

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, December 6, 2012

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: Stan Kline
Bill Roh
Claud Thompson
David Albrecht

EXCUSED: Pat Brennand

ALSO PRESENT: Karon Kraft, Human Resources Director
Doug Petraszak, Assistant Finance Director
Mark Harris, County Executive
Sue Ertmer, County Clerk
Christian Gossett, District Attorney
Vicky Redlin, Asst. Manager Expo Center
Mike Elder, Director of Facilities & Property Management
Peg Raugh, Human Resources Manager

1. Stan Kline called the meeting to order at 8:00 a.m.
2. Claud Thompson moved to approve the minutes of the October 16, 2012, meeting, seconded by Bill Roh. Carried 4-0.
3. Claud Thompson moved to approve the minutes of the November 1, 2012, meeting, seconded by Bill Roh. Carried 4-0.
4. **Budget Transfer – County Clerk, \$768.** Sue Ertmer, County Clerk, said her office exceeded its travel budget, but noted there are sufficient unspent funds in other expense accounts to cover the overage. Ertmer is president of the Wisconsin County Clerks Association and attended more meetings than expected. David Albrecht moved to approve the budget transfer but with the funding coming from the county's general fund, seconded by Bill Roh. Carried 4-0.
5. **Budget Transfer – District Attorney, \$15,000.** Christian Gossett requested a budget transfer from the contingency fund to cover the cost of creating four offices in the District Attorney's Office due to the additions of a Crime Analyst position and Day Reporting Center personnel. Bill Roh moved for approval, seconded by David Albrecht. Carried 4-0.
6. **Budget Transfer – Parks Department, \$31,382.** The transfer reflects the revenue and expenses associated with holding additional events at the expo center. The revenues and expenses offset each other with no fiscal impact to the county. Claud Thompson moved for approval, seconded by Bill Roh. Brennand. Carried 4-0.
7. **Resolution: Reauthorization of the Winnebago County Self-funded Workers' Compensation Program.** Winnebago County maintains supplemental insurance coverage for its Workers' Compensation Insurance Program, protecting it from unexpected financial losses. The county can lock in rates for two years with its current supplemental insurance carrier, Safety National Casualty Corporation. David Albrecht moved for approval, seconded by Claud Thompson. Carried 4-0.

8. **Discussion and action regarding the grant agreement with the Conflict and Resolution Center.** Kristy Bradish, executive director of the Conflict Resolution Center, will be leaving her position in March, 2013. David Albrecht said he was asked by several parties as to why the grant agreement for the Conflict Resolution Center did not go out for bid when finding her replacement. Albrecht said that this committee needs to more closely monitor grant agreements and how they are executed. Also, Albrecht noted variations in the rates of pay shown in the budget book from year to year. Mark Harris noted the Conflict Resolution Center is a professional service, run through the Clerk of Courts and under the supervision of the judges. Harris said the contractual service amounts listed in the budget book probably match the contracted rates. Bill Roh made a motion to suspend further discussion until next month's meeting so the judges can be present, seconded by Claud Thompson. Carried 4-0.
9. Bill Roh moved to approve the Resolution for Commendations for Lori Allison, Dan Magnuson and Judy Raddatz, seconded by David Albrecht. Carried 4-0.
10. David Albrecht moved to disallow the claim of Charter Communications, seconded by Bill Roh. Carried 4-0.
11. David Albrecht moved to disallow the claim of Eric Chosa, seconded by Bill Roh. Carried 4-0.
12. David Albrecht moved to disallow the claim of Farmers' Insurance Group on behalf of Amy Hix, seconded by Bill Roh. Carried 4-0.
13. The next scheduled meeting of the Personnel & Finance Committee is Thursday, January 3, 2013 at 8 a.m.
14. Bill Roh moved to adjourn the meeting at 8:40 a.m., seconded by David Albrecht. Carried 4-0.

Submitted by,
Joan Lowe