

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: March 19, 2014

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Pat Brennand
Mike Easker
Jerry Finch
Doug Nelson

EXCUSED: Gerry Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
John Fink, County Executive Assistant
Jim Erdman, Town of Oshkosh Chairman (9:02 a.m. - 10:09 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the March 19, 2014 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
4. Announcement/Communications: K. Robl stated that he heard many good comments about J. Rabe's March 11, 2014 County Board Special Orders Presentation.

J. Rabe announced that J. Finch requested the Recycling Specialist's salary be added as a discussion item for an upcoming Solid Waste Management Board (SWMB) meeting. J. Rabe stated that he would schedule the salary discussion item for the April 2, 2014 SWMB meeting if the SWMB approved.

J. Rabe announced to the SWMB that the Solid Waste Department will become part of the County Executive's 2015 Budget process. SWMB Budget workshop meetings will be scheduled in July 2014. The 2015 SWMB Budget will be due on July 25, 2014.

3. Public Comments on Agenda Items: Jim Erdman, Town of Oshkosh Chairman, asked the SWMB why papermill sludge was disposed of in the landfill rather than land spreading. J. Rabe explained that papermill sludge accepted through the SWMB Special Waste Program is landfilled, either in the Sunnyview Sludge Site or as alternate daily cover at the Outagamie County (OC) landfill. J. Erdman asked what materials were in the papermill sludge and if trace PCB amounts prevented the sludge from being land spread. J. Rabe explained that papermill sludge disposed of in the Sunnyview Sludge Site is tested through the Special Waste Program and does not contain PCBs.

5. Approval of Minutes – February 19, 2014 Open and Closed Session: Motion to approve the February 19, 2014 open and closed session minutes made by K. Robl and seconded by P. Brennand. Motion carried 8-0.

6. Discussion – Notice of Annual RUG Financial and Informational Meeting: J. Rabe informed the SWMB of the Annual RUG Financial and Informational Meeting to be held at 9:00 a.m. on Thursday, April 17, 2014 at J.P. Coughlin Center, Meeting Room B, in Oshkosh. The draft agenda includes the following discussion topics: Annual Financial Report, Surplus Revenue Status, Commodity Markets Report, Transfer Station/Regional Landfill Operations Update, Single Stream Recycling Report, MRF Operations (2nd shift, additional tons, MRF modifications, additional materials, Tri-County Guide, etc.), Recycling Consolidation Grant, Legislative Update/Emerging Issues (DEA regulations, tip fee exemptions, etc.) and WDNR Presents: Responsible Unit (RU) Annual Reports. J. Rabe explained that a SWMB meeting agenda will be posted in case a quorum of members is present, but no SWMB business will be conducted at this meeting.

7. Discussion – Review of March 11, 2014 County Board Special Orders Presentation: J. Rabe reported to the SWMB that he presented a Solid Waste Department Report to the County Board at the March 11, 2014 Special Orders Meeting. The Solid Waste Department Report covered the following topics: Introduction, Tri-County Regional Program, Administration/Financial, Solid Waste, Recycling, 2013 Winnebago County Tonnage Summary, Landfill Gas, and Other Programs/Services. J. Rabe stated that the presentation overall, went well.

Discussion ensued amongst the SWMB.

8. Discussion – Landfill Gas Operations Report: J. Rabe updated the SWMB with the following landfill gas operations, odors, WPS revenues and Air Construction Permit status.

Landfill Gas Operations – March 17, 2014		
Engine #1	Running at 987 KW	Oil Change
Engine #2	Running at 987 KW	Oil Change
Engine #3	Running at 987 KW	Service #2
Engine #4	Running at 1000 KW	
Engine #5	Down for decoking	Expect completion this week.

Sunnyview Compressor	Compressors A – Off; B running at 87%. Pipeline outflow 1371 scfm.	
Sunnyview Flare	Flare – On; Flow – 905 scfm; Vacuum = -46’’ wc; Blowers 103/104/105 running at 86%	
Sunnyview Gas Field	CH4 = 51.6% O2 = 0.9%	
Snell Rd Flare	Flare – On; Flow – 118 scfm; Vacuum = -15.0’’ wc	
Snell Rd Gas Field	CH4 = 40.8% O2 = 1.4%	

- Odors have been good since the completion of the final cover installation project.
- WPS/Highway Revenues are \$233,870 for February 2014 which is on track for the 2014 budgeted energy revenue of \$2.8 Million.
- Air Construction Permit – submitted BACT and Air Construction Permit application for major source to Wisconsin Department of Natural Resources (WDNR) on February 3, 2014; BACT has been accepted and draft Air Construction Permit has been prepared; SWMB Staff/Foth was allowed to comment and now the final draft is out for the 30-day state public comment period; Environmental Protection Agency (EPA) public comment period will follow; hope to have final Air Construction Permit in place by ~June 2014.
- Q1 SEM – completed the week of March 10-14, 2014; Snell Road Landfill had two exceedances that were both corrected by valve adjustments and passed the 10-day remonitoring; Sunnyview Landfill had three exceedances, two exceedances were corrected by valve adjustments and passed the 10-day remonitoring, one exceedance required further corrective action but was repaired and passed the 10-day remonitoring on March 18, 2014. All that remains is a 30-day remonitoring.

Discussion ensued amongst the SWMB members.

9. Closed Session:

- Pursuant to Sections 19.85(1)(e) and (g), Wisconsin Statutes, at this point in the meeting, the Board shall consider a motion to convene into closed session for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in relationship to the Fox Valley Energy Center Disposal Agreement.
- Pursuant to Section 19.85(1)(e), Wisconsin Statutes, at this point in the meeting, the Board shall consider a motion to convene into closed session for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in relationship to Advanced Disposal Service.

Motion made by K. Robl and seconded by P. Brennand at 10:10 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

10. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:59 a.m. made by K. Robl and seconded by J. Finch. Motion carried 8-0 by roll call vote.
11. Future Agenda Items: J. Finch asked for the SWMB to look into future landfill site plans for the Tri-County Agreement.
12. Set Next Meeting Date: The next SWMB meeting date is scheduled for April 2, 2014 at 9:00 a.m.
13. Adjournment: Motion to adjourn made by J. Finch and seconded by P. Brennand. Motion carried 8-0. Meeting was adjourned at 11:01 a.m.

Respectfully Submitted,

Kathryn Hutter
Confidential Secretary

Approved by SWMB – April 16, 2014