

**WINNEBAGO COUNTY BOARD MEETING
TUESDAY, MARCH 17, 2020**

Chairman Shiloh Ramos called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Locke.

The following Supervisors were present: 27 - Konetzke, Brunn, Eisen, Ramos, Defferding, Lenz, Smith, Nussbaum, Albrecht, Gabert, Binder, Konrad, Wojciechowski, Gordon, Wingren, Lautenschlager, Norton, Warnke, Singstock, Buck, Powers, Locke, Youngquist, Rasmussen, Egan, Ellis and Joas. Excused: 8 – Borchart, Spellman, Schorse, Wise, Finch, Farrey, Keller and Snider. Vacant: 1.

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to adopt the agenda for tonight's meeting.
CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the board.

COMMUNICATIONS and PETITIONS

A survey from the Wisconsin Counties Association was placed on the Supervisors' desks. They should be completed and returned to the County Clerk's office as soon as possible.

The following correspondence was presented to the board by Susan Ertmer, County Clerk:

- Notice of Claims:
 - Notice of Claim from The General Insurance on behalf of Jeffrey Long for damage to his vehicle that occurred on February 27, 2019 was referred to the Personnel and Finance Committee.
 - Notice of Claim from Attorney George Curtis on behalf of Mary Jo M. Schroeder for injuries sustained after falling at the Winnebago County Sheriff's Department on February 2, 2019 was referred to the Personnel and Finance Committee.
 - Notice of Claim from Progressive/Artisan and Truckers Casualty Company as Subrogee for Alexander Hussein for damage to his vehicle that occurred on January 13, 2020 was referred to the Personnel and Finance Committee.
- Zoning Petitions:
 - No. 001 – Ed Kerr, Town of Wolf River; tax parcel no. 032-0544-02, to rezone from B2 Community Business District to B3 General Business District to add sites to a campground was referred to the Planning and Zoning Committee.
 - No. 002 – Scott Andersen, Town of Omro; tax parcel nos. 016-0361, 016-0362, 016-0363, 016-0363-02 and 016-0365, to rezone from B-2, B-3, R-1, A-2 Community Business District, General Business District, Rural Residential District, General Agriculture District to R-1, B-2 Rural Residential, Community Business District for Residential and Agriculture and Personal Storage Facility was referred to the Planning and Zoning Committee.
 - No. 003 – Terry E. Coats, Town of Omro; tax parcel nos. 016-0047 & 016-0047-02, to rezone from R1, B2, B3 & A2 Rural Residential, Community Business District, General Business District, General Agriculture District to A2 General Agriculture District for Agriculture and Residential use was referred to the Planning and Zoning Committee.
- Resolutions from Other Counties:
 - Outagamie County – Resolution No. 130-2019-20 – Resolution supporting Legislation regarding hearing timelines for Children in Need of Protection proceedings and juvenile delinquency cases was referred to the Legislative Committee.
 - Outagamie County – Resolution No. 137-2019-20 – Resolution for approving pending legislation "Commitment to Veteran Support and Outreach Act" was referred to the Legislative Committee.

REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS

Supervisor Wojciechowski reported that the Information Systems Committee has submitted two letters of recommendation for the County Board regarding the usage of iPads. They are in regard to updating technology and establishing a replacement plan.

Supervisor Wojciechowski asked that a resolution regarding the Hmong Community be considered at the Legislative Committee meeting and then forwarded to the full County Board.

Supervisor Wojciechowski expressed his gratitude to the Winnebago County Board for helping him grow and understand how government works. This was his last County Board meeting.

Supervisor Eisen would like to see the Information Systems Committee recommendations referred to the Judiciary and Public Safety Committee for consideration regarding County Board rules.

Supervisor Eisen received an e-mail from Linda Kollmann, Director of Emergency Management, regarding the Coronavirus. Emergency Management is willing to help in any way possible to aid government operations.

Supervisor Eisen shared an e-mail from Eric Fowle, Executive Director of East Central Wisconsin Planning Commission who announced his retirement from the Commission at the end of February.

Supervisor Eisen announced that the Solid Waste Management Board meeting scheduled for Wednesday, March 18, 2020 has been cancelled.

Supervisor Wingren thanked the facilities staff for making the County Board Room safe for the meeting. He thanked the Public Health and the Park View Health Center staff for everything they have done. He thanked Supervisor Singstock and Supervisor Smith for their years of dedication serving on the County Board.

Supervisor Wingren asked the board to forward any requested County Board rule changes to him or the County Clerk's office before April 1.

Supervisor Lautenschlager attended the NACo Legislative Conference in Washington DC in early February. He commented on highlights of the conference.

Supervisor Egan announced that there will not be a Legislative Committee meeting in April due to the Corona Virus.

Supervisor Defferding commended the Winnebago County Public Health Department for continuing to provide information to the public regarding the Corona Virus.

