



## **Winnebago County Parks User Group Meeting**

**Date of Meeting:** Saturday, January 5, 2019  
**Time of Meeting:** 9:30 A.M.  
**Place of Meeting:** Sunnyview Exposition Center  
Exposition Building South Wing  
500 East Cty. Rd. Y  
Oshkosh, WI 54901

### **MEETING NOTES:**

**PRESENT:** Steve Binder & Larry Lautenschlager – Winnebago County Board Park & Rec Committee, Rob Way, Vicky Redlin, Rick Helms, Steve Herman – Winnebago County Parks

Introductions were made and attendees welcomed.

### **COMBINED TOPICS**

- 1.) Cross over events – (i.e. effects of Stadium programming on Com. Park) Rob went over the events coming into the Expo for 2019 that may affect traffic flow for Park events. There should be minor disruption as the larger events taking place at Sunnyview Stadium will be taking place in the evening while Park events mostly take place during the daylight hours. Overflow parking may be necessary within the park until the new property acquisition is ready for use. All attempts to keep parking on the expo side will be taken. The Expo Events Calendar on the Parks website [www.co.winnebago.wi.us/parks](http://www.co.winnebago.wi.us/parks) is updated bi-weekly. Rob also noted that the Stadium has allowed for greater amounts of attendees going forward and the need for use of Barn E has changed that barn's primary use from livestock to the housing of people/displays/concessions. This also will help to separate the campuses from congestion and cross-over traffic. Thus, Barn E is off line for livestock beginning in 2019. Planning for co-funding of a Barn F should be considered by those who will use it. Eric Stenson of OPD and Kathy Snell Oshkosh Special Events Coordinator introduced themselves and stated that they are on hand to help with any necessary security plans and special event permit needs.
- 2.) 2019 Parks Dept. Sponsors Official Notification no changes from 2018 – Pepsi Bottling Group (soft drinks), Cumulus Broadcasting (radio stations), Cornerstone Processing Solutions Inc. (ATM service), Oshkosh Independent & Oshkosh Independent Magazine (online newspaper and monthly print magazine), and Vines & Rushes Winery (Mascoutin Trail sponsor). Vicky noted the current Parks sponsors as above. There are no changes from previous years at this time, however new sponsors can be added at any time. Note Section 17 of Expo contracts.
- 3.) Open Space Plan – every 5 years the parks department is required to put together an Open Space Plan in order to apply for State and Federal grants. ECWRPC is helping put together this plan. It applies to all of the county parks facilities. Trish Nau went over the process and passed out hard copies of a survey for attendees to fill out. Input is needed and those in attendance are encouraged to spread the word to others that the survey can be filled out on the parks web site.

### **COMMUNITY PARK TOPICS**

- 1.) Soccer Complex update
- 2.) Wayfinding signage – conformity with all properties as well as other municipalities
- 3.) Parkview Health Center – Access into park
- 4.) Soccer Complex – Road lighting replacement
- 5.) Community Park improvement projects
- 6.) Dog Park maintenance
- 7.) Prairie burn

8.) Questions and input

**EXPO TOPICS**

- 1.) Master Plan update – main parking lot reconstruction engineering- planning for the next 10 year expo master plan is beginning this month. All user groups will be asked to participate in this very important planning process. It is highly encouraged for attendees to return to their various clubs, boards and participants to discuss what items and amenities they would like to see addressed within the next plan. Meetings will begin taking place in Spring/Summer with individual groups. Several issues will also be addressed with this plan, among them; drainage, parking, development of new property acquisition, Barn F and etc..
- 2.) Barn E – future uses, stall diagram for use of all overhangs. Vicky went over the need to have Barn E livestock free for at a minimum of a year to allow for the health department to ok it for use as a concession area. Rick passed out new stall maps for all barns. There is space for 294 stalls plus 8 under each western overhang of each barn. The expo has 95 total stalls onsite. The rest must be rented. These maps show what is possible for stall set up, taking into consideration door placement, fire extinguishers, aisle widths and fire codes. Maps are available on the Parks web site. Placement of Barn F will be a primary element for consideration within the master plan.
- 3.) Stadium events – Red Rock Productions staff were introduced, as well as Life Promotions staff attending. There are several dates in addition to Lifest on the calendar for the stadium. No stadium events are in conflict with any horse shows in 2019. KKC would like it noted that September 7, 2019 is a date that would conflict with one of their events along with the Monday after Lifest. Pete Kardong will meet with Lifest and Red Rock to work out logistics for the events to coincide.
- 4.) Arch Project – Rick announced that there is now a Community Foundation Fund for the Arch Project. This will make it easier for individuals to donate to the fund. More information will be available in the coming months.
- 5.) Wi-Fi upgrades – the Wifi inside the expo building has been upgraded and the password is only given to event promoters to cut down on band width usage by individuals during events when it is needed for vendors.
- 6.) Security upgrades – New cameras have been placed within the stadium and the surrounding area. Thanks to KCC for calling our attention to vandals entering from the north. Need for any future cameras, gates etc. can be noted in the master plan. There are portable singular systems that will be set up in areas of need this summer. A two year project has been entered into to put an additional permanent camera at the intersection behind the expo building. This new camera should cover a large part of the grounds currently not covered by existing permanent cameras. In a note on security, Sgt. Stenson stressed that the current atmosphere of violence at various sized events throughout the country should be taken into consideration. He will be happy to help any promoters with security plans for 'just in case' scenarios.
- 7.) Development and programming of added property – the addition of the Netzer 20 acre property will be addressed with the master plan as well. It is noted that it is to be parking/primitive camping to begin with. There is an access road planned for it and also a nature area inside of it. Future items suggested are a riding path for horses, formal camping for horse shows and passive recreation. It was also noted that any electrical outlets for camping that would be displaced because of stadium programming are to be relocated to the best of our ability. Rick is meeting with WPS to see where more outlets can be added and where there is additional power supplies to address the need.
- 8.) Covered Arena; What is needed?: WIFI for office, AED is coming, sandblasting and repainting, sponsor signage, base needs, roof (currently scheduled for 2020 in CIP) etc..- The rood/insulation/sand blasting is currently in the CIP for 2020 which will be a contracted job taking place at the end of the season. The question of wifi needs was answered for horse groups with no additional need for such a service. Representatives present stated that any money allocated should go to a future Barn F. No addition to the base was noted at this time. Sponsor signage is slated to be erected along the outside posts sometime this summer. There is also an AED budgeted for that will be mounted outside the office area.
- 9.) Expo Building; What is needed?: Water faucet and slop sink in pump room closet, etc.. - addition of a slop sink is ongoing for the pump room. This will eliminate the need for

clients to use the utility closet inside the men's restroom to access water. NO other items of need noted at this time.

- 10.) Additional road signage: no parking along expo bldg. side of main entrance road, speed limit uniformity, fire lanes, areas around manure pit/storage areas, etc.. – it was again stressed that road signage, parking, speed limit and off limits area signage must be enforced. Violators face citation from the OPD. Additional signage is being added to problem areas.
- 11.) Questions and input

### **ADJOURNMENT**

The intent of this meeting is to inform user groups of new developments at both the Sunnyview Expo Center and within the Community Park. Although the assemblage is not intended to be a Parks Committee Meeting, three or more members of the Parks Committee may be in attendance for purposes of observing the proceedings.

Items may be added as needed prior to the meeting without notice.  
Expo portion adjourned 11:20 a.m.