

ADJOURNED SESSION OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

TUESDAY, FEBRUARY 22, 2022

6:00 P.M.

Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin

And virtual via ZOOM

To join this meeting via Zoom, use this link:

<https://us02web.zoom.us/j/89597036284?pwd=dVNjd3hKa1Y0OVExV2tGMEd3ZFUwUT09>

Passcode (if needed) – W1NNE

To join this meeting by telephone, dial (312) 626-6799. Enter the Meeting ID: 895 9703 6284

Passcode (if needed) – 578143

- Roll Call
- Pledge of Allegiance
- Invocation
- Adopt agenda

Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda, as well as, any matter over which this body has jurisdiction.

- Correspondence
 - Petition for Zoning Amendment:
 - 001 – Team SNW c/o Bradley A. Lind, Town of Black Wolf; rezone from A2, B2, B3 and R1 (General Agriculture District, Community Business District, General Business District) and Rural Residential District to A2 and B3 (General Agriculture District and General Business District)
- Reports from Committees, Commissions & Boards
- Approval of proceedings from the January 18, 2022 board meeting
- County Executive's Report
- County Board Chairman's Report
- Presentation on Land & Water Conservation Department--Potential use of ARPA funds; Chad Casper, Director of Land & Water Conservation Department

ZONING REPORTS & ORDINANCES

- Report No. 001 – Craig Pierstorff, et al, Town of Winneconne
 - Amendatory Ordinance No. 02/01/22 - Rezoning from R-1 (Rural Residential) to R-2 (Suburban Low Density Residential) for tax parcel nos. 030-0079-05 and 030-0079-35(p)
- Report No. 002 – Jennifer Zingsheim, et al, Town of Oshkosh
 - Amendatory Ordinance No. 02/02/22 - Rezoning from R1/R2 (Rural Residential/Suburban Low Density Residential) to R-1 (Rural Residential) for tax parcel nos. 018-0099-16 and 018-2190-01
- Report No. 003 – Mike Scharpf, et al, Town of Nekimi
 - Amendatory Ordinance No. 02/03/22 – Rezoning from A-2 (General Agriculture District) to R-1 (Rural Residential) for tax parcel no. 012-0273(p)

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 268-012022: Approve Diversity Affairs By-laws and Strategic Plan
Submitted by:
UW-EDUCATION, EXTENSION & AGRICULTURE COMMITTEE
(Majority of Those Present)

- RESOLUTION NO. 271-022022: Proclaim April 2022 as National County Government Month
Submitted by:
MICHAEL NORTON, District 20
JULIE GORDON, District 17
(Majority of Those Present)
- RESOLUTION NO. 272-022022: Commendation for Dawn Lett
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 273-022022: Commendation for Debra Ryan
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 274-022022: Commendation for Judy Steckbauer
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 275-022022: Commendation for Mary Beyer
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 276-022022: Authorize a Capital Project for the Winnebago County Parks Department to engage in Engineering, Design, and Permitting for the Grundman Boat Landing at a cost of \$185,000, Funded with Either a Transfer from the Undesignated General Fund Balance, or an Advance from the General Fund to be Reimbursed with a Subsequent Bond Issue
Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Two-Thirds of Membership)
- RESOLUTION NO. 277-022022: Authorize the Creation of a Winnebago County ARPA Strategy and Outcomes Commission
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 278-022022: Authorize the Appropriation of the American Rescue Plan Act (ARPA) funds received by Winnebago County to the Land and Water Conservation Department in the amount of \$3,000,000
Submitted by:
CHUCK FARREY, DISTRICT 30
LAND CONSERVATION COMMITTEE
(Majority of Those Present)

RESOLUTION NO. 279-022022: Authorize Renewal of Airport User Access Agreement Between Basler Turbo Conversions, LLC and Winnebago County
Submitted by:
AVIATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)

RESOLUTION NO. 280-022022: Authorize Agricultural Permit between Experimental Aircraft Association and Winnebago County
Submitted by:
AVIATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)

RESOLUTION NO. 281-022022: Extending Project Positions in the Public Health Department
Submitted by:
BOARD OF HEALTH COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)

RESOLUTION NO. 282-022022: Extend Additional Pay to Care Providers at Park View Health Center Who Provide Direct Care to COVID-Positive Residents
Submitted by:
PARK VIEW HEALTH CENTER COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)

RESOLUTION NO. 283-022022: Authorize a Budget Transfer for Additional Funding of \$30,000 for the Winnebago County Facilities Department to Remodel and Update the District Attorney's Second and Third Floor Office Space in the Orrin King Building
Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Two-Thirds of Membership)

Respectfully submitted:
Susan T. Ertmer
Winnebago County Clerk
920-232-3432

Upon request, provisions will be made for people with disabilities.

(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)

**PROCEEDINGS OF THE
WINNEBAGO COUNTY BOARD OF
SUPERVISORS**

**Regular Session
January 18, 2022**

**Winnebago County Sunnyview Exposition Center
500 E. County Road Y
Oshkosh, Wisconsin**

**Printed by authority of the Winnebago County Board
Shiloh Ramos, Chairman Susan T. Ertmer, Clerk**

**ADJOURNED SESSION
WINNEBAGO COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, JANUARY 18, 2022**

Chairman Shiloh Ramos called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Sunnyview Exposition Center, 500 East County Road Y, Oshkosh, Wisconsin and by Virtual ZOOM.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Powers.

The following Supervisors were present: 32 - Konezke, Brunn, Borchart, Eisen, Ramos, Defferding, Lenz, Wise, Nussbaum, Stafford, Gabert, Binder, Konrad, Schorse, Gordon, Wingren, Lautenschlager, Norton, Hinz, Zellmer, Schellenger, Buck, Powers, Cox, Finch, Youngquist, Farrey, Keller, Egan, Ellis, Snider and Joas;
EXCUSED: 2 – Albrecht and Rasmussen; ABSENT: 1 – Locke; VACANCIES: 1

Motion by Supervisor Egan and seconded by Supervisor Ellis to adopt the amended agenda for tonight's meeting. CARRIED BY VOICE VOTE.

PUBLIC HEARING

One person spoke in opposition of Resolution No. 268-012022: Approve Diversity Affairs By-laws and Strategic Plan:

- Conley Hanson – candidate for Supervisor District 26

COMMUNICATIONS & PETITIONS

Susan Ertmer, County Clerk, presented the following communications:

- Petition for Zoning Amendments:
 - 001 – Craig Loey, Town of Winneconne, to rezone from R-1 (Rural Residential) to R-2 (Suburban Residential) was referred to the Planning & Zoning Committee.

REPORTS FROM COMMITTEES, COMMISSIONS & BOARDS

Supervisor Powers questioned if the increase in the amount of the scholarship fund had been forwarded to the Judiciary and Public Safety Committee.

Supervisor Norton questioned where the scholarship applications could be obtained.

Supervisor Defferding reported that he will be attending the National Association of Counties Association conference February 11 – 16, 2022. He encouraged Supervisors to contact him with any questions that they would like him to inquire about at the conference.

Supervisor Egan reported that due to lack of agenda items, there would not be a Legislative Committee meeting on January 24, 2022.

Motion by Supervisor Cox, seconded by Supervisor Ellis to approve the proceedings from the December 14, 2021 Winnebago County Board meeting. CARRIED BY VOICE VOTE.

COUNTY EXECUTIVE'S REPORT

Executive Doemel reported on the following items:

- Finance Department – Director Mike Collard is acting as the interim Finance Director until a new one can be hired. He can be found in the Finance Department in the morning and in the Human Resources Department in the afternoon.
- ARPA Funds – Director Collard is assisting the board to form a committee to overlook ARPA requests.
- Strategic Plan – Collecting data and will be looking for funding to begin these plans. Need to define role as a County Government.
- On-Boarding Process – Looking at ways to initiate new County Board members and have them understand the roles and responsibilities of the County Supervisors along with the roles and responsibilities of County Government.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Ramos reported that Supervisors Albrecht and Rasmussen were excused from tonight's meeting.

Chairman Ramos updated the Board in regard to the District 16 vacancy. He has been in contact with one person. At this time, the position will remain vacant until after the April Election.

Chairman Ramos commented on the number of new candidates running for County Board. He feels that there will need to be a "robust orientation" for the new board.

UWO-Fox Cities Campus Presentations
by Dr. Martin Rudd and JoAnn L. Rife, Executive Director of Facilities Management

➤ Food Service/Student Union Project – Feasibility Study Results

- Dan Wiitanen, Sommerville Architects and Engineers Associate/Senior Project Architect, presented the Food Service/Student Union Project to the board. He provided a power point presentation showing current pictures of the campus along with proposed pictures of the new campus project.

Mr. Wiitanen covered the following items:

- Facility Issues and Concerns
- Provided the Student Population Trend and the Population Projection
- Provided Estimated Projection of Meals Served – for the next 5 years and the next 10 years
- Provided the Food Service Historical Sales and other Potential Revenue Sources
- Provided Project Priorities:
 - To Increase Student Engagement and Satisfaction
 - Accessible and Increased Visibility
 - Fits Students Needs and meet needs of Meal Plan
 - Flexible and Functional / Student-centered
 - Community Use and Engagement
 - Welcoming, Open and Safe/ Inclusive and Sustainable/ Destination
 - Adding Value for Student and Community
- Provided architectural drawings showing the layout for the new design
- Explained the Existing Space versus the Calculated Needed Program Space
- Provided Estimated Cost for this Project - \$5,558,276 (Split between Outagamie County, Winnebago County and UW-Oshkosh Fox Cities Campus)
- Explained the Next Steps for this Project

Mr. Wiitanen, Dr. Rudd and Ms. Rife then took questions from the Board. A copy of this presentation is available in the County Clerk's Office at 112 Otter Avenue, Oshkosh, WI.

➤ Science Room, Fume Hood Replacement

- JoAnn Rife, Chief Facilities Officer for UWO Fox Cities Campus, presented the Science Room, Fume Hood Replacement Project to the Board.

Ms. Rife covered the following items:

- 15 hoods need to be replaced in the Science Labs
- Incorrectly sized hoods were installed in 1996
- Currently the hoods are not working properly and hinders the students ability to utilize the hoods for lab exercises
- Pictures were provided for the concept of the fume hoods
- Information was provided for new Pioneer Fume Hoods
- A study will be needed to evaluate the maximum airflow conditions that are necessary
- Voiced concerns with the current hoods passing inspection
- Cost of the project is \$232,400. Split would be \$116,200 per county.

➤ Nature Center Updates

- JoAnn Rife, Chief Facilities Officer for UWO Fox Cities Campus, presented the Nature Center project to the Board.

Ms. Rife covered the following items:

- Pictures were provided for the location of the Nature Center
- This is a 2.5 acre piece of land that has been neglected for years. They would like to re-establish trails and pathways and make it ADA accessible by clearing brush and invasive species. Provide informational signage and develop a plan for future plantings of native species
- Nature Center Use would provide:
 - Academic and Community Education for plant and tree identification
 - Space for the Community and Students to enjoy nature
 - Path connection with other community trails
 - Habitat for birds and small mammals

- UWO Fox Cities Campus have reached out to the Department of Natural Resources to help develop a plan for project
- Provided a slide for the potential trail layout
- Provided names of businesses and municipalities that UWO Fox Cities Campus is working with on this project
- The DNR will be conducting a study for the project at a cost of \$6,000
- Plan to reach out to the Boy Scouts for help with this project and to apply for grants
- Accurate Appraisal Building Land Purchase—1428 Midway Road, Menasha
 - JoAnn Rife, Chief Facilities Officer for UWO Fox Cities Campus, presented the Accurate Appraisal Building Land Purchase to the Board.

Ms. Rife covered the following items:

- Provided slides of the existing floor plan and the potential new floor plan
- This facility would become a Wisconsin Small Business Development Center (SBDC)
- Provided details on the many services for small businesses this facility offers
- This will be a facility for the Center for Entrepreneurship and Innovation (CEI) which would benefit the students

Dr. Rudd and Ms. Rife then took questions from the board. A copy of this presentation is available in the County Clerk's office at 112 Otter Avenue, Oshkosh, WI.

ZONING REPORTS AND ORDINANCES

- Report No. 001 – A report from the Planning & Zoning Committee regarding a requested zoning change from Kimberly Quandt, et al; Town of Omro; for a zoning change from A-2 (General Agriculture) to R-2 (Suburban Low Density Residential). Motion by Supervisor Ellis, seconded by Supervisor Egan to accept. CARRIED BY VOICE VOTE.
 - Amendatory Ordinance No. 01/01/22 – A request to rezone from A-2 (General Agriculture) to R-2 (Suburban Low Density Residential) for tax parcel no. ~~016-0383~~ 016-0383-02. Motion by Supervisor Ellis, seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 25, 2022) ** A friendly correction was made regarding the parcel number. It should be 016-0383-02.
- Amendatory Ordinance No. 01/02/22 – A request from the Town of Winchester on behalf of Brian Keller, et al; to rezone from I-1 (Light Industrial) to A-2 (General Agriculture District) for tax parcel no. 028-0663-05-02. Motion by Supervisor Joas, seconded by Supervisor Cox to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 25, 2022)
- Amendatory Ordinance No. 01/03/22 – A request from the Town of Winchester on behalf of Leo M. Mohnen to rezone from A-2 (General Agricultural District) to R-1 (Rural Residential District) for tax parcel no. 028-0348-02. Motion by Supervisor Joas, seconded by Supervisor Cox to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 25, 2022)

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 250-012022: Authorize a Budget Transfer of \$40,000 from the Finance Department Labor Account to the Contracted Services Account for the Fiscal Year 2022 Budget. Funds will Provide for Recruitment of the Finance Director and associated cost of position replacement, including but not limited to Delegating Authority for Day to Day Administration of Winnebago County Investments

WHEREAS, the Winnebago County Director of Finance has submitted her resignation and her last day of employment was January 4, 2022; and

WHEREAS, the Assistant Finance Director position is also vacant as the incumbent has transferred to a position in another county department; and

WHEREAS, the Finance Department needs in the coming months include year-end closing and preparation of financial statements, investment management, and other varied operational items; and

WHEREAS, the Finance Department does not have the internal resources to meet the county needs for the first few months of 2022; and

WHEREAS, \$40,000 must be transferred from the Labor Account to the Contracted Services Account to meet the Finance Department upcoming needs.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a transfer of \$40,000 from the Finance Department Labor Account to the Contracted Services Account.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 251-012022: Commendation for Luann Rodriguez

WHEREAS, Luann Rodriguez has been employed with the Winnebago County Department of Human Services, for the past twenty-three years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Luann Rodriguez has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to Luann Rodriguez for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Luann Rodriguez.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 252-012022: Commendation for Donna Depies

WHEREAS, Donna Depies has been employed with the Winnebago County Department of Human Services, for the past thirty-three years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Donna Depies has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Donna Depies for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the County Clerk send a copy of this Resolution to Donna Depies.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 253-012022: Commendation for AmySue Hartman

WHEREAS, AmySue Hartman has been employed with the Winnebago County Department of Human Services, for the past twenty-four years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, AmySue Hartman has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to AmySue Hartman for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and it hereby is extended to AmySue Hartman for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to AmySue Hartman.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 254-012022: Commendation for Helen Ibbotson

WHEREAS, Helen Ibbotson has been employed with the Winnebago County Department of Human Services, for the past twenty-five years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Helen Ibbotson has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to Helen Ibbotson for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and it hereby is extended to Helen Ibbotson for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Helen Ibbotson.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 255-012022: Commendation for Patti Houston

WHEREAS, Patti Houston has been employed with the Winnebago County Department of Human Services, for the past twenty-three years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Patti Houston has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to Patti Houston for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Patti Houston.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 256-012022: Commendation for Debra Guenther

WHEREAS, Debra Guenther has been employed with Park View Health Center, for the past forty years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Debra Guenther has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to Debra Guenther for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Debra Guenther.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 257-012022: Commendation for Mary Durant

WHEREAS, Mary Durant has been employed with Park View Health Center, for the past thirty-seven years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Mary Durant has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere

appreciation and commendation be and is hereby extended to Mary Durant for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Mary Durant.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Cox to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 258-012022: Commendation for Peter Rausch

WHEREAS, Peter Rausch has been employed with Wittman Regional Airport, for the past thirty years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Peter Rausch has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to Peter Rausch for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Peter Rausch.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 259-012022: Commendation for Jeff Leichtfuss

WHEREAS, Jeff Leichtfuss has been employed with Wittman Regional Airport, for the past thirty years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Jeff Leichtfuss has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to Jeff Leichtfuss for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Jeff Leichtfuss.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Cox to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 260-012022: Commendation for Karyn Redeker

WHEREAS, Karyn Redeker has been employed with the Lake Winnebago Area MEG Unit for the past twenty-one years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Karyn Redeker has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and is hereby extended to Karyn Redeker for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors that the Winnebago County Clerk send a copy of this Resolution to Karyn Redeker.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 261-012022: Adopting Revisions to Winnebago County Compensation Schedule

WHEREAS, it is advisable to consider adjustments to the pay ranges for County employees periodically, to make sure that our wage rates remain at a level sufficient to allow us to attract and retain good employees; and

WHEREAS, adjusting the minimums, control points, and maximums of pay ranges will not directly increase the pay of County employees, except for those at the minimum and not eligible for a merit increase, but will allow employees at the maximum of their pay ranges to participate in the merit pay program and to receive merit pay increases if they do earn them, up to the new maximum of their pay ranges; and

WHEREAS, the Personnel and Finance Committee believes that an increase of 2.0% represents a reasonable adjustment of our non-union pay schedules; and

WHEREAS, the 2022 county labor budgets were built with the assumption that there would be a compensation schedule increase of 2.0% for 2022;

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that the minimums, control points, and maximums of each pay grade in the Winnebago County Compensation Schedule may be increased by 2.0%, as indicated on the attached schedule, effective immediately.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 262-012022: Authorize the Winnebago County District Attorney's Office to accept a Department of Justice Grant in the amount of \$339,563 and approve the transfer of \$335,562 into various accounts as described in the attached Budget Transfer Form

WHEREAS, the Winnebago County District Attorney's Office applied for a grant from the Department of Justice to develop and produce analytic and visualization tools to improve its ability to address crime and victimization in Winnebago County; and

WHEREAS, on December 2, 2021, the Winnebago County District Attorney's Office was notified that it was awarded a grant in the amount of \$339,563 effective October 1, 2021 through September 30, 2023. The grant was titled "Prosecuting Smartly and Fairly Using Data We Can Act on and Share With Our Community"; and

WHEREAS, this grant will allow the Winnebago County District Attorney's Office to access its own data in an understandable format and in real time. This grant will enhance transparency, fairness and justice in Winnebago County through data informed prosecution and community engagement; and

WHEREAS, this grant will support the creation of sustainable data infrastructure and improved in-house research capacity.

WHEREAS, \$4,001 in indirect costs were awarded with this grant, but are not being utilized at this time.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that I hereby authorizes the Winnebago County District Attorney's Office to accept a Department of Justice grant in the amount of \$339,563 for analytic and visualization tools to improve its ability to address crime and victimization in Winnebago County and approves the transfer of \$335,562 into the various accounts as described in the attached Budget Transfer Form.

Submitted by:
PERSONNEL & FINANCE COMMITTEE
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 263-012022: Vacate Remnant Parcel of "Old County Road W" in the Town of Winchester

WHEREAS, the Highway Commission was approached by the Town of Winchester and Point of Beginning, Inc. requesting that a remnant parcel of old County Road W be vacated to allow for a proposed business development; and

WHEREAS, this remnant parcel is of no use to Winnebago County nor the Wisconsin Department of Transportation for future projects; and

WHEREAS, if this remnant parcel is vacated, both abutting land owners will benefit from additional land for their existing businesses and a potential site for a future business; and

WHEREAS, this parcel is unusable and creating no revenue for Winnebago County, but once vacated this parcel could be developed for future business and returned to the local tax roll; and
WHEREAS, similar remnant parcels have been vacated in like fashion.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby vacates the remnant parcel of Old County Road Win the Town of Winchester as reflected in the attached exhibits.

Submitted by:
HIGHWAY COMMITTEE

Motion by Supervisor Farrey, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 264-012022: Authorize the Hiring of Kontext Architects to Perform the Architectural Engineering Work related to the Capital Project to Design the Evidence Garage

WHEREAS, the current facilities for the Sheriff to store additional evidence consisting of large items and vehicles are inadequate for the current and future needs; and
WHEREAS, the County Board has previously approved the Capital Project and funding to hire an architect to accomplish the detailed design; and
WHEREAS, several architectural firms have submitted proposals through the Request for Proposal process; and
WHEREAS, it is the recommendation of the Facilities and Property Management Committees and County Executive Jon Doemel that Kontext Architects be hired to perform the architectural engineering work on the new Sheriff Evidence and Vehicle Storage Facility; and
WHEREAS, Kontext Architects shall be paid a fee not to exceed \$38,200.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the hiring of Kontext Architects to be funded from the previously approved funding for the design of the Capital project.