Supervisor Defferding updated the board regarding the diversion program construction project in the Orrin King building. The program has started. They are using rooms that are currently available.

Supervisor Powers thanked Supervisors Wojciechowski, Singstock and Smith for their years of service on the Winnebago County Board.

Supervisor Gabert thanked the county board for their support for the aviation project.

Supervisor Norton asked if committee meetings would still be held during this pandemic. He was told it would be up to the chair of each committee if meetings would occur.

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to approve the proceedings from the February 18, 2020 county board meeting. CARRIED BY VOICE VOTE.

COUNTY EXECUTIVE'S REPORT

Executive Harris spoke briefly regarding the COVID 19 Virus and how it is affecting the County.

Executive Harris spoke in support of Resolution No. 298-032020: "Adopt a New General Fund Balance Policy for Winnebago County". He thanked Vicky Fitzgerald and Harold Singstock for their hard work and dedication to this resolution.

COUNTY EXECUTIVE'S APPOINTMENTS

EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Executive Mark Harris asked for the Board's approval of his appointment of Supervisor Robert Keller to the East Central Wisconsin Regional Planning Commission. He will fill the unexpired term of Ken Robl whose term expires April 30, 2020. Motion by Supervisor Ellis and seconded by Supervisor Brunn to approve. CARRIED BY VOICE VOTE.

EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Executive Mark Harris asked for the Board's approval of his appointment of Supervisor Robert Keller to the East Central Wisconsin Regional Planning Commission. This is a two-year term which will expire April 30, 2022. Motion by Supervisor Ellis and seconded by Supervisor Brunn to approve. CARRIED BY VOICE VOTE.

SOLID WASTE MANAGEMENT BOARD

Executive Mark Harris asked for the Board's approval of his appointment of Supervisor Thomas Borchart to the Solid Waste Management Board. Mr. Borchart will fill the unexpired term of Jerry Finch who resigned. This term will expire April 21, 2020. Motion by Supervisor Ellis and seconded by Supervisor Albrecht to approve. CARRIED BY VOICE VOTE.

SOLID WASTE MANAGEMENT BOARD

Executive Mark Harris asked for the Board's approval of his appointment of Supervisor Thomas Borchart to the Solid Waste Management Board. This is a three-year term which will expire April 18, 2023. Motion by Supervisor Ellis and seconded by Supervisor Albrecht to approve. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Ramos reminded everyone of the County Board Tour scheduled for Monday, May 18, 2020. The County Board organizational meeting is scheduled for April 21, 2020. These dates are subject to change.

Chairman Ramos announced the passing of Supervisor James Lauson on February 15, 2020. He served on the Winnebago County Board for twenty-five years and retired in 2007.

Chairman Ramos thanked the following Supervisors for their years of service to the Winnebago County Board. Supervisor Wojciechowski, Supervisor Singstock and Supervisor Smith have chosen not to run for re-election and will be retiring from the board.

Chairman Ramos thanked the Facilities Department for wiping down the board room and providing hand sanitizers. A thank you to the Corporation Counsel's office, the County Clerk's office and the Public Health Department for their assistance. He would like to see everyone practice "physical distancing and social connectiveness" instead of "social distancing". Remember that you can still be outside to maintain health and well-being.

Chairman Ramos announced that Supervisors Borchart, Spellman, Schorse, Wise, Finch, Farrey, Keller and Snider are excused from this meeting.

COVID-19 UPDATE

Doug Gieryn, Director of Public Health, and Kim Goffard, Communicable Disease Coordinator, discussed and updated the board regarding the Corona virus. Mr. Gieryn thanked his staff for their hard work and dedication with the current situation. They are putting in countless hours to make sure everyone is made aware of what is happening. Director Gieryn encouraged everyone to practice social distancing during this outbreak. Elderly people and those with under-lying conditions are at a greater risk. Young people can be symptomatic and not realize that they are transferring the disease. His department will continue to provide updates regarding the virus.

Mr. Gieryn and Ms. Goffard then took questions from the board.

ZONING REPORTS AND ORDINANCES

No zoning reports or ordinances this month.

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 283-032020: Commendation for Sandra Staerkel

WHEREAS, Sandra Staerkel has been employed with the Winnebago County Clerk of Circuit Courts Department for the past 34 years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Sandra Staerkel has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Sandra Staerkel for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Sandra Staerkel.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 284-032020: Commendation for Debra Klemz

WHEREAS, Debra Klemz has been employed with Park View Health Center for the past 21 years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Debra Klemz has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Debra Klemz for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Debra Klemz.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 285-032020: Authorize the Design Phase of a Capital Project for Park View Health Center’s New Ancillary Building to Serve as a Garage, Storage Space, and Training Facility at a Cost of \$50,000, to be Funded by Park View Health Center’s Unrestricted Fund Balance

WHEREAS, the new Park View Health Center building plans did not include space for a garage, necessitating vehicles to remain outside and exposed to elements; and

WHEREAS, there is currently no designated training space; a dedicated training space for new employee orientations, current employee trainings, and skill reviews would be beneficial and allow the facility to institute its own state-approved CNA certification program; and

WHEREAS, storage space was reduced in the new Park View Health Center building plans, and there are materials and supplies that cannot be stored in the basement storage room due to space constraints; and

WHEREAS, a new ancillary building would provide a training facility, garage, and storage space on the Park View Health Center grounds.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the design phase of a capital project for Park View Health Center’s new ancillary building to serve as a garage, storage space, and training facility at a cost of \$50,000, funded by transfer of \$50,000 from Park View Health Center’s Unrestricted Fund balance.

