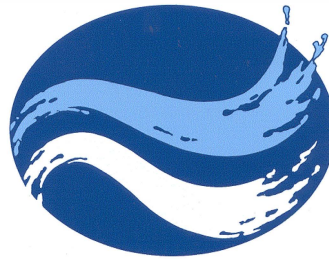


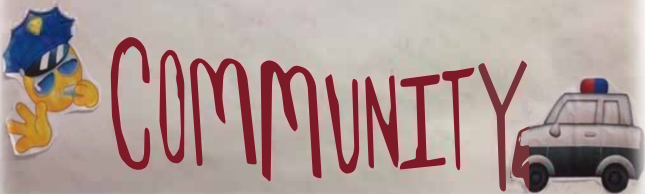
Winnebago County Wisconsin



Executive Budget 2020



THANK YOU FOR
SERVING OUR
COMMUNITY



About Our Cover.....

Winnebago County Sheriff's Office

Our cover photos showcase a few of the interactions Sheriff's Office members had with some of their most impressionable customers. The cover artwork was submitted by the children of our fallen Deputy Richard Meyer and was adorned with community signatures of gratitude and support.

The Sheriff's Office is committed to providing comprehensive public safety services in partnership with its citizens to promote a safe and secure community. Transparency of operations, outreach, and community engagement have proven to be the cornerstones of building a culture of public trust.

In addition to providing traditional law enforcement services, the Sheriff's Office operates the County Jail and 911 Communications Center. Members of the Agency work around the clock to deliver stellar customer service and help make Winnebago County a great place to live, work, and play.

Artwork Credit: Isabella and Maxwell Meyer

Photos and Design Credit: Winnebago County Sheriff's Office

FISCAL YEAR 2020

ANNUAL BUDGET FOR THE

COUNTY OF WINNEBAGO

WINNEBAGO COUNTY BOARD OF SUPERVISORS

Shiloh Ramos, Chair

David Albrecht
Steven Binder
Thomas Borchart
Michael A. Brunn
Andy Buck
Brian Defferding
Thomas J. Egan
Paul Eisen
W. Thomas Ellis

Chuck Farrey
Jerry Finch
Maribeth Gabert
Julie A. Gordon
Ben Joas
Robert Keller
Thomas J. Konetzke
Kevin Konrad
Larry Lautenschlager

Steven Lenz
Susan Locke
Michael Norton
Donald Nussbaum
Karen D. Powers
Shiloh Ramos
Joel Rasmussen
Kenneth Robl
Vicki S. Schorse

Harold Singstock
Larry Smith
Tom Snider
Stephanie J. Spellman
Robert J. Warnke
Bill Wingren
Jim Wise
Aaron Wojciehowski
Rachel A. Youngquist

TABLE OF CONTENTS

DESCRIPTION	PAGE	DESCRIPTION	PAGE
OVERVIEW		DIVISION OF PUBLIC SAFETY (cont.)	
Budget Message.....	5	Sheriff.....	238
Mission Statement.....	11	Jail Improvements Fund.....	254
Table of Organization.....	12	Coroner.....	259
Budget & Financial Policies.....	14	Emergency Management.....	271
Information about Winnebago County.....	21	DIVISION OF TRANSPORTATION	
Property Tax Rate Limits and Levy Limits.....	22	Summary by Division - Transportation.....	283
Significant Information.....	24	Airport.....	284
Fringe Benefit Components.....	25	Highway Fund.....	301
Budget Summary.....	26	County Road Maintenance.....	317
Appropriations.....	27	DIVISION OF HEALTH & HUMAN SERVICES	
Revenue and Expense Graphs.....	29	Summary by Division - Health & Human Services.....	321
Levy by Division Graph.....	33	Public Health.....	322
Financial Comparisons.....	34	Child Support.....	339
County Tax Rate Info and Graphs.....	38	Veterans Services.....	349
Apportionment.....	42	Human Services.....	360
Information About Fund Accounting.....	44	Park View Health Center.....	421
Fund Projections.....	45	DIVISION OF EDUCATION, CULTURE, & RECREATION	
Sources of Revenue By Fund.....	46	Summary by Division - Education, Culture & Recreation.....	440
Revenue By Year.....	47	UWO-Fox Cities Campus.....	441
Expenditures By Fund.....	48	University Extension.....	450
Expenditures By Year.....	49	Parks.....	463
Revenue Projections.....	50	Boat Launch Program.....	478
Table of Organization Changes - Positions	56	DIVISION OF PLANNING & ENVIRONMENT	
Table of Organization Changes - Fiscal Impact.....	57	Summary by Division - Planning & Environment.....	486
Table of Organization - Classified Positions.....	59	Register of Deeds.....	487
Capital Outlay.....	72	Planning and Zoning.....	498
DIVISION OF ADMINISTRATION		Property Lister.....	512
Summary by Division - Administration.....	76	Land Records Modernization.....	517
County Executive.....	77	Land and Water Conservation.....	524
Corporation Counsel.....	85	NON-DIVISIONAL BUDGETS	
County Clerk.....	95	Summary by Division - Non-Divisional.....	536
Treasurer	112	County Board.....	537
Human Resources.....	122	Scholarship Program.....	545
Workers Compensation Fund.....	134	Miscellaneous and Unclassified.....	547
Self Funded Health Insurance.....	140	Miscellaneous Operating Grant Schedule.....	554
Self Funded Dental Insurance.....	145	Library Levy Request.....	555
Finance.....	150	DEBT SERVICE	
General Services.....	161	Debt Service.....	556
Prop & Liab Insurance Fund.....	169	CAPITAL PROJECTS	
Information Systems.....	176	Capital Projects.....	579
Technology Replacement.....	189	APPENDIX	
Facilities.....	194	Demographic Statistics.....	582
DIVISION OF PUBLIC SAFETY		SOLID WASTE.....	583
Summary by Division - Public Safety.....	208	GLOSSARY.....	601
District Attorney.....	209	INDEX.....	605
Clerk of Courts.....	221		

Mark L. Harris
County Executive



Winnebago County
Office of the County Executive

The Wave of the Future

112 OTTER AVE, PO BOX 2808
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429

2020 BUDGET MESSAGE

Executive Budget

“A budget is telling your money where to go instead of wondering where it went.”

~ *Dave Ramsey*
Author and syndicated radio host



Mark L. Harris

Honorable Members of the Winnebago County Board and Citizens of Winnebago County:

We will see another year of equalized property tax rate reduction in 2020. Growth in net new construction was 1.37% restricting our ability to increase the tax levy. Departments were very responsible in preparing their 2020 budget requests and we are able to present a budget with a reduction in the equalized tax rate of 19-cents. This results in an equalized tax rate of \$5.07, the lowest equalized rate since 1998.

2020 BUDGET HIGHLIGHTS

OVERALL:

As stated above, the total equalized tax rate of \$5.07 is down 19-cents from 2019. This equalized tax rate is a blended rate that includes some services that do not apply to all municipalities in the County. These include Public Health, Property Lister, Bridge and Culvert Aid and the Library tax.

Departments were given a goal of allowing their tax levy to increase for the costs of wages and benefits and no increase to their non-labor expenditures. Departments did a very good job of meeting this objective. There are often additional revenues to cover increases in costs where they appear in departments budgets. Health care costs continue to increase at rates much higher than inflation. We have done our best to control these costs by self-insuring health care starting in 2017, and by increasing deductibles in the health plan in 2018.

REVIEW BY EXPENDITURE CATEGORY:

Labor

The labor area of the budget accounts for a large portion of the increase in levy from 2019 to 2020.

Total county wages are projected to increase \$1,891,610, or 3.2%, over 2019. Part of this increase is the result of average normal wage increases of 2.5% that have been included in this budget. Individual increases by employee will be determined based on performance evaluations as part of our merit pay program. New positions in the budget also account for some of the increase. The net changes to the table of organization in the 2020 budget are eight additional full time positions and one part time position. There has been a net decrease of two full time positions and a net increase of two part time positions that has occurred since the first of this year. More details related to this can be found later in the overview section of this book.

Fringe benefits are up \$1,016,921, or 3.9%, from 2019. FICA Medicare costs are increasing \$189,433, or 4.2%. Health Insurance costs are up \$964,316, or 6.3 % over 2019, this is due to an overall health insurance increase of 6%, and taking into account turnover and vacancies at Park View Health Center. Health insurance costs continue to increase at rates much greater than inflation, requiring modifications to the County health plan to control costs. Workers Compensation costs are decreasing \$202,361, or 43.9%, this is due to the fund balance being higher than our target this year, so we were able to provide a subsidy of approximately \$492,000 for the workers compensation insurance costs to the departments.

Travel

Travel expenditures are projected to increase \$57,264, or 6.7%, over 2019. We are continuing to hold these costs down to the minimum that allows our staff to maintain adequate training levels. Seminars and conferences will continue to be attended locally in 2020 whenever possible. These measures should ensure our staff the ability to maintain professional licensures and certification standards. The increase for 2020 is also related to higher employee turnover and new people needing training as they join their departments. A large portion of the travel budget is associated with mileage reimbursements we give employees for using their personal vehicles for County business.

Capital

Capital outlay budget for 2020 is \$2,276,019 reflecting a decrease of \$329,621, or 12.7%, under 2019. A detailed list of capital expenditures is included in the “overview” section of this book.

Other Expenditures

Other operating expenditures are projected to increase by \$1,691,087, or 2.0%, over 2019. County Road Maintenance increased by \$291,000 due to additional county road maintenance offset by increased transportation aid revenues. The District Attorney’s office increased by \$235,675 which are grant expenditures for the new Department of Justice grant received for the Comprehensive Opioid Abuse Site-based program. The County Clerk increased by \$103,000 due to the Elections department having four versus two elections in 2020. Department of Human Services increased by \$591,000 which are increased expenses related to efforts to remove children from the Long Term Support wait list and the addition of two contracted case managers; these expense increases are largely revenue offset. Lastly, there is a \$424,000 increase in debt expense for the enterprise funds which is largely due to the Airport Taxiway A (Alpha) reconstruction project.

REVIEW BY DIVISION:

Administration

The tax levy in this division is \$10,965,319, an increase of \$420,560, or 4.0%, over 2019. This is attributable to an increase of \$130,877 in the Elections department due to there being four versus two elections in 2020. In addition, Human Resources and Finance increased by \$69,995 and \$53,587 respectively for a new Risk Manager position to be added in 2020. There was a normal wage increase of 2.5% budgeted for 2020. There were other department increases that account for the remainder of the change.

Public Safety

The tax levy in this division is \$25,496,237, an increase of \$398,187, or 1.6%, over 2019. Most of the increase is attributable to the Sheriff's Office, which has a levy increase of \$463,573. This increase is due to a planned capital purchase for the replacement of a marine unit, and a new radio maintenance contract. In addition, the Clerk of Courts and Courts had a levy decrease of \$116,109, the main cause of this was due to a significant increase in collection of interest on money owed to the County by using the State Debt Collection (SDC).

Transportation

The tax levy in this division is \$2,074,651, an increase of \$180,344, or 9.5%, over 2019. The majority of this is due to a \$137,000 increase in debt service for our airport due to the Taxiway Alpha (A) reconstruction project approved in 2019. The remainder of the increase in levy is due to County Road Maintenance increasing by \$100,000 for snow removal.

Health and Human Services

The tax levy in this division is \$22,143,878, a decrease of \$595,146, or 2.6%, under 2019. The levy for the Child Support is up \$351,395. This is due to adjusting state revenues to be in line with the past three year's trends, as well as birth cost recovery fees declining. In addition, Park View Health Center's levy decreased by \$1,937,139, which is due in large part to \$3,000,000 of Park View's fund balance being applied for 2020, thus requiring less levy.

Education, Culture and Recreation

The tax levy in this division is \$2,079,376, an increase of \$22,722, or 1.1%, over 2019. This is a very modest increase. Departments have done an excellent job in holding their levies down. Parks increase of \$19,900 accounts for most of this and is due mostly to the 6.0% increase in health insurance premiums.

Planning and Environment

The tax levy in this division is \$1,144,097, an increase of \$20,597 or 1.8%, over 2019. This is also a very modest increase. The Register of Deeds has increased the amount that is returned to levy by almost \$16,000, this is due to increases in trends for transfer tax and an increase in remote subscriber fees. Planning has decreased their levy by \$10,431 due to the Private On-site Wastewater Treatment System (POWTS) plan approvals now being done in-house, so the County will retain the revenue instead of it going to the State of Wisconsin. The Property Lister had an increase of \$29,143 mostly due to a change in coverage for health insurance.

Non Divisional Budgets

This area shows a net surplus of \$3,120,969, a decrease of \$383,333, or 10.9%, under 2019. One reason for this decrease is that the bridge and culvert aids for 2020 decreased by \$64,000. In addition, an increase of \$480,000 for interest income on investments is being realized due to the stronger markets over the past two years. This is being offset by applying \$980,000 less of the undesignated general fund balance to keep the levy under the allowable limit.

The budget under the Miscellaneous Unclassified accounts is for all other items that don't fit into another specific department or category. Expenditures include the Library Tax, Regional Planning Commission allocation, an interfund transfer to the Industrial Development Board and others.

Capital Projects

The 2019 borrowing for capital projects will be \$9,575,000. The larger projects to be funded in this bond issue include the road and bridge projects \$5,695,000, mental health crisis facility \$1,392,000, courthouse window replacement and elevator upgrade \$972,300, the airport Taxiway A reconstruction \$475,000 and a few other projects. Each capital project must come before the county board twice for consideration and approval.

Debt Service

The 2020 net levy supported debt service is \$8,642,000, an increase of \$424,000 or 5.2% over 2019. The County is using \$200,000 of fund balance to reduce the debt service levy in 2020. All County debt is paid off within 10 years or less. The debt service tax levy is decreasing by \$.02, or by 3.0%, under 2019. The County continues to keep outstanding debt low, Winnebago County's debt is less than 6% of the allowable debt limit.

Table of Organization

This budget (in total) has a net increase of eight additional full time positions and one part time position. Detail of the changes can be seen on the "Table of Organization of Classified Positions" in the "Overview" section of this budget book. A schedule showing the fiscal impact of those changes also follows that section.

Levy Limits

Our operating levy for 2020 has been limited by State legislation that was enacted back in 2007. We can only increase our levy by the percent of net new construction from the last complete calendar year (2018), which allows for a 1.37% increase in the 2020 budget. In addition, the starting point is last year's actual levy. This severely restricts our ability to raise funds needed to continue programs at the service levels Winnebago County residents have come to expect. However, this budget DOES maintain service levels while staying within the operating levy limits imposed by the State. We have applied \$5,075,000 of all fund reserves to the budget to stay within this operating levy limit.

The Finance Director believes that this budget complies with the operating levy limit.

CONCLUSION

Great effort has been made to improve the efficiency of the County while preserving the valuable services the County provides. The total equalized tax rate has been reduced in recent years, in part, by carefully managing County debt. Continued pressure in the form of levy limits will inevitably force the County to seek alternative revenues or to abandon some services valued by this community.

I thank and commend the management and support staff of all the departments who assisted in preparing this budget document.

Respectfully submitted,



Mark L. Harris
Winnebago County Executive

WINNEBAGO COUNTY

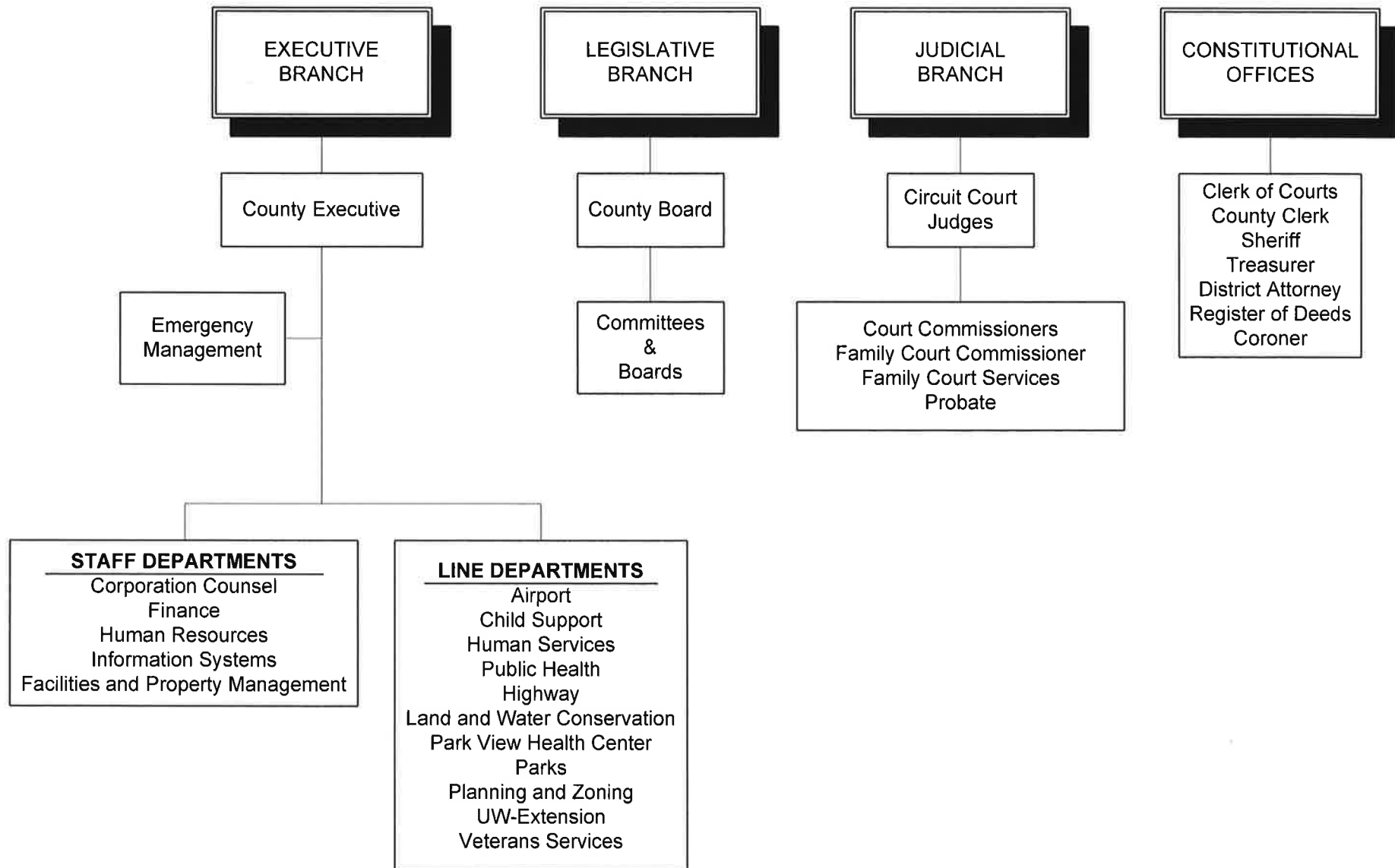
MISSION STATEMENT

The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.

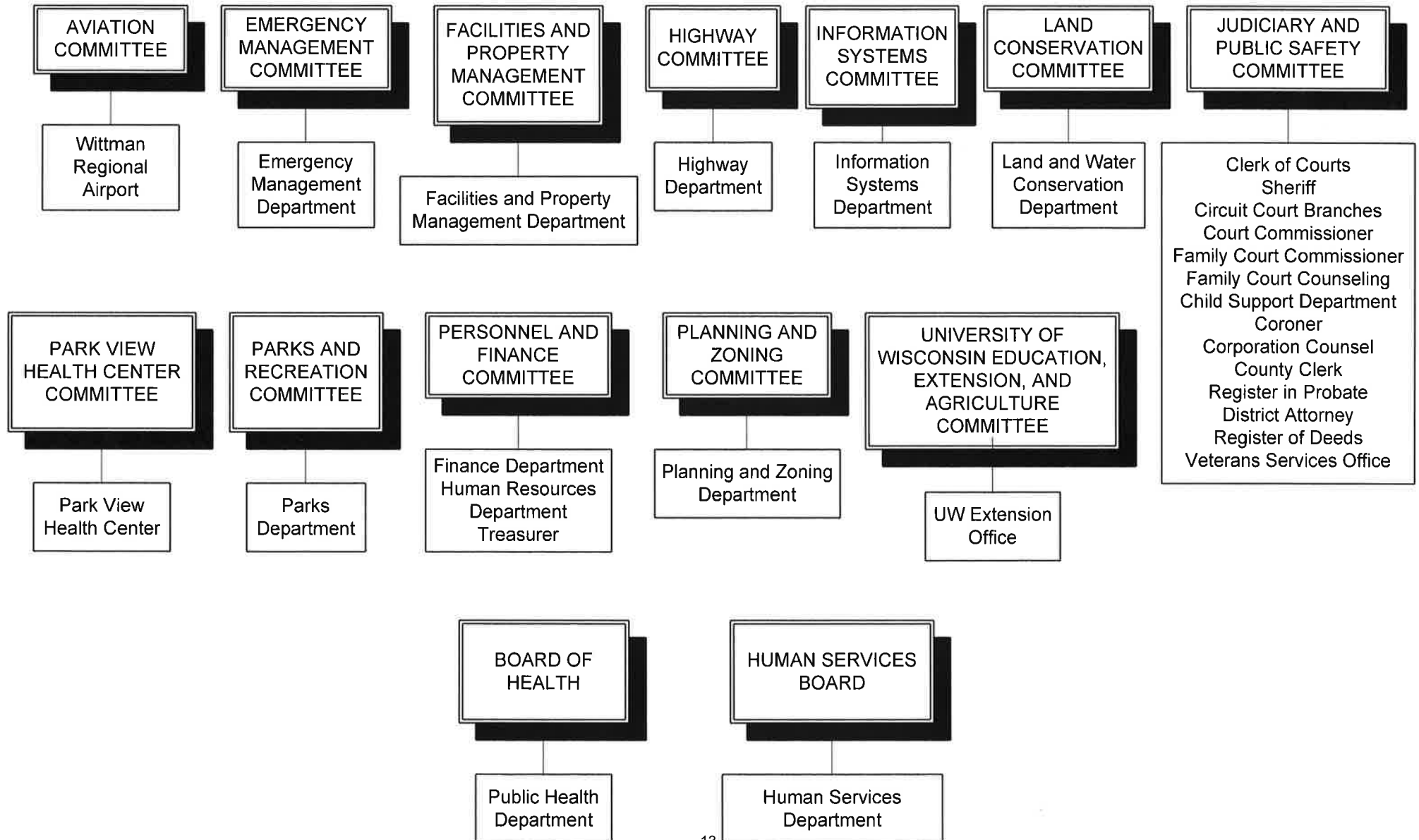
To carry out this mission, the following roles are required:

- **To serve as an agent for the Federal and State Government to fulfill mandated programs.**
- **To provide optional community services as determined by the County Board.**
- **To provide programs and services in the most cost-effective manner.**
- **To encourage citizens awareness, participation, and involvement in county government.**
- **To encourage cooperation among business, government, labor, and education to solve common problems.**
- **To utilize community resources as a vehicle for good government.**

WINNEBAGO COUNTY



COUNTY BOARD COMMITTEES AND BOARDS OF JURISDICTION



BUDGET AND FINANCIAL POLICIES

ORGANIZATION OF BUDGET DOCUMENT:

The Winnebago County Budget is organized to provide pertinent information regarding the County's administrative structure, programs, and related financial information. The County's financial accounting system is set up on a fund basis. The funds are described later. The budget document is divided into program areas as follows:

- Administration
- Public Safety
- Transportation
- Human Services
- Education, Culture and Recreation
- Planning and Environment
- Debt Service
- Capital Projects
- Non-divisional
- Solid Waste

THE BUDGET PREPARATION PROCESS:

Preparation of the County budget document is delegated to the Finance Director by the County Executive. The budget process begins early in the year when the Finance Director reviews forms and procedures and recommends changes to the County Executive. Upon the Executives approval, budget forms and instructions are printed and distributed to department heads in the beginning of May.

<u>Dates</u>	<u>Event</u>
05/03/2019	Forms and Instructions made available for budget preparation
07/19-08/02/2019	Budget worksheets and all materials due from departments to Finance Department
08/05-08/23/2019	Executive holds meetings with departments to review budgets
09/20/2019	Finalized budget sent out for printing and assembly
10/15/2019	Budget delivered to County Board Supervisors
10/28-10/31/2019	County Board to deliberate on and adopt final budget

BUDGET POLICIES:

REVENUES:

Revenues are budgeted by source. These include (a) taxes, (b) intergovernmental, (c) licenses, fines and permits, (d) public services, (e) Interfund and (f) other (which include interest income from investments).

Taxes:

The State of Wisconsin, with the Governor's approval has enacted property tax levy limits. These limits are described under the "Property Tax Rate Limits and Levy Limits" section of the budget book. The County relies heavily on property taxes as a revenue source (about 40.4% of the revenue budget).

Intergovernmental Revenues:

These represent grants, aides, and state and federal funding for programs and services. This revenue source is also relied on heavily to fund County programs (about 31.9% of the revenue budget).

Public Charges:

This source represents fees and charges made to users of certain government services. This revenue source makes up about 8.7% of our revenue budget.

Licenses and Permits:

This is a small revenue source comprising about .6% of the County revenue budget.

Interfund Revenues:

This category includes charges from one County department to another. It comprises about 14.8% of total revenue.

Other Revenues:

This category includes State Shared Revenues, interest income, and other revenue sources that do not fit into the other categories. Most of the revenue in this category is from State Shared Revenues and interest income. This revenue source makes up about 3.6% of the total revenue budget.

The projection is that the breakdown of revenue sources by percent will remain the same.

EXPENDITURES:

The County Board adopts the expense category totals of (1) Labor, (2) Travel, (3) Capital Outlay, and (4) Other operating expenses. The complete listing of each recommended line item is considered as substantiating detail used to arrive at the totals. Transfers can be made during the year between line items but not between categories unless rules established by the County Board are followed. The budget adjustment process is described in more detail later. The four categories are described in more detail below:

Labor: This category includes all costs of wages, per diem, and fringe benefits. Fringe benefits include health insurance, life insurance, dental insurance, long-term disability insurance, retirement, Social Security/Medicare (FICA) and workers compensation insurance.

Travel: This category includes all costs for travel and training of County employees and elected officials. This includes registration and tuition, automobile allowance, vehicle lease, airfare, meals, lodging, and other incidental travel expenses. Jury, witness, and other non-employee travel expenses are included elsewhere.

Capital Outlay: This category includes all purchases of property, equipment and vehicles having a cost of \$5,000 or more and a useful life exceeding one year. In proprietary funds, these assets are depreciated over their estimated useful lives. In governmental funds these assets are expensed in the year of purchase. In general, capital items are budgeted as part of the operating budget with the exception of major capital expenditures and capital projects. A separate document (Capital Improvements Plan 5-Year Plan) is prepared as described later.

Other Operating: This category includes all other expenses not included above. It includes costs related to office supplies, operating expenses, repairs and maintenance, contractual services, rental expenses and fixed costs such as insurance and depreciation.

CAPITAL IMPROVEMENTS PLAN (Five Year Plan):

The County Executive submits a separate capital improvements plan to the County Board each year. This document lists major capital projects over a five year period, describes recommendations as to funding the projects, recommends those projects that should be included in the current year bond issue and describes those projects in detail. It also provides detail as to the current outstanding indebtedness, briefly describes capital projects within the 5-year planning horizon, and includes graphs and tables outlining the County's current debt service, future debt service, and current and future debt service property tax mill rates. This document is presented to the County Board at its January session and represents a planning tool for review of projects. The document is available for inspection in either the County Clerk's or Finance Director's offices and is also available on the internet at the Winnebago County Wisconsin web site.

Projects within the capital improvements plan are not approved as part of the annual operating budget but must be voted on individually, during the year after being reviewed by the County Board at a separate "presentation" session. The purpose of this separate approval process is to make sure projects are reviewed in more detail prior to approval. Once approved, they are included in the annual budget under the "Capital Projects" section and debt service is included in the "Debt Service" section.

DEBT SERVICE:

The County has followed a policy of not borrowing for periods of greater than 10 years. Our objective is to maintain level debt service payments each year while leaving room in later years to accommodate new debt.

THE BUDGET ADJUSTMENT PROCESS:

State statutes and County Board rules outline the procedures for obtaining budget adjustments after the budget has been adopted. They are briefly explained below:

Transfers between budget categories within a department's budget require the approval of the County Executive, Committee of Jurisdiction, Personnel & Finance Committee and County Board (only if the transfer is for more than \$15,000).

A department requesting to increase their total approved department appropriations must obtain approval from the County Executive, Committee of Jurisdiction, Personnel & Finance Committee, and County Board (only if the transfer is for more than \$15,000). These additional appropriations are typically requested from; (a) unanticipated revenues received, (b) the contingency fund, or (c) undesignated fund balance.

BUDGETARY CONTROL:

The County does maintain an encumbrance accounting system. Department operating results are reviewed on a monthly basis for potential budget revenue shortfalls or expense overruns. Projected problems are brought to the attention of the applicable department head and appropriate actions are taken to remedy the situation. Projected budget overruns are resolved through adjustments as soon as possible. The County has not experienced any significant budget overrun problems.

FUNDS:

Agency funds, the General Fixed Asset Account Group and the General Long-Term Debt Account Group are funds that do not require annual County appropriations. Therefore, these funds are not included in the budget document. All other County funds are included. The fund types and descriptions are described below:

General Fund: Accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund: Account for the proceeds from special revenue sources that are legally restricted to expenditures for special purposes. Winnebago County has one special revenue fund: Human Services.

Debt Service Fund: Account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

Capital Project Fund: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than general capital outlays and construction related to the proprietary funds) which are financed primarily through general obligation debt.

Proprietary Funds - Enterprise Type: Account for operations that are financed and operated in a manner similar to a private business enterprise - where intent of the County Board of Supervisors is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Debt service on County debt issued to construct facilities relating to these operations is accounted for through the enterprise fund. County enterprise funds include: Park View Health Center, Highway, Airport and Solid Waste.

Proprietary Funds - Internal Service Type: Account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. County internal service funds include: Self Insurance and General Services Funds.

Agency Funds: Account for assets held by the County as an agent. Receipts and disbursements of these funds do not represent County activity; therefore budgets are not applicable to them. Winnebago County agency funds include: Litigant Deposits, Family Support Fund, MEG Unit, Patient Funds – Park View Health Center, and Burial Trust Fund.

BASIS OF BUDGETING:

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the accounts and reported in the financial statements of the entity. Governmental units follow Governmental GAAP (Generally Accepted Accounting Principles) which are primarily established by the GASB (Governmental Accounting Standards Board). Winnebago County Budgets are prepared in accordance with these standards with the exception of capital outlay for proprietary funds as noted in #2 below:

1. The General Fund, Special Revenue Fund, Debt Service Funds, Capital Project Funds, and Agency Funds are considered governmental funds, and follow the modified accrual basis of accounting. This means that expenses are recorded in the period incurred and revenues are recorded when measurable and available to meet current year obligations. Generally, any revenue that is earned in the current fiscal year and will be received within 60 days after the fiscal period ends would be recorded as current year revenue. The budgets for these funds are prepared using this same basis.
 - a. Debt service funds budget principal and interest in the year paid. Interest is not budgeted nor reported on an accrual basis.
 - b. Capital outlay is budgeted in the year expended. Depreciation is not an expenditure of a capital project fund.
2. Proprietary funds include enterprise funds (such as Airport, Park View Health Center, Highway Department and Solid Waste) and internal service funds (such as General Services and Self-Insurance) follow the full accrual basis of accounting for financial reporting purposes. Under this basis of accounting, revenues are recognized and recorded when earned, regardless of when they are received. Expenditures are also recognized and recorded when incurred, regardless of when paid. Capital assets are expensed over their useful life through annual depreciation charges, not when purchased. Our budgetary basis is the same with the exception of capital outlay which is included as expenditure.
 - a. Proprietary funds report depreciation on a GAAP basis. Depreciation is reversed out for the purpose of calculating the tax levy support where necessary in proprietary funds because it is a non-monetary expenditure.
 - b. Capital outlay is shown as an operating expenditure for budgetary purposes even though not for GAAP financial reporting purposes. This is a budgetary requirement of the County Board. Capital outlay is included in the tax levy support calculation for proprietary funds that require tax levy support.

FUND RESERVES - PRACTICES:

The County compares reserve balances against our reserve policies annually. In general, we strive to meet the following objectives:

- 1) The Special Revenue Fund only maintains sufficient fund balance to pay for carryovers and open invoices as of the end of the fiscal year. Tax levy dollars not needed to fund current year operations are not transferred to these funds but remain as part of general fund undesignated fund balance.
- 2) The General Fund undesignated fund balance policy sets a goal equal to 1/12th of total expenditures of the government unit (excluding the Solid Waste Fund which is a legal separate entity and is self-supporting). The General Fund Unreserved Fund Balance is projected to be around \$28.0 million at the end of 2019 which puts it above the target unrestricted fund balance for the general fund.

INFORMATION ABOUT WINNEBAGO COUNTY

PROFILE

Located in East Central Wisconsin, bordered on the east by Lake Winnebago, Winnebago County anchors the southern half of the Fox River Valley -- one of the largest metropolitan areas in Wisconsin. The County is close to the urban centers of Chicago, Milwaukee, and Minneapolis-St. Paul, and is known for stability, progress, and growth.

Winnebago County is also known as the County of "big lakes". Five large lakes make up the majority of water area, ranging in size from Lake Winnebago (137,708 acres) to Little Lake Butte des Morts (1,306 acres). The Fox and Wolf are important rivers that provided early transportation and were an early power source for development of local industries. Abundant water resources have assisted the County in being ranked in the top eight industrial counties in the State.

These water resources also provide for excellent recreational activities. The lakes and rivers provide sailing and boating plus excellent fishing during both summer and winter. Ducks and geese provide local sport in the fall.

The County also hosts the Annual Experimental Aircraft Association Fly-In every July with a 2019 attendance of approximately 642,000.

The County's economy is most noted for the stable industrialized base that centers on the paper industry. Kimberly-Clark Corporation began its operations here and remains as one of the largest paper product companies in the world. Other major business sectors include specialized trucks, woodworking, metal work and machine manufacturing.

Five major highways and Wittman Regional Airport make travel, shipping, and delivery to and from Winnebago County convenient and economical.

The County has a population of about 170,025. The majority of people reside in five urban areas ranging in population from over 66,729 in Oshkosh, the County seat, to the Village of Winneconne with over 2,392 people. The County provides a variety of living options. One can live in a rural or urban setting or experience a river or lake setting.

The residents work hard, play hard, and are well educated. The County boasts excellent private and public schools, a four-year university, a two-year university, and a technical college.

PROPERTY TAX RATE LIMITS AND LEVY LIMITS

OPERATING LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) operating mill rate. The Wisconsin legislature permanently eliminated this limit with the passage of the state biennial 2014/2015 budget.

DEBT SERVICE LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) debt services mill rate. That limit was 31 cents per thousand of equalized value. Winnebago County's debt service levy has exceeded this limit through use of the allowable exception that such excess be approved by a 75% vote of the County Board. This rate limit remains in effect.

SPECIAL PURPOSE LEVYS: No limitations were placed on these rates. For Winnebago County this includes the levies for libraries, public health and culvert and bridge aid.

PROPERTY TAX LEVY LIMIT 2007

LEGISLATIVE HISTORY:

During the 2007 State Legislative session, the legislature with the Governor's approval enacted the following:

Section 66.0602 Local Levy Limits:

1. Except as provided in subs. (3), (4), and (5), no political subdivision may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor. The valuation factor is a percentage equal to the political subdivision's January 1 equalized value due to net new construction which is new construction less improvements removed between the previous year and the current year.
2. For the 2012 and subsequent years budgets, the State further restricted the levy by using the prior year actual levy as the base rather than the prior year levy limit.

3. Debt service continues to be exempt from the levy limit freeze for all debt issued prior to July 1, 2005. Debt issued after July 1, 2005 will also be exempt if certain conditions are met. One of those is that the governing body can approve the bond issue by a $\frac{3}{4}$ vote. Winnebago County has used this provision to exceed rate limits in the past and will likely continue to do so.
 4. Penalties will be imposed upon any governing body that exceeds these levy limits.
-

The Finance Director has reviewed the limits and believes that this budget is in compliance with the tax levy limits.

SIGNIFICANT INFORMATION – 2020 BUDGET

Fund reserves are being applied to reduce the tax levy. All reserves are compared against our reserve policies annually. The application of reserves below is consistent with these policies.

General Fund - Undesignated Fund Reserve		
	To reduce the tax levy to meet the levy limit requirements.	\$ 1,705,000
General Fund - Designated Fund Reserves		
	Public Health Designated Fund Balance - to reduce the levy for the department	150,000
	Property Lister Designated Fund Balance - to reduce the levy for the department	20,000
Debt Service Unrestricted Reserve		
	To reduce the levy for the fund	200,000
Park View Health Center Unrestricted Reserve		
	To reduce the levy for the facility	3,000,000
<i>Note regarding fund balances being applied:</i> Fund balances build up as departments close out the year and have surplus's. Often times these balance are applied in future years for purposes including: paying down debt, applying to capital projects to avoid borrowing, or returning the surplus's to taxpayers through applying them to subsequent budgets, as we are doing here.		

1. Total equalized value (as reduced by Tax Incremental Districts (TID)) in the County increased 5.29% from 2019. This consists of a 1.37% growth in new or improved property and 3.92% market valuation increase.
2. Total County wages are up \$1,891,610, or 3.17%. The average pay increase budgeted for 2020 is 2.5%. Actual pay increases are dependent on performance reviews as part of the merit pay plan. The higher overall increase in wages is due to the addition of new employees. The merit pay pool for 2020 based on regular wages is \$1,129,822.

**Winnebago County, Wisconsin
Fringe Benefits - Components**

Employer Share of Fringe Benefits -	2016 ACTUALS	2017 ACTUALS	2018 ACTUALS	2019 ADOPTED BUDGET	2020 EXECUTIVE BUDGET	2020 TO 2019 BUDGET CHANGE
FICA Medicare	3,892,982	3,985,908	4,130,806	4,546,257	4,735,690	189,433
Health Insurance	12,187,369	13,251,735	13,681,799	15,328,561	16,292,877	964,316
Dental Insurance	738,932	741,592	748,818	817,061	824,066	7,005
Workers Compensation	354,748	628,913	847,049	460,513	258,152	(202,361)
Unemployment Compensation	77,903	98,024	88,962	91,500	70,000	(21,500)
Wisconsin Retirement	3,950,155	4,251,273	4,375,656	4,459,006	4,808,276	349,270
Life / Long Term Disability	165,380	268,558	276,515	323,233	358,309	35,076
Fringe Turnover Savings	N/A	N/A	N/A	N/A	(304,318)	(304,318)
	21,367,470	23,226,002	24,149,605	26,026,131	27,043,052	1,016,921

In 2020, the County is budgeting a wage & fringe turnover savings in a separate budget line instead of offsetting the savings in each wage/fringe account. The difference of \$304,318 is the amount budgeted as fringe turnover savings for the following departments: Public Health, Human Services, and Park View Health Center. These departments see a normal amount of staff turnover and the savings from having vacant positions and new staff at lower wages is projected in these departments.

Employee Share of Fringe Benefits -

Health Insurance	1,562,670	1,763,048	2,040,335	2,090,258	2,221,756
Wisconsin Retirement	3,184,477	3,362,278	3,449,339	3,777,671	4,074,435

WINNEBAGO COUNTY 2020 BUDGET SUMMARY

DIVISION:	<u>Revenue</u>	<u>Expense</u>	<u>Adjustments</u>	<u>Levy</u>
Administration	\$ 21,254,778	\$ 32,861,893	\$ (641,796)	\$ 10,965,319
Public Safety	6,729,506	32,237,699	(11,956)	25,496,237
Transportation	18,586,821	23,321,838	(2,660,366)	2,074,651
Health & Human Services	46,945,707	72,839,585	(3,750,000)	22,143,878
Education, Culture, & Recreation	758,622	2,910,008	(72,010)	2,079,376
Planning & Environment	2,097,898	3,260,082	(18,087)	1,144,097
Divisional Total	\$ <u>96,373,332</u>	\$ <u>167,431,105</u>	\$ <u>(7,154,215)</u>	\$ <u>63,903,558</u>
OTHER:				
Board of Supervisors	\$ -	\$ 303,196	\$ -	\$ 303,196
Scholarship Program	700	9,000	700	9,000
Unclassified	5,463,150	3,734,985	(1,705,000)	(3,433,165)
Debt Service	128,000	8,770,000	(200,000)	8,442,000
Other Total	\$ <u>5,591,850</u>	\$ <u>12,817,181</u>	\$ <u>(1,904,300)</u>	\$ <u>5,321,031</u>
Grand Total	\$ <u>101,965,182</u>	\$ <u>180,248,286</u>	\$ <u>(9,058,515)</u>	\$ <u>69,224,589</u>

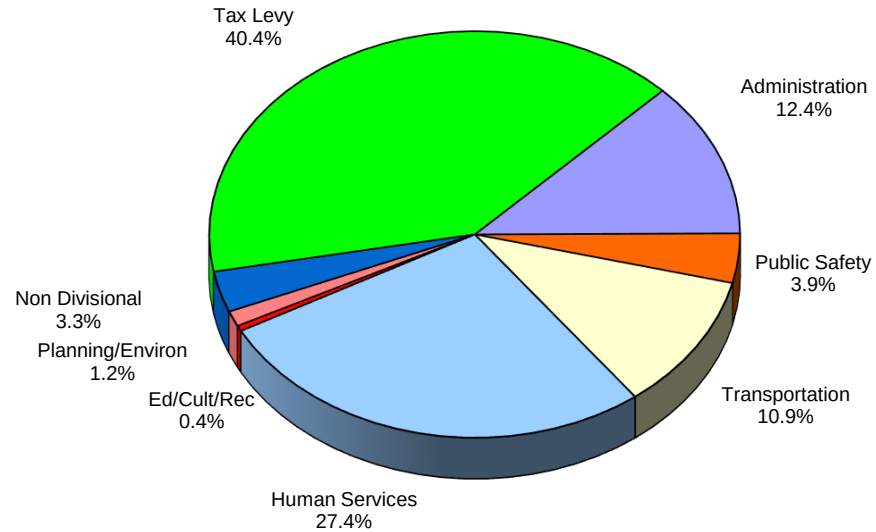
2020 APPROPRIATIONS FOR WINNEBAGO COUNTY

	REVENUES					EXPENDITURES				
	2018	2019	2019	2019	2020	2018	2019	2019	2019	2020
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
ADMINISTRATION										
County Executive	6,000	6,000	6,000	6,000	6,000	244,440	249,453	249,663	249,663	253,214
Corporation Counsel	32,620	25,100	28,500	28,500	76,100	500,738	618,644	549,519	627,576	630,181
County Clerk	43,040	47,540	47,400	47,400	47,540	257,477	262,166	260,605	260,605	263,944
Elections	17,667	33,050	23,000	23,000	20,000	150,264	63,667	72,194	72,194	200,071
Dog License	4,595	4,300	4,300	4,300	4,300	4,595	4,300	4,300	4,300	4,300
Treasurer	1,053,735	867,480	871,480	871,480	855,475	348,662	365,832	375,857	398,993	366,549
Human Resources	16,589	14,250	14,250	14,250	14,250	878,463	915,153	915,153	918,656	985,148
Workers Compensation Fund	920,257	566,412	501,635	501,635	316,302	209,688	467,890	850,320	850,320	808,521
Self Funded Health Insurance	16,840,941	17,585,809	17,529,506	17,529,506	17,729,873	16,622,655	17,699,842	17,638,107	17,638,107	17,728,627
Self Funded Dental Insurance	892,380	870,864	861,922	861,922	883,206	830,909	858,406	856,922	856,922	904,541
Finance	35,208	44,700	44,700	44,700	44,700	748,118	773,093	778,158	781,661	831,745
General Services	428,317	414,200	454,800	454,800	404,500	399,288	396,658	436,959	436,959	405,056
Prop & Liab Insurance Fund	1,022,431	631,425	610,725	610,725	646,314	682,479	935,725	1,010,725	1,015,885	1,019,975
Information Systems	86,603	88,778	88,778	88,778	92,103	1,740,963	1,972,952	1,972,952	1,978,952	1,999,730
Technology Replacement	-	-	-	-	-	731,491	908,714	895,294	908,714	639,271
Facilities & Property Management	115,411	112,815	112,815	112,815	114,115	5,143,176	5,773,086	5,722,778	5,986,944	5,821,020
	21,515,794	21,312,723	21,199,811	21,199,811	21,254,778	29,493,406	32,265,581	32,589,506	32,986,451	32,861,893
PUBLIC SAFETY										
District Attorney	296,933	572,759	252,026	572,759	547,743	1,363,669	1,712,707	1,442,197	1,766,880	1,773,279
Clerk of Courts & Courts	2,380,042	2,470,555	1,926,672	1,926,672	2,313,838	4,190,171	4,234,180	4,185,920	4,231,378	4,456,977
Sheriff	2,627,610	3,161,548	2,922,189	2,982,189	3,409,369	22,818,815	24,259,964	24,025,902	24,359,315	24,976,655
Jail Improvements	164,050	238,678	200,704	200,704	155,000	151,288	342,449	352,033	352,033	166,956
Coroner	154,125	162,100	162,100	162,100	160,100	489,341	511,820	511,216	511,216	513,315
Emergency Management	145,895	171,434	171,434	171,434	143,456	326,604	371,243	371,243	821,243	350,517
	5,768,655	6,777,074	5,635,125	6,015,858	6,729,506	29,339,888	31,432,363	30,888,511	32,042,065	32,237,699
TRANSPORTATION										
Airport	965,818	958,740	958,740	958,740	1,100,303	3,213,434	3,317,559	3,207,706	3,340,535	3,449,661
Airport Debt	-	-	-	-	-	184,401	121,000	121,000	121,000	258,000
Highway Department	14,095,246	16,145,591	15,035,591	15,035,591	15,193,023	15,818,013	17,150,450	16,224,613	17,150,450	16,141,219
County Road Maintenance	2,162,002	2,098,000	2,098,000	2,098,000	2,293,495	2,423,764	3,326,890	3,181,890	3,181,890	3,472,958
	17,223,066	19,202,331	18,092,331	18,092,331	18,586,821	21,639,612	23,915,899	22,735,209	23,793,875	23,321,838

2020 APPROPRIATIONS FOR WINNEBAGO COUNTY

	REVENUES					EXPENDITURES				
	2018	2019	2019	2019	2020	2018	2019	2019	2019	2020
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
HEALTH & HUMAN SERVICES										
Public Health	2,347,989	2,286,419	2,247,779	2,455,788	2,258,858	4,095,299	4,504,462	4,320,003	4,564,032	4,419,008
Child Support	1,534,574	1,380,000	1,861,145	1,861,145	1,532,000	1,679,800	1,810,592	1,806,015	1,807,782	1,828,265
Veterans	3,549	13,500	14,400	14,400	16,000	609,682	716,600	713,045	715,758	703,628
Human Services	27,609,807	27,776,488	27,138,889	27,138,889	27,935,313	43,300,495	44,140,851	45,381,347	45,433,524	46,317,347
Park View Health Center	16,135,736	14,651,600	14,677,189	14,677,189	15,203,536	17,561,873	18,265,035	18,567,328	18,580,241	19,374,337
Park View Health Center Debt	-	-	-	-	-	183,072	338,000	338,000	338,000	197,000
	47,631,655	46,108,007	45,939,402	46,147,411	46,945,707	67,430,221	69,775,540	71,125,738	71,439,337	72,839,585
EDUCATION, CULTURE, & RECREATION										
UWO-Fox Cities Campus	402,001	158,992	158,992	158,992	158,992	813,365	341,189	307,616	341,189	307,616
University Extension	36,003	59,746	39,500	39,500	39,500	515,347	705,961	658,683	702,183	661,505
Parks	301,530	517,880	375,880	517,880	427,130	1,856,519	2,324,889	1,664,727	2,313,840	1,735,877
Boat Landing	131,818	133,000	133,000	133,000	133,000	177,402	239,685	244,685	244,685	205,010
	871,352	869,618	707,372	849,372	758,622	3,362,633	3,611,724	2,875,711	3,601,897	2,910,008
PLANNING & ENVIRONMENT										
Register of Deeds	1,101,313	997,000	979,000	979,000	1,022,000	579,365	592,467	592,431	592,431	619,512
Planning	251,960	283,661	282,400	282,400	298,950	998,675	1,057,826	1,057,501	1,057,501	1,063,620
Property Lister	572	600	600	600	600	188,832	215,349	190,935	190,935	220,078
Land Records Modernization	248,538	261,100	261,100	261,100	251,600	168,987	251,386	251,386	251,386	249,687
Land & Water Conservation	261,840	484,777	379,816	484,777	524,748	823,007	1,164,657	944,449	1,164,657	1,107,185
	1,864,223	2,027,138	1,902,916	2,007,877	2,097,898	2,758,866	3,281,685	3,036,702	3,256,910	3,260,082
NON-DIVISIONAL BUDGETS										
County Board	-	-	-	-	-	251,756	313,251	310,251	313,251	303,196
Scholarship	654	600	600	600	700	7,000	9,000	9,000	9,000	9,000
Unclassified	4,861,703	5,369,127	4,903,150	4,903,150	5,463,150	905,006	1,220,328	1,682,005	1,492,909	1,386,180
Library Aid	-	-	-	-	-	2,192,470	2,255,229	2,213,392	2,255,229	2,303,805
Bridge & Culvert Aid	-	-	-	-	-	64,344	109,000	109,000	109,000	45,000
Debt Service	45,563	128,000	128,000	128,000	128,000	8,103,599	8,346,000	8,346,000	8,346,000	8,770,000
Depreciation adjustments	4,235,373	3,241,786	3,241,786	3,241,786	3,623,181	-	-	-	-	-
General Fund Balance applied	4,248,989	3,850,800	3,850,800	3,850,800	1,855,000	-	-	-	-	-
Other fund adjustments	3,621,026	2,149,740	2,149,740	5,038,936	3,580,334	-	-	-	-	-
Tax Levy	67,285,709	68,169,992	68,169,992	68,169,992	69,224,589	-	-	-	-	-
	84,299,017	82,910,045	82,444,068	85,333,264	83,874,954	11,524,175	12,252,808	12,669,648	12,525,389	12,817,181
	179,173,762	179,206,936	175,921,025	179,645,924	180,248,286	165,548,801	176,535,600	175,921,025	179,645,924	180,248,286

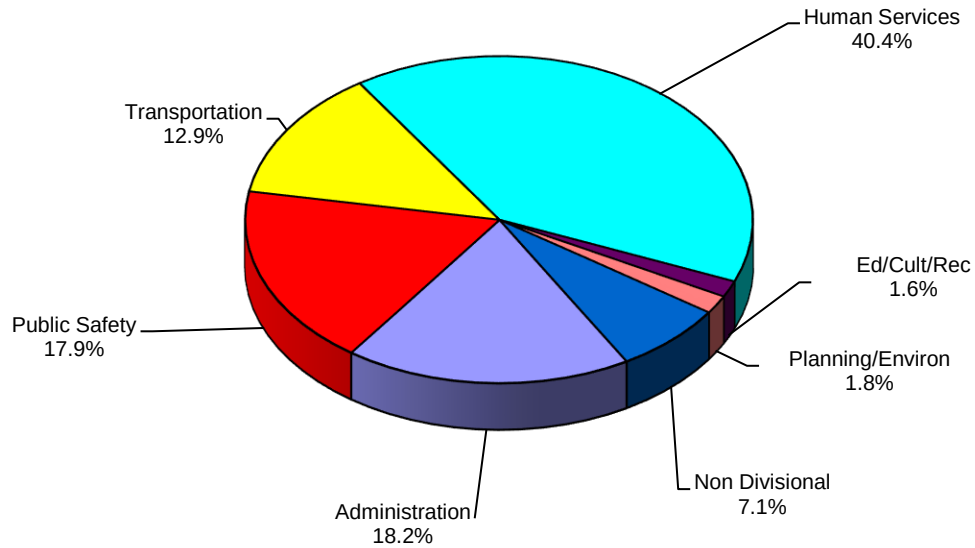
Winnebago County Revenues By Division (In Thousands)



	2019	2020	Change	Percent
Administration	21,200	21,255	55	0.26
Public Safety	5,635	6,729	1,094	19.41
Transportation	18,092	18,587	495	2.74
Human Services	45,939	46,946	1,007	2.19
Ed/Cult/Rec	707	759	52	7.36
Planning/Environ	1,903	2,098	195	10.25
Non Divisional	5,032	5,591	559	11.11
Tax Levy	68,170	69,225	1,055	1.55
	166,678	171,190	4,512	2.71
Depreciation adjustments	3,242	3,623	381	11.75
General Fund Balance applied	3,851	1,855	(1,996)	(51.83)
Other Fund adjustments	2,150	3,580	1,430	66.51
	<u>175,921</u>	<u>180,248</u>	<u>4,327</u>	<u>2.46</u>

*Decrease to Fund Balances represent savings being used to reduce the tax levy.

Winnebago County Expenditures By Division (In Thousands)

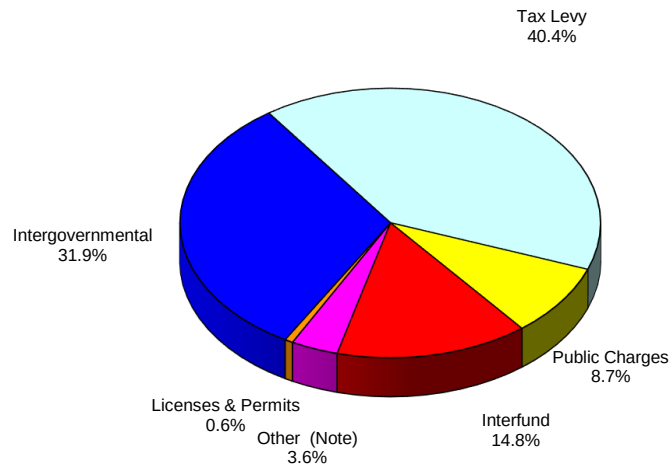


Human Services Exp breakdown	2020 (Thousands)
Public Health	\$ 4,419
Child Support	1,828
Veterans	704
Human Services	46,317
Park View	19,571
Total	\$ 72,839

	2019	2020	Change	Percent
Administration	32,589	32,862	273	0.84
Public Safety	30,888	32,238	1,350	4.37
Transportation	22,735	23,322	587	2.58
Human Services	71,126	72,839	1,713	2.41
Ed/Cult/Rec	2,876	2,910	34	1.18
Planning/Environ	3,037	3,260	223	7.34
Non Divisional	12,670	12,817	147	1.16
	<u>175,921</u>	<u>180,248</u>	<u>4,327</u>	<u>2.46</u>

* Note: Non Divisional includes County Board, Scholarship Program, Library pass through levy, Operating Grants and Debt Service

**Winnebago County
Where The Funds Come From
(In Thousands)**



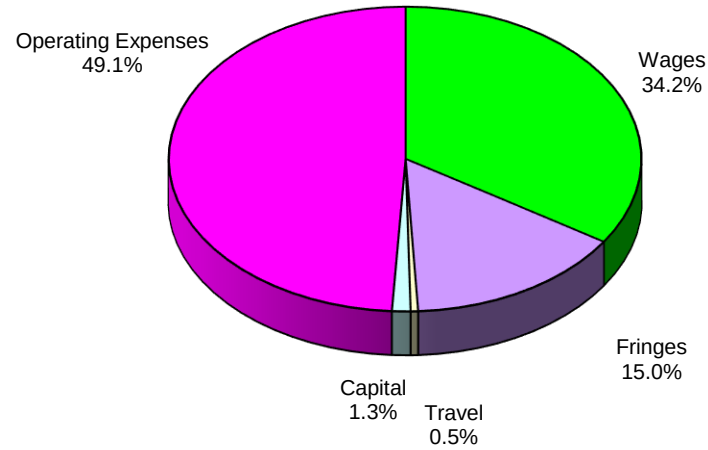
Intergov Revenue	2020 (Thousands)
Basic County allocation	6,900
Youth aids	1,730
Childrens waiver revenue	3,234
Income maintenance	2,248
ADRC	1,860
Other Human Services	16,782
Medicaid	5,150
State shared revenue	3,550
Transportation aids	2,250
Hwy maint state	4,300
Hwy maint municipal	2,500
Other general	4,024
Total	54,528

	2019	2020	Change	Percent	% of Total Excluding Interfund
Intergovernmental	52,267	54,528	2,261	4.33	31.9%
Tax Levy	68,170	69,225	1,055	1.55	40.4%
Public Charges	15,118	14,825	(293)	(1.94)	8.7%
Interfund	24,966	25,330	364	1.46	14.8%
Other (Note)	5,137	6,200	1,063	20.69	3.6%
Licenses & Permits	1,020	1,082	62	6.08	0.6%
	166,678	171,190	4,512	2.71	100.0%
Depreciation adjustments	3,242	3,623	381	11.75	
General Fund Balance applied	3,851	1,855	(1,996)	(51.83)	
Other Fund adjustments	2,150	3,580	1,430	66.51	
	175,921	180,248	4,327	2.46	

**Decrease to Fund Balances represent savings being used to reduce the tax levy.

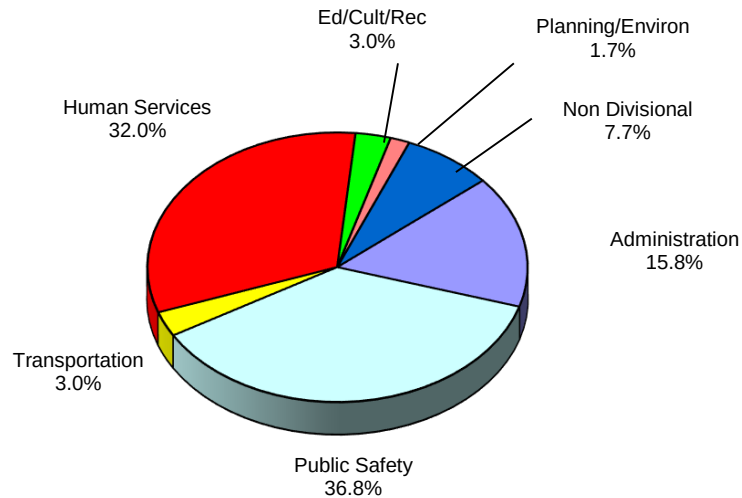
NOTE: " Other" category consists of other taxes, interest on investments, and other miscellaneous revenues such as rental, nonoperating grants, and sale of property and equipment.

**Winnebago County
Where The Funds Go
(In Thousands)**



	2019	2020	Change	Percent
Wages	59,670	61,561	1,891	3.17
Fringes	26,026	27,043	1,017	3.91
Travel	855	913	58	6.78
Capital	2,606	2,276	(330)	(12.66)
Operating Expenses	86,764	88,455	1,691	1.95
	<u>175,921</u>	<u>180,248</u>	<u>4,327</u>	<u>2.46</u>

**Winnebago County
Levy By Division
(In Thousands)**



**2020
Human Services Levy (Thousands)**

Public Health	2,010
Child Support	296
Veterans	688
Human Services	18,382
Park View	571
Park View Debt	197
Total	22,144

**2020
Non Divisional Levy (Thousands)**

Debt Service	8,442
Library	2,304
Board	303
Scholarship	9
Misc	(5,737)
Total	5,321

	2019	2020	Change	Percent
Administration	10,545	10,965	420	3.98
Public Safety	25,098	25,496	398	1.59
Transportation	1,894	2,075	181	9.56
Human Services	22,739	22,144	(595)	(2.62)
Ed/Cult/Rec	2,057	2,080	23	1.12
Planning/Environ	1,124	1,144	20	1.78
Non Divisional	4,713	5,321	608	12.90
	68,170	69,225	1,055	1.55

Note: Levy by division reflects the allocation of indirect revenues from the "Non-Divisional" category to each division.

FINANCIAL COMPARISON - TOTAL

	2019 Budget	2020 Budget	Increase/ (Decrease)	Percent Increase/ -Decrease
Wages	\$ 59,669,493	\$ 61,561,103	\$ 1,891,610	3.17%
Fringe Benefits	26,026,131	27,043,052	1,016,921	3.91%
Travel & Meetings	855,413	912,677	57,264	6.69%
Capital Outlay	2,605,640	2,276,019	(329,621)	-12.65%
Other operating expenses	<u>86,764,348</u>	<u>88,455,435</u>	<u>1,691,087</u>	<u>1.95%</u>
Total Expenditures	175,921,025	180,248,286	4,327,261	2.46%
Revenues	94,544,545	96,953,615	2,409,070	2.55%
Non operating revenues	<u>3,964,162</u>	<u>5,011,567</u>	<u>1,047,405</u>	<u>26.42%</u>
Levy before adjustments	77,412,318	78,283,104	870,786	1.13%
Depreciation adjustments (Note 3)	(3,241,786)	(3,623,181)	(381,395)	11.77%
Fund balance adjustments (Note 2)	<u>(6,000,540)</u>	<u>(5,435,334)</u>	<u>565,206</u>	<u>-9.42%</u>
Levy	<u>68,169,992</u>	<u>69,224,589</u>	<u>1,054,597</u>	<u>1.55%</u>
Equalized value (TID Out)	<u>12,969,909,200</u>	<u>13,655,711,100</u>	<u>685,801,900</u>	<u>5.29%</u>
Tax Rate (Note 1)	<u>\$5.26</u>	<u>\$5.07</u>	<u>(\$0.19)</u>	<u>-3.61%</u>

Note 1:

The total tax rate does not equal the sum of the individual rates because the rates are calculated based on different total property valuations. Some municipalities do not have the Library tax or Public Health tax so those rates are calculated without the non-chargeable municipalities. The above rate is a blended rate and only represents an estimate.

The 2020 tax mill rate is 19-cents lower than the 2019 rate based on equalized property values. The tax rate for operating expenses is \$4.08 per thousand dollars of equalized value.

Taxes are actually allocated to individual properties based on assessed valuation. The County experienced real growth in property value (from new construction) of about **1.37%**. **Existing property values increased by an average of 3.92%.**

It is not possible to determine the impact on individual property owners because of differences in assessment among municipalities in Winnebago County.

Note 2:

These are special purpose funds that must be applied to their designated purpose. An example is debt service funds. These funds must be applied to debt service if not used for capital projects.

Note 3:

Depreciation is backed out of the levy number for all enterprise funds (Airport, Park View and Highway).

FINANCIAL COMPARISON - OPERATING

	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 56,911,549	\$ 58,711,717	\$ 1,800,168	3.16%
Fringe Benefits	24,901,797	25,893,623	991,826	3.98%
Travel & Meetings	782,763	842,327	59,564	7.61%
Capital Outlay	2,605,640	2,276,019	(329,621)	-12.65%
Other operating expenses	<u>75,080,946</u>	<u>76,311,709</u>	<u>1,230,763</u>	<u>1.64%</u>
Total Expenditures	160,282,695	164,035,395	3,752,700	2.34%
Revenues	92,306,566	94,706,157	2,399,591	2.60%
Non operating revenues	<u>3,825,762</u>	<u>4,871,567</u>	<u>1,045,805</u>	<u>27.34%</u>
Levy before adjustments	64,150,367	64,457,671	307,304	0.48%
Depreciation adjustments	(3,241,786)	(3,623,181)	(381,395)	11.77%
Fund balance adjustments	<u>(5,878,540)</u>	<u>(5,065,334)</u>	<u>813,206</u>	<u>-13.83%</u>
Levy	<u>55,030,041</u>	<u>55,769,156</u>	<u>739,115</u>	<u>1.34%</u>
Equalized value (TID Out)	<u>12,969,909,200</u>	<u>13,655,711,100</u>	<u>685,801,900</u>	<u>5.29%</u>
Tax Rate	<u>\$4.24</u>	<u>\$4.08</u>	<u>(\$0.16)</u>	<u>-3.77%</u>

FINANCIAL COMPARISON - DEBT SERVICE

	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ -	\$ -	\$ -	0.00%
Fringe Benefits	-	-	-	0.00%
Travel & Meetings	-	-	-	0.00%
Capital Outlay	-	-	-	0.00%
Other operating expenses	<u>8,805,000</u>	<u>9,225,000</u>	<u>420,000</u>	<u>4.77%</u>
Total Expenditures	<u>8,805,000</u>	<u>9,225,000</u>	<u>420,000</u>	<u>4.77%</u>
Revenues	-	-	-	0.00%
Non operating revenues	<u>128,000</u>	<u>128,000</u>	<u>-</u>	<u>0.00%</u>
Levy before adjustments	8,677,000	9,097,000	420,000	4.84%
Depreciation adjustments	-	-	-	0.00%
Fund balance adjustments	<u>-</u>	<u>(200,000)</u>	<u>(200,000)</u>	<u>0.00%</u>
Levy	<u>8,677,000</u>	<u>8,897,000</u>	<u>220,000</u>	<u>2.54%</u>
Equalized value (TID Out)	<u>12,969,909,200</u>	<u>13,655,711,100</u>	<u>685,801,900</u>	<u>5.29%</u>
Tax Rate	<u>\$0.67</u>	<u>\$0.65</u>	<u>(\$0.02)</u>	<u>-2.99%</u>

FINANCIAL COMPARISON - OTHER

(Consists of Libraries, Public Health, Bridge and Culvert Aid and Property Lister)

	<u>2019 Budget</u>		<u>2020 Budget</u>		<u>Increase/ (Decrease)</u>		<u>Percent Increase/ -Decrease</u>
Wages	\$ 2,757,944	\$	2,849,386	\$	91,442		0.00%
Fringe Benefits	1,124,334		1,149,429		25,095		0.00%
Travel & Meetings	72,650		70,350		(2,300)		0.00%
Capital Outlay	-		-		-		0.00%
Other operating expenses	<u>2,878,402</u>		<u>2,918,726</u>		<u>40,324</u>		<u>1.40%</u>
Total Expenditures	6,833,330		6,987,891		154,561		2.26%
Revenues	2,237,979		2,247,458		9,479		0.00%
Non operating revenues	<u>10,400</u>		<u>12,000</u>		<u>1,600</u>		<u>0.00%</u>
Levy before adjustments	4,584,951		4,728,433		143,482		3.13%
Depreciation adjustments	-		-		-		0.00%
Fund balance adjustments	<u>(122,000)</u>		<u>(170,000)</u>		<u>(48,000)</u>		<u>0.00%</u>
Levy	<u>4,462,951</u>		<u>4,558,433</u>		<u>95,482</u>		<u>2.14%</u>

Note: A tax rate is not calculated for this section because each area (Libraries, Public Health, etc.) has a different formula for apportionment of these taxes. Calculating a blended rate would not be meaningful.

**WINNEBAGO COUNTY, WISCONSIN
INFORMATION ON COUNTY TAX RATES**

Year	Equalized Value (000) (TID Out)	TAX LEVY				TAX RATE			
		Total	Operating	Debt Service	Note 2 Other	Equalized Rate	Operating	Debt Service	Note 3 Other
2010	11,617,689	67,790,623	52,570,377	12,069,000	3,151,246	5.84	4.53	1.04	NA
2011	11,439,687	68,590,592	53,105,518	12,263,000	3,222,074	6.00	4.64	1.07	NA
2012	11,452,052	67,745,029	53,341,482	11,606,000	2,797,547	5.92	4.66	1.01	NA
2013	11,167,428	67,288,060	52,674,767	11,113,000	3,500,293	6.03	4.72	1.00	NA
2014	11,252,938	64,786,199	54,224,096	6,800,000	3,762,103	5.76	4.82	0.60	NA
2015	11,396,366	65,494,165	55,330,678	6,508,000	3,655,487	5.75	4.86	0.57	NA
2016	11,583,546	65,062,977	53,211,905	7,904,000	3,947,072	5.62	4.59	0.68	NA
2017	11,798,033	65,906,930	53,887,127	8,026,000	3,993,803	5.59	4.57	0.68	NA
2018	12,315,791	67,285,709	54,313,978	8,558,000	4,413,731	5.46	4.41	0.69	NA
2019	12,969,909	68,169,992	55,030,041	8,677,000	4,462,951	5.26	4.24	0.67	NA
2020	13,655,711	69,224,589	55,769,156	8,897,000	4,558,433	5.07	4.08	0.65	NA

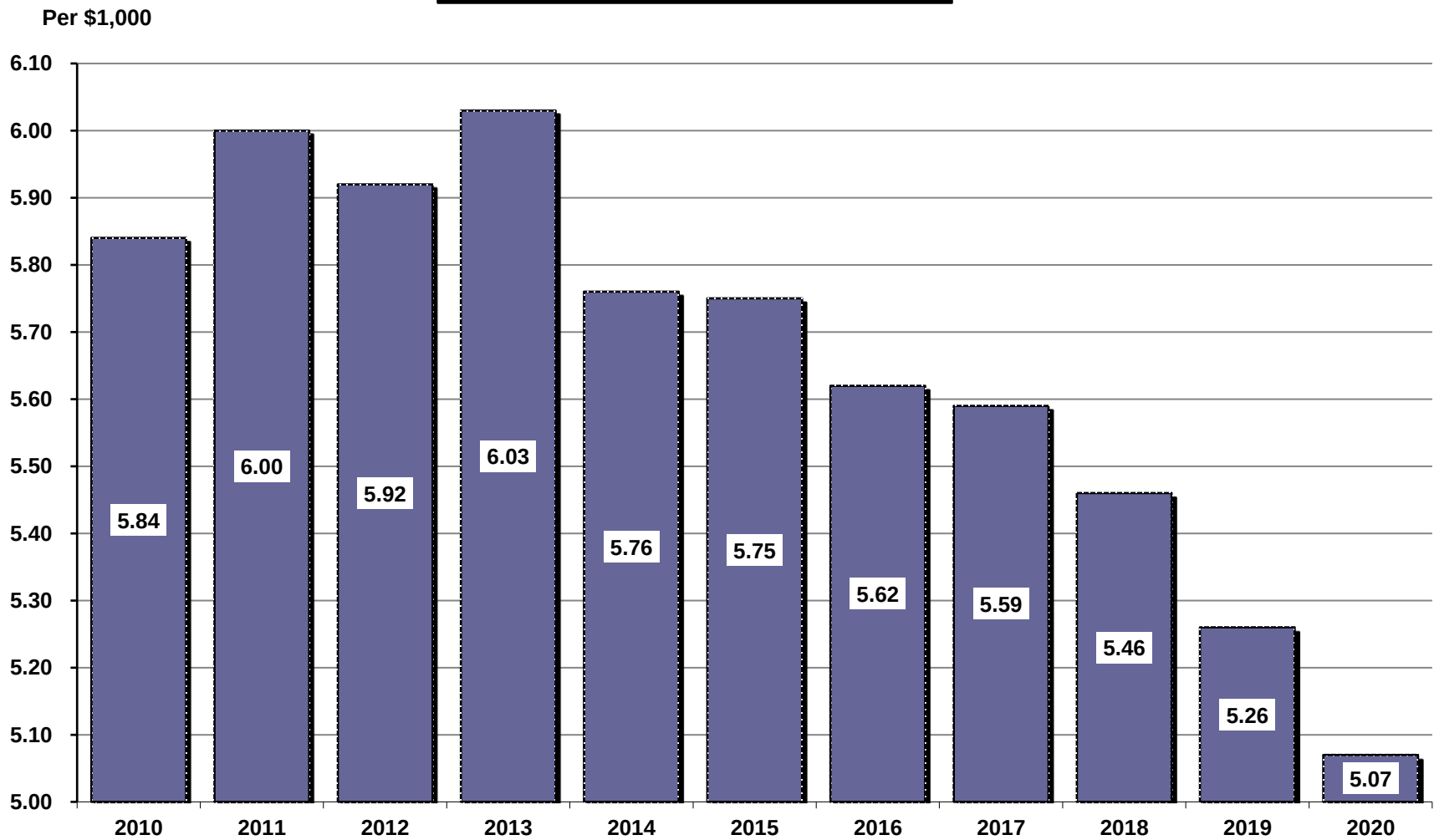
Note 1: Graphs for the above data are shown on the following pages.

Note 2: Other consists of Library tax, Bridge and Culvert aid, Public Health and Property Lister.

A rate is not available for this area because each of the taxes that make up this area

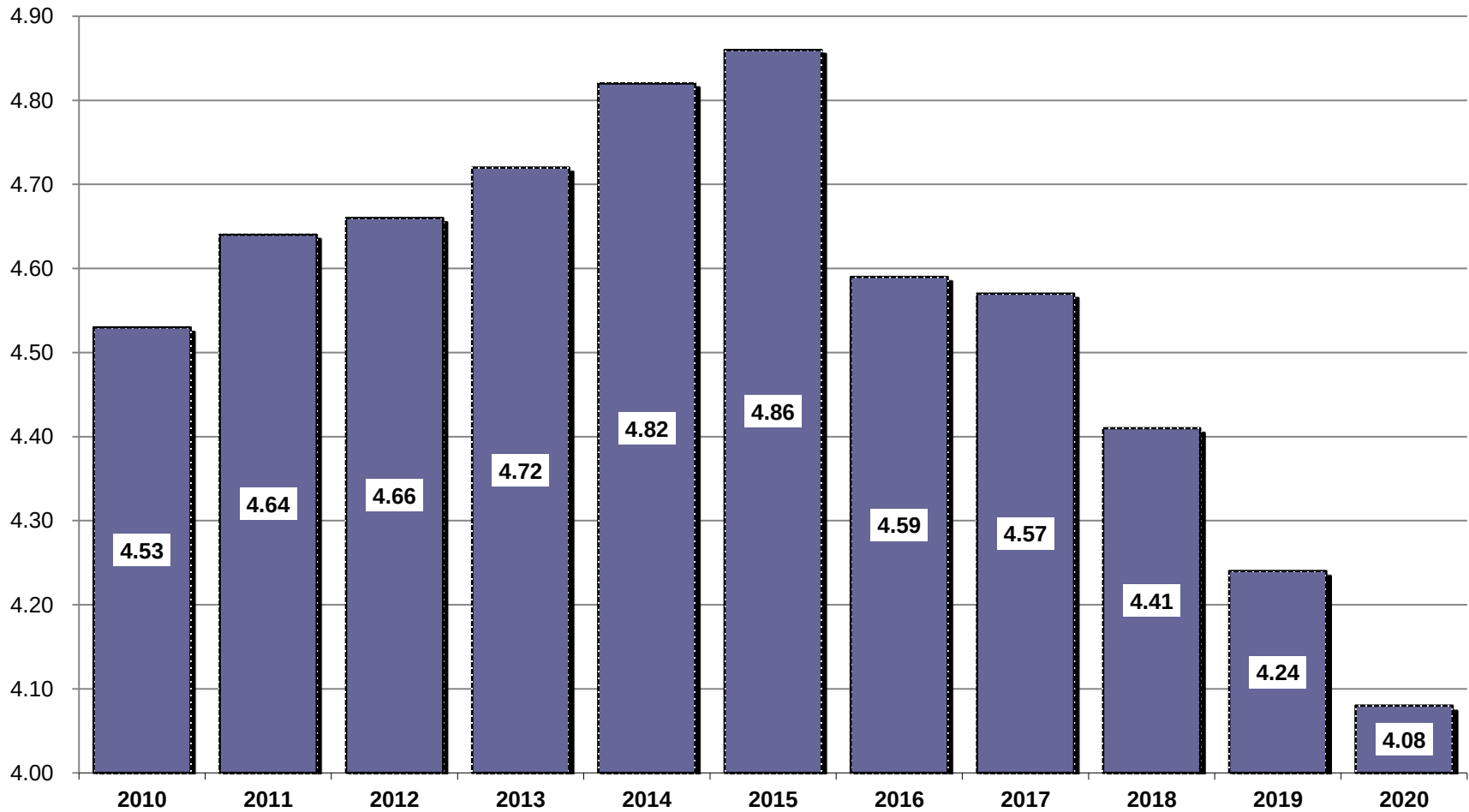
Note 3: have a different apportionment basis.

**Winnebago County
Recap of Total Tax Levy
(Rate per \$1,000 of Valuation)**

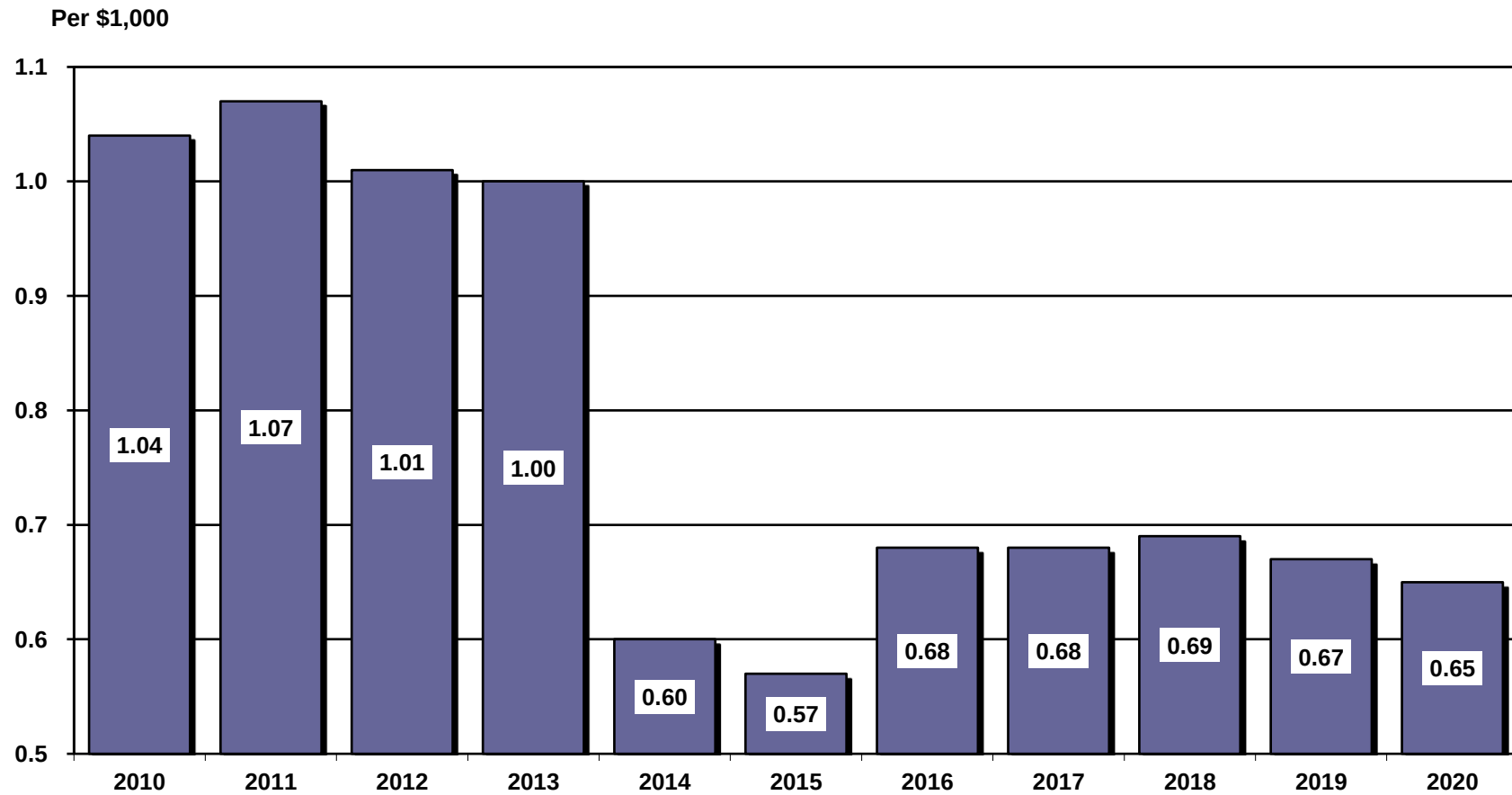


**Winnebago County
Recap of Operating Levy
(Rate per \$1,000 of Valuation)**

Per \$1,000



**Winnebago County
Recap of Debt Service Levy
(Rate per \$1,000 of Valuation)**



WINNEBAGO COUNTY, WISCONSIN
APPORTIONMENT OF COUNTY TAXES - 2020

	Equalized Value (TID out)	Public Health	County Library Tax	Bridge & Culvert Aid	Property Lister & Data Processing	All Other County Taxes	Tax Apportionment	2020 Tax Rate	2019 Tax Rate
Towns									
Algoma	718,259,200	113,414.17	269,552.83	7,375.48	21,727.47	3,401,381.46	3,813,451.41	5.309	5.512
Black Wolf	311,542,700	49,193.05	116,917.70	3,199.10	9,424.22	1,475,338.66	1,654,072.73	5.309	5.512
Clayton	555,961,400	87,787.11	208,644.69	5,708.92	16,817.94	2,632,805.53	2,951,764.19	5.309	5.512
Neenah	477,922,900	75,464.72	179,357.91	4,907.58	14,457.26	2,263,247.15	2,537,434.62	5.309	5.512
Nekimi	153,494,700	24,237.04	57,604.46	1,576.17	4,643.24	726,888.05	814,948.96	5.309	5.512
Nepeuskun	67,492,000	10,657.09	25,328.82	693.05	2,041.65	319,614.48	358,335.09	5.309	5.512
Omro	246,582,600	38,935.75	92,539.07	2,532.05	7,459.17	1,167,714.22	1,309,180.26	5.309	5.512
Oshkosh	360,717,300	56,957.79	135,372.26	3,704.05	10,911.77	1,708,209.43	1,915,155.30	5.309	5.512
Poygan	179,982,400	28,419.48	67,544.93	1,848.16	5,444.50	852,322.95	955,580.02	5.309	5.512
Rushford	138,972,000	21,943.88	52,154.29	1,427.04	4,203.93	658,114.49	737,843.63	5.309	5.512
Utica	149,080,400	23,540.01	55,947.83	1,530.84	4,509.71	705,983.73	791,512.12	5.309	5.512
Vinland	256,262,300	40,464.19	96,171.73	2,631.45	7,751.98	1,213,553.32	1,360,572.67	5.309	5.512
Winchester	177,140,700	27,970.77	66,478.48	1,818.98	5,358.54	838,865.82	940,492.59	5.309	5.512
Winneconne	376,172,000	59,398.11	141,172.19	3,862.75	11,379.27	1,781,396.56	1,997,208.88	5.309	5.512
Wolf River	212,725,200	33,589.62	79,832.85	2,184.38	6,434.98	1,007,379.44	1,129,421.27	5.309	5.512
Total Towns	4,382,307,800	691,972.78	1,644,620.04	45,000.00	132,565.63	20,752,815.29	23,266,973.74		
Villages									
Fox Crossing	1,756,485,700	277,351.65	659,184.96	-	53,134.01	8,317,997.03	9,307,667.65	5.299	5.486
Winneconne	201,659,300	31,842.30	-	-	6,100.23	954,975.87	992,918.40	4.924	5.103
Total Villages	1,958,145,000	309,193.95	659,184.96	-	59,234.24	9,272,972.90	10,300,586.05		
Cities									
Appleton	75,103,300	-	-	-	-	355,658.48	355,658.48	4.736	4.912
Menasha	850,199,500	-	-	-	-	4,026,196.69	4,026,196.69	4.736	4.912
Neenah	2,157,469,200	340,667.53	-	-	-	10,216,890.69	10,557,558.22	4.893	5.075
Omro	197,622,900	31,204.94	-	-	5,978.13	935,861.13	973,044.20	4.924	5.103
Oshkosh	4,034,863,400	637,110.80	-	-	-	19,107,460.82	19,744,571.62	4.893	5.075
Total Cities	7,315,258,300	1,008,983.27	-	-	5,978.13	34,642,067.81	35,657,029.21		
Total all taxing Districts	13,655,711,100	2,010,150.00	2,303,805.00	45,000.00	197,778.00	64,667,856.00	69,224,589.00		

WINNEBAGO COUNTY, WISCONSIN
COMPARISON OF APPORTIONMENT

	Tax Apportionment				Equalized Value (TID Out)			
	2020	2019	Increase/ (Decrease)	Percent	2020	2019	Increase/ (Decrease)	Percent
Towns								
Algoma	3,813,451.41	3,729,388.01	84,063.40	2.25	718,259,200	676,542,900	41,716,300.00	6.17
Black Wolf	1,654,072.73	1,670,302.13	(16,229.40)	(0.97)	311,542,700	303,007,100	8,535,600	2.82
Clayton	2,951,764.19	2,943,209.01	8,555.18	0.29	555,961,400	533,923,300	22,038,100	4.13
Neenah	2,537,434.62	2,416,306.62	121,128.00	5.01	477,922,900	438,338,700	39,584,200	9.03
Nekimi	814,948.96	834,063.19	(19,114.23)	(2.29)	153,494,700	151,306,200	2,188,500	1.45
Nepeuskun	358,335.09	366,765.48	(8,430.39)	(2.30)	67,492,000	66,534,400	957,600	1.44
Omro	1,309,180.26	1,305,629.15	3,551.11	0.27	246,582,600	236,852,300	9,730,300	4.11
Oshkosh	1,915,155.30	1,955,761.65	(40,606.35)	(2.08)	360,717,300	354,791,900	5,925,400	1.67
Poygan	955,580.02	956,529.30	(949.28)	(0.10)	179,982,400	173,522,600	6,459,800	3.72
Rushford	737,843.63	700,914.01	36,929.62	5.27	138,972,000	127,151,800	11,820,200	9.30
Utica	791,512.12	765,641.38	25,870.74	3.38	149,080,400	138,893,900	10,186,500	7.33
Vinland	1,360,572.67	1,345,266.75	15,305.92	1.14	256,262,300	244,042,900	12,219,400	5.01
Winchester	940,492.59	917,715.25	22,777.34	2.48	177,140,700	166,481,400	10,659,300	6.40
Winneconne	1,997,208.88	1,934,585.14	62,623.74	3.24	376,172,000	350,950,300	25,221,700	7.19
Wolf River	1,129,421.27	1,086,401.90	43,019.37	3.96	212,725,200	197,082,600	15,642,600	7.94
Total Towns	23,266,973.74	22,928,478.97	338,494.77	1.48	4,382,307,800	4,159,422,300	222,885,500	5.36
Villages								
Fox Crossing	9,307,667.65	8,835,618.24	472,049.41	5.34	1,756,485,700	1,610,513,000	145,972,700	9.06
Winneconne	992,918.40	989,763.15	3,155.25	0.32	201,659,300	193,972,100	7,687,200	3.96
Total Villages	10,300,586.05	9,825,381.39	475,204.66	4.84	1,958,145,000	1,804,485,100	153,659,900	8.52
Cities								
Appleton	355,658.48	332,114.33	23,544.15	7.09	75,103,300	67,611,000	7,492,300	11.08
Menasha	4,026,196.69	4,105,692.84	(79,496.15)	(1.94)	850,199,500	835,826,600	14,372,900	1.72
Neenah	10,557,558.22	10,062,440.24	495,117.98	4.92	2,157,469,200	1,982,584,500	174,884,700	8.82
Omro	973,044.20	989,943.28	(16,899.08)	(1.71)	197,622,900	194,007,400	3,615,500	1.86
Oshkosh	19,744,571.62	19,925,940.95	(181,369.33)	(0.91)	4,034,863,400	3,925,972,300	108,891,100	2.77
Total Cities	35,657,029.21	35,416,131.64	240,897.57	0.68	7,315,258,300	7,006,001,800	309,256,500	4.41
Total all taxing Districts	69,224,589.00	68,169,992.00	1,054,597.00	1.55	13,655,711,100	12,969,909,200	685,801,900	5.29

2020 Budget Information on a Fund Accounting Basis

The following pages show fund balance projections along with summaries of revenues and expenditures summarized on a fund basis. Revenues are also displayed by major revenue source and by fund.

FUND PROJECTIONS:

General fund balance is maintained at a level as defined in the Executive Budget message. Our policy is an informal one. The government has not adopted a formal resolution requiring maintenance of general fund balance at a specific level in order to maintain flexibility. It is our practice to maintain minimal fund reserves in other governmental type funds.

REVENUE SOURCES:

Property taxes and intergovernmental revenues continue to be the primary funding sources for County government. Intergovernmental revenues consist of state and federal grants that support various programs, many of them mandated (required) by those other governmental units. We have seen a trend where the state and federal government are cutting back their funding of their programs resulting in the County having to pick up more of the costs. Thus the proportion of our revenues that come from the County property tax is rising in relation to the intergovernmental source. This trend, although small, can be seen on the revenue source chart that follows.

EXPENDITURES:

Wages and benefits are the primary use of funds. The proportion of total labor costs ranges in the 49.2% area. The expenses are presented broken out by the four categories because that is how the Winnebago County Board adopts the budget. All of the individual line items are shown for information purposes to support the category totals. General operating expenses consist of the following categories:

- Labor (wages and fringe)
- Travel
- Capital outlay
- Other operating expenses – some of which are:
 - Office expenses
 - Publications, dues and subscriptions
 - Repairs and maintenance
 - Contracted services
 - Utilities
 - Insurance
 - Other general operating expenses
 - Debt service costs – for debt service funds and proprietary funds

**FUND PROJECTIONS
2018 Through 2020**

FUND	Fund Balance 12/31/18	Estimated Surplus / (Deficit) 2019	Balance 12/31/19	Revenues 2020	Tax Levy 2020	Expenses 2020	Note 1 Depreciation 2020	Note 2 General Fund Balance Applied	Note 3 Other Fund Balances Applied	Estimated Surplus / (Deficit) 2020	Total Fund Balance 12/31/20	Note 4 Available Resources 12/31/20
General Fund												
Designated Fund Balance	831,467	(831,467)	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	28,848,798	(469,119)	28,379,679	19,625,054	37,634,938	(58,964,992)	-	1,705,000	-	-	26,674,679	26,674,679
Technology Replacement Fund	383,335	(23,911)	359,424	-	884,000	(639,271)	-	-	-	244,729	604,153	604,153
Public Health	1,241,940	(102,000)	1,139,940	2,258,858	2,010,150	(4,419,008)	-	-	150,000	-	989,940	989,940
Scholarship Fund	38,342	600	38,942	700	9,000	(9,000)	-	-	-	700	39,642	39,642
Boat Launch Fees	292,668	(106,685)	185,983	133,000	-	(205,010)	-	-	-	(72,010)	113,973	113,973
Land Records Modernization	194,040	(9,714)	184,326	251,600	-	(249,687)	-	-	-	1,913	186,239	186,239
Property Lister	212,544	(44,414)	168,130	600	199,478	(220,078)	-	-	20,000	-	148,130	148,130
Jail Improvements	222,948	(103,771)	119,177	155,000	-	(166,956)	-	-	-	(11,956)	107,221	107,221
										-		
TOTAL GENERAL FUND	32,266,082	(1,690,481)	30,575,601	22,424,812	40,737,566	(64,874,002)	-	1,705,000	170,000	163,376	28,863,977	28,863,977
Special Revenue												
Human Services	32,406	(32,406)	-	27,935,313	18,382,034	(46,317,347)	-	-	-	-	-	-
Proprietary Funds (Unrestricted)												
Airport	393,650	(109,853)	283,797	1,100,303	895,188	(3,707,661)	1,712,170	-	-	-	283,797	283,797
Parkview Health Center	9,298,297	276,704	9,575,001	15,203,536	767,801	(19,571,337)	600,000	-	3,000,000	-	6,575,001	6,575,001
Highway	324,324	100,228	424,552	15,193,023	-	(16,141,219)	1,311,011	-	-	362,815	787,367	787,367
General Services	131,175	17,542	148,717	404,500	-	(405,056)	-	-	-	(556)	148,161	148,161
Workers Compensation Insurance	4,397,092	98,522	4,495,614	316,302	-	(808,521)	-	-	-	(492,219)	4,003,395	2,811,275
Property & Liability Insurance	2,023,279	(304,300)	1,718,979	646,314	-	(1,019,975)	-	-	-	(373,661)	1,345,318	1,031,119
Self Funded Health Insurance	4,028,868	709,967	4,738,835	17,729,873	-	(17,728,627)	-	-	-	1,246	4,740,081	3,230,186
Self Funded Dental Insurance	512,135	12,458	524,593	883,206	-	(904,541)	-	-	-	(21,335)	503,258	460,747
TOTAL PROPRIETARY FUNDS	21,108,820	801,268	21,910,088	51,477,057	1,662,989	(60,286,937)	3,623,181	-	3,000,000	(523,710)	18,386,378	15,327,653
Other Funds (Equity)												
Debt Service	746,751	(50,000)	696,751	128,000	8,442,000	(8,770,000)	-	-	200,000	-	496,751	496,751
TOTALS	54,154,059	(971,619)	53,182,440	101,965,182	69,224,589	(180,248,286)	3,623,181	1,705,000	3,370,000	(360,334)	47,747,106	44,688,381

Note 1:

The County levies for the proprietary funds based on funds needed or cash flow basis. As a result, depreciation is added back to determine the levy since it is not a cash flow item. Capital outlay and debt principal are also budgeted in the proprietary funds and funds are levied to cover these cash flow items.

Note 2:

General Fund Undesignated Fund balance of \$1,705,000 is being applied to the general fund to meet the levy limit requirements.

Note 3:

Other Fund balances applied that are not part of the Undesignated General Fund balance are: Public Health \$150,000, Property Lister \$20,000, Park View Health Center \$3,000,000 and the Debt Service Fund \$200,000. These are being applied to meet the levy limit targets.

Note 4:

Available resources is a better measure of cash reserves available for appropriation. It backs out all non-cash equivalents such as inventory, undepreciated assets and accrued expenditures leaving the available cash.

WINNEBAGO COUNTY
SOURCES OF REVENUE BY FUND

	Funding Sources - 2020 Budget							2020 Executive Budget	2019 Adopted Budget	Change-2020 Over/(Under) 2019	Percent
	Taxes	Inter- Governmental	Licenses, Fines, Permits	Public Charges	Interfund	Interest	Other				
General Fund	40,737,566	12,962,651	1,062,985	4,263,893	310,406	2,082,700	1,742,177	63,162,378	59,573,688	3,588,690	6.02
Human Services	18,382,034	26,334,063	-	1,596,750	-	-	4,500	46,317,347	45,381,347	936,000	2.06
Debt Service	8,442,000	-	-	-	-	-	128,000	8,570,000	8,346,000	224,000	2.68
Airport	895,188	5,000	-	1,092,103	-	-	3,200	1,995,491	1,769,157	226,334	12.79
Park View Health Center	767,801	8,397,830	-	4,832,346	25,550	-	1,947,810	15,971,337	16,614,328	(642,991)	-3.87
Highway	-	6,825,000	18,893	-	8,245,000	16,000	88,130	15,193,023	15,035,591	157,432	1.05
General Services	-	3,200	-	1,800	397,500	2,000	-	404,500	454,800	(50,300)	-11.06
Workers Comp Insurance	-	-	-	-	261,302	55,000	-	316,302	501,635	(185,333)	-36.95
Property & Liability Insurance	-	-	-	-	626,314	20,000	-	646,314	610,725	35,589	5.83
Self Funded Health Insurance	-	-	-	2,909,645	14,720,228	100,000	-	17,729,873	17,529,506	200,367	1.14
Self Funded Dental Insurance	-	-	-	129,009	744,197	10,000	-	883,206	861,922	21,284	2.47
	69,224,589	54,527,744	1,081,878	14,825,546	25,330,497	2,285,700	3,913,817	171,189,771	166,678,699	4,511,072	2.71

WINNEBAGO COUNTY
SOURCES OF REVENUE BY YEAR

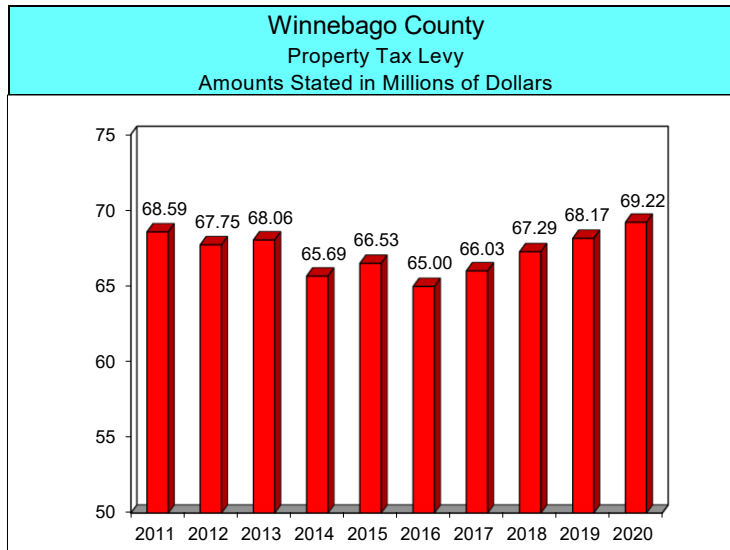
	Actual 2016	Actual 2017	Actual 2018	Adopted 2019	Executive 2020	2020 Over/(Under) 2019 Amount	Percent
Taxes	65,004,848	66,030,403	67,430,910	68,169,992	69,224,589	1,054,597	1.55
Intergovernmental	51,157,489	53,007,709	52,189,394	52,268,260	54,527,744	2,259,484	4.32
Licenses, Fines, Permits	950,364	1,022,767	1,134,176	1,019,549	1,081,878	62,329	6.11
Public Charges	12,121,100	14,341,922	15,088,886	15,117,611	14,825,546	(292,065)	-1.93
Interfund	8,113,413	22,842,321	24,474,749	24,966,175	25,330,497	364,322	1.46
Interest	359,579	932,140	1,723,000	1,351,200	2,285,700	934,500	69.16
Other	7,071,489	3,878,427	5,172,461	3,785,912	3,913,817	127,905	3.38
Total	144,778,281	162,055,689	167,213,577	166,678,699	171,189,771	4,511,072	2.71

**WINNEBAGO COUNTY
EXPENDITURES BY FUND**

	Expenditure Type - 2020				2020 Executive Budget	2019 Adopted Budget	Change 2020 Over/(Under) 2019	Percent
	Labor	Travel	Capital	Other Operating Expenses				
General Fund	43,083,231	403,266	1,154,794	20,232,711	64,874,002	62,941,998	1,932,004	3.1
Human Services	22,936,301	484,651	25,000	22,871,395	46,317,347	45,381,347	936,000	2.1
Debt Service Funds	-	-	-	8,770,000	8,770,000	8,346,000	424,000	5.1
Airport Fund	674,076	4,875	40,725	2,987,985	3,707,661	3,328,706	378,955	11.4
Park View Health Center	15,096,449	13,625	85,500	4,375,763	19,571,337	18,905,328	666,009	3.5
Highway Fund	6,668,655	5,395	970,000	8,497,169	16,141,219	16,224,613	(83,394)	-0.5
General Services	54,265	-	-	350,791	405,056	436,959	(31,903)	-7.3
Workers Compensation Insurance	63,825	800	-	743,896	808,521	850,320	(41,799)	-4.9
Property & Liability Insurance	27,353	65	-	992,557	1,019,975	1,010,725	9,250	0.9
Self Funded Health Insurance	-	-	-	17,728,627	17,728,627	17,638,107	90,520	100.0
Self Funded Dental Insurance	-	-	-	904,541	904,541	856,922	47,619	5.6
	88,604,155	912,677	2,276,019	88,455,435	180,248,286	175,921,025	4,327,261	2.5

**WINNEBAGO COUNTY
EXPENDITURES BY YEAR**

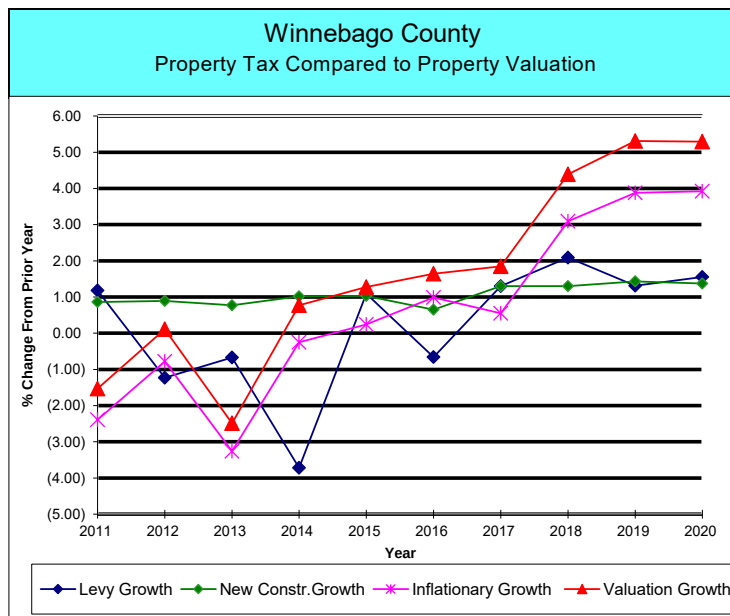
	Actual 2016	Actual 2017	Actual 2018	Adopted 2018	Adopted 2019	Executive 2020	2020 Over/(Under) 2019	
							Amount	Percent
Labor	75,775,243	78,711,599	80,953,146	84,378,861	85,695,624	88,604,155	2,908,531	3.4%
Travel	678,758	703,025	715,827	820,853	855,413	912,677	57,264	6.7%
Capital	2,525,744	2,645,877	2,633,391	3,836,720	2,605,640	2,276,019	(329,621)	-12.7%
Other Operating	94,267,171	79,099,927	81,246,437	87,373,836	86,764,348	88,455,435	1,691,087	1.9%
	173,246,917	161,160,428	165,548,801	176,410,270	175,921,025	180,248,286	4,327,261	2.5%



PROPERTY TAX REVENUES include taxes levied on real and personal property. The levy amount is the difference between the projected expenditures and revenues for all levy supported County operations. Starting in 2011 The County is limited to increasing property taxes by the increase in new construction. The rate of increase or decrease is tied directly to the increase in new construction.

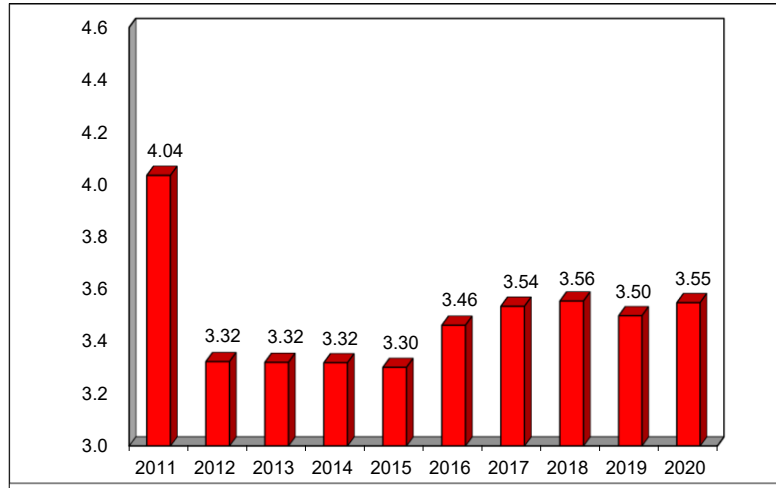
2019 figure represents the actual levy.

2020 figures are budgeted.



GROWTH IN TAX LEVY-This chart compares growth in the property tax levy to total growth in valuation. It further breaks down the valuation growth into construction/ improvements and inflationary growth. When the rate of increase in the tax levy is less than the increase due to new construction, the average taxpayer could expect to see a smaller county tax bill.

General Fund
State Shared Tax
 Amounts Stated in Millions of Dollars

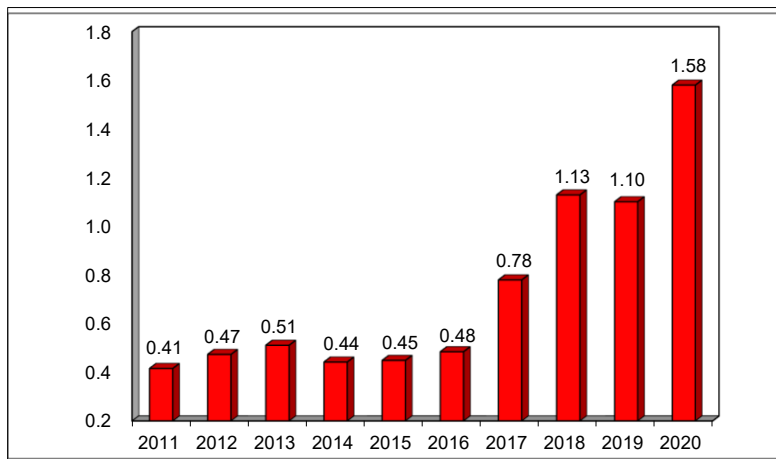


STATE SHARED TAX is distributed by the State based on a formula of spending effort and equalized values. Budget estimates are based on determinations by the State. The decrease from 2011 to 2012 is due to the state reducing our shared revenue payment by 25% or roughly \$743,000.

2019 figures are estimates.

2020 figures are budgeted.

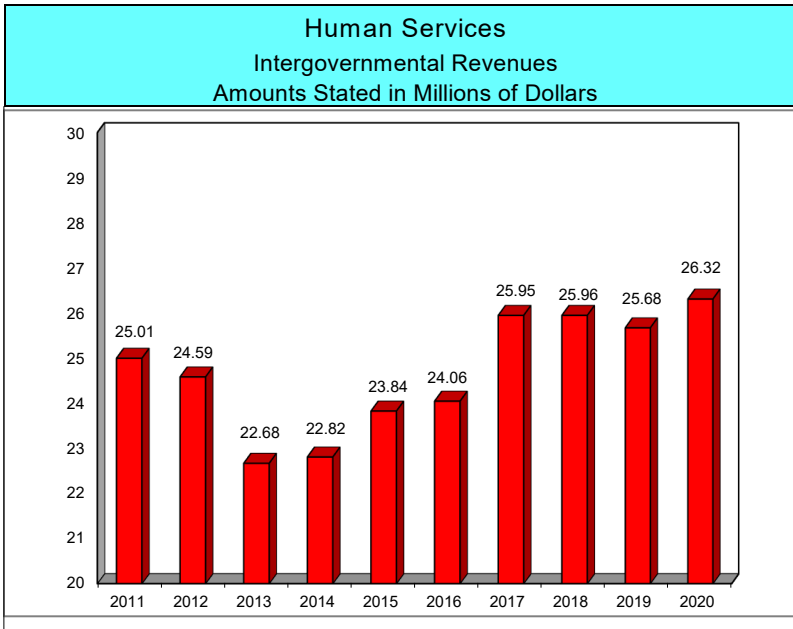
General Fund
Interest Income Investments
 Amounts Stated in Millions of Dollars



INTEREST INCOME is the revenue earned on invested funds. Fluctuations are primarily the result of changes in the amount of funds available to invest and interest rates over the years. Estimates are based on anticipated market interest rates.

2019 figures are estimates.

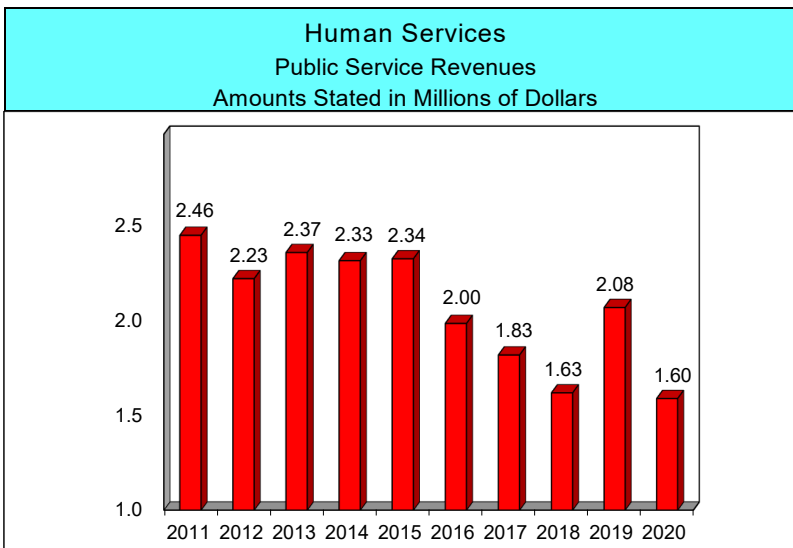
2020 figures are budgeted.



HUMAN SERVICES INTERGOVERNMENTAL REVENUES are revenues received from either the state or federal government in the form of grants and aids. Revenue estimates are based on an allocation from the state. Family Care finished it's move from the County budget to a regional unit in 2011.

2019 figures are estimates.

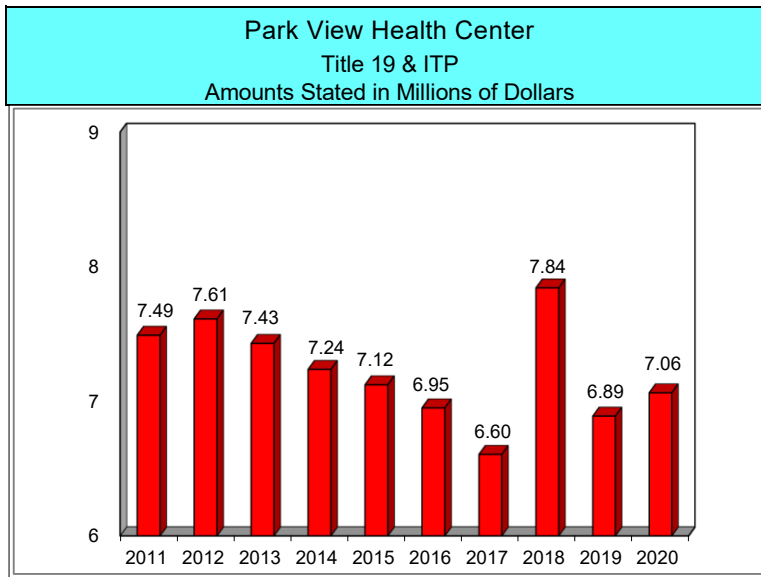
2020 figures are budgeted.



HUMAN SERVICES PUBLIC SERVICE REVENUES include revenues received from individual and third party payers for services rendered by the County.

2019 figures are estimates.

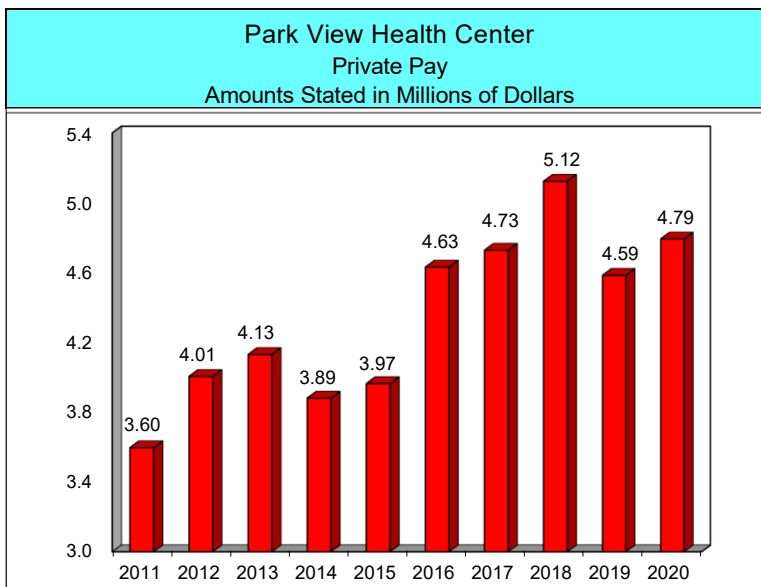
2020 figures are budgeted.



PARK VIEW HEALTH CENTER TITLE 19 MEDICAL ASSISTANCE revenue is based on a daily rate approved by the State. The downsizing of the facility in 2008 also had an impact on the dollars received. The decrease since 2012 is due to the number of medical assistance census is going down and private pay census increasing.

2019 figures are estimates.

2020 figures are budgeted.

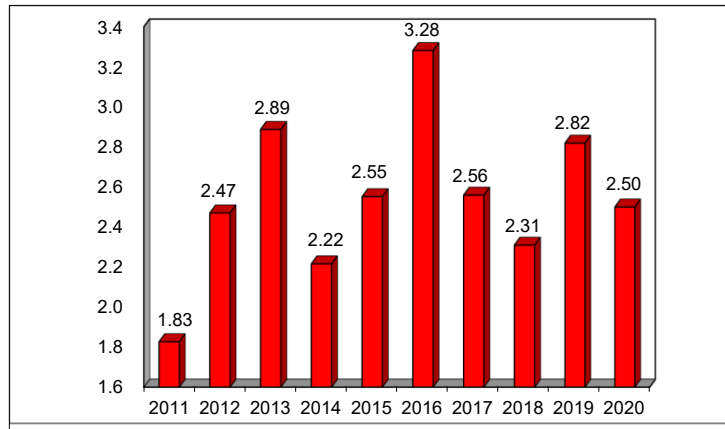


PARK VIEW HEALTH CENTER PRIVATE PAY revenue is derived from a daily rate which reflects actual operating expenses incurred for private pay residents. Fluctuations are caused by changes in the census and rate increases.

2019 figures are estimates.

2020 figures are budgeted.

Highway
Local Government
Amounts Stated in Millions of Dollars

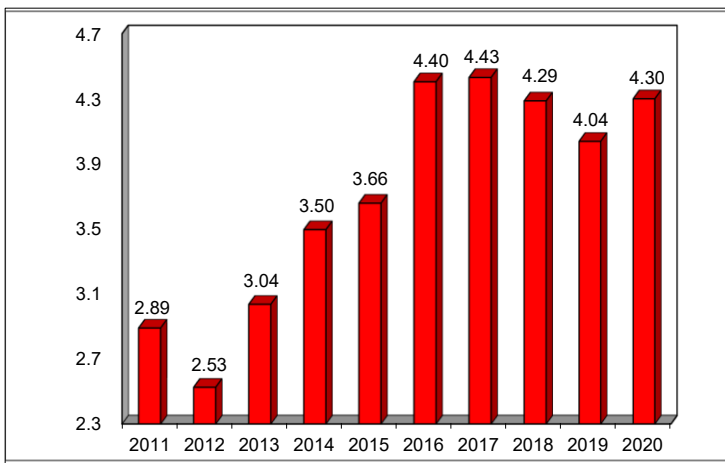


HIGHWAY- LOCAL GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for local municipalities. The expenses incurred on these projects are fully reimbursed to the County by the municipality requesting the work.

2019 figures are estimates.

2020 figures are budgeted.

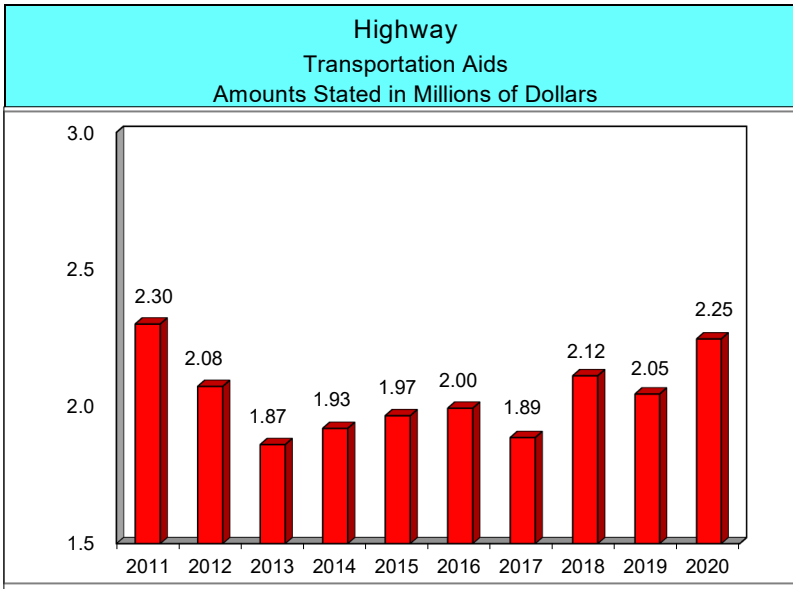
Highway
State Government
Amounts Stated in Millions of Dollars



HIGHWAY- STATE GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for the State of Wisconsin. The expenses incurred on these projects are fully reimbursed to the County by the State.

2019 figures are estimates.

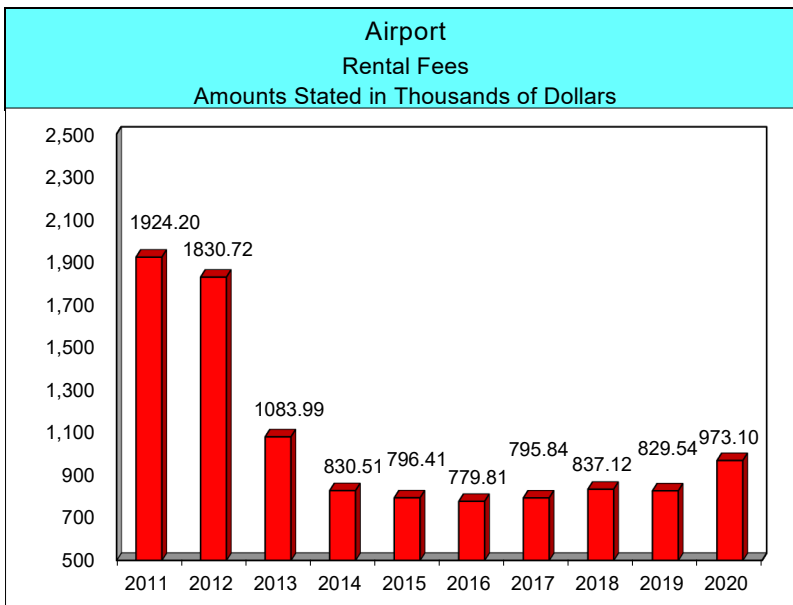
2020 figures are budgeted.



HIGHWAY- TRANSPORTATION AIDS are based on prior years expenditures incurred by the Highway and Sheriff Departments and on total county trunk highway miles.

2019 figures are estimates.

2020 figures are budgeted.



AIRPORT RENTAL FEES are generated from lease agreements. The increases are the result of new hanger and other building projects and increases in rental rates. The large decreases from 2012 to 2014 are the result of the US government decreasing the number of vehicles stored on airport land.

2019 figures are estimates.

2020 figures are budgeted.

CHANGES TO TABLE OF ORGANIZATION 2020 Budget Process

Airport -	Add a Foreman position and eliminate a Maintenance Equipment Operator position
Child Support -	Add a Paralegal and eliminate an Administrative Associate I
Clerk of Courts -	Change title from Family Court Mediator to Family Court Services Mediator Change Title for 2 full-time and 2 part-time Admin. Associate I to an Admin. Associate II/III
Highway Department -	Add 1 Equipment Operator II Add 3 Equipment Operator I
Human Resources -	Eliminate a Part-time Admin. Assoc. III and add a Risk Manager position
Human Services - BH –	Eliminate 1 Youth CCS Case Specialist and add 1 Youth CCS-Lead Rename Summit House & Toward Tomorrow Supervisor to Crisis Center Supervisor and add 1 Crisis Center Supervisor position (total 2 positions) Rename both Resident Counselor-Summit House and Resident Program Counselor to Mental Health Crisis Specialist-Residential (3 total positions as before)
Park View Health Center -	Add a part-time Social Worker-Medical position Make a part-time (.9 FTE) Custodian full-time
Parks -	Add 2 Full-time Parks Caretaker positions
Public Health -	Eliminate a vacant Admin Assoc. III position and add a Public Health Supervisor position
Register of Deeds -	Change a Records Associate to a Records Specialist
Sheriff's Office -	Change the title of Crime Analyst to Internet Crime Investigator Add a full-time Public Safety Application Associate

Table of Organization Changes - Fiscal Summary

Title	Department	Quant FT	Quant PT	Change in FTE	Wages	Fringe Benefits	Other Costs	Cost Reductions	Revenues Generated	Net Cost (Savings)
<u>Changes Made as Part of 2020 Budget</u>										
Maintenance Equipment Operator	Airport	-1		-1.00	(53,250)	(26,745)				(79,995)
Foreman	Airport	1		1.00	55,894	27,159	-	-	-	83,053
Child Support	Administrative Associate I	-1		-1.00						-
Child Support	Paralegal	1		1.00						-
Administrative Associate I	Clerk of Courts	-2	-2	-3.00	(105,965)	(69,693)	-	-	-	(175,658)
Administrative Associate II/III	Clerk of Courts	2	2	3.00	115,100	70,934				186,034
Equipment Operator I	Highway	3		3.00	135,033	93,057			(71,512)	156,578
Equipment Operator II	Highway	1		1.00	49,504	31,721			(34,198)	47,027
Administrative Associate III	Human Resources		-1	-0.33	(9,294)	(15,789)				(25,083)
Risk Manager	Human Resources	1		1.00	48,299	20,473				68,772
Crisis Center Supervisor	Human Services - BH	1		1.00	65,008	34,137	4,300		(15,000)	88,445
Youth CCS Case Specialist	Human Services - BH	-1		-1.00	(56,825)	(32,748)				(89,573)
Youth CCS Lead Specialist	Human Services - BH	1		1.00	59,663	33,304				92,967
Parks Caretaker	Parks	2		2.00	100,372	63,638	-	(32,002)		132,008
Custodian	Park View Health Center	1	-1	0.10	2,991	461				3,452
Social Worker - Medical	Park View Health Center		1	0.50	27,550	16,297	959			44,806
Administrative Associate III	Public Health	-1		-1.00	(36,670)	(29,645)				(66,315)
Public Health Supervisor	Public Health	1		1.00	72,592	34,931				107,523
Records Associate	Register of Deeds	-1		-1.00	(33,480)	(14,039)				(47,519)
Records Specialist	Register of Deeds	1		1.00	35,154	14,358				49,512
Public Safety Application Associate	Sheriff	1		1.00	55,099	32,297				87,396
Total Changes 2020 Budget		10.00	-1.00	9.27	526,775	284,108	5,259	(32,002)	(120,710)	663,430

Table of Organization Changes - Fiscal Summary

Title	Department	Quant FT	Quant PT	Change in FTE	Wages	Fringe Benefits	Other Costs	Cost Reductions	Revenues Generated	Net Cost (Savings)
<u>Changes Made During 2019 Calendar Year</u>										
Assistant Corporation Counsel	Corporation Counsel	1		1.00	72,592	34,931				107,523
Paralegal	Corporation Counsel	1		1.00	40,170	30,049				70,219
Administrative Associate V	District Attorney	-1		-1.00	(44,559)	(15,774)				(60,333)
Crime Data Analyst	District Attorney	1		1.00	49,504	16,519				66,023
Bridgetender	Highway	-3		-3.00	(123,000)				123,000	0
Chief Psychologist-Clinical Manager	Human Services - BH	-1		-1.00	(95,519)	(15,893)				(111,412)
Clinic Supervisor	Human Services - BH	1		1.00	80,681	13,667				94,348
Mental Health Technician	Human Services - BH	-1	2	0.00	-	-				0
Psychotherapist	Human Services - BH	1	-1	0.50	32,115	17,009				49,124
Case Aide	Human Services - CW	-1		-1.00	(65,228)	(37,078)				(102,306)
Social Work Specialist	Human Services - CW	1		1.00	51,656	32,056				83,712
Nurse Aide	Park View Health Center	-16		-16.00						0
Hospitality Aide	Park View Health Center	16		16.00						0
Public Health Nurse	Public Health	-1		-1.00	(58,806)	(18,219)				(77,025)
Community Health Strategist	Public Health	1		1.00	52,478	17,143				69,621
Administrative Associate-Public Health	Public Health	-1		-1.00	(47,245)	(29,933)				(77,178)
Accounting Associate	Public Health	1		1.00	48,886	31,362				80,248
Records and Transcription Associate	Sheriff	-1		-1.00	(34,379)	(29,109)				(63,488)
Total Changes Made During 2019 Calendar Year		-2.00	1.00	-1.50	(40,654)	46,730				129,076
TOTAL OF ALL CHANGES SINCE 2019 BUDGET		8.00	0.00	7.77	486,121	330,838	5,259	(32,002)	(120,710)	792,506
NOTES:										
Title changes having no fiscal impact are excluded.										
Savings resulting from change from Nurse Aide to Hospitality Aide positions cannot be accurately calculated at this time.										

