

**WINNEBAGO COUNTY BOARD MEETING
TUESDAY, DECEMBER 17, 2019**

Chairman Shiloh Ramos called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Locke. A moment of silence was held in memory of Supervisor Ken Robl who passed away December 3, 2019.

The following Supervisors were present: 34 - Konetzke, Brunn, Borchart, Eisen, Ramos, Defferding, Lenz, Nussbaum, Spellman, Albrecht, Gabert, Binder, Konrad, Schorse, Wojciechowski, Gordon, Wingren, Lautenschlager, Norton, Warnke, Singstock, Buck, Powers, Locke, Wise, Finch, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis, Snider and Joas. Excused: 1 – Smith. Vacant: 1

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to adopt the agenda for tonight's meeting with one amendment, Resolution No. 253-122019 will be brought forward before Resolution No. 251-122019. CARRIED BY VOICE VOTE.

PUBLIC HEARING

The following persons spoke in support of Resolution No. 251-122019: "Authorize a Capital Project for Wittman Regional Airport to Construct a New General Aviation Terminal Building at a Cost of \$5.7 Million, to be Funded as Follows: \$2 Million Transferred from the Undesignated General Fund Balance; \$1.9 Million of Bond Proceeds; and \$1.8 Million Reimbursed from the Wisconsin Department of Transportation – Bureau of Aeronautics (WI DOT BOA)":

- Jason White, Chief Executive Officer – Greater Oshkosh Economic Development Corporation
- John Casper, President & CEO – Oshkosh Chamber of Commerce

COMMUNICATIONS AND PETITIONS

The following correspondence was presented to the board by Susan Ertmer, County Clerk:

- Zoning Petitions:
 - No. 001 – Petition for zoning change from Margaret Yoder; Town of Nekimi; tax parcel no. 012-0346; rezone from A-1 Agribusiness District to A-2 General Agriculture District was referred to the Planning and Zoning Committee.
- Notice of Claim:
 - Notice of Claim from Progressive Group of Insurance Companies on behalf of Ashley Solvang for damage to her vehicle caused by a Winnebago County Snowplow that occurred on 12/01/2019 was referred to the Personnel and Finance Committee.
- Resolutions from Other Counties:
 - Florence County – Resolution No. 2019-23: Opposing the enactment of any legislation that would infringe upon the Right of the People to keep and bear arms and consider such laws to be unconstitutional and beyond lawful legislative authority was referred to the Legislative Committee.
 - Racine County – Resolution No. 2019-57S: Support of 2019 Assembly Bill 33 and 2019 Senate Bill 39 relating to the expungement of criminal and civil conviction and non-conviction records was referred to the Legislative Committee.
 - Sawyer County – Resolution No. 2019-50: Support non-partisan procedure for preparation of Legislative and Congressional redistricting plans was referred to the Legislative Committee.

REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS

Supervisor Gabert asked for support of Resolution Nos. 251-122019, 252-122019 and 253-122019 regarding the Wittman Regional Airport Construction project.

Supervisor Snider commented on the status of the CVSO (Commitment to Veteran Support and Outreach Act) bill that will be sent to the United States Senate to authorize \$50 million to support the CVSO for five years. It has to be presented to the House of Representatives as well. Supervisor Snider worked diligently with former Veteran Service Director, Joe Aulik and Senator Tammy Baldwin's office to have this bill introduced to the Senate.

Supervisor Powers thanked the County Clerk's office and everyone for the sympathy extended for the loss of her father.

Supervisor Spellman reported on the first Complete Count Committee meeting held on December 9, 2019. They met with a partnership specialist who will help to make their count successful. The next meeting will be held early in January. They look forward to working with everyone to achieve their goals.

Supervisor Egan reported on a meeting that was held with the Planning and Zoning Committee and the City of Oshkosh Sawyer Creek Floodplain Committee. The Planning and Zoning Committee has asked the Sawyer Creek Floodplain Committee to attend the January 7, 2020 Special Orders Session to discuss this with the Board. The Planning and Zoning Committee is going to personally invite the landowners that are directly involved with this issue to the meeting as well.

Supervisor Eisen attended a National Flood Insurance Program webinar on December 3, 2019. His findings are that if you are mapped into a flood zone, your mortgage company can force you to purchase flood insurance.

Supervisor Norton reported on his attendance along with Supervisor Binder to the Hmong New Year celebration on Saturday, December 14, 2019.

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to approve the proceedings from the November 19, 2019 county board meeting. CARRIED BY VOICE VOTE.

