0.00%
Elderly Handicapped 85.21	42118	382,372	380,912	388,663	396,436	396,436	433,382	390,000	390,000	390,000	-1.62%
Birth to Three	42122	300,856	300,856	300,856	322,348	322,348	322,348	351,548	351,548	351,548	9.06%
State Hlth Insur Asst Prg SHIP	42126	5,259	4,308	4,308	4,300	4,300	3,829	4,300	4,300	4,300	0.00%
Alz Family Caregiver	42152	53,215	55,183	61,673	64,505	64,505	60,774	64,505	64,505	64,505	0.00%
Elder Abuse	42160	42,459	20,810	28,430	48,861	48,861	48,861	48,861	48,861	48,861	0.00%
Children Community Option	42163	633,350	633,350	634,079	633,350	633,350	551,354	633,350	633,350	633,350	0.00%
IIID Grant	42172	9,030	11,124	11,068	11,068	11,068	11,068	11,068	11,068	11,068	0.00%
SS MultiPurpose	42190	124,567	134,735	134,343	134,000	209,158	134,000	134,000	134,000	134,000	0.00%
Nutr Congregate C1	42192	121,311	221,152	214,675	318,000	318,000	318,000	220,000	220,000	220,000	-30.82%
Nutr Home Delv C2	42194	100,007	104,296	106,043	105,000	392,768	105,000	107,000	107,000	107,000	1.90%
Nutr Services Incent Prog	42196	73,522	85,143	88,332	76,629	76,629	76,629	89,000	89,000	89,000	16.14%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	43,349	33,438	33,438	33,438	33,438	33,438	33,438	33,438	33,438	0.00%
Transportation Aid	42202	263,259	234,251	255,527	275,000	275,000	255,527	260,000	260,000	260,000	-5.45%
MA Targeted Case Mgmt	42204	106,803	79,052	51,846	70,000	70,000	53,842	21,000	21,000	21,000	-70.00%
Prior Year Intergovt	42230	161,831	326,648	331,887	0	0	176,166	0	0	0	0.00%
Med Impv Patient Prv Act MIPPA	42240	0	9,040	9,959	9,959	9,959	10,227	9,959	9,959	9,959	0.00%
Intergov Rev Subtotal:		6,848,992	7,223,544	7,808,398	7,820,874	8,241,043	8,117,652	5,390,699	5,390,699	5,390,699	-31.07%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support											
Public Services:											
Other Fees	45002	709	3,745	600	150	150	250	600	600	600	300.00%
Third Party Insurance	45033	1,947	0	0	1,000	1,000	0	0	0	0	-100.00%
Client Cost Shares Fees	45035	15,618	2,115	1	18,000	18,000	11,436	0	0	0	-100.00%
Public Services Subtotal:		18,275	5,860	601	19,150	19,150	11,686	600	600	600	-96.87%
Interfund Revenue:											
Grant Revenue Allocation	62000	(659,017)	(557,955)	(567,058)	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		(659,017)	(557,955)	(567,058)	0	0	0	0	0	0	0.00%
Total Operating Revenue:		6,208,250	6,671,449	7,241,941	7,840,024	8,260,193	8,129,338	5,391,299	5,391,299	5,391,299	-31.23%
Revenue Total:		6,208,250	6,671,449	7,241,941	7,840,024	8,260,193	8,129,338	5,391,299	5,391,299	5,391,299	-31.23%
Expense											
Wages:											
Regular Pay	51100	1,642,668	1,737,995	1,829,061	1,856,640	1,856,640	1,828,317	1,874,559	1,874,559	1,874,559	0.97%
Temporary Employees	51101	8,505	7,575	0	0	0	0	0	0	0	0.00%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0	0	0.00%
Overtime	51105	2,229	1,518	356	500	500	0	500	500	500	0.00%
Comp Time	51108	445	0	0	0	0	0	0	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	(13,159)	(13,159)	0	0	(12,482)	(12,482)	-5.14%
Payroll Sundry Account	51190	146	0	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		1,653,992	1,747,087	1,829,417	1,843,981	1,843,981	1,828,317	1,875,059	1,862,577	1,862,577	1.01%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support											
Fringes Benefits:											
FICA Medicare	51200	120,171	125,653	132,160	142,072	142,072	131,834	143,444	143,444	143,444	0.97%
Health Insurance	51201	380,697	436,873	461,573	511,721	511,721	473,452	479,240	479,240	479,240	-6.35%
Dental Insurance	51202	24,194	26,136	26,799	27,828	27,828	28,313	28,567	28,567	28,567	2.66%
Workers Compensation	51203	23,523	32,207	17,719	10,161	10,161	9,996	22,205	22,205	22,205	118.53%
WI Retirement	51206	110,900	116,441	118,435	125,358	125,358	123,412	126,565	126,565	126,565	0.96%
Fringe Benefits Other	51207	8,928	9,884	9,739	11,140	11,140	9,867	10,874	10,874	10,874	-2.39%
Fringe Turnover Savings	51250	0	0	0	(5,869)	(5,869)	0	0	(11,578)	(11,578)	97.27%
Fringes Benefits Subtotal:		668,413	747,195	766,425	822,411	822,411	776,874	810,895	799,317	799,317	-2.81%
Total Labor:		2,322,405	2,494,282	2,595,842	2,666,392	2,666,392	2,605,191	2,685,954	2,661,894	2,661,894	-0.17%
Travel:											
Registration Tuition	52001	5,321	4,338	2,551	5,000	5,000	4,116	4,000	4,000	4,000	-20.00%
Automobile Allowance	52002	39,626	41,076	42,187	42,000	42,000	27,501	37,000	37,000	37,000	-11.90%
Commercial Travel	52004	44	0	0	0	0	0	0	0	0	0.00%
Meals	52005	1,414	888	273	500	500	100	400	400	400	-20.00%
Lodging	52006	3,662	1,913	842	2,000	2,000	1,000	1,500	1,500	1,500	-25.00%
Other Travel Exp	52007	191	81	52	100	100	50	100	100	100	0.00%
Taxable Benefit	52008	12	66	318	1,200	1,200	500	600	600	600	-50.00%
Travel Subtotal:		50,271	48,361	46,222	50,800	50,800	33,267	43,600	43,600	43,600	-14.17%
Total Travel:		50,271	48,361	46,222	50,800	50,800	33,267	43,600	43,600	43,600	-14.17%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support											
Office:											
Office Supplies	53000	295	791	169	700	700	2,723	500	500	500	-28.57%
Print Duplicate	53003	0	43	38	0	0	0	40	40	40	100.00%
Telephone	53008	885	1,377	1,502	1,200	1,200	1,445	1,500	1,500	1,500	25.00%
Office Subtotal:		1,180	2,211	1,709	1,900	1,900	4,168	2,040	2,040	2,040	7.37%
Operating:											
Advertising	53500	17,852	11,716	6,966	12,000	12,000	5,337	8,000	8,000	8,000	-33.33%
Membership Dues	53502	1,059	1,264	1,703	1,300	1,300	990	1,500	1,500	1,500	15.38%
Publish Legal Notices	53503	0	23	147	0	0	0	150	150	150	100.00%
Registration Tuition Other	53509	0	0	10	0	0	0	0	0	0	0.00%
Consumer Program Expenses	53510	67,658	61,065	56,749	60,000	76,173	27,291	60,000	60,000	60,000	0.00%
Consumer Outreach	53511	159,034	161,514	173,324	164,000	205,070	155,254	152,000	152,000	152,000	-7.32%
Consumer Transportation	53514	19,301	27,543	37,830	29,549	29,549	14,439	0	0	0	-100.00%
Food	53520	173	94	191	200	200	54	200	200	200	0.00%
Small Equipment	53522	73	0	823	0	0	0	0	0	0	0.00%
Automobile Allowance-Other	53538	8,272	7,629	6,498	9,000	9,000	5,208	8,000	8,000	8,000	-11.11%
Meals Other	53541	126	20	75	0	0	0	100	100	100	100.00%
Lodging Other	53542	0	0	82	0	0	0	100	100	100	100.00%
Auto Allowance Taxable	53546	23,339	21,408	20,421	24,000	24,000	16,179	23,000	23,000	23,000	-4.17%
Operating Grants	53565	5,265	5,608	12,752	5,600	5,600	5,600	8,715	8,715	8,715	55.63%
Family Care Contribution	53567	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	0.00%
Employee Benefit Taxable Other	53578	0	0	8	0	0	50	0	0	0	0.00%
Maintenance of Effort	53579	0	0	0	0	0	0	793,725	793,725	793,725	100.00%
Small Equipment Technology	53580	16,991	1,464	178	0	0	0	0	0	0	0.00%
Operating Subtotal:		1,913,768	1,893,970	1,912,381	1,900,273	1,957,516	1,825,026	2,650,114	2,650,114	2,650,114	39.46%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support											
Contractual Services:											
Medical and Dental	55000	60,729	60,082	66,446	60,030	60,030	52,140	67,000	67,000	67,000	11.61%
Professional Service	55014	35,879	20,654	76,240	94,000	94,000	66,002	100,000	100,000	100,000	6.38%
Community Residential Svcs	55021	273,545	273,863	87,772	293,806	293,806	187,150	98,080	98,080	98,080	-66.62%
Community Treatment	55022	170,332	89,404	80,475	95,914	95,914	0	0	0	0	-100.00%
Supportive Home Care	55023	462,681	268,316	500,892	402,856	402,856	550,116	98,080	98,080	98,080	-75.65%
Work related and Day Services	55024	7,275	276,357	89,903	201,482	201,482	4,874	0	0	0	-100.00%
Specialized Transportation	55027	771,723	790,406	839,046	810,000	810,000	1,083,063	845,000	845,000	845,000	4.32%
Interpreter	55041	6,496	11,339	15,498	10,000	10,000	10,488	10,000	10,000	10,000	0.00%
Nutrition Programs	55053	1,168,141	1,231,025	1,263,584	1,240,000	1,602,926	1,396,556	1,265,000	1,265,000	1,265,000	2.02%
Specialty Inpatient Hospitals	55062	0	0	54,880	0	0	64,682	0	0	0	0.00%
Supported Living	55064	2,459,525	2,487,992	2,640,266	2,679,172	2,679,172	3,095,509	416,840	416,840	416,840	-84.44%
Birth 3 Early Intervention	55067	726,394	745,193	743,032	750,000	750,000	750,000	740,000	740,000	740,000	-1.33%
Contracted Case Mgmt	55068	0	0	34,998	214,000	214,000	214,000	0	0	0	-100.00%
Prior Year Community Treatment	55080	2,682	4,678	12,971	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		6,145,402	6,259,310	6,506,003	6,851,260	7,214,186	7,474,580	3,640,000	3,640,000	3,640,000	-46.87%
Total Other Operating:		8,060,350	8,155,491	8,420,094	8,753,433	9,173,602	9,303,774	6,292,154	6,292,154	6,292,154	-28.12%
Expense Total:		10,433,026	10,698,134	11,062,158	11,470,625	11,890,794	11,942,232	9,021,708	8,997,648	8,997,648	-21.56%
Long Term Support Net/(Levy):		(4,224,776)	(4,026,686)	(3,820,217)	(3,630,601)	(3,630,601)	(3,812,894)	(3,630,409)	(3,606,349)	(3,606,349)	-0.67%

SIGNIFICANT CHANGES FROM 2020 ADOPTED - ECONOMIC SUPPORT DIVISION

MISSION STATEMENT

To provide services and benefits with compassion to all residents of Winnebago County as part of the East Central Income Maintenance Partnership (ECIMP) as promptly, accurately and as efficiently as possible. ECIMP is comprised of Calumet, Green Lake, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara and Winnebago Counties.

HIGHLIGHTS

The Economic Support Division shows a budget-to-budget levy increase of \$3,298 or 0.69%.

The 2021 budget reflects virtually no change in anticipated revenue. Expected decreases in State reimbursement for child care and fraud are offset by budgeted increases in income maintenance and energy assistance funding. Labor cost are budgeted at a \$40 decrease per HR wage and fringe estimates. The travel budget has been decreased to account for the expected continuation of virtual meetings and trainings resulting in less mileage reimbursement. Operating expenses show a 1.32% increase in the 2021 proposed budget.

There are no staffing changes requested in the 2021 budget.

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 250 - Economic Support											
Revenue											
Intergov Rev:											
Patient Prt Affrd Care PPACA	42101	84,950	0	0	0	0	0	0	0	0	0.00%
Fraud Investigation	42136	127,334	193,658	187,322	140,000	140,000	144,084	115,588	115,588	115,588	-17.44%
Other State Adjustments	42148	7,700	2,376	400	0	0	0	0	0	0	0.00%
Income Maint Admin	42168	2,081,612	2,209,343	2,250,922	2,247,779	2,247,779	2,357,871	2,300,000	2,300,000	2,300,000	2.32%
Low Inc Energy Asst Prg LIEAP	42176	311,448	337,870	279,433	344,000	344,000	338,000	344,000	344,000	344,000	0.00%
Child Care Administration	42188	431,473	451,949	431,503	458,538	458,538	369,054	435,940	435,940	435,940	-4.93%
Prior Year Intergovt	42230	380,012	276,022	679,967	0	0	83,388	0	0	0	0.00%
Intergov Rev Subtotal:		3,424,528	3,471,218	3,829,546	3,190,317	3,190,317	3,292,397	3,195,528	3,195,528	3,195,528	0.16%
Intergov Services:											
Incentives	43009	19,400	27,308	35,648	17,000	17,000	17,681	15,000	15,000	15,000	-11.76%
Intergov Services Subtotal:		19,400	27,308	35,648	17,000	17,000	17,681	15,000	15,000	15,000	-11.76%
Interfund Revenue:											
Grant Revenue Allocation	62000	(568,136)	(557,652)	(668,293)	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		(568,136)	(557,652)	(668,293)	0	0	0	0	0	0	0.00%
Total Operating Revenue:		2,875,792	2,940,874	3,196,901	3,207,317	3,207,317	3,310,078	3,210,528	3,210,528	3,210,528	0.10%
Revenue Total:		2,875,792	2,940,874	3,196,901	3,207,317	3,207,317	3,310,078	3,210,528	3,210,528	3,210,528	0.10%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 250 - Economic Support											
Expense											
Wages:											
Regular Pay	51100	1,638,766	1,759,833	1,858,879	1,932,848	1,932,848	1,926,311	1,955,138	1,955,138	1,955,138	1.15%
Temporary Employees	51101	13,750	3,050	3,160	26,650	26,650	463	4,000	4,000	4,000	-84.99%
Labor Fringes Match	51102	0	0	0	0	0	47,036	0	0	0	0.00%
Overtime	51105	40,586	63,530	50,497	50,000	50,000	0	50,000	50,000	50,000	0.00%
Wage Turnover Savings	51150	0	0	0	(32,192)	(32,192)	0	0	(12,995)	(12,995)	-59.63%
Payroll Sundry Account	51190	19	0	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		1,693,120	1,826,414	1,912,536	1,977,306	1,977,306	1,973,810	2,009,138	1,996,143	1,996,143	0.95%
Fringes Benefits:											
FICA Medicare	51200	121,497	129,735	136,550	153,726	153,726	139,566	153,703	153,703	153,703	-0.01%
Health Insurance	51201	548,741	619,340	637,277	721,744	721,744	711,929	697,815	697,815	697,815	-3.32%
Dental Insurance	51202	33,937	35,164	36,909	38,504	38,504	38,243	38,351	38,351	38,351	-0.40%
Workers Compensation	51203	4,030	6,020	2,870	1,711	1,711	1,591	3,564	3,564	3,564	108.30%
WI Retirement	51206	113,381	121,439	123,427	132,546	132,546	131,056	134,026	134,026	134,026	1.12%
Fringe Benefits Other	51207	8,666	8,934	9,684	11,593	11,593	10,085	11,342	11,342	11,342	-2.17%
Fringe Turnover Savings	51250	0	0	0	(16,978)	(16,978)	0	0	(14,832)	(14,832)	-12.64%
Fringes Benefits Subtotal:		830,251	920,632	946,717	1,042,846	1,042,846	1,032,470	1,038,801	1,023,969	1,023,969	-1.81%
Total Labor:		2,523,371	2,747,046	2,859,253	3,020,152	3,020,152	3,006,280	3,047,939	3,020,112	3,020,112	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 250 - Economic Support											
Travel:											
Registration Tuition	52001	2,452	1,509	1,696	2,500	2,500	180	2,000	2,000	2,000	-20.00%
Automobile Allowance	52002	8,618	6,610	8,205	9,000	9,000	2,311	9,000	9,000	9,000	0.00%
Meals	52005	904	447	61	500	500	100	100	100	100	-80.00%
Lodging	52006	1,673	410	256	2,000	2,000	500	1,000	1,000	1,000	-50.00%
Other Travel Exp	52007	50	95	68	100	100	50	100	100	100	0.00%
Taxable Benefit	52008	0	68	434	1,000	1,000	500	900	900	900	-10.00%
Travel Subtotal:		13,697	9,139	10,720	15,100	15,100	3,641	13,100	13,100	13,100	-13.25%
Total Travel:		13,697	9,139	10,720	15,100	15,100	3,641	13,100	13,100	13,100	-13.25%
Office:											
Office Supplies	53000	390	0	0	0	0	0	0	0	0	0.00%
Postage and Box Rent	53004	0	0	0	0	0	0	0	0	0	0.00%
Office Subtotal:		390	0	0	0	0	0	0	0	0	0.00%
Operating:											
Food	53520	0	52	0	100	100	50	100	100	100	0.00%
Operating Grants	53565	10,000	10,000	10,000	10,000	10,000	15,000	10,000	10,000	10,000	0.00%
Operating Subtotal:		10,000	10,052	10,000	10,100	10,100	15,050	10,100	10,100	10,100	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 250 - Economic Support											
Contractual Services:											
Medical and Dental	55000	101,301	100,984	76,106	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
Data Processing	55013	0	693	413	400	400	1,914	400	400	400	0.00%
Other Contract Serv	55030	56,100	88,962	107,167	126,769	126,769	149,800	131,318	131,318	131,318	3.59%
Child Care	55036	12,216	10,084	2,528	0	0	0	0	0	0	0.00%
Interpreter	55041	19,755	21,052	21,673	30,000	30,000	35,984	30,000	30,000	30,000	0.00%
Other State Adjustments	55044	7	0	0	0	0	0	0	0	0	0.00%
Contracted Case Mgmt	55068	88,000	90,000	86,800	80,000	80,000	87,000	80,000	80,000	80,000	0.00%
Emergency Energy Services	55079	306,837	333,382	274,861	340,000	340,000	340,000	344,000	344,000	344,000	1.18%
Contractual Services Subtotal:		584,216	645,157	569,548	637,169	637,169	674,698	645,718	645,718	645,718	1.34%
Total Other Operating:		594,606	655,209	579,548	647,269	647,269	689,748	655,818	655,818	655,818	1.32%
Expense Total:		3,131,674	3,411,394	3,449,521	3,682,521	3,682,521	3,699,669	3,716,857	3,689,030	3,689,030	0.18%
Economic Support Net/(Levy):		(255,882)	(470,520)	(252,620)	(475,204)	(475,204)	(389,591)	(506,329)	(478,502)	(478,502)	0.69%

SIGNIFICANT CHANGES FROM 2020 ADOPTED - CHILD WELFARE DIVISION

MISSION STATEMENT

Through active partnering and respectful, trauma sensitive interactions, Child Welfare empowers families to utilize their strengths and overcome barriers to achieve enhanced safety, well-being, resiliency, and self-sufficiency. Child Welfare works together with families to heal and grow through the development of positive, effective skills and healthy interpersonal connections and to provide safe and supportive care for their children.

HIGHLIGHTS

The Child Welfare Division shows a budget-to-budget levy decrease of \$2,708,144 or 25.66%.

The Child Welfare Division shows a significant budget-to-budget levy decrease due to the division of BCA (Basic County Allocation) funding between the Administration and Child Welfare Divisions. This \$3.4M adjustment is because a certain portion of BCA funding is earmarked for Child Welfare activities, so the revenue has been properly budgeted to this division to offset its costs. This change was approved by the auditors and will have a \$0 net impact on the department's bottom line. A 1.57% increase in labor is budgeted per HR wage & fringe estimates. The travel budget has been reduced slightly (\$2,840) to account for the anticipated continuation of virtual meetings and trainings in 2021 resulting in less travel. The budget for operating expenses has remained fairly consistent, reflecting only a 5.32% decrease with adjustments in various line items based on trends and anticipated levels of activity.

There are no staffing changes requested in the 2021 budget.

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare											
Revenue											
Intergov Rev:											
MA Crisis MH Srvs	42104	23,490	27,104	26,410	34,500	34,500	27,874	34,500	34,500	34,500	0.00%
BCA State	42108	0	0	0	0	0	0	3,190,621	3,190,621	3,190,621	100.00%
State-County Match	42110	0	0	0	0	0	0	186,433	186,433	186,433	100.00%
Early Intervention Grant	42138	31,700	31,700	0	0	0	0	0	0	0	0.00%
Act 260 Foster Parent	42153	0	0	10,261	0	0	0	0	0	0	0.00%
Youth Aids	42154	1,535,306	1,626,868	1,716,050	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	0.00%
Youth Aids AODA	42156	27,844	23,854	23,780	30,000	30,000	23,780	30,000	30,000	30,000	0.00%
Sex Trafficking	42159	0	0	1,983	12,000	12,000	75,000	100,000	100,000	100,000	733.33%
Safe & Stable Families	42164	53,570	57,103	57,103	57,000	57,000	57,103	57,000	57,000	57,000	0.00%
Kinship Care Grant	42166	516,159	491,532	508,387	518,000	518,000	508,387	518,000	518,000	518,000	0.00%
Community Intervention	42174	100,316	100,091	103,919	113,000	113,000	113,000	80,962	80,962	80,962	-28.35%
Regional Foster Care Training	42220	3,094	1,455	974	3,160	3,160	3,160	3,160	3,160	3,160	0.00%
Prior Year Intergovt	42230	0	0	19,684	0	0	101,473	0	0	0	0.00%
TPR Adoption Federal	42234	9,162	2,354	12,874	34,200	34,200	1,000	34,200	34,200	34,200	0.00%
Post Reunification Program	42242	278,961	173,929	43,067	0	0	0	0	0	0	0.00%
Targeted Safety Support Funds	42247	0	0	0	0	0	28,040	193,900	193,900	193,900	100.00%
In Home Safety Services	42248	0	54,196	78,026	125,000	125,000	0	0	0	0	-100.00%
Intergov Rev Subtotal:		2,579,602	2,590,186	2,602,520	2,626,860	2,626,860	2,638,817	6,128,776	6,128,776	6,128,776	133.31%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare											
Public Services:											
Client Cost Shares Fees	45035	138,522	159,034	122,205	160,000	160,000	104,285	150,000	150,000	150,000	-6.25%
Prior Year Contractual	45039	2,957	32,074	0	0	0	0	0	0	0	0.00%
Child Support	45041	156,278	155,902	143,346	180,000	180,000	125,000	150,000	150,000	150,000	-16.67%
Child Welfare Reimbursement	45062	1,375	180	1,050	2,000	2,000	0	1,500	1,500	1,500	-25.00%
Collection Agency	45066	61,571	47,508	35,931	60,000	60,000	104,289	60,000	60,000	60,000	0.00%
Public Services Subtotal:		360,702	394,698	302,532	402,000	402,000	333,574	361,500	361,500	361,500	-10.07%
Total Operating Revenue:		2,940,304	2,984,884	2,905,052	3,028,860	3,028,860	2,972,391	6,490,276	6,490,276	6,490,276	114.28%
Misc Revenues:											
Other Miscellaneous Revenues	48109	62	0	16	4,500	4,500	31,753	4,500	4,500	4,500	0.00%
Misc Revenues Subtotal:		62	0	16	4,500	4,500	31,753	4,500	4,500	4,500	0.00%
Total Non-Operating Revenue:		62	0	16	4,500	4,500	31,753	4,500	4,500	4,500	0.00%
Revenue Total:		2,940,367	2,984,884	2,905,068	3,033,360	3,033,360	3,004,144	6,494,776	6,494,776	6,494,776	114.11%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare											
Expense											
Wages:											
Regular Pay	51100	4,052,632	4,179,593	4,214,306	4,331,310	4,404,770	4,276,253	4,393,056	4,393,056	4,393,056	1.43%
Temporary Employees	51101	37,315	15,979	36,196	38,000	38,000	14,808	38,000	38,000	38,000	0.00%
Labor Fringes Match	51102	24,547	24,773	(11,284)	25,392	25,392	2,711	0	0	0	-100.00%
Overtime	51105	42,707	29,010	28,562	30,750	30,750	8,783	31,000	31,000	31,000	0.81%
Comp Time	51108	6,616	6,873	11,291	10,000	10,000	10,584	10,000	10,000	10,000	0.00%
Wage Turnover Savings	51150	0	0	0	(55,455)	(55,455)	0	0	(29,613)	(29,613)	-46.60%
Payroll Sundry Account	51190	0	964	337	0	0	0	0	0	0	0.00%
Wages Subtotal:		4,163,818	4,257,192	4,279,409	4,379,997	4,453,457	4,313,139	4,472,056	4,442,443	4,442,443	1.43%
Fringes Benefits:											
FICA Medicare	51200	301,918	305,854	309,883	337,373	342,992	311,824	342,116	342,116	342,116	1.41%
Health Insurance	51201	944,889	1,012,740	1,020,450	1,162,421	1,196,793	1,042,688	1,162,592	1,162,592	1,162,592	0.01%
Dental Insurance	51202	57,694	56,485	54,005	57,355	58,985	52,076	56,616	56,616	56,616	-1.29%
Workers Compensation	51203	56,187	74,599	42,335	25,212	25,648	24,822	57,061	57,061	57,061	126.32%
WI Retirement	51206	277,732	280,128	276,749	295,114	300,072	287,893	299,294	299,294	299,294	1.42%
Fringe Benefits Other	51207	20,208	21,159	20,647	25,987	26,428	20,169	25,484	25,484	25,484	-1.94%
Fringe Turnover Savings	51250	0	0	0	(23,799)	(23,799)	0	0	(27,744)	(27,744)	16.58%
Fringes Benefits Subtotal:		1,658,628	1,750,965	1,724,068	1,879,663	1,927,119	1,739,472	1,943,163	1,915,419	1,915,419	1.90%
Total Labor:		5,822,446	6,008,157	6,003,477	6,259,660	6,380,576	6,052,611	6,415,219	6,357,862	6,357,862	1.57%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare											
Travel:											
Registration Tuition	52001	15,367	12,913	11,511	18,000	20,022	15,000	22,500	22,500	22,500	25.00%
Automobile Allowance	52002	146,506	160,070	173,192	170,000	170,000	97,418	175,000	175,000	175,000	2.94%
Meals	52005	3,778	3,134	1,811	1,000	1,000	500	1,000	1,000	1,000	0.00%
Lodging	52006	10,091	8,544	10,633	19,000	25,067	2,472	15,000	15,000	15,000	-21.05%
Other Travel Exp	52007	387	475	155	200	200	100	200	200	200	0.00%
Taxable Benefit	52008	11	366	2,315	3,751	3,751	1,029	3,500	3,500	3,500	-6.69%
Travel Subtotal:		176,141	185,502	199,617	211,951	220,040	116,519	217,200	217,200	217,200	2.48%
Total Travel:		176,141	185,502	199,617	211,951	220,040	116,519	217,200	217,200	217,200	2.48%
Office:											
Office Supplies	53000	0	0	60	0	0	0	0	0	0	0.00%
Print Duplicate	53003	0	4	8	0	0	0	0	0	0	0.00%
Telephone	53008	55	0	0	0	0	0	0	0	0	0.00%
Office Subtotal:		55	4	68	0	0	0	0	0	0	0.00%
Operating:											
Advertising	53500	664	350	0	1,500	1,500	200	1,500	1,500	1,500	0.00%
Subscriptions	53501	380	10	275	0	0	0	0	0	0	0.00%
Membership Dues	53502	8,788	10,848	9,368	8,000	8,000	200	8,000	8,000	8,000	0.00%
Publish Legal Notices	53503	183	727	42	1,000	1,000	995	1,000	1,000	1,000	0.00%
Misc Child Welfare Prog Exps	53506	120	0	0	0	0	0	0	0	0	0.00%
Emergency Rent Assistance	53508	48,219	96,479	120,712	200,000	220,224	150,000	150,000	150,000	150,000	-25.00%
Registration Tuition Other	53509	7,545	3,638	2,399	7,900	7,900	1,602	7,900	7,900	7,900	0.00%
Consumer Program Expenses	53510	344,853	277,900	268,704	350,000	376,797	350,000	350,000	350,000	350,000	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare											
Consumer Transportation	53514	101,005	103,520	111,872	119,000	119,000	104,847	125,000	125,000	125,000	5.04%
Household Supplies	53516	19,687	(37)	0	0	0	0	0	0	0	0.00%
Food	53520	646	82	896	750	750	750	750	750	750	0.00%
Small Equipment	53522	0	0	0	0	500	100	0	0	0	0.00%
Automobile Allowance-Other	53538	0	0	37	0	0	0	0	0	0	0.00%
Building Rental	53550	29,964	32,964	36,252	36,500	36,500	36,500	40,000	40,000	40,000	9.59%
Equipment Rental	53551	28,947	28,971	30,460	30,000	30,000	13,455	30,000	30,000	30,000	0.00%
Bad Debts Expense	53561	1,294	1,631	0	0	0	0	0	0	0	0.00%
Employee Benefit Taxable Other	53578	0	19	612	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	503	0	0	0	0	0	0	0.00%
Legal Fees	73041	1,626	1,866	1,654	1,200	1,200	0	1,500	1,500	1,500	25.00%
Operating Subtotal:		593,921	558,969	583,787	755,850	803,371	658,649	715,650	715,650	715,650	-5.32%
Utilities:											
Power and Light	54701	849	0	0	0	0	0	0	0	0	0.00%
Utilities Subtotal:		849	0	0	0	0	0	0	0	0	0.00%
Contractual Services:											
Medical and Dental	55000	59,752	75,120	54,903	47,000	54,584	21,478	54,584	54,584	54,584	16.14%
Vehicle Repairs	55005	710	0	0	0	0	0	0	0	0	0.00%
Building Repairs	55008	0	0	0	5,000	5,000	1,000	0	0	0	-100.00%
Professional Service	55014	83,634	42,282	85,150	96,000	96,000	90,894	90,000	90,000	90,000	-6.25%
Collection Services	55015	13,171	9,559	7,367	14,000	14,000	25,029	12,000	12,000	12,000	-14.29%
Supervised Family Visitation	55025	223,204	211,917	213,882	240,000	436,459	228,596	446,097	446,097	446,097	85.87%
Respite Care	55032	85,573	107,175	103,598	96,000	106,112	49,002	106,112	106,112	106,112	10.53%
Receiving Home Bed Hold	55033	12,756	18,036	19,080	25,000	25,000	10,584	25,000	25,000	25,000	0.00%
Recruitment Non Staff	55034	0	(903)	0	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare											
Foster Care Recog Retention	55035	2,562	4,296	2,816	5,000	5,000	5,367	5,000	5,000	5,000	0.00%
Child Care	55036	54,761	36,339	97,876	96,000	106,112	45,810	95,000	95,000	95,000	-1.04%
Mentoring	55039	329,123	334,845	386,568	375,000	425,560	398,552	434,071	434,071	434,071	15.75%
Counseling Consumer/Family	55040	25,386	25,535	25,377	30,000	30,000	30,000	30,000	30,000	30,000	0.00%
Interpreter	55041	27,291	23,201	19,910	20,000	20,000	15,165	23,000	23,000	23,000	15.00%
Child Foster Care	55045	1,349,278	1,245,294	1,324,931	1,300,000	1,300,000	1,387,947	1,400,000	1,400,000	1,400,000	7.69%
Group Homes	55046	527,047	636,099	517,342	650,000	650,000	573,924	600,000	600,000	600,000	-7.69%
Child Residential Care Centers	55047	178,229	97,389	351,655	301,000	301,000	327,037	325,000	325,000	325,000	7.97%
Kinship Care	55052	482,520	456,060	469,450	518,000	518,000	456,518	500,000	500,000	500,000	-3.47%
Adoption Assessments	55057	3,200	4,290	2,160	4,000	4,000	1,200	4,000	4,000	4,000	0.00%
Truancy Intervention Preventio	55058	65,850	65,850	67,175	69,000	69,000	69,000	69,717	69,717	69,717	1.04%
Secure Juvenile Detention	55070	358,588	377,529	308,435	295,000	295,000	414,540	295,000	295,000	295,000	0.00%
Family Training Skills	55071	689,580	611,275	647,685	685,000	864,485	515,390	873,145	873,145	873,145	27.47%
Youth Wrap Around Services	55072	519,115	575,772	524,433	525,000	710,500	563,094	719,160	719,160	719,160	36.98%
Alternative School	55073	68,377	92,422	59,363	81,730	81,730	71,530	50,865	50,865	50,865	-37.76%
Juvenile Shelter Care	55075	818,702	816,944	622,380	750,000	750,000	540,056	760,000	760,000	760,000	1.33%
Juvenile Restitution	55076	179	(30)	408	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	191,084	0	0	120,000	120,000	20,000	120,000	120,000	120,000	0.00%
Medical and Dental	75000	651	217	403	300	300	186	300	300	300	0.00%
Building Rental	75042	10,200	0	0	10,200	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		6,180,523	5,866,515	5,912,346	6,359,230	6,999,042	5,873,099	7,049,251	7,049,251	7,049,251	10.85%
Total Other Operating:		6,775,348	6,425,487	6,496,200	7,115,080	7,802,413	6,531,748	7,764,901	7,764,901	7,764,901	9.13%
Expense Total:		12,773,935	12,619,146	12,699,295	13,586,691	14,403,029	12,700,878	14,397,320	14,339,963	14,339,963	5.54%
Child Welfare Net/(Levy):		(9,833,568)	(9,634,263)	(9,794,227)	(10,553,331)	(11,369,669)	(9,696,734)	(7,902,544)	(7,845,187)	(7,845,187)	-25.66%

PARK VIEW HEALTH CENTER (PVHC)

Park View Fund: 530
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Marleah Keuler Grahek
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

MISSION STATEMENT:

Park View Health Center is a county owned skilled nursing facility dedicated to providing services to residents of the Winnebago County community in need of long-term care, short-term rehabilitative care and specialized behavioral services.

PROGRAM DESCRIPTION:

NURSING: Provides specialized quality care for residents with long and short-term needs.

ACTIVITIES/VOLUNTEER SERVICES: Provides an ongoing program of resident activities that meets the interests and well being of each resident. Coordinates volunteers to assist in providing resident activities and to facilitate quality of life for residents.

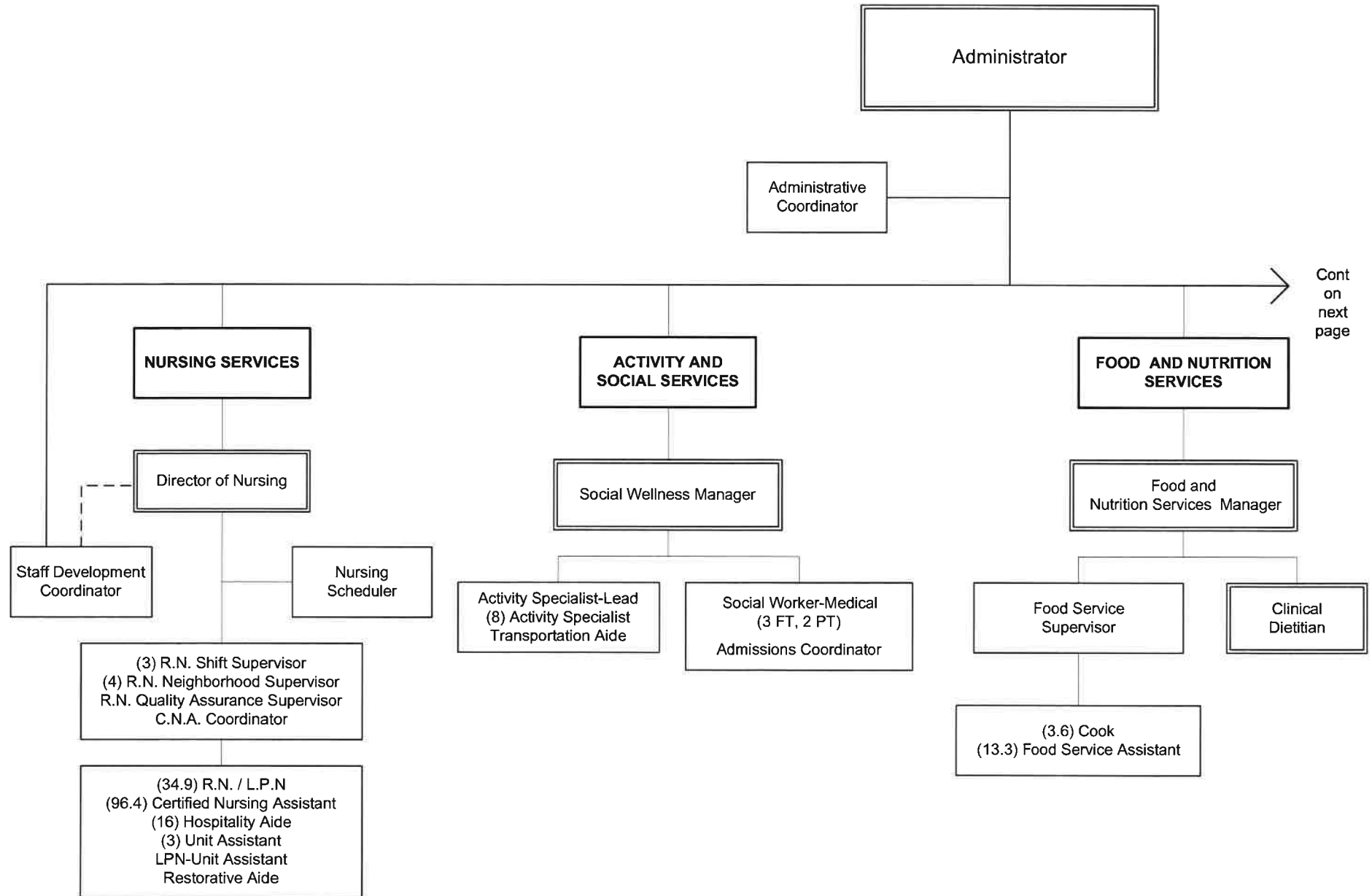
SOCIAL SERVICES: Responds to each individual's psychosocial needs to ensure a high quality of life for each resident while maintaining the highest level of function.

FOOD & NUTRITION: Provides each resident with a nourishing, palatable, well-balanced diet that meets the daily nutritional and therapeutic dietary needs.

HOUSEKEEPING: Provides a clean and homelike environment meeting all sanitation and infection control regulations.

ADMINISTRATION: Administration provides safe keeping of resident's personal accounts, billing, financial reports for Medical Assistance and Medicare reimbursement rates. Purchase facility supplies and equipment to meet resident needs. Maintains residents' medical records in compliance with State and Federal codes. Prepares annual budget and maintains an efficient operation within budgetary monies. Coordinates yearly mandatory programs and keeps all in-service records of all employees. Responsible for adhering to all State and Federal regulations.

PARK VIEW HEALTH CENTER

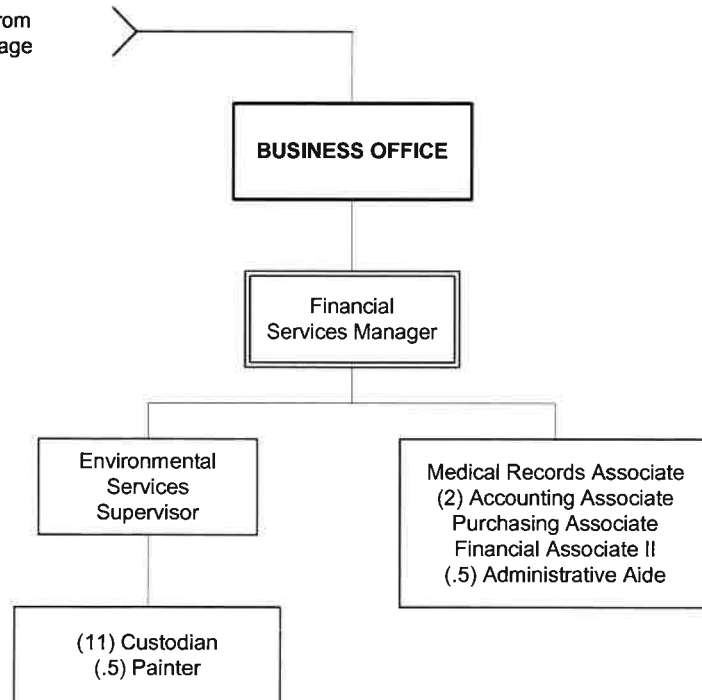


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Note: Nursing, Food, and Activity Services positions are in terms of full time Equivalents.