Submitted by:
PARK VIEW HEALTH CENTER COMMITTEE
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Ellis and seconded by Supervisor Gabert to adopt. Motion by Supervisor Eisen and seconded by Supervisor Egan to include the total estimated cost of the construction project for this facility in the resolution. FAILED BY VOICE VOTE. Vote on resolution: CARRIED BY VOICE VOTE.

RESOLUTION NO. 286-032020: Authorize the Winnebago County Highway Department to Accept \$830,000 from the Wisconsin Department of Transportation for Additional Work Completed in Fiscal Year 2019, and Appropriate the Funds to Other Operating Expenditure Category

WHEREAS, the Wisconsin Department of Transportation contracts with the Winnebago County Highway Department (WisDOT) to fulfill maintenance and construction needs; and

WHEREAS, the Winnebago County Highway department completed additional work for WisDOT in 2019, which exceeded revenue expectations by \$830,000, and in turn caused professional services to be over budget by the same amount.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Highway Department to accept \$830,000 from the Wisconsin Department of Transportation for additional work completed in Fiscal Year 2019, and appropriate the funds to the Highway Department’s Other Operating Expenditure category.

Submitted by:
HIGHWAY COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 287-032020: Authorize Execution of an Airport Lease Between Janie Gee Aviation Inc and Winnebago County

WHEREAS, Janie Gee Aviation Inc. desires to lease Building I-2 at Wittman Regional Airport for a three (3)-year period, with rent to be established as follows: \$892.67 per month plus sales tax during the first year of the lease; \$892.67 plus sales tax and the year one average Consumer Price Index for all Urban Consumers (CPI-U) rate for the second year of the lease; and the year two monthly rate plus sales tax and the year two CPI-U rate for the third year of the lease; and

WHEREAS, said lease would be effective from February 1, 2020, through January 31, 2023; and

WHEREAS, the Aviation Committee believes that said lease is in the best interests of Winnebago County and approved said lease on February 12, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a three (3)-year lease agreement between Janie Gee Aviation Inc. for Building I-2 at Wittman Regional Airport pursuant to those terms as stated above.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that said lease agreement is incorporated herein by reference and made a part of this Resolution.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that a complete copy of said lease agreement is available upon request from the Wittman Regional Airport Director.

Submitted by:
AVIATION COMMITTEE

Motion by Supervisor Gabert and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 288-032020: Authorize Winnebago County to Renew a Five (5)-Year Agreement with Winnefox to Participate in a Federated Public Library System Pursuant to §43.15(4)(b), Wis Stats

WHEREAS, in accordance with §43.15(4)(b), Wis Stats, Winnebago County may participate in a federated public library system if it does all of the following:

1. Adopts and maintains the plan of library service submitted and approved under §§43.11(3) and 43.13(1).
2. Provides the financial support for library services required under §43.15(2).
3. Enters into a written agreement with the public library system board to participate in the system and its activities and to furnish library services to residents of those municipalities in the county not maintaining a public library; and

WHEREAS, the plan of library service for a county . . . (§43.11(3)(c), Wis Stats, shall provide for library services to residents of those municipalities in the county not maintaining a public library under Chapter 43. The services shall include full access to public libraries in the county participating in the public library system (subject to limits provided for in §43.15(4)(c)4, Wis Stats) and the plan shall provide for reimbursement for that access. Services may be provided by contracting with existing public libraries in the county or in adjacent counties or with the public library system or by creating a county library organization under Chapter 43. The plan of library service for a county may provide for improving public library service countywide and in municipalities that have libraries. The plan shall specify the method and level of funding to be provided by the County to implement the services described in the plan, including the reimbursement of public libraries for access by residents of those municipalities in the county not maintaining a public library; and

WHEREAS, Winnefox has been organized and operates as a federated public library system within the meaning of §43.19, Wis Stats, and

WHEREAS, pursuant to §43.24(2), Wis Stats, in order to qualify for and maintain its eligibility for state aid, Winnefox must provide:

