

**WINNEBAGO COUNTY BOARD OF SUPERVISORS  
TUESDAY, MARCH 20, 2018**

There will be an Adjourned Meeting of the Winnebago County Board of Supervisors on Tuesday, March 20, 2018, at 6:00 p.m., in the Supervisors' Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin. At this meeting, the following will be presented to the Board for its consideration:

- Roll Call
- Pledge of Allegiance
- Invocation
- Adopt agenda

***Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda.***

- Notice of Claim:
  - Notice of Claim from Wisconsin Public Service for damage to a power box caused by a county lawn mower
- Resolutions from Other Counties:
  - Adams County – Resolution No. 2-2018: To Urge Creation of a Non-Partisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans.
  - Racine County – Resolution No. 2017-111: Opposing the Passage of 2017 Senate Bill 777 and 2017 Assembly Bill 923 relating to Changing the Authority of County Executive and County Boards.
- Reports from Committees, Commissions & Boards
- Approval of the proceedings from the February 13, 2018 County Board meeting
- County Executive's Report
- County Executive's Appointments:
  - Airport Director: Jim Schell
  - Affirmative Action Commission: Joaquin Lira, Linda Mingus, Supervisor Rachel Youngquist & Chairman David Albrecht
  - Industrial Development Board: Supervisor Kenneth Robl, Supervisor George Scherck and Supervisor Robert Keller
  - Solid Waste Management Board: Pat O'Brien and Supervisor Paul Eisen
  - Oshkosh Library Board: Supervisor Larry Lautenschlager
- County Board Chairman's Report
- Updates to the University of Wisconsin Extension System by Dr. Ray Cross, President and Dr. Andrew Leavitt, Chancellor of University of Wisconsin – Oshkosh
- Presentation of Plaques to County Board Supervisors: Claud Thompson (2002); Bill Roh (2008); Guy Hegg (2010); Lawrence Kriescher (2011); Christian Harpt (2014); Michael Brooks (2015); Alvin Long (2016) and Justin Powell (2017)

**ZONING REPORTS & ORDINANCES**

Amendatory Ordinance No. 001 – Cary Rowe, Winnebago County Zoning Administrator, text amendment to Winnebago County Shoreland Zoning Code, Chapter 27, Article 6, Section 6.1(e), of the Winnebago County General Code

**RESOLUTIONS AND ORDINANCES**

RESOLUTION NO. 248-032018: Commendation for Wendy Conger  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

RESOLUTION NO. 249-032018: Commendation for Laura Frikart  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

RESOLUTION NO. 250-032018: Disallow Claim of David Wiesner  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

- ORDINANCE NO. 251-032018: Adopt Section 3.16 of the General Code of Winnebago County: Establish a One-Hour Cutoff Time Period Prior to the End of Each Business Day for Filing and Recording Real Estate Documents in the Register of Deeds Office  
Submitted by:  
JUDICIARY AND PUBLIC SAFETY COMMITTEE
- ORDINANCE NO. 252-032018: Adopt Section 9.40 of the General Code of Winnebago County: Prohibit Sexting Among Minors  
Submitted by:  
JUDICIARY AND PUBLIC SAFETY COMMITTEE
- RESOLUTION NO. 253-032018: Execute Easement Agreement Between Winnebago County and Wisconsin Independent Network, LLC  
Submitted by:  
AVIATION COMMITTEE
- RESOLUTION NO. 254-032018: Approve Ground Lease Between Winnebago County and Ben Jacobs  
Submitted by:  
AVIATION COMMITTEE
- RESOLUTION NO. 255-032018: Amend the Table of Organization for the Winnebago County Information Systems Department and Authorize the Transfer of \$76,949 from the Undesignated General Fund Balance to Cover Labor and Operating Expenses for the Addition of a Cyber Security Architect Position  
Submitted by:  
INFORMATION SYSTEMS COMMITTEE  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 256-032018: Authorize the Transfer of \$43,500 from the Parks Department's Other Operating Expense Account to the Labor Account of the Parks Department's 2017 Budget to Cover Overages in the Labor Costs  
Submitted by:  
PARKS AND RECREATION COMMITTEE  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 257-032018: Appropriate the Transfer of \$23,750 from the General Fund Undesignated Fund Balance Account to the Miscellaneous Unclassified Cost Center's Payout Wages Account of the 2017 Winnebago County Budget to Cover Sick Leave Payout Overages and Other Additional Costs for 2017  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 258-032018: Authorize a Transfer of \$492,500 from the Fund Balance Account to the Highway Department's Depreciation Expense, Professional Services, and Maintain/Repair Streets Accounts to Cover Overages in these Accounts  
Submitted by:  
HIGHWAY COMMITTEE  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 259-032018: Appropriate \$5,070,000 for the Winnebago County Highway Department's 2018 Annual Infrastructure Improvement Program  
Submitted by:  
HIGHWAY COMMITTEE  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 260-032018: Declare April 2018 as National County Government Month in Winnebago County  
Submitted by:  
Michael Norton, District 20

RESOLUTION NO. 261-032018: Proclaim April 3, 2018, as National Services Recognition Day in Winnebago County  
Submitted by:  
Paul Eisen, District 4

RESOLUTION NO. 262-032018: Establish Compensation for Winnebago County Sheriff  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

RESOLUTION NO. 263-032018: Establish Compensation for Winnebago County Clerk of Circuit Courts  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

RESOLUTION NO. 264-032018: Establish Compensation for Winnebago County Coroner  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

**RESOLUTION NO. 265-032018:** Designate the Week of April 9-13, 2018, as Work Zone Awareness Week in Winnebago County  
Submitted by:  
HIGHWAY COMMITTEE

Respectfully submitted,  
Julie A. Barthels  
Winnebago County Deputy Clerk

Upon request, provisions will be made for people with disabilities.  
*(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)*

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Winnebago County Deputy Clerk

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**PROCEEDINGS OF THE  
WINNEBAGO COUNTY BOARD OF  
SUPERVISORS**

**Adjourned Session  
February 13, 2018**

**Winnebago County Courthouse  
415 Jackson Street  
Oshkosh, Wisconsin**

Printed by authority of the Winnebago County Board  
David W. Albrecht, Chairman Susan T. Ertmer, Clerk

**WINNEBAGO COUNTY BOARD MEETING  
TUESDAY, FEBRUARY 13, 2018**

Chairman David Albrecht called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: 32 - Konetzke, Brunn, Eisen, Ramos, Smith, Long, Scherck, Albrecht, Gabert, Binder, Thompson, Schorse, Wojciechowski, Gordon, Wingren, Lautenschlager, Norton, Warnke, Robl, Singstock, Brooks, Powers, Locke, Hegg, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis, Snider and Kriescher. Excused: 4 - Harpt, Powell, Roh and Finch

Motion by Supervisor Robl and seconded by Supervisor Ellis to adopt the agenda for tonight's meeting. CARRIED BY VOICE VOTE.

**PUBLIC HEARING**

No one from the public addressed the board.

**COMMUNICATIONS AND PETITIONS**

The following correspondence was presented to the board by Julie Barthels, Deputy County Clerk:

- Notice of Claim:
  - Notice of Claim from Adam Stadtmueller for damage to his snowmobile and trailer caused by a county vehicle in August, 2017 was referred to the Personnel and Finance Committee.
  - Notice of Claim from AFNI Subrogation Department on behalf of American Family Mutual Insurance Company for Mark J. Vander Velden for damage to his vehicle caused by a collision with a county snow plow was referred to the Personnel and Finance Committee.
  - Notice of Claim from David Wiesner for damages caused by Winnebago County Highway crews while trimming trees was referred to the Personnel and Finance Committee.
- Zoning Petitions:
  - No. 001 – A zoning request from Cary Rowe, Winnebago County Zoning Administrator; for text amendment to Chapter 27, Article 6, Section 6.1(e) of the Winnebago County General Code regarding Shoreland Zoning was referred to the Planning and Zoning Committee.

**REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS**

Supervisor Norton reported on his attendance at the Wisconsin Counties Association Legislative Exchange Conference in Madison on February 6 & 7, 2018. He highlighted his points of interest from the conference, which included diversifying population to integrate into county government; and the 911 Next Generation program.

Supervisor Snider reported on his attendance at the Wisconsin Counties Association Conference. He felt all the speakers did an excellent job. He kept in contact with our Representatives regarding Senate Bill 713 for Bureau of Commissioners of Public Lands. Supervisor Snider attended a joint finance committee meeting in regard to funding for Senate Bill 666 and Assembly Bill 732 for Veterans Outreach and Recovery Program.

Supervisor Powers reported on her distribution of scholarship applications. She has contacted over fifty local churches to encourage graduate students to apply for this opportunity.

Supervisor Warnke provided a 2017 Veterans Service Commission Annual Report from the Veterans Office. He explained that in 2017 they helped 72 veteran families.

Motion by Supervisor Robl and seconded by Supervisor Konetzke to approve the proceedings from the January 9, 2017 special orders meeting and January 16, 2018 county board meeting. CARRIED BY VOICE VOTE.

**COUNTY EXECUTIVE'S REPORT**

Executive Mark Harris reported that three departments, Parks, Highway and Public Health, worked together to create a plan for a bicycle/pedestrian path. They won an award for their plan from the American Planning Association Wisconsin Chapter. This would connect paths between rural and urban communities.

Executive Harris described the appointment and hiring procedure for the new finance director.

**COUNTY EXECUTIVE'S APPOINTMENTS**

**Neenah Library Board**

Executive Harris asked for the Board's approval of his appointment of Supervisor George Scherck to the Neenah Library Board. Mr. Scherck will replace Tom Widener on the Board. This is a three-year term which will expire on April 30, 2021.

Motion by Supervisor Robl and seconded by Supervisor Ellis to approve. CARRIED BY VOICE VOTE.

**Director of Finance**

Executive Harris asked for the Board's approval of his appointment of Vicky K. Fitzgerald as the Director of Finance for Winnebago County.

Motion by Supervisor Rasmussen and seconded by Supervisor Norton to approve. CARRIED BY VOICE VOTE. Nays: 2 – Wingren and Gabert

Executive Harris introduced Ms. Fitzgerald to the board.

**COUNTY BOARD CHAIRMAN'S REPORT**

Chairman Albrecht reported that Supervisors Harpt, Powell, Roh and Finch are excused from tonight's meeting.

Chairman Albrecht announced that the Special Orders meeting scheduled for March 6, 2018 has been cancelled due to lack of agenda items.

**ZONING REPORTS & ORDINANCES**

Report No. 001 – A report from the Planning and Zoning Committee regarding a requested zoning change from Kim L. Walsh, Town of Neenah; for tax parcel no. 010-0111-01 and 010-0111-02-01. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.

Amendatory Ordinance No. 02/01/18 – A requested zoning change from R-2/A-2 Suburban Low Density Residential/General Agriculture to R-2 Suburban Low Density Residential for tax parcel no. 010-0111-01 and 010-0111-02-01. Motion by Supervisor Egan and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: February 21, 2018)

Amendatory Ordinance No. 002 – A requested text amendment from Cary Rowe, Winnebago County Zoning Administrator to Chapter 23, Article 15 of the Winnebago County General Code--County Erosion Control Code. Motion by Supervisor Egan and seconded by Supervisor Snider to adopt. CARRIED BY VOICE VOTE. (Effective Date: February 21, 2018)

Report No. 003 – A report from the Planning and Zoning Committee regarding a requested zoning change from Hahn Irrevocable Real Estate Trust; and Jean A. Kriese, Trustee; Town of Wolf River; for tax parcel no. 032-0454. Motion by Supervisor Kriescher and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.

Amendatory Ordinance No. 02/03/18 – A requested zoning change from A-2 General Agriculture to R-1 Rural Residential for tax parcel no. 032-0454. Motion by Supervisor Kriescher and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: February 21, 2018)

Report No. 004 – A report from the Planning and Zoning Committee regarding a requested zoning change from the Oshkosh Area School District (Unified), Town of Algoma; for tax parcel nos. 002-0130, 002-0131-09, 002-0131-11, 002-0131-13 and 002-0131-14. Chairman Albrecht reported that only two parcels, 002-0130 and 002-0131-11, should have been listed on the agenda for this report. Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to accept. CARRIED BY VOICE VOTE.

Amendatory Ordinance No. 02/04/18 – A requested zoning change from A-2 General Agriculture to B-3 General Business for tax parcel nos. 002-0130 and 002-0131-11. Motion by Supervisor Keller and seconded by Supervisor Gabert to adopt, as corrected. CARRIED BY VOICE VOTE. (Effective Date: February 21, 2018)

**RESOLUTIONS AND ORDINANCES**

**RESOLUTION NO. 240-022018: Commendation for Lyssa Koscher**

WHEREAS, Lyssa Koscher has been employed with Park View Health Center for the past twenty-three (23) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Lyssa Koscher has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Lyssa Koscher for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Lyssa Koscher.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 241-022018: Commendation for Cindy Erspamer-Stenz**

WHEREAS, Cindy Erspamer-Stenz has been employed with Park View Health Center for the past twenty (20) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Cindy Erspamer-Stenz has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Cindy Erspamer-Stenz for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Cindy Erspamer-Stenz.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 242-022018: Commendation for Michael Augustine**

WHEREAS, Michael Augustine has been employed with the Winnebago County Highway Department for the past twenty-three (23) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Michael Augustine has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Michael Augustine for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Michael Augustine.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 243-022018: Disallow Claim of David Lewis**

WHEREAS, your Personnel and Finance Committee has had the claim of David Lewis referred to it for attention; and

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of David Lewis, filed with the County Clerk on December 5, 2017, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 244-022018: Request Authority to Apply for Funds for Maintenance of Winnebago County-Owned and Leased Snowmobile Trails**

WHEREAS, Winnebago County is interested in maintaining County-owned and -leased lands for public snowmobile trail use; and  
WHEREAS, funds are available for snowmobile trail maintenance as well as snowmobile trail bridge building and repair through the Department of Natural Resources pursuant to § 23.09(26), Wis Stats; and  
WHEREAS, in order to participate in this program, it is necessary that the Winnebago County Board authorize submittal of an application for said funds.  
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Executive and the Winnebago County Clerk to apply on behalf of Winnebago County to the Department of Natural Resources, pursuant to § 23.09(26), Wis Stats, for any financial aid that may be available for public snowmobile trail maintenance and snowmobile trail bridge building and repair in Winnebago County.

Submitted by:  
PARKS & RECREATION COMMITTEE

Motion by Supervisor Konetzke and seconded by Supervisor Norton to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 245-022018: Move \$20,000 for the Winnebago Waterway Program from the Miscellaneous Unclassified Account to the Land and Water Conservation Department.**

WHEREAS, the \$20,000 cost for the Winnebago Waterway Program was originally budgeted in the Winnebago County 2018 Budget, in the Miscellaneous Unclassified Account; and  
WHEREAS, the Land and Water Conservation Department and the Land Conservation Committee are directly connected to the Winnebago Waterway Program; and  
WHEREAS, in accordance with accepted accounting practices it is most appropriate that this cost be budgeted and accounted for in the Land and Water Conservation Department's Contracted Services Account;  
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes that the \$20,000 cost for the Winnebago Waterway Program be moved from the Miscellaneous Unclassified Account to the Land and Water Conservation Department's Contracted Services Account in the Winnebago County 2018 Budget.

Submitted by:  
LAND CONSERVATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Farrey and seconded by Supervisor Gordon to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 246-022018: Amending Human Resources Policies to Add Worksite Breastfeeding Policy**

WHEREAS, the Federal Patient Protection and Affordable Care Act, passed in 2010, requires employers to provide opportunities for employees to take breaks for the purposes of expressing breast milk, and to provide appropriate space for such breaks; and  
WHEREAS, although Winnebago County has been complying with this law, it has not had a formal policy implementing its requirements; and  
WHEREAS, a written policy implementing this law in Winnebago County will help provide guidance and direction to County managers as well as support to County employees who may wish to take advantage of its provisions.  
NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that the Winnebago County Human Resources Policies shall be and hereby is amended by adding Policy 21.08, Worksite Breastfeeding, as attached to this Resolution.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Gordon to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 247-022018: Reauthorization of the Winnebago County Self-Funded Workers' Compensation Insurance Program**

WHEREAS, the County of Winnebago is a qualified political subdivision of the State of Wisconsin; and  
WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in the State of Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

WHEREAS, the State of Wisconsin and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the Personnel and Finance Committee at its February 1, 2018, meeting, approved the continuation of the self-insured worker's compensation program in compliance with Wisconsin Administrative Code DWD 80.60(3).

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that it hereby authorizes the continuation of the self-insured worker's compensation program that is currently in effect.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby directs the Winnebago County Clerk to forward a certified copy of this Resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Scherck to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Robl and seconded by Supervisor Ellis to adjourn until the March 20, 2018 board meeting at 6:00 p.m. The meeting was adjourned at 6:33 p.m.

Submitted by:  
Julie A. Barthels  
Winnebago County Deputy Clerk

State of Wisconsin)  
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held February 13, 2018.

Julie A. Barthels  
Winnebago County Deputy Clerk



Michael J. Norton

WINNEBAGO COUNTY BOARD SUPERVISOR DISTRICT.20

1029 SOUTH MAIN STREET APT B

OSHKOSH, WI 54902

920-203-7785

Michael.norton@co.winnebago.wi.us

MARCH 11, 2018

## 2018 NACo LEGISLATIVE CONFERENCE WASHINGTON, DC MARCH 3-7 2018

I attended the NACo Legislative Conference March 3-7, 2018 in Washington DC held at the Washington DC along with fellow Supervisors Larry Lautenschlager, Thomas Snider and Robert Keller. The main reason Supervisor Larry Lautenschlager were there for we are part of the NACo HUMAN SERVICES AND EDUCATION POLICY STEERING POLICY COMMITTEE-SUBCOMMITTEE MEETINGS AND BUSINESS MEETING which where held on Saturday March 3. 2018. Before the meetings three of us attended FIRST TIME ATTENDEES ORIENTATION AND BREAKFAST. Which Supervisor Lautenschlager was, learned about NACo financial services division and membership committee also how to learn about how to use the conference app. Our ambassador at our table. Was a Larry Johnson a County Commissioner from Georgia and a candidate for the NACo 2nd Vice-President position.

At the Human Services and Education Policy Steering Committee and. Business Meetings- In the morning had to officials from US Department of Health and Human Services talked the US government want counties to find ways to get more people off of TANF. And into full time jobs. Even though committee members stated the obstacles of parents especially single ones from keeping and holding a full-time jobs. Also heard a presentation on 2 Generations approach to human services which attempts people in different generations together. We later heard from 2 congressional staffers with committees who have jurisdiction over human services talked about Family First program. And how some congressional members are upset how some states use TANF money-its a program to give states flexibility in getting people to work and off of

assistance. The only resolution that was passed was one dealing with supporting Military and Veteran Caregiver Services Improvement Act of 2017-expend assistance to veterans to give them care they need.

During the luncheon programs- yes they have programs or presentations during lunch. The first one on Saturday was a Roundtable : COMBATING MULTI-GENERATIONAL POVERTY IN OUR NATION'S COUNTIES. And on Sunday it was, Resilient and Healthy Counties' Resilience by Addressing the Public Health Impacts of Natural Disasters= interesting of the different things that should be done when confronted with a major disaster like a hurricane or Forrest fires we heard from individuals from Harris County in Texas and counties in California that stated their experience dealing with disasters. ON Monday the highlight of the awards luncheon was the comedy group CAPITAL STEPS.

At the Central Region Caucus Meeting which Wisconsin is part of - we learned a lot of about NATIONAL COUNTY GOVERNMENT MONTH ( NCGM ) we learned. What NACo has for activities that counties could do to celebrate this month- heard what other counties around the country do. Hopefully there are a few things we could do this year yet and plan for more activities for next April.

At the regional meeting and at the WCA reception we heard from all 4 2nd Vice-President candidates - Larry Johnson from Georgia -Ray Jeffers from North Carolina -Gary Moore from Kentucky and Barb Sharief from Florida.

On Tuesday we and other county supervisors from around the state went to. Capital Hill to meet with all our federal representatives or their staffs. Me and Larry Lautenschlager meet with Cong. Moore and Pocan and our own Cog. Grothman . NACo and WCA were pushing a few issues making sure that CDBG AND SSBG were not from the federal budget also to push for a real Infrastructure Plan from the federal government with specifics and legislation text and not a just a glossy multi-page handbook that Sec. of the Transportation handed out at the. First general session of the conference.

I and others brought back much information to share with our committees and others -so. Ask what we brought back.

