

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, October 6, 2015, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice Chair  
Larry Lautenschlager, Secretary at 4:55 p.m.  
Bill Wingren

Administration  
Marleah Keuler, Administrator  
Tom Geske, Dir. of Financial Services  
Kathy Glander, Administrative Coordinator

Excused: Dr. Shiloh Ramos

Guests: Mike Elder, Dir. of Facilities and Property Management

## 1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

## 2. Approval of PVHC Minutes

It was moved and seconded to approve the September 1, 2015 PVHC Committee meeting minutes.

*Resolved: Motion carried by unanimous voice vote, 3-0.*

## 3. Public Forum – None.

## 4. Communications –

The Committee was apprised of a potential donation via the Thomas A. Plein Foundation.

## 5. Nurse Call System Replacement Update

Mike Elder, Director of Facilities and Property Management, reported the nurse call system replacement was submitted to the State for approval. It will take the State up to 45 working days to review/approve. The system installation will go out for bid mid-October and will be due back from the electrical firms by 12/3/15. It will take another three weeks to accept a bid.

## 6. Parking Lot Expansion Update

Mike reported the City reviewed the parking lot expansion plans; they required a rework in the lighting plan. The plan was completed. He is awaiting final approval from the City. There remains the potential to complete the parking lot expansion before the end of November. If not, then it will be in early spring.

As an aside: Miron Construction will be completing building maintenance by the end of this month.

## 7. Financial Report

The income statement through September 2015 was distributed and discussed.

**8. Administrator's Report**

- The September 2015 census report was discussed.
- Influenza Season – Seasonal influenza vaccination clinics are being offered to employees this week; residents will be offered the vaccine next week. There was an explanation of the seasonal influenza vaccination protocol for PVHC employees who are not vaccinated.
- There was discussion regarding the therapy department working with cardiac patients' rehabilitations.

**9. Suggested Topics for the Next Meeting**

- Nurse Call System Replacement Update
- Parking Lot Update
- 2016 Budget Review
- Christmas Season Residents Program

**10. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Tuesday, November 3, 2015, at 3:45 p.m., in the Park View Board Room.

**11. Adjournment**

A motion to adjourn the meeting was made and seconded.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

The meeting was adjourned at 4:10 p.m.

*Respectfully submitted by:  
Kathy Glander, Administrative Coordinator*

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Tom Ellis, Chair – PVHC Committee

Date