PARK VIEW HEALTH CENTER

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PARK VIEW HEALTH CENTER (PVHC)

**Park View Fund: 530
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Marleah Keuler Grahek
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

2020 ACCOMPLISHMENTS:

- 1. Implemented and maintained emergency response operations for COVID-19 pandemic.**
- 2. Addition of CNA Coordinator role to assist with and improve recruitment, onboarding, training, and retention of the CNA work force.**
- 3. Received grant and donation monies in the amount of \$10,719 through June 2020.**
- 4. Implemented a facility-based Emergency CNA Training Program through state emergency orders. This allowed the facility to train prospective CNAs for their certification, in turn building our CNA workforce.**
- 5. Continued plans for Ancillary Building on PVHC grounds which would include classroom, garage, storage space.**
- 6. Converted locked household to “secure” (wander guard system), creating ability to occupy 4 previous continuously open beds.**
- 7. Installed neighborhood kitchen ranges and continued plans for neighborhood-based meal service and phasing out re-therm carts.**

2021 GOALS & OBJECTIVES:

- 1. Complete construction for Ancillary Building on PVHC grounds which would include classroom, garage, storage space.**
- 2. Convert facility-based Emergency CNA Training Program to permanent CNA Training Program.**
- 3. Completely phase out re-therm carts and complete fully operational neighborhood-based meal service.**
- 4. Complete necessary education, training, and supply coordination to add TPN (Total Parenteral Nutrition) to service line.**
- 5. Create and manage restorative nursing program to assist in maintaining resident functional levels and increase reimbursement.**

PARK VIEW HEALTH CENTER (PVHC)

2021 BUDGET NARRATIVE HIGHLIGHTS

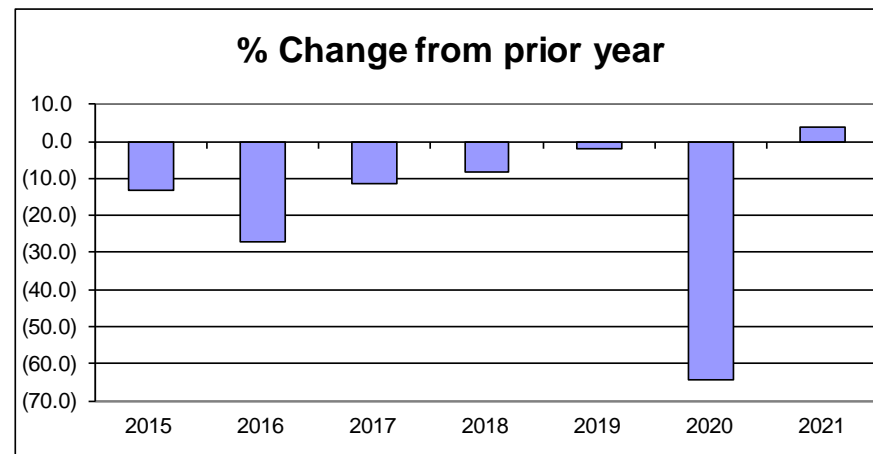
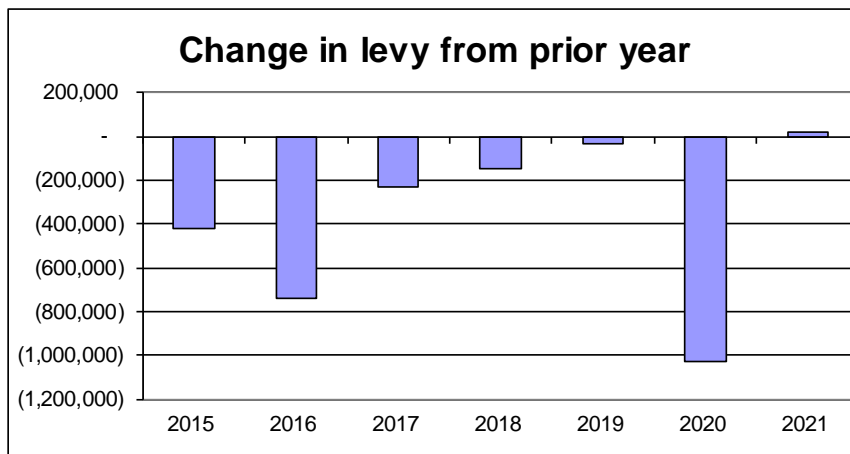
DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	216	216	215	215	215	215	215	215	216	217
Part Time	9	9	10	10	10	10	10	10	10	8
Total	225	225	225	225	225	225	225	225	226	225

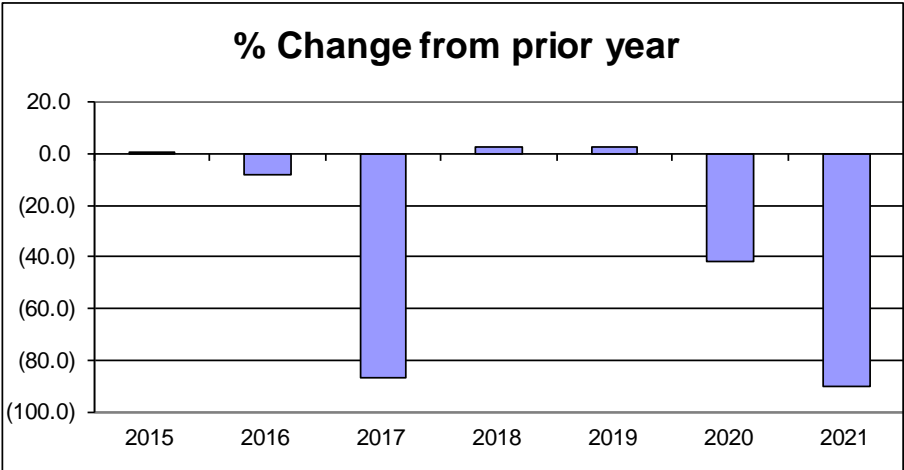
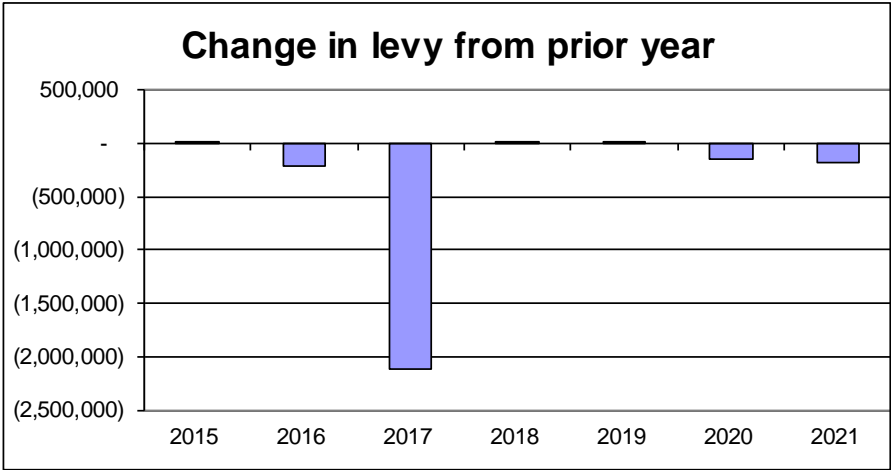
The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. After the 2020 budget was passed, one (1) full-time C.N.A. Coordinator position and one (1) full-time Environmental Services Supervisor position were added and one (1) full-time Certified Nursing Assistant position and one (1) part-time Housekeeping Supervisor were eliminated from the Table of Organization of Classified Positions. For the 2021 budget, one (1) full-time Restorative Aide will be added and one (1) full-time Certified Nursing Assistant and one (1) part-time Medical Director position will be eliminated from Table of Organization of Classified Positions.

COUNTY LEVY: The net operating tax levy for Park View for 2021 is \$593,907 an increase of \$23,106 or 4.05% over 2020. In 2021 we are applying \$2,950,000 of Park View Fund Balance to reduce the levy. During 2020 we applied \$3,000,000 to reduce the levy. The levy for Park View debt service for 2021 is \$19,000, a decrease of \$178,000 or 90.36% under 2020. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 570,801	
Revenue Changes - impact on levy:		
Med Adv Rm Brd	86,277	Decrease due to slightly lower projected resident days for Medicare Advantage plans.
Non Operating Grant Revenues	(158,245)	Projected to receive higher supplement payment based on Medicaid patient days.
Other Miscellaneous Revenues	5,000	Lower reimbursement projected from Optum for resident quality measure criteria.
Expense Changes - impact on levy:		
Temporary Employees	52,200	Increase in pool of temporary casual call RN's and CNA's.
Overtime	49,700	Increase due to staff needing to work over time to provide necessary coverage.
Wage Turnover Savings	50,000	This account was created to show the savings in the fund for staff turnover. When one employee leaves employment, the replacement employee starts at a lower rate of pay and there are periods of time when the positions are vacant. For 2021, the amount budgeted for turnover savings used will be \$250,000 which is \$50,000 less than 2020 budget. This amount is based on the trend in actuals in their wages category.
Health Insurance	(243,269)	Decrease due to premiums coming it a zero increase and changes in employee enrollment.
Dental Insurance	(15,662)	Decrease due to premiums coming it a zero increase and changes in employee enrollment.
Workers Compensation	77,773	Increase based on workers compensation premiums doubling county-wide.
WI Retirement	(60,009)	Decrease due to employee turnover and cost savings on lower starting wages.
Fringe Turnover Savings	50,000	This account was created to show the savings in the fund for staff turnover. When one employee leaves employment, the replacement employee starts at a lower rate of pay and there are periods of time when the positions are vacant. For 2021, the amount budgeted for turnover savings used will be \$150,000 which is \$50,000 less than 2020 budget. This amount is based on the trend in actuals in their fringes category.
Capital - Improvements	34,000	Increase based on capital improvements needs exceeding the 2020 budget. In 2021, four (4) neighborhood dining room floors need to be replaced.
Capital - Equipment	(24,000)	Decrease based on capital equipment needs lower than 2020. In 2021, one (1) Volaro sit to stand lift and one (1) Volaro full body lift with scale is requested.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service and Depreciation)

Account	Amount	Description
Food	28,000	Increase due to overall food costs associated with COVID-19.
Small Equipment	7,700	Increase due to equipment replacement for resident needs.
Equipment Repairs	5,500	Increase due to software upgrade to Kronos timekeeper due to non-support of current version.
Water and Sewer	9,500	Increase due to higher costs from city and maintaining higher humidity levels in the building.
Refuse Collection	3,000	Increase based on projecting higher hauling and disposal fees.
Building Repairs	5,900	Increase due to higher price in contracted window washing and assorted resident room flooring replacement.
Data Processing	5,300	Increase in maintenance contract cost from software vendors for food service computation and financial/nursing electronic charting.
Prop Liab Insurance	21,418	Increase based on significant increase in property insurance premiums.
Debt Principal Payments	(176,000)	Decrease based on current borrowing needs.
Debt Interest Payments	(2,000)	Decrease based on current borrowing needs.
Fund balance applied	50,000	In 2020, \$3 million was applied and in 2021, \$2,950,000 will be applied.
Other small changes:	161,023	This is a combination of small increases and decreases to revenue and expense accounts.
2021 Levy (Excluding Debt & Depreciation)	\$ 593,907	

Note: Shown differently than Highway Department because this fund requires a tax levy.

Financial Summary
Park View Health Center (PVHC)

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Operating Revenues	10,300,669	15,871,063	15,203,536	15,203,536	15,319,010
Debt Revenues	-	-	-	-	19,000
Total Revenues	10,300,669	15,871,063	15,203,536	15,203,536	15,338,010
Labor	8,263,766	14,721,645	15,096,449	15,096,449	15,086,478
Travel	3,334	9,265	13,625	13,625	14,125
Capital	63,486	404,107	85,500	444,107	95,500
Other Operating	2,136,877	3,984,951	4,178,763	4,181,811	4,282,814
Non - Operating - Debt Expenses	195,303	197,000	197,000	197,000	38,000
Other Transfers Out*	749,000	749,000	-	749,000	-
Total Expenditures	11,411,766	20,065,968	19,571,337	20,681,992	19,516,917
Levy Before Adjustments	1,111,097	4,194,905	4,367,801		4,178,907
<i>Adjustments:</i>					
Back out depreciation			(600,000)		(616,000)
Back out debt expense			(197,000)		(38,000)
Back out debt revenue			-		19,000
Decrease fund balance			(3,000,000)		(2,950,000)
Net Levy After Adjustments			570,801		593,907

*The "Other Transfers Out" is a budget transfer from the PVHC fund balance to the Ancillary Building Capital Project Budget.

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center											
Revenue											
Intergov Rev:											
Medicaid Title 19	42000	4,852,838	4,990,585	5,395,133	5,139,402	5,139,402	5,087,000	5,167,981	5,167,981	5,167,981	0.56%
WI Health Services	42007	602,666	597,768	736,337	640,575	640,575	700,000	657,000	657,000	657,000	2.56%
US Health and Human Services	42014	0	0	0	0	0	734,340	0	0	0	0.00%
Medicare Title 18	45031	1,073,157	1,103,840	868,428	983,482	983,482	983,482	981,250	981,250	981,250	-0.23%
Med Adv Rm Brd	45032	1,697,243	1,401,297	1,649,153	1,634,371	1,634,371	1,530,000	1,548,094	1,548,094	1,548,094	-5.28%
Intergov Rev Subtotal:		8,225,904	8,093,490	8,649,051	8,397,830	8,397,830	9,034,822	8,354,325	8,354,325	8,354,325	-0.52%
Public Services:											
Donations	45034	25,678	50,697	27,696	35,000	35,000	35,000	35,000	35,000	35,000	0.00%
Medical Asst Fees	45045	0	0	432	0	0	0	0	0	0	0.00%
Private Pay Fees	45046	4,730,056	5,123,454	4,574,982	4,794,346	4,794,346	4,875,741	4,800,080	4,800,080	4,800,080	0.12%
Dietary Fees	45047	1,887	4,010	4,100	3,000	3,000	500	3,000	3,000	3,000	0.00%
Public Services Subtotal:		4,757,620	5,178,161	4,607,211	4,832,346	4,832,346	4,911,241	4,838,080	4,838,080	4,838,080	0.12%
Interfund Revenue:											
Food Service	65082	0	254	0	25,550	25,550	5,000	25,550	25,550	25,550	0.00%
Interfund Revenue Subtotal:		0	254	0	25,550	25,550	5,000	25,550	25,550	25,550	0.00%
Total Operating Revenue:		12,983,524	13,271,905	13,256,262	13,255,726	13,255,726	13,951,063	13,217,955	13,217,955	13,217,955	-0.28%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center											
Misc Revenues:											
Non Operating Grant Revenues	48102	1,752,043	2,851,170	2,901,245	1,922,810	1,922,810	1,900,000	2,081,055	2,081,055	2,081,055	8.23%
Other Miscellaneous Revenues	48109	16,163	12,661	21,171	25,000	25,000	20,000	20,000	20,000	20,000	-20.00%
Misc Revenues Subtotal:		1,768,206	2,863,831	2,922,416	1,947,810	1,947,810	1,920,000	2,101,055	2,101,055	2,101,055	7.87%
Transfers In:											
Other Transfers In	49501	1,105	0	0	0	0	0	0	0	19,000	100.00%
Transfers In Subtotal:		1,105	0	0	0	0	0	0	0	19,000	100.00%
Total Non-Operating Revenue:		1,769,311	2,863,831	2,922,416	1,947,810	1,947,810	1,920,000	2,101,055	2,101,055	2,120,055	8.84%
Revenue Total:		14,752,835	16,135,736	16,178,678	15,203,536	15,203,536	15,871,063	15,319,010	15,319,010	15,338,010	0.88%
Expense											
Wages:											
Regular Pay	51100	8,467,744	8,814,743	8,896,882	9,949,933	9,949,933	9,465,000	9,971,612	9,971,612	9,971,612	0.22%
Temporary Employees	51101	165,523	210,642	338,812	158,000	158,000	312,000	210,200	210,200	210,200	33.04%
Overtime	51105	805,296	695,563	846,177	711,000	711,000	805,700	760,700	760,700	760,700	6.99%
Wage Turnover Savings	51150	0	0	0	(300,000)	(300,000)	0	0	(250,000)	(250,000)	-16.67%
Payroll Sundry Account	51190	450	89	1,322	0	0	0	0	0	0	0.00%
Wages Subtotal:		9,439,013	9,721,036	10,083,192	10,518,933	10,518,933	10,582,700	10,942,512	10,692,512	10,692,512	1.65%

Winnebago County
Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center											
Fringes Benefits:											
FICA Medicare	51200	687,471	705,288	736,910	827,652	827,652	763,459	837,110	837,110	837,110	1.14%
Health Insurance	51201	2,102,332	2,144,500	2,030,967	2,980,599	2,980,599	2,487,000	2,737,330	2,737,330	2,737,330	-8.16%
Dental Insurance	51202	126,111	130,168	120,608	160,828	160,828	126,600	145,166	145,166	145,166	-9.74%
Workers Compensation	51203	139,088	187,668	104,481	55,905	55,905	57,586	133,678	133,678	133,678	139.12%
Unemployment Comp	51204	5,145	9,042	3,437	0	0	0	0	0	0	0.00%
Compensated Absences Expense	51205	(71,424)	(202,364)	163,169	0	0	0	0	0	0	0.00%
WI Retirement	51206	608,976	614,785	614,285	694,388	694,388	657,500	634,379	634,379	634,379	-8.64%
Fringe Benefits Other	51207	(57,471)	41,613	41,889	58,144	58,144	46,800	56,303	56,303	56,303	-3.17%
GASB OPEB Adjustment	51214	0	(104,189)	(71,938)	0	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	53,493	43,632	0	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	666,480	252,319	809,148	0	0	0	0	0	0	0.00%
Fringe Turnover Savings	51250	0	0	0	(200,000)	(200,000)	0	0	(150,000)	(150,000)	-100.00%
Fringes Benefits Subtotal:		4,206,708	3,832,322	4,596,588	4,577,516	4,577,516	4,138,945	4,543,966	4,393,966	4,393,966	-4.01%
Total Labor:		13,645,721	13,553,358	14,679,781	15,096,449	15,096,449	14,721,645	15,486,478	15,086,478	15,086,478	-0.07%
Travel:											
Registration Tuition	52001	7,456	6,295	8,507	11,000	11,000	8,000	11,500	11,500	11,500	4.55%
Automobile Allowance	52002	359	186	509	600	600	300	600	600	600	0.00%
Meals	52005	166	125	49	350	350	100	300	300	300	-14.29%
Lodging	52006	737	936	1,220	1,300	1,300	600	1,400	1,400	1,400	7.69%
Other Travel Exp	52007	18	12	12	50	50	40	50	50	50	0.00%
Taxable Benefit	52008	277	221	235	325	325	225	275	275	275	-15.38%
Travel Subtotal:		9,012	7,775	10,532	13,625	13,625	9,265	14,125	14,125	14,125	3.67%
Total Travel:		9,012	7,775	10,532	13,625	13,625	9,265	14,125	14,125	14,125	3.67%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center											
Capital Outlay:											
Improvements	58002	19,257	0	2,193	50,000	117,807	77,807	84,000	84,000	84,000	68.00%
Equipment	58004	180,923	19,435	38,948	35,500	326,300	326,300	11,500	11,500	11,500	-67.61%
Capital Outlay Subtotal:		200,180	19,435	41,141	85,500	444,107	404,107	95,500	95,500	95,500	11.70%
Total Capital:											
		200,180	19,435	41,141	85,500	444,107	404,107	95,500	95,500	95,500	11.70%
Office:											
Office Supplies	53000	11,073	11,883	11,092	12,800	12,800	12,500	13,000	13,000	13,000	1.56%
Printing Supplies	53002	3,515	4,263	5,680	4,600	4,600	4,600	4,700	4,700	4,700	2.17%
Print Duplicate	53003	1,372	2,121	758	1,500	1,500	1,300	1,400	1,400	1,400	-6.67%
Postage and Box Rent	53004	2,964	4,880	3,109	3,800	3,800	3,700	3,800	3,800	3,800	0.00%
Computer Supplies	53005	158	233	93	300	300	300	300	300	300	0.00%
Computer Software	53006	1,913	400	458	1,000	1,000	1,500	1,100	1,100	1,100	10.00%
Telephone	53008	22,994	20,593	20,747	28,000	28,000	29,000	30,000	30,000	30,000	7.14%
Office Subtotal:		43,990	44,373	41,938	52,000	52,000	52,900	54,300	54,300	54,300	4.42%
Operating:											
Subscriptions	53501	713	592	1,164	700	700	700	700	700	700	0.00%
Membership Dues	53502	26,217	23,223	29,356	26,500	26,500	26,500	28,000	28,000	28,000	5.66%
Education Training	53513	16,130	16,941	17,364	18,235	18,235	17,800	18,600	18,600	18,600	2.00%
Agricultural Supplies	53515	3,578	1,616	2,414	2,000	2,000	2,000	2,200	2,200	2,200	10.00%
Household Supplies	53516	108,730	123,629	109,349	122,500	122,500	121,500	122,400	122,400	122,400	-0.08%
Linen	53519	2,122	12,092	12,700	6,500	6,500	6,500	6,500	6,500	6,500	0.00%
Food	53520	405,118	421,845	450,169	420,000	420,000	440,000	448,000	448,000	448,000	6.67%
Dishes and Utensils	53521	1,418	2,872	2,461	3,500	3,500	3,500	3,000	3,000	3,000	-14.29%
Small Equipment	53522	82,058	73,000	50,870	96,950	96,950	95,200	104,650	104,650	104,650	7.94%
Shop Supplies	53523	2,740	3,463	4,072	3,600	3,600	3,600	3,800	3,800	3,800	5.56%
Medical Supplies	53524	419,985	404,376	474,469	486,000	486,000	394,800	464,900	464,900	464,900	-4.34%
Medical Oxygen	53525	21,545	16,457	15,925	18,000	18,000	18,600	19,600	19,600	19,600	8.89%
Incontinent Supplies	53526	2,641	7,836	8,010	7,000	7,000	6,800	7,000	7,000	7,000	0.00%
Incontinent Products	53527	56,757	50,927	51,856	58,000	58,000	55,000	57,000	57,000	57,000	-1.72%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center											
Recreation Supplies	53529	2,045	1,684	1,635	2,400	2,400	2,400	2,400	2,400	2,400	0.00%
Other Operating Supplies	53533	1,924	1,243	2,198	800	800	3,800	3,000	3,000	3,000	275.00%
Donated Goods Services	53534	16,140	52,709	20,400	35,000	35,000	35,000	35,000	35,000	35,000	0.00%
Motor Fuel	53548	878	984	510	800	800	800	800	800	800	0.00%
Equipment Rental	53551	14,610	21,732	27,668	12,000	12,000	10,975	11,700	11,700	11,700	-2.50%
Operating Licenses Fees	53553	300	530	66	425	425	525	450	450	450	5.88%
Bad Debts Expense	53561	(1,887)	5,632	(2,152)	0	0	0	0	0	0	0.00%
Taxes & Assessments	53562	342,720	342,720	342,720	342,720	342,720	342,720	342,720	342,720	342,720	0.00%
Other Miscellaneous	53568	5,540	6,162	6,392	7,500	7,500	7,000	7,500	7,500	7,500	0.00%
Small Equipment Technology	53580	4,448	7,954	2,544	9,000	9,000	9,000	10,550	10,550	10,550	17.22%
Print Duplicate	73003	31,972	31,122	32,284	34,500	34,500	34,500	35,000	35,000	35,000	1.45%
Motor Fuel	73548	856	4,025	4,662	4,000	4,000	4,000	4,200	4,200	4,200	5.00%
Operating Subtotal:		1,569,297	1,635,366	1,669,106	1,718,630	1,718,630	1,643,220	1,739,670	1,739,670	1,739,670	1.22%
Repairs & Maint:											
Calcium Chloride	54003	375	632	71	750	750	750	500	500	500	-33.33%
Small Hardware	54008	248	400	1,007	900	900	900	800	800	800	-11.11%
Lumber and Plywood	54009	1,048	105	1,136	250	250	250	200	200	200	-20.00%
Other Elect Products	54012	9,776	4,277	5,166	4,500	4,500	4,500	4,800	4,800	4,800	6.67%
Other Plumbing Prod.	54014	2,897	2,466	6,847	4,500	4,500	4,500	5,000	5,000	5,000	11.11%
Other Building Materials	54015	(262)	1,576	2,403	1,900	1,900	1,900	2,100	2,100	2,100	10.53%
Lubricants	54016	56	(711)	1,009	200	200	200	200	200	200	0.00%
Machine Equip Parts	54017	23,987	45,994	35,679	42,800	42,800	42,800	44,000	44,000	44,000	2.80%
Tires Batteries	54018	1,327	5,858	3,569	5,800	5,800	5,800	8,000	8,000	8,000	37.93%
Painting Supplies	54025	4,422	3,419	1,936	3,275	3,275	3,275	3,100	3,100	3,100	-5.34%
Consumable Tools	54026	66	216	18	200	200	200	200	200	200	0.00%
Sign Parts Supplies	54027	669	71	258	350	350	350	300	300	300	-14.29%
Other Maint Supplies	54028	8,650	5,565	4,758	5,600	5,600	5,600	5,200	5,200	5,200	-7.14%
Equipment Repairs	54029	42,440	28,576	35,961	47,500	47,500	51,800	53,000	53,000	53,000	11.58%
Maintenance Vehicles	74023	1,141	502	1,390	1,300	1,300	1,300	1,200	1,200	1,200	-7.69%
Equipment Repairs	74029	6,237	6,402	6,303	5,940	5,940	5,940	5,808	5,808	5,808	-2.22%
Repairs & Maint Subtotal:		103,077	105,347	107,510	125,765	125,765	130,065	134,408	134,408	134,408	6.87%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center											
Utilities:											
Heat	54700	78,730	70,148	70,388	85,000	85,000	80,000	83,000	83,000	83,000	-2.35%
Power and Light	54701	194,322	206,316	190,688	220,000	220,000	205,000	215,000	215,000	215,000	-2.27%
Water and Sewer	54702	66,845	67,417	77,490	70,500	70,500	78,000	80,000	80,000	80,000	13.48%
Refuse Collection	54703	661	12,465	13,161	16,000	16,000	18,000	19,000	19,000	19,000	18.75%
Refuse Collection	74703	10,527	0	0	0	0	0	0	0	0	0.00%
Utilities Subtotal:		351,085	356,347	351,728	391,500	391,500	381,000	397,000	397,000	397,000	1.40%
Contractual Services:											
Medical and Dental	55000	20,879	23,590	31,311	20,000	20,000	20,000	21,000	21,000	21,000	5.00%
Pest Extermination	55002	1,425	1,350	975	1,550	1,550	1,400	1,500	1,500	1,500	-3.23%
Vehicle Repairs	55005	0	0	0	200	200	200	100	100	100	-50.00%
Building Repairs	55008	24,985	43,046	55,541	49,700	52,748	52,748	55,600	55,600	55,600	11.87%
Transcription Services	55009	1,368	1,805	2,388	1,800	1,800	1,800	1,900	1,900	1,900	5.56%
Accounting Auditing	55012	1,800	1,800	1,800	1,900	1,900	1,900	1,900	1,900	1,900	0.00%
Data Processing	55013	31,679	34,495	37,552	39,100	39,100	41,100	44,400	44,400	44,400	13.55%
Professional Service	55014	1,185,398	1,037,336	1,156,593	1,107,500	1,107,500	989,500	1,123,500	1,123,500	1,123,500	1.44%
Medical and Dental	75000	55	177	354	0	0	0	0	0	0	0.00%
Snow Removal	75003	11,101	16,599	27,474	18,000	18,000	18,000	19,000	19,000	19,000	5.56%
Contractual Services Subtotal:		1,278,690	1,160,198	1,313,988	1,239,750	1,242,798	1,126,648	1,268,900	1,268,900	1,268,900	2.35%
Insurance Expenses:											
Prop Liab Insurance	76000	78,732	78,372	49,152	51,118	51,118	51,118	72,536	72,536	72,536	41.90%
Insurance Expenses Subtotal:		78,732	78,372	49,152	51,118	51,118	51,118	72,536	72,536	72,536	41.90%
Deprec & Amort:											
Depreciation Expense	56503	625,052	601,302	592,418	600,000	600,000	600,000	616,000	616,000	616,000	2.67%
Deprec & Amort Subtotal:		625,052	601,302	592,418	600,000	600,000	600,000	616,000	616,000	616,000	2.67%
Total Other Operating:		4,049,923	3,981,305	4,125,838	4,178,763	4,181,811	3,984,951	4,282,814	4,282,814	4,282,814	2.49%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center											
Debt Payments:											
Debt Principal Payments	57000	300,131	169,922	329,073	194,000	194,000	194,000	18,000	18,000	37,000	-80.93%
Debt Interest Payments	57001	18,522	13,150	6,670	3,000	3,000	3,000	1,000	1,000	1,000	-66.67%
Debt Payments Subtotal:		318,652	183,072	335,743	197,000	197,000	197,000	19,000	19,000	38,000	-80.71%
Transfers Out:											
Other Transfers Out	59501	0	0	0	0	749,000	749,000	0	0	0	0.00%
Transfers Out Subtotal:		0	0	0	0	749,000	749,000	0	0	0	0.00%
Total Non-Operating Expense:		318,652	183,072	335,743	197,000	946,000	946,000	19,000	19,000	38,000	-80.71%
Expense Total:		18,223,488	17,744,945	19,193,035	19,571,337	20,681,992	20,065,968	19,897,917	19,497,917	19,516,917	-0.28%
PVHC Net/(Levy) prior to adjustments:		(3,470,653)	(1,609,209)	(3,014,357)	(4,367,801)	(5,478,456)	(4,194,905)	(4,578,907)	(4,178,907)	(4,178,907)	-4.32%
Back out depreciation		625,052	601,302	592,418	600,000	600,000	600,000	616,000	616,000	616,000	2.67%
Fund balance applied (Note 1)		2,000,000	2,212,461	1,700,000	3,000,000	3,000,000	3,000,000	2,950,000	2,950,000	2,950,000	-1.67%
PVHC Net/(Levy) after adjustments:		(845,601)	1,204,554	(721,939)	(767,801)	(1,878,456)	(594,905)	(1,012,907)	(612,907)	(612,907)	-20.17%
Back out debt service expense		318,652	183,072	335,743	197,000	197,000	197,000	19,000	19,000	38,000	-80.71%
Back out debt service revenue										(19,000)	-100.00%
PVHC Net/(Levy) removing Debt:		(526,949)	1,387,625	(386,196)	(570,801)	(1,681,456)	(397,905)	(993,907)	(593,907)	(593,907)	4.05%

Note 1: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Park View				
Health Center -				
	Replace 4 Neighborhood Dining Room Floors	4	21,000	84,000
	Volaro sit to stand lift - 500 lb capacity	1	5,400	5,400
	Volaro full body lift with scale - 450 lb capacity	1	6,100	6,100
		6		95,500

**PARK VIEW HEALTH CENTER (PVHC)
PROGRAM BUDGETS**

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
PARK VIEW HEALTH CENTER								-				
REVENUES							(15,319,010)	(15,319,010)	(15,203,536)	(14,677,189)	0.80	3.60
Nursing	53540	11,320,129	250	-	1,542,400	12,862,779	-	12,862,779	12,846,084	12,134,036	0.10	5.90
Activities	53541	716,488	-	-	2,400	718,888	-	718,888	698,001	671,933	3.00	3.90
Social Services	53542	534,974	-	-	-	534,974	-	534,974	535,159	477,128	0.00	12.20
Food & Nutrition	53544	1,080,564	-	-	531,900	1,612,464	-	1,612,464	1,597,327	1,549,514	0.90	3.10
Maintenance	53545	9,151	-	-	592,450	601,601	-	601,601	590,645	569,756	1.90	3.70
Housekeeping	53546	644,248	-	-	111,350	755,598	-	755,598	760,153	750,209	(0.60)	1.30
Laundry	53547	-	-	-	210,000	210,000	-	210,000	205,000	200,000	2.40	2.50
Administration	53548	780,924	13,875	-	676,314	1,471,113	-	1,471,113	1,456,468	1,463,252	1.00	(0.50)
Unclassified	53559	-	-	95,500	616,000	711,500	-	711,500	685,500	751,500	3.80	(8.80)
Debt Revenue		-	-	-	-	-	(19,000)	(19,000)	-	-	100.00	0.00
Debt Principal		-	-	-	37,000	37,000	-	37,000	194,000	329,000	(80.90)	(41.00)
Debt Interest		-	-	-	1,000	1,000	-	1,000	3,000	9,000	(66.70)	(66.70)
Grand Totals		<u>15,086,478</u>	<u>14,125</u>	<u>95,500</u>	<u>4,320,814</u>	<u>19,516,917</u>	<u>(15,338,010)</u>	<u>4,178,907</u>	<u>4,367,801</u>	<u>4,228,139</u>	(4.30)	3.30
Back out depreciation								(616,000)	(600,000)	(591,000)	2.70	1.50
Back out debt								(19,000)	(197,000)	(338,000)	(90.40)	(41.70)
Decrease fund balance								(2,950,000)	(3,000,000)	(1,700,000)	0.00	100.00
Tax levy								<u>593,907</u>	<u>570,801</u>	<u>1,599,139</u>	<u>4.00</u>	<u>(64.30)</u>

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
EDUCATION, CULTURE, & RECREATION				
UWO - Fox Cities Campus	\$ 171,924	\$ 320,548	\$ -	\$ 148,624
University Extension	44,500	663,274	-	618,774
Parks	335,143	1,701,410	(50,000)	1,316,267
Boat Launch	231,500	414,795	(183,295)	-
	<u>\$ 783,067</u>	<u>\$ 3,100,027</u>	<u>\$ (233,295)</u>	<u>\$ 2,083,665</u>

UWO-FOX CITIES CAMPUS

**General Fund – Department: 062
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920-929-1106 (Renee Anderson)

MISSION STATEMENT:

The University of Wisconsin Oshkosh (UWO)-Fox Cities Campus delivers accessible and high quality university education providing liberal arts and pre-professional instruction that engages students in baccalaureate and professional programs. The learning environment allows our students to seek and discover their potential for leadership, service, and responsible citizenship and encourages life-long learning. UWO-Fox Cities Campus serves our community through civic engagement by providing access to information, knowledge and cultural enrichment opportunities. The University of Oshkosh-Fox Cities Campus will be an innovative and responsive educational leader, providing superior education to undergraduate students and improving the quality of life and work in the region.

PROGRAM DESCRIPTION:

Through an agreement made in 1959 with the State of Wisconsin, Winnebago County and Outagamie County jointly own the buildings and grounds of the campus of the University of Wisconsin Oshkosh – Fox Cities Campus. County funding provides for the maintenance and improvement of these campus facilities. The University of Wisconsin, with state, federal and program funds, provide the campus budget for salaries and program expenses, totaling \$7 million for the 2019-2020 fiscal year. The campus web site is <https://uwosh.edu/fox>

The UWO-Fox Cities Campus commits itself to the following goals:

- (a) To plan and deliver the freshman-sophomore years of baccalaureate programs and professional studies.
- (b) To place major emphasis on teaching excellence.
- (c) To support the development, testing, and use of effective teaching methods.
- (d) To assess the learning outcomes of our students.
- (e) To foster the development and provide collaborative bachelor's degree programs in high-demand areas for adult learners, including, Mechanical Engineering, Electrical Engineering, and Engineering Technology, in addition to the pursuit of new partnership degrees.
- (f) To provide an accelerated path for teacher certification and licensure.
- (g) To expect scholarly activity including research, scholarship and creative endeavor, that supports its programs at the associate degree level.
- (h) To serve the citizens in the UWO-Fox Cities Campus service area by (1) promoting the integration of the extension function and encouraging faculty and staff to participate in outreach activity through, for example, providing continuing educational programs, (2) facilitating the delivery of programs offered by other University of Wisconsin System institutions.

- (i) **To participate in inter-institutional relationships including but not limited to private colleges, public schools, other University of Wisconsin institutions, the College of the Menominee Nation, and the Wisconsin Technical College System in order to maximize educational opportunity and resources for the citizens of the area.**
- (j) **To serve the special needs of minority, disadvantaged, disabled and nontraditional students, especially those in immediate service areas.**
- (k) **To provide opportunities for cultural enrichment.**
- (l) **To make available, as a service to business, industry and the general public, the unique professional expertise of the faculty and staff.**

UWO-FOX CITIES CAMPUS

**General Fund – Department: 062
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920-929-1106 (Renee Anderson)

2020 ACCOMPLISHMENTS:

- 1. Successfully transitioned hundreds of academic courses and thousands of credit hours to an online format following decision to move operations away from campus due to COVID-19 for Spring 2020 semester;**
- 2. This was our first academic year (2019-2020) offering our newly approved UWO curriculum to the Fox Cities campus, using our new UWO scheduling, based on decisions made during UW System restructuring;**
- 3. Served 700 community members and students with no-cost financial literacy programming in Continuing Education through a grant program developed with Guardian Life;**
- 4. Communication Arts Center celebrated its tenth anniversary season with special community performances and reunions of former cast members;**
- 5. Outlined and executed a new cooperation agreement between UWO and UW-Platteville to support engineering and engineering technology programs across the three UWO campuses;**
- 6. Celebrated our first “all university” commencement ceremony recognizing the graduates from UWO Fox Cities in a virtual event;**
- 7. Introduced a new food service vendor (Aladdin) to UWO Fox Cities campus following a competitive bid process that secured a long term contract to all three locations;**
- 8. Completed interior and exterior signage rebranding of the campus using wayfinding signage, and updates to Midway Road / Highway 441 signs using UWO logos and colors; refreshed interior colors of main hallways with branded paint colors.**
- 9. UWO Fox Cities was designated by the Arbor Day Foundation as having achieved Tree Campus USA status (for 2019) recognizing the campus’ and counties’ commitment to effectively manages its trees; develop connectivity with the community beyond campus borders in order to foster healthy, urban forests; and to engage its student population to utilize service learning opportunities centered on the campus, community and forestry efforts.**

2021 GOALS & OBJECTIVES:

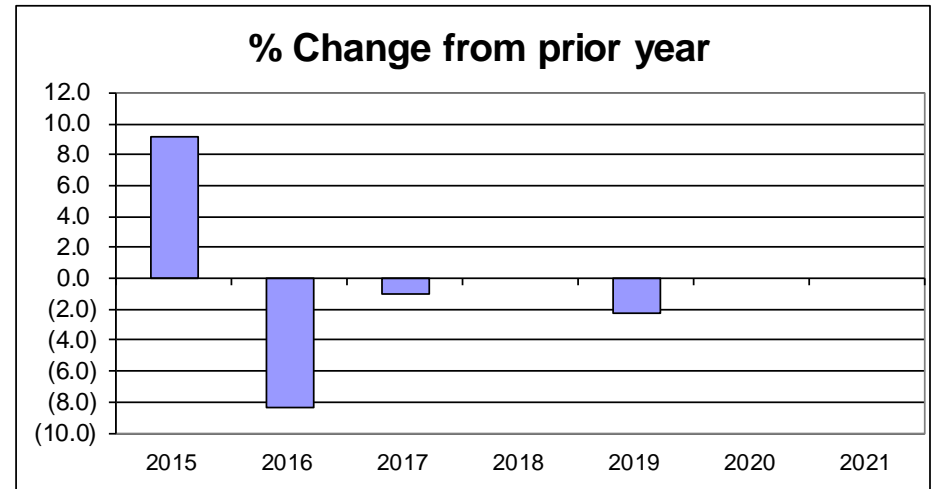
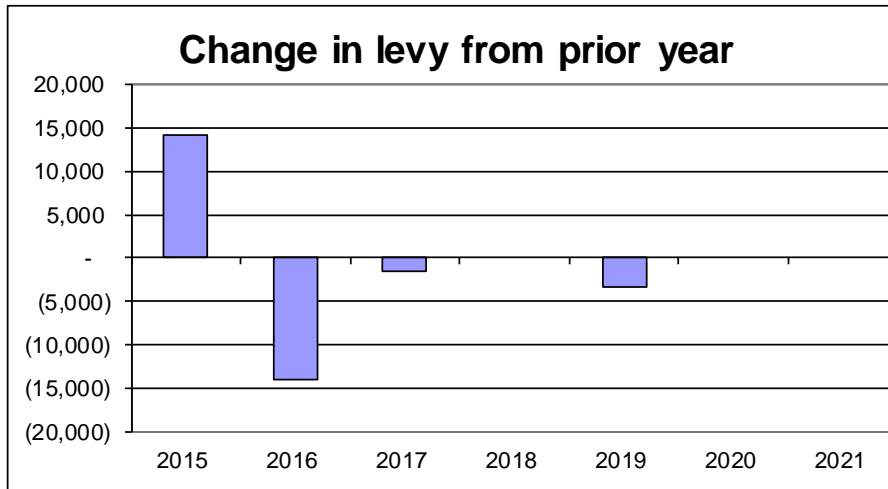
- 1. Create a safe and flexible learning and work environment for academic year 2020-2021 using UW System guiding principles as a response to COVID-19.**
 - UW System will prioritize student and employee health and student academic progress in planning and delivering its mission for the Fall 2020 semester
 - UW System campuses' goal is to maximize in-person instruction for the Fall 2020 semester.
 - Housing will be open and available for students in the Fall 2020 semester.
 - UW System will offer flexibility for employees, particularly in high-risk categories, to work remotely to the extent practicable.
- 2. Child Care Center Addition. Finish design and complete construction of University Children's Center in upcoming academic year.**
- 3. Serve approximately 2,200 students with high-quality, close-to-home, and reasonably priced university education through the sophomore year, and assist those students in completing university degrees through successful transitions and transfer.**
- 4. Food Service and Student Union Space. Design updated and enlarged food service and commons / union space to enable meal plan service for all students and employees, offer club / meeting rooms, flexible student event areas.**

UWO-FOX CITIES CAMPUS

2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING: There are no County staff assigned to this facility.

COUNTY LEVY: The tax levy for 2021 is \$148,624, no change from 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - UWO-Fox Cities Campus

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 148,624	
Revenue Changes - impact on levy:		
Cost Sharing Allocations	(12,932)	Increase in cost sharing revenue received from Outagamie County based on the increase property & liability insurance charges below. Outagamie County shares 50% of the expenses with Winnebago County for operations of UWO-Fox Cities Campus.
Expense Changes - impact on levy:		
Prop Liab Insurance	12,932	Increase based on significant increase in property insurance premiums.
Other small changes	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 148,624	

Financial Summary UWO-Fox Cities Campus

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	44,821	205,911	158,992	205,911	171,924
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	5,910	93,838	50,000	93,838	50,000
Other Expenditures	73,364	307,616	257,616	307,616	270,548
Total Expenditures	79,274	401,454	307,616	401,454	320,548
Levy			148,624		148,624

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 062 - UWO - Fox Cities Campus											
Revenue											
Misc Revenues:											
Other Miscellaneous Revenues	48109	10,368	10,368	5,184	10,368	10,368	10,368	10,368	10,368	10,368	0.00%
Cost Sharing Allocations	48110	151,130	391,633	157,646	148,624	195,543	195,543	161,556	161,556	161,556	8.70%
Misc Revenues Subtotal:		161,498	402,001	162,830	158,992	205,911	205,911	171,924	171,924	171,924	8.13%
Total Non-Operating Revenue:		161,498	402,001	162,830	158,992	205,911	205,911	171,924	171,924	171,924	8.13%
Revenue Total:		161,498	402,001	162,830	158,992	205,911	205,911	171,924	171,924	171,924	8.13%
Expense											
Capital Outlay:											
Improvements	58002	44,983	72,589	36,273	50,000	93,838	93,838	50,000	50,000	50,000	0.00%
Capital Outlay Subtotal:		44,983	72,589	36,273	50,000	93,838	93,838	50,000	50,000	50,000	0.00%
Total Capital:		44,983	72,589	36,273	50,000	93,838	93,838	50,000	50,000	50,000	0.00%
Office:											
Computer Supplies	53005	0	72	72	0	0	0	0	0	0	0.00%
Office Subtotal:		0	72	72	0	0	0	0	0	0	0.00%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 062 - UWO - Fox Cities Campus											
Operating:											
Agricultural Supplies	53515	1,900	0	516	0	0	0	0	0	0	0.00%
Small Equipment	53522	5,001	2,352	1,717	6,200	6,200	6,200	6,200	6,200	6,200	0.00%
Equipment Rental	53551	0	0	1,156	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Operating Subtotal:		6,901	2,352	3,389	7,200	7,200	7,200	7,200	7,200	7,200	0.00%
Repairs & Maint:											
Maintenance Buildings	54020	5,114	5,562	9,590	9,500	9,500	9,500	9,500	9,500	9,500	0.00%
Maintenance Equipment	54022	2,842	0	0	0	0	0	0	0	0	0.00%
Repair Maintenance Supplies	54024	30,461	39,925	52,616	54,291	54,291	54,291	54,291	54,291	54,291	0.00%
Maintenance Grounds	74021	0	0	3,420	0	0	0	0	0	0	0.00%
Repairs & Maint Subtotal:		38,417	45,486	65,626	63,791	63,791	63,791	63,791	63,791	63,791	0.00%
Contractual Services:											
Pest Extermination	55002	1,456	1,425	2,321	3,200	3,200	3,200	3,200	3,200	3,200	0.00%
Snow Removal	55003	29,010	45,483	62,490	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
Grounds Maintenance	55007	31,768	11,411	23,692	12,000	12,000	12,000	12,000	12,000	12,000	0.00%
Building Repairs	55008	135,374	609,683	103,717	93,000	143,000	143,000	93,000	93,000	93,000	0.00%
Contractual Services Subtotal:		197,608	668,001	192,220	168,200	218,200	218,200	168,200	168,200	168,200	0.00%
Insurance Expenses:											
Prop Liab Insurance	76000	24,720	24,864	17,712	18,425	18,425	18,425	31,357	31,357	31,357	70.19%
Insurance Expenses Subtotal:		24,720	24,864	17,712	18,425	18,425	18,425	31,357	31,357	31,357	70.19%
Total Other Operating:		267,646	740,776	279,018	257,616	307,616	307,616	270,548	270,548	270,548	5.02%
Expense Total:		312,629	813,365	315,291	307,616	401,454	401,454	320,548	320,548	320,548	4.20%
UWO - Fox Cities Campus Net/(Levy):		(151,130)	(411,364)	(152,461)	(148,624)	(195,543)	(195,543)	(148,624)	(148,624)	(148,624)	0.00%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2021**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
UWO-Fox Cities Campus -				
	Geology Lab Flooring Replacement	1	20,205	20,205
	Repair south wall/windows on science wing	1	11,795	11,795
	Card Access Upgrades	1	18,000	18,000
		3		50,000

UW - EXTENSION

General Fund – Department: 064
2021 BUDGET NARRATIVE

DEPARTMENT HEAD/

AREA EXTENSION DIRECTOR: Chris Viau

LOCATION: Winnebago County
625 E. County Road Y, Suite 600
Oshkosh, WI 54901-9774

TELEPHONE: 232-1973

MISSION STATEMENT:

Extension Winnebago County provides residents with access to university resources engaging lifelong learners, wherever they live and work. Educational programs support the community, organizations, youth, families, and agriculture and meet local needs by utilizing input from residents and community leaders throughout Winnebago County.