Sincerely

Mike Norton

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
FAX (920) 232-3429

**Winnebago County**  
Office of the County Executive

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** March 20, 2018  
**SUBJECT:** Appointment as the **AIRPORT DIRECTOR**

Subject to your approval, I am hereby making the following appointment as **AIRPORT DIRECTOR**.

**JIM SCHELL**

I believe you will find Mr. Schell to be well qualified to head our Airport. I have attached a copy of Mr. Schell's resume for your reference.

Thank you in advance for your favorable consideration of this appointment.

A handwritten signature in black ink that reads "Mark L. Harris". The signature is written in a cursive style.

Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk

# Jim Schell, C.M.

---

## EDUCATION

Bachelor of Science in **Aviation Management**  
Minor in **International Business**, May 2009  
St. Cloud State University at St. Cloud, MN  
Honors Program Graduate, Magna Cum Laude  
GPA: 3.56/4.0

## PROFESSIONAL EXPERIENCE

**Deputy Director of Aviation**  
**Cheyenne Regional Airport, Cheyenne, WY** **February 2012-Present**

- Compliance with 14 CFR 139 including operations personnel training & maintaining the Airport Certification Manual (ACM)
- Responsible for annual FAA certification inspection
- Oversight of 6 full time employees including Operations & Maintenance Director
- Fiscal planning & budgeting of \$5 million operating budget
- Capital Improvement Planning with Federal & State agencies
- Construction project manager – new terminal, taxiway reconstruction
- Business development – alternative revenue source generation
- Lease & property administration of over 100 leases, including contract negotiation
- Develop, maintain and exercise the Airport Emergency Plan (AEP)
- Irregular Operations (IROPS) coordination & planning
- Marketing & Public Relations (PIO)

**Acting Director of Aviation**  
**Cheyenne Regional Airport, Cheyenne, WY** **August 2014-February 2015**

- Directly responsible for operation of the Airport and the Airport owned FBO, Legend AeroServe, including supervision of 18 employees
- Oversight of the annual operating budget in excess of \$5 million
- Air Service Development

**Operations Specialist**  
**Cheyenne Regional Airport, Cheyenne, WY** **July 2010-January 2012**

- Airside & landside snow removal operations including operation of heavy equipment
- Runway condition reporting & NOTAM issuance
- Equipment maintenance including welding and fabricating
- Various duties performed under 14 CFR 139

---

## AWARDS & CERTIFICATIONS

- 2016 Airport Business Magazine Top 40 Under 40
- Certified Member, AAAE
- Airport Security Coordinator (ASC)
- IS-100, 200, 700 trained

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
FAX (920) 232-3429

**Winnebago County**  
Office of the County Executive

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** March 20, 2018  
**SUBJECT:** Re-appointments to the **AFFIRMATIVE ACTION COMMISSION**

Subject to your approval, I am hereby making the following re-appointments to the **AFFIRMATIVE ACTION COMMISSION**.

**Joaquin Lira**  
Winnebago Cty. Human Services Dept.  
220 Washington Ave.,  
Oshkosh, WI. 54903

**Rachel Youngquist**  
1333 Lori Drive  
Necnah, WI. 54956

**Linda Mingus**  
870 Honey Creek Rd.,  
Oshkosh, WI. 54904

**David Albrecht**  
2356 Hamilton St.  
Oshkosh, WI. 54901

These are three (3) year terms which will expire April 20, 2021.

Thank you in advance for your favorable consideration of these appointments.

A handwritten signature in cursive script that reads "Mark L. Harris".

---

Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk  
Affirmative Action Commission

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
FAX (920) 232-3429

**Winnebago County**  
Office of the County Executive

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** March 20, 2018  
**SUBJECT:** Re-appointments to the **INDUSTRIAL DEVELOPMENT BOARD**

Subject to your approval, I am hereby making the following re-appointments to the **INDUSTRIAL DEVELOPMENT BOARD**.

**Kenneth Robl**  
379 Foster St.  
Oshkosh, WI 54902

**George Scherck**  
1146 W. Cecil St.  
Neenah, WI. 54956

**Robert Keller**  
975 E. Cty. Rd. Z  
Oshkosh, WI. 54902

These are two (2) year terms which will expire April 30, 2020.

Thank you in advance for your favorable consideration of these appointments.

A handwritten signature in cursive script that reads "Mark L. Harris".

---

Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk  
Industrial Development Board

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
FAX (920) 232-3429

**Winnebago County**  
Office of the County Executive

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** March 20, 2018  
**SUBJECT:** Re-appointments to the **SOLID WASTE MANAGEMENT BOARD**

Subject to your approval, I am hereby making the following re-appointments to the **SOLID WASTE MANAGEMENT BOARD**.

**Pat O'Brien**  
1403 West Creek Lane  
Neeah, WI. 54956

**Paul Eisen**  
1807 Brighton Beach Road  
Menasha, WI. 54952

These are three (3) year terms which will expire April 20, 2021.

Thank you in advance for your favorable consideration of these appointments.

A handwritten signature in cursive script that reads "Mark L. Harris".

---

Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk  
Solid Waste Management Board

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



**Winnebago County**  
Office of the County Executive

OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
FAX (920) 232-3429

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** March 20, 2018  
**SUBJECT:** Appointment to the **OSHKOSH LIBRARY BOARD**

Subject to your approval, I am hereby making the following appointment to the **OSHKOSH LIBRARY BOARD**.

**Larry Lautenschlager**  
**1215 Carr Place**  
**Oshkosh, WI. 54901**

Mr. Lautenschlager will replace Bill Wingren whose term will expire May 31, 2020.

Thank you in advance for your favorable consideration of this appointment.

A handwritten signature in cursive script that reads "Mark L. Harris".

---

Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk  
Oshkosh Library Board



**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS**

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Amendment # 18-TA-02 filed with the County Clerk by: Winnebago County Planning & Zoning Committee

and referred to the Planning & Zoning Committee on February 13, 2018 and

WHEREAS, a Public Hearing was held on February 27, 2018 pursuant to mailed and published notice as provided by law on the following:

**PROPERTY INFORMATION:**

Applicant(s): Winnebago County Planning & Zoning Committee  
PO Box 2808  
Oshkosh WI 54903-2808  
920-232-3344

WHEREAS, Applicant is requesting to amend Chapter 27, Article 6, Section 6.1(e) - Winnebago County Shoreland Zoning Code to read "Utility transmission and distribution lines, poles, towers, water towers, pumping stations, well pumphouse covers, private on-site wastewater treatment systems that comply with ch. SPS Comm 383, Wis. Adm.Code, and other utility structures that have no feasible alternative location outside of the minimum setback and that employ best management practices to infiltrate or otherwise control storm water runoff from the structure."

WHEREAS, we received notification from the TOWNS OF Neenah, Nekimi, Nepeuskun, Omro, Poygan,, Rushford, Utica, Winchester, Winneconne and Wolf River recommending approval. The Town of Vinland disapproved the proposed amendment. Town action is advisory only since these are mandated amendments.

WHEREAS, your Planning & Zoning Committee, being fully informed of the facts, and after full consideration of the matter, make the following findings:

1. Amendment is required as a condition of approval of the Winnebago County Shoreland Zoning Code by the Department of Natural Resources.
2. The Towns of Neenah, Nekimi, Nepeuskun, Omro, Poygan, Rushford, Utica, Winchester, Winneconne and Wolf River approved the amendment. The Town of Vinland disapproved the proposed amendment. Town action is advisory only since these are mandated amendments.
3. There were no objections.

NOW THEREFORE BE IT RESOLVED that this committee has prepared the enclosed amendatory ordinance effectuating this change for your consideration and is hereby recommending approval.

NOW BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed ordinance is hereby [ADOPTED] or [DENIED].

---

For the Planning & Zoning Committee

AMENDATORY ORDINANCE # 001

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 03/01/18 as follows:

Applicant is requesting to amend Chapter 27, Article 6, Section 6.1(e) - Winnebago County Shoreland Zoning Code to read "Utility transmission and distribution lines, poles, towers, water towers, pumping stations, well pumphouse covers, private on-site wastewater treatment systems that comply with ch. SPS Comm 383, Wis. Adm.Code, and other utility structures that have no feasible alternative location outside of the minimum setback and that employ best management practices to infiltrate or otherwise control storm water runoff from the structure."

Adopted/ Denied this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ .

David Albrecht, Chairperson

ATTEST:

Sue Ertmer (County Clerk)

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_ .

\_\_\_\_\_  
Mark Harris  
(County Executive)

1 **248-032018**

2 **RESOLUTION: Commendation for Wendy Conger**  
3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5  
6 **WHEREAS**, Wendy Conger has been employed with the Winnebago County Department of Veteran  
7 Services for the past thirty-five (35) years, and during that time has been a most conscientious and devoted County  
8 employee; and

9 **WHEREAS**, Wendy Conger has now retired from those duties, and it is appropriate for the Winnebago  
10 County Board of Supervisors to acknowledge her years of service.

11  
12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere  
13 appreciation and commendation be and is hereby extended to Wendy Conger for the fine services she has rendered  
14 to Winnebago County.

15  
16 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to  
17 Wendy Conger.

18 Respectfully submitted by:

19 **PERSONNEL AND FINANCE COMMITTEE**  
20

21 Committee Vote: **4-0**

22 Vote Required for Passage: **Majority of Those Present**  
23  
24

25 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2018.  
26

27 \_\_\_\_\_  
28 Mark L Harris  
29 Winnebago County Executive

1 **249-032018**

2 **RESOLUTION: Commendation for Laura Frikart**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5

6 **WHEREAS**, Laura Frikart has been employed with the Winnebago County Department of Human Services  
7 for the past twenty-two (22) years, and during that time has been a most conscientious and devoted County  
8 employee; and

9 **WHEREAS**, Laura Frikart has now retired from those duties, and it is appropriate for the Winnebago County  
10 Board of Supervisors to acknowledge her years of service.

11  
12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere  
13 appreciation and commendation be and is hereby extended to Laura Frikart for the fine services she has rendered to  
14 Winnebago County.

15  
16 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to  
17 Laura Frikart.

18 Respectfully submitted by:

19 **PERSONNEL AND FINANCE COMMITTEE**

20

21 Committee Vote: **4-0**

22 Vote Required for Passage: **Majority of Those Present**

23

24

25 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

26

27

28

29

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

1 **250-032018**

2 **RESOLUTION: Disallow Claim of David Wiesner**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5

6 **WHEREAS**, your Personnel and Finance Committee has had the claim of David Wiesner referred to it for  
7 attention; and

8 **WHEREAS**, your Committee has investigated the claim and recommends disallowance of same by  
9 Winnebago County.

10

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that the claim  
12 of David Wiesner, filed with the County Clerk on February 2, 2018, be and the same is hereby disallowed for the  
13 reason that there is no basis for liability on the part of Winnebago County.

14

15 Submitted by:

16 **PERSONNEL AND FINANCE COMMITTEE**

17 Committee Vote: **4-0**

18 Vote Required for Passage: **Majority of Those Present**

19

20 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

21

22

23

24

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

SUSAN T. ERTMER  
County Clerk

415 JACKSON STREET, P.O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



**Winnebago County**  
Office of the County Clerk

*The Wave of the Future*

OSHKOSH (920) 236-4890  
FOX CITIES (920) 727-2880  
FAX (920) 303-3025  
E-mail: [countyclerk@co.winnebago.wi.us](mailto:countyclerk@co.winnebago.wi.us)

### **NOTICE OF CLAIM**

**Date:** February 2, 2018  
**To:** Doug, Linda and Joan  
**Re:** Claim from David Wiesner for damages caused by Winnebago County Highway crews while trimming trees.

**This claim will be presented to the County Board at their February 13, 2018 meeting.**

Removal of ash branch  
in front of house

8" @ 100.00	800.00
Repair + cleanup	80.00
	<hr/>
	880.00

David Wiesner  
5187 State Rd. 116  
Omro, WI 54963

(920) 685-5609



## Winnebago County

Highway Commission

*The Wave of the Future*

Mr. David Wiesner  
5187 STH 116  
Omro, WI 54963

March 20, 2017

Mr. Wiesner

This letter is in response to your claim of damages caused by Winnebago County Highway crews while trimming trees south of address #5210 STH 116. A 6" to 8" diameter limb was removed from an ash tree near the east right-of-way line at this location. As explained when we met, our crews attempt clear branches which reach toward the roadway in order to avoid future problems with vision, mowing, and branches striking travelling vehicles.

Whenever possible, the cuts are made at a branch, to avoid leaving short stubs which are unhealthy for the tree. This branch was reaching into the right-of-way and was cut back in line with the power poles. When other markers are not present, we assume that the poles are at the right-of way line. When trees and brush lie in residential lots, we trim as little as possible, with the expectation that persons mowing lawns will keep trees trimmed.

If you feel that you are entitled to compensation, you may file a claim with the Winnebago County Clerk office using the enclosed information.

Sincerely,

A handwritten signature in black ink that reads "Jon Groth". The signature is written in a cursive, slightly slanted style.

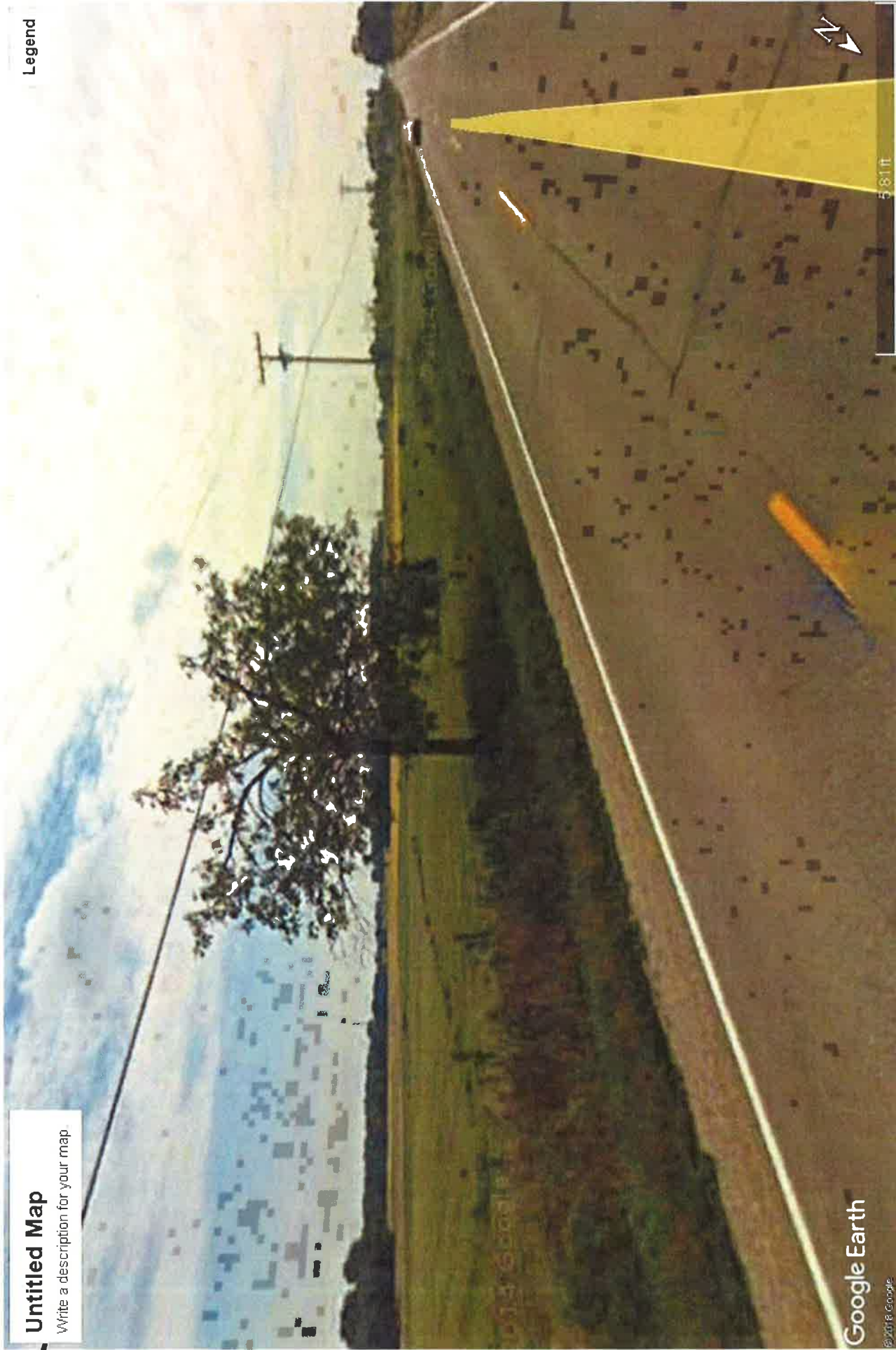
JON GROTH  
Winnebago County Highway Supt.



# Untitled Map

Write a description for your map.

Legend



Google Earth

© 2018 Google

581 ft

1 **251-032018**

2

3 **ORDINANCE: Adopt Section 3.16 of the General Code of Winnebago County: Establish a One -**  
4 **Hour Cutoff Time Period Prior to the End of Each Business Day for Filing and**  
5 **Recording Real Estate Documents in the Register of Deeds Office**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8

9 **WHEREAS**, after real estate documents are submitted to the Register of Deeds Office for Recording or filing,  
10 a number of preparation and auditing steps must be completed before the documents can be recorded or filed in their  
11 final form; and

12

13 **WHEREAS**, these preparation/auditing steps must be completed prior to the end of the business day on  
14 which the documents were filed; and

15

16 **WHEREAS**, during a normal day, completing these steps may take as long as an hour to perform; and

17

18 **WHEREAS**, these steps are somewhat similar to steps banks must complete by the end of the day for the  
19 preparation of balance sheets; and

20

21 **WHEREAS**, § 59.20(2)(c), Wis Stats, allows the county board of a supervisors of a county to establish  
22 regular business hours for completing various activities; and

23

24 **WHEREAS**, it is the recommendation of the Winnebago County Register of Deeds and the Judiciary and  
25 Public Safety Committee of the Winnebago County Board that County Board of Supervisors should establish a cutoff  
26 time of 3:30 p.m. for accepting real estate documents for recording or filing on each business day; and

27

28 **WHEREAS**, the Register of Deeds Office would continue to remain open until 4:30 p.m. on each business  
29 day, but would not accept any real estate documents for filing ore recording after 3:30 p.m. pursuant to such  
30 recommendation.

31

32 **NOW, THEREFORE, BE IT ORDAINED** by the Winnebago County Board of Supervisors as follows: Adopt  
33 Section 3.16 of the General Code of Winnebago County to read as follows:

34

35 **3.16 ESTABLISH A TIME PERIOD FOR ACCEPTING LEGAL DOCUMENTS IN THE REGISTER OF**  
36 **DEEDS OFFICE**

37

38 (1) This Ordinance is created pursuant to that authority provided under § 59.20(3), Wis Stats.

39

40 (2) During normal business day hours (8:00 a.m. – 4:30 p.m.), the Winnebago County Register of Deeds  
41 Office shall accept real estate documents for recording and filing between the hours of 8:00 a.m. and 3:30 p.m. No  
42 real estate documents shall be accepted for recording and/or filing after 3:30 p.m. on each normal business day. The  
43 Register of Deeds Office shall remain open until 4:30 p.m. on each normal business day for other purposes.

44

(3) This Ordinance shall become effective April 15, 2018.

Respectfully submitted by:  
**JUDICIARY AND PUBLIC SAFETY COMMITTEE**

Committee Vote: **5-0**  
Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

3 **ORDINANCE: Adopt Section 9.40 of the General Code of Winnebago County: Prohibit Sexting**  
4 **Among Minors**

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, it is a crime under Wisconsin Statutes to electronically transmit nude photographs from one  
10 minor to another for predominantly prurient, shameful, or morbid interests which would be considered offensive to  
11 prevailing standards in the adult community as a whole, and such images are without serious literary, artistic,  
12 political, or scientific value to minors; and

13 **WHEREAS**, many minors are involved in transmitting such images among themselves without realizing that  
14 by doing so they are in violation of criminal statutes; and

15 **WHEREAS**, the Winnebago County Board of Supervisors desires to prohibit such activity among minors  
16 without causing minors to acquire a criminal record that might inhibit future academic success or employment.

17 **NOW, THEREFORE, BE IT ORDAINED** by the Winnebago County Board of Supervisors as follows:  
18 That Section 9.40 of the General Code of Winnebago County, is hereby adopted and shall read as follows:

21 **9.40 PROHIBIT SEXTING BY MINORS IN WINNEBAGO COUNTY**  
(1) **AUTHORITY:** This Section of the General Code for Winnebago County is adopted under the  
22 authority granted by §§ 59.03 and 59.54(6), Wis Stats.

