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3 **RESOLUTION: Amend the Table of Organization for**
4 **Winnebago County District Attorney's**
5 **Office**
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7
8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**
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10 **WHEREAS**, the current Table of Organization for the Winnebago County District Attorney's Office identifies
11 seven (7) full-time Legal Secretary positions, one (1) of which is currently vacant; and
12

13 **WHEREAS**, the District Attorney desires to eliminate one (1) full-time Legal Secretary position and add one
14 (1) full-time Paralegal position (H-5) to improve operating efficiencies within the office by allowing greater legal
15 assistance to the attorneys.
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18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that the Table
19 of Organization for the Winnebago County District Attorney's Office is amended to eliminate one (1) full-time Legal
20 Secretary position and add one (1) full-time Paralegal position (H-5).
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22 **Fiscal Note (Costs):**
23

24	Wages.....	\$ 8,700
25	Fringes.....	<u>2,900</u>
26	TOTAL	<u>\$ 11,600</u>

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28
29
30 Submitted by:

31 **PERSONNEL AND FINANCE COMMITTEE**

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43 Committee Vote:

44 **5-0**

45
46 Vote Required for Passage:

47 **Two-Thirds of Membership**
48

49
50 Approved by the Winnebago County Executive this _____ day of September, 2011.
51

52 _____
53 Mark L Harris
54 Winnebago County Executive