COUNTY EXECUTIVE'S REPORT

Vicky Fitzgerald, Director of Finance reported for County Executive Mark Harris. Executive Harris supports the following resolutions:

- Resolution No. 251-122019: "Authorize a Capital Project for Wittman Regional Airport to Construct a New General Aviation Terminal Building at a Cost of \$5.7 Million, to be Funded as Follows: \$2 Million Transferred from the Undesignated General Fund Balance; \$1.9 Million of Bond Proceeds; and \$1.8 Million Reimbursed from the Wisconsin Department of Transportation – Bureau of Aeronautics (WI DOT BOA)"
- Resolution No. 252-122019: "Authorize Additional Spending of \$183,000 for Re-Design, Bidding, and Construction Administration Services of the Wittman Regional Airport's New General Aviation (GA) Terminal Building to be Funded with Bond Proceeds"
- Resolution No. 253-122019: "Redirect \$1.1 Million, Previously Earmarked and Approved for the Airport Terminal Property Pursuant to Resolution Numbers 208-112017 and 223-122017, to Demolish the Airport Terminal Building and Construct a General Aviation Terminal Facility Through the Issuance of General Obligation Promissory Notes"
- Resolution No. 257-122019: "Authorize Execution of a Three (3)-Year Lease Agreement Between Winnebago County Parks Department and Richard Helms for Property Located at 770 East County Road Y, Oshkosh, WI"

COUNTY EXECUTIVE'S APPOINTMENTS

Director of Child Support

Vicky Fitzgerald, Director of Finance asked for the Board's approval of County Executive Mark Harris' appointment of Julie G. Mabry as the Director of Child Support. Motion by Supervisor Farrey and seconded by Supervisor Norton to approve. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Ramos thanked the Supervisors and Department Heads that attended the Holiday Party. Chairman Ramos will make a new appointment to the Highway Committee in January. Chairman Ramos extended wishes to everyone for a Merry Christmas and Happy Holidays!

ZONING REPORTS & ORDINANCES

- Report No. 001 – A report from the Planning and Zoning Committee regarding a requested zoning change from Erma and Marvin C. Potratz, Town of Nekimi, for tax parcel nos. 012-0594-02 & 012-0594-03. Motion by Supervisor Keller and seconded by Supervisor Snider to accept. CARRIED BY VOICE VOTE.
 - Amendatory Ordinance No. 12/01/19 – A requested zoning change from B-3 Regional Business, A-2 General Agriculture, to A-2 General Agriculture, for tax parcel nos. 012-0594-02 & 012-0594-03. Motion by Supervisor Keller and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: December 23, 2019)
- Report No. 002 – A report from the Planning and Zoning Committee regarding a requested zoning change from Dale J. Voskuil, Town of Nepeuskun, for tax parcel nos. 014-0283 & 014-0283-03. Motion by Supervisor Egan and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
 - Amendatory Ordinance No. 12/02/19 – A requested zoning change from A-2 General Agriculture to R-1 Rural Residential for tax parcel nos. 014-0283 & 014-0283-03. Motion by Supervisor Egan and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: December 23, 2019)

RESOLUTIONS & ORDINANCES

MOTION TO SUSPEND

COUNTY BOARD RULE 5.11:

Suspend County Board Rule 5.11 – The Chair's appointment to fill a County Board vacancy shall be made not later than 60 days after the vacancy occurs

Submitted by:

SHILOH RAMOS, District # 5

Motion by Supervisor Ramos and seconded by Supervisor Snider to adopt. Vote: AYES: 31; NAYES: 3 – Eisen, Defferding and Farrey; ABSTAIN: 0; ABSENT: 1 – Smith; VACANT: 1

RESOLUTION NO. 249-122019: Disallow Claim of Sophia Kue

WHEREAS, your Personnel and Finance Committee has had the claim of Sophia Kue referred to it for attention; and

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Sophia Kue, filed with the County Clerk on October 28, 2019, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 250-122019: Authorize a Transfer of \$15,563 from the Undesignated General Fund Balance to the Winnebago County Office of Corporation Counsel's Labor Accounts for Fiscal Year 2020 to Increase the Hours of Three (3) Paralegals from 37.5 to 40 Hours a Week and to Accommodate the Higher Than Originally Budgeted Wages of a Recently-Hired Paralegal

WHEREAS, the Winnebago County Office of Corporation Counsel is, under state law, responsible for handling legal proceedings involving mental health commitments; and such representation has been provided for many years through the use of an outside contracted attorney, who prosecuted approximately 700+ cases per year; and

WHEREAS, in August 2019, the handling of the mental health commitments moved in-house to the Winnebago County Office of Corporation Counsel; and

