

PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE & TIME: June 11, 2014 @ 8:30 a.m.
PLACE: JP Coughlin Center – Main Parking Lot
625 E. Cty. Rd. Y
Oshkosh WI 54901
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke.
ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept., Susan Locke – Winnebago County Board Supervisor.

1. Convene Meeting – Meeting called to order at 8:32 a.m.. Chairman Finch called for a motion to recess for Park Facility tour. Tom Konetzke moved to recess. Mike Norton seconded. Motion carried 3-0. Meeting recessed 8:33 a.m..
2. Recess meeting for tour of Parks properties with intent to reconvene at 12:10 p.m. – The committee proceeded on a tour of Parks properties in close following with the itinerary posted for the meeting. The itinerary and approximate timelines were listed accordingly:

Leave Coughlin Building parking lot at approx. 8:35 a.m. and proceed to the Community Park – arrive at approx. 8:40 a.m.. Following a tour of the Community Park proceed to the Tribal Heritage Trail north entrance at Marine Drive, Oshkosh – arrive at approx. 9:30 a.m.. Exit trail facility from south end at approx. 10:00 a.m. and arrive at Lake Butte des Morts Boat Landing (BDM) at approx. 10:25 a.m.. Depart BDM at approx. 10:40 a.m. and ride to Mascoutin Trail – Koro Rd. intersect and proceed along trail to Vines & Rushes Winery arriving at approx. 11:30 a.m.. Leave Vines & Rushes at approx. 12:05 p.m. and travel to Log Cabin Bar & Grill arriving at approx. 12:10 p.m..
3. Reconvene Meeting – The committee assembled at Log Cabin Bar & Grill and Chairman Finch called for a motion to reconvene the meeting. Tom Konetzke moved to reconvene. Mike Norton seconded. Motion carried 3-0. Meeting reconvened at 12:08 p.m..
4. Approve Committee Minutes of May 8, 2014 – Chairman Finch called for a motion to approve the meeting minutes from May 8, 2014. Mike Norton moved to approve. Tom Konetzke seconded. Motion carried 3-0.
5. Discussion of Matters Related to Parks Properties Tour (if any) – None
6. Approval of Transfer of \$78,000 from Boat Landing Parking Fee Program Fund for Repair of Undermined Ramp at Lake Butte des Morts Landing – Rob Way explained the two methods of repair of the undermined area. Since the Hwy. Dept. can proceed with mud jacking sooner and it is less expensive we would like to go ahead and have the area done along with dredging of the drainage ditch along the driveway and parking areas. If for any reason the mud jacking does not work out as planned there will be enough funds transferred to have contractors come in and do a tear out and repair at a later date. Any funds not used go back into the boat landing parking fee program fund. This item must be approved by the county board at their July meeting. There is currently \$209,000.00 in the account without adding any revenues from 2014. Mike Norton moved to approve the transfer. Tom Konetzke seconded. Motion carried 3-0.
7. Approval of Donation from Premier Soda Creek Estates, LLC of 200 Foot Long Paved Trail Connecting Adjacent Apartment Complex with Community Park Shared Use Path – Tom Konetzke moved to approve the donation. Mike Norton seconded. Rob explained that this trail is primarily to serve the new development that is going in on the adjacent property. The specs for the developer's contractor to install the trail have been approved by the Hwy. Dept. and will match up with the specs for the shared use path going in the park. Parks will maintain the trail when the park is officially open through that area from approximately April 1 to November 30 annually. Motion carried 3-0.
8. Approval of Community Park Construction Easement Encompassing Area Affected by Development of Paved Trail Donated by Premier Soda Creek Estates, LLC – Tom Konetzke moved to approve the easement. Mike Norton seconded. Motion carried 3-0.

9. Committee Chairman's Updates: Chairman Finch reported that he has had interest shown from parties that may be interested in donated to a north county dog park once the project is more fully developed. He advises having the county board approve building a dog park and putting a sum of money in the parks budget for the dog park. He added that at the right time it may be appropriate to do some newspaper advertising regarding fundraising for the dog park. Also he cannot meet next month on Wednesday. He will have a question sent out with the packet for next month's meeting that committee members come to the meeting with days of the week and times that they can make meetings going forward for the next term.
10. Committee Member's Updates: Mike Norton asked that both day of the week and time be included in the question for future meetings next month. Mike also commended the parks crew for their rolling and maintenance of the ball diamonds in the park.
11. Recess meeting in order to continue tour of Parks Properties with intent to reconvene at between 3:25 p.m. & 3:45 p.m. – Chairman Finch called for a motion to recess to continue the tour. Tom Konetzke moved to recess. Mike Norton seconded. Motion carried 3-0. Meeting recessed 12:40 p.m.. The remain tour went according to the narrative as displayed on the posted agenda which appeared as follows:

Leave Log Cabin Bar & Grill at approx. 1:10 p.m. and travel to Breezewood site along WIOUWASH Trail with an expected arrival time of around 1:40 p.m.. At approx. 1:50 p.m. leave the Breezewood site and proceed to Glatfelter's Oakridge Rd. site at approx. 2:15 p.m.. Depart Glatfelter site at approx. 2:55 p.m. and return to the Coughlin lot at approx. 3:25 p.m..
12. Reconvene meeting outside of the Coughlin Building in the main parking lot – Chairman Finch called for a motion to reconvene. Mike Norton moved to reconvene. Tom Konetzke seconded. Motion carried 3-0. Meeting reconvened 3:10 p.m..
13. Future Agenda Items – north county dog park, inclusive area plan for park, days and times for monthly meetings in the future.
14. Next Meeting Date July 8, 2014 at 3:30 p.m..
15. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 3-0. Meeting adjourned 3:12 p.m..

Respectfully Submitted,
Vicky Redlin
Program Manager
Winnebago County Parks
Sunnyview Expo Center