

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: August 21, 2013

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
Pat Brennand  
Jerry Finch  
Gerry Konrad

EXCUSED: David Albrecht  
Mike Easker  
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kathy Hutter, Confidential Secretary  
Kurt Pernsteiner, Facility Manager  
Jennifer Semrau, Recycling Specialist  
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the August 21, 2013 agenda, made by K. Robl and seconded by J. Finch. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: P. Brennand announced that the Winnebago County Board received two more damage claims from Kreilkamp, bringing the total to five claims in the past six months.
5. Approval of Minutes – August 7, 2013 Open and Closed Session: Motion to approve the August 7, 2013 open and closed session minutes made by J. Finch and seconded by G. Konrad. Motion carried 6-0.
6. Discussion - 2014 Budget Document Distribution: J. Rabe distributed final documents for the 2014 budget packets to the Solid Waste Management Board (SWMB). Changes to the Mission

Statement, 2013 Accomplishments and 2014 Goals & Objectives were made as discussed at the August 7, 2013 SWMB meeting. Finance required changes to SSR Amortization and Payroll line items. The changes made by Finance also affected the 2014 Highlights section. By keeping the \$2/ton increase in solid waste tipping fees and making no change to single stream recycling tipping fees the 2014 Budget now yields a (\$306,796) deficit. J. Rabe and K. Pernsteiner will meet with the County Executive & Finance Director at 9:00 a.m. on August 23, 2013.

Discussion ensued amongst the SWMB members.

7. Discussion – NEWCMG/WCSWMA Fall Conference 2013: J. Rabe distributed itinerary/registration forms on the upcoming NEWCMG/WCSWMA Fall Conference 2013 to the SWMB. The conference is scheduled for October 2-3, 2013 in Waupaca. Registration and room reservations are due by September 20, 2013. Completed registration forms should be submitted to Kathy Hutter. Keep in mind the conference dates conflict with a regular SWMB meeting on October 2, 2013.
8. Discussion/Action – Final Cover Construction Project Update: J. Rabe presented the Final Cover Construction Project Update to the SWMB as follows:
  - Construction is progressing well as weather has been cooperating.
  - 2' compacted clay is complete
  - Geomembrane installation continues – estimate 2-3 days remain.
  - Geocomposite installation continues – estimate 5-6 days remain.
  - 2.5' rooting zone placement continues along with gas system piping/abandonments.
  - Surface water management features, topsoil placement and access road construction remain.
  - Three pay requests have been processed to date = \$1.932 million (total project \$4.165 million); pay request #4 to be submitted later this week.

Change Order Item Summary:

Additions:

Temporary Gas Piping/Miscellaneous T&M (to date)	\$26,900
Excess fill/C&D removal	\$10,400
Additional fill placement	\$15,700
Additional final cover area	\$35,500
Estimated T&M for gas piping/miscellaneous	\$30,000
Estimated existing diversion berm work	\$5,000
Estimated repaving road crossing	\$7,000
<b>Subtotal</b>	<b>~\$130,500</b>

Deducts:

Reduced clay volume	\$15,600
Eliminate contractor clay	\$75,200
Reduced contractor rooting zone	\$100,000
<b>Subtotal</b>	<b>~\$190,800</b>

Net contract reduction of ~\$60,300 is possible. Contract times remain at September 20, 2013 for substantial completion and September 27, 2013 for final completion.

9. Discussion – Landfill Gas Operation Update: J. Rabe updated the SWMB on the landfill gas operations as follows:

Landfill Gas Operations – August 21, 2013		
Engine #1	OFF	Not enough gas to run
Engine #2	Running at 987 KW	
Engine #3	OFF	Being de-coked
Engine #4	Running at 1060 KW	
Engine #5	Running at 1426 KW	
Sunnyview Compressor	Compressor A running at 74%. Pipeline outflow 1153 scfm.	
Sunnyview Flare	Flare – On; Flow – 564 scfm; Vacuum = -50’’ wc; Blowers at 82%	
Sunnyview Gas Field	CH4 = 52.8%    O2 = 1.0%	
Snell Rd Flare	Flare – On; Flow – 182 scfm; Vacuum = -16.5’’ wc	
Snell Rd Gas Field	CH4 = 34.6%    O2 = 2.1%	

J. Rabe updated the SWMB on WPS revenues, site odors and projects as follows:

- Odors still remain as a result of the final cover construction project; should be much improved once project is complete at the end of September 2013.
- WPS Revenues – \$280,494 in July 2013 (on pace for \$3 million for 2013)
- p-BACT – still in discussions with Wisconsin Department of Natural Resources (WDNR); requesting no additional equipment for our site (increased preventative maintenance only)
- Siloxane Removal System – June 2013 sample shows siloxanes levels are dropping but hydrogen sulfide levels are increasing; further discussions with vendors yield additional equipment required for hydrogen sulfide removal which increases payback time; continue evaluating equipment options/costs before “Go/No Go” decision is made.
- Gas Migration at Snell Road – 5.2% methane reading in gas probe GMB-13 required WDNR notification; further data collection yields migration in south portion of site (same general area as 2001); need to increase vacuums in this part of site and are considering options.

Discussion ensued amongst the SWMB members.

10. Closed Session – Pursuant to 19.85(1) (e) and (g), Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and for the purpose of conferring with legal counsel for the governmental body

who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

a. Fox Valley Energy Center Disposal Agreement

Motion made by K. Robl and seconded by J. Finch at 9:56 a.m. to convene into closed session. Motion carried 6-0 by roll call vote.

11. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:03 a.m. made by J. Finch and seconded by K. Robl. Motion carried 6-0 by roll call vote.
12. Discussion/Action – Fox Valley Energy Center Disposal Agreement: No action taken at this time.
13. Future Agenda Items: None.
14. Set Next Meeting Date: The regularly scheduled meeting on September 4, 2013 will be canceled and the next SWMB meeting date will be September 18, 2013 at 9:00 a.m.
15. Adjournment: Motion to adjourn made by J. Finch and seconded by P. Brennand. Motion carried 6-0. Meeting was adjourned at 10:06 a.m.

Respectfully Submitted,

Kathryn Hutter  
Confidential Secretary

**Approved by SWMB – September 18, 2013**