WHEREAS, in September 2019, a new paralegal was hired to handle the associated paperwork with the added case load; and

WHEREAS, the new paralegal was hired at a higher wage than originally budgeted given her experience; and

WHEREAS, the three (3) paralegals on staff in the Winnebago County Office of Corporation Counsel, each work a 37.5-hour work week; and

WHEREAS, due to the added responsibilities with mental health commitments, appellate work, and associated paperwork, a 40-hour work week is necessary for the three (3) paralegals.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a transfer of \$15,563 from the Undesignated General Fund balance to the Winnebago County Office of Corporation Counsel's Labor Accounts for fiscal year 2020 to increase the hours of three (3) paralegals from 37.5 to 40 hours a week and to accommodate the higher than originally budgeted wages of the recently hired paralegal.

Fiscal Impact: This will decrease the Winnebago County Undesignated General Fund Balance by \$15,563.

Submitted by:

JUDICIARY AND PUBLIC SAFETY COMMITTEE

PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Wingren and seconded by Supervisor Albrecht to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 253-122019: Redirect \$1.1 Million, Previously Earmarked and Approved for the Airport Terminal Property Pursuant to Resolution Numbers 208-112017 and 223-122017, to Demolish the Airport Terminal Building and Construct a General Aviation Terminal Facility Through the Issuance of General Obligation Promissory Notes

WHEREAS, during the 2018 Budget deliberations by the Winnebago County Board of Supervisors, a project to raze a portion of the Wittman Regional Airport Terminal Building and repair a portion of the roof was approved by a majority of the Winnebago County Board of Supervisors; and

WHEREAS, the Winnebago County Board of Supervisors approved the funding source for the airport project from the issuance of general obligation promissory notes as opposed to the Undesignated General Fund Balance; and

WHEREAS, in the Fall of 2019, a proposal was submitted to construct a general aviation terminal; and

WHEREAS, on November 6, 2019, the Aviation Committee was asked to approve a capital funding request. The minutes show the request was for \$2 Million to come from the Undesignated General Fund and \$1.9 Million from additional future bonding. It was also stated the intent was to utilize the previously-appropriated \$1.1 Million, approved

in Fall 2017, for largely the same purpose it was originally appropriated, demolition of the existing commercial service terminal. A motion was made and seconded to approve the funding request. The motion carried 4-0.

WHEREAS, on November 13, 2019, the Facilities and Property Management Committee was asked to approve the same request made to the Aviation Committee on November 6, 2019. A motion was made and seconded to approve the request. The motion carried 4-0.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby redirects \$1.1 Million, previously earmarked and approved for the Airport Terminal property pursuant to Resolution Numbers 208-112017 and 223-122017, to demolish the Airport terminal building in order to construct a General Aviation Terminal facility, to be paid for through the issuance of General Obligation Promissory Notes.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that, as previously approved, the funds to pay for this project will be advanced from the General Fund and will be reimbursed from a subsequent bond issue.

Submitted by:
AVIATION COMMITTEE
FACILITIES AND PROPERTY MANAGEMENT COMMITTEE
TOM EGAN, District # 33
LARRY LAUTENSCHLAGER, District # 19

Motion by Supervisor Gabert and seconded by Supervisor Konetzke to adopt. Supervisor Eisen requested a recorded vote. Vote on Resolution: AYES: 34; NAYES: 0; ABSTAIN: 0; ABSENT: 1 – Smith; VACANT: 1. CARRIED.

RESOLUTION NO. 251-122019: Authorize a Capital Project for Wittman Regional Airport to Construct a New General Aviation Terminal Building at a Cost of \$5.7 Million, to be Funded as Follows: \$2 Million Transferred from the Undesignated General Fund Balance, \$1.9 Million of Bond Proceeds, and \$1.8 Million Reimbursed from the Wisconsin Department of Transportation - Bureau of Aeronautics (WI DOT BOA)

WHEREAS, from 1971 to 2003, the current terminal at Wittman Regional Airport served as the “gateway to our community” for commercial airline passengers, with the terminal’s west wing, which was built in 1958, serving that purpose from the general aviation perspective to this day; and

WHEREAS, over the years many analyses have been conducted, including the most recent evaluation of all options to resolve the Airport’s terminal facility challenges for the foreseeable future; and

WHEREAS, the option to construct the new General Aviation Terminal Building and demolish the existing commercial service terminal is the path forward to meet the long-term needs of supporting general aviation air traffic at the busiest general aviation airport in the state of Wisconsin; and

WHEREAS, a new General Aviation Terminal Building, which has been specifically designed to meet the needs of the Airport, will accomplish the “gateway to our community” role for many years to come and will provide modern facilities relied upon by today’s general aviation users while fostering a much more financially self-sustaining operation than the current 1958 and 1971 facilities are able to offer.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves and authorizes a capital project for Wittman Regional Airport to construct a new General Aviation Terminal Building at a total cost of \$5.7 million, to be funded as follows: \$2 million transferred from the Undesignated General Fund Balance, \$1.9 Million of bond proceeds, and \$1.8 million reimbursed from the Wisconsin Department of Transportation—Bureau of Aeronautics (WI DOT BOA).

