

**SPECIAL ORDERS SESSION  
WINNEBAGO COUNTY BOARD MEETING  
TUESDAY, MARCH 2, 2021**

Chairman Shiloh Ramos called the Virtual ZOOM meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Administration Building at 112 Otter Avenue, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance.

The following Supervisors were present: 33 - Konetzke, Brunn, Borchart, Eisen, Ramos, Defferding, Lenz, Nussbaum, Albrecht, Gabert, Binder, Konrad, Schorse, Bolante, Gordon, Wingren, Lautenschlager, Norton, Warnke, Zellmer, Schellenger, Buck, Powers, Cox, Finch, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis, Snider and Joas. Excused: 2 – Neuhoﬀ and Locke; Vacancy: 1

Motion by Supervisor Albrecht and seconded by Supervisor Finch to adopt the agenda for this evening's meeting. CARRIED BY VOICE VOTE.

**Approve Proceedings from February 23, 2021 County Board Meeting**

Motion by Supervisor Lautenschlager and seconded by Supervisor Konetzke to approve the proceedings. County Clerk, Sue Ertmer, noted that due to technical diﬃculties, five supervisors' votes were entered as "Not Recorded". The Clerk's oﬃce contacted these supervisors to obtain their vote and to request from the board to change the records to show the corrected votes.

Motion by Supervisor Gordon and seconded by Supervisor Lautenschlager to amend the proceedings to correct the unrecorded votes. CARRIED BY VOICE VOTE.

Vote on Approval of Proceedings as Amended: CARRIED BY VOICE VOTE.

**PUBLIC HEARING**

No one from the public addressed the board.

**COMMITTEE REPORTS**

No reports.

**CHAIRMAN'S REPORT**

Chairman Ramos reported that Supervisor Neuhoﬀ and Locke are excused for this meeting.

Chairman Ramos announced that there would be a recommendation for the District 10 vacancy by March 16, 2021.

Chairman Ramos followed up on a question regarding the "Rank Order of Hierarchy" for motions to postpone indefinitely, to postpone to a date certain, and motion to refer back to committee. He will be conferring with Corporation Counsel to review and confirm his findings.

**CONSTRUCTION OF ADDITIONAL EVIDENCE GARAGE**

Sheriff John Matz introduced Kelly Schmitz, Evidence/Property Coordinator, to present the plans for construction of an additional evidence garage for the Winnebago County Sheriff's Department.

Ms. Schmitz explained the evidence retention and procedure policy. Everything is stored in a secured evidence garage or evidence room containing various shelves, freezers, locking cabinets and a safe. Retention of these items is based on the case outcome. Ms. Schmitz provided pictures of the storage facilities and how full the current ones are.

Even with constant purging of evidence, they are rapidly running out of storage space. The estimated cost of a 75-foot by 35-foot evidence building is \$305,500.00. This would include the building, fencing, HVAC/fire protection and professional fees.

Sheriff Matz and Ms. Schmitz then took questions from the board. A copy of this presentation is available in the County Clerk's oﬃce.

**PRELIMINARY 2020 UNAUDITED FINANCIAL RESULTS**

Vicky Fitzgerald, Winnebago County Finance Director, provided a report of the preliminary unaudited financial results. The County's fiscal year ended December 31, 2020. The audit will be conducted mid-April 2021. The audit will show the overall actual funds versus the budget. Ms. Fitzgerald reported the reasons for the general fund surplus for multiple departments in the county. She reported that these results are preliminary and adjustments can still be made through mid-March. Excess fund balances need to be managed via policies and procedures through the Finance Department with a structured plan.

Ms. Fitzgerald then took questions from the board. A copy of this presentation is available in the County Clerk's oﬃce.

## **FACILITIES DEPARTMENT 2021 CAPITAL PROJECTS REPORT**

Mike Elder, Director of Facilities and Property Management, reported on the 2021 capital projects for his department.

The first project is for masonry repair at the County Courthouse. The courthouse and other county facilities will be surveyed on a regular basis to identify potential masonry problems before they occur. The goal of this program is to maximize the life of the masonry surfaces covering the facilities. Mr. Elder described two different alternatives to consider for this project. The first would be to do minimal planning and just complete emergency repair. The second would be to have a proactive masonry maintenance program. The cost of this project for the courthouse is \$875,000.

The second project is roof replacement at the Orrin King building. The Orrin King and other county facilities will be surveyed to identify potential roof problems before they actually occur. The goal is to maximize the life of the roof surfaces. The cost of this project for the Orrin King building is \$211,600 for the repairs, \$15,400 for the planning and design.

The third project is the remodeling of the District Attorney's office. A complete tear out of all existing counter/cabinets is needed to create useable space. New walls will need to be added to create a scanning area, a conference room and a storage area; new carpet and painting throughout the whole office; new blinds for the windows. The office doors will be updated with card readers. The cost of this project is approximately \$190,000.

A resolution to approve these projects will be brought to the April, 2021 County Board meeting.

Mr. Elder then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

## **GRUNDMAN BOAT LANDING MASTER PLAN REPORT**

Vicky Redlin, Acting Winnebago County Parks Director, introduced Bruce Morrow from Ayres Associates, Inc., to present the Grundman Boat Landing Master Plan. The Parks Department put together a survey and provided a public-input ZOOM meeting to have the public share their concerns. Ms. Redlin introduced Bruce Morrow to discuss the plan.

Mr. Morrow described the current boat landing. Originally there was 65 spaces for parking boats; the new plan would increase the spaces to 124. The ramps to launch boats is 24 feet apart, the plan would increase the width to 32 feet apart. Two new launches would be added--currently there is only two launches. The breakwater would be extended to protect boats. The new plan would include a trail for people to fish from. The car and boat parking stalls would be widened from 10 feet to 11 feet wide. A restroom building; an open-air shelter for picnics; a kayak launch; a pier for dropping off or picking up passengers; split rail fencing to prevent kids from riding their bikes and skate boards thru the parking lot; light, cameras and a new car parking lot would also be added.

The total cost of this project would be \$1,830,249. Mr. Morrow provided a breakdown of the project.

Mr. Morrow and Ms. Redlin then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

Motion by Supervisor Albrecht and seconded by Supervisor Konetzke to adjourn until the Board's next meeting on Tuesday, March 16, 2021. CARRIED BY VOICE VOTE.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,  
Julie A. Barthels  
Winnebago County Deputy Clerk

State of Wisconsin)  
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Special Orders Session held March 2, 2021.

Julie A. Barthels  
Winnebago County Deputy Clerk