

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: FEBRUARY 9, 2015

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
TOM ELLIS  
LARRY SMITH  
PAUL EISEN

EXCUSED: BILL ROH

ALSO PRESENT: JOHN MATZ - SHERIFF  
TODD CHRISTOPHERSON – SHERIFF  
BARRY BUSBY – CORONER  
MELISSA KONRAD – CLERK OF COURTS  
ROBERT KELLER – COUNTY BOARD  
GUY HEGG – COUNTY BOARD

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Approval of minutes of January 12, 2015 meeting**

A motion to approve the minutes was made by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

**3. Pubic comments on agenda items**

None.

**4. Communications**

Paul Eisen attended the WCA Judicial and Public Safety Steering Committee Meeting on 01/30/15. Topics of discussion at this meeting were:

1. Evidence Based Decision Making.
2. Providing civil law assistance for child custody and foreclosures.
3. Renewed efforts to move forward to fund 911 operations.

4. Continued efforts for Wisconsin to be chosen by the National Institute of Corrections for their pilot program regarding treatment, alternatives to incarceration, and deferrals of prosecution.
5. The committee voted to support efforts for all counties to migrate to electronic filing of legal actions.
6. Support efforts to establish mental health courts.

**5. Approve Budget Transfer – Coroner – Barry Busby**

Barry Busby advised that due to less cremations being done than anticipated and overages in per diem pay, wages and benefits, and an increase in the number of autopsies performed he had an overage of \$67,000.00 in his budget.

A motion to approve a budget transfer of \$67,000.00 from an account to be determined by Finance was made by Larry Smith, seconded by Paul Eisen. All in favor, motion carried 4-0.

**6. Discussion of proposed new rules for County Board**

Bill Wingren advised that any changes would need to occur no later than the November meeting and must come before the re-election process begins. He has already received several suggestions from a Board Member. He asked the committee to start a file with any suggestions they receive and suggested that they then hold an evening meeting so that all Board Members can attend and give their suggestions and hear what others have suggested.

**7. Discussion of potential policy regarding outside agencies using County facilities – Melissa Konrad**

Melissa Konrad advised that she has been in discussions with Mike Elder from Facilities regarding possibly charging a fee for reserving rooms within the Courthouse for meetings that are not County related. The committee advised that this matter should be referred to Mike Elder and County Executive Mark Harris.

**8. Discussion/Action: Accept donation of K9 and K9 equipment approximately \$17,500.00 Sheriff's Office – John Matz**

Sheriff Matz advised that a citizen has donated \$17,500.00 to his office for the purchase of an additional K9 and to cover the cost of the equipment and training that is needed.

A motion to approve acceptance of the \$17,500.00 donation was made by Tom Ellis, seconded by Larry Smith. All in favor, motion carried 4-0.

**9. Update on process to select new Director for Veterans Service Commission**

Bill Wingren advised that Robert Stone will be retiring on 04/01/15 and his outstanding performance as Director was discussed.

**10. Discussion/Action: Board Rules for use of electronic devices – Lawrence W. Smith**

Larry Smith handed out draft copies of the rules he created which are similar to the rules used by Calumet County. He explained that using tablets would save the County money and would create a better environment for obtaining information. Discussions then centered on the pros and cons of using tablets.

Larry Smith made a motion to approve the rules for use of County issued electronic devices. There was no second. Motion failed.

**11. Sheriff's Report**

Sheriff Matz handed out copies of the Sheriff's Office 2014 Annual Report and copies of letters received during the last month from citizens who were happy with the services performed by deputies and dispatchers.

The wrong model body scanner for the jail was delivered so it has not yet been installed. Sheriff Matz explained there have been issues with contraband getting into the jail via the mail which the body scanner will be not detect so they are using their K9's to sniff all mail that is received.

Sheriff Matz has an upcoming meeting with a group whose program is to assist individuals with addiction issues and they may be interested in renting the Work Release Center. Sheriff Matz will keep the committee informed on this matter.

**12. Suggested items for next agenda**

None.

**13. Next Meeting Date**

March 9, 2015

**14. Adjourn**

A motion to adjourn was made at 10:20 a.m. by Larry Smith, seconded by Tom Ellis. All in favor, motion carried 4-0.

Respectfully Submitted:

Sandy Schauz  
Winnebago County Sheriff's Office