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that \$1.9 million of funds to pay for this project will be advanced from the General Fund and will be reimbursed from a subsequent bond issue.

Fiscal Impact: The Undesignated General Fund Balance will decrease by \$2 million. Winnebago County will seek bonding for \$1.9 million. The annual debt service for this bonding over 10 years amounts to approximately \$194,750 assuming a 2.5% interest rate.

Submitted by:
AVIATION COMMITTEE
FACILITIES AND PROPERTY MANAGEMENT COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Gabert and seconded by Supervisor Konetzke to adopt. Supervisor Eisen requested a recorded vote. Vote on Resolution: AYES: 32; NAYES: 2 – Defferding and Lenz; ABSTAIN: 0; ABSENT: 1 – Smith; VACANT: 1. CARRIED.

RESOLUTION NO. 252-122019: Authorize Additional Spending of \$183,000 for Re-design, Bidding, and Construction Administration Services of the Wittman Regional Airport New General Aviation (GA) Terminal Building, to be Funded with Bond Proceeds

WHEREAS, in January 2016, pursuant to Resolution Number 257-012016, the Winnebago County Board appropriated an amount not to exceed \$600,000 to design a new General Aviation Terminal Building; and

WHEREAS, subsequently in May 2016, pursuant to Resolution Number 016-052016, an architect was hired and contracted to design and perform bidding and construction administration services for an amount not to exceed \$288,550; and

WHEREAS, to date, that contract amount has not been fully spent as the project has not been put out to bid and has not been constructed; and

WHEREAS, certain aspects of the building designed in 2016 need to be re-designed; and

WHEREAS, additional spending will be needed for this re-design and to carry out the bidding and construction administration services with the architect of record on the project.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes an additional \$183,000 for the re-design and bidding and construction administration services of Wittman Regional Airport's new General Aviation Terminal Building, to be funded with bond proceeds.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that funds to pay for this capital project will be advanced from the General Fund and reimbursed from a subsequent bond issue.

Fiscal Impact: The annual debt service for this bonding over 10 years amounts to approximately \$18,758 assuming a 2.5% interest rate.

Submitted by:
AVIATION COMMITTEE
FACILITIES AND PROPERTY MANAGEMENT COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Gabert and seconded by Supervisor Konetzke to adopt. Supervisor Eisen requested a recorded vote. Vote on Resolution: AYES: 33; NAYES: 1 – Defferding; ABSTAIN: 0; ABSENT: 1 – Smith; VACANT: 1. CARRIED.

RESOLUTION NO. 254-122019: Authorize the Wittman Regional Airport to Accept Additional Land Rental Revenue for Fiscal Year 2019 from the Experimental Aircraft Association (EAA) in the Amount of \$116,603, and Appropriate the Funds to Capital Outlay to Begin Design Work on Hangar Re-Development

WHEREAS, the existing land lease agreement between Winnebago County and the Experimental Aircraft Association (EAA) was previously identified as being outdated and antiquated; and

WHEREAS, Amendment #2 to the current lease was negotiated and approved by both parties; and

WHEREAS, in aggregate, EAA's rent due to Winnebago County under the amended lease will increase from \$113,500 to \$230,103 annually, effective January 1, 2019, resulting in an additional \$116,603 annually; and

WHEREAS, this additional land rental revenue will be paid retroactively for fiscal year 2019; and

WHEREAS, the additional revenues will be used to begin design work on a hangar re-development project.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Wittman Regional Airport to accept additional land rental revenue for fiscal year 2019 from EAA in the amount of \$116,603, and appropriate the funds to capital outlay to begin design work on hangar re-development.

Fiscal Impact: No fiscal impact. The additional rental revenue will cover the additional capital outlay expenditures.

