BUDGET TRANSFER

Facilities and Property Management

DEPARTMENT NAME

	Date		Date
Department Requesting - Signature	4/1/14	Approval - County Executive	5/21/14
Committee of Jurisdiction - Signature	4/1/14	Approval - Personnel & Finance	6/5/14
Committee Vote: 5/0		Committee Vote: 5-0	
Reviewed by Finance Dept.:	5/1/14		
		Approved - Information Systems Committee	
		Committee Vote:	
Approved - Facilities & Prop Mgnt Committee			
Committee Vote:		Total amount of budget transfer.....	

ACCOUNT NUMBER

Org	Object	Project	Phase	Task	Object or Phase / Task Title	I=Incr D=Decr	Amount (Whole dollars only)
					Masonry Maintenance Program (Bldgs 2 and 3 Knapp St)	I	110,000
					Bond Proceeds	D	110,000

Description (Must be completed - Attach extra pages if needed):

See attached Capital Improvement Program details. This project is to repair the masonry facade and structural components of Buildings 2 and 3 at the Maintenance Facility at Knapp Street

ENTRY NUMBER

3. Masonry maintenance program

A, PROPOSED 2014 BONDING - $110,000

B. PROJECT COSTS AND SOURCES OF FUNDS:

PROJECT COSTS:	2014	2015	2016	2017	2018	Total
Planning & design	$ 10,000	$ 10,000	$ 10,000	$ 10,000		$ 40,000
Land purchase						-
Construction	100,000	100,000	100,000	100,000		400,000
Equipment						-
Other						-
Total costs	110,000	110,000	110,000	110,000	-	440,000
PROJECT FUNDS:						
G.O.Bonds or notes	110,000	110,000	110,000	110,000	-	440,000
Outside funding						-
Tax levy						-
Other						-
Total funds	$ 110,000	$110,000	$110,000	$110,000	$ -	$ 440,000

Schedule of Masonry Repairs

	2014	2015	2016	2017	2018
Planning & design	10,000	10,000	10,000	10,000	
Maintenance Facility 2&3	100,000				
Courthouse		100,000			
Neenah Humn Svcs			100,000		
Coughlin Center				100,000	
TOTAL	**110,000**	**110,000**	**110,000**	**110,000**	-

C. DECRIPTION AND JUSTIFICATION:

Project Description: This project is to maintain and repair the masonry surfaces of various County Facilities. Each building will be surveyed on a regular basis to identify potential masonry problems before they actually occur. Remedial action will be taken to prevent a building envelop failure and more costly repairs or replacement. The goal of this program is to maximize the life of the masonry surfaces covering the facilities.

Relationship to other projects and plans: This project works in conjunction with the Comprehensive Needs Study and all the other projects for each facility. If a facility is scheduled for major renovation, masonry repairs will become a part of the project to minimize disruption to the facility occupants and consolidate work done to a facility. If a facility is scheduled for disposal, only the basic maintenance of the masonry will be accomplished, avoiding unnecessary costs.

Justification and alternatives considered: There are two alternatives to this program. The first is to do minimal planning. This will continue the current practice of having masonry joints fail without warning and causing other collateral damage due to water or weather intrusion. Emergency repairs are costly and are usually performed under less than ideal conditions. There usually is no funding for emergency repairs. The repairs are very disruptive to the facility occupants. The collateral damage due to water leakage or weather intrusion can be very costly due to electronic equipment that may be damaged, employee or visitor injuries.

The second alternative is to have a proactive masonry maintenance program. This program will identify potential masonry problems before they occur. Repairs can be planned and funded through the budget or capital improvements planning process. Occupants are aware of pending repairs and plans can be established to minimize disruption to the daily activities. Projects can be competitively bid early in the season to get the best price.

Examples of Damage

Facilities Buildings 2 & 3