

**WINNEBAGO COUNTY BOARD OF SUPERVISORS  
TUESDAY, MARCH 15, 2016**

There will be an Adjourned Meeting of the Winnebago County Board of Supervisors on Tuesday, March 15, 2016, at 6:00 p.m., in the Supervisors' Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin. At this meeting, the following will be presented to the Board for its consideration:

- Roll Call
- Pledge of Allegiance
- Invocation
- Adopt agenda

***Time will be allowed for persons present to express their opinion on any Resolution or Ordinance that appears on the agenda.***

- Communications, petitions, etc.
  - Notice of Claim:
    - Notice of Claim from Michael Lawrence for clothing stolen from his property bag while an inmate at the Winnebago County Jail
  - Resolutions from other counties:
    - Rusk County – Resolution in Support of the Department of Health Services Enhancing the Quality of the Medicaid Non-Emergency Medical Transportation System
- Reports from Committees, Commissions & Boards
- Approval of the proceedings from the February 9, 2016 meetings
- County Executive's Report
- County Executive's Appointment:
  - Lakeland Long Term Care District Board – James Koziczowski
  - Winnebago County Housing Authority – Scott Waterworth
- County Board Chairman's Report
- Presentation of the Wisconsin Law Enforcement Accreditation Group to the Winnebago County Sheriff's Office
- 2016 County Highway Paving Program Presentation – Ernest Winters, Highway Commissioner

**ZONING REPORTS & ORDINANCES**

- Report No. 001 – Jeffrey Ogden, Town of Neenah
  - Amendatory Ordinance No. 03/01/16 – Rezoning to I-1 Light Industrial for tax parcel no. 010-0217
- Report No. 002 – Jamie L., Jeffrey and Julie Leichtfuss and Cullen C. Raasch, Town of Nekimi
  - Amendatory Ordinance No. 03/02/16 – Rezoning to R-1 Rural Residential/A-2 General Agriculture for tax parcel nos. 012-0424 and 012-0424-01

**RESOLUTIONS AND ORDINANCES**

RESOLUTION NO. 266-32016: Commendation for Ellen Shute  
Submitted by:  
PERSONNEL & FINANCE COMMITTEE

RESOLUTION NO. 267-32016: Commendation for Debra Mehlberg  
Submitted by:  
PERSONNEL & FINANCE COMMITTEE

RESOLUTION NO. 268-32016: Commendation for Kim Buhrow  
Submitted by:  
PERSONNEL & FINANCE COMMITTEE

RESOLUTION NO. 269-32016: Disallow Claim of Jeffrey C Jajtner  
Submitted by:  
PERSONNEL & FINANCE COMMITTEE

- RESOLUTION NO. 270-32016: Disallow Claim of Victoria Melum  
Submitted by:  
PERSONNEL & FINANCE COMMITTEE
- RESOLUTION NO. 271-32016: Designate the Week of April 11-15, 2016, as Work Zone Awareness Week in Winnebago County  
Submitted by:  
HIGHWAY COMMITTEE
- RESOLUTION NO. 272-32016: Request Authority to Apply for Funds for Maintenance of Winnebago County-Owned and –Leased Snowmobile Trails  
Submitted by:  
PARKS AND RECREATION COMMITTEE
- RESOLUTION NO. 273-32016: Authorize the Emergency Management Department to Accept a \$16,850 HazMat IQ Training Grant and Appropriate the Funds to Pass Through the Oshkosh Fire Department for the Purpose of Conducting Hazardous Waste Materials Emergency Preparedness Classes to be Attended by Firefighters in Fire Departments in Winnebago County Who Wish to Attend  
Submitted by:  
EMERGENCY MANAGEMENT COMMITTEE  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 274-32016: Authorize the Public Health Department to Purchase a New Vehicle to Replace a 2004 Vehicle at a Cost of \$28,000 and Use the Public Health Department’s Fund Balance to Pay for the Purchase  
Submitted by:  
BOARD OF HEALTH  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 275-32016: Appropriate \$650,000 Towards the Purchase of a New Snow Removal Vehicle for Use at Wittman Regional Airport, to be Funded with the Issuance of General Obligation Promissory Notes  
Submitted by:  
AVIATION COMMITTEE  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 276-32016: Authorize Phase II of a Project at Wittman Regional Airport to Reconstruct Taxiway B and Appropriate \$4,400,000 to be Funded as Follows: \$3,780,000 from Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Funds, \$310,000 from Wisconsin State Airport Funds, and \$310,000 from Winnebago County Bond Proceeds  
Submitted by:  
AVIATION COMMITTEE
- RESOLUTION NO. 277-32016: Adopt a Public Participation Plan for the Preparation, Review, and Adoption of a Farmland Preservation Plan for Winnebago County  
Submitted by:  
PLANNING AND ZONING COMMITTEE
- RESOLUTION NO. 278-32016: Amend the Table of Organization for Park View Health Center  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE
- RESOLUTION NO. 279-32016: Establish Salaries for Elected Officials of Winnebago County  
Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

ESOLUTION NO. 280-32016: Ratify 2016-2018 Agreement with the Winnebago County Deputies Association

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

RESOLUTION NO. 281-32016: Authorize the Hiring of ZS LLC to Perform the Architectural Engineering Work Regarding the Capital Project to Repair the Courthouse Windows

Submitted by:

FACILITIES & PROPERTY MANAGEMENT COMMITTEE

RESOLUTION NO. 282-32016: Authorize the Hiring of Kontext Architects to Perform the Architectural Engineering Work Regarding the Capital Project to Relocate County Departments

Submitted by:

FACILITIES & PROPERTY MANAGEMENT COMMITTEE

ORDINANCE NO. 283-32016: Amend Section 11.11 of the General Code of Winnebago County (Amend Appendix A: Winnebago County Public Health Department Permit Fee Schedule)

Submitted by:

BOARD OF HEALTH

Respectfully submitted,  
Susan T. Ertmer  
Winnebago County Clerk

Upon request, provisions will be made for people with disabilities.  
(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)

**WINNEBAGO COUNTY BOARD MEETING  
TUESDAY, FEBRUARY 9, 2016**

Chairman David Albrecht called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: Konezke, Barker, Harpt, Eisen, Ramos, Kiel, Roh, Smith, Scherck, Albrecht, Gabert, Egner, Thompson, Olson, Brewer, Wingren, Lautenschlager, Norton, Warnke, Robl, Singstock, Brooks, Turner, Locke, Hegg, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis, Snider and Kriescher. Excused: Widener, Hardy and Finch.

Motion by Supervisor Robl and seconded by Supervisor Ellis to adopt the corrected agenda. CARRIED BY VOICE VOTE.

**PUBLIC HEARING**

No one from the public addressed the board.

**COMMUNICATIONS AND PETITIONS**

The following correspondence was presented to the Board by Sue Ertmer, County Clerk:

- Communications, petitions, etc.
  - Notice of Claims:
    - Notice of Claim from Jeffrey C. Jajtner for damage to his vehicle resulting from an accident with a county snowplow was referred to the Personnel and Finance Committee.
    - Notice of Claim from Victoria Melum for injuries sustained when she fell at Court Tower in Oshkosh was referred to the Personnel and Finance Committee.
  - Resolutions from other counties:
    - Outagamie County – Resolution No. 120-2015-16, a resolution opposing, “any legislation that would allow a dairy farmer to sell unpasteurized (raw) milk and raw milk products such as butter and cheese directly to consumers on the farm where the milk products are produced” was referred to the Legislative Committee.
- Zoning Petitions:
  - No. 001 – Jeffrey L. Leichtfuss and Cullen L. Raasch, Town of Nekimi; tax parcel nos. 012-0424 and 012-0424-01; rezone to R1/A2 - single family residential was referred to the Planning and Zoning Committee.

**REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS**

Supervisor Wingren announced the Legislative Committee will meet on Monday, February 22, 2016. If you have any items to be added to the agenda, contact Supervisor Wingren.

Supervisor Lautenschlager reported on his attendance at the WCA Legislative Exchange Conference held in Madison. He felt the content of the conference was very good.

Supervisor Snider reported on attendance at a meeting on February 1 for the listening session of Governor Scott Walker at the Village of Winneconne Municipal Center. He spoke to Governor Walker regarding the Veterans’ bill and was assured the bill would go away. Supervisor Snider reported on his attendance at the WCA Legislative Exchange and what sessions he attended and legislators that he visited. He lobbied against the Veterans’ bill with legislators and was assured that the bill would not pass. While still in Madison, the bill was pulled.

Supervisor Warnke placed invitations on everyone’s desk to the Disabled American Veterans’ Fund Raiser event to be held on February 20. All proceeds will go to the Veteran’s Office in Winnebago County. He encourages other supervisors to attend.

Supervisor Norton attended the WCA Legislative Exchange. He sent a Wisconsin Eye YouTube video to the County Clerk’s Office to be shared with all Supervisors.

Motion by Supervisor Robl and seconded by Supervisor Ellis to approve the January 5, 2016 and January 19, 2016 proceedings. CARRIED BY VOICE VOTE.

**COUNTY EXECUTIVE’S REPORT**

Mark Harris, Winnebago County Executive, updated the board on placements at Lincoln Hills. There are five juveniles currently placed there. Human Services has been there to interview the juveniles in regard to their care and their findings were favorable.



## **COUNTY EXECUTIVE APPOINTMENTS**

### **Human Services Board**

County Executive Harris asked for approval of his corrected re-appointments of James Koziczkowski, 104 Lexington Court, Neenah; Tom Widener, 129 Richard Avenue, Neenah; Larry Lautenschlager, 1215 Carr Place; and Jerry Finch, 515 Shreve Lane, Neenah to the Human Services Board. These are three-year terms which will expire on December 31, 2018. The dates on the original appointments incorrectly stated the expiration date as August 31, 2018. Motion by Supervisor Robl and seconded by Supervisor Konetzke to approve. CARRIED BY VOICE VOTE.

## **COUNTY BOARD CHAIRMAN'S REPORT**

Chairman Albrecht reported that Supervisors Widener, Hardy, and Finch asked to be excused for tonight's meeting.

## **ZONING REPORTS & ORDINANCES**

- Report No. 001 – A report from the Planning and Zoning Committee regarding a requested zoning change from property owner, Wildwood Creek, LLC; Town of Winneconne, for a zoning change to PDD Planned Development District for tax parcel nos. 030-0340-01-01 and 030-0340-01-02. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 020116 – A requested zoning change from PDD - Planned Development District to PDD - Planned Development District for tax parcel nos. 030-0340-01-01 and 030-0340-01-02. Motion by Supervisor Egan and seconded by Supervisor Farrey to accept. CARRIED BY VOICE VOTE.
- Report No. 002 – A report from the Planning and Zoning Committee regarding a requested zoning change from property owners, Kim and Thomas Lehouillier; Town of Oshkosh, for a zoning change from R-2 to R-2 for tax parcel no. 018-2290. Motion by Supervisor Egan and seconded by Supervisor Ellis to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 020216 – A requested zoning change from R-2 Suburban Low Density Residential to R-2 Suburban Low Density Residential for tax parcel no. 018-2290. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
- Report No. 003 – A report from the Planning and Zoning Committee regarding a request for annexation from property owner, Chris Rhyner; Town of Nekimi, from the Town of Nekimi to the City of Oshkosh for tax parcel no. 012-0265, 012-0266 and 012-0265-01(p). Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 020316 – A requested zoning change for annexation from the Town of Nekimi to the City of Oshkosh of tax parcel nos. 012-0265, 012-0266 and 012-0265-01(p). Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
- Report No. 004 – A report from the Planning and Zoning Committee regarding a request for annexation from property owner, Neenah Joint School District, Town of Neenah, from the Town of Neenah to the City of Neenah of tax parcel nos. 010-0016-05, 010-0037, 010-0037-01 and 010-0039-04. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 020416 – A requested zoning change for annexation from the Town of Neenah to the City of Neenah of tax parcel nos. 010-0016-05, 010-0037, 010-0037-01 and 010-0039-04. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
- Report No. 005 – A report from the Planning and Zoning Committee regarding a request for annexation from property owner, FVTC Foundation, Inc. – Town of Nekimi; from the Town of Nekimi to the City of Oshkosh for tax parcel no. 012-0182. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 020516 – A requested zoning change for annexation from the Town of Nekimi to the City of Oshkosh of tax parcel no. 012-0182. Motion by Supervisor Egan and seconded by Supervisor Ellis to accept. CARRIED BY VOICE VOTE.
- Report No. 006 – A report from the Planning and Zoning Committee regarding a request for annexation from property owner, DGB Investments, LLC – Town of Nekimi; from the Town of Nekimi to the City of Oshkosh for tax parcel no. 012-0266-03-01. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 020616 – A requested zoning change for annexation from the Town of Nekimi to the City of Oshkosh of tax parcel no. 012-0266-03-01. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
- Report No. 007 – A report from the Planning and Zoning Committee regarding a request for annexation from property owner, P & Q Bencarrie Complex LLC – Town of Neenah; from the Town of Neenah to the City of Neenah of tax parcel no. 010-0277 (p). Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 020716 – A requested zoning change for annexation from the Town of Neenah to the City of Neenah of tax parcel no. 010-0277(p). Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.

- Amendatory Ordinance 8 – A requested zoning change from the Town of Clayton on behalf of Dennis Gehrt for a zoning change from A-2 General Agricultural District to B-2 Community Business District for tax parcel no. 006-0901-04-07. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
- Amendatory Ordinance 9 – A requested zoning change from the Town of Clayton on behalf of Guy Gruett for a zoning change from A-2 General Agricultural District to R-2 Suburban Residential District for tax parcel no. 006-0607-01. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
- Amendatory Ordinance 10 – A requested zoning change from the Town of Clayton on behalf of James Sturgis for a zoning change from A-2 General Farming District to R-1 Rural Residential District for tax parcel no. 006-0531(p). Motion by Supervisor Egan and seconded by Supervisor Ellis to accept. CARRIED BY VOICE VOTE.
- Amendatory Ordinance 11 – A requested zoning change from the Town of Winneconne on behalf of Michael Pamer for a zoning change from A-2 Agriculture to R-1/ A-1 Residential for tax parcel no. 030-0088. Motion by Supervisor Egan and seconded by Supervisor Snider to accept. CARRIED BY VOICE VOTE.

**RESOLUTIONS AND ORDINANCES**

**RESOLUTION NO. 262-22016: Disallow Claims of Lynn Reimer**

WHEREAS, your Personnel and Finance Committee has had the claims of Lynn Reimer referred to it for attention; and

WHEREAS, your Committee has investigated the claims and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claims of Lynn Reimer, filed with the County Clerk from December 11, 2015, to the present time, be and the same are hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to approve. CARRIED BY VOICE VOTE.

**ORDINANCE NO. 263-22016: Adopt a 10-Year Update of Winnebago County’s Comprehensive Plan and Amend Chapter 22 of the General Code of Winnebago County**

WHEREAS, on March 21, 2006, the Winnebago County Board of Supervisors (“Board”) adopted a comprehensive plan pursuant to §§ 59.69 and 66.1001, Wis Stats; and

WHEREAS, § 66.1001, Wis Stats, requires an update of an adopted comprehensive plan every 10 years; and

WHEREAS, the Board desires to have an up-to-date comprehensive plan that fully complies with §§ 59.69 and 66.1001, Wis Stats; and

WHEREAS, the process to prepare the 10-year update was formally initiated in 2014 when the Board adopted a public participation plan which outlined the way citizens, local units of government, and others could be involved in the preparation, review, and adoption of the 10-year update; and

WHEREAS, the Winnebago County Planning and Zoning Committee has prepared a 10-year update of Winnebago County's 2006 comprehensive plan; and

WHEREAS, the Planning and Zoning Committee, by a majority vote of the entire Committee as recorded in its official minutes of February 1, 2016, has adopted a resolution recommending to the County Board the adoption of the document entitled “A Multi-Jurisdictional Comprehensive Plan for Winnebago County: 2016-2035;” and

WHEREAS, on January 27, 2016, the Winnebago County Planning and Zoning Committee conducted a public hearing in compliance with § 59.69(3)(d), Wis Stats, and on February 9, 2016, the Winnebago County Board of Supervisors is conducting a public hearing in compliance with the requirements of § 66.1001(4)(c) and (d), Wis Stats; and

WHEREAS, the Board has determined that the provisions included in the adopted public participation plan have been followed.

NOW THEREFORE, the Winnebago County Board of Supervisors does ordain as follows:

**SECTION 1. COMPREHENSIVE PLAN AMENDMENT**

The Winnebago County Board of Supervisors hereby adopts the comprehensive plan entitled “A Multi-Jurisdictional Comprehensive Plan for Winnebago County: 2016-2035;” which consists of three documents as follows:

- Volume 1: Background Document (attached hereto as Exhibit A)
- Volume 2: Policy Document (attached hereto as Exhibit B)
- Volume 3: Farmland Preservation Plan (Volume 3 remains unchanged)

## SECTION 2. DISTRIBUTION OF ORDINANCE

The Planning Director for Winnebago County is directed to send a copy of this ordinance to those entities enumerated in § 66.1001(4)(b), Wis Stats

## SECTION 3. REPEAL AND RECREATE CHAPTER 22

The County Board of Winnebago County hereby repeals and recreates Chapter 22 of the Winnebago County General Code to read as follows:

### Chapter 22 Winnebago County Comprehensive Plan

22.01 Authority: Pursuant to sections 59.69(2) & (3) and s. 66.1001, Wis. Stats, Winnebago County is authorized and mandated to prepare and adopt a comprehensive plan which allows the county to enact or amend in the following ordinances as enumerated in s. 66.1001(3), Wis. Stats., including but not limited to: local subdivision regulation under s. 236.45 or 236.46, Wis. Stats; County zoning ordinance enacted or amended under s. 59.69, Wis. Stats.; zoning of shorelands or wetlands in shorelands under s. 59.692, Wis. Stats.; and town zoning ordinances that are approved by the County Board and enacted and amended under s. 60.61 or 60.62, Wis. Stats.

22.02 Applicability: Pursuant to s. 59.69(3)(a), Wis. Stats., this ordinance shall be applicable to all lands within Winnebago County which are in unincorporated areas and in those areas within incorporated areas whose governing bodies by resolution agree to having their areas included in the county development plan.

22.03 Official Copy: The County Clerk shall maintain a copy of the adopted comprehensive plan and any amendments made thereto. Such copy shall be made available to the public upon request during normal office hours.

22.04 Interpretation in Relationship to Other Laws: This ordinance shall apply and take precedence in all situations where it is more restrictive than another ordinance. The provisions of this ordinance shall be interpreted as minimum requirements and shall be liberally construed in favor of this ordinance. This ordinance shall not be deemed to limit or repeal any other powers granted to Winnebago County by the Wisconsin Statutes or the Wisconsin Administrative Code. Winnebago County acknowledges those intergovernmental agreements relating to the location of boundaries which exist at the time of the adoption of this Ordinance. Both prior to and subsequent to January 1, 2010, it is the intent of Winnebago County to recognize said agreements to the extent that said Agreements are not contrary to nor in violation of the General Code of Winnebago County, the Wisconsin Administrative Code or Wisconsin or Federal statutes. Nothing contained within this ordinance shall be construed so as to require Winnebago County to enforce any such intergovernmental agreement.

22.05 Severability and Nonliability: If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

22.06 Plan-Ordinance Consistency: All of the following enacted or amended ordinances and related plans and procedures shall be consistent with the adopted comprehensive plan, including the future land uses identified in the plan:

- (1) Pursuant to s. 66.1001(3), Wis. Stats., the Winnebago County Zoning Ordinance (Chapter 23 of the County General Code).
- (2) Pursuant to s. 66.1001(3), Wis. Stats., major land divisions as defined in the Winnebago County Subdivision Ordinance (Chapter 18 of the County General Code);
- (3) Pursuant to s. 66.1001(3), Wis. Stats., all Town zoning ordinances and amendments thereto that are required to be approved by the County Board.
- (4) Pursuant to s. 66.1001(3), Wis. Stats., the Winnebago County Shoreland Ordinance (Chapter 27 of the County General Code)
- (5) Farmland Preservation Plan prepared and adopted in accordance with ch. 91, Wis. Stats.
- (6) Where the adopted comprehensive plan and those adopted ordinances enumerated in this section are in conflict, the remedy shall be as identified in this ordinance, the adopted comprehensive plan for changes to the plan, or those ordinances cited in sections s. 22.06 (1) to (7) above for changes to the affected ordinance(s). This includes the future land use map in the comprehensive plan and the adopted zoning map of the County Zoning Ordinance.
- (7) Lots of record existing at the time of implementation of this ordinance are exempt from any lot size parameters that may be identified in the adopted comprehensive plan, however the proposed use shall be in compliance with the uses shown on the future land use map in the adopted comprehensive plan.

