

**WINNEBAGO COUNTY BOARD OF SUPERVISORS
TUESDAY, FEBRUARY 13, 2018**

There will be an Adjourned Meeting of the Winnebago County Board of Supervisors on Tuesday, February 13, 2018, at 6:00 p.m., in the Supervisors' Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin. At this meeting, the following will be presented to the Board for its consideration:

- Roll Call
- Pledge of Allegiance
- Invocation
- Adopt agenda

Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda.

- Notice of Claim:
 - Notice of Claim from Adam Stadtmueller for damage to his snowmobile and trailer caused by a county vehicle in August 2017
 - Notice of Claim from AFNI Subrogation Department on behalf of American Family Mutual Insurance Company for Mark J. Vander Velden for damage to his vehicle caused by a collision with a county snow plow
 - Notice of Claim from David Wiesner for damages caused by Winnebago County Highway crews while trimming trees
- Zoning Petitions:
 - No. 001 – Petition from Cary Rowe, Winnebago County Zoning Administrator; for Text Amendment to Chapter 27, Article 6, Section 6.1(e) of the Winnebago County General Code regarding Shoreland Zoning
- Reports from Committees, Commissions & Boards
- Approval of the proceedings from the January 9, 2018 Special Orders Meeting and January 16, 2018 County Board meeting
- County Executive's Report
- County Executive's Appointments:
 - Neenah Library Board: Supervisor George Scherck
 - Director of Finance: Vicky K. Fitzgerald
- County Board Chairman's Report

ZONING REPORTS & ORDINANCES – reports will be handed out at the meeting

Report No. 001 – Kim L. Walsh, Town of Neenah; tax parcel nos. 010-0111-01 and 010-0111-02-01
Amendatory Ordinance No. 02/01/18 – Rezoning from A-2 General Agriculture with wetlands to R-2 Suburban Low Density Residential without wetlands.

Amendatory Ordinance No. 002 – Cary Rowe, Winnebago County Zoning Administrator; text amendment to Winnebago County Erosion Control Code, Chapter 23, Article 15, of the Winnebago County General Code

Report No. 003 – Hahn Irrevocable Real Estate Trust, et al; Town of Wolf River; tax parcel no. 032-0454
Amendatory Ordinance 02/03/18 – Rezoning from A-2 General Agriculture to R-1 Rural Residential

Report No. 004 – James Fochs, Town of Algoma, tax parcel nos. 002-0130, 002-0131-09, 002-0131-11, 002-0131-13 and 002-0131-14

Amendatory Ordinance 02/04/2018 – Rezoning from A-2 General Agriculture to B-3 General Business

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 240-022018: Commendation for Lyssa Koscher
Submitted by:
PERSONNEL & FINANCE COMMITTEE

RESOLUTION NO. 241-022018: Commendation for Cindy Erspamer-Stenz
Submitted by:
PERSONNEL & FINANCE COMMITTEE

RESOLUTION NO. 242-022018: Commendation for Michael Augustine
Submitted by:
PERSONNEL & FINANCE COMMITTEE

- RESOLUTION NO. 243-022018: Disallow Claim of David Lewis
Submitted by:
PERSONNEL & FINANCE COMMITTEE
- RESOLUTION NO. 244-022018: Request Authority to Apply for Funds for Maintenance of Winnebago County-Owned
And Leased Snowmobile Trails
Submitted by:
PARKS & RECREATION COMMITTEE
- RESOLUTION NO. 245-022018: Move \$20,000 for the Winnebago Waterway Program from the Miscellaneous
Unclassified Account to the Land and Water Conservation Department
Submitted by:
LAND CONSERVATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
- RESOLUTION NO. 246-022018: Amending Human Resources Policies to Add Worksite Breastfeeding Policy
Submitted by:
PERSONNEL & FINANCE COMMITTEE
- RESOLUTION NO. 247-022018: Reauthorization of the Winnebago County Self- Funded Workers' Compensation
Insurance Program
Submitted by:
PERSONNEL & FINANCE COMMITTEE

Respectfully submitted,
Susan T. Ertmer
Winnebago County Clerk

Upon request, provisions will be made for people with disabilities.
(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)

**PROCEEDINGS OF THE
WINNEBAGO COUNTY BOARD OF
SUPERVISORS**

**Special Orders Session
January 9, 2018**

And

**Adjourned Session
January 16, 2018**

**Winnebago County Courthouse
415 Jackson Street
Oshkosh, Wisconsin**

Printed by authority of the Winnebago County Board
David W. Albrecht, Chairman Susan T. Ertmer, Clerk

**SPECIAL ORDERS SESSION
WINNEBAGO COUNTY BOARD MEETING
TUESDAY, JANUARY 9, 2018**

Chairman David Albrecht called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: 31 - Konetzke, Brunn, Eisen, Ramos, Powell, Roh, Smith, Scherck, Albrecht, Gabert, Binder, Thompson, Schorse, Wojciechowski, Gordon, Wingren, Lautenschlager, Norton, Warnke, Robl, Singstock, Brooks, Powers, Locke, Hegg, Youngquist, Rasmussen, Keller, Ellis, Snider and Kriescher. Excused: 5 - Harpt, Long, Finch, Farrey and Egan.

Motion by Supervisor Robl and seconded by Supervisor Scherck to approve the agenda for this evening's meeting.
CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the board.

COMMITTEE REPORTS

Supervisor Eisen reported that today, January 9th, is National Law Enforcement Appreciation Day. He thanked our county officials along with municipal police officers for the job that they do. The board applauded in agreement.

CHAIRMAN'S REPORT

Chairman Albrecht reported that Supervisors Harpt, Long, Finch, Farrey and Egan were excused from tonight's meeting.

Chairman Albrecht reminded Supervisors that if they wish to attend the WCA's Legislative Exchange in Madison on February 6th and 7th, they need to let the County Clerk's office know.

PRESENTATION ON JAIL POPULATION AT THE WINNEBAGO COUNTY JAIL

John Matz, Winnebago County Sheriff, provided an overall look at what is happening at the Winnebago County Jail regarding population and concerns that he has. The Corrections Division includes the Jail, Court Services Unit and Work Release Unit.

