

**WINNEBAGO COUNTY BOARD MEETING
TUESDAY, NOVEMBER 12, 2013**

Chairman David Albrecht called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: Konezke, Englebert, Eisen, Ramos, Roh, Smith, Widener, Hamblin, Albrecht, Gabert, Tews, Thompson, Olson, Gilson, Hardy, Wingren, Lautenschlager, Norton, Warnke, Robl, Singstock, Neubauer, Locke, Hegg, Finch, Youngquist, Farrey, Rasmussen, Brennand, Egan, Ellis, Snider and Kriescher. Excused: Barker, and Turner. (There is one vacancy on the Board.)

Motion by Supervisor Robl and seconded to adopt the agenda. CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the Board.

COMMUNICATIONS, PETITIONS, ETC.

Notice of Claim from Matthew J. Kolell for costs relating to injuries after sitting on an earring outside of Branch 2 in the Courthouse was referred to the Personnel & Finance Committee.

Notice of Claim from Rebecca Mueckler for repairs to vehicle after hitting a chunk of cement on Highway 41 was referred to the Personnel & Finance Committee.

Notice of Claim from Jonathan D. Pavelack for items of clothing lost while incarcerated was referred to the Personnel & Finance Committee.

Notice of Claim from Town of Vinland for damage to a county road caused by a vehicle fire was referred to the Personnel & Finance Committee.

Notice of Claim from Linda Swenson for replacement of 2 damaged doors was referred to the Personnel & Finance Committee.

Resolution No. 79-2013-14 from Outagamie County to support the passage of legislation allowing for the development of a Regional Transportation Authority in the Fox Metropolitan Planning Area referred to the Legislative Committee.

Resolution No. 73-2013-14 from Outagamie County to support legislation changing the method by which a municipality may collect the costs of razing a building from a special tax to a special charge and would not require a county to pay a municipality's razing costs was referred to the Legislative Committee.

Resolution No. 74-2013-14 from Outagamie County to support legislation requiring any person who officiates at a marriage be at least 18 years old and eliminates the requirement for a letter of sponsorship if the person officiating is an ordained member of the clergy or a licentiate of a denominational body or an appointee of a bishop serving as the regular member of the clergy of any church of the denomination to which the member of the clergy belongs was referred to the Legislative Committee.

Resolution No. 76-2013-14 from Outagamie County to support legislation to increase the petitioner fee for a recount was referred to the Legislative Committee.

Petition for Zoning Amendment from Sid Potratz, Parcel #016-0313 to change from A-2/R-1 to A-2 for Lot 1 and R-1 for Lots 2 & 3 was referred to the Planning & Zoning Committee

REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS

Supervisor Widener reported that the asphalt repair work on the parking lot at UW-Fox Valley was completed under budget by the Winnebago County Highway Department. He stated that UW-Fox Valley has almost depleted their 2013 funds for snow removal, so they may be coming back to the county for additional money.

Supervisor Finch reported on the Parks Conference that he attended last week. One of the issues they discussed was the Emerald Ash Borer problem. Aerial photos from around Wisconsin showed how much damage has been done by this insect in the past ten years.

Supervisor Warnke reported on the joint meeting that was held between the Facilities & Property Management Committee and the Aviation Committee, where they discussed the future of the airport terminal building. There will be another meeting on this topic tomorrow.

Motion by Supervisor Robl and seconded to approve the October 15, 2013 proceedings. CARRIED BY VOICE VOTE.

COUNTY EXECUTIVE'S REPORT

There wasn't a report from the County Executive.

COUNTY EXECUTIVE APPOINTMENTS

In the absence of the County Executive, Chairman Albrecht presented the following appointments:

Fox Valley Workforce Development Board, Inc.

Executive Harris asks for the Board's approval of his appointments of Rob Kleman, Oshkosh Commercial Development, Oshkosh Chamber; Jose Martinez, MHS Director; Linda Mingus, Aurora Health; and Robert Geigle, Oshkosh Area School District; to the Fox Valley Workforce Development Board, Inc. These are two-year terms that will expire on June 30, 2015.

Motion by Supervisor Finch and seconded to approve. CARRIED BY VOICE VOTE.

Traffic Safety Commission

Executive Harris asks for the Board's approval of his appointment of Scott Morrison, 2060 Walnut Street, Oshkosh, to the Traffic Safety Commission.

