

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: September 19, 2012

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
David Albrecht  
Pat Brennand  
Mike Easker  
Jerry Finch  
Gerry Konrad  
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kurt Pernsteiner, Facility Manager  
Jennifer Semrau, Recycling Specialist  
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the September 19, 2012 agenda, made by K. Robl and seconded by J. Finch. Motion carried 9-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: P. Eisen informed the SWMB that there was a front page article in the Appleton Post Crescent today pertaining to Outagamie County and the use of biosolids for composting.
5. Approval of Minutes – September 5, 2012 Open Session: Motion to approve the September 5, 2012 open session minutes, made by J. Finch and seconded by K. Robl. Motion carried 9-0.
6. Discussion – Final 2013 Budget Documents: J. Rabe distributed the final 2013 Budget Detail and reviewed the changes since the August 28, 2012 meeting with the County Executive with the Solid Waste Management Board (SWMB) as follows:

- 'Other Public Charges' reduced from \$350,000 to \$0 – this item was removed by SWMB staff because full reimbursement of our Administrative costs will be determined during the final BOW audit for 2013 (final revenue amount depends on regional landfill performance).
- 'Refunds Municipal' increased from \$138,204 to \$147,846 – this was revised based on changes to our estimated Signing Municipalities reconciliation for surplus SSR commodity revenues (based on the current Recycling Agreement).
- 'Health Insurance' reduced from \$244,603 to \$221,855 – this was revised due to recent changes to Health Insurance Provider costs.
- On the last page, the reference to 'Levy' was removed and 'Surplus/(Deficit)' was added.
- The above changes resulted in a 2013 budget deficit of (\$2,081,458); less capital outlay and debt principal payments; which yields a final net 2013 Budget deficit of (\$694,842).
- A 'Fund Adjustment' line item was also added (funds from retained earnings) which shows a net zero/balanced budget.

Discussion ensued amongst the SWMB.

7. Discussion/Action – Electronic Waste Recycling Update: J. Semrau provided an electronic waste recycling update as follows:

On-Going Program

- On-going program of collecting computers and electronics continues to be successful.
- In May 2012, Winnebago County (WC) switched providers for electronics recycling to Sims Recycling Solutions (Sims), West Chicago, IL after an RFP process.
- Working with Sims is going well and they have been providing the necessary supplies and swapping out the trailer in a timely manner.
- Sims provides a \$0.05/lb. credit on eligible electronic devices, paid quarterly.
- According to reporting from the scale, in 2011, 2,895 customers dropped off 6,000 electronic items.
- In 2012, year to date, 1,828 customers have dropped off 3,645 electronic items. Annualizing this data, we will likely end the year slightly lower than 2011.
- This data is similar to what we reported to the WDNR for the annual E-Cycle Collector report, submitted by August 1 each year. The E-Cycle program year runs from July 1 to June 30.
- During the first 'year' of the E-Cycle program, collectors reported a half year of data as the program began January 1 (January 1-June 30, 2010). During the first half of 2012, Winnebago County collected 121,591 lbs. of 'eligible electronic devices' (Annualized Est. = 243,182 lbs.).
- The second 'year' of the E-Cycle program (July 1, 2010-June 30, 2011), WC collected 314,956 lbs. of 'eligible electronic devices.'
- For the third 'year' of the E-Cycle program (July 1, 2011- June 30, 2012), WC collected 288,549 lbs. of 'eligible electronic devices.'
- This shows a decrease in electronics collection by WC, likely due to the increase in other recycling opportunities.
- However, WC still collects a full semi trailer worth of electronics every 3-4 weeks.

County Employee Electronics Event

- WC Sustainability Committee held an Electronics Recycling Day for WC Employees on May 9, 2012.
- For this event, we worked with the electronics recycling service provider the WC IS Department uses, DP Electronics (DP). DP accepted all electronics at no charge and provided trucks and personnel to ship the materials.
- Event was held at the Expo Grounds, from 7 a.m. to 6 p.m. to try to accommodate the various WC employee shifts (as materials needed be dropped off during non-work hours [before/after, lunch or break]).
- A suggested donation of \$1/item generated funds for the Sustainability Committee and the event raised \$541.00.
- A total of 12,867 lbs. of electronics were collected, including 88 TVs, 167 pieces of computer equipment and much more.
- The material completely filled the truck/trailer and box truck, with still more material that needed to be picked up on a separate trip the following day.
- Over 100 employees, representing 17 different departments, brought material to the event.
- Sustainability Committee is interested in doing another collection, perhaps after the holidays.

P. Eisen asked if J. Semrau monitored commodity markets and could share with the SWMB at a future meeting. J. Semrau indicated she does monitor these markets and could present at a future meeting if desired.

Discussion ensued amongst the SWMB.