PROGRAM DESCRIPTION:

AGRICULTURE and NATURAL RESOURCES PROGRAMS:

Agriculture: Programs provide farm operators, rural landowners, and youth with the latest information to empower them to improve crop and animal production practices, buildings and facilities, water quality, and marketing.

Horticulture: Programs provide best practices and technical assistance to home gardeners and green industry professionals improving economic and environmental sustainability for individuals, families, communities, and businesses. The Master Gardener Program educates, empowers, and supports volunteers to use university research-based information to extend the Wisconsin Idea, making a positive difference in lives and communities. Through the Community Gardens initiative, leadership and support are provided to garden sites so that people may be able to raise food for their families.

YOUTH, FAMILY and COMMUNITY DEVELOPMENT PROGRAMS:

Community and Organizational Development: Programs strengthen the ability of citizens, organizations, community leaders, and local officials to identify and solve critical community needs and issues. Focus is placed on organizational development, local government, community development, and community economic development.

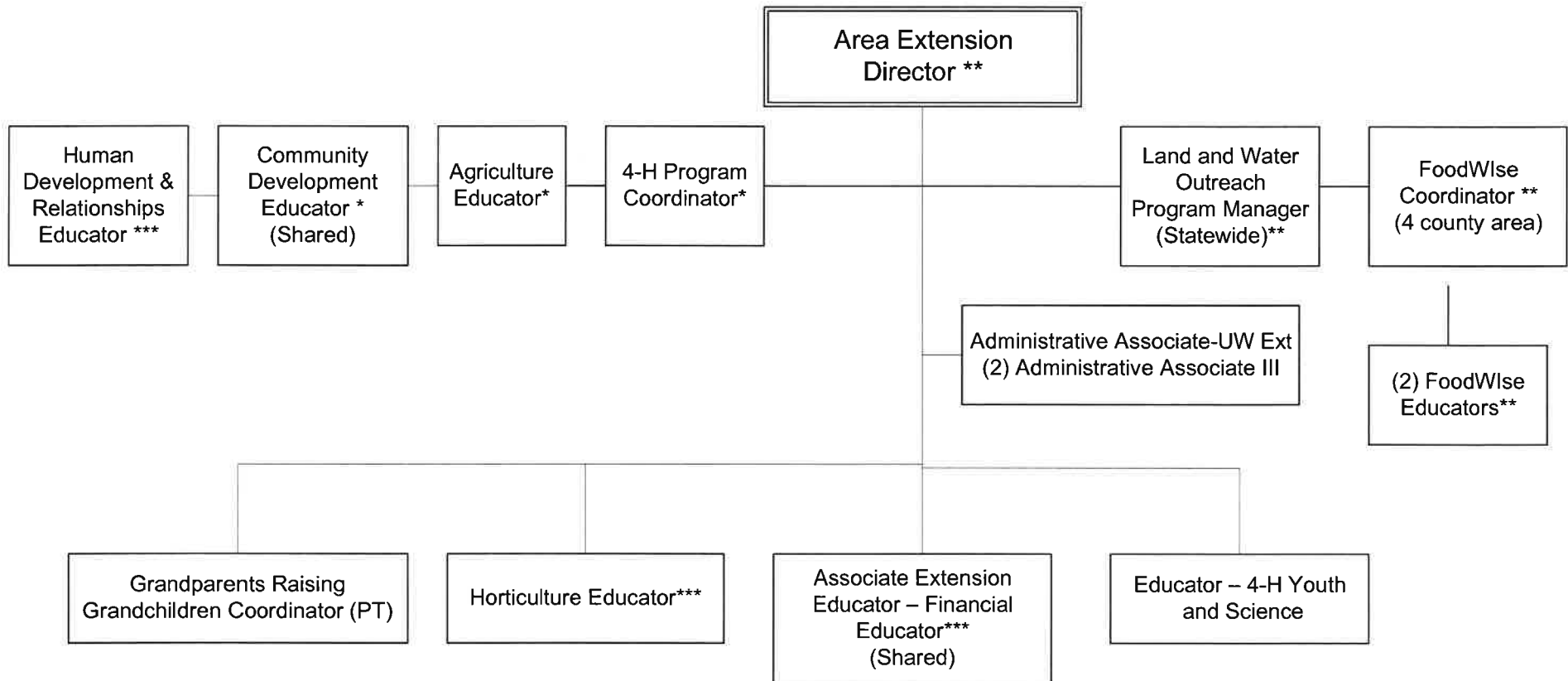
4-H Positive Youth Development: Programs develop confident, capable, and caring youth with the life skills to thrive in today's world and succeed in their boldest dreams for tomorrow. By incorporating four essential elements of positive youth development (belonging, mastery, independence, and generosity) into all of its programming, youth ages 5-19 can learn important life skills like leadership, teamwork, critical thinking, and communication to help prepare them for successful futures. 4-H programming includes community clubs, camps, and educational travel experiences, delivered by youth and adult

volunteers who are trained and supported by Extension staff. Community Youth Development programs also provide STEM programming and professional training to youth serving organizations.

Human Development and Family Relationships: Programs provide education promoting family strengths and help communities become supportive environments for family life. Programs respond to issues identified by county needs assessments to help families and individuals make decisions about relationships, parenting, resource management, food safety, and housing. An additional emphasis is placed upon health during the lifespan, including programs in mental, physical, and social-emotional health and resilience skill building. Our programs focus on leveraging community resources and strengthening community/family partnerships. Programs and collaborative efforts with agencies focus on building community capacity to deal with family issues and concerns.

Health and Well-Being: The Wisconsin FoodWise program seeks to empower Wisconsin residents with limited incomes to make healthy choices to achieve healthy lives and reduce health disparities.

U.W. EXTENSION SERVICES



* UW Position with County Supplement
 ** State or Grant funded position
 *** UW Position with full county funding
 (Rest of positions are fully county funded)

UW - EXTENSION

**General Fund – Department: 064
2021 BUDGET NARRATIVE**

DEPT HEAD/

AREA EXTENSION DIRECTOR:

Chris Viau

LOCATION:

Winnebago County

625 E. County Road Y, Suite 600

Oshkosh, WI 54901-9774

TELEPHONE: 232-1973

2020 ACCOMPLISHMENTS:

(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth, FW=FoodWise)

- 1. HORT: Provided landscape professional conference with WLCA reaching green industry professionals, and implemented virtual training opportunities in response to COVID-19.**
- 2. HORT: Advised, trained, and provided oversight for the Winnebago County Master Gardeners for compliance with virtual or distanced programs due to COVID-19 response.**
- 3. HORT: Led the efforts for implementing a new community garden site that will engage local citizens to grow their own produce.**
- 4. AG: Partnered with Winnebago County LWCD and USDA–NRCS to increase farmer awareness of soil health and cover crops, utilizing virtual methods when possible due to COVID -19.**
- 5. AG: Trained and certified applicators for private pesticide application.**
- 6. AG: Created timely educational videos for producers that were viewed via social media sites.**
- 7. HDR: Certified schools in the evidence-based suicide prevention program, “Sources of Strength”, which included a conversion to virtual programming.**
- 8. HDR: Coordinated staff and community professional development in mental health topics using virtual tools and formats in response to COVID -19.**
- 9. CD: Continued to expand access to entrepreneurs of color by partnering with Extension Fond Du Lac County and the Regional People of Color Business Association by adapting to virtual/distance methods of connection.**
- 10. CD: Partnered with state specialists and community organizations to deliver relevant educational programming to local governments with topics such as roles and procedures, grant writing, and access to solar energy programs.**
- 11. 4-HY: Adapted programs with established partners such as Boys & Girls Club-Menasha, YouthGo Neenah, and Oshkosh Public Library to bring online and non-contact 4-H programs to diverse youth.**
- 12. 4-HY: Provided opportunities for continued expanding access initiatives and cultural literacy via 4-H virtual/distance programming.**
- 13. 4-HY: Adapted project days featuring various areas to virtual formats due to COVID -19.**
- 14. FW: Increased grocery store tour participation by intentional efforts to build trusting relationships with program participants at WIC and Food Pantries.**
- 15. FW: 2nd and 5th grade students at income eligible elementary schools receive 6 weeks of consecutive nutrition education, where increased healthy behaviors such as eating more fruits and vegetables and drinking less sugar-sweetened beverages has been recorded.**

2021 GOALS & OBJECTIVES:

(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth, FW=FoodWise)

- 1. HORT: Provide training for green industry professionals, Master Gardeners, and consumers on horticulture, environment, and sustainability. This includes development or adaptation of virtual and remote programs.**
- 2. HORT: Provide support to the Master Gardener program (state and local), building capacity to provide horticulture education and outreach.**
- 3. HORT: Work with partners to improve and sustain a successful community garden at a new site location.**
- 4. AG: Continue partnering to increase producers' use of cover crops to improve soil health.**
- 5. AG: Continue to train and certify private pesticide applicators.**
- 6. AG: Educate producers about herbicide-resistant weeds and proper management to control them.**
- 7. AG: Assist in hosting and teaching relevant and timely content-specific workshops using a variety of methods to reach the broadest audience.**
- 8. HDR: Certify schools in the Sources of Strength Framework and adapt teaching methods to new formats.**
- 9. HDR: Coordinate staff and community professional development in mental health topics using emerging formats.**
- 10. HDR: Evaluate needs and offer relevant parenting programming for our community via technology.**
- 11. CD: Continue to expand access to entrepreneurs of color by partnering with Extension Fond Du Lac and other partner networks.**
- 12. CD: Deliver organizational capacity-building programming to select community organizations or Extension partners via technology or other no-contact methods.**
- 13. CD: Partner with state specialists and community organizations to deliver relevant educational programming to local governments.**
- 14. 4-HY: Expanding Access #1 – 4-H builds social capital with historically marginalized and underserved youth and emerging communities.**
- 15. 4-HY: Expanding Access #2 – The 4-H Community demonstrates racial and cultural literacy through training and workshops featuring different races and cultures.**
- 16. 4-HY: Expanding Access #3 – High quality, culturally relevant youth development programs developed in cooperation with youth and community partners.**
- 17. FW: Advance healthy eating habits, active lifestyles, and healthy community environments for Wisconsin residents with limited incomes through nutrition education at the individual, community, and systems levels.**

UW-EXTENSION

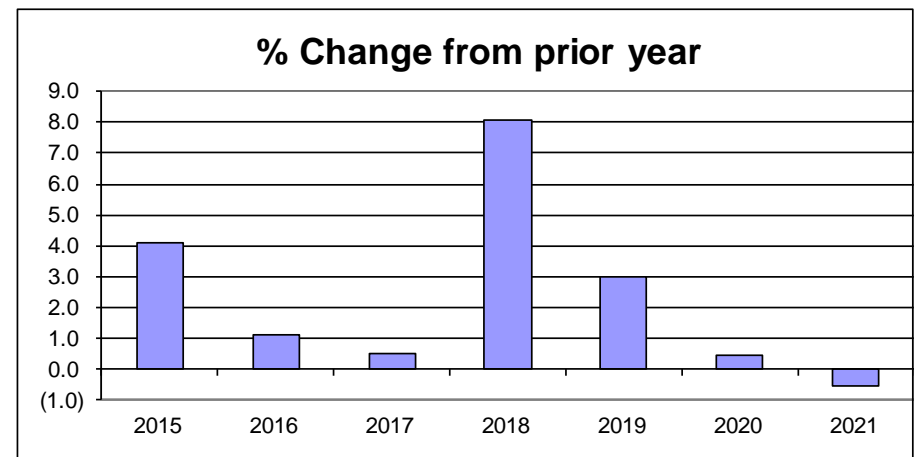
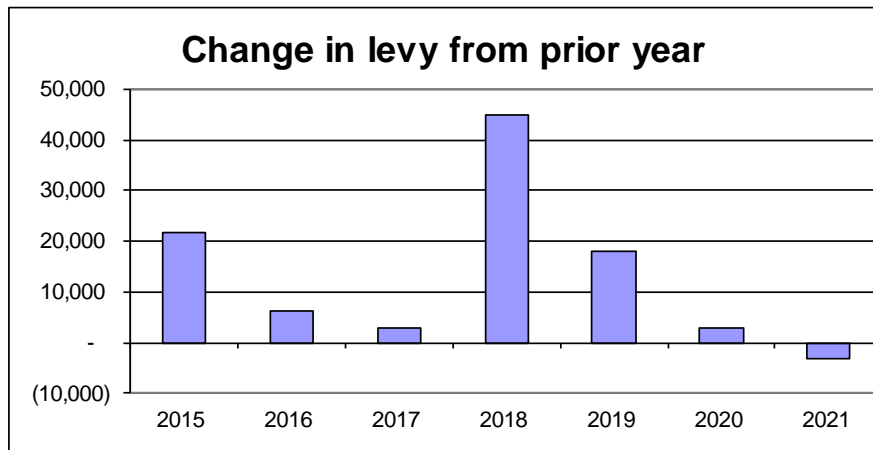
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	9	9	9	10	6	6	6	4	4	4
Part Time	0	0	1	0	0	0	0	0	0	1
Total	9	9	10	10	6	6	6	4	4	5

The changes in the 2021 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) part-time Grandparents Raising Grandchildren Coordinator position was converted from grant funded position to one (1) regular pay part-time position for the 2021 budget.

COUNTY LEVY: The tax levy for 2021 is \$618,774, a decrease of \$3,231, or 0.52% under 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - University Extension

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 622,005	
Revenue Changes - impact on levy:		
Cost Share Municipalities	(4,000)	Increase in Sources of Strength (SOS) school funding.
Expense Changes - impact on levy:		
Automobile Allowance	(3,600)	Decrease due to expected reduction due to COVID-19 (programs cancelling & transitioning to other formats (i.e., virtual conferences, meetings, zoom conferences, etc.)
Other small changes	4,369	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 618,774	

Financial Summary University Extension

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	9,941	40,101	39,500	39,500	44,500
Labor	154,708	259,307	265,761	267,647	271,638
Travel	2,422	18,175	19,380	26,980	15,030
Capital	-	-	-	-	-
Other Expenditures	179,599	389,478	376,364	404,235	376,606
Total Expenditures	336,729	666,960	661,505	698,862	663,274
Levy			622,005		618,774

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension											
Revenue											
Intergov Rev:											
WI Dept of Administration	42002	1,754	4,737	0	0	0	0	0	0	0	0.00%
WI Dept of Justice	42018	5,139	5,608	0	0	0	0	0	0	0	0.00%
Other Grantor Agencies	42019	693	8,000	7,808	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Interdept Other Grant	62019	0	0	18,732	5,600	5,600	8,308	8,308	8,308	8,308	48.36%
Intergov Rev Subtotal:		7,585	18,345	26,539	10,600	10,600	13,308	13,308	13,308	13,308	25.55%
Public Services:											
Other Fees	45002	500	188	61	0	0	0	0	0	0	0.00%
Forms Copies Etc	45003	3,595	2,242	2,221	1,500	1,500	1,000	750	750	750	-50.00%
Mail Service Revenue	45015	4,532	4,328	4,350	4,300	4,300	4,356	3,863	3,863	3,863	-10.16%
Donations	45034	0	0	0	0	0	934	0	0	0	0.00%
Garden Fees	45054	2,335	2,045	1,853	1,350	1,350	1,503	1,665	1,665	1,665	23.33%
Program Fees	45055	12,921	8,856	9,524	5,750	5,750	3,000	4,914	4,914	4,914	-14.54%
Public Services Subtotal:		23,883	17,657	18,009	12,900	12,900	10,793	11,192	11,192	11,192	-13.24%
Intergov Services:											
Cost Share Municipalities	43016	0	0	17,750	16,000	16,000	16,000	20,000	20,000	20,000	25.00%
Intergov Services Subtotal:		0	0	17,750	16,000	16,000	16,000	20,000	20,000	20,000	25.00%
Total Operating Revenue:		31,468	36,003	62,298	39,500	39,500	40,101	44,500	44,500	44,500	12.66%
Revenue Total:		31,468	36,003	62,298	39,500	39,500	40,101	44,500	44,500	44,500	12.66%

Winnebago County**Budget Detail - 2021**

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension											
Expense											
Wages:											
Regular Pay	51100	180,724	179,159	146,189	169,872	169,872	164,025	178,273	178,273	178,273	4.95%
Temporary Employees	51101	0	0	19,373	3,600	5,486	5,486	0	0	0	-100.00%
Overtime	51105	21	0	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		180,745	179,159	165,561	173,472	175,358	169,511	178,273	178,273	178,273	2.77%
Fringes Benefits:											
FICA Medicare	51200	12,958	12,565	11,468	13,270	13,270	11,253	13,639	13,639	13,639	2.78%
Health Insurance	51201	59,138	66,560	57,277	63,262	63,262	63,300	63,262	63,262	63,262	0.00%
Dental Insurance	51202	4,204	4,153	2,754	2,870	2,870	2,870	2,870	2,870	2,870	0.00%
Workers Compensation	51203	279	353	649	401	401	388	888	888	888	121.45%
WI Retirement	51206	12,290	11,822	9,478	11,467	11,467	11,072	11,701	11,701	11,701	2.04%
Fringe Benefits Other	51207	976	952	736	1,019	1,019	913	1,005	1,005	1,005	-1.37%
Fringes Benefits Subtotal:		89,846	96,405	82,363	92,289	92,289	89,796	93,365	93,365	93,365	1.17%
Total Labor:											
		270,591	275,564	247,924	265,761	267,647	259,307	271,638	271,638	271,638	2.21%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension											
Travel:											
Registration Tuition	52001	2,817	1,055	1,306	5,850	6,850	5,250	5,600	5,600	5,600	-4.27%
Automobile Allowance	52002	5,264	4,552	7,854	8,650	12,150	7,900	5,050	5,050	5,050	-41.62%
Commercial Travel	52004	752	0	0	750	2,650	1,650	0	0	0	-100.00%
Meals	52005	130	97	49	400	400	300	400	400	400	0.00%
Lodging	52006	987	328	968	3,250	4,250	2,500	3,500	3,500	3,500	7.69%
Other Travel Exp	52007	152	46	98	300	300	300	300	300	300	0.00%
Taxable Benefit	52008	0	15	17	180	380	275	180	180	180	0.00%
Travel Subtotal:		10,102	6,093	10,292	19,380	26,980	18,175	15,030	15,030	15,030	-22.45%
Total Travel:		10,102	6,093	10,292	19,380	26,980	18,175	15,030	15,030	15,030	-22.45%
Office:											
Office Supplies	53000	5,797	5,879	3,759	5,525	7,491	3,750	5,500	5,500	5,500	-0.45%
Stationery and Forms	53001	428	373	114	1,350	1,516	1,000	750	750	750	-44.44%
Printing Supplies	53002	1,608	1,255	1,193	1,775	1,775	1,000	1,700	1,700	1,700	-4.23%
Print Duplicate	53003	2,407	1,788	3,140	3,250	4,950	2,500	3,000	3,000	3,000	-7.69%
Postage and Box Rent	53004	4,294	3,595	3,705	4,249	4,249	3,200	4,200	4,200	4,200	-1.15%
Computer Software	53006	0	65	9,803	500	500	500	1,000	1,000	1,000	100.00%
Telephone	53008	3,392	3,057	3,591	5,000	5,000	5,000	4,500	4,500	4,500	-10.00%
Office Subtotal:		17,926	16,011	25,305	21,649	25,481	16,950	20,650	20,650	20,650	-4.61%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension											
Operating:											
Advertising	53500	0	247	360	275	275	275	350	350	350	27.27%
Subscriptions	53501	1,190	2,972	712	2,000	2,450	2,450	2,000	2,000	2,000	0.00%
Membership Dues	53502	1,126	1,177	702	2,200	2,200	1,000	2,200	1,500	1,500	-31.82%
Agricultural Supplies	53515	7,226	4,185	2,528	7,000	11,472	11,472	5,500	5,500	5,500	-21.43%
Household Supplies	53516	187	671	70	250	250	500	500	500	500	100.00%
Food	53520	6,044	4,161	6,288	8,650	10,850	8,000	9,500	9,500	9,500	9.83%
Small Equipment	53522	10,616	574	2,412	1,500	3,370	3,370	1,500	1,500	1,500	0.00%
Other Operating Supplies	53533	4,939	10,634	7,495	11,775	16,375	11,000	13,000	10,000	10,000	-15.07%
Motor Fuel	53548	0	0	0	150	150	75	100	100	100	-33.33%
Other Rents and Leases	53552	509	500	500	600	600	600	1,950	1,950	1,950	225.00%
Spec Service Awards	53566	599	0	0	0	0	0	0	0	0	0.00%
Employee Benefit Taxable Other	53578	0	93	169	300	448	250	200	200	200	-33.33%
Small Equipment Technology	53580	3,931	5,295	3,352	4,500	4,500	7,434	6,550	3,000	3,000	-33.33%
Print Duplicate	73003	15,638	11,687	11,637	16,500	16,500	12,000	15,000	15,000	15,000	-9.09%
Postage and Box Rent	73004	401	357	289	400	400	300	400	400	400	0.00%
Motor Fuel	73548	1,139	912	305	1,250	1,250	650	1,000	1,000	1,000	-20.00%
Operating Subtotal:		53,546	43,464	36,817	57,350	71,090	59,376	59,750	52,500	52,500	-8.46%
Repairs & Maint:											
Small Hardware	54008	11	48	0	50	50	50	49	49	49	-2.00%
Maintenance Equipment	54022	262	262	262	275	275	262	262	262	262	-4.73%
Maintenance Vehicles	54023	0	0	0	250	250	250	250	250	250	0.00%
Equipment Repairs	54029	236	0	0	500	500	500	500	500	500	0.00%
Maintenance Grounds	74021	0	0	29,451	250	10,549	16,500	420	420	420	68.00%
Maintenance Vehicles	74023	201	320	612	750	750	500	500	500	500	-33.33%
Equipment Repairs	74029	1,716	1,815	2,046	1,947	1,947	1,749	1,749	1,749	1,749	-10.17%
Repairs & Maint Subtotal:		2,426	2,445	32,371	4,022	14,321	19,811	3,730	3,730	3,730	-7.26%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension											
Contractual Services:											
Data Processing	55013	380	780	500	880	880	880	500	500	500	-43.18%
Professional Service	55014	0	181	5,484	4,900	4,900	4,900	6,000	6,000	6,000	22.45%
Other Contract Serv	55030	192,720	167,160	246,068	285,401	285,401	285,401	290,060	290,060	290,060	1.63%
Contractual Services Subtotal:		193,100	168,122	252,052	291,181	291,181	291,181	296,560	296,560	296,560	1.85%
Insurance Expenses:											
Prop Liab Insurance	76000	3,960	3,648	2,076	2,162	2,162	2,160	3,166	3,166	3,166	46.44%
Insurance Expenses Subtotal:		3,960	3,648	2,076	2,162	2,162	2,160	3,166	3,166	3,166	46.44%
Total Other Operating:											
		270,958	233,690	348,622	376,364	404,235	389,478	383,856	376,606	376,606	0.06%
Expense Total:											
		551,651	515,347	606,837	661,505	698,862	666,960	670,524	663,274	663,274	0.27%
University Extension Net/(Levy):											
		(520,183)	(479,345)	(544,539)	(622,005)	(659,362)	(626,859)	(626,024)	(618,774)	(618,774)	-0.52%

PARKS

General Fund – Division: 065
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

MISSION STATEMENT:

To provide for the physical maintenance and development of County-owned park lands; facilitate recreational programming; provide access to, and navigation aids for, the major bodies of water; provide multi-use recreation trails; and promote the use of the County Exposition grounds for the annual County Fair and other special events.

PROGRAM DESCRIPTION:

PARKS: Provide park sites that can serve as a destination with enough and varied support facilities to provide for a daylong recreation experience on the site.

BOAT LANDINGS: Provide quality boat launch sites on major bodies of water that possess site amenities and can serve as day use park sites for boaters and non-boaters alike.

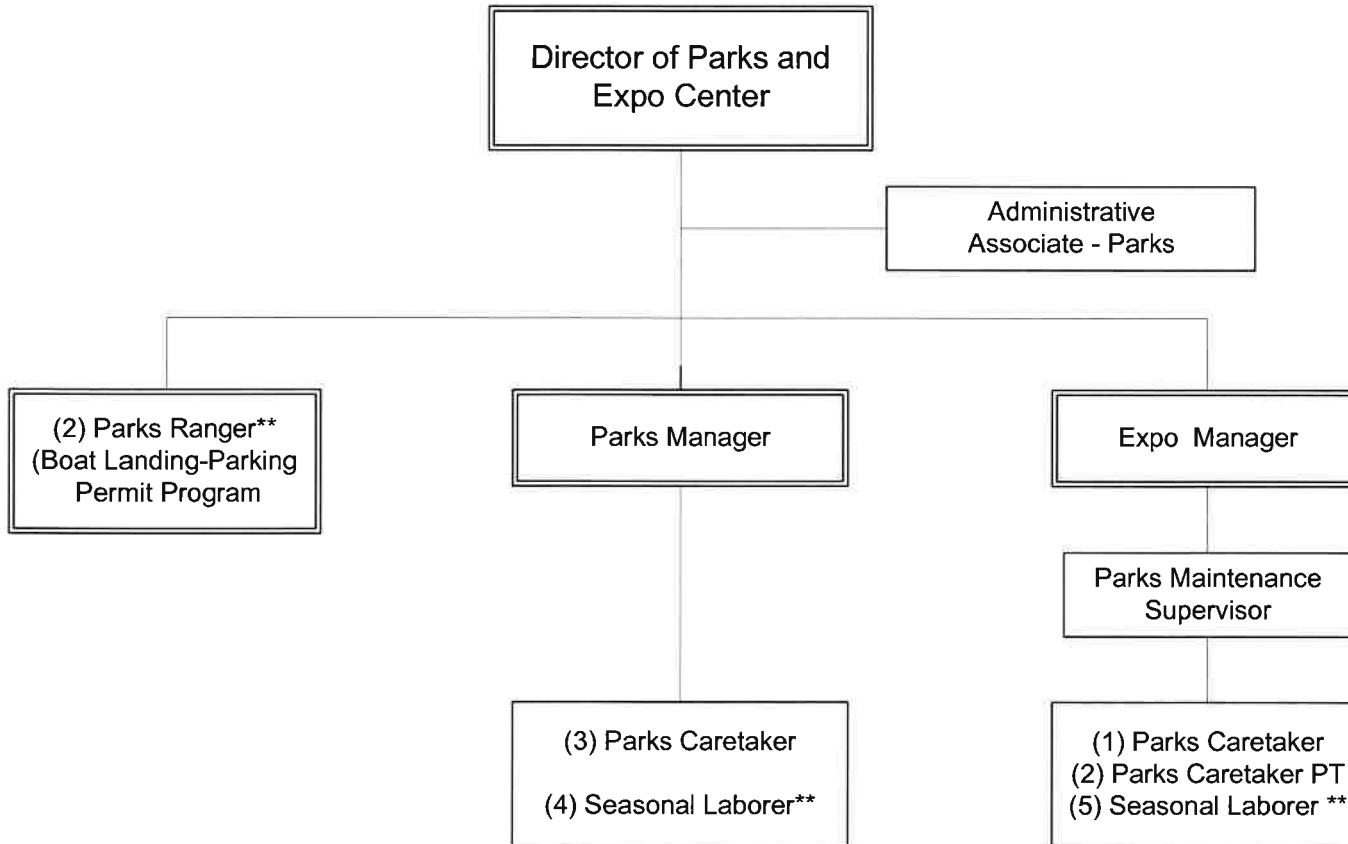
NAVIGATION AIDS: Mark major navigation channels throughout the Winnebago County lakes system with both lighted and unlighted buoys to assist boaters in reaching their destination.

RECREATION TRAILS: Provide multipurpose trail corridors through ownership and leasing for a variety of recreational activities.

EXPO CENTER: Provide a facility where a wide variety of events, festivals, competitive shows and meeting/training sessions can occur.

PRESERVATION AND CONSERVATION AREAS: Provide for perpetuation of sensitive lands and areas of historical, archaeological or vegetative significance.

PARKS



** Unclassified Position

PARKS

General Fund – Division: 065
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

2020 ACCOMPLISHMENTS: *(The COVID-19 Pandemic dramatically impacted operations causing a shift in priority projects for 2020, along with the opportunity to delve into projects usually prohibited due to occupation by events and park users)*

1. Re-furbished sand base in covered arena show ring during non-use to create a safer and more inviting environment for horses.
2. Replaced existing mulch around expo building with river rock to improve drainage issues and flooding under foundation.
3. Began master planning process to help guide future efforts aimed at improving the Grundman boat landing facilities.
4. Began design and development of the newly acquired 20-acre parcel in the northeast section of the expo center.
5. Replaced the interior lamps of numerous expo buildings using LED retrofit kits to improve energy savings using WI Focus on Energy grants.
6. The Community Park Natural Way received recognition as being a Certified Monarch Waystation and a Certified National Wildlife Federation – Wildlife Area.
7. Installed multiple pedestrian bridges within the community park to better serve visitors in the crossing of ditches along the disc golf course and on the perimeter trail.
8. Installed drain tile in areas throughout the community park to alleviate drainage issues. Said areas included the dog park, soccer complex and softball field areas.
9. Reconditioned bridges on the WIOUWASH Trail and worked with the highway department in the resurfacing of 1.75 miles of WIOUWASH Trail.
10. Continued to pursue funding via marketing and sponsorship for improvements to sunnyview stadium along with entering into a long-term contract with a venue manager/promoter for the facility.
11. Continued to work with the consultant on updating the expo center master plan.

2021 GOALS AND OBJECTIVES:

- 1. Retain as many events as possible within the sunnyview expo center and community park that were cancelled in 2020 due to COVID-19.**
- 2. Work to provide shelter reservations, boat launch permits, and expo rental payments online.**
- 3. Participate with Sheriff's department in development of a crime prevention audit of the community park.**
- 4. Pursue security camera options as well as other means for helping to ensure security of expo grounds and patrons.**
- 5. Continue lamp and fixture retrofit and replacement to improve energy savings using WI Focus on Energy grants throughout parks facilities.**
- 6. Begin master planning process to help guide future efforts aimed at improving the Lake Butte des Morts boat landing facilities.**
- 7. Engage in redevelopment of Grundman boat landing according to the suggested improvements as outlined in the Grundman boat landing master plan.**
- 8. Delineate the route of the sensory trail in the community park Natural Way via signage and video link.**
- 9. Begin master planning process to guide future efforts aimed at improving the Waukau Creek Dam site.**
- 10. Engage in initial steps necessary in conversion of the Community Parks' sand beach area into an extension of the Natural Way that includes a nature trail where various options are on display demonstrating available methods for restoring wetland and other aquatic vegetation.**
- 11. Enter into long-term contract for needed roof repairs at expo center as well as annual inspections to alleviate large repair bills going forward.**
- 12. Continue to pursue a long-term contract with a venue manager/promoter for the stadium.**
- 13. Continue to work on extending and improving the community park perimeter trail.**
- 14. Pursue implementation of Phase 1 & 2 of expo center master plan via bonding.**

PARKS

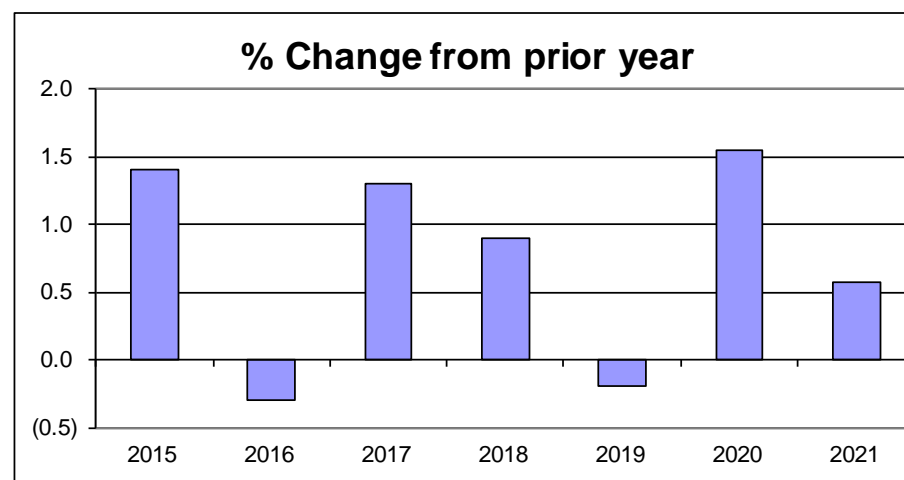
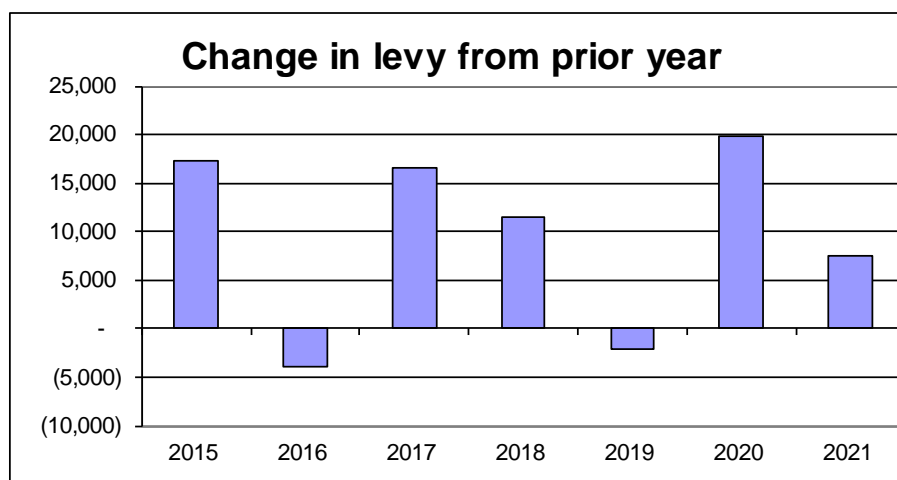
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	6	6	6	6	7	7	7	7	9	9
Part Time	2	2	2	2	2	2	2	2	2	2
Total	8	8	8	8	9	9	9	9	11	11

There is no change to the staffing table for 2021. One (1) full-time Program Manager position had a title change to one (1) full-time Expo Manager.

COUNTY LEVY: The 2021 net levy is \$1,316,267, an increase of \$7,520 or 0.57% over 2020. Included in the 2021 budget is the use of \$50,000 of general fund balance to offset the cost of the Natural Way Entranceway Arbor & Signage project. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Parks

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 1,308,747	
Significant changes to revenues:		The 2021 Parks budget is taking an optimistic approach to revenues, meaning assumptions are made that most events will begin to be scheduled and in some cases re-scheduled from 2020 dates to re-book for COVID cancellations. If COVID continues to cancel events, the revenues will be over budgeted in 2021.
Rental Revenues	50,000	Decrease due to fewer events anticipated due to COVID-19.
Other Fees	5,000	Decrease to move revenues into the Landfill Fees account below.
Landfill Fees	(8,500)	Increase to move revenues from the Other Fees account above.
Sale of Property & Equipment	26,000	Decrease based on last year selling two large pieces of equipment.
Other Miscellaneous Revenues	16,000	Decrease in stage rental revenue due to COVID-19.
Significant changes to expenses:		
Health Insurance	(35,805)	Decrease due to change in enrollment changes. In 2020 they had eight family coverage and one single coverage. In 2021, there is six family and three single.
Workers Compensation	4,287	Increase based on workers compensation premiums doubling county-wide.
Capital - Improvement	52,000	Increase based on improvement needs, which includes recovering of Expo building roof (\$42,000) and Natural Way Entranceway Arbor & Signage (\$50,000). In 2020, only one \$40,000 project was budgeted.
Capital - Equipment	34,000	Increase based on equipment needs, which include a Track Skid Steer (\$55,000) and a Bobcat Toolcat (\$45,000).
Recreational Supplies	(4,500)	Decrease based on less concession product used due to COVID-19.
Building Rental	(15,000)	Decrease based on less stage use expected due to COVID-19.
Maintenance Buildings	(3,150)	Decrease based on funding from this account needed to fill shortfall in available funding to cover 2021 utility cost increases.
Maintenance Grounds	(4,100)	Decrease based on funding from this account needed to fill shortfall in available funding to cover 2021 utility cost increases.
Maintenance Equipment	(5,100)	Decrease based on funding from this account needed to fill shortfall in available funding to cover 2021 utility cost increases.
Maintenance Grounds - interfund	(56,500)	Decrease due to highway funding being higher than usual in 2020 because of anticipated PGI work at Expo. With no PGI coming in to the Expo, the Highway will not be in as much demand.
Equipment Repairs - interfund	(6,000)	Decrease due to anticipated lower repair costs due to selling off the two large pieces of equipment in 2020.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Parks

Account	Amount	Description
Water and Sewer	8,150	Increased based on the City of Oshkosh's 7.5% increase in Storm Water Fees, which started in 2020.
Refuse Collection	13,900	Increase due to reallocation of expenses to code all dumpster fees to this account.
Refuse Collection - interfund	(5,400)	Decrease due to reallocation of expenses to code all dumpster fees to the non-interfund refuse collection account.
Grounds Maintenance	(22,730)	Decrease due to lower amount due to complete the Netzer demolition projects.
Security Service	(3,300)	Decrease based on completing the final phase of project aimed at upgrading Expo security via camera installments.
Prop Liab Insurance	11,443	Increase in property premiums for 2021.
General Fund Balance applied	(50,000)	\$50,000 of general fund balance will be applied for the Natural Way Entranceway Arbor & Signage project.
Other small changes	6,825	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 1,316,267	

Financial Summary
Parks (Excludes Boat Launch)

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	76,392	223,342	427,130	530,286	335,143
Labor	492,135	935,854	938,754	938,754	906,499
Travel	496	500	5,700	5,700	3,500
Capital	91,394	410,751	106,000	410,751	192,000
Other Expenditures	217,532	589,871	685,423	722,773	599,411
Total Expenditures	801,557	1,936,976	1,735,877	2,077,978	1,701,410
Levy Before Fund Balance Adjustment			1,308,747		1,366,267
Decrease fund balance			-		(50,000)
Net Levy After Fund Balance Adjustment			1,308,747		1,316,267