Submitted by:
Facilities & Property Management Committee

Motion by Supervisor Keller, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 265-012022: Authorize Renewal of Airport Facilities Use Agreement Between Oshkosh Corporation and Winnebago County

WHEREAS, Oshkosh Corporation desires to renew an Airport Facilities Use Agreement with Winnebago County permitting Oshkosh Corporation to use certain taxiways and ramp areas at Wittman Regional Airport for the purpose of motor vehicle testing as designated in the proposed Agreement; and
WHEREAS, said Agreement shall be for a period of three (3) years, from November 1, 2021, through October 31, 2024; and
WHEREAS, Oshkosh Corporation agrees to pay Winnebago County \$180 per vehicle test hour for each vehicle tested; and
WHEREAS, parties to this Agreement have executed similar agreement in the past.
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Executive and the Winnebago County Clerk to enter into a three (3)-year Airport Facilities Use Agreement between Winnebago and Oshkosh Corporation that would allow Oshkosh Corporation to use certain taxiways and ramp areas at Wittman Regional Airport to test large motor vehicles, pursuant to those terms contained within the attached Agreement, which is made a part of this Resolution and incorporated herein by reference.

Submitted by:
AVIATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Gabert, seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 266-012022: Execute Easement Agreement between Winnebago County and the City of Oshkosh

WHEREAS, The City of Oshkosh desires an easement on, underneath and through Wittman Regional Airport property for the purpose of constructing, installing, operating and maintaining a landmark sign promoting and identifying the Aviation Business Park land; and
WHEREAS, the cost of installation, operation, repair, and maintenance of the landmark sign will be borne

solely by the City of Oshkosh; and

WHEREAS, the Aviation Committee has reviewed the attached easement agreement and believes that its execution would be in the best interest of the citizens of Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves execution by the Winnebago County Executive and Winnebago County Clerk of the attached easement agreement (91411220100) between Winnebago County and the City of Oshkosh for the purpose of providing ingress and egress to and installation, operation and maintenance of a landmark sign on Wittman Regional Airport property. 1

Submitted by:
AVIATION COMMITTEE

Motion by Supervisor Gabert, seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 267-012022: Approve Values on In-Rem (Tax Deeded) Properties

WHEREAS, Section 3.03(1)(a), of the General Code of Winnebago County requires that all tax deeded lands have their appraised values determined by the Winnebago County Personnel and Finance Committee and approved by the Winnebago County Board of Supervisors; and

WHEREAS, the municipality name, parcel number, description, and suggested appraised value of said tax deeded properties are as follows:

TOWN OF RUSHFORD OSHKOSH
Parcel No. 022-1491-01-01
3085 County Rd E, Eureka
Appraised Value \$22,800.00

CITY OF OSHKOSH
Parcel No. 904-0347
Vacant lot on E Parkway Ave/Grand St, Oshkosh
Appraised Value \$5,000.00

CITY OF MENASHA
Parcel No. 701-0008
333 First St, Menasha
Appraised Value \$200,000.00

CITY OF OSHKOSH
Parcel No. 911-0235
Vacant lot on Bowen St, Oshkosh
Appraised Value \$12,000.00

CITY OF NEENAH
Parcel No. 802-0052
160 Tyler St, Neenah
Appraised Value \$15,000.00

CITY OF OSHKOSH
Parcel No. 913-0084
Vacant lot on W 14th Ave, Oshkosh
Appraised Value \$5,000.00

CITY OF OSHKOSH
Parcel No. 903-0316
34 W 12th Ave, Oshkosh
Appraised Value \$32,500.00

and

WHEREAS, the appraised values of said properties as provided by the Treasurer have been approved by the Committee as is required by Section 3.03(1)(a) of the General Code of Winnebago County and are herewith submitted to the Winnebago County Board of Supervisors for approval.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the appraised values of the parcels of property listed above, which were acquired by the Winnebago County Treasurer for tax delinquency pursuant to an *In Rem* judgment.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Schorse, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 268-012022: Approve Diversity Affairs By-laws and Strategic Plan

WHEREAS, the Diversity Affairs Commission was established by Resolution 107-122020; and
WHEREAS, the Diversity Affairs Commissions Committee of Jurisdiction is the UW Education, Extension, and Agriculture Committee; and

WHEREAS, the Diversity Affairs Commission is mandated to have a set of by-laws and strategic plan adopted by the Winnebago County Board of Supervisors; and

WHEREAS, the Diversity Affairs Commission has completed the strategic planning process and

developed proposed by-laws, copies of which are attached.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the by-laws and strategic plan forwarded by the Diversity Affairs Commission.

Submitted by:
UW EDUCATION, EXTENSION AND AGRICULTURE COMMITTEE

Motion by Supervisor Binder, seconded by Supervisor Cox to approve.

Motion by Supervisor Binder, seconded by Supervisor Norton to amend the By-Laws of the Diversity Affairs Commission on page 3 under the Secretary's duties to change the first and last line to read as follows: "The Chair shall ensure that all meetings have minutes and agendas and they are all on the calendar as deemed necessary by county rules and regulations. And; The Chair shall ensure that minutes are taken of all meetings and promptly posted." These two lines should be removed from the Secretary's duties and moved to the Chair's duties. Vote on Amendment: CARRIED BY VOICE VOTE.

Motion by Supervisor Hinz, seconded by Supervisor Gabert to amend Section 2, Page 2 the last sentence to read as follows: "We will make "every" a ~~greater~~ effort to treat all people with the same respect we expect to receive." Vote on Amendment: CARRIED BY VOICE VOTE. NAYES: 1 – Zellmer.

Motion by Supervisor Gabert, seconded by Supervisor Konrad to refer back to Commission. Supervisor Eisen requested a recorded vote. Vote to Refer Back: AYES: 18; NAYES: 14 – Borchart, Defferding, Lenz, Wise, Binder, Gordon, Wingren, Lautenschlager, Norton, Zellmer, Powers, Cox, Farrey and Snider; EXCUSED: 2; ABSENT: 1; VACANT: 1. CARRIED.

ORDINANCE NO. 269-012022: Amend Winnebago County General Code 19.01 and 19.24 a Definition and Policy for Special Events Within the Winnebago County Parks System

WHEREAS, the Winnebago County Parks and Recreation Committee has reviewed and recommends approval of the following amendments to Section 19.01 and Section 19.24 of the General Code of Winnebago County containing the establishment of a special event policy for the Winnebago County Park System; and

WHEREAS, several large events that presently take place at the Community Park require a significant amount staff time, materials, and equipment in order to set-up and execute the event; and

WHEREAS, the Parks Department recommends charging event organizers for the additional staff time, materials, and equipment in order to properly execute the events; and

WHEREAS, Parks Department staff will be working with each event organizer to minimize the fee that will be charged for each event by encouraging the use of minimal Winnebago County resources. 18

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WINNEBAGO DOES ORDAIN AS FOLLOWS:

That Section 19.01 and Section 19.24 of the General Code of Winnebago County be expanded to include the definition for a special event as well as the corresponding policy for special events that occur within the Winnebago County Park System (see attached Exhibit A). 2

BE IT FURTHER ORDAINED by the County Board of Supervisors of the County of Winnebago that said amendment to the General Code of Winnebago County shall become effective on the date following the date of publication.

Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Konetzke, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.
NAYES: 1 - Nussbaum

RESOLUTION NO. 270-012022: Authorize the Winnebago County Parks Department to Accept \$1,980 for the Maintenance of County-Owned and Leased Snowmobile Trails from the Wisconsin Department of Natural Resources and approve \$1,980 for Grounds Maintenance

WHEREAS, Winnebago County is interested in maintaining County owned and leased lands for public snowmobile trail use; and

WHEREAS, The Parks Department applied for a \$41,250 grant with the WI DNR for the maintenance of 137.5 miles of snowmobile trails within Winnebago County; and

WHEREAS, The Winnebago County Board approved a resolution on August 17, 2021 to accept these funds; and

WHEREAS, in August of 2021 the Winnebago County Parks Department applied for an additional

\$1,980 in funding with the WI DNR to fund an additional 6.6 miles of snowmobile trails located within Winnebago County; and

WHEREAS, the Winnebago County Parks Department would now be responsible for maintaining 144.1 miles of snowmobile trails within Winnebago County; and

WHEREAS, the additional grant funding for the 6.6 miles of trails supports the 10 snowmobile clubs located within Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Parks department to accept an amended agreement with the WI DNR in the amount of \$43,230.00 to pay for the maintenance of the Winnebago County snowmobile trails.

Submitted by:

PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Konetzke, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Albrecht, seconded by Supervisor Farrey to adjourn until the February 22, 2022 County Board meeting at 6:00 p.m. The meeting was adjourned at 9:59 p.m.

Submitted by:

Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)

County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held January 18, 2022.

Julie A. Barthels
Winnebago County Deputy Clerk

TO THE WINNEBAGO COUNTY BOARD SUPERVISORS

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Map Amendment 2021-ZC-5960 filed with the County Clerk by: PIERSTORFF, CRAIG A; PIERSTORFF, JENNIFER M, Town of WINNECONNE, and referred to the Planning and Zoning Committee on January 18, 2022 and

WHEREAS, a Public Hearing was held on January 25, 2022, pursuant to mailed and published notice as provided by law on the following:

PROPERTY INFORMATION:

Owner(s) of Property: PIERSTORFF, CRAIG et al

Agent(s): LOCY, CRAIG CRL SURVEYING

Location of Premises Affected: SOUTH OF 6546 LASLEY SHORE DR

Legal Description: Being part of the Fractional SE 1/4 of Section 9, and part of Lot 1 of CSM-1306 also located in the Fractional SE 1/4 of Section 9, all in Township 19 North, Range 15 East, Town of Winneconne, Winnebago County, Wisconsin.

Tax Parcel No.: 030-007905, 030-007935(p)

Sewer: Existing; Municipal

Overlay: Shoreland

WHEREAS, Applicant is requesting a rezoning to R-2 Suburban Low Density Residential and

WHEREAS, we have received notification from the Town of WINNECONNE recommending APPROVAL and

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, make the following findings:

The Town findings were for approval.

There were no objections.

Proposed use Is compatible with adjacent lands.

Zoning map amendment/zoning change is required as a condition of plat/CSM approval and will place development in appropriate zoning district.

Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3).

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending APPROVAL by a vote of 5-0.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed ordinance is hereby: ADOPTED DENIED

For the Planning and Zoning Committee

AMENDATORY ORDINANCE # 02/01/22

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2021-ZC-5960 as follows:

Being part of the Fractional SE 1/4 of Section 9, and part of Lot 1 of CSM-1306 also located in the Fractional SE 1/4 of Section 9, all in Township 19 North, Range 15 East, Town of Winneconne, Winnebago County, Wisconsin.

FROM: R-1 Rural Residential

TO: R-2 Suburban Low Density Residential

Adopted / Denied this _____ day of _____, 20 _____

Shiloh Ramos, Chairperson

ATTEST:

Susan T. Ertmer, Clerk

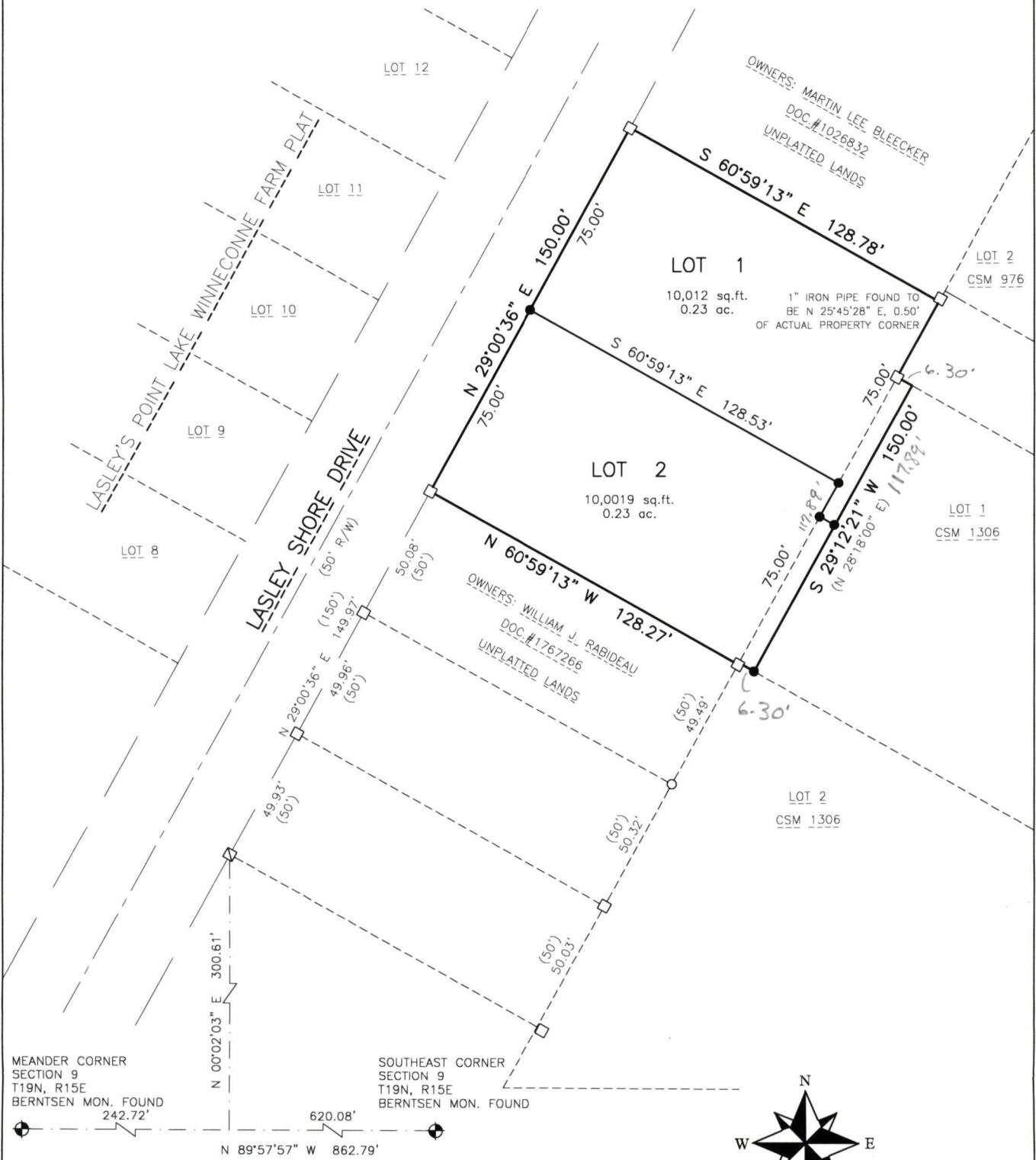
APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____ 2022.

JON DOEMEL, COUNTY EXECUTIVE

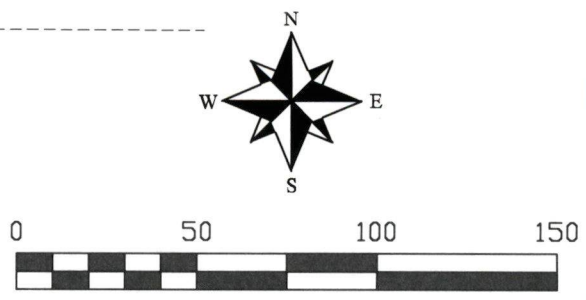
County Board Supervisory district: 35 - SNIDER

CERTIFIED SURVEY MAP NO. _____

PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 15 EAST, TOWN OF WINNECONNE, WINNEBAGO COUNTY, WISCONSIN.



- LEGEND**
- ⊕ SECTION CORNER
 - 3/4" x 24" STEEL REBAR SET WEIGHING 1.502 LBS./LIN. FT.
 - 3/4" REBAR FOUND
 - 1/2" IRON PIPE FOUND
 - 1" IRON PIPE FOUND
 - () RECORDED AS



NORTH IS REFERENCED TO THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 9, TOWNSHIP 19 NORTH, RANGE 15 EAST, TOWN OF WINNECONNE, WINNEBAGO COUNTY, WISCONSIN WHICH BEARS N 89°57'57" W PER THE WINNEBAGO COUNTY COORDINATE SYSTEM.

920. 422. 2829

DECEMBER 3, 2020

SHEET 1 OF 4

20-464

Application #21-ZC-5960

Date of Hearing:

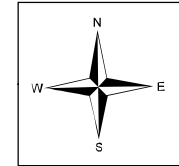
December 22, 2021

Owner(s):

PIERSTORFF, CRAIG /
PIERSTORFF, JENNIFER /
BLEECKER, LEE M

Subject Parcel(s):

030007905 & 030007935(P)



Winnebago County
WINGS Project

Scale

1 inch : 300 feet

County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

City of Oshkosh Extraterritorial
Zoning Jurisdiction

Incorporated Area

Lake
Winneconne



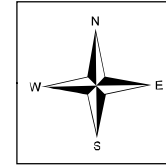
○ = SITE

Application #21-ZC-5960

Date of Hearing:
December 22, 2021

Owner(s):
PIERSTORFF, CRAIG /
PIERSTORFF, JENNIFER /
BLEECKER, LEE M

Subject Parcel(s):
030007905 & 030007935(P)

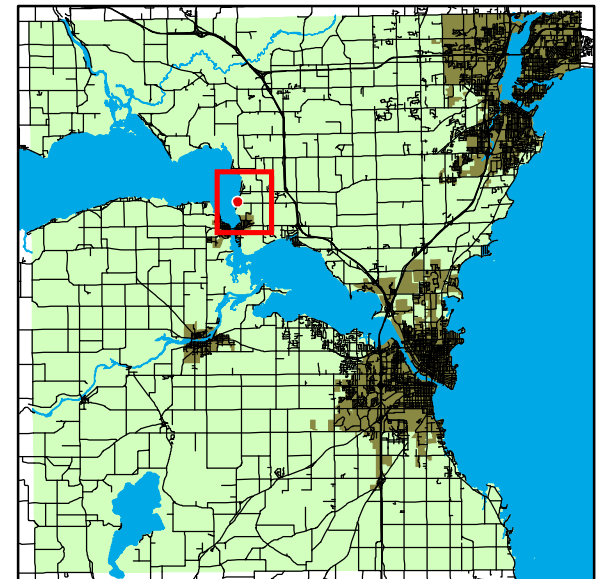


Winnebago County
WINGS Project



1 inch : 2,000 feet

● = SITE



WINNEBAGO COUNTY

TO THE WINNEBAGO COUNTY BOARD SUPERVISORS

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Map Amendment 2021-ZC-5970 filed with the County Clerk by:

ZEMBROWSKI, LORI A; ZINGSHEIM, JENNIFER N, Town of OSHKOSH, and referred to the Planning and Zoning Committee on December 21, 2021 and

WHEREAS, a Public Hearing was held on January 25, 2022, pursuant to mailed and published notice as provided by law on the following:

PROPERTY INFORMATION:

Owner(s) of Property: ZINGSHEIM, JENNIFER, ET AL

Agent(s): NONE

Location of Premises Affected: 3043 BELLAIRE LN

Legal Description: Being part of the NW 1/4 of the SW 1/4 of Section 3, and part of Lot 1 of Reynard Beach also located in the NW 1/4 of the SW 1/4 of Section 3, all in Township 18 North, Range 16 East, Town of Oshkosh, Winnebago County, Wisconsin.

Tax Parcel No.: 018-009916, 018-219001

Sewer: Existing; Municipal

Overlay: Shoreland, floodplain

WHEREAS, Applicant is requesting a rezoning to R-1 Rural Residential and

WHEREAS, we have received notification from the Town of OSHKOSH recommending APPROVAL and

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, make the following findings:

The Town findings were for approval.

There were no objections.

Proposed use is compatible with adjacent lands.

Zoning map amendment/zoning change is required as a condition of plat/CSM approval and will place development in appropriate zoning district.

Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3).

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending APPROVAL by a vote of 5-0.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed ordinance is hereby: ADOPTED DENIED

For the Planning and Zoning Committee

AMENDATORY ORDINANCE # 02/02/22

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2021-ZC-5970 as follows:

Being part of the NW 1/4 of the SW 1/4 of Section 3, and part of Lot 1 of Reynard Beach also located in the NW 1/4 of the SW 1/4 of Section 3, all in Township 18 North, Range 16 East, Town of Oshkosh, Winnebago County, Wisconsin.

