

WINNEBAGO COUNTY WISCONSIN

ADOPTED BUDGET 2018



Sunset over Lake Winnebago

Winnebago County
Wisconsin

The Wave of the Future



FISCAL YEAR 2018 ANNUAL BUDGET FOR THE COUNTY OF WINNEBAGO

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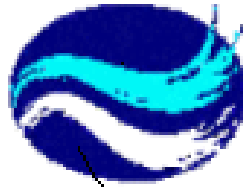
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Mark L. Harris
County Executive



Winnebago County
Office of the County Executive

The Wave of the Future

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2018 BUDGET MESSAGE

Adopted Budget

To me, integrity means always doing what is right and good, regardless of the immediate consequences. It means being righteous from the very depth of our soul, not only in our actions but, more importantly, in our thoughts and in our hearts.

Joseph B. Wirthlin
American businessman and religious leader.



Mark L. Harris

Honorable Members of the Winnebago County Board and Citizens of Winnebago County:

We will see another year of property tax rate reduction in 2018. Growth in net new construction was 1.3% restricting our ability to increase the tax levy. Departments were very responsible in preparing their 2018 budget requests and we are able to present a budget with a reduction in the equalized tax rate of 13-cents.

2018 BUDGET HIGHLIGHTS

OVERALL:

The total equalized tax rate of \$5.46 is down 13-cents from 2017. This equalized tax rate is a blended rate that includes some services that do not apply to all municipalities in the County. These include Public Health, Property Lister, Bridge and Culvert Aid and the Library tax.

Departments were given a goal of only allowing their tax levy to increase for the costs of wages and benefits. Departments did a very good job of meeting this objective. There are often additional revenues to cover increases in costs where they appear in departments budgets. Health care costs continue to increase at rates much higher than inflation. We have done our best to control these costs by self-insuring health care starting in 2017.

REVIEW BY EXPENDITURE CATEGORY:

Labor

The labor area of the budget accounts for a large portion of the increase in levy from 2017 to 2018.

Total county wages are estimated to increase \$1,877,819 or 3.3% over 2017. Part of this increase is the result of normal wage increases of 1.75% that have been included in this budget. Individual increases by employee will be determined based on performance evaluations as part of our merit pay program. The overall increases to wages is higher than 1.75% because some employees are below the minimums for their positions as a result of the 2015 pay study. We are catching them up incrementally over three years. New positions in the budget also account for some of the increase. A shift differential has also been included for CNA positions at our County nursing home to make those jobs more attractive. The net changes to the table of organization are seven additional full time positions included in the 2018 budget. There has been a net reduction of one position that has occurred since the first of this year. More details related to this can be found later in the overview section of this book.

Fringe benefits are up \$1,493,556 or 6.0% from 2017. FICA Medicare costs are increasing \$139,714 or 3.3%. Health Insurance costs are up 8.0% or \$1,129,242. Dental Insurance costs are increasing 2.4% or \$19,381. Workers Compensation costs are increasing 33.9% or \$221,982. In previous years we had been using fund balance to subsidize the workers compensation insurance costs. The fund balance has now reached our target so we can no longer provide this subsidy. Unemployment compensation is expected to remain level with 2017. Wisconsin Retirement costs are decreasing \$1,598. The contribution rates are decreasing slightly for 2018 due to the improved performance of the retirement system as we recover from the economic downturn that occurred in 2008. Health insurance costs continue to increase at rates much greater than inflation.

Travel

Travel expenditures are projected to increase \$30,821 to \$820,853 or 3.9%. We are continuing to hold these costs down to the minimum that allows our staff to maintain adequate training levels. Seminars and conferences will continue to be attended locally in 2018 whenever possible. These measures should ensure our staff the ability to maintain professional licensures and certification standards. The increase for 2018 is also related to higher employee turnover and new people needing training as they join their departments. A large portion of the travel budget is associated with mileage reimbursements we give employees for using their personal vehicles for County business.

Capital

Our capital outlay budget for 2018 is \$3,836,720 reflecting an increase of \$920,336 or 31.6%. A large capital expenditure is due to the razing of part of our airport terminal building and repairing the roof on the remaining portion. That cost is estimated to be \$1.1 million. A detailed list of capital expenditures is included in the “overview” section of this book.

Other Expenditures

Other operating expenditures are budgeted to increase \$4,336,484 or 5.2%. Part of the increase is attributable to higher debt service payments of roughly \$393,000. Debt service payments are part of the other expense category. Costs for our self-funded health insurance program are expected to increase by roughly \$950,000. This will be the second year of the county self-insuring for health care. Costs are running higher than expected. It is difficult to forecast this because it is only our second year of self-insuring for health care. Road maintenance materials and supplies used by the Highway Department are expected to increase roughly \$1.7 million. Much of this will be used to do work on county road capital projects in 2018. Contractual services in the department of Human Services are expected to increase roughly \$570,000. Some of these costs are covered by grant funding. The rest of the increase is spread through various line items in departments throughout the County.

REVIEW BY DIVISION:

Administration

The tax levy in this division is \$10,422,834, an increase of \$544,076, or 5.5% over 2017. Just over half of the increase, \$277,771, is attributable to the Facilities Department. Additional equipment and building repairs are planned which accounts for \$143,000 of the increase. Many of these repair projects have been deferred and can no longer wait to be addressed. Health insurance costs in the department are projected to go up \$96,000, mostly because newer employees are electing family coverage. Utility costs are also expected to increase a combined \$118,000. There are other decreases in the department that offset some of the increase. The County Clerk Elections department is expected to go up roughly \$56,000 because there are more

elections in even numbered years. The Treasurer is anticipating a decrease in interest earnings of roughly \$125,000. Interest on delinquent taxes has been decreasing because there are fewer delinquent taxes being collected. This is partially due to the improving economy.

Public Safety

This division shows a tax levy of \$24,858,080, an increase of \$563,769 or 2.3% over 2017. Most of the increase is attributable to the Sheriff Department which has a levy increase of \$521,938. Wages and benefits in this department are expected to go up \$597,000. Costs in other parts of the department have gone down to slightly offset this increase. The District Attorney's office levy is up roughly \$61,000 due to increase wages and health insurance costs. Some employees have switched from single to family coverage. This causes a significant increase in costs in a relatively small department. Wages are up higher than the county average because some employees in the department were below their minimum pay rate and catch up raises (spread over a three year period) were given to those employees.

Transportation

This division shows a total tax levy of \$1,980,716, an increase of \$98,049, or 5.2% over 2017. The levy increase in this area is very modest. Debt service for our airport is expected to increase \$119,000 as a result of borrowing for the Taxiway B reconstruction project. There are no other significant changes in this area.

Health and Human Services

The Health and Human Services levy is \$22,446,742, up \$191,411 or 0.9% over 2017. The levy for the Public Health Department is up \$205,807. Part of the reason is a reduction of reserves we are applying to reduce the public health levy. Over the past five years we have been returning surplus in the department back to municipalities that participated in Public Health prior to the consolidation with the cities of Neenah and Oshkosh. We were returning roughly \$200,000 per year. This process has been complete. This year we are applying \$100,000 of the combined surplus to reduce the levy, \$100,000 less than in prior years. Wages in this department are also up quite a bit. Many of the employees were below the minimum pay for their pay grade resulting from the 2015 pay study. Catch up raises are being spread over three years for these employees. The Veterans Department has a levy increase of \$64,159 or 12.5%. The largest increase is in regular pay which is increasing \$43,571. Employees in this department are being converted from a 37.5 to 40 hour work week. Some here also received the extra pay increase because they were below the minimum pay for their pay grade.

Education, Culture and Recreation

The Division of Education, Culture, and Recreation shows a tax levy of \$2,044,111, an increase of \$56,506 or 2.8% over 2017. This is a very modest increase. Departments have done an excellent job in holding their levy's down. UW Extensions increase of \$45,088 accounts for most of this. The

increases are due to normal pay increases and health insurance increases, the result of some employees changing from single to family coverage. This change has a significant budget impact in small departments.

Planning and Environment

This division shows a tax levy of \$1,110,140, an increase of \$47,789 or 4.5% over 2017. The Planning Department levy is going up \$23,792, primarily due to increases in health insurance costs. All other costs in this department have been held relatively level from 2017. The tax levy for the Land and Water Department is going up \$19,023. Most of this increase is associated regular pay and benefit increases. Other department costs after offsetting revenue have been held level with the prior year.

Non Divisional Budgets

This area shows a net surplus of \$3,620,914 for 2018, an increase of \$516,821 over that budgeted for 2017. Part of the increase in surplus is due to projecting an increase in investment income of roughly \$175,000. A shift in investment strategy to purchasing fixed rate non-callable municipal securities has resulted in an increase in earnings. The improving economy and higher interest rates also will push earnings higher. We are also applying \$556,000 more of unrestricted fund balance to stay within the levy limits imposed by the State.

The budget under the Miscellaneous Unclassified accounts is for all other items that don't fit into another specific department or category. Expenditures include the Library Tax, Regional Planning Commission allocation, an interfund transfer to the Industrial Development Board and others.

Capital Projects

The 2017 borrowing for capital projects will be \$9,860,000. The larger projects to be funded in this bond issue include courthouse departments relocation (a continuing project) \$3,300,000, road and bridge projects \$3,924,000, funds to start design of a mental health crisis facility, CAD / RMS replacement system for the Sheriff Department, courthouse security project funding and a few other projects. Each capital project must come before the county board twice for consideration and approval.

Debt Service

Our debt service requirements for 2018 are \$8,828,000, an increase of \$575,000, or 7.0% over 2017. Some of this debt is reflected in the budgets of Park View Health Center, Highway and the Airport Fund. All County debt is paid off using 10-year amortization periods.

Table of Organization

This budget (in total) has a net increase of seven full-time positions. There has been a net decrease of one full-time position that has occurred since the beginning of 2017. Detail of the changes can be seen on the “table of organization of classified positions” in the “overview” section of this budget book. A schedule showing the fiscal impact of those changes also follows that section.

Levy Limits

Our operating levy for 2018 has been limited by State legislation that was enacted back in 2007. We can only increase our levy by the percent of net new construction which for 2018 was 1.3%. In addition, the starting point is last year’s actual levy. This severely restricts our ability to raise funds needed to continue programs at the service levels Winnebago County residents have come to expect. However, this budget DOES maintain service levels while staying within the levy limits imposed by the State. We have applied \$5,226,000 of reserves to the budget to stay within this levy limit. The Finance Director believes that this budget complies with the operating levy limit.

CONCLUSION

Great effort has been made to improve the efficiency of the County while preserving the valuable services the County provides. The total equalized tax rate has been reduced in recent years, in part, by carefully managing County debt. At the end of 2018 outstanding debt will be higher than 2017 but still near the 21 year low reached last year. Continued pressure in the form of levy limits will inevitably force the County to seek alternative revenues or to abandon some services valued by this community.

I thank and commend the management and support staff of all the departments who assisted in preparing this budget document.

Respectfully submitted,

Mark L. Harris
Winnebago County Executive

WINNEBAGO COUNTY

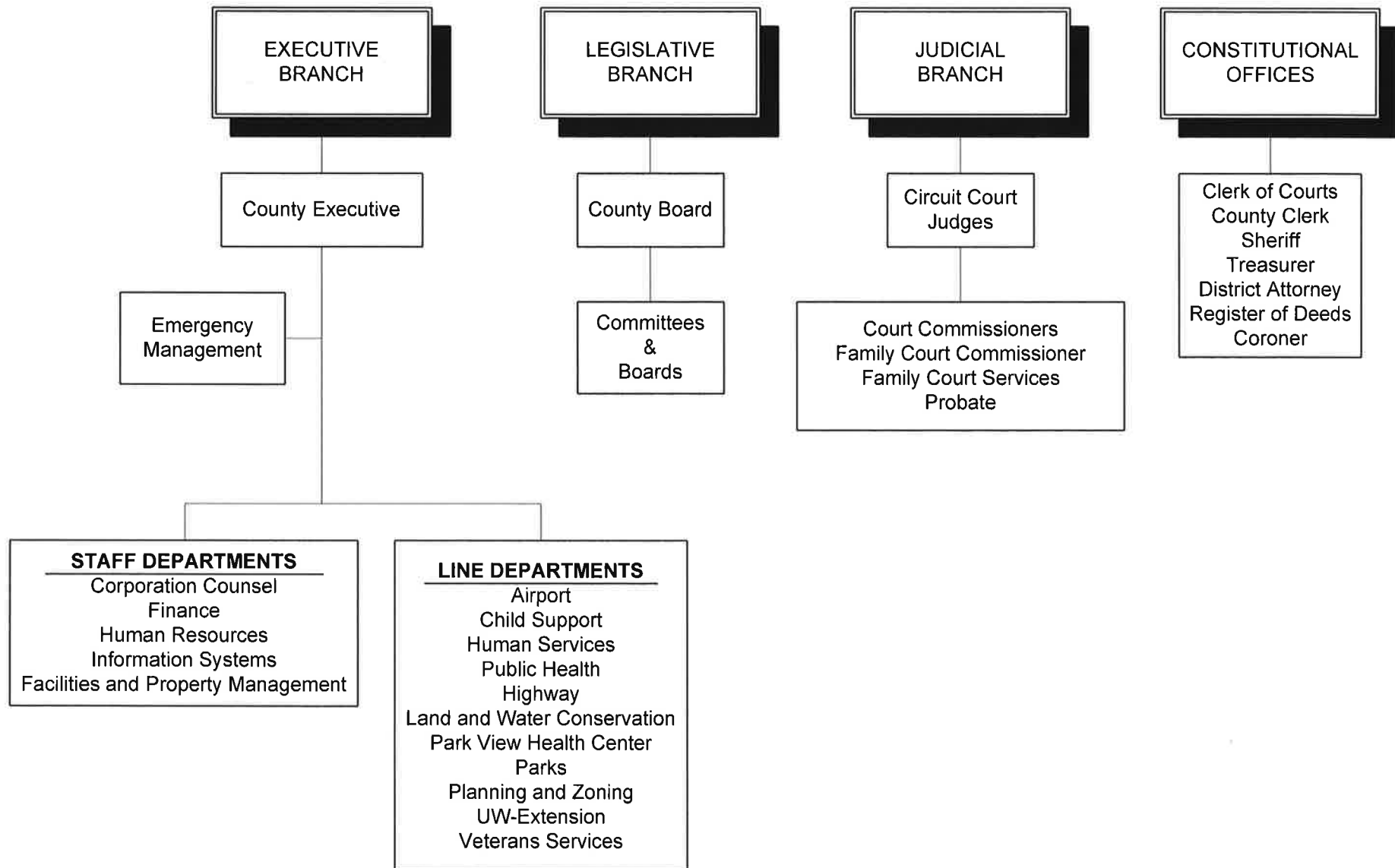
MISSION STATEMENT

The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.

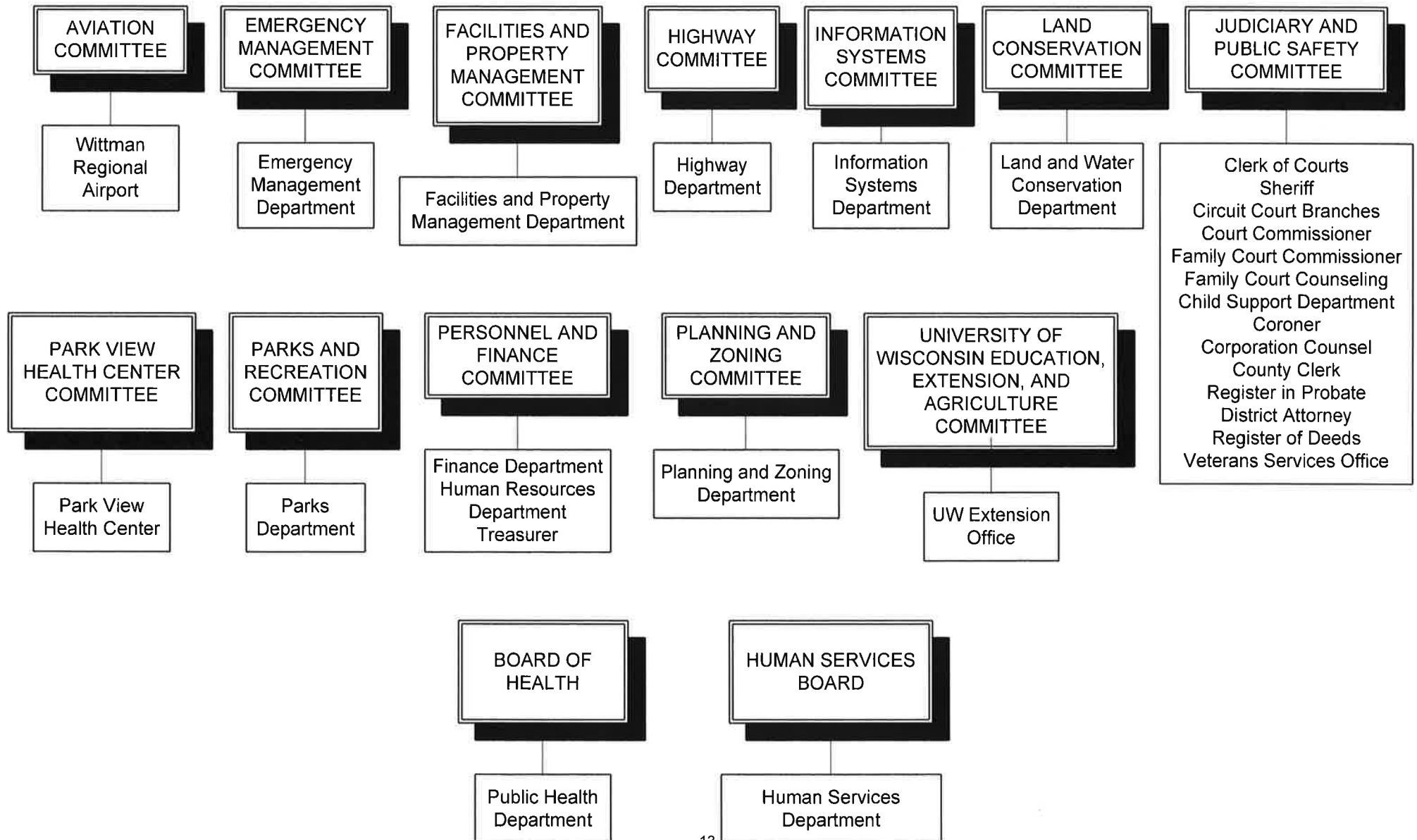
To carry out this mission, the following roles are required:

- **To serve as an agent for the Federal and State Government to fulfill mandated programs.**
- **To provide optional community services as determined by the County Board.**
- **To provide programs and services in the most cost-effective manner.**
- **To encourage citizens awareness, participation, and involvement in county government.**
- **To encourage cooperation among business, government, labor, and education to solve common problems.**
- **To utilize community resources as a vehicle for good government.**

WINNEBAGO COUNTY



COUNTY BOARD COMMITTEES AND BOARDS OF JURISDICTION



BUDGET AND FINANCIAL POLICIES

ORGANIZATION OF BUDGET DOCUMENT:

The Winnebago County Budget is organized to provide pertinent information regarding the County's administrative structure, programs, and related financial information. The County's financial accounting system is set up on a fund basis. The funds are described later. The budget document is divided into program areas (administration, public safety, transportation, human services, education, culture and recreation, planning and environment), debt service, capital projects and non-divisional.

THE BUDGET PREPARATION PROCESS:

Preparation of the County budget document is delegated to the Finance Director by the County Executive. The budget process begins early in the year when the Finance Director reviews forms and procedures and recommends changes to the County Executive. Upon the Executives approval, budget forms and instructions are printed and distributed to department heads in April.

<u>Dates</u>	<u>Event</u>
04/18/2017	Forms and Instructions made available for budget preparation
07/28–08/11/2017	Budget worksheets and all materials due from departments to Finance Department
08/14–09/01/2017	Executive holds meetings with departments to review budgets
09/29/2017	Finalized budget sent out for printing and assembly
10/23/2017	Budget delivered to County Board Supervisors
11/06-11/08-2017	County Board to deliberate on and adopt final budget

BUDGET POLICIES:

REVENUES:

Revenues are budgeted by source. These include (a) taxes, (b) intergovernmental, (c) licenses, fines and permits, (d) public services, (e) interfund and (f) other (which include interest income from investments).

Taxes:

The State of Wisconsin, with the Governor's approval has enacted property tax levy limits. These limits are described under the "Property Tax Rate Limits and Levy Limits" section of the budget book. The County relies heavily on property taxes as a revenue source (about 40.7% of the revenue budget).

Intergovernmental Revenues:

These represent grants, aides, and state and federal funding for programs and services. This revenue source is also relied on heavily to fund County programs (about 31.8% of the revenue budget).

Public Charges:

This source represents fees and charges made to users of certain government services. This revenue source makes up about 8.6% of our revenue budget.

Licenses and Permits:

This is a small revenue source comprising about .6% of the County revenue budget.

Interfund Revenues:

This category includes charges from one County department to another. It comprises about 15.4% of total revenue.

Other Revenues:

This category includes State Shared Revenues, interest income, and other revenue sources that do not fit into the other categories. Most of the revenue in this category is from State Shared Revenues and interest income. This revenue source makes up about 2.9% of the total revenue budget.

The projection is that the breakdown of revenue sources by percent will remain the same.

EXPENDITURES:

The County Board adopts the expense category totals of (1) Labor, (2) Travel, (3) Capital, and (4) Other operating expenses. The complete listing of each recommended line item is considered as substantiating detail used to arrive at the totals. Transfers can be made during the year between line

items but not between categories unless rules established by the County Board are followed. The budget adjustment process is described in more detail later. The four categories are described in more detail below:

Labor: This category includes all costs of wages, per diem, and fringe benefits. Fringe benefits include health insurance, life insurance, dental insurance, long-term disability insurance, retirement, Social Security (FICA) and workers compensation insurance.

Travel: This category includes all costs for travel and training of County employees and elected officials. This includes registration and tuition, automobile allowance, vehicle lease, airfare, meals, lodging, and other incidental travel expenses. Jury, witness, and other non-employee travel expenses are included elsewhere.

Capital: This category includes all purchases of property, equipment and vehicles having a cost of \$5,000 or more and a useful life exceeding one year. In proprietary funds, these assets are depreciated over their estimated useful lives. In governmental funds these assets are expensed in the year of purchase. In general, capital items are budgeted as part of the operating budget with the exception of major capital expenditures and capital projects. A separate document (Capital Improvements Program 5-Year Plan) is prepared as described later.

Other: This category includes all other expenses not included above. It includes costs related to office supplies, operating expenses, repairs and maintenance, contractual services, rental expenses and fixed costs such as insurance and depreciation.

CAPITAL IMPROVEMENTS PROGRAM (Five Year Plan): The County Executive submits a separate capital improvements program to the County Board each year. This document lists major capital projects over a five year period, describes recommendations as to funding the projects, recommends those projects that should be included in the current year bond issue and describes those projects in detail. It also provides detail as to the current outstanding indebtedness, briefly describes capital projects within the 5-year planning horizon, and includes graphs and tables outlining the County's current debt service, future debt service, and current and future debt service property tax mill rates. This document is presented to the County Board at its June workshop session and represents a planning tool for review of projects. The document is available for inspection in either the County Clerk's or Finance Director's offices and is also available on the internet at the Winnebago County Wisconsin web site.

Projects within the capital improvements program are not approved as part of the annual operating budget but must be voted on individually, during the year after being reviewed by the County Board at a separate "presentation" session. The purpose of this separate approval process is to make sure projects are reviewed in more detail prior to approval. Once approved, they are included in the annual operating budget under the Capital Projects section and debt service is included in the Debt Service section.

DEBT SERVICE: The County has followed a policy of not borrowing for periods of greater than 10 years. Our objective is to maintain level debt service payments each year while leaving room in later years to accommodate new debt.

THE BUDGET ADJUSTMENT PROCESS: State statutes and County Board Rules outline the procedures for obtaining budget adjustments after the budget has been adopted. They are briefly explained below:

Transfers between budget categories within a department's budget require the approval of the County Executive, Committee of Jurisdiction, and Personnel & Finance Committee.

A department requesting to increase their total approved department appropriations must obtain approval from the County Executive, Committee of Jurisdiction, Personnel & Finance Committee, and County Board (only if the transfer is for more than \$15,000). These additional appropriations are typically requested from; (a) unanticipated revenues received, (b) the contingency fund, or (c) undesignated fund balance.

BUDGETARY CONTROL:

The County does maintain an encumbrance accounting system. Department operating results are reviewed on a monthly basis for potential budget revenue shortfalls or expense overruns. Projected problems are brought to the attention of the applicable department head and appropriate actions are taken to remedy the situation. Projected budget overruns are resolved through adjustments as soon as possible. The County has not experienced any significant budget overrun problems.

FUNDS:

Agency funds, the General Fixed Asset Account Group and the General Long-Term Debt Account Group are funds that do not require annual County appropriations. Therefore, these funds are not included in the budget document. All other County funds are included. The fund types and descriptions are described below:

GENERAL FUND: Accounts for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUND: Account for the proceeds from special revenue sources that are legally restricted to expenditures for special purposes. Winnebago County has one special revenue fund: Human Services.

DEBT SERVICE FUND: Account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

CAPITAL PROJECT FUND: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than general capital outlays and construction related to the proprietary funds) which are financed primarily through general obligation debt.

PROPRIETARY FUNDS - ENTERPRISE TYPE: Account for operations that are financed and operated in a manner similar to a private business enterprise - where intent of the County Board of Supervisors is that the costs of providing goods or services to the general public on a continuing basis

be financed or recovered primarily through user charges. Debt service on County debt issued to construct facilities relating to these operations is accounted for through the enterprise fund. County enterprise funds include: Park View Health Center, and the Airport Fund.

PROPRIETARY FUNDS - INTERNAL SERVICE TYPE: Account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. County internal service funds include: Self Insurance, Highway Department, and General Services Funds.

AGENCY FUNDS: Account for assets held by the County as an agent. Receipts and disbursements of these funds do not represent County activity; therefore budgets are not applicable to them. Winnebago County agency funds include: Litigant Deposits, Family Support Fund, Patient Funds – Park View Health Center, and Burial Trust Fund.

BASIS OF BUDGETING:

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the accounts and reported in the financial statements of the entity. Governmental units follow Governmental GAAP (Generally Accepted Accounting Principles) which are primarily established by the GASB (Governmental Accounting Standards Board). Winnebago County Budgets are prepared in accordance with these standards with the exception of capital outlay for proprietary funds as noted in #2 below:

- 1) The General Fund, Special Revenue Fund, Debt Service Funds, Capital Project Funds, and Agency Funds follow the modified accrual basis of accounting. This means that expenses are recorded in the period incurred and revenues are recorded when measurable and available to meet current year obligations. Generally, any revenue that is earned in the current fiscal year and will be received within 60 days after the fiscal period ends would be recorded as current year revenue. The budgets for these funds are prepared using this same basis.
 - A) Debt service funds budget principal and interest in the year paid. Interest is not budgeted nor reported on an accrual basis.
 - B) Capital outlay is budgeted in the year expended. Depreciation is not an expenditure of a capital project fund.
- 2) Proprietary funds include enterprise funds (such as Airport and Park View Health Center) and internal service funds (such as General Services, Self Insurance and Highway Department) follow the full accrual basis of accounting for financial reporting purposes. Under this basis of accounting, revenues are recognized and recorded when earned, regardless of when they are received. Expenditures are also recognized and recorded when incurred, regardless of when paid. Capital assets are expensed over their useful life through annual depreciation charges, not when purchased. Our budgetary basis is the same with the exception of capital outlay which is included as expenditure.
 - A) Proprietary funds report depreciation on a GAAP basis. Depreciation is reversed out for the purpose of calculating the tax levy support where necessary in proprietary funds because it is a non-monetary expenditure.
 - B) Capital outlay is shown as an operating expenditure for budgetary purposes even though not for GAAP financial reporting purposes. This is a budgetary requirement of the County Board. Capital outlay is included in the tax levy support calculation for proprietary funds that require tax levy support.

FUND RESERVES - PRACTICES:

The County compares reserve balances against our reserve policies annually. In general, we strive to meet the following objectives:

- 1) The Special Revenue Fund only maintains sufficient fund balance to pay for carryovers and open invoices as of the end of the fiscal year. Tax levy dollars not needed to fund current year operations are not transferred to these funds but remain as part of general fund undesignated fund balance.
- 2) The General Fund undesignated fund balance policy sets a goal equal to 1/12th of total expenditures of the government unit (excluding the Solid Waste Fund which is a legal separate entity and is self-supporting). The General Fund Unreserved Fund Balance is projected to be around \$17.0 million at the end of 2018 which puts it above the target unrestricted fund balance for the general fund.

INFORMATION ABOUT WINNEBAGO COUNTY

PROFILE

Located in East Central Wisconsin, bordered on the east by Lake Winnebago, Winnebago County anchors the southern half of the Fox River Valley -- one of the largest metropolitan areas in Wisconsin. The County is close to the urban centers of Chicago, Milwaukee, and Minneapolis-St. Paul, and is known for stability, progress, and growth.

Winnebago County is also known as the County of "big lakes". Five large lakes make up the majority of water area, ranging in size from Lake Winnebago (137,708 acres) to Little Lake Butte des Morts (1,306 acres). The Fox and Wolf are important rivers that provided early transportation and were an early power source for development of local industries. Abundant water resources have assisted the County in being ranked in the top eight industrial counties in the State.

These water resources also provide for excellent recreational activities. The lakes and rivers provide sailing and boating plus excellent fishing during both summer and winter. Ducks and geese provide local sport in the fall.

The County also hosts the Annual Experimental Aircraft Association Fly-In every August with an attendance of over 590,000.

The County's economy is most noted for the stable industrialized base that centers on the paper industry. Kimberly-Clark Corporation began its operations here and remains as one of the largest paper product companies in the world. Other major business sectors include specialized trucks, woodworking, metal work and machine manufacturing.

Five major highways and Wittman Regional Airport make travel, shipping, and delivery to and from Winnebago County convenient and economical.

The County has a population of about 169,886. The majority of people reside in five urban areas ranging in population from over 66,579 in Oshkosh, the County seat, to the Village of Winneconne with over 2,545 people. The County provides a variety of living options. One can live in a rural or urban setting or experience a river or lake setting.

The residents work hard, play hard, and are well educated. The County boasts excellent private and public schools, a four-year university, a two-year university, and a technical college.

PROPERTY TAX RATE LIMITS AND LEVY LIMITS

OPERATING LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) operating mill rate. The Wisconsin legislature permanently eliminated this limit with the passage of the state biennial 2014/2015 budget.

DEBT SERVICE LEVY RATE: Was limited to the 1992 (for taxes to be collected in 1993) debt services mill rate. That limit was 31 cents per thousand of equalized value. Winnebago County's debt service levy has exceeded this limit through use of the allowable exception that such excess be approved by a 75% vote of the County Board. This rate limit remains in effect.

SPECIAL PURPOSE LEVYS: No limitations were placed on these rates. For Winnebago County this includes the levies for libraries, public health and culvert and bridge aid.

PROPERTY TAX LEVY LIMIT 2007

LEGISLATIVE HISTORY:

During the 2007 State Legislative session, the legislature with the Governor's approval enacted the following:

Section 66.0602 Local Levy Limits:

1. Except as provided in subs. (3), (4), and (5), no political subdivision may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor. The valuation factor is a percentage equal to the political subdivision's January 1 equalized value due to net new construction which is new construction less improvements removed between the previous year and the current year.
2. For the 2012 and subsequent years budgets, the State further restricted the levy by using the prior year actual levy as the base rather than the prior year levy limit.

3. Debt service continues to be exempt from the levy limit freeze for all debt issued prior to July 1, 2005. Debt issued after July 1, 2005 will also be exempt if certain conditions are met. One of those is that the governing body can approve the bond issue by a $\frac{3}{4}$ vote. Winnebago County has used this provision to exceed rate limits in the past and will likely continue to do so.
 4. Penalties will be imposed upon any governing body that exceeds these levy limits.
-

The Finance Director has reviewed the limits and believes that this budget is in compliance with the tax levy limits.

SIGNIFICANT INFORMATION – 2018 BUDGET

Fund reserves are being applied to reduce the tax levy as follows:

-	General fund undesignated fund balance used to reduce the tax levy to meet the levy limit requirements.	\$ 3,113,760
	General fund balance used to demolish a portion of the airport terminal building and repair the west wing portion of the building.	\$ 1,100,000
-	Public Health - using Public Health reserves to reduce the levy for the department.	\$ 100,000
-	Property Lister - using Property Lister reserves to reduce the levy for the department. Property Lister carries its own reserve balance because it is not apportioned to all municipalities in the County.	\$ 20,000
-	Airport fund balance being used to reduce the levy for the facility.	\$ 60,000
-	Park View Health Center fund balance applied to reduce the levy for the facility.	\$ 2,212,461
	Total reserves applied	\$ 6,606,221
<p>Note regarding fund balances being applied:</p> <p>Fund balances build up as departments close out the year and have surplus's. Often times these balance are applied in future years for purposes including: paying down debt, applying to capital projects to avoid borrowing, or returning the surplus's to taxpayers through applying them to subsequent budgets, as we are doing here.</p>		

All reserves are compared against our reserve policies annually. The above application of reserves is consistent with these policies.

1. Total equalized value (as reduced by Tax Incremental Districts (TID)) in the County increased 4.4% from 2016. This consists of a 1.3% growth in new or improved property and 3.1% market valuation increase.

Significant Information - Continued

2. Total County wages are up \$1,877,819, or 3.3%. The average pay increase budgeted for 2018 is 1.75%. Actual pay increases are dependent on performance reviews as part of the merit pay plan. The higher overall increase in wages is due to the addition of new employees and extra pay increases to bring people that are currently below the minimum for their pay range closer to that minimum. A shift differential is also being included to make CNA jobs more attractive at our County nursing home. This was the result of the pay study that was done a year ago.
3. The merit pay pool for 2018 based on regular wages is \$772,700. There is an additional amount of \$200,000 for employees that were below the minimum pay for their positions due to the pay study that was done in 2015. Their pay is being increased to the minimum for their job classifications over a three year period because the County does not have the funding available to accomplish this in one year. This is the second year of the additional adjustment to their pay.
4. This budget includes an amount estimated at \$32,000 to cover Winnebago County's share of a Workforce Development settlement with the Department of Labor. It is included in the Miscellaneous Unclassified section of the budget.
5. The Airport budget includes \$1.1 million to raze a portion of the terminal building up to the walkway to the west wing area. Part of the funds will be used to repair the roof over the west wing. The funds to pay for this will be transferred to the Airport Fund from the General Fund undesignated fund balance.

Winnebago County, Wisconsin
Fringe Benefits - Components

<u>Employer Share of Fringe Benefits -</u>	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ADOPTED BUDGET	2018 ADOPTED BUDGET	2018 TO 2017 BUDGET CHANGE
FICA Medicare	3,804,570	3,881,199	3,892,982	4,294,337	4,434,051	139,714
Health Insurance	11,006,967	12,102,784	12,187,369	14,157,921	15,287,163	1,129,242
Dental Insurance	721,949	735,313	738,932	805,893	825,274	19,381
Workers Compensation	351,244	420,704	354,748	655,302	877,284	221,982
Unemployment Compensation	104,187	95,357	77,903	99,900	99,900	-
Wisconsin Retirement	4,182,457	3,844,399	3,950,155	4,429,308	4,427,710	(1,598)
Life / Long Term Disability	301,617	320,116	165,380	321,901	306,736	(15,165)
	20,472,991	21,399,872	21,367,470	24,764,562	26,258,118	1,493,556
<u>Employee Share of Fringe Benefits -</u>						
Health Insurance	1,334,671	1,537,170	1,562,670	1,749,413	2,084,613	
Wisconsin Retirement	3,067,271	3,249,183	3,184,477	3,430,335	3,536,772	

1 2017 ANNUAL BUDGET SESSION

2

3 208-112017

4

5

RESOLUTION: Adopt 2018 Annual Budget

6

7

8 TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

9

10 BE IT RESOLVED by the Winnebago County Board of Supervisors that the 2018 Annual County Budget, a
11 copy of which is incorporated herein by reference, be and same is hereby adopted.

12

13

14

Submitted by:

15

16

PERSONNEL AND FINANCE COMMITTEE

17

18 Vote Required for Passage:

19 Majority of Those Present

20

21

22 County Board Rule 1.1172

23

24

25

26 Approved by the Winnebago County Executive this 11/16 day of November, 2017.

27

28

29

30

31

Mark L. Harris
Mark L Harris
Winnebago County Executive

Resolution Number: 208-112017

Page 1

T. Korfetzke	AYE	S. Binder	AYE	K. Powers	AYE
M. Brunn	AYE	C. Thompson	AYE	S. Locke	AYE
C. Harpt	Absent	V. Schorse	AYE	G. Hegg	NAY
P. Eisen	AYE	Wojciechowski	AYE	J. Finch	AYE
S. Ramos	AYE	J. Gordon	AYE	R. Youngquist	AYE
J. Powell	Absent	B. Wingren	AYE	C. Farrey	AYE
B. Roh	AYE	Lautenschlager	AYE	J. Rasmussen	AYE
L. Smith	AYE	M. Norton	Absent	R. Keller	AYE
A. Long	Absent	R. Warnke	AYE	T. Egan	AYE
G. Scherck	AYE	K. Robl	Absent	T. Ellis	AYE
D. Albrecht	AYE	H. Singstock	AYE	T. Snider	AYE
M. Gabert	NAY	M. Brooks	AYE	L. Kriescher	AYE

R208-112017

Passed (29 Y - 2 N - 0 A - 5 Absent)

Majority Vote >

**2018 ADOPTED BUDGET
SUMMARY OF COUNTY BOARD ACTIONS**

DEPARTMENT NAME	LINE ITEM	DETAIL	EXPENDITURES	REVENUES	FUND BALANCE APPLIED (Note)	LEVY
		Levy per Executive Budget Book				67,285,709
COUNTY BOARD ACTIONS:						
Airport	Capital - Improvements	Demolish portion of terminal building and repair remaining portion	1,100,000	-	(1,100,000)	67,285,709
Miscellaneous & Unclassified	Maintenance Grounds - Interfund	Parking lot maintenance (General fund balance)	50,000	-	(50,000)	67,285,709
County Board	Elected Officials & FICA Medicare	Per diem and related FICA Medicare increases	17,760	-	(17,760)	67,285,709
Park View Health Center	Labor (Wages, FICA & WI Retirement)	Shfit differentials and related benefit costs	212,461	-	(212,461)	67,285,709
Totals			1,380,221	-	(1,380,221)	67,285,709

NOTE: The County Board elected to reduce fund balance applied to the expenditure increases rather than decreasing the tax levy. Positive numbers represent decreases to fund balance applied, negative numbers represent increases to fund balance applied.

WINNEBAGO COUNTY 2018 BUDGET SUMMARY

DIVISION:	<u>Revenue</u>	<u>Expense</u>	<u>Adjustments</u>	<u>Levy</u>
Administration	\$ 21,356,934	\$ 32,756,419	\$ (976,651)	\$ 10,422,834
Public Safety	5,513,634	30,371,714	-	24,858,080
Transportation	18,066,623	24,162,654	(4,115,315)	1,980,716
Health & Human Services	45,605,053	71,020,256	(2,968,461)	22,446,742
Education, Culture, & Recreation	626,197	2,745,345	(75,037)	2,044,111
Planning & Environment	1,922,465	3,016,486	16,119	1,110,140
Divisional Total	\$ <u>93,090,906</u>	\$ <u>164,072,874</u>	\$ <u>(8,119,345)</u>	\$ <u>62,862,623</u>
OTHER:				
Board of Supervisors	\$ -	\$ 311,441	\$ (17,760)	\$ 293,681
Scholarship Program	340	9,000	340	9,000
Unclassified	4,673,550	3,845,955	(3,096,000)	(3,923,595)
Debt Service	127,000	8,171,000	-	8,044,000
Other Total	\$ <u>4,800,890</u>	\$ <u>12,337,396</u>	\$ <u>(3,113,420)</u>	\$ <u>4,423,086</u>
Grand Total	\$ <u>97,891,796</u>	\$ <u>176,410,270</u>	\$ <u>(11,232,765)</u>	\$ <u>67,285,709</u>

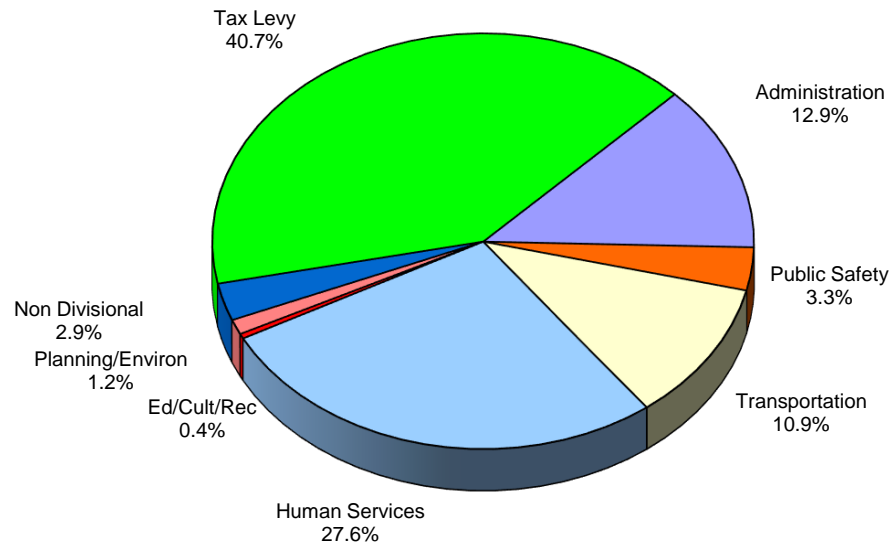
2018 APPROPRIATIONS FOR WINNEBAGO COUNTY

	REVENUES					EXPENDITURES				
	2016	2017	2017	2017	2018	2016	2017	2017	2017	2018
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
ADMINISTRATION										
County Executive	7,318	6,800	6,800	6,800	6,800	233,062	239,773	239,773	239,773	245,365
Corporation Counsel	17,915	28,000	28,000	28,000	29,000	508,459	535,699	535,554	535,554	545,560
County Clerk	45,012	47,400	47,550	47,550	48,050	252,045	251,948	251,724	251,724	257,597
Elections	61,322	22,708	20,000	20,000	31,000	156,951	62,853	80,284	80,284	147,034
Dog License	1,287	2,328	2,000	2,000	2,905	1,287	2,328	2,000	2,000	2,905
Treasurer	873,032	933,100	1,001,200	1,001,200	875,400	368,366	395,738	389,748	408,748	382,819
Human Resources and Payroll	18,527	15,050	15,025	15,025	16,550	791,317	877,902	878,880	878,880	897,461
Workers Compensation Fund	363,717	660,548	689,930	689,930	919,622	789,858	831,336	865,506	865,506	919,622
Self Funded Health Insurance	295,380	15,559,538	16,113,547	16,113,547	16,866,120	1,197,349	15,207,936	16,915,270	16,915,270	17,863,824
Self Funded Dental Insurance	872,418	875,966	869,708	869,708	872,196	816,590	864,916	869,708	869,708	872,196
Finance	28,787	30,900	30,900	34,100	32,000	753,773	776,314	773,836	773,836	797,002
General Services	475,349	465,400	435,700	435,700	461,700	424,250	434,172	430,075	430,075	444,566
Prop & Liab Insurance Fund	1,042,752	1,003,245	1,003,245	1,003,245	1,007,320	767,991	1,003,280	1,003,280	1,003,280	1,007,320
Information Systems	84,596	79,802	79,802	79,802	78,956	1,804,879	1,787,986	1,787,986	1,787,986	1,818,731
Technology Replacement	17,467	-	-	-	-	781,759	878,118	878,118	878,118	876,081
Facilities & Property Management	103,877	101,865	101,865	101,865	109,315	5,314,774	5,718,516	5,393,115	5,682,592	5,678,336
	4,308,756	19,832,650	20,445,272	20,448,472	21,356,934	14,962,710	29,868,815	31,294,857	31,603,334	32,756,419
PUBLIC SAFETY										
District Attorney	210,765	272,133	277,873	277,873	305,382	1,309,957	1,378,780	1,378,780	1,378,780	1,474,131
Clerk of Courts & Courts	1,937,384	1,921,660	1,870,660	1,870,660	1,910,760	3,921,485	4,236,396	4,233,486	4,234,822	4,238,793
Sheriff	2,704,070	3,259,871	2,810,485	3,238,840	2,839,245	21,213,095	23,601,029	23,116,243	23,562,637	23,666,941
Jail Improvements	151,307	151,000	151,000	151,000	171,713	174,824	151,000	151,000	151,000	171,713
Coroner	156,076	135,100	135,100	135,100	140,100	449,497	468,498	468,498	468,498	476,565
Emergency Management	129,103	147,148	147,148	194,751	146,434	340,172	338,570	338,570	338,570	343,571
	5,288,705	5,886,912	5,392,266	5,868,224	5,513,634	27,409,030	30,174,273	29,686,577	30,134,307	30,371,714
TRANSPORTATION										
Airport	941,544	917,800	923,800	923,800	971,240	3,332,829	3,343,248	3,445,208	3,373,213	4,419,806
Airport Debt	-	-	-	-	-	54,442	617,300	56,000	617,300	185,000
Highway Department	13,154,033	13,116,695	13,116,695	13,166,695	15,047,383	14,277,115	14,270,605	14,288,836	14,988,782	16,368,848
County Road Maintenance	2,130,732	2,048,000	2,048,000	2,048,000	2,048,000	2,664,258	3,165,000	3,165,000	3,165,000	3,189,000
	16,226,309	16,082,495	16,088,495	16,138,495	18,066,623	20,328,644	21,396,153	20,955,044	22,144,295	24,162,654

2018 APPROPRIATIONS FOR WINNEBAGO COUNTY

	REVENUES					EXPENDITURES				
	2016	2017	2017	2017	2018	2016	2017	2017	2017	2018
Department	Actual	Estimated	Budget	Revised	Budget	Actual	Estimated	Budget	Revised	Budget
HEALTH & HUMAN SERVICES										
Public Health	2,002,009	2,396,086	2,136,767	2,413,816	2,163,237	3,715,849	4,295,599	4,023,710	4,323,250	4,130,987
Child Support	1,526,373	1,735,268	1,735,268	1,735,268	1,911,035	1,546,860	1,644,473	1,644,473	1,644,473	1,881,037
Veterans	30,702	14,400	14,400	14,400	14,400	471,897	528,108	528,108	531,613	592,267
Human Services	26,283,596	25,611,205	25,611,205	25,611,205	26,955,622	42,252,180	43,697,113	43,684,579	43,726,564	45,028,996
Park View Health Center	14,545,332	11,771,795	14,182,054	14,182,054	14,560,759	18,203,698	17,663,276	18,596,755	18,596,755	19,057,969
Park View Health Center Debt	-	-	-	-	-	2,305,282	320,131	320,000	320,000	329,000
	44,388,012	41,528,754	43,679,694	43,956,743	45,605,053	68,495,766	68,148,700	68,797,625	69,142,655	71,020,256
EDUCATION, CULTURE, & RECREATION										
UW-Fox Valley	105,169	152,032	152,032	448,812	162,400	201,697	366,122	304,064	959,683	314,432
University Extension	26,136	24,000	36,750	36,750	26,000	564,284	594,599	592,796	598,924	627,134
Parks	306,574	302,787	334,787	340,762	308,297	1,430,637	1,603,004	1,614,314	1,620,289	1,599,242
Boat Launch	184,966	104,000	106,000	106,000	129,500	72,211	124,187	124,187	124,187	204,537
	622,845	582,819	629,569	932,324	626,197	2,268,829	2,687,912	2,635,361	3,303,083	2,745,345
PLANNING & ENVIRONMENT										
Register of Deeds	1,036,316	955,000	955,000	955,000	965,000	469,822	587,684	572,569	572,569	583,749
Planning	283,413	267,801	267,801	267,801	285,150	975,515	1,027,033	1,022,983	1,027,033	1,064,124
Property Lister	3,503	900	5,600	5,600	600	144,065	200,428	206,078	206,078	204,872
Land Records Modernization	271,477	276,100	276,100	276,100	261,100	261,476	263,961	261,161	263,961	224,981
Land & Water Conservation	242,930	402,066	361,570	487,619	410,615	739,808	911,188	870,692	1,064,466	938,760
	1,837,639	1,901,867	1,866,071	1,992,120	1,922,465	2,590,686	2,990,294	2,933,483	3,134,107	3,016,486
NON-DIVISIONAL BUDGETS										
County Board	-	-	-	-	-	276,899	328,735	333,340	333,340	311,441
Scholarship	177	320	320	320	340	9,000	9,000	9,000	9,000	9,000
Unclassified	4,390,572	4,573,550	4,284,400	4,284,400	4,673,550	1,690,144	1,375,489	1,176,585	1,217,464	1,484,246
Library Aid	-	-	-	-	-	1,811,727	2,128,882	2,128,882	2,128,882	2,151,709
Bridge & Culvert Aid	-	-	-	-	-	25,000	22,500	22,500	22,500	210,000
Debt Service	135,328	128,000	128,000	128,000	127,000	6,928,519	7,778,000	7,778,000	7,778,000	8,171,000
Depreciation adjustments	3,119,900	3,462,246	3,462,246	3,462,246	3,362,750	-	-	-	-	-
Fund balance adjustments	3,217,524	7,832,693	5,867,991	7,832,693	7,870,015	-	-	-	-	-
Tax Levy	65,062,977	65,906,930	65,906,930	65,906,930	67,285,709	-	-	-	-	-
	75,926,478	81,903,739	79,649,887	81,614,589	83,319,364	10,741,289	11,642,606	11,448,307	11,489,186	12,337,396
	148,598,744	167,719,236	167,751,254	170,950,967	176,410,270	146,796,954	166,908,753	167,751,254	170,950,967	176,410,270

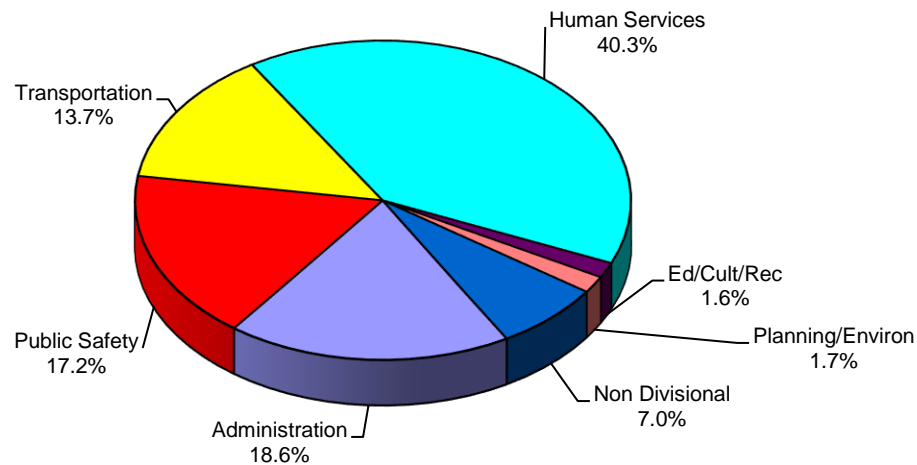
Winnebago County Revenues By Division (In Thousands)



	2017	2018	Change	Percent
Administration	20,445	21,357	912	4.46
Public Safety	5,392	5,514	122	2.26
Transportation	16,088	18,066	1,978	12.29
Human Services	43,679	45,605	1,926	4.41
Ed/Cult/Rec	629	626	(3)	(0.48)
Planning/Environ	1,866	1,922	56	3.00
Non Divisional	4,415	4,801	386	8.74
Tax Levy	65,907	67,286	1,379	2.09
	158,421	165,177	6,756	4.26
Depreciation adjustments	3,462	3,363	(99)	(2.86)
Decrease to fund balance*	5,868	7,870	2,002	34.12
	167,751	176,410	8,659	5.16

*Decrease to Fund Balances represent savings being used to reduce the tax levy.

Winnebago County Expenditures By Division (In Thousands)

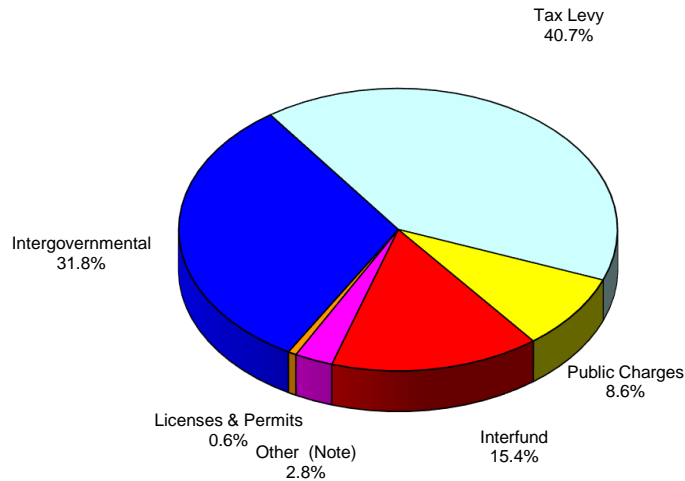


Human Services Exp breakdown	2018 (Thousands)
Public Health	\$ 4,131
Child Support	1,881
Veterans	592
Human Services	45,029
Park View	19,387
Total	\$ 71,020

	2017	2018	Change	Percent
Administration	31,295	32,756	1,461	4.67
Public Safety	29,687	30,372	685	2.31
Transportation	20,955	24,163	3,208	15.31
Human Services	68,798	71,020	2,222	3.23
Ed/Cult/Rec	2,635	2,745	110	4.17
Planning/Environ	2,933	3,016	83	2.83
Non Divisional	11,448	12,338	890	7.77
	<u>167,751</u>	<u>176,410</u>	<u>8,659</u>	<u>5.16</u>

* Note: Non Divisional includes County Board, Scholarship Program, Library pass through levy, Operating Grants and Debt Service

**Winnebago County
Where The Funds Come From
(In Thousands)**



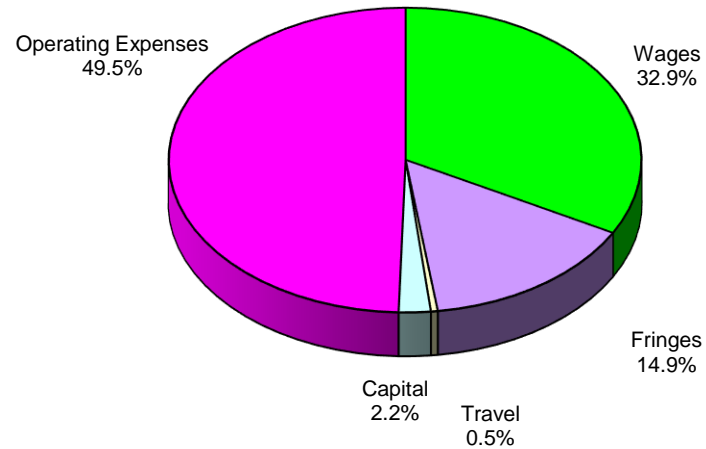
Intergov Revenue	2018 (Thousands)
Basic County allocation	5,880
Youth aids	1,526
Childrens waiver revenue	2,499
Community options	-
Income maintenance	2,163
ADRC	1,690
Other Human Services	17,571
Medicaid	5,358
State shared revenue	3,500
Transportation aids	2,000
Hwy maint state	4,017
Hwy maint municipal	3,199
Other general	3,059
Total	52,462

	2017	2018	Change	Percent	% of Total Excluding Interfund
Intergovernmental	48,963	52,462	3,499	7.15	31.8%
Tax Levy	65,907	67,286	1,379	2.09	40.7%
Public Charges	13,854	14,264	410	2.96	8.6%
Interfund	24,234	25,477	1,243	5.13	15.4%
Other (Note)	4,550	4,660	110	2.42	2.9%
Licenses & Permits	913	1,028	115	12.60	0.6%
	158,421	165,177	6,756	4.26	100.0%
Depreciation adjustments	3,462	3,363	(99)	(2.86)	
Decrease to fund balance*	5,868	7,870	2,002	34.12	
	167,751	176,410	8,659	5.16	

**Decrease to Fund Balances represent savings being used to reduce the tax levy.

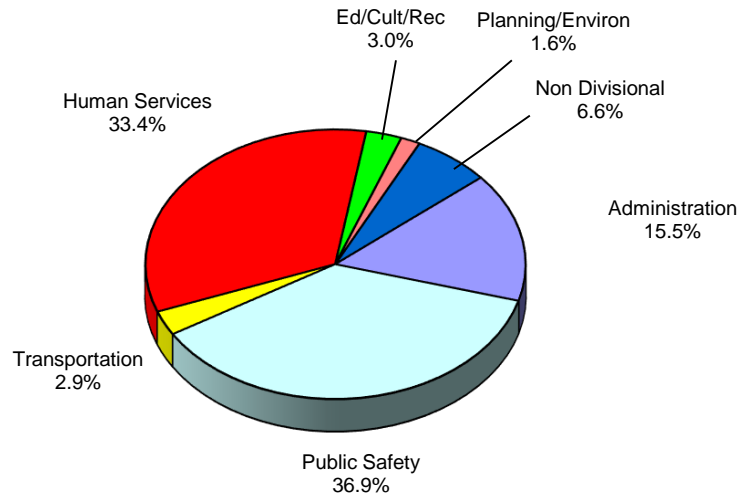
NOTE: " Other" category consists of other taxes, interest on investments, and other miscellaneous revenues such as rental, nonoperating grants, and sale of property and equipment.

**Winnebago County
Where The Funds Go
(In Thousands)**



	2017	2018	Change	Percent
Wages	56,243	58,121	1,878	3.34
Fringes	24,765	26,258	1,493	6.03
Travel	790	821	31	3.92
Capital	2,916	3,836	920	31.55
Operating Expenses	83,037	87,374	4,337	5.22
	<u>167,751</u>	<u>176,410</u>	<u>8,659</u>	<u>5.16</u>

**Winnebago County
Levy By Division
(In Thousands)**



**2018
Human Services Levy (Thousands)**

Public Health	1,868
Child Support	(30)
Veterans	578
Human Services	18,073
Park View	1,629
Park View Debt	329

Total	<u>22,447</u>
-------	---------------

**2018
Non Divisional Levy (Thousands)**

Debt Service	8,044
Library	2,152
Board	293
Scholarship	9
Misc	(6,075)

Total	<u>4,423</u>
-------	--------------

	<u>2017</u>	<u>2018</u>	<u>Change</u>	<u>Percent</u>
Administration	9,879	10,423	544	5.51
Public Safety	24,294	24,858	564	2.32
Transportation	1,883	1,981	98	5.20
Human Services	22,255	22,447	192	0.86
Ed/Cult/Rec	1,988	2,044	56	2.82
Planning/Environ	1,062	1,110	48	4.52
Non Divisional	4,546	4,423	(123)	(2.71)
	<u>65,907</u>	<u>67,286</u>	<u>1,379</u>	<u>2.09</u>

Note: Levy by division reflects the allocation of indirect revenues from the "Non-Divisional" category to each division.

FINANCIAL COMPARISON - TOTAL

	2017 Budget	2018 Budget	Increase/ (Decrease)	Percent Increase/ -Decrease
Wages	\$ 56,242,924	\$ 58,120,743	\$ 1,877,819	3.339%
Fringe Benefits	24,764,562	26,258,118	1,493,556	6.031%
Travel & Meetings	790,032	820,853	30,821	3.901%
Capital Outlay	2,916,384	3,836,720	920,336	31.557%
Other operating expenses	<u>83,037,352</u>	<u>87,373,836</u>	<u>4,336,484</u>	<u>5.222%</u>
Total Expenditures	167,751,254	176,410,270	8,659,016	5.162%
Revenues	89,262,666	94,409,628	5,146,962	5.766%
Non operating revenues	<u>3,251,421</u>	<u>3,482,168</u>	<u>230,747</u>	<u>7.097%</u>
Levy before adjustments	75,237,167	78,518,474	3,281,307	4.361%
Depreciation adjustments (Note 3)	(3,462,246)	(3,362,750)	99,496	-2.874%
Fund balance adjustments (Note 2)	<u>(5,867,991)</u>	<u>(7,870,015)</u>	<u>(2,002,024)</u>	<u>34.118%</u>
Levy	<u>65,906,930</u>	<u>67,285,709</u>	<u>1,378,779</u>	<u>2.092%</u>
Equalized value (TID Out)	<u>11,798,032,500</u>	<u>12,315,791,000</u>	<u>517,758,500</u>	<u>4.389%</u>
Tax Rate (Note 1)	<u>\$5.59</u>	<u>\$5.46</u>	<u>(\$0.13)</u>	<u>-2.326%</u>

Note 1: The total tax rate does not equal the sum of the individual rates because the rates are calculated based on different total property valuations. Some municipalities do not have the Library tax or Public Health tax so those rates are calculated without the non-chargeable municipalities. The above rate is a blended rate and only represents an estimate.

The 2018 tax mill rate is 13-cents lower than the 2017 rate based on equalized property values. The tax rate for operating expenses is \$4.41 per thousand dollars of equalized value.

Taxes are actually allocated to individual properties based on assessed valuation. The County experienced real growth in property value (from new construction) of about **1.3%**.

Existing property values increased by an average of 3.1%.

It is not possible to determine the impact on individual property owners because of differences in assessment among municipalities in Winnebago County.

Note 2: These are special purpose funds that must be applied to their designated purpose. An example is debt service funds. These funds must be applied to debt service if not used for capital projects.

Note 3: Depreciation is backed out of the levy number for all enterprise funds (Airport, Park View and Highway).

FINANCIAL COMPARISON - OPERATING

	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 53,638,939	\$ 55,416,826	\$ 1,777,887	3.315%
Fringe Benefits	23,649,093	25,110,967	1,461,874	6.182%
Travel & Meetings	731,732	757,833	26,101	3.567%
Capital Outlay	2,916,384	3,836,720	920,336	31.557%
Other operating expenses	<u>72,279,936</u>	<u>75,905,356</u>	<u>3,625,420</u>	<u>5.016%</u>
Total Expenditures	153,216,084	161,027,702	7,811,618	5.098%
Revenues	87,137,299	92,256,191	5,118,892	5.875%
Non operating revenues	<u>3,106,421</u>	<u>3,344,768</u>	<u>238,347</u>	<u>7.673%</u>
Levy before adjustments	62,972,364	65,426,743	2,454,379	3.898%
Depreciation adjustments	(3,462,246)	(3,362,750)	99,496	-2.874%
Fund balance adjustments	<u>(5,622,991)</u>	<u>(7,750,015)</u>	<u>(2,127,024)</u>	<u>37.827%</u>
Levy	<u>53,887,127</u>	<u>54,313,978</u>	<u>426,851</u>	<u>0.792%</u>
Equalized value (TID Out)	<u>11,798,032,500</u>	<u>12,315,791,000</u>	<u>517,758,500</u>	<u>4.389%</u>
Tax Rate	<u>\$4.57</u>	<u>\$4.41</u>	<u>(\$0.16)</u>	<u>-3.501%</u>

FINANCIAL COMPARISON - DEBT SERVICE

	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ -	\$ -	\$ -	0.000%
Fringe Benefits	-	-	-	0.000%
Travel & Meetings	-	-	-	0.000%
Capital Outlay	-	-	-	0.000%
Other operating expenses	<u>8,154,000</u>	<u>8,685,000</u>	<u>531,000</u>	<u>6.512%</u>
Total Expenditures	<u>8,154,000</u>	<u>8,685,000</u>	<u>531,000</u>	<u>6.512%</u>
Revenues	-	-	-	0.000%
Non operating revenues	<u>128,000</u>	<u>127,000</u>	<u>(1,000)</u>	<u>-0.781%</u>
Levy before adjustments	8,026,000	8,558,000	532,000	6.628%
Depreciation adjustments	-	-	-	0.000%
Fund balance adjustments	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.000%</u>
Levy	<u>8,026,000</u>	<u>8,558,000</u>	<u>532,000</u>	<u>6.628%</u>
Equalized value (TID Out)	<u>11,798,032,500</u>	<u>12,315,791,000</u>	<u>517,758,500</u>	<u>4.389%</u>
Tax Rate	<u>\$0.68</u>	<u>\$0.69</u>	<u>\$0.01</u>	<u>1.471%</u>

FINANCIAL COMPARISON - OTHER

(Consists of Libraries, Public Health, Bridge and Culvert Aid and Property Lister)

	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 2,603,985	\$ 2,703,917	\$ 99,932	0.000%
Fringe Benefits	1,115,469	1,147,151	31,682	0.000%
Travel & Meetings	58,300	63,020	4,720	0.000%
Capital Outlay	-	-	-	0.000%
Other operating expenses	<u>2,603,416</u>	<u>2,783,480</u>	<u>180,064</u>	<u>6.916%</u>
Total Expenditures	6,381,170	6,697,568	316,398	4.958%
Revenues	2,125,367	2,153,437	28,070	0.000%
Non operating revenues	<u>17,000</u>	<u>10,400</u>	<u>(6,600)</u>	<u>0.000%</u>
Levy before adjustments	4,238,803	4,533,731	294,928	6.958%
Depreciation adjustments	-	-	-	0.000%
Fund balance adjustments	<u>(245,000)</u>	<u>(120,000)</u>	<u>125,000</u>	<u>0.000%</u>
Levy	<u>3,993,803</u>	<u>4,413,731</u>	<u>419,928</u>	<u>10.514%</u>

Note: A tax rate is not calculated for this section because each area (Libraries, Public Health, etc.) has a different formula for apportionment of these taxes. Calculating a blended rate would not be meaningful.

**WINNEBAGO COUNTY, WISCONSIN
INFORMATION ON COUNTY TAX RATES**

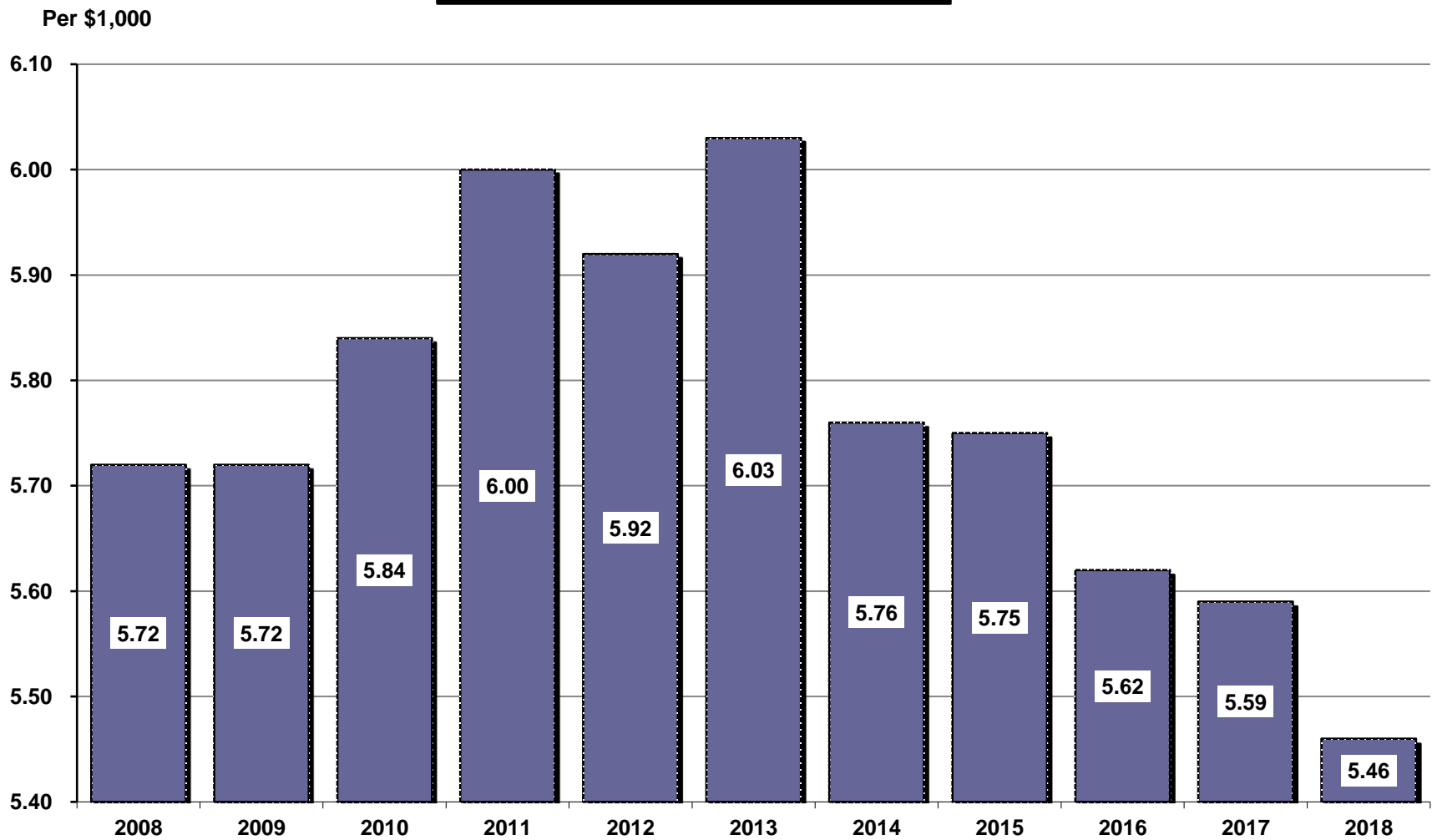
Year	Equalized Value (000) (TID Out)	TAX LEVY				TAX RATE			
		Total	Operating	Debt Service	Note 2 Other	Equalized Rate	Operating	Debt Service	Note 3 Other
2008	11,163,115	63,878,273	48,043,727	12,745,445	3,089,101	5.72	4.30	1.14	NA
2009	11,546,865	66,012,889	50,569,507	12,381,000	3,062,382	5.72	4.38	1.07	NA
2010	11,617,689	67,790,623	52,570,377	12,069,000	3,151,246	5.84	4.53	1.04	NA
2011	11,439,687	68,590,592	53,105,518	12,263,000	3,222,074	6.00	4.64	1.07	NA
2012	11,452,052	67,745,029	53,341,482	11,606,000	2,797,547	5.92	4.66	1.01	NA
2013	11,167,428	67,288,060	52,674,767	11,113,000	3,500,293	6.03	4.72	1.00	NA
2014	11,252,938	64,786,199	54,224,096	6,800,000	3,762,103	5.76	4.82	0.60	NA
2015	11,396,366	65,494,165	55,330,678	6,508,000	3,655,487	5.75	4.86	0.57	NA
2016	11,583,546	65,062,977	53,211,905	7,904,000	3,947,072	5.62	4.59	0.68	NA
2017	11,798,033	65,906,930	53,887,127	8,026,000	3,993,803	5.59	4.57	0.68	NA
2018	12,315,791	67,285,709	54,313,978	8,558,000	4,413,731	5.46	4.41	0.69	NA

Note 1: Graphs for the above data are shown on the following pages.

Note 2: Other consists of Library tax, Bridge and Culvert aid, Public Health and Property Lister.

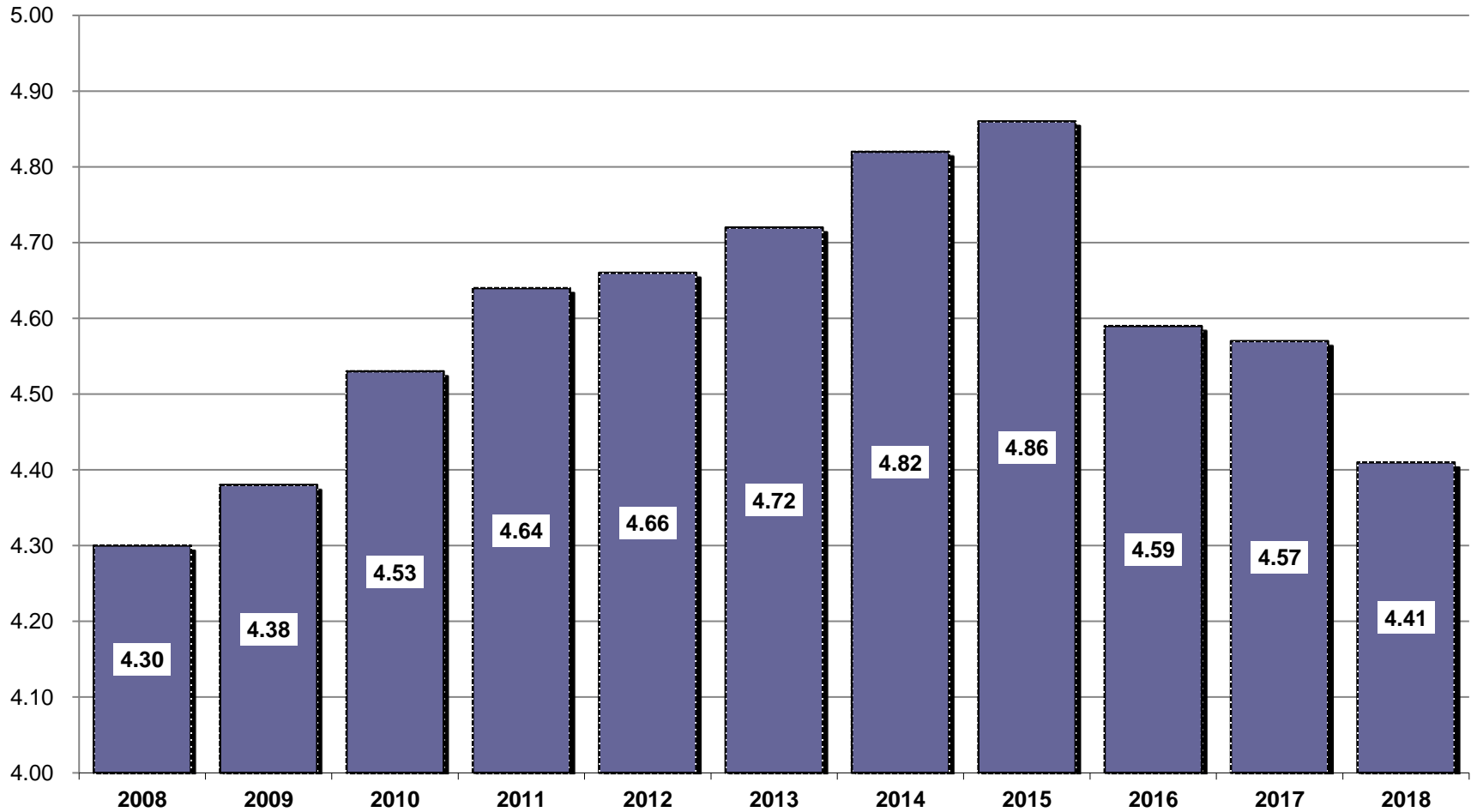
Note 3: A rate is not available for this area because each of the taxes that make up this area have a different apportionment basis.

**Winnebago County
Recap of Total Tax Levy
(Rate per \$1,000 of Valuation)**

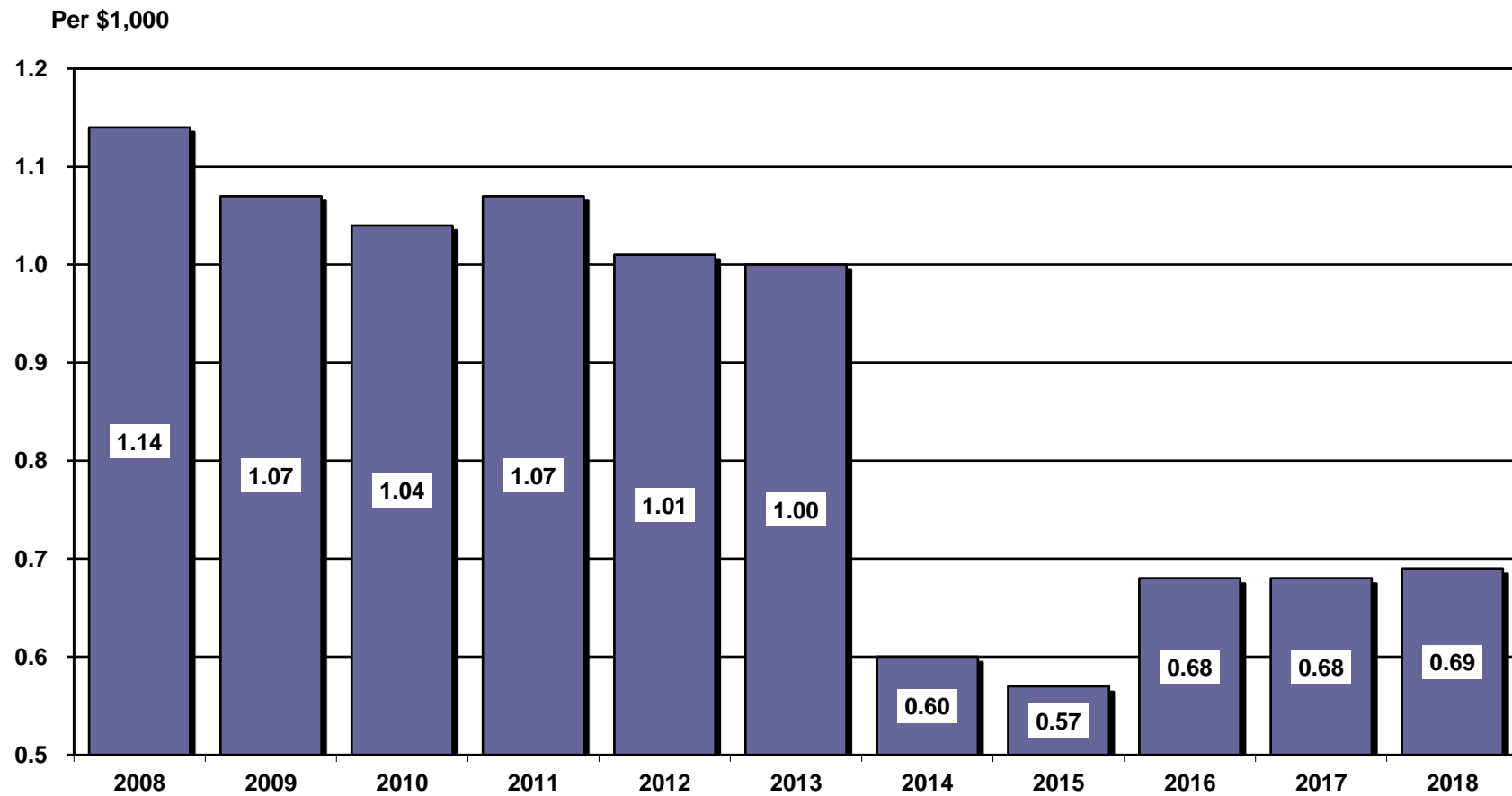


**Winnebago County
Recap of Operating Levy
(Rate per \$1,000 of Valuation)**

Per \$1,000



**Winnebago County
Recap of Debt Service Levy
(Rate per \$1,000 of Valuation)**



WINNEBAGO COUNTY, WISCONSIN
APPORTIONMENT OF TAXES AND SPECIAL CHARGES - 2018

	Equalized Value (TID out)	Public Health	County Library Tax	Bridge & Culvert Aid	Property Lister	Total	All Other County Taxes	Charitable & Penal Charges	County Special Charges	Total Other County Taxes	Tax Apportionment
Towns											
Algoma	640,084,900	104,463.05	249,394.73	33,921.34	19,661.94	407,441.06	3,270,776.81	(2,994.50)	-	3,267,782.31	3,675,223.37
Black Wolf	282,223,200	46,059.35	109,961.94	14,956.44	8,669.25	179,646.98	1,442,135.41	(1,320.32)	-	1,440,815.09	1,620,462.07
Clayton	495,957,100	80,941.12	193,238.56	26,283.28	15,234.66	315,697.62	2,534,296.59	(2,320.23)	-	2,531,976.36	2,847,673.98
Menasha	-	-	-	-	-	-	-	-	-	-	-
Neenah	437,652,600	71,425.72	170,521.52	23,193.43	13,443.68	278,584.35	2,236,365.79	(2,047.46)	-	2,234,318.33	2,512,902.68
Nekimi	139,474,200	22,762.45	54,342.99	7,391.44	4,284.33	88,781.21	712,700.74	(652.50)	-	712,048.24	800,829.45
Nepeuskun	62,955,500	10,274.45	24,529.20	3,336.33	1,933.85	40,073.83	321,697.00	(294.52)	-	321,402.48	361,476.31
Omro	225,344,000	36,776.56	87,800.24	11,942.12	6,922.05	143,440.97	1,151,487.76	(1,054.22)	-	1,150,433.54	1,293,874.51
Oshkosh	335,700,900	54,787.01	130,798.33	17,790.49	10,311.96	213,687.79	1,715,401.69	(1,570.50)	-	1,713,831.19	1,927,518.98
Poygan	156,954,900	25,615.33	61,153.96	8,317.84	4,821.29	99,908.42	802,025.55	(734.28)	-	801,291.27	901,199.69
Rushford	121,148,800	19,771.71	47,202.91	6,420.29	3,721.41	77,116.32	619,059.57	(566.77)	-	618,492.80	695,609.12
Utica	138,988,400	22,683.17	54,153.71	7,365.70	4,269.40	88,471.98	710,218.34	(650.23)	-	709,568.11	798,040.09
Vinland	247,682,200	40,422.20	96,503.81	13,125.93	7,608.23	157,660.17	1,265,633.97	(1,158.73)	-	1,264,475.24	1,422,135.41
Winchester	155,058,300	25,305.80	60,414.99	8,217.32	4,763.03	98,701.14	792,334.10	(725.41)	-	791,608.69	890,309.83
Winneconne	333,288,500	54,393.30	129,858.39	17,662.65	10,237.86	212,152.20	1,703,074.54	(1,559.22)	-	1,701,515.32	1,913,667.52
Wolf River	190,119,600	31,027.87	74,075.84	10,075.40	5,840.04	121,019.15	971,494.22	(889.43)	-	970,604.79	1,091,623.94
Total Towns	3,962,633,100	646,709.09	1,543,951.12	210,000.00	121,722.98	2,522,383.19	20,248,702.08	(18,538.32)	-	20,230,163.76	22,752,546.95
Villages											
Fox Crossing	1,559,843,100	254,569.30	607,757.88	-	47,914.78	910,241.96	7,970,659.26	(7,297.38)	-	7,963,361.88	8,873,603.84
Winneconne	184,622,400	30,130.72	-	-	5,671.18	35,801.90	943,404.01	(863.72)	-	942,540.29	978,342.19
Total Villages	1,744,465,500	284,700.02	607,757.88	-	53,585.96	946,043.86	8,914,063.27	(8,161.10)	-	8,905,902.17	9,851,946.03
Cities											
Appleton	67,251,300	-	-	-	-	-	343,648.15	(314.62)	-	343,333.53	343,333.53
Menasha	804,123,700	-	-	-	-	-	4,109,000.46	(3,761.92)	-	4,105,238.54	4,105,238.54
Neenah	1,888,734,600	308,245.00	-	-	-	308,245.00	9,651,265.53	(8,836.03)	-	9,642,429.50	9,950,674.50
Omro	194,124,400	31,681.46	-	-	5,963.06	37,644.52	991,958.39	(908.17)	-	991,050.22	1,028,694.74
Oshkosh	3,654,458,400	596,414.43	-	-	-	596,414.43	18,673,956.84	(17,096.56)	-	18,656,860.28	19,253,274.71
Total Cities	6,608,692,400	936,340.89	-	-	5,963.06	942,303.95	33,769,829.37	(30,917.30)	-	33,738,912.07	34,681,216.02
Total all taxing Districts	12,315,791,000	1,867,750.00	2,151,709.00	210,000.00	181,272.00	4,410,731.00	62,932,594.72	(57,616.72)	-	62,874,978.00	67,285,709.00

WINNEBAGO COUNTY, WISCONSIN
APPORTIONMENT OF COUNTY TAXES - 2018
(See Notes Below)

	Equalized Value (TID out)	Public Health	County Library Tax	Bridge & Culvert Aid	Property Lister & Data Processing	All Other County Taxes	Tax Apportionment	2018 Tax Rate	2017 Tax Rate
Towns									
Algoma	640,084,900	104,463.05	249,394.73	33,921.34	19,661.94	3,267,782.31	3,675,223.37	5.742	5.821
Black Wolf	282,223,200	46,059.35	109,961.94	14,956.44	8,669.25	1,440,815.09	1,620,462.07	5.742	5.821
Clayton	495,957,100	80,941.12	193,238.56	26,283.28	15,234.66	2,531,976.36	2,847,673.98	5.742	5.821
Menasha (Note 2)	-	-	-	-	-	-	-	N/A	5.821
Neenah	437,652,600	71,425.72	170,521.52	23,193.43	13,443.68	2,234,318.33	2,512,902.68	5.742	5.821
Nekimi	139,474,200	22,762.45	54,342.99	7,391.44	4,284.33	712,048.24	800,829.45	5.742	5.821
Nepeuskun	62,955,500	10,274.45	24,529.20	3,336.33	1,933.85	321,402.48	361,476.31	5.742	5.821
Omro	225,344,000	36,776.56	87,800.24	11,942.12	6,922.05	1,150,433.54	1,293,874.51	5.742	5.821
Oshkosh	335,700,900	54,787.01	130,798.33	17,790.49	10,311.96	1,713,831.19	1,927,518.98	5.742	5.821
Poygan	156,954,900	25,615.33	61,153.96	8,317.84	4,821.29	801,291.27	901,199.69	5.742	5.821
Rushford	121,148,800	19,771.71	47,202.91	6,420.29	3,721.41	618,492.80	695,609.12	5.742	5.821
Utica	138,988,400	22,683.17	54,153.71	7,365.70	4,269.40	709,568.11	798,040.09	5.742	5.821
Vinland	247,682,200	40,422.20	96,503.81	13,125.93	7,608.23	1,264,475.24	1,422,135.41	5.742	5.821
Winchester	155,058,300	25,305.80	60,414.99	8,217.32	4,763.03	791,608.69	890,309.83	5.742	5.821
Winneconne	333,288,500	54,393.30	129,858.39	17,662.65	10,237.86	1,701,515.32	1,913,667.52	5.742	5.821
Wolf River	190,119,600	31,027.87	74,075.84	10,075.40	5,840.04	970,604.79	1,091,623.94	5.742	5.821
Total Towns	3,962,633,100	646,709.09	1,543,951.12	210,000.00	121,722.98	20,230,163.76	22,752,546.95		
Villages									
Fox Crossing (Note 2)	1,559,843,100	254,569.30	607,757.88	-	47,914.78	7,963,361.88	8,873,603.84	5.689	N/A
Winneconne	184,622,400	30,130.72	-	-	5,671.18	942,540.29	978,342.19	5.299	5.414
Total Villages	1,744,465,500	284,700.02	607,757.88	-	53,585.96	8,905,902.17	9,851,946.03		
Cities									
Appleton	67,251,300	-	-	-	-	343,333.53	343,333.53	5.105	5.248
Menasha	804,123,700	-	-	-	-	4,105,238.54	4,105,238.54	5.105	5.248
Neenah	1,888,734,600	308,245.00	-	-	-	9,642,429.50	9,950,674.50	5.268	5.418
Omro	194,124,400	31,681.46	-	-	5,963.06	991,050.22	1,028,694.74	5.299	5.414
Oshkosh	3,654,458,400	596,414.43	-	-	-	18,656,860.28	19,253,274.71	5.268	5.418
Total Cities	6,608,692,400	936,340.89	-	-	5,963.06	33,738,912.07	34,681,216.02		
Total all taxing Districts	12,315,791,000	1,867,750.00	2,151,709.00	210,000.00	181,272.00	62,874,978.00	67,285,709.00		

Note 1: This schedule reflects apportionment of the County Levy Only. It does not include State Taxes and Special Charges or County Special Charges.

Note 2: The Town of Menasha changed its form of government during 2017 and is now the Village of Fox Crossing.

**WINNEBAGO COUNTY, WISCONSIN
COMPARISON OF APPORTIONMENT**

	Tax Apportionment				Equalized Value (TID Out)			
	2018	2017	Increase/ (Decrease)	Percent	2018	2017	Increase/ (Decrease)	Percent
Towns								
Algoma	3,675,223.37	3,567,496.37	107,727.00	3.02	640,084,900.00	612,818,800.00	27,266,100.00	4.45
Black Wolf	1,620,462.07	1,590,914.28	29,547.79	1.86	282,223,200.00	273,284,700.00	8,938,500.00	3.27
Clayton	2,847,673.98	2,767,360.24	80,313.74	2.90	495,957,100.00	475,372,700.00	20,584,400.00	4.33
Menasha (Note)	-	8,746,605.75	(8,746,605.75)	(100.00)	0.00	1,502,477,900.00	(1,502,477,900.00)	(100.00)
Neenah	2,512,902.68	2,418,644.68	94,258.00	3.90	437,652,600.00	415,470,900.00	22,181,700.00	5.34
Nekimi	800,829.45	763,405.66	37,423.79	4.90	139,474,200.00	131,136,600.00	8,337,600.00	6.36
Nepeuskun	361,476.31	358,692.95	2,783.36	0.78	62,955,500.00	61,615,700.00	1,339,800.00	2.17
Omro	1,293,874.51	1,216,326.41	77,548.10	6.38	225,344,000.00	208,938,600.00	16,405,400.00	7.85
Oshkosh	1,927,518.98	1,889,214.87	38,304.11	2.03	335,700,900.00	324,526,300.00	11,174,600.00	3.44
Poygan	901,199.69	878,097.04	23,102.65	2.63	156,954,900.00	150,838,100.00	6,116,800.00	4.06
Rushford	695,609.12	675,199.59	20,409.53	3.02	121,148,800.00	115,984,700.00	5,164,100.00	4.45
Utica	798,040.09	768,889.47	29,150.62	3.79	138,988,400.00	132,078,600.00	6,909,800.00	5.23
Vinland	1,422,135.41	1,356,923.85	65,211.56	4.81	247,682,200.00	233,090,200.00	14,592,000.00	6.26
Winchester	890,309.83	875,907.58	14,402.25	1.64	155,058,300.00	150,462,000.00	4,596,300.00	3.05
Winneconne	1,913,667.52	1,814,518.64	99,148.88	5.46	333,288,500.00	311,695,100.00	21,593,400.00	6.93
Wolf River	1,091,623.94	1,043,766.87	47,857.07	4.59	190,119,600.00	179,296,600.00	10,823,000.00	6.04
Total Towns	22,752,546.95	30,731,964.25	(7,979,417.30)	(25.96)	3,962,633,100.00	5,279,087,500.00	(1,316,454,400.00)	(24.94)
Villages								
Fox Crossing (Note)	8,873,603.84	-	8,873,603.84	100.00	1,559,843,100.00	-	1,559,843,100.00	100.00
Winneconne	978,342.19	952,575.71	25,766.48	2.70	184,622,400.00	175,949,200.00	8,673,200.00	4.93
Total Villages	9,851,946.03	952,575.71	8,899,370.32	934.24	1,744,465,500.00	175,949,200.00	1,568,516,300.00	891.46
Cities								
Appleton	343,333.53	344,222.38	(888.85)	(0.26)	67,251,300.00	65,591,100.00	1,660,200.00	2.53
Menasha	4,105,238.54	4,064,312.84	40,925.70	1.01	804,123,700.00	774,449,200.00	29,674,500.00	3.83
Neenah	9,950,674.50	9,806,539.74	144,134.76	1.47	1,888,734,600.00	1,810,019,000.00	78,715,600.00	4.35
Omro	1,028,694.74	979,108.83	49,585.91	5.06	194,124,400.00	180,850,100.00	13,274,300.00	7.34
Oshkosh	19,253,274.71	19,028,206.25	225,068.46	1.18	3,654,458,400.00	3,512,086,400.00	142,372,000.00	4.05
Total Cities	34,681,216.02	34,222,390.04	458,825.98	1.34	6,608,692,400.00	6,342,995,800.00	265,696,600.00	4.19
Total all taxing Districts	67,285,709.00	65,906,930.00	1,378,779.00	2.09	12,315,791,000.00	11,798,032,500.00	517,758,500.00	4.39

NOTE: The Town of Menasha changed their form of government from a township to a village.

2018 Budget Information on a Fund Accounting Basis

The following pages show fund balance projections along with summaries of revenues and expenditures summarized on a fund basis. Revenues are also displayed by major revenue source and by fund.

FUND PROJECTIONS:

General fund balance is maintained at a level as defined in the Executive Budget message. Our policy is an informal one. The government has not adopted a formal resolution requiring maintenance of general fund balance at a specific level in order to maintain flexibility.

It is our practice to maintain minimal fund reserves in other governmental type funds.

REVENUE SOURCES:

Property taxes and intergovernmental revenues continue to be the primary funding sources for County government. Intergovernmental revenues consist of state and federal grants that support various programs, many of them mandated (required) by those other governmental units. We have seen a trend where the state and federal government are cutting back their funding of their programs resulting in the County having to pick up more of the costs. Thus the proportion of our revenues that come from the County property tax is rising in relation to the intergovernmental source. This trend, although small, can be seen on the revenue source chart that follows.

EXPENDITURES:

Wages and benefits are the primary use of funds. The proportion of total labor costs ranges in the 48.1% area. General operating expenses consist of the following categories:

- Wages & benefits
- Travel
- Capital outlay
- Other operating expenses – some of which are:
 - Office expenses
 - Publications, dues and subscriptions
 - Repairs and maintenance
 - Contracted services
 - Utilities
 - Insurance
 - Other general operating expenses
 - Debt service costs – for debt service funds and proprietary funds

The expenses are presented broken out by the four categories because that is how the Winnebago County Board adopts the budget. All of the individual line items are shown for information purposes to support the category totals.

FUND PROJECTIONS
2016 Through 2018

FUND	FUND BALANCE 12/31/16	ESTIMATED SURPLUS / (DEFICIT) 2017	BALANCE 12/31/17	REVENUES 2018	EXPENSES 2018	Note 1 ADJUSTMENTS 2018	Note 3 Transfer for Airport Special Project 2018	ESTIMATED SURPLUS / (DEFICIT) (Note 3) 2018	TOTAL FUND BALANCE 12/31/18	Note 2 AVAILABLE RESOURCES 12/31/18
General Fund										
Designated Fund Balance	914,624	(914,624)	-	-	-			-	-	-
Undesignated Fund Balance	21,069,619	(990,000)	20,079,619	52,806,192	55,919,952		(1,100,000)	(4,213,760)	15,865,859	15,865,859
Technology Replacement Fund	50,965	153,882	204,847	880,000	876,081	-		3,919	208,766	208,766
Public Health	1,152,987	(225,000)	927,987	4,030,987	4,130,987			(100,000)	827,987	827,987
Scholarship Fund	35,241	320	35,561	9,340	9,000	-		340	35,901	35,901
Boat Launch Fees	299,810	(20,187)	279,623	129,500	204,537	-		(75,037)	204,586	204,586
Land Records Modernization	26,245	12,139	38,384	261,100	224,981	-		36,119	74,503	74,503
Property Lister	189,031	(19,050)	169,981	184,872	204,872	-		(20,000)	149,981	149,981
Jail Improvements	204,920	-	204,920	171,713	171,713	-		-	204,920	204,920
TOTAL GENERAL FUND	23,943,442	(2,002,520)	21,940,922	58,473,704	61,742,123	-		(4,368,419)	17,572,503	17,572,503
Special Revenue										
Human Services	25,682	-	25,682	45,028,996	45,028,996	-		-	25,682	25,682
Proprietary Funds (Unrestricted)										
Airport	1,144,760	(60,000)	1,084,760	1,810,956	4,604,806	(1,633,850)	1,100,000	(60,000)	1,024,760	1,024,760
Parkview Health Center	9,784,369	(900,000)	8,884,369	16,518,508	19,386,969	(656,000)		(2,212,461)	6,671,908	6,671,908
Highway	1,997,667	-	1,997,667	15,047,383	16,368,848	(1,072,900)		(248,565)	1,749,102	1,502,932
General Services	54,079	31,228	85,307	461,700	444,566	-		17,134	102,441	102,441
Workers Compensation Insurance	3,580,864	(170,788)	3,410,076	919,622	919,622	-		-	3,410,076	2,431,093
Property & Liability Insurance	1,044,991	(35)	1,044,956	1,007,320	1,007,320	-		-	1,044,956	966,317
Self Funded Health Insurance	3,760,926	(1,100,000)	2,660,926	16,866,120	17,863,824	-		(997,704)	1,663,222	1,671,423
Self Funded Dental Insurance	440,666	11,050	451,716	872,196	872,196	-		-	451,716	337,855
TOTAL PROPRIETARY FUNDS	21,808,322	(2,188,545)	19,619,777	53,503,805	61,468,151	(3,362,750)		(3,501,596)	16,118,181	14,708,729
Other Funds (Equity)										
Debt Service	1,108,036	50,000	1,158,036	8,171,000	8,171,000	-		-	1,158,036	1,158,036
TOTALS	46,885,482	(4,141,065)	42,744,417	165,177,505	176,410,270	(3,362,750)		(7,870,015)	34,874,402	33,464,950

Note 1: The County levies for the proprietary funds based on funds needed or cash flow basis. As a result, depreciation is backed out to determine the levy since it is not a cash flow item. Capital outlay and debt principal are also budgeted in the proprietary funds and funds are levied to cover these cash flow items.

Note 2: Available resources is a better measure of cash reserves available for appropriation. It backs out all non-cash equivalents such as inventory and undepreciated assets leaving you with available cash.

Note 3: A transfer of general fund undesignated fund balance is being transferred to the Airport Fund to pay for a special project to raze a portion of the terminal building and repair the roof on the remainder.

WINNEBAGO COUNTY
SOURCES OF REVENUE BY FUND

	Funding Sources - 2018 Budget							2018 Adopted Budget	2017 Adopted Budget	Change-2018 Over/(Under) 2017	Percent
	Taxes	Inter- Governmental	Licenses, Fines, Permits	Public Charges	Interfund	Interest	Other				
General Fund	38,370,870	11,985,073	1,013,163	4,191,987	289,256	911,440	1,711,915	58,473,704	56,760,991	1,712,713	3.02
Human Services	18,073,374	24,780,623	-	2,174,999	-	-	-	45,028,996	43,684,579	1,344,417	3.08
Debt Service	8,044,000	-	-	-	-	-	127,000	8,171,000	7,778,000	393,000	5.05
Airport	839,716	5,000	-	960,940	-	-	5,300	1,810,956	1,689,467	121,489	7.19
Park View Health Center	1,957,749	8,428,824	-	4,416,672	-	-	1,715,263	16,518,508	16,279,155	239,353	1.47
Highway	-	7,259,064	15,000	1,215	7,684,004	12,000	76,100	15,047,383	13,116,695	1,930,688	14.72
General Services	-	3,500	-	2,500	455,700	-	-	461,700	435,700	26,000	5.97
Workers Comp Insurance	-	-	-	-	891,622	28,000	-	919,622	689,930	229,692	33.29
Property & Liability Insurance	-	-	-	-	998,820	8,500	-	1,007,320	1,003,245	4,075	0.41
Self Funded Health Insurance	-	-	-	2,394,872	14,411,248	60,000	-	16,866,120	16,113,547	752,573	4.67
Self Funded Dental Insurance	-	-	-	120,560	746,636	5,000	-	872,196	869,708	2,488	0.29
	67,285,709	52,462,084	1,028,163	14,263,745	25,477,286	1,024,940	3,635,578	165,177,505	158,421,017	6,756,488	4.26

WINNEBAGO COUNTY
SOURCES OF REVENUE BY YEAR

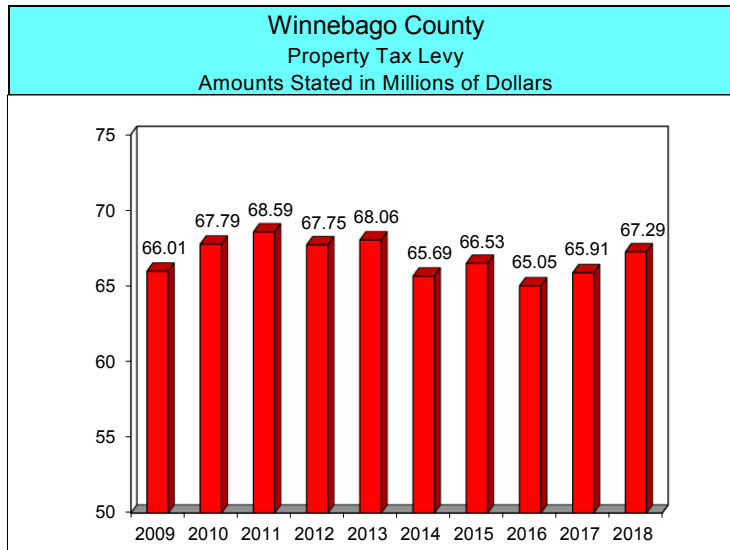
	Actual 2014	Actual 2015	Actual 2016	Adopted 2017	Adopted 2018	2018 Over/(Under) 2017 Amount	Percent
Taxes	64,786,199	66,525,597	65,004,848	65,906,930	67,285,709	1,378,779	2.09
Intergovernmental	45,146,272	49,422,559	51,157,489	48,962,611	52,462,084	3,499,473	7.15
Licenses, Fines, Permits	955,646	926,431	950,364	913,075	1,028,163	115,088	12.6
Public Charges	14,123,130	11,795,431	12,121,100	13,854,324	14,263,745	409,421	2.96
Interfund	7,803,693	9,408,043	8,113,413	24,234,456	25,477,286	1,242,830	5.13
Interest	1,113,608	744,208	359,579	800,352	1,024,940	224,588	28.06
Other	7,570,219	10,763,054	7,071,489	3,749,269	3,635,578	(113,691)	-3.03
Total	141,498,767	149,585,322	144,778,281	158,421,017	165,177,505	6,756,488	4.26

**WINNEBAGO COUNTY
EXPENDITURES BY FUND**

	Expenditure Type - 2018				2018 Adopted Budget	2017 Adopted Budget	Change 2018 Over/(Under) 2017	Percent
	Labor	Travel	Capital	Other Operating Expenses				
General Fund	40,738,089	352,689	1,309,220	19,342,125	61,742,123	59,498,037	2,244,086	3.8
Human Services	21,763,167	449,165	25,000	22,791,664	45,028,996	43,684,579	1,344,417	3.1
Debt Service Funds	-	-	-	8,171,000	8,171,000	7,778,000	393,000	5.1
Airport Fund	660,014	1,205	1,130,000	2,813,587	4,604,806	3,501,208	1,103,598	31.5
Park View Health Center	14,844,283	11,730	86,500	4,444,456	19,386,969	18,916,755	470,214	2.5
Highway Fund	6,253,200	5,550	1,286,000	8,824,098	16,368,848	14,288,836	2,080,012	14.6
General Services	55,958	-	-	388,608	444,566	430,075	14,491	3.4
Workers Compensation Insurance	39,273	450	-	879,899	919,622	865,506	54,116	6.3
Property & Liability Insurance	24,877	64	-	982,379	1,007,320	1,003,280	4,040	0.4
Self Funded Health Insurance	-	-	-	17,863,824	17,863,824	16,915,270	948,554	100.0
Self Funded Dental Insurance	-	-	-	872,196	872,196	869,708	2,488	0.3
	84,378,861	820,853	3,836,720	87,373,836	176,410,270	167,751,254	8,659,016	5.2

**WINNEBAGO COUNTY
EXPENDITURES BY YEAR**

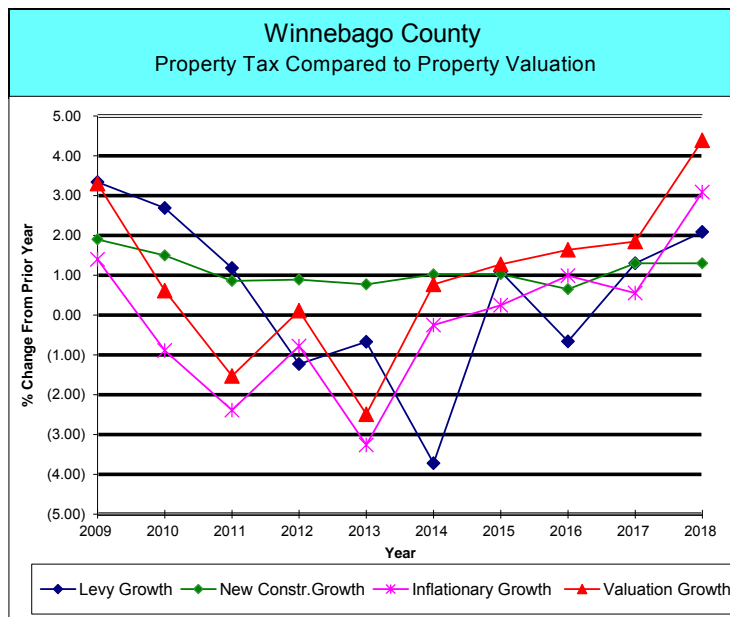
	Actual 2014	Actual 2015	Actual 2016	Adopted 2016	Adopted 2017	Adopted 2018	2018 Over/(Under) 2017	
							Amount	Percent
Labor	72,227,777	74,428,904	75,775,243	77,456,719	81,007,486	84,378,861	3,371,375	4.2%
Travel	680,909	711,385	678,758	776,093	790,032	820,853	30,821	3.9%
Capital	2,902,971	8,695,187	2,525,744	2,386,176	2,916,384	3,836,720	920,336	31.6%
Other Operating	70,728,442	69,286,517	94,267,171	66,799,014	83,037,352	87,373,836	4,336,484	5.2%
	146,540,098	153,121,993	173,246,917	147,418,002	167,751,254	176,410,270	8,659,016	5.2%



PROPERTY TAX REVENUES include taxes levied on real and personal property. The levy amount is the difference between the projected expenditures and revenues for all levy supported County operations. Starting in 2011 The County is limited to increasing property taxes by the increase in new construction. The rate of increase or decrease is tied directly to the increase in new construction.

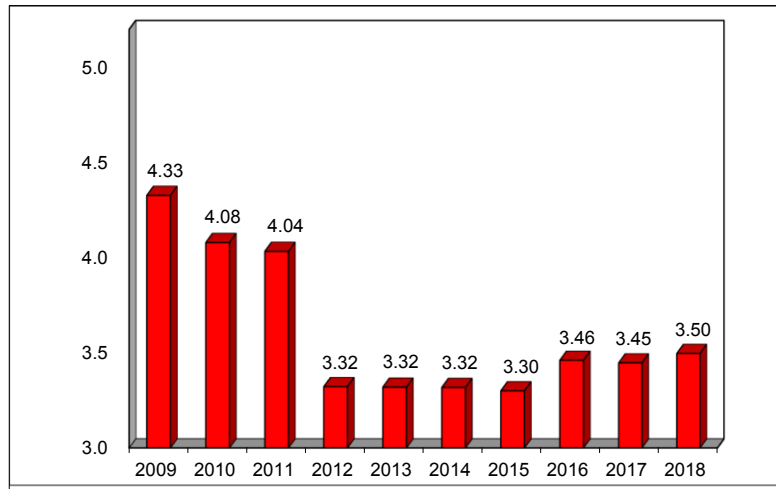
2017 figure represents the actual levy.

2018 figures are budgeted.



GROWTH IN TAX LEVY-This chart compares growth in the property tax levy to total growth in valuation. It further breaks down the valuation growth into construction/ improvements and inflationary growth. When the rate of increase in the tax levy is less than the increase due to new construction, the average taxpayer could expect to see a smaller county tax bill.

General Fund
State Shared Tax
Amounts Stated in Millions of Dollars

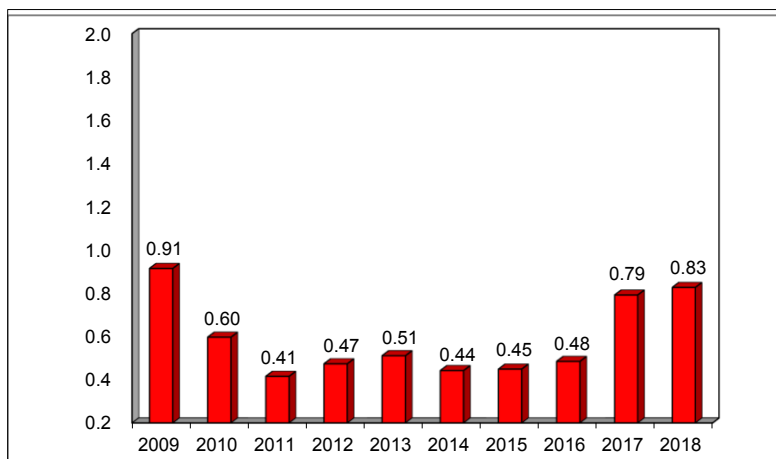


STATE SHARED TAX is distributed by the State based on a formula of spending effort and equalized values. Budget estimates are based on determinations by the State. The decrease from 2011 to 2012 is due to the state reducing our shared revenue payment by 25% or roughly \$743,000.

2017 figures are estimates.

2018 figures are budgeted.

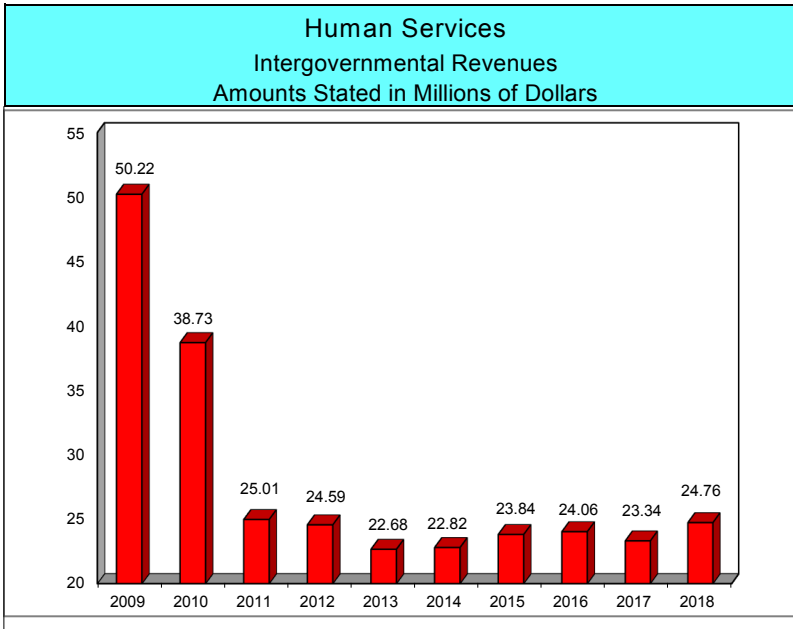
General Fund
Interest Income Investments
Amounts Stated in Millions of Dollars



INTEREST INCOME is the revenue earned on invested funds. Fluctuations are primarily the result of changes in the amount of funds available to invest and interest rates over the years. Estimates are based on anticipated market interest rates.

2017 figures are estimates.

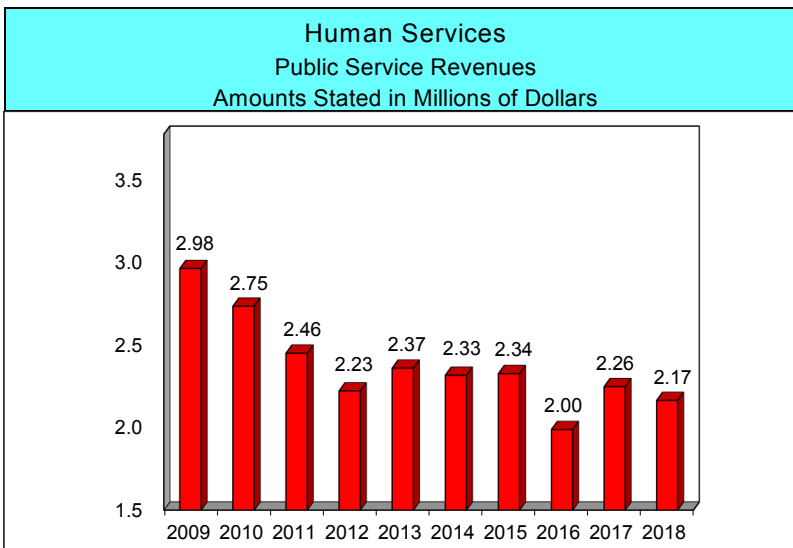
2018 figures are budgeted.



HUMAN SERVICES INTERGOVERNMENTAL REVENUES are revenues received from either the state or federal government in the form of grants and aids. Revenue estimates are based on an allocation from the state. Family Care started to move from the County budget to a regional unit in 2009, and was completed by 2011.

2017 figures are estimates.

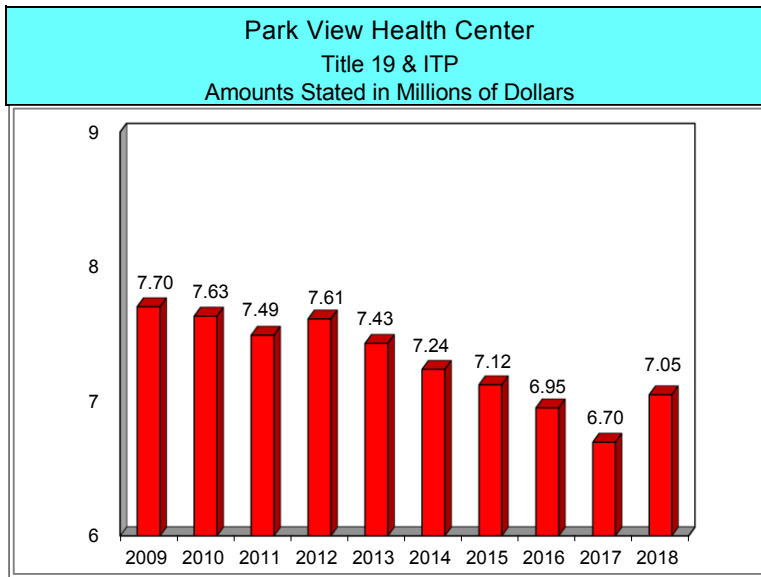
2018 figures are budgeted.



HUMAN SERVICES PUBLIC SERVICE REVENUES include revenues received from individual and third party payers for services rendered by the County. Most of the reduction in the 2009 to 2011 time frame was due to the change to Family Care.

2017 figures are estimates.

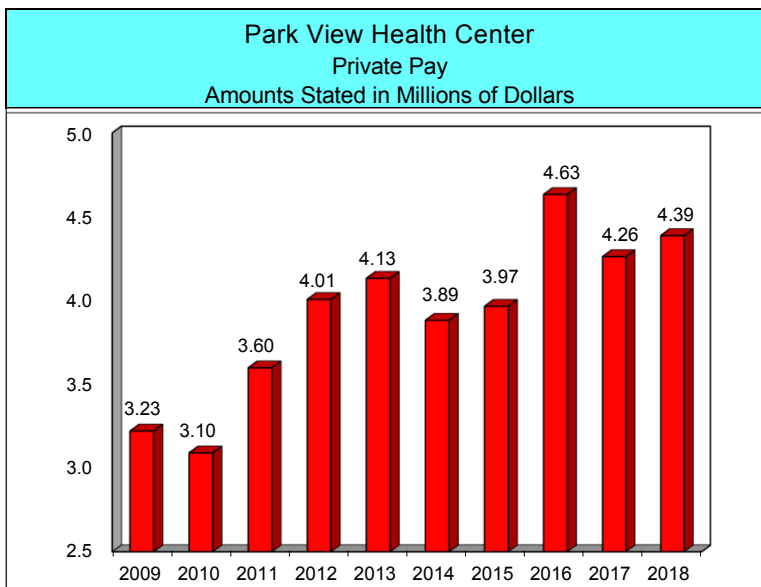
2018 figures are budgeted.



PARK VIEW HEALTH CENTER TITLE 19 MEDICAL ASSISTANCE revenue is based on a daily rate approved by the State. The downsizing of the facility in 2008 also had an impact on the dollars received. The decrease since 2012 is due to the number of medical assistance census is going down and private pay census increasing.

2017 figures are estimates.

2018 figures are budgeted.

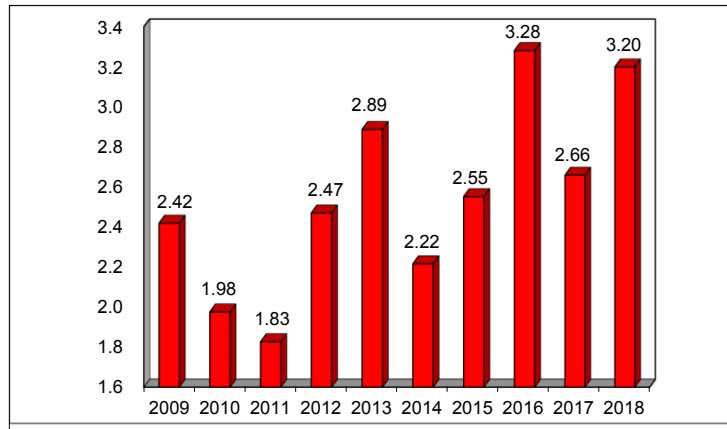


PARK VIEW HEALTH CENTER PRIVATE PAY revenue is derived from a daily rate which reflects actual operating expenses incurred for private pay residents. Fluctuations are caused by changes in the census and rate increases.

2017 figures are estimates.

2018 figures are budgeted.

Highway
Local Government
Amounts Stated in Millions of Dollars

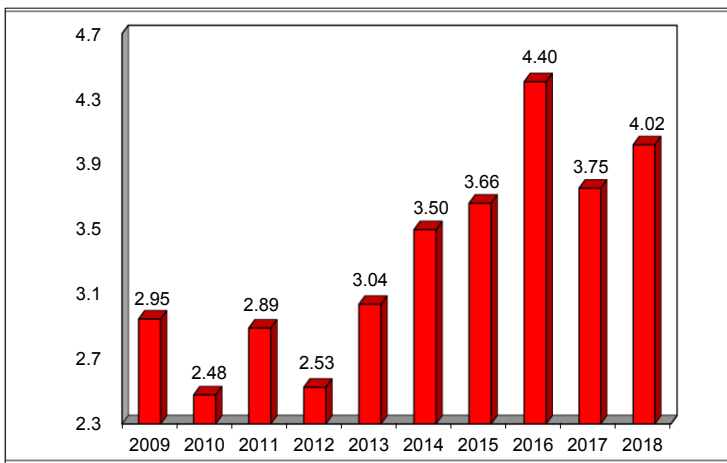


HIGHWAY- LOCAL GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for local municipalities. The expenses incurred on these projects are fully reimbursed to the County by the municipality requesting the work.