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
AIRPORT								
Airport Director	1						1	
Administrative Associate - Airport	1						1	
Foreman					1		1	
Maintenance & Operations Manager	1						1	
Maintenance Equipment Operator	4				-1		3	
Mechanic	1						1	
TOTAL	8	0	0	0	0	0	8	0
CHILD SUPPORT								
Director of Child Support	1						1	
Administrative Aide	1						1	
Administrative Associate I	5				-1		4	
Assistant Child Support Attorney	1						1	
Child Support Specialist	13						13	
Child Support Specialist - Lead	1						1	
Financial Associate II	3						3	
Office Supervisor	1						1	
Paralegal					1		1	
TOTAL	26	0	0	0	0	0	26	0
CIRCUIT COURTS								
Court Commissioner	1						1	
Deputy Register in Probate	1						1	
Register in Probate	1						1	
Administrative Associate III	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
CLERK OF COURTS								
Clerk of Courts	1						1	
Accounting Supervisor	1						1	
Administrative Associate I	3	2			-2	-2	1	
Administrative Associate II/III					2	2	2	2
Administrative Associate III	5						5	
Administrative Associate V	1						1	
Chief Deputy Clerk of Courts	1						1	
Court Assistant	9						9	
Court Record Associate	1						1	
Financial Associate II	1						1	
Judicial Associate - Lead	6						6	
Jury Clerk	1						1	
FAMILY COURT COMMISSIONER								
Family Court Commissioner	1						1	
Court Commissioner	1						1	
Administrative Associate III	2						2	
FAMILY COURT SERVICES								
Family Court Services Manager	1						1	
Administrative Associate II	1						1	
Family Court Services Mediator	2						2	
TOTAL -Clerk of Courts & Related Depts.	42	2	0	0	0	0	42	2
CORONER								
Coroner	1						1	
Administrative Associate - County Coroner		1						1
TOTAL	1	1	0	0	0	0	1	1

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
CORPORATION COUNSEL								
Corporation Counsel	1						1	
Assistant Corporation Counsel	1		1				2	
Paralegal	2		1				3	
TOTAL	<u>4</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6</u>	<u>0</u>
COUNTY CLERK								
County Clerk	1						1	
Deputy County Clerk	1						1	
Administrative Associate II		1						1
Administrative Associate III	1						1	
TOTAL	<u>3</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>	<u>1</u>
COUNTY EXECUTIVE								
County Executive	1						1	
Executive Assistant	1						1	
TOTAL	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>
DISTRICT ATTORNEY								
Administrative Associate I	1						1	
Administrative Associate V	2		-1				1	
Crime Data Analyst			1				1	
Diversion Program Coordinator	1						1	
Investigator	1						1	
Legal Secretary	2						2	
Office Supervisor	1						1	
Paralegal	4						4	
Risk Assessment Specialist	1						1	
Special Investigator	1						1	
Victim Witness Program Coordinator	1						1	
Victim Witness Specialist	2						2	
TOTAL	<u>17</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17</u>	<u>0</u>

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
EMERGENCY MANAGEMENT								
Director of Emergency Management	1						1	
Deputy Director of Emergency Management	1						1	
Emergency Management Associate		1						1
TOTAL	2	1	0	0	0	0	2	1
FACILITIES								
Director of Facilities	1						1	
Administrative Associate - Facilities	1						1	
Administrative Associate I	1						1	
Carpenter	1						1	
Custodian	5						5	
Electrician	2						2	
Facilities and Grounds Manager	1						1	
Facilities Assistant	10						10	
Facilities Specialist	3						3	
HVAC Specialist	2						2	
Maintenance Supervisor	3						3	
Maintenance Technician	7						7	
Painter - Facilities	1						1	
Plumber	1						1	
TOTAL	39	0	0	0	0	0	39	0
FINANCE								
Director of Finance	1						1	
Assistant Finance Director	1						1	
Accounting Supervisor	1						1	
Financial Associate II	2						2	
Purchasing Manager	1						1	
TOTAL	6	0	0	0	0	0	6	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
GENERAL SERVICES								
Administrative Associate I	1						1	
TOTAL	1	0	0	0	0	0	1	0
HIGHWAY								
Highway Commissioner	1						1	
Administrative Associate III	1						1	
Bridge and Engineering Manager	1						1	
Bridgetender	15	2	-3				12	2
Equipment Operator I	38				3		41	
Equipment Operator II	9				1		10	
Financial Associate I	1						1	
Foreman	4						4	
Highway Equipment Superintendent	1						1	
Highway Maintenance Superintendent	2						2	
Highway Maintenance Supervisor	2						2	
Mechanic	6						6	
Office Supervisor	1						1	
Stockroom Coordinator	1						1	
Traffic Operations Supervisor	1						1	
TOTAL	84	2	-3	0	4	0	85	2
HUMAN RESOURCES								
Director of Human Resources	1						1	
Administrative Associate III		2				-1		1
Human Resource Advisor	1						1	
Human Resource Associate I	1						1	
Human Resource Associate II	1						1	
Human Resource Generalist	1						1	
Human Resource Manager	1						1	
Payroll and Benefits Manager	1						1	
Payroll and Benefits Specialist	1						1	
Risk Manager					1		1	
TOTAL	8	2	0	0	1	-1	9	1

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES-ADMINISTRATIVE SERVICES								
Director of Human Services	1						1	
Deputy Director of Human Services	1						1	
Accountant	2						2	
Administrative Associate - Human Services	3	1					3	1
Administrative Associate I	4						4	
Administrative Associate III	12	3					12	3
Administrative Associate IV	3						3	
Administrative Associate IV - AODA	2						2	
Financial Associate II	2	1					2	1
Financial Supervisor	1						1	
Office Supervisor	2						2	
Special Projects Coordinator	1						1	
Transcriptionist Associate	3	2					3	2
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES								
Division Manager Behavioral Health	1						1	
Adult AODA Supervisor	1						1	
Advanced Practice Nurse Prescriber	1	1					1	1
AODA Counselor	6						6	
Case Manager - CSP	6						6	
Case Manager - Justice Programs	1						1	
Case Manager - Team Services	10						10	
Case Manager-Safe Streets	1						1	
Chief Psychologist-Clinical Manager	1		-1					
Clinic Supervisor			1				1	
Crisis Center Supervisor					2		2	
Crisis Intervention Manager	1						1	
CSP/CCS Supervisor	2						2	
Family Support Crisis Worker	2						2	
Intensive In-Home Case Specialist	3						3	
LPN-Psychiatric Nurse	1						1	
Mental Health Crisis Specialist	4	4					4	4
Mental Health Crisis Specialist-Residential					3		3	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES (cont.)								
Mental Health Technician	3	1	-1	2			2	3
Mental Health Technician - Lead	1						1	
Peer Support Specialist	1	1					1	1
Prevention Services Coordinator	1						1	
Program Specialist	8	3					8	3
Psychiatric Nurse	2						2	
Psychotherapist	13	2	1	-1			14	1
Resident Counselor – Summit House	1				-1			
Resident Program Counselor	2				-2			
Staff Psychiatrist	2						2	
Summit House & Toward Tomorrow Supervisor	1				-1			
Youth CCS Case Specialist	3				-1		2	
Youth CCS Lead Specialist					1		1	
Youth Mental Health Supervisor	2						2	
HUMAN SERVICES – CHILD WELFARE SERVICES								
Division Manager-Child Welfare	1						1	
Case Aide	2		-1				1	
Home Consultant	7						7	
Juvenile Intake Specialist	2						2	
Juvenile Restitution Program Coordinator	1						1	
Program Supervisor	9						9	
Social Work Specialist	51		1				52	
HUMAN SERVICES – ECONOMIC SUPPORT								
Division Manager - Economic Support	1						1	
Administrative Associate I	2						2	
Economic Support Specialist - Lead	2						2	
Economic Support Specialist I / II	33	4					33	4
Economic Support Supervisor	1						1	
Problem Resolution Specialist	1						1	
Staff Development Specialist	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES – LONG TERM SUPPORT								
Division Manager - Long Term Support	1						1	
ADRC Specialist	10						10	
APS Specialist	4						4	
Dementia Care Specialist	1						1	
Disability Benefit Specialist	2						2	
Elder Benefit Specialist	2						2	
Program Supervisor	3						3	
Social Work Specialist	7						7	
TOTAL HUMAN SERVICES	262	23	0	1	1	0	263	24
INFORMATION SYSTEMS								
Director of Information Systems	1						1	
Cyber Security Architect	1						1	
Development Supervisor	1						1	
IS Accountant	1						1	
Network Administrator	1						1	
Network Technician	3						3	
Systems Analyst	3						3	
Systems Analyst - Lead	1						1	
Technical Support Supervisor	1						1	
Telecommunications Specialist	1						1	
User Support Specialist	3						3	
User Support Specialist - Lead	1						1	
TOTAL	18	0	0	0	0	0	18	0
LAND & WATER CONSERVATION								
Director of Land and Water Conservation	1						1	
Administrative Associate - LWCD	1						1	
Agronomist	1						1	
Conservation Technician	2						2	
GIS Specialist / Technician	1						1	
Resource Conservationist	1						1	
TOTAL	7	0	0	0	0	0	7	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
PARKS								
Director of Parks and Expo Center	1						1	
Administrative Associate - Parks	1						1	
Parks Caretaker	2	2			2		4	2
Parks Maintenance Supervisor	1						1	
Parks Manager	1						1	
Program Manager	1						1	
TOTAL	7	2	0	0	2	0	9	2
PARK VIEW HEALTH CENTER								
Administrator	1						1	
Accounting Associate	2						2	
Activity Specialist	8						8	
Activity Specialist - Lead	1						1	
Administrative Aide		1						1
Administrative Coordinator	1						1	
Admissions Coordinator	1						1	
Clinical Dietitian	1						1	
Cook	3	1					3	1
Custodian	10	1			1	-1	11	
Director of Nursing	1						1	
Financial Associate II	1						1	
Financial Services Manager	1						1	
Food and Nutrition Services Manager	1						1	
Food Service Assistant	13	1					13	1
Food Service Supervisor	1						1	
Hospitality Aide			16				16	
Housekeeping Supervisor		1						1
LPN - Unit Assistant	1						1	
Medical Director		1						1
Medical Records Associate	1						1	
Nurse Aide	114	1	-16				98	1
Nursing Scheduler	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
PARK VIEW HEALTH CENTER (cont.)								
Painter		1						1
Purchasing Associate	1						1	
RN Quality Assurance Supervisor	1						1	
Registered Nurse / LPN	34	1					34	1
RN Neighborhood Supervisor	4						4	
RN Shift Supervisor	3						3	
Social Wellness Manager	1						1	
Social Worker - Medical	3	1			1		3	2
Staff Development Coordinator	1						1	
Transportation Aide	1						1	
Unit Assistant	3						3	
TOTAL	215	10	0	0	1	0	216	10
PLANNING & ZONING								
Director of Planning and Zoning	1						1	
Administrative Associate - Planning	1						1	
Code Enforcement Officer	2						2	
Erosion Control Technician	1						1	
GIS Administrator	1						1	
GIS Specialist I	1						1	
GIS Specialist II	1						1	
Land Use Planner	1						1	
Real Property Listing Supervisor	1						1	
Tax Listing Associate	1						1	
Tax Listing Specialist	1						1	
Zoning Administrator	1						1	
Zoning Associate	1						1	
TOTAL	14	0	0	0	0	0	14	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
PUBLIC HEALTH								
Director of Public Health	1						1	
Accounting Associate			1				1	
Administrative Associate - Public Health	1		-1					
Administrative Associate III	2				-1		1	
Communications Specialist	1						1	
Community Health Strategist	5		1	1 *			6	1
Environmental Health Manager	1						1	
Environmental Health Specialist I / II	4						4	
Health Programs Evaluator	1						1	
Mental Health Project Coordinator	1						1	
Public Health Aide	2	1					2	1
Public Health Nurse	10	2	-1				9	2
Public Health Planner	1						1	
Public Health Policy Coordinator	1						1	
Public Health Preparedness Specialist	1						1	
Public Health Supervisor	3				1		4	
WI Well Woman Program Specialist	1	1					1	1
WIC Breastfeeding Peer Counselor	1						1	
WIC Program Manager	1						1	
WIC Program Nutritionist		4						4
TOTAL	38	8	0	1	0	0	38	9
*Part-time Community Health Strategist added on the Board floor during 2019 budget process - was not added to this table for 2019 Adopted positions.								
REGISTER OF DEEDS								
Register of Deeds	1						1	
Register of Deeds Supervisor	1						1	
Records Associate	5				-1		4	
Records Specialist					1		1	
TOTAL	7	0	0	0	0	0	7	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
SHERIFF								
Sheriff	1						1	
Chief Deputy Sheriff	1						1	
Accountant	1						1	
Booking Security Associate	14						14	
Captain	4						4	
Civil Process Associate	1						1	
Corporal	6						6	
Corrections Financial Associate	2						2	
Corrections Officer	62	5					62	5
Detective	7						7	
Dispatcher	31						31	
Evidence and Records Supervisor	1						1	
Financial Associate I	1						1	
GPS Coordinator	1						1	
Inmate Classification Associate	2						2	
Internet Crime Investigator	1						1	
Lieutenant	15						15	
Police Officer	37						37	
Public Safety Application Administrator	1						1	
Public Safety Application Associate					1		1	
Public Safety Records Associate	1						1	
Records Administrative Supervisor	1						1	
Records and Transcription Associate	3		-1				2	
Sergeant	6						6	
Traffic and Warrant Associate	1						1	
Warrant and Electronic Monitoring Associate	1						1	
Work Release Unit Supervisor	1						1	
TOTAL	203	5	-1	0	1	0	203	5

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS 2020

	2019		Position Changes After 2019 Budget		Position Changes During 2020 Budget		2020 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
TREASURER								
County Treasurer	1						1	
Deputy County Treasurer	1						1	
Financial Associate I	1						1	
Financial Associate II	1						1	
TOTAL	4	0	0	0	0	0	4	0
UNIVERSITY EXTENSION								
Administrative Associate - UW Extension	1						1	
Administrative Associate III	2						2	
Educator - 4-H Youth and Science	1						1	
TOTAL	4	0	0	0	0	0	4	0
VETERANS SERVICE OFFICE								
Director of Veterans' Services	1						1	
Administrative Associate IV - Veterans	1						1	
Veterans Benefits Specialist	5						5	
Veterans Services Supervisor	1						1	
TOTAL	8	0	0	0	0	0	8	0
GRAND TOTAL	1030	57	-2	2	10	-1	1038	58

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Information Systems -				
	New car or van	1	23,600	23,600
		1		23,600
Technology				
Replacement -	Average Server	4	11,000	44,000
	Large Server	1	21,000	21,000
	EMC / Storage / SAN	1	28,000	28,000
		6		93,000
Facilities -				
	Emergency Light Tower	1	13,000	13,000
	Toro Snow Blower Attachment	1	6,000	6,000
	Replacement Van	2	30,500	61,000
	Emergency Portable Generator	1	37,000	37,000
		5		117,000
UWO-Fox Cities Campus -				
	Maintenance Shed Repair	1	30,000	30,000
	Lucia Baehman Theatre Light Upgrades	1	10,000	10,000
	Geology Storage Closet Conversion to Office	1	10,000	10,000
		3		50,000

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Parks -				
Admin	Top Dresser for soccer & rugby field turf improvement	1	14,000	14,000
	1 Ton Dump Truck	1	52,000	52,000
Recreation Trails	Dog Park Fence & Signage	1	40,000	40,000
		3		106,000
Register of Deeds -				
	Fiche Scanner / Reader	1	7,500	7,500
		1		7,500
Sheriff -				
Patrol -	Utility SUV	8	48,937	391,496
	Supervisor Vehicle	1	49,198	49,198
		9		440,694
Sheriff -				
Detective -	Detective Squad	1	26,000	26,000
		1		26,000
Sheriff -				
Boat Patrol -	Marine Patrol Boat	1	175,000	175,000
		1		175,000

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2020**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Sheriff -				
Jail -	Polycom Video Conferencing Cameras	2	8,000	16,000
		2		16,000
Clerk of Courts -				
	Microfilm Reader and Writer	1	10,000	10,000
Branch 5 -	Audio & Video Replacement	1	80,000	80,000
Family Court Comm -	Digital Audio Recording Equipment	1	10,000	10,000
		3		100,000
Human Services -	Van	1	25,000	25,000
		1		25,000
Airport -				
	Eco-foam kit for CFR 314 Truck	1	25,725	25,725
	Used plow truck	1	15,000	15,000
		2		40,725
Park View				
Health Center -	Porch screen - 2nd floor porches	7	4,000	28,000
	Recessed Scissor Dock Lift	1	22,000	22,000
	Combi Oven/Steamer	1	17,000	17,000
	Volaro HD450 Bariatric Full Body Lift with scale	1	7,500	7,500
	Volar PA600HD Bariatric Sit to Stand Aid	2	5,500	11,000
		12		85,500

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2020**

Department	Description	Quantity	Unit Cost	Capital Outlay
Highway -				
	Epoxy 1/2 parking lot	1	140,000	140,000
	Tri-axle Dump / Plow Truck	1	310,000	310,000
	Skid Steer	1	70,000	70,000
	Front End Loader	1	200,000	200,000
	Patrol Truck	1	75,000	75,000
	Superintendent Truck	1	45,000	45,000
	Skid Steer Cold Planer	1	25,000	25,000
	Surveying GPS	1	15,000	15,000
	Discbine Mower	2	20,000	40,000
	Major equipment repairs	1	50,000	50,000
		11		970,000
		61		2,276,019

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
ADMINISTRATION				
County Executive	\$ 6,000	\$ 253,214	\$ -	\$ 247,214
Corporation Counsel	76,100	630,181	-	554,081
County Clerk	47,540	263,944	-	216,404
Dog License	4,300	4,300	-	-
Elections	20,000	200,071	-	180,071
Treasurer	855,475	366,549	-	(488,926)
Human Resources and Payroll	14,250	985,148	-	970,898
Workers Compensation Fund	316,302	808,521	(492,219)	-
Self Funded Health Insurance	17,729,873	17,728,627	1,246	-
Self Funded Dental Insurance	883,206	904,541	(21,335)	-
Finance	44,700	831,745	-	787,045
General Services	404,500	405,056	(556)	-
Prop & Liab Insurance Fund	646,314	1,019,975	(373,661)	-
Information Systems	92,103	1,999,730	-	1,907,627
Technology Replacement	-	639,271	244,729	884,000
Facilities & Property Management	114,115	5,821,020	-	5,706,905
	<u>\$ 21,254,778</u>	<u>\$ 32,861,893</u>	<u>\$ (641,796)</u>	<u>\$ 10,965,319</u>

COUNTY EXECUTIVE

General Fund – Department: 004
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Mark Harris
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3450

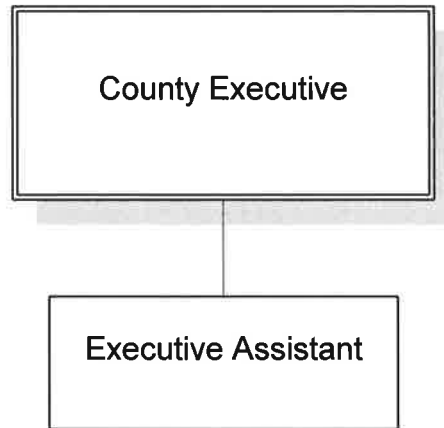
MISSION STATEMENT:

Provide leadership, supervision and direction of County departments; formulate and administer the County budget; participate in the County legislative process; represent the County in inter-governmental relations and act as spokesperson on behalf of the County.

PROGRAM DESCRIPTION:

1. Provide overall administration and management of the county on a daily basis.
2. Execute contracts/agreements/leases/internal personnel documents, etc. on behalf of the County.
3. Supervise the directors of all county departments except those elected.
4. Meet with all department heads as necessary.
5. Respond to the concerns of the general citizenry with follow-up as required.
6. Represent the county, attend meetings with other governmental entities throughout the County and the State in addition to attending County Board and related County committee meetings.
7. Develop the annual County budget proposal consistent with all applicable state limitations and budget constraints.

COUNTY EXECUTIVE



COUNTY EXECUTIVE

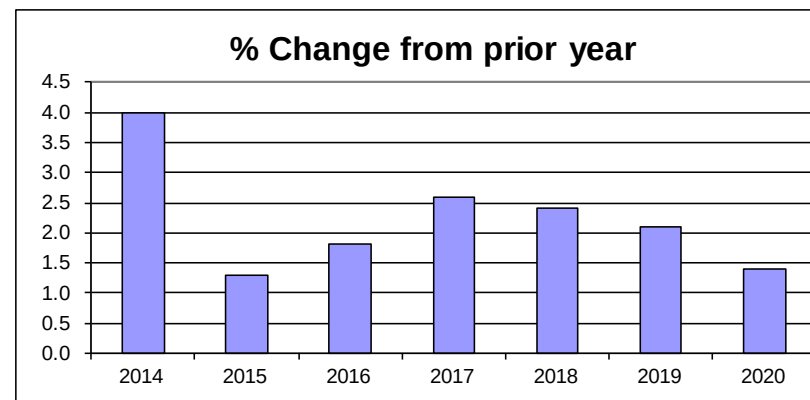
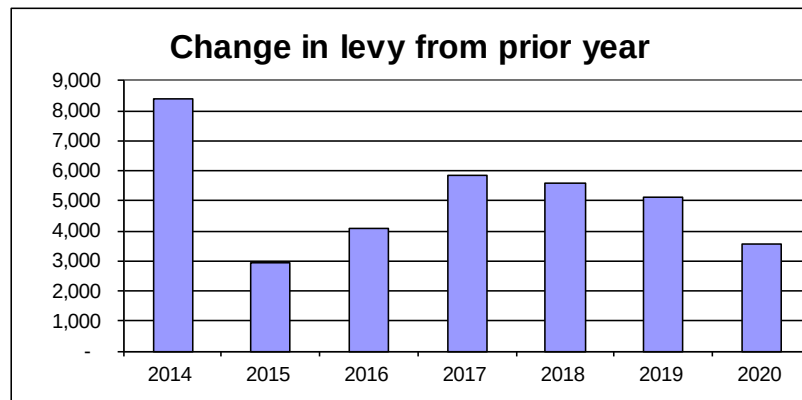
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	2	2	2	2	2	2	2	2	2	2
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	2	2	2	2	2	2	2

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$247,214, an increase of \$3,551 or 1.46% over 2019. There are no significant changes.



Financial Summary County Executive

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	3,500	6,000	6,000	6,000	6,000
Labor	137,049	243,762	243,762	243,762	246,574
Travel	915	2,220	2,240	2,240	2,515
Capital	-	-	-	-	-
Other Expenditures	1,797	3,471	3,661	3,661	4,125
Total Expenditures	139,761	249,453	249,663	249,663	253,214
Levy			243,663		247,214

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 004 - Executive										
Revenue										
Public Services:										
Forms Copies Etc	45003	443	0	0	0	0	0	0	0	0.00%
Public Services Subtotal:		443	0	0	0	0	0	0	0	0.00%
Interfund Revenue:										
Professional Services	63002	6,875	6,792	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Interfund Revenue Subtotal:		6,875	6,792	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Total Operating Revenue:		7,318	6,792	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Revenue Total:		7,318	6,792	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
Expense										
Wages:										
Regular Pay	51100	166,979	169,932	172,816	176,686	176,686	176,686	181,786	181,786	2.89%
Wages Subtotal:		166,979	169,932	172,816	176,686	176,686	176,686	181,786	181,786	2.89%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 004 - Executive										
Fringes Benefits:										
FICA Medicare	51200	12,604	13,148	12,922	13,517	13,517	13,517	13,907	13,907	2.89%
Health Insurance	51201	33,125	35,673	37,243	37,939	37,939	37,939	34,602	34,602	-8.80%
Dental Insurance	51202	2,174	2,174	2,174	2,174	2,174	2,174	2,174	2,174	0.00%
Workers Compensation	51203	146	268	357	184	184	184	103	103	-44.02%
WI Retirement	51206	11,020	11,555	11,579	11,573	11,573	11,573	12,270	12,270	6.02%
Fringe Benefits Other	51207	1,598	1,697	1,666	1,689	1,689	1,689	1,732	1,732	2.55%
Fringes Benefits Subtotal:		60,667	64,516	65,942	67,076	67,076	67,076	64,788	64,788	-3.41%
Total Labor:		227,646	234,448	238,757	243,762	243,762	243,762	246,574	246,574	1.15%
Travel:										
Registration Tuition	52001	325	175	40	300	300	300	325	325	8.33%
Automobile Allowance	52002	950	998	1,197	1,500	1,500	1,500	1,500	1,500	0.00%
Meals	52005	15	18	23	50	50	30	50	50	0.00%
Lodging	52006	395	476	558	350	350	350	600	600	71.43%
Other Travel Exp	52007	81	20	0	40	40	40	40	40	0.00%
Travel Subtotal:		1,766	1,687	1,817	2,240	2,240	2,220	2,515	2,515	12.28%
Total Travel:		1,766	1,687	1,817	2,240	2,240	2,220	2,515	2,515	12.28%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 004 - Executive										
Office:										
Office Supplies	53000	39	48	46	50	50	40	50	50	0.00%
Printing Supplies	53002	25	25	26	40	40	30	40	40	0.00%
Print Duplicate	53003	0	54	0	40	40	20	40	40	0.00%
Postage and Box Rent	53004	4	0	0	0	0	0	0	0	0.00%
Telephone	53008	513	360	368	450	450	450	450	450	0.00%
Office Subtotal:		581	487	440	580	580	540	580	580	0.00%
Operating:										
Subscriptions	53501	301	374	378	350	350	500	500	500	42.86%
Membership Dues	53502	326	404	644	350	350	350	650	650	85.71%
Food	53520	0	0	264	0	0	0	0	0	0.00%
Spec Service Awards	53566	1,080	1,205	945	1,400	1,400	1,200	1,400	1,400	0.00%
Print Duplicate	73003	409	197	231	400	400	300	400	400	0.00%
Postage and Box Rent	73004	48	23	58	50	50	50	50	50	0.00%
Operating Subtotal:		2,164	2,203	2,519	2,550	2,550	2,400	3,000	3,000	17.65%
Repairs & Maint:										
Equipment Repairs	74029	66	66	66	70	70	70	70	66	-5.71%
Repairs & Maint Subtotal:		66	66	66	70	70	70	70	66	-5.71%

Winnebago County**Budget Detail - 2020**

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 004 - Executive										
Insurance Expenses:										
Prop Liab Insurance	76000	840	852	840	461	461	461	479	479	3.90%
Insurance Expenses Subtotal:		840	852	840	461	461	461	479	479	3.90%
Total Other Operating:		3,651	3,609	3,866	3,661	3,661	3,471	4,129	4,125	12.67%
Expense Total:		233,062	239,744	244,440	249,663	249,663	249,453	253,218	253,214	1.42%
Executive Net/(Levy):		(225,744)	(232,952)	(238,440)	(243,663)	(243,663)	(243,453)	(247,218)	(247,214)	1.46%

CORPORATION COUNSEL

General Fund – Department: 010
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Anne Mueller
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4752

MISSION STATEMENT:

To provide legal counsel and representation to all Winnebago County Departments, the Winnebago County Board of Supervisors, and the Winnebago County Executive.

PROGRAM DESCRIPTION:

LEGAL COUNSEL: Serves as legal counsel to all Winnebago County employees, boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive. Represents Winnebago County in civil litigation before the Courts, in state administrative hearings, and in labor matters.

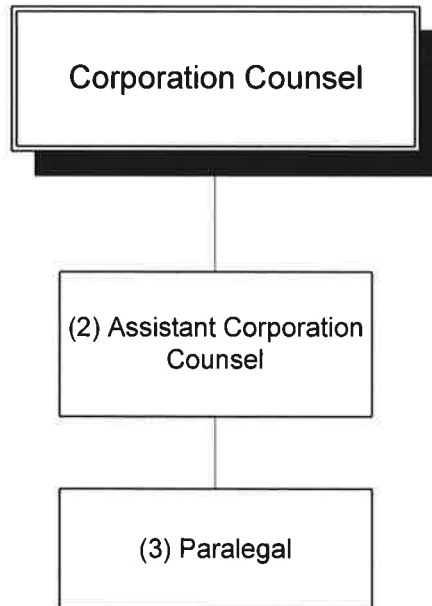
CHILDREN IN NEED OF PROTECTION OR SERVICES: Prosecutes child neglect and abuse matters under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work, license revocation, and denial proceedings. Addresses Fair Hearing questions and provides representation.

TERMINATION OF PARENTAL RIGHTS: Represents the Winnebago County Department of Human Services when it petitions to terminate the parental rights of unfit parents under Chapter 48 (Children's Code), Wisconsin Statutes. Handles all appellate work.

GUARDIANSHIP & PROTECTIVE PLACEMENT ACTIONS: Represents Winnebago County Department of Human Services in actions brought for guardianship and protective placements of individuals under Chapters 54 and 55, Wisconsin Statutes. Handles all appellate work.

MENTAL HEALTH COMMITMENTS: Represents Winnebago County in all actions brought for commitment of individuals suffering with mental health issues under Chapter 51, Wisconsin Statutes. Handles all appellate work.

CORPORATION COUNSEL



CORPORATION COUNSEL

**General Fund –Department: 010
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Mary Anne Mueller
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4752

2019 ACCOMPLISHMENTS:

The continued provision of effective legal counsel and representation to all Winnebago County Departments, the Winnebago County Board, and the Winnebago County Executive.

2020 GOALS & OBJECTIVES:

To continue to provide effective legal representation and counsel to Winnebago County in a cost-effective and responsible manner.

CORPORATION COUNSEL

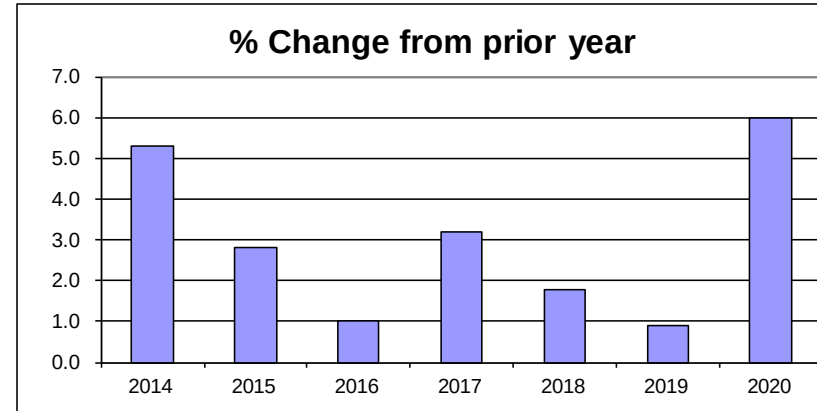
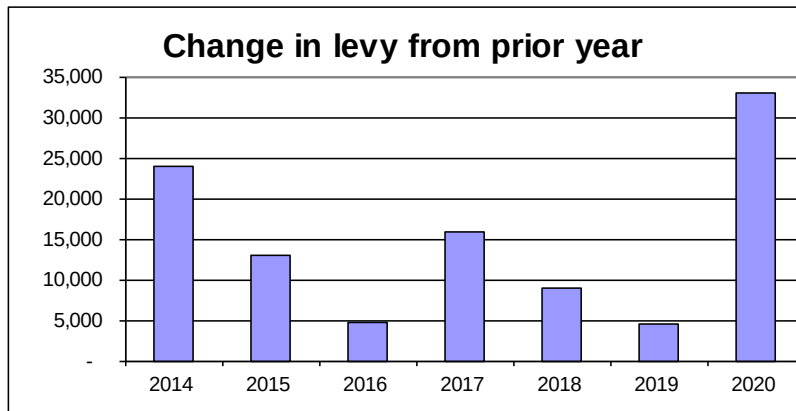
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	4	4	4	4	4	4	4	4	4	6
Part Time	0	0	0	0	0	0	0	0	0	0
Total	4	4	4	4	4	4	4	4	4	6

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) full-time Assistant Corporation Counsel and one (1) full-time Paralegal have been added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The 2020 tax levy is \$554,081, an increase of \$33,062 or 6.35% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Corporation Counsel

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 521,019	
Revenue Changes - impact on levy:		
Cost Share Municipalities	(50,000)	This is a new revenue for 2020. The State of Wisconsin has always in the past issued a credit on the Statement of Valuation that was used for the tax apportionment. This gave each municipality a reduction of tax levy on the apportionment. As of August 2018, the State is issuing a check to the County for this reimbursement, which is for Mental Commitment cases for non-Winnebago County residents. With Corporation Counsel now servicing all the Mental Commitments in-house by hiring another attorney and paralegal, the best solution is to give this revenue back to their department to offset the costs spent in the process of the mental commitments. This reduces the departments levy, which is in the General Fund and also provides tax relief to each municipality in the same manner that the credit on the tax apportionment did in years past.
Expense Changes - impact on levy:		
Regular Pay	116,778	Increase based on two new positions in the department to handle the Mental Commitments in-house (see above), which was handled by an outside attorney under the Legal Services account.
FICA Medicare	8,705	Increase based on two new positions in the department to handle the Mental Commitments in-house (see above), which was handled by an outside attorney under the Legal Services account.
Health Insurance	26,981	Increase based on two new positions in the department to handle the Mental Commitments in-house (see above), which was handled by an outside attorney under the Legal Services account in addition to a 6% increase in premiums.
WI Retirement	8,270	Increase based on two new positions in the department to handle the Mental Commitments in-house (see above), which was handled by an outside attorney under the Legal Services account.
Print Duplicate	4,000	Increase for a new copier, which increases the cost of the quarterly copier charges.
Legal Services	(87,000)	Decrease based on no longer using Jim Kearney to handle Mental Commitment cases and those are now being handled in-house by two new staff positions being added.
Other small changes	5,328	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 554,081	

Financial Summary Corporation Counsel

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	13,283	25,100	28,500	28,500	76,100
Labor	226,289	458,293	411,236	456,293	572,081
Travel	618	1,020	1,720	1,720	2,195
Capital	-	-	-	-	-
Other Expenditures	66,932	159,331	136,563	169,563	55,905
Total Expenditures	293,839	618,644	549,519	627,576	630,181
Levy			521,019		554,081

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Revenue										
Public Services:										
Other Fees	45002	4,487	14,944	17,620	13,000	13,000	10,000	11,000	11,000	-15.38%
Client Cost Shares Fees	45035	0	0	0	200	200	200	200	200	0.00%
Service Fees	45074	591	436	0	800	800	400	400	400	-50.00%
Public Services Subtotal:		5,078	15,380	17,620	14,000	14,000	10,600	11,600	11,600	-17.14%
Intergov Services:										
Cost Share Municipalities	43016	0	0	0	0	0	0	50,000	50,000	100.00%
Intergov Services Subtotal:		0	0	0	0	0	0	50,000	50,000	100.00%
Interfund Revenue:										
Legal Services	65086	12,837	14,004	15,000	14,500	14,500	14,500	14,500	14,500	0.00%
Interfund Revenue Subtotal:		12,837	14,004	15,000	14,500	14,500	14,500	14,500	14,500	0.00%
Total Operating Revenue:		17,915	29,384	32,620	28,500	28,500	25,100	76,100	76,100	167.02%
Revenue Total:		17,915	29,384	32,620	28,500	28,500	25,100	76,100	76,100	167.02%
Expense										
Wages:										
Regular Pay	51100	293,203	300,319	284,502	287,582	319,845	319,845	404,360	404,360	40.61%
Overtime	51105	3,036	4,358	8,754	8,000	8,000	10,000	5,000	5,000	-37.50%
Wages Subtotal:		296,239	304,677	293,256	295,582	327,845	329,845	409,360	409,360	38.49%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Fringes Benefits:										
FICA Medicare	51200	21,948	22,424	21,534	22,611	25,079	25,079	31,316	31,316	38.50%
Health Insurance	51201	54,582	58,779	50,667	67,779	75,417	75,417	94,760	94,760	39.81%
Dental Insurance	51202	3,609	3,609	3,247	3,609	3,971	3,971	5,783	5,783	60.24%
Workers Compensation	51203	288	474	560	306	325	325	233	233	-23.86%
WI Retirement	51206	19,510	20,719	18,644	19,361	21,474	21,474	27,631	27,631	42.71%
Fringe Benefits Other	51207	2,452	2,518	1,720	1,988	2,182	2,182	2,998	2,998	50.80%
Fringes Benefits Subtotal:		102,390	108,523	96,372	115,654	128,448	128,448	162,721	162,721	40.70%
Total Labor:		398,629	413,200	389,627	411,236	456,293	458,293	572,081	572,081	39.11%
Travel:										
Registration Tuition	52001	100	70	663	300	300	100	500	500	66.67%
Automobile Allowance	52002	900	684	692	800	800	400	800	800	0.00%
Meals	52005	0	13	36	150	150	50	200	200	33.33%
Lodging	52006	0	0	186	400	400	400	600	600	50.00%
Other Travel Exp	52007	2	0	5	20	20	20	20	20	0.00%
Taxable Benefit	52008	14	0	9	50	50	50	75	75	50.00%
Travel Subtotal:		1,016	766	1,591	1,720	1,720	1,020	2,195	2,195	27.62%
Total Travel:		1,016	766	1,591	1,720	1,720	1,020	2,195	2,195	27.62%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Office:										
Office Supplies	53000	687	886	1,011	1,200	1,200	1,200	1,750	1,750	45.83%
Stationery and Forms	53001	344	351	383	700	700	100	700	700	0.00%
Printing Supplies	53002	1,823	1,442	1,826	2,200	2,200	2,200	2,200	2,200	0.00%
Print Duplicate	53003	0	0	0	30	30	0	0	0	-100.00%
Postage and Box Rent	53004	13	192	178	150	150	150	175	175	16.67%
Computer Supplies	53005	0	0	0	50	50	4,318	50	50	0.00%
Telephone	53008	758	845	771	825	825	925	950	950	15.15%
Office Subtotal:		3,625	3,716	4,169	5,155	5,155	8,893	5,825	5,825	13.00%
Operating:										
Subscriptions	53501	676	142	240	350	350	350	350	350	0.00%
Membership Dues	53502	1,011	1,265	743	1,500	1,500	1,300	1,700	1,700	13.33%
Publish Legal Notices	53503	0	0	0	300	300	150	300	300	0.00%
Small Equipment	53522	377	0	0	400	28,900	28,900	400	400	0.00%
Legal Fees	53530	1,270	1,593	1,729	2,500	2,500	2,750	2,750	2,750	10.00%
Witness Expense	53535	2,987	1,430	59	1,000	1,000	500	1,000	1,000	0.00%
Operating Licenses Fees	53553	20	0	0	0	0	40	20	20	100.00%
Small Equipment Technology	53580	0	0	0	0	4,500	4,500	0	0	0.00%
Print Duplicate	73003	5,406	4,887	6,557	6,000	6,000	6,000	12,000	10,000	66.67%
Postage and Box Rent	73004	4,631	4,376	3,883	5,000	5,000	4,000	6,000	6,000	20.00%
Operating Subtotal:		16,378	13,693	13,212	17,050	50,050	48,490	24,520	22,520	32.08%
Repairs & Maint:										
Maintenance Equipment	54022	86	86	86	250	250	150	300	300	20.00%
Equipment Repairs	54029	0	95	0	100	100	0	100	100	0.00%
Equipment Repairs	74029	198	198	198	200	200	200	100	100	-50.00%
Repairs & Maint Subtotal:		284	379	284	550	550	350	500	500	-9.09%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel										
Contractual Services:										
Legal Services	55001	86,217	106,909	90,061	112,000	112,000	100,000	25,000	25,000	-77.68%
Transcription Services	55009	110	0	30	750	750	250	750	750	0.00%
Professional Service	55014	380	0	0	0	0	0	0	0	0.00%
Other Contract Serv	55030	0	0	0	0	0	250	200	200	100.00%
Contractual Services Subtotal:		86,707	106,909	90,091	112,750	112,750	100,500	25,950	25,950	-76.98%
Insurance Expenses:										
Prop Liab Insurance	56000	20	0	0	20	20	60	30	30	50.00%
Prop Liab Insurance	76000	1,800	1,872	1,764	1,038	1,038	1,038	1,080	1,080	4.05%
Insurance Expenses Subtotal:		1,820	1,872	1,764	1,058	1,058	1,098	1,110	1,110	4.91%
Total Other Operating:		108,814	126,568	109,520	136,563	169,563	159,331	57,905	55,905	-59.06%
Expense Total:		508,459	540,534	500,738	549,519	627,576	618,644	632,181	630,181	14.68%
Corporation Counsel Net/(Levy):		(490,544)	(511,150)	(468,117)	(521,019)	(599,076)	(593,544)	(556,081)	(554,081)	6.35%

COUNTY CLERK

General Fund – Departments: 006-008
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Sue Ertmer
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3430

MISSION STATEMENT:

The mission of the County Clerk's office is to maintain records of the Winnebago County Board of Supervisors, elections, marriage license applications and related documents, dog licensing information, titles to all county-owned vehicles, work permit applications and other records as directed by Wisconsin statutes; to administer elections and provide other office-related services to the County Board of Supervisors, citizens and municipalities within Winnebago County.

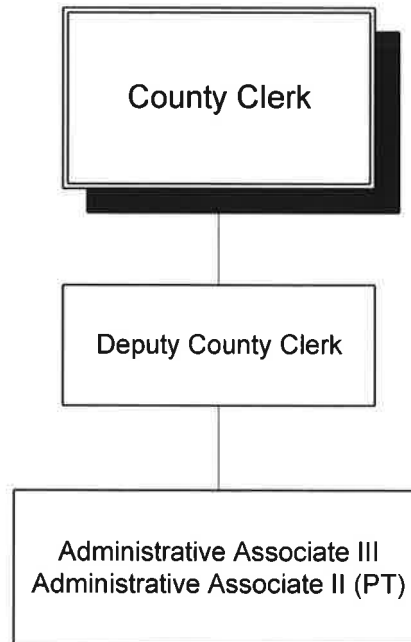
PROGRAM DESCRIPTION:

COUNTY CLERK Provides service and assistance to the public, county staff and County Board. Issues marriage licenses and maintains marriage application records; submits appropriate fees and reports to the State of Wisconsin. Stores and maintains statutorily required documents. Provides notary services, issues work permits to minors, issues county boat launch parking permits and provides a variety of other duties in keeping with the statutory duties of the office. Provides secretarial service to the County Board; distributes meeting notices and minutes for the County Board of Supervisors and County Board committees, commissions and boards, and maintains records of same. Receives summons and notices of claims on behalf of Winnebago County and processes them accordingly.

ELECTIONS Acts as Chief Election Official for Winnebago County. Provides election information, election materials and ballots for the county's municipal clerks. Holds informational meetings on election procedures. Coordinates election programming between municipal clerks and voting equipment vendor. Insures each election's data base is correct and then prepares memory devices for all voting equipment in the county. Prepares and publishes all legal notices as required by statute. Records election results on election night and maintains records of same. Conducts county canvass of elections. Prepares and files appropriate election reports with the Wisconsin Elections Commission. Provides candidates and the public with election-related information. Maintains election and financial records of candidates and election committees. Sets up elections in the state's WisVote program.

DOG LICENSE FUND Distributes dog licenses to all municipalities in the county. Maintains the records of dog licenses sold and fees collected. Submits reports and proper fees to the State. Provides license information on missing or stray dogs to local law enforcement, animal shelters and the public. Maintains records of same.

COUNTY CLERK



COUNTY CLERK

General Fund – Departments: 006-008
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Sue Ertmer
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3430

2019 ACCOMPLISHMENTS:

1. Prepared for and conducted Spring Elections.
2. Properly disposed of old election records and destroyed ballots from previous elections.
3. Provided secretarial service and other assistance to the County Board Chairman and County Board Supervisors.
4. Provided notary public and other services to the general public and county personnel.
5. Participated in various county and state emergency preparedness exercises in regards to election security.
6. Issued approximately 1,000 marriage licenses and 150 state work permits to minors under 16 years of age.

2020 GOALS & OBJECTIVES:

1. Prepare for and conduct Spring Elections and Presidential Election.
2. Provided assistance and direction to the newly-elected County Board of Supervisors.
3. Work with the Wisconsin Election's Commission and local municipalities on election security and emergency preparedness.
4. Perform the duties and services of this office in a cost-effective, efficient manner.
5. Be responsive to the needs of Winnebago County's citizens and fellow county employees by providing them with efficient, courteous service

COUNTY CLERK

2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	3	3	3	3	3	3	3	3	3	3
Part Time	1	1	1	1	1	1	1	1	1	1
Total	4	4	4	4	4	4	4	4	4	4

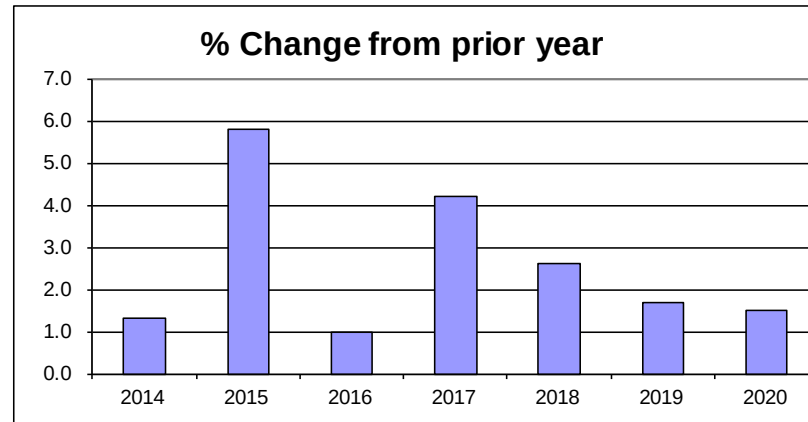
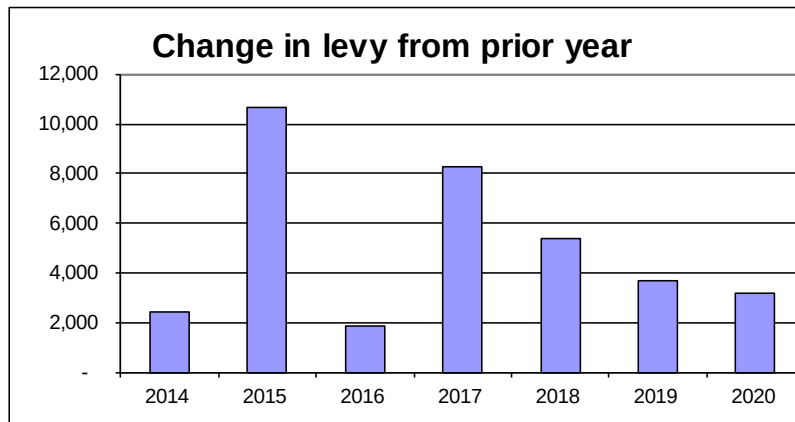
There is no change to the staffing table for 2020.

COUNTY LEVY: County Clerk is split into two sections, one for Clerk and one for Elections. This is being done because the Elections section will go up or down depending on how many and the types of elections are handled in the year. If the two sections were combined the results for the department would be difficult to compare between years.

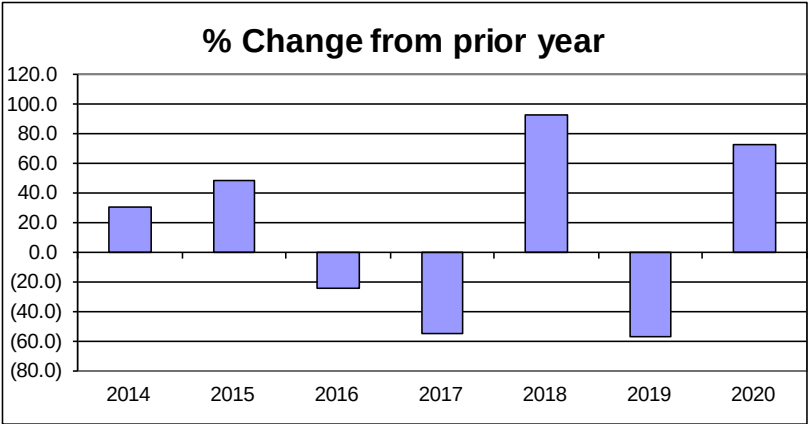
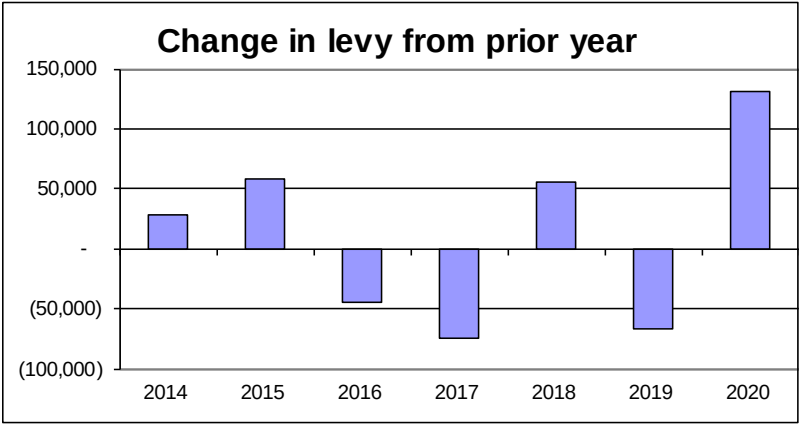
The tax levy for Clerk for 2020 is \$216,404, an increase of \$3,199 or 1.50% over 2019. A schedule of significant changes follows.

The tax levy for Elections for 2020 is \$180,071, an increase of \$130,877 or 266.04% over 2019. The increase is based on having four elections in 2020, while only two elections were held in 2019.

This graph shows the County Clerk budget without the election cost center.



This graph shows the County Clerk election data:



SIGNIFICANT CHANGES FROM 2019 ADOPTED - County Clerk & Elections

Account	Amount			Description
Significant changes from 2019	Clerk	Elections	Dog Licenses	
Tax Levy 2019	\$ 213,205	\$ 49,194	\$ -	
Revenue Changes - impact on levy:				
Other Fees	-	3,000	-	Decrease based on four elections being held in 2020.
Expense Changes - impact on levy:				
Other Per Diem	-	24,600	-	Increase based on anticipated presidential recount.
Print Duplicate	-	55,000	-	Increase based on four elections being held in 2020.
Telephone	-	3,037	-	Increase based on 12 months of wireless service for election modems.
Publish Legal Notices	-	17,000	-	Increase based on four elections being held in 2020.
Data Processing	-	25,500	-	Increase based on four elections being held in 2020.
Other small changes	3,199	2,740	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 216,404	\$ 180,071	\$ -	

Financial Summary **County Clerk**

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	21,611	47,540	47,400	47,400	47,540
Labor	139,910	250,801	250,801	250,801	254,485
Travel	1,487	1,976	1,815	1,815	1,660
Capital	-	-	-	-	-
Other Expenditures	5,785	9,389	7,989	7,989	7,799
Total Expenditures	147,182	262,166	260,605	260,605	263,944
Levy			213,205		216,404

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Revenue										
Licenses:										
Marriage Licenses	44000	40,080	41,960	39,000	42,500	42,500	42,500	42,500	42,500	0.00%
Marriage License Waiver	44001	3,150	4,000	3,075	3,900	3,900	3,900	3,900	3,900	0.00%
Work Permits	44004	1,228	813	475	500	500	500	500	500	0.00%
Domestic Partnership	44011	210	0	70	0	0	140	140	140	100.00%
Licenses Subtotal:		44,668	46,773	42,620	46,900	46,900	47,040	47,040	47,040	0.30%
Public Services:										
Other Fees	45002	56	107	136	150	150	150	150	150	0.00%
Forms Copies Etc	45003	109	108	61	100	100	100	100	100	0.00%
Telephone	45009	3	4	1	25	25	25	25	25	0.00%
Mail Service Revenue	45015	22	2	15	25	25	25	25	25	0.00%
Public Services Subtotal:		189	221	212	300	300	300	300	300	0.00%
Total Operating Revenue:		44,857	46,993	42,832	47,200	47,200	47,340	47,340	47,340	0.30%
Misc Revenues:										
Material Sales	48105	155	194	208	200	200	200	200	200	0.00%
Other Miscellaneous Revenues	48109	0	0	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		155	194	208	200	200	200	200	200	0.00%
Total Non-Operating Revenue:		155	194	208	200	200	200	200	200	0.00%
Revenue Total:		45,012	47,187	43,040	47,400	47,400	47,540	47,540	47,540	0.30%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Expense										
Wages:										
Regular Pay	51100	167,166	165,248	171,323	174,915	174,915	174,915	181,583	181,583	3.81%
Temporary Employees	51101	0	0	63	0	0	0	0	0	0.00%
Overtime	51105	1,816	259	675	617	617	617	617	617	0.00%
Wages Subtotal:		168,982	165,507	172,062	175,532	175,532	175,532	182,200	182,200	3.80%
Fringes Benefits:										
FICA Medicare	51200	12,511	12,209	12,593	13,427	13,427	13,427	13,940	13,940	3.82%
Health Insurance	51201	40,328	43,421	44,870	46,162	46,162	46,162	43,319	43,319	-6.16%
Dental Insurance	51202	2,522	2,528	2,522	2,522	2,522	2,522	2,522	2,522	0.00%
Workers Compensation	51203	169	257	345	182	182	182	104	104	-42.86%
WI Retirement	51206	11,122	11,255	11,325	11,497	11,497	11,497	10,894	10,894	-5.24%
Fringe Benefits Other	51207	1,273	1,315	1,385	1,479	1,479	1,479	1,506	1,506	1.83%
Fringes Benefits Subtotal:		67,925	70,984	73,040	75,269	75,269	75,269	72,285	72,285	-3.96%
Total Labor:		236,906	236,491	245,102	250,801	250,801	250,801	254,485	254,485	1.47%
Travel:										
Registration Tuition	52001	290	385	300	465	465	290	290	290	-37.63%
Automobile Allowance	52002	496	886	447	450	450	725	450	450	0.00%
Meals	52005	74	105	44	90	90	90	90	90	0.00%
Lodging	52006	874	682	676	800	800	800	800	800	0.00%
Other Travel Exp	52007	0	13	10	10	10	60	10	10	0.00%
Taxable Benefit	52008	25	0	26	0	0	11	20	20	100.00%
Travel Subtotal:		1,759	2,071	1,503	1,815	1,815	1,976	1,660	1,660	-8.54%
Total Travel:		1,759	2,071	1,503	1,815	1,815	1,976	1,660	1,660	-8.54%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Office:										
Office Supplies	53000	809	973	877	700	700	700	700	700	0.00%
Stationery and Forms	53001	164	91	185	150	150	150	150	150	0.00%
Printing Supplies	53002	318	310	732	300	300	300	300	300	0.00%
Postage and Box Rent	53004	0	0	13	0	0	0	0	0	0.00%
Telephone	53008	4,055	2,461	3,105	2,500	2,500	4,100	5,537	2,500	0.00%
Office Subtotal:		5,345	3,835	4,911	3,650	3,650	5,250	6,687	3,650	0.00%
Operating:										
Membership Dues	53502	125	125	125	125	125	125	125	125	0.00%
Publish Legal Notices	53503	0	0	29	0	0	0	0	0	0.00%
Food	53520	210	0	142	0	0	0	0	0	0.00%
Small Equipment	53522	0	3,188	0	0	0	0	0	0	0.00%
Other Operating Supplies	53533	0	98	0	100	100	100	100	100	0.00%
Interpreter Fees	53537	0	0	141	150	150	150	150	150	0.00%
Operating Licenses Fees	53553	40	0	40	40	40	90	40	40	0.00%
Other Miscellaneous	53568	(76)	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	1,947	0	0	0	0	0	0	0.00%
Print Duplicate	73003	3,494	2,643	2,813	2,000	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	73004	2,259	2,238	658	850	850	600	600	600	-29.41%
Operating Subtotal:		6,052	10,240	3,948	3,265	3,265	3,065	3,015	3,015	-7.66%
Repairs & Maint:										
Equipment Repairs	54029	43	43	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	363	396	429	396	396	396	429	429	8.33%
Repairs & Maint Subtotal:		406	439	429	396	396	396	429	429	8.33%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 006 - Clerk										
Insurance Expenses:										
Prop Liab Insurance	56000	40	0	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	1,536	1,620	1,584	678	678	678	698	705	3.98%
Insurance Expenses Subtotal:		1,576	1,620	1,584	678	678	678	698	705	3.98%
Total Other Operating:		13,380	16,134	10,872	7,989	7,989	9,389	10,829	7,799	-2.38%
Expense Total:		252,045	254,696	257,477	260,605	260,605	262,166	266,974	263,944	1.28%
Clerk Net/(Levy):		(207,033)	(207,508)	(214,437)	(213,205)	(213,205)	(214,626)	(219,434)	(216,404)	1.50%

Financial Summary Elections

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	32,986	33,050	23,000	23,000	20,000
Labor	180	180	400	400	25,000
Travel	19	19	100	100	100
Capital	-	-	-	-	-
Other Expenditures	58,924	63,468	71,694	71,694	174,971
Total Expenditures	59,123	63,667	72,194	72,194	200,071
Levy			49,194		180,071

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 007 - Elections										
Revenue										
Intergov Services:										
Other Fees	43001	61,322	22,709	17,667	23,000	23,000	33,050	20,000	20,000	-13.04%
Intergov Services Subtotal:		61,322	22,709	17,667	23,000	23,000	33,050	20,000	20,000	-13.04%
Total Operating Revenue:										
Revenue Total:		61,322	22,709	17,667	23,000	23,000	33,050	20,000	20,000	-13.04%
Expense										
Wages:										
Other Per Diem	51107	25,489	200	1,070	400	400	180	25,000	25,000	6,150.00%
Wages Subtotal:		25,489	200	1,070	400	400	180	25,000	25,000	6,150.00%
Total Labor:										
Travel:										
Automobile Allowance	52002	2,165	37	133	100	100	19	100	100	0.00%
Travel Subtotal:		2,165	37	133	100	100	19	100	100	0.00%
Total Travel:										

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 007 - Elections										
Office:										
Office Supplies	53000	939	30	195	200	200	337	500	500	150.00%
Stationery and Forms	53001	687	0	674	500	500	500	500	500	0.00%
Printing Supplies	53002	53	0	0	0	0	0	0	0	0.00%
Print Duplicate	53003	85,728	21,535	74,936	35,000	35,000	21,535	95,000	90,000	157.14%
Telephone	53008	0	0	0	0	0	0	0	3,037	100.00%
Office Subtotal:		87,407	21,565	75,804	35,700	35,700	22,372	96,000	94,037	163.41%
Operating:										
Publish Legal Notices	53503	13,473	7,855	23,138	8,000	8,000	7,000	25,000	25,000	212.50%
Food	53520	166	2,693	355	150	150	150	2,600	2,600	1,633.33%
Small Equipment	53522	93	0	0	0	0	0	0	0	0.00%
Other Operating Supplies	53533	1,763	14	326	500	500	500	500	500	0.00%
Operating Licenses Fees	53553	0	13,899	13,889	13,899	13,899	14,134	14,134	14,134	1.69%
Small Equipment Technology	53580	0	0	928	500	500	500	500	500	0.00%
Print Duplicate	73003	660	17	211	200	200	200	200	200	0.00%
Operating Subtotal:		16,155	24,478	38,846	23,249	23,249	22,484	42,934	42,934	84.67%
Repairs & Maint:										
Equipment Repairs	54029	0	239	245	245	245	0	0	0	-100.00%
Repairs & Maint Subtotal:		0	239	245	245	245	0	0	0	-100.00%
Contractual Services:										
Data Processing	55013	25,735	13,722	34,166	12,500	12,500	18,612	40,000	38,000	204.00%
Contractual Services Subtotal:		25,735	13,722	34,166	12,500	12,500	18,612	40,000	38,000	204.00%
Total Other Operating:		129,297	60,004	149,061	71,694	71,694	63,468	178,934	174,971	144.05%
Expense Total:		156,951	60,240	150,264	72,194	72,194	63,667	204,034	200,071	177.13%
Elections Net/(Levy):		(95,628)	(37,532)	(132,597)	(49,194)	(49,194)	(30,617)	(184,034)	(180,071)	266.04%

Financial Summary **Dog License Fund**

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	-	4,300	4,300	4,300	4,300
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,371	4,300	4,300	4,300	4,300
Total Expenditures	2,371	4,300	4,300	4,300	4,300
Levy			-		-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 008 - Dog licenses										
Revenue										
Licenses:										
Dog License	44002	1,287	2,328	4,595	4,300	4,300	4,300	4,300	4,300	0.00%
Licenses Subtotal:		1,287	2,328	4,595	4,300	4,300	4,300	4,300	4,300	0.00%
Total Operating Revenue:										
Revenue Total:		1,287	2,328	4,595	4,300	4,300	4,300	4,300	4,300	0.00%
Expense										
Office:										
Office Supplies	53000	637	769	1,027	800	800	1,119	1,200	1,200	50.00%
Office Subtotal:		637	769	1,027	800	800	1,119	1,200	1,200	50.00%
Operating:										
Publish Legal Notices	53503	275	704	468	500	500	502	550	550	10.00%
Operating Subtotal:		275	704	468	500	500	502	550	550	10.00%
Contractual Services:										
Other Contract Serv	55030	375	855	3,100	3,000	3,000	2,679	2,550	2,550	-15.00%
Contractual Services Subtotal:		375	855	3,100	3,000	3,000	2,679	2,550	2,550	-15.00%
Total Other Operating:										
Expense Total:		1,287	2,328	4,595	4,300	4,300	4,300	4,300	4,300	0.00%
Dog licenses Net/(Levy):										
		0	0	0	0	0	0	0	0	0.00%

**COUNTY CLERK
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020	2019	2018	2020 OVER	2019 OVER
								EXECUTIVE	ADOPTED	ADOPTED	2019	2018
County Clerk	1006	254,485	1,660	-	7,799	263,944		263,944	260,605	257,597	1.3	1.2
Revenues	1006						47,540	(47,540)	(47,400)	(48,050)	0.3	(1.4)
Elections	1007	25,000	100	-	174,971	200,071		200,071	72,194	147,034	177.1	(50.9)
Revenues	1007						20,000	(20,000)	(23,000)	(31,000)	(13.0)	(25.8)
Dog License Fund	1008	-	-	-	4,300	4,300		4,300	4,300	2,905	0.0	48.0
Revenues	1008						4,300	(4,300)	(4,300)	(2,905)	0.0	48.0
Grand Totals		<u>279,485</u>	<u>1,760</u>	<u>-</u>	<u>187,070</u>	<u>468,315</u>	<u>71,840</u>	<u>396,475</u>	<u>262,399</u>	<u>325,581</u>	51.1	(19.4)

TREASURER

General Fund – Department: 009
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Krueger
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3420

MISSION STATEMENT:

To receive and disburse all County funds, settle with the taxing jurisdictions and the state for all tax collections, collect postponed and delinquent taxes, and foreclose and sell properties when delinquent taxes are not paid.

PROGRAM DESCRIPTION:

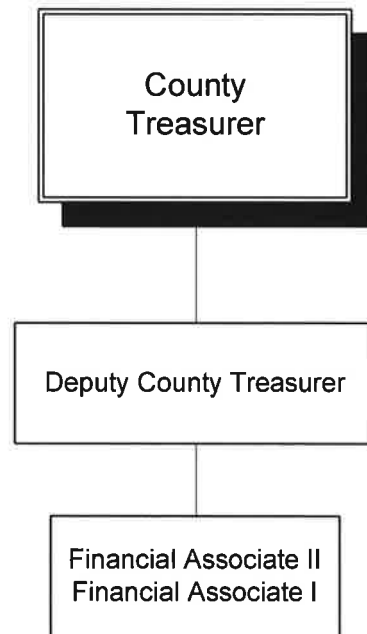
RECEIPTS AND DISBURSEMENTS Receive all funds due the county and disburse all payments made by the county.

TAX SETTLEMENTS Reconcile the tax rolls and tax collections, and settle with the taxing jurisdictions and the state for all tax collections.

TAX COLLECTIONS Collect all postponed and delinquent taxes returned to the county.

FORECLOSE TAX DELINQUENT PROPERTY Foreclose on properties for non-payment of taxes and sell the foreclosed properties to recover the unpaid taxes.

TREASURER



TREASURER

**General Fund – Organization: 1009
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Mary E. Krueger
LOCATION: Winnebago County
112 Otter Ave
Oshkosh, WI 54901

TELEPHONE: 232-3420

2019 ACCOMPLISHMENTS:

- 1. Drop box installed at the entrance to the County Administration Building.**
- 2. Installed security cameras in and around the Treasurer's Office.**
- 3. Provided notary public services to the public and county personnel.**
- 4. Attended seminars and continuing education classes. Speakers include the Department of Revenue, Financial Advisors, Attorneys, and others that are essential to the duties of the Treasurer's Office functions.**

2020 GOALS & OBJECTIVES:

- 1. Add additional public information to the Ascent website. This will include sale price information and property assessment detail.**
- 2. Assist the Finance Department in the selection and implementation of a credit card processing company for departments wishing to do so.**
- 3. Provide assistance to municipal treasurers.**
- 4. Continue to discover more efficiencies within Transcendent Technologies (tax system) and MUNIS (financial system).**
- 5. Attend continuing education classes and seminars.**
- 6. Look for ways to streamline and automate office functions.**
- 7. Be responsive to the needs of the citizens of Winnebago County and provide efficient and courteous service.**

TREASURER

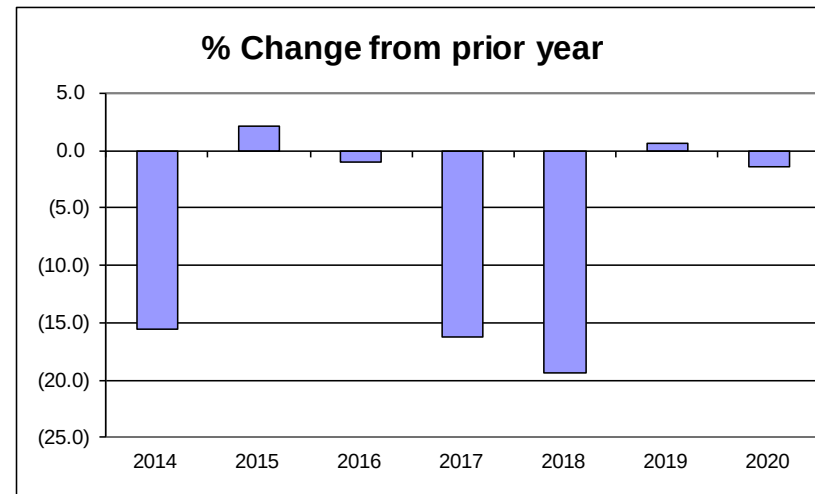
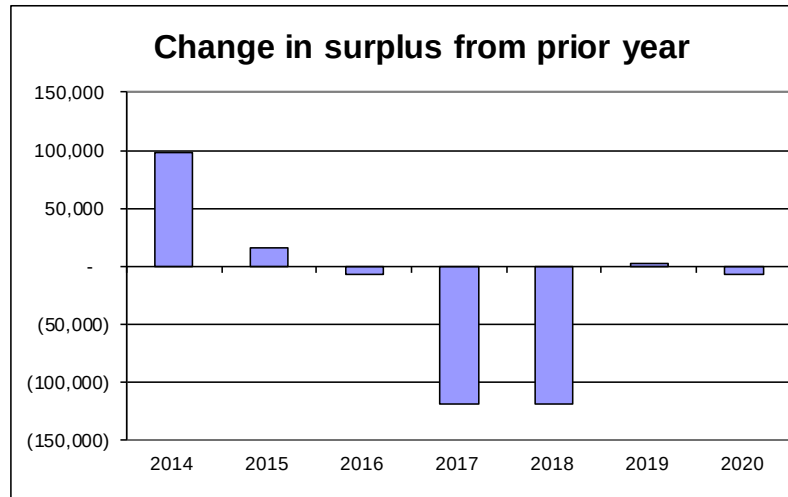
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	4	4	4	4	4	4	4	4	4	4
Part Time	0	0	0	0	0	0	0	0	0	0
Total	4	4	4	4	4	4	4	4	4	4

There is no change to the staffing table for 2020.

COUNTY LEVY: The Treasurer's office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2020 is projected to be \$488,926 a decrease of \$6,697 or 1.35% under 2019. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Treasurer

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ (495,623)	
Revenue Changes - impact on levy:		
Other Fees	5,000	Decrease in the number of acres converted from agricultural assessment.
Sale of Tax Deeds Gain Loss	5,000	Decrease in the value of properties acquired from non-payment of taxes.
Other Miscellaneous Revenues	(6,000)	Increase based on earned credits on monthly banking fees (including a reduction in the accounting auditing expenses below).
Expense Changes - impact on levy:		
Health Insurance	3,749	Increase due to a 6% increase in health insurance premiums.
Publish Legal Notices	(4,000)	Decrease based on less publication costs - unclaimed funds is published every other year (odd numbered years).
Small Equipment Technology	(4,000)	Decrease based on a one-time purchase in 2019 for security cameras in/around the Treasurer's office.
Accounting Auditing	(6,000)	Decrease in monthly banking fees, earning credits (see other miscellaneous revenues above).
Other small changes	12,948	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ (488,926)	

Financial Summary **Treasurer**

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	624,605	867,480	871,480	871,480	855,475
Labor	169,111	293,714	293,739	293,739	302,871
Travel	945	1,644	1,644	1,644	1,442
Capital	-	-	-	-	-
Other Expenditures	59,304	70,474	80,474	103,610	62,236
Total Expenditures	229,360	365,832	375,857	398,993	366,549
Levy			(495,623)		(488,926)

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Revenue										
Taxes:										
Interest on Taxes	41002	772,967	903,279	853,062	780,000	780,000	780,000	770,000	770,000	-1.28%
Taxes Subtotal:		772,967	903,279	853,062	780,000	780,000	780,000	770,000	770,000	-1.28%
Public Services:										
Other Fees	45002	15,948	17,954	37,671	30,000	30,000	30,000	25,000	25,000	-16.67%
Forms Copies Etc	45003	256	83	24	80	80	80	75	75	-6.25%
Search Notice Fees	45008	8,400	14,550	19,250	15,000	15,000	15,000	13,000	13,000	-13.33%
Public Services Subtotal:		24,604	32,587	56,945	45,080	45,080	45,080	38,075	38,075	-15.54%
Interfund Revenue:										
Professional Services	63002	7,612	8,292	6,996	8,400	8,400	8,400	8,400	8,400	0.00%
Interfund Revenue Subtotal:		7,612	8,292	6,996	8,400	8,400	8,400	8,400	8,400	0.00%
Total Operating Revenue:		805,183	944,158	917,004	833,480	833,480	833,480	816,475	816,475	-2.04%
Misc Revenues:										
Sale Of Tax Deeds Gain Loss	48103	66,988	(9,408)	135,531	35,000	35,000	35,000	30,000	30,000	-14.29%
Other Miscellaneous Revenues	48109	860	3,868	1,200	3,000	3,000	3,000	9,000	9,000	200.00%
Misc Revenues Subtotal:		67,848	(5,540)	136,731	38,000	38,000	38,000	39,000	39,000	2.63%
Total Non-Operating Revenue:		67,848	(5,540)	136,731	38,000	38,000	38,000	39,000	39,000	2.63%
Revenue Total:		873,032	938,618	1,053,735	871,480	871,480	871,480	855,475	855,475	-1.84%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Expense										
Wages:										
Regular Pay	51100	180,860	186,773	192,329	198,208	198,208	198,208	202,442	202,442	2.14%
Overtime	51105	15	0	0	0	0	0	0	0	0.00%
Other Per Diem	51107	172	125	0	125	125	100	100	100	-20.00%
Wages Subtotal:		181,047	186,899	192,329	198,333	198,333	198,308	202,542	202,542	2.12%
Fringes Benefits:										
FICA Medicare	51200	13,105	13,575	13,960	15,163	15,163	15,163	15,488	15,488	2.14%
Health Insurance	51201	59,120	63,716	63,037	62,484	62,484	62,484	66,233	66,233	6.00%
Dental Insurance	51202	3,262	3,262	3,262	3,261	3,261	3,261	3,261	3,261	0.00%
Workers Compensation	51203	179	290	390	206	206	206	116	116	-43.69%
WI Retirement	51206	11,905	12,700	12,891	12,983	12,983	12,983	13,665	13,665	5.25%
Fringe Benefits Other	51207	1,205	1,259	1,298	1,309	1,309	1,309	1,566	1,566	19.63%
Fringes Benefits Subtotal:		88,776	94,802	94,837	95,406	95,406	95,406	100,329	100,329	5.16%
Total Labor:		269,823	281,701	287,166	293,739	293,739	293,714	302,871	302,871	3.11%
Travel:										
Registration Tuition	52001	335	325	325	325	325	325	325	325	0.00%
Automobile Allowance	52002	272	335	232	512	512	512	332	332	-35.16%
Lodging	52006	590	827	747	807	807	807	785	785	-2.73%
Other Travel Exp	52007	20	30	0	0	0	0	0	0	0.00%
Travel Subtotal:		1,217	1,517	1,304	1,644	1,644	1,644	1,442	1,442	-12.29%
Total Travel:		1,217	1,517	1,304	1,644	1,644	1,644	1,442	1,442	-12.29%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Office:										
Office Supplies	53000	485	536	396	500	500	500	500	500	0.00%
Stationery and Forms	53001	2,395	2,076	3,110	3,000	3,000	3,000	3,000	3,000	0.00%
Printing Supplies	53002	741	300	651	750	750	750	750	750	0.00%
Postage and Box Rent	53004	1,471	3,466	2,743	3,500	3,500	3,500	3,250	3,250	-7.14%
Telephone	53008	428	428	380	500	500	450	425	425	-15.00%
Office Subtotal:		5,521	6,806	7,280	8,250	8,250	8,200	7,925	7,925	-3.94%
Operating:										
Membership Dues	53502	100	100	100	100	100	100	100	100	0.00%
Publish Legal Notices	53503	138	25,897	13,133	16,000	16,000	16,000	12,000	12,000	-25.00%
Small Equipment	53522	0	0	3,324	1,500	1,500	1,500	0	0	-100.00%
Legal Fees	53530	0	183	100	200	200	150	150	150	-25.00%
Tax Deed Expense	53531	13,067	14,252	14,901	15,000	38,136	16,000	15,000	15,000	0.00%
Operating Licenses Fees	53553	40	0	40	0	0	0	40	40	100.00%
Other Miscellaneous	53568	92	174	12	150	150	150	125	125	-16.67%
Small Equipment Technology	53580	0	0	0	4,000	4,000	4,000	0	0	-100.00%
Print Duplicate	73003	3,382	2,344	1,963	2,500	2,500	2,500	2,300	2,300	-8.00%
Postage and Box Rent	73004	11,220	13,308	11,040	12,000	12,000	12,000	11,000	11,000	-8.33%
Operating Subtotal:		28,038	56,258	44,613	51,450	74,586	52,400	40,715	40,715	-20.86%
Repairs & Maint:										
Equipment Repairs	74029	429	429	429	429	429	429	429	429	0.00%
Repairs & Maint Subtotal:		429	429	429	429	429	429	429	429	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 009 - Treasurer										
Contractual Services:										
Accounting Auditing	55012	39,686	28,231	(858)	12,000	12,000	2,000	2,000	6,000	-50.00%
Professional Service	55014	2,066	1,134	1,104	1,200	1,200	1,400	1,200	1,200	0.00%
Abstractor Services	55018	5,645	5,160	4,885	5,500	5,500	4,400	4,200	4,200	-23.64%
Security Service	55028	12,744	4,589	0	0	0	0	0	0	0.00%
Other Contract Services	75030	120	120	60	90	90	90	90	90	0.00%
Contractual Services Subtotal:		60,261	39,234	5,191	18,790	18,790	7,890	7,490	11,490	-38.85%
Insurance Expenses:										
Prop Liab Insurance	56000	40	0	40	0	0	0	60	60	100.00%
Prop Liab Insurance	76000	3,036	2,796	2,640	1,555	1,555	1,555	1,617	1,617	3.99%
Insurance Expenses Subtotal:		3,076	2,796	2,680	1,555	1,555	1,555	1,677	1,677	7.85%
Total Other Operating:		97,326	105,523	60,192	80,474	103,610	70,474	58,236	62,236	-22.66%
Expense Total:		368,366	388,740	348,662	375,857	398,993	365,832	362,549	366,549	-2.48%
Treasurer Net/(Levy):		504,666	549,878	705,073	495,623	472,487	505,648	492,926	488,926	-1.35%

HUMAN RESOURCES

General Fund – Division: 012
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3460

MISSION STATEMENT:

The Winnebago County Human Resources Department strives to provide effective and responsible human resources and labor relations services to other County departments through a comprehensive human resource program.

PROGRAM DESCRIPTION:

RECRUITMENT Coordinates position refill requests, recruits and advertises for open positions, collects and screens job applications, interviews and tests candidates for positions, assists department managers in hiring decisions, and issues offer letters.

COMPENSATION ADMINISTRATION Designs and administers compensation plans for represented and non-represented employees in all County departments.

BUDGETS Prepares labor cost estimates for the annual budget, updates tables of organization for County departments, reviews new position requests, and projects costs for health and dental coverage.

LABOR RELATIONS Negotiates, interprets, and administers collective bargaining agreements in accordance with collective bargaining laws; processes grievances and work rule reviews.

ORGANIZATIONAL STUDIES Performs organizational studies for departments as needed to determine if changes can be made to gain operating efficiencies.

BENEFITS ADMINISTRATION Administers group health plans, retirement program, social security, disability, deferred compensation, flexible benefits, retirement system contributions, and life insurance.

TRAINING Performs orientation sessions for new employees, coordinates the County's safety training program, collaborates on management training and ongoing group training programs on various topics.

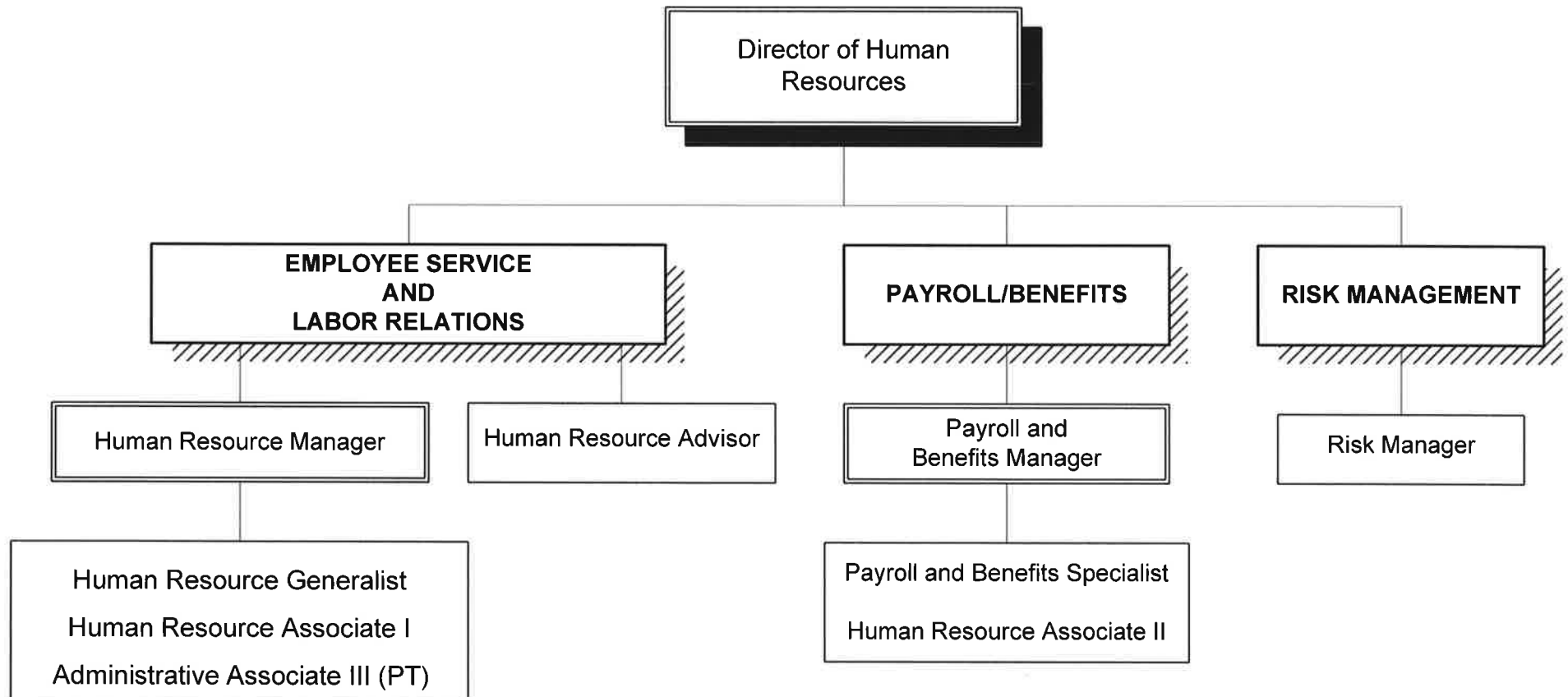
PAYROLL PROCESSING Prepares payrolls, generates checks and maintain payroll records in accordance with State, Federal, and Internal Revenue Service requirements.

PAYROLL REPORTING Prepares labor distribution reports and Federal and State Payroll Tax reports.

WORKERS COMPENSATION Manages self-funded program including budgeting, claims processing and payment approval, case management and litigation management through third-party partner.

SAFETY Oversees administration of county-wide safety and safety training programs.

HUMAN RESOURCES



HUMAN RESOURCES

General Fund – Division: 012
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3466

2019 ACCOMPLISHMENTS:

1. Improved employee recruitment efforts:
 - a. Hired 142 new County employees in first six months of 2019
 - b. Handled recruitments of one new department head and several senior managers entirely in-house
 - c. Reduced vacancy rate in some key areas while holding steady in most difficult positions to recruit
 - d. Participated in several recruitment fairs, focusing on high turnover positions
2. Administered Winnebago County Compensation Plan:
 - a. Completed third and final phase of transition to new Compensation Plan by calculating and awarding catch-up raises
 - b. Analyzed reclassification requests from departments and presented to Personnel & Finance Committee
 - c. Coordinated employee performance appraisals and calculated merit increases for over 800 employees
 - d. Recommended and obtained Board approval for 1.5% increases in compensation schedule levels
3. Administered County position descriptions and tables of organization:
 - a. Revised and updated position descriptions for numerous County positions
 - b. Assisted many departments with staffing issues, temporary help requests, and changes to table of organization
4. Administered County Human Resource-related budgets:
 - a. Prepared draft 2020 labor budgets for all County departments
 - b. Kept 2018 expenses for Human Resources well within budgeted levels
 - c. Obtained over \$500,000 in subrogation recoveries in workers' compensation cases in past 18 months

5. Administered County's labor relations program:

- a. Reached a successor bargaining agreement covering 2019-2020 with Deputies' Association**
- b. Reached agreeable resolutions of other union grievances**

6. Administered County's employee benefits programs:

- a. Continued successful management of County's self-funded health plan**
- b. Made shared employee health clinic operated by City of Neenah available to County employees.**
- c. Developed revisions to dental program and prescription coverage that will help manage costs.**
- d. Improved availability of new health coach at Three Waves Clinic for County employees**

2020 GOALS & OBJECTIVES:

- 1. Improve service to County departments in recruiting and handling employee issues.**
- 2. Analyze employee retirement trends and improve succession planning in departments.**
- 3. Complete review of pay rules and propose and implement a more consistent set of pay rules governing all non-union employee groups.**
- 4. Prepare and seek approval of revisions to Winnebago County Human Resources Policy Manual.**
- 5. Find ways to control costs and avoid potential changes to employee health plan.**
- 6. Improve recruiting efforts for high-turnover positions, especially at Park View Health Center.**

HUMAN RESOURCES

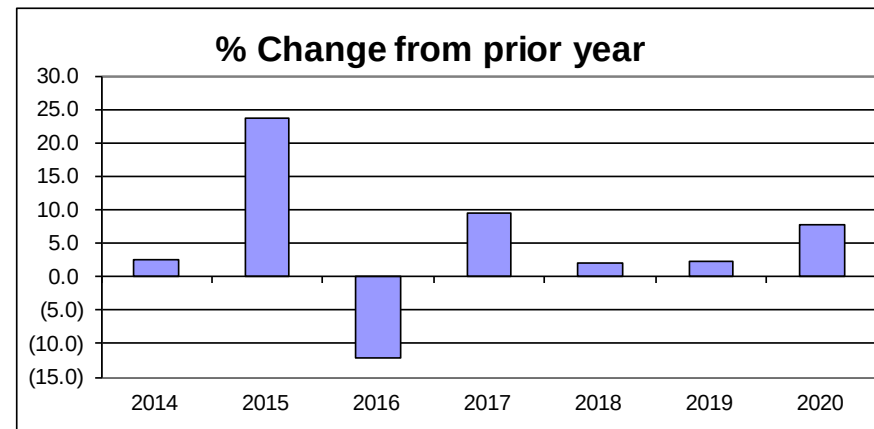
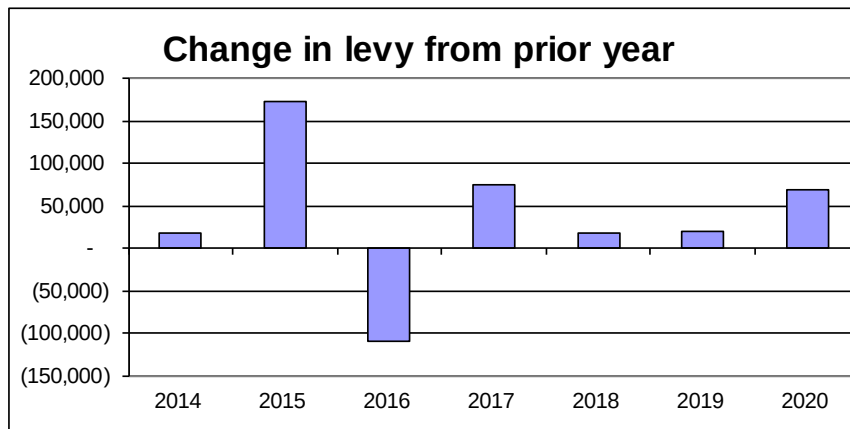
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	8	8	7	7	7	7	8	8	8	9
Part Time	0	0	2	2	2	2	2	2	2	1
Total	8	8	9	9	9	9	10	10	10	10

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) part-time Administrative Associate III has been eliminated and one (1) full-time Risk Management position has been added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2020 is \$970,898, an increase of \$69,995 or 7.77% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Human Resources

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 900,903	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	37,697	Increase due to new Risk Manager position to replace the 35% allocation of the HR Manager to Workers Compensation Fund.
Temporary Employees	3,240	Increase due to using temporary help to replace reduction of one PT Administration associate position for scanning and filing needs.
FICA Medicare	3,131	Increase due to new Risk Manager position to replace the 35% allocation of the HR Manager to Workers Compensation Fund.
Health Insurance	25,560	Increase due to new Risk Manager position to replace the 35% allocation of the HR Manager to Workers Compensation Fund.
WI Retirement	4,895	Increase due to new Risk Manager position to replace the 35% allocation of the HR Manager to Workers Compensation Fund.
Other small changes	(4,528)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 970,898	

Financial Summary Human Resources

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	8,352	14,250	14,250	14,250	14,250
Labor	449,576	782,125	782,125	782,125	856,296
Travel	1,739	3,050	3,050	3,050	3,348
Capital	-	-	-	-	-
Other Expenditures	74,791	129,978	129,978	133,481	125,504
Total Expenditures	526,106	915,153	915,153	918,656	985,148
Levy			900,903		970,898

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Revenue										
Public Services:										
Forms Copies Etc	45003	51	100	89	50	50	50	50	50	0.00%
Public Services Subtotal:		51	100	89	50	50	50	50	50	0.00%
Interfund Revenue:										
Professional Services	63002	11,913	15,000	16,500	14,200	14,200	14,200	14,200	14,200	0.00%
Interfund Revenue Subtotal:		11,913	15,000	16,500	14,200	14,200	14,200	14,200	14,200	0.00%
Total Operating Revenue:		11,964	15,100	16,589	14,250	14,250	14,250	14,250	14,250	0.00%
Revenue Total:		11,964	15,100	16,589	14,250	14,250	14,250	14,250	14,250	0.00%
Expense										
Wages:										
Regular Pay	51100	479,704	523,114	547,847	560,868	560,868	560,868	598,565	598,565	6.72%
Temporary Employees	51101	0	0	0	3,000	3,000	3,000	6,240	6,240	108.00%
Wages Subtotal:		479,704	523,114	547,847	563,868	563,868	563,868	604,805	604,805	7.26%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Fringes Benefits:										
FICA Medicare	51200	34,776	37,471	39,465	43,136	43,136	43,136	46,267	46,267	7.26%
Health Insurance	51201	102,738	121,321	124,285	127,469	127,469	127,469	153,029	153,029	20.05%
Dental Insurance	51202	7,143	7,958	7,934	7,786	7,786	7,786	7,183	7,183	-7.74%
Workers Compensation	51203	588	811	1,108	615	615	615	339	339	-44.88%
WI Retirement	51206	31,365	34,378	35,503	35,509	35,509	35,509	40,404	40,404	13.79%
Fringe Benefits Other	51207	3,221	3,481	3,700	3,742	3,742	3,742	4,269	4,269	14.08%
Fringes Benefits Subtotal:		179,831	205,421	211,995	218,257	218,257	218,257	251,491	251,491	15.23%
Total Labor:		659,535	728,535	759,843	782,125	782,125	782,125	856,296	856,296	9.48%
Travel:										
Registration Tuition	52001	530	490	585	900	900	900	900	900	0.00%
Automobile Allowance	52002	1,263	1,037	1,047	1,200	1,200	1,200	1,200	1,200	0.00%
Meals	52005	13	0	53	50	50	50	100	100	100.00%
Lodging	52006	410	164	740	900	900	900	1,148	1,148	27.56%
Travel Subtotal:		2,216	1,691	2,425	3,050	3,050	3,050	3,348	3,348	9.77%
Total Travel:		2,216	1,691	2,425	3,050	3,050	3,050	3,348	3,348	9.77%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Office:										
Office Supplies	53000	1,460	1,739	1,162	1,500	1,500	1,500	1,700	1,700	13.33%
Stationery and Forms	53001	2,208	1,293	1,665	450	450	450	450	450	0.00%
Printing Supplies	53002	967	1,144	1,125	1,200	1,200	1,200	1,200	1,200	0.00%
Postage and Box Rent	53004	58	14	115	100	100	100	50	50	-50.00%
Computer Software	53006	0	0	804	0	0	0	438	438	100.00%
Telephone	53008	971	1,183	947	1,250	1,250	1,250	1,250	1,250	0.00%
Office Subtotal:		5,664	5,372	5,817	4,500	4,500	4,500	5,088	5,088	13.07%
Operating:										
Advertising	53500	6,702	4,889	8,643	8,000	8,000	8,000	6,500	6,500	-18.75%
Subscriptions	53501	0	0	0	400	400	400	400	400	0.00%
Membership Dues	53502	369	369	369	400	400	400	400	400	0.00%
Small Equipment	53522	0	0	379	500	500	500	400	400	-20.00%
Medical Supplies	53524	0	0	2,214	900	900	900	900	900	0.00%
Operating Licenses Fees	53553	40	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	884	0	3,503	0	1,815	1,815	100.00%
Print Duplicate	73003	9,784	9,739	9,631	11,000	11,000	11,000	9,000	9,000	-18.18%
Postage and Box Rent	73004	4,394	5,518	5,502	7,000	7,000	7,000	6,000	6,000	-14.29%
Operating Subtotal:		21,289	20,514	27,622	28,200	31,703	28,200	25,415	25,415	-9.88%
Repairs & Maint:										
Equipment Repairs	54029	86	43	43	300	300	300	250	250	-16.67%
Equipment Repairs	74029	594	528	528	495	495	495	561	561	13.33%
Repairs & Maint Subtotal:		680	571	571	795	795	795	811	811	2.01%

Winnebago County**Budget Detail - 2020**

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 012 - Human Resources										
Contractual Services:										
Medical and Dental	55000	4,156	3,125	3,315	5,000	5,000	5,000	4,000	4,000	-20.00%
Data Processing	55013	47,464	45,465	46,974	52,390	52,390	52,390	52,761	52,761	0.71%
Professional Service	55014	2,700	7,197	29,221	37,472	37,472	37,472	35,743	35,743	-4.61%
Contractual Services Subtotal:		54,320	55,787	79,510	94,862	94,862	94,862	92,504	92,504	-2.49%
Insurance Expenses:										
Prop Liab Insurance	56000	40	0	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	3,036	2,700	2,676	1,621	1,621	1,621	1,686	1,686	4.01%
Insurance Expenses Subtotal:		3,076	2,700	2,676	1,621	1,621	1,621	1,686	1,686	4.01%
Total Other Operating:										
		85,028	84,944	116,195	129,978	133,481	129,978	125,504	125,504	-3.44%
Expense Total:										
		746,779	815,170	878,463	915,153	918,656	915,153	985,148	985,148	7.65%
Human Resources Net/(Levy):										
		(734,815)	(800,070)	(861,873)	(900,903)	(904,406)	(900,903)	(970,898)	(970,898)	7.77%

WORKERS COMPENSATION FUND

2020 BUDGET NARRATIVE HIGHLIGHTS

The County self insures for workers compensation and it is accounted for through an internal service fund. An internal service fund is used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

FUND MANAGEMENT:

The fund is managed jointly by the Human Resources Director and Finance Director. The Human Resources Department administers claims. The Finance Department administers the general finances and reviews fund reserves for propriety. Other functions such as purchase of stop-loss insurance, aggregate and deductible limits for the fund are reviewed jointly.

SUMMARY OF ACTIVITY 2020:

The fund shows a deficit of \$492,219 for 2020. Funds are maintained to handle any unexpected large claims that we may have to pay up to our stop loss amount. The stop loss for this fund is \$500,000 per occurrence, at which time our excess insurance takes over. We have been trying to maintain enough in fund reserves to cover several unanticipated large losses in a single year. We have determined the fund balance is higher than it needs to be, so we are applying \$492,219 of the fund balance by reducing the amount charged to departments for 2020.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Workers Comp Insurance

Significant changes from 2019	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2019 Budgeted Surplus (Deficit)			\$ (348,685)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	(210,333)	(210,333)		Decrease due to reducing the departments charges in order to draw down the large fund balance.
Interest Investments	25,000	25,000		Increase due to a trend in rising investment income.
Total revenue changes	(210,333)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Regular Pay	12,662	(12,662)		Increase based on new Risk Manager position.
Health Insurance	8,474	(8,474)		Increase based on new Risk Manager position, in addition to a 6% increase in premiums.
Professional Service	(30,000)	30,000		Decrease based on new Risk Manager position, no longer paying an outside safety consultant.
Administrative Fee	5,000	(5,000)		Increase for projected increase in fees for bill review services - fees are a percentage of savings.
Stop Loss Insurance Premium	(7,750)	7,750		Decrease based on the second year of a favorable two-year contract, costs per trend.
Claim Payments	(33,526)	33,526		Decrease based on claims estimate on 5 year weighted average plus 6% trend.
Other small changes	3,341	(3,341)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(41,799)			
2020 Budgeted Surplus (Deficit)			\$ (492,219)	

Financial Summary Workers Compensation Insurance

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	329,231	566,412	501,635	501,635	316,302
Labor	23,249	41,206	40,348	40,348	63,825
Travel	81	462	450	450	800
Capital	-	-	-	-	-
Other Expenditures	265,305	426,222	809,522	809,522	743,896
Total Expenditures	288,635	467,890	850,320	850,320	808,521
(Surplus) / Deficit before adjustments			348,685		492,219
Increase / (Decrease) fund balance			(348,685)		(492,219)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 630 - Workers Comp Insurance (WCI)										
Revenue										
Interfund Revenue:										
Insurance Charges	63001	346,538	638,228	859,191	471,635	471,635	496,109	261,302	261,302	-44.60%
Interfund Revenue Subtotal:		346,538	638,228	859,191	471,635	471,635	496,109	261,302	261,302	-44.60%
Total Operating Revenue:										
		346,538	638,228	859,191	471,635	471,635	496,109	261,302	261,302	-44.60%
Interest:										
Interest Investments	48000	31,350	46,347	67,377	30,000	30,000	70,303	55,000	55,000	83.33%
Investment Mark to Market	48002	(14,578)	(6,725)	(6,311)	0	0	0	0	0	0.00%
Interest Subtotal:		16,772	39,621	61,066	30,000	30,000	70,303	55,000	55,000	83.33%
Transfers In:										
Other Transfers In	49501	407	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		407	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:										
		17,179	39,621	61,066	30,000	30,000	70,303	55,000	55,000	83.33%
Revenue Total:		363,717	677,849	920,257	501,635	501,635	566,412	316,302	316,302	-36.95%
Expense										
Wages:										
Regular Pay	51100	26,278	26,880	27,520	28,208	28,208	28,208	40,870	40,870	44.89%
Wages Subtotal:		26,278	26,880	27,520	28,208	28,208	28,208	40,870	40,870	44.89%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 630 - Workers Comp Insurance (WCI)										
Fringes Benefits:										
FICA Medicare	51200	1,930	1,955	1,954	2,158	2,158	2,158	3,127	3,127	44.90%
Health Insurance	51201	6,609	7,117	7,430	7,566	7,566	8,204	16,040	16,040	112.00%
Dental Insurance	51202	381	381	381	381	381	444	761	761	99.74%
Workers Compensation	51203	23	42	56	29	29	32	23	23	-20.69%
WI Retirement	51206	1,734	1,828	1,844	1,848	1,848	1,990	2,759	2,759	49.30%
Fringe Benefits Other	51207	144	151	155	158	158	170	245	245	55.06%
Fringes Benefits Subtotal:		10,821	11,472	11,819	12,140	12,140	12,998	22,955	22,955	89.09%
Total Labor:		37,099	38,353	39,339	40,348	40,348	41,206	63,825	63,825	58.19%
Travel:										
Registration Tuition	52001	20	0	25	300	300	300	500	500	66.67%
Automobile Allowance	52002	78	21	92	150	150	162	300	300	100.00%
Travel Subtotal:		98	21	117	450	450	462	800	800	77.78%
Total Travel:		98	21	117	450	450	462	800	800	77.78%
Office:										
Print Duplicate	53003	0	0	0	25	25	25	25	25	0.00%
Office Subtotal:		0	0	0	25	25	25	25	25	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 630 - Workers Comp Insurance (WCI)										
Operating:										
Subscriptions	53501	0	133	663	700	700	700	1,000	1,000	42.86%
Membership Dues	53502	38	263	150	150	150	150	500	500	233.33%
Small Equipment	53522	0	0	779	2,100	2,100	1,000	2,100	2,100	0.00%
Medical Supplies	53524	0	175	0	800	800	1,159	800	800	0.00%
Operating Subtotal:		38	570	1,591	3,750	3,750	3,009	4,400	4,400	17.33%
Contractual Services:										
Medical and Dental	55000	2,809	4,216	2,812	5,000	5,000	2,000	5,000	5,000	0.00%
Legal Services	55001	0	2,500	27,587	25,000	25,000	16,000	25,000	25,000	0.00%
Professional Service	55014	29,100	27,334	36,288	30,000	30,000	40,000	0	0	-100.00%
Management Services	55020	27,215	35,065	34,548	39,000	39,000	35,088	39,000	39,000	0.00%
Administration Fee	55037	41,404	22,532	15,394	30,000	30,000	40,000	35,000	35,000	16.67%
Contractual Services Subtotal:		100,528	91,646	116,628	129,000	129,000	133,088	104,000	104,000	-19.38%
Insurance Expenses:										
Stop Loss Insurance Premium	56001	94,406	82,375	82,375	97,750	97,750	87,514	90,000	90,000	-7.93%
Claim Payments	56002	557,690	(19,744)	314,601	578,997	578,997	370,000	545,471	545,471	-5.79%
Insurance Recoveries	56003	0	(4,822)	(344,962)	0	0	(167,414)	0	0	0.00%
Insurance Expenses Subtotal:		652,096	57,808	52,013	676,747	676,747	290,100	635,471	635,471	-6.10%
Total Other Operating:		752,661	150,024	170,232	809,522	809,522	426,222	743,896	743,896	-8.11%
Expense Total:		789,858	188,398	209,688	850,320	850,320	467,890	808,521	808,521	-4.92%
WCI Net Surplus (Deficit):		(426,141)	489,451	710,569	(348,685)	(348,685)	98,522	(492,219)	(492,219)	41.16%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

SELF FUNDED HEALTH INSURANCE

2020 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

There is no direct tax levy for this function. The fund charges County departments premiums which in turn are reflected in the tax levy of each department. Employees also pay a share which is reflected as income to this department.

This fund was created in 2000 to account for the new self-funded health insurance. It was later discontinued when better health insurance options were available. The fund was started up again in 2017 due to changes in the health insurance market which we believe makes this option better for the County.

The County has purchased stop loss insurance, which takes over when medical expenses for an individual exceed \$275,000 in a plan year.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year.

The plan is administered by a third party administrator so there is no County staff assigned solely to this activity.

We are projecting a small surplus for 2020 based on three years of actual claim payment history.

Our actual claims experience will determine if additional changes to plan design or employee insurance premiums are required over time.

FUND BALANCE:

The fund has a budgeted surplus of \$1,246 for 2020.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the Table of Contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Self Funded Health Insurance

Significant changes from 2019	Effect on Budget	Effect on Surplus (Deficit)	Total	
2019 Budgeted Surplus (Deficit)			\$ (108,601)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Interest Investments	30,000	30,000		Increase based on prior year increase of investment interest income.
Total revenue changes	30,000			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Other Contracted Services	(5,853)	5,853		Decrease based on the PCORI fee no longer required by law.
Clinic Expense	92,681	(92,681)		Increase in clinic usage, expanded coaching services, and association with Neenah clinic.
Health Risk Assessments	15,000	(15,000)		Increase based on additional test to be added to assessments.
Employee Wellness	10,000	(10,000)		Increase to add \$10,000 to cover incentives for targeted disease management program.
Other small changes	(191,675)	191,675		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(5,853)			
2020 Budgeted Surplus (Deficit)			\$ 1,246	

Financial Summary Self Funded Health Insurance

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	9,633,671	17,585,809	17,529,506	17,529,506	17,729,873
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	9,839,737	17,699,842	17,638,107	17,638,107	17,728,627
Total Expenditures	9,839,737	17,699,842	17,638,107	17,638,107	17,728,627
(Surplus) / Deficit before adjustments		114,033	108,601	108,601	(1,246)
Adjustments					
Increase / (Decrease) fund balance		715,399	715,399	715,399	1,246
Transfer from general fund		(824,000)	(824,000)	(824,000)	-
Net (Surplus) / Deficit after adjustments		5,432	-	-	-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 650 - Self Funded Health Insurance (SFHI)										
Revenue										
Public Services:										
Other Fees	45002	0	1,075	1,250	0	0	0	0	0	0.00%
Program Fees	45055	274,456	0	0	0	0	0	0	0	0.00%
Insurance Charges	45067	0	2,613,862	2,875,283	3,009,605	3,009,605	3,049,320	2,909,645	2,909,645	-3.32%
Public Services Subtotal:		274,456	2,614,937	2,876,533	3,009,605	3,009,605	3,049,320	2,909,645	2,909,645	-3.32%
Interfund Revenue:										
Insurance Charges	63001	9,340	13,330,678	13,876,223	14,449,901	14,449,901	14,449,901	14,720,228	14,720,228	1.87%
Interfund Revenue Subtotal:		9,340	13,330,678	13,876,223	14,449,901	14,449,901	14,449,901	14,720,228	14,720,228	1.87%
Total Operating Revenue:		283,796	15,945,615	16,752,756	17,459,506	17,459,506	17,499,221	17,629,873	17,629,873	0.98%
Interest:										
Interest Investments	48000	21,648	65,071	97,299	70,000	70,000	86,588	100,000	100,000	42.86%
Investment Mark to Market	48002	(10,064)	(9,442)	(9,114)	0	0	0	0	0	0.00%
Interest Subtotal:		11,584	55,629	88,185	70,000	70,000	86,588	100,000	100,000	42.86%
Transfers In:										
Other Transfers In	49501	0	0	0	824,000	824,000	824,000	0	0	0.00%
Transfers In Subtotal:		0	0	0	824,000	824,000	824,000	0	0	0.00%
Total Non-Operating Revenue:		11,584	55,629	88,185	894,000	894,000	910,588	100,000	100,000	42.86%
Revenue Total:		295,380	16,001,244	16,840,941	18,353,506	18,353,506	18,409,809	17,729,873	17,729,873	1.14%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 650 - Self Funded Health Insurance (SFHI)										
Expense										
Contractual Services:										
Professional Service	55014	0	632	4,368	0	0	0	0	0	0.00%
Other Contract Serv	55030	0	0	0	5,853	5,853	0	0	0	-100.00%
Administration Fee	55037	0	404,190	418,423	437,170	437,170	421,070	444,452	444,452	1.67%
Consulting Services	55201	0	102,600	102,600	104,652	104,652	104,136	106,191	106,191	1.47%
Clinic Expense	55203	0	102,085	0	339,631	339,631	423,835	432,312	432,312	27.29%
Health Risk Assessments	55205	0	83,810	86,340	90,000	90,000	90,000	105,000	105,000	16.67%
Employee Wellness	55207	0	9,375	6,927	10,000	10,000	10,000	20,000	20,000	100.00%
Contractual Services Subtotal:		0	702,693	618,658	987,306	987,306	1,049,041	1,107,955	1,107,955	12.22%
Insurance Expenses:										
Stop Loss Insurance Premium	56001	0	738,657	757,212	831,786	831,786	831,786	821,133	821,133	-1.28%
Claim Payments	56002	373,349	14,771,704	15,616,802	15,819,015	15,819,015	15,819,015	15,799,539	15,799,539	-0.12%
Insurance Recoveries	56003	0	(44,888)	(370,017)	0	0	0	0	0	0.00%
Insurance Expenses Subtotal:		373,349	15,465,472	16,003,997	16,650,801	16,650,801	16,650,801	16,620,672	16,620,672	-0.18%
Total Other Operating:		373,349	16,168,165	16,622,655	17,638,107	17,638,107	17,699,842	17,728,627	17,728,627	0.51%
Transfers Out:										
Other Transfers Out	59501	824,000	0	0	0	0	0	0	0	0.00%
Transfers Out Subtotal:		824,000	0	0	0	0	0	0	0	0.00%
Total Non-Operating Expense:		824,000	0	0	0	0	0	0	0	0.00%
Expense Total:		1,197,349	16,168,165	16,622,655	17,638,107	17,638,107	17,699,842	17,728,627	17,728,627	0.51%
SFHI - Net Surplus (Deficit):		(901,970)	(166,921)	218,286	715,399	715,399	709,967	1,246	1,246	-101.15%

SELF FUNDED DENTAL INSURANCE

2020 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year. Premiums are also collected from employees as payroll deductions for the employee share.

The plan is administered by a third party administrator so there are no County staff assigned solely to this activity.

Summary of Fund Activity:

The fund has a budgeted deficit of \$21,335 for 2020. A schedule of significant changes follows.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Self Funded Dental Insurance

Significant changes from 2019	Effect on Budget	Effect on Surplus	Total	
2019 Budgeted Surplus (Deficit)			\$ 5,000	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	9,009	9,009		Increase based on higher enrollment, plan design change and inflation.
Interest Investments	5,000	5,000		Increase based on prior year increase of investment interest income.
Total revenue changes	14,009			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Claim Payments	45,779	(45,779)		Increase based on higher enrollment, plan design change and inflation.
Other small changes	(5,435)	5,435		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	54,353			
2020 Budgeted Surplus (Deficit)			\$ (21,335)	

Financial Summary Self Funded Dental Insurance

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	512,350	870,864	861,922	861,922	883,206
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	468,284	858,406	856,922	856,922	904,541
Total Expenditures	468,284	858,406	856,922	856,922	904,541
(Surplus) / Deficit before adjustments			(5,000)	(5,000)	21,335
Increase / (Decrease) fund balance			5,000	5,000	(21,335)
Net (Surplus) / Deficit after adjustments			-	-	-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 660 - Self Funded Dental Insurance (SFDI)										
Revenue										
Public Services:										
Insurance Charges	45067	119,946	115,435	122,695	120,000	120,000	120,000	129,009	129,009	7.51%
Public Services Subtotal:		119,946	115,435	122,695	120,000	120,000	120,000	129,009	129,009	7.51%
Interfund Revenue:										
Insurance Charges	63001	750,653	690,556	760,955	736,922	736,922	736,922	744,197	744,197	0.99%
Interfund Revenue Subtotal:		750,653	690,556	760,955	736,922	736,922	736,922	744,197	744,197	0.99%
Total Operating Revenue:		870,599	805,990	883,649	856,922	856,922	856,922	873,206	873,206	1.90%
Interest:										
Interest Investments	48000	3,403	6,033	9,634	5,000	5,000	13,942	10,000	10,000	100.00%
Investment Mark to Market	48002	(1,584)	(875)	(902)	0	0	0	0	0	0.00%
Interest Subtotal:		1,819	5,158	8,731	5,000	5,000	13,942	10,000	10,000	100.00%
Total Non-Operating Revenue:		1,819	5,158	8,731	5,000	5,000	13,942	10,000	10,000	100.00%
Revenue Total:		872,418	811,148	892,380	861,922	861,922	870,864	883,206	883,206	2.47%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 660 - Self Funded Dental Insurance (SFDI)										
Expense										
Contractual Services:										
Professional Service	55014	0	253	1,747	0	0	0	0	0	0.00%
Administration Fee	55037	47,587	47,761	50,455	48,760	48,760	50,244	50,600	50,600	3.77%
Contractual Services Subtotal:		47,587	48,014	52,202	48,760	48,760	50,244	50,600	50,600	3.77%
Insurance Expenses:										
Claim Payments	56002	769,004	748,664	778,707	808,162	808,162	808,162	853,941	853,941	5.66%
Insurance Expenses Subtotal:		769,004	748,664	778,707	808,162	808,162	808,162	853,941	853,941	5.66%
Total Other Operating:		816,590	796,678	830,909	856,922	856,922	858,406	904,541	904,541	5.56%
Expense Total:		816,590	796,678	830,909	856,922	856,922	858,406	904,541	904,541	5.56%
SFDI Net Surplus (Deficit):		55,828	14,470	61,471	5,000	5,000	12,458	(21,335)	(21,335)	-526.70%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

FINANCE

General Fund – Division: 015
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide financial information that is both timely and useful to County management and the general public.

To procure equipment, supplies, and services for the County at the best possible quality and price.

PROGRAM DESCRIPTION:

ACCOUNTS PAYABLE Receive and pay all obligations of the County. Maintain detailed records of outstanding payable balances.

ACCOUNTS RECEIVABLE Record all receipts of the County, prepare billings, customer and client statements, perform collections of past due accounts, and report on balances, and aging.

FIXED ASSETS Maintain records of all fixed assets of the County. Record depreciation of assets and record transfers and disposals of fixed assets. Maintain records and reconcile to actual assets by doing occasional fixed asset inventories.

FINANCIAL REPORTING Prepare monthly and annual financial reports on the County's financial position and results of operations.

GRANT REPORTING Prepare grant reports for various departments.

AUDIT Coordinate the year-end audit, close the County's books, prepare all audit schedules for the auditors and prepare the County's Comprehensive Annual Financial Report.

INTERNAL AUDIT Perform internal audits of departments with cash handling functions.

BUDGET Coordinate and prepare the annual budget for the County Executive.

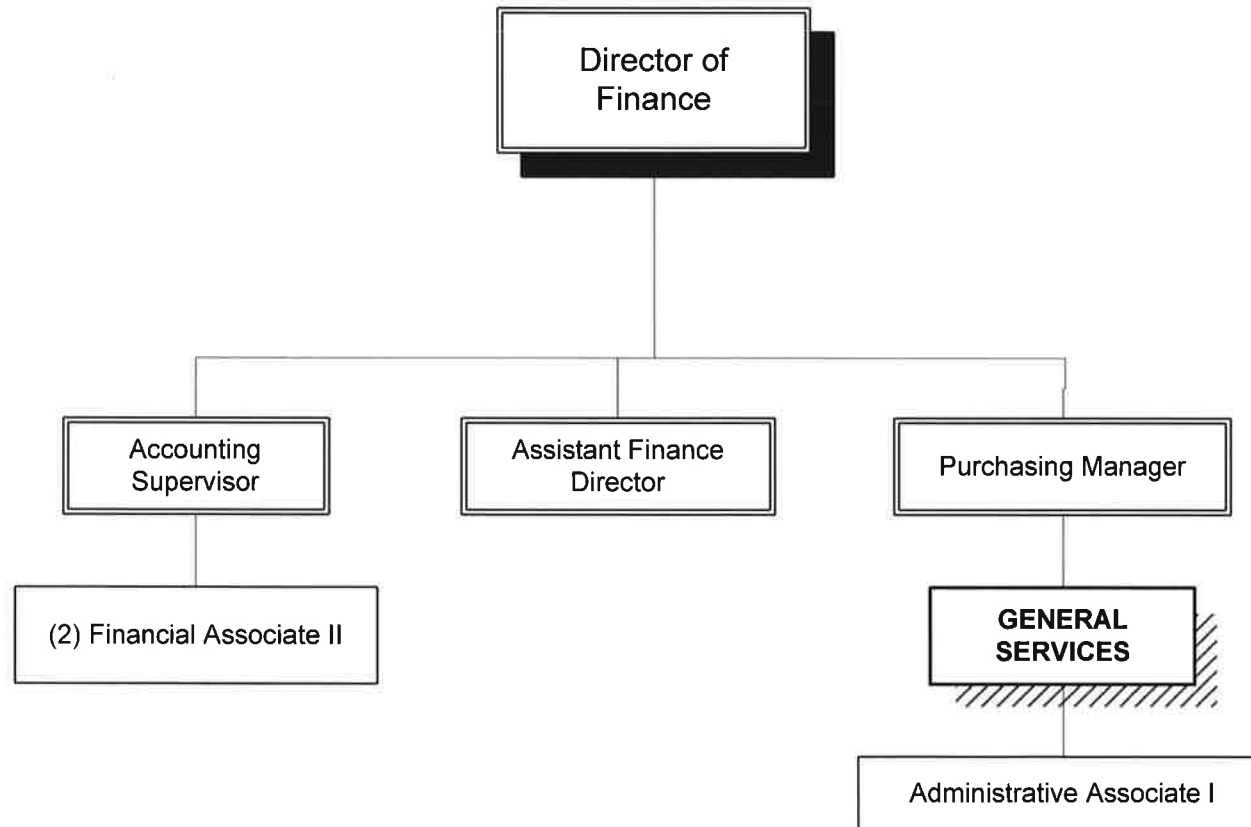
BONDING Coordinate the issuance of County debt with the financial advisors, bond counsel, and rating agency.

CAPITAL IMPROVEMENTS PROGRAM Coordinate and prepare the annual update to the County Capital Improvements - 5 Year Plan.

PURCHASING Coordinate the purchasing of goods and services for all County departments and construction projects. Monitor departments' purchases for compliance with County requirements and provide technical assistance to departments regarding all purchasing matters.

INVESTMENTS Invest all County funds ensuring minimum risk and schedule maturities to meet the cash flow needs of the County.

FINANCE



FINANCE

**General Fund – Division: 015
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue, Fourth Floor
Oshkosh, WI 54901

TELEPHONE: 232-3443

2019 ACCOMPLISHMENTS:

1. Obtained an unqualified opinion on the 2018 CAFR.
2. Maintained an AA1 Moody's bond rating.
3. Upgraded the Enterprise Resource Planning (ERP) system - Tyler Munis - to a newer version, which will keep the Finance department up to date on 1099 reporting forms and the HR/Payroll department for W2 reporting forms through 2021.
4. Developed the annual County adopted budget book consistent with all applicable state limitations.
5. Completed the 5 year capital improvements plan for 2019 – 2023.
6. Replaced all Canon copiers in the County with a new 5 year lease.

2020 GOALS & OBJECTIVES:

1. Perform our departments' programs in a timely, accurate and efficient manner.
2. Maintain an AA1 Moody's bond rating.
3. Obtain an unqualified opinion on the 2019 CAFR.
4. Develop the annual County adopted budget book consistent with all applicable state limitations.
5. Complete the update of the 5 year capital improvements plan and deliver to County Board by the February 2020 meeting.
6. Complete a minimum of two cash handling internal audits of different County departments.
7. Implement a credit card payment program for all departments that accept payments. The goal is to get all departments using the same merchant services and lower the fees. This will include credit card payments in person, over the phone, and/or online payments.