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks											
Revenue											
Intergov Rev:											
WI Natural Resources	42009	31,418	33,573	51,100	40,080	40,080	40,080	41,250	41,250	41,250	2.92%
Other Grantor Agencies	42019	0	0	30,000	0	100,000	100,000	0	0	0	0.00%
Intergov Rev Subtotal:		31,418	33,573	81,100	40,080	140,080	140,080	41,250	41,250	41,250	2.92%
Public Services:											
Other Fees	45002	0	2,695	0	2,700	2,700	2,700	2,943	2,943	2,943	9.00%
Rental Revenues	45011	221,391	206,314	209,040	275,000	275,000	45,934	225,000	225,000	225,000	-18.18%
Restitution	45022	0	0	150	50	50	50	50	50	50	0.00%
Donations	45034	8,489	0	1,000	3,000	6,156	1,578	100	100	100	-96.67%
Concession Revenue	45050	43,662	34,485	35,701	33,800	33,800	1,500	32,300	32,300	32,300	-4.44%
Park Reservations	45056	15,235	13,485	15,535	15,000	15,000	0	15,000	15,000	15,000	0.00%
Public Services Subtotal:		288,777	256,980	261,426	329,550	332,706	51,762	275,393	275,393	275,393	-16.43%
Intergov Services:											
Other Fees	43001	950	5,754	7,924	5,000	5,000	5,000	0	0	0	-100.00%
Landfill Fees	43010	0	0	0	0	0	0	8,500	8,500	8,500	100.00%
Intergov Services Subtotal:		950	5,754	7,924	5,000	5,000	5,000	8,500	8,500	8,500	70.00%
Total Operating Revenue:		321,146	296,307	350,449	374,630	477,786	196,842	325,143	325,143	325,143	-13.21%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks											
Misc Revenues:											
Sale Of Prop Equip	48104	0	0	0	30,000	30,000	25,000	4,000	4,000	4,000	-86.67%
Sale of Scrap	48106	0	133	0	500	500	500	0	0	0	-100.00%
Other Miscellaneous Revenues	48109	5,186	5,061	1,084	21,000	21,000	1,000	5,000	5,000	5,000	-76.19%
Rummage Sales	48111	52	30	0	1,000	1,000	0	1,000	1,000	1,000	0.00%
Misc Revenues Subtotal:		5,238	5,223	1,084	52,500	52,500	26,500	10,000	10,000	10,000	-80.95%
Total Non-Operating Revenue:		5,238	5,223	1,084	52,500	52,500	26,500	10,000	10,000	10,000	-80.95%
Revenue Total:		326,383	301,530	351,533	427,130	530,286	223,342	335,143	335,143	335,143	-21.54%
Expense											
Wages:											
Regular Pay	51100	442,547	449,654	472,172	573,091	573,091	573,091	572,806	572,806	572,806	-0.05%
Temporary Employees	51101	77,575	87,082	75,910	68,000	68,000	68,000	70,000	70,000	70,000	2.94%
Overtime	51105	6,324	5,454	5,122	6,900	6,900	4,000	9,000	6,000	6,000	-13.04%
Comp Time	51108	0	983	2,024	0	0	0	0	0	0	0.00%
Payroll Sundry Account	51190	886	0	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		527,332	543,173	555,228	647,991	647,991	645,091	651,806	648,806	648,806	0.13%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks											
Fringes Benefits:											
FICA Medicare	51200	38,913	40,172	41,076	49,548	49,548	49,548	49,865	49,633	49,633	0.17%
Health Insurance	51201	120,702	130,150	131,854	186,416	186,416	186,416	150,611	150,611	150,611	-19.21%
Dental Insurance	51202	6,751	6,871	6,871	9,044	9,044	9,044	7,566	7,566	7,566	-16.34%
Workers Compensation	51203	8,819	10,886	5,686	3,622	3,622	3,622	7,947	7,909	7,909	118.36%
WI Retirement	51206	28,228	29,266	29,948	38,149	38,149	38,149	38,277	38,074	38,074	-0.20%
Fringe Benefits Other	51207	2,595	2,858	3,071	3,984	3,984	3,984	3,900	3,900	3,900	-2.11%
Fringes Benefits Subtotal:		206,007	220,203	218,507	290,763	290,763	290,763	258,166	257,693	257,693	-11.37%
Total Labor:		733,339	763,376	773,736	938,754	938,754	935,854	909,972	906,499	906,499	-3.44%
Travel:											
Registration Tuition	52001	1,285	1,275	1,891	1,600	1,600	500	1,200	1,200	1,200	-25.00%
Automobile Allowance	52002	0	0	13	0	0	0	0	0	0	0.00%
Meals	52005	101	249	255	500	500	0	300	300	300	-40.00%
Lodging	52006	981	1,175	1,975	3,600	3,600	0	2,000	2,000	2,000	-44.44%
Other Travel Exp	52007	5	0	355	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	0	0	29	0	0	0	0	0	0	0.00%
Travel Subtotal:		2,372	2,699	4,518	5,700	5,700	500	3,500	3,500	3,500	-38.60%
Total Travel:		2,372	2,699	4,518	5,700	5,700	500	3,500	3,500	3,500	-38.60%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks											
Capital Outlay:											
Land	58000	0	372,390	309,285	0	0	0	0	0	0	0.00%
Improvements	58002	17,800	0	116,238	40,000	259,772	260,540	107,000	42,000	92,000	130.00%
Equipment	58004	0	71,113	133,186	66,000	150,979	150,211	100,000	100,000	100,000	51.52%
Capital Outlay Subtotal:		17,800	443,504	558,709	106,000	410,751	410,751	207,000	142,000	192,000	81.13%
Total Capital:		17,800	443,504	558,709	106,000	410,751	410,751	207,000	142,000	192,000	81.13%
Office:											
Office Supplies	53000	1,183	1,419	940	500	500	500	800	800	800	60.00%
Stationery and Forms	53001	19	0	195	100	100	100	100	100	100	0.00%
Printing Supplies	53002	133	126	181	200	200	200	200	200	200	0.00%
Print Duplicate	53003	0	30	0	50	50	50	50	50	50	0.00%
Postage and Box Rent	53004	53	15	74	100	100	100	100	100	100	0.00%
Computer Software	53006	0	360	0	360	360	360	200	200	200	-44.44%
Telephone	53008	4,973	5,338	5,594	5,600	5,600	5,600	5,600	6,200	6,200	10.71%
Office Subtotal:		6,362	7,288	6,983	6,910	6,910	6,910	7,050	7,650	7,650	10.71%
Operating:											
Advertising	53500	14,543	7,812	8,887	4,500	4,500	4,500	3,500	3,500	3,500	-22.22%
Membership Dues	53502	915	955	1,017	1,000	1,000	1,000	1,300	1,300	1,300	30.00%
Uniforms Tools Allowance	53517	883	344	583	780	780	780	800	800	800	2.56%
Food	53520	708	364	87	175	175	175	100	100	100	-42.86%
Small Equipment	53522	26,626	19,433	28,524	12,000	15,156	13,578	14,700	14,700	14,700	22.50%
Recreation Supplies	53529	29,517	30,472	27,907	32,000	32,000	1,500	27,500	27,500	27,500	-14.06%
Other Operating Supplies	53533	2,938	1,694	1,594	1,050	1,050	1,050	1,050	1,050	1,050	0.00%
Motor Fuel	53548	7,999	10,867	10,060	11,000	11,000	10,000	11,000	11,000	11,000	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks											
Building Rental	53550	0	0	0	20,000	20,000	0	5,000	5,000	5,000	-75.00%
Equipment Rental	53551	3,678	6,079	6,608	4,150	4,150	4,150	8,600	7,100	7,100	71.08%
Operating Licenses Fees	53553	968	639	686	950	950	950	1,040	1,040	1,040	9.47%
Taxes & Assessments	53562	75	74	2,978	990	990	990	140	140	140	-85.86%
Employee Benefit Taxable Other	53578	0	488	0	0	0	0	0	0	0	0.00%
Printing Supplies	73002	0	0	0	100	100	100	100	100	100	0.00%
Print Duplicate	73003	3,645	2,413	2,389	2,400	2,400	2,400	2,400	2,400	2,400	0.00%
Postage and Box Rent	73004	647	242	211	500	500	500	500	500	500	0.00%
Motor Fuel	73548	7,846	12,298	11,924	13,000	13,000	13,000	13,000	13,000	13,000	0.00%
Operating Subtotal:		100,988	94,174	103,456	104,595	107,751	54,673	90,730	89,230	89,230	-14.69%
Repairs & Maint:											
Maintenance Buildings	54020	15,043	17,554	22,183	14,750	14,750	14,750	11,600	11,600	11,600	-21.36%
Maintenance Grounds	54021	36,205	33,490	21,664	16,800	16,800	16,800	12,700	12,700	12,700	-24.40%
Maintenance Equipment	54022	7,107	5,907	2,409	6,700	6,700	6,700	1,600	1,600	1,600	-76.12%
Other Maint Supplies	54028	0	10	0	0	0	0	100	100	100	100.00%
Equipment Repairs	54029	0	0	0	3,500	3,500	3,500	500	500	500	-85.71%
Maintenance Grounds	74021	65,415	69,938	48,901	92,000	110,400	102,400	35,500	35,500	35,500	-61.41%
Equipment Repairs	74029	52,856	46,504	46,750	56,000	56,000	56,000	50,000	50,000	50,000	-10.71%
Repairs & Maint Subtotal:		176,626	173,403	141,908	189,750	208,150	200,150	112,000	112,000	112,000	-40.97%
Utilities:											
Heat	54700	19,220	20,482	20,178	23,250	23,250	20,750	24,250	24,250	24,250	4.30%
Power and Light	54701	82,997	93,009	77,771	86,300	86,300	74,000	89,200	89,200	89,200	3.36%
Water and Sewer	54702	74,125	90,807	93,054	90,850	90,850	81,000	99,000	99,000	99,000	8.97%
Refuse Collection	54703	0	8,967	(3,437)	1,500	1,500	1,500	15,400	15,400	15,400	926.67%
Refuse Collection	74703	12,084	368	487	6,500	6,500	1,000	1,100	1,100	1,100	-83.08%
Utilities Subtotal:		188,427	213,633	188,053	208,400	208,400	178,250	228,950	228,950	228,950	9.86%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks											
Contractual Services:											
Medical and Dental	55000	2,076	2,804	2,149	2,900	2,900	1,000	3,000	3,000	3,000	3.45%
Pest Extermination	55002	250	275	475	300	300	300	700	700	700	133.33%
Vehicle Repairs	55005	4,432	10,040	8,670	4,000	4,000	4,000	6,700	6,700	6,700	67.50%
Grounds Maintenance	55007	131,402	77,589	82,783	106,480	106,480	90,400	83,750	83,750	83,750	-21.35%
Building Repairs	55008	17,862	9,788	10,337	14,500	14,500	10,500	13,200	13,200	13,200	-8.97%
Professional Service	55014	15,487	9,530	14,045	14,100	29,894	7,000	12,200	12,200	12,200	-13.48%
Janitorial Services	55016	856	1,213	2,735	1,300	1,300	4,500	3,200	1,700	1,700	30.77%
Architect Engineer	55019	3,200	0	0	0	0	0	0	0	0	0.00%
Security Service	55028	11,089	13,604	2,742	11,800	11,800	11,800	8,500	8,500	8,500	-27.97%
Contractual Services Subtotal:		186,655	124,843	123,935	155,380	171,174	129,500	131,250	129,750	129,750	-16.50%
Insurance Expenses:											
Prop Liab Insurance	76000	37,644	33,600	19,608	20,388	20,388	20,388	31,831	31,831	31,831	56.13%
Insurance Expenses Subtotal:		37,644	33,600	19,608	20,388	20,388	20,388	31,831	31,831	31,831	56.13%
Total Other Operating:		696,701	646,941	583,944	685,423	722,773	589,871	601,811	599,411	599,411	-12.55%
Expense Total:		1,450,212	1,856,519	1,920,907	1,735,877	2,077,978	1,936,976	1,722,283	1,651,410	1,701,410	-1.99%
Parks Net/(Levy):		(1,123,828)	(1,554,990)	(1,569,374)	(1,308,747)	(1,547,692)	(1,713,634)	(1,387,140)	(1,316,267)	(1,366,267)	4.40%
General Fund Balance Applied:		0	0	0	0	0	0	0	0	50,000	100.00%
Facilities Net/(Levy):		(1,123,828)	(1,554,990)	(1,569,374)	(1,308,747)	(1,547,692)	(1,713,634)	(1,387,140)	(1,316,267)	(1,316,267)	0.57%

WINNEBAGO COUNTY

CAPITAL OUTLAY - 2021

Department	Description	Quantity	Unit Cost	Capital Outlay
Parks -				
Admin -	Track Skid Steer	1	55,000	55,000
	Bobcat Toolcat	1	45,000	45,000
Recreation Trails -	Further Natural Way grounds development (install entryway arbor & signage)	1	50,000	50,000
Exhibition Site -	Expo Building Roof recovering	1	42,000	42,000
		4		192,000

BOAT LANDING

2021 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Boat Launch Fee program is a program that started several years ago. The County instituted a fee for people to launch boats onto Winnebago County waterways. The intent of this was to establish a program that would fund the maintenance of the boat launch's, docks and other boating related facilities therefore removing it from the general tax levy.

COUNTY LEVY: There is no tax levy for this function. It is self-supporting from boat launch fees.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Boat Landing

Account	Amount	Description
Significant changes from 2020		
Deficit 2020	\$ 72,010	
Revenue Changes - impact on levy:		
WI Natural Resources	(100,000)	Increase based on the anticipated DNR grant for work planned at Grundman Boat Landing.
Expense Changes - impact on levy:		
Capital - Improvements	200,000	Increase for major improvements planned for parking lot & vehicle ingress/egress areas at Grundman Boat Landing, which will receive \$100,000 grant from DNR.
Maintenance Grounds	(27,300)	Decrease to move purchase of buoy parts to Maintenance Equipment below.
Maintenance Equipment	10,000	Increase to move expenses from Maintenance Grounds above and overall decrease of replacement buoys needed for 2021.
Grounds Maintenance	104,860	Increase due to moving the funding of navigational aids contract from Professional Services below.
Professional Service	(78,500)	Decrease due to moving the funding of navigational aids contract to Grounds Maintenance above.
Other small changes	2,225	This is a combination of small increases and decreases to revenue and expense accounts.
Deficit 2021	\$ 183,295	

The deficit will be covered with funds from the programs Fund Balance.

Financial Summary Boat Landing

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	36,766	131,500	133,000	133,000	231,500
Labor	-	11,770	11,970	11,970	12,970
Travel	-	-	-	-	-
Capital	-	-	-	-	200,000
Other Expenditures	89,323	189,740	193,040	217,450	201,825
Total Expenditures	89,323	201,510	205,010	229,420	414,795
Levy Before Fund Balance Adjustments			72,010		183,295
Decrease fund balance			(72,010)		(183,295)
Net Levy After Fund Balance Adjustments			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 070 - Boat Landing											
Revenue											
Intergov Rev:											
WI Natural Resources	42009	0	0	0	0	0	0	100,000	100,000	100,000	100.00%
Intergov Rev Subtotal:		0	0	0	0	0	0	100,000	100,000	100,000	100.00%
Fines and Permits:											
Boat Launching Fees	44106	116,948	131,818	123,402	131,500	131,500	131,500	131,500	131,500	131,500	0.00%
Fines and Permits Subtotal:		116,948	131,818	123,402	131,500	131,500	131,500	131,500	131,500	131,500	0.00%
Public Services:											
Donations	45034	0	0	0	1,500	1,500	0	0	0	0	-100.00%
Public Services Subtotal:		0	0	0	1,500	1,500	0	0	0	0	-100.00%
Total Operating Revenue:		116,948	131,818	123,402	133,000	133,000	131,500	231,500	231,500	231,500	74.06%
Revenue Total:		116,948	131,818	123,402	133,000	133,000	131,500	231,500	231,500	231,500	74.06%
Expense											
Wages:											
Temporary Employees	51101	9,866	9,117	7,006	11,000	11,000	11,000	11,000	11,000	11,000	0.00%
Wages Subtotal:		9,866	9,117	7,006	11,000	11,000	11,000	11,000	11,000	11,000	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 070 - Boat Landing											
Fringes Benefits:											
FICA Medicare	51200	755	697	536	770	770	770	770	770	770	0.00%
Workers Compensation	51203	161	193	76	200	200	0	200	200	200	0.00%
Unemployment Comp	51204	696	0	0	0	0	0	1,000	1,000	1,000	100.00%
Fringes Benefits Subtotal:		1,611	890	612	970	970	770	1,970	1,970	1,970	103.09%
Total Labor:		11,477	10,007	7,619	11,970	11,970	11,770	12,970	12,970	12,970	8.35%
Capital Outlay:											
Improvements	58002	0	0	0	0	0	0	200,000	200,000	200,000	100.00%
Capital Outlay Subtotal:		0	0	0	0	0	0	200,000	200,000	200,000	100.00%
Total Capital:		0	0	0	0	0	0	200,000	200,000	200,000	100.00%
Office:											
Stationery and Forms	53001	5,090	5,591	7,405	5,900	5,900	3,900	4,500	4,500	4,500	-23.73%
Office Subtotal:		5,090	5,591	7,405	5,900	5,900	3,900	4,500	4,500	4,500	-23.73%
Operating:											
Advertising	53500	0	0	0	500	500	0	500	500	500	0.00%
Small Equipment	53522	0	850	2,536	2,000	2,000	2,200	3,500	3,500	3,500	75.00%
Equipment Rental	53551	6,396	6,101	5,452	0	0	0	0	0	0	0.00%
Motor Fuel	73548	0	0	0	1,500	1,500	500	1,500	1,500	1,500	0.00%
Operating Subtotal:		6,396	6,951	7,988	4,000	4,000	2,700	5,500	5,500	5,500	37.50%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 070 - Boat Landing											
Repairs & Maint:											
Maintenance Buildings	54020	0	0	83	0	0	0	0	0	0	0.00%
Maintenance Grounds	54021	513	25,710	2,315	27,300	27,300	27,300	0	0	0	-100.00%
Maintenance Equipment	54022	30	600	0	0	0	0	10,000	10,000	10,000	100.00%
Maintenance Grounds	74021	20,680	21,860	18,425	25,000	25,000	25,000	22,500	22,500	22,500	-10.00%
Repairs & Maint Subtotal:		21,223	48,170	20,823	52,300	52,300	52,300	32,500	32,500	32,500	-37.86%
Utilities:											
Power and Light	54701	7,118	7,244	7,306	5,000	5,000	5,000	7,000	7,000	7,000	40.00%
Water and Sewer	54702	480	480	606	0	0	0	125	125	125	100.00%
Utilities Subtotal:		7,598	7,724	7,912	5,000	5,000	5,000	7,125	7,125	7,125	42.50%
Contractual Services:											
Grounds Maintenance	55007	19,972	17,636	17,901	27,340	27,340	27,340	132,200	132,200	132,200	383.54%
Professional Service	55014	6,750	81,323	151,197	98,500	122,910	98,500	20,000	20,000	20,000	-79.70%
Contractual Services Subtotal:		26,722	98,959	169,098	125,840	150,250	125,840	152,200	152,200	152,200	20.95%
Total Other Operating:		67,029	167,395	213,227	193,040	217,450	189,740	201,825	201,825	201,825	4.55%
Expense Total:		78,507	177,402	220,846	205,010	229,420	201,510	414,795	414,795	414,795	102.33%
Boat Landing Net Surplus (Deficit):		38,442	(45,584)	(97,444)	(72,010)	(96,420)	(70,010)	(183,295)	(183,295)	(183,295)	154.54%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Boat Landing -				
	Grundman Boat Landing Parking Lot Improvements	1	200,000	200,000
		1		200,000

PARKS PROGRAM BUDGETS

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
Administration	1065	906,499	3,500	100,000	153,915	1,163,914		1,163,914	1,168,657	1,086,386	(0.4)	7.6
Revenues	1065						8,893	(8,893)	(39,050)	(12,000)	(77.2)	225.4
Swimming Lake	1066	-	-	-	86,100	86,100		86,100	85,650	101,900	0.5	(15.9)
Revenues	1066						19,500	(19,500)	(26,000)	(28,300)	(25.0)	100.0
Recreation Trails	1067	-	-	50,000	56,354	106,354		106,354	137,160	103,657	(22.5)	32.3
Revenues	1067						41,250	(41,250)	(40,080)	(60,080)	2.9	(33.3)
Navigational Aids	1068	-	-	-	22,000	22,000		22,000	25,900	33,400	(15.1)	(22.5)
Revenues	1068						-	-	-	-	0.0	0.0
Exhibition Site	1069	-	-	42,000	281,042	323,042		323,042	318,510	339,384	1.4	(6.2)
Revenues	1069						265,500	(265,500)	(322,000)	(275,500)	(17.5)	16.9
Boat Landing	1070	12,970	-	200,000	201,825	414,795		414,795	205,010	244,685	102.3	(16.2)
Revenues	1070						231,500	(231,500)	(133,000)	(133,000)	74.1	0.0
Grand Totals		<u>919,469</u>	<u>3,500</u>	<u>392,000</u>	<u>801,236</u>	<u>2,116,205</u>	<u>566,643</u>	<u>1,549,562</u>	<u>1,380,757</u>	<u>1,400,532</u>	12.2	(1.4)
Back out boat launch								(183,295)	(72,010)	(111,685)	154.5	(35.5)
General Fund Balance applied								(50,000)	-	-	100.0	0.0
Adjusted Levy								<u>1,316,267</u>	<u>1,308,747</u>	<u>1,288,847</u>	0.6	1.5

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PLANNING & ENVIRONMENT				
Register of Deeds	\$ 1,077,000	\$ 612,048	\$ -	\$ (464,952)
Planning	292,950	1,071,132	-	778,182
Property Lister	600	222,854	(20,000)	202,254
Land Records Modernization	245,000	244,517	483	-
Land & Water Conservation	416,081	1,008,659	-	592,578
	<u>\$ 2,031,631</u>	<u>\$ 3,159,210</u>	<u>\$ (19,517)</u>	<u>\$ 1,108,062</u>

REGISTER OF DEEDS

General Fund – Department: 080
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Natalie Strohmeyer
LOCATION: Winnebago County
112 Otter Avenue, Room 108
Oshkosh, WI 54901

TELEPHONE: 232-3393

MISSION STATEMENT:

Winnebago County Register of Deeds office provides secure and accurate storage, indexing, and convenient public access for all real estate documents, uniform commercial code fixture filings, federal tax liens, military discharges, vital records, and other instruments entitled to be recorded, as directed by the Wisconsin Statutes.

PROGRAM DESCRIPTION:

LAND RECORDS: Index and maintain the history of all lands located in Winnebago County and provide public access to those records.

VITAL RECORDS: Index all vital records including births, deaths, marriages, and military discharges, and issue certified copies of these records.

UCC: File and provide copies of all realty-related Uniform Commercial Code documents; maintain and provide copies and searches for all additional filings prior to July 1, 2001.

INTER-DEPARTMENTAL SERVICES: Share resources with other departments.

PRESERVATION: Preserve information contained in old record books through filming, scanning, and back indexing. Maintain replication servers off-site to enable recovery of documents in the event of a disaster.

REGISTER OF DEEDS



REGISTER OF DEEDS

General Fund – Department: 080

2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Natalie Strohmeyer
LOCATION: Winnebago County
112 Otter Avenue, Room 108
Oshkosh, WI 54901

TELEPHONE: 232-3393

2020 ACCOMPLISHMENTS:

1. Served on committees for the Wisconsin Register of Deeds Association (WRDA).
2. Continued back-indexing land record documents. Most records are now indexed back to 1935.
3. Promoted Property Fraud Alert (PFA), a free service to Winnebago County property owners to alert them of any documents recorded under their name.
4. Processed approximately 22,000 vital records and recorded approximately 26,000 real estate documents.
5. Implemented Anchor software, which helps detect incorrect or missing plat data during document processing.
6. Mapped lot & block parameters for approximately 80% of subdivision plats, 20% of condo plats and 45% of Certified Survey Maps within Anchor software (ongoing project).
7. Rescanned old (pre-1900) plats to enhance image quality.
8. Implemented work-at-home capability and developed home/office staff schedule to best serve customers while minimizing risk amid COVID-19 concerns.
9. Attended seminars and education classes presented by State Offices and other organizations that are essential to the duties of the Register of Deeds Office (virtual symposium hosted by Fidlar Technologies, district meetings, etc.).

2021 GOALS & OBJECTIVES:

- 1. Continue attending seminars and education classes.**
- 2. Assess office website usability and content. Make changes and update website to make more user-efficient.**
- 3. Continue developing ways to streamline and automate office functions.**
- 4. Maintain daily recording and indexing of all records in a timely, accurate manner to provide the most up-to-date information possible.**
- 5. Continue back-indexing land record documents to improve public access and ensure historical preservation.**
- 6. Resume exploration of PINtegrity software (postponed due to COVID-19 concerns).**
- 7. Monitor all legislation affecting the office. Ensure that it is proactively addressed and communicated to staff.**
- 8. Continue assessing older subdivision and condo plat images and rescan as necessary.**
- 9. Continue cross-training all staff in duties of vital record issuance and real estate record processing/indexing.**
- 10. Continue entry of lot/block data within Anchor software and updating documents.**

REGISTER OF DEEDS

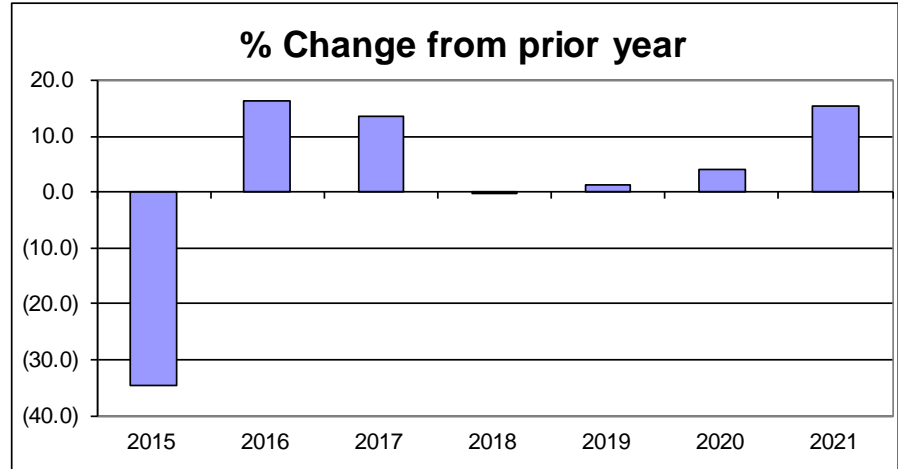
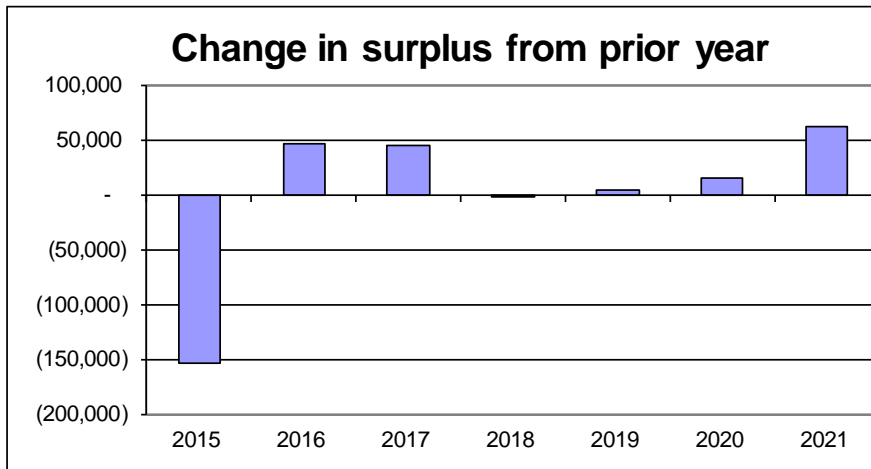
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	7	7	7	7	7	7	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	7	7	7	7	7	7	7	7	7	7

There is no change to the staffing table for 2021.

COUNTY LEVY: The Register of Deeds office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2021 is projected to be \$464,952, an increase of \$62,464 or 15.52% over 2020. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Register of Deeds

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ (402,488)	
Revenue Changes - impact on levy:		
Other Fees	(13,000)	Increase in volume from on-line document service (Tapestry).
Forms Copies Etc.	(12,000)	Increase in volume for online-documents from Laredo prints.
Expense Changes - impact on levy:		
Health Insurance	(8,717)	Decrease based on changes in enrollment, no increase is budgeted in premiums for 2021.
Capital - Equipment Technology	(7,500)	The Register of Deeds office purchased a new Fiche Scanner/Reader in 2020, will not be purchasing any new equipment in 2021.
Professional Service	(5,000)	Increase in Laredo fees and decrease in indexing money.
Other small changes	(16,247)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ (464,952)	

Financial Summary Register of Deeds

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	685,154	1,130,000	1,022,000	1,022,000	1,077,000
Labor	288,643	489,329	489,329	489,329	490,042
Travel	393	1,175	4,200	4,200	4,200
Capital	7,194	7,200	7,500	7,500	-
Other Expenditures	48,588	118,508	118,483	173,483	117,806
Total Expenditures	344,818	616,212	619,512	674,512	612,048
Levy			(402,488)		(464,952)

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds											
Revenue											
Taxes:											
Transfer Tax	41003	441,254	479,072	470,690	415,000	415,000	460,000	415,000	430,000	430,000	3.61%
Taxes Subtotal:		441,254	479,072	470,690	415,000	415,000	460,000	415,000	430,000	430,000	3.61%
Public Services:											
Other Fees	45002	58,703	87,470	100,507	97,000	97,000	110,000	110,000	110,000	110,000	13.40%
Forms Copies Etc	45003	72,679	72,491	76,835	70,000	70,000	80,000	80,000	82,000	82,000	17.14%
Recording Fees	45010	487,923	462,279	474,867	440,000	440,000	480,000	450,000	455,000	455,000	2.27%
Public Services Subtotal:		619,305	622,241	652,209	607,000	607,000	670,000	640,000	647,000	647,000	6.59%
Total Operating Revenue:		1,060,559	1,101,313	1,122,899	1,022,000	1,022,000	1,130,000	1,055,000	1,077,000	1,077,000	5.38%
Revenue Total:		1,060,559	1,101,313	1,122,899	1,022,000	1,022,000	1,130,000	1,055,000	1,077,000	1,077,000	5.38%
Expense											
Wages:											
Regular Pay	51100	283,333	292,122	302,159	310,673	310,673	310,673	318,098	318,098	318,098	2.39%
Overtime	51105	363	0	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		283,695	292,122	302,159	310,673	310,673	310,673	318,098	318,098	318,098	2.39%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds											
Fringes Benefits:											
FICA Medicare	51200	20,595	20,986	21,702	23,767	23,767	23,767	24,334	24,334	24,334	2.39%
Health Insurance	51201	110,388	117,009	117,070	126,391	126,391	126,391	117,674	117,674	117,674	-6.90%
Dental Insurance	51202	5,045	5,045	5,229	5,044	5,044	5,044	5,783	5,783	5,783	14.65%
Workers Compensation	51203	440	589	314	178	178	178	391	391	391	119.66%
Unemployment Comp	51204	1,064	1,103	0	0	0	0	0	0	0	0.00%
WI Retirement	51206	19,292	19,582	19,775	20,971	20,971	20,971	21,471	21,471	21,471	2.38%
Fringe Benefits Other	51207	1,653	1,984	2,106	2,305	2,305	2,305	2,291	2,291	2,291	-0.61%
Fringes Benefits Subtotal:		158,477	166,297	166,196	178,656	178,656	178,656	171,944	171,944	171,944	-3.76%
Total Labor:		442,172	458,419	468,355	489,329	489,329	489,329	490,042	490,042	490,042	0.15%
Travel:											
Registration Tuition	52001	590	415	435	850	850	225	850	850	850	0.00%
Automobile Allowance	52002	399	484	720	1,500	1,500	300	1,500	1,500	1,500	0.00%
Lodging	52006	1,140	816	922	1,700	1,700	500	1,700	1,700	1,700	0.00%
Other Travel Exp	52007	0	0	36	150	150	150	150	150	150	0.00%
Travel Subtotal:		2,129	1,715	2,113	4,200	4,200	1,175	4,200	4,200	4,200	0.00%
Total Travel:		2,129	1,715	2,113	4,200	4,200	1,175	4,200	4,200	4,200	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds											
Capital Outlay:											
Equipment Technology	58003	0	0	0	7,500	7,500	7,200	0	0	0	-100.00%
Capital Outlay Subtotal:		0	0	0	7,500	7,500	7,200	0	0	0	-100.00%
Total Capital:		0	0	0	7,500	7,500	7,200	0	0	0	-100.00%
Office:											
Office Supplies	53000	1,980	2,135	2,559	3,000	3,000	3,000	5,500	5,500	5,500	83.33%
Stationery and Forms	53001	3,014	2,695	3,586	4,200	4,200	4,200	4,750	4,750	4,750	13.10%
Printing Supplies	53002	1,491	2,209	1,676	2,000	2,000	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	53004	2	0	1	35	35	35	35	35	35	0.00%
Computer Supplies	53005	250	0	0	0	0	0	0	0	0	0.00%
Telephone	53008	793	809	857	1,100	1,100	1,300	1,400	1,400	1,400	27.27%
Office Subtotal:		7,530	7,847	8,679	10,335	10,335	10,535	13,685	13,685	13,685	32.41%
Operating:											
Subscriptions	53501	40	80	0	200	200	200	200	200	200	0.00%
Membership Dues	53502	100	100	125	650	650	125	650	650	650	0.00%
Small Equipment	53522	14,674	3,265	0	0	0	0	6,200	3,100	3,100	100.00%
Equipment Rental	53551	1,675	1,675	1,117	2,100	2,100	0	0	0	0	-100.00%
Other Miscellaneous	53568	(33)	2	(20)	50	50	2,500	50	50	50	0.00%
Small Equipment Technology	53580	1,230	2,043	2,180	0	0	0	0	0	0	0.00%
Print Duplicate	73003	2,646	2,826	2,795	3,200	3,200	3,200	3,200	3,200	3,200	0.00%
Postage and Box Rent	73004	4,991	4,245	3,642	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Operating Subtotal:		25,322	14,236	9,838	12,200	12,200	12,025	16,300	13,200	13,200	8.20%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds											
Repairs & Maint:											
Maintenance Equipment	54022	43	0	140	900	900	900	900	900	900	0.00%
Equipment Repairs	54029	2,156	1,743	1,355	3,000	3,000	3,000	3,000	2,800	2,800	-6.67%
Equipment Repairs	74029	858	891	858	858	858	858	693	693	693	-19.23%
Repairs & Maint Subtotal:		3,057	2,634	2,353	4,758	4,758	4,758	4,593	4,393	4,393	-7.67%
Contractual Services:											
Professional Service	55014	86,730	92,821	28,346	90,000	145,000	90,000	85,000	85,000	85,000	-5.56%
Contractual Services Subtotal:		86,730	92,821	28,346	90,000	145,000	90,000	85,000	85,000	85,000	-5.56%
Insurance Expenses:											
Prop Liab Insurance	76000	1,896	1,692	1,140	1,190	1,190	1,190	1,528	1,528	1,528	28.40%
Insurance Expenses Subtotal:		1,896	1,692	1,140	1,190	1,190	1,190	1,528	1,528	1,528	28.40%
Total Other Operating:		124,535	119,230	50,356	118,483	173,483	118,508	121,106	117,806	117,806	-0.57%
Expense Total:		568,835	579,365	520,824	619,512	674,512	616,212	615,348	612,048	612,048	-1.20%
Register of Deeds Net/(Levy):		491,723	521,948	602,075	402,488	347,488	513,788	439,652	464,952	464,952	15.52%

PLANNING & ZONING

General Fund – Division: 086
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54903

TELEPHONE: 232-3340

MISSION STATEMENT:

To ensure sound land use growth by implementing the goals of the Winnebago County Comprehensive Plan and providing comprehensive and technical planning assistance to Winnebago County's committees, departments and political subdivisions. To promote Winnebago County as a good place to live and do business. Implement land record modernization technology to reduce the cost of general-purpose government and provide better and more efficient access to land records for the public.

PROGRAM DESCRIPTION:

LAND USE PLANNING: Prepare and implement ordinances and studies related to land use issues in Winnebago County.

SUBDIVISION REVIEW: Review subdivision plats and certified survey maps to conform to County ordinances and State Statutes.

ZONING: To assure sound land use growth through providing courteous and efficient staff assistance.

STORMWATER AND EROSION CONTROL: To assure development activity is done in a sound manner to maintain proper water runoff from sites.

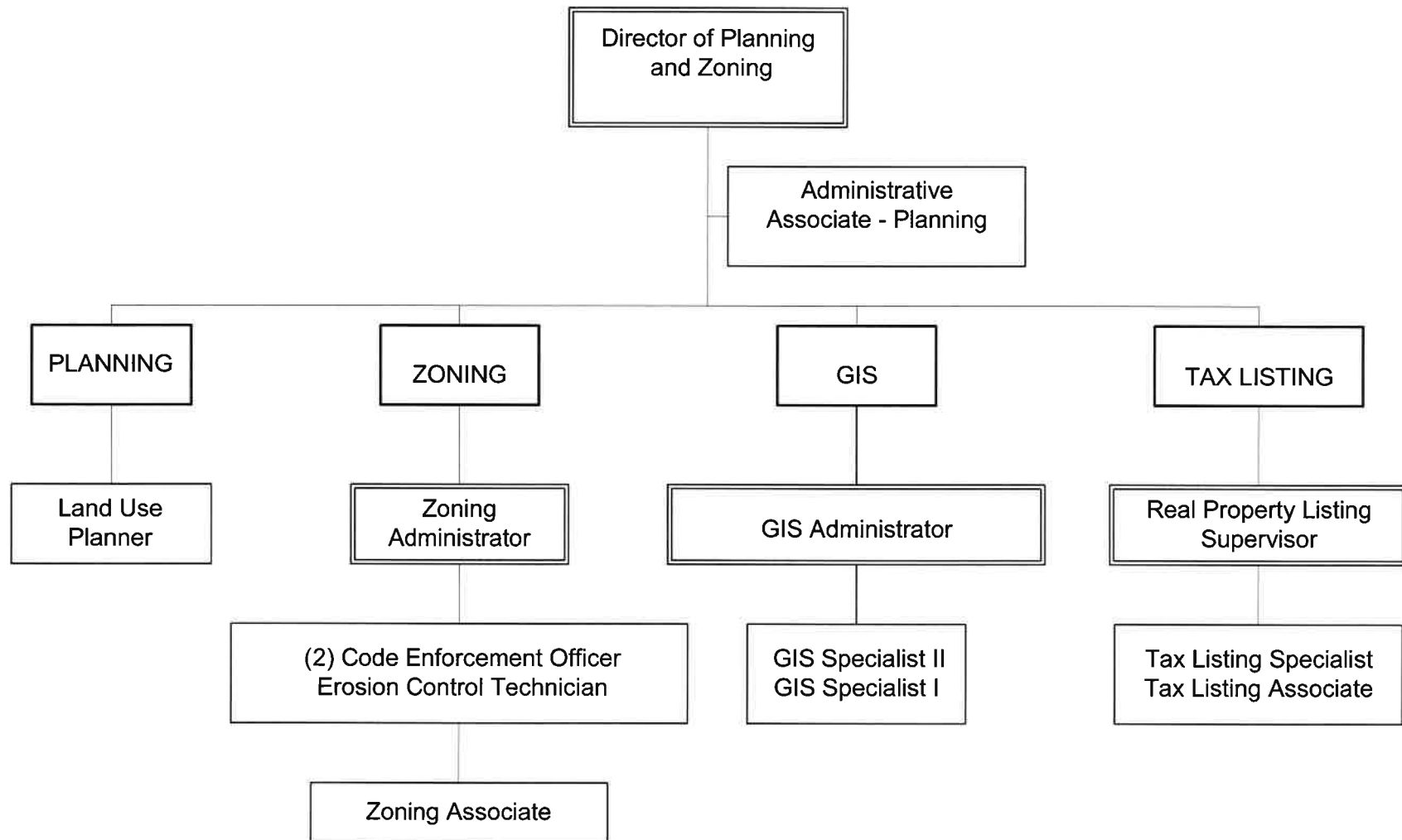
GEOGRAPHIC INFORMATION SYSTEM (GIS): To maintain the GIS database and provide data to all users.

LAND RECORDS MODERNIZATION: To provide efficient, low cost, and modernized land records for the public, government officials and private entities.

PROPERTY LISTER: To assist cities and towns in annual tax roll preparation and to provide general property listing services and information to the public. Provide to municipal assessors all deed transfers, partitions of land, name and address updates, acreage, assessment and legal description changes. Provide to municipal clerks updated totals for all municipal assessing.

ECONOMIC DEVELOPMENT: Develop industrial parks & economic development in the County & its local communities for the purposes of increasing the tax base & creating job opportunities through the Industrial Development Board Revolving Loan Fund & Per Capita Funding Programs.

PLANNING AND ZONING



PLANNING & ZONING

**General Fund – Division: 086
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

Telephone: 232-3340

2020 ACCOMPLISHMENTS:

1. Worked through meeting issues by transitioning to virtual meeting set-ups with staff, committees and general public due to Covid19. Monthly public meeting continued uninterrupted with critical support from the GIS division, Corporation Counsel and Information Systems.
2. Managed staffing levels during Covid19 related to logistical issues with essential employees in the office and working from home and furloughed employees. Planning, Zoning and GIS operations continued nearly uninterrupted, with minimal complaints from the public and all permit/transaction numbers surpassing 2019 levels.
3. Coordinated with the County Industrial Development Board, Greater Oshkosh-EDC, Oshkosh Chamber and Fox Cities Partnership to create a \$750,000 Winnebago County Covid19 Rapid Response Loan Program for small businesses using County IDB funds as a result of Covid19.
4. Managed the CDBG Close program for Winnebago County IDB to obtain a one-time \$940,000 state grant to reconstruct a mile segment of County Road Y in a Low and Moderate Income area of the Town of Oshkosh, and saving the County money from not having to invest its own dollars for the roadway project.
5. Completed Wisconsin ACT 20 GIS benchmarks and standards to secure \$40,000 Wisconsin DOA Strategic Initiative Grant.
6. Filled the vacancy of one of the Code Enforcement Officer positions in the Zoning office and successfully trained the individual during the busy construction season.
7. Successfully managed and notified approximately 1800 owners of private onsite wastewater treatment systems (septic systems) of the requirement to have their septic tanks pumped out and inspected by a licensed pumper.
8. Coordinated with software vendor, Transcendent Technologies, regarding Secured Service Layer Certificate on County website for Property Inquiry (referred to as Ascent Land Records Suite) to ensure significantly better online security. Website is shared by County, local municipalities and general public for tax collections and other tax processes.

9. Published various map GIS map services and web applications for County internal use and for general public use.
10. Contracted with engineering firm to conduct Orthophotography (aerial photo) acquisition for Winnebago County – conducted every 5 years.

2021 GOALS & OBJECTIVES:

1. Apply for \$40,000 State DOA Land Information Strategic Initiative Grant to offset costs related to land records projects within the county.
2. Evaluate and conduct any necessary A-1 zoning changes as a result of newly adopted and certified Farmland Preservation Plan.
3. Support the 980 Placement Committee's mapping needs.
4. Apply for State DOA, Division of Land Information, Training and Education Grant to offset costs related to land records projects within the County.
5. Send out approximately 1800 septic systems to residents whose septic tanks are due for inspection and/or pumping. Enforcement action will be taken where needed to achieve compliance with the Winnebago County Sanitary Ordinance.
6. Continue to manage the CDBG-Close funding program until its completion by year end 2021.
7. Continue ongoing staffing support for the Winnebago County Industrial Development Board (IDB) and managing the IDB's Economic Development Revolving Loan Funds and Per Capita economic development grants, as well as collaborating with local, regional and state economic development entities.
8. Continue providing quality and efficient property listing services for the local municipalities, general public and development community, and serve to meet the various state statutory timelines.
9. Rewrite and adopt new County Subdivision Ordinance to bring it up-to-date with current trends and state statutes.
10. Enhance online access to survey documents for surveyors and general public and add additional GIS online access for the public.

PLANNING & ZONING

2021 BUDGET NARRATIVE HIGHLIGHTS

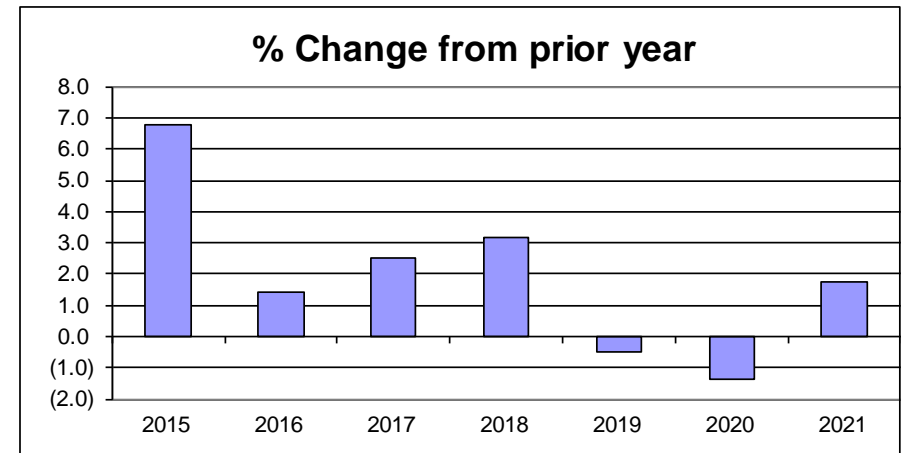
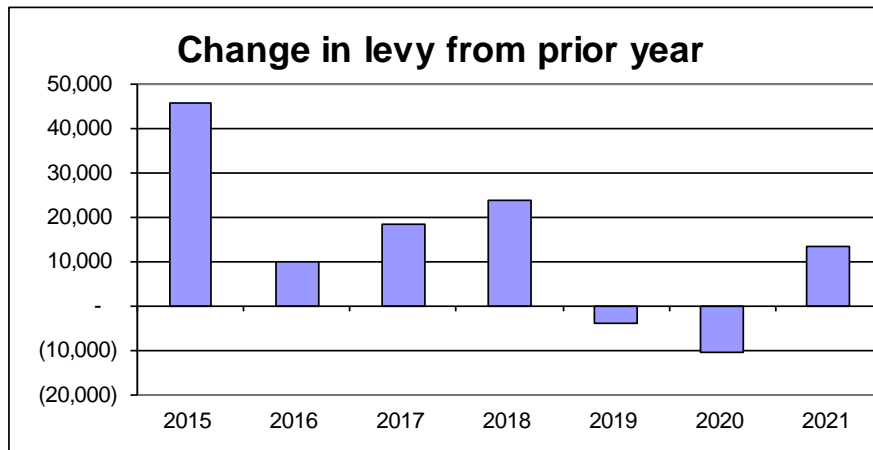
NOTE: This section contains Planning, Zoning, Geographic Information Systems (GIS), and Property Lister. All of these areas report to the County Planner. The financial information for Planning **excludes** the Property Lister from the totals. The Property Lister data is shown separately because it is a special apportionment.