- a) Written agreements to provide to any resident of the system area the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library, except for group programming and remote electronic database access preferences under §43.15(4)(c)4, Wis Stats, and to provide for the interlibrary loan of materials among all participating public libraries as evidenced by agreements with those libraries.
- b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by an agreement with that library.
- c) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.
- d) In-service training for and professional consultation with participating public library personnel and trustees.
- e) Electronic delivery of information and physical delivery of library materials to participating libraries.
- f) Service agreements with all adjacent library systems.
- g) Professional consultant services to participating public libraries.
- h) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.
- i) Promotion and facilitation of library service to users with special needs.
- j) Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system.
- k) Planning with the Division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and by every 5th January 1 thereafter, the public library system shall submit to the Division a written plan for library technology and the sharing of resources.
- l) That, if the system reimburses a participating public library for the costs of providing interlibrary borrowing services to an individual who holds a valid borrower's card of another participating public library, the

reimbursement shall not exceed the actual costs incurred by the public library in providing such services. The department shall promulgate rules defining "actual costs" for the purposes of this paragraph; and

WHEREAS, it is in the best interest of Winnebago County to contract with Winnefox to provide for the extension and development of library services described in the Long-Range Plan of Library Service, hereinafter called the Plan, which is part and parcel to the attached Agreement as Appendix A, and which is incorporated herein by reference and made a part of this resolution.

NOW, THEREFORE, BE IS RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnefox Library System to negotiate and execute such Agreements as are necessary to implement the Plan for the calendar year 2020 and each subsequent year of the Plan's life, and to exercise such powers and duties afforded Winnefox under Chapter 43, Wis Stats.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the Agreement with attached Appendix A (Long-Range Plan of Library Service 2020-2024), is attached hereto, incorporated herein by reference, and made a part of this Resolution.

BE IT FURTHER RESOLVED that this Agreement shall be effective from January 1, 2020, through December 31, 2024.

BE IT FURTHER RESOLVED that this Agreement may be amended by mutual agreement of both parties.

Submitted by:

UNIVERSITY OF WISCONSIN EDUCATION EXTENSION AND
AGRICULTURE COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Powers and seconded by Supervisor Lautenschlager to adopt. CARRIED BY VOICE VOTE. ABSTAIN: 1 – Eisen.

RESOLUTION NO. 289-032020: Authorize a Three (3)-Year Rental Agreement Between Winnebago County and the Oshkosh Hmong Service Center to Hold its Annual New Year Celebration Event at the Sunnyview Exposition Center

WHEREAS, the Winnebago County Parks Department recognizes that the Oshkosh Hmong Service Center wishes to obtain the rights to hold its annual New Year Celebration event at the Sunnyview Exposition Center for a period of three (3) consecutive years; and

WHEREAS, the Oshkosh Hmong Service Center has been a tenant in good standing of the Sunnyview Exposition Center facilities for over fifteen (15) years while presenting their annual events; and

WHEREAS, the New Year Celebration presented by the Oshkosh Hmong Service Center is open to the public; and

WHEREAS, excluding Pepsi Bottling Group sales totals to be post-billed as per amount used, the New Year Celebration event will bring in the following amounts annually for use fees: \$2,707 for fiscal year 2020, \$2,555 for fiscal year 2021, and \$2,575 for fiscal year 2022, and;

WHEREAS, it is in the best interests of Winnebago County to permit the long-range scheduling of such events to allow the promoter to secure necessary agreements with subcontractors; and

WHEREAS, the long-range scheduling of events at the Sunnyview Exposition Center allows County staff to efficiently program the expo in a manner that helps maximize its use and generate revenue.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes that the Winnebago County Executive and Winnebago County Clerk to enter in to an agreement between Winnebago County and the Oshkosh Hmong Service Center to hold its annual New Year Celebration Event at the Sunnyview Exposition Center.

Submitted by:

PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Konezke and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 290-032020: Request Authority to Apply for Funds for Maintenance of County-Owned and Leased Snowmobile Trails and Trail Bridge Building and Repair

WHEREAS, Winnebago County is interested in maintaining County-owned and leased lands for public snowmobile trail use; and

WHEREAS, funds are available for snowmobile trail maintenance as well as snowmobile trail bridge building and repair through the Department of Natural Resources pursuant to §23.09(26), Wis Stats; and

WHEREAS, in order to participate in this project, it is necessary that the Winnebago County Board of Supervisors authorize the Winnebago County Executive and Winnebago County Clerk to submit an application for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Executive and the Winnebago County Clerk to submit an application on behalf of Winnebago County to the State of Wisconsin Department of Natural Resources pursuant to §23.09(26), Wis Stats, for any financial aid that may be available for public snowmobile trail maintenance as well as snowmobile trail bridge building and repair in Winnebago County.

