

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: June 17, 2015

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Jennifer Semrau, Recycling Coordinator
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the June 17, 2015 agenda, made by K. Robl and seconded by P. Eisen. Motion carried 9-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: P. Eisen explained to the Solid Waste Management Board (SWMB) that he attended the Tri-County Recycling Facility Open House on June 13, 2015 and had a few thoughts/concerns to share with the SWMB. P. Eisen further explained that he noticed aging equipment and wanted to make sure adequate maintenance was being performed. P. Eisen also suggested a need for fresh paint on railings and equipment at the facility. P. Eisen asked J. Rabe for more details on equipment repair/replacement funding and contingency planning. J. Rabe stated he will share P. Eisen's concerns with Outagamie County (OC) Operational Staff and will report back to the SWMB in a future Tri-County Recycling update.

J. Semrau explained to the SWMB that the Tri-County Recycling Facility Open House held on June 13, 2015 had over 100 attendees, including government officials and the general public

from throughout Northeast Wisconsin. Overall feedback was positive and a few adjustments will be considered for future Open House events.

J. Rabe reported to the SWMB that on June 3, 2015 the Green Bay *Press-Gazette* ran an online article with the headline, "Brown County considering trash burning plant at landfill." J. Rabe explained that the article, which ran concurrently with articles pertaining to the State Supreme Court's decision on the Oneida Seven Generations Corporation permit for a waste-to-energy plant in Brown County (BC), put a negative spin on one of the options BC is considering in its Resource Recovery Park Final Master Plan. BC contacted the *Press-Gazette* with corrections that resulted in a follow-up article entitled, "Brown County considering options to create landfill income." J. Rabe stated the BC Resource Recovery Park Final Master Plan was presented to the BC Solid Waste Board in May 2015 and has yet to be released to Winnebago County (WC) Staff.

5. Approval of Minutes – June 3, 2015 Open and Closed Session: Motion to approve the June 3, 2015 open and closed session minutes, made by G. Konrad and seconded by D. Albrecht. Motion carried 9-0.
6. Discussion/Action – Loans to General Fund for Capital Projects: J. Rabe explained to the SWMB that at the April 15, 2015 meeting, SWMB members asked Chuck Orenstein, WC Finance Director, to look into using SWMB Retained Earnings to fund Municipal Bonds. C. Orenstein evaluated the SWMB's request and summarized his findings in a June 9, 2015 Memorandum. J. Rabe presented C. Orenstein's Memorandum to the SWMB and explained that C. Orenstein does not recommend lending money to the general fund because the 10-year Municipal Bond investment would lock the SWMB in a low interest rate, when other short-term investment interest rates may rebound. J. Rabe further explained that C. Orenstein does not recommend that the General Fund borrow from the SWMB under a variable rate due to the possibility of accelerated interest rates if the market changes.

Discussion ensued amongst the SWMB.

No Action taken by the SWMB.

7. Discussion – 2015/17 Governor's Budget Update: J. Semrau presented the SWMB with the 2015/17 Governor's Budget Update as follows:
 - The 2015/17 Governor's Budget Summary was first presented at the February 18, 2015 SWMB meeting. Impacts include:
 - 2015-2016 Recycling grant funding to Responsible Units (RUs) reduced by \$4 Million (from \$19 Million to \$15 Million)
 - 2016-2017 Recycling grant funding restored to \$19 Million
 - Elimination of funding for University of Wisconsin (UW)-Extension Solid and Hazardous Waste Education Center (SHWEC) (\$388,200).
 - Elimination of funding for UW-Systems Solid Waste Research program (\$155,400).
 - The SWMB issued a resolution opposing the reduction/elimination of recycling grant funding, UW-Extension SHWEC and UW-System Solid Waste Research program

funding (resolution) in February 2015. The SWMB resolution was forwarded to municipalities of WC, BC, OC, Wisconsin Counties Association, Wisconsin Towns Association, League of Wisconsin Municipalities, Wisconsin Alliance of Cities, Winnebago County State Representatives and State Senators, Joint Committee on Finance and Governor Scott Walker. The WC Legislative Committee and WC Board reviewed and approved the SWMB resolution.

- On May 5, 2015, the Joint Committee on Finance discussed the 2015-2016 recycling grant funding to RUs and did not reinstate funding. Statewide RU funding will be decreased by \$4 Million for the 2015-2016 budget.
- The SHWEC and UW-Systems funding was discussed by the Joint Committee on Finance at a later date and was not reinstated. SHWEC and UW-Systems have given notice to their employees for end of employment on September 30, 2015.

Discussion ensued amongst the SWMB members.