FROM: R-1 Rural Residential; R-2 Suburban Low Density Residential

TO: R-1 Rural Residential

Adopted / Denied this _____ day of _____, 20 ____

Shiloh Ramos, Chairperson

ATTEST:

Susan T. Ertmer, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____ 2022.

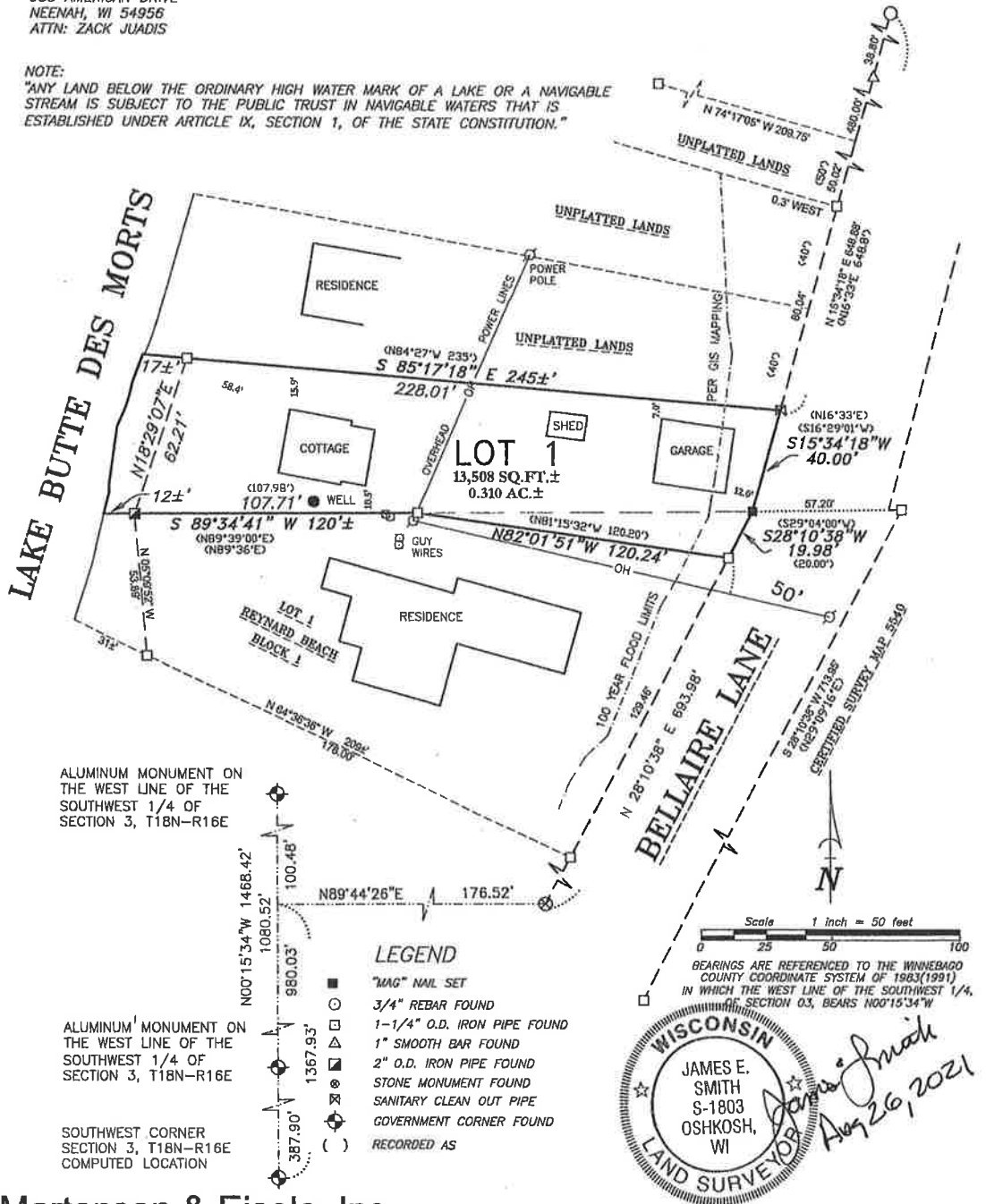
JON DOEMEL, COUNTY EXECUTIVE

County Board Supervisory district: 12 - GABERT

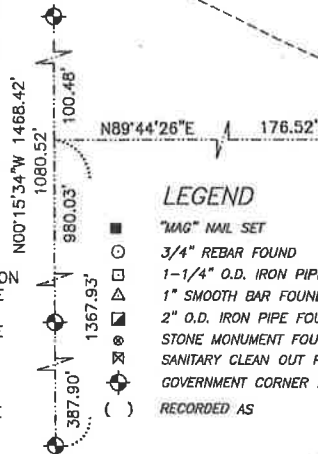
CERTIFIED SURVEY MAP NO. _____
 PART OF LOT 1, BLOCK 1, OF REYNARD BEACH,
 BEING PART OF THE NORTHWEST 1/4 OF THE
 SOUTHWEST 1/4, AND PART OF THE NORTHWEST
 1/4 OF THE SOUTHWEST 1/4, ALL IN SECTION 3,
 TOWNSHIP 18 NORTH, RANGE 16 EAST, TOWN OF
 OSHKOSH, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
 PORTSIDE BUILDERS, INC.
 980 AMERICAN DRIVE
 NEENAH, WI 54956
 ATTN: ZACK JUADIS

NOTE:
 "ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE
 STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS
 ESTABLISHED UNDER ARTICLE IX, SECTION 1, OF THE STATE CONSTITUTION."



ALUMINUM MONUMENT ON
 THE WEST LINE OF THE
 SOUTHWEST 1/4 OF
 SECTION 3, T18N-R16E



ALUMINUM MONUMENT ON
 THE WEST LINE OF THE
 SOUTHWEST 1/4 OF
 SECTION 3, T18N-R16E

SOUTHWEST CORNER
 SECTION 3, T18N-R16E
 COMPUTED LOCATION

LEGEND

- "MAG" NAIL SET
- 3/4" REBAR FOUND
- 1-1/4" O.D. IRON PIPE FOUND
- △ 1" SMOOTH BAR FOUND
- ◇ 2" O.D. IRON PIPE FOUND
- ⊗ STONE MONUMENT FOUND
- ⊕ SANITARY CLEAN OUT PIPE
- ⊙ GOVERNMENT CORNER FOUND
- () RECORDED AS

Scale 1 inch = 50 feet

BEARINGS ARE REFERENCED TO THE WINNEBAGO
 COUNTY COORDINATE SYSTEM OF 1983(1991)
 IN WHICH THE WEST LINE OF THE SOUTHWEST 1/4,
 SECTION 03, BEARS N00°15'34"W

WISCONSIN
 LAND SURVEYOR
 JAMES E. SMITH
 S-1803
 OSHKOSH,
 WI
James E. Smith
 Aug 26, 2021

Martenson & Eisele, Inc.



101 West Main Street
 Omro, WI 54963
 www.martenson-eisele.com
 P 920.685.6240 F 920.685.6340

Planning
 Environmental
 Surveying
 Engineering
 Architecture

PROJECT NO. 0-1114-022
 FILE 1114022CSM SHEET 1 OF 3
 This instrument was drafted by: DSL

Application #21-ZC-5970

Date of Hearing:
December 22, 2021

Owner(s):
ZINGSHEIM, JENNIFER N /
ZEMBROWSKI, LORIA

Subject Parcel(s):
018009916 & 018219001



Winnebago County
WINGS Project

Scale
1 inch : 300 feet

County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

City of Oshkosh Extraterritorial
Zoning Jurisdiction

Incorporated Area



Application #21-ZC-5970

Date of Hearing:

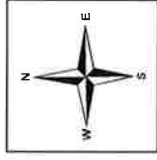
December 22, 2021

Owner(s):

ZINGSHEIM, JENNIFER N /
ZEMBROWSKI, LORIA

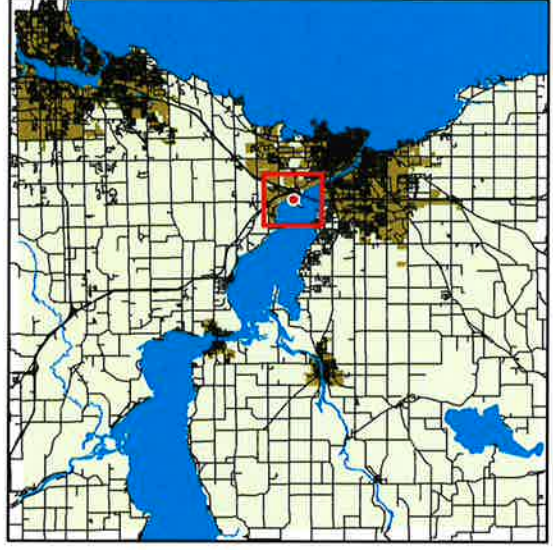
Subject Parcel(s):

018009916 & 018219001



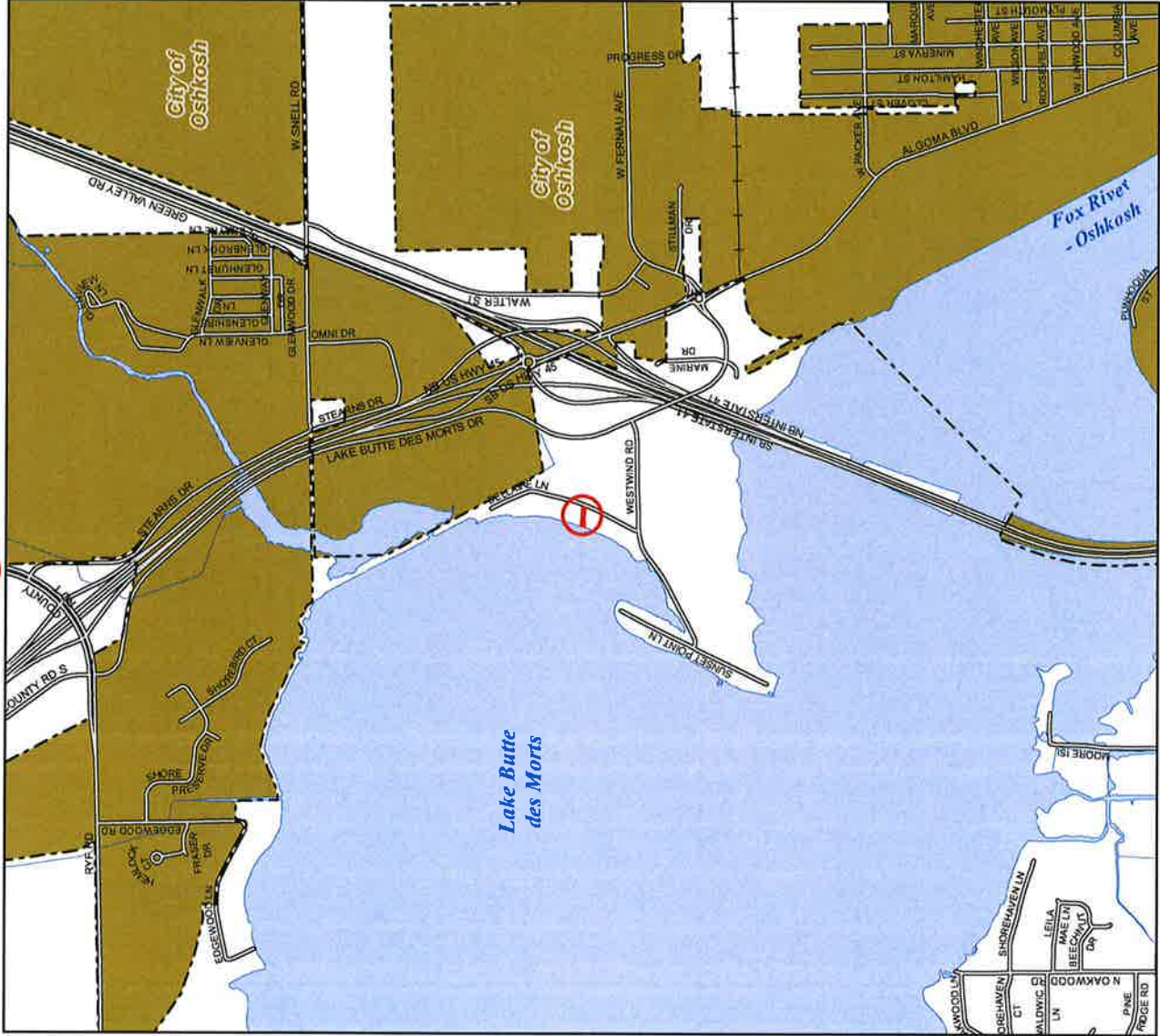
Winnebago County
WINGS Project

● = SITE



WINNEBAGO COUNTY

○ = SITE



1 inch : 2,000 feet

TO THE WINNEBAGO COUNTY BOARD SUPERVISORS

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Amendment 21-ZC-5990 filed with the County Clerk by:

Mike Scharpf et al, Town of Nekimi, and referred to the Planning and Zoning Committee on 12/21/21 and

WHEREAS, a Public Hearing was held on 01/25/22, pursuant to mailed and published notice as provided by as on the following:

PROPERTY INFORMATION:

Owner(s) of Property: Mike Scharpf et al

Agent(s): Chris Moua

Location of Premises Affected: E of 1450 N Clay Rd

Legal Description: Being part of Lot 3 of CSM-2399, located in the NW 1/4 of the SW 1/4 of Section 16, Township 17 North, Range 17 East, Town of Nekimi, Winnebago County, Wisconsin.

Tax Parcel No.: 012-0273(p)

Sewer: Existing Required Municipal Private System

Overlay: Airport SWDD Shoreland Floodplain Microwave Wetlands

WHEREAS, Applicant is requesting a rezoning to Applicant is requesting a Zoning Map Amendment from A-2 (General Agriculture District) to R-1 (Rural Residential District) for the creation of a new parcel., and

WHEREAS, we did not receive a response from the Town of Nekimi. and

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, making the following findings:

- There was no response from the Town of Nekimi.
- There were no objections.
- Proposed use is compatible with adjacent lands.
- Zoning map amendment/zoning change is required as a condition of plat/CSM approval and will place development in appropriate zoning district.

Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3).

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending Approval by a vote of 5-0.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed ordinance is hereby: ADOPTED DENIED

For the Planning and Zoning Committee

AMENDATORY ORDINANCE # 02/03/22

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2017-ZC-4170 as follows:

Being part of Lot 3 of CSM-2399, located in the NW 1/4 of the SW 1/4 of Section 16, Township 17 North, Range 17 East, Town of Nekimi, Winnebago County, Wisconsin

FROM: A-2 (General Agriculture District)

TO: R-1 (Rural Residential)

Adopted
 Denied this _____ day of _____, 20

Shiloh Ramos, Chairperson

ATTEST:
Susan T. Ertmer, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____ 2022.

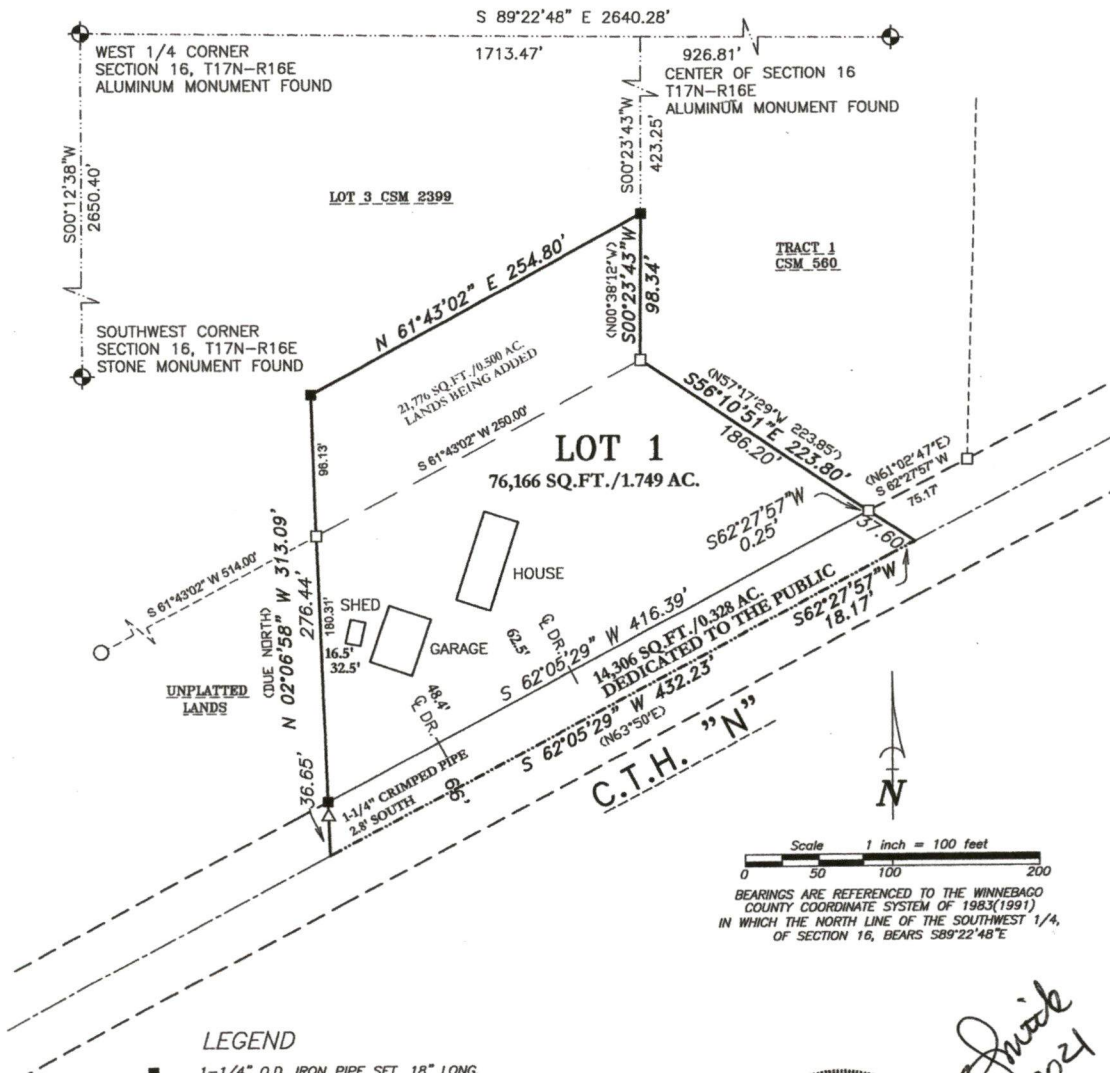
JON DOEMEL, COUNTY EXECUTIVE

County Board Supervisory district: 32 KELLER

CERTIFIED SURVEY MAP NO. _____

PART OF LOT 3 OF CERTIFIED SURVEY MAP 2399, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4, AND PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4, ALL IN SECTION 16, TOWNSHIP 17 NORTH, RANGE 16 EAST, TOWN OF NEKIMI, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
CHRIS MOUA
3972 C.T.H. "N"
OSHKOSH, WI 54904



Scale 1 inch = 100 feet

BEARINGS ARE REFERENCED TO THE WINNEBAGO COUNTY COORDINATE SYSTEM OF 1983(1991) IN WHICH THE NORTH LINE OF THE SOUTHWEST 1/4, OF SECTION 16, BEARS S89°22'48"E

WISCONSIN
JAMES E. SMITH
S-1803
OSHKOSH, WI
LAND SURVEYOR

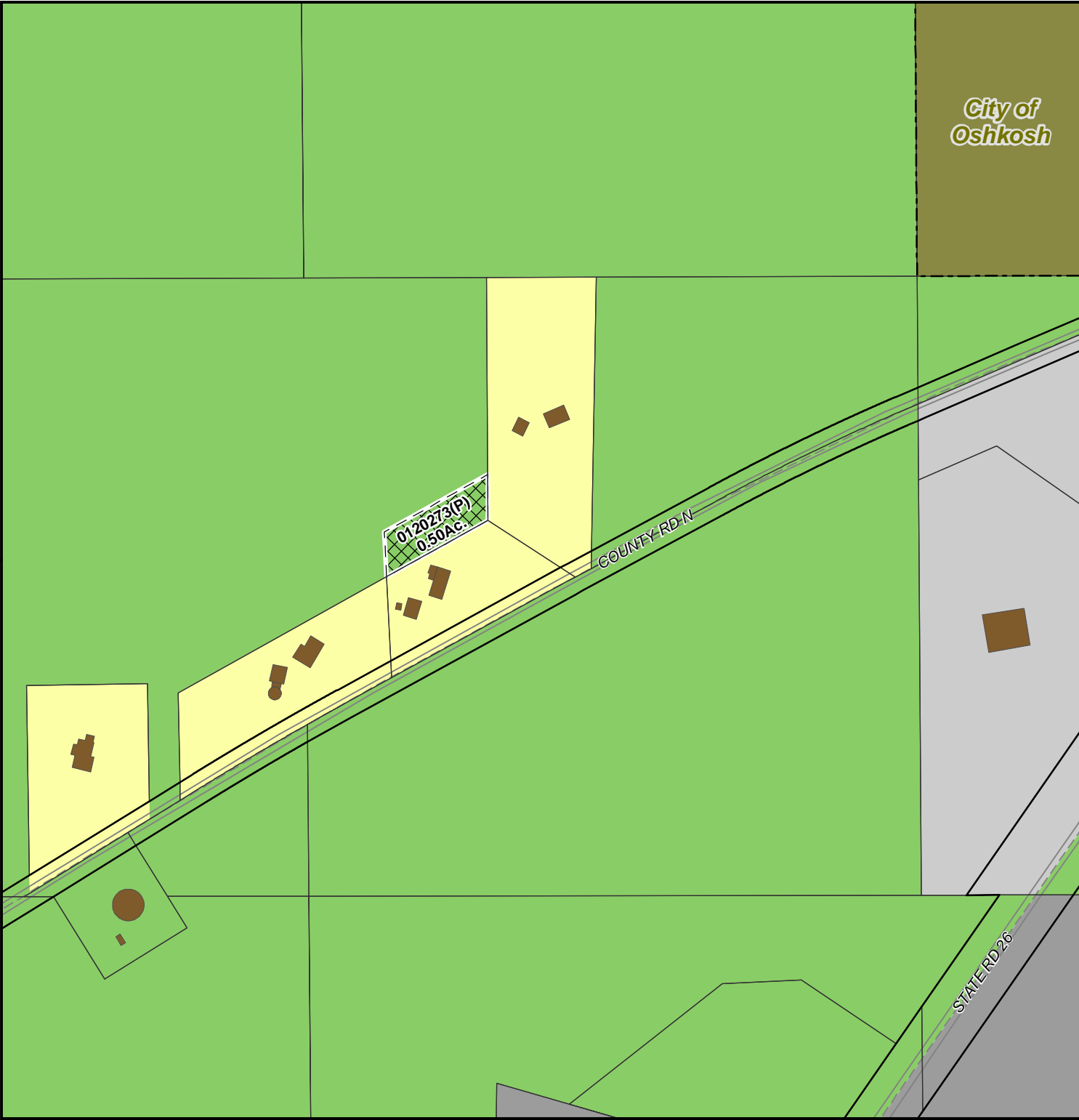
Chris Moua
10/17/2021

Martenson & Eisele, Inc.

