

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: DECEMBER 10, 2012

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN
TOM ELLIS
PAUL EISEN
LARRY SMITH
DAVID ALBRECHT

EXCUSED: BILL ROH

ALSO PRESENT: SUE ERTMER – COUNTY CLERK
MELISSA KONRAD – CLERK OF COURTS
ROBERT STONE – VETERAN'S OFFICE
CHERILYN EISCHEN – SHERIFF'S OFFICE
DARIN RICE – SHERIFF'S OFFICE
JENNIFER WOLDT – OSHKOSH NORTHWESTERN

1. Call to Order

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

2. Approval of minutes from November 12, 2012 meeting

A motion to approve the minutes was made by Tom Ellis, seconded by Larry Smith. All in favor, motion carried 4-0. (Albrecht not yet present)

3. Public comments on agenda items

None.

4. Communications

Paul Eisen mentioned the front page article of the Oshkosh Northwestern on 12/01/12 regarding the Sheriff's Office radio project.

5. Discussion/Action on \$768 Budget Transfer request - Sue Ertmer/ County Clerk

Sue Ertmer advised that this budget transfer had already gone before the Personnel and Finance Committee and they approved the transfer, but said the transfer should come out of the Contingency Fund rather than the Office Supplies/Telephone portion of her budget. The transfer is needed to cover a shortage in her Travel funds.

A motion to approve the budget transfer of \$768 from the Contingency Fund was made by Larry Smith, seconded by Paul Eisen. All in favor, motion carried 4-0. (Albrecht not yet present)

6. Update on annual activities, budget, staffing, goals, and objectives – Robert Stone/Veterans

Robert Stone advised that they held their 4th Annual Veteran's Tribute and Recognition on 11/10/12.

The Vet Center has established regular office hours once a week which are held at the Winnebago County Veteran's Office.

The Veteran's Office has been holding hours one day per month at UW-Oshkosh since May; however, there has been very little office traffic. At this time he is not sure if it will continue or not, but he was authorized a work study position and he will have this be a part of that study.

The DAV has assumed all transportation to Milwaukee and the Salvation Army has taken over transports to local medical facilities.

Copies of his budget were handed out and explanations were given for some overages. He also addressed questions from the committee.

He has received approval to increase a current part-time position from 60% to 80%.

They will be presenting a veteran with a Bronze Star at the January 2013 County Board Meeting and he asked Paul Eisen to be a part of this presentation.

7. Presentation on 2012 Budget and signage in the Courthouse – Melissa Konrad/Clerk of Courts

Melissa Konrad advised the status of her budget and increases in jury expenses, professional services, and interpreters.

She has been working with Facilities to get all of the paper signs within the Courthouse taken down. New signs have been made for Room 60 (Jury Room) and Family Court. They are working on a new sign for Room 194 (Branch VI) which is actually across the street, but the sign will be placed directly on the 1st floor of the courthouse.

The Sheriff's Office has provided free training to them and will be doing more training with them on Martin Luther King Day in regards to emergency preparedness and response.

She has been asked to attend the next Personnel and Finance Committee meeting in January regarding her mediation contract with Conflict Resolution and wanted to make the Judiciary committee aware of this should any of them wish to attend. Larry Smith advised that he would be attending.

8. 800 MHz Radio System Update – Sheriff's Office

Cherilyn Eischen advised that the new radio system is up and functioning and is going better than anticipated. They have been testing the new radios for the last 30 days and have been having good results. Some areas that previously had dead areas are now getting excellent coverage via the portable radios. There have been some issues with coverage inside buildings (such as hospitals etc), which was expected, and engineers will be looking into this to see what can be done to make it better. The hook up with Outagamie County still needs to be completed and Outagamie has paid their share of the shared equipment.

Wednesday, 12/12/12, they will do system acceptance testing. This testing will include testing the trunking to make sure it is picking up all channels, testing the audio logging system, and shutting down a tower to demonstrate how it is redundant and how the other towers will pick up and receive the transmissions. Once this testing is done, all of the test radios will be turned back into the Sheriff's Office to be programmed. Mobiles will also need to be installed in the fire trucks and squads which is expected to take six-(6) weeks. They will be bringing everyone online on 02/01/13 and hope to be fully functional by March 2013. The Sheriff's Office will go first, followed by the rest of the law enforcement agencies and all fire agencies.

9. Discussion/Action on SWAT Memorandum of Understanding between Winnebago County Sheriff's Office and the Menasha Police Department

The Menasha Police Department contacted the Sheriff's Office in February 2012 about the possibility of adding some of their officers to the Sheriff's Office SWAT team as they are looking at disbanding their SWAT Team. The Sheriff's Office already has one officer from the Omro Police Department on their team. Having a multi-jurisdictional team would help reduce labor costs, and make things safer and more efficient. The MOU (Memorandum of Understanding) will take effect 01/01/13. One-(1) to two-(2) members from Menasha will be added and no extra equipment will be needed.

A motion to approve the MOU between the Winnebago County Sheriff's Office and the Menasha Police Department was made by Paul Eisen, seconded by Larry Smith. All in favor, motion carried 5-0. (Albrecht was present at this time).

10. Sheriff's Report

None.

11. Agenda items for next meeting

Use of interpreters by Sheriff's Office
Publication of Summonses

12. Adjourn

A motion to adjourn was made at 10:16 a.m. by Larry Smith, seconded by David Albrecht. All in favor, motion carried 5-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office