The jail has six inmate housing units, three direct supervision units and three indirect supervision pods. The inmates are classified using an objective classification system. The classification determines the level of privileges and programming that the inmates have access to. Other classification factors that are included are: if the inmate needs to be separated from the general population; any special needs regarding medicine or mental health monitoring; prison rape elimination act; and administrative confinement.

Sheriff Matz reported on the capacity of the Winnebago County Jail. The total capacity is 355 beds; functional capacity is 320 beds; and ideal capacity is 284 inmates. In 2017, the average length of stay for an inmate was 17.8 days. He provided charts showing the population at the jail for a number of years, along with numbers showing the different types of crimes committed--felonies, misdemeanors, etc. The number continues to rise and this is a major concern. As the population increases, so does the amount of crime.

Work release is a privilege that the inmates can exercise to leave the facility to go to work. Electronic monitoring is "house arrest" where the inmates are monitored for their GPS location and alcohol consumption. There is 24/7 alcohol and drug monitoring as well.

There are a number of Diversion Programs offered. The Sheriff's Department works together with the District Attorney's office and the Winnebago County Courts with these programs. The Sheriff's Department has a court services unit that transports inmates to different locations as well as provide security for the Courthouse. At the jail, they have a SecurPass Body Scanner to assist in finding items that are not allowed into the jail.

The Sheriff's Department contracts with different services including food service and nursing staff.

Sheriff Matz reported on a Kimme Study that was done in 2011, which shows the projected needs of the jail if the trends continue as they are.

Sheriff Matz then took questions from the board. A copy of this presentation is on file in the County Clerk's office with the proceedings of this meeting.

WINNEBAGO WATERWAYS PROGRAM UPDATE

Jessica Schultz, Executive Director of Fox-Wolf Watershed Alliance; and Korin Doering, Winnebago Waterways Program Coordinator of Fox-Wolf Watershed Alliance provided an update on the Winnebago Waterways Program. The Fox-Wolf

Watershed Alliance is an independent, nonprofit organization that identifies issues and advocates effective policies and actions that protect, restore and sustain water resources in the Fox-Wolf River Basin. They are based out of Kimberly, Wisconsin. The Fox-Wolf River Basin drains more than 6,300 square miles to the Bay of Green Bay. It is the largest drainage basin to Lake Michigan and the third largest to the Great Lakes.

The Alliance works with schools and agricultural entities to educate them in water quality. The goal of this project is to coordinate with stakeholders and project partners to develop a framework for cooperation throughout the region to improve upon existing programs and efforts that aim to restore or protect the health of the Winnebago Lakes.

Ms. Doering touched on the five phases of the Planning Project Progression Timeline. She explained why the lake management plan is needed. She stated that the lakes are vital to our local economies, they serve as a public drinking water source, and are important to long-held family traditions. A list of participating organizations was provided. The 2017 project highlights were: kicked off Lake Management Planning; defined the project area; the project framework was developed; partnerships were established; and four technical teams were formed.

Plans for 2018 include: continue moving existing technical teams forward; form additional technical teams; form focus groups, conduct aquatic vegetation surveys of all four lakes; begin drafting Lake Management Plan; and to continue public outreach and engagement.

Ms. Schultz thanked Winnebago County for their support of this project. The County's financial contribution to this project was used for a grant match to the Department of Natural Resources for a service water grant. Fox – Wolf Watershed is excited to be able to move forward, not with the planning, but with the implementation of this program.

Ms. Schultz and Ms. Doering then took questions from the board. A copy of this presentation is on file in the County Clerk's office with the proceedings of this meeting.

TRI-COUNTY ICE ARENA ANNUAL PRESENTATION

Scott Horman, President of the Appleton Ice, Inc. Board of Directors, gave an update on happenings at the Tri-County Ice Arena. Investments in the infrastructure in past years include: replacing the chiller tower, new compressors, replaced and improved the lighting system, replaced the sound system and installed new carpeting. This was an investment of roughly \$200,000.00 in improvements. In 2017, they provided improvements to the fire alarm system at a cost of \$20,000.00. They are currently looking to purchase a zamboni. Future improvements include: interior painting; improving arena seating and removing and replacing the carpeting in the seating area; and paving an area of the parking lot.

Mr. Horman reported that he has seen a growth at the youth hockey level. In March, they will be host to a Youth Hockey Association Tournament.

Mr. Horman reported on a proposed new "Fox Cities Indoor Sports Facility". A hotel tax that has been implemented to help fund projects that will continue to drive hotel stays will aid in the funding for this project. This facility would house two hockey rinks and a hard court that would include four basketball courts or eight volleyball courts. Appleton Ice, Inc. is interested in managing this facility.

Mr. Horman then took questions from the board.

Motion by Supervisor Robl and seconded by Supervisor Konetzke to adjourn until the Board's next meeting on Tuesday, January 16, 2018. CARRIED BY VOICE VOTE.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Special Orders Session held January 9, 2018.

Julie A. Barthels
Winnebago County Deputy Clerk

**WINNEBAGO COUNTY BOARD MEETING
TUESDAY, JANUARY 16, 2018**

Chairman David Albrecht called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: 29- Konetzke, Brunn, Eisen, Roh, Smith, Long, Scherck, Albrecht, Gabert, Binder, Thompson, Schorse, Wojciechowski, Gordon, Wingren, Lautenschlager, Norton, Singstock, Brooks, Powers, Locke, Hegg, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis and Snider. Excused: 7 - Harpt, Ramos, Powell, Warnke, Robl, Finch and Kriescher

Motion by Supervisor Konetzke and seconded by Supervisor Ellis to adopt the agenda for tonight's meeting. CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the board.

