

**ORGANIZATIONAL/ORIENTATION SESSION
WINNEBAGO COUNTY BOARD OF SUPERVISORS
TUESDAY, APRIL 15, 2008**

County Clerk Sue Ertmer called the meeting to order at 6:00 P.M. in the Supervisors' Room, Fourth Floor, Courthouse, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an Invocation by Supervisor Lennon.

Present: Konezke, Barker, Griesbach, Eisen, Ramos, Roh, Koziczowski, Smith, Widener, Hamblin, Albrecht, Gabert, Riste, Thompson, Lennon, Gilchrist, Hall, Wingren, Jacobson, Norton, Warnke, Robl, Wright, Schmuhl, Kline, Locke, Nelson, Finch, Sievert, Farrey, Diakoff, Brennand, Egan, Ellis, Rengstorf and Reinert.

COUNTY EXECUTIVE REPORT

Executive Harris congratulated the supervisors on their election to the Board. He invited the new supervisors to come to his office to meet with him and discuss issues facing the county.

OATH OF OFFICE

Judges Barbara Key and Scott Woldt administered the oath of office to the supervisors.

PUBLIC HEARING

Paul Eisen, 1807 Brighton Beach Road, Menasha, informed the Board that the Town of Menasha passed a resolution to place a referendum question on the November 2008 ballot asking if the Town of Menasha should withdraw from county zoning. In light of this action, Mr. Eisen asked that the County Board Chairman consider having Town of Menasha representation on the county's Planning & Zoning Committee.

ELECTION OF COUNTY BOARD CHAIRMAN

Motion by Supervisor Norton and seconded to nominate Supervisor Jef Hall as Chairman.

Motion by Supervisor Koziczowski and seconded to nominate Supervisor David Albrecht as Chairman.

County Clerk Sue Ertmer asked three times if there were any more nominations for Chairman. Hearing none, the nominations were closed.

Blank ballots were distributed to the Board. After voting, the Supervisors' ballots were collected and counted. Supervisor Hall received 6 votes and Supervisor Albrecht received 30 votes. Supervisor Albrecht was then seated as Winnebago County Board Chairman.

Chairman Albrecht thanked the Board for re-electing him as their Chairman.

ELECTION OF COUNTY BOARD VICE CHAIRMAN

Chairman Albrecht called for nominations for Vice Chairman.

Motion by Supervisor Diakoff and seconded to nominate Supervisor Patrick Brennand as Vice Chairman.

Motion by Supervisor Schmuhl and seconded to nominate Supervisor Stan Kline as Vice Chairman.

Motion by Supervisor Farrey and seconded to nominate Supervisor Shiloh Ramos as Vice Chairman.

Chairman Albrecht asked three times if there were any more nominations for Vice Chairman. Hearing none, the nominations were closed.

Blank ballots were distributed to the Board. After voting, the Supervisors' ballots were collected and counted. Supervisor Brennand received 15 votes, Supervisor Kline received 10 votes and Supervisor Ramos received 10 votes. The intent of the voter for one ballot could not be determined.

Because none of the candidates received a majority of the votes, the Board received a second ballot for the election of the Vice Chairman. On this ballot, Supervisor Brennand received 17 votes, Supervisor Ramos received 10 votes and Supervisor Kline received 9 votes.

Because none of the candidates received a majority of the votes, the Board received a second ballot for the election of the Vice Chairman. Supervisor Kline was eliminated from this ballot. On this ballot, Supervisor Brennand received 24 votes and Supervisor Ramos received 11 votes. The intent of the voter for one ballot could not be determined.

Supervisor Brennand was seated as the Winnebago County Board Vice Chairman.

Vice Chairman Brennand thanked the Board for electing him as their Vice Chairman.

ORIENTATION SESSION

Sue Ertmer, Winnebago County Clerk, explained how supervisors indicate their presence at meetings, request to speak during a meeting and cast their votes on the County Board voting system.

John Bodnar, Winnebago County Corporation Counsel, discussed his role as the attorney for Winnebago County in all civil matters. Mr. Bodnar told the Board that if they have any legal questions about their role as a county board supervisor they should contact him.

Mr. Bodnar also went over provisions of the open meeting and open records laws. Under the open meetings law, he explained that county meetings must be posted no less than 24 hours before their start time and that the only things that can be discussed and acted on at those meetings is what is listed on the agenda.

Mr. Bodnar also explained that e-mails regarding county business that a supervisor either sends or receives on his personal computer is subject to the open records law and must be retained. If an open records request is made for those e-mails, they would need to be made available to the requestor.