101 West Main Street
Omro, WI 54963
www.martenson-eisele.com
P 920.685.6240 F 920.685.6340

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 0-2640-001
FILE 2640001CSM SHEET 1 OF 4
This instrument was drafted by: DSL



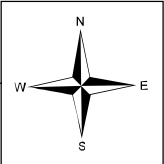
*City of
Oshkosh*

Application #21-ZC-5990

Date of Hearing:
December 22, 2021

Owner(s):
**SCHARPF, MIKE A /
SCHARPF, SARA M**

Subject Parcel(s):
0120273(P)



*Winnebago County
WINGS Project*

Scale
1 inch : 300 feet

County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

*City of Oshkosh Extraterritorial
Zoning Jurisdiction*

Incorporated Area

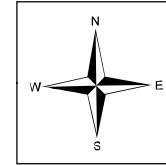
○ = SITE

Application #21-ZC-5990

Date of Hearing:
December 22, 2021

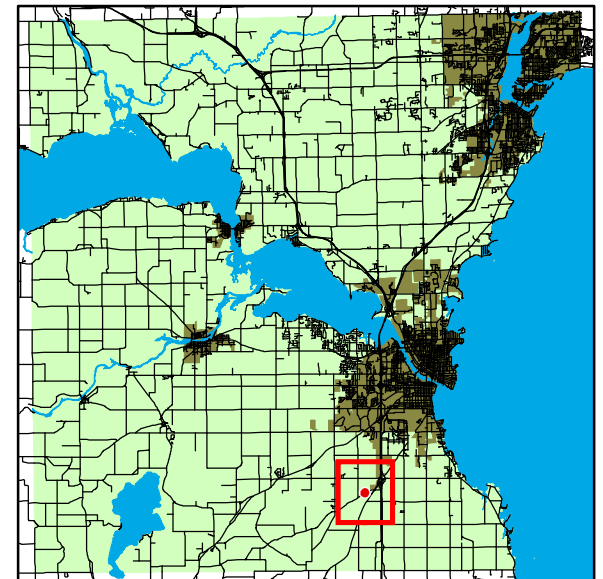
Owner(s):
SCHARPF, MIKE A /
SCHARPF, SARA M

Subject Parcel(s):
0120273(P)

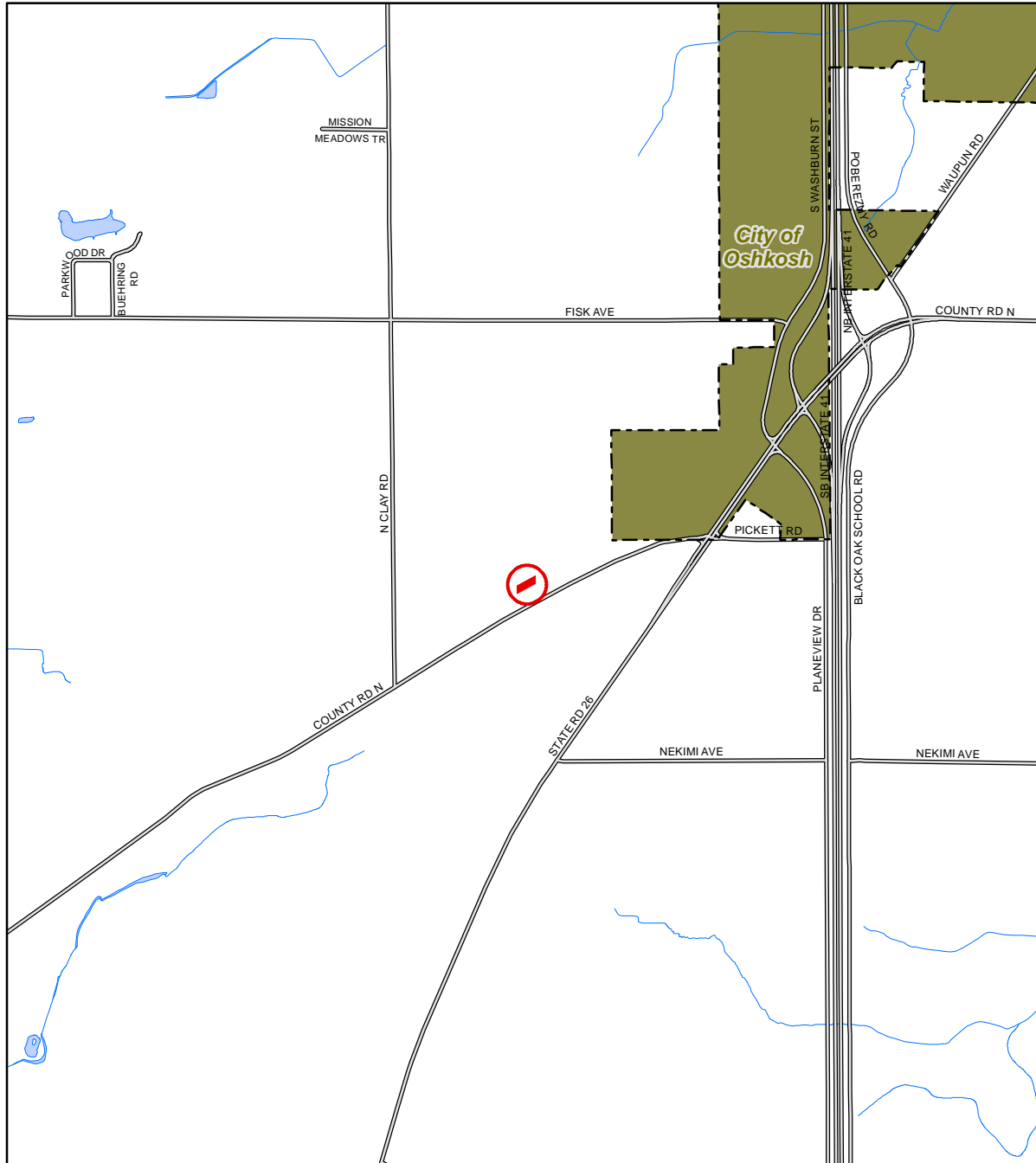


Winnebago County
WINGS Project

● = SITE



WINNEBAGO COUNTY



1 inch : 2,000 feet

1 268-012022

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RESOLUTION: Approve Diversity Affairs By-laws and Strategic Plan

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Diversity Affairs Commission was established by Resolution 107-122020; and

WHEREAS, the Diversity Affairs Commissions Committee of Jurisdiction is the UW Education, Extension, and Agriculture Committee; and

WHEREAS, the Diversity Affairs Commission is mandated to have a set of by-laws and strategic plan adopted by the Winnebago County Board of Supervisors; and

WHEREAS, the Diversity Affairs Commission has completed the strategic planning process and developed proposed by-laws, copies of which are attached.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the by-laws and strategic plan forwarded by the Diversity Affairs Commission.

Respectfully submitted by:

**UW EDUCATION, EXTENSION AND AGRICULTURE
COMMITTEE**

Committee Vote: **4 - 0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____ 2022.

Jonathan D. Doemel
Winnebago County Executive

Winnebago County Diversity Affairs Commission Bylaws

Article I

Name

The name of this organization shall be the Winnebago County Diversity Affairs Commission.

Article II

Section I: Mission Statement

"The Winnebago County Diversity Affairs Commission embraces diversity, inclusion, and belonging by bringing the community together to listen to one another, learn together, and encourage our community to act in ways that help people thrive." "We support justice, equity and compassion in human relations. We affirm the inherent worth and dignity of every person."

Section II: Purpose of Organization

The purpose of the Winnebago County Diversity Affairs Commission is to create an equitable and inclusive Winnebago County that fosters thriving communities for all who reside and work in Winnebago County. "We will make a greater effort to treat all people with the same respect we expect to receive."

Article III

Representation

Section I: Membership

There are two engagement opportunities for the Winnebago County Diversity Affairs Commission. These two opportunities are a steering committee representative or community members are invited to provide input by means of regular, scheduled public engagement opportunities. Interested community members will serve to provide information, outreach, engagement, direction, and support to the steering committee in order to execute the strategic plan. Steering committee members will make final decisions and are responsible for the general oversight of the commission.

Section II: Steering Committee Membership

By February 15 of an odd year, a new steering committee interest form will be available on Winnebago County Board website and by sharing with the public through email and

social media. Additionally, committee members will be directly emailed and asked to share the form with anyone they feel might be interested. There will be a plan for widespread sharing of the recruitment designed to ensure the widest reach; this plan will be formed by community input and approved by the steering committee in January of each year. All members are responsible for sharing the recruitment documents. After a minimum of two weeks the steering committee shall review interest forms and recommend the number of candidates that corresponds with the number of needed candidates based upon terms that are completed. The Winnebago County Executive may appoint these recommended members or others to the steering committee subject to the confirmation of the Winnebago County board. The steering committee shall comprise of five members of the public who live in Winnebago County, a Winnebago county board supervisor selected at large, and a Winnebago county board supervisor who serves on the UW Education, Extension and Agriculture Committee. Vacancies shall be filled in a similar fashion to complete the vacant term.

Section III: Terms of Steering Committee Members

All officer terms will be 2 years (after the founding steering committee board) with a two-term limit. After the two-year term limit, interested parties may take one year off and reapply for a steering committee position. During this year's hiatus, they may be active members of the larger commission.

Section IV: Training

Training (REMOVE ONBOARDING) of all steering committee members shall be arranged with consultation amongst the membership, steering committee, and Extension professional engaged as a technical advisor to the commission.

Article IV

Duties of Officers

Chair

The chair shall be responsible for coordinating the oversight of the entire commission. This includes the direct oversight or delegation of meeting scheduling and coordination, ensuring all county rules are followed. Additionally, the chair shall work with the steering committee membership to create and publish agendas and minutes, assign committee work, and manage the overall function of the commission.

Vice Chair (if chosen)

The vice chair shall work with the chair and other steering committee members to

support the overall function of the commission.

Secretary

The secretary shall ensure that all meetings have minutes and agendas and they are all on the calendar as deemed necessary by county rules and regulations."The Secretary shall ensure that all meetings and agendas are noticed and posted as required by law and Winnebago County Board Rules and Regulations. The Secretary shall ensure that minutes are taken of all meetings and promptly posted."

Membership Steward

The membership steward shall reach out to all interested parties and provide them access to the meeting agendas, records, and documents. Additionally, they will make sure that all interested members have the meeting invitations and details.

Extension Liaison

The Extension liaison shall attend meetings and provide connection to University resources, serve as a facilitator when requested, and work to coordinate all educational and outreach efforts of the commission. This position is not elected and shall serve as needed in partnership with the steering committee. The Extension liaison shall be responsible for reporting to the overseeing University of Wisconsin Education, Extension and Agriculture Committee three times per calendar year.

The Community Liaison

This position shall serve the larger commission by identifying potential educational, outreach, and collaboration opportunities. This is a non-elected position that will engage on an "as-needed" basis.

Article V

Meetings

All meetings of the Diversity Affairs Commission shall be held at a location designated by the steering committee. A majority of steering committee members need to be present to hold a meeting. The commission will also host no less than six public engagement and educational opportunities per calendar year. Additionally, the steering committee should schedule regular and published planning meetings in order to fulfill their roles as designated above. This yearly calendar shall be determined and posted no later than the January meeting of each year. Commission meetings are open to the public. Anyone showing an

interest in the commission and its activities will be encouraged to attend. Persons interested in presenting at a commission meeting may request to be put on the agenda by contacting the steering committee chair at least one week prior to the scheduled commission meeting.

Annual Meetings: The annual meeting of the commission shall take place in June of each year in order to assess progress and welcome new commission steering committee members. This is when new steering committee members will assume their duties and roles shall be determined within the steering committee.

Article VI

Decision Making

Each steering committee member has one vote, which is indicated by saying aye. A simple majority of the commission steering committee members entitled to vote shall be necessary and sufficient to constitute a quorum for the transaction of any business. The chair and vice chair of the commission may vote on all actions placed before the committee. A tie vote will be tabled to the next scheduled meeting.

Article VII

Amendments

To take effect, this document must be ratified by a two-thirds vote of the Winnebago County Diversity Affairs Commission. These bylaws may be amended at any regular meeting of the commission by a majority vote of those present, provided that the specific amendments have been introduced at a prior meeting, included in the minutes of that meeting, and are listed on the agenda for the current meeting.

These bylaws and any amendments thereto, shall become effective immediately upon their adoption.

Approved:

DATE: 12/15/2021

Mission Statement (Our cause, actions, impact)

Winnebago County's Diversity Affairs Commission embraces diversity, inclusion, and belonging by bringing the community together to listen to one another, learn together, and encourage our community to act in ways that help people thrive. (Winnebago County Diversity Affairs Commission Aug. 5, 2021)

See Process in [Appendix A](#)

Environmental Scan: April 1, 2021 Winnebago County Data Presentation by Niki Euhardy, MPH
 Policy & Equity Coordinator,
 Winnebago County Health Department

Purpose Statement

Create an equitable and inclusive Winnebago County that fosters thriving communities for all who reside and work in Winnebago County (Winnebago County Diversity Affairs Commission Bylaws)

Goals and Strategies

Strategic Goal	Prioritized Objectives
<p>Strategic Goal 1: Develop bylaws and strategic plan</p>	<p><i>List, in order of priority, two to four objectives per goal.</i> 1.1 Draft and approve bylaws for Diversity Affairs Commission by Dec. 2021</p>
<p>Desired Outcome: Finalized bylaws and strategic plan, approved by Winnebago County Board of Supervisors</p>	<p>1.2 Draft and approve 2-year strategic plan by Dec. 2021 1.3 Identify strategic initiatives and action plan</p>
<p>Rationale: Resolution to form Diversity Affairs Commission was approved by Winnebago County Board in December 2020</p> <p>Goal Sponsor:</p>	<p>Metrics: Identify metrics to measure and monitor progress toward goal.</p> <ul style="list-style-type: none"> • Progress on plans; % complete • Approved by County Board

WINNEBAGO COUNTY DIVERSITY AFFAIRS COMMISSION STRATEGIC PLAN 2021-2022

Tasks/Action Steps <small>(Implementation team will develop action steps.)</small>	Responsible Persons	Dates		Status	Comments
		Start	End		
1. Draft bylaws	Mandi Dornfeld County Executive Steering Committee	Jan 2021	Oct 2021	complete	Ready for approval
A. Form Steering Committee		April 2021	Dec 2021	70%	
B. Elect roles for Steering Committee		Sept 2021			
2. Draft 2-year Strategic Plan	Steering Committee & Heidi Keating	Jul 2021	Oct 2021	Draft complete	Ready for approval
A. Develop mission statement	DA Commission	May 2021	Aug 2021	complete	Heidi Keating will facilitate
B. Develop strategic initiatives	Steering Committee with input from DA Commission	Aug 2021	Dec 2021	complete	Marketing, Education & Outreach
C. Create action plan	Steering Committee	Sept 2021	Dec 2021	30%	Identify speakers and plan events

Strategic Goal		Prioritized Objectives
		<i>List, in order of priority, two to four objectives per goal.</i>
Strategic Goal 2: Promote purpose of Diversity Affairs Commission and inclusivity among county residents through marketing and educational events		1.1 Increase awareness of the purpose of the Diversity Affairs Commission 1.2 Promote diversity forums, festivals and events in Winnebago County and around the region 1.3 Organize no less than 6 educational events around diversity & inclusion per year
Desired Outcome: Increase awareness & understanding about diversity & inclusion in Winnebago County		
Rationale: Prior to formal Diversity Affairs Commission Resolution, an ad		Metrics: Identify metrics to measure and monitor progress toward goal.