22.07 Amendments, Revisions, and Updates: All amendments, revisions, and updates to the plan or adoption of a new plan shall be in accordance with s. 66.1001(4), Wis. Stats.

22.08 Fees: The Winnebago County Board of Supervisors may establish a fee for submitting a petition to amend the adopted comprehensive plan.

22.09 Inclusion and Adherence to City and Village Plans: Pursuant to s. 59.69(3)(b), Wis. Stats., the county development plan shall include the master plan of any city or village that was adopted under s. 62.23(2) or (3), Wis. Stats., and the official map of such city or village that was adopted under s. 62.23(6), Wis. Stats. in the county, without change to said plan. In addition, pursuant s. 59.69(3)(e), Wis. Stats, master plans for cities and villages adopted under s. 62.23(2), Wis. Stats., and (3) and an official map that is established under s. 62.23(6), Wis. Stats. shall control in the unincorporated territory of the county, whether or not such action occurs before the adoption of a county development plan. The future land use map for the City of Oshkosh shall only apply in the extraterritorial jurisdictional area of the City. As such, when the City of Oshkosh expands the extraterritorial jurisdiction via annexation or boundary agreement, the County's future land use map will change accordingly to reflect the change in extraterritorial jurisdictional area, without need for a formal plan amendment. Property outside of the extraterritorial jurisdiction of the City of Oshkosh shall be regulated by the County's future land use map, until such time as this boundary changes due to an annexation and/or attachment of town property through a boundary agreement between the City of Oshkosh and respective town. Application for development activity pursuant to s. 22.06 shall require a written statement of plan compliance from the applicable city or village. Only proposed zoning changes and major land divisions shall be required to be in compliance with the plan in these areas.

22.10 Implementation Actions: The adopted comprehensive plan may include recommendations for various implementation activities. Prior to commencing work on any major implementation action, the Winnebago County Planning Director shall confer with the Winnebago County Planning and Zoning Committee to determine if specific authorization is required or recommended. If it is determined authorization is necessary or recommended, such work must be approved by the Planning and Zoning Committee and if required, or if requested by said Committee, by the Winnebago County Board of Supervisors.

22.11 Violations and Penalties:

- (1) It shall be unlawful to construct or use any structure, land, or water in violation of any provisions of this ordinance. In case of any violation, the County Board of Supervisors, the County Zoning Administrator, Town Board, or any property owner aggrieved by such violation may institute appropriate action or proceedings to enjoin a violation of this ordinance.
- (2) If the County Zoning Office shall determine at any time that the ordinance, laws, orders, plans and specifications are not being complied with, said office is authorized to post a stop work order at the site of the work. When such order has been posted, it shall have the effect of causing the original permit or approval(s) to be revoked and in all cases, it shall be unlawful for any further work to proceed until the permit or required approval(s) are issued or reinstated. It shall further be unlawful to remove such stop work order without the direct authorization of the County Zoning Office.
- (3) Penalties: Any person, firm, or corporation, who fails to comply with the provisions of this ordinance as enumerated in s. 22.06 (1) to (7), above, or any order of the County Zoning Administrator issued in compliance with s. 22.06 (1) to (7), or who violates, disobeys, neglects, omits or refuses to comply with or who resists enforcement of s. 22.06 (1) to (7) shall be subject to the penalties as provided in s. 25.04 of the Winnebago County General Code.

#### SECTION 4. EFFECTIVE DATE OF ORDINANCE

This ordinance amendment shall take effect on **March 20, 2016** following passage by a majority vote of the members-elect of the County Board and publication as required by law.

Adopted this  day of **February** 2016.

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that a complete copy of the County Comprehensive Future Land Use Plan is available online at <http://www.co.winnebago.wi.us/planning-and-zoning/comprehensive-plan/draft-comprehensive-plan>.

Submitted by:  
PLANNING AND ZONING COMMITTEE

Motion by Supervisor Egan and seconded by Supervisor Gabert to approve. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 264-22016: Authorize a Transfer of \$147,000 from the Professional Services Account to the Labor Accounts of the Sheriff's Department's 2015 Budget to Cover Overages in the Labor Accounts**

WHEREAS, the Sheriff's Department exceeded its labor account in its 2015 Budget by \$147,000; and  
WHEREAS, there are sufficient funds available in the Professional Services Account of the Sheriff's  
Department's 2015 Budget to cover the overages; and

WHEREAS, because of the available funds in the Professional Services Account, the Department will not need  
to request funds from the Contingency Fund or General Fund Balance.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby  
authorizes a transfer of \$147,000 from the Professional Services Account to the Labor Accounts of the Sheriff's  
Department's 2015 Budget to cover overages in the Labor Accounts.

Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to approve. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 265-22016: Authorize a Transfer of \$19,000 from the Salary Contingency Fund and \$3,400  
from the General Contingency Fund to the Labor Accounts of the Coroner's  
Office's 2015 Budget to Cover Overruns in Labor Costs for 2015.**

WHEREAS, the Coroner's Office has exceeded its Labor Account in its 2015 Budget by \$22,400; and  
WHEREAS, there are insufficient funds in other areas of the Coroner's 2015 budget to cover the overage.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby  
authorizes a transfer of \$19,000 from the Salary Contingency Fund (which will deplete the Fund) and \$3,400 from the  
General Contingency Fund to the Labor Accounts of the Coroner's Office's 2015 Budget to cover overages in the  
Labor Accounts.

Submitted by:  
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to accept. AYES: 32; NAYES: 0;  
ABSTAIN: 1 – Hegg; ABSENT: 3 – Widener, Hardy and Finch. CARRIED.

Motion by Supervisor Robl and seconded to adjourn until the March 1, 2016 Special Orders meeting at 6:00  
p.m. The meeting was adjourned at 6:23 p.m.

Submitted by:  
Julie A. Barthels  
Winnebago County Deputy Clerk

State of Wisconsin)  
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the  
Winnebago County Board of Supervisors for their regular meeting held February 9, 2016.

Julie A. Barthels  
Winnebago County Deputy Clerk

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
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**Winnebago County**  
Office of the County Executive

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** March 15, 2016  
**SUBJECT:** Re-appointment to the **LAKELAND LONG TERM CARE DISTRICT BOARD**

Subject to your approval, I am hereby making the following re-appointment to the **LAKELAND LONG TERM CARE DISTRICT BOARD**.

**James Kozickowski**  
104 Lexington Court  
Neenah, WI. 54956

This is a three (3) year term which will expire April 30, 2019.

Thank you in advance for your favorable consideration of this appointment.

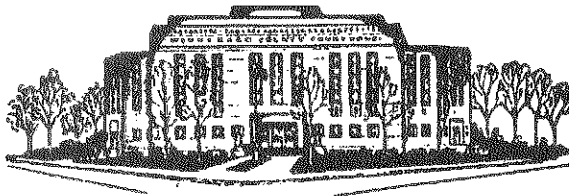
  
Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk  
Lakeland Long Term Care District Board

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
FAX (920) 232-3429



**Winnebago County**  
Office of the County Executive

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** March 15, 2016  
**SUBJECT:** Re-appointment to the **WINNEBAGO COUNTY HOUSING AUTHORITY**

Subject to your approval, I am hereby making the following re-appointment to the **WINNEBAGO COUNTY HOUSING AUTHORITY**.

**Scott Waterworth**  
2280 Willow Hill Drive  
Necanah, WI. 54956

This is a five (5) year term which will expire April 20, 2021.

Thank you in advance for your favorable consideration of this appointment.

  
Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk  
Winnebago County Housing Authority

**TO THE WINNEBAGO COUNTY BOARD SUPERVISORS**

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Amendment 2015-ZC-3420 filed with the County Clerk by:

OGDEN, JEFFREY, Town of NEENAH and referred to the Planning and Zoning Committee on 1/26/2016 and

WHEREAS, a Public Hearing was held on 1/27/2016, & 2/23/2016 pursuant to mailed and published notice as provided by as on the following:

**PROPERTY INFORMATION:**

Owner(s) of Property: OGDEN, JEFFREY

Agent(s): DAVEL, JOHN - DAVEL ENGEERING & ENVIRONMENTAL INC

Location of Premises Affected: 1645 OAKRIDGE RD  
NEENAH, WI 54956

Legal Description: Being a part of the SW 1/4 of the SW 1/4, Section 20, Township 20 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin.

Tax Parcel No.: 010-0217

Sewer:  Existing  Required  Municipal  Private System  
Overlay:  Airport  SWDD  Shoreland  
 Floodplain  Microwave  Wetlands

WHEREAS,  
Applicant is requesting a rezoning to I-1 Light Industrial,

And

WHEREAS, we received notification from the Town of NEENAH recommending Approval

And

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, making the following findings:

The Town of NEENAH has Approved. Town has right of approval or denial per terms of zoning ordinance.

Town findings for Approval were as follows: 1. Town does have an adopted land use plan.

2. Action does agree with Town adopted Town plan.

3. Meets conditions of Town/County zoning code.

4. Compatible with other properties along County CB.

5. Adequate public utilities are available.

6. Low traffic generator.

1. Town of Neenah has approved.

2. There were objections to a potential increase in traffic, noise, glare from lighting, and the parcel being used for other allowed uses in an I-1 (Light Industrial) District.

3. Proposed use is compatible with adjacent uses.

Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3).



NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending Approval by a vote of 5-0

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby [ADOPTED] OR [DENIED].

---

For the Planning and Zoning Committee

**AMENDATORY ORDINANCE # 03/01/16**

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2015-ZC-3420 as follows:

Being a part of the SW 1/4 of the SW 1/4, Section 20, Township 20 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin.

FROM: A-2 General Agriculture,

TO: I-1 Light Industrial,

Adopted/ Denied this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

David Albrecht, Chairperson

ATTEST:

Susan T. Ertmer, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Mark Harris  
County Executive

County Board Supervisory district 9

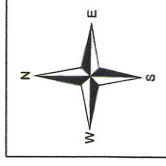


**Application #16-ZC-3420**

Date of Hearing:  
January 27, 2016

Owner(s):  
Ogden, Jeffrey D.

Subject Parcel(s):  
0100217



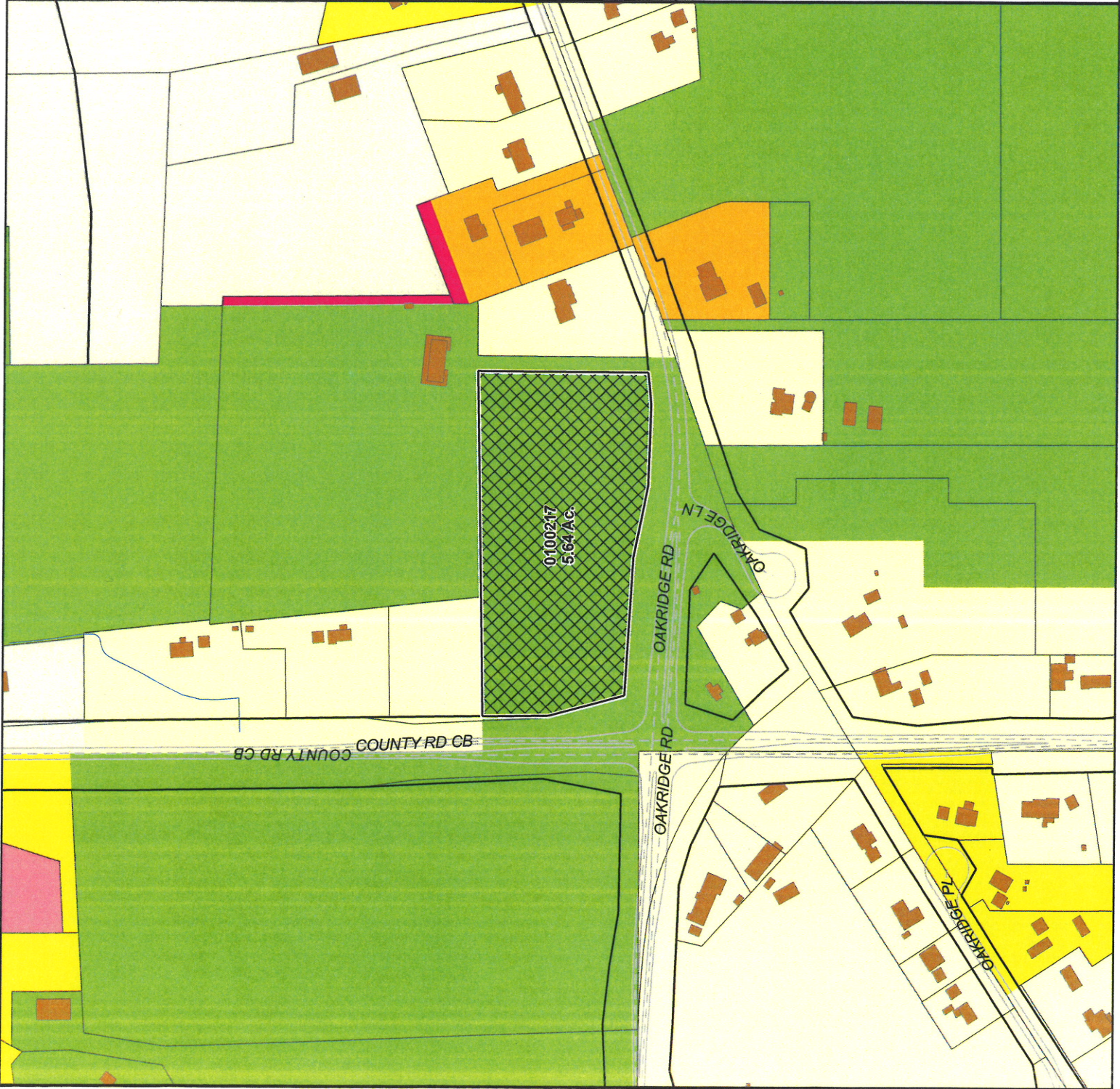
Winnnebago County  
WINGS Project

**Scale**  
1 inch : 300 feet

**County Zoning Districts**

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

**Other Areas**





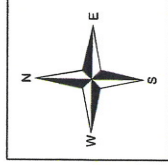
**Application #16-ZC-3420**

Date of Hearing:  
**January 27, 2016**

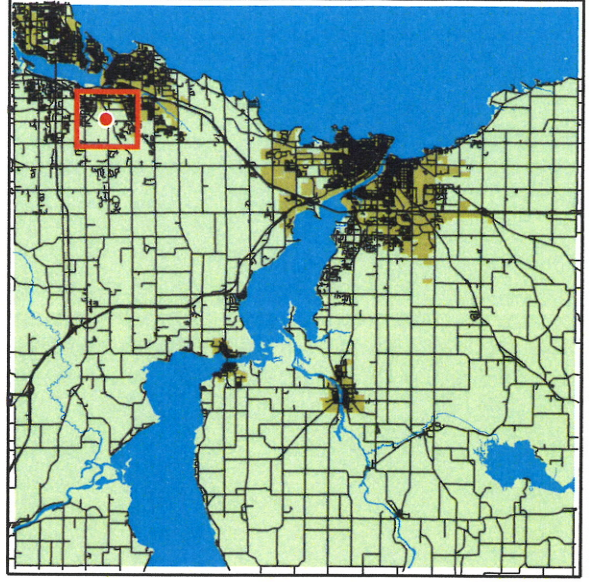
Owner(s):  
**Ogden, Jeffrey D.**

Subject Parcel(s):  
**0100217**

*Winnebago County  
WINGS Project*

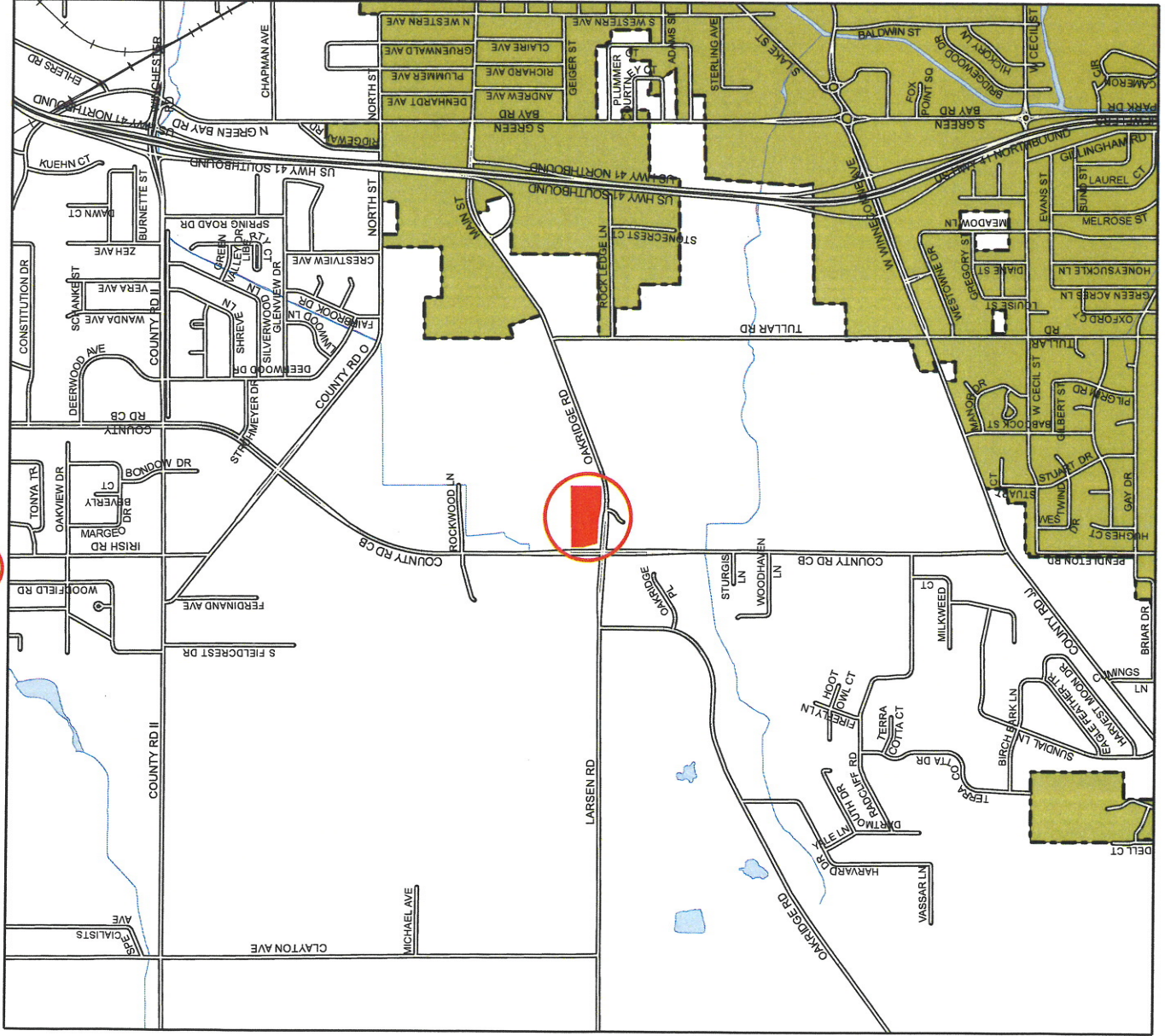


**● = SITE**



**WINNEBAGO COUNTY**

**○ = SITE**



1 inch : 2,000 feet

**TO THE WINNEBAGO COUNTY BOARD SUPERVISORS**

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Amendment 2016-ZC-3480 filed with the County Clerk by:

LEICHTFUSS, JAMIE L ; LEICHTFUSS, JEFFREY ; LEICHTFUSS, JULIE ; RAASCH, CULLEN C, Town of NEKIMI and referred to the Planning and Zoning Committee on 2/9/2016 and

WHEREAS, a Public Hearing was held on 2/23/2016, pursuant to mailed and published notice as provided by as on the following:

**PROPERTY INFORMATION:**

*Owner(s) of Property:* LEICHTFUSS, JAMIE L ; LEICHTFUSS, JEFFREY ; LEICHTFUSS, JULIE ; RAASCH, CULLEN C  
*Agent(s):*

*Location of Premises Affected:* 3136 BLACK WOLF AVE and PARCEL EAST OF 3136 BLACK WOLF AVE  
OSHKOSH, WI 54902

*Legal Description:* Being a part of the SE 1/4 of the SW 1/4, Section 23, Township 17 North, Range 16 East, Town of Nekimi, Winnebago County, Wisconsin.