2017 figures are estimates.

2018 figures are budgeted.

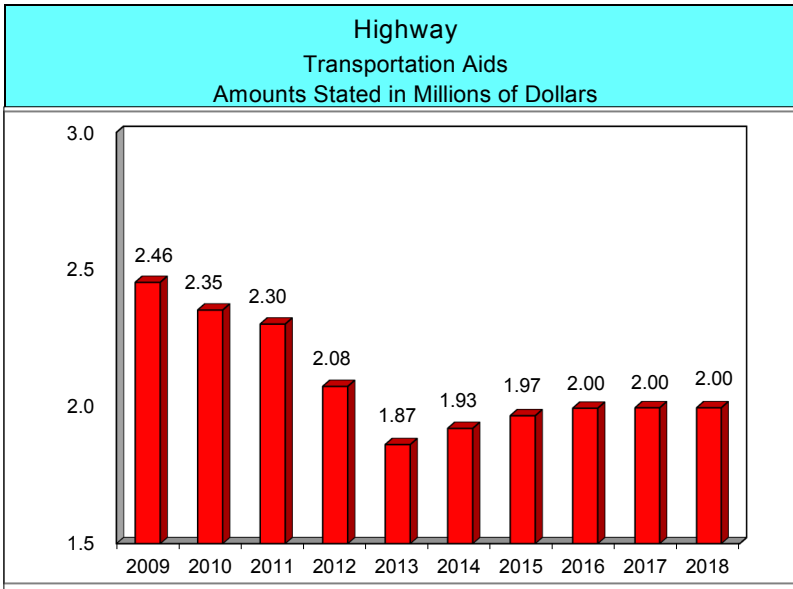
Highway
State Government
Amounts Stated in Millions of Dollars



HIGHWAY- STATE GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for the State of Wisconsin. The expenses incurred on these projects are fully reimbursed to the County by the State.

2017 figures are estimates.

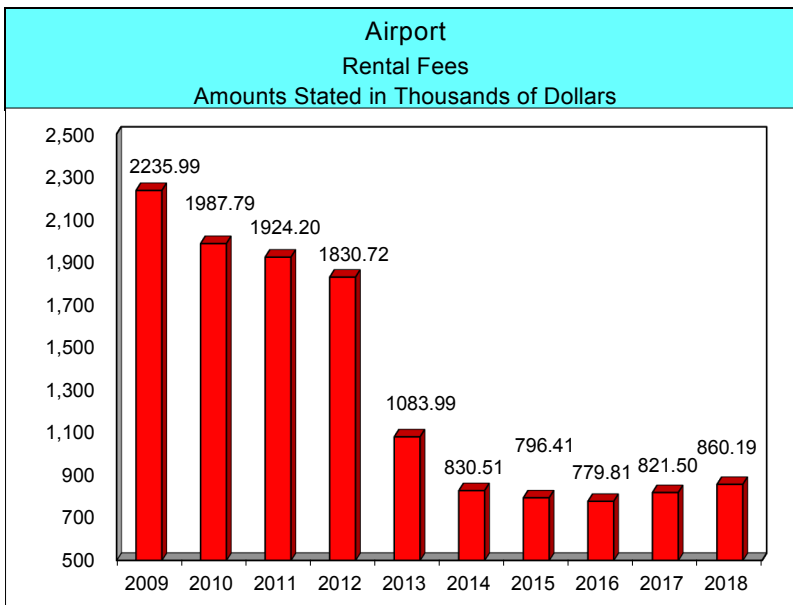
2018 figures are budgeted.



HIGHWAY- TRANSPORTATION AIDS are based on prior years expenditures incurred by the Highway and Sheriff Departments and on total county trunk highway miles.

2017 figures are estimates.

2018 figures are budgeted.



AIRPORT RENTAL FEES are generated from lease agreements. The increases are the result of new hanger and other building projects and increases in rental rates. The large decreases from 2012 to 2014 are the result of the US government decreasing the number of vehicles stored on airport land.

2017 figures are estimates.

2018 figures are budgeted.

CHANGES TO TABLE OF ORGANIZATION
2018 Budget Process
(The fiscal impact of these changes follows)

Child Support	Add two (2) Child Support Specialists
Clerk of Courts	Eliminate one (1) Administrative Associate III Add one (1) Court Assistant
Highway	Eliminate four (4) full-time Janitor Watchmen Add four (4) full-time Equipment Operator I Eliminate one (1) full-time Parts Supervisor Add one (1) full-time Stockroom Coordinator
Human Services	
Behavioral Health	Add one (1) full-time AODA Counselor Add one (1) full-time Peer Support Specialist Add two (2) full-time Family Support Crisis Workers Add one (1) full-time Youth Mental Health Supervisor

Table of Organization Changes - Fiscal Summary										
Title	Department	Quant FT	Quant PT	Change in FTE	Wages	Fringe Benefits	Other Costs	Cost Reductions	Revenues Generated	Net Cost (Savings)
<i>Changes Made as Part of 2018 Budget</i>										
Child Support Specialist	Child Support	2		2.00	73,984	55,698	3,532		(133,214)	-
Administrative Associate III	Clerk of Courts	-1		-1.00	(34,675)	(26,291)				(60,966)
Court Assistant	Clerk of Courts	1		1.00	36,357	26,545				62,902
Janitor Watchman	Highway	-4		-4.00	(160,078)	(116,291)			276,369	-
Equipment Operator I	Highway	4		4.00	177,800	119,308			(297,108)	-
Parts Supervisor	Highway	-1		-1.00	(57,824)	(9,846)			67,670	-
Stockroom Coordinator	Highway	1		1.00	57,824	9,846			(67,670)	-
AODA Counselor	Human Services - BH	1		1.00	53,477	31,364				84,841
Peer Support Specialist	Human Services - BH	1		1.00	37,378	26,118			(31,748)	31,748
Family Support Crisis Worker	Human Services - BH	2		2.00	106,954	62,728			(169,500)	182
Youth Mental Health Supervisor	Human Services - BH	1		1.00	70,406	34,246	2,400		(107,052)	0
Total Changes 2018 Budget		7.00	0.00	7.00	361,603	213,425	5,932	-	(462,253)	118,707
<i>Changes Made During 2017 Calendar Year</i>										
Administrative Associate III	Human Services - AD	-1		-1.00	(32,000)	(27,095)				(59,095)
Administrative Associate-Human Services	Human Services - AD	1	-1	0.50	19,900	14,136				34,036
Adult Therapist Supervisor	Human Services - BH	-1		-1.00	(69,716)	(20,271)				(89,987)
Psychotherapist	Human Services - BH	1		1.00	65,461	19,548				85,009
Advanced Practice Nurse Prescriber	Human Services - BH	-1	1	-0.10	(7,434)	(1,268)				(8,702)
Social Worker - Medical	Park View Health Center	-1		-1.00	(40,332)	(14,757)				(55,089)
Admissions Coordinator	Park View Health Center	1		1.00	43,556	15,293				58,849
Volunteer & Activities Associate	Park View Health Center	-1		-1.00	(40,622)	(29,176)				(69,798)
Transportation Aide	Park View Health Center	1		1.00	40,622	29,176				69,798
Total Changes Made During 2017 Calendar Year		-1.00	0.00	-0.60	(20,565)	(14,414)			-	(34,979)
TOTAL OF ALL CHANGES SINCE 2017 BUDGET		6.00	0.00	6.40	341,038	199,011	5,932	-	(462,253)	83,728

Title	Department	Quant FT	Quant PT	Change in FTE	Wages	Fringe Benefits	Other Costs	Cost Reductions	Revenues Generated	Net Cost (Savings)
<i>Unfilled Positions Dropped From TO During Year and Now Renewed</i>										
Tax Listing Associate	Planning & Zoning	1		1.00	<i>(There is no fiscal impact listed for these positions as they were included in the 2017 budget.)</i>					
Environmental Manager	Solid Waste	1		1.00						
Environmental Technician	Solid Waste	1		1.00						
<i>Total Changes Dropped and Renewed</i>		3.00		3.00	-	-	-	-	-	-
NOTES:										
Title changes having no fiscal impact are excluded.										

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
AIRPORT								
Airport Director	1						1	
Administrative Associate - Airport	1						1	
Maintenance & Operations Manager	1						1	
Maintenance Equipment Operator	4						4	
Mechanic	1						1	
TOTAL	8	0	0	0	0	0	8	0
CHILD SUPPORT								
Director of Child Support	1						1	
Administrative Aide	1						1	
Administrative Associate I	5						5	
Assistant Child Support Attorney	1						1	
Child Support Specialist	11				2		13	
Child Support Specialist - Lead	1						1	
Financial Associate II	3						3	
Office Supervisor	1						1	
TOTAL	24	0	0	0	2	0	26	0
CIRCUIT COURTS								
Court Commissioner	1						1	
Court Reporter	1						1	
Deputy Register in Probate	1						1	
Register in Probate	1						1	
Administrative Associate III					1		1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
CLERK OF COURTS								
Clerk of Courts	1						1	
Accountant	1				-1		0	
Accounting Supervisor					1		1	
Administrative Associate I	3	2					3	2
Administrative Associate III	5				1		6	
Chief Deputy Clerk of Courts	1						1	
Court Assistant	8				1		9	
Court Record Associate	1						1	
Financial Associate II	1						1	
Judicial Associate - Lead	6						6	
Jury Clerk	1						1	
Small Claims Specialist	2				-2		0	
FAMILY COURT COMMISSIONER								
Family Court Commissioner	1						1	
Court Commissioner	1						1	
Administrative Associate III	3				-1		2	
FAMILY COURT SERVICES								
Family Court Services Manager	1						1	
Administrative Associate II	1						1	
Family Court Mediator	2						2	
TOTAL -Clerk of Courts & Related Depts.	43	2	0	0	0	0	43	2
CORONER								
Coroner	1						1	
Administrative Associate - County Coroner		1						1
TOTAL	1	1	0	0	0	0	1	1

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
CORPORATION COUNSEL								
Corporation Counsel	1						1	
Assistant Corporation Counsel	1						1	
Paralegal	2						2	
TOTAL	4	0	0	0	0	0	4	0
COUNTY CLERK								
County Clerk	1						1	
Deputy County Clerk	1						1	
Administrative Associate II		1						1
Administrative Associate III	1						1	
TOTAL	3	1	0	0	0	0	3	1
COUNTY EXECUTIVE								
County Executive	1						1	
Executive Assistant	1						1	
TOTAL	2	0	0	0	0	0	2	0
DISTRICT ATTORNEY								
Administrative Associate I	1						1	
Administrative Associate V	2						2	
Diversion Program Coordinator	1						1	
Investigator	2						2	
Legal Secretary	2						2	
Office Supervisor	1						1	
Paralegal	4						4	
Risk Assessment Specialist	1						1	
Special Investigator	1						1	
Victim Witness Program Coordinator	1						1	
Victim Witness Specialist	2						2	
TOTAL	18	0	0	0	0	0	18	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
EMERGENCY MANAGEMENT								
Director of Emergency Management	1						1	
Deputy Director of Emergency Management	1						1	
Emergency Management Associate		1						1
TOTAL	2	1	0	0	0	0	2	1
FACILITIES								
Director of Facilities	1						1	
Administrative Associate - Facilities	1						1	
Administrative Associate I	1						1	
Carpenter	1						1	
Custodian	5						5	
Electrician	2						2	
Facilities and Grounds Manager	1						1	
Facilities Assistant	10						10	
Facilities Specialist	3						3	
HVAC Specialist	2						2	
Maintenance Supervisor	3						3	
Maintenance Technician	7						7	
Painter - Facilities	1						1	
Plumber	1						1	
TOTAL	39	0	0	0	0	0	39	0
FINANCE								
Director of Finance	1						1	
Assistant Finance Director	1						1	
Accounting Supervisor	1						1	
Financial Associate II	2						2	
Purchasing Manager	1						1	
TOTAL	6	0	0	0	0	0	6	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
GENERAL SERVICES								
Administrative Associate I	1						1	
TOTAL	1	0	0	0	0	0	1	0
HEALTH								
Director of Public Health	1						1	
Administrative Associate - Public Health	1						1	
Administrative Associate III	2						2	
Communications Specialist	1						1	
Educator - Health	4						4	
Environmental Health Manager	1						1	
Environmental Health Specialist I / II	4						4	
Health Programs Evaluator	1						1	
Mental Health Project Coordinator	1						1	
Public Health Aide	2	1					2	1
Public Health Nurse	10	3					10	3
Public Health Planner	1						1	
Public Health Preparedness Specialist	1						1	
Public Health Supervisor	3						3	
WI Well Woman Program Specialist	2						2	
WIC Breastfeeding Peer Counselor		1						1
WIC Program Manager	1						1	
WIC Program Nutritionist		4						4
TOTAL	36	9	0	0	0	0	36	9
HIGHWAY								
Highway Commissioner	1						1	
Administrative Associate III	1						1	
Bridge and Engineering Manager	1						1	
Bridgetender	15	2					15	2
Equipment Operator I	34				4		38	
Equipment Operator II	9						9	
Financial Associate I	1						1	
Foreman	5						5	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
HIGHWAY (cont).								
Highway Equipment Superintendent	1						1	
Highway Maintenance Superintendent	2						2	
Janitor-Watchman	4				-4		0	
Mechanic	6						6	
Office Supervisor	1						1	
Parts Supervisor	1				-1		0	
Stockroom Coordinator					1		1	
Traffic Operations Supervisor	1						1	
TOTAL	83	2	0	0	0	0	83	2
HUMAN RESOURCES								
Director of Human Resources	1						1	
Administrative Associate III		2						2
Human Resource Advisor	1						1	
Human Resource Associate I	1						1	
Human Resource Associate II	1						1	
Human Resource Generalist	1						1	
Human Resource Manager	1						1	
Payroll and Benefits Manager	1						1	
Payroll and Benefits Specialist	1						1	
TOTAL	8	2	0	0	0	0	8	2
HUMAN SERVICES-ADMINISTRATIVE SERVICES								
Director of Human Services	1						1	
Deputy Director of Human Services	1						1	
Accountant	2						2	
Administrative Associate - Human Services	2	2	1	-1			3	1
Administrative Associate I	6				-2		4	
Administrative Associate III	10	3	-1		3		12	3
Administrative Associate IV	4				-1		3	
Administrative Associate IV - AODA	2						2	
Financial Associate II	2	1					2	1
Financial Supervisor	1						1	
Office Supervisor	2						2	
Special Projects Coordinator	1						1	
Transcriptionist Associate	69	3					3	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES								
Division Manager Behavioral Health	1						1	
Adult AODA Supervisor	1						1	
Adult Therapist Supervisor	1		-1					
Advanced Practice Nurse Prescriber	2		-1	1			1	1
AODA Counselor	4				1		5	
Behavioral Specialist	1				-1		0	
Case Manager - CSP	6						6	
Case Manager - Justice Programs	1						1	
Case Manager - Team Services	10						10	
Case Manager-Safe Streets	2						2	
Chief Psychologist-Clinical Manager	1						1	
Crisis Intervention Manager	1						1	
CSP/CSS Supervisor	2						2	
Family Services Therapist	4	1					4	1
Family Support Crisis Worker					2		2	
Intensive In-Home Case Specialist	3						3	
Intensive In-Home Therapist	3						3	
LPN-Psychiatric Nurse	1						1	
Mental Health Crisis Specialist	4	5					4	5
Mental Health Technician	3	1					3	1
Mental Health Technician - Lead	1						1	
Peer Support Specialist		2			1		1	2
Prevention Services Coordinator	1						1	
Program Specialist	8	3					8	3
Psychiatric Nurse	2						2	
Psychotherapist	4	1	1		1		6	1
Resident Counselor – Summit House	1						1	
Resident Program Counselor	2						2	
Staff Psychiatrist	2						2	
Summit House & Toward Tomorrow Supervisor	1						1	
Youth CCS Case Specialist	3						3	
Youth Mental Health Supervisor	1				1		2	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
HUMAN SERVICES – CHILD WELFARE SERVICES								
Division Manager-Child Welfare	1						1	
Case Aide	2						2	
Home Consultant	7						7	
Juvenile Intake Specialist	2						2	
Juvenile Restitution Program Coordinator	1						1	
Program Supervisor	9						9	
Social Worker Specialist	50						50	
HUMAN SERVICES – ECONOMIC SUPPORT								
Division Manager - Economic Support	1						1	
Administrative Associate I	2						2	
Economic Support Specialist - Lead	1						1	
Economic Support Specialist I / II	32	4					32	4
Economic Support Supervisor	1						1	
Problem Resolution Specialist	1						1	
Staff Development Specialist	1						1	
HUMAN SERVICES-LONG TERM SUPPORT								
Division Manager - Long Term Support	1						1	
ADRC Specialist	9						9	
APS Specialist	4						4	
Disability Benefit Specialist	2						2	
Elder Benefit Specialist	2						2	
Program Supervisor	3						3	
Social Work Specialist	7						7	
TOTAL HUMAN SERVICES	253	25	-1	0	5	0	257	25

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
INFORMATION SYSTEMS								
Director of Information Systems	1						1	
Development Supervisor	1						1	
IS Accountant	1						1	
Network Administrator	1						1	
Network Technician	3						3	
Systems Analyst	3						3	
Systems Analyst - Lead	1						1	
Technical Support Supervisor	1						1	
Telecommunications Specialist	1						1	
User Support Specialist	3						3	
User Support Specialist - Lead	1						1	
TOTAL	17	0	0	0	0	0	17	0
LAND & WATER CONSERVATION								
Director of Land and Water Conservation	1						1	
Administrative Associate - LWCD	1						1	
Agronomist	1						1	
Conservation Technician	2						2	
GIS Specialist / Technician	1						1	
Resource Conservationist	1						1	
TOTAL	7	0	0	0	0	0	7	0
PARKS								
Director of Parks and Expo Center	1						1	
Administrative Associate - Parks	1						1	
Parks Caretaker	2	2					2	2
Parks Maintenance Supervisor	1						1	
Parks Manager	1						1	
Program Manager	1						1	
TOTAL	7	2	0	0	0	0	7	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
PARK VIEW HEALTH CENTER								
Administrator	1						1	
Accounting Associate	2						2	
Activity Specialist	8						8	
Activity Specialist - Lead	1						1	
Administrative Aide		1						1
Administrative Coordinator	1						1	
Admissions Coordinator			1				1	
Clinical Dietitian	1						1	
Cook	3	1					3	1
Custodian	10	1					10	1
Director of Nursing	1						1	
Financial Associate II	1						1	
Financial Services Manager	1						1	
Food and Nutrition Services Manager	1						1	
Food Service Assistant	13	1					13	1
Food Service Supervisor	1						1	
Housekeeping Supervisor		1						1
LPN - Unit Assistant	1						1	
Medical Director		1						1
Medical Records Associate	1						1	
Nurse Aide	114	1					114	1
Nursing Scheduler	1						1	
Painter		1						1
Purchasing Associate	1						1	
RN Quality Assurance Supervisor					1		1	
Registered Nurse / LPN	34	1					34	1
RN Neighborhood Supervisor	5				-1		4	
RN Shift Supervisor	3						3	
Social Wellness Manager	1						1	
Social Worker - Medical	4	1	-1				3	1
Staff Development Coordinator	1						1	
Transportation Aide			1				1	
Unit Assistant	3						3	
Volunteer and Activity Associate	1		-1					
TOTAL	215	10	0	0	0	0	215	10

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
PLANNING & ZONING								
Director of Planning and Zoning	1						1	
Administrative Associate - Planning	1						1	
Code Enforcement Officer	2						2	
Erosion Control Technician	1						1	
GIS Specialist I	1						1	
GIS Specialist II	1						1	
GIS System Analyst/Administrator	1						1	
Land Use Planner	1						1	
Real Property Listing Supervisor	1						1	
Tax Listing Associate	1		-1		1		1	
Tax Listing Specialist	1						1	
Zoning Administrator	1						1	
Zoning Associate	1						1	
TOTAL	14	0	-1	0	1	0	14	0
REGISTER OF DEEDS								
Register of Deeds	1						1	
Register of Deeds Supervisor	1						1	
Records Associate	5						5	
TOTAL	7	0	0	0	0	0	7	0
SHERIFF								
Sheriff	1						1	
Chief Deputy Sheriff	1						1	
Accountant	1						1	
Booking Security Associate	14						14	
Captain	4						4	
Civil Process Associate	1						1	
Corporal	6						6	
Corrections Financial Associate	2						2	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
SHERIFF (cont.)								
Corrections Officer	57	10					57	10
Crime Analyst	1						1	
Detective	7						7	
Dispatcher	31						31	
Evidence and Records Supervisor	1						1	
Financial Associate I	1						1	
GPS Coordinator	1						1	
Inmate Classification Associate	2						2	
Lieutenant	15						15	
Police Officer	37						37	
Public Safety Application Administrator	1						1	
Public Safety Records Associate	1						1	
Records Administrative Supervisor	1						1	
Records and Transcription Associate	3						3	
Sergeant	6						6	
Traffic and Warrant Associate	1						1	
Warrant and Electronic Monitoring Associate	1						1	
Work Release Unit Supervisor	1						1	
TOTAL	198	10	0	0	0	0	198	10
TREASURER								
County Treasurer	1						1	
Deputy County Treasurer	1						1	
Financial Associate I	1						1	
Financial Associate II	1						1	
TOTAL	4	0	0	0	0	0	4	0

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS								
2018								
	2017		Position Changes After 2017 Budget		Position Changes During 2018 Budget		2018 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
UNIVERSITY EXTENSION								
Administrative Associate - UW Extension	1						1	
Administrative Associate III	2						2	
Educator - 4-H Youth and Science	1						1	
Educator - Family Living	1						1	
Horticulture Educator	1						1	
TOTAL	6	0	0	0	0	0	6	0
VETERANS SERVICE OFFICE								
Director of Veterans' Services	1						1	
Administrative Associate IV - Veterans	1						1	
Veterans Benefits Specialist	4						4	
Veterans Services Supervisor	1						1	
TOTAL	7	0	0	0	0	0	7	0
GRAND TOTAL	1013	65	-2	0	8	0	1019	65

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

Department	Description	Quantity	Unit Cost	Capital Outlay
Technology				
Replacement -	Average Server	3	10,000	30,000
	Large Server	7	20,000	140,000
	Storage / SAN / EMC	2	28,000	56,000
		12		226,000
Facilities & Property				
Management -	Van w/ accessories	2	32,000	64,000
	Toro mower, snow blower and plow	1	55,000	55,000
	Install Maintenance Shop Emergency Generator	1	15,000	15,000
		4		134,000
UW Fox Valley -				
	Circulation Desk Renovation	1	24,000	24,000
	Science Lab Station Relocation Project	1	20,000	20,000
	Greenhouse Exterior Doors, Frame and Concrete Slab Replacement	1	10,000	10,000
	Library Electrical Outlet Project	1	12,000	12,000
		4		66,000

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Parks -				
	Playground Equipment and Surfacing	1	32,000	32,000
	North County Park Dog Park Fencing	1	63,000	63,000
	Install Rock Base of Parking Lot	1	19,500	19,500
	Pick-up Truck with Plow	1	37,000	37,000
	Zero Turn Mowers	2	20,500	41,000
	Skidster Brush Cutter Implement	1	6,000	6,000
	Pull Behind Trail Blower Unit	1	8,000	8,000
		8		206,500
Land & Water				
Conservation -	Survey Equipment	1	11,495	11,495
		1		11,495
Planning -				
	Pickup Truck	1	22,000	22,000
		1		22,000
District Attorney -				
	FTP server replacement	1	5,000	5,000
		1		5,000

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Emergency Management -	NextGen Siren Program	1	13,100	13,100
		1		13,100
Sheriff -				
Patrol -	Squad SUV with video camera	7	44,045	308,315
	Supervisor SUV with video camera	1	48,720	48,720
		8		357,035
Sheriff -				
Detective -	Detective Van w/ changeover equipment and registration	1	26,790	26,790
		1		26,790
Sheriff -				
Training -	Pole Camera	1	15,000	15,000
		1		15,000
Sheriff -				
Jail -	Video Camera Upgrade	1	50,000	50,000
	Transport Vans	2	25,500	51,000
	Portable Video Cart	1	18,500	18,500
		4		119,500

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

Department	Description	Quantity	Unit Cost	Capital Outlay
Jail Improvements				
Fund -	Milnor Wash Machine	1	17,000	17,000
		1		17,000
Clerk of Courts -				
Branch 6	Video Conferencing System upgrade	1	89,800	89,800
		1		89,800
Human Services -				
	Vehicle	1	25,000	25,000
		1		25,000
Airport -				
	Carpet replacement in control tower	1	12,000	12,000
	Brooms and cab control unit for runway de-icing truck	1	18,000	18,000
	Terminal building - partial demolition / repair of remaining portion	1	1,100,000	1,100,000
		3		1,130,000
Park View Health -				
	Pulper	1	66,000	66,000
	Bariatric Full Body Lift	2	7,500	15,000
	Bariatric Sit to Stand Lift	1	5,500	5,500
		4		86,500

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

Department	Description	Quantity	Unit Cost	Capital Outlay
Highway -				
	Tri-Axle Glider Trucks	2	310,000	620,000
	Glider Double Wing with Insert	1	320,000	320,000
	Superintendent Truck	1	46,000	46,000
	One Ton Foreman Truck	1	60,000	60,000
	One Ton Dump Truck	1	60,000	60,000
	Roller 58" Drum	1	110,000	110,000
	Used Dirt Compactor	1	60,000	60,000
	LCD Lighting Replacement	1	10,000	10,000
		9		1,286,000
		65		3,836,720

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
ADMINISTRATION				
County Executive	\$ 6,800	\$ 245,365	\$ -	\$ 238,565
Corporation Counsel	29,000	545,560	-	516,560
County Clerk	48,050	257,597	-	209,547
Dog License	2,905	2,905	-	-
Elections	31,000	147,034	-	116,034
Treasurer	875,400	382,819	-	(492,581)
Human Resources and Payroll	16,550	897,461	-	880,911
Workers Compensation Fund	919,622	919,622	-	-
Self Funded Health Insurance	16,866,120	17,863,824	(997,704)	-
Self Funded Dental Insurance	872,196	872,196	-	-
Finance	32,000	797,002	-	765,002
General Services	461,700	444,566	17,134	-
Prop & Liab Insurance Fund	1,007,320	1,007,320	-	-
Information Systems	78,956	1,818,731	-	1,739,775
Technology Replacement	-	876,081	3,919	880,000
Facilities & Property Management	109,315	5,678,336	-	5,569,021
	<u>\$ 21,356,934</u>	<u>\$ 32,756,419</u>	<u>\$ (976,651)</u>	<u>\$ 10,422,834</u>

COUNTY EXECUTIVE

General Fund – Department: 004
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Mark Harris
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3450

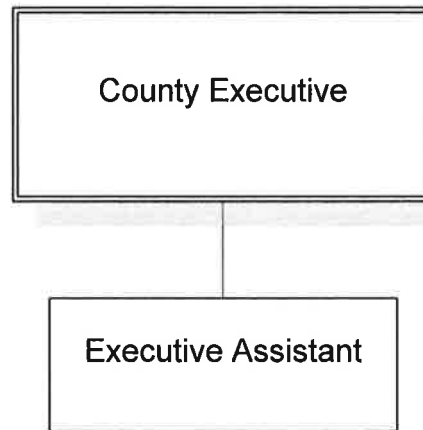
MISSION STATEMENT:

Provide leadership, supervision and direction of County departments; formulate and administer the County budget; participate in the County legislative process; represent the County in inter-governmental relations and act as spokesperson on behalf of the County.

PROGRAM DESCRIPTION:

1. Provide overall administration and management of the county on a daily basis.
2. Execute contracts/agreements/leases/internal personnel documents, etc. on behalf of the County.
3. Supervise the directors of all county departments except those elected.
4. Meet with all department heads as necessary.
5. Respond to the concerns of the general citizenry with follow-up as required.
6. Represent the county, attend meetings with other governmental entities throughout the County and the State in addition to attending County Board and related County committee meetings.
7. Develop the annual County budget proposal consistent with all applicable state limitations and budget constraints.

COUNTY EXECUTIVE



COUNTY EXECUTIVE

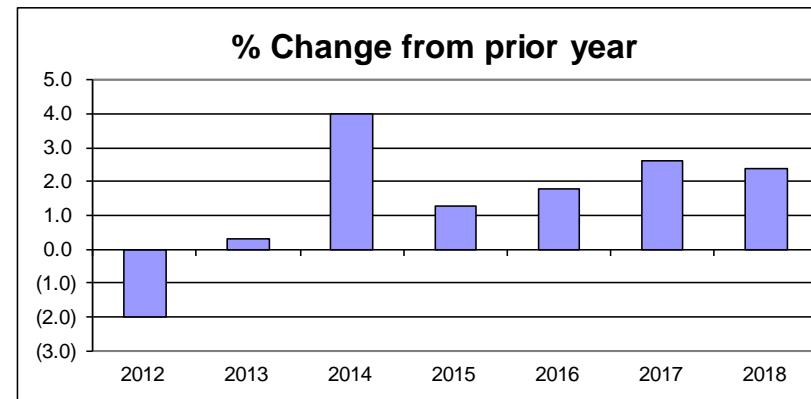
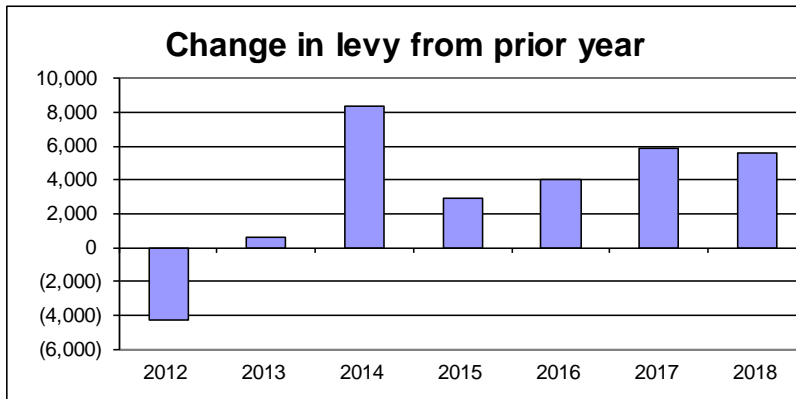
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
2	2	2	2	2	2	2	2	2	2
0	0	0	0	0	0	0	0	0	0
2	2	2	2	2	2	2	2	2	2

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$238,565, an increase of \$5,592 or 2.4% over 2017. There are no significant changes.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - County Executive

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 232,973	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
None	-	
Other small changes	5,592	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 238,565	

Financial Summary County Executive

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	3,962	6,800	6,800	6,800	6,800
Labor	135,325	233,345	233,345	233,345	238,777
Travel	1,075	2,240	2,240	2,240	2,290
Capital	-	-	-	-	-
Other Expenditures	2,543	4,188	4,188	4,188	4,298
Total Expenditures	138,943	239,773	239,773	239,773	245,365
Levy			232,973		238,565

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 004 - Executive									
Revenue									
Public Services:									
Forms Copies Etc	45003	0	0	443	0	0	0	0	0.00%
Public Services Subtotal:		0	0	443	0	0	0	0	0.00%
Interfund Revenue:									
Professional Services	63002	7,500	7,500	6,875	6,800	6,800	6,800	6,800	0.00%
Interfund Revenue Subtotal:		7,500	7,500	6,875	6,800	6,800	6,800	6,800	0.00%
Total Operating Revenue:		7,500	7,500	7,318	6,800	6,800	6,800	6,800	0.00%
Revenue Total:		7,500	7,500	7,318	6,800	6,800	6,800	6,800	0.00%
Expense									
Wages:									
Regular Pay	51100	160,879	164,075	166,979	169,891	173,262	173,262	173,262	1.98%
Wages Subtotal:		160,879	164,075	166,979	169,891	173,262	173,262	173,262	1.98%
Fringes Benefits:									
FICA Medicare	51200	12,219	12,322	12,604	12,996	13,254	13,254	13,254	1.99%
Health Insurance	51201	30,403	32,803	33,125	35,517	37,158	37,158	37,158	4.62%
Dental Insurance	51202	2,135	2,174	2,174	2,174	2,174	2,174	2,174	0.00%
Workers Compensation	51203	150	144	146	263	350	350	350	33.08%
WI Retirement	51206	12,014	12,077	11,020	11,553	11,609	11,609	11,609	0.48%
Fringe Benefits Other	51207	1,466	1,497	1,598	951	970	970	970	2.00%
Fringes Benefits Subtotal:		58,388	61,018	60,667	63,454	65,515	65,515	65,515	3.25%
Total Labor:		219,267	225,093	227,646	233,345	238,777	238,777	238,777	2.33%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 004 - Executive									
Travel:									
Registration Tuition	52001	0	0	325	300	325	325	325	8.33%
Automobile Allowance	52002	872	1,268	950	1,500	1,500	1,500	1,500	0.00%
Meals	52005	0	14	15	75	75	75	75	0.00%
Lodging	52006	215	392	395	325	350	350	350	7.69%
Other Travel Exp	52007	24	42	81	40	40	40	40	0.00%
Travel Subtotal:		1,111	1,715	1,766	2,240	2,290	2,290	2,290	2.23%
Total Travel:		1,111	1,715	1,766	2,240	2,290	2,290	2,290	2.23%
Office:									
Office Supplies	53000	50	34	39	150	125	125	125	-16.67%
Printing Supplies	53002	28	28	25	40	40	40	40	0.00%
Print Duplicate	53003	0	52	0	55	55	55	55	0.00%
Postage and Box Rent	53004	1	0	4	0	0	0	0	0.00%
Telephone	53008	379	484	513	500	500	500	500	0.00%
Long Distance	53011	34	0	0	0	0	0	0	0.00%
Wireless	53012	6	0	0	0	0	0	0	0.00%
Office Subtotal:		497	598	581	745	720	720	720	-3.36%
Operating:									
Subscriptions	53501	308	321	301	350	350	350	350	0.00%
Membership Dues	53502	130	321	326	350	350	350	350	0.00%
Food	53520	0	0	0	50	0	0	0	-100.00%
Spec Service Awards	53566	644	1,377	1,080	1,300	1,500	1,500	1,500	15.38%
Print Duplicate	73003	402	371	409	400	400	400	400	0.00%
Postage and Box Rent	73004	41	36	48	70	70	70	70	0.00%
Operating Subtotal:		1,524	2,426	2,164	2,520	2,670	2,670	2,670	5.95%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 004 - Executive									
Repairs & Maint:									
Maintenance Equipment	54022	183	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	66	66	66	70	70	70	70	0.00%
Repairs & Maint Subtotal:		249	66	66	70	70	70	70	0.00%
Insurance Expenses:									
Prop Liab Insurance	76000	732	768	840	853	838	838	838	-1.76%
Insurance Expenses Subtotal:		732	768	840	853	838	838	838	-1.76%
Total Other Operating:		3,002	3,858	3,651	4,188	4,298	4,298	4,298	2.63%
Expense Total:		223,380	230,666	233,062	239,773	245,365	245,365	245,365	2.33%
Executive Net/(Levy):		(215,880)	(223,166)	(225,744)	(232,973)	(238,565)	(238,565)	(238,565)	2.40%

CORPORATION COUNSEL

General Fund – Department: 010
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: John A. Bodnar
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: (920) 236-4752

MISSION STATEMENT:

To provide legal counsel and representation to all Winnebago County Departments, the Winnebago County Board of Supervisors, and the Winnebago County Executive.

PROGRAM DESCRIPTION:

LEGAL COUNSEL: Serves as legal counsel to all Winnebago County employees, boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive. Represents Winnebago County in civil litigation before the Courts, in state administrative hearings, and in labor matters.

CHILDREN IN NEED OF PROTECTION OR SERVICES: Prosecutes child neglect and abuse matters under Chapter 48 (Children's Code), Wisconsin Statutes.

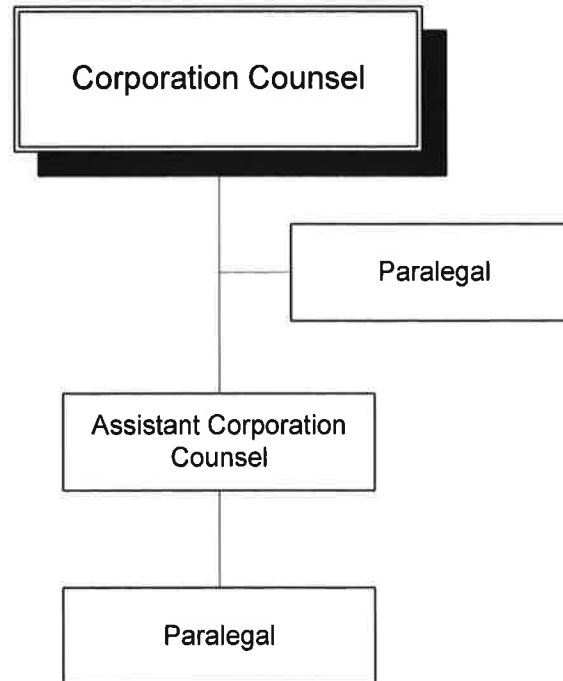
TERMINATION OF PARENTAL RIGHTS: Represents the Winnebago County Department of Human Services when it petitions to terminate the parental rights of unfit parents under Chapter 48 (Children's Code), Wisconsin Statutes.

GUARDIANSHIP & PROTECTIVE PLACEMENT ACTIONS: Represents Winnebago County Department of Human Services in actions brought for guardianship and protective placements of infirm individuals under Chapters 54 and 55, Wisconsin Statutes.

MENTAL HEALTH COMMITMENTS: Represents Winnebago County in all actions brought for commitment of individuals suffering with mental health issues under Chapter 51, Wisconsin Statutes.

CIVIL FORFEITURE ACTIONS: Represents Winnebago County in civil forfeiture matters brought for seizure of assets obtained as a result of controlled substance trafficking investigations.

CORPORATION COUNSEL



CORPORATION COUNSEL

**General Fund –Department: 010
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: John A. Bodnar
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: (920) 236-4752

2017 ACCOMPLISHMENTS:

The continued provision of effective legal counsel and representation to all Winnebago County Departments, the Winnebago County Board, and the Winnebago County Executive

2018 GOALS & OBJECTIVES:

To continue to provide effective legal representation and counsel to Winnebago County in a cost-effective and responsible manner.

CORPORATION COUNSEL

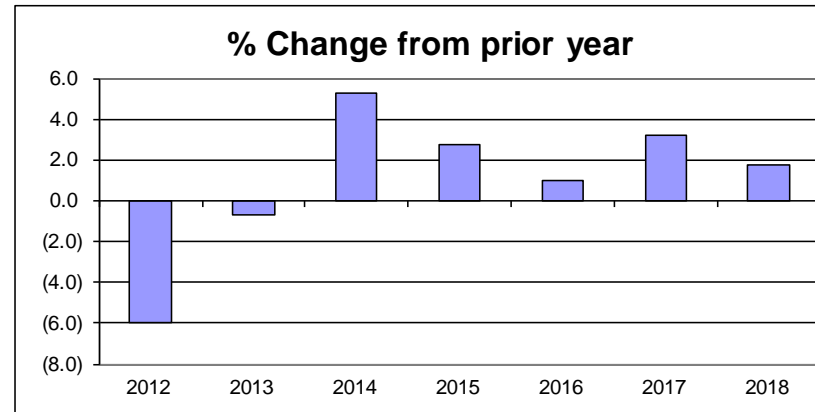
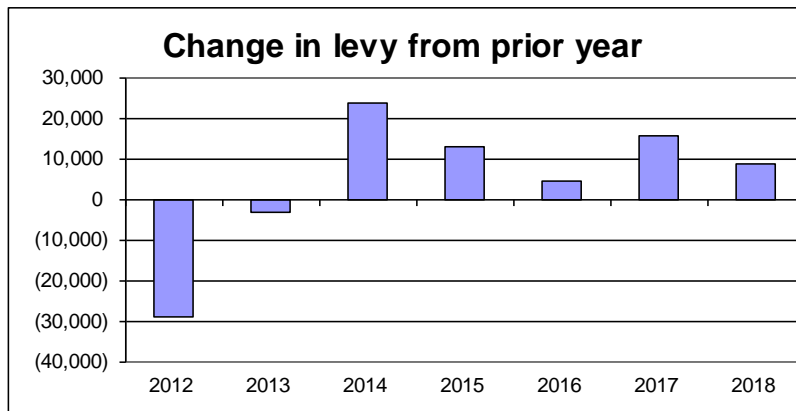
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
4	4	4	4	4	4	4	4	4	4
0	0	0	0	0	0	0	0	0	0
4	4	4	4	4	4	4	4	4	4

There is no change to the staffing table for 2018.

COUNTY LEVY: The 2018 tax levy is \$516,560, an increase of \$9,006 or 1.8% over 2017. There are no significant changes.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Corporation Counsel

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 507,554	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
None	-	
Other small changes	9,006	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2017	\$ 516,560	

Financial Summary Corporation Counsel

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	16,086	28,000	28,000	28,000	29,000
Labor	239,889	408,611	407,111	407,111	418,256
Travel	433	1,195	1,470	1,470	1,195
Capital	-	-	-	-	-
Other Expenditures	65,565	125,893	126,973	126,973	126,109
Total Expenditures	305,887	535,699	535,554	535,554	545,560
Levy			507,554		516,560

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel									
Revenue									
Public Services:									
Other Fees	45002	11,978	13,132	4,487	13,000	13,000	13,000	13,000	0.00%
Client Cost Shares Fees	45035	0	0	0	200	200	200	200	0.00%
Service Fees	45074	292	489	591	800	800	800	800	0.00%
Public Services Subtotal:		12,270	13,621	5,078	14,000	14,000	14,000	14,000	0.00%
Interfund Revenue:									
Legal Services	65086	14,004	14,004	12,837	14,000	15,000	15,000	15,000	7.14%
Interfund Revenue Subtotal:		14,004	14,004	12,837	14,000	15,000	15,000	15,000	7.14%
Total Operating Revenue:		26,274	27,625	17,915	28,000	29,000	29,000	29,000	3.57%
Revenue Total:		26,274	27,625	17,915	28,000	29,000	29,000	29,000	3.57%
Expense									
Wages:									
Regular Pay	51100	281,640	289,023	293,203	296,094	302,072	302,072	302,072	2.02%
Overtime	51105	227	2,040	3,036	3,500	5,000	5,000	5,000	42.86%
Wages Subtotal:		281,867	291,063	296,239	299,594	307,072	307,072	307,072	2.50%
Fringes Benefits:									
FICA Medicare	51200	20,972	21,717	21,948	22,918	23,491	23,491	23,491	2.50%
Health Insurance	51201	48,303	54,524	54,582	58,495	61,198	61,198	61,198	4.62%
Dental Insurance	51202	3,545	3,609	3,609	3,609	3,609	3,609	3,609	0.00%
Workers Compensation	51203	312	532	288	464	620	620	620	33.62%
WI Retirement	51206	19,692	19,504	19,510	20,373	20,574	20,574	20,574	0.99%
Fringe Benefits Other	51207	2,207	2,366	2,452	1,658	1,692	1,692	1,692	2.05%
Fringes Benefits Subtotal:		95,031	102,252	102,390	107,517	111,184	111,184	111,184	3.41%
Total Labor:		376,898	393,315	398,629	407,111	418,256	418,256	418,256	2.74%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel									
Travel:									
Registration Tuition	52001	125	100	100	400	125	125	125	-68.75%
Automobile Allowance	52002	729	390	900	800	800	800	800	0.00%
Meals	52005	36	0	0	50	50	50	50	0.00%
Lodging	52006	70	0	0	175	175	175	175	0.00%
Other Travel Exp	52007	0	0	2	10	10	10	10	0.00%
Taxable Meals	52008	9	0	14	35	35	35	35	0.00%
Travel Subtotal:		968	490	1,016	1,470	1,195	1,195	1,195	-18.71%
Total Travel:		968	490	1,016	1,470	1,195	1,195	1,195	-18.71%
Office:									
Office Supplies	53000	664	603	687	800	1,000	1,000	1,000	25.00%
Stationery and Forms	53001	668	451	344	700	700	700	700	0.00%
Printing Supplies	53002	1,845	1,948	1,823	2,000	2,000	2,000	2,000	0.00%
Print Duplicate	53003	0	0	0	15	15	15	15	0.00%
Postage and Box Rent	53004	46	84	13	80	150	150	150	87.50%
Computer Supplies	53005	0	0	0	50	50	50	50	0.00%
Telephone	53008	522	793	758	825	825	825	825	0.00%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		3,745	3,879	3,625	4,470	4,740	4,740	4,740	6.04%
Operating:									
Subscriptions	53501	1,578	540	676	750	350	350	350	-53.33%
Membership Dues	53502	1,135	1,244	1,011	1,200	1,400	1,400	1,400	16.67%
Publish Legal Notices	53503	0	0	0	300	300	300	300	0.00%
Small Equipment	53522	0	1,366	377	400	400	400	400	0.00%
Legal Fees	53530	1,812	1,451	1,270	2,500	2,500	2,500	2,500	0.00%
Witness Expense	53535	261	0	2,987	1,000	1,000	1,000	1,000	0.00%
Operating Licenses Fees	53553	0	20	20	0	0	0	0	0.00%
Print Duplicate	73003	5,186	5,193	5,406	5,500	5,500	5,500	5,500	0.00%
Postage and Box Rent	73004	5,573	5,212	4,631	6,000	5,000	5,000	5,000	-16.67%
Operating Subtotal:		15,546	15,025	16,378	17,650	16,450	16,450	16,450	-6.80%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 010 - Corporation Counsel									
Repairs & Maint:									
Maintenance Equipment	54022	334	0	86	250	250	250	250	0.00%
Equipment Repairs	54029	0	86	0	100	100	100	100	0.00%
Equipment Repairs	74029	198	198	198	200	200	200	200	0.00%
Repairs & Maint Subtotal:		532	284	284	550	550	550	550	0.00%
Contractual Services:									
Legal Services	55001	91,901	109,092	86,217	102,000	102,000	102,000	102,000	0.00%
Transcription Services	55009	854	20	110	500	500	500	500	0.00%
Professional Service	55014	0	0	380	0	0	0	0	0.00%
Contractual Services Subtotal:		92,755	109,112	86,707	102,500	102,500	102,500	102,500	0.00%
Insurance Expenses:									
Prop Liab Insurance	56000	0	20	20	0	0	0	0	0.00%
Prop Liab Insurance	76000	1,512	1,620	1,800	1,803	1,869	1,869	1,869	3.66%
Insurance Expenses Subtotal:		1,512	1,640	1,820	1,803	1,869	1,869	1,869	3.66%
Total Other Operating:		114,090	129,939	108,814	126,973	126,109	126,109	126,109	-0.68%
Expense Total:		491,956	523,744	508,459	535,554	545,560	545,560	545,560	1.87%
Corporation Counsel Net/(Levy):		(465,683)	(496,118)	(490,544)	(507,554)	(516,560)	(516,560)	(516,560)	1.77%

COUNTY CLERK

General Fund – Departments: 006-008
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Sue Ertmer
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4890

MISSION STATEMENT:

The mission of the County Clerk's office is to maintain records of the Winnebago County Board of Supervisors, elections, marriage license applications and related documents, dog licensing information, titles to all county-owned vehicles, work permit applications and other records as directed by Wisconsin statutes; to administer elections and provide other office-related services to the County Board of Supervisors, citizens and municipalities within Winnebago County.

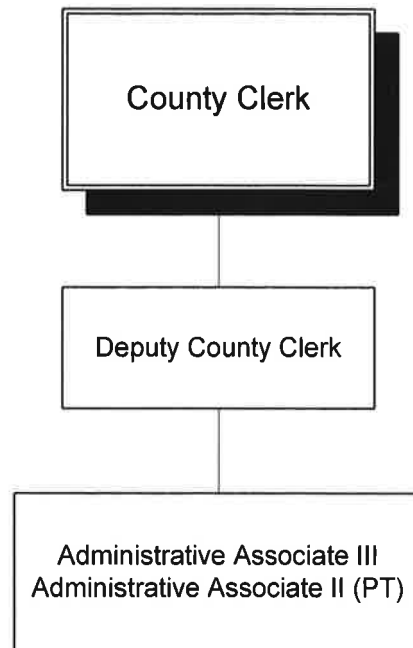
PROGRAM DESCRIPTION:

COUNTY CLERK Provides service and assistance to the public, County staff and County Board. Issues marriage licenses and maintains marriage application records; submits appropriate fees and reports to the State of Wisconsin. Stores and maintains statutorily required documents. Provides notary services, issues work permits to minors, issues county boat launch parking permits and provides a variety of other duties in keeping with the statutory duties of the office. Provides secretarial service to the County Board; distributes meeting notices and minutes for the County Board of Supervisors and County Board committees, commissions and boards, and maintains records of same.

ELECTIONS Acts as Chief Election Official for Winnebago County. Provides election information, election materials and ballots for the county's municipal clerks. Holds informational meetings on election procedures. Coordinates election programming between municipal clerks and voting equipment vendor. Insures each election's data base is correct and then prepares memory devices for all voting equipment in the county. Prepares and publishes all legal notices as required by statute. Records election results on election night and maintains records of same. Conducts county canvass of elections. Prepares and files appropriate election reports with the Wisconsin Elections Commission. Provides candidates and the public with election-related information. Maintains election and financial records of candidates and election committees. Sets up elections in the state's WisVote program.

DOG LICENSE FUND Distributes dog licenses to all municipalities in the county. Maintains the records of dog licenses sold and fees collected. Submits reports and proper fees to the State. Provides license information on missing or stray dogs to local law enforcement, animal shelters and the public. Maintains records of same.

COUNTY CLERK



COUNTY CLERK

General Fund – Departments: 006-008
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Sue Ertmer
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4890

2017 ACCOMPLISHMENTS:

1. Finalized reports and wrapped up 2016 Presidential Recount.
2. Prepared for and conducted Spring Primary and General Elections.
3. Issued 987 Wisconsin marriage licenses and 547 work permits to minors for the Wisconsin Department of Workforce Development.
4. Provided secretarial service and other assistance to the County Board Chairman and County Board Supervisors.
5. Provided notary public and other services to the general public and county personnel.
6. Continued preparation for office relocation to the county's administration building.

2018 GOALS & OBJECTIVES:

1. Prepare for and conduct Spring and Fall Elections.
2. Complete office relocation to the county's administration building.
3. Setup satellite office at courthouse.
4. Work with the Wisconsin Historical Society on record retention project.
5. Perform the duties and services of this office in a cost-effective, efficient manner.
6. Be responsive to the needs of Winnebago County's citizens and fellow county employees by providing them with efficient, courteous service.

COUNTY CLERK

2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
3	3	3	3	3	3	3	3	3	3
1	1	1	1	1	1	1	1	1	1
4	4	4	4	4	4	4	4	4	4

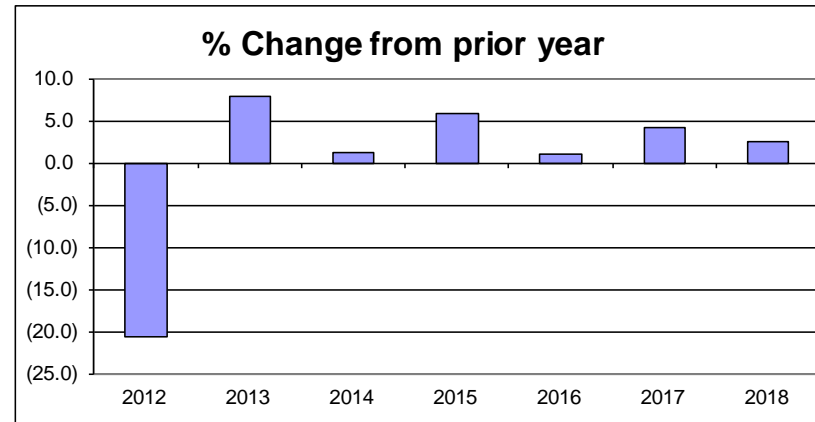
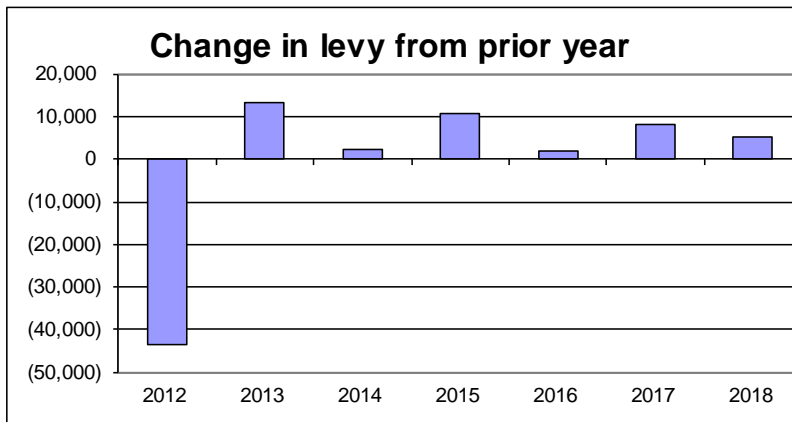
There is no change to the staffing table for 2018.

COUNTY LEVY: County Clerk is split into two sections, one for Clerk and one for Elections. This is being done because the Elections section will go up or down depending on how many and the types of elections are handled in the year. If the two sections were combined the results for the department would be difficult to compare between years.

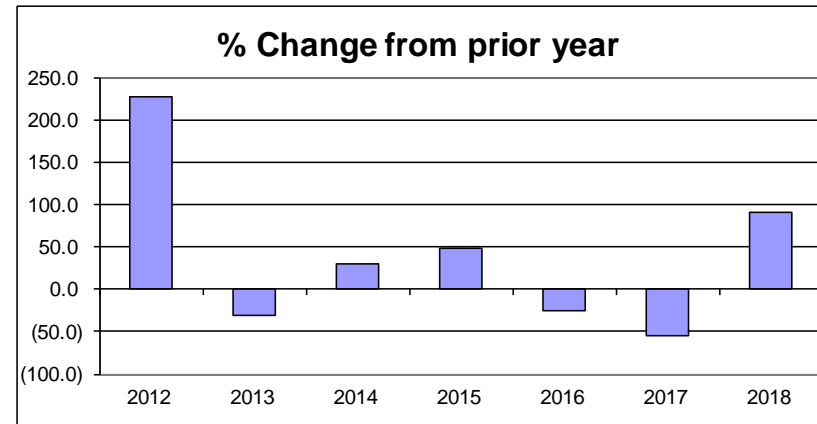
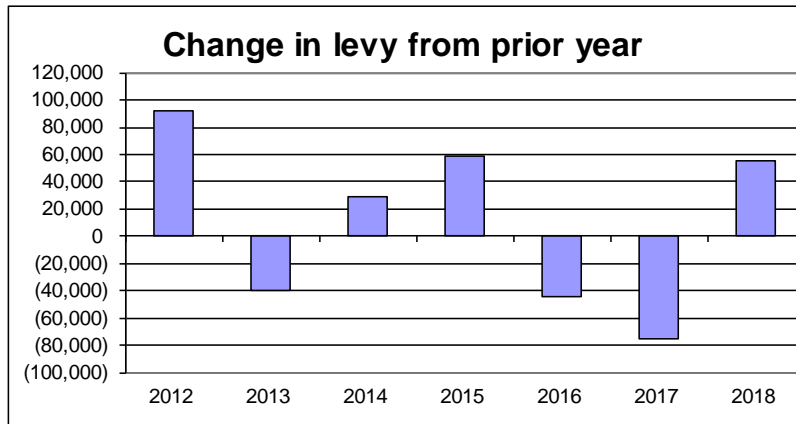
The tax levy for Clerk for 2018 is \$209,547, an increase of \$5,373 or 2.6% over 2017. There are no significant changes.

The tax levy for Elections for 2018 is \$116,034, an increase of \$55,750 or 92.5% over 2017. The increase is based on having four elections in 2018, while only two elections were held in 2017.

This graph shows the County Clerk budget without the election cost center.



This graph shows the County Clerk election data:



SIGNIFICANT CHANGES FROM 2017 ADOPTED - County Clerk & Elections

Account	Amount			Description
	Clerk	Elections	Dog Licenses	
Significant changes from 2017				
Tax Levy 2017	\$ 204,174	\$ 60,284	\$ -	
Revenue Changes - impact on levy:				
Other fees	-	(11,000)	-	Increase due to four elections being held in 2018.
Expense Changes - impact on levy:				
Print Duplicate	-	55,000	-	Increase due to four elections being held in 2018.
Publish Legal Notices	-	3,000	-	Increase due to four elections being held in 2018.
Data Processing	-	10,000	-	Increase due to four elections being held in 2018.
Other small changes	5,373	(1,250)	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 209,547	\$ 116,034	\$ -	

Financial Summary **County Clerk**

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	25,401	47,400	47,550	47,550	48,050
Labor	138,577	239,087	239,087	239,087	245,949
Travel	1,836	2,089	1,715	1,715	1,640
Capital	-	-	-	-	-
Other Expenditures	6,868	10,772	10,922	10,922	10,008
Total Expenditures	147,281	251,948	251,724	251,724	257,597
Levy			204,174		209,547

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 006 - Clerk									
Revenue									
Licenses:									
Marriage Licenses	44000	44,080	38,840	40,080	42,000	42,500	42,500	42,500	1.19%
Marriage License Waiver	44001	4,225	3,200	3,150	3,700	3,900	3,900	3,900	5.41%
Work Permits	44004	940	1,073	1,228	1,000	900	900	900	-10.00%
Domestic Partnership	44011	350	140	210	200	100	100	100	-50.00%
Domestic Partnership Waiver	44012	0	10	0	0	0	0	0	0.00%
Licenses Subtotal:		49,595	43,263	44,668	46,900	47,400	47,400	47,400	1.07%
Public Services:									
Other Fees	45002	381	333	56	300	250	250	250	-16.67%
Forms Copies Etc	45003	162	97	109	150	150	150	150	0.00%
Telephone	45009	169	10	3	25	25	25	25	0.00%
Mail Service Revenue	45015	64	25	22	25	25	25	25	0.00%
Public Services Subtotal:		776	465	189	500	450	450	450	-10.00%
Total Operating Revenue:		50,371	43,728	44,857	47,400	47,850	47,850	47,850	0.95%
Misc Revenues:									
Material Sales	48105	291	183	155	150	200	200	200	33.33%
Other Miscellaneous Revenues	48109	0	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		291	183	155	150	200	200	200	33.33%
Total Non-Operating Revenue:		291	183	155	150	200	200	200	33.33%
Revenue Total:		50,662	43,910	45,012	47,550	48,050	48,050	48,050	1.05%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 006 - Clerk									
Expense									
Wages:									
Regular Pay	51100	159,412	162,303	167,166	167,542	171,701	171,701	171,701	2.48%
Temporary Employees	51101	6,152	0	0	0	0	0	0	0.00%
Overtime	51105	142	264	1,816	400	501	501	501	25.25%
Comp Time	51108	692	0	0	0	0	0	0	0.00%
Wages Subtotal:		166,398	162,566	168,982	167,942	172,202	172,202	172,202	2.54%
Fringes Benefits:									
FICA Medicare	51200	11,961	12,005	12,511	12,817	13,174	13,174	13,174	2.79%
Health Insurance	51201	35,182	40,992	40,328	43,215	45,212	45,212	45,212	4.62%
Dental Insurance	51202	2,566	2,522	2,522	2,522	2,522	2,522	2,522	0.00%
Workers Compensation	51203	189	402	169	260	345	345	345	32.69%
WI Retirement	51206	11,396	11,426	11,122	11,393	11,538	11,538	11,538	1.27%
Fringe Benefits Other	51207	1,220	1,249	1,273	938	956	956	956	1.92%
Fringes Benefits Subtotal:		62,515	68,597	67,925	71,145	73,747	73,747	73,747	3.66%
Total Labor:		228,913	231,163	236,906	239,087	245,949	245,949	245,949	2.87%
Travel:									
Registration Tuition	52001	290	440	290	290	290	290	290	0.00%
Automobile Allowance	52002	543	877	496	550	450	450	450	-18.18%
Meals	52005	89	64	74	75	90	90	90	20.00%
Lodging	52006	520	734	874	800	800	800	800	0.00%
Other Travel Exp	52007	21	11	0	0	10	10	10	100.00%
Taxable Meals	52008	0	21	25	0	0	0	0	0.00%
Travel Subtotal:		1,463	2,147	1,759	1,715	1,640	1,640	1,640	-4.37%
Total Travel:		1,463	2,147	1,759	1,715	1,640	1,640	1,640	-4.37%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 006 - Clerk									
Office:									
Office Supplies	53000	1,081	888	809	700	700	700	700	0.00%
Stationery and Forms	53001	0	160	164	200	150	150	150	-25.00%
Printing Supplies	53002	272	295	318	300	300	300	300	0.00%
Postage and Box Rent	53004	0	4	0	0	0	0	0	0.00%
Telephone	53008	842	1,253	4,055	2,400	4,100	4,100	4,100	70.83%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		2,196	2,599	5,345	3,600	5,250	5,250	5,250	45.83%
Operating:									
Membership Dues	53502	100	120	125	125	125	125	125	0.00%
Food	53520	239	0	210	0	0	0	0	0.00%
Other Operating Supplies	53533	105	161	0	0	100	100	100	100.00%
Operating Licenses Fees	53553	(498)	50	40	0	40	40	40	100.00%
Other Miscellaneous	53568	0	0	(76)	200	0	0	0	-100.00%
Print Duplicate	73003	2,797	4,240	3,494	2,500	1,250	1,250	1,250	-50.00%
Postage and Box Rent	73004	3,047	2,613	2,259	2,500	1,250	1,250	1,250	-50.00%
Operating Subtotal:		5,790	7,183	6,052	5,325	2,765	2,765	2,765	-48.08%
Repairs & Maint:									
Maintenance Equipment	54022	438	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	557	0	43	43	43	43	43	0.00%
Equipment Repairs	74029	330	330	363	330	363	363	363	10.00%
Repairs & Maint Subtotal:		1,325	330	406	373	406	406	406	8.85%
Insurance Expenses:									
Prop Liab Insurance	56000	20	0	40	0	0	0	0	0.00%
Prop Liab Insurance	76000	1,572	1,200	1,536	1,624	1,587	1,587	1,587	-2.28%
Insurance Expenses Subtotal:		1,592	1,200	1,576	1,624	1,587	1,587	1,587	-2.28%
Total Other Operating:		10,903	11,312	13,380	10,922	10,008	10,008	10,008	-8.37%
Expense Total:		241,279	244,623	252,045	251,724	257,597	257,597	257,597	2.33%
Clerk Net/(Levy):		(190,618)	(200,713)	(207,033)	(204,174)	(209,547)	(209,547)	(209,547)	2.63%

Financial Summary Elections

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	22,709	22,708	20,000	20,000	31,000
Labor	200	200	750	750	1,400
Travel	37	37	100	100	200
Capital	-	-	-	-	-
Other Expenditures	59,950	62,616	79,434	79,434	145,434
Total Expenditures	60,187	62,853	80,284	80,284	147,034
Levy			60,284		116,034

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 007 - Elections									
Revenue									
Intergov Services:									
Other Fees	43001	30,239	30,871	61,322	20,000	62,000	31,000	31,000	55.00%
Cost Share Municipalities	43016	0	2,500	0	0	0	0	0	0.00%
Intergov Services Subtotal:		30,239	33,371	61,322	20,000	62,000	31,000	31,000	55.00%
Total Operating Revenue:		30,239	33,371	61,322	20,000	62,000	31,000	31,000	55.00%
Revenue Total:		30,239	33,371	61,322	20,000	62,000	31,000	31,000	55.00%
Expense									
Wages:									
Other Per Diem	51107	1,030	200	25,489	750	1,400	1,400	1,400	86.67%
Wages Subtotal:		1,030	200	25,489	750	1,400	1,400	1,400	86.67%
Total Labor:		1,030	200	25,489	750	1,400	1,400	1,400	86.67%
Travel:									
Automobile Allowance	52002	137	44	2,165	100	200	200	200	100.00%
Travel Subtotal:		137	44	2,165	100	200	200	200	100.00%
Total Travel:		137	44	2,165	100	200	200	200	100.00%
Capital Outlay:									
Equipment	58004	0	106,685	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	106,685	0	0	0	0	0	0.00%
Total Capital:		0	106,685	0	0	0	0	0	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 007 - Elections									
Office:									
Office Supplies	53000	415	0	939	400	200	200	200	-50.00%
Stationery and Forms	53001	3,363	0	687	2,000	500	500	500	-75.00%
Printing Supplies	53002	0	0	53	0	0	0	0	0.00%
Print Duplicate	53003	89,322	34,041	85,728	35,000	90,000	90,000	90,000	157.14%
Office Subtotal:		93,100	34,041	87,407	37,400	90,700	90,700	90,700	142.51%
Operating:									
Publish Legal Notices	53503	20,218	6,054	13,473	12,000	18,000	15,000	15,000	25.00%
Food	53520	135	0	166	50	100	100	100	100.00%
Small Equipment	53522	0	0	93	0	0	0	0	0.00%
Other Operating Supplies	53533	624	0	1,763	500	500	500	500	0.00%
Operating Licenses Fees	53553	2,931	2,534	0	14,134	13,899	13,899	13,899	-1.66%
Print Duplicate	73003	459	54	660	100	0	0	0	-100.00%
Operating Subtotal:		24,367	8,642	16,155	26,784	32,499	29,499	29,499	10.14%
Repairs & Maint:									
Equipment Repairs	54029	0	544	0	250	235	235	235	-6.00%
Repairs & Maint Subtotal:		0	544	0	250	235	235	235	-6.00%
Contractual Services:									
Data Processing	55013	19,217	12,640	25,735	15,000	30,000	25,000	25,000	66.67%
Contractual Services Subtotal:		19,217	12,640	25,735	15,000	30,000	25,000	25,000	66.67%
Total Other Operating:		136,684	55,867	129,297	79,434	153,434	145,434	145,434	83.09%
Expense Total:		137,852	162,796	156,951	80,284	155,034	147,034	147,034	83.14%
Elections Net/(Levy):		(107,613)	(129,425)	(95,628)	(60,284)	(93,034)	(116,034)	(116,034)	92.48%

Financial Summary **Dog License Fund**

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	-	2,328	2,000	2,000	2,905
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,328	2,328	2,000	2,000	2,905
Total Expenditures	2,328	2,328	2,000	2,000	2,905
Levy			-		-

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 008 - Dog licenses									
Revenue									
Licenses:									
Dog License	44002	1,951	1,221	1,287	2,000	2,905	2,905	2,905	45.25%
Licenses Subtotal:		1,951	1,221	1,287	2,000	2,905	2,905	2,905	45.25%
Total Operating Revenue:		1,951	1,221	1,287	2,000	2,905	2,905	2,905	45.25%
Revenue Total:		1,951	1,221	1,287	2,000	2,905	2,905	2,905	45.25%
Expense									
Office:									
Office Supplies	53000	737	60	637	800	800	800	800	0.00%
Office Subtotal:		737	60	637	800	800	800	800	0.00%
Operating:									
Publish Legal Notices	53503	989	524	275	500	500	500	500	0.00%
Other Operating Supplies	53533	0	557	0	0	0	0	0	0.00%
Operating Subtotal:		989	1,081	275	500	500	500	500	0.00%
Contractual Services:									
Other Contract Serv	55030	224	80	375	700	1,605	1,605	1,605	129.29%
Contractual Services Subtotal:		224	80	375	700	1,605	1,605	1,605	129.29%
Total Other Operating:		1,951	1,221	1,287	2,000	2,905	2,905	2,905	45.25%
Expense Total:		1,951	1,221	1,287	2,000	2,905	2,905	2,905	45.25%
Dog licenses Net/(Levy):		0	0	0	0	0	0	0	0.00%

COUNTY CLERK PROGRAM BUDGETS

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2018 ADOPTED	2017 ADOPTED	2016 ADOPTED	2018 OVER 2017	2017 OVER 2016
County Clerk	1006	245,949	1,640	-	10,008	257,597		257,597	251,724	243,581	2.3	3.3
Revenues	1006						48,050	(48,050)	(47,550)	(47,700)	1.1	(0.3)
Elections	1007	1,400	200	-	145,434	147,034		147,034	80,284	183,434	83.1	(56.2)
Revenues	1007						31,000	(31,000)	(20,000)	(48,000)	55.0	(58.3)
Dog License Fund	1008	-	-	-	2,905	2,905		2,905	2,000	2,600	45.3	(23.1)
Revenues	1008						2,905	(2,905)	(2,000)	(2,600)	45.3	(23.1)
Grand Totals		<u>247,349</u>	<u>1,840</u>	<u>-</u>	<u>158,347</u>	<u>407,536</u>	<u>81,955</u>	<u>325,581</u>	<u>264,458</u>	<u>331,315</u>	23.1	(20.2)

TREASURER

General Fund – Department: 009
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Krueger
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4777

MISSION STATEMENT:

To receive and disburse all County funds, settle with the taxing jurisdictions and the state for all tax collections, collect postponed and delinquent taxes, and foreclose and sell properties when delinquent taxes are not paid.

PROGRAM DESCRIPTION:

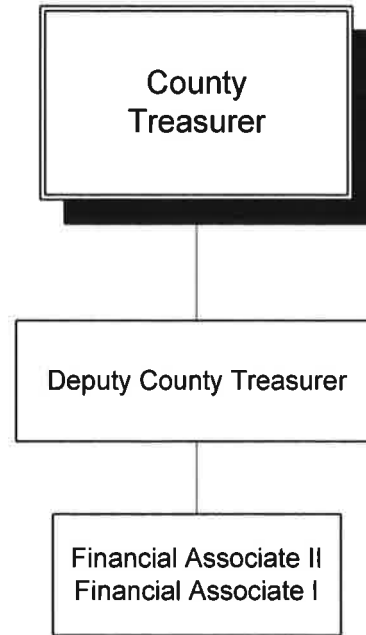
RECEIPTS AND DISBURSEMENTS Receive all funds due the county and disburse all payments made by the county.

TAX SETTLEMENTS Reconcile the tax rolls and tax collections, and settle with the taxing jurisdictions and the state for all tax collections.

TAX COLLECTIONS Collect all postponed and delinquent taxes returned to the county.

FORECLOSE TAX DELINQUENT PROPERTY Foreclose on properties for non-payment of taxes and sell the foreclosed properties to recover the unpaid taxes.

TREASURER



TREASURER

General Fund – Organization: 1009
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary E. Krueger
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4777

2017 ACCOMPLISHMENTS:

- 1. Digitized the paper tax rolls for tax years 2000-2011 to electronic searchable format. 2012 to current were already saved in PDF format.**
- 2. Moved office to new location in the County Administration Building.**
- 3. Assisted in the implementation of a municipal pet license web portal. This is a secure website that allows local municipalities and law enforcement to look up pet licenses countywide.**
- 4. Assisted the local municipalities' transition to an online tax/pet licensing collection process. This allowed the county website to be up to date with collection data.**
- 5. The Winnebago County Treasurer's Office was selected by our tax software provider to be the "test" county for web tax receipting. The testing will begin in the fall of 2017.**
- 6. Completed countywide Lottery and Gaming Credit audit.**
- 7. Served as the 2nd Vice President of WCCO (Wisconsin County Constitutional Officers).**
- 8. Attended seminars and continuing education classes. Speakers include the Department of Revenue, Department of Natural Resources, Financial Advisors, Attorneys, and others that are essential to the duties of the Treasurer's Office functions.**

2018 GOALS & OBJECTIVES:

- 1. Move from LRS (thick client) tax receipting to web (Ascent) tax receipting. This is similar to the municipal tax receipting program we introduced to the municipalities for their tax collections in 2017.**
- 2. Enhance the current online tax payment process to improve office efficiency and to simplify the customer process. This should eliminate tax payments received for Winnebago County Illinois and payments currently not due to Winnebago County.**
- 3. Continue to discover more efficiencies within Transcendent Technologies (tax system) and MUNIS (financial system).**
- 4. Attending continuing education classes and seminars.**
- 5. Look for ways to streamline and automate office functions.**
- 6. Be responsive to the needs of the citizens of Winnebago County and provide efficient and courteous service.**

TREASURER

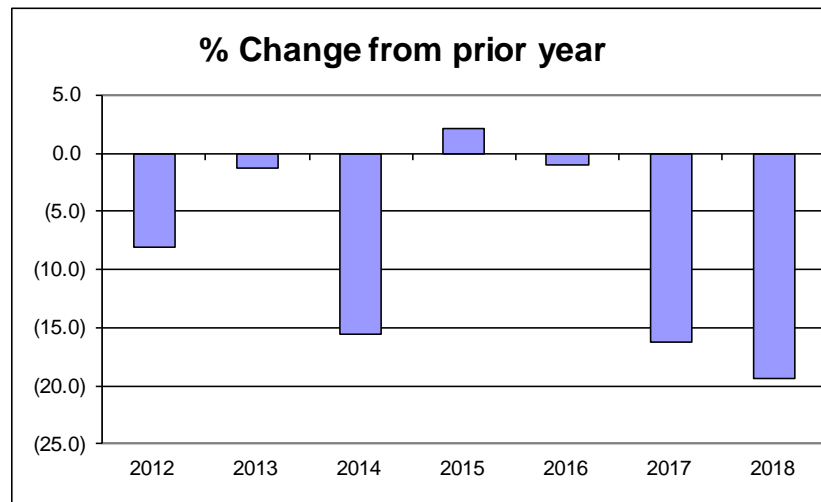
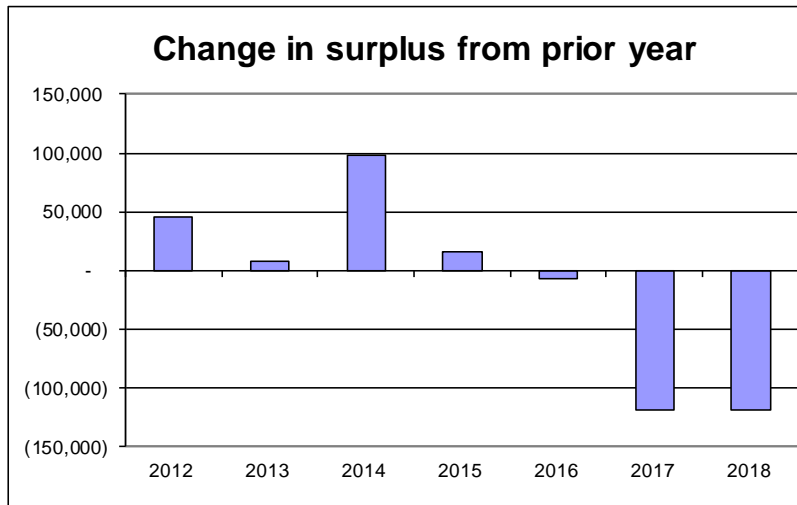
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	4	4	4	4	4	4	4	4	4	4
Part Time	1	1	0	0	0	0	0	0	0	0
Total	5	5	4	4	4	4	4	4	4	4

There is no change to the staffing table for 2018.

COUNTY LEVY: The Treasurer's office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2018 is projected to be \$492,581, a decrease of \$118,871 or 19.4% under 2017. This surplus is used to reduce the overall tax levy for the County. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - County Treasurer

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ (611,452)	
Revenue Changes - impact on levy:		
Interest on Taxes	125,000	Delinquent taxes have decreased, thus decreasing the interest on delinquent taxes being received.
Other Fees	(4,000)	Increase in the number of acres converted from agricultural to another qualify class, revenue classed as Ag Use Conversion Charge.
Search Notice Fees	3,400	The number of properties eligible for foreclosure has decreased, thus the amount of Search & Notice Fees has decreased.
Expense Changes - impact on levy:		
Small Equipment	4,000	Increase to purchase 42" high cubical walls to block work from public view.
Accounting Auditing	(13,000)	Decrease in banking fees.
Security Service	(5,000)	Discontinued delivery service with Loomis. Sheriff's Deputies deliver bank deposits.
Other small changes	8,471	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ (492,581)	

Financial Summary County Treasurer

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	489,440	933,100	1,001,200	1,001,200	875,400
Labor	162,523	282,000	282,000	282,000	290,647
Travel	1,228	1,531	1,366	1,366	1,565
Capital	-	-	-	-	-
Other Expenditures	63,661	112,207	106,382	125,382	90,607
Total Expenditures	227,412	395,738	389,748	408,748	382,819
Levy			(611,452)		(492,581)

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer									
Revenue									
Taxes:									
Interest on Taxes	41002	1,151,499	929,453	772,967	925,000	800,000	800,000	800,000	-13.51%
Taxes Subtotal:		1,151,499	929,453	772,967	925,000	800,000	800,000	800,000	-13.51%
Public Services:									
Other Fees	45002	10,834	11,832	15,948	11,000	15,000	15,000	15,000	36.36%
Forms Copies Etc	45003	599	545	256	500	400	400	400	-20.00%
Search Notice Fees	45008	34,600	26,200	8,400	18,400	15,000	15,000	15,000	-18.48%
Public Services Subtotal:		46,033	38,577	24,604	29,900	30,400	30,400	30,400	1.67%
Interfund Revenue:									
Professional Services	63002	9,000	8,304	7,612	8,300	7,000	7,000	7,000	-15.66%
Interfund Revenue Subtotal:		9,000	8,304	7,612	8,300	7,000	7,000	7,000	-15.66%
Total Operating Revenue:		1,206,532	976,334	805,183	963,200	837,400	837,400	837,400	-13.06%
Misc Revenues:									
Sale Of Tax Deeds Gain Loss	48103	53,672	246,896	66,988	35,000	35,000	35,000	35,000	0.00%
Other Miscellaneous Revenues	48109	4,160	2,708	860	3,000	3,000	3,000	3,000	0.00%
Misc Revenues Subtotal:		57,832	249,604	67,848	38,000	38,000	38,000	38,000	0.00%
Total Non-Operating Revenue:		57,832	249,604	67,848	38,000	38,000	38,000	38,000	0.00%
Revenue Total:		1,264,364	1,225,937	873,032	1,001,200	875,400	875,400	875,400	-12.56%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer									
Expense									
Wages:									
Regular Pay	51100	172,590	175,137	180,860	186,748	191,859	191,859	191,859	2.74%
Overtime	51105	0	0	15	60	0	0	0	-100.00%
Other Per Diem	51107	214	196	172	150	150	150	150	0.00%
Comp Time	51108	126	84	0	0	0	0	0	0.00%
Wages Subtotal:		172,930	175,417	181,047	186,958	192,009	192,009	192,009	2.70%
Fringes Benefits:									
FICA Medicare	51200	12,655	12,714	13,105	14,291	14,678	14,678	14,678	2.71%
Health Insurance	51201	47,719	58,577	59,120	63,452	66,384	66,384	66,384	4.62%
Dental Insurance	51202	2,937	3,262	3,262	3,261	3,261	3,261	3,261	0.00%
Workers Compensation	51203	176	460	179	289	387	387	387	33.91%
WI Retirement	51206	12,608	12,239	11,905	12,703	12,854	12,854	12,854	1.19%
Fringe Benefits Other	51207	1,042	1,198	1,205	1,046	1,074	1,074	1,074	2.68%
Fringes Benefits Subtotal:		77,136	88,450	88,776	95,042	98,638	98,638	98,638	3.78%
Total Labor:		250,066	263,867	269,823	282,000	290,647	290,647	290,647	3.07%
Travel:									
Registration Tuition	52001	300	300	335	325	325	325	325	0.00%
Automobile Allowance	52002	278	389	272	349	415	415	415	18.91%
Lodging	52006	350	666	590	692	795	795	795	14.88%
Other Travel Exp	52007	0	0	20	0	30	30	30	100.00%
Travel Subtotal:		928	1,355	1,217	1,366	1,565	1,565	1,565	14.57%
Total Travel:		928	1,355	1,217	1,366	1,565	1,565	1,565	14.57%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer									
Office:									
Office Supplies	53000	604	292	485	500	500	500	500	0.00%
Stationery and Forms	53001	2,290	2,183	2,395	2,000	3,000	3,000	3,000	50.00%
Printing Supplies	53002	988	1,112	741	750	750	750	750	0.00%
Postage and Box Rent	53004	4,218	3,121	1,471	3,500	3,500	3,500	3,500	0.00%
Computer Software	53006	1,800	0	0	0	0	0	0	0.00%
Telephone	53008	373	477	428	600	500	500	500	-16.67%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		10,274	7,184	5,521	7,350	8,250	8,250	8,250	12.24%
Operating:									
Membership Dues	53502	100	100	100	100	100	100	100	0.00%
Publish Legal Notices	53503	21,219	22,077	138	14,000	12,000	12,000	12,000	-14.29%
Small Equipment	53522	0	0	0	0	4,000	4,000	4,000	100.00%
Legal Fees	53530	323	127	0	150	200	200	200	33.33%
Tax Deed Expense	53531	18,707	31,162	13,067	15,000	15,000	15,000	15,000	0.00%
Other Operating Supplies	53533	3	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	20	0	40	0	40	40	40	100.00%
Other Miscellaneous	53568	(0)	(0)	92	0	150	150	150	100.00%
Small Equipment Technology	53580	0	798	0	0	0	0	0	0.00%
Print Duplicate	73003	2,497	4,894	3,382	4,000	3,500	3,500	3,500	-12.50%
Postage and Box Rent	73004	12,901	11,277	11,220	12,000	12,000	12,000	12,000	0.00%
Operating Subtotal:		55,770	70,434	28,038	45,250	46,990	46,990	46,990	3.85%
Repairs & Maint:									
Maintenance Equipment	54022	183	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	429	429	429	429	429	429	429	0.00%
Repairs & Maint Subtotal:		612	429	429	429	429	429	429	0.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 009 - Treasurer									
Contractual Services:									
Accounting Auditing	55012	37,806	37,232	39,686	38,000	25,000	25,000	25,000	-34.21%
Professional Service	55014	2,361	1,026	2,066	1,500	1,200	1,200	1,200	-20.00%
Abstractor Services	55018	13,260	8,690	5,645	6,000	6,000	6,000	6,000	0.00%
Security Service	55028	11,671	10,933	12,744	5,000	0	0	0	-100.00%
Other Contract Services	75030	60	60	120	60	60	60	60	0.00%
Contractual Services Subtotal:		65,159	57,941	60,261	50,560	32,260	32,260	32,260	-36.19%
Insurance Expenses:									
Prop Liab Insurance	56000	20	0	40	0	40	40	40	100.00%
Prop Liab Insurance	76000	2,988	2,796	3,036	2,793	2,638	2,638	2,638	-5.55%
Insurance Expenses Subtotal:		3,008	2,796	3,076	2,793	2,678	2,678	2,678	-4.12%
Total Other Operating:		134,822	138,783	97,326	106,382	90,607	90,607	90,607	-14.83%
Expense Total:		385,815	404,005	368,366	389,748	382,819	382,819	382,819	-1.78%
Treasurer Net/(Levy):		878,549	821,932	504,666	611,452	492,581	492,581	492,581	-19.44%

HUMAN RESOURCES & PAYROLL

General Fund – Organization: 1012
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3460

MISSION STATEMENT:

The Winnebago County Human Resources Department strives to provide effective and responsible human resources and labor relations services to other County departments through a comprehensive human resource program.

PROGRAM DESCRIPTION:

RECRUITMENT Coordinates position refill requests, recruits and advertises for open positions, collects and screens job applications, interviews and tests candidates for positions, assists department managers in hiring decisions, and issues offer letters.

COMPENSATION ADMINISTRATION Designs and administers compensation plans for represented and non-represented employees in all County departments.

BUDGETS Prepares labor cost estimates for the annual budget, updates tables of organization for County departments, reviews new position requests, and projects costs for health and dental coverage.

LABOR RELATIONS Negotiates, interprets, and administers collective bargaining agreements in accordance with collective bargaining laws; processes grievances and work rule reviews.

ORGANIZATIONAL STUDIES Performs organizational studies for departments as needed to determine if changes can be made to gain operating efficiencies.

BENEFITS ADMINISTRATION Administers group health plans, retirement program, social security, disability, deferred compensation, flexible benefits, retirement system contributions, and life insurance.

TRAINING Performs orientation sessions for new employees, coordinates the County's safety training program, collaborates on management training and ongoing group training programs on various topics.

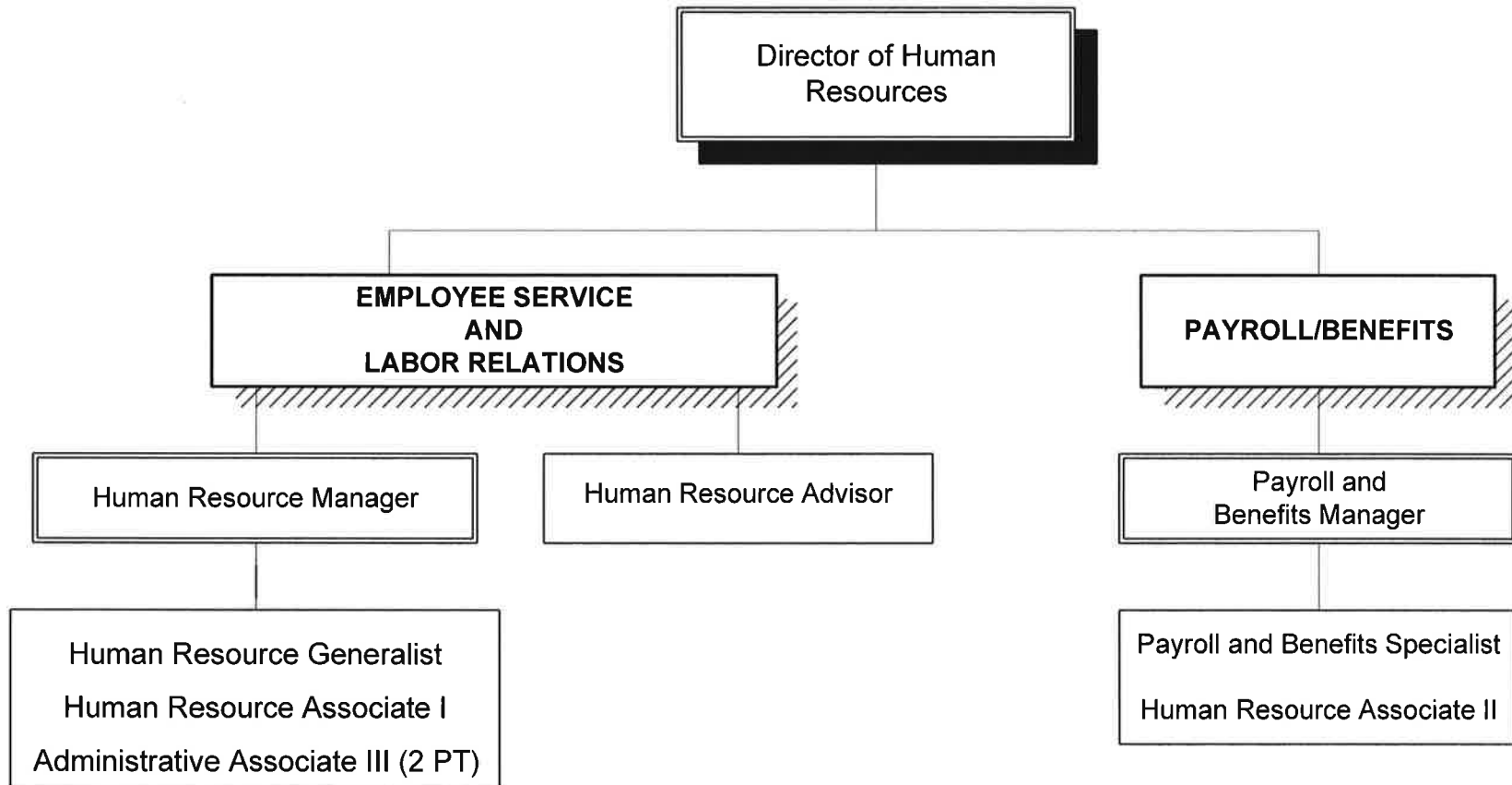
PAYROLL PROCESSING Prepares payrolls, generates checks and maintain payroll records in accordance with State, Federal, and Internal Revenue Service requirements.

PAYROLL REPORTING Prepares labor distribution reports and Federal and State Payroll Tax reports.

WORKERS COMPENSATION Manages self-funded program including budgeting, claims processing and payment approval, case management and litigation management through third-party partner.

SAFETY Oversees administration of county-wide safety and safety training programs.

HUMAN RESOURCES



HUMAN RESOURCES & PAYROLL

**General Fund – Division: 012
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Collard
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3466

2017 ACCOMPLISHMENTS:

- 1. Improved and stabilized provider staffing at Three Waves Health Clinic and Wellness Center.**
- 2. Developed cooperative agreement with employee wellness clinic in Menasha in order to provide more convenient service to employees residing in the northern part of the County.**
- 3. Expanded employee wellness efforts and achieved Well Workplace Award (silver level) for the second consecutive time.**
- 4. Implemented Compensation Plan adopted by the Board in 2016; calculated merit pay raises as well as catch-up raises based on the new plan; made adjustments and otherwise responded to issues resulting from implementation of pay plan.**
- 5. Developed new format for Position Descriptions, including competencies that will tie into and improve performance evaluations, and worked with all County departments to prepare new Position Descriptions for all regular County positions.**
- 6. Provided improved training opportunities for managers in supervisory skills and related areas.**
- 7. Assisted many departments with staffing needs, temporary help requests, and proposed changes in table of organization.**
- 8. During the first six months of 2017, recruited and brought on board a total of 161 employees in all categories (up from 129 at the same point of 2016). Increased recruiting efforts so as to increase employment applications received in the first six months from 1131 in 2016 to 1356 in 2017.**
- 9. Managed a total of 117 employee terminations in the first half of 2017, up from 90 in 2016.**
- 10. Relocated department offices from first floor to fourth floor of County Administration Building.**

2018 GOALS & OBJECTIVES:

- 1. Prepare for and commence negotiations with the Winnebago County Deputies' Association for a successor agreement that will be in the County's best interests.**
- 2. Improve the County's abilities to respond to changing labor markets and increased employee turnover by improving online advertising and providing more focused recruiting efforts.**
- 3. Improve service provided to other departments in addressing employee performance problems and performing investigations when needed.**
- 4. Analyze employee retirement trends and improve succession planning in departments.**
- 5. Complete review of pay rules and propose and implement a more consistent set of pay rules governing all non-union employee groups.**
- 6. Implement targeted chronic disease management program to help manage health costs.**
- 7. Streamline handling of FMLA leave requests.**

HUMAN RESOURCES & PAYROLL

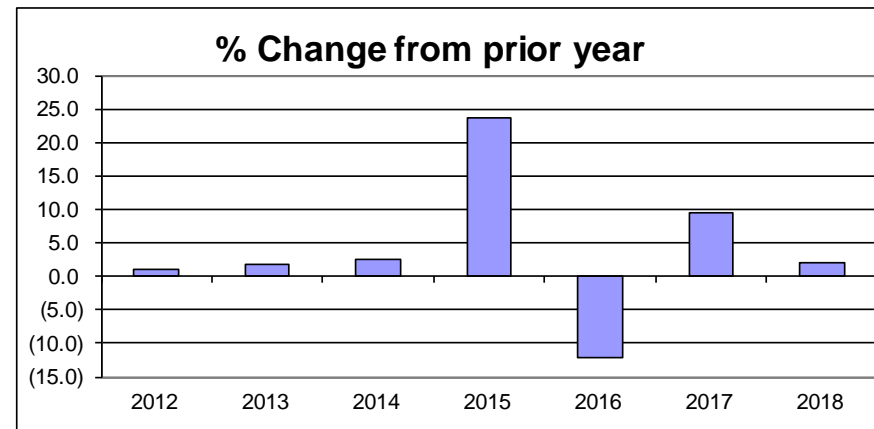
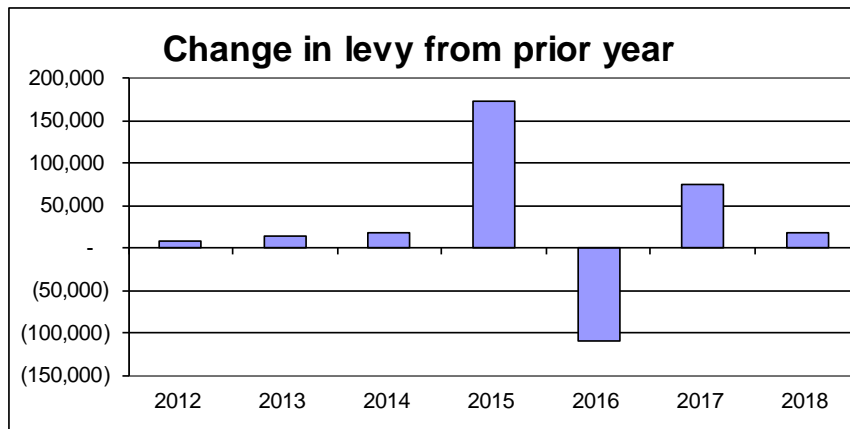
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	10	9	8	8	7	7	7	7	8	8
Part Time	0	0	0	0	2	2	2	2	2	2
Total	10	9	8	8	9	9	9	9	10	10

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$880,911, an increase of \$17,056 or 2.0% from 2016. There are no significant changes.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Human Resources

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 863,855	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	13,692	2.6% increase in regular pay for normal pay increases along with moving employees closer to their position starting wage per the wage study that was done in 2016.
Other small changes	3,364	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 880,911	

Financial Summary **Human Resources/Payroll**

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	15,614	15,050	15,025	15,025	16,550
Labor	412,840	732,192	755,483	755,483	770,009
Travel	691	2,990	2,990	2,990	2,940
Capital	-	-	-	-	-
Other Expenditures	73,148	142,720	120,407	120,407	124,512
Total Expenditures	486,679	877,902	878,880	878,880	897,461
Levy			863,855		880,911

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 012 - Human Resources									
Revenue									
Public Services:									
Forms Copies Etc	45003	13	167	51	25	50	50	50	100.00%
Public Services Subtotal:		13	167	51	25	50	50	50	100.00%
Interfund Revenue:									
Professional Services	63002	26,004	12,996	11,913	15,000	16,500	16,500	16,500	10.00%
Interfund Revenue Subtotal:		26,004	12,996	11,913	15,000	16,500	16,500	16,500	10.00%
Total Operating Revenue:		26,017	13,163	11,964	15,025	16,550	16,550	16,550	10.15%
Misc Revenues:									
Other Miscellaneous Revenues	48109	130	1,721	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		130	1,721	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		130	1,721	0	0	0	0	0	0.00%
Revenue Total:		26,147	14,884	11,964	15,025	16,550	16,550	16,550	10.15%
Expense									
Wages:									
Regular Pay	51100	461,773	470,726	479,704	535,599	549,291	549,291	549,291	2.56%
Wages Subtotal:		461,773	470,726	479,704	535,599	549,291	549,291	549,291	2.56%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 012 - Human Resources									
Fringes Benefits:									
FICA Medicare	51200	33,392	34,230	34,776	40,973	42,020	42,020	42,020	2.56%
Health Insurance	51201	98,397	103,680	102,738	130,432	130,796	130,796	130,796	0.28%
Dental Insurance	51202	7,202	7,320	7,143	8,229	8,229	8,229	8,229	0.00%
Workers Compensation	51203	490	801	588	831	1,110	1,110	1,110	33.57%
WI Retirement	51206	32,281	31,602	31,365	36,420	35,487	35,487	35,487	-2.56%
Fringe Benefits Other	51207	3,692	3,195	3,221	2,999	3,076	3,076	3,076	2.57%
Fringes Benefits Subtotal:		175,453	180,828	179,831	219,884	220,718	220,718	220,718	0.38%
Total Labor:		637,226	651,555	659,535	755,483	770,009	770,009	770,009	1.92%
Travel:									
Registration Tuition	52001	605	375	530	900	900	900	900	0.00%
Automobile Allowance	52002	1,190	1,087	1,263	1,350	1,350	1,350	1,350	0.00%
Meals	52005	18	0	13	100	50	50	50	-50.00%
Lodging	52006	350	234	410	640	640	640	640	0.00%
Travel Subtotal:		2,163	1,696	2,216	2,990	2,940	2,940	2,940	-1.67%
Total Travel:		2,163	1,696	2,216	2,990	2,940	2,940	2,940	-1.67%
Office:									
Office Supplies	53000	1,197	1,704	1,460	1,700	1,800	1,800	1,800	5.88%
Stationery and Forms	53001	1,195	1,307	2,208	450	450	450	450	0.00%
Printing Supplies	53002	956	1,609	967	1,500	1,200	1,200	1,200	-20.00%
Print Duplicate	53003	3,976	0	0	0	0	0	0	0.00%
Postage and Box Rent	53004	129	189	58	200	100	100	100	-50.00%
Computer Software	53006	0	295	0	0	804	804	804	100.00%
Telephone	53008	1,032	1,079	971	1,500	1,250	1,250	1,250	-16.67%
Long Distance	53011	34	0	0	0	0	0	0	0.00%
Wireless	53012	194	0	0	0	0	0	0	0.00%
Office Subtotal:		8,713	6,182	5,664	5,350	5,604	5,604	5,604	4.75%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 012 - Human Resources									
Operating:									
Advertising	53500	5,605	6,514	6,702	9,000	9,000	9,000	9,000	0.00%
Subscriptions	53501	224	226	0	400	400	400	400	0.00%
Membership Dues	53502	349	369	369	750	400	400	400	-46.67%
Small Equipment	53522	12	6	0	300	1,552	1,552	1,552	417.33%
Medical Supplies	53524	0	0	0	0	870	870	870	100.00%
Operating Licenses Fees	53553	0	0	40	40	40	40	40	0.00%
Print Duplicate	73003	5,833	7,325	9,784	5,500	7,500	7,500	7,500	36.36%
Postage and Box Rent	73004	5,232	4,868	4,394	5,000	6,000	6,000	6,000	20.00%
Operating Subtotal:		17,256	19,308	21,289	20,990	25,762	25,762	25,762	22.73%
Repairs & Maint:									
Maintenance Equipment	54022	438	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	78	165	86	825	300	300	300	-63.64%
Equipment Repairs	74029	561	561	594	594	528	528	528	-11.11%
Repairs & Maint Subtotal:		1,077	726	680	1,419	828	828	828	-41.65%
Contractual Services:									
Medical and Dental	55000	1,566	3,300	4,156	4,000	4,500	4,500	4,500	12.50%
Data Processing	55013	35,213	40,029	47,464	45,780	45,780	45,780	45,780	0.00%
Professional Service	55014	2,012	6,845	2,700	15,000	39,293	39,293	39,293	161.95%
Contractual Services Subtotal:		38,791	50,174	54,320	64,780	89,573	89,573	89,573	38.27%
Insurance Expenses:									
Prop Liab Insurance	56000	0	0	40	0	40	40	40	100.00%
Prop Liab Insurance	76000	2,100	2,292	3,036	2,705	2,705	2,705	2,705	0.00%
Insurance Expenses Subtotal:		2,100	2,292	3,076	2,705	2,745	2,745	2,745	1.48%
Total Other Operating:		67,937	78,683	85,028	95,244	124,512	124,512	124,512	30.73%
Expense Total:		707,326	731,934	746,779	853,717	897,461	897,461	897,461	5.12%
Human Resources Net/(Levy):		(681,179)	(717,049)	(734,815)	(838,692)	(880,911)	(880,911)	(880,911)	5.03%

WORKERS COMPENSATION FUND

2018 BUDGET NARRATIVE HIGHLIGHTS

The County self insures for workers compensation and it is accounted for through an internal service fund. An internal service fund is used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

FUND MANAGEMENT:

The fund is managed jointly by the Human Resources Director and Finance Director. The Human Resources Department administers claims. The Finance Department administers the general finances and reviews fund reserves for propriety. Other functions such as purchase of stop-loss insurance, aggregate and deductible limits for the fund are reviewed jointly.

SUMMARY OF ACTIVITY 2018:

The fund shows a zero budget for 2018. Funds are maintained to handle any unexpected large claims that we may have to pay up to our stop loss amount. The stop loss for this fund is \$500,000 per occurrence, at which time our excess insurance takes over. We have been trying to maintain enough in fund reserves to cover several unanticipated large losses in a single year.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Workers Comp Insurance

Significant changes from 2017	Effect on Budget	Effect on Surplus	Total	
2017 Budgeted Surplus (Deficit)			\$ (175,576)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	226,612	226,612		Increase due to drawing down fund balance in previous years.
Interest Investments	3,080	3,080		Increase due to higher interest rates projected for 2018.
Total revenue changes	229,692			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Stop Loss Insurance Premium	(18,847)	18,847		Decrease based on a quote for lower stop loss fees.
Claim Payments	70,924	(70,924)		Increase based on cost fluctuations due to accidents and injuries, based on trends.
Other small changes	2,039	(2,039)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	54,116			
2018 Budgeted Surplus (Deficit)			\$ -	

Financial Summary

Workers Compensation Insurance

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	394,273	660,548	689,930	689,930	919,622
Labor	22,160	36,367	38,334	38,334	39,273
Travel	-	450	450	450	450
Capital	-	-	-	-	-
Other Expenditures	315,086	794,519	826,722	826,722	879,899
Total Expenditures	337,246	831,336	865,506	865,506	919,622
Levy Before Fund Balance Adjustment			175,576		-
Decrease fund balance			(175,576)		-
Net Levy After Fund Balance Adjustment			-		-

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance									
Revenue									
Interfund Revenue:									
Insurance Charges	63001	347,357	347,095	346,538	665,010	891,622	891,622	891,622	34.08%
Interfund Revenue Subtotal:		347,357	347,095	346,538	665,010	891,622	891,622	891,622	34.08%
Total Operating Revenue:									
		347,357	347,095	346,538	665,010	891,622	891,622	891,622	34.08%
Interest:									
Interest Investments	48000	35,221	34,644	31,350	24,920	28,000	28,000	28,000	12.36%
Investment Mark to Market	48002	28,194	7,437	(14,578)	0	0	0	0	0.00%
Interest Subtotal:		63,415	42,081	16,772	24,920	28,000	28,000	28,000	12.36%
Transfers In:									
Other Transfers In	49501	0	0	407	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	407	0	0	0	0	0.00%
Total Non-Operating Revenue:		63,415	42,081	17,179	24,920	28,000	28,000	28,000	12.36%
Revenue Total:		410,772	389,176	363,717	689,930	919,622	919,622	919,622	33.29%
Expense									
Wages:									
Regular Pay	51100	25,237	25,805	26,278	26,804	27,350	27,350	27,350	2.04%
Wages Subtotal:		25,237	25,805	26,278	26,804	27,350	27,350	27,350	2.04%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance									
Fringes Benefits:									
FICA Medicare	51200	1,848	1,889	1,930	2,051	2,092	2,092	2,092	2.00%
Health Insurance	51201	5,488	6,022	6,609	7,083	7,410	7,410	7,410	4.62%
Dental Insurance	51202	374	381	381	381	381	381	381	0.00%
Workers Compensation	51203	23	22	23	42	55	55	55	30.95%
WI Retirement	51206	1,767	1,755	1,734	1,823	1,832	1,832	1,832	0.49%
Fringe Benefits Other	51207	137	140	144	150	153	153	153	2.00%
Fringes Benefits Subtotal:		9,637	10,209	10,821	11,530	11,923	11,923	11,923	3.41%
Total Labor:		34,875	36,014	37,099	38,334	39,273	39,273	39,273	2.45%
Travel:									
Registration Tuition	52001	20	20	20	300	300	300	300	0.00%
Automobile Allowance	52002	156	148	78	150	150	150	150	0.00%
Travel Subtotal:		176	168	98	450	450	450	450	0.00%
Total Travel:		176	168	98	450	450	450	450	0.00%
Office:									
Print Duplicate	53003	0	0	0	25	25	25	25	0.00%
Office Subtotal:		0	0	0	25	25	25	25	0.00%
Operating:									
Subscriptions	53501	0	365	0	400	400	400	400	0.00%
Membership Dues	53502	120	120	38	150	150	150	150	0.00%
Small Equipment	53522	0	1,202	0	2,100	2,100	2,100	2,100	0.00%
Medical Supplies	53524	0	0	0	800	800	800	800	0.00%
Operating Subtotal:		120	1,687	38	3,450	3,450	3,450	3,450	0.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 630 - Workers Comp Insurance									
Contractual Services:									
Medical and Dental	55000	2,749	3,154	2,809	5,000	5,000	5,000	5,000	0.00%
Legal Services	55001	11,410	7,601	0	25,000	25,000	25,000	25,000	0.00%
Professional Service	55014	23,206	24,600	29,100	26,400	26,500	26,500	26,500	0.38%
Managemnt Services	55020	22,800	32,370	27,215	38,000	39,000	39,000	39,000	2.63%
Administration Fee	55037	40,138	24,212	41,404	40,000	40,000	40,000	40,000	0.00%
Contractual Services Subtotal:		100,303	91,937	100,528	134,400	135,500	135,500	135,500	0.82%
Insurance Expenses:									
Stop Loss Insurance Premium	56001	62,338	82,201	94,406	103,847	85,000	85,000	85,000	-18.15%
Claim Payments	56002	593,879	969,470	557,690	585,000	655,924	655,924	655,924	12.12%
Insurance Recoveries	56003	(54,217)	(3,398)	0	0	0	0	0	0.00%
Insurance Expenses Subtotal:		602,000	1,048,273	652,096	688,847	740,924	740,924	740,924	7.56%
Total Other Operating:		702,422	1,141,897	752,661	826,722	879,899	879,899	879,899	6.43%
Expense Total:		737,473	1,178,078	789,858	865,506	919,622	919,622	919,622	6.25%
Workers Comp Insurance Net/(Levy):		(326,701)	(788,902)	(426,141)	(175,576)	0	0	0	-100.00%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

SELF FUNDED HEALTH INSURANCE

2018 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

There is no direct tax levy for this function. The fund charges County departments premiums which in turn are reflected in the tax levy of each department. Employees also pay a share which is reflected as income to this department.

This fund was created in 2000 to account for the new self-funded health insurance. It was later discontinued when better health insurance options were available. The fund is being started up again for 2017 due to changes in the health insurance market which we believe makes this option better for the County.

The County has purchased stop loss insurance, which takes over when medical expenses for an individual exceed \$250,000 in a plan year.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year.

The plan is administered by a third party administrator so there is no County staff assigned solely to this activity.

We are budgeting a deficit for 2018 because we don't have access to enough claims history and we want to budget on the conservative side. Claims could end up coming in lower reducing the projected deficit for 2018.

Our actual claims experience will determine if additional changes to plan design or employee insurance premiums are required over time.

FUND BALANCE:

The fund balance remaining from the previous self funded health insurance plan is roughly \$2.5 million. The balance could potentially drop based on information above.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Self Funded Health Insurance

Significant changes from 2017	Effect on Budget	Effect on Surplus	Total	
2017 Budgeted Surplus (Deficit)			\$ (801,723)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Insurance Charges	464,246	464,246		Higher insurance premiums needed to cover the cost of health care and 2% increase in employee share of premium cost.
Insurance Charges - Interfund	253,327	253,327		Increase in employer share of health care costs.
Interest Investments	35,000	35,000		Increase in interest revenue as projected from previous years.
Total revenue changes	752,573			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Clinic Expense	55,568	(55,568)		Increase in projected use of the Three Waves health clinic.
Stop Loss Insurance Premium	144,856	(144,856)		Increase based on market-based projections, reflecting history of large claims.
Claim Payments	746,058	(746,058)		Increase based on trend projections less adjustment for enrollments used in projection.
Other small changes	2,072	(2,072)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	948,554			
2018 Budgeted Surplus (Deficit)			\$ (997,704)	

Financial Summary Self Funded Health Insurance

Items	2017 8-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	9,093,416	15,589,000	16,113,547	16,113,547	16,866,120
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	8,240,949	16,727,341	16,915,270	16,915,270	17,863,824
Total Expenditures	8,240,949	16,727,341	16,915,270	16,915,270	17,863,824
Levy Before Adjustments			801,723	801,723	997,704
Decrease fund balance			(801,723)	(801,723)	(997,704)
Net Levy After Adjustments			-	-	-

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded									
Revenue									
Public Services:									
Program Fees	45055	0	186,879	274,456	0	0	0	0	0.00%
Insurance Charges	45067	0	0	0	1,930,626	3,229,548	2,394,872	2,394,872	24.05%
Public Services Subtotal:		0	186,879	274,456	1,930,626	3,229,548	2,394,872	2,394,872	24.05%
Interfund Revenue:									
Insurance Charges	63001	0	0	9,340	14,157,921	13,576,572	14,411,248	14,411,248	1.79%
Interfund Revenue Subtotal:		0	0	9,340	14,157,921	13,576,572	14,411,248	14,411,248	1.79%
Total Operating Revenue:		0	186,879	283,796	16,088,547	16,806,120	16,806,120	16,806,120	4.46%
Interest:									
Interest Investments	48000	25,212	27,375	21,648	25,000	60,000	60,000	60,000	140.00%
Investment Mark to Market	48002	20,182	5,877	(10,064)	0	0	0	0	0.00%
Interest Subtotal:		45,394	33,252	11,584	25,000	60,000	60,000	60,000	140.00%
Misc Revenues:									
Other Miscellaneous Revenues	48109	2,179	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		2,179	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		47,573	33,252	11,584	25,000	60,000	60,000	60,000	140.00%
Revenue Total:		47,573	220,132	295,380	16,113,547	16,866,120	16,866,120	16,866,120	4.67%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 650 - Health Insurance Self Funded									
Expense									
Contractual Services:									
Other Contract Serv	55030	0	0	0	2,115	5,546	5,546	5,546	162.22%
Administration Fee	55037	0	0	0	430,888	427,177	427,177	427,177	-0.86%
Consulting Services	55201	0	0	0	102,300	104,652	104,652	104,652	2.30%
Clinic Expense	55203	0	0	0	259,326	314,894	314,894	314,894	21.43%
Health Risk Assessments	55205	0	0	0	90,000	90,000	90,000	90,000	0.00%
Employee Wellness	55207	0	0	0	10,000	10,000	10,000	10,000	0.00%
Contractual Services Subtotal:		0	0	0	894,629	952,269	952,269	952,269	6.44%
Insurance Expenses:									
Stop Loss Insurance Premium	56001	0	0	0	743,117	887,973	887,973	887,973	19.49%
Claim Payments	56002	0	186,879	373,349	15,277,524	16,023,582	16,023,582	16,023,582	4.88%
Insurance Expenses Subtotal:		0	186,879	373,349	16,020,641	16,911,555	16,911,555	16,911,555	5.56%
Total Other Operating:		0	186,879	373,349	16,915,270	17,863,824	17,863,824	17,863,824	5.61%
Transfers Out:									
Other Transfers Out	59501	0	0	824,000	0	0	0	0	0.00%
Transfers Out Subtotal:		0	0	824,000	0	0	0	0	0.00%
Total Non-Operating Expense:		0	0	824,000	0	0	0	0	0.00%
Expense Total:		0	186,879	1,197,349	16,915,270	17,863,824	17,863,824	17,863,824	5.61%
Health Insurance Self Funded Net/(Levy):		47,573	33,252	(901,970)	(801,723)	(997,704)	(997,704)	(997,704)	24.44%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

SELF FUNDED DENTAL INSURANCE

2018 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year. Premiums are also collected from employees as payroll deductions for the employee share.

The plan is administered by a third party administrator so there are no County staff assigned solely to this activity.

Summary of Fund Activity:

The fund has been budgeted to create neither a surplus nor deficit for 2018.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

Significant changes from 2017 adopted:

There is no schedule of changes from 2017, because neither revenues nor expenses changed by a significant amount. Both 2017 and 2018 are budgeted to have no levy.

Financial Summary Self Funded Dental Insurance

Items	2017 8-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	583,968	887,016	869,708	869,708	872,196
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	544,141	864,916	869,708	869,708	872,196
Total Expenditures	544,141	864,916	869,708	869,708	872,196
Levy Before Adjustments			-	-	-
Decrease fund balance			-	-	-
Net Levy After Adjustments			-	-	-

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 660 - Dental Insurance Self Funded									
Revenue									
Public Services:									
Insurance Charges	45067	112,402	117,289	119,946	120,560	120,560	120,560	120,560	0.00%
Public Services Subtotal:		112,402	117,289	119,946	120,560	120,560	120,560	120,560	0.00%
Interfund Revenue:									
Insurance Charges	63001	736,905	747,257	750,653	746,636	746,636	746,636	746,636	0.00%
Interfund Revenue Subtotal:		736,905	747,257	750,653	746,636	746,636	746,636	746,636	0.00%
Total Operating Revenue:		849,307	864,545	870,599	867,196	867,196	867,196	867,196	0.00%
Interest:									
Interest Investments	48000	2,056	2,831	3,403	2,512	5,000	5,000	5,000	99.04%
Investment Mark to Market	48002	1,646	608	(1,584)	0	0	0	0	0.00%
Interest Subtotal:		3,702	3,439	1,819	2,512	5,000	5,000	5,000	99.04%
Total Non-Operating Revenue:		3,702	3,439	1,819	2,512	5,000	5,000	5,000	99.04%
Revenue Total:		853,010	867,985	872,418	869,708	872,196	872,196	872,196	0.29%
Expense									
Contractual Services:									
Administration Fee	55037	46,767	47,058	47,587	47,864	47,864	47,864	47,864	0.00%
Contractual Services Subtotal:		46,767	47,058	47,587	47,864	47,864	47,864	47,864	0.00%
Insurance Expenses:									
Claim Payments	56002	718,311	766,850	769,004	821,844	824,332	824,332	824,332	0.30%
Insurance Expenses Subtotal:		718,311	766,850	769,004	821,844	824,332	824,332	824,332	0.30%
Total Other Operating:		765,078	813,908	816,590	869,708	872,196	872,196	872,196	0.29%
Expense Total:		765,078	813,908	816,590	869,708	872,196	872,196	872,196	0.29%
Dental Insurance Self Funded Net/(Levy):		87,932	54,077	55,828	0	0	0	0	0.00%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

FINANCE

General Fund – Division: 015
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide financial information that is both timely and useful to County management and the general public.

To procure equipment, supplies, and services for the County at the best possible quality and price.

PROGRAM DESCRIPTION:

ACCOUNTS PAYABLE Receive and pay all obligations of the County. Maintain detailed records of outstanding payable balances.

ACCOUNTS RECEIVABLE Record all receipts of the County, prepare billings, customer and client statements, perform collections of past due accounts, and report on balances, and aging.

FIXED ASSETS Maintain records of all fixed assets of the County. Record depreciation of assets and record transfers and disposals of fixed assets. Maintain records and reconcile to actual assets by doing occasional fixed asset inventories.

FINANCIAL REPORTING Prepare monthly and annual financial reports on the County's financial position and results of operations.

GRANT REPORTING Prepare grant reports for various departments.

AUDIT Coordinate the year end audit, close the County's books, prepare all audit schedules for the auditors and prepare the County's Comprehensive Annual Financial Report.

INTERNAL AUDIT Perform internal audits of departments with cash handling functions.

BUDGET Coordinate and prepare the annual budget for the County Executive.

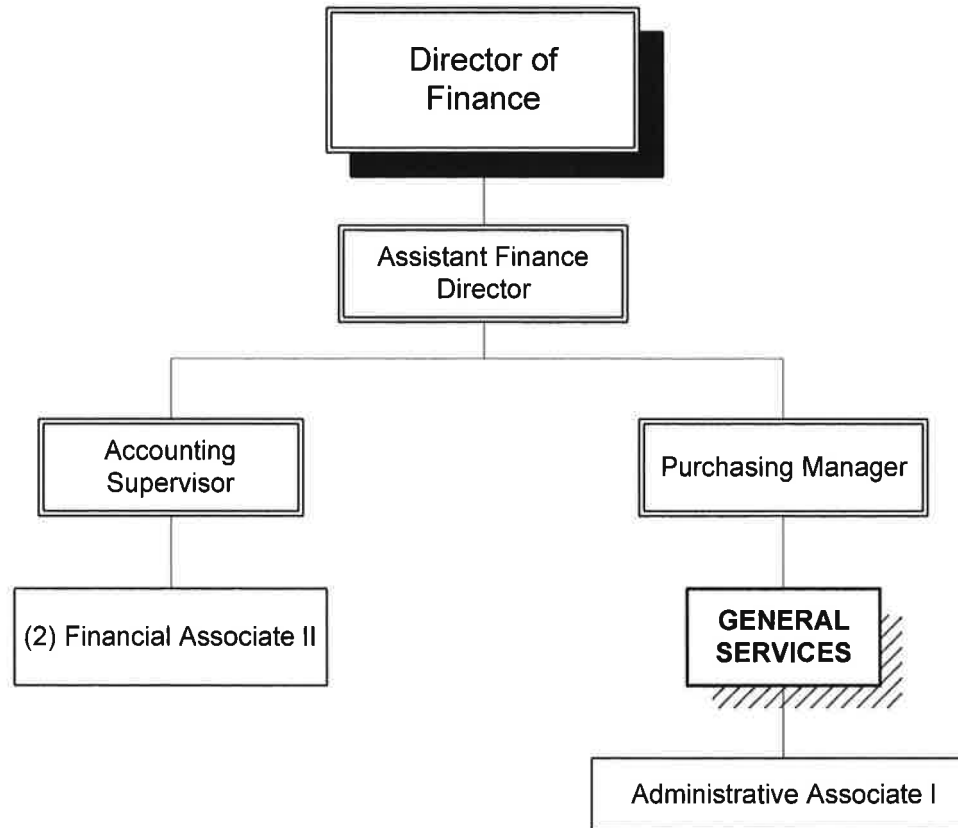
BONDING Coordinate the issuance of County debt with the financial advisors, bond counsel, and rating agency.