Submitted by:
AVIATION COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Gabert and seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 255-122019: Amend Section 19.24(2)(a) of the General Code of Winnebago County to Reflect Implementation of a Soccer Shelter Rental Fee to be Charged During Tournament and Special Event Usage

WHEREAS, in finalizing plans for the construction of the soccer shelter at the Winnebago County Community Park, it was concluded that building a metal pole building near the soccer shelter instead of dedicating a sizeable portion of the interior of the new soccer shelter for the Oshkosh Youth Soccer Club's (OYSC's) field maintenance equipment and operational supplies would make it possible for the OYSC to improve its operational functions; and

WHEREAS, by having a separate storage garage to store OYSC's field preparation equipment and materials, there would be auxiliary storage room in the soccer shelter to support OYSC's concession operations; and

WHEREAS, providing OYSC storage space in the new soccer shelter would allow OYSC the ability to transfer its food, condiments, utensils, and prep equipment to a secure setting, and free up use of the front concession room so it may be rented out to other non-profit organizations that may wish to conduct tournament and/or special event activities within the soccer complex according to a yearly schedule of available dates; and

WHEREAS, in following procedures applied to other shelter rental units within the Community Park, it would be appropriate for the aforementioned non-profit organizations renting the interior concession room and overhang area of the soccer shelter to compensate Winnebago County a portion of the costs incurred for maintaining the facilities associated with the organizations' tournaments and special events activities; and

WHEREAS, to accommodate the added service of allowing non-profit organizations use of the soccer shelter concession room and overhang area to support their tournament and special event activities, it is appropriate to apply rental fees matching those established for the Community Park pavilion.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends Section 19.24(2)(a) of the General Code of Winnebago County to reflect implementation of soccer shelter rental fees to be assessed during tournament and special event usage and that Section 19.24(2)(a) of the General Code of Winnebago County be amended to read as follows:

19.24 FEES AND CHARGES

(2) The following fees shall apply for the reserved use of picnic and shelter buildings at the Community Park:

(a) **COMMUNITY PARK SHELTER RENTAL FEE SCHEDULE**

Facility	Group Size	Weekday Charge	Weekend Charge
		(Mon-Thurs)	(Fri-Sun)
Shelters 1 & 2	Up to 150	\$50.00	\$60.00
	151-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00
	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)
Shelters 3 & 4	Up to 50	\$35.00	\$40.00
	51-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00
	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)
Pavilion & Soccer Shelter	Up to 150	\$120.00	\$145.00
	151-300	\$180.00	\$180.00
	301-1000	\$220.00	\$220.00
	Over 1000	\$265.00	\$265.00

BE IT FURTHER RESOLVED that because of the nature and functions of the building, rental of the soccer shelter concession room and overhang area shall be exclusive to use by non-profit organizations who may wish to conduct tournament and/or special event activities within the soccer complex according to a yearly schedule of available dates.

BE IT FURTHER RESOLVED that the Oshkosh Youth Soccer Club shall be exempt from the obligation to pay a rental fee for use of the soccer shelter concession room and overhang area.

BE IT FURTHER RESOLVED that the soccer shelter concession room and overhang area shall be available for use by other parties as may be allowed, with or without rental fees applied, at the Parks Director's discretion.

BE IT FURTHER RESOLVED that this amendment to Section 19.24(2)(a) of the General Code of Winnebago County shall become effective January 1, 2020.

Fiscal Impact: Anticipated revenue to be received on an annual basis from rental fees applied to non-profits for use during 3 summer tournaments - \$795. Approximate annual overhead costs excluding administrative expenses as well as depreciation on equipment/buildings/grounds – \$200. Estimated annual net revenue – \$595.

Submitted by:
PARKS AND RECREATION COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Finch and seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 256-122019: Authorize an Automated Teller Machine (ATM) Licensing Agreement Between Winnebago County and Cornerstone Processing Solutions Inc

WHEREAS, Cornerstone Processing Solutions, Inc. desires to enter into a four (4) year ATM licensing agreement with Winnebago County whereby Cornerstone Processing Solutions, Inc. would become the official ATM service provider of the Winnebago County Parks Department and would be provided with exclusive rights to own, operate, and maintain ATM units on predetermined Winnebago County Parks properties; and

WHEREAS, this agreement is consistent with two previous agreements Cornerstone Processing Solutions, Inc. entered into with Winnebago County; and

WHEREAS, pursuant to this agreement, Cornerstone Processing Solutions, Inc. would be granted rights to utilize the Winnebago County Parks Department's electrical services for its ATM units at predetermined parks locations where electrical outlets currently exist; and

WHEREAS, in exchange for both its financial and material support, Winnebago County would extend to Cornerstone Processing Solutions, Inc. certain promotional privileges including the right to post specified advertising-related materials on predetermined parks properties; and