*Tax Parcel No.:* 012-0424, 012-042401

Sewer:  Existing  Required  Municipal  Private System  
Overlay:  Airport  SWDD  Shoreland  
 Floodplain  Microwave  Wetlands

WHEREAS,  
Applicant is requesting a rezoning to R-1 Rural Residential,  
A-2 General Agriculture,

And  
WHEREAS, we received notification from the Town of NEKIMI recommending Approval

And  
WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, making the following findings:

- The Town of NEKIMI has Approved. Town action is advisory due to shoreland jurisdiction.  
Town findings for Approval were as follows: 1. Town does have an adopted land use plan.  
2. Action does agree with Town adopted Town plan.  
1. The Town of Nekimi has approved.  
2. There were no objections.  
3. Proposed use is compatible with adjacent uses.  
4. Zoning Map Amendment/Zoning Change is required as a condition of plat/CSM approval and will place development in appropriate zoning district.

*Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3).*

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending Approval by a vote of 5-0

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby [ADOPTED] OR [DENIED].

---

For the Planning and Zoning Committee

**AMENDATORY ORDINANCE # 03/02/16**

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2016-ZC-3480 as follows:

Being a part of the SE 1/4 of the SW 1/4, Section 23, Township 17 North, Range 16 East, Town of Nekimi, Winnebago County, Wisconsin.

FROM: R-1 Rural Residential, A-2 General Agriculture,

TO: R-1 Rural Residential, A-2 General Agriculture,

Adopted/ Denied this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

David Albrecht, Chairperson

ATTEST:

Susan T. Ertmer, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Mark Harris  
County Executive

County Board Supervisory district 32

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

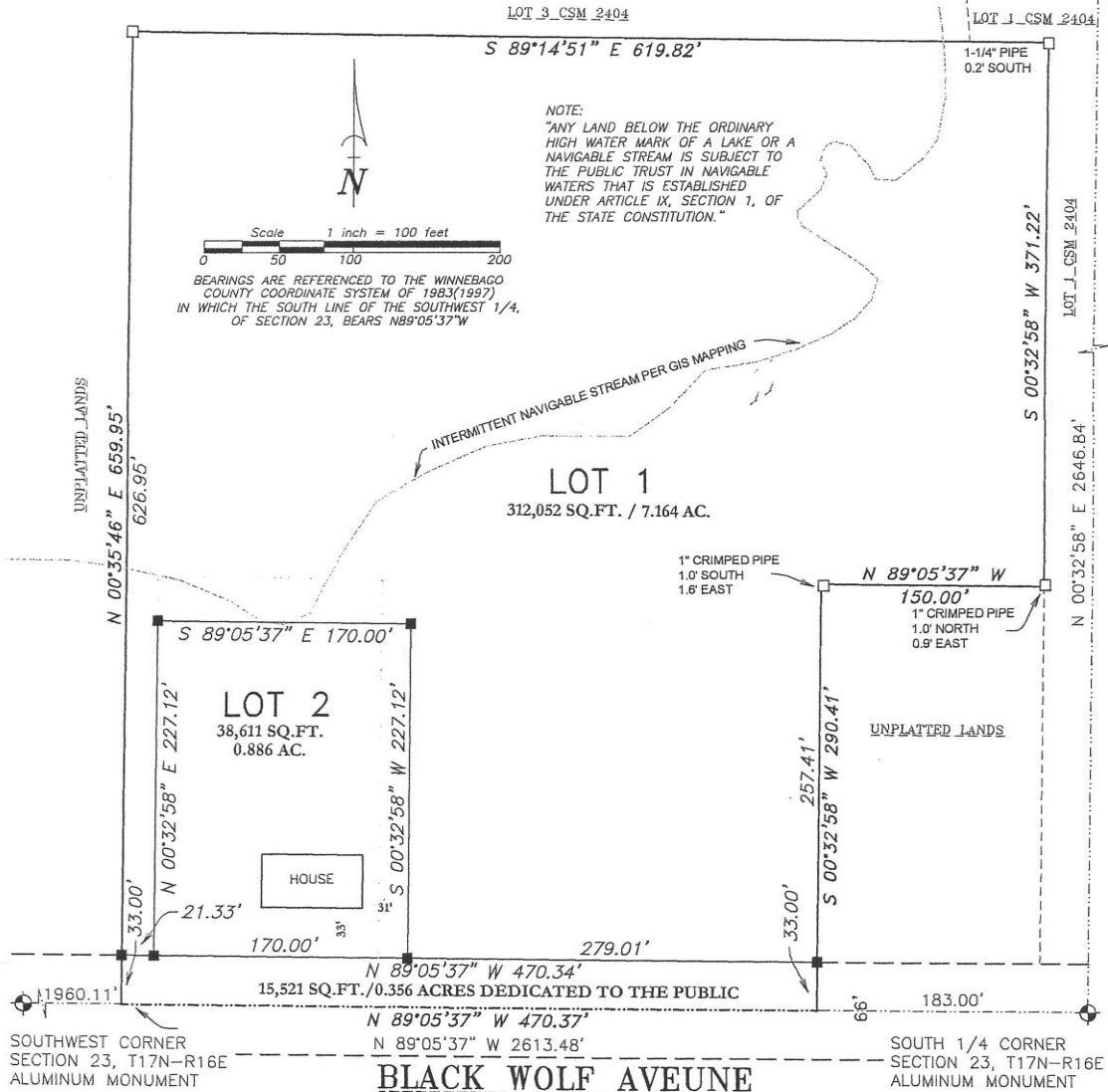
PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF  
THE SOUTHWEST 1/4 OF SECTION 23, TOWNSHIP 17  
NORTH, RANGE 16 EAST, TOWN OF NEKIMI, WINNEBAGO  
COUNTY, WISCONSIN.

**LEGEND**

- 1-1/4" O.D. IRON PIPE SET, 18" LONG,  
WEIGHING 1.130 LBS. PER LIN. FOOT
- 1-1/4" O.D. IRON PIPE FOUND
- ⊙ GOVERNMENT CORNER FOUND
- FENCE LINE
- ( ) RECORDED AS

SURVEY FOR:  
JULIE LEICHTFUSS  
549 OLD KNAPP ROAD  
OSHKOSH, WI 54902

CENTER OF SECTION 23  
T17N-R16E  
ALUMINUM MONUMENT



SOUTHWEST CORNER  
SECTION 23, T17N-R16E  
ALUMINUM MONUMENT

**BLACK WOLF AVENUE**

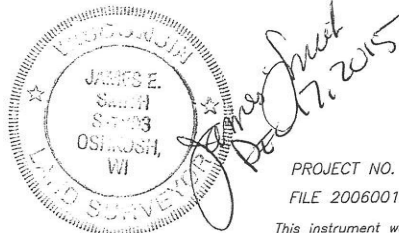
SOUTH 1/4 CORNER  
SECTION 23, T17N-R16E  
ALUMINUM MONUMENT

**Martenson & Eisele, Inc.**



109 West Main Street  
Omro, WI 54963  
www.martenson-eisele.com  
P 920.685.6240 F 920.685.6340

Planning  
Environmental  
Surveying  
Engineering  
Architecture



PROJECT NO. 0-2006-001  
FILE 2006001CSM SHEET 1 OF 3

This instrument was drafted by: DSL

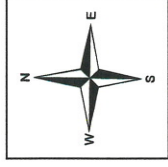


**Application #16-ZC-3480**

Date of Hearing:  
February 23, 2016

Owner(s):  
Leichtfuss, Jeffrey & Julie /  
Raasch, Cullen

Subject Parcel(s):  
0120424(P) & 012042401(P)



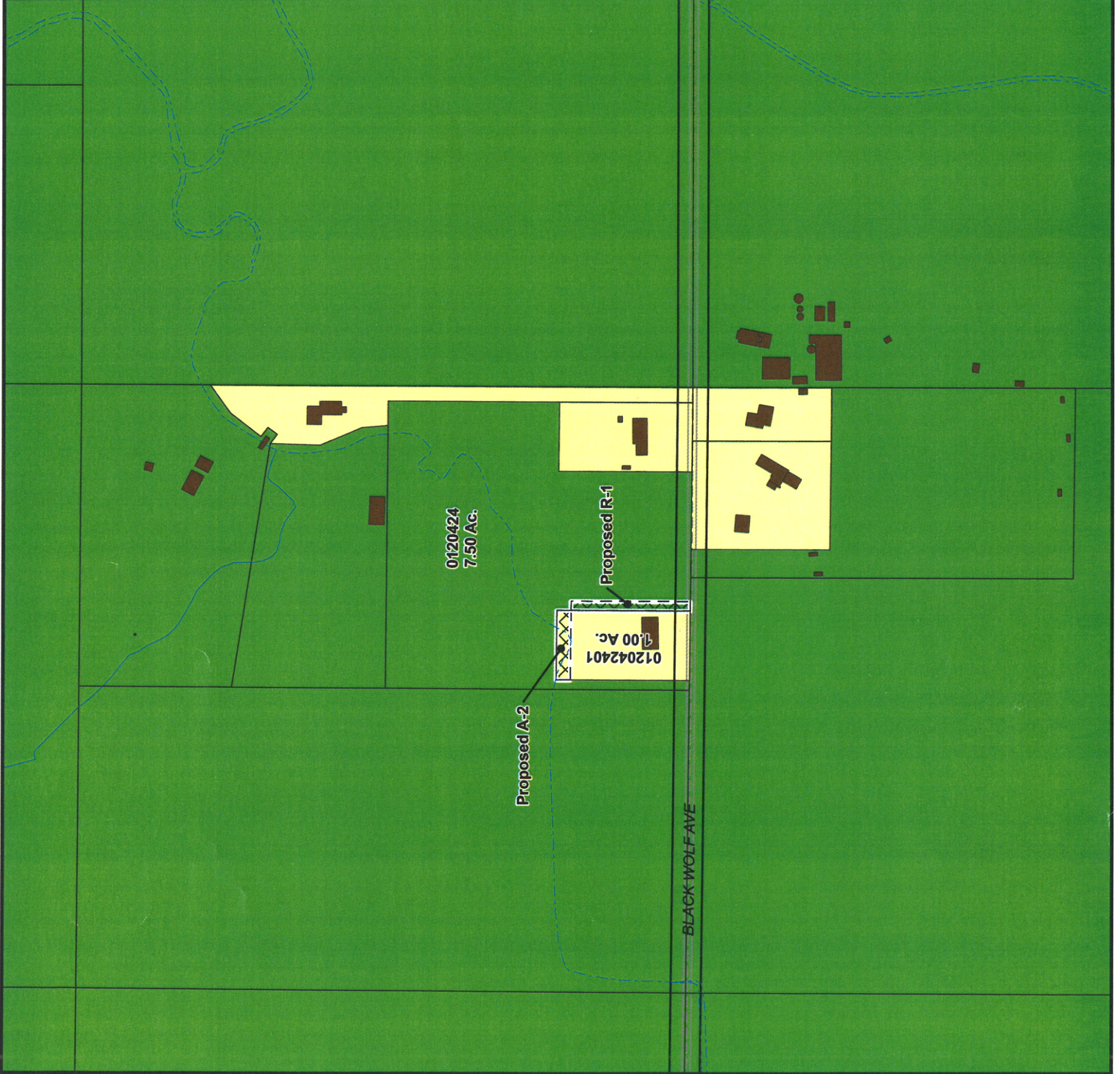
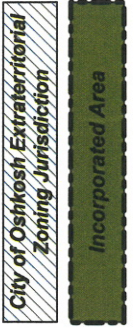
Winnemago County  
WINGS Project

Scale  
1 inch : 300 feet

**County Zoning Districts**

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

**Other Areas**





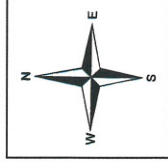
**Application #16-ZC-3480**

Date of Hearing:  
February 23, 2016

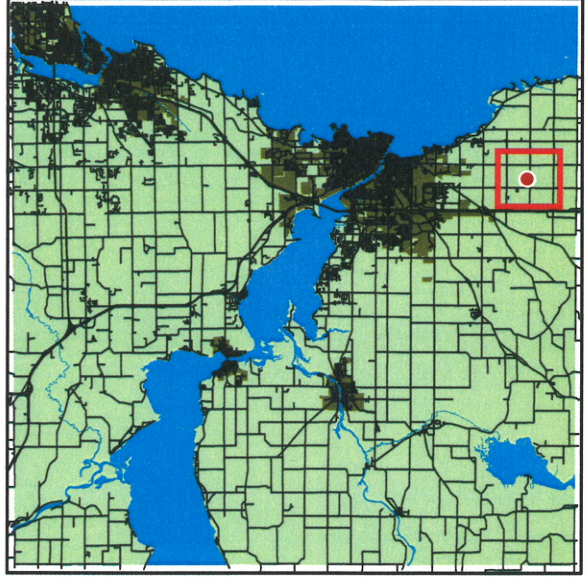
Owner(s):  
Leichtfuss, Jeffrey & Julie /  
Raasch, Cullen

Subject Parcel(s):  
0120424(P) & 012042401(P)

Winnebago County  
WINGS Project

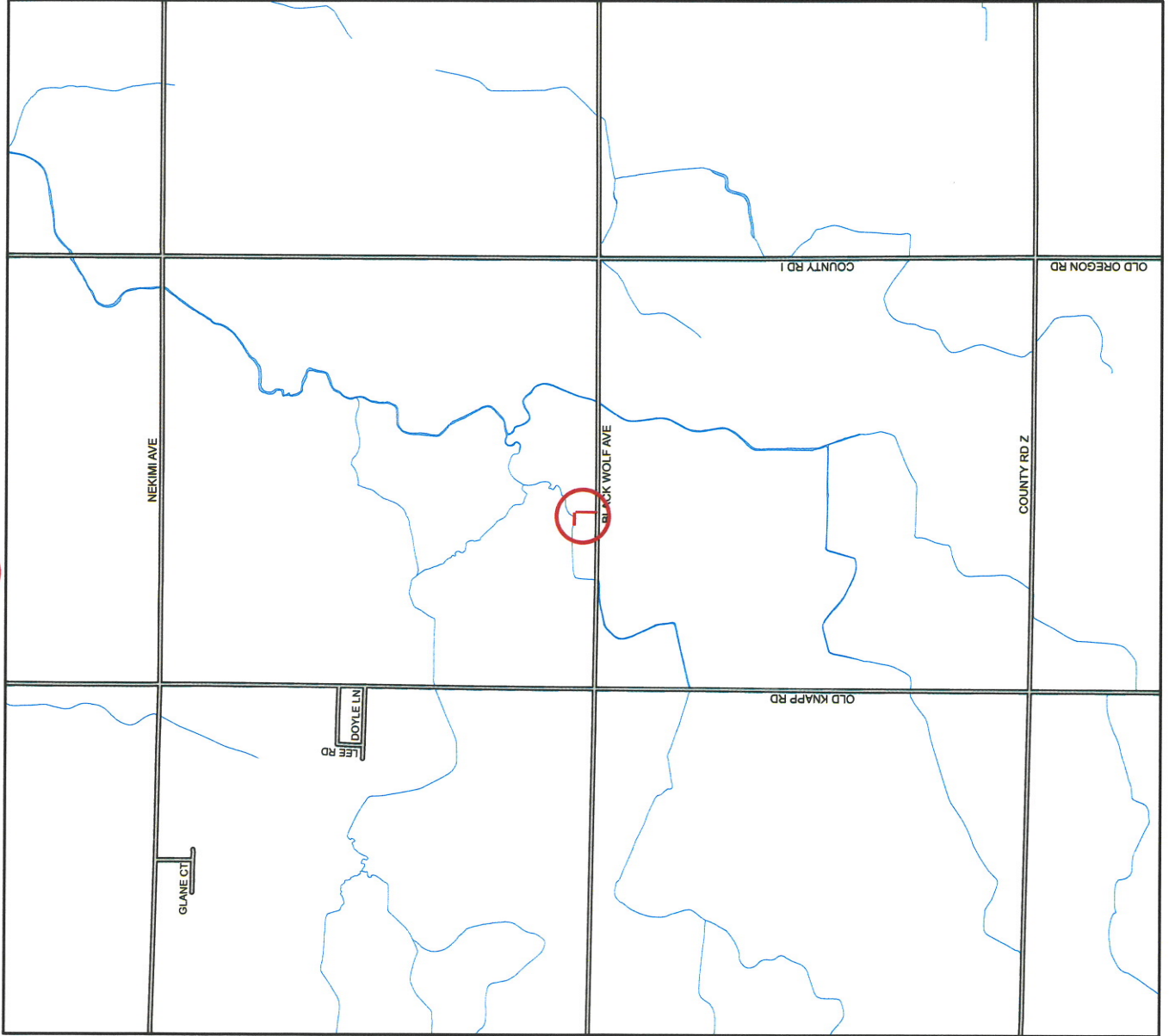


● = SITE



WINNEBAGO COUNTY

○ = SITE



1 inch : 2,000 feet







1 **269-32016**

2 **RESOLUTION: Disallow Claim of Jeffrey C Jajtner**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5 **WHEREAS**, your Personnel and Finance Committee has had the claim of Jeffrey C Jajtner referred to it for  
6 attention; and

7 **WHEREAS**, your Committee has investigated the claim and recommends disallowance of same by  
8 Winnebago County.

9 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that the claim of  
10 Jeffrey C Jajtner, filed with the County Clerk on January 25, 2016, be and the same is hereby disallowed for the  
11 reason that there is no basis for liability on the part of Winnebago County.

12

13

Submitted by:

14

**PERSONNEL AND FINANCE COMMITTEE**

15 Committee Vote: **4-0**

16 Vote Required for Passage: **Majority of Those Present**

17

18 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

19

20

21

22

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

SUSAN T. ERTMER  
County Clerk

415 JACKSON STREET, P.O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 236-4890  
FOX CITIES (920) 727-2880  
FAX (920) 303-3025  
E-mail: [countyclerk@co.winnebago.wi.us](mailto:countyclerk@co.winnebago.wi.us)

**Winnebago County**  
Office of the County Clerk

*The Wave of the Future*

**NOTICE OF CLAIM**

Date: January 26, 2016  
To: Doug, Linda and Joan  
Re: Claim from Jeffrey C. Jajtner, 532 S Waupaca Street, Wautoma; for damage to vehicle resulting from a plow truck backing up into him.

This claim will be presented to the County Board at their February 9, 2016 meeting.

**FILED**

JAN 29 2016

WINNEBAGO COUNTY CLERK'S OFFICE  
 OSHKOSH, WI

**School Bus**

<b>BUS 02</b>	Bus Travelling to/from	School Name	Body Make		
	<input type="radio"/> To <input type="radio"/> From				
School District Contracted With					

<b>TRL 01</b>	106 - Power Unit Number	License Plate Number	Plate Type	State	Expiration Year
	Trailer Make		Unit Type		Vehicle Identification Number

**Diagram and Narrative**

105 - Photos By

**DIAGRAM AND NARRATIVE**

me  
 He backed up to me - not looking while I was blowing my Horn! Front end damage like hood & ect...