CAPITAL IMPROVEMENTS PROGRAM Coordinate and prepare the annual update to the County Capital Improvements - 5 Year Plan.

PURCHASING Coordinate the purchasing of goods, services for all County departments and construction projects. Monitor departments' purchases for compliance with County requirements and provide technical assistance to departments regarding all purchasing matters.

INVESTMENTS Invest all County funds ensuring minimum risk and schedule maturities to meet the cash flow needs of the County.

FINANCE



FINANCE

**General Fund – Division: 015
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

2017 ACCOMPLISHMENTS:

- 1. Obtained an unqualified opinion on our 2016 CAFR.**
- 2. Completed two cash handling internal audits. Parks and Treasurer Departments.**
- 3. Increase the rate of return on investments from 0.9% to 1.3% through a shift in investment strategy to a laddered portfolio of taxable municipal bonds combined with CD's, money market funds and government agencies. The main concentration is now in taxable municipal bonds.**
- 4. Maintained our AA1 Moody's bond rating.**
- 5. Eliminated two checking accounts at the Human Services Department. These have been replaced with a payment process using our accounting software, Tyler Munis, to handle the payments.**
- 6. Received a purchasing card rebate of \$65,698. The rebate program started several years ago with our current card vendor. The more we use the P-cards for purchases, the larger the rebate. This also reduces the number of checks we issue for vendor payments saving staff time related to that process.**

2018 GOALS & OBJECTIVES:

- 1. Perform our departments programs in a timely, accurate and efficient manner.**
- 2. Obtain an unqualified opinion on our 2017 CAFR.**
- 3. Complete the update of the 5-year capital improvements plan and deliver to County Board by the February 2018 meeting.**
- 4. Completed a minimum of two cash handling internal audits of different County departments.**

FINANCE

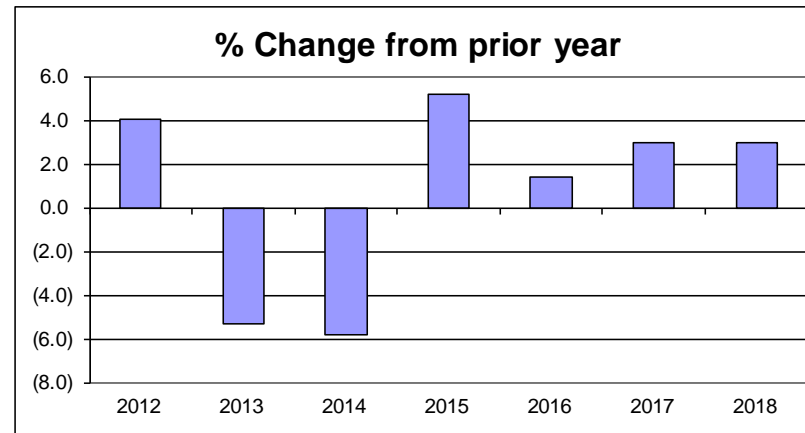
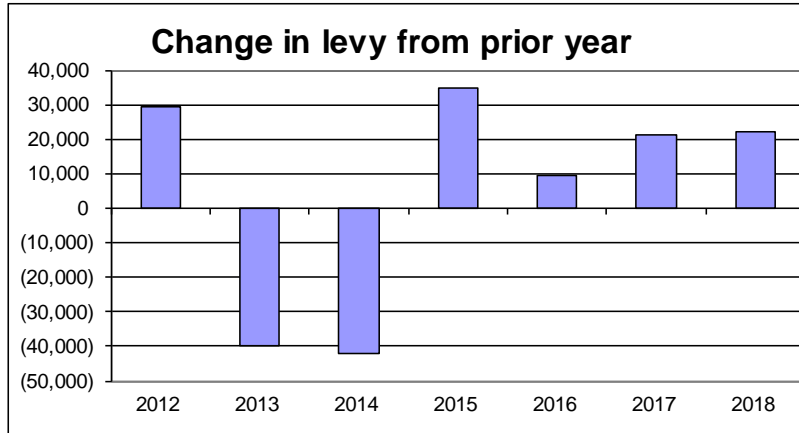
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	8	8	7	7	6	6	6	6	6	6
Part Time	0	0	1	1	1	0	0	0	0	0
Total	8	8	8	8	7	6	6	6	6	6

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$765,002, an increase of \$22,066 or 3.0% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Finance

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 742,936	
Revenue Changes - impact on levy:		
None	- -	
Expense Changes - impact on levy:		
Small Equipment	1,120	Increase due to budgeting for two (2) standup work stations for employees.
Data Processing	5,304	Increase due to higher fees from our software vendor for support.
Professional Service	3,900	Increase due to new GASB from 2016 that requires an actuarial analysis of pension liability which is done every other year. The first one was completed in 2016.
Other small changes	11,742	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2017	\$ 765,002	

Financial Summary Finance

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	19,887	30,900	30,900	34,100	32,000
Labor	315,957	546,737	546,737	546,737	559,963
Travel	324	2,751	2,890	2,890	2,760
Capital	-	-	-	-	-
Other Expenditures	150,452	226,826	224,209	224,209	234,279
Total Expenditures	466,733	776,314	773,836	773,836	797,002
Levy			742,936		765,002

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 015 - Finance									
Revenue									
Interfund Revenue:									
Professional Services	63002	9,504	5,100	4,675	4,900	6,000	6,000	6,000	22.45%
Financial Services	65083	40,500	26,304	24,112	26,000	26,000	26,000	26,000	0.00%
Interfund Revenue Subtotal:		50,004	31,404	28,787	30,900	32,000	32,000	32,000	3.56%
Total Operating Revenue:									
		50,004	31,404	28,787	30,900	32,000	32,000	32,000	3.56%
Revenue Total:									
		50,004	31,404	28,787	30,900	32,000	32,000	32,000	3.56%
Expense									
Wages:									
Regular Pay	51100	369,655	377,960	383,882	391,789	399,852	399,852	399,852	2.06%
Wages Subtotal:		369,655	377,960	383,882	391,789	399,852	399,852	399,852	2.06%
Fringes Benefits:									
FICA Medicare	51200	27,379	27,778	28,127	29,972	30,587	30,587	30,587	2.05%
Health Insurance	51201	77,253	82,845	83,949	89,965	94,122	94,122	94,122	4.62%
Dental Insurance	51202	5,467	5,566	5,567	5,566	5,566	5,566	5,566	0.00%
Workers Compensation	51203	376	547	347	608	808	808	808	32.89%
WI Retirement	51206	25,853	25,474	25,313	26,642	26,790	26,790	26,790	0.56%
Fringe Benefits Other	51207	2,532	2,689	2,776	2,195	2,238	2,238	2,238	1.96%
Fringes Benefits Subtotal:		138,859	144,899	146,079	154,948	160,111	160,111	160,111	3.33%
Total Labor:									
		508,514	522,859	529,961	546,737	559,963	559,963	559,963	2.42%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 015 - Finance									
Travel:									
Registration Tuition	52001	1,455	933	885	750	950	950	950	26.67%
Automobile Allowance	52002	519	1,009	1,292	1,050	980	980	980	-6.67%
Commercial Travel	52004	357	0	0	0	0	0	0	0.00%
Meals	52005	73	51	51	170	160	160	160	-5.88%
Lodging	52006	929	242	473	820	670	670	670	-18.29%
Other Travel Exp	52007	95	12	7	0	0	0	0	0.00%
Taxable Meals	52008	52	65	35	100	0	0	0	-100.00%
Travel Subtotal:		3,480	2,311	2,743	2,890	2,760	2,760	2,760	-4.50%
Total Travel:		3,480	2,311	2,743	2,890	2,760	2,760	2,760	-4.50%
Office:									
Office Supplies	53000	173	389	158	330	270	270	270	-18.18%
Stationery and Forms	53001	1,420	1,314	470	1,375	775	775	775	-43.64%
Printing Supplies	53002	287	292	260	300	300	300	300	0.00%
Postage and Box Rent	53004	20	22	24	40	40	40	40	0.00%
Computer Software	53006	674	10	0	0	0	0	0	0.00%
Telephone	53008	717	773	858	790	900	900	900	13.92%
Long Distance	53011	67	0	0	0	0	0	0	0.00%
Office Subtotal:		3,360	2,799	1,770	2,835	2,285	2,285	2,285	-19.40%
Operating:									
Subscriptions	53501	535	588	0	600	0	0	0	-100.00%
Membership Dues	53502	1,298	1,526	987	1,285	1,215	1,215	1,215	-5.45%
Publish Legal Notices	53503	1,358	1,541	1,683	1,650	1,850	1,850	1,850	12.12%
Household Supplies	53516	10	10	0	20	0	0	0	-100.00%
Food	53520	1	0	0	0	0	0	0	0.00%
Small Equipment	53522	0	25	0	100	1,220	1,220	1,220	1,120.00%
Operating Licenses Fees	53553	0	82	0	80	0	0	0	-100.00%
Other Miscellaneous	53568	0	11	10	0	0	0	0	0.00%
Small Equipment Technology	53580	0	1,027	0	0	0	0	0	0.00%
Print Duplicate	73003	4,719	4,198	3,834	4,500	4,100	4,100	4,100	-8.89%
Postage and Box Rent	73004	2,083	2,110	1,917	2,200	1,970	1,970	1,970	-10.45%
Operating Subtotal:		10,003	11,119	8,431	10,435	10,355	10,355	10,355	-0.77%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 015 - Finance									
Repairs & Maint:									
Maintenance Equipment	54022	402	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	528	396	396	396	396	396	396	0.00%
Repairs & Maint Subtotal:		930	396	396	396	396	396	396	0.00%
Contractual Services:									
Accounting Auditing	55012	84,350	94,950	105,821	102,600	104,600	104,600	104,600	1.95%
Data Processing	55013	93,243	92,331	96,682	102,796	108,100	108,100	108,100	5.16%
Professional Service	55014	553	0	4,300	500	4,400	4,400	4,400	780.00%
Collection Services	55015	2,808	2,032	1,029	2,000	1,500	1,500	1,500	-25.00%
Contractual Services Subtotal:		180,954	189,313	207,832	207,896	218,600	218,600	218,600	5.15%
Insurance Expenses:									
Prop Liab Insurance	76000	2,220	2,388	2,640	2,647	2,643	2,643	2,643	-0.15%
Insurance Expenses Subtotal:		2,220	2,388	2,640	2,647	2,643	2,643	2,643	-0.15%
Total Other Operating:		197,466	206,015	221,070	224,209	234,279	234,279	234,279	4.49%
Expense Total:		709,460	731,185	753,773	773,836	797,002	797,002	797,002	2.99%
Finance Net/(Levy):		(659,456)	(699,781)	(724,986)	(742,936)	(765,002)	(765,002)	(765,002)	2.97%

GENERAL SERVICES

General Services Fund: 620
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide quality centralized printing and mail services to other County departments in a timely and cost effective manner.

PROGRAM DESCRIPTION:

PRINTING: Provides large volume professional printing services to County departments at a competitive price and maintains an inventory of paper for use by departments within the County.

MAILROOM: Process County departments' incoming and outgoing letters and packages.

GENERAL SERVICES

**General Services Fund: 620
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

2017 ACCOMPLISHMENTS:

- 1. Provided quality printing and mail service to County departments in a cost-effective manner.**
- 2. Revised the pricing for printing jobs to be more competitive with the outside marketplace.**

2018 GOALS & OBJECTIVES:

- 1. To continue to promote the printing capabilities of the department to eliminate outsourcing of print jobs.**
- 2. To continue to work with departments to maximize savings on postage.**
- 3. To complete move to new area within Courthouse with minimal disruption to printing and mail services.**

GENERAL SERVICES

2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	2	2	2	2	2	2	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	2	2	2	1	1	1	1

There is no change to the staffing table for 2018.

COUNTY LEVY: The General Services Fund is a proprietary activity and as such, generally operates with very little or no tax levy. Most of the department's costs are charged back to user departments. We are expecting to run a surplus for 2018 of \$17,134. The surplus for 2017 was budgeted at \$5,625. We have had the need to budget surpluses because the fund had a negative fund balance for a few years and it is necessary to maintain a positive balance in this fund. The majority of the increase in surplus comes from increases in revenues for forms and copies due to higher number of copies projected.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - General Services

Significant changes from 2017	Effect on Budget	Effect on Surplus	Total	
2017 Budgeted Surplus (Deficit)			\$ 5,625	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
Form Copies Etc.	31,000	31,000		Increase based on higher amount of copies made than anticipated, especially color copies which cost more.
Photocopy Revenue	(4,000)	(4,000)		Decrease based on a reduction in print jobs being sent to General Services, as more materials are distributed electronically rather than having them printed.
Total revenue changes	27,000			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Equipment Rental	11,000	(11,000)		Increase based on the higher number of copies being made increases the least payment, revenue is also increased. Increase also includes adding a couple copiers because of department relocations/new welcome center in Courthouse.
Other small changes	4,491	(4,491)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	15,491			
2018 Budgeted Surplus (Deficit)			\$ 17,134	

Financial Summary General Services

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	274,347	465,400	435,700	435,700	461,700
Labor	29,778	52,939	53,284	53,284	55,958
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	207,486	381,233	376,791	376,791	388,608
Total Expenditures	237,264	434,172	430,075	430,075	444,566
Levy Before Adjustments			(5,625)		(17,134)
Increase fund balance			5,625		17,134
Net Levy After Adjustments			-		-

Winnnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 620 - General Services									
Revenue									
Public Services:									
Offset Revenue	45013	1,113	2,565	2,032	2,500	2,500	2,500	2,500	0.00%
Public Services Subtotal:		1,113	2,565	2,032	2,500	2,500	2,500	2,500	0.00%
Intergov Services:									
Mail Service Revenue	43003	6,211	4,499	3,504	4,500	3,500	3,500	3,500	-22.22%
Intergov Services Subtotal:		6,211	4,499	3,504	4,500	3,500	3,500	3,500	-22.22%
Interfund Revenue:									
Forms Copies Etc	65003	200,203	227,330	229,128	189,000	220,000	220,000	220,000	16.40%
Photocopy Revenue	65014	49,906	45,311	45,176	49,000	45,000	45,000	45,000	-8.16%
Mail Service Revenue	65015	192,086	191,910	193,988	190,000	190,000	190,000	190,000	0.00%
DP Services	65085	504	960	880	700	700	700	700	0.00%
Interfund Revenue Subtotal:		442,699	465,511	469,171	428,700	455,700	455,700	455,700	6.30%
Total Operating Revenue:		450,022	472,575	474,708	435,700	461,700	461,700	461,700	5.97%
Interest:									
Interest Investments	48000	0	57	414	0	0	0	0	0.00%
Investment Mark to Market	48002	0	12	(193)	0	0	0	0	0.00%
Interest Subtotal:		0	70	221	0	0	0	0	0.00%
Transfers In:									
Other Transfers In	49501	9,000	0	420	0	0	0	0	0.00%
Transfers In Subtotal:		9,000	0	420	0	0	0	0	0.00%
Total Non-Operating Revenue:		9,000	70	641	0	0	0	0	0.00%
Revenue Total:		459,022	472,645	475,349	435,700	461,700	461,700	461,700	5.97%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 620 - General Services									
Expense									
Wages:									
Regular Pay	51100	48,792	37,824	38,230	39,750	40,176	40,176	40,176	1.07%
Temporary Employees	51101	0	0	0	0	1,800	1,800	1,800	100.00%
Comp Time	51108	18	9	0	0	0	0	0	0.00%
Payroll Sundry Account	51190	1,568	0	0	0	0	0	0	0.00%
Wages Subtotal:		50,378	37,833	38,230	39,750	41,976	41,976	41,976	5.60%
Fringes Benefits:									
FICA Medicare	51200	3,729	2,807	2,835	3,040	3,074	3,074	3,074	1.12%
Health Insurance	51201	12,713	6,997	6,777	7,271	7,596	7,596	7,596	4.47%
Dental Insurance	51202	786	348	348	348	348	348	348	0.00%
Workers Compensation	51203	21	159	35	61	82	82	82	34.43%
Unemployment Comp	51204	1,203	0	0	0	0	0	0	0.00%
Compensated Absences Expense	51205	(3,810)	170	2,181	0	0	0	0	0.00%
WI Retirement	51206	3,569	2,443	2,517	2,595	2,661	2,661	2,661	2.54%
Fringe Benefits Other	51207	1,012	987	964	219	221	221	221	0.91%
Fringes Benefits Subtotal:		19,223	13,911	15,657	13,534	13,982	13,982	13,982	3.31%
Total Labor:		69,601	51,744	53,887	53,284	55,958	55,958	55,958	5.02%
Travel:									
Automobile Allowance	52002	54	0	0	0	0	0	0	0.00%
Travel Subtotal:		54	0	0	0	0	0	0	0.00%
Total Travel:		54	0	0	0	0	0	0	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 620 - General Services									
Office:									
Office Supplies	53000	324	610	345	500	400	400	400	-20.00%
Printing Supplies	53002	1,880	12	6,449	9,000	8,000	8,000	8,000	-11.11%
Postage and Box Rent	53004	162,440	167,199	162,003	167,000	167,000	167,000	167,000	0.00%
Telephone	53008	450	378	244	450	400	400	400	-11.11%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		165,095	168,200	169,041	176,950	175,800	175,800	175,800	-0.65%
Operating:									
Small Equipment	53522	1,079	0	0	0	0	0	0	0.00%
Equipment Rental	53551	190,110	158,359	156,328	154,000	165,000	165,000	165,000	7.14%
Other Miscellaneous	53568	54	0	128	0	0	0	0	0.00%
Operating Subtotal:		191,243	158,359	156,455	154,000	165,000	165,000	165,000	7.14%
Repairs & Maint:									
Maintenance Equipment	54022	214	114	262	270	270	270	270	0.00%
Equipment Repairs	54029	959	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	66	33	33	33	33	33	33	0.00%
Repairs & Maint Subtotal:		1,238	147	295	303	303	303	303	0.00%
Contractual Services:									
Other Contract Serv	55030	33,711	40,485	42,855	44,000	46,000	46,000	46,000	4.55%
Contractual Services Subtotal:		33,711	40,485	42,855	44,000	46,000	46,000	46,000	4.55%
Insurance Expenses:									
Prop Liab Insurance	76000	1,632	1,764	1,716	1,538	1,505	1,505	1,505	-2.15%
Insurance Expenses Subtotal:		1,632	1,764	1,716	1,538	1,505	1,505	1,505	-2.15%
Total Other Operating:		392,919	368,955	370,363	376,791	388,608	388,608	388,608	3.14%
Expense Total:		462,574	420,699	424,250	430,075	444,566	444,566	444,566	3.37%
General Services Net/(Levy):		(3,552)	51,946	51,099	5,625	17,134	17,134	17,134	204.60%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

PROPERTY AND LIABILITY INSURANCE FUND

Property and Liability Fund: 640
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide adequate property and liability coverage to all County departments. To act as a source to pay property and liability losses, deductibles, and self-insured exposures.

PROGRAM DESCRIPTION:

Insurance is purchased from various outside insurance agencies to cover things such as buildings, contents, mobile equipment, certain motor vehicles, builders risk, comprehensive liability, errors and omissions and other coverage's. Premiums are charged back to County departments. Losses are processed through this department. Different deductible limits are set for various types of losses. Deductible payments are made through this department and get charged back to user departments as additional insurance charges. All departments are charged for a portion of the deductibles based on their loss histories. The staff in this department follows up on losses and obtains funds from the damaging party's insurance companies (called subrogation) where possible.

PROPERTY AND LIABILITY INSURANCE FUND

2018 BUDGET NARRATIVE HIGHLIGHTS

Winnebago County along with the majority of other Wisconsin counties participates in WCMIC, a risk-sharing pool, for its liability insurance. Premiums are paid to WCMIC annually, there is a \$100,000 deductible per incident with a policy limit of \$10,000,000 per occurrence. This insurance covers general liability, personal injury liability, automobile liability, law enforcement liability and public official errors and omission liability. Dividends by policy year, if available, are based on profit of the entity. The County also self-insures for some miscellaneous items through this fund. This is an internal service fund and as such pays all of the related insurance expenses directly from this fund and in turn charges all departments a "premium" for this coverage which is recognized as revenue in this fund.

Property insurance is purchased through various companies for the different facilities. Again, premiums are charged back to the various departments covered by the policies. Departments are also charged back for a portion of deductible payments based on past history and projections of current year expenses.

The fund is managed by the Finance Department. Claims covered by the liability insurance program are handled by WCMIC. All self-insured claims are handled by the Finance Department.

SUMMARY OF 2018 ACTIVITY:

Insurance coverage and premiums for 2018 will remain the same as it was in 2017. Claim payments are projected to remain relatively stable as will insurance recoveries. However, these are difficult to forecast. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Property & Liability Insurance

Significant changes from 2017	Effect on Budget	Effect on Surplus	Total	
2017 Budgeted Surplus (Deficit)			\$ (35)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
None	-	-		
Total revenue changes	-			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
None	-	-		
Other small changes	(35)	35		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(35)			
2018 Budgeted Surplus (Deficit)			\$ -	

Financial Summary Property & Liability Insurance

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	587,700	1,003,245	1,003,245	1,003,245	1,007,320
Labor	14,039	24,383	24,383	24,383	24,877
Travel	-	68	68	68	64
Capital	-	-	-	-	-
Other Expenditures	478,357	978,829	978,829	978,829	982,379
Total Expenditures	492,396	1,003,280	1,003,280	1,003,280	1,007,320
Levy Before Adjustments			35		-
Decrease fund balance			(35)		-
Net Levy After Adjustments			-		-

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance									
Revenue									
Interfund Revenue:									
Insurance Charges	63001	942,780	934,260	1,038,336	994,745	998,820	998,820	998,820	0.41%
Interfund Revenue Subtotal:		942,780	934,260	1,038,336	994,745	998,820	998,820	998,820	0.41%
Total Operating Revenue:									
		942,780	934,260	1,038,336	994,745	998,820	998,820	998,820	0.41%
Interest:									
Interest Investments	48000	4,798	5,780	7,850	8,500	8,500	8,500	8,500	0.00%
Investment Mark to Market	48002	3,840	1,241	(3,654)	0	0	0	0	0.00%
Interest Subtotal:		8,638	7,021	4,196	8,500	8,500	8,500	8,500	0.00%
Transfers In:									
Other Transfers In	49501	0	0	220	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	220	0	0	0	0	0.00%
Total Non-Operating Revenue:		8,638	7,021	4,416	8,500	8,500	8,500	8,500	0.00%
Revenue Total:		951,418	941,281	1,042,752	1,003,245	1,007,320	1,007,320	1,007,320	0.41%
Expense									
Wages:									
Regular Pay	51100	16,522	16,894	17,127	17,470	17,745	17,745	17,745	1.57%
Wages Subtotal:		16,522	16,894	17,127	17,470	17,745	17,745	17,745	1.57%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance									
Fringes Benefits:									
FICA Medicare	51200	1,216	1,228	1,258	1,336	1,357	1,357	1,357	1.57%
Health Insurance	51201	3,121	3,269	3,776	4,047	4,234	4,234	4,234	4.62%
Dental Insurance	51202	214	217	217	217	217	217	217	0.00%
Workers Compensation	51203	15	15	15	27	36	36	36	33.33%
WI Retirement	51206	1,156	1,149	1,130	1,188	1,189	1,189	1,189	0.08%
Fringe Benefits Other	51207	84	86	87	98	99	99	99	1.02%
Fringes Benefits Subtotal:		5,807	5,964	6,484	6,913	7,132	7,132	7,132	3.17%
Total Labor:		22,329	22,858	23,610	24,383	24,877	24,877	24,877	2.03%
Travel:									
Automobile Allowance	52002	0	72	0	68	64	64	64	-5.88%
Travel Subtotal:		0	72	0	68	64	64	64	-5.88%
Total Travel:		0	72	0	68	64	64	64	-5.88%
Operating:									
Membership Dues	53502	50	50	100	50	100	100	100	100.00%
Operating Subtotal:		50	50	100	50	100	100	100	100.00%
Contractual Services:									
Collection Services	55015	532	0	5	0	0	0	0	0.00%
Contractual Services Subtotal:		532	0	5	0	0	0	0	0.00%

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 640 - Prop & Liability Insurance									
Insurance Expenses:									
Prop Liab Insurance	56000	633,654	629,621	638,346	761,334	764,835	764,835	764,835	0.46%
Claim Payments	56002	179,199	135,905	159,038	240,000	240,000	240,000	240,000	0.00%
Insurance Recoveries	56003	(23,319)	(46,960)	(55,856)	(25,000)	(25,000)	(25,000)	(25,000)	0.00%
Prop Liab Insurance	76000	2,952	2,700	2,748	2,445	2,444	2,444	2,444	-0.04%
Insurance Expenses Subtotal:		792,486	721,266	744,276	978,779	982,279	982,279	982,279	0.36%
Total Other Operating:		793,068	721,316	744,381	978,829	982,379	982,379	982,379	0.36%
Expense Total:		815,397	744,246	767,991	1,003,280	1,007,320	1,007,320	1,007,320	0.40%
Prop & Liability Insurance Net/(Levy):		136,021	197,034	274,761	(35)	0	0	0	-100.00%

NOTE: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

INFORMATION SYSTEMS

General Fund – Department: 022
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3491

MISSION STATEMENT:

To provide excellent customer service and support to all Winnebago County information technology users, to protect Winnebago County assets and data, and to ensure Winnebago County's information technology investment is strategically positioned for the future.

PROGRAM DESCRIPTION:

USER SUPPORT Operate and maintain computer and telecommunications systems and supply support and training to sustain usability on related devices and software.

INVENTORY Maintain detailed records of all county computer hardware, software, and telecommunications equipment.

BUDGET Determine needs/requirements for computer and telecommunication requests as part of the annual budget process. Assist throughout the year in the actual purchases of these budgeted items.

NETWORK INFRASTRUCTURE Maintain the network connectivity, including Internet access, and the core network equipment and software in support of services provided by the County.

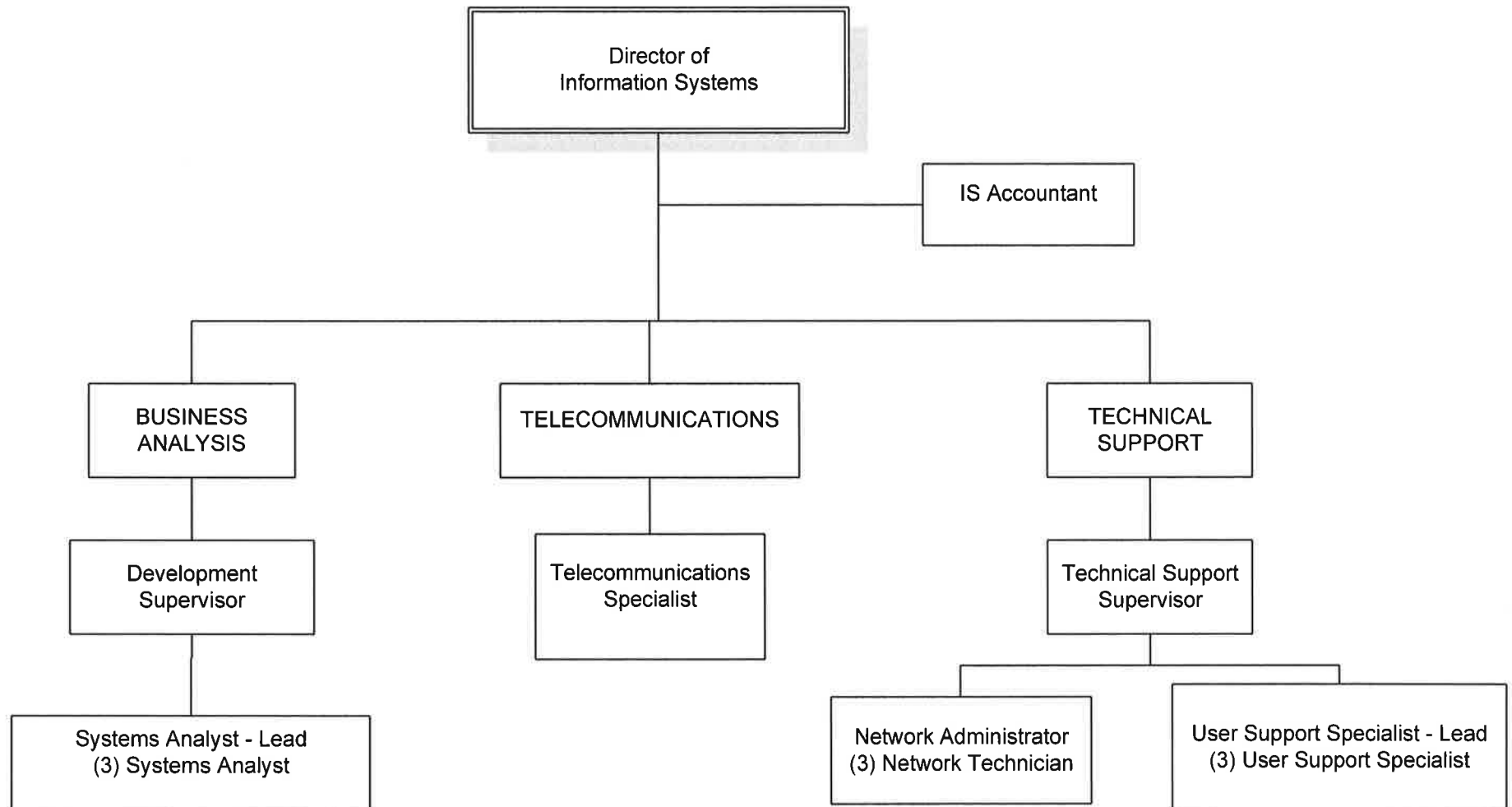
PUBLIC SAFETY Maintain and support the Public Safety Systems within Winnebago County.

SYSTEM DESIGN & DEVELOPMENT Design and develop custom applications based on departmental requests or IS observations where efficiencies can be gained.

PROJECT MANAGEMENT Manage resources necessary for both the acquisition and complete implementation of 'off-the-shelf' software or the 'in-house' development of custom applications.

TELECOMMUNICATION SUPPORT Determine and monitor County needs and maintain installed systems.

INFORMATION SYSTEMS



INFORMATION SYSTEMS

**General Fund – Department: 022
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3491

2017 ACCOMPLISHMENTS:

- 1. Completed phase one of meaningful use attestation for HS application resulting in \$85,000 reimbursement to the County.**
- 2. Completed the transition of HS long term support and juvenile intake to the in-house developed software.**
- 3. Assisted in the work required for department relocations to the County Administration Building and Courthouse.**
- 4. Assisted in the setup for special events including: Country USA, Rock USA, EAA, Lifest.**
- 5. Continued Winnebago County representation in FoxComm – Fiscal Advisory Board, Executive Committee, and User Technical Committee.**
Assisted WC Sheriff's Office in planning for a separate Public Safety suite of applications.
- 6. Completed the upgrade of Park View's Temptrak system.**
- 7. Completed the planned hardware refresh per our Technology Replacement Fund.**
- 8. Assisted in the upgrade of Park View's nurse call system.**
- 9. Completed an upgrade to the Kronos system.**
- 10. Updated all IS job descriptions to reflect the new format for HR.**
- 11. Investigated and upgraded our Microsoft systems management server giving us new features in remote control, patch management, operating system changes, network protection, and more.**
- 12. Assisted DNR with a fiber project at the Coughlin building.**
- 13. Continued to research and implement virtual desktop technology to streamline the deployment of applications for County network users.**
- 14. Assisted a vendor in performing a risk assessment for the four main departments affected by HIPAA.**
- 15. Researched and developed a better archive scheme for public safety video evidence.**
- 16. Completed and/or assisted in many various hardware and software changes including: timecard system, Kronos, Trend anti-virus, firewall appliance, document imaging solution, VPN access, 911 recording hardware, security cameras.**

2018 GOALS & OBJECTIVES:

- 1. Assist in completing the transition from a shared Computer Aided Dispatch system to a County-only public safety suite of applications.**
- 2. Complete additional phases of meaningful use attestation for HS application.**
- 3. Complete next version of required certification for HS application.**
- 4. Continue development of an in-house Planning and Zoning application suite.**
- 5. Develop a map of County owned fiber related to age to be able to project replacement budgeting.**
- 6. Continue to upgrade hardware scheduled via the technology replacement fund.**
- 7. Continue to provide training classes to users of our standard software.**
- 8. Monitor and manage data storage as requirements continue to grow.**
- 9. Continue to provide high quality technical support behind friendly, responsive customer service.**
- 10. Monitor and manage County technology costs as inventory continues to expand to the best of our abilities.**

INFORMATION SYSTEMS

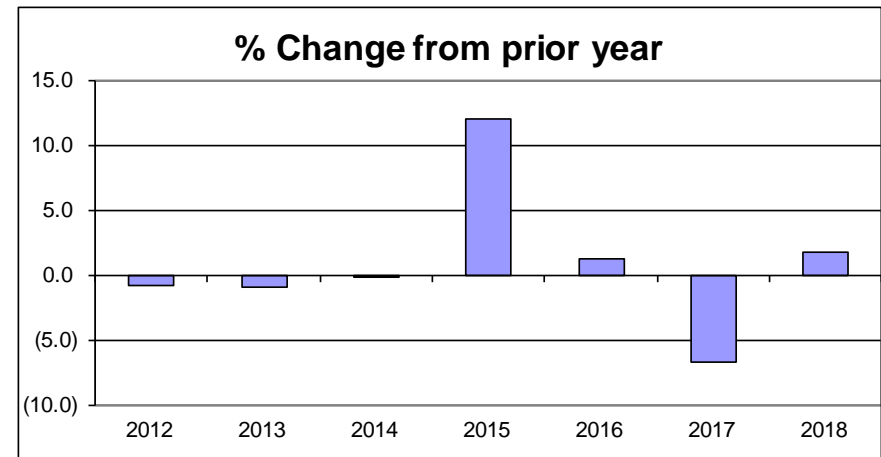
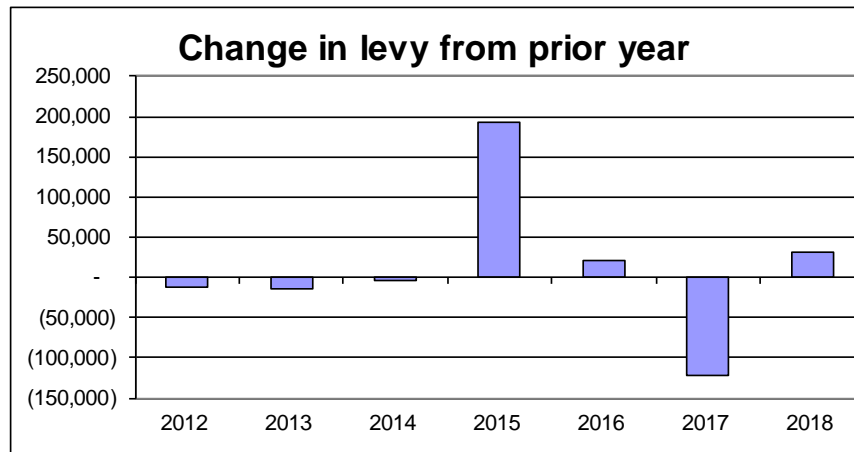
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	16	16	16	16	16	16	17	17	17	17
Part Time	0	0	0	0	0	0	0	0	0	0
Total	16	16	16	16	16	16	17	17	17	17

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$1,739,775, an increase of \$31,591 or 1.8% over 2017. A schedule of significant changes follows.



TECHNOLOGY REPLACEMENT FUND:

The technology replacement fund was established in 2000. This fund was established to accumulate funds for the replacement of personal computers, desktop software, servers and other devices related to our computer network. Rather than borrowing for these rather short-term items, it would be more appropriate to accumulate funds and pay as we go. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents. We have expanded the fund to include more of the technology items. The tax levy for the technology fund has gone from \$879,000 in 2017 to \$880,000 in 2018.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Information Systems

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 1,708,184	
Revenue Changes - impact on levy:		
DP Services	3,000	Decrease based on being over budgeted in 2017.
Expense Changes - impact on levy:		
Regular Pay	22,061	Partly due to regular pay increase of 1.75%. The balance is due to employees getting catch-up raises to reach the minimum pay for their pay range.
Health Insurance	19,514	Increase in health insurance premiums as forecasted by Human Resources.
Telephone	(13,000)	Decrease based on a transition period between systems.
Other small changes	16	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 1,739,775	

Financial Summary Information Systems

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	50,837	79,802	79,802	79,802	78,956
Labor	863,509	1,525,026	1,525,026	1,525,026	1,571,641
Travel	508	12,200	12,200	12,200	11,800
Capital	-	-	-	-	-
Other Expenditures	72,286	250,760	250,760	250,760	235,290
Total Expenditures	936,303	1,787,986	1,787,986	1,787,986	1,818,731
Levy			1,708,184		1,739,775

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 022 - Information Systems									
Revenue									
Interfund Revenue:									
Computer Maintenance	65029	40,623	40,590	43,659	43,329	43,956	43,956	43,956	1.45%
DP Services	65085	20,004	18,996	17,413	17,000	14,000	14,000	14,000	-17.65%
Interfund Revenue Subtotal:		60,627	59,586	61,072	60,329	57,956	57,956	57,956	-3.93%
Total Operating Revenue:									
		60,627	59,586	61,072	60,329	57,956	57,956	57,956	-3.93%
Misc Revenues:									
Cost Sharing Allocations	48110	22,954	23,822	23,524	19,473	21,000	21,000	21,000	7.84%
Misc Revenues Subtotal:		22,954	23,822	23,524	19,473	21,000	21,000	21,000	7.84%
Total Non-Operating Revenue:									
		22,954	23,822	23,524	19,473	21,000	21,000	21,000	7.84%
Revenue Total:		83,581	83,408	84,596	79,802	78,956	78,956	78,956	-1.06%
Expense									
Wages:									
Regular Pay	51100	946,085	1,004,969	1,023,550	1,080,158	1,102,219	1,102,219	1,102,219	2.04%
Overtime	51105	1,157	871	2,076	3,100	3,100	3,100	3,100	0.00%
Wages Subtotal:		947,242	1,005,839	1,025,626	1,083,258	1,105,319	1,105,319	1,105,319	2.04%
Fringes Benefits:									
FICA Medicare	51200	69,439	73,758	74,588	82,867	84,554	84,554	84,554	2.04%
Health Insurance	51201	194,280	222,170	244,694	261,708	281,222	281,222	281,222	7.46%
Dental Insurance	51202	14,041	14,271	14,837	14,436	16,262	16,262	16,262	12.65%
Workers Compensation	51203	1,902	3,551	1,764	3,046	4,057	4,057	4,057	33.19%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 022 - Information Systems									
WI Retirement	51206	66,096	66,244	67,490	73,662	74,056	74,056	74,056	0.53%
Fringe Benefits Other	51207	5,975	5,242	5,577	6,049	6,171	6,171	6,171	2.02%
Fringes Benefits Subtotal:		351,732	385,236	408,950	441,768	466,322	466,322	466,322	5.56%
Total Labor:		1,298,974	1,391,076	1,434,576	1,525,026	1,571,641	1,571,641	1,571,641	3.06%
Travel:									
Registration Tuition	52001	16,017	9,329	6,391	9,500	9,500	9,500	9,500	0.00%
Automobile Allowance	52002	701	416	599	900	900	900	900	0.00%
Commercial Travel	52004	0	0	0	400	0	0	0	-100.00%
Meals	52005	17	10	9	200	200	200	200	0.00%
Lodging	52006	568	70	263	800	800	800	800	0.00%
Other Travel Exp	52007	20	271	0	100	100	100	100	0.00%
Taxable Meals	52008	0	0	0	300	300	300	300	0.00%
Travel Subtotal:		17,323	10,095	7,263	12,200	11,800	11,800	11,800	-3.28%
Total Travel:		17,323	10,095	7,263	12,200	11,800	11,800	11,800	-3.28%
Office:									
Office Supplies	53000	814	447	819	1,350	1,350	1,350	1,350	0.00%
Printing Supplies	53002	140	99	100	250	250	250	250	0.00%
Postage and Box Rent	53004	133	116	62	300	300	300	300	0.00%
Computer Supplies	53005	1,845	1,648	1,891	2,200	2,200	2,200	2,200	0.00%
Computer Software	53006	23,176	36,700	49,502	51,300	49,005	49,005	49,005	-4.47%
Telephone	53008	10,855	20,285	12,901	33,000	20,000	20,000	20,000	-39.39%
Telephone Supplies	53009	2,053	201	1,326	2,100	2,100	2,100	2,100	0.00%
Long Distance	53011	34	0	0	0	0	0	0	0.00%
Wireless	53012	2,262	0	0	0	0	0	0	0.00%
Pagers	53013	138	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	7,309	0	0	0	0	0	0	0.00%
Fiber pole rental locates	53015	28,023	30,099	30,715	36,000	36,000	36,000	36,000	0.00%
Office Subtotal:		76,782	89,595	97,316	126,500	111,205	111,205	111,205	-12.09%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 022 - Information Systems									
Operating:									
Advertising	53500	0	0	(4)	0	0	0	0	0.00%
Subscriptions	53501	50	285	303	2,120	2,120	2,120	2,120	0.00%
Membership Dues	53502	0	50	260	260	260	260	260	0.00%
Small Equipment	53522	15,781	17,869	18,974	19,000	19,000	19,000	19,000	0.00%
Motor Fuel	53548	0	0	0	100	100	100	100	0.00%
Small Equipment Technology	53580	0	228	0	0	0	0	0	0.00%
Print Duplicate	73003	1,319	1,158	926	1,500	1,100	1,100	1,100	-26.67%
Postage and Box Rent	73004	37	38	20	50	50	50	50	0.00%
Motor Fuel	73548	854	568	422	1,300	1,300	1,300	1,300	0.00%
Operating Subtotal:		18,041	20,196	20,902	24,330	23,930	23,930	23,930	-1.64%
Repairs & Maint:									
Maintenance Equipment	54022	1,675	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	37,968	36,005	38,952	48,200	48,200	48,200	48,200	0.00%
Maintenance Vehicles	74023	298	122	0	300	300	300	300	0.00%
Equipment Repairs	74029	0	382	58	0	0	0	0	0.00%
Repairs & Maint Subtotal:		39,941	36,509	39,010	48,500	48,500	48,500	48,500	0.00%
Contractual Services:									
Data Processing	55013	150,990	132,514	163,910	20,000	20,000	20,000	20,000	0.00%
Professional Service	55014	21,954	13,230	30,153	20,000	20,000	20,000	20,000	0.00%
Contractual Services Subtotal:		172,944	145,745	194,063	40,000	40,000	40,000	40,000	0.00%
Insurance Expenses:									
Prop Liab Insurance	76000	9,300	8,928	13,092	11,430	11,655	11,655	11,655	1.97%
Insurance Expenses Subtotal:		9,300	8,928	13,092	11,430	11,655	11,655	11,655	1.97%
Total Other Operating:		317,008	300,972	364,384	250,760	235,290	235,290	235,290	-6.17%
Expense Total:		1,633,306	1,702,143	1,806,222	1,787,986	1,818,731	1,818,731	1,818,731	1.72%
Information Systems Net/(Levy):		(1,549,724)	(1,618,735)	(1,721,626)	(1,708,184)	(1,739,775)	(1,739,775)	(1,739,775)	1.85%

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Technology Replacement

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 879,000	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Capital Equipment	58,000	Increase needed to replace aging inventory.
Computer Software	(238,747)	Decrease in software needs - licenses are converted to Microsoft SA.
Small Equipment	130,968	Increase needed to replace aging inventory.
Data Processing	47,742	Increase due to pricing changes and additional contracts.
Fund balance applied	3,037	Decrease in fund balance used from 2017.
Other small changes	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 880,000	

Financial Summary Technology Replacement

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	-	-	-	-	-
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	73,581	168,000	168,000	168,000	226,000
Other Expenditures	483,292	710,118	710,118	710,118	650,081
Total Expenditures	556,873	878,118	878,118	878,118	876,081
Levy Before Fund Balance Adjustment			878,118		876,081
Increase / (Decrease) fund balance			882		3,919
Net Levy After Fund Balance Adjustment			879,000		880,000

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 023 - Technology Replacement									
Revenue									
Interfund Revenue:									
Computer Server Charge	65030	0	0	17,467	0	0	0	0	0.00%
Interfund Revenue Subtotal:		0	0	17,467	0	0	0	0	0.00%
Total Operating Revenue:		0	0	17,467	0	0	0	0	0.00%
Revenue Total:		0	0	17,467	0	0	0	0	0.00%
Expense									
Capital Outlay:									
Equipment	58004	468,533	399,958	254,321	168,000	226,000	226,000	226,000	34.52%
Capital Outlay Subtotal:		468,533	399,958	254,321	168,000	226,000	226,000	226,000	34.52%
Total Capital:		468,533	399,958	254,321	168,000	226,000	226,000	226,000	34.52%
Office:									
Computer Software	53006	33,552	269,487	441,282	501,094	262,347	262,347	262,347	-47.65%
Office Subtotal:		33,552	269,487	441,282	501,094	262,347	262,347	262,347	-47.65%
Operating:									
Small Equipment	53522	264,675	96,982	86,155	55,020	185,988	185,988	185,988	238.04%
Operating Subtotal:		264,675	96,982	86,155	55,020	185,988	185,988	185,988	238.04%
Contractual Services:									
Data Processing	55013	0	0	0	154,004	201,746	201,746	201,746	31.00%
Contractual Services Subtotal:		0	0	0	154,004	201,746	201,746	201,746	31.00%
Total Other Operating:		298,227	366,468	527,437	710,118	650,081	650,081	650,081	-8.45%
Expense Total:		766,760	766,426	781,759	878,118	876,081	876,081	876,081	-0.23%
Technology Replacement Net/(Levy):		(766,760)	(766,426)	(764,292)	(878,118)	(876,081)	(876,081)	(876,081)	-0.23%
Fund balance applied / (increased) (Note)		0	0	0	(882)	(3,919)	(3,919)	(3,919)	344.33%
Technology Replacement Net/(Levy):		(766,760)	(766,426)	(764,292)	(879,000)	(880,000)	(880,000)	(880,000)	0.11%

NOTE: Fund balance applied is a use of fund balance to reduce the levy for this operation. A negative number represents a planned increase to fund balance.

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Technology				
Replacement -	Average Server	3	10,000	30,000
	Large Server	7	20,000	140,000
	Storage / SAN / EMC	2	28,000	56,000
		12		226,000

FACILITIES MANAGEMENT

**General Fund – Division: 025
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

MISSION STATEMENT:

To provide a safe, efficient environment for the administration and operation of the County programs and services. To use efficient and cost effective facility management practices to provide adequate workspace for the staff and efficient access to services by the public.

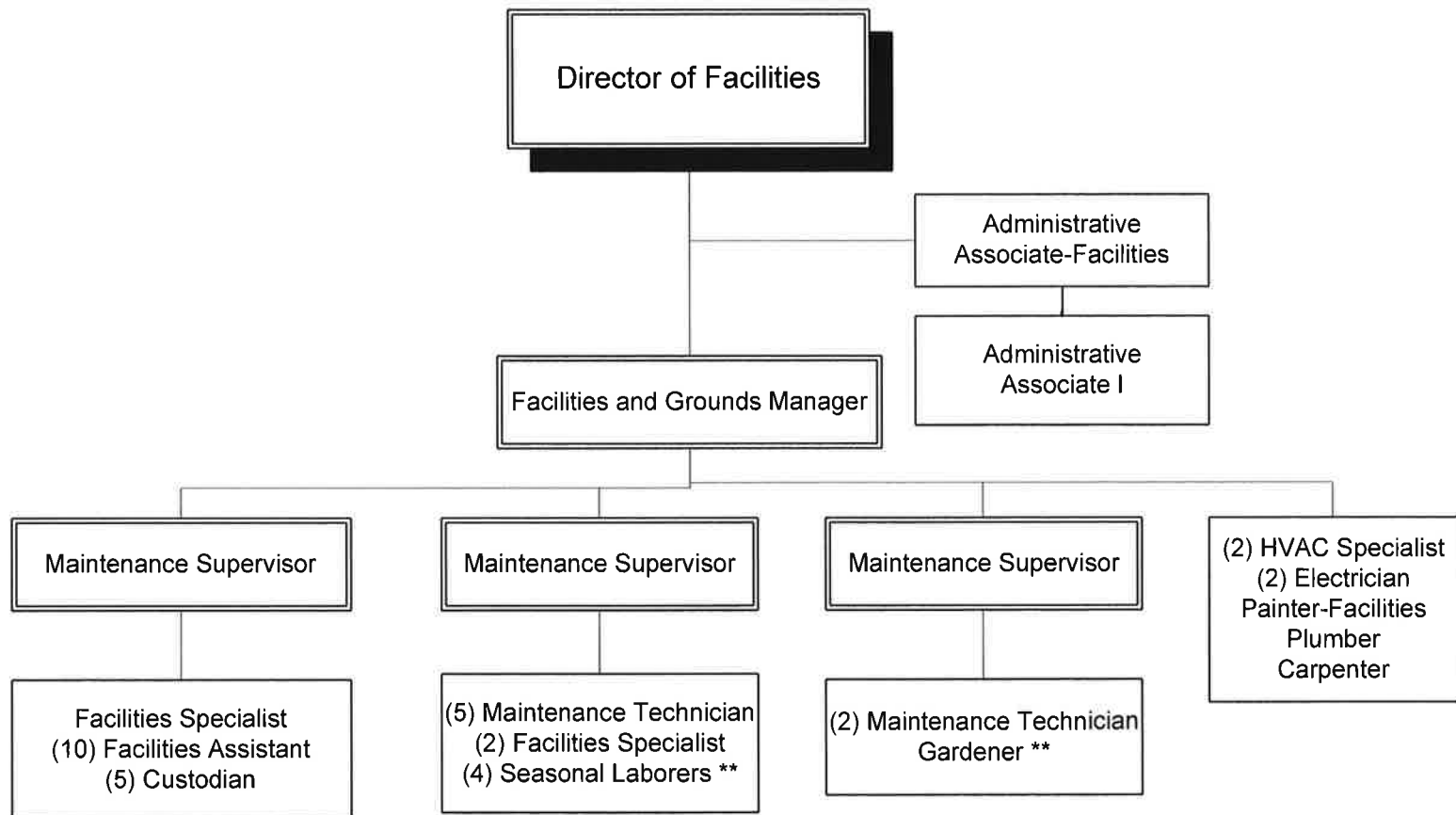
PROGRAM DESCRIPTION:

The Winnebago County Facility Management Department services over 1,000,000 square feet of buildings and their respective grounds. Major services of the department include:

1. climate control,
2. space planning,
3. energy management,
4. preventive maintenance,
5. mechanical/electrical repairs,
6. light construction,
7. housekeeping,
8. liaison with contracted services,
9. grounds and lots maintenance,
10. signage, building security and lock services.

These services are being monitored through a computerized facilities management program to assure control of priorities and efficient labor use. In addition to the previous services, the department provides consultation to other departments and Directors and manages major construction/renovation projects with Architects and Contractors.

FACILITIES



** Unclassified Position

FACILITIES MANAGEMENT

**General Fund – Division: 025
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

2017 ACCOMPLISHMENTS:

- 1. Completed construction of the Courthouse Security Addition**
- 2. Completed reconstruction of the Knapp Street Maintenance Facility parking lot**
- 3. Completed repairs to the Courthouse roof and parapet wall**
- 4. Assisted the Airport with the design of a replacement administration building**
- 5. Completed the replacement of the Highway Shop roof**
- 6. Completed remodeling of the County Administration Building and relocation of non-court related departments from the Courthouse**
- 7. Completed the demolition of the Work Release Center**
- 8. Completed arc flash safety related repairs to the Jail and James P Coughlin Building**

2018 GOALS & OBJECTIVES:

- 1. Complete the remodeling of the Courthouse and relocation of departments from the Safety Building**
- 2. Complete tuckpointing and masonry repairs to the Highway Shop**
- 3. Replace the Orrin King Building Windows**
- 4. Replace the Neenah Human Services Building Roof**
- 5. Complete the Design for a County Community Based residential Facility in partnership with the Human services Department**
- 6. Complete repairs to Branch Two Circuit Court ceiling**

FACILITIES MANAGEMENT

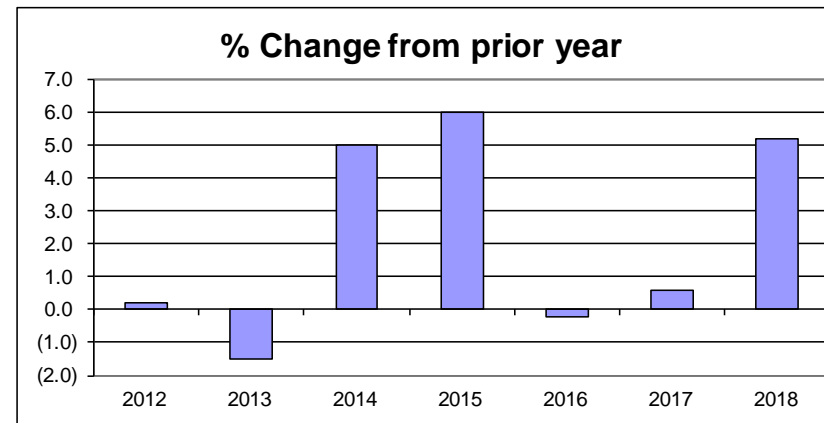
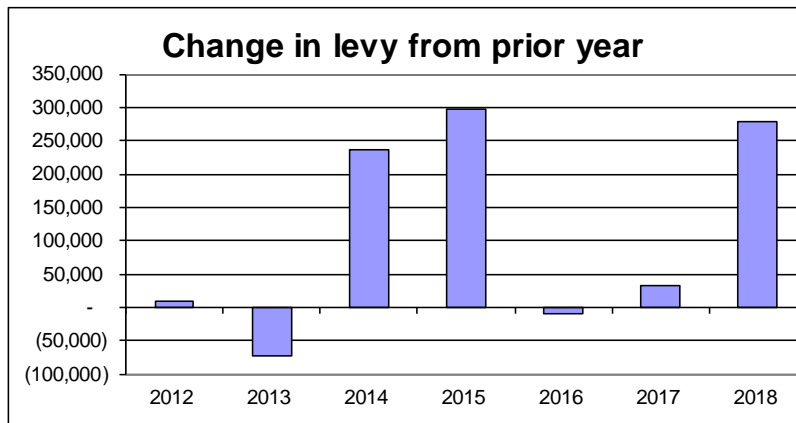
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	39	37	37	37	37	37	37	38	39	39
Part Time	0	1	1	1	1	1	1	1	0	0
Total	39	38	38	38	38	38	38	39	39	39

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$5,569,021, an increase of \$277,771 or 5.2% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Facilities

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 5,291,250	
Revenue Changes - impact on levy:		
Other Fees	12,000	Decrease to move budget from this account to Other Department Charges for Solid Waste Chargeback revenues.
Other Department Charges	(10,000)	Increase from moving budget from Other Fees for Solid Waste Chargebacks, a reduction of \$2,000 in revenues from 2017.
Rental Building	(6,000)	Increase due to rent being received from the Veteran's Museum.
Expense Changes - impact on levy:		
Overtime	11,859	Increase due to additional overtime needed based on current year call in experiences.
Health Insurance	96,042	Increase based on health insurance premium costs as projected by Human Resources.
Workers Compensation	8,386	Increase based on workers compensation premiums as projected by Human Resources.
Capital - Equipment	30,300	Increase based on equipment requests for 2018, which include: two replacement vans, a toro mower, and an emergency generator.
Computer Software	(3,000)	Decrease based on not purchasing Kronos timekeeping system last year and no future maintenance costs associated with Kronos.
Telephone	(3,350)	Decrease due to moving the card access system from phone lines to network based.
Small Equipment	(34,457)	Decrease based on moving expenses to Shop Supplies.
Shop Supplies	11,500	Increase based on moving expenses from Small Equipment and less needs in 2018.
Building Rental	(65,000)	Decrease due to moving out of the Public Safety building.
Small Equipment Technology	7,784	Increase due to adding additional computer access to mechanical rooms.
Motor Fuel	(7,200)	Decrease due to vehicles getting better fuel economy.
Maintenance Equipment	143,100	Increase due to additional equipment repairs planned.
Maintenance Grounds - Interfund	(7,500)	Decrease due to the lack of interdepartmental assistanced needed.
Mainenance Vehicles - Interfund	(6,000)	Decrease due to newer vehicles in the fleet and less vehicle repairs needed.
Equipment Repairs - Interfund	3,389	Increase due to annual radio maintenance costs.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Facilities

Account	Amount	Description
Heat	23,500	Increase due to utility rate increases projected.
Power and Light	42,000	Increase due to utility rate increases projected.
Water and Sewer	53,000	Increase due to utility rate increases projected.
Refuse Collection	20,000	Increase due to the need to contract out service that was previously provided by the Solid Waste Management Department.
Refuse Collection - Interfund	(21,180)	Decrease due to the discontinuation of service provided by the Solid Waste Management Department.
Grounds Maintenance	(10,355)	Decrease due to a decrease in the need to prune and maintain the trees.
Building Repairs	34,500	Increase due to elevator maintenance being moved from Maintenance Equipment.
Professional Service	(5,500)	Decrease due to reduced services.
Janitorial Services	(4,050)	Decrease due to reduced window washing costs.
Snow Removal	(11,000)	Decrease due to lowered anticipated snowfall in 2018.
Other small changes	(24,997)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 5,569,021	

Financial Summary Facilities

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	57,951	101,865	101,865	101,865	109,315
Labor	1,469,278	2,739,710	2,727,683	2,727,683	2,835,304
Travel	1,889	3,600	5,800	5,800	6,400
Capital	135,917	240,448	103,700	324,981	134,000
Other Expenditures	1,196,232	2,734,758	2,555,932	2,624,128	2,702,632
Total Expenditures	2,803,316	5,718,516	5,393,115	5,682,592	5,678,336
Levy Before Fund Balance Adjustment			5,291,250		5,569,021
Decrease fund balance			-		-
Net Levy After Fund Balance Adjustment			5,291,250		5,569,021

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities									
Revenue									
Intergov Rev:									
Other Grantor Agencies	42019	0	14,570	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	14,570	0	0	0	0	0	0.00%
Intergov Services:									
Other Fees	43001	6,996	9,396	8,613	12,000	0	0	0	-100.00%
Intergov Services Subtotal:		6,996	9,396	8,613	12,000	0	0	0	-100.00%
Interfund Revenue:									
Rental Revenue	65011	45,950	43,200	45,950	40,200	40,200	43,200	43,200	7.46%
Other Department Charges	65081	0	0	0	0	10,000	10,000	10,000	100.00%
Interfund Revenue Subtotal:		45,950	43,200	45,950	40,200	50,200	53,200	53,200	32.34%
Total Operating Revenue:		52,946	67,166	54,563	52,200	50,200	53,200	53,200	1.92%
Misc Revenues:									
Rental Building	48100	41,115	40,680	40,665	41,115	47,115	47,115	47,115	14.59%
Sale of Scrap	48106	8,200	2,240	2,491	2,500	3,000	3,000	3,000	20.00%
Other Miscellaneous Revenues	48109	13,591	8,101	6,158	6,050	6,000	6,000	6,000	-0.83%
Misc Revenues Subtotal:		62,906	51,021	49,314	49,665	56,115	56,115	56,115	12.99%
Total Non-Operating Revenue:		62,906	51,021	49,314	49,665	56,115	56,115	56,115	12.99%
Revenue Total:		115,852	118,187	103,877	101,865	106,315	109,315	109,315	7.31%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities									
Expense									
Wages:									
Regular Pay	51100	1,620,742	1,572,578	1,565,704	1,766,411	1,756,155	1,756,155	1,756,155	-0.58%
Temporary Employees	51101	14,462	28,726	19,706	45,000	51,188	45,000	45,000	0.00%
Overtime	51105	27,223	38,799	50,003	28,673	45,532	40,532	40,532	41.36%
Comp Time	51108	43	411	2,269	0	0	0	0	0.00%
Payroll Sundry Account	51190	7,084	0	1,612	0	0	0	0	0.00%
Wages Subtotal:		1,669,554	1,640,514	1,639,294	1,840,084	1,852,875	1,841,687	1,841,687	0.09%
Fringes Benefits:									
FICA Medicare	51200	122,663	120,880	119,864	140,769	141,742	141,742	141,742	0.69%
Health Insurance	51201	452,168	487,977	477,063	552,460	648,502	648,502	648,502	17.38%
Dental Insurance	51202	29,440	30,481	30,936	33,611	35,785	35,785	35,785	6.47%
Workers Compensation	51203	15,721	18,209	14,871	28,901	37,287	37,287	37,287	29.02%
WI Retirement	51206	114,651	105,696	104,163	121,974	120,608	120,608	120,608	-1.12%
Fringe Benefits Other	51207	9,146	8,908	8,400	9,884	9,693	9,693	9,693	-1.93%
Fringes Benefits Subtotal:		743,789	772,150	755,298	887,599	993,617	993,617	993,617	11.94%
Total Labor:		2,413,343	2,412,665	2,394,592	2,727,683	2,846,492	2,835,304	2,835,304	3.95%
Travel:									
Registration Tuition	52001	274	6,438	2,132	5,000	5,000	5,000	5,000	0.00%
Automobile Allowance	52002	152	488	579	500	500	500	500	0.00%
Meals	52005	0	34	264	100	100	100	100	0.00%
Lodging	52006	0	176	723	200	800	800	800	300.00%
Taxable Meals	52008	0	19	0	0	0	0	0	0.00%
Travel Subtotal:		427	7,155	3,698	5,800	6,400	6,400	6,400	10.34%
Total Travel:		427	7,155	3,698	5,800	6,400	6,400	6,400	10.34%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities									
Capital Outlay:									
Land	58000	0	0	102,969	0	0	0	0	0.00%
Improvements	58002	104,854	127,093	112,659	0	0	0	0	0.00%
Equipment	58004	58,529	89,114	87,693	103,700	64,000	134,000	134,000	29.22%
Capital Outlay Subtotal:		163,383	216,207	303,322	103,700	64,000	134,000	134,000	29.22%
Total Capital:		163,383	216,207	303,322	103,700	64,000	134,000	134,000	29.22%
Office:									
Office Supplies	53000	1,620	2,774	2,954	1,750	3,000	3,000	3,000	71.43%
Printing Supplies	53002	778	1,242	1,116	1,200	1,000	1,000	1,000	-16.67%
Postage and Box Rent	53004	70	202	326	100	300	300	300	200.00%
Computer Software	53006	9,211	5,314	7,608	13,000	10,000	10,000	10,000	-23.08%
Telephone	53008	19,486	24,728	18,343	20,000	16,650	16,650	16,650	-16.75%
Long Distance	53011	57	0	0	0	0	0	0	0.00%
Wireless	53012	1,557	0	0	0	0	0	0	0.00%
Pagers	53013	1,329	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	225	0	0	0	0	0	0	0.00%
Office Subtotal:		34,334	34,260	30,347	36,050	30,950	30,950	30,950	-14.15%
Operating:									
Advertising	53500	0	0	0	100	0	0	0	-100.00%
Subscriptions	53501	1,141	14	1,341	2,000	1,550	1,550	1,550	-22.50%
Membership Dues	53502	165	0	100	200	300	300	300	50.00%
Household Supplies	53516	57,401	67,077	62,310	60,000	60,000	60,000	60,000	0.00%
Uniforms Tools Allowance	53517	708	5,268	5,140	10,540	12,700	12,700	12,700	20.49%
Small Equipment	53522	25,448	32,434	39,850	40,072	5,615	5,615	5,615	-85.99%
Shop Supplies	53523	368	72	4,154	500	12,000	12,000	12,000	2,300.00%
Medical Supplies	53524	0	50	0	250	250	250	250	0.00%
Land Rental	53549	0	5,600	9,600	0	0	0	0	0.00%
Building Rental	53550	70,443	70,443	70,443	124,000	59,000	59,000	59,000	-52.42%
Equipment Rental	53551	75	1,241	0	3,500	2,000	2,000	2,000	-42.86%
Operating Licenses Fees	53553	1,092	419	1,053	5,040	5,040	5,040	5,040	0.00%
Small Equipment Technology	53580	0	1,963	1,184	1,616	9,400	9,400	9,400	481.68%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities									
Print Duplicate	73003	3,174	5,381	3,483	3,800	3,000	3,000	3,000	-21.05%
Postage and Box Rent	73004	141	118	48	150	50	50	50	-66.67%
Motor Fuel	73548	34,225	21,157	16,835	22,000	14,800	14,800	14,800	-32.73%
Operating Subtotal:		194,380	211,238	215,544	273,768	185,705	185,705	185,705	-32.17%
Repairs & Maint:									
Maintenance Buildings	54020	176,073	401,118	478,254	431,900	389,500	423,500	423,500	-1.94%
Maintenance Grounds	54021	11,057	8,584	7,042	7,000	6,000	6,000	6,000	-14.29%
Maintenance Equipment	54022	183,281	247,750	251,010	286,400	314,500	429,500	429,500	49.97%
Maintenance Vehicles	54023	2,680	751	9,618	4,500	3,000	3,000	3,000	-33.33%
Equipment Repairs	54029	44,226	24,747	24,797	0	924	924	924	100.00%
Maintenance Grounds	74021	1,084	12,047	12,496	7,500	0	0	0	-100.00%
Maintenance Vehicles	74023	13,415	15,930	8,802	15,000	9,000	9,000	9,000	-40.00%
Equipment Repairs	74029	1,155	1,155	957	924	4,313	4,313	4,313	366.77%
Repairs & Maint Subtotal:		432,972	712,081	792,976	753,224	727,237	876,237	876,237	16.33%
Utilities:									
Heat	54700	465,380	333,199	287,960	353,500	392,000	377,000	377,000	6.65%
Power and Light	54701	641,327	692,011	656,249	637,500	682,000	679,500	679,500	6.59%
Water and Sewer	54702	188,824	207,463	222,389	193,000	251,000	246,000	246,000	27.46%
Refuse Collection	54703	26	0	0	0	20,000	20,000	20,000	100.00%
Refuse Collection	74703	21,678	23,229	26,546	21,180	0	0	0	-100.00%
Utilities Subtotal:		1,317,235	1,255,903	1,193,144	1,205,180	1,345,000	1,322,500	1,322,500	9.73%
Contractual Services:									
Pest Extermination	55002	3,405	2,720	2,914	2,500	2,800	2,800	2,800	12.00%
Snow Removal	55003	12,876	10,560	12,595	15,000	12,500	12,500	12,500	-16.67%
Vehicle Repairs	55005	528	0	2,101	3,000	3,000	3,000	3,000	0.00%
Grounds Maintenance	55007	56,439	23,788	29,230	37,855	27,500	27,500	27,500	-27.35%
Building Repairs	55008	42,435	253,501	104,921	35,900	40,400	70,400	70,400	96.10%
Professional Service	55014	75,170	222,600	92,128	53,000	47,500	47,500	47,500	-10.38%
Janitorial Services	55016	3,725	5,682	5,374	9,500	5,450	5,450	5,450	-42.63%
Medical and Dental	75000	0	51	0	0	0	0	0	0.00%
Snow Removal	75003	52,713	34,135	55,954	55,000	44,000	44,000	44,000	-20.00%
Contractual Services Subtotal:		247,292	553,037	305,216	211,755	183,150	213,150	213,150	0.66%

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 025 - Facilities									
Insurance Expenses:									
Prop Liab Insurance	76000	62,604	62,748	75,936	75,955	74,090	74,090	74,090	-2.46%
Insurance Expenses Subtotal:		62,604	62,748	75,936	75,955	74,090	74,090	74,090	-2.46%
Total Other Operating:		2,288,816	2,829,267	2,613,162	2,555,932	2,546,132	2,702,632	2,702,632	5.74%
Expense Total:		4,865,970	5,465,293	5,314,774	5,393,115	5,463,024	5,678,336	5,678,336	5.29%
Facilities Net/(Levy):		(4,750,118)	(5,347,106)	(5,210,897)	(5,291,250)	(5,356,709)	(5,569,021)	(5,569,021)	5.25%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Facilities & Property				
Management -	Van w/ accessories	2	32,000	64,000
	Toro mower, snow blower and plow	1	55,000	55,000
	Install Maintenance Shop Emergency Generator	1	15,000	15,000
		<hr/>		
		4		134,000
		<hr/>		

FACILITIES MANAGEMENT PROGRAM BUDGETS

								TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	2018	2017	2016	2018 OVER 2017	2017 OVER 2016
								ADOPTED	ADOPTED	ADOPTED		
Other County Facilities	1025	2,835,304	6,400	134,000	2,666,732	5,642,436		5,642,436	5,331,515	5,273,463	5.8	1.1
Revenues	1025						109,315	(109,315)	(101,865)	(99,245)	7.3	2.6
Safety Building Maintenance	1027	-	-	-	4,000	4,000		4,000	12,000	10,750	(66.7)	11.6
Revenues	1027						-	-	-	-	N/A	N/A
Facilities-Other Depts.	1029	-	-	-	31,900	31,900		31,900	49,600	323,500	(35.7)	(84.7)
Revenues	1029						-	-	-	-	N/A	N/A
Grand Totals		<u>2,835,304</u>	<u>6,400</u>	<u>134,000</u>	<u>2,702,632</u>	<u>5,678,336</u>	<u>109,315</u>	<u>5,569,021</u>	<u>5,291,250</u>	<u>5,508,468</u>	5.2	(3.9)
Decrease fund balance								-	-	(250,000)		
Adjusted Levy								<u>5,569,021</u>	<u>5,291,250</u>	<u>5,258,468</u>	5.2	0.6

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PUBLIC SAFETY				
District Attorney	\$ 305,382	\$ 1,474,131	\$ -	\$ 1,168,749
Clerk of Courts & Courts	1,910,760	4,238,793	-	2,328,033
Sheriff	2,839,245	23,666,941	-	20,827,696
Jail Improvements	171,713	171,713	-	-
Coroner	140,100	476,565	-	336,465
Emergency Management	146,434	343,571	-	197,137
	<u>\$ 5,513,634</u>	<u>\$ 30,371,714</u>	<u>\$ -</u>	<u>\$ 24,858,080</u>

DISTRICT ATTORNEY

**General Fund – Department: 101
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4977

MISSION STATEMENT:

The Winnebago County District Attorney's Office is dedicated to the pursuit of truth and justice by maintaining the highest ethical standards, safeguarding the rights of all members of our community, protecting the community through vigorous prosecution of criminal offenders, and providing compassionate services to the victims of crime.

To accomplish this mission we hereby resolve that:

1. We will promote the highest standards of integrity and professional conduct for ourselves and for those we work with.
2. We will serve our communities with competent professional legal representation.
3. We will treat all persons with whom we have contact with in a professional and respectful manner.
4. We will hold ourselves accountable both individually and collectively for ensuring the policies of the office and the needs of the community are served.
5. We will be forthright in our communications with all persons.
6. We will work in a collaborative manner with law enforcement and our communities to address the needs of and promote the highest possible quality of life for the citizens of Winnebago County.
7. We will show compassion and understanding to victims of crime and ensure that they are treated with dignity and respect.
8. We will put the needs and best interests of the community before the personal or political interests of any individual or individuals.

PROGRAM DESCRIPTION:

PROSECUTION: Ten person prosecution staff providing expert representation of citizens in all matters concerning the criminal justice system.

INVESTIGATION: Three investigators who help prepare cases for court or non-prosecution through a variety of investigative means. Maintain security for office staff and victims/witnesses who are subpoenaed and appear in court. Locate and serve all victims/witnesses and cancel those who's cases have settled. Document previous police contacts and criminal records of all clients referred for charges to DA's Office and update and verify warrants for courts and County Clerk's Office.

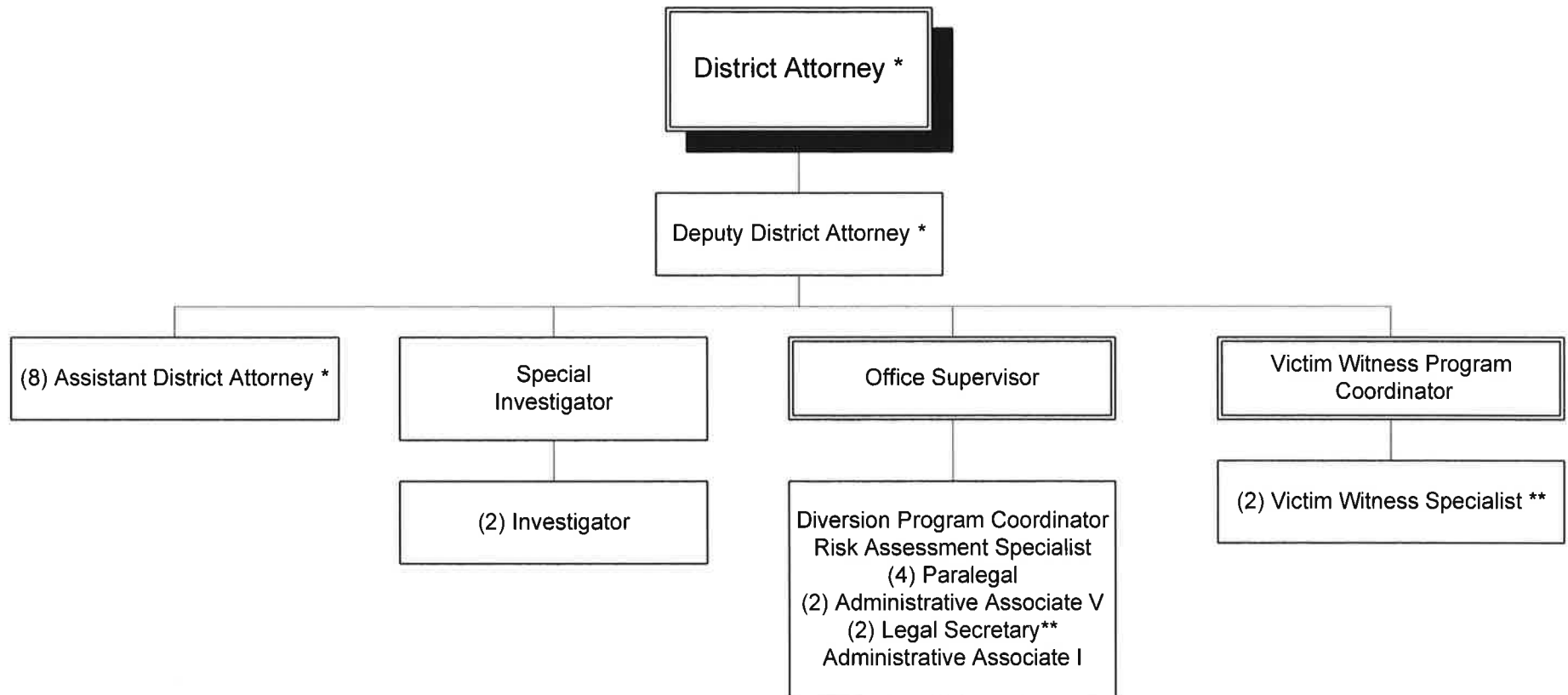
VICTIM/WITNESS: Full-time Victim/Witness Coordinator and one full-time victim witness assistant and one part-time victim witness assistant acting as liaison between victims and witnesses of crime and the District Attorney's Office staff attorneys.

DIVERSION PROGRAM(S): Full-time Program Coordinator, Full-time Risk Assessment Coordinator and full-time Administrative Assistant who work together to evaluate participants and monitor alternative and diversion programs

SUPPORT STAFF: Experienced secretaries, paralegals, clerk and receptionist involved in the preparation of search/arrest warrants, motion papers, trial memoranda, briefs, and miscellaneous legal documents, as well as the coordination.

INTERN PROGRAM: Utilization of both college and law school students to serve as interns in the District Attorney's Office for assistance in processing and prosecuting various civil and criminal matters.

DISTRICT ATTORNEY



* State Employee

** One Victim Witness Specialist is assigned
50% Legal Secretary duties

DISTRICT ATTORNEY

**General Fund – Department: 101
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
Orrin King Building
448 Algoma Blvd.
Oshkosh, WI 54901

TELEPHONE: 236-4977

2017 ACCOMPLISHMENTS:

1. Continued growth of the Diversion Management System
2. Continue proactive collaboration with multiple agencies to benefit the community.

2018 GOALS & OBJECTIVES:

1. Continue to implement added measurement analysis for program effectiveness and initiatives.
2. Partner with national organizations and entities to create tools to analyze various intervention strategies that impacts recidivism.
3. Begin the process of creating a paperless system for lower level criminal cases.

DISTRICT ATTORNEY

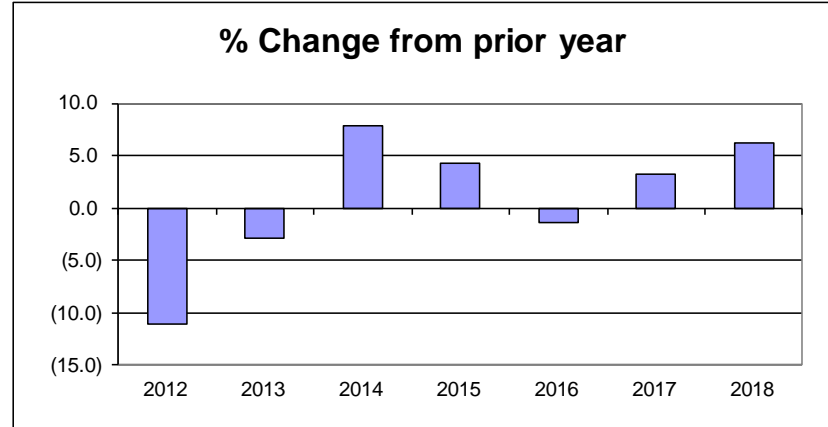
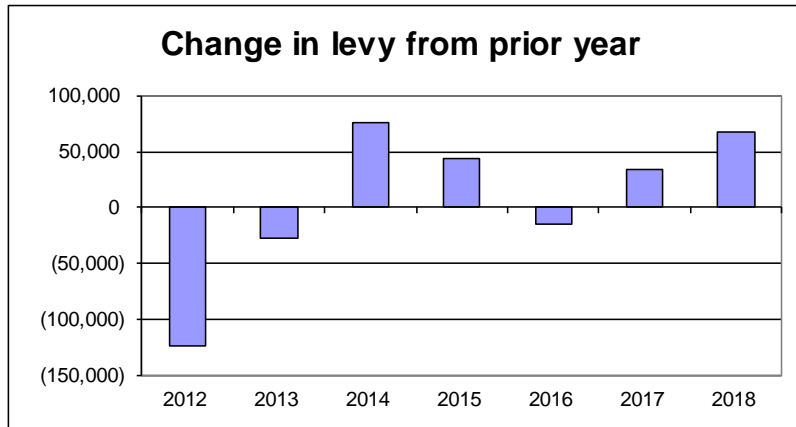
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	16	16	17	17	18	18	18	18	18	18
Part Time	1	1	0	0	0	0	1	0	0	0
Total	17	17	17	17	18	18	19	18	18	18

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$1,168,749, an increase of \$67,842 or 6.2% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - District Attorney

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 1,100,907	
Revenue Changes - impact on levy:		
Drug Seizures	3,500	Decrease due to no longer handling the drug seizure cases.
Other Fees	(31,000)	Increase due to taking over domestic violence fees from the Sheriff's Office.
Expense Changes - impact on levy:		
Regular Pay	30,544	This consists partially of regular pay increases of 1.75%. Some employees were below the minimum for their pay grade. We are giving them increases spread over three years to catch them up to the minimum. This is the second year of that process.
Health Insurance	30,450	Increase of employee and employer share of health insurance premiums in 2018.
Capital - Equipment	5,000	Increase for the purchase of a replacement FTP server.
Professional Service	25,500	Increase due to taking over domestic violence fees from the Sheriff's Office.
Other small changes	3,848	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 1,168,749	

Financial Summary **District Attorney**

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	202,120	272,133	277,873	277,873	305,382
Labor	709,402	1,252,102	1,252,102	1,252,102	1,319,097
Travel	4,428	5,700	5,700	5,700	6,100
Capital	-	-	-	-	5,000
Other Expenditures	65,559	120,978	120,978	120,978	143,934
Total Expenditures	779,389	1,378,780	1,378,780	1,378,780	1,474,131
Levy			1,100,907		1,168,749

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	126,309	154,734	87,062	153,373	150,382	150,382	150,382	-1.95%
Intergov Rev Subtotal:		126,309	154,734	87,062	153,373	150,382	150,382	150,382	-1.95%
Licenses:									
Victim Witness Surcharge	44009	18,391	17,310	16,143	15,000	16,000	16,000	16,000	6.67%
Licenses Subtotal:		18,391	17,310	16,143	15,000	16,000	16,000	16,000	6.67%
Fines and Permits:									
Drug Seizures	44104	918	1,398	1,236	3,500	0	0	0	-100.00%
Fines and Permits Subtotal:		918	1,398	1,236	3,500	0	0	0	-100.00%
Public Services:									
Other Fees	45002	31,094	28,599	28,240	34,000	65,000	65,000	65,000	91.18%
Forms Copies Etc	45003	17,167	20,159	23,458	22,000	24,000	24,000	24,000	9.09%
Warrant Fees	45005	35,566	59,659	51,884	50,000	50,000	50,000	50,000	0.00%
Program Fees	45055	0	1,260	2,742	0	0	0	0	0.00%
Public Services Subtotal:		83,826	109,677	106,324	106,000	139,000	139,000	139,000	31.13%
Total Operating Revenue:		229,443	283,118	210,765	277,873	305,382	305,382	305,382	9.90%
Revenue Total:		229,443	283,118	210,765	277,873	305,382	305,382	305,382	9.90%
Expense									
Wages:									
Regular Pay	51100	756,918	781,575	815,012	846,546	877,090	877,090	877,090	3.61%
Temporary Employees	51101	2,500	2,500	0	6,000	6,000	6,000	6,000	0.00%
Overtime	51105	2,672	1,317	827	0	0	0	0	0.00%
Comp Time	51108	955	501	518	0	0	0	0	0.00%
Wages Subtotal:		763,046	785,893	816,357	852,546	883,090	883,090	883,090	3.58%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney									
Fringes Benefits:									
FICA Medicare	51200	55,549	57,159	59,233	65,220	67,557	67,557	67,557	3.58%
Health Insurance	51201	214,315	225,791	245,423	263,416	293,866	293,866	293,866	11.56%
Dental Insurance	51202	15,613	16,496	16,629	16,610	17,349	17,349	17,349	4.45%
Workers Compensation	51203	2,883	3,866	2,818	4,791	6,416	6,416	6,416	33.92%
WI Retirement	51206	40,816	39,634	41,565	44,778	45,907	45,907	45,907	2.52%
Fringe Benefits Other	51207	4,126	4,044	4,226	4,741	4,912	4,912	4,912	3.61%
Fringes Benefits Subtotal:		333,301	346,990	369,893	399,556	436,007	436,007	436,007	9.12%
Total Labor:		1,096,347	1,132,883	1,186,250	1,252,102	1,319,097	1,319,097	1,319,097	5.35%
Travel:									
Registration Tuition	52001	1,905	2,430	1,399	2,000	2,000	2,000	2,000	0.00%
Automobile Allowance	52002	1,862	2,164	3,303	2,000	2,400	2,400	2,400	20.00%
Meals	52005	267	138	179	400	400	400	400	0.00%
Lodging	52006	950	459	352	800	800	800	800	0.00%
Other Travel Exp	52007	9	29	142	250	250	250	250	0.00%
Taxable Meals	52008	215	100	165	250	250	250	250	0.00%
Travel Subtotal:		5,209	5,320	5,540	5,700	6,100	6,100	6,100	7.02%
Total Travel:		5,209	5,320	5,540	5,700	6,100	6,100	6,100	7.02%
Capital Outlay:									
Equipment	58004	0	0	0	0	5,000	5,000	5,000	100.00%
Capital Outlay Subtotal:		0	0	0	0	5,000	5,000	5,000	100.00%
Total Capital:		0	0	0	0	5,000	5,000	5,000	100.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney									
Office:									
Office Supplies	53000	10,942	11,252	10,955	10,000	10,000	10,000	10,000	0.00%
Stationery and Forms	53001	1,478	1,068	1,034	1,200	1,200	1,200	1,200	0.00%
Printing Supplies	53002	3,887	4,409	3,313	5,000	4,000	4,000	4,000	-20.00%
Postage and Box Rent	53004	227	256	157	400	400	400	400	0.00%
Computer Supplies	53005	115	318	259	150	150	150	150	0.00%
Computer Software	53006	0	0	0	100	1,000	700	700	600.00%
Telephone	53008	8,588	20,854	18,402	20,000	20,000	20,000	20,000	0.00%
Telephone Supplies	53009	0	224	0	0	0	0	0	0.00%
Long Distance	53011	1	0	0	0	0	0	0	0.00%
Wireless	53012	5,549	30	0	0	0	0	0	0.00%
Office Subtotal:		30,786	38,411	34,119	36,850	36,750	36,450	36,450	-1.09%
Operating:									
Advertising	53500	55	0	0	328	0	0	0	-100.00%
Membership Dues	53502	5,233	4,953	3,153	5,000	5,600	5,600	5,600	12.00%
Food	53520	113	40	51	250	250	250	250	0.00%
Small Equipment	53522	2,877	0	9,111	500	1,000	1,000	1,000	100.00%
Medical Supplies	53524	0	0	0	50	50	50	50	0.00%
Legal Fees	53530	20	40	140	0	0	0	0	0.00%
Investigation Expense	53532	3,643	7,511	6,616	7,000	10,000	10,000	10,000	42.86%
Other Operating Supplies	53533	0	0	14	0	0	0	0	0.00%
Witness Expense	53535	5,599	510	3,254	5,000	4,000	4,000	4,000	-20.00%
Small Equipment Technology	53580	0	160	324	200	500	500	500	150.00%
Print Duplicate	73003	14,564	13,369	12,320	14,000	10,000	10,000	10,000	-28.57%
Postage and Box Rent	73004	12,770	12,286	12,853	11,000	11,000	11,000	11,000	0.00%
Motor Fuel	73548	5,128	3,810	3,280	3,500	3,500	3,500	3,500	0.00%
Operating Subtotal:		50,001	42,679	51,116	46,828	45,900	45,900	45,900	-1.98%
Repairs & Maint:									
Maintenance Equipment	54022	2,240	651	0	250	350	350	350	40.00%
Maintenance Vehicles	54023	964	1,595	367	0	0	0	0	0.00%
Equipment Repairs	54029	719	44	651	300	250	250	250	-16.67%
Equipment Repairs	74029	330	330	330	300	300	300	300	0.00%
Repairs & Maint Subtotal:		4,252	2,621	1,348	850	900	900	900	5.88%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 101 - District Attorney									
Contractual Services:									
Legal Services	55001	60	0	0	0	0	0	0	0.00%
Vehicle Repairs	55005	52	1,545	2,522	3,500	3,500	3,500	3,500	0.00%
Transcription Services	55009	2,670	1,828	2,144	2,500	2,000	2,000	2,000	-20.00%
Professional Service	55014	32,144	22,138	16,832	23,000	18,500	48,500	48,500	110.87%
Other Contract Services	75030	0	851	2,537	0	0	0	0	0.00%
Contractual Services Subtotal:		34,926	26,363	24,036	29,000	24,000	54,000	54,000	86.21%
Insurance Expenses:									
Prop Liab Insurance	76000	7,740	7,104	7,548	7,450	6,684	6,684	6,684	-10.28%
Insurance Expenses Subtotal:		7,740	7,104	7,548	7,450	6,684	6,684	6,684	-10.28%
Total Other Operating:									
		127,706	117,178	118,167	120,978	114,234	143,934	143,934	18.98%
Expense Total:									
		1,229,261	1,255,381	1,309,957	1,378,780	1,444,431	1,474,131	1,474,131	6.92%
District Attorney Net/(Levy):									
		(999,818)	(972,263)	(1,099,192)	(1,100,907)	(1,139,049)	(1,168,749)	(1,168,749)	6.16%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
District Attorney -	FTP server replacement	1	5,000	5,000
		1		5,000

CLERK OF COURTS & COURTS

General Fund – Division: 130
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Melissa Pingel
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

MISSION STATEMENT:

The mission of the Clerk of Courts and Courts is to provide the efficient dispensation of justice in all legal matters brought before the Courts. The employees of the Court System strive for excellent service and it is through their dedication and professionalism the system is able to implement the policies and procedures established by the judiciary and legislature. The Court System is dedicated to ensuring equal access to court services and enhancing public confidence in the justice system.

PROGRAM DESCRIPTION:

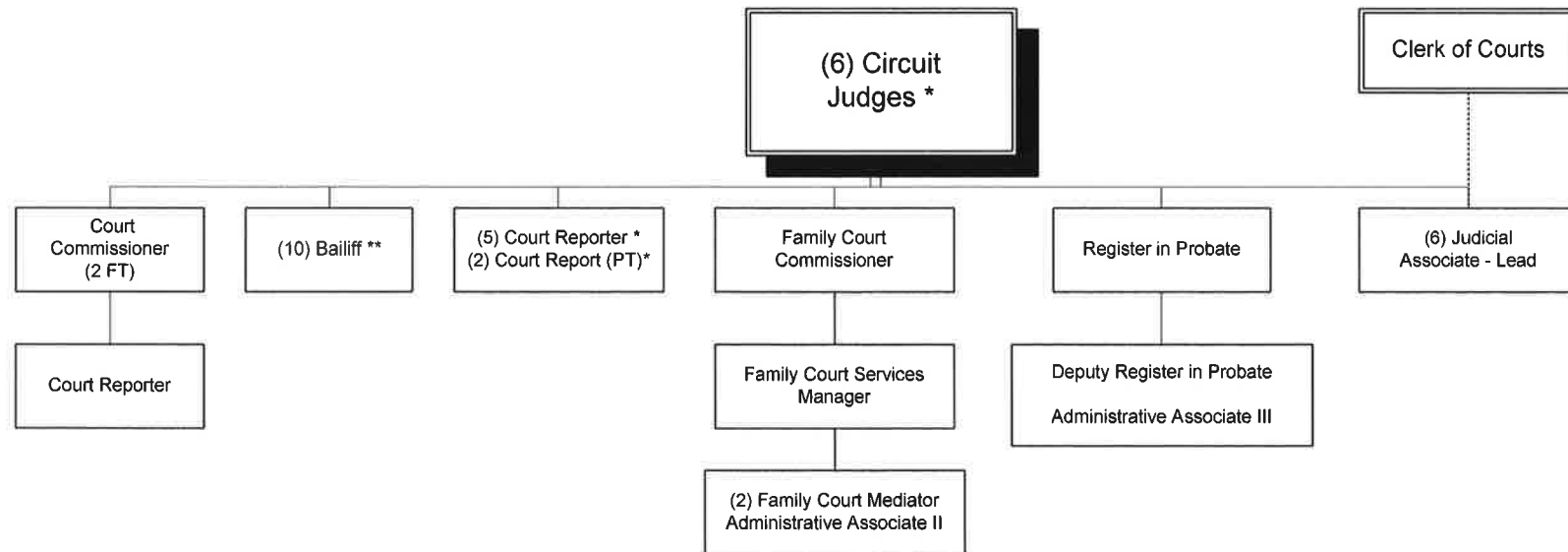
CLERK OF COURTS: The Clerk of Courts (COC) maintains all official court records filed with the Court. Additionally, the COC is responsible for jury management, exhibit management, annual reports, budgeting for the courts and related functions, collections of monies owed to the County and State, annual court calendars, as well as provide an administrative link between the Judiciary, County Executive, County Board and the public.

FAMILY COURT COMMISSIONER: Hears family actions, temporary hearings, default divorce hearings, post judgment hearings and assists the public with family actions including restraining order hearings and other statutory requirements.

COURT COMMISSIONER: Provides assistance to the Circuit Courts by hearing initial appearances, preliminary and various other hearings on criminal, traffic, ordinance, small claims, juvenile, paternity, and mental and alcohol matters.

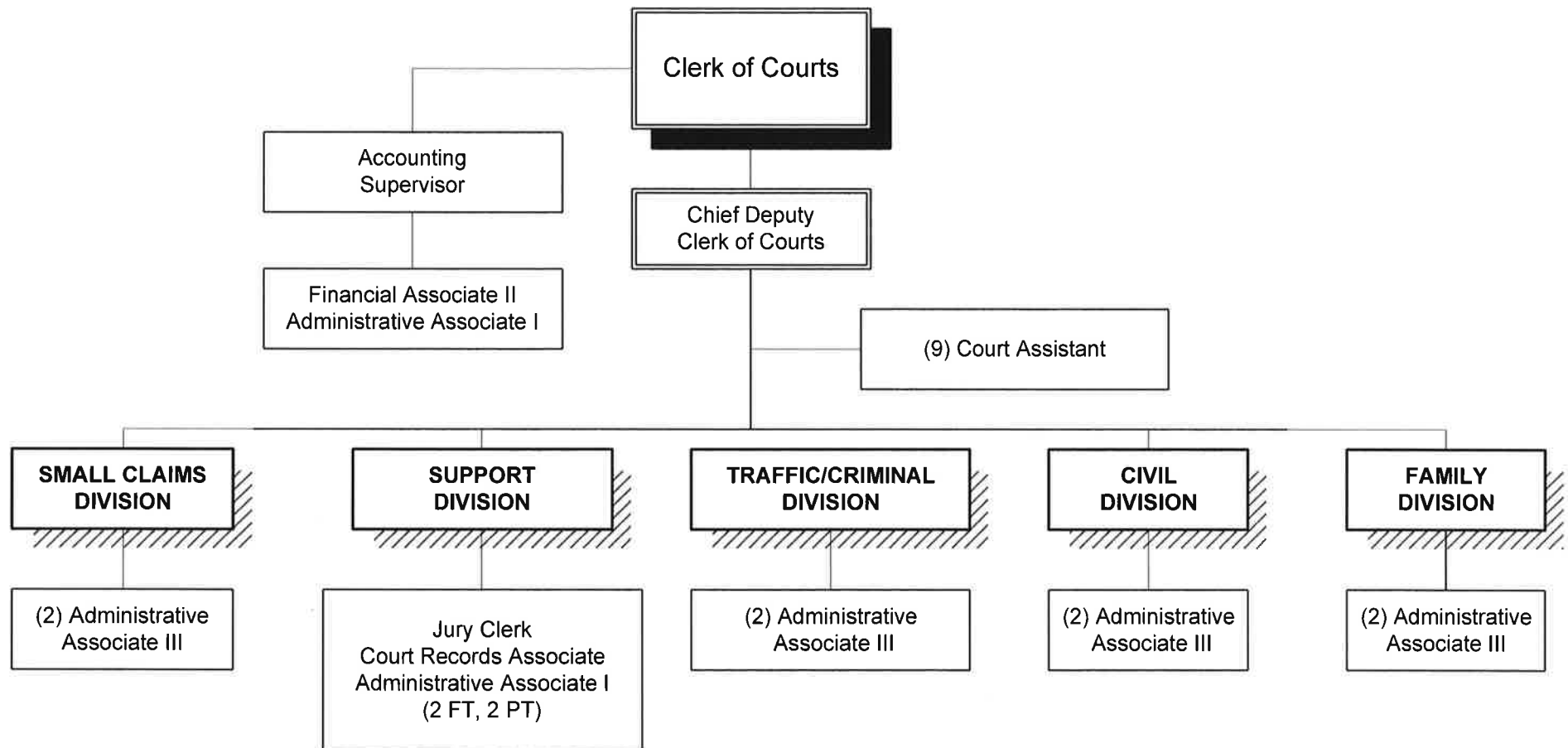
CIRCUIT COURTS: Provide for the efficient dispensation of justice in all legal matters brought before them.

CIRCUIT COURTS



* State Employee
** Unclassified Employee

CLERK OF COURTS



* State Employee

CLERK OF COURTS & COURTS

**General Fund – Division: 130
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Melissa M. Pingel
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

2017 ACCOMPLISHMENTS:

1. The State implemented electronic filing (efiling) for all Family, Small Claims and Civil actions filed by attorneys in Winnebago County on February 1, 2017, and Criminal filings were mandatory March 1, 2017. Efiling has completely changed the way the Court System operates; many efficiencies were recognized through this process. Efiling has decreased the need for additional space for file storage in the future.
2. The Courts worked closely with court-users, ie. Guardian ad litem, Corporation Counsel, and the District Attorney to create a new intake system that created efficiencies through the distribution of the workload in the Courts throughout the year.
3. Post-efiling, the Clerk of Courts (COC) evaluated the staff workload and was able to reorganize and restructure positions to balance out the workload. This allowed the COC to create a Financial Division, without adding staff, to focus more attention on collections for the County.
4. The COC started the Financial Division on a project in June 2017 to work with the State Debt Collection Initiative, a partner of the Department of Revenue, to increase collections of all outstanding receivables regardless of age owed to the County and State.
5. The COC implemented a policy to obtain information from defendants that owe the County money for better collection efforts.
6. The COC worked with the Family Court Commissioner (FCC) to consolidate the COC and FCC offices; this consolidation allowed the front line staff from both offices to begin cross-training for all divisions in order to better serve the public. The consolidation created a user-friendly “one-stop shop” for all COC related matters.
7. The COC, Courts and Register in Probate worked to consolidate with the Juvenile office to create efficiencies and better serve the public.
8. The COC and Courts worked with Facilities on logistics for the office and Courts relocation which should be done mid-2018.
9. The COC and Courts stayed well within the allotted 2016 budget through continual monitoring of the respective budgets monthly.

2018 GOALS & OBJECTIVES:

- 1. To have all court related functions moved out of the Public Safety Building and into the Courthouse, as well as have the COC office to be up and running after the move to the first floor of the Courthouse.**
- 2. Complete the consolidation and cross-training for the COC front line staff in order to provide the best possible customer service to the public.**
- 3. Reevaluate the work flow and workload of the staff once the remodel of the Courthouse is complete.**
- 4. Continue to work on an anticipated several year long project, started mid-2017, with the State Debt Collection, a partner with the Department of Revenue, to collect monies for fines and unpaid judgments regardless of the age of the receivable in order to increase revenue for the County and the State.**
- 5. To improve the COC and Courts website with additional user-friendly resources for the public to assist them with questions they have as they navigate the legal system.**
- 6. Collaborate with Fox Valley Technical College to create internship opportunities for students in the Paralegal Program with the COC office.**
- 7. Encourage staff to be actively involved in events and learning activities all year long that are put together by the County Wellness program.**
- 8. Continue work on file retention and purging old files at Butler storage with the long range plan of having all of the files at the Courthouse.**
- 9. Meet regularly with court staff and business partners to continue to develop procedures that maintain our current high standard for court processing and continue to improve customer service.**
- 10. Increase back scanning of old files to increase security of records and decrease long-term storage costs to the County.**
- 11. Further review and cut costs in association with jurors summonsed for trial.**

CLERK OF COURTS AND COURTS

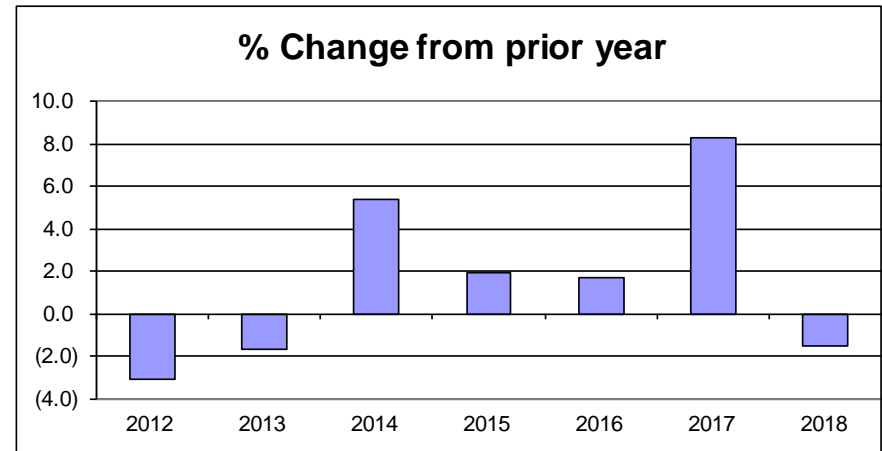
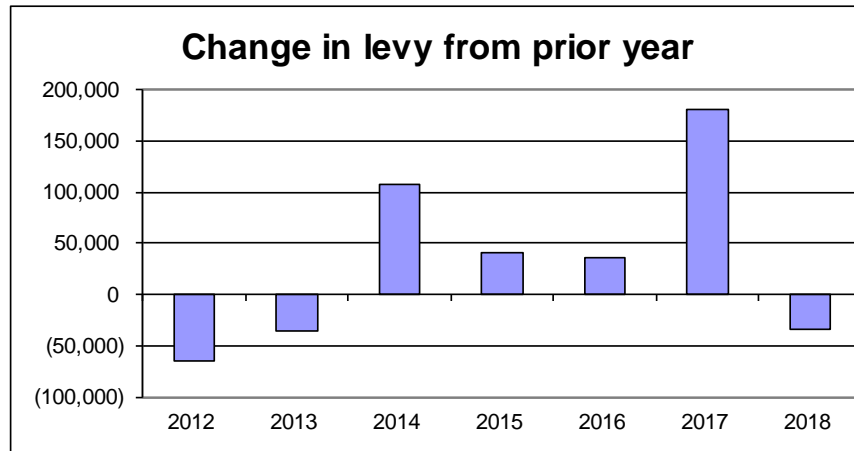
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	42	43	43	43	44	44	44	43	43	43
Part Time	2	2	2	2	2	2	2	2	2	2
Total	44	45	45	45	46	46	46	45	45	45

The changes in the 2018 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes.

COUNTY LEVY: The tax levy for 2018 is \$2,328,033, a decrease of \$34,793 or 1.5% under 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Clerk of Courts

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 2,362,826	
Revenue Changes - impact on levy:		
WI Children and Families	4,000	Decrease based on prior year and year-to-date information on revenues coming in.
Bail Bond Forfeiture	(60,000)	Increase based on a new revenue line and moving revenue funds from other funds 45002.
Passport Fee	33,000	Decrease based on discontinuing passports in 2018 because the Register of Deeds office is leaving the Courthouse and began a collection project to offset the revenue.
Interest Investments	(9,000)	Increase based on prior year and year-to-date information on interest income.
Expense Changes - impact on levy:		
Wage & Fringe Increases	35,487	The budget includes a 1.75% pay increase. Some employees received additional increases to bring them up to the minimum for their pay grades. There is also a small increase in Baliff/Matron, and Overtime costs. Fringes are down 1.7%.
Capital - Equipment	(20,200)	The Courts are now budgeting for Video Conferencing Updates, Replacements and Maintenance. This historically has been taken care of by the Sheriff's Office, but an agreement is made for efficiency purposes that the Courts should manage and maintain these systems. In 2018, less new equipment is needed.
Interpreter Fees	3,500	Increase based on year-to-date information and more cases requiring interpreters, plus jury trials now require two interpreters.
Witness Expense	(4,840)	Decrease based on prior year and year-to-date information on expenses.
Jury Expense	(10,000)	Decrease based on prior year and year-to-date information on expenses.
Professional Service	6,455	Increase due to maintenance contract for the video conferencing systems and a contract to obtain Social Security Numbers for collection purposes.
Other small changes	(13,195)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 2,328,033	

Financial Summary **Clerk of Courts and Courts**

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	739,026	1,921,660	1,870,660	1,870,660	1,910,760
Labor	1,745,327	3,103,922	3,103,922	3,103,922	3,139,409
Travel	5,043	12,000	12,000	12,000	13,839
Capital	-	110,000	110,000	110,000	89,800
Other Expenditures	482,002	1,010,474	1,007,564	1,007,564	995,745
Total Expenditures	2,232,372	4,236,396	4,233,486	4,233,486	4,238,793
Levy			2,362,826		2,328,033

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 130 - Courts									
Revenue									
Intergov Rev:									
WI Children and Families	42005	52,042	75,699	103,662	109,000	105,000	105,000	105,000	-3.67%
WI Dept of Justice	42018	608,743	652,113	650,421	641,000	641,000	641,000	641,000	0.00%
Intergov Rev Subtotal:		660,784	727,812	754,083	750,000	746,000	746,000	746,000	-0.53%
Licenses:									
Marriage Licenses	44000	33,060	29,130	30,060	28,000	28,000	28,000	28,000	0.00%
Occupational Drivers Licenses	44005	260	160	240	160	160	160	160	0.00%
Licenses Subtotal:		33,320	29,290	30,300	28,160	28,160	28,160	28,160	0.00%
Fines and Permits:									
County Fines	44100	156,624	156,041	155,312	155,000	155,000	155,000	155,000	0.00%
State Fines	44101	222,025	210,305	223,523	211,000	215,000	215,000	215,000	1.90%
Municipal Forfeiture	44109	40,210	38,440	38,630	32,000	35,000	35,000	35,000	9.38%
Bail Bond Forfeiture	44110	0	0	0	0	60,000	60,000	60,000	100.00%
Fines and Permits Subtotal:		418,859	404,786	417,465	398,000	465,000	465,000	465,000	16.83%
Public Services:									
Probate Fees	45001	60,770	52,925	50,218	45,000	45,000	45,000	45,000	0.00%
Other Fees	45002	321,971	312,679	311,301	297,000	295,000	295,000	295,000	-0.67%
Forms Copies Etc	45003	32,324	33,622	35,308	30,000	30,000	30,000	30,000	0.00%
Support Filing Applic	45006	3,338	2,940	2,780	2,800	2,800	2,800	2,800	0.00%
Mediation	45007	14,726	16,812	16,518	17,000	17,000	17,000	17,000	0.00%
Search Notice Fees	45008	10,255	10,315	8,385	9,500	8,500	8,500	8,500	-10.53%
Legal Fees Reimbursed	45026	107,717	93,594	108,610	110,000	110,000	110,000	110,000	0.00%
Client Cost Shares Fees	45035	17,555	0	0	0	0	0	0	0.00%
Other Public Charges	45057	32,484	27,213	24,465	26,000	24,000	24,000	24,000	-7.69%
Custody Study	45070	21,015	10,247	21,893	15,000	15,000	15,000	15,000	0.00%
Jury Demand Fees	45071	0	0	0	0	5,000	5,000	5,000	100.00%
Payment Plan Fees	45072	6,510	6,338	6,195	5,800	6,000	6,000	6,000	3.45%
Restitution 5 Percent	45073	3,572	2,459	3,540	3,200	3,200	3,200	3,200	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 130 - Courts									
Passport Fee	45075	29,613	37,525	38,750	33,000	0	0	0	-100.00%
Medical Cost Reimbursed	45076	0	210	0	0	0	0	0	0.00%
Witness Fees Reimbursed	45077	2,724	2,050	1,894	1,600	2,600	2,600	2,600	62.50%
Juvenile Legal Fees Reimbursed	45078	2,889	3,625	3,094	3,100	3,000	3,000	3,000	-3.23%
Public Services Subtotal:		667,462	612,553	632,951	599,000	567,100	567,100	567,100	-5.33%
Intergov Services:									
Family Court Counseling	43000	21,174	21,170	21,202	18,500	18,500	18,500	18,500	0.00%
Cost Share Municipalities	43016	504	0	0	0	0	0	0	0.00%
Intergov Services Subtotal:		21,677	21,170	21,202	18,500	18,500	18,500	18,500	0.00%
Total Operating Revenue:		1,802,103	1,795,611	1,856,001	1,793,660	1,824,760	1,824,760	1,824,760	1.73%
Interest:									
Interest Investments	48000	77,296	68,259	81,383	77,000	86,000	86,000	86,000	11.69%
Interest Subtotal:		77,296	68,259	81,383	77,000	86,000	86,000	86,000	11.69%
Total Non-Operating Revenue:		77,296	68,259	81,383	77,000	86,000	86,000	86,000	11.69%
Revenue Total:		1,879,399	1,863,870	1,937,384	1,870,660	1,910,760	1,910,760	1,910,760	2.14%
Expense									
Wages:									
Regular Pay	51100	2,065,493	1,980,141	1,957,681	2,044,089	2,084,924	2,084,924	2,084,924	2.00%
Temporary Employees	51101	9,460	7,800	59,845	6,000	6,000	6,000	6,000	0.00%
Bailiff And Matron	51104	115,200	105,360	113,360	107,000	115,000	115,000	115,000	7.48%
Overtime	51105	4,089	5,747	6,194	6,865	9,430	9,430	9,430	37.36%
Other Per Diem	51107	2,000	0	0	0	0	0	0	0.00%
Comp Time	51108	2,952	3,082	1,795	3,000	3,000	3,000	3,000	0.00%
Payroll Sundry Account	51190	6,361	0	0	0	0	0	0	0.00%
Wages Subtotal:		2,205,555	2,102,130	2,138,875	2,166,954	2,218,354	2,218,354	2,218,354	2.37%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 130 - Courts									
Fringes Benefits:									
FICA Medicare	51200	159,701	152,929	155,136	156,898	160,053	160,053	160,053	2.01%
Health Insurance	51201	486,275	537,143	535,646	587,944	569,196	569,196	569,196	-3.19%
Dental Insurance	51202	37,914	36,643	34,094	35,307	32,090	32,090	32,090	-9.11%
Workers Compensation	51203	4,859	7,505	3,530	5,913	7,868	7,868	7,868	33.06%
Unemployment Comp	51204	402	2,941	345	0	0	0	0	0.00%
WI Retirement	51206	137,646	131,649	128,326	139,458	140,172	140,172	140,172	0.51%
Fringe Benefits Other	51207	12,918	11,078	10,378	11,448	11,676	11,676	11,676	1.99%
Fringes Benefits Subtotal:		839,714	879,888	867,456	936,968	921,055	921,055	921,055	-1.70%
Total Labor:		3,045,269	2,982,017	3,006,331	3,103,922	3,139,409	3,139,409	3,139,409	1.14%
Travel:									
Registration Tuition	52001	1,286	1,199	1,675	2,485	2,970	2,970	2,970	19.52%
Automobile Allowance	52002	4,563	5,419	5,093	4,691	5,748	5,748	5,748	22.53%
Meals	52005	429	375	351	1,178	1,410	1,410	1,410	19.69%
Lodging	52006	1,250	1,326	1,886	3,628	3,711	3,711	3,711	2.29%
Other Travel Exp	52007	48	24	75	18	0	0	0	-100.00%
Taxable Meals	52008	85	188	81	0	0	0	0	0.00%
Travel Subtotal:		7,661	8,531	9,161	12,000	13,839	13,839	13,839	15.33%
Total Travel:		7,661	8,531	9,161	12,000	13,839	13,839	13,839	15.33%
Capital Outlay:									
Equipment	58004	0	0	0	110,000	89,800	89,800	89,800	-18.36%
Capital Outlay Subtotal:		0	0	0	110,000	89,800	89,800	89,800	-18.36%
Total Capital:		0	0	0	110,000	89,800	89,800	89,800	-18.36%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 130 - Courts									
Office:									
Office Supplies	53000	10,565	10,728	10,804	10,750	12,800	12,800	12,800	19.07%
Stationery and Forms	53001	17,318	10,552	5,386	10,150	11,200	11,200	11,200	10.34%
Printing Supplies	53002	14,373	12,097	14,091	13,500	12,800	12,800	12,800	-5.19%
Postage and Box Rent	53004	1,885	697	587	1,590	1,460	1,460	1,460	-8.18%
Telephone	53008	8,088	15,252	13,369	14,450	15,550	15,550	15,550	7.61%
Telephone Supplies	53009	0	0	0	250	250	250	250	0.00%
Long Distance	53011	2	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	83	0	0	300	300	300	300	0.00%
Office Subtotal:		52,313	49,326	44,237	50,990	54,360	54,360	54,360	6.61%
Operating:									
Subscriptions	53501	2,052	1,859	1,567	1,580	1,580	1,580	1,580	0.00%
Membership Dues	53502	1,726	2,535	1,396	2,773	2,738	2,738	2,738	-1.26%
Publish Legal Notices	53503	0	0	118	200	200	200	200	0.00%
Food	53520	0	32	0	0	0	0	0	0.00%
Small Equipment	53522	2,376	6,299	65,872	20,150	18,951	18,951	18,951	-5.95%
Other Operating Supplies	53533	0	1,979	29	0	0	0	0	0.00%
Witness Expense	53535	3,386	3,088	3,815	8,840	8,200	4,000	4,000	-54.75%
Jury Expense	53536	83,744	69,507	81,485	100,000	100,000	90,000	90,000	-10.00%
Interpreter Fees	53537	26,357	26,010	24,148	31,100	34,600	34,600	34,600	11.25%
Small Equipment Technology	53580	2,154	8,033	50	700	2,500	2,500	2,500	257.14%
Print Duplicate	73003	17,056	19,003	18,144	18,200	18,300	18,300	18,300	0.55%
Postage and Box Rent	73004	64,636	63,919	69,652	68,420	67,720	67,720	67,720	-1.02%
Operating Subtotal:		203,487	202,265	266,277	251,963	254,789	240,589	240,589	-4.51%
Repairs & Maint:									
Maintenance Equipment	54022	4,066	0	1,119	5,000	5,000	5,000	5,000	0.00%
Equipment Repairs	54029	3,382	3,628	1,993	5,800	5,700	5,700	5,700	-1.72%
Equipment Repairs	74029	891	924	858	828	828	828	828	0.00%
Repairs & Maint Subtotal:		8,339	4,552	3,970	11,628	11,528	11,528	11,528	-0.86%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 130 - Courts									
Contractual Services:									
Medical and Dental	55000	138,846	170,753	158,237	180,000	180,000	180,000	180,000	0.00%
Legal Services	55001	353,862	339,954	330,501	399,900	399,900	389,900	389,900	-2.50%
Transcription Services	55009	5,822	7,514	7,160	8,000	8,000	8,000	8,000	0.00%
Professional Service	55014	18,072	13,494	15,791	25,800	32,255	32,255	32,255	25.02%
Security Service	55028	50	50	0	0	0	0	0	0.00%
Mediation Services	55038	65,000	65,000	65,000	65,000	65,000	65,000	65,000	0.00%
Contractual Services Subtotal:		581,653	596,765	576,689	678,700	685,155	675,155	675,155	-0.52%
Insurance Expenses:									
Prop Liab Insurance	76000	12,732	13,860	14,820	14,283	14,113	14,113	14,113	-1.19%
Insurance Expenses Subtotal:		12,732	13,860	14,820	14,283	14,113	14,113	14,113	-1.19%
Total Other Operating:									
		858,524	866,767	905,993	1,007,564	1,019,945	995,745	995,745	-1.17%
Expense Total:									
		3,911,454	3,857,315	3,921,485	4,233,486	4,262,993	4,238,793	4,238,793	0.13%
Courts Net/(Levy):									
		(2,032,055)	(1,993,445)	(1,984,101)	(2,362,826)	(2,352,233)	(2,328,033)	(2,328,033)	-1.47%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Clerk of Courts - Branch 6	Video Conferencing System upgrade	1	89,800	89,800
		1		89,800

**CLERK OF COURTS AND COURTS
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2018 ADOPTED	2017 ADOPTED	2016 ADOPTED	2018 OVER 2017	2017 OVER 2016
Clerk of Courts Revenues	1130	1,744,796	3,559	-	271,321	2,019,676	1,758,260	2,019,676 (1,758,260)	2,106,899 (1,712,160)	2,085,545 (1,658,400)	(4.1) 2.7	1.0 3.2
Circuit Court I Revenues	1131	68,542	-	-	96,865	165,407	-	165,407 -	166,736 -	164,928 -	(0.8) N/A	1.1 N/A
Circuit Court II Revenues	1132	76,982	-	-	98,452	175,434	-	175,434 -	209,115 -	153,904 -	(16.1) N/A	35.9 N/A
Circuit Court III Revenues	1133	63,708	-	-	96,923	160,631	-	160,631 -	169,988 -	167,612 -	(5.5) N/A	1.4 N/A
Circuit Court IV Revenues	1134	70,557	-	-	96,900	167,457	-	167,457 -	167,461 -	176,477 -	0.0 N/A	(5.1) N/A
Circuit Court V Revenues	1135	71,069	-	-	100,281	171,350	-	171,350 -	172,370 -	166,631 -	(0.6) N/A	3.4 N/A
Circuit Court VI Revenues	1136	70,175	-	89,800	96,877	256,852	-	256,852 -	166,935 -	163,536 -	53.9 N/A	2.1 N/A
Family Court Commissioner Revenues	1142	216,508	3,000	-	85,702	305,210	54,000	305,210 (54,000)	188,866 (58,000)	181,585 (101,400)	61.6 (6.9)	4.0 (42.8)
Court Commissioner Revenues	1143	189,741	1,665	-	20,454	211,860	-	211,860 -	378,818 -	298,819 -	(44.1) N/A	26.8 N/A
Law Library Revenues	1144	-	-	-	200	200	-	200 -	150 -	150 -	33.3 N/A	0.0 N/A
Probate Revenues	1146	223,303	1,676	-	23,865	248,844	-	248,844 -	170,405 -	162,365 -	46.0 N/A	5.0 N/A
Family Court Counseling Revenues	1149	344,028	3,939	-	7,905	355,872	98,500	355,872 (98,500)	335,743 (100,500)	324,455 (104,000)	6.0 (2.0)	3.5 (3.4)
Grand Totals		<u>3,139,409</u>	<u>13,839</u>	<u>89,800</u>	<u>995,745</u>	<u>4,238,793</u>	<u>1,910,760</u>	<u>2,328,033</u>	<u>2,362,826</u>	<u>2,182,207</u>	<u>(1.5)</u>	<u>8.3</u>

SHERIFF'S OFFICE

General Fund – Division: 110
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: John Matz
LOCATION: Sheriff's Office
4311 Jackson Street
Oshkosh, WI 5901

TELEPHONE: 236-7300

MISSION STATEMENT:

The Winnebago County Sheriff's Office is committed to providing comprehensive public safety services in partnership with its citizens to promote a safe and secure community.

