

**SPECIAL ORDERS SESSION
COUNTY BOARD MEETING
TUESDAY, SEPTEMBER 2, 2008**

Chairman David Albrecht called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance and an invocation by Supervisor Locke.

The following Supervisors were present: Konezke, Griesbach, Eisen, Ramos, Roh, Koziczowski, Smith, Hamblin, Albrecht, Gabert, Riste, Thompson, Hall, Wingren, Jacobson, Warnke, Norton, Robl, Wright, Schmuhl, Kline, Locke, Nelson, Finch, Sievert, Farrey, Diakoff, Brennand, Ellis and Reinert.

Excused: Barker, Widener and Lennon.

Absent: Gilchrist.

Motion by Supervisor Robl and seconded to approve the amended agenda for this evening's meeting.

CARRIED BY VOICE VOTE.

PUBLIC HEARING

Arden Tews, 1955 Lynn Drive, Neenah, Chairman of the Town of Menasha, expressed his support of a revision of the County's zoning ordinance, "which would allow the Town to opt out of County Zoning regulations outside of shore land areas." Also in attendance with Chairman Tews were Town Board Supervisors Dennis Gerhart, Barb Hanson, Greg Ziegler and Dale Youngquist, and George Dearborn, Town of Menasha Community Development Director.

Jay Schroeder, 1295 North Lake Street, Neenah, also spoke in support of the Town of Menasha opting out of county zoning. Mr. Schroeder presented his proposal that an intergovernmental agreement be entered into between Winnebago County and the Town of Menasha that would allow the Town of Menasha to "administer and enforce county zoning in a designee capacity in the non-shoreland areas of the Town until Winnebago County completes its comprehensive revision." Mr. Schroeder explained his proposed intergovernmental agreement and left a copy for informational purposes with the County Clerk.

REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS

Supervisor Jacobson reminded the Board that Park View Health Center is holding its 16th annual Fall Festival on Wednesday, September 10 from 1:45 until 3:30. There will be a parade and social activities for the staff and residents of Park View Health Center. He encouraged the Supervisors to attend this special event.

Supervisor Eisen reported that the Elisha B. Smith Public Library (Menasha Public Library) has been selected as the "2008 Library of the Year for the State of Wisconsin" by the Wisconsin Library Association. Supervisor Eisen stated that this is a testament to the City of Menasha, the Town of Menasha and Winnebago County that they are committed to supporting public libraries. He commended the library director and staff for their hard work and dedication.

Supervisor Eisen reported on his attendance at the Wisconsin Counties Association's educational seminar entitled, "Current Issues in County Organization". Issues discussed included county government's roles and responsibilities, the right size of county boards, and county organization legal issues. Supervisor Eisen stated that he came away from this seminar with a clearer understanding of the county board supervisors' and county executives' roles in county government.

CHAIRMAN'S REPORT

Chairman Albrecht reported that Supervisors Barker, Widener and Lennon are excused from tonight's meeting. He reminded the Board to keep Supervisor Lennon in their prayers.

Chairman Albrecht reported to the Board, on behalf of Supervisor Barker, that UW-Fox Valley is having a 75th anniversary celebration on Saturday, September 6. The campus will be open to the public and there will be a wide variety of events for people to participate in—lectures, learning sessions, shows, games, art exhibits, music, etc. There will be a reception and dinner in the evening. Supervisor Barker will be giving a lecture on the history of UW-Fox Valley and the City of Menasha from 1:00 p.m. to 2:00 p.m.

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) UPDATE ON WINNEBAGO COUNTY

Linda Kollmann, Winnebago County Emergency Management Director, thanked the Board for giving FEMA the opportunity to address the Board and explain what their role has been in Winnebago County following the storms and flooding that occurred this summer. Ms. Kollmann introduced Max Rice, FEMA representative; Carl Charrel, Small Business Association; Terry McArdle, public assistance; Cheryl Walz, mitigation; and Jim Roche from public assistance.

Mr. McArdle explained that his role with the Intergovernmental Affairs branch of FEMA's External Affairs Division is to act as your liaison with FEMA.

Mr. McArdle introduced Max Rice, who is part of FEMA's Community Relations Office. Mr. Rice explained what FEMA's role has been in Winnebago County since this summer's flooding and what their role will continue to be. As a member of the Individual Assistance Operation, he works with the people who need assistance in recovering from a disaster. Mr. Rice said they began their operations in June by working with Ms. Kollmann and her department to learn where the major devastation was and what type of assistance was needed.