DIAGRAM NOT DRAWN TO SCALE

UNIT 1 WHICH IS A FRONT END LOADER WAS BACKING AFTER IT WAS IN THE TRUN LANE TO CLEAR SNOW. THE DRIVER OF UNIT 1 STATED THAT HE DID NOT SEE OR HEAR UNIT 2 THAT WAS BEHIND UNIT 1 IN THE TURN LANE. UNIT 1 BACKED INTO THE FRONT END OF UNIT 2. UNIT 2 HAD MINOR DAMAGE TO THE GRILL AND IT APPEARED THAT THE HOOD OF UNIT 2 WAS POPPED OFF OF THE HINGES HOWEVER NO DAMAGE TO THE HOOD IT'S SELF WAS OBSERVED. UNIT 1 IS INSURED THROUGH WISCONSIN COUNTY MUTUAL.

**Officer Information**

<b>OFFICER INFORMATION</b>	125 - Officer Last Name <b>JOHNSON</b>		125 - First Name <b>ROSS</b>		125 - Middle Initial		131 - Officer ID <b>W47</b>		
	129 - Law Enforcement Agency No.			130 - Law Enforcement Agency Name <b>WINNEBAGO COUNTY SHERIFFS DEPT</b>					
	126 - Law Enforcement Agency Address Street & Number <b>4311 JACKSON STREET</b>								
	127 - City <b>OSHKOSH</b>			127 - State <b>WI</b>		127 - Zip Code <b>54903</b>		128 - Telephone Number <b>(920) 236-7300 EXT.</b>	
	132 - Date Notified <b>01/08/2016</b>			133 - Time Notified (Military Time) <b>1405</b>		134 - Time Arrived (Military Time) <b>1431</b>		135 - Date Of Report <b>01/08/2016</b>	
	16-000079			16-000079			19 - Special Study		
	18 - Agency Space								



POLICE # 16-000079

ACCIDENT # 16-000079

<input type="checkbox"/> Reportable Accident		<input type="checkbox"/> On Emergency		<input type="checkbox"/> Amended		DOT Document Number <b>CJDRQQ1</b>		Document Override Number	
Agency Accident Number <b>16-000079</b>				Police Number <b>16-000079</b>					
4 - Accident Date <b>01/08/2016</b>		5 - Time of Accident (Military Time) <b>1400</b>		6 - Total Units <b>02</b>		7 - Total Injured <b>00</b>		8 - Total Killed <b>00</b>	
2 - County <b>WINNEBAGO - 70</b>		3 - Municipality <b>NEENAH - 05, TOWN</b>				11 - Accident Location <b>INTERSECTION</b>			
14 - On Hwy No.	14 - On Street Name <b>CTH CB</b>			14 - Bus/Frnt/Rmp		15 - Est. Distance		15 - Hwy. Dir	
16 - Fr/At Hwy No.	16 - From/At Street Name <b>OAK RIDGE RD</b>				16 - Business/Frontage/Ramp				
17 - Structure Type		17 - Structure Number		12 - Latitude <b>44.185191</b>		13 - Longitude <b>-88.505143</b>			
80 - First Harmful Event <b>MOTOR VEHICLE IN TRANSPORT</b>				93 - Manner of Collision <b>HEAD ON</b>					
112 - Access Control <b>NO CONTROL</b>		113 - Road Curvature <b>STRAIGHT</b>		113 - Road Terrain <b>LEVEL/FLAT</b>		Surface Type <b>CONCRETE - 1</b>			
115 - Traffic Way <b>NOT-PHYSICALLY-DIVIDED-(2-WAY TRAFFIC)</b>									
117 - Relation To Roadway <b>ON-ROADWAY</b>									
114 - Light Condition <b>DAYLIGHT</b>			116 - Road Surface Condition <b>WET</b>			118 - Weather <b>RAIN</b>			
9 <input type="checkbox"/> Hit and Run	9 <input type="checkbox"/> Government Property		9 <input type="checkbox"/> Fire	9 <input type="checkbox"/> Photos Taken		9 <input type="checkbox"/> Trailer or Towed			
9 <input checked="" type="checkbox"/> Truck, Bus, or Hazardous Materials			9 <input type="checkbox"/> Load Spillage		9 <input type="checkbox"/> Construction Zone		9 <input type="checkbox"/> Names Exchanged		
101 <input type="checkbox"/> Supplemental Reports		102 <input type="checkbox"/> Witness Statements		103 <input type="checkbox"/> Measurements Taken		79 - E M S Number			

GENERAL INFORMATION

**Operator/Pedestrian**

Unit Status		81 - Most Harmful Event: Collision With <b>MOTOR VEHICLE IN TRANSPORT</b>		23 - Dir Of Travel <b>SOUTH</b>		24 - Speed Limit <b>45</b>	
36 - Operating as Classified <b>D CLASS</b>		37 - Endorsements		35 <input type="checkbox"/> Operating Commercial Motor Vehicle			
29 - Driver's License Number <b>H2005105032304</b>		30 - State <b>WI</b>	31 - Expiration Year <b>2023</b>	34 - On Duty Accident <b>WINTER-HWY-MAINTENANCE</b>			
25 - Operator/Pedestrian Last Name <b>HAASE</b>			25 - First Name <b>KENNETH</b>		25 - Middle Initial <b>J</b>		25 - Suffix
32 - Date Of Birth <b>09/03/1950</b>		33 - Sex <b>MALE</b>					

OPERATOR/PEDESTRIAN 01

26 - Address Street & Number <b>6740 BRECKLIN LOOP</b>					26 - PO Box		
27 - City <b>LARSEN</b>			27 - State <b>WI</b>	27 - Zip Code <b>54947</b>		28 - Telephone Number <b>(920) 232-1700 EXT.</b>	
39 - Seat Position <b>FRONT-SEAT-LEFT-SIDE-(MC/BIKE DRIVER, TRAIN CONDUCTOR)</b>				40 - Safety Equipment <b>SHOULDER-BELT-AND-LAP-BELT-USED</b>			
38 - Injury Severity <b>N - NO APPARENT INJURY</b>		41 - Airbag <b>NOT APPLICABLE</b>		42 - Ejected <b>NOT-EJECTED</b>		44 <input type="checkbox"/> Medical Transport	
43 - Trapped/Extricated <b>NOT-TRAPPED</b>		92 - Pedestrian Location		92 - Pedestrian Action			
119 - What Driver Was Doing <b>BACKING-MANEUVER</b>			120 - Traffic Control <b>NO-CONTROL</b>			62 - No. of Citations Issued <b>0</b>	
64 - 1st Statute No.	64 - 2nd Statute No.	64 - 3rd Statute No.		64 - 4th Statute No.		64 - 5th Statute No.	
122 - Driver Factors <b>UNSAFE-BACKING</b>							
88 - Driver or Pedestrian Cond <b>APPEARED NORMAL</b>			89 - Substance Presence <b>UNKNOWN</b>				
90 - Alcohol Test <b>TEST NOT GIVEN</b>			90 - Alcohol Content			91 - Drug Test <b>TEST NOT GIVEN</b>	

PK2012

91 - Drugs Reported
124 - Highway Factors SNOW,-ICE,-OR-WET

**Vehicle**

<b>VEHICLE 01</b>	21 - Unit Type <b>EQUIPMENT</b>		Vehicle Type <b>SNOW-PLOW</b>			22 - Total Occupants <b>1</b>
	56 - License Plate Number		57 - Plate Type	58 - State	59 - Exp Year	55 - Vehicle Identification Number <b>1DW544KZHEE661759</b>
	50 - Year <b>2000</b>	51 - Make <b>DEER</b>	52 - Model <b>544K</b>	53 - Body Style <b>LD - LOADER</b>	54 - Color <b>YEL</b>	100 - Skidmarks to Impact (Ft)
	94 - Vehicle Damage <b>NONE</b>					
	95 - Extent Of Damage <b>NONE</b>		96 <input type="checkbox"/> Vehicle Towed Due To Damage		97 - Vehicle Removed By <b>OPERATOR</b>	
	123 - Vehicle Factors <b>NOT-APPLICABLE</b>					

**Vehicle Owner**

<b>VEH OWNER 01</b>	45 <input type="checkbox"/> Vehicle Owner Same As Operator					
	46 - Vehicle Owner Last Name		46 - First Name		46 - Middle Initial	46 - Suffix
	46 - Company Name <b>BROOKS TRACTOR</b>					
	47 - Address Street & Number <b>1031 LAWRENCE DR</b>			47 - PO Box		
	48 - City <b>DEPERE</b>		48 - State <b>WI</b>	48 - Zip Code <b>54115</b>	49 - Telephone Number <b>(608) 837-5141 EXT.</b>	

**Insurance**

<b>INS 01</b>	63 - Liability Insurance Company <b>NOT-REQUIRED</b>		60 <input type="checkbox"/> Policy Holder Same As Owner
	61 - Policy Holder Last Name		61 - Policy Holder First Name
	61 - Policy Holder Company		

**School Bus**

<b>BUS 01</b>	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From	School Name	Body Make	Seating Capacity
	School District Contracted With			

**Operator/Pedestrian**

Unit Status		81 - Most Harmful Event: Collision With <b>MOTOR VEHICLE IN TRANSPORT</b>	23 - Dir Of Travel <b>SOUTH</b>	24 - Speed Limit <b>45</b>
36 - Operating as Classified <b>D CLASS</b>	37 - Endorsements		35 <input type="checkbox"/> Operating Commercial Motor Vehicle	
29 - Driver's License Number <b>J2354236408701</b>		30 - State <b>WI</b>	31 - Expiration Year <b>2021</b>	34 - On Duty Accident
25 - Operator/Pedestrian Last Name <b>JAJTNER</b>		25 - First Name <b>JEFFREY</b>		25 - Middle Initial <b>C</b>
32 - Date Of Birth <b>03/07/1964</b>	33 - Sex <b>MALE</b>			

PK2012

<b>OPERATOR/PEDESTRIAN 02</b>	26 - Address Street & Number <b>532 S WAUPACA ST</b>				26 - PO Box	
	27 - City <b>WAUTOMA</b>		27 - State <b>WI</b>	27 - Zip Code <b>54982</b>	28 - Telephone Number <b>(920) 787-2045 EXT.</b>	
	39 - Seat Position <b>FRONT-SEAT-LEFT-SIDE-(MC/BIKE DRIVER, TRAIN CONDUCTOR)</b>			40 - Safety Equipment <b>SHOULDER-BELT-AND-LAP-BELT-USED</b>		
	38 - Injury Severity <b>N - NO APPARENT INJURY</b>		41 - Airbag <b>NON-DEPLOYED</b>	42 - Ejected <b>NOT-EJECTED</b>		44 <input type="checkbox"/> <b>Medical Transport</b>
	43 - Trapped/Extricated <b>NOT-TRAPPED</b>		92 - Pedestrian Location	92 - Pedestrian Action		
	119 - What Driver Was Doing <b>SLOWING-OR-STOPPING</b>		120 - Traffic Control <b>NO-CONTROL</b>		62 - No. of Citations Issued <b>0</b>	
	64 - 1st Statute No.	64 - 2nd Statute No.	64 - 3rd Statute No.	64 - 4th Statute No.	64 - 5th Statute No.	
	122 - Driver Factors <b>NOT-APPLICABLE</b>					
	88 - Driver or Pedestrian Cond <b>APPEARED NORMAL</b>		89 - Substance Presence <b>UNKNOWN</b>			
	90 - Alcohol Test <b>TEST NOT GIVEN</b>		90 - Alcohol Content		91 - Drug Test <b>TEST NOT GIVEN</b>	
91 - Drugs Reported						
124 - Highway Factors <b>SNOW,-ICE,-OR-WET</b>						

**Vehicle**

<b>VEHICLE 02</b>	21 - Unit Type <b>TRUCK</b>		Vehicle Type <b>PICKUP/UTILITY-TRUCK</b>			22 - Total Occupants <b>1</b>
	56 - License Plate Number <b>353558</b>		57 - Plate Type <b>LTK</b>	58 - State <b>WI</b>	59 - Exp Year <b>2017</b>	55 - Vehicle Identification Number <b>1FTDR15X0VPA49717</b>
	50 - Year <b>1997</b>	51 - Make <b>FORD</b>	52 - Model <b>RANGER</b>	53 - Body Style <b>2D - 2DR</b>	54 - Color <b>GRN</b>	100 - Skidmarks to Impact (Ft)
	94 - Vehicle Damage <b>FRONT</b>					
	95 - Extent Of Damage <b>MINOR</b>		96 <input type="checkbox"/> <b>Vehicle Towed Due To Damage</b>		97 - Vehicle Removed By <b>OWNER</b>	
	123 - Vehicle Factors <b>NOT-APPLICABLE</b>					

**Vehicle Owner**

<b>VEH OWNER 02</b>	45 <input checked="" type="checkbox"/> <b>Vehicle Owner Same As Operator</b>					
	46 - Vehicle Owner Last Name <b>JAJTNER</b>		46 - First Name <b>JEFFREY</b>		46 - Middle Initial <b>C</b>	46 - Suffix
	46 - Company Name					
	47 - Address Street & Number <b>532 S WAUPACA ST</b>				47 - PO Box	
	48 - City <b>WAUTOMA</b>		48 - State <b>WI</b>	48 - Zip Code <b>54982</b>	49 - Telephone Number <b>(920) 787-2045 EXT.</b>	

**Insurance**

<b>INS 02</b>	63 - Liability Insurance Company <b>STATE-FARM</b>			60 <input checked="" type="checkbox"/> <b>Policy Holder Same As Owner</b>		
	61 - Policy Holder Last Name <b>JAJTNER</b>		61 - Policy Holder First Name <b>JEFFREY</b>			
	61 - Policy Holder Company					

Customer name: JEFFREY C JAJTNER  
 Address: 532 S WAUPACA ST  
 WAUTOMA, WI  
 54982-8422  
 Policy: 290 0570-B01-49G  
 Status: PAID IN FULL

Company: SF Mutual  
 Eff date: 02-01-2016 to 08-01-2016  
 Description: 1997 FORD RANGER PICKUP  
 VIN: 1FTDR15X0VPA49717  
 SFPP #: POLICY NOT ON SFPP

### Premium/Billing Information

Amount Due: 0.00  
 Total premium: 123.32  
  
 Last amount paid: 123.32  
 Date paid: 01-14-2016  
 Previous premium: 126.32  
 Premium refund: 0.00  
  
 Dividend amount: 28.90  
 Dividend date: 08-01-1998  
 Dividend amount: 28.70  
 Dividend date: 08-01-2000  
 Dividend amount: 41.50  
 Dividend date: 02-01-2007

### Additional Policy Details

Policy form: 9849B

### Coverage Details

**The premium amounts shown reflect a six-month policy term.**

Code	Description	Amount
A	Liability Coverage	85.09
	Bodily Injury Limits	
	Each Person, Each Accident	
	\$250,000 \$500,000	
	Property Damage Limit	
	Each Accident	
	\$250,000	
C	Medical Payments Coverage	10.49

	Limit - Each Person \$10,000	
H	Emergency Road Service Coverage	4.00
U	Uninsured Motor Vehicle Coverage	7.62
	Bodily Injury Limits Each Person, Each Accident \$250,000 \$500,000	
W	Underinsured Motor Vehicle Coverage	16.12
	Bodily Injury Limits Each Person, Each Accident \$250,000 \$500,000	
		<u>Total: 123.32</u>

**Vehicle Details**

Year: 1997  
 Make: FORD  
 Model: RANGER  
 Body Style: PICKUP  
 VIN: 1FTDR15X0VPA49717

MSRP base: 0.00  
 MSRP additional equip: 0.00  
 Prior Damage: HAIL DAMAGE

**Odometer Information**

Odometer reading: 75,000  
 Odometer date: 10-2002

**Vehicle Usage**

Annual miles: 12,001  
 Use of vehicle: BUSINESS

**Additional Interests****Lienholders**

NONE

**Additional Insured/Lessors**

NONE

**Insurance Certificates**

NONE

The information on this document is presented for general informational purposes only and is not intended to serve as a declaration page or policy.

State Farm Mutual Automobile Insurance Company, Bloomington, Illinois

FILED

JAN 25 2015

WINNEBAGO COUNTY CLERK'S OFFICE  
OSHKOSH, WI

PAT'S COLLISION REPAIR AND TOWING INC.  
PO BOX 17 , W7410 STATE HWY 21/73 WAUTOMA, WI. 54982  
PHONE: 920-787-7396 FAX: 920-787-3188  
FEDERAL TAX ID: 39-170-8383  
WE MOVED, COME SEE US AT OUR NEW LOCATION! QUALITY REPAIRS SINCE 1992

\*\*\* PRELIMINARY ESTIMATE \*\*\*

01/11/2016 04:51 PM

Owner

Owner: JEFFREY JAJTNER  
Address: 532 S WAUPACA ST  
City State Zip: Wautoma, WI 54982

Work/Day: (920)787-2045  
FAX:

Inspection

Inspection Date: 01/11/2016 04:56 PM  
Primary Impact: Right Front Corner

Inspection Type:  
Secondary Impact: Front

Appraiser Name: DARRELL WOYAK

Appraiser License # :

Repairer

Repairer: PATRICK C REILLY  
Address: W7410 STATE HWY 21/73  
P.O.BOX 17  
City State Zip: WAUTOMA, WI 54982  
Email: pat@patscollision.com  
License # :

Contact:  
Work/Day: (920)787-7396  
Home/Evening: (000)000-0000  
FAX: (920)787-3188

Regulation ID: 517875

Target Complete Date/Time:

Days To Repair: 6

Vehicle

1997 Ford Ranger XLT 2 DR Ext Cab Short Bed  
6cyl Gasoline 4.0  
5 Speed Automatic

Lic Expire:  
Veh Insp# :  
Condition:  
Ext. Refinish: Two-Stage

VIN: 1FTDR15X0VPA49717  
Mileage Type: Actual  
Code: P8324A  
Int. Refinish: Two-Stage

Options

4-Wheel Drive	AM/FM Stereo	Airbag Restraint
Anti-Lock Rear Brakes	Auto Locking Hubs (4WD)	Intermittent Wipers
Lighted Entry System	Power Brakes	Power Steering
Rear Step Bumper	Skid Plates	Steel Wheels
Tachometer	Tinted Glass	Velour/Cloth Seats

Damages

Line	Op	Guide	MC Description	MFR.Part No.	Price	ADJ% B%	Hours	R
------	----	-------	----------------	--------------	-------	---------	-------	---

**Front Bumper**

1	I	5	Bumper,Front >> ALIGN BUMPER	Repair		2.0*	SM
---	---	---	---------------------------------	--------	--	------	----

**Front End Panel And Lamps**

2	EC	53	Grille Assembly	Replace Economy	\$69.00*	0.5	SM
---	----	----	-----------------	-----------------	----------	-----	----

**Front Body And Windshield**

3	EC	83	Panel,Hood	Replace Economy	\$325.00*	1.0	SM
4	L	83	13 Panel,Hood	Refinish		5.2	RF
				2.8 Surface			
				1.0 Edge			
				0.6 Two-stage setup			
				0.8 Two-stage			
5	EC	84	Hinge,Hood Panel LT	Replace Economy	\$21.00*	0.8	SM
6	L	84	Hinge,Hood Panel LT	Refinish		0.4	RF
				0.3 Surface			
				0.1 Two-stage			
7	EC	85	Hinge,Hood Panel RT	Replace Economy	\$21.00*	0.8	SM
8	L	85	Hinge,Hood Panel RT	Refinish		0.4	RF
				0.3 Surface			
				0.1 Two-stage			
9	RI	86	Pad,Insulator Hood	R & I Assembly		0.5	SM
10	BR	103	Fender,Front LT	Blend Refinish		1.2	RF
				0.8 Blend			
				0.4 Two-stage			
11	I	104	Fender,Front RT	Repair		1.0*	SM
12	L	104	Fender,Front RT	Refinish		2.3	RF
				1.9 Surface			
				0.4 Two-stage			
13	RI	117	Nameplate,Fender LT	R & I Assembly		0.2	SM
14	RI	118	Nameplate,Fender RT	R & I Assembly		0.2	SM
15	RI	99	Flare,Wheel Opening LT	R & I Assembly		0.9	SM
16	RI	100	Flare,Wheel Opening RT	R & I Assembly		0.9	SM
17	BR	172	Panel,Cowl Top	Blend Refinish		0.7	RF
				0.5 Blend			
				0.2 Two-stage			

**Manual Entries**

18	N	M14	Corrosion Protection	Additional Labor		0.1*	RF
19	N	M60	Hazardous Waste Removal	Additional Labor	\$5.00*		SM
20	N		RETAPE MOLDINGS	Additional Labor		0.3*	SM*
21	RI		FRONT RH/LH SLPASH SHEILD	R & I Assembly		0.2*	SM*
22	EC		BUG SHEILD	Replace Economy	\$95.00*	0.3*	SM*

22 Items

**MC Message**

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

<b>Other Parts</b>		\$536.00
<b>Paint &amp; Materials</b>	10.3 Hours @ \$38.00	\$391.40
<b>Parts &amp; Material Total</b>		\$927.40
<b>Tax on Parts &amp; Material</b>	@ 5.500%	\$51.01

<b>Labor</b>	<b>Rate</b>	<b>Replace Hrs</b>	<b>Repair Hrs</b>	<b>Total Hrs</b>
--------------	-------------	--------------------	-------------------	------------------



Sheet Metal (SM)	\$58.00	6.3	3.3	9.6	\$556.80
Mech/Elec (ME)	\$70.00				
Frame (FR)	\$70.00				
Refinish (RF)	\$58.00	10.2	0.1	10.3	\$597.40
<b>Labor Total</b>				19.9 Hours	\$1,154.20
<b>Tax on Labor</b>		@ 5.500%			\$63.48
<b>Gross Total</b>					<b>\$2,196.09</b>
<b>Net Total</b>					<b>\$2,196.09</b>


Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 54982 Audatex Host

Audatex Estimating 7.0.712 ES 01/15/2016 12:15 PM REL 7.0.712 DT 12/01/2015 DB 12/15/2015  
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2.6 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

**Op Codes**

* = User-Entered Value	E = Replace OEM	NG = Replace NAGS
EC = Replace Economy	OE = Replace PXN OE Srpls	UE = Replace OE Surplus
ET = Partial Replace Labor	EP = Replace PXN	EU = Replace Recycled
TE = Partial Replace Price	PM = Replace PXN Reman/Rebit	UM = Replace Reman/Rebuilt
L = Refinish	PC = Replace PXN Reconditioned	UC = Replace Reconditioned
TT = Two-Tone	SB = Sublet Repair	N = Additional Labor
BR = Blend Refinish	I = Repair	IT = Partial Repair
CG = Chipguard	RI = R & I Assembly	P = Check
AA = Appearance Allowance	RP = Related Prior Damage	



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1 **270-32016**

2 **RESOLUTION: Disallow Claim of Victoria Melum**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5 **WHEREAS**, your Personnel and Finance Committee has had the claim of Victoria Melum referred to it for  
6 attention; and

7 **WHEREAS**, your Committee has investigated the claim and recommends disallowance of same by  
8 Winnebago County.