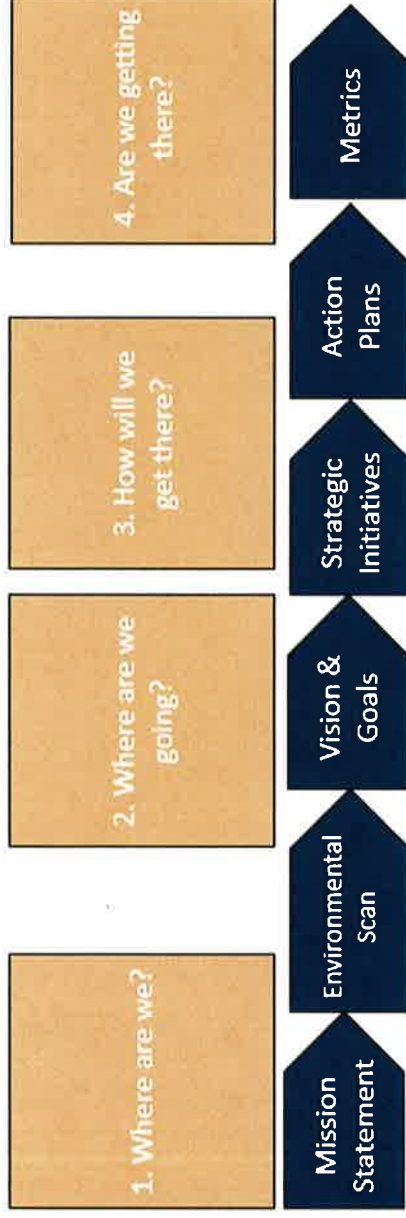
WINNEBAGO COUNTY DIVERSITY AFFAIRS COMMISSION STRATEGIC PLAN 2021-2022

<p><i>hoc Diversity Affairs group organized educational events and group discussions.</i></p> <p>Goal Sponsor:</p>	<ul style="list-style-type: none"> • Number of educational events promoted by DA Commission • Number of educational events organized by DA Commission • Evaluation results
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Tasks/Action Steps (Implementation team will develop action steps.)	Responsible Persons	Dates		Status	Comments
		Start	End		
1. Promote Winnebago County DA Commission					
A. Create brochure for DA Commission for print and social media	Beth Roberts	Aug 2021	Dec 2021	90%	Approved, waiting on email to add to brochure
B. Print brochures, limited amount until Steering Committee is full.	Beth Roberts	Oct 2021	On-going		
C. Distribute brochure throughout county and on social media sites	Beth Roberts and Steering Committee	Oct 2021	On-going	Not started	
2. Host no less than 6 public engagement and educational opportunities per calendar year					
A. Develop list of speakers	Steering Committee and input from DA Commission	April 2021	ongoing		
B. Organize public engagement and educational events with speakers	Steering Committee	April 2021	ongoing		
C. Conduct evaluations after events	Steering Committee	April 2021			

Appendix A

Strategic Planning Process



Developing a Mission Statement exercise June 3, 2021

Purpose of Organization is to create an equitable and inclusive Winnebago County that fosters thriving communities for all who reside and work in Winnebago County. (from bylaws)

Mission: Provide actionable opportunities for members of the community with an emphasis on equitable learning and growth (draft statement 5-6-2021)

Diversity-inclusive of age, sexual orientation, disabilities, gender, race, minority populations, under-represented, not in the majority population

People, Places, Organization	Making a difference	Results
<p>Our Cause (Who, What, Where)</p> <ul style="list-style-type: none"> All Winnebago County Youth WC residents A diverse county Members of the community 	<p>Our Action (What we do)</p> <ul style="list-style-type: none"> Provide Education and information Opportunity for elders to engage with youth Focus on youth Education, webinars around diversity 	<p>Our Impact (Change for the better)</p> <ul style="list-style-type: none"> to create a more equitable community more equality, more visibility around diversity, a welcoming community around diversity for economic growth,

<ul style="list-style-type: none"> • Elders • Winnebago County • Winnebago Co residents who live and work here • Winnebago County as a workplace • All who reside and work in Winnebago County • Government agency • Community • Diversity Affairs Commission 	<ul style="list-style-type: none"> • Providing information • Education • Equitable learning and growth • Provide actionable opportunities • Awareness of disparities • Addressing inequities in Winnebago Co • action towards equity, • voice for the voiceless • accountability • Addressing inequities • Model actions • Implement culturally friendly systems • Statistics showing we are not an equitable community • Create equity and inclusion • Opportunities to thrive • Provide education & information on website, in brochures 	<ul style="list-style-type: none"> • Success for youth • recognize diversity is a strength, benefit, asset to our county • Inclusion • Sense of belonging • Culturally friendly • Inclusive culture • Transparency – Same opportunities for everyone • Equity • Equitable learning and growth • Fairness • Accountability • Thriving communities (good education, good job, college, opportunities-home ownership) • Equitable and inclusive Winnebago County • Diverse county • Winnebago County to grow
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May Mission Statement:

“Provide actionable opportunities for members of the community with an emphasis on equitable learning and growth” .

Doesn't pass the "grandma test" (easy to understand)

June Mission Statement

“To create experiences for all residents and employees in Winnebago County to engage in celebrating our diversity and create, promote, and support a more equitable community.”

July Discussion

Additional suggestions and ideas:

- Suggestion: "A community that is committed to accepting and celebrating our differences in Winnebago County".
- Suggestion: "Embracing diversity in Winnebago County." Do we need to include the next level of engagement in addition to this? It's one thing to embrace/appreciate diversity but another to provide equity.
- First goal is to inform/educate on how diverse this community is and then work on making things more equitable.
- "Provide educational opportunities to Winnebago County residents to encourage belonging, equitability and to see diversity as an asset."
- Suggestion: "To create experiences for all residents and employees in Winnebago County to engage in celebrating our diversity and creating a more equitable and inclusive community."
- Maybe "create" is wrong word...maybe enhancing? Or promoting? Support? Drive engagement?

The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.

To carry out this mission, the following roles are required:

- To serve as an agent for the Federal and State Government to fulfill mandated programs.
- To provide optional community services as determined by the County Board.
- To provide programs and services in the most cost-effective manner.
- To encourage citizens awareness, participation, and involvement in county government.
- To encourage cooperation among business, government, labor, and education to solve common problems.
- To utilize community resources as a vehicle for good government.

Diversity Affairs Commission (DAC) formed as a commission within the Winnebago County Board organization.

Winnebago County's Diversity Affairs Commission embraces diversity and inclusion by coming together to listen to one another, learn together, and act in ways so that all people to feel like they belong here.

OR

Winnebago County's Diversity Affairs Commission embraces diversity, inclusion, and belonging by bringing the community together to listen to one another, learn together and act in way that helps people thrive.

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 12/17/2021

TO: Winnebago County Executive

FROM: Chris Viau, Director-Extension Winnebago County

RE: Diversity Affairs Bylaws and Strategic Plan for County Board Approval

Background:

The Diversity Affairs Commission was established by resolution 107-122020. The resolution states that the commission is accountable to the UW (University of Wisconsin) Extension Education and Agriculture committee and is to have a set of bylaws and strategic plan adopted by the county board of supervisors.

The Winnebago County Diversity Affairs Commission has completed the strategic planning process for a one-year plan to frame and organize the work of the group and proposed by-laws have been developed. The bylaws have been reviewed by Winnebago County Corporation Counsel and the amended version attached has been approved by the Diversity Affairs Commission on 12/15/2021 and The UW Extension Education and Agriculture committee on 12/16/2021.

Policy Discussion:

The requested action below completes the actions set in the enabling resolution noted above for review and approval by the County Board of Supervisors.

Requested Action:

The board of supervisors move to approve the bylaws and the strategic plan of the Diversity Affairs Commission.

Committee Action:

During their October 21, 2021, meeting of the UW Education, Extension and Agriculture committee the committee voted 4-0 to recommend the adoption of the by-laws and strategic plan by the county board. The amended bylaws were reviewed and approved by the same committee on December 16, 2021.

Attachments:

Proposed by-laws and draft strategic plan.

1 271-022022

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RESOLUTION: Proclaim April 2022 as National County Government Month

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the nation's 3,069 counties serve more than 300 million Americans and provide essential services to create healthy, safe, and vibrant communities; and

WHEREAS, these counties provide health services, administer justice, keep communities safe, and foster economic opportunities; and

WHEREAS, Winnebago County takes pride in its responsibility to protect and enhance the health, well-being, and safety of our residents in efficient and cost-effective ways.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby urges Winnebago County Executive Jonathan D. Doemel to proclaim the month of April 2022 as National County Government Month in Winnebago County, and encourages county officials, schools, residents to participate in county government celebration activities.

Fiscal Impact: *No fiscal impact.*

Respectfully submitted by:
MICHAEL NORTON, DISTRICT 20
JULIE GORDON, DISTRICT 17

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

1 272-022022

2 **RESOLUTION: Commendation for Dawn Lett**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5

6 **WHEREAS**, Dawn Lett has been employed with the Park View Health Center for the past thirty-four years,
7 and during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Dawn Lett has now retired from those duties, and it is appropriate for the Winnebago County
9 Board of Supervisors to acknowledge her years of service.

10

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation is hereby extended to Dawn Lett for the fine services she has rendered to
13 Winnebago County.

14

15 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
16 Dawn Lett.

17

Respectfully submitted by:

18

PERSONNEL AND FINANCE COMMITTEE

19

20 Committee Vote: **5-0**

21 Vote Required for Passage: **Majority of Those Present**

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24 Approved by the Winnebago County Executive this _____ day of _____, 2022.

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Jonathan D. Doemel
Winnebago County Executive

2 **RESOLUTION: Commendation for Debra Ryan**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

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6 **WHEREAS**, Debra Ryan has been employed with the Park View Health Center for the past thirty-six years,
7 and during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Debra Ryan has now retired from those duties, and it is appropriate for the Winnebago County
9 Board of Supervisors to acknowledge her years of service.

10

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation is hereby extended to Debra Ryan for the fine services she has rendered to
13 Winnebago County.

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15 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
16 Debra Ryan.

17

Respectfully submitted by:

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PERSONNEL AND FINANCE COMMITTEE

19

20 Committee Vote: **5-0**

21 Vote Required for Passage: **Majority of Those Present**

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24 Approved by the Winnebago County Executive this _____ day of _____, 2022.

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Jonathan D. Doemel
Winnebago County Executive

1 **274-022022**

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3 **RESOLUTION: Commendation for Judy Steckbauer**

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5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

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7 **WHEREAS**, Judy Steckbauer has been employed with the Winnebago County Veteran Services
8 Department for the past thirty-nine years, and during that time has been a most conscientious and devoted County
9 employee; and

10 **WHEREAS**, Judy Steckbauer has now retired from those duties, and it is appropriate for the Winnebago
11 County Board of Supervisors to acknowledge her years of service.

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13 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
14 appreciation and commendation is hereby extended to Judy Steckbauer for the fine services she has rendered to
15 Winnebago County.

16
17 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
18 Judy Steckbauer.

19 Respectfully submitted by:

20 **PERSONNEL AND FINANCE COMMITTEE**

21
22 Committee Vote: **5-0**

23 Vote Required for Passage: **Majority of Those Present**

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26 Approved by the Winnebago County Executive this _____ day of _____, 2022.

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28 _____
29 Jonathan D. Doemel
30 Winnebago County Executive

1 275-022022

2 **RESOLUTION: Commendation for Mary Beyer**

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4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

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6 **WHEREAS**, Mary Beyer has been employed with Park View Health Center for the past thirty-five years, and
7 during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Mary Beyer has now retired from those duties, and it is appropriate for the Winnebago County
9 Board of Supervisors to acknowledge her years of service.

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11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation is hereby extended to Mary Beyer for the fine services she has rendered to
13 Winnebago County.

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15 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
16 Mary Beyer.

17

Respectfully submitted by:

18

PERSONNEL AND FINANCE COMMITTEE

19

20 Committee Vote: **5-0**

21 Vote Required for Passage: **Majority of Those Present**

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24 Approved by the Winnebago County Executive this _____ day of _____, 2022

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Jonathan D. Doemel
Winnebago County Executive

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RESOLUTION: Authorize a Capital Project for the Winnebago County Parks Department to engage in Engineering, Design, and Permitting for the Grundman Boat Landing at a cost of \$185,000, Funded with Either a Transfer from the Undesignated General Fund Balance, or an Advance from the General Fund to be Reimbursed with a Subsequent Bond Issue.

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Winnebago County Parks Department previously created a master plan, hosted a public input session, and surveyed the public for the anticipated improvements and renovations to the Grundman Boat Landing; and

WHEREAS, the improvements and renovations aim to address the insufficient number of parking stalls, site safety, and lack of amenities at the Grundman Boat Landing located within the Town of Vinland; and

WHEREAS, the Winnebago County Parks Department plans to apply for a grant with the Wisconsin Department of Natural Resources; and

WHEREAS, the Winnebago County Parks Department requests the approval of \$185,000 for the engineering, design, and permitting of the the Grundman Boat Landing;

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a capital project for engineering, design, and permitting for the Winnebago County Parks Department for the Grundman Boat Landing.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that funds to pay for this Capital Project be funded with either a transfer from the undesignated general fund balance, or an advance from the general fund to be reimbursed with a subsequent bond issue.

Fiscal Impact: Either the general fund will be decreased by \$185,000, or this amount will be reimbursed from a subsequent bond issue if the project is funded with a bond issue, with debt service to be determined by the terms of the later bond issue. Later action of the Board may expand this capital project to include construction. The Winnebago County Parks Department has already received a \$400,000 grant from the Fox River/Green Bay Natural Resource Trustee Council. The Winnebago County Parks Department will also be seeking a grant from the Wisconsin Department of Natural Resources in the amount of \$525,000

Respectfully submitted by:
PARKS & RECREATION COMMITTEE

Committee Vote: 4-0 In favor of the entire project cost

Respectfully submitted by:
PERSONNEL & FINANCE COMMITTEE

Committee Vote: 4-1 In favor of funding the \$185,000 for Engineering, Design, and Permitting

Vote Required for Passage: Two-Thirds of Membership

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Approved by the Winnebago County Executive this ____ day of _____, 2022

Jonathan D. Doemel
Winnebago County Executive

OPINION OF PROBABLE CONSTRUCTION COST

Project: Grundman Boat Launch

Date: February 17, 2021

Project Number: 25-0246

Prepared by: JW

Cost Estimate Status: Concept

Approved by: BM



Item	Qty.	Unit	Unit cost	Item Total	Comments
OVERHEAD					
1	1	LS	\$120,000.00	\$120,000	8% CONSTRUCTION COST
2	1	LS	\$13,000.00	\$13,000	TURBIDITY BARRIER, SILT SOCK, TRACKING PAD
TRACKING PAD	1	EA	\$2,500.00	\$2,500	
PERIMETER CONTROL	1,000	LF	\$4.00	\$4,000	
SILT CURTAIN	200	LF	\$12.50	\$2,500	BOAT LAUNCH
TREE PROTECTION	20	EA	\$200.00	\$4,000	
			OVERHEAD	\$133,000	
SITE IMPROVEMENTS					
3	1	AC	\$4,000.00	\$4,000	
4	1	LS	\$30,000.00	\$30,000	PVMT PULVERIZE
PULVERIZE AND RELAY	7,150	SY	\$2.00	\$14,300	EXISTING ASPHALT PARKING LOT
REMOVE STRUCTURE	2	EA	\$1,000.00	\$2,000	
REMOVE LIGHT POLE ASSEMBLY	2	EA	\$550.00	\$1,100	INC BASE
MISC. ITEM REMOVAL	40	EA	\$100.00	\$4,000	POST, SIGN, ETC.
REMOVE WALL	60	LF	\$110.00	\$6,600	EXIST LAUNCH
ABANDON EXIST WELL	1	LS	\$2,000.00	\$2,000	
5	1	LS	\$50,000.00	\$50,000	
6	4,875	TN	\$20.00	\$97,493	
7	306	SY	\$30.00	\$9,177	GRAVEL PATH
8	725	CY	\$40.00	\$29,000	ASSUME 10% OF PARKING LOT, 18" DEPTH INC EXC
9	4,295	TN	\$100.00	\$429,504	
10	233	LF	\$20.00	\$4,660	ALONG SIDEWALK
11	3,667	SF	\$6.00	\$22,002	SIDEWALK
12	6,505	LF	\$3.00	\$19,515	4" WHITE PAINT - ADA STALL/HATCH , PREP LANE
13	13	EA	\$250.00	\$3,250	ARROWS & ADA SYMBOLS - WHITE PAINT
14	2	EA	\$500.00	\$1,000	
15	10	EA	\$250.00	\$2,500	ONE WAY, DO NOT ENTER, WASHDOWN, ETC
16	500	LF	\$50.00	\$25,000	DNR PROVIDED SIGNAGE FOR BOAT LAUNCH
			SITE	\$727,101	
BOAT LAUNCH					
17	1	LS	\$80,000.00	\$80,000	
18	4,320	SF	\$18.00	\$77,760	8" CAST IN PLACE LAUNCH FOR ADDED LAUNCH
19	240	SF	\$110.00	\$26,400	ADDED PIER ABUTMENT
20	75	CY	\$100.00	\$7,500	BOAT LAUNCH W/ FABRIC
21	400	SF	\$30.00	\$12,000	INC DEMO AND REPAIR - ASSUME 10%
			BOAT LAUNCH	\$203,660	
PIERS					
22	360	SF	\$110.00	\$39,600	ADDED PIER ABUTMENT
23	1	EA	\$50,000.00	\$50,000	ASSUME 2 EXISTING CAN BE SALVAGED
24	1	LS	\$100,000.00	\$100,000	APPROX 100 LF INC CONNECTIONS
25	1	EA	\$40,000.00	\$40,000	
			PIERS	\$90,000	
BUILDINGS					
26	1	LS	\$5,000.00	\$5,000	
27	1	LS	\$60,000.00	\$60,000	
28	1	LS	\$60,000.00	\$60,000	
			BUILDINGS	\$125,000	
BREAKWATER IMPROVEMENTS					
29	2,416	TONS	\$40.00	\$96,640	
30	1	EA	\$15,000.00	\$15,000	
			BREAKWATER IMP	\$111,640	

ELECTRICAL PROVISIONS						
31	SITE LIGHTING - SINGLE	8	EA	\$5,000.00	\$40,000	ELECTRICAL INC BASES
32	SITE LIGHTING - DUAL	3	EA	\$6,000.00	\$18,000	
33	SECURITY CAMERA	4	EA	\$1,000.00	\$4,000	
34	SITE ELECTRICAL	1	LS	\$20,000.00	\$20,000	INC. BREAKER PANEL, CONDUIT, WIRE, ETC.
				ELECTRICAL	\$82,000	
STORMWATER MANAGEMENT						
35	STORM SEWER, 6" PVC	80	LF	\$30.00	\$2,400	INC. 6" OUTLET
36	STORMWATER BASIN UNDERDRAIN	525	LF	\$8.00	\$4,200	6" PVC
37	STORMWATER BASIN CLEANOUTS	6	EA	\$500.00	\$3,000	100' MAX SPACING
38	HDPE OR PPL TYPE B LINER	11,500	SF	\$0.50	\$5,750	STORMWATER BASIN
39	STORMWATER BASIN	450	SY	\$100.00	\$45,000	INC. ENG. SOIL, STORAGE LAYER, FINE GRADING
40	MEDIUM RIP RAP	25	CY	\$80.00	\$2,000	SLOPE PROTECTION / STORMWATER FEATURE
				STORMWATER	\$62,350	
SITE RESTORATION						
41	EROSION CONTROL MAT	500	SY	\$2.00	\$1,000	
42	TURF REINFORCEMENT MAT	30	SY	\$9.00	\$270	STORMWATER OVERFLOW
43	TURF RESTORATION	2,500	SY	\$4.00	\$10,000	
44	STORMWATER RESTORATION	7,100	FT	\$5.00	\$35,500	Plug
45	LANDSCAPE ALLOWANCE	1	AL	\$10,000.00	\$10,000	
				RESTORATION	\$56,770	
Total Construction Cost Estimate					\$1,591,521	
15% Construction Contingency					\$238,728	
Total Estimated Construction Cost with Contingency					\$1,830,249	



Fox River/Green Bay Natural Resource Trustee Council

U.S. FISH AND WILDLIFE SERVICE
2661 Scott Tower Drive
New Franken, Wisconsin 54229-9565
Telephone 920/866-1753
FAX 920/866-1710

December 8, 2021

Adam Breest
Winnebago County Parks Dept.
625 E. County Road Y, Suite 500
Oshkosh, WI 54901

Dear Mr. Breest:

Thank you for bringing a natural resource restoration project consistent with the 2003 Joint Restoration Plan and Environmental Assessment for the Fox River and Green Bay Area (Restoration Plan) and the 2016 Updated Restoration Plan and Environmental Assessment for the Fox River and Green Bay Area (Update) to our attention. The restoration project titled "Grundman Boat Launch Enhancements (Project #293)" has been selected by the Fox River/Green Bay Natural Resource Trustee Council (Council) for implementation. The Council has agreed to allocate up to \$400,000 towards the proposed project.

The Council has agreed to provide funds to implement the project as presented because of the specific restoration/compensation values described. If circumstances cause any change to the project, you must forward such change or substitution proposals to the Council for review and approval. Any proposed changes or substitutions must be consistent with the Restoration Plan and Update, Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), and other applicable legal authorities. Please contact me to confirm that the restoration project remains as it was proposed or to update me on any project scope changes that have been necessary.

It is the policy of the Council to assure that projects funded with natural resource damage assessment and restoration settlement funds are achieving the desired goals of the Restoration Plan and Update for the Lower Fox River/Green Bay PCB site. In order to be able to respond to agency and public inquiries on this, the Council requires the submittal of annual progress reports for all selected projects. The first progress report to the Trustees will be due on January 31, 2023. An electronic copy of the report formats will be forwarded to you by electronic mail.

In order to transfer funds for this project, a grant agreement must be put in place through the U.S. Fish and Wildlife Service. Be sure to contact us at least three months in advance of initiating project activities or needing funds in hand, as this process can take time. We will work with you throughout the process to complete the necessary steps through the online

Adam Breest
Winnebago County Parks Dept.

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system: GrantSolutions.gov. Once the grant agreement paperwork is completed, you will receive an official 'notice of award' letter confirming the funding transfer. There will be a separate annual report required through the grant agreement process that will be included in the notice of award letter.

