

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: FEBRUARY 11, 2013

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN
TOM ELLIS
PAUL EISEN
LARRY SMITH

EXCUSED: BILL ROH

ALSO PRESENT: CHRISTIAN GOSSETT – DISTRICT ATTORNEY'S OFFICE
JOHN MATZ – SHERIFF'S OFFICE
TODD CHRISTOPHERSON – SHERIFF'S OFFICE
MELISSA KONRAD – CLERK OF COURTS
JENNIFER WOLDT – OSHKOSH NORTHWESTERN

1. Call to Order

Chairman Bill Wingren called the meeting to order at 9:00 a.m.

2. Approve minutes from the January 14, 2013 meeting

A motion to approve the minutes was made by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

3. Public comments on agenda items

None.

4. Communications

None.

5. Discussion/Action on Grant Position of Assessment Administrator for District Attorney's Office – Christian Gossett

Christian Gossett advised that they have been operating under a grant through the Office of Justice Assistance which helps fund and administer their Misdemeanor Drug Diversion Program. The grant funds two half-time positions: 1) The Program Coordinator from the DA's Office and, 2) An AODA (Alcohol and Other Drug Abuse) Assessment person from the Department of Human

Services. This grant will continue to fund two half-time positions in 2013; however, the AODA Assessment position will be eliminated and replaced with a half-time Risk Assessment person.

A motion to approve the rule change in the grant was made by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

6. Discussion/Action on Budget Transfer for purchase of a detective vehicle – Sheriff Matz

Sheriff Matz requested a transfer of funds from savings they had in two Capital areas: Patrol Vehicles and Corrections Vehicles, to cover the cost of a Ford Fusion for the Detective Division.

A motion to approve the budget transfer was made by Paul Eisen, seconded by Larry Smith. All in favor, motion carried 4-0.

7. Discussion on Courthouse Active Shooter Drill and Security Training – Sheriff Matz

Sheriff Matz advised that the Active Shooter Drill and Security Training held in the Courthouse on 01/21/13 was very successful. This type of training has also been done in the schools to include middle schools and high schools in the area along with UW-Oshkosh. They will be putting together a list of things to improve security which have no cost. There will be another list for things that will have a cost associated to them. Some of the areas that are of no cost have already been implemented. They will be meeting with the Security Committee for the Courthouse to discuss the “After Action Review” of this training. All information will be presented to both the Judiciary Committee and the County Board regarding any possible changes and costs once that information has been gathered. Yearly training for Courthouse personnel will also be conducted.

8. Review Courthouse Emergency Response Drafts – Sheriff Matz

The committee had been given draft copies of procedures put together by the Sheriff’s Office and Emergency Management that are being developed in regards to situations such as flooding, weapons, fires, bombs, biological threats, etc. They will be looking for more detail on these responses from the Security Committee and the Courthouse employees and hope to have this done soon. These types of procedures have already been done for the Oshkosh Area School District and Menasha School District and they are presently working with the Neenah School District. These procedures will also be developed for other County buildings; however they are concentrating on the Courthouse right now.

9. Discussion of Ethics Training for Sworn Officers – Sheriff Matz

Sheriff Matz advised that ethics training for his staff has been done in the past and not just in response to any particular events. The most recent training was done in October and November of 2012 and was given to both sworn and civilian staff. This training was given by a former FBI agent with a PhD, and 25 years of experience in leadership and ethics. Copies of his Power Point presentation were handed out.

The question was raised as to what is done in a situation where a female party may make an allegation of sexual harassment or other misconduct violations against an officer. Sheriff Matz explained that all squads have Arbitrator cameras installed in them which records both audio and video. Officers are also required to call out both their starting mileage and ending mileage at the start/end of any transport of a female that is done. They are looking into purchasing body cams for all officers which will go wherever the officers go.

10. Proposal for changing rules regarding Publication of Summonses – Supervisor Smith

Supervisor Smith requested that this be placed on the next agenda as he is still trying to obtain information from Milwaukee County regarding savings in court costs and he also wants to meet with Corporation Counsel John Bodnar regarding the language needed.

11. Sheriff's Report

Sheriff Matz handed out copies of statistical information regarding the number of drug related crimes in 2012 that are being investigated by his Detective Division. In checking with other law enforcement agencies within Winnebago County, the average number of cases being investigated is 13 per detective and his detectives are averaging 25 cases per detective in addition to an average of 19 cases being investigated by the Detective Sergeant along with all of his other duties. Sheriff Matz advised that at some point he will need to begin looking at adding additional staff to his Detective Division.

The Sheriff's Office still has their two police K-9's, but they are getting up in years. They do have donation money saved that will cover the cost for replacement K-9's when the time comes.

12. Suggested items for next agenda

- Proposal for changing rules regarding Publication of Summonses
- Coroner's proposal regarding disposition of bodies for cremation
- Courthouse Security report

13. Next meeting date

March 11, 2013 @9:00a.m.

14. Adjournment

A motion to adjourn was made at 9:50 a.m. by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office