9 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that the claim of  
10 Victoria Melum, filed with the County Clerk on February 1, 2016, be and the same is hereby disallowed for the reason  
11 that there is no basis for liability on the part of Winnebago County.

12

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Submitted by:

**PERSONNEL AND FINANCE COMMITTEE**

Committee Vote: **4-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

---

Mark L Harris  
Winnebago County Executive



**Winnebago County**

Office of the County Clerk

*The Wave of the Future*

**NOTICE OF CLAIM**

Date: February 1, 2016

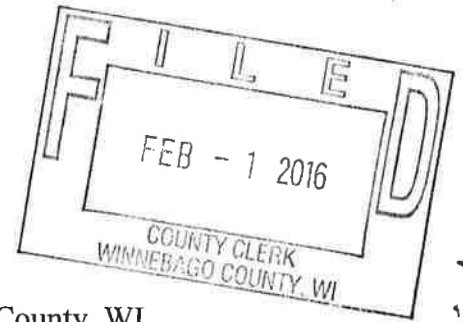
To: Doug, Linda and Joan

Re: Claim from Susan van Houwelingen, Executive Director of the Oshkosh Housing Authority/Winnebago County Housing Authority for injuries suffered by Victoria Melum when she fell at Court Tower, 100 Court Street, Oshkosh

This claim will be presented to the County Board at their February 9, 2016 meeting.

## CLAIM FOR DAMAGES

TO: Sue Ertmer  
Clerk of Winnebago County, Wisconsin  
415 Jackson Street  
Oshkosh, WI 54901  
Clerk of Winnebago County, WI on behalf of Winnebago County, WI



*Matthew Rinde  
2/1/2016*

Susan van Houwelingen  
Executive Director  
Oshkosh Housing Authority/Winnebago County Housing Authority  
Court Tower Apartment Building  
600 Merritt Avenue  
Oshkosh, WI 54901

### THE ABOVE-NAMED PARTIES PLEASE TAKE NOTICE:

1. Victoria Melum is an adult who resides at 100 Court Street, Apt. 607, Oshkosh, Winnebago County, Wisconsin 54901.
2. Victoria Melum was injured due to the negligence of Winnebago County, the Oshkosh Housing Authority/Winnebago County Housing Authority and the Court Tower apartment building, and their agents and employees.
3. The circumstances of the injuries are as follows: On or about January 11, 2014 at approximately 4:00 p.m., Victoria Melum was walking in the parking lot of Court Tower located at 100 Court Street, Oshkosh, WI 54901 when she slipped on ice which employees of Winnebago County, Oshkosh Housing Authority/Winnebago County Housing Authority and the Court Tower apartment building had negligently failed to remove causing Victoria Melum to fall. The fall caused her to severely injure her right shoulder, right arm and right-sided ribs, as well as other injuries to her body as a whole.
4. At all times material, the parking lot was owned and/or maintained by Winnebago County, Oshkosh Housing Authority/Winnebago County Housing Authority and the Court Tower apartment building, and/or their agents and employees.
5. On information and belief, Winnebago County, Oshkosh Housing Authority/Winnebago County Housing Authority and the Court Tower apartment building, and/or their agents and employees were negligent in their repair, maintenance, and warning of defects on said parking lot, resulting in injuries to Victoria Melum.
6. The defect existed for sufficient time and Winnebago County, Oshkosh Housing Authority/Winnebago County Housing Authority and the Court Tower apartment building, and/or their agents and employees had adequate notice of the defect prior to January 11, 2014.

7. As a direct and proximate result of the negligence of the Winnebago County, Oshkosh Housing Authority/Winnebago County Housing Authority and the Court Tower apartment building, and/or their agents and employees, Victoria Melum suffered injuries to right shoulder, right arm and right-sided ribs, as well as other personal injuries.

8. WHEREFORE, Victoria Melum, demands satisfaction in the amount of \$40,000.00 against the Winnebago County, Oshkosh Housing Authority/Winnebago County Housing Authority and the Court Tower apartment building.

Dated this 27<sup>th</sup> day of January, 2016.

CURTIS LAW OFFICE  
  
BY: \_\_\_\_\_  
George W. Curtis  
Attorneys for Victoria Melum  
3475 Omro Road, Suite 200  
P.O. Box 2845  
Oshkosh, WI 54903-2845  
(920) 233 - 1010  
State Bar No.: 100854

1 271-32016

2 **RESOLUTION: Designate the Week of April 11-15, 2016, as Work Zone Awareness Week**  
3 **in Winnebago County**  
4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, in 1999, the Federal Highway Administration partnered with the American Association of State  
7 Highway and Transportation Officials to create the "National Work Zone Awareness Week" campaign, held annually  
8 in the month of April, prior to the summer construction months; and

9 **WHEREAS**, Wisconsin Governor Scott Walker, along with the Wisconsin Department of Transportation, has  
10 recognized April 11-15 as Work Zone Awareness Week in Wisconsin; and

11 **WHEREAS**, in 2006, two Winnebago County Highway Department employees, Dan Melhorn and Marc  
12 Neumeyer, were killed while they were working on the shoulder of I-41; and

13 **WHEREAS**, in 2015, three Wisconsin Counties lost highway department employees who were working in  
14 work zones; and

15 **WHEREAS**, work zones also include locations where emergency, utility, tow truck, law enforcement, fire, and  
16 EMS services' vehicles are operating with their lights flashing, requiring motorists to move over or slow down; and

17 **WHEREAS**, on average, Wisconsin annually suffers approximately 1,600 accidents in work zone areas,  
18 resulting in 720 injuries and 8 fatalities.

19  
20 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
21 designates the week of April 11-15, 2016, as Work Zone Awareness Week in Winnebago County.

22  
23 Respectfully submitted by:

24 **HIGHWAY COMMITTEE**

25 Committee Vote: \_\_\_\_\_

26 Vote Required for Passage: **Majority of Those Present**

27

28 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

29

30  
31 \_\_\_\_\_  
32 Mark L Harris  
Winnebago County Executive

1 272-32016

2

3 **RESOLUTION: Request Authority to Apply for Funds for Maintenance of Winnebago County-**  
4 **Owned and -Leased Snowmobile Trails**

5

6

7

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, Winnebago County is interested in maintaining County-owned and –leased lands for public  
9 snowmobile trail use; and

10 **WHEREAS**, pursuant to § 23.09(26), Wis Stats, funds are available for snowmobile trail maintenance as well  
11 as snowmobile trail bridge building and repair through the State of Wisconsin Department of Natural Resources; and

12 **WHEREAS**, in order to participate in this project, it is necessary for the Winnebago County Board to grant  
13 Winnebago County the authority to submit an application for said funds.

14

15 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that, pursuant to  
16 § 23.09(26), Wis Stats, it hereby authorizes the Winnebago County Executive and the Winnebago County Clerk to  
17 apply to the State of Wisconsin Department of Natural Resources on behalf of Winnebago County for any financial  
18 aid that may be available for the maintenance and trail bridge building and repairs of public snowmobile trails within  
19 Winnebago County.

20

21 **Fiscal Note:** The Department of Natural Resources Snowmobile Maintenance Grant is an annual award in which  
22 Winnebago County receives up to \$33,400 for the purpose of maintaining 33.6 miles of snowmobile  
23 trails located within Winnebago County. Costs to Winnebago County are reimbursed dollar-for-dollar  
24 as the grant is 100% funded.

25

26 Respectfully submitted by:

27 **PARKS AND RECREATION COMMITTEE**

28 Committee Vote: \_\_\_\_\_

29 Vote Required for Passage: **Majority of Those Present**

30

31 Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

32

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\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

1 273-32016

2

3 **RESOLUTION: Authorize the Emergency Management Department to Accept a \$16,850 HazMat**  
4 **IQ Training Grant and Appropriate the Funds to Pass Through the Oshkosh Fire**  
5 **Department for the Purpose of Conducting Hazardous Waste Materials**  
6 **Emergency Preparedness Classes to be Attended by Firefighters in Fire**  
7 **Departments in Winnebago County Who Wish to Attend**

8

9

10 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

11 **WHEREAS**, hazardous waste incidents have become more frequent in recent years; and

12 **WHEREAS**, the Wisconsin Emergency Management’s Hazardous Materials Emergency Preparedness  
13 Program has awarded Winnebago County with a \$16,850 grant for pass through to the Oshkosh Fire Department to  
14 conduct hazardous materials emergency preparedness training; and

15 **WHEREAS**, all fire departments in Winnebago County will be offered an opportunity for their firefighters to  
16 participate in the training, and

17 **WHEREAS**, it would be beneficial to the residents of Winnebago County to have fire departments well  
18 trained in responding to hazardous waste spills or other hazardous materials incidents.

19

20 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
21 authorizes the Emergency Management Department to accept a \$16,850 HazMat IQ training grant and authorizes  
22 the Department to pass the funds to the Oshkosh Fire Department to conduct the training.

23

24 **Fiscal Impact:** This resolution is cost neutral. The grant funds will cover the entire program cost with the exception  
25 of a small amount of administrative work to be incurred by the Emergency Management Department  
26 personnel.

27

28 Respectfully submitted by:

29 **EMERGENCY MANAGEMENT COMMITTEE**

30 Committee Vote: **5-0**

31 Respectfully submitted by:

32 **PERSONNEL AND FINANCE COMMITTEE**

33 Committee Vote: **4-0**

34 Vote Required for Passage: **Two-Thirds of Membership**

35

36 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

37

38

39

40

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive



1 274-32016

2

3 **RESOLUTION: Authorize the Public Health Department to Purchase a New Vehicle to Replace a**  
4 **2004 Vehicle at a Cost of \$28,000 and Use the Public Health Department’s Fund**  
5 **Balance to Pay for the Purchase.**

6

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, the Winnebago County Public Health Department has a 2004 Ford Taurus vehicle that has  
10 logged in excess of 130,000 miles; and

11 **WHEREAS**, the vehicle is incurring more frequent repairs; and

12 **WHEREAS**, the Public Health Department believed the vehicle would last one more year and did not budget  
13 funds in its 2016 Budget for a replacement vehicle; and

14 **WHEREAS**, it has now become apparent that the vehicle needs to be replaced this year; and

15 **WHEREAS**, there are sufficient funds within the Public Health Department’s Fund Balance Account to pay  
16 for the vehicle, rather than requesting an advance from the General Fund; and

17 **WHEREAS**, the vehicle will be replaced with a minivan which will better suit the Department’s needs.

18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
20 authorizes the Winnebago County Public Health Department to purchase a new minivan at a cost of \$28,000.

21 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that funds to pay for said  
22 vehicle will be transferred from the Public Health Department’s Fund Balance.  
23

24

25 **Fiscal Note:** The Public Health Department’s Fund Balance prior to this transfer is \$400,336.

26

27 Respectfully submitted by:

28 **BOARD OF HEALTH**

29 Committee Vote: **9-0**

30 Respectfully submitted by:

31 **PERSONNEL AND FINANCE COMMITTEE**

32 Committee Vote: **4-0**

33

34 Vote Required for Passage: **Two-Thirds of Membership**

35

36 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

37

38

39 \_\_\_\_\_  
40 Mark L Harris  
41 Winnebago County Executive

42

43

1 275-32016

2

3 **RESOLUTION: Appropriate \$650,000 Towards the Purchase of a New Snow Removal Vehicle for**  
4 **Use at Wittman Regional Airport, to be Funded with the Issuance of General**  
5 **Obligation Promissory Notes**

6

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, most of Wittman Regional Airport’s fleet of snow removal equipment is 20 to 37 years old; and

10 **WHEREAS**, the older vehicles are incurring more maintenance, and replacement parts are becoming more  
11 difficult to obtain; and

12 **WHEREAS**, FAA guidelines recommend replacing snow removal equipment every 10 years because of  
13 heavy operations during the snow removal season; and

14 **WHEREAS**, many of the older vehicles have had major repairs, and it is becoming more difficult to justify the  
15 expense of repairs on equipment that is becoming increasingly less reliable.

16

17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
18 authorizes Wittman Regional Airport to purchase a replacement vehicle for one of its older snow removable vehicles  
19 at a cost of \$650,000.

20

21 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that funds to pay for the  
22 vehicle replacement be advanced from the General Fund of Winnebago County with said Fund being reimbursed  
23 from a subsequent bond issue.

24

25 **Fiscal Impact:** Annual principal and interest payments would average approximately \$74,000 over the 10-year  
26 repayment period of the Notes.

27

28 Respectfully submitted by:

29 **AVIATION COMMITTEE**

30 Committee Vote: **4-0**

31 Respectfully submitted by:

32 **PERSONNEL AND FINANCE COMMITTEE**

33 Committee Vote: **4-0**

34

35 Vote Required for Passage: **Three-Fourths of Membership**

36

37 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

38

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\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

1 276-32016

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**RESOLUTION: Authorize Phase II of a Project at Wittman Regional Airport to Reconstruct Taxiway B and Appropriate \$4,400,000 to be Funded as Follows: \$3,780,000 from Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Funds, \$310,000 from Wisconsin State Airport Funds, and \$310,000 from Winnebago County Bond Proceeds**

9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, on April 21, 2015, the Winnebago County Board of Supervisors approved a capital project at  
11 Wittman Regional Airport to reconstruct Taxiway B for a total project cost of \$6,500,000, with 90% of the project cost  
12 (\$5,580,000) being borne by Federal Aviation Administration Airport Improvement Program (FAA/AIP) funds, 5%  
13 (\$325,000) being borne by the Wisconsin State Airport Funds, and 5% (\$325,000) being borne by Winnebago  
14 County, and

15 **WHEREAS**, subsequent to the Winnebago County Board of Supervisors project approval and prior to  
16 construction starting, the FAA found it necessary to split the project into two phases, resulting in increased costs for  
17 the overall project; and

18 **WHEREAS**, Phase I is currently underway, with Winnebago County's portion of that phase reduced to  
19 \$256,571; and

20 **WHEREAS**, Phase II is set to commence at the conclusion of the 2016 EAA AirVenture; and

21 **WHEREAS**, Winnebago County would normally pay 5% of the project cost, which amounts to \$210,000; and

22 **WHEREAS**, a portion of the project in Phase II, the construction of an aircraft Instrument Flight Rules (IFR)  
23 holding bay totaling \$200,000, is not eligible for FAA funding and will be co-funded by Winnebago County and  
24 Wisconsin State Airport Funds, with each entity contributing \$100,000.

25 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
26 appropriates \$4,400,000 to a project to enter Phase II of the Taxiway B reconstruction by accepting funding of  
27 \$3,780,000 from FAA Airport Improvement Program funds, \$310,000 from the Wisconsin Department of  
28 Transportation, Bureau of Aeronautics, funds, and applying \$310,000 in Winnebago County Bond proceeds.

29 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the General Fund will be  
30 reimbursed from the proceeds of a subsequent bond issue to pay for Winnebago County's portion of the project.  
31

32 **Fiscal Impact:** See attached.  
33

34 Respectfully Submitted by:

35 **AVIATION COMMITTEE**

36 Committee Vote: **4-0**

37 Vote Required for Passage: **Three-Fourths of Membership**

38 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.  
39

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43 \_\_\_\_\_  
44 Mark L Harris  
Winnebago County Executive

<b>Fiscal Note:</b>		
<b>Project cost and funding</b>		
4,400,000		Total project
(200,000)		Aircraft IFR Holding Bay
4,200,000		Taxiway B reconstruction
x90%		
3,780,000	3,780,000	Federal
x5%		
210,000	210,000	State
x5%		
210,000	210,000	County
200,000		Aircraft IFR Holding Bay
State	100,000	State
County	100,000	County
	4,400,000	Total
<b>Totals</b>		
Federal	3,780,000	
State	310,000	
County	310,000	
	4,400,000	
Annual debt service on the County's portion to be funded with borrowing would be roughly \$35,500 per year over the 10-year life of the bonds.		

1 277-32016

2

3 **RESOLUTION: Adopt a Public Participation Plan for the Preparation, Review, and Adoption of a**  
4 **Farmland Preservation Plan for Winnebago County**

5

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, Winnebago County is involved in amending an existing countywide farmland preservation plan  
9 pursuant to the requirements of Chapter 91, Wis Stats; and

10 **WHEREAS**, such plan is to be included in Winnebago County’s Comprehensive Plan, which was adopted on  
11 March 21, 2006, and updated and newly adopted on February 9, 2016; and

12 **WHEREAS**, the procedures outlined in § 66.1001(4), Wis Stats, must be followed regarding the adoption of a  
13 comprehensive plan or subsequent amendments thereto; and

14 **WHEREAS**, a provision in § 66.1001(4), Wis Stats, requires, “The governing body of a local governmental  
15 unit (town, city, village, county) shall adopt written procedures (“public participation plan”) that are designed to foster  
16 public participation, including open discussion, communication programs, information services, and public meetings  
17 for which advance notice has been provided, in every stage of the preparation of a comprehensive plan”; and

18 **WHEREAS**, on September 23, 2003, the Winnebago County Board of Supervisors adopted a public  
19 participation plan that was used in the preparation of the county-wide comprehensive plan, and on June 17, 2014,  
20 the Winnebago County Board of Supervisors adopted a public participation plan that was used in the required 10-  
21 year update of the county-wide comprehensive plan; and

22 **WHEREAS**, the Winnebago County Planning & Zoning Committee has recommended the adoption of a  
23 subsequent public participation plan that specifically relates to the preparation, review, and adoption of an amended  
24 farmland preservation plan for Winnebago County; and

25 **WHEREAS**, such plan is entitled “Public Participation Plan for the Preparation, Review, and Adoption of a  
26 Farmland Preservation Plan for Winnebago County” and is attached hereto and incorporated herein by reference.