The Council requests recognition of their role in support of the restoration project listed above in all written or verbal references. Any signs or plaques of acknowledgment posted at the restoration project site should include the Council. The Council will also supply a sign with the Trustee logo for posting at project sites. You may contact me for an electronic copy of the council logo if needed.

Should you have questions, or if I can be of any further assistance, please contact me at the address or telephone numbers listed above or by electronic mail at betsy_galbraith@fws.gov.

Sincerely,

A handwritten signature in cursive script that reads "Betsy M. Galbraith".

Betsy M. Galbraith
Trustee Council Coordinator



GRUNDMAN BOAT LAUNCH | PREFERRED CONCEPT

Ayres Associates Inc | 5201 E. Terrace Drive, Suite 200, Madison, WI 53718 | : 608.443.1200 | www.ayresassociates.com |



01.05.2021

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: FEBRUARY 22, 2022
TO: WINNEBAGO COUNTY BOARD
FROM: DIRECTOR OF PARKS AND EXPO CENTER
RE: GRUNDMAN BOAT LAUNCH – ENGINEERING, DESIGN, AND PERMITTING

Background:

Beginning in December of 2020, the Parks Department began the master plan process for the Grundman Boat Landing. A community wide survey and public input session was held in 2021. Then in early 2021 the final concept and probable cost estimate was designed and finalized. The master plan and final concept plan for the Grundman Boat Landing were aimed at solving several issues.

As of December of 2021, the Parks Department has received \$400,000 in grants towards this project. The next step of the project is to enter into contract with an engineering firm to perform initial design work and submit the WI DNR permits for the improvements at the boat landing. The county needs to submit the necessary WI DNR permits in order to apply for the WI DNR's Recreational Boating Facilities Grant program. The Parks Department would like to submit our grant application on June 1, 2022.

At the present moment, the Grundman Boat Landing has many limitations and needs improvements.

Number of Parking Spaces and Staging Areas – The current parking situation is insufficient. There are many days throughout the season where the parking lot is full and users are required to park on Grundman Lane or undesignated parking spots. There is also not a lot of room for staging or cleaning off your boat without being in the way of other users or blocking parking/launching spaces.

Boat Launch Space – Additional boating launches will be needed with the expansion of the parking area. The breakwater will be expanded to accommodate the extra launch space and floating dock.

Safety – The current layout makes it unsafe for users to retrieve their boat. Some parking spaces require users to back up as far as 550 feet in order to retrieve their boat from the landing. This is an unsafe maneuver.

Security – Improved and better lighting is needed in order to keep the area visible and safe for users and the neighboring homes. A security camera system will be considered with this project as well.

Bathroom Facility – Due to the amount of use at this landing, the parks department feels a bathroom facility is needed similar to the Black Wolf Boat Landing.

Additional Improvements and Users – This county parks property should be utilized for all users. Adding an ADA Kayak Launch, small shelter, floating dock, and enhanced walking trail will enhance this park property for all users. The goal for all of our park areas should be to increase access and to be as equitable as possible for all of Winnebago Counties residents.

Project To-Date Timeline

- December 2020 – January 2021 – Public Input Survey was Conducted
- January 25, 2021 – Parks Department hosted a Public Input Session
- February 2021 – Finalized Master Plan and Cost Estimate for the Grundman Boat Landing
- Throughout 2021 – The Parks and Recreation Committee Discussed and Prioritized the 2022 – 2026 Capital Improvement Plan
- December 2021 – NRDA Approved a Grant for Winnebago County in the Amount of \$400,000

Proposed Project Timeline

- January 2022 - Request approval for the Grundman Boat Landing 2022 – 2023 Capital Project from the Parks and Recreation Committee
- February 2022 - Request approval for the Grundman Boat Landing 2022 – 2023 Capital Project from the County Board
- February 2022 – June 2022 – Begin Engineering and Permitting for the Project up to 30% completion and WI DNR permits
- June 1, 2022 – Submit Grant Application to the WI DNR
- Summer – Fall 2022 - Final Engineering and Create Bid Documents
- January 2023 – Release the project for bids
- Most of 2023 – Construction

Project Budget

EXPENSE

<i>Planning, Design, and Permitting -</i>	<i>\$185,000</i>
<i>Construction -</i>	<i>\$1,850,000</i>
TOTAL -	\$2,035,000

FUNDING SOURCES

<i>NRDA GRANT -</i>	<i>\$400,000</i>
<i>WI DNR GRANT REQUEST -</i>	<i>\$525,000 (June 1, 2022 Grant Request)</i>
<i>COUNTY CONTRIBUTION -</i>	<i>\$1,110,000</i>
TOTAL -	\$2,035,000

Requested Action:

Authorize the Winnebago County Parks Department to begin engineering, design, and permitting in the amount of \$185,000. This will position the department to apply for the Wisconsin Department Natural Resources grant on June 1, 2022.

Committee Action:

The Parks and Recreation Committee motioned to approve the Grundman Boat Landing 2022-2023 Capital Project in the amount of \$2,035,000 by a vote of 4-0.

The Personnel and Finance Committee motioned to approve the Grundman Boat Landing design, engineering and permitting in the amount of \$185,000 by a vote of 4-1.

Attachments:

- Concept Design for the Grundman Boat Landing
- Opinion of Probable Construction Costs
- \$400,000 Grant Award Notice from the NRDA

3 **RESOLUTION: Authorize the Creation of a Winnebago County ARPA Strategy and**
4 **Outcomes Commission**

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, on March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARPA),
8 which provided money to respond to the COVID-19 global pandemic; and

9 **WHEREAS**, at the August 2021 county board meeting, the board passed Resolution 196-082021 to officially
10 accept \$16,695,459 in ARPA funds with ARPA funds being invested pending board action on appropriations; and

11 **WHEREAS**, in the spring of 2022, Winnebago County expects to receive the second tranche of ARPA
12 proceeds in the amount of \$16,695,459 for a total of \$33,390,918; and

13 **WHEREAS**, in January of 2022, the US Department of Treasury released a final rule, which will take effect
14 on April 1, 2022, to guide the county on allowable uses for the local allocation; and

15 **WHEREAS**, it is necessary for Winnebago County to take a strategic approach to ensure that the eventual
16 disposition of all the ARPA proceeds fully reflects the County's highest priorities and meets the County's most
17 significant needs; and

18 **WHEREAS**, it is also necessary for the County Board of Supervisors, County Executive and members of the
19 community to work together in a collaborative approach to ensure the best use of ARPA proceeds; and

20 **WHEREAS**, the new Treasury guidance clearly articulates that local governments can use ARPA dollars to
21 invest in evidence-based strategies and resources to improve community outcomes by stating, "these resources
22 include but are not limited to data gathering, data cleaning, data analysis, data infrastructure, data management, data
23 sharing, data transparency, performance management, outcomes-based budgeting, outcomes-based procurement,
24 and other data needs";

25
26 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that an ARPA
27 Strategy and Outcomes Commission is created and to be chosen from the new County Board after the April 2022
28 election. It is to be co-chaired by the County Board Chairperson and County Executive. All ARPA spending and
29 appropriation requests are to be submitted to the ARPA Strategy and Outcomes Commission for its recommendation
30 prior to action by the full County Board.

32 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the ARPA Strategy and
33 Outcomes Commission will consist of the County Executive, County Board Chairperson or designee, Chair of the
34 Personnel and Finance Committee, three additional county board supervisors selected by the County Board
35 Chairperson, Director of Finance, and three members of the public selected by the County Executive, with all
36 appointments subject to county board confirmation.

38 **Fiscal Note: No fiscal impact.**

40 Respectfully submitted by:

41 **PERSONNEL & FINANCE COMMITTEE**

42 Committee Vote: **5-0**

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Vote Required for Passage: Majority of Those Present

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: January 27, 2022
TO: Members of the Personnel and Finance Committee
FROM: Human Resources and Interim Finance Director Mike Collard
RE: Strategic Planning and ARPA Funds

Background:

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARPA). The legislation provided money to respond to the COVID-19 global pandemic. Unlike previous relief packages, ARPA provides direct grants to all county governments which will be distributed in two tranches. In May of 2021, Winnebago County received the first half of our over \$33 million. At the August 2021 county board meeting, the board passed Resolution 196-082021 to officially accept \$16,695,459 in ARPA funds. At that time, no appropriations were made. Currently, all ARPA funds have been invested pending board action on appropriations. The US Department of Treasury final rule on how local governments may spend ARPA allocations has been issued and will take effect April 1, 2022.

Under ARPA, Winnebago County has until the end of 2024 to incur and obligate the money, with the work to be completed by 2026. We also need to file quarterly reports regarding how the money has been allocated and spent.

Under ARPA counties may spend resources on planning, consultants, and other expenses to ensure proper allocation of the resources. Treasury has been actively encouraging governments to go through this process to ensure ARPA is spent effectively.

Policy Discussion:

ARPA funds need to be seen as investment dollars for a better future and not simply money to be spent on projects. We know the pandemic will cause future challenges such as the labor crisis and supply chain disruptions. We must be ready to adjust our spending to adapt to the challenges met by our citizens. ARPA allocation should be a slow and cautious effort to ensure the wellbeing of Winnebago County residents for the long-term effects suffered from this pandemic. We should also be prepared to collaborate with Winnebago County's towns, villages and cities to further compound resources for the highest and best needs across the county.

We are asking this committee to begin the process by asking the Board to create an ARPA Strategy and Outcomes Commission. The commission will discuss and advance ARPA spending ideas so that they may be considered by the County Board in a cohesive fashion.

Requested Action:

Motion to advance the draft resolution to authorize the creation of a Winnebago County ARPA Strategy and Outcomes Commission.

Attachments:

Draft Resolution

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RESOLUTION: Authorize the appropriation of the American Rescue Plan Act (ARPA) funds received by Winnebago County to the Land and Water Conservation Department in the amount of \$3,000,000

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the American Recovery Plan Act (ARPA) appropriates a total of \$362 billion in Coronavirus State and Local Fiscal Recovery funding, which provides direct payment to state and local governments; and

WHEREAS, the County Board passed Resolution 196-082021 accepting \$16,695,459 in ARPA funds and in spring of 2022 a second tranche of ARPA funds in the amount of \$16,695,459 will be available for a total of just over \$33 million; and

WHEREAS, the funds can be used for the purpose of and commitment to clean water using Winnebago County's lost revenue replacement allowable under ARPA; and

WHEREAS, the Winnebago County Land & Water Conservation Department and the Land Conservation Committee have pursued Clean Water Conservation as a policy for many years; and

WHEREAS, funding for conservation projects comes from Federal, State and Winnebago County which is a limited funding source that relies on cost-sharing with landowners to install best management practices; and

WHEREAS, ARPA funds would allow the Land & Water Conservation Department the funding needed to advance clean water efforts to design and install conservation projects with Winnebago County landowners without the constraint of cost-sharing in most projects.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the appropriation of \$3,000,000 from the lost revenue replacement allowable under ARPA for the Winnebago County Land & Water Conservation Department.

Fiscal Impact: Three Million Dollars of Covid Lost Revenue Funds will be designated for investment in water quality improvement projects.

Respectfully submitted by:
CHUCK FARREY, DISTRICT 30

Respectfully submitted by:
LAND CONSERVATION COMMITTEE

Committee Vote: **6-0**

Respectfully submitted by:
PERSONNEL AND FINANCE COMMITTEE

Committee Vote: **PULLED**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

Potential use of ARPA funding in the Land & Water Conservation Department (LWCD)

Surface Water Protection & Restoration - Agricultural Best Management Practices (BMPs)

- Create a LWCD Harvestable Buffer Program **\$537.5k** (100 acres at \$200/acre for 10 years & 100 acres at \$225/acre for 15 years)
- Conservation cropping practices (Soil Health Initiatives) **\$265.5k** (1,000 acres of cover crops & minimum till at \$88.50/acre for 3 years)
- Wetland developments or restorations/sediment control basins **\$300k** (10 projects at \$30k ea.)
- Grassed Waterways **\$300k** (30,000 lin. ft. at \$10/ft.)
- Barnyard/Milkhouse/Feed Waste Runoff Control Systems & Manure Storage Closures **\$330k** (6 Barnyard/Milkhouse/Feed Waste Runoff Control Systems @ \$35k each, 4 manure storage closures @ \$30k each)
- Other BMPs **\$200k**

Habitat Protection & Restoration (Water Quality Improvement)

- Re-establishing aquatic vegetation (Off-shore breakwalls) **\$600k** (3,000 ft. at \$150/ft. & existing breakwall project potential barge work at \$150k)
- Shoreline Habitat Restoration **\$75k** (15 projects at \$5k/ea.)
- Rush Lake Restoration Projects?

Groundwater Protection & Restoration

- Well Abandonments **\$60k** (50 wells at \$1,200/ea.)

Stormwater BMPs

- Rain gardens **\$15k** (15 rain gardens at \$1,000 ea.)

Equipment? (Low disturbance manure applicator, inter-seeders, no-till planters, etc.)

Staff & Support

- ARPA LTE Staff **\$360k** (4 years at \$90k/yr.)

Total Estimated Amount = \$3,043,000

Other potential use of ARPA funds

- Manure Water Treatment with Reverse Osmosis
- Well Testing Program
- Promotional LWCD Videos
- Rip-rapping

**The numbers are just estimates based on the knowledge had at the time and final installed practices will vary based on landowner participation. Estimated numbers also assumed a 100% cost-share rate. The ability to cost-share 100% with ARPA funds would need to be confirmed along with each conservation practice eligibility. The Land Conservation Committee would approve how the ARPA funds are allocated within the LWCD.*

** These estimates were based on implementation over a ten-year timeframe.*

** Implementation of the ARPA funds would begin in the highest loading HUC 12 sub watersheds identified in the Nine Key Element Watershed Plan, Healthy Land/Healthy Water adopted by the Winnebago County Board of Supervisors on April 20, 2021.*

**Concentrated Animal Feeding Operations (CAFOs) are not eligible.*

Agenda Item Report



Winnebago County

The Wave of the Future

DATE: February 14, 2022

TO: Winnebago County Board

FROM: Chad Casper, Director of Land & Water Conservation

RE: ARPA funds appropriation in the amount of \$3,000,000 to the Land & Water Conservation Department (LWCD) for funding water quality improvement work within Winnebago County.

Background:

The Coronavirus State and Local Fiscal Recovery Funds, a part of the American Rescue Plan ACT (ARPA), delivers \$362 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

Eligible use of the ARPA funds include investments in water and sewer along with making necessary investments to improve access to clean drinking water and support in vital wastewater and stormwater infrastructure. Recipients may fund a broad range of water and sewer projects, including those eligible under the EPA's Clean Water State Revolving Fund, EPA's Drinking Water State Revolving Fund, and certain additional projects, including a wide set of lead remediation, stormwater infrastructure, and aid for private wells and septic units. The ARPA funds can be used for the purpose of and commitment to clean water using Winnebago County's lost revenue replacement allowable under ARPA.

Winnebago County encompasses an outstanding variety of natural resources that are part of a larger ecosystem critical to sustaining a healthy economic and natural environment for the residents of Winnebago County. The ARPA funds would support funding the overall mission of the Winnebago LWCD by protecting, restoring, and sustaining the natural resources of Winnebago County.

Policy Discussion:

The appropriation of \$3,000,000 of the ARPA funds to the Winnebago County LWCD to be used for funding water quality improvement projects would allow the LWCD to work with County landowners without the constraint of cost-sharing in most projects. The ARPA funds would also help the LWCD work towards meeting pollutant load reduction goals set in management plans.

Requested Action:

To approve the resolution for the appropriation of \$3,000,000 from the lost revenue replacement allowable under ARPA for the Winnebago County LWCD to fund water quality improvement work within Winnebago County.

Committee Action:

At the Land Conservation Committee Meeting on February 2, 2022, moved by Bohn, second by Powers, passed 6-0. At the Personnel & Finance Committee Meeting on February 3, 2022, the resolution was pulled by Chairman Rasmussen.

Attachments:

Potential use of ARPA funding in the LWCD

2 **RESOLUTION: Authorize Agricultural Permit between Experimental Aircraft Association**
3 **and Winnebago County**

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Experimental Aircraft Association, Inc. was the highest bidder for a three-year permit to conduct
8 agricultural cultivation at Wittman Regional Airport; and

9 **WHEREAS**, the permit allows for agricultural cultivation on 81 acres of the southern portion of Wittman
10 Regional Airport; and

11 **WHEREAS**, corn is not allowed to be grown in the approach path of the runway, which includes the
12 "restricted" parcels just south of Runway 36; and

13 **WHEREAS**, the Experimental Aircraft Association agrees to pay \$301/acre for each of the three years; and

14 **WHEREAS**, the Aviation Committee has reviewed the attached Agricultural Permit and believes that its
15 execution would be in the best interest of the citizens of Winnebago County.

16 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
17 approves execution by the Winnebago County Executive and Winnebago County Clerk of the attached Airport
18 Agricultural Permit between Experimental Aircraft Association, Inc. and Winnebago County.
19

20
21 **Fiscal Note:** No budget transfer needed.
22 Will produce revenue of approximately \$24,381 each year 2022 – 2024. This amount is included
23 in expected revenue in the 2022 approved budget.
24

25 Respectfully submitted by:
26 **AVIATION COMMITTEE**

27 Committee Vote: 5-0

28 Respectfully submitted by:
29 **PERSONNEL AND FINANCE COMMITTEE**

30 Committee Vote: 5-0

34 Vote Required for Passage: Majority of Those Present

36 Approved by the Winnebago County Executive this ____ day of _____, 2022.

38 _____
39 Jonathan D. Doemel
40 Winnebago County Executive

AIRPORT AGRICULTURAL PERMIT

WITTMAN REGIONAL AIRPORT

WINNEBAGO COUNTY, WISCONSIN

THIS PERMIT, made and entered into this 1st day of December, 2021 is hereby granted to the Experimental Aircraft Association, Inc. of 3000 Poberezny Rd Oshkosh, WI 54902 hereinafter called the "Permittee", by Wittman Regional Airport, Winnebago County, Wisconsin, hereinafter called the "Owner", to occupy and utilize for agricultural purposes the following described properties, under the jurisdiction of the Owner:

Approximately Forty-Three (43) acres in unrestricted agricultural use, (permitted crops include soybeans, alfalfa, hay, and corn) and Thirty-Eight (38) acres in restricted agricultural use (low-growing crops only, excludes corn) at an annual rental rate of Three Hundred and One Dollars (\$301) per acre for the term of the permit. The parcels A, B, C, D and E are illustrated, outlined on Exhibit "A", made a part hereto by reference. Total annual rent for the term shall be Twenty-Four Thousand Three Hundred and Eighty-One Dollars (\$24,381).

THIS PERMIT is granted subject to the following terms and conditions;

1. This permit will be effective for a term of three (3)

years beginning January 1, 2022 and ending December 31, 2024.

2. The use of the above-described by Permittee shall be limited solely to agricultural purposes, and no structures of any kind except those expressly permitted by Owner shall be erected or placed thereon. No animals shall be permitted on the permit premises. Permittee may prepare the premises including any appropriate grading and filling for proper drainage, and to plant and harvest crops. Such grading and filling improvements must be approved by Owner, in writing, prior to the commencement of those improvements and the cost of those improvements shall be borne solely by the Permittee.

Notwithstanding anything to the contrary contained herein, Permittee has identified that due to a number of low areas and soft ground, Permittee desires to install approximately 14,400 square feet of Perfo-Matting in Parcels B and C in or around May 2022 for the purpose of taxiing aircraft into and over Parcels B and C and Owner hereby approves of the installation of that improvement. Within one hundred twenty (120) days after the termination of this permit with no renewal, extension or subsequent agreement for the premises being entered into by the parties, Permittee shall remove the Perfo-Matting and restore Parcels B and C to the condition they were in prior to Permittee's installation of the Perfo-Matting.

3. The Owner, and any of its employees, agents, and

assignees, shall not be responsible or liable for any damage from any cause whatsoever to any property of the Permittee located upon the above-described premises. The Permittee agrees to indemnify and to hold the Owner free and harmless from loss from each and every claim and demand whatever the nature, made on behalf of or by any person or persons, or any wrongful, careless, or negligent act or omission on the part of the Permittee, its agents, servants, and employees from all loss and damage by reason of such acts or omissions.

4. Permittee, for the occupancy and use of the above-described premises shall pay to the Owner a rental fee under this permit. Invoices for said rental fees shall be submitted to Permittee after January 1, 2022. Payments are due and payable not later than thirty (30) days after the receipt of invoice by Permittee, provided however, that in the event this permit is revoked by the Owner before the expiration of the permit, Permittee shall be entitled to a refund calculated at a daily rate basis of one three hundred sixty-fifths ($1/365^{\text{th}}$) of the annual rental for the deficiency of time resulting from such revocation.