DEPARTMENT STAFFING (including Property Lister):

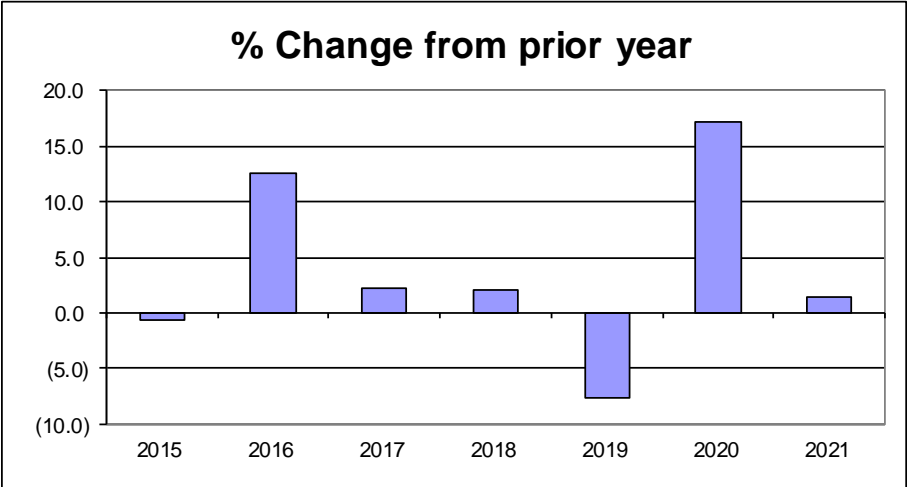
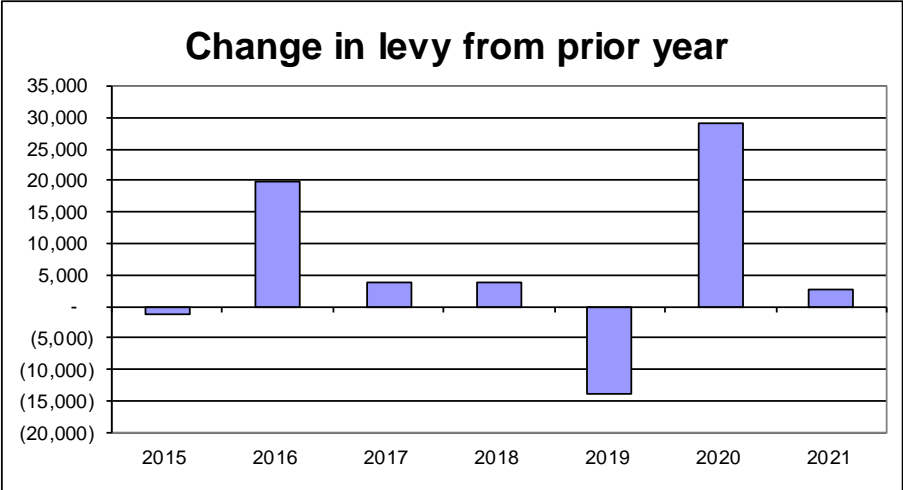
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	12	13	13	13	14	14	14	14	14	14
Part Time	2	1	1	1	0	0	0	0	0	0
Total	14	14	14	14	14	14	14	14	14	14

There is no change to the staffing table for 2021.

COUNTY LEVY PLANNING DEPT (EXCLUDING PROPERTY LISTER): The tax levy for 2021 is \$778,182, an increase of \$13,512 or 1.77% over 2020. A schedule of significant changes follows.



LEVY FOR PROPERTY LISTER: The net tax levy for 2021 for this function is \$202,254, an increase of \$2,776, or 1.39% over 2020. This levy is a special apportionment and is not levied to all municipalities of the County. As such we must reserve any unused funds from that department at year end and carry them forward to be applied against the Property Lister levy in the succeeding or future years. There are no significant changes from 2020.



FUND BALANCE – PROPERTY LISTER: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Planning & Zoning

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 764,670	
Revenue Changes - impact on levy:		
Sanitation Permits	5,000	Decrease in county revenue from the state conducting half of the plan reviews.
Expense Changes - impact on levy		
None	-	
Other small changes	8,512	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 778,182	

Financial Summary
Planning & Zoning (Excludes Property Lister)

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	168,450	298,950	298,950	298,950	292,950
Labor	584,258	1,011,524	1,011,524	1,011,524	1,021,458
Travel	993	3,000	3,050	3,050	2,800
Capital	-	-	-	-	-
Other Expenditures	15,479	48,846	49,046	49,046	46,874
Total Expenditures	600,730	1,063,370	1,063,620	1,063,620	1,071,132
Levy			764,670		778,182

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning											
Revenue											
Intergov Rev:											
Other Grantor Agencies	42019	9,150	0	0	10,000	10,000	10,000	7,500	7,500	7,500	-25.00%
Intergov Rev Subtotal:		9,150	0	0	10,000	10,000	10,000	7,500	7,500	7,500	-25.00%
Licenses:											
Zoning Permits	44006	47,805	40,920	41,055	44,715	44,715	44,715	44,715	44,715	44,715	0.00%
Sanitation Permits	44007	58,075	51,140	51,595	73,500	73,500	73,500	68,500	68,500	68,500	-6.80%
Storm Water Permits	44008	47,516	50,120	38,660	49,270	49,270	49,270	49,270	49,270	49,270	0.00%
Licenses Subtotal:		153,396	142,180	131,310	167,485	167,485	167,485	162,485	162,485	162,485	-2.99%
Fines and Permits:											
County Fines	44100	2,732	1,865	6,912	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Fines and Permits Subtotal:		2,732	1,865	6,912	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Public Services:											
Forms Copies Etc	45003	25,806	19,142	19,324	21,700	21,700	21,700	21,700	21,700	21,700	0.00%
Zoning Fees	45012	29,810	20,655	24,480	32,265	32,265	32,265	32,265	32,265	32,265	0.00%
Inspection Fees	45021	54,781	58,119	60,667	57,000	57,000	57,000	57,000	58,500	58,500	2.63%
Public Services Subtotal:		110,397	97,916	104,471	110,965	110,965	110,965	110,965	112,465	112,465	1.35%
Total Operating Revenue:		275,674	241,960	242,693	291,450	291,450	291,450	283,950	285,450	285,450	-2.57%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning											
Transfers In:											
Other Transfers In	49501	10,000	10,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.00%
Transfers In Subtotal:		10,000	10,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.00%
Total Non-Operating Revenue:											
Revenue Total:		285,674	251,960	250,193	298,950	298,950	298,950	291,450	292,950	292,950	-2.51%
Expense											
Wages:											
Regular Pay	51100	654,885	658,653	674,073	697,521	697,521	697,521	702,698	702,698	702,698	0.74%
Overtime	51105	0	29	491	0	0	0	0	0	0	0.00%
Wages Subtotal:		654,885	658,681	674,565	697,521	697,521	697,521	702,698	702,698	702,698	0.74%
Fringes Benefits:											
FICA Medicare	51200	47,522	47,208	48,694	53,362	53,362	53,362	53,756	53,756	53,756	0.74%
Health Insurance	51201	166,421	178,541	165,096	198,104	198,104	198,104	201,432	201,432	201,432	1.68%
Dental Insurance	51202	10,028	9,973	9,680	10,131	10,131	10,131	10,131	10,131	10,131	0.00%
Workers Compensation	51203	1,711	2,151	1,121	664	664	664	1,450	1,450	1,450	118.37%
WI Retirement	51206	44,287	44,299	43,807	47,083	47,083	47,083	47,432	47,432	47,432	0.74%
Fringe Benefits Other	51207	3,763	4,096	3,951	4,659	4,659	4,659	4,559	4,559	4,559	-2.15%
Fringes Benefits Subtotal:		273,731	286,269	272,349	314,003	314,003	314,003	318,760	318,760	318,760	1.51%
Total Labor:											
Total Labor:		928,616	944,950	946,914	1,011,524	1,011,524	1,011,524	1,021,458	1,021,458	1,021,458	0.98%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning											
Travel:											
Registration Tuition	52001	720	1,291	869	1,225	1,225	1,225	1,200	1,200	1,200	-2.04%
Automobile Allowance	52002	562	505	457	850	850	800	775	775	775	-8.82%
Vehicle Lease	52003	818	0	0	0	0	0	0	0	0	0.00%
Meals	52005	50	67	0	125	125	125	125	125	125	0.00%
Lodging	52006	222	677	164	650	650	650	625	500	500	-23.08%
Other Travel Exp	52007	0	15	0	50	50	50	50	50	50	0.00%
Taxable Benefit	52008	0	30	92	150	150	150	150	150	150	0.00%
Travel Subtotal:		2,371	2,585	1,582	3,050	3,050	3,000	2,925	2,800	2,800	-8.20%
Total Travel:		2,371	2,585	1,582	3,050	3,050	3,000	2,925	2,800	2,800	-8.20%
Capital Outlay:											
Equipment	58004	25,393	21,760	0	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		25,393	21,760	0	0	0	0	0	0	0	0.00%
Total Capital:		25,393	21,760	0	0	0	0	0	0	0	0.00%
Office:											
Office Supplies	53000	2,644	2,208	2,270	2,250	2,250	2,250	2,275	2,275	2,275	1.11%
Stationery and Forms	53001	220	235	0	275	275	275	275	275	275	0.00%
Printing Supplies	53002	352	120	251	500	500	500	500	500	500	0.00%
Print Duplicate	53003	0	0	0	25	25	25	25	25	25	0.00%
Postage and Box Rent	53004	137	0	0	50	50	50	50	50	50	0.00%
Computer Supplies	53005	86	69	42	100	100	100	100	100	100	0.00%
Computer Software	53006	0	110	0	150	150	150	100	100	100	-33.33%
Telephone	53008	2,726	2,812	2,953	3,500	3,500	3,500	3,550	3,550	3,550	1.43%
Office Subtotal:		6,165	5,555	5,516	6,850	6,850	6,850	6,875	6,875	6,875	0.36%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning											
Operating:											
Subscriptions	53501	0	449	252	500	500	500	500	500	500	0.00%
Membership Dues	53502	2,680	2,508	2,748	2,800	2,800	2,750	2,650	2,650	2,650	-5.36%
Publish Legal Notices	53503	2,780	2,258	2,279	3,525	3,525	3,525	3,025	3,025	3,025	-14.18%
Small Equipment	53522	0	0	0	225	225	225	225	225	225	0.00%
Legal Fees	53530	0	30	0	0	0	0	0	0	0	0.00%
Motor Fuel	53548	67	0	125	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	388	454	587	625	625	625	380	380	380	-39.20%
Operating Grants	53565	9,150	0	0	10,000	10,000	10,000	7,500	7,500	7,500	-25.00%
Print Duplicate	73003	3,365	2,552	2,757	3,150	3,150	3,025	3,025	3,025	3,025	-3.97%
Postage and Box Rent	73004	4,303	2,871	3,158	4,250	4,250	4,250	4,050	4,050	4,050	-4.71%
Motor Fuel	73548	1,103	1,259	1,514	1,400	1,400	1,400	1,400	1,400	1,400	0.00%
Operating Subtotal:		23,836	12,381	13,420	26,475	26,475	26,300	22,755	22,755	22,755	-14.05%
Repairs & Maint:											
Maintenance Grounds	54021	0	0	0	25	25	25	25	25	25	0.00%
Equipment Repairs	54029	0	0	0	100	100	100	100	100	100	0.00%
Maintenance Vehicles	74023	450	88	133	900	900	875	850	850	850	-5.56%
Equipment Repairs	74029	891	1,061	858	825	825	825	726	726	726	-12.00%
Repairs & Maint Subtotal:		1,341	1,148	991	1,850	1,850	1,825	1,701	1,701	1,701	-8.05%
Contractual Services:											
Transcription Services	55009	2,305	1,850	2,433	2,750	2,750	2,750	2,750	2,750	2,750	0.00%
Other Contract Serv	55030	4,050	0	0	4,500	4,500	4,500	4,500	4,500	4,500	0.00%
Other Contract Services	75030	2,981	2,566	1,994	2,900	2,900	2,900	2,800	2,800	2,800	-3.45%
Contractual Services Subtotal:		9,336	4,416	4,427	10,150	10,150	10,150	10,050	10,050	10,050	-0.99%

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning											
Insurance Expenses:											
Prop Liab Insurance	76000	5,988	5,880	3,576	3,721	3,721	3,721	5,493	5,493	5,493	47.62%
Insurance Expenses Subtotal:		5,988	5,880	3,576	3,721	3,721	3,721	5,493	5,493	5,493	47.62%
Total Other Operating:		46,666	29,380	27,930	49,046	49,046	48,846	46,874	46,874	46,874	-4.43%
Expense Total:		1,003,046	998,675	976,426	1,063,620	1,063,620	1,063,370	1,071,257	1,071,132	1,071,132	0.71%
Planning Net/(Levy):		(717,371)	(746,714)	(726,234)	(764,670)	(764,670)	(764,420)	(779,807)	(778,182)	(778,182)	1.77%

**PLANNING & ZONING
PROGRAM BUDGETS**

NAME	ORG	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2021 ADOPTED	2020 ADOPTED	2019 ADOPTED	2021 OVER 2020	2020 OVER 2019
Planning	1086	314,958	675	-	10,207	325,840		325,840	321,481	311,348	1.4	3.3
Revenues	1086						-	-	-	-	N/A	N/A
Zoning	1087	418,275	1,225	-	33,838	453,338		453,338	430,532	437,630	5.3	(1.6)
Revenues	1087						281,550	(281,550)	(287,550)	(269,550)	(2.1)	6.7
GIS	1088	288,225	900	-	2,829	291,954		291,954	311,607	308,523	(6.3)	1.0
Revenues	1088						11,400	(11,400)	(11,400)	(12,850)	-	(11.3)
Grand Totals		<u>1,021,458</u>	<u>2,800</u>	<u>-</u>	<u>46,874</u>	<u>1,071,132</u>	<u>292,950</u>	<u>778,182</u>	<u>764,670</u>	<u>775,101</u>	<u>1.8</u>	<u>(1.3)</u>

Financial Summary Property Lister

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	60	600	600	600	600
Labor	122,020	213,689	213,689	213,689	216,100
Travel	-	150	150	150	150
Capital	-	-	-	-	-
Other Expenditures	1,077	6,339	6,239	6,239	6,604
Total Expenditures	123,097	220,178	220,078	220,078	222,854
Levy Before Fund Balance Adjustment			219,478		222,254
Decrease fund balance			(20,000)		(20,000)
Net Levy After Fund Balance Adjustment			199,478		202,254

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 089 - Property Lister											
Revenue											
Public Services:											
Forms Copies Etc	45003	864	572	750	600	600	600	600	600	600	0.00%
Public Services Subtotal:		864	572	750	600	600	600	600	600	600	0.00%
Total Operating Revenue:		864	572	750	600	600	600	600	600	600	0.00%
Revenue Total:		864	572	750	600	600	600	600	600	600	0.00%
Expense											
Wages:											
Regular Pay	51100	104,494	124,446	131,119	136,558	136,558	136,558	138,597	138,597	138,597	1.49%
Wages Subtotal:		104,494	124,446	131,119	136,558	136,558	136,558	138,597	138,597	138,597	1.49%
Fringes Benefits:											
FICA Medicare	51200	7,432	8,648	8,958	10,447	10,447	10,447	10,602	10,602	10,602	1.48%
Health Insurance	51201	27,632	39,462	51,284	54,049	54,049	54,049	54,049	54,049	54,049	0.00%
Dental Insurance	51202	1,435	1,888	2,522	2,522	2,522	2,522	2,522	2,522	2,522	0.00%
Workers Compensation	51203	162	251	136	77	77	77	170	170	170	120.78%
WI Retirement	51206	6,659	8,163	8,584	9,217	9,217	9,217	9,356	9,356	9,356	1.51%
Fringe Benefits Other	51207	567	724	772	819	819	819	804	804	804	-1.83%
Fringes Benefits Subtotal:		43,887	59,135	72,256	77,131	77,131	77,131	77,503	77,503	77,503	0.48%
Total Labor:		148,382	183,582	203,375	213,689	213,689	213,689	216,100	216,100	216,100	1.13%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 089 - Property Lister											
Travel:											
Automobile Allowance	52002	0	0	0	150	150	150	150	150	150	0.00%
Travel Subtotal:		0	0	0	150	150	150	150	150	150	0.00%
Total Travel:		0	0	0	150	150	150	150	150	150	0.00%
Office:											
Office Supplies	53000	1,444	1,011	1,455	1,700	1,700	1,700	1,700	1,700	1,700	0.00%
Printing Supplies	53002	125	104	124	160	160	160	160	160	160	0.00%
Telephone	53008	360	368	387	500	500	600	600	600	600	20.00%
Office Subtotal:		1,929	1,483	1,966	2,360	2,360	2,460	2,460	2,460	2,460	4.24%
Operating:											
Membership Dues	53502	60	60	60	60	60	70	70	70	70	16.67%
Print Duplicate	73003	2,782	3,057	2,825	3,400	3,400	3,400	3,400	3,400	3,400	0.00%
Postage and Box Rent	73004	3	0	0	10	10	0	0	0	0	-100.00%
Operating Subtotal:		2,844	3,117	2,885	3,470	3,470	3,470	3,470	3,470	3,470	0.00%
Repairs & Maint:											
Equipment Repairs	74029	99	99	99	99	99	99	99	99	99	0.00%
Repairs & Maint Subtotal:		99	99	99	99	99	99	99	99	99	0.00%

Winnebago County**Budget Detail - 2021**

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 089 - Property Lister											
Insurance Expenses:											
Prop Liab Insurance	76000	588	552	300	310	310	310	575	575	575	85.48%
Insurance Expenses Subtotal:		588	552	300	310	310	310	575	575	575	85.48%
Total Other Operating:		5,460	5,251	5,250	6,239	6,239	6,339	6,604	6,604	6,604	5.85%
Expense Total:		153,842	188,832	208,626	220,078	220,078	220,178	222,854	222,854	222,854	1.26%
Property Lister Suplus (Deficit):		(152,978)	(188,261)	(207,876)	(219,478)	(219,478)	(219,578)	(222,254)	(222,254)	(222,254)	1.26%
Fund balance applied (Note):		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Property Lister Net Suplus (Deficit):		(132,978)	(168,261)	(187,876)	(199,478)	(199,478)	(199,578)	(202,254)	(202,254)	(202,254)	1.39%

Note: fund balance applied will reduce ending fund balance.

LAND RECORDS MODERNIZATION (LRM) FUND

2021 BUDGET NARRATIVE

HIGHLIGHTS

DESCRIPTION: The Land Records Modernization Fund is a separate fund created under Wisconsin Statutes which receives money when people register documents at the Register of Deeds office. Monies accumulated in this fund can be used for land records modernization project costs which can include equipment and software purchases as well as training in their use. The funds can also be used to retire debt incurred to purchase and install these systems.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Land Records Modernization (LRM) Fund

Significant changes from 2020	Effect on Budget	Effect on Surplus	Total	
2020 Budgeted Surplus / (Deficit)			\$ 1,913	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
WI Dept of Administration	(10,000)	(10,000)		Decrease due to the GIS state grant coming in lower in 2021.
Total revenue changes	(10,000)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
None		-		
Other small changes	(8,570)	8,570		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(8,570)			
2021 Budgeted Surplus / (Deficit)			\$ 483	

Financial Summary
Land Records Modernization (LRM) Fund

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	183,488	251,600	251,600	251,600	245,000
Labor	-	-	-	-	-
Travel	12,862	15,200	9,500	21,417	9,000
Capital	-	-	-	-	-
Other Expenditures	162,737	240,187	240,187	240,187	235,517
Total Expenditures	175,599	255,387	249,687	261,604	244,517
Levy Before Fund Balance Adjustments			(1,913)		(483)
Increase / (Decrease) fund balance			1,913		483
Net Levy After Fund Balance Adjustments			-		-

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization											
Revenue											
Intergov Rev:											
WI Dept of Administration	42002	92,787	51,000	26,000	51,000	51,000	51,000	41,000	41,000	41,000	-19.61%
Intergov Rev Subtotal:		92,787	51,000	26,000	51,000	51,000	51,000	41,000	41,000	41,000	-19.61%
Public Services:											
Recording Fees	45010	157,596	147,036	150,696	148,950	148,950	148,950	151,125	151,125	151,125	1.46%
Recording Fees	45068	52,532	49,012	50,232	49,650	49,650	49,650	50,375	50,375	50,375	1.46%
Public Services Subtotal:		210,128	196,048	200,928	198,600	198,600	198,600	201,500	201,500	201,500	1.46%
Total Operating Revenue:											
		302,915	247,048	226,928	249,600	249,600	249,600	242,500	242,500	242,500	-2.84%
Interest:											
Interest Investments	48000	335	1,644	3,578	2,000	2,000	2,000	2,500	2,500	2,500	25.00%
Investment Mark to Market	48002	(49)	(154)	1,711	0	0	0	0	0	0	0.00%
Interest Subtotal:		286	1,490	5,289	2,000	2,000	2,000	2,500	2,500	2,500	25.00%
Total Non-Operating Revenue:											
		286	1,490	5,289	2,000	2,000	2,000	2,500	2,500	2,500	25.00%
Revenue Total:											
		303,201	248,538	232,217	251,600	251,600	251,600	245,000	245,000	245,000	-2.62%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization											
Expense											
Travel:											
Registration Tuition	52001	50	344	4,385	8,600	20,517	15,000	8,100	8,100	8,100	-5.81%
Automobile Allowance	52002	0	0	119	300	300	100	300	300	300	0.00%
Commercial Travel	52004	0	0	677	0	0	0	0	0	0	0.00%
Meals	52005	0	0	109	200	200	50	200	200	200	0.00%
Lodging	52006	0	88	0	300	300	0	300	300	300	0.00%
Other Travel Exp	52007	0	0	29	100	100	50	100	100	100	0.00%
Travel Subtotal:		50	432	5,318	9,500	21,417	15,200	9,000	9,000	9,000	-5.26%
Total Travel:		50	432	5,318	9,500	21,417	15,200	9,000	9,000	9,000	-5.26%
Capital Outlay:											
Equipment Technology	58003	0	0	13,500	0	0	0	0	0	0	0.00%
Equipment	58004	19,956	0	0	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		19,956	0	13,500	0	0	0	0	0	0	0.00%
Total Capital:		19,956	0	13,500	0	0	0	0	0	0	0.00%
Office:											
Print Duplicate	53003	0	1,500	0	3,200	3,200	3,200	500	500	500	-84.38%
Computer Software	53006	2,156	4,125	10,766	14,500	14,500	14,500	12,000	12,000	12,000	-17.24%
Office Subtotal:		2,156	5,625	10,766	17,700	17,700	17,700	12,500	12,500	12,500	-29.38%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization											
Operating:											
Small Equipment	53522	430	0	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	6,410	12,309	17,494	2,000	2,000	2,000	4,000	4,000	4,000	100.00%
Operating Subtotal:		6,840	12,309	17,494	2,000	2,000	2,000	4,000	4,000	4,000	100.00%
Contractual Services:											
Grounds Maintenance	55007	673	629	1,484	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Data Processing	55013	118,940	134,163	137,812	156,563	156,563	156,563	155,988	155,988	155,988	-0.37%
Professional Service	55014	55,742	5,000	0	55,000	55,000	55,000	54,000	54,000	54,000	-1.82%
Contractual Services Subtotal:		175,355	139,793	139,296	212,563	212,563	212,563	210,988	210,988	210,988	-0.74%
Insurance Expenses:											
Prop Liab Insurance	76000	600	828	408	424	424	424	529	529	529	24.76%
Insurance Expenses Subtotal:		600	828	408	424	424	424	529	529	529	24.76%
Total Other Operating:		184,952	158,555	167,964	232,687	232,687	232,687	228,017	228,017	228,017	-2.01%
Transfers Out:											
Other Transfers Out	59501	10,000	10,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.00%
Transfers Out Subtotal:		10,000	10,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.00%
Total Non-Operating Expense:		10,000	10,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0.00%
Expense Total:		214,958	168,987	194,282	249,687	261,604	255,387	244,517	244,517	244,517	-2.07%
LRM Net Surplus (Deficit):		88,243	79,552	37,935	1,913	(10,004)	(3,787)	483	483	483	-74.75%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

LAND & WATER CONSERVATION

General Fund – Division: 082
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Chad M. Casper
LOCATION: James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901

TELEPHONE: 232-1951

MISSION STATEMENT:

To provide a full range of professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

PROGRAM DESCRIPTION:

LAND & WATER RESOURCE MANAGEMENT: Land and water resource assessments, inventories, NR151/ATCP50 compliance reviews, management plans, training and information and education services provided to landowners on individual land parcels and units of government for site specific and regional concerns. Utilize additional grant funds to support resource protection projects. Complete, maintain and revise the State mandated, Winnebago County Land and Water Resource Management Plan.

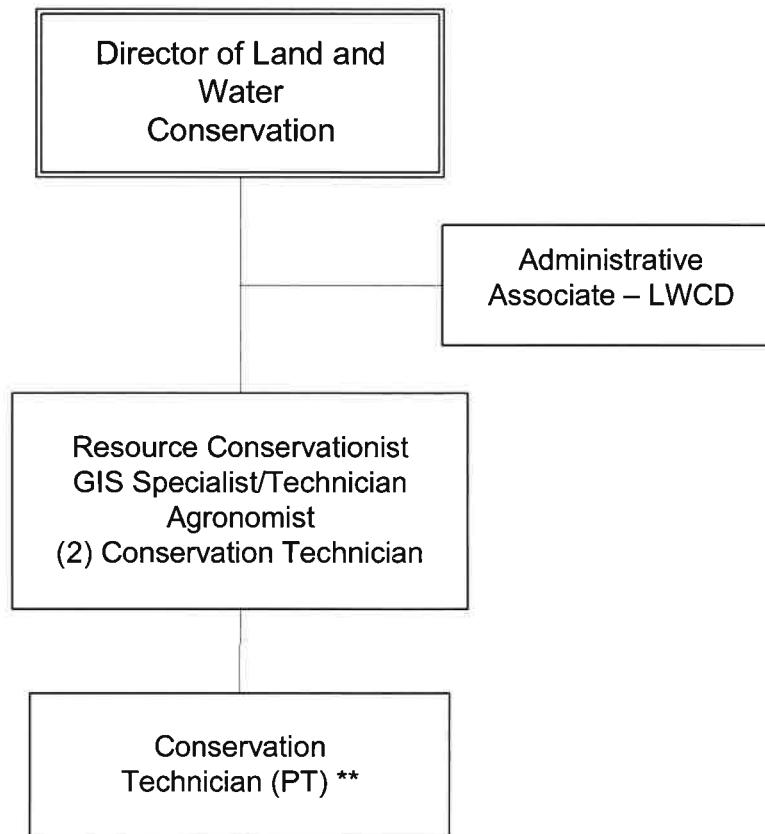
RESOURCE PLAN REVIEWS: Review surface drainage and agricultural land development projects and issue livestock waste management/erosion control permits and conduct onsite inspections of installed practices. These services are provided in accordance with the Winnebago County Livestock Waste Management, and Stormwater/Erosion Control ordinances. Implement the State Agricultural Performance Standards with all county producers. Provide State MS4 compliance for all required county owned properties.

DESIGN & CONSTRUCTION MANAGEMENT: Design, estimate costs, layout, and construction oversight services for "best management practices" installed to improve and protect surface and ground water quality; prevent soil erosion; manage stormwater runoff; protect and expand woodland resources; restore and enhance wetlands and upland habitat and protect and restore streambanks and shorelands. This includes the administration and delivery of the USDA/WI Conservation Reserve Enhancement Program (CREP), the State mandated Agricultural Performance Standards and Prohibitions, and the State Farmland Preservation Tax Credit Program (FPP).

SOIL & WATER RESOURCE MANAGEMENT PROGRAM: source: WDATCP & WDNR, approximately \$262,000 for staff support (\$162,000) and cost sharing (\$100,000) to landowners for the installation of pollution abatement and water quality protection practices throughout the county.

COUNTY WATER QUALITY IMPROVEMENT PROGRAM: source: Winnebago County; provides \$85,000 to \$100,000 annually to cost-share the installation of best management practices for the abatement of non-point pollution, to educate citizens on the importance of natural resource protection and the financial/technical assistance available, and to leverage additional funds by providing matching or contributory dollars within grant requests.

LAND AND WATER CONSERVATION



** Unclassified Position

LAND & WATER CONSERVATION

**General Fund – Organization: 1082
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: Chad M. Casper
LOCATION: Winnebago County LWCD
James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901-8131

TELEPHONE: 232-1951

2020 ACCOMPLISHMENTS:

- 1. Technical assistance services provided on approximately 31 separate practices involving the planning, design and construction of land and water resource improvement, restoration and protection components. These include shoreline/streambank protection, waterways systems, rain gardens, shoreline habitat restoration, critical area stabilization, prescribed grazing systems, stream crossings, wetland restorations and well abandonments.**
- 2. Technical assistance services were provided approximately 615 times for non-farm individuals, 341 times for farmers and 472 times for units of government.**
- 3. Approximately 101 cost-share contracts with landowners were processed, accounting for approx. \$407,000 in county and state cost-share funds paid out or secured for the installation of non-point pollution abatement measures throughout the county.**
- 4. Issued approximately 10 LWMO permits to various livestock operations around the county for new or expanded facilities. Continued the LWMO review program during permit issuance to inform livestock operators of the impacts of the ordinance on their operations.**
- 5. Secured state & local grants for \$332,000 to support implementation of the LWCD's soil & water resource protection programs, including Land & Water Resource Mgmt. Plan implementation, the State Ag Performance Standards and locally identified resource concerns.**
- 6. Completed the Winnebago Waterways Lake Management Plan through the Winnebago Waterways Program.**
- 7. Updated the State mandated 10-year Winnebago County Land & Water Resource Mgmt. Plan and received approval from WI DATCP.**
- 8. Completed Farmland Preservation Program compliance certifications for 56 landowners, affecting 9,171 acres of cropland and providing an estimated \$68,783 in tax credits for county participants.**
- 9. Continued implementation of the Ag Performance Standards in accordance with NR 151 and DATCP 50 targeting the FPP participants, and tracked compliance on the GIS based recording system.**

- 10. Updated Stormwater Quality Modeling of Upper & Lower Fox basins and created an MS4 Management Plan. The WI DNR accepted the modeling & plan which secured the Winnebago County Permit compliance and renewed the permit for 5 years.**
- 11. Coordinated and conducted numerous I & E efforts including presentations, annual report, demonstration projects, newsletter articles, Upper Fox-Wolf Demonstration Farms Network, Conservation Field Days, WPS Farm Show and Soil Health Field Days.**
- 12. Secured an additional \$21,000 in Natural Resource Damage Assessment (NRDA) & North American Wetlands Conservation Act (NAWCA) grants for a total of \$261,000 secured for the design & construction of two shoreline protection breakwall projects on Lake Winneconne.**
- 13. Secured an additional \$14,000 through the Multi-Discharger Variance (MDV) Program for a total of approximately \$68,000 secured to install Best Management Practices with ag-producers in Winnebago County.**

2021 GOALS & OBJECTIVES:

- 1. Secure \$300,000 in funding sources to support administrative and technical components of the department's soil and water resource protection programs including cost-sharing for pollution abatement measures installed by landowners throughout Winnebago County.**
- 2. Continue the County funded Water Quality Improvement Program, providing \$85,000 to \$100,000 in annual cost-share funds toward pollution abatement projects at critical or high priority sites throughout the county.**
- 3. Continue implementation of the Agricultural Performance Standards and TMDLs as identified in the Winnebago County Land & Water Resource Mgmt. Plan and required by State Law.**
- 4. Continue to improve interdepartmental and intergovernmental communication regarding ordinance enforcement, LWMO permits, the implementation/administration of NR216/MS4 – Storm water Pollution Prevention Program, and Chapter 88- Drainage of Lands, to better serve the Towns and Constituents of Winnebago County.**
- 5. Provide technical assistance on 30 conservation practices and sign 40-50 new cost share agreements for the installation of conservation practices with landowners of Winnebago County.**
- 6. Coordinate, conduct and install numerous I & E presentations and demonstration projects, including Upper Fox-Wolf Demonstration Farms Network, Conservation Field Days, Soil Health Field Days, Soil Health Challenge Demonstration Fields, Town meetings, LWMO and TMDL informational meetings and overall LWCD awareness presentations to Landowners, Local and Regional Organizations and Industry.**
- 7. Continue to manage and utilize funds from the NRDA, NAWCA and MDV grants and programs. Seek out funding and grant sources to implement conservation practices on developed and undeveloped sites throughout Winnebago County.**
- 8. Implementation of the Winnebago Waterways Lake Management Plan.**
- 9. Begin implementation planning of the TMDLs for the Upper Fox/Wolf Watershed within Winnebago County.**

LAND & WATER CONSERVATION

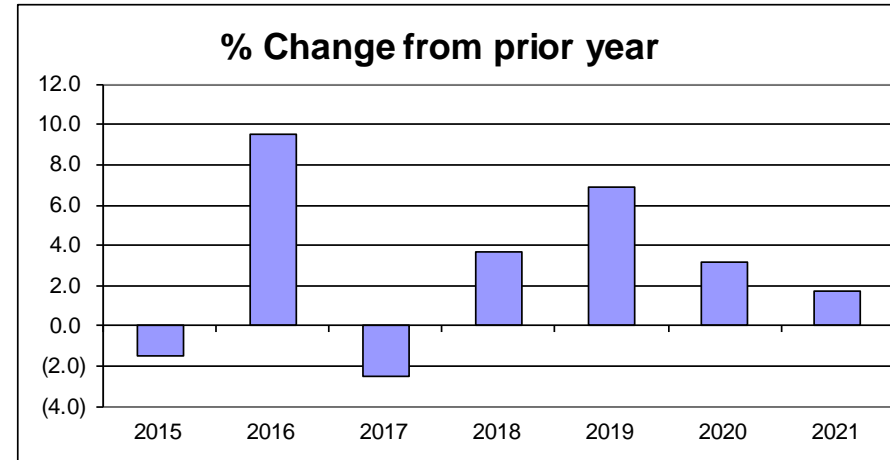
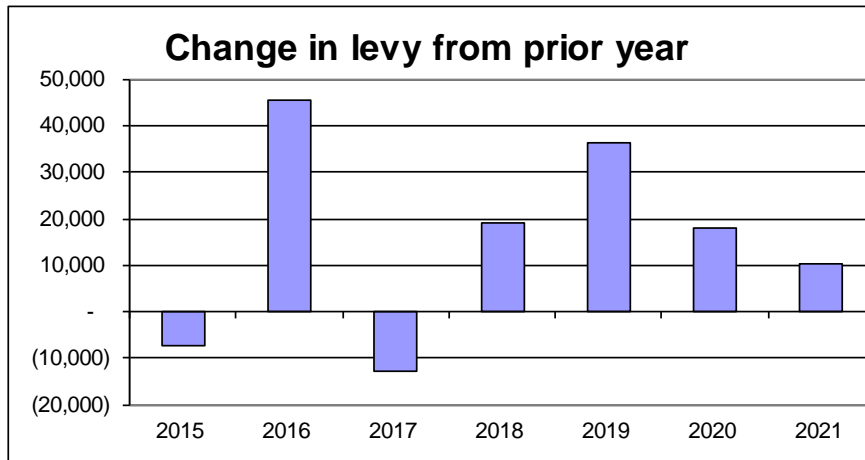
2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	8	7	7	7	7	7	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	8	7	7	7	7	7	7	7	7	7

There is no change to the staffing table for 2021.

COUNTY LEVY: The tax levy for 2021 is \$592,578, an increase of \$10,141 or 1.74% over 2020. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2020 ADOPTED - Land & Water Conservation

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 582,437	
Revenue Changes - impact on levy:		
Other Grantor Agencies	117,962	Decrease due to conservation project installed.
Expense Changes - impact on levy:		
Operating Grants	(105,462)	Decrease due to conservation project installed.
Other small changes	(2,359)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 592,578	

Financial Summary Land & Water Conservation

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	184,043	563,856	524,748	664,477	416,081
Labor	374,314	624,271	624,271	624,271	630,825
Travel	2,729	3,400	5,700	5,700	5,300
Capital	-	-	-	-	-
Other Expenditures	263,647	683,635	477,214	784,256	372,534
Total Expenditures	640,690	1,311,306	1,107,185	1,414,227	1,008,659
Levy			582,437		592,578

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation											
Revenue											
Intergov Rev:											
WI Dept of Administration	42002	0	0	12,196	0	0	0	0	0	0	0.00%
Agri Trade Consumer Protection	42004	274,068	192,004	231,419	250,000	333,472	333,472	261,700	261,700	261,700	4.68%
WI Natural Resources	42009	10,975	13,371	13,175	14,800	14,800	14,800	15,800	15,800	15,800	6.76%
Other Grantor Agencies	42019	0	18,000	0	232,000	288,257	187,636	114,038	114,038	114,038	-50.85%
Intergov Rev Subtotal:		285,043	223,375	256,790	496,800	636,529	535,908	391,538	391,538	391,538	-21.19%
Fines and Permits:											
County Fines	44100	171	0	0	500	500	500	500	500	500	0.00%
Fines and Permits Subtotal:		171	0	0	500	500	500	500	500	500	0.00%
Public Services:											
Forms Copies Etc	45003	3	0	4	20	20	20	20	20	20	0.00%
Conservation Services	45004	4,250	600	1,359	0	0	0	0	0	0	0.00%
Other Public Charges	45057	5,963	4,052	2,854	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Public Services Subtotal:		10,216	4,652	4,217	5,020	5,020	5,020	5,020	5,020	5,020	0.00%
Interfund Revenue:											
Conservation Services	65004	15,000	30,604	19,888	17,428	17,428	17,428	15,023	15,023	15,023	-13.80%
Interfund Revenue Subtotal:		15,000	30,604	19,888	17,428	17,428	17,428	15,023	15,023	15,023	-13.80%
Total Operating Revenue:		310,430	258,630	280,895	519,748	659,477	558,856	412,081	412,081	412,081	-20.72%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation											
Misc Revenues:											
Rental Equipment	48101	174	414	330	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Sale Of Prop Equip	48104	0	400	0	0	0	0	0	0	0	0.00%
Material Sales	48105	5,287	2,396	2,118	4,000	4,000	4,000	3,000	3,000	3,000	-25.00%
Misc Revenues Subtotal:		5,461	3,210	2,448	5,000	5,000	5,000	4,000	4,000	4,000	-20.00%
Total Non-Operating Revenue:		5,461	3,210	2,448	5,000	5,000	5,000	4,000	4,000	4,000	-20.00%
Revenue Total:		315,891	261,840	283,343	524,748	664,477	563,856	416,081	416,081	416,081	-20.71%
Expense											
Wages:											
Regular Pay	51100	392,400	403,873	416,737	429,564	429,564	429,564	427,506	427,506	427,506	-0.48%
Wages Subtotal:		392,400	403,873	416,737	429,564	429,564	429,564	427,506	427,506	427,506	-0.48%
Fringes Benefits:											
FICA Medicare	51200	27,777	28,681	29,777	32,861	32,861	32,861	32,705	32,705	32,705	-0.47%
Health Insurance	51201	114,806	117,171	116,192	122,447	122,447	122,447	128,060	128,060	128,060	4.58%
Dental Insurance	51202	5,784	5,784	5,874	5,783	5,783	5,783	6,870	6,870	6,870	18.80%
Workers Compensation	51203	3,899	5,256	2,750	1,536	1,536	1,536	4,346	4,346	4,346	182.94%
WI Retirement	51206	26,683	27,064	27,289	28,996	28,996	28,996	28,858	28,858	28,858	-0.48%
Fringe Benefits Other	51207	2,701	2,791	2,885	3,084	3,084	3,084	2,480	2,480	2,480	-19.58%
Fringes Benefits Subtotal:		181,650	186,746	184,768	194,707	194,707	194,707	203,319	203,319	203,319	4.42%
Total Labor:		574,050	590,619	601,505	624,271	624,271	624,271	630,825	630,825	630,825	1.05%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation											
Travel:											
Registration Tuition	52001	3,188	2,778	2,268	3,900	3,900	2,500	3,500	3,500	3,500	-10.26%
Automobile Allowance	52002	0	0	0	150	150	75	150	150	150	0.00%
Meals	52005	199	172	86	300	300	100	300	300	300	0.00%
Lodging	52006	738	820	580	1,000	1,000	575	1,000	1,000	1,000	0.00%
Other Travel Exp	52007	0	22	0	50	50	50	50	50	50	0.00%
Taxable Benefit	52008	0	0	56	300	300	100	300	300	300	0.00%
Travel Subtotal:		4,125	3,792	2,990	5,700	5,700	3,400	5,300	5,300	5,300	-7.02%
Total Travel:		4,125	3,792	2,990	5,700	5,700	3,400	5,300	5,300	5,300	-7.02%
Capital Outlay:											
Equipment	58004	0	23,007	0	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	23,007	0	0	0	0	0	0	0	0.00%
Total Capital:		0	23,007	0	0	0	0	0	0	0	0.00%
Office:											
Office Supplies	53000	567	407	577	500	500	500	500	500	500	0.00%
Stationery and Forms	53001	191	0	84	150	150	150	150	150	150	0.00%
Printing Supplies	53002	125	19	152	280	280	280	280	280	280	0.00%
Print Duplicate	53003	0	0	0	150	150	150	150	150	150	0.00%
Postage and Box Rent	53004	12	100	9	150	150	150	150	150	150	0.00%
Computer Supplies	53005	0	11	0	150	150	150	150	150	150	0.00%
Computer Software	53006	3,137	3,103	4,297	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Telephone	53008	1,283	1,807	3,304	3,600	3,600	3,600	3,600	3,600	3,600	0.00%
Telephone Supplies	53009	0	150	0	100	100	100	100	100	100	0.00%
Office Subtotal:		5,315	5,596	8,423	10,080	10,080	10,080	10,080	10,080	10,080	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation											
Operating:											
Advertising	53500	514	421	350	2,000	2,000	2,000	500	500	500	-75.00%
Subscriptions	53501	231	252	257	300	300	300	300	300	300	0.00%
Membership Dues	53502	3,573	3,507	3,432	4,000	4,000	4,000	4,000	4,000	4,000	0.00%
Agricultural Supplies	53515	788	540	0	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Food	53520	172	182	117	373	373	373	370	370	370	-0.80%
Small Equipment	53522	1,128	707	5,253	1,500	1,500	1,500	1,500	1,500	1,500	0.00%
Other Operating Supplies	53533	609	230	362	500	500	500	500	500	500	0.00%
Motor Fuel	53548	46	23	28	200	200	200	200	200	200	0.00%
Operating Licenses Fees	53553	600	892	500	900	900	900	700	700	700	-22.22%
Operating Grants	53565	156,309	120,206	106,733	407,000	714,042	613,421	301,538	301,538	301,538	-25.91%
Spec Service Awards	53566	599	0	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	1,391	5,416	6,414	3,000	3,000	3,000	3,000	3,000	3,000	0.00%
Print Duplicate	73003	1,384	1,294	1,257	1,600	1,600	1,600	1,600	1,600	1,600	0.00%
Postage and Box Rent	73004	332	332	224	600	600	600	500	500	500	-16.67%
Motor Fuel	73548	1,484	1,959	1,544	2,200	2,200	2,200	2,200	2,200	2,200	0.00%
Operating licenses fees	73553	244	240	180	500	500	500	500	500	500	0.00%
Operating Subtotal:		169,403	136,200	126,650	425,673	732,715	632,094	318,408	318,408	318,408	-25.20%
Repairs & Maint:											
Maintenance Equipment	54022	154	201	197	500	500	500	500	500	500	0.00%
Maintenance Vehicles	54023	600	600	820	500	500	500	646	646	646	29.20%
Equipment Repairs	54029	77	314	442	500	500	500	500	500	500	0.00%
Maintenance Vehicles	74023	497	245	435	1,200	1,200	1,200	1,200	1,200	1,200	0.00%
Equipment Repairs	74029	363	363	396	396	396	396	429	429	429	8.33%
Repairs & Maint Subtotal:		1,692	1,723	2,289	3,096	3,096	3,096	3,275	3,275	3,275	5.78%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation											
Contractual Services:											
Vehicle Repairs	55005	0	0	29	500	500	500	500	500	500	0.00%
Other Contract Serv	55030	12,326	56,021	33,871	34,400	34,400	34,400	35,400	35,400	35,400	2.91%
Contractual Services Subtotal:		12,326	56,021	33,900	34,900	34,900	34,900	35,900	35,900	35,900	2.87%
Insurance Expenses:											
Prop Liab Insurance	76000	5,304	6,048	3,336	3,465	3,465	3,465	4,871	4,871	4,871	40.58%
Insurance Expenses Subtotal:		5,304	6,048	3,336	3,465	3,465	3,465	4,871	4,871	4,871	40.58%
Total Other Operating:		194,041	205,588	174,599	477,214	784,256	683,635	372,534	372,534	372,534	-21.94%
Expense Total:		772,216	823,007	779,093	1,107,185	1,414,227	1,311,306	1,008,659	1,008,659	1,008,659	-8.90%
Land & Water Conservation Net/(Levy):		(456,325)	(561,167)	(495,751)	(582,437)	(749,750)	(747,450)	(592,578)	(592,578)	(592,578)	1.74%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
NON-DIVISIONAL BUDGETS				
County Board	\$ -	\$ 267,330	\$ -	\$ 267,330
Scholarship Program	650	9,000	650	9,000
Unclassified	5,321,650	7,038,103	(4,614,602)	(2,898,149)
	<u>5,322,300</u>	<u>7,314,433</u>	<u>(4,613,952)</u>	<u>(2,621,819)</u>
	<u>\$ 5,322,300</u>	<u>\$ 7,314,433</u>	<u>\$ (4,613,952)</u>	<u>\$ (2,621,819)</u>

COUNTY BOARD

General Fund – Department: 001

2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Shiloh Ramos
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

MISSION STATEMENT:

The County Board aims to set broad policy with regards to the needs of the county taxpayer along with evaluating the results of these policies and ongoing programs. Additionally, the County Board reviews the effectiveness of the personnel assigned to oversee these policies and programs.