27 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of  
28 Supervisors, in accordance with § 66.1001(4), Wis Stats, that it hereby adopts the public participation plan entitled  
29 “Public Participation Plan for the Preparation, Review, and Adoption of a Farmland Preservation Plan for Winnebago  
30 County,” attached hereto and incorporated herein by reference.  
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Respectfully submitted by:

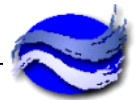
**PLANNING AND ZONING COMMITTEE**

Committee Vote: **5-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive



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## **INTRODUCTION**

The concept of citizens participating in government decision-making is fundamental to our system of governance. While it is true that our government officials are elected to represent citizens, it is also true that elected officials need to inform, be informed by, and interact with the public on an ongoing basis if their representation is to be meaningful. Regular and continuing involvement in government decision-making is the very basis for the idea of citizenship. Citizen participation is likely to produce better decisions by utilizing the knowledge of the populace and by allocating part of the responsibility for formulating and implementing decisions to the citizens.

The Wisconsin Working Lands Initiative was passed as part of the 2009-2011 State budget, and created a new framework for farmland preservation in Wisconsin. This law requires Winnebago County, and other fast-growing counties, to adopt a new farmland preservation plan by December 31, 2011. After requesting and receiving a one year extension of this requirement by the Department of Agriculture, Trade and Consumer Protection (DATCP) the Winnebago County Board of Supervisors adopted a farmland preservation plan in August of 2012, which was subsequently certified by DATCP for five years (expires on December 31<sup>st</sup>, 2017).

In an effort to ensure Winnebago County's farmland preservation plan represents the needs of county residents and property owners, citizen input will be encouraged throughout the preparation, review, and adoption of the plan. This public participation plan forms the basic framework for achieving an interactive dialogue between local decision makers, county staff, and the citizens of Winnebago County. This plan outlines the public participation strategy for soliciting public review and input, and its adoption is the first step in meeting the requirements of Wisconsin's Farmland Preservation Planning and "Smart Growth" legislation.

## **OBJECTIVES FOR PUBLIC INVOLVEMENT**

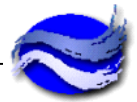
Public participation is intended to achieve the following objectives:

- The process engages people of all races, ethnic backgrounds, and income levels.
- The public has opportunities to provide input (both formally and informally) to the County.
- The public has access to technical information and analyses performed during the process.
- Members of the County Board of Supervisors have input from a broad range of perspectives and interests in the community.
- Public input is elicited through a variety of means (electronic, printed, and oral) in such a way that it may be carefully considered and responded to in a timely fashion.
- The process strengthens the sense of community and civic engagement.
- The process furthers the vision of having active and positive participation throughout the process by those most directly affected by County decision making.

## **RESPONSIBILITY FOR IMPLEMENTATION**

Each of the following will share the responsibility for implementing the public participation activities described in this plan:

- County of Winnebago Board of Supervisors
- Winnebago County Planning and Zoning Committee



- Winnebago County Planning and Zoning Department

However, the County Board of Supervisors will ultimately determine the direction and content of the farmland preservation plan.

### **PLANNED PUBLIC PARTICIPATION ACTIVITIES**

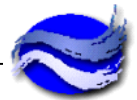
- Establish a Steering Committee to promote feedback and oversee the plan development
- Create a website to post information related to the project
- Committee meeting updates
- Conduct one or more public hearings
- Meet with each of the Town Boards in the county
- Conduct two rounds of regional meetings with town officials to share information and obtain feedback
- Conduct one or more community open houses
- Issue news releases when appropriate
- County Board meetings
- Provide opportunities for the public to submit oral and written comments
- Post various drafts of the plan on a project website along with other supporting information as appropriate
- Provide copies of all public documents upon request

### **PUBLIC PARTICIPATION GUIDELINES**

A public hearing will be conducted as part of the plan amendment process to allow for formal public testimony. All other public meetings will follow the following format:

- An agenda will be established that clearly defines the purpose of the meeting, the items to be discussed, and any actions that may be taken.
- The scheduled date, time, and place will be convenient to encourage participation by county residents.
- A clearly identifiable facilitator or chair will conduct the meeting in an orderly fashion to ensure that all attendees have an opportunity to offer comments, discuss issues, or provide testimony.
- The facilitator or chair will provide opening remarks outlining the purpose of the meeting, procedures attendees should use during the meeting when offering input, and how the input will be used.
- As appropriate, an overview of documents or proposals to be considered will be discussed.
- All persons attending the meeting that desire to participate should be allowed to do so. However, specific factors, such as the meeting or hearing purpose, number in attendance, time considerations, or future opportunities to participate, may require that appropriate constraints be applied. These constraints will be clearly outlined by the facilitator.
- Meeting summaries or minutes of all public meetings will be posted on the project website.





- 
- Special arrangements will be made under the provisions of the Americans with Disabilities Act (ADA) with sufficient advance notice.

#### **OPPORTUNITY FOR WRITTEN COMMENTS**

- The project website will include the name, address, and e-mail address (if applicable) of a person(s) to whom written comments should be sent, along with any deadlines for submitting comments.
- At public meetings or hearings, the facilitator or chair will clearly announce any deadline for submitting written comments, if such comments are allowed subsequent to the meeting or hearing.
- Persons speaking or testifying will be encouraged to concisely express their comments and if appropriate provide specific details in writing.

#### **CONSIDERATION OF PUBLIC COMMENTS**

- Decision makers may continue a public hearing for the purpose of addressing public comments, provided the time and date of the public hearing is announced at the time the public hearing is tabled.
- Prior to the public hearing conducted by the Board of Supervisors, a report containing written comments received during the planning process and written responses, if any, and meeting summaries related to the plan will be made available to the Board of Supervisors for their review and consideration.
- Substantive written comments relating to studies, analyses, or reports, along with appropriate responses, will be included in published documents if deemed appropriate.

#### **PUBLIC NOTICES FOR MEETINGS AND HEARINGS**

Public notices of all meetings and public hearings will be prepared and distributed consistent with applicable notice requirements of the Wisconsin Open Meetings Law, and any other notice requirements imposed by local ordinance or bylaws. At a minimum, the requirements of §19.31, Wisconsin Statutes, pertaining to public meetings and notification will be met. Public notices for public hearings will be placed in the County's official paper and posted on the project website.

The following information should be included in any notice:

- Name of the governmental body that will meet.
- Date, time and location of the hearing.
- General description of the matter to be discussed and acted upon.
- Notice that interested persons may present testimony regarding matters on the agenda at the meeting/hearing or in writing to the board or committee prior to a specified deadline.
- Contact information for further information about the proposal.

#### **FARMLAND PRESERVATION PLAN ADOPTION PROCESS**

Winnebago County and participating municipalities will follow the procedures for amending the Farmland Preservation Plan as listed in §66.1001 and Chapter 91, Wisconsin Statutes. The first step in the adoption process is being met by the adoption of this document which details written procedures that are designed to foster public participation throughout the planning process.

1 278-32016

2

3 **RESOLUTION: Amend the Table of Organization for Park View Health Center**

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6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the organization of the social work and activities functions at Park View Health Center can be  
8 improved by replacing the existing Director of Activities and Social Services position with a new Director of Social  
9 Wellness position, requiring credentials in the field of social work; and

10 **WHEREAS**, the organization can be further improved by replacing one current Activity Specialist position  
11 with a new Lead Activity Specialist position; and

12 **WHEREAS**, the proposed changes will provide no net new positions and will not require any budget  
13 adjustment for 2016.

14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
15 authorizes that the Director of Activities and Social Services position and one Activity Specialist position be deleted  
16 from, and one full-time regular Director of Social Wellness position and one full-time regular Lead Activity Specialist  
17 position be added to, the Table of Organization for Park View Health Center.  
18

19

20 **Fiscal Note:** There is no impact.

21

Respectfully submitted by:

22

**PERSONNEL AND FINANCE COMMITTEE**

23 Committee Vote: **4-0**

24 Vote Required for Passage: **Majority of Those Present**

25

26 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

27

28

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

29

30

1 **279-32016**

2

3 **RESOLUTION: Establish Salaries for Elected Officials of Winnebago County**

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5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the next four-year term of office for the Winnebago County Clerk, Treasurer, and Register of  
8 Deeds will begin in January 2017; and

9 **WHEREAS**, § 59.22, Wis Stats, requires that any changes in the compensation for these elected positions  
10 must be adopted by the county board of supervisors earlier than the first date for filing nomination papers for the  
11 upcoming term, which in this case is April 15, 2016; and

12 **WHEREAS**, reasonable salaries are necessary to attract well-qualified candidates to these full-time elected  
13 positions.

14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
15 establishes that the annual salary rates for the following elected officials for Winnebago County, for the term  
16 commencing January 1, 2017, shall be as follows:  
17

	<b>Annual Salary</b>			
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<b>County Clerk</b>	\$ 73,751	\$ 74,857	\$ 75,980	\$ 77,120
<b>Treasurer</b>	\$ 73,751	\$ 74,857	\$ 75,980	\$ 77,120
<b>Register of Deeds</b>	\$ 73,751	\$ 74,857	\$ 75,980	\$ 77,120

18

19

20 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the above-named  
21 officers be provided with County health, dental, life, and long-term disability insurance benefits at the same level and  
22 on the same terms and conditions as are provided to Winnebago County Department Heads, including any  
23 modifications which may be made from time-to-time during the office holder's term, and that the officers participate in  
24 the Wisconsin Retirement System on the same terms as apply to other elected officials.

25

26 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that funds to cover the cost of  
27 this action be included as part of the budgets for the respective years.

28

29 Respectfully submitted by:

30 **PERSONNEL AND FINANCE COMMITTEE**

31 Committee Vote: **3-0**

32 Vote Required for Passage: **Majority of Those Present**

33

34 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

35

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\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive



**Winnebago County**  
Department of Human Resources

*The Wave of the Future*

TO: Personnel & Finance Committee Members  
CC: Mark Harris, County Executive  
Sue Ertmer, County Clerk  
Mary Krueger, County Treasurer

FROM: Mike Collard, Director of Human Resources

DATE: January 29, 2015

RE: Salaries for Elected Officers

By April 15, 2016 the Winnebago County Board is required by law to establish the salaries for the County Clerk, County Treasurer, and Register of Deeds for their upcoming 2017 through 2020 terms of office. Since the regular April Board meeting is after this date, the salaries should be established no later than the March Board meeting.

I have compiled a table showing the current (2016) salaries for these positions for Winnebago County and for those other counties closest to us in population:

**2016 Salaries for Certain Elected Officials**  
Counties Selected by Population

County	County Clerk	County Treasurer	Register of Deeds
Brown	\$69,000	\$69,000	\$69,000
Racine	\$72,527	\$72,527	\$72,527
Outagamie	\$69,684	\$71,774	\$71,774
<b>Winnebago</b>	<b>\$72,661</b>	<b>\$72,661</b>	<b>\$72,661</b>
Kenosha	\$79,373	\$79,373	\$79,373
Rock	\$73,510	\$73,510	\$73,510
Marathon	\$72,738	\$69,098	\$69,098
Washington	\$68,663	\$68,663	\$68,663

This shows that our current salaries for these offices are slightly above average for our peer counties. Although it does not seem to me that any major adjustment is required at this time, we should consider increases that are in some way roughly comparable to those that may be granted to appointed department heads. By law, however, these

salaries cannot depend on the merit or tenure of the persons holding the positions, so increases should be thought of as more similar to across-the-board raises than to merit raises.

I have drafted a proposed resolution for discussion which would increase each officer's salary by 1.5% each year. This is the amount by which the non-union pay schedule minimums and maximums were increased for 2016.

Another option might be to increase the salaries by the same amounts given as across-the-board raises to other managers throughout the current 4-year term (2013 – 2016). These raises averaged 1.625% per year (1.0% in 2013, 1.75% in 2014, 2.25% in 2015, and 1.5% in 2016). Granting a 1.625% increase each year would increase the salaries on the resolution to the following:

Annual Increase:	1.625%				
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
County Clerk	\$72,661	\$73,842	\$75,042	\$76,261	\$77,500
County Treasurer	\$72,661	\$73,842	\$75,042	\$76,261	\$77,500
Register of Deeds	\$72,661	\$73,842	\$75,042	\$76,261	\$77,500

As a third option, if the Board wishes to increase the salary amounts by 2.0% each year, the salaries would be as follows:

Annual Increase:	2.00%				
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
County Clerk	\$72,661	\$74,114	\$75,597	\$77,108	\$78,651
County Treasurer	\$72,661	\$74,114	\$75,597	\$77,108	\$78,651
Register of Deeds	\$72,661	\$74,114	\$75,597	\$77,108	\$78,651

**WINNEBAGO COUNTY**  
**UNCLASSIFIED POSITIONS PAY SCHEDULE**  
**As of April 4, 2013-January 1, 2016**

**POSITION TITLE**

**HOURLY RATE**

**GENERAL CLERICAL (ALL DEPARTMENTS)**

Temporary Clerk, Data Entry Clerk, Clerk/Typist	\$8.00 – 9.00
Temporary Account Clerk	\$8.50 – 10.00
Temporary Word Processor, Medical Transcriber	\$9.25 – 11.50
Temporary Secretary	\$9.00 – 11.25
Accountant	\$10.00 – 13.00
Co-op Student	\$5.95 (if under 18) \$6.55 (if 18 or older)
Co-op Student - effective July 24, 2009	\$5.95 (if under 18) \$7.25 (if 18 or older)
Clerical Support Worker (DHS Client)	Minimum Wage
Temporary Confidential Secretary-Paralegal (Corporation Counsel's Office)	SAME HRLY RATE AS PERMANENT POSITION, STEP A

**AIRPORT**

Seasonal Laborer	<u>1<sup>ST</sup> YR</u>	<u>2<sup>ND</sup> YR</u>	<u>3<sup>RD</sup> YR</u>	<u>4<sup>TH</sup> YR</u>
	\$9.00	\$9.25	\$9.50	\$9.75

**FACILITIES/PROPERTY MGMT**

Seasonal Laborer/Gardener	<u>1<sup>ST</sup> YR</u>	<u>2<sup>ND</sup> YR</u>	<u>3<sup>RD</sup> YR</u>
Temporary Custodian	\$9.00	\$9.25	\$9.50
	\$9.00 – 10.00		

**HIGHWAY**

Seasonal Laborer	<u>1<sup>ST</sup> YR</u>	<u>2<sup>ND</sup> YR</u>	<u>3<sup>RD</sup> YR</u>	<u>4<sup>TH</sup> YR</u>
	\$9.00	\$9.25	\$9.50	\$9.75

**HUMAN SERVICES**

Temp Mental Health Technician	SAME HRLY RATE AS PERMANENT POSITION, STEP A
Temp Social Worker	SAME HRLY RATE AS PERMANENT POSITION, STEP A
Temporary FAD or W-2 Case Manager	SAME HRLY RATE AS PERMANENT POSITION, STEP A
Temporary Case Aide	SAME HRLY RATE AS PERMANENT POSITION, STEP A
Temporary Support Specialist	SAME HRLY RATE AS PERMANENT POSITION, STEP A
Relief Program Specialist-Summit House	START AT SAME HOURLY RATE AS PERMANENT POSITION, STEP A
Temporary Medical Transcriptionist	-For those hired prior to January 1, 2002, pay increases to progressive steps will be on each July 1. For those hired after January 1, 2002, pay increases to progressive steps will be at the completion of 6 months and thereafter at yearly intervals. All positions will also be eligible for any contractual across-the-board increases. Effective February 1, 2009 six (6) months of service will be added to the time spent at each step of each pay range, including the probationary step increase. The step and increase provisions are subject to revision.
Relief Crisis Worker-After Hours	SEE ABOVE LANGUAGE

**PARKS**

	<u>1<sup>ST</sup> YR</u>	<u>2<sup>ND</sup> YR</u>	<u>3<sup>RD</sup> YR</u>	<u>4<sup>TH</sup> YR</u>	<u>5<sup>TH</sup> YR</u>
Seasonal Laborer	\$ 9.00	\$ 9.25	\$ 9.50	\$ 9.75	\$10.00
Lead Seasonal Laborer	<del>\$ 40.00</del> \$10.25	\$40.25 \$10.50	\$40.50 \$10.75	\$40.75 \$11.00	
Parks Rangers (April-November)	\$ 12.00	\$12.50			

**Unclassified Pay Schedule-Page 2**

**PLANNING AND ZONING**

Temporary GIS Technician \$8.00 – 9.50

**PUBLIC HEALTH**

Temporary Home Health Aide SAME HRLY RATE AS PERMANENT POSITION, STEP A  
 Public Health Nurse SAME AS ADMINISTRATIVE SALARY SCHEDULE  
 Nurse Practitioner SAME AS ADMINISTRATIVE SALARY SCHEDULE  
 Interpreter \$13.00 - \$45.00  
 Temporary WIC Nutritionist SAME AS ADMIN SALARY SCHED. (HOURLY EQUIVALENT), STEP A  
 Bilingual Health Educator \$25.00/hr.  
 Student Intern \$9.00 - \$13.00/hr.  
 Temporary Public Health Worker (Para-Professional) \$15.00 - 20.00/hr.  
 Temporary Public Health Worker (Professional) \$20.00 - 25.00/hr.

**PVHC (PARK VIEW HEALTH CENTER)**

Temporary R.N. SAME AS ADMINISTRATIVE SALARY SCHEDULE  
~~Temporary R.N. \$36.00/hr. weekdays – \$39.00/hr weekends~~  
 (Exempt RNs working additional hours as Staff RNs)  
 Temporary L.P.N. SAME AS UNION CONTRACT, STEP A ADMINISTRATIVE SALARY SCHEDULE  
 Temporary COTA/Activity Spec. SAME AS UNION CONTRACT, STEP A  
 Temporary Nurse Aide SAME AS UNION CONTRACT, STEP A  
 Temporary Food Service Worker SAME AS UNION CONTRACT, STEP A  
 Temporary Cook SAME AS UNION CONTRACT, STEP A  
 Temporary Custodian SAME AS UNION CONTRACT, STEP A  
 Temporary Room Attendant SAME AS UNION CONTRACT, STEP A  
 Temporary Unit Assistant SAME AS UNION CONTRACT, STEP A  
 Temporary Clerk Receptionist \$9.94  
 CNA Trainee Minimum Wage  
 Casual Call RN \$35.85  
 Casual Call LPN \$25.90

**SHERIFF**

Boat Patrol Officer Going rate paid at regular employment  
 Reserve Officer  
     Chief ~~\$16.06~~ \$17.30  
     Captain ~~\$15.35~~ \$16.54  
     Lieutenant ~~\$14.63~~ \$15.76  
     Sergeant ~~\$14.28~~ \$15.38  
     Unranked deputies with one year or more of experience ~~\$13.62~~ \$14.67  
     Unranked deputies with less than one year of experience ~~\$12.34~~ \$13.29

(Approved 2-8-00 to put Reserve Officer into unclassified salary schedule vs. previous separate resolution)

**SOLID WASTE**

	<u>1<sup>ST</sup> YR</u>	<u>2<sup>ND</sup> YR</u>	<u>3<sup>RD</sup> YR</u>	<u>4<sup>TH</sup> YR</u>
Seasonal Laborers	\$9.00	\$9.25	\$9.50	\$9.75

**POSITIONS SET BY SEPARATE RESOLUTION**

Bailiff – Circuit Courts  
 Deputy Coroner – Coroner’s Office

**OTHER POSITIONS**

Persons hired into positions not listed above who are serving as temporary replacements for regular positions will be hired at hourly rates as low as 85% of the established minimum rate of the regular position. Former employees who return in a temporary capacity to the same type of position they performed prior to terminating may be paid at the step in the current pay plan for regular positions that corresponds with the step that they received when they last worked as regular employees. All rates are hourly unless otherwise specified. (Language changed effective 2-26-03 per the Personnel and Finance Committee.)

Note: None of these wages will be paid retroactively when rates in the Collective Bargaining Agreements or Administrative Salary Plan are changed.



