

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, January 3, 2013

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: Stan Kline (Chairman)  
Bill Roh  
Claud Thompson  
David Albrecht  
Pat Brennand (left at 9:20 a.m.)

ALSO PRESENT: Karon Kraft, Human Resources Director  
Mark Harris, County Executive  
Chuck Orenstein, Finance Director  
Melissa Konrad, Clerk of Courts  
John Bodnar, Corporation Counsel  
Ernie Winters, Highway Commissioner  
Mary Krueger, County Treasurer  
Morgan Hinkley, Administrator Park View Health Center  
Doug Gieryn, Director of Public Health  
Judge Daniel Bissett, Branch VI  
Michael Rust, Conflict Resolution Center  
Kristy Bradish, Conflict Resolution Center  
Mary Jo Turner, Nurse Coordinator Public Health  
Mary Scoon, AFSCME Staff Representative  
Larry and Debra Last

1. Stan Kline called the meeting to order at 8:00 a.m.
2. Bill Roh moved to approve the minutes of the December 6, 2012, meeting, seconded by Claud Thompson. Carried 5-0.
3. **Discussion on the grant agreement with the Conflict Resolution Center.** John Bodnar said the position of executive director of the Conflict Resolution Center, which will be vacated in March, 2013, is not a county position and not part of any contract. The county appropriates grant funding in the budget for mediation services. Kristy Bradish said the Conflict Resolution Center is a non-profit agency overseen by a board of directors. Chuck Orenstein noted the variations in the rates of pay reported in the budget book reflect a 2011 overpayment made by the county that may require repayment of funds back to the county.
4. Stan Kline asked if anyone from the public wanted to address the committee. Mary Scoon, AFSCME Staff Representative, spoke on the employee handbooks. She noted the AFSCME labor unions would like a contract for 2013, and in return, would be willing to forego any raises for the year. She said the lack of a court directive on Act 10 is a source of great uncertainty. The union hopes the committee will allow input from the union and department heads as it reviews the handbooks.
5. **Budget Transfer – Highway Department, \$2,235,000.** The transfer covers the reconstruction of CTH K Bridge in the Town of Rushford. It includes \$1,660,000 from state and federal funding with the remaining \$575,000 funded by Winnebago County. Bill Roh moved for approval, seconded by Pat Brennand. Carried 5-0.

6. **Budget Transfer – Public Health, \$4,000.** Doug Gieryn requested acceptance of a Wisconsin Department of Transportation grant to purchase infant car seats for low-income families. Bill Roh moved for approval, seconded by David Albrecht. Carried 5-0.
7. **Budget Transfer – Public Health, \$28,867.** The transfer extends a contract with the State Department of Children and Families providing health screening services to refugees within 90 days of their arrival. David Albrecht moved for approval, seconded by Pat Brennand. Carried 5-0.
8. **Amend the Table of Organization for Winnebago County Highway Department.** Ernie Winters requested a vacant, full-time foreman/mechanic position be eliminated from the table of organization. The request comes after the budget process because Winters was not aware of the employee retiring until November. Claud Thompson moved for approval, seconded by Bill Roh. Carried 5-0.
9. **Amend the Table of Organization for the Winnebago County Highway Department.** In order to increase operating efficiencies within the department, Ernie Winters requested the Highway Department add a full-time parts supervisor. The position would be a management position, providing assistance to the shop superintendent. Bill Roh moved for approval, seconded by Pat Brennand. Carried 5-0.
10. **Amend the Table of Organization for the Winnebago County Public Health Department.** Doug Gieryn asked that the duties of a full-time public health nurse that has become vacant due to a retirement be incorporated into several existing part-time positions within the department, thus eliminating a part-time public health nurse position from the table of organization. Pat Brennand moved for approval, seconded by Claud Thompson. Carried 5-0.
11. **Establish values on In-Rem properties.** The committee was asked to approve the value on properties acquired for delinquent real estate taxes after In-Rem actions. The majority of the properties were advertised or listed without success. Pat Brennand moved to approve the property values suggested by the County Treasurer, seconded by David Albrecht. Carried 5-0.
12. **Approval of the Unclassified Position Pay Schedule.** Karon Kraft presented the salary schedule for unclassified positions, increasing the wages for seasonal laborers by 50 or 75 cents per hour in order to keep in line with the current job market. Bill Roh moved for approval, seconded by Claud Thompson. Carried 5-0.
13. **Resolution: Adopt Employee Handbook for Winnebago County Highway, Airport, Solid Waste and Parks Department Employees belonging to AFSCME, AFL-CIO Local 1903.** Discussion resulted in the chairman pulling the resolution to be brought back as a discussion item at next month's meeting.
14. **Resolution: Adopt Employee Handbook of Park View Health Center Oshkosh Wisconsin for Employees belonging to AFSCME, AFL-CIO Local 1280.** Discussion resulted in the chairman pulling the resolution to be brought back as a discussion item at next month's meeting.
15. **Resolution: Adopt Employee Handbook for Winnebago County Department of Human Services Employees belonging to AFSCME, AFL-CIO Local 2228.** Discussion resulted in the chairman pulling the resolution to be brought back as a discussion item at next month's meeting.
16. **Resolution: Adopt Employee Handbook for Winnebago County Employees belonging to Winnebago County Courthouse Employees' Association.** Discussion

resulted in the chairman pulling the resolution to be brought back as a discussion item at next month's meeting.

17. **Resolution; Adopt Employee Handbook for Winnebago County Bridgetenders belonging to AFSCME, AFL-CIO Local 1280.** Discussion resulted in the chairman pulling the resolution to be brought back as a discussion item at next month's meeting.
18. Pat Brennand moved to approve the Resolution for Commendations for Susan Ashton, Kimberly Danula, Georgine Fritz, Mary Beth Gehrke, Patricia Hablewitz, Robert Kinderman, David Meyer, Roxann Robl, Lillian Seitz, and Kathleen Zwicky, seconded by Bill Roh. Carried 5-0.
19. David Albrecht moved to disallow the two claims for AT&T, seconded by Pat Brennand. Carried 5-0.
20. The next scheduled meeting of the Personnel & Finance Committee is Thursday, February 7, 2013 at 8 a.m.
21. Bill Roh moved to adjourn the meeting at 9:35 a.m., seconded by David Albrecht. Carried 4-0.

Submitted by,  
Joan Lowe