Submitted by:
PARKS & RECREATION COMMITTEE

Motion by Supervisor Konetzke and seconded by Supervisor Ellis to adopt. **CARRIED BY VOICE VOTE.**

RESOLUTION NO. 291-032020: Establish Salaries for Elected Officials of Winnebago County

WHEREAS, the next four-year term of office for elected officials, specifically, the Winnebago County Clerk, Winnebago County Treasurer, and Winnebago County Register of Deeds, will begin in January 2021; and

WHEREAS, §59.22, Wis Stats, requires that any changes in the compensation for these elected positions must be adopted by the County Board of Supervisors earlier than the first date for filing nomination papers for the upcoming term, which in this case is April 15, 2020; and

WHEREAS, reasonable salaries are necessary to attract well-qualified candidates to these full-time elected positions.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes that the annual salary rates for the following elected officials of Winnebago County for the term commencing after January 1, 2021, shall be as follows:

	Annual Salary <u>2021</u>	Annual Salary <u>2022</u>	Annual Salary <u>2023</u>	Annual Salary <u>2024</u>
County Clerk	\$ 79,682	\$ 81,276	\$ 82,902	\$ 84,560
Register of Deeds	\$ 79,682	\$ 81,276	\$ 82,902	\$ 84,560
Treasurer	\$ 79,682	\$ 81,276	\$ 82,902	\$ 84,560

BE IT FURTHER RESOLVED that the above-named officers be provided with Winnebago County health, dental, life, and long-term disability insurance benefits at the same level and on the same terms and conditions as are provided to the County's appointed department heads, including any modifications which may be made from time to time during the office holders' terms, and that the officers participate in the Wisconsin Retirement System on the same terms as apply to other elected officials.

BE IT FURTHER RESOLVED that funds to cover the cost of this action shall be included as part of the annual budgets for the respective years.

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Wage Cost.....	\$7,686	\$4,782	\$4,878	\$4,979
Fringe Benefit Cost.....	<u>\$1,193</u>	<u>\$ 742</u>	<u>\$ 757</u>	<u>\$ 772</u>
Total.....	\$8,879	\$5,524	\$5,635	\$5,746
Increase Over Previous Year		3.32%	2.0%	2.0% 2.0%

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt.

Motion by Supervisor Eisen and seconded by Supervisor Albrecht to increase the salaries of elected officials by \$1,000.00 plus 2% per year starting with 2021. Vote on Amendment: AYES – 15; NAYES – 12 – Brunn, Defferding, Smith, Nussbaum, Binder, Konrad, Wingren, Norton, Powers, Youngquist, Rasmussen and Joas; ABSTAIN – 0; ABSENT – 8 - Borchart, Spellman, Schorse, Wise, Finch, Farrey, Keller and Snider; VACANT – 1. **CARRIED. VOTE ON RESOLUTION AS AMENDED: CARRIED BY VOICE VOTE.**

RESOLUTION NO. 292-032020: Amend the Table of Organization for Park View Health Center to Remove Part-Time Housekeeping Supervision Position and Add Full-Time Environmental Services Supervisor Position

WHEREAS, the current Table of Organization for Park View Health Center includes one part-time (.8 of full-time equivalent) Housekeeping Supervisor position, which provides supervision to housekeeping staff, and which will become vacant in April 2020; and

WHEREAS, based on a review of the management responsibilities of this position, it is preferable to change this position to a full-time Environmental Services Supervisor position and add responsibilities to include overall coordination of building maintenance and serve as a main point of contact with the Facilities and Property Management Department, to this position's job description; and

WHEREAS, the proposed change in the Table of Organization for Park View Health Center will not require any change in the budget, as a recent retirement of a long-term employee and other personnel changes have created sufficient funds to absorb the extra hours of a full-time position.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors that it hereby amends the Table of Organization for Park View Health Center by deleting one .8 part-time Housekeeping Supervisor position and adding one full-time Environmental Services Supervisor position.

BE IT FURTHER RESOLVED that this change in position shall become effective on April 15, 2020.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Lautenschlager to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 293-032020: Amend the Table of Organization for the Winnebago County Department of Human Services by Eliminating One Full-Time Crisis Intervention Manager and Adding One Full-Time Mental Health Crisis Specialist—Lead Position

WHEREAS, the Winnebago County Department of Human Services has been redesigning its mental health crisis services array to promote greater efficiencies and to improve decision-making processes and responsibility, seeking the most efficient way to supervise the day, night, mobile, telephone, and residential staff in a 24-hour, seven days a week, operation; and

WHEREAS, efforts to date have included adding one Crisis Center Supervisor position, resulting in one supervisor generally covering the first shift and the other supervisor generally covering the second shift, with responsibility for night and weekend operations divided between the two supervisors. Additionally, the two residential facilities have been combined into one community-based residential facility; and

WHEREAS, the Crisis Intervention Manager position, which was responsible for oversight of the two supervisor positions and overall management of the crisis services operation, is now vacant; and

WHEREAS, oversight of mental health crisis services can be provided more efficiently by assigning the responsibilities previously performed by the Crisis Intervention Manager to the two Crisis Center Supervisors, with some of the supervisors' current responsibilities being shifted to a new Mental Health Crisis Specialist – Lead position, which will take on day-to-day administrative duties, focusing on logistics and scheduling for residential services;