23 (2) **DEFINITIONS:** Words or terms as used in this Section shall have the following meanings:  
(a) **Sexting:** To send or receive sexually explicit digitally-transmitted images, videos, text  
24 messages, or emails, usually be cellular telephone.

25 (b) **Minor:** Any person under the age of 18 years.

26 (c) **Nudity:** The showing of the human male or female genitals, pubic area, or buttocks with less  
27 than a fully opaque covering; showing of the female breast with less than a fully opaque covering of any part, or  
28 portion thereof, below the top of the nipple; or the depiction of covered male genitals in a discernably turgid state. A  
29 mother breastfeeding her baby does not under any circumstance constitute "nudity," irrespective of whether or not  
30 the nipple is covered during or incidental to feeding for the purpose of this Ordinance.

31 (d) **Harmful to Minors:** Any reproduction, imitation, characterization, or representation, whatever  
32 kind or form, depicting nudity, sexual conduct, or sexual excitement when it: 1) predominantly appeals to prurient,  
33 shameful, or morbid interest; 2) is patently offensive to prevailing standards in the adult community as a whole with  
34 respect to what is suitable material or conduct for minors; and 3) when taken as a whole without serious literary,  
35 artistic, political, or scientific value for minors.

36 (3) **COMMISSION OF THE OFFENSE OF SEXTING:** A minor commits the offense of sexting by  
37 knowingly:

38 (a) using any device capable of electronically transmitting data to another minor any image or  
39 recording of nudity that is harmful to minors;

40 (b) possessing an image or recording those images transmitted or distributed by another minor that  
41 depicts nudity that is harmful to minors;

42 (c) soliciting the transmission or distribution of any image or recording that would itself be prohibited  
43 by this Ordinance.

44 (4) EXCEPTIONS: A minor does not violate this Ordinance if any of the following apply:

45 (a) The minor did not solicit the photograph or video.

46 (b) The minor took reasonable steps to report the photograph or video to school or law  
47 enforcement officials.

48 (c) The minor did not retransmit the image or recording to a third party other than to a law  
49 enforcement or school official.

50 (5) APPLICATION OF ORDINANCE TO FIRST OFFENSES ONLY: No person shall be cited under the  
51 provisions of this Section who has been previously cited under this Ordinance or has been previously charged under  
52 a State Statute prohibiting the same or similar conduct.

53 (6) PENALTY: Any person who shall violate this Section shall pay forfeiture of \$200 plus costs.

54 (7) EFFECTIVE DATE: This Ordinance shall become effective as of the date following the date of its  
55 publication.

56  
57 Respectfully submitted by:

58 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

59 Committee Vote: **5-0**

60 Vote Required for Passage: **Majority of Those Present**

61  
62 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

63  
64  
65 \_\_\_\_\_  
66 Mark L Harris  
67 Winnebago County Executive

1 253-032018

2 **RESOLUTION: Execute Easement Agreement Between Winnebago County and**  
3 **Wisconsin Independent Network LLC**

4  
5  
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Wisconsin Independent Network LLC desires an easement across and beneath  
8 Wittman Regional Airport property for the purpose of installing fiber optics to the cellular phone towers on airport  
9 property; and

10 **WHEREAS**, the Aviation Committee has reviewed the attached easement agreement and believes that its  
11 execution would be in the best interests of the citizens of Winnebago County.

12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
13 authorizes the Winnebago County Executive and Winnebago County Clerk to execute the attached easement  
14 agreement between Winnebago County and Wisconsin Independent Network LLC for the purpose of providing  
15 ingress and egress to, and placement of a fiber optic line beneath Wittman Regional Airport property.  
16

17  
18 Respectfully submitted by:  
19 **AVIATION COMMITTEE**

20 Committee Vote: **3-0**  
21 Vote Required for Passage: **Majority of Those Present**

22  
23 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

24  
25 \_\_\_\_\_  
26 Mark L Harris  
27 Winnebago County Executive

# PERMANENT LIMITED EASEMENT – UTILITY

Wisconsin Department of Transportation - Aeronautics  
Exempt from fee: s.77.25(12) Wis. Stats.  
BOA 6/27/2013 Ch. 114 Wis. Stats

THIS EASEMENT, made by Wittman Regional Airport on behalf of Winnebago County, **GRANTOR**, conveys a permanent limited easement as described below to WIN, LLC, **GRANTEE**, for the sum of one dollar (\$1.00) for the purpose of fiber optic placement to cellular tower.

## Legal Description:

LEGAL DESCRIPTION OF 10' WIDE WISCONSIN INDEPENDENT NETWORK (WIN) NON-EXCLUSIVE EASEMENT: PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, IN SECTION 34, TOWNSHIP 18 NORTH, RANGE 16 EAST, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, WITH THE CENTERLINE OF THE 10' WIDE EASEMENT, BEING 5' ON EACH SIDE, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 34; THENCE SOUTH 88 DEGREES 47 MINUTES 02 SECONDS EAST 903.21 FEET, ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 34, THENCE NORTH 46 DEGREES 47 MINUTES 57 SECONDS EAST 551.01 FEET; THENCE NORTH 00 DEGREES 21 MINUTES 51 SECONDS EAST 464.37 FEET, ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 AS SURVEYED BY CALVIN HAWKSWORTH ON 1/23/1978 AND AS DESCRIBED IN DOCUMENT 510754, TO THE POINT OF COMMENCEMENT OF THE CENTERLINE OF 10' WIDE EASEMENT; THENCE SOUTH 89 DEGREES 37 MINUTES 28 SECONDS EAST 50.00 FEET, BEING PARALLEL AND 5' NORTH AND SOUTH OF EXISTING CELL TOWER COMPOUNDS, TO THE POINT OF TERMINATION OF THE CENTERLINE OF 10' WIDE EASEMENT.

A map or survey of the Easement Area, if attached to this Easement, is incorporated into this Easement by reference.

Together with all the associated rights and privileges for the full enjoyment or use of the Easement Area for the aforesaid purpose, including but not limited to the following rights: (1) the right of ingress and egress to the Facilities located upon, over, in or under the Easement Area for the purpose of locating, constructing, reconstructing, maintaining, operating, patrolling, repairing and removing Facilities ; (2) the right to use property of Grantor outside of and adjacent to the Easement Area for ingress and egress; (3) the right to trim, cut down or control the growth of any trees or other vegetation on the Easement Area and such other trees and vegetation adjacent thereto as in the judgement of WIN may interfere with the construction, reconstruction, maintenance, operation, repair, use of, the Facilities or equipment appurtenant thereto.

WIN shall keep the Easement Area free and clear of any and all liens for labor performed or materials furnished at the request or for the benefit of WIN. WIN shall leave the Easement Area in good or better condition than its initial condition, and shall comply with all rules and regulations, whether federal, state, county, or municipal, relating to the use of the Easement Area.

Grantor will not construct or place any buildings, structures, trees, plants, or other obstructions on the Easement Area which could result in a violation of the minimum clearance requirements of the National Electrical Safety Code or other applicable laws or regulations could interfere with the operation and maintenance of the Facilities.

WIN shall exercise the rights granted in this Agreement at its own risk, and agrees to indemnify and hold Grantor harmless for any property damage or personal injury resulting from the negligence of WIN in connection with WIN's exercise of the rights granted herein, unless such damage or injury is due to the negligence or willful misconduct of Grantor.

Grantor warrants and represents that Grantor has good title to the property described herein, free and clear from all liens and encumbrances, except easement and restrictions of record.

This instrument shall be binding upon the Grantor, his heirs, personal representatives, successors and assigns, and incorporates all agreements and stipulations between the parties and that no prior representations or statements, verbal or written, shall modify, add to or change the terms hereof.

**THE CONDITIONS OF SAID EASEMENT OVER THE ABOVE DESCRIBED PARCEL ARE AS STIPULATED IN THE ATTACHED "ADDENDUM A". ADDENDUM A AND UTILITY EASEMENT MAP ARE ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE.**

This space is reserved for recording data

Return to:

Wisconsin Department of Transportation  
Bureau of Aeronautics - Real Estate  
4802 Sheboygan Avenue - Room701  
PO Box 7914  
Madison, WI 53707-7914

Parcel Identification Number/Tax Key Number

913344400000

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mark L. Harris, County Executive  
Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Susan T. Ertmer, County Clerk  
Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

\_\_\_\_\_  
Date

State of Wisconsin

Winnebago \_\_\_\_\_ )  
County ) ss.

On the above date, this instrument was acknowledged before me by the named person(s).

\_\_\_\_\_  
Signature, Notary Public, State of Wisconsin

\_\_\_\_\_  
Print Name, Notary Public, State of Wisconsin

\_\_\_\_\_  
Date Commission Expires

**ADDENDUM A  
UTILITY EASEMENT CONDITIONS**

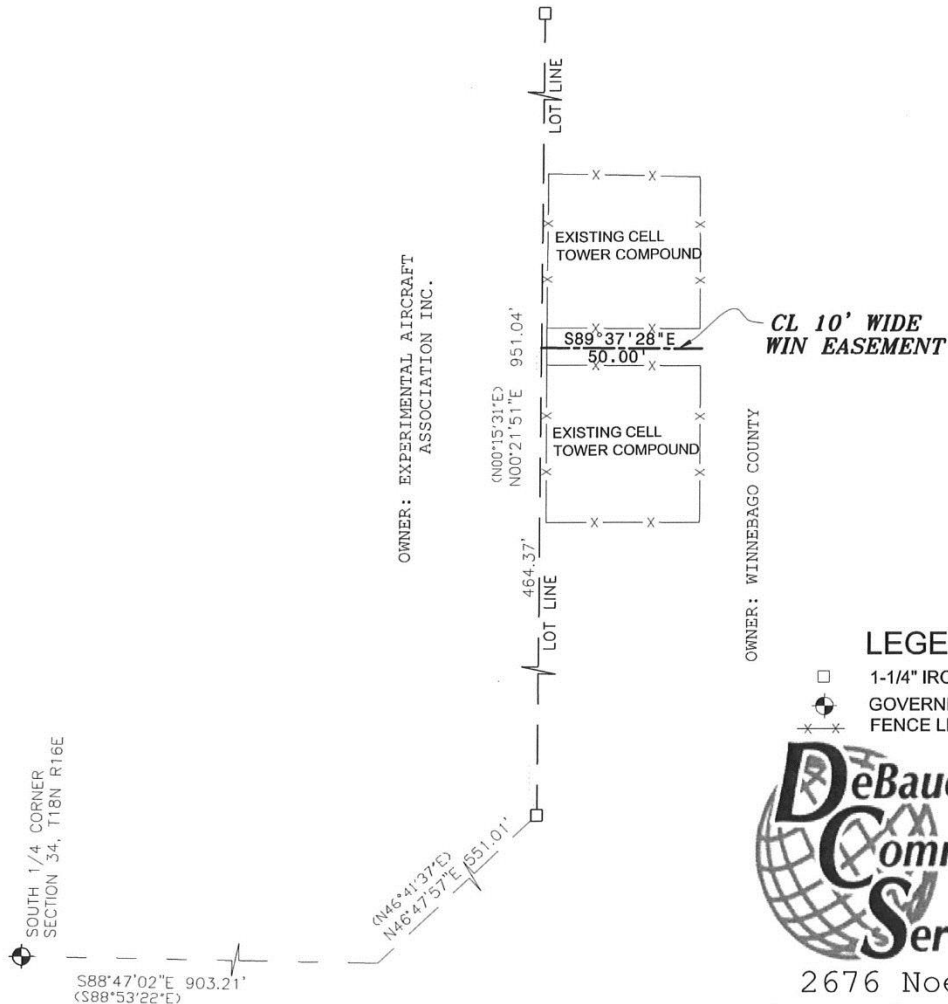
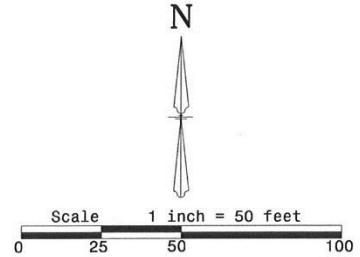
The **GRANTOR** is the owner and operator of Wittman Regional Airport, situated in the County of Winnebago, State of Wisconsin, and is obligated to meet standards established by the Federal Aviation Administration relating to airport safety and the protection of aircraft landing and taking off from said airport. In order to meet those standards, the **GRANTEE** agrees to limit its easement rights on the easement areas hereinbefore referred to in the manner described below:

1. **Entry to Premises:** The **GRANTEE** agrees to not bring any vehicle or other equipment into, nor conduct repairs, maintenance or other operations within the boundaries of the airport property, except at such times as may be designated for such purposes by the **GRANTOR**. The **GRANTOR** shall not unreasonably refuse to designate such times, and such times so designated shall be those reasonably related to the unobstructed taking off, landing and flight of the aircraft. Notwithstanding any other provision in this paragraph, however, the **GRANTEE** may upon notification to the **GRANTOR**, enter, bring any vehicle and equipment into and conduct repair, maintenance, and other operations within said easement area in the event of a break, leak or any other emergency situation arising with respect to said facility.
2. **Airport Operations:** The **GRANTEE** expressly agrees for itself, its successors and assigns, to prevent any use of said easement lands which will interfere with or adversely affect the operation or maintenance of the airport.
3. **Aircraft Interference:** The **GRANTEE** will not permit or suffer the use of said easement lands as to create any electrical or electronic interference with radio communications between any air navigational or aviation communications installation upon or in the vicinity of the airport property and aircraft, or as to make it difficult for an aircraft pilot to distinguish between airport lights and others, or as to otherwise impair an aircraft pilot's visual perception in the vicinity of the airport or as otherwise to endanger the landing, taking off, or maneuvering of aircraft in the vicinity of said airport property.
4. **Above Surface Objects:** The **GRANTEE** agrees that so long as the underlying airport property is used for airport purposes, no poles, surface markers or surface structures of any kind shall be placed upon airport property, and the **GRANTEE** agrees to not replace or relocate any existing facilities within the easement area without the prior written approval of the **GRANTOR**, it being understood and agreed, however, that such approval shall not be unreasonably withheld. Equipment may not encroach into protected airspace except in emergencies.
5. **Preservation of Property:** The **GRANTEE** agrees, upon placing the intended utility services within the easement area, to restore the easement lands to its "as is" condition including: replacement of ground cover, terrain shape and contours, drainage pattern and vegetation. The **GRANTEE** further agrees to pay the costs of any damage to property, including crops that occurs with the exercise of these easement rights.
6. **Relocation of Utilities:** Any improvements on said easement lands shall be constructed and maintained at no cost to the **GRANTOR** or the Federal Aviation Administration. Should the facility in said easement area require relocation or encasement, the same shall be done with no cost to the **GRANTOR** or the Federal Aviation Administration. New or replacement facilities shall not exceed the height of existing structures.
7. **Hold Harmless:** The **GRANTEE** releases the **GRANTOR** from all debts, claims, demands, damages, actions and cause of action whatsoever which may result from said easement heretofore granted by the **GRANTOR**, and further agrees to hold the **GRANTOR** free and harmless from any claim for damages which may be made by reason of damages or injury to persons or property connected with Grantee's negligence in the exercise of the rights granted herein.
8. **Agents or GRANTEE:** The **GRANTEE** agrees to cause its agents, assigns, construction contractors or others entering the subject lands to comply with the above conditions.
9. It is understood and agreed that these covenants and agreements shall be binding upon the heirs, administrators, executors and assigns of the parties, that these covenants and agreements shall run with the land, and that for the purposes of this instrument, the real estate described in this easement and owned by the **GRANTOR** shall be the servient tenement, and the **GRANTEE** shall be dominant tenement.



# EXHIBIT "A" FOR WIN EASEMENT

LEGAL DESCRIPTION OF 10' WIDE WISCONSIN INDEPENDENT NETWORK(WIN) NON-EXCLUSIVE EASEMENT:  
 PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, IN SECTION 34, TOWNSHIP 18 NORTH, RANGE 16 EAST, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, WITH THE CENTERLINE OF THE 10' WIDE EASEMENT, BEING 5' ON EACH SIDE, DESCRIBED AS FOLLOWS:  
 COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 34;  
 THENCE SOUTH 88 DEGREES 47 MINUTES 02 SECONDS EAST 903.21 FEET, ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 34;  
 THENCE NORTH 46 DEGREES 47 MINUTES 57 SECONDS EAST 551.01 FEET; THENCE NORTH 00 DEGREES 21 MINUTES 51 SECONDS EAST 464.37 FEET, ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 AS SURVEYED BY CALVIN HAWKSWORTH ON 1/23/1978 AND AS DESCRIBED IN DOCUMENT 510754, TO THE POINT OF COMMENCEMENT OF THE CENTERLINE OF 10' WIDE EASEMENT;  
 THENCE SOUTH 89 DEGREES 37 MINUTES 28 SECONDS EAST 50.00 FEET, BEING PARALLEL AND 5' NORTH AND SOUTH OF EXISTING CELL TOWER COMPOUNDS, TO THE POINT OF TERMINATION OF THE CENTERLINE OF 10' WIDE EASEMENT.



- LEGEND**
- 1-1/4" IRON PIPE FOUND
  - ⊕ GOVERNMENT CORNER
  - X — FENCE LINE



2676 Noel Drive  
 Green Bay, Wi 54311  
 (920) 288-8991

1 **254-032018**

2 **RESOLUTION: Approve Ground Lease Between Winnebago County and Ben Jacobs**

3  
4  
5

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Ben Jacobs desires to lease space at Wittman Regional Airport for a period of twenty (20) years  
7 for the purpose of constructing a hangar upon Airport property; and

8 **WHEREAS**, Ben Jacobs desires to lease 3,450 square feet of property adjacent to Taxiway K at Wittman  
9 Regional Airport for said purpose at an initial price of \$640.00 annually, with increases every three years at the  
10 average increase of the Consumer Price Index for All Urban Consumers (CPI-U) for the previous three (3) years; and

11 **WHEREAS**, your undersigned Aviation Committee has approved said lease and recommends its approval by  
12 the Winnebago County Board of Supervisors.

13  
14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
15 authorizes the Winnebago County Executive and the Winnebago County Clerk to enter into a lease agreement  
16 between Winnebago County and Ben Jacobs for the purpose of leasing 3,450 square feet of property adjacent to  
17 Taxiway K at Wittman Regional Airport for a term of twenty (20) years commencing on April 1, 2018, at a rate of  
18 \$0.16 per square foot, or \$640.00 annually, whichever is greater. A copy of the full lease agreement and hangar  
19 layout, attached hereto, are made a part of this Resolution and incorporated herein by reference.