Motion by Supervisor Robl and seconded to approve. CARRIED BY VOICE VOTE.

Veterans Service Commission

Executive Harris asks for the Board's approval of his appointment of Joseph Maehl, 528 Chatham Court, Neenah to the Veterans Service Commission. This is a three-year term that will expire on December 31, 2016.

Motion by Supervisor Robl and seconded to approve. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Albrecht reported that Supervisors Barker and Turner are excused from tonight's meeting. Supervisor Barker broke her ankle and Supervisor Turner had surgery.

Chairman Albrecht stated that there is still a vacancy in Supervisor District 6. Many efforts have been taken to fill the position, but at this time no one has expressed interest.

PHONE SYSTEM REPLACEMENT PROJECT PRESENTATION

Patty Francour, Information Systems Director, and Gina Eiden, Telecommunication Coordinator, presented an outline of the proposed project and a schematic of the layout of the county's phone system.

Ms. Francour explained that the county's current system is at "end-of-life, end-of-support". She stated that the proposed project would replace—not upgrade—the county's entire phone system. The cost of the project is being spread out over two years--\$350,000 in the 2014 budget and \$300,000 in the 2015 budget.

Ms. Francour provided the Board with additional details of the project and then took questions from the Board.

UPDATE ON THE WINNEBAGO COUNTY EMPLOYEE HANDBOOK

Michael Collard, Human Resources Director, updated the Board on the employee handbook. He explained that developing this document has been a complicated process, but he hopes to have it ready for presentation to the Board at the December 17 meeting.

Mr. Collard explained that creating this handbook required combining seven collective bargaining unit agreements—each with rules and regulations specific to that bargaining unit—into one comprehensive handbook. He further explained that because this new handbook has not been approved yet, the county has to follow the rules in the seven separate bargaining unit contracts and two other outdated county policy manuals. Mr. Collard stated that this is not a desirable situation and that it's important that the new employee handbook be approved soon.

Mr. Collard continued his presentation on what the processes have been to get to this point and then he took questions from the Board.

ZONING REPORTS & ORDINANCES

REPORT NO. 001. A report from the Planning & Zoning Committee regarding a requested zoning change from applicant, Erik Folske; and property owner, Jt. School District #1 c/o Oshkosh Area School District; Town of

Nekimi, for a zoning change to B-3 for tax parcel no. 012-0348-01. Motion by Supervisor Brennand and seconded to accept. CARRIED BY VOICE VOTE.

AMENDATORY ORDINANCE NO. 11-01-13. A requested zoning change from A-2 (General Farming) to B-3 (General Business). Motion by Supervisor Brennand and seconded to adopt. CARRIED BY VOICE VOTE. (Effective date: November 22, 2013)

REPORT NO. 002. A report from the Planning & Zoning Committee regarding a requested zoning change from applicant and property owner, Michael Janse; Town of Wolf River, for a zoning change to R-1 for tax parcel no. 032-0696-01-02. Motion by Supervisor Brennand and seconded to accept. CARRIED BY VOICE VOTE.

AMENDATORY ORDINANCE NO. 11-02-13. A requested zoning change from A-2 (Agribusiness) to R-1 (Rural Residential). Motion by Supervisor Brennand and seconded to adopt. CARRIED BY VOICE VOTE. (Effective date: November 22, 2013)

AMENDATORY ORDINANCE NO. 3. A requested zoning change from the Town of Vinland on behalf of multiple owners for a zoning change from either A-2 or B-3 to A-1 for tax parcel nos. 026-0018, 026-0204, 026-0205, 026-0250, 026-0499, & 026-0499-03. Motion by Supervisor Farrey and seconded to adopt. CARRIED BY VOICE VOTE. (Effective date: November 22, 2013)

RESOLUTIONS AND ORDINANCES

RESOLUTION 277-112013: Disallow Claim of Anne K. Hallman

WHEREAS, your Personnel and Finance Committee has had the claim of Anne K Hallman referred to it for attention; and

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Anne K Hallman, filed with the County Clerk on October 4, 2013, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Roh and seconded to adopt. CARRIED BY VOICE VOTE.

RESOLUTION 278-112013: Disallow Claim of AT&T by the Claim Center (Incident Date: 9/16/2013)

WHEREAS, your Personnel and Finance Committee has had the claim of AT&T by the Claim Center (Incident Date: 9/16/2013) referred to it for attention; and

WHEREAS, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of AT&T by the Claim Center (Incident Date: 9/16/2013), filed with the County Clerk on October 4, 2013, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Roh and seconded to adopt. CARRIED BY VOICE VOTE.