WHEREAS, in conjunction with this agreement, on a monthly basis, Cornerstone Processing Solutions, Inc. will pay Winnebago County a compensatory sum equal to the total number of customer transactions on Parks properties units multiplied by the commission rate of \$0.55 per transaction; and

WHEREAS, the aforementioned agreement will be effective from January 1, 2020, through December 31, 2023, with Cornerstone Processing Solutions, Inc. being provided the first right to renegotiate said agreement for an additional term. A copy of said agreement may be obtained from the Winnebago County Parks Director or Winnebago County Corporation Counsel and is incorporated by reference as a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Executive and Winnebago County Clerk to enter into an agreement with Cornerstone Processing Solutions, Inc. for the exclusive right to own, operate, and maintain ATM units on predetermined Winnebago County Parks properties

BE IT FURTHER RESOLVED that this agreement shall be effective from January 1, 2020, through December 31, 2023, and shall contain those major terms as described above.

Submitted by:
PARKS AND RECREATION COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Finch and seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 257-122019: Authorize Execution of Three (3)-Year Lease Agreement Between Winnebago County Parks Department and Richard Helms for Property Located at 770 East County Road Y, Oshkosh, Wisconsin

WHEREAS, the Winnebago County Sunnyview Exposition Center consists of 210 acres which include three main campuses, an annex area, and extensive open camping/parking areas used by 200,000+ attendees annually. Altogether there are 20 buildings, 2,500+ campsites, 5 barns, a 35,000-seat stadium, a year-round exposition building, and auxiliary service structures for each, including significant infrastructure; and

WHEREAS, promoters lease the Sunnyview Exposition Center for the purpose of availing themselves of an array of quality facilities and services that are vital to the successfulness of their event(s). According to the 2019 Sunnyview Exposition Center Economic Impact Study, these events have the potential of generating \$71.8 Million for the local economy; and

WHEREAS, as the proprietor of the Sunnyview Exposition Center, it is incumbent upon Winnebago County to provide the safe and dependable delivery of services in order to protect the promoter from experiencing disruption or cancelation of the promoter's event; and

WHEREAS, in order to safeguard against having an event severely hampered or canceled due to the inability of staff to respond expeditiously to correct emergent issues at the Sunnyview Exposition Center, it would be judicious for the County to have a personnel resource available in close proximity to the Exposition Center grounds who can respond quickly to unanticipated safety concerns or service failures as well as to be able to provide for security monitoring and protection of County property; and

WHEREAS, Winnebago County recognizes that the property known as 770 East County Road Y, which includes a livable dwelling, affords a valuable benefit for oversight of operations at the Sunnyview Exposition Center; and

WHEREAS, the Sunnyview Exposition Center has events scheduled twelve months of the year, primarily occurring during mid-afternoon-to-late-evening hours and weekends; and

WHEREAS, the Exposition Center Operations Manager is a salaried administrative position which is responsible for oversight of programming at the Sunnyview Exposition Center and as such is called on and in to attend to emergencies and other immediate needs throughout the course of programmed events; and

WHEREAS, the Exposition Operations Supervisor wishes to rent the property at 770 East County Road Y from the County as a personal residence; and

WHEREAS, it is beneficial to both Winnebago County and the Exposition Operations Supervisor to have the supervisor reside at the site to provide for immediate needs, safety, and security of the Exposition Center site as well as the adjacent County properties as specified; and

WHEREAS, although long range plans for the property eventually call for demolition of what is presently a viable residential dwelling, and because the house will remain habitable for many more years without requiring anything but superficial repairs, it has been determined that the best use for the building would be for Winnebago County to enter into a three (3) year eight hundred dollar (\$800) per month rental agreement with the Exposition Operations Supervisor in exchange for the Exposition Operations Supervisor's performing specified duties that are associated with events at Sunnyview Exposition Center and Winnebago County Community Park which primarily occur after 5:00 p.m. Mondays through Fridays and throughout the afternoon and evening hours on weekends,

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes that the Winnebago County Executive and Winnebago County Clerk execute a rental agreement between Winnebago County and Richard Helms for the property and dwelling located at 770 East County Road Y, Oshkosh, Wisconsin, for a period of three (3) consecutive years with an option for two (2) additional years, and for a starting rental rate of eight hundred dollars (\$800) per month. .

Fiscal Impact: Anticipated revenue to be received over the 3-year term of contract - \$23,000.00. Approximate overhead costs excluding administrative expenses as well as repairs depreciation on equipment/buildings/grounds – \$5,000.00. Estimated net revenue over 3-year term of contract equal \$23,000.00.