PROGRAM DESCRIPTION:

BOAT PATROL: Patrol the waterways within Winnebago County and enforce state boating laws and county ordinances. Investigate boating accidents and respond to emergencies and boaters in distress. Work in conjunction with local fire departments to provide rescue and recovery operations on both open and frozen bodies of water.

COMMUNICATIONS - E911: Receive emergency and non-emergency calls for service. Dispatch and coordinate the response of Law Enforcement, Fire Fighters, EMS and Emergency Management. Monitor activities of emergency personnel and provide logistical support to facilitate their efforts.

CORRECTIONS: Manage the Winnebago County Jail in accordance with Wisconsin State Statutes and Administrative Code. Ensure incarcerated citizens are secure and provided resources that aid in their rehabilitation. Administer alternatives to incarceration and court ordered programming that allows individuals to remain in the community.

COURT SERVICES: Provide security to the campus of the Winnebago County Courthouse. Tend to the Courts' transporting of prisoners, service of civil process and apprehension of persons with outstanding arrest warrants. Support all divisions within the Sheriff's Office by documenting, maintaining and dispensing records and reports.

CRIME PREVENTION AND COMMUNITY SERVICES: Advocate pro-active crime prevention and educational initiatives using collaborative community efforts. Partnerships include Neighborhood and Business Watch, on site security surveys, PAWS (Potentially Abusive Workplace Situations), D.A.R.E., and the 911 emergency phone program. The Sheriff's Office is also involved extensively in multi-jurisdictional community coalitions such as Re:Th!nk, Fox Valley Safe Kids, Crime Stoppers, and TRICOM.

DETECTIVE: Conduct complex investigations requiring specialized training and experience to apprehend individuals who have violated local, state and federal laws. Maximize efficiency and effectiveness through peer networking and incorporating traditional investigative techniques with the most current technological resources available. Actions are focused on advocating victim's rights, enhancing the safety and security of citizens, and working for the greater good.

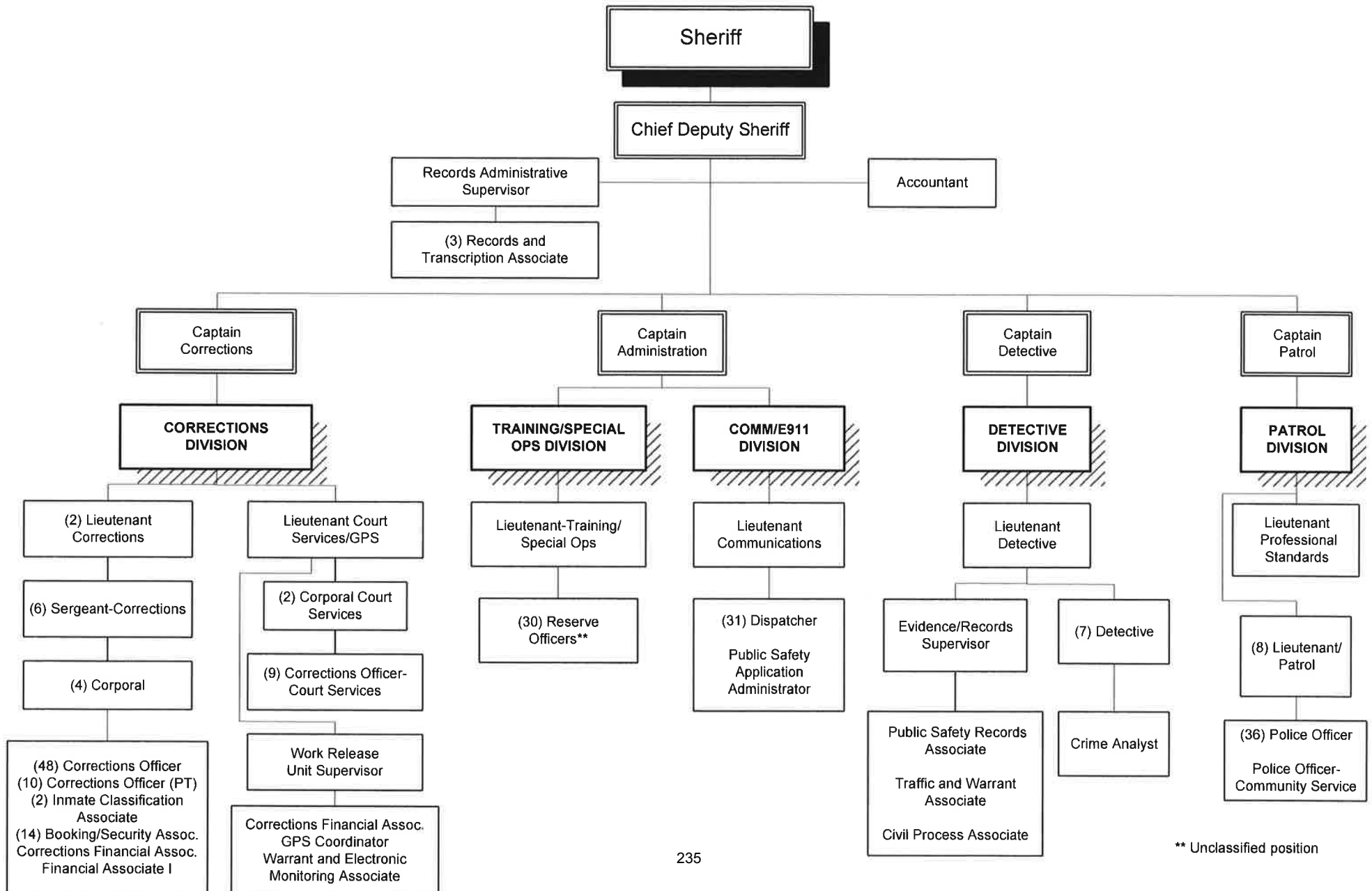
PATROL: Provide proactive law enforcement and protection services to the citizens of Winnebago County. Thoroughly investigate complaints and traffic crashes with fair and neutral application of state and local laws. Resolve calls for service and conflicts using problem solving strategies and mediation techniques. Focus enforcement efforts on initiatives that improve highway safety and overall quality of life within Winnebago County. Use education and community based policing strategies to garner citizen support and deter crime.

RESERVES: Support the Sheriff's Office mission by providing supplemental personnel to conduct traffic control, crowd control, event security, courthouse security and boat patrol. Provides cost effective law enforcement and security solutions for those individuals and organizations choosing to contract directly for these services.

SNOW PATROL: Patrol the public trails and frozen waterways within Winnebago County during the winter months enforcing state laws and county ordinances. Work in cooperation with the DNR and local interest groups in an effort to provide safe and courteous use of natural resources.

TRAINING: Ensure that staff members are prepared to provide quality service to the citizens of Winnebago County. Instructs employees on the core competencies of their position and provides advanced continuing education. Manages risk by adopting standards and policies that meet or exceed the professional requirements of the position. Adapts to the ever evolving criminal justice system by providing the most current, relevant and realistic training germane to the employee's position.

SHERIFF



** Unclassified position

SHERIFF'S OFFICE

**General Fund – Division: 110
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: John Matz
LOCATION: Sheriff's Office
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7300

2017 ACCOMPLISHMENTS:

- 1. Converted 2016 and 2017 model year patrol fleet vehicles to bi-fuel propane/gasoline system including installation of on-site fueling station, creating significant savings.**
- 2. Successfully completed the first major software, firmware and hardware updates to the County-Wide Radio System.**
- 3. Completed construction and opened the Winnebago County Courthouse Screening Center in April 2017.**
- 4. Implemented Agency-wide mentoring program to identify and develop leadership qualities to facilitate succession planning and ensure effectiveness.**
- 5. Upgraded the Jail's antiquated video surveillance system to better capture activity and protect the County from liability.**
- 6. Enhanced community understanding and relations by hosting the second annual 14-week Citizens' Police Academy.**
- 7. Completed first year of three year upgrade of squad video cameras due to hardware approaching end of life.**
- 8. Proactively addressed potential disparate policing tactics by providing all Sheriff's Office staff with Implicit Bias training.**
- 9. Used social media to combat local human trafficking through proactive "sting" operations.**
- 10. Reduced costs to Winnebago County, 24/7, and Electronic Monitoring participants by contracting with new vendor at lower rates.**

2018 GOALS & OBJECTIVES:

- 1. Upgrade the software and hardware for the current Computer Aided Dispatch, Law Records Management and Jail Records Management Systems to replace end of life components.**
- 2. Partner with Human Services to create a liaison position that coordinates and ensures Sheriff's Office TAD programming effectiveness.**
- 3. Successfully obtain reaccreditation through the Wisconsin Law Enforcement Accreditation Group (WILEAG).**
- 4. Work with the Sex Offender Registry Program to create procedures for identifying and investigating non-compliant registrants.**
- 5. Equip the Fairview Tower sight as a backup Communications Center to provide redundant emergency dispatch services.**
- 6. Form a Jail Expansion Team to study the space, staffing and programming needs for the anticipated Jail Expansion Project.**
- 7. Implement a Jail Body Worn Camera Program to better capture deputy and inmate interactions.**
- 8. In conjunction with the Highway Department, implement a live feed for the DOT camera system to better monitor activity on area Highways and improve response to incidents by first responders.**

SHERIFF

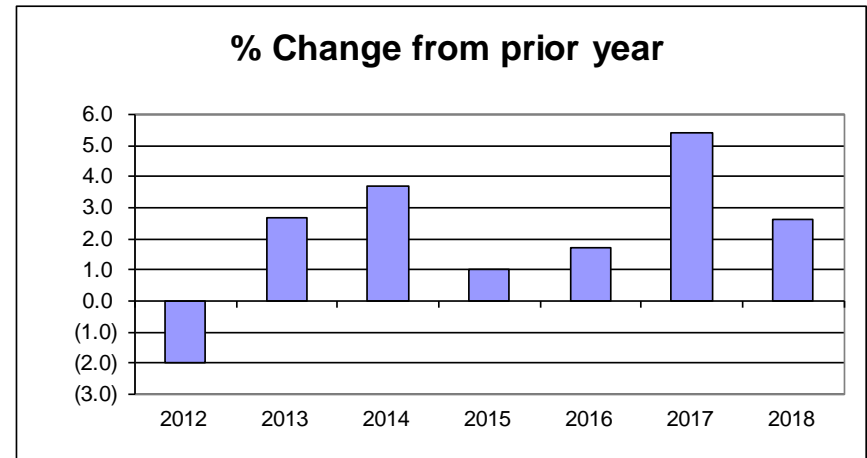
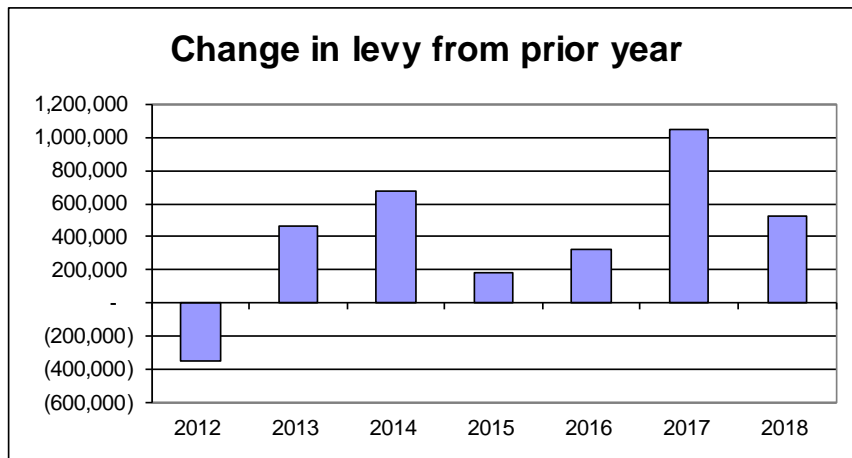
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	189	191	192	192	191	194	195	198	198	198
Part Time	4	4	8	8	8	8	8	10	10	10
Total	193	195	200	200	199	202	203	208	208	208

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$20,827,696, an increase of \$521,938 or 2.6% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Sheriff

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 20,305,758	
Revenue Changes - impact on levy:		
WI Natural Resources	(7,793)	Increase based on state funding % available greater than expected.
Dept of Transportation	(95,000)	Increase based on the multi-jurisdiction click it grant.
WI Dept of Justice	(25,147)	Increase based on the alert equipment grant awards.
Other Fees	32,000	Decrease based on the domestic violence program revenues now reflected in the District Attorney budget.
Civil Process Fees	30,000	Decrease based on the economy improving and less foreclosures.
Board of Prisoners	(18,980)	Increase based on number of working huber inmates increasing.
Monitoring Fees	49,284	Decrease based on the new contract pricing of GPS.
Intake Booking Fees	(8,000)	Increase based on jail population increasing.
Sale of Property & Equipment	15,000	Decrease based on patrol squads being retained for reserve unit.
Expense Changes - impact on levy:		
Labor & Fringe	597,334	Regular pay increases of 1.75%, health insurance premium increases of 9.1%, and workers compensation premium increases of 32.6% make up the 3.21% overall labor & fringe increases. Some employees received additional increases which are being spread over three years to bring them to the minimum for their pay grade.
Telephone	(30,000)	Decrease based on the consolidation of phone lines.
Uniform Tool Allowance	6,885	Increase based on the alert equipment grant awards.
Small Equipment	14,815	Increase based on the alert grant equipment purchases needed in 2018.
Motor Fuel	(14,000)	Decrease based on the transition from fuel to propane for fleet vehicles.
Print Duplicate	7,400	Increase based on printing history in General Services.
Maintenance Equipment	(18,000)	Decrease based on the phone system maintenance now being recorded in the telephone account.
Equipment Repairs	(15,804)	Decrease based on equipment repair cost history.
Professional Service	(69,033)	Decrease based on the new contract pricing of GPS.
Other small changes	70,977	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 20,827,696	

Financial Summary Sheriff

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	1,694,396	3,259,871	2,810,485	3,238,840	2,839,245
Labor	10,411,616	18,656,448	18,593,436	18,624,596	19,190,770
Travel	42,590	81,972	81,232	81,232	82,232
Capital	612,786	789,037	498,165	789,037	518,325
Other Expenditures	2,515,711	4,073,572	3,943,410	4,067,772	3,875,614
Total Expenditures	13,582,703	23,601,029	23,116,243	23,562,637	23,666,941
Levy			20,305,758		20,827,696

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff									
Revenue									
Intergov Rev:									
Office of Justice Assistance	42003	38,536	3,750	11,440	2,000	4,600	4,600	4,600	130.00%
WI Natural Resources	42009	55,223	54,997	59,487	53,317	61,110	61,110	61,110	14.62%
Dept of Transportation	42011	37,215	47,074	35,750	37,000	132,000	132,000	132,000	256.76%
WI Dept of Justice	42018	31,436	28,680	32,063	31,640	56,787	56,787	56,787	79.48%
Intergov Rev Subtotal:		162,410	134,501	138,740	123,957	254,497	254,497	254,497	105.31%
Fines and Permits:									
Parking Violations	44103	6,145	5,416	3,670	6,000	6,000	6,000	6,000	0.00%
Drug Seizures	44104	3,630	2,205	5,752	3,000	3,000	3,000	3,000	0.00%
Fines and Permits Subtotal:		9,775	7,621	9,422	9,000	9,000	9,000	9,000	0.00%
Public Services:									
Other Fees	45002	42,581	27,220	28,990	42,800	10,800	10,800	10,800	-74.77%
Forms Copies Etc	45003	3,303	3,628	4,336	4,000	4,000	4,000	4,000	0.00%
Warrant Fees	45005	17,242	17,955	19,433	17,000	18,000	18,000	18,000	5.88%
Telephone	45009	246,588	276,864	268,294	245,000	245,000	245,000	245,000	0.00%
Civil Process Fees	45019	143,162	126,993	118,970	145,000	115,000	115,000	115,000	-20.69%
Board of Prisoners	45020	157,063	185,077	208,836	180,310	199,290	199,290	199,290	10.53%
Restitution	45022	3,960	89	899	1,700	1,500	1,500	1,500	-11.76%
Police Services	45023	257,520	266,747	217,991	251,000	252,734	252,734	252,734	0.69%
Photographic Revenue	45024	200	332	311	250	250	250	250	0.00%
Donations	45034	22,300	26,703	2,248	1,500	1,500	1,500	1,500	0.00%
Medical MA Co Pay	45043	17,560	20,317	19,467	17,000	18,000	18,000	18,000	5.88%
Monitoring Fees	45044	437,903	363,689	393,480	481,390	432,106	432,106	432,106	-10.24%
Concession Revenue	45050	117,621	114,960	129,968	115,000	120,000	120,000	120,000	4.35%
Intake Booking Fees	45063	100,705	100,298	86,605	82,000	90,000	90,000	90,000	9.76%
Damages to Monitor Equipment	45064	364	74	15	350	275	275	275	-21.43%
Public Services Subtotal:		1,568,073	1,530,946	1,499,840	1,584,300	1,508,455	1,508,455	1,508,455	-4.79%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff									
Intergov Services:									
Board of Prisoners	43006	693,974	760,780	757,675	798,114	782,554	782,554	782,554	-1.95%
Incentives	43009	16,600	17,000	23,200	17,000	18,000	18,000	18,000	5.88%
Cost Share Municipalities	43016	159,149	224,267	225,472	229,214	233,139	233,139	233,139	1.71%
Intergov Services Subtotal:		869,723	1,002,047	1,006,347	1,044,328	1,033,693	1,033,693	1,033,693	-1.02%
Total Operating Revenue:		2,609,980	2,675,114	2,654,349	2,761,585	2,805,645	2,805,645	2,805,645	1.60%
Misc Revenues:									
Sale Of Prop Equip	48104	44,214	57,638	47,195	48,000	33,000	33,000	33,000	-31.25%
Other Miscellaneous Revenues	48109	455	4,894	2,527	900	600	600	600	-33.33%
Misc Revenues Subtotal:		44,669	62,532	49,722	48,900	33,600	33,600	33,600	-31.29%
Total Non-Operating Revenue:		44,669	62,532	49,722	48,900	33,600	33,600	33,600	-31.29%
Revenue Total:		2,654,649	2,737,646	2,704,070	2,810,485	2,839,245	2,839,245	2,839,245	1.02%
Expense									
Wages:									
Regular Pay	51100	10,460,640	10,987,003	11,182,384	11,734,070	11,992,460	11,992,460	11,992,460	2.20%
Temporary Employees	51101	49,763	41,996	54,306	48,474	49,322	49,322	49,322	1.75%
Overtime	51105	820,482	945,163	802,930	909,311	907,216	907,216	907,216	-0.23%
Comp Time	51108	150,898	108,308	25,752	73,823	73,865	73,865	73,865	0.06%
Payroll Sundry Account	51190	13,023	2,147	4,764	0	0	0	0	0.00%
Wages Subtotal:		11,494,807	12,084,618	12,070,135	12,765,678	13,022,863	13,022,863	13,022,863	2.01%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff									
Fringes Benefits:									
FICA Medicare	51200	854,666	897,101	891,778	978,112	996,247	996,247	996,247	1.85%
Health Insurance	51201	2,245,004	2,526,419	2,594,770	2,914,973	3,180,612	3,180,612	3,180,612	9.11%
Dental Insurance	51202	110,961	118,362	125,406	139,211	139,985	139,985	139,985	0.56%
Workers Compensation	51203	85,823	116,394	94,389	158,827	210,569	210,569	210,569	32.58%
Unemployment Comp	51204	(994)	3,883	(2,116)	0	0	0	0	0.00%
WI Retirement	51206	1,488,260	1,357,562	1,322,516	1,570,912	1,573,347	1,573,347	1,573,347	0.16%
Fringe Benefits Other	51207	54,300	56,536	56,714	65,723	67,147	67,147	67,147	2.17%
Fringes Benefits Subtotal:		4,838,021	5,076,257	5,083,456	5,827,758	6,167,907	6,167,907	6,167,907	5.84%
Total Labor:		16,332,828	17,160,875	17,153,591	18,593,436	19,190,770	19,190,770	19,190,770	3.21%
Travel:									
Registration Tuition	52001	42,041	58,401	36,031	54,665	54,665	54,665	54,665	0.00%
Automobile Allowance	52002	559	395	305	1,100	1,100	600	600	-45.45%
Commercial Travel	52004	2,502	342	1,429	4,050	4,050	4,050	4,050	0.00%
Meals	52005	4,093	4,597	3,240	8,114	9,614	9,614	9,614	18.49%
Lodging	52006	17,664	11,467	11,963	13,043	13,043	13,043	13,043	0.00%
Other Travel Exp	52007	237	413	457	260	260	260	260	0.00%
Taxable Meals	52008	4,295	1,963	4,274	0	0	0	0	0.00%
Travel Subtotal:		71,390	77,578	57,700	81,232	82,732	82,232	82,232	1.23%
Total Travel:		71,390	77,578	57,700	81,232	82,732	82,232	82,232	1.23%
Capital Outlay:									
Equipment	58004	466,591	514,652	421,422	498,165	518,325	518,325	518,325	4.05%
Capital Outlay Subtotal:		466,591	514,652	421,422	498,165	518,325	518,325	518,325	4.05%
Total Capital:		466,591	514,652	421,422	498,165	518,325	518,325	518,325	4.05%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff									
Office:									
Office Supplies	53000	20,824	14,391	17,127	13,150	15,650	15,650	15,650	19.01%
Stationery and Forms	53001	2,941	2,253	959	2,850	2,350	2,350	2,350	-17.54%
Printing Supplies	53002	12,326	12,798	12,020	13,150	13,150	13,150	13,150	0.00%
Print Duplicate	53003	669	185	0	650	350	350	350	-46.15%
Postage and Box Rent	53004	222	111	108	400	400	400	400	0.00%
Computer Supplies	53005	7,723	41	1,046	2,250	2,250	2,250	2,250	0.00%
Computer Software	53006	11,847	8,347	7,211	12,260	13,500	13,500	13,500	10.11%
Telephone	53008	112,697	125,662	102,603	135,000	105,000	105,000	105,000	-22.22%
Telephone Supplies	53009	1,339	55	0	0	0	0	0	0.00%
Long Distance	53011	5	0	0	0	0	0	0	0.00%
Wireless	53012	16,006	0	0	0	0	0	0	0.00%
Pagers	53013	60	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	94	0	0	0	0	0	0	0.00%
Office Subtotal:		186,751	163,842	141,073	179,710	152,650	152,650	152,650	-15.06%
Operating:									
Advertising	53500	0	0	531	500	500	500	500	0.00%
Subscriptions	53501	289	403	552	710	730	730	730	2.82%
Membership Dues	53502	3,705	5,076	5,088	4,550	5,090	5,090	5,090	11.87%
Household Supplies	53516	0	19	0	50	50	50	50	0.00%
Uniforms Tools Allowance	53517	138,861	127,169	121,012	72,143	79,028	79,028	79,028	9.54%
Professional Supplies	53518	99,045	70,046	106,195	102,890	105,253	105,253	105,253	2.30%
Food	53520	244	862	852	1,000	1,000	1,000	1,000	0.00%
Small Equipment	53522	130,457	102,556	150,461	106,646	121,461	121,461	121,461	13.89%
Medical Supplies	53524	86	1,435	4,457	2,500	3,900	3,900	3,900	56.00%
Legal Fees	53530	80	0	0	0	0	0	0	0.00%
Investigation Expense	53532	28,261	28,575	28,119	27,800	28,000	28,000	28,000	0.72%
Motor Fuel	53548	231,282	173,518	156,480	175,206	161,206	161,206	161,206	-7.99%
Other Rents and Leases	53552	1,620	2,271	1,390	7,000	7,000	6,000	6,000	-14.29%
Operating Licenses Fees	53553	65	65	66	0	0	0	0	0.00%
Operating Grants	53565	85,496	90,979	90,979	90,979	90,979	90,979	90,979	0.00%
Spec Service Awards	53566	1,054	189	668	1,000	1,000	1,000	1,000	0.00%
Other Miscellaneous	53568	0	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	7,230	7,618	4,493	0	0	0	0	0.00%
Print Duplicate	73003	34,998	45,677	50,570	42,100	49,500	49,500	49,500	17.58%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 110 - Sheriff									
Postage and Box Rent	73004	7,500	6,819	7,631	8,700	8,000	8,000	8,000	-8.05%
Computer Server Charge	73030	0	0	5,822	0	0	0	0	0.00%
Operating Subtotal:		770,272	663,276	735,365	643,774	662,697	661,697	661,697	2.78%
Repairs & Maint:									
Small Hardware	54008	775	84	603	450	625	625	625	38.89%
Lubricants	54016	408	586	941	1,950	1,950	1,950	1,950	0.00%
Tires Batteries	54018	13,331	15,881	16,435	16,550	16,050	16,050	16,050	-3.02%
Maintenance Equipment	54022	11,170	0	0	18,000	0	0	0	-100.00%
Equipment Repairs	54029	41,304	61,094	55,894	92,054	81,250	76,250	76,250	-17.17%
Equipment Repairs	74029	4,983	4,686	6,484	5,000	6,500	6,500	6,500	30.00%
Repairs & Maint Subtotal:		71,970	82,330	80,358	134,004	106,375	101,375	101,375	-24.35%
Utilities:									
Power and Light	54701	4,707	4,946	365	360	420	420	420	16.67%
Utilities Subtotal:		4,707	4,946	365	360	420	420	420	16.67%
Contractual Services:									
Medical and Dental	55000	33,799	31,344	44,074	67,000	65,000	65,000	65,000	-2.99%
Pest Extermination	55002	1,823	1,020	1,350	1,675	1,725	1,725	1,725	2.99%
Vehicle Repairs	55005	72,295	60,532	62,050	73,533	71,700	71,700	71,700	-2.49%
Professional Service	55014	240,086	208,249	235,981	321,181	252,148	252,148	252,148	-21.49%
Collection Services	55015	23,833	24,264	18,832	20,000	20,000	20,000	20,000	0.00%
Food Service	55029	288,035	335,354	364,844	369,145	353,466	353,466	353,466	-4.25%
Other Contract Serv	55030	1,583,169	1,613,616	1,672,087	1,908,073	1,970,709	1,970,709	1,970,709	3.28%
Medical and Dental	75000	10,186	5,369	6,238	7,500	7,500	7,500	7,500	0.00%
Contractual Services Subtotal:		2,253,225	2,279,748	2,405,456	2,768,107	2,742,248	2,742,248	2,742,248	-0.93%
Insurance Expenses:									
Prop Liab Insurance	76000	194,988	201,288	217,764	217,455	217,224	217,224	217,224	-0.11%
Insurance Expenses Subtotal:		194,988	201,288	217,764	217,455	217,224	217,224	217,224	-0.11%
Total Other Operating:		3,481,913	3,395,430	3,580,382	3,943,410	3,881,614	3,875,614	3,875,614	-1.72%
Expense Total:		20,352,721	21,148,535	21,213,095	23,116,243	23,673,441	23,666,941	23,666,941	2.38%
Sheriff Net/(Levy):		(17,698,073)	(18,410,890)	(18,509,024)	(20,305,758)	(20,834,196)	(20,827,696)	(20,827,696)	2.57%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

Department	Description	Quantity	Unit Cost	Capital Outlay
Sheriff -				
Patrol -	Squad SUV with video camera	7	44,045	308,315
	Supervisor SUV with video camera	1	48,720	48,720
		8		357,035
Sheriff -				
Detective -	Detective Van w/ changeover equipment and registration	1	26,790	26,790
		1		26,790
Sheriff -				
Training -	Pole Camera	1	15,000	15,000
		1		15,000
Sheriff -				
Jail -	Video Camera Upgrade	1	50,000	50,000
	Transport Vans	2	25,500	51,000
	Portable Video Cart	1	18,500	18,500
		4		119,500
		14		518,325

**SHERIFF
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2018 ADOPTED	2017 ADOPTED	2016 ADOPTED	2018 OVER 2017	2017 OVER 2016
Administrative	1110	602,851	500	-	396,224	999,575		999,575	1,067,853	1,022,386	(6.4)	4.4
Revenues	1110						143,250	(143,250)	(172,250)	(168,600)	(16.8)	2.2
Patrol	1112	4,923,197	-	357,035	372,670	5,652,902		5,652,902	5,450,719	5,110,018	3.7	6.7
Revenues	1112						314,500	(314,500)	(234,500)	(253,000)	34.1	(7.3)
Detective	1113	1,392,796	-	26,790	196,809	1,616,395		1,616,395	1,543,436	1,459,899	4.7	5.7
Revenues	1113						25,957	(25,957)	(28,700)	(25,500)	(9.6)	12.5
Community Services	1114	-	-	-	-	-		-	-	96,704	#DIV/0!	(100.0)
Revenues	1114						-	-	-	-	N/A	N/A
Reserves	1115	54,103	-	-	10,250	64,353		64,353	61,916	61,299	3.9	1.0
Revenues	1115						35,734	(35,734)	(35,000)	(33,537)	2.1	4.4
911	1116	2,766,944	-	-	1,123,392	3,890,336		3,890,336	3,834,694	3,752,204	1.5	2.2
Revenues	1116						248,139	(248,139)	(244,214)	(243,207)	N/A	N/A
Boat Patrol	1117	-	-	-	27,820	27,820		27,820	28,972	25,877	(4.0)	12.0
Revenues	1117						47,124	(47,124)	(39,331)	(39,413)	19.8	(0.2)
Snow Patrol	1118	-	-	-	5,900	5,900		5,900	6,525	7,575	100.0	0.0
Revenues	1118						13,986	(13,986)	(13,986)	(15,300)	100.0	0.0
Training	1119	-	81,732	15,000	168,568	265,300		265,300	249,560	258,584	6.3	(3.5)
Revenues	1119						53,130	(53,130)	(27,240)	(27,400)	95.0	(0.6)
Jail	1120	9,450,879	-	119,500	1,573,981	11,144,360		11,144,360	10,872,568	10,119,001	2.5	7.4
Revenues	1120						1,957,425	(1,957,425)	(2,015,264)	(1,846,388)	(2.9)	9.1
Grand Totals		<u>19,190,770</u>	<u>82,232</u>	<u>518,325</u>	<u>3,875,614</u>	<u>23,666,941</u>	<u>2,839,245</u>	<u>20,827,696</u>	<u>20,305,758</u>	<u>19,261,202</u>	2.6	5.4

JAIL IMPROVEMENTS FUND

2018 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Jail Improvements Fund is a separate fund created under Wisconsin Statutes which receives money when fines and fees are assessed for things such as traffic violations. Monies accumulated in the fund can only be used for jail construction, improvements and any other costs that directly are of benefit to prisoners. The funds can also be used to retire debt incurred for that purpose.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

Financial Summary Jail Improvement Fund

<u>Items</u>	<u>2017 7-Month Actual</u>	<u>2017 12-Month Estimate</u>	<u>2017 Adopted Budget</u>	<u>2017 Adjusted Budget</u>	<u>2018 Adopted Budget</u>
Total Revenues	<u>80,620</u>	<u>151,000</u>	<u>151,000</u>	<u>151,000</u>	<u>171,713</u>
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	17,000
Other Expenditures	<u>82,251</u>	<u>151,000</u>	<u>151,000</u>	<u>151,000</u>	<u>154,713</u>
Total Expenditures	82,251	151,000	151,000	151,000	171,713
Levy			-		-

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund									
Revenue									
Intergov Rev:									
US Dept of Justice	42013	8,199	7,836	13,574	6,000	8,000	8,000	8,000	33.33%
Intergov Rev Subtotal:		8,199	7,836	13,574	6,000	8,000	8,000	8,000	33.33%
Fines and Permits:									
Jail Assessments	44102	152,802	144,289	137,733	145,000	163,713	163,713	163,713	12.91%
Fines and Permits Subtotal:		152,802	144,289	137,733	145,000	163,713	163,713	163,713	12.91%
Total Operating Revenue:		161,001	152,125	151,307	151,000	171,713	171,713	171,713	13.72%
Revenue Total:		161,001	152,125	151,307	151,000	171,713	171,713	171,713	13.72%
Expense									
Capital Outlay:									
Equipment	58004	0	195,364	0	0	17,000	17,000	17,000	100.00%
Capital Outlay Subtotal:		0	195,364	0	0	17,000	17,000	17,000	100.00%
Total Capital:		0	195,364	0	0	17,000	17,000	17,000	100.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 125 - Jail Improvement Fund									
Operating:									
Subscriptions	53501	5,130	3,551	2,414	4,330	4,505	4,505	4,505	4.04%
Household Supplies	53516	17,940	34,819	32,772	24,880	25,985	25,985	25,985	4.44%
Uniforms Tools Allowance	53517	24,928	16,979	17,786	27,750	28,623	28,623	28,623	3.15%
Linen	53519	2,483	8,560	6,188	14,510	15,008	15,008	15,008	3.43%
Dishes and Utensils	53521	4,852	4,139	6,565	4,400	4,552	4,552	4,552	3.45%
Small Equipment	53522	6,851	10,658	2,503	15,482	15,972	15,972	15,972	3.16%
Hygiene Supplies	53528	24,402	23,186	17,688	21,336	22,048	22,048	22,048	3.34%
Commercial Travel Other	53540	250	500	250	275	285	285	285	3.64%
Print Duplicate	73003	0	0	0	3,500	3,500	3,500	3,500	0.00%
Operating Subtotal:		86,836	102,393	86,166	116,463	120,478	120,478	120,478	3.45%
Repairs & Maint:									
Equipment Repairs	54029	46	466	746	3,000	3,000	3,000	3,000	0.00%
Repairs & Maint Subtotal:		46	466	746	3,000	3,000	3,000	3,000	0.00%
Contractual Services:									
Professional Service	55014	7,355	9,175	11,743	9,037	10,600	10,600	10,600	17.30%
Other Contract Serv	55030	63,920	64,995	76,170	22,500	20,635	20,635	20,635	-8.29%
Contractual Services Subtotal:		71,275	74,169	87,913	31,537	31,235	31,235	31,235	-0.96%
Total Other Operating:		158,157	177,028	174,824	151,000	154,713	154,713	154,713	2.46%
Expense Total:		158,157	372,392	174,824	151,000	171,713	171,713	171,713	13.72%
Jail Improvement Fund Net/(Levy):		2,844	(220,267)	(23,517)	0	0	0	0	0.00%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Jail Improvements				
Fund -	Milnor Wash Machine	1	17,000	17,000
		1		17,000

COUNTY CORONER

General Fund – Department: 105
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Barry L. Busby
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4804

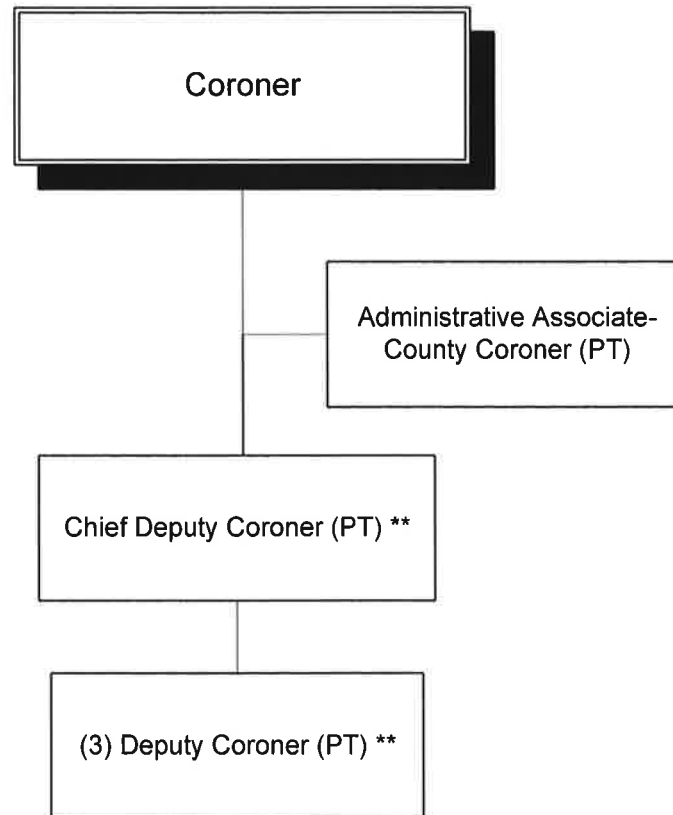
MISSION STATEMENT:

To monitor compliance with state statutes by medical facilities, funeral directors, law enforcement agencies, and the public regarding reportable deaths; to investigate and document all causes of death in reportable cases; to work with medical and legal agencies to protect and serve our community in all reportable deaths; to educate, and thereby prevent, hazardous conditions which put our County at risk; and to provide support, medical, or spiritual referrals to survivors of a deceased.

PROGRAM DESCRIPTION:

- Investigate all deaths within the County which meet reportability guidelines, as established by State Statute and office policy.
- Ensure that the medical and legal community is in compliance with reporting.
- Respond to the scene of reportable deaths.
- To assist and support the family during their time of loss.
- Continue offering organ, tissue and eye donation to the family as an option.
- Community support/training (educational/informative presentations).
- Continue prevention work on alcohol & drug abuse panels and involvement with ReThink of Winnebago County and State Committees.
- Continue working with Community for Hope to reduce suicides.
- Continue working with Child Death Review Committees and the Infant Death Center.
- Educate and work with other agencies within the county and state to reduce the abuse of heroin and other opiate use in Winnebago county.

CORONER



** Unclassified position

COUNTY CORONER

General Fund – Department:105

2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Barry L. Busby
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4804

2017 ACCOMPLISHMENTS

1. Continued education for coroner and deputies with attendance at various seminars and training sessions as budget allowed.
2. Continued working with Community For Hope regarding suicide prevention and mental health awareness, in addition to working with Survivors of Suicide programs.
3. Continued to work closely with Dr. P. Douglas Kelley as our primary forensic pathologist, Fond du Lac County Medical Examiner.
4. Worked closely with Dr. Michael Stier and Dr. Bob Corliss as our back-up forensic pathologists from University of Wisconsin, Madison.
5. We continue to be a leader in the state with regard to tissue, organ and eye donations.
6. Continued to work with Winnebago County Health Department on Child Death Review Committee for Winnebago County and continued working with the Infant Death Center.
7. Continued working with the Winnebago County Coalition against alcohol, drug and tobacco abuse.
8. Continue to work on Heroin Task Force and addiction problem.

2018 GOALS & OBJECTIVES

1. Continue providing the highest standards of death investigation to our community in the most respectful and cost-effective manner.
2. Continue updating and improving the Winnebago County Coroner database.
3. Continue consortium in the Fox Valley (with assistance of Dr. Doug Kelley) for training deputies.
4. Continue scanning files/paperwork to eliminate the amount of information being physically stored in our office.

- 5. Continue working with alcohol/drugs/tobacco abuse teams to promote awareness and help eliminate drunk and drugged drivers.**
- 6. Continue working with Child Death Review Committee.**
- 7. Continue working with Community For Hope on suicide prevention.**
- 8. Continue working with Re:Think Advocacy Committee against alcohol, prescription and street drug abuse prevention (heroin & opiates) and continue prevention and educational efforts to reduce the number of overdose deaths.**
- 9. Continue to work on Heroine Task Force**
- 10. Continue to work on revision of Chapter 979 pertaining to the training and educational requirements for Medicolegal Death Investigators for the state of Wisconsin.**

CORONER

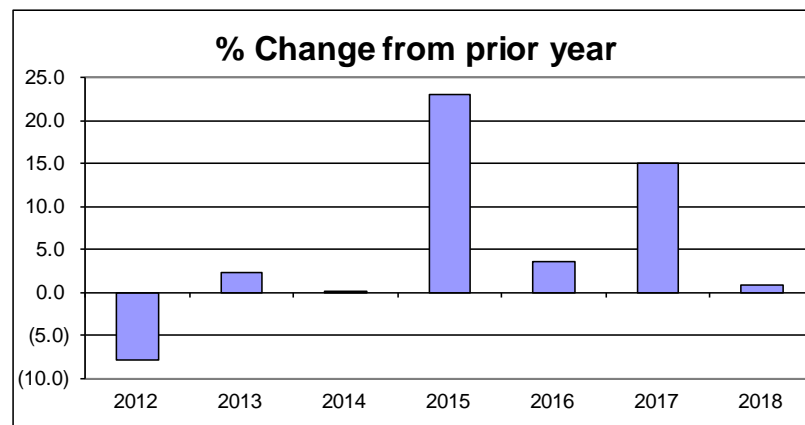
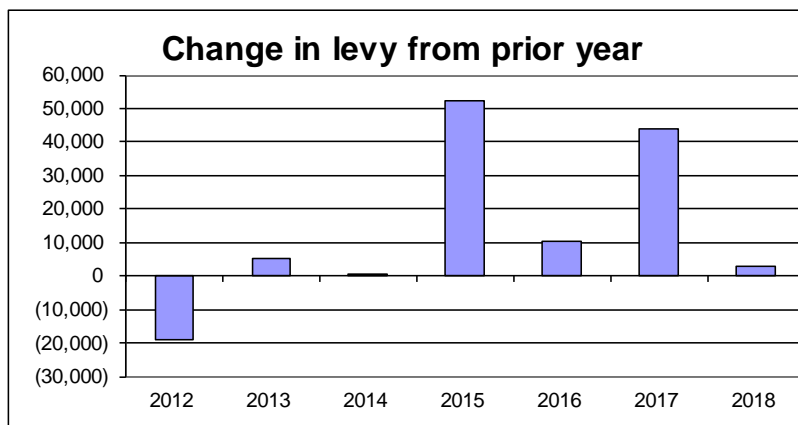
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	1	1	1	1	1	1	1	1	1	1
Part Time	1	1	1	1	1	1	1	1	1	1
Total	2	2	2	2	2	2	2	2	2	2

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$336,465, an increase of \$3,067 or 0.9% over 2017. There are no significant changes.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Coroner

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 333,398	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
None	-	
Other small changes	3,067	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 336,465	

Financial Summary **Coroner**

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	86,346	135,100	135,100	135,100	140,100
Labor	143,294	242,815	242,815	242,815	256,862
Travel	11,346	23,860	23,860	23,860	25,160
Capital	-	-	-	-	-
Other Expenditures	80,200	201,823	201,823	201,823	194,543
Total Expenditures	234,840	468,498	468,498	468,498	476,565
Levy			333,398		336,465

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner									
Revenue									
Public Services:									
Other Fees	45002	134,500	160,819	155,190	135,000	140,000	140,000	140,000	3.70%
Forms Copies Etc	45003	137	71	886	100	100	100	100	0.00%
Public Services Subtotal:		134,637	160,890	156,076	135,100	140,100	140,100	140,100	3.70%
Total Operating Revenue:		134,637	160,890	156,076	135,100	140,100	140,100	140,100	3.70%
Revenue Total:		134,637	160,890	156,076	135,100	140,100	140,100	140,100	3.70%
Expense									
Wages:									
Regular Pay	51100	80,552	85,434	88,302	88,917	93,063	93,063	93,063	4.66%
Other Per Diem	51107	106,530	108,095	109,800	105,000	110,000	110,000	110,000	4.76%
Wages Subtotal:		187,082	193,529	198,102	193,917	203,063	203,063	203,063	4.72%
Fringes Benefits:									
FICA Medicare	51200	14,197	14,392	14,701	14,776	15,534	15,534	15,534	5.13%
Health Insurance	51201	7,588	17,175	17,809	22,876	23,933	23,933	23,933	4.62%
Dental Insurance	51202	410	1,163	1,163	1,163	1,163	1,163	1,163	0.00%
Workers Compensation	51203	1,683	1,870	1,623	1,108	3,722	3,722	3,722	235.92%
Unemployment Comp	51204	30	0	0	0	0	0	0	0.00%
WI Retirement	51206	1,770	4,817	5,351	8,478	8,926	8,926	8,926	5.28%
Fringe Benefits Other	51207	387	443	448	497	521	521	521	4.83%
Fringes Benefits Subtotal:		26,064	39,860	41,096	48,898	53,799	53,799	53,799	10.02%
Total Labor:		213,146	233,389	239,198	242,815	256,862	256,862	256,862	5.79%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner									
Travel:									
Registration Tuition	52001	1,040	1,255	1,275	1,500	1,500	1,500	1,500	0.00%
Automobile Allowance	52002	18,435	19,448	19,100	21,000	22,000	22,000	22,000	4.76%
Meals	52005	109	159	70	450	450	450	450	0.00%
Lodging	52006	642	914	410	900	1,200	1,200	1,200	33.33%
Other Travel Exp	52007	11	8	10	10	10	10	10	0.00%
Taxable Meals	52008	82	0	76	0	0	0	0	0.00%
Travel Subtotal:		20,318	21,784	20,941	23,860	25,160	25,160	25,160	5.45%
Total Travel:		20,318	21,784	20,941	23,860	25,160	25,160	25,160	5.45%
Office:									
Office Supplies	53000	426	205	239	150	300	300	300	100.00%
Stationery and Forms	53001	0	36	16	250	100	100	100	-60.00%
Printing Supplies	53002	56	112	175	100	0	0	0	-100.00%
Postage and Box Rent	53004	9	15	7	48	48	48	48	0.00%
Telephone	53008	5,156	7,561	7,553	7,400	7,400	7,400	7,400	0.00%
Telephone Supplies	53009	105	0	217	0	0	0	0	0.00%
Long Distance	53011	57	0	0	0	0	0	0	0.00%
Wireless	53012	2,318	0	0	0	0	0	0	0.00%
Pagers	53013	588	0	0	0	0	0	0	0.00%
Office Subtotal:		8,713	7,928	8,207	7,948	7,848	7,848	7,848	-1.26%
Operating:									
Subscriptions	53501	0	0	0	100	100	100	100	0.00%
Membership Dues	53502	277	247	218	320	320	320	320	0.00%
Photo Processing	53504	0	18	35	200	200	200	200	0.00%
Uniforms Tools Allowance	53517	0	743	1,032	700	700	700	700	0.00%
Professional Supplies	53518	214	210	1,454	1,000	1,000	1,000	1,000	0.00%
Small Equipment	53522	0	312	0	600	600	600	600	0.00%
Medical Supplies	53524	3,215	2,433	2,630	2,300	5,000	5,000	5,000	117.39%
Investigation Expense	53532	0	30	119	30	150	150	150	400.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 105 - Coroner									
Other Miscellaneous	53568	0	236	0	300	300	300	300	0.00%
Small Equipment Technology	53580	0	1,133	0	500	500	500	500	0.00%
Printing Supplies	73002	0	0	0	75	75	75	75	0.00%
Print Duplicate	73003	951	957	998	600	600	600	600	0.00%
Postage and Box Rent	73004	80	139	55	250	250	250	250	0.00%
Operating Subtotal:		4,736	6,458	6,541	6,975	9,795	9,795	9,795	40.43%
Repairs & Maint:									
Maintenance Equipment	54022	110	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	132	99	132	200	200	200	200	0.00%
Repairs & Maint Subtotal:		242	99	132	200	200	200	200	0.00%
Contractual Services:									
Medical and Dental	55000	43,921	38,095	29,375	25,000	25,000	25,000	25,000	0.00%
Pathology Services	55010	137,488	144,457	143,435	160,000	150,000	150,000	150,000	-6.25%
Contractual Services Subtotal:		181,408	182,552	172,810	185,000	175,000	175,000	175,000	-5.41%
Insurance Expenses:									
Prop Liab Insurance	76000	1,212	1,320	1,668	1,700	1,700	1,700	1,700	0.00%
Insurance Expenses Subtotal:		1,212	1,320	1,668	1,700	1,700	1,700	1,700	0.00%
Total Other Operating:		196,311	198,358	189,358	201,823	194,543	194,543	194,543	-3.61%
Expense Total:		429,776	453,531	449,497	468,498	476,565	476,565	476,565	1.72%
Coroner Net/(Levy):		(295,139)	(292,641)	(293,422)	(333,398)	(336,465)	(336,465)	(336,465)	0.92%

EMERGENCY MANAGEMENT

General Fund – Department: 107
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

MISSION STATEMENT:

Emergency Management strives to safeguard communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

PROGRAM DESCRIPTION:

GENERAL: Coordinate efforts within Winnebago County to minimize the effects of natural and manmade disasters by taking steps to eliminate or lessen their impact.

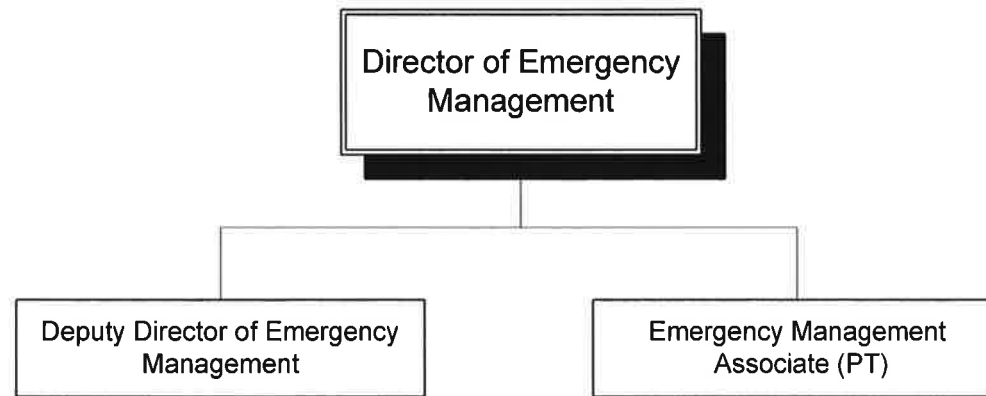
PREPAREDNESS: Encompasses all of the actions required to establish and sustain the level of proficiency necessary to execute a wide range of incident management operations. Comprising actions taken to plan, organize, equip, train and exercise to build and sustain the capabilities necessary to ensure a safer community.

PLANNING: Develop and update emergency plans with current required actions, written procedures, and the resources available. Plans include the Emergency Response Plan, Offsite Facility Plans, and Hazard Mitigation Plan.

RESPONSE: Maintain two emergency notification systems; a tornado warning siren system and an emergency telephone notification system. Coordinate with Red Cross in providing shelters during disasters. Maintain the Emergency Operations Center for Winnebago County.

RECOVERY: Actions taken to return a community to normal surroundings, including the restoration of basic services and the repair of physical, social and economic damages. Typical recovery actions include debris cleanup, financial assistance to individuals and governments, rebuilding of roads and bridges and key facilities, and sustained mass care for displaced human and animal populations.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

**General Fund – Department: 107
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

2017 ACCOMPLISHMENTS:

- 1. Continued implementation of the “Wisconsin Credentialing Asset Management System” (WCAMS) with law enforcement and fire agencies.**
- 2. Maintained the outdoor tornado warning system and deployed the portable tornado warning siren to large outdoor events.**
- 3. Reviewed and updated the Winnebago County Emergency Response Plan.**
- 4. Collaborated with Neenah/Menasha Fire and Canadian National Railroad on two tabletop exercises involving the railroad and a chemical facility in the Neenah/Menasha area.**
- 5. Coordinated a tabletop exercise with Park View Health Center, helping them meet a federal exercise requirement for public health facilities.**
- 6. Participated in a regional Point Beach Ingestion Zone planning workshop and an EAA Tabletop Exercise.**
- 7. Took part in planning a large regional exercise (‘Dark Skies 2018’) with the State of Wisconsin and several neighboring counties.**
- 8. Held a Public Information Officer (PIO) training in Neenah/Menasha and a PIO presentation with the Fox Valley PIO Group.**
- 9. Sponsored training opportunities through a CAMEO Class for first responders, Weather Spotter Training for the public with over 100 attendees, and an Incident Command System course – ‘Advanced ICS for Command and General Staff’ (ICS-400).**
- 10. Converted from a virtual EOC program through state-sponsored software E-sponder to the new program WebEOC.**
- 11. Coordinated special event planning with CUSA, RUSA, EAA and Oshkosh Corp 100.**
- 12. Continued participating and improving the Child Abduction Response Team with new technology and notifications.**
- 13. Maintained the Emergency Alert Telephone Notification System and IPAWS.**
- 14. Responded to severe weather events and other emergencies.**
- 15. Continued school emergency planning with districts.**
- 16. Updated 41 offsite facility plans and created 4 new plans.**

17. Promoted severe weather awareness, which included our campaign endorsing and selling NOAA Weather Radios at an affordable price to the public.

2018 GOALS & OBJECTIVES:

1. Continue to improve and exercise the Winnebago County Child Abduction Response Team.
2. Participate in the regional exercise 'Dark Skies 2018'.
3. Hold EOC Training for Winnebago County Department Heads.
4. Review and update the Winnebago County Emergency Response Plan.
5. Update the required number of offsite plans and write new plans for facilities that meet the quantity threshold of extremely hazardous chemicals.
6. Use social media to promote public awareness of the need for personal preparedness and ways to become better prepared.
7. Continue to promote and sell NOAA Weather Radios to residents of Winnebago County at an affordable price.
8. Continue collaboration with school districts on progressive emergency planning.
9. Train and provide educational opportunities to two new Emergency Management staff members.
10. Sponsor trainings from the National Weather Service and Wisconsin Emergency Management for first responder preparedness.
11. Continue to maintain Alertsense and all 52 outdoor tornado warning sirens.
12. Continue to update the Emergency Management Command Post with new technology.
13. Continue implementation of credentialing (WICAMS) with all fire and law enforcement agencies.
14. Continue the promotion and training of WebEOC with first responder agencies in Winnebago County.
15. Initiate a new project to develop a list of cell phone towers located in Winnebago County, in order to provide additional information needed when issuing emergency warnings via Alertsense and/or IPAWS.

EMERGENCY MANAGEMENT

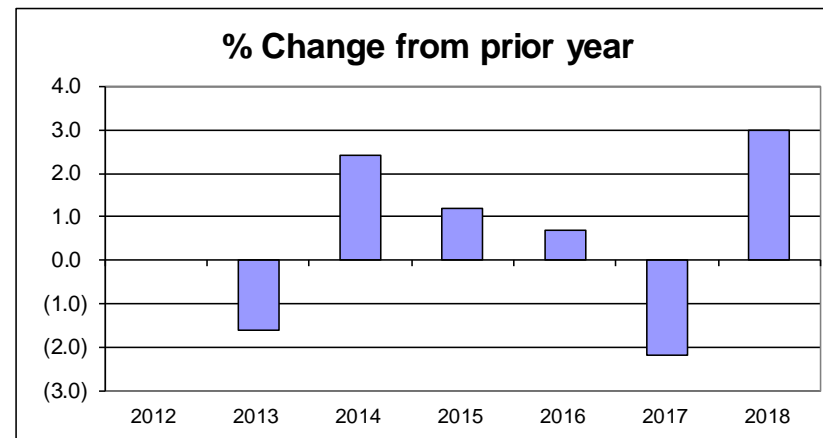
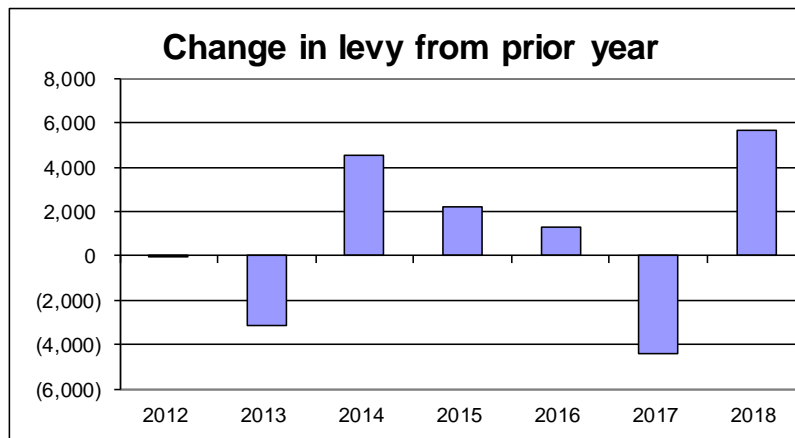
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	1	1	1	1	1	1	1	2	2	2
Part Time	2	2	2	2	2	2	2	1	1	1
Total	3	3	3	3	3	3	3	3	3	3

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$197,137, an increase of \$5,715 or 3.0% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Emergency Management

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 191,422	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Capital - Equipment	13,100	Increase based on purchase of NextGen Siren program and not having anything in deparment capital budget in 2017.
Operating Grants	(7,000)	Decrease based on a reduction in support making department more in line with surrounding counties contributions to their HazMat teams.
Other small changes	(385)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 197,137	

Financial Summary Emergency Management

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	45,259	147,148	147,148	194,751	146,434
Labor	136,058	230,823	230,823	230,823	231,288
Travel	1,437	3,010	3,010	3,010	5,065
Capital	-	-	-	-	13,100
Other Expenditures	31,351	104,737	104,737	104,737	94,118
Total Expenditures	168,846	338,570	338,570	338,570	343,571
Levy			191,422		197,137

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management									
Revenue									
Intergov Rev:									
WI Military Affairs	42008	150,221	152,287	128,586	147,148	146,434	146,434	146,434	-0.49%
Intergov Rev Subtotal:		150,221	152,287	128,586	147,148	146,434	146,434	146,434	-0.49%
Total Operating Revenue:									
		150,221	152,287	128,586	147,148	146,434	146,434	146,434	-0.49%
Misc Revenues:									
Material Sales	48105	423	274	448	0	0	0	0	0.00%
Cost Sharing Allocations	48110	0	0	69	0	0	0	0	0.00%
Misc Revenues Subtotal:		423	274	517	0	0	0	0	0.00%
Total Non-Operating Revenue:									
		423	274	517	0	0	0	0	0.00%
Revenue Total:		150,644	152,561	129,103	147,148	146,434	146,434	146,434	-0.49%
Expense									
Wages:									
Regular Pay	51100	141,967	144,695	149,922	152,660	149,368	149,368	149,368	-2.16%
Overtime	51105	0	0	0	0	2,000	2,000	2,000	100.00%
Other Per Diem	51107	0	0	0	250	250	250	250	0.00%
Wages Subtotal:		141,967	144,695	149,922	152,910	151,618	151,618	151,618	-0.84%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management									
Fringes Benefits:									
FICA Medicare	51200	9,974	10,101	10,591	11,679	11,400	11,400	11,400	-2.39%
Health Insurance	51201	37,540	46,697	48,457	51,934	54,334	54,334	54,334	4.62%
Dental Insurance	51202	2,483	2,755	2,827	2,826	2,826	2,826	2,826	0.00%
Workers Compensation	51203	130	197	117	237	301	301	301	27.00%
WI Retirement	51206	9,945	9,765	9,905	10,381	9,984	9,984	9,984	-3.82%
Fringe Benefits Other	51207	847	924	985	856	825	825	825	-3.62%
Fringes Benefits Subtotal:		60,919	70,439	72,882	77,913	79,670	79,670	79,670	2.26%
Total Labor:		202,886	215,134	222,804	230,823	231,288	231,288	231,288	0.20%
Travel:									
Registration Tuition	52001	690	288	1,300	765	1,050	1,050	1,050	37.25%
Automobile Allowance	52002	831	783	484	1,300	1,500	1,500	1,500	15.38%
Meals	52005	274	10	0	315	1,035	1,035	1,035	228.57%
Lodging	52006	840	0	0	630	1,480	1,480	1,480	134.92%
Other Travel Exp	52007	0	28	0	0	0	0	0	0.00%
Taxable Meals	52008	0	0	37	0	0	0	0	0.00%
Travel Subtotal:		2,635	1,109	1,822	3,010	5,065	5,065	5,065	68.27%
Total Travel:		2,635	1,109	1,822	3,010	5,065	5,065	5,065	68.27%
Capital Outlay:									
Equipment	58004	26,267	19,988	18,908	0	13,100	13,100	13,100	100.00%
Capital Outlay Subtotal:		26,267	19,988	18,908	0	13,100	13,100	13,100	100.00%
Total Capital:		26,267	19,988	18,908	0	13,100	13,100	13,100	100.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management									
Office:									
Office Supplies	53000	1,560	1,310	819	1,500	1,000	1,000	1,000	-33.33%
Printing Supplies	53002	90	68	109	400	450	450	450	12.50%
Print Duplicate	53003	28	0	0	150	150	150	150	0.00%
Postage and Box Rent	53004	21	7	11	0	0	0	0	0.00%
Telephone	53008	2,155	4,472	4,221	5,500	4,500	4,500	4,500	-18.18%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Wireless	53012	1,970	250	0	0	0	0	0	0.00%
Office Subtotal:		5,824	6,107	5,160	7,550	6,100	6,100	6,100	-19.21%
Operating:									
Advertising	53500	0	18	0	0	0	0	0	0.00%
Subscriptions	53501	756	787	805	800	800	800	800	0.00%
Membership Dues	53502	20	75	0	0	0	0	0	0.00%
Publish Legal Notices	53503	133	208	199	300	200	200	200	-33.33%
Food	53520	1,039	183	166	500	500	500	500	0.00%
Small Equipment	53522	7,982	794	101	10,000	10,000	10,000	10,000	0.00%
Other Operating Supplies	53533	0	37	0	0	0	0	0	0.00%
Meals Other	53541	6	0	0	0	0	0	0	0.00%
Materials for Resale	53545	0	379	423	0	0	0	0	0.00%
Motor Fuel	53548	1,721	1,153	1,136	1,500	1,500	1,500	1,500	0.00%
Operating Licenses Fees	53553	0	0	0	0	500	500	500	100.00%
Operating Grants	53565	16,349	20,204	24,642	16,000	9,000	9,000	9,000	-43.75%
Small Equipment Technology	53580	4,017	1,615	1,072	2,500	2,500	2,500	2,500	0.00%
Print Duplicate	73003	1,238	1,556	1,352	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	73004	294	90	181	300	300	300	300	0.00%
Motor Fuel	73548	11	0	0	0	0	0	0	0.00%
Operating Subtotal:		33,567	27,098	30,076	33,900	27,300	27,300	27,300	-19.47%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 107 - Emergency Management									
Repairs & Maint:									
Maintenance Equipment	54022	475	526	1,172	2,300	2,300	2,300	2,300	0.00%
Maintenance Vehicles	54023	38	657	956	1,500	1,000	1,000	1,000	-33.33%
Other Maint Supplies	54028	0	17	0	0	0	0	0	0.00%
Equipment Repairs	54029	8,830	7,716	15,218	18,500	17,500	17,500	17,500	-5.41%
Lubricants	74016	65	54	0	100	100	100	100	0.00%
Maintenance Vehicles	74023	505	734	1,948	3,000	2,600	2,600	2,600	-13.33%
Equipment Repairs	74029	1,283	726	693	1,700	1,200	1,200	1,200	-29.41%
Repairs & Maint Subtotal:		11,195	10,429	19,987	27,100	24,700	24,700	24,700	-8.86%
Utilities:									
Power and Light	54701	6,063	9,822	10,626	9,000	11,000	11,000	11,000	22.22%
Utilities Subtotal:		6,063	9,822	10,626	9,000	11,000	11,000	11,000	22.22%
Contractual Services:									
Vehicle Repairs	55005	16	0	0	500	500	500	500	0.00%
Data Processing	55013	2,930	5,053	4,979	5,500	5,800	5,800	5,800	5.45%
Professional Service	55014	23,446	21,602	21,779	17,500	15,000	15,000	15,000	-14.29%
Contractual Services Subtotal:		26,393	26,655	26,758	23,500	21,300	21,300	21,300	-9.36%
Insurance Expenses:									
Prop Liab Insurance	76000	3,564	3,564	4,032	3,687	3,718	3,718	3,718	0.84%
Insurance Expenses Subtotal:		3,564	3,564	4,032	3,687	3,718	3,718	3,718	0.84%
Total Other Operating:		86,605	83,676	96,639	104,737	94,118	94,118	94,118	-10.14%
Expense Total:		318,393	319,906	340,172	338,570	343,571	343,571	343,571	1.48%
Emergency Management Net/(Levy):		(167,749)	(167,345)	(211,070)	(191,422)	(197,137)	(197,137)	(197,137)	2.99%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Emergency Management -	NextGen Siren Program	1	13,100	13,100
		1		13,100

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
TRANSPORTATION				
Airport	\$ 971,240	\$ 4,419,806	\$ (2,793,850)	\$ 654,716
Airport Debt	-	185,000	-	185,000
Highway Department	15,047,383	16,368,848	(1,321,465)	-
County Road Maintenance	2,048,000	3,189,000	-	1,141,000
	<u>\$ 18,066,623</u>	<u>\$ 24,162,654</u>	<u>\$ (4,115,315)</u>	<u>\$ 1,980,716</u>

AIRPORT

Airport Fund: 510
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Peter M. Moll
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

MISSION STATEMENT:

To provide modern facilities and support services for Aviation-related activities that will enhance sustainable economic development of the region.

PROGRAM DESCRIPTION:

ADMINISTRATION Handle accounting and record keeping, conduct correspondence, maintain statistics, administer leases, negotiate and write contracts, collect and assemble operations statistics, update operations and security manuals, manage personnel, plan and direct airport development, promote and market airport services, supervise daily airport operations.

FIELD MAINTENANCE Maintain a safe operating Airport in compliance with Federal and State regulations and directives. Operations include turf mowing, snow plowing, lighting system and pavement maintenance. Conduct FAA-required inspections and correct deficiencies.

MAINTENANCE SHOP Perform routine, preventative, and repair maintenance on the airport's fleet of turf mowers, snow plows and blowers, trucks, and other specialized equipment.

FIRE STATION Maintain the airport-owned fire station, staffed by City of Oshkosh firefighters in a joint-use facility. Provide training required by the FAA.

TOWER Maintain a facility to provide contracted and FAA air traffic control services, and provide a regional FAA equipment repair base.

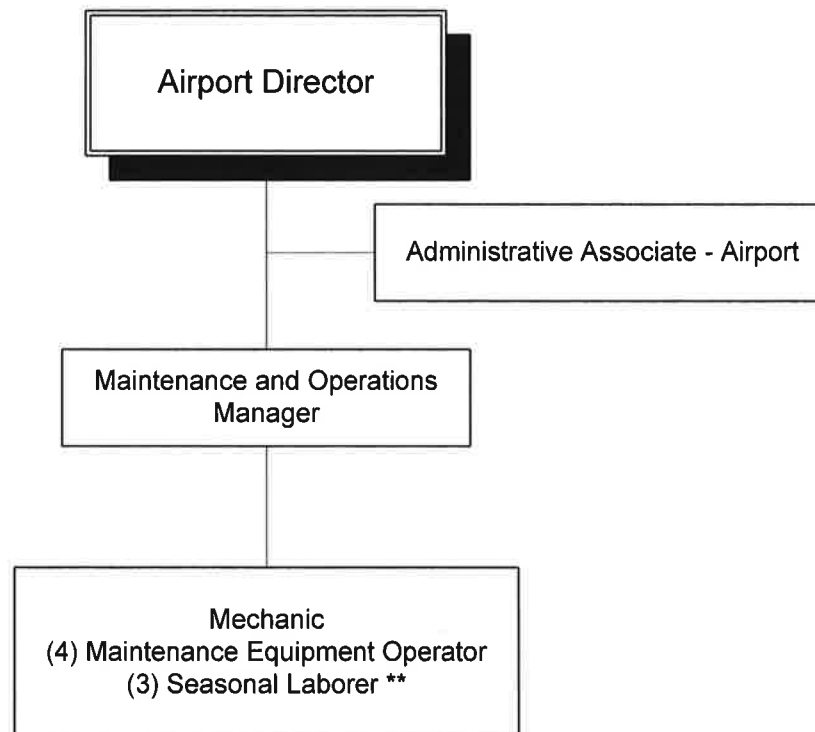
TERMINAL BUILDING Provide a central airport facility to host aviation and non-aviation related businesses and airport administration. Rent available space to concessionaires.

WEST TERMINAL BUILDING Continue full rental occupancy and maintain this facility as a long-term, revenue-producing asset.

OTHER BUILDINGS Fulfill contractual obligations by maintaining over thirty county-owned buildings, many over 40 years old. These buildings include T-hangars, multi-aircraft storage hangars, and a full-service fixed base operation. Provide hangar facilities to meet all aspects of general aviation.

UNCLASSIFIED EXPENSE Track capital outlay, including Federal and State grant programs.

AIRPORT



** Unclassified position

AIRPORT

Airport Fund: 510
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Peter M. Moll
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

2017 ACCOMPLISHMENTS:

1. Continued partnership with Oshkosh Corporation for vehicle testing programs.
2. Maintained over 95% hangar occupancy rate.
3. Continued partnership with City of Oshkosh, Greater Oshkosh Economic Development Corporation (GO-EDC), and NextJen Studios to continue marketing efforts for the Aviation Business Park and other available airport property.
4. Teamed with Experimental Aircraft Association to ensure their successful EAA AirVenture 2017.
5. Expanded airport marketing and promotions work through social media and print media with NextJen Studios.
6. Completed replacement of runway edge lights, cabling, and guidance signs on Runway 9/27.
7. Continued Phase II of Taxiway B reconstruction and realignment project, and continued expansion of City of Oshkosh storm water sewer project.
8. Refined design concepts for new hangar development/revenue on the north and east sides of the airport.
9. Coordinated planning for EAA International Aerobatic Club (IAC) National Aerobatic Championship held in September at Wittman Regional Airport
10. Acquired new Oshkosh 6x6 snow plow to replace an existing plow truck.
11. Coordinated with Oshkosh Corporation for airport property use during Oshkosh Corporation 100th Anniversary parade.
12. Conducted assessment of county-owned facilities to develop repair/replacement program.

2018 GOALS & OBJECTIVES:

- 1. Continue to seek additional and alternative revenue sources, both aeronautical and non-aeronautical, to ultimately be a self-sufficient department.**
- 2. Continue to operate the airport in a safe manner while complying with FAA regulations and guidelines, and while remaining within budget limitations and directives.**
- 3. Maximize the use of Federal and State funding for development to put Wittman Regional Airport in the best financially competitive and marketable position.**
- 4. Continue partnerships with NextJen Studios, Greater Oshkosh Economic Development Corporation (GOEDC), and the City of Oshkosh to attract new aviation businesses to, and assist existing businesses at, Wittman Regional Airport.**
- 5. Continue development efforts of Aviation Industrial Park land and other potential development areas of the airport.**
- 6. Strengthen partnership with EAA to ensure a viable and successful EAA AirVenture event and other year-round EAA-hosted activities.**
- 7. Complete City of Oshkosh storm water sewer project.**
- 8. Continue small pavement maintenance programs to extend life of airport pavements.**
- 9. Initiate design work and funding request for Taxiway A reconstruction.**
- 10. Investigate new hangar developments with potential outside partners and funding.**
- 11. Design & construct taxiway into Oshkosh Aviation Business Park.**

AIRPORT

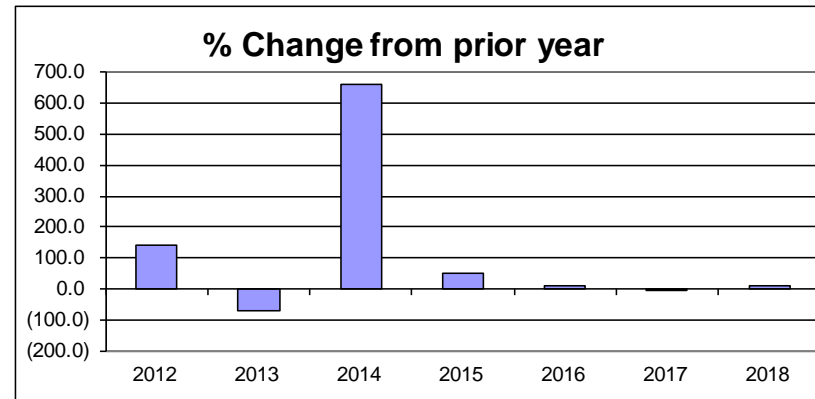
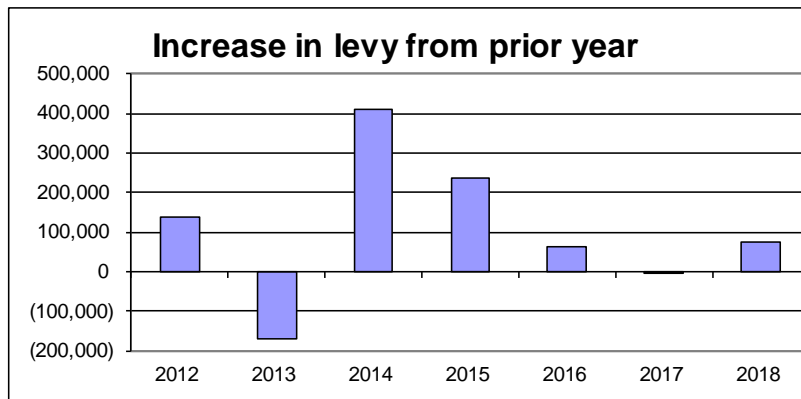
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	7	7	7	7	7	7	7	8	8	8
Part Time	2	2	2	1	1	1	1	0	0	0
Total	9	9	9	8	8	8	8	8	8	8

There is no change to the staffing table for 2017.

COUNTY LEVY: The net tax levy for 2018 is \$839,716, an increase of \$74,049 or 9.7% over 2017. We are using \$60,000 of Airport fund balance to reduce the levy for 2018. The County Board amended the budget to transfer \$1.1 million from General Fund Undesignated Fund Balance to the Airport to pay for a project to raze part of the terminal building up to the west wing and repair the roof on the west wing. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Airport

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 765,667	
Revenue Changes - impact on levy:		
Airport Landing Fees	6,000	Decrease based on overestimation of revenue for 2017.
Fuel Flowage Fee	(10,000)	Increase based on underestimation of revenue for 2017.
Land Rental	(35,440)	Increase based on estimation of rental for current tenants and additional revenue expected for IAC National.
Expense Changes - impact on levy:		
Health Insurance	(6,633)	Decrease based on a vacant position that was budgeted for family coverage in 2017 and when it was filled the employee elected single; different of \$10,355 between 2017 family coverage and 2018 single coverage. Also includes increase of premiums for other employees.
Capital - Improvements	1,112,000	Increase for maintenance needed in the control tower and the demolition of part of the terminal building and repair to the remaining west wing section.
General fund undesignated fund balance transfer in.	(1,100,005)	Transfer of \$1.1 million into the Airport Fund from the General Fund to cover the terminal / west wing project. The balance is an increase of Airport fund balance being applied over 2017.
Capital - Equipment	(95,995)	Decrease based on less capital equipment being purchased in 2018.
Small Equipment	15,000	Increase for additional smaller equipment needs for the ARFF station and maintenance shop.
Maintenance Buildings	10,000	Increase for additional maintenance of hangars.
Heat	(6,000)	Decrease based on cost trends over the past three years, along with less usage.
Power and Light	(17,000)	Decrease based on cost trends over the past three years, along with the use of LED lights.
Water and Sewer	(39,500)	Decrease based on stormwater credits being applied with the City for the Taxiway B project.
Grounds Maintenance	117,000	Increase based on perimeter road improvements needed in 2018.
Building Repairs	5,000	Increase based on planned repairs to hangars and airport-owned structures.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Airport

Account	Amount	Description
Architect Engineer	(5,000)	Decrease based on fewer small projects anticipated for 2018.
Debt Principal Payments	119,000	Increase due to new equipment and improvements.
Debt Interest Payments	10,000	Increase due to new equipment and improvements.
Other small changes:	(4,378)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 839,716	

Financial Summary
Airport Fund (INCLUDES DEBT)

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	497,373	917,800	923,800	923,800	971,240
Labor	370,230	653,002	653,002	653,002	660,014
Travel	2,463	3,000	3,000	3,000	1,205
Capital	65,081	113,995	113,995	107,095	1,130,000
Other Expenditures	637,959	3,304,546	2,731,211	3,334,511	2,813,587
Total Expenditures	1,075,733	4,074,543	3,501,208	4,097,608	4,604,806
Levy Before Adjustments	578,360	3,156,743	2,577,408		3,633,566
Adjustments					
Decrease fund balances - Airport and General Fund			(59,995)		(1,160,000)
Back out depreciation			(1,751,746)		(1,633,850)
Net Levy After Adjustments			765,667		839,716

Winnnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport									
Revenue									
Public Services:									
Rental Revenues	45011	22,470	27,185	21,768	37,500	37,500	37,500	37,500	0.00%
Airport Landing Fees	45048	6,346	7,603	7,400	16,000	10,000	10,000	10,000	-37.50%
Fuel Flowage Fee	45049	53,224	71,658	79,039	76,000	76,000	86,000	86,000	13.16%
Land Rental - Airport	45059	496,081	497,234	486,708	499,000	534,440	534,440	534,440	7.10%
Building Rental Airport	45060	311,963	271,994	271,333	285,000	293,000	293,000	293,000	2.81%
Public Services Subtotal:		890,084	875,673	866,249	913,500	950,940	960,940	960,940	5.19%
Intergov Services:									
Other Fees	43001	3,750	55,000	5,000	5,000	5,000	5,000	5,000	0.00%
Cost Share Municipalities	43016	0	0	19,574	0	0	0	0	0.00%
Intergov Services Subtotal:		3,750	55,000	24,574	5,000	5,000	5,000	5,000	0.00%
Total Operating Revenue:		893,834	930,673	890,823	918,500	955,940	965,940	965,940	5.16%
Misc Revenues:									
Sale of Scrap	48106	447	42	122	300	300	300	300	0.00%
Other Miscellaneous Revenues	48109	3,913	6,810	11,709	5,000	5,000	5,000	5,000	0.00%
Misc Revenues Subtotal:		4,360	6,851	11,831	5,300	5,300	5,300	5,300	0.00%
Other Financing Srcs:									
Gain Sale of Assets	49000	9,691	0	0	0	0	0	0	0.00%
Other Financing Srcs Subtotal:		9,691	0	0	0	0	0	0	0.00%
Transfers In:									
Other Transfers In	49501	0	0	6,947	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	6,947	0	0	0	0	0.00%
Total Non-Operating Revenue:		14,051	6,851	18,778	5,300	5,300	5,300	5,300	0.00%
Revenue Total:		907,885	937,525	909,600	923,800	961,240	971,240	971,240	5.14%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport									
Expense									
Wages:									
Regular Pay	51100	381,675	401,434	400,924	421,596	433,091	433,091	433,091	2.73%
Temporary Employees	51101	21,215	17,704	16,424	26,000	26,000	26,000	26,000	0.00%
Overtime	51105	9,125	8,083	12,571	3,500	3,750	3,750	3,750	7.14%
Wages Subtotal:		412,016	427,221	429,919	451,096	462,841	462,841	462,841	2.60%
Fringes Benefits:									
FICA Medicare	51200	30,355	31,473	31,887	34,625	35,406	35,406	35,406	2.26%
Health Insurance	51201	104,848	110,286	96,708	121,099	114,466	114,466	114,466	-5.48%
Dental Insurance	51202	7,240	7,139	6,338	7,221	5,394	5,394	5,394	-25.30%
Workers Compensation	51203	4,493	4,870	4,195	7,591	10,212	10,212	10,212	34.53%
Compensated Absences Expense	51205	7,073	(19,034)	36,104	0	0	0	0	0.00%
WI Retirement	51206	27,404	21,083	26,911	29,009	29,269	29,269	29,269	0.90%
Fringe Benefits Other	51207	(9,906)	(1,882)	(6,114)	2,361	2,426	2,426	2,426	2.75%
WRS GASB 68 Adjustment	51216	0	0	29,115	0	0	0	0	0.00%
Fringes Benefits Subtotal:		171,507	153,936	225,143	201,906	197,173	197,173	197,173	-2.34%
Total Labor:		583,523	581,156	655,063	653,002	660,014	660,014	660,014	1.07%
Travel:									
Registration Tuition	52001	440	357	524	1,243	400	400	400	-67.82%
Automobile Allowance	52002	931	563	376	0	200	200	200	100.00%
Commercial Travel	52004	804	341	283	350	0	0	0	-100.00%
Meals	52005	171	41	109	57	30	30	30	-47.37%
Lodging	52006	744	327	1,007	1,250	500	500	500	-60.00%
Other Travel Exp	52007	2	198	121	100	0	0	0	-100.00%
Taxable Meals	52008	68	28	0	0	75	75	75	100.00%
Travel Subtotal:		3,159	1,855	2,420	3,000	1,205	1,205	1,205	-59.83%
Total Travel:		3,159	1,855	2,420	3,000	1,205	1,205	1,205	-59.83%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport									
Capital Outlay:									
Improvements	58002	15,000	5,651,793	0	0	129,000	12,000	1,112,000	100.00%
Equipment	58004	309,055	104,810	98,880	113,995	268,000	18,000	18,000	-84.21%
Capital Outlay Subtotal:		324,055	5,756,603	98,880	113,995	397,000	30,000	1,130,000	891.27%
Total Capital:									
		324,055	5,756,603	98,880	113,995	397,000	30,000	1,130,000	891.27%
Office:									
Office Supplies	53000	458	465	472	500	500	500	500	0.00%
Stationery and Forms	53001	47	58	165	100	100	100	100	0.00%
Printing Supplies	53002	114	106	343	200	200	200	200	0.00%
Postage and Box Rent	53004	79	32	21	50	50	50	50	0.00%
Telephone	53008	8,385	8,442	7,753	8,000	8,000	8,000	8,000	0.00%
Long Distance	53011	57	0	0	0	0	0	0	0.00%
Wireless	53012	1,029	0	0	0	0	0	0	0.00%
Pagers	53013	60	0	0	0	0	0	0	0.00%
Office Subtotal:		10,229	9,103	8,754	8,850	8,850	8,850	8,850	0.00%
Operating:									
Advertising	53500	148	0	60	400	300	300	300	-25.00%
Membership Dues	53502	1,820	1,535	1,625	1,610	1,640	1,640	1,640	1.86%
Promotions Airport	53505	53,391	59,611	51,268	65,000	65,000	65,000	65,000	0.00%
Food	53520	42	60	0	100	100	100	100	0.00%
Small Equipment	53522	15,001	20,512	16,117	21,900	41,900	36,900	36,900	68.49%
Other Operating Supplies	53533	6,041	5,618	6,677	7,000	7,050	7,050	7,050	0.71%
Motor Fuel	53548	29,996	31,999	24,106	32,000	32,000	29,000	29,000	-9.38%
Operating Licenses Fees	53553	809	895	130	600	400	400	400	-33.33%
Bad Debts Expense	53561	77	(347)	(202)	0	0	0	0	0.00%
Taxes & Assessments	53562	420	420	460	500	500	500	500	0.00%
Small Equipment Technology	53580	623	186	0	250	1,135	1,135	1,135	354.00%
Print Duplicate	73003	839	1,141	1,093	750	750	750	750	0.00%
Postage and Box Rent	73004	139	210	152	450	450	450	450	0.00%
Operating Subtotal:		109,347	121,840	101,486	130,560	151,225	143,225	143,225	9.70%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport									
Repairs & Maint:									
Maintenance Buildings	54020	17,278	48,379	24,392	58,000	68,000	68,000	68,000	17.24%
Maintenance Grounds	54021	39,352	32,031	28,462	36,000	36,000	34,000	34,000	-5.56%
Maintenance Equipment	54022	1,193	852	1,831	2,500	2,500	2,500	2,500	0.00%
Maintenance Vehicles	54023	39,708	54,997	38,738	42,000	42,000	42,000	42,000	0.00%
Sign Parts Supplies	54027	127	56	223	500	500	500	500	0.00%
Equipment Repairs	54029	4,317	6,325	6,257	10,250	10,250	9,250	9,250	-9.76%
Maintenance Grounds	74021	15,037	8,982	17,512	15,000	15,000	15,000	15,000	0.00%
Equipment Repairs	74029	396	495	363	400	400	400	400	0.00%
Repairs & Maint Subtotal:		117,408	152,117	117,777	164,650	174,650	171,650	171,650	4.25%
Utilities:									
Heat	54700	69,767	45,224	38,004	69,000	63,000	63,000	63,000	-8.70%
Power and Light	54701	110,123	104,877	100,687	115,000	98,000	98,000	98,000	-14.78%
Water and Sewer	54702	377,942	388,168	459,250	264,000	224,500	224,500	224,500	-14.96%
Refuse Collection	54703	4,326	3,549	0	2,596	3,245	3,245	3,245	25.00%
Refuse Collection	74703	0	0	3,391	0	0	0	0	0.00%
Utilities Subtotal:		562,158	541,818	601,331	450,596	388,745	388,745	388,745	-13.73%
Contractual Services:									
Medical and Dental	55000	657	489	398	500	500	500	500	0.00%
Vehicle Repairs	55005	6,805	16,509	8,721	23,500	23,500	20,000	20,000	-14.89%
Grounds Maintenance	55007	56,585	34,110	25,722	34,000	34,000	151,000	151,000	344.12%
Building Repairs	55008	27,155	25,210	25,951	29,000	29,000	34,000	34,000	17.24%
Transcription Services	55009	0	0	0	0	500	500	500	100.00%
Janitorial Services	55016	1,803	636	645	1,200	1,200	1,200	1,200	0.00%
Architect Engineer	55019	12,062	35,125	24,467	15,000	10,000	10,000	10,000	-33.33%
Contractual Services Subtotal:		105,067	112,079	85,904	103,200	98,700	217,200	217,200	110.47%
Insurance Expenses:									
Prop Liab Insurance	76000	59,244	63,156	69,204	65,609	65,067	65,067	65,067	-0.83%
Insurance Expenses Subtotal:		59,244	63,156	69,204	65,609	65,067	65,067	65,067	-0.83%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 510 - Airport									
Deprec & Amort:									
Depreciation Expense	56503	1,593,006	1,441,791	1,590,638	1,751,746	1,633,850	1,633,850	1,633,850	-6.73%
Deprec & Amort Subtotal:		1,593,006	1,441,791	1,590,638	1,751,746	1,633,850	1,633,850	1,633,850	-6.73%
Total Other Operating:		2,556,459	2,441,905	2,575,094	2,675,211	2,521,087	2,628,587	2,628,587	-1.74%
Debt Payments:									
Debt Principal Payments	57000	57,195	97,648	48,317	50,000	275,000	169,000	169,000	238.00%
Debt Interest Payments	57001	9,768	7,559	6,125	6,000	21,000	16,000	16,000	166.67%
Debt Payments Subtotal:		66,963	105,207	54,442	56,000	296,000	185,000	185,000	230.36%
Other Financing Uses:									
Loss on Disposition of Assets	59508	0	0	1,372	0	0	0	0	0.00%
Other Financing Uses Subtotal:		0	0	1,372	0	0	0	0	0.00%
Total Non-Operating Expense:		66,963	105,207	55,813	56,000	296,000	185,000	185,000	230.36%
Expense Total:		3,534,160	8,886,726	3,387,271	3,501,208	3,875,306	3,504,806	4,604,806	31.52%
Airport Net/(Levy):		(2,626,275)	(7,949,201)	(2,477,670)	(2,577,408)	(2,914,066)	(2,533,566)	(3,633,566)	40.98%
Back out depreciation budgeted					1,751,746	1,633,850	1,633,850	1,633,850	-6.73%
Airport fund balance applied					59,995	60,000	60,000	60,000	0.01%
General fund balance to be transferred in.								1,100,000	100.00%
Airport Net / (Levy)					(765,667)	(1,220,216)	(839,716)	(839,716)	9.67%

NOTE 1: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Airport -				
	Carpet replacement in control tower	1	12,000	12,000
	Brooms and cab control unit for runway de-icing truck	1	18,000	18,000
	Terminal building - partial demolition / repair of remaining portion	1	1,100,000	1,100,000
		3		1,130,000

AIRPORT PROGRAM BUDGETS

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2018 ADOPTED	2017 ADOPTED	2016 ADOPTED	2018 OVER 2017	2017 OVER 2016
AIRPORT							971,240	(971,240)	(923,800)	(960,350)	5.1	(3.8)
Administration	51701	263,799	1,205	-	1,790,192	2,055,196		2,055,196	2,169,689	1,854,752	(5.3)	17.0
Field Maintenance	51703	276,321	-	-	388,750	665,071		665,071	582,777	571,525	14.1	2.0
Maintenance Shop	51705	66,782	-	-	50,245	117,027		117,027	130,041	128,791	(10.0)	1.0
Fire Station	51707	-	-	-	62,000	62,000		62,000	59,500	56,500	4.2	5.3
Tower	51709	-	-	-	39,500	39,500		39,500	44,750	44,450	(11.7)	0.7
Terminal Building	51711	36,918	-	-	224,200	261,118		261,118	269,127	273,456	(3.0)	(1.6)
West Terminal Wing	51713	-	-	-	6,250	6,250		6,250	6,250	6,450	0.0	(3.1)
Other Buildings	51715	16,194	-	-	67,450	83,644		83,644	69,079	77,292	21.1	(10.6)
Unclassified	51717	-	-	1,130,000	-	1,130,000		1,130,000	113,995	106,000	891.3	7.5
Debt Principal		-	-	-	169,000	169,000		169,000	50,000	48,000	238.0	4.2
Debt Interest		-	-	-	16,000	16,000		16,000	6,000	6,000	166.7	0.0
Grand Totals		<u>660,014</u>	<u>1,205</u>	<u>1,130,000</u>	<u>2,813,587</u>	<u>4,604,806</u>	<u>971,240</u>	3,633,566	2,577,408	2,212,866	41.0	16.5
Decrease fund balance								(1,160,000)	(59,995)	-	1833.5	100.0
Back out depreciation								(1,633,850)	(1,751,746)	(1,444,300)	(6.7)	21.3
(Income)/Loss on cash flow basis								<u>839,716</u>	<u>765,667</u>	<u>768,566</u>	9.7	(0.4)

HIGHWAY DEPARTMENT

Highway Fund: 540
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Raymond Palonen
LOCATION: Winnebago County Highway Department
901 W. County Rd Y
Oshkosh, WI 54901

TELEPHONE: 232-1750

MISSION STATEMENT:

Provide a high level of public service to residents of Winnebago County and the public in general, through cost effective management, repair and construction of the County system of highways; by assisting the Towns in Winnebago County with town road maintenance services and by providing maintenance and oversight services on the State and Interstate Highway system on behalf of the State Department of Transportation.

PROGRAM DESCRIPTION:

COUNTY ROAD MAINTENANCE Overall management and administration of the County highway system including budgeting and financials, planning, engineering and system operations. Plan and provide highway routine maintenance, snow and ice control, pavement rehabilitation and construction, bridge maintenance, traffic control and all highway and right of way related activities. The Department provides safe, cost effective and high quality services to the County Trunk Highway System for County residents and travelers throughout Winnebago County.

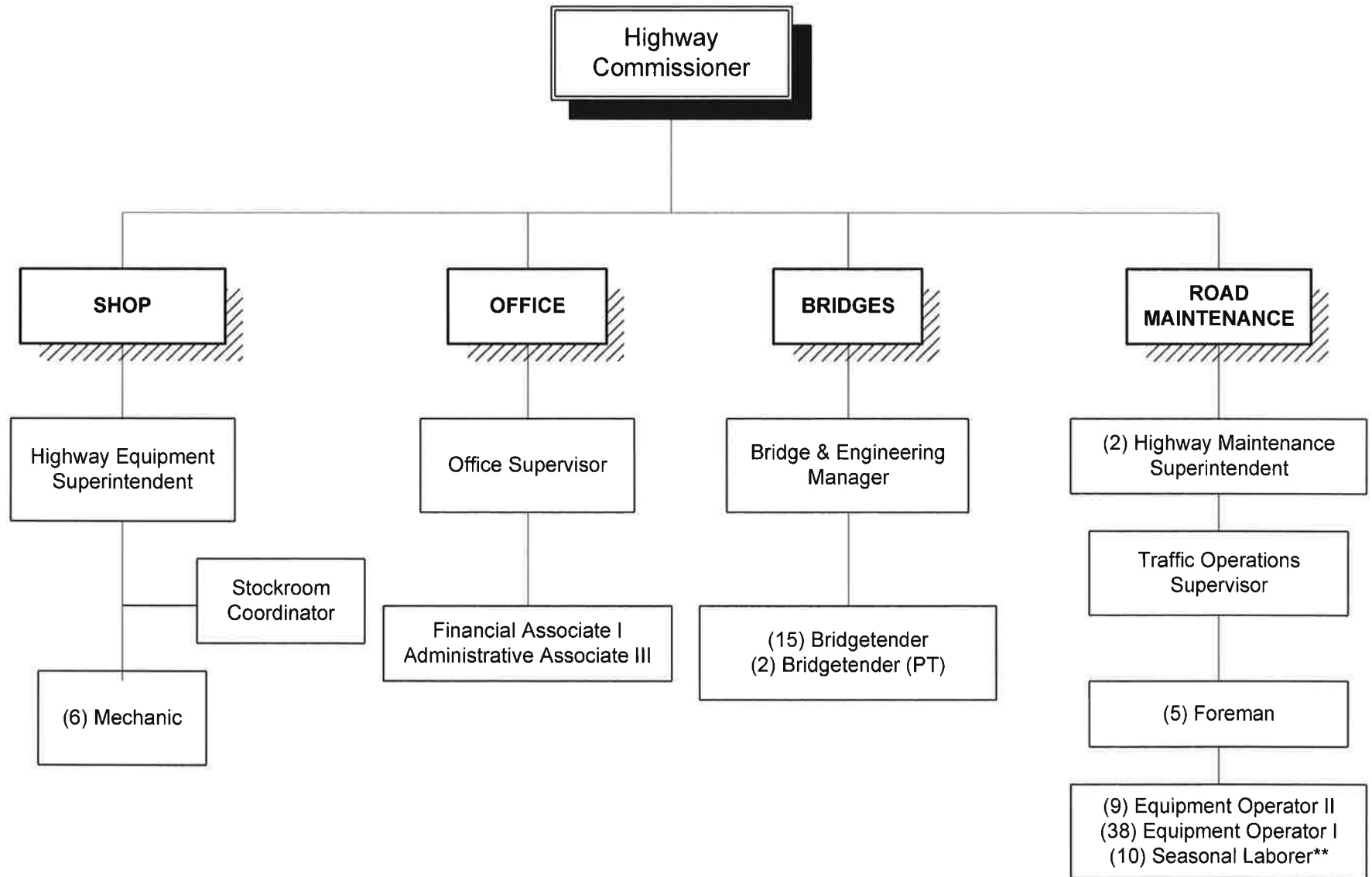
STATE ROAD MAINTENANCE The County provides highway maintenance operations on a contractual basis including winter snow and ice control, lift bridge oversight and operations, daily routine roadway maintenance and special maintenance, incident management and response assistance along with assisting with construction projects. Activities include sign maintenance, drainage, structure maintenance, traffic control, plowing, salting, patching and patrolling.

LOCAL ROAD MAINTENANCE The County provides daily and special maintenance to many of the Towns of Winnebago County on a pre-arranged basis, by letter of agreement. Provides winter and routine road maintenance, drainage and ditch maintenance and special improvements projects. We provide assistance to the Towns on improvement projects and help Towns plan and coordinate with the State on special funding programs. Provide financial assistance and guidance for Culvert/Bridge Aid projects.

COUNTY ROAD MAJOR IMPROVEMENTS Provides expertise in the planning and design of needed reconstruction of County Roads utilizing available Federal and State funding.

UNDERGROUND STORAGE TANK PROGRAM Manages the County's underground storage tanks to comply with applicable DNR regulations.

HIGHWAY



** Unclassified Position

HIGHWAY DEPARTMENT

Highway Fund: 540
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Raymond Palonen
LOCATION: Winnebago County
901 W. County Rd. Y
Oshkosh, WI 54901

TELEPHONE: 232-1750

2017 ACCOMPLISHMENTS:

1. Began the design of the CTH “A” (Indian Point Road to CTH “GG”) project. The project has received state and federal funding with WisDOT oversight. The project is scheduled for construction in 2020.
2. Began the design of the CTH “CB” and Oakridge Road Roundabout, this project has received a federal safety grant which funds 90% of the cost of design and construction. The project is scheduled for construction in 2019.
3. Worked with the Village of Fox Crossing to develop an agreement to allow the construction of a two lane roundabout at the Secura Insurance Company entrance on CTH “CB” to efficiently accommodate traffic. The project is scheduled for construction in 2017/2018.
4. Began the process of implementing traffic signal improvements at three intersections on CTH “II”. The project is scheduled for completion in 2017.
5. Began the design of the CTH “N” bridge replacement which consists of a box culvert type system to better accommodate storm water. The project is scheduled for completion in 2018.
6. Performed highway maintenance on the state highway system consisting of crack filling, shoulder maintenance, mowing, patrolling, and concrete panel replacements on STH “45”.
7. Continued with the ongoing implementation of the “Performance Based Maintenance” system of bidding on WisDOT maintenance work on the state highway system in Winnebago County.
8. Performed highway maintenance activities consisting of mill and overlay, patching, chip sealing, crack filling, ditching and drainage improvements, signing and shouldering on the county highway system.

2018 GOALS & OBJECTIVES:

- 1. Oversee, manage and implement the County Capital Improvement program pertaining to highway projects.**
- 2. Continue to work toward preserving county highway infrastructure through timely and appropriate routine maintenance activities.**
- 3. Continue to work with WisDOT, Local Governments, and Other County Departments to complete maintenance and construction needs.**
- 4. Continue to serve local governments regarding administration of WisDOT funding options and grants.**
- 5. Continue to improve the safety and integrity of the county highway system in a timely and cost effective manner.**
- 6. Continue to pursue funding opportunities available to the Highway Department.**

HIGHWAY

2018 BUDGET NARRATIVE HIGHLIGHTS

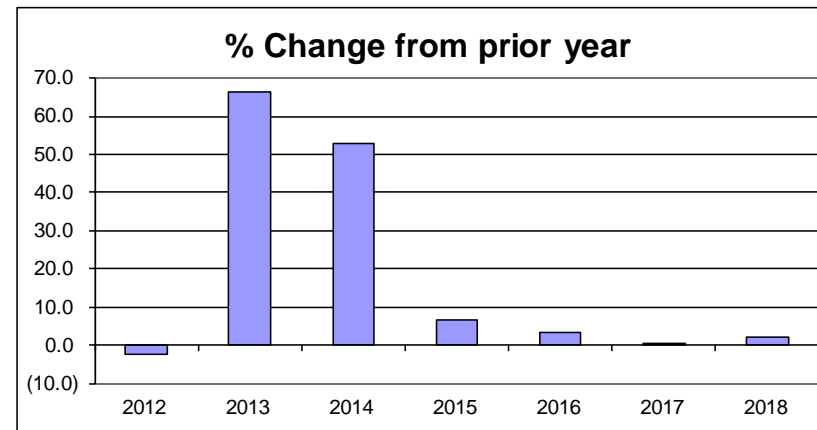
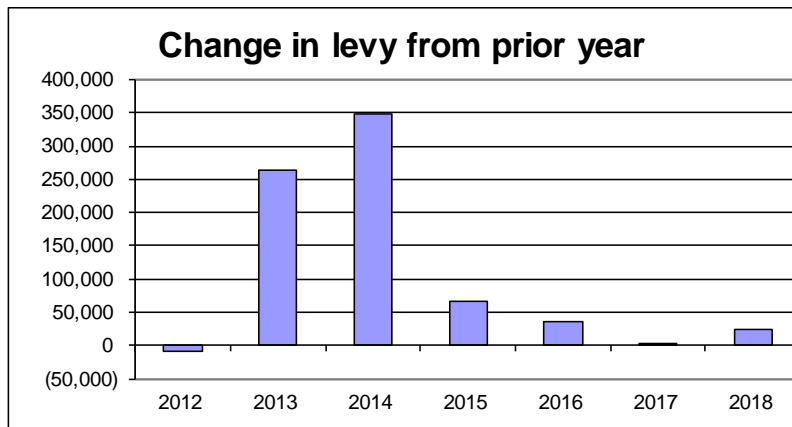
DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	78	78	78	78	77	78	80	80	83	83
Part Time	2	2	2	2	2	2	2	2	2	2
Total	80	80	80	80	79	80	82	82	85	85

The changes in the 2018 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Four full time Janitor Watchman positions were re-classed to Equipment Operator I positions. One full time Parts Supervisor was re-classed to Stockroom Coordinator.

COUNTY LEVY: The Highway Department operates as a proprietary type activity and as such does not have a direct tax levy. The department provides county road maintenance, which is charged back to the general fund. The department also does work for the State and other municipalities within Winnebago County and bills those units of government for services provided.

County Road Maintenance: The 2018 tax levy in the General Fund for County Road Maintenance is \$1,141,000, an increase of \$24,000 or 2.1% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Highway

Impact on the Operating Budget (Excludes Principal Payments on Debt)

Significant changes from 2017	Effect on Budget	Effect on Surplus	Total	
2017 Budgeted Surplus (Deficit)			\$ (49,241)	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			
Hwy Maint State	266,887	266,887		Increase due to more capital improvement projects in 2018.
Hwy Maint Municipal	540,753	540,753		Increase due to more capital improvement projects in 2018.
Highway Services - Interfund	1,118,441	1,118,441		Increase due to more capital improvement projects in 2018.
Total revenue changes	1,926,081			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Regular Pay	182,209	(182,209)		Increase based on regular pay increases, along with catch up pay raises for employees who fall under their beginning pay for their position.
Overtime	50,000	(50,000)		Increase based on under budgeting in this account in 2017.
FICA Medicare	19,141	(19,141)		Increase based the increase in regular pay.
Health Insurance	91,517	(91,517)		Increase based on health insurance premium increases projected.
Workers Compensation	19,148	(19,148)		Increase based on workers compensation premium increases projected.
Fringe Benefits Other	(21,436)	21,436		Decrease based on life and long term disability payments projected to be lower in 2018 per Human Resources.
Capital - Buildings	(21,000)	21,000		Decrease based on less capital building needs - only purchasing lighting in 2018.
Equipment Rental	34,100	(34,100)		Increase due to more capital improvement projects in 2018, increasing the equipment rental expenses.
Building Space Cost	23,352	(23,352)		Budget for this account is at zero for 2018, last year it was incorrectly budgeted as a income of \$23,352.
Machine Equip Parts	103,000	(103,000)		Increase due to more capital improvement projects in 2018, increasing the machine equipment/parts expenses.
Road Maintenance Materials	1,310,011	(1,310,011)		Increase due to more capital improvement projects in 2018, increasing the road maintenance materials expense.
Maintenance Equipment	8,450	(8,450)		Increase for the annual maintenance agreement for radios, roughly \$9,400.
Water and Sewer	7,000	(7,000)		Projected increase in utility costs for 2018.
Other Repairs Maintenance Streets	256,100	(256,100)		Increase due to this account being under budgeted in 2017 for the asphalt costs.
Debt Principal Payments	41,000	(41,000)		Increase based on debt payment schedules projected.
Other small changes	22,813	(22,813)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	2,125,405			
2018 Budgeted Surplus (Deficit)			\$ (248,565)	

Financial Summary Highway Fund

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	7,483,776	13,116,695	13,116,695	13,166,695	15,047,383
Labor	4,416,656	5,917,238	5,917,238	5,945,615	6,253,200
Travel	8,628	5,775	5,775	5,775	5,550
Capital	694,209	1,319,650	1,319,650	1,319,650	1,286,000
Other Expenditures	4,653,812	7,027,942	7,046,173	7,030,742	8,824,098
Total Expenditures	9,773,305	14,270,605	14,288,836	14,301,782	16,368,848
(Surplus) deficit before adjustments			1,172,141		1,321,465
<i>Adjustments:</i>					
General Fund Balance Applied			(50,000)		-
Back out depreciation			(1,072,900)		(1,072,900)
Net (surplus) deficit on a budgetary basis			49,241		248,565

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway									
Revenue									
Licenses:									
Permit Fees	44003	11,854	19,931	15,859	15,000	15,000	15,000	15,000	0.00%
Licenses Subtotal:		11,854	19,931	15,859	15,000	15,000	15,000	15,000	0.00%
Public Services:									
Highway Services	45000	174	1,399	1,726	835	865	865	865	3.59%
Forms Copies Etc	45003	1	0	0	0	0	0	0	0.00%
Rental Revenues	45011	350	350	0	350	350	350	350	0.00%
Public Services Subtotal:		525	1,749	1,726	1,185	1,215	1,215	1,215	2.53%
Intergov Services:									
Hwy Maint State	43005	3,495,004	3,657,903	4,404,791	3,750,000	4,016,887	4,016,887	4,016,887	7.12%
Hwy Maint Municipal	43008	2,216,286	2,551,457	3,281,408	2,658,856	3,199,609	3,199,609	3,199,609	20.34%
Hwy Non Road Related Revenues	43011	0	0	111	0	0	0	0	0.00%
Hwy Health Agency Revenues	43012	25,822	10,005	30,398	21,141	21,268	21,268	21,268	0.60%
Hwy Culture Rec Ed Revenues	43013	11,643	10,160	8,730	10,300	10,300	10,300	10,300	0.00%
Hwy Conservation Dev Revenue	43014	140	8,651	6,178	11,000	11,000	11,000	11,000	0.00%
Intergov Services Subtotal:		5,748,896	6,238,176	7,731,615	6,451,297	7,259,064	7,259,064	7,259,064	12.52%
Interfund Revenue:									
Hwy Maint Municipal	63008	22,310	72,851	54,005	66,770	66,770	66,770	66,770	0.00%
Highway Services	65000	5,020,106	6,598,359	5,143,237	6,494,793	7,617,234	7,617,234	7,617,234	17.28%
Other Fees	65002	0	0	16,700	0	0	0	0	0.00%
Interfund Revenue Subtotal:		5,042,416	6,671,210	5,213,943	6,561,563	7,684,004	7,684,004	7,684,004	17.11%
Total Operating Revenue:		10,803,690	12,931,066	12,963,143	13,029,045	14,959,283	14,959,283	14,959,283	14.81%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway									
Interest:									
Interest Investments	48000	9,317	10,343	4,876	12,000	12,000	12,000	12,000	0.00%
Investment Mark to Market	48002	7,458	2,221	(2,260)	0	0	0	0	0.00%
Interest Subtotal:		16,774	12,564	2,616	12,000	12,000	12,000	12,000	0.00%
Misc Revenues:									
Sale Of Prop Equip	48104	0	0	(31,562)	0	0	0	0	0.00%
Sale of Scrap	48106	54,166	9,555	10,262	41,550	42,000	42,000	42,000	1.08%
Other Miscellaneous Revenues	48109	36,287	25,539	39,826	34,100	34,100	34,100	34,100	0.00%
Misc Revenues Subtotal:		90,453	35,094	18,526	75,650	76,100	76,100	76,100	0.59%
Transfers In:									
Other Transfers In	49501	0	0	58,616	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	58,616	0	0	0	0	0.00%
Total Non-Operating Revenue:		107,227	47,658	79,758	87,650	88,100	88,100	88,100	0.51%
Revenue Total:		10,910,918	12,978,724	13,042,902	13,116,695	15,047,383	15,047,383	15,047,383	14.72%
Expense									
Wages:									
Regular Pay	51100	3,323,659	3,518,263	3,371,915	3,656,721	3,838,930	3,838,930	3,838,930	4.98%
Temporary Employees	51101	22,666	0	0	67,099	67,000	67,000	67,000	-0.15%
Overtime	51105	248,599	186,560	272,108	242,900	292,000	292,000	292,000	20.21%
Comp Time	51108	5,220	2,585	26,029	0	0	0	0	0.00%
Wages Subtotal:		3,600,144	3,707,408	3,670,053	3,966,720	4,197,930	4,197,930	4,197,930	5.83%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway									
Fringes Benefits:									
FICA Medicare	51200	263,439	272,065	263,010	302,000	321,141	321,141	321,141	6.34%
Health Insurance	51201	834,755	928,551	944,162	1,112,282	1,203,799	1,203,799	1,203,799	8.23%
Dental Insurance	51202	56,433	55,927	56,386	62,505	63,396	63,396	63,396	1.43%
Workers Compensation	51203	32,271	30,964	31,621	63,834	82,982	82,982	82,982	30.00%
Unemployment Comp	51204	97,258	77,019	62,011	96,000	96,000	96,000	96,000	0.00%
WI Retirement	51206	247,326	194,737	245,143	270,957	266,448	266,448	266,448	-1.66%
Fringe Benefits Other	51207	36,438	42,316	(12,313)	42,940	21,504	21,504	21,504	-49.92%
WRS GASB 68 Adjustment	51216	0	0	260,610	0	0	0	0	0.00%
Fringes Benefits Subtotal:		1,567,919	1,601,578	1,850,630	1,950,518	2,055,270	2,055,270	2,055,270	5.37%
Total Labor:		5,168,063	5,308,986	5,520,682	5,917,238	6,253,200	6,253,200	6,253,200	5.68%
Travel:									
Registration Tuition	52001	2,093	1,727	5,352	3,200	4,200	4,200	4,200	31.25%
Automobile Allowance	52002	54	206	230	300	100	100	100	-66.67%
Meals	52005	0	122	122	425	50	50	50	-88.24%
Lodging	52006	1,769	1,901	1,369	1,550	1,150	1,150	1,150	-25.81%
Other Travel Exp	52007	0	0	53	100	0	0	0	-100.00%
Taxable Meals	52008	57	0	54	200	50	50	50	-75.00%
Travel Subtotal:		3,973	3,956	7,180	5,775	5,550	5,550	5,550	-3.90%
Total Travel:		3,973	3,956	7,180	5,775	5,550	5,550	5,550	-3.90%
Capital Outlay:									
Buildings	58001	0	0	22,430	31,000	10,000	10,000	10,000	-67.74%
Equipment	58004	1,103,584	1,049,023	1,080,292	1,288,650	1,276,000	1,276,000	1,276,000	-0.98%
Capital Outlay Subtotal:		1,103,584	1,049,023	1,102,722	1,319,650	1,286,000	1,286,000	1,286,000	-2.55%
Total Capital:		1,103,584	1,049,023	1,102,722	1,319,650	1,286,000	1,286,000	1,286,000	-2.55%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway									
Office:									
Office Supplies	53000	3,407	1,309	1,568	2,675	4,675	4,675	4,675	74.77%
Printing Supplies	53002	356	357	302	550	550	550	550	0.00%
Print Duplicate	53003	204	1,134	183	600	600	600	600	0.00%
Postage and Box Rent	53004	543	660	303	620	620	620	620	0.00%
Computer Supplies	53005	0	0	189	0	2,500	0	0	0.00%
Computer Software	53006	465	3,440	0	1,500	1,500	1,500	1,500	0.00%
Telephone	53008	12,673	12,043	12,495	13,500	10,000	10,000	10,000	-25.93%
Telephone Supplies	53009	0	0	0	500	500	0	0	-100.00%
Long Distance	53011	57	0	0	0	0	0	0	0.00%
Wireless	53012	17,945	14,280	14,330	18,000	14,500	14,500	14,500	-19.44%
Office Subtotal:		35,649	33,222	29,371	37,945	35,445	32,445	32,445	-14.49%
Operating:									
Advertising	53500	45	117	39	200	200	200	200	0.00%
Subscriptions	53501	280	352	499	500	500	500	500	0.00%
Membership Dues	53502	697	637	445	850	850	850	850	0.00%
Household Supplies	53516	1,838	827	3,519	2,600	2,600	2,600	2,600	0.00%
Uniforms Tools Allowance	53517	0	425	0	0	0	0	0	0.00%
Food	53520	1,751	1,748	1,871	1,065	1,065	1,065	1,065	0.00%
Small Equipment	53522	21,014	39,661	44,247	51,223	49,323	49,323	49,323	-3.71%
Shop Supplies	53523	48,879	57,447	51,823	43,000	43,000	43,000	43,000	0.00%
Medical Supplies	53524	184	112	141	300	300	300	300	0.00%
Other Operating Supplies	53533	4,226	2,010	7,491	3,750	3,750	3,750	3,750	0.00%
Safety Supplies	53543	4,148	3,092	4,696	3,900	3,900	3,900	3,900	0.00%
Motor Fuel	53548	658,939	414,896	351,942	452,904	453,472	453,472	453,472	0.13%
Equipment Rental	53551	38,596	87,764	118,568	48,650	82,750	82,750	82,750	70.09%
Operating Licenses Fees	53553	709	1,057	759	835	835	835	835	0.00%
Machinery Rental	53570	0	0	(88)	0	0	0	0	0.00%
Fuel Handling	53571	0	0	0	0	0	0	0	0.00%
Close to Assets Lia	53572	(314,366)	(123,050)	16,029	(50,000)	(55,434)	(55,434)	(55,434)	10.87%
Building Space Cost	53574	0	0	0	(23,352)	0	0	0	-100.00%
Field Small Tools	53575	0	0	8,570	0	0	0	0	0.00%
Shop Services	53576	4,572	0	52	0	0	0	0	0.00%
Employee Benefits	53577	0	0	(244)	0	0	0	0	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway									
Small Equipment Technology	53580	108	0	170	0	0	2,500	2,500	100.00%
Print Duplicate	73003	3,784	3,289	3,815	4,000	4,000	4,000	4,000	0.00%
Postage and Box Rent	73004	890	500	721	1,500	500	500	500	-66.67%
Computer Server Charge	73030	0	0	5,822	0	0	0	0	0.00%
Operating Subtotal:		476,295	490,884	620,887	541,925	591,611	594,111	594,111	9.63%
Repairs & Maint:									
Sodium Chloride	54002	283,078	192,635	313,390	345,000	345,000	345,000	345,000	0.00%
Calcium Chloride	54003	14	0	0	0	0	0	0	0.00%
Small Hardware	54008	2,146	3,944	7,917	3,000	3,000	3,000	3,000	0.00%
Other Elect Products	54012	470	0	0	0	0	0	0	0.00%
Other Plumbing Prod.	54014	0	65	0	0	0	0	0	0.00%
Other Building Materials	54015	20,351	18,986	32,324	24,000	24,000	24,000	24,000	0.00%
Lubricants	54016	31,847	26,503	38,980	41,000	41,000	41,000	41,000	0.00%
Machine Equip Parts	54017	466,453	422,535	549,270	441,160	544,160	544,160	544,160	23.35%
Tires Batteries	54018	55,206	49,323	71,514	64,225	70,725	70,725	70,725	10.12%
Road Maintenance Materials	54019	2,514,226	4,443,767	3,825,280	3,766,573	5,076,584	5,076,584	5,076,584	34.78%
Maintenance Buildings	54020	0	0	317	0	0	0	0	0.00%
Maintenance Grounds	54021	489	1,294	459	0	0	0	0	0.00%
Maintenance Equipment	54022	1,059	0	8,979	1,900	10,350	10,350	10,350	444.74%
Consumable Tools	54026	11,935	12,409	8,770	8,500	8,500	8,500	8,500	0.00%
Equipment Repairs	54029	57,929	73,539	35,114	61,600	64,100	64,100	64,100	4.06%
Maintenance Grounds	74021	15,102	15,019	14,982	15,019	15,019	15,019	15,019	0.00%
Equipment Repairs	74029	627	274	660	6,216	363	363	363	-94.16%
Repairs & Maint Subtotal:		3,460,932	5,260,292	4,907,956	4,778,193	6,202,801	6,202,801	6,202,801	29.81%
Utilities:									
Heat	54700	15,034	12,387	8,588	17,500	17,500	17,500	17,500	0.00%
Power and Light	54701	86,932	87,737	85,367	95,000	95,000	95,000	95,000	0.00%
Water and Sewer	54702	36,027	39,523	47,463	36,200	43,200	43,200	43,200	19.34%
Refuse Collection	54703	164	185	0	0	0	0	0	0.00%
Heat	74700	11,111	11,016	7,271	15,000	15,000	15,000	15,000	0.00%
Refuse Collection	74703	22,094	16,313	18,588	16,600	16,600	16,600	16,600	0.00%
Utilities Subtotal:		171,362	167,161	167,276	180,300	187,300	187,300	187,300	3.88%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 540 - Highway									
Contractual Services:									
Medical and Dental	55000	5,367	4,942	4,791	6,400	6,400	6,400	6,400	0.00%
Pest Extermination	55002	495	495	0	500	500	500	500	0.00%
Other Repair Maint Streets	55004	155,214	174,103	323,723	160,000	416,100	416,100	416,100	160.06%
Grounds Maintenance	55007	0	(921)	0	0	0	0	0	0.00%
Building Repairs	55008	21,940	14,403	96,701	28,000	28,000	28,000	28,000	0.00%
Professional Service	55014	0	900	32,191	0	0	0	0	0.00%
Contractual Services Subtotal:		183,015	193,922	457,406	194,900	451,000	451,000	451,000	131.40%
Insurance Expenses:									
Prop Liab Insurance	76000	152,160	155,328	157,212	158,010	158,541	158,541	158,541	0.34%
Insurance Expenses Subtotal:		152,160	155,328	157,212	158,010	158,541	158,541	158,541	0.34%
Deprec & Amort:									
Depreciation Expense	56503	1,066,163	1,076,843	1,117,751	1,072,900	1,072,900	1,072,900	1,072,900	0.00%
Deprec & Amort Subtotal:		1,066,163	1,076,843	1,117,751	1,072,900	1,072,900	1,072,900	1,072,900	0.00%
Total Other Operating:		5,545,576	7,377,650	7,457,858	6,964,173	8,699,598	8,699,098	8,699,098	24.91%
Debt Payments:									
Debt Principal Payments	57000	65,600	69,413	70,938	72,000	113,000	113,000	113,000	56.94%
Debt Interest Payments	57001	8,652	7,780	6,604	10,000	12,000	12,000	12,000	20.00%
Debt Payments Subtotal:		74,251	77,193	77,542	82,000	125,000	125,000	125,000	52.44%
Total Non-Operating Expense:		74,251	77,193	77,542	82,000	125,000	125,000	125,000	52.44%
Expense Total:		11,895,446	13,816,808	14,165,984	14,288,836	16,369,348	16,368,848	16,368,848	14.56%
Highway Surplus / (Deficit) prior to adjustments		(984,529)	(838,084)	(1,123,083)	(1,172,141)	(1,321,965)	(1,321,465)	(1,321,465)	12.74%
Adjustments:									
General Fund Balance Applied		0	0	0	50,000	0	0	0	0.00%
Back out depreciation		1,066,163	1,076,843	1,117,751	1,072,900	1,072,900	1,072,900	1,072,900	0.00%
Net Surplus / (Deficit) on budgetary basis		81,635	238,759	(5,332)	(49,241)	(249,065)	(248,565)	(248,565)	404.79%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

Department	Description	Quantity	Unit Cost	Capital Outlay
Highway -				
	Tri-Axle Glider Trucks	2	310,000	620,000
	Glider Double Wing with Insert	1	320,000	320,000
	Superintendent Truck	1	46,000	46,000
	One Ton Foreman Truck	1	60,000	60,000
	One Ton Dump Truck	1	60,000	60,000
	Roller 58" Drum	1	110,000	110,000
	Used Dirt Compactor	1	60,000	60,000
	LCD Lighting Replacement	1	10,000	10,000
		9		1,286,000

SIGNIFICANT CHANGES FROM 2017 ADOPTED - County Road Maintenance

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 1,117,000	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Architect Engineer	24,000	Increase due to the MS4 services from Land & Water.
Other small changes	-	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 1,141,000	

Financial Summary County Road Maintenance

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	1,430,596	2,048,000	2,048,000	2,048,000	2,048,000
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	2,125,136	3,165,000	3,165,000	3,165,000	3,189,000
Total Expenditures	2,125,136	3,165,000	3,165,000	3,165,000	3,189,000
Levy			1,117,000		1,141,000

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance									
Revenue									
Intergov Rev:									
Transportation Aids	42015	1,925,116	1,971,052	1,998,323	2,000,000	2,000,000	2,000,000	2,000,000	0.00%
Intergov Rev Subtotal:		1,925,116	1,971,052	1,998,323	2,000,000	2,000,000	2,000,000	2,000,000	0.00%
Interfund Revenue:									
Material Sales	68105	25,869	20,124	48,245	33,000	33,000	33,000	33,000	0.00%
Interfund Revenue Subtotal:		25,869	20,124	48,245	33,000	33,000	33,000	33,000	0.00%
Total Operating Revenue:		1,950,984	1,991,175	2,046,568	2,033,000	2,033,000	2,033,000	2,033,000	0.00%
Misc Revenues:									
Insurance Recoveries	48107	7,390	4,530	4,163	15,000	15,000	15,000	15,000	0.00%
Misc Revenues Subtotal:		7,390	4,530	4,163	15,000	15,000	15,000	15,000	0.00%
Transfers In:									
Other Transfers In	49501	0	0	80,000	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	80,000	0	0	0	0	0.00%
Total Non-Operating Revenue:		7,390	4,530	84,163	15,000	15,000	15,000	15,000	0.00%
Revenue Total:		1,958,374	1,995,705	2,130,732	2,048,000	2,048,000	2,048,000	2,048,000	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 040 - County Road Maintenance									
Expense									
Repairs & Maint:									
Repair Maint Streets	75806	1,876,370	2,046,172	1,759,734	2,385,000	2,385,000	2,385,000	2,385,000	0.00%
Snow Removal Streets	75807	874,727	564,391	894,936	755,000	755,000	755,000	755,000	0.00%
Repairs & Maint Subtotal:		2,751,097	2,610,563	2,654,670	3,140,000	3,140,000	3,140,000	3,140,000	0.00%
Contractual Services:									
Professional Service	55014	51,917	(1,967)	0	0	0	0	0	0.00%
Architect Engineer	55019	142	500	0	15,000	39,000	39,000	39,000	160.00%
Contractual Services Subtotal:		52,059	(1,467)	0	15,000	39,000	39,000	39,000	160.00%
Insurance Expenses:									
Prop Liab Insurance	76000	8,772	9,216	9,588	10,000	10,000	10,000	10,000	0.00%
Insurance Expenses Subtotal:		8,772	9,216	9,588	10,000	10,000	10,000	10,000	0.00%
Total Other Operating:		2,811,928	2,618,312	2,664,258	3,165,000	3,189,000	3,189,000	3,189,000	0.76%
Expense Total:		2,811,928	2,618,312	2,664,258	3,165,000	3,189,000	3,189,000	3,189,000	0.76%
County Road Maintenance Net/(Levy):		(853,554)	(622,607)	(533,526)	(1,117,000)	(1,141,000)	(1,141,000)	(1,141,000)	2.15%

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
HEALTH & HUMAN SERVICES				
Public Health Department	\$ 2,163,237	\$ 4,130,987	\$ (100,000)	\$ 1,867,750
Child Support	1,911,035	1,881,037	-	(29,998)
Veterans	14,400	592,267	-	577,867
Human Services	26,955,622	45,028,996	-	18,073,374
Park View Health Center	14,560,759	19,057,969	(2,868,461)	1,628,749
Park View Health Center Debt	-	329,000	-	329,000
	<u>\$ 45,605,053</u>	<u>\$ 71,020,256</u>	<u>\$ (2,968,461)</u>	<u>\$ 22,446,742</u>

PUBLIC HEALTH

General Fund – Division: 052
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn

HEALTH LOCATIONS: Winnebago County Health Department
112 Otter Avenue, Second Floor
Oshkosh, WI 54901

Winnebago County Neenah Human Services Building
211 North Commercial Street
Neenah, WI 54956

TELEPHONE: 920-232-3000

FAX: 920-232-3370

EMAIL: health@co.winnebago.wi.us

WEB: www.winnebagopublichealth.org

SOCIAL: [@WinnebagoHealth](#)

VISION STATEMENT: The Winnebago County Health Department is a leader in creating a culture that optimizes health and wellness in our community.