20  
21  
22

Respectfully submitted by:

**AVIATION COMMITTEE**

23 Committee Vote: **3-0**

24 Vote Required for Passage: **Majority of Those Present**

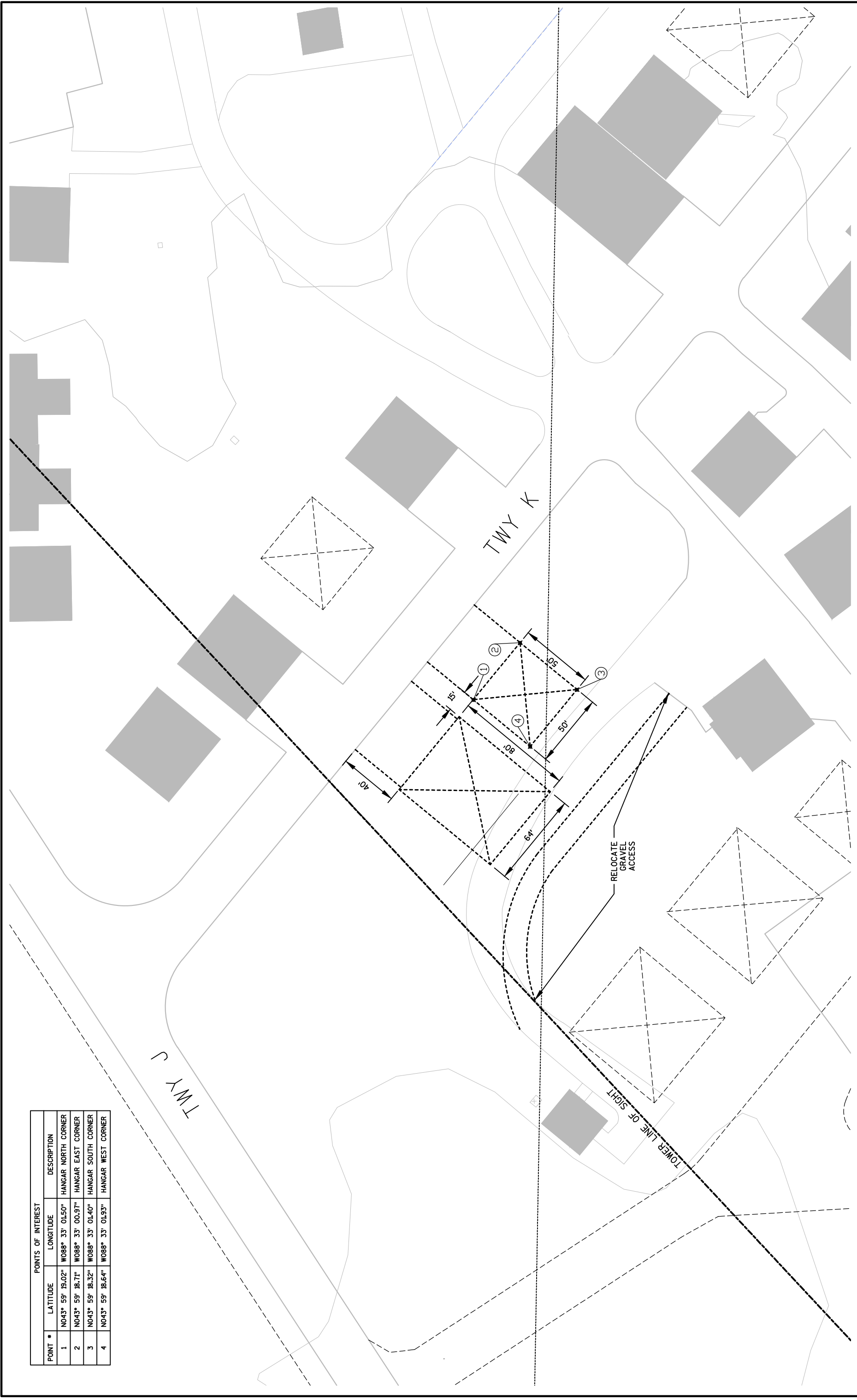
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Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

28  
29  
30

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

POINTS OF INTEREST			
POINT #	LATITUDE	LONGITUDE	DESCRIPTION
1	N043° 59' 19.02"	W088° 33' 01.50"	HANGAR NORTH CORNER
2	N043° 59' 18.71"	W088° 33' 00.97"	HANGAR EAST CORNER
3	N043° 59' 18.32"	W088° 33' 01.40"	HANGAR SOUTH CORNER
4	N043° 59' 18.64"	W088° 33' 01.93"	HANGAR WEST CORNER



GROUND LEASE  
BETWEEN  
WINNEBAGO COUNTY  
AND  
BEN JACOBS

1. Parties. This Lease Agreement executed this first day of April, 2018, by and between WINNEBAGO COUNTY, a State of Wisconsin Municipal Corporation, Oshkosh, Wisconsin 54901, hereinafter referred to as "LESSOR" and Ben Jacobs, hereinafter referred to as "LESSEE".
2. Lease Agreement. The LESSOR hereby agrees to and does lease unto the LESSEE and the LESSEE agrees to and hereby does lease from the LESSOR the premises hereafter described for the term and at the rental and upon the conditions hereinafter set forth.
3. Description of the Leased Premises.

The hangar will be fifty (50) feet by fifty (50) feet, with the leased area extending five (5) feet beyond the hangar on the sides and rear wall, and is located between the following approximate points:

North corner: Latitude N043° 59' 19.02" and Longitude W088° 33' 01.50"  
East corner: Latitude N043° 59' 18.71" and Longitude W088° 33' 00.97"  
South corner: Latitude N043° 59' 18.32" and Longitude W088° 33' 01.40"  
West corner: Latitude N043° 59' 18.64" and Longitude W088° 33' 01.93"

The leased area shall also include land for a proposed apron, sized approximately forty (40) feet long and fifty (50) feet wide.

The leased premises consisting of 3,450 square feet more or less is depicted in Exhibit "A" attached hereto and incorporated herein by reference, Exhibit "A" being a site plan prepared by the LESSOR.
4. Length of Lease.
  - a. Term. This lease shall be for a period of twenty (20) years commencing on April 1, 2018

and ending on March 31, 2038.

- b. Right Upon Termination. At the end of the twenty (20) year term of the lease, paragraph 20 herein entitled "LESSEE's Rights Upon Termination" shall apply.
5. Rent. LESSEE agrees to pay rental during the term of this agreement as follows:
  - a. Land Area. For each square foot of land as described in paragraph 3 the rental shall be sixteen cents (\$0.16) per square foot per year, or Six Hundred Forty Dollars (\$640.00) whichever is greater. The rental rate shall commence at \$640.00.
  - b. Rental Adjustments. LESSEE agrees that the rental of the premises herein described and any future additions thereto, shall be adjusted on the anniversary of this agreement at three (3) year intervals. LESSOR agrees that the new rental rate shall constitute an increase of the previous rental rate by the average increase of the Consumer Price Index for All Urban Consumers (CPI-U) for the previous three (3) years.
  - c. Payment of Rent. All rent as herein provided shall be paid annually in advance on the first day of January of each lease year, or monthly in advance.
6. Authorized Uses.
  - a. Hangar. LESSEE understands the primary use of the premises shall be aircraft storage. LESSEE shall comply with Federal Aviation Administration (FAA) policy on Non-Aeronautical Use of Airport Hangars as outlined in FAA Order 5190.6B and in any other guidance published by the FAA concerning the use of hangars, so as not to ultimately impede the use of the hangar for aeronautical purposes. The premises shall not be used for any commercial purposes.
  - b. Use of Common Facilities. LESSEE is authorized to use in common with others, existing and future aeronautical facilities at Wittman Regional airport, subject to the Airport's rules and regulations and federal aviation regulations applicable to all such users in common.

- c. Cost of Improvements. The cost of construction of all improvements to the leased site areas shall be borne by the LESSEE.
- d. Subsequent Alterations. LESSEE shall have the right during the term of this lease to make alterations to existing improvements, attach fixtures, and erect additional structures in or upon the leased premises, provided however that no such alterations, etc. shall be commenced prior to obtaining LESSOR's written approval and further provided that the initial improvements contemplated herein, and all such alterations, fixtures or additional structures shall be subject to the provisions of paragraph 20 herein entitled LESSOR'S RIGHTS UPON TERMINATION. LESSOR's approval for subsequent alterations shall not be unreasonably withheld

7. Obligations of LESSOR.

- a. Operation and Maintenance of Facilities. LESSOR agrees that it shall, during the term of this lease and any extension of renewal hereof, within its financial ability, operate, maintain and keep in good repair all public and common facilities and services on Wittman Regional Airport, including the landing area, taxiways, terminal building and parking aprons, obstruction lights, runway and taxiway lighting, security lighting, and airport security fencing.
- b. Snow Removal, etc. LESSOR agrees that it shall keep the public areas of the Airport free from obstructions, including the clearing and removal of snow, grass, stones or other foreign objects, as reasonably necessary and with reasonable promptness in accordance with the established priorities for runways, taxiways, ramps, access roads and areas immediately adjacent thereto for the safe, convenient and proper use of the Airport by LESSEE and others.

8. Obligations of LESSEE.

- a. Acceptance of Premises. LESSEE, by execution of this lease represents that it has

inspected the Airport and the leased premises, and that it accepts the condition of same as they now exist, and fully assumes all risks incident to the use thereof, including, but not limited to, any hidden, latent, or other dangerous conditions on the Airport or the leased premises. LESSEE accepts the leased premises in their present condition and agrees to repair and maintain any improvements, fixtures, or any other object on the leased premises without expense to LESSOR. LESSEE further agrees to remove or cause to be removed at LESSEE's expense, any trash, garbage or debris generated by LESSEE's use of the leased premises except temporarily in connection with collection or removal of same.

- b. Outside Storage. LESSEE may keep reasonable equipment and materials within his leasehold in locations susceptible to view by the public, at the discretion of the LESSOR. Any equipment or materials stored within the leasehold of the LESSEE found objectionable to the LESSOR shall be subject to paragraph 16, "Default", of the Lease Agreement.
- c. Lighting and Signs. LESSEE shall secure in advance written approval from LESSOR before placing any exterior lighting or exterior signs on the leased premises.
- d. Compliance with Federal Aviation Regulations and Transportation Security Administration Directives. LESSEE agrees to comply with Federal Aviation Administration Advisory Circular AC 107-1 (Aviation Security - Airports) or any successor regulations and the LESSOR's policies, present or future, as outlined in the LESSOR's Security Master Plan as approved by the Federal Aviation Administration, and any Transportation Security Administration (TSA) directives as may be required. LESSEE further agrees that any fines, costs of defense, including reasonable attorney's fees, disbursements, or any other expenses incurred by LESSOR through enforcement of Federal Aviation Administration Advisory Circular AC 107-1 or FAR Part 139, if

applicable, or TSA directives, because of acts by LESSEE, its employees, agents, suppliers, contractors, sub-contractors, guests, or patrons shall be paid by LESSEE on demand of LESSOR.

LESSOR shall retain the right to materially alter the terms of this Lease agreement or, in the alternative, to terminate this Lease agreement pursuant to the terms of paragraph 20, herein, should any changes in federal or state law or regulation require such alteration or termination.

- e. LESSEE'S Taxes. LESSEE shall promptly pay any and all taxes and assessments levied on or against LESSEE's property on said premises, and all licenses, permits, occupational and inspection fees assessed or charged against said premises of either party to this lease by reason of the LESSEE's use or occupancy of said premises, and the LESSEE shall hold the LESSOR free and harmless from any loss, damage, or expense, including reasonable attorney's fees, arising out of or by reason of any charges specified in this subparagraph.
- f. Compliance With Laws, etc. LESSEE agrees to comply with all laws, ordinances, rules and regulations promulgated by LESSOR and any governmental unit having jurisdiction, applicable to the use of said premises and to use said premises in compliance therewith.
- g. Liens. LESSEE agrees to promptly pay all sums legally due and payable on account of any labor performed on or materials furnished, caused by the LESSEE or his agents or assigns, for the leased premises. LESSEE shall not permit any liens to be placed against the premises on account of labor performed or material furnished and in the event such a lien is placed against the premises, LESSEE agrees to save LESSOR harmless from any and all such asserted claims and liens and to remove or cause to be removed any and all such asserted claims or liens as soon as reasonably possible.
- h. Repair of Premises. LESSEE shall at its sole expense keep, maintain and repair the



leased premises, any improvements thereto and all equipment in a good and well-maintained condition consistent with good business practice and in a manner which will preserve, enhance and protect the general appearance and value of the leased premises, and of the Airport. Failure to maintain and repair shall be deemed a default under this Lease. In the event LESSEE fails to comply with this subparagraph, LESSOR shall issue a written notice to LESSEE regarding its failure to maintain and repair. The notice must state with reasonable specificity (1) the nature of LESSEE's failure to keep, maintain or repair, and (2) the remedy required by LESSOR to cure the default. In the event that LESSEE fails within thirty (30) days after receipt of LESSOR's default notification under this paragraph, to commence appropriate action to cure such default, LESSOR shall have the right thereafter to terminate this lease immediately, or in the alternative, to cure said default in an efficient, effective, and good workmanlike manner, and to assess the costs thereof against LESSEE. LESSEE hereby agrees to pay any and all such assessments, including all costs, disbursements and reasonable attorney's fees incurred by LESSOR in curing said default within thirty (30) days after LESSOR's demand. Provided, however, that if LESSEE commences appropriate action to cure a default as soon as reasonably possible thereafter, LESSOR shall have the option of declaring LESSEE in default and proceeding to cure the provision herein or permitting LESSEE to proceed with curing the failure to maintain or repair if LESSEE is proceeding in a reasonable manner to do so.

- i. Non-Assignment. LESSEE shall not at any time assign any part of this agreement; nor sublease the premises without consent of the LESSOR, which shall not be unreasonably withheld; nor assign any of the leased premises. Any sublease agreement that is mutually agreed to by the LESSOR and LESSEE must maintain compliance with FAA Order 5190.6B and any other guidance published by the FAA as it relates to Non-Aeronautical Use of Airport Hangars.

- j. Utilities. LESSEE agrees to install or cause to be installed on the leased premises, meters for all utilities to be used on the premises, and to pay any and all costs and expenses incurred as a result of the installation and use of such utilities.
  - k. Security. The parties hereby agree that LESSEE assumes all responsibility and obligation for providing security on the leased premises.
9. Quiet Enjoyment. LESSOR covenants, warrants, and represents that it has full right and power to execute and perform this Lease and to grant the estate leased herein and that LESSEE, upon payment of rent herein specified and performance of the covenants and agreements herein contained, shall peaceably and quietly have, hold and enjoy the leased premises during the full term of this lease, subject to LESSOR's right to inspect the premises as stated in Paragraph 10 hereunder.
10. LESSOR's Right of Entry. LESSOR, its agents, and employees shall have the right to inspect the leased premises at any reasonable time for the purpose of examining same and to ascertain if they are in good repair. Prior to any inspection by the LESSOR, it shall arrange with the LESSEE for a suitable time to make such inspection, except in emergency situations such as fire or other conditions hazardous to property or life.
11. Civil Rights Assurances. LESSEE, in the use of the leased premises for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the premises that: (1) no person on the grounds of sex, race, color, creed, physical condition, developmental disability, sexual orientation, national origin or ancestry shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of sex, race, color, creed, physical condition, developmental disability, sexual orientation, national origin or ancestry shall be excluded from participation in,

denied the benefits of, or otherwise be subjected to discrimination; (3) that the LESSEE shall use the premises in compliance with all other requirements imposed by, or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended; (4) that the LESSEE shall use the premises so as not to be in contravention of Section 942.04, Wisconsin Statutes; (5) that the LESSOR shall not discriminate in its employment practices in contravention of Section 111.322, Wisconsin Statutes. LESSEE, in the conduct of its authorized business activities on said demised premises and on said Airport, shall furnish good, prompt and efficient services adequate to meet the demands for its service at the Airport, and shall furnish such service on a fair, equal and not unjustly discriminatory basis to all users thereof, and shall charge fair, reasonable, and not unjustly discriminatory prices for each unit of sale or service; provided, however, that LESSOR shall be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

LESSEE shall have the right and privilege of engaging in, and conducting all operations authorized under the terms of this lease, provided, however, that this Agreement shall not be construed in any manner to grant the LESSEE or those claiming under him the exclusive right to use the premises or facilities of the aforementioned Airport other than those leased exclusively to the LESSEE hereunder.

12. Holding Over. In the event that LESSEE holds over in its occupation of the demised premises, or any portion thereof, after the expiration or other termination of this lease or any renewal or extension thereof, such holding over shall operate and be construed as a tenancy from month to month at the same monthly rental that applied to the last preceding month and subject to all the other terms and conditions herein provided, and in no event shall the tenancy be deemed to be one

of longer than one month. However, nothing contained herein shall be construed as consent by the LESSOR to the holding over of the demised premises by the LESSEE.

13. Reasonable Exercise of LESSOR's Rights. All rights privileges, options and powers as are reserved by LESSOR with respect to the leased premises, shall be exercised in a reasonable manner, without unnecessary and unreasonable interference with the LESSEE's use and occupancy of the premises; and wherever LESSEE's rights or privileges to act under this lease are stated to be subject to prior consent or approval of LESSOR, it is understood and agreed that consent or approval shall not be arbitrarily or unreasonably withheld.

14. Condemnation.

- a. If at any time during term hereof the whole of the demised premises shall be taken for any public or quasi-public use, under any statute, or by right of eminent domain, then, in such event, when possession of the demised premises shall have been taken thereunder by the condemning authority, the term hereby granted, and all right of the LESSEE hereunder, shall immediately cease and terminate, and the rent shall be apportioned and paid to the time of such termination. Lessee shall be paid fair market value for any improvements he caused upon premises. Value to be established as that prior to condemnation.

15. Damage to Premises. In the event of partial or complete loss to the demised premises by fire, the elements, accident, or other occurrence, the LESSOR shall have no obligation to compensate LESSEE for any loss incurred except that caused by Lessor's negligence. LESSEE shall, within thirty (30) days of said loss give notice to LESSOR of its intent to repair or rebuild, or of its intent to terminate this Lease. In the event that LESSEE chooses to repair or rebuild, the rent shall continue unabated.

In the event that a loss or occurrence on the leased premises caused by an act of neglect of LESSEE causes a loss to the LESSOR's or other property on the Airport, LESSEE shall, at its

expense, repair, replace, or rebuild or cause to be repaired, replaced or rebuilt, any such property damaged or lost to its previous condition as soon as reasonably possible, and to reimburse LESSOR, its agents, employees, other lessees, contractors and suppliers for any and all costs and expenses, including reasonable attorney's fees incurred as a result of such loss or damage. Any question regarding the reasonableness of LESSEE's performance under this paragraph shall be submitted to arbitration, and the parties agree to be bound thereby.

16. Default. LESSOR shall give written notice to LESSEE of any default under this lease in the payment of rent or otherwise, and LESSEE shall have the right for ten (10) days after notice to cure any default with respect to the payment of rent, and shall have the right to cure other defaults in accordance with other provisions of this lease specifically applicable to said default.

17. Future Development.

- a. LESSOR reserves the right to further develop or improve the Airport in LESSOR's sole discretion, regardless of the desires or opinions of LESSEE, except Lessor cannot cause material devaluation of Lessee's property by said development. LESSOR further reserves the right to take any action it considers necessary to protect the aerial approaches to the Airport against obstructions, together with the right to prevent LESSEE from erecting or causing to be erected any building or other structure on the leased premises which, in the opinion of the LESSOR and in its sole discretion, would limit the usefulness of the Airport or constitute a hazard to aircraft, subject to LESSEE's right to Quiet Enjoyment of the leased premises under paragraph 9 herein.

18. LESSOR's Right To Terminate.

- a. The LESSOR shall have the right to terminate this agreement in its entirety immediately upon the happening of the following events:
  - i. Filing of a petition, voluntary or involuntary, for the adjudication of LESSEE as bankrupt.

- ii. The making by LESSEE of any general assignment for the benefit of creditors.
  - iii. The abandonment by LESSEE of its demised premises, or its conduct of air transportation and aeronautics, except in connection with its surrender to mortgagee, or other parties succeeding to LESSEE's interest hereunder, provided however, that such surrender shall be subject to prior written approval by LESSOR, and further provided that nonuse of the leased premises by LESSEE, so long as the premises available for bona fide lease or sublease for any use or purpose authorized hereunder, shall not be deemed abandonment as long as LESSEE is not in default of any of the terms of this lease.
  - iv. The lawful assumption by the United States Government or any authorized agency thereof of the operation and control or use of the Airport and facilities, or any substantial part or parts thereof. In such event, the LESSEE may elect to terminate upon failure of the LESSOR to do so.
- b. Failure of LESSOR to declare this lease terminated upon a default by LESSEE for any of the reasons set out above shall not operate to bar or destroy the right of LESSOR to cancel this lease by reason of any subsequent violation of the terms of this lease. Further, the acceptance of rental by LESSOR for any period after default of any of the terms, covenant, or conditions by LESSEE shall not be deemed a waiver of any right on the part of LESSOR to cancel this lease.

19. Mortgages and Subordination. LESSEE shall have the right at any time during the term of this agreement at its own expense to renegotiate and obtain a loan or loans which may be secured by a mortgage on the improvements to the subject premises or any other land owned by the LESSOR, and LESSEE hereby agrees to so inform any bank or loaning agency prior to negotiating or obtaining a loan. In the event that LESSEE encumbers the subject premises or any other land owned by LESSOR, said encumbrance shall be cause for immediate termination of this lease by

LESSOR. Further, LESSEE agrees that in the event of such an encumbrance, it shall remove or cause to be removed, at no expense to LESSOR, said encumbrance and shall do so immediately. LESSEE further agrees that in the event such an encumbrance damages LESSOR in any way, LESSEE shall on demand reimburse LESSOR in full for said damages.

20. LESSEE's Right Upon Termination. At the termination of this lease, LESSEE shall be entitled to elect one of the following options:

- a. LESSEE shall return the leased premises to LESSOR clear of all or any specifically designated improvements above ground level which have been purchased or constructed by LESSEE, its agents, employees, assigns or successors; provided, however, that LESSEE shall have thirty (30) days after termination in which to remove all such improvements or those specifically designed by LESSOR. In the event that demolition by LESSEE exceeds the thirty (30) day period, LESSEE shall pay rent at the then current rate for any excess days, or
- b. The LESSEE may negotiate the sale of the improvements existing on Airport property to the Airport or a third party. LESSOR maintains the right to approve such a sale and a new land lease, said approval not to be unreasonably withheld, or
- c. The LESSEE may, with mutual consent of the LESSOR, transfer title of said improvement in lieu of removal of the said improvements of LESSEE'S and LESSEE hereby agrees to execute all appropriate documents to vest title of said improvements to LESSOR free and clear of any and all liens and encumbrances, or
- d. The LESSEE may enter into a new 20-year lease agreement.

