

Planning & Zoning Committee

Planning Meeting

June 30<sup>th</sup>, 2014

7:45 A.M.

PRESENT: Supervisors Egan, Kriescher, Keller, Thompson, Gabert. Jerry Bougie – Planning Director, Brian O’Rourke – Associate Planner, Cary Rowe – Zoning Administrator, Candace Zeinert.

1. Minute Approval – May 9<sup>th</sup>, 23<sup>rd</sup>, 27<sup>th</sup>, June 2<sup>nd</sup>, 20<sup>th</sup>, & 24<sup>th</sup>, 2014.

Motion by L. Kriescher to approve minutes as presented. Seconded by R. Keller. Motion carried 5-0.

2. Update on Home Occupation Zoning provisions.

C. Rowe stated that staff had researched various Counties zoning ordinances of similar population and determined that the majority of them regulated home occupations with similar language as Winnebago County. He feels that at this time there is no need to amend the language in Chapter 23 regulating home occupations.

C. Zeinert provided a memo to the Committee which indicated she had contacted Wisconsin County Code Administrators and confirmed that most of them regulated home occupations in a similar format, as well as require a zoning permit.

There was no further discussion of this item.

3. Discussion and proposed action on amending Conditional Use Permit for Vulcan Materials, Town of Nekimi.

C. Rowe provided a background of the conditional use permit, which was originally approved in 1999. He stated that Michaels materials, the current owner, had requested a reduction of the required setback for the berm from 200 feet, to 50 feet. The Town of Nekimi held a public hearing, after which the Town approved a setback of 75 feet.

The Committee expressed concerns over whether or not the reduced setback would allow additional material to be removed.

C. Rowe stated that a reduced setback of the berm would not allow the owner to extract additional material, only change the location of the berm.

Motion to amend the conditional use permit to allow a setback of 75 feet for the required berm by M. Gabert. Seconded by R. Keller. Motion carried 5-0.

There was no further discussion of this item.

4. Town of Clayton Zoning Changes – Committee review and decision to move forward to County Board for action.

C. Rowe provided a memo to the Committee which recommended forwarding the proposed Town of Clayton zoning change to County Board.

Motion to forward the proposed town zoning change to County Board by C. Thompson. Seconded by M. Gabert. Motion carried 5-0.

There was no further discussion of this item.

5. Town of Winchester Zoning Ordinance amendments – Committee review and decision to move forward to County Board for action.

C. Rowe provided a memo to the Committee which recommended forwarding the proposed town zoning ordinance amendment, which was required by the Department of Agriculture, Trade, and Consumer Protection for State certification of the towns' ordinance.

Motion to forward the proposed town zoning ordinance amendment to County Board by L. Kriescher. Seconded by M. Gabert. Motion carried 5-0.

There was no further discussion of this item.

6. Report on Comprehensive Plan update process.

B. O'Rourke stated that the steering committee for the comp. plan update process has been finalized, with the first meeting to take place at the end of July. Approximately half of the towns in the County have a representative on the Committee, as well as the City of Neenah and Oshkosh.

There was no further discussion of this item.

Motion to adjourn L. Kriescher. Seconded by M. Gabert. Motion carried 5-0.

Meeting adjourned at 8:30 A.M.

Brian O'Rourke – Recording Secretary