Mr. Bodnar distributed copies of the Winnebago County Board of Supervisors Ethics Handbook and went over some of the more common situations that county supervisors should be aware of and avoid. These situations included bribery, personal business dealings with the county, when not to vote on a resolution or ordinance, and what the restrictions are on accepting gifts or "tokens of appreciation" from people or organizations that the supervisors may find themselves working with.

Karon Kraft, Winnebago County Human Resources Director, and Mary Polishinski, Payroll and Benefits Manager, addressed the Board. Ms. Kraft explained that Winnebago County employees 1200+ people and has seven unions/associations and those employees not represented by a union or an association are classified as non-represented employees.

Mary Polishinski explained what forms and paperwork the newly elected supervisors needed to file in the Payroll Department before they can receive their per diem checks. Ms. Polishinski also explained the proper way to fill out the per diem sheets. She stated that per diem checks are processed on the 15th of each month, so the supervisors need to submit their per diem sheets for processing by the end of the previous month. She asked that the supervisors fill out the forms legibly so that they can be properly processed.

At this point in the meeting, Chairman Albrecht called for a brief recess.

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 1-42008: Accept the Winnebago County Board Rules for the April 2008-2010 Session

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby accepts the Rules of the Winnebago County Board of Supervisors.

Submitted by:
HARVEY RENGSTORF, DIST. 35
COUNTY BOARD SUPERVISOR

Motion by Supervisor Rengstorf and seconded to adopt.

**AMENDMENT TO
RESOLUTION 1-42008: Delete Section 23.1(N) from Rules of Winnebago County Board of Supervisors and Amend Section 24.1 of the Rules of the Winnebago County Board of Supervisors**

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby amends its rules so as to delete Section 23.1(N), which reads as follows:

23.1 Standing Committees of the County Board and their membership shall be
 (N) Scholarship Committee 5 County Board Members.

BE IT FURTHER RESOLVED that it amends Section 24.1 of its Rules to read as follows:

24.1 UNIVERSITY OF WISCONSIN EDUCATION, EXTENSION & AGRICULTURE COMMITTEE

This committee shall be composed of five County Board supervisors and shall act as the "Committee on Agriculture

and Extension Education” as referred to in Section 59.56(3), Wis. Statutes. The Committee shall review policy issues relating to the County University Extension Program, County Library Services and the Winnebago County Fair and shall revise and recommend appropriate policy goals and legislative actions to be taken by the County Board.

At least two members of this Committee shall be members of the Land and Water Conservation Committee. Two members of the committee shall function as Winnebago County members of the Board of Trustees of the University of Wisconsin-Fox Valley Campus.

This Committee shall establish procedure and make recommendations to the County Board of Supervisors as to the award of college scholarships from the College Scholarship Fund to students who are residents of Winnebago County and who are attending high schools located within Winnebago County.

Submitted by:
DAVID ALBRECHT, DIST. 11
JEANETTE DIAKOFF, DIST. 31
COUNTY BOARD SUPERVISORS

Motion by Supervisor Diakoff and seconded to accept.

Motion by Supervisor Schmuhl and seconded to make a friendly amendment by including the deletion of “Sec. 24.13 Scholarship Committee” in this Resolution.

Motion by Supervisor Finch and seconded to delete Lines 34-37. CARRIED BY VOICE VOTE.

Vote on Amendment to Resolution 1-42008 as amended – CARRIED BY VOICE VOTE.

**AMENDMENT # 2 TO
RESOLUTION NO. 1-42008: Amend 1.1 of the Rules of Winnebago County Board of Supervisors**

BE IT FURTHER RESOLVED by the Winnebago county Board of Supervisors that it hereby amends its rules so as follows:

1.1 The meetings of the County Board shall be held in the Board of Supervisors Room at 6:00 p.m. on the first and third Tuesday of the month. The first meeting of the month shall be an informational meeting.

When an election falls on the third Tuesday of the month, the County Board meeting shall be held on the fourth Tuesday of the month. No informational meeting shall be held during the month in which the budget is presented for adoption.

Submitted by:
MICHAEL NORTON, DIST. #20
COUNTY BOARD SUPERVISOR

Motion by Supervisor Norton and seconded to adopt. Ayes: 10 – Riste, Thompson, Gilchrist, Hall, Wingren, Norton, Warnke, Wright, Locke and Finch. Nays: 26. LOST.

