

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, February 02, 2012

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline  
Jeanette Diakoff  
Claud Thompson  
David Albrecht

EXCUSED: Bill Roh

ALSO PRESENT: Karon Kraft, Human Resources Director  
Mark Harris, County Executive  
Chuck Orenstein, Finance Director  
Morgan Hinkley, Administrator Park View Health Center  
Patti Francour, Director of Information Systems  
Peter Moll, Airport Director  
Jerry Bougie, Planning Zoning & GIS Director  
Ernie Winters, Highway Commissioner  
Mike Elder, Dir of Facilities & Prop. Mgmt  
Mary Krueger, Treasurer  
Mike Norton, County Board Supervisor  
Debra Last

1. Stan Kline called the meeting to order at 8:00 a.m.
2. David Albrecht moved to approve the minutes of the January 1, 2012, meeting, seconded by Jeanette Diakoff. Carried 4-0.
3. David Albrecht moved to approve the minutes of the January 17, 2012, meeting, seconded by Jeanette Diakoff. Carried 4-0.
4. **Budget Transfer -- Airport, \$25,000.** The transfer covers the cost of a new boiler in the terminal's west wing. The current boiler is 16 years old and replacement parts are unavailable. Claud Thompson moved for approval, seconded by David Albrecht. Carried 4 -0.
5. **Budget Transfer -- Airport, \$1,608,450.** The transfer would allow the purchase of approximately 81 acres of land adjacent to the southeast area of the airport. Claud Thompson moved for approval, seconded by David Albrecht. Carried 4 -0.
6. **Budget Transfer -- County Executive-Public Health, \$3,000.** In July 2011 a \$20,000 budget transfer was passed to allow for the completion of the health department consolidation study. The county's portion was \$3,000 more than expected. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 4-0.
7. **Budget Transfer -- Highway, \$115,200.** The transfer allows the county to accept from the State of Wisconsin an additional \$115,200 in general transportation aid revenue for county road maintenance. David Albrecht moved for approval, seconded by Claud Thompson. Carried 4-0.

8. **Budget Transfer -- Information Systems, \$68,000.** The transfer of \$68,000 would cover the cost to update the current Kronos timekeeping systems for Park View Health Center and the Sheriff's Office. After Karon Kraft distributed a breakdown of costs to rollout the Kronos timekeeping system countywide, the committee amended the proposed transfer to \$268,418. The additional cost would purchase software, implementation, training and first-year maintenance for 1,000 employees. David Albrecht moved to approve the amended transfer, seconded by Jeanette Diakoff. Carried 4-0.
9. **Budget Transfer -- Park View Health Center, \$216,000.** The transfer increases the funding authorized for the Park View Health Center storage/therapy addition. The lowest bid received exceeded the original estimate for the project by \$216,000. David Albrecht moved for approval, seconded by Claud Thompson. Carried 4-0.
10. **Resolution: Authorize Appropriation of \$500,000 to the Winnebago County Industrial Development Board.** The resolution allows \$500,000 from the undesignated fund balance to be added to the Winnebago County Industrial Development Board's Revolving Loan Fund. The fund is used to assist municipalities in creating new jobs within Winnebago County. David Albrecht moved for approval, seconded by Claud Thompson. Carried 4-0.
11. **Discussion and Action regarding procedures for obtaining approval for capital projects.** Chuck Orenstein outlined the procedures for obtaining approvals for capital projects as follows: A department must first get a project approved by its committee of jurisdiction. Building projects would require approval by the Facilities and Property Management Committee, while technology projects must obtain approval of the Information Systems Committee, before seeking county board approval or obtaining quotes through an RFP. David Albrecht moved to approve the outlined procedures, seconded by Claud Thompson. Carried 4-0.
12. **Approval of the Public Health consolidation agreement between Winnebago County, City of Oshkosh and City of Neenah.** David Albrecht moved for approval of the agreement with the stipulation that minor language changes can be corrected before the county board meets on Feb. 28, seconded by Claud Thompson. Carried 4-0.
13. **Discussion regarding elected officials' retirement compensation.** Karon Kraft informed the committee that a judge ruled that Eau Claire County must repay its elected sheriff and elected county treasurer money withheld from their payroll checks for Wisconsin Retirement because it violated state law by reducing the elected officials' compensation during their elected term.
14. **Discussion regarding compensation for constitutional officers effective 2013 through 2016 (County Clerk, Register of Deeds and Treasurer).** A discussion was held regarding the establishing of salaries for the offices of County Clerk, Register of Deeds and Treasurer whose positions will be up for re-election in 2013. David Albrecht said the county needs to consider the differences in wages between department heads and elective officials. Albrecht suggested an annual increase of 1.5 percent. Kraft will present various wage alternatives at next month's meeting.
15. **Discussion regarding Workers Compensation costs for 2011.** Karon Kraft reported that worker compensation claims declined in 2011. The drop in injury claims could be attributed to continuing employee training and the county's emphasis on improving safety and preventing injuries.
16. David Albrecht moved to approve the Resolution for Commendations for Tongkai Lor and Mary Polishinski, seconded by Claud Thompson. Carried 4-0.
17. David Albrecht moved to disallow the claim from AT&T, seconded by Claud Thompson. Carried 4-0.

18. David Albrecht moved to disallow the claim from Steve Breister, seconded by Claud Thompson. Carried 4-0.
19. David Albrecht moved to disallow the claim from Zechariah Mathe, seconded by Claud Thompson. Carried 4-0.
20. The next scheduled meeting of the Personnel & Finance Committee is Thursday, March 1, 2012 at 8 a.m.
21. David Albrecht moved to adjourn the meeting at 9:34 a.m., seconded by Claud Thompson. Carried 4-0.

Submitted by,  
Joan Lowe