

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 6, 2014

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Jerry Finch
Mike Easker (9:02 a.m. - 11:28 a.m.)
Gerry Konrad
Susan Locke
Doug Nelson (9:01 a.m. - 10:49 a.m.)

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Specialist

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the August 6, 2014 agenda, made by K. Robl and seconded by J. Finch. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: P. Eisen announced to the Solid Waste Management Board (SWMB) that the Request for Proposal (RFP) for replacing the oldest truck scale located at the Landfill Office was posted as a Public Notice in print editions of the *Oshkosh Northwestern* on July 25, 2014 and August 1, 2014. J. Rabe explained that the replacement truck scale bids were due on August 14, 2014.

P. Eisen asked if Engine #3's shortblock replacement was completed. J. Rabe explained that the shortblock delivery was delayed by 10 days. The shortblock was delivered and swapped out on July 31, 2014. Inland technicians have been on-site during the week of August 4, 2014 and they hope to complete the repair work by the end of the week.

J. Rabe reported that he accepted a Summons and Complaint (Summons) on behalf of the SWMB on August 5, 2014. The Summons is for a Claim for Damages filed by Mark Michelic which was last discussed at the February 5, 2014 SWMB Meeting in Closed Session. The Summons also names Lead Operator, Russ Bloom, Winnebago County, the State of Wisconsin and Wisconsin Department of Corrections. J. Rabe forwarded the Summons to Corporation Counsel, J. Bodnar.

5. Approval of Minutes – July 16, 2014 Open Session: Motion to approve the July 16, 2014 open session minutes, made by K. Robl and seconded by G. Konrad. Motion carried 8-0.

6. Discussion – 2015 Budget Workshop: J. Rabe presented the SWMB with the draft 2015 Budget as follows:

- July 31, 2014 Memorandum summarizing the Draft 2015 Budget
- Mission Statement/Program Descriptions
- Table of Organization
- 2014 Accomplishments/2015 Goals & Objectives
- Budget Detail
- Capital Outlay
- Travel & Conference, Small Equipment, Capital Outlay and Architect Engineer Summaries
- Program Budgets, Escrow Accounts, Cash & Interest, Tipping Fee/WDNR Surcharge and Retained Earnings Summaries

P. Eisen requested the following Goals & Objectives from the 2014 Budget be carried over to the 2015 Budget.

- Goal #5 - Pursue amendment to Municipal Recycling Agreements resulting from the improved efficiencies realized by construction/operation of the Tri-County Regional Program single stream recycling processing facility.
- Goal #8 - Continue efforts to increase/maintain solid waste and recycling tonnages for Winnebago County and the Tri-County Regional Program.

P. Eisen suggested listing Goal #1 on the 2015 Goals & Objectives as six individual goals.

Discussion ensued amongst the SWMB.

J. Rabe distributed the 2015 Budget Narrative – Highlights/Significant Changes section that was inadvertently left out of the draft budget packets.

J. Rabe indicated that waste and recycling hauling costs included in the Budget Detail have been reduced due to the compactor installations and the revised hauling rates from Kreilkamp Trucking (for compactor trailers).

J. Rabe indicated that landfill gas power sales revenues were held at \$2.8 Million, with hope that leachate recirculation efforts will allow landfill gas flows to remain steady so all five (5) engines and the flare can be operated.

Discussion ensued amongst the SWMB.

7. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the 2014/2015 Tonnage & Revenue Report and 2015 Tipping Fees.

Motion made by K. Robl and seconded by J. Finch at 10:26 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:25 a.m. made by J. Finch and seconded by M. Easker. Motion carried 7-0 by roll call vote.

9. Discussion/Action – Consider Approval of 2015 Budget and Tipping Fees: Motion to approve the 2015 Budget with the discussed changes and increase the solid waste tipping fee by \$1.00/ton (\$40/ton gate rate) to accommodate the proposed \$1.00/ton increase in the Outagamie County Regional Landfill rate, made by G. Konrad and seconded by J. Finch. Motion carried 6-1. (Nays: P. Eisen)

Motion to maintain the recycling tipping fee (\$5.00/ton gate rate) made by M. Easker and seconded by K. Robl. Motion carried 7-0.

10. Future Agenda Items: None.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for August 20, 2014 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by G. Konrad and seconded by J. Finch. Motion carried 7-0. Meeting was adjourned at 11:28 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – August 20, 2014