MISSION STATEMENT: Winnebago County Health Department leads change by providing services and building partnerships that strengthen the community.

DIVISION DESCRIPTIONS:

ADMINISTRATION: Provides departmental leadership, planning, supervision, programmatic oversight, support staffing, accounting and budget. Responsible for communications, health assessment, policies, enforcement, data management, community partnership, planning, preparedness, fund seeking, and workforce development. Programs include:

- Communications – Create, maintain and execute comprehensive communications strategy to advance the department’s outreach and community visibility.
- Planning – Assist with the development, maintenance, execution and evaluation of department, division and community plans. Preparation for and maintenance of readiness for national accreditation. Grant writing support.
- Preparedness – Community preparedness planning and exercises to respond to crisis or disaster including pandemic influenza, mass clinic operation, nuclear/biological/chemical accident or terrorism, participation in regional consortium activities and overall 24/7/365 availability of health department staff.

COMMUNICABLE DISEASE PREVENTION & CONTROL: Prevents and minimizes the spread of disease in Winnebago County. Services provided include immunizations, communicable disease prevention and outbreak response, direct observation therapy, refugee health screenings, jail services, HIV Partner Referral/Counseling and Testing and LifePoint needle exchange service. Programs include:

- **Communicable Disease** - Communicable disease surveillance, epidemiologic follow-up, disease containment, education, outbreak investigation, case referral and reporting. Tuberculosis skin testing for general public, county employees and contracted agencies.
- **Immunizations** – Provision and monitoring of required immunizations to prevent vaccine preventable diseases in children. Vaccines for adults on a fee for service basis.
- **Seasonal Influenza** – Monitoring of disease, public education, and provision of flu vaccine to county employees and contracted agencies.
- **Jail Services** – Hepatitis A vaccination of food service workers and HIV counseling and testing.
- **HIV Partner Referral/Counseling & Testing** – HIV partner referral for HIV positive clients. HIV testing and counseling.
- **Refugee Health** – Health screening of refugee arrivals to Winnebago County.
- **LifePoint Needle Exchange**- reducing the transmission of HIV, Hepatitis C and other potential harms associated with injection drug use in partnership with the AIDS Resource Center of Wisconsin

COMMUNITY HEALTH & PREVENTION: Improves community health with a focus on preventing chronic conditions and addressing social determinants of health and health inequities. This is achieved by engaging and partnering with the community to assess community needs and assets, plan appropriate strategies and interventions to address identified needs, and implement policy, systems, and environment level interventions that impact the population in the most sustainable way. Focus areas include mental health, substance use, physical activity, and food and nutrition.

Programs and coalitions include:

- **re:TH!NK** – A coalition supported by Winnebago County Health Department to coordinate efforts with help from local partners to create a place where everyone has the opportunity to live the healthiest life possible. Current action teams are focused on physical activity, healthy eating, alcohol use, social/place connectedness, and tobacco prevention and control.
- **re:TH!NK Lakeshore Tobacco Coalition** – A multijurisdictional coalition supported by the Winnebago County Health Department to reduce tobacco use and exposure through prevention strategies which include community outreach and involvement to move policy forward collaboratively.
- **Winnebago County Drug and Alcohol Coalition** – A coalition supported by Winnebago County Health Department to prevent and reduce drug and alcohol use by empowering our community to effect individual and social change through education, advocacy, collaboration, and coordination of resources. Current efforts are focused on opiate use in the areas of prevention/awareness, treatment/recovery, communications, and data.
- **Fox Valley Thrives** – A strategic alliance between community organizers and public health professionals supported by the Winnebago County Health Department that is focused on addressing issues of health equity and access to transportation.
- **Weight of the Fox Valley** – A community health initiative that promotes healthy weight in Calumet, Outagamie, and Winnebago Counties, supported in-part by a contractual agreement between Winnebago County Health Department and United Way Fox Cities.
- **Healthy Teen Minds** – An initiative of the Northeast Wisconsin Mental Health Connection, funded by a grant from the Healthier Wisconsin Partnership Program and supported by the Winnebago County Health Department, to reduce youth depression in Winnebago, Outagamie and Calumet Counties.
- **Healthy Food Retail** – Efforts to improve healthy eating through increasing opportunities for healthy choices in the retail setting.
- **Farm to School** – Efforts to increase access to and demand for fresh, local produce in the school setting.
- **Bicycle and Pedestrian Planning** – Coordinate and participate in bicycle and pedestrian planning efforts that increase opportunities for recreation and active transportation.
- **Adolescent Suicide Prevention** – Efforts to prevent adolescent suicide, including QPR, lethal means restriction, Child Death Review, and Zero Suicide.

- **Worksite Wellness** – Coordinate and participate in County and regional efforts to increase access to and quality of worksite wellness opportunities.

ENVIRONMENTAL HEALTH: Ensures an environment that protects and promotes health by assessing, correcting, controlling, and preventing those factors in the environment that can potentially adversely affect the health of individuals and the community. Programs include:

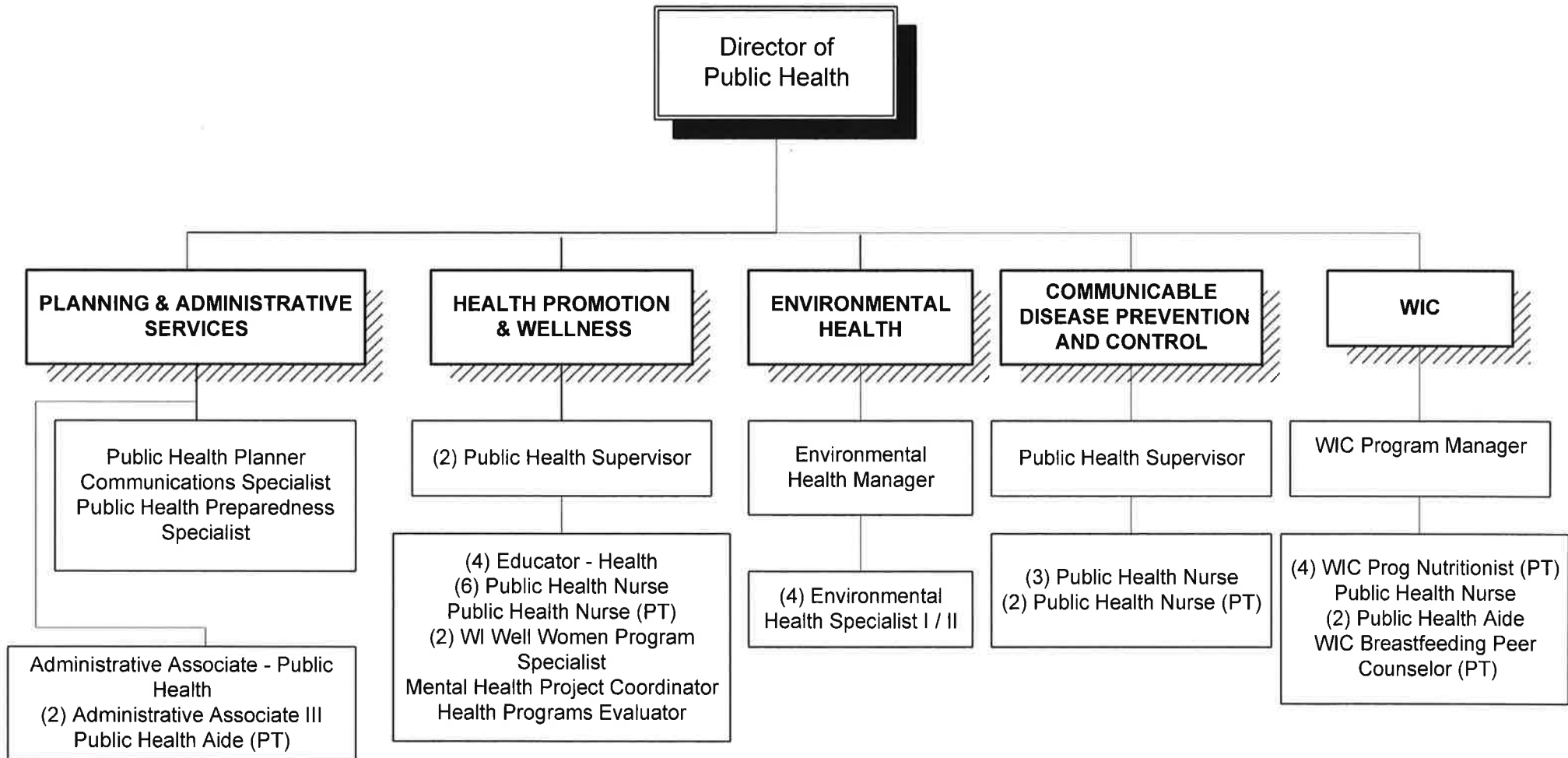
- **Sanitarian** – Inspection, consultation, code enforcement and licensure of food service establishments, campgrounds, temporary restaurants, swimming pools, hotel/motels, bed & breakfasts, animal grooming establishments, manufactured home parks, transient non-community wells and tattoo parlors.
- **Environmental Health** – Inspection, consultation and education to prevent and minimize adverse environmental exposures from air, water, housing, occupation, toxic materials, vector control, human health hazards and nuisances.

HEALTHY LIFESPAN: Promotes health throughout the lifespan through client education and advocacy, public health nursing services, community engagement, and coalition work. Focus areas include injury prevention, maternal and child health, aging adult services, preventive health screenings for women, and mental health. Programs include:

- **Winnebago County Wellness Coalition** – Ensure the existence of evidence-based programs that help individuals better manage their chronic health problems.
- **Care Transitions Coalition** – Improve transitions between healthcare and home.
- **Fall Prevention Coalition** – Reduce falls by raising awareness of fall risks and promoting fall prevention programs.
- **Older Adult Collaborative** – serving as a catalyst for change in the community to address the gaps in services for the aging population.
- **Older Adult** – General consultation including home visitation on health issues especially to those with chronic diseases and disabilities, providing health education, injury prevention, wellness promotion, health prevention programming, community resource linkages.
- **MCH** – Provides coordinated health care services to women during and after pregnancy and to infants and children by providing assessment, planning, monitoring, education and referral. Working to create a breastfeeding friendly environment through supporting Breastfeeding Friendly (BFF) childcare centers and worksites.
- **PNCC - Prenatal Care Coordination** is a Medicaid program providing case management services for low income high risk pregnant women and their families to improve birth outcomes by early identification, psychosocial support, education and access to medical and other services.
- **Daycare** – Health education and monitoring of immunization, communicable disease, food safety and injury prevention for daycare children, staff and parents.
- **Housing Authority - Nursing services** including assessment, referral, medication set-up, health monitoring and service coordination provided to Housing Authority residents in Omro, Winneconne and Oshkosh via a contractual agreement between the two agencies.
- **Wisconsin Well Woman Program (WWWP)** – provides breast and cervical cancer screening services to women with little or no health insurance coverage.

WOMEN, INFANTS, AND CHILDREN (WIC): A food supplement and nutrition education program offered to eligible pregnant women, breast-feeding women, women who have had a baby in the last six months, infants, and children up to age five. Services include a food benefit redeemed at local grocery stores, nutrition and breastfeeding information and referrals to community resources.

HEALTH



**1 full-time position that works .5 @ WIC & .5 @ PH

PUBLIC HEALTH

General Fund – Division: 052
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn
LOCATION: Winnebago County Health Department
112 Otter Avenue, Second Floor
Oshkosh, WI 54903-2808

TELEPHONE: 920-232-3000
FAX: 920-232-3370
health@co.winnebago.wi.us
www.co.winnebago.wi.us/health

2017 ACCOMPLISHMENTS:

1. Developed new teams in the re:TH!NK coalition reflective of the 2016 Community Health Improvement Plan priorities
2. Implemented a new service for walk-in clients to assure status of health insurance is determined and assistance is provided to those without access
3. Applied for a \$1.5M HUD Lead Hazard Reduction Grant from HUD
4. Completed a 9 month long children's meal pilot partnering with 14 area restaurants to provide and promote healthier kids meal options
5. Partnered with UWO to survey over 900 area parents and over 20 restaurant managers regarding choosing behaviors for eating out with children at restaurants
6. Launched internal health department policy/advocacy, health equity, communications, transportation and strategic plan implementation committees
7. Partnered with Human Services department to employ a part time wellness coalition coordinator to expand injury prevention
8. Awarded implementation phase (years 2-5) funding for the Healthy Wisconsin Partnership Program mental health grant
9. Expanded mental health wellness screening to the Winneconne school district
10. Provided STI prevention education to 938 students in Neenah and Oshkosh High Schools
11. Helped UWO students hold a campus referendum to gauge support for a smoke free campus
12. Youth coalition presented to Oshkosh City Council to encourage a smoke free parks policy
13. Stepped into co-leadership of the Fox Valley area Zero Suicide Coalition and Winnebago County Drug and Alcohol Coalition (formerly Heroin Task Force) and received \$15K grant for drug and alcohol coalition data gathering and analysis
14. Reorganized WCHD website, created a health department brand standard guide and communications strategic plan
15. Developed new action plans for all department divisions
16. Presented the Bike/Ped Plan to Winnebago County Board that was adopted as a reference planning document and kicked off a stakeholder

committee to work on implementation

- 17. Lead the application process for Winnebago County to receive the Well Workplace Award and coordinated “On the Move” that earned a top 25 in the nation for employee activity**
- 18. Became a distribution outlet for the Fox Cities Diaper Bank, distributing diapers and wipes to income eligible families, primarily WIC enrolled families served at the WCHD Public Health Office-Neenah**
- 19. Began the first year of the SNAP-Ed Fit Families Program. Project is fully enrolled with 54 families recruited from the WIC participating families. Fit Families Supplemental Nutrition Assistance Program-Education (SNAP-Ed) is a successful behavior change program targeting primarily families of 2-4 year old children enrolled in WIC**
- 20. Managed three active Tuberculosis (TB) cases requiring daily in home medication treatment and presented about TB for the regional summit**

2018 GOALS & OBJECTIVES:

- 1. Complete a breastfeeding friendly workplace toolkit and offer breastfeeding education to area healthcare providers**
- 2. Educate for a tobacco free parks ordinance in Oshkosh**
- 3. Enhance Lifepoint program to include Narcan availability and training to participants**
- 4. Update time tracking and accounting codes, policies and procedures**
- 5. Revamp of the health department youth coalition for better engagement of other youth serving and leadership development organizations**
- 6. Develop sustainability for Wellness Coalition Coordinator position**
- 7. Develop new agency wide performance management and quality improvement plans**
- 8. Implementation of the newly developed two year Zero Suicide action plan and expansion of mental health screenings/services in Winnebago County schools**
- 9. Work toward sustaining Drug Free Communities work for when grant ends in 2019**
- 10. Continue internal development and use of Geographic Information Systems to identify and characterize health issues**
- 11. Develop action plans for newly developed policy/advocacy, transportation, health equity and strategic plan implementation committees**
- 12. Continue to develop health in all policies efforts**
- 13. Develop and implement a plan to engage area health care providers to better reduce the spread of communicable diseases**
- 14. Make Winnebago County as an employer a breastfeeding friendly worksite**
- 15. Secure additional funding to advance healthy children’s meals research and implement evidence based strategies**
- 16. Develop a sustainability plan for funding of farm to school tastings**

HEALTH

2018 BUDGET NARRATIVE HIGHLIGHTS

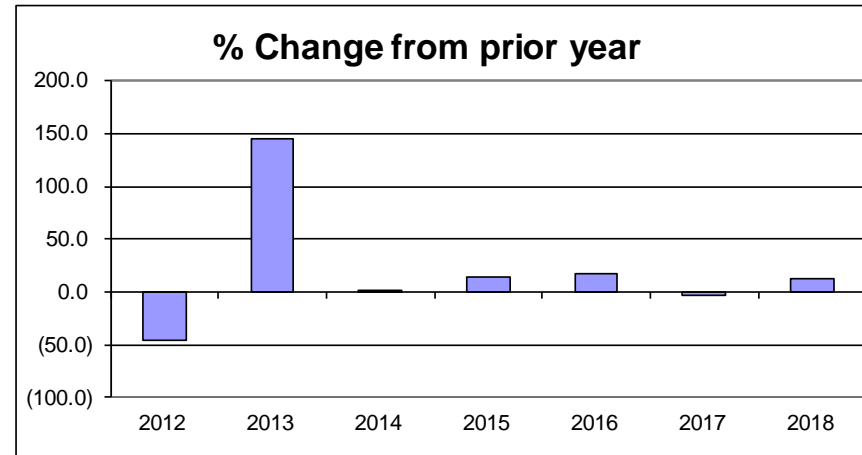
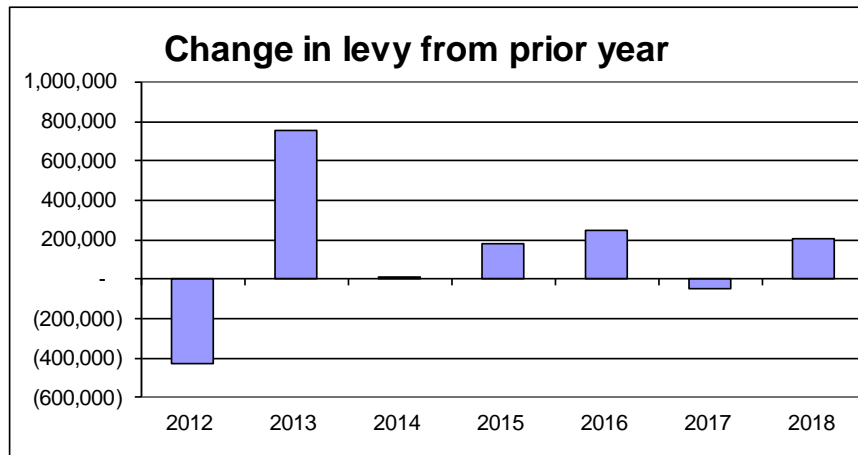
DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	20	21	21	29	33	34	33	35	36	36
Part Time	6	6	7	9	8	8	9	9	9	9
Total	26	27	28	38	41	42	42	44	45	45

There is no change to the staffing table for 2018.

COUNTY LEVY: The net tax levy for the department for 2018 is \$1,867,750, an increase of \$205,807 or 12.4% over 2017. A schedule of significant changes follows.

Public Health is a special levy because not all municipalities participate. Cities can elect to not be covered if they have their own Health Department. Because of this, the surplus or deficit of the Health Department does not close out to General Fund balance at year end. It is closed out to its own fund balance.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Public Health

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 1,661,943	
Revenue Changes - impact on levy:		
WI Health Services	48,258	Decrease based on less grant funds available for 2018.
Other Grantor Agencies	(121,273)	Increase due to funds expected from the following grants: HWPP, DFC, Tobacco and United Way revenue moved to this account.
Donations	23,850	Decrease based on the loss of the John Kuenzel funds and moving United Way revenue to other grantor agencies account above.
Nursing Services	(7,000)	Increase based on revenue trends over the past few years.
Other Miscellaneous Revenues	6,600	Decrease based on revenue trends over the past few years.
Expense Changes - impact on levy:		
Wages & Fringes	127,269	The regular pay increase included in the budget was 1.75%. The higher increase of just under 4% is due to several employees pay being below the minimum pay for their pay range. Extra pay increases are being given to these employees over a three year period to catch them up to the minimum. Fringes are up a larger percent because many of them are a percent of regular wages.
Lodging	4,650	Increase based on more out-of-town training that is required for grants being awarded in 2018.
Medical Supplies	(5,000)	Decrease based on less individual health services being provided.
Other Contracted Services	(23,343)	Decrease based on the funds awarded this year.
Fund balance	125,000	Fund balance used in 2017 was \$225,000. In 2018, only \$100,000 of fund balance will be applied.
Other small changes	26,796	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 1,867,750	

Financial Summary Public Health

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	1,072,422	2,396,086	2,136,767	2,413,816	2,163,237
Labor	1,963,428	3,584,359	3,524,359	3,584,690	3,651,628
Travel	41,670	61,500	58,000	71,974	62,850
Capital	-	23,500	-	23,500	-
Other Expenditures	413,148	626,240	441,351	643,086	416,509
Total Expenditures	2,418,246	4,295,599	4,023,710	4,323,250	4,130,987
Levy Before Fund Balance Adjustment			1,886,943		1,967,750
Decrease fund balance			(225,000)		(100,000)
Net Levy After Fund Balance Adjustment			1,661,943		1,867,750

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	27,565	16,903	9,798	11,000	14,000	14,000	14,000	27.27%
WI Children and Families	42005	568,079	548,788	531,329	540,000	518,405	518,405	518,405	-4.00%
WI Health Services	42007	606,670	714,783	567,217	606,667	564,809	558,409	558,409	-7.95%
Dept of Transportation	42011	0	4,643	53,535	4,000	3,000	3,000	3,000	-25.00%
Other Grantor Agencies	42019	312,965	283,816	267,822	368,000	489,273	489,273	489,273	32.95%
Intergov Rev Subtotal:		1,515,278	1,568,932	1,429,700	1,529,667	1,589,487	1,583,087	1,583,087	3.49%
Public Services:									
Forms Copies Etc	45003	132	227	101	150	50	50	50	-66.67%
Offset Revenue	45013	11,214	21,921	19,255	20,000	20,150	20,150	20,150	0.75%
Inspection Fees	45021	340,933	359,141	360,879	375,000	370,000	370,000	370,000	-1.33%
Housing Authority	45028	92,233	94,555	96,748	100,000	100,000	100,000	100,000	0.00%
Donations	45034	1,425	10,058	80	60,050	36,200	36,200	36,200	-39.72%
Client Cost Shares Fees	45035	13,959	11,786	9,580	10,200	11,200	11,200	11,200	9.80%
County Client Services	45036	3,203	186	609	200	300	300	300	50.00%
State Testing Reimbursements	45038	2,385	4,200	6,735	4,250	3,500	3,500	3,500	-17.65%
Private Pay Fees	45046	1,350	1,770	1,592	1,300	1,300	1,300	1,300	0.00%
Other Public Charges	45057	1,510	1,224	1,193	950	2,050	2,050	2,050	115.79%
Public Services Subtotal:		468,343	505,068	496,771	572,100	544,750	544,750	544,750	-4.78%
Interfund Revenue:									
Nursing Services	65084	37,477	30,573	29,691	18,000	25,000	25,000	25,000	38.89%
Interfund Revenue Subtotal:		37,477	30,573	29,691	18,000	25,000	25,000	25,000	38.89%
Total Operating Revenue:		2,021,099	2,104,574	1,956,162	2,119,767	2,159,237	2,152,837	2,152,837	1.56%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health									
Misc Revenues:									
Other Miscellaneous Revenues	48109	6,287	22,081	10,007	17,000	10,400	10,400	10,400	-38.82%
Misc Revenues Subtotal:		6,287	22,081	10,007	17,000	10,400	10,400	10,400	-38.82%
Transfers In:									
Other Transfers In	49501	0	20,000	35,839	0	0	0	0	0.00%
Transfers In Subtotal:		0	20,000	35,839	0	0	0	0	0.00%
Total Non-Operating Revenue:		6,287	42,081	45,846	17,000	10,400	10,400	10,400	-38.82%
Revenue Total:		2,027,386	2,146,654	2,002,009	2,136,767	2,169,637	2,163,237	2,163,237	1.24%
Expense									
Wages:									
Regular Pay	51100	2,008,671	1,984,455	2,168,623	2,458,228	2,556,235	2,556,235	2,556,235	3.99%
Temporary Employees	51101	53,001	30,662	25,636	20,000	20,000	20,000	20,000	0.00%
Overtime	51105	790	1,432	541	0	0	0	0	0.00%
Comp Time	51108	185	152	0	0	0	0	0	0.00%
Payroll Sundry Account	51190	472	0	0	0	0	0	0	0.00%
Wages Allocated	51199	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		2,063,119	2,016,700	2,194,799	2,478,228	2,576,235	2,576,235	2,576,235	3.95%
Fringes Benefits:									
FICA Medicare	51200	152,219	146,483	160,926	189,584	197,082	197,082	197,082	3.95%
Health Insurance	51201	416,122	457,155	475,158	603,326	608,134	608,134	608,134	0.80%
Dental Insurance	51202	30,631	29,080	31,286	35,883	35,328	35,328	35,328	-1.55%
Workers Compensation	51203	18,049	19,951	17,373	36,406	49,269	49,269	49,269	35.33%
WI Retirement	51206	139,146	127,872	142,305	167,162	171,267	171,267	171,267	2.46%
Fringe Benefits Other	51207	11,381	10,716	10,698	13,770	14,313	14,313	14,313	3.94%
Fringes Allocated	51299	0	0	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		767,548	791,256	837,746	1,046,131	1,075,393	1,075,393	1,075,393	2.80%
Total Labor:		2,830,667	2,807,956	3,032,545	3,524,359	3,651,628	3,651,628	3,651,628	3.61%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health									
Travel:									
Registration Tuition	52001	14,079	15,639	20,119	22,000	23,100	23,100	23,100	5.00%
Automobile Allowance	52002	22,865	20,484	18,056	19,500	18,000	18,000	18,000	-7.69%
Vehicle Lease	52003	67	0	106	200	0	0	0	-100.00%
Commercial Travel	52004	1,671	3,878	2,707	5,000	5,000	5,000	5,000	0.00%
Meals	52005	1,828	2,752	1,712	2,300	3,500	3,500	3,500	52.17%
Lodging	52006	7,150	9,385	7,835	7,850	12,500	12,500	12,500	59.24%
Other Travel Exp	52007	994	391	633	750	750	750	750	0.00%
Taxable Meals	52008	301	458	1,685	400	0	0	0	-100.00%
Travel Subtotal:		48,956	52,986	52,853	58,000	62,850	62,850	62,850	8.36%
Total Travel:		48,956	52,986	52,853	58,000	62,850	62,850	62,850	8.36%
Capital Outlay:									
Equipment	58004	0	0	23,671	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	23,671	0	0	0	0	0.00%
Total Capital:		0	0	23,671	0	0	0	0	0.00%
Office:									
Office Supplies	53000	4,459	4,355	4,968	5,000	5,000	5,000	5,000	0.00%
Printing Supplies	53002	1,101	1,198	1,090	1,400	1,400	1,400	1,400	0.00%
Print Duplicate	53003	5,065	2,699	4,129	4,000	4,000	4,000	4,000	0.00%
Postage and Box Rent	53004	2,230	621	2,564	1,000	1,000	1,000	1,000	0.00%
Computer Supplies	53005	32	778	1,141	200	200	200	200	0.00%
Computer Software	53006	1,901	804	328	1,000	1,000	1,000	1,000	0.00%
Telephone	53008	11,122	20,322	22,191	21,200	23,000	23,000	23,000	8.49%
Telephone Supplies	53009	40	4	42	0	0	0	0	0.00%
Long Distance	53011	192	0	0	0	0	0	0	0.00%
Wireless	53012	6,253	342	0	0	0	0	0	0.00%
Pagers	53013	75	0	0	0	0	0	0	0.00%
Office Subtotal:		32,469	31,121	36,452	33,800	35,600	35,600	35,600	5.33%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health									
Operating:									
Advertising	53500	2,881	4,766	7,475	4,500	4,000	4,000	4,000	-11.11%
Subscriptions	53501	1,488	2,700	1,652	1,100	1,750	1,750	1,750	59.09%
Membership Dues	53502	3,052	3,581	2,450	3,600	3,600	3,600	3,600	0.00%
Photo Processing	53504	3	0	0	0	0	0	0	0.00%
Food	53520	3,913	2,336	1,057	4,000	4,000	4,000	4,000	0.00%
Small Equipment	53522	6,663	28,654	3,788	5,000	5,000	5,000	5,000	0.00%
Medical Supplies	53524	21,015	30,010	33,680	20,000	15,000	15,000	15,000	-25.00%
Other Operating Supplies	53533	19,288	20,990	15,323	20,500	22,400	22,400	22,400	9.27%
Motor Fuel	53548	3,005	1,613	2,451	4,000	4,000	4,000	4,000	0.00%
Building Rental	53550	16,476	8,238	0	0	0	0	0	0.00%
Equipment Rental	53551	2,223	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	0	159	0	0	160	160	160	100.00%
Operating Grants	53565	0	900	0	0	0	0	0	0.00%
Small Equipment Technology	53580	6,370	2,534	6,708	10,500	11,000	11,000	11,000	4.76%
Print Duplicate	73003	9,806	12,108	11,338	10,500	10,500	10,500	10,500	0.00%
Postage and Box Rent	73004	5,289	6,049	4,964	6,500	5,000	5,000	5,000	-23.08%
Motor Fuel	73548	1,377	1,104	269	1,000	250	250	250	-75.00%
Operating Subtotal:		102,849	125,742	91,157	91,200	86,660	86,660	86,660	-4.98%
Repairs & Maint:									
Maintenance Equipment	54022	3,063	0	1,235	2,500	1,500	1,500	1,500	-40.00%
Maintenance Vehicles	54023	0	14	0	0	0	0	0	0.00%
Equipment Repairs	54029	0	233	0	0	0	0	0	0.00%
Maintenance Vehicles	74023	204	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	4,534	4,220	4,027	3,168	3,300	3,300	3,300	4.17%
Repairs & Maint Subtotal:		7,801	4,467	5,261	5,668	4,800	4,800	4,800	-15.31%
Contractual Services:									
Professional Service	55014	669	500	0	2,000	4,000	3,500	3,500	75.00%
Other Contract Serv	55030	252,742	406,368	387,151	247,847	230,904	224,504	224,504	-9.42%
Administration Fee	55037	24,049	24,608	24,542	0	0	0	0	0.00%
Interpreter	55041	5,745	10,957	11,934	6,000	8,000	8,000	8,000	33.33%
Building Rental	75042	35,750	33,000	35,750	40,200	40,200	40,200	40,200	0.00%
Contractual Services Subtotal:		318,955	475,432	459,377	296,047	283,104	276,204	276,204	-6.70%

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 052 - Public Health									
Insurance Expenses:									
Prop Liab Insurance	76000	11,076	13,716	14,532	14,636	13,245	13,245	13,245	-9.50%
Insurance Expenses Subtotal:		11,076	13,716	14,532	14,636	13,245	13,245	13,245	-9.50%
Total Other Operating:		473,150	650,478	606,779	441,351	423,409	416,509	416,509	-5.63%
Expense Total:		3,352,774	3,511,420	3,715,849	4,023,710	4,137,887	4,130,987	4,130,987	2.67%
Public Health Net/(Levy):		(1,325,388)	(1,364,766)	(1,713,840)	(1,886,943)	(1,968,250)	(1,967,750)	(1,967,750)	4.28%
Fund balance applied:		0	0	71,342	225,000	100,000	100,000	100,000	-55.56%
Public Health Net/(Levy):		(1,325,388)	(1,364,766)	(1,642,498)	(1,661,943)	(1,868,250)	(1,867,750)	(1,867,750)	12.38%

CHILD SUPPORT

General Fund – Department: 050
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Kathleen M. Diedrich
LOCATION: Winnebago County
415 Jackson Street, Room 140
Oshkosh, WI 54901

TELEPHONE: 236-1088

MISSION STATEMENT:

To establish and enforce child support orders, pursue delinquent accounts, establish paternity, medical support and maximize the amount of associated revenues for Winnebago County as authorized by Title IV-D of the Social Security Act.

PROGRAM DESCRIPTION:

ESTABLISH CHILD SUPPORT ORDERS: Determine a parent's legal obligation to support his/her dependent children pursuant to Chapter 767, Wis. Statutes, Actions Affecting the Family.

ESTABLISHMENT OF PATERNITY: Commence paternity actions to establish the parentage of a child through stipulation or trial to secure financial and medical support for the child and recovery of the birth-related costs.

SUBSTITUTE CARE: Coordinate and provide services to determine parental liability when child/children are placed in outside the home.

UIFSA: (Uniform Interstate Family Support Act) Request another state to establish/enforce a IV-D support order when the obligor is in that state, and to cooperate with other states when the obligor is in Wisconsin.

MEDICAL SUPPORT: To monitor and assure that responsibility for medical support obligations is included in all new and modified IV-D court orders under new DCF 150 regulations.

INCOME WITHHOLDING: Implement immediate wage withholding in all cases in which there is an order for child support and the employer is known.

ENFORCE CHILD SUPPORT ORDERS: Monitor all IV-D cases for default and follow up with appropriate legal and administrative enforcement actions.

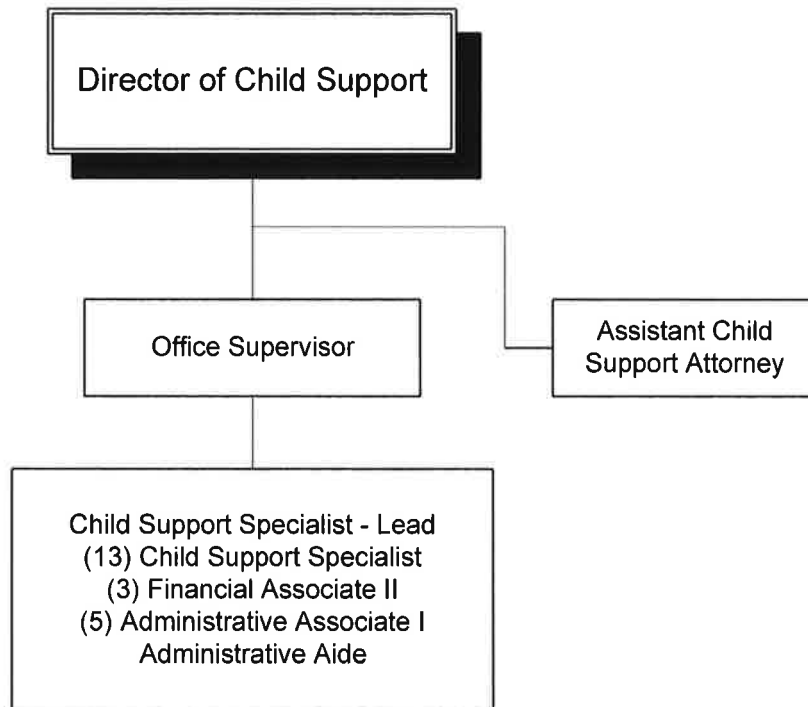
CHILD SUPPORT ORDER REVISION: Review all IV-D orders with payments assigned to the state within 36 months of the last court action, or at the request of either parent, and provide services for adjustment in those cases where there has been a substantial change in circumstances and the support does not adhere to state guidelines for setting child support.

PARENT LOCATE: Maintain records from accessing DOT, DIHLR, credit reports, State and Federal Parent Locate Service requests and any other sources available for locate purposes.

DELINQUENT ACCOUNTS: Prepare documents necessary to commence remedial contempt action to enforce IV-D court orders. Determine and refer all applicable cases to District Attorney's office for criminal nonsupport prosecution. Certify all appropriate cases for state and federal tax intercept. Pursue all applicable administrative enforcement remedies, including but not limited to license suspension and account seizure.

IV-A & IV-D INTERFACE: Coordinate and prepare proper notices between Economic Support Agencies and Child Support Agencies to assure proper assignment of court ordered child support and maintenance to the State of Wisconsin.

CHILD SUPPORT



CHILD SUPPORT

**General Fund - Department: 050
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Kathleen M. Diedrich
LOCATION: Winnebago County
415 Jackson Street, Room 140
Oshkosh, WI 54901

TELEPHONE: 236-1088

2017 ACCOMPLISHMENTS:

1. Scanning project has been completed by alphabet through the letter C to create a more efficient work culture resulting in quicker turn-around time for our clients on their cases.
2. Child Support Office is fully acclimated to e-filing department wide.
3. Developed process to be able to access our files electronically from court as they are imaged.
4. Increased Arrears collections in 2016 by 1.63%.

2018 GOALS & OBJECTIVES:

1. Continue to scan current files to become a “paperless” environment.
2. Compile Comprehensive resources for customers that may need additional help for securing employment or mental health services.
3. Work with Facilities to ensure a smooth transition during the Department relocation project without losing focus on Customer Service.
4. Strive to improve the level of service by developing a best practices approach for customer service for consistent case management.
5. Meet and/or Increase current Performance to the State and Federal Targets for the Child Support Performance Measures for 2018.

CHILD SUPPORT

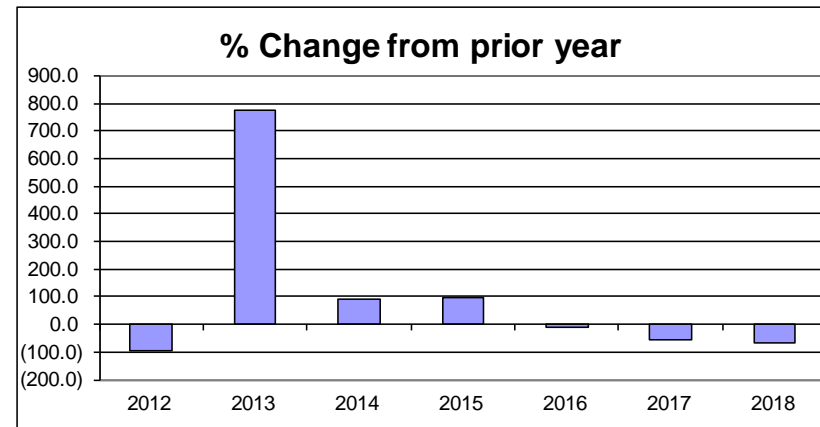
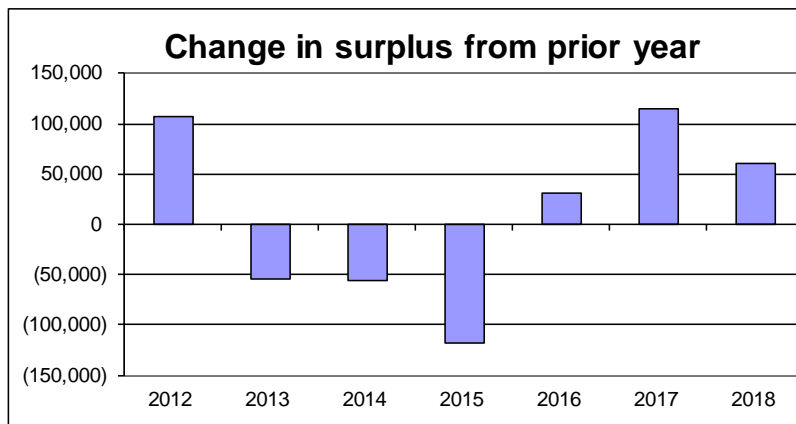
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	19	19	21	21	21	23	23	24	24	26
Part Time	0	0	0	0	0	0	0	0	0	0
Total	19	19	21	21	21	23	23	24	24	26

The changes in the 2017 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Two new full time positions have been added, two full time Child Support Specialists.

COUNTY LEVY: The Child Support office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2018 is projected to be \$29,998 or \$60,797 less than 2017. The primary reason for a surplus is that we are able to report other department costs in the grant reporting to recoup costs other departments incur to support the child support efforts. The 2017 department budget had more revenues than expenditures of \$90,795. The reduction in surplus mainly comes from increases in the labor category due to the addition of two full time Child Support Specialists.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Child Support

Account	Amount	Description
Significant changes from 2017		
Surplus 2017	\$ 90,795	
Revenue Changes - impact on levy:		
Office of Justice Assistance	(1,702,268)	Decrease to move revenue to WI Children & Families.
WI Children & Families	1,881,035	Increase to move revenue from Office of Justice Assistance.
Expense Changes - impact on levy:		
Regular Pay	(96,153)	Increase due to requesting two (2) new Child Support Specialist positions.
Temporary Employees	(13,000)	Increase due to turnover and rehire as well as the scanning project is behind. The scanning project requies using temporary help to continue project.
Comp Time	13,500	Decrease as it is no longer necessary to pay this benefit out to employees.
FICA Medicare	(8,350)	Increase due to requesting two (2) new Child Support Specialist positions.
Health Insurance	(35,163)	Increase due to requesting two (2) new Child Support Specialist positions.
WI Retirement	(5,442)	Increase due to requesting two (2) new Child Support Specialist positions.
Small Equipment	(86,080)	Increase due to department needing to purchase cubicles and furniture for the new space/move taking place in 2018.
Other small changes	(8,876)	This is a combination of small increases and decreases to revenue and expense accounts.
Surplus 2018	\$ 29,998	

Financial Summary Child Support

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	681,315	1,735,268	1,735,268	1,735,268	1,911,035
Labor	838,403	1,525,163	1,525,163	1,525,163	1,673,147
Travel	2,334	5,214	5,214	5,214	8,665
Capital	-	-	-	-	-
Other Expenditures	51,215	114,096	114,096	114,096	199,225
Total Expenditures	891,952	1,644,473	1,644,473	1,644,473	1,881,037
Levy			(90,795)		(29,998)

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 050 - Child Support									
Revenue									
Intergov Rev:									
Office of Justice Assistance	42003	1,507,819	0	0	1,702,268	0	0	0	-100.00%
WI Children and Families	42005	(201,759)	1,256,411	1,498,661	0	1,880,040	1,881,035	1,881,035	100.00%
Intergov Rev Subtotal:		1,306,060	1,256,411	1,498,661	1,702,268	1,880,040	1,881,035	1,881,035	10.50%
Public Services:									
Blood Tests	45016	12,652	8,666	9,835	13,000	10,000	10,000	10,000	-23.08%
Sheriff Fees	45017	20,156	19,228	17,877	20,000	20,000	20,000	20,000	0.00%
Public Services Subtotal:		32,808	27,894	27,712	33,000	30,000	30,000	30,000	-9.09%
Total Operating Revenue:		1,338,867	1,284,305	1,526,373	1,735,268	1,910,040	1,911,035	1,911,035	10.13%
Revenue Total:		1,338,867	1,284,305	1,526,373	1,735,268	1,910,040	1,911,035	1,911,035	10.13%
Expense									
Wages:									
Regular Pay	51100	854,975	905,996	956,953	999,051	1,095,204	1,095,204	1,095,204	9.62%
Temporary Employees	51101	405	16,981	4,676	0	13,000	13,000	13,000	100.00%
Overtime	51105	0	121	1,243	0	0	0	0	0.00%
Comp Time	51108	615	7,531	670	13,500	0	0	0	-100.00%
Wages Subtotal:		855,995	930,629	963,542	1,012,551	1,108,204	1,108,204	1,108,204	9.45%
Fringes Benefits:									
FICA Medicare	51200	62,222	66,517	69,232	76,430	83,785	84,780	84,780	10.93%
Health Insurance	51201	303,677	338,931	317,939	339,407	374,570	374,570	374,570	10.36%
Dental Insurance	51202	20,850	22,114	21,298	21,697	23,871	23,871	23,871	10.02%
Workers Compensation	51203	1,154	2,956	1,075	1,548	2,213	2,213	2,213	42.96%
WI Retirement	51206	59,397	60,972	63,285	67,935	73,377	73,377	73,377	8.01%
Fringe Benefits Other	51207	4,585	4,999	5,246	5,595	6,132	6,132	6,132	9.60%
Fringes Benefits Subtotal:		451,885	496,488	478,076	512,612	563,948	564,943	564,943	10.21%
Total Labor:		1,307,880	1,427,117	1,441,618	1,525,163	1,672,152	1,673,147	1,673,147	9.70%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 050 - Child Support									
Travel:									
Registration Tuition	52001	750	2,318	1,130	1,290	2,750	2,750	2,750	113.18%
Automobile Allowance	52002	864	1,258	853	1,382	3,061	3,061	3,061	121.49%
Meals	52005	545	66	79	245	500	500	500	104.08%
Lodging	52006	1,428	820	1,518	2,212	2,160	2,160	2,160	-2.35%
Other Travel Exp	52007	44	41	0	50	50	50	50	0.00%
Taxable Meals	52008	9	159	0	35	144	144	144	311.43%
Travel Subtotal:		3,641	4,662	3,579	5,214	8,665	8,665	8,665	66.19%
Total Travel:		3,641	4,662	3,579	5,214	8,665	8,665	8,665	66.19%
Office:									
Office Supplies	53000	8,393	6,433	6,935	7,000	7,000	7,000	7,000	0.00%
Printing Supplies	53002	2,796	2,249	1,686	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	53004	6	1,377	46	0	0	0	0	0.00%
Computer Software	53006	868	0	4,934	6,866	6,866	6,866	6,866	0.00%
Telephone	53008	2,177	2,640	3,021	3,000	3,100	3,100	3,100	3.33%
Telephone Supplies	53009	0	0	0	500	500	500	500	0.00%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		14,239	12,700	16,622	19,366	19,466	19,466	19,466	0.52%
Operating:									
Subscriptions	53501	145	0	145	100	145	145	145	45.00%
Membership Dues	53502	1,165	1,480	828	1,490	1,559	1,559	1,559	4.63%
Education Training	53513	0	80	0	0	0	0	0	0.00%
Food	53520	0	0	100	0	100	100	100	100.00%
Small Equipment	53522	4,363	7,819	0	3,920	90,000	90,000	90,000	2,195.92%
Legal Fees	53530	38,057	35,759	32,299	36,500	35,000	35,000	35,000	-4.11%
Other Operating Supplies	53533	20	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	260	120	80	100	100	100	100	0.00%
Small Equipment Technology	53580	0	5,343	6,841	4,386	5,000	5,000	5,000	14.00%
Print Duplicate	73003	5,760	3,516	2,980	5,000	5,000	5,000	5,000	0.00%
Postage and Box Rent	73004	22,335	24,504	24,219	25,000	25,000	25,000	25,000	0.00%
Operating Subtotal:		72,106	78,621	67,491	76,496	161,904	161,904	161,904	111.65%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 050 - Child Support									
Repairs & Maint:									
Maintenance Equipment	54022	913	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	0	120	360	500	0	0	0	-100.00%
Equipment Repairs	74029	1,485	1,617	1,584	1,716	1,823	1,823	1,823	6.24%
Repairs & Maint Subtotal:		2,398	1,737	1,944	2,216	1,823	1,823	1,823	-17.73%
Contractual Services:									
Medical and Dental	55000	10,848	9,559	10,246	10,000	10,000	10,000	10,000	0.00%
Transcription Services	55009	0	0	0	250	250	250	250	0.00%
Professional Service	55014	0	0	0	0	144	144	144	100.00%
Interpreter	55041	119	117	380	500	500	500	500	0.00%
Contractual Services Subtotal:		10,967	9,676	10,626	10,750	10,894	10,894	10,894	1.34%
Insurance Expenses:									
Prop Liab Insurance	76000	3,696	4,032	4,980	5,268	5,138	5,138	5,138	-2.47%
Insurance Expenses Subtotal:		3,696	4,032	4,980	5,268	5,138	5,138	5,138	-2.47%
Total Other Operating:		103,405	106,766	101,663	114,096	199,225	199,225	199,225	74.61%
Expense Total:		1,414,926	1,538,545	1,546,860	1,644,473	1,880,042	1,881,037	1,881,037	14.39%
Child Support Net/(Levy):		(76,058)	(254,239)	(20,487)	90,795	29,998	29,998	29,998	-66.96%

VETERANS' SERVICES

General Fund – Department: 059
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Joe Aulik - Director
LOCATION: Winnebago County
504 Algoma Boulevard
Oshkosh, WI 54901-4704

TELEPHONE: 236-4898

MISSION STATEMENT:

We believe the passionate mission of the Winnebago County Veterans Office is to honor, respect and support veterans and their dependents in Winnebago County by providing advocacy and professional services to assist veterans in pursuing all obtainable benefits that will improve the quality of their lives. We will be their guide through the complexities of the application process. We know better and so we will do better as we can never do enough for our veterans and their dependents for their sacrifices in serving our country. Our Vision: Improving the quality of life for Winnebago county veterans and their dependents through accessing all available benefits that were earned by the sacrifice and service to their country.

PROGRAM DESCRIPTION:

OUTREACH: Advertising VA benefits across radio, social media, e-mail, website, and events.

GRANTS: Major programs including educational, subsistence, medical, job retaining, relief and rehabilitation for the homeless.

MEDICAL: Assist veterans accessing major VA hospitals, outpatient clinics, short-term/custodial/skilled care Veteran Homes and Vet Centers.

COMPENSATION: Program for service connected disabled veterans to receive disability compensation for injuries incurred during their service.

PENSION: Program for non-serviced connected disabilities to offset medical expenses for veterans and their dependents.

INSURANCE: Insurance programs, life and medical, to include applications, conversions, beneficiary change, cash surrender and loan.

EDUCATION: Educational programs, including GI Bill, vocational rehabilitation, retraining, VetEd and Wisconsin G.I. Bill.

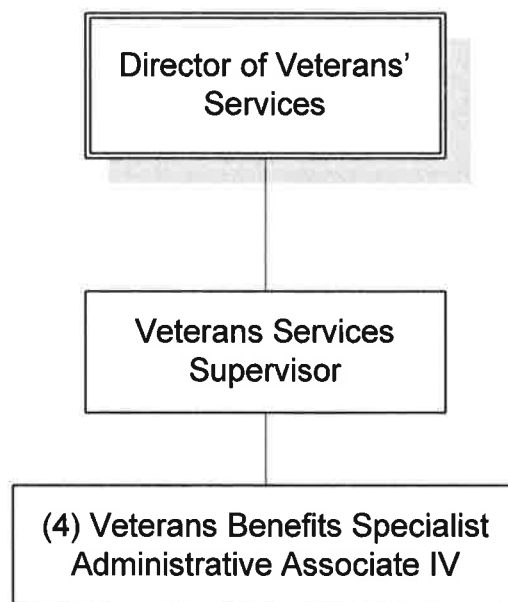
APPEALS: Programs including notice of disagreements, substantive appeals, waivers and hearings.

BURIAL: Programs including care of veteran's graves, headstones, county markers, cemetery flags, presidential memorial certificates, burial and plot allowances.

COUNSELING: Programs for counseling veterans in the areas of mental health due to Post Traumatic Stress Disorder (PTSD) or Military Sexual Trauma (MST) through VA Healthcare or the Green Bay Vet Center.

WI DEPT. OF REVENUE & NATURAL RESOURCES & TRANSPORTATION: Property tax credit, state parks pass and WisDOT Identifier.

VETERANS' SERVICES



VETERANS' SERVICES

**General Fund – Department: 059
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Joe Aulik - Director
LOCATION: Winnebago County
504 Algoma Boulevard
Oshkosh, WI 54901-4704

TELEPHONE: 236-4823

2017 ACCOMPLISHMENTS:

- 1. Staff changes directly resulted in increasing Veterans Administration Compensation and Pension \$2.6 million dollars.**
- 2. Improved services in the Neenah Veterans Services office by adding a Benefits Specialists and garnered many positive comments from the veterans community with this change.**
- 3. Continued to aggressively promote programs and benefits for veterans and their dependents. Continued to do outreach to eighteen Veterans Service Organizations through the Council of Veterans Organizations meeting and monthly meetings. Visited homeless shelters, correction institutions, YMCA Senior Event, Operation Cabin Fever- Spring Thaw, Connect 22 Suicide Event, Anthem Healthcare Outreach event, Time of Your Life Senior Expo, Incarcerated Veterans Outreach event at the Oshkosh Correctional Institute, and Winnebago County Fair.**
- 4. Continued our referral service to the Green Bay Vet Center that provides individual counseling and group counseling for veterans four times each week at the Oshkosh Office to include group counseling.**
- 5. Continued on-going training. One new staff attended mandatory training at the Wisconsin Department of Veterans Affairs and National County Veterans Service Officer Organization accreditation training. All staff attended the Fall County Veterans Service Officer training to maintain VA mandatory accreditation. Two staff attended the National County Veterans Service Officer Organization Certified Veterans Advocate training. Continued weekly and monthly staff training. This mandatory training maintains VA accreditations to allow access to the federal and state VA Information Systems to include; VMBS, SHARE, VACOLS, MAPD, Virtual VA, and VBATS.**
- 6. Assisted veterans in coordinating with local providers to obtain nexus opinion letters for VA Compensation claims.**
- 7. Assisted the needs of homeless veterans by making referrals and coordinating with other agencies to assist them in obtaining housing and employment.**

8. Continued to send outreach letters to all Nursing homes and Assisted Living, 32 facilities, in Winnebago County every three months.
9. Continued the Veterans Voice radio program, online newsletter, e-mail list, and Facebook page, and the Winnebago County Veterans Services website.
10. Continued benefit outreach letters to those who entered the Winnebago County jail and served in the armed services.

2018 GOALS & OBJECTIVES:

1. Continue to increase the foot print of the veterans' service office by promoting programs and benefits for veterans and their dependents by continuing outreach at Veterans Service Organizations, Council of Veterans Organizations, homeless shelters, correction institutions, job fairs, radio show, e-mail, newsletter, website, Facebook page, senior fairs, Winnebago County Fair, Assisted Living, Nursing Homes, and other meetings and outreach events. Also, continue our referral service to the Green Bay Vet center.
2. Continue on-going internal and external Accreditation training on all VA benefits with all staff members to assist to keep abreast of the evolving technology platforms within the VA.
3. Continue to seek and utilize electronic efficiency within the offices.
4. Continue to educate the staff to fully utilize the available computer technology within the office to assist veterans and their dependents.
5. Reach out to local medical providers to build relationships that would assist veterans in obtaining private opinions for VA Compensation claims.
6. Continue to assist the veteran homeless population with VA benefit services and make referrals to corroborating agencies to secure housing, employment, or retraining.
7. Continue to assist incarcerated veterans by visiting the correctional institutions within Winnebago County or assisting them by corresponding with them by mail.

VETERANS SERVICE

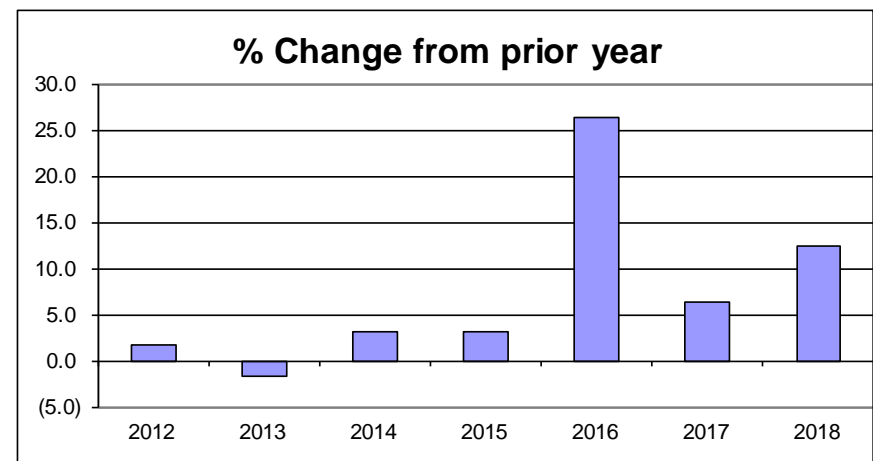
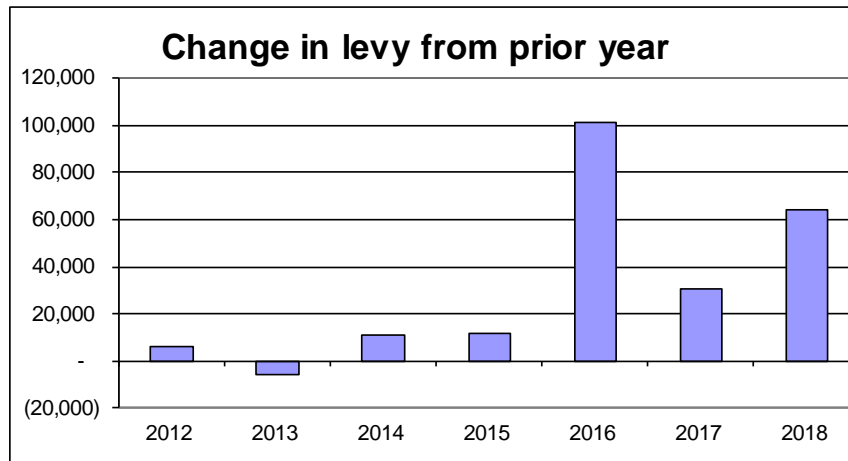
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	4	4	4	4	4	4	4	6	7	7
Part Time	1	2	2	2	2	2	2	0	0	0
Total	5	6	6	6	6	6	6	6	7	7

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$577,867, an increase of \$64,159 or 12.5% over 2017. A schedule of significant changes follows



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Veterans

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 513,708	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Regular Pay	43,571	Change of employees going from 37.5hrs to 40hrs per week. And catch up wages for several employees.
FICA Medicare	3,333	Increase because of the above pay increase.
Health Insurance	4,802	Increase because higher cost for health insurance.
Veterans Relief Assistance	8,000	Increase to the Veterans Service Commission requesting an increase in Veterans Relief Assistance.
Other Contracted Services	3,347	Increase is mainly due to moving the payment for transportation cost paid to the Salvation Army.
Other small changes	1,106	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 577,867	

Financial Summary Veterans Services

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	8,524	14,400	14,400	14,400	14,400
Labor	242,529	427,777	427,777	427,777	482,589
Travel	10,943	11,319	11,319	11,319	11,319
Capital	-	-	-	-	-
Other Expenditures	35,881	89,012	89,012	92,517	98,359
Total Expenditures	289,353	528,108	528,108	531,613	592,267
Net Levy			513,708		577,867

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 059 - Veterans Services									
Revenue									
Intergov Rev:									
WI Military Affairs	42008	13,000	13,000	20,065	13,000	13,000	13,000	13,000	0.00%
Intergov Rev Subtotal:		13,000	13,000	20,065	13,000	13,000	13,000	13,000	0.00%
Public Services:									
Other Fees	45002	278	861	55	200	200	200	200	0.00%
Donations	45034	1,345	2,566	10,582	1,200	1,200	1,200	1,200	0.00%
Public Services Subtotal:		1,623	3,427	10,637	1,400	1,400	1,400	1,400	0.00%
Total Operating Revenue:		14,623	16,427	30,702	14,400	14,400	14,400	14,400	0.00%
Revenue Total:		14,623	16,427	30,702	14,400	14,400	14,400	14,400	0.00%
Expense									
Wages:									
Regular Pay	51100	214,073	227,395	229,093	276,185	357,300	319,756	319,756	15.78%
Overtime	51105	0	108	206	0	0	0	0	0.00%
Comp Time	51108	110	45	0	0	0	0	0	0.00%
Wages Subtotal:		214,183	227,548	229,299	276,185	357,300	319,756	319,756	15.78%
Fringes Benefits:									
FICA Medicare	51200	15,729	16,558	16,700	21,128	27,333	24,461	24,461	15.78%
Health Insurance	51201	47,918	54,258	75,890	103,926	129,900	108,728	108,728	4.62%
Dental Insurance	51202	4,004	4,009	4,577	5,783	6,870	5,783	5,783	0.00%
Workers Compensation	51203	259	512	385	428	722	646	646	50.93%
WI Retirement	51206	14,947	14,577	14,934	18,780	23,939	21,424	21,424	14.08%
Fringe Benefits Other	51207	1,576	1,284	1,261	1,547	2,001	1,791	1,791	15.77%
Fringes Benefits Subtotal:		84,434	91,198	113,747	151,592	190,765	162,833	162,833	7.42%
Total Labor:		298,617	318,746	343,046	427,777	548,065	482,589	482,589	12.81%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 059 - Veterans Services									
Travel:									
Registration Tuition	52001	1,400	1,925	1,650	1,610	1,460	1,160	1,160	-27.95%
Automobile Allowance	52002	2,784	1,887	3,438	2,316	3,070	2,910	2,910	25.65%
Commercial Travel	52004	0	0	1,692	1,800	1,200	1,200	1,200	-33.33%
Meals	52005	524	686	1,221	1,688	1,967	1,792	1,792	6.16%
Lodging	52006	1,911	1,690	5,698	3,550	4,552	4,232	4,232	19.21%
Other Travel Exp	52007	16	0	4	25	25	25	25	0.00%
Taxable Meals	52008	468	126	373	330	0	0	0	-100.00%
Travel Subtotal:		7,104	6,314	14,075	11,319	12,274	11,319	11,319	0.00%
Total Travel:		7,104	6,314	14,075	11,319	12,274	11,319	11,319	0.00%
Office:									
Office Supplies	53000	435	1,551	1,542	800	800	800	800	0.00%
Stationery and Forms	53001	0	232	391	125	125	125	125	0.00%
Printing Supplies	53002	461	654	457	450	450	450	450	0.00%
Postage and Box Rent	53004	0	10	55	50	50	50	50	0.00%
Telephone	53008	912	1,670	1,503	1,300	1,300	1,300	1,300	0.00%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		1,808	4,116	3,948	2,725	2,725	2,725	2,725	0.00%
Operating:									
Advertising	53500	85	0	81	300	300	300	300	0.00%
Subscriptions	53501	971	0	0	0	0	0	0	0.00%
Membership Dues	53502	250	250	320	350	350	350	350	0.00%
Food	53520	122	191	147	150	150	150	150	0.00%
Small Equipment	53522	0	613	1,144	200	15,200	200	200	0.00%
Other Operating Supplies	53533	7,431	9,343	9,995	10,000	10,000	10,000	10,000	0.00%
Automobile Allowance-Other	53538	0	2,000	2,000	0	0	0	0	0.00%
Auto Allowance Taxable	53546	2,000	0	0	2,000	2,000	0	0	-100.00%
Motor Fuel	53548	0	0	25	0	0	0	0	0.00%
Operating Licenses Fees	53553	40	40	0	45	45	45	45	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 059 - Veterans Services									
Veterans Relief Assistance	53559	22,408	23,991	36,893	30,000	40,000	38,000	38,000	26.67%
Veterans Graves	53560	18,441	21,711	20,697	22,500	22,500	22,500	22,500	0.00%
Operating Grants	53565	7,895	201	8	13,000	13,000	13,000	13,000	0.00%
Small Equipment Technology	53580	0	353	58	0	0	0	0	0.00%
Print Duplicate	73003	3,181	3,921	3,586	2,500	2,500	2,500	2,500	0.00%
Postage and Box Rent	73004	2,728	2,190	1,620	1,500	1,500	1,500	1,500	0.00%
Operating Subtotal:		65,551	64,805	76,572	82,545	107,545	88,545	88,545	7.27%
Repairs & Maint:									
Maintenance Equipment	54022	256	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	0	0	0	78	78	78	78	0.00%
Equipment Repairs	74029	429	429	462	430	430	430	430	0.00%
Repairs & Maint Subtotal:		685	429	462	508	508	508	508	0.00%
Contractual Services:									
Other Contract Serv	55030	700	700	32,389	1,795	3,592	5,142	5,142	186.46%
Contractual Services Subtotal:		700	700	32,389	1,795	3,592	5,142	5,142	186.46%
Insurance Expenses:									
Prop Liab Insurance	76000	1,164	1,236	1,404	1,439	1,439	1,439	1,439	0.00%
Insurance Expenses Subtotal:		1,164	1,236	1,404	1,439	1,439	1,439	1,439	0.00%
Total Other Operating:		69,908	71,286	114,776	89,012	115,809	98,359	98,359	10.50%
Expense Total:		375,628	396,346	471,897	528,108	676,148	592,267	592,267	12.15%
Veterans Services Net/(Levy):		(361,005)	(379,919)	(441,195)	(513,708)	(661,748)	(577,867)	(577,867)	12.49%

HUMAN SERVICES

Human Services Fund: 200 2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Dr. Bill Topel – Director

TELEPHONE: (920) 236-1195

LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

Winnebago County Human Services
211 North Commercial St.
Neenah, WI 54956

Mission:

To serve our clients with professional, quality and cost-effective services that focus on prevention, protection, mental health, family integration, self-determination and recovery with respect for and in partnership with individuals, families, caregivers and the community.

Program Description:

Child Day Care – Crisis/Respite

Services to children that includes care in settings such as a day care center, the home of another, or in their own home. The purpose of these services is to meet crisis or respite needs, prevent or remedy abuse or neglect, alleviate stress in the family, or preserve the family unit.

Community Living/Support Services

Services providing support to consumers in order to maintain a natural living arrangement or aid in the adaptation to physical or communicative barriers. Skill development, adult day care, meal programs, respite care, interpreter services, adaptive equipment, housing and energy assistance, and the coordination of services.

Community Prevention, Access and Outreach

Services to at-risk population in the community to include persons likely to have a problem which can potentially be alleviated by the delivery of human services; handling individual inquiries for help; providing accessibility to community health programs; providing advocacy and providing prevention activities to enhance the physical health and improve social and community functioning by making constructive changes in community conditions; and providing public information and referral services to satisfy inquiries; and to identify specific resources in the human services delivery system.

Community Residential Services

Services to consumers in licensed adult family homes, child foster homes, group homes, shelter care and community-based residential facilities.

Community Support

The provision of a network of coordinated care and treatment services to adults with serious and persistent mental illness and to chronic alcoholic consumers. These services may occur in natural or supportive service settings delivered by an identified provider to ensure ongoing therapeutic involvement, reduce the disabling effects of mental illness or alcoholism and assist consumers to access and participate in the community.

Community Treatment Services

The provision of treatment services in outpatient medical settings, as well as supervision of juvenile justice consumers in the community and occupational and physical therapy, speech and language therapies. Services delivered in a mental health outpatient setting include treatment for the purpose of ameliorating the effects of various mental disorders and to improve personal, social and family functioning. Services delivered to youth in the juvenile justice system under formal or informal supervision or in restitution programs. Services are designed to monitor behavior, prevent continued delinquent activity, strengthen family ties, assist in successful involvement in the community and fulfill any obligations ordered by the court or other juvenile justice agency. AODA treatment services are designed to improve personal, social, vocational and family functioning and prevent further deterioration of physical health.

Inpatient and Institutional Care

Services delivered in settings such as state mental health institutes, centers for developmental disabilities, general hospitals, CBRF's certified as inpatient treatment programs, residential care centers and juvenile correctional institutions. Inpatient treatment is for the purpose of providing treatment of mental and substance abuse disorders and restoring health, personal and social functioning. Also includes IMD (Institution for Mental Diseases) licensed nursing homes to persons with severe mental illness.

Investigations and Assessments

Services to consumers that includes screening, assessment, diagnosis, case planning or determining the existence or nature of a specific problem. Services include child abuse and neglect investigations, reports to the court required under Chapters 48, 51 and 55 Wisconsin Statutes, consumer intake assessments and activities related to procedures established by juvenile court guidelines.

Specialized Transportation

The provision of transportation and transportation related supervision to the elderly, handicapped or other persons with limited ability to access needed community resources. Includes transportation centered on improving a person's general mobility and ability to perform daily tasks independently such as shopping, visiting with friends, competitive employment, etc.

Supported Employment

Supported Employment is competitive work in an integrated work setting for individuals who, because of their handicaps, need ongoing and/or intensive support services to find and perform this work.

Supportive Home Care

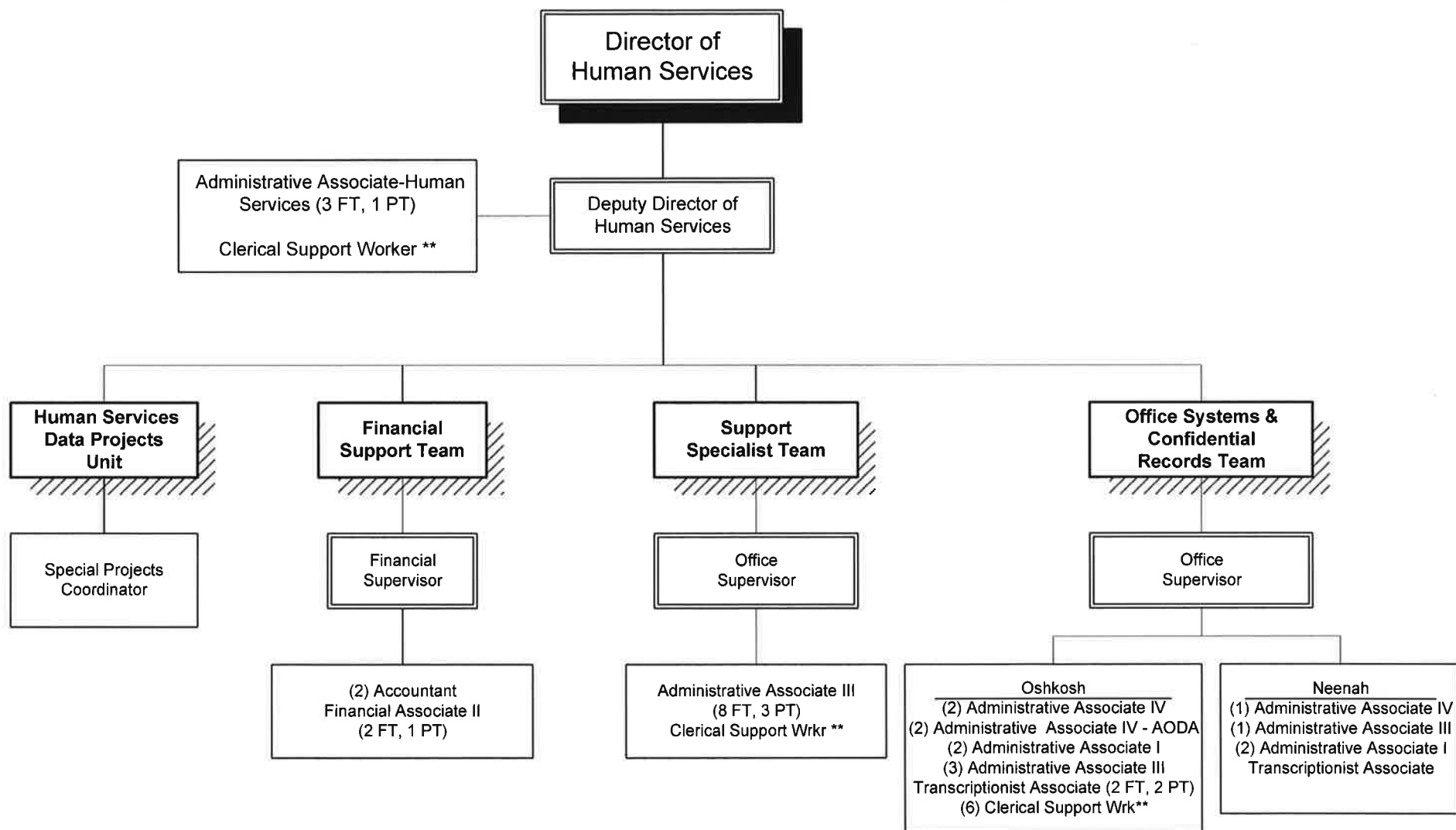
The provision of services to maintain consumers in independent or supervised living in their home or the home of their friends or relatives that help them meet their daily living needs, ensure their well-being and/or reduce the likelihood that they will be placed into alternate living arrangements. Services may include, but are not limited to, household care, personal care and supervision. Includes supervised apartment living, senior companion activities, telephone reassurance, friendly visiting and home health care.

Work Related and Day Services

Services delivered for the purpose of promoting vocational participation and self-sufficiency. Services include vocational counseling or activities that promote participation in work or job placement services. Also included is day center services to persons to develop skills necessary for community living.

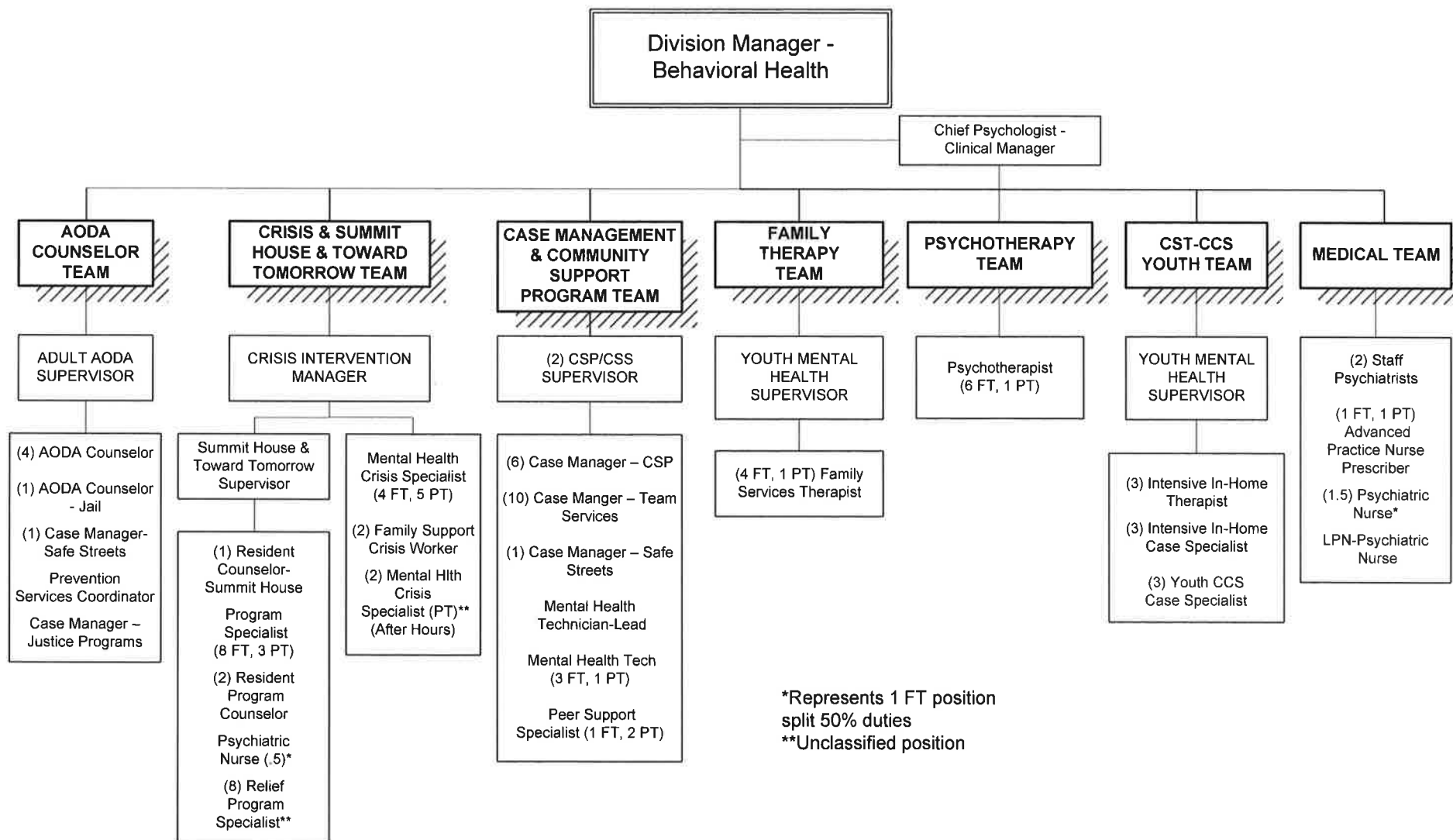
HUMAN SERVICES

Administrative Services



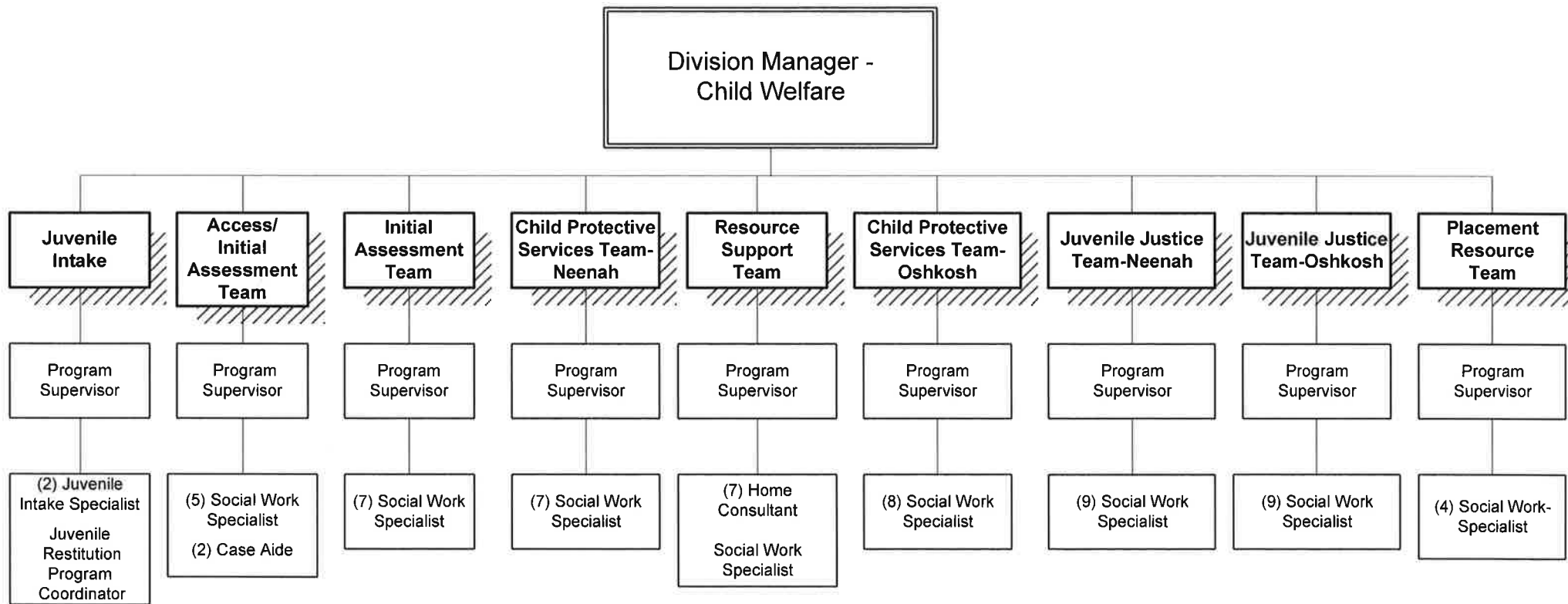
HUMAN SERVICES

Behavioral Health Services



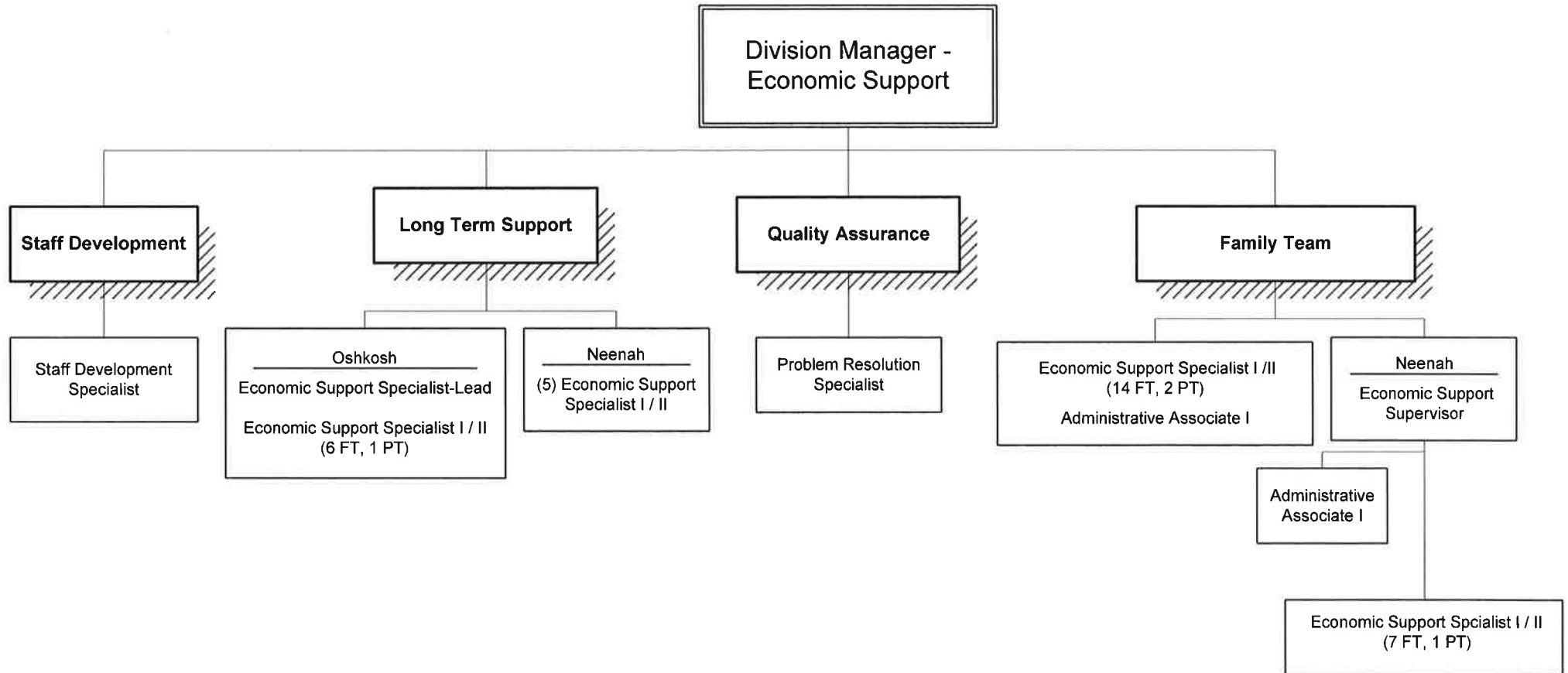
HUMAN SERVICES

Child Welfare Services



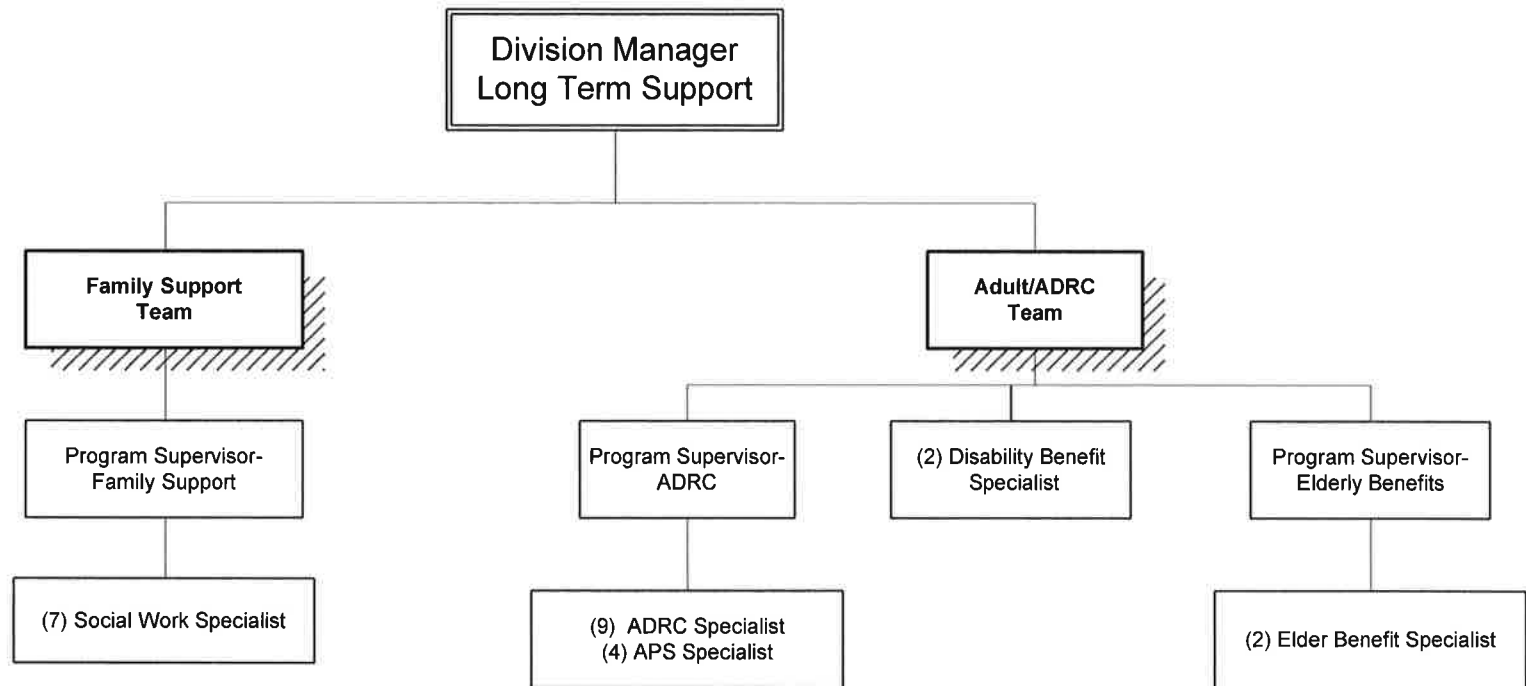
HUMAN SERVICES

Economic Support Services



HUMAN SERVICES

Long Term Support Services



HUMAN SERVICES

Human Services Fund: 200
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Dr. Bill Topel – Director
LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

TELEPHONE: 236-1195

Winnebago County Human Services
211 North Commercial Street
Neenah, WI 54956

2017 ACCOMPLISHMENTS:

Administrative Services Division

1. Developed and implemented processes for transferring, returning and assigning office equipment, mobile devices, keys, security to systems.
2. The ADRC reception area now has a modern open structure to service both internal and external customers. The reception phone system has been improved to allow the support specialists to login and automatically alternate incoming calls. The state implemented a new online software named WORCS that many support specialists use for background checks that are required for many programs at DHS.
3. Developed agency-wide inventory tool of state/county client-based computer systems to include contact information and management of staff security access.
4. Reviewed options for employees to become more efficient performing work out of the office, by using mobile technology.
5. Fully implement the new revisions in the state SAMS.
6. Created an organized approach and initiated imaging closed Child Welfare files.
7. Together with the Information Systems Department and Behavioral Health Division staff, implemented the certified version of LUNA for BH Division.
8. Facilitated the completion of the new LUNA client tracking computer system design, development, implementation, procedures and training for the LTS Division, Juvenile Intake and AODA. This replaces the previous TCM database.
9. Facilitated the utilization of E-Prescribe for the Psychiatrists and Advanced Nurse Prescribers by December 31, 2017.

Behavioral Health Division

- 1. In both our Oshkosh and Neenah office, the supervisors for our Mental Health long term care teams, (CSP, CCS, CMT) have completed a review of existing caseloads to assess whether consumers were being served at the most appropriate level in our continuum of care and have begun transferring consumers to better fit consumer needs. As part of this process, on the least intensive teams, (CMT), supervisors have reassigned cases in such a way that one case manager per team was freed up to provide focused case management services for the outpatient psychotherapy teams. For most of the past year these designated staff have been fielding and screening phone calls for therapists, directly address client needs where possible and assuring linkage to other clinic staff; e.g., nursing staff and therapists themselves, where necessary. This has allowed therapists to stay much more focused on therapy sessions with their scheduled clients without the continuous need to also respond to phone calls from other clients throughout the day.**
- 2. Filling the APNP position has taken much longer than expected and so was finally accomplished only very recently, with the start of a new APNP on April 3, 2017. As such, none of the APNP goals have yet been accomplished but remain worthy of pursuing during the remainder of the year.**
- 3. With the recent start of our new APNP, we did immediately get her scheduled to meet with our part time child psychiatrist on a weekly basis for training purposes. Initially, she will be shadowing him as he works with existing patients, giving her the opportunity to observe directly his work with kids, ask questions pertinent to that work, and receive from him education and training specific to this population. Gradually, she will begin seeing kids herself, probably starting with transfers of clients from this psychiatrist but working toward taking on her own new youth clients. The ultimate goal is for her to be able to assume the position of child prescriber in the Neenah office, as presently we are able to provide those services only via video conference link up from the Oshkosh office.**
- 4. LUNA was certified as a HIPAA compliant system early in the year and designated Department staff are now working with our Information Systems programmers to do the necessary front end work; e.g., testing, maintenance table set up, training preparation, etc. for implementation. Our target date for implementation is by mid-summer with our first meaningful use reporting period to be in the early fall.**
- 5. A ½ time Mental Health Technician was hired to cover the current hours covered by the temporary position. With this act, the goal of one MHT team and expanded hours, particularly in Neenah on evening and weekends will be fully realized.**

Child Welfare Division

- 1. Increased Respite Care services have continued to be provided at an off-site location.**
- 2. 2017 brought a new supervisor to the Shelter Care program and a renewed effort to improve program services.**
- 3. Organizational Effectiveness has been a continued area of work across the Child Welfare Division supervisor group. In 2017 greater attention has been given to the client services area of our work in an effort to evaluate and improve client service delivery.**

4. Child Welfare staffs continue to be involved on agency-wide committees responsible for moving trauma-informed services forward.
5. In 2017 more Child Welfare Division staffs have had access to and utilize technological hardware.

Economic Support Division

1. The Case Aide Child Care Specialist positions have been eliminated and the eligibility workers have been trained to complete the work they were doing.
2. Three Economic Support Specialists were added to help with the case work.
3. The East Central Income Maintenance Partnership has participated in the Income Maintenance Operational Analysis and is following the planning and improvement process as outlined. It will be an ongoing process as things are ever changing.

Long Term Support (LTS)

1. A Share the Care station started on May 1, 2017 in Neenah with the hope of expanding to other communities. Two agencies have developed a Caregiver Registry for private providers. We continue to meet with NeighborCare representatives, focusing on neighborhood associations in Oshkosh.
2. Reliance on volunteer guardians was increased, Lifespan Respite was utilized, and the Medicare presentation was updated. Training opportunities for guardians were provided and there was recognition of volunteer guardians. Engaged in outreach to explore lower cost home repairs.
3. Developed a plan to Emergency Protective Placements and continue to address the need for places to utilize when a person is in need of a Protective Placement.
4. An ADRC Business Plan was created and submitted to the state. ADRC utilized additional promotional materials this year. The Family Support Team has developed material to be used for outreach at community events. Another Open House for all LTS services is planned later in the year. Discussions with other DHS teams, attendance at community events and presentations at community organizations also continued this year. A system was developed to make better connections with nursing homes and a laminated cover of the Resource Directory was given to locations so they know who to contact when they are out.
5. There are Memory Cafes at five sites within three different cities in the county. We worked with the state and Winnebago County to develop a coalition of provider agencies and businesses of all types to be a part of understanding and better equipping the community to appropriately assist persons with dementia who are in crisis, using the framework of the State of Wisconsin's Dementia Friendly redesign toolkit for building dementia friendly communities.

2018 GOALS & OBJECTIVES:

Administrative Services Division

- 1. With agency teams, review, identify and implement administrative support processes, and tools, to identify potential options that can be implemented to help our department become more efficient and effective.**
- 2. Facilitate the User/Programmer discussion needs to complete the 2015 certification and Meaningful Use programming in LUNA for the BH Division.**
- 3. Facilitate the development and completion of ten reports in LUNA for each, the BH and LTS Divisions.**
- 4. Successfully credential and bill an increasing number of insurances and programs for greater number of reimbursing entities.**
- 5. Continue participation in various regional and state committees including Wisconsin County Human Services Association at the PAC and Exec Board level, to keep providing input and keeping our agency and board informed.**
- 6. Assess feasibility of integrating multiple electronic side systems into a centralized department database. Where feasible, provide internal management and technical support.**

Behavioral Health Division

- 1. Planning and implementing the medication-only services now that the APNP is on board.**
- 2. Accomplishing the ultimate goal of Neenah-based child prescribing services.**
- 3. Planning and implementing these prescribing services for the Diversion Center.**
- 4. Full implementation of the certified version of LUNA.**

Child Welfare Division

- 1. Efforts will be made to find a different off-site location for Respite Care services that can provide increased services.**
- 2. Continue to actively review of our Shelter Care program services with a focus to improve the experience provided to youth placed at shelter care.**
- 3. Organizational Effectiveness work will continue in 2018 with Child Welfare Division supervisors focusing on improving client service delivery.**
- 4. Child Welfare Division staffs will continue to be involved in agency efforts to bring trauma-informed service delivery to our clients.**
- 5. Compare and evaluate the utility and effectiveness of our two in-home parent support and training services.**
- 6. Continue to increase the use of technological hardware.**

Economic Support Division

- 1. Working with the East Central Consortium and Wisconsin Department of Human Services, develop a Continuity of Operations (COOP) plan to enable Economic Support work to be completed in the event of an emergency.**

2. **Provide training and support to build a Trauma Informed staff to better serve the low income residents of Winnebago County.**

Long Term Support

1. **Establishment and development of a viable working county wide coalition to better respond to citizens with dementia in crisis.**
2. **Establishment of a Dementia Care Specialist within the ADRC to serve as a point person for dementia related issues and education to the community.**
3. **Develop ways to make sure Trauma Informed Care is incorporated into all of our practices.**
4. **To offer transitional housing for those who have a housing need and are not able to live independently.**
5. **To increase formal supports by continuing to work with Neighborcare, expanding Share the Care sites, decreasing use of corporate guardians and expanding natural respite options.**

HUMAN SERVICES

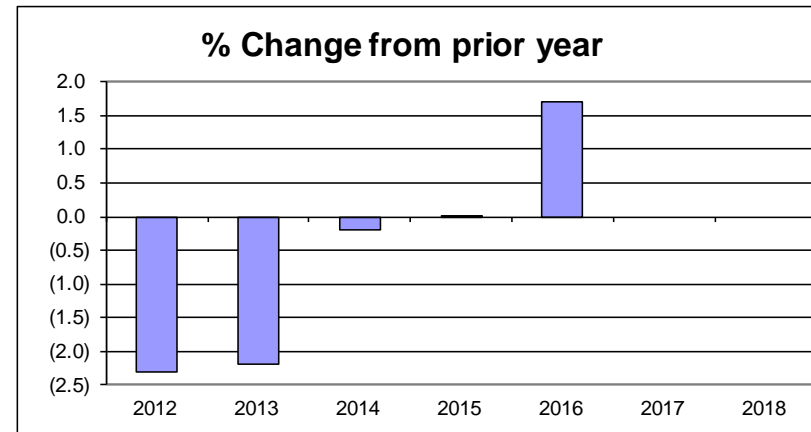
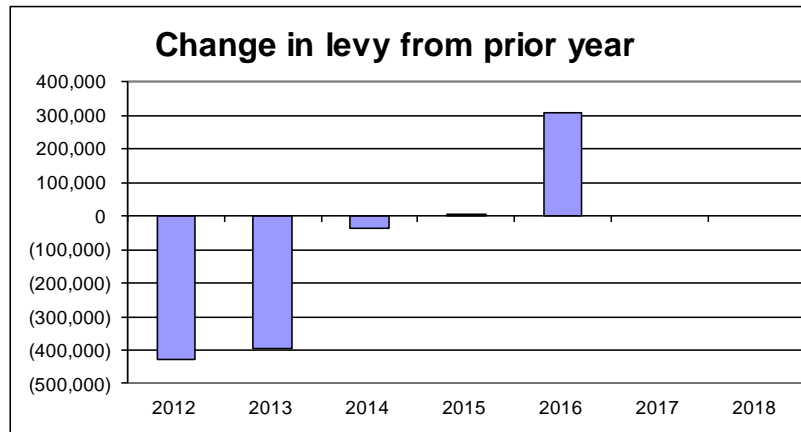
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	245	245	239	243	245	246	251	253	253	257
Part Time	23	22	21	18	19	22	22	24	25	25
Total	268	267	260	261	264	268	273	277	278	282

The changes in the 2018 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book. Another schedule in that section shows the fiscal impact of the position changes. Five new full time positions were added in the Behavioral Health Division: (1) Youth CST/CCS Supervisor, (1) AODA Counselor, (2) Family Support Mobile Crisis Workers, and (1) Peer Support Specialist, while the net of one (1) full-time position was omitted after the 2017 budget process.

COUNTY LEVY: The tax levy for 2018 is \$18,073,374, no change over 2017.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Human Services

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 18,073,374	
Revenue Changes - impact on levy:		
Intergovernmental Revenue	(1,426,521)	Increase of revenue category - Intergovernmental Revenue is up 6.11%. Increases are primarily due to: a new Medicaid program "MA Community Recovery" \$189,327; increases in the BCA and Income Maintenance State allocations, and, offsetting revenues for new positions. Inpatient revenues are higher by \$76,765 due to the budgeted increase in Specialty Hospital expense of \$300,566. MA CCS revenues continue to rise, due to more utilization of the program, and faster billing turn around from the State resulting in an increase of \$468,885 for the 2018 budget.
Public Services	84,103	Decrease of revenue category - Public Services Revenue is down (3.72%) primarily due to: decrease in Collection Agency revenues as a result of changes mandated by the State, requiring us to base collections on Ability To Pay guidelines, and, client cost share revenue down, due to lower placements in CW.
Expense Changes - impact on levy:		
Labor	826,538	Increase of expense category - Total Labor increase is 3.95%. Increase is due to new requested positions for the Behavioral Health Division: two crisis workers, one peer specialist, one BH supervisor, one AODA counselor for the Jail. Temporary Employees increase of \$70,905 (one full time project position to focus on Nursing Home relocations in the Long Term Support Division). Health Insurance increase of \$310,718.
Travel	12,662	Increase of expense category - Travel increased 2.9% due to new positions.
Office	(18,323)	Decrease of expense category - Computer Software expense decreased \$25,000, due to implementation of our in-house, client data tracking and billing system (LUNA). We no longer have to pay an outside vendor for customizations.
Contractual Services	565,144	Increase of expense category - Annual increases for cost of providing contracted services to our consumers and increasing demand for MH and AODA focused CBRF services (\$100,000), Residential BH Unit services (\$165,000) and Specialty Hospital inpatient services (\$300,566) due to increasing need by the aging baby boomer population.
Other small changes	(43,603)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 18,073,374	

Financial Summary Human Services

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	9,554,461	25,611,205	25,611,205	25,611,205	26,955,622
Labor	11,655,243	20,936,629	20,936,629	20,936,629	21,763,167
Travel	193,677	436,503	436,503	436,503	449,165
Capital	21,546	25,000	25,000	25,000	25,000
Other Expenditures	10,809,675	22,298,981	22,286,447	22,340,966	22,791,664
Total Expenditures	22,680,141	43,697,113	43,684,579	43,739,098	45,028,996
Levy			18,073,374		18,073,374

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	0	0	1	0	0	0	0	0.00%
State Pharmact Asst Prg SPAP	42100	9,727	9,727	10,888	9,000	10,000	10,000	10,000	11.11%
Patient Prt Affrd Care PPACA	42101	330,954	355,862	167,662	180,335	85,000	85,000	85,000	-52.87%
MA Comprehensive Comm Serv	42102	460,357	1,003,895	1,302,172	1,043,000	1,463,000	1,511,885	1,511,885	44.96%
MA Crisis MH Srvs	42104	280,168	342,094	378,487	304,500	432,848	432,848	432,848	42.15%
CLTS - Childrens Waiver	42106	2,587,592	2,921,555	2,944,326	2,605,451	2,499,336	2,499,336	2,499,336	-4.07%
BCA State	42108	5,666,615	5,358,792	5,844,484	5,752,795	5,879,840	5,879,840	5,879,840	2.21%
State-County Match	42110	662,641	665,343	665,967	665,967	664,984	664,984	664,984	-0.15%
Aging Dis Resource Ctr ADRC	42112	1,611,433	1,632,808	1,545,641	1,628,000	1,689,638	1,689,638	1,689,638	3.79%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	144,966	0.00%
IIIE Grant	42116	58,819	58,503	39,927	60,651	62,360	62,360	62,360	2.82%
Elderly Handicapped 85.21	42118	377,459	371,024	375,514	379,269	379,269	379,269	379,269	0.00%
Birth to Three	42122	300,856	300,856	300,856	300,856	300,856	300,856	300,856	0.00%
State Hlth Insur Asst Prg SHIP	42126	6,150	6,000	0	6,000	4,000	4,000	4,000	-33.33%
Block Grnt AODA	42128	253,028	253,027	253,027	253,027	253,027	253,027	253,027	0.00%
Block Grant MI	42130	68,961	68,961	68,961	68,961	68,961	68,961	68,961	0.00%
Certified Mental Health Progra	42132	82,316	82,316	0	0	0	0	0	0.00%
Community Mental Health	42133	0	0	834,687	834,687	834,687	834,687	834,687	0.00%
Non Resident	42134	0	0	0	5,000	0	0	0	-100.00%
Coordinated Services Team Init	42135	0	0	0	0	0	60,000	60,000	100.00%
Fraud Investigation	42136	18,962	18,162	59,799	34,770	74,805	74,805	74,805	115.14%
Early Intervention Grant	42138	0	0	24,859	42,500	31,700	31,700	31,700	-25.41%
IMD Reg Rel	42140	186,959	186,959	0	0	0	0	0	0.00%
Adam Walsh FringerPrint	42144	2,037	3,094	0	0	0	0	0	0.00%
Family Support Program	42146	126,074	132,378	0	0	0	0	0	0.00%
Other State Adjustments	42148	96,731	14,145	6,074	15,000	40,000	40,000	40,000	166.67%
SACWIS	42150	0	0	0	400	0	0	0	-100.00%
Alz Family Caregiver	42152	43,968	24,961	33,461	46,502	66,321	66,321	66,321	42.62%
Youth Aids	42154	1,548,776	1,524,265	1,495,060	1,501,170	1,495,000	1,495,000	1,495,000	-0.41%
Youth Aids AODA	42156	35,932	33,198	30,908	34,000	31,000	31,000	31,000	-8.82%
Juvenile Justice Early Interv	42157	0	42,500	0	0	0	0	0	0.00%
Independ Living ETV	42158	49,617	46,950	0	0	0	0	0	0.00%
Elder Abuse	42160	48,861	48,861	18,828	48,861	48,861	48,861	48,861	0.00%
Community Options	42162	1,063,468	1,063,468	0	0	0	0	0	0.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Children Community Option	42163	0	0	633,350	633,350	633,350	633,350	633,350	0.00%
Safe & Stable Families	42164	57,103	57,103	57,103	57,103	57,103	57,103	57,103	0.00%
Kinship Care Grant	42166	463,955	471,832	483,743	473,000	507,000	507,000	507,000	7.19%
Income Maint Admin	42168	1,641,252	1,877,035	1,975,213	1,985,895	2,162,779	2,162,779	2,162,779	8.91%
IID Grant	42172	9,085	9,086	8,113	9,086	9,086	9,086	9,086	0.00%
Community Intervention YAPO	42174	78,195	74,445	61,693	73,160	86,000	86,000	86,000	17.55%
Low Inc Energy Asst Prg LIEAP	42176	296,760	356,305	350,403	334,000	344,000	344,000	344,000	2.99%
Child Care Administration	42188	367,294	370,340	309,485	395,548	461,946	461,946	461,946	16.79%
SS MultiPurpose	42190	125,316	125,643	125,596	125,643	125,643	125,643	125,643	0.00%
Nutr Congregate C1	42192	309,020	307,409	282,337	307,409	307,409	307,409	307,409	0.00%
Nutr Home Delv C2	42194	97,934	98,193	90,792	98,193	98,193	98,193	98,193	0.00%
Nutr Services Incent Prog	42196	73,427	70,835	63,237	66,046	66,000	66,000	66,000	-0.07%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	33,438	48,703	41,250	33,438	33,438	33,438	33,438	0.00%
Transportation Aid	42202	194,712	181,811	161,854	232,756	200,000	200,000	200,000	-14.07%
MA Targeted Case Mgmt	42204	99,964	111,410	175,941	123,114	120,000	120,000	120,000	-2.53%
MA CSP Funds	42206	263,923	279,163	240,292	249,999	284,174	284,174	284,174	13.67%
MA Community Recovery	42207	0	0	0	0	189,327	189,327	189,327	100.00%
MA Outpatient	42210	229,479	216,933	192,755	220,000	220,000	220,000	220,000	0.00%
MA Inpatient	42212	337,471	107,845	113,451	158,235	285,000	235,000	235,000	48.51%
WI Law Foundation Grant- Teen	42215	0	1,995	2,000	0	0	0	0	0.00%
IMD OBRA Relocations	42216	10,733	10,733	0	0	0	0	0	0.00%
Intoxicated Driver Program	42218	0	85,371	28,748	40,000	30,000	30,000	30,000	-25.00%
Drug Court Enhancement Program	42219	80,000	71,115	80,000	80,000	0	0	0	-100.00%
Regional Foster Care Training	42220	3,148	2,857	1,606	3,100	3,100	3,100	3,100	0.00%
Brighter Futures	42222	196,952	32,825	(1)	0	0	0	0	0.00%
Comm Svs Defct Red Bnft CSDRB	42224	307,834	598,262	587,798	450,000	585,000	585,000	585,000	30.00%
Wis MA Cost Reporting WIMCR	42226	935,030	1,287,926	828,531	914,000	991,372	991,372	991,372	8.47%
Health Checks	42228	19,887	2,663	0	0	0	0	0	0.00%
Prior Year Intergovt	42230	252,464	35,087	122,144	0	18,000	18,000	18,000	100.00%
Food Share Employ Train FSET	42232	91,615	19,788	0	0	0	0	0	0.00%
TPR Adoption Federal	42234	54,755	62,063	11,359	59,500	59,500	59,500	59,500	0.00%
OWI Municipality Fee	42236	31,566	25,256	16,654	30,000	18,000	18,000	18,000	-40.00%
Post Reunification Program	42242	26,588	113,556	194,300	210,000	240,000	240,000	240,000	14.29%
Crisis Intervention Team	42246	0	0	261,949	0	0	0	0	0.00%
Intergov Rev Subtotal:		22,822,186	23,838,117	24,058,111	23,338,102	24,705,738	24,764,623	24,764,623	6.11%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Public Services:									
Other Fees	45002	5,202	600	650	0	0	0	0	0.00%
Forms Copies Etc	45003	6,573	7,508	9,551	5,000	10,000	10,000	10,000	100.00%
OWI Assessment Fees	45030	238,198	217,828	216,584	230,000	225,000	225,000	225,000	-2.17%
Third Party Insurance	45033	865,860	893,540	689,215	900,000	875,001	875,001	875,001	-2.78%
Client Cost Shares Fees	45035	473,382	515,252	461,180	510,802	489,998	489,998	489,998	-4.07%
State Fee Collections	45037	132,557	133,129	132,796	150,000	135,000	135,000	135,000	-10.00%
Prior Year Contractual	45039	81,588	43,449	8,093	0	0	0	0	0.00%
Child Support	45041	223,477	252,364	259,576	230,000	262,000	262,000	262,000	13.91%
Child Welfare Reimbursement	45062	2,060	5,724	5,698	3,000	6,000	6,000	6,000	100.00%
Collection Agency	45066	299,929	269,482	212,367	230,300	172,000	172,000	172,000	-25.31%
Public Services Subtotal:		2,328,826	2,338,877	1,995,710	2,259,102	2,174,999	2,174,999	2,174,999	-3.72%
Intergov Services:									
Incentives	43009	13,034	13,692	22,299	14,000	16,000	16,000	16,000	14.29%
Intergov Services Subtotal:		13,034	13,692	22,299	14,000	16,000	16,000	16,000	14.29%
Interfund Revenue:									
Child Welfare Match- Levy	61100	116,331	185,000	0	0	0	0	0	0.00%
Grant Revenue Allocation	62000	(1,922,737)	(1,933,208)	(1,123,773)	(1,227,152)	(1,115,607)	(1,115,607)	(1,115,607)	-9.09%
Grant - Independent Living	62102	30,000	0	0	0	0	0	0	0.00%
Grant - Community Options	62104	705,355	600,000	0	0	0	0	0	0.00%
Grant - Income Maintenance	62106	420,000	421,675	389,127	453,024	447,569	447,569	447,569	-1.20%
Grant-Long Term Supp Admin	62110	571,051	623,000	625,219	659,017	557,955	557,955	557,955	-15.34%
Grant - Child Care Admin	62112	80,000	103,533	109,427	115,112	110,083	110,083	110,083	-4.37%
Interfund Revenue Subtotal:		0	0	0	1	0	0	0	-100.00%
Total Operating Revenue:		25,164,045	26,190,686	26,076,119	25,611,205	26,896,737	26,955,622	26,955,622	5.25%
Misc Revenues:									
Other Miscellaneous Revenues	48109	595	54	672	0	0	0	0	0.00%
Misc Revenues Subtotal:		595	54	672	0	0	0	0	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Transfers In:									
Other Transfers In	49501	0	0	206,805	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	206,805	0	0	0	0	0.00%
Total Non-Operating Revenue:		595	54	207,477	0	0	0	0	0.00%
Revenue Total:		25,164,640	26,190,741	26,283,596	25,611,205	26,896,737	26,955,622	26,955,622	5.25%
Expense									
Wages:									
Regular Pay	51100	13,189,256	13,696,919	13,867,007	14,385,115	14,711,179	14,783,656	14,783,656	2.77%
Temporary Employees	51101	220,156	190,445	191,112	279,506	350,411	350,411	350,411	25.37%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0.00%
Overtime	51105	136,945	146,151	123,152	128,109	136,500	136,500	136,500	6.55%
Comp Time	51108	60,769	50,317	15,495	83,400	30,400	30,400	30,400	-63.55%
Payroll Sundry Account	51190	0	0	2,079	0	0	0	0	0.00%
Wages Subtotal:		13,607,126	14,083,831	14,198,845	14,876,130	15,228,490	15,300,967	15,300,967	2.86%
Fringes Benefits:									
FICA Medicare	51200	989,080	1,019,877	1,024,571	1,138,039	1,164,984	1,170,528	1,170,528	2.85%
Health Insurance	51201	2,814,842	3,128,037	3,118,161	3,464,603	3,754,148	3,775,321	3,775,321	8.97%
Dental Insurance	51202	199,459	208,147	204,217	211,476	220,716	220,716	220,716	4.37%
Workers Compensation	51203	90,611	115,018	90,873	172,317	235,365	235,365	235,365	36.59%
Unemployment Comp	51204	(122)	3,466	13,165	0	0	0	0	0.00%
WI Retirement	51206	921,835	913,426	911,046	992,584	970,600	975,528	975,528	-1.72%
Fringe Benefits Other	51207	70,274	72,213	71,602	81,480	82,379	84,742	84,742	4.00%
Fringes Benefits Subtotal:		5,085,980	5,460,182	5,433,635	6,060,499	6,428,192	6,462,200	6,462,200	6.63%
Total Labor:		18,693,106	19,544,014	19,632,480	20,936,629	21,656,682	21,763,167	21,763,167	3.95%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Travel:									
Registration Tuition	52001	47,277	40,835	55,924	51,400	63,899	63,899	63,899	24.32%
Automobile Allowance	52002	313,535	337,157	295,955	351,339	347,503	349,903	349,903	-0.41%
Commercial Travel	52004	598	0	655	2,000	2,000	2,000	2,000	0.00%
Meals	52005	4,163	4,485	4,045	5,802	5,714	5,714	5,714	-1.52%
Lodging	52006	18,163	18,333	18,879	21,199	22,795	22,795	22,795	7.53%
Other Travel Exp	52007	311	334	226	548	552	552	552	0.73%
Taxable Meals	52008	3,713	3,484	2,745	4,215	4,302	4,302	4,302	2.06%
Travel Subtotal:		387,759	404,627	378,429	436,503	446,765	449,165	449,165	2.90%
Total Travel:		387,759	404,627	378,429	436,503	446,765	449,165	449,165	2.90%
Capital Outlay:									
Equipment	58004	43,413	43,627	23,110	25,000	25,000	25,000	25,000	0.00%
Capital Outlay Subtotal:		43,413	43,627	23,110	25,000	25,000	25,000	25,000	0.00%
Total Capital:		43,413	43,627	23,110	25,000	25,000	25,000	25,000	0.00%
Office:									
Office Supplies	53000	56,397	53,904	61,388	56,322	59,701	59,701	59,701	6.00%
Printing Supplies	53002	4,420	6,325	3,876	5,300	5,500	5,500	5,500	3.77%
Print Duplicate	53003	10,084	6,700	7,783	7,800	9,000	9,000	9,000	15.38%
Postage and Box Rent	53004	5,248	892	413	5,000	650	650	650	-87.00%
Computer Software	53006	150	2,576	33,075	25,000	0	0	0	-100.00%
Telephone	53008	49,191	74,608	73,810	80,201	88,699	88,699	88,699	10.60%
Telephone Supplies	53009	1,855	0	0	2,000	0	0	0	-100.00%
Long Distance	53011	6	0	0	0	0	0	0	0.00%
Wireless	53012	4,345	72	2,687	250	0	0	0	-100.00%
Pagers	53013	4,558	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	248	0	0	0	0	0	0	0.00%
Fiber pole rental locates	53015	240	240	240	240	240	240	240	0.00%
Office Subtotal:		136,742	145,316	183,272	182,113	163,790	163,790	163,790	-10.06%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Operating:									
Advertising	53500	30,183	12,418	9,877	34,850	29,200	29,200	29,200	-16.21%
Subscriptions	53501	1,383	2,837	2,802	1,699	3,250	3,250	3,250	91.29%
Membership Dues	53502	20,492	28,444	44,300	27,925	24,351	24,351	24,351	-12.80%
Publish Legal Notices	53503	1,447	1,287	330	1,600	1,600	1,600	1,600	0.00%
Misc Child Welfare Prog Exps	53506	0	1,201	1,490	0	0	0	0	0.00%
Foster Care Banquet	53507	1,450	860	0	2,700	0	0	0	-100.00%
Emergency Rent Assistance	53508	36,127	49,532	32,065	48,500	45,000	45,000	45,000	-7.22%
Registration Tuition Other	53509	10,444	7,099	4,014	10,000	8,000	8,000	8,000	-20.00%
Consumer Program Expenses	53510	169,521	220,532	332,549	375,031	349,998	349,998	349,998	-6.67%
Consumer Outreach	53511	122,510	148,455	155,998	156,622	156,622	156,622	156,622	0.00%
Education Training	53513	5,917	3,553	5,759	0	5,300	5,300	5,300	100.00%
Consumer Transportation	53514	110,681	128,845	102,287	159,233	110,609	110,609	110,609	-30.54%
Household Supplies	53516	9,285	13,970	28,345	12,000	31,000	31,000	31,000	158.33%
Food	53520	29,824	35,493	37,709	33,600	40,700	40,700	40,700	21.13%
Small Equipment	53522	88,299	80,067	44,283	59,500	82,000	82,000	82,000	37.82%
Medical Supplies	53524	44,537	14,661	12,939	30,150	18,100	18,100	18,100	-39.97%
Automobile Allowance-Other	53538	7,720	7,451	8,048	10,094	10,000	10,000	10,000	-0.93%
Meals Other	53541	342	246	139	500	300	300	300	-40.00%
Auto Allowance Taxable	53546	23,160	23,097	22,989	28,257	27,000	27,000	27,000	-4.45%
Motor Fuel	53548	14,073	9,656	12,713	15,000	15,000	15,000	15,000	0.00%
Building Rental	53550	121,596	92,971	92,796	102,241	97,436	97,436	97,436	-4.70%
Equipment Rental	53551	40,559	39,418	38,032	42,000	42,000	42,000	42,000	0.00%
Operating Licenses Fees	53553	6,879	8,577	11,421	9,300	11,800	11,800	11,800	26.88%
Bad Debts Expense	53561	11,983	1,325	1,834	10,000	1,500	1,500	1,500	-85.00%
Taxes & Assessments	53562	0	0	857	0	0	0	0	0.00%
Operating Grants	53565	177,131	92,174	307,227	68,181	68,200	68,200	68,200	0.03%
Family Care Contribution	53567	2,082,956	1,594,624	1,594,624	1,594,623	1,594,624	1,594,624	1,594,624	0.00%
Other Miscellaneous	53568	441	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	33,310	76,447	13,552	35,000	52,000	52,000	52,000	48.57%
ProCard Default	53585	0	0	882	0	0	0	0	0.00%
Office Supplies	73000	36	0	0	100	100	100	100	0.00%
Print Duplicate	73003	62,653	73,167	69,583	68,000	72,000	72,000	72,000	5.88%
Postage and Box Rent	73004	28,785	33,137	32,280	30,000	32,000	32,000	32,000	6.67%
Legal Fees	73041	576	783	782	500	750	750	750	50.00%
Motor Fuel	73548	3,327	1,716	1,317	4,000	2,200	2,200	2,200	-45.00%
Operating Subtotal:		3,297,627	2,804,043	3,023,820	2,971,206	2,932,640	2,932,640	2,932,640	-1.30%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Repairs & Maint:									
Maintenance Buildings	54020	1,980	4,009	7,011	1,000	7,100	7,100	7,100	610.00%
Maintenance Equipment	54022	19,630	7,594	6,593	8,250	8,000	8,000	8,000	-3.03%
Repair Maintenance Supplies	54024	0	0	0	300	0	0	0	-100.00%
Equipment Repairs	54029	0	0	0	5,000	0	0	0	-100.00%
Maintenance Vehicles	74023	5,074	6,213	5,708	5,500	5,500	5,500	5,500	0.00%
Equipment Repairs	74029	12,639	12,903	13,299	12,500	13,964	13,964	13,964	11.71%
Repairs & Maint Subtotal:		39,323	30,719	32,611	32,550	34,564	34,564	34,564	6.19%
Utilities:									
Heat	54700	5,657	3,225	2,897	5,000	5,000	5,000	5,000	0.00%
Power and Light	54701	9,255	11,620	9,312	10,000	10,000	10,000	10,000	0.00%
Water and Sewer	54702	5,090	5,502	6,167	5,750	6,200	6,200	6,200	7.83%
Refuse Collection	54703	2,537	1,319	2,013	5,000	2,000	2,000	2,000	-60.00%
Utilities Subtotal:		22,538	21,667	20,389	25,750	23,200	23,200	23,200	-9.90%
Contractual Services:									
Medical and Dental	55000	308,801	265,159	237,823	243,978	247,879	247,879	247,879	1.60%
Vehicle Repairs	55005	821	7,707	2,747	1,500	7,000	7,000	7,000	366.67%
Building Repairs	55008	14,070	0	9,568	0	10,000	10,000	10,000	100.00%
Data Processing	55013	45,793	50,874	47,596	63,894	66,199	66,199	66,199	3.61%
Professional Service	55014	209,857	205,603	401,524	368,000	328,000	328,000	328,000	-10.87%
Collection Services	55015	71,067	59,553	48,381	50,560	37,000	37,000	37,000	-26.82%
Community Residential Svcs	55021	795,295	797,911	321,998	265,551	282,084	282,084	282,084	6.23%
Community Treatment	55022	1,189,562	1,692,457	1,669,841	1,250,599	1,368,646	1,368,646	1,368,646	9.44%
Supportive Home Care	55023	585,525	659,087	429,301	460,197	475,636	475,636	475,636	3.35%
Work related and Day Services	55024	1,816	6,028	1,275	6,649	1,117	1,117	1,117	-83.20%
Supervised Family Visitation	55025	169,326	184,946	189,922	184,900	196,000	196,000	196,000	6.00%
Transportation	55026	13,375	3,175	75	0	0	0	0	0.00%
Specialized Transportation	55027	687,075	679,647	700,455	746,266	795,208	795,208	795,208	6.56%
Other Contract Serv	55030	136,215	135,185	63,040	30,000	0	0	0	-100.00%
Emergency Medical Care	55031	16,932	0	0	12,500	12,500	12,500	12,500	0.00%
Respite Care	55032	75,615	82,025	82,558	90,000	90,000	90,000	90,000	0.00%
Receiving Home Bed Hold	55033	13,212	13,668	15,420	15,000	15,000	15,000	15,000	0.00%
Recruitment Non Staff	55034	700	340	750	2,000	0	0	0	-100.00%
Foster Care Recog Retention	55035	2,064	3,515	4,733	3,000	4,500	4,500	4,500	50.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Child Care	55036	53,139	64,364	102,153	80,000	109,999	109,999	109,999	37.50%
Mentoring	55039	34,172	98,354	264,690	320,000	320,000	320,000	320,000	0.00%
Counseling Consumer/Family	55040	105,274	117,885	26,322	30,000	30,000	30,000	30,000	0.00%
Interpreter	55041	36,023	28,585	62,028	43,800	68,001	68,001	68,001	55.25%
Other State Adjustments	55044	9,644	2,727	0	6,000	4,000	4,000	4,000	-33.33%
Child Foster Care	55045	1,876,374	1,831,004	1,529,404	1,695,000	1,600,000	1,600,000	1,600,000	-5.60%
Group Homes	55046	974,477	1,306,811	825,024	1,195,000	965,000	965,000	965,000	-19.25%
Child Residential Care Centers	55047	846,741	622,216	546,558	770,000	670,000	670,000	670,000	-12.99%
Kinship Care	55052	425,032	433,163	455,184	438,000	475,000	475,000	475,000	8.45%
Nutrition Programs	55053	1,030,747	1,064,087	1,123,041	1,133,216	1,144,469	1,144,469	1,144,469	0.99%
Adoption Assessments	55057	2,890	3,440	2,950	3,750	3,500	3,500	3,500	-6.67%
Truancy Intervention Preventio	55058	64,196	61,927	64,260	67,500	68,850	68,850	68,850	2.00%
Outpatient Services	55059	126,252	75,612	36,210	150,000	150,000	150,000	150,000	0.00%
General Hospital Psychiatric	55060	220,336	(27,118)	10,183	150,000	150,000	150,000	150,000	0.00%
Residential Inpatient AODA	55061	340,174	410,940	518,495	400,000	540,000	540,000	540,000	35.00%
Specialty Inpatient Hospitals	55062	2,244,910	1,865,835	1,556,673	1,318,625	1,900,000	1,619,191	1,619,191	22.79%
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	950,148	1,146,434	1,469,681	1,331,809	1,312,081	1,312,081	1,312,081	-1.48%
Comm Based Res Facility	55065	846,727	979,578	1,279,297	1,200,000	1,300,000	1,300,000	1,300,000	8.33%
Medical Detoxification	55066	29,021	(939)	2,349	50,000	50,000	50,000	50,000	0.00%
Birth 3 Early Intervention	55067	685,271	698,923	702,873	721,746	721,800	721,800	721,800	0.01%
Contracted Case Mgmt	55068	0	0	82,496	106,000	146,176	146,176	146,176	37.90%
Secure Juvenile Detention	55070	260,790	305,735	321,276	290,000	345,000	345,000	345,000	18.97%
Family Training Skills	55071	651,027	618,818	630,869	665,600	679,000	679,000	679,000	2.01%
Youth Wrap Around Services	55072	765,145	389,791	571,109	660,000	585,000	585,000	585,000	-11.36%
Alternative School	55073	78,655	70,158	54,980	85,000	85,000	85,000	85,000	0.00%
Juvenile Shelter Care	55075	1,044,407	782,891	708,894	700,000	700,000	700,000	700,000	0.00%
Juvenile Restitution	55076	470	879	212	1,000	1,000	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	452,367	355,015	274,737	332,973	350,000	350,000	350,000	5.11%
Emergency Energy Services	55079	291,671	351,794	345,606	330,000	340,001	340,001	340,001	3.03%
Prior Year Community Treatment	55080	0	0	6,613	0	0	0	0	0.00%
Behavioral Health Unit	55081	0	0	955,223	800,000	965,000	965,000	965,000	20.63%
Medical and Dental	75000	806	576	316	800	720	720	720	-10.00%
Building Rental	75042	10,200	10,200	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		18,814,210	18,536,563	18,786,914	18,900,613	19,746,566	19,465,757	19,465,757	2.99%

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 200 - Human Services									
Insurance Expenses:									
Prop Liab Insurance	56000	7,328	2,134	5,968	7,500	7,500	7,500	7,500	0.00%
Prop Liab Insurance	76000	153,552	153,300	172,188	166,715	164,213	164,213	164,213	-1.50%
Insurance Expenses Subtotal:		160,880	155,434	178,156	174,215	171,713	171,713	171,713	-1.44%
Total Other Operating:		22,471,320	21,693,742	22,225,163	22,286,447	23,072,473	22,791,664	22,791,664	2.27%
Expense Total:		41,595,598	41,686,010	42,259,181	43,684,579	45,200,920	45,028,996	45,028,996	3.08%
Human Services Net/(Levy):		(16,430,958)	(15,495,269)	(15,975,585)	(18,073,374)	(18,304,183)	(18,073,374)	(18,073,374)	0.00%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Human Services -				
	Vehicle	1	25,000	25,000
		1		25,000

SIGNIFICANT CHANGES FROM 2017 ADOPTED - ADMINISTRATIVE SERVICES DIVISION

MISSION STATEMENT

To provide strategic planning and support in the fiscal and administrative areas of Human Services as it relates to the programmatic aspects of service delivery. Our goal is to ensure that, all services delivered by the Department are in accordance with established federal, state and local requirements, at minimal cost to the taxpayer. We strive to provide timely, cost-efficient services to our consumers that will enhance the quality of their lives.