**WINNEBAGO COUNTY SHERIFF'S OFFICE  
RESERVE UNIT**

<u>RESERVE RANK</u>	<u>2011 BASE CURRENT WAGE</u>	<u>*****NON REP INCREASE*****</u>				<u>EXCLUDED OVERALL INCREASE</u>	<u>REQUESTED 1.50% Increase WAGE 2016</u>	
		<u>1% 2012</u>	<u>1% 2013</u>	<u>1.75% 2014</u>	<u>2.25% 2015</u>			
<b>FIRST YEAR DEPUTY</b> Mayer, Amanda	12.34	12.46	12.59	12.81	13.10	<b>6.13%</b>	13.29	<b>7.72%</b>
<b>DEPUTY</b> Belonger Kyle J Eberhardt, Michael P Kersten, Christinna Larson, Bryan Lautenschlager, Craig Much, Curtis P Rasmussen, Ky Schroeder, Samuel J Smith, Daniel Wandrie, Robert A Zeumer, Colin, R	13.62	13.76	13.89	14.14	14.45	<b>6.13%</b>	14.67	<b>7.72%</b>
<b>SERGEANT</b> Peters, Heath Walter, Jason S	14.28	14.42	14.57	14.82	15.16	<b>6.13%</b>	15.38	<b>7.72%</b>
<b>LIEUTENANT</b> Gruss, Jeffrey L Harn, Peggy A Ryden, Christopher	14.63	14.78	14.92	15.19	15.53	<b>6.13%</b>	15.76	<b>7.72%</b>
<b>CAPTAIN</b> Duprey, Christopher Schend, Kirk	15.35	15.50	15.66	15.93	16.29	<b>6.13%</b>	16.54	<b>7.72%</b>
<b>CHIEF</b> Caldwell, Danielle R	16.06	16.22	16.38	16.67	17.04	<b>6.13%</b>	17.30	<b>7.72%</b>

**\*\*\*\*\*2014: 80.36%(\$43,087) RESERVE LABOR COSTS REIMBURSED**

<b>2015 Budgeted Reserve Labor</b>	<b>\$48,833</b>
<b>2012-2014 Avg Reserve Labor</b>	<b>\$48,280</b>
	<b>1.0772 Excluded Total Increase</b>
<b>POTENTIAL 2016 RESERVE LABOR</b>	<b>\$52,008</b>
	<b>\$3,727.24 Additional Wage</b>
	<b>0.1964 Non Reimbursed Rate</b>
	<b>\$732 Total Cost for 7.72% Wage Increase</b>

1 **280-32016**

2

3 **RESOLUTION: Ratify 2016-2018 Agreement with the Winnebago County Deputies Association**

4

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, a tentative agreement has been reached for a new collective bargaining agreement between  
8 Winnebago County and the Winnebago County Deputies Association for 2016 through 2018; and

9 **WHEREAS**, the tentative agreement has been ratified by the bargaining unit; and

10 **WHEREAS**, the terms of the tentative agreement, which is attached to this Resolution, are in the best  
11 interests of Winnebago County, and include the following changes:

- 12 > Across-the-board wage increases of 1.0% effective January 1, 2016; 1.0% effective January 1, 2017;  
13 and 1.5% effective January 1, 2018;
- 14 > Replacement of \$600 annual uniform allowance with a wage increase of \$.30 per hour;
- 15 > Addition of \$1.00 per hour pay for employees assigned as a Field Training Officer when working that  
16 assignment;
- 17 > Elimination of education pay, with employees currently receiving education pay being  
18 "grandfathered" at current rates; and
- 19 > Numerous changes in contract language regarding probationary employees, work week, scheduling,  
20 sick leave, health and dental insurance, vacations, deadly force, and seniority.

21

22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
23 authorizes the Winnebago County Executive and the Winnebago County Clerk to ratify the tentative agreement and  
24 to execute on behalf of Winnebago County a new collective bargaining agreement reflecting the changes identified in  
25 the tentative agreement and covering the period January 1, 2016, through December 31, 2018.

26

27 <b>Fiscal Note:</b>	<u>2016</u>	<u>2017</u>	<u>2018</u>
28 Wages	\$72,654	\$74,046	\$112,180
29 Fringes	\$15,686	\$15,987	\$ 24,200
30 TOTAL	\$88,340	\$90,033	\$136,400

31

32 Respectfully submitted by:

33 **PERSONNEL AND FINANCE COMMITTEE**

34 Committee Vote: **4-0**

35 Vote Required for Passage: **Majority of Those Present**

36

37 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

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\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

TENTATIVE AGREEMENTS

Between

***WINNEBAGO COUNTY***

And The

***LABOR ASSOCIATION OF WISCONSIN, INC.***

For and On Behalf of The

***WINNEBAGO COUNTY DEPUTIES ASSOCIATION  
Local 107***

***February 14, 2016***

1. **ARTICLE 4 – PROBATIONARY EMPLOYEES**

Page 2, Lines 19-23. Modify as follows: “All newly promoted or transferred employees shall serve a six (6) month probationary period beyond the end of their successful completion of the FTO training program. At any time during the course of his probationary period, the Department may return the employee to his former division/~~shift~~ or the employee, within sixty (60) days after completing training in the new division/~~shift~~, may elect to return to his former division/~~shift~~, and any such decision shall not be grievable under Article 5 of this Agreement.”

2. **ARTICLE 7 – WORK WEEK**

Delete reference to “juvenile officer.”

3. **ARTICLE 7 – WORK WEEK**

Page 4, Lines 12-22. Rewrite as follows: “The person assigned as Courthouse Security Officer shall work a 5-2 schedule Monday through Friday ~~from 8:00 A.M. to 4:30 P.M.~~ with a one-half hour ~~un~~paid lunch period.

Employees serving in the capacities listed below shall work on a duty schedule consisting of five (5) consecutive work days of seven (7) hours and forty (40) minutes including a thirty (30) minute unpaid lunch period Monday through Friday:

Corrections Administrative Sergeant  
Correctional Officer - Court Services  
Corporal Corrections - Court Services

The number of personnel assigned in these capacities may vary from time to time depending upon the needs of the Department. Such employees who are required to work without a lunch break may be allowed to adjust their ending time at the discretion of their supervisor.

If a temporary vacancy exists within the Court Services Unit, the Department shall have the ability to flex the hours of employees not assigned to the Court Services Unit to fill the hours of the vacancy if the employee agrees to the change of hours. The employees assigned shall work the hours the vacancy was normally scheduled for.”

4. **ARTICLE 7 – WORK WEEK**

Page 4, lines 33-37. Modify as follows: “In the event that temporarily increased staffing is required during ~~large scale events~~the E.A.A. Convention and other similar emergencies, for a period not to exceed two (2) weeks in duration, employees from other shifts may be temporarily assigned to such shifts provided that the affected employees are notified at least three (3) days prior to the first reassignment date. In these emergency situations, single day reassignments to special shifts may be made provided that the affected employees are notified at least eight (8) hours prior to the revised starting time.”

5. **ARTICLE 7 – WORK WEEK**

Page 5, Lines 11-12. Rewrite as follows: “Starting and ending times for the 5-2 rotation and the 4-4 rotation may be adjusted as needed by up to two hours in either direction from the starting and ending times in effect ~~when the position was most recently posted on March 1, 1998.~~”

6. **ARTICLE 8 – EXTRA TIME**

Page 6, Lines 33-38. Modify as follows: “Time worked by employees in excess of the regularly scheduled workday or workweek shall be paid at the rate of time and one-half.

To the extent permissible by law, time worked in excess of the regularly scheduled workday or workweek involving in-service training, schooling, departmental and shift meetings shall be paid at the rate of straight time, or time off at the same rate at the employee's option, however, no accumulation of compensatory time shall be carried over from one year to the next. Paid vacation, paid holidays, paid compensatory time off shall be considered as hours worked for purposes of computing overtime. Paid sick time off will not be considered hours worked for the purpose of computing overtime for work in excess of the regularly scheduled workday."

7. **ARTICLE 12 – SICK LEAVE WITH PAY**

Page 8. Rewrite the following paragraph as follows: "Definition – Sick leave is a form of paid time off which shall be provided to an employee for periods of absences which are necessitated by personal illness or injury of the employee or for medical or dental appointments of the employee which cannot be reasonably scheduled outside of work hours. Employees shall be allowed to use up to four (4) days of sick leave per calendar year for personal illness or injury or for medical and dental appointments of the employee's spouse or children which cannot be reasonably scheduled outside of work hours. The Sheriff can request documentation (Doctor's note, note/letter from School, etc.) for the four (4) days of sick leave. Sick leave shall be granted to an employee for his exposure to a contagious disease during the contagious period. In addition, sick leave shall be granted for use under the provisions of the State and Federal Family and Medical Leave Laws. Sick leave is not available to employees for any other purpose, unless stated in the association contract."

8. **ARTICLE 13 – INSURANCE**

Page 9, Lines 7-29, Health Insurance. Modify as follows: "All employees shall be eligible to participate in the County's group health insurance program.

~~Effective for the month of October, 2009 the employee's fifteen percent (15%) share shall not exceed one hundred ten dollars (\$110.00) per month for single coverage and two hundred twenty dollars (\$220.00) per month for double or family coverage.~~

~~Effective for the October 1, 2012 premium, t~~The County will contribute eighty-five percent (85%) of the monthly premium ~~amount of Plan 2 in either the Network Health Plan or the UMR Health Insurance Plan~~ towards each employee's monthly health insurance premium. If an employee and their spouse complete an annual Health Risk Assessment on or before September 1st of each year, the County will contribute ninety percent (90%) of the monthly premium ~~amount of Plan 2 in either the Network Health Plan or the UMR Health Insurance Plan~~ towards each employee's monthly health insurance premium.

~~The employer reserves the right to change health insurance providers and/or move to an insurance pool. If a married couple are both employees of Winnebago County, they shall share one (1) family plan.~~

The employees' monthly insurance premium payments will be taken out of employees' checks twice per month.

An employee having a spouse who also works for Winnebago County shall share one family plan.

~~The group health benefits and coverages shall not be modified during the term of this Agreement without mutual agreement between the parties.~~

The County agrees to make available to employees, Wisconsin Group Life Insurance as provided by Wisconsin Statutes.

County participation in the cost of any such group hospitalization premium or life insurance premium will terminate upon the occurrence of either of the following:

1. An employee is off work more than one (1) year due to illness or injury; or
2. An employee terminates his employment or has his employment terminated for any reason.

9. **ARTICLE 13 – INSURANCE**

Page 9, Lines 31-36, Dental Insurance. Rewrite as follows: “~~The County agrees to make available to employees a dental insurance plan comparable to that offered to administrative personnel.~~ The County shall pay eighty-five percent (85%) of the cost of the family and single plans and the employee shall pay the remaining fifteen percent (15%) of the cost of the family and single plans. Cost sharing for part-time employees shall be on the same basis as for health insurance.

Employees who elect to participate in the dental insurance plan shall accrue sick leave with pay benefits on January 1 of each year at the rate of eight (8) days per year (64 hours).

10. **ARTICLE 14 – HOLIDAYS**

Page 10, Lines 22-25. Revise as follows: “~~Corrections Officers in their initial probationary period as part of the bargaining unit, on probation, assigned to work a flexible schedule shall receive eight (8) hours' pay rather than time off for each holiday as it occurs. Upon completion of their initial probationary period, Flex Correctional Officers will receive their accrued, unused paid holiday time for the remaining calendar year. Thereafter, they shall receive their accrued paid holiday hours on January 1st.~~”

11. **ARTICLE 14 – HOLIDAYS**

Page 10, Line 27. Modify as follows: “All employees who work a regular Monday through Friday schedule shall take paid holidays on the actual holidays as designated by the Department or, upon the approval of the Chief Deputy or designee, the officer may be allowed to bank particular paid holidays to be used at a later date.”

12. **ARTICLE 15 – VACATIONS**

Pages 10-12. Rewrite as follows: “As hereinafter provided, all employees shall be entitled to a vacation and shall earn annual vacations ~~based upon their anniversary date of hire.~~ Persons hired ~~after January 1, 1982,~~ shall earn vacation as of January 1 of each succeeding year. Vacation earnings shall be prorated for the first partial year of service based upon the number of full months completed.

For purposes of determining future year's vacation eligibility, the first partial year of service shall be treated as a full year, ~~and January 1 of that year shall be used as the anniversary date of the employee for vacation earnings purposes.~~

~~Persons hired prior to January 1, 1982, shall have the option of converting their vacation earnings basis to the above calendar year basis.~~The vacation schedule shall be as follows:

Forty-eight (48) hours of time off with pay after one (1) year of continuous service;

Ninety-six (96) hours of time off with pay after three (3) years of continuous service;

One hundred forty-four (144) hours of time off with pay after seven (7) years of continuous service;

One hundred ninety-two (192) hours of time off with pay after twelve (12) years of continuous service.

Two hundred forty (240) hours of time off with pay after seventeen (17) years of continuous service.

Vacation time may be used in increments of one hour or more in accordance with Department policy.

To determine the total years of continuous service, such service shall be deemed to have commenced as of the last date the employee was hired by the County provided, however, a starting date with the Sheriff's Department in a position covered in this Agreement shall be used to determine the department seniority which shall be the criterion for determining vacation selection by seniority within the bargaining unit regardless of rank.

Such service shall not be considered interrupted while the employee is on military leave, leave of absence without pay, layoff, or while the said employee is receiving weekly, temporary disability benefits pursuant to the Workers' Compensation laws of the State of Wisconsin for an injury which occurred while in the employ of Winnebago County.

If an employee has been on military leave, leave of absence without pay, layoff or receiving weekly, temporary disability benefits pursuant to the Workers' Compensation laws of the State of Wisconsin for an injury which occurred while in the employ of Winnebago County, for more than thirty (30) days during the period used to determine his annual earned vacation, he shall receive prorated vacation on the basis of one-twelfth (1/12th) of his total allowable annual vacation for each calendar month of completed service during the said annual period.

~~Vacation may be taken in the one-year period following the employee's anniversary date. Employees who have used vacation in advance of their anniversary date in the past shall reduce such advance utilization by one day per year until no vacation is used prior to the employee's anniversary date. In addition, employees earning a third or fourth week of vacation (18 or 24 days) for the first time as of their anniversary date in 1986 or later shall be ineligible to use their new week's entitlement in advance of their anniversary date.~~

Any employee who terminates his employment, or has his employment terminated for any reason, shall be compensated for all earned vacation time unused as of the date of termination. The employee shall reimburse the County for any vacation time taken but not earned at the time of his termination.

~~Up to one-half of an employee's annual earned vacation may, if unused by December 31<sup>st</sup> of each year, be converted into pay issued in January of the subsequent year. If the employee so requests in writing by a date established by the Department, up to five (5) unused vacation days may be carried over to the subsequent year rather than being paid out. Any vacation carried over must be used by March 31<sup>st</sup>, and if not used by that date will be lost and not paid out. accumulated but unused vacation time may, at his option, be converted into pay during the month preceding his "anniversary date," provided that he requests such payment in accordance with procedures established by the Department at least thirty (30) days prior to his "anniversary date." This provision shall apply only to vacation time earned as of the preceding eligibility date.~~

13. **ARTICLE 17 – UNIFORM ALLOWANCE**

Pages 12-13. Modify as follows: "All employees who are required to wear a uniform in the performance of their duties shall be eligible for an annual uniform allowance in the amount of six hundred dollars (\$600.00) for the purpose of purchasing approved uniform items and for any related shipping and handling charges. Employees shall be solely responsible for placing orders and for handling returns and exchanges. Allowance monies shall be payable in the first pay period in January of each year. In the event an employee resigns or is terminated during the year that employee shall have a deduction made on their final payroll check for their unused uniform allowance on a pro rata basis. The calculation



will be: Current annual uniform allowance – [(current annual uniform allowance / 12 months) \* number of months worked in the calendar year] = deduction on final paycheck. Employees hired during the year shall be immediately eligible for the full annual uniform allowance but their allowance for the succeeding year shall be reduced by fifty dollars (\$50.00) per month for each full month not worked in the calendar year of hire. Effective January 1, 2017, the \$600.00 annual uniform allowance shall be reduced to \$0.30 per hour and shall be added to the base wages before the annual increase.

Employees, who move into Patrol or the Detective Division, shall receive an additional \$250.00 allowance only once in a floating 12-month period. The Personnel Action Form is the controlling document for the start of the 12-month period. New employees terminating during their probationary period are required to turn in to the Department all uniform items in their possession that would serve to identify them as members of the Department.

Effective January 1, 2017, all newly hired employees who are required to wear a uniform in the performance of their duties shall be eligible for a one-time uniform allowance in the amount of six hundred dollars (\$600.00) for the purpose of purchasing approved uniform items and for any related shipping and handling charges. Employees shall be solely responsible for placing orders and for handling returns and exchanges. Allowance monies shall be payable in the first pay period of employment. In the event an employee resigns or is terminated during the year that employee shall have a deduction made on their final payroll check for their unused uniform allowance on a pro rata basis. The calculation will be: Current initial uniform allowance – [(current initial uniform allowance / 12 months) \* number of months worked in the calendar year] = deduction on final paycheck. New employees terminating during their probationary period are required to turn in to the Department all uniform items in their possession that would serve to identify them as members of the Department.

In addition, the County shall replace or repair, at its option, uniforms and items of personal property and equipment damaged in the course of duty when replacement costs are not recovered through court-ordered restitution. It is agreed that any repair or replacement of uniform items will only be provided for uniform items that have not been exposed to extensive wear. For purposes of this Article, the uniform must be damaged to the extent that it does not meet Department standards. Employees are responsible for acquiring and maintaining uniforms and related items in accordance with the Department policy.

If an employee's glasses are damaged in the line of duty the Employer will compensate the employee for the loss or repair; and seek remuneration through the courts."

14. **ARTICLE 18 – COMPENSATION PLAN**

Page 13. Add the following: "Employees assigned as a Field Training Officer (FTO) shall receive an additional One Dollar (\$1.00) for all hours working in that assignment."

15. **ARTICLE 21 – PROFESSIONAL IMPROVEMENT PROGRAM**

Pages 13-15. Delete this Article and replace with the following: "Employees who are receiving education pay as of 12/31/2015 will continue to receive education pay at the same rate that they were receiving as of 12/31/2015. Employees new to the bargaining unit after 12/31/2015 will not be eligible for education pay."

16. **ARTICLE 31 – DEATH OR INJURIES CAUSED BY USE OF DEADLY FORCE**

Page 18. Rewrite as follows: “Death or injuries caused by the use of deadly force shall constitute a leave of absence under the following conditions:

- A. The Sheriff and Chief Deputy will be notified immediately.
- B. The officer involved will surrender the weapon used in the incident to the officer handling the initial investigation at the scene.
- ~~C. An investigating team consisting of one administrator, one detective, and one patrolman shall be appointed by the Sheriff to thoroughly investigate the entire incident.~~
- CD. The officer will be placed upon immediate leave with pay until the matter has been investigated. Upon conclusion of the investigation, a ruling will be given by the Sheriff, or in the event of death, by the Coroner or a Coroner's jury.
- ~~DE.~~ The officer shall document all incidents leading to and including the actual incident in which injuries or death were caused.
- ~~F. All of the findings of the investigating team shall be made available to the Sheriff upon the conclusion of the investigation.~~
- ~~G. If, after conferring with the District Attorney, the Sheriff rules there is no gross negligence on the officer's part, he shall then be returned to active duty, and his weapon returned.~~EH. An explanation of the entire incident, including the final disposition of the matter, shall be placed in the officer's personnel file.
- FI. If the incident involves death or great bodily harm to any person, before returning to active duty the officer shall be required to participate in psychological counseling and evaluation. This service shall be made available to any other officer who may be involved in the incident.

17. **ARTICLE 32**

Pages 18-19. Rewrite as follows: “Seniority shall consist of the total calendar time elapsed since the employee's last date of hire. ~~Employees who go from the position of Substitute Corrections Officer to another position with no break in service shall be credited for their substitute service based upon their date of hire as a Substitute Corrections Officer. Such employees shall be assigned a formula hire date representing their total hours worked as a proportionate part of a full-time work year.~~

Seniority, as defined above, shall be used to determine the pay grade, the number of vacation days an employee is eligible for, vacation selection and the status of the employee for layoff and recall purposes.