- 8. De-centralize payment entry for larger departments into the Munis financial software system. This will allow the Treasurer's department the opportunity to be involved with the credit card payment program, in a joint effort with our department.**
- 9. Update the financial section of the Winnebago County Code, with County Board approval, to reflect current practices.**
- 10. Update Finance policies and procedures manual to reflect current practices, policy changes, ERP documentation and centralizing the location of financial forms.**
- 11. Meet quarterly with financial staff and department heads throughout the County to keep them up-to-date on changes to finance practices and new financial standards.**
- 12. Pay more invoices with a P-card when applicable to obtain larger purchasing card rebates.**
- 13. Work with vendors to receive invoices electronically**

FINANCE

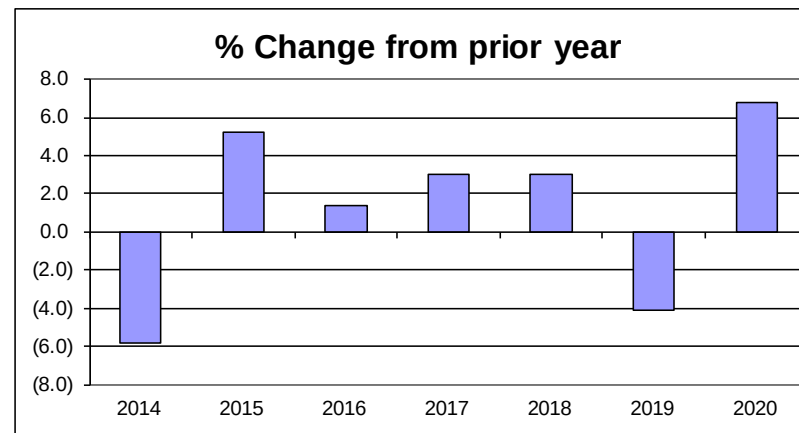
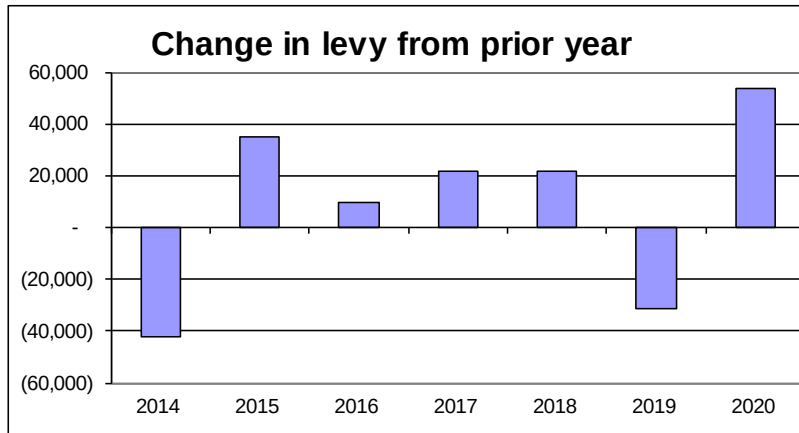
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	7	7	6	6	6	6	6	6	6	6
Part Time	1	1	1	0	0	0	0	0	0	0
Total	8	8	7	6	6	6	6	6	6	6

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$787,045, an increase of \$53,587 or 7.31% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Finance

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 733,458	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	31,057	Increase based on the Assistant Finance Director position that was formerly paid 20% of regular pay out of the Property & Liability Insurance Fund. A new position (Risk Manager) has been created in the Human Resources department to take over the Property & Liability portion of the position, resulting in all regular pay of Assistant Finance Director being paid out from the Finance department budget. In addition this includes a 2.5% increase in all wages for 2020.
Health Insurance	15,476	Increase due to an employee changing policy from Single +1 to Family coverage, along with the 6% increase in health insurance premiums for 2020.
Other small changes	7,054	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 787,045	

Financial Summary Finance

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	26,075	44,700	44,700	44,700	44,700
Labor	317,753	556,557	546,335	546,335	598,471
Travel	1,291	2,706	2,894	2,894	3,110
Capital	-	-	-	-	-
Other Expenditures	155,910	213,830	228,929	232,432	230,164
Total Expenditures	474,954	773,093	778,158	781,661	831,745
Levy			733,458		787,045

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 015 - Finance										
Revenue										
Interfund Revenue:										
Professional Services	63002	4,675	4,896	6,000	4,600	4,600	4,600	4,600	4,600	0.00%
Financial Services	65083	24,112	29,196	29,208	40,100	40,100	40,100	40,100	40,100	0.00%
Interfund Revenue Subtotal:		28,787	34,092	35,208	44,700	44,700	44,700	44,700	44,700	0.00%
Total Operating Revenue:										
		28,787	34,092	35,208	44,700	44,700	44,700	44,700	44,700	0.00%
Revenue Total:										
		28,787	34,092	35,208	44,700	44,700	44,700	44,700	44,700	0.00%
Expense										
Wages:										
Regular Pay	51100	383,882	391,419	388,888	394,648	394,648	394,648	425,705	425,705	7.87%
Wages Subtotal:		383,882	391,419	388,888	394,648	394,648	394,648	425,705	425,705	7.87%
Fringes Benefits:										
FICA Medicare	51200	28,127	28,631	28,375	30,190	30,190	30,190	32,566	32,566	7.87%
Health Insurance	51201	83,949	89,053	85,155	88,001	88,001	98,223	103,477	103,477	17.59%
Dental Insurance	51202	5,567	5,566	4,573	4,827	4,827	4,827	5,044	5,044	4.50%
Workers Compensation	51203	347	608	753	411	411	411	242	242	-41.12%
WI Retirement	51206	25,313	26,616	25,286	25,849	25,849	25,849	28,737	28,737	11.17%
Fringe Benefits Other	51207	2,776	2,857	1,633	2,409	2,409	2,409	2,700	2,700	12.08%
Fringes Benefits Subtotal:		146,079	153,332	145,776	151,687	151,687	161,909	172,766	172,766	13.90%
Total Labor:										
		529,961	544,751	534,664	546,335	546,335	556,557	598,471	598,471	9.54%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 015 - Finance										
Travel:										
Registration Tuition	52001	885	390	585	950	950	850	1,150	1,150	21.05%
Automobile Allowance	52002	1,292	387	701	1,000	1,000	850	980	980	-2.00%
Meals	52005	51	29	29	180	180	160	180	180	0.00%
Lodging	52006	473	164	100	764	764	846	800	800	4.71%
Other Travel Exp	52007	7	10	0	0	0	0	0	0	0.00%
Taxable Benefit	52008	35	0	20	0	0	0	0	0	0.00%
Travel Subtotal:		2,743	981	1,435	2,894	2,894	2,706	3,110	3,110	7.46%
Total Travel:		2,743	981	1,435	2,894	2,894	2,706	3,110	3,110	7.46%
Office:										
Office Supplies	53000	158	85	273	230	230	270	230	230	0.00%
Stationery and Forms	53001	470	1,889	238	625	625	600	825	825	32.00%
Printing Supplies	53002	260	250	484	300	300	300	400	400	33.33%
Postage and Box Rent	53004	24	76	40	50	50	50	50	50	0.00%
Computer Supplies	53005	0	0	268	0	0	0	100	100	100.00%
Computer Software	53006	0	295	912	0	0	0	300	300	100.00%
Telephone	53008	858	865	1,131	1,025	1,025	1,250	1,250	1,250	21.95%
Office Subtotal:		1,770	3,460	3,346	2,230	2,230	2,470	3,155	3,155	41.48%
Operating:										
Subscriptions	53501	0	53	12	50	50	50	50	50	0.00%
Membership Dues	53502	987	1,572	1,357	1,800	1,800	1,400	1,700	1,700	-5.56%
Publish Legal Notices	53503	1,683	1,830	1,833	1,850	1,850	1,900	1,900	1,900	2.70%
Household Supplies	53516	0	23	0	0	0	0	0	0	0.00%
Food	53520	0	0	42	0	0	50	50	50	100.00%
Small Equipment	53522	0	0	807	300	300	150	300	300	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 015 - Finance										
Operating Licenses Fees	53553	0	0	830	0	0	0	10	10	100.00%
Other Miscellaneous	53568	10	24	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	884	0	0	0	1,000	1,000	100.00%
Print Duplicate	73003	3,834	4,110	3,588	4,055	4,055	4,003	4,055	4,055	0.00%
Postage and Box Rent	73004	1,917	1,755	1,483	1,920	1,920	1,480	1,930	1,930	0.52%
Computer Server Charge	73030	0	0	0	0	3,503	3,503	0	0	0.00%
Operating Subtotal:		8,431	9,368	10,836	9,975	13,478	12,536	10,995	10,995	10.23%
Repairs & Maint:										
Equipment Repairs	74029	396	396	396	396	396	396	429	429	8.33%
Repairs & Maint Subtotal:		396	396	396	396	396	396	429	429	8.33%
Contractual Services:										
Accounting Auditing	55012	105,821	79,600	83,500	85,000	85,000	80,000	87,000	87,000	2.35%
Data Processing	55013	96,682	100,122	105,997	124,000	124,000	115,000	121,000	121,000	-2.42%
Professional Service	55014	4,300	850	4,385	4,400	4,400	1,000	4,600	4,600	4.55%
Collection Services	55015	1,029	1,062	918	1,500	1,500	1,000	1,500	1,500	0.00%
Contractual Services Subtotal:		207,832	181,633	194,801	214,900	214,900	197,000	214,100	214,100	-0.37%
Insurance Expenses:										
Prop Liab Insurance	76000	2,640	2,652	2,640	1,428	1,428	1,428	1,485	1,485	3.99%
Insurance Expenses Subtotal:		2,640	2,652	2,640	1,428	1,428	1,428	1,485	1,485	3.99%
Total Other Operating:		221,070	197,509	212,019	228,929	232,432	213,830	230,164	230,164	0.54%
Expense Total:		753,773	743,241	748,118	778,158	781,661	773,093	831,745	831,745	6.89%
Finance Net/(Levy):		(724,986)	(709,149)	(712,910)	(733,458)	(736,961)	(728,393)	(787,045)	(787,045)	7.31%

GENERAL SERVICES

General Services Fund: 620
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide quality centralized printing and mail services to other County departments in a timely and cost effective manner.

PROGRAM DESCRIPTION:

PRINTING: Provides large volume professional printing services to County departments at a competitive price and maintains an inventory of paper for use by departments within the County.

MAILROOM: Process County departments' incoming and outgoing letters and packages.

GENERAL SERVICES

**General Services Fund: 620
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

2019 ACCOMPLISHMENTS:

- 1. Replaced all multifunctional copiers in the County with new equipment**
- 2. Provided quality printing and mail service to County departments in a cost-effective manner.**

2020 GOALS & OBJECTIVES:

- 1. To continue to promote the printing capabilities of the department to eliminate outsourcing of print jobs.**
- 2. To continue to work with departments to maximize savings on postage.**

GENERAL SERVICES

2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	2	2	2	2	1	1	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	2	1	1	1	1	1	1

There is no change to the staffing table for 2020.

COUNTY LEVY: The General Services Fund is a proprietary activity and as such, generally operates with very little or no tax levy. Most of the department's costs are charged back to user departments. We are expecting to run a deficit for 2020 of \$556. The surplus for 2019 was budgeted at \$17,841. A schedule of significant changes follows.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - General Services

Significant changes from 2019	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2019 Budgeted Surplus (Deficit)			\$ 17,841	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Forms Copies Etc.	(13,000)	(13,000)		Decrease based on less interdepartment print jobs being requested due to utilizing more scanning and electronic distribution of documents.
Photocopy Revenue	(5,000)	(5,000)		Decrease based on less interdepartment print jobs being requested due to utilizing more scanning and electronic distribution of documents.
Mail Service Revenue	(34,000)	(34,000)		Decrease based on less mailings due to more electronic distribution of documents.
Total revenue changes	(52,000)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Postage and Box Rent	(25,000)	25,000		Decrease based on less mailings due to more electronic distribution of documents.
Equipment Rental	(5,000)	5,000		Decrease based on printing jobs decreasing which means less per copy charges for the Canon copiers.
Other small changes	(3,603)	3,603		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(33,603)			
2020 Budgeted Surplus (Deficit)			\$ (556)	

Financial Summary General Services

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	221,771	414,200	454,800	454,800	404,500
Labor	30,309	52,387	55,140	55,140	54,265
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	187,435	344,271	381,819	381,819	350,791
Total Expenditures	217,744	396,658	436,959	436,959	405,056
(Surplus) / Deficit before adjustments			(17,841)		556
Increase / (Decrease) fund balance			17,841		(556)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 620 - General Services										
Revenue										
Public Services:										
Offset Revenue	45013	2,032	1,691	1,129	1,800	1,800	2,000	1,800	1,800	0.00%
Public Services Subtotal:		2,032	1,691	1,129	1,800	1,800	2,000	1,800	1,800	0.00%
Intergov Services:										
Mail Service Revenue	43003	3,504	3,068	3,458	3,500	3,500	3,200	3,200	3,200	-8.57%
Intergov Services Subtotal:		3,504	3,068	3,458	3,500	3,500	3,200	3,200	3,200	-8.57%
Interfund Revenue:										
Forms Copies Etc	65003	229,128	219,954	212,702	215,000	215,000	210,000	202,000	202,000	-6.05%
Photocopy Revenue	65014	45,176	37,637	38,164	40,000	40,000	36,000	35,000	35,000	-12.50%
Mail Service Revenue	65015	193,988	199,577	169,895	194,000	194,000	160,000	160,000	160,000	-17.53%
DP Services	65085	880	696	696	500	500	500	500	500	0.00%
Interfund Revenue Subtotal:		469,171	457,865	421,456	449,500	449,500	406,500	397,500	397,500	-11.57%
Total Operating Revenue:		474,708	462,624	426,043	454,800	454,800	411,700	402,500	402,500	-11.50%
Interest:										
Interest Investments	48000	414	1,314	2,509	0	0	2,500	2,000	2,000	100.00%
Investment Mark to Market	48002	(193)	(191)	(235)	0	0	0	0	0	0.00%
Interest Subtotal:		221	1,123	2,274	0	0	2,500	2,000	2,000	100.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 620 - General Services										
Transfers In:										
Other Transfers In	49501	420	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		420	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		641	1,123	2,274	0	0	2,500	2,000	2,000	100.00%
Revenue Total:		475,349	463,747	428,317	454,800	454,800	414,200	404,500	404,500	-11.06%
Expense										
Wages:										
Regular Pay	51100	38,230	38,214	38,776	40,918	40,918	39,118	39,716	39,716	-2.94%
Wages Subtotal:		38,230	38,214	38,776	40,918	40,918	39,118	39,716	39,716	-2.94%
Fringes Benefits:										
FICA Medicare	51200	2,835	2,817	2,835	3,131	3,131	2,993	3,038	3,038	-2.97%
Health Insurance	51201	6,777	7,371	7,826	7,756	7,756	7,106	8,221	8,221	6.00%
Dental Insurance	51202	348	352	358	378	378	348	348	348	-7.94%
Workers Compensation	51203	35	59	78	46	46	41	23	23	-50.00%
Compensated Absences Expense	51205	2,181	672	(195)	0	0	0	0	0	0.00%
WI Retirement	51206	2,517	2,598	2,600	2,682	2,682	2,562	2,681	2,681	-0.04%
Fringe Benefits Other	51207	964	650	235	229	229	219	238	238	3.93%
GASB OPEB Adjustment	51214	0	0	(1,257)	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		15,657	14,520	12,480	14,222	14,222	13,269	14,549	14,549	2.30%
Total Labor:		53,887	52,734	51,255	55,140	55,140	52,387	54,265	54,265	-1.59%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 620 - General Services										
Office:										
Office Supplies	53000	345	500	294	350	350	350	350	350	0.00%
Printing Supplies	53002	6,449	5,258	5,522	8,000	8,000	7,700	8,000	8,000	0.00%
Postage and Box Rent	53004	162,003	161,909	140,566	160,000	160,000	130,000	135,000	135,000	-15.63%
Telephone	53008	244	287	245	360	360	220	300	300	-16.67%
Office Subtotal:		169,041	167,953	146,627	168,710	168,710	138,270	143,650	143,650	-14.85%
Operating:										
Equipment Rental	53551	156,328	155,339	156,933	165,000	165,000	160,200	160,000	160,000	-3.03%
Other Miscellaneous	53568	128	0	0	0	0	0	0	0	0.00%
Operating Subtotal:		156,455	155,339	156,933	165,000	165,000	160,200	160,000	160,000	-3.03%
Repairs & Maint:										
Maintenance Equipment	54022	262	262	0	270	270	262	270	270	0.00%
Equipment Repairs	54029	0	0	262	0	0	0	0	0	0.00%
Equipment Repairs	74029	33	33	33	33	33	33	33	33	0.00%
Repairs & Maint Subtotal:		295	295	295	303	303	295	303	303	0.00%
Contractual Services:										
Other Contract Serv	55030	42,855	44,880	42,679	47,000	47,000	44,700	46,000	46,000	-2.13%
Contractual Services Subtotal:		42,855	44,880	42,679	47,000	47,000	44,700	46,000	46,000	-2.13%
Insurance Expenses:										
Prop Liab Insurance	76000	1,716	1,536	1,500	806	806	806	838	838	3.97%
Insurance Expenses Subtotal:		1,716	1,536	1,500	806	806	806	838	838	3.97%
Total Other Operating:		370,363	370,002	348,033	381,819	381,819	344,271	350,791	350,791	-8.13%
Expense Total:		424,250	422,736	399,288	436,959	436,959	396,658	405,056	405,056	-7.30%
General Services Net Surplus/(Deficit):		51,099	41,011	29,029	17,841	17,841	17,542	(556)	(556)	-103.12%

PROPERTY & LIABILITY INSURANCE

Property and Liability Fund: 640
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Vicky K. Fitzgerald, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide adequate property and liability coverage to all County departments. To act as a source to pay property and liability losses, deductibles, and self-insured exposures.

PROGRAM DESCRIPTION:

Insurance is purchased from various outside insurance agencies to cover things such as buildings, contents, mobile equipment, certain motor vehicles, builders risk, comprehensive liability, errors and omissions and other coverage's. Premiums are charged back to County departments. Losses are processed through this department. Different deductible limits are set for various types of losses. Deductible payments are made through this department and get charged back to user departments as additional insurance charges. All departments are charged for a portion of the deductibles based on their loss histories. The staff in this department follows up on losses and obtains funds from the damaging party's insurance companies (called subrogation) where possible.

PROPERTY & LIABILITY INSURANCE

2020 BUDGET NARRATIVE HIGHLIGHTS

Winnebago County along with the majority of other Wisconsin counties participates in WCMIC, a risk-sharing pool, for its liability insurance. Premiums are paid to WCMIC annually, there is a \$100,000 deductible per incident with a policy limit of \$10,000,000 per occurrence. This insurance covers general liability, personal injury liability, automobile liability, law enforcement liability and public official errors and omission liability. Dividends by policy year, if available, are based on profit of the entity. The County also self-insures for some miscellaneous items through this fund. This is an internal service fund and as such pays all of the related insurance expenses directly from this fund and in turn charges all departments a "premium" for this coverage which is recognized as revenue in this fund.

Property insurance is purchased through various companies for the different facilities. Again, premiums are charged back to the various departments covered by the policies. Departments are also charged back for a portion of deductible payments based on past history and projections of current year expenses.

The fund is managed by the Finance Department. Claims covered by the liability insurance program are handled by WCMIC. All self-insured claims are handled by the Finance Department.

SUMMARY OF 2020 ACTIVITY:

Insurance coverage for 2020 will remain the same as it was in 2019. Claim payments are projected to remain relatively stable as will insurance recoveries. However, these are difficult to forecast. The premium that is charged out to the various departments will be reduced by \$373,661 this year to allow for a drawdown of the fund balance that is higher than our policy has set for this fund. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Property & Liability Insurance

Significant changes from 2019	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2019 Budgeted Surplus (Deficit)			\$ (400,000)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Interest Investments	11,500	11,500		Increase based on 3 year average of interest earning on investments.
Total revenue changes	11,500			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Claim Payments	40,000	(40,000)		Increase based on 3 year average of claim payments being paid out.
Other small changes	(54,839)	54,839		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(14,839)			
2020 Budgeted Surplus (Deficit)			\$ (373,661)	

Financial Summary Property & Liability Insurance

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	369,453	631,425	610,725	610,725	646,314
Labor	15,133	26,356	26,356	26,356	27,353
Travel	-	65	65	65	65
Capital	-	-	-	-	-
Other Expenditures	495,342	909,304	984,304	989,464	992,557
Total Expenditures	510,475	935,725	1,010,725	1,015,885	1,019,975
(Surplus) / Deficit before adjustments			400,000		373,661
Increase / (Decrease) fund balance			(400,000)		(373,661)
Net (Surplus) / Deficit after adjustments			-		-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 640 - Prop & Liability Insurance (P&L Ins)										
Revenue										
Interfund Revenue:										
Insurance Charges	63001	1,038,336	994,740	998,820	602,225	602,225	602,225	626,314	626,314	4.00%
Interfund Revenue Subtotal:		1,038,336	994,740	998,820	602,225	602,225	602,225	626,314	626,314	4.00%
Total Operating Revenue:										
Interest:										
Interest Investments	48000	7,850	16,730	26,050	8,500	8,500	29,200	20,000	20,000	135.29%
Investment Mark to Market	48002	(3,654)	(2,147)	(2,440)	0	0	0	0	0	0.00%
Interest Subtotal:		4,196	14,583	23,611	8,500	8,500	29,200	20,000	20,000	135.29%
Transfers In:										
Other Transfers In	49501	220	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		220	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:										
Revenue Total:		1,042,752	1,009,323	1,022,431	610,725	610,725	631,425	646,314	646,314	5.83%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 640 - Prop & Liability Insurance (P&L Ins)										
Expense										
Wages:										
Regular Pay	51100	17,127	17,440	16,358	18,993	18,993	18,993	17,516	17,516	-7.78%
Wages Subtotal:		17,127	17,440	16,358	18,993	18,993	18,993	17,516	17,516	-7.78%
Fringes Benefits:										
FICA Medicare	51200	1,258	1,274	1,190	1,453	1,453	1,453	1,340	1,340	-7.78%
Health Insurance	51201	3,776	4,067	3,716	4,323	4,323	4,323	6,874	6,874	59.01%
Dental Insurance	51202	217	217	199	217	217	217	326	326	50.23%
Workers Compensation	51203	15	27	33	20	20	20	10	10	-50.00%
WI Retirement	51206	1,130	1,186	1,096	1,244	1,244	1,244	1,182	1,182	-4.98%
Fringe Benefits Other	51207	87	89	83	106	106	106	105	105	-0.94%
Fringes Benefits Subtotal:		6,484	6,860	6,317	7,363	7,363	7,363	9,837	9,837	33.60%
Total Labor:		23,610	24,301	22,676	26,356	26,356	26,356	27,353	27,353	3.78%
Travel:										
Automobile Allowance	52002	0	0	0	65	65	65	65	65	0.00%
Travel Subtotal:		0	0	0	65	65	65	65	65	0.00%
Total Travel:		0	0	0	65	65	65	65	65	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund 640 - Prop & Liability Insurance (P&L Ins)										
Operating:										
Membership Dues	53502	100	100	100	100	100	100	100	100	0.00%
Operating Subtotal:		100	100	100	100	100	100	100	100	0.00%
Contractual Services:										
Collection Services	55015	5	34	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		5	34	0	0	0	0	0	0	0.00%
Insurance Expenses:										
Prop Liab Insurance	56000	638,346	669,220	680,887	767,541	767,541	767,541	735,727	735,727	-4.14%
Claim Payments	56002	159,038	195,992	275,029	240,000	245,160	400,000	280,000	280,000	16.67%
Insurance Recoveries	56003	(55,856)	(15,981)	(298,661)	(25,000)	(25,000)	(260,000)	(25,000)	(25,000)	0.00%
Prop Liab Insurance	76000	2,748	2,448	2,448	1,663	1,663	1,663	1,730	1,730	4.03%
Insurance Expenses Subtotal:		744,276	851,679	659,704	984,204	989,364	909,204	992,457	992,457	0.84%
Total Other Operating:		744,381	851,812	659,804	984,304	989,464	909,304	992,557	992,557	0.84%
Expense Total:		767,991	876,113	682,479	1,010,725	1,015,885	935,725	1,019,975	1,019,975	0.92%
P&L Ins Net Surplus / (Deficit):		274,761	133,210	339,951	(400,000)	(405,160)	(304,300)	(373,661)	(373,661)	-6.58%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

INFORMATION SYSTEMS

General Fund – Department: 022
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3491

MISSION STATEMENT:

To provide excellent customer service and support to all Winnebago County information technology users, to protect Winnebago County assets and data, and to ensure Winnebago County's information technology investment is strategically positioned for the future.

PROGRAM DESCRIPTION:

USER SUPPORT Operate and maintain computer and telecommunications systems and supply support and training to sustain usability on related devices and software.

INVENTORY Maintain detailed records of all county computer hardware, software, and telecommunications equipment.

BUDGET Determine needs/requirements for computer and telecommunication requests as part of the annual budget process. Assist throughout the year in the actual purchases of these budgeted items.

NETWORK INFRASTRUCTURE Maintain the network connectivity, including Internet access, and the core network equipment and software in support of services provided by the County.

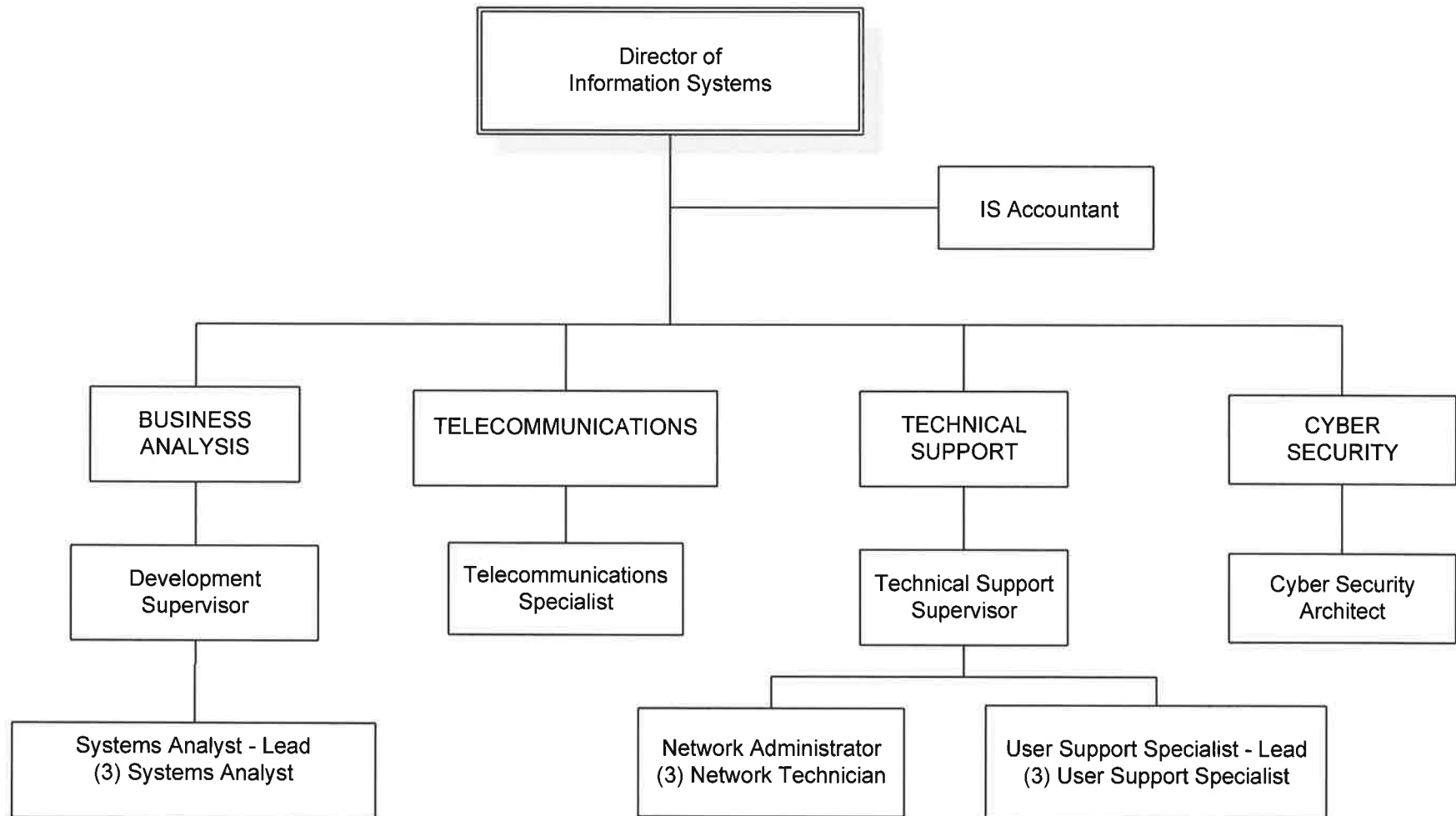
PUBLIC SAFETY Maintain and support the Public Safety Systems within Winnebago County.

SYSTEM DESIGN & DEVELOPMENT Design and develop custom applications based on departmental requests or IS observations where efficiencies can be gained.

PROJECT MANAGEMENT Manage resources necessary for both the acquisition and complete implementation of 'off-the-shelf' software or the 'in-house' development of custom applications.

TELECOMMUNICATION SUPPORT Determine and monitor County needs and maintain installed systems.

INFORMATION SYSTEMS



INFORMATION SYSTEMS

**General Fund – Department: 022
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue, First Floor
Oshkosh, WI 54901

TELEPHONE: 232-3491

2019 ACCOMPLISHMENTS:

- 1. Assisted in the upgrade of the MUNIS system.**
- 2. Completed the shutdown of the Human Services outsourced client tracking system and put users into production with LUNA.**
- 3. Updated the Intranet and Internet servers to stay secure on current operating systems.**
- 4. Provided multiple areas of support in the Public Safety systems upgrades.**
- 5. Implemented new cybersecurity training through phishing exercises.**
- 6. Participated in the planning and fiber connectivity requirements for Human Services new CBRF building and Landfill's remodel.**
- 7. Assisted in the setup for the annual special events including: Country USA, Rock USA, EAA, Lifest.**
- 8. Worked through all the upgrades necessary to eliminate unsupported operating systems on desktops as well as servers.**
- 9. Completed the planned hardware refresh per the Technology Replacement Fund.**
- 10. Assisted Register of Deeds with a system upgrade.**
- 11. Participated in squad changeover as well as the upgrade of the Sheriff's Office Arbitrator system – squad and body cameras.**
- 12. Worked with GIS to eliminate a server with known security concerns.**
- 13. Planned and started the transition to new phone service technology.**
- 14. Performed extensive research and setup for a new desktop delivery technology.**
- 15. Completed a software upgrade to the County phone system.**

2020 GOALS & OBJECTIVES:

- 1. Complete the biennial refresh for cellular phones.**
- 2. Continue to enhance and fortify cyber security regarding County infrastructure.**
- 3. Continue to upgrade hardware scheduled via the technology replacement fund.**
- 4. Continue to provide training classes to users for our standard software.**
- 5. Monitor and manage data storage as requirements continue to grow.**
- 6. Monitor and manage County technology costs as inventory continues to expand to the best of our abilities.**
- 7. Continue to provide high quality technical support behind friendly, responsive customer service.**

INFORMATION SYSTEMS

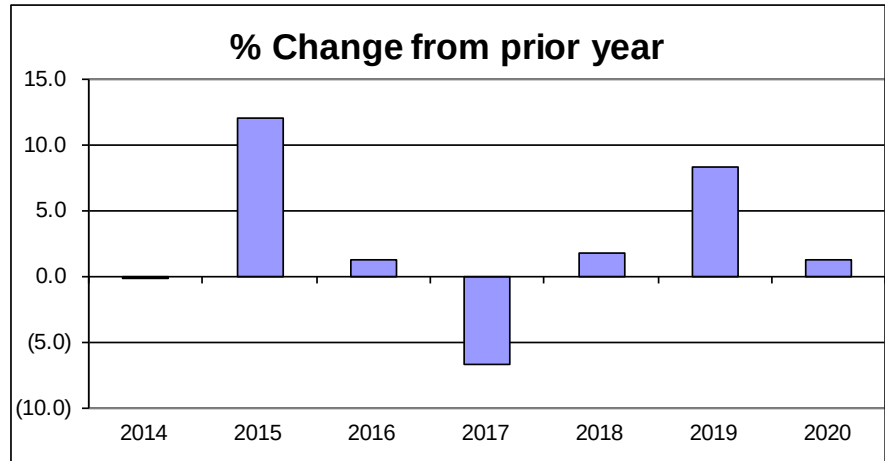
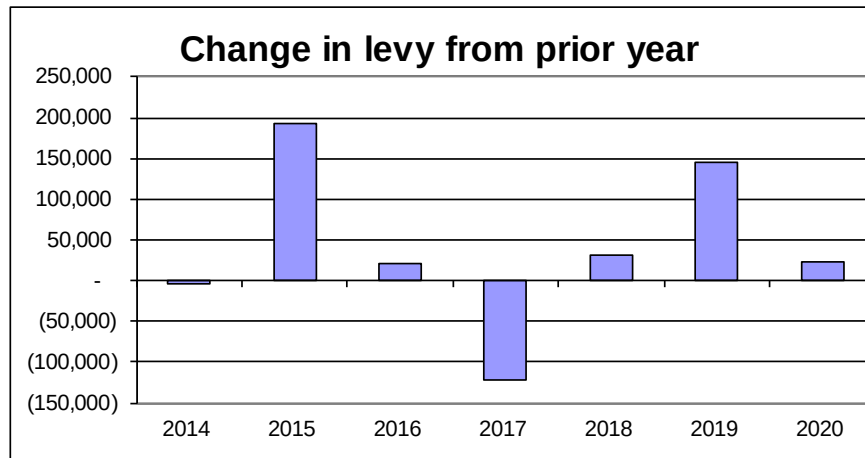
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	16	16	16	16	17	17	17	17	18	18
Part Time	0	0	0	0	0	0	0	0	0	0
Total	16	16	16	16	17	17	17	17	18	18

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$1,907,627, an increase of \$23,453 or 1.24% over 2019. A schedule of significant changes follows.



TECHNOLOGY REPLACEMENT FUND:

The technology replacement fund was established in 2000. This fund was established to accumulate funds for the replacement of personal computers, desktop software, servers and other devices related to our computer network. Rather than borrowing for these rather short-term items, it would be more appropriate to accumulate funds and pay as we go. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents. We have expanded the fund to include more of the technology items. The tax levy for the technology fund has gone from \$884,803 in 2019 to \$884,000 in 2020.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Information Systems

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 1,884,174	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Capital - Equipment	23,600	Increase to purchase a car or van in 2020.
Other small changes	(147)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 1,907,627	

Financial Summary Information Systems

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	55,529	88,778	88,778	88,778	92,103
Labor	938,940	1,716,320	1,716,320	1,716,320	1,720,581
Travel	13,546	32,258	32,258	32,258	30,958
Capital	-	-	-	-	23,600
Other Expenditures	69,893	224,374	224,374	230,374	224,591
Total Expenditures	1,022,379	1,972,952	1,972,952	1,978,952	1,999,730
Levy			1,884,174		1,907,627

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Revenue										
Interfund Revenue:										
Computer Maintenance	65029	43,659	42,735	47,784	48,378	48,378	48,378	49,203	49,203	1.71%
DP Services	65085	17,413	17,004	14,004	19,400	19,400	19,400	19,900	19,900	2.58%
Interfund Revenue Subtotal:		61,072	59,739	61,788	67,778	67,778	67,778	69,103	69,103	1.95%
Total Operating Revenue:										
		61,072	59,739	61,788	67,778	67,778	67,778	69,103	69,103	1.95%
Misc Revenues:										
Sale Of Prop Equip	48104	0	0	53	0	0	0	0	0	0.00%
Cost Sharing Allocations	48110	23,524	19,307	24,762	21,000	21,000	21,000	23,000	23,000	9.52%
Misc Revenues Subtotal:		23,524	19,307	24,815	21,000	21,000	21,000	23,000	23,000	9.52%
Total Non-Operating Revenue:										
		23,524	19,307	24,815	21,000	21,000	21,000	23,000	23,000	9.52%
Revenue Total:										
		84,596	79,046	86,603	88,778	88,778	88,778	92,103	92,103	3.75%
Expense										
Wages:										
Regular Pay	51100	1,023,550	1,051,359	1,088,145	1,225,062	1,225,062	1,225,062	1,218,636	1,204,530	-1.68%
Overtime	51105	2,076	411	516	2,500	2,500	2,500	2,800	2,800	12.00%
Wages Subtotal:		1,025,626	1,051,770	1,088,662	1,227,562	1,227,562	1,227,562	1,221,436	1,207,330	-1.65%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Fringes Benefits:										
FICA Medicare	51200	74,588	76,262	78,785	93,953	93,953	93,953	93,441	92,362	-1.69%
Health Insurance	51201	244,694	266,956	261,285	287,600	287,600	287,600	291,155	314,069	9.20%
Dental Insurance	51202	14,837	16,206	16,264	17,349	17,349	17,349	16,610	16,610	-4.26%
Workers Compensation	51203	1,764	3,012	4,042	2,250	2,250	2,250	1,240	1,232	-45.24%
WI Retirement	51206	67,490	71,404	72,828	80,445	80,445	80,445	82,447	81,495	1.31%
Fringe Benefits Other	51207	5,577	5,773	6,028	7,161	7,161	7,161	7,567	7,483	4.50%
Fringes Benefits Subtotal:		408,950	439,613	439,233	488,758	488,758	488,758	492,460	513,251	5.01%
Total Labor:		1,434,576	1,491,383	1,527,895	1,716,320	1,716,320	1,716,320	1,713,896	1,720,581	0.25%
Travel:										
Registration Tuition	52001	6,391	8,992	9,524	26,300	26,300	26,300	26,300	25,000	-4.94%
Automobile Allowance	52002	599	1,411	729	1,690	1,690	1,690	1,690	1,690	0.00%
Meals	52005	9	42	218	818	818	818	818	818	0.00%
Lodging	52006	263	0	833	3,000	3,000	3,000	3,000	3,000	0.00%
Other Travel Exp	52007	0	28	41	150	150	150	150	150	0.00%
Taxable Benefit	52008	0	0	0	300	300	300	300	300	0.00%
Travel Subtotal:		7,263	10,473	11,344	32,258	32,258	32,258	32,258	30,958	-4.03%
Total Travel:		7,263	10,473	11,344	32,258	32,258	32,258	32,258	30,958	-4.03%
Capital Outlay:										
Equipment	58004	0	0	0	0	0	0	23,600	23,600	100.00%
Capital Outlay Subtotal:		0	0	0	0	0	0	23,600	23,600	100.00%
Total Capital:		0	0	0	0	0	0	23,600	23,600	100.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Office:										
Office Supplies	53000	819	997	1,087	1,200	1,200	1,200	1,200	1,200	0.00%
Printing Supplies	53002	100	50	54	250	250	250	250	250	0.00%
Postage and Box Rent	53004	62	60	75	300	300	300	300	300	0.00%
Computer Supplies	53005	1,891	1,709	1,349	2,200	2,200	2,200	2,200	2,200	0.00%
Computer Software	53006	49,502	34,115	50,656	50,300	50,300	50,300	50,300	50,300	0.00%
Telephone	53008	12,901	8,976	15,367	18,000	18,000	18,000	18,000	18,000	0.00%
Telephone Supplies	53009	1,326	2,064	5,778	2,100	2,100	2,100	2,100	2,100	0.00%
Fiber pole rental locates	53015	30,715	29,344	31,462	34,000	34,000	34,000	34,000	34,000	0.00%
Office Subtotal:		97,316	77,314	105,828	108,350	108,350	108,350	108,350	108,350	0.00%
Operating:										
Advertising	53500	(4)	0	0	0	0	0	0	0	0.00%
Subscriptions	53501	303	553	265	2,120	2,120	2,120	2,120	2,120	0.00%
Membership Dues	53502	260	200	50	260	260	260	260	260	0.00%
Small Equipment	53522	18,974	22,368	399	19,000	19,000	19,000	19,000	19,000	0.00%
Motor Fuel	53548	0	0	0	100	100	100	100	100	0.00%
Loss on Disposition of Assets	53569	0	0	0	0	0	0	50	50	100.00%
Small Equipment Technology	53580	0	2,367	19,377	0	0	0	0	0	0.00%
Print Duplicate	73003	926	896	862	1,100	1,100	1,100	1,000	1,000	-9.09%
Postage and Box Rent	73004	20	24	50	50	50	50	50	50	0.00%
Motor Fuel	73548	422	459	532	1,300	1,300	1,300	1,300	1,300	0.00%
Operating Subtotal:		20,902	26,868	21,536	23,930	23,930	23,930	23,880	23,880	-0.21%
Repairs & Maint:										
Equipment Repairs	54029	38,952	39,669	24,871	45,000	45,000	45,000	45,000	45,000	0.00%
Maintenance Vehicles	74023	0	806	247	400	400	400	400	400	0.00%
Equipment Repairs	74029	58	0	0	0	0	0	0	0	0.00%
Repairs & Maint Subtotal:		39,010	40,475	25,118	45,400	45,400	45,400	45,400	45,400	0.00%

Winnebago County**Budget Detail - 2020**

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 022 - Information Systems										
Contractual Services:										
Data Processing	55013	163,910	22,770	18,494	20,000	20,000	20,000	20,000	20,000	0.00%
Professional Service	55014	30,153	14,381	19,096	20,000	26,000	20,000	20,000	20,000	0.00%
Contractual Services Subtotal:		194,063	37,152	37,591	40,000	46,000	40,000	40,000	40,000	0.00%
Insurance Expenses:										
Prop Liab Insurance	76000	13,092	11,436	11,652	6,694	6,694	6,694	6,961	6,961	3.99%
Insurance Expenses Subtotal:		13,092	11,436	11,652	6,694	6,694	6,694	6,961	6,961	3.99%
Total Other Operating:										
		364,384	193,245	201,724	224,374	230,374	224,374	224,591	224,591	0.10%
Expense Total:										
		1,806,222	1,695,101	1,740,963	1,972,952	1,978,952	1,972,952	1,994,345	1,999,730	1.36%
Information Systems Net/(Levy):										
		(1,721,626)	(1,616,055)	(1,654,361)	(1,884,174)	(1,890,174)	(1,884,174)	(1,902,242)	(1,907,627)	1.24%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Information Systems -				
	New car or van	1	23,600	23,600
		1		23,600

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Technology Replacement

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 884,803	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Capital - Equipment	(141,000)	Decrease is based on less equipment needed for 2020. Needs are based on estimated useful life of inventory.
Small Equipment	(117,816)	Decrease is based on less equipment needed for 2020. Needs are based on estimated useful life of inventory.
Fund balance applied	255,220	In 2019, \$10,491 was used in fund balance. For 2020, \$244,729 is requested to be reserved for fund balance for future years.
Data Processing	2,793	Increase in data processing expenses projected for 2020.
Tax Levy 2020	\$ 884,000	

Financial Summary Technology Replacement

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	14,010	-	-	-	-
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	59,120	234,000	234,000	234,000	93,000
Other Expenditures	498,113	674,714	661,294	674,714	546,271
Total Expenditures	557,233	908,714	895,294	908,714	639,271
Levy Before Fund Balance Adjustment			895,294		639,271
Increase / (Decrease) fund balance			(10,491)		244,729
Net Levy After Fund Balance Adjustment			884,803		884,000

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 023 - Technology Replacement										
Revenue										
Interfund Revenue:										
Computer Server Charge	65030	17,467	2,749	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		17,467	2,749	0	0	0	0	0	0	0.00%
Total Operating Revenue:										
		17,467	2,749	0	0	0	0	0	0	0.00%
Revenue Total:										
		17,467	2,749	0	0	0	0	0	0	0.00%
Expense										
Capital Outlay:										
Equipment	58004	254,321	162,585	197,796	234,000	234,000	234,000	93,000	93,000	-60.26%
Capital Outlay Subtotal:		254,321	162,585	197,796	234,000	234,000	234,000	93,000	93,000	-60.26%
Total Capital:										
		254,321	162,585	197,796	234,000	234,000	234,000	93,000	93,000	-60.26%
Office:										
Computer Software	53006	441,282	318,292	256,215	282,823	282,823	282,823	282,823	282,823	0.00%
Office Subtotal:		441,282	318,292	256,215	282,823	282,823	282,823	282,823	282,823	0.00%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 023 - Technology Replacement										
Operating:										
Small Equipment	53522	86,155	22,979	(20,786)	178,224	178,224	178,224	60,408	60,408	-66.11%
Small Equipment Technology	53580	0	47,725	118,695	0	13,420	13,420	0	0	0.00%
Operating Subtotal:		86,155	70,704	97,909	178,224	191,644	191,644	60,408	60,408	-66.11%
Contractual Services:										
Data Processing	55013	0	146,308	179,571	200,247	200,247	200,247	203,040	203,040	1.39%
Contractual Services Subtotal:		0	146,308	179,571	200,247	200,247	200,247	203,040	203,040	1.39%
Total Other Operating:		527,437	535,303	533,694	661,294	674,714	674,714	546,271	546,271	-17.39%
Expense Total:		781,759	697,888	731,491	895,294	908,714	908,714	639,271	639,271	-28.60%
Technology Replacement Net/(Levy):		(764,292)	(695,139)	(731,491)	(895,294)	(908,714)	(908,714)	(639,271)	(639,271)	-28.60%
Fund balance applied (Note:)		0	0	0	10,491	10,491	10,491	(244,729)	(244,729)	-2,432.75%
Technology Replacement Net/(Levy):		(764,292)	(695,139)	(731,491)	(884,803)	(898,223)	(898,223)	(884,000)	(884,000)	-0.09%

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Technology				
Replacement -	Average Server	4	11,000	44,000
	Large Server	1	21,000	21,000
	EMC / Storage / SAN	1	28,000	28,000
		6		93,000

FACILITIES

**General Fund – Division: 025
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

MISSION STATEMENT:

To provide a safe, efficient environment for the administration and operation of the County programs and services. To use efficient and cost effective facility management practices to provide adequate workspace for the staff and efficient access to services by the public.

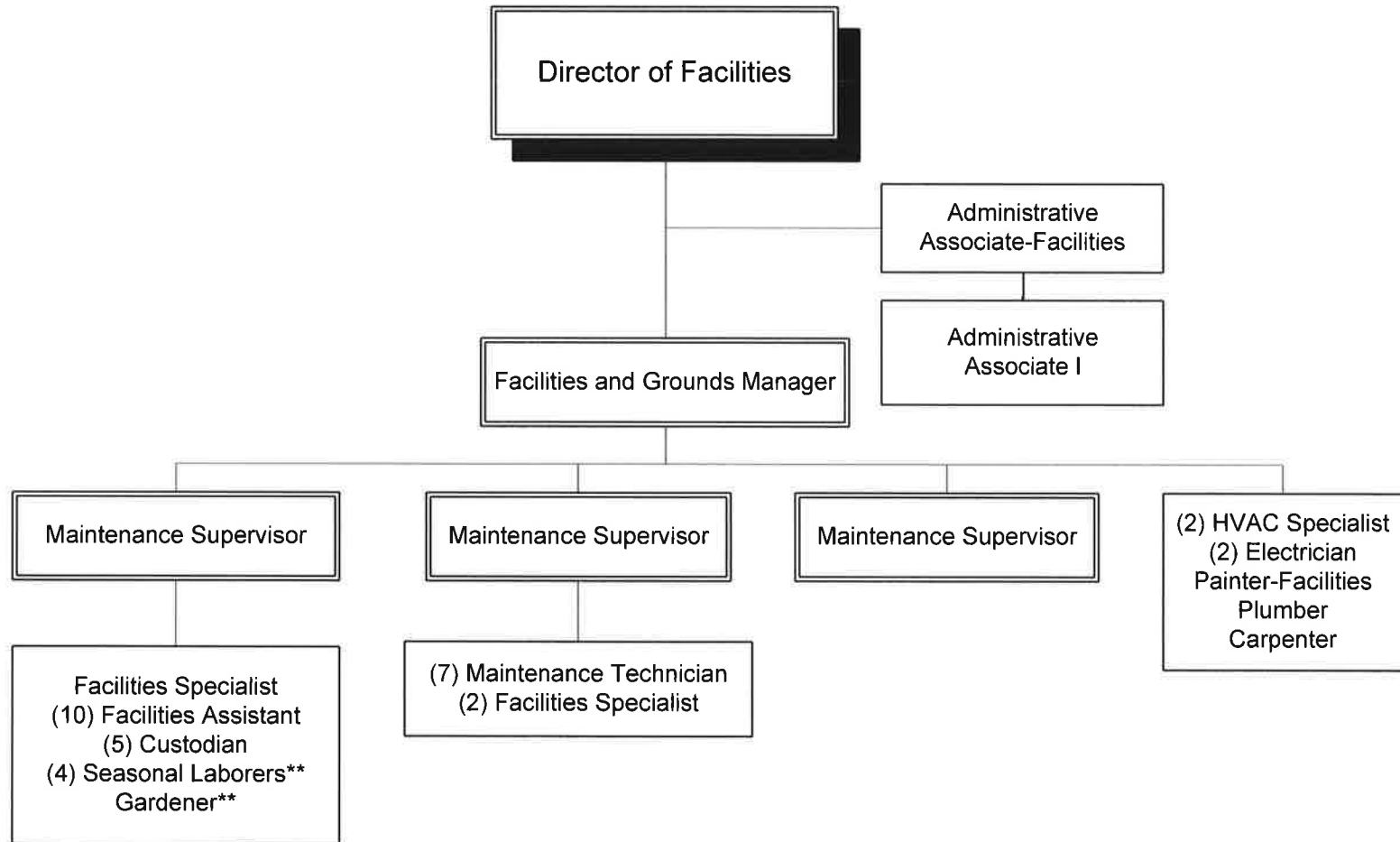
PROGRAM DESCRIPTION:

The Winnebago County Facility Management Department services over 1,000,000 square feet of buildings and their respective grounds. Major services of the department include:

1. climate control,
2. space planning,
3. energy management,
4. preventive maintenance,
5. mechanical/electrical repairs,
6. light construction,
7. housekeeping,
8. liaison with contracted services,
9. grounds and lots maintenance,
10. signage, building security and lock services.

These services are being monitored through a computerized facilities management program to assure control of priorities and efficient labor use. In addition to the previous services, the department provides consultation to other departments and Directors and manages major construction/renovation projects with Architects and Contractors.

FACILITIES



** Unclassified Position

FACILITIES

**General Fund – Division: 025
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

2019 ACCOMPLISHMENTS:

- 1. Completed the construction of the Community Based Residential Facility**
- 2. Completed the replacement of the County card reader system**
- 3. Completed the Arc Flash Electrical Safety improvements to the County Administration Building, Coughlin Building, and Oshkosh Human Services Building**
- 4. Completed the installation of an emergency generator at the Knapp Street Maintenance Facility**
- 5. Completed the design and bidding of the roof replacement of the Coughlin Building**
- 6. Completed development and implementation of a water management plan for the prevention of Legionella at Park View Health Center**
- 7. Completed the redesign of the replacement of the Courthouse historic windows**

2020 GOALS & OBJECTIVES:

- 1. Complete the design and repairs of the electrical vault at the Airport**
- 2. Complete the design and repairs to the utility vault at the Oshkosh Human services Building**
- 3. Complete the modernization of the Courthouse elevators**
- 4. Complete the replacement of the Courthouse historic windows**
- 5. Complete the tuck pointing of the Orrin King Building**
- 6. Complete the development and implementation of a water management plan for the prevention of Legionella at the Winnebago County Jail**
- 7. Complete a design study to install fall protection on the Courthouse roof**

FACILITIES

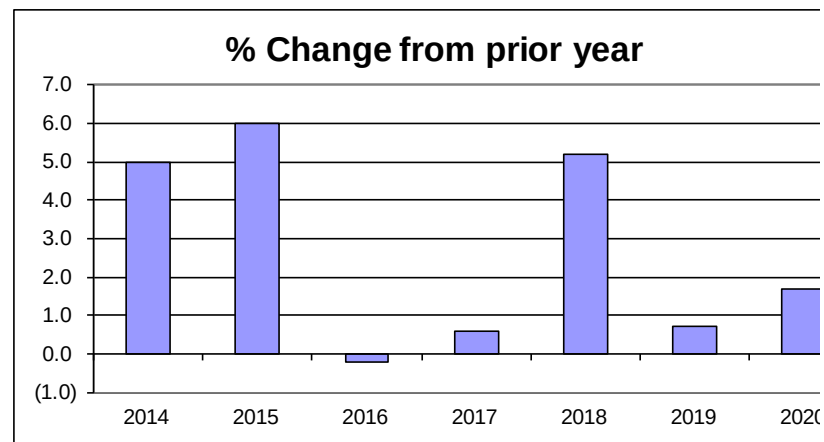
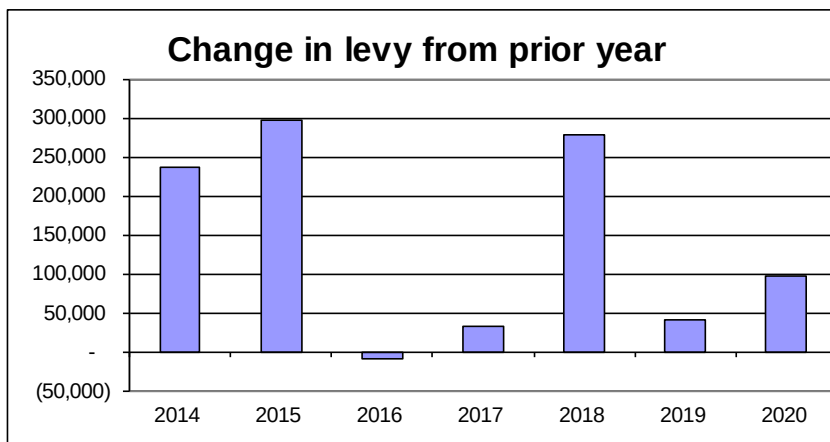
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	37	37	37	37	37	38	39	39	39	39
Part Time	1	1	1	1	1	1	0	0	0	0
Total	38	38	38	38	38	39	39	39	39	39

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$5,706,905, an increase of \$96,942 or 1.73% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Facilities

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 5,609,963	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Temporary Employees	3,700	Increase based on employees increasing from 37.5 hours/week to 40 hours/week.
Overtime	(7,835)	Decrease based on employees increasing from 37.5 hours/week to 40 hours/week.
Health Insurance	28,272	Increase based on 6% increase in health insurance premiums for 2020.
Workers Compensation	(8,680)	Decrease based on the municipal group plan decreasing from 1.09% to 0.593%.
WI Retirement	7,065	Increase based on retirement percentages increasing from 6.55% to 6.75% which is based on employee's wages (wages are up 2.84% or \$64,455).
Capital - Equipment	35,500	Increase based on the need to purchase a generator and a light tower.
Computer Software	20,800	Increase due to upgrading FM Systems & Legionella software (used by Park View Health Center, Law Enforcement Center, and Community Based Residential Facility).
Small Equipment	11,875	Increase due to witness chairs being purchased for Clerk of Courts and counsel tables for Branch 1.
Maintenance Buildings	(326,500)	Decrease due to less projects requested for 2020.
Maintenance Equipment	81,600	Increase due to more repairs needed in 2020.
Equipment Repairs	3,026	Increase due to higher radio maintenance costs and grounds equipment maintenance costs.
Heat	(42,000)	Decrease due to lowered consumption as a result of energy savings projects.
Water and Sewer	40,000	Increase due to rate increases anticipated for 2020.
Refuse Collection	8,640	Increase due to Community Based Residential Facility being operational and increased rates.
Building Repairs	26,500	Increase due to contracted services for elevator maintenance, alarm monitoring and inspection rate increases and placing the Community Based Residential Facility into service.
Professional Service	95,500	Increase due to additional needs for design services for department requests and repairs.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Facilities

Account	Amount	Description
Janitorial Services	3,550	Increase due to reassigning costs to this account from Maintenance Buildings above.
Snow Removal	10,000	Increase due to projected increase in costs from Highway due to wages and equipment rates.
Other small changes	105,929	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 5,706,905	

Financial Summary Facilities

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	62,325	112,815	112,815	112,815	114,115
Labor	1,589,685	2,907,331	2,906,931	2,906,931	3,039,347
Travel	1,306	7,450	7,450	7,450	7,750
Capital	107,054	121,216	81,500	210,491	117,000
Other Expenditures	1,167,419	2,737,089	2,726,897	2,862,072	2,656,923
Total Expenditures	2,865,464	5,773,086	5,722,778	5,986,944	5,821,020
Levy			5,609,963		5,706,905

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Revenue										
Intergov Services:										
Other Fees	43001	8,613	12,000	9,996	0	0	0	0	0	0.00%
Intergov Services Subtotal:		8,613	12,000	9,996	0	0	0	0	0	0.00%
Interfund Revenue:										
Rental Revenue	65011	45,950	43,200	40,200	50,400	50,400	50,400	50,700	50,700	0.60%
Other Department Charges	65081	0	0	0	6,000	6,000	6,000	6,000	6,000	0.00%
Interfund Revenue Subtotal:		45,950	43,200	40,200	56,400	56,400	56,400	56,700	56,700	0.53%
Total Operating Revenue:		54,563	55,200	50,196	56,400	56,400	56,400	56,700	56,700	0.53%
Misc Revenues:										
Rental Building	48100	40,665	42,665	45,964	46,665	46,665	46,665	46,665	46,665	0.00%
Sale Of Prop Equip	48104	0	3,278	0	0	0	0	0	0	0.00%
Sale of Scrap	48106	2,491	5,070	6,561	3,000	3,000	3,000	4,000	4,000	33.33%
Other Miscellaneous Revenues	48109	6,158	34,374	12,691	6,750	6,750	6,750	6,750	6,750	0.00%
Misc Revenues Subtotal:		49,314	85,387	65,215	56,415	56,415	56,415	57,415	57,415	1.77%
Total Non-Operating Revenue:		49,314	85,387	65,215	56,415	56,415	56,415	57,415	57,415	1.77%
Revenue Total:		103,877	140,587	115,411	112,815	112,815	112,815	114,115	114,115	1.15%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Expense										
Wages:										
Regular Pay	51100	1,565,704	1,608,639	1,703,193	1,818,557	1,818,557	1,818,557	1,870,191	1,921,831	5.68%
Temporary Employees	51101	19,706	22,017	11,242	31,500	31,500	31,500	35,200	35,200	11.75%
Overtime	51105	50,003	29,546	17,739	52,835	52,835	52,835	66,756	45,000	-14.83%
Comp Time	51108	2,269	399	261	0	0	400	0	0	0.00%
Payroll Sundry Account	51190	1,612	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		1,639,294	1,660,601	1,732,435	1,902,892	1,902,892	1,903,292	1,972,147	2,002,031	5.21%
Fringes Benefits:										
FICA Medicare	51200	119,864	121,614	125,775	145,573	145,573	145,573	150,870	153,154	5.21%
Health Insurance	51201	477,063	579,931	636,040	669,000	669,000	669,000	697,272	697,272	4.23%
Dental Insurance	51202	30,936	33,415	34,866	36,524	36,524	36,524	34,307	34,307	-6.07%
Workers Compensation	51203	14,871	26,089	35,268	19,726	19,726	19,726	11,128	11,046	-44.00%
Unemployment Comp	51204	0	0	434	0	0	0	0	0	0.00%
WI Retirement	51206	104,163	110,770	114,652	122,472	122,472	122,472	130,558	129,537	5.77%
Fringe Benefits Other	51207	8,400	8,694	9,554	10,744	10,744	10,744	11,692	12,000	11.69%
Fringes Benefits Subtotal:		755,298	880,512	956,589	1,004,039	1,004,039	1,004,039	1,035,827	1,037,316	3.31%
Total Labor:		2,394,592	2,541,113	2,689,024	2,906,931	2,906,931	2,907,331	3,007,974	3,039,347	4.56%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Travel:										
Registration Tuition	52001	2,132	2,060	3,170	6,100	6,100	6,100	6,700	6,400	4.92%
Automobile Allowance	52002	579	522	652	500	500	500	500	500	0.00%
Meals	52005	264	0	0	250	250	250	250	250	0.00%
Lodging	52006	723	0	0	600	600	600	600	600	0.00%
Travel Subtotal:		3,698	2,582	3,822	7,450	7,450	7,450	8,050	7,750	4.03%
Total Travel:		3,698	2,582	3,822	7,450	7,450	7,450	8,050	7,750	4.03%
Capital Outlay:										
Land	58000	102,969	43,000	0	0	0	0	0	0	0.00%
Buildings	58001	0	0	0	0	100,000	10,725	0	0	0.00%
Improvements	58002	112,659	5,200	0	0	0	0	0	0	0.00%
Equipment	58004	87,693	91,417	102,583	81,500	110,491	110,491	117,000	117,000	43.56%
Capital Outlay Subtotal:		303,322	139,617	102,583	81,500	210,491	121,216	117,000	117,000	43.56%
Total Capital:		303,322	139,617	102,583	81,500	210,491	121,216	117,000	117,000	43.56%
Office:										
Office Supplies	53000	2,954	1,532	1,290	2,100	2,100	2,112	2,100	2,100	0.00%
Printing Supplies	53002	1,116	1,791	968	1,400	1,400	900	1,200	1,200	-14.29%
Postage and Box Rent	53004	326	130	157	125	125	130	150	150	20.00%
Computer Software	53006	7,608	11,589	7,760	19,100	19,100	19,100	39,900	39,900	108.90%
Telephone	53008	18,343	13,813	11,987	15,000	15,000	15,000	17,280	17,280	15.20%
Office Subtotal:		30,347	28,855	22,162	37,725	37,725	37,242	60,630	60,630	60.72%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Operating:										
Subscriptions	53501	1,341	1,020	2,098	1,500	1,500	2,000	2,100	2,100	40.00%
Membership Dues	53502	100	674	213	450	450	450	450	450	0.00%
Household Supplies	53516	62,310	63,556	62,949	64,000	64,000	58,000	62,000	62,000	-3.13%
Uniforms Tools Allowance	53517	5,140	7,219	11,736	15,800	15,800	15,800	15,800	15,800	0.00%
Small Equipment	53522	39,850	37,434	7,319	25,575	25,575	25,575	37,450	37,450	46.43%
Shop Supplies	53523	4,154	3,632	3,472	6,000	6,000	6,000	4,000	4,000	-33.33%
Medical Supplies	53524	0	0	0	250	250	250	250	250	0.00%
Land Rental	53549	9,600	4,000	0	0	0	0	0	0	0.00%
Building Rental	53550	70,443	80,043	42,951	19,200	19,200	19,200	19,200	19,200	0.00%
Equipment Rental	53551	0	1,294	1,816	2,000	2,000	2,000	2,000	2,000	0.00%
Operating Licenses Fees	53553	1,053	1,829	3,253	5,596	5,596	5,596	6,376	6,376	13.94%
Small Equipment Technology	53580	1,184	3,000	9,201	1,000	1,000	1,000	0	0	-100.00%
Print Duplicate	73003	3,483	2,852	2,493	2,000	2,000	2,000	3,000	3,000	50.00%
Postage and Box Rent	73004	48	69	38	50	50	50	50	50	0.00%
Motor Fuel	73548	16,835	18,567	23,077	18,000	18,000	18,000	18,000	18,000	0.00%
Operating Subtotal:		215,544	225,190	170,617	161,421	161,421	155,921	170,676	170,676	5.73%
Repairs & Maint:										
Maintenance Buildings	54020	478,254	372,417	380,482	672,000	682,189	682,189	345,500	345,500	-48.59%
Maintenance Grounds	54021	7,042	5,867	5,652	7,500	7,500	7,500	7,000	7,000	-6.67%
Maintenance Equipment	54022	251,010	203,575	266,190	263,500	368,738	264,738	345,100	345,100	30.97%
Maintenance Vehicles	54023	9,618	1,614	1,220	2,472	2,472	2,472	3,500	3,500	41.59%
Equipment Repairs	54029	24,797	10,801	1,831	4,800	4,800	4,800	7,826	7,826	63.04%
Maintenance Grounds	74021	12,496	58	279	0	0	0	0	0	0.00%
Maintenance Vehicles	74023	8,802	14,011	14,847	13,000	13,000	13,000	13,000	13,000	0.00%
Equipment Repairs	74029	957	957	990	957	957	957	1,188	1,188	24.14%
Repairs & Maint Subtotal:		792,976	609,300	671,490	964,229	1,079,656	975,656	723,114	723,114	-25.01%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 025 - Facilities										
Utilities:										
Heat	54700	287,960	297,364	297,005	340,000	340,000	300,000	298,000	298,000	-12.35%
Power and Light	54701	656,249	657,950	642,124	650,000	650,000	645,000	643,000	643,000	-1.08%
Water and Sewer	54702	222,389	229,610	239,665	250,000	250,000	270,000	290,000	290,000	16.00%
Refuse Collection	54703	0	16	24,711	21,600	21,600	21,600	30,240	30,240	40.00%
Refuse Collection	74703	26,546	26,414	2,117	0	0	0	0	0	0.00%
Utilities Subtotal:		1,193,144	1,211,353	1,205,621	1,261,600	1,261,600	1,236,600	1,261,240	1,261,240	-0.03%
Contractual Services:										
Pest Extermination	55002	2,914	2,723	3,422	3,600	3,600	3,600	3,000	3,000	-16.67%
Snow Removal	55003	12,595	12,730	14,290	17,500	17,500	17,500	17,500	17,500	0.00%
Vehicle Repairs	55005	2,101	0	42	3,000	3,000	3,000	3,000	3,000	0.00%
Grounds Maintenance	55007	29,230	22,228	30,877	20,000	20,000	20,000	22,500	22,500	12.50%
Building Repairs	55008	104,921	32,254	49,241	60,000	66,786	66,786	86,500	86,500	44.17%
Professional Service	55014	92,128	48,297	31,838	79,500	92,463	92,463	181,000	175,000	120.13%
Janitorial Services	55016	5,374	8,210	7,722	6,050	6,050	6,050	9,600	9,600	58.68%
Snow Removal	75003	55,954	42,440	66,334	65,000	65,000	75,000	75,000	75,000	15.38%
Contractual Services Subtotal:		305,216	168,881	203,767	254,650	274,399	284,399	398,100	392,100	53.98%
Insurance Expenses:										
Prop Liab Insurance	76000	75,936	70,704	74,088	47,272	47,272	47,272	49,163	49,163	4.00%
Insurance Expenses Subtotal:		75,936	70,704	74,088	47,272	47,272	47,272	49,163	49,163	4.00%
Total Other Operating:										
Expense Total:		5,314,774	4,997,596	5,143,176	5,722,778	5,986,944	5,773,086	5,795,947	5,821,020	1.72%
Facilities Net/(Levy):										
		(5,210,897)	(4,857,009)	(5,027,765)	(5,609,963)	(5,874,129)	(5,660,271)	(5,681,832)	(5,706,905)	1.73%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Facilities -				
	Emergency Light Tower	1	13,000	13,000
	Toro Snow Blower Attachment	1	6,000	6,000
	Replacement Van	2	30,500	61,000
	Emergency Portable Generator	1	37,000	37,000
		5		117,000

FACILITIES PROGRAM BUDGETS

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020	2019	2018	2020 OVER	2019 OVER
								EXECUTIVE	ADOPTED	ADOPTED	2019	2018
Other County Facilities	1025	3,039,347	7,750	117,000	2,559,523	5,723,620		5,723,620	5,471,278	5,642,436	4.6	(3.0)
Revenues	1025						114,115	(114,115)	(112,815)	(109,315)	1.2	3.2
Safety Building Maintenance	1027	-	-	-	-	-		-	-	4,000	0.0	(100.0)
Revenues	1027						-	-	-	-	N/A	N/A
Facilities-Other Depts.	1029	-	-	-	97,400	97,400		97,400	251,500	31,900	(61.3)	688.4
Revenues	1029						-	-	-	-	N/A	N/A
Grand Totals		<u>3,039,347</u>	<u>7,750</u>	<u>117,000</u>	<u>2,656,923</u>	<u>5,821,020</u>	<u>114,115</u>	<u>5,706,905</u>	<u>5,609,963</u>	<u>5,569,021</u>	<u>1.7</u>	<u>0.7</u>

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PUBLIC SAFETY				
District Attorney	\$ 547,743	\$ 1,773,279	\$ -	\$ 1,225,536
Clerk of Courts & Courts	2,313,838	4,456,977	-	2,143,139
Sheriff	3,409,369	24,976,655	-	21,567,286
Jail Improvements	155,000	166,956	(11,956)	-
Coroner	160,100	513,315	-	353,215
Emergency Management	143,456	350,517	-	207,061
	<u>\$ 6,729,506</u>	<u>\$ 32,237,699</u>	<u>\$ (11,956)</u>	<u>\$ 25,496,237</u>

DISTRICT ATTORNEY

**General Fund – Department: 101
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4977

MISSION STATEMENT:

The Winnebago County District Attorney's Office is dedicated to the pursuit of truth and justice by maintaining the highest ethical standards, safeguarding the rights of all members of our community, protecting the community through vigorous prosecution of criminal offenders, and providing compassionate services to the victims of crime.

To accomplish this mission we hereby resolve that:

1. We will promote the highest standards of integrity and professional conduct for ourselves and for those we work with.
2. We will serve our communities with competent professional legal representation.
3. We will treat all persons with whom we have contact with in a professional and respectful manner.
4. We will hold ourselves accountable both individually and collectively for ensuring the policies of the office and the needs of the community are served.
5. We will be forthright in our communications with all persons.
6. We will work in a collaborative manner with law enforcement and our communities to address the needs of and promote the highest possible quality of life for the citizens of Winnebago County.
7. We will show compassion and understanding to victims of crime and ensure that they are treated with dignity and respect.
8. We will put the needs and best interests of the community before the personal or political interests of any individual or individuals.

PROGRAM DESCRIPTION:

PROSECUTION: Ten person prosecution staff providing expert representation of citizens in all matters concerning the criminal justice system.

INVESTIGATION: Two investigators who help prepare cases for court or non-prosecution through a variety of investigative means. Maintain security for office staff and victims/witnesses who are subpoenaed and appear in court. Locate and serve all victims/witnesses and cancel those whose cases have settled. Document previous police contacts and criminal records of all clients referred for charges to DA's Office and update and verify warrants for courts and County Clerk's Office.

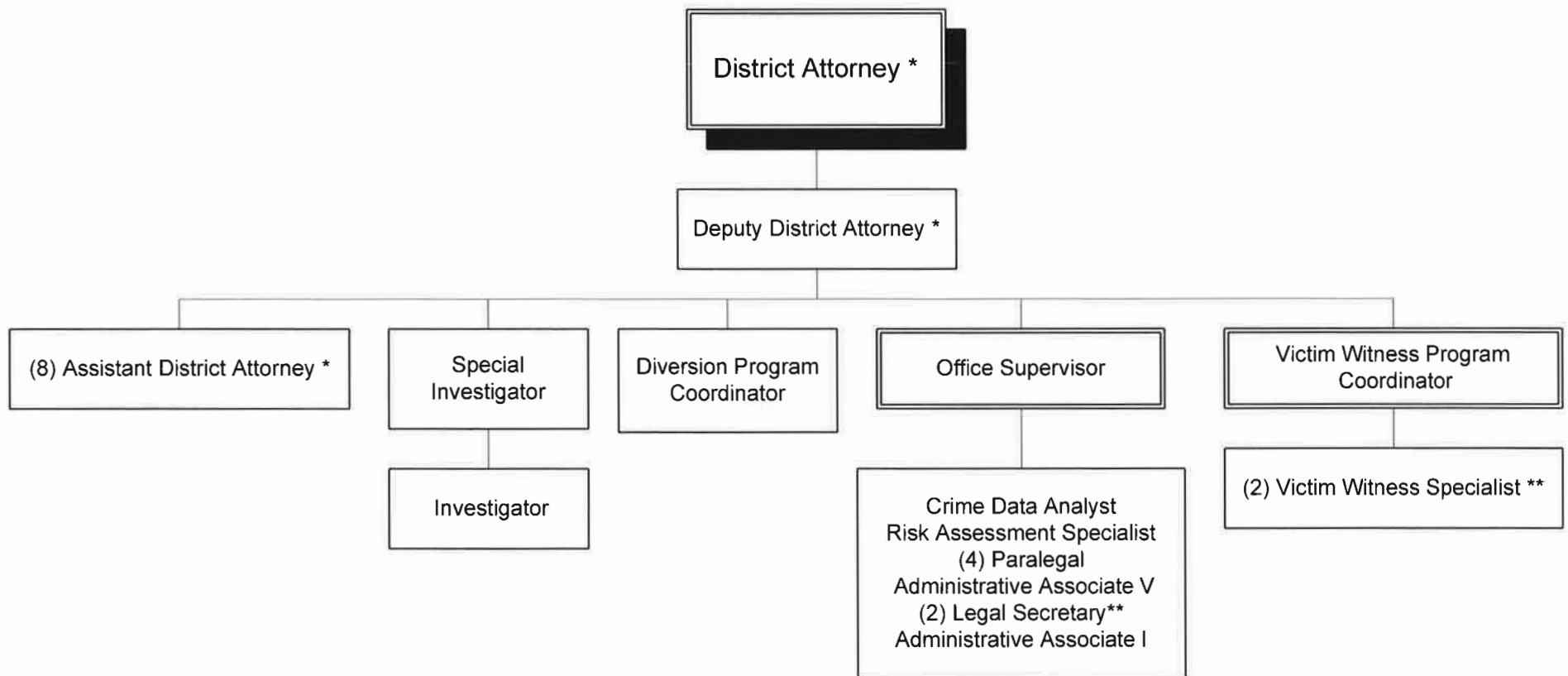
VICTIM/WITNESS: Full-time Victim/Witness Coordinator and two full-time victim witness assistants acting as liaison between victims and witnesses of crime and the District Attorney's Office staff attorneys.

DIVERSION PROGRAM(S): Full-time Program Coordinator, Full-time Risk Assessment Coordinator, a Proposed Crime Data Analyst and full-time Administrative Assistant who work together to evaluate participants and monitor alternative and diversion programs as well as study and evaluate program effectiveness.

SUPPORT STAFF: Experienced paralegals, secretaries and receptionist involved in the preparation of search/arrest warrants, motion papers, trial memoranda, briefs, and miscellaneous legal documents, as well as the coordination.

INTERN PROGRAM: Utilization of both college and law school students to serve as interns in the District Attorney's Office for assistance in processing and prosecuting various civil and criminal matters.

DISTRICT ATTORNEY



* State Employee

** One Victim Witness Specialist is assigned

DISTRICT ATTORNEY

**General Fund – Department: 101
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
Orrin King Building
448 Algoma Blvd.
Oshkosh, WI 54901

TELEPHONE: 236-4977

2019 ACCOMPLISHMENTS:

1. Successfully created a paperless system for all criminal cases, including juveniles.
2. Continuous proactive collaboration with multiple agencies to benefit the community.

2020 GOALS & OBJECTIVES:

1. Finalize a JSS (Justice Support Services) model that would maintain a lower jail population and provide more immediate services for individuals including mental health treatment, AODA assessments and follow-up, and economic support in order to recognize government benefits that are available for treatment programs, job skills, housing assistance, suicide prevention and more so that the County Executive and the County Board can consider a viable alternative to jail expansion.
2. Implement Opioid Intervention plan.
3. Consolidate and eliminate stored files in order to free up county storage space for other uses.
4. Continue to implement added measurement analysis for program effectiveness and initiatives.
5. Continue to work with national organizations and entities to create tools to analyze various intervention strategies that impacts recidivism.

DISTRICT ATTORNEY

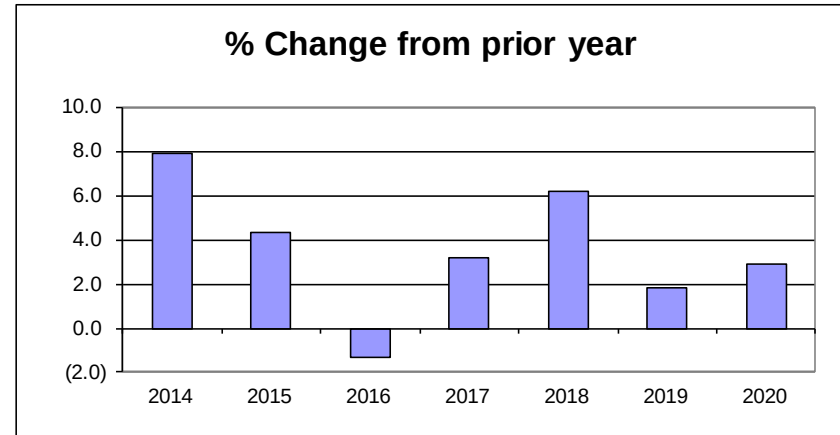
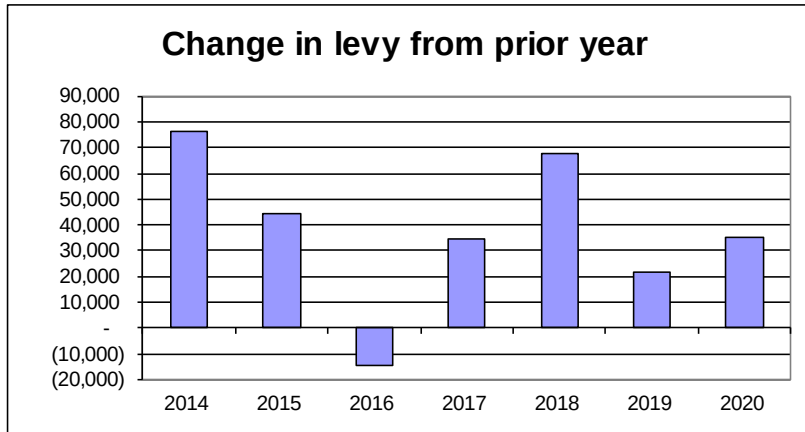
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	17	17	18	18	18	18	18	18	17	17
Part Time	0	0	0	0	1	0	0	0	0	0
Total	17	17	18	18	19	18	18	18	17	17

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) Administrative Assistant V position was eliminated and one (1) Crime Data Analysis position has been added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2020 is \$1,225,536, an increase of \$35,365 or 2.97% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - District Attorney

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 1,190,171	
Revenue Changes - impact on levy:		
WI Dept of Administration	(15,974)	Increase due to a reimbursement from the State of WI for a Victim Witness position (was only being reimbursed part-time, as of 09/01/2019 will be reimbursed at full-time).
WI Dept of Justice	(288,743)	Increase due to the Department of Justice grant reimbursement.
Victim Witness Surcharge	(24,000)	Increase based on the Department of Corrections collection increases.
Other Fees	10,000	Decrease based on the elimination of the DV account - no longer using.
Forms Copies Etc.	23,000	Decrease due to e-discovery is free of charge.
Expense Changes - impact on levy:		
Regular Pay	64,203	Increase based on the net difference between the addition of a Crime Data Analyst position & the elimination of an Administrative Assistant V position. Also, a new Project Coordinator position is being created and funded by the Medication Assistant Treatment Grant.
FICA Medicare	4,913	Increase based on the net difference between the addition of a Crime Data Analyst position & the elimination of an Administrative Assistant V position. Also, a new Project Coordinator position is being created and funded by the Medication Assistant Treatment Grant.
Health Insurance	45,943	Increase based on the net difference between the addition of a Crime Data Analyst position & the elimination of an Administrative Assistant V position. Also, a new Project Coordinator position is being created and funded by the Medication Assistant Treatment Grant.
WI Retirement	5,754	Increase based on the net difference between the addition of a Crime Data Analyst position & the elimination of an Administrative Assistant V position. Also, a new Project Coordinator position is being created and funded by the Medication Assistant Treatment Grant.
Capital - Equipment	(30,188)	Decrease due to purchasing a Jeep in 2019 - no capital equipment needed for 2020.
Telephone	4,696	Increase based on grant reimbursements and a 20% increase for the State's proposed 2-3 additional prosecutor positions.
Small Equipment	5,300	Increase for new office chairs.
Professional Service	(7,000)	Decrease based on cost savings from ending counseling services contract with Family Services.
Other Contracted Services	102,180	Increase based on research partner funds grant.
Medical Detoxification	136,000	Increase based on medication assisted treatment grant.
Other small changes	(719)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 1,225,536	

Financial Summary **District Attorney**

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	161,612	572,759	252,026	572,759	547,743
Labor	725,720	1,263,299	1,263,299	1,306,077	1,384,514
Travel	3,660	6,300	6,300	9,809	10,680
Capital	29,133	30,188	30,188	30,188	-
Other Expenditures	61,343	412,920	142,410	420,806	378,085
Total Expenditures	819,856	1,712,707	1,442,197	1,766,880	1,773,279
Levy			1,190,171		1,225,536

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	87,062	144,435	136,621	102,026	102,026	102,026	103,000	118,000	15.66%
WI Dept of Justice	42018	0	0	0	0	320,733	320,733	288,743	288,743	100.00%
Intergov Rev Subtotal:		87,062	144,435	136,621	102,026	422,759	422,759	391,743	406,743	298.67%
Licenses:										
Victim Witness Surcharge	44009	16,143	18,234	55,935	16,000	16,000	16,000	26,000	40,000	150.00%
Licenses Subtotal:		16,143	18,234	55,935	16,000	16,000	16,000	26,000	40,000	150.00%
Fines and Permits:										
Drug Seizures	44104	1,236	760	0	0	0	0	0	0	0.00%
Fines and Permits Subtotal:		1,236	760	0	0	0	0	0	0	0.00%
Public Services:										
Other Fees	45002	28,240	23,185	16,952	45,000	45,000	45,000	35,000	35,000	-22.22%
Forms Copies Etc	45003	23,458	12,635	26,655	24,000	24,000	24,000	1,000	1,000	-95.83%
Warrant Fees	45005	51,884	43,788	54,995	65,000	65,000	65,000	65,000	65,000	0.00%
Program Fees	45055	2,742	2,299	5,775	0	0	0	0	0	0.00%
Public Services Subtotal:		106,324	81,907	104,377	134,000	134,000	134,000	101,000	101,000	-24.63%
Total Operating Revenue:		210,765	245,336	296,933	252,026	572,759	572,759	518,743	547,743	117.34%
Revenue Total:		210,765	245,336	296,933	252,026	572,759	572,759	518,743	547,743	117.34%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Expense										
Wages:										
Regular Pay	51100	815,012	836,392	833,786	855,622	884,332	855,622	919,825	919,825	7.50%
Temporary Employees	51101	0	2,500	0	6,000	6,000	6,000	6,000	6,000	0.00%
Overtime	51105	827	1,697	2,248	0	0	0	0	0	0.00%
Comp Time	51108	518	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		816,357	840,588	836,034	861,622	890,332	861,622	925,825	925,825	7.45%
Fringes Benefits:										
FICA Medicare	51200	59,233	60,607	59,947	65,913	68,109	65,913	70,826	70,826	7.45%
Health Insurance	51201	245,423	263,971	252,622	261,665	271,083	261,665	307,608	307,608	17.56%
Dental Insurance	51202	16,629	16,496	14,956	15,523	16,066	15,523	16,436	16,436	5.88%
Workers Compensation	51203	2,818	4,637	4,347	2,875	2,905	2,875	1,639	1,639	-42.99%
Unemployment Comp	51204	0	0	478	0	0	0	0	0	0.00%
WI Retirement	51206	41,565	44,180	48,750	50,907	52,788	50,907	56,661	56,661	11.30%
Fringe Benefits Other	51207	4,226	4,411	3,889	4,794	4,794	4,794	5,519	5,519	15.12%
Fringes Benefits Subtotal:		369,893	394,302	384,988	401,677	415,745	401,677	458,689	458,689	14.19%
Total Labor:		1,186,250	1,234,890	1,221,022	1,263,299	1,306,077	1,263,299	1,384,514	1,384,514	9.60%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Travel:										
Registration Tuition	52001	1,399	129	700	2,000	2,000	2,000	2,000	2,000	0.00%
Automobile Allowance	52002	3,303	3,188	3,080	2,600	2,709	2,600	3,500	3,500	34.62%
Commercial Travel	52004	0	676	0	0	1,350	0	1,350	1,350	100.00%
Meals	52005	179	360	614	400	883	400	963	963	140.75%
Lodging	52006	352	1,623	492	800	2,150	800	2,150	2,150	168.75%
Other Travel Exp	52007	142	124	429	250	467	250	467	467	86.80%
Taxable Benefit	52008	165	0	102	250	250	250	250	250	0.00%
Travel Subtotal:		5,540	6,100	5,416	6,300	9,809	6,300	10,680	10,680	69.52%
Total Travel:		5,540	6,100	5,416	6,300	9,809	6,300	10,680	10,680	69.52%
Capital Outlay:										
Equipment	58004	0	0	0	30,188	30,188	30,188	0	0	-100.00%
Capital Outlay Subtotal:		0	0	0	30,188	30,188	30,188	0	0	-100.00%
Total Capital:		0	0	0	30,188	30,188	30,188	0	0	-100.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Office:										
Office Supplies	53000	10,955	12,607	8,797	10,000	12,640	10,000	8,440	8,440	-15.60%
Stationery and Forms	53001	1,034	492	526	1,200	1,200	1,200	1,000	1,000	-16.67%
Printing Supplies	53002	3,313	3,138	6,546	4,000	4,000	4,000	4,000	4,000	0.00%
Postage and Box Rent	53004	157	313	180	400	400	400	400	400	0.00%
Computer Supplies	53005	259	475	117	150	150	150	150	150	0.00%
Computer Software	53006	0	0	72	300	300	300	300	300	0.00%
Telephone	53008	18,402	20,184	17,636	20,000	20,696	20,000	24,696	24,696	23.48%
Telephone Supplies	53009	0	153	57	0	0	0	0	0	0.00%
Wireless	53012	0	200	0	0	0	0	0	0	0.00%
Office Subtotal:		34,119	37,561	33,931	36,050	39,386	36,050	38,986	38,986	8.14%
Operating:										
Membership Dues	53502	3,153	5,346	5,666	5,700	5,700	5,700	6,400	6,400	12.28%
Food	53520	51	144	10	250	250	250	250	250	0.00%
Small Equipment	53522	9,111	495	773	500	500	500	10,800	5,800	1,060.00%
Medical Supplies	53524	0	0	43	50	50	50	50	50	0.00%
Legal Fees	53530	140	0	40	0	0	0	0	0	0.00%
Investigation Expense	53532	6,616	9,505	6,871	10,000	10,000	10,000	8,000	8,000	-20.00%
Other Operating Supplies	53533	14	0	0	0	0	0	0	0	0.00%
Witness Expense	53535	3,254	4,827	1,244	2,000	4,750	2,000	3,500	3,500	75.00%
Small Equipment Technology	53580	324	150	2,471	500	2,300	500	1,900	1,900	280.00%
Print Duplicate	73003	12,320	7,483	5,674	10,000	10,000	10,000	6,000	6,000	-40.00%
Postage and Box Rent	73004	12,853	10,996	8,971	11,000	11,000	11,000	10,000	10,000	-9.09%
Motor Fuel	73548	3,280	3,206	2,993	3,500	3,500	3,500	3,500	3,500	0.00%
Operating Subtotal:		51,116	42,153	34,757	43,500	48,050	43,500	50,400	45,400	4.37%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 101 - District Attorney										
Repairs & Maint:										
Maintenance Equipment	54022	0	1,139	145	350	350	350	350	350	0.00%
Maintenance Vehicles	54023	367	0	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	651	85	120	250	250	250	250	250	0.00%
Equipment Repairs	74029	330	330	297	300	300	300	300	300	0.00%
Repairs & Maint Subtotal:		1,348	1,555	561	900	900	900	900	900	0.00%
Contractual Services:										
Vehicle Repairs	55005	2,522	719	1,546	3,500	3,500	3,500	3,000	3,000	-14.29%
Transcription Services	55009	2,144	1,834	1,673	2,000	2,000	2,000	2,000	2,000	0.00%
Professional Service	55014	16,832	15,921	53,731	48,500	48,500	48,500	41,500	41,500	-14.43%
Other Contract Serv	55030	0	0	0	0	134,510	134,510	102,180	102,180	100.00%
Medical Detoxification	55066	0	0	0	0	136,000	136,000	136,000	136,000	100.00%
Other Contract Services	75030	2,537	1,206	4,349	4,000	4,000	4,000	4,000	4,000	0.00%
Contractual Services Subtotal:		24,036	19,679	61,298	58,000	328,510	328,510	288,680	288,680	397.72%
Insurance Expenses:										
Prop Liab Insurance	76000	7,548	7,452	6,684	3,960	3,960	3,960	4,119	4,119	4.02%
Insurance Expenses Subtotal:		7,548	7,452	6,684	3,960	3,960	3,960	4,119	4,119	4.02%
Total Other Operating:										
		118,167	108,399	137,231	142,410	420,806	412,920	383,085	378,085	165.49%
Expense Total:										
		1,309,957	1,349,390	1,363,669	1,442,197	1,766,880	1,712,707	1,778,279	1,773,279	22.96%
District Attorney Net/(Levy):										
		(1,099,192)	(1,104,054)	(1,066,736)	(1,190,171)	(1,194,121)	(1,139,948)	(1,259,536)	(1,225,536)	2.97%

CLERK OF COURTS & COURTS

General Fund – Division: 130
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Melissa M. Pingel
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

MISSION STATEMENT:

The mission of the Clerk of Courts and Courts is to provide the efficient dispensation of justice in all legal matters brought before the Courts. The employees of the Court System strive for excellent service and it is through their dedication and professionalism the system is able to implement the policies and procedures established by the judiciary and legislature. The Court System is dedicated to ensuring equal access to court services and enhancing public confidence in the justice system.

PROGRAM DESCRIPTION:

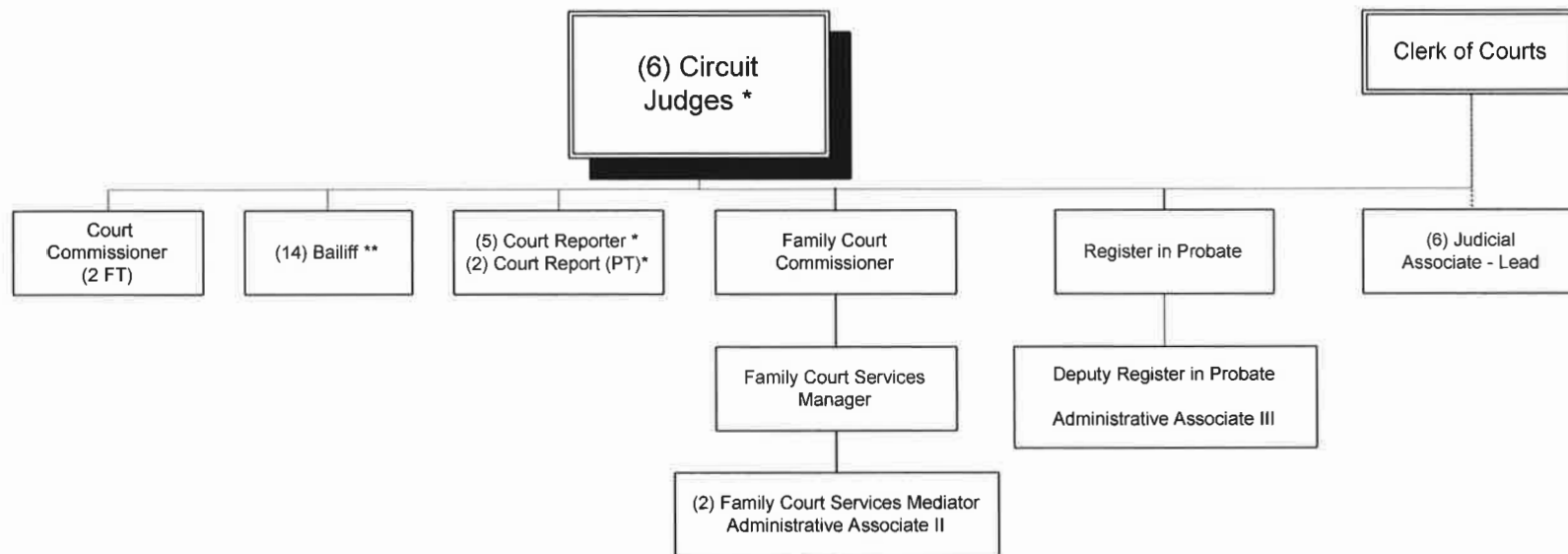
CLERK OF COURTS: The Clerk of Courts (COC) maintains all official court records filed with the Court. Additionally, the COC is responsible for jury management, exhibit management, annual reports, budgeting for the courts and related functions, collections of monies owed to the County and State, annual court calendars, as well as provide an administrative link between the Judiciary, County Executive, County Board and the public.

FAMILY COURT COMMISSIONER: Hears family actions, temporary hearings, default divorce hearings, post judgment hearings and assists the public with family actions including restraining order hearings and other statutory requirements.

COURT COMMISSIONER: Provides assistance to the Circuit Courts by hearing initial appearances, preliminary and various other hearings on criminal, traffic, ordinance, small claims, juvenile, paternity, and mental and alcohol matters.

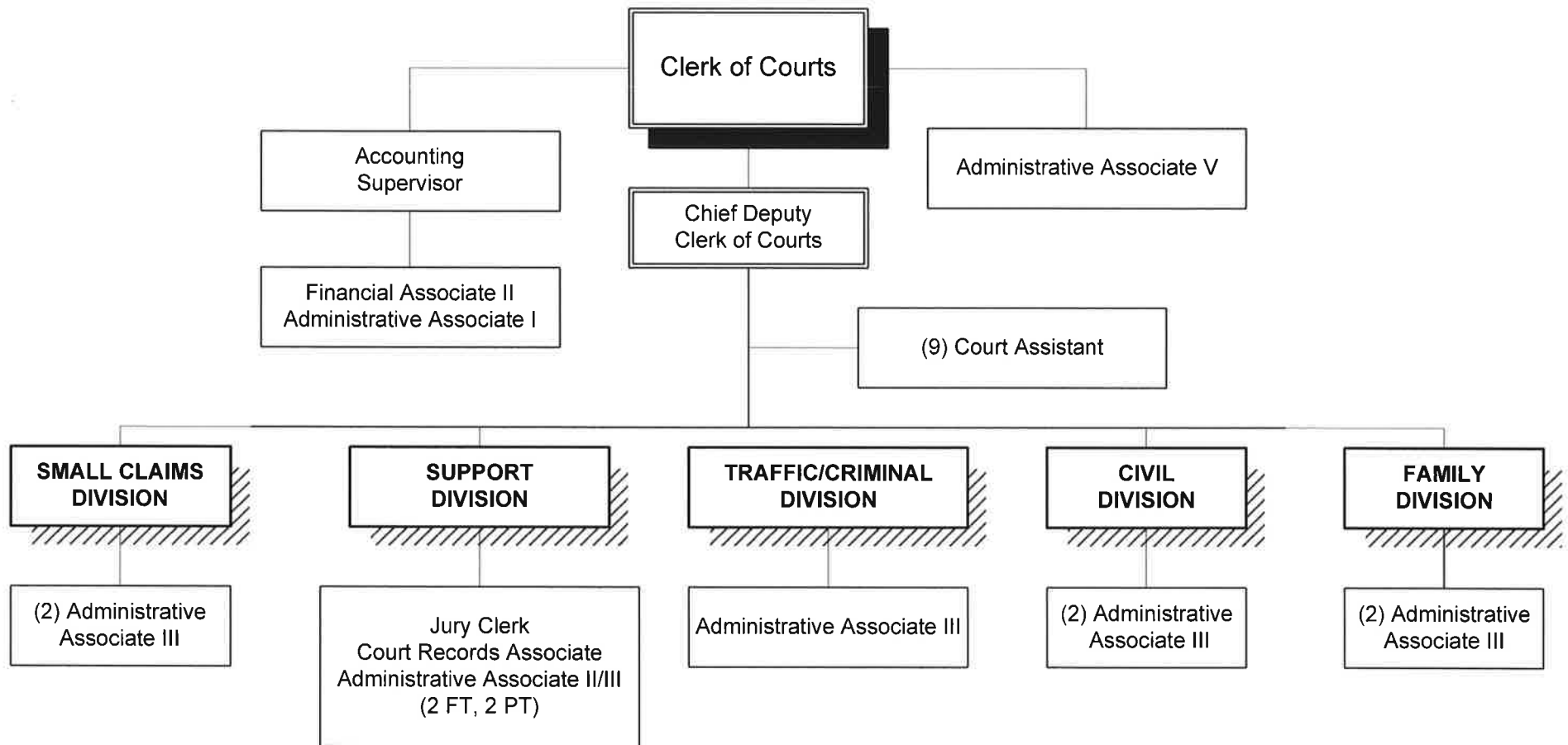
CIRCUIT COURTS: Provide for the efficient dispensation of justice in all legal matters brought before them.

CIRCUIT COURTS



* State Employee
 ** Unclassified Employee

CLERK OF COURTS



* State Employee

CLERK OF COURTS & COURTS

General Fund – Division: 130
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Melissa M. Pingel
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

2019 ACCOMPLISHMENTS:

1. In June 2017 the Clerk of Courts (COC) began working with the State Debt Collection (SDC) Initiative, to increase collections of all outstanding receivables regardless of age owed to the County and State. In 2018/2019 the COC worked with SDC when an interface was ready to send debts to SDC. This project has been extremely successful.
2. A Courthouse relocation project was complete at the end of 2018. This project allowed the Clerk of Courts to create a “one-stop” shop for customers; which has been a goal of the current Clerk of Courts since taking office in 2012.
3. The COC front line staff has been cross-trained in order to provide the best possible customer service to the public.
4. The COC and Courts stayed well within the allotted 2018 budget through continual monitoring of the respective budgets and active pursuit of the collection of receivables owed to the County.
5. The COC Office worked on a Jail Population Reduction Committee with several agencies to evaluate the jail population and work on ways to decrease that population with the goal to not have to expand the Winnebago County Sheriff’s Jail.
6. As part of the Jail Reduction Committee the COC implemented a text message program to remind defendants of court dates with the goal to decrease the “failure to appears” in the court system. Decreasing “failure to appears” will save all involved parties time (DA’s, SPD, Judges, Court Reporters, Court Staff, Law enforcement) and will also keep these defendants out of the jail.
7. The COC created “work enrichment” time for management and staff to work one-on-one throughout the year to promote well-rounded and engaged employees. Staff is encouraged to participate in court functions that will expose them to functions that happen beyond their daily duties. The enrichment exposure has helped staff understand the bigger picture and helps them offer better customer service to the public.

2020 GOALS & OBJECTIVES:

- 1. Further develop the Financial Division recently created by the COC to work with the SDC to collect monies for fines and unpaid judgments regardless of the age of the receivable in order to increase revenue for the County and the State.**
- 2. Work with the Department of Corrections to take over collection of probation cases.**
- 3. Work with Victim-Witness to locate victims owed restitution that the Clerk of Courts collects.**
- 4. To improve the COC and Courts website with additional user-friendly resources for the public to assist them with questions they have as they navigate the legal system.**
- 5. Create a formal internship program for students in the FVTC Paralegal Program within the COC and Courts. The process to set the internships has been started; but there is more work to be done to make it a formal program.**

ONGOING GOALS & OBJECTIVES:

- 6. Continually evaluate the work flow and workload of the staff and continue to cross-train staff in order to better serve the public and keep employees engaged for employee retention.**
- 7. Encourage staff to be actively engaged in wellness events organized by the County Wellness Committee.**
- 8. Continue work on file retention and purging old files at Butler storage with the long-range plan of having all of the files at the Courthouse.**
- 9. Meet regularly with court staff and business partners to continue to develop procedures that maintain our current high standard for court processing and continue to improve customer service.**
- 10. Continue back scanning of old files to increase availability of records, security of records and decrease long-term storage costs to the County.**
- 11. The work load of staff is continually evaluated as the needs of the public change and as efficiencies are recognized.**

CLERK OF COURTS & COURTS

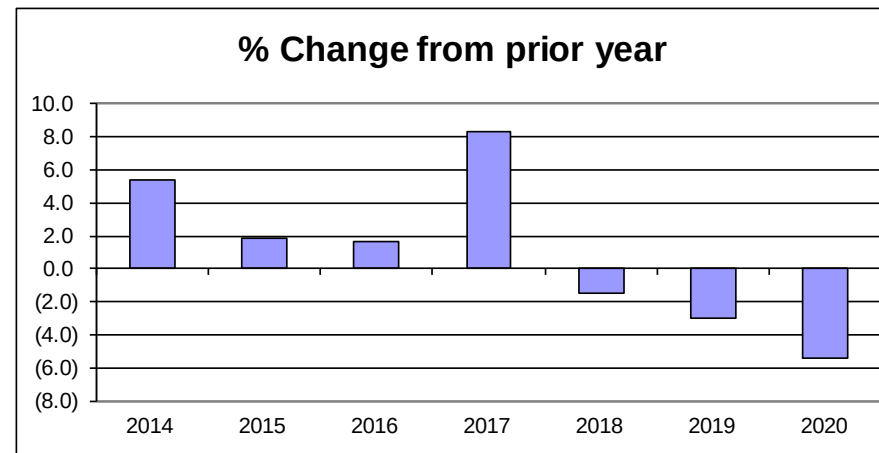
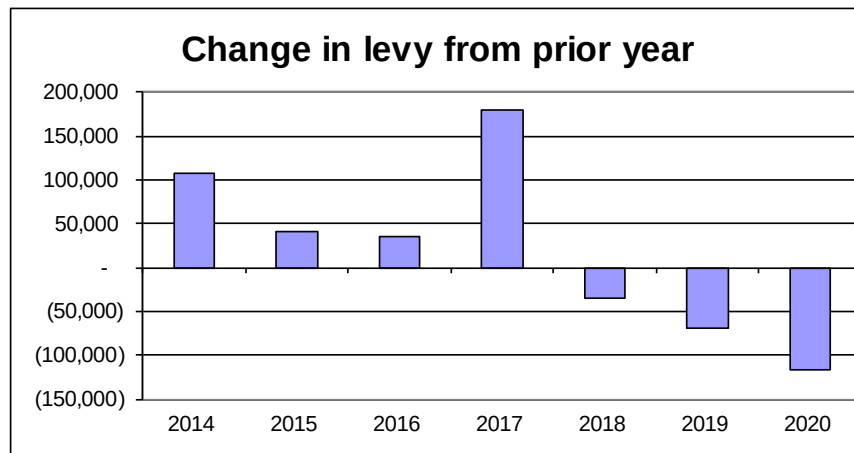
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	43	43	44	44	44	43	43	43	42	42
Part Time	2	2	2	2	2	2	2	2	2	2
Total	45	45	46	46	46	45	45	45	44	44

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Two (2) full-time and two (2) part-time Administrative Associate I positions were reclassified to Administrative Associate II/III positions.

COUNTY LEVY: The tax levy for 2020 is \$2,143,139, a decrease of \$116,109 or 5.14% under 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Clerk of Courts & Courts

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 2,259,248	
Revenue Changes - impact on levy:		
WI Children and Families	(5,000)	Increase in Clerk of Courts work on Child Support Agency cases results in a higher reimbursement to the COC. The Clerk of Court is working on converting older files to electronic versions for Child Support to make it easier to work on ongoing cases.
State Fines	(35,000)	Increase in collection due to working with State Debt Collection (SDC).
Municipal Forfeiture	8,000	Decrease in municipal forfeitures.
Bail Bond Forfeiture	10,000	Possibly due to the decrease in failure to appears(FTA) from text messaging efforts from the Clerk of Courts. The program just began in 2019 in hopes to decrease FTAs and warrants issued.
Other Fees	36,000	Decrease in other fees due to efilng.
Mediation	(3,000)	Increase in mediating cases during litigation.
Legal Fees Reimbursed	(16,000)	Cost of legal fees is increasing; projecting reimbursement to increase with the costs increasing.
Restitution 5 Percent	(4,000)	Increase in collection of restitution owed to victims due to working with State Debt Collection (DOR); the COC has had success on collecting on older cases with the new collection program.
Interest Income on Fines	(375,000)	Increase in collection of interest on money owed to the County from the COC's work with SDC for collection.
Expense Changes - impact on levy:		
Temporary Employees	6,000	Increase due to a new program with the FVTC Paralegal Program to employ interns interested in the Criminal Justice System to assist in clerical work and explore options in the Court System.
Overtime	(5,598)	Decrease due to the largest portion of the SDC project is complete. Also, having the intern program will help with the workload.
Health Insurance	43,537	Increase based on a 6% increase in premiums.
WI Retirement	7,682	Increase based on pay increasing and subsequent retirement amounts.
Capital - Equipment	100,000	Increase due to the purchase of a video conferencing system to be installed in Branch 5.
Small Equipment	(17,105)	Decrease in need of small equipment after the 2018 Relocation project was complete. We are still needing furnishing and are working on those needs in 2020-2021 budgets.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Clerk of Courts & Courts

Account	Amount	Description
Legal Services	64,200	The Wisconsin Supreme Court approved an increase to the Court Appointed Attorney rate from \$70 to \$100/hour; this has a huge impact on all 72 Counties. The COC did a 5 year history projection and did an increase of 25% of the max. The Finance Director is aware this line item may need further funding should the Courts go over the COC's projections.
Professional Service	(6,555)	Decrease based on less shredding needs now that the Clerk of Courts is up to date on record retention at Butler and at the Courthouse. Also, we need less professional services that were needed during the Courthouse "relocation project" like wiring offices and new courtrooms.
Other small changes	75,730	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 2,143,139	

Financial Summary Clerk of Courts & Courts

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	1,551,168	2,470,555	1,926,672	1,926,672	2,313,838
Labor	1,839,319	3,164,549	3,156,539	3,156,539	3,287,142
Travel	6,625	13,063	12,779	12,779	16,229
Capital	44,458	42,483	-	44,459	100,000
Other Expenditures	482,569	1,014,085	1,016,602	1,017,601	1,053,606
Total Expenditures	2,372,971	4,234,180	4,185,920	4,231,378	4,456,977
Levy			2,259,248		2,143,139

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Revenue										
Intergov Rev:										
WI Children and Families	42005	103,662	71,840	73,583	100,000	100,000	106,000	105,000	105,000	5.00%
WI Dept of Justice	42018	650,421	656,306	662,223	644,212	644,212	644,212	647,328	647,328	0.48%
Intergov Rev Subtotal:		754,083	728,145	735,806	744,212	744,212	750,212	752,328	752,328	1.09%
Licenses:										
Marriage Licenses	44000	30,060	31,470	29,250	25,000	25,000	25,000	25,000	25,000	0.00%
Occupational Drivers Licenses	44005	240	80	100	160	160	160	160	160	0.00%
Licenses Subtotal:		30,300	31,550	29,350	25,160	25,160	25,160	25,160	25,160	0.00%
Fines and Permits:										
County Fines	44100	155,312	153,869	159,935	155,000	155,000	155,000	155,000	155,000	0.00%
State Fines	44101	223,523	210,593	257,558	215,000	215,000	215,000	250,000	250,000	16.28%
Municipal Forfeiture	44109	38,630	40,625	37,790	38,000	38,000	30,000	30,000	30,000	-21.05%
Bail Bond Forfeiture	44110	0	64,900	86,727	65,000	65,000	65,000	55,000	55,000	-15.38%
Fines and Permits Subtotal:		417,465	469,987	542,009	473,000	473,000	465,000	490,000	490,000	3.59%
Public Services:										
Probate Fees	45001	50,218	41,892	43,681	41,000	41,000	41,000	41,000	41,000	0.00%
Other Fees	45002	311,301	256,242	269,949	270,000	270,000	235,000	234,000	234,000	-13.33%
Forms Copies Etc	45003	35,308	26,777	30,117	27,000	27,000	27,000	26,000	26,000	-3.70%
Support Filing Applic	45006	2,780	2,650	2,570	2,800	2,800	2,800	2,650	2,650	-5.36%
Mediation	45007	16,518	20,251	23,061	17,000	17,000	20,000	20,000	20,000	17.65%
Search Notice Fees	45008	8,385	9,268	9,588	9,000	9,000	9,000	9,000	9,000	0.00%
Legal Fees Reimbursed	45026	108,610	105,099	142,424	112,000	112,000	112,000	128,000	128,000	14.29%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Other Public Charges	45057	24,465	22,286	24,461	21,000	21,000	21,000	22,000	22,000	4.76%
Custody Study	45070	21,893	21,765	16,181	15,000	15,000	15,000	15,000	15,000	0.00%
Jury Demand Fees	45071	0	11,100	10,440	8,000	8,000	8,000	8,000	8,000	0.00%
Payment Plan Fees	45072	6,195	8,420	7,860	8,000	8,000	8,000	7,500	7,500	-6.25%
Restitution 5 Percent	45073	3,540	2,991	13,905	4,000	4,000	4,000	8,000	8,000	100.00%
Passport Fee	45075	38,750	26,175	0	0	0	0	0	0	0.00%
Medical Cost Reimbursed	45076	0	0	350	0	0	183	0	0	0.00%
Witness Fees Reimbursed	45077	1,894	3,700	2,127	2,000	2,000	3,200	2,500	2,500	25.00%
Juvenile Legal Fees Reimbursed	45078	3,094	3,468	4,807	4,000	4,000	5,500	4,200	4,200	5.00%
Public Services Subtotal:		632,951	562,083	601,520	540,800	540,800	511,683	527,850	527,850	-2.39%
Intergov Services:										
Family Court Counseling	43000	21,202	19,250	17,670	18,500	18,500	18,500	18,500	18,500	0.00%
Intergov Services Subtotal:		21,202	19,250	17,670	18,500	18,500	18,500	18,500	18,500	0.00%
Total Operating Revenue:		1,856,001	1,811,016	1,926,356	1,801,672	1,801,672	1,770,555	1,813,838	1,813,838	0.68%
Interest:										
Interest Investments	48000	81,383	128,944	0	0	0	0	0	0	0.00%
Interest Income on Fines	48003	0	0	453,686	125,000	125,000	700,000	500,000	500,000	300.00%
Interest Subtotal:		81,383	128,944	453,686	125,000	125,000	700,000	500,000	500,000	300.00%
Total Non-Operating Revenue:		81,383	128,944	453,686	125,000	125,000	700,000	500,000	500,000	300.00%
Revenue Total:		1,937,384	1,939,961	2,380,042	1,926,672	1,926,672	2,470,555	2,313,838	2,313,838	20.10%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Expense										
Wages:										
Regular Pay	51100	1,957,681	1,987,459	2,035,775	2,091,214	2,091,214	2,091,214	2,165,981	2,165,981	3.58%
Temporary Employees	51101	59,845	5,212	0	0	0	0	6,000	6,000	100.00%
Bailiff And Matron	51104	113,360	115,920	109,360	115,000	115,000	115,000	115,000	115,000	0.00%
Overtime	51105	6,194	18,481	11,059	12,548	12,548	12,548	6,950	6,950	-44.61%
Comp Time	51108	1,795	2,690	468	3,000	3,000	3,000	3,000	3,000	0.00%
Payroll Sundry Account	51190	0	0	15	0	0	10	0	0	0.00%
Wages Subtotal:		2,138,875	2,129,762	2,156,678	2,221,762	2,221,762	2,221,772	2,296,931	2,296,931	3.38%
Fringes Benefits:										
FICA Medicare	51200	155,136	154,179	155,467	160,935	160,935	160,935	166,690	166,690	3.58%
Health Insurance	51201	535,646	543,856	564,746	588,549	588,549	588,549	632,086	632,086	7.40%
Dental Insurance	51202	34,094	31,061	30,302	30,752	30,752	30,752	29,829	29,829	-3.00%
Workers Compensation	51203	3,530	6,040	8,004	4,134	4,134	4,134	2,339	2,339	-43.42%
Unemployment Comp	51204	345	4,907	6,605	0	0	8,000	0	0	0.00%
WI Retirement	51206	128,326	135,921	136,515	137,797	137,797	137,797	145,479	145,479	5.57%
Fringe Benefits Other	51207	10,378	10,933	11,625	12,610	12,610	12,610	13,788	13,788	9.34%
Fringes Benefits Subtotal:		867,456	886,897	913,264	934,777	934,777	942,777	990,211	990,211	5.93%
Total Labor:		3,006,331	3,016,658	3,069,942	3,156,539	3,156,539	3,164,549	3,287,142	3,287,142	4.14%

Winnebago County **Budget Detail - 2020**

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Travel:										
Registration Tuition	52001	1,675	2,772	2,029	3,395	3,395	3,625	4,080	4,080	20.18%
Automobile Allowance	52002	5,093	4,169	3,375	5,350	5,350	5,350	5,420	5,420	1.31%
Meals	52005	351	411	189	1,120	1,120	1,120	1,399	1,399	24.91%
Lodging	52006	1,886	2,217	1,653	2,914	2,914	2,930	4,830	4,830	65.75%
Other Travel Exp	52007	75	37	0	0	0	20	500	500	100.00%
Taxable Benefit	52008	81	0	10	0	0	18	0	0	0.00%
Travel Subtotal:		9,161	9,606	7,257	12,779	12,779	13,063	16,229	16,229	27.00%
Total Travel:		9,161	9,606	7,257	12,779	12,779	13,063	16,229	16,229	27.00%
Capital Outlay:										
Equipment	58004	0	34,032	237,369	0	44,459	42,483	100,000	100,000	100.00%
Capital Outlay Subtotal:		0	34,032	237,369	0	44,459	42,483	100,000	100,000	100.00%
Total Capital:		0	34,032	237,369	0	44,459	42,483	100,000	100,000	100.00%
Office:										
Office Supplies	53000	10,804	10,122	13,476	12,450	12,450	12,750	12,750	12,750	2.41%
Stationery and Forms	53001	5,386	7,027	4,196	9,200	9,200	9,350	9,350	9,350	1.63%
Printing Supplies	53002	14,091	14,292	12,396	13,400	13,400	13,300	13,300	13,300	-0.75%
Postage and Box Rent	53004	587	293	99	860	860	877	360	360	-58.14%
Telephone	53008	13,369	13,032	13,369	14,050	14,050	14,050	14,550	14,550	3.56%
Telephone Supplies	53009	0	0	0	250	250	250	500	500	100.00%
Voice and Data Cabling	53014	0	194	0	300	300	300	0	0	-100.00%
Office Subtotal:		44,237	44,961	43,536	50,510	50,510	50,877	50,810	50,810	0.59%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Operating:										
Subscriptions	53501	1,567	1,479	1,698	1,660	1,660	1,660	1,660	1,660	0.00%
Membership Dues	53502	1,396	2,763	3,216	2,735	2,735	2,735	3,450	3,450	26.14%
Publish Legal Notices	53503	118	0	0	200	200	200	200	200	0.00%
Small Equipment	53522	65,872	16,315	28,532	32,430	32,430	31,230	15,325	15,325	-52.74%
Other Operating Supplies	53533	29	0	0	0	0	0	0	0	0.00%
Witness Expense	53535	3,815	2,950	2,398	4,100	4,100	4,100	4,090	4,090	-0.24%
Jury Expense	53536	81,485	81,557	44,911	90,000	90,000	90,000	89,000	89,000	-1.11%
Interpreter Fees	53537	24,148	32,001	27,907	34,600	34,600	33,100	34,100	34,100	-1.45%
Operating Licenses Fees	53553	0	20	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	50	3,363	412	3,500	4,499	6,880	3,500	3,500	0.00%
Print Duplicate	73003	18,144	19,327	16,295	20,350	20,350	18,450	18,400	18,400	-9.58%
Postage and Box Rent	73004	69,652	81,064	59,878	71,320	71,320	68,320	68,620	68,620	-3.79%
Operating Subtotal:		266,277	240,839	185,247	260,895	261,894	256,675	238,345	238,345	-8.64%
Repairs & Maint:										
Maintenance Equipment	54022	1,119	910	876	4,900	4,900	4,400	4,300	4,300	-12.24%
Equipment Repairs	54029	1,993	4,049	3,988	5,700	5,700	5,700	5,700	5,700	0.00%
Equipment Repairs	74029	858	792	825	828	828	828	927	726	-12.32%
Repairs & Maint Subtotal:		3,970	5,751	5,688	11,428	11,428	10,928	10,927	10,726	-6.14%
Contractual Services:										
Medical and Dental	55000	158,237	163,157	197,355	180,000	180,000	182,000	182,000	182,000	1.11%
Legal Services	55001	330,501	330,226	317,110	389,550	389,550	389,886	453,750	453,750	16.48%
Transcription Services	55009	7,160	7,197	7,867	9,200	9,200	9,200	9,200	9,200	0.00%
Professional Service	55014	15,791	20,780	20,329	32,255	32,255	31,755	25,700	25,700	-20.32%
Other Contract Serv	55030	0	0	19,361	0	0	0	0	0	0.00%
Mediation Services	55038	65,000	65,000	65,000	75,000	75,000	75,000	75,000	75,000	0.00%
Interpreter	55041	0	115	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		576,689	586,474	627,021	686,005	686,005	687,841	745,650	745,650	8.69%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 130 - Courts										
Insurance Expenses:										
Prop Liab Insurance	76000	14,820	14,268	14,112	7,764	7,764	7,764	8,075	8,075	4.01%
Insurance Expenses Subtotal:		14,820	14,268	14,112	7,764	7,764	7,764	8,075	8,075	4.01%
Total Other Operating:		905,993	892,293	875,604	1,016,602	1,017,601	1,014,085	1,053,807	1,053,606	3.64%
Expense Total:		3,921,485	3,952,590	4,190,171	4,185,920	4,231,378	4,234,180	4,457,178	4,456,977	6.48%
Courts Net/(Levy):		(1,984,101)	(2,012,630)	(1,810,129)	(2,259,248)	(2,304,706)	(1,763,625)	(2,143,340)	(2,143,139)	-5.14%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Clerk of Courts -				
	Microfilm Reader and Writer	1	10,000	10,000
Branch 5 -	Audio & Video Replacement	1	80,000	80,000
Family Court Comm -	Digital Audio Recording Equipment	1	10,000	10,000
		3		100,000

**CLERK OF COURTS & COURTS
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020 EXECUTIVE	2019 ADOPTED	2018 ADOPTED	2020 OVER 2019	2019 OVER 2018
Clerk of Courts Revenues	1130	1,860,069	7,280	10,000	271,301	2,148,650	2,186,338	2,148,650 (2,186,338)	2,067,346 (1,781,172)	2,019,676 (1,758,260)	3.9 22.7	2.4 1.3
Circuit Court I Revenues	1131	73,431	-	-	109,253	182,684	-	182,684 -	166,183 -	165,407 -	9.9 N/A	0.5 N/A
Circuit Court II Revenues	1132	71,414	-	-	108,695	180,109	-	180,109 -	185,134 -	175,434 -	(2.7) N/A	5.5 N/A
Circuit Court III Revenues	1133	66,924	-	-	104,432	171,356	-	171,356 -	162,175 -	160,631 -	5.7 N/A	1.0 N/A
Circuit Court IV Revenues	1134	77,554	-	-	104,441	181,995	-	181,995 -	168,507 -	167,457 -	8.0 N/A	0.6 N/A
Circuit Court V Revenues	1135	74,908	-	80,000	104,498	259,406	-	259,406 -	169,103 -	171,350 -	53.4 N/A	(1.3) N/A
Circuit Court VI Revenues	1136	76,827	-	-	104,987	181,814	-	181,814 -	169,328 -	256,852 -	7.4 N/A	(34.1) N/A
Family Court Commissioner Revenues	1142	255,537	1,984	10,000	101,448	368,969	30,000	368,969 (30,000)	335,543 (50,000)	305,210 (54,000)	10.0 (40.0)	9.9 (7.4)
Court Commissioner Revenues	1143	128,554	1,675	-	19,352	149,581	-	149,581 -	149,321 -	211,860 -	0.2 N/A	(29.5) N/A
Law Library Revenues	1144	-	-	-	200	200	-	200 -	200 -	200 -	0.0 N/A	0.0 N/A
Probate Revenues	1146	236,191	740	-	16,720	253,651	-	253,651 -	245,099 -	248,844 -	3.5 N/A	(1.5) N/A
Family Court Counseling Revenues	1149	365,733	4,550	-	8,279	378,562	97,500	378,562 (97,500)	367,981 (95,500)	355,872 (98,500)	2.9 2.1	3.4 (3.0)
Grand Totals		<u>3,287,142</u>	<u>16,229</u>	<u>100,000</u>	<u>1,053,606</u>	<u>4,456,977</u>	<u>2,313,838</u>	<u>2,143,139</u>	<u>2,259,248</u>	<u>2,328,033</u>	<u>(5.1)</u>	<u>(3.0)</u>

SHERIFF

General Fund – Division: 110
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: John Matz
LOCATION: Sheriff's Office
4311 Jackson Street
Oshkosh, WI 5901

TELEPHONE: 236-7300

MISSION STATEMENT:

The Winnebago County Sheriff's Office is committed to providing comprehensive public safety services in partnership with its citizens to promote a safe and secure community.

PROGRAM DESCRIPTION:

BOAT PATROL: Patrol the waterways within Winnebago County and enforce state boating laws and county ordinances. Investigate boating accidents and respond to emergencies and boaters in distress. Work in conjunction with local fire departments to provide rescue and recovery operations on both open and frozen bodies of water.

COMMUNICATIONS - E911: Receive emergency and non-emergency calls for service. Dispatch and coordinate the response of Law Enforcement, Fire Fighters, EMS and Emergency Management. Monitor activities of emergency personnel and provide logistical support to facilitate their efforts.

CORRECTIONS: Manage the Winnebago County Jail in accordance with Wisconsin State Statutes and Administrative Code. Ensure incarcerated citizens are secure and provided resources that aid in their rehabilitation. Administer alternatives to incarceration and court ordered programming that allows individuals to remain in the community.

COURT SERVICES: Provide security to the campus of the Winnebago County Courthouse. Tend to the Courts' transporting of prisoners, service of civil process and apprehension of persons with outstanding arrest warrants. Support all divisions within the Sheriff's Office by documenting, maintaining and dispensing records and reports.

CRIME PREVENTION AND COMMUNITY SERVICES: Advocate pro-active crime prevention and educational initiatives using collaborative community efforts. Partnerships include Neighborhood and Business Watch, on site security surveys, PAWS (Potentially Abusive Workplace Situations), D.A.R.E., and the 911 emergency phone program. The Sheriff's Office is also involved extensively in multi-jurisdictional community coalitions such as Re:Th!nk, Fox Valley Safe Kids, No Time For Crime, Crime Stoppers, and WATCH (Winnebago Area Teen Coalition for Health).

DETECTIVE: Conduct complex investigations requiring specialized training and experience to apprehend individuals who have violated local, state and federal laws. Maximize efficiency and effectiveness through peer networking and incorporating traditional investigative techniques with the most current technological resources available. Actions are focused on advocating victim's rights, enhancing the safety and security of citizens, and working for the greater good.

PATROL: Provide proactive law enforcement and protection services to the citizens of Winnebago County. Thoroughly investigate complaints and traffic crashes with fair and neutral application of state and local laws. Resolve calls for service and conflicts using problem solving strategies and mediation techniques. Focus enforcement efforts on initiatives that improve highway safety and overall quality of life within Winnebago County. Use education and community based policing strategies to garner citizen support and deter crime.

RESERVES: Support the Sheriff's Office mission by providing supplemental personnel to conduct traffic control, crowd control, event security, courthouse security and boat patrol. Provides cost effective law enforcement and security solutions for those individuals and organizations choosing to contract directly for these services.

SNOW PATROL: Patrol the public trails and frozen waterways within Winnebago County during the winter months enforcing state laws and county ordinances. Work in cooperation with the DNR and local interest groups in an effort to provide safe and courteous use of natural resources.

TRAINING: Ensure that staff members are prepared to provide quality service to the citizens of Winnebago County. Instructs employees on the core competencies of their position and provides advanced continuing education. Manages risk by adopting standards and policies that meet or exceed the professional requirements of the position. Adapts to the ever evolving criminal justice system by providing the most current, relevant and realistic training germane to the employee's position.

