

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: March 7, 2012

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Pat Brennand
Mike Easker
Jerry Finch
Doug Nelson

EXCUSED: Paul Eisen, Secretary
David Albrecht
Gerald Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Bartell, Solid Waste Secretary
Kurt Pernsteiner, Financial Analyst
Jennifer Semrau, Recycling Specialist

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the March 7, 2012 agenda, made by K. Robl and seconded by J. Finch. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) about the following announcements as follows:
 - A Single Stream Recycling (SSR) Press Release was issued on February 20, 2012 by Outagamie County (OC) highlighting the 2011 performance of the Tri-County Recycling facility. The Post Crescent also ran a story on the press release on February 26, 2012. Copies of the press release and article were provided to the County Board at the February 28, 2012 meeting.
 - The purchase of a used dump truck and plow from the Highway Department will be occurring in April 2012. This purchase price is \$28,000 and \$35,000 was included in the 2012 Capital Outlay Budget.

- Assembly Bill (AB) 643 has been introduced to amend statutes relating to fees imposed on certain wastes disposed at solid waste facilities (contaminated soils, recycling facility residue, and certain construction and demolition recycling facility residue). The hearing is in Madison today (March 7, 2011) and OC's lobbyist is attending.
5. Approval of Minutes – February 15, 2012 Open and Closed Session: Motion to approve the February 15, 2012 open and closed session minutes, made by J. Finch and seconded by M. Easker. Motion carried 6-0.
6. Notification of Annual RUG Financial and Informational Meeting: J. Semrau informed the SWMB of the Annual Responsible Unit of Government (RUG) Financial and Information meeting on April 19, 2012 at 9:00 a.m. This meeting will be held at the J.P. Coughlin Center in Meeting Room B. J. Semrau stated that the agenda will include the following topics:
- 2011 Financial Report
 - Single Stream Recycling – Operations and Markets Report
 - Landfill to Transfer Station Transition Plan
 - Direct Haul Discussion
 - Legislation Update
 - WDNR: Managing RUG Costs

Discussion ensued amongst the SWMB.

7. Discussion – Regional Landfill Operations Update: J. Rabe updated the SWMB on the Regional Landfill Operations as follows:
- Regional landfill transition plans – OC is done hauling to Winnebago County (WC) as of March 2, 2012; Brown County (BC) will haul to WC until ~March 31, 2012; remaining WC airspace will utilized by ~June 30, 2012 using WC customer waste only.
 - WC will send our used CAT D8 dozer to OC in mid-March; WC will send our used Al-Jon compactor to OC on ~March 31, 2012/when BC is done hauling to WC.
 - Took delivery of the first new Volvo L90 loader (2011 Budget) – will train necessary staff on operation ASAP.
8. Discussion – Landfill Gas Project Updates: J. Rabe updated the SWMB on the landfill gas operations as follows:

Landfill Gas Operations – March 6, 2012		
Engine #1	Running at 987 KW	
Engine #2	Running at 987 KW	
Engine #3	Down for engine top end cleaning	Plan to be completed by March 8, 2012
Engine #4	Running at 1060 KW	
Engine #5	Running at 1426 KW	
Sunnyview Compressor	Compressor A running. Pipeline outflow 1385 scfm.	

Sunnyview Flare	Flare – On Flow – 1262scfm Vacuum = -48’’ Blower % = 98	
Sunnyview Gas Field	CH4 = 51.7% O2 = 1.2%	
Snell Road Compressor	Running – Flow 118 scfm	
Snell Road Flare	Off	
Snell Road Gas Field	CH4 = 48.0% O2 = 1.9%	

J. Rabe updated the SWMB on landfill gas projects as follows:

- Surface Emissions Monitoring – started quarterly events on February 20, 2012; minimal exceedance areas at Sunnyview and Snell Road landfills, which were corrected on February 28, 2012.
- WPS Revenues – power sales and landfill gas usage revenues for January 2012 were \$263,601.
- Engine/Generator #5 warranty update – sent letter on February 23, 2012 to Inland declining offer; letter was passed along to upper management.
- Engine #4/5 Law Enforcement Center – Mechanical Technologies Inc. (MTI) progressing with construction (contractor for both SWMB and Facilities projects); target to be complete with SWMB project in May/June 2012; ongoing coordination with Facilities chiller project.
- Snell Road Flare System – on hold until air construction permit issues resolved.
- Sunnyview Flare System Modifications – on hold until air construction permit issues resolved.

Discussion ensued amongst the SWMB.

9. Closed Session – Pursuant to 19.85(1)(c) and (e), Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- a. Regional Personnel Transition Planning Update
 - b. Veolia Environmental Services (Veolia) – Waste Disposal Agreement

Motion made by K. Robl to and seconded by P. Brennand at 9:33 a.m. to convene into closed session. Motion carried 6-0 by roll call vote.

10. Return to Open Session to Resume Regular Business: Motion to return to open session at 9:54 a.m. made by J. Finch and seconded by D. Nelson. Motion carried 6-0 by roll call vote.
11. Discussion/Action – Consider Authorization of Regional Personnel Transition Plan: No action taken by the SWMB.
12. Discussion/Action – Consider Amendment to Veolia Waste Disposal Agreement: No action taken by the SWMB.

13. Future Agenda Items: None.

14. Set Next Meeting Date: The next meeting date will be March 21, 2012 at 9:00 a.m.

15. Adjournment: Motion to adjourn made by J. Finch and seconded by P. Brennand. Motion carried 6-0. Meeting was adjourned at 9:55 a.m.

Respectfully Submitted,

Adrienna Bartell
Solid Waste Secretary

Approved by SWMB – March 21, 2012