**AMENDMENT # 3 TO
RESOLUTION NO. 1-42008: Amend 3.4 of the Rules of Winnebago County Board of Supervisors**

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby amends its rules so as follows:

3.4 The Chair shall appoint a Committee on Committees to advise the Chair in selection of committee members. The Committee on Committees shall consist of five (5) Board members. The Committee on Committees shall, when making recommendations for committee assignments, make every effort to distribute committee assignments between supervisors, keeping in mind varying levels of responsibility and time commitments related to various committee assignments. **The Chair shall offer appointment of each supervisor to at least one standing committee.**

Submitted by:
MICHAEL NORTON, DIST. #20
COUNTY BOARD SUPERVISOR

Motion by Supervisor Norton and seconded to adopt. Ayes: 17 – Eisen, Ramos, Roh, Smith, Riste, Thompson, Gilchrist, Hall, Wingren, Norton, Wright, Nelson, Finch, Farrey, Egan, Ellis and Reinert. Nays: 19. LOST.

**AMENDMENT # 4 TO
RESOLUTION NO. 1-42008: Amend 4.5 of the Rules of Winnebago County Board of Supervisors**

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby amends its rules so as follows:

- 4.5 After the County Executive has presented the Budget to the Board, the Board shall adjourn until the next Tuesday, at which time proposed amendments to the budget shall be considered by the Board. After all proposed amendments to the Budget Resolution have been considered by the Board, the Budget Resolution, as amended, shall be voted upon by the Board.

Submitted by:
MICHAEL NORTON, DIST. #20
COUNTY BOARD SUPERVISOR

Motion by Supervisor Norton and seconded to adopt. Ayes: 3 – Ramos, Riste and Norton. Nays: 33. LOST.

**AMENDMENT # 5 TO
RESOLUTION NO. 1-42008: Amend 7.7 of the Rules of Winnebago County Board of Supervisors**

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby amends its rules so as to add the following:

- 7.7 The department head or his or her designee shall appear at any meeting in which an agenda item or resolution, with the exception of a commendation, pertaining to that Department, appears on the Agenda. Failure of the department head or designee to appear shall be cause for postponement of consideration of said item or resolution.

Submitted by:
MICHAEL NORTON, DIST. #20
COUNTY BOARD SUPERVISOR

Motion by Supervisor Norton and seconded to adopt. Ayes: 2 – Ramos and Norton. Nays: 34. LOST.

Motion by Supervisor Farrey and seconded to amend section 7.1 of the Rules of the Winnebago County Board by changing “.....names of the Supervisors...” to “.....names of the Supervisor(s).... .” CARRIED BY VOICE VOTE.

Motion by Supervisor Farrey and seconded to amend section 9.14 of the Rules of the Winnebago County Board by changing “38” to “36”. CARRIED BY VOICE VOTE.

Motion by Supervisor Hall and seconded to amend section 25.0 of the Rules of the Winnebago County Board by changing, “Upon a written request of a majority of the supervisors.....” to “Upon a written request of 1/3 of the supervisors”. WITHDRAWN.

Motion by Supervisor Hall and seconded to create section 25.1 of the Rules of the Winnebago County Board. Said section 25.1 to read, “A Special Meeting of the board shall be held upon the written request of 1/3 of the Board.” Ayes: 7 – Griesbach, Widener, Riste, Hall, Jacobson, Finch and Farrey. Nays: 29. LOST.

Motion by Supervisor Kline and seconded to amend the Rules of the Winnebago County Board as follows:

- Delete section 24.14 Temporary Committee on County Board Size
- Delete section 24.20 Personnel Function Committee
- Change any references to a “38” member board to a “36” member board
- Add tentative county board meeting dates for 2008-2009

Supervisor Kline’s motion CARRIED BY VOICE VOTE.

Motion by Supervisor Brennand and seconded to amend Sec. 23.1, L. by changing "Advisory" to "Member".
CARRIED BY VOICE VOTE.

Motion by Supervisor Brennand and seconded to amend Sec. 24.12 by deleting, "who shall be without a voting privilege." CARRIED BY VOICE VOTE.

Vote on original motion by Supervisor Rengstorf to approve Resolution No. 1-42008. Ayes: 35. Nays: 1 –
Hall. CARRIED.

APPOINTMENT OF COMMITTEE ON COMMITTEES

Chairman Albrecht appointed Supervisors Diakoff, Brennand, Wingren and Koziczkowski to serve with him on the Committee on Committees. They will meet on Friday, April 18 at 10:00 a.m.

Motion by Supervisor Robl and seconded to adjourn until 6:00 p.m. on Tuesday, April 22, 2008. CARRIED BY VOICE VOTE.

The meeting was adjourned at approximately 8:25 p.m.

Respectfully submitted,
Susan T. Ertmer
Winnebago County Clerk

State of Wisconsin)
County of Winnebago) ss

I, Susan T. Ertmer, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their organizational meeting held April 15, 2008.

Susan T. Ertmer
Winnebago County Clerk