Submitted by:
PARKS AND RECREATION COMMITTEE
PERSONNEL AND FINANCE COMMITTEE
HAROLD SINGSTOCK, District # 23
STEPHANIE SPELLMAN, District # 10

Motion by Supervisor Finch and seconded by Supervisor Konezke to adopt. Supervisor Eisen called for a recorded vote. After discussion, Supervisor Eisen called for the question, seconded by Supervisor Albrecht. Vote on Call for Question: AYES: 15 – Borchart, Eisen, Defferding, Nussbaum, Albrecht, Gabert, Schorse, Gordon, Wingren, Lautenschlager, Powers, Locke, Youngquist, Rasmussen and Ellis; NAYES: 19; ABSTAIN: 0; ABSENT: 1 – Smith; VACANT: 1. FAILED. Vote on Resolution: AYES: 16 – Konezke, Borchart; Spellman, Binder, Wojciechowski, Gordon, Lautenschlager, Norton, Singstock, Locke, Wise, Finch, Keller, Egan, Ellis and Snider; NAYES: 17; ABSTAIN: 1 – Gabert; ABSENT: 1 – Smith; VACANT: 1. FAILED.

RESOLUTION NO. 258-122019: Authorize Execution of a Three-Year Expo Rental Agreement Between Winnebago County Parks Department and the Wisconsin Futurity Horse Festival

WHEREAS, Winnebago County has been approached by the Wisconsin Futurity Horse Festival to enter into a three (3)-year contract for use of the Sunnyview Exposition Center facilities for an annual horse show; and

WHEREAS, the horse show presented by Wisconsin Futurity Horse Festival is open to the public and is an event of merit for the Sunnyview Exposition Center facilities. and

WHEREAS, it is in the best interest of Winnebago County to permit the long-range scheduling of said event to allow the promoter to secure necessary agreements with subcontractors and vendors; and

WHEREAS, the long-range scheduling of events at the Sunnyview Exposition Center allows County staff to efficiently program the facilities so as to maximize their use and ensure generation of revenues.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Parks Department to enter into a three (3)-year lease agreement with Wisconsin Futurity Horse Festival for presentation of a horse show to be held annually for four days during the month of September with a rental fee of approximately \$15,000 per year.

Submitted by:
PARKS AND RECREATION COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Finch and seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 259-122019: Authorize the Public Health Department to Accept an Advancing a Healthier Wisconsin (WI) grant for Fiscal Year 2020 in the Amount of \$85,100, and Appropriate the Funds to Program Expenses

WHEREAS, the Winnebago County Public Health Department was awarded an Advancing a Healthier Wisconsin (WI) grant in the amount of \$254,000 to be disbursed over a three-year period beginning January 1, 2020, with the first year's disbursement totaling \$85,100; and

WHEREAS, the Advancing a Healthier WI grant will be used to fund a tri-county suicide prevention coordinator and program for three years; and

WHEREAS, the total funds from this grant exceed the total amounts included in the 2020 Budget, and at the time the 2020 Budget was prepared, the amounts of these funds were estimated as the amounts were unknown; and

WHEREAS, accepting the funding and applying the funds to program expenses would be beneficial to the residents of Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Public Health Department to accept an Advancing a Healthier WI grant for fiscal year 2020 in the amount of \$85,100, and appropriate the funds to program expenses in order to meet the grant programs' objectives.

Fiscal Impact: No fiscal impact. The grant funds will cover the program costs.

Submitted by:
BOARD OF HEALTH
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Norton and seconded by Supervisor Lautenschlager to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 260-122019: Authorize the Transfer of \$190,000 from Park View Health Center's Unrestricted Fund Balance to the Park View Health Center's Capital Equipment Account for the Neighborhood Range Hood Project

WHEREAS, the current meal service equipment at Park View Health Center is reaching the end of its useful life, and a replacement food delivery system is needed; and

WHEREAS, there is an opportunity to provide more "homelike" neighborhood meal service as well as a cost savings with a new system; and

WHEREAS, the fiscal year 2019 budget includes an original amount of \$110,000 for commercial-grade range hood fans in the neighborhoods; and

WHEREAS, after review by an architect, the cost of the entire project will be \$300,000, resulting in an additional \$190,000 needed to complete this project.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the transfer of \$190,000 from Park View Health Center's Unrestricted Fund Balance to the Park View Health Center's Capital Equipment Account for the Neighborhood Range Hood project.

Fiscal Impact: This will decrease Park View Health Center's Unrestricted Fund Balance by \$190,000.