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that the Table of Organization for the Winnebago County Department of Human Services' Behavioral Health Services Division, is amended by eliminating one full-time Crisis Intervention Manager position and adding one full-time Mental Health Crisis Specialist—Lead position.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 294-032020: Authorize the Public Health Department to Accept a Lead Abatement Grant from the Wisconsin Department of Health Services in the amount of \$600,331, and Appropriate the Funds to Program Expenses

WHEREAS, the Winnebago County Public Health Department received a Lead Abatement grant from the Wisconsin Department of Health Services; and

WHEREAS, the Lead Abatement grant helps to train local contractors to perform home remodeling and lead abatement in a lead safe manner and helps pay for lead abatement in homes where lower income families with children reside; and

WHEREAS, the total funds from these other grants exceed the totals included in the 2020 Budget, and at the time the 2020 Budget was prepared, the amounts of these funds were estimated as the amounts were unknown; and
WHEREAS, accepting the additional funding and applying the funds to program expenses would be beneficial to the residents of Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Public Health Department to accept a Lead Abatement grant in the amount of \$600,331 and appropriate the funds to program expenses in order to meet the grant programs' objectives.

Submitted by:
BOARD OF HEALTH
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Norton and seconded by Supervisor Gordon to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 295-032020: Amend the Table of Organization for the Public Health Department by Adding One Full-Time Lead Abatement Project Coordinator Position

WHEREAS, the Winnebago County Public Health Department has received a Lead Abatement grant from the Wisconsin Department of Health Services; and

WHEREAS, in order to carry out the purposes of this grant, it is necessary to add a full-time Lead Abatement Project Coordinator position to the staff of the Public Health Department; and

WHEREAS, the grant funding will be sufficient to cover the labor costs associated with this position, and the necessary budget transfers for 2020 have been made through a separate resolution.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends the Table of Organization for the Winnebago County Public Health Department by adding one full-time Lead Abatement Project Coordinator position.

Submitted by:
BOARD OF HEALTH
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Norton and seconded by Supervisor Youngquist to adopt. CARRIED BY VOICE VOTE.

ORDINANCE NO. 296-032020: Amend Section 11.11 of the General Code of Winnebago County (Amend Appendix A: Winnebago County Public Health Department 2020-2021 Permit Fee Schedule)

WHEREAS, Section 11.11 of the General Code for Winnebago County specifically provides the Winnebago County Board of Supervisors with the authority to establish permit fees for the Winnebago County Public Health Department; and

WHEREAS, the Winnebago County Public Health Department annually reviews said Permit Fee Schedule and makes a recommendation to the Winnebago County Board of Health and to the Winnebago County Board of Supervisors regarding establishing fees for various Public Health Department permits so as to keep said fees reflective of the actual cost of issuing such permits; and

WHEREAS, the Winnebago County Board of Health is recommending that Appendix A of Chapter 11 of the General Code for Winnebago County, authorized specifically by Subsection 11.11(7), be amended as reflected in the attached proposed Permit Fee Schedule.

NOW, THEREFORE, BE IT ORDAINED by the Winnebago County Board of Supervisors that Appendix A of Chapter 11 of the General Code for Winnebago County, authorized specifically in Subsection 11.11(7), is hereby amended as is shown in the attached Winnebago County Public Health Department 2020-2021 Permit Fee Schedule.

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that said amendment shall be effective as of July 1, 2020.

Submitted by:
BOARD OF HEALTH

Motion by Supervisor Norton and seconded by Supervisor Joas to adopt. CARRIED BY VOICE VOTE.

ORDINANCE 297-032020: Amend Section 13.09 of the General Code of Winnebago County

WHEREAS, it is well documented and widely recognized that nutrients and organic matter from mismanaged or misapplied livestock waste contributes to water quality degradation in the surface and groundwater throughout Wisconsin, including in Winnebago County; and

WHEREAS, the degradation of the water resources in Winnebago County poses a threat to the environment, health, and economic welfare of the citizens of Winnebago County; and

WHEREAS, the Winnebago County Land Conservation Committee and Land and Water Conservation Department, in an effort to further protect the water resources of Winnebago County, must periodically revise and update referenced State Statutes, technical standards, definitions, and other wording within the Winnebago County Livestock Waste Management Ordinance (Chapter 13 of the General Code of Winnebago County); and

WHEREAS, the Winnebago County Land Conservation Committee and the Land and Water Conservation Department, in an effort to communicate the proposed changes and garner input from the constituents of Winnebago County have conducted a separate public hearing on the matter.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WINNEBAGO DOES ORDAIN AS FOLLOWS: that it hereby amends Section 13.09 of the General Code of Winnebago County to read as follows:

13.09 STANDARDS AND SPECIFICATIONS.

(5) LIVESTOCK WASTE MANAGEMENT AND UTILIZATION. Livestock wastes for which *transfer/storage* permits are issued under this Chapter of the Code and all wastes from existing livestock waste *transfer/storage* facilities shall be managed and utilized in accordance with all applicable current USDA-NRCS Field Office Technical Guide standards. A current Nutrient Management Plan shall be submitted to the Department by the owner or operator of the livestock waste *transfer/storage* facility annually by March 31 until the livestock waste *transfer/storage* facility is no longer in use and has been properly abandoned/closed.