21. Non-exclusive Lease. It is understood and agreed by and between the parties that LESSOR retain the privilege of entering into other agreements which may or may not be similar to this lease and which may or may not contain similar terms with other entities for the use of other Airport facilities but this paragraph shall not be construed to abrogate LESSEE's right to Quiet

Enjoyment contained herein. LESSEE hereby agrees that it will not object to, obstruct or hinder in any way LESSOR's right to enter into such agreements, even though such agreements may be adverse to LESSEE's interests.

22. Liability.

- a. Fire Liability. It is understood and agreed by the parties that in no event shall LESSOR be liable for any damages to the leased premises or to any of LESSEE's other property at this location caused by or resulting from fire,
- b. Damage Other Than That By Or Resulting From Fire. It is understood and agreed that LESSOR shall not be liable for any non-fire related repairs arising out of injury or damage to LESSEE's property caused by LESSEE.
- c. Insurance. LESSEE agrees, at its own cost and expense, to furnish the County Insurance Administrator with a Certificate of Insurance indicating proof of the following insurance:
  - i. Workers Compensation - statutory - in compliance with the Compensation law of the State, if applicable.
  - ii. General Liability Insurance - with a minimum combined single limit of liability per occurrence for bodily injury and property damage of \$1,000,000 during periods of construction of improvements on the property and during periods of time when aircraft is stored upon the property or when storage buildings upon the property are used to store any large items of personal usage other than a boat or an automobile. At all other times, the minimum combined single limit of liability per occurrence for bodily injury and property damage shall be \$300,000. This insurance shall include on the Certificate of Insurance the following coverages:
    1. Premises - Operations
    2. Products and Completed Operations
    3. Broad Form Property Damage



4. Blanket Contractual
  5. Professional Liability, if applicable
- iii. Aircraft liability - (if applicable only) with a minimum of \$100,000 each person for Bodily Injury Liability/\$300,000 per occurrence of combined single limit of Bodily Injury and Property Damage Liability. Experimental Aircraft will be individually reviewed for appropriate liability limits. Such insurance shall include Winnebago County as an additional insured as pertains to the negligence of the LESSEE. Such insurance shall include a thirty (30) day notice prior to cancellation or material policy change, which notice shall be given to the Winnebago County Insurance Coordinator, 112 Otter Avenue, P.O. Box 2808 Oshkosh, Wisconsin 54903-2808. All such notices shall name the LESSEE and identify this lease agreement.
- iv. Automobile Liability Insurance with a minimum combined single limit of liability per occurrence of \$1,000,000.00 for bodily injury and property damage for the following coverages:
1. Owned Automobiles, if applicable
  2. Hired Automobiles
  3. Non-Owned Automobiles
- v. During construction LESSEE and their contractors shall provide all of the above insurance requirements where applicable including increased general liability limits of \$2,000,000 if explosion, underground and/or collapse is involved and \$5,000,000 if asbestos is involved.
- vi. LESSEE shall name Winnebago County as an additional insured on all such insurance policies, unless such requirement is waived in writing by Winnebago County's Insurance Administrator.

- vii. LESSEE shall immediately inform Winnebago County of the occurrence of any events which might alter Lessee's minimum general liability limits as set for in subparagraph 2, above.
  - viii. LESSOR may review and alter those insurance requirements pertaining to the LESSEE on an annual basis. LESSOR shall not unreasonably alter these insurance requirements pertaining to the LESSEE.
- d. Indemnification. LESSEE shall indemnify LESSOR and hold it harmless against and from all loss, cost and expense, including but not limited to attorneys fees and other costs of defense, occasioned to LESSOR at any time by reason of liability imposed by law upon LESSOR for damages because of operations of LESSEE conducted at or from the leased premises pursuant to rights granted hereunder, but only if such liability arise in whole or in part by reason of any negligent act or omission of LESSEE or of any person or organization for whose acts or omissions the LESSEE is legally responsible.
23. Storage of Fuel. LESSEE is prohibited from installing, storing, or dispensing fuels on the leased premises as described in the airport rules and regulations.
24. Severability. In the event that any provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity of any such provision shall in no way affect any other provision contained herein, provided that the validity of any such provisions does not materially prejudice either the LESSOR or the LESSEE in their respective rights and obligations contained in the valid provisions of this agreement.
25. Notice. Any notice required or desired to be served by either party upon the other may be served by depositing such notice in certified United States mail, return receipt requested, in a sealed envelope, postage prepaid, and addressed as follows:

a. To the LESSOR:

Airport Director  
Wittman Regional Airport  
525 W. 20th Avenue  
Oshkosh, WI 54902-6871

b. To the LESSEE

Ben Jacobs  
5788 I-Ah-May-Tah Road  
Oshkosh, WI 54901-1343

Or to such other address or person as shall from time to time be designated by the parties in writing.

26. Easements. LESSOR hereby agrees that it shall grant Easements necessary to supply utilities to the subject premises and taxiway access between existing taxiway and leased property.

27. Entire Agreement. This agreement constitutes the entire agreement between the parties and each party understands that there are no other oral understandings or agreements other than those set out herein. This agreement cannot be added to, altered or amended in any way except by written agreement signed by both of the parties hereto.

28. Successors. The conditions, covenants, and agreements in the foregoing lease contained to be kept and performed by the parties hereto shall be binding upon said respective parties and their successors.

SIGNATURE PAGE FOLLOWS:

IN WITNESS WHEREOF the parties have caused this agreement to be executed by their proper officers thereunto duly authorized as of the day and year above written.

WINNEBAGO COUNTY (LESSOR)

BY: \_\_\_\_\_  
Mark L. Harris  
County Executive

\_\_\_\_\_  
Susan T Ertmer  
County Clerk

(LESSEE)

BY: \_\_\_\_\_

2 **RESOLUTION: Amend the Table of Organization for the Winnebago County Information**  
3 **Systems Department and Authorize the Transfer of \$76,949 from the**  
4 **Undesignated General Fund Balance to Cover Labor and Operating**  
5 **Expenses for the Addition of a Cyber Security Architect Position**  
6  
7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, the complexity of the networks administered by the Winnebago County Information Systems  
11 Department has increased enormously over the past 17 years, without an increase in the regular full-time staff  
12 assigned to the Department; and

13 **WHEREAS**, as more and more sensitive information is being stored on Winnebago County electronic  
14 systems, and the danger of hacking and other forms of cyber attacks increases, the demand for increased efforts  
15 devoted to cyber security is becoming imperative; and

16 **WHEREAS**, although current staff have been working hard to follow best practices for security, they do not  
17 have time for the specialized training that would develop the expertise needed to improve those practices, and  
18 adding a highly trained employee to specialize in cyber security would help to reduce workload pressure that is  
19 straining current staff.

20 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that the Table of  
21 Organization for the Winnebago County Information Systems Department is amended, effective immediately, by  
22 adding one full-time Cyber Security Architect position; and

23 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the sum of \$76,949 be  
24 appropriated from the Undesignated General Fund Balance to Information Systems Department expense accounts,  
25 specifically, \$74,569 to the Labor Expense Account and \$2,380 to the Other Operating Expense Account.  
26  
27

28 **Fiscal Impact:** The estimated total cost for the new position is \$131,584 per year, covering labor, benefits, and  
29 small equipment expenses. To cover the remainder of the current year, \$74,569 will be transferred to  
30 labor and benefits expense accounts, and \$2,380 to other operating expense accounts, thus  
31 reducing the Undesignated General Fund Balance Account by \$76,949.  
32  
33

34 Respectfully submitted by:  
35 **INFORMATION SYSTEMS COMMITTEE**

36 Respectfully submitted by:  
37 **PERSONNEL AND FINANCE COMMITTEE**

38 Committee Vote: **4-0**  
39 Vote Required for Passage: **Two-Thirds of Membership**

40  
41 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.  
42

43 \_\_\_\_\_  
44 Mark L Harris  
45 Winnebago County Executive

BUDGET TRANSFER

Information Systems

[Empty Box]

DEPARTMENT NAME

Date _____	Date _____
Department Requesting - Signature _____	Approval - County Executive <i>David Singstock</i> 3/1/18
Committee of Jurisdiction - Signature _____	Approval - Personnel & Finance Committee Vote: <u>4-0</u>
Committee Vote: _____	<i>Lawrence W. Smith</i>
Reviewed by Finance Dept.: _____	Approved - Information Systems Committee Committee Vote: <u>4-0</u>
Approved - Facilities & Prop Mgmt Committee Committee Vote: _____	Total amount of budget transfer..... _____

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Line Description	I=Incr	Amount (Whole dollars only)
						D=Decr	
1039	59999				Undesignated Fund Balance	D	76,949 131,584
1022	51100				Regular Pay	I	52,300 90,855
1022	51105				FICA	I	4,001 6,950
1022	51201				Health Insurance	I	12,350 21,172
1022	51206				WI Retirement	I	3,556 6,178
1022	51207				Fringe Benefits Other	I	1,728 2,962
1022	51202				Dental Insurance	I	634 1,087
1022	53522				Small Equipment	I	1,100 1,100
1022	53008				Telephone	I	475 475
1022	53006				Computer Software	I	805 805
					#N/A		
					#N/A		
					#N/A		
					#N/A		
					#N/A		
					#N/A		
					#N/A		

Description (Must be completed - Attach extra pages if needed):

New Position Request - Network Cyber Security Admin *yearly 129,204*

ENTRY NUMBER \_\_\_\_\_

**BUDGET TRANSFER**  
**Information Systems**

Mar 2018

DEPARTMENT NAME

<p><i>Fatty Francour</i>                  Department Requesting - Signature</p> <p>Committee of Jurisdiction - Signature                  Committee Vote:  <i>Donna Petryk</i></p> <p>Reviewed by Finance Dept.:                  _____</p> <p>Approved - Facilities &amp; Prop Mgmt Committee                  Committee Vote: _____</p>	<p>Date                  2-14-18</p> <p>_____</p> <p>2/15/18</p> <p>_____</p>	<p><i>Mark J. Harris</i>                  Approval - County Executive</p> <p>Approval - Personnel &amp; Finance                  Committee Vote:  <i>Lawrence W. Smith</i></p> <p>Approved - Information Systems Committee                  Committee Vote: 4-0</p> <p>_____</p> <p>Total amount of budget transfer..... _____</p>	<p>Date                  2/15/18</p> <p>_____</p> <p>_____</p>
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**ACCOUNT NUMBER**

Org	Object	Project	Phase	Task	Line Description	I=Incr D=Decr	Amount (Whole dollars only)
1039	59999				Undesignated Fund Balance	D	131,584
1022	51100				Regular Pay	I	90,855
1022	51105				FICA	I	6,950
1022	51201				Health Insurance	I	21,172
1022	51206				WI Retirement	I	6,178
1022	51207				Fringe Benefits Other	I	2,962
1022	51202				Dental Insurance	I	1,087
1022	53522				Small Equipment	I	1,100
1022	53008				Telephone	I	475
1022	53006				Computer Software	I	805
					#N/A		
					#N/A		
					#N/A		
					#N/A		
					#N/A		
					#N/A		
					#N/A		

**Description (Must be completed - Attach extra pages if needed):**

New Position Request - Network Cyber Security Admin

**ENTRY NUMBER** \_\_\_\_\_

**NEW POSITION REQUEST**

For 2017 Budget

Department Name: Information Systems Org. No.: 22

New Position Title: Network Cyber Security Admin

FT or PT: FT Work Hours per Week: 40 Pay Grade: 27

*Brief Description of Duties:*

Provides expertise in the planning, implementing, and upgrading of security measures to protect County data and information systems against unauthorized access, modification, or destruction.

Is the new position needed for an existing program?  or a new program?

*List Any Position(s) to be Eliminated:*

Title	FTE
_____	_____
_____	_____

*Explain the need for the new program (attach additional pages if needed):*

More and more sensitive data is stored on County systems, and hacking/cyber-attacks are increasing exponentially, so departments are relying heavily on IS for security expertise. We do have in-house staff working well outside of their job descriptions in order to attempt to follow best practices for security. It is extremely difficult to carve out time to attend advanced security training with the current workload carried by staff. There are several security-related laws that WC must comply with to avoid monetary penalties or shutdown of certain services.

*Identify the consequences if the new position is not approved (attach additional pages if needed):*

With the current number of IS employees, and the current workload, we are losing the ability to be proactive. There is not enough time to research and test changes that affect our network which introduces risk. There are plenty of national as well as local examples of security breaches. Just a couple of weeks ago, a Green Bay company's protected personal information was stolen resulting in potential theft of several hundreds of thousands of dollars from employees. In 2016, an Illinois based company was fined \$5.55 million for HIPAA violations. Our current security risk assessment shows many shortcomings that need remediation.

*Describe the work area, space needs, small equipment needs, computer and software needs, communications equipment needs, and any capital expense associated with the new position (attach additional pages if needed):*

The Information Systems department has space to add a person. We would need software licensing for an additional workstation, possibly a new PC, and a phone. We may need cubicle walls, but are willing to utilize some the County may have in-stock.



**BUDGET IMPACT**

<u>ACCOUNT NAME</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
<b>(1) NEW POSITION LABOR COSTS</b>		
<i>Include all costs for the proposed new position--do not deduct savings for positions being eliminated.</i>		
Regular Pay	51100	\$ 90,855
Overtime	51105	
FICA Medicare	51105	6,950
Health Coverage	51201	21,172
WRS Contributions	51206	6,178
Other Benefits	512xx	2,962
Other (add lines as needed)	51202	1,087
<b>SUBTOTAL</b>		<b>\$ 129,204</b>
<b>(2) NON-LABOR COSTS FOR NEW POSITION</b>		
Small Equipment	53522	\$ 1,100
Telephone (monthly usage charges)	53008	475
Capital	58xxx	
Computer Software	53006	805
Other (add lines as needed)		
<b>SUBTOTAL</b>		<b>\$ 2,380</b>
<b>(3) LABOR COST SAVINGS FROM ELIMINATED POSITION(S)</b>		
Regular Pay	51100	\$
Overtime	51105	
FICA Medicare	51105	0
Health Coverage	51201	
WRS Contributions	51206	0
Other Benefits	512xx	0
Other (add lines as needed)		
<b>SUBTOTAL</b>		<b>\$ 0</b>
<b>(4) OTHER LABOR COST SAVINGS</b>		
<i>Include items such as reduced OT or hours for other existing employees and temporary help.</i>		
Regular Pay	51100	\$
Temporary Help	51101	
Overtime	51105	
Compensatory Time	51108	
Contracted Services		
FICA Medicare	51200	0
WRS Contributions	51206	0
Other (add lines as needed)		
<b>SUBTOTAL</b>		<b>\$ 0</b>
<b>(5) REVENUES DUE TO THE NEW POSITION</b>		
<i>Do not include revenue if we would receive it regardless of whether we added new personnel.</i>		
		\$
<b>SUBTOTAL</b>		<b>\$ 0</b>
<b>NET COST/ (SAVINGS): 1 plus 2 minus 3 minus 4 minus 5</b>		<b>\$ 131,584</b>

# memo

## Winnebago County Information Systems

To: Mark Harris, Mike Collard, Doug Petraszak

From: Patty Francour

Date: Feb 9, 2018

Re: Request for New Position

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Comments: Please find attached the New Position Request Form, a Proposed Job Description, and additional information below.

Most people are very aware of how critical cyber security has become for every industry and every home having Internet access. The IS department works diligently to follow best practices to secure our network to the extent of our abilities while still being prudent with taxpayer money. I would like you to know that we have an extremely talented and dedicated staff; however, there comes a point where retention is a huge deal. I know overtime is a factor in justifying an additional position, but we have a salaried individual putting in many more than 40 hours per week. He also educates and elevates many of the rest of the IS staff with his knowledge and long-time experience here. I would like to alleviate this department's efforts by adding another employee as soon as possible. I would also be happy to discuss in person how valuable a new IS employee is to WC, and what a devastating loss it would be to have anyone go elsewhere. I wish I could put a number on the general increase in complexity of our network from 2001 to today – it is a bit overwhelming how things have changed. This department has had the same number of employees for at least the last 17 years (aside from occasional temp help) while the following changes have occurred:

- 5 servers                                      255 servers                                      5000% increase
- 20 switches                                      156 switches                                      680% increase
- 687 PCs+laptops+wyse                      1193 PCs+laptops+wyse                      74% increase
- 0 access points                                      125 access points                                      12500% increase
- 0 tokens    200 tokens    20000% increase
- Number of applications, licensing requirements, compliance!

1 **256-032018**

2

3 **RESOLUTION: Authorize the Transfer of \$43,500 from the Parks Department's Other Operating**  
4 **Expense Account to the Labor Account of the Parks Department's 2017 Budget to**  
5 **Cover Overages in the Labor Costs**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Parks Department exceeded its 2017 labor budgets by \$43,500; and

9 **WHEREAS**, there are sufficient funds available in the heat, refuse collection, grounds maintenance, power  
10 and light, and security services accounts of the Parks Department 2017 Budget to cover the overages; and

11 **WHEREAS**, because of the available funds in these other operating accounts, the Parks Department will not  
12 need to request fund transfers from either the Contingency Fund or the Undesignated General Fund Balance  
13 Accounts.

14

15 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
16 authorizes a transfer of \$43,500 from the heat, refuse collection, grounds maintenance, power and light, and security  
17 services accounts to the labor accounts of the Parks Department's 2017 Budget to cover excess labor costs in 2017.

18

19 Respectfully submitted by:

20 **PARKS AND RECREATION COMMITTEE**

21 Committee Vote: **4-0**

22 Respectfully submitted by:

23 **PERSONNEL AND FINANCE COMMITTEE**

24 Committee Vote: **4-0**

25 Vote Required for Passage: **Two-Thirds of Membership**

26

27 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

28

29

30 \_\_\_\_\_  
31 Mark L Harris  
Winnebago County Executive

BUDGET TRANSFER

Parks

2017

Department Requesting Signature <i>Robert Kirby</i>		Date	Date 2/19/2018	
Committee of Jurisdiction Signature x <i>Tom Korotke</i>		1/30/18	Approval - County Executive x <i>Mark L. Harris</i>	
Committee Vote: <i>A L O</i>		2/19/2018	Approval - Personnel & Finance <i>Harold Dierstock</i>	
Reviewed by Finance Dept.: <i>Doug P. Pugh</i>		<i>2/20/18</i>	Committee Vote: <i>4-0</i>	
Approved - Facilities & Prop Mgmt Committee Committee Vote:		Approved - Information Systems Committee Committee Vote:		
Total amount of budget transfer.....			\$	43,500

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Incr D=Decr	Amount (Whole dollars only)
1065	51100			'17 Regular Pay	I	43,500.00
1065	54700			'17 Heat	D	9,780.00
1065	74703			'17 Refuse Collection	D	11,666.00
1065	55007			'17 Grounds Maintenance	D	14,698.00
1065	54701			'17 Power and Light	D	2,545.00
1065	55028			'17 Security Services	D	4,811.00

Description (Must be completed - Attach extra pages if needed):

Due to a medical related reason, one of the Parks Full-time Caretakers was forced to go on leave for an extended period of time. In response, Parks had to rely heavily on its two Permanent Part-time Caretakers to fill-in in his absence. The extra hours were not budgeted for within the department's '17 Regular Pay Account. In addition, management had a Permanent Part-time employee shadow the retiring Expo Maint. Superv. for a 1.5 month period. Soon after, the Permanent Part-timer took over the position of Expo Maint. Superv. The extra hours he shadowed were not included in the '17 Budget. Further, the new person filling the position of Expo Maint. Superv. is enrolled in the family health insurance plan; the former holder of the Expo Maint. Superv. position had opted not to enroll in the health insurance program.

Because the Expo Maint. Superv. submitted his retirement notice late in 2016, it did not allow management an opportunity to make adjustments in the '17 Budget. Consequently, Parks did not anticipate having to absorb \$3,334 in the 51206 Retirement Account.