5. Permittee, their employees and sub-contractors, shall remain clear of all airport movement areas at all times.

6. No agricultural operations will be permitted on the airport between July 15th and August 5th each year, also known

as the farming blackout period. All airport areas whose crop is hay (or alfalfa) shall be cut and removed between July 1st and July 14th of each year. Hay fields may be used for EAA AirVenture operations during the farming blackout period.

7. Storage of farming materials such as manure shall not be permitted on Airport property.

8. Permittee shall provide at its own cost and expense and provide County with Certificate of Insurance indicating proof of the following insurance from companies licensed in the State at the specified limits:

(1) **Commercial General Liability Insurance - (non-aircraft)** with a minimum limit of \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include on the Certificate of Insurance the following coverages:

- (a) Premises - Operations
- (b) Products and Completed Operations
- (c) Broad Form Property Damage
- (d) Broad Form Blanket Contractual
- (e) Personal Injury
- (f) Errors and Omissions; if applicable

(2) **Automobile Liability** insurance with a minimum limit of \$1,000,000 Combined Single Limit for

Bodily Injury and Property Damage Liability.

The insurance shall include Bodily Injury and Property Damage for the following coverages:

- (a) Owned Automobiles
- (b) Hired Automobiles
- (c) Non-Owned Automobiles

Such insurance shall include Winnebago County as an additional insured.

Such insurance shall include a thirty (30) day notice prior to cancellation or material policy change, which notice shall be given to the Winnebago County Insurance Coordinator, c/o 112 Otter Ave., P.O. Box 2808, Oshkosh, WI 54903-2808.

All such notices will name the Permittee and identify the contract. Permittee shall provide a certificate of insurance coverage to the Owner prior to the occupancy and use of any premises of Owner. Permittee agrees to maintain current insurance status, and provide renewed certificates of insurance annually on or before the effective date of the renewal of this permit.

9. **Hold Harmless:** At all times during the term of this Permit, the Permittee agrees to indemnify, save harmless, and defend the Owner, its boards, commissions, agencies, officers,

employees, and representatives against any and all liability, losses, damages, costs, or expenses, whether personal injury or property damage, that the Owner, its officers, employees, agencies, boards, commissions, and representatives may sustain, incur, or be required to pay by reason of the Permittee furnishing the services or goods required to be provided under this permit, provided, however, that the provisions of this section shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of the Owner, its agencies, boards, commissions, officers, employees, or representatives.

10. This Permit shall be subordinate to the provisions of any existing or future agreement between the Owner and the United States, relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

11. Whereas, it is possible that Owner may complete certain airport improvements during the term of this permit, which may necessitate the destruction of certain of Permittee's work in process. Owner agrees to reimburse Permittee for any such loss of the appraised value at fair market value of the crop planted, the value of which to be determined by a crop insurance adjuster agreed to by both parties.

12. The Permittee shall abide by any and all rules and regulations of the town, city, county, state and federal authorities respecting the safety measures to be taken and observed in the use of said premises. Permittee shall be subject to such written rules and regulations as the Winnebago County Board of Supervisors or its Aviation Committee may adopt. Such rules and regulations shall not, however, be in conflict with the terms of this permit where possible. Permittee agrees to exercise appropriate care and caution in the use of any chemical or hazardous material in the conduct of its operation on the airport premises, and agrees to notify Owner in the event any incident or event takes place that may cause damage to the environment or should be of a reportable nature that damage to the environment or surrounding water supplies could result. Permittee understands and agrees that it will be responsible for any such events or incidents that may cause the Owner to be cited for such incidents or events that may be in violation of state or federal environmental rules or regulations.

13. **Compliance with Civil Rights Act of 1964.** The Permittee, in the use of the permitted premises for himself, his personal representatives, successors in interest, and assigns, as part of the consideration thereof, does hereby covenant and agree as a covenant running with the premises that (1) no person on the grounds of race, color or national origin shall be

excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (3) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; (3) that the premises shall be used in compliance with all other requirements imposed by, or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

Permittee shall have the right and privilege to engage in, and conduct all business operations authorized under the terms of this permit, provided, however, that this permit shall not be construed in any manner to grant the Permittee, or those claiming under him the exclusive right to use the premises or facilities of the aforementioned airport other than those premises permitted exclusively to the Permittee hereunder.

14. **WISCONSIN LAW CONTROLLING:** It is expressly understood and agreed to by the parties hereto that in the event of any disagreement or controversy between the parties, Wisconsin law

shall be controlling.

15. **ARBITRATION:**

A. This Permit shall be covered by the laws of the State of Wisconsin.

B. Claims, disputes, and other matters in question between the parties to this Permit arising out of, or relating to, this Permit or the breach thereof shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then pertaining, upon the express written consent of all parties of this Permit. In the event the parties proceed to arbitration, the proceedings shall be governed by the following:

1. The American Arbitration Association shall submit a panel of five (5) arbitrators to the parties. The parties shall alternate strikes until one arbitrator remains who shall arbitrate the dispute. The party initiating the first strike shall be determined by the winner of a coin flip.

2. The costs of the arbitration proceeding (except for the filing fee, which shall be paid by the party initiating the proceeding) shall be borne equally by the parties. Each party shall pay his own legal fees and expenses incurred in connection with the proceeding.

- 3) Any arbitration shall take place in the city of Oshkosh, Winnebago County, Wisconsin.
- 4) Unless otherwise agreed upon by the parties, the arbitration hearing shall be limited to one day in length with the arbitrator providing each side equal time to present its case during that day.
- 5) Any discovery proceeding shall be limited to the thirty (30) day period prior to the date of the arbitration hearing. The party requesting the discovery shall pay for all costs incurred by the opposite party, except for attorney's fees, relating to the discovery procedure including, but not limited to, witness, reporter's fees for depositions, photocopying fees, postage fees, and delivery fees.
- 6) In issuing any ruling regarding any arbitration matter, the arbitrator shall issue a written decision which shall include written findings of fact and conclusions of law.
- 7) The proceeding and arbitration shall be governed by the law of the State of Wisconsin including, specifically, Chapter 788, Wis. Stats.

16. **COMPLIANCE WITH WISCONSIN PUBLIC RECORDS LAW:**

Permittee understands that Owner, as a county, is bound by the Wisconsin Public Records Law, Wis. Stat. sec. 19.21, et. seq.

Pursuant to Wis. Stat. sec. 19.36 (3), Owner may be obligated to produce to a third party the records that are "produced or collected" by Permittee as a party to which Owner has entered into this permit with ("Records"). Permittee is further directed to Wis. Stat. sec. 19.21, et. seq. for the statutory definition of Records subject to disclosure under this section, and Permittee acknowledges that it has read and understands that definition. Notwithstanding any other term of this permit, Permittee is (1) obligated to retain Records for seven (7) years from the date of the Record's creation; and (2) produce such Records to Owner if, in Owner's determination, Owner is required to produce the records to a third party in response to a public records request. Permittee's failure to retain and produce Records as required by this section shall constitute a material breach of this permit, and Permittee must defend and hold Owner harmless from liability due such breach.

17. **NON-ASSIGNMENT**: Permittee shall not at any time assign any part of this permit, nor assign any of the permitted premises, nor sublease the premises, without consent of the Owner, which shall not be unreasonably withheld.

18. **SEVERABILITY**: In the event that any provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity of any such provision shall in no way affect any other provision contained herein, provided that

the validity of any such provisions does not materially prejudice either the Owner or the Permittee in their respective rights and obligations contained in the valid provisions of this permit.

19. **ENTIRE AGREEMENT:** The entire agreement of the parties is contained herein, and this permit supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof.

Signatures Follow on Next Page


IN WITNESS HEREOF, the parties have hereto set their hands and seals on the day first above written.

WINNEBAGO COUNTY (OWNER)

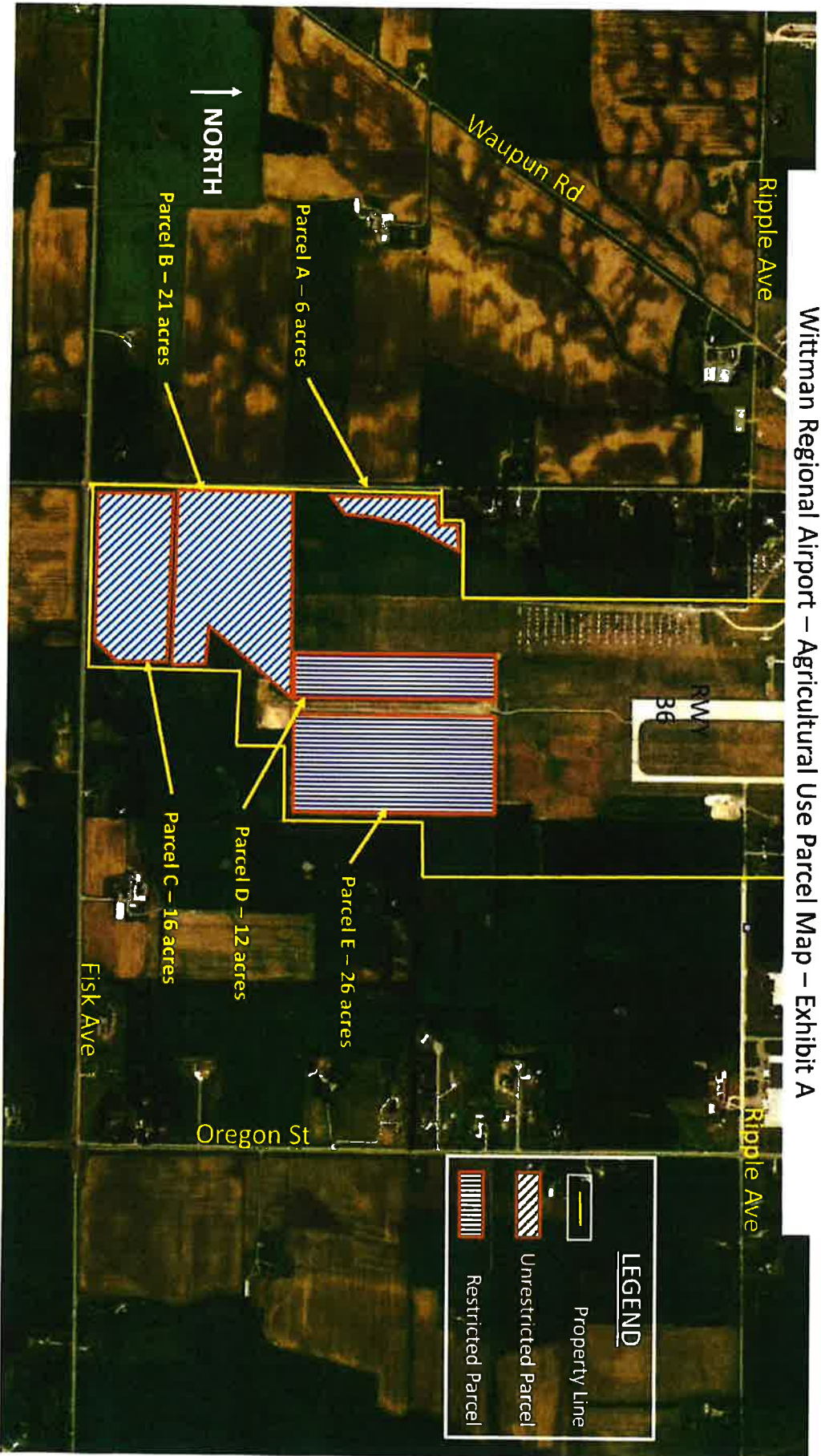
By: _____ Dated: _____
Jon Doemel
County Executive

By: _____ Dated: _____
Sue Ertmer
County Clerk

EXPERIMENTAL AIRCRAFT ASSOCIATION, INC. (PERMITTEE)

By:  _____ Dated: 01-11-22
Sean Elliott
VP, Advocacy & Safety

Wittman Regional Airport – Agricultural Use Parcel Map – Exhibit A



DATE: FEBRUARY 22, 2022

TO: WINNEBAGO COUNTY BOARD OF SUPERVISORS

FROM: JIM SCHELL, AIRPORT DIRECTOR

RE: EXPERIMENTAL AIRCRAFT ASSOCIATION AGRICULTURAL PERMIT

Background:

In the Fall of 2021, an RFP was issued to solicit bids for an airport agricultural permit. The Experimental Aircraft Association was the highest bidder for use of airport agricultural land parcels A, B, C, D and E. The area contains approximately 81 acres. EAA bid \$301/acre/year, or \$24,381 annually. The term of the agreement is January 1, 2022 through December 31, 2024 (3-year).

Policy Discussion:

EAA was the previous permit holder for parcels A, B, C, D, and E during 2018-2021 at a rate of \$175/acre.

The permit has been signed on behalf of EAA, but not yet signed on behalf of the County, pending board approval.

Requested Action:

Approve the Airport Agricultural Permit between Experimental Aircraft Association and Winnebago County.

Committee Action:

At the December 1, 2021 Aviation Committee meeting, Supv. Lautenschlager moved to recommend the approval of this agreement, seconded by Supv. Konezke. Motion carried 5/0.

Attachments:

3-Year Agricultural Permit

Exhibit A – Agricultural Land Map

1 279-022022

2 **RESOLUTION: Authorize Renewal of Airport User Access Agreement Between Basler**
3 **Turbo Conversions, LLC and Winnebago County**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Basler Turbo Conversions, LLC desires to renew an Airport Use Access Agreement with
8 Winnebago County permitting Basler Turbo Conversions, LLC to have aircraft access to Wittman Regional Airport
9 from privately owned property; and

10 **WHEREAS**, said Agreement shall be for a period of five (5) years, from January 1, 2022, through December
11 31, 2026; and

12 **WHEREAS**, Basler Turbo Conversions, LLC agrees to pay Winnebago County \$1,319.06 per month, with an
13 annual increase equal to the change in CPI-U; and

14 **WHEREAS**, the Aviation Committee has reviewed the attached Airport Use Access Agreement and believes
15 that its execution would be in the best interest of the citizens of Winnebago County.

16
17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
18 approves execution by the Winnebago County Executive and Winnebago County Clerk of the attached Airport Use
19 Access Agreement between Basler Turbo Conversions, LLC and Winnebago County for the purpose of providing
20 airport access from private property.

21
22 **Fiscal Note:** This agreement will produce revenue of approximately \$15,829 in 2022, which is included in the
23 approved 2022 budget, and similar amounts adjusted for inflation in the years 2023 through 2026.

24
25 Respectfully submitted by:

26 **AVIATION COMMITTEE**

27 Committee Vote: **5-0**

28 Respectfully submitted by:

29 **PERSONNEL AND FINANCE COMMITTEE**

30 Committee Vote: **5-0**

31
32 Vote Required for Passage: **Majority of Those Present**

33
34 Approved by the Winnebago County Executive this ____ day of _____, 2022.

35
36 _____
37 Jonathan D. Doemel
38 Winnebago County Executive

AIRPORT USER ACCESS AGREEMENT

BETWEEN

WINNEBAGO COUNTY

AND

BASLER TURBO CONVERSIONS, LLC

THIS AGREEMENT, is made and entered into this 1st day of January, 2022 by and between the County of Winnebago, Wisconsin, referred to as the "Grantor" and "County," and Basler Turbo Conversions, LLC, hereinafter referred to as the "Grantee."

WHEREAS, the County operates Wittman Regional Airport consistent with applicable State and Federal regulations; and

WHEREAS, the County has prepared a Master Plan for the future development of Wittman Airport; and

WHEREAS, eligibility for Federal funds requires that the County control access to the airfield by airport users and tenants; and

WHEREAS, the Grantee and his invitees intend to taxi to and from Wittman Airport air operations areas; and

WHEREAS, the County desires for this operation to comply with guidelines and requirements concerning "Through-the-Fence" operations set forth by the Federal Aviation Administration, and that this Agreement shall extend to the future operational developments and plans of the Grantee concerning airport access:

BE IT AGREED by the parties hereto as follows:

1. The Grantee shall operate its facilities and provide its services in accordance with accepted safety practices as identified in Federal Aviation Administration and Wisconsin Department of Transportation, Bureau of Aeronautics guidelines, regulations, orders and requirements and as required by Wisconsin and Federal laws, and in accordance with rules and regulations of Wittman Airport including Parts 139 and 107 and other related Federal Aviation Regulations adopted and developed by the County. The Grantee shall

advise users of its services and facilities of these practices, rules, and regulations as part of its responsibilities hereunder

2. The County reserves the right to further develop and improve the landing area of the airport as it sees fit, regardless of the demands of the Grantee and without interference or hindrance.

3. The Grantee respects Wittman Airport's function as an airport. Therefore, the Grantee waives the right to all airport noise claims resulting from airport operations.

4. The Grantor reserves the right of approval of transfer and assignment of the operation authority herein mentioned to future business associates, owners, and or partners. Said approval will not unreasonably withheld.

5. The term of this Agreement shall be for five (5) years beginning January 1, 2022 and ending on December 31, 2026.

6. This Agreement shall be subordinate to the provisions of and requirements of any existing or future agreements between the county and the United States of America, relative to the development, operation, or maintenance of the airport.

7. If the County proves there to be an unfair monetary advantage held by the Grantee, due to their off-airport operations, over generally comparable on-airport operators, the Grantee shall agree to an amendment developed by the County, in full cooperation with the Grantee, to negate said advantage. This is intended to create an equal airport-usage cost bearing structure for comparable on-airport and off-airport operators, shielding the County from revenue erosion.

8. The Grantee agrees to pay a rate and charges schedule comparable to any other aircraft operator on the airport. This will include landing fees and fuel flowage fees. In addition, the Grantee agrees to pay an access fee for the privilege of using the airfield. This fee shall be One Thousand Three Hundred Nineteen and 06/100 Dollars (\$1,319.06) per month, or an annual access fee of Fifteen Thousand Eight Hundred Twenty-Eight and 72/100 Dollars (\$15,828.72) for any one Grantee. It may be adjusted at any time consistent with the provisions of paragraph seven of this agreement. The rental rate shall be adjusted on the anniversary of this Agreement, and each successive year at the increase of the National Consumer Price Index for all items for urban wage earners and clerical workers for the previous calendar year.

9. The Grantee agrees to comply with the notification and review requirements covered in Part 77 of the Federal Aviation Regulation in the event any future structure or building is planned for the Grantee's premises, or in the event of any planned modification or alteration of any present or future building or structure situated on the Grantee's premises.

10. This Agreement and all of the provisions hereof shall be subject to whatever right the United States Government now has or in the future may have or acquire affecting the control, operation, regulation, and taking over of said airport or the exclusive or nonexclusive use of the airport by the United States during the time of war or national emergency.

11. The Grantee for himself, his heirs, personal representatives, successors in interest, and assigns, as part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event facilities are constructed, maintained, or otherwise operated on the said property in this agreement that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; and (3) that the Grantee shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

12. The Grantee agrees to furnish service on a fair, equal, and no unjustly discriminatory basis to all users thereof, and to charge fair, reasonable, and no unjustly discriminatory prices for each unit of service. Provided that the Grantee may be allowed to make reasonable and nondiscriminatory discounts, rebates, or any other similar types of price reductions to volume purchasers.

13. The Grantee assures that it will undertake an affirmative action program as required by 14 CFR, Part 152, Subpart E. The Grantee assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered in this subpart. The Grantee assures that it will require that its covered sub-organizations provide assurances to the County that

they similarly will undertake affirmative action programs and that they will require assurances from their sub-organizations, as required by 14 CFR, Part 152, Subpart E, to the same effect.

14. It is hereby specifically understood and agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right to provide aeronautical services to the public as prohibited by Section 308(a) of the Federal Aviation Act of 1958, as amended, the County reserves the right to grant to others the privilege and right of conducting any one or all activities of an aeronautical nature.

15. Grantee assures that he requires direct airfield access to effectively conduct his business.

16. Grantee agrees, at its own cost and expense, to furnish County with Certificate of Insurance indicating proof of the following insurance from companies licensed in the State:

- (a) Aircraft Liability – with a minimum of \$5,000,000 Combined Single Limit of Liability for Bodily Injury and Property damage.
- (b) Commercial General Liability Insurance – (non-aircraft) with a minimum limit of \$1,000,000 Combined Single Limit for bodily Injury and Property Damage Liability. This insurance shall include on the Certificate of Insurance the following coverage:
 - a. Premises – Operations
 - b. Products and Completed Operations
 - c. Broad Form Property Damage
 - d. Broad Form Blanket Contractual
 - e. Personal Injury
 - f. Errors and Omissions; if applicable
- (c) Automobile Liability Insurance with a minimum limit of \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage Liability for all ground vehicles operated on airport property. This insurance shall include Bodily Injury and Property Damage for the following coverage:
 - a. Owned Automobiles
 - b. Hired Automobiles
 - c. Non-Owned Automobiles.