An employee shall lose his seniority when he quits or is discharged for just cause. An employee who is on a leave of absence or who has been laid off shall not lose his seniority. ~~The most recent seniority list labeled as "Appendix A" is attached and made a part of this Agreement.~~

The County will make a current seniority list available to the Association and its members, either electronically or in hard copy, and will update the list at least quarterly if there are changes.”

18. **ARTICLE 37 – LONG TERM DISABILITY/CARE INSURANCE**

Pages 25-26. Rewrite as follows: “The County shall provide long term disability insurance with a sixty (60) day elimination period to persons in positions represented by the Association and pay the full premium. Employees may buy down the elimination period to thirty (30) days by paying the difference in the premium. The long-term disability insurance is subject to the waiting period and enrollment provisions of the policy.

~~Effective September 1, 2007 the County agrees to make available to employees who retire after August 31, 2007, Long Term Care (LTC) Insurance. The retired employee shall pay the full premium cost of the LTC Insurance.~~

19. **APPENDIX A**  
 Pages 28-30. Remove seniority list from the collective bargaining agreement.

20. **APPENDIX C**  
 Page 32. Increase the wages by the following amounts:  
     Effective 1/1/16: 1.0%  
     Effective 1/1/17: \$0.30 (Uniform Allowance)  
     Effective 1/1/17: 1.0%  
     Effective 1/1/18: 1.5%

(Rates are shown hourly pay rates in effect as of the dates indicated)

	<b>1/1/16</b> <b>1.0%</b>	<b>1/1/17</b> <b>\$0.30</b>	<b>1/1/17</b> <b>1.0%</b>	<b>1/1/18</b> <b>1.5%</b>
Detective Sergeant Sergeant	31.80	32.10	32.42	32.91
Detective Corporal	30.99	31.29	31.60	32.07
Police Officer Corrections Officer	30.24	30.54	30.85	31.31

Insofar as Police Officers and Corrections Officers are concerned, the maximum hourly (bi-weekly) salary in each year shall be administered as follows:

	<b>1/1/16</b> <b>1.0%</b>	<b>1/1/17</b> <b>\$0.30</b>	<b>1/1/17</b> <b>1.0%</b>	<b>1/1/18</b> <b>1.5%</b>
Over 4.5 Yrs Maximum Rate	30.24	30.54	30.85	31.31
3.5 – 4.5 Yrs	28.22	28.52	28.81	29.24
2.5 – 3.5 Yrs	26.24	26.54	26.81	27.21
18 Months – 2.5 Yrs	24.97	25.27	25.52	25.90
Less than 18 Months	23.65	23.95	24.19	24.55

Persons appointed to ranks above that of Police Officer or Corrections Officer and who have not yet completed 4.5 years of service shall be paid at a percentage of the maximum rate for their new rank in accordance with the above schedule based upon their length of service.

No retroactive wage increases are to be provided to employees who terminate prior to the date of contract signing. This provision does not apply to employees who retire.

1 **281-32016**

2

3 **RESOLUTION: Authorize the Hiring of ZS LLC to Perform the Architectural Engineering Work**  
4 **Regarding the Capital Project to Repair the Courthouse Windows**

5

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Courthouse windows are very old and in need of a significant amount of capital  
9 improvements to remain in use; and

10 **WHEREAS**, previously, the Winnebago County Board approved the Capital Project and funding to repair the  
11 windows; and

12 **WHEREAS**, it is the recommendation of the Facilities and Property Management Committee and the  
13 Winnebago County Executive that ZS LLC be hired to perform the architectural engineering work on the Courthouse  
14 windows; and

15 **WHEREAS**, ZS LLC shall be paid a fee not to exceed \$38,000.

16

17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
18 approves hiring ZS LLC to perform the architectural engineering work on the Courthouse windows with funding as  
19 was previously approved for the entire capital project.

20

21 Respectfully submitted by:

22 **FACILITIES AND PROPERTY MANAGEMENT COMMITTEE**

23 Committee Vote: **5-0**

24 Vote Required for Passage: **Majority of Those Present**

25

26 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

27

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\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

1 **282-32016**

2

3 **RESOLUTION: Authorize the Hiring of Kontext Architects to Perform the Architectural**  
4 **Engineering Work Regarding the Capital Project to Relocate County Departments**

5

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, Winnebago County has three Departments currently occupying leased space; and

9 **WHEREAS**, there is currently insufficient vacant space in which to relocate the three Departments currently  
10 occupying leased space; and

11 **WHEREAS**, there are several Departments currently located within the Courthouse that perform nonCourt-  
12 related functions; and

13 **WHEREAS**, there is currently sufficient vacant space within the County Administration Building in which to  
14 relocate Departments currently located in the Courthouse that perform nonCourt-related functions; and

15 **WHEREAS**, several architectural firms have submitted proposals through the Request for Proposal process;  
16 and

17 **WHEREAS**, it is the recommendation of the Facilities and Property Management Committee and the  
18 Winnebago County Executive that Kontext Architects be hired to perform the architectural engineering work  
19 regarding the relocation of County Departments; and

20 **WHEREAS**, Kontext Architects shall be paid a fee not to exceed \$499,000.

21

22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
23 approves hiring Kontext Architects to perform the architectural engineering work regarding the relocation of County  
24 Departments with funding as was previously approved for the entire capital project.

25

26 Respectfully submitted by:

27 **FACILITIES AND PROPERTY MANAGEMENT COMMITTEE**

28 Committee Vote: **5-0**

29 Vote Required for Passage: **Majority of Those Present**

30

31 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

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\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

1 283-32016

2

3 **ORDINANCE: Amend Section 11.11 of the General Code of Winnebago County (Amend**  
4 **Appendix A: Winnebago County Public Health Department Permit Fee**  
5 **Schedule)**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8

9 **WHEREAS**, Section 11.11 of the General Code for Winnebago County specifically provides the Winnebago  
10 County Board of Supervisors with the authority to establish permit fees for the Winnebago County Public Health  
11 Department; and

12 **WHEREAS**, the Winnebago County Public Health Department annually reviews said Permit Fee Schedule  
13 and makes a recommendation to the Winnebago County Board of Health and to the Winnebago County Board of  
14 Supervisors regarding establishing fees for various Public Health Department permits so as to keep said fees  
15 reflective of the actual cost of issuing such permits; and

16 **WHEREAS**, the Winnebago County Board of Health is recommending that Appendix A of Chapter 11 of the  
17 General Code for Winnebago County, authorized specifically by Subsection 11.11(7), be amended as reflected in the  
18 attached proposed Permit Fee Schedule.

19 **NOW, THEREFORE, BE IT ORDAINED** by the Winnebago County Board of Supervisors that Appendix A of  
20 Chapter 11 of the General Code for Winnebago County, authorized specifically in Subsection 11.11(7), is hereby  
21 amended as is shown in the attached Winnebago County Public Health Department 2016-2017 Permit Fee  
22 Schedule.  
23

24 **BE IT FURTHER ORDAINED** by the Winnebago County Board of Supervisors that said amendment shall be  
25 effective as of July 1, 2016.  
26

27 Respectfully submitted by:

28 **BOARD OF HEALTH**

29 Committee Vote: **9-0**

30 Vote Required for Passage: **Majority of Those Present**

31

32 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2016.

33

34 \_\_\_\_\_  
35 Mark L Harris  
36 Winnebago County Executive  
37

**WINNEBAGO COUNTY HEALTH DEPARTMENT  
2016-17 PERMIT FEE SCHEDULE**

<b>FOOD SERVICE:</b>	<b>CODE</b>	<b>LOCAL FEE</b>	<b>STATE FEE</b>	<b>TOTAL</b>
Limited Food Service Restaurant	FRP	\$ 164.50	\$ 10.50	\$ 175.00
Full Service Restaurant - Simple	FRL	\$ 311.00	\$ 23.00	\$ 334.00
Full Service Restaurant - Medium	FRM	\$ 380.00	\$ 33.00	\$ 413.00
Full Service Restaurant - Complex	FRC	\$ 449.00	\$ 54.00	\$ 503.00
Additional Restaurant Unit	FRX	\$ 85.00	\$ 8.00	\$ 93.00
Mobile Restaurant - Simple	FMS	\$ 311.00	\$ 23.00	\$ 334.00
Mobile Restaurant - Medium	FMM	\$ 379.00	\$ 33.00	\$ 412.00
Mobile Restaurant - Complex	FMC	\$ 449.00	\$ 54.00	\$ 503.00
Temporary Restaurant For Profit	FRT	\$ 142.00	\$ 17.00	\$ 159.00
Temporary Restaurant Non Profit > 3 days		\$ 70.00	\$ 17.00	\$ 87.00
Beverage Only / No Food	100	\$ 135.00		\$ 135.00
Add'l Beverage Only/No Food	100A	\$ 52.00		\$ 52.00
School - Full Service Kitchen	FDM	\$ 269.00	\$ 44.00	\$ 313.00
School - Satellite Kitchen	FDS	\$ 161.00	\$ 15.00	\$ 176.00
Exempt Facility Inspection Fee		\$ 53.00		\$ 53.00
Temporary Inspection Fee		\$ 46.00		\$ 46.00
Non-profit Temporary Permit ≤ 3 days		\$ 35.00		\$ 35.00

<b>LODGING:</b>				
Tourist Rooming House (1-4 rooms)	LTR	\$ 110.00	\$ 11.00	\$ 121.00
Bed & Breakfast (8 rooms or less)	LBB	\$ 108.00	\$ 11.00	\$ 119.00
Hotel / Motel (5-30 rooms)	LH1	\$ 269.50	\$ 20.50	\$ 290.00
Hotel / Motel (31-99 rooms)	LH2	\$ 360.00	\$ 28.00	\$ 388.00
Hotel / Motel (100-199 rooms)	LH3	\$ 396.50	\$ 35.50	\$ 432.00
Hotel / Motel (200 or more rooms)	LH4	\$ 453.00	\$ 49.00	\$ 502.00
Manufactured Home Community (1-20 sites)	150	\$ 115.75	\$ 46.25	\$ 162.00
Manufactured Home Community (21-50 sites)	151	\$ 216.75	\$ 83.25	\$ 300.00
Manufactured Home Community (51-100 sites)	152	\$ 299.50	\$ 129.50	\$ 429.00
Manufactured Home Community (101-175 sites)	153	\$ 382.50	\$ 166.50	\$ 549.00
Manufactured Home Community (more than 175 sites)	154	\$ 438.00	\$ 185.00	\$ 623.00

<b>CAMPGROUNDS:</b>				
Campground (1-25 sites)	RC1	\$ 217.50	\$ 17.50	\$ 235.00
Campground (26-50 sites)	RC2	\$ 268.00	\$ 25.00	\$ 293.00
Campground (51-99 sites)	RC3	\$ 327.50	\$ 30.50	\$ 358.00
Campground (100-199 sites)	RC4	\$ 376.50	\$ 35.50	\$ 412.00
Campground (200 + sites)	RC5	\$ 430.00	\$ 41.00	\$ 471.00
Special Event Campground (1-25)	RT1	\$ 162.50	\$ 17.50	\$ 180.00
Special Event Campground (26-50)	RT2	\$ 217.00	\$ 25.00	\$ 242.00
Special Event Campground (51-99)	RT3	\$ 270.50	\$ 30.50	\$ 301.00
Special Event Campground (100-199)	RT4	\$ 324.50	\$ 35.50	\$ 360.00
Special Event Campground (200 - 499)	RT5	\$ 378.00	\$ 41.00	\$ 419.00
Special Event Campground (500+)	RT6	\$ 478.00	\$ 41.00	\$ 519.00

<b>OTHER:</b>				
Recreational / Educational Camp	RRE	\$ 215.50	\$ 50.50	\$ 266.00
Swimming Pool	RPP	\$ 300.00	\$ 15.00	\$ 315.00
Water Attraction	RWI	\$ 300.00	\$ 17.50	\$ 317.50
Water Attraction, up to 2 pool slides/water slides per basin	RWT	\$ 300.00	\$ 25.00	\$ 325.00
Additional Water Slides (per slide in excess of 2 slides)	RWT(A)	\$ 187.00	\$ 15.00	\$ 202.00

<b>RETAIL FOOD SERVICE:</b>				
Sales > \$25,000 <\$1,000,000 and processes potentially hazardous food	70-22	\$ 485.00	\$ 26.50	\$ 511.50
Sales >\$1,000,000 and processes potentially hazardous food	70-11	\$ 1,024.50	\$ 68.50	\$ 1,093.00
Sales \$25,000 or more but does not process potentially hazardous food	70-33	\$ 287.00	\$ 19.00	\$ 306.00
Sales <\$25,000 and engaged in food processing	70-44	\$ 166.00	\$ 6.00	\$ 172.00
Not engaged in food processing	70-55	\$ 108.50	\$ 4.50	\$ 113.00
Temporary Retail	105	\$ 83.00		\$ 83.00

Estimated # facilities	2015-16 local fee	2015-16 total fee	total fee % increase	2016-17 est. revenue	Expenses	Labor
74	\$ 161.50	\$ 172.00	1.7%	\$ 12,950.00	Labor	\$316,433.00
53	\$ 304.00	\$ 327.00	2.1%	\$ 17,702.00	Labor expected	\$326,717.07
248	\$ 371.00	\$ 404.00	2.2%	\$ 102,424.00	travel/training	\$6,000.00
83	\$ 440.00	\$ 494.00	1.8%	\$ 41,749.00	other operating	\$25,148.00
0	\$ 83.00	\$ 91.00	2.2%	\$ -		
4	\$ 304.00	\$ 327.00	2.1%	\$ 1,336.00	<b>Total Expense</b>	<b>\$357,865.07</b>
5	\$ 371.00	\$ 404.00	2.0%	\$ 2,060.00	Total plus 15%	\$411,544.83
0	\$ 440.00	\$ 494.00	1.8%	\$ -		
112	\$ 138.00	\$ 155.00	2.6%	\$ 17,808.00	<b>Total est revenue</b>	<b>\$ 359,248.00</b>
63	\$ 68.00	\$ 85.00	2.4%	\$ 5,481.00		
6	\$ 132.00	\$ 132.00	2.3%	\$ 810.00		
0	\$ 51.00	\$ 51.00	2.0%	\$ -		
7	\$ 263.00	\$ 307.00	2.0%	\$ 2,191.00		
26	\$ 157.00	\$ 172.00	2.3%	\$ 4,576.00		
3	\$ 52.00	\$ 52.00	1.9%	\$ 159.00		
53	\$ 45.00	\$ 45.00	2.2%	\$ 2,438.00		
127	\$ 30.00	\$ 30.00	16.7%	\$ 4,445.00		
5	\$ 108.00	\$ 119.00	1.7%	\$ 605.00		
6	\$ 106.00	\$ 117.00	1.7%	\$ 714.00		
13	\$ 263.50	\$ 284.00	2.1%	\$ 3,770.00		
13	\$ 352.00	\$ 380.00	2.1%	\$ 5,044.00		
4	\$ 388.50	\$ 424.00	1.9%	\$ 1,728.00		
0	\$ 443.00	\$ 492.00	2.0%	\$ -		
3	\$ 112.75	\$ 159.00	1.9%	\$ 486.00		
2	\$ 210.75	\$ 294.00	2.0%	\$ 600.00		
2	\$ 291.50	\$ 421.00	1.9%	\$ 858.00		
3	\$ 372.50	\$ 539.00	1.9%	\$ 1,647.00		
1	\$ 427.00	\$ 612.00	1.8%	\$ 623.00		
0	\$ 212.50	\$ 230.00	2.2%	\$ -		
4	\$ 262.00	\$ 287.00	2.1%	\$ 1,172.00		
5	\$ 320.50	\$ 351.00	2.0%	\$ 1,790.00		
4	\$ 368.50	\$ 404.00	2.0%	\$ 1,648.00		
0	\$ 420.00	\$ 461.00	2.2%	\$ -		
5	\$ 158.50	\$ 176.00	2.3%	\$ 900.00		
2	\$ 212.00	\$ 237.00	2.1%	\$ 484.00		
4	\$ 264.50	\$ 295.00	2.0%	\$ 1,204.00		
1	\$ 317.50	\$ 353.00	2.0%	\$ 360.00		
0	\$ 370.00	\$ 411.00	1.9%	\$ -		
3	\$ 468.00	\$ 509.00	2.0%	\$ 1,557.00		
2	\$ 210.50	\$ 261.00	1.9%	\$ 532.00		
66	\$ 292.00	\$ 307.00	2.6%	\$ 20,790.00		
2	\$ 293.50	\$ 311.00	2.1%	\$ 635.00		
6	\$ 294.00	\$ 319.00	1.9%	\$ 1,950.00		
0	\$ 183.00	\$ 198.00	2.0%	\$ -		
44	\$ 470.50	\$ 497.00	2.9%	\$ 22,506.00		
27	\$ 1,003.50	\$ 1,072.00	2.0%	\$ 29,511.00		
19	\$ 281.00	\$ 300.00	2.0%	\$ 5,814.00		
27	\$ 162.00	\$ 168.00	2.4%	\$ 4,644.00		
51	\$ 105.50	\$ 110.00	2.7%	\$ 5,763.00		
32	\$ 81.00	\$ 81.00	2.5%	\$ 2,656.00		



**TATTOO & BODY-PIERCING:**

Body Piercing Establishment	BPP	\$ 162.50	\$ 13.50	\$ 176.00
Tattoo Establishment	BTP	\$ 162.50	\$ 13.50	\$ 176.00
Combined Tattoo and Body-Piercing Establishment	BCP	\$ 218.00	\$ 22.00	\$ 240.00
Temporary Body-Piercing Establishment	BPT	\$ 136.00	\$ 10.00	\$ 146.00
Temporary Tattoo Establishment	BTT	\$ 136.00	\$ 10.00	\$ 146.00
Temporary Combined Tattoo and Body-Piercing Establishment	BCT	\$ 166.00	\$ 10.00	\$ 176.00

**MISCELLANEOUS FEES:**

Pre-Inspection - Change/New Owner	101A	\$ 164.00		\$ 164.00
Pre-Inspection - New Construction	101B	\$ 291.00		\$ 291.00
Re-Inspection: 1st	102-1	\$ 133.00		\$ 133.00
Re-Inspection: 2nd	102-2	\$ 194.00		\$ 194.00
Penalty Fee	103	\$ 130.00		\$ 130.00
Duplicate Permit	104	\$ 25.00		\$ 25.00
Operating without a Permit/License- Fee				Double of permit
Temporary Event Late Application Fee				Double of permit

**ANIMAL FACILITIES:**

Pet Store		\$ 77.00		\$ 77.00
Commercial Kennel		\$ 77.00		\$ 77.00
Boarding Kennel		\$ 77.00		\$ 77.00
Grooming Salon		\$ 67.00		\$ 67.00

1	\$ 158.50	\$ 172.00	2.3%	\$ 176.00
4	\$ 158.50	\$ 172.00	2.3%	\$ 704.00
7	\$ 213.00	\$ 235.00	2.1%	\$ 1,680.00
0	\$ 133.00	\$ 143.00	2.1%	\$ -
0	\$ 133.00	\$ 143.00	2.1%	\$ -
0	\$ 162.00	\$ 172.00	2.3%	\$ -

63	\$ 160.00	\$ 160.00	2.5%	\$ 10,332.00
7	\$ 285.00	\$ 285.00	2.1%	\$ 2,037.00
18	\$ 130.00	\$ 130.00	2.3%	\$ 2,394.00
3	\$ 190.00	\$ 190.00	2.1%	\$ 582.00
21	\$ 127.00	\$ 127.00	2.4%	\$ 2,730.00
1	\$ 25.00	\$ 25.00	0.0%	\$ 25.00
0	Double perm	Double permit fee		
0	Double perm	Double permit fee		

5	\$ 75.00	\$ 75.00	2.7%	\$ 385.00
1	\$ 75.00	\$ 75.00	2.7%	\$ 77.00
13	\$ 75.00	\$ 75.00	2.7%	\$ 1,001.00
15	\$ 65.00	\$ 65.00	3.1%	\$ 1,005.00

1379

\$ 359,248.00 Total estimated revenue