RESOLUTION 279-112013: Request Authority to Apply for a Wisconsin Department of Natural Resources Urban Forestry Grant of \$25,000 and Appropriate the Funds to the "Grounds Maintenance" Account of the Facilities Department's 2014 Budget if the Grant is Awarded.

WHEREAS, the Wisconsin Department of Natural Resources (DNR) is offering a grant of up to \$25,000 through its Urban Forestry Grant Program; and

WHEREAS, the Urban Forestry Grant Program offers support for the development of sustainable urban and community forestry programs at the local level; and

WHEREAS, the grant funds will be used to develop an urban forestry management program for Winnebago County; and

WHEREAS, numerous trees on Winnebago County sites have been removed due to weather damage or age; and

WHEREAS, the Emerald Ash Borer is now infesting ash trees in Winnebago County resulting in their removal.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Executive and the Winnebago County Clerk to apply, on behalf of the Winnebago County Facilities Department, for a \$25,000 Wisconsin Department of Natural Resources Urban Forestry Grant to assist the Winnebago County Facilities Department in the management of trees throughout Winnebago County.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby appropriates the funds to the "Grounds Maintenance" account of the 2014 Budget if the grant is awarded.

Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Hamblin and seconded to adopt. CARRIED BY VOICE VOTE. (Supervisor Finch voted no.)

RESOLUTION 280-112013: Approve Applying \$250,000 of General Fund Undesignated Fund Balance to the CTH I Resurfacing Capital Project Previously Approved this Year to be Funded with Bond Proceeds

WHEREAS, the Winnebago County Board of Supervisors approved Resolution 198-42013 to bond for the CTH I Resurfacing Capital Project; and

WHEREAS, there are sufficient excess funds in the General Fund Undesignated Fund Balance to pay for these projects without the need to issue general obligation promissory notes; and

WHEREAS, capital projects are generally one-time expenditures and this would be an appropriate use of Undesignated Fund Balance; and

WHEREAS, this project was inadvertently left out of Resolution 250-082013 which changed the funding source for several Capital Projects from bonding to applying General Fund Undesignated Fund Balance, and

WHEREAS, no additional funds are being requested for the project, and

WHEREAS, applying these excess funds will help reduce future tax levies for debt service which would be a benefit to Winnebago County taxpayers.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby appropriates \$250,000 of General Fund Undesignated Fund Balance to the CTH I Road Resurface Capital Project in place of bond proceeds.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Roh and seconded to adopt. CARRIED BY VOICE VOTE. (Supervisor Hegg voted no.)

RESOLUTION 281-112013: Request Authority to Apply for a \$5,000 American Transmission Company (ATC) Tree Planting Grant and Appropriate the Funds to the Grounds Maintenance Account of the Facilities Department's 2013 Budget if Grant is Awarded.

WHEREAS, the American Transmission Company is offering a grant of up to \$5,000 through its Tree Planting Grant Program; and

WHEREAS, the Tree Planting Grant is to offset the loss of trees that are removed due to interference with electric transmission lines; and

WHEREAS, the grant funds are made available to tribes and municipalities to plant trees and vegetation to enhance the communities; and

WHEREAS, numerous trees on County sites have been removed due to weather damage or age; and

WHEREAS, the Emerald Ash Borer is now infesting ash trees in Winnebago County resulting in their removal.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Executive and the Winnebago County Clerk to apply for a \$5,000 American Transmission Company (ATC) Grant, on behalf of the Winnebago County Facilities Department, for any financial aid

available from the ATC Tree Planting Grant Program to assist the Winnebago County Facilities Department in the planting of trees throughout Winnebago County grounds.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby appropriates the funds to the "Grounds Maintenance Account" of the Facilities Department's 2014 Budget if the grant is awarded.

Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Hamblin and seconded to adopt. CARRIED BY VOICE VOTE. (Supervisor Finch voted no.)

The meeting was adjourned at 7:23 p.m.

Respectfully submitted by:
Susan T. Ertmer
Winnebago County Clerk

State of Wisconsin)
County of Winnebago) ss

I, Susan T. Ertmer, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held November 12, 2013.

Susan T. Ertmer
Winnebago County Clerk