Mr. Rice presented a breakdown of their activities and the money that was given to people in need. They assisted over 1,300 people between June 25 and August 9 by helping them through the steps that would get them the financial assistance they needed from FEMA to begin their recovery. A copy of Mr. Rice's report is on file in the County Clerk's Office.

Carl Charrel, Public Information Officer with the U.S. Small Business Administration's (SBA) Office of Disaster Assistance, explained that 40% of the funds that go to disaster victims come from the SBA. In a disaster like this one in Winnebago County, the funds come directly from the U.S. Treasury for everyone affected by the disasters—individuals, businesses of all sizes and non-profit organizations. Mr. Charrel explained that they have issued approximately 1,700 applications for home loans (renters & home owners) and 230 business applications. He is very concerned that 83% of the homeowners and renters and 95% of businesses who were issued applications have not completed or returned those applications and the September 15 deadline is fast approaching. He asked that we do whatever we can to get the word out so that people get their loan applications in by September 15 or they will not get further federal assistance.

Mr. Charrel distributed information explaining the role SBA played in Winnebago County's recovery, as well as information on where and how people can submit their loan applications. He stated that the SBA has loaned over \$2 Million to people and they continue to have loan closings every day.

Jim Roche explained that as a member of the public assistance division he is responsible for helping local governments get reimbursement from the federal government. They reimburse two types of work—emergency and permanent. Emergency work would be things like garbage pickup, protective services, etc. Permanent would include things that are damaged or destroyed—roads, bridges, buildings, equipment, utilities, parks, etc. Mr. Roche explained that they are working with various departments in Winnebago County to make sure that they submit applications to get proper reimbursement.

Mr. Roche explained that at this point 27 applications have been made in Winnebago County – 5 are cities, 12 are county units, 2 private, non-profits and 8 special districts (towns, sanitary districts). Mr. Roche stated that he thinks approximately \$1.25 Million in funds will be distributed in Winnebago County, in addition to the \$250,000 that is going to Lourdes High School in Oshkosh, which suffered an approximate \$7 Million loss. Mr. Roche explained that of the \$1.25 Million, the federal government will pay 75%, the State of Wisconsin pays 12.5% and the county pays 12.5%.

Mr. Roche thinks that they will finish their work by the end of October.

Cheryl Walls explained her role with hazard mitigation and how they assist people in a disaster situation. She said the definition of mitigation is, "the actions taken to reduce or eliminate long term risk to people and property from hazards and their affects." Ms. Walz explained that while clean up and dealing with mold is an important part of her work, their real purpose is to rebuild safer, stronger and smarter buildings after a disaster. Ms. Walz explained that when she got here on June 18, they began setting up Disaster Recovery Centers (DRC). DRCs are where individuals come to learn what they have to do—property clean up, mold prevention, how to rebuild, how to prevent future damage, etc. Ms. Walz stated that one of the most important things they do is educate people on the National Flood Insurance Plan and how important it is for people to participate in it.

WINNEBAGO COUNTY FAIR UPDATE – CHRISTINE KINDERMAN

Christine Kinderman, Winnebago County Fair Association Director, thanked the Board for the support that they have given to the fair over the years. She also thanked those that attended the opening ceremonies for this year's fair.

Ms. Kinderman reported that the Fair Association is made up of 19 county residents—one is the president and one is the treasurer. The president and treasurer are compensated for their work, but the other directors volunteer their time. Ms. Kinderman also acknowledged all the other people that volunteer their time to make the fair a success—superintendents, department clerks and helpers, family and friends of the Board of Directors and barn herdsmanship judges. She thanked those supervisors who assisted in judging at the fair.

Ms. Kinderman distributed information on the history of the Winnebago County Fair and information on the fair's Transition Plan developed by UW-Extension and the Fair Association.

Ms. Kinderman explained that the Fair Association directors and others get involved with the fair because they want to, "provide the youth of Winnebago County the opportunity to showcase their achievements and to reach their fullest potential within a supportive environment." She explained that the fair also offers these same opportunities to participate in the fair to all citizens of Winnebago County regardless of their race, age, sex or religious beliefs.

Ms. Kinderman explained that a wide variety of people and organizations participate in the fair. They include:

- Junior Exhibitors – young people in kindergarten through 20 years of age who are members of a youth group with adult leadership—i.e., Boy Scouts, Girl Scouts, etc.
- Open Class – open to everyone who is a resident of the county and is over the age of 18 and is not eligible for Junior Fair.
- Community Event – the fair is an event that everyone in the community can attend and enjoy.