COMMUNICATIONS AND PETITIONS

The following correspondence was presented to the board by Sue Ertmer, County Clerk:

- Notice of Claim:
 - Notice of Claim from David Lewis, 1136 West Kamps Avenue, Appleton for damage to his car's windshield caused by a county vehicle was referred to the Personnel and Finance Committee.
- Zoning Petitions:
 - No. 001 – A zoning request from Kim Walsh, Town of Neenah; tax parcel no. 010-0111-01 to rezone from A-2 wetlands to R-1 no wetlands for residential lots was referred to the Planning and Zoning Committee.
 - No. 002 – A zoning request from Cary Rowe, Winnebago County Zoning Administrator for a text amendment to Winnebago County Erosion Control Code, Chapter 23, Article 15, of the Winnebago County General Code was referred to the Planning and Zoning Committee.
 - No. 003 – A zoning request from Jean Kriese, Town of Wolf River; tax parcel no. 032-0454 to rezone from A-2 to R-1 to be used for residential purposes was referred to the Planning and Zoning Committee.
 - No. 004 – A zoning request from James Fochs for the Oshkosh Area School District; tax parcel nos. 002-0130, 002-0131-09, 002-0131-11, 002-0131-13 and 002-0131-14 to rezone from A-2 to B-3 to be used for education was referred to the Planning and Zoning Committee.

REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS

Supervisor Egan announced that the Legislative meeting will be held on January 22, 2018 at 8:30 a.m. at the JP Coughlin Center.

Motion by Supervisor Farrey and seconded by Supervisor Lautenschlager to approve the proceedings from the December 19, 2017 county board meeting.

COUNTY EXECUTIVE'S REPORT

Executive Mark Harris reported that CGI Communications, Inc. videos have a link on the County's website. It posts a very positive impression of Winnebago County.

Executive Harris reported that two boilers failed at the Engineering building of UW Fox Valley Campus. Control panels for the boilers are no longer available. There is water damage from frozen pipes setting off the sprinkler systems. It is unclear how much damage was sustained. He gave permission to have them repaired or replaced to avoid further damage to the facility.

Executive Mark Harris spoke in support of the following resolutions:

- Resolution No. 239-12018: Authorize the Appropriation of \$35,000 from the General Capital Project Fund to Cover the Additional Costs for the Waukau Avenue Road Project. A voluntary contribution of \$35,000 has been received from the Experimental Aircraft Association to aid in the repair of Waukau Avenue.
- Resolution No. 238-12018: Appropriate \$27,662 from the Winnebago County General Fund to the Winnebago County Child Support Agency: Replacement of Furniture and Office Cubicles

COUNTY EXECUTIVE'S APPOINTMENTS

Local Emergency Planning Commission

Executive Harris asked for the Board's approval of his appointments and re-appointments of Tracy Warren, Aurora Medical Center, Oshkosh; Janell Tatro, Fox River Valley Ethanol, Oshkosh; Todd Sweeney, Fox Crossing Fire Department, Neenah; Greg Gibbons, Red Cross Volunteer, Oshkosh; Nick Barden, Hydrite Chemical, Oshkosh; Ray Palonen, Winnebago County Highway Commissioner, Oshkosh; Beth Erdman, General Engineering Company, Oshkosh; Mark Boettcher, Oshkosh Fire Department, Oshkosh; and Representative Mike Rohrkaste, 55th Assembly District, Madison; to the Local Emergency Planning Commission. These are three-year terms which will expire on December 31, 2020.

Motion by Supervisor Farrey and seconded by Supervisor Ellis to approve. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Albrecht reported that Supervisors Harpt, Ramos, Powell, Warnke, Robl, Finch and Kriescher are excused from tonight's meeting.

UPDATE ON OSHKOSH CONVENTION AND VISITORS BUREAU

Paul Sundquist, President of East Central Wisconsin Regional Planning ITBEC; and Amy Albright, Executive Director of Oshkosh Convention and Visitors Bureau, reported on tourism and other events taking place in Winnebago County.

Mr. Sundquist thanked Winnebago County and the Wisconsin Counties Association for providing an umbrella allowing three counties to work together for the joint promotion of tourism. He commented on all of the lakes, streams and rivers in this area. They have named this area "Endless Shores". Mr. Sundquist provided figures for how much money was brought into this area and how many jobs it provided. They are trying to encourage people to move here and fill the many jobs that are available in Wisconsin.

Ms. Albright thanked the Winnebago County Board for keeping tourism moving forward by allowing many events to take place in the county including EAA and LiFest. She thanked the Parks Department for the events that take place at the Sunnyview Expo Center. Ms. Albright provided a handout regarding the importance of tourism and facts and numbers in regard to tourism.

Mr. Sundquist and Ms. Albright then took questions from the board. A copy of this handout is available in the County Clerk's office with the proceedings from this meeting.

ZONING REPORTS & ORDINANCES

Report No. 001 – A report from the Planning and Zoning Committee regarding a requested zoning change from Sheila R. and William H. Schultz, Town of Neenah; for tax parcel no. 010-0178-06-05. Motion by Supervisor Farrey and seconded by Supervisor Ellis to accept. CARRIED BY VOICE VOTE.

Amendatory Ordinance No. 01/01/18 – A requested zoning change from B-1 Neighborhood Business to R-2 Suburban Low Density Residential for tax parcel no. 010-0178-06-05. Motion by Supervisor Farrey and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 19, 2018)

Report No. 002 – A report from the Planning and Zoning Committee regarding a requested zoning change from Thomson Turf, LLC, Town of Wolf River; for tax parcel nos. 032-0096-01 and 032-0096-02. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.

Amendatory Ordinance No. 01/02/18 – A requested zoning change from R-1 Rural Residential to R-2/B-3 Suburban Low Density Residential/Regional Business for tax parcel nos. 032-0096-01 and 032-0096-02. Motion by Supervisor Egan and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 19, 2018)

Report No. 003 – A report from the Planning and Zoning Committee regarding a requested zoning change from Jane A. and John B. Jungwirth, Town of Algoma; for tax parcel no. 002-0160-02-01. Motion by Supervisor Rasmussen and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.

