

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: October 21, 2015

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: David Albrecht
Mike Easker
Jerry Finch

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Coordinator
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the October 21, 2015 agenda with an adjustment to Item #5 to include approval of the October 7, 2015 Closed Session Minutes, made by K. Robl and seconded by S. Locke. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Semrau explained to the Solid Waste Management Board (SWMB) that Senator Robert Cowles (R - Green Bay) has introduced 2015 Senate Bill 340, to increase the appropriation to the Wisconsin Department of Natural Resources (WDNR) for providing grants to responsible units of local government for certain eligible recycling expenses by \$2,300,000 for fiscal year 2015-16. J. Semrau will provide further detail on Senate Bill 340 at the next SWMB meeting.

5. Approval of Minutes – October 7, 2015 Open and Closed Session: Motion to approve the October 7, 2015 open and closed session minutes, made by K. Robl and seconded by P. Eisen. Motion carried 6-0.
6. Discussion – Landfill Gas Operations Report: J. Rabe updated the SWMB with the following landfill gas operations report.

Landfill Gas Operations – October 20, 2015			Meter Op. Hours	One-Week Runtime
Engine #1	Running at 987 KW		40495	163
Engine #2	Running at 987 KW	Oil changed	40571	161
Engine #3	Running at 950 KW		9518	69
Engine #4	Running at 960 KW	Started decoke on 10/20/15	2877	123
Engine #5	Running at 1426 KW		4159	161
Sunnyview Compressor	Compressor A&B running at 52%; Pipeline outflow = 1630 scfm.	Cleaned west header condensate sump		
Sunnyview Flare	Flare – Off; Vacuum = -32’’ wc; Blower 103/104 running at 70%; 105–Off			
Sunnyview Gas Field	CH4 = 50.1% O2 = 2.0%			
Snell Rd Flare	Flare – On; Flow = 117 scfm; Vacuum = -14.0’’ wc			
Snell Rd Gas Field	CH4 = 43.1% O2 = 1.9%			

- WPS/Highway Revenues were \$280,953 for September 2015 (on pace to exceed the budgeted revenues of \$2.8 Million).
- Leachate recirculation at Sunnyview Landfill Co-Disposal Site began on September 28, 2015. Approximately 10,000 gallons per week of leachate is recirculated in effort to improve landfill gas flows.
- WDNR completed a bi-annual Air Inspection at Sunnyview and Snell Road Landfills on October 8, 2015. Engine maintenance records and annual reports were reviewed during the inspection. No issues were noted in the WDNR Site Visit Report. A side note in the report indicated that the Notice of Violation for formaldehyde limit exceedance issued by WDNR in January 2014 was closed out in June 2014.

Discussion ensued amongst the SWMB.

7. Discussion – Organics Management Update: K. Pernsteiner presented the SWMB with the following Organics Management Update.
- K. Pernsteiner, J. Semrau and R. Bloom met with Casey Lamensky, WDNR on October 7, 2015. The WDNR Compost License and documentation required for the WDNR Inspection Report were discussed. C. Lamensky also reviewed the Sunnyview Landfill Organics Site Plan with Staff and made suggestions for operations.
 - Staff started a compost windrow on October 7, 2015; temperature is being monitored weekly and the windrow should be completed this week.
 - Further site preparation is needed for composting during fall and winter months.
 - On-site brush chipping and grass/leaf material hauling to the University of Wisconsin (UW) - Oshkosh biodigester will both continue.
 - K. Pernsteiner is working with Human Resources and Corporation Counsel to hire a UW - Oshkosh intern to assist with development and documentation of the compost program.

Discussion ensued amongst the SWMB.