COUNTY BOARD

General Fund –Department: 001
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: Shiloh Ramos
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

2020 ACCOMPLISHMENTS:

1. Appropriated \$8,998,800 for the 2020 Highway Department's 2020 Annual Infrastructure Improvement Program.
2. Appropriated \$5.7 Million for the construction of a new General Aviation terminal at Wittman Regional Airport.
3. Authorized funding of \$699,000 for the construction of an ancillary building for Park View Health Center to serve as a garage, storage space and training facility.
4. Adopted a new General Fund Balance policy for Winnebago County.
5. Developed and adopted County Board interim governance procedures to allow for the maintenance of County Board functions during the COVID-19 pandemic.
6. Adopted Amended General Code policies related to smoking in county-owned buildings and the rise in vaping/e-cigarette usage.

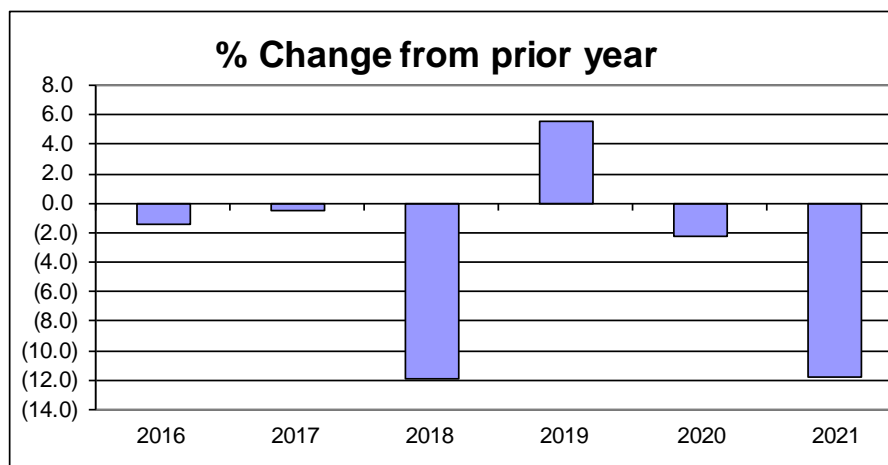
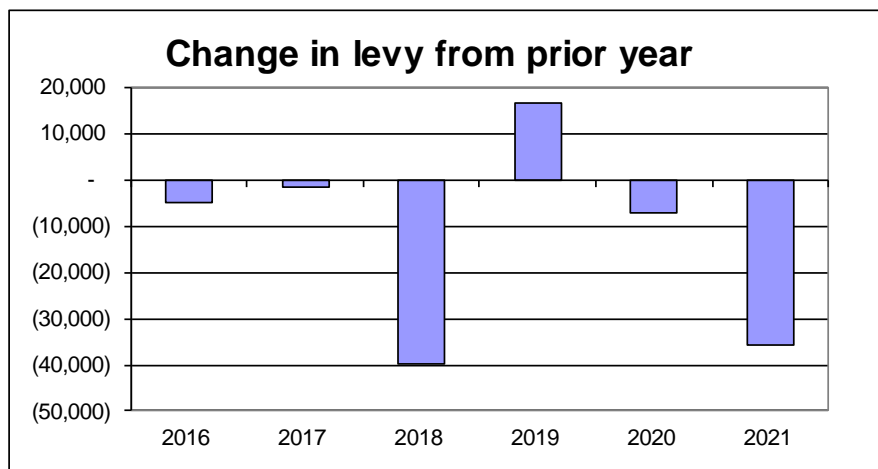
2021 GOALS & OBJECTIVES:

1. Continue to partner with Outagamie County to support UWO-Fox Cities Campus. Plan for long-range improvements to this facility by working with UWO-Fox Cities Campus.
2. Continue to serve Winnebago County in a fiscally responsible manner while providing services in an efficient, effective and compassionate manner
3. Develop, implement and/or fund policies, procedures and/or acquisitions to best manage the COVID-19 pandemic for all Winnebago County residents.
4. Expand and optimize our virtual/IT capabilities for County Board meetings and governance.
5. Institute and implement a practice for County Board iPad/IT replacement.

COUNTY BOARD

2021 BUDGET NARRATIVE HIGHLIGHTS

COUNTY LEVY: The 2021 tax levy is \$267,330, a decrease of \$35,866 or 11.83% under 2020. A schedule of significant changes follows.



Scholarship Fund:

COUNTY LEVY: The tax levy for the scholarship program is \$9,000 for 2021, no change from 2020.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - County Board

Account	Amount	Description
Significant changes from 2020		
Tax Levy 2020	\$ 303,196	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Elected Officials	(27,000)	Decrease based on 3 year cost average.
Citizen Board Per Diem	(4,000)	Decrease based on 3 year cost average.
Registration Tuition	(3,000)	Decrease based on 3 year cost average, plus COVID has cancelled some training in 2020 and it is uncertain what will happen in 2021 with in-person meetings.
Automobile Allowance	(6,000)	Decrease due to COVID canceling many in-person trainings/meetings in 2020 and it is uncertain what will happen in 2021 with in-person meetings meaning less mileage reimbursements for board members.
Lodging	(7,000)	Decrease due to COVID canceling many in-person trainings/meetings in 2020 and it is uncertain what will happen in 2021 with in-person meetings meaning less lodging reimbursements for board members.
Publish Legal Notices	(3,000)	Decrease based on 3 year cost average.
Small Equipment Technology	10,000	Increase for purchase of replacement iPads for County Board Supervisors, a third of their inventory
Professional Service	15,000	Increase for the continued use of Life Productions (hybrid virtual hosting meeting service) into 2021 to allow meetings to be held virtually.
Other small changes	(10,866)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ 267,330	

Financial Summary County Board

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	-	-	-	-	-
Labor	60,038	119,075	170,190	170,190	137,150
Travel	20,702	45,300	73,500	73,500	55,300
Capital	-	-	-	-	-
Other Expenditures	29,712	51,366	59,506	59,506	74,880
Total Expenditures	110,452	215,741	303,196	303,196	267,330
Net Levy			303,196		267,330

Winnebago County											
Budget Detail - 2021											
Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 001 - Board											
Expense											
Wages:											
Elected Officials	51103	101,188	116,904	113,028	142,000	142,000	100,000	115,000	115,000	115,000	-19.01%
Citizen Board Per Diem	51106	11,682	12,152	12,300	16,000	16,000	10,000	12,000	12,000	12,000	-25.00%
Wages Subtotal:		112,870	129,056	125,328	158,000	158,000	110,000	127,000	127,000	127,000	-19.62%
Fringes Benefits:											
FICA Medicare	51200	8,301	9,561	9,378	12,100	12,100	9,000	10,000	10,000	10,000	-17.36%
Workers Compensation	51203	179	251	126	90	90	75	150	150	150	66.67%
Fringes Benefits Subtotal:		8,480	9,812	9,504	12,190	12,190	9,075	10,150	10,150	10,150	-16.74%
Total Labor:		121,350	138,868	134,833	170,190	170,190	119,075	137,150	137,150	137,150	-19.41%
Travel:											
Registration Tuition	52001	14,043	13,945	13,865	16,000	16,000	11,000	13,000	13,000	13,000	-18.75%
Automobile Allowance	52002	24,079	26,242	26,180	28,000	28,000	14,000	20,000	22,000	22,000	-21.43%
Commercial Travel	52004	2,700	2,628	2,991	4,500	4,500	3,500	3,000	3,000	3,000	-33.33%
Meals	52005	2,220	2,002	1,428	2,600	2,600	1,500	2,000	2,000	2,000	-23.08%
Lodging	52006	20,011	19,311	19,062	21,000	21,000	14,000	14,000	14,000	14,000	-33.33%
Other Travel Exp	52007	679	733	975	1,000	1,000	1,200	1,200	1,200	1,200	20.00%
Taxable Benefit	52008	52	58	68	400	400	100	100	100	100	-75.00%
Travel Subtotal:		63,785	64,918	64,569	73,500	73,500	45,300	53,300	55,300	55,300	-24.76%
Total Travel:		63,785	64,918	64,569	73,500	73,500	45,300	53,300	55,300	55,300	-24.76%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 001 - Board											
Capital Outlay:											
Equipment	58004	34,252	0	0	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		34,252	0	0	0	0	0	0	0	0	0.00%
Total Capital:											
		34,252	0	0	0	0	0	0	0	0	0.00%
Office:											
Office Supplies	53000	0	59	78	150	150	50	100	100	100	-33.33%
Stationery and Forms	53001	113	105	61	200	200	60	100	100	100	-50.00%
Printing Supplies	53002	0	0	0	100	100	0	0	0	0	-100.00%
Print Duplicate	53003	0	2,171	2,205	2,000	2,000	2,000	1,500	1,500	1,500	-25.00%
Postage and Box Rent	53004	0	948	1,674	1,500	1,500	1,000	1,500	1,500	1,500	0.00%
Computer Software	53006	295	0	0	0	0	0	100	100	100	100.00%
Telephone	53008	615	263	206	600	600	150	150	250	250	-58.33%
Office Subtotal:		1,023	3,546	4,225	4,550	4,550	3,260	3,450	3,550	3,550	-21.98%
Operating:											
Advertising	53500	0	0	0	500	500	500	500	500	500	0.00%
Subscriptions	53501	0	0	0	750	750	100	250	1,450	1,450	93.33%
Membership Dues	53502	21,650	21,438	21,438	22,500	22,500	21,500	22,500	22,500	22,500	0.00%
Publish Legal Notices	53503	15,796	16,462	19,809	20,000	20,000	7,500	17,000	17,000	17,000	-15.00%
Food	53520	290	246	319	400	400	0	250	250	250	-37.50%
Small Equipment	53522	0	592	28	4,500	4,500	500	1,000	1,000	1,000	-77.78%
Other Operating Supplies	53533	214	1,051	178	1,500	1,500	200	500	500	500	-66.67%
Small Equipment Technology	53580	0	2,796	1,403	0	0	2,500	10,000	10,000	10,000	100.00%
Print Duplicate	73003	2,301	1,452	1,790	2,000	2,000	1,500	2,000	2,000	2,000	0.00%
Postage and Box Rent	73004	1,828	1,028	1,482	2,500	2,500	1,000	1,500	1,500	1,500	-40.00%
Operating Subtotal:		42,078	45,064	46,447	54,650	54,650	35,300	55,500	56,700	56,700	3.75%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 001 - Board											
Repairs & Maint:											
Equipment Repairs	54029	6,600	6,600	3,000	6,000	6,000	7,000	7,000	5,000	5,000	-16.67%
Equipment Repairs	74029	1,320	1,320	1,386	1,254	1,254	1,254	1,386	1,386	1,386	10.53%
Repairs & Maint Subtotal:		7,920	7,920	4,386	7,254	7,254	8,254	8,386	6,386	6,386	-11.97%
Contractual Services:											
Professional Service	55014	0	0	0	5,000	5,000	10,000	20,000	20,000	20,000	300.00%
Personnel Services	75800	(9,456)	(9,664)	(6,358)	(12,500)	(12,500)	(6,000)	(12,500)	(12,500)	(12,500)	0.00%
Contractual Services Subtotal:		(9,456)	(9,664)	(6,358)	(7,500)	(7,500)	4,000	7,500	7,500	7,500	-200.00%
Insurance Expenses:											
Prop Liab Insurance	76000	1,008	1,104	528	552	552	552	744	744	744	34.78%
Insurance Expenses Subtotal:		1,008	1,104	528	552	552	552	744	744	744	34.78%
Total Other Operating:		42,573	47,970	49,228	59,506	59,506	51,366	75,580	74,880	74,880	25.84%
Expense Total:		261,960	251,756	248,629	303,196	303,196	215,741	266,030	267,330	267,330	-11.83%
Board Net/(Levy):		(261,960)	(251,756)	(248,629)	(303,196)	(303,196)	(215,741)	(266,030)	(267,330)	(267,330)	-11.83%

Financial Summary Scholarship Program

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	509	800	700	700	650
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	8,500	9,000	9,000	9,000	9,000
Total Expenditures	8,500	9,000	9,000	9,000	9,000
Levy Before Fund Balance Adjustments			8,300		8,350
Increase / (Decrease) fund balance			700		650
Net Levy After Fund Balance Adjustments			9,000		9,000

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 060 - Scholarship											
Revenue											
Interest:											
Interest Investments	48000	523	722	999	700	700	800	800	650	650	-7.14%
Investment Mark to Market	48002	(76)	(68)	478	0	0	0	0	0	0	0.00%
Interest Subtotal:		447	654	1,476	700	700	800	800	650	650	-7.14%
Total Non-Operating Revenue:											
		447	654	1,476	700	700	800	800	650	650	-7.14%
Revenue Total:											
		447	654	1,476	700	700	800	800	650	650	-7.14%
Expense											
Operating:											
Operating Grants	53565	9,000	7,000	7,500	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Operating Subtotal:		9,000	7,000	7,500	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Total Other Operating:											
		9,000	7,000	7,500	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Expense Total:											
		9,000	7,000	7,500	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Scholarship Surplus (Deficit):											
		(8,553)	(6,346)	(6,024)	(8,300)	(8,300)	(8,200)	(8,200)	(8,350)	(8,350)	0.60%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

MISCELLANEOUS AND UNCLASSIFIED

2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT DESCRIPTION: This area of the budget contains expenditures and revenues that cannot be assigned to a particular department. This includes contingency funds, operating grants, transfers to other funds, and other expenses in the expenditure area. The revenues are state-shared revenues, investment income, and indirect costs.

DEPARTMENT STAFFING: There is no county staffing charged to this department. Wage and benefit costs included are related to payouts to terminating employees.

OVERALL: The net overall decrease to the surplus generated in this area is \$535,016. We plan to use \$4,614,602 of fund balance to reduce the 2021 tax levy. In 2020, we applied \$40,000 of the fund balance to be applied to offset a grant payment to Reach Counseling and \$1,705,000 to reduce the tax levy. A schedule of significant changes follows.

SIGNIFICANT CHANGES FROM 2020 ADOPTED - Miscellaneous & Unclassified

Account	Amount	Description
Significant changes from 2020		
Net (Surplus) 2020	\$ (3,433,165)	
Revenue Changes - impact on levy:		
State Shared Revenue	(159,000)	Increase expected in shared revenues, computer aid and personal property tax aid.
Indirect Cost	20,000	Based on 3 year trend the cost allocation has been on a decline.
Interest Investments	260,000	The interest rates in the market have declined at a rapid rate due to the COVID-19 pandemic.
Other Miscellaneous Revenues	20,000	Based on 3 year trend this revenue has been declining.
Expense Changes - impact on levy:		
Payout Wages	(70,000)	Based on 3 year trend the payouts are lower than budgeted.
Bad Debts Expense	(10,000)	Based on 3 year trend and improved collection efforts, bad debt expense has declined.
Taxes & Assessments	(12,000)	Based on 3 year trend the taxes and assessments are lower than budgeted.
Tax Refunds	20,000	Increase based on expecting more Dark Store Loophole settlements in 2021.
Taxes Assessments	34,000	Increase based on the sidewalk repair expected in City of Oshkosh.
Other Transfers Out	2,865,000	Increase due to transfers for debt payoff amendment passed by the County Board - \$32,000 to Airport Fund, \$19,000 to Park View Fund and \$2,814,000 to Debt Service Fund.
Salary Contingency	430,000	Increase based on unknown raises determined by bargaining units for those still under labor contracts and an increase to the merit pool pay for all employees as the County Board passed an amendment to do so.
Fund Balance	(2,869,602)	In 2021, the County is planning on using \$1,749,602 of the fund balance to keep the levy under the allowable limit, along with the additional transfers out to Airport Debt - \$32,000, Park View Debt - \$19,000, and Debt Service Fund - \$2,814,000. Last year \$1,705,000 of fund balance was used to balance the tax levy, along with \$40,000 to offset a grant to Reach Counseling.
Other small changes	6,618	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2021	\$ (2,898,149)	Represents more revenue than expenses so this reduces the overall levy.

**Financial Summary
Miscellaneous & Unclassified**

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	2,436,758	5,471,733	5,463,150	5,463,150	5,321,650
Labor	103,248	193,770	342,150	342,150	269,125
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,131,297	3,226,744	3,432,835	3,588,451	6,768,978
Total Expenditures	2,234,545	3,420,514	3,774,985	3,930,601	7,038,103
Levy Before Fund Balance Adjustments			(1,688,165)		1,716,453
General Fund balalance applied for:					
Reach Counseling			(40,000)		-
Debt Service Fund - debt payoff			-		(2,814,000)
Airport Fund - debt payoff			-		(32,000)
Park View Health Center Fund - debt payoff			-		(19,000)
Balance 2021 tax levy			(1,705,000)		(1,749,602)
Net Levy After Fund Balance Adjustments			(3,433,165)		(2,898,149)

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified											
Revenue											
Taxes:											
Forest Crop Tax	41001	2,651	1,871	1,921	2,800	2,800	2,300	2,300	2,300	2,300	-17.86%
Retained Sales Tax	41004	152	135	137	150	150	150	150	150	150	0.00%
Taxes Subtotal:		2,803	2,005	2,058	2,950	2,950	2,450	2,450	2,450	2,450	-16.95%
Intergov Rev:											
State Shared Revenue	42001	3,536,231	3,556,231	3,922,412	3,550,000	3,550,000	3,709,000	3,800,000	3,709,000	3,709,000	4.48%
Indirect Cost	42020	165,024	132,996	170,827	185,000	185,000	161,103	165,000	165,000	165,000	-10.81%
Intergov Rev Subtotal:		3,701,255	3,689,227	4,093,239	3,735,000	3,735,000	3,870,103	3,965,000	3,874,000	3,874,000	3.72%
Public Services:											
Other Public Charges	45057	150	150	120	200	200	180	200	200	200	0.00%
Public Services Subtotal:		150	150	120	200	200	180	200	200	200	0.00%
Total Operating Revenue:		3,704,208	3,691,383	4,095,417	3,738,150	3,738,150	3,872,733	3,967,650	3,876,650	3,876,650	6.14%
Interest:											
Interest Investments	48000	778,393	1,128,179	1,585,586	1,580,000	1,580,000	1,500,000	1,320,000	1,320,000	1,320,000	-16.46%
Investment Mark to Market	48002	(130,775)	(102,834)	762,879	0	0	0	0	0	0	0.00%
Interest Subtotal:		647,618	1,025,345	2,348,465	1,580,000	1,580,000	1,500,000	1,320,000	1,320,000	1,320,000	-16.46%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified											
Misc Revenues:											
Sale Of Prop Equip	48104	14,455	11,842	22,481	15,000	15,000	9,000	15,000	15,000	15,000	0.00%
Other Miscellaneous Revenues	48109	80,274	133,133	101,040	130,000	130,000	90,000	110,000	110,000	110,000	-15.38%
Misc Revenues Subtotal:		94,729	144,975	123,521	145,000	145,000	99,000	125,000	125,000	125,000	-13.79%
Total Non-Operating Revenue:		742,347	1,170,320	2,471,986	1,725,000	1,725,000	1,599,000	1,445,000	1,445,000	1,445,000	-16.23%
Revenue Total:		4,446,555	4,861,703	6,567,403	5,463,150	5,463,150	5,471,733	5,412,650	5,321,650	5,321,650	-0.92%
Expense											
Wages:											
Regular Pay	51100	34,937	(16,555)	(10,654)	0	0	0	0	0	0	0.00%
Payout Wages	51120	369,117	237,931	231,967	320,000	320,000	180,000	250,000	250,000	250,000	-21.88%
Payroll Sundry Account	51190	0	3,795	1,528	0	0	0	0	0	0	0.00%
Wages Subtotal:		404,054	225,171	222,841	320,000	320,000	180,000	250,000	250,000	250,000	-21.88%
Fringes Benefits:											
FICA Medicare	51200	20,743	7,821	8,614	20,000	20,000	13,770	19,125	19,125	19,125	-4.38%
Health Insurance	51201	1,316	1,110	282	1,500	1,500	0	0	0	0	-100.00%
Dental Insurance	51202	0	111	1	0	0	0	0	0	0	0.00%
Workers Compensation	51203	299	86	18	150	150	0	0	0	0	-100.00%
WI Retirement	51206	2,306	(930)	(815)	450	450	0	0	0	0	-100.00%
Fringe Benefits Other	51207	40	16	14	50	50	0	0	0	0	-100.00%
Fringes Benefits Subtotal:		24,705	8,214	8,113	22,150	22,150	13,770	19,125	19,125	19,125	-13.66%
Total Labor:		428,759	233,385	230,954	342,150	342,150	193,770	269,125	269,125	269,125	-21.34%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified											
Office:											
Postage and Box Rent	53004	0	2	0	0	0	0	0	0	0	0.00%
Office Subtotal:		0	2	0	0	0	0	0	0	0	0.00%
Operating:											
Household Supplies	53516	23	27	23	75	75	50	50	50	50	-33.33%
Bad Debts Expense	53561	61,122	19,936	(17,788)	20,000	20,000	5,000	10,000	10,000	10,000	-50.00%
Taxes & Assessments	53562	1,024	4,163	3,108	15,000	15,000	1,000	3,000	3,000	3,000	-80.00%
Tax Refunds	53564	9,067	13,423	8,605	20,000	20,000	40,000	15,000	40,000	40,000	100.00%
Operating Grants	53565	2,477,833	2,631,393	2,555,851	2,747,410	2,747,410	2,747,410	2,672,138	2,752,319	2,752,319	0.18%
Other Miscellaneous	53568	7,195	2,396	498	4,000	4,000	500	2,000	2,000	2,000	-50.00%
Operating Subtotal:		2,556,265	2,671,336	2,550,298	2,806,485	2,806,485	2,793,960	2,702,188	2,807,369	2,807,369	0.03%
Repairs & Maint:											
Maintenance Grounds	74021	40,060	86,240	64,146	50,000	50,000	7,000	30,000	50,000	50,000	0.00%
Repairs & Maint Subtotal:		40,060	86,240	64,146	50,000	50,000	7,000	30,000	50,000	50,000	0.00%
Utilities:											
Water and Sewer	54702	0	20	0	10	10	10	15	15	15	50.00%
Utilities Subtotal:		0	20	0	10	10	10	15	15	15	50.00%
Contractual Services:											
Professional Service	55014	32,570	32,440	34,795	36,000	36,000	39,255	40,130	40,130	40,130	11.47%
Taxes Assessments	55054	0	28,941	222,679	0	0	0	34,000	34,000	34,000	100.00%
Contractual Services Subtotal:		32,570	61,381	257,474	36,000	36,000	39,255	74,130	74,130	74,130	105.92%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified											
Insurance Expenses:											
Claim Payments	56002	95,000	0	0	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	10,416	9,456	6,096	6,340	6,340	6,340	8,464	8,464	8,464	33.50%
Insurance Expenses Subtotal:		105,416	9,456	6,096	6,340	6,340	6,340	8,464	8,464	8,464	33.50%
Total Other Operating:		2,734,311	2,828,434	2,878,014	2,898,835	2,898,835	2,846,565	2,800,797	2,939,978	2,939,978	-3.38%
Transfers Out:											
Other Transfers Out	59501	49,000	100,000	2,928,150	209,000	380,179	380,179	209,000	209,000	3,074,000	1,370.81%
Transfers Out Subtotal:		49,000	100,000	2,928,150	209,000	380,179	380,179	209,000	209,000	3,074,000	1,370.81%
Other Financing Uses:											
Res Contingencies	59502	0	0	0	300,000	300,000	0	300,000	300,000	300,000	0.00%
Res Salaries	59503	0	0	0	25,000	9,437	0	205,000	205,000	455,000	1,720.00%
Other Financing Uses Subtotal:		0	0	0	325,000	309,437	0	505,000	505,000	755,000	132.31%
Total Non-Operating Expense:		49,000	100,000	2,928,150	534,000	689,616	380,179	714,000	714,000	3,829,000	617.04%
Expense Total:		3,212,070	3,161,820	6,037,118	3,774,985	3,930,601	3,420,514	3,783,922	3,923,103	7,038,103	86.44%
Miscellaneous unclassified Net/(Levy):		1,234,485	1,699,884	530,285	1,688,165	1,532,549	2,051,219	1,628,728	1,398,547	(1,716,453)	-201.68%
General Fund applied:											
Street assessments		0	0	239,800	0	0	0	0	0	0	0.00%
Reach Counseling		0	0	0	40,000	40,000	40,000	0	0	0	-100.00%
Tax Levy		2,490,000	3,096,000	2,685,000	1,705,000	1,705,000	1,705,000	1,500,000	1,500,000	1,749,602	-12.02%
Airport portion of Debt Payoff		0	0	0	0	0	0	0	0	32,000	100.00%
PVHC portion of Debt Payoff		0	0	0	0	0	0	0	0	19,000	100.00%
Debt Service Fund portion of Debt payoff		0	0	0	0	0	0	0	0	2,814,000	100.00%
Net Miscellaneous unclassified:		3,724,485	4,795,884	3,455,085	3,433,165	3,277,549	3,796,219	3,128,728	2,898,547	2,898,149	-15.58%

Note: Fund balance applied in this cost center is a use of fund balance to reduce the overall levy for the county.

WINNEBAGO COUNTY
2021 BUDGET
SCHEDULE OF MISCELLANEOUS OPERATING GRANT PAYMENTS

	2019 Budget	2020 Budget	2021 Budget	Change 2021 over / (under) 2020	
				Amount	Percent
Library (See attached schedule)	\$ 2,213,392	\$ 2,253,505	\$ 2,229,370	\$ (24,135)	-1.07%
Library fees due for County resident usage of other library systems	45,675	50,300	58,647	8,347	17%
Regional Planning Commission	199,713	205,871	153,750	(52,121)	-25%
ADVOCAP	37,000	39,000	39,000	-	0%
County Fair Association	60,000	60,000	60,000	-	0%
Ambulance Service	3,697	3,734	3,000	(734)	-20%
Railroad Consortium	25,000	25,000	25,000	-	0%
LiveWell Fox Valley Initiative (1)	-	25,000	25,000	-	100%
Reach Counseling	-	40,000	-	(40,000)	100%
Subtotal	2,584,476	2,702,410	2,593,767	(108,643)	-4%
Culvert and Bridge Aide	109,000	45,000	158,552	113,552	252%
Totals	\$ 2,693,476	\$ 2,747,410	\$ 2,752,319	\$ 4,909	0.00%

SCHEDULE OF MISCELLANEOUS INTERFUND TRANSFERS

Industrial Development Board Grant	\$ 209,000	\$ 209,000	\$ 209,000	-	0%
Totals	\$ 190,000	\$ 209,000	\$ 209,000	\$ -	0%

Note 1: The LiveWell Fox Valley is a tri-county partnership initiative to advance a culture of health and well-being for all residents in the Fox Valley.

**COUNTY LIBRARY LEVY REQUEST
COMPARATIVE DATA
LEVY ANALYSIS**

	<u>Used for 2021 library allocation</u>		2019 Library Allocation	2020 Library Allocation	2021 Library Allocation	<u>Change 2021 over / (under) 2020</u>	
	<u>2020 Net Library Budget</u>	<u>Percent of County Users/Usage</u>				<u>Amount</u>	<u>Percent</u>
<u>Operating:</u>							
Menasha	\$ 1,559,191	26.7% *	\$ 390,063	\$ 398,517	\$ 416,304	\$ 17,787	4.5%
Neenah	2,141,595	40.0% *	796,668	815,545	856,638	41,093	5.0%
Omro	215,735	48.3% *	105,849	107,182	104,200	(2,982)	-2.8%
Oshkosh	3,397,860	18.9% *	607,424	625,160	642,196	17,036	2.7%
Winneconne	214,822	53.7% *	113,581	110,494	115,359	4,865	4.4%
Total operating	<u>7,529,203</u>		<u>2,013,585</u>	<u>2,056,898</u>	<u>2,134,697</u>	<u>77,799</u>	<u>3.8%</u>
<u>Facilities:</u>							
Menasha	224,400	26.7% *	60,588	60,139	59,915	(224)	-0.4%
Neenah	286,304	40.0% *	111,086	113,376	14,758	(98,618)	-87.0%
Omro	-	48.3% *	-	-	-	-	0.0%
Oshkosh	-	18.9% *	-	-	-	-	0.0%
Winneconne	-	53.7% *	18,133	3,091	-	(3,091)	-100.0%
Total operating	<u>510,704</u>		<u>189,807</u>	<u>176,606</u>	<u>74,673</u>	<u>(101,933)</u>	<u>-57.7%</u>
<u>Special Project Grant (Note below)</u>			<u>10,000</u>	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>0.0%</u>
Totals	\$ <u>8,039,907</u>		\$ <u>2,213,392</u>	\$ <u>2,253,505</u>	\$ <u>2,229,370</u>	\$ <u>(24,135)</u>	<u>-1.1%</u>

* *Percent of actual circulation*

2020 Net Library Budget: The 2021 library tax levy is based on the 2020 net budget. The formula is always based on the past year budget because the municipalities do not prepare their library budgets for the next year until after the County has completed it's budget process.

Percent of County Users/Usage: The formula is set to allocate the County share of the library budget based on actual usage by County residents. This percent is based on the number of users outside of the municipality responsible for the library divided by the total of all usage of the facility.

Special Project Grant: The libraries are submitting one special project request this year, divided into two parts. The request is for \$20,000 toward the purchase of eBooks and eAudiobooks.

The libraries are requesting that half, \$10,000, is contributed to the Winnefox Overdrive Advantage Collection. This is the sixth year that funds for the Advantage Collection are being requested. This \$10,000 would supplement what the county libraries spend individually. In 2020, the five libraries contributed \$40,938 from their operating budgets. Then they contributed an additional \$12,300 during the libraries' closures in spring of this year.

The second \$10,000 will be divided evenly among the five libraries to be spent on local collections. Some libraries may choose to spend the funds on Hoopla, a complimentary service to Overdrive that allows patrons to borrow items immediately. Others may wish to spend the additional funds on other resources and/or electronic databases.

The desire is to use the \$20,000 to reach patrons even when they cannot physically be in the building. Use of electronic materials has been rising and the current pandemic crisis has highlighted just how important libraries are and need to be in the digital world as well as the physical.

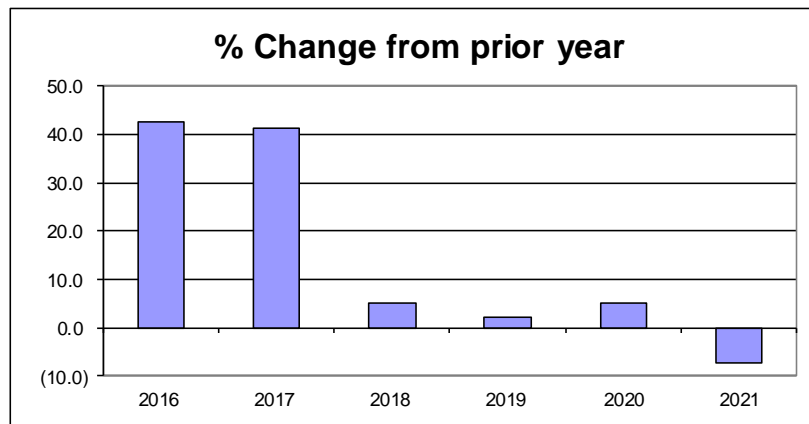
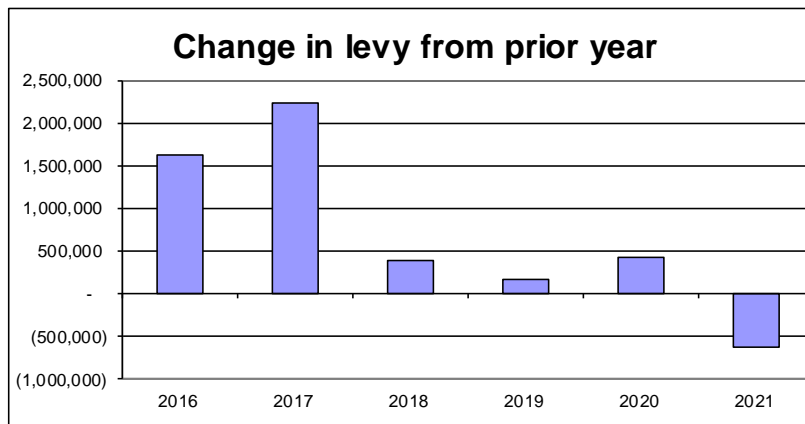
DEBT SERVICE

2021 BUDGET NARRATIVE HIGHLIGHTS

2021 BUDGET DETAIL:

NOTE: Debt of proprietary funds such as Airport, Park View Health Center, Solid Waste and Highway department are reflected in the budgets of those departments and are backed out of the totals here. The debt service in this section only applies to the governmental funds. However, charts and graphs are prepared to include all debt so the reader can get a complete view of all debt.

The 2021 gross levy supported debt service is \$10,832,000, an increase of \$2,191,000 or 25.0% over 2020. The County will apply \$2,814,000 to reduce the net debt levy to \$8,018,000 a decrease of \$623,000 or 7.2% under 2020. There will be a borrowing for new projects in 2021 for an estimated \$10,150,000. Projects included in the 2021 borrowing are; various road resurfacing and reconstruction projects, courthouse boiler replacement, UWO-Fox Cities Campus student development and food service facility, land purchase by UWO-Fox Cities Campus and a variety of small projects throughout the County. Each of these projects must first be approved by the Winnebago County Board of Supervisors.



Borrowing that occurred during 2020 was \$11,500,000. These funds were borrowed for projects including; road resurface and reconstruction, courthouse window replacement, courthouse elevator modernization, aviation business park taxiway construction, a new general aviation terminal and UWO-Fox Cities child care center remodel.

INDEBTEDNESS LIMITATIONS:

Total estimated outstanding debt is projected to be \$37,117,000 at the end of 2021. This is well below our debt limit of over \$710 million.

OUTSTANDING INDEBTEDNESS AND REPAYMENT:

Amounts of outstanding debt along with schedules of principal and interest due by year are on schedules that follow. All debt is fully retired after 10 years. The Levy and Non-Levy Debt graph that follows (a few pages later) shows our policy of maintaining level debt service payments each year while leaving room in the later years to accommodate new debt.

Debt service principal and interest on debt incurred to finance proprietary activities is accounted for in those proprietary funds. The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, for governmental funds. See the glossary at the end of the budget book for a definition of proprietary type activities. This section of the budget summarizes all debt service of the County and identifies that portion attributable to proprietary type activities. Explanations are only provided for those debt obligations that are still outstanding. These explanations are found later in this section just prior to debt service schedules.

Winnebago County
Budget Detail - 2021
Debt Service (Dollars in thousands)

	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Reimbursements for pass through debt					
Housing Authority	110	110	110	110	111
East Central Regional Planning Commission	18	17	18	18	-
Investment income	-	-	-	-	-
TOTAL REVENUES	128	127	128	128	111
<u>Principal payments:</u>					
G.O. Notes, Series 2009 BAB	405	420	435	-	-
G.O. Notes, Series 2010 BAB	1,395	1,425	1,460	1,500	-
G.O. Notes, Series 2010C Trust Fund Loan	70	73	77	81	86
G.O. Notes, Series 2010D Trust Fund Loan	15	15	16	17	-
G.O. Notes, Series 2011 A	370	385	395	410	420
G.O. Notes, Series 2012 A	695	745	800	115	-
G.O. Notes, Series 2012 B	-	-	-	-	-
G.O. Notes, Series 2012 C	1,335	1,365	1,400	1,436	2,990
G.O. Notes, Series 2014 A	385	400	410	425	1,785
G.O. Notes, Series 2015 A	395	400	410	415	425
G.O. Notes, Series 2016 A	2,590	135	140	145	145
G.O. Notes, Series 2017 A	-	2,820	725	730	745
G.O. Notes, Series 2018 A	-	-	2,000	570	585
G.O. Notes, Series 2019 A	-	-		2,655	775
G.O. Notes, Series 2020 A	-	-			3,250
Total Principal	7,655	8,183	8,268	8,499	11,206

Winnebago County
Budget Detail - 2021
Debt Service (Dollars in thousands)

	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
<u>Interest payments:</u>					
G.O. Notes, Series 2009 BAB	31	19	7	-	-
G.O. Notes, Series 2010 BAB	102	78	48	17	-
G.O Notes, Series 2010C Trust Fund Loan	41	37	33	29	25
G.O Notes, Series 2010D Trust Fund Loan	3	2	2	1	-
G.O. Notes, Series 2011 A	42	35	26	16	6
G.O. Notes, Series 2012 A	36	25	10	1	-
G.O. Notes, Series 2012 B	-	-	-	-	-
G.O. Notes, Series 2012 C	157	130	103	75	45
G.O. Notes, Series 2014 A	71	63	55	47	38
G.O. Notes, Series 2015 A	73	65	57	49	41
G.O. Notes, Series 2016 A	42	30	28	25	22
G.O. Notes, Series 2017 A	-	161	165	150	128
G.O. Notes, Series 2018 A	-	-	175	206	180
G.O. Notes, Series 2019 A	-	-	-	203	185
G.O. Notes, Series 2020 A	-	-	-	-	150
Total Interest	598	645	709	819	820
TOTAL EXPENSES	8,253	8,828	8,977	9,318	12,026
Gross levy	8,125	8,701	8,849	9,190	11,915

Winnebago County
Budget Detail - 2021
Debt Service (Dollars in thousands)

	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Gross levy (from previous page)	8,125	8,701	8,849	9,190	11,915
Less amounts charged to:					
Airport fund	(56)	(185)	(120)	(258)	(859)
Solid Waste fund	(17)	(18)	(18)	(3)	-
Park View Health center	(320)	(329)	(338)	(197)	(38)
Highway	(82)	(125)	(155)	(91)	(186)
Gross LEVY debt service fund	7,650	8,044	8,218	8,641	10,832
General Fund Balance applied for:					
Airport Debt payoff	-	-	-	-	32
PVHC Debt payoff	-	-	-	-	19
Two (2) Callable Bonds	-	-	-	-	(2,865)
Net LEVY debt service fund	7,650	8,044	8,218	8,641	8,018
Add back levy departments					
Airport fund	56	185	120	258	827
Park View Health Center	320	329	338	197	19
Fund balance applied (Note)	-	-	-	(200)	-
Total all debt service levy	8,026	8,558	8,676	8,896	8,864

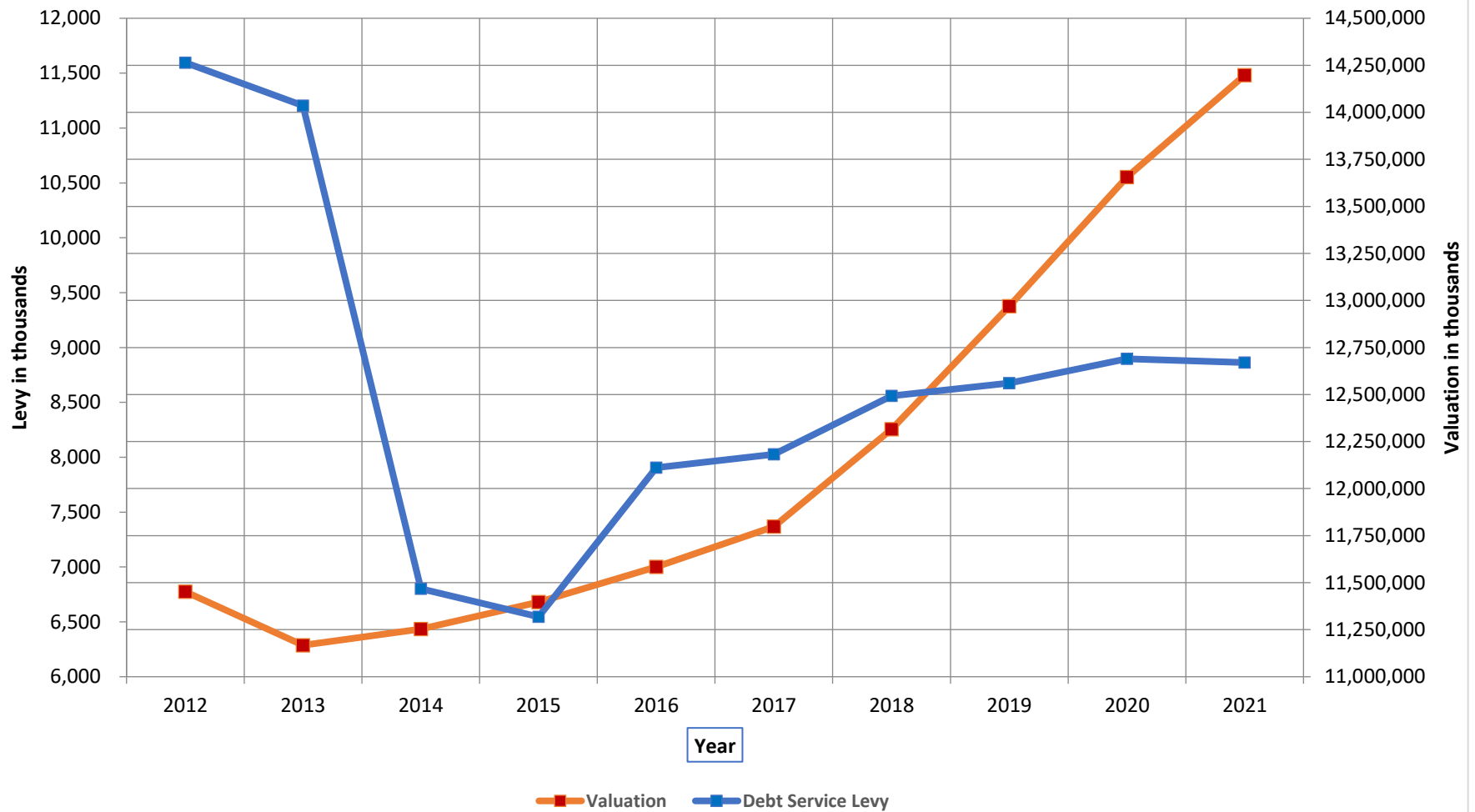
Note: Fund balance applied is a use of fund balance to reduce the levy for this activity.