Amendatory Ordinance No. 01/03/18 – A requested zoning change from R-1 Rural Residential to R-2 Suburban Low Density Residential for tax parcel no. 002-0160-02-01. Motion by Supervisor Rasmussen and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 19, 2018)

Amendatory Ordinance No. 01/04/18 – A requested zoning change from the Town of Black Wolf on behalf of Michael Augsburg to rezone from A-2 General Farming District to R-1 Rural Residential District for tax parcel no. 004-0496-07-02. Motion by Supervisor Keller and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 19, 2018)

Amendatory Ordinance No. 01/05/18 – A requested zoning change from the Town of Clayton on behalf of Ron Jankowski, et al., to rezone from A-2 (General Farming District) to R-1 (Rural Residential District) for tax parcel no.

006-0405-04-01. Motion by Supervisor Farrey and seconded by Supervisor Hegg to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 19, 2018)

Amendatory Ordinance No. 01/06/18 – A requested zoning change from the Town of Utica on behalf of Germaine Nelson to rezone from A-1 (Agricultural – Farmland Preservation) to RR/A-2 (Rural Residential Recreational Mixed Use/Agriculture – General Farming) for tax parcel nos. 024-0279, 024-0281, 024-0285 and 024-0286. Motion by Supervisor Egan and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 19, 2018)

Amendatory Ordinance No. 01/07/18 – A requested zoning change from the Town of Utica on behalf of Patrick Dodd to rezone from R-2/RR (Suburban Residential/Rural Residential Recreational Mixed Use) to RR (Rural Residential Recreational Mixed Use) for tax parcel nos. 024-0197 and 024-0197-01. Motion by Supervisor Egan and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: January 19, 2018)

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 232-12018: Commendation for Charles L Orenstein

WHEREAS, Charles E Orenstein has been employed as the Winnebago County Finance Department Director for the past twenty-seven (27) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Charles E Orenstein has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Charles E Orenstein for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Charles E Orenstein.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Hegg to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 233-12018: Commendation for Gina I Vanden Branden

WHEREAS, Gina I Vanden Branden has been employed with the Winnebago County Department of Human Services for the past twenty-seven (27) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Gina I Vanden Branden has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Gina I Vanden Branden for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Gina I Vanden Branden.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 234-12018: Disallow Claim of Henry L Griesbach

WHEREAS, your Personnel and Finance Committee has had the claim of Henry L Griesbach referred to it for attention; and

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Henry L Griesbach, filed with the County Clerk on November 16, 2017, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 235-12018: Approve Donation of 32 Trees by the Oshkosh Rotary, Oshkosh Rotary Southwest, and the EClub of Northeast Wisconsin to Help Establish a Rotary Display Arboretum in Winnebago County Community Park

WHEREAS, Rotary Club International has issued a challenge to its Rotary Club members to plant an abundance of trees within their local communities; and

WHEREAS, in accepting the Rotary Club International challenge the three Winnebago County area Rotary Clubs have decided to combine their efforts in pursuing a project aimed at establishing an arboretum at a predesignated site located on the east side of the Winnebago County Community Park; and

WHEREAS, it is the goal of the Rotary Clubs to partner with the Winnebago County Parks Department in building an arboretum within the Community Park such that it becomes an extension of the facility's Shared Use Path System and an educational resource for schools and consumers seeking to better understand the variety of trees native to Wisconsin and suitable for our climate; and

WHEREAS, installation of the aforementioned arboretum will entail Winnebago County's accepting approximately Nine Thousand Dollars (\$9,000.00) in tree stock, and arranging volunteer efforts of local Rotary Club members in facilitating the planting and signing of approximately 32 trees of various species; and

WHEREAS, your Winnebago County Parks Committee has deemed that once established it will be beneficial and appropriate to name the facility and place signage at the site identifying it as the Rotary Display Arboretum.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Executive to accept a donation of approximately Nine Thousand dollars (\$9,000.00) in assorted tree stock from the Oshkosh Rotary, Oshkosh Rotary Southwest, and the EClub of Northeast Wisconsin to establish the Rotary Display Arboretum on a predesignated site within the Winnebago County Community Park.

Submitted by:
PARKS AND RECREATION COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Konetzke and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 236-12018: Approve Values of Tax Deeded Property

WHEREAS Section 3.03(1)(a), of the General Code of Winnebago County requires that all tax deeded lands have their appraised value determined by the Personnel and Finance Committee and approved by the County Board of Supervisors; and

WHEREAS, the parcel numbers, descriptions and the suggested appraised values of said tax deeded properties are as follows:

TOWN OF CLAYTON
Parcel No. 006-0934
4520 Grandview Rd, Larsen
Suggested Appraised Value \$60,000.00

CITY OF OSHKOSH
Parcel No. 906-0296-01
Formerly 644 W 5th Ave, Oshkosh
Suggested Appraised Value \$15,000.00

TOWN OF UTICA
Parcel No. 024-0205-01
1761 County Rd FF, Oshkosh
Suggested Appraised Value \$4,000.00

CITY OF OSKOSH
Parcel No. 908-0476
Formerly 1233 Ceape Ave, Oshkosh
Suggested Appraised Value \$5,000.00

TOWN OF WINNECONNE
Parcel No. 030-0363-07-01
Main St, Winneconne
Suggested Appraised Value \$50.00

CITY OF OSHKOSH
Parcel No. 910-0042
Formerly 118 E Irving Ave, Oshkosh
Suggested Appraised Value \$2,000.00

TOWN OF WINNECONNE
Parcel No. 030-3022
6743 Whitetail Dr, Winneconne
Suggested Appraised Value \$3,000.00

CITY OF OSHKOSH
Parcel No. 910-0763
1105 N Main St, Oshkosh
Suggested Appraised Value \$40,000.00

CITY OF NEENAH
Parcel No. 805-0332
Formerly 418 Sixth St, Neenah
Suggested Appraised Value \$10,000.00

CITY OF OSHKOSH
Parcel No. 912-1005
1632 Ontario St, Oshkosh
Suggested Appraised Value \$25,000.00

CITY OF NEENAH
Parcel No. 806-1382
Formerly 969 Fredrick Dr, Neenah
Suggested Appraised Value \$10,000.00

CITY OF OSHKOSH
Parcel No. 915-1096
Formerly 1602 Bowen St, Oshkosh
Suggested Appraised Value \$5,000.00