(6) LIVESTOCK WASTE MANAGEMENT AND APPLICATION REQUIREMENTS. All livestock waste shall be managed and applied in accordance with all applicable technical standards. A "*Winnebago County Livestock Waste Application Guidance Document*" is available at the Department office and on the Winnebago County/Land and Water Conservation Department website. ~~The following setbacks and separation distances are required for all sources of livestock waste applied within the County:~~

~~(a) Livestock waste and organic byproducts shall not be applied to the following areas unless injected or incorporated within 72 hours:~~

- ~~1. Within 300 foot of surface water.~~
- ~~2. Within 300 foot up gradient of sinkholes, cracked bedrock, or wells.~~

~~(b) Livestock waste and organic byproducts shall not be applied on frozen or snow covered ground in the following areas:~~

- ~~1. Within 300 foot of surface water.~~
- ~~2. Within 300 foot up gradient of sinkholes, cracked bedrock, and wells.~~
- ~~3. On slopes greater than 9% (Exception: Up to 12% is allowed if contour stripped with sod, or contour farmed with all crop residue remaining).~~

~~(c) Livestock waste and organic byproducts shall not be applied in waterways, non-cropped wetlands, terrace channels, ditches, or any other direct conveyance to surface water or ground water.~~

BE IT FURTHER ORDAINED by the County Board of Supervisors of the County of Winnebago that

Submitted by:
LAND CONSERVATION COMMITTEE

Motion by Supervisor Binder and seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 298-032020: Adopt a New General Fund Balance Policy for Winnebago County

WHEREAS, Winnebago County does not have a formal policy for the General Fund balance; and
WHEREAS, the purpose of a General Fund Policy is to establish a key element for the financial stability of Winnebago County by setting guidelines for the General Fund balance; and

WHEREAS, it is essential that Winnebago County maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations and unanticipated expenditures; and

WHEREAS, this policy follows the Governmental Financial Officers Association (GFOA) guidelines for best practice.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby adopts a new General Fund Balance policy for Winnebago County.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the attached General Fund Balance Policy is incorporated herein by reference, and made a part of this Resolution.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Albrecht to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 299-032020: Authorize Winnebago County to Enter into a Two (2)-Year Agreement with Municipal Services Bureau (MSB) for Credit/Debit Card E-Check Processing and Merchant Services

WHEREAS, the Winnebago County Finance Department is looking to develop and implement appropriate, cost-effective, gateway and processing solutions to enhance payment options for the customer and collection efficiency for Winnebago County; and

WHEREAS, Winnebago County accepts payments by credit/debit card for various Solid Waste operations, Human Services, Sheriff's Department transactions, and property taxes. The County system for receipt of these payments has been developed over time and lacks consistency between vendors, software, and procedures. In some cases, the fees for these charges are absorbed by the County while in others the County's customers bear the cost. Ideally, these costs will be borne mostly by the customer in order to minimize the impact on County program budgets and, ultimately, taxes; and

WHEREAS, Winnebago County's intent is to improve convenience for its customers while maximizing efficiency for the various County departments involved in collection. Expanded applications for the County may include various revenue sources for the following County departments: Child Support, County Clerk, District Attorney, Highway, Land & Water, Park View Health Center, Parks, and Public Health. Because of the diversity of the County's collection activities, a variety of applications, interfaces, portals and equipment may be required to provide this functionality. This could include direct point of sale processing, web-based portals, interfaces with our existing business system(s), kiosks, interactive voice recognition (pay by phone), etc.; and

WHEREAS, Winnebago County seeks, if possible, to partner with a single vendor that possesses the understanding, experience, expertise, and resources to identify, provide, and implement the most appropriate, effective, and low-cost solutions to our card payment needs; and

WHEREAS, a Request for Proposal (RFP) was issued for contract proposals for this service; and

WHEREAS, a team consisting of staff from several of the departments that will be large users was assembled to evaluate the proposals; and

WHEREAS, the selection team recommended MSB (Municipal Services Bureau) to provide the credit card/debit card, E-check processing, and merchant services.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County to enter into a two (2)-Year Agreement with MSB (Municipal Services Bureau) for credit card/debit card, E-check processing, and merchant services.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the attached two (2)-year Agreement between Municipal Services Bureau and Winnebago County, is incorporated herein by reference and made a part of this Resolution.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 300-032020: Proclaim the Week of April 6-12, 2020, as National Public Health Week in Winnebago County