Submitted by:
PARK VIEW HEALTH CENTER COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Ellis and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 261-122019: Authorize a Change of Funding Source for the University of Wisconsin Oshkosh – Fox Cities Campus Roof Repairs from Bond Proceeds to a Transfer from the Undesignated General Fund, Total Cost of \$50,000 with \$25,000 Being Reimbursed from Outagamie County

WHEREAS, pursuant to Resolution Number 237-112019, on November 19, 2019, the Winnebago County Board approved a roof repair project for the University of Wisconsin Oshkosh—Fox Cities Campus; and
WHEREAS, the total project cost is \$50,000 and will be equally funded by Outagamie and Winnebago County, each County contributing fifty percent (50%) towards the total cost, resulting in a \$25,000 cost per County; and
WHEREAS, the Winnebago County Board approved funding this project with bond proceeds; and
WHEREAS, these roof repairs should be classified as building repairs and do not qualify for bonding as a capital project.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a funding source change for the University of Wisconsin Oshkosh—Fox Cities Campus roof repairs from bond proceeds to a transfer from the Undesignated General Fund.

BE IT FURTHER RESOLVED that the total cost of repairs are \$50,000 with \$25,000 being reimbursed from Outagamie County.

Fiscal Impact: This will decrease the Winnebago County Undesignated General Fund balance by \$25,000.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 262-122019: Authorize Winnebago County to Enter into a Two (2)-Year Contract with Cintas Corporation for the Purpose of Mat and Uniform Rental and Cleaning Services

WHEREAS, Winnebago County is nearing the end of its current agreement for mat and uniform rental and cleaning services; and
WHEREAS, a Request for Proposal (RFP) was issued for new contract proposals for these rentals and services; and
WHEREAS, Cintas Corporation was selected as the most favorable vendor to provide these rentals and services.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes Winnebago County to enter into a 2-year contract with Cintas Corporation to provide mat and uniform rental and cleaning services.

Fiscal Note: Estimated annual cost is approximately \$6,620. This cost is spread among departments based on their usage of rentals and services. This amount is comparable to what Winnebago County has spent in the past.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 263-122019: Authorize Extension of Lease Agreement Between Winnebago County and United States Department of Agriculture

WHEREAS, since 1998, the United States Department of Agriculture, has leased space for its office staff at the James Coughlin Building; and
WHEREAS, the present lease expires at the end of the current year; and
WHEREAS, the United States Department of Agriculture desires to extend its lease agreement at an annual rate of \$32,250.00 or \$2,687.50 per month, representing a rate of \$12.90 per usable square foot of 2,500 useable square feet; and
WHEREAS, both Winnebago County and the United States Department of Agriculture are amenable to this lease agreement and extension, upon the terms outlined above from January 1, 2020, through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Clerk and the Winnebago County Executive to renew its lease agreement between

Winnebago County and the United States Department of Agriculture for approximately 2,500 usable square feet of office space at the James Coughlin Building, at a rate of \$12.90 per usable square foot, at a monthly rate of \$2,687.50. The term lease agreement shall be effective from January 1, 2020 through December 31, 2022.

Submitted by:
FACILITIES AND PROPERTY MANAGEMENT COMMITTEE
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Keller and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 264-122019: Amend the Table of Organization for the Winnebago County Public Health Department by Adding one Full-Time Community Health Strategist Position

WHEREAS, the Winnebago County Drug and Alcohol Coalition, of which the Department of Public Health is a member, has received a Drug Free Community Grant, for a period of five (5) years, with an opportunity to renew for an additional five (5) years; and

WHEREAS, the grant funds are intended to be used to fund a new full-time Community Health Strategist position, who will perform the day-to-day operations of grant activities as well as coordinate the activities of the coalition; and

WHEREAS, the responsibilities of the project cannot be performed using current staff, and so a Community Health Strategist position should be added to the Table of Organization for this purpose; and

WHEREAS, pursuant to Resolution Number 240-112019, the budget transfer needed to appropriate the funds needed for this position has already been approved.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that the Table of Organization for the Winnebago County Health Department is amended, effective immediately, adding one full-time Community Health Strategist position, which will remain on the Table of Organization as long as grant funding is available.

Fiscal Impact: Resolution Number 240-112019 provided a 2020 budget transfer of \$98,405 in labor accounts to cover the expected cost of this position. No budget transfer for 2020 will be necessary. Based on the foregoing, there is no fiscal impact attached to this Resolution.

Submitted by:
PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Albrecht and seconded by Supervisor Finch to adjourn until the January 7, 2020 Special Orders meeting at 6:00 p.m. The meeting was adjourned at 7:57 p.m.

Submitted by:
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held December 17, 2019.

Julie A. Barthels
Winnebago County Deputy Clerk