ENTRY NUMBER

**Winnebago County  
Income Statement**

**As of: Year End 2017**



Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Division - 065 - Parks							

**Revenue**

Intergov Rev:							
0	WI Natural Resources	42009	33,353	31,418	33,400	1,982	94.07%
0	Intergov Rev Subtotal:		33,353	31,418	33,400	1,982	94.07%
Public Services:							
0	Other Fees	45002	0	0	2,222	2,222	0.00%
0	Rental Revenues	45011	210,934	221,391	250,000	28,609	88.56%
0	Photocopy Revenue	45014	0	0	25	25	0.00%
0	Restitution	45022	155	0	40	40	0.00%
0	Donations	45034	1,450	8,489	6,975	(1,514)	121.71%
0	Concession Revenue	45050	39,293	43,662	28,000	(15,662)	155.94%
0	Park Reservations	45056	15,120	15,235	14,500	(735)	105.07%
0	Public Services Subtotal:		266,953	288,777	301,762	12,985	95.70%
Intergov Services:							
0	Other Fees	43001	760	950	0	(950)	100.00%
0	Intergov Services Subtotal:		760	950	0	(950)	100.00%
0	Total Operating Revenue:		301,066	321,146	335,162	14,016	95.82%
Misc Revenues:							
0	Sale Of Prop Equip	48104	0	0	5,000	5,000	0.00%
0	Sale of Scrap	48106	0	0	500	500	0.00%
0	Other Miscellaneous Revenues	48109	5,508	2,570	100	(2,470)	2,569.55%
0	Rummage Sales	48111	0	52	0	(52)	100.00%
0	Misc Revenues Subtotal:		5,508	2,622	5,600	2,978	46.81%
0	Total Non-Operating Revenue:		5,508	2,622	5,600	2,978	46.81%
0	Revenue Total:		306,574	323,767	340,762	16,995	95.01%

**Expense**

Wages:							
0	Regular Pay	51100	418,214	442,547	424,916	(17,631)	104.15%
0	Temporary Employees	51101	67,870	77,575	75,500	(2,075)	102.75%

# Winnebago County Income Statement

As of: Year End 2017



Winnebago County  
*The River of the Future*

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Division - 065 - Parks							

## Expense

Wages:							
0	Overtime	51105	2,666	6,324	5,000	(1,324)	126.48%
0	Comp Time	51108	65	0	0	0	0.00%
0	Payroll Sundry Account	51190	552	886	0	(886)	100.00%
0	Wages Subtotal:		489,366	527,332	505,416	(21,916)	104.34%
Fringes Benefits:							
0	FICA Medicare	51200	36,348	38,913	38,664	(249)	100.64%
0	Health Insurance	51201	93,786	120,702	103,926	(16,776)	116.14%
0	Dental Insurance	51202	6,690	6,751	6,870	119	98.27%
0	Workers Compensation	51203	5,153	8,819	7,792	(1,027)	113.18%
0	WI Retirement	51206	21,935	28,228	24,893	(3,335)	113.40%
0	Fringe Benefits Other	51207	2,419	2,595	2,379	(216)	109.07%
0	Fringes Benefits Subtotal:		166,331	206,007	184,524	(21,483)	111.64%
0	Total Labor:		655,697	733,339	689,940	(43,399)	106.29%
Travel:							
0	Registration Tuition	52001	1,958	1,285	1,200	(85)	107.04%
0	Meals	52005	42	101	400	299	25.30%
0	Lodging	52006	738	981	1,300	319	75.46%
0	Other Travel Exp	52007	0	5	0	(5)	100.00%
0	Taxable Meals	52008	38	0	0	0	0.00%
0	Travel Subtotal:		2,776	2,372	2,900	528	81.78%
0	Total Travel:		2,776	2,372	2,900	528	81.78%
Capital Outlay:							
0	Improvements	58002	0	17,800	194,824	177,024	9.14%
0	Equipment	58004	73,880	0	0	0	0.00%
0	Capital Outlay Subtotal:		73,880	17,800	194,824	177,024	9.14%
0	Total Capital:		73,880	17,800	194,824	177,024	9.14%

**Winnebago County  
Income Statement**

**As of: Year End 2017**



Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Division - 065 - Parks							

**Expense**

Office:							
0	Office Supplies	53000	1,423	1,183	900	(283)	131.47%
0	Stationery and Forms	53001	0	19	100	81	18.86%
0	Printing Supplies	53002	0	133	200	67	66.65%
0	Print Duplicate	53003	112	0	135	135	0.00%
0	Postage and Box Rent	53004	41	53	200	147	26.64%
0	Telephone	53008	5,281	4,973	6,200	1,227	80.21%
0	Telephone Supplies	53009	11	0	0	0	0.00%
0	Wireless	53012	166	0	0	0	0.00%
0	Voice and Data Cabling	53014	38	0	0	0	0.00%
0	Office Subtotal:		7,072	6,362	7,735	1,373	82.25%
Operating:							
0	Advertising	53500	14,812	14,543	15,000	457	96.95%
0	Membership Dues	53502	405	915	550	(365)	166.36%
0	Uniforms Tools Allowance	53517	1,242	883	950	67	92.99%
0	Food	53520	162	708	150	(558)	472.23%
0	Small Equipment	53522	24,318	26,626	21,175	(5,451)	125.74%
0	Recreation Supplies	53529	31,610	29,517	25,500	(4,017)	115.75%
0	Other Operating Supplies	53533	2,576	2,938	3,170	232	92.69%
0	Motor Fuel	53548	7,591	7,999	7,000	(999)	114.28%
0	Land Rental	53549	0	0	48	48	0.00%
0	Building Rental	53550	0	0	2,900	2,900	0.00%
0	Equipment Rental	53551	3,516	3,678	10,850	7,173	33.89%
0	Operating Licenses Fees	53553	1,260	968	1,100	132	88.04%
0	Taxes & Assessments	53562	80	75	58	(17)	128.45%
0	Printing Supplies	73002	0	0	200	200	0.00%
0	Print Duplicate	73003	2,418	3,645	1,500	(2,145)	242.99%
0	Postage and Box Rent	73004	282	647	500	(147)	129.40%
0	Motor Fuel	73548	7,265	7,846	12,000	4,154	65.38%
0	Operating Subtotal:		97,515	100,988	102,651	1,663	98.38%
Repairs & Maint:							
0	Maintenance Buildings	54020	10,868	15,043	12,550	(2,493)	119.86%
0	Maintenance Grounds	54021	27,933	36,205	24,300	(11,905)	148.99%

**Winnebago County  
Income Statement**

**As of: Year End 2017**



Winnebago County  
*The Wave of the Future*

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Division - 065 - Parks							
<b>Expense</b>							
Repairs & Maint:							
0	Maintenance Equipment	54022	2,694	7,107	8,800	1,693	80.77%
0	Maintenance Vehicles	54023	89	0	0	0	0.00%
0	Maintenance Grounds	74021	73,286	65,415	63,000	(2,415)	103.83%
0	Equipment Repairs	74029	45,213	52,856	56,000	3,144	94.38%
0	Repairs & Maint Subtotal:		160,083	176,626	164,650	(11,976)	107.27%
Utitlites:							
0	Heat	54700	15,480	19,220	29,000	9,780	66.28%
0	Power and Light	54701	83,276	82,997	86,500	3,503	95.95%
0	Water and Sewer	54702	80,335	74,125	95,100	20,975	77.94%
0	Refuse Collection	54703	200	0	0	0	0.00%
0	Refuse Collection	74703	17,597	12,084	23,750	11,666	50.88%
0	Utitlites Subtotal:		196,887	188,427	234,350	45,923	80.40%
Contractual Services:							
0	Medical and Dental	55000	2,067	2,076	2,400	324	86.50%
0	Pest Extermination	55002	0	250	100	(150)	250.00%
0	Vehicle Repairs	55005	3,345	4,432	3,000	(1,432)	147.74%
0	Grounds Maintenance	55007	155,255	131,402	146,100	14,698	89.94%
0	Building Repairs	55008	11,735	17,862	17,200	(662)	103.85%
0	Professional Service	55014	14,042	15,487	22,670	7,183	68.32%
0	Janitorial Services	55016	890	856	1,000	144	85.57%
0	Architect Engineer	55019	0	3,200	3,200	0	100.00%
0	Security Service	55028	13,003	11,089	15,900	4,811	69.74%
0	Contractual Services Subtotal:		200,337	186,655	211,570	24,915	88.22%
Insurance Expenses:							
0	Prop Liab Insurance	76000	41,340	37,644	37,639	(5)	100.01%
0	Insurance Expenses Subtotal:		41,340	37,644	37,639	(5)	100.01%
0	Total Other Operating:		703,234	696,701	758,595	61,894	91.84%
0	Expense Total:		1,435,587	1,450,212	1,646,259	196,047	88.09%
0	065 - Parks Net Surplus/(Deficit):		(1,129,013)	(1,126,444)	(1,305,497)	(179,053)	



1 257-032018

2

3 **RESOLUTION: Appropriate the Transfer of \$23,750 from the General Fund Undesignated Fund**  
4 **Balance Account to the Miscellaneous Unclassified Cost Center’s Payout Wages**  
5 **Account of the 2017 Winnebago County Budget to Cover Sick Leave Payout**  
6 **Overages and Other Additional Costs for 2017**

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, Winnebago County has a sick leave payout provision that was frozen in 2005; and

10 **WHEREAS**, the provision allowed accumulated sick leave to be either paid out at retirement or used to  
11 purchase post-retirement health insurance; and

12 **WHEREAS**, employees with 20+ years of service were to receive a payout equal to 65% of their unused sick  
13 leave balance, and employees with less than 20 years’ experience were to received 35% of their unused sick leave  
14 balance; and

15 **WHEREAS**, there were significantly more retirements in 2017 than anticipated when the 2017 Budget was  
16 prepared; and

17 **WHEREAS**, the cost of sick leave payouts at the end of 2017 caused the total labor budget to be overspent  
18 by approximately \$23,750; and

19 **WHEREAS**, as a result, the funding necessary to cover the overage at the end of 2017 is estimated to be  
20 approximately \$23,750.

21

22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
23 authorizes a transfer of \$23,750 from the General Fund Undesignated Fund Balance to the Payout Wages Account  
24 of the Miscellaneous Unclassified Cost Center to cover the overage and balance of sick leave payouts through the  
25 end of 2017.

26 Respectfully submitted by:

27 **PERSONNEL & FINANCE COMMITTEE**

28 Committee Vote: **4-0**

29 Vote Required for Passage: **Two-Thirds of Membership**

30

31 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2017.

32

33

34

35

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

**BUDGET TRANSFER**

**Misc & Unclassified**

Dec 17

<small>DEPARTMENT NAME</small>		<small>Date</small>	
<i>Douglas Petruszok</i>		1/18/18	
<small>Department Requesting - Signature</small>		<i>Mark J. Hainy</i>	2/9/18
		<small>Approval - County Executive*</small>	
<small>Committee of Jurisdiction - Signature</small>		<i>Harold Bengtson</i>	3/1/18
<small>Committee Vote: _____</small>		<small>Approval - Personnel &amp; Finance</small>	
		<small>Committee Vote: <u>4-0</u></small>	
<small>Reviewed by Finance Dept.: _____</small>		<small>Approved - Information Systems Committee</small>	
		<small>Committee Vote: _____</small>	
<small>Approved - Facilities &amp; Prop Mgmt Committee</small>			
<small>Committee Vote: _____</small>		<small>Total amount of budget transfer.....</small>	

**ACCOUNT NUMBER**

Org	Object	Project	Phase	Task	Line Description	I=Incr D=Decr	Amount (Whole dollars only)
1039	51100				Regular Pay	I	23,750
1039	59502				Res for contingency	D	23,750

**Description (Must be completed - Attach extra pages if needed):**

End of year payout pushed the labor over budget.  
 Three employees payouts totaled 34,937.  
*Sick leave payout*

**ENTRY NUMBER**

\_\_\_\_\_

# Winnebago County Income Statement



As of: Year End 2017

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
Department - 039 - Miscellaneous unclassified							

## Revenue

Taxes:							
0	General Property Tax	41000	65,004,848	66,047,357	65,906,930	(140,427)	100.21%
0	Forest Crop Tax	41001	3,216	2,651	3,050	399	86.91%
0	Retained Sales Tax	41004	123	152	150	(2)	101.35%
0	Taxes Subtotal:		65,008,187	66,050,160	65,910,130	(140,030)	100.21%
Intergov Rev:							
0	State Shared Revenue	42001	3,463,764	3,536,231	3,302,000	(234,231)	107.09%
0	Indirect Cost	42020	179,316	165,024	164,000	(1,024)	100.62%
0	Intergov Rev Subtotal:		3,643,080	3,701,255	3,466,000	(235,255)	106.79%
Public Services:							
0	Other Public Charges	45057	195	150	200	50	75.00%
0	Public Services Subtotal:		195	150	200	50	75.00%
0	Total Operating Revenue:		68,651,462	69,751,565	69,376,330	(375,235)	100.54%
Interest:							
0	Interest Investments	48000	483,426	778,393	650,000	(128,393)	119.75%
0	Investment Mark to Market	48002	(265,515)	(130,775)	0	130,775	100.00%
0	Interest Subtotal:		217,911	647,618	650,000	2,382	99.63%
Misc Revenues:							
0	Sale Of Prop Equip	48104	17,958	14,455	15,000	545	96.37%
0	Other Miscellaneous Revenues	48109	160,309	79,756	150,000	70,244	53.17%
0	Misc Revenues Subtotal:		178,268	94,211	165,000	70,789	57.10%
Transfers In:							
0	Other Transfers In	49501	347,779	0	0	0	0.00%
0	Transfers In Subtotal:		347,779	0	0	0	0.00%
0	Total Non-Operating Revenue:		743,958	741,829	815,000	73,171	91.02%
0	Revenue Total:		69,395,420	70,493,394	70,191,330	(302,064)	100.43%

## Expense

Wages:							
0	Regular Pay	51100	0	34,937	0	(34,937)	100.00%
0	Payout Wages	51120	159,979	369,117	388,607	19,490	94.98%
0	Payroll Sundry Account	51190	184	0	200	200	0.00%
0	Wages Subtotal:		160,162	404,054	388,807	(15,247)	103.92%
Fringes Benefits:							
0	FICA Medicare	51200	15,395	20,743	16,065	(4,678)	129.12%
0	Health Insurance	51201	14,296	1,316	0	(1,316)	100.00%
0	Dental Insurance	51202	(29)	0	0	(0)	100.00%
0	Workers Compensation	51203	93	299	70	(229)	427.44%
0	WI Retirement	51206	0	2,306	0	(2,306)	100.00%

**Winnebago County  
Income Statement**



**As of: Year End 2017**

0	Fringe Benefits Other	51207	77	40	100	60	40.24%
0	Fringes Benefits Subtotal:		29,832	24,705	16,235	(8,470)	152.17%
0	Total Labor:		189,995	428,759	405,042	(23,717)	105.86%
Operating:							
0	Household Supplies	53516	36	23	50	27	45.56%
0	Bad Debts Expense	53561	(70,005)	60,892	40,011	(20,881)	152.19%
0	Taxes & Assessments	53562	27,123	1,024	2,000	976	51.21%
0	Tax Refunds	53564	122,710	9,067	25,000	15,933	36.27%
0	Operating Grants	53565	2,385,954	2,477,833	2,486,429	8,596	99.65%
0	Other Miscellaneous	53568	420	120	5,000	4,880	2.40%
0	Postage and Box Rent	73004	1	0	0	0	0.00%
0	Operating Subtotal:		2,466,239	2,548,960	2,558,490	9,530	99.63%
Repairs & Maint:							
0	Maintenance Grounds	74021	718	40,060	50,000	9,940	80.12%
0	Repairs & Maint Subtotal:		718	40,060	50,000	9,940	80.12%
Contractual Services:							
0	Professional Service	55014	33,359	32,570	48,640	16,070	66.96%
0	Taxes Assessments	55054	3,640	0	0	0	0.00%
0	Contractual Services Subtotal:		36,998	32,570	48,640	16,070	66.96%
Insurance Expenses:							
0	Prop Liab Insurance	76000	11,772	10,416	10,413	(3)	100.03%
0	Insurance Expenses Subtotal:		11,772	10,416	10,413	(3)	100.03%
0	Total Other Operating:		2,515,727	2,632,006	2,667,543	35,537	98.67%
Transfers Out:							
0	Transfer Out	59500	29,344,961	30,340,593	31,525,563	1,184,970	96.24%
0	Other Transfers Out	59501	230,000	49,000	49,000	0	100.00%
0	Transfers Out Subtotal:		29,574,961	30,389,593	31,574,563	1,184,970	96.25%
Other Financing Uses:							
0	Res Contingencies	59502	0	0	55,989	55,989	0.00%
0	Res Salaries	59503	0	0	22,680	22,680	0.00%
0	Other Financing Uses Subtotal:		0	0	78,669	78,669	0.00%
0	Total Non-Operating Expense:		29,574,961	30,389,593	31,653,232	1,263,639	96.01%
0	Expense Total:		32,280,682	33,450,358	34,725,817	1,275,459	96.33%
0	039 - Miscellaneous unclassified Net		37,114,738	37,043,036	35,465,513	(1,577,523)	

1 **258-032018**

2

3 **RESOLUTION: Authorize a Transfer of \$492,500 from the Fund Balance Account to the Highway**  
4 **Department's Depreciation Expense, Professional Services, and Maintain/Repair**  
5 **Streets Accounts to Cover Overages in these Accounts.**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Highway Department exceeded its 2017 Depreciation Expense, Professional Services, and  
9 Maintain/Repair Streets Accounts by \$492,500; and

10 **WHEREAS**, there are not sufficient funds available in the Highway Department's 2017 Budget to cover the  
11 overages; and

12 **WHEREAS**, because there are not available funds in the Highway Department's 2017 Budget, the  
13 Department will need to request funds from the Fund Balance Account.

14

15 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
16 authorizes the transfer of \$492,500 from the Fund Balance Account to the Highway Department's Depreciation  
17 Expense, Professional Services, and Maintain/Repair Streets Accounts of the Highway Department's 2017 Budget to  
18 cover overages to these Accounts.

19

20 **Fiscal Impact:** This will result in the Fund Balance decreasing by \$492,500.

21 Respectfully submitted by:

22 **HIGHWAY COMMITTEE**

23 Committee Vote: **4-0**

24 Respectfully submitted by:

25 **PERSONNEL & FINANCE COMMITTEE**

26 Committee Vote: **4-0**

27 Vote Required for Passage: **Two-Thirds of Membership**

28

29 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

30

31

32 \_\_\_\_\_  
33 Mark L Harris  
Winnebago County Executive

BUDGET TRANSFER

**HIGHWAY**

2017

<small>DEPARTMENT NAME</small>		<small>Date</small>	<small>Date</small>
Department Requesting - Signature <i>Kenneth B. Rodl</i>		2/14/18	2/20/18
Committee of Jurisdiction - Signature <i>David Polyzaki</i>		2-19-18	3-1-18
Committee Vote: <u>4-0</u>		2/19/18	4-0
Reviewed by Finance Dept.			
Approved - Facilities & Prop Mgmt Committee Committee Vote:			
		Total amount of budget transfer..... \$ <u>492,500</u>	

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Object or Phase / Task Title	I=Incr D=Decr	Amount (Whole dollars only)
54412	56503				DEPRECIATION EXPENSE	I	<del>50,500</del> 245,000
54426	55014				PROFESSIONAL SERVICE	I	231,000
54434	55004				MAINTENANCE/REPAIRS STREETS	I	211,000
					FUND BALANCE	D	<del>687,000</del>

Description (Must be completed - Attach extra pages if needed):

Depreciation Expense: New capital purchases not taken into consideration when budgeting depreciation expense for the 2017 budget.  
 Professional Services: Higher expenses related to capital improvement projects than anticipated and budgeted in 2017. Also received billing from the state of Wisconsin for 107,000.00 a year late, for closed projects from 2016.  
 Maintenance/Repairs Streets: Bridge expense including new camera expenses.

