

1 **261-12016**

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3 **ORDINANCE: Amend Sections 3.05(4)b.1. of the General Code of Winnebago County: County**
4 **Attendance at Meetings or Schools**

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6
7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, at its December 2015 meeting, the Winnebago County Board of Supervisors approved revisions
9 to Section 3.05 of the General Code of Winnebago County; and

10 **WHEREAS**, shortly after passage of said amendment, the Winnebago County Board of Supervisors
11 discovered that issues continue to exist as to meal allowances and approvals within that Ordinance; and

12 **WHEREAS**, it is necessary to further amend Section 3.05 of the General Code of Winnebago County at this
13 time to address such issues.

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15 **NOW, THEREFORE, BE IT ORDAINED** by the Winnebago County Board of Supervisors as follows: That
16 the following Sections of the General Code of Winnebago County be amended to read as follows:

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18 **3.05 ATTENDANCE AT MEETINGS OR SCHOOLS**

19 **(4) EXPENSE REIMBURSEMENT:**

20 (b) Lodging and Meals Expense:

21 1. The following schedule consists of maximum reimbursable expenses for lodging and meals:

22 Overnight Lodging - Single room cost.

23 \$10.00 Breakfast

24 \$12.00 Lunch

25 \$23.00 Supper

26 These are the ~~maximum allowable~~ amounts that Winnebago County will reimburse for meals
27 including tips. ~~Meal costs incurred above these limits will not be reimbursed.~~ **Meal costs that exceed these**
28 **amounts may be approved by the authorizing agent provided they are reasonable for the location of the**
29 **meeting.** Submission of meal receipts is required for all meals.

30
31 Respectfully submitted by:

32 **PERSONNEL AND FINANCE COMMITTEE**

33 Committee Vote: **4-0-1**

34 Vote Required for Passage: **Majority of Those Present**

35
36 Approved by the Winnebago County Executive this ____ day of _____, 2016.

37
38
39 _____
40 Mark L Harris
41 Winnebago County Executive