WHEREAS the week of April 6-12, 2020, is National Public Health Week ("NPHW@25: Looking Back, Looking Forward"); and

WHEREAS, the goal of celebrating the 25th anniversary of National Public Health Week is to highlight some of the greatest public health successes while looking to the future to set goals and work to ensure equity; and

WHEREAS, since 1995 public health organizations have used National Public Health Week to educate the public, policymakers, and public health professionals on issues that are important to improving the public's health; and

WHEREAS, U.S. life expectancy has decreased in recent years and the three-year drop represents the longest sustained decline in expected lifespan since the Great Recession; and

WHEREAS, according to the National Academy of Medicine, despite being one of the wealthiest nations in the world, the U.S. ranks below many other economically prosperous and developing countries with respect to measures of health, including life expectancy, infant mortality, and maternal mortality rates; and

WHEREAS, there is a significant difference in health status, such as obesity, poor mental health, and drug use, among people living in rural areas compared to urban areas, and this variance increases because rural residents are often more likely to face social determinants that negatively impact health, such as poverty, transportation barriers, and lack of economic opportunity; and

WHEREAS, public health professionals collaborate with partners that are outside of the health sector, such as city planners, transportation officials, education officials, and private sector businesses, recognizing that other sectors have an important influence on health; and

WHEREAS, public health professionals help communities prevent, prepare for, withstand, and recover from the impact of a full range of health threats, including disease outbreaks such as measles, natural disasters, and disasters caused by human activity; and

WHEREAS, public health action, together with scientific and technological advances, has played a major role in reducing and in some cases eliminating the spread of infectious disease, and in establishing today's disease surveillance and control systems; and

WHEREAS, vaccination is one of the most significant public health achievements in history and has resulted in substantial declines in cases, hospitalizations, deaths, and health care costs associated with vaccine-preventable diseases; and

WHEREAS, 60 percent of Americans live with a preventable chronic disease, and health risks such as alcoholism, obesity, and tobacco use are the primary reasons for 7 of every 10 deaths annually in the U.S.; and

WHEREAS, more women die from pregnancy-related deaths in the United States than any other developed country, and an estimated 60 percent of such maternal deaths are preventable; and

WHEREAS, drug overdoses more than tripled from 1999 to 2016 and have become the leading cause of death in the United States, with an average of 130 people dying every day; and

WHEREAS, from 2014 to 2018 in Wisconsin, there was a 272% increase in e-cigarette usage among middle school students and a 154% increase among high school students; and in 2018, 29% of Winnebago County high school students reported using an electronic vapor product in the past month, compared to 21% in 2016; and

WHEREAS, the value of a strong public health system is in the air we breathe, the water we drink, the food we eat, and the places where we all live, learn, work, worship, and play; and

WHEREAS, each 10 percent increase in local public health spending contributes to a 6.9 percent decrease in infant deaths, a 3.2 percent decrease in deaths related to cardiovascular disease, a 1.4 percent decrease in deaths due to diabetes, and a 1.1 percent decrease in cancer-related deaths; and

WHEREAS, efforts to adequately support public health and prevention can continue to transform a health system focused on treating illness to a health system focused on preventing disease and promoting wellness.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby proclaims the week of April 6-12, 2020, as National Public Health Week 2020 in Winnebago County and calls upon the citizens of Winnebago County to observe this week by helping our families, friends, neighbors, co-workers, and leaders better understand the value of public health.

Submitted by:
MICHAEL NORTON, District 20

Motion by Supervisor Norton and seconded by Supervisor Buck to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 301-032020: Proclaim the Month of April 2020 as National County Government Month in Winnebago County

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, and vibrant communities; and

WHEREAS, counties provide health services, administer justice, keep communities safe, foster economic opportunities, and much more; and

WHEREAS, Winnebago County and all counties take pride in our responsibility to protect and enhance the health, wellbeing, and safety of our residents in efficient and cost-effective ways; and

WHEREAS, each year since 1991, the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs, and services.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby urges Winnebago County Executive Mark L. Harris to proclaim the month of April 2020 as National County Government Month in Winnebago County, and encourages all county officials, employees, schools, and residents to participate in county government celebration activities.

Submitted by:
MICHAEL NORTON, District 20
STEPHANIE SPELLMAN, District 10
AARON WOJCIECHOWSKI, District 16
JULIE GORDON, District 17
LARRY LAUTENSCHLAGER, District 19
ANDY BUCK, District 24
THOMAS EGAN, District 33
TOM SNIDER, District 35

Motion by Supervisor Norton and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Albrecht and seconded by Supervisor Konetzke to adjourn until the April 21, 2020 organizational meeting at 6:00 p.m. The meeting was adjourned at 8:03 p.m.

Submitted by:
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held March 17, 2020.

Julie A. Barthels
Winnebago County Deputy Clerk