CITY OF OSHKOSH
Parcel No. 904-0408
326 Oxford Ave, Oshkosh
Suggested Appraised Value \$25,000.00

CITY OF OSHKOSH
Parcel No. 916-0244
1027 N Lark St, Oshkosh
Suggested Appraised Value \$10,000.00

CITY OF OSHKOSH
Parcel No. 905-0165
1014 Wisconsin Ave, Oshkosh
Suggested Appraised Value \$30,000.00

WHEREAS, the appraised values of said properties as provided by the Treasurer has been approved by the Personnel and Finance Committee as is required by Section 3.03(1)(a) of the General Code of Winnebago County and is herewith submitted to the Winnebago County Board of Supervisors for approval.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the appraised values of the parcels of properties listed above, which were acquired by the Winnebago County Treasurer for tax delinquency pursuant to an In Rem judgment.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 237-12018: Grant Driveway Easement to Daniel L Kallas: Old County Highway E, Town of Rushford

WHEREAS, the Winnebago County Highway Department has redesigned County Highway E in the Town of Rushford so as to eliminate a large curve in that road; and

WHEREAS, the old portion of County Highway E in the Town of Rushford continues to exist as a roadway, but is rarely used; and

WHEREAS, Daniel L Kallas owns three (3) parcels of property adjacent to Old County Highway E; and

WHEREAS, Daniel L Kallas has expressed a need for a driveway easement over Old County Highway E regarding those parcels to make them marketable; and

WHEREAS, your Highway Committee has reviewed this request and believes that it is in the best interests of Winnebago County to provide a driveway easement to Daniel L Kallas with regard to the properties requested, provided that Winnebago County not be responsible for any maintenance of the easement.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby grants a Shared Driveway Easement Agreement to Daniel L Kallas over Old County Highway E in the Town of Rushford on those parcels as described in the attached Easement Agreement, which is made a part of this Resolution herein by reference.

Submitted by:
HIGHWAY COMMITTEE

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 238-12018: Appropriate \$27,662 from the Winnebago County General Fund to the Winnebago County Child Support Agency: Replacement of Furniture and Office Cubicles

WHEREAS, \$90,000 was appropriated to the Winnebago County Child Support Agency Small Equipment Fund in the 2018 Budget for the purpose of purchasing new furniture and cubicles; and

WHEREAS, proposals for said furniture and cubicles were received, and the total cost for said furniture and cubicles is \$27,662 over the originally-budgeted amount; and

WHEREAS, 66% of the cost needed for the furniture will be covered by a Federal grant, with additional costs to be reimbursed from Federal incentive funding.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby appropriates an additional amount of \$27,662 from the Winnebago County General Fund to the Winnebago County Child Support Agency Small Equipment Fund within the 2018 Budget for the purchase of furniture and cubicle replacements.

Submitted by:
JUDICIARY AND PUBLIC SAFETY COMMITTEE

Motion by Supervisor Wingren and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 239-12018: Authorize the appropriation of \$35,000 from the General Capital Project Fund to Cover the Additional Costs for the Waukau Avenue Road Project

WHEREAS, the cost of the Waukau Avenue Road Project exceeded the previously-appropriated amount by approximately \$35,000; and

WHEREAS, the Experimental Aircraft Association has contributed an additional \$35,000 to Winnebago County to pay for such additional costs to the Waukau Avenue Road Project; and

WHEREAS, your undersigned Committees recommend that said contribution be appropriated to pay for said additional Road Project costs.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the appropriation of \$35,000 from the General Capital Project Fund to cover the additional costs for the Waukau Avenue Road Project in excess of the previously-appropriated amount for said project.

Submitted by:
HIGHWAY COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Farrey and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Konetzke and seconded by Supervisor Ellis to adjourn until the February 13, 2018 board meeting at 6:00 p.m. The meeting was adjourned at 6:31 p.m.

Submitted by:
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held January 16, 2018.

Julie A. Barthels
Winnebago County Deputy Clerk

MARK L. HARRIS
County Executive

112 OTTER AVE., P. O. BOX 2808
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429

Winnebago County
Office of the County Executive

TO: Members of the Winnebago County Board
FROM: Mark L. Harris
DATE: February 13, 2018
SUBJECT: Appointment to the **NEENAH LIBRARY BOARD**

Subject to your approval, I am hereby making the following appointment to the **NEENAH LIBRARY BOARD**.

George Scherck
1146 W. Cecil St.
Neenah, WI. 54956

Mr. Scherck will replace Tom Widener on the Board.

This is a three (3) year term which will expire on April 30, 2021.

Thank you in advance for your favorable consideration of this appointment.


Mark L. Harris, County Executive

MLH/jpf
CC: County Clerk
Neenah Library Board

MARK L. HARRIS
County Executive

112 OTTER AVE., P. O. BOX 2808
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450
FOX CITIES (920) 727-2880
FAX (920) 232-3429

Winnebago County
Office of the County Executive

TO: Members of the Winnebago County Board
FROM: Mark L. Harris
DATE: February 13, 2018
SUBJECT: Appointment to the **DIRECTOR OF FINANCE**

Subject to your approval, I am hereby making the following appointment as the **DIRECTOR OF FINANCE**.

VICKY K. FITZGERALD

I believe you will find Ms. Fitzgerald to be well qualified to head our Finance Department. I have attached a copy of Ms. Fitzgerald's resume for your reference.

Thank you in advance for your favorable consideration of this appointment.

A handwritten signature in cursive script that reads "Mark L. Harris".