Sheriff

Chief Deputy Sheriff

```

graph TD
    A[Records Administrative Supervisor] --> B["(2) Records and Transcription Associate"]
  
```

Accountant

Captain Corrections

Captain
Communications

Captain
Detective

Captain
Patrol

CORRECTIONS
DIVISION

TRAINING/SPECIAL
OPS DIVISION

COMM/E911
DIVISION

DETECTIVE
DIVISION

PATROL
DIVISION

(2) Lieutenant Corrections

Lieutenant Court
Services/GPS

(6) Sergeant-Corrections

(4) Corporal

(2) Corporal Court Services

(9) Corrections Officer-Court Services

Work Release
Unit Supervisor

Corrections Financial Assoc
GPS Coordinator
Warrant and Electronic
Monitoring Associate

Lieutenant-Training/
Special Ops

(30) Reserve Officers**

Lieutenant
Communications

(31) Dispatcher
Public Safety
Application
Administrator

Public Safety
Application
Associate

Lieutenant
Detective

Evidence/Records Supervisor

(7) Detective

Public Safety Records Associate

Traffic and Warrant Associate

Civil Process Associate

Lieutenant
Professional
Standards

(8) Lieutenant/
Patrol

(8) Lieutenant/
Patrol

(36) Police Officer
Police Officer-
Community Service

(36) Police Officer
Police Officer-
Community Service

SHERIFF

**General Fund – Division: 110
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: John Matz
LOCATION: Sheriff's Office
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7300

2019 ACCOMPLISHMENTS:

- 1. Achieved reaccreditation through the Wisconsin Law Enforcement Accreditation Group (WILEAG).**
- 2. Served as the fiscal agent for a multi-jurisdictional county-wide traffic safety grant focused on impaired driving.**
- 3. Expanded Jail medical services increasing inmate access to care and protecting the County from liability.**
- 4. Implemented succession planning strategies that identify and cultivate future leaders from within the Agency.**
- 5. Obtained national certification for the Winnebago County Unified Child Abduction Response team.**
- 6. Started a multi-year Radio System upgrade by replacing Quantars and ethernet cabling within the Communications Center to ensure reliable network performance.**
- 7. Completed the final phase of the Records Management Project by bringing the Jail online with new hardware and software.**
- 8. Streamlined and consolidated the Deputy Sheriff hiring process to better serve the needs of the agency.**
- 9. Partnered with Fox Valley Technical College to provide training on Internet Crimes Against Children and internet safety to parents and citizens.**
- 10. Worked with community stakeholders and waterfront property owners to establish a county-wide emergency "Slow No Wake" ordinance.**

2020 GOALS AND OBJECTIVES

- 1. Streamline law enforcement accreditation by transitioning compliance files to a web based digital format.**
- 2. Reduce transcription staffing needs through the use of voice recognition software and records system efficiencies.**
- 3. Partner with Public Health to expand medical and mental health services offered to persons in jail and following their release.**
- 4. Expand the Winnebago Area Teen Coalition for Health (WATCH) program to include participation by all high schools within Winnebago County.**
- 5. Prepare for Next Generation 911 by completing a full analysis of existing infrastructure and evaluating our ability to interface with the State's Emergency Services Internet Protocol Network.**
- 6. Work with the Jail Reduction Committee to divert individuals with underlying addiction and mental illness to treatment services in lieu of incarceration.**
- 7. Collaborate with the Winnebago County Supervised Release Program Committee to ensure community safety while complying with the residential requirements for sex offenders released from civil commitments.**
- 8. Offset budget expenditures by working with the State to maximize reimbursement for housing DOC inmates.**

SHERIFF

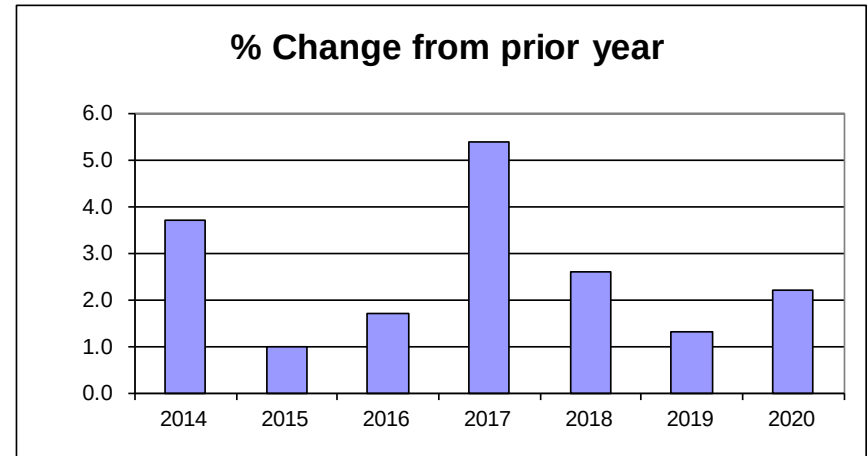
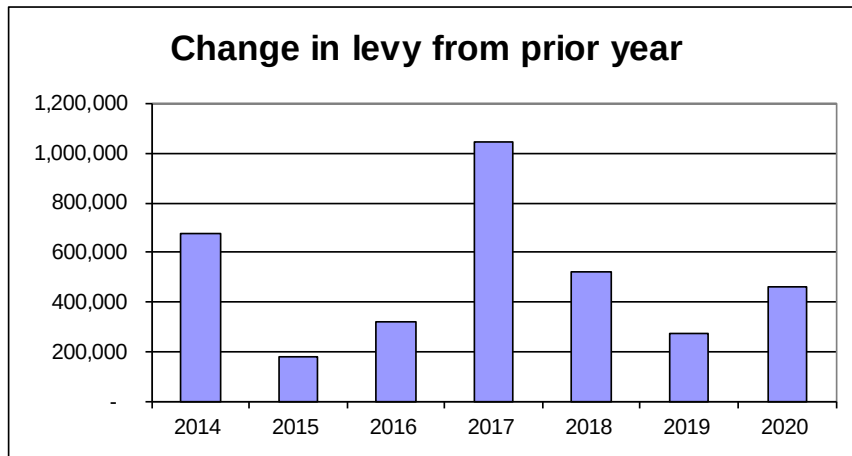
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	192	192	191	194	195	198	198	198	203	203
Part Time	8	8	8	8	8	10	10	10	5	5
Total	200	200	199	202	203	208	208	208	208	208

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) full-time Public Safety Application Associate position has been added and one (1) full-time Records and Transcription Associate has been removed from the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2020 is \$21,567,286, an increase of \$463,573 or 2.20% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Sheriff

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 21,103,713	
Revenue Changes - impact on levy:		
Dept of Transportation	(95,000)	Increase based on multi-jurisdictional OWI Task Force Grant.
WI Dept of Justice	(7,820)	Increase based on justice assistance equipment grant shared with Oshkosh Police Dept.
Telephone	(20,000)	Increase based on contract inmates using service increasing.
Board of Prisoners	(18,980)	Increase based on additional inmates employed.
Energy Rebates	50,750	Decrease based on cycle of grant opportunities.
Board of Prisoners	(437,847)	Increase based on low inmate census which allows for additional contract inmates.
Cost Share Municipalities	31,688	Decrease based on radio project billing change by Motorola.
Expense Changes - impact on levy:		
Workers Compensation	(49,038)	Decrease based on the municipal group plan decreasing from 1.09% to 0.593%.
Fringe Benefits Other	7,319	Increase based on long-term disability insurance increases from .0056 to .0060 of regular wages, which is an increase in the rate of approximately 7%.
Capital - Equipment	163,042	Increase based on the marine unit replacement.
Investigation Expense	3,100	Increase based on increasing complex caseloads.
Motor Fuel	23,737	Increase based on fuel prices rising.
Other Contracted Services	192,028	Increase based on new radio maintenance contract / BOTS costs pass-through grants to municipalities.
Other small changes	620,594	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 21,567,286	

Financial Summary Sheriff

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	1,523,372	3,161,548	2,922,189	2,982,189	3,409,369
Labor	10,836,986	19,524,373	19,528,861	19,602,445	20,089,861
Travel	64,145	81,772	81,432	81,432	81,518
Capital	510,042	680,652	494,652	697,318	657,694
Other Expenditures	2,305,226	3,973,167	3,920,957	3,978,120	4,147,582
Total Expenditures	13,716,399	24,259,964	24,025,902	24,359,315	24,976,655
Levy			21,103,713		21,567,286

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	0	0	0	200	0	0	0.00%
Office of Justice Assistance	42003	11,440	12,590	11,410	7,500	7,500	7,500	9,800	9,800	30.67%
WI Military Affairs	42008	0	0	4,943	0	0	0	0	0	0.00%
WI Natural Resources	42009	59,487	52,502	59,669	58,200	58,200	59,331	58,400	58,400	0.34%
Dept of Transportation	42011	35,750	122,331	121,992	136,000	142,000	136,000	231,000	231,000	69.85%
WI Dept of Justice	42018	32,063	277,666	49,359	33,720	76,720	76,720	41,540	41,540	23.19%
Other Grantor Agencies	42019	0	0	12,000	0	10,500	20,500	0	0	0.00%
Intergov Rev Subtotal:		138,740	465,089	259,373	235,420	294,920	300,251	340,740	340,740	44.74%
Fines and Permits:										
Parking Violations	44103	3,670	4,712	5,425	6,000	6,000	6,000	6,000	6,000	0.00%
Drug Seizures	44104	5,752	13,664	7,914	3,000	3,000	3,000	3,000	3,000	0.00%
Fines and Permits Subtotal:		9,422	18,375	13,339	9,000	9,000	9,000	9,000	9,000	0.00%
Public Services:										
Other Fees	45002	28,990	5,592	5,494	9,300	9,300	9,300	8,300	8,300	-10.75%
Forms Copies Etc	45003	4,336	2,554	1,527	1,500	1,500	1,500	1,500	1,500	0.00%
Warrant Fees	45005	19,433	20,093	18,606	19,000	19,000	19,000	19,000	19,000	0.00%
Telephone	45009	268,294	261,443	288,477	260,000	260,000	260,000	280,000	280,000	7.69%
Civil Process Fees	45019	118,970	101,598	94,301	100,000	100,000	100,000	100,000	100,000	0.00%
Board of Prisoners	45020	208,836	188,701	239,498	199,290	199,290	199,290	218,270	218,270	9.52%
Restitution	45022	899	2,410	2,033	2,000	2,000	2,000	1,900	1,900	-5.00%
Police Services	45023	217,991	214,924	224,789	260,500	260,500	260,500	259,000	259,000	-0.58%
Photographic Revenue	45024	311	193	205	250	250	250	250	250	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Donations	45034	2,248	6,828	500	1,500	2,000	1,500	1,500	1,500	0.00%
Medical MA Co Pay	45043	19,467	19,558	22,495	19,000	19,000	19,000	20,000	20,000	5.26%
Monitoring Fees	45044	393,480	384,116	385,943	423,000	423,000	423,000	415,471	415,471	-1.78%
Concession Revenue	45050	129,968	148,691	167,309	155,000	155,000	155,000	155,000	155,000	0.00%
Intake Booking Fees	45063	86,605	74,234	96,924	90,000	90,000	90,000	90,000	90,000	0.00%
Damages to Monitor Equipment	45064	15	1,701	70	750	750	750	650	650	-13.33%
Energy Rebates	45079	0	0	0	60,750	60,750	10,000	10,000	10,000	-83.54%
Public Services Subtotal:		1,499,840	1,432,636	1,548,172	1,601,840	1,602,340	1,551,090	1,580,841	1,580,841	-1.31%
Intergov Services:										
Board of Prisoners	43006	757,675	759,635	493,286	774,922	774,922	1,000,000	1,212,769	1,212,769	56.50%
Incentives	43009	23,200	27,400	22,800	25,000	25,000	25,000	23,000	23,000	-8.00%
Cost Share Municipalities	43016	225,472	229,198	233,138	230,207	230,207	230,207	147,003	198,519	-13.77%
Intergov Services Subtotal:		1,006,347	1,016,233	749,224	1,030,129	1,030,129	1,255,207	1,382,772	1,434,288	39.23%
Total Operating Revenue:		2,654,349	2,932,332	2,570,108	2,876,389	2,936,389	3,115,548	3,313,353	3,364,869	16.98%
Misc Revenues:										
Sale Of Prop Equip	48104	47,195	97,676	54,816	45,000	45,000	45,000	43,000	43,000	-4.44%
Other Miscellaneous Revenues	48109	2,527	9,461	2,686	800	800	1,000	1,500	1,500	87.50%
Misc Revenues Subtotal:		49,722	107,137	57,502	45,800	45,800	46,000	44,500	44,500	-2.84%
Total Non-Operating Revenue:		49,722	107,137	57,502	45,800	45,800	46,000	44,500	44,500	-2.84%
Revenue Total:		2,704,070	3,039,469	2,627,610	2,922,189	2,982,189	3,161,548	3,357,853	3,409,369	16.67%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Expense										
Wages:										
Regular Pay	51100	11,182,384	11,301,978	11,481,356	12,352,664	12,406,641	12,352,664	12,669,116	12,724,215	3.01%
Temporary Employees	51101	54,306	51,616	85,632	75,000	75,000	75,000	75,000	75,000	0.00%
Overtime	51105	802,930	1,132,367	1,245,266	940,335	946,569	935,847	977,498	977,498	3.95%
Comp Time	51108	25,752	75,783	49,332	74,072	74,072	74,072	76,358	76,358	3.09%
Payroll Sundry Account	51190	4,764	195	494	0	0	0	0	0	0.00%
Wages Subtotal:		12,070,135	12,561,938	12,862,080	13,442,071	13,502,282	13,437,583	13,797,972	13,853,071	3.06%
Fringes Benefits:										
FICA Medicare	51200	891,778	924,146	941,593	1,028,303	1,032,912	1,028,303	1,055,552	1,059,767	3.06%
Health Insurance	51201	2,594,770	2,706,819	2,832,561	3,179,917	3,179,917	3,179,917	3,181,197	3,204,111	0.76%
Dental Insurance	51202	125,406	123,892	126,027	145,013	145,013	145,013	137,889	138,976	-4.16%
Workers Compensation	51203	94,389	157,031	209,256	111,319	111,902	111,319	62,250	62,281	-44.05%
Unemployment Comp	51204	(2,116)	0	0	0	0	0	0	0	0.00%
WI Retirement	51206	1,322,516	1,535,153	1,556,666	1,552,753	1,560,655	1,552,753	1,691,132	1,694,851	9.15%
Fringe Benefits Other	51207	56,714	57,010	57,587	69,485	69,764	69,485	76,473	76,804	10.53%
Fringes Benefits Subtotal:		5,083,456	5,504,051	5,723,689	6,086,790	6,100,163	6,086,790	6,204,493	6,236,790	2.46%
Total Labor:		17,153,591	18,065,990	18,585,770	19,528,861	19,602,445	19,524,373	20,002,465	20,089,861	2.87%
Travel:										
Registration Tuition	52001	36,031	45,636	57,310	54,865	54,865	54,865	54,865	54,865	0.00%
Automobile Allowance	52002	305	51	53	1,100	1,100	1,100	1,100	1,100	0.00%
Commercial Travel	52004	1,429	3,239	0	4,050	4,050	4,050	4,050	4,050	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Meals	52005	3,240	6,484	4,789	8,114	8,114	4,114	8,200	8,200	1.06%
Lodging	52006	11,963	13,221	6,801	13,043	13,043	13,043	13,043	13,043	0.00%
Other Travel Exp	52007	457	949	283	260	260	600	260	260	0.00%
Taxable Benefit	52008	4,274	0	61	0	0	4,000	0	0	0.00%
Travel Subtotal:		57,700	69,581	69,297	81,432	81,432	81,772	81,518	81,518	0.11%
Total Travel:		57,700	69,581	69,297	81,432	81,432	81,772	81,518	81,518	0.11%
Capital Outlay:										
Equipment	58004	421,422	781,436	498,703	494,652	697,318	680,652	657,694	657,694	32.96%
Capital Outlay Subtotal:		421,422	781,436	498,703	494,652	697,318	680,652	657,694	657,694	32.96%
Total Capital:		421,422	781,436	498,703	494,652	697,318	680,652	657,694	657,694	32.96%
Office:										
Office Supplies	53000	17,127	13,698	12,807	15,150	15,150	15,150	15,150	15,150	0.00%
Stationery and Forms	53001	959	1,937	1,257	2,350	2,350	2,450	2,000	2,000	-14.89%
Printing Supplies	53002	12,020	11,806	13,610	13,650	13,650	14,000	14,000	14,000	2.56%
Print Duplicate	53003	0	725	150	400	400	400	350	350	-12.50%
Postage and Box Rent	53004	108	122	130	325	325	325	325	325	0.00%
Computer Supplies	53005	1,046	1,158	696	2,250	2,250	5,750	1,500	1,500	-33.33%
Computer Software	53006	7,211	3,608	10,691	8,600	8,600	8,650	9,500	9,500	10.47%
Telephone	53008	102,603	96,208	96,149	105,000	105,000	105,500	105,000	105,000	0.00%
Office Subtotal:		141,073	129,262	135,489	147,725	147,725	152,225	147,825	147,825	0.07%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Operating:										
Advertising	53500	531	0	0	500	500	500	500	500	0.00%
Subscriptions	53501	552	449	510	675	675	675	710	710	5.19%
Membership Dues	53502	5,088	4,833	4,936	5,150	5,150	5,650	4,500	4,500	-12.62%
Uniforms Tools Allowance	53517	121,012	62,337	66,734	77,227	77,227	77,687	78,237	78,237	1.31%
Professional Supplies	53518	106,195	79,497	82,896	108,510	109,010	110,010	108,930	108,930	0.39%
Food	53520	852	1,324	1,675	1,000	1,500	2,000	1,500	1,500	50.00%
Small Equipment	53522	150,461	102,764	87,664	110,162	161,825	136,762	108,483	108,483	-1.52%
Medical Supplies	53524	4,457	2,306	1,314	3,600	3,600	3,600	3,600	3,600	0.00%
Investigation Expense	53532	28,119	24,845	35,111	27,000	27,000	27,000	30,100	30,100	11.48%
Motor Fuel	53548	156,480	162,510	188,953	202,506	202,506	202,506	226,243	226,243	11.72%
Other Rents and Leases	53552	1,390	2,239	2,334	6,000	6,000	6,000	6,000	6,000	0.00%
Operating Licenses Fees	53553	66	86	86	0	0	0	0	0	0.00%
Operating Grants	53565	90,979	90,979	90,979	90,979	90,979	90,979	90,979	90,979	0.00%
Spec Service Awards	53566	668	982	672	1,000	1,000	1,500	1,000	1,000	0.00%
Other Miscellaneous	53568	0	0	371	0	0	0	0	0	0.00%
Employee Benefit Taxable Other	53578	0	0	0	0	0	400	0	0	0.00%
Small Equipment Technology	53580	4,493	10,452	19,932	4,000	4,000	8,000	1,830	1,830	-54.25%
Print Duplicate	73003	50,570	45,536	46,757	48,900	48,900	48,900	51,650	51,650	5.62%
Postage and Box Rent	73004	7,631	6,823	6,986	8,000	8,000	8,000	8,500	8,500	6.25%
Computer Server Charge	73030	5,822	0	0	0	0	0	0	0	0.00%
Operating Subtotal:		735,365	597,961	637,909	695,209	747,872	730,169	722,762	722,762	3.96%
Repairs & Maint:										
Small Hardware	54008	603	461	807	550	550	550	850	850	54.55%
Lubricants	54016	941	611	2,049	1,950	1,950	1,950	2,450	2,450	25.64%
Tires Batteries	54018	16,435	17,458	15,127	18,450	18,450	18,700	18,950	18,950	2.71%
Equipment Repairs	54029	55,894	42,051	54,266	71,450	71,450	71,450	73,950	73,950	3.50%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 110 - Sheriff										
Equipment Repairs	74029	6,484	5,346	6,105	6,699	6,699	6,699	6,798	6,798	1.48%
Repairs & Maint Subtotal:		80,358	65,928	78,354	99,099	99,099	99,349	102,998	102,998	3.93%
Utilities:										
Power and Light	54701	365	364	375	540	540	540	540	540	0.00%
Utilities Subtotal:		365	364	375	540	540	540	540	540	0.00%
Contractual Services:										
Medical and Dental	55000	44,074	44,598	57,596	63,000	63,000	63,000	65,000	65,000	3.17%
Pest Extermination	55002	1,350	1,020	1,024	1,625	1,625	1,625	1,300	1,300	-20.00%
Vehicle Repairs	55005	62,050	44,301	49,444	69,500	69,500	69,500	71,000	71,000	2.16%
Professional Service	55014	235,981	208,059	228,473	238,158	238,158	246,158	235,637	235,637	-1.06%
Collection Services	55015	18,832	12,184	16,700	17,500	17,500	17,500	17,500	17,500	0.00%
Food Service	55029	364,844	358,508	340,017	353,466	353,466	353,466	350,838	350,838	-0.74%
Other Contract Serv	55030	1,672,087	1,880,988	1,896,856	2,102,162	2,106,662	2,106,662	2,294,190	2,294,190	9.13%
Medical and Dental	75000	6,238	5,446	5,585	7,500	7,500	7,500	7,500	7,500	0.00%
Contractual Services Subtotal:		2,405,456	2,555,104	2,595,695	2,852,911	2,857,411	2,865,411	3,042,965	3,042,965	6.66%
Insurance Expenses:										
Prop Liab Insurance	76000	217,764	217,452	217,224	125,473	125,473	125,473	130,492	130,492	4.00%
Insurance Expenses Subtotal:		217,764	217,452	217,224	125,473	125,473	125,473	130,492	130,492	4.00%
Total Other Operating:		3,580,382	3,566,071	3,665,045	3,920,957	3,978,120	3,973,167	4,147,582	4,147,582	5.78%
Expense Total:		21,213,095	22,483,077	22,818,815	24,025,902	24,359,315	24,259,964	24,889,259	24,976,655	3.96%
Sheriff Net/(Levy):		(18,509,024)	(19,443,608)	(20,191,205)	(21,103,713)	(21,377,126)	(21,098,416)	(21,531,406)	(21,567,286)	2.20%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Sheriff -				
Patrol -	Utility SUV	8	48,937	391,496
	Supervisor Vehicle	1	49,198	49,198
		9		440,694
Sheriff -				
Detective -	Detective Squad	1	26,000	26,000
		1		26,000
Sheriff -				
Boat Patrol -	Marine Patrol Boat	1	175,000	175,000
		1		175,000
Sheriff -				
Jail -	Polycom Video Conferencing Cameras	2	8,000	16,000
		2		16,000
		13		657,694

**SHERIFF
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020	2019	2018	2020	2019
								EXECUTIVE	ADOPTED	ADOPTED	OVER 2019	OVER 2018
Administrative	1110	564,411	500	-	314,570	879,481		879,481	927,747	999,575	(5.20)	(7.20)
Revenues	1110						126,250	(126,250)	(126,250)	(143,250)	0.00	(11.90)
Patrol	1112	5,049,948	-	440,694	509,603	6,000,245		6,000,245	5,655,208	5,652,902	6.10	0.00
Revenues	1112						431,500	(431,500)	(391,750)	(314,500)	10.10	24.60
Detective	1113	1,470,519	-	26,000	204,929	1,701,448		1,701,448	1,641,423	1,616,395	3.70	1.50
Revenues	1113						26,700	(26,700)	(19,200)	(25,957)	39.10	(26.00)
Reserves	1115	81,167	-	-	11,395	92,562		92,562	92,777	64,353	(0.20)	44.20
Revenues	1115						49,500	(49,500)	(49,500)	(35,734)	0.00	38.50
911	1116	3,148,527	-	-	1,200,192	4,348,719		4,348,719	4,113,837	3,890,336	5.70	5.70
Revenues	1116						213,519	(213,519)	(245,207)	(248,139)	N/A	N/A
Boat Patrol	1117	-	-	175,000	27,840	202,840		202,840	26,890	27,820	654.30	(3.30)
Revenues	1117						49,000	(49,000)	(48,800)	(47,124)	0.40	3.60
Snow Patrol	1118	-	-	-	5,550	5,550		5,550	5,250	5,900	100.00	0.00
Revenues	1118						9,400	(9,400)	(9,400)	(13,986)	100.00	0.00
Training	1119	-	81,018	-	162,928	243,946		243,946	243,692	265,300	0.10	(8.10)
Revenues	1119						29,640	(29,640)	(29,320)	(53,130)	1.10	(44.80)
Jail	1120	9,775,289	-	16,000	1,710,575	11,501,864		11,501,864	11,319,078	11,144,360	1.60	1.60
Revenues	1120						2,473,860	(2,473,860)	(2,002,762)	(1,957,425)	23.50	2.30
Grand Totals		<u>20,089,861</u>	<u>81,518</u>	<u>657,694</u>	<u>4,147,582</u>	<u>24,976,655</u>	<u>3,409,369</u>	<u>21,567,286</u>	<u>21,103,713</u>	<u>20,827,696</u>	2.20	1.30

JAIL IMPROVEMENTS FUND

2020 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Jail Improvements Fund is a separate fund created under Wisconsin Statutes which receives money when fines and fees are assessed for things such as traffic violations. Monies accumulated in the fund can only be used for jail construction, improvements and any other costs that directly are of benefit to prisoners. The funds can also be used to retire debt incurred for that purpose.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Jail Improvements Fund

Account	Amount	Description
Significant changes from 2019		
Deficit 2019	\$ 151,329	
Revenue Changes - impact on levy:		
US Dept of Justice	50,000	Decrease based on the use of Aramark contract grant.
Expense Changes - impact on levy:		
Capital - Equipment	(190,000)	No capital equipment requests for 2020.
Other small changes	627	This is a combination of small increases and decreases to revenue and expense accounts.
Deficit 2020	\$ 11,956	

The deficit will be covered with funds from the programs Fund Balance.

Financial Summary Jail Improvements Fund

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	154,342	238,678	200,704	200,704	155,000
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	190,000	190,000	190,000	-
Other Expenditures	76,870	152,449	162,033	162,033	166,956
Total Expenditures	76,870	342,449	352,033	352,033	166,956
Levy Before Fund Balance Adjustment			151,329		11,956
Decrease fund balance			(151,329)		(11,956)
Net Levy After Fund Balance Adjustment			-		-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund										
Revenue										
Intergov Rev:										
US Dept of Justice	42013	13,574	0	9,981	60,000	60,000	60,000	10,000	10,000	-83.33%
Intergov Rev Subtotal:		13,574	0	9,981	60,000	60,000	60,000	10,000	10,000	-83.33%
Fines and Permits:										
Jail Assessments	44102	137,733	140,089	154,069	140,704	140,704	178,678	145,000	145,000	3.05%
Fines and Permits Subtotal:		137,733	140,089	154,069	140,704	140,704	178,678	145,000	145,000	3.05%
Total Operating Revenue:		151,307	140,089	164,050	200,704	200,704	238,678	155,000	155,000	-22.77%
Revenue Total:		151,307	140,089	164,050	200,704	200,704	238,678	155,000	155,000	-22.77%
Expense										
Capital Outlay:										
Equipment	58004	0	0	14,500	190,000	190,000	190,000	0	0	-100.00%
Capital Outlay Subtotal:		0	0	14,500	190,000	190,000	190,000	0	0	-100.00%
Total Capital:		0	0	14,500	190,000	190,000	190,000	0	0	-100.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund										
Operating:										
Subscriptions	53501	2,414	4,163	5,330	4,644	4,644	2,300	4,736	4,736	1.98%
Household Supplies	53516	32,772	48,808	39,122	26,756	26,756	20,000	27,562	27,562	3.01%
Uniforms Tools Allowance	53517	17,786	13,286	20,953	29,484	29,484	29,000	30,409	30,409	3.14%
Professional Supplies	53518	0	7	0	0	0	0	0	0	0.00%
Linen	53519	6,188	10,564	11,462	15,465	15,465	15,465	15,944	15,944	3.10%
Dishes and Utensils	53521	6,565	5,639	3,900	4,691	4,691	4,691	4,832	4,832	3.01%
Small Equipment	53522	2,503	3,920	1,706	16,458	16,458	16,458	16,959	16,959	3.04%
Hygiene Supplies	53528	17,688	21,972	27,124	22,639	22,639	22,639	23,322	23,322	3.02%
Commercial Travel Other	53540	250	250	500	295	295	295	305	305	3.39%
Print Duplicate	73003	0	0	0	3,601	3,601	3,601	3,714	3,714	3.14%
Operating Subtotal:		86,166	108,608	110,097	124,033	124,033	114,449	127,783	127,783	3.02%
Repairs & Maint:										
Equipment Repairs	54029	746	354	0	3,000	3,000	3,000	3,090	3,090	3.00%
Repairs & Maint Subtotal:		746	354	0	3,000	3,000	3,000	3,090	3,090	3.00%
Contractual Services:										
Professional Service	55014	11,743	6,299	7,115	10,600	10,600	10,600	10,945	10,945	3.25%
Other Contract Serv	55030	76,170	19,561	19,577	24,400	24,400	24,400	25,138	25,138	3.02%
Contractual Services Subtotal:		87,913	25,860	26,692	35,000	35,000	35,000	36,083	36,083	3.09%
Total Other Operating:		174,824	134,823	136,788	162,033	162,033	152,449	166,956	166,956	3.04%
Expense Total:		174,824	134,823	151,288	352,033	352,033	342,449	166,956	166,956	-52.57%
Jail Improvement Fund Surplus (Deficit):		(23,517)	5,266	12,762	(151,329)	(151,329)	(103,771)	(11,956)	(11,956)	-92.10%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

CORONER

**General Fund – Department: 105
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Barry L. Busby
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4804

MISSION STATEMENT:

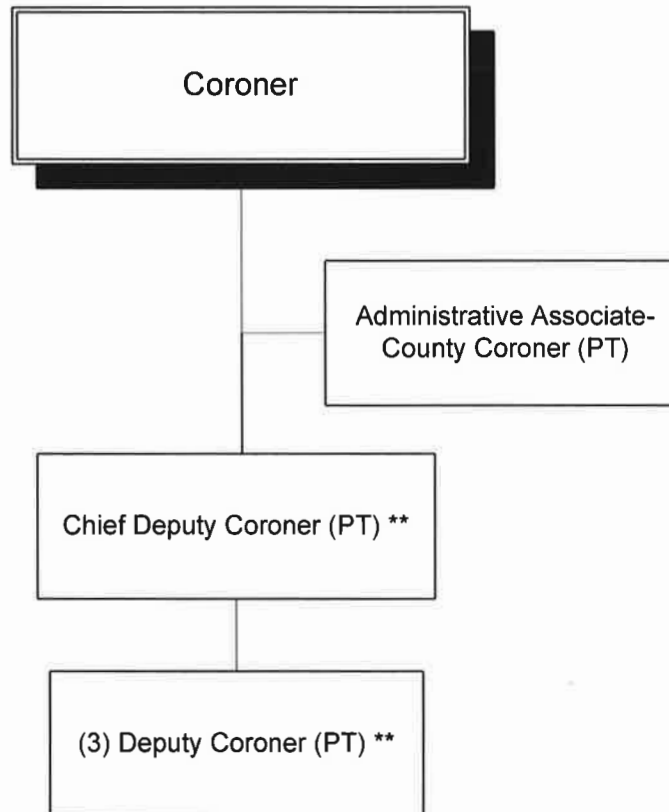
To monitor compliance with state statutes by medical facilities, funeral directors, law enforcement agencies, and the public regarding reportable deaths; to investigate and document all causes of death in reportable cases; to work with medical and legal agencies to protect and serve our community in all reportable deaths; to educate, and thereby prevent, hazardous conditions which put our County at risk; and to provide support, medical, or spiritual referrals to survivors of a deceased.

PROGRAM DESCRIPTION:

- Investigate all deaths within the County which meet reportability guidelines, as established by State Statute and office policy.
- Ensure that the medical and legal community is in compliance with reporting.
- Respond to the scene of reportable deaths.
- To assist and support the family during their time of loss.
- Continue offering organ, tissue and eye donation to the family as an option.
- Community support/training (educational/informative presentations).
- Continue prevention work on alcohol & drug abuse panels and involvement with ReThink of Winnebago County
- Continue working with Community for Hope to reduce suicides.
- Continue working with Child Death Review Committee and the Infant Death Center.
- Educate and work with other agencies within the county and state to reduce the abuse of heroin and other opiate use in Winnebago county.

- **Continue working with the Overdose Fatality Review Team.**
- **Continue working with the Winnebago County Health Department for further suicide investigations and support to the family.**

CORONER



** Unclassified position

CORONER

**General Fund – Department:105
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Barry L. Busby
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4804

2019 ACCOMPLISHMENTS:

- 1. Integral part of the Overdose Fatality Review Team**
- 2. Created Suicide Investigation Form in conjunction with the Health Department to be used state wide**
- 3. Integral part of Child Death Review**
- 4. Continued education for deputies with seminars and training sessions (Homicide Association, WI State Lab of Hygiene & Fox Valley Tech)**
- 5. Continued to work with Community For Hope for suicide prevention and mental health awareness**
- 6. Work closely with Milwaukee County Medical Examiner's Office for our autopsies**
- 7. Continued to be active with procuring tissue, organ and eye donations**
- 8. Continued working with the Infant Death Center out of Milwaukee, WI**
- 9. Continued working with the Winnebago County Coalition against alcohol, drug and tobacco abuse**
- 10. Continued to work on Heroin Task Force and addiction problem**
- 11. Made improvements to the Winnebago County Coroner Database for most up-to-date information on cases**

2020 GOALS & OBJECTIVES:

- 1. Continue providing the highest standards of death investigations to our community in the most respectful and cost-effective manner; adding further forensic methods to our investigations**
- 2. Continue updating and improving the Winnebago County Coroner Database as needed**
- 3. Continue to scan files/paperwork into the Coroner Database to eliminate information physically stored in the office as well as making files more easily accessible to deputies while on call to see most up-to-date information**
- 4. Continue working with alcohol/drugs/tobacco abuse teams to promote awareness and help eliminate drunk and drugged drivers**
- 5. Continue working with Child Death Review Committee**
- 6. Continue working with Community For Hope on suicide prevention**
- 7. Continue working with Overdose Fatality Review Team**
- 8. Continue working with the Health Department on the Suicide Investigation Form**
- 9. Continue working with Heroin Task Force**
- 10. Continue working with Quality Assurance when death occurs due to poor/negligent care of a facility or its staff**
- 11. Continue to support the process of changing the Coroner's Office to a Medical Examiner**

CORONER

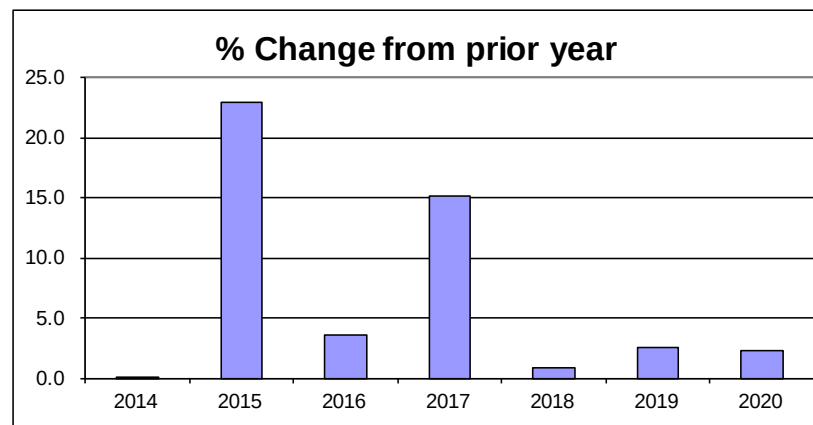
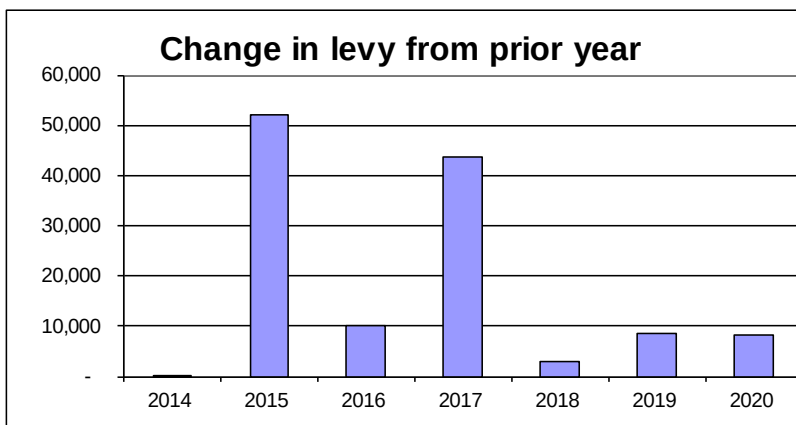
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	1	1	1	1	1	1	1	1	1	1
Part Time	1	1	1	1	1	1	1	1	1	1
Total	2	2	2	2	2	2	2	2	2	2

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$353,215, an increase of \$8,106 or 2.35% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Coroner

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 345,109	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Fund Balance	4,007	In 2019, \$4,007 of the general fund balance was applied to offset cost to increase hours of the Administrative Associate from 28-30 hours/week. In 2020, no general fund balance will be applied.
Other small changes	4,099	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 353,215	

Financial Summary Coroner

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	95,153	162,100	162,100	162,100	160,100
Labor	163,867	293,540	293,540	293,540	298,247
Travel	11,200	28,950	28,950	28,950	27,000
Capital	-	-	-	-	-
Other Expenditures	84,723	189,330	188,726	188,726	188,068
Total Expenditures	259,790	511,820	511,216	511,216	513,315
Levy Before Fund Balance Adjustment			349,116		353,215
General Fund Balance Applied			(4,007)		-
Net Levy After Fund Balance Adjustment			345,109		353,215

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Revenue										
Intergov Rev:										
Other Grantor Agencies	42019	0	0	0	2,000	2,000	2,000	0	0	-100.00%
Intergov Rev Subtotal:		0	0	0	2,000	2,000	2,000	0	0	-100.00%
Public Services:										
Other Fees	45002	155,190	145,126	153,950	160,000	160,000	160,000	160,000	160,000	0.00%
Forms Copies Etc	45003	886	27	175	100	100	100	10	100	0.00%
Public Services Subtotal:		156,076	145,152	154,125	160,100	160,100	160,100	160,010	160,100	0.00%
Total Operating Revenue:		156,076	145,152	154,125	162,100	162,100	162,100	160,010	160,100	-1.23%
Revenue Total:		156,076	145,152	154,125	162,100	162,100	162,100	160,010	160,100	-1.23%
Expense										
Wages:										
Regular Pay	51100	88,302	93,468	97,338	104,626	104,626	104,626	107,360	107,360	2.61%
Other Per Diem	51107	109,800	108,770	120,260	130,000	130,000	130,000	111,000	130,000	0.00%
Wages Subtotal:		198,102	202,238	217,598	234,626	234,626	234,626	218,360	237,360	1.17%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Fringes Benefits:										
FICA Medicare	51200	14,701	14,807	15,934	17,949	17,949	17,949	16,705	18,158	1.16%
Health Insurance	51201	17,809	22,964	24,207	27,856	27,856	27,856	28,844	28,844	3.55%
Dental Insurance	51202	1,163	1,163	1,168	1,327	1,327	1,327	1,327	1,327	0.00%
Workers Compensation	51203	1,623	2,822	3,944	936	936	936	506	517	-44.76%
WI Retirement	51206	5,351	8,954	9,536	10,260	10,260	10,260	9,334	10,616	3.47%
Fringe Benefits Other	51207	448	488	512	586	586	586	1,311	1,425	143.17%
Fringes Benefits Subtotal:		41,096	51,198	55,300	58,914	58,914	58,914	58,027	60,887	3.35%
Total Labor:		239,198	253,436	272,898	293,540	293,540	293,540	276,387	298,247	1.60%
Travel:										
Registration Tuition	52001	1,275	875	1,721	2,000	2,000	2,000	2,000	2,000	0.00%
Automobile Allowance	52002	19,100	19,028	22,680	25,000	25,000	25,000	25,000	23,000	-8.00%
Meals	52005	70	93	620	450	450	450	450	450	0.00%
Lodging	52006	410	984	1,569	1,500	1,500	1,500	1,500	1,500	0.00%
Other Travel Exp	52007	10	5	13	0	0	0	0	0	0.00%
Taxable Benefit	52008	76	0	118	0	0	0	50	50	100.00%
Travel Subtotal:		20,941	20,985	26,721	28,950	28,950	28,950	29,000	27,000	-6.74%
Total Travel:		20,941	20,985	26,721	28,950	28,950	28,950	29,000	27,000	-6.74%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Office:										
Office Supplies	53000	239	310	492	400	400	400	400	400	0.00%
Stationery and Forms	53001	16	36	42	100	100	100	100	100	0.00%
Printing Supplies	53002	175	150	84	0	0	200	200	200	100.00%
Postage and Box Rent	53004	7	0	0	48	48	48	48	48	0.00%
Computer Supplies	53005	0	0	0	0	0	100	150	150	100.00%
Telephone	53008	7,553	6,267	6,241	7,400	7,400	7,400	7,400	7,400	0.00%
Telephone Supplies	53009	217	0	0	0	0	100	200	200	100.00%
Office Subtotal:		8,207	6,763	6,859	7,948	7,948	8,348	8,498	8,498	6.92%
Operating:										
Subscriptions	53501	0	0	0	100	100	100	100	100	0.00%
Membership Dues	53502	218	217	92	320	320	320	320	320	0.00%
Photo Processing	53504	35	0	0	200	200	200	200	200	0.00%
Uniforms Tools Allowance	53517	1,032	890	679	700	700	700	700	700	0.00%
Professional Supplies	53518	1,454	780	115	1,000	1,000	1,000	1,000	1,000	0.00%
Food	53520	0	0	44	0	0	0	0	0	0.00%
Small Equipment	53522	0	281	72	600	600	600	1,200	1,200	100.00%
Medical Supplies	53524	2,630	3,875	4,445	5,000	5,000	5,000	5,000	5,000	0.00%
Investigation Expense	53532	119	306	384	150	150	300	300	300	100.00%
Other Miscellaneous	53568	0	12	0	100	100	100	100	100	0.00%
Employee Benefit Taxable Other	53578	0	0	0	0	0	54	75	75	100.00%
Small Equipment Technology	53580	0	0	0	100	100	100	100	100	0.00%
Printing Supplies	73002	0	0	0	75	75	75	75	75	0.00%
Print Duplicate	73003	998	723	816	600	600	600	600	600	0.00%
Postage and Box Rent	73004	55	126	139	250	250	250	250	250	0.00%
Operating Subtotal:		6,541	7,211	6,784	9,195	9,195	9,399	10,020	10,020	8.97%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 105 - Coroner										
Repairs & Maint:										
Maintenance Equipment	54022	0	0	0	0	0	0	200	0	0.00%
Equipment Repairs	74029	132	132	132	200	200	200	200	132	-34.00%
Repairs & Maint Subtotal:		132	132	132	200	200	200	400	132	-34.00%
Contractual Services:										
Medical and Dental	55000	29,375	27,815	52,791	40,000	40,000	40,000	40,000	40,000	0.00%
Pathology Services	55010	143,435	134,465	121,511	130,500	130,500	130,500	130,500	128,500	-1.53%
Contractual Services Subtotal:		172,810	162,280	174,302	170,500	170,500	170,500	170,500	168,500	-1.17%
Insurance Expenses:										
Prop Liab Insurance	76000	1,668	1,704	1,644	883	883	883	918	918	3.96%
Insurance Expenses Subtotal:		1,668	1,704	1,644	883	883	883	918	918	3.96%
Total Other Operating:		189,358	178,091	189,721	188,726	188,726	189,330	190,336	188,068	-0.35%
Expense Total:		449,497	452,512	489,341	511,216	511,216	511,820	495,723	513,315	0.41%
Coroner Net/(Levy):		(293,422)	(307,360)	(335,216)	(349,116)	(349,116)	(349,720)	(335,713)	(353,215)	1.17%
General Fund balance applied		0	0	0	4,007	4,007	4,007	0	0	-100.00%
Net Coroner:		(293,422)	(307,360)	(335,216)	(345,109)	(345,109)	(345,713)	(335,713)	(353,215)	2.35%

EMERGENCY MANAGEMENT

General Fund – Department: 107
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

MISSION STATEMENT:

Emergency Management strives to safeguard communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

PROGRAM DESCRIPTION:

GENERAL: Coordinate efforts within Winnebago County to minimize the effects of natural and manmade disasters by taking steps to eliminate or lessen their impact.

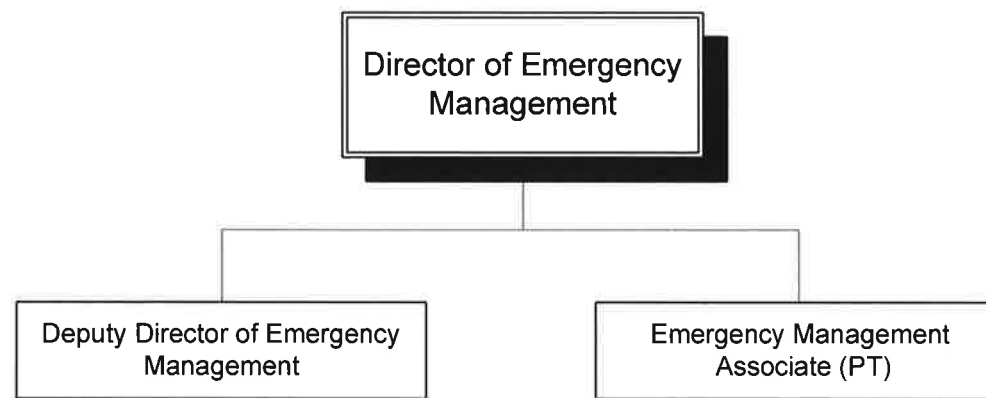
PREPAREDNESS: Encompasses all of the actions required to establish and sustain the level of proficiency necessary to execute a wide range of incident management operations. Comprising actions taken to plan, organize, equip, train and exercise to build and sustain the capabilities necessary to ensure a safer community.

PLANNING: Develop and update emergency plans with current required actions, written procedures, and the resources available. Plans include the Emergency Response Plan, Offsite Facility Plans, and Hazard Mitigation Plan.

RESPONSE: Maintain two emergency notification systems; a tornado warning siren system and an emergency telephone notification system. Coordinate with Red Cross in providing shelters during disasters. Maintain the Emergency Operations Center for Winnebago County.

RECOVERY: Actions taken to return a community to normal surroundings, including the restoration of basic services and the repair of physical, social and economic damages. Typical recovery actions include debris cleanup, financial assistance to individuals and governments, rebuilding of roads and bridges and key facilities, and sustained mass care for displaced human and animal populations.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

General Fund – Department: 107
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

2019 ACCOMPLISHMENTS:

1. The Child Abduction Response Team (CART) continued to meet and improve its method of activation and response. An exercise was conducted on the Leads Tracker project with all responding agencies and a full-scale exercise was conducted.
2. Emergency Management played an integral part in the CART project to achieve national credentialing.
3. Our department coordinated Emergency Operations Center (EOC) training and functional exercises for the City of Oshkosh.
4. The Winnebago County Emergency Response Plan was updated.
5. All required Offsite plans were created and updated for facilities that met the quantity threshold of extremely hazardous chemicals in Winnebago County.
6. Emergency preparedness information was promoted using social media, television, talks and presentations throughout Winnebago County.
7. Collaboration with county school districts continued the efforts of emergency preparedness.
8. Emergency Management staff continued in training per certification standards.
9. We maintained and operated tornado sirens to include the deployment of the portable siren for large outdoor events.
10. The 1996 Mobile Command Post was maintained and deployed for training and real emergency incidents.
11. The Director and Deputy Director, working with a Design Team of stakeholders, researched, created and presented a proposal to request funding for a new Mobile Command Post.
12. Director Kollmann serves on a regional Healthcare Emergency Readiness Coalition (HERC), a collaboration of private and public partners working together to prepare for, respond to, and recover from emergencies. Deputy Director Rasmussen is an active member of the EPCRA

Advisory Group that works with Wisconsin Emergency Management to improve state grant programs and issues related to the Wisconsin Hazmat Online Planning & Reporting System (WHOPRS).

- 13. Promotion of and implementing WI-CAMS, the state credentialing program, to first responder groups in Winnebago County continued throughout the year.**
- 14. The implementation of WebEOC has continued for Emergency Management and Deputy Director Rasmussen continued to train other agencies in the virtual EOC software.**
- 15. Emergency Management sponsored various trainings to first responder groups, health department officials and public information personnel to improve emergency response for Winnebago County residents.**

2020 GOALS & OBJECTIVES:

- 1. Update the Winnebago County Emergency Response Plan and all Emergency Support Functions.**
- 2. Meet State of Wisconsin requirements for EPCRA plans by updating and creating plans for facilities that exceed the threshold quantity of hazardous chemicals.**
- 3. Continue to sell and promote NOAA Weather Radios as well as self-registration of cellphones to the emergency telephone notification system, Alertsense.**
- 4. Continue active participation with school districts in progressive emergency planning efforts.**
- 5. Maintain the existing 50 outdoor tornado-warning sirens and the siren software program.**
- 6. Continue implementation of WI-CAMS, the state credentialing system, to first responder agencies in Winnebago County.**
- 7. Host a Severe Weather Spotter Training for the general public and continue to sponsor/host trainings for first responder agencies.**
- 8. Participate in tabletop, functional and full-scale exercises to enhance response skills.**
- 9. Continue to improve and exercise the Winnebago County Child Abduction Response Team (CART).**
- 10. Plan an exercise involving HAZMAT teams to meet state and federal requirements.**
- 11. Continue to work on cell phone tower mapping of locations, to provide additional information needed when using IPAWS.**
- 12. Continue to utilize and promote WebEOC to all responder agencies in Winnebago County.**
- 13. Meet requirements issued in the 2020 Plan of Work from the State of Wisconsin Department of Military Affairs. Plan of Work requirements are not issued until October for the following budget year.**

- 14. Begin a federally required update of the five-year Hazard Mitigation Plan, to include securing grant funds for the hire of a contractor to assist our staff in the update process. The current Hazard Mitigation Plan expires in 2021.**
- 15. Complete the purchase of the new Mobile Command Post.**
- 16. Develop and implement a training program on the Mobile Command Post for all responder agencies.**

EMERGENCY MANAGEMENT

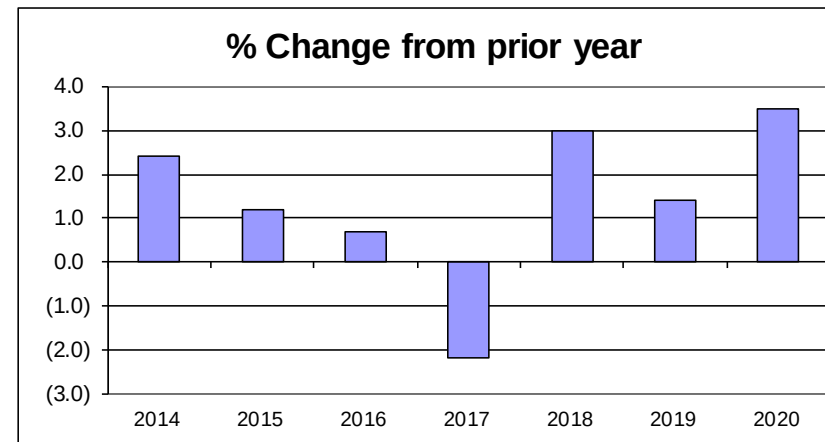
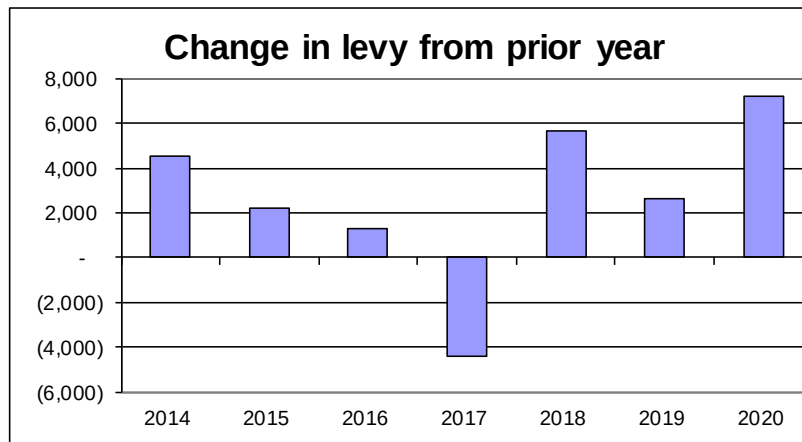
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	1	1	1	1	1	2	2	2	2	2
Part Time	2	2	2	2	2	1	1	1	1	1
Total	3	3	3	3	3	3	3	3	3	3

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$207,061, an increase of \$7,252 or 3.63% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Emergency Management

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 199,809	
Revenue Changes - impact on levy:		
WI Military Affairs	27,978	In 2019, a \$25,000 one-time grant was applied for with FEMA to offset the cost of updating the Hazard Mitigation plan.
Expense Changes - impact on levy:		
Health Insurance	3,329	Increase based on a 6% increase in premiums.
Professional Service	(25,000)	This is the cost to update the Hazard Mitigation plan, which was budgeted in 2019 and will not be budgeted in 2020.
Other small changes	945	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 207,061	

Financial Summary Emergency Management

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	2,509	171,434	171,434	171,434	143,456
Labor	140,086	241,726	241,726	241,726	254,015
Travel	1,228	6,900	6,900	6,900	4,300
Capital	-	-	-	450,000	-
Other Expenditures	39,784	122,617	122,617	122,617	92,202
Total Expenditures	181,098	371,243	371,243	821,243	350,517
Levy			199,809		207,061

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Revenue										
Intergov Rev:										
WI Military Affairs	42008	128,586	187,362	145,446	171,434	171,434	171,434	143,456	143,456	-16.32%
Intergov Rev Subtotal:		128,586	187,362	145,446	171,434	171,434	171,434	143,456	143,456	-16.32%
Intergov Services:										
Cost Share Municipalities	43016	0	0	25	0	0	0	0	0	0.00%
Intergov Services Subtotal:		0	0	25	0	0	0	0	0	0.00%
Total Operating Revenue:		128,586	187,362	145,470	171,434	171,434	171,434	143,456	143,456	-16.32%
Misc Revenues:										
Material Sales	48105	448	374	75	0	0	0	0	0	0.00%
Cost Sharing Allocations	48110	69	191	350	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		517	565	425	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		517	565	425	0	0	0	0	0	0.00%
Revenue Total:		129,103	187,926	145,895	171,434	171,434	171,434	143,456	143,456	-16.32%
Expense										
Wages:										
Regular Pay	51100	149,922	152,561	148,740	159,648	159,648	159,648	167,053	167,053	4.64%
Wages Subtotal:		149,922	152,561	148,740	159,648	159,648	159,648	167,053	167,053	4.64%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Fringes Benefits:										
FICA Medicare	51200	10,591	10,932	10,065	12,213	12,213	12,213	12,781	12,781	4.65%
Health Insurance	51201	48,457	51,318	54,449	55,475	55,475	55,475	58,804	58,804	6.00%
Dental Insurance	51202	2,827	2,736	2,827	2,826	2,826	2,826	2,826	2,826	0.00%
Workers Compensation	51203	117	226	302	190	190	190	93	93	-51.05%
WI Retirement	51206	9,905	9,881	9,967	10,294	10,294	10,294	11,277	11,277	9.55%
Fringe Benefits Other	51207	985	966	1,007	1,080	1,080	1,080	1,181	1,181	9.35%
Fringes Benefits Subtotal:		72,882	76,060	78,617	82,078	82,078	82,078	86,962	86,962	5.95%
Total Labor:		222,804	228,621	227,357	241,726	241,726	241,726	254,015	254,015	5.08%
Travel:										
Registration Tuition	52001	1,300	700	900	1,400	1,400	1,400	1,200	1,200	-14.29%
Automobile Allowance	52002	484	1,343	995	2,200	2,200	2,200	1,800	1,800	-18.18%
Commercial Travel	52004	0	0	0	500	500	500	0	0	-100.00%
Meals	52005	0	361	268	1,000	1,000	1,000	600	600	-40.00%
Lodging	52006	0	364	0	1,800	1,800	1,800	700	700	-61.11%
Other Travel Exp	52007	0	0	15	0	0	0	0	0	0.00%
Taxable Benefit	52008	37	0	24	0	0	0	0	0	0.00%
Travel Subtotal:		1,822	2,768	2,203	6,900	6,900	6,900	4,300	4,300	-37.68%
Total Travel:		1,822	2,768	2,203	6,900	6,900	6,900	4,300	4,300	-37.68%
Capital Outlay:										
Equipment	58004	18,908	0	13,048	0	450,000	0	0	0	0.00%
Capital Outlay Subtotal:		18,908	0	13,048	0	450,000	0	0	0	0.00%
Total Capital:		18,908	0	13,048	0	450,000	0	0	0	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Office:										
Office Supplies	53000	819	1,094	1,106	1,400	1,400	1,400	1,200	1,200	-14.29%
Stationery and Forms	53001	0	127	0	100	100	100	100	100	0.00%
Printing Supplies	53002	109	417	353	600	600	600	600	600	0.00%
Print Duplicate	53003	0	2,000	0	150	150	150	150	150	0.00%
Postage and Box Rent	53004	11	4	11	0	0	0	0	0	0.00%
Telephone	53008	4,221	3,742	4,339	4,800	4,800	4,800	5,200	5,200	8.33%
Office Subtotal:		5,160	7,383	5,809	7,050	7,050	7,050	7,250	7,250	2.84%
Operating:										
Subscriptions	53501	805	831	869	850	850	850	850	850	0.00%
Membership Dues	53502	0	25	0	0	0	0	0	0	0.00%
Publish Legal Notices	53503	199	92	41	200	200	200	100	100	-50.00%
Education Training	53513	0	375	0	0	0	0	0	0	0.00%
Food	53520	166	419	422	500	500	500	600	600	20.00%
Small Equipment	53522	101	211	4,396	11,500	11,500	11,500	10,000	10,000	-13.04%
Materials for Resale	53545	423	349	687	0	0	0	0	0	0.00%
Motor Fuel	53548	1,136	1,214	1,387	1,500	1,500	1,500	1,300	1,300	-13.33%
Operating Licenses Fees	53553	0	339	500	300	300	300	300	300	0.00%
Operating Grants	53565	24,642	18,543	9,000	9,000	9,000	9,000	9,000	9,000	0.00%
Small Equipment Technology	53580	1,072	5,904	4,749	2,500	2,500	2,500	2,500	2,500	0.00%
Print Duplicate	73003	1,352	1,580	2,159	2,200	2,200	2,200	2,200	2,200	0.00%
Postage and Box Rent	73004	181	146	172	300	300	300	400	400	33.33%
Operating Subtotal:		30,076	30,027	24,382	28,850	28,850	28,850	27,250	27,250	-5.55%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 107 - Emergency Management										
Repairs & Maint:										
Maintenance Equipment	54022	1,172	1,168	1,917	2,300	2,300	2,300	2,000	2,000	-13.04%
Maintenance Vehicles	54023	956	38	0	1,000	1,000	1,000	0	0	-100.00%
Equipment Repairs	54029	15,218	17,572	17,149	18,000	18,000	18,000	17,000	17,000	-5.56%
Lubricants	74016	0	367	64	100	100	100	0	0	-100.00%
Maintenance Vehicles	74023	1,948	535	1,410	4,500	4,500	4,500	2,800	2,800	-37.78%
Equipment Repairs	74029	693	1,500	858	1,200	1,200	1,200	1,200	1,200	0.00%
Repairs & Maint Subtotal:		19,987	21,180	21,398	27,100	27,100	27,100	23,000	23,000	-15.13%
Utilities:										
Power and Light	54701	10,626	10,413	10,237	11,000	11,000	11,000	11,000	11,000	0.00%
Utilities Subtotal:		10,626	10,413	10,237	11,000	11,000	11,000	11,000	11,000	0.00%
Contractual Services:										
Vehicle Repairs	55005	0	436	64	500	500	500	500	500	0.00%
Data Processing	55013	4,979	4,954	4,979	6,000	6,000	6,000	6,000	6,000	0.00%
Professional Service	55014	21,779	11,803	13,408	40,000	40,000	40,000	15,000	15,000	-62.50%
Contractual Services Subtotal:		26,758	17,194	18,451	46,500	46,500	46,500	21,500	21,500	-53.76%
Insurance Expenses:										
Prop Liab Insurance	76000	4,032	3,684	3,720	2,117	2,117	2,117	2,202	2,202	4.02%
Insurance Expenses Subtotal:		4,032	3,684	3,720	2,117	2,117	2,117	2,202	2,202	4.02%
Total Other Operating:		96,639	89,881	83,997	122,617	122,617	122,617	92,202	92,202	-24.80%
Expense Total:		340,172	321,271	326,604	371,243	821,243	371,243	350,517	350,517	-5.58%
Emergency Management Net/(Levy):		(211,070)	(133,344)	(180,709)	(199,809)	(649,809)	(199,809)	(207,061)	(207,061)	3.63%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
TRANSPORTATION				
Airport	\$ 1,100,303	\$ 3,449,661	\$ (1,712,170)	\$ 637,188
Airport Debt	-	\$ 258,000	\$ -	\$ 258,000
Highway Department	15,193,023	\$ 16,141,219	\$ (948,196)	\$ -
County Road Maintenance	2,293,495	\$ 3,472,958	\$ -	\$ 1,179,463
	<u>\$ 18,586,821</u>	<u>\$ 23,321,838</u>	<u>\$ (2,660,366)</u>	<u>\$ 2,074,651</u>

AIRPORT

Airport Fund: 510
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Jim Schell
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

MISSION STATEMENT:

To provide modern facilities and support services for Aviation-related activities that will enhance sustainable economic development of the region.

PROGRAM DESCRIPTION:

ADMINISTRATION Handle accounting and record keeping, conduct correspondence, administer leases, negotiate and write contracts, collect and assemble operations statistics, update operations and security manuals, manage personnel, plan and direct airport development, promote and market airport services, oversee daily airport operations.

FIELD MAINTENANCE Maintain a safe operating Airport in compliance with Federal and State regulations and directives. Field Maintenance Operations include turf mowing, snow plowing, lighting & signage systems and pavement maintenance. Conduct FAA-required inspections and correct deficiencies.

MAINTENANCE SHOP Perform routine and preventative maintenance on the airport's fleet of turf mowers, snow plows and blowers, vehicles, and other specialized equipment.

FIRE STATION Maintain the airport-owned fire station, staffed by City of Oshkosh firefighters in a joint-use facility. Provide training required by the FAA. Upgrade equipment and the facility as necessary.

TOWER Maintain a facility to provide contracted and FAA air traffic control services, and provide a regional FAA equipment repair base.

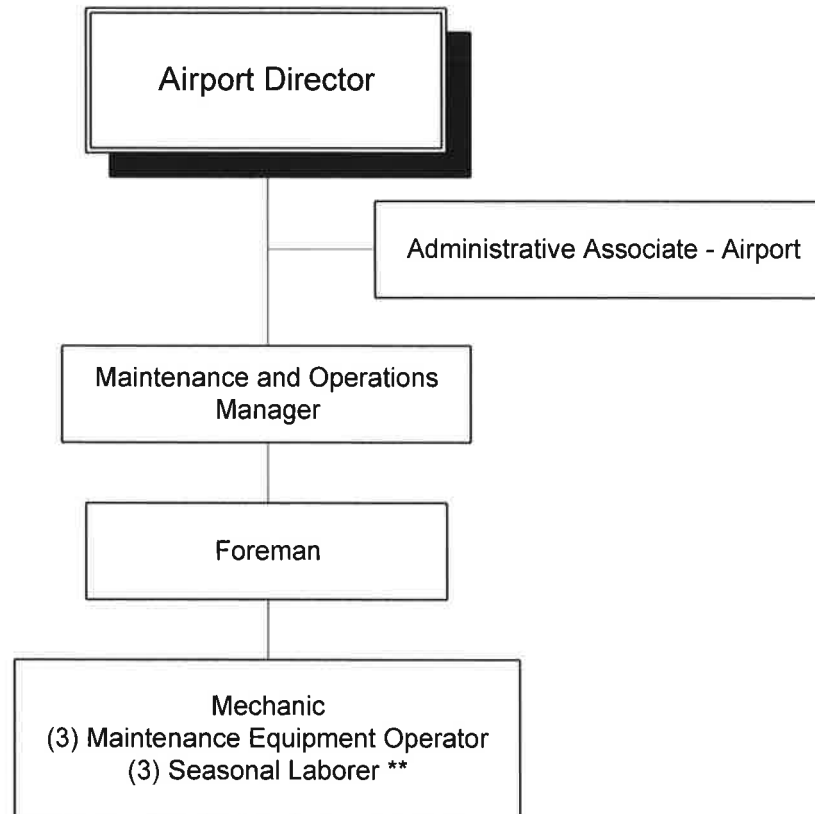
TERMINAL BUILDING Provide a central airport facility to host aviation and non-aviation related businesses and airport administration. Rent available space to concessionaires and the general public as requested.

WEST TERMINAL BUILDING Maintain and lease this facility to the Airport's Fixed Base Operator, Basler Flight Service to provide essential aviation related services to the operation of the airport. Maintain this facility as a revenue-producing asset.

OTHER BUILDINGS Fulfill contractual obligations by maintaining over thirty county-owned buildings. These buildings include T-hangars, multi-aircraft storage hangars, and a full-service fixed base operation. Provide hangar facilities to meet all aspects of general aviation.

UNCLASSIFIED EXPENSE Track capital outlay, including Federal and State grant programs.

AIRPORT



** Unclassified position

AIRPORT

**Airport Fund: 510
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Jim Schell
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

2019 ACCOMPLISHMENTS:

1. Partnered with the Experimental Aircraft Association to ensure the success of EAA AirVenture 2019.
2. Continued development efforts for the Aviation Business Park and other available airport property.
3. Completed pavement and hangar maintenance projects vital to the operation of the Airport.
4. Secured grant funding and began a project to update the airport's Master Plan.
5. Secured grant funding for the Taxiway Alpha reconstruction project.
6. Maintained a hangar occupancy rate of over 95%.
7. Gained additional revenue for non-aeronautical, EAA hosted events on airport property.
8. Strengthened communication methods with Airport users and stakeholders.
9. Continued partnership with Oshkosh Corporation for vehicle testing programs utilizing the airfield.
10. Completed the design work on a taxiway connecting the Aviation Business Park to the airfield.

2020 GOALS & OBJECTIVES:

1. Continue to create additional, sustainable revenue sources, both aeronautical and non-aeronautical, to improve the Airport's financial position.
2. Maximize the use of Federal and State funding for development to put Wittman Regional Airport in the best financially competitive and marketable position.
3. Attract an anchor tenant for the Aviation Business Park and continue development efforts for other available parcels of airport property.

- 4. Maintain a strong relationship with EAA to ensure a viable and successful AirVenture event and other year-round EAA-hosted activities.**
- 5. Continue pavement maintenance through internal and external programs to extend life of airport pavements.**
- 6. Complete work on the Taxiway Alpha reconstruction project.**
- 7. Provide a solution to the airport's terminal facility challenges that will ensure the long term viability of a centralized, General Aviation terminal building to accommodate the needs of all airport users.**
- 8. Develop, fund and execute a plan for replacement of aging airport hangars and construction of new hangar facilities.**
- 9. Construct a taxiway connecting the Aviation Business Park to the airfield, enhancing the viability for future development of the park.**
- 10. Continue to operate the airport in a safe manner while complying with federal and state regulations, and while remaining within budget limitations and directives.**
- 11. Continue a public awareness campaign to promote the benefits of the Airport to the community and region.**
- 12. Complete the update to the Airport's Master Plan.**

AIRPORT

2020 BUDGET NARRATIVE HIGHLIGHTS

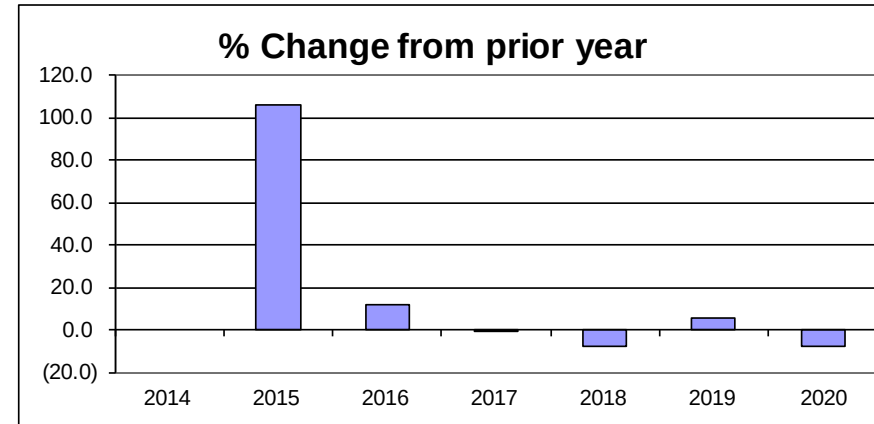
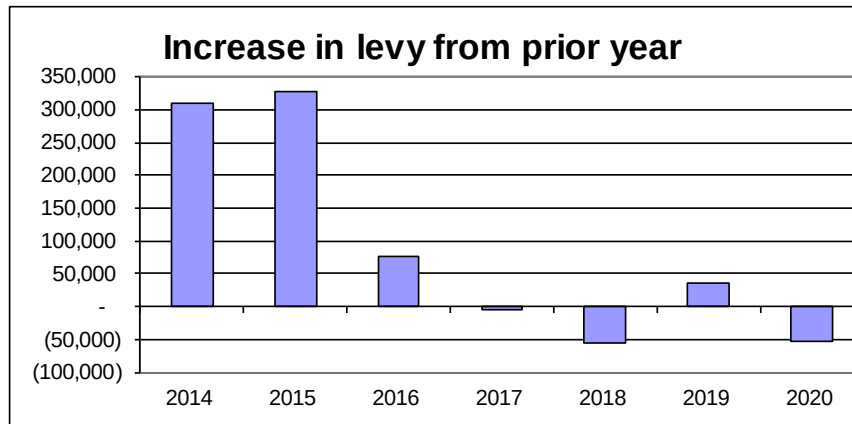
DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	7	7	7	7	7	8	8	8	8	8
Part Time	2	1	1	1	1	0	0	0	0	0
Total	9	8	8	8	8	8	8	8	8	8

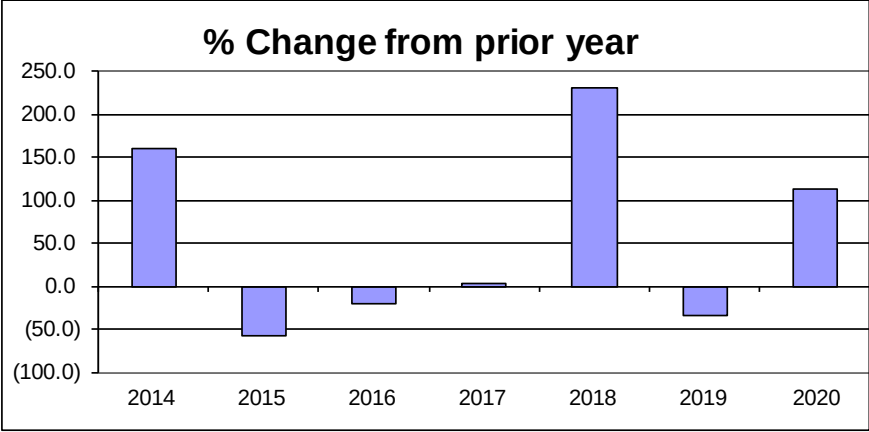
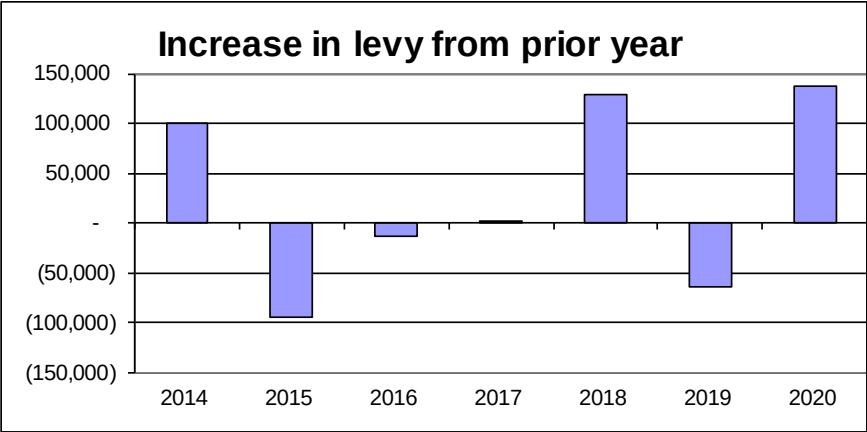
The changes in the 2019 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) full-time Maintenance Equipment Operator position has been eliminated and one (1) full-time Foreman position has been added to the Table of Organization of Classified Positions.

COUNTY LEVY: The net operating levy for 2020 is \$637,188 a decrease of \$52,229 or 7.58% under 2019. The levy for Airport debt service for 2020 is \$258,000, an increase of \$137,000 or 113.22% over 2019. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Airport

Impact on the Operating Budget (Excludes Debt Service)

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 689,417	
Revenue Changes - impact on levy:		
Land Rental - Airport	(150,063)	Increase due to non-aeronautical use fees now being collected from EAA hosted events, an amendment to the EAA land lease, and standard land rental increases per lease agreements.
Expense Changes - impact on levy:		
Temporary Employees	(6,000)	Decrease to compensate for the regular pay increases.
Health Insurance	(4,998)	Decrease due to changes in enrollments.
Capital - Improvements	(8,000)	Decrease - no capital improvements budgeted for 2020.
Capital - Equipment	27,425	Increase due to equipment modifications to the Oshkosh Striker truck and acquiring a used plow truck.
Small Equipment	(8,750)	Decrease due to fewer small equipment purchases planned for 2020.
Maintenance Buildings	8,000	Increase due to the cost to repaint the D Hangar complex.
Maintenance Grounds	10,000	Increase due to additional airfield painting needed.
Heat	(3,500)	Decrease based on 3 year trend of heating costs.
Water and Sewer	20,000	Increase due to stormwater fee increases of 7% estimated in 2020.
Grounds Maintenance	11,000	Increase due to painting projects needed in 2020.
Depreciation Expense	129,000	Increase due to larger projects that will be completed in 2020 to be depreciated.
Fund Balance applied	(13,850)	Fund balance was applied in the 2019 budget process to cover capital improvement increase of \$8,000, registration tuition of \$550 and capital equipment of \$5,300 to stay within levy targets.
Other small changes:	(62,493)	This is a combination of small increases and decreases to revenue and expense accounts.
2020 Levy (Excluding Debt)	\$ 637,188	

Note: Shown differently than Highway Department because this fund requires a tax levy.

Financial Summary
Airport Fund (INCLUDES DEBT)

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	558,474	958,740	958,740	958,740	1,100,303
Labor	368,986	667,725	667,725	667,725	674,076
Travel	1,764	4,220	4,220	4,220	4,875
Capital	12,958	13,300	13,300	25,430	40,725
Other Expenditures	1,232,141	2,753,314	2,643,461	2,764,160	2,987,985
Total Expenditures	1,615,849	3,438,559	3,328,706	3,461,535	3,707,661
Levy Before Adjustments	1,057,375	2,479,819	2,369,966		2,607,358
Adjustments					
Decrease fund balance			(13,850)		-
Back out depreciation			(1,545,699)		(1,712,170)
Net Levy After Adjustments			810,417		895,188

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Revenue										
Public Services:										
Other Fees	45002	0	45,616	25,333	21,000	21,000	21,000	21,000	21,000	0.00%
Rental Revenues	45011	21,768	19,856	29,809	25,000	25,000	25,000	25,000	25,000	0.00%
Airport Landing Fees	45048	7,400	6,534	5,410	8,000	8,000	8,000	6,000	6,000	-25.00%
Fuel Flowage Fee	45049	79,039	90,016	89,677	92,000	92,000	92,000	92,000	92,000	0.00%
Land Rental - Airport	45059	486,708	495,604	526,857	514,540	514,540	514,540	548,000	664,603	29.16%
Building Rental Airport	45060	271,333	280,383	280,449	290,000	290,000	290,000	294,000	283,500	-2.24%
Public Services Subtotal:		866,249	938,010	957,534	950,540	950,540	950,540	986,000	1,092,103	14.89%
Intergov Services:										
Other Fees	43001	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Cost Share Municipalities	43016	19,574	0	0	0	0	0	0	0	0.00%
Intergov Services Subtotal:		24,574	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%
Total Operating Revenue:		890,823	943,010	962,534	955,540	955,540	955,540	991,000	1,097,103	14.81%
Misc Revenues:										
Sale of Scrap	48106	122	237	214	200	200	200	200	200	0.00%
Other Miscellaneous Revenues	48109	11,709	3,477	3,070	3,000	3,000	3,000	3,000	3,000	0.00%
Misc Revenues Subtotal:		11,831	3,714	3,284	3,200	3,200	3,200	3,200	3,200	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Transfers In:										
Other Transfers In	49501	6,947	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		6,947	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:										
		18,778	3,714	3,284	3,200	3,200	3,200	3,200	3,200	0.00%
Revenue Total:		909,600	946,723	965,818	958,740	958,740	958,740	994,200	1,100,303	14.77%
Expense										
Wages:										
Regular Pay	51100	400,924	437,476	461,663	444,396	444,396	444,396	461,593	461,593	3.87%
Temporary Employees	51101	16,424	16,911	15,063	26,000	26,000	26,000	20,000	20,000	-23.08%
Overtime	51105	12,571	6,109	4,712	7,000	7,000	7,000	6,500	6,500	-7.14%
Wages Subtotal:		429,919	460,496	481,438	477,396	477,396	477,396	488,093	488,093	2.24%
Fringes Benefits:										
FICA Medicare	51200	31,887	34,068	35,597	36,525	36,525	36,525	36,864	37,340	2.23%
Health Insurance	51201	96,708	109,855	103,757	111,578	111,578	111,578	100,967	106,580	-4.48%
Dental Insurance	51202	6,338	5,392	4,913	4,654	4,654	4,654	4,654	4,654	0.00%
Workers Compensation	51203	4,195	7,888	10,007	5,416	5,416	5,416	2,983	2,981	-44.96%
Compensated Absences Expense	51205	36,104	(1,778)	(35,831)	0	0	0	0	0	0.00%
WI Retirement	51206	26,911	26,924	29,118	29,569	29,569	29,569	31,158	31,598	6.86%
Fringe Benefits Other	51207	(6,114)	8,667	2,156	2,587	2,587	2,587	2,830	2,830	9.39%
GASB OPEB Adjustment	51214	0	0	(27,006)	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	0	4,134	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	29,115	26,165	9,502	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		225,143	217,181	136,347	190,329	190,329	190,329	179,456	185,983	-2.28%
Total Labor:										
		655,063	677,676	617,786	667,725	667,725	667,725	667,549	674,076	0.95%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Travel:										
Registration Tuition	52001	524	694	181	1,695	1,695	1,695	1,700	2,300	35.69%
Automobile Allowance	52002	376	0	0	200	200	200	200	200	0.00%
Commercial Travel	52004	283	708	0	600	600	600	600	600	0.00%
Meals	52005	109	10	219	150	150	150	100	100	-33.33%
Lodging	52006	1,007	951	240	1,500	1,500	1,500	1,500	1,500	0.00%
Other Travel Exp	52007	121	101	0	0	0	0	100	100	100.00%
Taxable Benefit	52008	0	0	0	75	75	75	75	75	0.00%
Travel Subtotal:		2,420	2,463	640	4,220	4,220	4,220	4,275	4,875	15.52%
Total Travel:		2,420	2,463	640	4,220	4,220	4,220	4,275	4,875	15.52%
Capital Outlay:										
Improvements	58002	0	0	0	8,000	12,150	8,000	0	0	-100.00%
Equipment	58004	98,880	104,866	31,495	5,300	13,280	5,300	290,725	40,725	668.40%
Capital Outlay Subtotal:		98,880	104,866	31,495	13,300	25,430	13,300	290,725	40,725	206.20%
Total Capital:		98,880	104,866	31,495	13,300	25,430	13,300	290,725	40,725	206.20%
Office:										
Office Supplies	53000	472	545	501	550	550	550	550	550	0.00%
Stationery and Forms	53001	165	0	186	150	150	150	150	150	0.00%
Printing Supplies	53002	343	103	56	200	200	200	150	150	-25.00%
Postage and Box Rent	53004	21	12	12	50	50	50	25	25	-50.00%
Telephone	53008	7,753	8,334	7,523	8,000	8,000	8,000	10,000	10,000	25.00%
Office Subtotal:		8,754	8,994	8,278	8,950	8,950	8,950	10,875	10,875	21.51%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Operating:										
Advertising	53500	60	32	0	200	200	200	0	0	-100.00%
Membership Dues	53502	1,625	1,640	1,650	1,675	1,675	1,675	1,675	1,675	0.00%
Promotions Airport	53505	51,268	63,919	51,828	50,000	58,826	50,000	50,000	50,000	0.00%
Food	53520	0	0	14	100	100	100	0	0	-100.00%
Small Equipment	53522	16,117	28,104	21,565	36,900	23,942	36,900	28,150	28,150	-23.71%
Other Operating Supplies	53533	6,677	5,388	5,240	7,050	7,050	7,050	6,550	6,550	-7.09%
Motor Fuel	53548	24,106	32,101	29,895	31,000	31,000	31,000	32,550	32,550	5.00%
Operating Licenses Fees	53553	130	205	170	400	400	400	400	400	0.00%
Bad Debts Expense	53561	(202)	57	597	0	0	0	0	0	0.00%
Taxes & Assessments	53562	460	421	503	500	500	500	550	550	10.00%
Small Equipment Technology	53580	0	0	1,206	650	650	650	450	450	-30.77%
Print Duplicate	73003	1,093	793	447	800	800	800	800	800	0.00%
Postage and Box Rent	73004	152	210	126	350	350	350	300	300	-14.29%
Operating Subtotal:		101,486	132,869	113,241	129,625	125,493	129,625	121,425	121,425	-6.33%
Repairs & Maint:										
Maintenance Buildings	54020	24,392	57,435	69,163	32,000	35,296	35,296	40,000	40,000	25.00%
Maintenance Grounds	54021	28,462	31,314	32,220	34,000	34,000	34,000	44,000	44,000	29.41%
Maintenance Equipment	54022	1,831	1,015	2,181	2,350	2,350	2,350	2,350	2,350	0.00%
Maintenance Vehicles	54023	38,738	36,611	41,258	40,000	40,000	40,000	40,000	40,000	0.00%
Sign Parts Supplies	54027	223	532	460	800	800	800	1,000	1,000	25.00%
Equipment Repairs	54029	6,257	5,141	8,237	9,100	14,078	9,100	9,100	9,100	0.00%
Maintenance Grounds	74021	17,512	25,832	7,904	15,000	15,000	15,000	15,000	15,000	0.00%
Equipment Repairs	74029	363	330	297	400	400	400	400	297	-25.75%
Repairs & Maint Subtotal:		117,777	158,211	161,720	133,650	141,924	136,946	151,850	151,747	13.54%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Utilities:										
Heat	54700	38,004	43,060	42,538	56,500	56,500	56,500	53,000	53,000	-6.19%
Power and Light	54701	100,687	102,045	101,391	103,500	103,500	103,500	103,500	103,500	0.00%
Water and Sewer	54702	459,250	330,637	343,225	360,000	360,000	360,000	362,500	380,000	5.56%
Refuse Collection	54703	0	0	2,325	3,245	3,245	3,245	3,245	3,245	0.00%
Refuse Collection	74703	3,391	3,632	0	0	0	0	0	0	0.00%
Utilities Subtotal:		601,331	479,372	489,479	523,245	523,245	523,245	522,245	539,745	3.15%
Contractual Services:										
Medical and Dental	55000	398	503	716	550	550	550	600	600	9.09%
Vehicle Repairs	55005	8,721	20,534	18,735	18,000	18,000	18,000	18,000	18,000	0.00%
Grounds Maintenance	55007	25,722	77,951	42,538	79,000	185,557	185,557	74,000	90,000	13.92%
Building Repairs	55008	25,951	24,769	34,249	30,000	30,000	30,000	32,000	32,000	6.67%
Transcription Services	55009	0	304	0	400	400	400	300	300	-25.00%
Collection Services	55015	0	257	0	0	0	0	0	0	0.00%
Janitorial Services	55016	645	798	1,444	1,300	1,300	1,300	1,400	1,400	7.69%
Architect Engineer	55019	24,467	1,138	683	10,000	20,000	10,000	8,000	8,000	-20.00%
Other Contract Serv	55030	0	0	2,500	0	0	0	0	0	0.00%
Contractual Services Subtotal:		85,904	126,254	100,866	139,250	255,807	245,807	134,300	150,300	7.94%
Insurance Expenses:										
Prop Liab Insurance	76000	69,204	65,604	65,064	42,042	42,042	42,042	43,723	43,723	4.00%
Insurance Expenses Subtotal:		69,204	65,604	65,064	42,042	42,042	42,042	43,723	43,723	4.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport										
Deprec & Amort:										
Depreciation Expense	56503	1,590,638	1,599,754	1,624,865	1,545,699	1,545,699	1,545,699	1,712,170	1,712,170	10.77%
Deprec & Amort Subtotal:		1,590,638	1,599,754	1,624,865	1,545,699	1,545,699	1,545,699	1,712,170	1,712,170	10.77%
Total Other Operating:		2,575,094	2,571,058	2,563,513	2,522,461	2,643,160	2,632,314	2,696,588	2,729,985	8.23%
Debt Payments:										
Debt Principal Payments	57000	48,317	601,807	168,422	106,000	106,000	106,000	121,000	235,000	121.70%
Debt Interest Payments	57001	6,125	17,424	15,980	15,000	15,000	15,000	15,000	23,000	53.33%
Debt Payments Subtotal:		54,442	619,232	184,401	121,000	121,000	121,000	136,000	258,000	113.22%
Other Financing Uses:										
Loss on Disposition of Assets	59508	1,372	0	0	0	0	0	0	0	0.00%
Other Financing Uses Subtotal:		1,372	0	0	0	0	0	0	0	0.00%
Total Non-Operating Expense:		55,813	619,232	184,401	121,000	121,000	121,000	136,000	258,000	113.22%
Expense Total:		3,387,271	3,975,295	3,397,835	3,328,706	3,461,535	3,438,559	3,795,137	3,707,661	11.38%
Airport Net/(Levy) prior to adjustments:		(2,477,670)	(3,028,572)	(2,432,016)	(2,369,966)	(2,502,795)	(2,479,819)	(2,800,937)	(2,607,358)	10.02%
Back out depreciation budgeted:		1,590,638	1,599,754	1,624,865	1,545,699	1,545,699	1,545,699	1,712,170	1,712,170	10.77%
Airport fund balance applied (Note):		0	59,995	1,160,000	13,850	13,850	13,850	0	0	-100.00%
Airport Net (Levy) after adjustments:		(887,032)	(1,368,823)	352,849	(810,417)	(943,246)	(920,270)	(1,088,767)	(895,188)	10.46%
Back out debt service		54,442	619,232	184,401	121,000	121,000	121,000	136,000	258,000	113.22%
Airport Net/(Levy) removing Debt:		(832,590)	(749,591)	537,250	(689,417)	(822,246)	(799,270)	(952,767)	(637,188)	-7.58%

NOTE: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Airport -				
	Eco-foam kit for CFR 314 Truck	1	25,725	25,725
	Used plow truck	1	15,000	15,000
		2		40,725

AIRPORT PROGRAM BUDGETS

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020 EXECUTIVE	2019 ADOPTED	2018 ADOPTED	2020 OVER 2019	2019 OVER 2018
AIRPORT							1,100,303	(1,100,303)	(958,740)	(971,240)	14.80	(1.30)
Administration	51701	285,685	4,875	-	1,830,340	2,120,900		2,120,900	1,934,160	2,055,196	9.70	(5.90)
Field Maintenance	51703	238,099	-	-	620,500	858,599		858,599	879,689	665,071	(2.40)	32.30
Maintenance Shop	51705	71,666	-	-	45,245	116,911		116,911	111,358	117,027	5.00	(4.80)
Fire Station	51707	-	-	-	47,000	47,000		47,000	58,500	62,000	(19.70)	(5.60)
Tower	51709	-	-	-	37,500	37,500		37,500	39,000	39,500	(3.80)	(1.30)
Terminal Building	51711	62,669	-	-	103,700	166,369		166,369	114,862	261,118	44.80	(56.00)
West Terminal Wing	51713	-	-	-	5,250	5,250		5,250	6,250	6,250	(16.00)	0.00
Other Buildings	51715	15,957	-	-	40,450	56,407		56,407	50,587	83,644	11.50	(39.50)
Unclassified	51717	-	-	40,725	-	40,725		40,725	13,300	1,130,000	206.20	(98.80)
Debt Principal		-	-	-	235,000	235,000		235,000	106,000	169,000	121.70	(37.30)
Debt Interest		-	-	-	23,000	23,000		23,000	15,000	16,000	53.30	(6.30)
Grand Totals		<u>674,076</u>	<u>4,875</u>	<u>40,725</u>	<u>2,987,985</u>	<u>3,707,661</u>	<u>1,100,303</u>	2,607,358	2,369,966	3,633,566	10.00	(34.80)
Decrease fund balance								-	(13,850)	(1,160,000)	(100.00)	100.00
Back out depreciation								(1,712,170)	(1,545,699)	(1,633,850)	10.80	(5.40)
(Income)/Loss on cash flow basis								<u>895,188</u>	<u>810,417</u>	<u>839,716</u>	10.50	(3.50)

HIGHWAY DEPARTMENT

Highway Fund: 540
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Raymond Palonen
LOCATION: Winnebago County Highway Department
901 W. County Rd Y
Oshkosh, WI 54901

TELEPHONE: 232-1700

MISSION STATEMENT:

Provide a high level of public service to residents of Winnebago County and the public in general, through cost effective management, repair and construction of the County system of highways; by assisting the towns in Winnebago County with town road maintenance services and by providing maintenance and oversight services on the state and interstate highway system on behalf of the State Department of Transportation.

PROGRAM DESCRIPTION:

COUNTY ROAD MAINTENANCE Overall management and administration of the County highway system including budgeting and financials, planning, engineering and system operations. Plan and provide highway routine maintenance, snow and ice control, pavement rehabilitation and construction, bridge maintenance, traffic control and all highway and right of way related activities. The department provides safe, cost effective and high quality services to the county trunk highway system for County residents and travelers throughout Winnebago County.

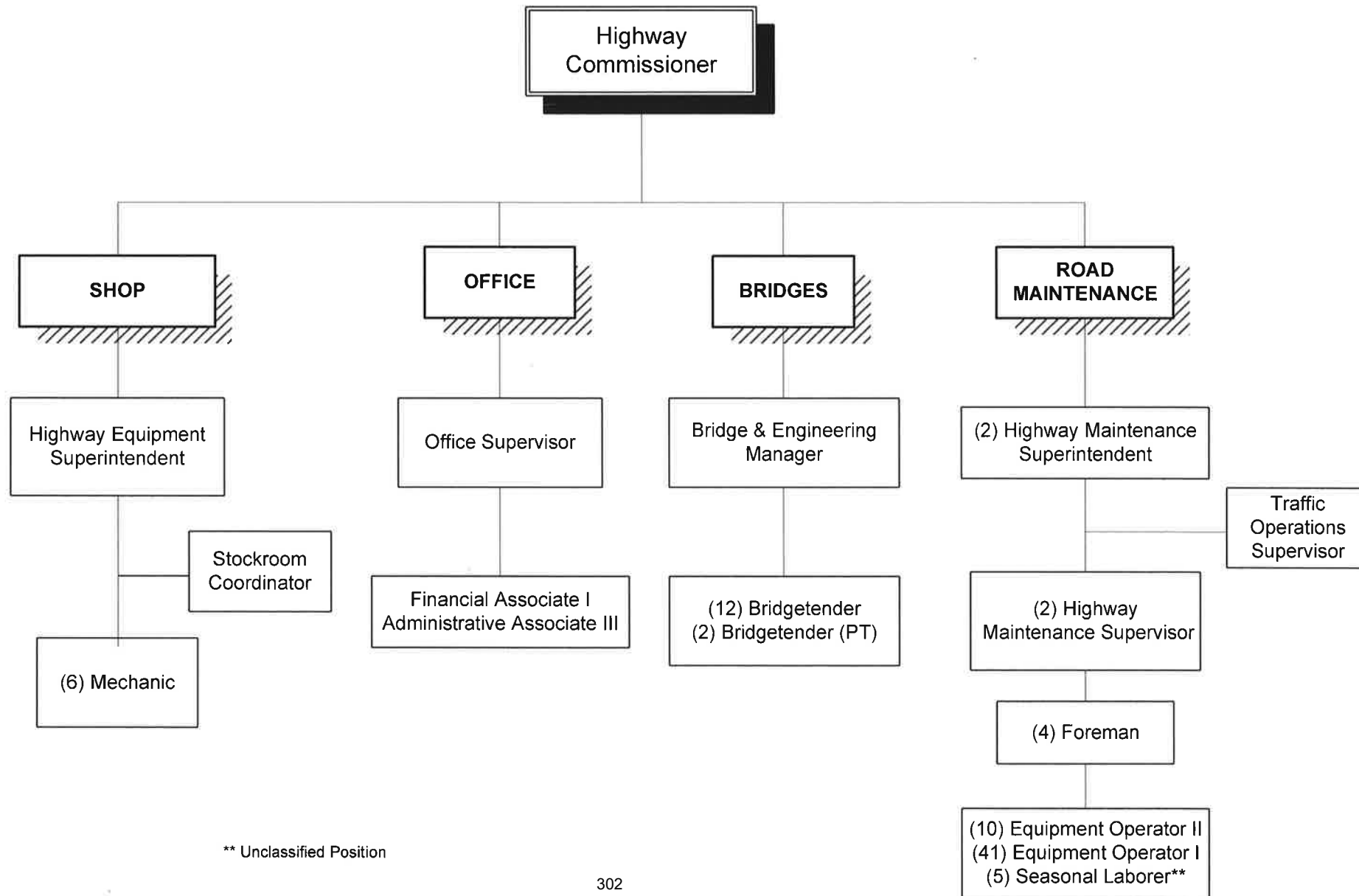
STATE ROAD MAINTENANCE The County provides highway maintenance operations on a contractual basis including winter snow and ice control, lift bridge oversight and operations, daily routine roadway maintenance and special maintenance, incident management and response assistance along with assisting with construction projects. Activities include sign maintenance, drainage, structure maintenance, traffic control, plowing, salting, patching and patrolling.

LOCAL ROAD MAINTENANCE The County provides daily and special maintenance to many of the towns of Winnebago County on a pre-arranged basis, by letter of agreement. Provides winter and routine road maintenance, drainage and ditch maintenance and special improvements projects. We provide assistance to the towns on improvement projects and help towns plan and coordinate with the State on special funding programs. Provide financial assistance and guidance for culvert/bridge aid projects.

COUNTY ROAD MAJOR IMPROVEMENTS Provides expertise in the planning and design of needed reconstruction of County roads utilizing available Federal and State funding.

UNDERGROUND STORAGE TANK PROGRAM Manages the County's underground storage tanks to comply with applicable DNR regulations.

HIGHWAY



** Unclassified Position

HIGHWAY DEPARTMENT

Highway Fund: 540
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Raymond Palonen
LOCATION: Winnebago County
901 W. County Rd. Y
Oshkosh, WI 54901

TELEPHONE: 232-1700

2019 ACCOMPLISHMENTS:

1. Performed highway maintenance activities consisting of repaving, patching, crack filling, chip sealing, ditching & drainage improvements, traffic signing, line painting, and shouldering on the county trunk highway system to preserve and extend pavement life.
2. Completed design and acquired necessary right of way on CTH "A" to facilitate re-construction of the roadway between Indian Point Rd. and CTH "GG".
3. Completed the widening of CTH "CB" from Shady Lane to CTH "BB".
4. Completed the engineering and design to correct safety and geometric deficiencies on CTH "O" from Interstate 41 to CTH "II". Construction planned for 2020.
5. Completed an agreement with the Town of Clayton to jurisdictionally transfer CTH "T" from Pioneer Road to CTH "II" to the township, and jurisdictionally transfer Pioneer Road from CTH "T" to CTH "II" to Winnebago County.
6. Completed an agreement with the Town of Neenah to construct a joint storm water detention pond on CTH "O" to help meet MS4 requirements.
7. Completed the repaving of the Health and Human Services parking lot in Oshkosh.
8. Repaired and re-paved the loading dock pavement at the Parkview Health Center.
9. Installed an epoxy floor coating in the truck storage area to preserve the concrete floor from further deterioration.
10. Paved the parking area and installed sidewalk at the new Crisis Center.
11. Repaved CTH "K" from Clareville Road to STH "116".
12. Repaved CTH "FF" from STH "44" to STH "91".

- 13. Repaired concrete failures on STH “45” for WisDOT.**
- 14. Performed maintenance and construction activities for 11 townships.**

2020 GOALS & OBJECTIVES:

- 1. Continue to performed highway maintenance activities consisting of repaving, patching, crack filling, chip sealing, ditching & drainage improvements, traffic signing, line painting, and shouldering on the county trunk highway system.**
- 2. Continue to update an aging fleet of equipment in order to maintain cost effective operations.**
- 3. Oversee and implement the County Capital Improvement program related to highway improvements.**
- 4. Begin construction on CTH "A" from Indian Point Rd to CTH "GG".**
- 5. Begin the design and engineering of a roundabout at CTH “CB” and CTH “JJ” with cost participation from the City of Neenah.**
- 6. Begin the design and engineering of CTH “P” from Midway Rd. to Oneida Street.**
- 7. Begin the design of Pioneer Rd (future CTH “T”) from the Existing CTH “T” to CTH “II”.**
- 8. Repave CTH “FF” from STH “91” to STH “21”.**
- 9. Repave CTH “G” from Woodenshoe Rd. to CTH “A”.**
- 10. Repave CTH “V” from CTH “E” to West Co. Line.**
- 11. Upgrade beam guard that is below current safety standards on CTH “R”.**
- 12. Reconstruct CTH “O” from Interstate “41” to CTH “II”.**
- 13. Continue to provide cost effective maintenance and construction services to the Wisconsin Department of Transportation and local governments.**
- 14. Begin design and engineering services to improve CTH “” from Pioneer Road to CTH “II”.**

HIGHWAY

2020 BUDGET NARRATIVE HIGHLIGHTS

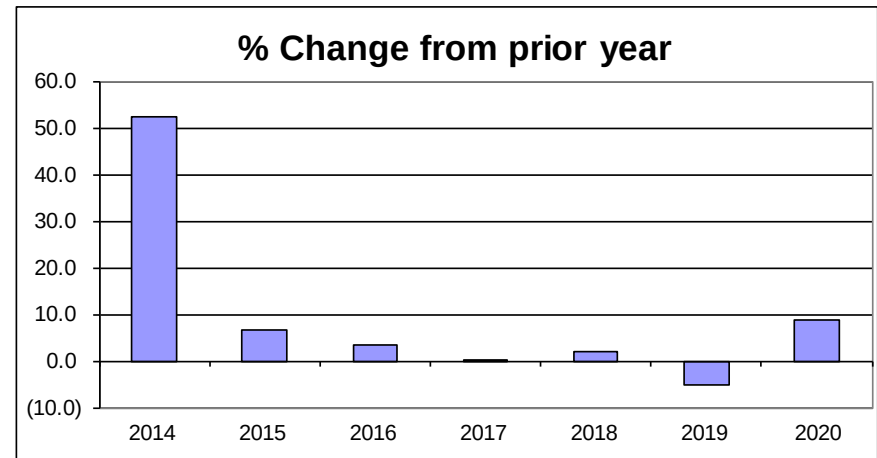
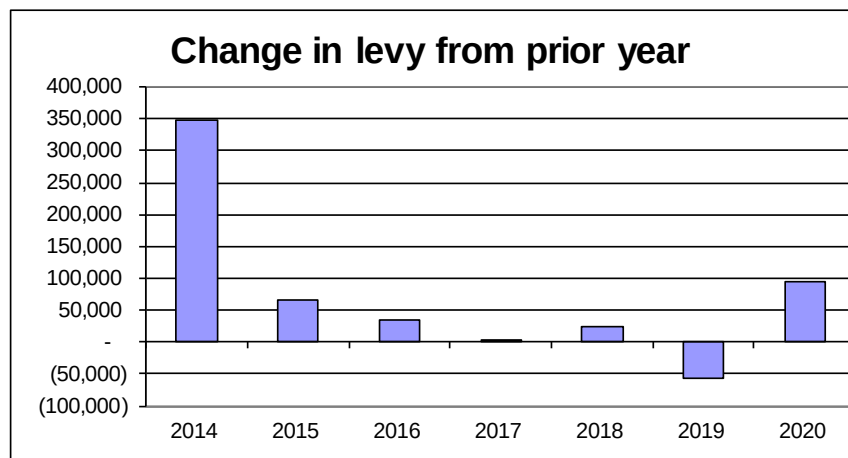
DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	78	78	77	78	80	80	83	83	84	85
Part Time	2	2	2	2	2	2	2	2	2	2
Total	80	80	79	80	82	82	85	85	86	87

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Three (3) full-time Bridgetender positions have been eliminated and three (3) full-time Equipment Operator I positions have been added, along with one (1) full-time Equipment Operator II position to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The Highway Department operates as a proprietary type activity and as such does not have a direct tax levy. The department provides county road maintenance, which is charged back to the general fund. The department also does work for the State and other municipalities within Winnebago County and bills those units of government for services provided.

County Road Maintenance: The 2020 tax levy in the General Fund for County Road Maintenance is \$1,179,463, an increase of \$95,573 or 8.82% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Highway

Significant changes from 2019	Effect on Budget	Effect on Surplus / (Deficit)	Total	
2019 Budgeted Surplus (Deficit)			\$ (83,935)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			
Hwy Maint State	261,652	261,652		Increase based on a 3 year average of state maintenance revenue.
Hwy Maint Municipal	(318,767)	(318,767)		Decrease based on a 3 year average of municipality maintenance revenue.
Hwy Health Agency Revenues	(20,000)	(20,000)		Decrease based on moving revenue to Hwy Conseration Dev Revenue.
Hwy Culture Rec Ed Revenues	(7,200)	(7,200)		Decrease based on moving revenue to Hwy Conseration Dev Revenue.
Hwy Conservation Dev Revenue	16,000	16,000		Increase based on merging Hwy Health Agency Revenues and Hwy Culture Rec Ed Revenues into this account.
Hwy Maint Municipal - Interfund	(64,000)	(64,000)		Decrease based on fewer bridge / culvert aid application work for 2020.
Interest Investments	4,000	4,000		Increase due to rising interest earnings on investments.
Sale of Prop Equip	(4,000)	(4,000)		Decrease due to no equipment sales anticipated in 2020.
Other Miscellaneous Revenues	(64,070)	(64,070)		Decrease based on a 3 year average of other miscellaneous revenues.
Total revenue changes	(196,385)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Temporary Employees	(35,000)	35,000		Decrease due to moving the budget to regular pay.
Overtime	48,410	(48,410)		Increase based on a 3 year average of overtime costs for Highway services.
FICA Medicare	18,322	(18,322)		Increase based on rising regular pay and overtime costs.
Health Insurance	93,786	(93,786)		Increase based on a 6% increase in premiums.
Dental Insurance	5,392	(5,392)		Increased based on enrollment changes.
Workers Compensation	(20,551)	20,551		Decrease based on the municipal group plan decreasing from 1.09% to 0.593%.
Unemployment Compensation	(20,000)	20,000		Decrease based on a 3 year average of unemployment compensation costs.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Highway

Significant changes from 2019	Effect on Budget	Effect on Surplus / (Deficit)	Total	
WI Retirement	24,117	(24,117)		Increase based on rising regular pay and overtime costs.
Capital - Buildings	(58,500)	58,500		Decrease due to fewer building improvements anticipated in 2020.
Capital - Equipment	(48,000)	48,000		Decrease due to requesting less capital equipment outlay items for 2020.
Small Equipment	(5,999)	5,999		Decrease based on a 3 year average of field tools purchased.
Motor Fuel	100,849	(100,849)		Increase based on an anticipated rise in fuel prices in 2020.
Equipment Rental	(31,350)	31,350		Decrease due to purchasing new equipment so no need to rent equipment.
Other Building Materials	25,000	(25,000)		Increase due to higher costs for building supplies and state bridge maintenance materials.
Road Maintenance Materials	(968,999)	968,999		Decrease based on a 3 year average of materials purchased.
Maintenance Equipment	(4,800)	4,800		Decrease based on a 3 year average of maintenance equipment purchased.
Consumable Tools	(4,500)	4,500		Decrease based on a 3 year average of consumable tools purchased.
Equipment Repairs	(29,000)	29,000		Decrease based on fleet updates, equipment maintenance performance improved as a result.
Maintenance Grounds - Interfund	10,000	(10,000)		Increase based on the cost projected for services performed by Facilities.
Power and Light	(6,000)	6,000		Decrease based on a 3 year average of utility costs.
Water and Sewer	30,000	(30,000)		Increase based on the addition of the truck wash (additional water/sewer usage).
Refuse Collection - Interfund	5,001	(5,001)		Increase based on projected costs from the Landfill.
Other Repair Maint Streets	158,000	(158,000)		Increase based on projects coming in 2020.
Building Repairs	4,999	(4,999)		Increase based on projected repairs needed in 2020.
Professional Service	305,000	(305,000)		Increase for engineering services needed for capital projects.
Depreciation Expense	205,924	(205,924)		Increase based on a 3% increase from 2018 actual.
Debt Principal Payments	(47,000)	47,000		Decrease based on less debt required for capital projects in 2020.
Other small changes	(398,236)	398,236		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(608,135)			
2020 Budgeted Surplus (Deficit)			\$ 362,815	

Financial Summary Highway

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	9,849,335	16,145,591	15,035,591	15,035,591	15,193,023
Labor	3,618,592	6,378,789	6,378,789	6,378,789	6,668,655
Travel	1,462	7,451	7,451	7,451	5,395
Capital	496,100	1,126,989	1,076,500	1,126,989	970,000
Other Expenditures	6,109,667	9,637,221	8,761,873	9,637,221	8,497,169
Total Expenditures	10,225,821	17,150,450	16,224,613	17,150,450	16,141,219
(Surplus) deficit before adjustments			1,189,022		948,196
<i>Adjustments:</i>					
Back out depreciation			(1,105,087)		(1,311,011)
Net (surplus) deficit on a budgetary basis			83,935		(362,815)

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Revenue										
Licenses:										
Permit Fees	44003	15,859	21,425	16,396	20,000	20,000	20,000	17,893	17,893	-10.54%
Licenses Subtotal:		15,859	21,425	16,396	20,000	20,000	20,000	17,893	17,893	-10.54%
Public Services:										
Highway Services	45000	1,726	509	84,119	1,500	1,500	1,500	1,000	1,000	-33.33%
Rental Revenues	45011	0	350	0	250	250	250	0	0	-100.00%
Public Services Subtotal:		1,726	859	84,119	1,750	1,750	1,750	1,000	1,000	-42.86%
Intergov Services:										
Hwy Maint State	43005	4,404,791	4,431,217	4,286,867	4,038,348	4,038,348	4,038,348	4,300,000	4,300,000	6.48%
Hwy Maint Municipal	43008	3,281,408	2,559,058	2,309,267	2,818,767	2,818,767	2,818,767	2,500,000	2,500,000	-11.31%
Hwy Non Road Related Revenues	43011	111	0	0	0	0	0	0	0	0.00%
Hwy Health Agency Revenues	43012	30,398	24,465	0	20,000	20,000	20,000	0	0	-100.00%
Hwy Culture Rec Ed Revenues	43013	8,730	9,994	3,126	7,200	7,200	7,200	0	0	-100.00%
Hwy Conservation Dev Revenue	43014	6,178	5,057	20,633	9,000	9,000	9,000	25,000	25,000	177.78%
Intergov Services Subtotal:		7,731,615	7,029,791	6,619,893	6,893,315	6,893,315	6,893,315	6,825,000	6,825,000	-0.99%
Interfund Revenue:										
Hwy Maint Municipal	63008	54,005	16,422	52,021	109,000	109,000	109,000	45,000	45,000	-58.72%
Highway Services	65000	5,143,237	6,456,361	7,212,525	7,843,326	8,943,326	8,943,326	6,800,000	8,200,000	4.55%
Other Fees	65002	16,700	0	0	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		5,213,943	6,472,783	7,264,546	7,952,326	9,052,326	9,052,326	6,845,000	8,245,000	3.68%
Total Operating Revenue:										
		12,963,143	13,524,858	13,984,954	14,867,391	15,967,391	15,967,391	13,688,893	15,088,893	1.49%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Interest:										
Interest Investments	48000	4,876	13,746	13,676	12,000	12,000	22,000	12,000	16,000	33.33%
Investment Mark to Market	48002	(2,260)	(1,995)	(1,281)	0	0	0	0	0	0.00%
Interest Subtotal:		2,616	11,751	12,395	12,000	12,000	22,000	12,000	16,000	33.33%
Misc Revenues:										
Sale Of Prop Equip	48104	(31,562)	4,599	26,970	4,000	4,000	4,000	0	0	-100.00%
Sale of Scrap	48106	10,262	11,326	18,290	10,200	10,200	10,200	10,200	10,200	0.00%
Other Miscellaneous Revenues	48109	39,826	141,327	52,638	142,000	142,000	142,000	77,930	77,930	-45.12%
Misc Revenues Subtotal:		18,526	157,252	97,897	156,200	156,200	156,200	88,130	88,130	-43.58%
Transfers In:										
Other Transfers In	49501	58,616	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		58,616	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		79,758	169,003	110,292	168,200	168,200	178,200	100,130	104,130	-38.09%
Revenue Total:		13,042,902	13,693,861	14,095,246	15,035,591	16,135,591	16,145,591	13,789,023	15,193,023	1.05%
Expense										
Wages:										
Regular Pay	51100	3,371,915	3,481,629	3,537,502	3,993,631	3,993,631	3,993,631	4,131,344	4,166,344	4.32%
Temporary Employees	51101	0	0	0	35,000	35,000	35,000	35,000	0	-100.00%
Overtime	51105	272,108	256,005	427,131	301,590	301,590	301,590	350,000	350,000	16.05%
Comp Time	51108	26,029	0	0	0	0	0	0	0	0.00%
Payout Wages	51120	0	36,808	9,364	0	0	0	0	0	0.00%
Wages Subtotal:		3,670,053	3,774,443	3,973,997	4,330,221	4,330,221	4,330,221	4,516,344	4,516,344	4.30%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Fringes Benefits:										
FICA Medicare	51200	263,010	320,364	330,003	327,182	327,182	327,182	345,504	345,504	5.60%
Health Insurance	51201	944,162	1,090,138	1,117,793	1,234,371	1,234,371	1,234,371	1,328,157	1,328,157	7.60%
Dental Insurance	51202	56,386	58,792	58,393	62,483	62,483	62,483	67,875	67,875	8.63%
Workers Compensation	51203	31,621	58,434	78,504	43,511	43,511	43,511	22,960	22,960	-47.23%
Unemployment Comp	51204	62,011	70,527	65,750	90,000	90,000	90,000	70,000	70,000	-22.22%
WI Retirement	51206	245,143	250,649	274,829	268,768	268,768	268,768	292,885	292,885	8.97%
Fringe Benefits Other	51207	(12,313)	(23,189)	18,241	22,253	22,253	22,253	24,930	24,930	12.03%
GASB OPEB Adjustment	51214	0	0	114,069	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	0	28,520	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	260,610	247,160	79,732	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		1,850,630	2,072,874	2,165,834	2,048,568	2,048,568	2,048,568	2,152,311	2,152,311	5.06%
Total Labor:		5,520,682	5,847,317	6,139,832	6,378,789	6,378,789	6,378,789	6,668,655	6,668,655	4.54%
Travel:										
Registration Tuition	52001	5,352	9,429	2,238	5,501	5,501	5,501	4,200	4,200	-23.65%
Automobile Allowance	52002	230	144	0	200	200	200	0	0	-100.00%
Meals	52005	122	298	47	180	180	180	150	150	-16.67%
Lodging	52006	1,369	1,063	444	1,500	1,500	1,500	1,000	1,000	-33.33%
Other Travel Exp	52007	53	22	2	50	50	50	25	25	-50.00%
Taxable Benefit	52008	54	0	0	20	20	20	20	20	0.00%
Travel Subtotal:		7,180	10,957	2,731	7,451	7,451	7,451	5,395	5,395	-27.59%
Total Travel:		7,180	10,957	2,731	7,451	7,451	7,451	5,395	5,395	-27.59%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Capital Outlay:										
Buildings	58001	22,430	22,538	0	198,500	198,500	198,500	140,000	140,000	-29.47%
Equipment	58004	1,080,292	1,016,681	935,418	878,000	928,489	928,489	855,000	830,000	-5.47%
Capital Outlay Subtotal:		1,102,722	1,039,219	935,418	1,076,500	1,126,989	1,126,989	995,000	970,000	-9.89%
Total Capital:		1,102,722	1,039,219	935,418	1,076,500	1,126,989	1,126,989	995,000	970,000	-9.89%
Office:										
Office Supplies	53000	1,568	2,512	4,324	4,675	4,675	4,675	4,000	4,000	-14.44%
Printing Supplies	53002	302	268	353	310	310	310	300	300	-3.23%
Print Duplicate	53003	183	514	883	615	615	615	400	400	-34.96%
Postage and Box Rent	53004	303	236	12	400	400	400	300	300	-25.00%
Computer Supplies	53005	189	72	0	0	0	0	0	0	0.00%
Computer Software	53006	0	776	0	1,400	1,400	1,400	1,500	1,500	7.14%
Telephone	53008	12,495	13,214	9,043	11,000	11,000	11,000	10,000	10,000	-9.09%
Wireless	53012	14,330	11,654	8,372	13,500	13,500	13,500	11,500	11,500	-14.81%
Office Subtotal:		29,371	29,246	22,987	31,900	31,900	31,900	28,000	28,000	-12.23%
Operating:										
Advertising	53500	39	39	53	100	100	100	100	100	0.00%
Subscriptions	53501	499	505	240	450	450	450	400	400	-11.11%
Membership Dues	53502	445	166	0	450	450	450	200	200	-55.56%
Household Supplies	53516	3,519	3,622	4,574	4,000	4,000	4,000	4,000	4,000	0.00%
Food	53520	1,871	1,692	1,878	2,500	2,500	2,500	1,800	1,800	-28.00%
Small Equipment	53522	44,247	55,099	49,729	55,999	60,294	60,294	50,000	50,000	-10.71%
Shop Supplies	53523	51,823	54,655	57,411	55,000	55,000	55,000	57,500	57,500	4.55%
Medical Supplies	53524	141	298	785	150	150	150	400	400	166.67%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Other Operating Supplies	53533	7,491	5,062	2,590	2,900	2,900	2,900	3,500	3,500	20.69%
Safety Supplies	53543	4,696	6,462	8,728	4,800	4,800	4,800	7,000	7,000	45.83%
Motor Fuel	53548	351,942	395,480	524,848	449,151	449,151	449,151	550,000	550,000	22.45%
Equipment Rental	53551	118,568	63,619	149,647	131,350	131,350	131,350	100,000	100,000	-23.87%
Operating Licenses Fees	53553	759	644	1,766	800	800	800	1,000	1,000	25.00%
Machinery Rental	53570	(88)	0	0	0	0	0	0	0	0.00%
Fuel Handling	53571	0	1	219	0	0	0	0	0	0.00%
Close to Assets Lia	53572	16,029	(88,921)	207,455	(55,434)	(55,434)	(55,434)	(55,434)	(55,434)	0.00%
Building Space Cost	53574	0	0	5,290	0	0	0	0	0	0.00%
Field Small Tools	53575	8,570	7	0	0	0	0	0	0	0.00%
Shop Services	53576	52	(0)	0	0	0	0	0	0	0.00%
Employee Benefits	53577	(244)	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	170	499	2,039	7,000	7,000	7,000	4,500	4,500	-35.71%
Print Duplicate	73003	3,815	4,654	4,247	4,000	4,000	4,000	4,000	4,000	0.00%
Postage and Box Rent	73004	721	1,202	616	800	800	800	700	700	-12.50%
Computer Server Charge	73030	5,822	0	0	0	0	0	0	0	0.00%
Operating Subtotal:		620,887	504,782	1,022,114	664,016	668,311	668,311	729,666	729,666	9.89%
Repairs & Maint:										
Sodium Chloride	54002	313,390	341,252	349,677	345,000	345,000	345,000	350,000	350,000	1.45%
Calcium Chloride	54003	0	0	10	0	0	0	0	0	0.00%
Small Hardware	54008	7,917	4,665	2,259	3,500	3,500	3,500	3,000	3,000	-14.29%
Other Elect Products	54012	0	530	61	0	0	0	100	100	100.00%
Other Plumbing Prod.	54014	0	0	252	0	0	0	0	0	0.00%
Other Building Materials	54015	32,324	41,257	105,397	25,000	25,000	25,000	50,000	50,000	100.00%
Lubricants	54016	38,980	23,828	18,671	29,999	29,999	29,999	30,000	30,000	0.00%
Machine Equip Parts	54017	549,270	583,590	494,499	549,999	549,999	549,999	533,000	533,000	-3.09%
Tires Batteries	54018	71,514	71,562	80,748	70,000	70,000	70,000	72,000	72,000	2.86%
Road Maintenance Materials	54019	3,825,280	3,688,256	4,218,815	4,968,999	4,968,999	4,968,999	4,000,000	4,000,000	-19.50%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Maintenance Buildings	54020	317	1,975	2,346	0	0	0	1,500	1,500	100.00%
Maintenance Grounds	54021	459	120	10	0	0	0	200	200	100.00%
Maintenance Equipment	54022	8,979	9,471	3,977	10,500	10,500	10,500	5,700	5,700	-45.71%
Consumable Tools	54026	8,770	7,753	5,048	10,000	10,000	10,000	5,500	5,500	-45.00%
Equipment Repairs	54029	35,114	(190,688)	(33,335)	64,000	64,000	64,000	35,000	35,000	-45.31%
Maintenance Grounds	74021	14,982	15,000	30,604	15,000	15,000	15,000	25,000	25,000	66.67%
Equipment Repairs	74029	660	146,454	768	0	0	0	500	561	100.00%
Repairs & Maint Subtotal:		4,907,956	4,745,025	5,279,808	6,091,997	6,091,997	6,091,997	5,111,500	5,111,561	-16.09%
Utilities:										
Heat	54700	8,588	12,763	10,534	13,000	13,000	13,000	11,000	11,000	-15.38%
Power and Light	54701	85,367	76,204	66,964	76,000	76,000	76,000	70,000	70,000	-7.89%
Water and Sewer	54702	47,463	52,467	75,711	50,000	50,000	50,000	80,000	80,000	60.00%
Refuse Collection	54703	0	0	4,311	3,500	3,500	3,500	4,000	4,000	14.29%
Heat	74700	7,271	5,531	5,233	8,000	8,000	8,000	5,500	5,500	-31.25%
Refuse Collection	74703	18,588	37,799	23,020	19,999	19,999	19,999	25,000	25,000	25.01%
Utilities Subtotal:		167,276	184,764	185,773	170,499	170,499	170,499	195,500	195,500	14.66%
Contractual Services:										
Medical and Dental	55000	4,791	6,194	6,590	5,310	5,310	5,310	6,000	6,000	12.99%
Pest Extermination	55002	0	0	0	150	150	150	0	0	-100.00%
Other Repair Maint Streets	55004	323,723	374,550	556,261	400,000	1,197,168	1,197,168	558,000	558,000	39.50%
Building Repairs	55008	96,701	79,208	27,482	30,001	30,001	30,001	35,000	35,000	16.66%
Professional Service	55014	32,191	233,795	108,774	35,000	108,885	108,885	340,000	340,000	871.43%
Architect Engineer	55019	0	7,900	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		457,406	701,647	699,106	470,461	1,341,514	1,341,514	939,000	939,000	99.59%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway										
Insurance Expenses:										
Prop Liab Insurance	76000	157,212	159,300	158,544	87,913	87,913	87,913	91,431	91,431	4.00%
Insurance Expenses Subtotal:		157,212	159,300	158,544	87,913	87,913	87,913	91,431	91,431	4.00%
Deprec & Amort:										
Depreciation Expense	56503	1,117,751	1,123,119	1,248,582	1,105,087	1,105,087	1,105,087	1,311,011	1,311,011	18.63%
Deprec & Amort Subtotal:		1,117,751	1,123,119	1,248,582	1,105,087	1,105,087	1,105,087	1,311,011	1,311,011	18.63%
Total Other Operating:		7,457,858	7,447,883	8,616,914	8,621,873	9,497,221	9,497,221	8,406,108	8,406,169	-2.50%
Debt Payments:										
Debt Principal Payments	57000	70,938	690,912	111,202	128,000	128,000	128,000	81,000	81,000	-36.72%
Debt Interest Payments	57001	6,604	17,431	11,917	12,000	12,000	12,000	10,000	10,000	-16.67%
Debt Payments Subtotal:		77,542	708,344	123,119	140,000	140,000	140,000	91,000	91,000	-35.00%
Total Non-Operating Expense:		77,542	708,344	123,119	140,000	140,000	140,000	91,000	91,000	-35.00%
Expense Total:		14,165,984	15,053,719	15,818,013	16,224,613	17,150,450	17,150,450	16,166,158	16,141,219	-0.51%
Surplus / (Deficit) prior to adjustments:		(1,123,083)	(1,359,858)	(1,722,767)	(1,189,022)	(1,014,859)	(1,004,859)	(2,377,135)	(948,196)	-20.25%
Adjustments:										
Back out depreciation		1,117,751	1,123,119	1,248,582	1,105,087	1,105,087	1,105,087	1,311,011	1,311,011	18.63%
Highway Surplus / (Deficit) - budgetary basis:		(5,332)	(236,738)	(474,185)	(83,935)	90,228	100,228	(1,066,124)	362,815	-532.26%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

Department	Description	Quantity	Unit Cost	Capital Outlay
Highway -	Epoxy 1/2 Shop Floor	1	140,000	140,000
	Tri-axle Dump / Plow Truck	1	310,000	310,000
	Skid Steer	1	70,000	70,000
	Front End Loader	1	200,000	200,000
	Patrol Truck	1	75,000	75,000
	Superintendent Truck	1	45,000	45,000
	Skid Steer Cold Planer	1	25,000	25,000
	Surveying GPS	1	15,000	15,000
	Discbine Mower	2	20,000	40,000
	Major equipment repairs	1	50,000	50,000
		11		970,000

SIGNIFICANT CHANGES FROM 2019 ADOPTED - County Road Maintenance

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 1,083,890	
Revenue Changes - impact on levy:		
Transportation Aids	(200,000)	Increase based on increasing state reimbursements to be received in 2020.
Insurance Recoveries	5,880	Decrease based on a 3 year average of insurance recoveries received.
Expense Changes - impact on levy:		
Repair Maint Streets	196,495	Projected increase to repair/maintain county roads for 2020.
Snow Removal Streets	100,000	Increase based on not having enough budgeted for the last snow season.
Prop Liab Insurance	(4,427)	In 2019, the Property & Liability Insurance fund balance was high so a reduction in fund balance allowed departments to see a reduction in the amount they are charged for property & liability insurance coverage. This was not budgeted in 2019 at the reduced amount. In 2020, the fund balance will also reduce costs for departments.
Other small changes	(2,375)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 1,179,463	

Financial Summary County Road Maintenance

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	1,572,215	2,098,000	2,098,000	2,098,000	2,293,495
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,186,257	3,326,890	3,181,890	3,181,890	3,472,958
Total Expenditures	2,186,257	3,326,890	3,181,890	3,181,890	3,472,958
Levy			1,083,890		1,179,463

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance										
Revenue										
Intergov Rev:										
Transportation Aids	42015	1,998,323	1,891,666	2,116,161	2,050,000	2,050,000	2,050,000	2,250,000	2,250,000	9.76%
Intergov Rev Subtotal:		1,998,323	1,891,666	2,116,161	2,050,000	2,050,000	2,050,000	2,250,000	2,250,000	9.76%
Interfund Revenue:										
Material Sales	68105	48,245	19,656	35,225	33,000	33,000	33,000	34,375	34,375	4.17%
Interfund Revenue Subtotal:		48,245	19,656	35,225	33,000	33,000	33,000	34,375	34,375	4.17%
Total Operating Revenue:		2,046,568	1,911,322	2,151,386	2,083,000	2,083,000	2,083,000	2,284,375	2,284,375	9.67%
Misc Revenues:										
Insurance Recoveries	48107	4,163	12,559	10,617	15,000	15,000	15,000	9,120	9,120	-39.20%
Misc Revenues Subtotal:		4,163	12,559	10,617	15,000	15,000	15,000	9,120	9,120	-39.20%
Transfers In:										
Other Transfers In	49501	80,000	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		80,000	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		84,163	12,559	10,617	15,000	15,000	15,000	9,120	9,120	-39.20%
Revenue Total:		2,130,732	1,923,882	2,162,002	2,098,000	2,098,000	2,098,000	2,293,495	2,293,495	9.32%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance										
Expense										
Repairs & Maint:										
Repair Maint Streets	75806	1,759,734	2,075,045	1,675,961	2,416,890	2,416,890	2,416,890	2,612,385	2,612,385	8.09%
Snow Removal Streets	75807	894,936	740,492	739,199	755,000	755,000	900,000	855,000	855,000	13.25%
Repairs & Maint Subtotal:		2,654,670	2,815,537	2,415,160	3,171,890	3,171,890	3,316,890	3,467,385	3,467,385	9.32%
Insurance Expenses:										
Prop Liab Insurance	76000	9,588	8,736	8,604	10,000	10,000	10,000	10,000	5,573	-44.27%
Insurance Expenses Subtotal:		9,588	8,736	8,604	10,000	10,000	10,000	10,000	5,573	-44.27%
Total Other Operating:										
Total Other Operating:		2,664,258	2,824,273	2,423,764	3,181,890	3,181,890	3,326,890	3,477,385	3,472,958	9.15%
Expense Total:										
Expense Total:		2,664,258	2,824,273	2,423,764	3,181,890	3,181,890	3,326,890	3,477,385	3,472,958	9.15%
County Road Maintenance Net/(Levy):										
County Road Maintenance Net/(Levy):		(533,526)	(900,392)	(261,762)	(1,083,890)	(1,083,890)	(1,228,890)	(1,183,890)	(1,179,463)	8.82%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
HEALTH & HUMAN SERVICES				
Public Health Department	\$ 2,258,858	\$ 4,419,008	\$ (150,000)	\$ 2,010,150
Child Support	1,532,000	1,828,265	-	296,265
Veterans	16,000	703,628	-	687,628
Human Services	27,935,313	46,317,347	-	18,382,034
Park View Health Center	15,203,536	19,374,337	(3,600,000)	570,801
Park View Health Center Debt	-	197,000	-	197,000
	<u>\$ 46,945,707</u>	<u>\$ 72,839,585</u>	<u>\$ (3,750,000)</u>	<u>\$ 22,143,878</u>

PUBLIC HEALTH

General Fund – Division: 052
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn

HEALTH LOCATIONS: Winnebago County Health Department
112 Otter Avenue, Second Floor
Oshkosh, WI 54901

Winnebago County Neenah Human Services Building
211 North Commercial Street
Neenah, WI 54956

TELEPHONE: 920-232-3000

FAX: 920-232-3370

EMAIL: health@co.winnebago.wi.us

WEB: www.winnebagohealth.org

SOCIAL: [@WinnebagoHealth](https://www.facebook.com/WinnebagoHealth)

VISION STATEMENT: The Winnebago County Health Department is a leader in creating a culture that optimizes health and wellness in our community.

