

Neenah Public Library Board of Trustee Meeting Minutes – January 20, 2016

Call to Order

The Neenah Public Library Board of Trustees on Wednesday, January 20, 2016 at 4:00 p.m., in the Carpenter Conference Room. Members present: Merry Whipple (president), Carol Codner (vice-president), Tom Widener, Jan Sarnecki, Randy Fieldhack, Beth Irish, Tami Erickson (Aldermanic Representative), and teen representative Cassidy Kemppainen. Member excused: Lisa Hemes, Tim Kachur, Pat Rickman. Also present, Gretchen Raab, director; Nancy Britten, circulation manager; Katrina Collins, youth services manager; Richie Zaborowske, adult services librarian.

With Whipple in the chair, the library board meeting was called to order at 4:00 p.m.

Public questions & comments

None.

Minutes

On motion of Codner, seconded by Erickson, the Board unanimously approved the minutes of the Library Board Meeting of December 16, 2015.

On motion of Irish, seconded by Whipple, the Nominating committee approved the minutes of the December 30, 2015 meeting of the Nominating Committee.

Statistical Report

The customer count has held steady. Programming statistics continue to increase. Circulation is down for 2015.

Bills for Consideration

On motion of Sarnecki, seconded by Fieldhack, the Board unanimously approved payment of the November bills.

Director's Report

The director spoke with a reporter regarding the proposed legislation on the use of collection agencies to recover missing library materials and fines. A thank you note was emailed to patrons in early January. The response was quite positive and complimentary of the library. The director met with UW Extension Agent Kimberly Miller and Master Gardener Erickson to discuss the landscaping. The plan is to create a prairie/wildflower/butterfly garden.

Department Reports

Youth Services: Held very successful study night program for teens; started a Footloose Fridays program for children.

Adult Services: Held a customer appreciation event in late December; coloring opportunities for adults; working with Stellar Blue on technology-related programs for the community.

Election of officers for 2016

The Nominating Committee presented the following slate of officers: Randy Fieldhack, president, Jan Sarnecki, vice president, Carol Codner, chair of the Finance & Personnel Committee. The floor was opened for additional nominations. Hearing none, on motion of Irish, seconded by Erickson, the Board unanimously approved the Committee's recommendation of officers for 2016.

Fieldhack assumed the chair.

Fieldhack appointed Widener as the fourth member of the Finance & Personnel Committee.

June Library Board meeting

On motion of Whipple, seconded by Sarnecki, the Board approved the director's absence for the June Library Board meeting, with Hardina-Wilhelm acting as director for that meeting.

Director's review

The Finance & Personnel Committee will meet to begin the City's performance evaluation process.

Adjournment

On motion of Whipple, seconded by Codner, the Library Board adjourned at 4:45 p.m.

Respectfully submitted,

Gretchen Raab, Library Director