Ms. Kinderman explained that the fair is funded in a variety of ways—sponsorships by area companies and individuals, raffle tickets, selling campsites to exhibitor families, beverage sales, ticket sales, fair association memberships, \$2.00 exhibitor fee and a \$50,000 annual grant from Winnebago County.

Ms. Kinderman described some of the expenses they incur putting on the fair:

- General expenses - ambulance, insurance, first aid, entertainment, portable restrooms, parking attendants, etc.
- Junior Fair expenses – premiums, ribbons, trophies, judges, etc.
- Open Class expenses – premiums, judges, superintendents, etc.
- County department invoices – Parks Department for utilities and supplies, Sheriff’s Office and Solid Waste.

Ms. Kinderman said that over 10,000 hours were put in by everyone involved with the Fair Association to have a successful fair. These do not include the hours put in by county department personnel.

Ms. Kinderman then introduced some of the people that participated in this year’s fair and had them describe their fair experiences. Those people were:

- Abbey Reinert, 4th grader and former Cloverbud
- Joe Treu, 11th grader
- Kevin VanDeVen, junior at Neenah High School
- Mary Nortman, open class participant and superintendent for photography
- Paula Treu, organization leader and parent

Ms. Kinderman stated that the fair offers wonderful opportunities for these participants to learn and grow. She encouraged the Board to attend a future Fair Association meeting.

COMPREHENSIVE REVISION OF THE COUNTY ZONING ORDINANCE – JERRY BOUGIE, COUNTY PLANNER

Jerry Bougie, Director of Planning & Zoning, explained their upcoming project to complete a comprehensive revision of the county’s zoning ordinance and what will be involved in that project:

- A comprehensive revision of the county zoning ordinance is different than the county’s comprehensive plan. The revision will be an “implementation tool” of the county’s comprehensive plan.
- The last comprehensive revision to the county’s zoning ordinance was in 1979. There have been regular updates and amendments to the ordinance since that time.
- Currently 8 of the county’s 16 townships are under county zoning. They are: Algoma, Clayton, Menasha, Neenah, Nekimi, Omro, Oshkosh and Winchester.
- County shoreland is also under the county’s zoning ordinance. The areas considered county shoreland are lands 300’ from navigable waterways and 1000’ from lakes and ponds.
- Approximately 70% of the county’s unincorporated land area is under the county’s zoning ordinance.
- Approximately 800 zoning permits are issued every year—40% of those are in shoreland areas.
- Comprehensive revision is being done because:
 - It’s been 30 years since the last revision
 - For consistency between the county zoning ordinance and the Comprehensive Plan
 - The revision is part of the county’s Comprehensive Plan
 - Updates are needed to better accommodate current development activities and patterns
 - Current ordinance is difficult to navigate
 - Towns will be given an opportunity to continue under county zoning or to opt out
- Comprehensive Revision Process:
 - Procedures to do the revision are statutory
 - Planning & Zoning approved and gave direction to do the revision in October 2007
 - Ordinance was inventoried and a consultant has been hired
 - Ordinance revision activities:
 - Begin in September 2008 – meetings, workshops, hearings, ordinance drafting, mapping, etc. (periodic status reports to the County Board)
 - Estimated completion – April 2010
 - Committee and County Board approval – Fall 2010

- If new ordinance is adopted by County Board, towns have up to one year to approve the new ordinance.
 - If approved by the town within one year, the entire town is bound by county zoning
 - If not approved by the town within one year, the county's zoning ordinance will not apply to the town, except in shoreland areas.
 - County shoreland ordinance will be implemented immediately following County Board approval, County Executive signature and publishing.
 - Areas not in shoreland will likely require county to administer two ordinances—old and new—until the one year window closes.
 - It's estimated that the new ordinance will be in full effect by the fall of 2011.
- Relationship of comprehensive revision of the zoning ordinance to the Comprehensive Plan:
 - Revision of the zoning ordinance is a key implementation item in the Comprehensive Plan
 - Zoning ordinance and related decisions are required to be consistent with the Comprehensive Plan.

Mr. Bougie then took questions from the Board and Dale Youngquist, Town of Menasha Supervisor.

Motion by Supervisor Robl and seconded to adjourn until the Board's next meeting on Tuesday, September 16, 2008. CARRIED BY VOICE VOTE.
The meeting was adjourned at approximately 8:20 p.m.

Respectfully submitted,
Susan T. Ertmer
Winnebago County Clerk

State of Wisconsin)
County of Winnebago) ss

I, Susan T. Ertmer, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their Special Orders Session held September 2, 2008.

Susan T. Ertmer
Winnebago County Clerk