

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: AUGUST 12, 2013

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
TOM ELLIS  
BILL ROH  
PAUL EISEN  
LARRY SMITH

ALSO PRESENT: JOHN BODNAR – CORPORATION COUNSEL  
ROBERT STONE – VETERANS SERVICE COMMISSION  
SUE ERTMER – COUNTY CLERK  
MELISSA KONRAD – CLERK OF COURTS  
TODD CHRISTOPHERSON – SHERIFF'S OFFICE  
JOSEPH KRONCKE – SHERIFF'S OFFICE  
BARB SPANBAUER - SHERIFF'S OFFICE  
MIKE ELDER – FACILITIES  
JENNIFER WOLDT – OSHKOSH NORTHWESTERN

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Approve minutes from the July 8, 2013 meeting**

A motion to approve the minutes was made by Larry Smith, seconded by Bill Roh. All in favor, motion carried 5-0.

**3. Public comments on agenda items**

None.

**4. Communications**

Paul Eisen discussed an article in the newspaper regarding the recent super storm and asked if someone could comment under "Sheriff's Report" as to how 911 worked during this storm.

#### **5. Presentation of 2014 Budget – Corporation Counsel**

John Bodnar advised that his budget increased 5% due mainly to employee wage increases. He did have a 12% increase in regards to health insurance which he believes is a mistake that he is working on getting corrected.

#### **6. Presentation of 2014 Budget – Veteran's Service Commission**

Robert Stone advised that his staffing is back to the level needed. He had an increase in his health insurance due to one staff member taking the health insurance where the prior staff member did not. He also had an increase in Other Operating Expenses due to an increase in grave markers and flags.

#### **7. Presentation of 2014 Budget – County Clerk**

Sue Ertmer advised that her budget increased due to the 2014 elections and some adjustments were made in other categories.

#### **8. Presentation of 2014 Budget – Clerk of Courts**

Melissa Konrad advised that the biggest change to her budget was under "Temporary Help" and "Small Equipment" as the State is no longer providing scanners so they now need to purchase a scanner and they also need to hire temporary help to assist with the scanning.

#### **9. Discussion of Jury Appreciation Proposals – Melissa Konrad/Clerk of Courts**

Melissa Konrad advised that they receive an email every year from the State inquiring as to if they have any plans to have a Jury Appreciation month. The last time her office did anything was about six-(6) years, which she speculates was due to the expense. She advised that jurors are recognized every time they come in so she is not sure having anything is necessary but she wanted to present it to the committee.

#### **10. Discussion of 2014 Budget and Budgetary Items – Barry Busby/County Coroner**

Bill Wingren advised that he had met with Barry Busby, the County Executive, the Human Resource Director, and David Albrecht where Barry presented two different budgets: one budget showing an increase in cremation fees to cover the cost of hiring a Chief Deputy Coroner and the other budget without the increase in cremation fees. It was decided at that time that Barry needed to present more information before a decision would be made.

#### **11. Discuss/Action hiring of Consultant for Courthouse Security**

Bill Wingren advised that although their committee already approved hiring a consultant, he received an email from the Finance Department asking that it be approved again. Mike Elder explained that this study would look at the operations of the courts, the layout of the building, and way things are done within the building and how security is handled. The consultant will have no financial interests; it will be strictly a study only.

A motion to approve a budget transfer of \$70,000 to cover the cost of this study was made by Larry Smith, seconded by Bill Roh. All in favor, motion carried 5-0.

#### **12. Discussion of revised 2014 Budget – Sheriff's Office**

Chief Deputy Christopherson advised that amendments were made to their budget where they increased Overtime by \$55,000 to help offset some of the transportation cost they will incur as a

result of transporting juveniles to Fond du Lac, and had another increase of \$148,000 to cover the cost of adding two patrol deputy positions to their Table of Organization. They have not increased the number of patrol deputies since 1988 and since then there has been a significant increase in population, roads, and calls for service.

### **13. Sheriff's Report – Sheriff John Matz**

Chief Deputy Christopherson commented on how 911 operated during the recent storms as requested by Paul Eisen. He advised that they do have contingency plans in place for events such as this recent storm. Winnebago County wasn't severely impacted in regards to physical or property damage, but they did have residents in the northwest portion of the County who were without power. Notifications were done and officers performed door-to-door knockings. Emergency Management worked with residents in this area to relocate anyone who needed power for medical equipment.

They are in the process of programming the portable radios for the fire departments and once they are all trained they will be ready to cut over to being fully operational. The law enforcement side is going well with only one dead spot in the Menasha area which will be corrected.

Both Chief Deputy Christopherson and Captain Cianciolo will be attending a treatment and alternatives symposium in Madison on August 23, 2013.

Rock USA, Country USA, and EAA went as expected.

### **14. Suggested items for next agenda**

Remaining department presentations of 2014 Budgets  
Information from the Treatment/Alternative Symposium

### **15. Next meeting date – September 9, 2013**

### **16. Adjournment**

A motion to adjourn was made at 10:25 a.m. by Tom Ellis, seconded by Bill Roh. All in favor, motion carried 5-0.

Respectfully Submitted:

Sandy Schauz  
Winnebago County Sheriff's Office