8. Discussion – Neenah Container Lease Update: J. Semrau presented the Neenah Container Lease Update to the SWMB as follows:

- J. Semrau presented the Neenah Container Lease Agreement Report (Report) to the SWMB on April 15, 2015. The SWMB requested J. Semrau to provide the Report to City of Neenah Public Works Staff.
- On May 5, 2015, J. Semrau met with Gerry Kaiser, Director, Neenah Public Works, and Jeff Harding, Assistant Public Works Superintendent to discuss the conclusion of the Neenah Container Lease Agreement (Lease Agreement).
- On June 6, 2015, G. Kaiser and J. Harding presented a Commercial Dumpster Collection Memorandum (Memorandum) to the Neenah Common Council. The Memorandum included: the history of the Lease Agreement, current collection and pricing fees, three (3) options to consider at the conclusion of the Lease Agreement and Neenah Staff recommendation. The three options outlined in the Memorandum include: Maintain the current program, transfer the program to the SWMB, and bid single source service - dumpsters and collection.
- During the week of June 8, 2015, G. Kaiser presented the Memorandum to the Neenah Public Service and Safety Committee (Committee) for discussion. G. Kaiser summarized the Committee's discussion in an email to J. Semrau. The Committee's top concerns with transferring the Neenah Commercial Dumpster Collection Program to the SWMB were based on pricing. The Committee requested that the Neenah commercial container service rate is bid separate from other county-wide SWMB collection rates to reflect efficiency cost-savings in servicing the high concentration of the Neenah commercial containers. The Committee also requested the current rate schedule for SWMB commercial container rentals and an explanation as to how rates are calculated.

J. Semrau explained to the SWMB that the current Refuse and Recyclable Material Collection Services Agreement for the SWMB Container Rental Program ends on December 31, 2015. The City of Neenah commercial containers can be added as a separate bid item in the upcoming Request for Proposal (RFP). J. Semrau further explained that she will plan to accelerate the RFP process to provide commercial container service pricing to the City of Neenah by early fall.

Discussion ensued amongst the SWMB members.

9. Discussion – 2015 Waste Expo: J. Semrau explained to the SWMB that she attended the 2015 Waste Expo in Las Vegas, NV from June 1-4, 2015. J. Semrau reported to the SWMB that she attended track sessions covering the following topics: Renewable Energy Technologies, Anaerobic Digestion, Recycling Trends and Markets, and Construction & Demolition Recycling Trends and Markets. J. Semrau also attended the Heavy Hitter's Panel keynote session featuring CEOs from Advanced Disposal, Progressive Waste Solutions, Waste Connections and Waste Management and the Mixed Waste Processing Panel with representatives from Bulk Handling Systems (BHS), Gershman, Brickner & Bratton, Inc (GBB) and Zero Waste Energy. J. Semrau stated the event was educational and an overall incredible experience.

Discussion ensued amongst the SWMB members.

10. Discussion – End Use Plan Update: J. Rabe explained to the SWMB that at the December 17, 2014 meeting the SWMB approved a contract with Smithgroup JJR to develop Site Assessment and End Use Strategies for the Sunnyview and Snell Road Landfill Sites. In March-April 2015, Smithgroup JJR reviewed landfill aerial images and regional data and performed site visits to both landfills on May 11-12, 2015. Smithgroup JJR is developing a Preliminary Site Assessment Report and will provide it to SWMB Staff for review and comments. J. Rabe will update the SWMB with a more detailed report in July 2015.

Discussion ensued amongst the SWMB members.

11. Discussion – Landfill Gas Operations Report: J. Rabe updated the SWMB with the following landfill gas operations report.

Landfill Gas Operations – June 16, 2015			Meter Op. Hours	One-Week Runtime
Engine #1	Running at 930 KW		37858	164
Engine #2	Running at 987 KW		38355	163
Engine #3	Running at 900 KW	Clean Radiator	6984	166
Engine #4	Down	Waiting on arrival of 3 repair parts to restart.	28	28
Engine #5	Running at 1421 KW	Knocking has started. Expect decoke early July.	1995	169
Sunnyview Compressor	Compressor A&B running at 47%; Pipeline outflow = 1463 scfm.			
Sunnyview Flare	Flare – On; Vacuum = -29'' wc; Blower 103–Off; 104/105 running at 61%			
Sunnyview Gas Field	CH4 = 49.8% O2 = 1.6%			

Snell Rd Flare	Flare – On; Flow = 95 scfm; Vacuum = -14.1’’ wc			
Snell Rd Gas Field	CH4 = 42.0% O2 = 3.3%			

- WPS/Highway Revenues are \$253,396 for May 2015. 2015 power sale revenues are \$1.19 Million for the first five months of the year (about \$41,000 less than the first five months of 2014); currently on target to meet budgeted revenues of \$2.8 Million.
- SWMB Staff are waiting for approval of the Leachate Recirculation Plan for the closed landfill site. Replacing the 18 damaged landfill gas wells and installing 9 leachate re-injection wells should improve landfill gas flows to maximize use of all 5 engines. Work is scheduled to start in mid-July 2015.
- Inland/GE Jenbacher have requested oil sampling and maintenance records for the past few years to determine the root cause of the crankshaft damage that occurred to Engine #5 in January 2015. SWMB Staff are gathering the requested information and will forward it as soon as possible.

Discussion ensued amongst the SWMB.

12. Future Agenda Items: None.

13. Set Next Meeting Date: The next SWMB meeting date is scheduled for July 1, 2015 at 9:00 a.m.

14. Adjournment: Motion to adjourn made by P. Eisen and seconded by M. Easker. Motion carried 9-0. Meeting was adjourned at 10:51 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – July 1, 2015