HIGHLIGHTS

The Administration Division shows a budget-to-budget levy decrease of (\$48,928), or (.94%).

This levy decrease is the result of higher BCA State funding which is more than offsetting increases in all of the expense accounts. The largest increases are in Small Equipment (\$22,000) and Small Equipment Technology (\$17,000). These increases are related to the planned purchase of mobile devices for staff, when they are in the field, to record their notes directly into our client tracking and billing system, and planned purchases of height adjustable standing desks for staff. Note that all equipment purchases for the entire department, are in this fund.

The Administrative Services Division decreased it's table of organization by .5 FTE, resulting in a very small increase in Labor, \$2,508.

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services									
Revenue									
Intergov Rev:									
BCA State	42108	5,666,615	5,358,792	5,844,484	5,752,795	5,879,840	5,879,840	5,879,840	2.21%
State-County Match	42110	662,641	665,343	665,967	665,967	664,984	664,984	664,984	-0.15%
SACWIS	42150	0	0	0	400	0	0	0	-100.00%
Wis MA Cost Reporting WIMCR	42226	935,030	1,287,926	828,531	914,000	991,372	991,372	991,372	8.47%
Intergov Rev Subtotal:		7,264,287	7,312,061	7,338,982	7,333,162	7,536,196	7,536,196	7,536,196	2.77%
Public Services:									
Forms Copies Etc	45003	6,573	7,508	9,551	5,000	10,000	10,000	10,000	100.00%
Public Services Subtotal:		6,573	7,508	9,551	5,000	10,000	10,000	10,000	100.00%
Interfund Revenue:									
Grant - Income Maintenance	62106	420,000	421,675	389,127	453,024	447,569	447,569	447,569	-1.20%
Grant-Long Term Supp Admin	62110	571,051	623,000	625,219	659,017	557,955	557,955	557,955	-15.34%
Grant - Child Care Admin	62112	80,000	103,533	109,427	115,112	110,083	110,083	110,083	-4.37%
Interfund Revenue Subtotal:		1,071,051	1,148,208	1,123,773	1,227,153	1,115,607	1,115,607	1,115,607	-9.09%
Total Operating Revenue:		8,341,911	8,467,777	8,472,306	8,565,315	8,661,803	8,661,803	8,661,803	1.13%
Misc Revenues:									
Other Miscellaneous Revenues	48109	542	(2)	597	0	0	0	0	0.00%
Misc Revenues Subtotal:		542	(2)	597	0	0	0	0	0.00%
Transfers In:									
Other Transfers In	49501	0	0	206,805	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	206,805	0	0	0	0	0.00%
Total Non-Operating Revenue:		542	(2)	207,402	0	0	0	0	0.00%
Revenue Total:		8,342,453	8,467,775	8,679,708	8,565,315	8,661,803	8,661,803	8,661,803	1.13%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services									
Expense									
Wages:									
Regular Pay	51100	1,667,960	1,719,684	1,744,807	1,777,209	1,766,886	1,766,886	1,766,886	-0.58%
Temporary Employees	51101	58,748	50,834	73,136	78,919	96,800	96,800	96,800	22.66%
Labor Fringes Match	51102	0	0	(16,358)	0	0	0	0	0.00%
Overtime	51105	5,209	161	258	6,000	3,000	3,000	3,000	-50.00%
Comp Time	51108	5	5	0	400	400	400	400	0.00%
Wages Subtotal:		1,731,921	1,770,684	1,801,844	1,862,528	1,867,086	1,867,086	1,867,086	0.24%
Fringes Benefits:									
FICA Medicare	51200	126,584	128,551	132,004	142,483	142,831	142,831	142,831	0.24%
Health Insurance	51201	391,615	457,867	480,757	508,114	508,230	508,230	508,230	0.02%
Dental Insurance	51202	30,849	30,978	30,723	30,058	29,710	29,710	29,710	-1.16%
Workers Compensation	51203	3,382	6,109	2,765	5,276	6,929	6,929	6,929	31.33%
Unemployment Comp	51204	(122)	3,466	13,165	0	0	0	0	0.00%
WI Retirement	51206	116,859	115,602	117,200	121,283	117,519	117,519	117,519	-3.10%
Fringe Benefits Other	51207	9,206	10,236	9,917	9,949	9,894	9,894	9,894	-0.55%
Fringes Benefits Subtotal:		678,373	752,809	786,531	817,163	815,113	815,113	815,113	-0.25%
Total Labor:		2,410,294	2,523,493	2,588,376	2,679,691	2,682,199	2,682,199	2,682,199	0.09%
Travel:									
Registration Tuition	52001	5,311	3,094	7,356	5,500	7,000	7,000	7,000	27.27%
Automobile Allowance	52002	9,023	10,520	11,322	12,000	13,500	13,500	13,500	12.50%
Commercial Travel	52004	0	0	366	0	0	0	0	0.00%
Meals	52005	123	236	172	250	265	265	265	6.00%
Lodging	52006	906	1,307	1,351	1,500	1,600	1,600	1,600	6.67%
Other Travel Exp	52007	18	28	9	50	50	50	50	0.00%
Taxable Meals	52008	418	338	252	500	500	500	500	0.00%
Travel Subtotal:		15,798	15,522	20,829	19,800	22,915	22,915	22,915	15.73%
Total Travel:		15,798	15,522	20,829	19,800	22,915	22,915	22,915	15.73%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services									
Capital Outlay:									
Equipment	58004	43,413	43,627	23,110	25,000	25,000	25,000	25,000	0.00%
Capital Outlay Subtotal:		43,413	43,627	23,110	25,000	25,000	25,000	25,000	0.00%
Total Capital:		43,413	43,627	23,110	25,000	25,000	25,000	25,000	0.00%
Office:									
Office Supplies	53000	55,354	53,195	56,499	55,000	57,500	57,500	57,500	4.55%
Printing Supplies	53002	4,420	6,325	3,876	5,300	5,500	5,500	5,500	3.77%
Print Duplicate	53003	10,022	6,695	7,539	7,300	9,000	9,000	9,000	23.29%
Postage and Box Rent	53004	5,248	883	413	5,000	650	650	650	-87.00%
Computer Software	53006	150	2,477	1,043	20,000	0	0	0	-100.00%
Telephone	53008	36,276	62,284	60,940	65,000	75,000	75,000	75,000	15.38%
Telephone Supplies	53009	1,855	0	0	2,000	0	0	0	-100.00%
Long Distance	53011	6	0	0	0	0	0	0	0.00%
Wireless	53012	4,043	72	2,687	0	0	0	0	0.00%
Pagers	53013	4,558	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	248	0	0	0	0	0	0	0.00%
Fiber pole rental locates	53015	240	240	240	240	240	240	240	0.00%
Office Subtotal:		122,419	132,170	133,237	159,840	147,890	147,890	147,890	-7.48%
Operating:									
Advertising	53500	2,798	0	588	4,000	700	700	700	-82.50%
Subscriptions	53501	20	1,113	379	200	750	750	750	275.00%
Membership Dues	53502	615	4,315	4,414	4,500	4,700	4,700	4,700	4.44%
Publish Legal Notices	53503	50	85	55	100	100	100	100	0.00%
Education Training	53513	5,917	3,353	3,421	0	4,800	4,800	4,800	100.00%
Food	53520	230	152	441	200	300	300	300	50.00%
Small Equipment	53522	87,299	66,066	44,283	58,000	80,000	80,000	80,000	37.93%
Medical Supplies	53524	86	99	22	150	100	100	100	-33.33%
Motor Fuel	53548	14,073	9,656	12,713	15,000	15,000	15,000	15,000	0.00%
Operating Licenses Fees	53553	200	120	200	300	300	300	300	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services									
Bad Debts Expense	53561	0	108	0	0	0	0	0	0.00%
Other Miscellaneous	53568	441	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	33,310	76,514	13,378	35,000	52,000	52,000	52,000	48.57%
ProCard Default	53585	0	0	882	0	0	0	0	0.00%
Print Duplicate	73003	62,653	73,167	69,583	68,000	72,000	72,000	72,000	5.88%
Postage and Box Rent	73004	28,785	33,137	32,280	30,000	32,000	32,000	32,000	6.67%
Motor Fuel	73548	3,327	1,716	1,317	4,000	2,200	2,200	2,200	-45.00%
Operating Subtotal:		239,805	269,601	183,957	219,450	264,950	264,950	264,950	20.73%
Repairs & Maint:									
Maintenance Buildings	54020	1,980	4,009	7,011	1,000	7,100	7,100	7,100	610.00%
Maintenance Equipment	54022	19,429	7,594	6,593	8,000	8,000	8,000	8,000	0.00%
Repair Maintenance Supplies	54024	0	0	0	300	0	0	0	-100.00%
Equipment Repairs	54029	0	0	0	5,000	0	0	0	-100.00%
Maintenance Vehicles	74023	5,074	6,213	5,708	5,500	5,500	5,500	5,500	0.00%
Equipment Repairs	74029	12,639	12,903	13,299	12,500	13,964	13,964	13,964	11.71%
Repairs & Maint Subtotal:		39,123	30,719	32,611	32,300	34,564	34,564	34,564	7.01%
Utilities:									
Refuse Collection	54703	2,537	1,319	2,013	5,000	2,000	2,000	2,000	-60.00%
Utilities Subtotal:		2,537	1,319	2,013	5,000	2,000	2,000	2,000	-60.00%
Contractual Services:									
Medical and Dental	55000	2,142	2,146	2,934	2,600	3,000	3,000	3,000	15.38%
Vehicle Repairs	55005	821	1,110	2,181	1,500	2,000	2,000	2,000	33.33%
Data Processing	55013	45,049	48,912	6,862	62,894	64,699	64,699	64,699	2.87%
Professional Service	55014	3,378	9,197	2,500	11,000	20,000	20,000	20,000	81.82%
Interpreter	55041	915	80	30	0	0	0	0	0.00%
Medical and Dental	75000	341	297	68	300	220	220	220	-26.67%
Contractual Services Subtotal:		52,646	61,742	14,576	78,294	89,919	89,919	89,919	14.85%

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 210 - Administrative Services									
Insurance Expenses:									
Prop Liab Insurance	76000	153,552	153,300	172,188	166,715	164,213	164,213	164,213	-1.50%
Insurance Expenses Subtotal:		153,552	153,300	172,188	166,715	164,213	164,213	164,213	-1.50%
Total Other Operating:		610,080	648,852	538,582	661,599	703,536	703,536	703,536	6.34%
Expense Total:		3,079,586	3,231,494	3,170,896	3,386,090	3,433,650	3,433,650	3,433,650	1.40%
Administrative Services Net/(Levy):		5,262,868	5,236,281	5,508,812	5,179,225	5,228,153	5,228,153	5,228,153	0.94%

SIGNIFICANT CHANGES FROM 2017 ADOPTED - BEHAVIORAL HEALTH SERVICES DIVISION

MISSION STATEMENT

To develop a comprehensive range of services offering continuity of care for persons with an alcohol and other drug abuse disorder and/or mental illness. These services shall focus upon prevention, increased awareness and treatment of both mental illness and alcohol and other drug abuse disorders and shall strive to enhance the individual's self-sufficiency and recovery. Services shall be provided on individual need, utilizing the most appropriate, normalized, least restrictive care whenever possible. Services shall be provided in the most cost-effective manner. An emphasis will be placed on services which provide intervention and prevention where possible, enhancing independence and self-sufficiency, emphasizing community integration, strengthening community care and fostering overall recovery.

HIGHLIGHTS

The Behavioral Health Division shows a budget-to-budget levy increase of \$429,068 or 6.27%.

This levy increase is due primarily to an increase of \$300,566 for Specialty Inpatient Hospitals; \$165,000 increase for Behavioral Health Unit expenses, and \$100,000 increase for Mental Health focused CBRF's. The baby boomer population, needing these types of services, are driving up demand.

This budget includes five new positions: two crisis workers (currently contracted positions), one peer specialist, one supervisor, and one AODA counselor, dedicated to the Jail. All of these positions generate revenue to offset expenses, except for the AODA counselor, which may in part be funded by a grant that is being applied for by the Sheriff Department.

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	0	0	1	0	0	0	0	0.00%
MA Comprehensive Comm Serv	42102	429,476	913,184	1,302,172	1,043,000	1,463,000	1,511,885	1,511,885	44.96%
MA Crisis MH Srvs	42104	252,673	315,929	345,303	275,000	398,348	398,348	398,348	44.85%
Block Grnt AODA	42128	253,028	253,027	253,027	253,027	253,027	253,027	253,027	0.00%
Block Grant MI	42130	68,961	68,961	68,961	68,961	68,961	68,961	68,961	0.00%
Certified Mental Health Progra	42132	82,316	82,316	0	0	0	0	0	0.00%
Community Mental Health	42133	0	0	834,687	834,687	834,687	834,687	834,687	0.00%
Non Resident	42134	0	0	0	5,000	0	0	0	-100.00%
Coordinated Services Team Init	42135	0	0	0	0	0	60,000	60,000	100.00%
IMD Reg Rel	42140	186,959	186,959	0	0	0	0	0	0.00%
MA Targeted Case Mgmt	42204	23,981	32,323	87,144	30,000	30,000	30,000	30,000	0.00%
MA CSP Funds	42206	263,923	279,163	240,292	249,999	284,174	284,174	284,174	13.67%
MA Community Recovery	42207	0	0	0	0	189,327	189,327	189,327	100.00%
MA Outpatient	42210	229,479	216,933	192,755	220,000	220,000	220,000	220,000	0.00%
MA Inpatient	42212	337,471	107,845	113,451	158,235	285,000	235,000	235,000	48.51%
WI Law Foundation Grant- Teen	42215	0	1,995	2,000	0	0	0	0	0.00%
IMD OBRA Relocations	42216	10,733	10,733	0	0	0	0	0	0.00%
Intoxicated Driver Program	42218	0	85,371	28,748	40,000	30,000	30,000	30,000	-25.00%
Drug Court Enhancement Program	42219	80,000	71,115	80,000	80,000	0	0	0	-100.00%
Comm Svs Defct Red Bnft CSDRB	42224	307,834	598,262	587,798	450,000	585,000	585,000	585,000	30.00%
Prior Year Intergovt	42230	26,366	0	8,885	0	0	0	0	0.00%
OWI Municipality Fee	42236	31,566	25,256	16,654	30,000	18,000	18,000	18,000	-40.00%
Crisis Intervention Team	42246	0	0	261,949	0	0	0	0	0.00%
Intergov Rev Subtotal:		2,584,766	3,249,372	4,423,826	3,737,909	4,659,524	4,718,409	4,718,409	26.23%
Public Services:									
OWI Assessment Fees	45030	238,198	217,828	216,584	230,000	225,000	225,000	225,000	-2.17%
Third Party Insurance	45033	865,860	893,540	687,624	900,000	875,001	875,001	875,001	-2.78%
Client Cost Shares Fees	45035	234,787	262,208	259,330	259,999	259,999	259,999	259,999	0.00%
State Fee Collections	45037	132,557	133,129	132,796	150,000	135,000	135,000	135,000	-10.00%
Prior Year Contractual	45039	(218)	32,965	8,093	0	0	0	0	0.00%
Collection Agency	45066	222,439	195,397	149,406	150,000	100,000	100,000	100,000	-33.33%
Public Services Subtotal:		1,693,623	1,735,067	1,453,833	1,689,999	1,595,000	1,595,000	1,595,000	-5.62%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health									
Interfund Revenue:									
Grant - Independent Living	62102	30,000	0	0	0	0	0	0	0.00%
Grant - Community Options	62104	705,355	600,000	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		735,355	600,000	0	0	0	0	0	0.00%
Total Operating Revenue:		5,013,743	5,584,439	5,877,659	5,427,908	6,254,524	6,313,409	6,313,409	16.31%
Misc Revenues:									
Other Miscellaneous Revenues	48109	18	6	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		18	6	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		18	6	0	0	0	0	0	0.00%
Revenue Total:		5,013,761	5,584,445	5,877,659	5,427,908	6,254,524	6,313,409	6,313,409	16.31%
Expense									
Wages:									
Regular Pay	51100	4,580,969	4,786,606	4,982,485	5,135,802	5,497,020	5,569,497	5,569,497	8.44%
Temporary Employees	51101	104,574	74,165	57,180	89,999	75,000	75,000	75,000	-16.67%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0.00%
Overtime	51105	8,148	12,421	14,598	11,158	12,000	12,000	12,000	7.55%
Comp Time	51108	0	0	0	26	0	0	0	-100.00%
Payroll Sundry Account	51190	0	0	627	0	0	0	0	0.00%
Wages Subtotal:		4,693,692	4,873,192	5,054,891	5,236,985	5,584,020	5,656,497	5,656,497	8.01%
Fringes Benefits:									
FICA Medicare	51200	337,642	347,016	357,005	400,638	427,183	432,727	432,727	8.01%
Health Insurance	51201	909,070	980,477	968,184	1,048,122	1,215,888	1,237,061	1,237,061	18.03%
Dental Insurance	51202	60,139	62,925	63,559	66,276	70,428	70,428	70,428	6.26%
Workers Compensation	51203	39,464	43,737	42,509	81,375	114,744	114,744	114,744	41.01%
WI Retirement	51206	309,260	317,699	321,038	349,998	354,237	359,165	359,165	2.62%
Fringe Benefits Other	51207	24,999	24,291	25,177	29,626	30,785	33,148	33,148	11.89%
Fringes Benefits Subtotal:		1,680,573	1,776,145	1,777,472	1,976,035	2,213,265	2,247,273	2,247,273	13.73%
Total Labor:		6,374,265	6,649,337	6,832,362	7,213,020	7,797,285	7,903,770	7,903,770	9.58%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health									
Travel:									
Registration Tuition	52001	26,155	20,814	33,699	27,000	38,000	38,000	38,000	40.74%
Automobile Allowance	52002	82,249	91,209	79,647	95,000	95,001	97,401	97,401	2.53%
Commercial Travel	52004	598	0	289	2,000	2,000	2,000	2,000	0.00%
Meals	52005	1,789	1,936	2,178	2,501	2,498	2,498	2,498	-0.12%
Lodging	52006	7,963	7,025	9,887	8,499	9,999	9,999	9,999	17.65%
Other Travel Exp	52007	44	206	74	148	150	150	150	1.35%
Taxable Meals	52008	975	787	810	1,000	1,000	1,000	1,000	0.00%
Travel Subtotal:		119,771	121,978	126,585	136,148	148,648	151,048	151,048	10.94%
Total Travel:		119,771	121,978	126,585	136,148	148,648	151,048	151,048	10.94%
Office:									
Office Supplies	53000	49	115	2,835	99	1,001	1,001	1,001	911.11%
Postage and Box Rent	53004	0	9	0	0	0	0	0	0.00%
Computer Software	53006	0	99	12,519	0	0	0	0	0.00%
Telephone	53008	10,591	8,102	10,558	12,001	11,000	11,000	11,000	-8.34%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		10,640	8,325	25,911	12,100	12,001	12,001	12,001	-0.82%
Operating:									
Advertising	53500	444	0	223	1,000	500	500	500	-50.00%
Subscriptions	53501	1,363	1,449	2,423	1,499	2,500	2,500	2,500	66.78%
Membership Dues	53502	11,030	14,927	31,072	14,000	11,501	11,501	11,501	-17.85%
Consumer Program Expenses	53510	3,463	6,829	13,949	7,501	14,999	14,999	14,999	99.96%
Education Training	53513	0	200	2,321	0	500	500	500	100.00%
Consumer Transportation	53514	2,155	4,665	7,012	4,500	7,000	7,000	7,000	55.56%
Household Supplies	53516	9,285	12,030	15,290	12,000	16,000	16,000	16,000	33.33%
Food	53520	29,148	34,722	37,027	33,000	40,000	40,000	40,000	21.21%
Small Equipment	53522	1,000	14,001	0	1,500	2,000	2,000	2,000	33.33%
Medical Supplies	53524	44,356	14,561	12,917	30,000	18,000	18,000	18,000	-40.00%
Building Rental	53550	65,556	65,731	65,556	75,001	68,834	68,834	68,834	-8.22%
Operating Licenses Fees	53553	6,679	8,457	11,221	9,000	11,500	11,500	11,500	27.78%
Taxes & Assessments	53562	0	0	857	0	0	0	0	0.00%
Operating Grants	53565	20,000	21,000	292,526	53,400	53,400	53,400	53,400	0.00%
Small Equipment Technology	53580	0	(67)	0	0	0	0	0	0.00%
Operating Subtotal:		194,479	198,504	492,393	242,401	246,734	246,734	246,734	1.79%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health									
Repairs & Maint:									
Maintenance Equipment	54022	178	0	0	250	0	0	0	-100.00%
Repairs & Maint Subtotal:		178	0	0	250	0	0	0	-100.00%
Utilities:									
Heat	54700	5,587	3,225	2,897	5,000	5,000	5,000	5,000	0.00%
Power and Light	54701	9,107	9,792	9,312	10,000	10,000	10,000	10,000	0.00%
Water and Sewer	54702	5,083	5,502	6,167	5,750	6,200	6,200	6,200	7.83%
Utilities Subtotal:		19,776	18,519	18,376	20,750	21,200	21,200	21,200	2.17%
Contractual Services:									
Medical and Dental	55000	47,446	37,289	23,080	45,000	30,000	30,000	30,000	-33.33%
Data Processing	55013	744	1,961	1,368	1,000	1,500	1,500	1,500	50.00%
Professional Service	55014	106,555	68,939	268,296	242,000	185,999	185,999	185,999	-23.14%
Collection Services	55015	55,012	44,822	35,700	34,500	22,000	22,000	22,000	-36.23%
Community Residential Svcs	55021	561,053	537,567	0	0	0	0	0	0.00%
Supportive Home Care	55023	139,516	207,913	514	0	0	0	0	0.00%
Work related and Day Services	55024	0	0	0	500	0	0	0	-100.00%
Other Contract Serv	55030	33,375	26,489	63,040	30,000	0	0	0	-100.00%
Emergency Medical Care	55031	16,932	0	0	12,500	12,500	12,500	12,500	0.00%
Interpreter	55041	9,923	2,707	11,989	7,500	15,000	15,000	15,000	100.00%
Outpatient Services	55059	126,252	75,612	36,210	150,000	150,000	150,000	150,000	0.00%
General Hospital Psychiatric	55060	220,336	(27,118)	10,183	150,000	150,000	150,000	150,000	0.00%
Residential Inpatient AODA	55061	340,174	410,940	518,495	400,000	540,000	540,000	540,000	35.00%
Specialty Inpatient Hospitals	55062	2,244,910	1,865,835	1,556,673	1,318,625	1,900,000	1,619,191	1,619,191	22.79%
Supported Employment	55063	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%
Supported Living	55064	11,437	12,386	177,415	175,080	180,000	180,000	180,000	2.81%
Comm Based Res Facility	55065	846,727	979,578	1,279,297	1,200,000	1,300,000	1,300,000	1,300,000	8.33%
Medical Detoxification	55066	29,021	(939)	2,349	50,000	50,000	50,000	50,000	0.00%
Behavioral Health Unit	55081	0	0	955,223	800,000	965,000	965,000	965,000	20.63%
Contractual Services Subtotal:		4,809,413	4,263,981	4,959,832	4,636,705	5,521,999	5,241,190	5,241,190	13.04%

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 230 - Behavioral Health									
Insurance Expenses:									
Prop Liab Insurance	56000	7,328	2,134	5,968	7,500	7,500	7,500	7,500	0.00%
Insurance Expenses Subtotal:		7,328	2,134	5,968	7,500	7,500	7,500	7,500	0.00%
Total Other Operating:		5,041,814	4,491,464	5,502,480	4,919,706	5,809,434	5,528,625	5,528,625	12.38%
Expense Total:		11,535,850	11,262,778	12,461,427	12,268,874	13,755,367	13,583,443	13,583,443	10.71%
Behavioral Health Net/(Levy):		(6,522,089)	(5,678,333)	(6,583,768)	(6,840,966)	(7,500,843)	(7,270,034)	(7,270,034)	6.27%

SIGNIFICANT CHANGES FROM 2017 ADOPTED - LONG TERM SUPPORT DIVISION

MISSION STATEMENT

To discover and promote individual-directed, natural, community-based supports and services to meet identified outcomes for all persons eligible for services within the Long Term Support Division.

HIGHLIGHTS

The Long Term Support Division shows a budget-to-budget levy increase in levy of \$216,634 or 5.52%.

This levy increase is due to: 1) increasing Specialized Transportation costs - \$48,942. More burden is being placed on the County to provide for transportation services to the elderly and DD populations living in rural areas. In addition, we have been experiencing reductions in Transportation Aids over the past few years (\$32,000); 2) increasing Nutrition Program costs for the elderly, due to rising cost of food and the dramatic increase in the elderly segment of the population - \$11,253; 3) increasing Community Treatment expense for transferring cost of Child Welfare consumers to Long Term Support budget, where Waiver funds can be tapped into, and; 4) re-aligning the budget for the effects of the State taking over the payment of Autism services in 2017 (\$106,115) decrease in revenue.

This budget includes the addition of a full time project position, fully reimbursable by ADRC funding, to focus on Nursing Home relocations.

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support									
Revenue									
Intergov Rev:									
State Pharmact Asst Prg SPAP	42100	9,727	9,727	10,888	9,000	10,000	10,000	10,000	11.11%
CLTS - Childrens Waiver	42106	2,587,592	2,921,555	2,944,326	2,605,451	2,499,336	2,499,336	2,499,336	-4.07%
Aging Dis Resource Ctr ADRC	42112	1,611,433	1,632,808	1,545,641	1,628,000	1,689,638	1,689,638	1,689,638	3.79%
Adult Protective Service APS	42114	144,966	144,966	144,966	144,966	144,966	144,966	144,966	0.00%
IIIE Grant	42116	58,819	58,503	39,927	60,651	62,360	62,360	62,360	2.82%
Elderly Handicapped 85.21	42118	377,459	371,024	375,514	379,269	379,269	379,269	379,269	0.00%
Birth to Three	42122	300,856	300,856	300,856	300,856	300,856	300,856	300,856	0.00%
State Hlth Insur Asst Prg SHIP	42126	6,150	6,000	0	6,000	4,000	4,000	4,000	-33.33%
Family Support Program	42146	126,074	132,378	0	0	0	0	0	0.00%
Alz Family Caregiver	42152	43,968	24,961	33,461	46,502	66,321	66,321	66,321	42.62%
Elder Abuse	42160	48,861	48,861	18,828	48,861	48,861	48,861	48,861	0.00%
Community Options	42162	1,063,468	1,063,468	0	0	0	0	0	0.00%
Children Community Option	42163	0	0	633,350	633,350	633,350	633,350	633,350	0.00%
IIID Grant	42172	9,085	9,086	8,113	9,086	9,086	9,086	9,086	0.00%
SS MultiPurpose	42190	125,316	125,643	125,596	125,643	125,643	125,643	125,643	0.00%
Nutr Congregate C1	42192	309,020	307,409	282,337	307,409	307,409	307,409	307,409	0.00%
Nutr Home Delv C2	42194	97,934	98,193	90,792	98,193	98,193	98,193	98,193	0.00%
Nutr Services Incent Prog	42196	73,427	70,835	63,237	66,046	66,000	66,000	66,000	-0.07%
State Senior Comm	42198	9,859	9,859	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	33,438	48,703	41,250	33,438	33,438	33,438	33,438	0.00%
Transportation Aid	42202	194,712	181,811	161,854	232,756	200,000	200,000	200,000	-14.07%
MA Targeted Case Mgmt	42204	75,982	79,087	88,797	93,114	90,000	90,000	90,000	-3.34%
Prior Year Intergovt	42230	224,435	30,528	66,209	0	0	0	0	0.00%
Intergov Rev Subtotal:		7,532,581	7,676,261	6,985,802	6,838,450	6,778,585	6,778,585	6,778,585	-0.88%
Public Services:									
Other Fees	45002	4,262	600	650	0	0	0	0	0.00%
Third Party Insurance	45033	0	0	1,591	0	0	0	0	0.00%
Client Cost Shares Fees	45035	36,862	14,483	24,219	30,802	29,999	29,999	29,999	-2.61%
Public Services Subtotal:		41,125	15,083	26,460	30,802	29,999	29,999	29,999	-2.61%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support									
Interfund Revenue:									
Child Welfare Match- Levy	61100	116,331	185,000	0	0	0	0	0	0.00%
Grant Revenue Allocation	62000	(1,276,406)	(1,176,000)	(625,219)	(659,016)	(557,955)	(557,955)	(557,955)	-15.34%
Interfund Revenue Subtotal:		(1,160,075)	(991,000)	(625,219)	(659,016)	(557,955)	(557,955)	(557,955)	-15.34%
Total Operating Revenue:		6,413,630	6,700,344	6,387,043	6,210,236	6,250,629	6,250,629	6,250,629	0.65%
Misc Revenues:									
Other Miscellaneous Revenues	48109	0	0	23	0	0	0	0	0.00%
Misc Revenues Subtotal:		0	0	23	0	0	0	0	0.00%
Total Non-Operating Revenue:		0	0	23	0	0	0	0	0.00%
Revenue Total:		6,413,630	6,700,344	6,387,065	6,210,236	6,250,629	6,250,629	6,250,629	0.65%
Expense									
Wages:									
Regular Pay	51100	1,560,768	1,606,230	1,543,957	1,638,826	1,648,859	1,648,859	1,648,859	0.61%
Temporary Employees	51101	28,268	13,638	20,141	13,638	62,611	62,611	62,611	359.09%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0.00%
Overtime	51105	2,051	1,468	1,615	3,207	1,500	1,500	1,500	-53.23%
Comp Time	51108	14,579	10,771	0	15,000	0	0	0	-100.00%
Wages Subtotal:		1,605,666	1,632,106	1,565,713	1,670,671	1,712,970	1,712,970	1,712,970	2.53%
Fringes Benefits:									
FICA Medicare	51200	117,831	119,729	114,770	127,807	131,041	131,041	131,041	2.53%
Health Insurance	51201	290,285	324,878	325,296	372,933	399,356	399,356	399,356	7.09%
Dental Insurance	51202	23,570	25,954	24,547	26,393	24,915	24,915	24,915	-5.60%
Workers Compensation	51203	13,688	16,917	12,274	22,359	32,141	32,141	32,141	43.75%
WI Retirement	51206	110,392	105,501	101,517	112,683	110,572	110,572	110,572	-1.87%
Fringe Benefits Other	51207	8,561	9,016	8,392	9,179	9,231	9,231	9,231	0.57%
Fringes Benefits Subtotal:		564,326	601,995	586,795	671,354	707,256	707,256	707,256	5.35%
Total Labor:		2,169,992	2,234,102	2,152,508	2,342,025	2,420,226	2,420,226	2,420,226	3.34%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support									
Travel:									
Registration Tuition	52001	3,055	3,395	3,752	3,800	3,799	3,799	3,799	-0.03%
Automobile Allowance	52002	44,499	52,316	47,458	52,839	55,000	55,000	55,000	4.09%
Meals	52005	457	601	386	601	601	601	601	0.00%
Lodging	52006	2,465	2,524	1,904	3,000	2,999	2,999	2,999	-0.03%
Other Travel Exp	52007	20	47	47	50	51	51	51	2.00%
Taxable Meals	52008	374	439	242	500	500	500	500	0.00%
Travel Subtotal:		50,870	59,321	53,789	60,790	62,950	62,950	62,950	3.55%
Total Travel:		50,870	59,321	53,789	60,790	62,950	62,950	62,950	3.55%
Office:									
Office Supplies	53000	995	595	2,055	1,223	1,200	1,200	1,200	-1.88%
Print Duplicate	53003	62	0	226	0	0	0	0	0.00%
Computer Software	53006	0	0	19,513	5,000	0	0	0	-100.00%
Telephone	53008	1,963	3,818	2,114	2,600	2,499	2,499	2,499	-3.88%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Wireless	53012	302	0	0	250	0	0	0	-100.00%
Office Subtotal:		3,322	4,413	23,908	9,073	3,699	3,699	3,699	-59.23%
Operating:									
Advertising	53500	23,846	11,379	8,728	24,300	25,000	25,000	25,000	2.88%
Membership Dues	53502	697	1,052	749	1,275	0	0	0	-100.00%
Registration Tuition Other	53509	355	0	0	0	0	0	0	0.00%
Consumer Program Expenses	53510	55,964	52,083	64,311	59,000	59,999	59,999	59,999	1.69%
Consumer Outreach	53511	122,510	148,455	155,998	156,622	156,622	156,622	156,622	0.00%
Education Training	53513	0	0	17	0	0	0	0	0.00%
Consumer Transportation	53514	8,536	8,972	9,827	9,151	8,609	8,609	8,609	-5.92%
Food	53520	2	478	107	0	100	100	100	100.00%
Medical Supplies	53524	96	0	0	0	0	0	0	0.00%
Automobile Allowance-Other	53538	7,720	7,451	8,047	10,094	10,000	10,000	10,000	-0.93%
Meals Other	53541	342	246	139	500	300	300	300	-40.00%
Auto Allowance Taxable	53546	23,160	23,097	22,989	28,257	27,000	27,000	27,000	-4.45%
Building Rental	53550	28,800	0	0	0	0	0	0	0.00%
Operating Grants	53565	4,687	4,648	4,700	4,781	4,800	4,800	4,800	0.40%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 240 - Long Term Support									
Family Care Contribution	53567	2,082,956	1,594,624	1,594,624	1,594,623	1,594,624	1,594,624	1,594,624	0.00%
Small Equipment Technology	53580	0	0	174	0	0	0	0	0.00%
Operating Subtotal:		2,359,670	1,852,485	1,870,411	1,888,603	1,887,054	1,887,054	1,887,054	-0.08%
Repairs & Maint:									
Maintenance Equipment	54022	23	0	0	0	0	0	0	0.00%
Repairs & Maint Subtotal:		23	0	0	0	0	0	0	0.00%
Utilities:									
Heat	54700	70	0	0	0	0	0	0	0.00%
Power and Light	54701	148	0	0	0	0	0	0	0.00%
Water and Sewer	54702	7	0	0	0	0	0	0	0.00%
Utilities Subtotal:		225	0	0	0	0	0	0	0.00%
Contractual Services:									
Medical and Dental	55000	67,200	58,858	58,393	58,378	58,378	58,378	58,378	0.00%
Building Repairs	55008	14,070	0	0	0	0	0	0	0.00%
Data Processing	55013	0	0	20,000	0	0	0	0	0.00%
Professional Service	55014	13,660	18,826	26,632	25,000	27,000	27,000	27,000	8.00%
Community Residential Svcs	55021	234,242	260,344	321,998	265,551	282,084	282,084	282,084	6.23%
Community Treatment	55022	1,189,562	1,692,457	1,669,841	1,250,599	1,368,646	1,368,646	1,368,646	9.44%
Supportive Home Care	55023	446,009	451,174	428,787	460,197	475,636	475,636	475,636	3.35%
Work related and Day Services	55024	1,816	6,028	1,275	6,149	1,117	1,117	1,117	-81.83%
Specialized Transportation	55027	687,075	679,647	700,455	746,266	795,208	795,208	795,208	6.56%
Interpreter	55041	1,515	3,616	8,282	8,000	9,001	9,001	9,001	12.51%
Nutrition Programs	55053	1,030,747	1,064,087	1,123,041	1,133,216	1,144,469	1,144,469	1,144,469	0.99%
Supported Living	55064	938,711	1,134,048	1,292,267	1,156,729	1,132,081	1,132,081	1,132,081	-2.13%
Birth 3 Early Intervention	55067	685,271	698,923	702,873	721,746	721,800	721,800	721,800	0.01%
Prior Year Community Treatment	55080	0	0	6,613	0	0	0	0	0.00%
Contractual Services Subtotal:		5,309,879	6,068,007	6,360,459	5,831,831	6,015,420	6,015,420	6,015,420	3.15%
Total Other Operating:		7,673,119	7,924,905	8,254,777	7,729,507	7,906,173	7,906,173	7,906,173	2.29%
Expense Total:		9,893,982	10,218,328	10,461,074	10,132,322	10,389,349	10,389,349	10,389,349	2.54%
Long Term Support Net/(Levy):		(3,480,351)	(3,517,983)	(4,074,009)	(3,922,086)	(4,138,720)	(4,138,720)	(4,138,720)	5.52%

SIGNIFICANT CHANGES FROM 2017 ADOPTED - ECONOMIC SUPPORT DIVISION

MISSION STATEMENT

To provide mandated services and benefits to all eligible residents of Winnebago County as promptly, accurately and efficiently as possible.

HIGHLIGHTS

The Economic Support Division shows a budget-to-budget levy decrease of (\$132,060) or (15.56%).

This levy decrease is due to the fact that over the last few years, additional State reimbursement has been consistently found and made available for the counties that operate the Income Maintenance Medicaid programs. The county led consortium works very closely with the State to ensure that adequate reimbursement is made available to the Counties who continue to determine eligibility for the various Income Maintenance and Child Care programs. Note that interpreter costs continue to rise, to meet demand, but these costs are reimbursable in the Economic Support programs - \$8,000 increase.

No new positions, labor increase is 2.05%.

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 250 - Economic Support									
Revenue									
Intergov Rev:									
Patient Prt Affrd Care PPACA	42101	330,954	355,862	167,662	180,335	85,000	85,000	85,000	-52.87%
Fraud Investigation	42136	18,962	18,162	59,799	34,770	74,805	74,805	74,805	115.14%
Other State Adjustments	42148	96,731	14,145	6,074	15,000	40,000	40,000	40,000	166.67%
Income Maint Admin	42168	1,641,252	1,877,035	1,975,213	1,985,895	2,162,779	2,162,779	2,162,779	8.91%
Low Inc Energy Asst Prg LIEAP	42176	296,760	356,305	350,403	334,000	344,000	344,000	344,000	2.99%
Child Care Administration	42188	367,294	370,340	309,485	395,548	461,946	461,946	461,946	16.79%
Prior Year Intergovt	42230	1,662	4,558	47,039	0	18,000	18,000	18,000	100.00%
Food Share Employ Train FSET	42232	91,615	19,788	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		2,845,231	3,016,196	2,915,675	2,945,548	3,186,530	3,186,530	3,186,530	8.18%
Public Services:									
Other Fees	45002	940	0	0	0	0	0	0	0.00%
Public Services Subtotal:		940	0	0	0	0	0	0	0.00%
Intergov Services:									
Incentives	43009	13,034	13,692	22,299	14,000	16,000	16,000	16,000	14.29%
Intergov Services Subtotal:		13,034	13,692	22,299	14,000	16,000	16,000	16,000	14.29%
Interfund Revenue:									
Grant Revenue Allocation	62000	(500,000)	(572,208)	(498,554)	(568,136)	(557,652)	(557,652)	(557,652)	-1.85%
Interfund Revenue Subtotal:		(500,000)	(572,208)	(498,554)	(568,136)	(557,652)	(557,652)	(557,652)	-1.85%
Total Operating Revenue:		2,359,204	2,457,680	2,439,419	2,391,412	2,644,878	2,644,878	2,644,878	10.60%
Revenue Total:		2,359,204	2,457,680	2,439,419	2,391,412	2,644,878	2,644,878	2,644,878	10.60%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 250 - Economic Support									
Expense									
Wages:									
Regular Pay	51100	1,544,106	1,572,496	1,538,056	1,716,089	1,720,098	1,720,098	1,720,098	0.23%
Temporary Employees	51101	13,516	10,384	7,869	10,500	26,000	26,000	26,000	147.62%
Labor Fringes Match	51102	0	0	0	0	0	0	0	0.00%
Overtime	51105	42,908	34,341	28,031	35,001	35,000	35,000	35,000	0.00%
Comp Time	51108	5,621	3,390	0	6,000	0	0	0	-100.00%
Payroll Sundry Account	51190	0	0	142	0	0	0	0	0.00%
Wages Subtotal:		1,606,152	1,620,612	1,574,098	1,767,590	1,781,098	1,781,098	1,781,098	0.76%
Fringes Benefits:									
FICA Medicare	51200	116,121	116,574	114,106	135,220	136,254	136,254	136,254	0.76%
Health Insurance	51201	427,878	493,903	482,221	569,485	607,762	607,762	607,762	6.72%
Dental Insurance	51202	32,009	32,556	30,267	31,742	36,482	36,482	36,482	14.93%
Workers Compensation	51203	2,642	6,589	1,957	4,080	6,332	6,332	6,332	55.20%
WI Retirement	51206	110,500	103,720	101,298	119,483	113,858	113,858	113,858	-4.71%
Fringe Benefits Other	51207	7,604	8,136	7,803	9,669	9,635	9,635	9,635	-0.35%
Fringes Benefits Subtotal:		696,754	761,479	737,652	869,679	910,323	910,323	910,323	4.67%
Total Labor:		2,302,906	2,382,091	2,311,750	2,637,269	2,691,421	2,691,421	2,691,421	2.05%
Travel:									
Registration Tuition	52001	893	1,567	1,503	2,000	2,000	2,000	2,000	0.00%
Automobile Allowance	52002	6,052	7,953	8,805	8,500	9,001	9,001	9,001	5.89%
Meals	52005	299	171	47	350	350	350	350	0.00%
Lodging	52006	936	386	531	1,000	1,000	1,000	1,000	0.00%
Other Travel Exp	52007	58	20	22	100	100	100	100	0.00%
Taxable Meals	52008	315	245	468	425	501	501	501	17.88%
Travel Subtotal:		8,553	10,343	11,375	12,375	12,952	12,952	12,952	4.66%
Total Travel:		8,553	10,343	11,375	12,375	12,952	12,952	12,952	4.66%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 250 - Economic Support									
Office:									
Print Duplicate	53003	0	0	0	500	0	0	0	-100.00%
Telephone	53008	13	0	0	0	0	0	0	0.00%
Office Subtotal:		13	0	0	500	0	0	0	-100.00%
Operating:									
Consumer Program Expenses	53510	7,799	3,091	3	0	0	0	0	0.00%
Consumer Transportation	53514	9,881	2,626	275	0	0	0	0	0.00%
Food	53520	302	16	0	300	300	300	300	0.00%
Operating Grants	53565	0	0	10,000	10,000	10,000	10,000	10,000	0.00%
Operating Subtotal:		17,982	5,733	10,278	10,300	10,300	10,300	10,300	0.00%
Contractual Services:									
Medical and Dental	55000	158,608	134,493	109,864	100,500	111,500	111,500	111,500	10.95%
Transportation	55026	13,375	3,175	75	0	0	0	0	0.00%
Other Contract Serv	55030	102,840	108,696	0	0	0	0	0	0.00%
Child Care	55036	0	0	10,863	15,000	15,000	15,000	15,000	0.00%
Interpreter	55041	18,023	18,755	27,959	22,000	30,000	30,000	30,000	36.36%
Other State Adjustments	55044	9,644	2,727	0	6,000	4,000	4,000	4,000	-33.33%
Contracted Case Mgmt	55068	0	0	82,496	106,000	146,176	146,176	146,176	37.90%
Emergency Energy Services	55079	291,671	351,794	345,606	330,000	340,001	340,001	340,001	3.03%
Contractual Services Subtotal:		594,161	619,640	576,863	579,500	646,677	646,677	646,677	11.59%
Total Other Operating:		612,157	625,373	587,141	590,300	656,977	656,977	656,977	11.30%
Expense Total:		2,923,615	3,017,807	2,910,266	3,239,944	3,361,350	3,361,350	3,361,350	3.75%
Economic Support Net/(Levy):		(564,411)	(560,126)	(470,847)	(848,532)	(716,472)	(716,472)	(716,472)	-15.56%

SIGNIFICANT CHANGES FROM 2017 ADOPTED - CHILD WELFARE DIVISION

MISSION STATEMENT

To ensure the safety and well-being of the community, in accordance with federal and state mandates, by assisting children and families to utilize their strengths and community resources.

HIGHLIGHTS

The Child Welfare Division shows a budget-to-budget levy decrease of (\$464,714) or (3.99%).

This levy decrease is primarily due to the implementation of various, contracted, in-home services which has resulted in decreases in our out of home placements in the following accounts: Child Foster Care (\$95,000), Group Homes (\$230,000) and Child Residential Centers (\$100,000). Also, some traditional child welfare youth are now provided for in the Long Term Support Division budget, where more funding for reimbursement is available from State and Federal funding sources.

No new positions, labor increase is .02%. This is low due to turnover in the last year.

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare									
Revenue									
Intergov Rev:									
MA Comprehensive Comm Serv	42102	30,881	90,711	0	0	0	0	0	0.00%
MA Crisis MH Srvs	42104	27,495	26,165	33,185	29,500	34,500	34,500	34,500	16.95%
Early Intervention Grant	42138	0	0	24,859	42,500	31,700	31,700	31,700	-25.41%
Adam Walsh FringerPrint	42144	2,037	3,094	0	0	0	0	0	0.00%
Youth Aids	42154	1,548,776	1,524,265	1,495,060	1,501,170	1,495,000	1,495,000	1,495,000	-0.41%
Youth Aids AODA	42156	35,932	33,198	30,908	34,000	31,000	31,000	31,000	-8.82%
Juvenile Justice Early Interv	42157	0	42,500	0	0	0	0	0	0.00%
Independ Living ETV	42158	49,617	46,950	0	0	0	0	0	0.00%
Safe & Stable Families	42164	57,103	57,103	57,103	57,103	57,103	57,103	57,103	0.00%
Kinship Care Grant	42166	463,955	471,832	483,743	473,000	507,000	507,000	507,000	7.19%
Community Intervention YAPO	42174	78,195	74,445	61,693	73,160	86,000	86,000	86,000	17.55%
Regional Foster Care Training	42220	3,148	2,857	1,606	3,100	3,100	3,100	3,100	0.00%
Brighter Futures	42222	196,952	32,825	(1)	0	0	0	0	0.00%
Health Checks	42228	19,887	2,663	0	0	0	0	0	0.00%
Prior Year Intergovt	42230	1	0	11	0	0	0	0	0.00%
TPR Adoption Federal	42234	54,755	62,063	11,359	59,500	59,500	59,500	59,500	0.00%
Post Reunification Program	42242	26,588	113,556	194,300	210,000	240,000	240,000	240,000	14.29%
Intergov Rev Subtotal:		2,595,322	2,584,227	2,393,826	2,483,033	2,544,903	2,544,903	2,544,903	2.49%
Public Services:									
Client Cost Shares Fees	45035	201,733	238,562	177,630	220,001	200,000	200,000	200,000	-9.09%
Prior Year Contractual	45039	81,806	10,484	0	0	0	0	0	0.00%
Child Support	45041	223,477	252,364	259,576	230,000	262,000	262,000	262,000	13.91%
Child Welfare Reimbursement	45062	2,060	5,724	5,698	3,000	6,000	6,000	6,000	100.00%
Collection Agency	45066	77,490	74,085	62,962	80,300	72,000	72,000	72,000	-10.34%
Public Services Subtotal:		586,566	581,219	505,866	533,301	540,000	540,000	540,000	1.26%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare									
Interfund Revenue:									
Grant Revenue Allocation	62000	(146,331)	(185,000)	0	0	0	0	0	0.00%
Interfund Revenue Subtotal:		(146,331)	(185,000)	0	0	0	0	0	0.00%
Total Operating Revenue:		3,035,557	2,980,446	2,899,692	3,016,334	3,084,903	3,084,903	3,084,903	2.27%
Misc Revenues:									
Other Miscellaneous Revenues	48109	35	50	53	0	0	0	0	0.00%
Misc Revenues Subtotal:		35	50	53	0	0	0	0	0.00%
Total Non-Operating Revenue:		35	50	53	0	0	0	0	0.00%
Revenue Total:		3,035,592	2,980,496	2,899,745	3,016,334	3,084,903	3,084,903	3,084,903	2.27%
Expense									
Wages:									
Regular Pay	51100	3,835,452	4,011,902	4,057,702	4,117,189	4,078,316	4,078,316	4,078,316	-0.94%
Temporary Employees	51101	15,050	41,423	32,785	86,450	90,000	90,000	90,000	4.11%
Labor Fringes Match	51102	0	0	16,358	0	0	0	0	0.00%
Overtime	51105	78,629	97,761	78,649	72,743	85,000	85,000	85,000	16.85%
Comp Time	51108	40,564	36,151	15,495	61,974	30,000	30,000	30,000	-51.59%
Payroll Sundry Account	51190	0	0	1,310	0	0	0	0	0.00%
Wages Subtotal:		3,969,694	4,187,237	4,202,300	4,338,356	4,283,316	4,283,316	4,283,316	-1.27%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare									
Fringes Benefits:									
FICA Medicare	51200	290,903	308,007	306,686	331,891	327,675	327,675	327,675	-1.27%
Health Insurance	51201	795,995	870,911	861,704	965,949	1,022,912	1,022,912	1,022,912	5.90%
Dental Insurance	51202	52,892	55,734	55,120	57,007	59,181	59,181	59,181	3.81%
Workers Compensation	51203	31,435	41,666	31,368	59,227	75,219	75,219	75,219	27.00%
WI Retirement	51206	274,824	270,904	269,994	289,137	274,414	274,414	274,414	-5.09%
Fringe Benefits Other	51207	19,906	20,533	20,313	23,057	22,834	22,834	22,834	-0.97%
Fringes Benefits Subtotal:		1,465,954	1,567,755	1,545,185	1,726,268	1,782,235	1,782,235	1,782,235	3.24%
Total Labor:		5,435,649	5,754,992	5,747,485	6,064,624	6,065,551	6,065,551	6,065,551	0.02%
Travel:									
Registration Tuition	52001	11,863	11,965	9,614	13,100	13,100	13,100	13,100	0.00%
Automobile Allowance	52002	171,712	175,158	148,723	183,000	175,001	175,001	175,001	-4.37%
Meals	52005	1,496	1,541	1,262	2,100	2,000	2,000	2,000	-4.76%
Lodging	52006	5,893	7,091	5,206	7,200	7,197	7,197	7,197	-0.04%
Other Travel Exp	52007	172	33	74	200	201	201	201	0.50%
Taxable Meals	52008	1,631	1,675	972	1,790	1,801	1,801	1,801	0.61%
Travel Subtotal:		192,767	197,463	165,851	207,390	199,300	199,300	199,300	-3.90%
Total Travel:		192,767	197,463	165,851	207,390	199,300	199,300	199,300	-3.90%
Office:									
Print Duplicate	53003	0	5	18	0	0	0	0	0.00%
Telephone	53008	348	403	199	600	200	200	200	-66.67%
Office Subtotal:		348	408	216	600	200	200	200	-66.67%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare									
Operating:									
Advertising	53500	3,095	1,039	338	5,550	3,000	3,000	3,000	-45.95%
Subscriptions	53501	0	275	0	0	0	0	0	0.00%
Membership Dues	53502	8,150	8,150	8,065	8,150	8,150	8,150	8,150	0.00%
Publish Legal Notices	53503	1,396	1,202	275	1,500	1,500	1,500	1,500	0.00%
Misc Child Welfare Prog Exps	53506	0	1,201	1,490	0	0	0	0	0.00%
Foster Care Banquet	53507	1,450	860	0	2,700	0	0	0	-100.00%
Emergency Rent Assistance	53508	36,127	49,532	32,065	48,500	45,000	45,000	45,000	-7.22%
Registration Tuition Other	53509	10,089	7,099	4,014	10,000	8,000	8,000	8,000	-20.00%
Consumer Program Expenses	53510	102,295	158,530	254,285	308,530	275,000	275,000	275,000	-10.87%
Consumer Transportation	53514	90,110	112,582	85,173	145,582	95,000	95,000	95,000	-34.74%
Household Supplies	53516	0	1,940	13,055	0	15,000	15,000	15,000	100.00%
Food	53520	142	126	133	100	0	0	0	-100.00%
Automobile Allowance-Other	53538	0	0	2	0	0	0	0	0.00%
Building Rental	53550	27,240	27,240	27,240	27,240	28,602	28,602	28,602	5.00%
Equipment Rental	53551	40,559	39,418	38,032	42,000	42,000	42,000	42,000	0.00%
Bad Debts Expense	53561	11,983	1,217	1,834	10,000	1,500	1,500	1,500	-85.00%
Operating Grants	53565	152,444	66,525	0	0	0	0	0	0.00%
Office Supplies	73000	36	0	0	100	100	100	100	0.00%
Legal Fees	73041	576	783	782	500	750	750	750	50.00%
Operating Subtotal:		485,691	477,719	466,782	610,452	523,602	523,602	523,602	-14.23%
Utilities:									
Power and Light	54701	0	1,828	0	0	0	0	0	0.00%
Utilities Subtotal:		0	1,828	0	0	0	0	0	0.00%
Contractual Services:									
Medical and Dental	55000	33,405	32,373	43,552	37,500	45,001	45,001	45,001	20.00%
Vehicle Repairs	55005	0	6,598	566	0	5,000	5,000	5,000	100.00%
Building Repairs	55008	0	0	9,568	0	10,000	10,000	10,000	100.00%
Data Processing	55013	0	0	19,366	0	0	0	0	0.00%
Professional Service	55014	86,264	108,641	104,096	90,000	95,001	95,001	95,001	5.56%
Collection Services	55015	16,055	14,731	12,681	16,060	15,000	15,000	15,000	-6.60%
Supervised Family Visitation	55025	169,326	184,946	189,922	184,900	196,000	196,000	196,000	6.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 260 - Child Welfare									
Respite Care	55032	75,615	82,025	82,558	90,000	90,000	90,000	90,000	0.00%
Receiving Home Bed Hold	55033	13,212	13,668	15,420	15,000	15,000	15,000	15,000	0.00%
Recruitment Non Staff	55034	700	340	750	2,000	0	0	0	-100.00%
Foster Care Recog Retention	55035	2,064	3,515	4,733	3,000	4,500	4,500	4,500	50.00%
Child Care	55036	53,139	64,364	91,290	65,000	94,999	94,999	94,999	46.15%
Mentoring	55039	34,172	98,354	264,690	320,000	320,000	320,000	320,000	0.00%
Counseling Consumer/Family	55040	105,274	117,885	26,322	30,000	30,000	30,000	30,000	0.00%
Interpreter	55041	5,648	3,426	13,767	6,300	14,000	14,000	14,000	122.22%
Child Foster Care	55045	1,876,374	1,831,004	1,529,404	1,695,000	1,600,000	1,600,000	1,600,000	-5.60%
Group Homes	55046	974,477	1,306,811	825,024	1,195,000	965,000	965,000	965,000	-19.25%
Child Residential Care Centers	55047	846,741	622,216	546,558	770,000	670,000	670,000	670,000	-12.99%
Kinship Care	55052	425,032	433,163	455,184	438,000	475,000	475,000	475,000	8.45%
Adoption Assessments	55057	2,890	3,440	2,950	3,750	3,500	3,500	3,500	-6.67%
Truancy Intervention Preventio	55058	64,196	61,927	64,260	67,500	68,850	68,850	68,850	2.00%
Secure Juvenile Detention	55070	260,790	305,735	321,276	290,000	345,000	345,000	345,000	18.97%
Family Training Skills	55071	651,027	618,818	630,869	665,600	679,000	679,000	679,000	2.01%
Youth Wrap Around Services	55072	765,145	389,791	571,109	660,000	585,000	585,000	585,000	-11.36%
Alternative School	55073	78,655	70,158	54,980	85,000	85,000	85,000	85,000	0.00%
Juvenile Shelter Care	55075	1,044,407	782,891	708,894	700,000	700,000	700,000	700,000	0.00%
Juvenile Restitution	55076	470	879	212	1,000	1,000	1,000	1,000	0.00%
Juvenile Correctional Institut	55078	452,367	355,015	274,737	332,973	350,000	350,000	350,000	5.11%
Medical and Dental	75000	465	279	248	500	500	500	500	0.00%
Building Rental	75042	10,200	10,200	10,200	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		8,048,111	7,523,193	6,875,185	7,774,283	7,472,551	7,472,551	7,472,551	-3.88%
Total Other Operating:		8,534,150	8,003,148	7,342,183	8,385,335	7,996,353	7,996,353	7,996,353	-4.64%
Expense Total:		14,162,565	13,955,603	13,255,518	14,657,349	14,261,204	14,261,204	14,261,204	-2.70%
Child Welfare Net/(Levy):		(11,126,974)	(10,975,107)	(10,355,773)	(11,641,015)	(11,176,301)	(11,176,301)	(11,176,301)	-3.99%

PARK VIEW HEALTH CENTER

Park View Fund: 530
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Marleah Keuler
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

MISSION STATEMENT:

Park View Health Center is a county owned skilled nursing facility dedicated to providing services to residents of the Winnebago County community in need of long-term care, short-term rehabilitative care and specialized behavioral services.

PROGRAM DESCRIPTION:

NURSING Provides specialized quality care for residents with long and short-term needs.

ACTIVITIES/VOLUNTEER SERVICES Provides an ongoing program of resident activities that meets the interests and well being of each resident. Coordinates volunteers to assist in providing resident activities and to facilitate quality of life for residents.

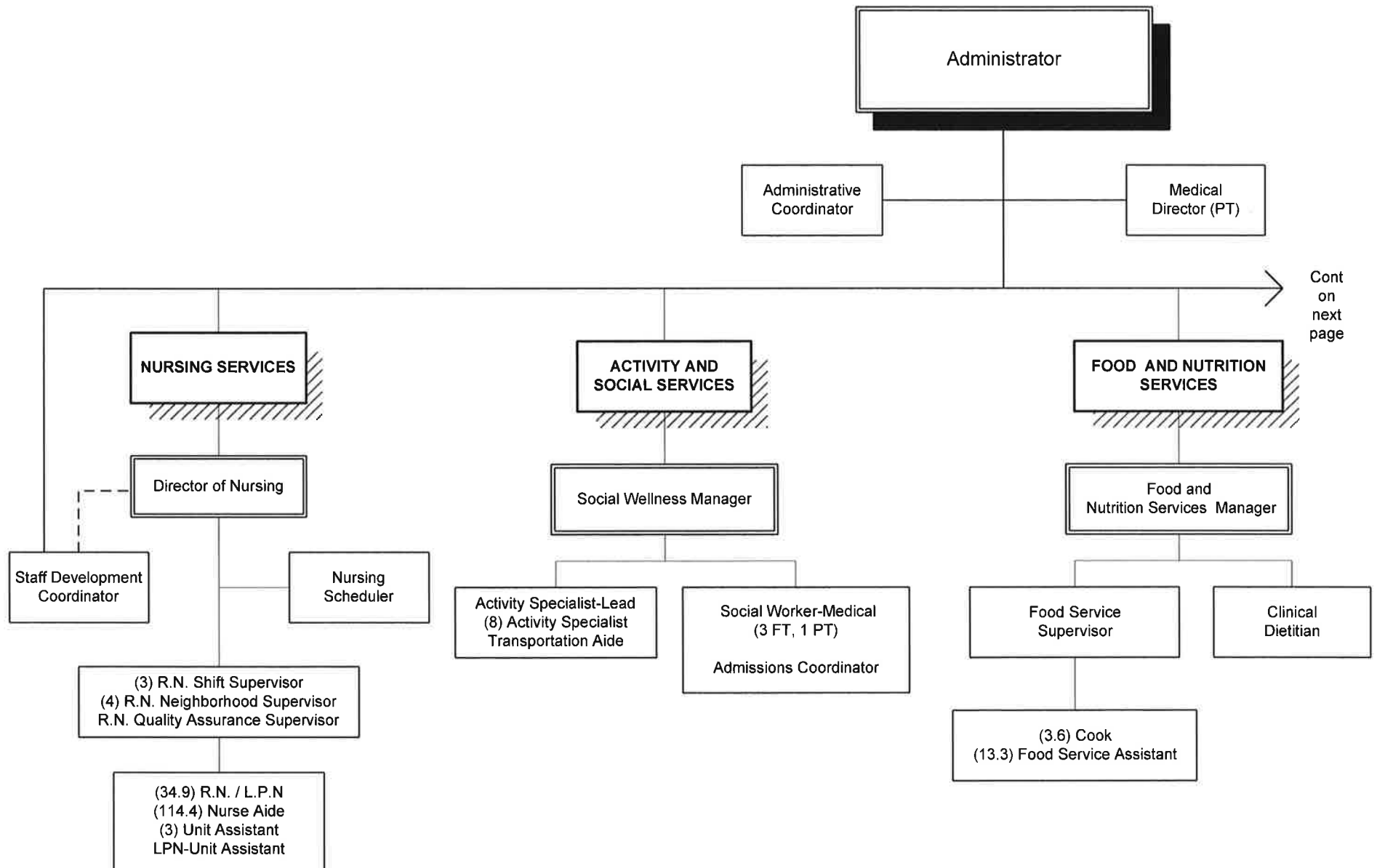
SOCIAL SERVICES Responds to each individuals psychosocial needs to ensure a high quality of life for each resident while maintaining the highest level of function.

FOOD & NUTRITION Provides each resident with a nourishing, palatable, well-balanced diet that meets the daily nutritional and therapeutic dietary needs.

HOUSEKEEPING Provides a clean and homelike environment meeting all sanitation and infection control regulations.

ADMINISTRATION Administration provides safe keeping of residents personal accounts, billing, financial reports for Medical Assistance and Medicare reimbursement rates. Purchase facility supplies and equipment to meet resident needs. Maintains residents' medical records in compliance with State and Federal codes. Prepares annual budget and maintains an efficient operation within budgetary monies. Coordinates yearly mandatory programs and keeps all in-service records of all employees. Responsible for adhering to all State and Federal regulations.

PARK VIEW HEALTH CENTER

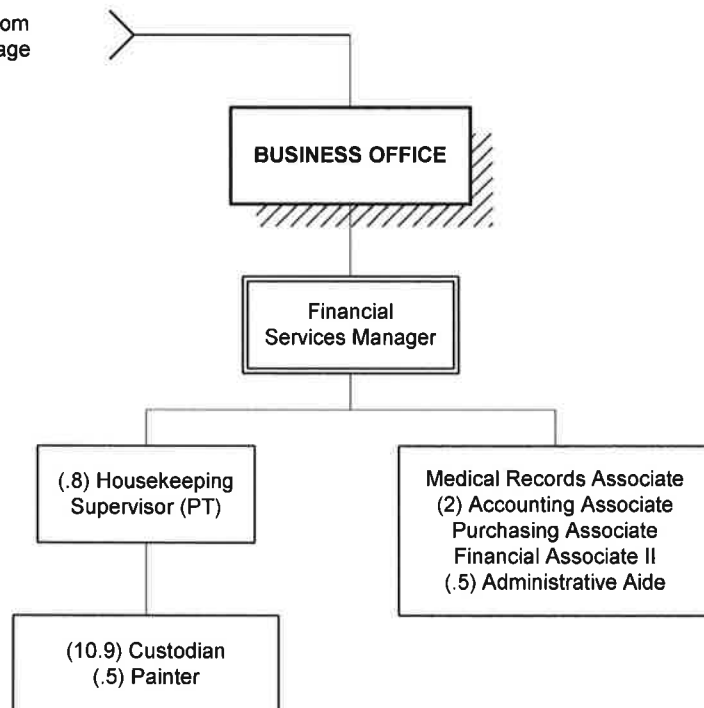


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Note: Nursing, Food, and Activity Services positions are in terms of full time Equivalents.

PARK VIEW HEALTH CENTER

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PARK VIEW HEALTH CENTER

**Park View Fund: 530
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Marleah Keuler
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

2017 ACCOMPLISHMENTS:

- 1. Successful transition of RN to Admissions Coordinator and Admissions process streamlining**
- 2. Installation of new nurse call and resident wandering system, including new staff communication devices**
- 3. Resident whirlpool tubs replaced on each neighborhood**
- 4. Grant and donation monies of the amount of \$9,797 through June 2017**
- 5. Replaced carpet on first floor corridors with laminate flooring**
- 6. Established Transportation Aide position with in-house medical transportation service**

2018 GOALS & OBJECTIVES:

- 1. Complete addition of handicap accessible parking stall in guest parking area**
- 2. Continue to fully operationalize new nurse call/communication systems**
- 3. Successful implementation of “Write Your Life” project through state CMP funds**
- 4. Continue to develop staff recruitment, on-boarding, and retention programs**
- 5. Installation of new pulper in kitchen**

PARK VIEW HEALTH CENTER

2018 BUDGET NARRATIVE HIGHLIGHTS

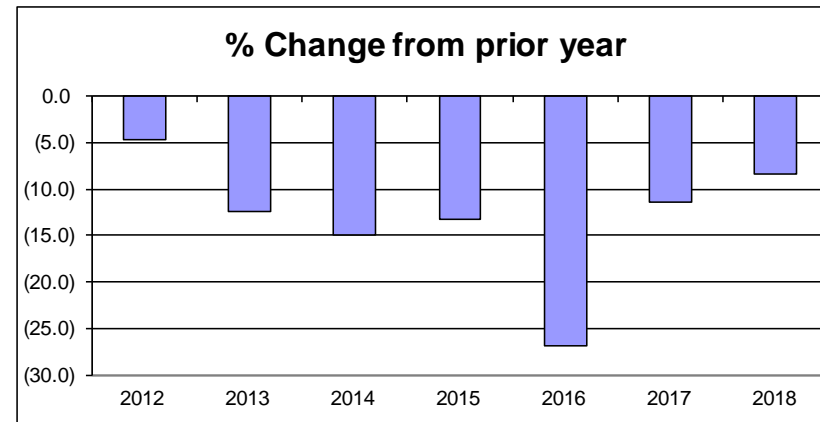
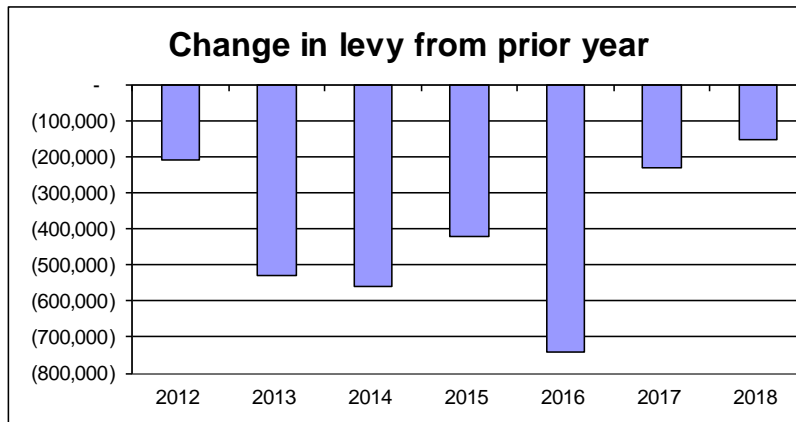
DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	213	213	216	216	216	215	215	215	215	215
Part Time	10	10	9	9	9	10	10	10	10	10
Total	223	223	225	225	225	225	225	225	225	225

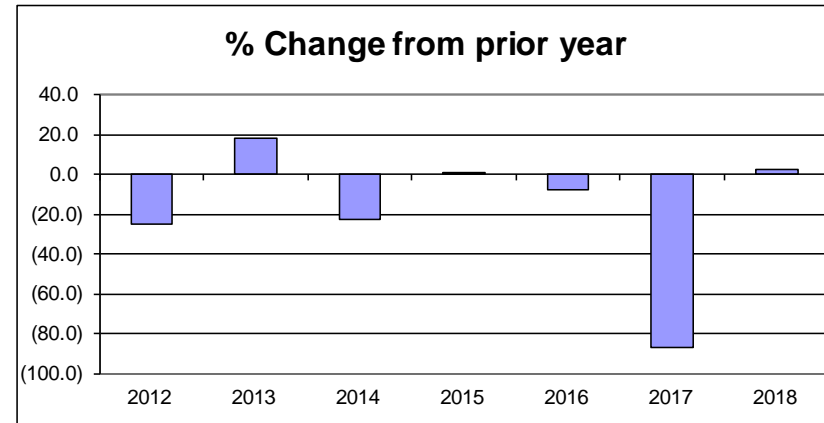
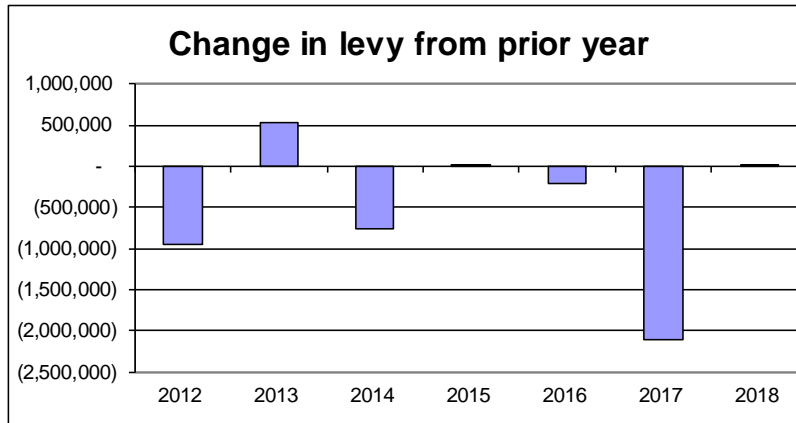
There is no change to the staffing table for 2018.

COUNTY LEVY: The net operating tax levy for Park View for 2018 is \$1,628,749, a decrease of \$148,352 or 8.3% under 2017. In 2018 we are applying \$2,212,461 of Park View Fund Balance to reduce the levy. During 2017 we applied \$2,000,000 to reduce the levy. The levy for Park View debt service for 2018 is \$329,000, an increase of \$9,000 or 2.8% over 2017. A schedule of significant changes follows.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Park View Health Center

Impact on the Operating Budget (Excludes Debt Service)

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 1,777,101	
Revenue Changes - impact on levy:		
WI Health Services	(212,612)	Increase in number of residents enrolled in family care.
Medicare Title 18	92,631	Decrease due to lower resident patient days projected.
Med Adv Rm Brd	(329,803)	Increase due to higher resident patient days projected.
Expense Changes - impact on levy:		
Temporary Employees	30,800	Increase in pool of temporary casual call staff: RNs, CNAs, FSWs, Activity Specialist & Administrative receptionist.
Overtime	177,800	Increase due to needed staff coverage and based on previous year actuals.
Health Insurance	185,151	Increase in health insurance premiums as forecasted by Human Resources.
Workers Compensation	49,821	Increase in workers compensation premiums as forecasted by Human Resources.
Capital - Improvements	(22,000)	Decrease due to no new capital improvement needs. In 2017, the corridor carpet replacement in the north and south hallways were requested.
Capital - Equipment	(94,300)	Decrease based on less capital equipment needed in 2018.
Small Equipment	(15,725)	Decrease based on less small equipment needed in 2018.
Equipment Rental	(14,300)	Decrease due to less resident needs for specialty equipment rental.
Heat	(15,000)	Decrease based on better cost projections for 2018, comparing to yearly actuals.
Refuse Collection	12,000	Increase due to the need to contract with refuse hauler, previously done by Solid Waste Department.
Refuse Collection - Interfund	(11,500)	Decrease due to the need to contract with refuse hauler, previously done by Solid Waste Department.
Medical and Dental	5,500	Increase in number of potential new employees needing physicals.
Other small changes:	13,185	This is a combination of small increases and decreases to revenue and expense accounts.
2018 Levy (Excluding Debt)	\$ 1,628,749	

Note: Shown differently than Highway Department because this fund requires a tax levy.

Financial Summary Park View Health Center

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	8,496,259	14,020,195	14,182,054	14,182,054	14,560,759
Labor	7,733,575	13,456,242	14,257,944	14,257,944	14,844,283
Travel	6,323	11,870	12,000	12,000	11,730
Capital	44,152	202,800	202,800	209,400	86,500
Other Expenditures	2,495,523	3,915,033	4,444,011	4,437,411	4,444,456
Total Expenditures	10,279,573	17,585,945	18,916,755	18,916,755	19,386,969
Levy Before Adjustments	1,783,314	3,565,750	4,734,701		4,826,210
<i>Adjustments:</i>					
Back out depreciation			(637,600)		(656,000)
Decrease fund balance			(2,000,000)		(2,212,461)
Net Levy After Adjustments			2,097,101		1,957,749

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	5,695,471	5,569,043	5,237,112	5,528,609	5,344,128	5,344,128	5,344,128	-3.34%
WI Health Services	42007	211,511	225,265	342,372	168,813	381,425	381,425	381,425	125.95%
Medicare Title 18	45031	1,476,775	1,305,609	1,115,874	1,281,404	1,188,773	1,188,773	1,188,773	-7.23%
Med Adv Rm Brd	45032	1,128,122	1,273,096	1,290,825	1,184,695	1,514,498	1,514,498	1,514,498	27.84%
Intergov Rev Subtotal:		8,511,879	8,373,014	7,986,183	8,163,521	8,428,824	8,428,824	8,428,824	3.25%
Public Services:									
Donations	45034	27,741	43,457	26,205	25,000	25,000	25,000	25,000	0.00%
Private Pay Fees	45046	3,885,689	4,217,505	4,633,468	4,283,984	4,389,272	4,389,272	4,389,272	2.46%
Dietary Fees	45047	1,997	2,301	2,608	2,000	2,400	2,400	2,400	20.00%
Public Services Subtotal:		3,915,427	4,263,262	4,662,281	4,310,984	4,416,672	4,416,672	4,416,672	2.45%
Total Operating Revenue:		12,427,305	12,636,276	12,648,465	12,474,505	12,845,496	12,845,496	12,845,496	2.97%
Misc Revenues:									
Non Operating Grant Revenues	48102	1,540,540	1,608,845	1,712,900	1,696,049	1,703,263	1,703,263	1,703,263	0.43%
Sale Of Prop Equip	48104	(54)	0	0	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	13,058	11,560	11,773	11,500	12,000	12,000	12,000	4.35%
Misc Revenues Subtotal:		1,553,544	1,620,405	1,724,673	1,707,549	1,715,263	1,715,263	1,715,263	0.45%
Other Financing Srcs:									
Gain Sale of Assets	49000	1,075	0	0	0	0	0	0	0.00%
Other Financing Srcs Subtotal:		1,075	0	0	0	0	0	0	0.00%
Transfers In:									
Other Transfers In	49501	0	0	149,882	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	149,882	0	0	0	0	0.00%
Total Non-Operating Revenue:		1,554,619	1,620,405	1,874,555	1,707,549	1,715,263	1,715,263	1,715,263	0.45%
Revenue Total:		13,981,925	14,256,681	14,523,020	14,182,054	14,560,759	14,560,759	14,560,759	2.67%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center									
Expense									
Wages:									
Regular Pay	51100	9,155,364	9,063,416	8,749,543	9,220,068	9,396,184	9,331,904	9,331,904	1.21%
Temporary Employees	51101	75,179	52,274	129,044	90,200	121,000	121,000	121,000	34.15%
Overtime	51105	468,076	494,592	692,935	455,700	608,500	633,500	633,500	39.02%
Payout Wages	51120	0	11,306	0	0	0	0	0	0.00%
Payroll Sundry Account	51190	33,907	0	4,438	0	0	0	0	0.00%
Wages Subtotal:		9,732,525	9,621,588	9,575,960	9,765,968	10,125,684	10,086,404	10,086,404	3.28%
Fringes Benefits:									
FICA Medicare	51200	716,137	700,179	697,603	748,553	774,620	776,204	776,204	3.69%
Health Insurance	51201	2,009,223	2,107,848	2,090,051	2,728,155	2,913,306	2,913,306	2,913,306	6.79%
Dental Insurance	51202	138,077	133,368	131,904	157,941	162,886	162,886	162,886	3.13%
Workers Compensation	51203	81,814	81,777	79,327	152,998	202,819	202,819	202,819	32.56%
Unemployment Comp	51204	2,202	4,072	1,163	0	0	0	0	0.00%
Compensated Absences Expense	51205	(75,644)	(56,759)	9,769	0	0	0	0	0.00%
WI Retirement	51206	664,454	555,256	630,021	651,298	652,946	650,328	650,328	-0.15%
Fringe Benefits Other	51207	74,400	78,274	(16,729)	53,031	52,336	52,336	52,336	-1.31%
WRS GASB 68 Adjustment	51216	0	0	659,577	0	0	0	0	0.00%
Fringes Benefits Subtotal:		3,610,664	3,604,016	4,282,686	4,491,976	4,758,913	4,757,879	4,757,879	5.92%
Total Labor:		13,343,189	13,225,604	13,858,646	14,257,944	14,884,597	14,844,283	14,844,283	4.11%
Travel:									
Registration Tuition	52001	5,858	6,182	7,354	8,000	8,000	8,000	8,000	0.00%
Automobile Allowance	52002	550	332	357	600	600	600	600	0.00%
Meals	52005	603	328	787	700	700	700	700	0.00%
Lodging	52006	1,868	1,101	887	2,000	1,800	1,800	1,800	-10.00%
Other Travel Exp	52007	90	11	0	100	60	60	60	-40.00%
Taxable Meals	52008	591	333	492	600	570	570	570	-5.00%
Travel Subtotal:		9,559	8,288	9,877	12,000	11,730	11,730	11,730	-2.25%
Total Travel:		9,559	8,288	9,877	12,000	11,730	11,730	11,730	-2.25%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center									
Capital Outlay:									
Improvements	58002	0	67,675	106,365	22,000	0	0	0	-100.00%
Equipment	58004	25,470	0	12,052	180,800	86,500	86,500	86,500	-52.16%
Capital Outlay Subtotal:		25,470	67,675	118,417	202,800	86,500	86,500	86,500	-57.35%
Total Capital:		25,470	67,675	118,417	202,800	86,500	86,500	86,500	-57.35%
Office:									
Office Supplies	53000	8,201	9,991	11,846	11,250	12,000	12,000	12,000	6.67%
Printing Supplies	53002	2,837	4,478	3,665	5,000	4,700	4,700	4,700	-6.00%
Print Duplicate	53003	1,554	1,534	1,097	1,600	1,600	1,600	1,600	0.00%
Postage and Box Rent	53004	4,310	4,685	3,872	5,000	4,800	4,800	4,800	-4.00%
Computer Supplies	53005	0	81	154	400	300	300	300	-25.00%
Computer Software	53006	300	482	2,131	1,675	475	475	475	-71.64%
Telephone	53008	17,615	23,455	20,079	23,000	23,000	23,000	23,000	0.00%
Long Distance	53011	3	0	0	0	0	0	0	0.00%
Wireless	53012	425	0	0	0	0	0	0	0.00%
Pagers	53013	243	0	0	0	0	0	0	0.00%
Office Subtotal:		35,486	44,706	42,845	47,925	46,875	46,875	46,875	-2.19%
Operating:									
Advertising	53500	495	0	0	0	0	0	0	0.00%
Subscriptions	53501	728	316	480	800	600	600	600	-25.00%
Membership Dues	53502	16,265	16,969	21,239	28,100	26,000	26,000	26,000	-7.47%
Publish Legal Notices	53503	0	0	32	0	0	0	0	0.00%
Education Training	53513	14,588	14,303	15,590	16,200	16,200	16,200	16,200	0.00%
Agricultural Supplies	53515	1,149	1,777	1,498	2,500	2,400	2,400	2,400	-4.00%
Household Supplies	53516	107,755	109,398	115,048	116,000	117,000	117,000	117,000	0.86%
Linen	53519	6,757	3,445	6,991	7,500	6,500	6,500	6,500	-13.33%
Food	53520	397,457	399,673	394,934	410,000	408,000	408,000	408,000	-0.49%
Dishes and Utensils	53521	2,699	1,761	2,458	2,500	2,500	2,500	2,500	0.00%
Small Equipment	53522	124,620	99,035	80,509	99,865	84,140	84,140	84,140	-15.75%
Shop Supplies	53523	3,646	3,436	2,999	4,000	3,800	3,800	3,800	-5.00%
Medical Supplies	53524	453,233	482,596	414,223	471,950	464,400	464,400	464,400	-1.60%
Medical Oxygen	53525	39,040	37,764	38,465	40,000	36,500	36,500	36,500	-8.75%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center									
Incontinent Supplies	53526	8,787	6,611	6,829	5,400	5,600	5,600	5,600	3.70%
Incontinent Products	53527	58,471	61,822	57,121	60,000	62,000	62,000	62,000	3.33%
Recreation Supplies	53529	2,319	2,028	1,020	2,400	2,400	2,400	2,400	0.00%
Other Operating Supplies	53533	891	487	847	600	700	700	700	16.67%
Donated Goods Services	53534	27,649	17,539	27,568	25,000	25,000	25,000	25,000	0.00%
Motor Fuel	53548	1,054	504	161	1,000	500	500	500	-50.00%
Equipment Rental	53551	20,902	23,446	14,631	20,600	6,300	6,300	6,300	-69.42%
Operating Licenses Fees	53553	600	0	50	850	500	500	500	-41.18%
Bad Debts Expense	53561	24,403	(1,192)	(1,475)	0	0	0	0	0.00%
Taxes & Assessments	53562	342,720	342,720	342,720	342,720	342,720	342,720	342,720	0.00%
Other Miscellaneous	53568	4,035	4,383	4,884	5,280	5,900	5,900	5,900	11.74%
Small Equipment Technology	53580	0	13,862	17,080	3,300	7,200	7,200	7,200	118.18%
Print Duplicate	73003	29,172	29,523	33,398	30,000	32,000	32,000	32,000	6.67%
Motor Fuel	73548	1,988	850	745	1,700	2,000	2,000	2,000	17.65%
Operating Subtotal:		1,691,425	1,673,054	1,600,042	1,698,265	1,660,860	1,660,860	1,660,860	-2.20%
Repairs & Maint:									
Calcium Chloride	54003	1,093	35	(35)	1,200	1,100	1,100	1,100	-8.33%
Small Hardware	54008	1,466	282	1,082	1,500	1,200	1,200	1,200	-20.00%
Lumber and Plywood	54009	30	97	362	200	200	200	200	0.00%
Other Elect Products	54012	3,585	4,663	16,802	4,500	4,500	4,500	4,500	0.00%
Other Plumbing Prod.	54014	7,461	3,838	6,764	4,700	4,500	4,500	4,500	-4.26%
Other Building Materials	54015	5,109	1,670	1,032	1,900	1,500	1,500	1,500	-21.05%
Lubricants	54016	105	480	74	250	250	250	250	0.00%
Machine Equip Parts	54017	23,542	35,112	36,585	38,000	38,000	38,000	38,000	0.00%
Tires Batteries	54018	1,357	3,018	1,777	2,000	2,000	2,000	2,000	0.00%
Maintenance Equipment	54022	6,680	0	0	0	0	0	0	0.00%
Painting Supplies	54025	784	695	1,013	1,100	3,100	3,100	3,100	181.82%
Consumable Tools	54026	727	57	229	500	400	400	400	-20.00%
Sign Parts Supplies	54027	224	932	184	200	400	400	400	100.00%
Other Maint Supplies	54028	1,987	3,806	12,404	4,000	7,500	7,500	7,500	87.50%
Equipment Repairs	54029	35,286	48,536	48,007	57,500	56,000	56,000	56,000	-2.61%
Maintenance Vehicles	74023	959	314	103	800	1,300	1,300	1,300	62.50%
Equipment Repairs	74029	6,402	6,270	6,336	6,336	6,336	6,336	6,336	0.00%
Repair Maint Streets	75806	0	0	0	0	3,500	3,500	3,500	100.00%
Repairs & Maint Subtotal:		96,797	109,804	132,719	124,686	131,786	131,786	131,786	5.69%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center									
Utilities:									
Heat	54700	113,137	94,714	83,090	110,000	95,000	95,000	95,000	-13.64%
Power and Light	54701	184,237	202,016	196,159	205,000	205,000	200,000	200,000	-2.44%
Water and Sewer	54702	45,332	58,210	58,517	65,000	65,000	65,000	65,000	0.00%
Refuse Collection	54703	652	661	818	900	12,900	12,900	12,900	1,333.33%
Refuse Collection	74703	10,541	10,359	10,189	11,500	0	0	0	-100.00%
Utilities Subtotal:		353,899	365,960	348,774	392,400	377,900	372,900	372,900	-4.97%
Contractual Services:									
Medical and Dental	55000	10,819	9,378	17,687	11,500	17,000	17,000	17,000	47.83%
Pest Extermination	55002	1,250	1,450	2,010	1,450	1,500	1,500	1,500	3.45%
Other Repair Maint Streets	55004	560	10,194	0	0	0	0	0	0.00%
Vehicle Repairs	55005	759	0	0	200	200	200	200	0.00%
Building Repairs	55008	34,794	110,068	64,052	50,000	54,600	54,600	54,600	9.20%
Transcription Services	55009	1,740	1,185	1,300	1,600	1,700	1,700	1,700	6.25%
Accounting Auditing	55012	1,800	1,800	1,800	1,900	1,900	1,900	1,900	0.00%
Data Processing	55013	26,588	28,598	31,745	31,650	33,400	33,400	33,400	5.53%
Professional Service	55014	1,078,444	1,037,939	1,134,537	1,031,100	1,042,000	1,042,000	1,042,000	1.06%
Medical and Dental	75000	689	427	153	0	0	0	0	0.00%
Snow Removal	75003	16,487	10,253	15,643	15,000	16,000	16,000	16,000	6.67%
Contractual Services Subtotal:		1,173,929	1,211,292	1,268,927	1,144,400	1,168,300	1,168,300	1,168,300	2.09%
Insurance Expenses:									
Prop Liab Insurance	76000	83,196	78,672	84,396	78,735	78,735	78,735	78,735	0.00%
Insurance Expenses Subtotal:		83,196	78,672	84,396	78,735	78,735	78,735	78,735	0.00%
Deprec & Amort:									
Depreciation Expense	56503	610,492	602,664	609,055	637,600	656,000	656,000	656,000	2.89%
Deprec & Amort Subtotal:		610,492	602,664	609,055	637,600	656,000	656,000	656,000	2.89%
Total Other Operating:		4,045,224	4,086,153	4,086,758	4,124,011	4,120,456	4,115,456	4,115,456	-0.21%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 530 - Park View Health Center									
Debt Payments:									
Debt Principal Payments	57000	2,450,298	2,523,048	2,238,693	300,000	397,000	314,000	314,000	4.67%
Debt Interest Payments	57001	152,974	100,626	37,671	20,000	19,000	15,000	15,000	-25.00%
Debt Service Fees	57002	155,976	124,316	28,919	0	0	0	0	0.00%
Debt Payments Subtotal:		2,759,247	2,747,989	2,305,283	320,000	416,000	329,000	329,000	2.81%
Transfers Out:									
Other Transfers Out	59501	262,000	0	130,000	0	0	0	0	0.00%
Transfers Out Subtotal:		262,000	0	130,000	0	0	0	0	0.00%
Other Financing Uses:									
Loss on Disposition of Assets	59508	98,992	0	0	0	0	0	0	0.00%
Other Financing Uses Subtotal:		98,992	0	0	0	0	0	0	0.00%
Total Non-Operating Expense:		3,120,239	2,747,989	2,435,283	320,000	416,000	329,000	329,000	2.81%
Expense Total:		20,543,681	20,135,708	20,508,981	18,916,755	19,519,283	19,386,969	19,386,969	2.49%
Park View Health Center Net/(Levy):		(6,561,756)	(5,879,027)	(5,985,961)	(4,734,701)	(4,958,524)	(4,826,210)	(4,826,210)	1.93%
Back out depreciation					637,600	656,000	656,000	656,000	2.89%
Fund balance applied (Note 1)					2,000,000	2,000,000	2,212,461	2,212,461	10.62%
Park View Health Center Net/(Levy)					(2,097,101)	(2,302,524)	(1,957,749)	(1,957,749)	-6.64%
Back out debt service					320,000	416,000	329,000	329,000	2.81%
Adjusted operating levy:					(1,777,101)	(1,886,524)	(1,628,749)	(1,628,749)	-8.35%

Note 1: fund balance applied is a use of fund balance to reduce the levy for this operation.

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Park View Health -				
	Pulper	1	66,000	66,000
	Bariatric Full Body Lift	2	7,500	15,000
	Bariatric Sit to Stand Lift	1	5,500	5,500
		4		86,500

**PARK VIEW HEALTH CENTER
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2018 ADOPTED	2017 ADOPTED	2016 ADOPTED	2018 OVER 2017	2017 OVER 2016
PARK VIEW HEALTH CENTER								-				
Nursing	53540	11,136,280	420	-	1,466,950	12,603,650		12,603,650	12,088,129	11,846,695	4.3	2.0
Revenues						-	14,560,759	(14,560,759)	(14,182,054)	(13,967,657)	2.7	1.5
Activities	53541	702,250	-	-	3,400	705,650		705,650	682,141	653,310	3.4	4.4
Revenues						-		-	-	-		
Social Services	53542	458,555	-	-	-	458,555		458,555	451,006	452,189	1.7	(0.3)
Revenues						-		-	-	-		
Food & Nutrition	53544	1,095,606	-	-	483,400	1,579,006		1,579,006	1,619,164	1,513,310	(2.5)	7.0
Revenues						-		-	-	-		
Maintenance	53545	6,642	-	-	574,850	581,492		581,492	589,464	633,945	(1.4)	(7.0)
Revenues						-		-	-	-		
Housekeeping	53546	617,637	-	-	122,940	740,577		740,577	709,124	722,979	4.4	(1.9)
Revenues						-		-	-	-		
Laundry	53547	-	-	-	190,000	190,000		190,000	200,000	215,000	(5.0)	(7.0)
Revenues						-		-	-	-		
Administration	53548	827,313	11,310	-	617,916	1,456,539		1,456,539	1,417,327	1,434,851	2.8	(1.2)
Revenues						-		-	-	-		
Unclassified	53559	-	-	86,500	656,000	742,500		742,500	840,400	602,700	(11.6)	39.4
Revenues						-		-	-	-		
Debt Principal		-	-	-	314,000	314,000	-	314,000	300,000	2,377,000	4.7	(87.4)
Debt Interest		-	-	-	15,000	15,000	-	15,000	20,000	54,000	(25.0)	(63.0)
Grand Totals		<u>14,844,283</u>	<u>11,730</u>	<u>86,500</u>	<u>4,444,456</u>	<u>19,386,969</u>	<u>14,560,759</u>	<u>4,826,210</u>	<u>4,734,701</u>	<u>6,538,322</u>	1.9	(27.6)
Back out depreciation								(656,000)	(637,600)	(602,700)	2.9	5.8
Decrease fund balance								(2,212,461)	(2,000,000)	(1,500,000)	0.0	100.0
Tax levy								<u>1,957,749</u>	<u>2,097,101</u>	<u>4,435,622</u>	<u>(6.6)</u>	<u>(52.7)</u>

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
EDUCATION, CULTURE, & RECREATION				
UW-Fox Valley	\$ 162,400	\$ 314,432	\$ -	\$ 152,032
University Extension	26,000	627,134	-	601,134
Parks	308,297	1,599,242	-	1,290,945
Boat Launch	129,500	204,537	(75,037)	-
	<u>\$ 626,197</u>	<u>\$ 2,745,345</u>	<u>\$ (75,037)</u>	<u>\$ 2,044,111</u>

UW - FOX VALLEY

**General Fund – Department: 062
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920-929-1106 (Renee Anderson)

MISSION STATEMENT:

The University of Wisconsin-Fox Valley delivers accessible and high quality university education providing liberal arts and pre-professional instruction that engages students in baccalaureate and professional programs. The learning environment allows our students to seek and discover their potential for leadership, service, and responsible citizenship and encourages life-long learning. UW-Fox Valley serves our community through civic engagement by providing access to information, knowledge and cultural enrichment opportunities. The University of Wisconsin-Fox Valley will be an innovative and responsive educational leader, providing superior education to undergraduate students and improving the quality of life and work in the region.

PROGRAM DESCRIPTION:

Through an agreement made in 1959 with the State of Wisconsin, Winnebago County and Outagamie County jointly own the buildings and grounds of the campus of the University of Wisconsin-Fox Valley. County funding provides for the maintenance and improvement of these campus facilities. The campus web site is <http://www.uwfox.uwc.edu>

The University of Wisconsin-Fox Valley commits itself to the following goals:

- (a) To plan and deliver the freshman-sophomore years of baccalaureate programs and professional studies.
- (b) To place major emphasis on teaching excellence.
- (c) To support the development, testing, and use of effective teaching methods.
- (d) To assess the learning outcomes of our students.
- (e) To foster the development and provide collaborative bachelor's degree programs in high-demand areas for adult learners, including Organizational Administration, Leadership Development, Mechanical Engineering, Electrical Engineering, Engineering Technology, Human Services Leadership and American Studies, in addition to the pursuit of new partnership degrees.
- (f) To provide, in collaboration with UW Oshkosh, an accelerated path for teacher certification and licensure.
- (g) To expect scholarly activity including research, scholarship and creative endeavor, that supports its programs at the associate degree level.
- (h) To serve the citizens in the UW-Fox Valley service area by (1) promoting the integration of the extension function and encouraging faculty and staff to participate in outreach activity through, for example, providing continuing educational programs, (2) facilitating the delivery of programs offered by other University of Wisconsin System institutions.

- (i) **To participate in inter-institutional relationships including but not limited to private colleges, public schools, other University of Wisconsin institutions, the College of the Menominee Nation, and the Wisconsin Technical College System in order to maximize educational opportunity and resources for the citizens of the area.**
- (j) **To serve the special needs of minority, disadvantaged, disabled and nontraditional students, especially those in immediate service areas.**
- (k) **To provide opportunities for cultural enrichment.**
- (l) **To make available, as a service to business, industry and the general public, the unique professional expertise of the faculty and staff.**

UW - FOX VALLEY

**General Fund – Department: 062
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 920-929-1106 (Renee Anderson)

2017 ACCOMPLISHMENTS:

1. Achieved enrollment of over 2500 students in freshman and sophomore courses that lead to a university degree upon transfer.
2. Served an additional 4,000(+) community members through Continuing Education courses and other educational offerings.
3. Served as host site for more than 60 different community and state-wide organization meetings, with hundreds of meetings held on campus during the year.
4. The Communication Arts Center was used more than 300 times for performances, rehearsals, lectures, meetings and other campus and community events.
5. UW-Fox Valley was designated by the Arbor Day Foundation as having achieved Tree Campus USA status recognizing the campus' and counties' commitment to effectively manages its trees; develop connectivity with the community beyond campus borders in order to foster healthy, urban forests; and to engage its student population to utilize service learning opportunities centered on the campus, community and forestry efforts.
6. More than three hundred and fifty (350) students enrolled in collaborative baccalaureate degree programs with UW Oshkosh in organizational administration and human services leadership, with UW-Platteville in engineering, and with UW-Stevens Point in general studies. Students are able to complete an undergraduate degree while attending the UW-Fox Valley campus. UW-Fox Valley served as a classroom site for a co-taught (UW-Fox Valley/UW Oshkosh) class to a cohort of full time employed individuals in Engineering Technology. The UW-Platteville/Fox Valley Collaborative Engineering Program achieved its highest number of graduates in since the inception of the program in 2005.
7. The Barlow Planetarium and the Weis Earth Science Museum continued to provide unique, high quality educational opportunities to citizens from around the area and from around the world. These science educational facilities provide one of the best K-12 educational opportunities in the state. In the preceding 12 months, the Barlow Planetarium hosted 450 public shows for more than 9,500 people and 500 school and group shows to 25,000 students. The Barlow ranks as the highest attended planetarium in the University of Wisconsin System, the second most attended planetarium in Wisconsin, and, nationally, ranks in the top 25% of annual attendance for planetariums associated with universities/colleges.
8. As the only museum to focus on Wisconsin geology, the Weis Earth Science Museum attracts visitors from around the state, the nation and the world. The Weis Earth Science Museum was visited by approximately 10,000 general admissions and 10,000 school children. At the request of area school teachers, this year, the museum has introduced Math and Mining History tours with much success. The museum also provides program fulfillment for hundreds of Scouts annually.

9. The campus art gallery, dedicated to the works of Wisconsin and contemporary artists, sponsored 8 exhibitions during the year, with a recorded attendance of more than 8000 (up 50% since hiring a part time gallery director in 2014)

2018 GOALS & OBJECTIVES:

Goal: Provide educational, cultural, and economic opportunities, primarily to the residents of Winnebago County and Outagamie County.

Objectives:

1. Serve approximately 2,500 students with high-quality, close-to-home, and reasonably priced university education through the sophomore year, and assist those students in completing university degrees through successful transfer.
2. Receive and originate distance learning courses, including compressed video as part of the UW Colleges distance education network and provide opportunities to enroll in the UW Colleges Online program.
3. Offer students a balanced university experience, including opportunities for out-of-classroom experiences relevant to their education and similar to those offered to students at any other outstanding university.
4. Serve approximately 4,000 adult residents through continuing education courses and programs including opportunities through distance learning technologies.
5. Serve approximately 60,000 residents through cultural resources including the University Theatre, Aylward Gallery, Barlow Planetarium, Weis Earth Science Museum, UW Fox Valley Concert Band, UW Fox Valley Chorale, community seminars, and meeting facilities.

Goal: Develop, manage, and maintain the buildings and grounds of the campus in an effective and cost efficient way.

Objectives:

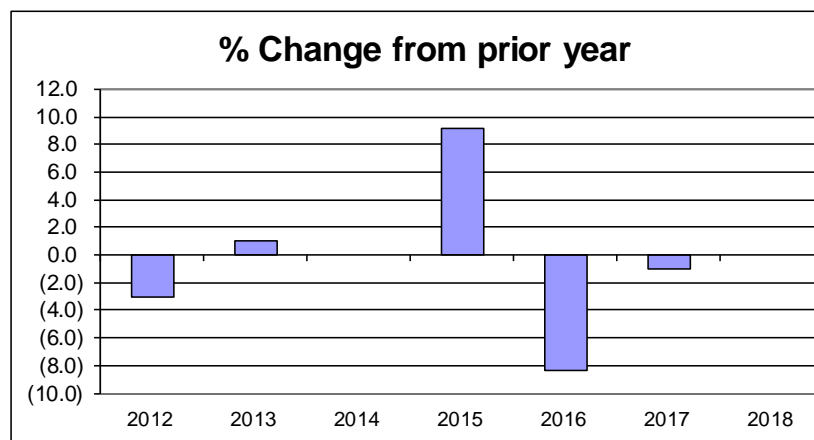
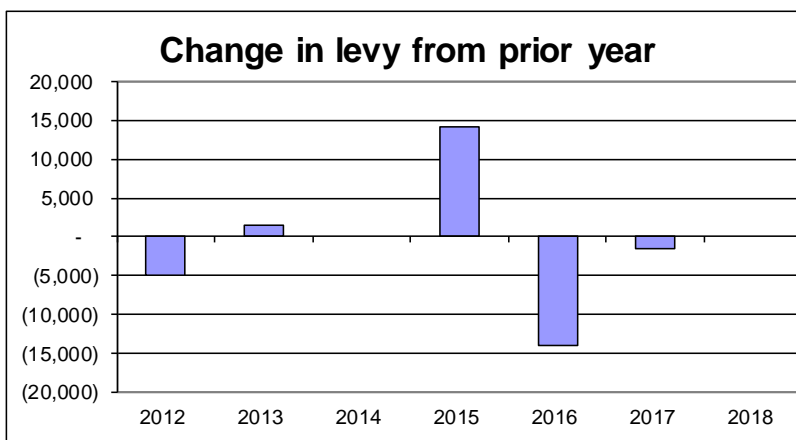
1. Continue development and implementation of an intentional plan for maintenance and repair.
2. Continue to work with County leaders to plan for long-range improvements to the facility.
3. Continue to demonstrate excellence in care of the grounds through a Tree Campus USA status for 2017 from the Arbor Foundation.

UW - FOX VALLEY

2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING: There are no County staff assigned to this facility.

COUNTY LEVY: The tax levy for 2018 is \$ 152,032, no change from 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - UW - Fox Valley

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 152,032	
Revenue Changes - impact on levy:		
Other Miscellaneous Revenues	(10,368)	Increase based on the contracted revenue received from Verizon Wireless for tower rental.
Expense Changes - impact on levy:		
Building Repairs	11,220	Increase to offset the other miscellaneous revenue from tower rental above.
Other small changes	(852)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 152,032	

Financial Summary **UW - Fox Valley**

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	89,091		152,032	448,812	162,400
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	44,983	97,922	67,000	97,922	66,000
Other Expenditures	122,831	268,200	237,064	861,761	248,432
Total Expenditures	167,814	366,122	304,064	959,683	314,432
Levy			152,032		152,032

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 062 - UW Fox Valley									
Revenue									
Misc Revenues:									
Other Miscellaneous Revenues	48109	4,371	4,320	8,640	0	0	10,368	10,368	100.00%
Cost Sharing Allocations	48110	151,045	174,403	96,529	152,032	152,032	152,032	152,032	0.00%
Misc Revenues Subtotal:		155,415	178,723	105,169	152,032	152,032	162,400	162,400	6.82%
Total Non-Operating Revenue:									
		155,415	178,723	105,169	152,032	152,032	162,400	162,400	6.82%
Revenue Total:									
		155,415	178,723	105,169	152,032	152,032	162,400	162,400	6.82%
Expense									
Capital Outlay:									
Improvements	58002	30,462	84,631	0	67,000	66,000	66,000	66,000	-1.49%
Equipment	58004	21,730	17,772	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		52,191	102,403	0	67,000	66,000	66,000	66,000	-1.49%
Total Capital:									
		52,191	102,403	0	67,000	66,000	66,000	66,000	-1.49%
Operating:									
Agricultural Supplies	53515	2,479	585	1,630	2,100	2,100	2,100	2,100	0.00%
Small Equipment	53522	0	720	4,200	3,000	3,000	3,000	3,000	0.00%
Equipment Rental	53551	0	59	0	1,000	1,000	1,000	1,000	0.00%
Operating Subtotal:		2,479	1,365	5,830	6,100	6,100	6,100	6,100	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 062 - UW Fox Valley									
Repairs & Maint:									
Maintenance Buildings	54020	6,088	39,615	3,424	5,000	5,000	5,000	5,000	0.00%
Maintenance Equipment	54022	5,106	29	6	0	0	0	0	0.00%
Repair Maintenance Supplies	54024	39,483	35,358	26,391	55,000	55,000	55,000	55,000	0.00%
Repairs & Maint Subtotal:		50,677	75,002	29,821	60,000	60,000	60,000	60,000	0.00%
Contractual Services:									
Pest Extermination	55002	561	510	663	710	710	710	710	0.00%
Snow Removal	55003	74,473	36,943	33,783	60,000	60,000	60,000	60,000	0.00%
Grounds Maintenance	55007	18,698	35,732	20,920	12,000	12,000	12,000	12,000	0.00%
Building Repairs	55008	76,742	70,967	79,264	73,540	74,392	84,760	84,760	15.26%
Contractual Services Subtotal:		170,474	144,152	134,631	146,250	147,102	157,470	157,470	7.67%
Insurance Expenses:									
Prop Liab Insurance	76000	26,268	25,992	31,416	24,714	24,862	24,862	24,862	0.60%
Insurance Expenses Subtotal:		26,268	25,992	31,416	24,714	24,862	24,862	24,862	0.60%
Total Other Operating:		249,898	246,511	201,697	237,064	238,064	248,432	248,432	4.80%
Expense Total:		302,089	348,913	201,697	304,064	304,064	314,432	314,432	3.41%
UW Fox Valley Net/(Levy):		(146,674)	(170,190)	(96,529)	(152,032)	(152,032)	(152,032)	(152,032)	0.00%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
UW Fox Valley -				
	Circulation Desk Renovation	1	24,000	24,000
	Science Lab Station Relocation Project	1	20,000	20,000
	Greenhouse Exterior Doors, Frame and Concrete Slab Replacement	1	10,000	10,000
	Library Electrical Outlet Project	1	12,000	12,000
		4		66,000

UW - EXTENSION

**General Fund – Department: 064
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christine Kniep/ Catherine Neiswender/Amy Timm
LOCATION: Winnebago County
625 E. County Road Y, Suite 600
Oshkosh, WI 54901-9774

TELEPHONE: 232-1973

MISSION STATEMENT:

To provide Winnebago County residents with access to university resources and opportunities to engage in lifelong learning, wherever they live and work. Programs support the community, organizations, youth, families, and agriculture. To ensure educational programs meet local needs, staff seek input from residents and community leaders throughout Winnebago County.

PROGRAM DESCRIPTION:

COMMUNITY, NATURAL RESOURCE and ECONOMIC DEVELOPMENT:

Programs strengthen the ability of citizens, organizations, community leaders, and local officials to identify and solve critical community needs and issues. Focus is placed on organizational development, local government, community development, natural resource management, and community economic development.

4-H YOUTH DEVELOPMENT:

Wisconsin's 4-H mission: "UW-Extension 4-H Youth Development integrates research, education, and community-based partnerships, enabling youth to learn and practice skills to be productive citizens." Focus on positive youth development brings a diverse and changing population of youth, adults, and families together to learn, share, and grow in supportive neighborhood groups, 4-H clubs, school enrichment programs, county collaborations, and educational activities.

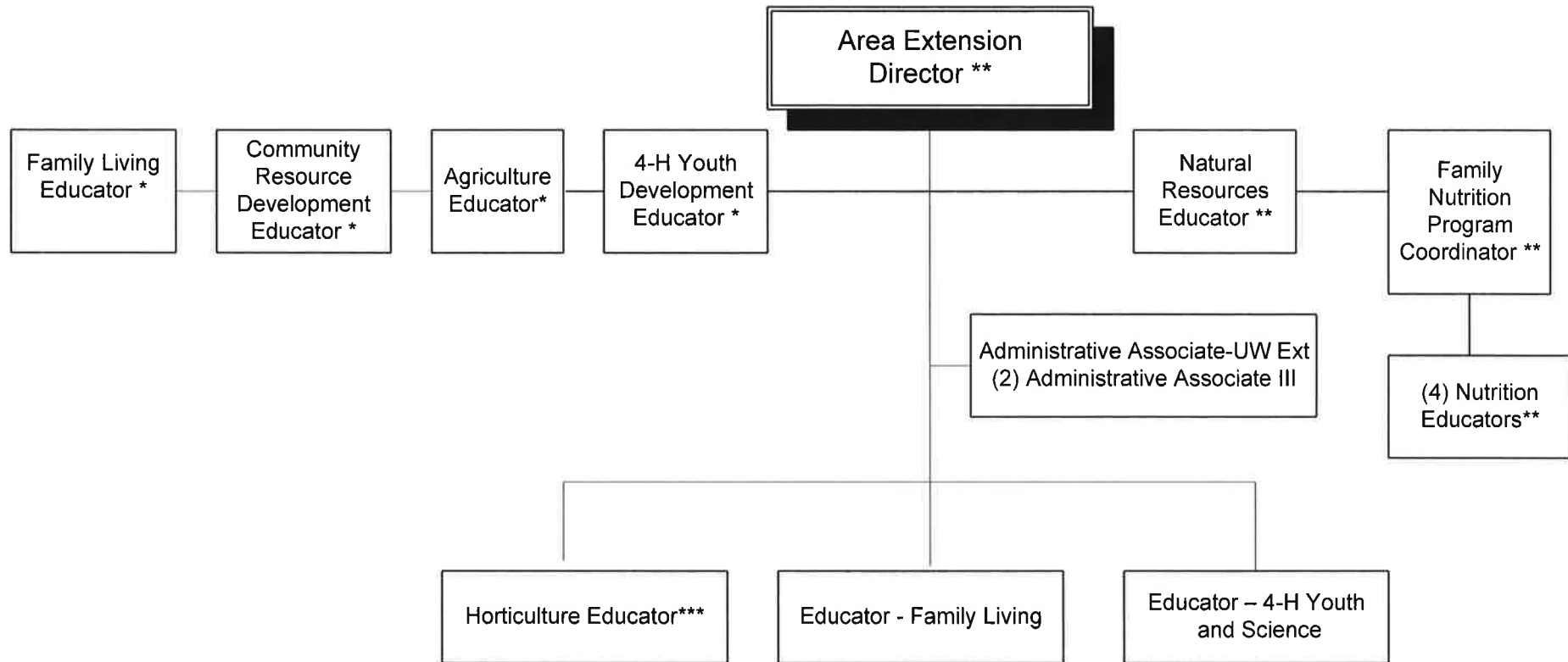
FAMILY LIVING EDUCATION:

Programs provide education promoting family strengths and help communities become positive environments for family life. Programs respond to issues identified by county needs assessments to help families and individuals make decisions about family relations/parenting, money management/maximizing resources, food safety and quality, housing, environmental resources, and strengthening community/family partnerships. Programs and collaborative efforts with agencies focus on building community capacity to deal with family issues and concerns. The Wisconsin FoodWise Program targets FoodShare eligible families with nutrition and food safety information.