8. Discussion – Schedule for End Use Plan Charette: J. Rabe indicated that three dates were possibilities for the End Use Plan Charette: Thursday, October 18; Friday, October 19; and Friday, October 26. J. Rabe said the Charette process usually takes 4-6 hours and includes tours at both sites, small group brainstorming and large group consensus development towards two options for each site. Potential participants include: SWMB, SW Dept. staff, Parks Director, Planning and Zoning Director, City of Oshkosh Parks staff, Foth and AES staff.

P. O'Brien questioned whether a shorter meeting could accomplish the same thing, perhaps not including tours.

Discussion ensued amongst the SWMB.

9. Discussion – Transfer Station Operations Report: K. Pernsteiner provided a transfer station operations report as follows:

2012 Winnebago County Transfer Station Loads and Tonnages

MSW					
Month	Loads	Tons	Avg Tons Per Load	Hauling Cost/Load	Hauling Total Cost
July	335	6,343	18.94	\$ 168.47	\$ 56,437.45
August	615	11,975	19.47	\$ 173.06	\$ 106,431.90
	950	18,318			\$ 162,869.35

Single Stream Recycling					
Month	Loads	Tons	Avg Tons Per Load	Hauling Cost/Load	Hauling Total Cost
January	88	1,004	11.41	\$ 169.23	\$ 14,892.24
February	72	836	11.62	\$ 170.77	\$ 12,295.44
March	75	949	12.66	\$ 173.83	\$ 13,037.25
April	72	891	12.38	\$ 173.83	\$ 12,515.76
May	86	1,014	11.79	\$ 171.53	\$ 14,751.58
June	80	889	11.11	\$ 168.47	\$ 13,477.60
July	79	908	11.49	\$ 168.47	\$ 13,309.13
August	83	958	11.54	\$ 173.06	\$ 14,363.98
	635	7,449			\$ 108,642.98

Notes:

Started transfer the transition of MSW to Outagamie County July 15, 2012.  
Hauling cost is \$170.00 per ton with a monthly fuel surcharge/credit adjustment.

J. Finch asked if SWMB should consider buying our own trucks for hauling. J. Rabe reminded that the SWMB that we have a multi-year contract with Kreilkamp Trucking. D. Nelson suggested that we should have at least two years worth of hauling data before and evaluation is performed. P. Brennand added that a long-term hauling evaluation is necessary before we begin sending waste to the Brown County South landfill.

Discussion ensued amongst the SWMB.

10. Discussion – Landfill Gas Project Updates: J. Rabe updated the SWMB on the landfill gas operations as follows:

Landfill Gas Operations – September 18, 2012		
Engine #1	Running at 987 KW	
Engine #2	Running at 987 KW	
Engine #3	Running at 987 KW	
Engine #4	Running at 1060 KW	
Engine #5	Down	Rebuild/decoke in process. 60% complete.
Sunnyview Compressor	Compressor A running at 85%. Pipeline outflow 1405 scfm.	Compressor B motor out for repair.
Sunnyview Flare	Flare – On Flow – 535 scfm Vacuum = -36’’ Blowers 104 & 105 = 78%	
Sunnyview Gas Field	CH4 = 49.6% O2 = 1.8%	
Snell Road Compressor	New flare skid in place; scheduled to start today	
Old Snell Road Flare	Running Vacuum = -44.9’’	Shutting off today
Snell Road Gas Field	CH4 = 39.8% O2 = 3.9%	

J. Rabe updated the SWMB on landfill gas projects as follows:

- WPS Revenues - \$276,077 for August 2012 (on target to meet/exceed budgeted revenues).
- Odors have been more prevalent lately – having issues with oxygen; reduced vacuums accordingly.
- Engine #4/5 project – planned Engine #5 shutdown on September 7 and will be restarted by September 24; September 17 meeting with Facilities personnel/consultants/contractors to review operational parameters of systems; final Engine #4/5 testing to be completed the week of September 24-28.
- Sunnyview – New flare stack and 3<sup>rd</sup> blower are installed and operational.
- Snell Road – New flare system is installed and will be started today.
- Surface Emissions Monitoring (3<sup>rd</sup> Qtr) – will be performed the week of September 24-28.
- Landfill Gas Leachate Extraction System - Terra completed well drilling; proceeding with leachate/air piping and leachate pump/wellhead installations thereafter; followed by compressor/building installation. Substantial completion by November 1 and final completion by November 8.

Discussion ensued amongst the SWMB.

11. Future Agenda Items: None.
12. Set Next Meeting Date: The next meeting date will be October 3, 2012 at 9:00 a.m.
13. Adjournment: Motion to adjourn made by J. Finch and seconded by M. Easker. Motion carried 9-0. Meeting was adjourned at 10:02 a.m.

Respectfully Submitted,

Jennifer Semrau  
Recycling Specialist

**Approved by SWMB – October 3, 2012**