Mark L. Harris, County Executive

MLH/jpf
CC: County Clerk

VICKY K FITZGERALD, CPA

Oshkosh, WI 54902

Phone:

Email:

PROFESSIONAL EXPERIENCE

Moraine Park Technical College (Fond du Lac) Director of Finance January 2016 to Present

- Oversee the annual budget process. Facilitate the preparation of budget document
- Oversee the year end closing and audit process. Facilitate the preparation of the year end journal entries, reconciliations, and Comprehensive Annual Financial Report (CAFR)
- Oversee the set up and maintenance of the finance information system modules, i.e. general ledger, accounts payable/receivable, purchasing, fixed assets, commitment control, and student accounting
- Manage banking activities, investments and cash management for the College and Foundation
- Prepare customer and regulatory financial reports including the Uniform Financial Fund Accounting Standards submission
- Manage the internal audit function of the college to ensure compliance with state statutes, Wisconsin Technical College System regulations, and college policies to help safeguard the College's assets
- Serve as an Accounting Partner for college departments by providing support and consultation on finance-related activities, i.e. budget, salary expense, capital projects, grants, etc.
- Supervise accounting staff for of 5; including hiring and terminating, reviews and scheduling

Northeast Wisconsin Technical College (Green Bay, WI) Accounting Manager October 2013 to January 2016

- Oversaw the year end closing and audit process. Facilitated the preparation of the year end journal entries, reconciliations, and Comprehensive Annual Financial Report (CAFR)
- Oversaw the set up and maintenance of the finance information system modules, i.e. general ledger, accounts payable/receivable, purchasing, fixed assets, commitment control, and student accounting
- Managed banking activities, investments and cash management for the College and Foundation
- Prepared customer and regulatory financial reports including the Uniform Financial Fund Accounting Standards submission
- Managed the internal audit function of the college to ensure compliance with state statutes, Wisconsin Technical College System regulations, and college policies to help safeguard the College's assets
- Served as an Accounting Partner for college departments by providing support and consultation on finance-related activities, i.e. budget, salary expense, capital projects, grants, etc.
- Supervised accounting staff for of 8; including hiring and terminating, reviews and scheduling
- Inspirational Leadership Academy graduate

Northeast Wisconsin Technical College (Green Bay, WI) Adjunct Instructor September 2014 to January 2016

- Taught college level courses on Government and Not-for-Profit Accounting and Accounting I

VF Corporation (Appleton, WI) Manager of Financial Reporting January 2011 to October 2013

- Maintained financial records for the Outdoor and Action Sports coalitions of this Fortune 250 company, which includes 8 brands (The North Face, Vans, Reef, JanSport, Timberland, SmartWool, Lucy and Eagle Creek) in North America
- Coordinated month end close duties for \$3.6 billion annual income, and ensure Sarbanes Oxley compliance
- Managed an accounting staff of 10; including hiring and terminating, reviews and scheduling
- Prepared budgets and forecasts for the coalitions
- Monitored Capital Investment for the 8 brands in the coalition
- Served on the leadership team for a \$100 million SAP implementation project

VICKY K FITZGERALD, CPA

Miles Kimball Co (Oshkosh, WI)

Manager of Accounting and Compliance

March 2009 to January 2011

- Maintained financial records for all six brands of Miles Kimball Company
- Prepared/reconciled monthly financial statements and manage month end close duties for \$200 million annual income
- Supervised an accounting staff of 7; including hiring and terminating, reviews and scheduling
- Oversaw Sarbanes Oxley compliance
- Assisted in budgeting and forecasting for the entire company
- Performed Capital Investment analysis for all capital requests
- Led key charter projects to enhance efficiencies within the organization

Alta Resources (Neenah, WI)

Accounting Manager: Disney Movie Club

June 2007 to March 2009

- Maintained financial records for the Disney Movie Club
- Prepared and reconciled monthly financial statements for \$170 million annual income
- Coordinated partnership with staff from Walt Disney Studios Home Entertainment in California
- Supervised an accounting staff of 15; including hiring and terminating, reviews and scheduling
- Managed \$1 million departmental budget to a positive gross margin
- Led key projects to enhance business rules and policies for Disney Movie Club

Care Partners Assisted Living, LLC (Oshkosh, WI)

Controller

December 2003 to November 2006

- Maintained financial records for five companies in a regulated health care setting with 24 facilities and 300-plus employees
- Supervised accounting staff for payroll, accounts payable/receivable
- Managed operations including human resources and information technology
- Prepared and negotiated all county government contracts
- Facilitated due diligence and financing for all capital acquisitions

Oshkosh Chamber of Commerce (Oshkosh, WI)

Controller

February 2000 to December 2003

- Maintained financial records for the Oshkosh Chamber of Commerce and six of its affiliates
- General accounting for payroll, accounts payable/receivable, analyzed and prepared annual budget
- Managed operations including human resources, information technology and building maintenance
- Leadership Oshkosh program graduate

EDUCATION

Marian University – Fond du Lac

MS – Organizational Leadership, Anticipated graduation in May 2018

University of Wisconsin – Oshkosh

BBA. – Accounting, May 1999

Graduated summa cum laude

SKILLS & TRAINING

- Highly proficient in Microsoft Excel, SAP, Hyperion, People Soft, Banner, Great Plains Dynamics, AS400, QuickBooks and Kronos Timekeeping
- Successfully completed Six Sigma Green Belt
- Effective speaker, listener, writer and reader
- Diplomatic negotiator
- Respected leadership and interpersonal relations
- Manage time well under pressure of deadlines
- Productively organized and analytical

REFERENCES

Available Upon Request

1 **240-022018**

2 **RESOLUTION: Commendation for Lyssa Koscher**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5

6 **WHEREAS**, Lyssa Koscher has been employed with Park View Health Center for the past twenty-three (23)
7 years, and during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Lyssa Koscher has now retired from those duties, and it is appropriate for the Winnebago
9 County Board of Supervisors to acknowledge her years of service.

10

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation be and is hereby extended to Lyssa Koscher for the fine services she has rendered
13 to Winnebago County.

14

15 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
16 Lyssa Koscher.

17

Respectfully submitted by:

18

PERSONNEL AND FINANCE COMMITTEE

19

20 Committee Vote: **4-0**

21 Vote Required for Passage: **Majority of Those Present**

22

23

24 Approved by the Winnebago County Executive this _____ day of _____, 2018.

25

26

27

Mark L Harris
Winnebago County Executive

28

1 **241-022018**

2 **RESOLUTION: Commendation for Cindy Erspamer-Stenz**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5

6 **WHEREAS**, Cindy Erspamer-Stenz has been employed with Park View Health Center for the past twenty
7 (20) years, and during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Cindy Erspamer-Stenz has now retired from those duties, and it is appropriate for the
9 Winnebago County Board of Supervisors to acknowledge her years of service.