MISSION STATEMENT: Winnebago County Health Department leads change by providing services and building partnerships that strengthen the community.

DIVISION DESCRIPTIONS:

ADMINISTRATION: Provides departmental leadership, planning, supervision, programmatic oversight, support staffing, accounting and budget. Responsible for communications, health assessment, policies, enforcement, data management, community partnership, planning, preparedness, fund seeking, and workforce development. Programs include:

- Communications – Create, maintain and execute comprehensive communications strategy to advance the department’s outreach and community visibility and engagement.
- Planning – Assist with the development, maintenance, execution and evaluation of department, division and community plans. Preparation for and maintenance of readiness for national accreditation. Grant writing support.
- Preparedness – Community preparedness planning and exercises to respond to crisis or disaster including pandemic influenza, mass clinic operation, nuclear/biological/chemical accident or terrorism, participation in regional healthcare emergency response coalition activities and overall 24/7/365 availability of health department staff.
- Policy & Equity – Assures local and community policies are or become inclusive of the promotion and equitable opportunity for overall health and determinants of healthy living, including but not limited to income, education, housing, transportation, location, and discrimination. Assists internal staff with issues related to policy development and awareness as it relates to division programs.

COMMUNICABLE DISEASE PREVENTION & CONTROL: Prevents and minimizes the spread of disease in Winnebago County. Services provided include immunizations, communicable disease prevention and outbreak response, education, direct observation therapy, refugee health screenings, jail services, HIV Partner Referral/Counseling and Testing and LifePoint needle exchange service. Programs include:

- Communicable Disease - Communicable disease surveillance, school illness surveillance epidemiologic follow-up, disease containment, community and health provider education, outbreak investigation, case referral and reporting. Tuberculosis skin testing for general public, county employees and contracted agencies.
- Immunizations – Provision and monitoring of required immunizations to prevent vaccine preventable diseases in children. Vaccines for adults on a fee for service basis.
- Seasonal Influenza – Monitoring of disease, public education, and provision of flu vaccine to county employees and contracted agencies.
- Jail Services – Hepatitis A vaccination of food service workers and HIV counseling and testing.
- HIV Partner Referral/Counseling & Testing – HIV partner referral for HIV positive clients. HIV testing and counseling.
- Refugee Health – Health screening of refugee arrivals to Winnebago County.
- LifePoint Needle Exchange- reducing the transmission of HIV, Hepatitis C and other potential harms associated with injection drug use in partnership with the AIDS Resource Center of Wisconsin.

COMMUNITY HEALTH & PREVENTION: Improves community health with a focus on preventing chronic health issues and addressing social determinants of health and health inequities. This is achieved by engaging and partnering with the community to assess community needs and assets, plan appropriate strategies and interventions to address identified needs, and implement policy, systems, and environment level interventions that impact the population in the most sustainable way. Focus areas include mental health, substance use, physical activity, transportation, social connectedness, and food and nutrition. Programs and coalitions include:

- re:TH!NK – A coalition supported by Winnebago County Health Department to coordinate efforts with collaboration from local partners to create a place where everyone has the opportunity to live the healthiest life possible. Current action teams are focused on physical activity, healthy eating, alcohol use, and social/place connectedness.
- re:TH!NK Lakeshore Tobacco Coalition – A multijurisdictional coalition supported by the Winnebago County Health Department to reduce tobacco use and exposure through prevention strategies which include community outreach and involvement to move policy forward collaboratively.
- Winnebago County Drug and Alcohol Coalition – A coalition supported by Winnebago County Health Department to prevent and reduce drug and alcohol use by empowering our community to effect individual and social change through education, advocacy, collaboration, and coordination of resources. Current efforts are focused on opiate use in the areas of prevention/awareness, treatment/recovery, communications, and data.
- Fox Valley Thrives – A strategic alliance between community organizers and public health professionals supported by the Winnebago County Health Department that is focused on addressing issues of health equity and access to transportation.
- Weight of the Fox Valley – A community health initiative that promotes healthy weight in Calumet, Outagamie, and Winnebago Counties, supported in-part by a contractual agreement between Winnebago County Health Department and United Way Fox Cities.
- Healthy Teen Minds – An initiative of the Northeast Wisconsin Mental Health Connection, funded by a grant from the Healthier Wisconsin Partnership Program and supported by the Winnebago County Health Department, to reduce youth depression in Winnebago, Outagamie and Calumet Counties.
- Bicycle and Pedestrian Planning – Coordinate and participate in bicycle and pedestrian planning efforts that increase opportunities for recreation and active transportation.

- **Adolescent Suicide Prevention** – Efforts to prevent adolescent suicide, including QPR, lethal means restriction, Child Death Review, and Zero Suicide.
- **Worksite Wellness** – Coordinate and participate in County and regional efforts to increase access to and quality of worksite wellness opportunities.

ENVIRONMENTAL HEALTH: Ensures an environment that protects and promotes health by assessing, correcting, controlling, and preventing those factors in the environment that can potentially adversely affect the health of individuals and the community. Programs include:

- **Sanitarian** – Inspection, consultation, code enforcement and licensure of food service establishments, campgrounds, temporary restaurants, swimming pools, hotel/motels, bed & breakfasts, animal grooming establishments, manufactured home parks, transient non-community wells and tattoo parlors.
- **Environmental Health** – Inspection, consultation and education to prevent and minimize adverse environmental exposures from air, water, housing, occupation, toxic materials, vector control, human health hazards and nuisances.

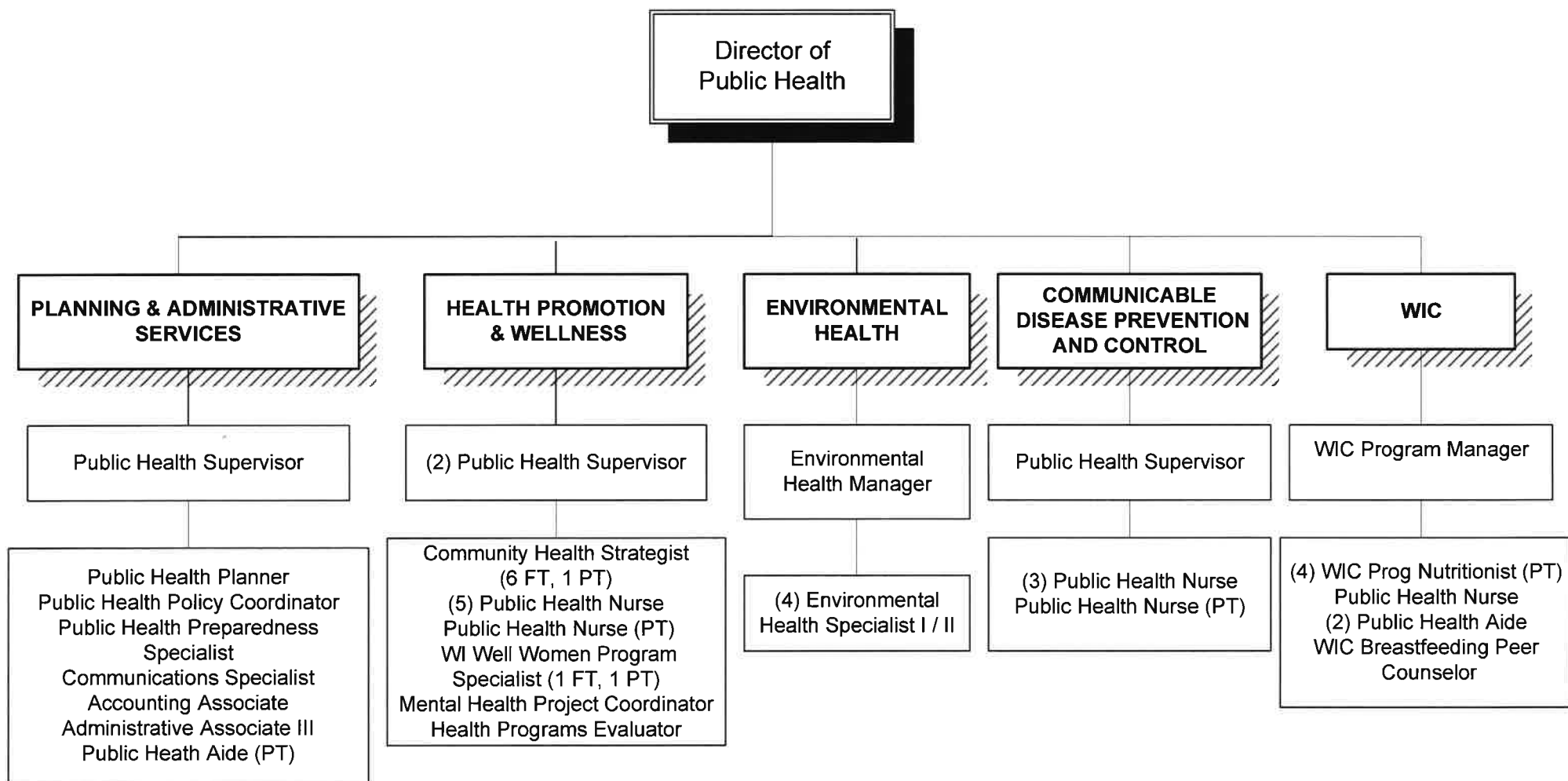
HEALTHY LIFESPAN: Empowers Winnebago County residents to lead healthier lives by promoting health, preventing harm, and protecting the quality of life through the provision of direct services, programs, population assessment and community engagement. Programs include:

- **Daycare/Head Start Support**– Health education and monitoring of immunization, communicable disease, food safety and injury prevention for daycare children, staff and parents.
- **Fall Prevention** – Reducing falls by raising awareness of fall risks, through in home assessments, by engaging community residents and service organizations in fall prevention programs, and by participating in community efforts to reduce falls.
- **Housing Authority - Nursing services** including assessment, referral, medication set-up, health monitoring and service coordination provided to Housing Authority residents in Omro, Winneconne and Oshkosh via a contractual agreement between the two agencies.
- **Maternal Child Health (MCH)** – Provides coordinated health care services to women and families during and after pregnancy through assessment, planning, monitoring, education and referral. Builds a breastfeeding friendly environment by supporting new and existing breastfeeding friendly worksites and child care centers. Lead a collaborative effort to assure children in Winnebago County are safe, healthy and ready to learn through State of the Winnebago County Child Collaboration developmental screening work, Safe Kids Fox Valley injury prevention work and First Five Fox Valley early childhood work.
- **Older Adult** – Nurse home visit services to referred individuals that need assistance not available through other community services. Nurses assess needs, case manage, refer and support these individuals to manage health issues. General consultation including home visitation on health issues especially to those with chronic diseases and disabilities, providing health education, injury prevention, wellness promotion, health prevention programming, community resource linkages.
- **Prenatal Care Coordination (PNCC)** - A Medicaid program providing case management services for low income high risk pregnant women and their families to improve birth outcomes through early identification, psychosocial support, education and access to medical and other services.
- **Wellness Plus: Tools for Better Health Collaboration** – Initiates and coordinates the provision of evidence based self-management programs for health and wellbeing for Winnebago County adults.
- **Lead Poisoning Prevention** - prevention, education and screening activities to families with children under 6 years of age.
- **Wisconsin Well Woman Program (WWWP)** – provides breast and cervical cancer screening services to women with little or no health insurance coverage.

WOMEN, INFANTS, AND CHILDREN (WIC): A food supplement and nutrition education program offered to eligible pregnant women, breast-feeding women, women who have had a baby in the last six months, infants, and children up to age five. Services include a food benefit redeemed at local grocery stores, nutrition and breastfeeding information and referrals to community resources. Programs include:

- **Fit Families:** Assisting families identify health habits for improvement including physical activity; provides monthly coaching contacts supporting families making healthy lifestyles changes.
- **Breastfeeding Support–Lactation consultants** assist mothers with issues related to breastfeeding and infant feeding education.

PUBLIC HEALTH



PUBLIC HEALTH

General Fund – Division: 052
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn
LOCATION: Winnebago County Health Department
112 Otter Avenue, Second Floor
Oshkosh, WI 54903-2808

TELEPHONE: 920-232-3000
FAX: 920-232-3370
health@co.winnebago.wi.us
www.co.winnebago.wi.us/health

2019 ACCOMPLISHMENTS:

1. Created new strategic plan for 2020 – 2023, new Community Health Assessment, Workforce Development plan, and new Action Plans for all five service divisions in department.
2. Converted Annual Report format to web-based platform instead of print.
3. Held Finding Balance together event with Fall Prevention coalition for providers and the general public with over 200 people in attendance.
4. Collaborated with the Oshkosh area organizations to assess existing fall prevention resources and gaps and identify pilot projects that will have a greater impact on reducing falls.
5. Held a region-wide Measles Tabletop exercise to enhance medical provider and public health response to suspect measles cases.
6. Started a Hepatitis A vaccination pilot program at the County Jail to reduce spread of disease and began working with pregnant inmates to help improve birth outcomes/healthier starts for infants.
7. Reinvigorated relationship and partnership with UWO Student Health Center.
8. Assisted City of Menasha with start-up of a refugee resettlement screening program.
9. Worked to establish Winnebago County as a Breast-feeding friendly worksite and developed a worksite toolkit for other workplaces to do the same.
10. Started a carbon monoxide follow-up program for new state law requiring reporting of poisonings.
11. Launched a new tick surveillance and testing program in partnership with UW-Oshkosh.
12. Responded to high levels of arsenic in well water at a Town of Algoma elementary school and investigated potential for high arsenic in private wells in the area.

13. Joined the Winnebago County Safe Streets committee and worked with County Departments and other partners to assess need/respond to jail population levels requiring jail expansion – population reduced sufficiently to suppress need to expand jail/save associated costs/reduce unnecessary incarceration.
14. Created/filled new Policy & Equity Coordinator position and developed policy team and equity team action plans, worked with state legislators on Medicaid expansion and immunization policy issues, increased engagement at the local municipal level to better address health in community decision making process.
15. Increased participation in the number of students being screened and referred for interventions in the Community Wellness Screen/ Rise Up Programs to improve student behavioral health.
16. Hosted another successful legislative breakfast attended by over 20 local legislators and officials .
17. Started Narcan distribution program to help prevent overdose deaths, hosted regional opioid summit targeted at first responders to enhance response to overdose events/opioid substances, held second year of overdose fatality reviews, and improved data collection and sharing of substance misuse information.
18. Applied for a multimillion dollar HUD grant in partnership with City of Oshkosh to increase the number of lead-safe homes available for families with young children in the city.
19. Applied for a new 5 year Drug Free Communities grant to support the Winnebago County Drug and Alcohol Coalition.
20. Held regional Point of Dispensing workshop to build support and capacity for employers to be prepared to dispense medical countermeasures in the event of a community wide disease outbreak or terrorism threat.
21. Worked with Weight of the Fox Valley on its transition to Live Well Fox Valley and numerous meetings with ThedaCare to inform their Community Needs Assessment and Community Health Improvement Plan.
22. Identified Ages and Stages Questionnaire 3 as the standard tool for developmental screening of children 0-4, selected and tested a common database for child care centers, school district and health care providers to share screening data.
23. Expanded Lead prevention education to families in WIC with blood lead levels between 5-9ug/dL from just 10ug/dL and higher.

2020 GOALS & OBJECTIVES:

1. Completion of a 5-year Community Health Improvement Plan.
2. Implement a performance management software system to better track internal goals and outcomes and share county wide data with the community.

3. **Increase vaccination rates in homeless population and other high-risk groups to help prevent disease outbreaks in hard to reach populations.**
4. **Develop a food advisory group to work with Environmental Health Division.**
5. **Update environmental health ordinances and policies related to lead poisoning, rabies/animal bites and other environmental hazards.**
6. **Assess need/benefits of establishing a sexually transmitted infection clinic at health department to help reduce disease transmission and improve treatment availability.**
7. **Assess tick surveillance pilot program and explore mosquito surveillance pilot project.**
8. **Development of a department wide communications plan to better prioritize communications specialist duties and delegation of assignments.**
9. **Further work on equity and health in all policies in the core areas of transportation, housing, education, food systems, poverty and early childhood.**
10. **Support local workplaces to adopt breastfeeding friendly policies.**
11. **Create a Point Of Dispensing (POD) site with Helix, the medical clinic for County, City of Oshkosh and Oshkosh Area School District employees.**
12. **Expand universal childhood developmental screening and database to increase the number of entities completing screening and sharing of their data.**
13. **Improve the outreach to and identification of high risk pregnant women to improve pregnancy outcomes/healthier babies and resources to support good parenting skills.**
14. **Establish WIC nutrition education opportunities that allow WIC families to reduce annual in-person visits from four to two.**
15. **Explore WIC programming/staffing adjustments to accommodate declining participation and revenues.**
16. **Continue to expand community engagement and collaboration on social connectedness.**
17. **Re-examine role of health department of being a “teaching” health department to be more strategic in student/community benefits.**

PUBLIC HEALTH

2020 BUDGET NARRATIVE HIGHLIGHTS

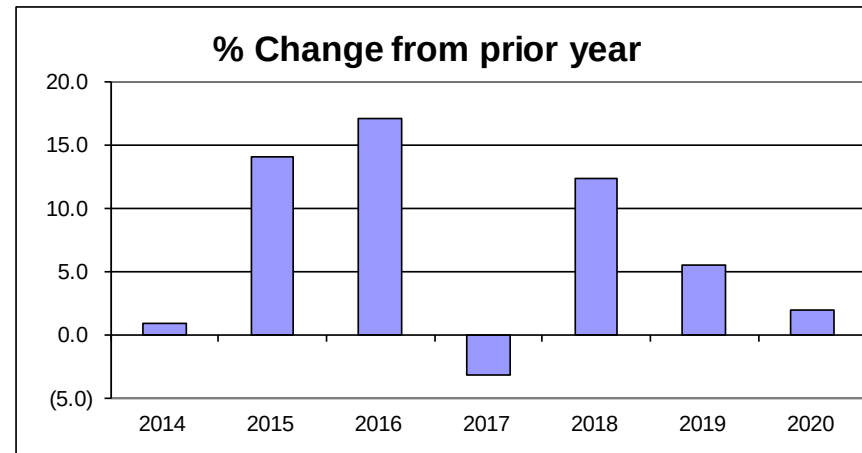
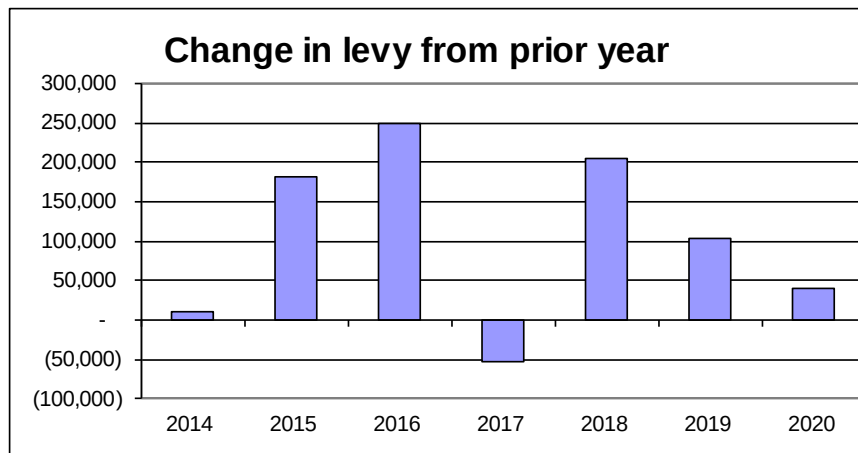
DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	21	29	33	34	33	35	36	36	38	38
Part Time	7	9	8	8	9	9	9	9	8	9
Total	28	38	41	42	42	44	45	45	46	47

The changes in the 2019 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) full-time Accounting Associate position, one (1) full-time Community Health Strategist position, and one (1) full-time Public Health Supervisor position are being added to the Table of Organization of Classified Positions schedule. One (1) full-time Administrative Associate – Public Health position, one (1) full-time Administrative Associate III, and one (1) full-time Public Health Nurse position has been eliminated from the Table of Organization of Classified Positions schedule. During the 2019 budget process, one (1) part-time Community Health Strategist was added and was not properly reflected in the 2019 Table of Organization of Classified Positions schedule.

COUNTY LEVY: The net tax levy for the department for 2020 is \$2,010,150, an increase of \$39,926 or 2.03% over 2019. A schedule of significant changes follows. In 2020, we are applying \$150,000 of the designated Public Health fund balance to reduce the levy. During 2019, we applied \$102,000 to reduce the levy.

Public Health is a special levy because not all municipalities participate. Cities can elect to not be covered if they have their own Health Department. Because of this, the surplus or deficit of the Health Department does not close out to General Fund balance at year end. It is closed out to its own fund balance.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Public Health

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 1,970,224	
Revenue Changes - impact on levy:		
WI Health Services	(57,143)	Increase due to a change in grant funds which are mostly pass-through.
Other Grantor Agencies	62,710	Decrease due to the end of the Drug Fee Community grant funding.
Inspection Fees	(20,000)	Increase due to well water inspection reimbursement revenues increasing.
Housing Authority	(5,572)	Increase due to an increase in contract amount to provide services.
Client Cost Share Fees	4,500	Decrease due to direct services decrease, along with current 3 year trend of revenue.
Nursing Services - interfund	(6,200)	Increase due to older adult funding from human services increasing.
Expense Changes - impact on levy:		
Regular Pay	143,761	Increase due to regular pay increases, along with adjustments to positions within the Table of Organization.
Temporary Employees	16,158	Increase to hire a project employee as a breastfeeding peer counselor for WIC using WIC grant funds.
Wage Turnover Savings	(71,675)	This account was created in the 2020 budget process to show the turnover savings for wages because of staff turnover.
FICA Medicare	10,866	Increase due to regular pay increases, along with adjustments to positions within the Table of Organization.
Workers Compensation	(11,638)	Decrease based on the municipal group plan decreasing from 1.09% to 0.593%.
WI Retirement	14,951	Increase due to regular pay increases, along with adjustments to positions within the Table of Organization.
Fringe Turnover Savings	(28,325)	This account was created in the 2020 budget process to show the turnover savings for fringe benefits because of staff turnover.
Automobile Allowance	(3,000)	Decrease based on employees using county owned vehicles.
Advertising	(3,000)	Decrease based on using more on-line advertising which is lower cost.
Administration Fee	24,500	Increase based on correcting an account miscoded in 2019. This account will be used for fees due the state for licensing of food and lodging establishments.
Fund balance applied	(48,000)	Increase in fund balance applied for 2020 to reduce the total Public Health levy.
Other small changes	17,033	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 2,010,150	

Financial Summary Public Health

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	1,177,296	2,286,419	2,247,779	2,455,788	2,258,858
Labor	2,075,197	3,695,826	3,697,200	3,741,600	3,785,126
Travel	48,666	99,476	72,500	99,376	70,200
Capital	-	24,000	-	24,000	-
Other Expenditures	386,407	685,160	550,303	699,056	563,682
Total Expenditures	2,510,270	4,504,462	4,320,003	4,564,032	4,419,008
Levy Before Fund Balance Adjustment			2,072,224		2,160,150
Decrease fund balance			(102,000)		(150,000)
Net Levy After Fund Balance Adjustment			1,970,224		2,010,150

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	9,798	13,363	9,467	13,000	13,000	10,500	11,000	11,000	-15.38%
WI Children and Families	42005	531,329	518,582	517,354	514,663	514,663	514,663	501,390	501,390	-2.58%
WI Health Services	42007	567,217	773,254	669,865	623,795	816,664	675,000	680,938	680,938	9.16%
Dept of Transportation	42011	53,535	18,523	6,253	6,253	6,253	6,253	6,250	6,250	-0.05%
Other Grantor Agencies	42019	267,822	404,112	558,026	522,248	532,494	525,003	459,538	459,538	-12.01%
Intergov Rev Subtotal:		1,429,700	1,727,833	1,760,965	1,679,959	1,883,074	1,731,419	1,659,116	1,659,116	-1.24%
Public Services:										
Forms Copies Etc	45003	101	45	131	100	100	150	100	100	0.00%
Offset Revenue	45013	19,255	23,377	23,010	20,150	20,150	11,000	23,000	23,000	14.14%
Inspection Fees	45021	360,879	374,641	388,841	375,000	375,000	375,000	395,000	395,000	5.33%
Housing Authority	45028	96,748	98,090	99,957	101,920	101,920	101,920	107,492	107,492	5.47%
Donations	45034	80	0	306	200	200	180	200	200	0.00%
Client Cost Shares Fees	45035	9,580	9,140	9,472	14,000	14,000	11,000	9,500	9,500	-32.14%
County Client Services	45036	609	788	764	500	500	450	700	700	40.00%
State Testing Reimbursements	45038	6,735	3,290	4,985	4,500	4,500	5,000	4,750	4,750	5.56%
Private Pay Fees	45046	1,592	580	978	1,200	1,200	2,000	1,000	1,000	-16.67%
Other Public Charges	45057	1,193	1,577	409	1,050	1,050	1,500	1,000	1,000	-4.76%
Public Services Subtotal:		496,771	511,527	528,855	518,620	518,620	508,200	542,742	542,742	4.65%
Interfund Revenue:										
Nursing Services	65084	29,691	38,947	45,783	38,800	38,800	38,800	45,000	45,000	15.98%
Interfund Revenue Subtotal:		29,691	38,947	45,783	38,800	38,800	38,800	45,000	45,000	15.98%
Total Operating Revenue:		1,956,162	2,278,307	2,335,602	2,237,379	2,440,494	2,278,419	2,246,858	2,246,858	0.42%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Misc Revenues:										
Other Miscellaneous Revenues	48109	10,007	103,647	12,387	10,400	15,294	8,000	12,000	12,000	15.38%
Misc Revenues Subtotal:		10,007	103,647	12,387	10,400	15,294	8,000	12,000	12,000	15.38%
Transfers In:										
Other Transfers In	49501	35,839	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		35,839	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		45,846	103,647	12,387	10,400	15,294	8,000	12,000	12,000	15.38%
Revenue Total:		2,002,009	2,381,954	2,347,989	2,247,779	2,455,788	2,286,419	2,258,858	2,258,858	0.49%
Expense										
Wages:										
Regular Pay	51100	2,168,623	2,357,653	2,429,944	2,622,524	2,653,724	2,621,000	2,778,080	2,766,285	5.48%
Temporary Employees	51101	25,636	34,595	21,187	2,060	2,060	2,060	0	18,218	784.37%
Overtime	51105	541	427	560	0	0	150	0	0	0.00%
Payout Wages	51120	0	330	0	0	0	0	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(71,675)	100.00%
Payroll Sundry Account	51190	0	9,154	0	0	0	0	0	0	0.00%
Wages Allocated	51199	0	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		2,194,799	2,402,159	2,451,692	2,624,584	2,655,784	2,623,210	2,778,080	2,712,828	2.27%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Fringes Benefits:										
FICA Medicare	51200	160,926	174,504	177,084	202,153	204,569	202,153	212,528	213,019	5.38%
Health Insurance	51201	475,158	539,497	560,299	623,064	630,831	623,064	620,250	634,447	1.83%
Dental Insurance	51202	31,286	32,444	31,297	34,515	34,944	34,515	34,340	35,079	1.63%
Workers Compensation	51203	17,373	35,277	46,377	26,123	26,466	26,123	14,447	14,485	-44.55%
WI Retirement	51206	142,305	160,626	161,781	171,775	173,843	171,775	187,522	186,726	8.70%
Fringe Benefits Other	51207	10,698	12,385	12,717	14,986	15,163	14,986	16,937	16,867	12.55%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(28,325)	100.00%
Fringes Allocated	51299	0	0	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		837,746	954,733	989,555	1,072,616	1,085,816	1,072,616	1,086,024	1,072,298	-1.09%
Total Labor:		3,032,545	3,356,892	3,441,247	3,697,200	3,741,600	3,695,826	3,864,104	3,785,126	2.38%
Travel:										
Registration Tuition	52001	20,119	22,207	29,096	28,000	40,876	40,876	28,000	28,000	0.00%
Automobile Allowance	52002	18,056	15,932	11,697	18,000	18,000	18,000	15,000	15,000	-16.67%
Vehicle Lease	52003	106	141	829	0	0	100	200	200	100.00%
Commercial Travel	52004	2,707	3,651	7,243	7,000	12,000	12,000	7,000	7,000	0.00%
Meals	52005	1,712	3,140	4,436	3,500	5,500	5,500	4,000	4,000	14.29%
Lodging	52006	7,835	17,074	14,180	15,000	21,000	21,000	15,000	15,000	0.00%
Other Travel Exp	52007	633	662	1,073	1,000	2,000	2,000	1,000	1,000	0.00%
Taxable Benefit	52008	1,685	19	552	0	0	0	0	0	0.00%
Travel Subtotal:		52,853	62,827	69,107	72,500	99,376	99,476	70,200	70,200	-3.17%
Total Travel:		52,853	62,827	69,107	72,500	99,376	99,476	70,200	70,200	-3.17%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Capital Outlay:										
Equipment	58004	23,671	20,012	0	0	24,000	24,000	0	0	0.00%
Capital Outlay Subtotal:		23,671	20,012	0	0	24,000	24,000	0	0	0.00%
Total Capital:										
		23,671	20,012	0	0	24,000	24,000	0	0	0.00%
Office:										
Office Supplies	53000	4,968	5,626	5,051	6,000	6,000	6,000	6,000	6,000	0.00%
Printing Supplies	53002	1,090	914	872	1,400	1,400	1,400	1,000	1,000	-28.57%
Print Duplicate	53003	4,129	3,213	5,280	5,000	4,000	4,000	4,500	4,500	-10.00%
Postage and Box Rent	53004	2,564	464	271	1,000	1,000	1,000	500	500	-50.00%
Computer Supplies	53005	1,141	227	346	300	300	500	300	300	0.00%
Computer Software	53006	328	2,221	390	1,000	1,000	1,000	500	500	-50.00%
Telephone	53008	22,191	21,535	21,162	23,000	23,000	23,000	23,000	23,000	0.00%
Telephone Supplies	53009	42	5	0	0	0	0	0	0	0.00%
Office Subtotal:		36,452	34,205	33,374	37,700	36,700	36,900	35,800	35,800	-5.04%
Operating:										
Advertising	53500	7,475	1,102	178	4,000	4,000	4,000	1,000	1,000	-75.00%
Subscriptions	53501	1,652	1,747	1,516	1,750	2,750	2,500	1,750	1,750	0.00%
Membership Dues	53502	2,450	3,546	1,928	3,600	3,600	3,600	2,500	2,500	-30.56%
Food	53520	1,057	3,703	2,334	3,800	3,800	3,800	3,000	3,000	-21.05%
Small Equipment	53522	3,788	2,945	0	4,500	4,500	4,500	4,500	4,500	0.00%
Medical Supplies	53524	33,680	20,935	16,252	15,000	15,000	15,000	17,000	17,000	13.33%
Other Operating Supplies	53533	15,323	30,552	31,522	30,753	100,036	100,036	31,000	31,000	0.80%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Automobile Allowance-Other	53538	0	201	0	0	0	0	0	0	0.00%
Motor Fuel	53548	2,451	2,903	3,348	4,000	4,000	4,000	4,000	4,000	0.00%
Operating Licenses Fees	53553	0	172	0	150	150	150	150	150	0.00%
Employee Benefit Taxable Other	53578	0	0	473	0	0	0	0	0	0.00%
Small Equipment Technology	53580	6,708	12,338	7,939	11,000	21,500	21,500	11,000	11,000	0.00%
Print Duplicate	73003	11,338	8,464	10,282	11,000	11,000	11,000	11,000	11,000	0.00%
Postage and Box Rent	73004	4,964	3,972	3,871	5,000	5,000	4,500	4,000	4,000	-20.00%
Computer Server Charge	73030	0	2,749	0	0	0	0	0	0	0.00%
Motor Fuel	73548	269	444	451	600	600	300	600	600	0.00%
Operating Subtotal:		91,157	95,772	80,094	95,153	175,936	174,886	91,500	91,500	-3.84%
Repairs & Maint:										
Maintenance Equipment	54022	1,235	1,229	823	1,500	1,500	1,500	1,500	1,500	0.00%
Maintenance Vehicles	54023	0	0	37	300	300	300	300	300	0.00%
Equipment Repairs	74029	4,027	8,121	4,548	5,000	5,000	3,700	3,168	3,168	-36.64%
Repairs & Maint Subtotal:		5,261	9,351	5,409	6,800	6,800	5,500	4,968	4,968	-26.94%
Contractual Services:										
Professional Service	55014	0	0	0	2,500	2,500	2,000	2,500	2,500	0.00%
Other Contract Serv	55030	387,151	414,871	381,676	352,270	421,240	412,994	348,146	348,146	-1.17%
Administration Fee	55037	24,542	24,259	24,648	0	0	0	24,500	24,500	100.00%
Interpreter	55041	11,934	9,487	4,627	6,000	6,000	3,000	6,000	6,000	0.00%
Building Rental	75042	35,750	33,000	40,200	40,200	40,200	40,200	40,200	40,200	0.00%
Contractual Services Subtotal:		459,377	481,616	451,152	400,970	469,940	458,194	421,346	421,346	5.08%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 052 - Public Health										
Insurance Expenses:										
Prop Liab Insurance	76000	14,532	14,640	14,916	9,680	9,680	9,680	10,068	10,068	4.01%
Insurance Expenses Subtotal:		14,532	14,640	14,916	9,680	9,680	9,680	10,068	10,068	4.01%
Total Other Operating:		606,779	635,584	584,944	550,303	699,056	685,160	563,682	563,682	2.43%
Expense Total:		3,715,849	4,075,315	4,095,299	4,320,003	4,564,032	4,504,462	4,497,986	4,419,008	4.12%
Public Health Net/(Levy):		(1,713,840)	(1,693,360)	(1,747,309)	(2,072,224)	(2,108,244)	(2,218,043)	(2,239,128)	(2,160,150)	4.24%
Fund balance applied (Note):		0	0	0	102,000	102,000	102,000	102,000	150,000	47.06%
Public Health Net/(Levy):		(1,713,840)	(1,693,360)	(1,747,309)	(1,970,224)	(2,006,244)	(2,116,043)	(2,137,128)	(2,010,150)	2.03%

Note: fund balance applied will reduce ending fund balance.

CHILD SUPPORT

**General Fund – Department: 050
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Julie Mabry
LOCATION: Winnebago County Courthouse
415 Jackson Street, Room 170
Oshkosh, WI 54901

TELEPHONE: 236-1135

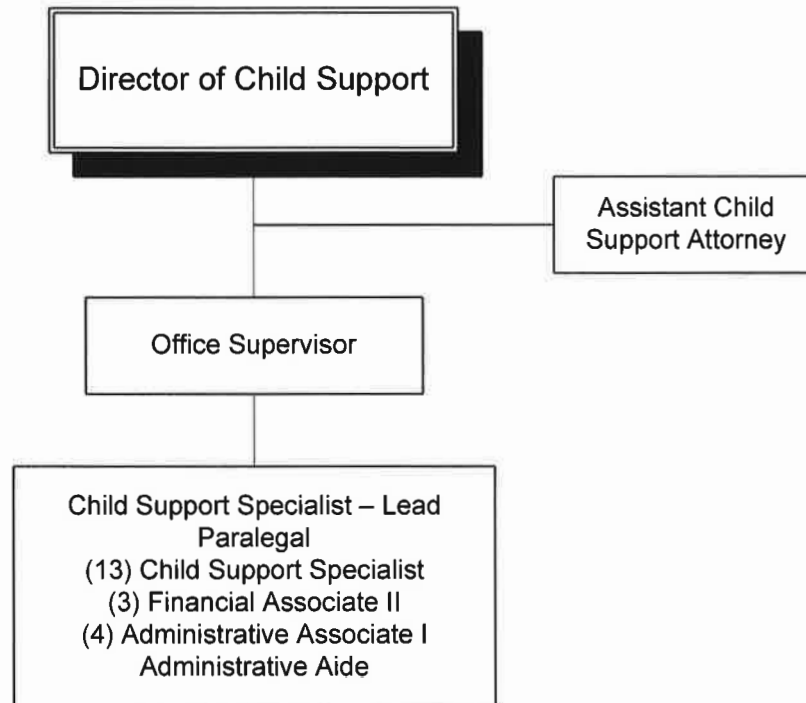
MISSION STATEMENT:

To enhance the well-being of the children in Winnebago County by establishing and enforcing child support orders.

PROGRAM DESCRIPTION:

- 1. Locating absent parents in order to adjudicate paternity for children born to unmarried parents.**
- 2. Establishing legal obligations to pay child support, and medical insurance orders.**
- 3. Review and/or modify court orders as necessarily required.**
- 4. Monitor and adjust child support financial accounts when necessary in accordance with court ordered child support obligations.**
- 5. Responsible for taking administrative, civil, and criminal legal actions necessary to enforce child support orders.**

CHILD SUPPORT



CHILD SUPPORT

**General Fund - Department: 050
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Julie Mabry
LOCATION: Winnebago County Courthouse
415 Jackson Street, Room 170
Oshkosh, WI 54901

TELEPHONE: 236-1135

2019 ACCOMPLISHMENTS:

1. Scanning project for our enforcement specialists has been completed.
2. Had an initial contact without Wisconsin Works Program (WW) liaison and discussions regarding the opportunities with them.
3. Secured an additional LTE (long-term employee) attorney to help our agency and bring amazing new ideas for us.
4. Collaborated with other counties quite intensely in order to grasp best practices of the program.

2020 GOALS & OBJECTIVES:

1. Assess the needs of the department and establish a best practice operational guidebook in order to be able to maximize staff time.
2. Begin and finish imaging for the intergovernmental section and if possible start substitute care.
3. Work with our WW liaison and the courts in order to begin making referrals of clients to work search programs and have that be another option to keep them from contempt of court.
4. Obtain a way to take any type of payments from clients.

CHILD SUPPORT

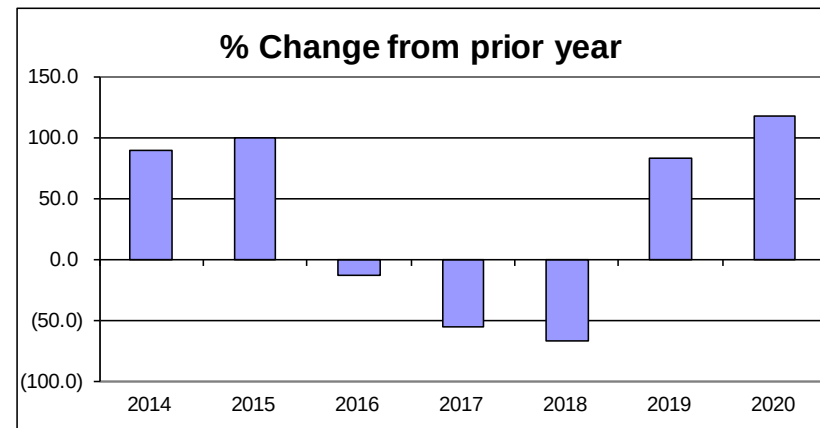
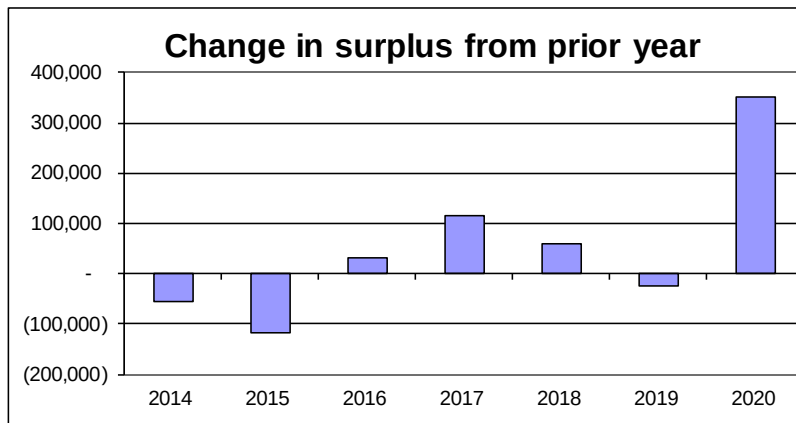
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	21	21	21	23	23	24	24	26	26	26
Part Time	0	0	0	0	0	0	0	0	0	0
Total	21	21	21	23	23	24	24	26	26	26

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) full-time Administrative Associate I position has been removed and one (1) full-time Paralegal position has been added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The tax levy for 2020 is \$296,265 an increase of \$351,395 or 637.39% over 2019. The Child Support office in the past has had more revenues than expenditures, in 2019 their excess of revenues over expenditures was \$55,130. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Child Support

Significant changes from 2019	Effect on Budget	Effect on Surplus (Deficit)	Total	
2019 Budgeted Surplus / (Deficit)			\$ 55,130	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
WI Children and Families	(331,145)	(331,145)		Decrease based on trend of revenues received in the past three years and birth cost recovery fees have decreased.
Total revenue changes	(331,145)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Legal Fees	8,000	(8,000)		Increase due to trend in civil process fee costs.
Other small changes	12,250	(12,250)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	20,250			
2020 Budgeted Surplus / (Deficit)			\$ (296,265)	

Financial Summary Child Support

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	695,818	1,380,000	1,861,145	1,861,145	1,532,000
Labor	901,692	1,693,742	1,693,742	1,693,742	1,707,258
Travel	2,222	5,110	8,220	8,220	9,389
Capital	-	-	-	-	-
Other Expenditures	55,734	111,740	104,053	105,820	111,618
Total Expenditures	959,648	1,810,592	1,806,015	1,807,782	1,828,265
(Net) / Levy			(55,130)		296,265

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Revenue										
Intergov Rev:										
WI Children and Families	42005	1,498,661	1,407,247	1,504,583	1,831,145	1,831,145	1,350,000	1,500,000	1,500,000	-18.08%
Intergov Rev Subtotal:		1,498,661	1,407,247	1,504,583	1,831,145	1,831,145	1,350,000	1,500,000	1,500,000	-18.08%
Public Services:										
Other Fees	45002	0	(3)	0	0	0	0	0	0	0.00%
Blood Tests	45016	9,835	8,788	8,594	10,000	10,000	10,000	10,000	10,000	0.00%
Sheriff Fees	45017	17,877	18,301	21,397	20,000	20,000	20,000	22,000	22,000	10.00%
Public Services Subtotal:		27,712	27,087	29,991	30,000	30,000	30,000	32,000	32,000	6.67%
Total Operating Revenue:										
Total Operating Revenue:		1,526,373	1,434,333	1,534,574	1,861,145	1,861,145	1,380,000	1,532,000	1,532,000	-17.69%
Revenue Total:										
Revenue Total:		1,526,373	1,434,333	1,534,574	1,861,145	1,861,145	1,380,000	1,532,000	1,532,000	-17.69%
Expense										
Wages:										
Regular Pay	51100	956,953	970,875	1,008,959	1,149,074	1,149,074	1,149,074	1,160,163	1,167,267	1.58%
Temporary Employees	51101	4,676	4,263	0	0	0	0	0	0	0.00%
Overtime	51105	1,243	759	266	0	0	0	7,104	0	0.00%
Comp Time	51108	670	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		963,542	975,897	1,009,224	1,149,074	1,149,074	1,149,074	1,167,267	1,167,267	1.58%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Fringes Benefits:										
FICA Medicare	51200	69,232	69,953	72,784	87,907	87,907	87,907	89,295	89,295	1.58%
Health Insurance	51201	317,939	293,875	275,591	351,922	351,922	351,922	344,193	344,193	-2.20%
Dental Insurance	51202	21,298	20,514	17,979	21,697	21,697	21,697	19,871	19,871	-8.42%
Workers Compensation	51203	1,075	1,491	2,020	1,194	1,194	1,194	659	659	-44.81%
WI Retirement	51206	63,285	65,088	67,433	75,265	75,265	75,265	78,792	78,792	4.69%
Fringe Benefits Other	51207	5,246	5,458	5,120	6,683	6,683	6,683	7,181	7,181	7.45%
Fringes Benefits Subtotal:		478,076	456,378	440,926	544,668	544,668	544,668	539,991	539,991	-0.86%
Total Labor:		1,441,618	1,432,275	1,450,150	1,693,742	1,693,742	1,693,742	1,707,258	1,707,258	0.80%
Travel:										
Registration Tuition	52001	1,130	1,275	1,569	2,750	2,750	1,600	3,049	3,049	10.87%
Automobile Allowance	52002	853	1,712	1,070	2,500	2,500	1,100	2,500	2,500	0.00%
Meals	52005	79	799	627	650	650	650	500	500	-23.08%
Lodging	52006	1,518	1,797	2,006	2,160	2,160	1,600	2,160	2,160	0.00%
Other Travel Exp	52007	0	83	102	60	60	60	680	680	1,033.33%
Taxable Benefit	52008	0	0	29	100	100	100	500	500	400.00%
Travel Subtotal:		3,579	5,666	5,404	8,220	8,220	5,110	9,389	9,389	14.22%
Total Travel:		3,579	5,666	5,404	8,220	8,220	5,110	9,389	9,389	14.22%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Office:										
Office Supplies	53000	6,935	7,204	5,475	5,500	5,500	5,500	5,500	5,500	0.00%
Printing Supplies	53002	1,686	1,920	5,927	4,500	4,500	4,500	6,000	6,000	33.33%
Postage and Box Rent	53004	46	254	263	0	0	400	300	300	100.00%
Computer Software	53006	4,934	1,805	3,309	2,500	2,500	2,500	2,500	2,500	0.00%
Telephone	53008	3,021	2,360	2,350	3,100	3,100	2,600	3,100	3,100	0.00%
Telephone Supplies	53009	0	0	0	500	500	500	250	250	-50.00%
Office Subtotal:		16,622	13,542	17,323	16,100	16,100	16,000	17,650	17,650	9.63%
Operating:										
Subscriptions	53501	145	0	145	145	145	145	145	145	0.00%
Membership Dues	53502	828	1,354	1,657	1,458	1,458	1,458	1,503	1,503	3.09%
Food	53520	100	125	43	100	100	100	100	100	0.00%
Small Equipment	53522	0	166	117,816	5,600	5,600	3,000	3,600	3,600	-35.71%
Legal Fees	53530	32,299	37,024	42,022	35,000	35,000	45,000	43,000	43,000	22.86%
Operating Licenses Fees	53553	80	80	240	180	180	180	180	180	0.00%
Small Equipment Technology	53580	6,841	2,918	2,583	2,000	3,767	3,767	2,000	2,000	0.00%
Print Duplicate	73003	2,980	2,385	2,093	2,500	2,500	2,500	2,500	2,500	0.00%
Postage and Box Rent	73004	24,219	22,529	24,190	25,000	25,000	25,000	25,000	25,000	0.00%
Operating Subtotal:		67,491	66,581	190,789	71,983	73,750	81,150	78,028	78,028	8.40%
Repairs & Maint:										
Equipment Repairs	54029	360	318	754	2,880	2,880	1,500	2,880	2,880	0.00%
Equipment Repairs	74029	1,584	1,716	1,683	1,749	1,749	1,749	1,749	1,848	5.66%
Repairs & Maint Subtotal:		1,944	2,034	2,437	4,629	4,629	3,249	4,629	4,728	2.14%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 050 - Child Support										
Contractual Services:										
Medical and Dental	55000	10,246	9,549	7,392	7,000	7,000	7,000	7,000	7,000	0.00%
Transcription Services	55009	0	0	0	250	250	250	0	0	-100.00%
Professional Service	55014	0	216	609	576	576	576	576	576	0.00%
Interpreter	55041	380	115	560	500	500	500	500	500	0.00%
Contractual Services Subtotal:		10,626	9,879	8,561	8,326	8,326	8,326	8,076	8,076	-3.00%
Insurance Expenses:										
Prop Liab Insurance	76000	4,980	5,268	5,136	3,015	3,015	3,015	3,136	3,136	4.01%
Insurance Expenses Subtotal:		4,980	5,268	5,136	3,015	3,015	3,015	3,136	3,136	4.01%
Total Other Operating:		101,663	97,304	224,246	104,053	105,820	111,740	111,519	111,618	7.27%
Expense Total:		1,546,860	1,535,245	1,679,800	1,806,015	1,807,782	1,810,592	1,828,166	1,828,265	1.23%
Child Support Net/(Levy):		(20,487)	(100,912)	(145,226)	55,130	53,363	(430,592)	(296,166)	(296,265)	-637.39%

VETERANS' SERVICES

General Fund – Department: 059
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Jeffery Bucholtz - Director
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: (920) 232-3400

MISSION STATEMENT:

We believe the mission of the Winnebago County Veterans Office is to honor and support veterans and their dependents in Winnebago County by providing advocacy and professional services to assist veterans in pursuing all obtainable benefits. We will be the veteran's guide through the complexities of the application process to ensure they are connected with their benefits. Our Vision: Improving the quality of life for Winnebago County veterans and their dependents through accessing all available benefits that were earned by the sacrifice and service to their country.

PROGRAM DESCRIPTION:

OUTREACH: Advertising VA benefits through social media, e-mail, website, targeted mail outs and community events.

GRANTS: Major programs including educational, subsistence, medical, job retaining, relief and rehabilitation for the homeless.

MEDICAL: Assist veterans accessing major VA hospitals, outpatient clinics, short-term/custodial/skilled care Veteran Homes and Vet Centers.

COMPENSATION: Program for service connected disabled veterans to receive disability compensation for injuries incurred during their service.

PENSION: Low income subsidy program for non-serviced connected disabilities to offset medical expenses for veterans and their dependents.

INSURANCE: Insurance programs, life and medical, to include applications, conversions, beneficiary change, cash surrender and loan.

EDUCATION: Educational programs, including Post 911 & Forever G.I. Bill, Vocational Rehabilitation, Wisconsin G.I. Bill and Retraining Grant.

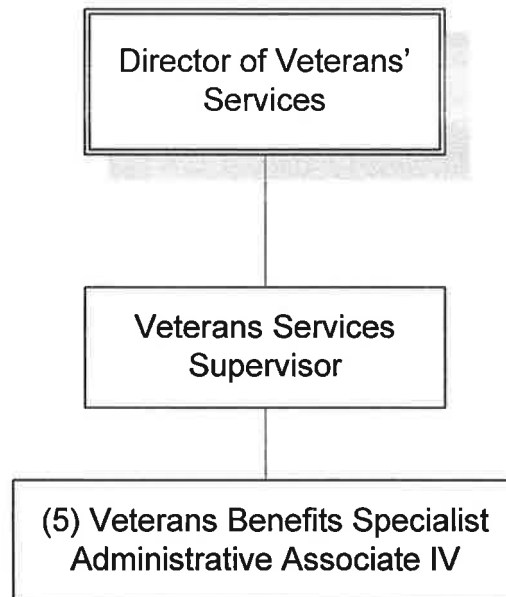
APPEALS: Programs including notice of disagreements, substantive appeals, waivers and hearings.

BURIAL: Programs including care of veteran's graves, headstones, cemetery flag holder, presidential memorial certificates, burial & plot allowances.

COUNSELING: Programs for counseling veterans in the areas of mental health due to Post Traumatic Stress Disorder (PTSD) or Military Sexual Trauma (MST) through VA Health Care or the Green Bay Vet Center.

WI DEPT. OF REVENUE & NATURAL RESOURCES & TRANSPORTATION: Property tax credit, state parks pass and WisDOT Identifier.

VETERANS' SERVICES



VETERANS' SERVICES

General Fund – Department: 059
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Jeffery Bucholtz - Director
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

TELEPHONE: (920) 232-3400

2019 ACCOMPLISHMENTS:

1. 2019 saw significant changes to several of the Veterans Administration programs. The Appeal process and the Non-Service Connected Pension program both went through complete overhauls. There were also important changes made to the VA health care system due to the VA Mission Act. These changes required extensive training and adjustments to our processing procedures. The changes also required a great deal of communication to the Veteran Service Organizations and the rest of the County's veteran population to avoid confusion and alleviate concerns.
2. Continued outreach efforts: Hosted monthly Council of Veteran Organizations meeting. Conducted benefit presentations at local Army Reserve unit and Kimberly Clark's SALUTE event. Set up informational booths at the Connect to Courage event, Jackson Square event, Winnebago County Fair, and Oshkosh Senior Expo. Also attended numerous Veteran Service Organization Community events and local Post and Chapter monthly meetings.
3. Participated in "Burn Pit" forum. Collaborated with representatives from the University Wisconsin Oshkosh, the Disabled American Veterans, Congressman Gallagher and Congressman Grothman's offices. Raised awareness of the health effects associated with burn pits exposure. Promoted support for legislation that funds further research regarding the health implications of burn pit exposure.
4. Designed information trifold for Winnebago veterans that we can distribute at outreach events and for use during targeted mailing efforts.
5. Continued on-going training: We had two new staff attend mandatory state level accreditation training. Additionally all staff attended the Spring or Fall training conferences to complete their yearly Continuing Education Unit requirements to maintain their accreditations.
6. Continued to promote our county office and VA programs & benefits through Facebook, weekly emails, monthly newsletter, and our website.
7. Coordinated efforts with a designated Oshkosh Correctional Institution Social Worker and WDVA VORP representative to better assist incarcerated veterans to ensure they are postured for a positive reintegration back into society.

8. Continued our referral service to the Green Bay Vet Center and continued to provide office space at both the Oshkosh and Neenah offices. This ensures mental health counseling is readily available to the veterans in Winnebago County. This is a free service with no co-payments and zero insurance implications. We continue to have the highest referral rate in Northeast Wisconsin.
9. Responded with full support to President Trump signing into law H.R. 299, the Blue Water Navy Vietnam Veterans Act of 2019. Assisted veterans with initiating the application process for service connected disability compensation.

2020 GOALS & OBJECTIVES:

1. Expand outreach efforts to aggressively target the younger veteran population in Winnebago County.
2. Establish bi-weekly visits to the UW Oshkosh Veteran resource center. Set up a satellite office to assist the veteran students attending UWO with benefit applications.
3. Establish scheduled monthly visits to Oshkosh Correctional Institution - continue to assist incarcerated veterans with reintegration objectives.
4. Blue Water Navy Vietnam Veterans Act goes into effect Jan. 1st, 2020. Nationwide an estimated 420,000 to 560,000 Vietnam era Veterans may be eligible for VA benefits under the Act. We will reach out to the local veteran organizations to seek out the “Blue Water” veterans in our county and will publicize the Blue Water Act via social media and email list etc.
5. We will continue to develop and train our two new Benefits Specialist to get them fully credentialed to increase office production.
6. Continue our outreach efforts to the local assisted living homes and nursing homes to promote the Non-service Connected Pension program and to educate the admission staff on the changes to the program.
7. Monitor and assist any homeless veterans that are identified in Winnebago County – make referrals to agencies and resources available.
8. Expand outreach and onsite support services to veterans employed at Oshkosh Defense & Oshkosh Corporation.

VETERANS' SERVICES

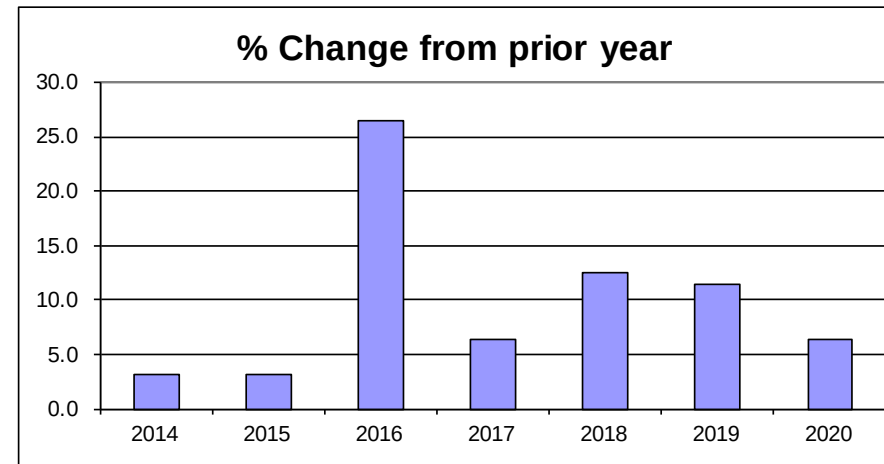
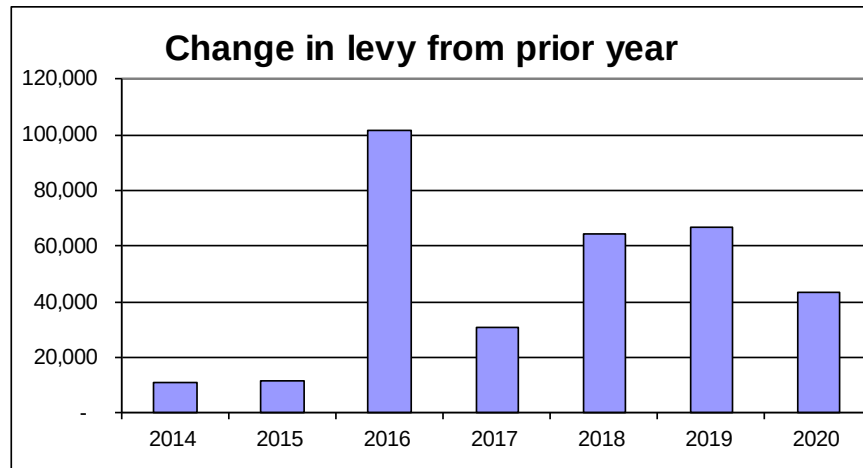
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	4	4	4	4	4	6	7	7	8	8
Part Time	2	2	2	2	2	0	0	0	0	0
Total	6	6	6	6	6	6	7	7	8	8

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$687,628, an increase of \$43,295 or 6.72% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Veterans' Services

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 644,333	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Health Insurance	(15,351)	Decrease based on staff turnover with new staff not taking health insurance, even with overall 6% premium increases the department still will see a cost savings.
Fund balance applied	54,312	In 2019, general fund balance was applied to add a Benefit Specialist position. No fund balance will be applied to the Veterans' Services Department in 2020 budget process.
Other small changes	4,334	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 687,628	

Financial Summary Veterans' Services

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	13,176	13,500	14,400	14,400	16,000
Labor	273,624	602,270	602,270	602,270	593,724
Travel	7,279	11,569	11,594	11,594	9,692
Capital	-	-	-	-	-
Other Expenditures	33,967	102,761	99,181	101,894	100,212
Total Expenditures	314,870	716,600	713,045	715,758	703,628
Levy Before Fund Balance Adjustment			698,645		687,628
Decrease fund balance			(54,312)		-
Net Levy After Fund Balance Adjustment			644,333		687,628

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Revenue										
Intergov Rev:										
WI Military Affairs	42008	20,065	19,467	0	13,000	13,000	13,000	13,000	13,000	0.00%
Intergov Rev Subtotal:		20,065	19,467	0	13,000	13,000	13,000	13,000	13,000	0.00%
Public Services:										
Other Fees	45002	55	1,355	519	1,400	1,400	0	0	0	-100.00%
Donations	45034	10,582	4,531	3,030	0	0	500	0	3,000	100.00%
Public Services Subtotal:		10,637	5,886	3,549	1,400	1,400	500	0	3,000	114.29%
Total Operating Revenue:		30,702	25,353	3,549	14,400	14,400	13,500	13,000	16,000	11.11%
Revenue Total:		30,702	25,353	3,549	14,400	14,400	13,500	13,000	16,000	11.11%
Expense										
Wages:										
Regular Pay	51100	229,093	277,933	322,964	394,460	394,460	394,460	400,795	400,795	1.61%
Overtime	51105	206	0	28	0	0	0	0	0	0.00%
Wages Subtotal:		229,299	277,933	322,992	394,460	394,460	394,460	400,795	400,795	1.61%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Fringes Benefits:										
FICA Medicare	51200	16,700	19,668	22,778	30,195	30,195	30,195	30,662	30,662	1.55%
Health Insurance	51201	75,890	102,689	115,034	141,742	141,742	141,742	126,391	126,391	-10.83%
Dental Insurance	51202	4,577	5,693	6,045	7,218	7,218	7,218	6,131	6,131	-15.06%
Workers Compensation	51203	385	427	641	409	409	409	229	229	-44.01%
WI Retirement	51206	14,934	18,895	21,256	25,837	25,837	25,837	27,053	27,053	4.71%
Fringe Benefits Other	51207	1,261	1,617	1,827	2,409	2,409	2,409	2,463	2,463	2.24%
Fringes Benefits Subtotal:		113,747	148,990	167,581	207,810	207,810	207,810	192,929	192,929	-7.16%
Total Labor:		343,046	426,922	490,573	602,270	602,270	602,270	593,724	593,724	-1.42%
Travel:										
Registration Tuition	52001	1,650	1,480	1,540	1,160	1,160	1,420	730	730	-37.07%
Automobile Allowance	52002	3,438	4,302	4,315	2,910	2,910	2,910	3,890	3,890	33.68%
Commercial Travel	52004	1,692	2,242	1,314	1,200	1,200	915	0	0	-100.00%
Meals	52005	1,221	1,853	1,883	1,792	1,792	1,792	1,920	1,920	7.14%
Lodging	52006	5,698	4,663	5,613	4,232	4,232	4,232	2,952	2,952	-30.25%
Other Travel Exp	52007	4	196	218	300	300	300	200	200	-33.33%
Taxable Benefit	52008	373	0	57	0	0	0	0	0	0.00%
Travel Subtotal:		14,075	14,736	14,939	11,594	11,594	11,569	9,692	9,692	-16.41%
Total Travel:		14,075	14,736	14,939	11,594	11,594	11,569	9,692	9,692	-16.41%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Office:										
Office Supplies	53000	1,542	2,037	3,822	1,300	1,300	1,300	1,300	1,300	0.00%
Stationery and Forms	53001	391	593	1,315	516	516	516	450	450	-12.79%
Printing Supplies	53002	457	1,292	614	450	450	450	550	550	22.22%
Postage and Box Rent	53004	55	10	0	50	50	50	0	0	-100.00%
Telephone	53008	1,503	1,573	1,758	1,300	1,300	2,300	2,300	2,300	76.92%
Office Subtotal:		3,948	5,505	7,509	3,616	3,616	4,616	4,600	4,600	27.21%
Operating:										
Advertising	53500	81	457	425	300	300	500	500	500	66.67%
Membership Dues	53502	320	350	350	350	350	350	400	400	14.29%
Food	53520	147	156	75	150	150	150	150	150	0.00%
Small Equipment	53522	1,144	2,272	1,400	200	200	200	200	200	0.00%
Other Operating Supplies	53533	9,995	8,577	18,137	11,000	11,000	11,000	11,000	11,000	0.00%
Automobile Allowance-Other	53538	2,000	0	0	0	0	280	0	0	0.00%
Auto Allowance Taxable	53546	0	2,000	0	0	0	920	0	1,000	100.00%
Motor Fuel	53548	25	0	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	0	0	40	45	45	45	50	50	11.11%
Veterans Relief Assistance	53559	36,893	31,792	38,511	38,000	38,000	38,000	38,000	38,000	0.00%
Veterans Graves	53560	20,697	17,067	19,787	22,500	25,213	22,500	20,000	20,000	-11.11%
Operating Grants	53565	8	0	0	13,000	13,000	13,000	13,000	13,000	0.00%
Small Equipment Technology	53580	58	0	1,517	0	0	0	0	0	0.00%
Print Duplicate	73003	3,586	3,797	4,558	2,500	2,500	3,450	3,500	3,500	40.00%
Postage and Box Rent	73004	1,620	2,155	1,647	1,500	1,500	1,500	1,500	1,500	0.00%
Operating Subtotal:		76,572	68,623	86,447	89,545	92,258	91,895	88,300	89,300	-0.27%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 059 - Veterans Services										
Repairs & Maint:										
Equipment Repairs	54029	0	0	0	78	78	78	0	0	-100.00%
Equipment Repairs	74029	462	594	594	430	430	660	660	660	53.49%
Repairs & Maint Subtotal:		462	594	594	508	508	738	660	660	29.92%
Contractual Services:										
Other Contract Serv	55030	32,389	3,787	7,976	4,500	4,500	4,500	2,600	4,600	2.22%
Contractual Services Subtotal:		32,389	3,787	7,976	4,500	4,500	4,500	2,600	4,600	2.22%
Insurance Expenses:										
Prop Liab Insurance	76000	1,404	1,440	1,644	1,012	1,012	1,012	1,052	1,052	3.95%
Insurance Expenses Subtotal:		1,404	1,440	1,644	1,012	1,012	1,012	1,052	1,052	3.95%
Total Other Operating:		114,776	79,950	104,170	99,181	101,894	102,761	97,212	100,212	1.04%
Expense Total:		471,897	521,608	609,682	713,045	715,758	716,600	700,628	703,628	-1.32%
Net/(Levy) prior to adjustments:		(441,195)	(496,254)	(606,133)	(698,645)	(701,358)	(703,100)	(687,628)	(687,628)	-1.58%
Fund balance applied					54,312	54,312	54,312	0	0	-100.00%
Veterans Services Net/(Levy):		(441,195)	(496,254)	(606,133)	(644,333)	(647,046)	(648,788)	(687,628)	(687,628)	6.72%

HUMAN SERVICES

Human Services Fund: 200
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Dr. Bill Topel – Director

TELEPHONE: 236-1195

LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

Winnebago County Human Services
211 North Commercial St.
Neenah, WI 54956

Mission:

To serve our clients with professional, quality and cost-effective services that focus on prevention, protection, mental health, family integration, self-determination and recovery with respect for and in partnership with individuals, families, caregivers and the community.

Program Description:

Child Day Care – Crisis/Respite

Services to children that includes care in settings such as a day care center, the home of another, or in their own home. The purpose of these services is to meet crisis or respite needs, prevent or remedy abuse or neglect, alleviate stress in the family, or preserve the family unit.

Community Living/Support Services

Services providing support to consumers in order to maintain a natural living arrangement or aid in the adaptation to physical or communicative barriers. Skill development, adult day care, meal programs, respite care, interpreter services, adaptive equipment, housing and energy assistance, protective payment/guardianship, and the coordination of services.

Community Prevention, Access and Outreach

Services to at-risk population in the community to include persons likely to have a problem which can potentially be alleviated by the delivery of human services; handling individual inquiries for help; providing accessibility to community health programs; providing advocacy and providing prevention activities to enhance the physical health and improve social and community functioning by making constructive changes in community conditions; and providing public information and referral services to satisfy inquiries; and to identify specific resources in the human services delivery system.

Community Residential Services

Services to consumers in licensed adult family homes, child foster homes, group homes, shelter care and community-based residential facilities.

Community Support Program - The provision of a network of coordinated care and treatment services to adults with serious and persistent mental illness and to chronic alcoholic consumers. These services may occur in natural or supportive service settings delivered by an identified provider to ensure ongoing therapeutic involvement, reduce the disabling effects of mental illness or alcoholism and assist consumers to access and participate in the community.

Community Treatment Services - The provision of treatment services in outpatient medical settings, as well as supervision of juvenile justice consumers in the community and occupational and physical therapy, speech and language therapies. Services delivered in a mental health outpatient setting include treatment for the purpose of ameliorating the effects of various mental disorders and to improve personal, social and family functioning. Services delivered to youth in the juvenile justice system under formal or informal supervision or in restitution programs. Services are designed to monitor behavior, prevent continued delinquent activity, strengthen family ties, assist in successful involvement in the community and fulfill any obligations ordered by the court or other juvenile justice agency. AODA treatment services are designed to improve personal, social, vocational and family functioning and prevent further deterioration of physical health.

Comprehensive Community Services - Comprehensive Community Services (CCS) provides programming to people of all ages -- youth to elderly -- living with either a mental illness and/or substance use disorder. CCS is for individuals who need ongoing services beyond occasional outpatient care, but less than the intensive care provided in a hospital setting. The individual works with a dedicated team of service providers to develop a treatment and recovery plan to meet the individual's unique needs and goals.

Inpatient and Institutional Care - Services delivered in settings such as state mental health institutes, centers for developmental disabilities, general hospitals, CBRF's certified as inpatient treatment programs, residential care centers and juvenile correctional institutions. Inpatient treatment is for the purpose of providing treatment of mental and substance abuse disorders and restoring health, personal and social functioning. Also includes IMD (Institution for Mental Diseases) licensed nursing homes to persons with severe mental illness.

Investigations and Assessments - Services to consumers that includes screening, assessment, diagnosis, case planning or determining the existence or nature of a specific problem. Services include child abuse and neglect investigations, reports to the court required under Chapters 48, 51 and 55 Wisconsin Statutes, consumer intake assessments and activities related to procedures established by juvenile court guidelines.

Specialized Transportation - The provision of transportation and transportation related supervision to the elderly, handicapped or other persons with limited ability to access needed community resources. Includes transportation centered on improving a person's general mobility and ability to perform daily tasks independently such as shopping, visiting with friends, competitive employment, etc.

Supported Employment - Supported Employment is competitive work in an integrated work setting for individuals who, because of their handicaps, need ongoing and/or intensive support services to find and perform this work.

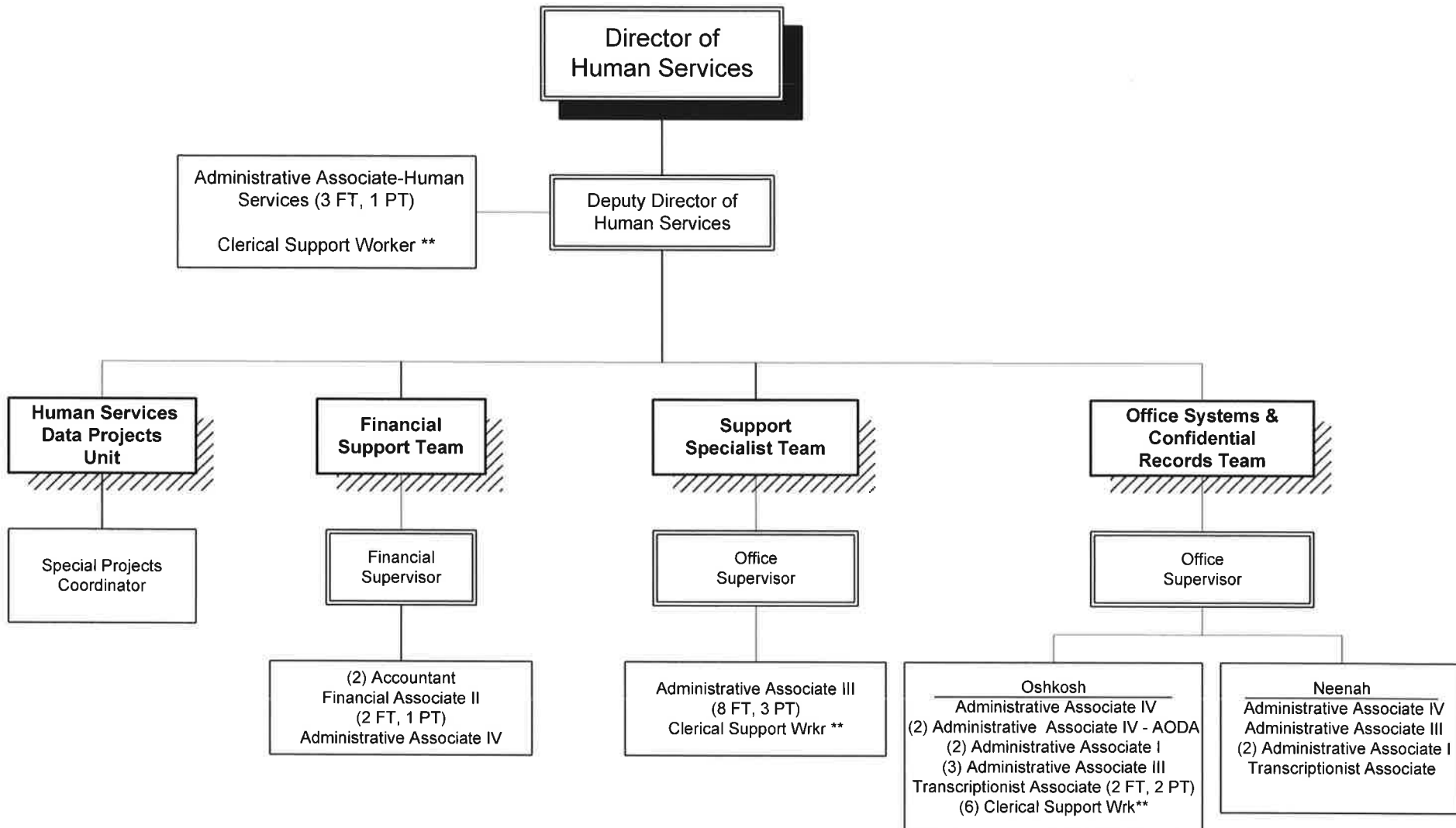
Supportive Home Care - The provision of services to maintain consumers in independent or supervised living in their home or the home of their friends or relatives that help them meet their daily living needs, ensure their well-being and/or reduce the likelihood that they will be placed into

alternate living arrangements. Services may include, but are not limited to, household care, personal care and supervision. Includes supervised apartment living, senior companion activities, telephone reassurance, friendly visiting and home health care.

Work Related and Day Services - Services delivered for the purpose of promoting vocational participation and self-sufficiency. Services include vocational counseling or activities that promote participation in work or job placement services. Also included is day center services to persons to develop skills necessary for community living.

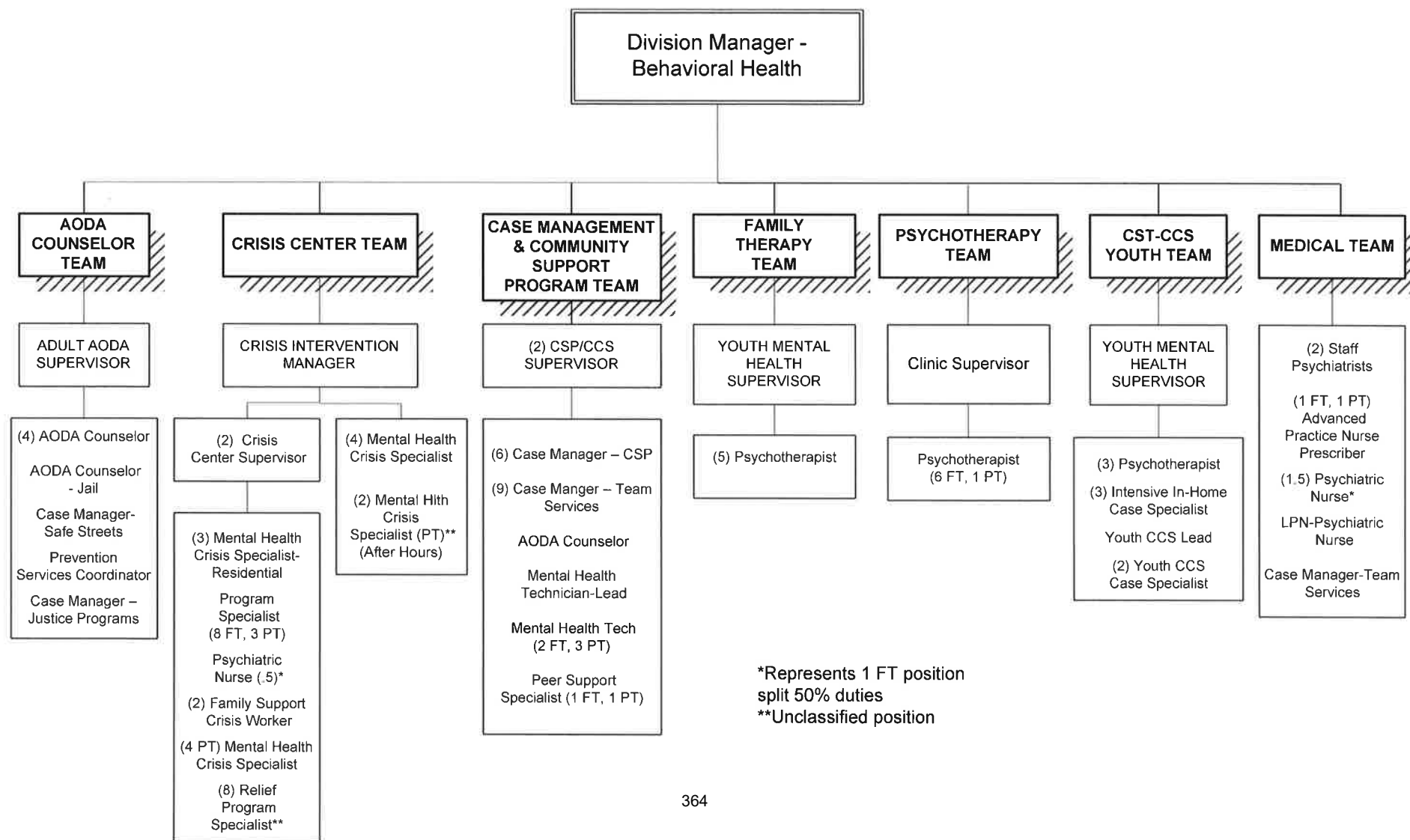
HUMAN SERVICES

Administrative Services



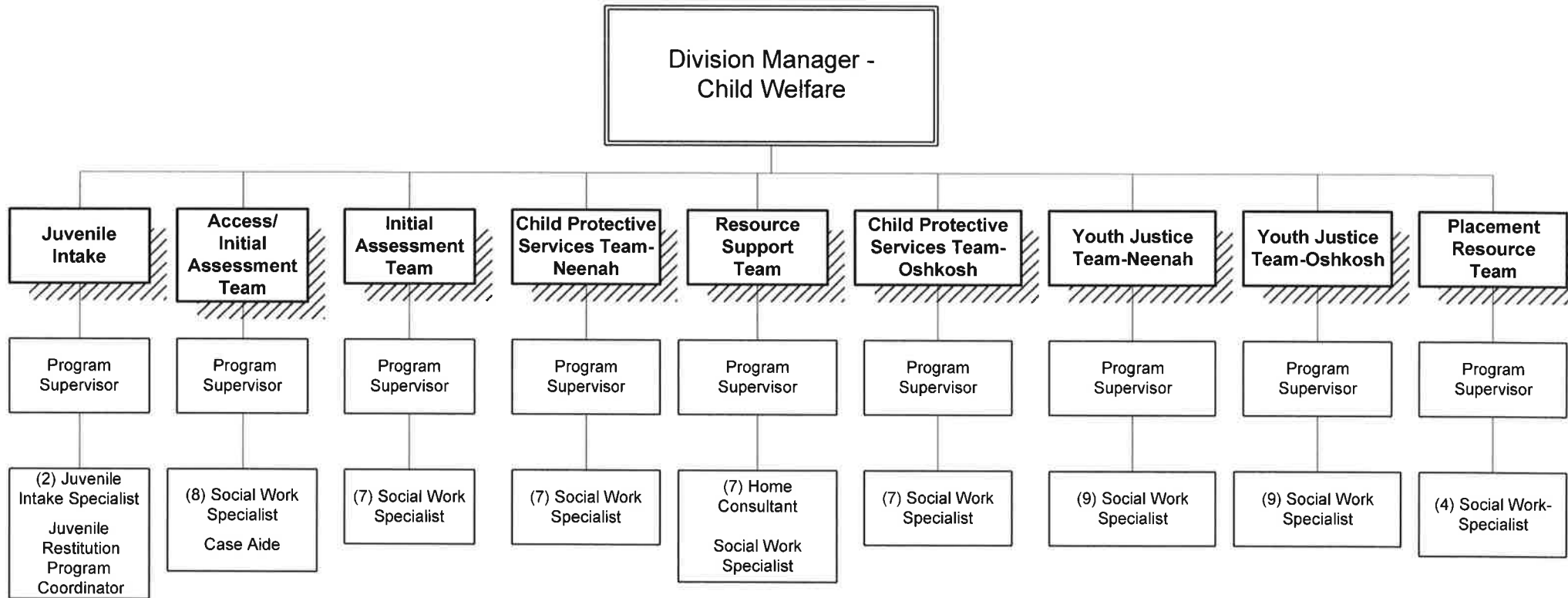
HUMAN SERVICES

Behavioral Health Services



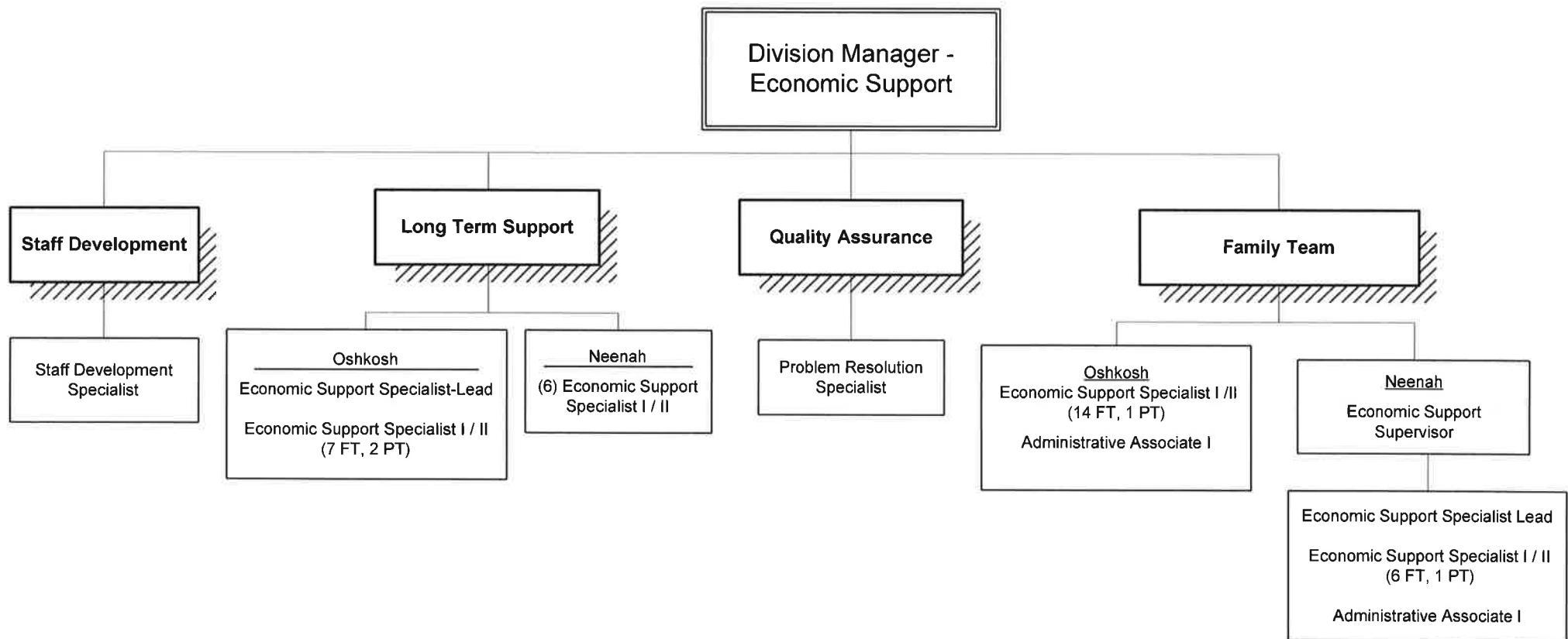
HUMAN SERVICES

Child Welfare Services



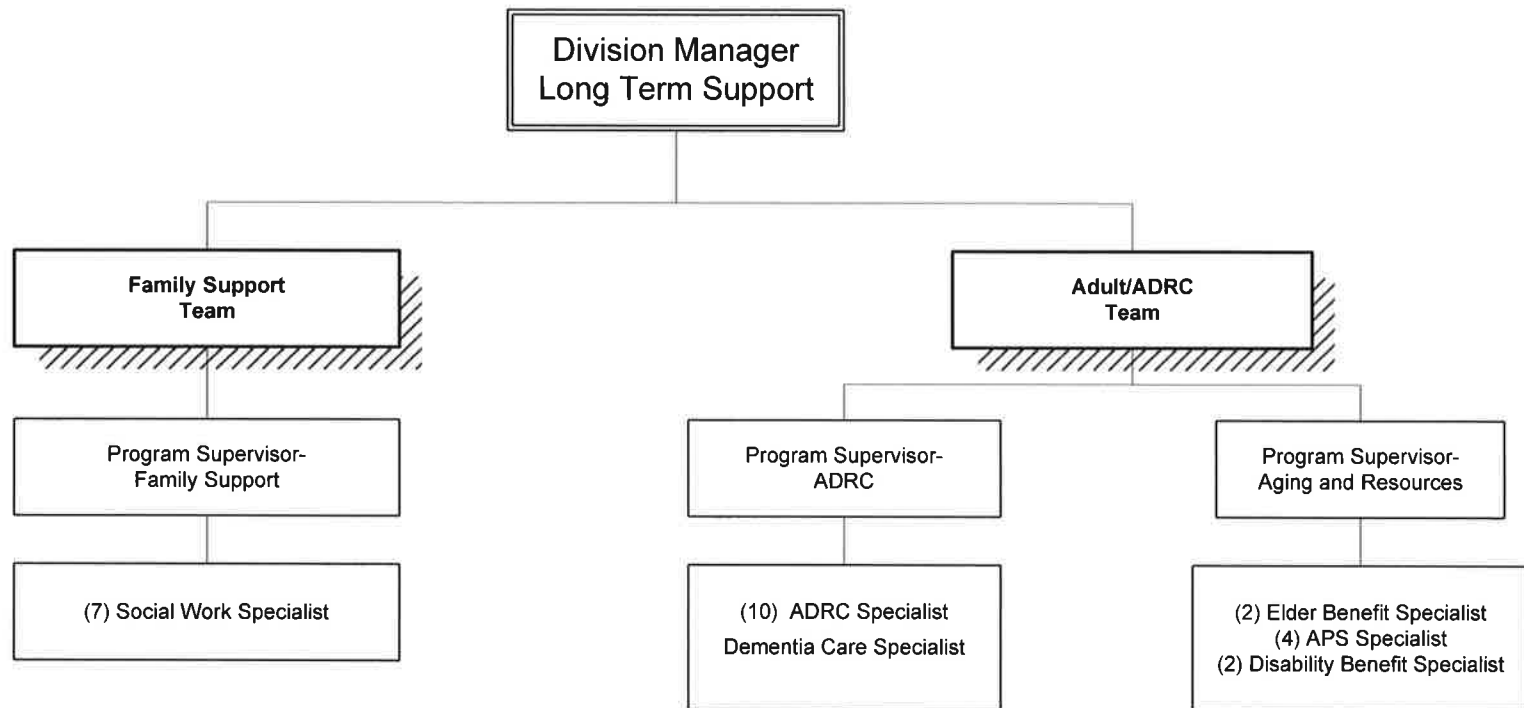
HUMAN SERVICES

Economic Support Services



HUMAN SERVICES

Long Term Support Services



HUMAN SERVICES

**Human Services Fund: 200
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Dr. Bill Topel – Director
LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

TELEPHONE: 236-1195

Winnebago County Human Services
211 North Commercial Street
Neenah, WI 54956

2019 ACCOMPLISHMENTS:

Administrative Services Division

1. Agency completed the multi-year Crisis Collaboration training activities, and four agency-wide training modules with Jonathan Cloud, all with inclusion of Trauma Informed Care. Interested employees to participate in 17 hour trauma informed training.
2. Initiated agency (BH/CW/LTS) record request process, streamlining and consolidating the process with the Administrative division.
3. Created the framework for an agency-wide inventory of client-based computer systems with the management of staff security to the systems.
4. Continuing to work on identifying and consolidating various electronic side systems where feasible. Tracking other systems for future consolidation.
5. Created a workgroup that continues to focus on streamlining administrative support. Implemented change in Assistance Authorization process, including purchasing and distribution of consumer items; Simplified internal PAF process; Formalized employee electronic equipment, office security passes/keys returns/transfers;
6. Created a process for prioritizing changes/corrections/update requests of Information Services (IS) Department for our LUNA, client tracking database. Ongoing work with IS, including testing before roll-out of new versions.
7. Created a format for gathering and recording new contract information, including the various parties with the information they each need to know, prior to service delivery and confirmation of required contract components.
8. Created administrative workgroups to address identifying and addressing needs within DHS, including issues related to financial and employee/consumer stats, support needs, computer assist, physical space needs, building and grounds safety, new employee orientation and on-

boarding.

9. Preparing for streamlining the claims denial process, using both internal and available resources to focus on increasing our claims acceptance.
10. Organized financial related practices by creating written policies and procedures, including LUNA processes.
11. Increased the capacity of the vast amount of past record imaging, while keeping up to date with the current consumer records, by cross training Administrative Associates.
12. Engaging front line employees through workgroups to address expressed safety in the workplace concerns. Re-implemented the emergency response team and programming phones; reviewed county-wide training opportunities, bringing pertinent training to administrative services teams.
13. Facilitated and created the departments' strategic plan, Plan 2023, by input from all employees. Created division specific plan responsibilities documents. For Administrative Division, created a process for employee volunteers to participate in the implementation plan for ongoing and 2019 plan components.

Behavioral Health Division

1. The “On Demand” system for scheduling outpatient psychotherapy appointments in the Neenah office was piloted for a 6 month time period from late 2018 into early 2019. As expected, this different way of scheduling did dramatically reduce the number of missed therapy appointments and allowed clients an appointment within a day (either that same day or the next). Moreover, the therapists involved in the pilot liked their new ability to respond promptly and consistently to client need and felt that clients who came in were now more engaged and active in the therapeutic change process. Unfortunately, this different way of handling appointments proved very confusing for both clients and receptionists, necessitating some tweaks to the system and an educational outreach to clients before the system started operating more smoothly. Even then, the new system was still met with significant resistance, both from clients who simply stopped coming for therapy and from prescribers who felt increasingly “on their own” when clients were no longer also seeing therapists. As a result, we ended the pilot and returned to the previous scheduling system. For the most part, this return to the old system seems to have been welcomed and therapist schedules are again filling up with client appointments. Unfortunately, the problem of cancelled and missed appointments has also returned and with it the problem of therapist “down time”. Whether there is a solution to these seemingly intractable problems is not clear, but at this point it does appear that an “On Demand” scheduling system simply doesn’t work in our setting.
2. Our “systems change” effort is underway involving the behavioral health, child welfare and long term support divisions. The aim is to streamline services for children, youth and families by removing service provision barriers. We have changed our referral process to include a

central point of contact that includes a supervisor from each division (after a determination of general eligibility, such as county resident, income level, etc.). All referrals are discussed in person with supervisors. Supervisors then determine what services would best meet the identified needs. This part is working well. Divisions continue to collaborate when there is a wait for internal intensive services and determining what community options are available. We anticipated an increase in voluntary referrals (meaning the child is not involved in the court system) yet limited staff resources are a barrier to expanding mental health services. Human services staff are shifting their thinking of family “change” vs. family support and this has been evident in our wrap around teaming efforts. We continue to assess and act on effective service provision.

Child Welfare Division

- 1. We have a 3rd Access phone worker as a regular full-time position.**
- 2. We have one social worker from each CW team who is specialized in our youth Human Trafficking initiative and service provision.**
- 3. We have increased support of foster homes, and skill of foster parents, to meet child/youth needs while partnering with families. We are offering foster parent mentors to new foster parents as well as other supportive services.**
- 4. After an assessment of our use of short-term detention services, we have revamped our services to support youth success and greatly reduced our use of detention services.**
- 5. We continue to maintain low placement numbers with the majority of those in placement in family foster homes and in the community.**
- 6. We have assessed the Division on-call work needs and changed the compensation plan, improved training, and expanded the number of staff who provide the service.**
- 7. We have worked with Child Protective Services Legal Partners and offered training, as well as, worked on plans for addressing Termination of Parental Rights, and have a workgroup to address Conditions for Return.**
- 8. More Initial Assessment social workers have been trained in Advanced Forensic Interviewing.**
- 9. We continue to partner with parents and provide services in a trauma informed manner. We continue to offer training to all staff related to trauma informed care.**
- 10. Shelter care programming and services were and will continue to be evaluated and reformed as needed.**

Economic Support Division

- 1. Provided more in-house refresher trainings for staff. With a third lead worker we are more able to offer in-house training. We have already**

covered a number of topics and are working on more.

2. We are not yet current on our discrepancy work, but are working our way towards it. We are utilizing overtime and an outside agency.

Long Term Support (LTS)

1. The ADRC website was updated and we added an easy to access calendar with all local events for people with dementia. The free respite program for caregivers of people with memory loss was expanded to Oshkosh. A Dementia Summit was held with over 60 attendees. SPARK and Active Minds started in Winnebago County.
2. Training on Elder and Adult at Risk was provided by APS and the District Attorney's Office to Police Departments in the county. This training will also be available on video. ADRC will work with the Oshkosh Fire Department and Public Health Department to develop a Falls Prevention program and engage APS as needed. The Oshkosh Police Department attended several trainings and meetings to promote Project Lifesaver.
3. Winnebago County Wellness Coalition has expanded to offer five different types of regularly scheduled evidence based classes, some coordinated by the leaders of the class. These classes will occur in Oshkosh, Neenah, Menasha and Omro. Powerful Tools for Caregivers will be added as a class.
4. Referrals come through LTS rather than ACCESS. Weekly consultations occur with Behavioral Health Division for referrals for children with mental health needs. The Department is not yet streamlining referrals for all children. Formal teaming will be utilized when a child is involved in CST. Informal teaming and wraparound service will also be used whenever possible.
5. A Resource guide was developed in conjunction with Child Welfare guide, 2-1-1, ADRC Resource Directory and Parent Outlet guide. The Parent Outlet is still the main place to find resources for parents and children.

2020 GOALS & OBJECTIVES:

Administrative Services Division

1. Using the agency's Strategic Plan, continue to create and implement the ongoing and the identified 2020 goals, to include:
 - Use the practice of Reflective Supervision which focuses on strengths and skills. Provide supervisors with learning opportunities to enhance their abilities.
 - Assure staff have the information they need and keep up-to-date when introducing major initiatives, and when possible, provide training in advance through a communication plan, for Division Manager and all staff meetings. We recognize that information is power.
 - Identify employee engagement methods by discussion, review, record, and implement a variety of activities identified through various team

processes. Share with supervisors in other divisions.

- With management team, create reliable and easy access reports for managers to best manage their division and “dashboard” to use and share data related to providing effective, efficient service delivery.
- Explore changes and updates in technology and equipment and how we use it to our advantage, including cell phones that allow for easy texting. Record recommendations and share with Admin.
- Explore ergonomic equipment for employees. Make recommendations as to cubicles/offices and space for file storage, and to configure escape routes.
- Work with the Training Work Group to provide meditation training; dealing with difficult people; personal safety/self-defense training; self-care.
- Explore our workloads and provide for cross trainings within other divisions for increased efficiencies and effectiveness.
- Create a Serving Leaders/Employee Engagement Resource Toolkit.
- Regularly communicate Human Services happenings with employees. Identify a plan to include methodology, timeframes.
- Update the Human Services website.
- Promote and enhance resiliency and trauma informed care agency culture, providing for training, as needed, to achieve better partnering and outcomes for our customers, community and staff.
- Make wellness activities a normal part of our work life, such as posters in waiting area with information everyone could use: nutrition, exercise, mindfulness; encourage movement breaks; measured distances within our buildings.
- Create a process to update the overall Human Services mission/vision and for each division to update their divisions’ mission/vision prior to 2021.
- Personalize consumer appointments when possible to deliver personalized service, such as, record special events for consumers when scheduling an appointment if it’s near their birthday to put in in the comments and be sure to wish them a Happy Birthday.
- Educate the community about what Human Services does to address community issues and collaborate with our community partners to combine resources in creating a collective positive impact.

Behavioral Health Division

- 1. Currently our substance disorder services mostly provide assessment and referrals. We are working on expanding treatment services, beginning with existing counseling staff. The main target of in-house services are consumers that have continued to relapse after outpatient and/or inpatient services. Our clinic certification allows for county services provision however; there are regulations around referring consumers to ourselves. We've seen a significant increase in addiction and those needing in-patient residential services. Our efforts to provide additional services aims to reduce the number of in-patient placements and increase community intensive services.**
- 2. Our division plans to provide agency based DBT (dialectal behavioral therapy) training to all behavioral health staff. DBT is an evidence-based psychotherapy designed to help people suffering from borderline personality disorder. It has also been used to treat mood disorders as well as those who need to change patterns of behavior that are not helpful, such as self-harm, suicidal ideation, and substance abuse. This approach is designed to help people increase their emotional and cognitive regulation by learning about the triggers that lead to reactive states and helping to assess which coping skills to apply in the sequence of events, thoughts, feelings, and behaviors to help avoid undesired reactions. While a few of our therapists have been trained, evidence based research supports that crisis staff, case management staff, social workers, and administrative staff can also greatly benefit from training. Given the size of our agency and the many different roles, we are tailoring specific training given the employee's role within our division and potentially agency wide. An additional benefit of learning skills is enhancement of professional practice by teaching strategies that all can use to improve their own mindfulness practice, tolerance for distress, emotion regulation and interpersonal effectiveness.**

Child Welfare Division

- 1. Increase the number and skill of foster homes via additional and targeted recruitment efforts, along with additional training and support related to partnering with birth parents and managing through the child welfare system.**
- 2. Establish a workgroup/committee with our legal partners to promote mutual understanding and address areas of concern in order to work effectively together for the benefit of the families we serve. The focus will be determined by the group, but will include TPRs and conditions of return.**
- 3. Continue to be creative in services provided to best assist and support children, youth and families to improve and enhance their functioning.**
- 4. Increase the use of relatives and informal supports for assistance and support for children, youth, and families.**
- 5. Continue to promote and enhance resiliency, trauma informed care culture to achieve better partnering and outcomes for our families, community, and staff.**

6. Continue to educate and strengthen relationships with our community partners, as well as, within our agency and own division.
7. Evaluate the need for AODA services specialized for CW families and implement services to address this need.

Economic Support Division

1. Continue to work on the discrepancies to finish cleaning up the backlog and stay current.
2. Work with our consortium partners to track case errors and ensure that staff are properly trained to avoid the errors in the future. Goal is to have error rates at or below state and federal acceptable levels.

Long Term Support

1. Family Support will work with Oshkosh Area School District and several community agencies to reduce truancy.
2. Options for and quality of child care options in the community will increase for children with disabilities.
3. The number of volunteer guardians will increase and support for the volunteer guardians will be provided.
4. Targeted outreach will be analyzed and then coordinated to include under represented populations referred to the ADRC.
5. A Caregiver Coalition will be developed to support caregivers of all ages.

HUMAN SERVICES

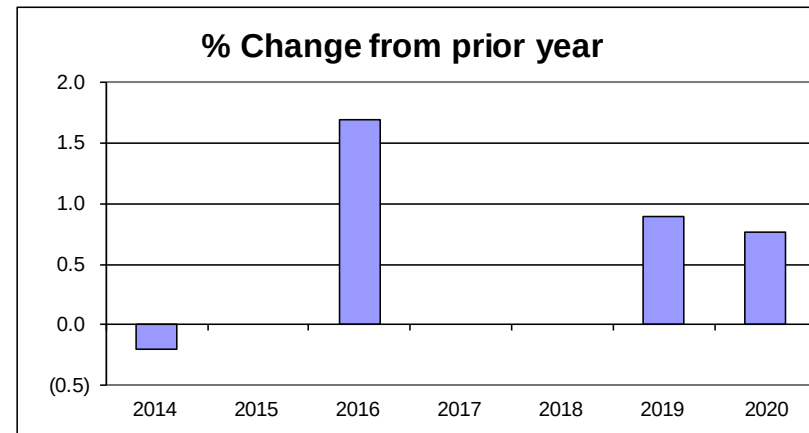
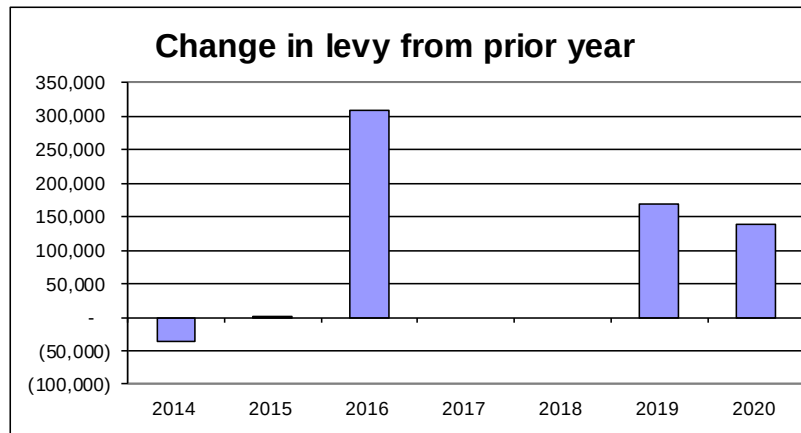
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	239	243	245	246	251	253	253	257	262	263
Part Time	21	18	19	22	22	24	25	25	23	24
Total	260	261	264	268	273	277	278	282	285	287

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. During the budget process, one full-time Summit House & Toward Tomorrow Supervisor position, one full-time Youth CCS Case Specialist position, and one part-time Psychotherapist position have been eliminated from the Table of Organization. Two full-time Crisis Center Supervisors positions, one Youth CCS – Lead position, and one full-time Psychotherapist position have been added to the Table of Organization. Earlier in this budget year, one full-time Case Aide position and one full-time Mental Health Technician position have been eliminated from the Table of Organization, and one Social Work Specialist position and two part-time Mental Health Technician positions have been added to the Table of Organization.

COUNTY LEVY: The tax levy for 2020 is \$18,382,034 an increase of \$139,576 or 0.77% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Human Services

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 18,242,458	
Revenue Changes - impact on levy:		
Intergovernmental Revenues	(1,119,973)	Increase is due to anticipated increase in Childrens Waiver reimbursement with expected revenue related to the addition of 2 contracted case managers and an increase in State mandated rates for providers with a goal of removing children from the wait list. There is increased funding for the AODA Block Grant and an anticipated increase in Opioid grant funds. An increase in Youth Aids funding is also expected.
Public Services	329,049	Decrease is due to reimbursement from Third Party Insurances and Client Shares being budgeted at rates consistent with prior year performance. Similar performance is expected in the upcoming year.
Expense Changes - impact on levy:		
Labor	280,460	There is a minimal increase in wages in the Human Services department. Part of this increase is the result of normal wage increases. Individual increases by employee will be determined on performance evaluations as part of a merit pay program. Also, this budget reflects an increase in health insurance premiums.
Travel	63,455	Increase is due to current training requirements for staff within the department. The FY 2020 budget is based on current trends for registration and associated costs.
Office	16,360	Increase due to cost of Mi-Fi hot spots and cell phones used to enable staff to work in the field and anticipated software costs.
Operating Expenses	76,476	Increase is due to meeting consumer needs for Emergency Rent Assistance and Transportation in support of efforts to keep kids in their homes.
Contractual Services	511,838	Increase is due to increased expenses related to efforts to remove children from the Long Term Support wait list and the addition of 2 contracted case managers; these expense increases are largely revenue offset. The CBRF budget has also increased due to current levels of demand and the increase in vendor costs.
Other small changes	(18,089)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2019	\$ 18,382,034	

Financial Summary Human Services

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	11,765,404	27,776,488	27,138,889	27,138,889	27,935,313
Labor	12,783,157	22,088,519	22,655,841	22,655,841	22,936,301
Travel	222,772	403,615	421,196	421,196	484,651
Capital	52,505	53,673	24,000	54,700	25,000
Other Expenditures	10,767,238	21,595,044	22,280,310	22,301,787	22,871,395
Total Expenditures	23,825,672	44,140,851	45,381,347	45,433,524	46,317,347
Levy			18,242,458		18,382,034

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	1	0	0	0	0	68,523	0	0	0.00%
WI Health Services	42007	0	85,000	25,500	0	0	0	0	0	0.00%
State Pharmact Asst Prg SPAP	42100	10,888	9,727	11,963	10,000	10,000	9,727	9,700	9,700	-3.00%
Patient Prt Affrd Care PPACA	42101	167,662	84,950	0	85,000	85,000	0	0	0	-100.00%
MA Comprehensive Comm Serv	42102	1,302,172	1,829,023	1,570,119	1,560,000	1,560,000	1,215,810	1,565,020	1,587,020	1.73%
MA Crisis MH Srvs	42104	378,487	514,884	493,480	434,501	434,501	455,625	444,500	464,500	6.90%
CLTS - Childrens Waiver	42106	2,944,326	2,502,491	2,576,807	2,535,230	2,535,230	2,908,308	3,233,455	3,233,455	27.54%
BCA State	42108	5,844,484	6,674,955	6,841,989	6,871,212	6,871,212	6,871,212	6,900,000	6,900,000	0.42%
State-County Match	42110	665,967	665,984	681,455	665,765	665,765	662,765	681,455	681,455	2.36%
Aging Dis Resource Ctr ADRC	42112	1,545,641	1,716,936	1,825,045	1,807,517	1,807,517	2,001,806	1,860,000	1,860,000	2.90%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	144,966	144,966	0.00%
IIIE Grant	42116	39,927	43,824	20,606	40,212	40,212	35,774	60,000	60,000	49.21%
Elderly Handicapped 85.21	42118	375,514	382,372	380,912	383,061	383,061	388,663	396,436	396,436	3.49%
Birth to Three	42122	300,856	300,856	300,856	300,856	300,856	300,856	300,856	322,348	7.14%
OPIOID State Targeted Response	42125	0	0	148,738	50,000	50,000	75,000	185,000	285,000	470.00%
State Hlth Insur Asst Prg SHIP	42126	0	5,259	4,308	5,000	5,000	4,308	4,300	4,300	-14.00%
Block Grnt AODA	42128	253,027	253,027	252,577	253,027	253,027	253,027	366,889	366,889	45.00%
Block Grant MI	42130	68,961	68,961	88,961	68,961	68,961	68,961	68,961	68,961	0.00%
Community Mental Health	42133	834,687	834,687	834,687	834,687	834,687	866,687	884,687	884,687	5.99%
Coordinated Services Team Init	42135	0	0	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
Fraud Investigation	42136	59,799	127,334	193,658	74,805	74,805	143,043	140,000	140,000	87.15%
Early Intervention Grant	42138	24,859	31,700	31,700	31,700	31,700	31,700	0	0	-100.00%
IMD Rebalancing Initiative	42139	0	17,556	123,641	0	0	0	0	0	0.00%
Other State Adjustments	42148	6,074	7,700	2,376	40,000	40,000	400	0	0	-100.00%
Alz Family Caregiver	42152	33,461	53,215	55,183	66,318	66,318	32,945	64,505	64,505	-2.73%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Youth Aids	42154	1,495,060	1,535,306	1,626,868	1,500,000	1,500,000	1,500,000	1,600,000	1,700,000	13.33%
Youth Aids AODA	42156	30,908	27,844	23,854	31,000	31,000	31,000	30,000	30,000	-3.23%
Sex Trafficking	42159	0	0	0	0	0	13,000	12,000	12,000	100.00%
Elder Abuse	42160	18,828	42,459	20,810	48,861	48,861	48,861	48,861	48,861	0.00%
Children Community Option	42163	633,350	633,350	633,350	633,350	633,350	582,825	633,350	633,350	0.00%
Safe & Stable Families	42164	57,103	53,570	57,103	53,570	53,570	53,570	57,000	57,000	6.40%
Kinship Care Grant	42166	483,743	516,159	491,532	507,000	507,000	492,000	518,000	518,000	2.17%
Income Maint Admin	42168	1,975,213	2,081,612	2,209,343	2,226,779	2,226,779	2,167,065	2,247,779	2,247,779	0.94%
IIID Grant	42172	8,113	9,030	11,124	9,177	9,177	9,177	11,068	11,068	20.61%
Community Intervention	42174	61,693	100,316	100,091	113,485	113,485	113,485	113,000	113,000	-0.43%
Low Inc Energy Asst Prg LIEAP	42176	350,403	311,448	337,870	344,000	344,000	337,000	344,000	344,000	0.00%
Child Care Administration	42188	309,485	431,473	451,949	431,769	431,769	431,206	458,538	458,538	6.20%
SS MultiPurpose	42190	125,596	124,567	134,735	125,643	125,643	125,643	134,000	134,000	6.65%
Nutr Congregate C1	42192	282,337	121,311	221,152	318,000	318,000	318,000	318,000	318,000	0.00%
Nutr Home Delv C2	42194	90,792	100,007	104,296	105,000	105,000	105,000	105,000	105,000	0.00%
Nutr Services Incent Prog	42196	63,237	73,522	85,143	75,000	75,000	75,000	76,629	76,629	2.17%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	41,250	43,349	33,438	53,000	53,000	53,000	33,438	33,438	-36.91%
Transportation Aid	42202	161,854	263,259	234,251	275,000	275,000	275,000	275,000	275,000	0.00%
MA Targeted Case Mgmt	42204	175,941	118,829	99,400	130,000	130,000	74,741	100,000	100,000	-23.08%
MA CSP Funds	42206	240,292	272,589	304,067	280,000	280,000	302,250	280,000	300,000	7.14%
MA Community Recovery	42207	0	0	0	75,000	75,000	1,000	0	0	-100.00%
MA Outpatient	42210	192,755	206,777	273,618	268,179	268,179	373,252	275,000	275,000	2.54%
MA Inpatient	42212	113,451	256,080	143,205	235,000	235,000	237,135	140,000	175,000	-25.53%
WI Law Foundation Grant- Teen	42215	2,000	2,000	0	2,000	2,000	2,000	2,000	2,000	0.00%
Intoxicated Driver Program	42218	28,748	24,345	39,340	25,000	25,000	39,000	30,000	30,000	20.00%
Drug Court Enhancement Program	42219	80,000	0	0	0	0	0	0	0	0.00%
Regional Foster Care Training	42220	1,606	3,094	1,455	3,100	3,100	3,100	3,160	3,160	1.94%
Brighter Futures	42222	(1)	0	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Comm Svs Defct Red Bnft CSDRB	42224	587,798	0	0	0	0	0	0	0	0.00%
Wis MA Cost Reporting WIMCR	42226	828,531	779,382	758,554	585,000	585,000	585,000	585,000	585,000	0.00%
Prior Year Intergovt	42230	122,144	1,146,243	602,670	18,000	18,000	565,769	0	0	-100.00%
TPR Adoption Federal	42234	11,359	9,162	2,354	59,500	59,500	2,500	34,200	34,200	-42.52%
OWI Municipality Fee	42236	16,654	23,613	37,331	18,000	18,000	18,000	18,000	18,000	0.00%
Med Impv Patient Prv Act MIPPA	42240	0	0	9,040	0	0	0	9,959	9,959	100.00%
Post Reunification Program	42242	194,300	278,961	173,929	315,000	315,000	78,040	0	0	-100.00%
Crisis Intervention Team	42246	261,949	0	0	0	0	0	0	0	0.00%
In Home Safety Services	42248	0	0	54,196	0	0	57,726	125,000	125,000	100.00%
Intergov Rev Subtotal:		24,058,111	25,954,922	25,955,453	25,197,090	25,197,090	25,680,310	25,998,571	26,317,063	4.44%
Public Services:										
Other Fees	45002	650	709	3,745	800	800	250	150	150	-81.25%
Forms Copies Etc	45003	9,551	7,459	8,628	10,000	10,000	8,263	8,600	8,600	-14.00%
OWI Assessment Fees	45030	216,584	213,946	237,500	215,000	215,000	259,125	230,000	230,000	6.98%
Third Party Insurance	45033	689,215	755,403	535,435	761,999	761,999	763,760	508,000	508,000	-33.33%
Client Cost Shares Fees	45035	461,180	385,022	373,858	431,000	431,000	394,565	388,000	388,000	-9.98%
State Fee Collections	45037	132,796	122,013	122,952	130,000	130,000	249,426	120,000	120,000	-7.69%
Prior Year Contractual	45039	8,093	(3,022)	38,814	0	0	0	0	0	0.00%
Child Support	45041	259,576	156,278	155,902	210,000	210,000	193,434	180,000	180,000	-14.29%
Child Welfare Reimbursement	45062	5,698	1,375	180	2,000	2,000	1,050	2,000	2,000	0.00%
Collection Agency	45066	212,367	189,062	150,030	165,000	165,000	210,544	160,000	160,000	-3.03%
Public Services Subtotal:		1,995,710	1,828,245	1,627,045	1,925,799	1,925,799	2,080,417	1,596,750	1,596,750	-17.09%
Intergov Services:										
Incentives	43009	22,299	19,400	27,308	16,000	16,000	15,307	17,000	17,000	6.25%
Intergov Services Subtotal:		22,299	19,400	27,308	16,000	16,000	15,307	17,000	17,000	6.25%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Interfund Revenue:										
Grant Revenue Allocation	62000	(1,123,773)	(1,227,153)	(1,115,607)	(1,235,351)	(1,235,351)	(1,235,351)	0	0	-100.00%
Grant - Income Maintenance	62106	389,127	453,024	447,569	558,210	558,210	558,210	0	0	-100.00%
Grant-Long Term Supp Admin	62110	625,219	659,017	557,955	567,058	567,058	567,058	0	0	-100.00%
Grant - Child Care Admin	62112	109,427	115,112	110,083	110,083	110,083	110,083	0	0	-100.00%
Interfund Revenue Subtotal:		0	0	0	0	0	0	0	0	0.00%
Total Operating Revenue:		26,076,119	27,802,567	27,609,806	27,138,889	27,138,889	27,776,034	27,612,321	27,930,813	2.92%
Misc Revenues:										
Other Miscellaneous Revenues	48109	672	633	1	0	0	454	4,500	4,500	100.00%
Misc Revenues Subtotal:		672	633	1	0	0	454	4,500	4,500	100.00%
Transfers In:										
Other Transfers In	49501	206,805	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		206,805	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		207,477	633	1	0	0	454	4,500	4,500	100.00%
Revenue Total:		26,283,596	27,803,200	27,609,807	27,138,889	27,138,889	27,776,488	27,616,821	27,935,313	2.93%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Expense										
Wages:										
Regular Pay	51100	13,867,007	14,100,128	14,961,698	15,766,776	15,766,776	15,602,737	15,920,122	15,946,970	1.14%
Temporary Employees	51101	191,112	209,636	137,873	114,107	114,107	101,425	174,650	174,650	53.06%
Labor Fringes Match	51102	0	0	0	0	0	2,110	0	0	0.00%
Overtime	51105	123,152	103,004	105,912	106,600	106,600	89,622	95,250	95,250	-10.65%
Citizen Board Per Diem	51106	0	0	625	0	0	0	0	0	0.00%
Comp Time	51108	15,495	7,061	6,969	15,000	15,000	5,401	10,100	10,100	-32.67%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(174,007)	100.00%
Payroll Sundry Account	51190	2,079	164	1,018	0	0	797	0	0	0.00%
Wages Subtotal:		14,198,845	14,419,993	15,214,095	16,002,483	16,002,483	15,802,092	16,200,122	16,052,963	0.32%
Fringes Benefits:										
FICA Medicare	51200	1,024,571	1,037,434	1,088,537	1,224,190	1,224,190	1,145,026	1,239,312	1,241,366	1.40%
Health Insurance	51201	3,118,161	3,399,463	3,664,876	3,958,917	3,958,917	3,708,287	4,228,078	4,250,992	7.38%
Dental Insurance	51202	204,217	208,382	215,138	223,042	223,042	213,392	225,978	226,521	1.56%
Workers Compensation	51203	90,873	167,666	232,973	128,181	128,181	126,419	73,516	73,675	-42.52%
Unemployment Comp	51204	13,165	15,685	5,550	0	0	0	0	0	0.00%
WI Retirement	51206	911,046	956,981	997,509	1,029,926	1,029,926	1,011,968	1,068,549	1,070,362	3.93%
Fringe Benefits Other	51207	71,602	73,650	79,346	89,102	89,102	81,335	96,254	96,415	8.21%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(75,993)	100.00%
Fringes Benefits Subtotal:		5,433,635	5,859,261	6,283,930	6,653,358	6,653,358	6,286,427	6,931,687	6,883,338	3.46%
Total Labor:		19,632,480	20,279,254	21,498,024	22,655,841	22,655,841	22,088,519	23,131,809	22,936,301	1.24%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Travel:										
Registration Tuition	52001	55,924	59,372	51,669	58,201	58,201	60,127	59,700	74,700	28.35%
Automobile Allowance	52002	295,955	285,308	312,441	323,844	323,844	309,098	321,500	333,500	2.98%
Commercial Travel	52004	655	1,305	1,718	2,500	2,500	1,029	2,500	2,500	0.00%
Meals	52005	4,045	8,880	7,102	9,601	9,601	2,949	3,200	3,200	-66.67%
Lodging	52006	18,879	25,748	21,624	24,401	24,401	24,934	24,700	49,700	103.68%
Other Travel Exp	52007	226	920	1,079	849	849	1,890	1,100	12,100	1,325.21%
Taxable Benefit	52008	2,745	32	978	1,800	1,800	3,588	8,450	8,951	397.28%
Travel Subtotal:		378,429	381,565	396,611	421,196	421,196	403,615	421,150	484,651	15.07%
Total Travel:		378,429	381,565	396,611	421,196	421,196	403,615	421,150	484,651	15.07%
Capital Outlay:										
Equipment Technology	58003	0	0	0	0	30,700	30,700	0	0	0.00%
Equipment	58004	23,110	21,546	22,185	24,000	24,000	22,973	25,000	25,000	4.17%
Capital Outlay Subtotal:		23,110	21,546	22,185	24,000	54,700	53,673	25,000	25,000	4.17%
Total Capital:		23,110	21,546	22,185	24,000	54,700	53,673	25,000	25,000	4.17%
Office:										
Office Supplies	53000	61,388	46,567	50,314	59,900	59,900	51,883	58,600	58,600	-2.17%
Printing Supplies	53002	3,876	7,302	7,441	7,400	7,400	10,182	10,300	10,300	39.19%
Print Duplicate	53003	7,783	4,795	7,781	7,000	7,000	3,062	7,000	7,000	0.00%
Postage and Box Rent	53004	413	439	551	650	650	1,338	650	650	0.00%
Computer Software	53006	33,075	6,934	8,438	12,200	12,200	1,852	9,200	9,200	-24.59%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Telephone	53008	73,810	78,092	93,699	98,200	98,200	104,378	121,200	116,200	18.33%
Wireless	53012	2,687	0	0	0	0	0	0	0	0.00%
Fiber pole rental locates	53015	240	0	240	240	240	240	0	0	-100.00%
Office Subtotal:		183,272	144,128	168,465	185,590	185,590	172,935	206,950	201,950	8.82%
Operating:										
Advertising	53500	9,877	18,677	12,113	27,603	27,603	3,878	14,000	14,000	-49.28%
Subscriptions	53501	2,802	2,275	2,112	2,500	2,500	1,941	2,200	2,200	-12.00%
Membership Dues	53502	44,300	26,531	31,243	30,000	30,000	23,701	29,950	29,950	-0.17%
Publish Legal Notices	53503	330	207	886	1,600	1,600	200	1,150	1,150	-28.13%
Misc Child Welfare Prog Exps	53506	1,490	120	0	0	0	0	0	0	0.00%
Emergency Rent Assistance	53508	32,065	48,219	96,479	105,000	105,000	166,287	200,000	200,000	90.48%
Registration Tuition Other	53509	4,014	7,545	3,638	5,000	5,000	5,208	7,900	7,900	58.00%
Consumer Program Expenses	53510	332,549	428,640	347,640	397,100	397,100	358,257	420,000	420,000	5.77%
Consumer Outreach	53511	155,998	159,034	161,514	160,001	160,001	161,318	164,000	164,000	2.50%
Education Training	53513	5,759	6,582	7,955	4,500	4,500	8,426	10,000	10,000	122.22%
Consumer Transportation	53514	102,287	128,786	139,023	125,998	125,998	159,075	150,549	150,549	19.49%
Household Supplies	53516	28,345	31,233	13,194	28,000	28,000	14,679	10,000	10,000	-64.29%
Food	53520	37,709	40,196	39,668	43,975	43,975	51,816	44,250	44,250	0.63%
Small Equipment	53522	44,283	38,451	41,151	56,000	87,227	86,427	87,000	87,000	55.36%
Medical Supplies	53524	12,939	14,105	15,879	14,098	14,098	11,764	14,150	14,150	0.37%
Automobile Allowance-Other	53538	8,048	8,272	7,629	9,000	9,000	6,492	9,000	9,000	0.00%
Meals Other	53541	139	126	20	0	0	25	0	0	0.00%
Auto Allowance Taxable	53546	22,989	23,339	21,408	25,000	25,000	20,406	24,000	24,000	-4.00%
Motor Fuel	53548	12,713	14,562	16,361	18,000	18,000	13,425	19,000	19,000	5.56%
Building Rental	53550	92,796	98,592	104,964	108,924	108,924	115,452	36,500	36,500	-66.49%
Equipment Rental	53551	38,032	28,947	28,971	35,500	35,500	29,334	30,000	30,000	-15.49%
Operating Licenses Fees	53553	11,421	14,695	13,233	11,980	11,980	8,423	12,500	12,500	4.34%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Bad Debts Expense	53561	1,834	1,294	1,631	1,500	1,500	0	0	0	-100.00%
Taxes & Assessments	53562	857	0	0	0	0	0	0	0	0.00%
Operating Grants	53565	307,227	68,665	69,008	68,665	68,665	68,665	69,000	69,000	0.49%
Family Care Contribution	53567	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	0.00%
Other Miscellaneous	53568	0	(4)	1,200	0	0	500	1,200	1,200	100.00%
Employee Benefit Taxable Other	53578	0	0	89	0	0	632	0	0	0.00%
Small Equipment Technology	53580	13,552	64,466	30,873	40,529	34,829	42,184	40,000	40,000	-1.31%
ProCard Default	53585	882	0	0	0	0	0	0	0	0.00%
Print Duplicate	73003	69,583	67,171	68,227	72,500	72,500	79,770	72,500	72,500	0.00%
Postage and Box Rent	73004	32,280	30,891	31,691	33,000	33,000	28,347	33,000	33,000	0.00%
Legal Fees	73041	782	1,626	1,866	1,000	1,000	756	1,200	1,200	20.00%
Motor Fuel	73548	1,317	1,322	1,696	2,000	2,000	1,506	2,400	2,400	20.00%
Operating Subtotal:		3,023,820	2,969,188	2,905,985	3,023,597	3,049,124	3,063,518	3,100,073	3,100,073	2.53%
Repairs & Maint:										
Maintenance Buildings	54020	7,011	14,302	330	10,000	10,000	870	8,000	8,000	-20.00%
Maintenance Equipment	54022	6,593	6,043	6,043	8,000	8,000	6,043	8,000	8,000	0.00%
Equipment Repairs	54029	0	3,301	4,554	5,000	5,000	0	5,000	5,000	0.00%
Maintenance Vehicles	74023	5,708	6,185	6,697	7,000	7,000	6,321	7,800	7,800	11.43%
Equipment Repairs	74029	13,299	13,299	17,094	14,250	14,250	17,556	18,000	18,000	26.32%
Repairs & Maint Subtotal:		32,611	43,130	34,719	44,250	44,250	30,790	46,800	46,800	5.76%
Utilities:										
Heat	54700	2,897	3,469	3,578	4,000	4,000	5,451	0	0	-100.00%
Power and Light	54701	9,312	9,409	9,142	10,000	10,000	6,840	0	0	-100.00%
Water and Sewer	54702	6,167	6,028	6,844	6,200	6,200	5,680	0	0	-100.00%
Refuse Collection	54703	2,013	2,276	1,903	2,390	2,390	1,323	2,462	2,462	3.01%
Utilities Subtotal:		20,389	21,183	21,468	22,590	22,590	19,294	2,462	2,462	-89.10%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Contractual Services:										
Medical and Dental	55000	237,823	249,255	283,775	219,700	219,700	363,228	234,042	234,042	6.53%
Vehicle Repairs	55005	2,747	1,798	1,245	7,000	7,000	804	2,000	2,000	-71.43%
Building Repairs	55008	9,568	0	0	5,000	5,000	500	5,000	5,000	0.00%
Data Processing	55013	47,596	56,560	52,912	48,099	23,099	22,530	62,900	62,900	30.77%
Professional Service	55014	401,524	347,515	255,415	341,000	341,000	317,594	421,000	405,000	18.77%
Collection Services	55015	48,381	43,437	32,797	44,000	44,000	50,531	38,000	38,000	-13.64%
Community Residential Svcs	55021	321,998	273,545	273,863	287,726	287,726	165,770	293,806	293,806	2.11%
Community Treatment	55022	1,669,841	170,332	89,404	184,000	184,000	64,225	95,914	95,914	-47.87%
Supportive Home Care	55023	429,301	462,681	268,316	129,999	129,999	218,179	402,856	402,856	209.89%
Work related and Day Services	55024	1,275	7,275	276,357	8,000	8,000	164,926	201,482	201,482	2,418.53%
Supervised Family Visitation	55025	189,922	223,204	211,917	225,000	225,000	221,495	240,000	240,000	6.67%
Transportation	55026	75	0	0	0	0	0	0	0	0.00%
Specialized Transportation	55027	700,455	771,723	790,406	834,749	834,749	807,255	810,000	810,000	-2.96%
Other Contract Serv	55030	63,040	147,284	170,671	160,000	180,950	266,380	226,769	226,769	41.73%
Respite Care	55032	82,558	85,573	107,175	90,000	90,000	106,125	96,000	96,000	6.67%
Receiving Home Bed Hold	55033	15,420	12,756	18,036	15,000	15,000	26,892	25,000	25,000	66.67%
Recruitment Non Staff	55034	750	0	(903)	0	0	0	0	0	0.00%
Foster Care Recog Retention	55035	4,733	2,562	4,296	4,500	4,500	4,000	5,000	5,000	11.11%
Child Care	55036	102,153	66,977	46,424	75,000	75,000	114,662	96,000	96,000	28.00%
Mentoring	55039	264,690	329,123	334,845	330,000	330,000	378,868	345,000	375,000	13.64%
Counseling Consumer/Family	55040	26,322	25,386	25,535	30,000	30,000	25,500	30,000	30,000	0.00%
Interpreter	55041	62,028	86,444	79,250	124,100	124,100	55,933	75,200	75,200	-39.40%
Other State Adjustments	55044	0	7	0	0	0	0	0	0	0.00%
Child Foster Care	55045	1,529,404	1,349,278	1,245,294	1,500,000	1,500,000	1,272,057	1,300,000	1,300,000	-13.33%
Group Homes	55046	825,024	527,047	636,099	850,000	850,000	458,094	650,000	650,000	-23.53%
Child Residential Care Centers	55047	546,558	178,229	97,389	335,000	335,000	277,096	315,000	301,000	-10.15%
Kinship Care	55052	455,184	482,520	456,060	475,000	475,000	445,042	518,000	518,000	9.05%
Nutrition Programs	55053	1,123,041	1,168,141	1,231,025	1,200,000	1,200,000	1,202,556	1,240,000	1,240,000	3.33%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Adoption Assessments	55057	2,950	3,200	4,290	4,000	4,000	4,320	4,000	4,000	0.00%
Truancy Intervention Preventio	55058	64,260	65,850	65,850	69,000	69,000	69,000	69,000	69,000	0.00%
Outpatient Services	55059	36,210	62,046	61,086	60,000	60,000	40,650	60,000	60,000	0.00%
General Hospital Psychiatric	55060	10,183	61,145	94,167	80,000	80,000	96,414	180,000	180,000	125.00%
Residential Inpatient AODA	55061	518,495	440,255	746,022	460,000	460,000	515,580	570,000	570,000	23.91%
Specialty Inpatient Hospitals	55062	1,556,673	1,794,914	1,350,764	1,750,000	1,750,000	1,976,125	1,667,817	1,667,817	-4.70%
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	1,469,681	2,616,004	2,649,963	2,820,000	2,820,000	2,871,937	2,809,172	2,809,172	-0.38%
Comm Based Res Facility	55065	1,279,297	1,607,078	1,919,219	1,400,000	1,400,000	1,818,522	2,000,000	2,000,000	42.86%
Medical Detoxification	55066	2,349	8,132	3,524	10,000	10,000	11,106	0	0	-100.00%
Birth 3 Early Intervention	55067	702,873	726,394	745,193	761,000	761,000	761,000	750,000	750,000	-1.45%
Contracted Case Mgmt	55068	82,496	88,000	90,000	79,999	79,999	83,200	294,000	294,000	267.50%
Secure Juvenile Detention	55070	321,276	358,588	377,529	295,000	295,000	208,380	295,000	295,000	0.00%
Family Training Skills	55071	630,869	689,580	611,275	710,000	710,000	684,431	667,000	685,000	-3.52%
Youth Wrap Around Services	55072	571,109	519,115	575,772	550,000	550,000	529,211	525,000	525,000	-4.55%
Alternative School	55073	54,980	68,377	92,422	75,000	75,000	75,000	81,730	81,730	8.97%
Juvenile Shelter Care	55075	708,894	818,702	816,944	820,000	820,000	640,057	750,000	750,000	-8.54%
Juvenile Restitution	55076	212	179	(30)	1,000	1,000	1,000	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	274,737	191,084	0	210,778	210,778	20,000	182,500	120,000	-43.07%
Emergency Energy Services	55079	345,606	306,837	333,382	340,000	340,000	340,000	340,000	340,000	0.00%
Prior Year Community Treatment	55080	6,613	2,682	4,678	0	0	0	0	0	0.00%
Behavioral Health Unit	55081	955,223	688,454	534,638	850,000	850,000	396,827	450,000	450,000	-47.06%
Medical and Dental	75000	316	651	217	700	700	572	500	500	-28.57%
Building Rental	75042	10,200	10,200	0	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		18,786,914	18,216,118	18,084,511	18,899,550	18,895,500	18,203,774	19,455,888	19,411,388	2.71%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 200 - Human Services										
Insurance Expenses:										
Prop Liab Insurance	56000	5,968	2,054	4,320	5,000	5,000	5,000	5,000	5,000	0.00%
Prop Liab Insurance	76000	172,188	166,716	164,208	99,733	99,733	99,733	102,725	103,722	4.00%
Insurance Expenses Subtotal:		178,156	168,770	168,528	104,733	104,733	104,733	107,725	108,722	3.81%
Total Other Operating:		22,225,163	21,562,518	21,383,675	22,280,310	22,301,787	21,595,044	22,919,898	22,871,395	2.65%
Expense Total:		42,259,181	42,244,883	43,300,495	45,381,347	45,433,524	44,140,851	46,497,857	46,317,347	2.06%
Human Services Net/(Levy):		(15,975,585)	(14,441,683)	(15,690,688)	(18,242,458)	(18,294,635)	(16,364,363)	(18,881,036)	(18,382,034)	0.77%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2020**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Human Services -	Van	1	25,000	25,000
		1		25,000

SIGNIFICANT CHANGES FROM 2019 ADOPTED - ADMINISTRATIVE SERVICES DIVISION

MISSION STATEMENT

To provide Department-wide leadership including strategic planning and support services in the budgeting, contractual, financial, electronic, and data processing systems and service delivery program areas. Our goal is to ensure that all services delivered by the Department are in accordance with established federal, state and local requirements at minimal cost to the taxpayer. We strive to provide timely cost-efficient and effective services to all consumers that will enhance the quality of their lives.