ENTRY NUMBER \_\_\_\_\_

# Winnebago County Income Statement

As of: Year End 2017



Winnebago County  
The Wave of the Future

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
<b>Fund - 540 - Highway</b>							
<b>Revenue</b>							
Licenses:							
0	Permit Fees	44003	15,859	21,425	15,000	(6,425)	142.83%
0	Licenses Subtotal:		15,859	21,425	15,000	(6,425)	142.83%
Public Services:							
0	Highway Services	45000	1,726	509	835	326	60.93%
0	Rental Revenues	45011	0	350	350	0	100.00%
0	Public Services Subtotal:		1,726	859	1,185	326	72.47%
Intergov Services:							
2,737	Hwy Maint State	43005	4,404,791	4,431,217	3,750,000	(681,217)	118.17%
0	Hwy Maint Municipal	43008	3,281,408	2,559,058	2,658,856	99,798	96.25%
0	Hwy Non Road Related Revenues	43011	111	0	0	0	0.00%
0	Hwy Health Agency Revenues	43012	30,398	24,465	21,141	(3,324)	115.72%
0	Hwy Culture Rec Ed Revenues	43013	8,730	9,994	10,300	306	97.03%
0	Hwy Conservation Dev Revenue	43014	6,178	5,057	11,000	5,943	45.97%
2,737	Intergov Services Subtotal:		7,731,615	7,029,791	6,451,297	(578,494)	108.97%
Interfund Revenue:							
0	Hwy Maint Municipal	63008	54,005	16,422	66,770	50,348	24.59%
(9,867)	Highway Services	65000	5,143,237	6,456,361	6,544,793	88,432	98.65%
0	Other Fees	65002	16,700	0	0	0	0.00%
(9,867)	Interfund Revenue Subtotal:		5,213,943	6,472,783	6,611,563	138,780	97.90%
(7,130)	Total Operating Revenue:		12,963,143	13,524,858	13,079,045	(445,813)	103.41%
Interest:							
0	Interest Investments	48000	4,876	13,746	12,000	(1,746)	114.55%
0	Investment Mark to Market	48002	(2,260)	(1,995)	0	1,995	100.00%
0	Interest Subtotal:		2,616	11,751	12,000	249	97.93%
Misc Revenues:							
0	Sale Of Prop Equip	48104	(31,562)	4,599	0	(4,599)	100.00%
0	Sale of Scrap	48106	10,262	11,326	41,550	30,224	27.26%
100,542	Other Miscellaneous Revenues	48109	39,826	141,327	34,100	(107,227)	414.45%
100,542	Misc Revenues Subtotal:		18,526	157,252	75,650	(81,602)	207.87%

# Winnebago County Income Statement

As of: Year End 2017



Winnebago County  
The Wave of the Future

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
<b>Fund - 540 - Highway</b>							
<b>Revenue</b>							

	Transfers In:						
0	Other Transfers In	49501	58,616	0	0	0	0.00%
0	Transfers In Subtotal:		58,616	0	0	0	0.00%
100,542	Total Non-Operating Revenue:		79,758	169,003	87,650	(81,353)	192.82%
93,413	Revenue Total:		13,042,902	13,693,861	13,166,695	(527,166)	104.00%

## Expense

	Wages:						
(448,933)	Regular Pay	51100	3,371,915	3,481,629	3,656,721	175,092	95.21%
0	Temporary Employees	51101	0	0	67,099	67,099	0.00%
0	Overtime	51105	272,108	256,005	242,900	(13,105)	105.40%
0	Comp Time	51108	26,029	0	0	0	0.00%
0	Payout Wages	51120	0	36,808	36,809	1	100.00%
(448,933)	Wages Subtotal:		3,670,053	3,774,443	4,003,529	229,086	94.28%
	Fringes Benefits:						
38,603	FICA Medicare	51200	263,010	320,364	302,000	(18,364)	106.08%
0	Health Insurance	51201	944,162	1,090,138	1,112,282	22,144	98.01%
0	Dental Insurance	51202	56,386	58,792	62,505	3,713	94.06%
0	Workers Compensation	51203	31,621	58,434	63,834	5,400	91.54%
0	Unemployment Comp	51204	62,011	70,527	96,000	25,473	73.47%
15,708	WI Retirement	51206	245,143	250,649	270,957	20,308	92.51%
0	Fringe Benefits Other	51207	(12,313)	17,512	42,940	25,428	40.78%
0	WRS GASB 68 Adjustment	51216	260,610	247,160	0	(247,160)	100.00%
54,311	Fringes Benefits Subtotal:		1,850,630	2,113,576	1,950,518	(163,058)	108.36%
(394,622)	Total Labor:		5,520,682	5,888,019	5,954,047	66,029	98.89%

	Travel:						
0	Registration Tuition	52001	5,352	9,429	8,200	(1,229)	114.99%
0	Automobile Allowance	52002	230	144	300	156	48.12%
0	Meals	52005	122	298	425	127	70.02%
0	Lodging	52006	1,369	1,063	1,550	487	68.58%



# Winnebago County Income Statement

As of: Year End 2017



Winnebago County  
The Wave of the Future

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
<b>Fund - 540 - Highway</b>							
<b>Expense</b>							
	Travel:						
0	Other Travel Exp	52007	53	22	100	78	22.40%
0	Taxable Meals	52008	54	0	200	200	0.00%
0	Travel Subtotal:		7,180	10,957	10,775	(182)	101.69%
0	Total Travel:		7,180	10,957	10,775	(182)	101.69%
	Capital Outlay:						
0	Buildings	58001	22,430	22,538	31,000	8,463	72.70%
0	Equipment	58004	1,080,292	1,016,681	1,288,650	271,969	78.90%
0	Close to Assets	58010	(1,102,722)	(1,039,219)	(1,319,650)	(280,431)	78.75%
0	Capital Outlay Subtotal:		0	0	0	0	0.00%
0	Total Capital:		0	0	0	0	0.00%
	Office:						
0	Office Supplies	53000	1,568	2,512	2,675	163	93.89%
0	Printing Supplies	53002	302	268	550	282	48.73%
0	Print Duplicate	53003	183	514	600	86	85.74%
0	Postage and Box Rent	53004	303	236	620	384	38.06%
0	Computer Supplies	53005	189	72	0	(72)	100.00%
0	Computer Software	53006	0	776	1,500	724	51.71%
0	Telephone	53008	12,495	13,214	13,500	286	97.88%
0	Telephone Supplies	53009	0	0	500	500	0.00%
0	Wireless	53012	14,330	11,654	13,000	1,346	89.65%
0	Office Subtotal:		29,371	29,246	32,945	3,699	88.77%
	Operating:						
0	Advertising	53500	39	39	200	161	19.72%
0	Subscriptions	53501	499	505	500	(5)	101.00%
0	Membership Dues	53502	445	166	850	684	19.51%
0	Household Supplies	53516	3,519	3,622	2,600	(1,022)	139.30%
0	Food	53520	1,871	1,692	1,065	(627)	158.91%
0	Small Equipment	53522	44,247	55,099	51,223	(3,876)	107.57%
165	Shop Supplies	53523	51,823	54,655	43,000	(11,655)	127.10%
0	Medical Supplies	53524	141	298	300	2	99.33%

# Winnebago County Income Statement

As of: Year End 2017



Winnebago County  
The Wave of the Future

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
<b>Fund - 540 - Highway</b>							
<b>Expense</b>							
	Operating:						
0	Other Operating Supplies	53533	7,491	5,062	3,750	(1,312)	134.97%
0	Safety Supplies	53543	4,696	6,462	3,900	(2,562)	165.68%
(1,837)	Motor Fuel	53548	351,942	395,480	452,904	57,424	87.32%
0	Equipment Rental	53551	118,568	63,619	66,650	3,031	95.45%
0	Operating Licenses Fees	53553	759	644	835	191	77.08%
0	Machinery Rental	53570	(88)	0	0	0	0.00%
0	Fuel Handling	53571	0	1	0	(1)	100.00%
26,789	Close to Assets Lia	53572	16,029	(88,921)	(50,000)	38,921	177.84%
0	Building Space Cost	53574	0	0	(23,352)	(23,352)	0.00%
0	Field Small Tools	53575	8,570	7	0	(7)	100.00%
0	Shop Services	53576	52	0	0	0	100.00%
0	Employee Benefits	53577	(244)	0	0	0	100.00%
0	Small Equipment Technology	53580	170	499	0	(499)	100.00%
0	Print Duplicate	73003	3,815	4,654	4,000	(654)	116.35%
0	Postage and Box Rent	73004	721	1,202	1,500	298	80.11%
0	Computer Server Charge	73030	5,822	0	0	0	0.00%
25,117	Operating Subtotal:		620,887	504,782	559,925	55,143	90.15%
	Repairs & Maint:						
(28,510)	Sodium Chloride	54002	313,390	341,252	345,000	3,748	98.91%
0	Small Hardware	54008	7,917	4,665	3,000	(1,665)	155.51%
0	Other Elect Products	54012	0	530	0	(530)	100.00%
0	Other Building Materials	54015	32,324	41,257	24,000	(17,257)	171.91%
0	Lubricants	54016	38,980	23,828	41,000	17,173	58.12%
5,132	Machine Equip Parts	54017	549,270	583,590	462,960	(120,630)	126.06%
765	Tires Batteries	54018	71,514	71,562	64,225	(7,337)	111.42%
(19,328)	Road Maintenance Materials	54019	3,825,280	3,688,256	3,766,573	78,317	97.92%
0	Maintenance Buildings	54020	317	1,975	0	(1,975)	100.00%
0	Maintenance Grounds	54021	459	120	0	(120)	100.00%
0	Maintenance Equipment	54022	8,979	9,471	1,900	(7,571)	498.49%
0	Consumable Tools	54026	8,770	7,753	8,500	747	91.21%
(195,141)	Equipment Repairs	54029	35,114	(190,688)	61,600	252,288	-309.56%
0	Maintenance Grounds	74021	14,982	15,000	15,019	19	99.87%
145,794	Equipment Repairs	74029	660	146,454	6,216	(140,238)	2,356.08%
(91,289)	Repairs & Maint Subtotal:		4,907,956	4,745,025	4,799,993	54,968	98.85%

# Winnebago County Income Statement

As of: Year End 2017



Winnebago County  
The Wave of the Future

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
<b>Fund - 540 - Highway</b>							
<b>Expense</b>							
	Utilities:						
0	Heat	54700	8,588	12,763	17,500	4,737	72.93%
0	Power and Light	54701	85,367	76,204	95,000	18,796	80.21%
0	Water and Sewer	54702	47,463	52,467	36,200	(16,267)	144.94%
0	Heat	74700	7,271	5,531	15,000	9,469	36.87%
0	Refuse Collection	74703	18,588	37,799	16,600	(21,199)	227.71%
0	Utilities Subtotal:		167,276	184,764	180,300	(4,464)	102.48%
	Contractual Services:						
0	Medical and Dental	55000	4,791	6,194	6,400	206	96.78%
0	Pest Extermination	55002	0	0	500	500	0.00%
0	Other Repair Maint Streets	55004	323,723	374,550	160,000	(214,550)	234.09%
0	Building Repairs	55008	96,701	79,208	31,869	(47,339)	248.54%
90	Professional Service	55014	32,191	233,795	2,800	(230,995)	8,349.81%
0	Architect Engineer	55019	0	7,900	0	(7,900)	100.00%
90	Contractual Services Subtotal:		457,406	701,647	201,569	(500,078)	348.09%
	Insurance Expenses:						
0	Prop Liab Insurance	76000	157,212	159,300	158,010	(1,290)	100.82%
0	Insurance Expenses Subtotal:		157,212	159,300	158,010	(1,290)	100.82%
	Deprec & Amort:						
(273,329)	Depreciation Expense	56503	1,117,751	1,123,119	1,072,900	(50,219)	104.68%
(273,329)	Deprec & Amort Subtotal:		1,117,751	1,123,119	1,072,900	(50,219)	104.68%
(339,410)	Total Other Operating:		7,457,858	7,447,883	7,005,642	(442,241)	106.31%
	Debt Payments:						
0	Debt Principal Payments	57000	70,938	690,912	687,000	(3,912)	100.57%
0	Debt Interest Payments	57001	6,604	17,431	20,100	2,669	86.72%
0	Close to Debt	57003	(70,938)	(690,912)	(687,000)	3,912	100.57%
0	Debt Payments Subtotal:		6,604	17,431	20,100	2,669	86.72%
0	Total Non-Operating Expense:		6,604	17,431	20,100	2,669	86.72%
(734,033)	Expense Total:		12,992,324	13,364,289	12,990,564	(373,726)	102.88%

**Winnebago County  
Income Statement**

**As of: Year End 2017**



Winnebago County  
*The Wine of the Future*

Current Month Actual	Long Description	Object	Prior YTD Actual	YTD Actual	Revised Budget	Remaining Budget	% Attained
827,445	540 - Highway Net Surplus/(Deficit):		50,577	329,572	176,131	(153,441)	

2 **RESOLUTION: Appropriate \$5,070,000 for the Winnebago County Highway Department’s**  
3 **2018 Annual Infrastructure Improvement Program**

4  
5  
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the following infrastructures within Winnebago County are showing significant signs of  
8 deterioration and are in need of improvements to extend their useful lives:

- 9
- 10 • Town of Wolf River: CTH AH (CTH H to Tricounty Road) pulverizing and paving;
- 11 • Town of Vinland: CTH A (Indian Point Road to CTH GG) engineering;
- 12 • Town of Neenah: CTH CB and Oakridge Road Roundabout engineering and real estate acquisition;
- 13 • Village of Fox Crossing: CTH CB (Shady Lane to CTH BB) engineering;
- 14 • Village of Fox Crossing: CTH CB Bridge and Drainage Improvements engineering;
- 15 • Town of Rushford: CTH K (STH 116 to STH 21) pulverizing and paving project;
- 16 • Town of Nekimi: CTH N Bridge Replacement;
- 17 • Town of Utica: CTH N (James Road to CTH FF) pulverizing and paving;
- 18 • Town of Neenah: CTH O (I41 to CTH II) engineering;
- 19 • Town of Black Wolf: CTH R (South County Line to STH 45) milling and paving;
- 20 • Highway material storage bins; and
- 21 • Health and Human Services parking lot milling and paving; and

22  
23 **WHEREAS**, the Winnebago County Highway Department typically performs infrastructure improvements  
24 each year to the Winnebago County roadway system in order to extend the useful life and preserve Winnebago  
25 County’s investment in the assets; and

26 **WHEREAS**, the projects to perform infrastructure improvements have been scheduled for 2018 and have  
27 been identified as needed projects in the Highway Department’s 2018-2022 Capital Improvement Plan; and

28 **WHEREAS**, the Winnebago County Board of Supervisors recognizes the value of maintaining high quality  
29 transportation systems in Winnebago County and is committed to maintaining our highway investments at a high  
30 level.

31  
32 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
33 approves the appropriation of \$5,070,000 for capital improvement projects to provide funding for the Winnebago  
34 County Highway Department’s 2018 Annual Infrastructure Improvement Program.

35  
36 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the funds to pay for  
37 these capital improvement projects shall be transferred from the Winnebago County General Fund to the Highway  
38 Department project funding accounts with the General Fund being reimbursed with a subsequent bond issue.

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Respectfully submitted by:

**HIGHWAY COMMITTEE**

Committee Vote: **4-0**

Respectfully submitted by:

**PERSONNEL AND FINANCE COMMITTEE**

Committee Vote: **4-0**

Vote Required for Passage: **Three-Fourths of Membership**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.



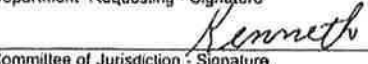

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Mark L Harris  
Winnebago County Executive

BUDGET TRANSFER

Highway Cap Projects

2018

Department Requesting - Signature  Kenneth Roll		Date 2/14/18	Approval - County Executive  Mark L. Harris		Date 2/20/18
Committee of Jurisdiction - Signature  Kenneth Roll		Date 2-19-18	Approval - Personnel & Finance  Harold Singsstock		Date 3/1/18
Committee Vote: 4-0			Committee Vote: 4-0		
Reviewed by Finance Dept.:  Kenneth Roll		Date 2/19/18	Approved - Information Systems Committee Committee Vote:		
Approved - Facilities & Prop Mgmt Committee Committee Vote:			Total amount of budget transfer.....		\$ 5,070,000

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Object or Phase / Task Title	I=Incr D=Decr	Amount (Whole dollars only)
Approve funding for 2018 design and construction projects. Please see attached detail. Many of these are multi year projects and have additional funding to be requested in future years.							
			204		Construction	I	70,000
			502		Bond Proceeds	I	70,000
			204		Engineering	I	200,000
			502		Bond Proceeds	I	40,000
			501		Intergovernmental Revenue	I	160,000
			204		Engineering / Right of Way	I	400,000
			502		Bond Proceeds	I	220,000
			501		Intergovernmental Revenue	I	180,000
			204		Engineering	I	300,000
			502		Bond Proceeds	I	300,000
			204		Engineering	I	350,000
			502		Bond Proceeds	I	350,000
			204		Construction	I	1,500,000
			502		Bond Proceeds	I	1,198,000
			501		Intergovernmental Revenue	I	302,000
			204		Construction	I	150,000
			502		Bond Proceeds	I	150,000
			204		Construction	I	500,000
			502		Bond Proceeds	I	500,000

Org	Object	Project	Phase	Task	Object or Phase / Task Title	I=Incr D=Decr	Amount (Whole dollars only)
			204		Engineering	I	150,000
			502		Bond Proceeds	I	150,000
			204		Construction	I	1,200,000
			502		Bond Proceeds	I	1,200,000
			204		Construction	I	100,000
			502		Bond Proceeds	I	100,000
			204		Construction	I	150,000
			502		Bond Proceeds	I	150,000
			204		Engineering	I	100,000
			502		Bond Proceeds	I	100,000
							5,170,000

5,070,000

West Side Arterial Corridor Study removed by  
Highway Committee vote.



20. 2018 Bridge & Road Paving Program

A, PROPOSED 2018 BONDING - \$ 4,920,000

B. PROJECT COSTS AND SOURCES OF FUNDS:

PROJECT COSTS:	2018	2019	2020	2021	2022	Total
Planning & design	\$ <del>900,000</del> <sup>800,000</sup>	\$ 220,000	\$ -	\$ -	\$ -	\$ 1,120,000
Land purchase	250,000	200,000	-	-	-	450,000
Construction	3,770,000	2,966,000	5,442,000	-	-	12,178,000
Equipment	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>Total costs</b>	<del>4,920,000</del> <sup>4,820,000</sup>	3,386,000	5,442,000	-	-	13,748,000
<b>PROJECT FUNDS:</b>						
G.O.Bonds or notes	\$ <del>4,277,000</del> <sup>4,177,000</sup>	\$ 1,860,000	\$ 2,450,000	\$ -	\$ -	8,587,000
Outside funding	-	-	-	-	-	-
Tax levy	-	-	-	-	-	-
State & Federal funding	643,000	1,526,000	2,992,000	-	-	5,161,000
<b>Total funds</b>	<del>4,920,000</del> <sup>4,820,000</sup>	\$ 3,386,000	\$ 5,442,000	\$ -	\$ -	\$ 13,748,000

C. DESCRIPTION AND JUSTIFICATION:

**Project Description:** There are several road projects included here. They are as follows with the total project cost for each over the planning horizon:

PROJECT DESCRIPTION	2018	2019	2020	2021	2022	TOTAL
CTH "AH" (CTH "H" - Tricounty Rd.)	70,000					70,000
CTH "A" ( Indian Pt. Rd. - CTH "GG")	200,000	420,000	3,742,000			4,362,000
CTH "CB" & Oakridge Rd. Roundabout	400,000	1,766,000				2,166,000
CTH "CB" (Shady Ln. - CTH "BB")	300,000		1,700,000			2,000,000
Widen CTH "CB" Bridge / Drainage Improvements	350,000					350,000
CTH "K" (STH "116" - STH "21")	1,500,000					1,500,000
CTH "N" Bridge Replacement	150,000					150,000
CTH "N" (James Rd - CTH "FF")	500,000					500,000
CTH "O" (41 - CTH "II")	150,000	1,200,000				1,350,000
CTH "R" (South Co. Line - STH "45")	1,200,000					1,200,000
<del>West Side Arterial Corridor Study</del>	<del>100,000</del>					<del>100,000</del>
<b>Totals</b>	<del>4,920,000</del> <sup>4,820,000</sup>	3,386,000	5,442,000	-	-	13,748,000

**Project Description – Continued:** This project consists of our annual program of resurfacing or reconstructing various county road segments based on their condition. Each year an evaluation of all county roads and bridges is done to determine which ones have reached the point of needing resurfacing or reconstruction. All of these roads have reached the point where they need resurfacing or reconstructing.

**Relationship to other projects and plans:** This is part of the County's plan to continuously evaluate all county roads and maintain them over time so as to maintain a relatively stable annual spending budget and yet maintain all county roads so they are in the best driving condition we can afford to attain.

**Justification and alternatives considered:** County roads and bridges are evaluated annually and measured against standards to determine when their conditions warrant resurfacing or reconstruction. General maintenance cannot be done indefinitely. Eventually all roads reach a point where they must be resurfaced or reconstructed.