10

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation be and is hereby extended to Cindy Erspamer-Stenz for the fine services she has
13 rendered to Winnebago County.

14

15 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
16 Cindy Erspamer-Stenz.

17

Respectfully submitted by:

18

PERSONNEL AND FINANCE COMMITTEE

19

20 Committee Vote: **4-0**

21 Vote Required for Passage: **Majority of Those Present**

22

23

24 Approved by the Winnebago County Executive this _____ day of _____, 2018.

25

26

27

28

Mark L Harris
Winnebago County Executive

1 **242-022018**

2 **RESOLUTION: Commendation for Michael Augustine**

3

4 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

5

6 **WHEREAS**, Michael Augustine has been employed with the Winnebago County Highway Department for
7 the past twenty-three (23) years, and during that time has been a most conscientious and devoted County employee;
8 and

9 **WHEREAS**, Michael Augustine has now retired from those duties, and it is appropriate for the Winnebago
10 County Board of Supervisors to acknowledge his years of service.

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation be and is hereby extended to Michael Augustine for the fine services he has
13 rendered to Winnebago County.
14

15 **BE IT FURTHER RESOLVED** that the Winnebago County Clerk send a copy of this Resolution to
16 Michael Augustine.
17

18 Respectfully submitted by:

19 **PERSONNEL AND FINANCE COMMITTEE**

20

21 Committee Vote: **4-0**

22 Vote Required for Passage: **Majority of Those Present**

23

24

25 Approved by the Winnebago County Executive this _____ day of _____, 2018.

26

27

28 _____
29 Mark L Harris
Winnebago County Executive



Winnebago County
Office of the County Clerk

The Wave of the Future

OSHKOSH (920) 236-4890
FOX CITIES (920) 727-2880
FAX (920) 303-3025
E-mail: countyclerk@co.winnebago.wi.us

NOTICE OF CLAIM

Date: December 13, 2017

To: Doug, Linda and Joan

Re: Claim from David Lewis, 1136 West Kamps Avenue, Appleton, 54914; for damage to his car's windshield caused by a stone that came off the back of a county vehicle.

This claim will be presented to the County Board at their January 16, 2018 meeting.

Ertmer, Sue

From: David Lewis <bigdave.22.dl@gmail.com>
Sent: Tuesday, December 05, 2017 4:32 PM
To: Ertmer, Sue
Attachments: image1.jpeg; ATT00002.txt

I'm just emailing you about a incident that happen coming down I441, I was driving behind one of your company trucks with the license plate 7938 right before the Calumet exit and a rock flew from the back of the truck and cracked my windshield as I was braking, the rock has put a spider crack in my windshield and is spreading has we speak. I went to safelite window company and it was estimate price of 550 because I have a sunroof and a strip of window tint; so if you guys can email me back with the next step that would be great.

**David Lewis
1136 West Kamps Avenue
Appleton, WI 54914
920-277-0390**



Safelite AutoGlass



Location Information

Safelite
1619 W WISCONSIN AVE
APPLETON, WI 54914
920-731-7731

Estimate 01867-710280

Org Date: 12/13/2017 CTU WO: 710280

12/13/2017 2:05 PM

Keyed By: 231

DAVID LEWIS

Account Information

CONSUMER PARENT
92273 - 085080 -

Primary: 920-277-0390

Alternate:

Year	Make	Model	Body Style	Mileage
2013	HYUNDAI	SONATA	4 DOOR SEDAN	
Qty	Part #	Selling	Labor	Kit
1	FW03250 GBN	\$251.53	\$60.00	\$0.00
Replace with new - SOLAR-W/THIRD VISOR FRIT-HEATED WIPER PA				
1	MWF03239	\$8.42	\$0.00	\$0.00
Replace with new - UPPER				
1	DISPOSAL FEE	\$0.00	\$9.95	\$0.00
Replace with new - DISPOSAL FEE				

Part Sub Total:	\$259.95
Labor Sub Total:	\$69.95
Sub Total:	\$329.90
Sales Tax:	\$16.50
Total:	\$346.40

This ESTIMATE is good for 10 days from the date noted above.

THIS IS AN ESTIMATE ONLY

** CALL TO SCHEDULE WORK **
** 1-800-800-ASAP (2727) **

Sorry it took so long for me to email you back but I just been working a lot lately, comes to find out it's not going to be 500 dollars to replace, I went I the Safelite in Appleton, WI on 1619 W Wisconsin Ave if you could please email me back with the next step that would be great.

1 **244-022018**

2 **RESOLUTION: Request Authority to Apply for Funds for Maintenance of Winnebago**
3 **County-Owned and Leased Snowmobile Trails**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Winnebago County is interested in maintaining County-owned and -leased lands for public
8 snowmobile trail use; and

9 **WHEREAS**, funds are available for snowmobile trail maintenance as well as snowmobile trail bridge building
10 and repair through the Department of Natural Resources pursuant to § 23.09(26), Wis Stats; and

11 **WHEREAS**, in order to participate in this program, it is necessary that the Winnebago County Board
12 authorize submittal of an application for said funds.

13
14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
15 authorizes the Winnebago County Executive and the Winnebago County Clerk to apply on behalf of Winnebago
16 County to the Department of Natural Resources, pursuant to § 23.09(26), Wis Stats, for any financial aid that may be
17 available for public snowmobile trail maintenance and snowmobile trail bridge building and repair in Winnebago
18 County.

19
20 Respectfully submitted by:

21 **PARK AND RECREATION COMMITTEE**

22 Committee Vote: **4-0**

23 Vote Required for Passage: **Majority of Those Present**

24
25 Approved by the Winnebago County Executive this ____ day of _____, 2018.