HIGHLIGHTS

The Administration Division shows a budget-to-budget levy increase of \$1,276,484, or 23.70%.

The levy increase is due to the fact that interdepartmental transfers (\$1,235,351) from the Economic Support and Long Term Support Divisions to the Administration Division have been discontinued in the 2020 budget. Note the corresponding levy decrease in the Economic Support and Long Term Support Divisions in the 2020 proposed budget. In the past, a year end accounting adjustment was made which decreased revenue in the Economic Support and Long Term Support Divisions and increased the revenue in the Administration by a corresponding amount. After consultation with the County Finance Department and the auditors, it was determined that there was no need for this adjustment as the department's bottom line was unaffected by this accounting entry. There is a \$0 net effect to the Department's budget as a result of this change. Increases in the operating budget include the Telephone line item (\$20,000) due to increased use of Mi-Fi hot spots and mobile telephones by staff and Data Processing (\$14,801) for Luna certification, Crescendo, etc.

There are no staffing changes requested in the 2020 budget.

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Revenue										
Intergov Rev:										
WI Health Services	42007	0	85,000	25,500	0	0	0	0	0	0.00%
BCA State	42108	5,844,484	6,674,955	6,841,989	6,871,212	6,871,212	6,871,212	6,900,000	6,900,000	0.42%
State-County Match	42110	665,967	665,984	681,455	665,765	665,765	662,765	681,455	681,455	2.36%
Wis MA Cost Reporting WIMCR	42226	828,531	0	758,554	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		7,338,982	7,425,939	8,307,498	7,536,977	7,536,977	7,533,977	7,581,455	7,581,455	0.59%
Public Services:										
Forms Copies Etc	45003	9,551	7,459	8,628	10,000	10,000	8,263	8,600	8,600	-14.00%
Public Services Subtotal:		9,551	7,459	8,628	10,000	10,000	8,263	8,600	8,600	-14.00%
Interfund Revenue:										
Grant - Income Maintenance	62106	389,127	453,024	447,569	558,210	558,210	558,210	0	0	-100.00%
Grant-Long Term Supp Admin	62110	625,219	659,017	557,955	567,058	567,058	567,058	0	0	-100.00%
Grant - Child Care Admin	62112	109,427	115,112	110,083	110,083	110,083	110,083	0	0	-100.00%
Interfund Revenue Subtotal:		1,123,773	1,227,153	1,115,607	1,235,351	1,235,351	1,235,351	0	0	-100.00%
Total Operating Revenue:		8,472,306	8,660,551	9,431,733	8,782,328	8,782,328	8,777,591	7,590,055	7,590,055	-13.58%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Misc Revenues:										
Other Miscellaneous Revenues	48109	597	71	1	0	0	5	0	0	0.00%
Misc Revenues Subtotal:		597	71	1	0	0	5	0	0	0.00%
Transfers In:										
Other Transfers In	49501	206,805	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		206,805	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		207,402	71	1	0	0	5	0	0	0.00%
Revenue Total:		8,679,708	8,660,621	9,431,734	8,782,328	8,782,328	8,777,596	7,590,055	7,590,055	-13.58%
Expense										
Wages:										
Regular Pay	51100	1,744,807	1,765,740	1,834,973	1,899,618	1,899,618	1,910,038	1,909,478	1,909,478	0.52%
Temporary Employees	51101	73,136	74,633	45,930	41,073	41,073	19,090	60,000	60,000	46.08%
Labor Fringes Match	51102	(16,358)	(24,547)	(24,773)	0	0	(11,606)	(25,392)	(25,392)	100.00%
Overtime	51105	258	2,152	387	2,000	2,000	0	2,000	2,000	0.00%
Comp Time	51108	0	0	16	0	0	116	100	100	100.00%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(24,847)	100.00%
Wages Subtotal:		1,801,844	1,817,978	1,856,534	1,942,691	1,942,691	1,917,638	1,946,186	1,921,339	-1.10%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Fringes Benefits:										
FICA Medicare	51200	132,004	133,729	137,417	148,615	148,615	141,936	150,825	150,825	1.49%
Health Insurance	51201	480,757	494,739	449,478	482,737	482,737	435,170	505,021	505,021	4.62%
Dental Insurance	51202	30,723	29,864	28,239	28,384	28,384	28,556	30,058	30,058	5.90%
Workers Compensation	51203	2,765	5,278	6,920	4,111	4,111	3,670	2,214	2,214	-46.14%
Unemployment Comp	51204	13,165	15,685	5,550	0	0	0	0	0	0.00%
WI Retirement	51206	117,200	122,932	122,041	122,147	122,147	122,412	125,792	125,792	2.98%
Fringe Benefits Other	51207	9,917	10,290	10,455	11,436	11,436	10,974	12,192	12,192	6.61%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(10,547)	100.00%
Fringes Benefits Subtotal:		786,531	812,517	760,101	797,430	797,430	742,718	826,102	815,555	2.27%
Total Labor:		2,588,376	2,630,495	2,616,635	2,740,121	2,740,121	2,660,356	2,772,288	2,736,894	-0.12%
Travel:										
Registration Tuition	52001	7,356	6,533	3,415	7,200	7,200	5,657	7,200	7,200	0.00%
Automobile Allowance	52002	11,322	12,014	12,382	13,500	13,500	10,393	13,500	13,500	0.00%
Commercial Travel	52004	366	418	0	500	500	0	500	500	0.00%
Meals	52005	172	570	525	600	600	90	200	200	-66.67%
Lodging	52006	1,351	1,545	738	1,700	1,700	2,622	1,700	1,700	0.00%
Other Travel Exp	52007	9	131	124	200	200	108	200	200	0.00%
Taxable Benefit	52008	252	0	85	50	50	279	500	500	900.00%
Travel Subtotal:		20,829	21,210	17,269	23,750	23,750	19,149	23,800	23,800	0.21%
Total Travel:		20,829	21,210	17,269	23,750	23,750	19,149	23,800	23,800	0.21%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Capital Outlay:										
Equipment Technology	58003	0	0	0	0	30,700	30,700	0	0	0.00%
Equipment	58004	23,110	21,546	22,185	24,000	24,000	22,973	25,000	25,000	4.17%
Capital Outlay Subtotal:		23,110	21,546	22,185	24,000	54,700	53,673	25,000	25,000	4.17%
Total Capital:										
		23,110	21,546	22,185	24,000	54,700	53,673	25,000	25,000	4.17%
Office:										
Office Supplies	53000	56,499	45,019	49,381	57,500	57,500	51,417	57,500	57,500	0.00%
Printing Supplies	53002	3,876	7,302	7,441	7,400	7,400	10,182	10,300	10,300	39.19%
Print Duplicate	53003	7,539	4,795	7,734	7,000	7,000	3,024	7,000	7,000	0.00%
Postage and Box Rent	53004	413	438	551	650	650	1,338	650	650	0.00%
Computer Software	53006	1,043	1,529	3,314	3,200	3,200	1,240	3,200	3,200	0.00%
Telephone	53008	60,940	63,842	78,028	85,000	85,000	91,298	110,000	105,000	23.53%
Wireless	53012	2,687	0	0	0	0	0	0	0	0.00%
Fiber pole rental locates	53015	240	0	240	240	240	240	0	0	-100.00%
Office Subtotal:		133,237	122,924	146,690	160,990	160,990	158,739	188,650	183,650	14.08%
Operating:										
Advertising	53500	588	161	47	700	700	0	500	500	-28.57%
Subscriptions	53501	379	1,051	1,075	1,100	1,100	1,059	1,200	1,200	9.09%
Membership Dues	53502	4,414	5,439	5,600	5,650	5,650	5,650	5,650	5,650	0.00%
Publish Legal Notices	53503	55	24	136	100	100	100	150	150	50.00%
Consumer Program Expenses	53510	0	223	28	100	100	100	0	0	-100.00%
Education Training	53513	3,421	4,982	7,925	4,000	4,000	2,217	8,000	8,000	100.00%
Food	53520	441	495	714	475	475	23	700	700	47.37%
Small Equipment	53522	44,283	37,836	41,151	55,000	86,227	86,227	86,000	86,000	56.36%
Medical Supplies	53524	22	17	78	100	100	100	150	150	50.00%
Motor Fuel	53548	12,713	14,562	16,330	18,000	18,000	13,425	19,000	19,000	5.56%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Operating Licenses Fees	53553	200	920	320	480	480	135	500	500	4.17%
Other Miscellaneous	53568	0	(4)	1,200	0	0	500	1,200	1,200	100.00%
Small Equipment Technology	53580	13,378	47,475	29,410	36,529	30,829	42,006	40,000	40,000	9.50%
ProCard Default	53585	882	0	0	0	0	0	0	0	0.00%
Print Duplicate	73003	69,583	67,171	68,227	72,500	72,500	79,770	72,500	72,500	0.00%
Postage and Box Rent	73004	32,280	30,891	31,691	33,000	33,000	28,347	33,000	33,000	0.00%
Motor Fuel	73548	1,317	1,322	1,696	2,000	2,000	1,506	2,400	2,400	20.00%
Operating Subtotal:		183,957	212,564	205,627	229,734	255,261	261,165	270,950	270,950	17.94%
Repairs & Maint:										
Maintenance Buildings	54020	7,011	14,302	330	10,000	10,000	870	8,000	8,000	-20.00%
Maintenance Equipment	54022	6,593	6,043	6,043	8,000	8,000	6,043	8,000	8,000	0.00%
Equipment Repairs	54029	0	3,301	4,554	5,000	5,000	0	5,000	5,000	0.00%
Maintenance Vehicles	74023	5,708	6,185	6,697	7,000	7,000	6,321	7,800	7,800	11.43%
Equipment Repairs	74029	13,299	13,299	17,094	14,250	14,250	17,556	18,000	18,000	26.32%
Repairs & Maint Subtotal:		32,611	43,130	34,719	44,250	44,250	30,790	46,800	46,800	5.76%
Utilities:										
Refuse Collection	54703	2,013	2,276	1,903	2,390	2,390	1,323	2,462	2,462	3.01%
Utilities Subtotal:		2,013	2,276	1,903	2,390	2,390	1,323	2,462	2,462	3.01%
Contractual Services:										
Medical and Dental	55000	2,934	3,414	3,349	3,000	3,000	2,442	4,000	4,000	33.33%
Vehicle Repairs	55005	2,181	1,087	1,245	2,000	2,000	804	2,000	2,000	0.00%
Data Processing	55013	6,862	55,412	51,106	46,199	21,199	21,199	61,000	61,000	32.04%
Professional Service	55014	2,500	12,245	1,545	20,000	20,000	12,000	22,000	20,000	0.00%
Interpreter	55041	30	9	982	100	100	100	200	200	100.00%
Medical and Dental	75000	68	0	0	200	200	200	200	200	0.00%
Contractual Services Subtotal:		14,576	72,168	58,227	71,499	46,499	36,745	89,400	87,400	22.24%

Winnebago County**Budget Detail - 2020**

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 210 - Administrative Services										
Insurance Expenses:										
Prop Liab Insurance	76000	172,188	166,716	164,208	99,733	99,733	99,733	102,725	103,722	4.00%
Insurance Expenses Subtotal:		172,188	166,716	164,208	99,733	99,733	99,733	102,725	103,722	4.00%
Total Other Operating:		538,582	619,779	611,374	608,596	609,123	588,495	700,987	694,984	14.19%
Expense Total:		3,170,896	3,293,029	3,267,463	3,396,467	3,427,694	3,321,673	3,522,075	3,480,678	2.48%
Administrative Services Net/(Levy):		5,508,812	5,367,592	6,164,271	5,385,861	5,354,634	5,455,923	4,067,980	4,109,377	-23.70%

SIGNIFICANT CHANGES FROM 2019 ADOPTED - BEHAVIORAL HEALTH SERVICES DIVISION

MISSION STATEMENT

To develop a comprehensive range of services offering continuity of care for persons with substance use disorder and/or mental illness. These services shall focus upon prevention, community based treatment and shall strive to enhance the individual's independence and recovery. Services are provided based on individual needs, utilizing the most normalized, cost efficient and least restrictive settings whenever possible.

HIGHLIGHTS

The Behavioral Health Division shows a budget-to-budget levy increase of \$407,271 or 5.49%.

This levy increase is due to increases in General Hospital Psychiatric (\$100,000), Residential Inpatient AODA (\$110,000) and CBRF (\$600,000) based on current trends. These increases are partially offset by a decrease in Nursing Home - IMD (\$400,000). The increase in wages & fringe benefits is \$215,805. This includes a new position, a position upgrade and the conversion of a part-time position to full-time. Additionally, a revenue increase of \$74,703 is budgeted. The Community Recovery Services program will be discontinued due to a change in the reimbursement model (\$75,000) and a decrease in Third Party Insurance revenue is anticipated (\$252,999). This is partially offset by increased revenues in the State Contract for the AODA Block Grant (\$113,862) and the Opioid State Targeted Response Grant (\$235,000).

This budget includes a new Crisis Center 2nd Shift Supervisor position, a position upgrade for a Lead YCCS Case Manager position, and the conversion of a part-time Psychotherapist position to full-time.

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	1	0	0	0	0	68,523	0	0	0.00%
MA Comprehensive Comm Serv	42102	1,302,172	1,829,023	1,570,119	1,560,000	1,560,000	1,215,810	1,565,020	1,587,020	1.73%
MA Crisis MH Srvs	42104	345,303	491,395	466,377	400,001	400,001	431,747	410,000	430,000	7.50%
OPIOID State Targeted Response	42125	0	0	148,738	50,000	50,000	75,000	185,000	285,000	470.00%
Block Grnt AODA	42128	253,027	253,027	252,577	253,027	253,027	253,027	366,889	366,889	45.00%
Block Grant MI	42130	68,961	68,961	88,961	68,961	68,961	68,961	68,961	68,961	0.00%
Community Mental Health	42133	834,687	834,687	834,687	834,687	834,687	866,687	884,687	884,687	5.99%
Coordinated Services Team Init	42135	0	0	60,000	60,000	60,000	60,000	60,000	60,000	0.00%
IMD Rebalancing Initiative	42139	0	17,556	123,641	0	0	0	0	0	0.00%
MA Targeted Case Mgmt	42204	87,144	12,027	20,347	30,000	30,000	50,000	30,000	30,000	0.00%
MA CSP Funds	42206	240,292	272,589	304,067	280,000	280,000	302,250	280,000	300,000	7.14%
MA Community Recovery	42207	0	0	0	75,000	75,000	1,000	0	0	-100.00%
MA Outpatient	42210	192,755	206,777	273,618	268,179	268,179	373,252	275,000	275,000	2.54%
MA Inpatient	42212	113,451	256,080	143,205	235,000	235,000	237,135	140,000	175,000	-25.53%
WI Law Foundation Grant- Teen	42215	2,000	2,000	0	2,000	2,000	2,000	2,000	2,000	0.00%
Intoxicated Driver Program	42218	28,748	24,345	39,340	25,000	25,000	39,000	30,000	30,000	20.00%
Drug Court Enhancement Program	42219	80,000	0	0	0	0	0	0	0	0.00%
Comm Svs Defct Red Bnft CSDRB	42224	587,798	0	0	0	0	0	0	0	0.00%
Wis MA Cost Reporting WIMCR	42226	0	779,382	0	585,000	585,000	585,000	585,000	585,000	0.00%
Prior Year Intergovt	42230	8,885	604,401	0	0	0	265	0	0	0.00%
OWI Municipality Fee	42236	16,654	23,613	37,331	18,000	18,000	18,000	18,000	18,000	0.00%
Crisis Intervention Team	42246	261,949	0	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		4,423,826	5,675,861	4,363,008	4,744,855	4,744,855	4,647,657	4,900,557	5,097,557	7.43%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Public Services:										
OWI Assessment Fees	45030	216,584	213,946	237,500	215,000	215,000	259,125	230,000	230,000	6.98%
Third Party Insurance	45033	687,624	753,456	535,435	759,999	759,999	763,560	507,000	507,000	-33.29%
Client Cost Shares Fees	45035	259,330	230,882	212,710	240,000	240,000	249,138	210,000	210,000	-12.50%
State Fee Collections	45037	132,796	122,013	122,952	130,000	130,000	249,426	120,000	120,000	-7.69%
Prior Year Contractual	45039	8,093	(5,979)	6,740	0	0	0	0	0	0.00%
Collection Agency	45066	149,406	127,491	102,522	100,000	100,000	105,000	100,000	100,000	0.00%
Public Services Subtotal:		1,453,833	1,441,809	1,217,859	1,444,999	1,444,999	1,626,249	1,167,000	1,167,000	-19.24%
Total Operating Revenue:		5,877,659	7,117,670	5,580,867	6,189,854	6,189,854	6,273,906	6,067,557	6,264,557	1.21%
Misc Revenues:										
Other Miscellaneous Revenues	48109	0	500	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		0	500	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		0	500	0	0	0	0	0	0	0.00%
Revenue Total:		5,877,659	7,118,170	5,580,867	6,189,854	6,189,854	6,273,906	6,067,557	6,264,557	1.21%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Expense										
Wages:										
Regular Pay	51100	4,982,485	5,000,322	5,449,304	5,810,619	5,810,619	5,697,392	5,889,846	5,916,694	1.83%
Temporary Employees	51101	57,180	75,433	65,339	9,034	9,034	55,841	50,000	50,000	453.46%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0	0.00%
Overtime	51105	14,598	15,331	11,467	12,000	12,000	9,488	12,000	12,000	0.00%
Citizen Board Per Diem	51106	0	0	625	0	0	0	0	0	0.00%
Comp Time	51108	0	0	80	0	0	0	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(48,354)	100.00%
Payroll Sundry Account	51190	627	0	54	0	0	0	0	0	0.00%
Wages Subtotal:		5,054,891	5,091,086	5,526,868	5,831,653	5,831,653	5,762,721	5,951,846	5,930,340	1.69%
Fringes Benefits:										
FICA Medicare	51200	357,005	360,119	389,878	446,122	446,122	418,496	455,316	457,370	2.52%
Health Insurance	51201	968,184	1,030,398	1,146,445	1,220,946	1,220,946	1,167,516	1,327,171	1,350,085	10.58%
Dental Insurance	51202	63,559	62,694	69,113	71,361	71,361	67,992	72,233	72,776	1.98%
Workers Compensation	51203	42,509	78,648	113,227	61,747	61,747	61,067	34,218	34,377	-44.33%
WI Retirement	51206	321,038	332,036	357,460	373,028	373,028	364,716	389,739	391,552	4.97%
Fringe Benefits Other	51207	25,177	25,558	28,913	32,541	32,541	29,657	35,342	35,503	9.10%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(18,800)	100.00%
Fringes Benefits Subtotal:		1,777,472	1,889,452	2,105,036	2,205,745	2,205,745	2,109,444	2,314,019	2,322,863	5.31%
Total Labor:		6,832,362	6,980,538	7,631,904	8,037,398	8,037,398	7,872,165	8,265,865	8,253,203	2.69%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Travel:										
Registration Tuition	52001	33,699	29,699	29,495	30,000	30,000	32,500	30,000	42,000	40.00%
Automobile Allowance	52002	79,647	78,544	92,304	90,000	90,000	86,044	92,000	99,000	10.00%
Commercial Travel	52004	289	842	1,718	2,000	2,000	1,029	2,000	2,000	0.00%
Meals	52005	2,178	2,214	2,108	2,500	2,500	678	1,000	1,000	-60.00%
Lodging	52006	9,887	8,777	10,019	10,000	10,000	12,500	10,000	25,000	150.00%
Other Travel Exp	52007	74	161	304	150	150	1,614	500	11,500	7,566.67%
Taxable Benefit	52008	810	9	393	1,000	1,000	993	2,500	2,500	150.00%
Travel Subtotal:		126,585	120,247	136,340	135,650	135,650	135,358	138,000	183,000	34.91%
Total Travel:		126,585	120,247	136,340	135,650	135,650	135,358	138,000	183,000	34.91%
Office:										
Office Supplies	53000	2,835	863	142	1,500	1,500	100	400	400	-73.33%
Computer Software	53006	12,519	5,405	5,124	9,000	9,000	612	6,000	6,000	-33.33%
Telephone	53008	10,558	13,310	14,294	12,000	12,000	11,794	10,000	10,000	-16.67%
Office Subtotal:		25,911	19,579	19,560	22,500	22,500	12,506	16,400	16,400	-27.11%
Operating:										
Advertising	53500	223	0	0	250	250	100	0	0	-100.00%
Subscriptions	53501	2,423	844	1,028	1,000	1,000	882	1,000	1,000	0.00%
Membership Dues	53502	31,072	11,245	13,531	15,000	15,000	14,920	15,000	15,000	0.00%
Consumer Program Expenses	53510	13,949	15,906	8,647	12,000	12,000	6,906	10,000	10,000	-16.67%
Education Training	53513	2,321	1,600	30	500	500	6,209	2,000	2,000	300.00%
Consumer Transportation	53514	7,012	8,479	7,959	1,000	1,000	9,987	2,000	2,000	100.00%
Household Supplies	53516	15,290	11,545	13,231	13,000	13,000	14,529	10,000	10,000	-23.08%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Food	53520	37,027	38,883	38,726	42,500	42,500	50,625	42,500	42,500	0.00%
Small Equipment	53522	0	543	0	1,000	1,000	200	1,000	1,000	0.00%
Medical Supplies	53524	12,917	14,088	15,801	13,998	13,998	11,664	14,000	14,000	0.01%
Motor Fuel	53548	0	0	31	0	0	0	0	0	0.00%
Building Rental	53550	65,556	68,628	72,000	77,462	77,462	79,200	0	0	-100.00%
Operating Licenses Fees	53553	11,221	13,775	12,913	11,500	11,500	8,288	12,000	12,000	4.35%
Taxes & Assessments	53562	857	0	0	0	0	0	0	0	0.00%
Operating Grants	53565	292,526	53,400	53,400	53,400	53,400	53,400	53,400	53,400	0.00%
Employee Benefit Taxable Other	53578	0	0	70	0	0	20	0	0	0.00%
Operating Subtotal:		492,393	238,936	237,367	242,610	242,610	256,930	162,900	162,900	-32.86%
Utilities:										
Heat	54700	2,897	3,469	3,578	4,000	4,000	5,451	0	0	-100.00%
Power and Light	54701	9,312	8,560	9,142	10,000	10,000	6,840	0	0	-100.00%
Water and Sewer	54702	6,167	6,028	6,844	6,200	6,200	5,680	0	0	-100.00%
Utilities Subtotal:		18,376	18,058	19,565	20,200	20,200	17,971	0	0	-100.00%
Contractual Services:										
Medical and Dental	55000	23,080	24,059	44,240	25,000	25,000	124,869	63,012	63,012	152.05%
Data Processing	55013	1,368	1,148	1,113	1,500	1,500	918	1,500	1,500	0.00%
Professional Service	55014	268,296	215,756	190,933	185,000	185,000	187,597	195,000	195,000	5.41%
Collection Services	55015	35,700	30,266	23,239	30,000	30,000	25,200	24,000	24,000	-20.00%
Supportive Home Care	55023	514	0	0	0	0	0	0	0	0.00%
Other Contract Serv	55030	63,040	91,184	81,709	80,000	100,950	168,091	100,000	100,000	25.00%
Interpreter	55041	11,989	32,893	22,676	30,000	30,000	14,490	15,000	15,000	-50.00%
Outpatient Services	55059	36,210	62,046	61,086	60,000	60,000	40,650	60,000	60,000	0.00%
General Hospital Psychiatric	55060	10,183	61,145	94,167	80,000	80,000	96,414	180,000	180,000	125.00%
Residential Inpatient AODA	55061	518,495	440,255	746,022	460,000	460,000	515,580	570,000	570,000	23.91%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health										
Specialty Inpatient Hospitals	55062	1,556,673	1,794,914	1,350,764	1,750,000	1,750,000	1,976,125	1,667,817	1,667,817	-4.70%
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	177,415	156,479	161,971	170,000	170,000	94,857	130,000	130,000	-23.53%
Comm Based Res Facility	55065	1,279,297	1,607,078	1,919,219	1,400,000	1,400,000	1,818,522	2,000,000	2,000,000	42.86%
Medical Detoxification	55066	2,349	8,132	3,524	10,000	10,000	11,106	0	0	-100.00%
Behavioral Health Unit	55081	955,223	688,454	534,638	850,000	850,000	396,827	450,000	450,000	-47.06%
Contractual Services Subtotal:		4,959,832	5,233,808	5,255,302	5,151,500	5,172,450	5,491,246	5,476,329	5,476,329	6.31%
Insurance Expenses:										
Prop Liab Insurance	56000	5,968	2,054	4,320	5,000	5,000	5,000	5,000	5,000	0.00%
Insurance Expenses Subtotal:		5,968	2,054	4,320	5,000	5,000	5,000	5,000	5,000	0.00%
Total Other Operating:		5,502,480	5,512,435	5,536,113	5,441,810	5,462,760	5,783,653	5,660,629	5,660,629	4.02%
Expense Total:		12,461,427	12,613,220	13,304,358	13,614,858	13,635,808	13,791,176	14,064,494	14,096,832	3.54%
Behavioral Health Net/(Levy):		(6,583,768)	(5,495,049)	(7,723,491)	(7,425,004)	(7,445,954)	(7,517,270)	(7,996,937)	(7,832,275)	5.49%

SIGNIFICANT CHANGES FROM 2019 ADOPTED - LONG TERM SUPPORT DIVISION

MISSION STATEMENT

Long Term Support Division: To develop, promote and provide for supports and services that meet identified outcomes for Winnebago County citizens with long term support needs.

ADRC: The mission of the Aging & Disability Resource Center of Winnebago County is to empower and support seniors, people with disabilities and their families, by providing useful information and finding the help people seek so they may live with dignity and security, and achieve maximum independence and quality of life.

HIGHLIGHTS

The Long Term Support Division shows a budget-to-budget levy decrease of \$640,860 or 15.00%.

The levy decrease is due to the removal of an interdepartmental revenue transfer from the Economic Support Division to the Administration Division (\$567,058). This has a net effect of \$0 to the department. There is an increase of \$214,000 in both contracted case management expenses and the resulting increase in CLTS waiver revenue. There is also an additional \$484,000 in CLTS expenses and revenues resulting from the increase in children removed from the waitlist and the state rate regulation that requires and establishes state mandated payments for providers. The increase in wages and fringe benefits is \$34,300.

There are no staffing changes included in the 2020 budget.

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Revenue										
Intergov Rev:										
State Pharmact Asst Prg SPAP	42100	10,888	9,727	11,963	10,000	10,000	9,727	9,700	9,700	-3.00%
CLTS - Childrens Waiver	42106	2,944,326	2,502,491	2,576,807	2,535,230	2,535,230	2,908,308	3,233,455	3,233,455	27.54%
Aging Dis Resource Ctr ADRC	42112	1,545,641	1,716,936	1,825,045	1,807,517	1,807,517	2,001,806	1,860,000	1,860,000	2.90%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	144,966	144,966	0.00%
IIIE Grant	42116	39,927	43,824	20,606	40,212	40,212	35,774	60,000	60,000	49.21%
Elderly Handicapped 85.21	42118	375,514	382,372	380,912	383,061	383,061	388,663	396,436	396,436	3.49%
Birth to Three	42122	300,856	300,856	300,856	300,856	300,856	300,856	300,856	322,348	7.14%
State Hlth Insur Asst Prg SHIP	42126	0	5,259	4,308	5,000	5,000	4,308	4,300	4,300	-14.00%
Alz Family Caregiver	42152	33,461	53,215	55,183	66,318	66,318	32,945	64,505	64,505	-2.73%
Elder Abuse	42160	18,828	42,459	20,810	48,861	48,861	48,861	48,861	48,861	0.00%
Children Community Option	42163	633,350	633,350	633,350	633,350	633,350	582,825	633,350	633,350	0.00%
IIID Grant	42172	8,113	9,030	11,124	9,177	9,177	9,177	11,068	11,068	20.61%
SS MultiPurpose	42190	125,596	124,567	134,735	125,643	125,643	125,643	134,000	134,000	6.65%
Nutr Congregate C1	42192	282,337	121,311	221,152	318,000	318,000	318,000	318,000	318,000	0.00%
Nutr Home Delv C2	42194	90,792	100,007	104,296	105,000	105,000	105,000	105,000	105,000	0.00%
Nutr Services Incent Prog	42196	63,237	73,522	85,143	75,000	75,000	75,000	76,629	76,629	2.17%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	41,250	43,349	33,438	53,000	53,000	53,000	33,438	33,438	-36.91%
Transportation Aid	42202	161,854	263,259	234,251	275,000	275,000	275,000	275,000	275,000	0.00%
MA Targeted Case Mgmt	42204	88,797	106,803	79,052	100,000	100,000	24,741	70,000	70,000	-30.00%
Prior Year Intergovt	42230	66,209	161,831	326,648	0	0	149,894	0	0	0.00%
Med Impv Patient Prv Act MIPPA	42240	0	0	9,040	0	0	0	9,959	9,959	100.00%
Intergov Rev Subtotal:		6,985,802	6,848,992	7,223,544	7,046,050	7,046,050	7,604,353	7,799,382	7,820,874	11.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Public Services:										
Other Fees	45002	650	709	3,745	800	800	250	150	150	-81.25%
Third Party Insurance	45033	1,591	1,947	0	2,000	2,000	200	1,000	1,000	-50.00%
Client Cost Shares Fees	45035	24,219	15,618	2,115	16,000	16,000	18,705	18,000	18,000	12.50%
Public Services Subtotal:		26,460	18,275	5,860	18,800	18,800	19,155	19,150	19,150	1.86%
Interfund Revenue:										
Grant Revenue Allocation	62000	(625,219)	(659,017)	(557,955)	(567,058)	(567,058)	(567,058)	0	0	-100.00%
Interfund Revenue Subtotal:		(625,219)	(659,017)	(557,955)	(567,058)	(567,058)	(567,058)	0	0	-100.00%
Total Operating Revenue:		6,387,043	6,208,250	6,671,449	6,497,792	6,497,792	7,056,450	7,818,532	7,840,024	20.66%
Misc Revenues:										
Other Miscellaneous Revenues	48109	23	0	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		23	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		23	0	0	0	0	0	0	0	0.00%
Revenue Total:		6,387,065	6,208,250	6,671,449	6,497,792	6,497,792	7,056,450	7,818,532	7,840,024	20.66%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Expense										
Wages:										
Regular Pay	51100	1,543,957	1,642,668	1,737,995	1,827,245	1,827,245	1,840,779	1,856,640	1,856,640	1.61%
Temporary Employees	51101	20,141	8,505	7,575	0	0	0	0	0	0.00%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0	0.00%
Overtime	51105	1,615	2,229	1,518	2,600	2,600	184	500	500	-80.77%
Comp Time	51108	0	445	0	0	0	0	0	0	0.00%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(13,159)	100.00%
Payroll Sundry Account	51190	0	146	0	0	0	0	0	0	0.00%
Wages Subtotal:		1,565,713	1,653,992	1,747,087	1,829,845	1,829,845	1,840,963	1,857,140	1,843,981	0.77%
Fringes Benefits:										
FICA Medicare	51200	114,770	120,171	125,653	139,982	139,982	133,073	142,072	142,072	1.49%
Health Insurance	51201	325,296	380,697	436,873	486,800	486,800	460,226	511,721	511,721	5.12%
Dental Insurance	51202	24,547	24,194	26,136	27,828	27,828	26,040	27,828	27,828	0.00%
Workers Compensation	51203	12,274	23,523	32,207	17,552	17,552	17,515	10,161	10,161	-42.11%
WI Retirement	51206	101,517	110,900	116,441	119,853	119,853	119,472	125,358	125,358	4.59%
Fringe Benefits Other	51207	8,392	8,928	9,884	10,232	10,232	10,048	11,140	11,140	8.87%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(5,869)	100.00%
Fringes Benefits Subtotal:		586,795	668,413	747,195	802,247	802,247	766,374	828,280	822,411	2.51%
Total Labor:		2,152,508	2,322,405	2,494,282	2,632,092	2,632,092	2,607,337	2,685,420	2,666,392	1.30%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Travel:										
Registration Tuition	52001	3,752	5,321	4,338	5,401	5,401	5,230	5,000	5,000	-7.42%
Automobile Allowance	52002	47,458	39,626	41,076	46,344	46,344	40,549	42,000	42,000	-9.37%
Commercial Travel	52004	0	44	0	0	0	0	0	0	0.00%
Meals	52005	386	1,414	888	1,501	1,501	0	500	500	-66.69%
Lodging	52006	1,904	3,662	1,913	3,701	3,701	312	2,000	2,000	-45.96%
Other Travel Exp	52007	47	191	81	199	199	27	100	100	-49.75%
Taxable Benefit	52008	242	12	66	0	0	336	1,200	1,200	100.00%
Travel Subtotal:		53,789	50,271	48,361	57,146	57,146	46,454	50,800	50,800	-11.10%
Total Travel:		53,789	50,271	48,361	57,146	57,146	46,454	50,800	50,800	-11.10%
Office:										
Office Supplies	53000	2,055	295	791	900	900	366	700	700	-22.22%
Print Duplicate	53003	226	0	43	0	0	38	0	0	0.00%
Computer Software	53006	19,513	0	0	0	0	0	0	0	0.00%
Telephone	53008	2,114	885	1,377	1,200	1,200	1,286	1,200	1,200	0.00%
Office Subtotal:		23,908	1,180	2,211	2,100	2,100	1,690	1,900	1,900	-9.52%
Operating:										
Advertising	53500	8,728	17,852	11,716	24,153	24,153	3,528	12,000	12,000	-50.32%
Membership Dues	53502	749	1,059	1,264	1,200	1,200	1,391	1,300	1,300	8.33%
Publish Legal Notices	53503	0	0	23	0	0	0	0	0	0.00%
Consumer Program Expenses	53510	64,311	67,658	61,065	65,000	65,000	11,587	60,000	60,000	-7.69%
Consumer Outreach	53511	155,998	159,034	161,514	160,001	160,001	161,318	164,000	164,000	2.50%
Education Training	53513	17	0	0	0	0	0	0	0	0.00%
Consumer Transportation	53514	9,827	19,301	27,543	19,999	19,999	20,916	29,549	29,549	47.75%
Food	53520	107	173	94	200	200	162	200	200	0.00%
Small Equipment	53522	0	73	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 240 - Long Term Support										
Automobile Allowance-Other	53538	8,047	8,272	7,629	9,000	9,000	6,492	9,000	9,000	0.00%
Meals Other	53541	139	126	20	0	0	25	0	0	0.00%
Auto Allowance Taxable	53546	22,989	23,339	21,408	25,000	25,000	20,406	24,000	24,000	-4.00%
Operating Grants	53565	4,700	5,265	5,608	5,265	5,265	5,265	5,600	5,600	6.36%
Family Care Contribution	53567	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	1,594,624	0.00%
Small Equipment Technology	53580	174	16,991	1,464	4,000	4,000	178	0	0	-100.00%
Operating Subtotal:		1,870,411	1,913,768	1,893,970	1,908,442	1,908,442	1,825,892	1,900,273	1,900,273	-0.43%
Contractual Services:										
Medical and Dental	55000	58,393	60,729	60,082	60,000	60,000	78,606	60,030	60,030	0.05%
Data Processing	55013	20,000	0	0	0	0	0	0	0	0.00%
Professional Service	55014	26,632	35,879	20,654	40,000	40,000	40,000	108,000	94,000	135.00%
Community Residential Svcs	55021	321,998	273,545	273,863	287,726	287,726	165,770	293,806	293,806	2.11%
Community Treatment	55022	1,669,841	170,332	89,404	184,000	184,000	64,225	95,914	95,914	-47.87%
Supportive Home Care	55023	428,787	462,681	268,316	129,999	129,999	218,179	402,856	402,856	209.89%
Work related and Day Services	55024	1,275	7,275	276,357	8,000	8,000	164,926	201,482	201,482	2,418.53%
Specialized Transportation	55027	700,455	771,723	790,406	834,749	834,749	807,255	810,000	810,000	-2.96%
Interpreter	55041	8,282	6,496	11,339	13,999	13,999	8,859	10,000	10,000	-28.57%
Nutrition Programs	55053	1,123,041	1,168,141	1,231,025	1,200,000	1,200,000	1,202,556	1,240,000	1,240,000	3.33%
Supported Living	55064	1,292,267	2,459,525	2,487,992	2,650,000	2,650,000	2,777,080	2,679,172	2,679,172	1.10%
Birth 3 Early Intervention	55067	702,873	726,394	745,193	761,000	761,000	761,000	750,000	750,000	-1.45%
Contracted Case Mgmt	55068	0	0	0	0	0	0	214,000	214,000	100.00%
Prior Year Community Treatment	55080	6,613	2,682	4,678	0	0	0	0	0	0.00%
Contractual Services Subtotal:		6,360,459	6,145,402	6,259,310	6,169,473	6,169,473	6,288,456	6,865,260	6,851,260	11.05%
Total Other Operating:		8,254,777	8,060,350	8,155,491	8,080,015	8,080,015	8,116,038	8,767,433	8,753,433	8.33%
Expense Total:		10,461,074	10,433,026	10,698,134	10,769,253	10,769,253	10,769,829	11,503,653	11,470,625	6.51%
Long Term Support Net/(Levy):		(4,074,009)	(4,224,776)	(4,026,686)	(4,271,461)	(4,271,461)	(3,713,379)	(3,685,121)	(3,630,601)	-15.00%

SIGNIFICANT CHANGES FROM 2019 ADOPTED - ECONOMIC SUPPORT DIVISION

MISSION STATEMENT

To provide services and benefits to all residents of Winnebago County as part of the East Central Income Maintenance Partnership (ECIMP) as promptly, accurately and as efficiently as possible. ECIMP is comprised of Calumet, Green Lake, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara and Winnebago Counties.

HIGHLIGHTS

The Economic Support Division shows a budget-to-budget levy decrease of \$563,058 or 54.23%.

The 2020 budget no longer includes an interdepartmental revenue transfer from the Economic Support Division to the Administration Division (\$668,293). This change has a net \$0 effect on the department's budget. Wages and fringes are increased by \$66,129. The overall operating expense budget has increased by \$10,070 primarily due to the fraud contract and the Child Care Resource & Referral budgets; both have a revenue offset.

There are no staffing changes requested in the 2020 budget.

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Revenue										
Intergov Rev:										
Patient Prt Affrd Care PPACA	42101	167,662	84,950	0	85,000	85,000	0	0	0	-100.00%
Fraud Investigation	42136	59,799	127,334	193,658	74,805	74,805	143,043	140,000	140,000	87.15%
Other State Adjustments	42148	6,074	7,700	2,376	40,000	40,000	400	0	0	-100.00%
Income Maint Admin	42168	1,975,213	2,081,612	2,209,343	2,226,779	2,226,779	2,167,065	2,247,779	2,247,779	0.94%
Low Inc Energy Asst Prg LIEAP	42176	350,403	311,448	337,870	344,000	344,000	337,000	344,000	344,000	0.00%
Child Care Administration	42188	309,485	431,473	451,949	431,769	431,769	431,206	458,538	458,538	6.20%
Prior Year Intergovt	42230	47,039	380,012	276,022	18,000	18,000	395,864	0	0	-100.00%
Intergov Rev Subtotal:		2,915,675	3,424,528	3,471,218	3,220,353	3,220,353	3,474,578	3,190,317	3,190,317	-0.93%
Intergov Services:										
Incentives	43009	22,299	19,400	27,308	16,000	16,000	15,307	17,000	17,000	6.25%
Intergov Services Subtotal:		22,299	19,400	27,308	16,000	16,000	15,307	17,000	17,000	6.25%
Interfund Revenue:										
Grant Revenue Allocation	62000	(498,554)	(568,136)	(557,652)	(668,293)	(668,293)	(668,293)	0	0	-100.00%
Interfund Revenue Subtotal:		(498,554)	(568,136)	(557,652)	(668,293)	(668,293)	(668,293)	0	0	-100.00%
Total Operating Revenue:		2,439,419	2,875,792	2,940,874	2,568,060	2,568,060	2,821,592	3,207,317	3,207,317	24.89%
Revenue Total:		2,439,419	2,875,792	2,940,874	2,568,060	2,568,060	2,821,592	3,207,317	3,207,317	24.89%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Expense										
Wages:										
Regular Pay	51100	1,538,056	1,638,766	1,759,833	1,895,433	1,895,433	1,836,075	1,932,848	1,932,848	1.97%
Temporary Employees	51101	7,869	13,750	3,050	26,000	26,000	522	26,650	26,650	2.50%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0	0.00%
Overtime	51105	28,031	40,586	63,530	35,000	35,000	47,327	50,000	50,000	42.86%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(32,192)	100.00%
Payroll Sundry Account	51190	142	19	0	0	0	0	0	0	0.00%
Wages Subtotal:		1,574,098	1,693,120	1,826,414	1,956,433	1,956,433	1,883,924	2,009,498	1,977,306	1.07%
Fringes Benefits:										
FICA Medicare	51200	114,106	121,497	129,735	149,667	149,667	134,692	153,726	153,726	2.71%
Health Insurance	51201	482,221	548,741	619,340	670,676	670,676	620,464	721,744	721,744	7.61%
Dental Insurance	51202	30,267	33,937	35,164	36,287	36,287	36,034	38,504	38,504	6.11%
Workers Compensation	51203	1,957	4,030	6,020	3,893	3,893	3,345	1,711	1,711	-56.05%
WI Retirement	51206	101,298	113,381	121,439	126,446	126,446	122,533	132,546	132,546	4.82%
Fringe Benefits Other	51207	7,803	8,666	8,934	10,621	10,621	9,830	11,593	11,593	9.15%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(16,978)	100.00%
Fringes Benefits Subtotal:		737,652	830,251	920,632	997,590	997,590	926,898	1,059,824	1,042,846	4.54%
Total Labor:		2,311,750	2,523,371	2,747,046	2,954,023	2,954,023	2,810,822	3,069,322	3,020,152	2.24%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Travel:										
Registration Tuition	52001	1,503	2,452	1,509	2,500	2,500	1,200	2,500	2,500	0.00%
Automobile Allowance	52002	8,805	8,618	6,610	9,000	9,000	7,525	9,000	9,000	0.00%
Meals	52005	47	904	447	1,000	1,000	138	500	500	-50.00%
Lodging	52006	531	1,673	410	2,000	2,000	0	2,000	2,000	0.00%
Other Travel Exp	52007	22	50	95	100	100	0	100	100	0.00%
Taxable Benefit	52008	468	0	68	500	500	69	1,000	1,000	100.00%
Travel Subtotal:		11,375	13,697	9,139	15,100	15,100	8,932	15,100	15,100	0.00%
Total Travel:		11,375	13,697	9,139	15,100	15,100	8,932	15,100	15,100	0.00%
Office:										
Office Supplies	53000	0	390	0	0	0	0	0	0	0.00%
Postage and Box Rent	53004	0	0	0	0	0	0	0	0	0.00%
Office Subtotal:		0	390	0	0	0	0	0	0	0.00%
Operating:										
Consumer Program Expenses	53510	3	0	0	0	0	0	0	0	0.00%
Consumer Transportation	53514	275	0	0	0	0	0	0	0	0.00%
Food	53520	0	0	52	300	300	300	100	100	-66.67%
Operating Grants	53565	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0.00%
Operating Subtotal:		10,278	10,000	10,052	10,300	10,300	10,300	10,100	10,100	-1.94%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 250 - Economic Support										
Contractual Services:										
Medical and Dental	55000	109,864	101,301	100,984	86,500	86,500	86,500	60,000	60,000	-30.64%
Data Processing	55013	0	0	693	400	400	413	400	400	0.00%
Transportation	55026	75	0	0	0	0	0	0	0	0.00%
Other Contract Serv	55030	0	56,100	88,962	80,000	80,000	98,289	126,769	126,769	58.46%
Child Care	55036	10,863	12,216	10,084	0	0	2,528	0	0	0.00%
Interpreter	55041	27,959	19,755	21,052	40,000	40,000	19,098	30,000	30,000	-25.00%
Other State Adjustments	55044	0	7	0	0	0	0	0	0	0.00%
Contracted Case Mgmt	55068	82,496	88,000	90,000	79,999	79,999	83,200	80,000	80,000	0.00%
Emergency Energy Services	55079	345,606	306,837	333,382	340,000	340,000	340,000	340,000	340,000	0.00%
Contractual Services Subtotal:		576,863	584,216	645,157	626,899	626,899	630,028	637,169	637,169	1.64%
Total Other Operating:		587,141	594,606	655,209	637,199	637,199	640,328	647,269	647,269	1.58%
Expense Total:		2,910,266	3,131,674	3,411,394	3,606,322	3,606,322	3,460,082	3,731,691	3,682,521	2.11%
Economic Support Net/(Levy):		(470,847)	(255,882)	(470,520)	(1,038,262)	(1,038,262)	(638,490)	(524,374)	(475,204)	-54.23%

SIGNIFICANT CHANGES FROM 2019 ADOPTED - CHILD WELFARE DIVISION

MISSION STATEMENT

To ensure the safety and well-being of the community, in accordance with federal and state mandates, by assisting children and families to utilize their strengths, family supports, and community resources.

HIGHLIGHTS

The Child Welfare Division shows a budget-to-budget levy decrease of \$340,261 or 3.12%.

A decrease of \$200,000 in both Child Foster Care and Group Homes for a total decrease of \$400,000 is budgeted in 2020. This reflects the decreased demand for these services. With efforts to keep families intact and in their homes, Emergency Rent Assistance (\$95,000) and Consumer Program Expenses (\$30,000) budgets are increased. This budget includes a revenue decrease of \$67,495 primarily due to a \$315,000 decrease in the Post Reunification Program. Funding for this program has been discontinued and is expected to shift to another program, but the level of funding is currently unknown. Wages and fringe benefits have decreased \$32,547 due to wage and fringe turnover savings.

There are no staffing changes requested in the 2020 budget.

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Revenue										
Intergov Rev:										
MA Crisis MH Srvs	42104	33,185	23,490	27,104	34,500	34,500	23,878	34,500	34,500	0.00%
Early Intervention Grant	42138	24,859	31,700	31,700	31,700	31,700	31,700	0	0	-100.00%
Youth Aids	42154	1,495,060	1,535,306	1,626,868	1,500,000	1,500,000	1,500,000	1,600,000	1,700,000	13.33%
Youth Aids AODA	42156	30,908	27,844	23,854	31,000	31,000	31,000	30,000	30,000	-3.23%
Sex Trafficking	42159	0	0	0	0	0	13,000	12,000	12,000	100.00%
Safe & Stable Families	42164	57,103	53,570	57,103	53,570	53,570	53,570	57,000	57,000	6.40%
Kinship Care Grant	42166	483,743	516,159	491,532	507,000	507,000	492,000	518,000	518,000	2.17%
Community Intervention	42174	61,693	100,316	100,091	113,485	113,485	113,485	113,000	113,000	-0.43%
Regional Foster Care Training	42220	1,606	3,094	1,455	3,100	3,100	3,100	3,160	3,160	1.94%
Brighter Futures	42222	(1)	0	0	0	0	0	0	0	0.00%
Prior Year Intergovt	42230	11	0	0	0	0	19,746	0	0	0.00%
TPR Adoption Federal	42234	11,359	9,162	2,354	59,500	59,500	2,500	34,200	34,200	-42.52%
Post Reunification Program	42242	194,300	278,961	173,929	315,000	315,000	78,040	0	0	-100.00%
In Home Safety Services	42248	0	0	54,196	0	0	57,726	125,000	125,000	100.00%
Intergov Rev Subtotal:		2,393,826	2,579,602	2,590,186	2,648,855	2,648,855	2,419,745	2,526,860	2,626,860	-0.83%
Public Services:										
Client Cost Shares Fees	45035	177,630	138,522	159,034	175,000	175,000	126,722	160,000	160,000	-8.57%
Prior Year Contractual	45039	0	2,957	32,074	0	0	0	0	0	0.00%
Child Support	45041	259,576	156,278	155,902	210,000	210,000	193,434	180,000	180,000	-14.29%
Child Welfare Reimbursement	45062	5,698	1,375	180	2,000	2,000	1,050	2,000	2,000	0.00%
Collection Agency	45066	62,962	61,571	47,508	65,000	65,000	105,544	60,000	60,000	-7.69%
Public Services Subtotal:		505,866	360,702	394,698	452,000	452,000	426,750	402,000	402,000	-11.06%
Total Operating Revenue:		2,899,692	2,940,304	2,984,884	3,100,855	3,100,855	2,846,495	2,928,860	3,028,860	-2.32%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Misc Revenues:										
Other Miscellaneous Revenues	48109	53	62	0	0	0	449	4,500	4,500	100.00%
Misc Revenues Subtotal:		53	62	0	0	0	449	4,500	4,500	100.00%
Total Non-Operating Revenue:		53	62	0	0	0	449	4,500	4,500	100.00%
Revenue Total:		2,899,745	2,940,367	2,984,884	3,100,855	3,100,855	2,846,944	2,933,360	3,033,360	-2.18%
Expense										
Wages:										
Regular Pay	51100	4,057,702	4,052,632	4,179,593	4,333,861	4,333,861	4,318,453	4,331,310	4,331,310	-0.06%
Temporary Employees	51101	32,785	37,315	15,979	38,000	38,000	25,972	38,000	38,000	0.00%
Labor Fringes Match	51102	16,358	24,547	24,773	0	0	13,716	25,392	25,392	100.00%
Overtime	51105	78,649	42,707	29,010	55,000	55,000	32,623	30,750	30,750	-44.09%
Comp Time	51108	15,495	6,616	6,873	15,000	15,000	5,285	10,000	10,000	-33.33%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(55,455)	100.00%
Payroll Sundry Account	51190	1,310	0	964	0	0	797	0	0	0.00%
Wages Subtotal:		4,202,300	4,163,818	4,257,192	4,441,861	4,441,861	4,396,846	4,435,452	4,379,997	-1.39%
Fringes Benefits:										
FICA Medicare	51200	306,686	301,918	305,854	339,804	339,804	316,829	337,373	337,373	-0.72%
Health Insurance	51201	861,704	944,889	1,012,740	1,097,758	1,097,758	1,024,911	1,162,421	1,162,421	5.89%
Dental Insurance	51202	55,120	57,694	56,485	59,182	59,182	54,770	57,355	57,355	-3.09%
Workers Compensation	51203	31,368	56,187	74,599	40,878	40,878	40,822	25,212	25,212	-38.32%
WI Retirement	51206	269,994	277,732	280,128	288,452	288,452	282,835	295,114	295,114	2.31%
Fringe Benefits Other	51207	20,313	20,208	21,159	24,272	24,272	20,826	25,987	25,987	7.07%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(23,799)	100.00%
Fringes Benefits Subtotal:		1,545,185	1,658,628	1,750,965	1,850,346	1,850,346	1,740,993	1,903,462	1,879,663	1.58%
Total Labor:		5,747,485	5,822,446	6,008,157	6,292,207	6,292,207	6,137,839	6,338,914	6,259,660	-0.52%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Travel:										
Registration Tuition	52001	9,614	15,367	12,913	13,100	13,100	15,540	15,000	18,000	37.40%
Automobile Allowance	52002	148,723	146,506	160,070	165,000	165,000	164,587	165,000	170,000	3.03%
Meals	52005	1,262	3,778	3,134	4,000	4,000	2,043	1,000	1,000	-75.00%
Lodging	52006	5,206	10,091	8,544	7,000	7,000	9,500	9,000	19,000	171.43%
Other Travel Exp	52007	74	387	475	200	200	141	200	200	0.00%
Taxable Benefit	52008	972	11	366	250	250	1,911	3,250	3,751	1,400.40%
Travel Subtotal:		165,851	176,141	185,502	189,550	189,550	193,722	193,450	211,951	11.82%
Total Travel:		165,851	176,141	185,502	189,550	189,550	193,722	193,450	211,951	11.82%
Office:										
Print Duplicate	53003	18	0	4	0	0	0	0	0	0.00%
Telephone	53008	199	55	0	0	0	0	0	0	0.00%
Office Subtotal:		216	55	4	0	0	0	0	0	0.00%
Operating:										
Advertising	53500	338	664	350	2,500	2,500	250	1,500	1,500	-40.00%
Subscriptions	53501	0	380	10	400	400	0	0	0	-100.00%
Membership Dues	53502	8,065	8,788	10,848	8,150	8,150	1,740	8,000	8,000	-1.84%
Publish Legal Notices	53503	275	183	727	1,500	1,500	100	1,000	1,000	-33.33%
Misc Child Welfare Prog Exps	53506	1,490	120	0	0	0	0	0	0	0.00%
Emergency Rent Assistance	53508	32,065	48,219	96,479	105,000	105,000	166,287	200,000	200,000	90.48%
Registration Tuition Other	53509	4,014	7,545	3,638	5,000	5,000	5,208	7,900	7,900	58.00%
Consumer Program Expenses	53510	254,285	344,853	277,900	320,000	320,000	339,664	350,000	350,000	9.38%
Consumer Transportation	53514	85,173	101,005	103,520	104,999	104,999	128,172	119,000	119,000	13.33%
Household Supplies	53516	13,055	19,687	(37)	15,000	15,000	150	0	0	-100.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Food	53520	133	646	82	500	500	706	750	750	50.00%
Automobile Allowance-Other	53538	2	0	0	0	0	0	0	0	0.00%
Building Rental	53550	27,240	29,964	32,964	31,462	31,462	36,252	36,500	36,500	16.01%
Equipment Rental	53551	38,032	28,947	28,971	35,500	35,500	29,334	30,000	30,000	-15.49%
Bad Debts Expense	53561	1,834	1,294	1,631	1,500	1,500	0	0	0	-100.00%
Employee Benefit Taxable Other	53578	0	0	19	0	0	612	0	0	0.00%
Legal Fees	73041	782	1,626	1,866	1,000	1,000	756	1,200	1,200	20.00%
Operating Subtotal:		466,782	593,921	558,969	632,511	632,511	709,231	755,850	755,850	19.50%
Utilities:										
Power and Light	54701	0	849	0	0	0	0	0	0	0.00%
Utilities Subtotal:		0	849	0	0	0	0	0	0	0.00%
Contractual Services:										
Medical and Dental	55000	43,552	59,752	75,120	45,200	45,200	70,811	47,000	47,000	3.98%
Vehicle Repairs	55005	566	710	0	5,000	5,000	0	0	0	-100.00%
Building Repairs	55008	9,568	0	0	5,000	5,000	500	5,000	5,000	0.00%
Data Processing	55013	19,366	0	0	0	0	0	0	0	0.00%
Professional Service	55014	104,096	83,634	42,282	96,000	96,000	77,997	96,000	96,000	0.00%
Collection Services	55015	12,681	13,171	9,559	14,000	14,000	25,331	14,000	14,000	0.00%
Supervised Family Visitation	55025	189,922	223,204	211,917	225,000	225,000	221,495	240,000	240,000	6.67%
Respite Care	55032	82,558	85,573	107,175	90,000	90,000	106,125	96,000	96,000	6.67%
Receiving Home Bed Hold	55033	15,420	12,756	18,036	15,000	15,000	26,892	25,000	25,000	66.67%
Recruitment Non Staff	55034	750	0	(903)	0	0	0	0	0	0.00%
Foster Care Recog Retention	55035	4,733	2,562	4,296	4,500	4,500	4,000	5,000	5,000	11.11%
Child Care	55036	91,290	54,761	36,339	75,000	75,000	112,134	96,000	96,000	28.00%
Mentoring	55039	264,690	329,123	334,845	330,000	330,000	378,868	345,000	375,000	13.64%
Counseling Consumer/Family	55040	26,322	25,386	25,535	30,000	30,000	25,500	30,000	30,000	0.00%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 260 - Child Welfare										
Interpreter	55041	13,767	27,291	23,201	40,001	40,001	13,386	20,000	20,000	-50.00%
Child Foster Care	55045	1,529,404	1,349,278	1,245,294	1,500,000	1,500,000	1,272,057	1,300,000	1,300,000	-13.33%
Group Homes	55046	825,024	527,047	636,099	850,000	850,000	458,094	650,000	650,000	-23.53%
Child Residential Care Centers	55047	546,558	178,229	97,389	335,000	335,000	277,096	315,000	301,000	-10.15%
Kinship Care	55052	455,184	482,520	456,060	475,000	475,000	445,042	518,000	518,000	9.05%
Adoption Assessments	55057	2,950	3,200	4,290	4,000	4,000	4,320	4,000	4,000	0.00%
Truancy Intervention Preventio	55058	64,260	65,850	65,850	69,000	69,000	69,000	69,000	69,000	0.00%
Secure Juvenile Detention	55070	321,276	358,588	377,529	295,000	295,000	208,380	295,000	295,000	0.00%
Family Training Skills	55071	630,869	689,580	611,275	710,000	710,000	684,431	667,000	685,000	-3.52%
Youth Wrap Around Services	55072	571,109	519,115	575,772	550,000	550,000	529,211	525,000	525,000	-4.55%
Alternative School	55073	54,980	68,377	92,422	75,000	75,000	75,000	81,730	81,730	8.97%
Juvenile Shelter Care	55075	708,894	818,702	816,944	820,000	820,000	640,057	750,000	750,000	-8.54%
Juvenile Restitution	55076	212	179	(30)	1,000	1,000	1,000	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	274,737	191,084	0	210,778	210,778	20,000	182,500	120,000	-43.07%
Medical and Dental	75000	248	651	217	500	500	372	300	300	-40.00%
Building Rental	75042	10,200	10,200	0	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		6,875,185	6,180,523	5,866,515	6,880,179	6,880,179	5,757,299	6,387,730	6,359,230	-7.57%
Total Other Operating:		7,342,183	6,775,348	6,425,487	7,512,690	7,512,690	6,466,530	7,143,580	7,115,080	-5.29%
Expense Total:		13,255,518	12,773,935	12,619,146	13,994,447	13,994,447	12,798,091	13,675,944	13,586,691	-2.91%
Child Welfare Net/(Levy):		(10,355,773)	(9,833,568)	(9,634,263)	(10,893,592)	(10,893,592)	(9,951,147)	(10,742,584)	(10,553,331)	-3.12%

PARK VIEW HEALTH CENTER (PVHC)

Park View Fund: 530
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Marleah Keuler Grahek
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

MISSION STATEMENT:

Park View Health Center is a county owned skilled nursing facility dedicated to providing services to residents of the Winnebago County community in need of long-term care, short-term rehabilitative care and specialized behavioral services.

PROGRAM DESCRIPTION:

NURSING Provides specialized quality care for residents with long and short-term needs.

ACTIVITIES/VOLUNTEER SERVICES Provides an ongoing program of resident activities that meets the interests and well being of each resident. Coordinates volunteers to assist in providing resident activities and to facilitate quality of life for residents.

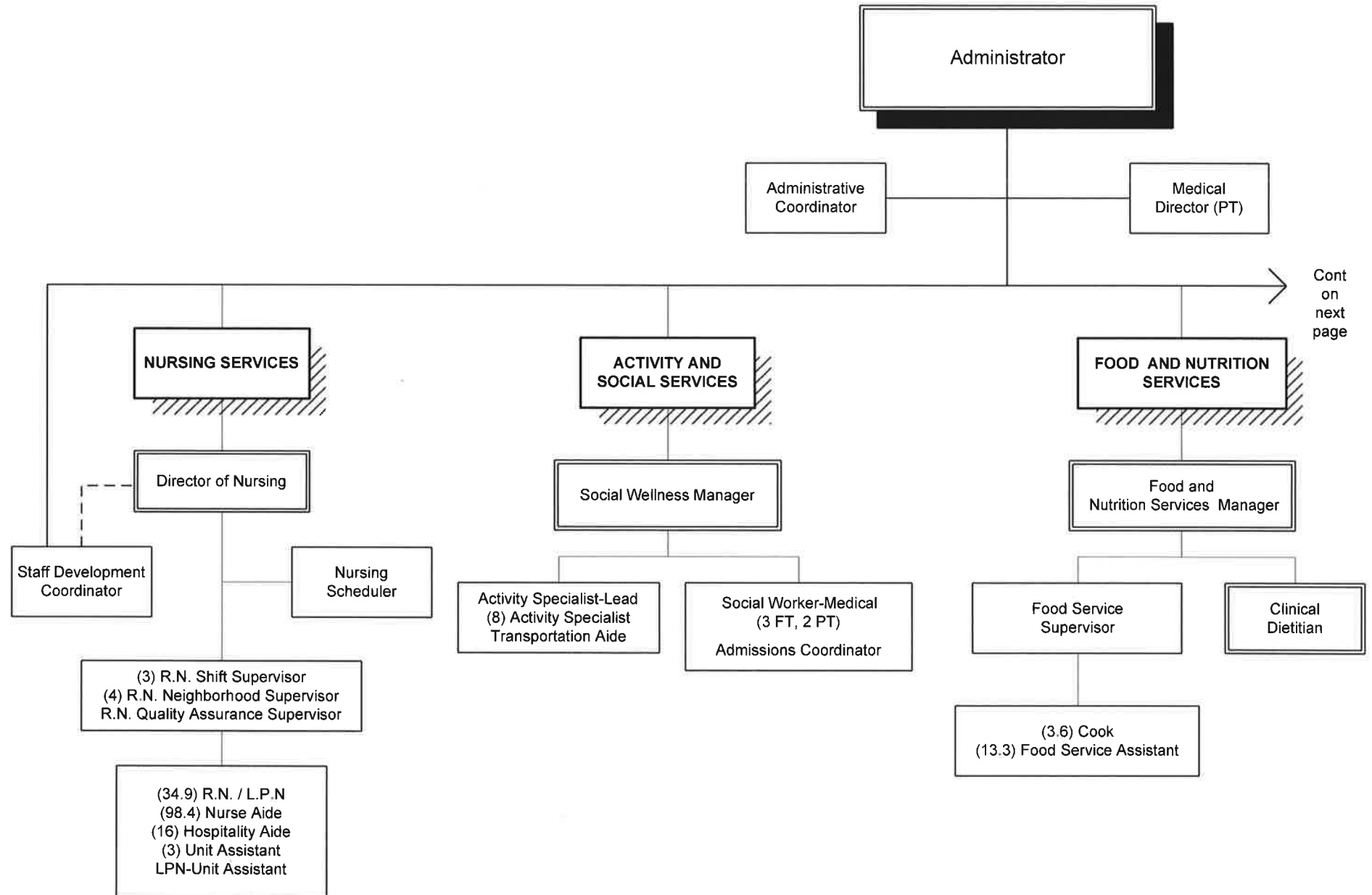
SOCIAL SERVICES Responds to each individuals psychosocial needs to ensure a high quality of life for each resident while maintaining the highest level of function.

FOOD & NUTRITION Provides each resident with a nourishing, palatable, well-balanced diet that meets the daily nutritional and therapeutic dietary needs.

HOUSEKEEPING Provides a clean and homelike environment meeting all sanitation and infection control regulations.

ADMINISTRATION Administration provides safe keeping of residents personal accounts, billing, financial reports for Medical Assistance and Medicare reimbursement rates. Purchase facility supplies and equipment to meet resident needs. Maintains residents' medical records in compliance with State and Federal codes. Prepares annual budget and maintains an efficient operation within budgetary monies. Coordinates yearly mandatory programs and keeps all in-service records of all employees. Responsible for adhering to all State and Federal regulations.

PARK VIEW HEALTH CENTER

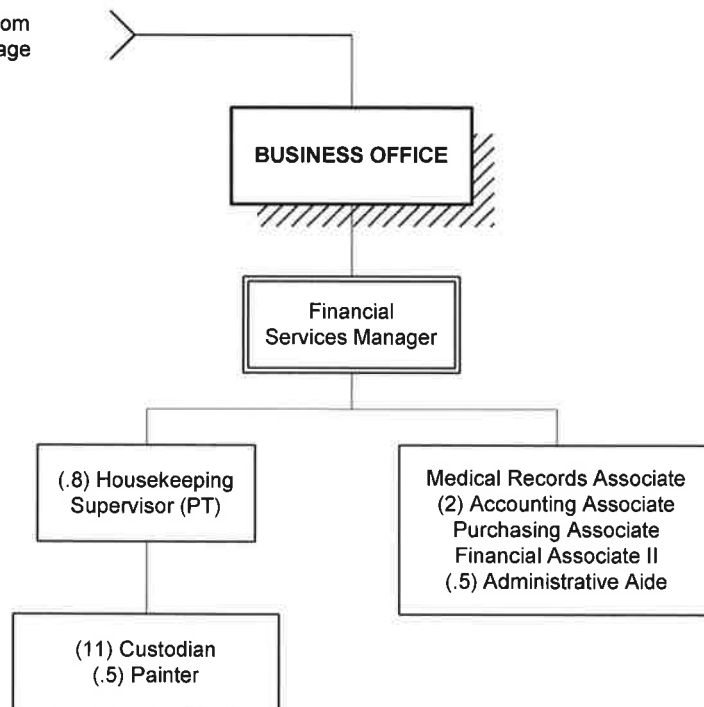


Cont
on
next
page

Note: Nursing, Food, and Activity Services positions are in terms of full time Equivalents.

PARK VIEW HEALTH CENTER

Cont from
prior page



PARK VIEW HEALTH CENTER (PVHC)

**Park View Fund: 530
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Marleah Keuler Grahek
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

2019 ACCOMPLISHMENTS:

- 1. Achieved another deficiency-free state health survey.**
- 2. Completed first summer with “Cycling Without Age” program with the two trio-bikes purchased from state grant monies and assorted donations.**
- 3. Replaced walkways in resident garden area to improve resident/family safety and ease of use.**
- 4. Addition of new Hospitality Aide position to assist in combating Certified Nursing Assistant (CNA) shortage.**
- 5. Received grant and donation monies of the amount of \$9,100 through June 2019.**
- 6. Converted Quality Assessment and Assurance (QAA) program to Quality Assurance and Performance Improvement (QAPI) program.**
- 7. Implemented Phase 3 of Centers for Medicare and Medicaid Services (CMS) Mega-Rule for Skilled Nursing Facilities (SNFs) including revamp of Corporate Compliance and Ethics Program, Infection Preventionist requirements, and Trauma Informed Care, and Staff Training and Competency requirements.**
- 8. Transitioned Medicare A payer systems from Resource Utilization Groups (RUGs) to Patient Driven Payment Model (PDPM).**
- 9. Coordinated with Human Services Community Based Residential Facility (CBRF) staff to provide daily main meal to the facility.**

2020 GOALS & OBJECTIVES:

- 1. Continue transition to neighborhood based meal service and phasing out re-therm carts.**
- 2. Continue plans for Ancillary Building on PVHC grounds which would include classroom, garage, storage space.**
- 3. Implement state-approved CNA training program.**
- 4. Implement Paid Feeding Assistant Program.**

PARK VIEW HEALTH CENTER (PVHC)

2020 BUDGET NARRATIVE HIGHLIGHTS

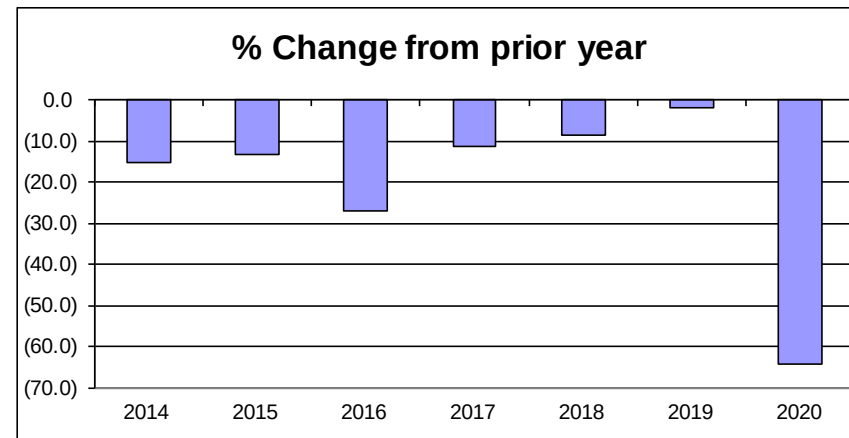
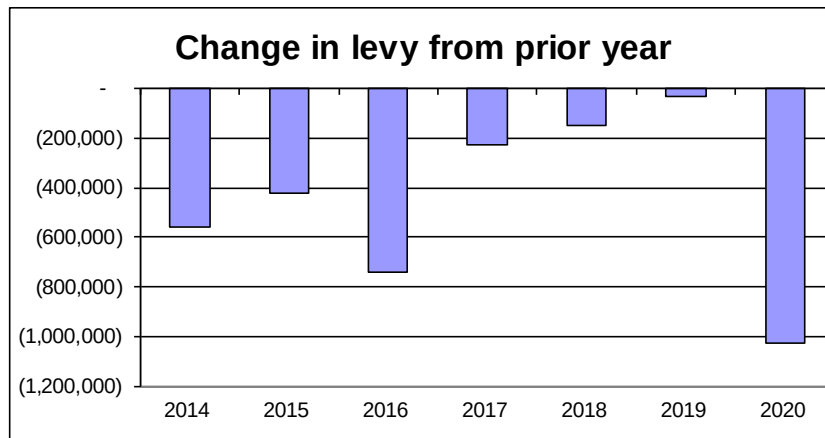
DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	216	216	216	215	215	215	215	215	215	216
Part Time	9	9	9	10	10	10	10	10	10	10
Total	225	225	225	225	225	225	225	225	225	226

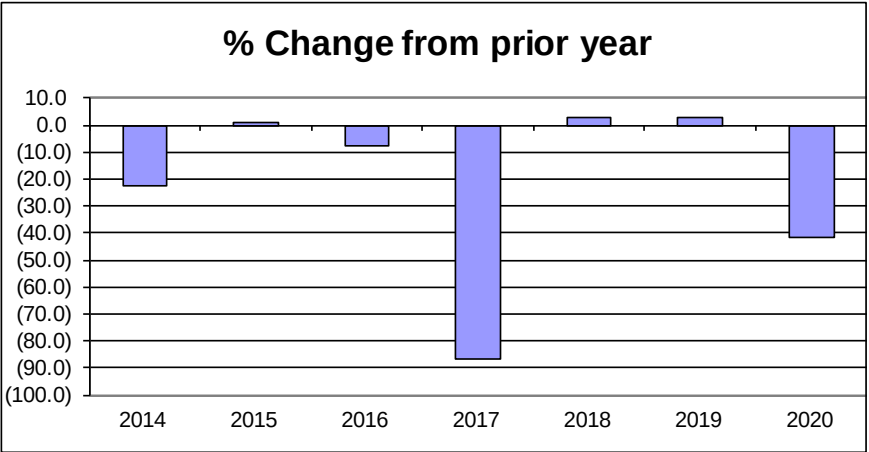
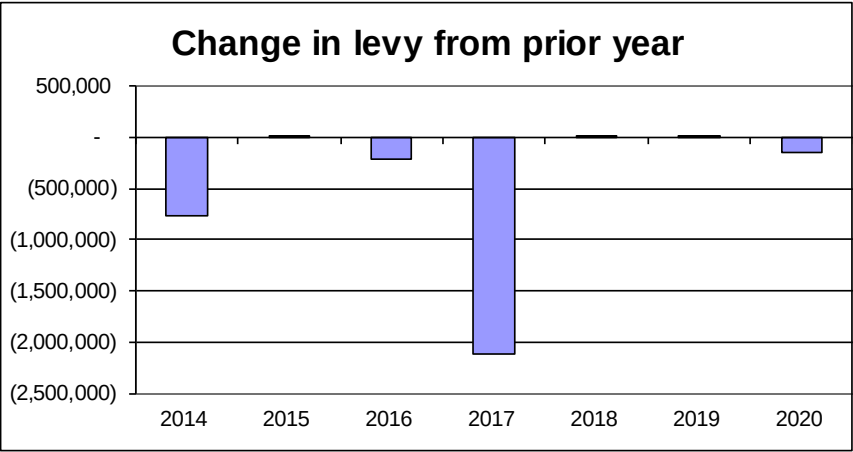
The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Sixteen (16) full-time equivalent Hospitality Aides were added and sixteen (16) full-time equivalent Nurse Aides were eliminated as a reclassification in the Table of Organization of Classified Positions schedule. Also, one (1) full-time Custodian position was added, one (1) part-time Custodial position was eliminated, and one (1) part-time Social Worker-Medical position was added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The net operating tax levy for Park View for 2020 is \$570,801 a decrease of \$1,028,338 or 64.31% under 2019. In 2020 we are applying \$3,000,000 of Park View Fund Balance to reduce the levy. During 2019 we applied \$1,700,000 to reduce the levy. The levy for Park View debt service for 2020 is \$197,000, a decrease of \$141,000 or 41.72% under 2019. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service)

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 1,599,139	
Revenue Changes - impact on levy:		
WI Health Services	(85,775)	Increase in number of residents enrolled in family care.
Med Adv Rm Brd	(413,155)	Increase due to higher projected resident patient days for Medicare Advantage Plans.
Donations	(10,000)	Increase due to projected increase in grants and miscellaneous donations
Food Service	(25,550)	Increase due to providing a daily meal to the Summit house (CBRF).
Non Operating Grant Revenues	(132,305)	Increase due to projected higher supplement payment based on Medicaid patient days.
Other Miscellaneous Revenues	(24,500)	Increase due to reimbursement for residents meeting quality measures from Optum.
Expense Changes - impact on levy:		
Regular Pay	761,397	Increase based on the full table of organization (no vacancies or reduction which was done in the 2019 budget process).
Temporary Employees	30,500	Increase in pool of temporary casual call RN's and CNA's.
Overtime	50,000	Increase due to staffing needing to work over to provide coverage.
Wage Turnover Savings	(300,000)	This account was created in the 2020 budget process to show the turnover savings for wages because Park View has such high turnover in their nursing staff so there are many times were positions are not filled and this shows the cost savings.
FICA Medicare	66,931	Increase based on overall increase to the wage and benefit category.
Health Insurance	268,944	Increase due to a 6% increase in health insurance premiums.
Workers Compensation	(45,505)	Decrease based on the municipal group plan decreasing from 1.09% to 0.593%.
WI Retirement	65,598	Increase based on overall increase to the wage and benefit category.
Fringe Benefits Other	6,604	Increase based on overall increase to the wage and benefit category.
Fringe Turnover Savings	(200,000)	This account was created in the 2020 budget process to show the turnover savings for wages because Park View has such high turnover in their nursing staff so there are many times were positions are not filled and this shows the cost savings.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Park View Health Center (PVHC)

Impact on the Operating Budget (Excludes Debt Service)

Account	Amount	Description
Capital - Improvements	20,000	Increase to install porch screen on 7 neighborhoods on the 2nd floor and replace a recessed scissor dock lift.
Capital - Equipment	(95,000)	Decrease based on less equipment needed for 2020.
Telephone	4,000	Increase due to contract expiring and price increases for Centrex lines.
Small Equipment	27,125	Increase due to equipment needs for residents and neighborhood dining.
Medical Supplies	26,900	Increase based on higher resident acuity levels requiring more medical supplies, including pharmacy provided exclusions not covered by MA, MC, Insurance, Wound Care, etc.
Medical Oxygen	8,500	Increase based on more residents utilizing oxygen.
Donated Goods Services	10,000	Increase in grants and miscellaneous donations.
Heat	(5,000)	Decrease based on 3 year usage history.
Power and Light	19,000	Increase based on 3 year usage history.
Fund balance applied	(1,300,000)	In 2019, \$1.7 million was applied and in 2020, \$3 million will be applied.
Other small changes:	242,953	This is a combination of small increases and decreases to revenue and expense accounts.
2020 Levy (Excluding Debt)	\$ 570,801	

Note: Shown differently than Highway Department because this fund requires a tax levy.

Financial Summary
Park View Health Center (PVHC) - INCLUDES DEBT

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	8,605,504	14,651,600	14,677,189	14,677,189	15,203,536
Labor	8,307,748	13,967,986	14,385,828	14,385,828	15,096,449
Travel	8,183	11,545	11,500	11,500	13,625
Capital	29,748	171,018	160,500	173,413	85,500
Other Expenditures	2,153,805	4,452,486	4,347,500	4,347,500	4,375,763
Total Expenditures	10,499,484	18,603,035	18,905,328	18,918,241	19,571,337
Levy Before Adjustments	1,893,980	3,951,435	4,228,139		4,367,801
<i>Adjustments:</i>					
Back out depreciation			(591,000)		(600,000)
Decrease fund balance			(1,700,000)		(3,000,000)
Net Levy After Adjustments			1,937,139		767,801

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center (PVHC)										
Revenue										
Intergov Rev:										
Medicaid Title 19	42000	5,237,112	4,852,838	4,990,585	5,320,552	5,320,552	5,050,000	5,139,402	5,139,402	-3.40%
WI Health Services	42007	342,372	602,666	597,768	554,800	554,800	750,000	640,575	640,575	15.46%
Medicare Title 18	45031	1,115,874	1,073,157	1,103,840	969,924	969,924	900,000	983,482	983,482	1.40%
Med Adv Rm Brd	45032	1,290,825	1,697,243	1,401,297	1,221,216	1,221,216	1,465,000	1,634,371	1,634,371	33.83%
Intergov Rev Subtotal:		7,986,183	8,225,904	8,093,490	8,066,492	8,066,492	8,165,000	8,397,830	8,397,830	4.11%
Public Services:										
Donations	45034	26,205	25,678	50,697	25,000	25,000	30,000	35,000	35,000	40.00%
Private Pay Fees	45046	4,633,468	4,730,056	5,123,454	4,792,692	4,792,692	4,586,600	4,794,346	4,794,346	0.03%
Dietary Fees	45047	2,608	1,887	4,010	2,000	2,000	3,200	3,000	3,000	50.00%
Public Services Subtotal:		4,662,281	4,757,620	5,178,161	4,819,692	4,819,692	4,619,800	4,832,346	4,832,346	0.26%
Interfund Revenue:										
Food Service	65082	0	0	254	0	0	0	25,550	25,550	100.00%
Interfund Revenue Subtotal:		0	0	254	0	0	0	25,550	25,550	100.00%
Total Operating Revenue:		12,648,465	12,983,524	13,271,905	12,886,184	12,886,184	12,784,800	13,255,726	13,255,726	2.87%
Misc Revenues:										
Non Operating Grant Revenues	48102	1,712,900	1,752,043	2,851,170	1,790,505	1,790,505	1,838,800	1,922,810	1,922,810	7.39%
Other Miscellaneous Revenues	48109	11,773	16,163	12,661	500	500	28,000	25,000	25,000	4,900.00%
Misc Revenues Subtotal:		1,724,673	1,768,206	2,863,831	1,791,005	1,791,005	1,866,800	1,947,810	1,947,810	8.76%
Transfers In:										
Other Transfers In	49501	149,882	1,105	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		149,882	1,105	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		1,874,555	1,769,311	2,863,831	1,791,005	1,791,005	1,866,800	1,947,810	1,947,810	8.76%
Revenue Total:		14,523,020	14,752,835	16,135,736	14,677,189	14,677,189	14,651,600	15,203,536	15,203,536	3.59%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center (PVHC)										
Expense										
Wages:										
Regular Pay	51100	8,749,543	8,467,744	8,814,743	9,188,536	9,188,536	9,068,915	9,949,933	9,949,933	8.29%
Temporary Employees	51101	129,044	165,523	210,642	127,500	127,500	255,388	158,000	158,000	23.92%
Overtime	51105	692,935	805,296	695,563	661,000	661,000	771,700	711,000	711,000	7.56%
Wage Turnover Savings	51150	0	0	0	0	0	0	0	(300,000)	100.00%
Payroll Sundry Account	51190	4,438	450	89	0	0	0	0	0	0.00%
Wages Subtotal:		9,575,960	9,439,013	9,721,036	9,977,036	9,977,036	10,096,003	10,818,933	10,518,933	5.43%
Fringes Benefits:										
FICA Medicare	51200	697,603	687,471	705,288	760,721	760,721	751,627	827,652	827,652	8.80%
Health Insurance	51201	2,090,051	2,102,332	2,144,500	2,711,655	2,711,655	2,211,760	2,980,599	2,980,599	9.92%
Dental Insurance	51202	131,904	126,111	130,168	154,676	154,676	121,174	160,828	160,828	3.98%
Workers Compensation	51203	79,327	139,088	187,668	101,410	101,410	104,115	55,905	55,905	-44.87%
Unemployment Comp	51204	1,163	5,145	9,042	0	0	0	0	0	0.00%
Compensated Absences Expense	51205	9,769	(71,424)	(202,364)	0	0	0	0	0	0.00%
WI Retirement	51206	630,021	608,976	614,785	628,790	628,790	636,400	694,388	694,388	10.43%
Fringe Benefits Other	51207	(16,729)	(57,471)	41,613	51,540	51,540	46,907	58,144	58,144	12.81%
GASB OPEB Adjustment	51214	0	0	(104,189)	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	0	53,493	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	659,577	666,480	252,319	0	0	0	0	0	0.00%
Fringe Turnover Savings	51250	0	0	0	0	0	0	0	(200,000)	100.00%
Fringes Benefits Subtotal:		4,282,686	4,206,708	3,832,322	4,408,792	4,408,792	3,871,983	4,777,516	4,577,516	3.83%
Total Labor:										
		13,858,646	13,645,721	13,553,358	14,385,828	14,385,828	13,967,986	15,596,449	15,096,449	4.94%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center (PVHC)										
Travel:										
Registration Tuition	52001	7,354	7,456	6,295	9,000	9,000	9,000	11,000	11,000	22.22%
Automobile Allowance	52002	357	359	186	400	400	500	600	600	50.00%
Meals	52005	787	166	125	450	450	325	350	350	-22.22%
Lodging	52006	887	737	936	1,200	1,200	1,200	1,300	1,300	8.33%
Other Travel Exp	52007	0	18	12	50	50	50	50	50	0.00%
Taxable Benefit	52008	492	277	221	400	400	470	325	325	-18.75%
Travel Subtotal:		9,877	9,012	7,775	11,500	11,500	11,545	13,625	13,625	18.48%
Total Travel:		9,877	9,012	7,775	11,500	11,500	11,545	13,625	13,625	18.48%
Capital Outlay:										
Improvements	58002	106,365	19,257	0	30,000	30,000	30,000	50,000	50,000	66.67%
Equipment	58004	12,052	180,923	19,435	130,500	143,413	141,018	35,500	35,500	-72.80%
Capital Outlay Subtotal:		118,417	200,180	19,435	160,500	173,413	171,018	85,500	85,500	-46.73%
Total Capital:		118,417	200,180	19,435	160,500	173,413	171,018	85,500	85,500	-46.73%
Office:										
Office Supplies	53000	11,846	11,073	11,883	12,500	12,500	12,300	12,800	12,800	2.40%
Printing Supplies	53002	3,665	3,515	4,263	4,500	4,500	4,500	4,600	4,600	2.22%
Print Duplicate	53003	1,097	1,372	2,121	1,500	1,500	1,400	1,500	1,500	0.00%
Postage and Box Rent	53004	3,872	2,964	4,880	4,000	4,000	3,500	3,800	3,800	-5.00%
Computer Supplies	53005	154	158	233	300	300	275	300	300	0.00%
Computer Software	53006	2,131	1,913	400	625	625	575	1,000	1,000	60.00%
Telephone	53008	20,079	22,994	20,593	24,000	24,000	24,000	28,000	28,000	16.67%
Office Subtotal:		42,845	43,990	44,373	47,425	47,425	46,550	52,000	52,000	9.65%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center (PVHC)										
Operating:										
Subscriptions	53501	480	713	592	700	700	680	700	700	0.00%
Membership Dues	53502	21,239	26,217	23,223	27,000	27,000	25,000	26,500	26,500	-1.85%
Publish Legal Notices	53503	32	0	0	0	0	0	0	0	0.00%
Education Training	53513	15,590	16,130	16,941	17,800	17,800	17,364	18,235	18,235	2.44%
Agricultural Supplies	53515	1,498	3,578	1,616	2,200	2,200	2,100	2,000	2,000	-9.09%
Household Supplies	53516	115,048	108,730	123,629	119,600	119,600	120,600	122,500	122,500	2.42%
Linen	53519	6,991	2,122	12,092	6,500	6,500	6,300	6,500	6,500	0.00%
Food	53520	394,934	405,118	421,845	410,000	410,000	405,000	420,000	420,000	2.44%
Dishes and Utensils	53521	2,458	1,418	2,872	2,500	2,500	2,500	3,500	3,500	40.00%
Small Equipment	53522	80,509	82,058	73,000	69,825	69,825	68,950	96,950	96,950	38.85%
Shop Supplies	53523	2,999	2,740	3,463	3,800	3,800	3,400	3,600	3,600	-5.26%
Medical Supplies	53524	414,223	419,985	404,376	459,100	459,100	515,300	486,000	486,000	5.86%
Medical Oxygen	53525	38,465	21,545	16,457	9,500	9,500	17,400	18,000	18,000	89.47%
Incontinent Supplies	53526	6,829	2,641	7,836	4,500	4,500	6,500	7,000	7,000	55.56%
Incontinent Products	53527	57,121	56,757	50,927	62,000	62,000	55,000	58,000	58,000	-6.45%
Recreation Supplies	53529	1,020	2,045	1,684	2,400	2,400	2,400	2,400	2,400	0.00%
Other Operating Supplies	53533	847	1,924	1,243	700	700	700	800	800	14.29%
Donated Goods Services	53534	27,568	16,140	52,709	25,000	25,000	32,700	35,000	35,000	40.00%
Motor Fuel	53548	161	878	984	750	750	750	800	800	6.67%
Equipment Rental	53551	14,631	14,610	21,732	11,800	11,800	6,650	12,000	12,000	1.69%
Operating Licenses Fees	53553	50	300	530	400	400	400	425	425	6.25%
Bad Debts Expense	53561	(1,475)	(1,887)	5,632	0	0	0	0	0	0.00%
Taxes & Assessments	53562	342,720	342,720	342,720	342,720	342,720	342,720	342,720	342,720	0.00%
Other Miscellaneous	53568	4,884	5,540	6,162	6,800	6,800	6,900	7,500	7,500	10.29%
Small Equipment Technology	53580	17,080	4,448	7,954	1,900	1,900	3,900	9,000	9,000	373.68%
Print Duplicate	73003	33,398	31,972	31,122	33,000	33,000	33,000	34,500	34,500	4.55%
Motor Fuel	73548	745	856	4,025	3,500	3,500	3,800	4,000	4,000	14.29%
Operating Subtotal:		1,600,042	1,569,297	1,635,366	1,623,995	1,623,995	1,680,014	1,718,630	1,718,630	5.83%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center (PVHC)										
Repairs & Maint:										
Calcium Chloride	54003	(35)	375	632	800	800	700	750	750	-6.25%
Small Hardware	54008	1,082	248	400	900	900	900	900	900	0.00%
Lumber and Plywood	54009	362	1,048	105	200	200	1,200	250	250	25.00%
Other Elect Products	54012	16,802	9,776	4,277	4,500	4,500	4,500	4,500	4,500	0.00%
Other Plumbing Prod.	54014	6,764	2,897	2,466	4,100	4,100	5,500	4,500	4,500	9.76%
Other Building Materials	54015	1,032	(262)	1,576	2,000	2,000	1,800	1,900	1,900	-5.00%
Lubricants	54016	74	56	(711)	150	150	200	200	200	33.33%
Machine Equip Parts	54017	36,585	23,987	45,994	40,000	40,000	44,000	42,800	42,800	7.00%
Tires Batteries	54018	1,777	1,327	5,858	2,200	2,200	5,600	5,800	5,800	163.64%
Painting Supplies	54025	1,013	4,422	3,419	3,275	3,275	3,400	3,275	3,275	0.00%
Consumable Tools	54026	229	66	216	300	300	150	200	200	-33.33%
Sign Parts Supplies	54027	184	669	71	400	400	400	350	350	-12.50%
Other Maint Supplies	54028	12,404	8,650	5,565	7,000	7,000	5,000	5,600	5,600	-20.00%
Equipment Repairs	54029	48,007	42,440	28,576	52,000	52,000	41,500	47,500	47,500	-8.65%
Maintenance Vehicles	74023	103	1,141	502	1,300	1,300	1,200	1,300	1,300	0.00%
Equipment Repairs	74029	6,336	6,237	6,402	6,303	6,303	6,303	5,940	5,940	-5.76%
Repairs & Maint Subtotal:		132,719	103,077	105,347	125,428	125,428	122,353	125,765	125,765	0.27%
Utilities:										
Heat	54700	83,090	78,730	70,148	90,000	90,000	81,000	85,000	85,000	-5.56%
Power and Light	54701	196,159	194,322	206,316	201,000	201,000	215,000	220,000	220,000	9.45%
Water and Sewer	54702	58,517	66,845	67,417	70,000	70,000	69,000	70,500	70,500	0.71%
Refuse Collection	54703	818	661	12,465	14,000	14,000	15,000	16,000	16,000	14.29%
Refuse Collection	74703	10,189	10,527	0	0	0	0	0	0	0.00%
Utilities Subtotal:		348,774	351,085	356,347	375,000	375,000	380,000	391,500	391,500	4.40%
Contractual Services:										
Medical and Dental	55000	17,687	20,879	23,590	18,000	18,000	19,000	20,000	20,000	11.11%
Pest Extermination	55002	2,010	1,425	1,350	1,500	1,500	1,450	1,550	1,550	3.33%
Vehicle Repairs	55005	0	0	0	200	200	200	200	200	0.00%
Building Repairs	55008	64,052	24,985	43,046	51,700	51,700	47,500	49,700	49,700	-3.87%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center (PVHC)										
Transcription Services	55009	1,300	1,368	1,805	1,700	1,700	1,700	1,800	1,800	5.88%
Accounting Auditing	55012	1,800	1,800	1,800	1,900	1,900	1,800	1,900	1,900	0.00%
Data Processing	55013	31,745	31,679	34,495	35,500	35,500	37,567	39,100	39,100	10.14%
Professional Service	55014	1,134,537	1,185,398	1,037,336	1,072,000	1,072,000	1,110,200	1,107,500	1,107,500	3.31%
Medical and Dental	75000	153	55	177	0	0	0	0	0	0.00%
Snow Removal	75003	15,643	11,101	16,599	15,000	15,000	26,000	18,000	18,000	20.00%
Contractual Services Subtotal:		1,268,927	1,278,690	1,160,198	1,197,500	1,197,500	1,245,417	1,239,750	1,239,750	3.53%
Insurance Expenses:										
Prop Liab Insurance	76000	84,396	78,732	78,372	49,152	49,152	49,152	51,118	51,118	4.00%
Insurance Expenses Subtotal:		84,396	78,732	78,372	49,152	49,152	49,152	51,118	51,118	4.00%
Deprec & Amort:										
Depreciation Expense	56503	609,055	625,052	601,302	591,000	591,000	591,000	600,000	600,000	1.52%
Deprec & Amort Subtotal:		609,055	625,052	601,302	591,000	591,000	591,000	600,000	600,000	1.52%
Total Other Operating:		4,086,758	4,049,923	3,981,305	4,009,500	4,009,500	4,114,486	4,178,763	4,178,763	4.22%
Debt Payments:										
Debt Principal Payments	57000	2,238,693	300,131	169,922	329,000	329,000	329,000	236,000	194,000	-41.03%
Debt Interest Payments	57001	37,671	18,522	13,150	9,000	9,000	9,000	9,000	3,000	-66.67%
Debt Service Fees	57002	28,919	0	0	0	0	0	0	0	0.00%
Debt Payments Subtotal:		2,305,283	318,652	183,072	338,000	338,000	338,000	245,000	197,000	-41.72%
Transfers Out:										
Other Transfers Out	59501	130,000	0	0	0	0	0	0	0	0.00%
Transfers Out Subtotal:		130,000	0	0	0	0	0	0	0	0.00%
Total Non-Operating Expense:		2,435,283	318,652	183,072	338,000	338,000	338,000	245,000	197,000	-41.72%
Expense Total:		20,508,981	18,223,488	17,744,945	18,905,328	18,918,241	18,603,035	20,119,337	19,571,337	3.52%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center (PVHC)										
PVHC Net/(Levy) prior to adjustments:		(5,985,961)	(3,470,653)	(1,609,209)	(4,228,139)	(4,241,052)	(3,951,435)	(4,915,801)	(4,367,801)	3.30%
Back out depreciation		609,055	625,052	601,302	591,000	591,000	591,000	600,000	600,000	1.52%
Fund balance applied (Note 1)		1,500,000	2,000,000	2,212,461	1,700,000	1,700,000	1,700,000	2,500,000	3,000,000	76.47%
PVHC Net/(Levy) after adjustments:		(3,876,906)	(845,601)	1,204,554	(1,937,139)	(1,950,052)	(1,660,435)	(1,815,801)	(767,801)	-60.36%
Back out debt service		2,305,283	318,652	183,072	338,000	338,000	338,000	245,000	197,000	-41.72%
PVHC Net/(Levy) removing Debt:		(1,571,623)	(526,949)	1,387,625	(1,599,139)	(1,612,052)	(1,322,435)	(1,570,801)	(570,801)	-64.31%

Note 1: fund balance applied is a use of fund balance to reduce the levy for this operation.

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2020**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Park View				
Health Center -	Porch screen - 2nd floor porches	7	4,000	28,000
	Recessed Scissor Dock Lift	1	22,000	22,000
	Combi Oven/Steamer	1	17,000	17,000
	Volaro HD450 Bariatric Full Body Lift with scale	1	7,500	7,500
	Volar PA600HD Bariatric Sit to Stand Aid	2	5,500	11,000
		12		85,500

**PARK VIEW HEALTH CENTER (PVHC)
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020 EXECUTIVE	2019 ADOPTED	2018 ADOPTED	2020 OVER 2019	2019 OVER 2018
PARK VIEW HEALTH CENTER								-				
Nursing	53540	11,306,784	300	-	1,539,000	12,846,084		12,846,084	12,134,036	12,603,650	5.90	(3.70)
Revenues						-	15,203,536	(15,203,536)	(14,677,189)	(14,560,759)	3.60	0.80
Activities	53541	695,601	-	-	2,400	698,001		698,001	671,933	705,650	3.90	(4.80)
Revenues						-		-	-	-		
Social Services	53542	535,159	-	-	-	535,159		535,159	477,128	458,555	12.20	4.10
Revenues						-		-	-	-		
Food & Nutrition	53544	1,073,627	-	-	523,700	1,597,327		1,597,327	1,549,514	1,579,006	3.10	(1.90)
Revenues						-		-	-	-		
Maintenance	53545	6,495	-	-	584,150	590,645		590,645	569,756	581,492	3.70	(2.00)
Revenues						-		-	-	-		
Housekeeping	53546	654,203	-	-	105,950	760,153		760,153	750,209	740,577	1.30	1.30
Revenues						-		-	-	-		
Laundry	53547	-	-	-	205,000	205,000		205,000	200,000	190,000	2.50	5.30
Revenues						-		-	-	-		
Administration	53548	824,580	13,325	-	618,563	1,456,468		1,456,468	1,463,252	1,456,539	(0.50)	0.50
Revenues						-		-	-	-		
Unclassified	53559	-	-	85,500	600,000	685,500		685,500	751,500	742,500	(8.80)	1.20
Revenues						-		-	-	-		
Debt Principal					194,000	194,000	-	194,000	329,000	314,000	(41.00)	4.80
Debt Interest					3,000	3,000	-	3,000	9,000	15,000	(66.70)	(40.00)
Grand Totals		<u>15,096,449</u>	<u>13,625</u>	<u>85,500</u>	<u>4,375,763</u>	<u>19,571,337</u>	<u>15,203,536</u>	<u>4,367,801</u>	<u>4,228,139</u>	<u>4,826,210</u>	3.30	(12.40)
Back out depreciation								(600,000)	(591,000)	(656,000)	1.50	(9.90)
Decrease fund balance								(3,000,000)	(1,700,000)	(2,212,461)	0.00	100.00
Tax levy								<u>767,801</u>	<u>1,937,139</u>	<u>1,957,749</u>	<u>(60.40)</u>	<u>(1.10)</u>

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
EDUCATION, CULTURE, & RECREATION				
UWO - Fox Cities Campus	\$ 158,992	\$ 307,616	\$ -	\$ 148,624
University Extension	39,500	661,505	-	622,005
Parks	427,130	1,735,877	-	1,308,747
Boat Launch	133,000	205,010	(72,010)	-
	<u>\$ 758,622</u>	<u>\$ 2,910,008</u>	<u>\$ (72,010)</u>	<u>\$ 2,079,376</u>

UWO-FOX CITIES CAMPUS

**General Fund – Department: 062
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920-929-1106 (Renee Anderson)

MISSION STATEMENT:

The University of Wisconsin Oshkosh-Fox Cities Campus delivers accessible and high quality university education providing liberal arts and pre-professional instruction that engages students in baccalaureate and professional programs. The learning environment allows our students to seek and discover their potential for leadership, service, and responsible citizenship and encourages life-long learning. UWO-Fox Cities Campus serves our community through civic engagement by providing access to information, knowledge and cultural enrichment opportunities. The University of Oshkosh-Fox Cities Campus will be an innovative and responsive educational leader, providing superior education to undergraduate students and improving the quality of life and work in the region.

PROGRAM DESCRIPTION:

Through an agreement made in 1959 with the State of Wisconsin, Winnebago County and Outagamie County jointly own the buildings and grounds of the campus of the University of Wisconsin Oshkosh – Fox Cities Campus. County funding provides for the maintenance and improvement of these campus facilities. The University of Wisconsin, with state, federal and program funds, provide the campus budget for salaries and program expenses, totaling \$7 million for the 2016-2017 fiscal year. The campus web site is <http://www.uwfox.uwc.edu>

The UWO-Fox Cities Campus commits itself to the following goals:

- (a) To plan and deliver the freshman-sophomore years of baccalaureate programs and professional studies.
- (b) To place major emphasis on teaching excellence.
- (c) To support the development, testing, and use of effective teaching methods.
- (d) To assess the learning outcomes of our students.
- (e) To foster the development and provide collaborative bachelor's degree programs in high-demand areas for adult learners, including Organizational Administration, Leadership Development, Mechanical Engineering, Electrical Engineering, Engineering Technology, and Human Services Leadership in addition to the pursuit of new partnership degrees.
- (f) To provide, in collaboration with UW Oshkosh, an accelerated path for teacher certification and licensure.
- (g) To expect scholarly activity including research, scholarship and creative endeavor, that supports its programs at the associate degree level.
- (h) To serve the citizens in the UWO-Fox Cities Campus service area by (1) promoting the integration of the extension function and encouraging faculty and staff to participate in outreach activity through, for example, providing continuing educational programs, (2)

facilitating the delivery of programs offered by other University of Wisconsin System institutions.

- (i) To participate in inter-institutional relationships including but not limited to private colleges, public schools, other University of Wisconsin institutions, the College of the Menominee Nation, and the Wisconsin Technical College System in order to maximize educational opportunity and resources for the citizens of the area.**
- (j) To serve the special needs of minority, disadvantaged, disabled and nontraditional students, especially those in immediate service areas.**
- (k) To provide opportunities for cultural enrichment.**
- (l) To make available, as a service to business, industry and the general public, the unique professional expertise of the faculty and staff.**

UWO-FOX CITIES CAMPUS

**General Fund – Department: 062
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920-929-1106 (Renee Anderson)

2019 ACCOMPLISHMENTS:

1. Upgraded 1655 Engineering Building storage area to a fenced in welding and machine shop area. This allows for growth of the engineering program at UWO-Fox Cities Campus.
2. Replaced main Library desk and carpeting. Improved efficiency and aesthetics of the front desk area in Library.
3. Installed new HVAC unit for Barlow Planetarium electronics room. This prevents overheating of the electrical controls for the Barlow Planetarium.
4. Established preventative program for parking lots to prolong the life of all lots.
5. Installed secure storage area in the Facilities Department. This ensures the security of all equipment and supplies.
6. Child Care Center Concept Design / Cost Projection. This will allow for a severe weather protection area and improve operations within the Child Care Center.
7. Accomplished suggested roof repairs to extend life expectancy of all roof areas.

2020 GOALS & OBJECTIVES:

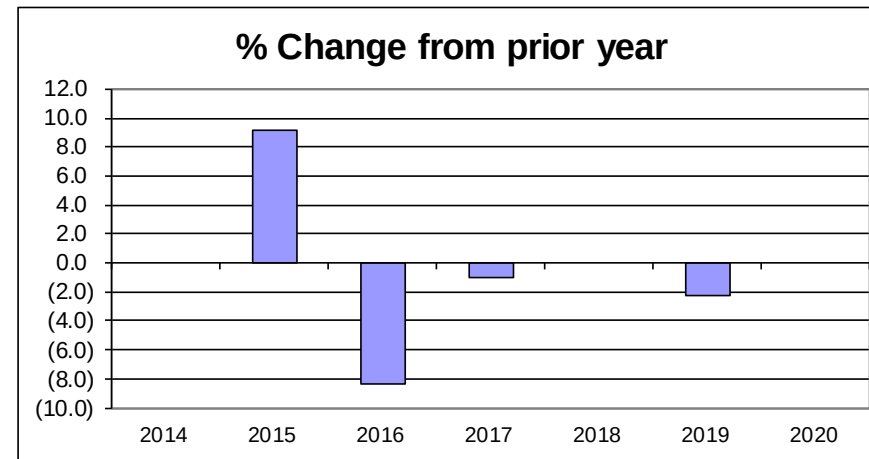
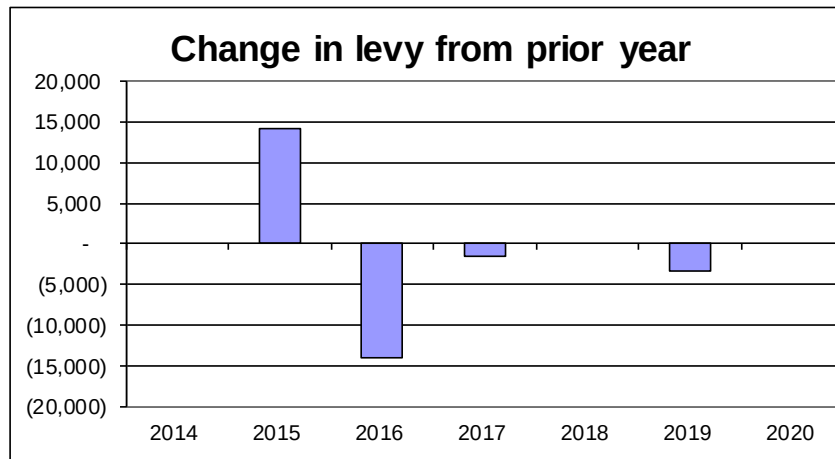
1. Child Care Center Addition. Construction.
2. South Parking Lot – Reconstruction. Demolish and Reconstruct South Parking Lot.
3. Student Development and Food Service Facilities. Concept and Design.
4. Continue Establishing Preventative Maintenance Program for the entire Facility and all Equipment on Campus.
5. Fire Alarm System Upgrade.
6. Roof Top Unit Repair / Replacement Administration / Student Affairs Area

UWO-FOX CITIES CAMPUS

2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING: There are no County staff assigned to this facility.

COUNTY LEVY: The tax levy for 2020 is \$ 148,624, no change from 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - UWO-Fox Cities Campus

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 148,624	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Capital - Improvements	(10,000)	Decrease based on moving smaller library projects to building repairs.
Small Equipment	3,000	Increase to purchase library water dispensers.
Building Repairs	7,000	Increase due to library carpet replacement project (\$3,000) and library ceiling tile / frame repairs (\$4,000).
Other small changes	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 148,624	

Financial Summary UWO-Fox Cities Campus

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	101,847	158,992	158,992	158,992	158,992
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	26,273	86,753	60,000	86,753	50,000
Other Expenditures	167,053	254,436	247,616	254,436	257,616
Total Expenditures	193,326	341,189	307,616	341,189	307,616
Levy			148,624		148,624

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 062 - UWO-Fox Cities Campus										
Revenue										
Misc Revenues:										
Other Miscellaneous Revenues	48109	8,640	10,368	10,368	10,368	10,368	10,368	10,368	10,368	0.00%
Cost Sharing Allocations	48110	96,529	151,130	391,633	148,624	148,624	148,624	148,624	148,624	0.00%
Misc Revenues Subtotal:		105,169	161,498	402,001	158,992	158,992	158,992	158,992	158,992	0.00%
Total Non-Operating Revenue:										
		105,169	161,498	402,001	158,992	158,992	158,992	158,992	158,992	0.00%
Revenue Total:										
		105,169	161,498	402,001	158,992	158,992	158,992	158,992	158,992	0.00%
Expense										
Capital Outlay:										
Improvements	58002	0	44,983	72,589	60,000	86,753	86,753	50,000	50,000	-16.67%
Capital Outlay Subtotal:		0	44,983	72,589	60,000	86,753	86,753	50,000	50,000	-16.67%
Total Capital:										
		0	44,983	72,589	60,000	86,753	86,753	50,000	50,000	-16.67%
Office:										
Computer Supplies	53005	0	0	72	0	0	0	0	0	0.00%
Office Subtotal:		0	0	72	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 062 - UWO-Fox Cities Campus										
Operating:										
Agricultural Supplies	53515	1,630	1,900	0	2,300	2,300	2,300	0	0	-100.00%
Small Equipment	53522	4,200	5,001	2,352	3,200	3,200	3,200	6,200	6,200	93.75%
Equipment Rental	53551	0	0	0	1,000	1,000	1,000	1,000	1,000	0.00%
Operating Subtotal:		5,830	6,901	2,352	6,500	6,500	6,500	7,200	7,200	10.77%
Repairs & Maint:										
Maintenance Buildings	54020	3,424	5,114	5,562	9,500	9,500	9,500	9,500	9,500	0.00%
Maintenance Equipment	54022	6	2,842	0	0	0	0	0	0	0.00%
Repair Maintenance Supplies	54024	26,391	30,461	39,925	55,000	61,820	61,820	55,000	54,291	-1.29%
Repairs & Maint Subtotal:		29,821	38,417	45,486	64,500	71,320	71,320	64,500	63,791	-1.10%
Contractual Services:										
Pest Extermination	55002	663	1,456	1,425	900	900	900	3,200	3,200	255.56%
Snow Removal	55003	33,783	29,010	45,483	60,000	60,000	60,000	60,000	60,000	0.00%
Grounds Maintenance	55007	20,920	31,768	11,411	12,000	12,000	12,000	12,000	12,000	0.00%
Building Repairs	55008	79,264	135,374	609,683	86,000	86,000	86,000	93,000	93,000	8.14%
Contractual Services Subtotal:		134,631	197,608	668,001	158,900	158,900	158,900	168,200	168,200	5.85%
Insurance Expenses:										
Prop Liab Insurance	76000	31,416	24,720	24,864	17,716	17,716	17,716	17,716	18,425	4.00%
Insurance Expenses Subtotal:		31,416	24,720	24,864	17,716	17,716	17,716	17,716	18,425	4.00%
Total Other Operating:		201,697	267,646	740,776	247,616	254,436	254,436	257,616	257,616	4.04%
Expense Total:		201,697	312,629	813,365	307,616	341,189	341,189	307,616	307,616	0.00%
UW Fox Valley Net/(Levy):		(96,529)	(151,130)	(411,364)	(148,624)	(182,197)	(182,197)	(148,624)	(148,624)	0.00%

WINNEBAGO COUNTY

CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
UWO - Fox Cities Campus -				
	Maintenance Shed Repair	1	30,000	30,000
	Lucia Baehman Theatre Light Upgrades	1	10,000	10,000
	Geology Storage Closet Conversion to Office	1	10,000	10,000
		3		50,000

UW - EXTENSION

General Fund – Department: 064
2020 BUDGET NARRATIVE

DEPARTMENT HEAD/

AREA EXTENSION DIRECTOR:

LOCATION:

Chris Viau

Winnebago County

625 E. County Road Y, Suite 600

Oshkosh, WI 54901-9774

TELEPHONE: 232-1973

MISSION STATEMENT:

Extension Winnebago County provides residents with access to university resources engaging lifelong learners, wherever they live and work. Educational programs support the community, organizations, youth, families, and agriculture and meet local needs by utilizing input from residents and community leaders throughout Winnebago County.

PROGRAM DESCRIPTION:

AGRICULTURE and NATURAL RESOURCES PROGRAMS:

Agriculture: Programs provide farm operators, rural landowners, and youth with the latest information to empower them to improve crop and animal production practices, buildings and facilities, water quality, and marketing.

Horticulture: Programs provide best practices and technical assistance to home gardeners and green industry professionals improving economic and environmental sustainability for individuals, families, communities, and businesses. The Master Gardener Program educates, empowers, and supports volunteers to use university research-based information to extend the Wisconsin Idea, making a positive difference in lives and communities. Through the Community Gardens initiative, leadership and support are provided to garden sites so that people may be able to raise food for their families.