AGRICULTURE, HORTICULTURE, and NATURAL RESOURCES:

Agriculture programs are designed to provide farm operators, rural landowners, and youth with the latest information to empower them to improve crop and animal production practices, buildings and facilities, water quality, and marketing. Horticulture programs provide best practices and technical assistance to home gardeners and green industry professionals improving economic and environmental sustainability for individuals, families, communities, and businesses. The Master Gardener Program focuses on developing the knowledge and skills of volunteers in order to empower them to respond to home horticulture inquiries and provide community service and environmental stewardship to the residents of the county. Through the Community Gardens initiative, leadership and support are provided to garden sites so that people may be able to raise food for their families.

U.W. EXTENSION SERVICES



* UW Position with County Supplement

** State or Grant funded position

*** UW Position with full county funding
(Rest of positions are fully county funded)

UW - EXTENSION

**General Fund – Department: 064
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christine Kniep/Catherine Neiswender/Amy Timm
LOCATION: Winnebago County
625 E. County Road Y, Suite 600
Oshkosh, WI 54901

TELEPHONE: 232-1973

2017 ACCOMPLISHMENTS:

1. Programs and resources were developed to respond to the educational needs of Winnebago County residents, businesses, organizations, and governments. Outreach included direct teaching, one-on-one counseling, website posts, social media, displays, newspaper, radio, and television.
2. Worked with community agencies and groups on organizational capacity building, strategic and business planning, and evaluation, including groups such as: Winnebago Historical Society, Make the Ride Happen, hub, Neenah Public Library, Farm Bureau, 4-H Leaders Association, Home and Community Education, Oshkosh Collaboration Workgroup, Winnebago Housing Authority and Learning in Retirement.
3. Partnered with Winnebago LWCD and USDA - NRCS, to increase farmer awareness of soil health.
4. Twenty-one farmers were certified for private pesticides application.
5. Fourteen youth completed a six week farm and tractor safety course learning safe equipment operation, first aid, and emergency response.
6. Provided urban forestry tree pruning and hands-on chainsaw safety workshops with WDNR, reaching green industry professionals.
7. Winnebago County Master Gardeners provided community service throughout the county, responded to horticulture inquiries and helped initiate new partnerships.
8. Strengthened and expanded partnerships with community agencies to teach life skill classes on financial management, healthy relationships, decision making, and housing.
9. Provided Adverse Childhood Experiences Training to volunteers, staff, boards and other professionals.
10. Utilized the resources of the POINT initiative to begin the process of becoming a Trauma Informed Agency.
11. Partnered with local agencies teaching limited resource families, individuals and youth how to make the healthy choice the easy choice.
12. Expanded outreach to 3 new Elementary School 2nd & 5th grade classrooms teaching a series of 6 45-minute nutrition lessons
13. 4-H Leader's Association established an Educational Endowment Fund to ensure long-term financial support of youth educational experiences .
14. Trained an intern and four youth to teach lessons at two Oshkosh schools utilizing the Food Smart Families Grant we received.
15. Provided afterschool and spring break programs in the Neenah, Menasha and Oshkosh school districts and the Neenah/Menasha YMCA .

16. Developed and delivered leadership training and capacity building series to neighborhood leaders from 7 neighborhoods across the Fox Valley.
17. Implement a Rural transportation planning process as part of a \$100,000 grant target at addressing transportation challenges for elder, disabled, and transportation limited populations in rural parts of Winnebago County
18. Provided leadership and partnered to support water quality improvement in the Upper Fox and Lower Fox Watersheds including Lake Winnebago.
19. Provided Plan Commissioner Education and networking through the Winnebago Plan Commission Network, and Plan Commissioner orientation workshops for newly appointed town commissioners and clerks and supported county Farmland Preservation Planning Process.
20. Coordinated meetings/use of JP Coughlin Center for nearly 1,000 community/government meetings.

2018 GOALS & OBJECTIVES:

1. Provide training, facilitation, and process support for agency staff and community organizations on organizational development, strategic planning, and evaluation strategies to improve their capacity to use resources efficiently and make an impact in the community.
2. Implement the nEXT Generation model of UW-Extension: its programming priorities, focus areas, staffing, and outreach methods.
3. Expand UW-Extension reach to diverse audiences utilizing a strategic, comprehensive marketing plan including multiple mediums.
4. Offer workshops and field days to demonstrate the use of farm enterprises that diversify farm income and improve farm profitability.
5. Conduct research projects, field demonstrations, and education on cover crops and soil health for producers and rural nonfarm residents.
6. Provide training for green industry professionals, Master Gardeners, and consumers on horticulture, environment, and sustainability.
7. Build program with Master Gardeners to provide gardening education to low-income and seniors.
8. Work with community agencies and organizations to help families set priorities and use sound decision-making practices to meet basic needs, obtain affordable housing, develop money management skills, and strengthen families across the lifespan.
9. Provide training and support to area not-for-profit and human services staff members on topics such as self-care, generational learning and Real Colors to create cohesive and empowered teams of individuals.
10. Create a regular digital newsletter for all Winnebago County schools to engage professionals and families.
11. Expand FoodWise programming with elementary schools and establish partnership with Oshkosh Head Start.
12. Work with community partners to expand 4-H STEM (Science, Technology, Engineering, and Math)/Youth Development opportunities.
13. Provide Volunteer Development to increase 4-H Leader's capacity as active partners in expanding programming and reaching new audiences.
14. Continue to connect Lake Winnebago water quality improvement efforts to those occurring upstream and downstream
15. Implement strategies that address rural transportation priorities as identified by a coalition of partners across the county
16. Disseminate research about retaining young people/families and support communities in exploring and implementing targeted strategies.
17. Continue to support the JP Coughlin meeting rooms, reservation system, and support services.

UW-EXTENSION

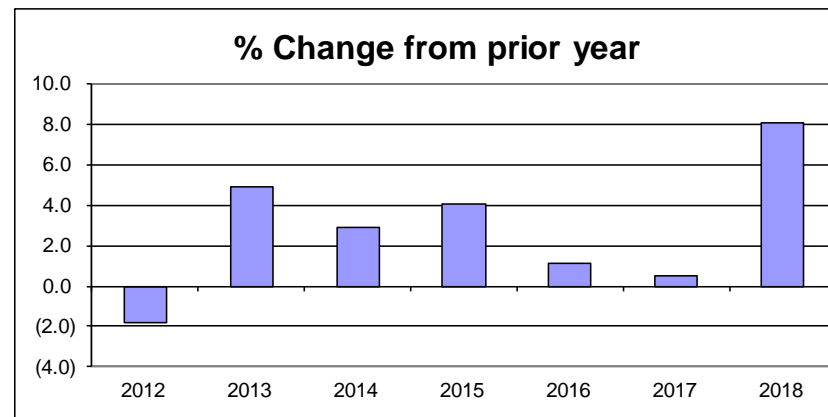
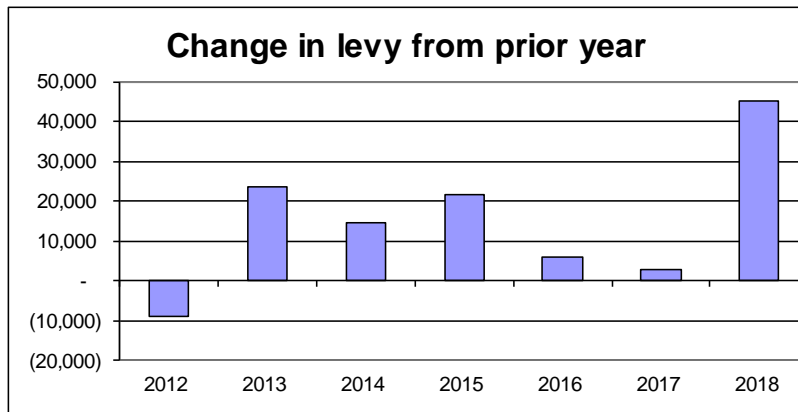
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	8	9	9	9	9	9	10	6	6	6
Part Time	2	0	0	0	0	1	0	0	0	0
Total	10	9	9	9	9	10	10	6	6	6

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$601,134, an increase of \$45,088 or 8.1% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - University Extension

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 556,046	
Revenue Changes - impact on levy:		
WI Dept of Administration	4,000	Decrease based on past efforts, no more District Resource Management grants.
Expense Changes - impact on levy:		
Regular Pay	14,465	Increase due to pay/merit increases. The new pay study found some employees were under the beginning balance of their job class and there is a three year catch-up to get employees in line with the pay study.
Temporary Employees	(6,000)	Decrease based on having no regional grants to hire temporary/seasonal help.
Health Insurance	28,437	Increase due to premium increases and an employee change from single coverage to family coverage.
Other small changes	4,186	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 601,134	

Financial Summary University Extension

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	20,619	24,000	36,750	36,750	26,000
Labor	151,982	276,505	260,431	260,431	301,166
Travel	8,202	14,425	15,000	15,000	15,450
Capital	-	-	12,000	12,000	-
Other Expenditures	151,375	303,669	305,365	311,493	310,518
Total Expenditures	311,559	594,599	592,796	598,924	627,134
Levy			556,046		601,134

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	2,586	9,046	6,500	9,000	5,000	5,000	5,000	-44.44%
WI Dept of Justice	42018	4,493	4,648	4,605	4,500	4,500	4,500	4,500	0.00%
Intergov Rev Subtotal:		7,079	13,694	11,105	13,500	9,500	9,500	9,500	-29.63%
Public Services:									
Other Fees	45002	30	10,662	42	1,000	0	0	0	-100.00%
Forms Copies Etc	45003	2,511	2,600	1,680	3,000	1,000	1,000	1,000	-66.67%
Mail Service Revenue	45015	5,630	4,224	4,492	4,500	4,500	4,500	4,500	0.00%
Donations	45034	0	11	0	0	0	0	0	0.00%
Garden Fees	45054	2,315	2,022	1,995	2,250	2,000	2,000	2,000	-11.11%
Program Fees	45055	24,964	12,336	6,822	12,500	9,000	9,000	9,000	-28.00%
Public Services Subtotal:		35,449	31,854	15,031	23,250	16,500	16,500	16,500	-29.03%
Total Operating Revenue:		42,528	45,548	26,136	36,750	26,000	26,000	26,000	-29.25%
Revenue Total:		42,528	45,548	26,136	36,750	26,000	26,000	26,000	-29.25%
Expense									
Wages:									
Regular Pay	51100	181,341	162,896	168,968	185,416	199,881	199,881	199,881	7.80%
Temporary Employees	51101	0	2,547	5,032	6,000	0	0	0	-100.00%
Overtime	51105	190	0	16	0	0	0	0	0.00%
Comp Time	51108	583	19	0	0	0	0	0	0.00%
Payroll Sundry Account	51190	2,473	0	0	0	0	0	0	0.00%
Wages Subtotal:		184,587	165,462	174,015	191,416	199,881	199,881	199,881	4.42%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension									
Fringes Benefits:									
FICA Medicare	51200	13,649	12,128	12,858	14,644	15,291	15,291	15,291	4.42%
Health Insurance	51201	48,108	35,316	39,172	37,947	66,384	66,384	66,384	74.94%
Dental Insurance	51202	3,047	2,149	2,729	2,479	4,696	4,696	4,696	89.43%
Workers Compensation	51203	206	354	175	297	403	403	403	35.69%
WI Retirement	51206	12,724	10,329	11,037	12,609	13,392	13,392	13,392	6.21%
Fringe Benefits Other	51207	1,157	583	841	1,039	1,119	1,119	1,119	7.70%
Fringes Benefits Subtotal:		78,891	60,858	66,812	69,015	101,285	101,285	101,285	46.76%
Total Labor:		263,478	226,320	240,827	260,431	301,166	301,166	301,166	15.64%
Travel:									
Registration Tuition	52001	2,502	3,077	3,948	5,050	5,050	5,050	5,050	0.00%
Automobile Allowance	52002	5,470	3,864	6,119	3,845	5,000	5,000	5,000	30.04%
Commercial Travel	52004	0	2,418	1,224	1,000	1,000	1,000	1,000	0.00%
Meals	52005	439	908	395	800	1,000	1,000	1,000	25.00%
Lodging	52006	1,918	2,964	1,517	3,290	3,000	3,000	3,000	-8.81%
Other Travel Exp	52007	177	420	425	350	400	400	400	14.29%
Taxable Meals	52008	425	247	238	665	0	0	0	-100.00%
Travel Subtotal:		10,932	13,897	13,866	15,000	15,450	15,450	15,450	3.00%
Total Travel:		10,932	13,897	13,866	15,000	15,450	15,450	15,450	3.00%
Capital Outlay:									
Buildings	58001	16,600	124,661	2,793	12,000	0	0	0	-100.00%
Equipment	58004	20,881	0	21,535	0	0	0	0	0.00%
Capital Outlay Subtotal:		37,481	124,661	24,328	12,000	0	0	0	-100.00%
Total Capital:		37,481	124,661	24,328	12,000	0	0	0	-100.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension									
Office:									
Office Supplies	53000	3,967	4,823	2,875	4,500	4,000	4,000	4,000	-11.11%
Stationery and Forms	53001	1,224	825	1,209	1,350	1,350	1,350	1,350	0.00%
Printing Supplies	53002	2,246	1,894	1,441	2,250	1,750	1,750	1,750	-22.22%
Print Duplicate	53003	2,872	3,579	2,871	3,850	3,250	3,250	3,250	-15.58%
Postage and Box Rent	53004	5,461	3,363	4,932	4,750	5,000	5,000	5,000	5.26%
Computer Software	53006	0	0	0	650	0	0	0	-100.00%
Telephone	53008	2,522	3,203	3,483	4,500	4,500	4,500	4,500	0.00%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	96	0	0	0	0	0	0	0.00%
Office Subtotal:		18,389	17,687	16,812	21,850	19,850	19,850	19,850	-9.15%
Operating:									
Advertising	53500	2,766	288	217	500	500	500	500	0.00%
Subscriptions	53501	1,115	956	1,564	1,600	1,200	1,200	1,200	-25.00%
Membership Dues	53502	1,034	1,465	1,511	1,750	1,525	1,525	1,525	-12.86%
Agricultural Supplies	53515	5,991	3,666	7,945	5,750	6,500	6,500	6,500	13.04%
Household Supplies	53516	102	102	171	250	150	150	150	-40.00%
Food	53520	5,506	2,509	3,255	3,000	4,000	4,000	4,000	33.33%
Small Equipment	53522	2,290	14,007	1,291	1,800	3,175	3,175	3,175	76.39%
Other Operating Supplies	53533	5,174	5,863	3,428	6,500	5,500	5,500	5,500	-15.38%
Motor Fuel	53548	256	166	74	250	150	150	150	-40.00%
Building Rental	53550	0	25	0	0	0	0	0	0.00%
Other Rents and Leases	53552	0	539	581	600	600	600	600	0.00%
Small Equipment Technology	53580	4,259	2,790	6,892	3,471	3,000	3,000	3,000	-13.57%
Print Duplicate	73003	18,372	16,282	13,614	18,000	16,000	16,000	16,000	-11.11%
Postage and Box Rent	73004	478	322	299	450	300	300	300	-33.33%
Motor Fuel	73548	666	1,975	1,125	2,500	1,250	1,250	1,250	-50.00%
Operating Subtotal:		48,010	50,956	41,968	46,421	43,850	43,850	43,850	-5.54%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 064 - University Extension									
Repairs & Maint:									
Small Hardware	54008	285	10	9	50	50	50	50	0.00%
Maintenance Equipment	54022	1,095	40	262	500	275	275	275	-45.00%
Maintenance Vehicles	54023	0	240	250	350	250	250	250	-28.57%
Equipment Repairs	54029	0	461	472	300	500	500	500	66.67%
Maintenance Grounds	74021	0	333	0	300	250	250	250	-16.67%
Maintenance Vehicles	74023	800	188	743	500	500	500	500	0.00%
Equipment Repairs	74029	1,421	1,452	1,881	0	1,815	1,815	1,815	100.00%
Repairs & Maint Subtotal:		3,601	2,724	3,617	2,000	3,640	3,640	3,640	82.00%
Contractual Services:									
Data Processing	55013	780	780	400	1,100	850	850	850	-22.73%
Professional Service	55014	0	0	1,460	0	1,500	1,500	1,500	100.00%
Other Contract Serv	55030	150,172	199,917	217,299	228,250	236,866	236,866	236,866	3.77%
Other Contract Services	75030	0	0	0	1,782	0	0	0	-100.00%
Contractual Services Subtotal:		150,952	200,697	219,159	231,132	239,216	239,216	239,216	3.50%
Insurance Expenses:									
Prop Liab Insurance	76000	2,412	2,688	3,708	3,962	3,962	3,962	3,962	0.00%
Insurance Expenses Subtotal:		2,412	2,688	3,708	3,962	3,962	3,962	3,962	0.00%
Total Other Operating:		223,364	274,753	285,263	305,365	310,518	310,518	310,518	1.69%
Expense Total:		535,254	639,631	564,284	592,796	627,134	627,134	627,134	5.79%
University Extension Net/(Levy):		(492,726)	(594,083)	(538,148)	(556,046)	(601,134)	(601,134)	(601,134)	8.11%

PARKS

General Fund – Division: 065
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

MISSION STATEMENT:

To provide for the physical maintenance and development of County-owned park lands; facilitate recreational programming; provide access to, and navigation aides for, the major bodies of water; provide multi-use recreation trails; and promote the use of the County Exposition grounds for the annual County Fair and other special events.

PROGRAM DESCRIPTION:

PARKS Provide park sites that can serve as a destination with enough and varied support facilities to provide for a daylong recreation experience on the site.

BOAT LANDINGS Provide quality boat launch sites on major bodies of water that possess site amenities and can serve as day use park sites for boaters and non-boaters alike.

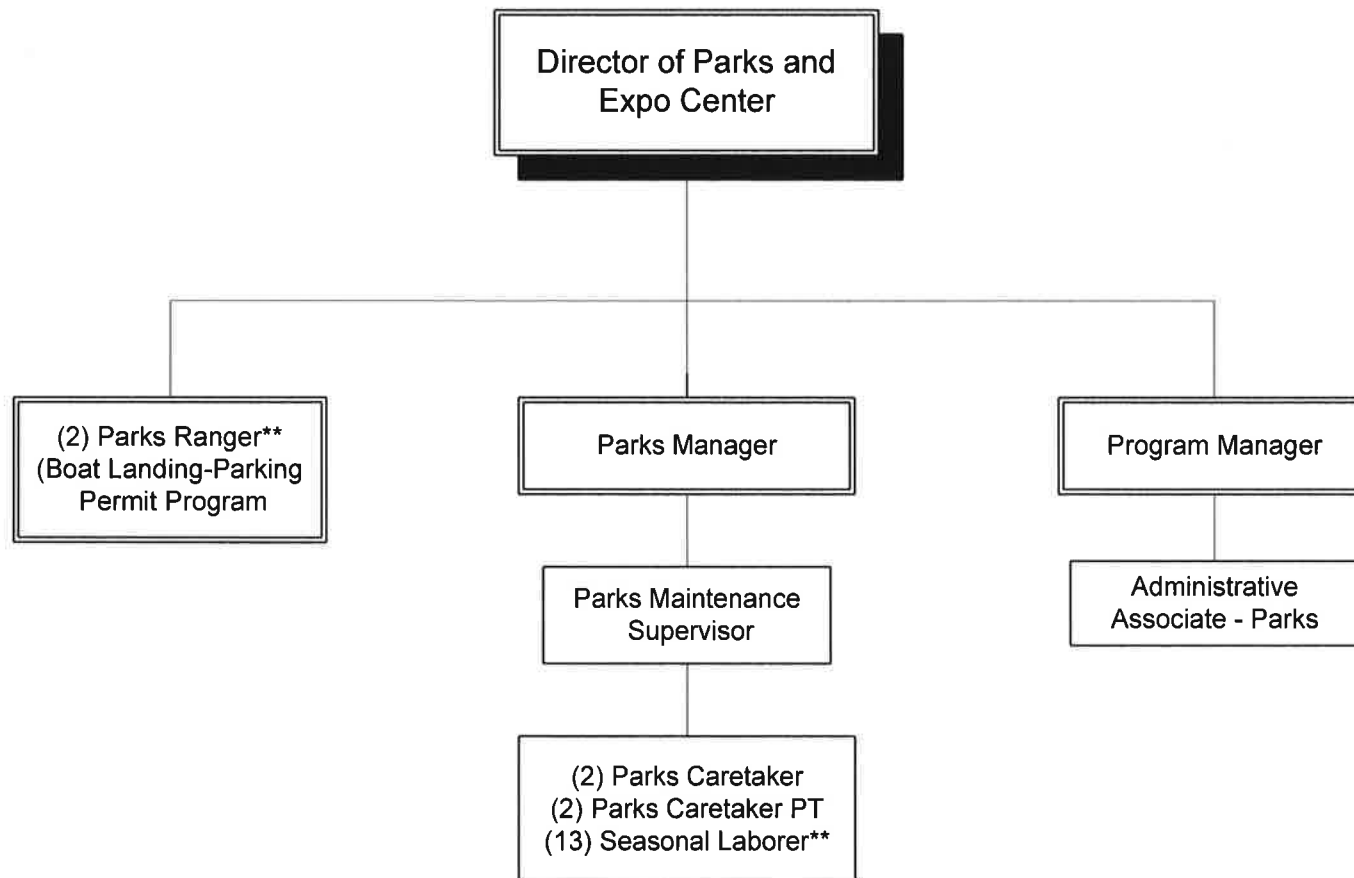
NAVIGATION AIDS Mark major navigation channels throughout the Winnebago County lakes system with both lighted and unlighted buoys to assist boaters in reaching their destination.

RECREATION TRAILS Provide multipurpose trail corridors through ownership and leasing for a variety of recreational activities.

EXPO CENTER Provide a facility where a wide variety of events, festivals, competitive shows and meeting/training sessions can occur.

PRESERVATION AND CONSERVATION AREAS Provide for perpetuation of sensitive lands and areas of historical, archaeological or vegetative significance.

PARKS



** Unclassified Position

PARKS

**General Fund – Division: 065
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

2017 ACCOMPLISHMENTS:

- 1. Pursued funding for continuation of sensory play equipment, outdoor musical instruments, guided pathways with universal signage and other learn/play equipment for the Community Park Natural Way. Funding sources included a NRPA Meet Me in the Park Grant, a Monarch Watch donation of milkweed plugs and the Oshkosh South West Rotary donation providing funding for plantings consisting of shrubs and trees for habitat.**
- 2. Participated in Rotary International ‘A Tree for Every Rotarian’ project with Oshkosh Rotary Clubs to provide funding for and future installation of a Rotary Tree Display Garden within the Community Park.**
- 3. Continued with the second phase of prescribed burns in the Community Park.**
- 4. Engaged in Phase 2 of an Economic Impact Study for the Community Park using a ECWRPC grant opportunity.**
- 5. Put on 50th birthday event for the Community Park and added new directional signage within the Park.**
- 6. Continued to work with the Solid Waste Department in planning efforts that concentrate on development of the Ken Robl Conservation Park via a MOA.**
- 7. Worked with the Oshkosh Cycling Club to create a single track mountain bike off-road bike course situated along the east side of the Waukau Dam property as well as a pump track within the Community Park near Shelter #1.**
- 8. Partnered with ReThink on a survey of Winnebago County Safe Routes to Parks & Recreation, and continued working with the Hwy. Department and Health Department on long range planning for development of the Winnebago County Bike/Ped Plan for the rural areas.**
- 9. Worked with ECWRPC and other county municipalities on unified trail signage throughout the county funded via a DOT grant.**
- 10. Sponsored and participated in both the Meet in the Middle Family Bike Ride on the WIOUWASH and BikeOsh events during May’s National Bike Month.**

11. Continued to increase the volume and diversity of tree stock on the grounds of the Community Park with the planting of 20 additional trees.
12. Finished replacement of clerestory windows in 3 barns and installed barn fans for air flow in Barn A, continued development of a new primitive camping area on the northern edge of the Expo grounds, addressed drainage in front lawn area of Expo using Hwy. Department resources. Repaired two major areas of main Expo asphalt parking lot using Hwy. Department resources.

2018 GOALS AND OBJECTIVES:

1. Provide for better identification and exposure of the Coughlin Natural Area entranceway through use of additional benches, signage, tree plantings, and landscape features.
2. Continue to work with the Solid Waste Department in planning efforts that concentrate on development of the Ken Robl Conservation Park.
3. Perform the 3rd series of prescribed burns inside a 5 acre section of prairie located in the northeast portion of the Community Park.
4. Complete planning for installation of the expo arch using the Hwy. Dept. to install footings, raise and secure arch. Revamp marketing plan for fundraising for the arch project.
5. Continue program of dredging ditches at the expo to improve drainage.
6. Work with Life Promotions on permanent stage installation solution and expanded camping areas.
7. Work with Green Lake Greenways organization and the Parks Department's Mascoutin Trail Sponsor, VINES & RUSHES, to install covered benches along the Mascoutin Trail.
8. Continue pavement rehab program within the various boat landings using Hwy. Department resources.
9. Continue to look for funding sources for The Natural Way area of the Community Park.
10. Install Rotary Tree Display Garden with help from Rotarian volunteers. Engage in Phase 3 of the Economic Impact Study with ECWRPC which consists of the expo center.
11. Work with County's navigation aids maintenance contractor in an effort to refurbish approximately 1/3 of the County's buoy inventory.
12. Develop and implement the initial phases of a plan to transform the former Community Park beach into a grass covered waterfront containing berm, rock and shrub/tree landscape features.
13. In an effort to take steps on improving the Parks Department's means of collecting daily boating landing parking permit revenues, proceed with installing an automated boat landing parking fee collection unit at one of the County's seven boat landings.

PARKS

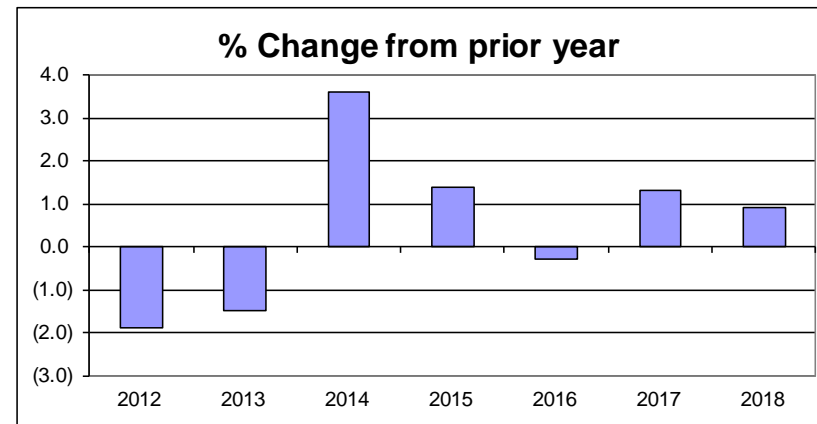
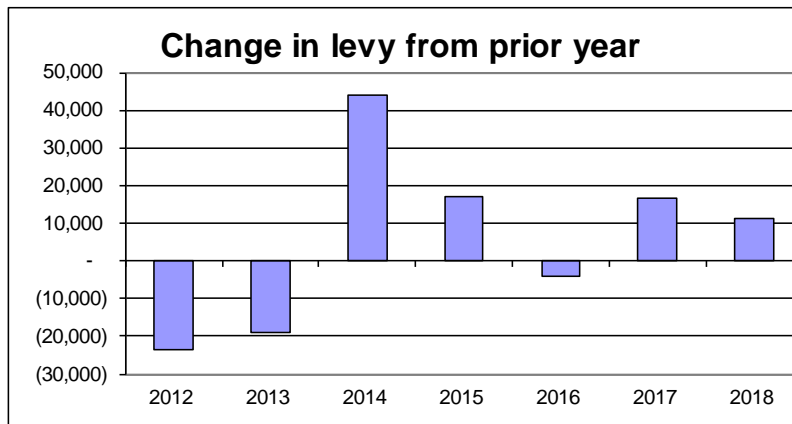
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	7	7	6	6	6	6	6	7	7	7
Part Time	2	2	2	2	2	2	2	2	2	2
Total	9	9	8	8	8	8	8	9	9	9

There is no change to the staffing table for 2018.

COUNTY LEVY: The 2018 net levy is \$1,290,945, an increase of \$11,418 or 0.9% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Parks

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 1,279,527	
Significant changes to revenues:		
Rental Revenues	30,000	Decrease based on \$30,000 anticipated in additional revenue coming in from the grandstand stage if built in spring 2017. This revenue amount has been reduced with the stage being located along County Road Y.
Donations	(4,000)	Increase based on the interest in donating since putting in the new memorial benches.
Sale of Property and Equipment	3,000	Decrease based on not having any vehicles or equipment to sell in 2018.
Significant changes to expenses:		
Regular Pay	15,711	Increase based on normal pay increases (1.75%). Some employees are getting catch-up adjustments over a three year period to get them to the minimum pay for their pay grades.
Temporary Employees	14,500	Increase based on adding 2.5 seasonal positions to address the addition of the dog park in northern part of the County and the Ken Robl Conservation Park.
Health Insurance	25,974	Increase in health insurance premiums as forecasted by Human Resources
Capital - Improvements	(65,724)	Decrease due to a sizable amount of funds were budgeted in 2017 to address the construction of the stage at Sunnyview Expo. No new projects of that size are coming in 2018.
Capital - Equipment	92,000	Increase based on equipment purchases being put on hold in 2017 to allow the stage project. In 2018, a pick-up truck, (2) mowers, brush cutter, and trail blower unit are budgeted.
Land Rental	9,952	Increase based on funds being available for leasing of the land for the north county dog park.
Equipment Rental	(8,100)	Decrease based on not purchasing any new equipment in 2017 in order to allow more funding to go towards the stage project. As a precaution, extra funds were placed in the equipment rental account for 2017 to be made available in case one of the older mowers did end-up breaking down. Those funds have been removed for 2018 as two new mowers have been included in the Parks 2018 Budget.
Motor Fuel - interfund	(3,500)	Decrease based on trend of expenses.
Maintenance Grounds - Interfund	(13,500)	Decrease based on less paving being performed by the Highway Department.
Heat	(3,800)	Decrease based on trend of expenses.
Water and Sewer	(9,500)	Decrease based on the anticipation of the 2017 stormwater fees to increase for the addition of the stage in the grandstand area. This amount has significantly decrease with the stage now being located at County Road Y.
Grounds Maintenance	(62,100)	Decrease based on shifting of the buoy maintenance costs to the Boat Landing Parking Fee Permit program.
Other small changes	(9,495)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 1,290,945	

Financial Summary
Parks (Excludes Boat Launch)

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	227,029	302,787	334,787	340,762	308,297
Labor	415,048	690,840	689,940	689,940	755,184
Travel	121	2,900	2,900	2,900	3,550
Capital	-	180,224	180,224	177,024	206,500
Other Expenditures	364,353	729,040	741,250	750,425	634,008
Total Expenditures	779,522	1,603,004	1,614,314	1,620,289	1,599,242
Levy			1,279,527		1,290,945

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks									
Revenue									
Intergov Rev:									
WI Natural Resources	42009	52,555	33,400	33,353	33,400	33,400	33,400	33,400	0.00%
Other Grantor Agencies	42019	500	0	0	0	0	0	0	0.00%
Intergov Rev Subtotal:		53,055	33,400	33,353	33,400	33,400	33,400	33,400	0.00%
Public Services:									
Other Fees	45002	0	505	0	2,222	2,222	2,222	2,222	0.00%
Rental Revenues	45011	191,324	190,394	210,934	250,000	220,000	220,000	220,000	-12.00%
Photocopy Revenue	45014	0	0	0	25	25	25	25	0.00%
Restitution	45022	293	35	155	40	50	50	50	25.00%
Donations	45034	4,019	1,207	1,450	1,000	5,000	5,000	5,000	400.00%
Concession Revenue	45050	29,526	28,598	39,293	28,000	28,000	28,000	28,000	0.00%
Park Reservations	45056	15,820	9,750	15,120	14,500	16,000	16,000	16,000	10.34%
Public Services Subtotal:		240,982	230,489	266,953	295,787	271,297	271,297	271,297	-8.28%
Intergov Services:									
Other Fees	43001	13	1,625	760	0	0	0	0	0.00%
Intergov Services Subtotal:		13	1,625	760	0	0	0	0	0.00%
Total Operating Revenue:		294,050	265,514	301,066	329,187	304,697	304,697	304,697	-7.44%
Misc Revenues:									
Sale Of Prop Equip	48104	500	0	0	5,000	2,000	2,000	2,000	-60.00%
Sale of Scrap	48106	225	241	0	500	500	500	500	0.00%
Other Miscellaneous Revenues	48109	3,692	5,969	5,508	100	100	100	100	0.00%
Rummage Sales	48111	0	0	0	0	1,000	1,000	1,000	100.00%
Misc Revenues Subtotal:		4,417	6,209	5,508	5,600	3,600	3,600	3,600	-35.71%
Total Non-Operating Revenue:		4,417	6,209	5,508	5,600	3,600	3,600	3,600	-35.71%
Revenue Total:		298,467	271,723	306,574	334,787	308,297	308,297	308,297	-7.91%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks									
Expense									
Wages:									
Regular Pay	51100	358,582	366,054	418,214	424,916	440,627	440,627	440,627	3.70%
Temporary Employees	51101	75,684	90,425	67,870	75,500	90,000	90,000	90,000	19.21%
Overtime	51105	7,767	2,161	2,666	5,000	4,000	4,000	4,000	-20.00%
Comp Time	51108	250	163	65	0	0	0	0	0.00%
Payroll Sundry Account	51190	6,880	0	552	0	900	900	900	100.00%
Wages Subtotal:		449,164	458,803	489,366	505,416	535,527	535,527	535,527	5.96%
Fringes Benefits:									
FICA Medicare	51200	33,453	34,361	36,348	38,664	40,899	40,899	40,899	5.78%
Health Insurance	51201	55,414	74,449	93,786	103,926	129,900	129,900	129,900	24.99%
Dental Insurance	51202	2,185	3,791	6,690	6,870	6,870	6,870	6,870	0.00%
Workers Compensation	51203	4,099	4,544	5,153	7,792	10,662	10,662	10,662	36.83%
Unemployment Comp	51204	530	11	0	0	0	0	0	0.00%
WI Retirement	51206	19,615	19,130	21,935	24,893	28,857	28,857	28,857	15.92%
Fringe Benefits Other	51207	2,176	2,303	2,419	2,379	2,469	2,469	2,469	3.78%
Fringes Benefits Subtotal:		117,470	138,588	166,331	184,524	219,657	219,657	219,657	19.04%
Total Labor:		566,634	597,391	655,697	689,940	755,184	755,184	755,184	9.46%
Travel:									
Registration Tuition	52001	924	1,435	1,958	1,200	1,600	1,600	1,600	33.33%
Meals	52005	102	53	42	400	450	450	450	12.50%
Lodging	52006	744	1,033	738	1,300	1,500	1,500	1,500	15.38%
Taxable Meals	52008	18	8	38	0	0	0	0	0.00%
Travel Subtotal:		1,789	2,528	2,776	2,900	3,550	3,550	3,550	22.41%
Total Travel:		1,789	2,528	2,776	2,900	3,550	3,550	3,550	22.41%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks									
Capital Outlay:									
Improvements	58002	5,510	0	0	180,224	114,500	114,500	114,500	-36.47%
Equipment	58004	119,784	76,204	73,880	0	92,000	92,000	92,000	100.00%
Capital Outlay Subtotal:		125,294	76,204	73,880	180,224	206,500	206,500	206,500	14.58%
Total Capital:		125,294	76,204	73,880	180,224	206,500	206,500	206,500	14.58%
Office:									
Office Supplies	53000	622	1,928	1,423	900	900	900	900	0.00%
Stationery and Forms	53001	0	36	0	100	100	100	100	0.00%
Printing Supplies	53002	148	28	0	200	200	200	200	0.00%
Print Duplicate	53003	41	108	112	135	100	100	100	-25.93%
Postage and Box Rent	53004	162	137	41	200	150	150	150	-25.00%
Computer Software	53006	0	561	0	0	804	804	804	100.00%
Telephone	53008	6,141	5,488	5,281	6,200	5,200	5,200	5,200	-16.13%
Telephone Supplies	53009	0	0	11	0	0	0	0	0.00%
Long Distance	53011	113	0	0	0	0	0	0	0.00%
Wireless	53012	1,057	0	166	0	1,200	1,200	1,200	100.00%
Voice and Data Cabling	53014	0	0	38	0	0	0	0	0.00%
Office Subtotal:		8,284	8,286	7,072	7,735	8,654	8,654	8,654	11.88%
Operating:									
Advertising	53500	8,822	21,361	14,812	15,000	13,100	13,100	13,100	-12.67%
Membership Dues	53502	900	1,100	405	550	800	800	800	45.45%
Uniforms Tools Allowance	53517	558	825	1,242	950	950	950	950	0.00%
Food	53520	18	165	162	150	150	150	150	0.00%
Small Equipment	53522	47,389	36,260	24,318	17,700	17,988	17,988	17,988	1.63%
Recreation Supplies	53529	31,046	28,520	31,610	25,500	27,500	27,500	27,500	7.84%
Other Operating Supplies	53533	3,325	5,909	2,576	3,170	2,600	2,600	2,600	-17.98%
Motor Fuel	53548	10,216	6,429	7,591	7,000	7,000	7,000	7,000	0.00%
Land Rental	53549	48	0	0	48	10,000	10,000	10,000	20,733.33%
Building Rental	53550	0	0	0	2,900	0	0	0	-100.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks									
Equipment Rental	53551	3,944	3,255	3,516	10,850	2,750	2,750	2,750	-74.65%
Operating Licenses Fees	53553	1,009	566	1,260	1,100	700	700	700	-36.36%
Taxes & Assessments	53562	50	59	60	58	60	60	60	3.45%
Printing Supplies	73002	0	0	0	200	100	100	100	-50.00%
Print Duplicate	73003	1,300	2,397	2,416	1,500	1,900	1,900	1,900	26.67%
Postage and Box Rent	73004	272	325	282	500	300	300	300	-40.00%
Motor Fuel	73548	13,980	8,489	7,265	12,000	10,000	8,500	8,500	-29.17%
Operating Subtotal:		122,876	115,659	97,515	99,176	95,898	94,398	94,398	-4.82%
Repairs & Maint:									
Maintenance Buildings	54020	14,491	18,020	10,868	12,550	10,300	10,300	10,300	-17.93%
Maintenance Grounds	54021	26,679	38,093	27,933	21,800	23,600	23,600	23,600	8.26%
Maintenance Equipment	54022	7,275	6,179	2,694	8,800	5,900	5,900	5,900	-32.95%
Maintenance Vehicles	54023	311	232	89	0	0	0	0	0.00%
Other Maint Supplies	54028	848	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	294	42	0	0	0	0	0	0.00%
Maintenance Grounds	74021	47,753	99,882	73,286	63,000	49,500	49,500	49,500	-21.43%
Equipment Repairs	74029	30,698	60,443	45,213	56,000	57,201	57,201	57,201	2.14%
Repairs & Maint Subtotal:		128,349	222,891	160,083	162,150	146,501	146,501	146,501	-9.65%
Utilities:									
Heat	54700	32,570	17,079	15,480	29,000	27,200	25,200	25,200	-13.10%
Power and Light	54701	85,001	81,940	83,276	86,500	83,600	83,600	83,600	-3.35%
Water and Sewer	54702	89,400	98,387	80,335	95,100	85,600	85,600	85,600	-9.99%
Refuse Collection	54703	0	0	200	0	0	0	0	0.00%
Refuse Collection	74703	0	0	17,597	23,750	26,050	26,050	26,050	9.68%
Utilities Subtotal:		206,970	197,406	196,887	234,350	222,450	220,450	220,450	-5.93%
Contractual Services:									
Medical and Dental	55000	2,199	2,389	2,067	2,400	2,500	2,500	2,500	4.17%
Pest Extermination	55002	0	0	0	100	100	100	100	0.00%
Vehicle Repairs	55005	2,369	10,515	3,345	3,000	1,500	1,500	1,500	-50.00%
Grounds Maintenance	55007	148,325	129,108	155,255	146,100	84,000	84,000	84,000	-42.51%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 065 - Parks									
Building Repairs	55008	16,126	31,089	11,735	17,200	14,300	14,300	14,300	-16.86%
Professional Service	55014	17,261	3,736	14,042	14,500	13,500	13,500	13,500	-6.90%
Janitorial Services	55016	1,111	707	890	1,000	1,400	1,400	1,400	40.00%
Security Service	55028	2,276	10,848	13,003	15,900	13,100	13,100	13,100	-17.61%
Contractual Services Subtotal:		189,667	188,392	200,337	200,200	130,400	130,400	130,400	-34.87%
Insurance Expenses:									
Prop Liab Insurance	76000	37,944	37,092	41,340	37,639	33,605	33,605	33,605	-10.72%
Insurance Expenses Subtotal:		37,944	37,092	41,340	37,639	33,605	33,605	33,605	-10.72%
Total Other Operating:		694,090	769,726	703,234	741,250	637,508	634,008	634,008	-14.47%
Expense Total:		1,387,807	1,445,850	1,435,587	1,614,314	1,602,742	1,599,242	1,599,242	-0.93%
Parks Net/(Levy):		(1,089,340)	(1,174,127)	(1,129,013)	(1,279,527)	(1,294,445)	(1,290,945)	(1,290,945)	0.89%

Boat Launch Fee Program - Parks

2018 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Boat Launch Fee program is a program that started several years ago. The County instituted a fee for people to launch boats onto Winnebago County waterways. The intent of this was to establish a program that would fund the maintenance of the boat launch's, docks and other boating related facilities therefore removing it from the general tax levy.

COUNTY LEVY: There is no tax levy for this function. It is self-supporting from boat launch fees.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Boat Launch Fee Program

Account	Amount	Description
Significant changes from 2017		
Deficit 2017	\$ 18,187	
Revenue Changes - impact on levy:		
Boat Launching Fees	(22,000)	Increase in launch fees for 2018.
Expense Changes - impact on levy:		
Small Equipment	4,000	Increase based on moving expenses for buoy maintenance from the Boat Landing Trail Parking Fee Program.
Professional Service	79,000	Increase based on moving expenses for buoy maintenance from the Boat Landing Trail Parking Fee Program.
Other small changes	(4,150)	This is a combination of small increases and decreases to revenue and expense accounts.
Deficit 2018	\$ 75,037	

The deficit will be covered with funds from the programs Fund Balance.

Financial Summary Boat Launch

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	53,280	104,000	106,000	106,000	129,500
Labor	6,615	15,687	15,687	15,687	15,687
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	19,781	108,500	108,500	108,500	188,850
Total Expenditures	26,396	124,187	124,187	124,187	204,537
Levy Before Fund Balance Adjustments			18,187		75,037
Decrease fund balance			(18,187)		(75,037)
Net Levy After Fund Balance Adjustments			-		-

Winnnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 070 - Boat Landing									
Revenue									
Intergov Rev:									
WI Natural Resources	42009	0	0	79,278	0	0	0	0	0.00%
Intergov Rev Subtotal:		0	0	79,278	0	0	0	0	0.00%
Fines and Permits:									
Boat Launching Fees	44106	123,290	106,578	104,098	106,000	128,000	128,000	128,000	20.75%
Fines and Permits Subtotal:		123,290	106,578	104,098	106,000	128,000	128,000	128,000	20.75%
Public Services:									
Donations	45034	0	0	1,590	0	1,500	1,500	1,500	100.00%
Public Services Subtotal:		0	0	1,590	0	1,500	1,500	1,500	100.00%
Total Operating Revenue:		123,290	106,578	184,966	106,000	129,500	129,500	129,500	22.17%
Revenue Total:		123,290	106,578	184,966	106,000	129,500	129,500	129,500	22.17%
Expense									
Wages:									
Temporary Employees	51101	9,878	8,916	8,459	11,000	11,000	11,000	11,000	0.00%
Wages Subtotal:		9,878	8,916	8,459	11,000	11,000	11,000	11,000	0.00%
Fringes Benefits:									
FICA Medicare	51200	756	682	647	677	677	677	677	0.00%
Workers Compensation	51203	24	82	76	110	110	110	110	0.00%
Unemployment Comp	51204	3,677	3,965	3,335	3,900	3,900	3,900	3,900	0.00%
Fringes Benefits Subtotal:		4,456	4,729	4,058	4,687	4,687	4,687	4,687	0.00%
Total Labor:		14,334	13,644	12,518	15,687	15,687	15,687	15,687	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 070 - Boat Landing									
Capital Outlay:									
Improvements	58002	42,210	0	0	0	0	0	0	0.00%
Equipment	58004	0	22,139	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		42,210	22,139	0	0	0	0	0	0.00%
Total Capital:		42,210	22,139	0	0	0	0	0	0.00%
Office:									
Office Supplies	53000	39	0	14	0	0	0	0	0.00%
Stationery and Forms	53001	8,709	2,699	4,307	5,700	5,700	5,700	5,700	0.00%
Printing Supplies	53002	245	0	0	0	0	0	0	0.00%
Print Duplicate	53003	0	0	2,395	0	0	0	0	0.00%
Office Subtotal:		8,993	2,699	6,716	5,700	5,700	5,700	5,700	0.00%
Operating:									
Advertising	53500	698	0	0	1,500	1,500	1,500	1,500	0.00%
Small Equipment	53522	2,533	1,524	3,338	2,000	6,000	6,000	6,000	200.00%
Equipment Rental	53551	5,827	6,694	4,975	5,900	4,000	4,000	4,000	-32.20%
Print Duplicate	73003	13	0	0	0	0	0	0	0.00%
Motor Fuel	73548	0	0	0	1,500	1,500	1,500	1,500	0.00%
Operating Subtotal:		9,070	8,218	8,313	10,900	13,000	13,000	13,000	19.27%
Repairs & Maint:									
Maintenance Buildings	54020	0	199	0	0	0	0	0	0.00%
Maintenance Grounds	54021	1,319	4,031	3,509	3,350	3,000	3,000	3,000	-10.45%
Maintenance Equipment	54022	91	0	0	150	150	150	150	0.00%
Maintenance Vehicles	54023	0	0	0	100	100	100	100	0.00%
Maintenance Grounds	74021	42,662	26,463	8,888	55,000	55,000	55,000	55,000	0.00%
Repairs & Maint Subtotal:		44,072	30,693	12,396	58,600	58,250	58,250	58,250	-0.60%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 070 - Boat Landing									
Utilities:									
Power and Light	54701	6,736	6,914	7,127	5,000	5,000	5,000	5,000	0.00%
Water and Sewer	54702	480	480	480	400	0	0	0	-100.00%
Utilities Subtotal:		7,216	7,394	7,607	5,400	5,000	5,000	5,000	-7.41%
Contractual Services:									
Grounds Maintenance	55007	10,587	17,664	14,460	20,900	20,900	20,900	20,900	0.00%
Professional Service	55014	8,109	8,950	10,202	7,000	86,000	86,000	86,000	1,128.57%
Contractual Services Subtotal:		18,696	26,614	24,662	27,900	106,900	106,900	106,900	283.15%
Total Other Operating:		88,047	75,618	59,694	108,500	188,850	188,850	188,850	74.06%
Expense Total:		144,591	111,401	72,211	124,187	204,537	204,537	204,537	64.70%
Boat Landing Net/(Levy):		(21,301)	(4,823)	112,755	(18,187)	(75,037)	(75,037)	(75,037)	312.59%

Note: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Parks -				
	Playground Equipment and Surfacing	1	32,000	32,000
	North County Park Dog Park Fencing	1	63,000	63,000
	Install Rock Base of Parking Lot	1	19,500	19,500
	Pick-up Truck with Plow	1	37,000	37,000
	Zero Turn Mowers	2	20,500	41,000
	Skidster Brush Cutter Implement	1	6,000	6,000
	Pull Behind Trail Blower Unit	1	8,000	8,000
		8		206,500

PARKS PROGRAM BUDGETS

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2018	2017	2016	2018 OVER	2017 OVER
								ADOPTED	ADOPTED	ADOPTED	2017	2016
Administration	1065	755,184	3,550	92,000	158,781	1,009,515		1,009,515	874,341	979,698	15.5	(10.8)
Revenues	1065						9,897	(9,897)	(8,887)	(42,647)	11.4	(79.2)
Swimming Lake	1066	-	-	32,000	95,750	127,750		127,750	112,120	153,350	13.9	(26.9)
Revenues	1066						22,000	(22,000)	(20,500)	(20,450)	7.3	100.0
Recreation Trails	1067	-	-	82,500	67,861	150,361		150,361	59,855	65,652	151.2	(8.8)
Revenues	1067						33,400	(33,400)	(33,400)	(33,400)	0.0	0.0
Navigational Aids	1068	-	-	-	34,388	34,388		34,388	99,600	101,500	(65.5)	(1.9)
Revenues	1068						-	-	-	-	0.0	0.0
Exhibition Site	1069	-	-	-	277,228	277,228		277,228	468,398	297,316	(40.8)	57.5
Revenues	1069						243,000	(243,000)	(272,000)	(238,000)	(10.7)	14.3
Boat Launch	1070	15,687	-	-	188,850	204,537		204,537	124,187	118,738	64.7	4.6
Revenues	1070						129,500	(129,500)	(106,000)	(108,910)	22.2	(2.7)
Grand Totals		<u>770,871</u>	<u>3,550</u>	<u>206,500</u>	<u>822,858</u>	<u>1,803,779</u>	<u>437,797</u>	<u>1,365,982</u>	<u>1,297,714</u>	<u>1,272,847</u>	5.3	2.0
Back out boat launch								(75,037)	(18,187)	(9,828)	312.6	85.1
Adjusted Levy								<u>1,290,945</u>	<u>1,279,527</u>	<u>1,263,019</u>	0.9	1.3

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PLANNING & ENVIRONMENT				
Register of Deeds	\$ 965,000	\$ 583,749	\$ -	\$ (381,251)
Planning	285,150	1,064,124	-	778,974
Property Lister	600	204,872	(20,000)	184,272
Land Records Modernization	261,100	224,981	36,119	-
Land & Water Conservation	410,615	938,760	-	528,145
	<u>\$ 1,922,465</u>	<u>\$ 3,016,486</u>	<u>\$ 16,119</u>	<u>\$ 1,110,140</u>

REGISTER OF DEEDS

General Fund – Department: 080
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Natalie Strohmeier
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4887

MISSION STATEMENT:

To record, index, and accurately maintain official records and documents of the county relating to vital statistics and real estate as required by State Statutes.

PROGRAM DESCRIPTION:

LAND RECORDS: Index and maintain the history of all lands located in Winnebago County and provide public access to those records.

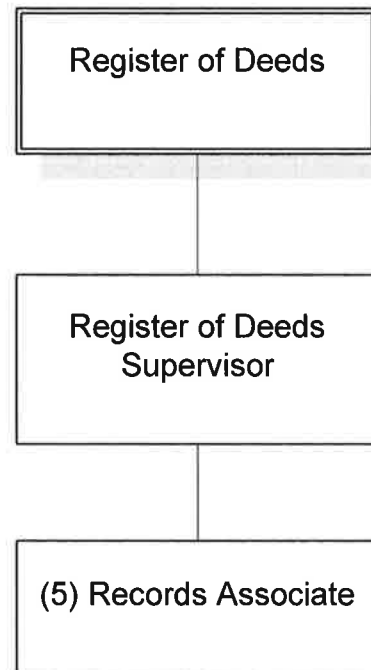
VITAL RECORDS: Index all vital records including births, deaths, marriages and military discharges, and issue certified copies of these records.

UCC: File and provide copies of all Realty related Uniform Commercial Code documents; maintain and provide copies and searches for all additional filings prior to July 1, 2001.

INTER-DEPARTMENTAL SERVICES: Share resources with other departments.

PRESERVATION: Preserve information contained in old record books through filming, scanning, and back indexing. Maintain replication servers off-site to enable recovery of documents in the event of a disaster.

REGISTER OF DEEDS



REGISTER OF DEEDS

**General Fund – Department: 080
2018 BUDGET NARRATIVE**

DEPARTMENT HEAD: Natalie Strohmeyer
LOCATION: Winnebago County Courthouse
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4887

2017 ACCOMPLISHMENTS:

1. Attended seminars and education classes. Speakers included the State Vitals, Department of Revenue, Attorneys and others that are essential to the duties of the Register of Deeds Office.
2. Continued back-indexing all land record documents. We are now indexed back to 1965.
3. Continued to promote Property Fraud Alert, a free service to Winnebago County property owners to alert them of any document recorded under their name.
4. Processed approximately 25,500 vital records and recorded approximately 25,000 new land record documents.
5. Started back-scanning/back-indexing project of pre-2010 UCC filings pertaining to real property.
6. Completed inventory/consolidation of office records/indices in preparation for office re-location.

2018 GOALS & OBJECTIVES:

1. Continue attending seminars and education classes.
2. Continue developing ways to streamline and automate office functions.
3. Cross-train staff in areas of both land records and vital records.
4. Continue back-indexing of land record documents to improve public access and ensure historical preservation.

- 5. Implement more modules and features available in the County's Lifecycle software package (Fidlar Technologies) – (iNspect, IRIS, Honor Rewards).**
- 6. Integration of Monarch. Monarch will be used by Property Lister and Treasurer Office as an integration tool to deliver images and data fields for their offices.**
- 7. Maintain daily recording and indexing of all records in a timely, accurate matter to provide the most up-to-date data possible for customers and constituents.**
- 8. Ensure that any legislation affecting the office is monitored and proactively addressed.**
- 9. Ensure that the Register of Deeds operates according to statutory responsibilities.**

REGISTER OF DEEDS

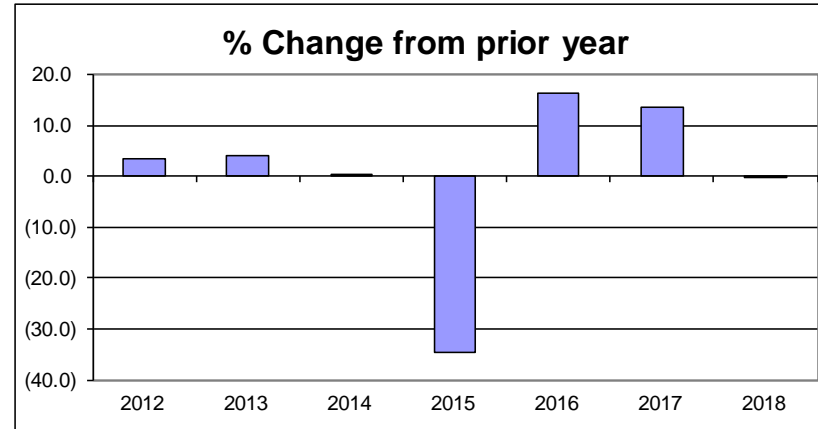
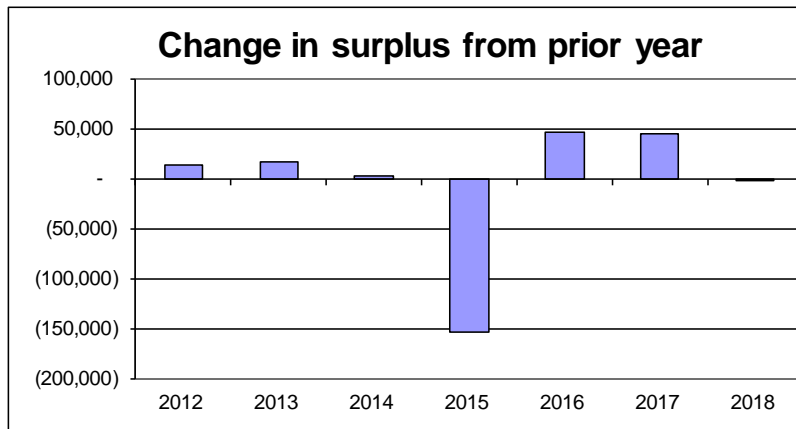
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	8	8	8	7	7	7	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	8	8	8	7	7	7	7	7	7	7

There is no change to the staffing table for 2018.

COUNTY LEVY: The Register of Deeds office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2018 is projected to be \$381,251, a decrease of \$1,180 or 0.3% under 2017. This decrease translates into an overall increase in total County tax levy. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Register of Deeds

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ (382,431)	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
None	-	
Other small changes	1,180	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ (381,251)	

Financial Summary Register of Deeds

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	564,383	955,000	955,000	955,000	965,000
Labor	255,090	453,032	453,032	453,032	456,643
Travel	1,679	2,890	2,740	2,740	2,949
Capital	-	-	-	-	-
Other Expenditures	71,969	131,762	116,797	116,797	124,157
Total Expenditures	328,738	587,684	572,569	572,569	583,749
Levy			(382,431)		(381,251)

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds									
Revenue									
Taxes:									
Transfer Tax	41003	323,420	353,234	410,187	370,000	370,000	375,000	375,000	1.35%
Taxes Subtotal:		323,420	353,234	410,187	370,000	370,000	375,000	375,000	1.35%
Public Services:									
Other Fees	45002	60,179	53,160	54,967	53,000	53,000	53,000	53,000	0.00%
Forms Copies Etc	45003	63,450	71,260	69,288	67,000	67,000	67,000	67,000	0.00%
Recording Fees	45010	447,386	489,746	501,874	465,000	465,000	470,000	470,000	1.08%
Public Services Subtotal:		571,015	614,166	626,128	585,000	585,000	590,000	590,000	0.85%
Total Operating Revenue:		894,434	967,400	1,036,316	955,000	955,000	965,000	965,000	1.05%
Revenue Total:		894,434	967,400	1,036,316	955,000	955,000	965,000	965,000	1.05%
Expense									
Wages:									
Regular Pay	51100	284,821	286,487	226,225	284,846	290,861	290,861	290,861	2.11%
Overtime	51105	0	0	9,157	0	0	0	0	0.00%
Comp Time	51108	1,433	1,418	219	0	0	0	0	0.00%
Wages Subtotal:		286,254	287,905	235,601	284,846	290,861	290,861	290,861	2.11%
Fringes Benefits:									
FICA Medicare	51200	20,711	20,720	17,248	21,789	22,253	22,253	22,253	2.13%
Health Insurance	51201	92,180	99,879	82,668	119,206	116,782	116,782	116,782	-2.03%
Dental Insurance	51202	6,720	6,871	4,932	5,783	5,044	5,044	5,044	-12.78%
Workers Compensation	51203	338	868	240	442	588	588	588	33.03%
WI Retirement	51206	20,228	19,580	14,949	19,370	19,487	19,487	19,487	0.60%
Fringe Benefits Other	51207	1,921	1,959	994	1,596	1,628	1,628	1,628	2.01%
Fringes Benefits Subtotal:		142,098	149,878	121,031	168,186	165,782	165,782	165,782	-1.43%
Total Labor:		428,351	437,783	356,632	453,032	456,643	456,643	456,643	0.80%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds									
Travel:									
Registration Tuition	52001	300	375	275	500	600	600	600	20.00%
Automobile Allowance	52002	1,071	1,046	625	1,100	1,100	1,100	1,100	0.00%
Lodging	52006	837	998	524	1,140	1,249	1,249	1,249	9.56%
Other Travel Exp	52007	0	30	0	0	0	0	0	0.00%
Travel Subtotal:		2,208	2,449	1,425	2,740	2,949	2,949	2,949	7.63%
Total Travel:		2,208	2,449	1,425	2,740	2,949	2,949	2,949	7.63%
Office:									
Office Supplies	53000	1,237	859	1,075	1,400	3,000	3,000	3,000	114.29%
Stationery and Forms	53001	1,199	2,935	2,155	3,000	3,500	3,500	3,500	16.67%
Printing Supplies	53002	299	1,221	897	1,200	1,200	1,200	1,200	0.00%
Postage and Box Rent	53004	41	24	0	35	35	35	35	0.00%
Computer Supplies	53005	0	0	0	250	250	0	0	-100.00%
Telephone	53008	597	780	788	825	825	825	825	0.00%
Long Distance	53011	57	0	0	0	0	0	0	0.00%
Office Subtotal:		3,430	5,819	4,915	6,710	8,810	8,560	8,560	27.57%
Operating:									
Subscriptions	53501	120	0	140	100	100	100	100	0.00%
Membership Dues	53502	100	100	100	110	110	110	110	0.00%
Small Equipment	53522	1,907	0	0	0	1,600	1,600	1,600	100.00%
Equipment Rental	53551	419	1,674	1,675	1,675	1,675	1,675	1,675	0.00%
Other Miscellaneous	53568	0	13	(13)	50	50	50	50	0.00%
Small Equipment Technology	53580	0	0	2,174	2,200	2,200	2,200	2,200	0.00%
Print Duplicate	73003	2,426	2,472	3,027	2,500	2,500	2,500	2,500	0.00%
Postage and Box Rent	73004	8,822	7,564	6,699	7,500	7,625	7,625	7,625	1.67%
Operating Subtotal:		13,794	11,823	13,802	14,135	15,860	15,860	15,860	12.20%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 080 - Register of Deeds									
Repairs & Maint:									
Maintenance Equipment	54022	331	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	4,112	2,747	1,272	3,000	3,990	3,990	3,990	33.00%
Equipment Repairs	74029	990	1,023	1,122	1,050	1,060	1,060	1,060	0.95%
Repairs & Maint Subtotal:		5,433	3,770	2,394	4,050	5,050	5,050	5,050	24.69%
Contractual Services:									
Professional Service	55014	9,186	60,746	88,375	90,000	93,000	93,000	93,000	3.33%
Microfilming Services	55017	42,000	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		51,186	60,746	88,375	90,000	93,000	93,000	93,000	3.33%
Insurance Expenses:									
Prop Liab Insurance	76000	2,160	2,328	2,280	1,902	1,687	1,687	1,687	-11.30%
Insurance Expenses Subtotal:		2,160	2,328	2,280	1,902	1,687	1,687	1,687	-11.30%
Total Other Operating:		76,003	84,486	111,766	116,797	124,407	124,157	124,157	6.30%
Expense Total:		506,562	524,718	469,822	572,569	583,999	583,749	583,749	1.95%
Register of Deeds Net/(Levy):		387,872	442,682	566,493	382,431	371,001	381,251	381,251	-0.31%

PLANNING

General Fund – Division: 086
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54903

TELEPHONE: 232-3340

MISSION STATEMENT:

To ensure sound land use growth by implementing the goals of the Winnebago County Comprehensive Plan and providing comprehensive and technical planning assistance to Winnebago County's committees, departments and political subdivisions. To promote Winnebago County as a good place to live and do business. Implement land record modernization technology to reduce the cost of general purpose government and provide better and more efficient access to land records for the public.

PROGRAM DESCRIPTION:

LAND USE PLANNING Prepare and implement ordinances and studies related to land use issues in Winnebago County.

SUBDIVISION REVIEW Review subdivision plats and certified survey maps to conform to County ordinances and State Statutes.

ZONING To assure sound land use growth through providing courteous and efficient staff assistance.

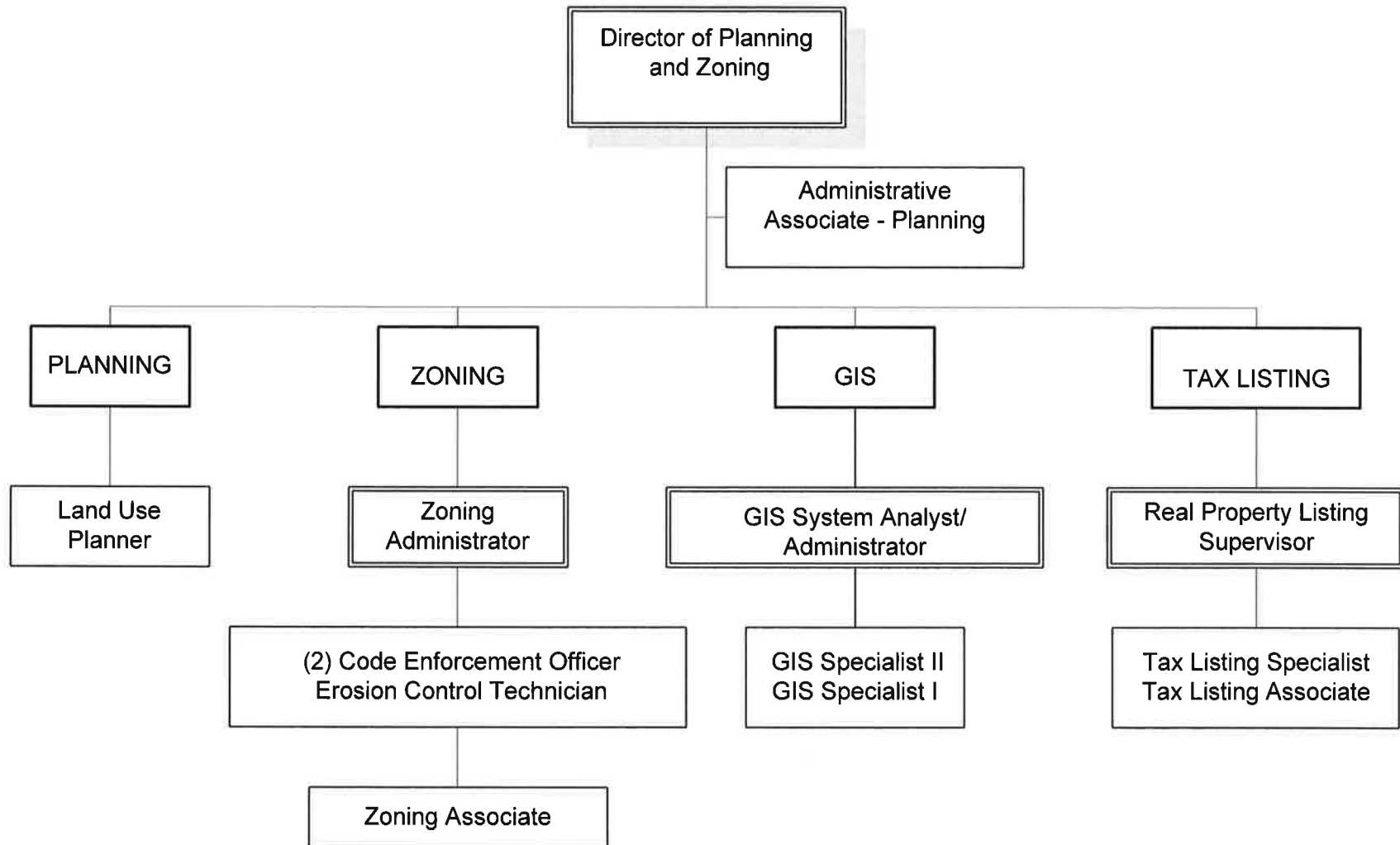
GEOGRAPHIC INFORMATION SYSTEM (GIS) To maintain the GIS database and provide data to all users.

LAND RECORDS MODERNIZATION To provide efficient, low cost, and modernized land records for the public, government officials & private entities.

PROPERTY LISTER To assist cities and towns in annual tax roll preparation and to provide general property listing services and information to the public. Provide to municipal assessors all deed transfers, partitions of land, name and address updates, acreage, assessment and legal description changes. Provide to municipal clerks updated totals for all municipal assessing.

ECONOMIC DEVELOPMENT Develop industrial parks & economic development in the County & its local communities for the purposes of increasing the tax base & creating job opportunities through the Industrial Development Board Revolving Loan Fund & Per Capita Funding Programs.

PLANNING AND ZONING



PLANNING

General Fund – Division: 086
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

Telephone: 232-3340

2017 ACCOMPLISHMENTS:

1. **Planning & Zoning:** Completed State Mandated County Farmland Preservation Plan and presented plan to County Board for adoption and to State DATCP for certification.
2. **Planning & Zoning:** Amended the County Shoreland Zoning Code as requested by the DNR to receive conditional approval of the code.
3. **Planning & Zoning:** Successfully notified approximately 1800 owners of private onsite wastewater treatment systems (septic systems) of the requirement to have their septic tanks pumped out and inspected by a licensed pumper. Full compliance with the septic system maintenance program was achieved.
4. **Planning & Zoning:** Hired and trained two new Zoning Code Enforcement Officers during the construction season. Previous Code Enforcement Officers took other positions elsewhere.
5. **Planning & Zoning:** Successfully completed a five year cycle audit with the National Flood Insurance Program / Community Rating System (NFIP/CRS). County was renewed as a CRS Class 8 community which results in a 10% discount in premium costs for NFIP policies.
6. **GIS:** Completed internal and external web access (WINGS-i and WINGS-e) upgrades to support efficient GIS workflows and applications.
7. **GIS:** Applied and received \$50,000 State DOA Strategic Initiative Grant for GIS projects.
8. **GIS:** Provided monthly data updates to FoxComm CAD (Computer Aided Dispatch) and represented Winnebago County GIS on the User Technical Committee (UTC).
9. **Property Lister Office:** Completed conversion of property records from the former Town of Menasha to the Village of Fox Crossing.
10. **Property Lister Office:** Completed update of numerous addressing changes resulting from County Treasurer lottery credit audit.
11. **Property Lister Office:** Completed with software vendor a new internet application for local govts for viewing municipal pet records.
12. **Property Lister Office:** Completed and implemented a fillable mailing address change form to accommodate local municipality conversion to online tax collections.
13. **Economic Development:** Continued ongoing staffing support for the Winnebago County Industrial Development Board relative to managing the Revolving Loan Fund and Per Capita Economic Development Grant programs as well as meeting and working with local, regional and state economic development entities.

2018 GOALS & OBJECTIVES:

- 1. Rewrite County Subdivision Ordinance to bring it up-to-date with current trends and state statutes. Update Stormwater and Erosion Control Ordinance to keep it in compliance with DNR requirements.**
- 2. Send out approximately 1800 septic system maintenance notices to residents whose septic tanks are due for inspection and/or pumping. Enforcement action will be taken where needed to achieve compliance with Winnebago County Sanitary Ordinance.**
- 3. Continue to participate in Community Rating System Insurance program resulting in continued reduction in flood insurance premiums for residents of unincorporated areas of the County. Monitoring and reporting local flooding events is imperative to participate in the program.**
- 4. Keep the official Town / County Zoning Map – Winnebago County, Wisconsin updated with amendments resulting from annexations and navigability determinations which effect the jurisdictional boundaries of the map. Text amendments will also be made to the code where necessary.**
- 5. Continue development of a zoning management suite for Winnebago Integrated Land Development System (WILDS) to provide automation of the workflow process of permit applications, to ensure the public can easily apply and pay for permits on-line, and to have permit records accessible to all staff members and public to streamline the permitting process.**
- 6. Have all staff trained and converted to the new WILDS zoning permit permitting program.**
- 7. Apply for State DOA Strategic Initiative Grant to offset costs related to land records projects.**
- 8. Increase access to County geospatial resources and information to improve service delivery and reduce costs and continue GIS coordination and partnerships in the County, the region, and the state.**
- 9. Assist and collaborate with software vendor to test and implement new Ascent web applications pursuant to local government requests such as the current work on an application for mortgage companies' tax payments.**
- 10. Continue providing quality and efficient property listing services for the local municipalities, general public and development entities, and serve to meet various state statutory timelines.**
- 11. Continue ongoing staffing support for the Winnebago County Industrial Development Board (IDB) and working with local, regional, and state economic development entities, as well as continue management of IDB Revolving Loan Fund Programs and the annual Per Capita Economic Development funding program for local communities.**

PLANNING & ZONING

2018 BUDGET NARRATIVE HIGHLIGHTS

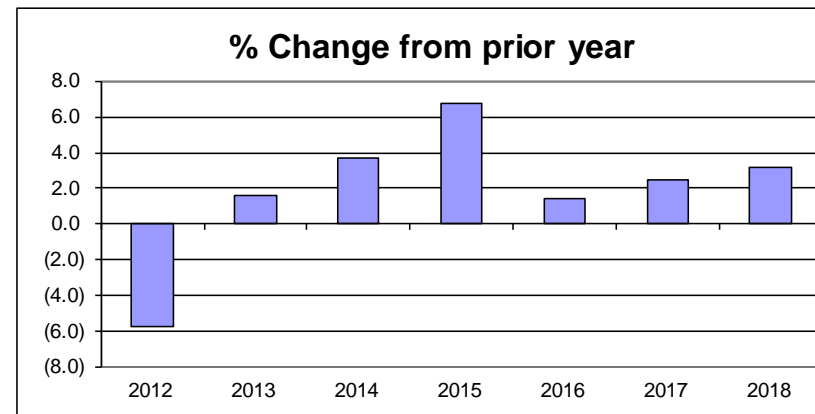
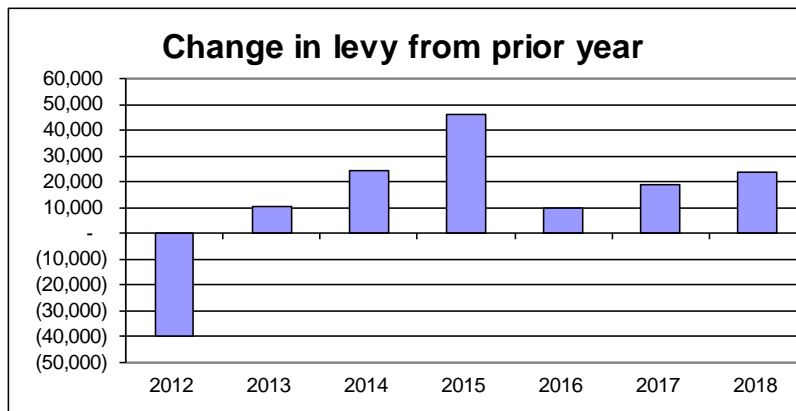
NOTE: This section contains Planning, Zoning, Geographic Information Systems (GIS), and Property Lister. All of these areas report to the County Planner. The financial information for Planning **excludes** the Property Lister from the totals. The Property Lister data is shown separately because it is a special apportionment.

DEPARTMENT STAFFING (including Property Lister):

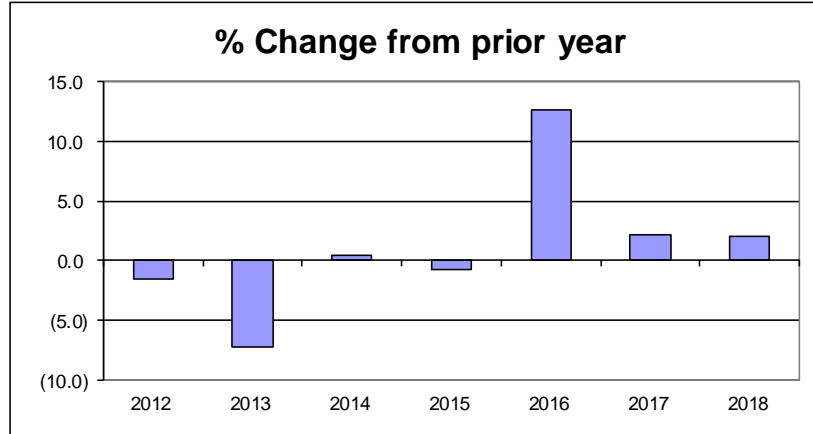
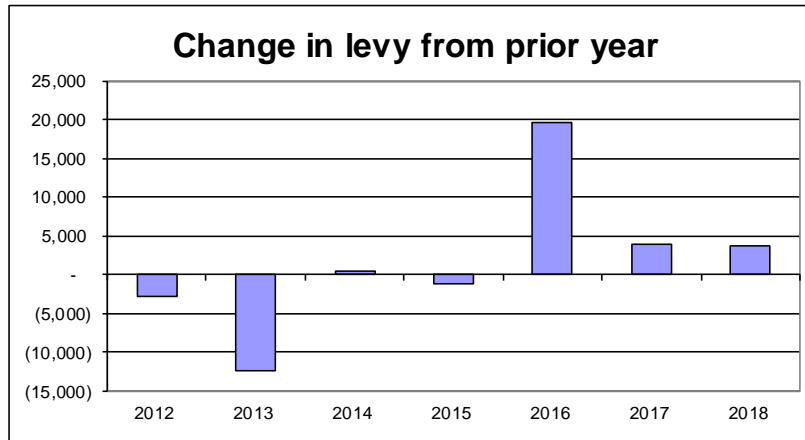
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	14	14	13	12	13	13	13	14	14	14
Part Time	2	2	2	2	1	1	1	0	0	0
Total	16	16	15	14	14	14	14	14	14	14

There is no change to the staffing table for 2018.

COUNTY LEVY PLANNING DEPT (EXCLUDING PROPERTY LISTER): The tax levy for 2018 is \$778,974, an increase of \$23,792 or 3.2% over 2017. A schedule of significant changes follows.



LEVY FOR PROPERTY LISTER: The net tax levy for 2018 for this function is \$184,272, an increase of \$3,794, or 2.1% over 2017. This levy is a special apportionment and is not levied to all municipalities of the County. As such we must reserve any unused funds from that department at year end and carry them forward to be applied against the Property Lister levy in the succeeding or future years.



FUND BALANCE – PROPERTY LISTER: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Planning, Zoning & GIS

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 755,182	
Revenue Changes - impact on levy:		
Sanitation Permits	(4,500)	Increase in building activity and replacement systems.
Expense Changes - impact on levy		
Health Insurance	31,768	Increase in health insurance premiums as forecasted by Human Resources.
Other small changes	(3,476)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 778,974	

Financial Summary
Planning (Excludes Property Lister)

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	151,955	267,801	267,801	267,801	285,150
Labor	530,944	943,444	943,444	943,444	989,329
Travel	1,208	3,800	3,800	3,800	3,300
Capital	25,393	24,500	24,500	25,500	22,000
Other Expenditures	24,744	55,289	51,239	54,289	49,495
Total Expenditures	582,289	1,027,033	1,022,983	1,027,033	1,064,124
Levy			755,182		778,974

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning									
Revenue									
Intergov Rev:									
Other Grantor Agencies	42019	9,443	15,010	8,456	10,101	10,000	10,000	10,000	-1.00%
Intergov Rev Subtotal:		9,443	15,010	8,456	10,101	10,000	10,000	10,000	-1.00%
Licenses:									
Zoning Permits	44006	41,630	52,215	55,320	41,745	44,715	44,715	44,715	7.11%
Sanitation Permits	44007	50,460	48,810	59,215	51,000	55,500	55,500	55,500	8.82%
Storm Water Permits	44008	38,900	45,370	54,200	48,070	49,270	49,270	49,270	2.50%
Licenses Subtotal:		130,990	146,395	168,735	140,815	149,485	149,485	149,485	6.16%
Fines and Permits:									
County Fines	44100	3,651	2,601	3,420	3,200	3,000	3,000	3,000	-6.25%
Fines and Permits Subtotal:		3,651	2,601	3,420	3,200	3,000	3,000	3,000	-6.25%
Public Services:									
Forms Copies Etc	45003	22,732	24,614	22,317	20,540	22,800	22,800	22,800	11.00%
Zoning Fees	45012	28,350	34,620	32,860	26,145	32,865	32,865	32,865	25.70%
Inspection Fees	45021	47,155	47,192	47,625	57,000	57,000	57,000	57,000	0.00%
Public Services Subtotal:		98,237	106,425	102,802	103,685	112,665	112,665	112,665	8.66%
Total Operating Revenue:		242,322	270,432	283,413	257,801	275,150	275,150	275,150	6.73%
Transfers In:									
Other Transfers In	49501	0	0	0	10,000	10,000	10,000	10,000	0.00%
Transfers In Subtotal:		0	0	0	10,000	10,000	10,000	10,000	0.00%
Total Non-Operating Revenue:		0	0	0	10,000	10,000	10,000	10,000	0.00%
Revenue Total:		242,322	270,432	283,413	267,801	285,150	285,150	285,150	6.48%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning									
Expense									
Wages:									
Regular Pay	51100	624,172	634,099	644,934	663,574	675,690	675,690	675,690	1.83%
Overtime	51105	0	434	0	400	0	0	0	-100.00%
Comp Time	51108	968	1,645	0	350	350	350	350	0.00%
Wages Subtotal:		625,140	636,179	644,934	664,324	676,040	676,040	676,040	1.76%
Fringes Benefits:									
FICA Medicare	51200	45,936	46,495	46,788	50,877	51,691	51,691	51,691	1.60%
Health Insurance	51201	136,040	155,166	152,264	167,262	199,030	199,030	199,030	18.99%
Dental Insurance	51202	10,171	10,115	10,270	10,479	11,218	11,218	11,218	7.05%
Workers Compensation	51203	1,058	1,450	1,043	1,561	2,296	2,296	2,296	47.09%
WI Retirement	51206	43,671	42,444	42,296	45,225	45,272	45,272	45,272	0.10%
Fringe Benefits Other	51207	3,638	3,613	3,841	3,716	3,782	3,782	3,782	1.78%
Fringes Benefits Subtotal:		240,514	259,281	256,502	279,120	313,289	313,289	313,289	12.24%
Total Labor:		865,654	895,460	901,436	943,444	989,329	989,329	989,329	4.86%
Travel:									
Registration Tuition	52001	1,230	1,624	940	1,150	1,150	1,150	1,150	0.00%
Automobile Allowance	52002	884	936	954	825	725	725	725	-12.12%
Vehicle Lease	52003	407	1,023	973	950	550	550	550	-42.11%
Meals	52005	62	10	11	175	175	175	175	0.00%
Lodging	52006	439	577	82	525	525	525	525	0.00%
Other Travel Exp	52007	28	0	10	75	75	75	75	0.00%
Taxable Meals	52008	51	23	40	100	100	100	100	0.00%
Travel Subtotal:		3,099	4,193	3,009	3,800	3,300	3,300	3,300	-13.16%
Total Travel:		3,099	4,193	3,009	3,800	3,300	3,300	3,300	-13.16%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning									
Capital Outlay:									
Equipment	58004	0	0	0	24,500	22,000	22,000	22,000	-10.20%
Capital Outlay Subtotal:		0	0	0	24,500	22,000	22,000	22,000	-10.20%
Total Capital:									
		0	0	0	24,500	22,000	22,000	22,000	-10.20%
Office:									
Office Supplies	53000	1,630	1,988	2,055	2,225	2,175	2,175	2,175	-2.25%
Stationery and Forms	53001	212	212	448	300	275	275	275	-8.33%
Printing Supplies	53002	443	206	547	575	525	525	525	-8.70%
Print Duplicate	53003	260	0	0	50	50	50	50	0.00%
Postage and Box Rent	53004	47	0	1	50	50	50	50	0.00%
Computer Supplies	53005	0	0	112	75	75	75	75	0.00%
Computer Software	53006	0	0	20	200	200	200	200	0.00%
Telephone	53008	1,732	2,417	2,577	2,550	2,675	2,675	2,675	4.90%
Long Distance	53011	101	0	0	0	0	0	0	0.00%
Wireless	53012	74	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	198	0	0	0	0	0	0	0.00%
Office Subtotal:		4,698	4,823	5,759	6,025	6,025	6,025	6,025	0.00%
Operating:									
Subscriptions	53501	379	758	799	800	800	800	800	0.00%
Membership Dues	53502	2,337	1,890	2,235	2,260	2,390	2,390	2,390	5.75%
Publish Legal Notices	53503	3,601	3,454	3,483	3,475	3,475	3,475	3,475	0.00%
Small Equipment	53522	49	0	0	225	200	200	200	-11.11%
Legal Fees	53530	0	0	1,147	5,000	4,000	4,000	4,000	-20.00%
Operating Licenses Fees	53553	380	0	132	380	640	640	640	68.42%
Operating Grants	53565	9,443	15,010	8,456	10,101	10,000	10,000	10,000	-1.00%
Print Duplicate	73003	3,406	3,744	4,115	2,850	3,250	3,250	3,250	14.04%
Postage and Box Rent	73004	3,251	3,367	4,505	4,150	4,150	4,150	4,150	0.00%
Motor Fuel	73548	2,256	1,420	792	1,600	1,350	1,350	1,350	-15.63%
Operating Subtotal:		25,103	29,643	25,663	30,841	30,255	30,255	30,255	-1.90%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Division - 086 - Planning									
Repairs & Maint:									
Maintenance Grounds	54021	0	0	0	25	25	25	25	0.00%
Maintenance Equipment	54022	1,295	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	0	0	0	200	100	100	100	-50.00%
Maintenance Vehicles	74023	836	596	983	1,400	900	900	900	-35.71%
Equipment Repairs	74029	1,023	990	1,023	957	990	990	990	3.45%
Repairs & Maint Subtotal:		3,154	1,586	2,006	2,582	2,015	2,015	2,015	-21.96%
Contractual Services:									
Vehicle Repairs	55005	0	0	0	350	0	0	0	-100.00%
Transcription Services	55009	2,336	2,475	2,910	2,650	2,650	2,650	2,650	0.00%
Other Contract Serv	55030	0	30,000	25,831	0	0	0	0	0.00%
Other Contract Services	75030	2,482	2,575	2,636	2,800	2,675	2,675	2,675	-4.46%
Contractual Services Subtotal:		4,817	35,050	31,377	5,800	5,325	5,325	5,325	-8.19%
Insurance Expenses:									
Prop Liab Insurance	76000	5,352	5,508	6,264	5,991	5,875	5,875	5,875	-1.94%
Insurance Expenses Subtotal:		5,352	5,508	6,264	5,991	5,875	5,875	5,875	-1.94%
Total Other Operating:		43,123	76,611	71,070	51,239	49,495	49,495	49,495	-3.40%
Expense Total:		911,876	976,264	975,515	1,022,983	1,064,124	1,064,124	1,064,124	4.02%
Planning Net/(Levy):		(669,555)	(705,833)	(692,102)	(755,182)	(778,974)	(778,974)	(778,974)	3.15%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Planning -				
	Pickup Truck	1	22,000	22,000
		1		22,000

PLANNING PROGRAM BUDGETS

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2018 ADOPTED	2017 ADOPTED	2016 ADOPTED	2018 OVER 2017	2017 OVER 2016
Planning	1086	294,221	750	22,000	9,993	326,964		326,964	306,385	273,679	6.7	12.0
Revenues	1086						-	-	-	-	N/A	N/A
Zoning	1087	395,822	1,725	-	36,635	434,182		434,182	419,666	411,364	3.5	2.0
Revenues	1087						269,550	(269,550)	(252,201)	(260,130)	6.9	(3.0)
GIS	1088	299,286	825	-	2,867	302,978		302,978	296,932	318,110	2.0	(6.7)
Revenues	1088						15,600	(15,600)	(15,600)	(6,400)	-	143.8
Grand Totals		<u>989,329</u>	<u>3,300</u>	<u>22,000</u>	<u>49,495</u>	<u>1,064,124</u>	<u>285,150</u>	<u>778,974</u>	<u>755,182</u>	<u>736,623</u>	<u>3</u>	<u>3</u>

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Property Lister

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 180,478	
Revenue Changes - impact on levy:		
Forms Copies Etc	5,000	Decrease based on a one-time fee for projected 2017 software conversion of tax and assessment records from the Town of Menasha to the Village of Fox Crossing.
Expense Changes - impact on levy:		
Data Processing	(5,000)	Decrease based on a one-time fee for projected 2017 software conversion of tax and assessment records from the Town of Menasha to the Village of Fox Crossing.
Other small changes	3,794	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 184,272	

Financial Summary Property Lister

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	300	5,600	5,600	5,600	600
Labor	82,207	195,095	195,095	195,095	199,440
Travel	-	100	300	300	170
Capital	-	-	-	-	-
Other Expenditures	1,192	5,233	10,683	10,683	5,262
Total Expenditures	83,399	200,428	206,078	206,078	204,872
Levy Before Fund Balance Adjustment			200,478		204,272
Decrease fund balance			(20,000)		(20,000)
Net Levy After Fund Balance Adjustment			180,478		184,272

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 089 - Property Lister									
Revenue									
Public Services:									
Forms Copies Etc	45003	335	575	755	5,600	600	600	600	-89.29%
Public Services Subtotal:		335	575	755	5,600	600	600	600	-89.29%
Total Operating Revenue:		335	575	755	5,600	600	600	600	-89.29%
Transfers In:									
Other Transfers In	49501	0	0	2,748	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	2,748	0	0	0	0	0.00%
Total Non-Operating Revenue:		0	0	2,748	0	0	0	0	0.00%
Revenue Total:		335	575	3,503	5,600	600	600	600	-89.29%
Expense									
Wages:									
Regular Pay	51100	96,105	104,738	94,530	125,757	127,682	127,682	127,682	1.53%
Temporary Employees	51101	0	0	2,904	0	0	0	0	0.00%
Wages Subtotal:		96,105	104,738	97,434	125,757	127,682	127,682	127,682	1.53%
Fringes Benefits:									
FICA Medicare	51200	7,137	7,781	7,204	9,621	9,768	9,768	9,768	1.53%
Health Insurance	51201	14,682	24,677	25,640	47,745	49,940	49,940	49,940	4.60%
Dental Insurance	51202	570	1,250	1,435	2,522	2,522	2,522	2,522	0.00%
Workers Compensation	51203	81	251	5	195	258	258	258	32.31%
WI Retirement	51206	6,737	6,957	6,451	8,551	8,555	8,555	8,555	0.05%
Fringe Benefits Other	51207	504	639	559	704	715	715	715	1.56%
Fringes Benefits Subtotal:		29,710	41,555	41,294	69,338	71,758	71,758	71,758	3.49%
Total Labor:		125,815	146,293	138,728	195,095	199,440	199,440	199,440	2.23%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 089 - Property Lister									
Travel:									
Automobile Allowance	52002	0	0	0	200	170	170	170	-15.00%
Taxable Meals	52008	0	0	0	100	0	0	0	-100.00%
Travel Subtotal:		0	0	0	300	170	170	170	-43.33%
Total Travel:		0	0	0	300	170	170	170	-43.33%
Office:									
Office Supplies	53000	995	494	1,434	1,000	1,100	1,100	1,100	10.00%
Printing Supplies	53002	112	140	100	200	140	140	140	-30.00%
Telephone	53008	224	385	357	600	500	500	500	-16.67%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Office Subtotal:		1,331	1,019	1,891	1,800	1,740	1,740	1,740	-3.33%
Operating:									
Membership Dues	53502	60	60	60	60	60	60	60	0.00%
Print Duplicate	73003	2,787	2,716	2,713	3,000	2,800	2,800	2,800	-6.67%
Postage and Box Rent	73004	0	91	1	100	10	10	10	-90.00%
Operating Subtotal:		2,847	2,867	2,774	3,160	2,870	2,870	2,870	-9.18%
Repairs & Maint:									
Maintenance Equipment	54022	110	0	0	0	0	0	0	0.00%
Equipment Repairs	74029	132	132	132	132	99	99	99	-25.00%
Repairs & Maint Subtotal:		242	132	132	132	99	99	99	-25.00%
Contractual Services:									
Data Processing	55013	2,828	0	0	5,000	0	0	0	-100.00%
Contractual Services Subtotal:		2,828	0	0	5,000	0	0	0	-100.00%

**Winnebago County
Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 089 - Property Lister									
Insurance Expenses:									
Prop Liab Insurance	76000	684	552	540	591	553	553	553	-6.43%
Insurance Expenses Subtotal:		684	552	540	591	553	553	553	-6.43%
Total Other Operating:		7,931	4,570	5,337	10,683	5,262	5,262	5,262	-50.74%
Expense Total:		133,746	150,862	144,065	206,078	204,872	204,872	204,872	-0.59%
Property Lister Net/(Levy):		(133,411)	(150,288)	(140,561)	(200,478)	(204,272)	(204,272)	(204,272)	1.89%
Fund balance applied (Note):					20,000	20,000	20,000	20,000	0.00%
Net Property Lister		(133,411)	(150,288)	(140,561)	(180,478)	(184,272)	(184,272)	(184,272)	2.10%

Note: fund balance applied will reduce ending fund balance.

LAND RECORDS MODERNIZATION FUND

2018 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Land Records Modernization Fund is a separate fund created under Wisconsin Statutes which receives money when people register documents at the Register of Deeds office. Monies accumulated in this fund can be used for land records modernization project costs which can include equipment and software purchases as well as training in their use. The funds can also be used to retire debt incurred to purchase and install these systems.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Land Records Modernization

Significant changes from 2017	Effect on Budget	Effect on Surplus	Total	
2017 Budgeted Surplus / (Deficit)			\$ 14,939	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			Description
WI Department of Administration	(15,000)	(15,000)		Decrease based on the Farmland Preservation Grant ending.
Total revenue changes	(15,000)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Capital - Equipment	(47,100)	47,100		Decrease due to no new capital equipment items needed for 2018.
Small Equipment	(6,000)	6,000		Decrease due to no small equipment items needed fo 2018.
Small Equipment Technology	15,396	(15,396)		Increase due to technology upgrades in both Register of Deeds office and GIS.
Data Processing	13,494	(13,494)		Increase due to software maintenance cost increases.
Professional Service	(10,500)	10,500		Decrease based on the Farmland Preservation Grant ending.
Other small changes	(1,470)	1,470		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(36,180)			
2018 Budgeted Surplus / (Deficit)			\$ 36,119	

Financial Summary Land Records Modernization

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	183,068	276,100	276,100	276,100	261,100
Labor	-	-	-	-	-
Travel	50	500	500	500	500
Capital	19,956	47,100	47,100	47,100	-
Other Expenditures	173,282	216,361	213,561	216,361	224,481
Total Expenditures	193,288	263,961	261,161	263,961	224,981
Levy Before Fund Balance Adjustments			(14,939)		(36,119)
Increase / (Decrease) fund balance			14,939		36,119
Net Levy After Fund Balance Adjustments			-		-

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	1,000	1,000	59,565	66,000	51,000	51,000	51,000	-22.73%
Intergov Rev Subtotal:		1,000	1,000	59,565	66,000	51,000	51,000	51,000	-22.73%
Public Services:									
Recording Fees	45010	136,914	148,619	158,898	160,000	160,000	160,000	160,000	0.00%
Recording Fees	45068	45,638	50,540	52,966	50,000	50,000	50,000	50,000	0.00%
Public Services Subtotal:		182,552	199,159	211,864	210,000	210,000	210,000	210,000	0.00%
Total Operating Revenue:		183,552	200,159	271,429	276,000	261,000	261,000	261,000	-5.43%
Interest:									
Interest Investments	48000	96	73	93	100	100	100	100	0.00%
Investment Mark to Market	48002	77	16	(45)	0	0	0	0	0.00%
Interest Subtotal:		173	89	48	100	100	100	100	0.00%
Transfers In:									
Other Transfers In	49501	24,000	0	0	0	0	0	0	0.00%
Transfers In Subtotal:		24,000	0	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		24,173	89	48	100	100	100	100	0.00%
Revenue Total:		207,725	200,248	271,477	276,100	261,100	261,100	261,100	-5.43%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization									
Expense									
Travel:									
Registration Tuition	52001	4,405	130	500	100	100	100	100	0.00%
Automobile Allowance	52002	105	168	0	125	125	125	125	0.00%
Meals	52005	0	0	0	50	50	50	50	0.00%
Lodging	52006	70	0	0	200	200	200	200	0.00%
Other Travel Exp	52007	0	0	0	25	25	25	25	0.00%
Travel Subtotal:		4,580	298	500	500	500	500	500	0.00%
Total Travel:		4,580	298	500	500	500	500	500	0.00%
Capital Outlay:									
Equipment	58004	0	0	31,369	47,100	0	0	0	-100.00%
Capital Outlay Subtotal:		0	0	31,369	47,100	0	0	0	-100.00%
Total Capital:		0	0	31,369	47,100	0	0	0	-100.00%
Office:									
Office Supplies	53000	0	317	0	0	0	0	0	0.00%
Print Duplicate	53003	0	0	0	200	200	200	200	0.00%
Computer Software	53006	356	0	550	60,000	57,200	57,200	57,200	-4.67%
Office Subtotal:		356	317	550	60,200	57,400	57,400	57,400	-4.65%
Operating:									
Small Equipment	53522	1,100	0	1,330	6,000	0	0	0	-100.00%
Small Equipment Technology	53580	0	1,136	0	0	15,396	15,396	15,396	100.00%
Operating Subtotal:		1,100	1,136	1,330	6,000	15,396	15,396	15,396	156.60%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 081 - Land Records Modernization									
Repairs & Maint:									
Equipment Repairs	54029	1,551	1,583	1,405	0	0	0	0	0.00%
Repairs & Maint Subtotal:		1,551	1,583	1,405	0	0	0	0	0.00%
Contractual Services:									
Grounds Maintenance	55007	419	0	0	400	1,500	1,500	1,500	275.00%
Data Processing	55013	101,969	123,290	116,459	120,359	134,553	133,853	133,853	11.21%
Professional Service	55014	176,596	56,000	108,891	16,000	5,500	5,500	5,500	-65.63%
Contractual Services Subtotal:		278,984	179,290	225,350	136,759	141,553	140,853	140,853	2.99%
Insurance Expenses:									
Prop Liab Insurance	76000	684	804	972	602	832	832	832	38.21%
Insurance Expenses Subtotal:		684	804	972	602	832	832	832	38.21%
Total Other Operating:		282,675	183,130	229,607	203,561	215,181	214,481	214,481	5.36%
Transfers Out:									
Other Transfers Out	59501	0	0	0	10,000	10,000	10,000	10,000	0.00%
Transfers Out Subtotal:		0	0	0	10,000	10,000	10,000	10,000	0.00%
Total Non-Operating Expense:		0	0	0	10,000	10,000	10,000	10,000	0.00%
Expense Total:		287,255	183,428	261,476	261,161	225,681	224,981	224,981	-13.85%
Land Records Modernization Net/(Levy):		(79,530)	16,820	10,001	14,939	35,419	36,119	36,119	141.78%

Note: A deficit will result in a draw down of fund balance. A surplus will increase the ending fund balance.

LAND & WATER CONSERVATION

General Fund – Division: 082
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Thomas Davies
LOCATION: James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901

TELEPHONE: 232-1951

MISSION STATEMENT:

To provide a full range of professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

PROGRAM DESCRIPTION:

LAND & WATER RESOURCE MANAGEMENT- Land and water resource assessments, inventories, NR151/ATCP50 compliance reviews, management plans, training and information and education services provided to landowners on individual land parcels and units of government for site specific and regional concerns. Complete, maintain and revise the State mandated, Winnebago County Land and Water Resource Management Plan.

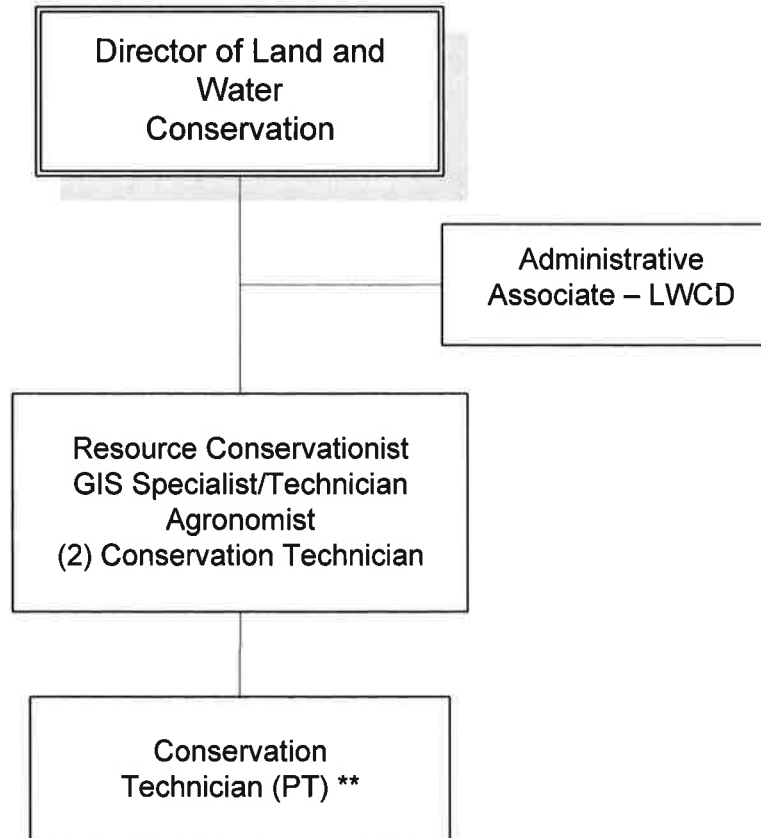
RESOURCE PLAN REVIEWS- Review surface drainage and agricultural land development projects and issue livestock waste management/erosion control permits and conduct onsite inspections of installed practices. These services are provided in accordance with the Winnebago County Livestock Waste Management, and Stormwater / Erosion Control ordinances. Implement the State Agricultural Performance Standards with all county producers. Provide State MS4 compliance for all required county owned properties.

DESIGN & CONSTRUCTION MANAGEMENT- Design, cost estimation, layout, and construction oversight services for "best management practices" installed to improve and protect surface and ground water quality; prevent soil erosion; manage stormwater runoff; protect and expand woodland resources; restore and enhance wetlands and upland habitat and protect and restore stream banks and shorelands. This includes the administration and delivery of the USDA/WI Conservation Reserve Enhancement Program (CREP), the State mandated Agricultural Performance Standards and Prohibitions, and the State Farmland Preservation Tax Credit Program (FPP).

SOIL & WATER RESOURCE MANAGEMENT PROGRAM - source: WDATCP & WDNR, approximately \$242,000 for staff support (\$142,000) and cost sharing (\$100,000) to landowners for the installation of pollution abatement and water quality protection practices throughout the county.

COUNTY WATER QUALITY IMPROVEMENT PROGRAM – source: Winnebago County; provides \$80,000 to \$100,000 annually to cost-share the installation of best management practices for the abatement of non-point pollution, to educate citizens on the importance of natural resource protection and the financial and technical assistance available, and to leverage additional funds by providing matching or contributory dollars within grant requests.

LAND AND WATER CONSERVATION



** Unclassified Position

LAND & WATER CONSERVATION

General Fund – Organization: 1082
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: Thomas E. Davies
LOCATION: Winnebago County LWCD
James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901-8131

TELEPHONE: 232-1951

2017 ACCOMPLISHMENTS:

1. Technical assistance services provided on approximately 42 separate practices involving the planning, design and construction of land and water resource improvement, restoration and protection components. These include shoreline protection and restoration, waterways and diversions, roof runoff controls, livestock waste transfer and storage facilities, barnyard runoff control systems, wetland restorations and well abandonments.
2. Technical assistance services were provided approximately 495 times for non-farm individuals, 629 times for farmers and 620 times for units of government.
3. Approximately 95 cost-share contracts with landowners were processed, accounting for approx. \$243,000 in county and state cost-share funds paid out or secured for the installation of non-point pollution abatement measures throughout the county.
4. Issued approximately 15-20 LWMO permits to various livestock operations around the county for new or expanded facilities. Continued the LWMO review program during permit issuance to inform livestock operators of the impacts of the ordinance on their operations and to help them avoid water pollution problems.
5. Secured state & local grants for \$343,000 to support implementation of the LWCD's soil and water resource protection programs, including Land and Water Resource Mgmt. Plan Implementation, the State Ag Performance Standards and locally identified resource concerns.
6. Completed Farmland Preservation Program compliance certifications for 80 landowners, affecting 12,934 acres of cropland and providing an estimated \$97,000 in tax credits for county participants.
7. Continued formal implementation of the Ag Performance Standards in accordance with NR 151 and DATCP 50 targeting the FPP participants, and tracked compliance on the GIS based recording system.
8. Completed WDNR MS4 permit requirements and Illicit Discharge Ordinance for WC.

9. Coordinated and administered the sale of 24,890 trees, 4,400 trees planted with county planters and the sale of related supplies to all participating landowners.
10. Coordinated, conducted and installed numerous I & E presentations and demonstration projects, newsletter articles, including Conservation Field Days, WPS Farm Show, Soil Health Field Days and LWCD Awareness presentations to Local, State and Federal Agencies, the Media, Private Organizations and Industry. Completed the LWCD Annual Report and distributed to Federal, State, County, Town and Local government/agencies.
11. Generated the 2017 Winnebago County Plat Book to provide levy reducing revenue for LWCD and the County Clerk's Office.

2018 GOALS & OBJECTIVES:

1. Secure \$300,000 in funding sources to support administrative and technical components of the department's soil and water resource protection programs including cost-sharing for pollution abatement measures installed by landowners throughout Winnebago County.
2. Continue the County funded Water Quality Improvement Program, providing \$80,000 to \$100,000 in annual cost-share funds toward pollution abatement projects at critical or high priority sites throughout the county.
3. Continue implementation of the Agricultural Performance Standards and TMDLs as identified in the Winnebago County LWRMP and required by State Law.
4. Continue to improve interdepartmental and intergovernmental communication regarding ordinance enforcement, LWMO permits, the implementation/administration of NR216/MS4 – Storm water Pollution Prevention Program, and Chapter 88- Drainage of Lands, to better serve the Towns and Constituents of Winnebago County.
5. Sign 40-50 new cost share agreements for the installation of conservation practices with landowners of Winnebago County.
6. Coordinate, conduct and install numerous I & E presentations and demonstration projects, including Conservation Field Days, Soil Health Field Days, Soil Health Challenge Demonstration Fields, Town meetings, LWMO and TMDL informational meetings and overall LWCD awareness presentations to Local and Regional Organizations and Industry.
7. Seek out new funding and grant sources to implement conservation practices on developed and undeveloped sites and to provide information and education throughout Winnebago County. Utilize the Multi-Discharger Variance for Phosphorus Program grant program.
8. Sell 200 – 300 copies of the 2017 Winnebago County Plat book, providing approximately \$6,800 to \$10,200 of levy reducing revenue for LWCD and the County Clerk's Office.
9. Ramp up TMDL implementation in the Lower Fox River Watershed within Winnebago County.
10. Begin implementation planning of the TMDLs for the Upper Fox / Wolf Watershed within Winnebago County.

LAND & WATER CONSERVATION

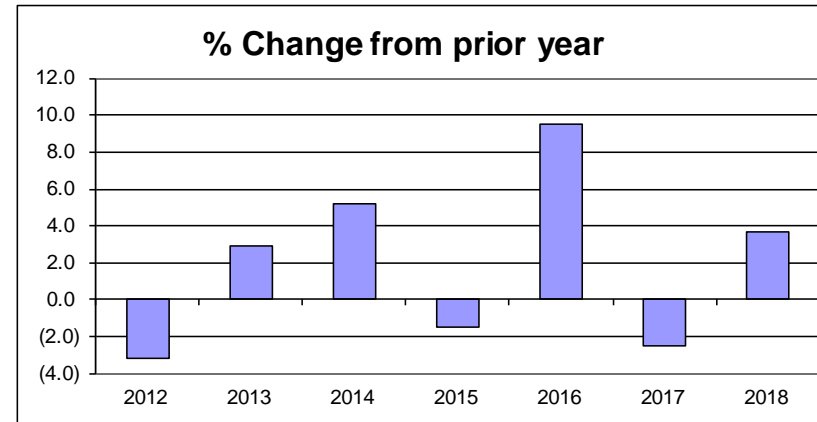
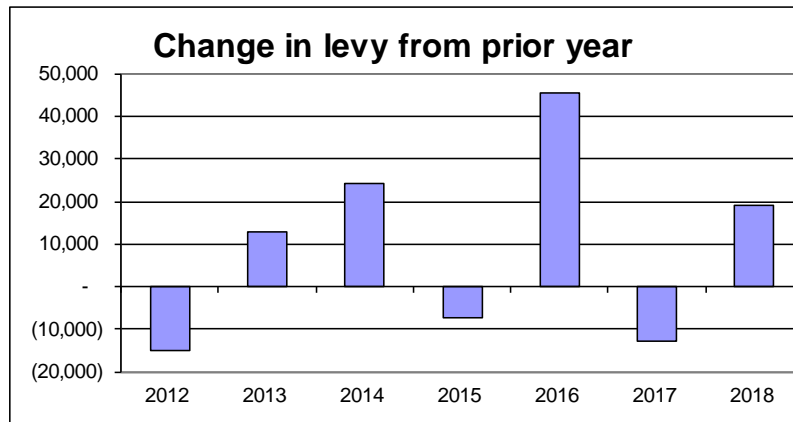
2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	7	7	8	8	7	7	7	7	7	7
Part Time	1	1	0	0	0	0	0	0	0	0
Total	8	8	8	8	7	7	7	7	7	7

There is no change to the staffing table for 2018.

COUNTY LEVY: The tax levy for 2018 is \$528,145, an increase of \$19,023 or 3.7% over 2017. A schedule of significant changes follows.



SIGNIFICANT CHANGES FROM 2017 ADOPTED - Land & Water Conservation

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 509,122	
Revenue Changes - impact on levy:		
WI Dept of Administration	(12,245)	Increase due to revenue from WDNR stormwater planning grant.
Other Grantor Agencies	(8,000)	Increase due to revenue from Ducks Unlimited/Natural Resource Damage Assessment grant.
Conservation Services	3,500	Decrease in the NRCS contribution agreement funding.
Conservation Services - Interfund	(27,800)	Increase includes \$24,490 engineering fees and an increase in labor costs to administer the MS4 for the Highway Department.
Sale of Property & Equipment	(4,500)	Increase for the sale of the old survey equipment being retired to purchase new equipment.
Expense Changes - impact on levy:		
Capital - Equipment	11,495	Increase to purchase new survey equipment.
Operating Grants	12,245	Increase in costs related to the WDNR stormwater planning grant.
Other Contracted Services	24,490	Increase for the engineering fees for stormwater modeling of the County MS4.
Other small changes	19,838	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 528,145	

Financial Summary Land & Water Conservation

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	34,096	420,492	361,570	487,619	410,615
Labor	331,972	573,789	573,789	573,789	593,044
Travel	2,471	5,000	5,000	5,000	4,500
Capital	-	-	-	-	11,495
Other Expenditures	24,077	340,647	291,903	485,677	329,721
Total Expenditures	358,520	919,436	870,692	1,064,466	938,760
Levy			509,122		528,145

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	0	0	0	40,000	52,245	52,245	52,245	30.61%
Agri Trade Consumer Protection	42004	293,749	245,590	207,912	242,500	242,500	242,500	242,500	0.00%
WI Natural Resources	42009	15,030	10,164	10,284	32,800	32,800	32,800	32,800	0.00%
Other Grantor Agencies	42019	0	0	0	0	8,000	8,000	8,000	100.00%
Intergov Rev Subtotal:		308,779	255,755	218,196	315,300	335,545	335,545	335,545	6.42%
Fines and Permits:									
County Fines	44100	250	0	0	500	500	500	500	0.00%
Fines and Permits Subtotal:		250	0	0	500	500	500	500	0.00%
Public Services:									
Forms Copies Etc	45003	1	5	0	20	20	20	20	0.00%
Conservation Services	45004	0	300	1,080	8,000	4,500	4,500	4,500	-43.75%
Other Public Charges	45057	8,344	8,593	5,061	9,000	9,000	9,000	9,000	0.00%
Public Services Subtotal:		8,344	8,898	6,141	17,020	13,520	13,520	13,520	-20.56%
Interfund Revenue:									
Conservation Services	65004	15,102	15,019	14,982	15,000	42,800	42,800	42,800	185.33%
Interfund Revenue Subtotal:		15,102	15,019	14,982	15,000	42,800	42,800	42,800	185.33%
Total Operating Revenue:		332,475	279,672	239,318	347,820	392,365	392,365	392,365	12.81%
Misc Revenues:									
Rental Equipment	48101	887	400	315	1,000	1,000	1,000	1,000	0.00%
Sale Of Prop Equip	48104	2,850	1,591	0	0	4,500	4,500	4,500	100.00%
Material Sales	48105	4,995	6,714	3,297	12,750	12,750	12,750	12,750	0.00%
Misc Revenues Subtotal:		8,732	8,705	3,612	13,750	18,250	18,250	18,250	32.73%
Total Non-Operating Revenue:		8,732	8,705	3,612	13,750	18,250	18,250	18,250	32.73%
Revenue Total:		341,207	288,377	242,930	361,570	410,615	410,615	410,615	13.56%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation									
Expense									
Wages:									
Regular Pay	51100	364,125	371,158	377,943	391,193	402,562	402,562	402,562	2.91%
Comp Time	51108	64	24	0	0	0	0	0	0.00%
Wages Subtotal:		364,189	371,182	377,943	391,193	402,562	402,562	402,562	2.91%
Fringes Benefits:									
FICA Medicare	51200	26,259	26,951	27,355	29,926	30,796	30,796	30,796	2.91%
Health Insurance	51201	97,215	106,163	106,608	114,249	119,528	119,528	119,528	4.62%
Dental Insurance	51202	6,480	5,784	5,784	5,783	5,783	5,783	5,783	0.00%
Workers Compensation	51203	2,135	2,285	2,088	3,845	5,148	5,148	5,148	33.89%
WI Retirement	51206	25,423	25,002	24,911	26,602	26,972	26,972	26,972	1.39%
Fringe Benefits Other	51207	2,370	2,444	2,549	2,191	2,255	2,255	2,255	2.92%
Fringes Benefits Subtotal:		159,882	168,628	169,294	182,596	190,482	190,482	190,482	4.32%
Total Labor:		524,071	539,810	547,238	573,789	593,044	593,044	593,044	3.36%
Travel:									
Registration Tuition	52001	2,076	2,288	2,750	3,000	2,500	2,500	2,500	-16.67%
Automobile Allowance	52002	84	46	218	300	300	300	300	0.00%
Meals	52005	92	18	146	350	350	350	350	0.00%
Lodging	52006	290	82	656	1,000	1,000	1,000	1,000	0.00%
Other Travel Exp	52007	8	12	0	50	50	50	50	0.00%
Taxable Meals	52008	170	107	0	300	300	300	300	0.00%
Travel Subtotal:		2,720	2,553	3,769	5,000	4,500	4,500	4,500	-10.00%
Total Travel:		2,720	2,553	3,769	5,000	4,500	4,500	4,500	-10.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation									
Capital Outlay:									
Equipment	58004	24,500	0	31,396	0	11,495	11,495	11,495	100.00%
Capital Outlay Subtotal:		24,500	0	31,396	0	11,495	11,495	11,495	100.00%
Total Capital:		24,500	0	31,396	0	11,495	11,495	11,495	100.00%
Office:									
Office Supplies	53000	1,014	563	541	600	600	600	600	0.00%
Stationery and Forms	53001	0	44	45	150	150	150	150	0.00%
Printing Supplies	53002	202	154	166	280	280	280	280	0.00%
Print Duplicate	53003	0	0	0	150	150	150	150	0.00%
Postage and Box Rent	53004	155	22	47	150	150	150	150	0.00%
Computer Supplies	53005	134	0	0	200	200	200	200	0.00%
Computer Software	53006	876	4,600	3,209	5,000	4,500	4,500	4,500	-10.00%
Telephone	53008	1,017	1,609	1,656	2,000	2,500	2,500	2,500	25.00%
Telephone Supplies	53009	0	0	30	100	100	100	100	0.00%
Long Distance	53011	0	0	0	0	0	0	0	0.00%
Wireless	53012	293	0	0	0	0	0	0	0.00%
Office Subtotal:		3,690	6,992	5,694	8,630	8,630	8,630	8,630	0.00%
Operating:									
Advertising	53500	377	374	567	400	400	400	400	0.00%
Subscriptions	53501	179	214	196	250	250	250	250	0.00%
Membership Dues	53502	3,447	3,442	3,382	4,000	4,000	4,000	4,000	0.00%
Agricultural Supplies	53515	3,286	3,232	300	3,500	3,500	3,500	3,500	0.00%
Food	53520	94	115	170	200	200	200	200	0.00%
Small Equipment	53522	633	796	2,556	1,800	1,200	1,200	1,200	-33.33%
Other Operating Supplies	53533	205	42	424	500	500	500	500	0.00%
Motor Fuel	53548	112	14	34	200	200	200	200	0.00%
Operating Licenses Fees	53553	667	533	590	700	700	700	700	0.00%
Operating Grants	53565	202,847	140,370	113,294	241,000	253,245	253,245	253,245	5.08%
Small Equipment Technology	53580	1,744	336	2,385	2,225	4,200	4,200	4,200	88.76%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 082 - Land & Water Conservation									
Print Duplicate	73003	1,496	1,579	1,598	1,800	1,600	1,600	1,600	-11.11%
Postage and Box Rent	73004	329	367	493	600	600	600	600	0.00%
Motor Fuel	73548	3,752	2,279	1,670	3,000	2,200	2,200	2,200	-26.67%
Operating licenses fees	73553	150	570	330	600	600	600	600	0.00%
Operating Subtotal:		219,318	154,263	127,990	260,775	273,395	273,395	273,395	4.84%
Repairs & Maint:									
Maintenance Equipment	54022	713	218	43	800	800	800	800	0.00%
Maintenance Vehicles	54023	283	410	788	600	600	600	600	0.00%
Equipment Repairs	54029	77	43	69	600	600	600	600	0.00%
Maintenance Vehicles	74023	630	416	1,181	1,200	1,200	1,200	1,200	0.00%
Equipment Repairs	74029	396	429	396	396	363	363	363	-8.33%
Repairs & Maint Subtotal:		2,098	1,516	2,477	3,596	3,563	3,563	3,563	-0.92%
Contractual Services:									
Vehicle Repairs	55005	514	19	70	600	600	600	600	0.00%
Other Contract Serv	55030	9,053	9,190	14,694	13,000	37,490	37,490	37,490	188.38%
Contractual Services Subtotal:		9,568	9,208	14,764	13,600	38,090	38,090	38,090	180.07%
Insurance Expenses:									
Prop Liab Insurance	76000	6,084	5,616	6,480	5,302	6,043	6,043	6,043	13.98%
Insurance Expenses Subtotal:		6,084	5,616	6,480	5,302	6,043	6,043	6,043	13.98%
Total Other Operating:		240,759	177,595	157,405	291,903	329,721	329,721	329,721	12.96%
Expense Total:		792,050	719,958	739,808	870,692	938,760	938,760	938,760	7.82%
Land & Water Conservation Net/(Levy):		(450,842)	(431,581)	(496,878)	(509,122)	(528,145)	(528,145)	(528,145)	3.74%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2018**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Land & Water				
Conservation -	Survey Equipment	1	11,495	11,495
		1		11,495

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
NON-DIVISIONAL BUDGETS				
County Board	\$ -	\$ 311,441	\$ (17,760)	\$ 293,681
Scholarship Program	340	9,000	340	9,000
Unclassified	4,673,550	3,845,955	(3,096,000)	(3,923,595)
	<u>\$ 4,673,890</u>	<u>\$ 4,166,396</u>	<u>\$ (3,113,420)</u>	<u>\$ (3,620,914)</u>

COUNTY BOARD

General Fund – Department: 001

2018 BUDGET NARRATIVE

DEPARTMENT HEAD: David Albrecht
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

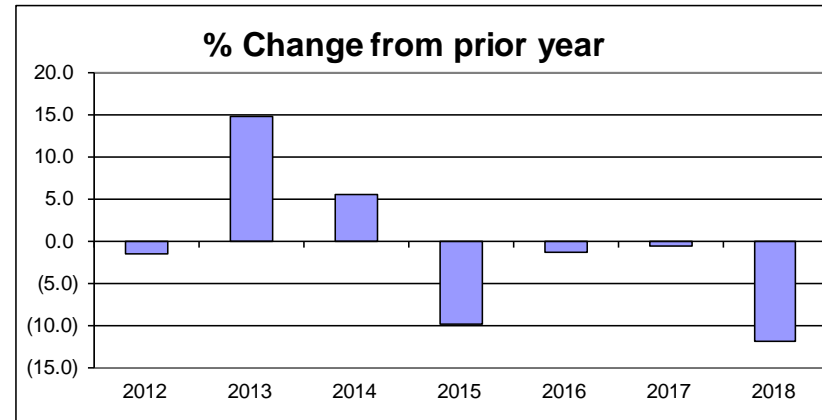
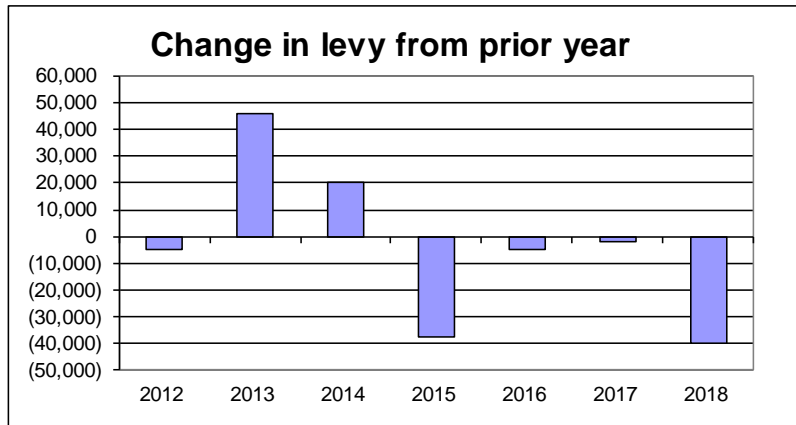
MISSION STATEMENT:

To set broad policy measures with regard to the needs of the county taxpayer. Evaluate the results of this policy and ongoing programs that have been previously established. Measure the effectiveness of the personnel assigned to oversee the policies and programs.