26
27 _____
28 Mark L Harris
29 Winnebago County Executive

1 **245-022018**

2

3 **RESOLUTION: Move \$20,000 for the Winnebago Waterway Program from the Miscellaneous**
4 **Unclassified Account to the Land and Water Conservation Department.**

5

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the \$20,000 cost for the Winnebago Waterway Program was originally budgeted in the
9 Winnebago County 2018 Budget, in the Miscellaneous Unclassified Account; and

10 **WHEREAS**, the Land and Water Conservation Department and the Land Conservation Committee are
11 directly connected to the Winnebago Waterway Program; and

12 **WHEREAS**, in accordance with accepted accounting practices it is most appropriate that this cost be
13 budgeted and accounted for in the Land and Water Conservation Department's Contracted Services Account;

14

15 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
16 authorizes that the \$20,000 cost for the Winnebago Waterway Program be moved from the Miscellaneous
17 Unclassified Account to the Land and Water Conservation Department's Contracted Services Account in the
18 Winnebago County 2018 Budget.

19

20 Respectfully submitted by:

21 **LAND CONSERVATION COMMITTEE**

22 Committee Vote: **4-0**

23 Respectfully submitted by:

24 **PERSONNEL AND FINANCE COMMITTEE**

25 Committee Vote: **3-0-1**

26 Vote Required for Passage: **Two-Thirds of Membership**

27

28 Approved by the Winnebago County Executive this ____ day of _____, 2018.

29

30

31

32

Mark L Harris
Winnebago County Executive

1 246-022018

2 **RESOLUTION: Amending Human Resources Policies to Add Worksite Breastfeeding**
3 **Policy**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the Federal Patient Protection and Affordable Care Act, passed in 2010, requires employers to
8 provide opportunities for employees to take breaks for the purposes of expressing breast milk, and to provide
9 appropriate space for such breaks; and

10 **WHEREAS**, although Winnebago County has been complying with this law, it has not had a formal policy
11 implementing its requirements; and

12 **WHEREAS**, a written policy implementing this law in Winnebago County will help provide guidance and
13 direction to County managers as well as support to County employees who may wish to take advantage of its
14 provisions.

15 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that the
16 Winnebago County Human Resources Policies shall be and hereby is amended by adding Policy 21.08, Worksite
17 Breastfeeding, as attached to this Resolution.

18 **Fiscal Note:** This policy change will not produce any direct fiscal impact.

19
20 Respectfully submitted by:

21 **PERSONNEL AND FINANCE COMMITTEE**

22 Committee Vote: **4-0**

23 Vote Required for Passage: **Majority of Those Present**

24
25 Approved by the Winnebago County Executive this ____ day of _____, 2018.

26
27 _____
28 Mark L Harris
29 Winnebago County Executive

WINNEBAGO COUNTY HUMAN RESOURCES POLICIES

21.08 Worksite Breastfeeding

(a) Purpose. In recognition of the County's interest in encouraging breastfeeding mothers to return to work as well as the documented health advantages of breastfeeding for infants and mothers, Winnebago County wishes to establish a supportive environment to enable breastfeeding employees to express their milk during work hours.

(b) Breaks. A breastfeeding employee shall be allowed breaks for the purpose of expressing breast milk for a nursing child. The time and frequency of such breaks may vary according to the needs of the nursing mother. Such breaks may be considered the employee's paid rest breaks if those are allowed by the employee's department under Policy 11.03(d), and if the amount of time for breaks needed by an hourly employee exceeds the time allowed for rest breaks by the employee's department under Policy 11.03(d), the excess time will be unpaid, or, at the department's option, the employee may be allowed to flex her schedule to make up the time. Paid or unpaid lunch breaks under Policy 11.03(b) or (c) may also be used for this purpose.

(c) Location. A private place, other than a bathroom, will be provided to any employee who is a nursing mother and wishes to express breast milk. The place must be shielded from view and free from intrusion from co-workers and the public. Rooms at some County locations may be designated for this purpose. If no designated room is available or convenient, then a department manager will designate an appropriate location after consultation with the employee and with Human Resources.

(d) Storage. Employees may use their own cooler packs to store expressed breast milk. If a break or lunch room refrigerator or freezer is available, employees may store the milk there in their own leak-proof containers, clearly labeled with employee name and date.

(e) Support and Non-retaliation. Other employees are expected to assist in providing a supportive atmosphere for breastfeeding employees. No action will be taken by Winnebago County or any of its officers or management staff in retaliation against any employee who makes use of the provisions of this policy. Any employee who desires further information or wishes to discuss the application of this policy to her situation is encouraged to contact Human Resources.

2 **RESOLUTION: Reauthorization of the Winnebago County Self-Funded Workers'**
3 **Compensation Insurance Program**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the County of Winnebago is a qualified political subdivision of the State of Wisconsin; and
8 **WHEREAS**, the Wisconsin Worker’s Compensation Act (Act) provides that employers covered by the Act
9 either insure their liability with worker’s compensation insurance carriers authorized to do business in the State of
10 Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the
11 responsibility for its own worker’s compensation risk and payment; and

12 **WHEREAS**, the State of Wisconsin and its political subdivisions may self-insure worker’s compensation
13 without a special order from the Department of Workforce Development (Department) if they agree to report faithfully
14 all compensable injuries and agree to comply with the Act and rules of the Department; and

15 **WHEREAS**, the Personnel and Finance Committee at its February 1, 2018, meeting, approved the
16 continuation of the self-insured worker’s compensation program in compliance with Wisconsin Administrative Code
17 DWD 80.60(3).

18
19 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that it hereby
20 authorizes the continuation of the self-insured worker’s compensation program that is currently in effect.

21
22 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that it hereby directs the
23 Winnebago County Clerk to forward a certified copy of this Resolution to the Worker’s Compensation Division,
24 Wisconsin Department of Workforce Development.

25
26 Respectfully submitted by:

27 **PERSONNEL AND FINANCE COMMITTEE**

28 Committee Vote: **4-0**

29 Vote Required for Passage: **Majority of Those Present**

30
31 Approved by the Winnebago County Executive this ____ day of _____, 2018.

32
33 _____
34 Mark L Harris
35 Winnebago County Executive