WINNEBAGO COUNTY
OUTSTANDING INDEBTEDNESS - ALL

(Includes Solid Waste and Highway Debt because they are included in Debt Limit Calculations)

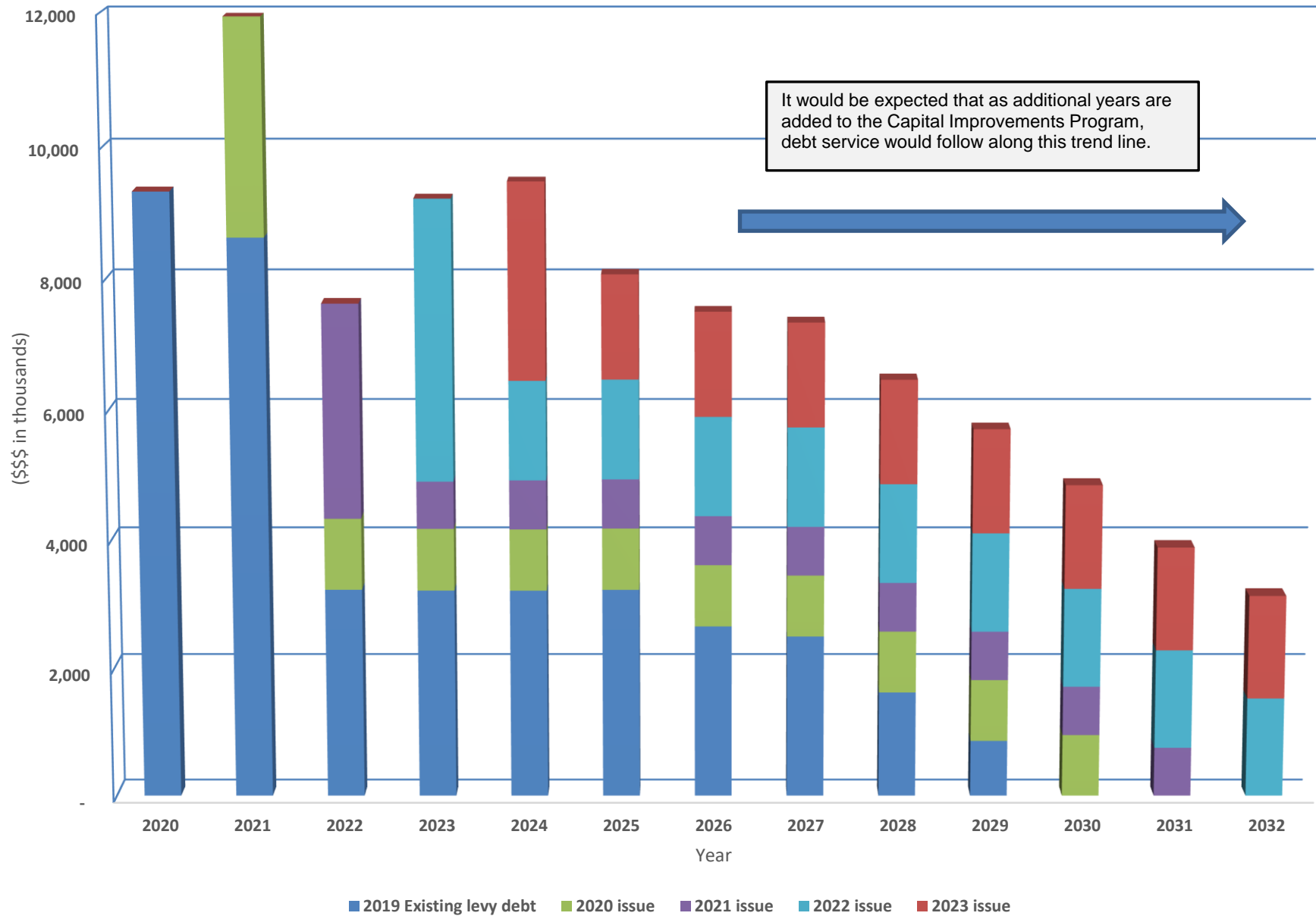
Notes:	ISSUE DATE	MATURITY DATE	NET EFFECTIVE INTEREST RATE	OUTSTANDING 12/31/20	2021 PRINCIPAL PAID	2021 NEW DEBT	12/31/21 OUTSTANDING DEBT (Projected)
State of Wisconsin Trust Fund Loan Series 2010C	11/22/10	03/15/2025	5.2500%	473,000	86,000	-	387,000
General Obligation Notes Series 2011A	11/08/11	04/01/2021	2.6800%	420,000	420,000	-	-
General Obligation Notes Series 2012C	11/06/12	04/01/2022	2.7600%	2,990,000	2,990,000	-	-
General Obligation Notes Series 2014A	11/08/14	04/01/2024	2.6200%	1,785,000	1,785,000	-	-
General Obligation Notes Series 2015A	11/08/15	04/01/2025	2.7000%	2,230,000	425,000	-	1,805,000
General Obligation Notes Series 2016A	Nov 2016	04/01/2026	1.8100%	930,000	145,000	-	785,000
General Obligation Notes Series 2017A	Nov 2017	04/01/2027	1.8474%	5,595,000	745,000	-	4,850,000
General Obligation Notes Series 2018A	Nov 2018	04/01/2028	2.7893%	5,330,000	585,000	-	4,745,000
General Obligation Notes Series 2019A	Nov 2019	04/01/2029	2.0674%	6,920,000	775,000	-	6,145,000
NEW ISSUES - FALL 2020:							
General Obligation Notes Series 2020A	Nov 2020	04/01/2030	Unknown	11,500,000	3,250,000	-	8,250,000
NEW ISSUES - FALL 2021:							
General Obligation Notes Series 2021A	Nov 2020	04/01/2030	Unknown	-	-	10,150,000	10,150,000
GRAND TOTALS				\$ 38,173,000	\$ 11,206,000	\$ 10,150,000	\$ 37,117,000

Growth in Valuation Vs Growth in Debt Levy

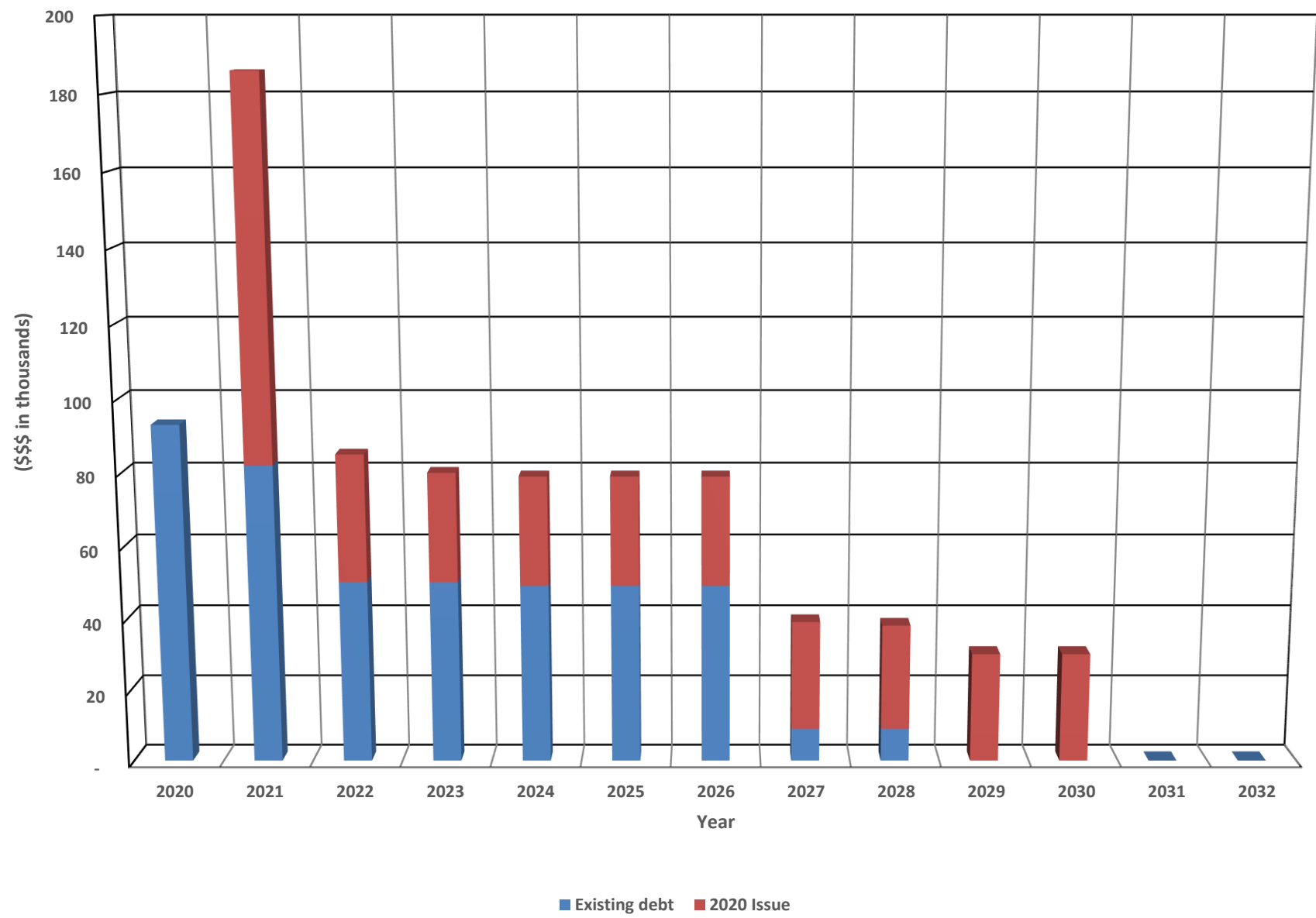


Note: This chart shows that debt service had dropped for several years. Itl started to rise again in 2016 due to larger projects requiring borrowing. Note that debt service is going up at about the same rate as valuation growth. This keeps the debt service rate relatively stable.

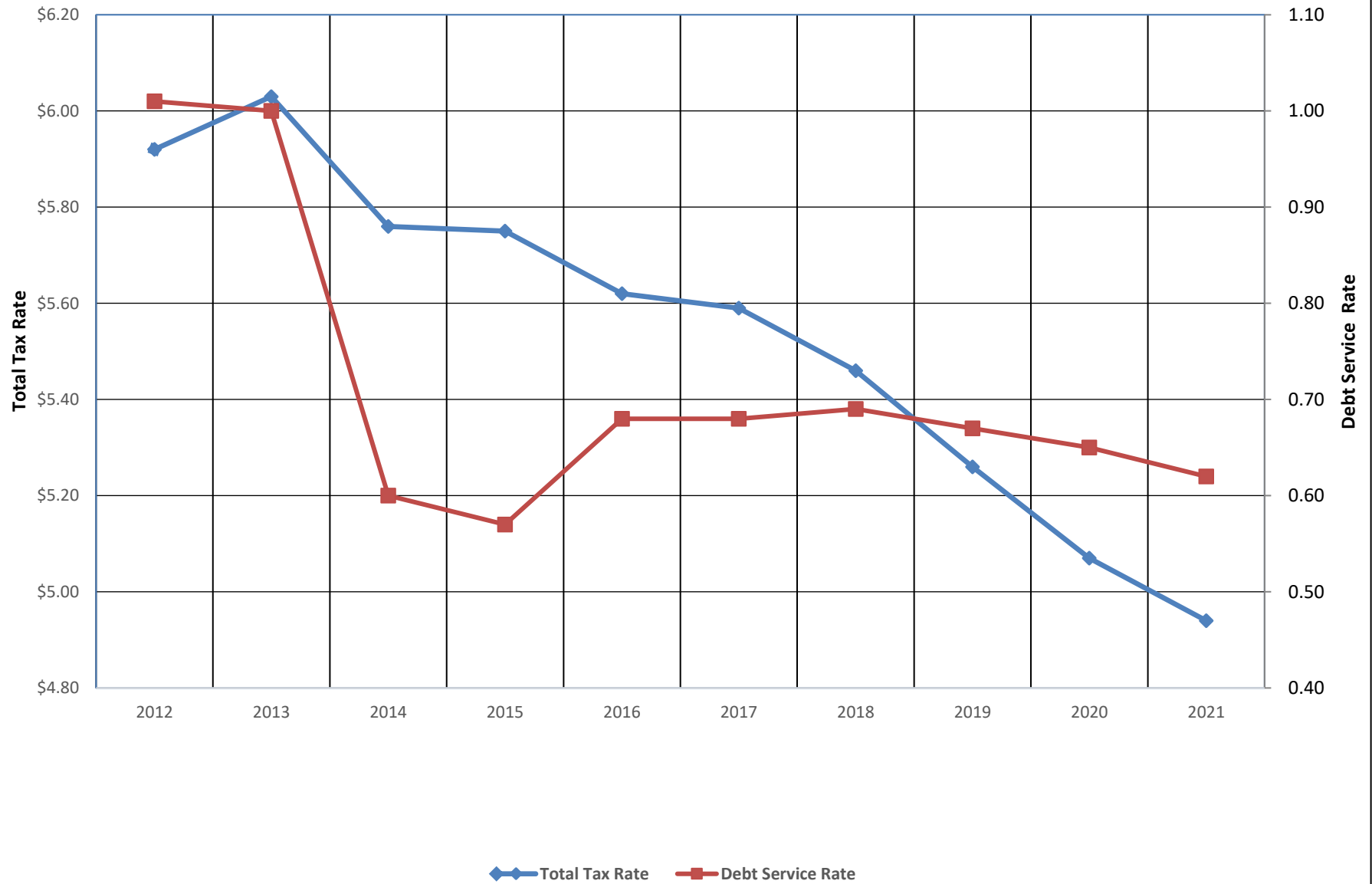
Levy Supported Debt Current and Future Payments



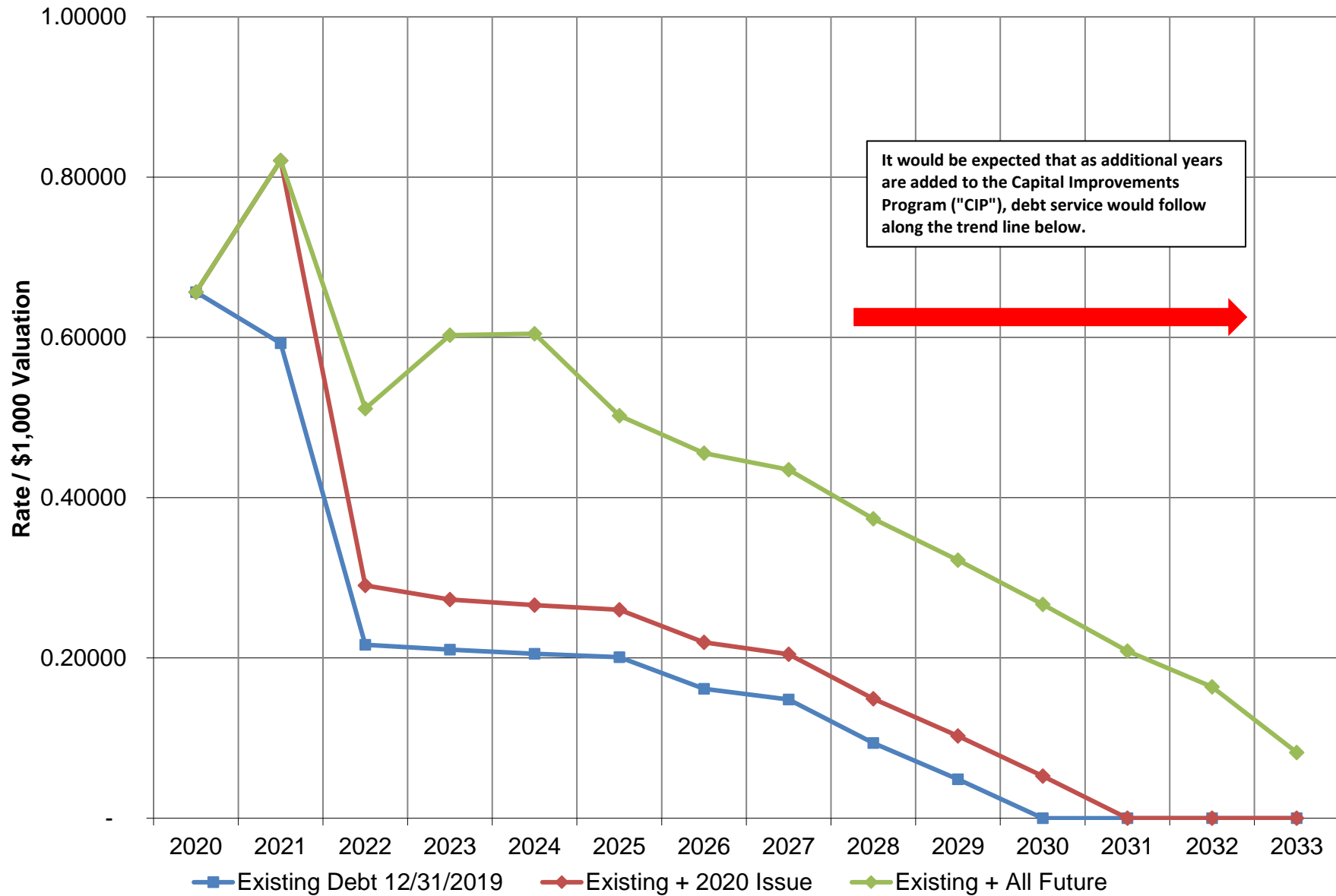
Non-Levy Supported Debt Service



Tax Rate Information - Historical



Debt Service Tax Rate - Current and Future Years



Note: Tax rate based on 2019 & 2020 Equalized Valuations (TID-OUT) of \$13,655,711,100 & \$14,197,530,100, respectively, with 2.50% annual growth thereafter.

Levy Funded Debt

Descriptions of Issues

Issue	Description
2010 C	This was a State Trust Fund loan we took out and "passed through" to the Winnebago County Housing Authority for remodeling of some low income housing units. They will be reimbursing us each year the amount that is due on this loan.
2011 A	This borrowing is for various projects including; Utility extension & infrastructure - NW Hanger development at our airport, computer aided dispatch and mobile data computer replacement, UW Fox Valley engineering building renovations, various road reconstruction and resurfacing projects, Sheriff Department radio system upgrade / replacement, airport runway resurfacing and land acquisition.
2012 C	This bond issue will finance the following projects: facility tuck pointing, remainder of the financial software replacement, courthouse window replacement, demolition of old buildings, Sheriff radio system project, jail chiller upgrade, public safety answering point consolidation, various road resurface and reconstructions projects, tennis court rehabilitation project , UW Fox Valley engineering building remodeling, Airport runway broom and Park View storage and therapy addition.
2014 A	This bond issue will finance the following projects: parks road/lighting project , various facilities asphalt replacement, various road resurface and reconstructions projects.
2015 A	This bond issue will finance the following projects: road resurface and reconstruction, E911 hardware, and courthouse window replacement.
2016 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, card access system, department relocation, Airport terminal building and Airport snow removal equipment.
2017 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, mental health crisis service center, courthouse window replacement, UW FV boiler replacement, courthouse security system, sheriff CAD/ RMS system upgrade, department relocation, Airport taxiway resurface.
2018 A	This bond issue will finance the following projects: road resurface and reconstruction, sheriff CAD/ RMS system upgrade, courthouse window replacement, courthouse elevator modernization, department relocation, roof replacement, obsolete building demolition, UW FV student development and food service facility, Airport taxiway extension.
2019 A	This bond issue will finance the following projects: road resurface and reconstruction, parks dump truck, parks soccer complex lighting, courthouse window replacement, courthouse elevator modernization, mental health crisis center, roof replacement, obsolete building demolition, Airport taxiway extension.
2020 A	This bond issue will finance the following projects: road resurface and reconstruction, parks front endloader, courthouse window replacement, courthouse elevator modernization, UWO-Fox Cities Child Care Center, UWO-Fox Cities South Parking Lot, Airport T.

Principal Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 C	2011A	2012 C	2014 A	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	Total
2021	86	387	2,990	1,785	425	111	745	578	780	3,151	11,038
2022	90	-	-	-	435	114	760	598	690	902	3,589
2023	95	-	-	-	445	118	775	617	710	824	3,584
2024	99	-	-	-	455	118	795	642	730	844	3,683
2025	103	-	-	-	470	122	815	671	755	858	3,794
2026	-	-	-	-	-	126	840	696	775	877	3,314
2027	-	-	-	-	-	-	865	721	800	897	3,283
2028	-	-	-	-	-	-	-	741	825	911	2,477
2029	-	-	-	-	-	-	-	-	855	936	1,791
2030	-	-	-	-	-	-	-	-	-	950	950
Totals	473	387	2,990	1,785	2,230	709	5,595	5,264	6,920	11,150	37,503

Interest Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 C	2011A	2012 C	2014 A	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	Total
2021	25	5	46	38	40	17	128	178	185	146	808
2022	20	-	-	-	32	14	98	154	170	145	633
2023	16	-	-	-	23	11	75	130	153	132	540
2024	11	-	-	-	14	7	59	104	131	115	441
2025	6	-	-	-	5	4	41	78	109	99	342
2026	-	-	-	-	-	1	26	54	86	81	248
2027	-	-	-	-	-	-	9	33	62	63	167
2028	-	-	-	-	-	-	-	11	38	44	93
2029	-	-	-	-	-	-	-	-	13	24	37
2030	-	-	-	-	-	-	-	-	-	7	7
Totals	78	5	46	38	114	54	436	742	947	856	3,316

Total Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 C	2011A	2012 C	2014 A	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	Total
2021	111	392	3,036	1,823	465	128	873	756	965	3,297	11,846
2022	110	-	-	-	467	128	858	752	860	1,047	4,222
2023	111	-	-	-	468	129	850	747	863	956	4,124
2024	110	-	-	-	469	125	854	746	861	959	4,124
2025	109	-	-	-	475	126	856	749	864	957	4,136
2026	-	-	-	-	-	127	866	750	861	958	3,562
2027	-	-	-	-	-	-	874	754	862	960	3,450
2028	-	-	-	-	-	-	-	752	863	955	2,570
2029	-	-	-	-	-	-	-	-	868	960	1,828
2030	-	-	-	-	-	-	-	-	-	957	957
Totals	551	392	3,036	1,823	2,344	763	6,031	6,006	7,867	12,006	40,819

Non Levy Funded Debt

Descriptions of Issues

Issue	Description
2011 A	This borrowing is for the construction of a Highway Satellite shop in Winchester.
2016 A	This bond issue will finance the following projects: Highway roof replacement.
2018 A	This bond issue will finance the following projects: Highway material storage bins.
2020 A	This bond issue will finance the following projects: Highway parking lot resurface.

Principal Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2016A	2018A	2020A	Total
2021	33	34	7	99	173
2022	-	36	8	28	72
2023	-	37	8	26	71
2024	-	37	8	26	71
2025	-	38	8	27	73
2026	-	39	9	28	76
2027	-	-	9	28	37
2028	-	-	9	29	38
2029	-	-	-	29	29
2030	-	-	-	30	30
Totals	33	221	66	350	670

Interest Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2016A	2018A	2020A	Total
2021	1	5	2	5	13
2022	-	4	2	5	11
2023	-	3	2	4	9
2024	-	3	1	4	8
2025	-	2	1	3	6
2026	-	-	1	3	4
2027	-	-	-	2	2
2028	-	-	-	1	1
2029	-	-	-	-	-
2030	-	-	-	-	-
Totals	1	17	9	27	54

Total Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2016A	2018A	2020A	Total
2021	34	39	9	104	186
2022	-	40	10	33	83
2023	-	40	10	30	80
2024	-	40	9	30	79
2025	-	40	9	30	79
2026	-	39	10	31	80
2027	-	-	9	30	39
2028	-	-	9	30	39
2029	-	-	9	30	39
2030	-	-	-	29	29
Totals	34	238	84	377	733

Principal Payment Schedule - All Debt

(In Thousands)

Year	2010 C	2011A	2012 C	2014A	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	Total
2021	86	420	2,990	1,785	425	145	745	585	775	3,250	11,206
2022	90	-	-	-	435	150	760	606	695	930	3,666
2023	95	-	-	-	445	155	775	625	710	850	3,655
2024	99	-	-	-	455	155	795	650	730	870	3,754
2025	103	-	-	-	470	160	815	679	755	885	3,867
2026	-	-	-	-	-	165	840	705	780	905	3,395
2027	-	-	-	-	-	-	865	730	800	925	3,320
2028	-	-	-	-	-	-	-	750	825	940	2,515
2029	-	-	-	-	-	-	-	-	850	965	1,815
2030	-	-	-	-	-	-	-	-	-	980	980
Totals	473	420	2,990	1,785	2,230	930	5,595	5,330	6,920	11,500	38,173
Less 2021 principal retirement											(11,206)
Add 2021 new issue											10,150
Net outstanding projected 12/31/21											37,117

Interest Payment Schedule - All Debt

(In Thousands)

Year	2010 C	2011A	2012 C	2014A	2015 A	2016 A	2017 A	2018 A	2019A	2020A	Total
2021	25	5	46	38	40	22	128	180	185	151	820
2022	20	-	-	-	32	18	98	156	170	150	644
2023	16	-	-	-	23	14	75	132	153	136	549
2024	11	-	-	-	14	10	59	105	131	119	449
2025	6	-	-	-	5	6	41	79	109	102	348
2026	-	-	-	-	-	1	26	55	86	84	252
2027	-	-	-	-	-	-	9	33	62	65	169
2028	-	-	-	-	-	-	-	11	38	45	94
2029	-	-	-	-	-	-	-	-	13	24	37
2030	-	-	-	-	-	-	-	-	-	7	7
Totals	78	5	46	38	114	71	436	751	947	883	3,369

Total Payment Schedule - All Debt

(In Thousands)

Year	2010 C	2011A	2012 C	2014A	2015 A	2016 A	2017 A	2018 A	2019 A	2020 A	Total
2021	111	425	3,036	1,823	465	167	873	765	960	3,401	12,026
2022	110	-	-	-	467	168	858	762	865	1,080	4,310
2023	111	-	-	-	468	169	850	757	863	986	4,204
2024	110	-	-	-	469	165	854	755	861	989	4,203
2025	109	-	-	-	475	166	856	758	864	987	4,215
2026	-	-	-	-	-	166	866	760	866	989	3,647
2027	-	-	-	-	-	-	874	763	862	990	3,489
2028	-	-	-	-	-	-	-	761	863	985	2,609
2029	-	-	-	-	-	-	-	-	863	989	1,852
2030	-	-	-	-	-	-	-	-	-	987	987
Totals	551	425	3,036	1,823	2,344	1,001	6,031	6,081	7,867	12,383	41,542

WINNEBAGO COUNTY, WISCONSIN
INDEBTEDNESS LIMITATIONS (Dollars in thousands)
DECEMBER 31, 2021 (Projected)

LEGAL DEBT LIMIT

Chapter 67, section .03 of Wisconsin Statutes reads: The aggregate amount of indebtedness, including existing indebtedness of any municipality shall not exceed 5% of the value of the taxable property located therein as equalized for State purposes.

2020

Equalized Value (includes TIF Districts)	\$ <u>14,203,070</u>
Debt Limit at 5%	710,154
Debt outstanding as of December 31, 2021 (projected)	37,117
Percent of debt limit used	<u>5.23%</u>
Remaining Debt Margin	\$ <u>673,037</u>

INFORMATION ON COUNTY TAX RATE AND DEBT SERVICE RATE:

BUDGET YEAR	EQUALIZED VALUE (000) (TID OUT)	<u>TAX LEVY (in thousands)</u>		<u>TAX RATE</u>	
		TOTAL	DEBT SERVICE	TOTAL	DEBT SERVICE
2012	11,452,052	67,745	11,596	5.92	1.01
2013	11,167,428	67,288	11,204	6.03	1.00
2014	11,252,938	64,786	6,801	5.76	0.60
2015	11,396,366	65,494	6,546	5.75	0.57
2016	11,583,546	65,063	7,904	5.62	0.68
2017	11,798,032	65,907	8,026	5.59	0.68
2018	12,315,791	67,286	8,558	5.46	0.69
2019	12,969,909	68,170	8,676	5.26	0.67
2020	13,655,748	69,225	8,896	5.07	0.65
2021	14,197,530	70,213	8,864	4.95	0.62

CAPITAL PROJECT FUNDS

2021 BUDGET NARRATIVE

HIGHLIGHTS

Capital project funds are used to account for financial resources to be used for the acquisition, construction or improvements of major capital facilities which are financed primarily through general obligation debt. There is no tax levy being requested to fund any capital project costs this year other than debt service.

Generally, if there is any levy funding requested for capital projects, it would be included here. That could include small start up project costs or costs to fund furniture or other things the County would not desire to bond for. There is no funding being requested for any of these types of costs in this 2021 budget

WINNEBAGO COUNTY
2021 BUDGET
CAPITAL PROJECTS
(See Note 1 Below)

Project	Project Balance 12/31/19	External Funding 2020	Bonding 2020	Bonding 2021 (Projected) Note 2	External funding 2021 (Projected)	Projected Spending 2020-21	Projected Fund Balance 12/31/21
GOVERNMENTAL FUNDS:							
Existing Approved Projects:							
Road and bridge projects - Highway	1,786,760	-	2,661,805	-	-	(4,448,565)	-
Mental health crisis (CBRF) center - Facilities	634,834	-	-	-	-	(634,834)	-
Courthouse window replacement - Facilities	746,585	-	1,898,470	-	-	(2,645,055)	-
Sheriff lobby window replacement - Facilities	10,000	-	-	-	-	(10,000)	-
Courthouse elevator modernization - Facilities	343,475	-	1,030,425	-	-	(1,373,900)	-
Orrin King masonry work - Facilities	105,150	-	-	-	-	(105,150)	-
Coughlin roof repair - Facilities	160,000	-	-	-	-	(160,000)	-
Department of Human Services parking lot - Highway	4,227	-	-	-	-	(4,227)	-
Soccer complex parking lot lighting installments and roadway replacements - Parks	115,034	-	-	-	-	(115,034)	-
Obsolete building demolition	421,150	-	-	-	-	(421,150)	-
CAD / RMS Sheriff's office systems	265,099	-	-	-	-	(265,099)	-
5-yard dump plow truck - Parks - Facilities	(5,171)	-	5,171	-	-	-	-
New projects approved during 2020:							
Road and bridge projects - Highway	-	3,715,500	3,042,000	-	-	(4,000,000)	2,757,500
UWO- Fox Cities campus child care center - Facilities	-	267,300	267,300	-	-	(534,600)	-
UWO- Fox Cities Campus South Parking Lot - Facilities	-	167,600	167,600	-	-	(335,200)	-
Front end loader - Parks	-	-	146,850	-	-	(146,850)	-
New projects to be proposed for 2021:							
Road and bridge projects	-	1,789,000	-	4,017,000	-	(5,806,000)	-
Courthouse boiler replacement - Facilities	-	-	-	300,000	-	(300,000)	-
Masonry repair program - Facilities	-	-	-	150,000	-	(150,000)	-
Roof replacement program - Facilities	-	-	-	136,199	-	(136,199)	-
Sheriff evidence storage building - Facilities	-	-	-	25,500	-	(25,500)	-
Orin King Building - window replacement	-	-	-	34,580	-	(34,580)	-
Courthouse fourth floor ceiling repair - Facilities	-	-	-	155,000	-	(155,000)	-
Radio system microwave replacement - Sheriff's Office	-	-	-	130,000	-	(130,000)	-
Field and trail mower - Parks	-	-	-	170,000	-	(170,000)	-
Expo Center building envelope repairs - Parks	-	-	-	180,000	-	-	-

WINNEBAGO COUNTY
2021 BUDGET
CAPITAL PROJECTS
(See Note 1 Below)

Project	Project Balance 12/31/19	External Funding 2020	Bonding 2020	Bonding 2021 (Projected) Note 2	External funding 2021 (Projected)	Projected Spending 2020-21	Projected Fund Balance 12/31/21
Hook-up of community park shelters to City water - Parks	-	-	-	289,000	-	-	-
Waukau Dam improvements - Parks	-	-	-	290,000	-	-	-
UWO - Fox Cities campus student development and food service center - Facilities	-	-	-	2,209,000	2,209,000	(4,418,000)	-
UWO - Fox Cities campus nature center updates - Facilities	-	-	-	50,000	50,000	(100,000)	-
UWO - Fox Cities campus tennis court removal - Facilities	-	-	-	93,900	93,900	(187,800)	-
UWO - Fox Cities campus fume hood replacement in science rooms - Facilities	-	-	-	116,200	116,200	(232,400)	-
UWO - Fox Cities campus building and land purchase at 1428 Midway Rd, Menasha - Facilities	-	-	-	375,000	375,000	(750,000)	-
Governmental Fund Totals	4,587,143	5,939,400	9,219,621	8,721,379	2,844,100	(27,795,143)	2,757,500

PROPRIETARY FUNDS:

Aviation business taxiway - Airport	-	-	450,000	-	-	(450,000)	-
Terminal replacement - Airport	-	-	1,800,000	1,100,000	1,800,000	(4,000,000)	700,000
ARFF Rapid Intervention Vehicle - Airport	-	-	-	250,000	-	(250,000)	-
Hangar Construction - Airport	-	-	-	75,000	-	(75,000)	-
Proprietary Fund Totals	-	-	2,250,000	1,425,000	1,800,000	(4,775,000)	700,000

Debt Issue Costs - Projected			30,379	3,621		(34,000)	-
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Totals	\$ 4,587,143	\$ 5,939,400	\$ 11,500,000	\$ 10,150,000	\$ 4,644,100	\$ (32,604,143)	\$ 3,457,500
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Less funds available in the capital project fund

Net Borrowing for 2020 \$ 11,500,000

Note 1:

The approval of the County's Annual budget is not an approval of any capital project or borrowing shown above. All Capital projects and borrowings are approved by separate resolution of the County Board apart from the annual budget process.

Note 2:

The projects listed for 2021 are projects contemplated for that year. As is the case in the past, many of them will not likely move forward until a later year.

WINNEBAGO COUNTY, WISCONSIN

DEMOGRAPHIC AND ECONOMIC STATISTICS

Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Population (1)</u>	<u>Per Capita Income (2)</u>	<u>Median Age (3)</u>	<u>Public School Enrollment (4)</u>	<u>Unemployment Rate (5)</u>
2010	166,308	36,034	38.4 yrs.	23,037	7.0%
2011	167,245	38,444	37.7 yrs.	23,014	6.6%
2012	167,782	39,485	38.0 yrs.	22,764	6.4%
2013	167,862	40,569	37.6 yrs.	22,419	5.1%
2014	168,216	40,498	38.0 yrs.	21,658	5.3%
2015	168,526	42,399	37.7 yrs.	21,938	4.3%
2016	169,032	43,641	37.9 yrs.	21,923	3.7%
2017	169,053	45,852	38.0 yrs.	21,966	3.0%
2018	170,025	48,101	38.8 yrs.	22,104	2.7%
2019	170,580	(6)	(6)	22,261	3.0%

(1) Source: State of Wisconsin, Department of Administration - Bureau of Program Management, Demographic Services Center.

(2) Source: Wisconsin Department of Workforce Development.

(3) Source: Wisconsin Department of Workforce Development.

(4) Source: Local School Districts.

(5) Source: Wisconsin Department of Workforce Development, U.S. Bureau of Labor Statistics

(6) Per capita income and median age statistics are not yet available from the U.S. Department of Commerce and the State of Wisconsin Department of Development.

SOLID WASTE

Solid Waste Fund: 520
2021 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1800

MISSION STATEMENT:

Provide competitive, cost-efficient Solid Waste Management services for solid waste and recyclable materials from our Municipal partnerships and other Winnebago County customers. The Solid Waste Management Board owns and operates the Winnebago County Solid Waste/Recycling Transfer Facility, Sunnyview Landfill Co-Disposal and Sludge Sites (closed), Snell Road Landfill (closed), Household Hazardous Waste (HHW) Facility and Landfill Gas Collection/Utilization Facilities. The Solid Waste Management Board also co-owns/operates the Tri-County Recycling Facility along with partner Counties, Outagamie and Brown.

PROGRAM DESCRIPTIONS:

SOLID WASTE TRANSFER AND DISPOSAL – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), the Sunnyview Landfill reached capacity and solid waste disposal operations ended in July 2012. Winnebago County continues operation of a solid waste transfer facility and hauls material to the Outagamie County Landfill for disposal. Winnebago County also continues operation of a convenient material drop-off area at the Sunnyview Landfill (closed) for our residential customers.

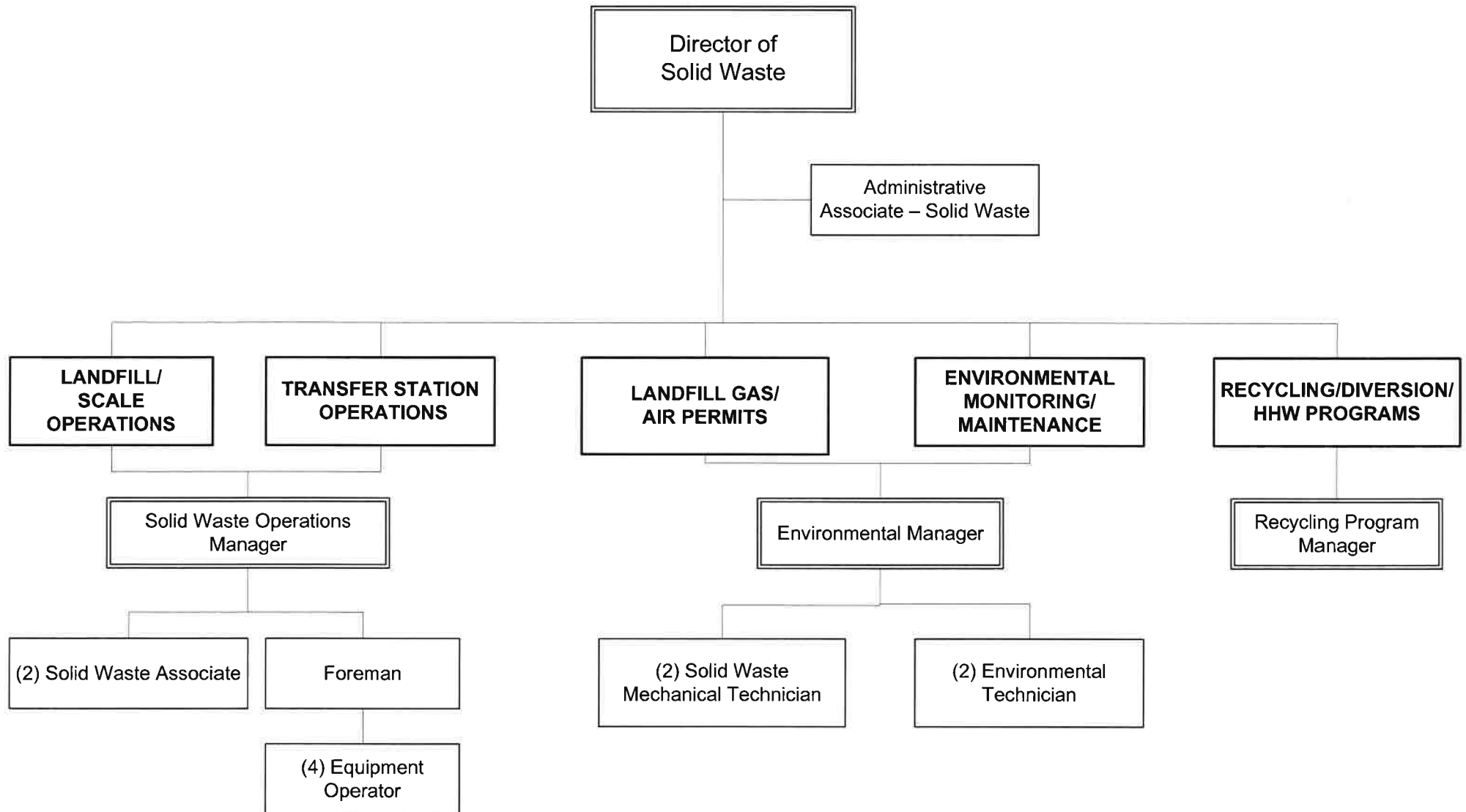
RECYCLING TRANSFER AND PROCESSING – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), Winnebago County continues operation of a recycling transfer facility (single stream recyclables) and hauls material to the Tri-County Recycling Facility (Outagamie County) for processing.