YOUTH, FAMILY and COMMUNITY DEVELOPMENT PROGRAMS:

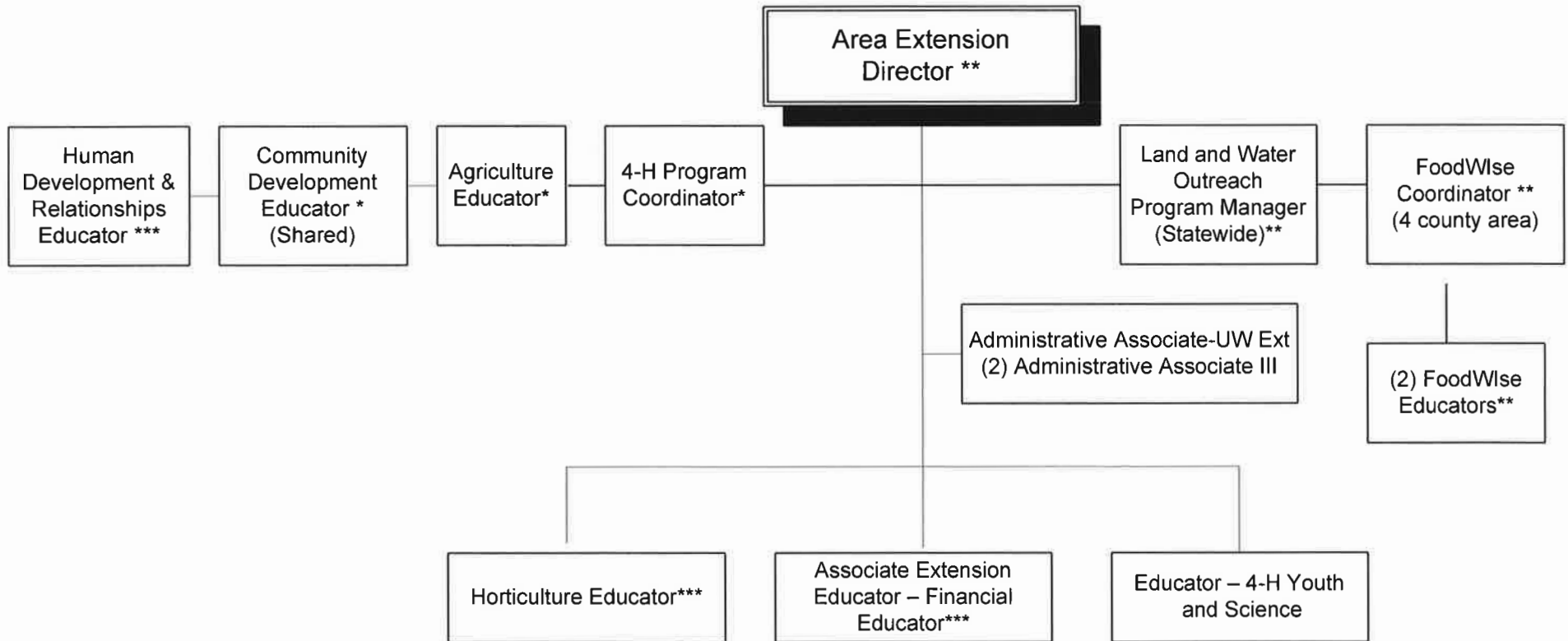
Community and Organizational Development: Programs strengthen the ability of citizens, organizations, community leaders, and local officials to identify and solve critical community needs and issues. Focus is placed on organizational development, local government, community development, and community economic development.

4-H Positive Youth Development: Programs develop confident, capable, and caring youth with the life skills to thrive in today's world and succeed in their boldest dreams for tomorrow. By incorporating four essential elements of positive youth development (belonging, mastery, independence, and generosity) into all of its programming, youth ages 5-19 can learn important life skills like leadership, teamwork, critical thinking, and communication to help prepare them for successful futures. 4-H programming includes community clubs, camps, and educational travel experiences, delivered by youth and adult volunteers who are trained and supported by Extension staff. Community Youth Development programs also provide STEM programming and professional training to youth serving organizations.

Human Development and Family Relationships: Programs provide education promoting family strengths and help communities become supportive environments for family life. Programs respond to issues identified by county needs assessments to help families and individuals make decisions about relationships, parenting, resource management, food safety, and housing. An additional emphasis is placed upon health during the lifespan, including programs in mental, physical, and social-emotional health and resilience skill building. Our programs focus on leveraging community resources and strengthening community/family partnerships. Programs and collaborative efforts with agencies focus on building community capacity to deal with family issues and concerns.

Health and Well-Being: The Wisconsin FoodWise program seeks to empower Wisconsin residents with limited incomes to make healthy choices to achieve healthy lives and reduce health disparities.

U.W. EXTENSION SERVICES



* UW Position with County Supplement
 ** State or Grant funded position
 *** UW Position with full county funding
 (Rest of positions are fully county funded)

UW - EXTENSION

General Fund – Department: 064
2020 BUDGET NARRATIVE

DEPT HEAD/

AREA EXTENSION DIRECTOR:

Chris Viau

LOCATION:

Winnebago County

625 E. County Road Y, Suite 600

Oshkosh, WI 54901-9774

TELEPHONE: 232-1973

2019 ACCOMPLISHMENTS:

(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth)

1. HORT: Provided an urban forestry insect, disease, and invasive species workshop with WDNR and a landscape professional conference with WLCA reaching green industry professionals.
2. HORT: Advised, trained, and provided oversight for the Winnebago County Master Gardeners empowering volunteers to provide horticulture programming to the local community.
3. HORT: Led the efforts for planning a new a community garden site that will engage local citizens to grow their own produce.
4. AG: Partnered with Winnebago County LWCD and USDA–NRCS to increase farmer awareness of soil health and cover crops.
5. AG: Trained and certified thirty-one farmers for private pesticide application.
6. AG: Breakfast on The Farm was held with good support from Extension in order to get AG Extension “back on track” with farmers.
7. HDR: Certified 12 schools in the Evidence-Based Suicide Prevention Program, “Sources of Strength”.
8. HDR: Completed a Trauma-Informed Toolkit for public use with a cohort of 12 area agencies.
9. CD: Delivered organizational capacity building programming and resources to Neenah-Menasha Fire Rescue (staff survey), Future Neenah (team building retreats), and the Sherman Community Gardens (English and Hmong survey).
10. CD: Expanded access to local businesses development resources by partnering with Fond Du Lac Extension and the Regional People of Color Business Association (hosted by Fit Oshkosh) by coordinating bimonthly networking/educational events.
11. CD: Partnered with East Central Wisconsin Regional Planning Commission in mapping out community gardens in the greater Fox Valley region.
12. CD: Partnered with state specialists and community organizations to deliver relevant educational programming to local governments with topics such as roles and procedures, grant writing, and access to solar energy programs.
13. 4-HY: Provided after school educational programs in eleven elementary schools and two middle schools in Oshkosh and four elementary schools and the middle school in Menasha.
14. 4-HY: Established collaboration with Boys & Girls Club-Menasha, YouthGo Neenah, and Oshkosh Public Library to bring summer 4-H programming to diverse youth.
15. 4-HY: Provided opportunities for continued expanding access initiatives and cultural literacy via 4-H programming (Native American Moccasin making and 2019 Winnebago County Fair Celebrate Diversity Event, as well as annual diversity training).
16. 4-HY: Established countywide project days featuring areas in communications, performance, horticulture, sewing, photography, crafts, and foods.

2020 GOALS & OBJECTIVES:

(HORT=Horticulture, AG=Agriculture, HDR=Human Development and Relationships, CD=Community Development, 4-HY=4-H Youth)

- 1. HORT: Provide training for green industry professionals, Master Gardeners, and consumers on horticulture, environment, and sustainability.**
- 2. HORT: Provide support to the Master Gardener program (state and local) building capacity to provide horticulture education and outreach.**
- 3. HORT: Work with partners to plan, implement, and open community gardens at a new site location.**
- 4. AG: Continue partnering to increase producers' use of cover crops to improve soil health.**
- 5. AG: Continue to train and certify private pesticide applicators.**
- 6. AG: Educate producers about herbicide-resistant weeds and proper management to control them.**
- 7. AG: Assist in hosting Heart of The Farm and other timely meetings.**
- 8. HDR: Certify seventeen schools in the Sources of Strength Framework.**
- 9. HDR: Coordinate staff and community professional development in mental health topics.**
- 10. HDR: Evaluate need and offer relevant parenting programming for our community via technology.**
- 11. CD: Pilot an educational curriculum to key community partners about the importance of entrepreneurial networks (USDA funded grant).**
- 12. CD: Continue to expand access to entrepreneurs of color by partnering with Fond Du Lac Extension and the Regional People of Color Business Association.**
- 13. CD: Deliver organizational capacity building programming to select community organizations or Extension partners.**
- 14. CD: Partner with state specialists and community organizations to deliver relevant educational programming to local governments.**
- 15. 4-HY: Expanding Access: 4-H builds social capital with historically marginalized and underserved youth and emerging communities.**
- 16. 4-HY: Expanding Access #2: The 4-H Community demonstrates racial and cultural literacy through training and workshops featuring different races and cultures.**
- 17. 4-HY: Expanding Access #3: High quality, culturally relevant youth development programs developed in cooperation with youth and community partners.**
- 18. 4-HY: Volunteers: Develop a comprehensive volunteer roles and responsibilities binder/guide outlining each volunteer position and requirements.**
- 19. 4-HY: Strategic planning with Leaders' Assoc. to focus on roles, fundraising, and program growth opportunities.**

UW-EXTENSION

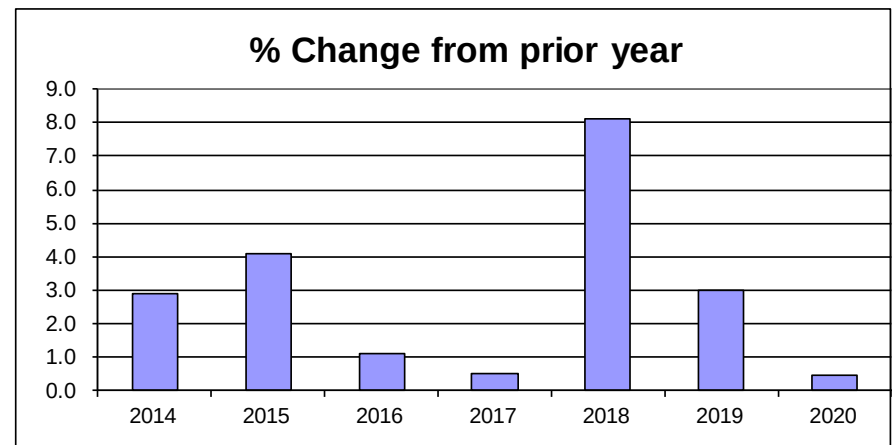
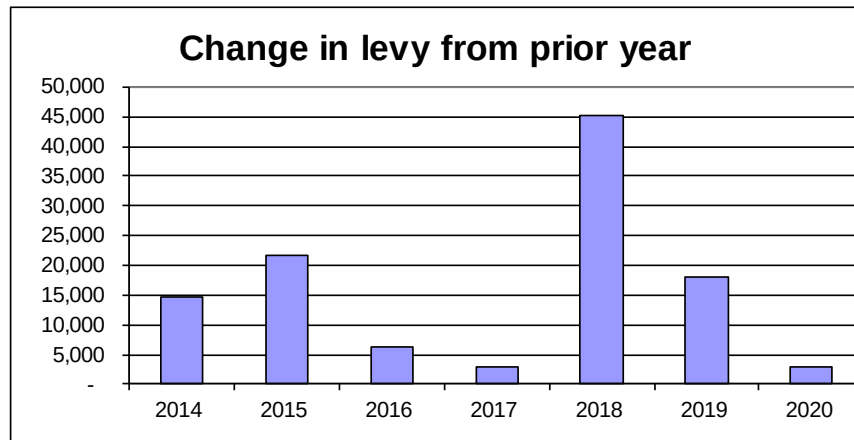
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	9	9	9	9	10	6	6	6	4	4
Part Time	0	0	0	1	0	0	0	0	0	0
Total	9	9	9	10	10	6	6	6	4	4

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$622,005, an increase of \$2,822, or 0.46% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - University Extension

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 619,183	
Revenue Changes - impact on levy:		
WI Dept of Administration	17,000	Decrease due to restructure of accounts - Protective Factors & Sources of Strength revenue recoded to Other Grantor Agencies (Protective Factors) & Cost Share Municipalities (Sources of Strength).
WI Dept of Justice	5,000	Decrease due to restructure of accounts - Grandparents Raising Grandchildren revenue recorded to Interdept Other Grant.
Other Grantor Agencies	(5,000)	Increase due to restructure of accounts - Protective Factors revenue now coded here.
Interdept Other Grant	(5,600)	Increase due to restructure of accounts - Grandparents Raising Grandchildren revenue now coded here.
Program Fees	4,250	Decrease due to no tractor or chainsaw safety training - difference in program funding.
Cost Share Municipalities	(16,000)	Increase due to restructure of accounts - Sources of Strength revenue now coded here.
Expense Changes - impact on levy:		
Health Insurance	(9,812)	Decrease due to staff change resulting in change in coverage, even with overall 6% premium increases the department still will see a cost savings.
Other Operating Supplies	6,275	Increase for programming funded by Sources of Strength, Protective Factors, & Grandparents income.
Professional Service	3,400	Increase based on paid childcare for Grandparents & paid facilitators for Protective Factors (funded by revenue).
Other small changes	3,309	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 622,005	

Financial Summary University Extension

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	18,303	59,746	39,500	39,500	39,500
Labor	142,243	257,298	270,689	270,689	265,761
Travel	5,010	27,000	17,350	17,350	19,380
Capital	-	-	-	-	-
Other Expenditures	176,022	421,663	370,644	414,144	376,364
Total Expenditures	323,275	705,961	658,683	702,183	661,505
Levy			619,183		622,005

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	6,500	1,754	4,737	17,000	5,000	0	0	0	-100.00%
WI Dept of Justice	42018	4,605	5,139	5,608	5,000	5,000	0	0	0	-100.00%
Other Grantor Agencies	42019	0	693	8,000	0	0	5,861	5,000	5,000	100.00%
Interdept Other Grant	62019	0	0	0	0	0	15,900	5,600	5,600	100.00%
Intergov Rev Subtotal:		11,105	7,585	18,345	22,000	10,000	21,761	10,600	10,600	-51.82%
Public Services:										
Other Fees	45002	42	500	188	0	0	37	0	0	0.00%
Forms Copies Etc	45003	1,680	3,595	2,242	1,000	1,000	1,900	1,500	1,500	50.00%
Mail Service Revenue	45015	4,492	4,532	4,328	4,500	4,500	4,350	4,300	4,300	-4.44%
Garden Fees	45054	1,995	2,335	2,045	2,000	2,000	1,823	1,350	1,350	-32.50%
Program Fees	45055	6,822	12,921	8,856	10,000	10,000	8,500	5,750	5,750	-42.50%
Public Services Subtotal:		15,031	23,883	17,657	17,500	17,500	16,610	12,900	12,900	-26.29%
Intergov Services:										
Cost Share Municipalities	43016	0	0	0	0	12,000	21,375	16,000	16,000	100.00%
Intergov Services Subtotal:		0	0	0	0	12,000	21,375	16,000	16,000	100.00%
Total Operating Revenue:		26,136	31,468	36,003	39,500	39,500	59,746	39,500	39,500	0.00%
Revenue Total:		26,136	31,468	36,003	39,500	39,500	59,746	39,500	39,500	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Expense										
Wages:										
Regular Pay	51100	168,968	180,724	179,159	164,963	164,963	153,000	169,872	169,872	2.98%
Temporary Employees	51101	5,032	0	0	4,200	4,200	17,400	4,800	3,600	-14.29%
Overtime	51105	16	21	0	0	0	0	0	0	0.00%
Wages Subtotal:		174,015	180,745	179,159	169,163	169,163	170,400	174,672	173,472	2.55%
Fringes Benefits:										
FICA Medicare	51200	12,858	12,958	12,565	12,940	12,940	12,940	13,362	13,270	2.55%
Health Insurance	51201	39,172	59,138	66,560	73,074	73,074	57,000	63,262	63,262	-13.43%
Dental Insurance	51202	2,729	4,204	4,153	3,609	3,609	2,800	2,870	2,870	-20.48%
Workers Compensation	51203	175	279	353	176	176	685	402	401	127.84%
WI Retirement	51206	11,037	12,290	11,822	10,804	10,804	9,550	11,467	11,467	6.14%
Fringe Benefits Other	51207	841	976	952	923	923	923	1,019	1,019	10.40%
Fringes Benefits Subtotal:		66,812	89,846	96,405	101,526	101,526	83,898	92,382	92,289	-9.10%
Total Labor:		240,827	270,591	275,564	270,689	270,689	254,298	267,054	265,761	-1.82%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Travel:										
Registration Tuition	52001	3,948	2,817	1,055	4,900	4,900	7,900	5,850	5,850	19.39%
Automobile Allowance	52002	6,119	5,264	4,552	7,450	7,450	11,000	8,650	8,650	16.11%
Commercial Travel	52004	1,224	752	0	1,000	1,000	2,900	750	750	-25.00%
Meals	52005	395	130	97	500	500	500	400	400	-20.00%
Lodging	52006	1,517	987	328	3,000	3,000	4,000	3,250	3,250	8.33%
Other Travel Exp	52007	425	152	46	350	350	350	300	300	-14.29%
Taxable Benefit	52008	238	0	15	150	150	350	180	180	20.00%
Travel Subtotal:		13,866	10,102	6,093	17,350	17,350	27,000	19,380	19,380	11.70%
Total Travel:		13,866	10,102	6,093	17,350	17,350	27,000	19,380	19,380	11.70%
Capital Outlay:										
Buildings	58001	2,793	0	0	0	0	0	0	0	0.00%
Equipment	58004	21,535	0	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		24,328	0	0	0	0	0	0	0	0.00%
Total Capital:		24,328	0	0	0	0	0	0	0	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Office:										
Office Supplies	53000	2,875	5,797	5,879	5,725	5,725	5,725	5,525	5,525	-3.49%
Stationery and Forms	53001	1,209	428	373	1,350	1,350	1,350	1,350	1,350	0.00%
Printing Supplies	53002	1,441	1,608	1,255	1,800	1,800	1,800	1,775	1,775	-1.39%
Print Duplicate	53003	2,871	2,407	1,788	3,250	3,250	4,000	3,250	3,250	0.00%
Postage and Box Rent	53004	4,932	4,294	3,595	5,000	5,000	5,000	4,249	4,249	-15.02%
Computer Software	53006	0	0	65	500	500	13,500	500	500	0.00%
Telephone	53008	3,483	3,392	3,057	5,080	5,080	5,080	5,000	5,000	-1.57%
Office Subtotal:		16,812	17,926	16,011	22,705	22,705	36,455	21,649	21,649	-4.65%
Operating:										
Advertising	53500	217	0	247	200	200	200	275	275	37.50%
Subscriptions	53501	1,564	1,190	2,972	2,200	2,200	2,200	2,000	2,000	-9.09%
Membership Dues	53502	1,511	1,126	1,177	1,500	1,500	1,500	2,200	2,200	46.67%
Agricultural Supplies	53515	7,945	7,226	4,185	7,000	7,000	7,000	7,000	7,000	0.00%
Household Supplies	53516	171	187	671	250	250	250	250	250	0.00%
Food	53520	3,255	6,044	4,161	8,400	8,400	10,600	8,650	8,650	2.98%
Small Equipment	53522	1,291	10,616	574	1,500	5,500	5,500	1,500	1,500	0.00%
Other Operating Supplies	53533	3,428	4,939	10,634	5,500	5,500	12,100	11,775	11,775	114.09%
Motor Fuel	53548	74	0	0	150	150	150	150	150	0.00%
Other Rents and Leases	53552	581	509	500	600	600	600	600	600	0.00%
Spec Service Awards	53566	0	599	0	0	0	0	0	0	0.00%
Employee Benefit Taxable Other	53578	0	0	93	0	0	317	300	300	100.00%
Small Equipment Technology	53580	6,892	3,931	5,295	3,000	3,000	4,000	4,500	4,500	50.00%
Print Duplicate	73003	13,614	15,638	11,687	16,500	16,500	16,500	16,500	16,500	0.00%
Postage and Box Rent	73004	299	401	357	400	400	400	400	400	0.00%
Motor Fuel	73548	1,125	1,139	912	1,250	1,250	1,250	1,250	1,250	0.00%
Operating Subtotal:		41,968	53,546	43,464	48,450	52,450	62,567	57,350	57,350	18.37%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 064 - University Extension										
Repairs & Maint:										
Small Hardware	54008	9	11	48	50	50	50	50	50	0.00%
Maintenance Equipment	54022	262	262	262	275	275	262	275	275	0.00%
Maintenance Vehicles	54023	250	0	0	250	250	250	250	250	0.00%
Equipment Repairs	54029	472	236	0	500	500	500	500	500	0.00%
Maintenance Grounds	74021	0	0	0	250	39,750	39,750	250	250	0.00%
Maintenance Vehicles	74023	743	201	320	500	500	900	750	750	50.00%
Equipment Repairs	74029	1,881	1,716	1,815	1,815	1,815	2,050	1,947	1,947	7.27%
Repairs & Maint Subtotal:		3,617	2,426	2,445	3,640	43,140	43,762	4,022	4,022	10.49%
Contractual Services:										
Data Processing	55013	400	380	780	850	850	880	880	880	3.53%
Professional Service	55014	1,460	0	181	1,500	1,500	8,000	8,500	4,900	226.67%
Other Contract Serv	55030	217,299	192,720	167,160	291,420	291,420	267,920	285,401	285,401	-2.07%
Contractual Services Subtotal:		219,159	193,100	168,122	293,770	293,770	276,800	294,781	291,181	-0.88%
Insurance Expenses:										
Prop Liab Insurance	76000	3,708	3,960	3,648	2,079	2,079	2,079	2,162	2,162	3.99%
Insurance Expenses Subtotal:		3,708	3,960	3,648	2,079	2,079	2,079	2,162	2,162	3.99%
Total Other Operating:		285,263	270,958	233,690	370,644	414,144	421,663	379,964	376,364	2.51%
Expense Total:		564,284	551,651	515,347	658,683	702,183	702,961	666,398	661,505	0.43%
University Extension Net/(Levy):		(538,148)	(520,183)	(479,345)	(619,183)	(662,683)	(643,215)	(626,898)	(622,005)	0.46%

PARKS

General Fund – Division: 065
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

MISSION STATEMENT:

To provide for the physical maintenance and development of County-owned park lands; facilitate recreational programming; provide access to, and navigation aids for, the major bodies of water; provide multi-use recreation trails; and promote the use of the County Exposition grounds for the annual County Fair and other special events.

PROGRAM DESCRIPTION:

PARKS Provide park sites that can serve as a destination with enough and varied support facilities to provide for a daylong recreation experience on the site.

BOAT LANDINGS Provide quality boat launch sites on major bodies of water that possess site amenities and can serve as day use park sites for boaters and non-boaters alike.

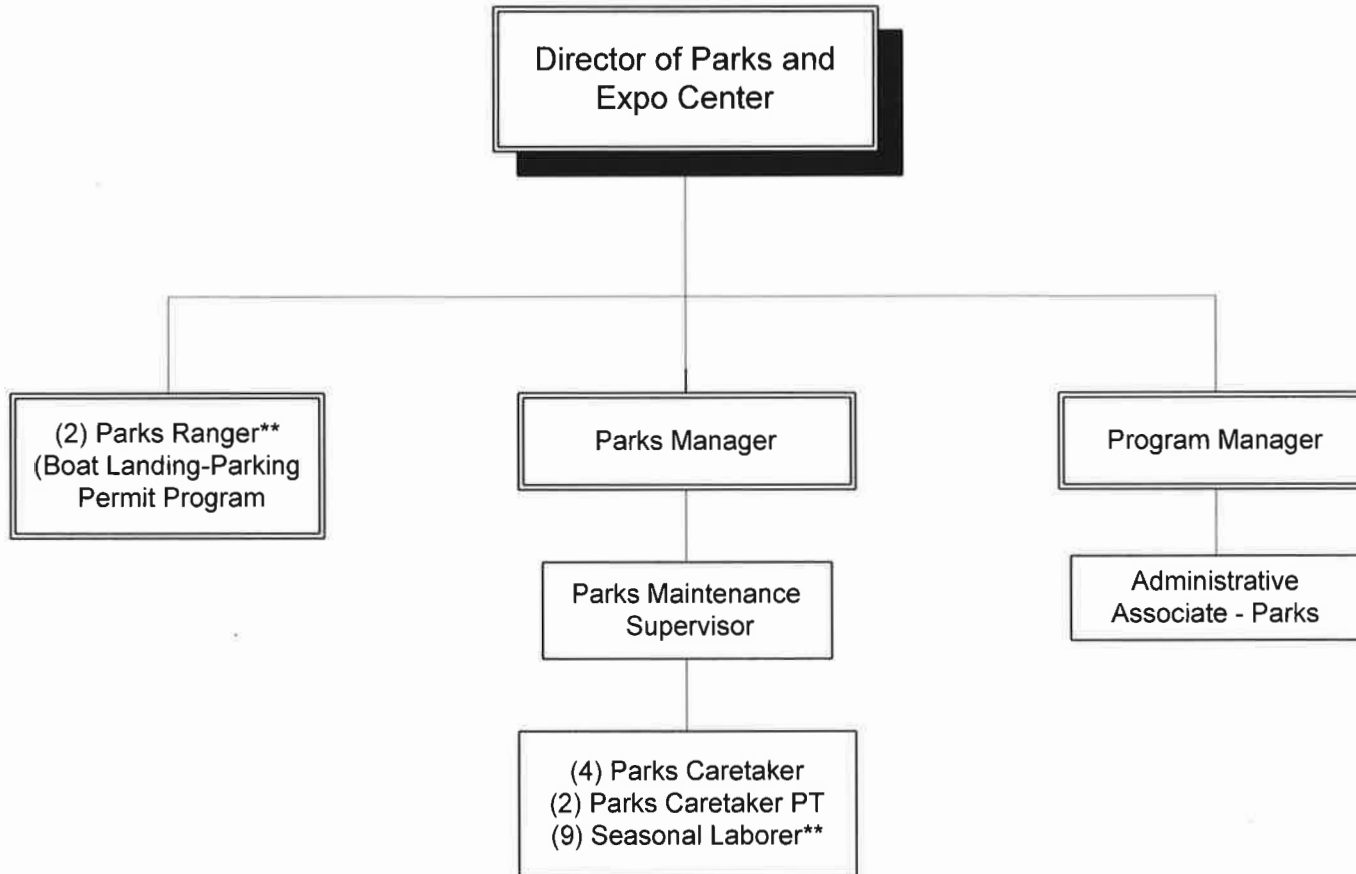
NAVIGATION AIDS Mark major navigation channels throughout the Winnebago County lakes system with both lighted and unlighted buoys to assist boaters in reaching their destination.

RECREATION TRAILS Provide multipurpose trail corridors through ownership and leasing for a variety of recreational activities.

EXPO CENTER Provide a facility where a wide variety of events, festivals, competitive shows and meeting/training sessions can occur.

PRESERVATION AND CONSERVATION AREAS Provide for perpetuation of sensitive lands and areas of historical, archaeological or vegetative significance.

PARKS



** Unclassified Position

PARKS

**General Fund – Division: 065
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

2019 ACCOMPLISHMENTS:

- 1. Completed process of updating the Parks Department's Five Year Open Space Plan, via ECRWPC grant.**
- 2. Continued with making improvements to the Sunnyview Stadium area and developed marketing pieces and an RFP distributed to prospective parties. Sunnyview Stadium Project nominated for WPRA Park Design Award for 2019.**
- 3. Applied for and received an NRPA & Disney \$30,000 grant (one of 25 nationwide) for The Natural Way area of the Community Park to purchase a piece for the universal play space in this area, and applied for inclusion in a Capstone project for 2019-2020 with UW-Madison for master planning in the Natural Way.**
- 4. Worked with Rotary clubs to add signage and pathway to Rotary Tree Display Garden within the Community Park.**
- 5. Worked with ECWRPC to develop a report on the economic impact to Winnebago County by the Sunnyview Expo Center using a year-long survey with community involvement.**
- 6. Received a Park Design Award from WPRA for the Community Park Road project (1 of 4 awarded state-wide).**
- 7. Received a \$100,000 grant from National Resource Trustee Council to replace the ice damaged Asylum Point Bridge with a clear span bridge.**
- 8. Purchased Netzer property adjacent to east side of Expo property for use as versatile open space for a variety of events and programs including the UWEX Community Garden.**
- 9. Negotiated a 25 year lease for the Marilyn Stroud Nature Area at nominal cost to open to the public for educational and recreational purposes.**
- 10. Completed the road and parking lot lighting improvement project within the Community Park Soccer Complex.**
- 11. Held first Winnebago Warrior program with Rethink inside the Community Park to raise awareness of the park's amenities and provide opportunities for family physical activity. Also participated in BikeOsh, Fox Valley Bike Week FB page, extensive on air marketing campaign**

with Cumulus Broadcasting and published the monthly newsletter.

12. Negotiated a no cost 25 year lease with the WDOT to gain access to a 5 acre remnant parcel on Ehlers Road that will facilitate establishment of a north county dog park.
13. Completed initial phase in refurbishment of the County's navigational aids buoy inventory.
14. Worked with the Oshkosh Area School District's Recreation Department in completing a cost sharing project involving replacement of 960 feet of softball diamond outfield fencing.
15. New signage installed along the length of the WIOUWASH via wayfinding grant through ECRWPCC.
16. Engaged in 4th series of prescribed burns within the 5 acre section of prairie located in the northeast portion of the Community Park.
17. Opened a Project Fund with the Community Foundation to fundraise for installation of the historic fairgrounds arch at the Expo Center.

2020 GOALS AND OBJECTIVES:

1. Begin development of Netzer back 20 acre parcel in order to facilitate expanded expo programming and to use as versatile open space for several events presently using Community Park facilities.
2. Provide for better identification and exposure of the Coughlin Natural Area entranceway through use of additional benches, signage, tree plantings, and landscape features. Pursue possible Eagle Scout or Gold Award project, along with WCC area of Community Park and initial paths for Netzer Nature Area with signage.
3. Pursue options for grant funding through the State Historical Society in an effort to acquire a narrow 1 acre parcel east of Lasley Point Archeological Site. Acquisition of said parcel will allow for creation of a new access route into the site and abandonment of the current poorly drained pathway which cannot be improved due to prohibitions applicable to lands within designated archeological sites.
4. Continue program of restoring ditch lines throughout the Expo Center to improve drainage and lamp replacement to improve energy savings using WI Focus on Energy grants.
5. Implement repairs to various areas of infrastructure at the Waukau Creek Dam facilities caused by excessive winter snow melt and record spring rain amounts.
6. Continue refurbishment of buoy inventory – phase 2.
7. Work to establish valuations of parks properties for sponsorship campaign and marketing program for such.
8. Begin realignment of Disc Golf Course in Community Park with signage install and install of drain tile in areas throughout the park to alleviate drainage issues.

- 9. Continue restoration of wood decking and railing systems on various bridges along the WIOUWASH Trail and address erosion issues.**
- 10. Continue development of north area dog park site and Marilyn Stroud Nature Area.**
- 11. Continue to pursue funding via marketing and sponsorship for improvements to Sunnyview Stadium along with entering into a long term contract with a venue manager/promoter for the facility.**
- 12. Continue to work with contractor on updating Expo Center master plan.**

PARKS

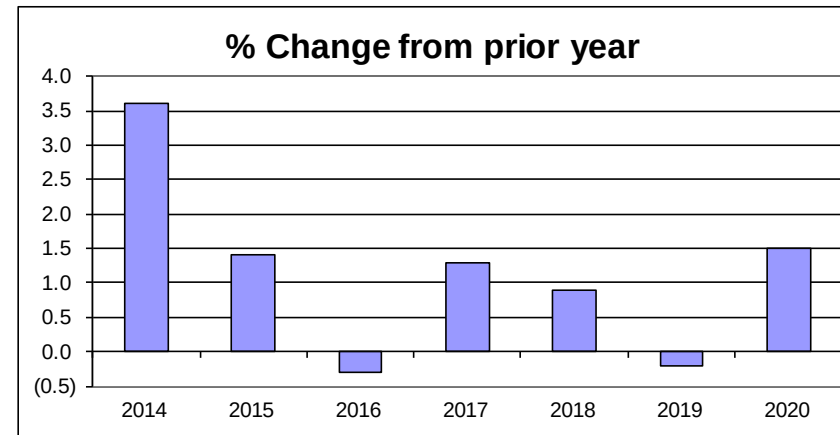
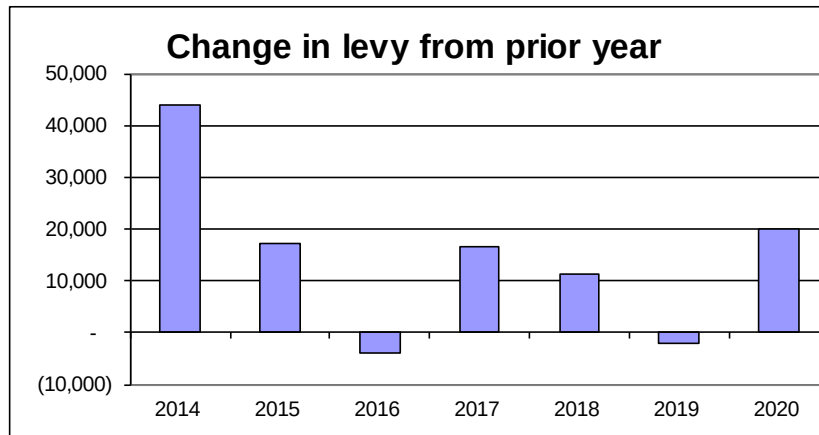
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	6	6	6	6	6	7	7	7	7	9
Part Time	2	2	2	2	2	2	2	2	2	2
Total	8	8	8	8	8	9	9	9	9	11

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Two (2) Parks Caretaker positions have been added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The 2020 net levy is \$1,308,747, an increase of \$19,900 or 1.54% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Parks

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 1,288,847	
Significant changes to revenues:		
WI Natural Resources	20,000	Decrease due to 2019 budgeting error. Last year's budget should have been \$40,080. Based on three year trend, this is accurate for revenue received.
Rental Revenues	(25,000)	Increase based on two (2) added stadium events.
Sale of Property & Equipment	(28,000)	Increase based on selling more equipment in 2020 (including a 5 yd. truck and end loader).
Other Miscellaneous Revenues	(20,000)	Increase due to Lifefest stage rental payment by promotor - 2 events. The Parks Department is receiving the payment for the events and in turn, paying Lifefest for stage rental for both events.
Significant changes to expenses:		
Regular Pay	112,289	Increase for the addition of two (2) full-time employees to replace four (4) seasonal positions.
Temporary Employees	(26,000)	Decrease for the reduction of four (4) season positions to be replaced by two (2) full-time employees.
FICA Medicare	6,683	Increase for the addition of two (2) full-time employees to replace four (4) seasonal positions.
Health Insurance	53,786	Increase for the addition of two (2) full-time employees to replace four (4) seasonal positions, in addition to 6% health insurance premium increases.
WI Retirement	8,539	Increase for the addition of two (2) full-time employees to replace four (4) seasonal positions.
Capital - Equipment	(123,000)	Decrease due to reduction in need to replace aging equipment inventory.
Advertising	(3,000)	Decrease in advertising needs in 2020.
Small Equipment	(16,250)	Decrease in small equipment costs based on a one-time purchase in 2019 for fence cost share project (\$13,000).
Motor Fuel	3,000	Increased fuel prices expected and based on trend an increase is needed.
Building Rental	20,000	Increase due to Lifefest stage rental payment by promotor - 2 events. The Parks Department is receiving the payment for the events and in turn, paying Lifefest for stage rental for both events.
Equipment Repairs	3,500	Increase for replacing furnace in workshop.
Maintenance Grounds - interfund	36,600	Increase due to Highway involvement in improving gravel road surfaces.
Power and Light	5,500	Increase based on cost trends, along with projected 5% increase.
Water and Sewer	6,650	Increase based on cost trends, along with projected 8% increase.
Refuse Collection	(20,500)	Decrease based on using this account to pay for dumpster rentals, but billing the Expo rental customers their dumpster charges to this account to offset.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Parks

Account	Amount	Description
Refuse Collection - interfund	4,450	Increase based on 3-year cost trend.
Professional Service	(16,000)	Decrease due to 2019 budget including Expo Master Plan consultant fees - not need in 2020.
Other small changes	16,653	
Tax Levy 2020	\$ 1,308,747	

Financial Summary
Parks (Excludes Boat Launch)

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	197,095	517,880	375,880	517,880	427,130
Labor	442,666	782,425	781,025	781,025	938,754
Travel	395	5,460	6,585	6,585	5,700
Capital	408,269	866,113	229,000	866,113	106,000
Other Expenditures	289,948	670,891	648,117	660,117	685,423
Total Expenditures	1,141,278	2,324,889	1,664,727	2,313,840	1,735,877
Levy			1,288,847		1,308,747

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Revenue										
Intergov Rev:										
WI Natural Resources	42009	33,353	31,418	33,573	60,080	60,080	60,080	40,080	40,080	-33.29%
Other Grantor Agencies	42019	0	0	0	0	130,000	130,000	0	0	0.00%
Intergov Rev Subtotal:		33,353	31,418	33,573	60,080	190,080	190,080	40,080	40,080	-33.29%
Public Services:										
Other Fees	45002	0	0	2,695	2,700	2,700	2,700	2,700	2,700	0.00%
Rental Revenues	45011	210,934	221,391	206,314	250,000	250,000	250,000	275,000	275,000	10.00%
Restitution	45022	155	0	0	0	0	0	50	50	100.00%
Donations	45034	1,450	8,489	0	4,000	16,000	16,000	3,000	3,000	-25.00%
Concession Revenue	45050	39,293	43,662	34,485	32,300	32,300	32,300	33,800	33,800	4.64%
Park Reservations	45056	15,120	15,235	13,485	15,000	15,000	15,000	15,000	15,000	0.00%
Public Services Subtotal:		266,953	288,777	256,980	304,000	316,000	316,000	329,550	329,550	8.40%
Intergov Services:										
Other Fees	43001	760	950	5,754	7,300	7,300	7,300	5,000	5,000	-31.51%
Intergov Services Subtotal:		760	950	5,754	7,300	7,300	7,300	5,000	5,000	-31.51%
Total Operating Revenue:		301,066	321,146	296,307	371,380	513,380	513,380	374,630	374,630	0.88%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Misc Revenues:										
Sale Of Prop Equip	48104	0	0	0	2,000	2,000	2,000	30,000	30,000	1,400.00%
Sale of Scrap	48106	0	0	133	500	500	500	500	500	0.00%
Other Miscellaneous Revenues	48109	5,508	5,186	5,061	1,000	1,000	1,000	21,000	21,000	2,000.00%
Rummage Sales	48111	0	52	30	1,000	1,000	1,000	1,000	1,000	0.00%
Misc Revenues Subtotal:		5,508	5,238	5,223	4,500	4,500	4,500	52,500	52,500	1,066.67%
Total Non-Operating Revenue:		5,508	5,238	5,223	4,500	4,500	4,500	52,500	52,500	1,066.67%
Revenue Total:		306,574	326,383	301,530	375,880	517,880	517,880	427,130	427,130	13.63%
Expense										
Wages:										
Regular Pay	51100	418,214	442,547	449,654	460,802	460,802	460,802	573,091	573,091	24.37%
Temporary Employees	51101	67,870	77,575	87,082	94,000	94,000	94,000	68,000	68,000	-27.66%
Overtime	51105	2,666	6,324	5,454	5,500	5,500	6,900	6,900	6,900	25.45%
Comp Time	51108	65	0	983	0	0	0	0	0	0.00%
Payroll Sundry Account	51190	552	886	0	0	0	0	0	0	0.00%
Wages Subtotal:		489,366	527,332	543,173	560,302	560,302	561,702	647,991	647,991	15.65%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Fringes Benefits:										
FICA Medicare	51200	36,348	38,913	40,172	42,865	42,865	42,865	49,548	49,548	15.59%
Health Insurance	51201	93,786	120,702	130,150	132,630	132,630	132,630	186,416	186,416	40.55%
Dental Insurance	51202	6,690	6,751	6,871	6,870	6,870	6,870	9,044	9,044	31.64%
Workers Compensation	51203	5,153	8,819	10,886	5,717	5,717	5,717	3,622	3,622	-36.65%
WI Retirement	51206	21,935	28,228	29,266	29,610	29,610	29,610	38,149	38,149	28.84%
Fringe Benefits Other	51207	2,419	2,595	2,858	3,031	3,031	3,031	3,984	3,984	31.44%
Fringes Benefits Subtotal:		166,331	206,007	220,203	220,723	220,723	220,723	290,763	290,763	31.73%
Total Labor:		655,697	733,339	763,376	781,025	781,025	782,425	938,754	938,754	20.20%
Travel:										
Registration Tuition	52001	1,958	1,285	1,275	1,600	1,600	1,600	1,600	1,600	0.00%
Commercial Travel	52004	0	0	0	600	600	0	0	0	-100.00%
Meals	52005	42	101	249	450	450	250	500	500	11.11%
Lodging	52006	738	981	1,175	3,610	3,610	3,610	3,600	3,600	-0.28%
Other Travel Exp	52007	0	5	0	325	325	0	0	0	-100.00%
Taxable Benefit	52008	38	0	0	0	0	0	0	0	0.00%
Travel Subtotal:		2,776	2,372	2,699	6,585	6,585	5,460	5,700	5,700	-13.44%
Total Travel:		2,776	2,372	2,699	6,585	6,585	5,460	5,700	5,700	-13.44%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Capital Outlay:										
Land	58000	0	0	372,390	0	310,000	310,000	0	0	0.00%
Improvements	58002	0	17,800	0	40,000	337,113	337,113	40,000	40,000	0.00%
Equipment	58004	73,880	0	71,113	189,000	219,000	219,000	66,000	66,000	-65.08%
Capital Outlay Subtotal:		73,880	17,800	443,504	229,000	866,113	866,113	106,000	106,000	-53.71%
Total Capital:		73,880	17,800	443,504	229,000	866,113	866,113	106,000	106,000	-53.71%
Office:										
Office Supplies	53000	1,423	1,183	1,419	1,000	1,000	1,500	500	500	-50.00%
Stationery and Forms	53001	0	19	0	100	100	100	100	100	0.00%
Printing Supplies	53002	0	133	126	200	200	200	200	200	0.00%
Print Duplicate	53003	112	0	30	100	100	100	50	50	-50.00%
Postage and Box Rent	53004	41	53	15	100	100	100	100	100	0.00%
Computer Software	53006	0	0	360	0	0	360	360	360	100.00%
Telephone	53008	5,281	4,973	5,338	5,200	5,200	5,200	5,600	5,600	7.69%
Telephone Supplies	53009	11	0	0	0	0	0	0	0	0.00%
Wireless	53012	166	0	0	1,200	1,200	1,200	0	0	-100.00%
Voice and Data Cabling	53014	38	0	0	0	0	0	0	0	0.00%
Office Subtotal:		7,072	6,362	7,288	7,900	7,900	8,760	6,910	6,910	-12.53%
Operating:										
Advertising	53500	14,812	14,543	7,812	7,500	7,500	9,000	4,500	4,500	-40.00%
Membership Dues	53502	405	915	955	950	950	950	1,000	1,000	5.26%
Uniforms Tools Allowance	53517	1,242	883	344	950	950	750	780	780	-17.89%
Food	53520	162	708	364	150	150	364	175	175	16.67%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Small Equipment	53522	24,318	26,626	19,433	28,250	28,250	28,250	12,000	12,000	-57.52%
Recreation Supplies	53529	31,610	29,517	30,472	30,500	30,500	30,500	32,000	32,000	4.92%
Other Operating Supplies	53533	2,576	2,938	1,694	1,050	1,050	1,050	1,050	1,050	0.00%
Motor Fuel	53548	7,591	7,999	10,867	8,000	8,000	8,000	11,000	11,000	37.50%
Building Rental	53550	0	0	0	0	0	0	20,000	20,000	100.00%
Equipment Rental	53551	3,516	3,678	6,079	5,000	5,000	5,000	4,150	4,150	-17.00%
Operating Licenses Fees	53553	1,260	968	639	800	800	800	950	950	18.75%
Taxes & Assessments	53562	60	75	74	75	75	75	990	990	1,220.00%
Employee Benefit Taxable Other	53578	0	0	488	0	0	0	0	0	0.00%
Printing Supplies	73002	0	0	0	100	100	100	100	100	0.00%
Print Duplicate	73003	2,416	3,645	2,413	2,100	2,100	2,100	2,400	2,400	14.29%
Postage and Box Rent	73004	282	647	242	600	600	500	500	500	-16.67%
Motor Fuel	73548	7,265	7,846	12,298	11,500	11,500	12,500	13,000	13,000	13.04%
Operating Subtotal:		97,515	100,988	94,174	97,525	97,525	99,939	104,595	104,595	7.25%
Repairs & Maint:										
Maintenance Buildings	54020	10,868	15,043	17,554	12,800	12,800	12,800	14,750	14,750	15.23%
Maintenance Grounds	54021	27,933	36,205	33,490	14,600	14,600	15,700	16,800	16,800	15.07%
Maintenance Equipment	54022	2,694	7,107	5,907	6,900	6,900	6,900	6,700	6,700	-2.90%
Maintenance Vehicles	54023	89	0	0	0	0	0	0	0	0.00%
Other Maint Supplies	54028	0	0	10	0	0	0	0	0	0.00%
Equipment Repairs	54029	0	0	0	0	0	0	3,500	3,500	100.00%
Maintenance Grounds	74021	73,286	65,415	69,938	55,400	67,400	54,400	92,000	92,000	66.06%
Equipment Repairs	74029	45,213	52,856	46,504	56,363	56,363	56,363	56,000	56,000	-0.64%
Repairs & Maint Subtotal:		160,083	176,626	173,403	146,063	158,063	146,163	189,750	189,750	29.91%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 065 - Parks										
Utilities:										
Heat	54700	15,480	19,220	20,482	23,200	23,200	23,200	23,250	23,250	0.22%
Power and Light	54701	83,276	82,997	93,009	80,800	80,800	81,300	86,300	86,300	6.81%
Water and Sewer	54702	80,335	74,125	90,807	84,200	84,200	84,200	90,850	90,850	7.90%
Refuse Collection	54703	200	0	8,967	22,000	22,000	20,500	1,500	1,500	-93.18%
Refuse Collection	74703	17,597	12,084	368	2,050	2,050	1,550	6,500	6,500	217.07%
Utilities Subtotal:		196,887	188,427	213,633	212,250	212,250	210,750	208,400	208,400	-1.81%
Contractual Services:										
Medical and Dental	55000	2,067	2,076	2,804	2,500	2,500	2,800	2,900	2,900	16.00%
Pest Extermination	55002	0	250	275	100	100	100	300	300	200.00%
Vehicle Repairs	55005	3,345	4,432	10,040	3,900	3,900	3,900	4,000	4,000	2.56%
Grounds Maintenance	55007	155,255	131,402	77,589	102,475	102,475	122,475	106,480	106,480	3.91%
Building Repairs	55008	11,735	17,862	9,788	12,700	12,700	12,300	14,500	14,500	14.17%
Professional Service	55014	14,042	15,487	9,530	30,100	30,100	31,100	14,100	14,100	-53.16%
Janitorial Services	55016	890	856	1,213	1,200	1,200	1,200	1,300	1,300	8.33%
Architect Engineer	55019	0	3,200	0	0	0	0	0	0	0.00%
Security Service	55028	13,003	11,089	13,604	11,800	11,800	11,800	11,800	11,800	0.00%
Contractual Services Subtotal:		200,337	186,655	124,843	164,775	164,775	185,675	155,380	155,380	-5.70%
Insurance Expenses:										
Prop Liab Insurance	76000	41,340	37,644	33,600	19,604	19,604	19,604	20,388	20,388	4.00%
Insurance Expenses Subtotal:		41,340	37,644	33,600	19,604	19,604	19,604	20,388	20,388	4.00%
Total Other Operating:		703,234	696,701	646,941	648,117	660,117	670,891	685,423	685,423	5.76%
Expense Total:		1,435,587	1,450,212	1,856,519	1,664,727	2,313,840	2,324,889	1,735,877	1,735,877	4.27%
Parks Net/(Levy):		(1,129,013)	(1,123,828)	(1,554,990)	(1,288,847)	(1,795,960)	(1,807,009)	(1,308,747)	(1,308,747)	1.54%

BOAT LANDING

2020 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Boat Launch Fee program is a program that started several years ago. The County instituted a fee for people to launch boats onto Winnebago County waterways. The intent of this was to establish a program that would fund the maintenance of the boat launch's, docks and other boating related facilities therefore removing it from the general tax levy.

COUNTY LEVY: There is no tax levy for this function. It is self-supporting from boat launch fees.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Boat Landing

Account	Amount	Description
Significant changes from 2019		
Deficit 2019	\$ 111,685	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Capital - Equipment	(12,000)	No capital equipment needs for 2020, In 2019, \$12,00 was budgeted for a seasonal pier/dock at Asylum Boat Landing.
Equipment Rental	(5,000)	Decrease based on moving port-a-potty expenses into Grounds Maintenance.
Maintenance Grounds - interfund	(30,000)	Decrease based on actual trend of costs performed by the Highway Department for parking lot maintenance, etc.
Professional Service	8,500	Increase based on the anticipated cost increase in the next 5 year buoy maintenance agreement.
Other small changes	(1,175)	This is a combination of small increases and decreases to revenue and expense accounts.
Deficit 2020	\$ 72,010	

The deficit will be covered with funds from the programs Fund Balance.

Financial Summary Boat Landing

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	70,524	133,000	133,000	133,000	133,000
Labor	4,281	13,445	13,445	13,445	11,970
Travel	-	-	-	-	-
Capital	-	12,000	12,000	12,000	-
Other Expenditures	135,084	214,240	219,240	219,240	193,040
Total Expenditures	139,365	239,685	244,685	244,685	205,010
Levy Before Fund Balance Adjustments			111,685		72,010
Decrease fund balance			(111,685)		(72,010)
Net Levy After Fund Balance Adjustments			-		-

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 070 - Boat Landing										
Revenue										
Intergov Rev:										
WI Natural Resources	42009	79,278	0	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		79,278	0	0	0	0	0	0	0	0.00%
Fines and Permits:										
Boat Launching Fees	44106	104,098	116,948	131,818	131,500	131,500	131,500	131,500	131,500	0.00%
Fines and Permits Subtotal:		104,098	116,948	131,818	131,500	131,500	131,500	131,500	131,500	0.00%
Public Services:										
Donations	45034	1,590	0	0	1,500	1,500	1,500	1,500	1,500	0.00%
Public Services Subtotal:		1,590	0	0	1,500	1,500	1,500	1,500	1,500	0.00%
Total Operating Revenue:		184,966	116,948	131,818	133,000	133,000	133,000	133,000	133,000	0.00%
Revenue Total:		184,966	116,948	131,818	133,000	133,000	133,000	133,000	133,000	0.00%
Expense										
Wages:										
Temporary Employees	51101	8,459	9,866	9,117	11,000	11,000	11,000	11,000	11,000	0.00%
Wages Subtotal:		8,459	9,866	9,117	11,000	11,000	11,000	11,000	11,000	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 070 - Boat Landing										
Fringes Benefits:										
FICA Medicare	51200	647	755	697	770	770	770	770	770	0.00%
Workers Compensation	51203	76	161	193	175	175	175	200	200	14.29%
Unemployment Comp	51204	3,335	696	0	1,500	1,500	1,500	0	0	-100.00%
Fringes Benefits Subtotal:		4,058	1,611	890	2,445	2,445	2,445	970	970	-60.33%
Total Labor:		12,518	11,477	10,007	13,445	13,445	13,445	11,970	11,970	-10.97%
Capital Outlay:										
Equipment	58004	0	0	0	12,000	12,000	12,000	0	0	-100.00%
Capital Outlay Subtotal:		0	0	0	12,000	12,000	12,000	0	0	-100.00%
Total Capital:		0	0	0	12,000	12,000	12,000	0	0	-100.00%
Office:										
Office Supplies	53000	14	0	0	0	0	0	0	0	0.00%
Stationery and Forms	53001	4,307	5,090	5,591	5,900	5,900	5,900	5,900	5,900	0.00%
Print Duplicate	53003	2,395	0	0	0	0	0	0	0	0.00%
Office Subtotal:		6,716	5,090	5,591	5,900	5,900	5,900	5,900	5,900	0.00%
Operating:										
Advertising	53500	0	0	0	500	500	500	500	500	0.00%
Small Equipment	53522	3,338	0	850	1,700	1,700	1,700	2,000	2,000	17.65%
Equipment Rental	53551	4,975	6,396	6,101	5,000	5,000	0	0	0	-100.00%
Motor Fuel	73548	0	0	0	1,500	1,500	1,500	1,500	1,500	0.00%
Operating Subtotal:		8,313	6,396	6,951	8,700	8,700	3,700	4,000	4,000	-54.02%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 070 - Boat Landing										
Repairs & Maint:										
Maintenance Grounds	54021	3,509	513	25,710	27,300	27,300	27,300	27,300	27,300	0.00%
Maintenance Equipment	54022	0	30	600	0	0	0	0	0	0.00%
Maintenance Grounds	74021	8,888	20,680	21,860	55,000	55,000	55,000	25,000	25,000	-54.55%
Repairs & Maint Subtotal:		12,396	21,223	48,170	82,300	82,300	82,300	52,300	52,300	-36.45%
Utilities:										
Power and Light	54701	7,127	7,118	7,244	5,000	5,000	5,000	5,000	5,000	0.00%
Water and Sewer	54702	480	480	480	0	0	0	0	0	0.00%
Utilities Subtotal:		7,607	7,598	7,724	5,000	5,000	5,000	5,000	5,000	0.00%
Contractual Services:										
Grounds Maintenance	55007	14,460	19,972	17,636	27,340	27,340	27,340	27,340	27,340	0.00%
Professional Service	55014	10,202	6,750	81,323	90,000	90,000	90,000	98,500	98,500	9.44%
Contractual Services Subtotal:		24,662	26,722	98,959	117,340	117,340	117,340	125,840	125,840	7.24%
Total Other Operating:		59,694	67,029	167,395	219,240	219,240	214,240	193,040	193,040	-11.95%
Expense Total:		72,211	78,507	177,402	244,685	244,685	239,685	205,010	205,010	-16.21%
Boat Landing Net Surplus (Deficit):		112,755	38,442	(45,584)	(111,685)	(111,685)	(106,685)	(72,010)	(72,010)	-35.52%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Parks -				
Admin	Top Dresser for soccer & rugby field turf improvement	1	14,000	14,000
	1 Ton Dump Truck	1	52,000	52,000
Recreation Trails	Dog Park Fence & Signage	1	40,000	40,000
		3		106,000

PARKS PROGRAM BUDGETS

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020 EXECUTIVE	2019 ADOPTED	2018 ADOPTED	2020 OVER 2019	2019 OVER 2018
Administration	1065	938,754	5,700	66,000	158,203	1,168,657		1,168,657	1,086,386	1,009,515	7.6	7.6
Revenues	1065						39,050	(39,050)	(12,000)	(9,897)	225.4	21.2
Swimming Lake	1066	-	-	-	85,650	85,650		85,650	101,900	127,750	(15.9)	(20.2)
Revenues	1066						26,000	(26,000)	(28,300)	(22,000)	(8.1)	100.0
Recreation Trails	1067	-	-	40,000	97,160	137,160		137,160	103,657	150,361	32.3	(31.1)
Revenues	1067						40,080	(40,080)	(60,080)	(33,400)	(33.3)	79.9
Navigational Aids	1068	-	-	-	25,900	25,900		25,900	33,400	34,388	(22.5)	(2.9)
Revenues	1068						-	-	-	-	0.0	0.0
Exhibition Site	1069	-	-	-	318,510	318,510		318,510	339,384	277,228	(6.2)	22.4
Revenues	1069						322,000	(322,000)	(275,500)	(243,000)	16.9	13.4
Boat Landing	1070	11,970	-	-	193,040	205,010		205,010	244,685	204,537	(16.2)	19.6
Revenues	1070						133,000	(133,000)	(133,000)	(129,500)	0.0	2.7
Grand Totals		<u>950,724</u>	<u>5,700</u>	<u>106,000</u>	<u>878,463</u>	<u>1,940,887</u>	<u>560,130</u>	<u>1,380,757</u>	<u>1,400,532</u>	<u>1,365,982</u>	<u>(1.4)</u>	<u>2.5</u>
Back out boat launch								(72,010)	(111,685)	(75,037)	(35.5)	48.8
Adjusted Levy								<u>1,308,747</u>	<u>1,288,847</u>	<u>1,290,945</u>	1.5	(0.2)

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PLANNING & ENVIRONMENT				
Register of Deeds	\$ 1,022,000	\$ 619,512	\$ -	\$ (402,488)
Planning	298,950	1,063,620	-	764,670
Property Lister	600	220,078	(20,000)	199,478
Land Records Modernization	251,600	249,687	1,913	-
Land & Water Conservation	524,748	1,107,185	-	582,437
	<u>\$ 2,097,898</u>	<u>\$ 3,260,082</u>	<u>\$ (18,087)</u>	<u>\$ 1,144,097</u>

REGISTER OF DEEDS

General Fund – Department: 080
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Natalie Strohmeier
LOCATION: Winnebago County
112 Otter Avenue, Room 108
Oshkosh, WI 54901

TELEPHONE: 232-3393

MISSION STATEMENT:

Winnebago County Register of Deeds office provides secure and accurate storage, indexing, and convenient public access for all real estate documents, uniform commercial code fixture filings, federal tax liens, military discharges, vital records, and other instruments entitled to be recorded, as directed by the Wisconsin Statutes.

PROGRAM DESCRIPTION:

LAND RECORDS: Index and maintain the history of all lands located in Winnebago County and provide public access to those records.

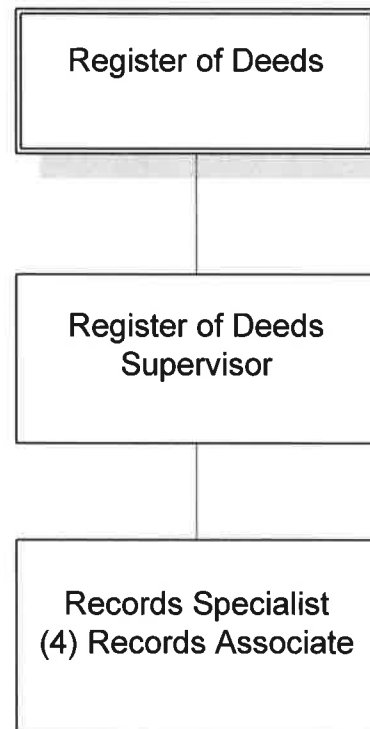
VITAL RECORDS: Index all vital records including births, deaths, marriages, and military discharges, and issue certified copies of these records.

UCC: File and provide copies of all realty-related Uniform Commercial Code documents; maintain and provide copies and searches for all additional filings prior to July 1, 2001.

INTER-DEPARTMENTAL SERVICES: Share resources with other departments.

PRESERVATION: Preserve information contained in old record books through filming, scanning, and back indexing. Maintain replication servers off-site to enable recovery of documents in the event of a disaster.

REGISTER OF DEEDS



REGISTER OF DEEDS

General Fund – Department: 080
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Natalie Strohmeyer
LOCATION: Winnebago County
112 Otter Avenue, Room 108
Oshkosh, WI 54901

TELEPHONE: 232-3393

2019 ACCOMPLISHMENTS:

1. Attended seminars and education classes presented by State Offices (Department of Revenue, State Vitals, Plat review, etc.) and other organizations that are essential to the duties of the Register of Deeds Office.
2. Continued back-indexing land record documents. We are now indexed back to 1949.
3. Continued to promote Property Fraud Alert (PFA), a free service to Winnebago County property owners to alert them of any documents recorded under their name.
4. Processed approximately 24,000 vital records and recorded approximately 22,000 real estate documents.
5. Continued cross-training all staff in duties of vital record issuance and real estate record processing/indexing.
6. Appointed to Electronic Recording Council (Governor's appointment).
7. Served on committees for the Wisconsin Register of Deeds Association (WRDA).
8. Worked with Information Systems and software vendor (Fidlar) to upgrade both ROD Windows Servers and latest SQL version.

2020 GOALS & OBJECTIVES:

1. Continue with the implementation of PINtegrity indexing system.
2. Rescan pre-1900 plats maps to enhance image quality (using new large-format scanner).
3. Maintain daily recording and indexing of all records in a timely, accurate manner to provide the most up-to-date date information possible for customers and constituents.
4. Monitor all legislation affecting the office. Ensure that it is proactively addressed and communicated to the staff.
5. Ensure that the Register of Deeds operates according to statutory responsibilities.
6. Continue working on updating data to make it easier to find.

REGISTER OF DEEDS

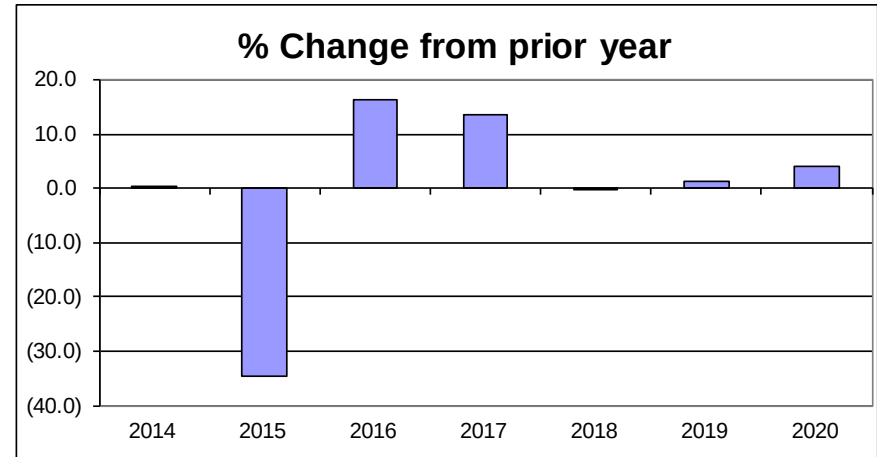
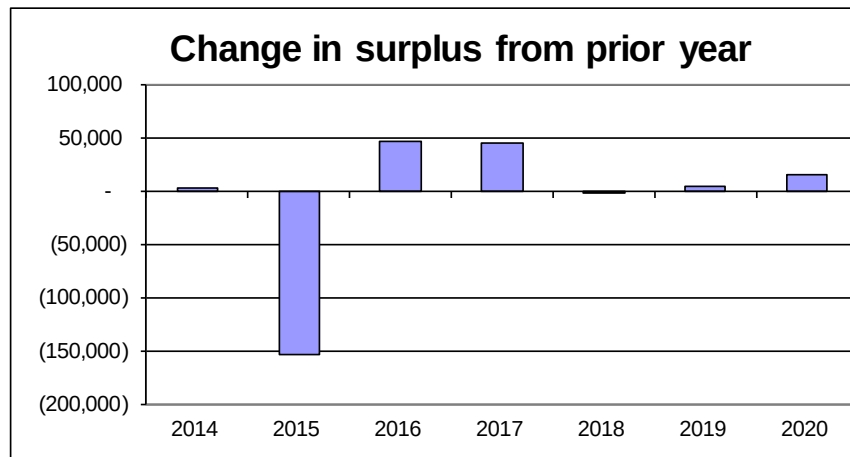
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	8	7	7	7	7	7	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	8	7	7	7	7	7	7	7	7	7

The changes in the 2020 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. One (1) Records Associate position was eliminated and one (1) Records Specialist position was added to the Table of Organization of Classified Positions schedule.

COUNTY LEVY: The Register of Deeds office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2020 is projected to be \$402,488, an increase of \$15,919 or 4.12% over 2019. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Register of Deeds

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ (386,569)	
Revenue Changes - impact on levy:		
Transfer Tax	(25,000)	Increase based on 3 year trend in transfer taxes received
Other Fees	(42,000)	Increased Laredo (remote subscriber revenue) to \$75,000. This account now includes Tapestry (non-subscribe remote access).
Recording Fees	27,000	Decrease in real estate recording volume per trend.
Expense Changes - impact on levy:		
Health Insurance	7,155	Increase based on a 6% increase in premiums.
Capital - Equipment Technology	7,500	The Register of Deeds office is in need of a new Fiche Scanner/Reader because current equipment does not work with Windows 10.
Other small changes	9,426	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ (402,488)	

Financial Summary Register of Deeds

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	612,353	997,000	979,000	979,000	1,022,000
Labor	271,612	470,414	470,414	470,414	489,329
Travel	1,420	3,186	3,150	3,150	4,200
Capital	-	-	-	-	7,500
Other Expenditures	21,215	118,867	118,867	118,867	118,483
Total Expenditures	294,247	592,467	592,431	592,431	619,512
Levy			(386,569)		(402,488)

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Revenue										
Taxes:										
Transfer Tax	41003	410,187	441,254	479,072	390,000	390,000	390,000	390,000	415,000	6.41%
Taxes Subtotal:		410,187	441,254	479,072	390,000	390,000	390,000	390,000	415,000	6.41%
Public Services:										
Other Fees	45002	54,967	58,703	87,470	55,000	55,000	85,000	97,000	97,000	76.36%
Forms Copies Etc	45003	69,288	72,679	72,491	67,000	67,000	67,000	70,000	70,000	4.48%
Recording Fees	45010	501,874	487,923	462,279	467,000	467,000	455,000	440,000	440,000	-5.78%
Public Services Subtotal:		626,128	619,305	622,241	589,000	589,000	607,000	607,000	607,000	3.06%
Total Operating Revenue:		1,036,316	1,060,559	1,101,313	979,000	979,000	997,000	997,000	1,022,000	4.39%
Revenue Total:		1,036,316	1,060,559	1,101,313	979,000	979,000	997,000	997,000	1,022,000	4.39%
Expense										
Wages:										
Regular Pay	51100	226,225	283,333	292,122	300,995	300,995	300,995	310,673	310,673	3.22%
Overtime	51105	9,157	363	0	0	0	0	0	0	0.00%
Comp Time	51108	219	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		235,601	283,695	292,122	300,995	300,995	300,995	310,673	310,673	3.22%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Fringes Benefits:										
FICA Medicare	51200	17,248	20,595	20,986	23,027	23,027	23,027	23,767	23,767	3.21%
Health Insurance	51201	82,668	110,388	117,009	119,236	119,236	119,236	126,391	126,391	6.00%
Dental Insurance	51202	4,932	5,045	5,045	5,044	5,044	5,044	5,044	5,044	0.00%
Workers Compensation	51203	240	440	589	312	312	312	178	178	-42.95%
Unemployment Comp	51204	0	1,064	1,103	0	0	0	0	0	0.00%
WI Retirement	51206	14,949	19,292	19,582	19,716	19,716	19,716	20,971	20,971	6.37%
Fringe Benefits Other	51207	994	1,653	1,984	2,084	2,084	2,084	2,305	2,305	10.60%
Fringes Benefits Subtotal:		121,031	158,477	166,297	169,419	169,419	169,419	178,656	178,656	5.45%
Total Labor:		356,632	442,172	458,419	470,414	470,414	470,414	489,329	489,329	4.02%
Travel:										
Registration Tuition	52001	275	590	415	600	600	600	850	850	41.67%
Automobile Allowance	52002	625	399	484	1,200	1,200	1,200	1,500	1,500	25.00%
Lodging	52006	524	1,140	816	1,350	1,350	1,350	1,700	1,700	25.93%
Other Travel Exp	52007	0	0	0	0	0	36	150	150	100.00%
Travel Subtotal:		1,425	2,129	1,715	3,150	3,150	3,186	4,200	4,200	33.33%
Total Travel:		1,425	2,129	1,715	3,150	3,150	3,186	4,200	4,200	33.33%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Capital Outlay:										
Equipment Technology	58003	0	0	0	0	0	0	7,500	7,500	100.00%
Capital Outlay Subtotal:		0	0	0	0	0	0	7,500	7,500	100.00%
Total Capital:		0	0	0	0	0	0	7,500	7,500	100.00%
Office:										
Office Supplies	53000	1,075	1,980	2,135	3,000	3,000	3,000	3,000	3,000	0.00%
Stationery and Forms	53001	2,155	3,014	2,695	3,600	3,600	3,600	4,500	4,200	16.67%
Printing Supplies	53002	897	1,491	2,209	1,500	1,500	1,500	2,000	2,000	33.33%
Postage and Box Rent	53004	0	2	0	35	35	35	35	35	0.00%
Computer Supplies	53005	0	250	0	200	200	200	0	0	-100.00%
Telephone	53008	788	793	809	900	900	900	1,100	1,100	22.22%
Office Subtotal:		4,915	7,530	7,847	9,235	9,235	9,235	10,635	10,335	11.91%
Operating:										
Subscriptions	53501	140	40	80	100	100	100	200	200	100.00%
Membership Dues	53502	100	100	100	135	135	135	650	650	381.48%
Small Equipment	53522	0	14,674	3,265	600	600	600	0	0	-100.00%
Equipment Rental	53551	1,675	1,675	1,675	1,675	1,675	1,675	2,100	2,100	25.37%
Other Miscellaneous	53568	(13)	(33)	2	50	50	50	50	50	0.00%
Small Equipment Technology	53580	2,174	1,230	2,043	2,275	2,275	2,275	0	0	-100.00%
Print Duplicate	73003	3,027	2,646	2,826	2,700	2,700	2,700	3,200	3,200	18.52%
Postage and Box Rent	73004	6,699	4,991	4,245	6,000	6,000	6,000	6,000	6,000	0.00%
Operating Subtotal:		13,802	25,322	14,236	13,535	13,535	13,535	12,200	12,200	-9.86%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds										
Repairs & Maint:										
Maintenance Equipment	54022	0	43	0	0	0	0	900	900	100.00%
Equipment Repairs	54029	1,272	2,156	1,743	3,990	3,990	3,990	3,000	3,000	-24.81%
Equipment Repairs	74029	1,122	858	891	962	962	962	900	858	-10.81%
Repairs & Maint Subtotal:		2,394	3,057	2,634	4,952	4,952	4,952	4,800	4,758	-3.92%
Contractual Services:										
Professional Service	55014	88,375	86,730	92,821	90,000	90,000	90,000	90,000	90,000	0.00%
Contractual Services Subtotal:		88,375	86,730	92,821	90,000	90,000	90,000	90,000	90,000	0.00%
Insurance Expenses:										
Prop Liab Insurance	76000	2,280	1,896	1,692	1,145	1,145	1,145	1,200	1,190	3.93%
Insurance Expenses Subtotal:		2,280	1,896	1,692	1,145	1,145	1,145	1,200	1,190	3.93%
Total Other Operating:		111,766	124,535	119,230	118,867	118,867	118,867	118,835	118,483	-0.32%
Expense Total:		469,822	568,835	579,365	592,431	592,431	592,467	619,864	619,512	4.57%
Register of Deeds Net/(Levy):		566,493	491,723	521,948	386,569	386,569	404,533	377,136	402,488	4.12%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Register of Deeds -				
	Fiche Scanner / Reader	1	7,500	7,500
		1		7,500

PLANNING & ZONING

General Fund – Division: 086
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54903

TELEPHONE: 232-3340

MISSION STATEMENT:

To ensure sound land use growth by implementing the goals of the Winnebago County Comprehensive Plan and providing comprehensive and technical planning assistance to Winnebago County's committees, departments and political subdivisions. To promote Winnebago County as a good place to live and do business. Implement land record modernization technology to reduce the cost of general purpose government and provide better and more efficient access to land records for the public.

PROGRAM DESCRIPTION:

LAND USE PLANNING Prepare and implement ordinances and studies related to land use issues in Winnebago County.

SUBDIVISION REVIEW Review subdivision plats and certified survey maps to conform to County ordinances and State Statutes.

ZONING To assure sound land use growth through providing courteous and efficient staff assistance.

STORMWATER AND EROSION CONTROL To assure development activity is done in a sound manner to maintain proper water runoff from sites.

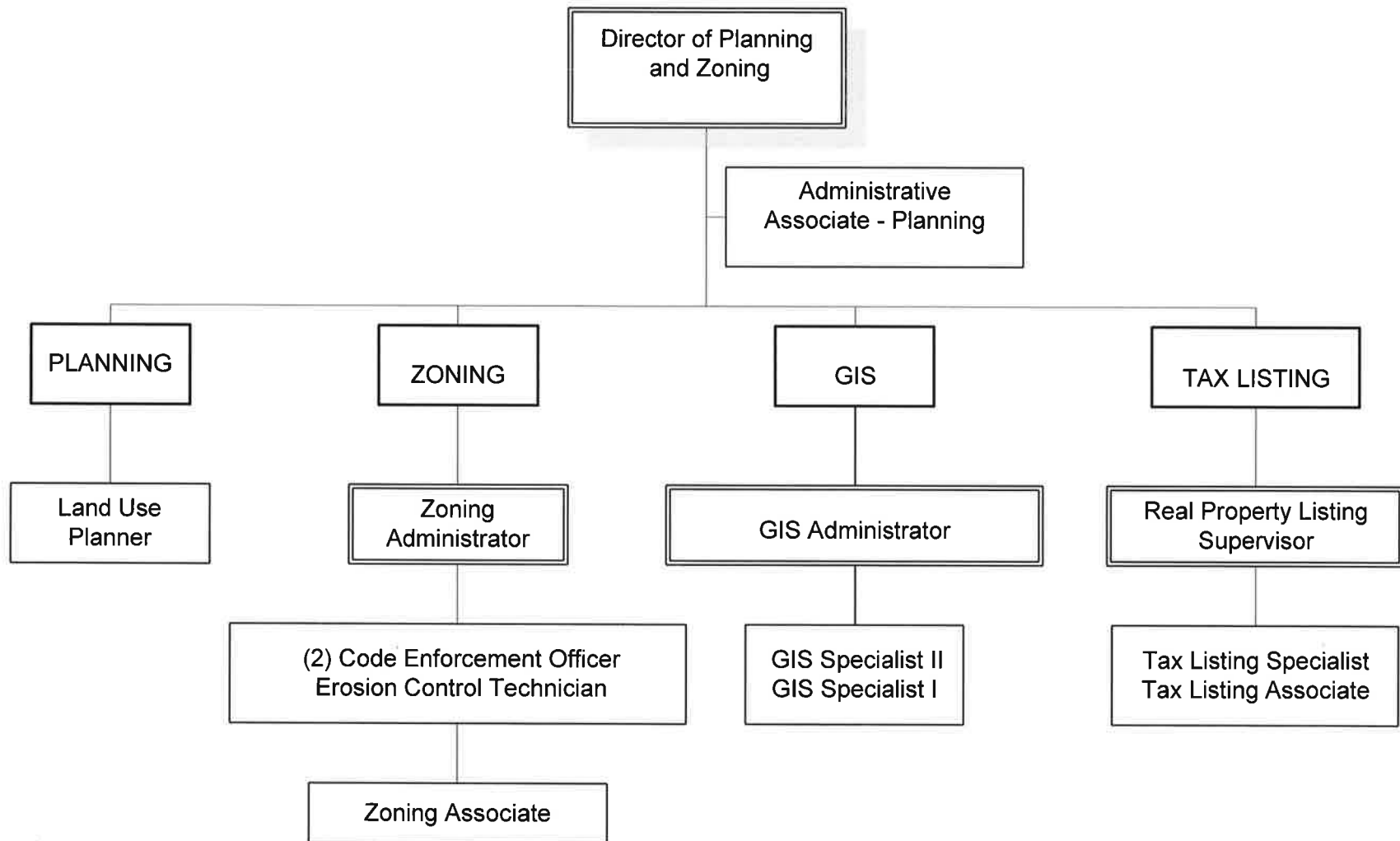
GEOGRAPHIC INFORMATION SYSTEM (GIS) To maintain the GIS database and provide data to all users.

LAND RECORDS MODERNIZATION To provide efficient, low cost, and modernized land records for the public, government officials & private entities.

PROPERTY LISTER To assist cities and towns in annual tax roll preparation and to provide general property listing services and information to the public. Provide to municipal assessors all deed transfers, partitions of land, name and address updates, acreage, assessment and legal description changes. Provide to municipal clerks updated totals for all municipal assessing.

ECONOMIC DEVELOPMENT Develop industrial parks & economic development in the County & its local communities for the purposes of increasing the tax base & creating job opportunities through the Industrial Development Board Revolving Loan Fund & Per Capita Funding Programs.

PLANNING AND ZONING



PLANNING & ZONING

**General Fund – Division: 086
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue, Third Floor
Oshkosh, WI 54901

Telephone: 232-3340

2019 ACCOMPLISHMENTS:

1. Completed ACT 20 benchmarks and standards to secure \$50,000 Strategic Initiative Grant (SIG) from WI DOA.
2. Redesign and update of County GIS site.
3. Provide essential monthly data updates to Sheriff's CAD (Computer Aided Dispatch).
4. Opted to review Municipal Assessor's 2019 Real Estate Exempt Reports, which revealed parcels that required Assessor's attention and corrections to ensure proper valuation of parcels of land.
5. Assisted and worked with the State of Wisconsin DPI (Department of Public Instruction) to ensure accurate school district/parcel association and updated designated parcels in the Town of Clayton.
6. Researched Subdivision Plats regarding dedicated to the public Storm Water Management lots and parcels to ensure compliancy with State Statute 236.29(4).
7. Researched and applied historical Subdivision/Plat mapping data as it relates to the associated Certified Survey Maps for cross-reference purposes.
8. Successfully notified approximately 1800 owners of private onsite wastewater treatment systems (septic systems) of the requirement to have their septic tanks pumped out and inspected by a licensed pumper. Full compliance with the septic system maintenance program was achieved.
9. Amended the Winnebago County Floodplain Zoning Code to include the Letter of Map Revision (LOMR) for the Sawyer Creek Floodplain Study Effective March 27, 2019 as mandated by the DNR and FEMA in order to continue participating in the NFIP (National Flood Insurance Program).
10. Amended the Winnebago County Sanitary Ordinance to include provisions for allowing holding tanks within sanitary districts where sewer is not available to certain properties.
11. Completed a flood damage estimation survey as requested by FEMA this past spring due to flooding of the Fox and Wolf Rivers. No structures were substantially damaged and report was filed accordingly.
12. Revised and adopted updated Farmland Preservation Plan and submitted plan to the State for certification.
13. Continued ongoing staffing support for the Winnebago County Industrial Development Board relative to managing the Board's Revolving Loan Fund and Per Capita funding programs.
14. Managed the process to close the County CDBG-ED Revolving Loan fund by working with the State Department of Administration.

2020 GOALS & OBJECTIVES:

- 1. 2020 Orthophotography Acquisition**
- 2. Support the 980 Placement Committee's mapping needs**
- 3. Apply for State DOA, Division of Land Information, Strategic Initiative Grant to offset costs related to land records projects within the County.**
- 4. Assist and collaborate with Transcendent software vendor to test and implement new Ascent Web applications.**
- 5. Continue ongoing projects; finalize research of Subdivision Plats dedicated to public Storm Water Management lots and parcels to ensure compliancy with State Statue 236.29(4), review Subdivision Plats and related Additions for cross reference purposes.**
- 6. Continue to ensure compliancy of State Statutes, County Ordinances, and City of Omro parcel combination ordinance as they relate to recorded documents and review of preliminary certified survey maps and subdivision plats.**
- 7. Send out approximately 1800 septic system maintenance notices to residents whose septic tanks are due for inspection and/or pumping. Enforcement action will be taken where needed to achieve compliance with Winnebago County Sanitary Ordinance.**
- 8. Continue to participate in Community Rating System Insurance program resulting in continued reduction in flood insurance premiums for residents of unincorporated areas of the County. Monitoring and reporting local flooding events is imperative to participate in the program.**
- 9. Work with IS and GIS to upgrade the WILDS permitting program so that it runs more smoothly and efficiently.**
- 10. Arrange to have all zoning staff trained to use tablets purchased in the past for field inspections and on-sites.**
- 11. Update County Zoning Ordinance and map to reflect changes required as a result of the updated Farmland Preservation Plan.**
- 12. Manage potential projects, with the State Department of Administration, for reuse of funding as a result of the closeout of the County CDBG-ED Rev Loan Fund program.**

PLANNING & ZONING

2020 BUDGET NARRATIVE HIGHLIGHTS

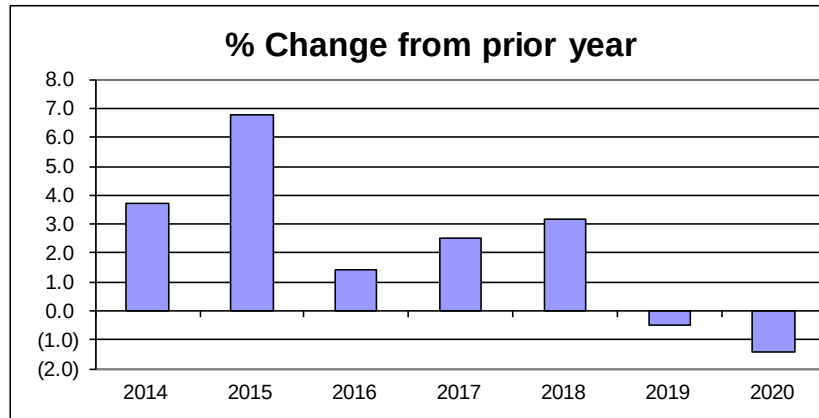
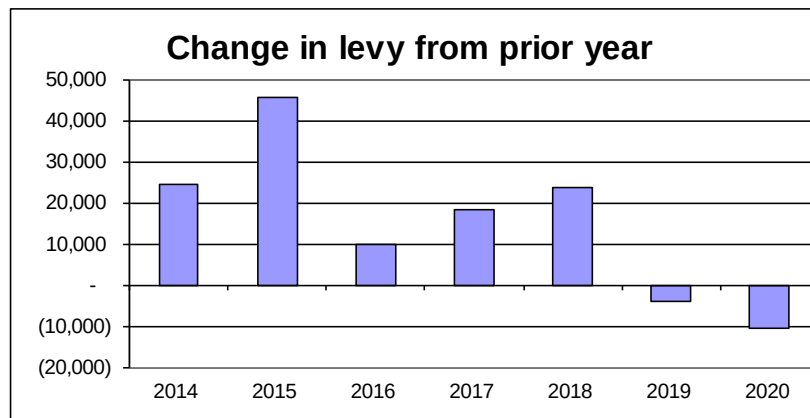
NOTE: This section contains Planning, Zoning, Geographic Information Systems (GIS), and Property Lister. All of these areas report to the County Planner. The financial information for Planning **excludes** the Property Lister from the totals. The Property Lister data is shown separately because it is a special apportionment.

DEPARTMENT STAFFING (including Property Lister):

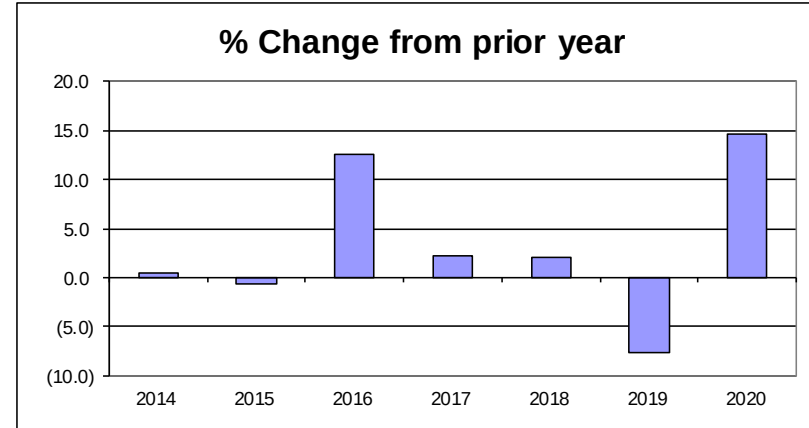
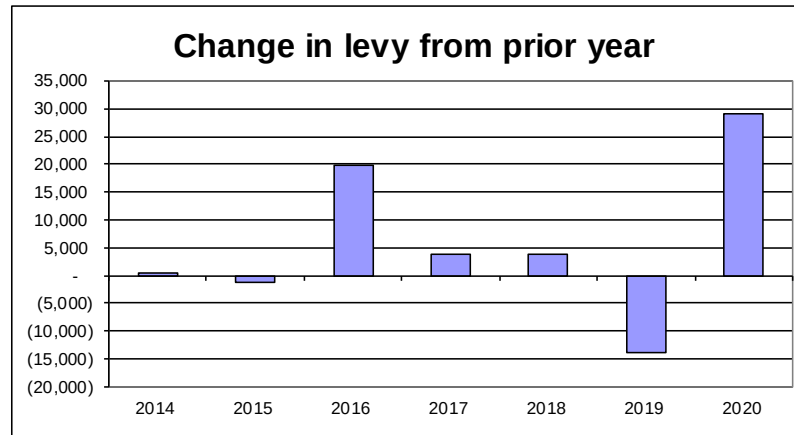
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	13	12	13	13	13	14	14	14	14	14
Part Time	2	2	1	1	1	0	0	0	0	0
Total	15	14	14	14	14	14	14	14	14	14

There is no change to the staffing table for 2020.

COUNTY LEVY PLANNING DEPT (EXCLUDING PROPERTY LISTER): The tax levy for 2020 is \$764,670, a decrease of \$10,431 or 1.35% under 2019. A schedule of significant changes follows.



LEVY FOR PROPERTY LISTER: The net tax levy for 2020 for this function is \$199,478, an increase of \$29,143, or 17.11% over 2019. This levy is a special apportionment and is not levied to all municipalities of the County. As such we must reserve any unused funds from that department at year end and carry them forward to be applied against the Property Lister levy in the succeeding or future years.



FUND BALANCE – PROPERTY LISTER: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Planning & Zoning

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 775,101	
Revenue Changes - impact on levy:		
Sanitation Permits	(14,400)	Increase based on Private On-site Wastewater Treatment System (POWTS) plan approvals to be done in-house - County to retain revenue instead of it going to the State of Wisconsin.
Expense Changes - impact on levy		
None	-	
Other small changes	3,969	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 764,670	

Financial Summary
Planning & Zoning (Excludes Property Lister)

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	161,906	283,661	282,400	282,400	298,950
Labor	543,289	1,006,285	1,006,285	1,006,285	1,011,524
Travel	999	3,125	3,050	3,050	3,050
Capital	-	-	-	-	-
Other Expenditures	16,931	48,416	48,166	48,166	49,046
Total Expenditures	561,219	1,057,826	1,057,501	1,057,501	1,063,620
Levy			775,101		764,670

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Revenue										
Intergov Rev:										
Other Grantor Agencies	42019	8,456	9,150	0	10,000	10,000	10,000	10,000	10,000	0.00%
Intergov Rev Subtotal:		8,456	9,150	0	10,000	10,000	10,000	10,000	10,000	0.00%
Licenses:										
Zoning Permits	44006	55,320	47,805	40,920	44,715	44,715	44,715	44,715	44,715	0.00%
Sanitation Permits	44007	59,215	58,075	51,140	55,500	55,500	55,500	69,900	73,500	32.43%
Storm Water Permits	44008	54,200	47,516	50,120	49,270	49,270	49,270	49,270	49,270	0.00%
Licenses Subtotal:		168,735	153,396	142,180	149,485	149,485	149,485	163,885	167,485	12.04%
Fines and Permits:										
County Fines	44100	3,420	2,732	1,865	3,000	3,000	3,000	3,000	3,000	0.00%
Fines and Permits Subtotal:		3,420	2,732	1,865	3,000	3,000	3,000	3,000	3,000	0.00%
Public Services:										
Forms Copies Etc	45003	22,317	25,806	19,142	22,800	22,800	22,800	21,700	21,700	-4.82%
Zoning Fees	45012	32,860	29,810	20,655	32,615	32,615	32,615	32,265	32,265	-1.07%
Inspection Fees	45021	47,625	54,781	58,119	57,000	57,000	58,261	57,000	57,000	0.00%
Public Services Subtotal:		102,802	110,397	97,916	112,415	112,415	113,676	110,965	110,965	-1.29%
Total Operating Revenue:		283,413	275,674	241,960	274,900	274,900	276,161	287,850	291,450	6.02%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Transfers In:										
Other Transfers In	49501	0	10,000	10,000	7,500	7,500	7,500	7,500	7,500	0.00%
Transfers In Subtotal:		0	10,000	10,000	7,500	7,500	7,500	7,500	7,500	0.00%
Total Non-Operating Revenue:										
		0	10,000	10,000	7,500	7,500	7,500	7,500	7,500	0.00%
Revenue Total:										
		283,413	285,674	251,960	282,400	282,400	283,661	295,350	298,950	5.86%
Expense										
Wages:										
Regular Pay	51100	644,934	654,885	658,653	693,461	693,461	693,461	697,521	697,521	0.59%
Overtime	51105	0	0	29	0	0	0	0	0	0.00%
Comp Time	51108	0	0	0	350	350	350	0	0	-100.00%
Wages Subtotal:		644,934	654,885	658,681	693,811	693,811	693,811	697,521	697,521	0.53%
Fringes Benefits:										
FICA Medicare	51200	46,788	47,522	47,208	53,049	53,049	53,049	53,362	53,362	0.59%
Health Insurance	51201	152,264	166,421	178,541	197,918	197,918	197,918	198,104	198,104	0.09%
Dental Insurance	51202	10,270	10,028	9,973	10,479	10,479	10,479	10,131	10,131	-3.32%
Workers Compensation	51203	1,043	1,711	2,151	1,223	1,223	1,223	664	664	-45.71%
WI Retirement	51206	42,296	44,287	44,299	45,421	45,421	45,421	47,083	47,083	3.66%
Fringe Benefits Other	51207	3,841	3,763	4,096	4,384	4,384	4,384	4,659	4,659	6.27%
Fringes Benefits Subtotal:		256,502	273,731	286,269	312,474	312,474	312,474	314,003	314,003	0.49%
Total Labor:										
		901,436	928,616	944,950	1,006,285	1,006,285	1,006,285	1,011,524	1,011,524	0.52%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Travel:										
Registration Tuition	52001	940	720	1,291	1,225	1,225	1,225	1,225	1,225	0.00%
Automobile Allowance	52002	954	562	505	800	800	875	850	850	6.25%
Vehicle Lease	52003	973	818	0	0	0	0	0	0	0.00%
Meals	52005	11	50	67	225	225	225	125	125	-44.44%
Lodging	52006	82	222	677	625	625	625	650	650	4.00%
Other Travel Exp	52007	10	0	15	75	75	75	50	50	-33.33%
Taxable Benefit	52008	40	0	30	100	100	100	150	150	50.00%
Travel Subtotal:		3,009	2,371	2,585	3,050	3,050	3,125	3,050	3,050	0.00%
Total Travel:		3,009	2,371	2,585	3,050	3,050	3,125	3,050	3,050	0.00%
Capital Outlay:										
Equipment	58004	0	25,393	21,760	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	25,393	21,760	0	0	0	0	0	0.00%
Total Capital:		0	25,393	21,760	0	0	0	0	0	0.00%
Office:										
Office Supplies	53000	2,055	2,644	2,208	2,200	2,200	2,250	2,250	2,250	2.27%
Stationery and Forms	53001	448	220	235	300	300	300	275	275	-8.33%
Printing Supplies	53002	547	352	120	525	525	500	500	500	-4.76%
Print Duplicate	53003	0	0	0	50	50	25	25	25	-50.00%
Postage and Box Rent	53004	1	137	0	50	50	50	50	50	0.00%
Computer Supplies	53005	112	86	69	100	100	100	100	100	0.00%
Computer Software	53006	20	0	110	200	200	200	150	150	-25.00%
Telephone	53008	2,577	2,726	2,812	2,750	2,750	3,150	3,500	3,500	27.27%
Office Subtotal:		5,759	6,165	5,555	6,175	6,175	6,575	6,850	6,850	10.93%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Operating:										
Subscriptions	53501	799	0	449	575	575	575	500	500	-13.04%
Membership Dues	53502	2,235	2,680	2,508	2,665	2,665	2,665	2,800	2,800	5.07%
Publish Legal Notices	53503	3,483	2,780	2,258	3,475	3,475	3,475	3,525	3,525	1.44%
Small Equipment	53522	0	0	0	225	225	225	225	225	0.00%
Legal Fees	53530	1,147	0	30	0	0	0	0	0	0.00%
Motor Fuel	53548	0	67	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	132	388	454	640	640	640	625	625	-2.34%
Operating Grants	53565	8,456	9,150	0	10,000	10,000	10,000	10,000	10,000	0.00%
Print Duplicate	73003	4,115	3,365	2,552	3,250	3,250	3,100	3,150	3,150	-3.08%
Postage and Box Rent	73004	4,505	4,303	2,871	4,150	4,150	4,250	4,250	4,250	2.41%
Motor Fuel	73548	792	1,103	1,259	1,500	1,500	1,400	1,400	1,400	-6.67%
Operating Subtotal:		25,663	23,836	12,381	26,480	26,480	26,330	26,475	26,475	-0.02%
Repairs & Maint:										
Maintenance Grounds	54021	0	0	0	25	25	25	25	25	0.00%
Equipment Repairs	54029	0	0	0	100	100	100	100	100	0.00%
Maintenance Vehicles	74023	983	450	88	850	850	850	900	900	5.88%
Equipment Repairs	74029	1,023	891	1,061	858	858	858	825	825	-3.85%
Repairs & Maint Subtotal:		2,006	1,341	1,148	1,833	1,833	1,833	1,850	1,850	0.93%
Contractual Services:										
Transcription Services	55009	2,910	2,305	1,850	2,750	2,750	2,750	2,750	2,750	0.00%
Other Contract Serv	55030	25,831	4,050	0	4,500	4,500	4,500	4,500	4,500	0.00%
Other Contract Services	75030	2,636	2,981	2,566	2,850	2,850	2,850	2,900	2,900	1.75%
Contractual Services Subtotal:		31,377	9,336	4,416	10,100	10,100	10,100	10,150	10,150	0.50%

Winnebago County**Budget Detail - 2020**

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Division - 086 - Planning										
Insurance Expenses:										
Prop Liab Insurance	76000	6,264	5,988	5,880	3,578	3,578	3,578	3,721	3,721	4.00%
Insurance Expenses Subtotal:		6,264	5,988	5,880	3,578	3,578	3,578	3,721	3,721	4.00%
Total Other Operating:		71,070	46,666	29,380	48,166	48,166	48,416	49,046	49,046	1.83%
Expense Total:		975,515	1,003,046	998,675	1,057,501	1,057,501	1,057,826	1,063,620	1,063,620	0.58%
Planning Net/(Levy):		(692,102)	(717,371)	(746,714)	(775,101)	(775,101)	(774,165)	(768,270)	(764,670)	-1.35%

**PLANNING & ZONING
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2020 EXECUTIVE	2019 ADOPTED	2018 ADOPTED	2020 OVER 2019	2019 OVER 2018
Planning	1086	311,324	975	-	9,182	321,481		321,481	311,348	326,964	3.3	(4.8)
Revenues	1086						-	-	-	-	N/A	N/A
Zoning	1087	392,421	1,225	-	36,886	430,532		430,532	437,630	434,182	(1.6)	0.8
Revenues	1087						287,550	(287,550)	(269,550)	(269,550)	6.7	-
GIS	1088	307,779	850	-	2,978	311,607		311,607	308,523	302,978	1.0	1.8
Revenues	1088						11,400	(11,400)	(12,850)	(15,600)	(11.3)	(17.6)
Grand Totals		<u>1,011,524</u>	<u>3,050</u>	<u>-</u>	<u>49,046</u>	<u>1,063,620</u>	<u>298,950</u>	<u>764,670</u>	<u>775,101</u>	<u>778,974</u>	<u>(1)</u>	<u>(1)</u>

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Property Lister

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 170,335	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Health Insurance	24,676	Increase due to an employee not budgeted in 2019 as having health insurance coverage. This employee enrolled in family coverage. Also, premium increases are going up 6% County-wide.
Other small changes	4,467	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 199,478	

Financial Summary Property Lister

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	240	600	600	600	600
Labor	117,293	209,492	185,078	185,078	213,689
Travel	-	150	150	150	150
Capital	-	-	-	-	-
Other Expenditures	1,006	5,707	5,707	5,707	6,239
Total Expenditures	118,299	215,349	190,935	190,935	220,078
Levy Before Fund Balance Adjustment			190,335		219,478
Decrease fund balance			(20,000)		(20,000)
Net Levy After Fund Balance Adjustment			170,335		199,478

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 089 - Property Lister										
Revenue										
Public Services:										
Forms Copies Etc	45003	755	864	572	600	600	600	600	600	0.00%
Public Services Subtotal:		755	864	572	600	600	600	600	600	0.00%
Total Operating Revenue:										
		755	864	572	600	600	600	600	600	0.00%
Transfers In:										
Other Transfers In	49501	2,748	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		2,748	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:										
		2,748	0	0	0	0	0	0	0	0.00%
Revenue Total:		3,503	864	572	600	600	600	600	600	0.00%
Expense										
Wages:										
Regular Pay	51100	94,530	104,494	124,446	133,360	133,360	133,360	136,558	136,558	2.40%
Temporary Employees	51101	2,904	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		97,434	104,494	124,446	133,360	133,360	133,360	136,558	136,558	2.40%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 089 - Property Lister										
Fringes Benefits:										
FICA Medicare	51200	7,204	7,432	8,648	10,203	10,203	10,203	10,447	10,447	2.39%
Health Insurance	51201	25,640	27,632	39,462	29,373	29,373	53,787	54,049	54,049	84.01%
Dental Insurance	51202	1,435	1,435	1,888	2,522	2,522	2,522	2,522	2,522	0.00%
Workers Compensation	51203	5	162	251	139	139	139	77	77	-44.60%
WI Retirement	51206	6,451	6,659	8,163	8,734	8,734	8,734	9,217	9,217	5.53%
Fringe Benefits Other	51207	559	567	724	747	747	747	819	819	9.64%
Fringes Benefits Subtotal:		41,294	43,887	59,135	51,718	51,718	76,132	77,131	77,131	49.14%
Total Labor:		138,728	148,382	183,582	185,078	185,078	209,492	213,689	213,689	15.46%
Travel:										
Automobile Allowance	52002	0	0	0	150	150	150	150	150	0.00%
Travel Subtotal:		0	0	0	150	150	150	150	150	0.00%
Total Travel:		0	0	0	150	150	150	150	150	0.00%
Office:										
Office Supplies	53000	1,434	1,444	1,011	1,700	1,700	1,700	1,700	1,700	0.00%
Printing Supplies	53002	100	125	104	140	140	140	160	160	14.29%
Telephone	53008	357	360	368	500	500	500	500	500	0.00%
Office Subtotal:		1,891	1,929	1,483	2,340	2,340	2,340	2,360	2,360	0.85%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 089 - Property Lister										
Operating:										
Membership Dues	53502	60	60	60	60	60	60	60	60	0.00%
Print Duplicate	73003	2,713	2,782	3,057	2,900	2,900	2,900	3,400	3,400	17.24%
Postage and Box Rent	73004	1	3	0	10	10	10	10	10	0.00%
Operating Subtotal:		2,774	2,844	3,117	2,970	2,970	2,970	3,470	3,470	16.84%
Repairs & Maint:										
Equipment Repairs	74029	132	99	99	99	99	99	99	99	0.00%
Repairs & Maint Subtotal:		132	99	99	99	99	99	99	99	0.00%
Insurance Expenses:										
Prop Liab Insurance	76000	540	588	552	298	298	298	310	310	4.03%
Insurance Expenses Subtotal:		540	588	552	298	298	298	310	310	4.03%
Total Other Operating:		5,337	5,460	5,251	5,707	5,707	5,707	6,239	6,239	9.32%
Expense Total:		144,065	153,842	188,832	190,935	190,935	215,349	220,078	220,078	15.26%
Property Lister Net/(Levy):		(140,561)	(152,978)	(188,261)	(190,335)	(190,335)	(214,749)	(219,478)	(219,478)	15.31%
Fund balance applied (Note):		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Property Lister Net/(Levy):		(120,561)	(132,978)	(168,261)	(170,335)	(170,335)	(194,749)	(199,478)	(199,478)	17.11%

Note: fund balance applied will reduce ending fund balance.

LAND RECORDS MODERNIZATION (LRM) FUND

2020 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Land Records Modernization Fund is a separate fund created under Wisconsin Statutes which receives money when people register documents at the Register of Deeds office. Monies accumulated in this fund can be used for land records modernization project costs which can include equipment and software purchases as well as training in their use. The funds can also be used to retire debt incurred to purchase and install these systems.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Land Records Modernization (LRM) Fund

Significant changes from 2019	Effect on Budget	Effect on Surplus	Total	
2019 Budgeted Surplus / (Deficit)			\$ 9,714	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Recording Fees	(11,400)	(11,400)		Decrease due to lower document recording.
Total revenue changes	(11,400)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Registration Tuition	(9,400)	9,400		Decrease due to less funding needed for training.
Computer Software	(10,500)	10,500		Decrease due to less funding needed for computer software.
Small Equipment Technology	(32,325)	32,325		Decrease due to less funding needed for small equipment technology.
Data Processing	20,510	(20,510)		Increase due to a one-time project - Integrity conversion for Register of Deeds.
Professional Service	30,000	(30,000)		Increase due to Aerial Photography update.
Other small changes	(1,884)	1,884		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(3,599)			
2020 Budgeted Surplus / (Deficit)			\$ 1,913	

Financial Summary
Land Records Modernization (LRM) Fund

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	133,450	261,100	261,100	261,100	251,600
Labor	-	-	-	-	-
Travel	1,885	18,400	18,400	18,400	9,500
Capital	-	-	-	14,550	-
Other Expenditures	152,429	232,986	232,986	218,436	240,187
Total Expenditures	154,314	251,386	251,386	251,386	249,687
Levy Before Fund Balance Adjustments			(9,714)		(1,913)
Increase / (Decrease) fund balance			9,714		1,913
Net Levy After Fund Balance Adjustments			-		-

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization (LRM) Fund										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	59,565	92,787	51,000	51,000	51,000	51,000	51,000	51,000	0.00%
Intergov Rev Subtotal:		59,565	92,787	51,000	51,000	51,000	51,000	51,000	51,000	0.00%
Public Services:										
Recording Fees	45010	158,898	157,596	147,036	160,000	160,000	160,000	148,950	148,950	-6.91%
Recording Fees	45068	52,966	52,532	49,012	50,000	50,000	50,000	49,650	49,650	-0.70%
Public Services Subtotal:		211,864	210,128	196,048	210,000	210,000	210,000	198,600	198,600	-5.43%
Total Operating Revenue:		271,429	302,915	247,048	261,000	261,000	261,000	249,600	249,600	-4.37%
Interest:										
Interest Investments	48000	93	335	1,644	100	100	100	0	2,000	1,900.00%
Investment Mark to Market	48002	(45)	(49)	(154)	0	0	0	0	0	0.00%
Interest Subtotal:		48	286	1,490	100	100	100	0	2,000	1,900.00%
Total Non-Operating Revenue:		48	286	1,490	100	100	100	0	2,000	1,900.00%
Revenue Total:		271,477	303,201	248,538	261,100	261,100	261,100	249,600	251,600	-3.64%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization (LRM) Fund										
Expense										
Travel:										
Registration Tuition	52001	500	50	344	18,000	18,000	18,000	8,600	8,600	-52.22%
Automobile Allowance	52002	0	0	0	125	125	125	300	300	140.00%
Meals	52005	0	0	0	50	50	50	200	200	300.00%
Lodging	52006	0	0	88	200	200	200	300	300	50.00%
Other Travel Exp	52007	0	0	0	25	25	25	100	100	300.00%
Travel Subtotal:		500	50	432	18,400	18,400	18,400	9,500	9,500	-48.37%
Total Travel:										
		500	50	432	18,400	18,400	18,400	9,500	9,500	-48.37%
Capital Outlay:										
Equipment Technology	58003	0	0	0	0	14,550	14,550	0	0	0.00%
Equipment	58004	31,369	19,956	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		31,369	19,956	0	0	14,550	14,550	0	0	0.00%
Total Capital:										
		31,369	19,956	0	0	14,550	14,550	0	0	0.00%
Office:										
Print Duplicate	53003	0	0	1,500	3,200	3,200	3,200	3,200	3,200	0.00%
Computer Software	53006	550	2,156	4,125	25,000	25,000	25,000	14,500	14,500	-42.00%
Office Subtotal:		550	2,156	5,625	28,200	28,200	28,200	17,700	17,700	-37.23%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization (LRM) Fund										
Operating:										
Small Equipment	53522	1,330	430	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	6,410	12,309	34,325	19,775	19,775	2,000	2,000	-94.17%
Operating Subtotal:		1,330	6,840	12,309	34,325	19,775	19,775	2,000	2,000	-94.17%
Repairs & Maint:										
Equipment Repairs	54029	1,405	0	0	0	0	0	0	0	0.00%
Repairs & Maint Subtotal:		1,405	0	0	0	0	0	0	0	0.00%
Contractual Services:										
Grounds Maintenance	55007	0	673	629	1,500	1,500	1,500	1,000	1,000	-33.33%
Data Processing	55013	116,459	118,940	134,163	136,053	136,053	136,053	156,563	156,563	15.08%
Professional Service	55014	108,891	55,742	5,000	25,000	25,000	25,000	55,000	55,000	120.00%
Contractual Services Subtotal:		225,350	175,355	139,793	162,553	162,553	162,553	212,563	212,563	30.77%
Insurance Expenses:										
Prop Liab Insurance	76000	972	600	828	408	408	408	424	424	3.92%
Insurance Expenses Subtotal:		972	600	828	408	408	408	424	424	3.92%
Total Other Operating:		229,607	184,952	158,555	225,486	210,936	210,936	232,687	232,687	3.19%

Winnebago County**Budget Detail - 2020**

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization (LRM) Fund										
Transfers Out:										
Other Transfers Out	59501	0	10,000	10,000	7,500	7,500	7,500	7,500	7,500	0.00%
Transfers Out Subtotal:		0	10,000	10,000	7,500	7,500	7,500	7,500	7,500	0.00%
Total Non-Operating Expense:		0	10,000	10,000	7,500	7,500	7,500	7,500	7,500	0.00%
Expense Total:		261,476	214,958	168,987	251,386	251,386	251,386	249,687	249,687	-0.68%
LRM Fund Surplus (Deficit):		10,001	88,243	79,552	9,714	9,714	9,714	(87)	1,913	-80.31%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

LAND & WATER CONSERVATION

General Fund – Division: 082
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Thomas Davies
LOCATION: James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901

TELEPHONE: 232-1951

MISSION STATEMENT:

To provide a full range of professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

PROGRAM DESCRIPTION:

LAND & WATER RESOURCE MANAGEMENT- Land and water resource assessments, inventories, NR151/ATCP50 compliance reviews, management plans, training and information and education services provided to landowners on individual land parcels and units of government for site specific and regional concerns. Complete, maintain and revise the State mandated, Winnebago County Land and Water Resource Management Plan.

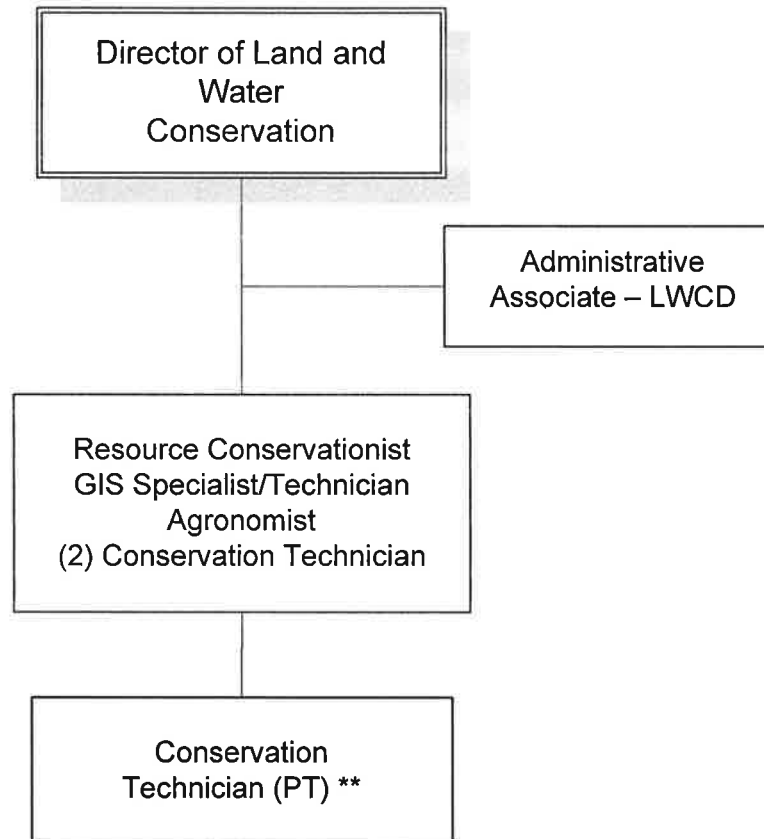
RESOURCE PLAN REVIEWS- Review surface drainage and agricultural land development projects and issue livestock waste management/erosion control permits and conduct onsite inspections of installed practices. These services are provided in accordance with the Winnebago County Livestock Waste Management, and Stormwater / Erosion Control ordinances. Implement the State Agricultural Performance Standards with all county producers. Provide State MS4 compliance for all required county owned properties.

DESIGN & CONSTRUCTION MANAGEMENT- Design, cost estimation, layout, and construction oversight services for "best management practices" installed to improve and protect surface and ground water quality; prevent soil erosion; manage stormwater runoff; protect and expand woodland resources; restore and enhance wetlands and upland habitat and protect and restore stream banks and shorelands. This includes the administration and delivery of the USDA/WI Conservation Reserve Enhancement Program (CREP), the State mandated Agricultural Performance Standards and Prohibitions, and the State Farmland Preservation Tax Credit Program (FPP).

SOIL & WATER RESOURCE MANAGEMENT PROGRAM - source: WDATCP & WDNR, approximately \$252,000 for staff support (\$152,000) and cost sharing (\$100,000) to landowners for the installation of pollution abatement and water quality protection practices throughout the county.

COUNTY WATER QUALITY IMPROVEMENT PROGRAM – source: Winnebago County; provides \$85,000 to \$100,000 annually to cost-share the installation of best management practices for the abatement of non-point pollution, to educate citizens on the importance of natural resource protection and the financial and technical assistance available, and to leverage additional funds by providing matching or contributory dollars within grant requests.

LAND AND WATER CONSERVATION



** Unclassified Position

LAND & WATER CONSERVATION

General Fund – Organization: 1082
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Thomas E. Davies
LOCATION: Winnebago County LWCD
James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901-8131

TELEPHONE: 232-1951

2019 ACCOMPLISHMENTS:

1. Technical assistance services provided on approximately 32 separate practices involving the planning, design and construction of land and water resource improvement, restoration and protection components. These include shoreline/streambank protection, waterways systems, rain gardens, critical area stabilization, prescribed grazing systems, livestock waste storage facility closure, stream crossings, wetland restorations and well abandonments.
2. Technical assistance services were provided approximately 594 times for non-farm individuals, 370 times for farmers and 438 times for units of government.
3. Approximately 63 cost-share contracts with landowners were processed, accounting for approx. \$339,000 in county and state cost-share funds paid out or secured for the installation of non-point pollution abatement measures throughout the county.
4. Issued approximately 10-15 LWMO permits to various livestock operations around the county for new or expanded facilities. Continued the LWMO review program during permit issuance to inform livestock operators of the impacts of the ordinance on their operations.
5. Secured state & local grants for \$332,000 to support implementation of the LWCD's soil and water resource protection programs, including Land and Water Resource Mgmt. Plan Implementation, the State Ag Performance Standards and locally identified resource concerns.
6. Completed Farmland Preservation Program compliance certifications for 74 landowners, affecting 12,059 acres of cropland and providing an estimated \$91,000 in tax credits for county participants.
7. Continued implementation of the Ag Performance Standards in accordance with NR 151 and DATCP 50 targeting the FPP participants, and tracked compliance on the GIS based recording system.
8. Completed a Stormwater Quality Model and WDNR MS4 Mgmt. Plan with funding from a WDNR Stormwater Quality Mgmt. Grant.
9. Coordinated and administered the sale of 21,900 trees, 7,400 trees planted with county planters and the sale of related supplies to participating landowners.

10. Coordinated, conducted and installed numerous I & E presentations and demonstration projects, newsletter articles, including Conservation Field Days, WPS Farm Show, Soil Health Field Days and LWCD presentations to Local, State and Federal Agencies, the Media, Private Organizations and Industry. Completed the LWCD Annual Report and distributed to Federal, State, County, Town and Local government/agencies. Signed two Landowners into the new “Soil Health Challenge Program” to demonstrate no-till and cover crops.
11. Secured \$240,000 in Natural Resource Damage Assessment (NRDA) & North American Wetlands Conservation Act (NAWCA) grants for the design & construction of two shoreline protection breakwall projects on Lake Winneconne.
12. Secured funding (\$54,000) through the Multi-Discharger Variance (MDV) Program to install Best Management Practices with ag-producers in Winnebago County.

2020 GOALS & OBJECTIVES:

1. Secure \$300,000 in funding sources to support administrative and technical components of the department’s soil and water resource protection programs including cost-sharing for pollution abatement measures installed by landowners throughout Winnebago County.
2. Continue the County funded Water Quality Improvement Program, providing \$85,000 to \$100,000 in annual cost-share funds toward pollution abatement projects at critical or high priority sites throughout the county.
3. Continue implementation of the Agricultural Performance Standards and TMDLs as identified in the Winnebago County LWRMP and required by State Law.
4. Update the State mandated 10 year Winnebago County Land & Water Resource Management Plan and receive approval from WI DATCP.
5. Continue to improve interdepartmental and intergovernmental communication regarding ordinance enforcement, LWMO permits, the implementation/administration of NR216/MS4 – Storm water Pollution Prevention Program, and Chapter 88- Drainage of Lands, to better serve the Towns and Constituents of Winnebago County.
6. Sign 40-50 new cost share agreements for the installation of conservation practices with landowners of Winnebago County.
7. Coordinate, conduct and install numerous I & E presentations and demonstration projects, including Conservation Field Days, Soil Health Field Days, Soil Health Challenge Demonstration Fields, Town meetings, LWMO and TMDL informational meetings and overall LWCD awareness presentations to Landowners, Local and Regional Organizations and Industry.
8. Manage and utilize funds from the NRDA, NAWCA and MDV grants and programs. Seek out funding and grant sources to implement conservation practices on developed and undeveloped sites and to provide information and education throughout Winnebago County.
9. Begin implementation planning of the TMDLs for the Upper Fox / Wolf Watershed within Winnebago County.

LAND & WATER CONSERVATION

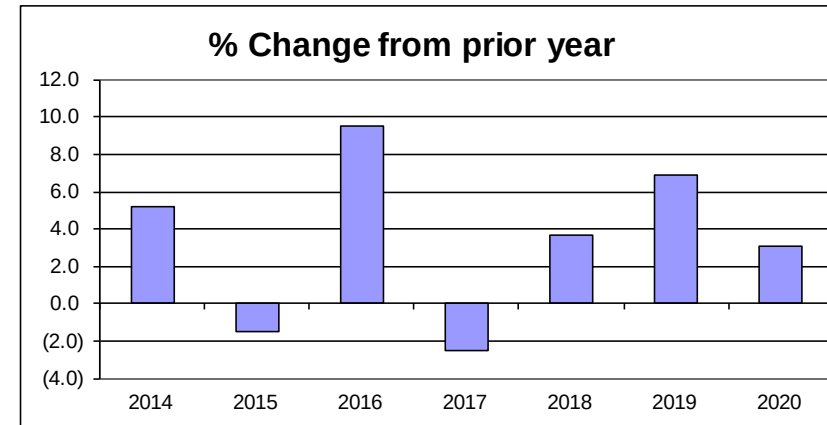
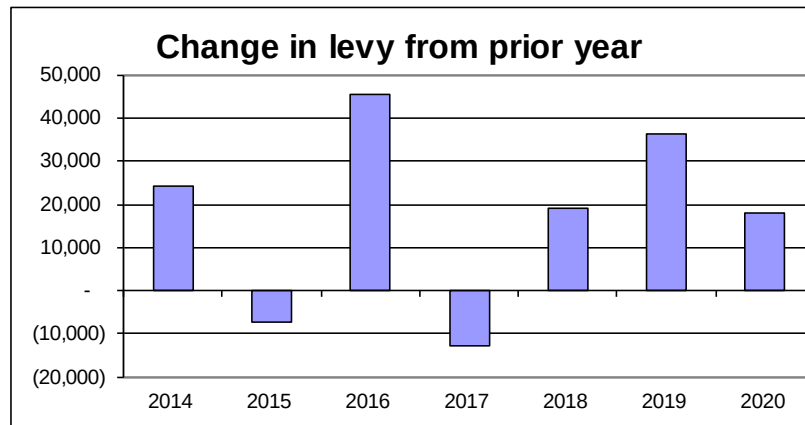
2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	8	8	7	7	7	7	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	8	8	7	7	7	7	7	7	7	7

There is no change to the staffing table for 2020.

COUNTY LEVY: The tax levy for 2020 is \$582,437, an increase of \$17,804 or 3.15% over 2019. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2019 ADOPTED - Land & Water Conservation

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 564,633	
Revenue Changes - impact on levy:		
WI Dept of Administration	40,000	Decrease due to the Stormwater Planning Grant no longer being offered.
Agri Trade Consumer Protection	18,858	Decrease due to less State SWRM grant funds.
WI Natural Resources	15,000	Decrease due to less grant funds.
Other Grantor Agencies	(230,000)	Increase based on new grant funds, \$40,000 from North American Wetland Conservation Act (NAWCA) from Ducks Unlimited and \$190,000 Natural Resource Damage Assessment (NRDA) from US Fish and Wildlife Service.
Material Sales	6,750	Decrease due to tree and EC supplies sales reductions.
Expense Changes - impact on levy:		
Operating Grants	146,500	Increase based on new grant funds, as listed above.
Other small changes	20,696	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 582,437	

Financial Summary Land & Water Conservation

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	102,243	484,777	379,816	484,777	524,748
Labor	346,942	609,685	609,685	609,685	624,271
Travel	2,473	5,500	5,500	5,500	5,700
Capital	-	-	-	-	-
Other Expenditures	82,608	549,472	329,264	549,472	477,214
Total Expenditures	432,023	1,164,657	944,449	1,164,657	1,107,185
Levy			564,633		582,437

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Revenue										
Intergov Rev:										
WI Dept of Administration	42002	0	0	0	40,000	40,000	40,000	0	0	-100.00%
Agri Trade Consumer Protection	42004	207,912	274,068	192,004	268,858	373,819	373,819	250,000	250,000	-7.01%
WI Natural Resources	42009	10,284	10,975	13,371	29,800	29,800	29,800	14,800	14,800	-50.34%
Other Grantor Agencies	42019	0	0	18,000	2,000	2,000	2,000	232,000	232,000	11,500.00%
Intergov Rev Subtotal:		218,196	285,043	223,375	340,658	445,619	445,619	496,800	496,800	45.84%
Fines and Permits:										
County Fines	44100	0	171	0	500	500	500	500	500	0.00%
Fines and Permits Subtotal:		0	171	0	500	500	500	500	500	0.00%
Public Services:										
Forms Copies Etc	45003	0	3	0	20	20	20	20	20	0.00%
Conservation Services	45004	1,080	4,250	600	0	0	0	0	0	0.00%
Other Public Charges	45057	5,061	5,963	4,052	7,000	7,000	7,000	5,000	5,000	-28.57%
Public Services Subtotal:		6,141	10,216	4,652	7,020	7,020	7,020	5,020	5,020	-28.49%
Interfund Revenue:										
Conservation Services	65004	14,982	15,000	30,604	19,888	19,888	19,888	17,428	17,428	-12.37%
Interfund Revenue Subtotal:		14,982	15,000	30,604	19,888	19,888	19,888	17,428	17,428	-12.37%
Total Operating Revenue:		239,318	310,430	258,630	368,066	473,027	473,027	519,748	519,748	41.21%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Misc Revenues:										
Rental Equipment	48101	315	174	414	1,000	1,000	1,000	1,000	1,000	0.00%
Sale Of Prop Equip	48104	0	0	400	0	0	0	0	0	0.00%
Material Sales	48105	3,297	5,287	2,396	10,750	10,750	10,750	4,000	4,000	-62.79%
Misc Revenues Subtotal:		3,612	5,461	3,210	11,750	11,750	11,750	5,000	5,000	-57.45%
Total Non-Operating Revenue:		3,612	5,461	3,210	11,750	11,750	11,750	5,000	5,000	-57.45%
Revenue Total:		242,930	315,891	261,840	379,816	484,777	484,777	524,748	524,748	38.16%
Expense										
Wages:										
Regular Pay	51100	377,943	392,400	403,873	417,057	417,057	417,057	429,564	429,564	3.00%
Wages Subtotal:		377,943	392,400	403,873	417,057	417,057	417,057	429,564	429,564	3.00%
Fringes Benefits:										
FICA Medicare	51200	27,355	27,777	28,681	31,905	31,905	31,905	32,861	32,861	3.00%
Health Insurance	51201	106,608	114,806	117,171	122,040	122,040	122,040	122,447	122,447	0.33%
Dental Insurance	51202	5,784	5,784	5,784	5,783	5,783	5,783	5,783	5,783	0.00%
Workers Compensation	51203	2,088	3,899	5,256	2,748	2,748	2,748	1,536	1,536	-44.10%
WI Retirement	51206	24,911	26,683	27,064	27,317	27,317	27,317	28,996	28,996	6.15%
Fringe Benefits Other	51207	2,549	2,701	2,791	2,835	2,835	2,835	3,084	3,084	8.78%
Fringes Benefits Subtotal:		169,294	181,650	186,746	192,628	192,628	192,628	194,707	194,707	1.08%
Total Labor:		547,238	574,050	590,619	609,685	609,685	609,685	624,271	624,271	2.39%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Travel:										
Registration Tuition	52001	2,750	3,188	2,778	3,500	3,500	3,500	3,900	3,900	11.43%
Automobile Allowance	52002	218	0	0	300	300	300	150	150	-50.00%
Meals	52005	146	199	172	350	350	350	300	300	-14.29%
Lodging	52006	656	738	820	1,000	1,000	1,000	1,000	1,000	0.00%
Other Travel Exp	52007	0	0	22	50	50	50	50	50	0.00%
Taxable Benefit	52008	0	0	0	300	300	300	300	300	0.00%
Travel Subtotal:		3,769	4,125	3,792	5,500	5,500	5,500	5,700	5,700	3.64%
Total Travel:										
		3,769	4,125	3,792	5,500	5,500	5,500	5,700	5,700	3.64%
Capital Outlay:										
Equipment	58004	31,396	0	23,007	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		31,396	0	23,007	0	0	0	0	0	0.00%
Total Capital:										
		31,396	0	23,007	0	0	0	0	0	0.00%
Office:										
Office Supplies	53000	541	567	407	600	600	600	500	500	-16.67%
Stationery and Forms	53001	45	191	0	150	150	150	150	150	0.00%
Printing Supplies	53002	166	125	19	280	280	280	280	280	0.00%
Print Duplicate	53003	0	0	0	150	150	150	150	150	0.00%
Postage and Box Rent	53004	47	12	100	150	150	150	150	150	0.00%
Computer Supplies	53005	0	0	11	250	250	250	150	150	-40.00%
Computer Software	53006	3,209	3,137	3,103	4,500	4,500	4,500	5,000	5,000	11.11%
Telephone	53008	1,656	1,283	1,807	3,000	3,000	3,000	3,600	3,600	20.00%
Telephone Supplies	53009	30	0	150	100	100	100	100	100	0.00%
Office Subtotal:		5,694	5,315	5,596	9,180	9,180	9,180	10,080	10,080	9.80%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Operating:										
Advertising	53500	567	514	421	400	400	400	2,000	2,000	400.00%
Subscriptions	53501	196	231	252	300	300	300	300	300	0.00%
Membership Dues	53502	3,382	3,573	3,507	4,000	4,000	4,000	4,000	4,000	0.00%
Agricultural Supplies	53515	300	788	540	2,000	2,000	2,000	1,000	1,000	-50.00%
Food	53520	170	172	182	356	356	356	373	373	4.78%
Small Equipment	53522	2,556	1,128	707	1,200	1,200	1,200	1,500	1,500	25.00%
Other Operating Supplies	53533	424	609	230	700	700	700	500	500	-28.57%
Motor Fuel	53548	34	46	23	200	200	200	200	200	0.00%
Operating Licenses Fees	53553	590	600	892	800	800	800	900	900	12.50%
Operating Grants	53565	113,294	156,309	120,206	260,500	480,708	480,708	407,000	407,000	56.24%
Spec Service Awards	53566	0	599	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	2,385	1,391	5,416	4,200	4,200	4,200	3,000	3,000	-28.57%
Print Duplicate	73003	1,598	1,384	1,294	1,600	1,600	1,600	1,600	1,600	0.00%
Postage and Box Rent	73004	493	332	332	600	600	600	600	600	0.00%
Motor Fuel	73548	1,670	1,484	1,959	2,200	2,200	2,200	2,200	2,200	0.00%
Operating licenses fees	73553	330	244	240	500	500	500	500	500	0.00%
Operating Subtotal:		127,990	169,403	136,200	279,556	499,764	499,764	425,673	425,673	52.27%
Repairs & Maint:										
Maintenance Equipment	54022	43	154	201	600	600	600	500	500	-16.67%
Maintenance Vehicles	54023	788	600	600	600	600	600	500	500	-16.67%
Equipment Repairs	54029	69	77	314	600	600	600	500	500	-16.67%
Maintenance Vehicles	74023	1,181	497	245	1,200	1,200	1,200	1,200	1,200	0.00%
Equipment Repairs	74029	396	363	363	396	396	396	396	396	0.00%
Repairs & Maint Subtotal:		2,477	1,692	1,723	3,396	3,396	3,396	3,096	3,096	-8.83%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation										
Contractual Services:										
Vehicle Repairs	55005	70	0	0	600	600	600	500	500	-16.67%
Other Contract Serv	55030	14,694	12,326	56,021	33,200	33,200	33,200	34,400	34,400	3.61%
Contractual Services Subtotal:		14,764	12,326	56,021	33,800	33,800	33,800	34,900	34,900	3.25%
Insurance Expenses:										
Prop Liab Insurance	76000	6,480	5,304	6,048	3,332	3,332	3,332	3,465	3,465	3.99%
Insurance Expenses Subtotal:		6,480	5,304	6,048	3,332	3,332	3,332	3,465	3,465	3.99%
Total Other Operating:										
Expense Total:		739,808	772,216	823,007	944,449	1,164,657	1,164,657	1,107,185	1,107,185	17.23%
Land & Water Conservation Net/(Levy):										
		(496,878)	(456,325)	(561,167)	(564,633)	(679,880)	(679,880)	(582,437)	(582,437)	3.15%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
NON-DIVISIONAL BUDGETS				
County Board	\$ -	\$ 303,196	\$ -	\$ 303,196
Scholarship Program	700	9,000	700	9,000
Unclassified	5,463,150	3,734,985	(1,705,000)	(3,433,165)
	<u>\$ 5,463,850</u>	<u>\$ 4,047,181</u>	<u>\$ (1,704,300)</u>	<u>\$ (3,120,969)</u>

COUNTY BOARD

General Fund – Department: 001

2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Shiloh Ramos
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

MISSION STATEMENT:

The County Board aims to set broad policy with regards to the needs of the county taxpayer along with evaluating the results of these policies and ongoing programs. Additionally, the County Board reviews the effectiveness of the personnel assigned to oversee these policies and programs.