8. Discussion/Action – Authorize Change Orders for Diesel AST Installation Project: K. Pernsteiner explained to the SWMB that on May 6, 2015 the Diesel Aboveground Storage Tank (AST) Installation Project (SW04-15) (project) was awarded to U.S. Venture Inc., Appleton, WI for \$75,945 (Base Bid). The Optional Item (fuel management equipment), quoted at \$11,625, was not included in the award to allow for further coordination with other county departments that were interested in purchasing similar equipment. K. Pernsteiner confirmed that the Airport will also be installing the fuel management equipment which reduced the cost estimate for each department. K. Pernsteiner also indicated the shallow groundwater encountered during underground storage tank removal required potential contact water to be removed and hauled to a treatment plant for disposal. This added \$2,550 (Future Environmental) and \$1,562 (Chief Liquid Waste) to the project cost.

K. Pernsteiner presented the SWMB with the following project change orders:

Optional Item: Fuelmaster Controls - Proposed	\$10,455
Change Order: Future Environmental - Groundwater Pumping	\$2,550
<u>Change Order: Chief Liquid Waste - Groundwater Pumping</u>	<u>\$1,562</u>
Total Optional Amount and Change Orders	\$14,567
 Revised Total Contract Amount	 \$90,512

K. Pernsteiner requested the SWMB to consider authorizing Change Orders for the Diesel AST Installation Project (SW04-15) increasing the original contract amount by \$14,567, to a total contract amount of \$90,512.

Discussion ensued amongst the SWMB.

Motion to authorize Change Orders for the Diesel AST Installation Project (SW04-15), increasing the original contract amount by \$14,567, to a total contract amount of \$90,512, made by P. Eisen and seconded by D. Nelson. Motion carried 6-0.

9. Discussion/Action – Authorize Vendor Change for Electronics Recycling Services: J. Semrau explained to the SWMB that the Electronics Recycling Services (SW06-15) contract was awarded to R3NEW on May 20, 2015 for recycling Winnebago County (WC) collected Mixed-EED and Non-EED electronics. Outagamie County (OC) also selected R3NEW for electronics recycling services through the SW06-15 Request for Proposal (RFP). On October 7, 2015, J. Semrau and Christine Miller, OC, received letters from Brian Arpke, Owner, R3NEW requesting WC and OC consider releasing R3NEW from the Electronics Recycling Services contract. B. Arpke cited a number issues, including the large quantity of electronic devices received through the WC and OC programs (particularly TV's) that challenged the operations at R3NEW and the amount of supplies required to ship these devices from the county collection sites. B. Arpke asked WC and OC to consider using Dynamic Recycling (Dynamic), LaCrosse, WI which is better suited for the electronic device types/quantities collected at WC and OC Facilities.

J. Semrau explained to the SWMB that Dynamic also submitted pricing for the SW06-15 RFP; J. Semrau recently toured Dynamic's facility and found that it has well established operations and can meet the requirements of the RFP. Dynamic's proposed rates for WC and OC Electronics Recycling Services are:

Mixed-EED and Non-EED Electronics - \$0.15/lb (same as R3NEW)
CDs/DVDs/VHS - \$0.55/lb
Printer Cartridges - \$0.01/lb credit
Shrink Wrap - \$0.45/lb.

Dynamic will spot a 53' trailer at each site. R3NEW has agreed to work with Dynamic for trailer logistics during the transition.

J. Semrau requested the SWMB to consider terminating the Electronics Recycling Services (SW06-15) contract per R3NEW's request and authorize an Electronics Recycling Services contract with Dynamic at their proposed rates.

Discussion ensued amongst the SWMB.

Motion made to terminate the Electronics Recycling Services contract with R3NEW and accept Dynamic's proposed rates for a new Electronics Recycling Services contract for the WC SWMB Facility, made by K. Robl and seconded by G. Konrad. Motion carried 6-0.

10. Future Agenda Items: P. Eisen requested a tour of the SWMB Facility areas considered for End Use Planning improvements.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for November 4, 2015 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by S. Locke. Motion carried 6-0. Meeting was adjourned at 9:54 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – November 4, 2015