Such insurance shall include Winnebago County as an additional insured as pertains to the negligence of the user or Grantee. Such insurance shall include a thirty (30) day notice prior to cancellation or material policy change, which notice shall be given to the Winnebago County Insurance Coordinator, 448 Algoma Boulevard, P. O. Box 2808, Oshkosh, WI 54903-2808. All such notices will name the user or Grantee and identify the contract.

17. The rights granted herein are associated only with a ten-acre parcel of land owned by the Grantee at 35th and Oregon Streets, Oshkosh, Wisconsin.
18. Resolution of Disputes:

This Agreement shall be covered by the laws of the State of Wisconsin. Claims, disputes, and other matters in questions between the parties to this Agreement arising out of, or relating to this Agreement or the breach thereof, shall be decided by arbitration in accordance with the Arbitration Rules of the American Arbitration Association then pertaining, upon the express written consent of all parties to this Agreement. In the event the parties proceed to arbitration, the following shall govern any such proceedings.

- A. The American Arbitration Association shall submit a panel of five arbitrators to the parties. The parties shall alternate strikes until one arbitrator remains who shall arbitrate the dispute. The party initiating the first strike shall be determined by the winner of a coin flip.
- B. The costs of the arbitration proceeding (except the filing fee, which shall be paid by the party initiating the proceeding) shall be borne equally by the parties. Each party shall pay their own legal fees and expenses incurred in connection with the proceeding.
- C. Any arbitration shall take place in the City of Oshkosh, Winnebago County, Wisconsin.
- D. Unless otherwise agreed by the parties, the arbitration hearing in this matter shall be limited to one day in length with the arbitrator providing each side equal time to present its case during the day.
- E. Any discovery proceeding shall be limited to the thirty (30) day period prior to the date of the arbitration hearing. The party requesting the discovery shall pay for all costs incurred by the opposite party, except for attorney's fees, related to the discovery procedure, including but not

limited to, witness and reporters fees related to depositions, photocopying fees, postage fees, and delivery fees.

F. The arbitrator, in issuing any ruling with regard to any arbitration matter, shall issue a written decision which shall include written findings of fact and conclusions of law.

G. The proceeding and arbitration shall be governed by the laws of the State of Wisconsin, including specifically, Chapter 788 of the Wisconsin Statutes.

19. Compliance with Wisconsin Public Records Law

Grantee understands that Grantor, as a county, is bound by the Wisconsin Public Records Law, Wis. Stat. sec. 19.21, et. seq. Pursuant to Wis. Stat. sec. 19.36 (3), Grantor may be obligated to produce to a third party the records that are "produced or collected" by Grantee as a party to which Grantor has entered into this agreement with ("Records"). Grantee is further directed to Wis. Stat. sec. 19.21, et. seq. for the statutory definition of Records subject to disclosure under this section, and Grantee acknowledges that it has read and understands that definition. Notwithstanding any other term of this permit, Grantee is (1) obligated to retain Records for seven (7) years from the date of the Record's creation; and (2) produce such Records to Grantor if, in Grantor's determination, Grantor is required to produce the records to a third party in response to a public records request. Grantee's failure to retain and produce Records as required by this section shall constitute a material breach of this permit, and Grantee must defend and hold Grantor harmless from liability due such breach.

20. Notices

Notices shall be sufficient if sent by certified mail, postage prepaid, addressed to:

Grantor

Airport Director
Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902

Grantee

Basler Turbo Conversions LLC
P. O. Box 2305
Oshkosh, WI 54903

SIGNATURE PAGE FOLLOWS

IN WITNESS HEREOF, the parties hereto and hereunto set their hands to the Agreement the day and year last above written.

WINNEBAGO COUNTY
(GRANTOR)

By: _____
Jon Doemel, County Executive

By: _____
Susan Ertmer, County Clerk

BASLER TURBO CONVERSIONS, LLC
(GRANTEE)

By: _____


By: _____

DATE: FEBRUARY 22, 2022

TO: WINNEBAGO COUNTY BOARD OF SUPERVISORS

FROM: JIM SCHELL, AIRPORT DIRECTOR

RE: BASLER TURBO CONVERSIONS, LLC AIRPORT USE ACCESS AGREEMENT

Background:

Basler Turbo Conversions, LLC owns property adjacent to Wittman Regional Airport and has been granted access to airport property through this agreement since 1990. This agenda item is the renewal of the access agreement for another five (5) year period. The fee for 2022 is \$1,319.06 per month. Fees are adjusted annually by the percentage change of the Consumer Price Index – Urban Consumers.

Policy Discussion:

This Airport Use Access Agreement allows Basler Turbo Conversions, LLC to taxi aircraft from private property onto public airport property. Basler Turbo Conversions, LLC does not lease land from the Airport, but pays an access fee in accordance with Federal Aviation Administration guidelines on "Through-The-Fence" operations.

The previous agreement stated the rent shall be adjusted by the percentage change in CPI-U over the previous year or 3%, whichever is greater. The lease now states that rents shall be adjusted annually based on CPI-U change alone. This is in alignment with other recent agreement renewals. No other significant changes were made.

The agreement has been signed on behalf of Basler, but not yet signed on behalf of the County, pending Board approval.

Requested Action:

Approve the Airport Use Access Agreement between Basler Turbo Conversions, LLC and Winnebago County

Committee Action:

At the January 5th, 2022 Aviation Committee meeting, Supv. Konetze moved to recommend the approval of this agreement, seconded by Supv. Lautenschlager. Motion carried 5/0.

Attachments:

Basler Turbo Conversions, LLC Airport Use Access Agreement

1 **281-022022**

2
3 **RESOLUTION: Extending Project Positions in the Public Health Department**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the Winnebago County Health Department has been awarded a grant from the Wisconsin
8 Department of Health to support COVID-19 response efforts, which necessitated the hiring of COVID-19 contact
9 tracers, hotline operators and other staff to respond to the pandemic, for which the actual costs are fully covered by
10 the grant; and

11 **WHEREAS**, since the need for COVID-19 response staff was not expected to exceed two years, instead of
12 adding positions to the permanent Table of Organization, the Health Department hired temporary and project
13 employees which under Human Resources 3.03 as adopted by the Board, may continue for a maximum time period
14 of two years for the same project; and

15 **WHEREAS**, due to the COVID-19 pandemic lasting more than two years, there is a need to suspend project
16 employee term limitations and extend the project positions through December 31, 2022 unless further extended by
17 action of the Board; and

18 **WHEREAS**, there is a continued need by the Health Department to address the COVID-19 pandemic in the
19 community and work toward minimizing the spread of COVID-19 in the community which involves retaining the
20 project employees hired and;

21 **WHEREAS**, COVID-19 grants are still available; and

22 **WHEREAS**, current policy does not permit the project position to continue past two years from the date of
23 hire as a project employee, unless an extension is approved by the Board; and

24 **WHEREAS**, no budget transfer is necessary; and

25
26 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
27 authorizes project employees to be employed by the Winnebago County Health Department for the purpose of
28 supporting the COVID-19 response efforts for more than two years specifically through December 31, 2022 unless
29 further extended by action of the Board, notwithstanding other contrary provisions of Human Resources Policy 3.03.

30
31 **Fiscal Note:** No budget transfer needed. Amounts to pay project employees have been included in the 2022
32 approved budget and are expected to be covered by grant revenue.

33
34 Respectfully submitted by:

35 **BOARD OF HEALTH COMMITTEE**

36 Committee Vote: 7-0

37 Respectfully submitted by:

38 **PERSONNEL AND FINANCE COMMITTEE**

39 Committee Vote: 5-0

42 Vote Required for Passage: Majority of Those Present

43

44 Approved by the Winnebago County Executive this ____ day of _____, 2022.

45

46

47

48

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: *February 3, 2022*
TO: *P&F COMMITTEE*
FROM: *Doug Gieryn, Public Health Director*
RE: *Request to Extend Project Employee Appointments Past 2 Years*

Background:

Under Human Resources Policy 3.03, Project Employees may be employed for a maximum of two years. An extended COVID-19 pandemic response is putting some well-seasoned and valued staff at risk of termination. These staff are funded with grant dollars for the pandemic response.

The Board of Health took up this resolution on January 21, 2022 and voted 7-0 in favor of suspending the project employee limit of two years for the pandemic response.

Policy Discussion:

The alternatives to not suspending the two year limit for project employees are:

- Discontinue employment and recruit new staff – would lose experience, capacity and incur costs of recruitment and training of new staff. Dismissive of the commitment to serve our community in crisis.*
- Hire on as regular employees – would require a table of organization change and funding is not secure to support the positions once grant funding is no longer available.*

The staff in these positions signed on for an unknown and unpredictable commitment and have been and still are a critical component of the pandemic response in areas of vaccination, testing, supervision of other staff, planning, hotline, etc.

Requested Action:

Suspend project employee term limitations for the purpose of the pandemic response

Committee Action:

The Board of Health took up this resolution on January 21, 2022 and voted 7-0 in favor of suspending the project employee limit of two years for the pandemic response.

Attachments:

Resolution xxxx

1 **282-022022**

2
3 **RESOLUTION: Extend Additional Pay to Care Providers at Park View Health Center Who**
4 **Provide Direct Care to COVID-Positive Residents**
5
6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, residential care facilities have been one of the most critical aspects in the fight against the
9 COVID-19 pandemic. Tremendous demands have been placed on the staff of Park View Health Center to maintain a
10 safe environment for all of the residents entrusted to their care; and

11 **WHEREAS**, Park View Health Center has established a separate space within the building to care for those
12 residents who have tested positive for COVID-19; and

13 **WHEREAS**, the number of residents who have tested positive for COVID-19 is increasing and the staff
14 members who provide direct care to those residents face a particular risk of transmission of the virus to themselves;
15 and

16 **WHEREAS**, it is reasonable to recognize the risks undertaken by those employees and to provide additional
17 compensation for the hours spent directly providing care to those residents; and

18 **WHEREAS**, Park View Health Center has received federal and state monies for COVID-19 relief that can be
19 utilized for such compensation. Additionally, the employees can be paid from Park View Health Center's current
20 operating expense budget so that no budget transfer will be necessary. Park View Health Center has also received
21 federal and state monies for COVID-19 relief that can be utilized for such compensation.

22 **WHEREAS**, the Winnebago County Board of Supervisors authorized \$10.00 per hour hazard pay in addition
23 to regular hourly rates to Park View Health Center employees who perform direct care to residents who have tested
24 positive for COVID-19 from March 17, 2020, and expired December 31, 2021.

25
26 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
27 authorizes extension of \$10.00 per hour hazard pay in addition to regular hourly rates to Park View Health Center
28 employees who perform direct care to residents who have tested positive for COVID-19.

29
30 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the terms of this
31 resolution will be retroactive to January 1, 2022, and will expire no later than December 31, 2022, unless further
32 extended by action of the Board.

33
34 **Fiscal Impact:** The employees can be paid from Park View Health Center's current operating expense budget so
35 that no budget transfer will be necessary. Park View Health Center has also received federal and
36 state monies for COVID-19 relief that can be utilized for such compensation.
37

38 Respectfully submitted by:

39 **PARK VIEW HEALTH CENTER**

40 Committee Vote: 4-0

41 Respectfully submitted by:

42 **PERSONNEL AND FINANCE COMMITTEE**

43 Committee Vote: 5-0

44 Vote Required for Passage: Majority of Those Present

45

46 Approved by the Winnebago County Executive this ____ day of _____, 2022.

47

48

49

50

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 2/15/22
TO: COUNTY BOARD OF SUPERVISORS
FROM: KARA GRUBER, ADMINISTRATOR
RE: EXTENSION OF HAZARD PAY

Background:

Residential care facilities have been one of the most critical aspects in the fight against the COVID-19 pandemic. Tremendous demands have been placed on the staff of Park View Health Center to maintain a safe environment for all of the residents entrusted to their care. Park View Health Center has established a separate space within the building to care for those residents who have tested positive for COVID-19. The number of residents who have tested positive for COVID-19 is increasing and the staff members who provide direct care to those residents face an increased risk of transmission of the virus to themselves. It is reasonable to recognize the risks undertaken by those employees and to provide additional compensation for the hours spent directly providing care to those residents. Initially, the COVID-19 pandemic was projected to last only a few months but is now entering its third year.

Policy Discussion:

In September of 2020, the Winnebago County Board of Supervisors authorized \$10.00 per hour hazard pay in addition to regular hourly rates to Park View Health Center employees who perform direct care to residents who have tested positive for COVID-19 from March 17, 2020, through December 31, 2021. To date, total cost for hazard pay for 2020 was \$33,435 and total cost for hazard pay for 2021 was \$19,240. Park View Health Center has received funding throughout the COVID-19 pandemic to support lost revenue and has remaining funds through this source to support the extension of hazard pay.

Requested Action:

Authorization of extension of \$10.00 per hour hazard pay in addition to regular hourly rates to Park View Health Center employees who perform direct care to residents who have tested positive for COVID-19 to be retroactive to January 1, 2022, and to expire no later than June 30, 2023 unless further extended by action of the Board.

Committee Action:

These items were presented at Parkview Health Center Committee on Tuesday February 1, 2022 and received a 4-0 vote.

These items were presented at the Personnel and Finance Committee on Thursday February 3, 2022 and received a 5-0 vote.

Attachments:

2
3 **RESOLUTION: Authorize a Budget Transfer for Additional Funding of \$30,000 for the**
4 **Winnebago County Facilities Department to Remodel and Update the**
5 **District Attorney's Second and Third Floor Office Space in the Orrin King**
6 **Building.**
7

8
9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, the Winnebago County Board of Supervisors passed Resolution 155-042021 in April 2021,
11 authorizing a capital project for the Winnebago Facilities Department to remodel and update the District Attorney's
12 office on the second and third floors of the Orrin King Building at a cost of \$190,000, funded with either a transfer
13 from the Undesignated General Fund balance, or with an advance from the General Fund to be reimbursed with a
14 subsequent bond issue; and

15 **WHEREAS**, the \$190,000 original figure included design work; and

16 **WHEREAS**, the pandemic has disrupted the labor and commodity markets causing pricing to be volatile and
17 unpredictable; and

18 **WHEREAS**, in November 2021 the project for District Attorney Remodel went out for bid; and

19 **WHEREAS**, Greenwood Project Management was determined to be the lowest responsible bidder with a bid
20 of \$174,116; and

21 **WHEREAS**, \$27,000 of the approved \$190,000 funds have been spent for design work and review, resulting
22 in a total cost for the project including contingencies of \$220,000; and

23 **WHEREAS**, to account for additional bids coming in at higher rates than originally expected, an additional
24 \$30,000 is needed to complete the project; and

25 **WHEREAS**, the previously-approved Courthouse Elevator Modernization Project has been concluded, with
26 approximately \$100,000 in unspent funds remaining in that project, a portion of which may be transferred for use in
27 the District Attorney's Office remodeling project;

28 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
29 authorizes an additional \$30,000 to be added to the original \$190,000 District Attorney remodel and update project
30 for the second and third floors of the Orrin King Building, with the funds to be transferred from the Courthouse
31 Elevator Modernization Project.
32

33 Fiscal Impact: \$30,000 in additional funding needed for this project will be reallocated from the remaining funds from
34 the Courthouse Elevator Modernization project.
35

36 Respectfully submitted by:
37 **FACILITIES & PROPERTY MANAGEMENT COMMITTEE**

38 Committee Vote: 5-0

PERSONNEL & FINANCE COMMITTEE

39
40 Committee Vote: 4-1
41
42

43 **Vote Required for Passage: Two-Thirds of Membership**

44

45 Approved by the Winnebago County Executive this ____ day of _____, 2022.

46

47

48

49

Jonathan D. Doemel
Winnebago County Executive

BUDGET TRANSFER

DEPARTMENT NAME

Date

<p><i>MSELL</i></p> <p>Department Requesting - Signature</p>	<p align="center">Date</p> <p align="center"><u>1/27/2022</u></p>	<p align="right">Date</p> <p>Approval - County Executive</p>
<p>Committee of Jurisdiction - Signature</p> <p>Committee Vote: _____</p>		<p>Approval - Personnel & Finance</p> <p>Committee Vote: _____</p>
<p>Reviewed by Finance Dept.:</p> <p><i>Rolt. J. Keller</i></p> <p>Approved - Facilities & Prop Mgmt Committee</p> <p>Committee Vote: <u>5-0</u></p>	<p align="center">Date</p> <p align="center"><u>2/9/2022</u></p>	<p>Approved - Information Systems Committee</p> <p>Committee Vote: _____</p> <p>Total amount of budget transfer.....</p>

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Object or Phase / Task Title	I=Incr D=Decr	Amount (Whole dollars only)
		4126	251		CTHS Elevator - Transfer out Deb	I	30,000
		4126	204		CTHS Elevator - Construction	D	30,000
		4131	508		DA Remodel - Transfer In Debt	I	30,000
		4131	204		DA Remodel - Construction	I	30,000

Description (Must be completed - Attach extra pages if needed):

The District Attorney's Offices were approved to be remodeled in mid-2020. The project was designed in 2021 with bidding the project in late 2021. Due to the pandemic the labor market and supply chain has been volatile and difficult to predict. The bids came in higher than what usual and customary estimates indicated. This budget transfer request is to increase the project funding to allow the contracts to be awarded and the project to proceed. The Courthouse Elevator Capital Project has residual funding available that can be applied to the DA Office Remodel Project.

ENTRY NUMBER

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: February 9, 2022
TO: Facilities & Property Management and Personnel & Finance Committees
FROM: Mike Elder
RE: Additional Funding Request for District Attorney Remodel

Background:

In 2011, The District Attorney's Office was relocated from the Beach Building into the Orrin King Building. The office moved into space made available by several departments relocating to the County Administration Building on Otter Street. The Corporate Counsel Office was moved from the 3rd floor of the King Building to the ground floor of the King Building. Minimal remodeling was accomplished before the District Attorney's Office occupied the 2nd and 3rd floors of the building. Minimal remodeling has been done to the spaces since then. Operations of the District Attorney have changed which make it necessary to add a conference room and to reconfigure the 2nd floor reception area. Additionally, the area has not been painted or had the carpet replaced in 20 years.

In mid-2020 a capital project was developed to replace the carpet and paint the entire District Attorney's Office area, to construct a conference room and to reconfigure the reception area. Because to the scope of the work some other minor code related modifications were included.

The pandemic caused significant disruption to both the labor market and the supply chain. Unprecedented numbers of people left the job market. Commodity production and distribution was affected. The effect of this difficult to gauge.

The capital project was approved and funded in April 2021. Funding was approved at \$190,000, which included design work. Design, construction and bid documents were developed. The project went out to bid in November of 2021. Bids were received the end of November. Two bids were received. One from Greenwood Project management for \$174,116 and the other from Milbach Construction for \$199,000.

Greenwood Project Management has been determined to be the lowest responsible bidder. Previously, design work and design review fees have expended \$27,000 of the approved funds. The total cost for the project including design with construction contingency is requested to be \$219,000. This leaves a shortfall of approximately \$30,000 in order to fully fund the project. Of this new money, \$10,000 will be used for bids coming in higher than expected and \$20,000 may be used for construction contingency.

This budget fund transfer request is for an additional \$30,000 to be added to the project. This will make the total authorized funding for the project \$220,000. The additional funding will be reallocated from the remaining funds from the Courthouse Elevator Modernization Project and applied to this project.

Policy Discussion:

The County Board is the body that approves bonding and capital project funding. These requests go through the committees of jurisdiction, Personnel and Finance Committee and the County Board. County financial rules and policies allow the reallocation of unexpended capital projects to be reallocated to an underfunded capital project subject to County Executive, committee of jurisdiction and Personnel and Finance Committee approval. It does not require full County Board approval.

Requested Action:

The requested action is for a motion and vote to approve the reallocation of unexpended funds from the Courthouse Elevator Modernization Project to the District Attorney's Office remodeling Project.

Committee Action:

The Personnel and Finance Committee approved the additional funding pending February 3, 2022, pending subsequent approval by the Facilities Committee on February 9, 2022. The vote was 4/1 in favor.

The Facilities and Property Management Committee approved the additional funding request February 9, 2022. The vote was 5/0 in favor.

Attachments:

Budget Transfer Request