COUNTY BOARD

General Fund –Department: 001
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: Shiloh Ramos
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

2019 ACCOMPLISHMENTS:

1. Appropriated \$6.9 million for the 2019 Highway Department's 2019 Annual Infrastructure Improvement Program.
2. Appropriated \$525,000 for the reconstruction of Taxiway A (alpha) at Wittman Regional Airport.
3. Authorized funding to upgrade the controls and functionality of the three Courthouse elevators along with funding to repair/replace the windows at the Courthouse.
4. Authorized funding for \$450,000 to purchase a new Mobile Command Post for the Emergency Management Department.
5. Approved the appointments of two new County Board Supervisors to fill two vacant positions.
6. Approved the Winnebago County Comprehensive Outdoor Recreation Plan (2019-2023).

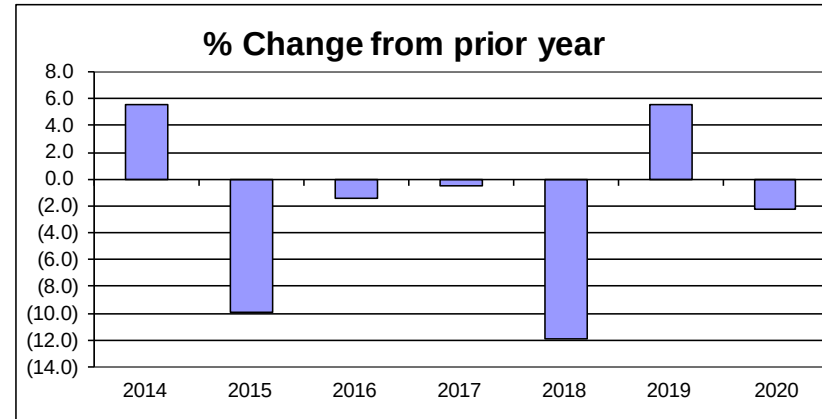
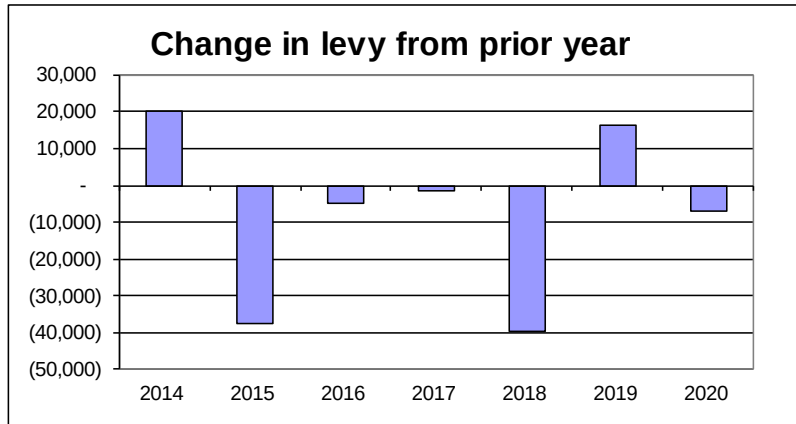
2020 GOALS & OBJECTIVES:

1. Continue to partner with Outagamie County to support UWO-Fox Cities Campus. Plan for long range improvements to this facility by working with UWO-Fox Cities Campus.
2. Continue to serve Winnebago County in a fiscally responsible manner while providing services in an efficient, effective, and compassionate manner.
3. Work to ensure movement forward with a definitive plan for the renovation of the airport terminal at Wittman Regional Airport.

COUNTY BOARD

2020 BUDGET NARRATIVE HIGHLIGHTS

COUNTY LEVY: The 2020 tax levy is \$303,196, a decrease of \$7,055 or 2.27% under 2019. A schedule of significant changes follows.



Scholarship Fund:

COUNTY LEVY: The tax levy for the scholarship program is \$9,000 for 2020, no change from 2019.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - County Board

Account	Amount	Description
Significant changes from 2019		
Tax Levy 2019	\$ 310,251	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Citizen Board Per Diem	(4,000)	Decrease based on 3 year cost average.
Other small changes	(3,055)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ 303,196	

Financial Summary County Board

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	-	-	-	-	-
Labor	73,582	178,200	178,200	178,200	170,190
Travel	43,969	74,500	74,500	74,500	73,500
Capital	-	-	-	-	-
Other Expenditures	38,579	60,551	57,551	60,551	59,506
Total Expenditures	156,130	313,251	310,251	313,251	303,196
Net Levy			310,251		303,196

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 001 - Board										
Expense										
Wages:										
Elected Officials	51103	120,526	101,188	116,904	145,000	145,000	145,000	142,000	142,000	-2.07%
Citizen Board Per Diem	51106	17,292	11,682	12,152	20,000	20,000	20,000	16,000	16,000	-20.00%
Wages Subtotal:		137,818	112,870	129,056	165,000	165,000	165,000	158,000	158,000	-4.24%
Fringes Benefits:										
FICA Medicare	51200	10,223	8,301	9,561	13,000	13,000	13,000	12,100	12,100	-6.92%
Workers Compensation	51203	126	179	251	200	200	200	90	90	-55.00%
Fringes Benefits Subtotal:		10,349	8,480	9,812	13,200	13,200	13,200	12,190	12,190	-7.65%
Total Labor:		148,167	121,350	138,868	178,200	178,200	178,200	170,190	170,190	-4.49%
Travel:										
Registration Tuition	52001	13,255	14,043	13,945	16,000	16,000	16,000	16,000	16,000	0.00%
Automobile Allowance	52002	30,831	24,079	26,242	30,000	30,000	30,000	28,000	28,000	-6.67%
Commercial Travel	52004	2,527	2,700	2,628	3,500	3,500	3,500	4,500	4,500	28.57%
Meals	52005	1,431	2,220	2,002	2,600	2,600	2,600	2,600	2,600	0.00%
Lodging	52006	16,636	20,011	19,311	21,000	21,000	21,000	21,000	21,000	0.00%
Other Travel Exp	52007	981	679	733	1,000	1,000	1,000	1,000	1,000	0.00%
Taxable Benefit	52008	236	52	58	400	400	400	400	400	0.00%
Travel Subtotal:		65,896	63,785	64,918	74,500	74,500	74,500	73,500	73,500	-1.34%
Total Travel:		65,896	63,785	64,918	74,500	74,500	74,500	73,500	73,500	-1.34%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 001 - Board										
Capital Outlay:										
Equipment	58004	0	34,252	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	34,252	0	0	0	0	0	0	0.00%
Total Capital:		0	34,252	0	0	0	0	0	0	0.00%
Office:										
Office Supplies	53000	50	0	59	150	150	150	150	150	0.00%
Stationery and Forms	53001	148	113	105	200	200	200	200	200	0.00%
Printing Supplies	53002	0	0	0	100	100	100	100	100	0.00%
Print Duplicate	53003	0	0	2,171	0	0	2,000	0	2,000	100.00%
Postage and Box Rent	53004	13	0	948	500	500	1,500	1,500	1,500	200.00%
Computer Software	53006	0	295	0	0	0	0	0	0	0.00%
Telephone	53008	792	615	263	600	600	600	600	600	0.00%
Office Subtotal:		1,003	1,023	3,546	1,550	1,550	4,550	2,550	4,550	193.55%
Operating:										
Advertising	53500	0	0	0	500	500	500	500	500	0.00%
Subscriptions	53501	740	0	0	750	750	750	750	750	0.00%
Membership Dues	53502	21,438	21,650	21,438	22,500	22,500	22,500	22,500	22,500	0.00%
Publish Legal Notices	53503	22,445	15,796	16,462	20,000	20,000	20,000	20,000	20,000	0.00%
Food	53520	631	290	246	400	400	400	400	400	0.00%
Small Equipment	53522	0	0	592	4,500	4,500	4,500	4,500	4,500	0.00%
Other Operating Supplies	53533	261	214	1,051	1,500	1,500	1,500	1,500	1,500	0.00%
Small Equipment Technology	53580	0	0	2,796	0	0	0	0	0	0.00%
Print Duplicate	73003	1,764	2,301	1,452	2,000	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	73004	1,703	1,828	1,028	2,500	2,500	2,500	2,500	2,500	0.00%
Operating Subtotal:		48,982	42,078	45,064	54,650	54,650	54,650	54,650	54,650	0.00%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 001 - Board										
Repairs & Maint:										
Equipment Repairs	54029	6,600	6,600	6,600	7,000	7,000	7,000	6,000	6,000	-14.29%
Equipment Repairs	74029	1,320	1,320	1,320	1,320	1,320	1,320	1,254	1,254	-5.00%
Repairs & Maint Subtotal:		7,920	7,920	7,920	8,320	8,320	8,320	7,254	7,254	-12.81%
Contractual Services:										
Professional Service	55014	54,672	0	0	5,000	5,000	5,000	5,000	5,000	0.00%
Personnel Services	75800	(9,859)	(9,456)	(9,664)	(12,500)	(12,500)	(12,500)	(12,500)	(12,500)	0.00%
Contractual Services Subtotal:		44,813	(9,456)	(9,664)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	0.00%
Insurance Expenses:										
Prop Liab Insurance	76000	924	1,008	1,104	531	531	531	552	552	3.95%
Insurance Expenses Subtotal:		924	1,008	1,104	531	531	531	552	552	3.95%
Total Other Operating:		103,641	42,573	47,970	57,551	57,551	60,551	57,506	59,506	3.40%
Expense Total:		317,704	261,960	251,756	310,251	310,251	313,251	301,196	303,196	-2.27%
Board Net/(Levy):		(317,704)	(261,960)	(251,756)	(310,251)	(310,251)	(313,251)	(301,196)	(303,196)	-2.27%

Financial Summary Scholarship Program

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	598	600	600	600	700
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	7,500	9,000	9,000	9,000	9,000
Total Expenditures	7,500	9,000	9,000	9,000	9,000
Levy Before Fund Balance Adjustments			8,400		8,300
Increase / (Decrease) fund balance			600		700
Net Levy After Fund Balance Adjustments			9,000		9,000

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 060 - Scholarship										
Revenue										
Interest:										
Interest Investments	48000	332	523	722	600	600	600	700	700	16.67%
Investment Mark to Market	48002	(154)	(76)	(68)	0	0	0	0	0	0.00%
Interest Subtotal:		177	447	654	600	600	600	700	700	16.67%
Total Non-Operating Revenue:										
		177	447	654	600	600	600	700	700	16.67%
Revenue Total:										
		177	447	654	600	600	600	700	700	16.67%
Expense										
Operating:										
Operating Grants	53565	9,000	9,000	7,000	9,000	9,000	9,000	9,000	9,000	0.00%
Operating Subtotal:		9,000	9,000	7,000	9,000	9,000	9,000	9,000	9,000	0.00%
Total Other Operating:										
		9,000	9,000	7,000	9,000	9,000	9,000	9,000	9,000	0.00%
Expense Total:										
		9,000	9,000	7,000	9,000	9,000	9,000	9,000	9,000	0.00%
Scholarship Surplus (Deficit):										
		(8,823)	(8,553)	(6,346)	(8,400)	(8,400)	(8,400)	(8,300)	(8,300)	-1.19%
Increase fund balance (Note)										
		0	0	0	(600)	(600)	(600)	(700)	(700)	16.67%
Scholarship Surplus (Deficit):										
		(8,823)	(8,553)	(6,346)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	0.00%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

MISCELLANEOUS AND UNCLASSIFIED

2020 BUDGET NARRATIVE

HIGHLIGHTS

DEPARTMENT DESCRIPTION: This area of the budget contains expenditures and revenues that cannot be assigned to a particular department. This includes contingency funds, operating grants, transfers to other funds, and other expenses in the expenditure area. The revenues are state-shared revenues, investment income, and indirect costs.

DEPARTMENT STAFFING: There is no county staffing charged to this department. Wage and benefit costs included are related to payouts to terminating employees.

OVERALL: The net overall decrease to the surplus generated in this area is \$320,388. We plan to use \$1,705,000 of fund balance to reduce the 2020 tax levy. In 2019 we applied \$239,800 of the fund balance to be applied to the street assessments and \$2,685,000 to reduce the tax levy. See significant changes from 2020 Adopted Budget for details on the following page.

SIGNIFICANT CHANGES FROM 2019 ADOPTED - Miscellaneous & Unclassified

Account	Amount	Description
Significant changes from 2019		
Net (Surplus) 2019	\$ (3,823,553)	
Revenue Changes - impact on levy:		
Indirect Cost	(50,000)	Increase based on 3 year trends.
Interest Investments	(480,000)	Higher interest rates obtained in the stronger market this year.
Other Miscellaneous Revenues	20,000	Decrease based on 3 year trends.
Expense Changes - impact on levy:		
Bad Debts Expense	10,000	Increase based on 3 year trends.
Taxes & Assessments	5,000	Increase based on 3 year trends.
Tax Refunds	(5,000)	Decrease based on 3 year trends.
Maintenance Grounds	(50,000)	Decrease due to less parking lot repair needing to be done.
Professional Service	(4,000)	Decrease based on 3 year trends.
Taxes Assessments	(239,800)	Decrease due to City of Oshkosh street assessments for 2019 and none in 2020.
Fund Balance	980,000	In 2020, the County is planning on using \$1,705,000 of the fund balance to keep the levy under the allowable limit. In 2019, \$2,685,000 was applied.
Other small changes	204,188	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2020	\$ (3,433,165)	Represents more revenue than expenses so this reduces the overall levy.

Financial Summary Miscellaneous & Unclassified

Items	2019 7-Month Actual	2019 12-Month Estimate	2019 Adopted Budget	2019 Adjusted Budget	2020 Executive Budget
Total Revenues	2,510,798	5,369,127	4,903,150	4,903,150	5,463,150
Labor	180,291	326,100	341,950	341,950	342,150
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	1,945,529	3,258,457	3,662,447	3,515,188	3,392,835
Total Expenditures	2,125,820	3,584,557	4,004,397	3,857,138	3,734,985
Levy Before Fund Balance Adjustments			(898,753)		(1,728,165)
Fund balance adjustment for street assessments			(239,800)		-
Fund balance adjustment to balance tax levy			(2,685,000)		(1,705,000)
Net Levy After Fund Balance Adjustments			(3,823,553)		(3,433,165)

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Revenue										
Taxes:										
Forest Crop Tax	41001	3,216	2,651	1,871	2,800	2,800	2,000	2,800	2,800	0.00%
Retained Sales Tax	41004	123	152	135	150	150	150	150	150	0.00%
Taxes Subtotal:		3,339	2,803	2,005	2,950	2,950	2,150	2,950	2,950	0.00%
Intergov Rev:										
State Shared Revenue	42001	3,463,764	3,536,231	3,556,231	3,500,000	3,500,000	3,500,000	3,550,000	3,550,000	1.43%
Indirect Cost	42020	179,316	165,024	132,996	135,000	135,000	170,827	185,000	185,000	37.04%
Intergov Rev Subtotal:		3,643,080	3,701,255	3,689,227	3,635,000	3,635,000	3,670,827	3,735,000	3,735,000	2.75%
Public Services:										
Other Public Charges	45057	195	150	150	200	200	150	200	200	0.00%
Public Services Subtotal:		195	150	150	200	200	150	200	200	0.00%
Total Operating Revenue:		3,646,614	3,704,208	3,691,383	3,638,150	3,638,150	3,673,127	3,738,150	3,738,150	2.75%
Interest:										
Interest Investments	48000	483,426	778,393	1,128,179	1,100,000	1,100,000	1,596,000	1,580,000	1,580,000	43.64%
Investment Mark to Market	48002	(265,515)	(130,775)	(102,834)	0	0	0	0	0	0.00%
Interest Subtotal:		217,911	647,618	1,025,345	1,100,000	1,100,000	1,596,000	1,580,000	1,580,000	43.64%
Misc Revenues:										
Sale Of Prop Equip	48104	17,958	14,455	11,842	15,000	15,000	15,000	15,000	15,000	0.00%
Other Miscellaneous Revenues	48109	160,309	80,274	133,133	150,000	150,000	85,000	130,000	130,000	-13.33%
Misc Revenues Subtotal:		178,268	94,729	144,975	165,000	165,000	100,000	145,000	145,000	-12.12%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Transfers In:										
Other Transfers In	49501	347,779	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		347,779	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		743,958	742,347	1,170,320	1,265,000	1,265,000	1,696,000	1,725,000	1,725,000	36.36%
Revenue Total:		4,390,573	4,446,555	4,861,703	4,903,150	4,903,150	5,369,127	5,463,150	5,463,150	11.42%
Expense										
Wages:										
Regular Pay	51100	0	34,937	(16,555)	0	0	0	0	0	0.00%
Payout Wages	51120	159,979	369,117	237,931	320,000	320,000	300,000	320,000	320,000	0.00%
Payroll Sundry Account	51190	184	0	3,795	200	200	1,000	0	0	-100.00%
Wages Subtotal:		160,162	404,054	225,171	320,200	320,200	301,000	320,000	320,000	-0.06%
Fringes Benefits:										
FICA Medicare	51200	15,395	20,743	7,821	20,000	20,000	22,950	20,000	20,000	0.00%
Health Insurance	51201	14,296	1,316	1,110	1,500	1,500	1,500	1,500	1,500	0.00%
Dental Insurance	51202	(29)	0	111	0	0	0	0	0	0.00%
Workers Compensation	51203	93	299	86	150	150	150	150	150	0.00%
WI Retirement	51206	0	2,306	(930)	0	0	450	450	450	100.00%
Fringe Benefits Other	51207	77	40	16	100	100	50	50	50	-50.00%
Fringes Benefits Subtotal:		29,832	24,705	8,214	21,750	21,750	25,100	22,150	22,150	1.84%
Total Labor:		189,995	428,759	233,385	341,950	341,950	326,100	342,150	342,150	0.06%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Office:										
Postage and Box Rent	53004	0	0	2	0	0	0	0	0	0.00%
Office Subtotal:		0	0	2	0	0	0	0	0	0.00%
Operating:										
Household Supplies	53516	36	23	27	75	75	75	75	75	0.00%
Bad Debts Expense	53561	(70,005)	61,122	19,936	10,000	10,000	10,000	20,000	20,000	100.00%
Taxes & Assessments	53562	27,123	1,024	4,163	10,000	10,000	4,000	5,000	15,000	50.00%
Tax Refunds	53564	122,710	9,067	13,423	25,000	25,000	15,000	20,000	20,000	-20.00%
Operating Grants	53565	2,385,954	2,477,833	2,631,393	2,693,476	2,735,313	2,694,476	2,680,410	2,707,410	0.52%
Other Miscellaneous	53568	420	7,195	2,396	4,000	4,000	4,000	4,000	4,000	0.00%
Postage and Box Rent	73004	1	0	0	0	0	0	0	0	0.00%
Operating Subtotal:		2,466,239	2,556,265	2,671,336	2,742,551	2,784,388	2,727,551	2,729,485	2,766,485	0.87%
Repairs & Maint:										
Maintenance Grounds	74021	718	40,060	86,240	100,000	100,000	40,000	50,000	50,000	-50.00%
Repairs & Maint Subtotal:		718	40,060	86,240	100,000	100,000	40,000	50,000	50,000	-50.00%
Utilities:										
Water and Sewer	54702	0	0	20	0	0	10	10	10	100.00%
Utilities Subtotal:		0	0	20	0	0	10	10	10	100.00%
Contractual Services:										
Professional Service	55014	33,359	32,570	32,440	40,000	40,000	36,000	36,000	36,000	-10.00%
Taxes Assessments	55054	3,640	0	28,941	239,800	239,800	239,800	0	0	-100.00%
Contractual Services Subtotal:		36,998	32,570	61,381	279,800	279,800	275,800	36,000	36,000	-87.13%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified										
Insurance Expenses:										
Claim Payments	56002	0	95,000	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	11,772	10,416	9,456	6,096	6,096	6,096	6,340	6,340	4.00%
Insurance Expenses Subtotal:		11,772	105,416	9,456	6,096	6,096	6,096	6,340	6,340	4.00%
Total Other Operating:		2,515,727	2,734,311	2,828,434	3,128,447	3,170,284	3,049,457	2,821,835	2,858,835	-8.62%
Transfers Out:										
Other Transfers Out	59501	230,000	49,000	100,000	209,000	313,150	209,000	209,000	209,000	0.00%
Transfers Out Subtotal:		230,000	49,000	100,000	209,000	313,150	209,000	209,000	209,000	0.00%
Other Financing Uses:										
Res Contingencies	59502	0	0	0	300,000	31,754	0	300,000	300,000	0.00%
Res Salaries	59503	0	0	0	25,000	0	0	25,000	25,000	0.00%
Other Financing Uses Subtotal:		0	0	0	325,000	31,754	0	325,000	325,000	0.00%
Total Non-Operating Expense:		230,000	49,000	100,000	534,000	344,904	209,000	534,000	534,000	0.00%
Expense Total:		2,935,721	3,212,070	3,161,820	4,004,397	3,857,138	3,584,557	3,697,985	3,734,985	-6.73%
Miscellaneous unclassified Net/(Levy):		1,454,851	1,234,485	1,699,884	898,753	1,046,012	1,784,570	1,765,165	1,728,165	92.28%
General fund applied - street assessments		0	0	0	239,800	239,800	239,800	0	0	-100.00%
General fund applied - tax levy		868,000	2,490,000	3,096,000	2,685,000	2,685,000	2,685,000	2,000,000	1,705,000	-36.50%
Net Miscellaneous unclassified:		2,322,851	3,724,485	4,795,884	3,823,553	3,970,812	4,709,370	3,765,165	3,433,165	-10.21%

Note: Fund balance applied in this cost center is a use of fund balance to reduce the overall levy for the county.

WINNEBAGO COUNTY
2020 BUDGET
SCHEDULE OF MISCELLANEOUS OPERATING GRANT PAYMENTS

	2018 Budget	2019 Budget	2020 Budget	Change 2020 over / (under) 2019	
				Amount	Percent
Library (See attached schedule)	\$ 2,106,709	\$ 2,213,392	\$ 2,253,505	\$ 40,113	1.81%
Library fees due for County resident usage of other library systems	45,000	45,675	50,300	4,625	10%
Regional Planning Commission	199,611	199,713	205,871	6,159	3%
ADVOCAP	37,000	37,000	39,000	2,000	5%
County Fair Association	50,000	60,000	50,000	(10,000)	-17%
County Fair Association Entertainment Use of Stage (1)	-	-	10,000	10,000	100%
Ambulance Service	3,660	3,697	3,734	37	1%
Railroad Consortium	25,000	25,000	25,000	-	0%
Lake Winnebago Management Plan Grant Coordinator - contribution (2)	20,000	Note below	Note below	-	0%
LiveWell Fox Valey Initiative (3)	-	-	25,000	25,000	100%
Subtotal	2,486,980	2,584,476	2,662,410	77,933	3%
Culvert and Bridge Aide	210,000	109,000	45,000	(64,000)	-59%
Totals	\$ 2,696,980	\$ 2,693,476	\$ 2,707,410	\$ 13,933	1%

SCHEDULE OF MISCELLANEOUS INTERFUND TRANSFERS

Industrial Development Board Grant	\$ 190,000	\$ 209,000	\$ 209,000	-	0%
Totals	\$ 190,000	\$ 209,000	\$ 209,000	\$ -	0%

Note 1: The County will provide the County Fair Association an additional \$10,000 contingent upon use of the stage at the County expo grounds for live entertainment.

Note 2: The Lake Winnebago Plan Grant Coordinator position was not included in the 2017 adopted budget but was added back at the next County Board meeting which occurred in November. For the 2019 and 2020 budget, this amount was moved to the Land & Water Conservation's budget.

Note 3: The LiveWell Fox Valley is a tri-county partnership initiative to advance a culture of health and well-being for all residents in the Fox Valley.

**COUNTY LIBRARY LEVY REQUEST
COMPARATIVE DATA
LEVY ANALYSIS**

<u>Used for 2020 library allocation</u>						<u>Change 2020 over / (under) 2019</u>	
<u>Operating:</u>	<u>2019 Net Library Budget</u>	<u>Percent of County Users/Usage</u>	<u>2018 Library Allocation</u>	<u>2019 Library Allocation</u>	<u>2020 Library Allocation</u>	<u>Amount</u>	<u>Percent</u>
Menasha	\$ 1,487,004	26.8% *	\$ 351,018	\$ 390,063	\$ 398,517	\$ 8,454	2.2%
Neenah	2,059,458	39.6% *	767,697	796,668	815,545	18,877	2.4%
Omro	209,340	51.2%	96,706	105,849	107,182	1,333	1.3%
Oshkosh	3,307,724	18.9% *	586,881	607,424	625,160	17,736	2.9%
Winneconne	217,937	50.7% *	109,296	113,581	110,494	(3,087)	-2.7%
Total operating	<u>7,281,463</u>		<u>1,911,598</u>	<u>2,013,585</u>	<u>2,056,898</u>	<u>43,313</u>	<u>2.2%</u>
Facilities:							
Menasha	224,400	26.8% *	56,773	60,588	60,139	(449)	-0.7%
Neenah	286,304	39.6% *	110,513	111,086	113,376	2,290	2.1%
Omro	0	51.2%	0	0	0	0	0.0%
Oshkosh	0	18.9% *	0	0	0	0	0.0%
Winneconne	6,097	50.7% *	18,783	18,133	3,091	(15,042)	-83.0%
Total operating	<u>516,801</u>		<u>186,069</u>	<u>189,807</u>	<u>176,606</u>	<u>(13,201)</u>	<u>-7.0%</u>
Special Project Grant (Note below)			<u>10,000</u>	<u>10,000</u>	<u>20,000</u>	<u>10,000</u>	<u>0.0%</u>
Totals	\$ <u>7,798,264</u>		\$ <u>2,107,667</u>	\$ <u>2,213,392</u>	\$ <u>2,253,505</u>	\$ <u>40,113</u>	<u>1.8%</u>

* *Percent of actual circulation*

2020 Net Library Budget - the 2020 library tax levy is based on the 2019 budget. The formula is always based on the past year budget because the municipalities do not prepare their library budgets for the next year until after the County has completed it's budget process.

Percent of County Users/Usage - the formula is set to allocate the County share of the library budget based on actual usage by County residents. This percent is based on the number of users outside of the municipality responsible for the library divided by the total of all usage of the facility.

Special Project Grant: The libraries are submitting a special project request of \$10,000 for the purchase of eBooks and eAudiobooks to be added to the Winnefox Overdrive Advantage Collection. This would supplement the \$55,229 that county libraries are spending on these materials this year. This is the fifth year we are requesting this funding. Use of these materials continues to increase.

An additional \$10,000 is being requested for a 2020 special project of county-wide interest, the public libraries of Winnebago County are proposing a survey of primary source documents of historical interest leading to production of an inventory of those documents and a report on options for subsequent digitization and public access. If, after the holdings of the five Winnebago County public libraries has been completed, time and funds remain, other county associations or agencies with historic documents may be approached about becoming part of the survey and inventory. This work would be performed by a part-time intern with educational or professional education and/or training in history or archival work. The work of the intern will be supervised by Oshkosh Public Library's Local History and Genealogy Librarian.

We are requesting \$10,000 in county funding: approximately \$8,000 for wages and benefits; approximately \$1,000 for travel and meals; approximately \$1,000 for a laptop computer. **Outcomes:** Deliverables from this project would be an inventory of primary source documents of historic interest in the county's libraries and a report detailing options for digitization and public access.

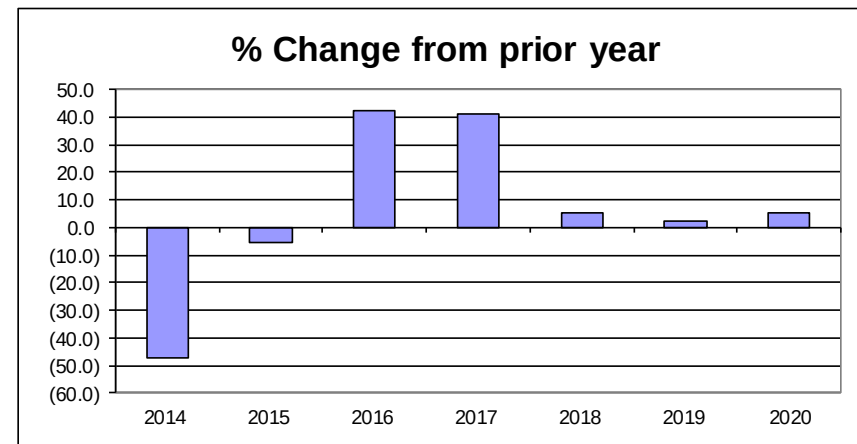
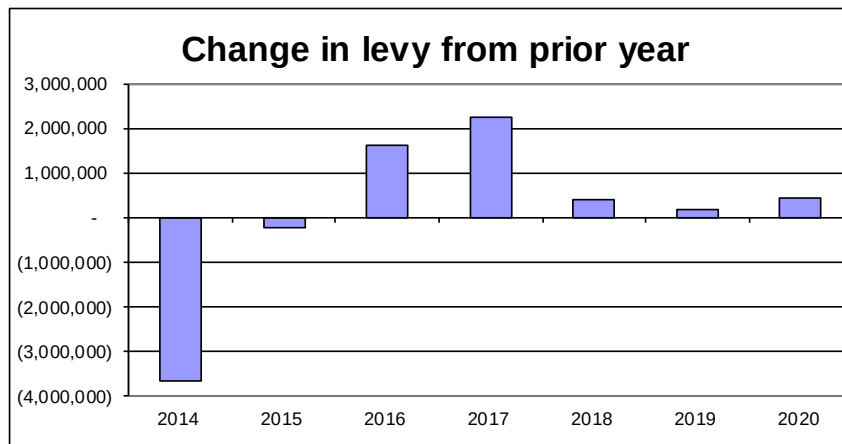
DEBT SERVICE

2020 BUDGET NARRATIVE HIGHLIGHTS

2020 BUDGET DETAIL:

NOTE: Debt of proprietary funds such as Airport, Park View Health Center, Solid Waste and Highway Department are reflected in the budgets of those departments and are backed out of the totals here. The debt service in this section only applies to the governmental funds. However charts and graphs are prepared to include all debt so the reader can get a complete view of all debt.

The 2020 net levy supported debt service in the Debt Service Fund is \$8,642,000, an increase of \$424,000 or 5.16% over 2019. The County used \$200,000 of fund balance to reduce the debt service levy in 2020. There will be a borrowing for new projects in 2020 for an estimated \$10.700 million. Projects included in the 2020 borrowing include; Window replacements, elevator modernization, courthouse boiler replacement, roof replacement program, Obsolete building demolition, masonry repair program, sheriff office lobby window replacement, UW student development and food service facility, UW child care center addition, UW roof repairs, Human Service community based residential facility, Airport business park taxiway extension, Airport taxiway A reconstruction, Park View Health Care storage building, and various road resurfacing and reconstruction projects. Each of these projects must first be approved by the Winnebago County Board of Supervisors.



Borrowing transactions that occurred during 2019 follow: \$9,575,000. These funds were borrowed for projects including; road resurface and reconstruction, parks dump truck, park soccer lighting, mental health crisis center, courthouse window replacement, courthouse elevator modernization, roof replacement, obsolete building demolition, UWFV student development and food service facility, Airport taxiway reconstruction.

INDEBTEDNESS LIMITATIONS:

Total estimated outstanding debt is projected to be \$37,373,000 at the end of 2020. This is well below our debt limit of over \$674 million.

OUTSTANDING INDEBTEDNESS AND REPAYMENT:

Amounts of outstanding debt along with schedules of principal and interest due by year are on schedules that follow. All debt is fully retired after 10 years. The Levy & Non-Levy Debt graph that follows (a few pages later) shows our policy of maintaining level debt service payments each year while leaving room in the later years to accommodate new debt.

Debt service principal and interest on debt incurred to finance proprietary activities is accounted for in those proprietary funds. The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, for governmental funds. See the glossary at the end of the budget book for a definition of proprietary type activities. This section of the budget summarizes all debt service of the County and identifies that portion attributable to proprietary type activities. Explanations are only provided for those debt obligations that are still outstanding. These explanations are found later in this section just prior to debt service schedules.

Winnebago County
Budget Detail - 2020
Debt Service (Dollars in thousands)

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Request Budget
Reimbursements for pass through debt					
Housing Authority	110	110	110	110	110
East Central Regional Planning Commission	18	18	17	18	18
Investment income	-	-	-	-	-
TOTAL REVENUES	128	128	127	128	128
<u>Principal payments:</u>					
G.O. Notes, Series 2009 BAB	397	405	420	435	-
G.O. Notes, Series 2010 BAB	1,365	1,395	1,425	1,460	1,500
G.O. Notes, Series 2010C Trust Fund Loan	66	70	73	77	81
G.O. Notes, Series 2010D Trust Fund Loan	14	15	15	16	17
G.O. Notes, Series 2011 A	373	370	385	395	410
G.O. Notes, Series 2012 A	651	695	745	800	115
G.O. Notes, Series 2012 B	2,585	-	-	-	-
G.O. Notes, Series 2012 C	1,310	1,335	1,365	1,400	1,436
G.O. Notes, Series 2014 A	375	385	400	410	425
G.O. Notes, Series 2015 A	300	395	400	410	415
G.O. Notes, Series 2016 A	-	2,590	135	140	145
G.O. Notes, Series 2017 A	-	-	2,820	725	730
G.O. Notes, Series 2018 A	-	-	-	2,000	570
G.O. Notes, Series 2019 A	-	-	-		2,655
Total Principal	7,436	7,655	8,183	8,268	8,499

Winnebago County
Budget Detail - 2020
Debt Service (Dollars in thousands)

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Request Budget
<u>Interest payments:</u>					
G.O. Notes, Series 2009 BAB	39	31	19	7	-
G.O. Notes, Series 2010 BAB	118	102	78	48	17
G.O Notes, Series 2010C Trust Fund Loan	44	41	37	33	29
G.O Notes, Series 2010D Trust Fund Loan	4	3	2	2	1
G.O. Notes, Series 2011 A	47	42	35	26	16
G.O. Notes, Series 2012 A	44	36	25	10	1
G.O. Notes, Series 2012 B	43	-	-	-	-
G.O. Notes, Series 2012 C	184	157	130	103	75
G.O. Notes, Series 2014 A	79	71	63	55	47
G.O. Notes, Series 2015 A	90	73	65	57	49
G.O. Notes, Series 2016 A	-	42	30	28	25
G.O. Notes, Series 2017 A	-	-	161	165	150
G.O. Notes, Series 2018 A	-	-	-	175	206
G.O. Notes, Series 2019 A	-	-	-	-	203
Total Interest	692	598	645	709	819
TOTAL EXPENSES	8,128	8,253	8,828	8,977	9,318
Gross levy	8,000	8,125	8,701	8,849	9,190

Winnebago County
Budget Detail - 2020
Debt Service (Dollars in thousands)

	2016 Adopted Budget	2017 Adopted Budget	2018 Adopted Budget	2019 Adopted Budget	2020 Request Budget
Less amounts charged to:					
Airport fund	(54)	(56)	(185)	(120)	(258)
Solid Waste fund	(16)	(17)	(18)	(18)	(3)
Park View Health center	(2,431)	(320)	(329)	(338)	(197)
Highway	(80)	(82)	(125)	(155)	(90)
LEVY debt service fund	5,419	7,650	8,044	8,218	8,642
 Add back levy departments					
Airport fund	54	56	185	120	258
Park View Health Center	2,431	320	329	338	197
Fund balance applied (Note)	-	-	-	-	(200)
 Total all debt service levy	7,904	8,026	8,558	8,676	8,897

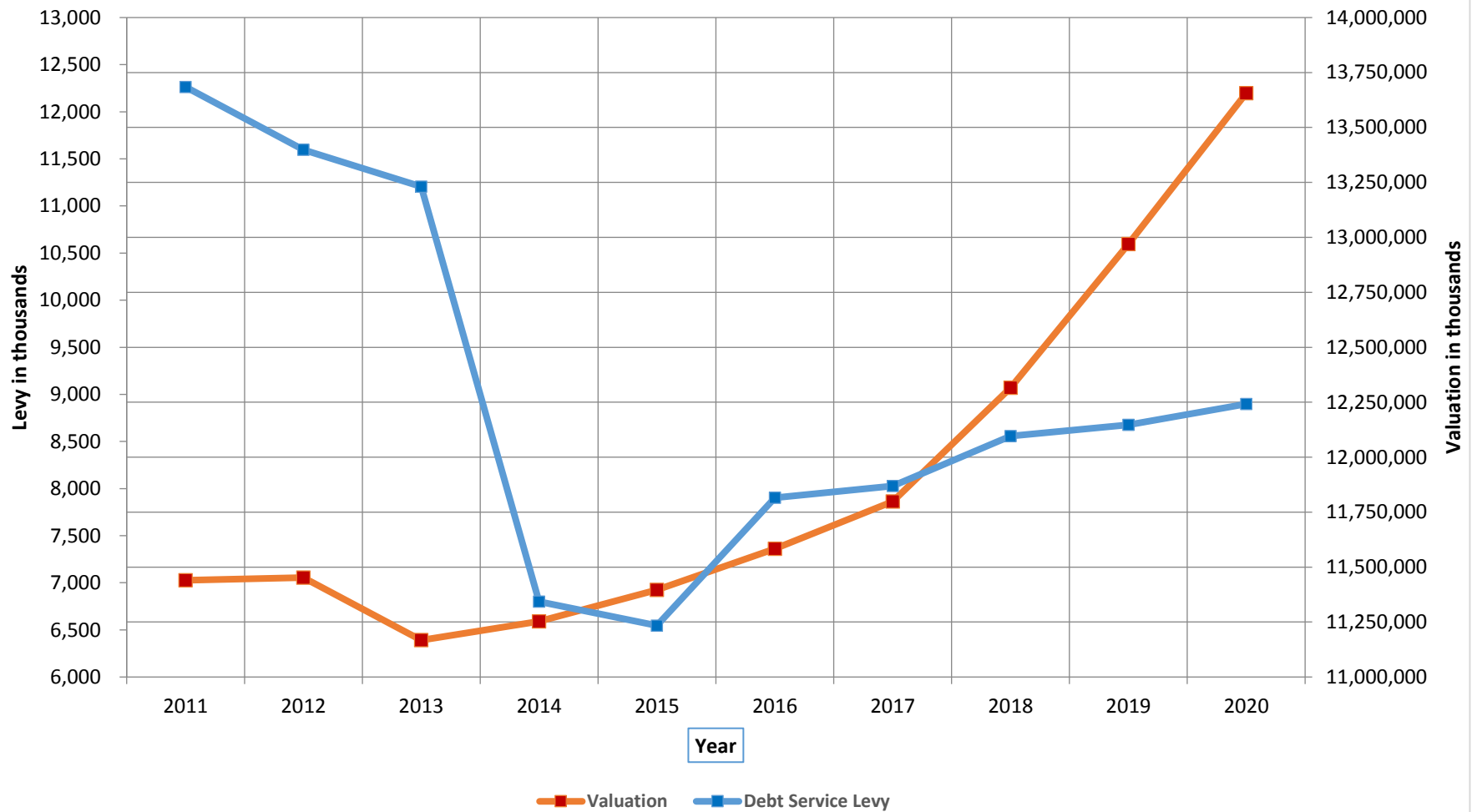
Note: Fund balance applied is a use of fund balance to reduce the levy for this activity.

WINNEBAGO COUNTY
OUTSTANDING INDEBTEDNESS - ALL

(Includes Solid Waste and Highway Debt because they are included in Debt Limit Calculations)

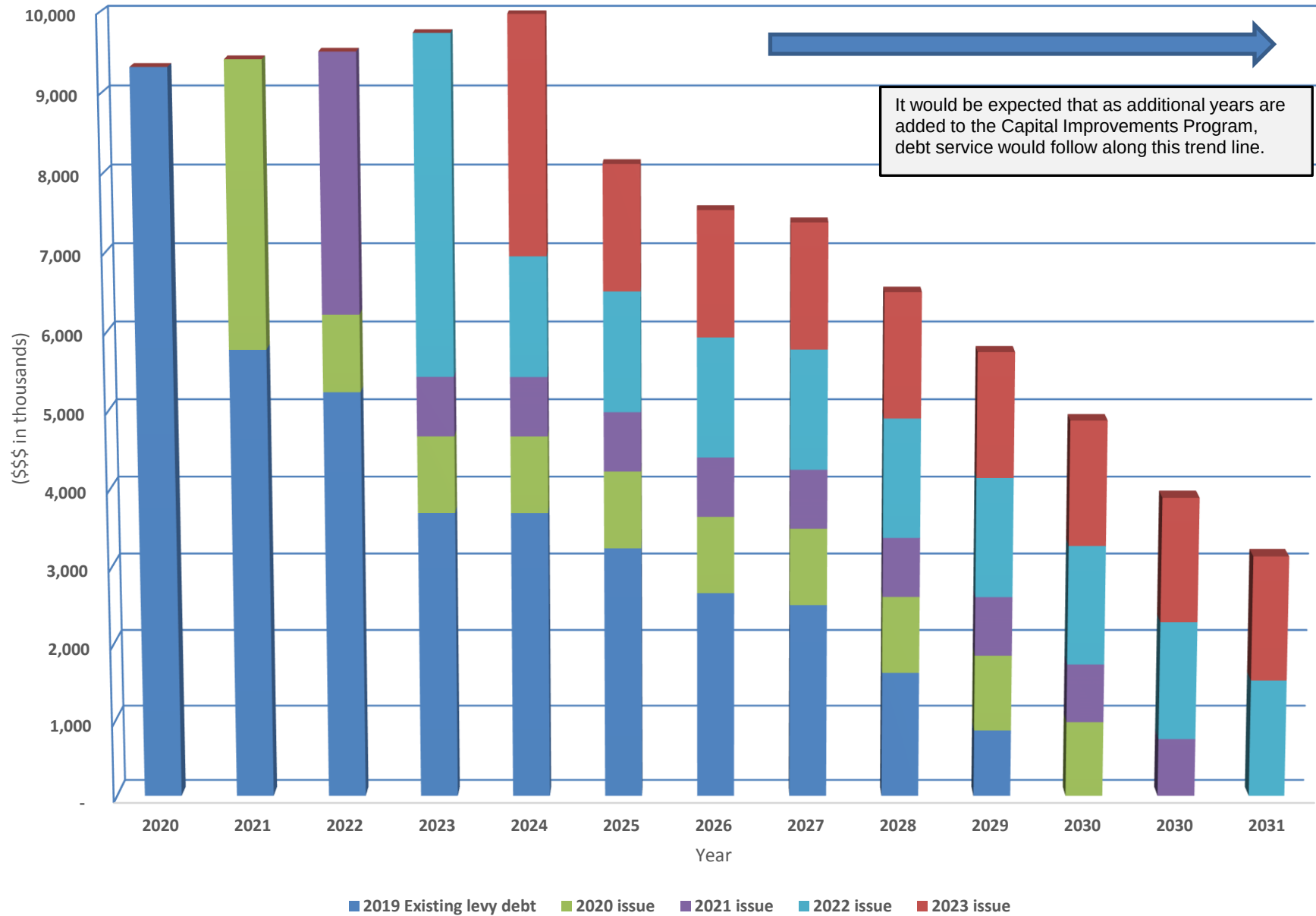
Notes:	ISSUE DATE	MATURITY DATE	NET EFFECTIVE INTEREST RATE	OUTSTANDING 12/31/19	2020 PRINCIPAL PAID	2020 NEW DEBT	12/31/20OUTSTANDI NG DEBT (Projected)
General Obligation Notes Series 2010B	11/19/10	04/01/2020	3.7100%	1,500,000	1,500,000	-	-
State of Wisconsin Trust Fund Loan Series 2010C	11/22/10	03/15/2025	5.2500%	555,000	82,000	-	473,000
State of Wisconsin Trust Fund Loan Series 2010D	12/15/10	03/15/2020	5.0000%	17,000	17,000	-	-
General Obligation Notes Series 2011A	11/08/11	04/01/2021	2.6800%	830,000	410,000	-	420,000
General Obligation Notes Series 2012A Refunding	03/15/12	04/01/2020	1.6100%	115,000	115,000	-	-
General Obligation Notes Series 2012C	11/06/12	04/01/2022	2.7600%	4,425,000	1,435,000	-	2,990,000
General Obligation Notes Series 2014A	11/08/14	04/01/2024	2.6200%	2,210,000	425,000	-	1,785,000
General Obligation Notes Series 2015A	11/08/15	04/01/2025	2.7000%	2,645,000	415,000	-	2,230,000
General Obligation Notes Series 2016A	Nov 2016	04/01/2026	1.8100%	1,075,000	145,000	-	930,000
General Obligation Notes Series 2017A	Nov 2017	04/01/2027	1.8474%	6,325,000	730,000	-	5,595,000
General Obligation Notes Series 2018A	Nov 2018	04/01/2028	2.7893%	5,900,000	570,000	-	5,330,000
NEW ISSUES - FALL 2019:							
General Obligation Notes Series 2019A	Nov 2019	04/01/2029	Unknown	9,575,000	2,655,000	-	6,920,000
NEW ISSUES - FALL 2020:							
General Obligation Notes Series 2020A	Nov 2020	04/01/2030	Unknown	-	-	10,700,000	10,700,000
GRAND TOTALS				<u>\$ 35,172,000</u>	<u>\$ 8,499,000</u>	<u>\$ 10,700,000</u>	<u>\$ 37,373,000</u>

Growth in Valuation Vs Growth in Debt Levy

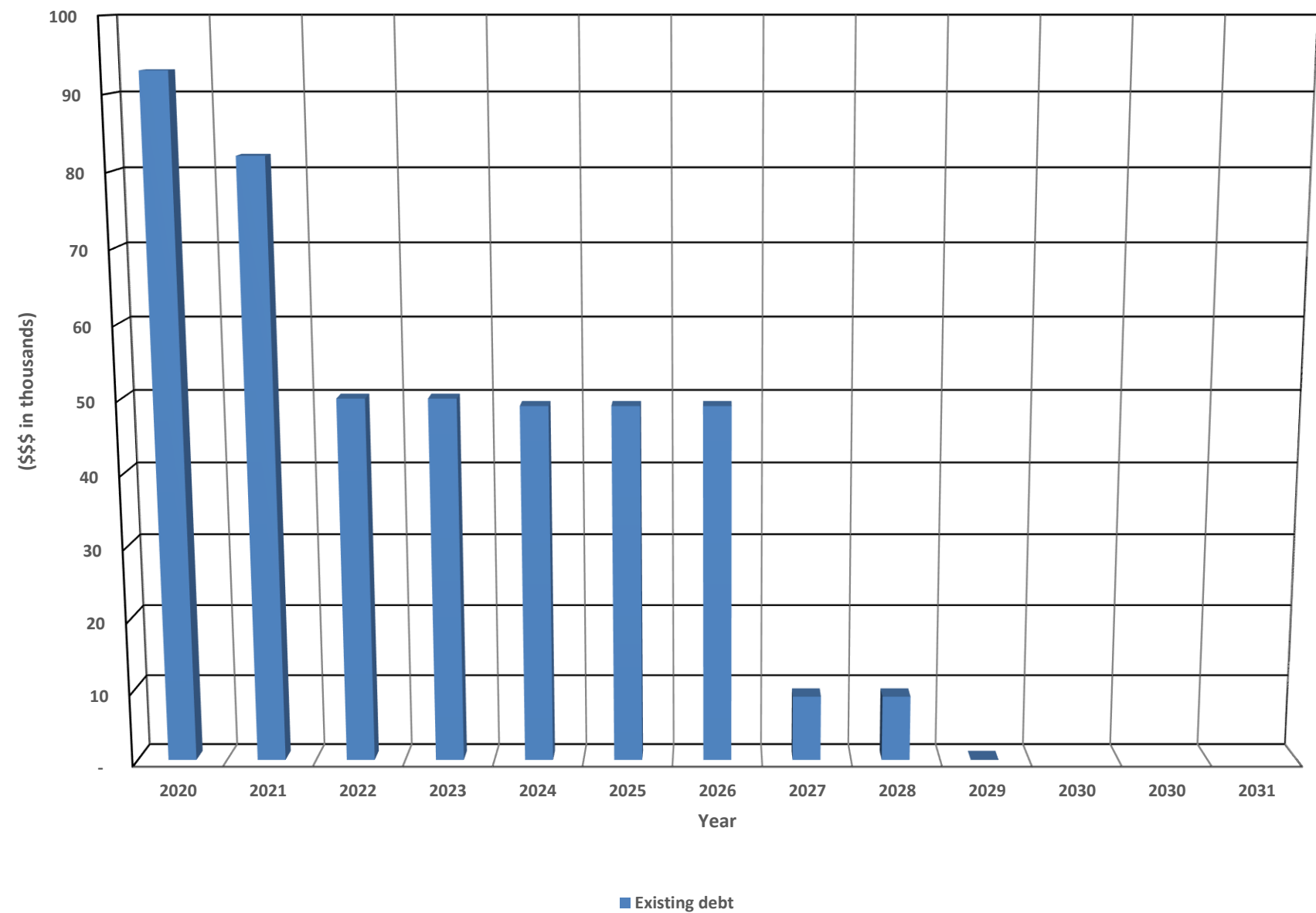


Note: This chart shows that debt service had dropped for several years. Itl started to rise again in 2016 due to larger projects requiring borrowing. Note that debt service is going up at about the same rate as valuation growth. This keeps the debt service rate relatively stable.

Levy Supported Debt Current and Future Payments



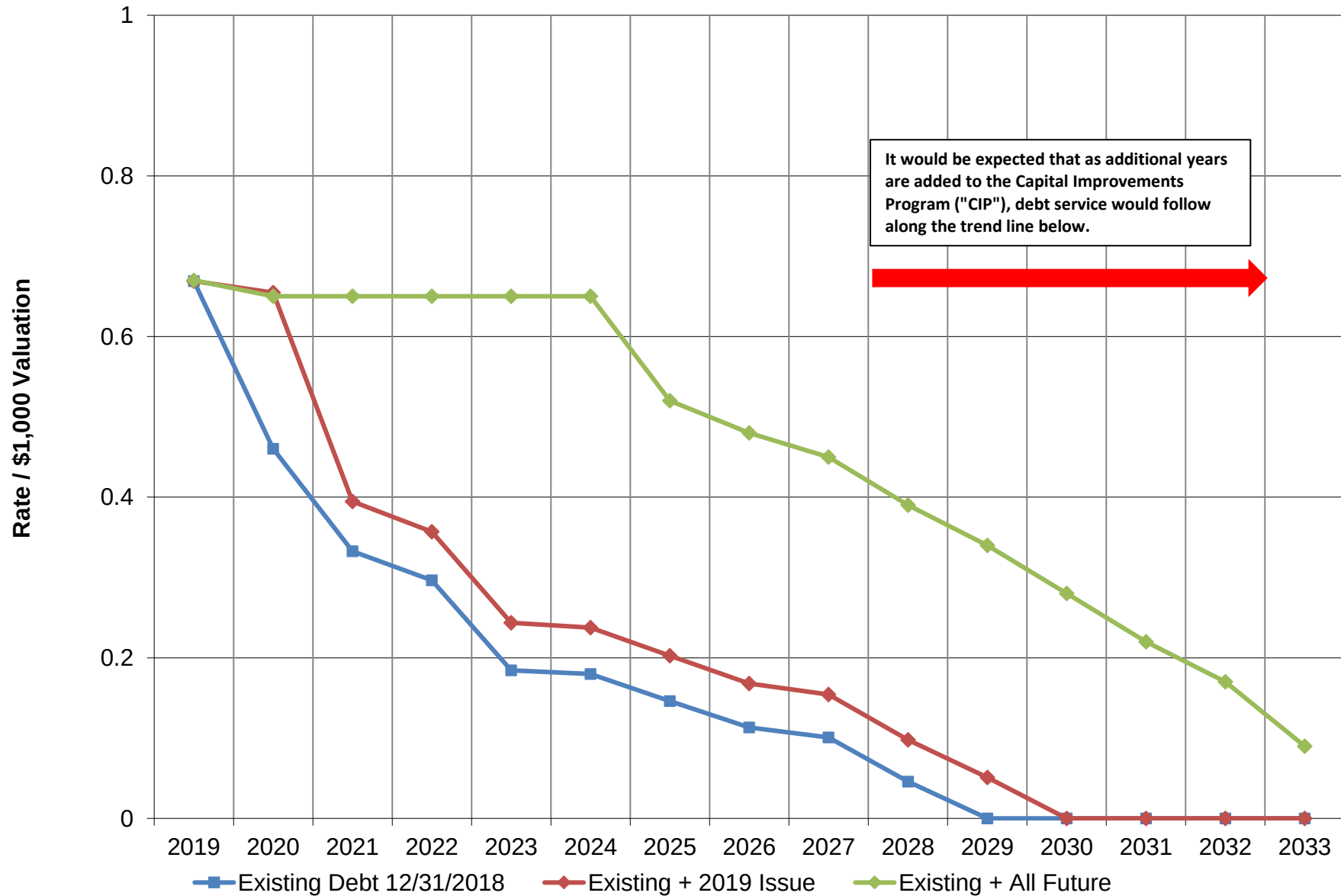
Non-Levy Supported Debt Service



Tax Rate Information - Historical



Debt Service Tax Rate - Current and Future Years



Note: Tax rate based on 201 & 2019 Equalized Valuations (TID-OUT) of \$12,969,909,200 & \$13,655,711,100, respectively, with 2.50% annual growth thereafter.

Levy Funded Debt

Descriptions of Issues

Issue	Description
2010 B	This financing is for various projects including; demolition of old nursing home facilities, parking lot resurfacing, Info Sys Hub relocation, central dictation system, purchase and remodeling of the B'Gosh properties in downtown Oshkosh, new financial software, Fairview tower fiber installation, various road resurfacing projects, Expo Center air conditioning and UW Fox Valley parking lot resurfacing.
2010 C	This was a State Trust Fund loan we took out and "passed through" to the Winnebago County Housing Authority for remodeling of some low income housing units. They will be reimbursing us each year the amount that is due on this loan.
2010 D	This was a State Trust Fund loan we took out and "passed through" to the East Central Wisconsin Regional Planning Commission. They used these funds to refinance their past service pension liability. Each year they will be reimbursing us as we pay the principal and interest on this loan.
2011 A	This borrowing is for various projects including; Utility extension & infrastructure - NW Hanger development at our airport, computer aided dispatch and mobile data computer replacement, UW Fox Valley engineering building renovations, various road reconstruction and resurfacing projects, Sheriff Department radio system upgrade / replacement, airport runway resurfacing and land acquisition.
2012 A	This bond issue refunded our Series 2003 B and Series 2004 B. Payment of the unfunded pension liability.
2012 C	This bond issue will finance the following projects: facility tuck pointing, remainder of the financial software replacement, courthouse window replacement, demolition of old buildings, Sheriff radio system project, jail chiller upgrade, public safety answering point consolidation, various road resurface and reconstructions projects, tennis court rehabilitation project , UW Fox Valley engineering building remodeling, Airport runway broom and Park View storage and therapy addition.
2014 A	This bond issue will finance the following projects: parks road/lighting project , various facilities asphalt replacement, various road resurface and reconstructions projects.
2015 A	This bond issue will finance the following projects: road resurface and reconstruction, E911 hardware, and courthouse window replacement.
2016 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, card access system, department relocation, Airport terminal building and Airport snow removal equipment.
2017 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, mental health crisis service center, courthouse window replacement, UWV boiler replacement, courthouse security system, sheriff CAD/ RMS system upgrade, department relocation, Airport taxiway resurface.
2018 A	This bond issue will finance the following projects: road resurface and reconstruction, sheriff CAD/ RMS system upgrade, courthouse window replacement, courthouse elevator modernization, department relocation, roof replacement, obsolete building demolition, UWV student development and food service facility, Airport taxiway extension.
2019 A	This bond issue will finance the following projects: road resurface and reconstruction, parks dump truck, parks soccer complex lighting, courthouse window replacement, courthouse elevator modernization, mental health crisis center, roof replacement, obsolete building demolition, Airport taxiway extension.

Principal Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014 A	2015 A	2016 A	2017 A	2018 A	2019 A	Total
2020	1,500	81	17	378	105	1,436	425	415	111	730	563	2,655	8,416
2021	-	85	-	387	-	1,475	435	425	111	745	578	780	5,021
2022	-	90	-	-	-	1,515	440	435	114	760	598	690	4,642
2023	-	95	-	-	-	-	450	445	118	775	617	710	3,210
2024	-	99	-	-	-	-	460	455	118	795	642	730	3,299
2025	-	104	-	-	-	-	-	470	122	815	671	755	2,937
2026	-	-	-	-	-	-	-	-	126	840	696	775	2,437
2027	-	-	-	-	-	-	-	-	-	865	721	800	2,386
2028	-	-	-	-	-	-	-	-	-	-	741	825	1,566
2029	-	-	-	-	-	-	-	-	-	-	-	855	855
Totals	1,500	554	17	765	105	4,426	2,210	2,645	820	6,325	5,827	9,575	34,769

Interest Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014 A	2015 A	2016 A	2017 A	2018 A	2019 A	Total
2020	17	29	1	16	1	75	47	49	19	150	203	203	810
2021	-	25	-	5	-	46	38	40	17	128	178	193	670
2022	-	20	-	-	-	16	28	32	14	98	154	178	540
2023	-	16	-	-	-	-	17	23	11	75	130	160	432
2024	-	11	-	-	-	-	6	14	7	59	104	139	340
2025	-	6	-	-	-	-	-	5	4	41	78	116	250
2026	-	-	-	-	-	-	-	-	1	26	54	93	174
2027	-	-	-	-	-	-	-	-	-	9	33	69	111
2028	-	-	-	-	-	-	-	-	-	-	11	42	53
2029	-	-	-	-	-	-	-	-	-	-	-	14	14
Totals	17	107	1	21	1	137	136	163	73	586	945	1,207	3,394

Total Payment Schedule - Levy Funded Debt
(In Thousands)

Year	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014 A	2015 A	2016 A	2017 A	2018 A	2019 A	Total
2020	1,517	110	18	394	106	1,511	472	464	130	880	766	2,858	9,226
2021	-	110	-	392	-	1,521	473	465	128	873	756	973	5,691
2022	-	110	-	-	-	1,531	468	467	128	858	752	868	5,182
2023	-	111	-	-	-	-	467	468	129	850	747	870	3,642
2024	-	110	-	-	-	-	466	469	125	854	746	869	3,639
2025	-	110	-	-	-	-	-	475	126	856	749	871	3,187
2026	-	-	-	-	-	-	-	-	127	866	750	868	2,611
2027	-	-	-	-	-	-	-	-	-	874	754	869	2,497
2028	-	-	-	-	-	-	-	-	-	-	752	867	1,619
2029	-	-	-	-	-	-	-	-	-	-	-	869	869
Totals	1,517	661	18	786	106	4,563	2,346	2,808	893	6,911	6,772	10,782	38,163

Non Levy Funded Debt

Descriptions of Issues

Issue	Description
2011 A	This borrowing is for the construction of a Highway Satellite shop in Winchester.
2012 A	This bond issue refunded our Series 2003 B and Series 2004 B. Payment of the unfunded pension liability.
2016 A	This bond issue will finance the following projects: Highway roof replacement.
2018 A	This bond issue will finance the following projects: Highway material storage bins.

Principal Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2012A	2016A	2018A	Total
2020	32	10	34	7	83
2021	33	-	34	7	74
2022	-	-	36	8	44
2023	-	-	37	8	45
2024	-	-	37	8	45
2025	-	-	38	8	46
2026	-	-	39	9	48
2027	-	-	-	9	9
2028	-	-	-	9	9
2029	-	-	-	-	-
Totals	65	10	255	73	403

Interest Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2012A	2016A	2018A	Total
2020	1	-	6	3	10
2021	1	-	5	2	8
2022	-	-	4	2	6
2023	-	-	3	2	5
2024	-	-	3	1	4
2025	-	-	2	1	3
2026	-	-	-	1	1
2027	-	-	-	-	-
2028	-	-	-	-	-
2029	-	-	-	-	-
Totals	2	-	23	12	37

Total Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2011A	2012A	2016A	2018A	Total
2020	33	10	40	10	93
2021	34	-	39	9	82
2022	-	-	40	10	50
2023	-	-	40	10	50
2024	-	-	40	9	49
2025	-	-	40	9	49
2026	-	-	39	10	49
2027	-	-	-	9	9
2028	-	-	-	9	9
2029	-	-	-	9	9
Totals	67	10	278	94	449

Principal Payment Schedule - All Debt

(In Thousands)

Year	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014A	2015 A	2016 A	2017 A	2018 A	2019 A	Total
2020	1,500	81	17	410	115	1,436	425	415	145	730	570	2,655	8,499
2021	-	85	-	420	-	1,475	435	425	145	745	585	780	5,095
2022	-	90	-	-	-	1,515	440	435	150	760	606	690	4,686
2023	-	95	-	-	-	-	450	445	155	775	625	710	3,255
2024	-	99	-	-	-	-	460	455	155	795	650	730	3,344
2025	-	104	-	-	-	-	-	470	160	815	679	755	2,983
2026	-	-	-	-	-	-	-	-	165	840	705	775	2,485
2027	-	-	-	-	-	-	-	-	-	865	730	800	2,395
2028	-	-	-	-	-	-	-	-	-	-	750	825	1,575
2029	-	-	-	-	-	-	-	-	-	-	-	855	855
Totals	1,500	554	17	830	115	4,426	2,210	2,645	1,075	6,325	5,900	9,575	35,172
Less 2020 principal retirement													(8,499)
Add 2020 new issue													<u>10,700</u>
Net outstanding projected 12/31/20													<u><u>37,373</u></u>

Interest Payment Schedule - All Debt

(In Thousands)

Year	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014A	2015 A	2016 A	2017 A	2018 A	2019A	Total
2020	17	29	1	16	1	75	47	49	25	150	206	203	819
2021	-	25	-	5	-	46	38	40	22	128	180	193	677
2022	-	20	-	-	-	16	28	32	18	98	156	178	546
2023	-	16	-	-	-	-	17	23	14	75	132	160	437
2024	-	11	-	-	-	-	6	14	10	59	105	139	344
2025	-	6	-	-	-	-	-	5	6	41	79	116	253
2026	-	-	-	-	-	-	-	-	1	26	55	93	175
2027	-	-	-	-	-	-	-	-	-	9	33	69	111
2028	-	-	-	-	-	-	-	-	-	-	11	42	53
2029	-	-	-	-	-	-	-	-	-	-	0	14	14
Totals	17	107	1	21	1	137	136	163	96	586	957	1,207	3,429

Total Payment Schedule - All Debt

(In Thousands)

Year	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014A	2015 A	2016 A	2017 A	2018 A	2019 A	Total
2020	1,517	110	18	426	116	1,511	472	464	170	880	776	2,858	9,318
2021	-	110	-	425	-	1,521	473	465	167	873	765	973	5,772
2022	-	110	-	-	-	1,531	468	467	168	858	762	868	5,232
2023	-	111	-	-	-	-	467	468	169	850	757	870	3,692
2024	-	110	-	-	-	-	466	469	165	854	755	869	3,688
2025	-	110	-	-	-	-	-	475	166	856	758	871	3,236
2026	-	-	-	-	-	-	-	-	166	866	760	868	2,660
2027	-	-	-	-	-	-	-	-	-	874	763	869	2,506
2028	-	-	-	-	-	-	-	-	-	-	761	867	1,628
2029	-	-	-	-	-	-	-	-	-	-	-	869	869
Totals	1,517	661	18	851	116	4,563	2,346	2,808	1,171	6,911	6,857	10,782	38,601

WINNEBAGO COUNTY, WISCONSIN
INDEBTEDNESS LIMITATIONS (Dollars in thousands)
DECEMBER 31, 2020 (Projected)

LEGAL DEBT LIMIT

Chapter 67, section .03 of Wisconsin Statutes reads: The aggregate amount of indebtedness, including existing indebtedness of any municipality shall not exceed 5% of the value of the taxable property located therein as equalized for State purposes.

2019

Equalized Value (includes TIF Districts)	\$ <u>13,475,470</u>
Debt Limit at 5%	673,774
Debt outstanding as of December 31, 2020 (projected)	37,373
Percent of debt limit used	<u>5.55%</u>
Remaining Debt Margin	\$ <u>636,401</u>

INFORMATION ON COUNTY TAX RATE AND DEBT SERVICE RATE:

BUDGET YEAR	EQUALIZED VALUE (000) (TID OUT)	<u>TAX LEVY (in thousands)</u>		<u>TAX RATE</u>	
		TOTAL	DEBT SERVICE	TOTAL	DEBT SERVICE
2011	11,439,687	68,591	12,263	6.00	1.07
2012	11,452,052	67,745	11,596	5.92	1.01
2013	11,167,428	67,288	11,204	6.03	1.00
2014	11,252,938	64,786	6,801	5.76	0.60
2015	11,396,366	65,494	6,546	5.75	0.57
2016	11,583,546	65,063	7,904	5.62	0.68
2017	11,798,032	65,907	8,026	5.59	0.68
2018	12,315,791	67,286	8,558	5.46	0.69
2019	12,969,909	68,170	8,676	5.26	0.67
2020	13,655,748	69,225	8,897	5.07	0.65

CAPITAL PROJECT FUNDS

2020 BUDGET NARRATIVE

HIGHLIGHTS

Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities which are financed primarily through general obligation debt. There is no tax levy being requested to fund any capital project costs this year other than debt service.

Generally if there is any levy funding requested for capital projects, it would be included here. That could include small start up project costs or costs to fund furniture or other things the County would not desire to bond for. There is no funding being requested for any of these types of costs in this 2020 budget.

WINNEBAGO COUNTY
2020 BUDGET
CAPITAL PROJECTS
(See Note 1 Below)

Project	Project Balance 12/31/18	External Funding 2019	Bonding 2019	Bonding 2020 (Projected) Note 2	External funding 2020 (Projected)	Projected Spending 2019-20	Projected Fund Balance 12/31/20
GOVERNMENTAL FUNDS:							
Existing Approved Projects:							
Road and bridge projects	1,914,826	-	137,000	-	-	(2,051,826)	-
Courthouse window replacement	184,707	-	632,823	338,000	-	(1,155,530)	-
CAD / RMS Sheriff Dept Systems	265,099	-	-	-	-	(265,099)	-
Mental health crisis CBRF facility	2,223,700	-	1,392,000	-	-	(3,615,700)	-
Jail lobby window replacement	10,000	-	-	125,000	-	(135,000)	-
Human Service parking lot resurface	150,000	-	-	-	-	(150,000)	-
New projects approved during 2019:							
Road and bridge projects	-	-	5,158,000	-	-	(5,158,000)	-
Courthouse elevator modernization	-	-	343,475	-	-	(343,475)	-
Butler Avenue paving	-	-	400,000	-	-	(400,000)	-
Obsolete building demolition	-	-	325,000	-	-	(325,000)	-
5-yard dump plow truck - Parks	-	-	169,444	-	-	(169,444)	-
Soccer complex parking lot lighting installments and roadway replacements	-	-	269,000	-	-	(269,000)	-
Orrin King masonry repairs	-	-	110,000	-	-	(110,000)	-
Coughlin roof replacement	-	-	160,000	-	-	(160,000)	-
New projects to be proposed for 2020:							
Road and bridge projects	-	-	-	5,285,000	-	(5,285,000)	-
Courthouse boiler replacement	-	-	-	200,000	-	(200,000)	-
Orin King Building - window replacement	-	-	-	381,000	-	(381,000)	-
Roof replacement program	-	-	-	136,000	-	(136,000)	-
Masonry repair program	-	-	-	162,000	-	(162,000)	-
Front-end loader replacement - Parks	-	-	-	200,000	-	(200,000)	-
Redesign of Expo stormwater drainage, parking lots, entranceways and lighting - Parks	-	-	-	55,000	-	(55,000)	-
UW- Fox Valley student development and food service facility	-	-	-	2,104,000	2,104,000	(4,208,000)	-
UW- Fox Valley child care center addition	-	-	-	210,000	-	(210,000)	-
Governmental Fund Totals	4,748,332	-	9,096,742	9,196,000	2,104,000	(25,145,074)	-

WINNEBAGO COUNTY
2020 BUDGET
CAPITAL PROJECTS
(See Note 1 Below)

Project	Project Balance 12/31/18	External Funding 2019	Bonding 2019	Bonding 2020 (Projected) Note 2	External funding 2020 (Projected)	Projected Spending 2019-20	Projected Fund Balance 12/31/20
PROPRIETARY FUNDS:							
Taxiway A reconstruction	-	-	475,000	400,000	-	(875,000)	-
Aviation business taxiway	-	-	-	500,000	-	(500,000)	-
East general aviation area hangar development	-	-	-	200,000	-	(200,000)	-
Hangar Construction	-	-	-	75,000	-	(75,000)	-
ARFF Rapid Intervention Vehicle	-	-	-	250,000	-	(250,000)	-
Debt Issue Costs - Projected							
			3,258	79,000		(82,258)	-
Totals	\$ 4,748,332	\$ -	\$ 9,575,000	\$ 10,700,000	\$ 2,104,000	\$ (27,127,332)	\$ -
Less funds available in the capital project fund							
Net Borrowing for 2019			<u><u>\$ 9,575,000</u></u>				

Note 1:

The approval of the County's Annual budget is not an approval of any capital project or borrowing shown above. All Capital projects and borrowings are approved by separate resolution of the County Board apart from the annual budget process.

Note 2:

The projects listed for 2020 are projects contemplated for that year. As is the case in the past, many of them will not likely move forward until a later year.

WINNEBAGO COUNTY, WISCONSIN

DEMOGRAPHIC AND ECONOMIC STATISTICS

Last Ten Fiscal Years

Fiscal Year	Population (1)	Per Capita Income (2)	Median Age (3)	Public School Enrollment (4)	Unemployment Rate (5)
2009	165,864	35,300	37.9 yrs.	22,584	7.6%
2010	166,308	36,034	38.4 yrs.	23,037	7.0%
2011	167,245	38,444	37.7 yrs.	23,014	6.6%
2012	167,782	39,485	38.0 yrs.	22,764	6.4%
2013	167,862	40,569	37.6 yrs.	22,419	5.1%
2014	168,216	40,498	38.0 yrs.	21,658	5.3%
2015	168,526	42,399	37.7 yrs.	21,938	4.3%
2016	169,032	43,641	37.9 yrs.	21,923	3.7%
2017	169,053	45,852	38.0 yrs.	21,966	3.0%
2018	170,025	(6)	(6)	22,104	2.7%

(1) Source: State of Wisconsin, Department of Administration - Bureau of Program Management, Demographic Services Center.

(2) Source: Wisconsin Department of Workforce Development.

(3) Source: Wisconsin Department of Workforce Development.

(4) Source: Local School Districts.

(5) Source: State of Wisconsin, Job Service, Labor Market Information Services.

(6) Per capita income and median age statistics are not yet available from the U.S. Department of Commerce and the State of Wisconsin, Department of Development.

SOLID WASTE

Solid Waste Fund: 520
2020 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1850

MISSION STATEMENT:

Provide competitive, cost-efficient Solid Waste Management services for solid waste and recyclable materials from our Municipal partnerships and other Winnebago County customers. The Solid Waste Management Board owns and operates the Winnebago County Solid Waste/Recycling Transfer Facility, Sunnyview Landfill Co-Disposal and Sludge Sites (closed), Snell Road Landfill (closed), Household Hazardous Waste (HHW) Facility and Landfill Gas Collection/Utilization Facilities. The Solid Waste Management Board also co-owns/operates the Tri-County Recycling Facility along with partner Counties, Outagamie and Brown.

PROGRAM DESCRIPTIONS:

SOLID WASTE TRANSFER AND DISPOSAL – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), the Sunnyview Landfill reached capacity and solid waste disposal operations ended in July 2012. Winnebago County continues operation of a solid waste transfer facility and hauls material to the Outagamie County Landfill for disposal. Winnebago County also continues operation of a convenient material drop-off area at the Sunnyview Landfill (closed) for our residential customers.

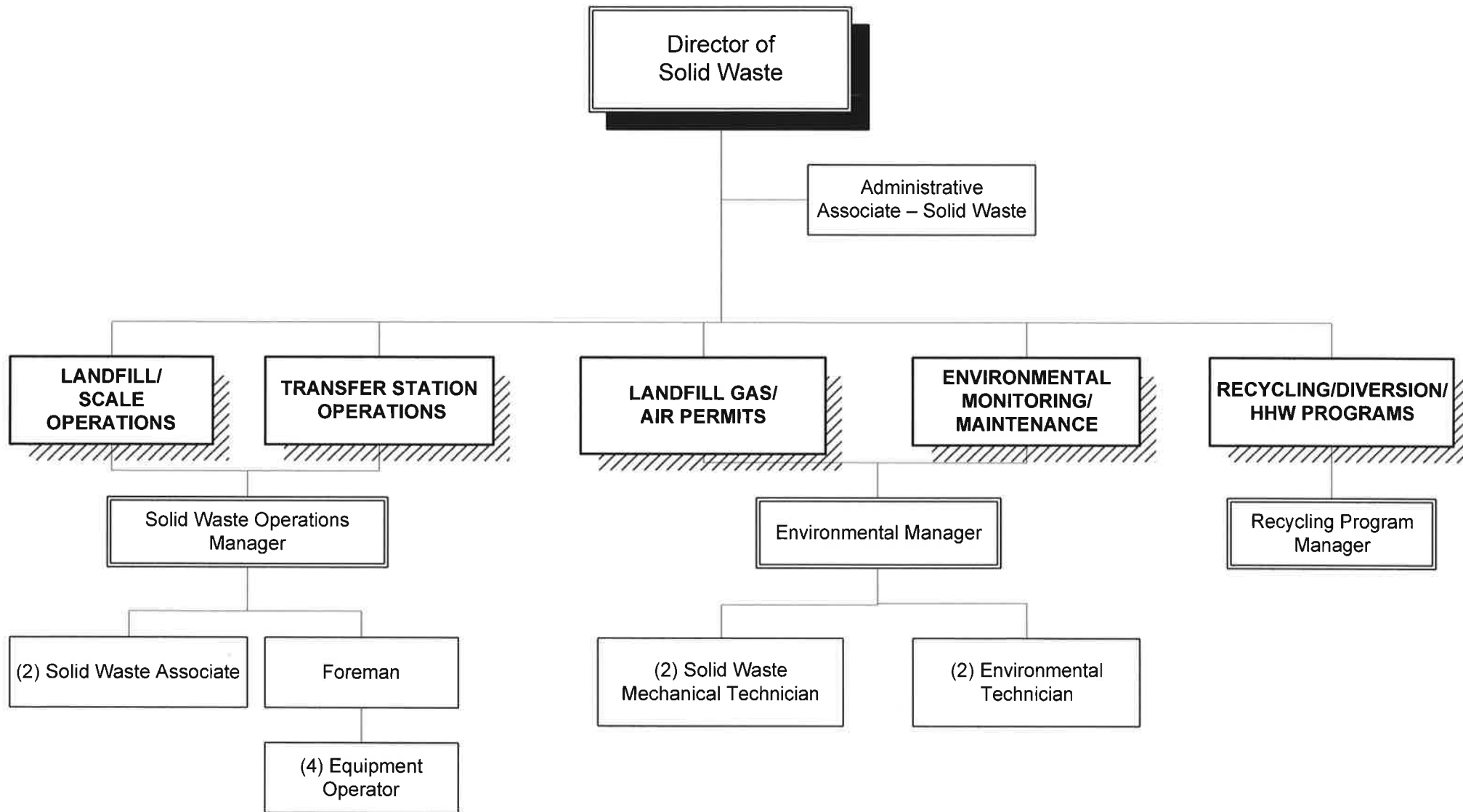
RECYCLING TRANSFER AND PROCESSING – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), Winnebago County continues operation of a recycling transfer facility (single stream recyclables) and hauls material to the Tri-County Recycling Facility (Outagamie County) for processing.

HHW FACILITY AND DIVERSION PROGRAMS – Operates a seasonal household hazardous waste facility providing safe/environmentally responsible disposal of various chemicals/pesticides from Winnebago County residents. Also, continues operation of various programs for recycling of construction & demolition wastes, residential asphalt shingles, yard waste/organics and electronics/lamps.

LANDFILL GAS COLLECTION AND UTILIZATION – Landfill gas from the Sunnyview Landfill Co-Disposal Site (closed) is collected for beneficial utilization. Landfill gas is converted to electrical energy in four (4) engine/generators and the electric power and environmental credits are sold to a local utility. Landfill gas is also directly utilized in two boilers at the Winnebago County Highway Department. Waste heat from one (1) engine/generator can also be utilized for heating and cooling at the Winnebago County Sheriff's Office/Law Enforcement Center. Landfill gas from the Snell Road Landfill (closed) is collected and combusted in a candlestick flare.

CLOSED LANDFILL ENVIRONMENTAL MONITORING/MAINTENANCE – Performs the necessary environmental monitoring and maintenance activities at the closed Snell Road Landfill and the closed Sunnyview Landfill Co-Disposal and Sludge Sites to maintain WDNR compliance.

SOLID WASTE



SOLID WASTE

**Solid Waste Fund: 520
2020 BUDGET NARRATIVE**

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1850

2019 ACCOMPLISHMENTS:

- 1. Operated a solid waste transfer facility accepting waste materials from local customers and loading/hauling to the Outagamie County Landfill for disposal.**
- 2. Continued Tri-County Regional Program partnership (Brown, Outagamie and Winnebago Counties) which allows us to keep solid waste disposal (tipping) fees low for all our users.**
- 3. Operated a single stream recycling transfer facility accepting recyclable materials from local customers and loading/hauling to the Tri-County Recycling Facility (Outagamie County) for processing.**
- 4. Assisted Tri-County Recycling Facility (Outagamie County) with operations, education (Northeast Wisconsin Recycle Guide) and special projects as needed.**
- 5. Performed Wisconsin Department of Natural Resources (WDNR) required closed landfill environmental monitoring and maintenance activities at the Snell Road Landfill and Sunnyview Landfill Co-Disposal and Sludge Sites.**
- 6. Distributed surplus recycling revenues to our 16 signing municipalities to help offset costs for collection services.**
- 7. Operated landfill gas collection and utilization systems at the Sunnyview and Snell Road Landfills. Landfill gas collected from the Sunnyview Landfill is burned in four (4) engine/generators to generate electricity which is sold to a local utility, directly used in boilers at the Highway Department to offset heating costs, and any excess landfill gas is burned in a candlestick flare. Waste heat from one (1) engine/generator can be used for heating and cooling at the Sheriff's Office/Law Enforcement Center to reduce utility costs. Landfill gas collected from the Snell Road Landfill is burned in a candlestick flare.**
- 8. Performed landfill gas pipeline compliance activities in accordance with current Public Service Commission (PSC) operation and safety requirements.**

9. Operated a seasonal household hazardous waste collection facility (staffed by Brown County personnel) to provide environmentally safe disposal options for Winnebago County residents. Coordinated clean sweep events for residents, farmers and qualifying businesses.
10. Operated electronic waste, household battery and lamp recycling programs for Winnebago County residents.
11. Operated a residential asphalt shingle recycling program with our Tri-County Regional Program partners.
12. Continued partnership with UW-Oshkosh for beneficial reuse of yard waste/organics as a feedstock for their Anaerobic Digester.
13. Managed/updated the Winnebago County Solid Waste Facebook page and website to improve information sharing with our users.
14. Continued evaluation of Winnebago County solid waste disposal options beyond the 25-year Tri-County Solid Waste Agreement.
15. Continued the coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill, named in honor of long-time Solid Waste Management Board member Ken Robl.
16. Coordinated efforts with Oshkosh Area School District to utilize Carton Council grant funds for implementation of lunchroom recycling stations in Oshkosh schools.
17. Completed final cover repairs and landfill gas piping improvements at the Snell Road Landfill to improve landfill gas collection system performance and maintain compliance with WDNR closed site inspection requirements and PSC operation and safety requirements.
18. Completed installation of replacement Engine #2R and recloser system upgrade at the Snell Road Landfill facility to optimize power generation, protect power generation assets and maintain Wisconsin Public Service (WPS) interconnection requirements associated with the Power Purchase Agreement (PPA).
19. Worked with Human Resources to hire an Environmental Technician to internalize landfill gas system monitoring/reporting/maintenance activities.
20. Completed Solid Waste Administration Office Addition & Renovation Project to improve operational efficiencies and consolidate/protect the health & safety of Solid Waste Department employees.

2020 GOALS & OBJECTIVES:

1. Continue operation of the solid waste transfer facility, single stream recycling transfer facility, residential drop-off areas at the landfill, household hazardous waste facility and various other recycling/diversion programs.
2. Complete transfer station modifications to improve efficiency and safety of our operations.
3. Continue operation of landfill gas collection/utilization systems to generate revenues (to offset expenses) while maintaining WDNR air permit compliance.

- 4. Continue landfill gas pipeline compliance activities in accordance with current PSC operation and safety requirements.**
- 5. Continue performance of closed landfill environmental monitoring and maintenance activities.**
- 6. Evaluate the long-term sustainability of residential asphalt shingle recycling program.**
- 7. Continue evaluation of yard waste/organics recycling programs and determine the most cost-efficient option for possible implementation.**
- 8. Continue evaluation of solid waste disposal options beyond the 25-year Tri-County Solid Waste Agreement to provide long-term capacity for our municipalities/users**
- 9. Continue coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill.**
- 10. Continue established lunchroom recycling programs within the Oshkosh Area School District and evaluate implementation in other Winnebago County school systems.**
- 11. Complete Sunnyview Landfill Co-Disposal Site Maintenance project to improve landfill gas collection system performance and maintain WDNR air permit compliance.**
- 12. Begin additional Snell Road Landfill groundwater investigation work tasks to comply with WDNR Plan Modification requirements.**
- 13. Complete Transfer Station and Snell Road Landfill office renovations.**
- 14. Complete Sunnyview Landfill Recreation Park evaluation to determine feasibility and costs for possible 2021 construction.**

SOLID WASTE

2020 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Full Time	21	17	16	14	14	14	16	16	16	16
Part Time	1	1	0	0	0	0	0	0	0	0
Total	22	18	16	14	14	14	16	16	16	16

DEPARTMENT SUMMARY: The Solid Waste Department operates as a proprietary-type activity (enterprise fund) and as such, does not have a direct effect on the tax levy. The department charges user (tipping) fees, which supports all operations. The 2020 net surplus is budgeted at \$18,517, with a \$1.00/ton increase to the solid waste tipping fee and no increase to the recycling tipping fee.

SIGNIFICANT CHANGES:

Revenues:

Rental Revenues – Decrease of \$16,800 due to a reduction of the remaining container lease program payments.

Landfill Fees – Increase of \$399,800 due to a planned increase in transfer station/landfill tonnages and a \$1.00/ton increase in the tipping fee.

Other Fees (Intergov) – Increase of \$55,000 due to an increase in recyclable material hauling costs that are reimbursed by the Tri-County Recycling Program.

Landfill Fees (Intergov) – Increase of \$38,000 due to a planned increase in the commercial recyclable material tipping fee (poor commodity values).

Interest Investments – Increase of \$135,000 based on projected fund interest rates provided by the Finance Department.

Expenses:

Temporary Employees – Decrease of \$ 5,000 based on the current needs for summer seasonal/temporary employees.

Health Insurance – Decrease of \$17,925 based on costs provided by the Human Resources Department.

Workers Compensation – Decrease of \$3,777 based on costs provided by the Human Resources Department

Buildings (Capital Outlay) – Decrease of \$820,000 based on current planned capital outlay purchases.

Improvements (Capital Outlay) – Increase of \$260,000 based on current planned capital outlay purchases.

Equipment (Capital Outlay) – Decrease of \$707,500 based on current planned capital outlay purchases.

Computer Software – Increase of \$8,200 based on current planned new scale software upgrade.

Small Equipment – Increase of \$7,500 based on current planned small equipment purchases.

Small Equipment Technology – Increase of \$14,800 based on current planned small equipment technology purchases.

Other Supplies and Expense – Increase of \$6,000 due to an increase in Bioxide usage needed for City of Oshkosh wastewater treatment plant compliance.

Maintenance Equipment – Increase of \$3,500 due to planned leachate pump purchases.

Repair Maintenance Supplies – Increase of \$5,000 due to an increase in planned purchases.

Equipment Repairs – Increase of \$17,000 to bring in line with current planned needs for outside vendor repair services for fixed/mobile equipment.

Legal Services – Decrease of \$10,000 based on current department needs.

Grounds Maintenance – Increase of \$274,750 based on planned maintenance and long-term care projects.

Architect Engineer – Increase of \$80,500 based on planned projects and ongoing operation/monitoring needs.

Other Contract Services – Increase of \$10,050 based on planned SCADA system programming/support and landfill gas equipment predictive maintenance testing.

Regional Fees – Increase of \$200,000 based on the planned increase in tonnage delivered to the Tri-County Solid Waste Program.

Hauling Fees – Increase of \$150,000 based on renegotiated/increased rates for our contracted hauler (solid waste and recyclable material).

Provision for Long Term Care – Increase of \$440,000 based on updated long-term care cost estimates provided by the Finance Department.

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Revenue										
Intergov Rev:										
Agri Trade Consumer Protection	42004	47,030	18,500	17,300	10,000	10,000	16,000	10,000	10,000	0.00%
Other Grantor Agencies	42019	5,000	0	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		52,030	18,500	17,300	10,000	10,000	16,000	10,000	10,000	0.00%
Public Services:										
Rental Revenues	45011	285,620	87,919	29,459	18,800	18,800	18,800	2,000	2,000	-89.36%
Power Sales	45029	2,871,604	2,796,032	2,042,906	1,800,000	1,800,000	2,000,000	1,800,000	1,800,000	0.00%
Donations	45034	10	165	5	25	25	70	25	25	0.00%
Refunds Public	45040	(10)	0	0	0	0	0	0	0	0.00%
Landfill Fees	45051	8,272,714	7,691,224	6,524,717	5,738,200	5,738,200	5,937,000	6,138,000	6,138,000	6.97%
Other Public Charges	45057	(350)	175	175	350	350	350	350	350	0.00%
Public Services Subtotal:		11,429,588	10,575,515	8,597,261	7,557,375	7,557,375	7,956,220	7,940,375	7,940,375	5.07%
Intergov Services:										
Other Fees	43001	758,204	852,216	1,059,002	130,000	130,000	220,000	185,000	185,000	42.31%
Landfill Fees	43010	58,544	59,737	63,632	136,500	136,500	174,500	174,500	174,500	27.84%
Refunds Municipal	43015	(45,324)	(143,817)	(263,793)	0	0	0	0	0	0.00%
Cost Share Municipalities	43016	209	244,075	6,834	4,000	4,000	5,500	6,000	6,000	50.00%
Intergov Services Subtotal:		771,633	1,012,210	865,675	270,500	270,500	400,000	365,500	365,500	35.12%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Interfund Revenue:										
Rental Revenue	65011	59,694	60,500	0	0	0	0	0	0	0.00%
Landfill Fees	65051	17,019	35,784	26,983	35,000	35,000	35,000	35,000	35,000	0.00%
Other Department Charges	65081	86,809	74,406	62,573	60,000	60,000	60,000	60,000	60,000	0.00%
Interfund Revenue Subtotal:		163,522	170,690	89,557	95,000	95,000	95,000	95,000	95,000	0.00%
Total Operating Revenue:		12,416,773	11,776,915	9,569,794	7,932,875	7,932,875	8,467,220	8,410,875	8,410,875	6.03%
Interest:										
Interest Investments	48000	400,195	487,014	737,405	699,000	699,000	750,000	834,000	834,000	19.31%
Investment Mark to Market	48002	(123,767)	(63,145)	(56,029)	0	0	0	0	0	0.00%
Interest Subtotal:		276,428	423,869	681,376	699,000	699,000	750,000	834,000	834,000	19.31%
Misc Revenues:										
Sale Of Prop Equip	48104	12,374	40,114	63,351	0	0	2,500	0	0	0.00%
Sale of Scrap	48106	11,024	50,955	42,084	15,000	15,000	26,500	16,500	16,500	10.00%
Insurance Recoveries	48107	440,000	0	3,167	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	98	224	717	500	500	500	500	500	0.00%
Misc Revenues Subtotal:		463,496	91,292	109,319	15,500	15,500	29,500	17,000	17,000	9.68%
Transfers In:										
Other Transfers In	49501	14,337	0	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		14,337	0	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		754,261	515,161	790,696	714,500	714,500	779,500	851,000	851,000	19.10%
Revenue Total:		13,171,034	12,292,076	10,360,489	8,647,375	8,647,375	9,246,720	9,261,875	9,261,875	7.11%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Expense										
Wages:										
Regular Pay	51100	724,287	758,944	763,123	867,367	867,367	867,367	872,027	872,027	0.54%
Temporary Employees	51101	13,139	18,681	17,672	15,000	15,000	5,000	10,000	10,000	-33.33%
Elected Officials	51103	6,875	7,271	7,652	7,500	7,500	7,500	7,500	7,500	0.00%
Overtime	51105	40,502	14,217	56,564	60,112	60,112	61,998	58,687	58,687	-2.37%
Payout Wages	51120	0	1,779	5,072	0	0	8,300	0	0	0.00%
Wages Subtotal:		784,803	800,892	850,083	949,979	949,979	950,165	948,214	948,214	-0.19%
Fringes Benefits:										
FICA Medicare	51200	57,852	58,743	62,123	72,103	72,103	73,228	72,343	72,343	0.33%
Health Insurance	51201	177,282	167,424	178,630	239,884	239,884	229,478	221,959	221,959	-7.47%
Dental Insurance	51202	10,495	10,064	10,127	13,006	13,006	13,370	12,267	12,267	-5.68%
Workers Compensation	51203	5,075	9,162	11,935	7,550	7,550	7,583	3,773	3,773	-50.03%
Unemployment Comp	51204	0	431	0	0	0	0	0	0	0.00%
Compensated Absences Expense	51205	31,427	(645)	(43,659)	0	0	0	0	0	0.00%
WI Retirement	51206	51,543	49,990	53,993	60,752	60,752	61,061	62,827	62,827	3.42%
Fringe Benefits Other	51207	10,669	10,489	4,045	5,154	5,154	5,154	5,492	5,492	6.56%
GASB OPEB Adjustment	51214	0	0	(3,203)	0	0	0	0	0	0.00%
GASB WRS Life Adjustment	51215	0	0	5,446	0	0	0	0	0	0.00%
GASB WRS 68 Adjustment	51216	55,878	51,707	17,537	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		400,221	357,365	296,974	398,449	398,449	389,874	378,661	378,661	-4.97%
Total Labor:										
		1,185,024	1,158,257	1,147,057	1,348,428	1,348,428	1,340,039	1,326,875	1,326,875	-1.60%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Travel:										
Registration Tuition	52001	1,816	1,070	1,232	4,010	4,010	3,660	4,560	4,560	13.72%
Automobile Allowance	52002	3,217	2,541	2,785	3,750	3,750	2,750	3,150	3,150	-16.00%
Commercial Travel	52004	0	0	0	1,000	1,000	1,000	1,000	1,000	0.00%
Meals	52005	81	147	193	385	385	335	610	610	58.44%
Lodging	52006	757	492	164	1,830	1,830	1,630	1,830	1,830	0.00%
Other Travel Exp	52007	7	0	0	60	60	60	60	60	0.00%
Taxable Benefit	52008	152	0	15	0	0	25	25	25	100.00%
Travel Subtotal:		6,031	4,250	4,389	11,035	11,035	9,460	11,235	11,235	1.81%
Total Travel:		6,031	4,250	4,389	11,035	11,035	9,460	11,235	11,235	1.81%
Capital Outlay:										
Buildings	58001	96,378	0	52,546	1,020,000	1,572,054	1,512,054	200,000	200,000	-80.39%
Improvements	58002	0	1,173,552	319,475	5,000	75,000	5,000	265,000	265,000	5,200.00%
Equipment	58004	827,885	142,639	748,018	1,005,000	1,295,619	1,295,349	297,500	297,500	-70.40%
Capital Outlay Subtotal:		924,263	1,316,190	1,120,038	2,030,000	2,942,673	2,812,403	762,500	762,500	-62.44%
Total Capital:		924,263	1,316,190	1,120,038	2,030,000	2,942,673	2,812,403	762,500	762,500	-62.44%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Office:										
Office Supplies	53000	4,596	3,901	3,922	5,200	5,200	3,800	3,800	3,800	-26.92%
Printing Supplies	53002	1,114	490	535	1,000	1,000	1,000	1,000	1,000	0.00%
Print Duplicate	53003	5,497	4,205	4,176	6,500	6,500	6,500	6,500	6,500	0.00%
Postage and Box Rent	53004	1,849	1,553	6,374	1,800	1,800	1,800	1,800	1,800	0.00%
Computer Software	53006	797	797	911	1,300	1,300	1,500	9,500	9,500	630.77%
Telephone	53008	14,535	10,969	9,778	12,250	12,250	11,450	11,450	11,450	-6.53%
Office Subtotal:		28,388	21,914	25,697	28,050	28,050	26,050	34,050	34,050	21.39%
Operating:										
Advertising	53500	42,587	12,168	6,767	9,400	9,400	8,900	8,400	8,400	-10.64%
Subscriptions	53501	0	52	52	300	300	300	300	300	0.00%
Membership Dues	53502	448	1,119	1,101	1,400	1,400	1,500	1,623	1,623	15.93%
Publish Legal Notices	53503	363	268	166	325	325	413	425	425	30.77%
Household Supplies	53516	901	395	410	300	300	400	400	400	33.33%
Uniforms Tools Allowance	53517	243	87	337	150	150	150	150	150	0.00%
Food	53520	120	71	59	200	200	150	200	200	0.00%
Small Equipment	53522	17,408	17,342	16,915	13,900	13,900	13,900	21,400	21,400	53.96%
Shop Supplies	53523	17,003	15,774	20,885	16,150	16,150	18,350	18,350	18,350	13.62%
Medical Supplies	53524	1,249	756	565	425	425	750	750	750	76.47%
Other Operating Supplies	53533	320	20	809	1,900	1,900	1,000	900	900	-52.63%
Motor Fuel	53548	25,305	22,512	23,969	27,500	27,500	25,500	25,500	25,500	-7.27%
Equipment Rental	53551	435	9,571	1,030	500	500	2,000	2,000	2,000	300.00%
Operating Licenses Fees	53553	29,400	32,114	12,032	18,050	18,050	18,500	18,000	18,000	-0.28%
Bad Debts Expense	53561	5,799	(4,843)	42,137	0	0	0	0	0	0.00%
State Special Charges	53563	8,997	(140)	0	0	0	0	0	0	0.00%
Other Miscellaneous	53568	2,119	3,917	3,010	500	500	500	500	500	0.00%
Small Equipment Technology	53580	0	633	150	200	200	200	15,000	15,000	7,400.00%
Print Duplicate	73003	3,386	3,297	3,456	3,600	3,600	3,300	3,300	3,300	-8.33%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Postage and Box Rent	73004	1,964	1,521	1,308	800	800	1,300	1,500	1,500	87.50%
Motor Fuel	73548	6,104	6,665	9,421	10,000	10,000	10,600	10,600	10,600	6.00%
Operating Subtotal:		164,151	123,300	144,578	105,600	105,600	107,713	129,298	129,298	22.44%
Repairs & Maint:										
Crushed Stone	54000	7,457	20,306	2,569	6,000	6,000	5,800	5,500	5,500	-8.33%
Calcium Chloride	54003	547	509	756	0	0	0	0	0	0.00%
Other Supplies and Expense	54004	3,043	2,879	2,679	3,000	3,000	4,500	9,000	9,000	200.00%
Electrical Products	54010	283	150	1,579	1,500	1,500	2,250	2,250	2,250	50.00%
Other Elect Products	54012	0	297	46	50	50	50	50	50	0.00%
Lubricants	54016	103,745	87,414	71,358	71,000	71,000	73,500	73,500	73,500	3.52%
Machine Equip Parts	54017	213,233	357,574	286,334	170,000	170,000	226,500	177,600	177,600	4.47%
Tires Batteries	54018	23,324	4,795	37,695	5,000	5,000	5,029	6,600	6,600	32.00%
Road Maintenance Materials	54019	108	0	0	0	0	0	0	0	0.00%
Maintenance Buildings	54020	3,470	1,649	4,803	1,200	1,200	3,450	3,450	3,450	187.50%
Maintenance Grounds	54021	3,529	15,422	4,071	4,250	4,250	4,394	3,750	3,750	-11.76%
Maintenance Equipment	54022	316	3,589	829	2,750	2,750	9,422	6,250	6,250	127.27%
Maintenance Vehicles	54023	2,267	1,725	1,372	1,000	1,000	1,221	1,000	1,000	0.00%
Repair Maintenance Supplies	54024	19,911	45,631	17,502	22,600	22,600	19,600	27,600	27,600	22.12%
Consumable Tools	54026	120	102	0	0	0	0	0	0	0.00%
Sign Parts Supplies	54027	160	3,163	309	200	200	350	350	350	75.00%
Other Maint Supplies	54028	1,130	3,379	0	2,500	2,500	2,500	2,500	2,500	0.00%
Equipment Repairs	54029	97,870	88,329	179,258	114,500	114,500	127,600	131,500	131,500	14.85%
Labor-Ldfl from Hwy	74018	1,076	6,220	23,033	5,000	5,000	2,600	2,600	2,600	-48.00%
Machinery-Ldfl from Hwy	74019	974	4,316	14,963	5,000	5,000	2,500	2,500	2,500	-50.00%
Maintenance Buildings	74020	8,635	12,000	9,984	6,000	6,000	6,000	6,000	6,000	0.00%
Maintenance Grounds	74021	902	18,299	55,813	1,500	1,500	1,650	1,650	1,650	10.00%
Equipment Repairs	74029	673	660	759	950	950	950	950	950	0.00%
Repairs & Maint Subtotal:		492,773	678,409	715,712	424,000	424,000	499,865	464,600	464,600	9.58%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Utilities:										
Heat	54700	6,479	6,517	6,432	9,750	9,750	9,750	9,600	9,600	-1.54%
Power and Light	54701	131,707	127,443	118,779	121,500	121,500	122,330	115,600	115,600	-4.86%
Water and Sewer	54702	237,545	225,882	184,739	233,700	233,700	241,700	236,700	236,700	1.28%
Utilities Subtotal:		375,731	359,842	309,950	364,950	364,950	373,780	361,900	361,900	-0.84%
Contractual Services:										
Medical and Dental	55000	475	803	1,047	500	500	1,100	1,100	1,100	120.00%
Legal Services	55001	7,791	3,638	2,208	20,000	20,000	20,000	10,000	10,000	-50.00%
Pest Extermination	55002	1,920	1,920	2,176	2,200	2,200	2,200	2,200	2,200	0.00%
Vehicle Repairs	55005	5,196	8,455	8,982	7,500	7,500	2,568	7,500	7,500	0.00%
Grounds Maintenance	55007	1,962,590	1,113,992	49,655	136,250	136,250	264,750	411,000	411,000	201.65%
Building Repairs	55008	32,222	49,067	69,513	35,200	35,200	35,200	35,200	35,200	0.00%
Professional Service	55014	8,368	11,005	9,007	10,250	10,250	9,200	8,900	8,900	-13.17%
Collection Services	55015	228	0	190	150	150	150	150	150	0.00%
Janitorial Services	55016	17,717	18,330	19,783	21,000	21,000	18,500	18,500	18,500	-11.90%
Architect Engineer	55019	547,190	401,933	322,395	326,500	326,500	352,000	407,000	407,000	24.66%
Management Services	55020	523,373	355,789	240,229	216,500	216,500	217,535	223,500	223,500	3.23%
Other Contract Serv	55030	42,906	34,406	22,989	2,900	2,900	15,050	12,950	12,950	346.55%
Regional Fees	55048	3,357,695	3,737,242	3,799,039	3,700,000	3,700,000	3,800,000	3,900,000	3,900,000	5.41%
Hauling Fees	55049	946,894	892,492	951,342	935,000	935,000	1,010,000	1,085,000	1,085,000	16.04%
Accounting Auditing	75012	24,090	29,160	29,214	40,100	40,100	40,100	40,100	40,100	0.00%
Data Processing	75013	18,315	17,700	14,694	19,900	19,900	19,900	19,900	19,900	0.00%
Professional Services	75014	43,890	49,020	50,508	47,700	47,700	47,700	47,700	47,700	0.00%
Contractual Services Subtotal:		7,540,862	6,724,953	5,592,971	5,521,650	5,521,650	5,855,953	6,230,700	6,230,700	12.84%

Winnebago County

Budget Detail - 2020

Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Insurance Expenses:										
Prop Liab Insurance	56000	41,269	41,269	41,269	42,000	42,000	42,000	42,000	42,000	0.00%
Prop Liab Insurance	76000	62,172	55,104	65,292	37,892	37,892	38,500	39,700	39,700	4.77%
Insurance Expenses Subtotal:		103,441	96,373	106,561	79,892	79,892	80,500	81,700	81,700	2.26%
Deprec & Amort:										
Provision for Closing	56501	526,060	0	(269,540)	0	0	0	0	0	0.00%
Provision for Long Term Care	56502	(298,104)	407,438	285,449	90,000	90,000	(350,000)	(350,000)	(350,000)	-488.89%
Depreciation Expense	56503	891,336	705,376	760,624	852,400	852,400	848,000	882,000	882,000	3.47%
Amortization of SSR	56504	267,681	275,300	290,539	62,000	62,000	62,000	62,000	62,000	0.00%
Deprec & Amort Subtotal:		1,386,973	1,388,114	1,067,072	1,004,400	1,004,400	560,000	594,000	594,000	-40.86%
Total Other Operating:		10,092,318	9,392,905	7,962,541	7,528,542	7,528,542	7,503,861	7,896,248	7,896,248	4.88%
Debt Payments:										
Debt Principal Payments	57000	14,885	15,916	17,061	80,000	80,000	80,000	80,000	80,000	0.00%
Debt Interest Payments	57001	960	764	495	11,000	11,000	7,540	9,000	9,000	-18.18%
Debt Payments Subtotal:		15,845	16,680	17,555	91,000	91,000	87,540	89,000	89,000	-2.20%
Total Non-Operating Expense:		15,845	16,680	17,555	91,000	91,000	87,540	89,000	89,000	-2.20%
Expense Total:		12,223,481	11,888,282	10,251,582	11,009,005	11,921,678	11,753,303	10,085,858	10,085,858	-8.39%

Winnebago County										
Budget Detail - 2020										
Description	Object	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2019 Revised	2019 Projected	2020 Request	2020 Executive	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste										
Solid Waste Net Surplus / (Deficit):		947,553	403,795	108,907	(2,361,630)	(3,274,303)	(2,506,583)	(823,983)	(823,983)	-65.11%
Less:										
Capital Outlay		924,263	1,316,190	1,120,038	2,030,000	2,942,673	2,812,403	762,500	762,500	-62.44%
Debt Principal Payments		14,885	15,916	17,061	80,000	80,000	80,000	80,000	80,000	0.00%
DNR Release of Escrow Funds		250,000	250,000	300,000	300,000	300,000	300,000	0	0	-100.00%
Solid Waste Net Surplus / (Deficit):		2,136,701	1,985,901	1,546,006	48,370	48,370	685,820	18,517	18,517	-61.72%
Fund Adjustments		(2,136,701)	(1,985,901)	(1,546,006)	(48,370)	(48,370)	(685,820)	(18,517)	(18,517)	-61.72%
Net Solid Waste:		0	(0)	0	0	0	0	0	0	0.00%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2020

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Solid Waste -				
	Snell Road Office Renovation	1	100,000	100,000
	Transfer Office Renovation	1	100,000	100,000
	Replace Exit Gate and Operator	1	20,000	20,000
	Overhead Door Replacement	1	10,000	10,000
	Security Camera Addition	1	10,000	10,000
	MSW Transfer Station Concrete Floor Replacement	1	225,000	225,000
	Replacement Loader	1	225,000	225,000
	Plow w/ Wing for Loader	1	35,000	35,000
	30 yard container	1	5,500	5,500
	40 yard container	1	7,000	7,000
	New UTV with track kit for field monitoring	1	25,000	25,000
		11		762,500

GLOSSARY

Accrual Accounting: A method of accounting in which revenues are recognized in the accounting period in which they are earned. Expenditures are recognized in the accounting period in which the liability is incurred. This method also is often contrasted with **Cash Accounting**.

Agency Fund: A **Fiduciary Fund** in which the government is a temporary agent.

Appropriations: The amount of money granted by the legislative body to units of local government for most activities in the coming **Fiscal Year**. Appropriations are usually reported in the budget by **Line Item**; and they allow governmental units to make new expenditures and incur new obligations up to the amount of the appropriation. Appropriations are also called budgeted expenditures.

Assessed Valuation: This is the value of the property that is available for taxation which is determined annually and is based on the ratio of the property's assessed value to its "fair market value." The process of determining a property's assessed value is called an **Assessment**, and assessors consider many factors when valuing properties. See **Equalized Assessed Valuation**.

Assets: As reported on a **Balance Sheet** for a given fund, assets include any financial resources available to government such as cash, expected tax revenues, payments due from other funds or governmental units, and inventories.

Balance Sheet: A periodic report on the government's **Assets**, **Liabilities**, and **Fund Equity**, and all **Governmental Funds**. The governmental financial officer or the Accounting division usually prepares these reports.

Bonds (Municipal): A method of issuing **long-term Debt** to local governments or semi-independent agencies associated with local government such as authorities or corporations. The two primary types of bonds are: General **Obligation** and **Revenue**. All municipal bonds are tax exempt, and therefore are usually bought by investors with high marginal tax rates such as commercial banks and high-income individuals. Investment patterns in municipal bonds have changed dramatically since the late 70's due to revenue limitations, radical changes in interest rates, and the national Tax Reform Act of 1986 that eliminated the benefits of using revenue bonds for "private purpose development."

Bond Rating: A judgement on the investment quality of the **Bond** which reflects the government's ability to repay the debt or its creditworthiness. The stronger the rating, the lower the interest rate assigned to the bond by the underwriters. There are three rating agencies: Moody's Investors Service, Standard & Poor's Corporation, and Fitch's. A variety of characteristics about the government and community are examined to determine its rating such as the strength of the local economy, the financial management practices of the government, debt factors, and administrative practices.

Budget: The budget is one of the primary financial documents of the government, in addition to the **Comprehensive Annual Financial Report**. The budget is prepared before the beginning of the **Fiscal Year** and documents expected **Revenues**, and **Appropriations** for the entire government and for the various departments and divisions of the government.

Cash Accounting: Different from accrual accounting in that both revenues and expenditures are not recognized until the cash transfers are actually made. This method of accounting is not recognized by **Generally Accepted Accounting Principles (GAAP)**.

Comprehensive Annual Financial Report (CAFR): In addition to the **Budget**, the CAFR is one of the primary financial documents of the government. The document is prepared at the end of the **Fiscal Year** and presents summaries of the government's fiscal activities in the past year (in comparison to previous years and the budget). Specifically, the document contains comprehensive (combined) **Balance Sheets**, statements of **Revenues** and **Expenditures** and changes in the **Fund Balance** for all **Governmental Funds**.

Current Assets: include any financial resource available to a government unit to meet any obligations due within a year. This would include non-cash assets that could be convertible to cash to meet obligations due within a year. For instance, receivables would be classified as a current asset if they would be collectible within one year.

Current Liabilities: include any amount owed to outside parties where the amounts must be repaid within a year. An example would include telephone and utility bills. These obligations are due within a year.

Debt Limit: The maximum amount of gross or net debt which is legally permitted by state mandate, constitution, or voter approval. These limits usually apply only to **General Obligation Bonds** rather than **Revenue Bonds**.

Debt Service Fund: A fund that accounts for the payment of principal and interest on the government's **long-term Debt**.

Depreciation: Expiration in the service of a **Fixed Asset** which is considered a portion of the total cost of the fixed asset and charged as an expense during a particular period.

Encumbrance: A commitment to expend funds for a particular purpose (even prior to establishing a legal obligation or liability). They are not recorded as **Expenditures**, **Appropriations**, or **Liabilities** but as a reduction in the **Fund Equity** (as reported on the **Balance Sheets**). Encumbrances become **Expenditures** when cash payments are actually made.

Enterprise Fund: A fund that accounts for services that are supported primarily by **User Charges** such as golf courses, swimming pools, or garbage collection.

Equalized Assessed Valuation: Because **Assessed Valuation** (and therefore the **Tax Rate**) may vary from market values of property in different communities, state governments establish an equalized assessed valuation of property to be used for taxation at other levels of government such as the county. In this case, the equalization ensures that taxpayers within the county will be taxed at the same level of market value, for the county's portion of the **Property Tax**, even though municipalities within the county will calculate **Assessed Valuation** of properties within their borders at different times and, therefore, have different estimates of market values.

Executive Budget: A type of budgeting process in which the **Chief Executive** has primary responsibility for preparing the budget and authority over budget that is presented to the legislative body for approval.

Expendable Fund: Accounting or budgeting funds in which authorization for new spending or incurring new obligations expires at the end of the **Fiscal Year**. **Governmental Funds** are usually expendable.

Expenditures: The actual cash payments of governmental units for all activities, which are monitored throughout the year, but are calculated for an entire **Line-item** or **Program** in the budget for a previous **Fiscal Year**.

Fiscal Year: A twelve-month period of time for which governmental activities are budgeted and the **Budget** is prepared. This is also the time allotted to record and present other summary financial statements such as the **Comprehensive Annual Financial Report**. Technically, a fiscal year can be any set of 12 months, but most municipalities operate on a January 1 to December 31 fiscal year.

Fixed Assets: Long-term assets that the government intends to use or hold for a relatively long period of time, such as land, buildings, machinery, and equipment.

Fund Balance: As defined in the **Balance Sheets** of all **Governmental Funds**, it is that part of the **Fund Equity** that is available for future commitment, expenditure, or appropriation. More specifically, it is that part of the fund equity that is not reserved for **Encumbrances**, and may be called the **Unreserved Fund Balance**.

Fund Equity: As reported in the **Balance Sheets** of all **Governmental Funds**, fund equity is defined as fund **Assets** minus fund **Liabilities**.

GAAP: Stands for Generally Accepted Accounting Principles. These are national standards of financial reporting as established by the Governmental Accounting and Standards Board (GASB).

General Fund: The fund that accounts for and supports most services in government.

General Obligation Bond: long-term Debt, which is secured by the government's full faith and credit (i.e. its taxing powers). These bonds usually have a lower rate of interest than **Revenue Bonds** because of lesser risk associated with a very secure source of repayment. They often require an affirming vote of the public, and their principal retired or repaid in the future from the **General Fund**. Once the debt is issued, payment of interest and principal is handled through a **Debt Service Fund**.

Goal: a long-term, attainable target for an organization – its vision of the future.

Governmental Funds: Four different accounting or budgetary groups which, generally, are unique to government and which account for most governmental activities. These funds are the: **General Fund**, **Capital Project Fund**, **Debt Service Fund**, and **Special Revenue Fund**.

Home Rule: State laws or constitutional stipulations regarding local government in the following areas: 1) its form; 2) the type or extent of services provided; 3) the range of revenues that they can levy, and tax, debt, or expenditure limitations.

Intergovernmental Revenue: Revenues that are transferred from other governments to the local government or are passed through the local government directly to individuals or other entities. There are three broad types of intergovernmental revenues: **Grants-in-Aid**, **Shared Revenues**, and **Transfer Payments**.

Internal Service Fund: A fund that accounts for the provision of goods and services from one agency or department to another within the government (e.g. maintenance on equipment, printing and copying, or information services).

Liabilities: As reported in the **Balance Sheet** for a given fund, liabilities include amounts owed to persons or organizations outside that fund. Examples of liabilities are: payable vouchers, amounts due to other funds or units, and deferred revenues.

Line-item Budget: Line-item budget presentations group expenditures according to the object of expenditure such as salaries, benefits, supplies, equipment, and maintenance. These categories, such as salaries, may be further divided into temporary wages, permanent wages, and overtime.

Long-Term Debt: A governmental unit may issue long-term debt to finance capital and infrastructure expenditures. In contrast to **Short-Term Debt**, it should not be used for regular operations. The two primary means of issuing or financing long-term debt are: **General Obligation Bonds** and **Revenue Bonds**.

Matching Grant: A specific type of **Conditional Grant** in which the local government must contribute some percentage of funds in order to receive the grant.

Millage: A term applied to the **Tax Rate** of a **Property Tax** which specifies the rate of taxation on a dollar of assessed value (or on a \$1,000). The term "20 mills" would mean two cents for every dollar of assessed value (or two dollars for every \$1,000).

NA: Not applicable or does not apply.

Objective: a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Other Operating Expenses: Within Winnebago County, this group of expenditures includes all expenses other than labor, capital outlay and travel. Examples of groups of items include office expenses such as supplies, stationery and forms, postage and others. Other expenses also includes publications, subscriptions, dues, telephone other operating expenses, repairs and supplies, utilities, contractual expenses such as accounting, and legal services. This category also includes rental expense and insurance.

Policy: a plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Program Budget: Programmatic budget presentations group the **Line-Items** into units that represent service objectives or functions such as crime prevention, fire education (Stop, Drop, & Roll), or small business incentive loans.

Proprietary Funds: General accounting or budgetary groups that are analogous to private commercial organizations. Government recognizes two types of proprietary funds: Enterprise **Funds** and **Internal Service Funds**.

Retained Earnings: is the cumulative amount by which revenues and operating transfer from other funds have exceeded expenses and transfers to other funds.

Revenues: All funds used by local government report revenues as the primary source of monetary input. There are six primary sources of revenues for **General Fund** of the local government: taxes, licenses and permits, **Intergovernmental Revenues**, **User Charges**, fines and forfeitures, and miscellaneous. Expected or budgeted revenues are those that are estimated for the coming fiscal year. Actual revenues represent the amount of money that was actually collected by the government.

Shared Revenues: A type of Intergovernmental Revenue in which revenues collected by another government which are distributed to a local government according to a formula such as number of children enrolled, population or per capita income.

Short-Term Debt: Debt that is issued for less than a year to ease temporary cash flow deficiencies until expected **Revenues** from taxes, bonds, or other governments are received.

Special Revenue Fund: A fund that accounts for specific services or projects that are funded through contractually or legally earmarked revenues.

Tax Incremental Finance (TIF) Districts: An area within the boundaries of a local government that is designated for redevelopment. Revenue from the incremental growth of the property tax base is used to provide additional funds for further redevelopment or for debt service on bonds issued for the original redevelopment efforts.

Unreserved Fund Balance: This is a component of the **Fund Balance**, which specifies money available for future commitments, expenditures, or appropriations.

Working Capital: is the excess of current assets over current liabilities. At the end of a fiscal year, working capital can represent the net available remaining current resources of an entity available after all obligations of the current fiscal period has ended. It can represent an estimate of an entity's undesignated financial resources, similar to undesignated fund balance.

Description	Page #
Administration - division summary	76
Airport - individual programs	300
Airport Fund	284
Ambulance Service	554
Apportionment comparison	43
Appropriations summary	27
Budget information on a fund acctg basis	44
Budget message	5
Budget summary	26
Capital outlay budget	72
Capital projects	579
Child Support	339
Clerk of Courts - individual courts	237
Clerk of Courts & Courts	221
Coroner	259
Corporation Counsel	85
County Board	537
County Clerk	95
County Clerk - individual programs	111
County Executive	77
Debt service	556
Debt service levy - chart	41
Demographic statistics	582
District Attorney	209
Education, Culture & Recreation - division summary	440
Emergency Management	271
Equalized property value	38
Expenditure categories - chart	32
Expenditure summary - chart	30
Expenditures by fund	48
Expenditures by year	49
Facilities and Property Management	194
Facilities and Property Management - individual	207
Finance	150
Financial comparison - debt service	36
Financial comparison - operating expenses	35
Financial comparison - other	37
Financial comparison - total	34

Description	Page #
Fringe benefit components	25
Fund projections	45
General Services	161
Glossary	601
Health and Human Services - division summary	321
Highway	301
Human Resources	122
Human Services	360
Human Services - expenditures by program category	390
Industrial Development Board	554
Information about Winnebago County	21
Information Systems	176
Jail Improvement Fund	254
Land & Water Conservation	524
Land Records Modernization	517
Levy by division - chart	33
Library tax	555
Miscellaneous and Unclassified Fund	547
Mission statement	11
Non-divisional summary	536
Operating grants	554
Operating levy - chart	40
Outstanding debt	533
Park View Health Center	421
Park View Health Center - individual programs	439
Parks	463
Parks - Boat Launch	478
Parks - individual programs	486
Planning & Zoning	498
Planning & Zoning - individual programs	511
Planning and Environment - division summary	486
Policies - budget and financial	14
Property & Liability Insurance	169
Property Lister	512
Property tax rate limits and levy limits	22
Public Health	322
Public Safety-division summary	208
Register of Deeds	487

Description	Page #
Revenue - graphs	50
Revenue by fund	46
Revenue by year	47
Revenue sources - chart	31
Revenue summary - chart	29
Road Maintenance	317
Scholarship Program	545
Self Funded Dental Insurance	145
Self Funded Health Insurance	140
Sheriff	238
Sheriff - individual programs	253
Significant information - highlights	24
Solid Waste	583
Table of organization - classified positions	59
Table of organization - reporting structure	12
Table of organization changes - fiscal impact	57
Table of organization changes - positions	56
Tax apportionment- County	42
Technology Replacement	189
Total levy - chart	39
Transportation - division summary	283
Treasurer	112
University Extension	450
UWO-Fox Cities Campus	441
Veterans' Services	349
Workers Compensation Fund	134