HHW FACILITY AND DIVERSION PROGRAMS – Operates a seasonal household hazardous waste facility providing safe/environmentally responsible disposal of various chemicals/pesticides from Winnebago County residents. Also, continues operation of various programs for recycling of various universal wastes such as: televisions/electronics/lamps, freon/non-freon containing appliances, scrap metal, tires, batteries and brush/yard waste/organics.

LANDFILL GAS COLLECTION AND UTILIZATION – Landfill gas from the Sunnyview Landfill Co-Disposal Site (closed) is collected for beneficial utilization. Landfill gas is converted to electrical energy in four (4) engine/generators and the electric power and environmental credits are sold to a local utility. Landfill gas is also directly utilized for heating in one (1) boiler at the Winnebago County Highway Department. Waste heat from one (1) engine/generator can also be utilized for heating at the Winnebago County Sheriff's Office/Law Enforcement Center. Landfill gas from the Snell Road Landfill (closed) is collected and combusted in a candlestick flare.

CLOSED LANDFILL ENVIRONMENTAL MONITORING/MAINTENANCE – Performs the necessary environmental monitoring and maintenance activities at the closed Snell Road Landfill and the closed Sunnyview Landfill Co-Disposal and Sludge Sites to maintain WDNR compliance.

SOLID WASTE



SOLID WASTE

**Solid Waste Fund: 520
2021 BUDGET NARRATIVE**

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1800

2020 ACCOMPLISHMENTS:

1. Continued Tri-County Regional Program partnership (Brown, Outagamie and Winnebago Counties) which allows us to keep solid waste disposal (tipping) fees low for all our users.
2. Operated a solid waste transfer facility accepting waste materials from local customers and loading/hauling to the Outagamie County Landfill for disposal.
3. Operated a single stream recycling transfer facility accepting recyclable materials from local customers and loading/hauling to the Tri-County Recycling Facility (Outagamie County) for processing.
4. Assisted Tri-County Recycling Facility (Outagamie County) with operations, education and special projects as needed.
5. Performed Wisconsin Department of Natural Resources (WDNR) required closed landfill environmental monitoring and maintenance activities at the Snell Road Landfill and Sunnyview Landfill Co-Disposal and Sludge Sites.
6. Efficiently processed Signing Municipality single stream recycling materials and successfully marketed recycled material feedstocks through domestic sales, resulting in revenues which were used to maintain significantly reduced recycling tipping fees for Signing Municipalities, compared to non-contract customer tipping fees.
7. Operated landfill gas collection and utilization systems at the Sunnyview and Snell Road Landfills. Landfill gas collected from the Sunnyview Landfill is burned in four (4) engine/generators to generate electricity which is sold to a local utility, directly used in one (1) boiler at the Highway Department to offset heating costs, and any excess landfill gas is burned in a candlestick flare. Waste heat from one (1) engine/generator can be used for heating at the Sheriff's Office/Law Enforcement Center to reduce utility costs. Landfill gas collected from the Snell Road Landfill is burned in a candlestick flare.
8. Performed landfill gas pipeline compliance activities in accordance with current Public Service Commission (PSC) operation and safety requirements.
9. Operated a seasonal household hazardous waste collection facility (staffed by Brown County personnel) to provide environmentally safe disposal options for Winnebago County residents.
10. Operated electronic waste, household battery and lamp recycling programs for Winnebago County residents.
11. Continued partnership with UW-Oshkosh for beneficial reuse of yard waste/organics as a feedstock for their Anaerobic Digester.
12. Updated the Solid Waste Department Website for improved information sharing with our users; continued management of the Solid Waste Department Facebook page.
13. Continued evaluation of Winnebago County solid waste disposal options beyond the 25-year Tri-County Solid Waste Agreement.

14. Continued the coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill, including working with outside organizations on special projects.
15. Coordinated efforts with Oshkosh Area School District to utilize Carton Council grant funds for implementation of lunchroom recycling stations in Oshkosh schools.
16. Completed the Sunnyview Landfill Co-Disposal Site Maintenance Project to improve landfill gas collection system performance and maintain regulatory compliance.
17. Completed installation of replacement Engine #2R and recloser system upgrade at the Snell Road Landfill facility to optimize power generation, protect power generation assets and maintain Wisconsin Public Service (WPS) interconnection requirements associated with the Power Purchase Agreement (PPA).
18. Began additional Snell Road Landfill groundwater investigation work tasks to comply with WDNR Plan Modification requirements.
19. Completed Solid Waste Administration Office Addition & Renovation Project to improve operational efficiencies and consolidate/protect the health & safety of Solid Waste Department employees.
20. Completed Transfer Station Office Demolition & Renovation Project to consolidate unnecessary office space, improve protection of IS network components and provide an improved restroom facility for operators/users.
21. Due to the COVID-19 pandemic, modified Solid Waste Department operational procedures for the health & safety of all employees and municipalities/users, all while maintaining a quality level of service offerings.

2021 GOALS & OBJECTIVES:

1. Continue operation of the solid waste transfer facility, single stream recycling transfer facility, residential drop-off areas at the landfill, household hazardous waste facility and various other recycling/diversion programs.
2. Complete transfer station modifications to improve efficiency and safety of our operations.
3. Continue operation of landfill gas collection/utilization systems to generate revenues (to offset expenses) while maintaining WDNR air permit compliance.
4. Continue landfill gas pipeline compliance activities in accordance with current PSC operation and safety requirements.
5. Continue performance of closed landfill environmental monitoring and maintenance activities.
6. Continue evaluation of yard waste/organics recycling programs and determine the most cost-efficient option for possible implementation.
7. Complete evaluation of solid waste disposal options beyond the 25-year Tri-County Solid Waste Agreement to provide long-term capacity for our municipalities/users
8. Continue coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill.
9. Continue to work with Brown and Outagamie County Recycling Staff to develop a regional recycling and sustainability public outreach and education program.
10. Continue Snell Road Landfill groundwater investigation tasks and install alternative remedy to current, ineffective horizontal well groundwater extraction system.
11. Complete Snell Road Landfill office renovations.
12. Utilize the Sunnyview Landfill Recreation Park evaluation to determine feasibility and costs for possible 2021 design & construction.
13. Continue to pursue the re-acquisition of the former Huber Facility property rights from Facilities & Property Management, for possible future public park entrance development and to facilitate installation of City of Oshkosh Welcome signage.

SOLID WASTE

2021 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Full Time	17	16	14	14	14	16	16	16	16	16
Part Time	1	0	0	0	0	0	0	0	0	0
Total	18	16	14	14	14	16	16	16	16	16

DEPARTMENT SUMMARY: The Solid Waste Department operates as a proprietary-type activity (enterprise fund) and as such, does not have a direct effect on the tax levy. The department charges user (tipping) fees, which supports all operations. The 2021 net deficit is budgeted at (\$212,282) with a \$1.00/ton increase to the solid waste tipping fee and a \$5.00/ton increase to the recycling tipping fee.

SIGNIFICANT CHANGES:

Revenues:

Agri Trade Consumer Protection – Increase of \$5,000 due to planning grant funding for HHW operations and clean sweep events.

Power Sales – Decrease of \$150,000 due to a planned decline in landfill gas flows and engine/generator operation.

Landfill Fees (Intergov) – Increase of \$20,500 due to a planned increase in the recyclable material tipping fee (due to poor commodity values).

Cost Share Municipalities – Increase of \$4,500 due to a planned increase in recycling compactor electrical/maintenance cost sharing by the Tri-County Recycling Program.

Interest Investments – Decrease of \$532,000 based on projected fund interest rates provided by the Finance Department.

Sale of Scrap – Increase of \$5,000 due to projected steel commodity markets.

Expenses:

Elected Officials – Decrease of \$3,750 due to a new account being set up for the Citizen Board Per Diem.

Overtime – Increase of \$5,529 based on the planned overtime needs for department operations.

Citizen Board Per Diem – Increase of \$3,750 due to new account being set up.

Health Insurance – Decrease of \$12,397 based on costs provided by the Human Resources Department.

Workers Compensation – Increase of \$4,647 based on costs provided by the Human Resources Department.

Buildings (Capital Outlay) – Decrease of \$135,000 based on current planned capital outlay purchases.

Improvements (Capital Outlay) – Decrease of \$1,610,000 based on current planned capital outlay purchases.

Equipment (Capital Outlay) – Decrease of \$215,500 based on current planned capital outlay purchases.

Computer Software – Decrease of \$7,500 based on current planned computer software purchases.

Machinery Rental – Increase of \$15,000 due to planned heavy equipment rental for landfill maintenance projects.

Small Equipment Technology – Decrease of \$10,000 based on current planned small equipment technology purchases.

Lubricants – Decrease of \$15,000 due to planned usage and current market pricing.

Tires Batteries – Increase of \$19,600 due to planned tire replacement on a front-end loader.

Equipment Repairs – Decrease of \$10,300 to bring in line with current planned needs for outside vendor repair services for fixed/mobile equipment.

Maintenance Buildings – Increase of \$4,500 due to repairs needed for aging building doors.

Water and Sewer – Increase of \$40,000 due to higher leachate treatment/disposal costs from the City of Oshkosh.

Grounds Maintenance – Decrease of \$143,000 based on planned maintenance and long-term care projects.

Building Repairs – Increase of \$5,000 due to the planned purchase of a backup heater in the Transfer Station mechanical room.

Professional Services – Increase of \$15,760 due to planned consulting fees for a scale kiosk study at the landfill.

Architect Engineer – Decrease of \$124,000 based on planned projects and ongoing operation/monitoring needs.

Management Services – Increase of \$47,100 due to a planned increase in credit card service fees and additional groundwater monitoring costs at the Snell Road Landfill.

Data Processing – Decrease of \$3,100 based on the current schedule of Interfund charges from the Finance Department.

Prop Liab Insurance – Increase of \$11,615 based on current expenses provided by the Finance Department.

Provision for Long Term Care – Decrease of \$350,000 based on updated long-term care/liability adjustment estimates provided by the Finance Department.

Depreciation Expense – Increase of \$257,429 due to current capital outlay expense schedule provided by the Finance Department.

Amortization of SSR – Increase of \$9,600 based on the current bond schedule provided by the Finance Department.

Debt Principal Payments – Decrease of \$8,400 based on the current bond schedule provided by the Finance Department.

Debt Interest Payments – Decrease of \$4,500 based on the current bond schedule provided by the Finance Department.

Financial Summary Solid Waste

Items	2020 7-Month Actual	2020 12-Month Estimate	2020 Adopted Budget	2020 Adjusted Budget	2021 Adopted Budget
Total Revenues	5,871,325	9,705,313	9,261,875	9,261,875	8,543,850
Labor	795,662	1,326,875	1,326,875	1,326,875	1,357,755
Travel	2,494	6,580	11,235	11,235	7,335
Capital	1,070,188	1,566,642	762,500	1,593,622	2,022,000
Other Operating Expenses	4,024,989	8,049,127	7,896,248	7,907,515	8,457,339
Non-Operating - Debt expenses	2,662	75,500	89,000	89,000	76,100
Total Expenditures	5,895,995	11,024,724	10,085,858	10,928,247	11,920,529
(Surplus) deficit before adjustments			823,983		3,376,679
<i>Adjustments:</i>					
Capital Outlay			(762,500)		(2,022,000)
Debt Principal Payments			(80,000)		(71,600)
Liability Account - Snell Road			-		(670,797)
Liability Account - Sunnyview Sludge			-		(100,000)
Liability Account - Sunnyview Co-Disposal			-		(300,000)
Net (surplus) deficit on a budgetary basis			(18,517)		212,282

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Revenue											
Intergov Rev:											
Agri Trade Consumer Protection	42004	18,500	17,300	16,201	10,000	10,000	16,413	15,000	15,000	15,000	50.00%
Intergov Rev Subtotal:		18,500	17,300	16,201	10,000	10,000	16,413	15,000	15,000	15,000	50.00%
Public Services:											
Rental Revenues	45011	87,919	29,459	18,098	2,000	2,000	2,000	0	0	0	-100.00%
Power Sales	45029	2,796,032	2,042,906	2,000,670	1,800,000	1,800,000	1,800,000	1,650,000	1,650,000	1,650,000	-8.33%
Donations	45034	165	5	70	25	25	0	0	0	0	-100.00%
Landfill Fees	45051	7,691,224	6,524,717	6,407,950	6,138,000	6,138,000	6,218,000	6,074,000	6,074,000	6,074,000	-1.04%
Other Public Charges	45057	175	175	(1,050)	350	350	6,000	350	350	350	0.00%
Public Services Subtotal:		10,575,515	8,597,261	8,425,738	7,940,375	7,940,375	8,026,000	7,724,350	7,724,350	7,724,350	-2.72%
Intergov Services:											
Other Fees	43001	852,216	1,059,002	484,839	185,000	185,000	600,000	180,000	180,000	180,000	-2.70%
Landfill Fees	43010	59,737	63,632	119,379	174,500	174,500	129,500	195,000	195,000	195,000	11.75%
Refunds Municipal	43015	(143,817)	(263,793)	(36,093)	0	0	0	0	0	0	0.00%
Cost Share Municipalities	43016	244,075	6,834	8,079	6,000	6,000	(10,500)	10,500	10,500	10,500	75.00%
Intergov Services Subtotal:		1,012,210	865,675	576,205	365,500	365,500	719,000	385,500	385,500	385,500	5.47%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Interfund Revenue:											
Rental Revenue	65011	60,500	0	0	0	0	0	0	0	0	0.00%
Landfill Fees	65051	35,784	26,983	31,394	35,000	35,000	35,000	35,000	35,000	35,000	0.00%
Other Department Charges	65081	74,406	62,573	59,709	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
Interfund Revenue Subtotal:		170,690	89,557	91,103	95,000	95,000	95,000	95,000	95,000	95,000	0.00%
Total Operating Revenue:		11,776,915	9,569,794	9,109,247	8,410,875	8,410,875	8,856,413	8,219,850	8,219,850	8,219,850	-2.27%
Interest:											
Interest Investments	48000	487,014	737,405	1,235,357	834,000	834,000	815,000	302,000	302,000	302,000	-63.79%
Investment Mark to Market	48002	(63,145)	(56,029)	387,407	0	0	0	0	0	0	0.00%
Interest Subtotal:		423,869	681,376	1,622,763	834,000	834,000	815,000	302,000	302,000	302,000	-63.79%
Misc Revenues:											
Sale Of Prop Equip	48104	40,114	63,351	2,361	0	0	0	0	0	0	0.00%
Sale of Scrap	48106	50,955	42,084	31,281	16,500	16,500	29,500	21,500	21,500	21,500	30.30%
Insurance Recoveries	48107	0	3,167	0	0	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	224	717	8,554	500	500	4,400	500	500	500	0.00%
Misc Revenues Subtotal:		91,292	109,319	42,196	17,000	17,000	33,900	22,000	22,000	22,000	29.41%
Total Non-Operating Revenue:		515,161	790,696	1,664,959	851,000	851,000	848,900	324,000	324,000	324,000	-61.93%
Revenue Total:		12,292,076	10,360,489	10,774,206	9,261,875	9,261,875	9,705,313	8,543,850	8,543,850	8,543,850	-7.75%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Expense											
Wages:											
Regular Pay	51100	758,944	763,123	849,449	872,027	872,027	872,027	900,599	900,599	900,599	3.28%
Temporary Employees	51101	18,681	17,672	6,153	10,000	10,000	10,000	10,000	10,000	10,000	0.00%
Elected Officials	51103	7,271	7,652	4,813	7,500	7,500	7,500	7,500	7,500	3,750	-50.00%
Overtime	51105	14,217	56,564	58,086	58,687	58,687	58,687	64,216	64,216	64,216	9.42%
Citizen Board Per Diem	51106	0	0	0	0	0	0	0	0	3,750	100.00%
Payout Wages	51120	1,779	5,072	8,121	0	0	0	0	0	0	0.00%
Wages Subtotal:		800,892	850,083	926,622	948,214	948,214	948,214	982,315	982,315	982,315	3.60%
Fringes Benefits:											
FICA Medicare	51200	58,743	62,123	68,780	72,343	72,343	72,343	74,572	74,572	74,572	3.08%
Health Insurance	51201	167,424	178,630	193,449	221,959	221,959	221,959	209,562	209,562	209,562	-5.59%
Dental Insurance	51202	10,064	10,127	11,057	12,267	12,267	12,267	12,266	12,266	12,266	-0.01%
Workers Compensation	51203	9,162	11,935	6,526	3,773	3,773	3,773	8,420	8,420	8,420	123.16%
Unemployment Comp	51204	431	0	0	0	0	0	0	0	0	0.00%
Compensated Absences Expense	51205	(645)	(43,659)	28,740	0	0	0	0	0	0	0.00%
WI Retirement	51206	49,990	53,993	58,743	62,827	62,827	62,827	65,124	65,124	65,124	3.66%
Fringe Benefits Other	51207	10,489	4,045	4,328	5,492	5,492	5,492	5,496	5,496	5,496	0.07%
GASB OPEB Adjustment	51214	0	(3,203)	16,617	0	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	5,446	4,442	0	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	51,707	17,537	62,370	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		357,365	296,974	455,053	378,661	378,661	378,661	375,440	375,440	375,440	-0.85%
Total Labor:		1,158,257	1,147,057	1,381,674	1,326,875	1,326,875	1,326,875	1,357,755	1,357,755	1,357,755	2.33%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Travel:											
Registration Tuition	52001	1,070	1,232	1,930	4,560	4,560	3,505	4,065	4,065	4,065	-10.86%
Automobile Allowance	52002	2,541	2,785	2,401	3,150	3,150	350	700	700	700	-77.78%
Commercial Travel	52004	0	0	0	1,000	1,000	1,000	1,000	800	800	-20.00%
Meals	52005	147	193	0	610	610	200	310	310	310	-49.18%
Lodging	52006	492	164	606	1,830	1,830	1,450	1,900	1,000	1,000	-45.36%
Other Travel Exp	52007	0	0	0	60	60	50	435	435	435	625.00%
Taxable Benefit	52008	0	15	55	25	25	25	25	25	25	0.00%
Travel Subtotal:		4,250	4,389	4,993	11,235	11,235	6,580	8,435	7,335	7,335	-34.71%
Total Travel:											
		4,250	4,389	4,993	11,235	11,235	6,580	8,435	7,335	7,335	-34.71%
Capital Outlay:											
Buildings	58001	0	52,546	907,477	200,000	861,428	913,372	65,000	65,000	65,000	-67.50%
Improvements	58002	1,173,552	319,475	0	265,000	230,000	280,000	1,875,000	1,875,000	1,875,000	607.55%
Equipment	58004	142,639	748,018	1,276,798	297,500	502,194	373,270	82,000	82,000	82,000	-72.44%
Capital Outlay Subtotal:		1,316,190	1,120,038	2,184,275	762,500	1,593,622	1,566,642	2,022,000	2,022,000	2,022,000	165.18%
Total Capital:											
		1,316,190	1,120,038	2,184,275	762,500	1,593,622	1,566,642	2,022,000	2,022,000	2,022,000	165.18%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Office:											
Office Supplies	53000	3,901	3,922	6,026	3,800	3,800	6,300	3,800	3,800	3,800	0.00%
Printing Supplies	53002	490	535	995	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
Print Duplicate	53003	4,205	4,176	4,046	6,500	6,500	6,500	6,500	6,500	6,500	0.00%
Postage and Box Rent	53004	1,553	6,374	1,469	1,800	1,800	1,800	2,100	2,100	2,100	16.67%
Computer Supplies	53005	0	0	109	0	0	0	0	0	0	0.00%
Computer Software	53006	797	911	1,379	9,500	9,500	11,500	2,000	2,000	2,000	-78.95%
Telephone	53008	10,969	9,778	11,880	11,450	11,450	11,800	11,800	11,800	11,800	3.06%
Office Subtotal:		21,914	25,697	25,906	34,050	34,050	38,900	27,200	27,200	27,200	-20.12%
Operating:											
Advertising	53500	12,168	6,767	5,327	8,400	8,400	6,300	8,400	8,400	8,400	0.00%
Subscriptions	53501	52	52	52	300	300	252	300	300	300	0.00%
Membership Dues	53502	1,119	1,101	939	1,623	1,623	1,438	1,468	1,468	1,468	-9.55%
Publish Legal Notices	53503	268	166	247	425	425	425	325	325	325	-23.53%
Household Supplies	53516	395	410	389	400	400	1,244	400	400	400	0.00%
Uniforms Tools Allowance	53517	87	337	423	150	150	0	150	150	150	0.00%
Food	53520	71	59	47	200	200	50	200	200	200	0.00%
Small Equipment	53522	17,342	16,915	10,399	21,400	23,677	24,800	21,000	21,000	21,000	-1.87%
Shop Supplies	53523	15,774	20,885	17,380	18,350	18,350	18,250	16,350	16,350	16,350	-10.90%
Medical Supplies	53524	756	565	556	750	750	675	700	700	700	-6.67%
Other Operating Supplies	53533	20	809	738	900	900	25	400	400	400	-55.56%
Motor Fuel	53548	22,512	23,969	27,030	25,500	25,500	23,850	23,500	23,500	23,500	-7.84%
Equipment Rental	53551	9,571	1,030	3,203	2,000	2,000	21,650	2,000	2,000	2,000	0.00%
Operating Licenses Fees	53553	32,114	12,032	12,649	18,000	18,000	27,150	18,650	18,650	18,650	3.61%
Bad Debts Expense	53561	(4,843)	42,137	38,404	0	0	0	0	0	0	0.00%
State Special Charges	53563	(140)	0	0	0	0	0	0	0	0	0.00%
Other Miscellaneous	53568	3,917	3,010	215	500	500	500	500	500	500	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Machinery Rental	53570	0	0	0	0	0	0	15,000	15,000	15,000	100.00%
Small Equipment Technology	53580	633	150	191	15,000	15,000	15,000	5,000	5,000	5,000	-66.67%
Print Duplicate	73003	3,297	3,456	2,773	3,300	3,300	2,200	2,100	2,100	2,100	-36.36%
Postage and Box Rent	73004	1,521	1,308	1,498	1,500	1,500	1,500	1,000	1,000	1,000	-33.33%
Computer Server Charge	73030	0	0	0	0	0	5,000	0	0	0	0.00%
Motor Fuel	73548	6,665	9,421	12,025	10,600	10,600	11,000	11,000	11,000	11,000	3.77%
Operating Subtotal:		123,300	144,578	134,486	129,298	131,575	161,309	128,443	128,443	128,443	-0.66%
Repairs & Maint:											
Crushed Stone	54000	20,306	2,569	10,123	5,500	5,500	9,500	6,250	6,250	6,250	13.64%
Calcium Chloride	54003	509	756	4,940	0	0	0	0	0	0	0.00%
Other Supplies and Expense	54004	2,879	2,679	8,239	9,000	9,000	8,200	8,500	8,500	8,500	-5.56%
Electrical Products	54010	150	1,579	2,249	2,250	2,250	3,250	2,750	2,750	2,750	22.22%
Other Elect Products	54012	297	46	0	50	50	100	50	50	50	0.00%
Lubricants	54016	87,414	71,358	58,612	73,500	73,500	63,500	58,500	58,500	58,500	-20.41%
Machine Equip Parts	54017	357,574	286,334	271,423	177,600	177,600	211,500	183,000	183,000	183,000	3.04%
Tires Batteries	54018	4,795	37,695	7,945	6,600	6,600	7,140	26,200	26,200	26,200	296.97%
Maintenance Buildings	54020	1,649	4,803	3,298	3,450	3,450	3,500	3,450	3,450	3,450	0.00%
Maintenance Grounds	54021	15,422	4,071	1,648	3,750	3,750	3,750	3,750	3,750	3,750	0.00%
Maintenance Equipment	54022	3,589	829	21,456	6,250	6,250	8,250	7,750	7,750	7,750	24.00%
Maintenance Vehicles	54023	1,725	1,372	469	1,000	1,000	1,255	1,000	1,000	1,000	0.00%
Repair Maintenance Supplies	54024	45,631	17,502	5,045	27,600	27,600	27,500	27,600	27,600	27,600	0.00%
Consumable Tools	54026	102	0	0	0	0	0	0	0	0	0.00%
Sign Parts Supplies	54027	3,163	309	255	350	350	3,700	850	850	850	142.86%
Other Maint Supplies	54028	3,379	0	64	2,500	2,500	3,000	2,500	2,500	2,500	0.00%
Equipment Repairs	54029	88,329	179,258	114,464	131,500	131,500	150,235	121,200	121,200	121,200	-7.83%
Labor-Ldfl from Hwy	74018	6,220	23,033	85	2,600	2,600	2,600	2,600	2,600	2,600	0.00%
Machinery-Ldfl from Hwy	74019	4,316	14,963	0	2,500	2,500	2,500	2,500	2,500	2,500	0.00%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Maintenance Buildings	74020	12,000	9,984	6,024	6,000	6,000	6,000	10,500	10,500	10,500	75.00%
Maintenance Grounds	74021	18,299	55,813	280	1,650	1,650	1,650	1,650	1,650	1,650	0.00%
Equipment Repairs	74029	660	759	759	950	950	950	1,092	1,092	1,092	14.95%
Repairs & Maint Subtotal:		678,409	715,712	517,377	464,600	464,600	518,080	471,692	471,692	471,692	1.53%
Utilities:											
Heat	54700	6,517	6,432	6,562	9,600	9,600	8,500	8,700	8,700	8,700	-9.38%
Power and Light	54701	127,443	118,779	106,026	115,600	115,600	110,550	110,600	110,600	110,600	-4.33%
Water and Sewer	54702	225,882	184,739	254,604	236,700	236,700	271,600	276,700	276,700	276,700	16.90%
Utilities Subtotal:		359,842	309,950	367,191	361,900	361,900	390,650	396,000	396,000	396,000	9.42%
Contractual Services:											
Medical and Dental	55000	803	1,047	975	1,100	1,100	1,100	1,100	1,100	1,100	0.00%
Legal Services	55001	3,638	2,208	7,289	10,000	10,000	10,000	12,500	12,500	12,500	25.00%
Pest Extermination	55002	1,920	2,176	2,100	2,200	2,200	2,200	2,200	2,200	2,200	0.00%
Vehicle Repairs	55005	8,455	8,982	1,048	7,500	7,500	7,500	7,500	7,500	7,500	0.00%
Grounds Maintenance	55007	1,113,992	49,655	255,670	411,000	411,000	413,828	268,000	268,000	268,000	-34.79%
Building Repairs	55008	49,067	69,513	56,971	35,200	43,590	35,800	40,200	40,200	40,200	14.20%
Professional Service	55014	11,005	9,007	8,915	8,900	9,500	10,060	24,660	24,660	24,660	177.08%
Collection Services	55015	0	190	0	150	150	150	150	150	150	0.00%
Janitorial Services	55016	18,330	19,783	18,384	18,500	18,500	18,100	17,500	17,500	17,500	-5.41%
Architect Engineer	55019	401,933	322,395	353,570	407,000	407,000	419,000	283,000	283,000	283,000	-30.47%
Management Services	55020	355,789	240,229	197,830	223,500	223,500	224,200	270,600	270,600	270,600	21.07%
Other Contract Serv	55030	34,406	22,989	31,681	12,950	12,950	18,850	13,750	13,750	13,750	6.18%
Regional Fees	55048	3,737,242	3,799,039	3,983,011	3,900,000	3,900,000	4,000,000	4,000,000	4,000,000	4,000,000	2.56%
Hauling Fees	55049	892,492	951,342	912,762	1,085,000	1,085,000	1,080,000	1,080,000	1,080,000	1,080,000	-0.46%
Accounting Auditing	75012	29,160	29,214	40,080	40,100	40,100	40,100	41,100	41,100	41,100	2.49%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Data Processing	75013	17,700	14,694	19,920	19,900	19,900	19,900	16,800	16,800	16,800	-15.58%
Professional Services	75014	49,020	50,508	47,712	47,700	47,700	47,700	49,100	50,600	50,600	6.08%
Contractual Services Subtotal:		6,724,953	5,592,971	5,937,918	6,230,700	6,239,690	6,348,488	6,128,160	6,129,660	6,129,660	-1.62%
Insurance Expenses:											
Prop Liab Insurance	56000	41,269	41,269	51,511	42,000	42,000	42,000	42,000	42,000	42,000	0.00%
Prop Liab Insurance	76000	55,104	65,292	37,848	39,700	39,700	39,700	51,600	51,315	51,315	29.26%
Insurance Expenses Subtotal:		96,373	106,561	89,359	81,700	81,700	81,700	93,600	93,315	93,315	14.22%
Deprec & Amort:											
Provision for Closing	56501	0	(269,540)	0	0	0	0	0	0	0	0.00%
Provision for Long Term Care	56502	407,438	285,449	(1,050,885)	(350,000)	(350,000)	(400,000)	0	0	0	-100.00%
Depreciation Expense	56503	705,376	760,624	818,919	882,000	882,000	848,000	1,139,429	1,139,429	1,139,429	29.19%
Amortization of SSR	56504	275,300	290,539	65,757	62,000	62,000	62,000	71,600	71,600	71,600	15.48%
Deprec & Amort Subtotal:		1,388,114	1,067,072	(166,209)	594,000	594,000	510,000	1,211,029	1,211,029	1,211,029	103.88%
Total Other Operating:		9,392,905	7,962,541	6,906,027	7,896,248	7,907,515	8,049,127	8,456,124	8,457,339	8,457,339	7.11%
Debt Payments:											
Debt Principal Payments	57000	15,916	17,061	18,320	80,000	80,000	67,000	71,600	71,600	71,600	-10.50%
Debt Interest Payments	57001	764	495	146	9,000	9,000	8,500	4,500	4,500	4,500	-50.00%
Debt Payments Subtotal:		16,680	17,555	18,466	89,000	89,000	75,500	76,100	76,100	76,100	-14.49%

Winnebago County

Budget Detail - 2021

Description	Object	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2020 Projected	2021 Request	2021 Executive	2021 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste											
Other Financing Uses:											
Loss on Disposition of Assets	59508	0	0	2,124	0	0	0	0	0	0	0.00%
Other Financing Uses Subtotal:		0	0	2,124	0	0	0	0	0	0	0.00%
Total Non-Operating Expense:		16,680	17,555	20,590	89,000	89,000	75,500	76,100	76,100	76,100	-14.49%
Expense Total:		11,888,282	10,251,582	10,497,560	10,085,858	10,928,247	11,024,724	11,920,414	11,920,529	11,920,529	18.19%
Solid Waste Net Surplus / (Deficit):		403,795	108,907	276,646	(823,983)	(1,666,372)	(1,319,411)	(3,376,564)	(3,376,679)	(3,376,679)	309.79%
Less:											
Capital Outlay		1,316,190	1,120,038	2,184,275	762,500	1,593,622	1,566,642	2,022,000	2,022,000	2,022,000	165.18%
Debt Principal Payments		15,916	17,061	18,320	80,000	80,000	67,000	71,600	71,600	71,600	-10.50%
Less Liability Account - Snell Road		0	0	0	0	0	0	670,797	670,797	670,797	100.00%
Less Liability Account - Sunnyview Sludge		0	0	0	0	0	0	100,000	100,000	100,000	100.00%
Less Liability Account - Sunnyview Co-Disposal		0	0	0	0	0	0	300,000	300,000	300,000	100.00%
DNR Release of Escrow Funds		250,000	300,000	300,000	0	0	0	0	0	0	0.00%
Solid Waste Net Surplus / (Deficit):		1,985,901	1,546,006	2,779,242	18,517	7,250	314,231	(212,167)	(212,282)	(212,282)	-1,246.42%
Fund Adjustments		(1,985,901)	(1,546,006)	(2,779,242)	(18,517)	(7,250)	(314,231)	212,167	212,282	212,282	-1,246.42%
Net Solid Waste:		0	0	0	0	0	0	0	0	0	0.00%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2021

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Solid Waste -				
	Equipment Storage Garage	1	15,000	15,000
	Electrical Panel Consolidation	1	50,000	50,000
	Sunnyview Park	1	1,675,000	1,675,000
	Transfer Station driveway blacktop project	1	50,000	50,000
	Transfer Station roadway blacktop project	1	150,000	150,000
	Dually Pickup Truck	1	50,000	50,000
	New Truck	1	32,000	32,000
		7		2,022,000

GLOSSARY

Accrual Accounting: A method of accounting in which revenues are recognized in the accounting period in which they are earned. Expenditures are recognized in the accounting period in which the liability is incurred. This method also is often contrasted with **Cash Accounting**.

Agency Fund: A **Fiduciary Fund** in which the government is a temporary agent.

Appropriations: The amount of money granted by the legislative body to units of local government for most activities in the coming **Fiscal Year**. Appropriations are usually reported in the budget by **Line Item**; and they allow governmental units to make new expenditures and incur new obligations up to the amount of the appropriation. Appropriations are also called budgeted expenditures.

Assessed Valuation: This is the value of the property that is available for taxation which is determined annually and is based on the ratio of the property's assessed value to its "fair market value." The process of determining a property's assessed value is called an **Assessment**, and assessors consider many factors when valuing properties. See **Equalized Assessed Valuation**.

Assets: As reported on a **Balance Sheet** for a given fund, assets include any financial resources available to government such as cash, expected tax revenues, payments due from other funds or governmental units, and inventories.

Balance Sheet: A periodic report on the government's **Assets**, **Liabilities**, and **Fund Equity**, and all **Governmental Funds**. The governmental financial officer or the Accounting division usually prepares these reports.

Bonds (Municipal): A method of issuing **long-term Debt** to local governments or semi-independent agencies associated with local government such as authorities or corporations. The two primary types of bonds are: General **Obligation** and **Revenue**. All municipal bonds are tax exempt, and therefore are usually bought by investors with high marginal tax rates such as commercial banks and high-income individuals. Investment patterns in municipal bonds have changed dramatically since the late 70's due to revenue limitations, radical changes in interest rates, and the national Tax Reform Act of 1986 that eliminated the benefits of using revenue bonds for "private purpose development."

Bond Rating: A judgement on the investment quality of the **Bond** which reflects the government's ability to repay the debt or its creditworthiness. The stronger the rating, the lower the interest rate assigned to the bond by the underwriters. There are three rating agencies: Moody's Investors Service, Standard & Poor's Corporation, and Fitch's. A variety of characteristics about the government and community are examined to determine its rating such as the strength of the local economy, the financial management practices of the government, debt factors, and administrative practices.

Budget: The budget is one of the primary financial documents of the government, in addition to the **Comprehensive Annual Financial Report**. The budget is prepared before the beginning of the **Fiscal Year** and documents expected **Revenues**, and **Appropriations** for the entire government and for the various departments and divisions of the government.

Cash Accounting: Different from accrual accounting in that both revenues and expenditures are not recognized until the cash transfers are actually made. This method of accounting is not recognized by **Generally Accepted Accounting Principles (GAAP)**.

Comprehensive Annual Financial Report (CAFR): In addition to the **Budget**, the CAFR is one of the primary financial documents of the government. The document is prepared at the end of the **Fiscal Year** and presents summaries of the government's fiscal activities in the past year (in comparison to previous years and the budget). Specifically, the document contains comprehensive (combined) **Balance Sheets**, statements of **Revenues** and **Expenditures** and changes in the **Fund Balance** for all **Governmental Funds**.

Current Assets: include any financial resource available to a government unit to meet any obligations due within a year. This would include non-cash assets that could be convertible to cash to meet obligations due within a year. For instance, receivables would be classified as a current asset if they would be collectible within one year.

Current Liabilities: include any amount owed to outside parties where the amounts must be repaid within a year. An example would include telephone and utility bills. These obligations are due within a year.

Debt Limit: The maximum amount of gross or net debt which is legally permitted by state mandate, constitution, or voter approval. These limits usually apply only to **General Obligation Bonds** rather than **Revenue Bonds**.

Debt Service Fund: A fund that accounts for the payment of principal and interest on the government's **long-term Debt**.

Depreciation: Expiration in the service of a **Fixed Asset** which is considered a portion of the total cost of the fixed asset and charged as an expense during a particular period.

Encumbrance: A commitment to expend funds for a particular purpose (even prior to establishing a legal obligation or liability). They are not recorded as **Expenditures**, **Appropriations**, or **Liabilities** but as a reduction in the **Fund Equity** (as reported on the **Balance Sheets**). Encumbrances become **Expenditures** when cash payments are actually made.

Enterprise Fund: A fund that accounts for services that are supported primarily by **User Charges** such as golf courses, swimming pools, or garbage collection.

Equalized Assessed Valuation: Because **Assessed Valuation** (and therefore the **Tax Rate**) may vary from market values of property in different communities, state governments establish an equalized assessed valuation of property to be used for taxation at other levels of government such as the county. In this case, the equalization ensures that taxpayers within the county will be taxed at the same level of market value, for the county's portion of the **Property Tax**, even though municipalities within the county will calculate **Assessed Valuation** of properties within their borders at different times and, therefore, have different estimates of market values.

Executive Budget: A type of budgeting process in which the **Chief Executive** has primary responsibility for preparing the budget and authority over budget that is presented to the legislative body for approval.

Expendable Fund: Accounting or budgeting funds in which authorization for new spending or incurring new obligations expires at the end of the **Fiscal Year**. **Governmental Funds** are usually expendable.

Expenditures: The actual cash payments of governmental units for all activities, which are monitored throughout the year, but are calculated for an entire **Line-item** or **Program** in the budget for a previous **Fiscal Year**.

Fiscal Year: A twelve-month period of time for which governmental activities are budgeted and the **Budget** is prepared. This is also the time allotted to record and present other summary financial statements such as the **Comprehensive Annual Financial Report**. Technically, a fiscal year can be any set of 12 months, but most municipalities operate on a January 1 to December 31 fiscal year.

Fixed Assets: Long-term assets that the government intends to use or hold for a relatively long period of time, such as land, buildings, machinery, and equipment.

Fund Balance: As defined in the **Balance Sheets** of all **Governmental Funds**, it is that part of the **Fund Equity** that is available for future commitment, expenditure, or appropriation. More specifically, it is that part of the fund equity that is not reserved for **Encumbrances**, and may be called the **Unreserved Fund Balance**.

Fund Equity: As reported in the **Balance Sheets** of all **Governmental Funds**, fund equity is defined as fund **Assets** minus fund **Liabilities**.

GAAP: Stands for Generally Accepted Accounting Principles. These are national standards of financial reporting as established by the Governmental Accounting and Standards Board (GASB).

General Fund: The fund that accounts for and supports most services in government.

General Obligation Bond: long-term Debt, which is secured by the government's full faith and credit (i.e. its taxing powers). These bonds usually have a lower rate of interest than **Revenue Bonds** because of lesser risk associated with a very secure source of repayment. They often require an affirming vote of the public, and their principal retired or repaid in the future from the **General Fund**. Once the debt is issued, payment of interest and principal is handled through a **Debt Service Fund**.

Goal: a long-term, attainable target for an organization – its vision of the future.

Governmental Funds: Four different accounting or budgetary groups which, generally, are unique to government and which account for most governmental activities. These funds are the: **General Fund**, **Capital Project Fund**, **Debt Service Fund**, and **Special Revenue Fund**.

Home Rule: State laws or constitutional stipulations regarding local government in the following areas: 1) its form; 2) the type or extent of services provided; 3) the range of revenues that they can levy, and tax, debt, or expenditure limitations.

Intergovernmental Revenue: Revenues that are transferred from other governments to the local government or are passed through the local government directly to individuals or other entities. There are three broad types of intergovernmental revenues: **Grants-in-Aid**, **Shared Revenues**, and **Transfer Payments**.

Internal Service Fund: A fund that accounts for the provision of goods and services from one agency or department to another within the government (e.g. maintenance on equipment, printing and copying, or information services).

Liabilities: As reported in the **Balance Sheet** for a given fund, liabilities include amounts owed to persons or organizations outside that fund. Examples of liabilities are: payable vouchers, amounts due to other funds or units, and deferred revenues.

Line-item Budget: Line-item budget presentations group expenditures according to the object of expenditure such as salaries, benefits, supplies, equipment, and maintenance. These categories, such as salaries, may be further divided into temporary wages, permanent wages, and overtime.

Long-Term Debt: A governmental unit may issue long-term debt to finance capital and infrastructure expenditures. In contrast to **Short-Term Debt**, it should not be used for regular operations. The two primary means of issuing or financing long-term debt are: **General Obligation Bonds** and **Revenue Bonds**.

Matching Grant: A specific type of **Conditional Grant** in which the local government must contribute some percentage of funds in order to receive the grant.

Millage: A term applied to the **Tax Rate** of a **Property Tax** which specifies the rate of taxation on a dollar of assessed value (or on a \$1,000). The term "20 mills" would mean two cents for every dollar of assessed value (or two dollars for every \$1,000).

NA: Not applicable or does not apply.

Objective: a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Other Operating Expenses: Within Winnebago County, this group of expenditures includes all expenses other than labor, capital outlay and travel. Examples of groups of items include office expenses such as supplies, stationery and forms, postage and others. Other expenses also includes publications, subscriptions, dues, telephone other operating expenses, repairs and supplies, utilities, contractual expenses such as accounting, and legal services. This category also includes rental expense and insurance.

Policy: a plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Program Budget: Programmatic budget presentations group the **Line-Items** into units that represent service objectives or functions such as crime prevention, fire education (Stop, Drop, & Roll), or small business incentive loans.

Proprietary Funds: General accounting or budgetary groups that are analogous to private commercial organizations. Government recognizes two types of proprietary funds: Enterprise **Funds** and **Internal Service Funds**.

Retained Earnings: is the cumulative amount by which revenues and operating transfer from other funds have exceeded expenses and transfers to other funds.

Revenues: All funds used by local government report revenues as the primary source of monetary input. There are six primary sources of revenues for **General Fund** of the local government: taxes, licenses and permits, **Intergovernmental Revenues**, **User Charges**, fines and forfeitures, and miscellaneous. Expected or budgeted revenues are those that are estimated for the coming fiscal year. Actual revenues represent the amount of money that was actually collected by the government.

Shared Revenues: A type of Intergovernmental Revenue in which revenues collected by another government which are distributed to a local government according to a formula such as number of children enrolled, population or per capita income.

Short-Term Debt: Debt that is issued for less than a year to ease temporary cash flow deficiencies until expected **Revenues** from taxes, bonds, or other governments are received.

Special Revenue Fund: A fund that accounts for specific services or projects that are funded through contractually or legally earmarked revenues.

Tax Incremental Finance (TIF) Districts: An area within the boundaries of a local government that is designated for redevelopment. Revenue from the incremental growth of the property tax base is used to provide additional funds for further redevelopment or for debt service on bonds issued for the original redevelopment efforts.

Unreserved Fund Balance: This is a component of the **Fund Balance**, which specifies money available for future commitments, expenditures, or appropriations.

Working Capital: is the excess of current assets over current liabilities. At the end of a fiscal year, working capital can represent the net available remaining current resources of an entity available after all obligations of the current fiscal period has ended. It can represent an estimate of an entity's undesignated financial resources, similar to undesignated fund balance.

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