COUNTY BOARD

2018 BUDGET NARRATIVE HIGHLIGHTS

COUNTY LEVY: The 2018 tax levy is \$293,681, a decrease of \$39,659 or 11.9% under 2017. A schedule of significant changes follows.



Scholarship Fund:

COUNTY LEVY: The tax levy for the scholarship program is \$9,000 for 2018, no change from 2017.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

COUNTY BOARD

General Fund –Department: 001

2018 BUDGET NARRATIVE

DEPARTMENT HEAD: David Albrecht
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3439

2017 ACCOMPLISHMENTS:

1. Approved the construction of a roundabout at the intersection of County Road CB and Oakridge Road for safer driving conditions.
2. Approved funding for various capital projects at the courthouse and for the engineering and design of a mental health crisis service center and community-based residential facility for the Human Services Department.
3. Appropriated \$4.3 Million for the 2017 Highway Department's 2017 Annual Infrastructure Improvement Program
4. Appropriated \$2.3 Million to fund an upgrade to the Sheriff's Department's Computer Aided Dispatch (CAD) and Records Management System (RMS)

2018 GOALS & OBJECTIVES:

1. Continue to partner with Outagamie County to support UW-Fox Valley. Plan for long-range improvements to this facility by working with UW Fox Valley and Outagamie County.
2. See the successful completion of office renovations and relocations from the courthouse to the County Administration Building.
3. Continue to serve the citizens of Winnebago County in a fiscally responsible manner while providing services in an efficient, effective and compassionate manner.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - County Board

Account	Amount	Description
Significant changes from 2017		
Tax Levy 2017	\$ 333,340	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Elected Officials / FICA Medicare	17,760	Increase in per diem rate and FICA/Medicare for County Board supervisors per amendment
Fund balance applied	(17,760)	Fund balance applied to cover increase due to amendment.
Lodging	5,360	Increase due to hotel costs increasing.
Capital - Equipment	(44,250)	No new capital items requested this year. Last year's request was for equipment to televise county board meetings.
Other small changes	(769)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ 293,681	

Financial Summary County Board

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	-	-	-	-	-
Labor	69,010	151,200	151,200	151,200	168,960
Travel	40,316	70,890	70,890	70,890	76,250
Capital	-	44,250	44,250	44,250	-
Other Expenditures	35,617	62,395	67,000	67,000	66,231
Total Expenditures	144,943	328,735	333,340	333,340	311,441
Levy Before Fund Balance Adjustment			333,340		311,441
Decrease fund balance			-		(17,760)
Net Levy After Fund Balance Adjustment			333,340		293,681

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 001 - Board									
Expense									
Wages:									
Elected Officials	51103	119,690	120,812	120,526	121,000	121,000	121,000	137,500	13.64%
Citizen Board Per Diem	51106	14,234	13,486	17,292	19,000	19,000	19,000	19,000	0.00%
Other Per Diem	51107	1,034	0	0	0	0	0	0	0.00%
Wages Subtotal:		134,958	134,298	137,818	140,000	140,000	140,000	156,500	11.79%
Fringes Benefits:									
FICA Medicare	51200	10,072	9,956	10,223	11,000	11,000	11,000	12,260	11.45%
Workers Compensation	51203	109	115	126	200	200	200	200	0.00%
Fringes Benefits Subtotal:		10,181	10,071	10,349	11,200	11,200	11,200	12,460	11.25%
Total Labor:		145,139	144,369	148,167	151,200	151,200	151,200	168,960	11.75%
Travel:									
Registration Tuition	52001	8,095	8,902	13,255	14,350	14,350	14,350	14,350	0.00%
Automobile Allowance	52002	31,959	34,400	30,831	35,000	35,000	35,000	35,000	0.00%
Commercial Travel	52004	1,750	1,609	2,527	3,000	3,000	3,000	3,000	0.00%
Meals	52005	1,856	1,974	1,431	2,500	2,500	2,500	2,500	0.00%
Lodging	52006	11,408	13,690	16,636	14,640	20,000	20,000	20,000	36.61%
Other Travel Exp	52007	497	366	981	1,000	1,000	1,000	1,000	0.00%
Taxable Meals	52008	344	269	236	400	400	400	400	0.00%
Travel Subtotal:		55,909	61,210	65,896	70,890	76,250	76,250	76,250	7.56%
Total Travel:		55,909	61,210	65,896	70,890	76,250	76,250	76,250	7.56%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 001 - Board									
Capital Outlay:									
Equipment	58004	0	0	0	44,250	0	0	0	-100.00%
Capital Outlay Subtotal:		0	0	0	44,250	0	0	0	-100.00%
Total Capital:		0	0	0	44,250	0	0	0	-100.00%
Office:									
Office Supplies	53000	285	81	50	500	200	200	200	-60.00%
Stationery and Forms	53001	18	90	148	200	100	100	100	-50.00%
Printing Supplies	53002	0	0	0	100	100	100	100	0.00%
Postage and Box Rent	53004	0	0	13	0	0	0	0	0.00%
Telephone	53008	355	1,524	792	1,000	1,000	1,000	1,000	0.00%
Long Distance	53011	34	0	0	0	0	0	0	0.00%
Wireless	53012	415	0	0	0	0	0	0	0.00%
Office Subtotal:		1,107	1,695	1,003	1,800	1,400	1,400	1,400	-22.22%
Operating:									
Advertising	53500	0	0	0	500	500	500	500	0.00%
Subscriptions	53501	680	740	740	900	900	900	900	0.00%
Membership Dues	53502	21,438	21,438	21,438	22,000	22,000	22,000	22,000	0.00%
Publish Legal Notices	53503	18,740	10,895	22,445	24,000	22,000	22,000	22,000	-8.33%
Photo Processing	53504	352	0	0	0	0	0	0	0.00%
Food	53520	352	297	631	500	500	500	500	0.00%
Small Equipment	53522	0	5,710	0	9,500	9,500	9,500	9,500	0.00%
Other Operating Supplies	53533	433	3,212	261	1,000	500	500	500	-50.00%
Small Equipment Technology	53580	0	25,362	0	0	0	0	0	0.00%
Print Duplicate	73003	2,706	1,793	1,764	2,000	3,250	3,250	3,250	62.50%
Postage and Box Rent	73004	2,432	1,692	1,703	2,000	3,250	3,250	3,250	62.50%
Operating Subtotal:		47,132	71,140	48,982	62,400	62,400	62,400	62,400	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 001 - Board									
Repairs & Maint:									
Maintenance Equipment	54022	37	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	0	6,600	6,600	6,600	6,600	6,600	6,600	0.00%
Equipment Repairs	74029	198	165	1,320	1,500	1,320	1,320	1,320	-12.00%
Repairs & Maint Subtotal:		235	6,765	7,920	8,100	7,920	7,920	7,920	-2.22%
Contractual Services:									
Data Processing	55013	4,950	0	0	0	0	0	0	0.00%
Professional Service	55014	0	5,000	54,672	6,000	6,000	6,000	6,000	0.00%
Personnel Services	75800	(11,478)	(12,537)	(9,859)	(12,500)	(12,500)	(12,500)	(12,500)	0.00%
Contractual Services Subtotal:		(6,528)	(7,537)	44,813	(6,500)	(6,500)	(6,500)	(6,500)	0.00%
Insurance Expenses:									
Prop Liab Insurance	76000	840	1,116	924	1,200	1,011	1,011	1,011	-15.75%
Insurance Expenses Subtotal:		840	1,116	924	1,200	1,011	1,011	1,011	-15.75%
Total Other Operating:		42,785	73,178	103,641	67,000	66,231	66,231	66,231	-1.15%
Expense Total:		243,833	278,757	317,704	333,340	293,681	293,681	311,441	-6.57%
Board Net/(Levy):		(243,833)	(278,757)	(317,704)	(333,340)	(293,681)	(293,681)	(311,441)	-6.57%
Fund balance applied (Note):								17,760	100.00%
Net County Board		(243,833)	(278,757)	(317,704)	(333,340)	(293,681)	(293,681)	(293,681)	-11.90%

Note: General Fund undesignated fund balance applied will offset the amendment to increase county board pay and benefits.

Financial Summary Scholarship Program

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	301	320	320	320	340
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	5,000	9,000	9,000	9,000	9,000
Total Expenditures	5,000	9,000	9,000	9,000	9,000
Levy Before Fund Balance Adjustments			8,680		8,660
Increase / (Decrease) fund balance			320		340
Net Levy After Fund Balance Adjustments (Note)			9,000		9,000

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 060 - Scholarship									
Revenue									
Interest:									
Interest Investments	48000	290	315	332	320	340	340	340	6.25%
Investment Mark to Market	48002	233	68	(154)	0	0	0	0	0.00%
Interest Subtotal:		523	383	177	320	340	340	340	6.25%
Total Non-Operating Revenue:		523	383	177	320	340	340	340	6.25%
Revenue Total:		523	383	177	320	340	340	340	6.25%
Expense									
Operating:									
Operating Grants	53565	8,000	8,500	9,000	9,000	9,000	9,000	9,000	0.00%
Operating Subtotal:		8,000	8,500	9,000	9,000	9,000	9,000	9,000	0.00%
Total Other Operating:		8,000	8,500	9,000	9,000	9,000	9,000	9,000	0.00%
Expense Total:		8,000	8,500	9,000	9,000	9,000	9,000	9,000	0.00%
Scholarship Net/(Levy):		(7,477)	(8,117)	(8,823)	(8,680)	(8,660)	(8,660)	(8,660)	-0.23%
Scholarship Net/(Levy):		(7,477)	(8,117)	(8,823)	(8,680)	(8,660)	(8,660)	(8,660)	-0.23%
Increase fund balance (Note)		0	0	0	(320)	(340)	(340)	(340)	6.25%
Net Scholarship (Note):		(7,477)	(8,117)	(8,823)	(9,000)	(9,000)	(9,000)	(9,000)	0.00%
Note: A negative number here represents a planned increase to fund balance for this activity.									

MISCELLANEOUS AND UNCLASSIFIED

2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT DESCRIPTION: This area of the budget contains expenditures and revenues that cannot be assigned to a particular department. This includes contingency funds, operating grants, transfers to other funds, and other expenses in the expenditure area. The revenues are state-shared revenues, investment income, and indirect costs.

DEPARTMENT STAFFING: There is no county staffing charged to this department. Wage and benefit costs included are related to payouts to terminating employees.

OVERALL: The net overall increase to the surplus generated in this area is \$477,162. We have applied \$3,113,760 of fund balance to reduce the 2018 tax levy. This includes \$3,096,000 recorded in Misc. Unclassified plus \$17,760 to pay for a pay increase for the County Board. In 2017 we applied \$2,490,000 of the fund balance to reduce the tax levy. See significant changes from 2017 Adopted Budget for details on the following page.

SIGNIFICANT CHANGES FROM 2017 ADOPTED - Miscellaneous & Unclassified

Account	Amount	Description
Significant changes from 2017		
Net (Surplus) 2017	\$ (3,446,433)	
Revenue Changes - impact on levy:		
State Shared Revenue	(198,000)	Projected increase based on past history.
Indirect Cost	(16,000)	Projected increase based on past history.
Interest Investments	(175,000)	Higher interest rates, shift from step up agencies to fixed Munis has increased earnings.
Expense Changes - impact on levy:		
Payout Wages	150,000	Changing accounting for this. All sick leave payouts for non self supporting funds will now be charged here.
FICA Medicare	3,935	Increase based on the increase of payout wages above - increased payout wages means more taxes to be paid on the payouts.
Operating Grants	230,551	Large increase is due to adding the funding for the Lake Winnebago Management Plan Grant Coordinator position and due to a large increase in bridge and culvert aid projected for 2018. The lake coordinator position funding was taken out of the 2017 budget and put back as a budget adjustment after the budget was adopted. Thus it does not show up in the 2017 adopted budget figures.
Taxes & assessments	32,000	Workforce Development settlement with the Department of Labor - Winnebago County share.
Maintenance Grounds	100,000	All county parking lot repairs are now being done by the Highway Department and billed back to the County. This was the best place to show that expense.
Professional Service	(8,640)	Expected decrease in custodial fees for investment securities.
Fund Balance	(606,000)	Expected increase in fund balance applied to balance the budget.
Other small changes	9,992	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2018	\$ (3,923,595)	Represents more revenue than expenses so this reduces the overall levy.

Financial Summary Miscellaneous & Unclassified

Items	2017 7-Month Actual	2017 12-Month Estimate	2017 Adopted Budget	2017 Adjusted Budget	2018 Adopted Budget
Total Revenues	1,740,963	4,573,550	4,284,400	4,284,400	4,673,550
Labor	318,874	348,435	226,435	263,474	381,900
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	1,961,485	3,178,436	3,101,532	3,155,372	3,464,055
Total Expenditures	2,280,359	3,526,871	3,327,967	3,418,846	3,845,955
Levy Before Fund Balance Adjustments			(956,433)		(827,595)
Increase / (Decrease) fund balance			(2,490,000)		(3,096,000)
Net Levy After Fund Balance Adjustments			(3,446,433)		(3,923,595)

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified									
Revenue									
Taxes:									
Forest Crop Tax	41001	453	2,242	3,216	3,050	3,200	3,200	3,200	4.92%
Retained Sales Tax	41004	153	135	123	150	150	150	150	0.00%
Taxes Subtotal:		605	2,377	3,339	3,200	3,350	3,350	3,350	4.69%
Intergov Rev:									
State Shared Revenue	42001	3,320,117	3,302,262	3,463,764	3,302,000	3,500,000	3,500,000	3,500,000	6.00%
Indirect Cost	42020	149,718	210,195	179,316	164,000	180,000	180,000	180,000	9.76%
Intergov Rev Subtotal:		3,469,834	3,512,457	3,643,080	3,466,000	3,680,000	3,680,000	3,680,000	6.17%
Public Services:									
Other Public Charges	45057	150	165	195	200	200	200	200	0.00%
Public Services Subtotal:		150	165	195	200	200	200	200	0.00%
Total Operating Revenue:		3,470,590	3,514,999	3,646,614	3,469,400	3,683,550	3,683,550	3,683,550	6.17%
Interest:									
Interest Investments	48000	441,116	447,911	483,426	650,000	825,000	825,000	825,000	26.92%
Investment Mark to Market	48002	414,024	110,812	(265,515)	0	0	0	0	0.00%
Interest Subtotal:		855,140	558,723	217,911	650,000	825,000	825,000	825,000	26.92%
Misc Revenues:									
Sale Of Prop Equip	48104	13,054	12,831	17,958	15,000	15,000	15,000	15,000	0.00%
Other Miscellaneous Revenues	48109	141,224	164,901	160,309	150,000	150,000	150,000	150,000	0.00%
Misc Revenues Subtotal:		154,277	177,733	178,268	165,000	165,000	165,000	165,000	0.00%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified									
Transfers In:									
Other Transfers In	49501	548,712	0	347,779	0	0	0	0	0.00%
Transfers In Subtotal:		548,712	0	347,779	0	0	0	0	0.00%
Total Non-Operating Revenue:		1,558,128	736,456	743,958	815,000	990,000	990,000	990,000	21.47%
Revenue Total:		5,028,718	4,251,455	4,390,573	4,284,400	4,673,550	4,673,550	4,673,550	9.08%
Expense									
Wages:									
Regular Pay	51100	5,483	30,924	0	0	0	0	0	0.00%
Payout Wages	51120	69,810	211,551	159,979	210,000	360,000	360,000	360,000	71.43%
Payroll Sundry Account	51190	569	13	184	200	200	200	200	0.00%
Wages Subtotal:		75,861	242,489	160,162	210,200	360,200	360,200	360,200	71.36%
Fringes Benefits:									
FICA Medicare	51200	5,854	15,963	15,395	16,065	20,000	20,000	20,000	24.49%
Health Insurance	51201	36,194	28,986	14,296	0	1,500	1,500	1,500	100.00%
Dental Insurance	51202	0	(0)	(29)	0	0	0	0	0.00%
Workers Compensation	51203	(210)	36	93	70	100	100	100	42.86%
WI Retirement	51206	33	0	0	0	0	0	0	0.00%
Fringe Benefits Other	51207	11	74	77	100	100	100	100	0.00%
Fringes Benefits Subtotal:		41,882	45,059	29,832	16,235	21,700	21,700	21,700	33.66%
Total Labor:		117,743	287,547	189,995	226,435	381,900	381,900	381,900	68.66%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified									
Operating:									
Household Supplies	53516	15	38	36	50	75	75	75	50.00%
Bad Debts Expense	53561	(6,943)	109,117	(70,005)	10,000	10,000	10,000	10,000	0.00%
Taxes & Assessments	53562	0	1,751	27,123	2,000	10,000	10,000	10,000	400.00%
Tax Refunds	53564	5,631	106,950	122,710	25,000	25,000	25,000	25,000	0.00%
Operating Grants	53565	2,304,368	2,570,128	2,385,954	2,466,429	2,676,980	2,696,980	2,696,980	9.35%
Other Miscellaneous	53568	41,523	3,908	420	5,000	4,000	4,000	4,000	-20.00%
Postage and Box Rent	73004	0	0	1	0	0	0	0	0.00%
Operating Subtotal:		2,344,593	2,791,893	2,466,239	2,508,479	2,726,055	2,746,055	2,746,055	9.47%
Repairs & Maint:									
Maintenance Grounds	74021	0	988	718	0	10,000	50,000	100,000	100.00%
Repairs & Maint Subtotal:		0	988	718	0	10,000	50,000	100,000	100.00%
Contractual Services:									
Professional Service	55014	47,593	44,191	33,359	48,640	40,000	40,000	40,000	-17.76%
Taxes Assessments	55054	1,186	0	3,640	0	3,000	32,000	32,000	100.00%
Contractual Services Subtotal:		48,779	44,191	36,998	48,640	43,000	72,000	72,000	48.03%
Insurance Expenses:									
Prop Liab Insurance	76000	12,768	11,232	11,772	10,413	12,000	12,000	12,000	15.24%
Insurance Expenses Subtotal:		12,768	11,232	11,772	10,413	12,000	12,000	12,000	15.24%
Total Other Operating:		2,406,141	2,848,304	2,515,727	2,567,532	2,791,055	2,880,055	2,930,055	14.12%
Transfers Out:									
Other Transfers Out	59501	6,609,932	2,322,878	230,000	209,000	209,000	209,000	209,000	0.00%
Transfers Out Subtotal:		6,609,932	2,322,878	230,000	209,000	209,000	209,000	209,000	0.00%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Department - 039 - Miscellaneous unclassified									
Other Financing Uses:									
Res Contingencies	59502	0	0	0	300,000	300,000	300,000	300,000	0.00%
Res Salaries	59503	0	0	0	25,000	25,000	25,000	25,000	0.00%
Other Financing Uses Subtotal:		0	0	0	325,000	325,000	325,000	325,000	0.00%
Total Non-Operating Expense:		6,609,932	2,322,878	230,000	534,000	534,000	534,000	534,000	0.00%
Expense Total:		9,133,816	5,458,730	2,935,721	3,327,967	3,706,955	3,795,955	3,845,955	15.56%
Miscellaneous unclassified Net/(Levy):		(4,105,098)	(1,207,274)	1,454,851	956,433	966,595	877,595	827,595	-13.47%
Fund balance applied (Note):		0	0	0	2,490,000	3,046,000	3,046,000	3,096,000	24.34%
Net Miscellaneous unclassified:		(4,105,098)	(1,207,274)	1,454,851	3,446,433	4,012,595	3,923,595	3,923,595	13.85%

Note: Fund balance applied in this cost center is a use of fund balance to reduce the overall levy for the county.

WINNEBAGO COUNTY
2018 BUDGET
SCHEDULE OF MISCELLANEOUS OPERATING GRANT PAYMENTS

	<u>2016</u> <u>Budget</u>	<u>2017</u> <u>Budget</u>	<u>2018</u> <u>Budget</u>	<u>Increase / (decrease)</u>	
				<u>Amount</u>	<u>Percent</u>
Library (See attached schedule)	\$ 1,949,022	\$ 2,084,481	\$ 2,106,709	22,228	1.07
Library fees due for County resident usage of other library systems	43,961	44,401	45,000	599	1.35
Regional Planning Commission	206,873	201,000	199,611	(1,389)	(0.69)
ADVOCAP	35,074	35,425	37,000	1,575	4.45
County Fair Association	50,000	50,000	50,000	0	0.00
Ambulance Service	3,586	3,622	3,660	38	1.05
Railroad Consortium	25,000	25,000	25,000	0	0.00
Lake Winnebago Management Plan Grant Coordinator - contribution	0	Note below	20,000	20,000	100.00
Subtotal	\$ 2,313,516	\$ 2,443,929	\$ 2,486,980	43,051	1.76
Culvert and Bridge Aide	63,000	22,500	210,000	187,500	833.33
Totals	2,376,516	2,466,429	2,696,980	230,551	9.35

SCHEDULE OF MISCELLANEOUS INTERFUND TRANSFERS

Industrial Development Board Grant	190,000	190,000	209,000	19,000	10.00
Totals	190,000	190,000	209,000	19,000	10.00

Note: The Lake Winnebago Plan Grant Coordinator position was not included in the 2017 adopted budget but was added back at the next County Board meeting which occurred in November.

**COUNTY LIBRARY LEVY REQUEST
COMPARATIVE DATA
LEVY ANALYSIS**

Used for 2018 library allocation						Change 2017 over / (under) 2016	
Operating:	2017 Net Library Budget	Percent of County Users/Usage	2016 Library Allocation	2017 Library Allocation	2018 Library Allocation	Amount	Percent
Menasha	\$ 1,387,424	25.30% *	\$ 335,745	\$ 360,004	\$ 351,018	\$ (8,986)	(2.50)
Neenah	1,988,853	38.60% *	712,846	756,843	767,697	10,854	1.43
Omro	197,360	49.00%	83,543	93,913	96,706	2,793	2.97
Oshkosh	3,224,621	18.20% *	514,926	564,621	586,881	22,260	3.94
Winneconne	209,782	52.10% *	111,434	111,444	109,296	(2,148)	(1.93)
Total operating	<u>7,008,040</u>		<u>1,758,494</u>	<u>1,886,825</u>	<u>1,911,598</u>	<u>24,773</u>	<u>1.31</u>
Facilities:							
Menasha	224,400	25.30% *	57,222	60,364	56,773	(3,591)	(5.95)
Neenah	286,304	38.60% *	104,215	108,509	110,513	2,004	1.85
Omro	0	49.00%	0	0	0	0	0.00
Oshkosh	0	18.20% *	0	0	0	0	0.00
Winneconne	34,214	52.10% *	19,091	18,783	17,825	(958)	(5.10)
Total operating	<u>544,918</u>		<u>180,528</u>	<u>187,656</u>	<u>185,111</u>	<u>(2,545)</u>	<u>(1.36)</u>
Special Project Grant (Note below)			<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0.00</u>
Totals	\$ <u>7,552,958</u>		\$ <u>1,949,022</u>	\$ <u>2,084,481</u>	\$ <u>2,106,709</u>	\$ <u>22,228</u>	<u>1.07</u>

2017 Net Library Budget - the 2017 library tax levy is based on the 2016 budget. The formula is always based on the past year budget because the municipalities do not prepare their library budgets for the next year until after the County has completed it's budget process.

Percent of County Users/Usage - the formula is set to allocate the County share of the library budget based on actual usage by County residents. This percent is based on the number of users outside of the municipality responsible for the library divided by the total of all usage of the facility.

Special Project Grant: The libraries are submitting a special project request of \$10,000 for the purchase of eBooks and eAudiobooks to be added to the Winnefox Overdrive Advantage Collection. This would supplement the \$82,333 that county libraries are spending on these materials this year. Use of these materials continues to increase; 2015 use was 24% over that of 2014.

* Percent of actual circulation

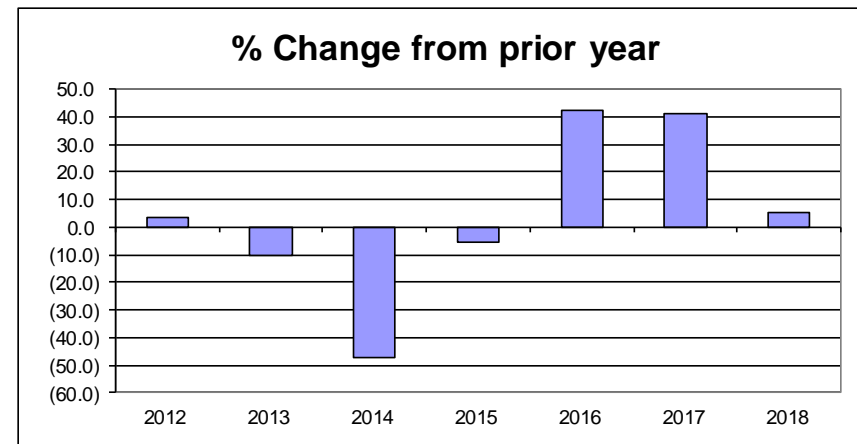
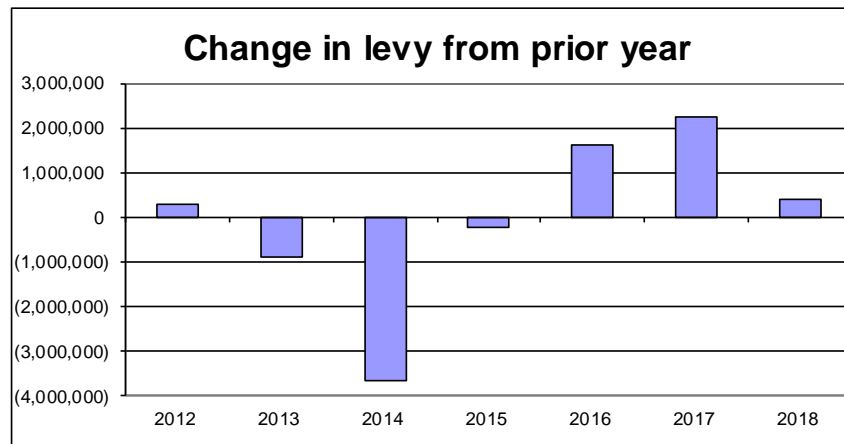
DEBT SERVICE

2018 BUDGET NARRATIVE HIGHLIGHTS

2018 BUDGET DETAIL:

NOTE: Debt of proprietary funds such as Airport, Park View Health Center, Solid Waste and Highway Department are reflected in the budgets of those departments and are backed out of the totals here. The debt service in this section only applies to the governmental funds. However charts and graphs are prepared to include all debt so the reader can get a complete view of all debt.

The 2018 net levy supported debt service in the Debt Service Fund is \$8,044,000, an increase of \$394,000 or 5.2% over 2017. There will be a borrowing for new projects in 2018 for an estimated \$13.0 million. Projects included in the 2018 borrowing include; Window replacements, department relocation project, facilities management software upgrade, UW student development and food service facility, Jail records management system upgrade, Human Service crisis service center, Human Service community based residential facility, Airport taxiways, Airport hangars, and various road resurfacing and reconstruction projects. Each of these projects must first be approved by the Winnebago County Board of Supervisors.



Borrowing transactions that occurred during 2017 follow: \$9,860,000. These funds were borrowed for projects including; road resurfacing, courthouse window replacement project, card access system, courthouse roof replacement, department relocation project, Sheriff CAD upgrade, UW boiler replacement, Airport taxiway reconstruction.

INDEBTEDNESS LIMITATIONS:

Total estimated outstanding debt is projected to be \$38,995,000 at the end of 2018. This is well below our debt limit of over \$645 million.

OUTSTANDING INDEBTEDNESS AND REPAYMENT:

Amounts of outstanding debt along with schedules of principal and interest due by year are on schedules that follow. All debt is fully retired after 10 years. The Levy & Non-Levy Debt graph that follows (a few pages later) shows our policy of maintaining level debt service payments each year while leaving room in the later years to accommodate new debt.

Debt service principal and interest on debt incurred to finance proprietary activities is accounted for in those proprietary funds. The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, for governmental funds. See the glossary at the end of the budget book for a definition of proprietary type activities. This section of the budget summarizes all debt service of the County and identifies that portion attributable to proprietary type activities. Explanations are only provided for those debt obligations that are still outstanding. These explanations are found later in this section just prior to debt service schedules.

Winnebago County
Budget Detail - 2018
Debt Service (Dollars in thousands)

	2014 Adopted Budget	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Request Budget
Reimbursements for pass through debt					
Housing Authority	110	110	110	110	110
East Central Regional Planning Commission	18	18	18	18	17
Investment income	-	-	-	-	-
TOTAL REVENUES	128	128	128	128	127
<u>Principal payments:</u>					
G.O. Notes, Series 2004 B Refunding	390	-	-	-	-
G.O. Notes, Series 2007 A	405	-	-	-	-
G.O. Notes, Series 2008 A	590	615	-	-	-
G.O. Notes, Series 2009 BAB	370	386	397	405	420
G.O. Notes, Series 2010 BAB	1,315	1,340	1,365	1,395	1,425
G.O Notes, Series 2010C Trust Fund Loan	60	63	66	70	73
G.O Notes, Series 2010D Trust Fund Loan	13	13	14	15	15
G.O. Notes, Series 2011 A	345	355	373	370	385
G.O. Notes, Series 2012 A	175	610	651	695	745
G.O. Notes, Series 2012 B	2,705	2,780	2,585	-	-
G.O. Notes, Series 2012 C	1,255	1,285	1,310	1,335	1,365
G.O. Notes, Series 2014 A	-	500	375	385	400
G.O. Notes, Series 2015 A			300	395	400
G.O. Notes, Series 2016 A			-	2,590	135
G.O. Notes, Series 2017 A			-	-	2,820
Total Principal	7,623	7,947	7,436	7,655	8,183

Winnebago County
Budget Detail - 2018
Debt Service (Dollars in thousands)

	2014 Adopted Budget	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Request Budget
<u>Interest payments:</u>					
G.O. Notes, Series 2004 B Refunding	9	-	-	-	-
G.O. Notes, Series 2007 A	57	-	-	-	-
G.O. Notes, Series 2008 A	103	84	-	-	-
G.O. Notes, Series 2009 BAB	56	48	39	31	19
G.O. Notes, Series 2010 BAB	146	133	118	102	78
G.O Notes, Series 2010C Trust Fund Loan	51	47	44	41	37
G.O Notes, Series 2010D Trust Fund Loan	5	5	4	3	2
G.O. Notes, Series 2011 A	63	54	47	42	35
G.O. Notes, Series 2012 A	53	45	44	36	25
G.O. Notes, Series 2012 B	167	109	43	-	-
G.O. Notes, Series 2012 C	235	210	184	157	130
G.O. Notes, Series 2014 A	-	83	79	71	63
G.O. Notes, Series 2015 A	-	-	90	73	65
G.O. Notes, Series 2016 A	-	-	-	42	30
G.O. Notes, Series 2017 A	-	-	-	-	161
Total Interest	945	818	692	598	645
TOTAL EXPENSES	8,568	8,765	8,128	8,253	8,828
Gross levy	8,440	8,637	8,000	8,125	8,701

Winnebago County
Budget Detail - 2018
Debt Service (Dollars in thousands)

	2014 Adopted Budget	2015 Adopted Budget	2016 Adopted Budget	2017 Adopted Budget	2018 Request Budget
Less amounts charged to:					
Airport fund	(162)	(106)	(54)	(56)	(185)
Solid Waste fund	(14)	(15)	(16)	(17)	(18)
Park View Health center	(2,616)	(2,637)	(2,431)	(320)	(329)
Highway	(75)	(76)	(80)	(82)	(125)
LEVY debt service fund	5,573	5,803	5,419	7,650	8,044
 Add back levy departments					
Airport fund	162	106	54	56	185
Park View Health Center	2,616	2,637	2,431	320	329
Fund balance applied (Note)	(1,550)	(2,000)	-	-	-
 Total all debt service levy	6,801	6,546	7,904	8,026	8,558

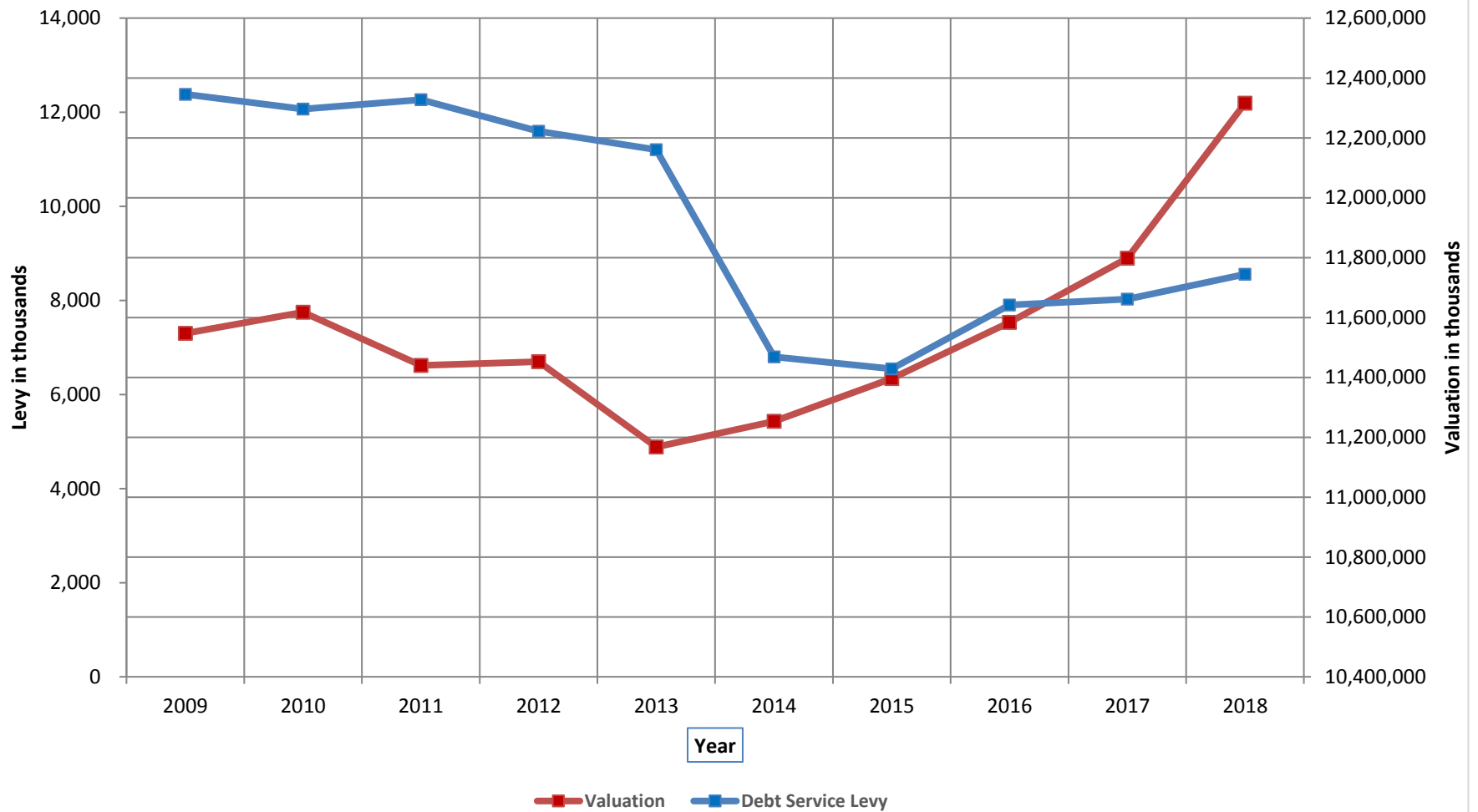
Note: Fund balance applies is a use of fund balance to reduce the levy for this activity.

WINNEBAGO COUNTY
OUTSTANDING INDEBTEDNESS - ALL

(Includes Solid Waste and Highway Debt because they are included in Debt Limit Calculations)

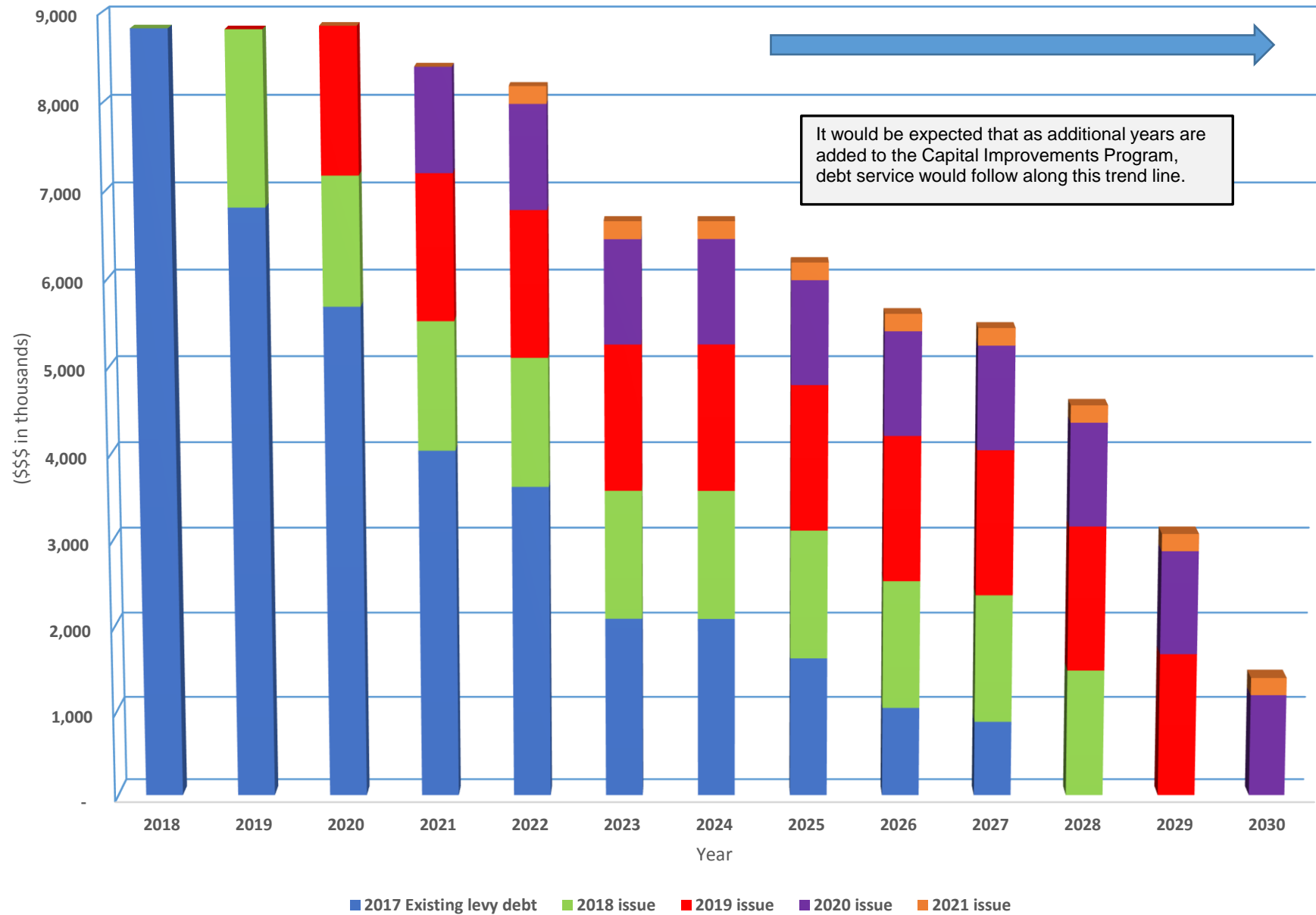
Notes:	ISSUE DATE	MATURITY DATE	NET EFFECTIVE INTEREST RATE	OUTSTANDING 12/31/17	2018 PRINCIPAL PAID	2018 NEW DEBT	12/31/18 OUTSTANDING DEBT (Projected)
Taxable Gen Oblig (Build America Bonds) Series 2009B	11/10/09	04/01/2019	2.9900%	855,000	420,000		435,000
General Obligation Notes Series 2010B	11/19/10	04/01/2020	3.7100%	4,385,000	1,425,000		2,960,000
State of Wisconsin Trust Fund Loan Series 2010C	11/22/10	03/15/2025	5.2500%	705,000	73,000		632,000
State of Wisconsin Trust Fund Loan Series 2010D	12/15/10	03/15/2020	5.0000%	48,000	15,000		33,000
General Obligation Notes Series 2011A	11/08/11	04/01/2021	2.6800%	1,610,000	385,000		1,225,000
General Obligation Notes Series 2012A Refunding	03/15/12	04/01/2020	1.6100%	1,660,000	745,000		915,000
General Obligation Notes Series 2012C	11/06/12	04/01/2022	2.7600%	7,190,000	1,365,000		5,825,000
General Obligation Notes Series 2014A	11/08/14	04/01/2024	2.6200%	3,020,000	400,000		2,620,000
General Obligation Notes Series 2015A	11/08/15	04/01/2025	2.7000%	3,455,000	400,000		3,055,000
General Obligation Notes Series 2016A	Nov 2016	04/01/2026	1.8100%	1,350,000	135,000	-	1,215,000
NEW ISSUES - FALL 2017:							
General Obligation Notes Series 2017A	Nov 2017	04/01/2027	Unknown	9,860,000	2,820,000	-	7,040,000
NEW ISSUES - FALL 2018:							
General Obligation Notes Series 2018A	Nov 2018	04/01/2028	Unknown	-	-	13,040,000	13,040,000
GRAND TOTALS				\$ 34,138,000	\$ 8,183,000	\$ 13,040,000	\$ 38,995,000

Growth in Valuation Vs Growth in Debt Levy

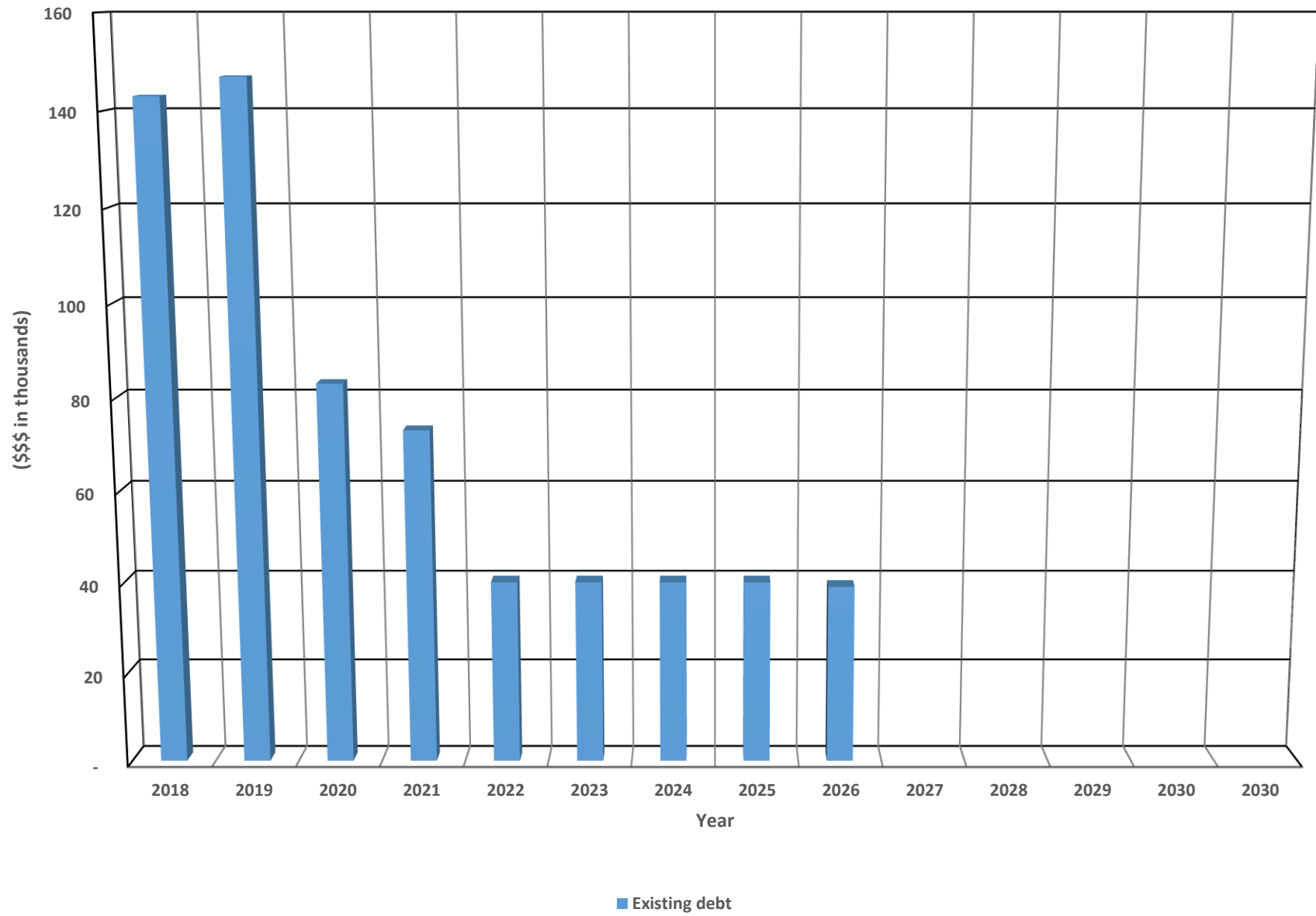


Note: This chart shows that debt service had dropped for several years. Itl started to rise again in 2016 due to larger projects requiring borrowing. Note that debt service is going up at about the same rate as valuation growth. This keeps the debt service rate relatively stable.

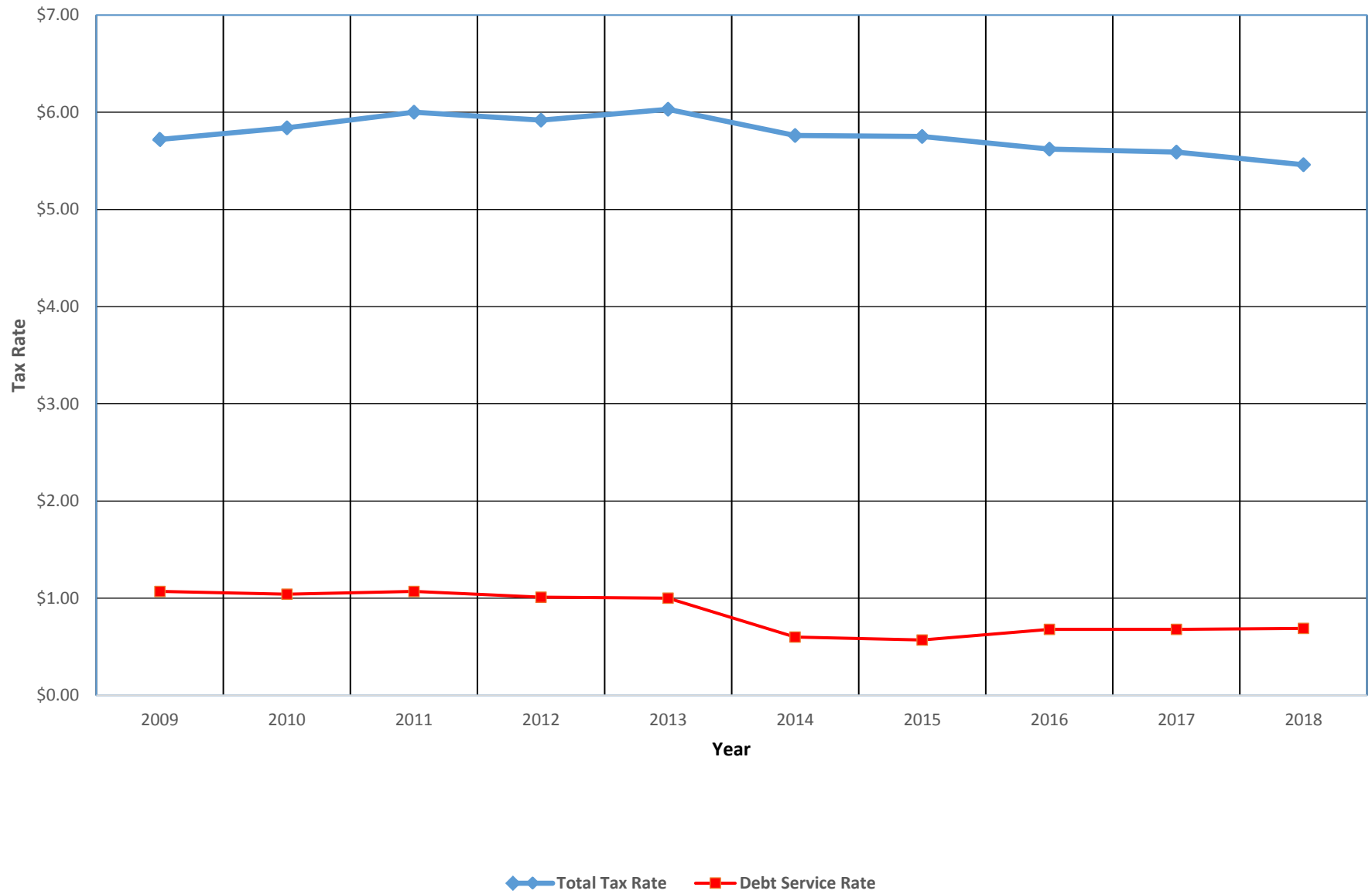
Levy Supported Debt Current and Future Payments



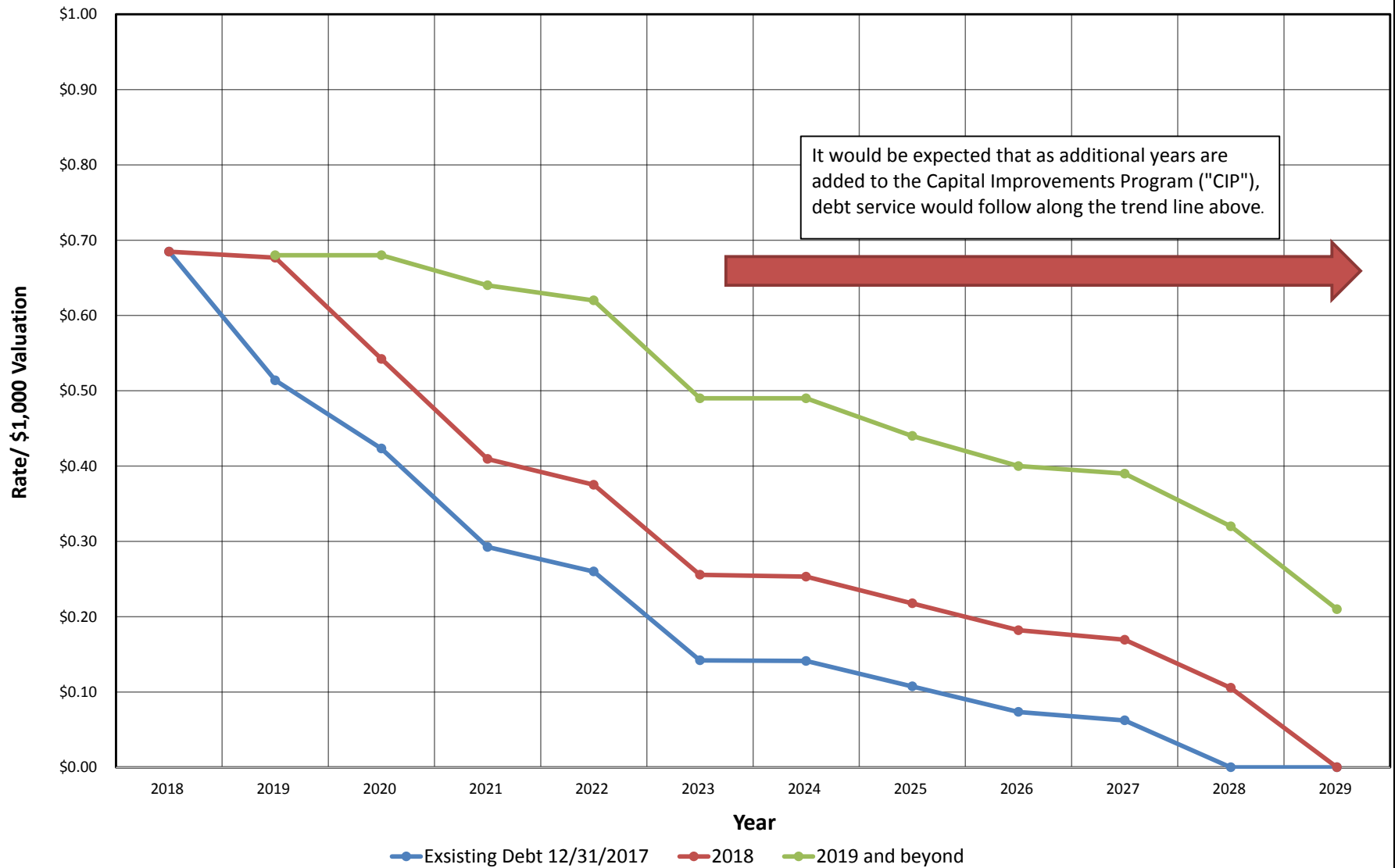
Non-Levy Supported Debt Service



Tax Rate Information - Historical



Debt Service Tax Rate - Current and Future Years



Levy Funded Debt

Descriptions of Issues

Issue	Description
2009B Build America Bonds	This borrowing is for air conditioning the equipment room in the jail, various county road resurfacing projects, engineering costs for a satellite Highway facility in Winchester and HVAC and door replacement at the County Expo Center.
2010 B	This financing is for various projects including; demolition of old nursing home facilities, parking lot resurfacing, Info Sys Hub relocation, central dictation system, purchase and remodeling of the B'Gosh properties in downtown Oshkosh, new financial software, Fairview tower fiber installation, various road resurfacing projects, Expo Center air conditioning and UW Fox Valley parking lot resurfacing.
2010 C	This was a State Trust Fund loan we took out and "passed through" to the Winnebago County Housing Authority for remodeling of some low income housing units. They will be reimbursing us each year the amount that is due on this loan.
2010 D	This was a State Trust Fund loan we took out and "passed through" to the East Central Wisconsin Regional Planning Commission. They used these funds to refinance their past service pension liability. Each year they will be reimbursing us as we pay the principal and interest on this loan.
2011 A	This borrowing is for various projects including; Utility extension & infrastructure - NW Hanger development at our airport, computer aided dispatch and mobile data computer replacement, UW Fox Valley engineering building renovations, various road reconstruction and resurfacing projects, Sheriff Department radio system upgrade / replacement, airport runway resurfacing and land acquisition.
2012 A	This bond issue refunded our Series 2003 B and Series 2004 B. Payment of the unfunded pension liability.
2012 C	This bond issue will finance the following projects: facility tuck pointing, remainder of the financial software replacement, courthouse window replacement, demolition of old buildings, Sheriff radio system project, jail chiller upgrade, public safety answering point consolidation, various road resurface and reconstructions projects, tennis court rehabilitation project , UW Fox Valley engineering building remodeling, Airport runway broom and Park View storage and therapy addition.
2014 A	This bond issue will finance the following projects: parks road/lighting project , various facilities asphalt replacement, various road resurface and reconstructions projects.
2015 A	This bond issue will finance the following projects: road resurface and reconstruction, E911 hardware, and courthouse window replacement.
2016 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, card access system, department relocation, Airport terminal building and Airport snow removal equipment.
2017 A	This bond issue will finance the following projects: road resurface and reconstruction, roof replacement, mental health crisis service center, courthouse window replacement, UWV boiler replacement, courthouse security system, sheriff CAD/ RMS system upgrade, department relocation, Airport taxiway resurface.

Principal Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2009 B	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014 A	2015 A	2016 A	2017 A	Total
2018	418	1,425	73	15	355	679	1,365	400	400	103	2,820	8,053
2019	433	1,460	77	16	364	728	1,400	410	410	107	735	6,140
2020	-	1,500	81	17	378	105	1,435	425	415	111	730	5,197
2021	-	-	85	-	387	-	1,475	435	425	111	740	3,658
2022	-	-	90	-	-	-	1,515	440	435	114	755	3,349
2023	-	-	95	-	-	-	-	450	445	118	770	1,878
2024	-	-	99	-	-	-	-	460	455	118	790	1,922
2025	-	-	105	-	-	-	-	-	470	122	815	1,512
2026	-	-	-	-	-	-	-	-	-	126	840	966
2027	-	-	-	-	-	-	-	-	-	-	865	865
Totals	851	4,385	705	48	1,484	1,512	7,190	3,020	3,455	1,030	9,860	33,540

Interest Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2009 B	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014 A	2015 A	2016 A	2017 A	Total
2018	19	78	37	2	32	23	130	63	65	23	161	633
2019	6	50	33	2	24	10	103	55	57	21	167	528
2020	-	17	29	1	14	1	74	47	49	19	152	403
2021	-	-	25	-	5	-	45	38	40	16	137	306
2022	-	-	20	-	-	-	15	28	32	14	122	231
2023	-	-	16	-	-	-	-	17	23	11	107	174
2024	-	-	11	-	-	-	-	6	14	8	87	126
2025	-	-	5	-	-	-	-	-	5	5	63	78
2026	-	-	-	-	-	-	-	-	-	2	39	41
2027	-	-	-	-	-	-	-	-	-	-	13	13
Totals	25	145	176	5	75	34	367	254	285	119	1,048	2,533

Total Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2009 B	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014 A	2015 A	2016 A	2017 A	Total
2018	437	1,503	110	17	387	702	1,495	463	465	126	2,981	8,686
2019	439	1,510	110	18	388	738	1,503	465	467	128	902	6,668
2020		1,517	110	18	392	106	1,509	472	464	130	882	5,600
2021		-	110	-	392	-	1,520	473	465	127	877	3,964
2022		-	110	-	-	-	1,530	468	467	128	877	3,580
2023		-	111	-	-	-	-	467	468	129	877	2,052
2024		-	110	-	-	-	-	466	469	126	877	2,048
2025		-	110	-	-	-	-	-	475	127	878	1,590
2026		-	-	-	-	-	-	-	-	128	879	1,007
2027		-	-	-	-	-	-	-	-	-	878	878
Totals	876	4,530	881	53	1,559	1,546	7,557	3,274	3,740	1,149	10,908	36,073

Non Levy Funded Debt

Descriptions of Issues

Issue	Description
2009B Build America Bonds	This borrowing is for engineering costs for a satellite Highway facility in Winchester.
2011 A	This borrowing is for the construction of a Highway Satellite shop in Winchester.
2012 A	This bond issue refunded our Series 2003 B and Series 2004 B. Payment of the unfunded pension liability.
2016 A	This bond issue will finance the following projects: Highway roof replacement.

**Principal Payment Schedule - Non Levy Funded Debt
(In Thousands)**

Year	2009 B	2011A	2012A	2016A	Total
2018	2	30	66	32	130
2019	2	31	71	33	137
2020	-	32	11	34	77
2021	-	33	-	34	67
2022	-	-	-	36	36
2023	-	-	-	37	37
2024	-	-	-	37	37
2025	-	-	-	38	38
2026	-	-	-	39	39
Totals	4	126	148	320	598

Interest Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2009 B	2011A	2012A	2016A	Total
2018	-	3	2	7	12
2019	-	2	1	7	10
2020	-	1	-	6	7
2021	-	1	-	5	6
2022	-	-	-	4	4
2023	-	-	-	3	3
2024	-	-	-	3	3
2025	-	-	-	2	2
2026	-	-	-	-	-
Totals	-	7	3	37	47

Total Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2009 B	2011A	2012A	2016A	Total
2018	2	33	68	39	142
2019	2	33	72	40	147
2020	-	33	11	40	84
2021	-	34	-	39	73
2022	-	-	-	40	40
2023	-	-	-	40	40
2024	-	-	-	40	40
2025	-	-	-	40	40
2026	-	-	-	39	39
Totals	4	133	151	357	645

Principal Payment Schedule - All Debt

(In Thousands)

Year	2009 B	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014A	2015 A	2016 A	2017 A	Total
2018	420	1,425	73	15	385	745	1,365	400	400	135	2,820	8,183
2019	435	1,460	77	16	395	799	1,400	410	410	140	735	6,277
2020	-	1,500	81	17	410	116	1,435	425	415	145	730	5,274
2021	-	-	85	-	420	-	1,475	435	425	145	740	3,725
2022	-	-	90	-	-	-	1,515	440	435	150	755	3,385
2023	-	-	95	-	-	-	-	450	445	155	770	1,915
2024	-	-	99	-	-	-	-	460	455	155	790	1,959
2025	-	-	105	-	-	-	-	-	470	160	815	1,550
2026	-	-	-	-	-	-	-	-	-	165	840	1,005
2027	-	-	-	-	-	-	-	-	-	-	865	865
Totals	855	4,385	705	48	1,610	1,660	7,190	3,020	3,455	1,350	9,860	34,138
Less 2018 principal retirement												(8,183)
Add 2018 new issue												13,040
Net outstanding projected 12/31/18												38,995

Interest Payment Schedule - All Debt

(In Thousands)

Year	2009 B	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014A	2015 A	2016 A	2017 A	Total
2018	19	78	37	2	32	26	130	63	65	23	161	636
2019	6	50	33	2	24	12	103	55	57	21	167	530
2020	-	17	29	1	14	2	74	47	49	19	152	404
2021	-	-	25	-	5	1	45	38	40	16	137	307
2022	-	-	20	-	-	-	15	28	32	14	122	231
2023	-	-	16	-	-	-	-	17	23	11	107	174
2024	-	-	11	-	-	-	-	6	14	8	87	126
2025	-	-	5	-	-	-	-	-	5	5	63	78
2026	-	-	-	-	-	-	-	-	-	2	39	41
2027	-	-	-	-	-	-	-	-	-	-	13	13
Totals	25	145	176	5	75	41	367	254	285	119	1,048	2,540

Total Payment Schedule - All Debt

(In Thousands)

Year	2009 B	2010 B	2010 C	2010 D	2011A	2012 A	2012 C	2014A	2015 A	2016 A	2017 A	Total
2018	439	1,503	110	17	417	771	1,495	463	465	158	2,981	8,819
2019	441	1,510	110	18	419	811	1,503	465	467	161	902	6,807
2020	-	1,517	110	18	424	118	1,509	472	464	164	882	5,678
2021	-	-	110	-	425	1	1,520	473	465	161	877	4,032
2022	-	-	110	-	-	-	1,530	468	467	164	877	3,616
2023	-	-	111	-	-	-	-	467	468	166	877	2,089
2024	-	-	110	-	-	-	-	466	469	163	877	2,085
2025	-	-	110	-	-	-	-	-	475	165	878	1,628
2026	-	-	-	-	-	-	-	-	-	167	879	1,046
2027	-	-	-	-	-	-	-	-	-	-	878	878
Totals	880	4,530	881	53	1,685	1,701	7,557	3,274	3,740	1,469	10,908	36,678

WINNEBAGO COUNTY, WISCONSIN
INDEBTEDNESS LIMITATIONS (Dollars in thousands)
DECEMBER 31, 2018 (Projected)

LEGAL DEBT LIMIT

Chapter 67, section .03 of Wisconsin Statutes reads: The aggregate amount of indebtedness, including existing indebtedness of any municipality shall not exceed 5% of the value of the taxable property located therein as equalized for State purposes.

2017

Equalized Value (includes TIF Districts)	\$ <u>12,909,955</u>
Debt Limit at 5%	645,498
Debt outstanding as of December 31, 2018 (projected)	38,995
Percent of debt limit used	<u>6.04%</u>
Remaining Debt Margin	\$ <u>606,503</u>

INFORMATION ON COUNTY TAX RATE AND DEBT SERVICE RATE:

BUDGET YEAR	EQUALIZED VALUE (000) (TID OUT)	TAX LEVY (in thousands)		TAX RATE	
		TOTAL	DEBT SERVICE	TOTAL	DEBT SERVICE
2009	11,546,865	66,013	12,381	5.72	1.07
2010	11,617,689	67,791	12,069	5.84	1.04
2011	11,439,687	68,591	12,263	6.00	1.07
2012	11,452,052	67,745	11,596	5.92	1.01
2013	11,167,428	67,288	11,204	6.03	1.00
2014	11,252,938	64,786	6,801	5.76	0.60
2015	11,396,366	65,494	6,546	5.75	0.57
2016	11,583,546	65,063	7,904	5.62	0.68
2017	11,798,032	65,907	8,026	5.59	0.68
2018	12,315,791	67,286	8,558	5.46	0.69

CAPITAL PROJECT FUNDS

2018 BUDGET NARRATIVE

HIGHLIGHTS

Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities which are financed primarily through general obligation debt. There is no tax levy being requested to fund any capital project costs this year other than debt service.

Generally if there is any levy funding requested for capital projects, it would be included here. That could include small start up project costs or costs to fund furniture or other things the County would not desire to bond for. There is no funding being requested for any of these types of costs in this 2018 budget.

WINNEBAGO COUNTY
2018 BUDGET
CAPITAL PROJECTS
(See Note Below)

Project	Project Balance 12/31/16	Fund Balance Applied 2017	External Funding 2017	Bonding 2017	Fund Balance Applied 2018	Bonding 2018 (Projected)	External funding 2018 (Projected)	Projected Spending 2017- 2018	Projected Fund Balance 12/31/18
GOVERNMENTAL FUNDS:									
Existing Approved Projects:									
Courthouse window replacement	125,369					1,133,000		(1,258,369)	-
Road & bridge projects	278,064							(278,064)	-
Courthouse deck and security addition	308,608			250,000				(558,608)	-
Asphalt replacement parking lots	47,964							(47,964)	-
Computer aided dispatch	65,850							(65,850)	-
Department reallocation project	2,228,713			3,300,000		694,000		(6,222,713)	-
Building card access system	135,962							(135,962)	-
UW Fox Valley boiler replacement				215,000				(215,000)	-
									-
New projects approved during 2017:									
Road and bridge projects				3,924,000				(3,924,000)	-
CAD / RMS Sheriff Dept Systems				1,150,000		1,500,000		(2,650,000)	-
Mental health crisis CBRF facility				250,000		1,373,000		(1,623,000)	-
Courthouse roof / parapet				410,000				(410,000)	-
									-
New projects to be proposed for 2018:									
Computerized maintenance software						155,000		(155,000)	-
Jail lobby window replacement						125,000		(125,000)	-
									-
Student development food service facility						150,000		(150,000)	-
Maint management software upgrade						155,000		(155,000)	-
Road and bridge projects						4,289,000		(4,289,000)	-
									-
Governmental Fund Totals	3,190,530	-	-	9,499,000	-	9,574,000	-	(22,263,530)	-
PROPRIETARY FUNDS:									
Taxiway B reconstruction				310,000				(310,000)	-

WINNEBAGO COUNTY
2018 BUDGET
CAPITAL PROJECTS
(See Note Below)

Project	Project Balance 12/31/16	Fund Balance Applied 2017	External Funding 2017	Bonding 2017	Fund Balance Applied 2018	Bonding 2018 (Projected)	External funding 2018 (Projected)	Projected Spending 2017- 2018	Projected Fund Balance 12/31/18
Airport administration / terminal building	(235,787)	235,787							-
Aviation business taxiway						815,000		(815,000)	-
Airport administration / terminal building						1,000,000		(1,000,000)	-
East gen aviation hanger develop						750,000		(750,000)	-
Airpor hanger construction						850,000		(850,000)	-
Debt Issue Costs - Projected				51,000		51,000		(102,000)	-
Totals	<u>\$ 2,954,743</u>	<u>\$ 235,787</u>	<u>\$ -</u>	<u>\$ 9,860,000</u>	<u>\$ -</u>	<u>\$ 13,040,000</u>	<u>\$ -</u>	<u>\$ (26,090,530)</u>	<u>\$ -</u>
Less funds available in the capital project fund									
Net Borrowing for 2017				<u>\$ 9,860,000</u>					

NOTE:

The approval of the County's Annual budget is not an approval of any capital project or borrowing shown above. All Capital projects and borrowings are approved by separate resolution of the County Board apart from the annual budget process.

Note regarding Bonding 2018 (projected):

The projects listed for 2018 are projects contemplated for that year. As is the case in the past, many of them will not likely move forward until a later year.

WINNEBAGO COUNTY, WISCONSIN

DEMOGRAPHIC AND ECONOMIC STATISTICS

Last Ten Fiscal Years

Fiscal Year	Population (1)	Per Capita Income (2)	Median Age (3)	Public School Enrollment (4)	Unemployment Rate (5)
2007	164,703	36,600	37.3 yrs.	22,809	4.4%
2008	165,358	37,139	37.6 yrs.	23,223	4.3%
2009	165,864	35,300	37.9 yrs.	22,584	7.8%
2010	166,994	36,034	38.4 yrs.	23,037	7.4%
2011	167,245	38,444	37.7 yrs.	23,014	6.7%
2012	168,794	40,569	38.0 yrs.	22,854	6.3%
2013	167,862	41,008	37.5 yrs.	22,779	6.2%
2014	168,216	40,498	37.6 yrs.	22,616	5.3%
2015	168,526	42,399	37.7 yrs.	22,424	4.3%
2016	169,032	(6)	(6)	22,882	3.7%

(1) Source: State of Wisconsin, Department of Administration - Bureau of Program Management, Demographic Services Center.

(2) Source: Wisconsin Department of Workforce Development.

(3) Source: Wisconsin Department of Workforce Development.

(4) Source: Local School Districts.

(5) Source: United States Department of Labor, Bureau of Labor Statistics.

(6) Per capita income and median age statistics are not yet available from the U.S. Department of Commerce and the State of Wisconsin, Department of Development.

SOLID WASTE

Solid Waste Fund: 520
2018 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1850

MISSION STATEMENT:

Provide competitive, cost-efficient Solid Waste Management systems for processing solid waste and recyclables from our Municipal partnerships and other Winnebago County customers. The Solid Waste Management Board owns and operates the Winnebago County Solid Waste/Recycling Transfer Facility, Sunnyview Landfill Co-Disposal and Sludge Sites (closed), Snell Road Landfill (closed), Household Hazardous Waste (HHW) Facility and Landfill Gas Collection/Utilization Facilities. The Solid Waste Management Board also co-owns/operates the Tri-County Single Stream Recycling Facility along with partner Counties, Outagamie and Brown.

PROGRAM DESCRIPTIONS:

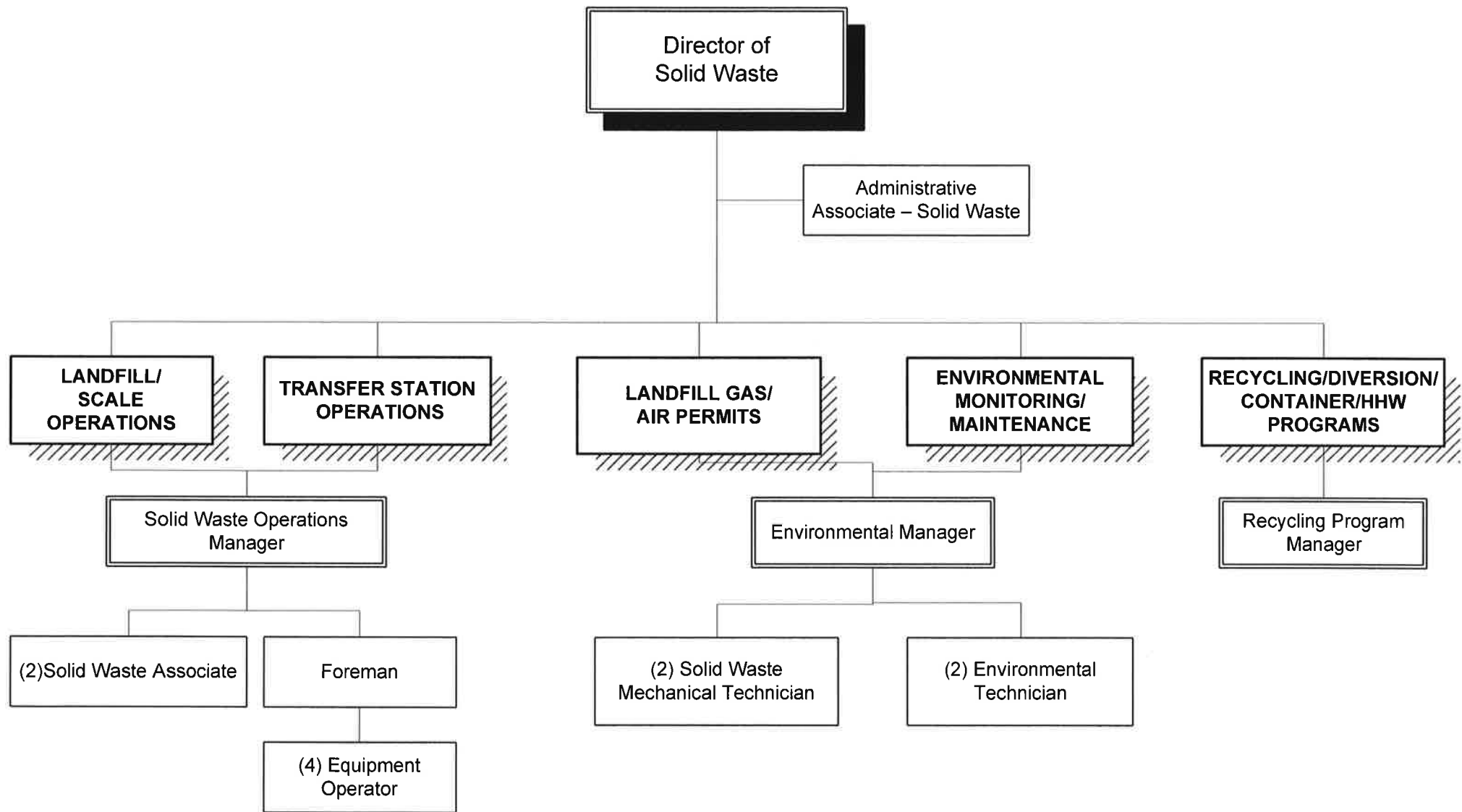
SOLID WASTE TRANSFER AND DISPOSAL – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), the Sunnyview Landfill reached capacity and solid waste disposal operations ended in July 2012. Winnebago County continues full-scale operation of a solid waste transfer facility and hauling to the Outagamie County Landfill for disposal. Continue operation of programs for recycling of construction & demolition wastes, residential asphalt shingles and yard waste/organics.

CLOSED LANDFILL ENVIRONMENTAL MONITORING/MAINTENANCE – Performs the necessary environmental monitoring and maintenance activities at the closed Snell Road Landfill and the closed Sunnyview Landfill Co-Disposal and Sludge Sites to maintain WDNR compliance.

LANDFILL GAS COLLECTION AND UTILIZATION – Landfill gas (by-product of solid waste decomposition containing 50% methane) from the Sunnyview Landfill Co-Disposal Site (closed) is collected for beneficial utilization. Landfill gas is converted to electrical energy in four (4) engine/generators and the electric power and environmental credits are sold to a local utility. Landfill gas is also directly utilized in two boilers at the Winnebago County Highway Department. Waste heat from two (2) engine/generators is utilized for heating and cooling at the Winnebago County Sheriff's Office/Law Enforcement Center. Landfill gas from the Snell Road Landfill (closed) is collected and burned in a candlestick flare.

RECYCLING TRANSFER/PROCESSING FACILITY – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), provides transportation and off-site processing of recyclable materials (paper and commingled containers) for residential and commercial customers in Winnebago County. Also provides drop-off collection opportunities and off-site processing for household/agricultural hazardous materials and electronics/bulbs for Winnebago County residents.

SOLID WASTE



SOLID WASTE

Solid Waste Fund: 520 2018 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1850

2017 ACCOMPLISHMENTS:

1. Operated a solid waste transfer facility accepting waste materials from local customers and loading/hauling to the Outagamie County Landfill for disposal.
2. Operated a single stream recycling transfer facility accepting recyclable materials from local customers and loading/hauling to the Tri-County Recycling Facility (Outagamie County) for processing.
3. Assisted Tri-County Recycling Facility (Outagamie County) with operations, education (Tri-County Recycling Guide) and special projects as needed.
4. Completed 13 acres of Final Cover Construction at the Sunnyview Landfill Sludge Site (Closure) and submitted a Long-Term Care (LTC) license application to the Wisconsin Department of Natural Resources (WDNR).
5. Completed construction of Residential Drop-Off Area Modifications at the Sunnyview Landfill to improve site conditions/services for our landfill users.
6. Performed WDNR required closed landfill environmental monitoring and maintenance activities at the Snell Road Landfill and Sunnyview Landfill Co-Disposal Site.
7. Distributed surplus recycling revenues to our 16 signing municipalities to help offset costs for collection services.
8. Operated landfill gas collection and utilization systems at the Sunnyview and Snell Road Landfills. Landfill gas collected from the Sunnyview Landfill is burned in four (4) engine/generators to generate electricity which is sold to a local utility (revenues expected to meet/exceed budget of \$2,600,000), directly used in boilers at the Highway Department to offset heating costs, and the excess is burned in a candlestick flare. Waste heat from two (2) engine/generators is used for heating and cooling at the Sheriff's Office/Law Enforcement Center to reduce utility costs. Landfill gas collected from the Snell Road Landfill is burned in a candlestick flare.
9. Upgraded the SCADA data collection system to optimize landfill gas operations and maintain WDNR air permit compliance.
10. Operated a seasonal household hazardous waste collection facility (staffed by Brown County personnel) to provide environmentally safe disposal options for Winnebago County customers. Coordinated clean sweep events for residents, farmers and qualifying businesses.
11. Operated electronic waste and bulb recycling programs for Winnebago County residents.

12. Completed phased elimination of container rental and lease program for management of solid waste and recyclable materials (business decision).
13. Continued operation of construction & demolition waste and residential asphalt shingle recycling programs with our Tri-County Regional Program partners.
14. Expanded partnership with UW-Oshkosh for beneficial reuse of yard waste/organics as a feedstock for their Anaerobic Digester.
15. Managed/updated the Winnebago County Solid Waste Facebook page and website to improve information sharing with our users.
16. Began evaluation of Winnebago County solid waste disposal options beyond the 25-year Tri-County Solid Waste Agreement.
17. Developed the Ken Robl Conservation Park at the closed Snell Road Landfill in honor of long-time Solid Waste Management Board member Ken Robl.

2018 GOALS & OBJECTIVES:

1. Continued operation of the solid waste transfer facility, single stream recycling transfer facility, household hazardous waste facility and various other recycling programs.
2. Work with Human Resources to hire an Environmental Manager and Environmental Technician in accordance with the 2018 Table of Organization.
3. Complete transfer station modifications to improve safety of our operations.
4. Continue operation of landfill gas collection/utilization systems to generate revenues (to offset expenses) while maintaining WDNR air permit compliance.
5. Continue performance of closed landfill environmental monitoring and maintenance activities.
6. Expand construction & demolition material and residential asphalt shingle recycling programs.
7. Continue evaluation of yard waste/organics recycling programs and determine the most cost-efficient option for possible implementation.
8. Continue evaluation of solid waste disposal options beyond the 25-year Tri-County Solid Waste Agreement to provide long-term capacity for our municipalities/users
9. Complete Landfill Administrative Office space needs analysis and building modifications to consolidate employees and improve operational efficiencies..
10. Begin coordinated operation (with Parks Department) of the Ken Robl Conservation Park at the closed Snell Road Landfill.

SOLID WASTE

2018 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Full Time	23	23	22	21	17	16	14	14	14	16	16
PartTime	2	2	1	1	1	0	0	0	0	0	0
Total	25	25	23	22	18	16	14	14	14	16	16

DEPARTMENT SUMMARY: The Solid Waste Department operates as a proprietary-type activity (enterprise fund) and as such does not have a direct effect on the tax levy. The department charges user (tipping) fees, which supports all operations. The 2018 net deficit is budgeted at (-\$113,874), with a \$1.00/ton increase to the solid waste tipping fee and no increase to the recycling tipping fee. Since 2007, the County has not levied \$47,500 to support the Household Hazardous Material facility operation.

SIGNIFICANT CHANGES:

Revenues:

Agri Trade Consumer Protection – Increase of \$10,000 due to a planned DATCP clean sweep grant.

Rental Revenues – Decrease of \$55,000 due to the planned elimination of the container rental & lease program in 2017.

Power Sales – Decrease of \$500,000 due to the loss of Engine #1 and the continued decrease in landfill gas flows from the Sunnyview Landfill.

Landfill Fees – Increase of \$453,700 due to an increase in tonnages being disposed as part of the Tri-County Solid Waste Program.

Other Fees – Decrease of \$220,050 due to the recycling compactor costs being fully reimbursement in 2017 from the Tri-County Recycling Program.

Landfill Fees (Interfund) – Increase of \$6,400 due to a planned increase in disposal tonnage from Other County Departments.

Cost Share Municipalities – Increase of \$3,000 due to the recycling compactor electrical and maintenance costs now being reimbursed as part of the Tri-County Recycling Program.

Rental Revenues (Interfund) – Decrease of \$60,000 due to the planned elimination of the container rental & lease program in 2017.

Other Department Charges – Decrease of \$30,000 due to the Engine #4 waste heat recovery equipment being fully depreciated in 2017.

Interest Investments – Increase of \$168,000 due to higher projected interest rates provided by the Finance Department.

Rental Equipment – decrease of \$5,000 since the wood grinder is no longer rented out to other Counties/Municipalities.

Expenses:

Temporary Employees – Increase of \$9,500 based on the current needs for summer seasonal/temporary employees.

Overtime – Increase of \$3,495 based on the plan staff and overtime needs for Department operations.

Buildings (Capital Outlay) – Decrease of \$140,000 based on current planned capital outlay purchases.

Improvements (Capital Outlay) – Decrease of \$1,595,000 based on current planned capital outlay purchases.

Equipment (Capital Outlay) – Decrease of \$350,000 based on current planned capital outlay purchases.

Advertising – Decrease of \$4,800 due to an overall reduction in advertising for the Department.

Motor Fuel – Decrease of \$20,500 to bring in line with current usage and market rates.

Equipment Rental – Increase of \$7,500 due to the planned rental of a windrow turner and screen for composting operations.

Operating Licenses Fees – Decrease of \$8,000 due to the planned reduction of WDNR operations and air permitting expenses.

Motor Fuel (Interfund) – Decrease of \$4,000 to bring in line with current usage and market rates.

Lubricants – Decrease of \$37,000 to bring in line with current usage and market rates.

Machine Equip Parts – Decrease of \$130,000 to bring in line with current planned needs for mobile and stationary equipment.

Tires Batteries – Increase of \$20,000 due to planned front-end loader tire replacement.

Equipment Repairs – Decrease of \$104,500 to bring in line with current planned needs for outside vendor services.

Heat – Decrease of \$5,000 to bring in line with current usage and market rates.

Power and Light – Decrease of \$21,500 to bring in line with current usage and market rates.

Water and Sewer – Decrease of \$89,950 to bring in line with current planned usage with the 2017 Closure of the Sunnyview Landfill Sludge Site and shutdown of the horizontal groundwater extraction system at the Snell Road Landfill.

Grounds Maintenance – Decrease of \$10,500 based on planned landfill long-term care/maintenance costs to maintain WDNR compliance.

Building Repairs – Increase of \$10,000 based on planned repairs to landfill and transfer station facilities.

Architect Engineer – Decrease of \$22,200 based on planned projects and ongoing operation and monitoring needs.

Regional Fees – Increase of \$200,000 based on the planned increase in tonnage delivered to the Tri-County Solid Waste Program.

Hauling Fees – Increase of \$215,000 based on current hauling rates, fuel surcharges and planned tonnages. This increase includes estimates for reduced load weights during WisDOT imposed road weight restrictions in Spring 2018.

Data Processing (Interfund) – Decrease of \$3,000 based on estimate provided by the Finance Department.

Prop Liab Insurance (Interfund) – Increase of \$10,180 based on estimated insurance costs provided by the Finance Department.

Provision for Closing – Decrease of \$20,000 due to the 2017 Closure of the Sunnyview Landfill Sludge Site.

Provision for Long Term Care – Increase of \$70,000 based on estimate provide by the Finance Department.

Depreciation Expense – Increase of \$68,806 based on estimates provided by the Finance Department.

Amortization of SSR – Increase of \$25,000 as a result of this being the last year for SSR equipment debt service.

Debt Principal Payments – Increase of \$17,000 as a result of this being the last year for SSR equipment debt service.

Debt Interest Payments – Decrease of \$10,000 as a result of this being the last year for SSR equipment debt service.

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste									
Revenue									
Intergov Rev:									
Agri Trade Consumer Protection	42004	3,375	45,390	47,030	0	10,000	10,000	10,000	100.00%
Other Grantor Agencies	42019	0	0	5,000	0	0	0	0	0.00%
Intergov Rev Subtotal:		3,375	45,390	52,030	0	10,000	10,000	10,000	100.00%
Public Services:									
Rental Revenues	45011	313,473	271,434	285,620	55,000	0	0	0	-100.00%
Power Sales	45029	3,027,263	3,110,668	2,871,604	2,600,000	2,100,000	2,100,000	2,100,000	-19.23%
Donations	45034	0	0	10	25	0	0	0	-100.00%
Refunds Public	45040	0	0	(10)	0	0	0	0	0.00%
Landfill Fees	45051	5,140,065	5,435,091	8,272,714	5,072,350	5,526,050	5,526,050	5,526,050	8.94%
Other Public Charges	45057	350	175	(350)	350	350	350	350	0.00%
Public Services Subtotal:		8,481,151	8,817,368	11,429,588	7,727,725	7,626,400	7,626,400	7,626,400	-1.31%
Intergov Services:									
Other Fees	43001	623,765	341,164	758,204	350,050	130,000	130,000	130,000	-62.86%
Landfill Fees	43010	61,740	56,463	58,544	63,000	69,400	69,400	69,400	10.16%
Refunds Municipal	43015	(77,384)	(143,446)	(45,324)	0	0	0	0	0.00%
Cost Share Municipalities	43016	0	0	209	0	3,000	3,000	3,000	100.00%
Intergov Services Subtotal:		608,122	254,181	771,633	413,050	202,400	202,400	202,400	-51.00%
Interfund Revenue:									
Rental Revenue	65011	9,348	62,919	59,694	60,000	0	0	0	-100.00%
Landfill Fees	65051	25,070	11,251	17,019	10,000	10,000	10,000	10,000	0.00%
Other Department Charges	65081	90,936	90,612	86,809	90,000	60,000	60,000	60,000	-33.33%
Interfund Revenue Subtotal:		125,355	164,782	163,522	160,000	70,000	70,000	70,000	-56.25%
Total Operating Revenue:		9,218,002	9,281,722	12,416,773	8,300,775	7,908,800	7,908,800	7,908,800	-4.72%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste									
Interest:									
Interest Investments	48000	388,547	358,163	400,195	523,000	691,000	691,000	691,000	32.12%
Investment Mark to Market	48002	162,942	47,111	(123,767)	0	0	0	0	0.00%
Interest Subtotal:		551,490	405,274	276,428	523,000	691,000	691,000	691,000	32.12%
Misc Revenues:									
Rental Equipment	48101	11,480	0	0	5,000	0	0	0	-100.00%
Sale Of Prop Equip	48104	0	0	12,374	0	0	0	0	0.00%
Sale of Scrap	48106	52,159	12,182	11,024	17,000	16,000	16,000	16,000	-5.88%
Insurance Recoveries	48107	0	0	440,000	0	0	0	0	0.00%
Other Miscellaneous Revenues	48109	95	75,575	98	100	100	100	100	0.00%
Misc Revenues Subtotal:		63,734	87,757	463,496	22,100	16,100	16,100	16,100	-27.15%
Other Financing Srcs:									
Gain Sale of Assets	49000	120,443	0	0	0	0	0	0	0.00%
Other Financing Srcs Subtotal:		120,443	0	0	0	0	0	0	0.00%
Transfers In:									
Other Transfers In	49501	0	0	14,337	0	0	0	0	0.00%
Transfers In Subtotal:		0	0	14,337	0	0	0	0	0.00%
Total Non-Operating Revenue:		735,667	493,031	754,261	545,100	707,100	707,100	707,100	29.72%
Revenue Total:		9,953,668	9,774,753	13,171,034	8,845,875	8,615,900	8,615,900	8,615,900	-2.60%
Expense									
Wages:									
Regular Pay	51100	713,269	733,370	724,287	852,078	856,415	856,415	856,415	0.51%
Temporary Employees	51101	4,014	8,241	13,139	10,500	20,000	20,000	20,000	90.48%
Elected Officials	51103	8,195	8,888	6,875	7,500	7,500	7,500	7,500	0.00%
Overtime	51105	47,521	50,144	40,502	56,014	59,509	59,509	59,509	6.24%
Comp Time	51108	685	164	0	0	0	0	0	0.00%
Wages Allocated	51199	0	0	0	0	0	0	0	0.00%
Wages Subtotal:		773,684	800,807	784,803	926,092	943,424	943,424	943,424	1.87%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste									
Fringes Benefits:									
FICA Medicare	51200	57,030	58,865	57,852	70,270	71,598	71,598	71,598	1.89%
Health Insurance	51201	173,251	186,884	177,282	245,020	221,705	221,705	221,705	-9.52%
Dental Insurance	51202	11,197	11,220	10,495	13,399	12,441	12,441	12,441	-7.15%
Workers Compensation	51203	4,919	6,689	5,075	9,449	14,672	14,672	14,672	55.28%
Compensated Absences Expense	51205	7,819	(29,737)	31,427	0	0	0	0	0.00%
WI Retirement	51206	53,406	41,550	51,543	61,750	61,363	61,363	61,363	-0.63%
Fringe Benefits Other	51207	3,595	4,752	10,669	4,770	4,802	4,802	4,802	0.67%
WRS GASB 68 Adjustment	51216	0	0	55,878	0	0	0	0	0.00%
Fringes Benefits Subtotal:		311,216	280,223	400,221	404,658	386,581	386,581	386,581	-4.47%
Total Labor:		1,084,899	1,081,031	1,185,024	1,330,750	1,330,005	1,330,005	1,330,005	-0.06%
Travel:									
Registration Tuition	52001	3,531	3,499	1,816	3,510	3,860	3,860	3,860	9.97%
Automobile Allowance	52002	4,241	6,253	3,217	4,200	3,450	3,450	3,450	-17.86%
Commercial Travel	52004	0	475	0	600	1,000	1,000	1,000	66.67%
Meals	52005	477	398	81	645	610	610	610	-5.43%
Lodging	52006	770	1,126	757	1,730	1,830	1,830	1,830	5.78%
Other Travel Exp	52007	22	79	7	150	60	60	60	-60.00%
Taxable Meals	52008	576	639	152	100	0	0	0	-100.00%
Travel Subtotal:		9,616	12,468	6,031	10,935	10,810	10,810	10,810	-1.14%
Total Travel:		9,616	12,468	6,031	10,935	10,810	10,810	10,810	-1.14%
Capital Outlay:									
Buildings	58001	0	0	96,378	150,000	10,000	10,000	10,000	-93.33%
Improvements	58002	93,299	638,597	0	1,620,000	25,000	25,000	25,000	-98.46%
Equipment	58004	412,152	810,590	827,885	690,000	340,000	340,000	340,000	-50.72%
Capital Outlay Subtotal:		505,450	1,449,187	924,263	2,460,000	375,000	375,000	375,000	-84.76%
Total Capital:		505,450	1,449,187	924,263	2,460,000	375,000	375,000	375,000	-84.76%

Winnebago County

Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste									
Office:									
Office Supplies	53000	3,571	4,941	4,596	5,100	5,300	5,300	5,300	3.92%
Printing Supplies	53002	583	1,161	1,114	1,000	1,000	1,000	1,000	0.00%
Print Duplicate	53003	6,905	5,075	5,497	6,300	6,500	6,500	6,500	3.17%
Postage and Box Rent	53004	3,939	2,357	1,849	2,100	1,800	1,800	1,800	-14.29%
Computer Software	53006	575	553	797	600	1,300	1,300	1,300	116.67%
Telephone	53008	10,150	13,905	14,535	13,600	11,600	11,600	11,600	-14.71%
Telephone Supplies	53009	153	0	0	0	0	0	0	0.00%
Telephone Comm Lines	53010	0	0	0	0	0	0	0	0.00%
Long Distance	53011	57	0	0	0	0	0	0	0.00%
Wireless	53012	1,047	0	0	0	0	0	0	0.00%
Pagers	53013	120	0	0	0	0	0	0	0.00%
Voice and Data Cabling	53014	0	565	0	0	0	0	0	0.00%
Office Subtotal:		27,101	28,557	28,388	28,700	27,500	27,500	27,500	-4.18%
Operating:									
Advertising	53500	48,059	50,723	42,587	15,200	10,400	10,400	10,400	-31.58%
Subscriptions	53501	477	559	0	800	400	400	400	-50.00%
Membership Dues	53502	445	611	448	1,000	1,400	1,400	1,400	40.00%
Publish Legal Notices	53503	241	527	363	725	325	325	325	-55.17%
Household Supplies	53516	631	414	901	550	300	300	300	-45.45%
Uniforms Tools Allowance	53517	230	80	243	300	150	150	150	-50.00%
Food	53520	126	61	120	250	200	200	200	-20.00%
Small Equipment	53522	94,877	103,350	17,408	10,900	13,800	13,800	13,800	26.61%
Shop Supplies	53523	17,829	15,966	17,003	16,100	16,450	16,450	16,450	2.17%
Medical Supplies	53524	721	810	1,249	750	750	750	750	0.00%
Other Operating Supplies	53533	27	0	320	0	0	0	0	0.00%
Motor Fuel	53548	45,667	14,765	25,305	44,000	23,500	23,500	23,500	-46.59%
Equipment Rental	53551	1,686	7,452	435	3,000	10,500	10,500	10,500	250.00%
Operating Licenses Fees	53553	39,242	44,743	29,400	34,150	26,150	26,150	26,150	-23.43%
Bad Debts Expense	53561	1,316	10,827	5,799	0	0	0	0	0.00%
State Special Charges	53563	12,091	12,431	8,997	0	0	0	0	0.00%
Other Miscellaneous	53568	299	889	2,119	100	100	100	100	0.00%
Print Duplicate	73003	3,447	3,239	3,386	3,500	3,500	3,500	3,500	0.00%
Postage and Box Rent	73004	2,306	2,070	1,964	2,000	1,500	1,500	1,500	-25.00%
Motor Fuel	73548	9,882	7,538	6,104	12,000	8,000	8,000	8,000	-33.33%
Operating Subtotal:		279,601	277,055	164,151	145,325	117,425	117,425	117,425	-19.20%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste									
Repairs & Maint:									
Crushed Stone	54000	6,172	4,139	7,457	6,500	7,500	7,500	7,500	15.38%
Calcium Chloride	54003	537	0	547	0	0	0	0	0.00%
Other Supplies and Expense	54004	0	0	3,043	5,000	3,000	3,000	3,000	-40.00%
Electrical Products	54010	227	1,727	283	15	0	0	0	-100.00%
Other Elect Products	54012	270	2,775	0	0	0	0	0	0.00%
Other Plumbing Prod.	54014	26	551	0	0	0	0	0	0.00%
Lubricants	54016	204,702	155,125	103,745	132,500	95,500	95,500	95,500	-27.92%
Machine Equip Parts	54017	540,180	284,498	213,233	302,500	172,500	172,500	172,500	-42.98%
Tires Batteries	54018	28,458	24,473	23,324	5,000	25,000	25,000	25,000	400.00%
Road Maintenance Materials	54019	0	210	108	500	0	0	0	-100.00%
Maintenance Buildings	54020	641	856	3,470	1,500	1,200	1,200	1,200	-20.00%
Maintenance Grounds	54021	2,085	3,858	3,529	3,750	5,000	5,000	5,000	33.33%
Maintenance Equipment	54022	8,112	2,231	316	4,650	3,750	3,750	3,750	-19.35%
Maintenance Vehicles	54023	347	104	2,267	0	0	0	0	0.00%
Repair Maintenance Supplies	54024	71,790	70,739	19,911	35,700	34,100	34,100	34,100	-4.48%
Consumable Tools	54026	815	36	120	150	0	0	0	-100.00%
Sign Parts Supplies	54027	905	748	160	250	50	50	50	-80.00%
Other Maint Supplies	54028	6,157	4,683	1,130	6,500	4,000	4,000	4,000	-38.46%
Equipment Repairs	54029	325,392	161,358	97,870	170,500	66,000	66,000	66,000	-61.29%
Machine Equip Parts	74017	131	0	0	0	0	0	0	0.00%
Labor-Ldfl from Hwy	74018	174	1,351	1,076	1,000	1,000	1,000	1,000	0.00%
Machinery-Ldfl from Hwy	74019	5,218	176	974	100	100	100	100	0.00%
Maintenance Buildings	74020	7,020	9,420	8,635	10,000	10,000	10,000	10,000	0.00%
Maintenance Grounds	74021	6,230	2,432	902	3,750	3,000	3,000	3,000	-20.00%
Equipment Repairs	74029	825	806	673	800	850	850	850	6.25%
Repairs & Maint Subtotal:		1,216,413	732,296	492,773	690,665	432,550	432,550	432,550	-37.37%
Utilities:									
Heat	54700	13,265	7,876	6,479	15,000	10,000	10,000	10,000	-33.33%
Power and Light	54701	154,368	146,824	131,707	152,500	131,000	131,000	131,000	-14.10%
Water and Sewer	54702	274,638	270,575	237,545	322,150	232,200	232,200	232,200	-27.92%
Utilities Subtotal:		442,271	425,274	375,731	489,650	373,200	373,200	373,200	-23.78%

Winnebago County Budget Detail - 2018

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste									
Contractual Services:									
Medical and Dental	55000	217	322	475	500	500	500	500	0.00%
Legal Services	55001	24,919	2,035	7,791	20,000	20,000	20,000	20,000	0.00%
Pest Extermination	55002	2,145	2,040	1,920	2,350	2,200	2,200	2,200	-6.38%
Vehicle Repairs	55005	6,752	8,041	5,196	7,000	7,000	7,000	7,000	0.00%
Grounds Maintenance	55007	59,825	358,719	1,962,590	149,500	139,000	139,000	139,000	-7.02%
Building Repairs	55008	40,448	24,448	32,222	55,200	65,200	65,200	65,200	18.12%
Professional Service	55014	14,858	16,206	8,368	11,000	10,300	10,300	10,300	-6.36%
Collection Services	55015	277	10	228	300	300	300	300	0.00%
Janitorial Services	55016	21,161	18,989	17,717	25,125	22,500	22,500	22,500	-10.45%
Architect Engineer	55019	384,013	544,554	547,190	407,700	385,500	385,500	385,500	-5.45%
Management Services	55020	438,911	424,424	523,373	350,500	338,000	338,000	338,000	-3.57%
Other Contract Serv	55030	65,696	59,776	42,906	6,200	4,700	4,700	4,700	-24.19%
Regional Fees	55048	2,921,200	3,162,165	3,357,695	3,200,000	3,400,000	3,400,000	3,400,000	6.25%
Hauling Fees	55049	958,498	901,587	946,894	715,000	930,000	930,000	930,000	30.07%
Accounting Auditing	75012	40,500	26,280	24,090	29,200	29,200	29,200	29,200	0.00%
Data Processing	75013	20,496	19,980	18,315	17,700	14,700	14,700	14,700	-16.95%
Professional Services	75014	66,000	47,880	43,890	49,000	50,500	50,500	50,500	3.06%
Contractual Services Subtotal:		5,065,918	5,617,456	7,540,862	5,046,275	5,419,600	5,419,600	5,419,600	7.40%
Insurance Expenses:									
Prop Liab Insurance	56000	41,269	41,269	41,269	42,000	42,000	42,000	42,000	0.00%
Prop Liab Insurance	76000	62,640	44,412	62,172	55,104	65,284	65,284	65,284	18.47%
Insurance Expenses Subtotal:		103,909	85,681	103,441	97,104	107,284	107,284	107,284	10.48%
Deprec & Amort:									
Provision for Closing	56501	23,898	15,051	526,060	50,000	0	0	0	-100.00%
Provision for Long Term Care	56502	1,126,577	(369,990)	(298,104)	20,000	90,000	90,000	90,000	350.00%
Depreciation Expense	56503	553,010	754,033	891,336	739,594	808,400	808,400	808,400	9.30%
Amortization of SSR	56504	257,633	269,848	267,681	276,000	291,000	291,000	291,000	5.43%
Deprec & Amort Subtotal:		1,961,117	668,942	1,386,973	1,085,594	1,189,400	1,189,400	1,189,400	9.56%
Total Other Operating:		9,096,330	7,835,261	10,092,318	7,583,313	7,666,959	7,666,959	7,666,959	1.10%

Winnebago County **Budget Detail - 2018**

Description	Object	2014 Actual	2015 Actual	2016 Actual	2017 Adopted	2018 Request	2018 Executive	2018 Adopted	% Change From Prior Yr Adopted
Fund - 520 - Solid Waste									
Debt Payments:									
Debt Principal Payments	57000	12,939	13,969	14,885	292,000	309,000	309,000	309,000	5.82%
Debt Interest Payments	57001	1,314	1,115	960	33,000	23,000	23,000	23,000	-30.30%
Debt Payments Subtotal:		14,253	15,084	15,845	325,000	332,000	332,000	332,000	2.15%
Total Non-Operating Expense:		14,253	15,084	15,845	325,000	332,000	332,000	332,000	2.15%
Expense Total:		10,710,548	10,393,031	12,223,481	11,709,998	9,714,774	9,714,774	9,714,774	-17.04%
Solid Waste Net Surplus / (Deficit):		(756,880)	(618,278)	947,553	(2,864,123)	(1,098,874)	(1,098,874)	(1,098,874)	-61.63%
Less:									
Capital Outlay		505,450	1,449,187	924,263	2,460,000	375,000	375,000	375,000	-84.76%
Debt Principal Payments		12,939	13,969	14,885	292,000	309,000	309,000	309,000	5.82%
DNR Release of Escrow Funds		0	0	250,000	250,000	300,000	300,000	300,000	20.00%
Solid Waste Net Surplus / (Deficit):		(238,490)	844,878	2,136,701	137,877	(114,874)	(114,874)	(114,874)	-183.32%
Fund Adjustments		238,490	(844,878)	(2,136,701)	(137,877)	114,874	114,874	114,874	-183.32%
Net Solid Waste:		(0)	(0)	0	0	0	0	0	0.00%

WINNEBAGO COUNTY CAPITAL OUTLAY - 2018

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Solid Waste -				
	Concrete and Lighting Small Vehicle Area	1	25,000	25,000
	Commercial Mower	1	12,000	12,000
	Salter	1	8,000	8,000
	Push Blades	2	10,000	20,000
	Overhead Door Replacements	2	5,000	10,000
	Engine #2 Rebuild	1	300,000	300,000
		8		375,000

GLOSSARY

Accrual Accounting: A method of accounting in which revenues are recognized in the accounting period in which they are earned. Expenditures are recognized in the accounting period in which the liability is incurred. This method also is often contrasted with **Cash Accounting**.

Agency Fund: A **Fiduciary Fund** in which the government is a temporary agent.

Appropriations: The amount of money granted by the legislative body to units of local government for most activities in the coming **Fiscal Year**. Appropriations are usually reported in the budget by **Line Item**; and they allow governmental units to make new expenditures and incur new obligations up to the amount of the appropriation. Appropriations are also called budgeted expenditures.

Assessed Valuation: This is the value of the property that is available for taxation which is determined annually and is based on the ratio of the property's assessed value to its "fair market value." The process of determining a property's assessed value is called an **Assessment**, and assessors consider many factors when valuing properties. See **Equalized Assessed Valuation**.

Assets: As reported on a **Balance Sheet** for a given fund, assets include any financial resources available to government such as cash, expected tax revenues, payments due from other funds or governmental units, and inventories.

Balance Sheet: A periodic report on the government's **Assets**, **Liabilities**, and **Fund Equity**, and all **Governmental Funds**. The governmental financial officer or the Accounting division usually prepares these reports.

Bonds (Municipal): A method of issuing **long-term Debt** to local governments or semi-independent agencies associated with local government such as authorities or corporations. The two primary types of bonds are: General **Obligation** and **Revenue**. All municipal bonds are tax exempt, and therefore are usually bought by investors with high marginal tax rates such as commercial banks and high-income individuals. Investment patterns in municipal bonds have changed dramatically since the late 70's due to revenue limitations, radical changes in interest rates, and the national Tax Reform Act of 1986 that eliminated the benefits of using revenue bonds for "private purpose development."

Bond Rating: A judgement on the investment quality of the **Bond** which reflects the government's ability to repay the debt or its creditworthiness. The stronger the rating, the lower the interest rate assigned to the bond by the underwriters. There are three rating agencies: Moody's Investors Service, Standard & Poor's Corporation, and Fitch's. A variety of characteristics about the government and community are examined to determine its rating such as the strength of the local economy, the financial management practices of the government, debt factors, and administrative practices.

Budget: The budget is one of the primary financial documents of the government, in addition to the **Comprehensive Annual Financial Report**. The budget is prepared before the beginning of the **Fiscal Year** and documents expected **Revenues**, and **Appropriations** for the entire government and for the various departments and divisions of the government.

Cash Accounting: Different from accrual accounting in that both revenues and expenditures are not recognized until the cash transfers are actually made. This method of accounting is not recognized by **Generally Accepted Accounting Principles (GAAP)**.

Comprehensive Annual Financial Report (CAFR): In addition to the **Budget**, the CAFR is one of the primary financial documents of the government. The document is prepared at the end of the **Fiscal Year** and presents summaries of the government's fiscal activities in the past year (in comparison to previous years and the budget). Specifically, the document contains comprehensive (combined) **Balance Sheets**, statements of **Revenues** and **Expenditures** and changes in the **Fund Balance** for all **Governmental Funds**.

Current Assets: include any financial resource available to a government unit to meet any obligations due within a year. This would include non-cash assets that could be convertible to cash to meet obligations due within a year. For instance, receivables would be classified as a current asset if they would be collectible within one year.

Current Liabilities: include any amount owed to outside parties where the amounts must be repaid within a year. An example would include telephone and utility bills. These obligations are due within a year.

Debt Limit: The maximum amount of gross or net debt which is legally permitted by state mandate, constitution, or voter approval. These limits usually apply only to **General Obligation Bonds** rather than **Revenue Bonds**.

Debt Service Fund: A fund that accounts for the payment of principal and interest on the government's **long-term Debt**.

Depreciation: Expiration in the service of a **Fixed Asset** which is considered a portion of the total cost of the fixed asset and charged as an expense during a particular period.

Encumbrance: A commitment to expend funds for a particular purpose (even prior to establishing a legal obligation or liability). They are not recorded as **Expenditures**, **Appropriations**, or **Liabilities** but as a reduction in the **Fund Equity** (as reported on the **Balance Sheets**). Encumbrances become **Expenditures** when cash payments are actually made.

Enterprise Fund: A fund that accounts for services that are supported primarily by **User Charges** such as golf courses, swimming pools, or garbage collection.

Equalized Assessed Valuation: Because **Assessed Valuation** (and therefore the **Tax Rate**) may vary from market values of property in different communities, state governments establish an equalized assessed valuation of property to be used for taxation at other levels of government such as the county. In this case, the equalization ensures that taxpayers within the county will be taxed at the same level of market value, for the county's portion of the **Property Tax**, even though municipalities within the county will calculate **Assessed Valuation** of properties within their borders at different times and, therefore, have different estimates of market values.

Executive Budget: A type of budgeting process in which the **Chief Executive** has primary responsibility for preparing the budget and authority over budget that is presented to the legislative body for approval.

Expendable Fund: Accounting or budgeting funds in which authorization for new spending or incurring new obligations expires at the end of the **Fiscal Year**. **Governmental Funds** are usually expendable.

Expenditures: The actual cash payments of governmental units for all activities, which are monitored throughout the year, but are calculated for an entire **Line-item** or **Program** in the budget for a previous **Fiscal Year**.

Fiscal Year: A twelve-month period of time for which governmental activities are budgeted and the **Budget** is prepared. This is also the time allotted to record and present other summary financial statements such as the **Comprehensive Annual Financial Report**. Technically, a fiscal year can be any set of 12 months, but most municipalities operate on a January 1 to December 31 fiscal year.

Fixed Assets: Long-term assets that the government intends to use or hold for a relatively long period of time, such as land, buildings, machinery, and equipment.

Fund Balance: As defined in the **Balance Sheets** of all **Governmental Funds**, it is that part of the **Fund Equity** that is available for future commitment, expenditure, or appropriation. More specifically, it is that part of the fund equity that is not reserved for **Encumbrances**, and may be called the **Unreserved Fund Balance**.

Fund Equity: As reported in the **Balance Sheets** of all **Governmental Funds**, fund equity is defined as fund **Assets** minus fund **Liabilities**.

GAAP: Stands for Generally Accepted Accounting Principles. These are national standards of financial reporting as established by the Governmental Accounting and Standards Board (GASB).

General Fund: The fund that accounts for and supports most services in government.

General Obligation Bond: long-term Debt, which is secured by the government's full faith and credit (i.e. its taxing powers). These bonds usually have a lower rate of interest than **Revenue Bonds** because of lesser risk associated with a very secure source of repayment. They often require an affirming vote of the public, and their principal retired or repaid in the future from the **General Fund**. Once the debt is issued, payment of interest and principal is handled through a **Debt Service Fund**.

Goal: a long-term, attainable target for an organization – its vision of the future.

Governmental Funds: Four different accounting or budgetary groups which, generally, are unique to government and which account for most governmental activities. These funds are the: **General Fund**, **Capital Project Fund**, **Debt Service Fund**, and **Special Revenue Fund**.

Home Rule: State laws or constitutional stipulations regarding local government in the following areas: 1) its form; 2) the type or extent of services provided; 3) the range of revenues that they can levy, and tax, debt, or expenditure limitations.

Intergovernmental Revenue: Revenues that are transferred from other governments to the local government or are passed through the local government directly to individuals or other entities. There are three broad types of intergovernmental revenues: **Grants-in-Aid**, **Shared Revenues**, and **Transfer Payments**.

Internal Service Fund: A fund that accounts for the provision of goods and services from one agency or department to another within the government (e.g. maintenance on equipment, printing and copying, or information services).

Liabilities: As reported in the **Balance Sheet** for a given fund, liabilities include amounts owed to persons or organizations outside that fund. Examples of liabilities are: payable vouchers, amounts due to other funds or units, and deferred revenues.

Line-item Budget: Line-item budget presentations group expenditures according to the object of expenditure such as salaries, benefits, supplies, equipment, and maintenance. These categories, such as salaries, may be further divided into temporary wages, permanent wages, and overtime.

Long-Term Debt: A governmental unit may issue long-term debt to finance capital and infrastructure expenditures. In contrast to **Short-Term Debt**, it should not be used for regular operations. The two primary means of issuing or financing long-term debt are: **General Obligation Bonds** and **Revenue Bonds**.

Matching Grant: A specific type of **Conditional Grant** in which the local government must contribute some percentage of funds in order to receive the grant.

Millage: A term applied to the **Tax Rate** of a **Property Tax** which specifies the rate of taxation on a dollar of assessed value (or on a \$1,000). The term "20 mills" would mean two cents for every dollar of assessed value (or two dollars for every \$1,000).

NA: Not applicable or does not apply.

Objective: a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Other Operating Expenses: Within Winnebago County, this group of expenditures includes all expenses other than labor, capital outlay and travel. Examples of groups of items include office expenses such as supplies, stationery and forms, postage and others. Other expenses also includes publications, subscriptions, dues, telephone other operating expenses, repairs and supplies, utilities, contractual expenses such as accounting, and legal services. This category also includes rental expense and insurance.

Policy: a plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Program Budget: Programmatic budget presentations group the **Line-Items** into units that represent service objectives or functions such as crime prevention, fire education (Stop, Drop, & Roll), or small business incentive loans.

Proprietary Funds: General accounting or budgetary groups that are analogous to private commercial organizations. Government recognizes two types of proprietary funds: Enterprise **Funds** and **Internal Service Funds**.

Retained Earnings: is the cumulative amount by which revenues and operating transfer from other funds have exceeded expenses and transfers to other funds.

Revenues: All funds used by local government report revenues as the primary source of monetary input. There are six primary sources of revenues for **General Fund** of the local government: taxes, licenses and permits, **Intergovernmental Revenues**, **User Charges**, fines and forfeitures, and miscellaneous. Expected or budgeted revenues are those that are estimated for the coming fiscal year. Actual revenues represent the amount of money that was actually collected by the government.

Shared Revenues: A type of Intergovernmental Revenue in which revenues collected by another government which are distributed to a local government according to a formula such as number of children enrolled, population or per capita income.

Short-Term Debt: Debt that is issued for less than a year to ease temporary cash flow deficiencies until expected **Revenues** from taxes, bonds, or other governments are received.

Special Revenue Fund: A fund that accounts for specific services or projects that are funded through contractually or legally earmarked revenues.

Tax Incremental Finance (TIF) Districts: An area within the boundaries of a local government that is designated for redevelopment. Revenue from the incremental growth of the property tax base is used to provide additional funds for further redevelopment or for debt service on bonds issued for the original redevelopment efforts.

Unreserved Fund Balance: This is a component of the **Fund Balance**, which specifies money available for future commitments, expenditures, or appropriations.

Working Capital: is the excess of current assets over current liabilities. At the end of a fiscal year, working capital can represent the net available remaining current resources of an entity available after all obligations of the current fiscal period has ended. It can represent an estimate of an entity's undesignated financial resources, similar to undesignated fund balance.

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