**21. Highway Department Material Storage Bins**

A, PROPOSED 2018 BONDING - \$ 100,000

B. PROJECT COSTS AND SOURCES OF FUNDS:

PROJECT COSTS:	2018	2019	2020	2021	2022	Total
Planning & design						\$ -
Land purchase						-
Construction	100,000					100,000
Equipment						-
Other						-
<b>Total costs</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
<b>PROJECT FUNDS:</b>						
G.O.Bonds or notes	100,000	-	-	-	-	100,000
Outside funding						-
Tax levy						-
Other						-
<b>Total funds</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

C. DESCRIPTION AND JUSTIFICATION:

**Project Description:** Construct covered material storage bins to be compliant with the counties MS4 permit to reduce suspended solids in storm water leaving the Highway Facility.

**Relationship to other projects and plans:** This project is listed in the remedial action plan provided to the WisDNR to reduce suspended solids and to be in compliance with the MS4 permit and county ordinances.

**Justification and alternatives considered:** The existing material storage bins are currently uncovered and exposed to the weather causing storm water to leave the site with suspended solids. In accordance with the MS4 permit remedial action plan the runoff from the storage bins must be reduced and treated to address suspended solids.

**22. Human Services Parking Lot Resurfacing**

A, PROPOSED 2018 BONDING - \$ 150,000

B. PROJECT COSTS AND SOURCES OF FUNDS:

<b>PROJECT COSTS:</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Planning & design						\$ -
Land purchase						-
Construction	150,000					150,000
Equipment						-
Other						-
<b>Total costs</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000</b>
<b>PROJECT FUNDS:</b>						
G.O.Bonds or notes	150,000	-	-	-	-	150,000
Outside funding						-
Tax levy						-
Other						-
<b>Total funds</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

C. DESCRIPTION AND JUSTIFICATION:

**Project Description:** This project involves milling the existing asphalt surface and installing an asphalt overlay, replacing damaged curb and gutter, and repairing storm sewer inlets.

**Relationship to other projects and plans:** This project is not related to any other project.

**Justification and alternatives considered:** Regular maintenance is essential to maintaining effective pavements county wide. The existing pavement has failed and can no longer be adequately or economically maintained. Replacing the asphalt surface is the only viable option available.

1 260-032018

2 **RESOLUTION: Declare April 2018 as National County Government Month in**  
3 **Winnebago County**

4  
5  
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the nation’s 3,069 counties serve more than 300 million Americans and provide essential  
8 services to create healthy, safe, and vibrant communities; and

9 **WHEREAS**, counties move America forward by providing health care, administering justice, keeping  
10 communities safe, and creating economic opportunities; and

11 **WHEREAS**, Winnebago County and all counties take pride in their responsibility to protect and enhance the  
12 health, welfare, and safety of their residents in efficient and cost-effective ways; and

13 **WHEREAS**, through the National Association of Counties’ (NACo) “Serving the Underserved” initiative,  
14 NACo is focusing on the critical role counties play in breaking multi-generational cycles of poverty; and

15 **WHEREAS**, each year since 1991, NACo has encouraged counties across the country to actively promote  
16 their own programs and services to the public they serve.

17  
18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
19 proclaims April 2018 as “National County Government Month” in Winnebago County and encourages all county  
20 officials, employees, schools, and residents to participate in county government celebration activities.

21

22 Respectfully submitted by:

23 **MICHAEL NORTON, District 20**

24 Committee Vote: \_\_\_\_\_

25 Vote Required for Passage: **Majority of Those Present**

26

27 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

28

29

30 \_\_\_\_\_  
31 Mark L Harris  
Winnebago County Executive

2 **RESOLUTION: Proclaim April 3, 2018, as National Services Recognition Day in**  
3 **Winnebago County**  
4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, service to others is a hallmark of the American character and central to how we meet our  
7 challenges; and

8 **WHEREAS**, the nation’s local governments are increasingly turning to national service and volunteerism as a  
9 cost-effective strategy to meet their needs; and

10 **WHEREAS**, AmeriCorps and Senior Corps participants address the most pressing challenges facing our  
11 communities, from educating students for the jobs of the 21<sup>st</sup> century, to fighting the opioid epidemic, to responding to  
12 natural disasters, to supporting veterans and military families; and

13 **WHEREAS**, national service expands economic opportunity by creating more sustainable and resilient  
14 communities, and by providing education, career skills, and leadership abilities for those who serve; and

15 **WHEREAS**, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the  
16 country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social  
17 well-being; and

18 **WHEREAS**, national service participants increase the impact of the organizations they serve, both through  
19 their direct service and by managing millions of additional volunteers; and

20 **WHEREAS**, national service represents a unique public-private partnership that invests in community  
21 solutions and leverages non-federal resources to strengthen community impact and increase the return of taxpayer  
22 dollars; and

23 **WHEREAS**, national service participants demonstrate commitment, dedication, and patriotism by making an  
24 intensive commitment to service, a commitment that remains with them in their future endeavors; and

25 **WHEREAS**, the Corporation for National and Community Service shares a priority with local leaders  
26 nationwide to engage citizens, improve lives, and strengthen communities, and it is joining with the National League  
27 of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National  
28 Service Recognition Day on April 3, 2018.

29 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
30 proclaims April 3, 2018, as National Service Recognition Day in Winnebago County and encourages residents to  
31 recognize the positive impact of national service in our community, to thank those who serve, and to find ways to give  
32 back to their communities.

33 Respectfully submitted by:

34 **PAUL EISEN, District 4**

35 Committee Vote: \_\_\_\_\_

36 Vote Required for Passage: **Majority of Those Present**

37

38 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Mark L Harris  
Winnebago County Executive

2 **RESOLUTION: Establish Compensation for Winnebago County Sheriff**

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5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, the next four-year term of office for the Winnebago County Sheriff, an elected position, will begin  
7 on January 7, 2019; and

8 **WHEREAS**, pursuant to § 59.22, Wis Stats, any changes in the compensation for this elected position must  
9 be adopted by the Winnebago County Board of Supervisors earlier than April 15, 2018, the first date for filing  
10 nomination papers for the upcoming term; and

11 **WHEREAS**, a reasonable salary is necessary to attract well-qualified candidates for this full-time elected  
12 position.

13  
14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
15 authorizes annual salary rates for the elected position of Winnebago County Sheriff for the four-year term  
16 commencing on January 7, 2019, shall be as follows:

<b>Annual Salary <u>2019</u></b>	<b>Annual Salary <u>2020</u></b>	<b>Annual Salary <u>2021</u></b>	<b>Annual Salary <u>2022</u></b>
<b>\$106,773</b>	<b>\$108,375</b>	<b>\$110,001</b>	<b>\$111,651</b>

17  
18 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that it hereby authorizes that  
19 the above-referenced elected official be provided Winnebago County’s plans for health, dental, life, and long-term  
20 disability insurance benefits at the same level and on the same terms and conditions as are provided to all  
21 Winnebago County department heads, including any modifications that may be made during the elected official’s  
22 term, and that the elected official participate in the Wisconsin Retirement System on the same terms as apply to  
23 other protective service management employees in the Winnebago County Sheriff’s Department as provided by  
24 State Law.

25  
26 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that funds to cover the cost of  
27 this position be included as part of the annual budgets for the Winnebago County Sheriff’s Department for the years  
28 2019, 2020, 2021, and 2022.

29 **Fiscal Note:**

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Percentage Increase Over Previous Year	4.5%	1.5%	1.5%	1.5%
Salary	\$106,773	\$108,375	\$110,001	\$111,651
Estimated Fringe Benefits	\$ 48,205	\$ 49,921	\$ 51,724	\$ 53,619
<b>TOTAL</b>	<u>\$154,978</u>	<u>\$158,296</u>	<u>\$161,725</u>	<u>\$165,270</u>

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33 **PERSONNEL AND FINANCE COMMITTEE**

34 Committee Vote: **4-0**  
35 Vote Required for Passage: **Majority of Those Present**

37 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

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Mark L Harris  
Winnebago County Executive






**Winnebago County**  
**Department of Human Resources**

*The Wave of the Future*

TO: Personnel & Finance Committee Members  
CC: Mark Harris, County Executive  
John Matz, Sheriff  
Melissa Pingel, Clerk of Courts

FROM: Mike Collard, Director of Human Resources 

DATE: February 22, 2018

RE: Salaries for Elected Officers

By April 15, 2018 the Winnebago County Board is required by law to establish the salaries for the Sheriff, Clerk of Courts, and Coroner for their upcoming 2019 through 2022 terms of office. Since the regular April Board meeting is after this date, the salaries should be established no later than the March Board meeting.

I have compiled a table showing the current (2018) salaries for the Sheriff and Clerk of Courts positions for Winnebago County and for those other counties closest to us in population:

**2018 Salaries for Certain Elected Officials**  
Counties Selected by  
Population

	<u>Sheriff</u>	<u>Clerk of Courts</u>
Racine	\$101,780	\$80,499
Outagamie	\$105,055	\$80,074
<b>Winnebago</b>	<b>\$102,175</b>	<b>\$78,456</b>
Kenosha	\$102,943	\$84,738
Rock	\$117,146	\$76,458
Marathon	\$103,318	\$85,371
Washington	\$104,750	\$80,077
Average:	\$105,310	\$80,810
Winnebago		
Below Avg:	3.07%	3.00%

This shows that our current salaries for the Sheriff and Clerk of Courts offices are currently about 3.0% below average for our peer counties. Only very limited information is available about planned salary increases for the 2019 term in other counties, but it can be expected that most counties will increase their salaries by a minimum of 1.0% per year.

There is very little comparable information available for the Coroner position in counties our size.

It should be kept in mind that by law the salaries for elected positions cannot depend on the merit or tenure of the persons holding the positions. Increases should therefore be thought of as more similar to across-the-board raises than to merit raises.

Relevant internal comparables for these positions include appointed department heads and the chief deputies to the Sheriff and Clerk of Courts. The current salaries and target minimums for appointed department heads are as follows:

Current (Feb 2018) Salaries of Appointed Department Heads  
and Chief Deputies  
Winnebago County

	Target Minimum	Current Salary
Director of Human Services	\$103,946	\$124,959
Corporation Counsel	\$103,946	\$121,034
Park View Administrator	\$96,246	\$99,166
Director of Human Resources	\$96,246	\$114,560
Director of Finance	\$96,246	\$101,059
Highway Commissioner	\$96,246	\$98,038
Director of Facilities	\$89,117	\$104,430
Director of Public Health	\$89,117	\$99,477
Director of Information Services	\$89,117	\$96,151
Director of Parks and Expo Center	\$89,117	\$92,543
Director of Planning & Zoning	\$89,117	\$100,181
Director of Solid Waste	\$89,117	\$99,427
Director of Land and Water Conservation	\$81,015	\$85,748
Airport Director	\$81,015	\$83,264
Director of Child Support	\$81,015	\$82,447
Director of Veterans' Services	\$70,448	\$72,319
Director of Emergency Management	\$70,448	\$73,567
Chief Deputy Sheriff	\$89,117	\$95,248
Chief Deputy Clerk of Courts	\$56,676	\$59,484

The most recent consumer price index data (CPI-U, US city average, all items, January 2018) shows a one-year increase of 2.07% and an average increase per year over the past four years of 1.49%.

I have drafted proposed resolutions for discussion which would increase each officer's salary by 3.0% plus an additional 1.5% each year. These can be modified by using whatever percentage increases the Committee wishes to submit.

	2018 Salary	% Incr.	2019 Salary	% Incr.	2020 Salary	% Incr.	2021 Salary	% Incr.	2022 Salary
Sheriff	\$102,175	4.50%	\$106,773	1.50%	\$108,374	1.50%	\$110,000	1.50%	\$111,650
Clerk of Courts	\$78,456	4.50%	\$81,987	1.50%	\$83,216	1.50%	\$84,465	1.50%	\$85,732
Coroner	\$69,846	4.50%	\$72,989	1.50%	\$74,084	1.50%	\$75,195	1.50%	\$76,323

ELECTED OFFICIAL SALARIES -- WINNEBAGO COUNTY

*As Approved by Winnebago County Board*

	<b>Sheriff</b>		<b>Clerk of Courts</b>		<b>Coroner</b>	
	<u>% incr.</u>	<u>Salary</u>	<u>% incr.</u>	<u>Salary</u>	<u>% incr.</u>	<u>Salary</u>
2013		\$88,073		\$65,006		\$61,603
2014	1.50%	\$1,321	1.50%	\$975	1.50%	\$924
2015	7.71%	\$6,888	12.05%	\$7,950	5.26%	\$3,291
2016	2.00%	\$1,926	2.00%	\$1,478	2.00%	\$1,316
2017	2.00%	\$1,964	2.00%	\$1,508	2.00%	\$1,343
2018	2.00%	\$2,003	2.00%	\$1,539	2.00%	\$1,369
2019				\$78,456		\$69,846
2020						
2021						
2022						

	<b>County Clerk</b>		<b>Register of Deeds</b>		<b>County Treasurer</b>	
	<u>% incr.</u>	<u>Salary</u>	<u>% incr.</u>	<u>Salary</u>	<u>% incr.</u>	<u>Salary</u>
2013		\$68,807		\$68,807		\$68,807
2014	1.50%	\$1,032	1.50%	\$1,032	1.50%	\$1,032
2015	2.00%	\$1,397	2.00%	\$1,397	2.00%	\$1,397
2016	2.00%	\$1,425	2.00%	\$1,425	2.00%	\$1,425
2017	1.50%	\$1,090	1.50%	\$1,090	1.50%	\$1,090
2018	1.50%	\$1,106	1.50%	\$1,106	1.50%	\$1,106
2019	1.50%	\$1,123	1.50%	\$1,123	1.50%	\$1,123
2020	1.50%	\$1,140	1.50%	\$1,140	1.50%	\$1,140
2021						
2022						

BARRY L. BUSBY  
Coroner



448 Algoma Blvd.  
P.O. Box 2808  
Oshkosh, WI 54903-2808

Oshkosh (920) 236-4804  
Fox Cities (920) 725-6349  
Fax (920) 424-7524

e-mail: [bbusby@co.winnebago.wi.us](mailto:bbusby@co.winnebago.wi.us)

Winnebago County  
Coroner

February 27, 2018

TO: Personnel & Finance Committee  
Re: 2018 Pay Raise for Coroner

To Personnel & Finance Committee:

I apologize for missing the Finance meeting regarding wage raises. I received the information on Friday, but was already out of town. As important as being there is, the option for changing my plans was not available.

Ten years ago, the Clerk, The Register of Deeds, The Treasurer and the Coroner were all paid the same amount of money. The Clerk, Register of Deeds & Treasurer all went to a four year election cycle and received a \$5,000 plus increase in salary. The Sheriff, Clerk of Courts and the Coroner were told that they would be caught up in 2010.

In 2010, I gave information to the Personnel Director reflecting that the Marathon County Coroner was making \$85,000 per year, the Racine County Coroner was making \$72,000 a year and at that time, Winnebago County was paying \$59,000 per year for the Coroner.

The pay raises never came at the rate they were supposed to in 2010 or 2014. The Coroner's office is still approximately \$6,000 below the Treasurer and Register of Deeds and approximately \$10,000 to \$30,000 less than counties of comparable size in Wisconsin.

The kind of work that the Coroner's Office does is not a routine Monday through Friday, 8:00 – 4:30 position in a controlled environment. The Coroner is out any time of day or night, 24 hours a day, in all kinds of conditions, including heat, cold, rain, snow, high winds, etc. Working with the grief of survivors in the most grotesque conditions including decapitation, decomposition, burns, babies beaten, gunshot injuries with head/faces missing and so many other difficult situations. The Coroner's Office and staff live with these images and emotions now and forever. The Coroner's office is also more susceptible to law suits than the other departments referenced. We are involved in prevention, death reviews, coalitions and other issues where our participation is requested. We are highly respected for our involvement and are looked to for running pilot programs for our state. Therefore, I believe the Coroner's Office deserves to be compensated no less than what the other county offices receive and no more than the comparable Coroner's Offices in the state of WI.

Thank you for your consideration –

A handwritten signature in cursive script that reads "Barry L. Busby".

Barry L. Busby  
Winnebago County Coroner

2 **RESOLUTION: Establish Compensation for Winnebago County Clerk of Circuit Courts**

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5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, the next four-year term of office for the Winnebago County Clerk of Circuit Courts, an elected  
7 position, will begin on January 7, 2019; and

8 **WHEREAS**, pursuant to § 59.22, Wis Stats, any changes in the compensation for this elected position must  
9 be adopted by the Winnebago County Board of Supervisors earlier than April 15, 2018, the first date for filing  
10 nomination papers for the upcoming term; and

11 **WHEREAS**, a reasonable salary is necessary to attract well-qualified candidates for this full-time elected  
12 position.

13  
14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
15 authorizes annual salary rates for the elected position of Winnebago County Clerk of Circuit Courts for the four-year  
16 term commencing on January 7, 2019, shall be as follows:

<b>Annual Salary <u>2019</u></b>	<b>Annual Salary <u>2020</u></b>	<b>Annual Salary <u>2021</u></b>	<b>Annual Salary <u>2022</u></b>
<b>\$81,986</b>	<b>\$83,216</b>	<b>\$84,464</b>	<b>\$85,731</b>

17  
18 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that it hereby authorizes that  
19 the above-referenced elected official be provided Winnebago County’s plans for health, dental, life, and long-term  
20 disability insurance benefits at the same level and on the same terms and conditions as are provided to all  
21 Winnebago County department heads, including any modifications that may be made during the elected official’s  
22 term, and that the elected official participate in the Wisconsin Retirement System on the same terms as apply to  
23 other elected officials as provided by State Law.

24  
25 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that funds to cover the cost of  
26 this position be included as part of the annual budgets for the Winnebago County Clerk of Circuit Court’s Department  
27 for the years 2019, 2020, 2021, and 2022.

28 **Fiscal Note:**

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Percentage Increase Over Previous Year	4.5%	1.5%	1.5%	1.5%
Salary	\$ 81,986	\$ 83,216	\$ 84,464	\$ 85,731
Estimated Fringe Benefits	<u>\$ 35,753</u>	<u>\$ 37,283</u>	<u>\$ 38,897</u>	<u>\$ 40,602</u>
<b>TOTAL</b>	<u><b>\$117,739</b></u>	<u><b>\$120,499</b></u>	<u><b>\$123,361</b></u>	<u><b>\$126,353</b></u>

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32 Respectfully submitted by:

**PERSONNEL AND FINANCE COMMITTEE**

34 Committee Vote: **4-0**  
35 Vote Required for Passage: **Majority of Those Present**

37 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

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Mark L Harris  
Winnebago County Executive

2 **RESOLUTION: Establish Compensation for Winnebago County Coroner**

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5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, the next four-year term of office for the Winnebago County Coroner, an elected position, will  
7 begin on January 7, 2019; and

8 **WHEREAS**, pursuant to § 59.22, Wis Stats, any changes in the compensation for this elected position must  
9 be adopted by the Winnebago County Board of Supervisors earlier than April 15, 2018, the first date for filing  
10 nomination papers for the upcoming term; and

11 **WHEREAS**, a reasonable salary is necessary to attract well-qualified candidates for this full-time elected  
12 position.

13  
14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
15 authorizes annual salary rates for the elected position of Winnebago County Coroner for the four-year term  
16 commencing on January 7, 2019, shall be as follows:

<b>Annual Salary <u>2019</u></b>	<b>Annual Salary <u>2020</u></b>	<b>Annual Salary <u>2021</u></b>	<b>Annual Salary <u>2022</u></b>
<b>\$72,989</b>	<b>\$74,084</b>	<b>\$75,195</b>	<b>\$76,323</b>

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18 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that it hereby authorizes that  
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20 disability insurance benefits at the same level and on the same terms and conditions as are provided to all  
21 Winnebago County department heads, including any modifications that may be made during the elected official’s  
22 term, and that the elected official participate in the Wisconsin Retirement System on the same terms as apply to  
23 other elected officials as provided by State Law.

24  
25 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that funds to cover the cost of  
26 this position be included as part of the annual budgets for the Winnebago County Clerk of Circuit Court’s Department  
27 for the years 2019, 2020, 2021, and 2022.

28 **Fiscal Note:**

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Percentage Increase Over Previous Year	4.5%	1.5%	1.5%	1.5%
Salary	\$ 72,989	\$ 74,084	\$ 75,195	\$76,323
Estimated Fringe Benefits	<u>\$ 34,412</u>	<u>\$ 35,922</u>	<u>\$ 37,515</u>	<u>\$ 39,196</u>
<b>TOTAL</b>	<u><b>\$107,401</b></u>	<u><b>\$110,006</b></u>	<u><b>\$112,710</b></u>	<u><b>\$115,519</b></u>

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31 Respectfully submitted by:

32 **PERSONNEL AND FINANCE COMMITTEE**

33 Committee Vote: **4-0**

34 Vote Required for Passage: **Majority of Those Present**



36 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2018.

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Mark L Harris  
Winnebago County Executive