

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: July 11, 2012

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Paul Eisen, Secretary
Pat Brennand
Mike Easker
Jerry Finch
Gerry Konrad
Doug Nelson
Ken Robl, Vice Chairman (9:00 a.m. – 10:00 a.m.)
David Albrecht (9:09 a.m. – 10:27 a.m.)

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Bartell, Solid Waste Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Specialist
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the July 11, 2012 agenda, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: None.
5. Approval of Minutes – June 20, 2012 Open and Closed Session: Motion to approve the June 20, 2012 open and closed session minutes, made by J. Finch and seconded by M. Easker. Motion carried 7-0 with D. Nelson abstaining.
6. Discussion/Action – Transfer Station Operation/Direct Hauling Options: J. Semrau and K. Pernsteiner presented the Solid Waste Management Board (SWMB) with updated estimates of what it would cost the SWMB to transfer trash and recycling to Outagamie County (OC) with select northern Winnebago County (WC) communities direct hauling, and other northern communities coming through WC's transfer station (TS). The SWMB was provided with a handout of this data.

The northern communities in consideration are the Town of Menasha and Cities of Neenah and Menasha. J. Semrau stated that the City of Menasha already direct hauls their recycling to OC and is planning on direct hauling their trash to OC as well (will not cost them any more to direct haul). J. Semrau stated that in the Town of Menasha's contract with Veolia Environmental Services (Veolia) there is a clause in the contract pertaining to Veolia direct hauling trash/recycling to OC (per Jeff Sturgell, Town Administrator, it should not cost them more to direct haul and the contract contains specific language that Veolia share any cost savings with the Town). The City of Neenah indicated direct hauling will cost them significantly more due to increased distance (mileage and manhours) to OC versus WC.

Discussion ensued amongst the SWMB.

General consensus of the SWMB was to allow the City of Neenah (and other communities) to decide if they want to direct haul to OC or haul into WC's TS.

7. Discussion – Landfill Gas Operations/Project Updates: J. Rabe updated the SWMB on the landfill gas operations as follows:

Landfill Gas Operations – July 10, 2012		
Engine #1	Down	Replacing cylinder #10 piston, liner and head. Down for ignition hardware failure. Parts are on the way.
Engine #2	Running at 987 KW	Schedule top end cleaning for end of July.
Engine #3	Running at 987 KW	
Engine #4	Running at 1060 KW	
Engine #5	Running at 1400 KW	Knocking below 10% on two cylinders. Plan on replacing liners/pistons/valves soon.
Sunnyview Compressor	Compressor A and B running at 48%. Pipeline outflow 1381 scfm.	
Sunnyview Flare	Flare – On Flow – 767 scfm Vacuum = -40’’ Blower % = 86	
Sunnyview Gas Field	CH4 = 50.5% O2 = 1.5%	
Snell Road Compressor	Running – Flow 80 scfm	
Snell Road Flare	Off	
Snell Road Gas Field	CH4 = 52.4% O2 = 0.8%	

J. Rabe updated the SWMB on landfill gas projects as follows:

- Surface emissions monitoring for the second quarter were completed in May 2012. The 30 day follow up was completed in June 2012 (third quarter will include monitoring all penetrations and involve WDNR on-site oversight should take place end of September 2012).

- Engine/generator 4/5 – startup/testing took place June 12, 2012; pump/impeller and piping modifications being considered; law enforcement center chiller has arrived and is installed. Final testing on all systems to be done in July/August.
 - Snell Road and Sunnyview flare systems – the 30 day public comment period ends on July 16, 2012. After that period the permit can be issued; hope to have permit by end of July 2012.
8. Closed Session – Pursuant to 19.85(1)(c) and (g), Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- a. Regional Personnel Transition Planning Update
 - b. Inland Power Group – Engine/Generator #5 Warranty
- Motion made by P. Brennand and seconded by J. Finch at 10:17 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.
9. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:25 a.m. made by J. Finch and seconded by P. Brennand. Motion carried 8-0 by roll call vote.
10. Future Agenda Items: None.
11. Set Next Meeting Date: The next meeting date will be July 18, 2012 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 10:27 a.m.

Respectfully Submitted,

Adrienna Bartell
Solid Waste Secretary

Approved by SWMB – August 1, 2012